
HMA

HEALTH MANAGEMENT ASSOCIATES

*Tarrant County Long Range Planning &
Analysis*

PREPARED FOR
TARRANT COUNTY

BY
HMA

OCTOBER 7, 2016

*Research and Consulting in the Fields of Health and Human Services Policy, Health Economics
and Finance, Program Evaluation, Data Analysis, and Health System Restructuring*

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Project Progress Summary

Progress continues on track as stakeholder interviews have taken place, are currently scheduled, or being planned. Additionally, the Finance team continues to review various financial reports related to expenditures and has sought clarification from JPS staff to confirm its understanding. The Stakeholder team continued to work with Tarrant County to reach a decision on the list of stakeholders and focus group participants. Additional discussions on the design of the public facing website were held, and work continued on facilitating the town hall meetings. The Delivery System team continued its work on developing the behavioral health and educational profile and assessment work plan.

Tasks planned for October include finalizing the design of a public facing website, creating an agenda for the October JPS board meeting, and scheduling additional interviews with TCC and JPS identified stakeholders and focus groups.

At this time, no risks have been identified.

Project Tasks

The milestones achieved to date are shown below.

Table 1: Key Accomplishments

#	Accomplishment	Completion Date
1	Developed draft plan for community forums and focus groups	10/7/16
2	Continued refinement of stakeholder interview list	10/7/16
3	Reviewed background materials and developed outline for Community Health Needs Assessment (CHNA) section of the Market Analysis	10/7/16
4	Began data runs for CHNA	10/5/17
5	Following a phone call with Sharon Clark, JPS CFO, RJ updated notes regarding phone call on 9-26-16 with Sharon and others at JPS in which bad debts, charity, admin write-offs, and the Connection program were discussed.	10/6/16
6	Discussed managed care contracting with Sharon Clark, JPS CFO	10/6/16
7	Downloaded, compiled, formatted and summarized AHA data comparing JPS to other Texas district hospitals for (1) Case mix index, (2) uncompensated care, and (3) net income (loss) from services to patients	10/4/16

#	Accomplishment	Completion Date
8	Requested and received copies of staffing matrices for nursing areas, and performed high-level review to consider whether several areas should be reviewed in greater depth	10/5/16
9	Reviewed JPS-provided FY15 and FY16 activity data for NICU and Women's clinics, analyzed it, and prepared two graphs showing trends that might impact strategic thinking	10/6/16
10	RFP #2 specification reviewed/revised by HMA	10/6/16
11	Public Web Site HMA consultation	10/6/16
12	Town Hall, Forums and Stakeholder design and methodologies approved	10/3/16
13	TCCC 10/25/ briefing: Presenters, topics, duration approved	10/3/16
14	Initiated contact with JPS to identify contacts and establish discussion schedule	10/7/16

Table 1: Planned Tasks


#	Task	Previous forecasted completion date	Planned completion date
1	Review preliminary data runs, meet with CHNA to determine next steps		10/15/16
2	Final Stakeholder Interview List approved		10/10/16
3	Introductory Letter to Stakeholder Interviewees-draft approved		10/10/16
4	Send invitation letter to focus groups		10/14/16
5	Send introductory letter to stakeholders regarding scheduling		10/14/16
6	Request 3 to 5 documents listed on the submittal for data request #46 to get a better idea of the professional services arrangements. Will discuss with Delivery Team first to limit data requests.	10/5/16	10/13/16
7	Request more information related to one expenditure on the submittal for data request #77. Will discuss with Delivery team first to limit data requests.	10/5/16	10/13/16

#	Task	Previous forecasted completion date	Planned completion date
8	Potential further discussions with Stakeholder team regarding finance data related to market assessment		10/14/16
9	Continue selective review of AHA database information for Texas hospitals		10/14/16
10	Begin call with leaders and JPS to develop contacts and plan for site visits		10/15/16

Deliverables

The following deliverables were submitted during the month:



Table 3: Submitted Deliverables

Deliverable	Planned	Actual	Status
Town Hall & stakeholder interview model	10/7/16	10/7/16	

The following deliverables are planned for the upcoming month:

Planned Tasks for Upcoming Week:

Table 4: Planned Deliverables

Deliverable	Planned	Actual	Status
Final stakeholder interview list	10/10/16		
Introductory letter/invites for stakeholders and focus groups	10/10/16		

Suggested Agenda Items

1. Finalize stakeholder interview list
2. Finalize public website design
3. Community Forums & Focus Group planning
4. Data request modification
5. Format and content for TCCC briefing on October 25th
6. Other

Risk Register

No risk to the project has been identified to date.

Table 5: Project Risks

#	Description	Mitigation plan (what is being done to prevent the risk)	Contingency plan (what will be done if the risk occurs)	Likelihood of occurring	Potential impact (dollar / schedule / quality etc.)
1					

Financial Status

To date, HMA has not submitted an invoice for any work performed. Going forward, the table below will summarize the financial position of the project.

Table 6: Finances

INVOICED TO DATE		
Last month	\$	-
Project to date	\$	-
Client paid to date	\$	-
OVERDUE INVOICES		
Invoice no.	Amount	Date Sent
TOTAL CONTRACT VALUE		
Planned total	\$	655,532.00
Agreed changes	\$	-
Forecasted total	\$	655,532.00

Change Request History

No changes to the scope of work or deliverables have been requested by TCC.

Table 7: Change Requests

#	Title	\$ amount	Schedule change (if any)	Status (in review, agreed, withdrawn)	Comments

