



CDA Process for U Nonimmigrant Status Certification (I-918B, Form)

The following are required before the CDA will issue a U Nonimmigrant Status Certification (Certification):

1. There **must** be a qualifying crime committed in Tarrant County, Texas resulting in a case filed with the Tarrant County Criminal District Attorney's Office (CDA).
2. The case must be **disposed**, and must have been disposed, within the three years preceding the filing of a Request for Certification. If there are multiple cases, the last related case must be disposed. The disposed case may be on appeal and still be eligible.
3. Documented cooperation with the CDA must appear in a CDA case file. Cooperation solely with a law enforcement agency (LEA) will **not** qualify a person for CDA certification. If based solely on LEA cooperation, the person may apply for Certification from the law enforcement agency involved.
4. The requestor/victim must have **not** signed an Affidavit/Declaration of Non-Prosecution or requested to drop charges.
5. The requestor/victim must **not** have a criminal history or pending criminal charges.
6. The requestor/victim must complete and submit a sworn Request for Certification to the CDA. The CDA's office **cannot** provide advice or assistance in completing the sworn Request.
7. The CDA will **not** consider more than two Requests per requestor/victim.
8. After the issuance of a Certification, only a re-certification at the request of the U. S. Citizenship and Immigration Services will be **considered**.
9. Certifications are **solely** the discretion of the Victim Services Department and the Authorized Official.

U-Visa – Request for Status Certification (Print Legibly)

May 2024

Requestor/Victim Information

1. FULL NAME AS IT APPEARS ON THE PERSON’S IDENTIFICATION:

NAME: _____ DOB: _____

ADDRESS: _____ PHONE: _____ EMAIL: _____

RETURN INFORMATION ADDRESS _____

2. Have you ever been convicted of a crime or have pending criminal charges against you? Yes _____; No _____

3. What substantial physical or mental abuse have you suffered as a result of being a victim of the qualifying criminal activity?

4. If the Requestor/Victim is under the age of 16 (or was at the time of the qualifying criminal activity), provide the following information: NAME OF PARENT/GUARDIAN: _____ DOB: _____

RELATIONSHIP TO PETITIONER/VICTIM: _____

Defendant’s name and case information

*Tarrant County Court Case Number (our office will not assist with finding case numbers) _____

Date of Disposition: _____ Defendant’s name: _____ Offense: _____

Attachments required

Copy of Identification (Identification must match the name we have on file, or the name reported at the time of the offense)

Documentation of parentage or legal guardianship, if the victim of the criminal offense is under (or was under) the age of 16 at the time of the qualifying criminal activity



I DECLARE, UNDER PENALTY OF PERJURY, THAT ALL INFORMATION PROVIDED HEREIN, INCLUDING ALL INFORMATION CONTAINED IN ANY ATTACHMENTS, IS TRUE AND CORRECT.

Signature

Date Signed

Name-Printed

STATE OF TEXAS §

COUNTY OF TARRANT §

SUBSCRIBED AND SWORN TO before me on this ____ day of _____, 20__.

Notary Public in and for the State of Texas

Return this request via email or mail:

Email to: U-Visa@tarrantcountytx.gov

Mail to: Tarrant County Criminal District Attorney
Attn: Victim Services

401 W. Belknap St., Fort Worth, TX 76196

Internal Use Only
Date Received: