

**MISC. ORDER 2023-9001  
IN THE COUNTY COURT AT LAW NO. 3**

**STANDING ORDER FOR REMOTE HEARINGS BEFORE THE COURT**

This Standing Order is promulgated for remote hearings before the Court by the authority of Tarrant County Court at Law No. 3 based upon its inherent power to regulate the conduct of proceedings in accordance with judicial economy, pursuant to Texas Rule of Judicial Administration 10 and Texas Rules of Civil Procedure 3a. and 21d. This Standing Order is in addition to the previously promulgated Local Rules of Court of Tarrant County. In the event of any conflict with the Local Rules of Court of Tarrant County this Standing Order shall govern.

1. Pursuant to Texas Rule of Civil Procedure 21 d. Tarrant County Court at Law No. 3 will conduct court proceedings for the convenience of the parties and attorneys. Any party objecting to a Rule 21d.(b) hearing must do so as soon as required in accordance with that Rule.
2. Tarrant County Court at Law No. 3 uses Zoom video conferencing. It is free to download at [zoom.us](https://zoom.us). The Court Reporter or Coordinator will email a link to all parties or record of the hearing. Please ensure your current email address is on file with the County Clerk. Your device must have internet access, a video camera, and a microphone. If you intend to participate only by phone alert the Coordinator at least two (2) business days before the hearing. Witnesses in evidentiary matters may **not** participate without video unless agreed by the parties or previously approved by the Court.
3. The Court Reporter ([sjkrieger@tarrantcountytexas.gov](mailto:sjkrieger@tarrantcountytexas.gov)) and Court Coordinator ([mwblake@tarrantcountytexas.gov](mailto:mwblake@tarrantcountytexas.gov)) must have the email address you will have immediately available to you during the hearing not later than 4 p.m. the day before any hearing. Because of the importance of the record the Court Reporter will be the "host" of all hearings.
4. If a party intends to offer any exhibits during the court proceeding they must be emailed to all opposing parties, the court reporter (email address above) and the judge ([mhrabal@tarrantcountytexas.gov](mailto:mhrabal@tarrantcountytexas.gov)) not later than 4 p.m. the business day before the hearing. In addition to email the exhibits may be filed in the case not later than noon the business day before the hearing. The subject of the email or filing should be the full cause number and " - Plaintiff Exhibits" (or cause number " - Defendant Exhibits"). The documents must be in .pdf format. Unless agreed by the parties the Court will not consider any exhibits not emailed or filed in a timely manner. Failure to follow this requirement may result in the court reporter being unable to maintain these documents in the record for any appellate review and the Court will be unable to consider them.
5. Any responses or replies e-filed with the Clerk less than two (2) business days before a court proceeding must be emailed in .pdf format to the judge and opposing counsel to ensure they will be read. The documents will NOT be considered filed and must be e-filed with the Clerk as usual. Cases for the judge's reference need not be e-filed with the Clerk but should be emailed to the judge and opposing counsel not later than 4 p.m. two (2) business days before the court proceeding. Documents which have been e-filed and accepted need not be re-filed with the Clerk.

6. The Open Courts provision of the Texas Constitution allows all proceedings to be viewed by the public in open Court. Video or audio recording is prohibited by law. If a proceeding cannot be viewed on a computer in open court the Court proceedings may be viewed on YouTube through the link found on the Office of Court Administration website.

7. This Standing Order is effective May 1, 2023.

ADOPTED this 26th day of April, 2023.



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Mike Hrabal  
Judge, Tarrant County Court at Law No. 3