



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER CO#143859

PAGE 1 OF 2

DATE: 09/17/2024

SUBJECT: **RECEIVE AND FILE THE AUDITOR'S REPORT OF THE CASH
AND OTHER ASSET CONTROLS REVIEW FOR THE TARRANT
COUNTY FIRE MARSHAL'S OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court receive and file the Auditor's Report of the Cash and Other Asset Controls Review for the Tarrant County Fire Marshal's Office.

BACKGROUND

In accordance with the Local Government Code, the Auditor's Office conducted a surprise cash count and controls review at the Tarrant County Fire Marshal's Office on August 8, 2024. The objectives of the review were to determine whether 1) Cash and other remittances were accurately recorded and properly reconciled to the respective accounts, and 2) Financial and physical controls were in place to prevent potential fraud and abuse of county funds.

At the time of our count, cash and remittances reconciled, and controls to safeguard County funds were adequate.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY:	Auditor Office	PREPARED BY:	Kim Trussell
		APPROVED BY:	Kimberly Buchanan

Kimberly M. Buchanan, CPA
Tarrant County Auditor

Linda R. Castillo
First Assistant County Auditor



Office of the Tarrant County Auditor
100 E. Weatherford, Room 506
Fort Worth, Texas 76196-0103

Phone (817) 884-1205
Fax (817) 884-1104

August 19, 2024

Mr. David Butler, Interim Fire Marshal
The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas

Re: Auditor's Report -- Cash and Other Asset Controls Review, Fire Marshal


In accordance with the Local Government Code, the Auditor's Office conducted a surprise cash count and controls review at the Tarrant County Fire Marshal's Office on August 8, 2024. The objectives of the review were to determine whether:

- 1) Cash and other remittances were accurately recorded and properly reconciled to the respective accounts, and
- 2) Financial and physical controls were in place to prevent potential fraud and abuse of county funds.

At the time of our count, cash and remittances reconciled, and controls to safeguard County funds were adequate.

We appreciate the cooperation of staff during the review. If you have any questions, please do not hesitate to contact me.

Sincerely,


Kimberly M. Buchanan, CPA
Tarrant County Auditor

Distribution: Elizabeth Siddiq, Administrative Assistant, Fire Marshal