

# ADOPTED BUDGET

FISCAL YEAR  
**2026**

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Filed  
Tarrant County Clerk  
11:38 am, Dec 08 2025

Mary Louise Nicholson  
County Clerk

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# ANNUAL BUDGET

FISCAL YEAR 2026

ADOPTED SEPTEMBER 2, 2025

## EXPLORE OUR BUDGET

The City of Grapevine's budget website provides an easy to use, interactive, and engaging version of the annual budget.



# FY2026 Budget in Brief

## CITYWIDE FOCUS AREAS

Focus areas unify the organization and serve as the basis of departmental goals, objectives, and performance measures.

**SAFETY AND SECURITY   FINANCIAL STABILITY   TOURISM   INFRASTRUCTURE**  
**TRANSPORTATION   HIGH SERVICE LEVELS/QUALITY OF LIFE**

## CITYWIDE VISION

To maintain Grapevine as a safe, livable, vibrant community and world-class tourist destination

## PROPERTY TAXES

On September 2, Grapevine City Council adopted the FY2026 operating budget, which included a property tax rate decrease further enhancing Grapevine's value. A single-family homeowner will pay an average property tax bill of \$945\* to the City of Grapevine.

**\$943 ÷ 12 month = \$79**

\$79 per month pays for fire department, library, parks & recreation, public works, police admin., animal services, community outreach center, and more



**VS**

**\$144 per month**

is the average cost for internet and phone in Texas\*\*



### Property Value

As home values rise, Grapevine has lowered the property tax rate 13% since 2021

### Property Tax

## KEY EXPENSES



**PUBLIC SAFETY**  
**\$50.4M**



**TOURISM**  
**\$33.8M**



**PARKS & RECREATION**  
**\$19M**



**MASS TRANSIT (TEXRAIL)**  
**\$14.8M**



**STREET MAINTENANCE/IMPROVEMENTS**  
**\$2.2M**



**WATER UTILITY CAPITAL PROJECTS**  
**\$20M**

## KEY REVENUES



**SALES & USE TAX**  
**\$87.8M**



**CHARGES FOR SERVICES**  
**\$76.4M**



**AD VALOREM (PROPERTY TAX)**



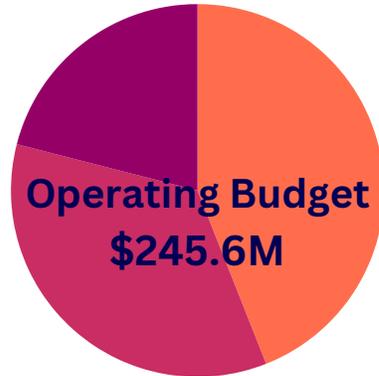
**HOTEL OCCUPANCY**



# FY2026 Budget in Brief

## Citywide All Funds Summary

**Enterprise Revenue Funds**  
**\$51.7M (21%)**  
Utility Enterprise, Golf Enterprise

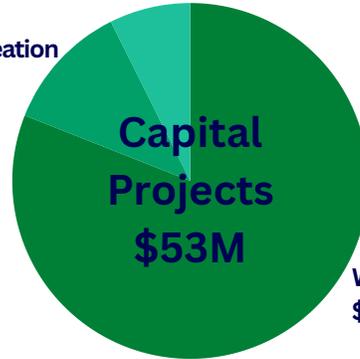


**General Government Funds**  
**\$108.3M (44%)**  
General Fund, Debt Service, Permanent  
Capital Maintenance

**Special Revenue Funds**  
**\$85.5M (35%)**  
Convention & Visitors Bureau (CVB), CVB  
Incentives, Stormwater Drainage, Crime  
Control & Prevention District, Lake Parks,  
4B/Trinity Metro, Economic Development

**Parks & Recreation**  
**\$6.1M (12%)**

**Fleet Replacement**  
**\$3.8M (7%)**



**Water/Wastewater**  
**\$42.6M (81%)**

Budget in Brief Pg. 2

[GrapevineTexas.gov](http://GrapevineTexas.gov)

# BUDGET COVER PAGE



## City of Grapevine Fiscal Year 2025-2026 Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$22,287, which is a 0.08 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$192,386.

The members of the governing body voted on on the budget as follows:

**FOR:** Mayor William D. Tate

Paul Slechta	Sean Shope
Sharron Rogers	Chris Coy
Leon Leal	Duff O'Dell

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

### Property Tax Rate Comparison

	2024-2025	2025 - 2026
Property Tax Rate	\$0.241165/100	\$0.237228/100
No-New -Revenue Tax Rate	\$0.241165/100	\$0.237228/100
No-New-Revenue Maintenance & Operations Tax Rate	\$0.145601/100	\$0.144264/100
Voter-Approval Tax Rate	\$0.299582/100	\$0.296566/100
Debt Rate	\$0.109353/100	\$0.102797/100

Total debt obligation for City of Grapevine secured by property taxes:  
\$11,750,000





# ELECTED OFFICIALS



CITY OF GRAPEVINE, TEXAS  
ELECTED OFFICIALS



PAUL SLECHTA  
MAYOR PRO TEM/PLACE 1



WILLIAM D. TATE  
MAYOR



SHARRON ROGERS  
PLACE 2



LEON LEAL  
PLACE 3



SEAN SHOPE  
PLACE 4



CHRIS COY



DUFF O'DELL



# ADMINISTRATIVE OFFICIALS



# CITY OF GRAPEVINE, TEXAS

## ADMINISTRATIVE OFFICIALS

Bruno Rumbelow  
*City Manager*

Jennifer Hibbs  
*Assistant City Manager*

Matthew C.G. Boyle  
*City Attorney*

Tara Brooks  
*City Secretary*

Jeffrey Strawn  
*Chief Financial Officer*

Alan Wayland  
*Municipal Court Judge*

Erica Marohnic  
*Director of Planning Services*

Bryan Beck  
*Director of Public Works*

Michael Hamlin  
*Chief of Police*

Darrell Brown  
*Fire Chief*

Chris Smith  
*Director of Parks and Recreation*

Leigh Kapsos  
*Library Director*

P. W. McCallum  
*Executive Director,  
Convention & Visitors Bureau*

Robert Singletary  
*Director of Golf*

Rachel Black  
*Director of Human Resources*

Tessa Allberg  
*Chief Technology Officer*

Garin Giacomarro  
*Director of Economic Development*

Larry Gray  
*Building Official*

Matt Feryan  
*Assistant Finance Director,  
Strategic Planning*

JoLynn Green  
*Budget Officer*

Diana De Nava  
*Budget Assistant*





# TRANSMITTAL LETTER

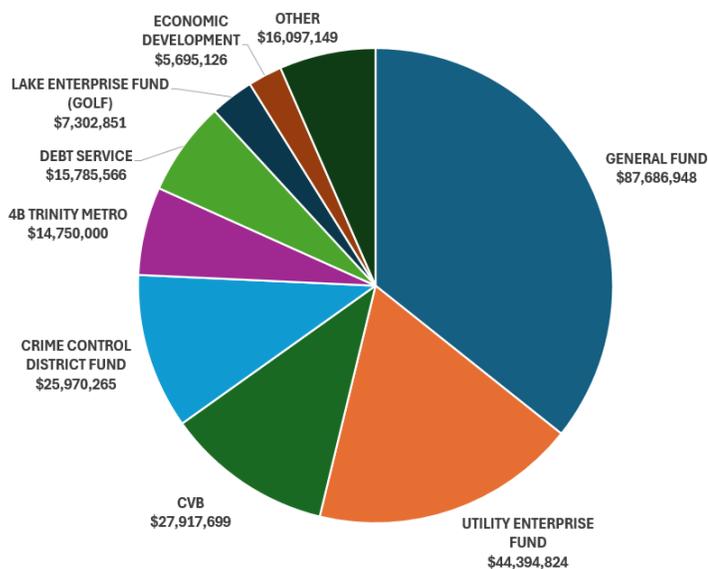
October 1, 2025

Honorable Mayor and Members of the City Council,

We are pleased to present the *FY2026 Adopted Budget*. This budget addresses current market conditions and ensures long-term sustainability while maintaining current service levels.

As the budget was developed, we focused on several key elements:

- Future economic uncertainty and a moderating local/regional economy (near-flat sales tax collections)
- Preservation of fund balance
- Maintaining compensation at the 50<sup>th</sup> percentile of market
- Full funding of the Crime Control and Prevention District fund
- Cash funding vehicle replacements, capital equipment replacements, and Permanent Capital/Street Maintenance fund



## ALL FUNDS SUMMARY

The City's operating budget across all funds totals \$245.6 million, an increase of \$4.1 million (2%) over the FY25 budget. Increases to personnel and insurance expenses total \$5.4 million but were offset by reductions to one-time expenses, cash transfers, and excess fund balances.

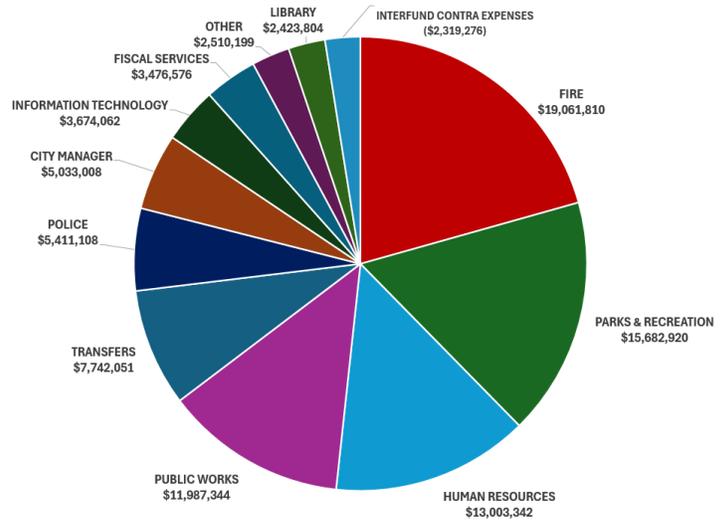
In the chart, Other includes the following funds: Storm Drainage, Lake Parks, CVB Incentives, CVB Shuttle, and Permanent Capital/Street Maintenance.

# GENERAL FUND

The FY26 adopted budget for the General Fund totals \$87.6 million which is \$894,684 (-1%) less than the FY25 adopted budget. The reduction results from a change in accounting for the recognition of interfund distributed expenditures. Adjusting for the accounting change, the FY26 adopted budget reflects an increase of approximately \$1.7M (2%) over the adopted FY25 budget. The increase is primarily due to increased compensation and insurance costs partially offset by reduced outgoing cash transfers.

Previously, interfund distributions were recognized as increases to revenues in the General Fund. The process has been changed to recognize reductions to expenditures in the General Fund in order to avoid duplication of expenditures across all funds. The change results in a reduction of revenue and expenditures in equal amounts thereby having no impact to the fund balance.

In the chart, Other includes the following departments: Mayor & Council, City Secretary, Building Services, and Planning Services.

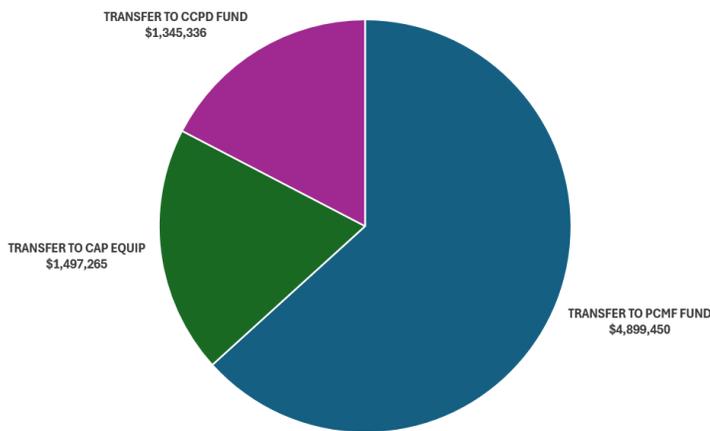


# COMPENSATION

To maintain salaries at 50% of the market median, the FY26 budget includes a 3% market increase for all general and public safety employees. This increase is consistent with the findings of the city's ongoing compensation review. General employee merit increases and public safety step increases are not included in the adopted budget. However, merit and step increases may be recommended as determined by the city's annual compensation study and ongoing monitoring of market conditions and financial results throughout the year.

# AD VALOREM TAXES

The FY2026 budget lowers the property tax rate by 2% from 0.241165 to .237228 per \$100 of valuation. However, due to increases in taxable value, the General Fund is expected to collect an additional \$553K in ad valorem revenue over FY2025. This budget expects to raise \$16,347,520 in General Fund property taxes.



# CASH TRANSFERS

The FY26 budget continues cash funding capital maintenance and vehicle replacement, along with fully funding the CCPD budget. Due to excess fund balances in the CCPD and Capital Equipment funds, cash transfers were reduced by \$1 million and \$574K accordingly from FY25. Additionally, a Quality of Life transfer is not budgeted at this time but will be reevaluated at year-end. The Quality of Life Fund currently has an unassigned balance totaling \$3.9 million.

# MAJOR DEVELOPMENT AND REDEVELOPMENT

## HOTEL VIN RESERVE



Earlier this year, Hotel Vin Reserve, a 120-room expansion to Courty Hospitality's Hotel Vin, was approved to be built on the recently vacated Sunbelt Rental property at 321 E. Dallas Rd. The new hotel will include pre-function space, an event hall, outdoor pool, and spa. Groundbreaking is expected in late 2025/early 2026 with anticipated completion in early 2027.

## CROSSROADS



Strategic efforts to revitalize Crossroads has resulted in a \$14 million dual-branded (Hampton-Inn & Home2 Suites by Hilton) hotel. The five-story property will feature 201 rooms, two outdoor flex spaces, outdoor pool and lounge, gym, and spa/wellness center. Construction is expected to begin later this year and be completed in early 2027.

Crossroads is located in central Grapevine at the convergence of state highways 121 and 114.

## DIG WORLD



In partnership with Grapevine Mills and Dude Perfect, construction adventure park Dig World plans to open its second Texas location in Grapevine. Guests will be able to safely operate modified heavy equipment such as skid steers, excavators, boom lifts, and UTVs.

Dig World is expected to be open in spring 2026.

## AC HOTEL



Newcrest Image plans to construct a 200 room AC Hotel By Marriott in northeast Grapevine. The property will include outdoor spaces, a pool, event space, gym, and meeting rooms. Completion of the hotel is expected in early 2029.

## PRIMARK



Primark, an international fashion retailer founded in Ireland with 460 stores worldwide, will make Grapevine Mills one of its first five US locations. The 42,800 square foot space is being renovated at an estimated cost of \$12.5 million. Primark is expected to open in late 2025.

## FLOOR & DECOR



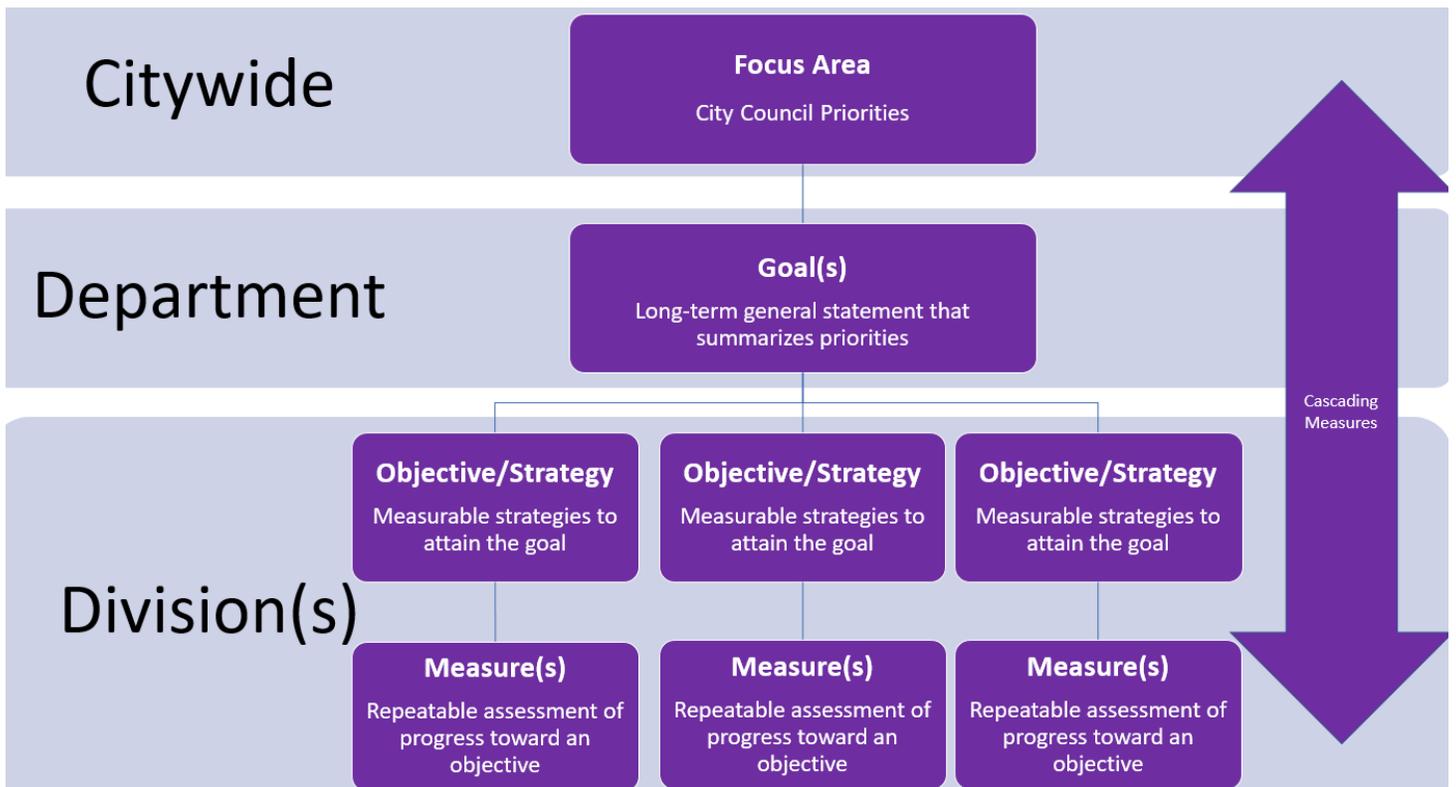
Floor & Decor, a retail flooring and accessories store, will be taking over the former LA Fitness located in north Grapevine. Renovations to the existing building along with the addition of 18,000 sqft are underway. Total construction costs are estimated to be \$6.8 million. Floor & Decor expects to open in late 2025.

# STRATEGIC PLANNING

As our staff implements the FY26 budget, each department will work towards a common vision to, “Maintain Grapevine as a safe, livable, vibrant community and world-class tourist destination”. Additionally, six focus areas further unify the organization and serve as the basis of departmental goals, objectives, and performance measures. The City of Grapevine focus areas include:

- Safety and Security
- High Service Levels/Quality of Life
- Financial Stability
- Transportation
- Tourism
- Infrastructure

As part of the budget process, each department establishes or updates a set of cascading goals, objectives/strategies, and performance measures which are updated on an annual basis. This information is then presented on each department’s summary page and their associated division summary pages. The chart below depicts how each measure is linked to a division objective/strategy, department goal, and citywide focus area.



Our continued success is the result of your great leadership and we look forward to FY2026 and beyond.

Sincerely,



**Bruno Rumbelow**  
City Manager



**Jeff Strawn**  
Chief Financial Officer

# GFOA DISTINGUISHED BUDGET AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Grapevine  
Texas**

For the Fiscal Year Beginning

**October 01, 2024**

*Christopher P. Morrill*

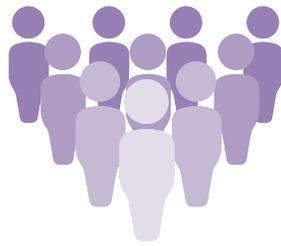
Executive Director

OpenGov

[GrapevineTexas.gov](https://www.GrapevineTexas.gov)

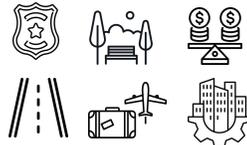
# CITY OF GRAPEVINE ORGANIZATION CHART





**Citizens of Grapevine**

**Mayor and Council**

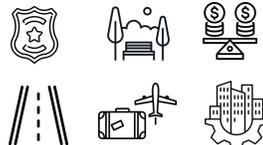


**City Attorney**  
Matthew Boyle

**Advisory Boards**

**Municipal Court**  
Alan Wayland

**City Manager**  
Bruno Rumbelow  
**Assistant City Manager**  
Jennifer Hibbs



**Parks & Recreation**  
Chris Smith



Administration  
Active Adults  
Park Maintenance  
Community Events  
Aquatics  
Athletic Programs  
Recreation Programs  
The REC  
Hospitality  
Lake Parks

**Fiscal Services**  
Jeff Strawn



Finance  
Purchasing  
Municipal Court  
Debt Service  
Utility Billing

**Public Works**  
Bryan Beck



Administration  
Engineering  
Streets  
Traffic  
Environmental Services  
Facilities Services  
Fleet Services  
Water  
Wastewater  
Stormwater Drainage

**Police**  
Chief Michael Hamlin



Administration  
Animal Control  
Community Outreach  
Management Services  
Uniform Operations  
Criminal Investigations  
Technical Services  
Jail Operations  
Management Services  
Dispatch  
School Resource Officers

**Fire**  
Chief Darrell Brown



Administration  
Prevention  
Operations  
Training & Career Development  
Emergency Management  
Emergency Medical Services

**City Secretary**  
Tara Brooks



Administration

**Planning Services**  
Erica Marohnic



Administration

**Library**  
Leigh Kapsos



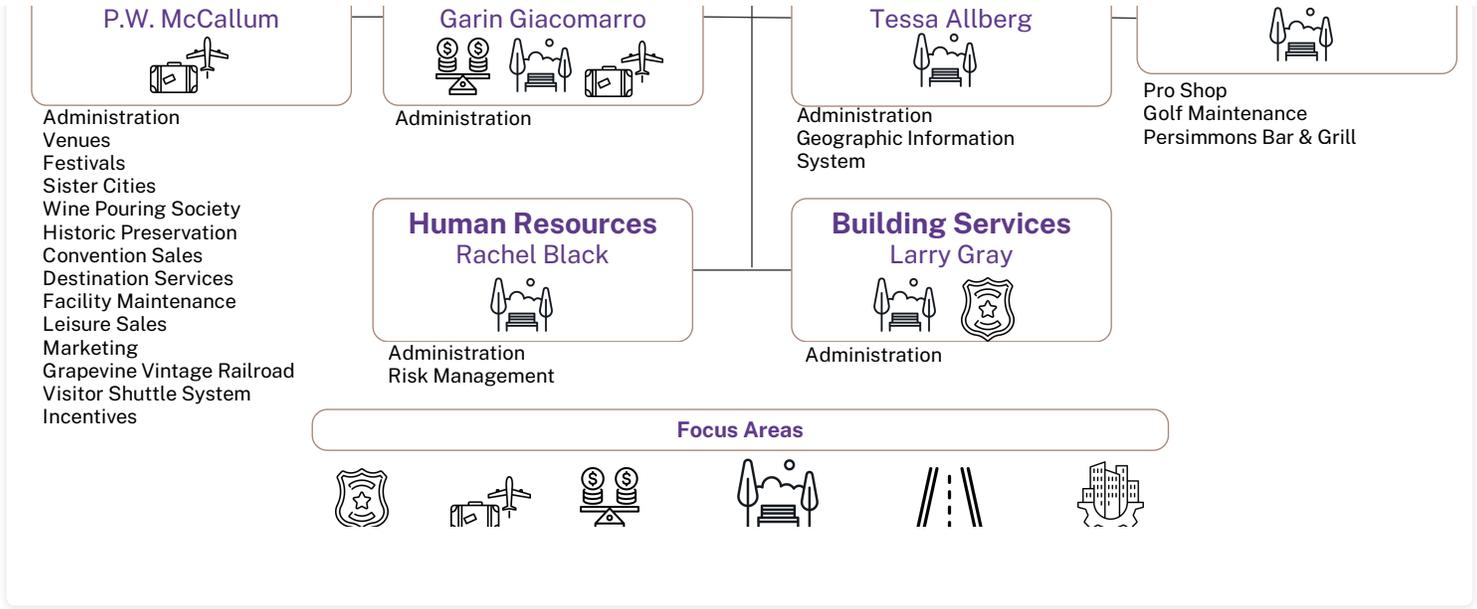
Administration

**Convention and Visitors Bureau**

**Economic Development**

**Information Technology**

**Golf**  
Robert Singletary



**Organization Chart**

OpenGov

[GrapevineTexas.gov](http://GrapevineTexas.gov)

# INTRODUCTION



The City of Grapevine is a municipal corporation incorporated under Article XI of the Texas Constitution (Home Rule Amendment). The City operates under a Council-Manager form of government and provides such services as are authorized by its charter to advance the health, welfare, safety and convenience of its citizens.

The City of Grapevine's FY 2026 annual operating budget is the result of many hours of deliberation as well as a response to both internal and external forces that impose fiscal constraints. The mission of the budget office is to produce an accurate and user-friendly document that can be utilized as a resource tool by City staff, citizens of Grapevine, and the community at large.

To accomplish its mission, the budget office has established a set of budget preparation guidelines, which represent generally accepted good budgeting practices:

1. The annual operating budget presents expenditures requests and estimates of revenues for all local government funds, including general tax revenues, fees, licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues.
2. The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus.
3. Budgets for each department/division are broken down into specific cost components, such as personnel costs, supplies, operating expenditures, equipment, etc.
4. Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions.
5. The budget process includes a multiyear projection of capital improvement requirements.
6. Performance measures have been developed and performance standards based on those measures are established for each local service or function.
7. Service objectives related to workload and performance measures are established to guide the budgeting process
8. A transmittal letter, which summarizes local financial conditions and the principal budget issues the locality must face, is presented to the City Council along with the annual budget.

The budget also contains sections outlining the program of services for the Capital / Street Maintenance program. The Capital / Street Maintenance program oversees the maintenance and scheduled repair of the City's permanent infrastructure, which includes buildings, parks, roadways, rights-of-way and traffic signals. Funding is provided by a direct transfer from the general fund.

The following funds are appropriated and included within this document:

<b>Fund No.</b>	<b>Fund Title</b>
100	General
405	Permanent Capital / Street Maintenance (PCMF)
500	Debt Service
304	Stormwater Drainage Utility (SDUS)
305	Crime Control and Prevention District (CCPD)
307	Lake Parks
308	4B Transit
310	Economic Development
312	Convention and Visitors Bureau (CVB)
314	CVB Shuttle System
313	CVB Incentives
200	Utility Enterprise (Water/Sewer)
202	Lake Enterprise (Golf)

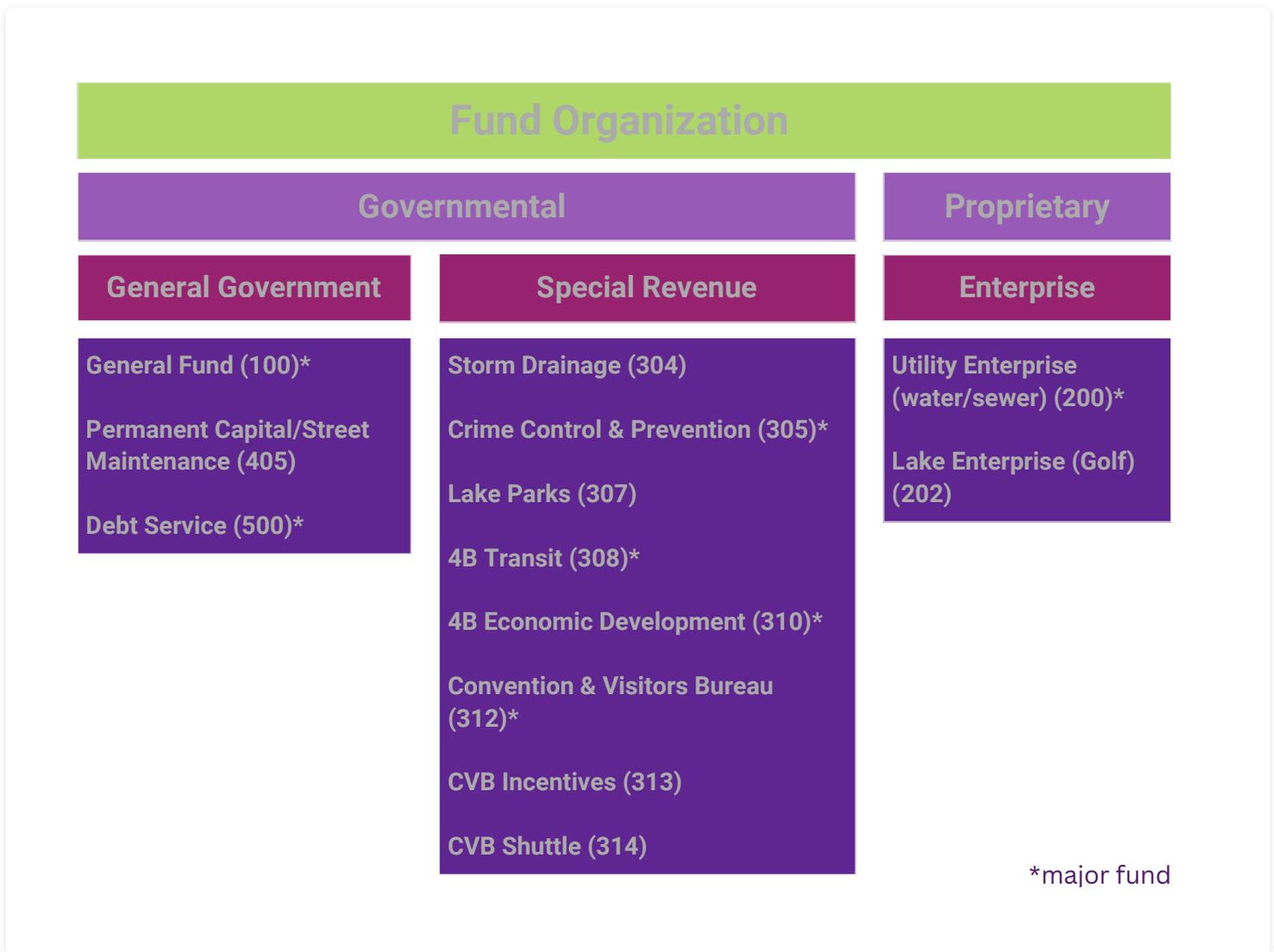
The final components of the budget are the Community Profile and Appendices sections, which contain historical and statistical information,

supplemental information and financial disclosures, and City ordinances and resolutions related to the adoption of the budget and tax rate.

The data for each department is organized similarly:

- ◆ Four-Year Expenditure Summary
- ◆ Organization Chart
- ◆ Expenditure Summary by Division
- ◆ Focus Areas and Goals (by Department)
- ◆ Objectives and Performance Indicators (by Division)

Each division section contains statistical and financial data for four fiscal years: the current budget year, the fiscal year recently completed as of September 30, 2025 (both original budget and amended estimate), and actual totals for the fiscal years ended September 30, 2024 and September 30, 2023.



Fund Organization

**DEPARTMENT / FUND RELATIONSHIP**

The relationship between departments and funds within the organization are illustrated by the matrix below, followed by a brief description of each interaction. A narrative description of the assigned services, functions, programs and activities of organizational units is provided in detail within each respective departmental section.

	100 General Fund	405 PCMF	500 Debt	304 SDUS	305 CCPD	307 Lake P arks	308 4B Transit	310 Econ Dev	312 & 314 CVB & Shuttle	313 CVB Incen tives	200 Utility Enterp rise	202 Lake Enterpr ise (Golf)
<b>GENERAL FUND</b>												
City Manager's Office	X											
Mayor & Council	X											
City Secretary	X											
Human Resources	X											
Fiscal Services	X											
Building Services	X											
Planning Services	X											
Public Works	X											
Information Technology	X											
Police	X											
Fire	X											
Parks & Recreation	X											
Library	X											
<b>PERMANENT CAPITAL &amp; STREET MAINTENANCE FUND</b>												
Public Works Building Maintenance		X										
Public Works Streets and Traffic		X										
Parks		X										
ADA		X										
<b>DEBT SERVICE FUND</b>												
Administration			X									
<b>STORMWATER DRAINAGE UTILITY FUND</b>												
Administration				X								
<b>CRIME CONTROL &amp; PREVENTION FUND</b>												
Uniform Operations					23	X						

Criminal Investigations					X							
Technical Services					X							
Jail Operations					X							
Management Services					X							
Dispatch					X							
<b>LAKE PARKS SPECIAL REVENUE FUND</b>												
Administration						X						
Rockledge						X						
Katie's Woods						X						
Vineyards Campground & Cabins						X						
Oak Grove						X						
McPherson Slough						X						
Lakeview						X						
Meadowmere						X						
<b>4B TRANSIT FUND</b>												
Administration								X				
<b>ECONOMIC DEVELOPMENT FUND</b>												
Administration									X			
<b>CONVENTION &amp; VISITORS BUREAU FUND</b>												
Administration										X		
Venues										X		
Festivals										X		
Sister Cities										X		
Wine Pouring Society										X		
Historic Preservation										X		
Convention Sales										X		
Destination Services										X		
Facility Maintenance										X		
Leisure Sales										X		
Marketing										X		
Grapevine Vintage Railroad										X		
Visitor Shuttle System										X		
<b>CVB INCENTIVES AND LEISURE FUND</b>												
Administration											X	
<b>WATER &amp; WASTEWATER UTILITY FUND</b>												
Utility Billing												X
Utility Administrative Services												X
Water Distribution												X
Water Treatment												X
Wastewater Collection												X
Wastewater Treatment												X

Water / Wastewater PCMF												X	
<b>LAKE ENTERPRISE (GOLF) FUND</b>													
Pro Shop													X
Course Maintenance													X
Persimmons Bar & Grill													X

**General Fund**

Serves as the city's primary operating fund that accounts for most revenues and expenses not required to be in a dedicated fund. The General Fund provides funding for the Capital and Street Maintenance program via an operating transfer. Funding is also provided for the Crime Control and Prevention District when budgeted CCPD expenditures exceed projected CCPD revenue (primarily ½ cent sales tax). Lastly, the General Fund provides cash funding for vehicle and equipment replacements (when available) via an operating transfer to the Capital Equipment Acquisition fund.

The General Fund also receives revenue from certain non-General Government funds for general administrative services provided. The charge to each fund represents 7.5% of respective revenue. The funds subject to this fee are the Convention and Visitors, Stormwater Drainage, Economic Development, Water and Sewer, and Golf Course funds.

**Debt Service Fund**

Provides principal and interest payments on the city's outstanding debt obligations. Funding is provided by Ad Valorem tax receipts and operating transfers for self-supported debt from the Economic Development fund.

**Convention and Visitors Fund**

Provides funding for cultural and entertainment programs which are designed to increase tourism. Major initiatives are festivals (Main Street Fest and GrapeFest), the Grapevine Vintage Railroad, and Christmas Capital of Texas activities. Primary funding is via Hotel Occupancy tax receipts.

**Crime Control & Prevention District (CCPD) Fund**

Funded through a 1/2 cent sales tax local option, the CCPD fund pays for expenses directly related to law enforcement activities and programs.

**Stormwater Drainage Utility Fund**

Provides funding for operating and capital projects such as street sweeping, erosion control, and cleaning and clearance of obstructions that could cause flooding. Funding is provided via a monthly service fee included in water and sewer bills.

**4B Transit and Economic Development Funds**

Funding for these two entities is provided via a ½ cent sales tax which is distributed 3/8 cent for funding of commuter rail (TexRail) and 1/8 cent for economic development activities. The commuter rail portion is paid directly to Trinity Metro and also provides 50% of the funding for the Grapevine Visitor Shuttle.

**Water and Wastewater Utility Fund**

Provides water distribution and wastewater collection, as well as purchase, storage and treatment of potable water and treatment of wastewater. Funded via utility fees. Refuse fees for solid waste collection are also managed through this fund.

**Lake Enterprise Fund (Golf Fund)**

Provides operation and maintenance of 27-hole course with premium dining service on-site. Funded by golf fees, sales & merchandise, and restaurant sales.

# BASIS OF ACCOUNTING / BUDGETING



The accounting and budgeting of the City are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund level financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. In applying the susceptible to accrual concept to intergovernmental revenue, the legal and contractual requirements of the numerous individual programs are used as guidance. Generally, monies must be expended on a specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. Ad valorem taxes are recognized as revenues in the year for which they are levied. Sales taxes, franchise taxes, hotel occupancy taxes, charges for services and fines are recognized as revenue as earned, when measurable and available. Licenses, permits, and miscellaneous revenues (except earnings on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

All proprietary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net position. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's water and sewer and municipal golf course are charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

## **Governmental Fund Types**

Governmental fund types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary fund types) are accounted for through Governmental Fund types. The following are the City's governmental fund types.

**General Government Funds** - Includes the General, Debt Service, and Permanent Capital/Street Maintenance funds. The General fund is the general operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in other funds. Major functions financed by the general fund include Administration, Internal Services, Fire Department, Police Department (Administration, Community Outreach, and Animal Services), Library, Public Works, Parks and Recreation, and Development Services. The Debt Service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

**Special Revenue Funds** - Special Revenue funds are used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects. The Convention and Visitors Bureau (CVB) Fund, CVB Incentives Fund, Stormwater Drainage Utility Fund, Crime Control and Prevention District (CCPD) Fund, Lake Parks Fund, 4B Transit Fund, and the Economic Development Fund. These funds account for all revenues and expenditures relating to hotel occupancy taxes, stormwater drainage utility fees, CCPD half-cent sales tax for crime control, campgrounds and boat ramps, and half-cent sales tax for commuter rail/economic development.

## Proprietary Fund Types

Enterprise Funds - Enterprise funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City has established two enterprise funds:

- The Utility Enterprise Fund accounts for water, wastewater, and solid waste collection services for residents of the City. All activities necessary to provide such services are accounted for within the fund, including administration, operations, maintenance, financing, and related debt service, and billing and collection.
- The Lake Enterprise Fund accounts for all activities necessary to operate and maintain the City-owned golf course which also operates Persimmons Bar & Grill.

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# BUDGET PROCESS



The City of Grapevine's Home Rule Charter provides for the submission of the budget to the City Council by the City Manager. The City's fiscal year runs from October 1 through September 30.

## BUDGET CREATION

At least sixty days and no more than ninety days before the beginning of the fiscal year, the City Manager must submit a proposed budget that includes:

- ◆ A budget message
- ◆ A consolidated statement of anticipated receipts and proposed expenditures for all funds
- ◆ An analysis of the tax rate
- ◆ Indicators showing the tax levies and tax collections by year for at least five years
- ◆ General fund resources in detail
- ◆ Special revenue fund resources in detail
- ◆ A summary of proposed expenditures by function, department, and activity
- ◆ Detailed estimates of expenditures shown separately for each activity to support the proposed expenditure
- ◆ A revenue and expense statement for all bonds
- ◆ A description of all bond issues outstanding
- ◆ A schedule of the principal and interest payments of each bond issue
- ◆ The appropriation ordinance and the tax levying ordinance

The proposed revenues and expenditures must be compared to prior year revenues and expenditures.

The budget preparation process begins early in the calendar year with the establishment of overall city goals and the analysis of current year operations compared to expenditures. Departments are responsible for developing strategic goals in alignment with the city's mission and vision. Budget policies and procedures are reviewed at that time to reduce errors and omissions. In March, budget office staff prepare a comprehensive Budget Preparation Manual for use by all departments. The Budget Preparation Manual includes such items as budget forms, instructions for estimating revenues and expenditures, price planning factors, the official budget calendar, performance measure guidelines, a chart of accounts, and a comprehensive list of all object codes (budget expense categories).

The Budget Preparation Manual, along with all necessary budget materials, is distributed at a budget kickoff meeting in mid-April. The budget kickoff meeting is the venue to announce new procedures and ensure that City staff receives the same interpretation of the instructions.

After the budget kickoff, departments are given reasonable time to submit their budget requests, which consist of:

1. Revenue and expenditure projections by line item
2. Program enhancements and increased service level requests
3. Capital expenditure requests (including IT equipment)
4. Permanent capital and street maintenance requests
5. Fleet maintenance requests (vehicles and machinery)

Also in April, departmental objectives and performance indicators are submitted. After all submissions have been received, the Budget Office begins its review, which takes approximately five weeks. Following the review and approval of the objectives and indicators, and the submittal of department requests, meetings are then held with the Budget Team (City Manager, Assistant City Manager, Chief Financial Officer, Assistant Finance Director - Strategic Planning, Internal Audit Director, Budget Officer and Budget Assistant) and each department.

## **BUDGET APPROVAL**

The proposed budget is submitted to City Council in late July. Public budget workshop(s) are then held in August. After the certified tax roll is received from the appraisal district (July 25), City Council approves the roll and sets a proposed tax rate. Public notices are published in the local newspaper and on the City's website in accordance with state law. After public hearings are held for both the operating budget and the proposed tax rate, they are scheduled for approval on the first and third Tuesday in September, respectively.

## **BUDGET AMENDMENT PROCESS**

To amend the current year budget, the requesting individual/department must complete a Budget Amendment Request Form (BARF) in the Laserfiche document management system. The completed form is routed to the Budget Officer for review and approval. If required due to a new appropriation of funds, an ordinance is prepared for City Council consideration at a regularly scheduled City Council meeting, where public discussion and debate are possible. If approved by vote of the City Council, the necessary budgetary changes are made.

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# BUDGET CALENDAR



## FY 2025 - 2026 BUDGET CALENDAR

APRIL	14	Monday	Budget Kickoff
MAY	16	Friday	Budget submission deadline and begin budget office review
JUNE	6	Friday	Budget recommendations sent to departments
	9-13	Mon - Fri	Departmental review before meeting with CMO
	16-20	Mon - Fri	CMO departmental budget review meetings
	30	Monday	Final budget decisions due
JULY	25	Friday	Receive Certified Tax Roll from Appraisal Districts
	30	Wednesday	Operating budget submitted to City Council
AUGUST	5	Tuesday	City Council resolution to accept certified tax Approval of proposed tax rate in budget
	14	Thursday	Budget Workshop
SEPTEMBER	2	Tuesday	City Council public hearing on operating budget City Council adoption of operating budget CCPD board public hearing on CCPD budget CCPD board adoption of CCPD budget 4B Board adoption of 4B budget
	16	Tuesday	Adoption of tax rate
OCTOBER	1	Wednesday	Begin FY26 Fiscal Year



# CITY COUNCIL BUDGET WORKSHOP



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# THE BUDGET AS A POLICY DOCUMENT



## Financial Planning Policies

Section 9.14 of the Grapevine Code of Ordinances establishes a policy to maintain a prudent level of financial resources to protect against one-time expenditures. Provision is made for a contingent appropriation of not more than three percent of the total budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the city manager, and distributed after approval of the City Council.

Section 9.15 of the Grapevine Code of Ordinances establishes a balanced budget provision for the General and Debt Service funds. Total estimated expenditures within these funds shall not exceed the total estimated resources.

Section 9.16 of the Grapevine Code of Ordinances provides for disclosure when a deviation from a balanced budget is necessary. The budget may be amended and appropriations altered in cases of public necessity, upon declaration of the City Council.

Section 10.31 of the Grapevine Code of Ordinances establishes policies and guidelines governing cash management and investment of City funds. Safety of principal is the foremost objective of the City in managing its portfolio. The City will also maintain sufficient liquidity to provide adequate and timely working funds.

Section B, Number 3.0 of the Grapevine Administrative Policy Manual establishes the fund balance reserve policy to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve is established at the following minimum levels:

- General Fund – 20% (72 days) of total current budgeted expenditures.
- Debt Service Fund – 20% (72 days) of total current budgeted net debt service expenditures.
- Convention & Visitors Fund – 16% (60 days) of total current budgeted expenditures.
- Utility Enterprise Fund – working capital reserves of 16% (60 days) of total budgeted expenses.
- Lake Enterprise Fund – working capital reserves of 25% (90 days) of total budgeted expenses.\*

\*This requirement was suspended for FY26 in Ordinance 2025-054.

Section B, Number 9.0 of the Grapevine Administrative Policy Manual outlines the fixed asset capitalization policy, which establishes a uniform and consistent standard for the capitalization of fixed assets owned by the City. This policy also establishes the procedure to inventory and assess the condition of all major capital assets.

Section D, Number 4.2 of the Grapevine Administrative Policy Manual outlines the Vehicle & Equipment Replacement policy, and establishes a standard schedule of vehicle and equipment replacement intervals. Under normal budgeting constraints, it is advantageous to replace vehicles and equipment at specific intervals. Replacement in accordance with this schedule provides the users with the most efficient and reliable vehicle and/or equipment as possible. Fleet replacement procedures consider the most economic replacement point at which the vehicle has the greatest salvage value and has been depreciated to its fullest.

## Investment Policy

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Fiscally conservative, effective cash management and investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The portfolio of the City is

designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

1. Preservation and safety of capital
2. Maintenance of sufficient liquidity
3. Preservation of public trust through prudent investment activities
4. Maximization of return within acceptable risk constraints, and
5. Diversification of investments

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

1. Understanding the suitability of the investment to the financial requirements of the City
2. Preservation of safety and principal
3. Liquidity
4. Marketability of the investment prior to maturity
5. Diversification of the investment portfolio, and
6. Yield

Each major fund type has varying cash flow requirements and liquidity needs. Therefore, specific strategies shall be implemented considering the fund's unique requirements. The City's funds shall be analyzed and invested according to the following major fund types:

- Operating Funds
- Construction and Capital Improvement Funds
- Debt Service Funds

#### **BUDGET CONTINGENCY PLAN**

In 2007 the city developed a Budget Contingency Plan to serve a two-fold purpose of:

- (1) Enacting structural changes that affect the short-term financial outlook;
- (2) Remain in place to monitor financial conditions and serve as an "early warning" mechanism.

The Budget Contingency Plan addresses the following operational areas:

- Service Provision / Efficiency
- Personnel
- Equipment Replacement
- Revenue Enhancement
- Administrative / Operational Policies
- Debt Management
- Fiscal Planning

Operational Area	Recommended Action
Service Provision / Efficiency	Conduct departmental reviews to: (1) identify core services to focus on; (2) identify the cost drivers that inhibit the efficiency and effectiveness of service delivery; and (3) develop strategies to improve the efficiency and effectiveness
Personnel	Freeze all General Fund vacant positions, new positions and promotions; evaluate current positions for creation of attrition list; retain key employees by maintaining competitive local employment market position
Equipment Replacement	Analyze fleet, technology and capital equipment replacement schedules
Revenue Enhancement	Reevaluate all revenue programs; continue to focus on economic development
Administrative / Operational Policies	Examine policies regarding employee take-home vehicles and fund balance reserves
Debt Management	Prioritize capital projects and pay cash whenever fiscally prudent; enact cash funding for all equipment replacement
Fiscal Planning	Develop “early warning” system to monitor revenue and expenditure trends

# EFFECT ON PLANNING PROCESSES ON OPERATING BUDGET



The City utilizes several planning processes that affect the development of the operating budget. Effective planning assists the City in assessing the financial implications of current and proposed policies, programs, and assumptions. An effective plan illustrates the likely outcomes of particular courses of actions.

Function	Type of Planning Process	Description of Planning Process	Budget Impact
Employee Compensation	Annual review of Open Range and Grade /Step pay scales	Compare jobs and compensation with 18 cities in the DFW area	Maintain 50th percentile in market position
Vehicle / Equipment Replacement	Annual plan of scheduled vehicle and heavy equipment replacement	Development of replacement intervals based on equipment age, usage and lifetime repair costs	Cash funding; timing and sizing of debt issues and payments for large apparatus
Capital Improvements Plan	Five-year plan of major infrastructure development and improvements	City Council identification of projects; prioritizing; costing; timing; financing and project management	Predictable funding levels, debt service planning
General Fund Operating Transfers	Annual fiscal management plan based on revenue, expense, and fund balance projections.	Determine proposed revenues and expenses to appropriately budget cash transfers.	Determines amount of cash available to fund transfers. Amounts can increase or decrease based on the financial position of the city.

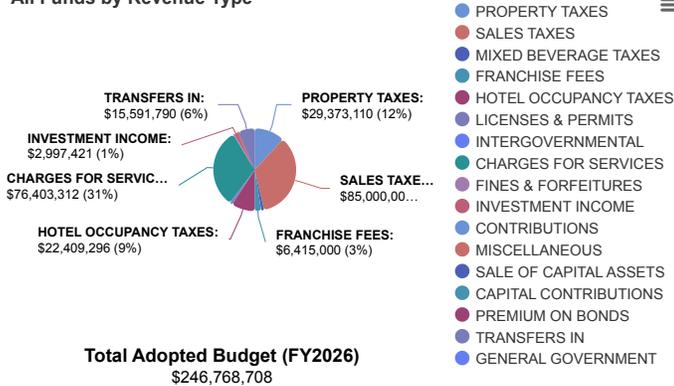
The budgetary impact of planning processes is projected to reduce the FY26 budget by \$5.3 million and is comprised of the following:

<b>FY 2026 BUDGET IMPACT OF PLANNING PROCESSES</b>	<b>General Government Funds</b>	<b>Special Revenue Funds</b>	<b>Enterprise Funds</b>	<b>Totals</b>
<b>Pay Plan Adjustments</b>	<b>912,373</b>	<b>1,356,647</b>	<b>\$145,285</b>	<b>\$2,414,305</b>
Prior Year Budget Impact	2,774,331	1,867,650	458,358	5,100,339
Increase / (Decrease)	(1,861,958)	(511,003)	(313,073)	(2,686,034)
Due to the expected flattening of sales tax collections, the FY26 pay plan includes a 3% market increase but no merit or step increases. This has reduced the FY26 pay plan impact by \$2.6M over the FY25 impact.				
<b>Operating Transfer to Permanent Capital Maint. Fund</b>	<b>\$4,899,450</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,899,450</b>
Prior Year Budget Impact	4,899,450	0	0	4,899,450
Increase / (Decrease)	0	0	0	0
The operating transfer to the PCMF fund remains equal to the FY25 budgeted amount.				
<b>Operating Transfer to Quality of Life Fund</b>	<b>\$0</b>	<b>0</b>	<b>0</b>	<b>\$0</b>
Prior Year Budget Impact	1,000,000	0	0	1,000,000
Increase / (Decrease)	(1,000,000)	0	0	(1,000,000)
In anticipation of flattening sales tax, the transfer to the QOL fund was reduced by \$1M.				
<b>Operating Transfer to Crime Control &amp; Prevention Fund</b>	<b>\$1,345,336</b>	<b>0</b>	<b>0</b>	<b>\$1,345,336</b>
Prior Year Budget Impact	2,416,788	0	0	2,416,788
Increase / (Decrease)	(1,071,452)	0	0	(1,071,452)
Due to excess fund balance within the CCPD fund, the operating transfer was reduced by \$1M.				
<b>Operating Transfer to Fleet Replacement</b>	<b>\$1,497,265</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,497,265</b>
Prior Year Budget Impact	2,071,813	0	0	2,071,813
Increase / (Decrease)	(574,548)	0	0	(574,548)
Due to excess fund balance within the Capital Equipment Replacement Fund, the operating transfer was reduced by \$575K.				
<b>TOTAL IMPACT OF PLANNING</b>				
<b>Increase / (Decrease)</b>	<b>(\$4,507,958)</b>	<b>(\$511,003)</b>	<b>(\$313,073)</b>	<b>(\$5,332,034)</b>

# ALL FUNDS SUMMARY CHARTS AND NARRATIVE

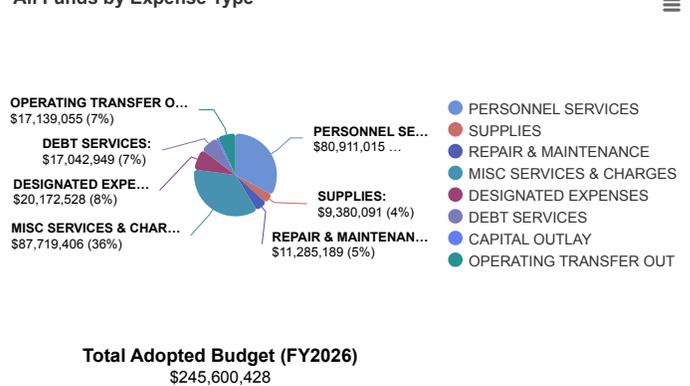


## All Funds by Revenue Type



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## All Funds by Expense Type



Data Updated: Dec 08, 2025, 4:13 PM

## Revenue and other financing sources

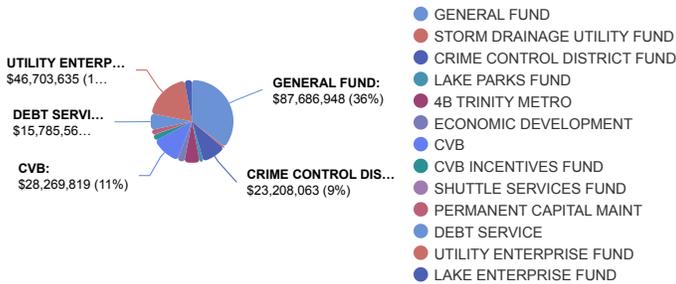
	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Adopted Budget	% Change from FY25 Adopted Budget
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
PROPERTY TAXES	\$27,779,698	\$28,006,873	\$28,864,705	\$28,609,958	\$29,373,110	\$508,405	2%
SALES TAXES	\$78,738,078	\$84,073,116	\$85,000,000	\$86,699,375	\$85,000,000	\$0	0%
MIXED BEVERAGE TAXES	\$2,701,727	\$2,729,204	\$2,838,000	\$2,750,000	\$2,800,000	(\$38,000)	(1%)
FRANCHISE FEES	\$6,708,129	\$6,468,138	\$6,626,872	\$6,559,310	\$6,415,000	(\$211,872)	(3%)
HOTEL OCCUPANCY TAXES	\$23,964,995	\$24,567,040	\$21,396,873	\$21,396,873	\$22,409,296	\$1,012,423	5%
LICENSES & PERMITS	\$1,681,777	\$2,386,226	\$2,088,388	\$2,270,970	\$2,282,644	\$194,256	9%
INTERGOVERNMENTAL	\$799,510	\$1,859,006	\$551,000	\$748,119	\$411,235	(\$139,765)	(25%)
CHARGES FOR SERVICES	\$60,140,536	\$62,486,492	\$68,053,520	\$66,265,581	\$76,403,312	\$8,349,792	12%
FINES & FORFEITURES	\$1,314,381	\$1,260,077	\$1,361,100	\$1,297,286	\$1,286,500	(\$74,600)	(5%)
INVESTMENT INCOME	\$4,578,047	\$5,834,426	\$2,289,224	\$5,746,164	\$2,997,421	\$708,197	31%
CONTRIBUTIONS	\$89,436	\$61,944	\$16,000	\$16,000	\$16,000	\$0	0%
MISCELLANEOUS	\$2,826,594	\$927,693	\$2,114,300	\$10,442,994	\$1,736,000	(\$378,300)	(18%)
SALE OF CAPITAL ASSETS	\$273,159	\$34,996	\$330,400	\$449,573	\$46,400	(\$284,000)	(86%)
CAPITAL CONTRIBUTIONS	\$1,111,730	\$1,363,966	\$0	\$0	\$0	\$0	-

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Adopted Budget	% Change from FY25 Adopted Budget
	FY2023	FY2024	FY2025	FY2025	FY2026		
PREMIUM ON BONDS	\$0	\$108,826	\$0	\$0	\$0	\$0	-
TRANSFERS IN	\$16,359,689	\$21,029,382	\$17,694,201	\$16,263,649	\$15,591,790	(\$2,102,411)	(12%)
GENERAL GOVERNMENT	\$2,417,031	\$2,403,788	\$2,656,806	\$0	\$0	(\$2,656,806)	(100%)
<b>REVENUES TOTAL</b>	<b>\$231,484,516</b>	<b>\$245,601,193</b>	<b>\$241,881,389</b>	<b>\$249,515,852</b>	<b>\$246,768,708</b>	<b>\$4,887,319</b>	<b>2%</b>

Expenditures and other financing uses

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Adopted Budget	% Change from FY25 Adopted Budget
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
PERSONNEL SERVICES	\$68,606,261	\$74,307,203	\$77,036,958	\$77,736,002	\$80,911,015	\$3,874,057	5%
SUPPLIES	\$8,534,427	\$8,003,454	\$9,581,202	\$9,080,135	\$9,380,091	(\$201,111)	(2%)
REPAIR & MAINTENANCE	\$10,570,310	\$10,333,751	\$10,641,900	\$11,971,996	\$11,285,189	\$643,289	6%
MISC SERVICES & CHARGES	\$74,752,316	\$80,253,273	\$85,045,222	\$83,775,617	\$87,719,406	\$2,674,184	3%
DESIGNATED EXPENSES	\$15,886,936	\$18,682,905	\$18,601,669	\$18,934,149	\$20,172,528	\$1,570,859	8%
DEBT SERVICES	\$15,956,270	\$14,794,203	\$17,072,600	\$16,990,100	\$17,042,949	(\$29,651)	0%
CAPITAL OUTLAY	\$1,567,024	\$5,579,465	\$2,673,700	\$10,418,470	\$1,950,195	(\$723,505)	(27%)
OPERATING TRANSFER OUT	\$21,503,707	\$27,953,211	\$20,812,264	\$19,379,212	\$17,139,055	(\$3,673,209)	(18%)
<b>EXPENSES TOTAL</b>	<b>\$217,377,250</b>	<b>\$239,907,465</b>	<b>\$241,465,515</b>	<b>\$248,285,681</b>	<b>\$245,600,428</b>	<b>\$4,134,913</b>	<b>2%</b>

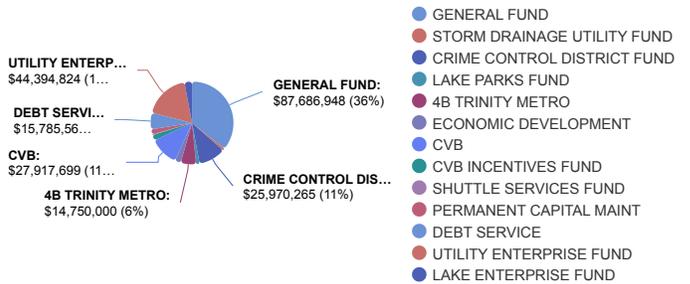
All Funds Revenue by Fund



**Total Adopted Budget (FY2026)**  
\$246,768,708

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All Funds Expense by Fund



**Total Adopted Budget (FY2026)**  
\$245,600,428

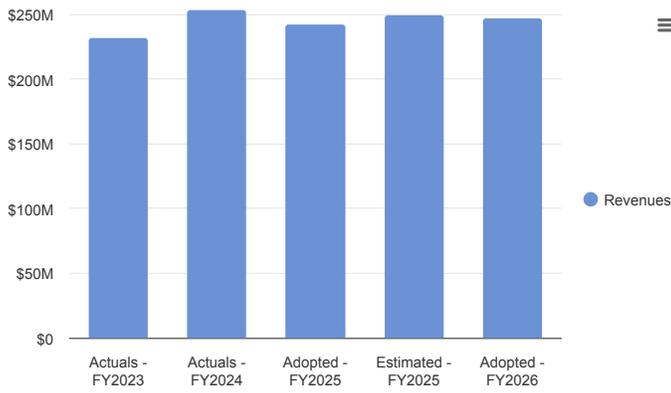
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Revenues by fund

	ACTUALS		ADOPTED BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
GENERAL FUND	\$85,389,570	\$91,493,916	\$88,581,632	\$88,385,849	\$87,686,948	(\$894,684)	(1%)
STORM DRAINAGE UTILITY FUND	\$1,575,391	\$3,284,338	\$1,557,000	\$1,536,111	\$1,518,277	(\$38,723)	(2%)
CRIME CONTROL DISTRICT FUND	\$24,841,629	\$25,703,143	\$24,229,388	\$25,185,834	\$23,208,063	(\$1,021,325)	(4%)
LAKE PARKS FUND	\$3,565,790	\$2,323,284	\$3,656,800	\$3,734,123	\$3,678,708	\$21,908	1%
4B TRINITY METRO	\$13,895,529	\$14,900,925	\$15,937,500	\$15,111,875	\$14,750,000	(\$1,187,500)	(7%)
ECONOMIC DEVELOPMENT	\$6,428,872	\$6,854,666	\$5,654,215	\$15,283,673	\$6,882,626	\$1,228,411	22%
CVB	\$28,661,472	\$29,566,456	\$27,267,561	\$27,522,240	\$28,269,819	\$1,002,258	4%
CVB INCENTIVES FUND	\$6,442,117	\$6,715,101	\$5,396,932	\$5,531,300	\$5,599,723	\$202,791	4%
SHUTTLE SERVICES FUND	\$328,708	\$356,836	\$425,816	\$402,847	\$359,957	(\$65,859)	(15%)
PERMANENT CAPITAL MAINT	\$1,895,332	\$2,870,146	\$4,929,450	\$5,052,589	\$4,970,298	\$40,848	1%
DEBT SERVICE	\$14,847,122	\$14,564,610	\$17,191,468	\$15,918,709	\$15,785,566	(\$1,405,902)	(8%)
UTILITY ENTERPRISE FUND	\$37,699,548	\$44,055,591	\$39,914,227	\$38,577,662	\$46,703,635	\$6,789,408	17%
LAKE ENTERPRISE FUND	\$5,913,438	\$6,458,124	\$7,139,400	\$7,273,040	\$7,355,088	\$215,688	3%
<b>REVENUES TOTAL</b>	<b>\$231,484,516</b>	<b>\$249,147,136</b>	<b>\$241,881,389</b>	<b>\$249,515,852</b>	<b>\$246,768,708</b>	<b>\$4,887,319</b>	<b>2%</b>

Expenditures by fund

	ACTUALS		ADOPTED BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
GENERAL FUND	\$83,602,594	\$90,433,114	\$88,581,632	\$88,117,461	\$87,686,948	(\$894,684)	(1%)
STORM DRAINAGE UTILITY FUND	\$1,548,418	\$3,390,280	\$2,182,679	\$1,899,515	\$1,963,733	(\$218,946)	(10%)
CRIME CONTROL DISTRICT FUND	\$20,957,681	\$23,342,791	\$24,229,388	\$24,775,026	\$25,970,265	\$1,740,877	7%
LAKE PARKS FUND	\$3,066,234	\$3,179,319	\$3,401,294	\$4,261,549	\$3,345,198	(\$56,096)	(2%)
4B TRINITY METRO	\$13,916,048	\$14,858,988	\$15,937,500	\$15,111,875	\$14,750,000	(\$1,187,500)	(7%)
ECONOMIC DEVELOPMENT	\$4,154,584	\$6,710,701	\$5,654,215	\$11,505,615	\$5,695,126	\$40,911	1%
CVB	\$22,813,035	\$22,503,879	\$26,672,588	\$25,791,644	\$27,917,699	\$1,245,111	5%
CVB INCENTIVES FUND	\$5,937,850	\$5,107,301	\$5,009,419	\$5,009,419	\$5,193,291	\$183,872	4%
SHUTTLE SERVICES FUND	\$538,776	\$693,080	\$838,235	\$735,097	\$695,477	(\$142,758)	(17%)
PERMANENT CAPITAL MAINT	\$4,237,712	\$3,841,091	\$4,899,450	\$4,961,998	\$4,899,450	\$0	0%
DEBT SERVICE	\$15,065,910	\$14,673,521	\$17,069,600	\$15,649,933	\$15,785,566	(\$1,284,034)	(8%)
UTILITY ENTERPRISE FUND	\$35,033,451	\$44,195,511	\$39,850,115	\$43,193,509	\$44,394,824	\$4,544,709	11%
LAKE ENTERPRISE FUND	\$6,504,957	\$6,977,889	\$7,139,400	\$7,273,040	\$7,302,851	\$163,451	2%
<b>EXPENSES TOTAL</b>	<b>\$217,377,250</b>	<b>\$239,907,465</b>	<b>\$241,465,515</b>	<b>\$248,285,681</b>	<b>\$245,600,428</b>	<b>\$4,134,913</b>	<b>2%</b>



Data Updated: Dec 08, 2025, 4:13 PM

## REVENUE AND OTHER FINANCING SOURCES

Total City revenue (all funding sources) is budgeted at \$246.7 million, an increase of \$4.8 million (2%) from the FY25 budgeted amount but \$2.7 million (1%) less than FY25 year-end estimates.

**Sales Tax** is the largest revenue source across the city and represents 34% of all revenues. In FY26, sales tax is budgeted at the same amount as FY25 due to a moderating local and regional economy. The city does expect a moderate increase (2%) to end FY25.

**Charges for Services** is budgeted to increase \$8.3 million (12%) over the FY25 budget. This is due to increased water/wastewater rates which account for \$6.5 million of the increase.

**Transfers In** are budgeted to decrease \$2.1 million (12%) due to reduced transfers to the Crime Control & Prevention fund and the Debt Service fund.

Previously, interfund distributions (fleet, IT, Insurance) were recognized as revenue to the General Fund. The process has been changed to recognize these transactions as reductions to expenses to avoid duplication across funds. This change resulted in a \$2.6 million reduction to revenues which is offset with a corresponding reduction to expenses.

# EXPENDITURES AND OTHER FINANCING USES

The FY 2025 adopted budget for all funds totals \$245.6 million dollars, and represents an increase of \$4.1 million (2%) from the prior year budget. Estimated expenditures for the current year (FY25) total \$248.2 million.

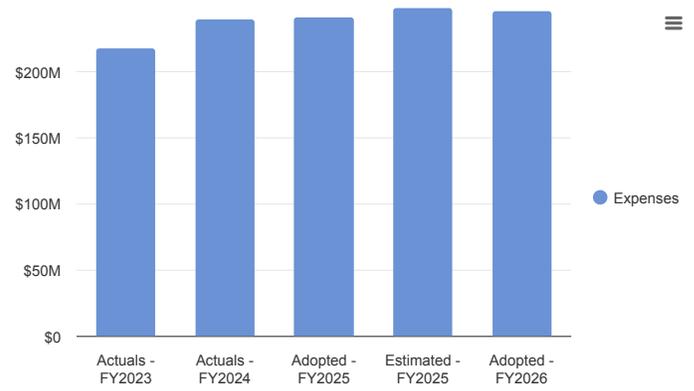
**Personnel costs** are budgeted at \$80.9 million and total 33% of all expenses. This is an increase of \$3.8 (5%) million from the previous budget year. Estimated expenditures for FY25 total \$77.7 million.

Effective October 1, a three-percent pay plan adjustment was incorporated into every salary range of every position within the City.

**Misc. Services & Charges** are budgeted at \$87.7 million and represent 36% of all expenses.

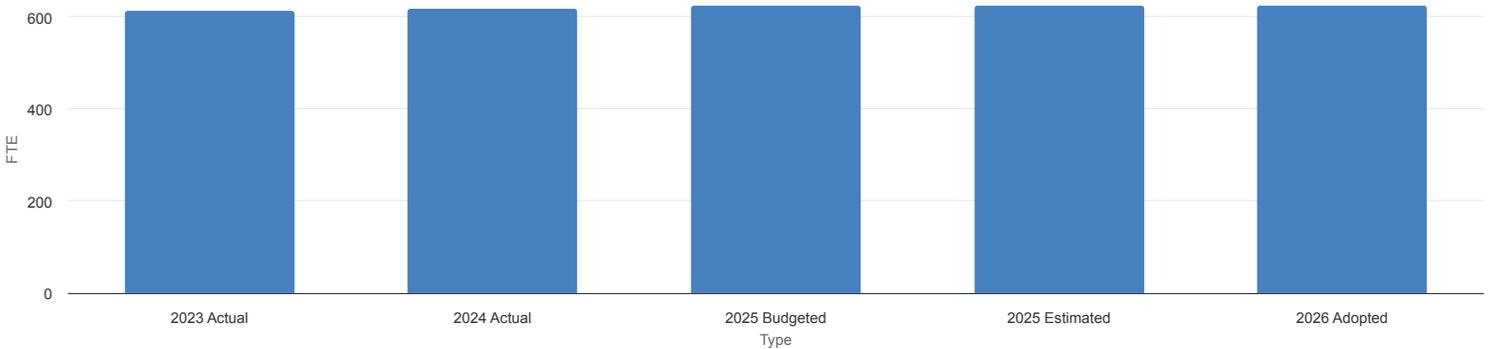
**Transfers Out** are budgeted at \$17 million which is a \$3.6 million (18%) decrease from the FY25 budget. This is primarily due to a \$2.6 million reduction in transfers from the General Fund to other funds such as Quality of Life, Crime Control & Prevention, and Capital Equipment.

**Designated Expenses** are all expenses associated with employee/retiree health insurance (premiums and claims), property insurance, and liability insurance. These expenses are budgeted at \$20.1 million which is a \$1.5 million increase (8%) over the FY25 budget. The FY26 budget covers all increases to health insurance premiums for active and retired employees.



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## Total Authorized Personnel (Full-Time Only)



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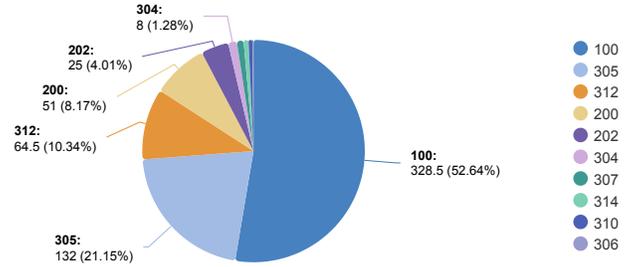
The FY26 budgeted personnel count remains equal to FY25 totals.

Full Time Equivalency Schedule by Fund and Department				
Staffing	Actual FY2024	Actual FY2025	Adopted FY2026	Change from FY25 to FY26
<b>General Fund</b>				
City Manager's Office - Administration	4.5	4.5	4.5	0
City Secretary	3	3	3	0
Human Resources	8	8	8	0
Fiscal Services	19.5	19.5	19.5	0
Building Services	9	9	9	0
Planning Services	6	6	6	0
Public Works	66.5	66.5	66.5	0
Information Technology	12	12	12	0
Police	17	24	24	0
Fire	106	106	106	0
Parks & Recreation	57	57	56	-1
Library	14	14	14	0
<b>Total General Government Fund - FTE</b>	<b>322.5</b>	<b>329.5</b>	<b>328.5</b>	<b>-1</b>
<b>Special Revenue Funds</b>				
Stormwater Drainage (Public Works)	8	8	8	0
Crime Control & Prevention District (Police)	132	132	132	0
Lake Parks (Parks & Recreation)	5	5	6	+1
Economic Development	3.5	3.5	3.5	0
Convention and Visitors Bureau	70	70	70	0
<b>Total Special Revenue Funds - FTE</b>	<b>218.5</b>	<b>218.5</b>	<b>219.5</b>	<b>+1</b>
<b>Enterprise Funds</b>				
Utility Enterprise: Water and Sewer (Public Works)	51	51	51	0
Golf	25	25	25	0
<b>Total Enterprise Funds - FTE</b>	<b>76</b>	<b>76</b>	<b>76</b>	<b>0</b>

<b>Total of FTE</b>	<b>617</b>	<b>624</b>	<b>624</b>	<b>0</b>
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- 100: General Fund
- 305: Crime Control & Prevention District (CCPD)
- 312: Convention & Visitors Bureau (CVB)
- 200: Utility Water Enterprise
- 202: Lake Enterprise (Golf)
- 304: Storm Water
- 307: Lake Parks
- 314: CVB Shuttle
- 310: Economic Development
- 306: Housing Authority

**Personnel By Fund**



**Total FTE (2026 Adopted)**  
624

Data Updated: Sep 17, 2025, 6:21 PM

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# DEBT MANAGEMENT



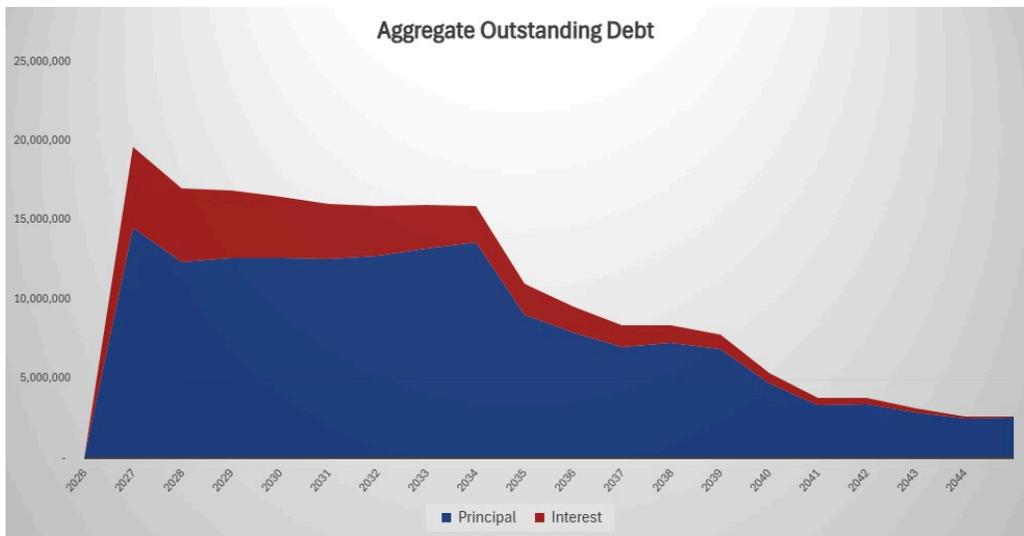
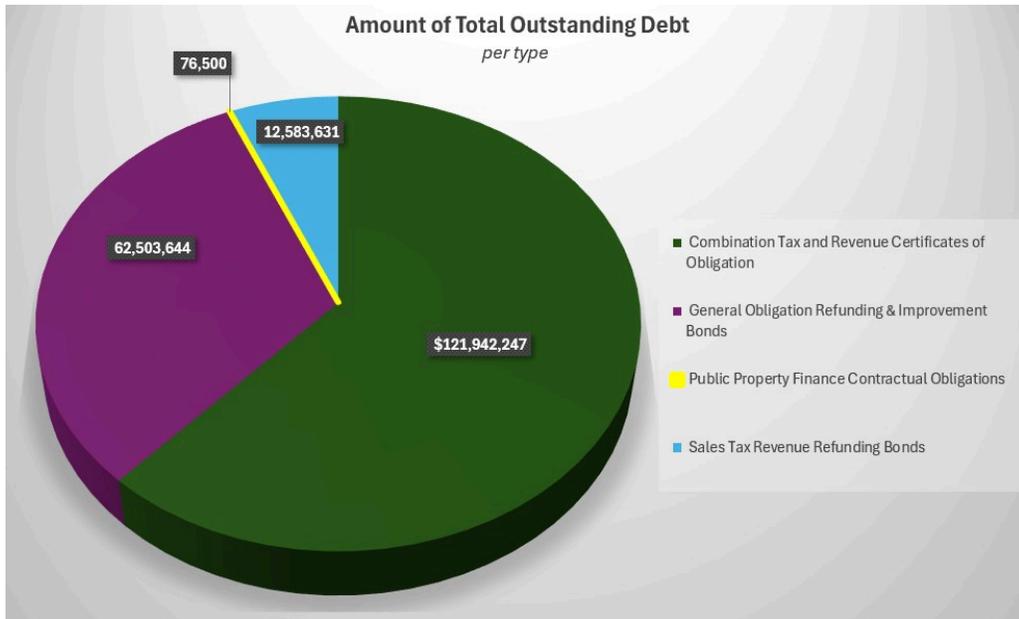
## DEBT MANAGEMENT

The City issues debt for the purposes of financing long-term capital infrastructure as well as short-term projects. The Debt Service Fund is used for the accumulation of resources for and the payment of general principal, interest and related costs on debt issued by the City. Types of debt issued include general obligation refunding and improvement bonds, combination tax and revenue certificates of obligation, public property finance contractual obligations, and sales tax revenue refunding bonds. The City aims to be efficient and financially conservative by strategizing refundings and debt structuring.

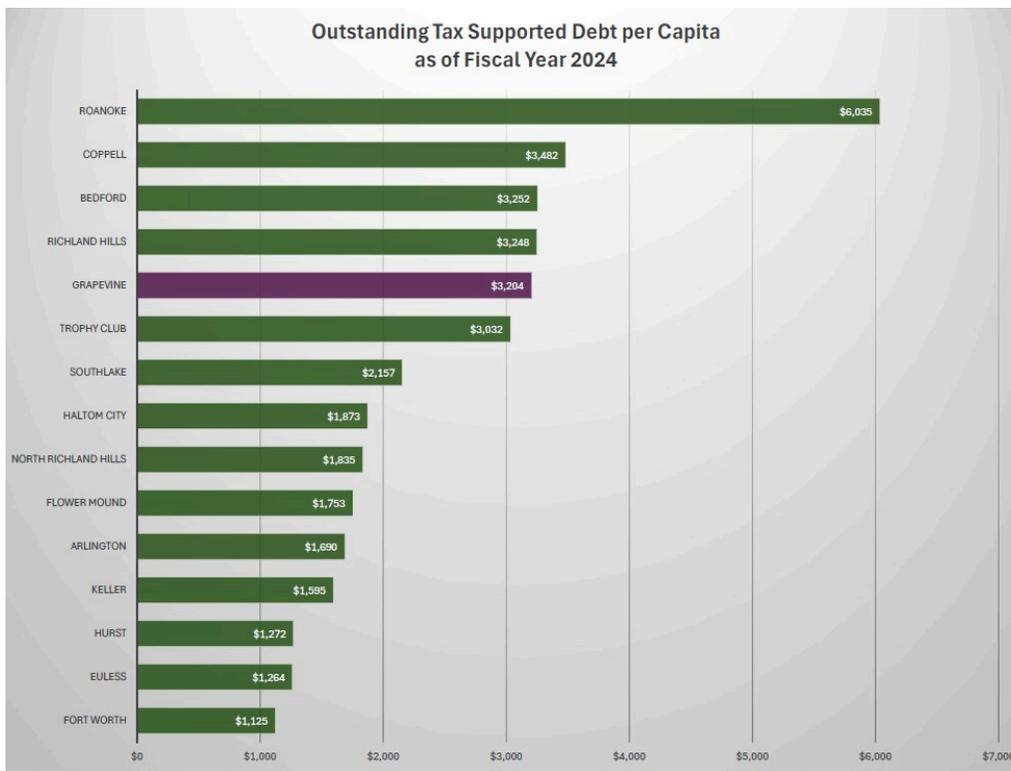
## OUTSTANDING DEBT

The City of Grapevine has \$197,106,022 in outstanding debt obligations. The use of these funds contributes towards the financing of land purchases, vehicle and capital replacements (when sufficient cash is not available), and capital projects to include streets, facilities, water and wastewater systems, drainage, IT infrastructure, and parks. As of 2024, the City was issued an AA+ rating from S&P on the most recent issuance of the Combination Tax and Revenue Certificates of Obligation, Series 2024, at which time they affirmed this overall rating on all existing general obligation debt. Moody's has provided a Aa1 rating. This rating represents the confidence of the City's ability to repay its debt and further lends to achieving lower interest rates on future issuances which reduces the overall borrowing costs.

Debt Type	Amt Issued	% Issued	Principal	Interest	O/S FY26
Combination Tax and Revenue Certificates of Obligation	\$ 111,840,000	50%	\$ 91,810,000	\$ 30,132,247	\$121,942,247
General Obligation Refunding & Improvement Bonds	89,865,000	41%	56,090,000	6,413,644	62,503,644
Public Property Finance Contractual Obligations	3,070,000	1%	75,000	1,500	76,500
Sales Tax Revenue Refunding Bonds	16,930,000	8%	10,615,000	1,968,631	12,583,631
<b>TOTAL</b>	<b>\$ 221,705,000</b>	<b>100%</b>	<b>\$ 158,590,000</b>	<b>\$ 38,516,022</b>	<b>\$ 197,106,022</b>



The City has utilized the increasing property values to increase internal funding for debt service payments without reducing support to operational activities, allowing for more repair and renovation projects, including parks and streets. The following chart outlines Grapevine and neighboring cities' outstanding debt per capita as of Fiscal Year 2024.



<sup>1</sup>Represents principal only.

Source: Texas Bond Review Board.

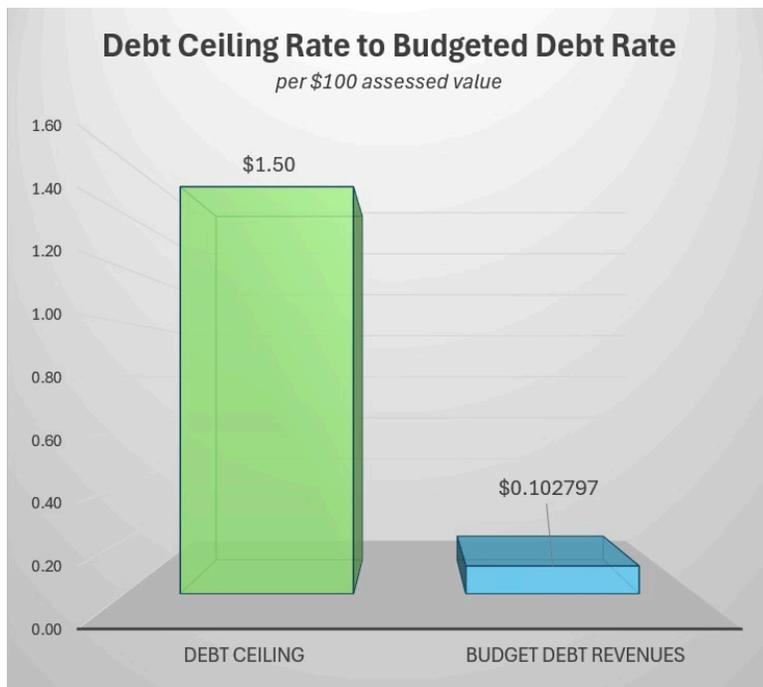
## DEBT SERVICE POLICY

The City has no direct debt limitation. A fund balance reserve policy is maintained to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve for the Debt Service Fund is established as a minimum level of 20% (72 days) of total current budgeted net debt service expenditures. Bond proceeds are intended for capital expenditure only and such revenues are never to be used to fund normal operations. Proceeds are allowed to be invested by the City's authorized investment officer only to the extent of the law in accordance with the Public Funds Investment Act (PFIA), the statutory provisions of the issuance, and the City's investment policy.

## DEBT LIMITATIONS

All potential debt issuances are evaluated for ad valorem tax collection rates and changes in assessed value, current market interest rates, self-supporting capacity, and fund balance. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements, interest income, and transfers from various funds to supplement the tax rate. The maximum rate for property tax under the Texas Constitution for Home Rule Charter Cities is \$2.50 per \$100 of assessed valuation. While there is no constitutional or statutory limitation of that maximum rate's allocation to interest and sinking purposes, the Texas Attorney General has adopted an administrative policy that allows for a maximum of \$1.50 per \$100 valuation to be used for debt service. Currently, the taxable value of \$11.4 billion provides a maximum debt ceiling of \$171 million of which the City is raising revenue at 8% of its debt capacity at an Interest & Sinking rate of \$0.102797 per \$100 levied for a budgeted revenue of \$13,025,590.

Of the \$0.237228 tax rate for Fiscal Year 2026, the Interest & Sinking portion is \$0.102797 per \$100 levied for an anticipated budgeted revenue of \$13,025,590.



## FUTURE ISSUES

The City will maintain a conservative internal capacity level target. Additional capacity will not be available until fiscal year 2027 at which point \$12m will be available to issue debt as needed for City projects. Significant capacity will not become available again until fiscal year 2034.

# DEBT BREAKDOWN BY FUND

## Debt Service Fund

The General Fund issues debt for the acquisition and construction of major capital facilities. Debt is also issued for capital improvement projects, municipal facilities, machinery and equipment. This fund also has worked to reduce interest costs by refunding older bonds with higher terms thereby providing costs savings on future debt payments. These debts are backed by ad valorem tax revenues.

Issuance	Purpose	Interest Rate(s)	Date of Issuance	Date of Maturity	Revenue Source	Issuance Amount	FY26 Outstanding <sup>1</sup>	FY26 Principal & Interest Due	FY26 Transfers In	Transferring Funds
2015 Combination Tax and Revenue COs	Public Safety, Parking Lot, Fire and Public Works Departments	3 - 4.50 %	2/16/15	2/15/35	Ad Valorem	11,720,000	715,000	139,531	-	-
2015 GOs Refunding Bonds	Refunding 2004, 2005, 2005A and 2006	3 %	2/26/15	2/15/26	Ad Valorem	14,695,000	270,000	274,050	-	-
2015 Public Property Finance Contractual Obligations	IT Data Center and Fire Department	4 %	12/30/15	2/15/26	Ad Valorem	3,070,000	75,000	76,500	-	-
2017 Combination Tax and Revenue COs	New Fire Stations and IT Department	3 - 5%	2/21/17	2/15/37	Ad Valorem	9,535,000	5,965,000	607,069	-	-
2017 GO Refunding Bonds	Refunding 2007	2 - 3%	2/21/17	2/15/27	Ad Valorem	1,365,000	305,000	156,150	156,150	CVB
2018 Combination Tax and Revenue COs	Public Parking Garage, CVB Meeting Space	3 - 5%	5/15/18	2/15/38	Ad Valorem	32,310,000	25,430,000	2,418,425	1,000,106	TIF
2019 GO Refunding and Improvement Bonds	Animal Shelter, Fire Station, Golf Course, and Refunding 2009 Bonds	3 - 4%	7/9/19	2/15/39	Ad Valorem	28,860,000	19,810,000	2,167,700	511,500	CVB
2021 Combination Tax and Revenue COs	Streets and Sidewalks, IT Systems, City Buildings, Vehicles	2 - 4%	9/2/21	2/15/41	Ad Valorem	10,220,000	8,675,000	652,050	-	-
2021 GO Refunding Bonds	2013 Refunding	1 - 2%	9/2/21	2/15/33	Ad Valorem	44,945,000	35,705,000	4,586,086	-	-

2022 Combination Tax and Revenue COs	Streets, Sidewalks, Bridges, Parks, Vehicles and Equipment	4 - 5%	12/21/22	2/15/42	Ad Valorem	13,510,000	11,790,000	1,288,100	-	-
2024 Combination Tax and Revenue COs	Service Center Remodel/Drainage Improvements	4 - 5%	6/18/24	2/15/44	Ad Valorem	34,545,000	15,285,725	1,195,842	497,842	CVB, Storm Drainage Utility & Lake Parks
<b>TOTAL</b>						<b>204,775,000</b>	<b>124,025,725</b>	<b>13,561,503</b>	<b>2,165,598</b>	

<sup>1</sup> Amount presented represents principal due only.

The Bonds are special obligations of the Corporation, payable from and secured by a lien on and pledge of certain Pledged Revenues which include the gross proceeds of ¼ of the ½ cent sales and use tax levied within the City for the benefit of the Corporation.

Issuance	Purpose	Interest Rate(s)	Date of Issuance	Date of Maturity	Revenue Source	Issuance Amount	FY26 Outstanding <sup>1</sup>	FY26 Principal & Interest Due
2018 Sales Tax Revenue Refunding Bonds	2014 Refunding	3 - 4%	5/15/18	2/15/34	Sales Tax	16,930,000	10,615,000	1,396,569
<b>TOTAL</b>						<b>16,930,000</b>	<b>10,615,000</b>	<b>1,396,596</b>

<sup>1</sup> Amount presented represents principal due only.

Utility Enterprise Fund

The Utility Enterprise Fund is a business-type fund which pledges its fee-based revenues to pay the debt it has incurred. This debt represents designing, constructing, renovating, improving and equipping the City's water and wastewater system and facilities, as well as drainage and flood control projects.

Issuance	Purpose	Interest Rate(s)	Date of Issuance	Date of Maturity	Revenue Source	Issuance Amount	FY26 Outstanding <sup>1</sup>	FY26 Principal & Interest Due	FY26 Transfers Out	Transferring Funds
2015 Combination Tax and Revenue COs	Waterworks and Sewer System	3 - 4.50 %	2/16/15	2/15/35	Surplus of fee-based revenues	11,720,000	5,640,000	651,494	-	-
2024 Combination Tax and Revenue COs	Water/Wastewater Plants	3%	6/18/24	2/15/44	Surplus of fee-based revenues	34,545,000	18,309,275	1,432,383	223,467	To Debt Service
<b>TOTAL</b>						<b>46,265,000</b>	<b>23,949,275</b>	<b>2,083,877</b>	<b>223,467</b>	

<sup>1</sup> Amount presented represents principal due only.

# TABLES OF ANNUAL DEBT SERVICE REQUIREMENTS



**BOND DEBT SERVICE**  
 City of Grapevine, Texas  
 Combination Tax and Revenue Certificates of Obligation, Series 2024

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	1,095,000.00	5.000%	780,300.00	1,875,300.00	
08/15/2026			752,925.00	752,925.00	
09/30/2026					2,628,225.00
02/15/2027	1,155,000.00	5.000%	752,925.00	1,907,925.00	
08/15/2027			724,050.00	724,050.00	
09/30/2027					2,631,975.00
02/15/2028	1,210,000.00	5.000%	724,050.00	1,934,050.00	
08/15/2028			693,800.00	693,800.00	
09/30/2028					2,627,850.00
02/15/2029	1,275,000.00	5.000%	693,800.00	1,968,800.00	
08/15/2029			661,925.00	661,925.00	
09/30/2029					2,630,725.00
02/15/2030	1,340,000.00	5.000%	661,925.00	2,001,925.00	
08/15/2030			628,425.00	628,425.00	
09/30/2030					2,630,350.00
02/15/2031	1,410,000.00	5.000%	628,425.00	2,038,425.00	
08/15/2031			593,175.00	593,175.00	
09/30/2031					2,631,600.00
02/15/2032	1,485,000.00	5.000%	593,175.00	2,078,175.00	
08/15/2032			556,050.00	556,050.00	
09/30/2032					2,634,225.00
02/15/2033	1,555,000.00	5.000%	556,050.00	2,111,050.00	
08/15/2033			517,175.00	517,175.00	
09/30/2033					2,628,225.00
02/15/2034	1,635,000.00	5.000%	517,175.00	2,152,175.00	
08/15/2034			476,300.00	476,300.00	
09/30/2034					2,628,475.00
02/15/2035	1,720,000.00	5.000%	476,300.00	2,196,300.00	
08/15/2035			433,300.00	433,300.00	
09/30/2035					2,629,600.00
02/15/2036	1,805,000.00	5.000%	433,300.00	2,238,300.00	
08/15/2036			388,175.00	388,175.00	
09/30/2036					2,626,475.00
02/15/2037	1,900,000.00	5.000%	388,175.00	2,288,175.00	
08/15/2037			340,675.00	340,675.00	
09/30/2037					2,628,850.00
02/15/2038	2,000,000.00	5.000%	340,675.00	2,340,675.00	
08/15/2038			290,675.00	290,675.00	
09/30/2038					2,631,350.00
02/15/2039	2,095,000.00	5.000%	290,675.00	2,385,675.00	
08/15/2039			238,300.00	238,300.00	
09/30/2039					2,623,975.00
02/15/2040	2,195,000.00	4.000%	238,300.00	2,433,300.00	
08/15/2040			194,400.00	194,400.00	
09/30/2040					2,627,700.00
02/15/2041	2,290,000.00	4.000%	194,400.00	2,484,400.00	
08/15/2041			148,600.00	148,600.00	
09/30/2041					2,633,000.00
02/15/2042	2,380,000.00	4.000%	148,600.00	2,528,600.00	
08/15/2042			101,000.00	101,000.00	
09/30/2042					2,629,600.00
02/15/2043	2,475,000.00	4.000%	101,000.00	2,576,000.00	
08/15/2043			51,500.00	51,500.00	
09/30/2043					2,627,500.00
02/15/2044	2,575,000.00	4.000%	51,500.00	2,626,500.00	
09/30/2044					2,626,500.00
	33,595,000.00		16,361,200.00	49,956,200.00	49,956,200.00

BOND DEBT SERVICE

City of Grapevine, Texas  
Combination Tax and Revenue Certificates of Obligation, Series 2022

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	815,000.00	4.000%	244,700.00	1,059,700.00	
08/15/2026			228,400.00	228,400.00	
09/30/2026					1,288,100.00
02/15/2027	845,000.00	4.000%	228,400.00	1,073,400.00	
08/15/2027			211,500.00	211,500.00	
09/30/2027					1,284,900.00
02/15/2028	880,000.00	4.000%	211,500.00	1,091,500.00	
08/15/2028			193,900.00	193,900.00	
09/30/2028					1,285,400.00
02/15/2029	790,000.00	4.000%	193,900.00	983,900.00	
08/15/2029			178,100.00	178,100.00	
09/30/2029					1,162,000.00
02/15/2030	825,000.00	4.000%	178,100.00	1,003,100.00	
08/15/2030			161,600.00	161,600.00	
09/30/2030					1,164,700.00
02/15/2031	855,000.00	4.000%	161,600.00	1,016,600.00	
08/15/2031			144,500.00	144,500.00	
09/30/2031					1,161,100.00
02/15/2032	895,000.00	4.000%	144,500.00	1,039,500.00	
08/15/2032			126,600.00	126,600.00	
09/30/2032					1,166,100.00
02/15/2033	940,000.00	5.000%	126,600.00	1,066,600.00	
08/15/2033			103,100.00	103,100.00	
09/30/2033					1,169,700.00
02/15/2034	840,000.00	5.000%	103,100.00	943,100.00	
08/15/2034			82,100.00	82,100.00	
09/30/2034					1,025,200.00
02/15/2035	875,000.00	4.000%	82,100.00	957,100.00	
08/15/2035			64,600.00	64,600.00	
09/30/2035					1,021,700.00
02/15/2036	405,000.00	4.000%	64,600.00	469,600.00	
08/15/2036			56,500.00	56,500.00	
09/30/2036					526,100.00
02/15/2037	425,000.00	4.000%	56,500.00	481,500.00	
08/15/2037			48,000.00	48,000.00	
09/30/2037					529,500.00
02/15/2038	440,000.00	4.000%	48,000.00	488,000.00	
08/15/2038			39,200.00	39,200.00	
09/30/2038					527,200.00
02/15/2039	460,000.00	4.000%	39,200.00	499,200.00	
08/15/2039			30,000.00	30,000.00	
09/30/2039					529,200.00
02/15/2040	480,000.00	4.000%	30,000.00	510,000.00	
08/15/2040			20,400.00	20,400.00	
09/30/2040					530,400.00
02/15/2041	500,000.00	4.000%	20,400.00	520,400.00	
08/15/2041			10,400.00	10,400.00	
09/30/2041					530,800.00
02/15/2042	520,000.00	4.000%	10,400.00	530,400.00	
09/30/2042					530,400.00
	11,790,000.00		3,642,500.00	15,432,500.00	15,432,500.00

BOND DEBT SERVICE

City of Grapevine, Texas  
Combination Tax and Revenue Certificates of Obligation, Series 2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	420,000.00	4.000%	120,225.00	540,225.00	
08/15/2026			111,825.00	111,825.00	
09/30/2026					652,050.00
02/15/2027	435,000.00	4.000%	111,825.00	546,825.00	
08/15/2027			103,125.00	103,125.00	
09/30/2027					649,950.00
02/15/2028	455,000.00	4.000%	103,125.00	558,125.00	
08/15/2028			94,025.00	94,025.00	
09/30/2028					652,150.00
02/15/2029	475,000.00	4.000%	94,025.00	569,025.00	
08/15/2029			84,525.00	84,525.00	
09/30/2029					653,550.00
02/15/2030	495,000.00	4.000%	84,525.00	579,525.00	
08/15/2030			74,625.00	74,625.00	
09/30/2030					654,150.00
02/15/2031	510,000.00	3.000%	74,625.00	584,625.00	
08/15/2031			66,975.00	66,975.00	
09/30/2031					651,600.00
02/15/2032	525,000.00	3.000%	66,975.00	591,975.00	
08/15/2032			59,100.00	59,100.00	
09/30/2032					651,075.00
02/15/2033	540,000.00	3.000%	59,100.00	599,100.00	
08/15/2033			51,000.00	51,000.00	
09/30/2033					650,100.00
02/15/2034	560,000.00	3.000%	51,000.00	611,000.00	
08/15/2034			42,600.00	42,600.00	
09/30/2034					653,600.00
02/15/2035	570,000.00	2.000%	42,600.00	612,600.00	
08/15/2035			36,900.00	36,900.00	
09/30/2035					649,500.00
02/15/2036	585,000.00	2.000%	36,900.00	621,900.00	
08/15/2036			31,050.00	31,050.00	
09/30/2036					652,950.00
02/15/2037	595,000.00	2.000%	31,050.00	626,050.00	
08/15/2037			25,100.00	25,100.00	
09/30/2037					651,150.00
02/15/2038	610,000.00	2.000%	25,100.00	635,100.00	
08/15/2038			19,000.00	19,000.00	
09/30/2038					654,100.00
02/15/2039	620,000.00	2.000%	19,000.00	639,000.00	
08/15/2039			12,800.00	12,800.00	
09/30/2039					651,800.00
02/15/2040	635,000.00	2.000%	12,800.00	647,800.00	
08/15/2040			6,450.00	6,450.00	
09/30/2040					654,250.00
02/15/2041	645,000.00	2.000%	6,450.00	651,450.00	
09/30/2041					651,450.00
	8,675,000.00		1,758,425.00	10,433,425.00	10,433,425.00

**BOND DEBT SERVICE**  
City of Grapevine, Texas  
General Obligation Refunding Bonds, Series 2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	4,145,000.00	1.250%	233,496.25	4,378,496.25	
08/15/2026			207,590.00	207,590.00	
09/30/2026					4,586,086.25
02/15/2027	4,230,000.00	1.000%	207,590.00	4,437,590.00	
08/15/2027			186,440.00	186,440.00	
09/30/2027					4,624,030.00
02/15/2028	4,315,000.00	1.050%	186,440.00	4,501,440.00	
08/15/2028			163,786.25	163,786.25	
09/30/2028					4,665,226.25
02/15/2029	4,410,000.00	1.200%	163,786.25	4,573,786.25	
08/15/2029			137,326.25	137,326.25	
09/30/2029					4,711,112.50
02/15/2030	4,505,000.00	1.400%	137,326.25	4,642,326.25	
08/15/2030			105,791.25	105,791.25	
09/30/2030					4,748,117.50
02/15/2031	4,615,000.00	1.450%	105,791.25	4,720,791.25	
08/15/2031			72,332.50	72,332.50	
09/30/2031					4,793,123.75
02/15/2032	4,705,000.00	1.500%	72,332.50	4,777,332.50	
08/15/2032			37,045.00	37,045.00	
09/30/2032					4,814,377.50
02/15/2033	4,780,000.00	1.550%	37,045.00	4,817,045.00	
09/30/2033					4,817,045.00
	35,705,000.00		2,054,118.75	37,759,118.75	37,759,118.75

**BOND DEBT SERVICE**  
City of Grapevine, Texas  
General Obligation Refunding and Improvement Bonds, Series 2019

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	1,515,000.00	4.000%	341,500.00	1,856,500.00	
08/15/2026			311,200.00	311,200.00	
09/30/2026					2,167,700.00
02/15/2027	1,570,000.00	4.000%	311,200.00	1,881,200.00	
08/15/2027			279,800.00	279,800.00	
09/30/2027					2,161,000.00
02/15/2028	1,640,000.00	4.000%	279,800.00	1,919,800.00	
08/15/2028			247,000.00	247,000.00	
09/30/2028					2,166,800.00
02/15/2029	1,705,000.00	4.000%	247,000.00	1,952,000.00	
08/15/2029			212,900.00	212,900.00	
09/30/2029					2,164,900.00
02/15/2030	1,250,000.00	4.000%	212,900.00	1,462,900.00	
08/15/2030			187,900.00	187,900.00	
09/30/2030					1,650,800.00
02/15/2031	1,190,000.00	4.000%	187,900.00	1,377,900.00	
08/15/2031			164,100.00	164,100.00	
09/30/2031					1,542,000.00
02/15/2032	1,230,000.00	3.000%	164,100.00	1,394,100.00	
08/15/2032			145,650.00	145,650.00	
09/30/2032					1,539,750.00
02/15/2033	1,265,000.00	3.000%	145,650.00	1,410,650.00	
08/15/2033			126,675.00	126,675.00	
09/30/2033					1,537,325.00
02/15/2034	1,305,000.00	3.000%	126,675.00	1,431,675.00	
08/15/2034			107,100.00	107,100.00	
09/30/2034					1,538,775.00
02/15/2035	1,345,000.00	3.000%	107,100.00	1,452,100.00	
08/15/2035			86,925.00	86,925.00	
09/30/2035					1,539,025.00
02/15/2036	1,385,000.00	3.000%	86,925.00	1,471,925.00	
08/15/2036			66,150.00	66,150.00	
09/30/2036					1,538,075.00
02/15/2037	1,430,000.00	3.000%	66,150.00	1,496,150.00	
08/15/2037			44,700.00	44,700.00	
09/30/2037					1,540,850.00
02/15/2038	1,470,000.00	3.000%	44,700.00	1,514,700.00	
08/15/2038			22,650.00	22,650.00	
09/30/2038					1,537,350.00
02/15/2039	1,510,000.00	3.000%	22,650.00	1,532,650.00	
09/30/2039					1,532,650.00
	19,810,000.00		4,347,000.00	24,157,000.00	24,157,000.00

BOND DEBT SERVICE

City of Grapevine, Texas  
Combination Tax and Revenue Certificates of Obligation, Series 2018

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	1,535,000.00	5.000%	460,900.00	1,995,900.00	
08/15/2026			422,525.00	422,525.00	
09/30/2026					2,418,425.00
02/15/2027	1,610,000.00	5.000%	422,525.00	2,032,525.00	
08/15/2027			382,275.00	382,275.00	
09/30/2027					2,414,800.00
02/15/2028	1,695,000.00	5.000%	382,275.00	2,077,275.00	
08/15/2028			339,900.00	339,900.00	
09/30/2028					2,417,175.00
02/15/2029	1,775,000.00	4.000%	339,900.00	2,114,900.00	
08/15/2029			304,400.00	304,400.00	
09/30/2029					2,419,300.00
02/15/2030	1,840,000.00	3.000%	304,400.00	2,144,400.00	
08/15/2030			276,800.00	276,800.00	
09/30/2030					2,421,200.00
02/15/2031	1,890,000.00	3.000%	276,800.00	2,166,800.00	
08/15/2031			248,450.00	248,450.00	
09/30/2031					2,415,250.00
02/15/2032	1,950,000.00	3.125%	248,450.00	2,198,450.00	
08/15/2032			217,981.25	217,981.25	
09/30/2032					2,416,431.25
02/15/2033	2,010,000.00	3.125%	217,981.25	2,227,981.25	
08/15/2033			186,575.00	186,575.00	
09/30/2033					2,414,556.25
02/15/2034	2,080,000.00	3.250%	186,575.00	2,266,575.00	
08/15/2034			152,775.00	152,775.00	
09/30/2034					2,419,350.00
02/15/2035	2,150,000.00	3.250%	152,775.00	2,302,775.00	
08/15/2035			117,837.50	117,837.50	
09/30/2035					2,420,612.50
02/15/2036	2,225,000.00	3.375%	117,837.50	2,342,837.50	
08/15/2036			80,290.63	80,290.63	
09/30/2036					2,423,128.13
02/15/2037	2,295,000.00	3.375%	80,290.63	2,375,290.63	
08/15/2037			41,562.50	41,562.50	
09/30/2037					2,416,853.13
02/15/2038	2,375,000.00	3.500%	41,562.50	2,416,562.50	
09/30/2038					2,416,562.50
	25,430,000.00		6,003,643.76	31,433,643.76	31,433,643.76

BOND DEBT SERVICE

City of Grapevine 4B Economic Development Corporation  
Sales Tax Revenue Refunding Bonds Taxable, Series 2018

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	1,015,000.00	3.250%	199,031.25	1,214,031.25	
08/15/2026			182,537.50	182,537.50	
09/30/2026					1,396,568.75
02/15/2027	1,050,000.00	3.250%	182,537.50	1,232,537.50	
08/15/2027			165,475.00	165,475.00	
09/30/2027					1,398,012.50
02/15/2028	1,085,000.00	3.500%	165,475.00	1,250,475.00	
08/15/2028			146,487.50	146,487.50	
09/30/2028					1,396,962.50
02/15/2029	1,125,000.00	3.500%	146,487.50	1,271,487.50	
08/15/2029			126,800.00	126,800.00	
09/30/2029					1,398,287.50
02/15/2030	1,170,000.00	4.000%	126,800.00	1,296,800.00	
08/15/2030			103,400.00	103,400.00	
09/30/2030					1,400,200.00
02/15/2031	1,220,000.00	4.000%	103,400.00	1,323,400.00	
08/15/2031			79,000.00	79,000.00	
09/30/2031					1,402,400.00
02/15/2032	1,265,000.00	4.000%	79,000.00	1,344,000.00	
08/15/2032			53,700.00	53,700.00	
09/30/2032					1,397,700.00
02/15/2033	1,315,000.00	4.000%	53,700.00	1,368,700.00	
08/15/2033			27,400.00	27,400.00	
09/30/2033					1,396,100.00
02/15/2034	1,370,000.00	4.000%	27,400.00	1,397,400.00	
09/30/2034					1,397,400.00
	10,615,000.00		1,968,631.25	12,583,631.25	12,583,631.25

BOND DEBT SERVICE

City of Grapevine, Texas  
Combination Tax and Revenue Certificates of Obligation, Series 2017

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	405,000.00	5.000%	106,096.88	511,096.88	
08/15/2026			95,971.88	95,971.88	
09/30/2026					607,068.76
02/15/2027	420,000.00	5.000%	95,971.88	515,971.88	
08/15/2027			85,471.88	85,471.88	
09/30/2027					601,443.76
02/15/2028	440,000.00	4.000%	85,471.88	525,471.88	
08/15/2028			76,671.88	76,671.88	
09/30/2028					602,143.76
02/15/2029	460,000.00	4.000%	76,671.88	536,671.88	
08/15/2029			67,471.88	67,471.88	
09/30/2029					604,143.76
02/15/2030	475,000.00	3.000%	67,471.88	542,471.88	
08/15/2030			60,346.88	60,346.88	
09/30/2030					602,818.76
02/15/2031	485,000.00	3.000%	60,346.88	545,346.88	
08/15/2031			53,071.88	53,071.88	
09/30/2031					598,418.76
02/15/2032	505,000.00	3.000%	53,071.88	558,071.88	
08/15/2032			45,496.88	45,496.88	
09/30/2032					603,568.76
02/15/2033	520,000.00	3.125%	45,496.88	565,496.88	
08/15/2033			37,371.88	37,371.88	
09/30/2033					602,868.76
02/15/2034	535,000.00	3.250%	37,371.88	572,371.88	
08/15/2034			28,678.13	28,678.13	
09/30/2034					601,050.01
02/15/2035	555,000.00	3.250%	28,678.13	583,678.13	
08/15/2035			19,659.38	19,659.38	
09/30/2035					603,337.51
02/15/2036	575,000.00	3.375%	19,659.38	594,659.38	
08/15/2036			9,956.25	9,956.25	
09/30/2036					604,615.63
02/15/2037	590,000.00	3.375%	9,956.25	599,956.25	
09/30/2037					599,956.25
	5,965,000.00		1,266,434.48	7,231,434.48	7,231,434.48

BOND DEBT SERVICE

City of Grapevine, Texas  
General Obligation Refunding Bonds, Series 2017

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	150,000.00	2.000%	3,825.00	153,825.00	
08/15/2026			2,325.00	2,325.00	
09/30/2026					156,150.00
02/15/2027	155,000.00	3.000%	2,325.00	157,325.00	
09/30/2027					157,325.00
	305,000.00		8,475.00	313,475.00	313,475.00

BOND DEBT SERVICE

City of Grapevine, Texas  
Public Property Finance Contractual Obligations, Series 2015

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	75,000.00	4.000%	1,500.00	76,500.00	
09/30/2026					76,500.00
	75,000.00		1,500.00	76,500.00	76,500.00

BOND DEBT SERVICE

City of Grapevine, Texas  
 Combination Tax and Revenue Certificates of Obligation, Series 2015

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	575,000.00	3.500%	113,043.75	688,043.75	
08/15/2026			102,981.25	102,981.25	
09/30/2026					791,025.00
02/15/2027	590,000.00	4.000%	102,981.25	692,981.25	
08/15/2027			91,181.25	91,181.25	
09/30/2027					784,162.50
02/15/2028	615,000.00	4.000%	91,181.25	706,181.25	
08/15/2028			78,881.25	78,881.25	
09/30/2028					785,062.50
02/15/2029	635,000.00	4.250%	78,881.25	713,881.25	
08/15/2029			65,387.50	65,387.50	
09/30/2029					779,268.75
02/15/2030	670,000.00	4.500%	65,387.50	735,387.50	
08/15/2030			50,312.50	50,312.50	
09/30/2030					785,700.00
02/15/2031	610,000.00	3.000%	50,312.50	660,312.50	
08/15/2031			41,162.50	41,162.50	
09/30/2031					701,475.00
02/15/2032	640,000.00	3.000%	41,162.50	681,162.50	
08/15/2032			31,562.50	31,562.50	
09/30/2032					712,725.00
02/15/2033	655,000.00	3.125%	31,562.50	686,562.50	
08/15/2033			21,328.13	21,328.13	
09/30/2033					707,890.63
02/15/2034	680,000.00	3.125%	21,328.13	701,328.13	
08/15/2034			10,703.13	10,703.13	
09/30/2034					712,031.26
02/15/2035	685,000.00	3.125%	10,703.13	695,703.13	
09/30/2035					695,703.13
	6,355,000.00		1,100,043.77	7,455,043.77	7,455,043.77

BOND DEBT SERVICE

City of Grapevine, Texas  
 General Obligation Refunding Bonds, Series 2015

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2026	270,000.00	3.000%	4,050.00	274,050.00	
09/30/2026					274,050.00
	270,000.00		4,050.00	274,050.00	274,050.00

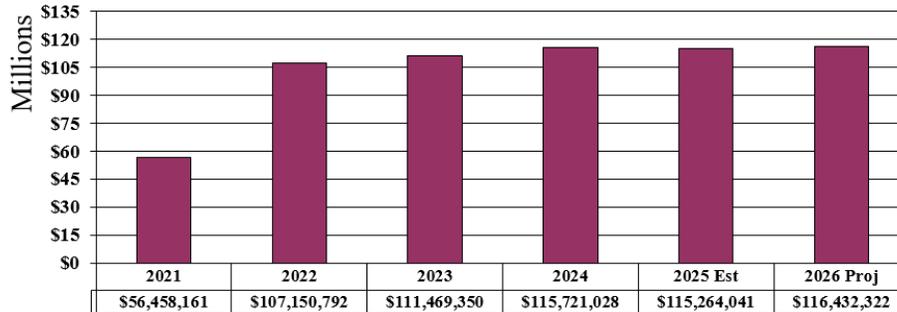
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# FUND BALANCE SUMMARY



## Total Fund Balance All Budgeted Funds, as of September 30



### ESTIMATED FUND BALANCES FISCAL YEAR 2024-25

Fund	Actual Beginning Fund Balance 10/1/2024	Estimated Revenues and other Financing Sources 2024-25	Estimated Expenditures and other Financing Uses 2024-25	Estimated Ending Fund Balance 9/30/2025
General	\$17,038,239	\$88,385,849	\$88,117,461	\$17,306,627
Debt Service	\$6,669,702	\$15,918,709	\$15,649,933	\$6,938,478
Convention & Visitors	\$32,340,246	\$27,925,087	\$26,526,741	\$33,738,592
Convention & Leisure Incentives	\$7,495,751	\$5,531,300	\$5,009,419	\$8,017,632
Stormwater Drainage	\$1,349,795	\$1,536,111	\$1,899,515	\$986,391
Crime Control & Prevention	\$8,847,669	\$25,185,834	\$24,775,026	\$9,258,477
4B Transit	\$44,764	\$15,111,875	\$15,111,875	\$44,764
Economic Development	\$15,807,195	\$15,283,673	\$11,505,615	\$19,585,253
Utility Enterprise	\$23,713,867	\$38,577,662	\$43,193,509	\$19,098,020
Golf	(\$212,791)	\$7,273,040	\$7,273,040	(\$212,791)
Lake Parks	(\$77,202)	\$3,734,123	\$4,261,549	(\$604,628)
Capital / Street Maintenance	\$1,016,635	\$5,052,589	\$4,961,998	\$1,107,226
<b>TOTAL</b>	<b>\$114,033,870</b>	<b>\$249,515,852</b>	<b>\$248,285,680</b>	<b>\$115,264,041</b>

**PROJECTED FUND BALANCES  
FISCAL YEAR 2025-26**

Fund	Estimated Beginning Fund Balance 10/1/2025	Budgeted Revenues and other Financing Sources 2025-26	Budgeted Expenditures and other Financing Uses 2025-26	Projected Ending Fund Balance 9/30/2026
General	\$17,306,627	\$87,686,948	\$87,686,948	\$17,306,627
Debt Service	\$6,938,478	\$15,785,566	\$15,785,566	\$6,938,478
Convention & Visitors	\$33,738,592	\$28,629,776	\$28,613,176	\$33,755,192
Convention & Leisure Incentives	\$8,017,632	\$5,599,723	\$5,193,291	\$8,424,064
Stormwater Drainage	\$986,391	\$1,518,277	\$1,963,733	\$540,935
Crime Control & Prevention	\$9,258,477	\$23,208,063	\$25,970,265	\$6,496,275
4B Transit	\$44,764	\$14,750,000	\$14,750,000	\$44,764
Economic Development	\$19,585,253	\$6,882,626	\$5,695,126	\$20,772,753
Utility Enterprise	\$19,098,020	\$46,703,635	\$44,394,824	\$21,406,831
Golf	(\$212,791)	\$7,355,088	\$7,302,851	(\$160,554)
Lake Parks	(\$604,628)	\$3,678,708	\$3,345,198	(\$271,118)
Capital / Street Maintenance	\$1,107,226	\$4,970,298	\$4,899,450	\$1,178,075
<b>TOTAL</b>	<b>\$115,264,041</b>	<b>\$246,768,708</b>	<b>\$245,600,428</b>	<b>\$116,432,322</b>

The total citywide balance of all budgeted funds on September 30, 2025 is estimated to be \$115,264,041 million, an increase of \$1.2 million at from the start of FY2025.

The General Fund reserve balance is expected to increase by \$268,000 to end FY25 and with a balanced FY26 budget, remain flat next year.

The Convention & Visitors Bureau funds are estimated to increase \$1.9M in FY25 and increase \$423,000 in FY26.

The Stormwater Drainage fund balance is estimated to decrease by \$363,000 in FY25 and decrease again in FY26 by \$445,000.

The Crime Control & Prevention fund balance is expected to increase by \$410,000 in FY25 but then due to excess fund balances, be reduced by \$2.7M in FY26.

The Economic Development fund balance is expected to increase \$3.7M in FY25 due to land sales. In FY26, the fund balance is expected to increase \$1.1M.

Due to extended closure of the Vineyards Campground in FY24 and increased capital expenses associated with a new facility at Meadowmere Park, the Lake Parks fund balance is expected to decrease by \$527,000. In FY26, it's projected to increase by \$333,000 with positive fund balance expected in FY27.

The Water Utility Enterprise working capital is expected to decrease by \$4.6M in FY25. However, due to an increase to water/wastewater fees, working capital is expected to increase by \$2.3M in FY26.

The Lake Enterprise (Golf) working capital is expected to remain flat in FY25, ending the year in the negative. However, in FY26, working capital is expected to increase by \$52,000 with a positive working capital expected in FY27.

The Capital / Street Maintenance fund balance is expected to increase by \$90,000 in FY24 and \$70,000 in FY26.

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# LONG-RANGE FINANCIAL FORECAST



The Long-Range Financial Forecast takes a forward look at the City's revenues and expenditures by fund group (General Government, Special Revenue, and Enterprise funds). Its purpose is to identify financial trends, shortfalls, and issues so the City can proactively address them. It does so by projecting out into the future the fiscal results of continuing the City's current service levels and policies, providing a snapshot of what the future will look like as a result of the decisions made in the recent past. The Long-Range Financial Forecast is not intended as a budget, or as a proposed plan. Instead, it sets the stage for the budget process, facilitating both Council and staff in establishing priorities and allocating resources appropriately.

## Goals of Long-Range Planning

To maximize the benefit of long-range planning, Council established the following goals:

- Sustain existing programs at high service levels
- Maintain a healthy General Fund balance of at least 20% annually
- Maintain competitive employee compensation at the 50th percentile of the market
- Provide adequate and stable funding for street and facility maintenance projects
- Pay cash for fleet, capital and technology equipment replacements
- Cap debt service at 25% of the General Fund budget
- Use excess reserves to invest in "Quality of Life" capital projects

The Long-Range Financial Forecast is based on assumptions regarding what will happen in the regional and state economy over the next three years, and on near-term and long-term revenue and expenditure drivers.

## Key Revenue Drivers

Ad Valorem Tax Rate  
Net Taxable Value  
Sales Tax  
Mixed Beverage Tax  
Franchise Fees  
Licenses & Permits  
Charges for Services  
Intergovernmental Revenues  
Fines & Forfeitures  
Interest Income

## Key Expenditure Drivers

Personnel Costs  
Operating Supplies  
Apparatus & Tools  
Motor Vehicle Fuel  
Maintenance  
Travel, Training & Dues  
Utility Costs  
Professional Services  
Insurance Costs  
Fleet/Capital Equipment Replacements

A key objective of the Long-Range Financial Forecast is to meet and/or exceed the long-range financial goals established by the City Council. The following table provides a summary of how the FY26 budget meets the objectives.

Goal	Result
Sustain existing program service levels	Yes; Budget meets or exceeds existing level of service.
Maintain General Fund balance of at least 20% annually	Yes; FY26 projected ending balance is 22%.
Maintain competitive employee compensation at the 50 <sup>th</sup> percentile of the market	Yes; FY26 budget includes a 3% market for all employees. Merit increases will be evaluated during the year.
Adequate and stable street/facility maintenance funding	Yes; FY26 budget fully funds the Permanent Capital Maintenance Fund (PCMF).
Cash funding of fleet, capital and technology equipment replacements	Yes; A transfer of \$4.9 million fully funds this in FY26.
Cap net debt service at 25% of the General Fund budget	Yes; Debt service for FY26 is 19% of the General Fund budget.
Use excess reserves to invest in "Quality of Life" capital projects	Yes; Excess reserves will be considered for QOL funding.

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# LONG-RANGE FINANCIAL FORECAST

BY FUND TYPE



## GENERAL GOVERNMENTAL FUNDS

The Long-Range Financial Forecast, as presented below, provides a view of the city's fiscal plan for general government operations, debt service obligations, and capital maintenance needs for the next three years. The forecast assumes that the current ad valorem tax rate of \$0.237228 per \$100 valuation either remains constant, or is lowered to the No New Revenue Rate, if necessary.

The forecast does not assume a tax rate increase.

The forecast also includes estimated principal and interest payments for future debt issues for large capital equipment, such as fire apparatus, which require such a long lead time and have such a long useful life that it is economically prudent to finance via debt rather than cash.

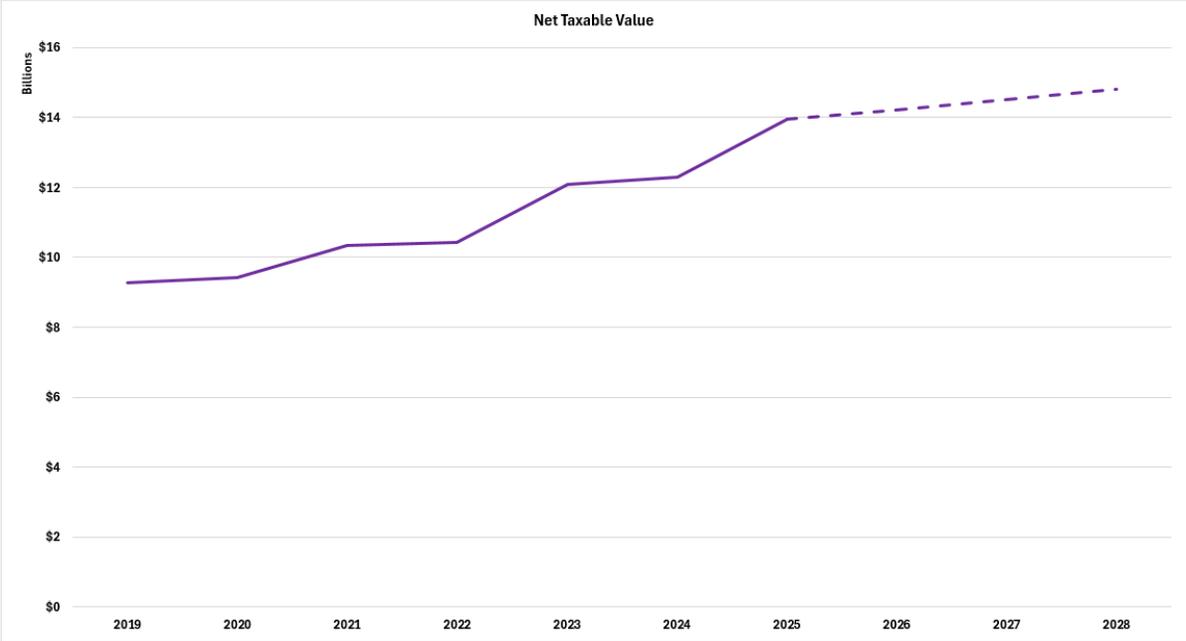
The forecast projects a stable employment level, with no increase or decrease in authorized full-time equivalent (FTE) levels throughout the three-year forecast period. Annual across-the board market and merit salary adjustments of 3-5% are also included in the projection.

GENERAL GOVERNMENT LONG-RANGE FINANCIAL FORECAST						
	2023-2024 Actual	2024-2025 Estimated	2025-2026 Approved	2026-2027 Projected	2027-2028 Projected	2028-2029 Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
PROPERTY TAXES	\$28,006,873	\$28,609,958	\$29,373,110	\$29,960,572	\$30,559,784	\$31,170,979
SALES TAXES	\$42,231,556	\$43,500,000	\$42,500,000	\$43,775,000	\$45,088,250	\$46,440,898
MIXED BEVERAGE TAXES	\$2,729,204	\$2,750,000	\$2,800,000	\$2,828,000	\$2,856,280	\$2,884,843
FRANCHISE FEES	\$6,468,138	\$6,559,310	\$6,415,000	\$6,222,550	\$6,035,874	\$5,854,797
LICENSES & PERMITS	\$2,386,226	\$2,270,970	\$2,282,644	\$2,294,057	\$2,305,528	\$2,317,055
INTERGOVERNMENTAL	\$983,811	\$168,582	\$74,000	\$360,000	\$360,000	\$360,000
CHARGES FOR SERVICES	\$9,475,518	\$8,939,318	\$8,640,581	\$8,650,000	\$8,650,000	\$8,650,000
FINES & FORFEITURES	\$1,258,202	\$1,296,037	\$1,285,200	\$1,323,756	\$1,363,469	\$1,404,373
INVESTMENT INCOME	\$1,282,527	\$1,111,372	\$551,274	\$1,000,000	\$1,000,000	\$1,000,000
MISCELLANEOUS	\$1,816,282	\$1,339,469	\$1,286,000	\$1,200,000	\$1,200,000	\$1,200,000
SALE OF CAPITAL ASSETS	\$80,022	\$34,173	\$0	\$0	\$0	\$0
TRANSFERS IN	\$9,806,524	\$12,777,958	\$13,235,003	\$13,499,703	\$13,769,697	\$14,045,091
GENERAL GOVERNMENT	\$2,403,788	\$0	\$0	\$0	\$0	\$0
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$108,928,672</b>	<b>\$109,357,147</b>	<b>\$108,442,812</b>	<b>\$111,113,638</b>	<b>\$113,188,880</b>	<b>\$115,328,036</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
PERSONNEL SERVICES	\$41,932,333	\$43,784,883	\$44,948,529	\$46,746,470	\$48,616,329	\$50,560,982
SUPPLIES	\$3,801,681	\$4,398,333	\$4,488,242	\$4,622,889	\$4,761,576	\$4,904,423
REPAIR & MAINTENANCE	\$6,089,186	\$7,056,901	\$7,016,037	\$7,366,839	\$7,735,181	\$8,121,940
MISC SERVICES & CHARGES	\$18,253,560	\$16,528,623	\$17,000,495	\$17,000,495	\$17,000,495	\$17,000,495
DESIGNATED EXPENSES	\$10,559,495	\$10,728,262	\$11,391,349	\$11,619,176	\$11,851,559	\$12,088,591
DEBT SERVICES	\$13,436,403	\$14,888,877	\$14,959,072	\$14,664,606	\$14,569,085	\$14,502,832
CAPITAL OUTLAY	\$239,161	\$289,406	\$174,695	\$200,000	\$200,000	\$200,000
OPERATING TRANSFER OUT	\$14,635,908	\$11,054,107	\$8,393,545	\$11,000,000	\$9,500,000	\$7,000,000
<b>TOTAL USES OF FUNDS</b>	<b>\$108,947,726</b>	<b>\$108,729,392</b>	<b>\$108,371,964</b>	<b>\$113,220,475</b>	<b>\$114,234,225</b>	<b>\$114,379,263</b>
NET CHANGE IN FUND BALANCE	(\$19,054)	\$627,755	\$70,848	(\$2,106,837)	(\$1,045,345)	\$948,773
BEGINNING FUND BALANCE	\$24,743,630	\$24,724,576	\$25,352,331	\$25,423,179	\$23,316,343	\$22,270,998
ENDING FUND BALANCE	\$24,724,576	\$25,352,331	\$25,423,179	\$23,316,343	\$22,270,998	\$23,219,771
TOTAL OPERATING EXPENSES	\$94,311,818	\$97,675,285	\$99,978,419	\$102,220,475	\$104,734,225	\$107,379,263
RESERVE %	26%	26%	25%	23%	21%	22%

# REVENUE DRIVERS AND ASSUMPTIONS

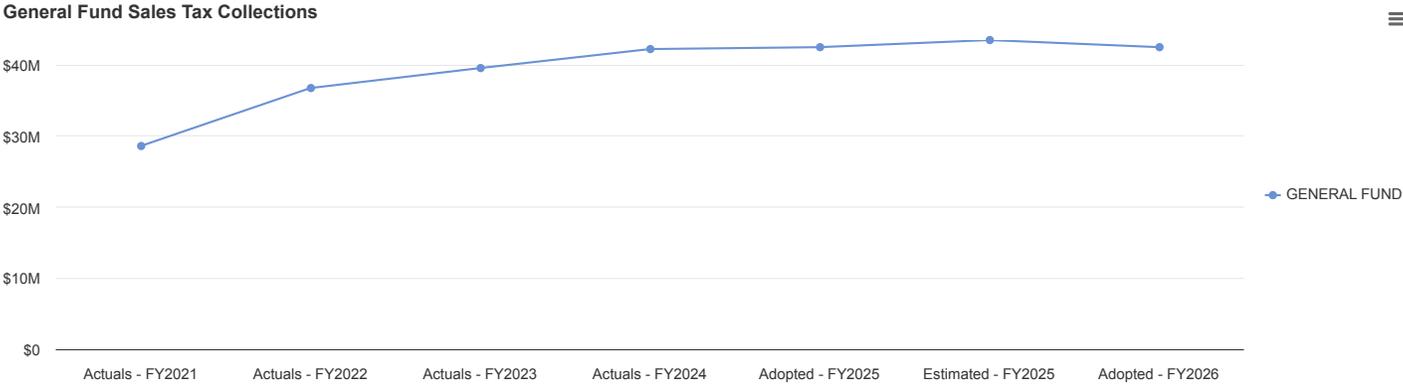
## AD VALOREM (PROPERTY TAXES)

Property taxes are determined by the appraised value of taxable property within the city and the rate of taxation levied by the city. The tax rate is assumed to remain at the current rate of \$0.237228 per \$100 of valuation or less throughout the three-year forecast window. The net taxable value (NTV) of all property within the city increased by \$1.6 billion (13%) in 2025. While NTV will likely continue an upward trajectory, the revenue received is projected to increase by no more than 3.5% annually due to state-mandated caps on property tax revenue growth



## SALES TAX

Beginning in FY21, Grapevine’s sales tax collections grew sharply resulting in near pre-pandemic collection rates. This trend has continued through FY22, FY23 and FY24. However, in FY25 and FY26 this trend is expected to maintain current levels resulting in reduced gains in sales taxes.

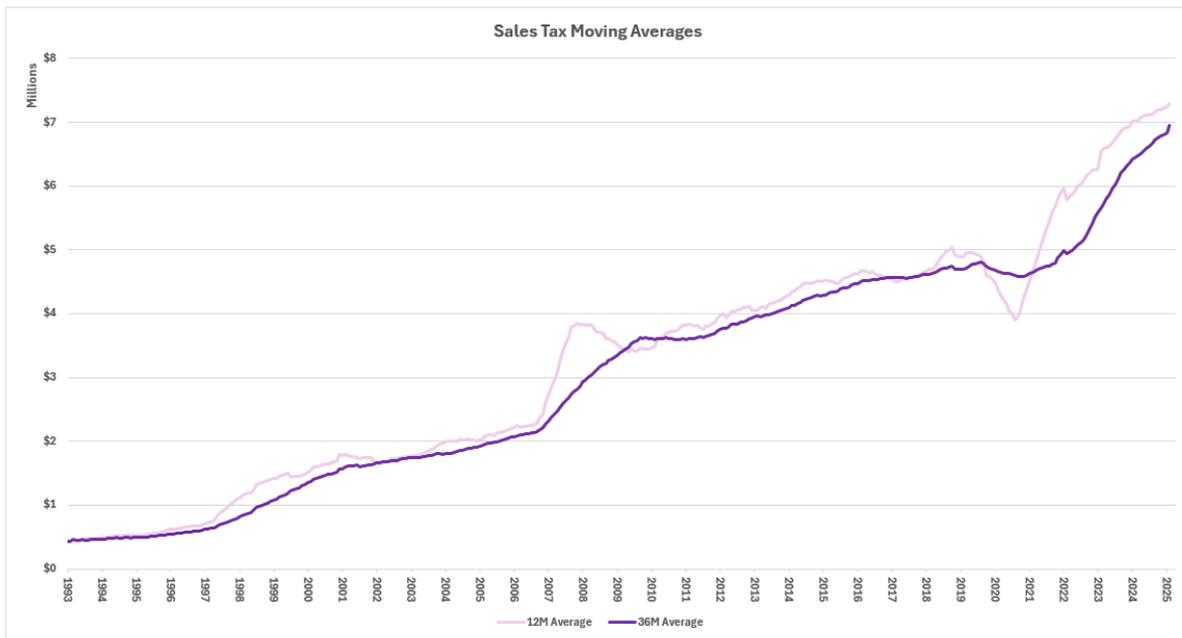


Data Updated: Dec 08, 2025, 4:13 PM

## SALES TAX MOVING AVERAGES

In order to make sense of sale tax revenue, the sales tax moving average tool is utilized to zoom in on small changes and to help identify trends. This is accomplished by computing the difference between a 12-month average and a 36-month average. When the 12-month moving average is above the 36-month moving average, growth is rising, as most local governments would like to see. When the moving averages rise to the point that the gap is wide, concern should be registered as to the sustainability of such a rise. When the 12-month narrows, touches or finally goes below the 36-month moving average, a yellow flag should turn to red, as this could be an indicator of trouble on the horizon. At some point the actual revenues collected will decline in absolute terms if the downward trend is steep enough or long enough.

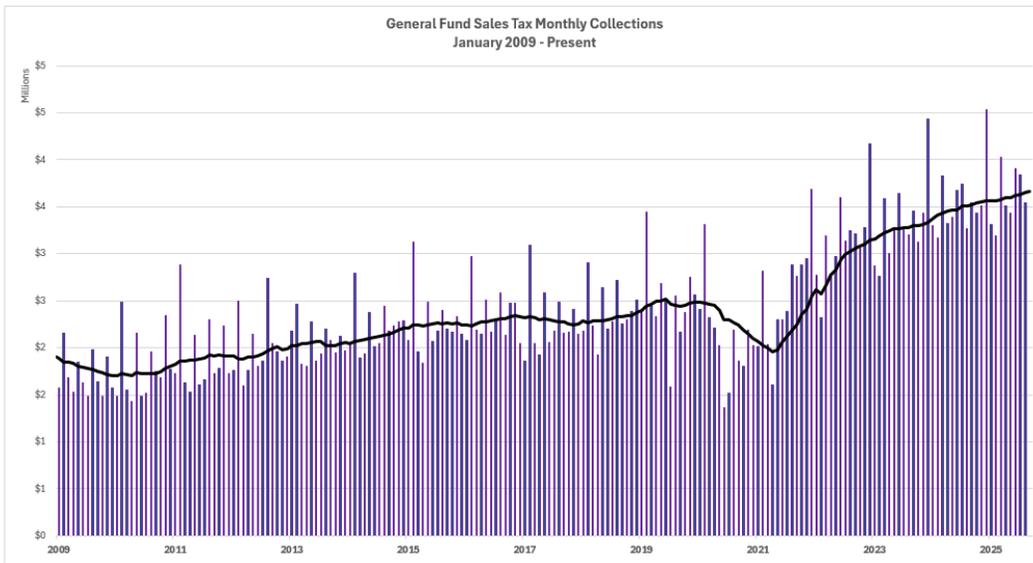
The chart dramatizes the data spread so that the concerns can be better identified, along with the trend. The city's 12-month moving average briefly dipped below the 36-month moving average (negative growth) in fall 2017 and most recently during the COVID-19 pandemic. However, since bottoming out in April 2021, sales tax has experienced unprecedented growth and has continued to strengthen in FY24 and FY25. The 12-month average and 36-month average are beginning to converge, which represents growth slowing. We have budgeted conservatively for FY26, with no increase budgeted to sales tax revenue.



## CURRENT ECONOMIC TRENDS IMPACTING LONG-RANGE FORECASTING

Economic activity, related to sales tax and hotel occupancy tax, has moderated as evidenced by reduced year over year gains.

Following the 2008-2009 Great Recession, Grapevine experienced incremental growth in sales tax collections culminating in early FY20. Then, due to business closures and travel restrictions resulting from the COVID-19 pandemic, sales tax collections bottomed-out during the second half of FY20. As the economy recovered in FY21, sales tax collections reached near pre-pandemic levels followed by record collections in FY22. This trend continued throughout FY23 and FY24 with 7% YoY growth. However, sales tax growth is projected to moderate with YoY gains around 2-4% in FY25 and FY26.



#### OTHER REVENUE SOURCES

**Mixed Beverage Taxes** In fiscal year 2025 mixed beverage taxes grew less than 1% over FY24. This category is expected to remain flat or have minimal growth.

**Licenses, Fees & Permits** include franchise fees, building permits and other development and code-related fees. Franchise fees in FY25 are estimated to be 5% less than FY24. This revenue stream is projected to remain flat over the next three years.

**Fines, Forfeitures and Charges for Services** include municipal court fines, parks and recreation service fees, library fines, vital statistics fees and internal charges to non-General fund departments for employee health insurance, fleet maintenance and information technology services. This revenue stream is projected to grow 3% annually over the following three years.

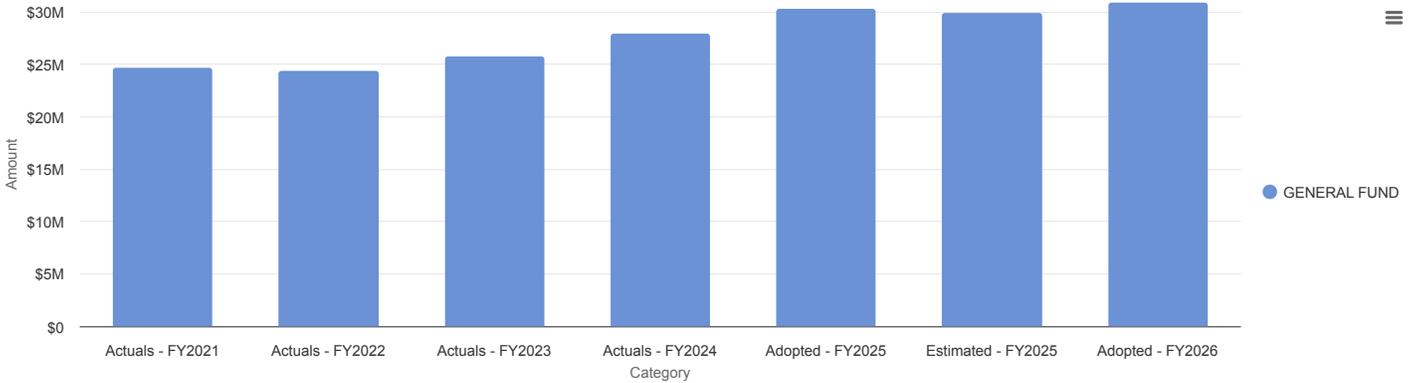
**Interest and Miscellaneous Revenues** include interest income from investment, intergovernmental revenue, insurance reimbursements, subrogation revenue and lease income from the collocation of communications antennae on city property. It's projected that collections will remain level in FY26.

**Transfers In** consist of payments in lieu of taxes from outside funds to the General fund for administrative services and contributions to the Debt Service fund for principal and interest payments on each fund's portion of outstanding debt obligations. This source of revenue's budget is expected to grow around 2% each year.

# EXPENSE DRIVERS AND ASSUMPTIONS

**Personnel costs** are based upon the assumption of full employment, with no addition of permanent personnel during the next three years. The FY26 budget included a market increase for general and public safety employees which led to 3.9 million (5%) in increased personnel expenses from FY25 to FY26. In future years, expenses are expected to increase 3-5% each year.

The chart below includes full time salaries for the General Fund to illustrate the growth in personnel expenses.



Data Updated: Nov 17, 2025, 2:26 PM

**Supplies, Maintenance, and Services** are projected to increase at a rate of 3% per year. Costs increased 3% between FY25 and FY26.

**Capital / Street Maintenance costs** are derived from the five-year plan submitted by the facilities, parks maintenance, streets and traffic divisions. The plan consists of a detailed program of activities for each piece of capital infrastructure within the city.

**Insurance costs** include property and casualty coverage as well as employee medical, dental, vision and life insurance coverage which increased 8% between FY25 and FY26. Insurance costs are highly volatile and an increase of 3% is expected.

**Debt Service costs** will vary, as it is dependent upon several factors. As debt has been restructured to take advantage of lower interest rates, the amount of property tax required to support debt obligations (the I&S portion of the tax rate) will fall correspondingly as existing debt is paid off. As the I&S portion of the debt rate decreases, the ability to generate additional revenue for the General fund (the M&O portion of the tax rate) is limited due to rollback provisions. Projections assume the city will maintain the tax rate at the current level of \$0.237228 or the No New Revenue Rate.

**Transfers out** include payments to the Capital Equipment Replacement fund for the acquisition of new and/or replacement capital equipment, vehicles, heavy machinery, and technology items. Transfers out also includes funds earmarked for the Crime Control & Prevention District (CCPD) fund, which was reduced in FY26. The FY26 budget has a total of \$7.7 million in cash transfers. No transfer was budgeted in FY26 to the Quality of Life CIP (QOL) fund. This will be re-evaluated during the fiscal year.

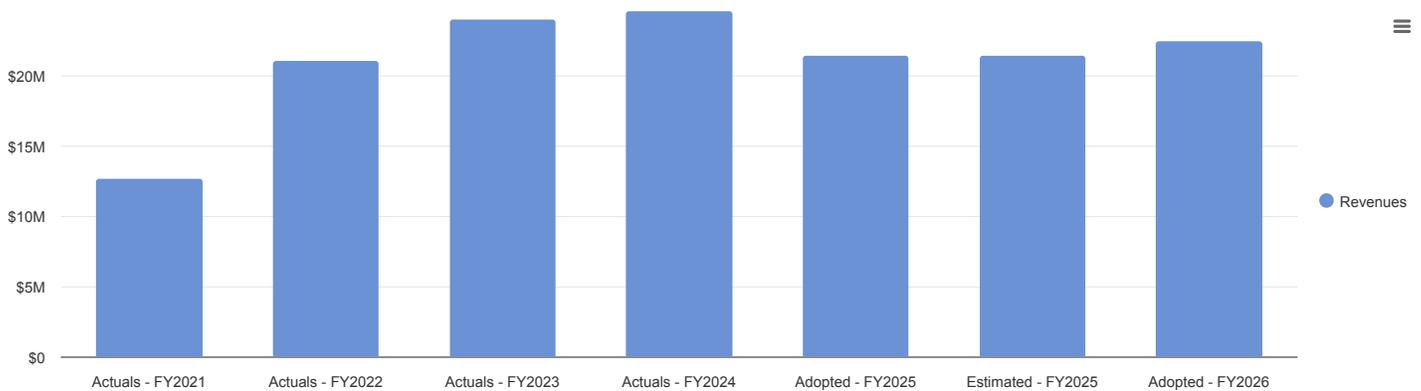
# SPECIAL REVENUE FUNDS

SPECIAL REVENUE LONG-RANGE FINANCIAL FORECAST						
	2023-2024 Actual	2024-2025 Estimated	2025-2026 Approved	2026-2027 Projected	2027-2028 Projected	2028-2029 Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
SALES TAXES	\$41,841,560	\$43,199,375	\$42,500,000	\$43,775,000	\$45,088,250	\$46,440,898
HOTEL OCCUPANCY TAXES	\$24,567,040	\$21,396,873	\$22,409,296	\$22,857,482	\$23,314,632	\$23,780,924
INTERGOVERNMENTAL	\$675,195	\$579,537	\$337,235	\$300,000	\$300,000	\$300,000
CHARGES FOR SERVICES	\$13,688,127	\$14,719,986	\$15,219,325	\$15,000,000	\$15,200,000	\$15,200,000
FINES & FORFEITURES	\$1,875	\$1,249	\$1,300	\$0	\$0	\$0
INVESTMENT INCOME	\$2,924,451	\$2,516,962	\$1,617,724	\$1,800,000	\$1,800,000	\$1,800,000
CONTRIBUTIONS	\$61,944	\$16,000	\$16,000	\$0	\$0	\$0
MISCELLANEOUS	\$1,709,255	\$8,873,386	\$421,000	\$400,000	\$400,000	\$400,000
SALE OF CAPITAL ASSETS	\$0	\$185,000	\$40,000	\$0	\$0	\$0
PREMIUM ON BONDS	\$108,826	\$0	\$0	\$0	\$0	\$0
TRANSFERS IN	\$4,126,476	\$2,819,635	\$1,705,293	\$3,000,000	\$4,000,000	\$4,500,000
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$89,704,749</b>	<b>\$94,308,003</b>	<b>\$84,267,173</b>	<b>\$87,132,482</b>	<b>\$90,102,882</b>	<b>\$92,421,822</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
PERSONNEL SERVICES	\$24,995,302	\$26,424,295	\$28,192,151	\$29,178,876	\$30,200,137	\$31,257,142
SUPPLIES	\$1,486,831	\$1,587,040	\$1,767,267	\$1,811,449	\$1,856,735	\$1,903,153
REPAIR & MAINTENANCE	\$1,054,995	\$1,255,090	\$1,191,512	\$1,221,300	\$1,251,832	\$1,283,128
MISC SERVICES & CHARGES	\$39,061,336	\$41,618,203	\$42,105,550	\$43,158,189	\$44,237,143	\$45,343,072
DESIGNATED EXPENSES	\$6,170,441	\$6,113,890	\$6,386,016	\$6,513,736	\$6,644,011	\$6,776,891
DEBT SERVICES	(\$28,645)	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$2,259,289	\$6,921,504	\$759,000	\$800,000	\$800,000	\$800,000
OPERATING TRANSFER OUT	\$4,786,791	\$5,169,718	\$5,129,293	\$5,100,000	\$5,100,000	\$5,100,000
<b>TOTAL USES OF FUNDS</b>	<b>\$79,786,340</b>	<b>\$89,089,740</b>	<b>\$85,530,789</b>	<b>\$87,783,550</b>	<b>\$90,089,859</b>	<b>\$92,463,386</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$9,918,409</b>	<b>\$5,218,263</b>	<b>(\$1,263,616)</b>	<b>(\$651,068)</b>	<b>\$13,023</b>	<b>(\$41,565)</b>
BEGINNING FUND BALANCE	\$55,950,777	\$65,869,186	\$71,087,449	\$69,823,833	\$69,172,766	\$69,185,788
ENDING FUND BALANCE	\$65,869,186	\$71,087,449	\$69,823,833	\$69,172,766	\$69,185,788	\$69,144,224
<b>TOTAL OPERATING EXPENSES</b>	<b>74,999,549</b>	<b>83,920,022</b>	<b>80,401,496</b>	<b>82,683,550</b>	<b>84,989,859</b>	<b>87,363,386</b>
<b>RESERVE %</b>	<b>88%</b>	<b>85%</b>	<b>87%</b>	<b>84%</b>	<b>81%</b>	<b>79%</b>

## REVENUE DRIVERS AND ASSUMPTIONS

### HOTEL OCCUPANCY TAXES

Business and leisure travel is expected to decrease in FY25 resulting in a \$3.1 million decrease to year-end estimates. Collections are expected to improve in FY26 with a budget of \$22.4 million, an increase of 5% over the FY25 budget (\$21.4 million).



Data Updated: Dec 08, 2025, 4:13 PM

# EXPENSE DRIVERS AND ASSUMPTIONS

Expenditures in the Special Revenue Funds have been keeping pace with inflation, with costs increasing approximately 3% across all expense hierarchies.

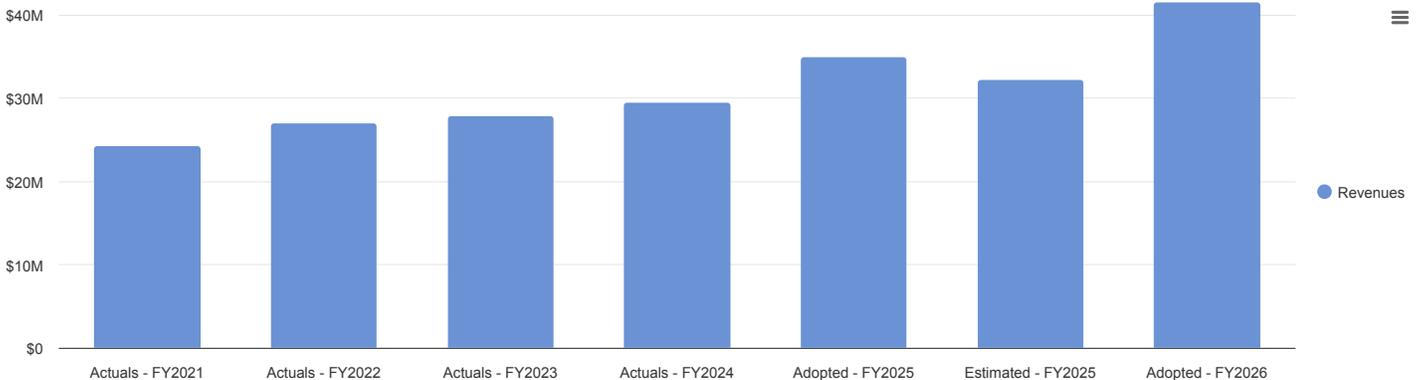
## ENTERPRISE FUNDS

ENTERPRISE REVENUE LONG-RANGE FINANCIAL FORECAST						
	2023-2024 Actual	2024-2025 Estimated	2025-2026 Approved	2026-2027 Projected	2027-2028 Projected	2028-2029 Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
INTERGOVERNMENTAL	\$200,000	\$0	\$0	\$0	\$0	\$0
CHARGES FOR SERVICES	\$39,322,846	\$42,606,277	\$52,543,406	\$53,594,274	\$54,666,160	\$55,759,483
INVESTMENT INCOME	\$1,627,448	\$2,117,830	\$828,423	\$900,000	\$900,000	\$900,000
MISCELLANEOUS	\$948,099	\$230,139	\$29,000	\$0	\$0	\$0
SALE OF CAPITAL ASSETS	(\$45,026)	\$230,400	\$6,400	\$0	\$0	\$0
CAPITAL CONTRIBUTIONS	\$1,363,966	\$0	\$0	\$0	\$0	\$0
TRANSFERS IN	\$7,096,382	\$666,056	\$651,494	\$650,000	\$650,000	\$650,000
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$50,513,715</b>	<b>\$45,850,702</b>	<b>\$54,058,723</b>	<b>\$55,144,274</b>	<b>\$56,216,160</b>	<b>\$57,309,483</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
PERSONNEL SERVICES	\$7,379,568	\$7,526,824	\$7,770,335	\$8,042,297	\$8,323,777	\$8,615,109
SUPPLIES	\$2,717,685	\$3,094,762	\$3,124,582	\$3,202,697	\$3,282,764	\$3,364,833
REPAIR & MAINTENANCE	\$3,189,571	\$3,660,005	\$3,077,640	\$3,231,522	\$3,393,098	\$3,562,753
MISC SERVICES & CHARGES	\$23,399,338	\$25,628,791	\$28,613,361	\$29,757,895	\$30,948,211	\$32,186,140
DESIGNATED EXPENSES	\$1,934,518	\$2,091,997	\$2,395,163	\$2,490,970	\$2,590,608	\$2,694,233
DEBT SERVICES	\$941,211	\$2,101,223	\$2,083,877	\$4,000,000	\$4,000,000	\$4,000,000
CAPITAL OUTLAY	\$3,081,014	\$3,207,560	\$1,016,500	\$1,000,000	\$1,000,000	\$1,000,000
OPERATING TRANSFER OUT	\$8,530,512	\$3,155,387	\$3,616,217	\$3,500,000	\$3,500,000	\$3,500,000
<b>TOTAL USES OF FUNDS</b>	<b>\$51,173,417</b>	<b>\$50,466,549</b>	<b>\$51,697,675</b>	<b>\$55,225,380</b>	<b>\$57,038,459</b>	<b>\$58,923,068</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$659,703)</b>	<b>(\$4,615,847)</b>	<b>\$2,361,048</b>	<b>(\$81,106)</b>	<b>(\$822,299)</b>	<b>(\$1,613,585)</b>
BEGINNING FUND BALANCE	\$18,964,776	\$18,305,073	\$13,689,226	\$16,050,274	\$15,969,168	\$15,146,869
ENDING FUND BALANCE	\$18,305,073	\$13,689,226	\$16,050,274	\$15,969,168	\$15,146,869	\$13,533,284
<b>TOTAL OPERATING EXPENSES</b>	<b>42,642,905</b>	<b>47,311,162</b>	<b>48,081,458</b>	<b>51,725,380</b>	<b>53,538,459</b>	<b>55,423,068</b>
<b>RESERVE %</b>	<b>43%</b>	<b>29%</b>	<b>33%</b>	<b>31%</b>	<b>28%</b>	<b>24%</b>

# REVENUE DRIVERS AND ASSUMPTIONS

## UTILITY ENTERPRISE FUND - WATER AND WASTEWATER SALES

Water and Wastewater fees saw their first increase to consumers in many years for the FY26 budget. The additional revenue raised is to cover debt service on the upcoming capital improvement projects.

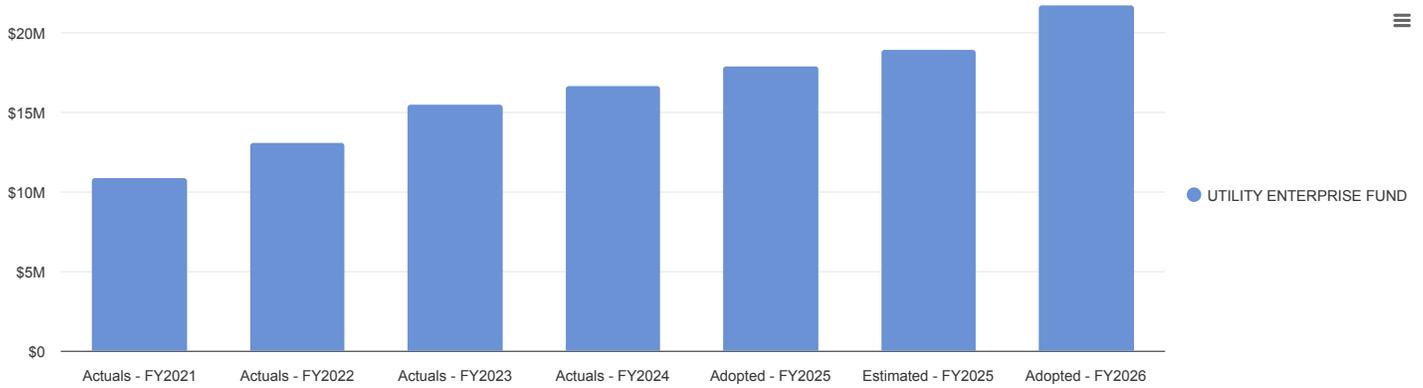


Data Updated: Dec 08, 2025, 4:13 PM

# EXPENSE DRIVERS AND ASSUMPTIONS

## MISCELLANEOUS SERVICES AND CHARGES

Within the Utility Enterprise Fund (Water/Wastewater), the Trinity River Authority, which is the main water source and water storage provider, has continued to increase the wholesale cost of water and storage to the City. This expense often increases a double-digit percentage in one year.



Data Updated: Dec 08, 2025, 4:13 PM

OpenGov

[GrapevineTexas.gov](http://GrapevineTexas.gov)

# GENERAL GOVERNMENT FUNDS

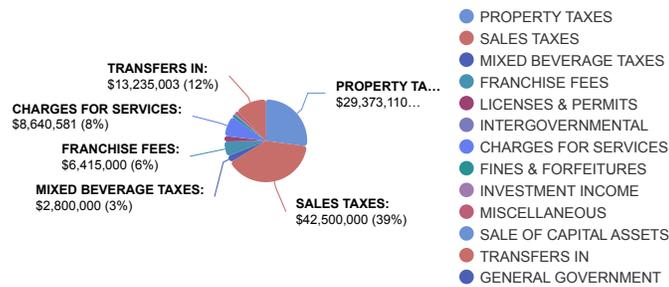
FY2025-26

ADOPTED OPERATING BUDGET

FUNDS: GENERAL FUND, PERMANENT CAPITAL/STREET MAINTENANCE, DEBT SERVICE



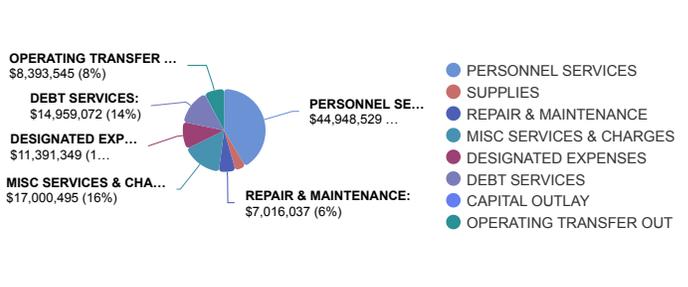
## Where the money comes from.



**Total Adopted (FY2026)**  
\$108,442,812

Data Updated: Dec 08, 2025, 4:13 PM

## Where the money goes.



**Total Adopted (FY2026)**  
\$108,371,964

Data Updated: Dec 08, 2025, 4:13 PM

## STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
<b>GENERAL FUND</b>							
PROPERTY TAXES	\$14,683,291	\$15,228,678	\$15,794,705	\$15,654,958	\$16,347,520	\$552,815	4%
SALES TAXES	\$39,559,646	\$42,231,556	\$42,500,000	\$43,500,000	\$42,500,000	\$0	0%
MIXED BEVERAGE TAXES	\$2,701,727	\$2,729,204	\$2,838,000	\$2,750,000	\$2,800,000	(\$38,000)	(1%)
FRANCHISE FEES	\$6,708,129	\$6,468,138	\$6,626,872	\$6,559,310	\$6,415,000	(\$211,872)	(3%)
LICENSES & PERMITS	\$1,681,777	\$2,386,226	\$2,088,388	\$2,270,970	\$2,282,644	\$194,256	9%
INTERGOVERNMENTAL	\$247,890	\$917,295	\$105,000	\$168,582	\$74,000	(\$31,000)	(30%)
CHARGES FOR SERVICES	\$8,221,810	\$9,475,518	\$7,873,454	\$8,939,318	\$8,640,581	\$767,127	10%
FINES & FORFEITURES	\$1,310,991	\$1,258,202	\$1,286,000	\$1,296,037	\$1,285,200	(\$800)	0%
INVESTMENT INCOME	\$663,660	\$760,651	\$410,984	\$558,409	\$282,511	(\$128,473)	(31%)
MISCELLANEOUS	\$1,295,648	\$1,816,282	\$986,800	\$1,339,469	\$1,286,000	\$299,200	30%
SALE OF CAPITAL ASSETS	\$273,090	\$80,022	\$100,000	\$34,173	\$0	(\$100,000)	(100%)
TRANSFERS IN	\$5,624,881	\$5,738,355	\$5,314,623	\$5,314,623	\$5,773,492	\$458,869	9%
GENERAL GOVERNMENT	\$2,417,031	\$2,403,788	\$2,656,806	\$0	\$0	(\$2,656,806)	(100%)
<b>GENERAL FUND TOTAL</b>	<b>\$85,389,570</b>	<b>\$91,493,916</b>	<b>\$88,581,632</b>	<b>\$88,385,849</b>	<b>\$87,686,948</b>	<b>(\$894,684)</b>	<b>(1%)</b>
<b>PERMANENT CAPITAL MAINT</b>							
INTERGOVERNMENTAL	\$99,774	\$66,516	\$0	\$0	\$0	\$0	-

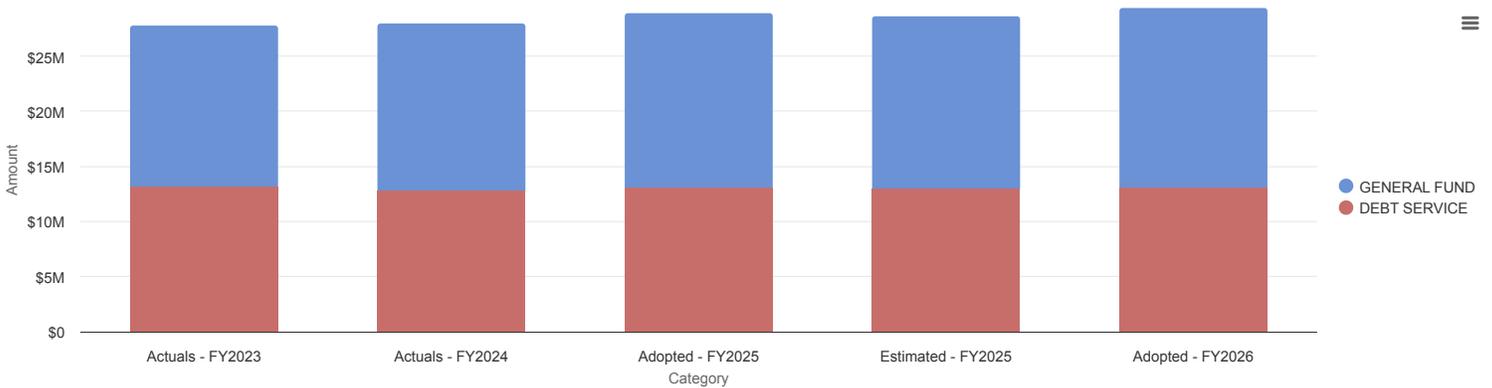
	ACTUALS		ADOPTED BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	% Change from FY25 Bud
INVESTMENT INCOME	\$155,558	\$133,630	\$30,000	\$153,139	\$70,848	\$40,848	136%
TRANSFERS IN	\$1,640,000	\$2,670,000	\$4,899,450	\$4,899,450	\$4,899,450	\$0	0%
<b>PERMANENT CAPITAL MAINT TOTAL</b>	<b>\$1,895,332</b>	<b>\$2,870,146</b>	<b>\$4,929,450</b>	<b>\$5,052,589</b>	<b>\$4,970,298</b>	<b>\$40,848</b>	<b>1%</b>
DEBT SERVICE							
PROPERTY TAXES	\$13,096,408	\$12,778,196	\$13,070,000	\$12,955,000	\$13,025,590	(\$44,410)	0%
INVESTMENT INCOME	\$342,176	\$388,246	\$150,000	\$399,824	\$197,915	\$47,915	32%
MISCELLANEOUS	\$7,094	\$0	\$0	\$0	\$0	\$0	-
TRANSFERS IN	\$1,401,444	\$1,398,169	\$3,971,468	\$2,563,885	\$2,562,061	(\$1,409,407)	(35%)
<b>DEBT SERVICE TOTAL</b>	<b>\$14,847,122</b>	<b>\$14,564,610</b>	<b>\$17,191,468</b>	<b>\$15,918,709</b>	<b>\$15,785,566</b>	<b>(\$1,405,902)</b>	<b>(8%)</b>
<b>REVENUES TOTAL</b>	<b>\$102,132,024</b>	<b>\$108,928,672</b>	<b>\$110,702,550</b>	<b>\$109,357,147</b>	<b>\$108,442,812</b>	<b>(\$2,259,738)</b>	<b>(2%)</b>
<b>Expenses</b>							
GENERAL FUND							
PERSONNEL SERVICES	\$38,278,177	\$41,932,333	\$42,746,347	\$43,784,883	\$44,948,529	\$2,202,182	5%
SUPPLIES	\$3,895,640	\$3,799,678	\$4,580,070	\$4,398,333	\$4,488,242	(\$91,828)	(2%)
REPAIR & MAINTENANCE	\$2,549,831	\$2,248,095	\$1,872,760	\$2,094,903	\$2,116,587	\$243,827	13%
MISC SERVICES & CHARGES	\$15,958,716	\$17,678,389	\$18,403,241	\$16,433,623	\$16,825,495	(\$1,577,746)	(9%)
DESIGNATED EXPENSES	\$9,155,640	\$10,559,495	\$10,414,463	\$10,728,262	\$11,391,349	\$976,886	9%
DEBT SERVICES	\$328,368	\$0	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	\$176,647	\$239,161	\$176,700	\$289,406	\$174,695	(\$2,005)	(1%)
OPERATING TRANSFER OUT	\$13,259,575	\$13,975,964	\$10,388,051	\$10,388,051	\$7,742,051	(\$2,646,000)	(25%)
<b>GENERAL FUND TOTAL</b>	<b>\$83,602,594</b>	<b>\$90,433,114</b>	<b>\$88,581,632</b>	<b>\$88,117,461</b>	<b>\$87,686,948</b>	<b>(\$894,684)</b>	<b>(1%)</b>
PERMANENT CAPITAL MAINT							
PERSONNEL SERVICES	\$89,998	\$0	\$0	-	\$0	\$0	-
REPAIR & MAINTENANCE	\$4,130,346	\$3,841,091	\$4,899,450	\$4,961,998	\$4,899,450	\$0	0%
CAPITAL OUTLAY	\$17,369	\$0	\$0	\$0	\$0	\$0	-
<b>PERMANENT CAPITAL MAINT TOTAL</b>	<b>\$4,237,712</b>	<b>\$3,841,091</b>	<b>\$4,899,450</b>	<b>\$4,961,998</b>	<b>\$4,899,450</b>	<b>\$0</b>	<b>0%</b>
DEBT SERVICE							
MISC SERVICES & CHARGES	\$198,833	\$169,148	\$0	\$95,000	\$175,000	\$175,000	-
DEBT SERVICES	\$14,205,158	\$13,844,429	\$16,403,544	\$14,888,877	\$14,959,072	(\$1,444,472)	(9%)
OPERATING TRANSFER OUT	\$661,919	\$659,944	\$666,056	\$666,056	\$651,494	(\$14,562)	(2%)
<b>DEBT SERVICE TOTAL</b>	<b>\$15,065,910</b>	<b>\$14,673,521</b>	<b>\$17,069,600</b>	<b>\$15,649,933</b>	<b>\$15,785,566</b>	<b>(\$1,284,034)</b>	<b>(8%)</b>
<b>EXPENSES TOTAL</b>	<b>\$102,906,216</b>	<b>\$108,947,726</b>	<b>\$110,550,682</b>	<b>\$108,729,392</b>	<b>\$108,371,964</b>	<b>(\$2,178,718)</b>	<b>(2%)</b>

# SUMMARY OF MAJOR REVENUES

## AD VALOREM TAXES

Ad Valorem Taxes, or property taxes, are levied in October on the assessed value of all real and personal property located within the City. Assessed values represent the appraised value less applicable exemptions authorized by the City Council. Appraised values are established by the Tarrant Appraisal District (TAD) at 100% of estimated market value. Tax bills are sent in October and due no later than January 31 of the following year. Beginning February 1, unpaid bills are subject to penalties and interest. Penalties begin at 6 percent and increase monthly to a maximum of 12 percent in July. Interest begins to accrue at the rate of 1 percent per month until the account is paid in full.

The City of Grapevine offers a 20% homestead exemption which is the maximum authorized by the State. Additionally, the city offers a \$75,000 over-65 exemption, over-65 tax freeze, and a \$10,000 disabled-person exemption.



Data Updated: Nov 03, 2025, 3:09 PM

The property tax rate is split between the Maintenance & Operations (M&O) and Interest & Sinking (I&S) rates. Revenues from M&O collections fund expenses in the city's General Fund and revenues from I&S collections fund debt service payments for outstanding bonds.

The City has adopted an M&O tax rate of 0.134431 (57%) and I&S rate of 0.102797 (43%) resulting in a total rate of 0.237228.

### Ad Valorem (Property taxes)

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
GENERAL FUND	\$14,683,291	\$15,228,678	\$15,794,705	\$15,654,958	\$16,347,520
DEBT SERVICE	\$13,096,408	\$12,778,196	\$13,070,000	\$12,955,000	\$13,025,590
<b>REVENUES TOTAL</b>	<b>\$27,779,698</b>	<b>\$28,006,873</b>	<b>\$28,864,705</b>	<b>\$28,609,958</b>	<b>\$29,373,110</b>

In FY2026, the city expects to collect \$29.3 million in Ad Valorem taxes.

# Property Tax Rate Compared to Other Cities



## FY 26 Ad Valorem Rates

### Sales and Use Tax

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
Revenues						
GENERAL FUND						
SALES TAXES	\$39,559,646	\$42,231,556	\$42,500,000	\$43,500,000	\$42,500,000	
MIXED BEVERAGE TAXES	\$2,701,727	\$2,729,204	\$2,838,000	\$2,750,000	\$2,800,000	
<b>GENERAL FUND TOTAL</b>	<b>\$42,261,373</b>	<b>\$44,960,760</b>	<b>\$45,338,000</b>	<b>\$46,250,000</b>	<b>\$45,300,000</b>	
<b>REVENUES TOTAL</b>	<b>\$42,261,373</b>	<b>\$44,960,760</b>	<b>\$45,338,000</b>	<b>\$46,250,000</b>	<b>\$45,300,000</b>	

Sales and mixed beverage taxes are the largest General Government revenue streams, representing 42% of total revenues. The State imposes a 6.25% state sales and use tax on all retail sales, leases and rentals of most goods, as well as taxable services. The City is authorized to impose an additional 2% sales and use tax for a maximum combined rate of 8.25%. Sales tax within the General Fund represents 1% of collected sales tax.

Total revenue from sales tax in the General Fund is budgeted at \$42.5 million, equal the prior year's budget. Total sales tax revenue in the General Fund in FY25 is anticipated to be up \$1.2 million (3%) from FY24.

## Franchise Fees

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
<b>Revenues</b>						
<b>GENERAL FUND</b>						
FRANCHISE FEES ELECTRIC	\$3,522,473	\$3,471,594	\$3,500,000	\$3,518,388	\$3,500,000	
FRANCHISE FEES PHONE	\$130,103	\$115,612	\$130,000	\$107,419	\$115,000	
FRANCHISE FEES GAS	\$1,081,485	\$977,088	\$900,000	\$856,208	\$900,000	
FRANCHISE FEES CABLE TV	\$451,441	\$363,503	\$450,000	\$450,000	\$300,000	
FRANCHISE FEES REFUSE	\$1,522,626	\$1,540,340	\$1,646,872	\$1,627,295	\$1,600,000	
<b>GENERAL FUND TOTAL</b>	<b>\$6,708,129</b>	<b>\$6,468,138</b>	<b>\$6,626,872</b>	<b>\$6,559,310</b>	<b>\$6,415,000</b>	
<b>REVENUES TOTAL</b>	<b>\$6,708,129</b>	<b>\$6,468,138</b>	<b>\$6,626,872</b>	<b>\$6,559,310</b>	<b>\$6,415,000</b>	

Franchise Fees represent those revenues collected from utilities operating within the City that use the City's rights-of-way to conduct their business. The City Council has authorized a 4% fee for the electric utility, 4% for the natural gas utility, 5% for the cable TV utility and a 2% of gross receipts fee for refuse collection. A flat rate is charged to both telephone operators [adjusted annually] based on the number of access lines. The city anticipates franchise fee collections of \$6.4 million in FY26, which is \$176,000 less than the FY25 budget. Changes mandated by the state legislature have resulted in decreases in the fees that can be imposed on franchisees.

## Licenses & Permits

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
<b>Revenues</b>						
<b>GENERAL FUND</b>						
BUILDING PERMITS	\$1,099,578	\$1,559,857	\$1,386,983	\$1,700,000	\$1,700,000	
PLUMBING PERMITS	\$73,987	\$95,291	\$99,706	\$76,000	\$76,000	
MECHANICAL PERMITS	\$69,170	\$100,735	\$110,274	\$80,000	\$80,000	
ELECTRIC PERMITS	\$80,240	\$82,275	\$108,548	\$90,000	\$90,000	
TRAILER PARK LICENSES	\$694	\$694	\$694	\$694	\$694	
ANIMAL CONTROL PERMITS	\$0	\$200	\$0	\$250	\$0	
ALARM PERMITS	\$71,875	\$74,250	\$80,000	\$52,925	\$70,000	
COIN OPERATED MACHINE PERMITS	\$75	\$50	\$50	\$50	\$50	
ALCOHOLIC BEVERAGE PERMITS	\$73,228	\$64,310	\$65,000	\$62,000	\$64,500	
SOLICITOR PERMITS	\$6,690	\$5,790	\$3,000	\$5,000	\$5,000	
CONTRACTORS REGISTRATIONS	\$57,675	\$62,775	\$80,000	\$70,000	\$70,000	
DRAINAGE INSPECTION FEES	\$20,173	\$35,763	\$20,000	\$9,000	\$20,000	
ENGINEERING INSPECTION FEES	\$80,666	\$255,011	\$90,000	\$79,651	\$60,000	
VARIANCE REQUESTS	\$0	\$0	\$1,100	\$1,100	\$1,100	
CERTIFICATES OF OCCUPANCY	\$10,902	\$12,213	\$11,183	\$11,000	\$11,000	
ZONING REQUESTS	\$35,225	\$36,263	\$30,000	\$30,000	\$30,000	
SITE PLAN FEES	\$1,600	\$750	\$1,800	\$1,800	\$1,800	
ZONING MAPS	\$0	\$0	\$50	\$0	\$0	
MOBILE FOOD UNIT PERMIT	\$0	\$0	\$0	\$1,500	\$2,500	
<b>GENERAL FUND TOTAL</b>	<b>\$1,681,777</b>	<b>\$2,386,226</b>	<b>\$2,088,388</b>	<b>\$2,270,970</b>	<b>\$2,282,644</b>	
<b>REVENUES TOTAL</b>	<b>\$1,681,777</b>	<b>\$2,386,226</b>	<b>\$2,088,388</b>	<b>\$2,270,970</b>	<b>\$2,282,644</b>	

License and permit revenue include fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by city ordinances. Total revenue from licenses and permits is budgeted at \$2.2 million, \$194,256 (9%) more than the prior year's budget. Total license & permit revenue in FY25 is anticipated to be down \$115,256 (5%) from FY24.

Charges for Services

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
<b>GENERAL FUND</b>					
PLATTING & PUBLISHING FEES	\$8,139	\$6,275	\$8,000	\$5,500	\$6,000
SWIMMING POOL FEES	\$538,075	\$528,502	\$495,000	\$500,000	\$495,000
CONCESSIONS THE REC	\$139,749	\$58,538	\$117,000	\$56,000	\$117,000
RECREATION FEES	\$1,042,236	\$1,084,880	\$950,000	\$1,000,000	\$950,000
CONCESSIONS OG BB	\$384,947	\$424,544	\$375,000	\$400,000	\$375,000
CONCESSIONS OG SB	\$128,107	\$98,877	\$140,000	\$100,000	\$140,000
CONCESSIONS AQUATICS	\$0	\$86,178	\$0	\$85,000	\$85,000
CONCESSIONS MM SOCCER	\$3,095	\$5,965	\$10,000	\$10,000	\$10,000
ANIMAL IMPOUND FEES	\$51,135	\$46,065	\$50,000	\$5,106	\$50,000
VET BILL REIMBURSEMENTS	\$2,660	\$3,446	\$0	\$2,320	\$3,000
AMBULANCE REVENUES	\$1,452,486	\$2,283,311	\$1,550,000	\$2,200,000	\$2,000,000
VITAL STATISTICS	\$85,385	\$83,360	\$81,000	\$77,000	\$78,500
LEASE REVENUE	\$40,489	\$66,417	\$0	\$0	\$58,000
SALE OF MATERIAL GUN RANGE	\$2,846	\$4,093	\$0	\$0	\$4,000
ATHLETIC FEES	\$990,679	\$1,157,291	\$915,000	\$1,000,000	\$915,000
USE OF GUN RANGE	\$0	\$998	\$0	\$0	\$0
EVENT & PROGRAM FEES	\$126,657	\$149,364	\$115,000	\$150,000	\$115,000
FACILITY USE CHARGES	\$160,130	\$184,659	\$140,000	\$150,000	\$140,000
EMPLOYEE INS CONTRIBUTIONS	\$796,081	\$800,657	\$784,263	\$805,260	\$805,260
RETIREE INS CONTRIBUTIONS	\$310,377	\$260,692	\$219,191	\$290,821	\$290,821
REC MEMBERSHIPS	\$1,436,408	\$1,563,604	\$1,422,000	\$1,500,000	\$1,422,000
OFF DUTY POLICE FEES	\$0	\$100	\$0	\$0	\$0
SALES REVENUE	\$15,836	\$16,044	\$9,000	\$12,967	\$17,000
LIBRARY NON RESIDENT FEES	\$12,750	\$15,325	\$12,000	\$17,775	\$14,000
SPRINKLER SERVICE FEES	\$181,458	\$183,656	\$180,000	\$188,456	\$180,000
TOWER GROUND COMM LEASES	\$294,630	\$334,502	\$290,000	\$362,008	\$350,000
MOWING CHARGES	\$2,948	\$8,783	\$3,000	\$3,000	\$3,000
POLICE FIRE INS REPORT COPIES	\$3,886	\$6,361	\$2,000	\$6,102	\$5,000
SALE OF MERCHANDISE	\$1,190	\$1,412	\$1,500	\$0	\$1,500
OPEN RECORDS REQUESTS	\$46	\$902	\$500	\$600	\$500
COPIER CHARGES	\$9,385	\$10,721	\$4,000	\$11,403	\$10,000
<b>GENERAL FUND TOTAL</b>	<b>\$8,221,810</b>	<b>\$9,475,518</b>	<b>\$7,873,454</b>	<b>\$8,939,318</b>	<b>\$8,640,581</b>
<b>REVENUES TOTAL</b>	<b>\$8,221,810</b>	<b>\$9,475,518</b>	<b>\$7,873,454</b>	<b>\$8,939,318</b>	<b>\$8,640,581</b>

Charges for services consist of revenue earned by the city in exchange for specific types of services provided. Examples of services include ambulance service, mowing charges, engineering inspection fees and parks and recreation fees. Revenues for FY26 are budgeted at \$8.6 million which represents an increase of 10% from the previous budget year. Charges for fleet maintenance and technology equipment are assessed to non-General fund departments as a cost of service provided. The Utility Enterprise, Convention & Visitors, Lake Enterprise, Stormwater Drainage, Crime Control & Prevention, and Lake Parks funds are charged for regular maintenance and repair of vehicles and heavy machinery. These outside funds are also charged for costs associated with the acquisition, maintenance and replacement of computers and other technology-related equipment. The total of these charges is \$2.3 million.

Fines & Forfeitures

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
<b>GENERAL FUND</b>					
STATE COURT FINES	\$62,113	\$53,671	\$45,000	\$49,568	\$45,000
DFW PARKING FINES	\$4,562	\$15,112	\$8,000	\$93,478	\$8,000
DFW OTHER FINES	\$93,030	\$78,416	\$90,000	\$95,635	\$100,000
DFW ORDINANCE FINES	\$5,498	\$7,639	\$6,000	\$5,932	\$6,000
DFW NOTICE TO APPEAR FINES	\$4,493	\$5,860	\$5,500	\$6,253	\$6,500
DFW UNIFORM TRAFFIC FEES	\$1,002	\$1,628	\$1,500	\$1,640	\$1,500
CITY PARKING FINES	\$13,783	\$27,080	\$16,000	\$12,113	\$16,000
CITY FINES OTHER	\$495,794	\$365,849	\$450,000	\$408,346	\$450,000
CITY ORDINANCE FINES	\$32,860	\$42,687	\$35,000	\$33,654	\$35,000
JUDICIAL EFFICIENCY	\$9,768	\$10,472	\$12,000	\$12,514	\$12,000
COURT INVESTIGATING FEES	\$0	\$0	\$100	\$100	\$0
MOTOR CARRIER WEIGHT VIOLATION	\$500	\$2,819	\$1,000	\$3,160	\$1,000
CITY NOTICE TO APPEAR FEES	\$38,160	\$31,489	\$38,000	\$26,112	\$30,000
CITY UNIFORM TRAFFIC FEES	\$14,940	\$11,934	\$15,000	\$8,077	\$12,000
REIMBURSEMENT ADULT PROBATION	\$2,652	\$800	\$2,500	\$589	\$1,500
DISMISSAL FEES	\$5,260	\$5,710	\$6,000	\$6,017	\$6,000
COURT ADMINISTRATION FEES	\$433,908	\$477,223	\$450,000	\$428,889	\$450,000
DRIVING SAFETY COURSE FEES	\$10,940	\$8,470	\$10,000	\$5,963	\$10,000
JURY CONVICTION FEES	\$845	\$744	\$1,000	\$854	\$1,000
TEEN COURT FEES	\$680	\$640	\$900	\$445	\$700
DFW WARRANTS	\$4,633	\$7,653	\$5,500	\$9,124	\$7,000
CITY WARRANTS	\$27,519	\$35,007	\$38,000	\$40,874	\$38,000
LIBRARY FINES	\$0	\$0	\$1,000	\$0	\$0
FALSE ALARM FINES	\$48,050	\$67,300	\$48,000	\$46,700	\$48,000
<b>GENERAL FUND TOTAL</b>	<b>\$1,310,991</b>	<b>\$1,258,202</b>	<b>\$1,286,000</b>	<b>\$1,296,037</b>	<b>\$1,285,200</b>
<b>REVENUES TOTAL</b>	<b>\$1,310,991</b>	<b>\$1,258,202</b>	<b>\$1,286,000</b>	<b>\$1,296,037</b>	<b>\$1,285,200</b>

Fines and forfeitures represent revenue generated from the municipal court and other punitive actions. Revenue in this category is budgeted at \$1.3 million, a decrease of \$800 (less than 1%) from the previous year's budget. Actual collections in FY25 are expected to total \$1.3 million and represent a 3% increase from the previous year.

Operating Transfers In

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
<b>GENERAL FUND</b>					
TRANSFER IN WATER UTILITY	\$2,215,207	\$1,983,932	\$2,745,155	\$2,745,155	\$3,205,250
TRANSFER IN LAKE ENTERPRISE	\$161,118	\$152,734	\$187,500	\$187,500	\$187,500
TRANSFER IN SDUS	\$117,364	\$101,680	\$113,775	\$113,775	\$113,871
TRANSFER IN ED	\$477,301	\$470,598	\$398,438	\$398,438	\$419,046
TRANSFER IN CVB	\$2,653,891	\$2,406,680	\$1,869,755	\$1,869,755	\$1,847,825
TRANSFER IN CAP	\$0	\$622,730	\$0	\$0	\$0
<b>GENERAL FUND TOTAL</b>	<b>\$5,624,881</b>	<b>\$5,738,355</b>	<b>\$5,314,623</b>	<b>\$5,314,623</b>	<b>\$5,773,492</b>
<b>PERMANENT CAPITAL MAINT</b>					
TRANSFER IN GENERAL FUND	\$1,640,000	\$2,670,000	\$4,899,450	\$4,899,450	\$4,899,450
<b>PERMANENT CAPITAL MAINT TOTAL</b>	<b>\$1,640,000</b>	<b>\$2,670,000</b>	<b>\$4,899,450</b>	<b>\$4,899,450</b>	<b>\$4,899,450</b>
<b>DEBT SERVICE</b>					
TRANSFER IN WATER UTILITY	\$0	\$0	\$1,632,815	\$225,232	\$223,467
TRANSFER IN SDUS	\$0	\$0	\$222,815	\$222,815	\$214,350
TRANSFER IN LAKE PARKS	\$0	\$0	\$50,830	\$50,830	\$50,650
TRANSFER IN ED	\$1,401,444	\$1,398,169	\$1,398,453	\$1,398,453	\$1,396,569
TRANSFER IN CVB	\$0	\$0	\$666,555	\$666,555	\$677,025
<b>DEBT SERVICE TOTAL</b>	<b>\$1,401,444</b>	<b>\$1,398,169</b>	<b>\$3,971,468</b>	<b>\$2,563,885</b>	<b>\$2,562,061</b>
<b>REVENUES TOTAL</b>	<b>\$8,666,325</b>	<b>\$9,806,524</b>	<b>\$14,185,541</b>	<b>\$12,777,958</b>	<b>\$13,235,003</b>

Transfers In represents those revenues that are transferred from one fund to another as payment in lieu of Ad Valorem taxation, gross receipts charges, and indirect operating costs.

Administrative fees paid to the General Fund from the Utility, Convention & Visitors, Lake Enterprise, 4B, and Stormwater Drainage funds are budgeted at \$5.8 million in FY26, which is \$458,869 (8.6%) more than the previous year.

Operating transfers to the Debt Service Fund for principal and interest payments for debt issued to support the Convention & Visitors, Storm Drainage, Lake Parks, Water Utility and Economic Development funds are budgeted at \$2.6 million.

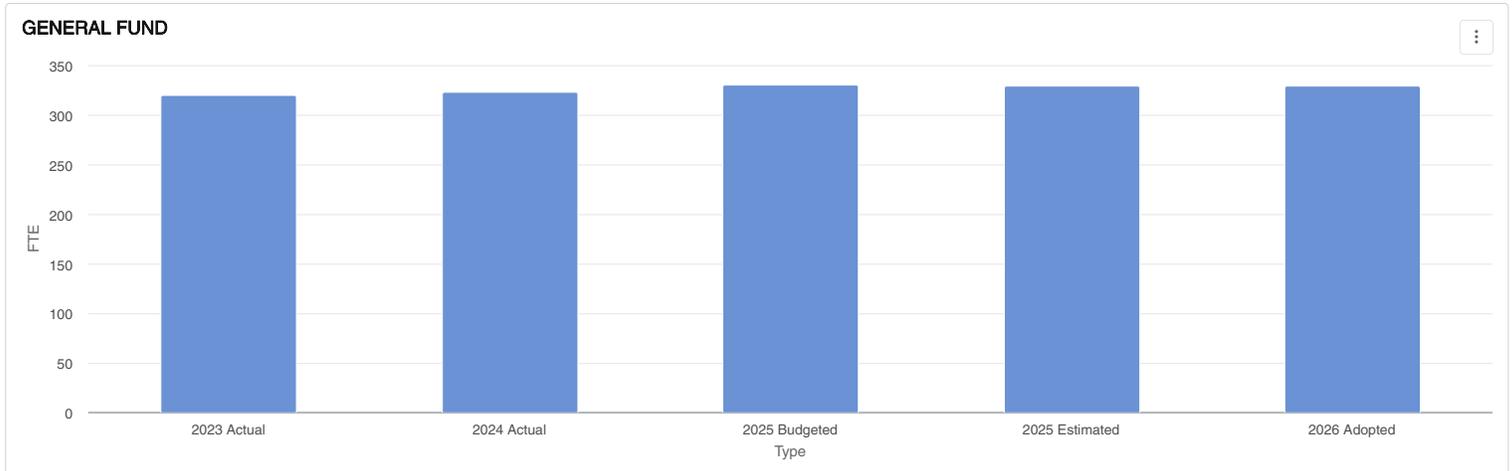
An operating transfer to the Capital/Street Maintenance Fund is budgeted at \$4.9 million and equals the previous year.

# SUMMARY OF MAJOR EXPENSES

## Personnel Expenses

	ACTUALS		ADOPTED		ESTIMATED		ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2025	FY2026	
Expenses	\$38,368,175	\$41,932,333	\$42,746,347		\$43,784,883		\$44,948,529

Personnel costs represent the single largest expenditure category, accounting for 41% of all General Government expenditures. Budgeted at \$44.9 million, personnel expenditures increase \$ 2.2 million (5%) from the previous year's budget. Estimated expenditures for FY25 are \$43.8 million and represent an increase of \$1.9 million (4.4%) from FY24 actuals.



Data Updated: Sep 17, 2025, 6:21 PM

Total authorized positions in the General Fund (full-time) for FY26 are 329 and represent an decrease of 1.0 FTE which was transferred to Fund 307 - Lake Parks.

## Supplies

	ACTUALS		ADOPTED		ESTIMATED		ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2025	FY2026	
Expenses							
GENERAL FUND	\$3,895,640	\$3,799,678	\$4,580,070		\$4,398,333		\$4,488,242
EXPENSES TOTAL	\$3,895,640	\$3,799,678	\$4,580,070		\$4,398,333		\$4,488,242

Operating supplies are budgeted at \$4.5 million and represent a \$92 thousand decrease (2%) from the FY25 budget. Estimated expenditures in FY25 are estimated to total \$4.4 million and represent an increase of 16% from FY24. Expenditures for supplies account for 4% of General Government expenditures.

Services

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
Expenses						
GENERAL FUND	\$15,958,716	\$17,678,389	\$18,403,241	\$16,433,623	\$16,825,495	
DEBT SERVICE	\$198,833	\$169,148	\$0	\$95,000	\$175,000	
<b>EXPENSES TOTAL</b>	<b>\$16,157,548</b>	<b>\$17,847,537</b>	<b>\$18,403,241</b>	<b>\$16,528,623</b>	<b>\$17,000,495</b>	

Services are budgeted at \$17 million and represent a \$1.4 million decrease (8%) from the FY25 budget. Estimated expenditures in FY25 are \$16.5 million, and represent a decrease of 9% from FY24. Expenditures for services account for 16% of General Government expenditures.

Designated Expenses (Insurance)

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
Expenses						
GENERAL FUND	\$9,155,132	\$10,558,653	\$10,414,463	\$10,728,206	\$11,391,349	
<b>EXPENSES TOTAL</b>	<b>\$9,155,132</b>	<b>\$10,558,653</b>	<b>\$10,414,463</b>	<b>\$10,728,206</b>	<b>\$11,391,349</b>	

Designated Expenses (Insurance) are budgeted at \$11.4 million and represent a \$976 thousand increase (9%) from the FY25 budget. Estimated expenditures in FY25 are \$10.7 million and represent an increase of 2% from FY24. Expenditures for Designated Expenses (Insurance) account for 11% of General Government expenditures.

Debt Service

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
Expenses						
DEBT SERVICE	\$14,204,266	\$13,844,174	\$16,403,544	\$14,888,377	\$14,958,072	
<b>EXPENSES TOTAL</b>	<b>\$14,204,266</b>	<b>\$13,844,174</b>	<b>\$16,403,544</b>	<b>\$14,888,377</b>	<b>\$14,958,072</b>	

Debt Service is budgeted at \$15 million and represents a decrease of \$1.44 million from the previous year. Estimated expenditures in FY25 totaled \$14.9 million and represented an increase of \$1 million. Debt service costs represent 8% of General Government expenditures.

Transfers Out

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
Expenses						
GENERAL FUND	\$13,259,575	\$13,975,964	\$10,388,051	\$10,388,051	\$7,742,051	
<b>EXPENSES TOTAL</b>	<b>\$13,259,575</b>	<b>\$13,975,964</b>	<b>\$10,388,051</b>	<b>\$10,388,051</b>	<b>\$7,742,051</b>	

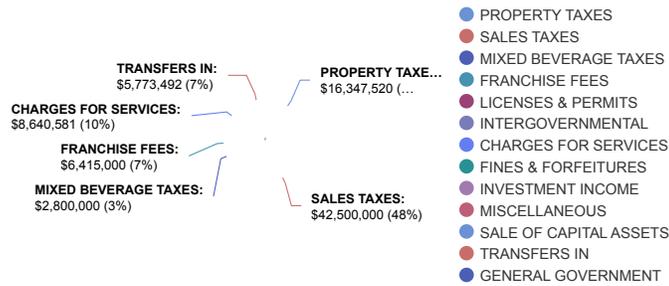
Operating Transfers Out are budgeted at \$7.7 million and consist of transfers from the General fund to the Crime Control & Prevention District (CCPD), Community Quality of Life (QOL), Permanent Capital Maintenance (PCMF) and Capital Projects Funds. The annual transfer to the PCMF Fund is budgeted at \$4.9 million, which is the same as the previous year. Total transfers in FY25 are estimated at \$10.4 million and represent a \$3.6 million decrease from FY24.

# GENERAL FUND

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY - 100  
STATEMENT OF REVENUE AND EXPENSES



## Revenues



**Total Adopted (FY2026)**  
\$87,686,948

Data Updated: Dec 08, 2025, 4:13 PM

## Expenses



**Total Adopted (FY2026)**  
\$87,686,948

Data Updated: Dec 08, 2025, 4:13 PM

## STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>OPERATING REVENUES</b>							
PROPERTY TAXES	\$14,683,291	\$15,228,678	\$15,794,705	\$15,654,958	\$16,347,520	\$552,815	4%
SALES TAXES	\$39,559,646	\$42,231,556	\$42,500,000	\$43,500,000	\$42,500,000	\$0	0%
MIXED BEVERAGE TAXES	\$2,701,727	\$2,729,204	\$2,838,000	\$2,750,000	\$2,800,000	(\$38,000)	(1%)
FRANCHISE FEES	\$6,708,129	\$6,468,138	\$6,626,872	\$6,559,310	\$6,415,000	(\$211,872)	(3%)
LICENSES & PERMITS	\$1,681,777	\$2,386,226	\$2,088,388	\$2,270,970	\$2,282,644	\$194,256	9%
INTERGOVERNMENTAL	\$247,890	\$917,295	\$105,000	\$168,582	\$74,000	(\$31,000)	(30%)
CHARGES FOR SERVICES	\$8,221,810	\$9,475,518	\$7,873,454	\$8,939,318	\$8,640,581	\$767,127	10%
FINES & FORFEITURES	\$1,310,991	\$1,258,202	\$1,286,000	\$1,296,037	\$1,285,200	(\$800)	0%
INVESTMENT INCOME	\$663,660	\$760,651	\$410,984	\$558,409	\$282,511	(\$128,473)	(31%)
MISCELLANEOUS	\$1,295,648	\$1,872,602	\$986,800	\$1,339,469	\$1,286,000	\$299,200	30%
SALE OF CAPITAL ASSETS	\$273,090	\$80,022	\$100,000	\$34,173	\$0	(\$100,000)	(100%)
GENERAL GOVERNMENT	\$2,417,031	\$2,403,788	\$2,656,806	\$0	\$0	(\$2,656,806)	(100%)
<b>OPERATING REVENUES TOTAL</b>	<b>\$79,764,689</b>	<b>\$85,811,881</b>	<b>\$83,267,009</b>	<b>\$83,071,226</b>	<b>\$81,913,456</b>	<b>(\$1,353,553)</b>	<b>(2%)</b>
TRANSFERS IN	\$5,624,881	\$5,738,355	\$5,314,623	\$5,314,623	\$5,773,492	\$458,869	9%

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	
TOTAL REVENUE AND TRANSFERS	\$85,389,570	\$91,550,236	\$88,581,632	\$88,385,849	\$87,686,948	(\$894,684)	(1%)
OPERATING EXPENDITURES							
PERSONNEL SERVICES	\$38,278,177	\$41,932,333	\$42,746,347	\$43,784,883	\$44,948,529	\$2,202,182	5%
SUPPLIES	\$3,895,640	\$3,797,675	\$4,580,070	\$4,398,333	\$4,488,242	(\$91,828)	(2%)
REPAIR & MAINTENANCE	\$2,549,831	\$2,248,095	\$1,872,760	\$2,094,903	\$2,116,587	\$243,827	13%
MISC SERVICES & CHARGES	\$15,958,716	\$17,086,443	\$18,403,241	\$16,433,623	\$16,825,495	(\$1,577,746)	(9%)
DESIGNATED EXPENSES	\$9,155,640	\$10,559,495	\$10,414,463	\$10,728,262	\$11,391,349	\$976,886	9%
DEBT SERVICES	\$328,368	\$593,949	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	\$176,647	\$295,481	\$176,700	\$289,406	\$174,695	(\$2,005)	(1%)
OPERATING EXPENDITURES TOTAL	\$70,343,019	\$76,513,470	\$78,193,581	\$77,729,410	\$79,944,897	\$1,751,316	2%
TRANSFERS OUT							
TRANSFER TO CCPD FUND	\$4,519,575	\$3,759,649	\$2,416,788	\$2,416,788	\$1,345,336	(\$1,071,452)	(44%)
TRANS OUT TO BH FUND 114	\$800,000	\$0	\$0	\$0	\$0	\$0	-
TRANSFER TO QOL FUND	\$1,000,000	\$1,709,010	\$1,000,000	\$1,000,000	\$0	(\$1,000,000)	(100%)
TRANSFER TO CAP EQUIP	\$5,300,000	\$5,365,000	\$2,071,813	\$2,071,813	\$1,497,265	(\$574,548)	(28%)
TRANSFER TO PCMF FUND	\$1,640,000	\$2,670,000	\$4,899,450	\$4,899,450	\$4,899,450	\$0	0%
TRANSFER TO CAP PROJECTS	\$0	\$435,000	\$0	\$0	\$0	\$0	-
TRANSFER TO DOC MANAGEMENT	\$0	\$37,305	\$0	\$0	\$0	\$0	-
TRANSFERS OUT TOTAL	\$13,259,575	\$13,975,964	\$10,388,051	\$10,388,051	\$7,742,051	(\$2,646,000)	(25%)
TOTAL EXPENDITURES & TRANSFERS	\$83,602,594	\$90,489,434	\$88,581,632	\$88,117,461	\$87,686,948	(\$894,684)	(1%)
SURPLUS / (DEFICIT)	\$1,786,977	\$1,060,802	\$0	\$268,388	\$0	-	-

# REVENUE DETAIL

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
<b>GENERAL FUND</b>					
PROPERTY TAXES CURRENT	\$14,596,265	\$15,127,311	\$15,700,000	\$15,543,000	\$16,249,500
PROPERTY TAXES DELINQUENT	\$7,613	\$37,420	\$33,876	\$49,000	\$35,062
PROPERTY TAXES P&I	\$79,413	\$63,947	\$60,829	\$62,958	\$62,958
SALES TAXES	\$39,559,646	\$42,231,556	\$42,500,000	\$43,500,000	\$42,500,000
MIXED BEVERAGE TAXES	\$2,701,727	\$2,729,204	\$2,838,000	\$2,750,000	\$2,800,000
FRANCHISE FEES ELECTRIC	\$3,522,473	\$3,471,594	\$3,500,000	\$3,518,388	\$3,500,000
FRANCHISE FEES PHONE	\$130,103	\$115,612	\$130,000	\$107,419	\$115,000
FRANCHISE FEES GAS	\$1,081,485	\$977,088	\$900,000	\$856,208	\$900,000
FRANCHISE FEES CABLE TV	\$451,441	\$363,503	\$450,000	\$450,000	\$300,000
FRANCHISE FEES REFUSE	\$1,522,626	\$1,540,340	\$1,646,872	\$1,627,295	\$1,600,000
BUILDING PERMITS	\$1,099,578	\$1,559,857	\$1,386,983	\$1,700,000	\$1,700,000
PLUMBING PERMITS	\$73,987	\$95,291	\$99,706	\$76,000	\$76,000
MECHANICAL PERMITS	\$69,170	\$100,735	\$110,274	\$80,000	\$80,000
ELECTRIC PERMITS	\$80,240	\$82,275	\$108,548	\$90,000	\$90,000
TRAILER PARK LICENSES	\$694	\$694	\$694	\$694	\$694
ANIMAL CONTROL PERMITS	\$0	\$200	\$0	\$250	\$0
ALARM PERMITS	\$71,875	\$74,250	\$80,000	\$52,925	\$70,000
COIN OPERATED MACHINE PERMITS	\$75	\$50	\$50	\$50	\$50
ALCOHOLIC BEVERAGE PERMITS	\$73,228	\$64,310	\$65,000	\$62,000	\$64,500
SOLICITOR PERMITS	\$6,690	\$5,790	\$3,000	\$5,000	\$5,000
CONTRACTORS REGISTRATIONS	\$57,675	\$62,775	\$80,000	\$70,000	\$70,000
DRAINAGE INSPECTION FEES	\$20,173	\$35,763	\$20,000	\$9,000	\$20,000
ENGINEERING INSPECTION FEES	\$80,666	\$255,011	\$90,000	\$79,651	\$60,000
VARIANCE REQUESTS	\$0	\$0	\$1,100	\$1,100	\$1,100
CERTIFICATES OF OCCUPANCY	\$10,902	\$12,213	\$11,183	\$11,000	\$11,000
ZONING REQUESTS	\$35,225	\$36,263	\$30,000	\$30,000	\$30,000
SITE PLAN FEES	\$1,600	\$750	\$1,800	\$1,800	\$1,800
ZONING MAPS	\$0	\$0	\$50	\$0	\$0
MOBILE FOOD UNIT PERMIT	\$0	\$0	\$0	\$1,500	\$2,500
INTERGOVERNMENTAL REVENUES	\$136,246	\$902,065	\$100,000	\$123,582	\$29,000
SCHOOL RESOURCE OFFICERS	\$107,862	\$0	\$0	\$0	\$0
FIREFIGHTER SERVICES	\$3,782	\$15,230	\$5,000	\$45,000	\$45,000
PLATTING & PUBLISHING FEES	\$8,139	\$6,275	\$8,000	\$5,500	\$6,000
SWIMMING POOL FEES	\$538,075	\$528,502	\$495,000	\$500,000	\$495,000
CONCESSIONS THE REC	\$139,749	\$58,538	\$117,000	\$56,000	\$117,000
RECREATION FEES	\$1,042,236	\$1,084,880	\$950,000	\$1,000,000	\$950,000
CONCESSIONS OG BB	\$384,947	\$424,544	\$375,000	\$400,000	\$375,000
CONCESSIONS OG SB	\$128,107	\$98,877	\$140,000	\$100,000	\$140,000
CONCESSIONS AQUATICS	\$0	\$86,178	\$0	\$85,000	\$85,000
CONCESSIONS MM SOCCER	\$3,095	\$5,965	\$10,000	\$10,000	\$10,000
ANIMAL IMPOUND FEES	\$51,135	\$46,065	\$50,000	\$5,106	\$50,000
VET BILL REIMBURSEMENTS	\$2,660	\$3,446	\$0	\$2,320	\$3,000
AMBULANCE REVENUES	\$1,452,486	\$2,283,311	\$1,550,000	\$2,200,000	\$2,000,000
VITAL STATISTICS	\$85,385	\$83,360	\$81,000	\$77,000	\$78,500
LEASE REVENUE	\$40,489	\$66,417	\$0	\$0	\$58,000

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
SALE OF MATERIAL GUN RANGE	\$2,846	\$4,093	\$0	\$0	\$4,000
ATHLETIC FEES	\$990,679	\$1,157,291	\$915,000	\$1,000,000	\$915,000
USE OF GUN RANGE	\$0	\$998	\$0	\$0	\$0
EVENT & PROGRAM FEES	\$126,657	\$149,364	\$115,000	\$150,000	\$115,000
FACILITY USE CHARGES	\$160,130	\$184,659	\$140,000	\$150,000	\$140,000
EMPLOYEE INS CONTRIBUTIONS	\$796,081	\$800,657	\$784,263	\$805,260	\$805,260
RETIREE INS CONTRIBUTIONS	\$310,377	\$260,692	\$219,191	\$290,821	\$290,821
REC MEMBERSHIPS	\$1,436,408	\$1,563,604	\$1,422,000	\$1,500,000	\$1,422,000
OFF DUTY POLICE FEES	\$0	\$100	\$0	\$0	\$0
SALES REVENUE	\$15,836	\$16,044	\$9,000	\$12,967	\$17,000
LIBRARY NON RESIDENT FEES	\$12,750	\$15,325	\$12,000	\$17,775	\$14,000
SPRINKLER SERVICE FEES	\$181,458	\$183,656	\$180,000	\$188,456	\$180,000
TOWER GROUND COMM LEASES	\$294,630	\$334,502	\$290,000	\$362,008	\$350,000
MOWING CHARGES	\$2,948	\$8,783	\$3,000	\$3,000	\$3,000
POLICE FIRE INS REPORT COPIES	\$3,886	\$6,361	\$2,000	\$6,102	\$5,000
SALE OF MERCHANDISE	\$1,190	\$1,412	\$1,500	\$0	\$1,500
OPEN RECORDS REQUESTS	\$46	\$902	\$500	\$600	\$500
COPIER CHARGES	\$9,385	\$10,721	\$4,000	\$11,403	\$10,000
STATE COURT FINES	\$62,113	\$53,671	\$45,000	\$49,568	\$45,000
DFW PARKING FINES	\$4,562	\$15,112	\$8,000	\$93,478	\$8,000
DFW OTHER FINES	\$93,030	\$78,416	\$90,000	\$95,635	\$100,000
DFW ORDINANCE FINES	\$5,498	\$7,639	\$6,000	\$5,932	\$6,000
DFW NOTICE TO APPEAR FINES	\$4,493	\$5,860	\$5,500	\$6,253	\$6,500
DFW UNIFORM TRAFFIC FEES	\$1,002	\$1,628	\$1,500	\$1,640	\$1,500
CITY PARKING FINES	\$13,783	\$27,080	\$16,000	\$12,113	\$16,000
CITY FINES OTHER	\$495,794	\$365,849	\$450,000	\$408,346	\$450,000
CITY ORDINANCE FINES	\$32,860	\$42,687	\$35,000	\$33,654	\$35,000
JUDICIAL EFFICIENCY	\$9,768	\$10,472	\$12,000	\$12,514	\$12,000
COURT INVESTIGATING FEES	\$0	\$0	\$100	\$100	\$0
MOTOR CARRIER WEIGHT VIOLATION	\$500	\$2,819	\$1,000	\$3,160	\$1,000
CITY NOTICE TO APPEAR FEES	\$38,160	\$31,489	\$38,000	\$26,112	\$30,000
CITY UNIFORM TRAFFIC FEES	\$14,940	\$11,934	\$15,000	\$8,077	\$12,000
REIMBURSEMENT ADULT PROBATION	\$2,652	\$800	\$2,500	\$589	\$1,500
DISMISSAL FEES	\$5,260	\$5,710	\$6,000	\$6,017	\$6,000
COURT ADMINISTRATION FEES	\$433,908	\$477,223	\$450,000	\$428,889	\$450,000
DRIVING SAFETY COURSE FEES	\$10,940	\$8,470	\$10,000	\$5,963	\$10,000
JURY CONVICTION FEES	\$845	\$744	\$1,000	\$854	\$1,000
TEEN COURT FEES	\$680	\$640	\$900	\$445	\$700
DFW WARRANTS	\$4,633	\$7,653	\$5,500	\$9,124	\$7,000
CITY WARRANTS	\$27,519	\$35,007	\$38,000	\$40,874	\$38,000
LIBRARY FINES	\$0	\$0	\$1,000	\$0	\$0
FALSE ALARM FINES	\$48,050	\$67,300	\$48,000	\$46,700	\$48,000
INTEREST ON INVESTMENTS	\$664,495	\$752,790	\$410,984	\$558,409	\$282,511
INTEREST REVENUE LEASES	(\$835)	\$10,304	\$0	\$0	\$0
CHANGE IN INVESTMENT VALUE	\$0	(\$2,442)	\$0	\$0	\$0
INDIRECT COST RECOVERY	\$104,847	\$3,240	\$0	\$0	\$0
SALE OF SALVAGE	\$41,963	\$22,457	\$8,300	\$27,710	\$5,000
INSURANCE RECOVERIES	\$186,948	\$282,767	\$75,000	\$100,000	\$75,000
INSURANCE REIMBURSEMENTS	\$766,217	\$1,264,040	\$763,000	\$1,068,000	\$1,068,000
WELLNESS INCENTIVES	\$0	\$50,000	\$25,000	\$25,000	\$25,000

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
OIL AND GAS LEASE	\$5,375	\$2,677	\$5,000	\$3,968	\$5,000
TREE SHARING	\$8,797	\$11,335	\$7,700	\$13,300	\$7,700
OVER/SHORT	(\$48)	\$390	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$0	\$3,545,943	\$0	\$0	\$0
MISCELLANEOUS REVENUE	\$181,549	\$179,376	\$102,800	\$101,491	\$100,300
OTHER FINANCING SOURCES SBITA	\$0	\$56,320	\$0	\$0	\$0
SALES OF FIXED ASSETS	\$273,090	\$80,022	\$100,000	\$34,173	\$0
TRANSFER IN WATER UTILITY	\$2,215,207	\$1,983,932	\$2,745,155	\$2,745,155	\$3,205,250
TRANSFER IN LAKE ENTERPRISE	\$161,118	\$152,734	\$187,500	\$187,500	\$187,500
TRANSFER IN SDUS	\$117,364	\$101,680	\$113,775	\$113,775	\$113,871
TRANSFER IN ED	\$477,301	\$470,598	\$398,438	\$398,438	\$419,046
TRANSFER IN CVB	\$2,653,891	\$2,406,680	\$1,869,755	\$1,869,755	\$1,847,825
TRANSFER IN CAP	\$0	\$622,730	\$0	\$0	\$0
FLEET CHARGES	\$891,998	\$894,117	\$925,573	\$0	\$0
INSURANCE CHARGES	\$802,773	\$813,516	\$868,289	\$0	\$0
IT CHARGES	\$722,260	\$696,155	\$862,944	\$0	\$0
<b>GENERAL FUND TOTAL</b>	<b>\$85,389,570</b>	<b>\$95,096,179</b>	<b>\$88,581,632</b>	<b>\$88,385,849</b>	<b>\$87,686,948</b>
<b>REVENUES TOTAL</b>	<b>\$85,389,570</b>	<b>\$95,096,179</b>	<b>\$88,581,632</b>	<b>\$88,385,849</b>	<b>\$87,686,948</b>

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# CITY MANAGER

FY2025-26  
ADOPTED OPERATING BUDGET  
100-100



## FOCUS AREA(S)

Safety and Security, High Service Levels/Quality of Life, Financial Stability, Transportation, Tourism, Infrastructure

## DEPARTMENT DESCRIPTION

The City Manager Department is responsible for administering programs and policies established by the City Council. The office has the responsibility of directing and coordinating the operations of the City departments, as well as informing and advising the Council on City issues, including present conditions and future requirements. Within the City Manager Department is the City Manager Administration and Non-Departmental Division.

## MISSION STATEMENT

The City Manager Department is committed to managing all city departments, overseeing the daily operations of the city, as well as government relations, legislative and public affairs.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Executed and implemented public policy created by the City Council.
- Successfully managed all City Departments, facilities and assets of the City.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- To continue a productive and proactive relationship with the City Council, City employees, residents, State and Federal leaders and business community.

## EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	% Change from FY25 Bud
Expenses							
ADMINISTRATION	\$951,043	\$1,012,013	\$1,068,395	\$1,050,068	\$1,073,237	\$4,842	0%
NON-DEPARTMENTAL	\$4,423,506	\$4,165,702	\$3,591,011	\$4,006,194	\$3,959,771	\$368,760	10%
<b>EXPENSES TOTAL</b>	<b>\$5,374,549</b>	<b>\$5,177,715</b>	<b>\$4,659,406</b>	<b>\$5,056,262</b>	<b>\$5,033,008</b>	<b>\$373,602</b>	<b>8%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ADMINISTRATIVE COORDINATOR	0.5	0.5	0.5	0.5	0.5
ASSISTANT CITY MANAGER	1	1	1	1	1
CITY MANAGER	1	1	1	1	1
DIRECTOR OF MARKETING AND COMMUNICATIONS	1	1	1	1	1
EXECUTIVE ASSISTANT	1	1	1	1	1
<b>FTE</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>

City Manager's Office - Administration

City Manager's Office (Non-Departmental)

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# CITY MANAGER ADMINISTRATION

FY2025-26  
ADOPTED OPERATING BUDGET  
100-100-100



## DIVISION DESCRIPTION

The City Manager Administration is responsible for facilitating a positive resolution to resident and business problems and concerns. The Division is also responsible for promoting employee focus on the City's Business Cultures Values Statement and promoting continued economic growth and fiscal well-being of the community. Other responsibilities include working with City Council and Department Directors to plan, execute, and complete projects to improve the community's extensive infrastructure assets and encourages a culture of transparency through all forms of internal and external communication.

## FY25 DIVISION ACCOMPLISHMENTS

- Assisted City Council in initiating, reviewing and implementing various ordinances, policies and programs, all of which are responsive to the community.
- Evaluated and implemented methods that improved the efficiency and effectiveness of City services.

## FY26 DIVISION GOALS AND OBJECTIVES

- Continue to partnership with the community and City Council and administrative staff to create an action plan to provide a high quality of life and increased economic opportunities.
- Continue to successfully evaluate and implement methods that will improve the efficiency and effectiveness of City services.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Newsletters published	3	3	4	2	2
Average response time to citizen telephone and web page inquiries (days)	1	1	1	1	1
E-newsletters published	51	51	51	50	50
Electronic media subscribers	74,986	76,300	79,800	96,300	101,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$716,649	\$752,257	\$792,750	\$784,090	\$807,666	\$14,916	2%
SALARIES OVERTIME	\$0	\$86	\$300	\$300	\$300	\$0	0%
SALARIES PART TIME	\$104	\$1,513	\$1,500	\$1,500	\$1,500	\$0	0%
EXECUTIVE DEFERRED COMP	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%
PARS BENEFITS	\$1	\$20	\$20	\$20	\$21	\$1	5%
TMRS BENEFITS	\$145,575	\$160,268	\$159,720	\$159,379	\$164,075	\$4,355	3%
MEDICARE	\$11,039	\$11,612	\$11,521	\$11,600	\$11,942	\$421	4%
SALARIES LONGEVITY	\$4,789	\$4,033	\$4,930	\$4,098	\$4,098	(\$832)	(17%)
SALARIES SICK LEAVE BUYBACK	\$14,362	\$14,873	\$15,245	\$15,245	\$15,245	\$0	0%
CAR ALLOWANCE	\$18,650	\$20,400	\$20,400	\$20,400	\$20,400	\$0	0%
PHONE ALLOWANCE	\$1,440	\$1,440	\$1,440	\$1,440	\$1,440	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$922,609</b>	<b>\$976,503</b>	<b>\$1,017,826</b>	<b>\$1,008,072</b>	<b>\$1,036,687</b>	<b>\$18,861</b>	<b>2%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$6,256	\$4,181	\$12,300	\$1,500	\$10,000	(\$2,300)	(19%)
POSTAGE & RELATED EXPENSES	\$148	\$300	\$500	\$0	\$500	\$0	0%
FURNITURE & FIXTURES	\$0	\$0	\$0	\$27	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$0	\$1,305	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$6,404</b>	<b>\$5,786</b>	<b>\$12,800</b>	<b>\$1,527</b>	<b>\$10,500</b>	<b>(\$2,300)</b>	<b>(18%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$602	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$602</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$13,225	\$12,377	\$21,070	\$27,549	\$18,560	(\$2,510)	(12%)
UTILITIES	\$1,202	\$2,410	\$5,500	\$1,000	\$2,000	(\$3,500)	(64%)
PROFESSIONAL SERVICES	\$6,425	\$13,678	\$9,644	\$9,644	\$4,500	(\$5,144)	(53%)
PUBLICATIONS & NOTICES	\$0	\$0	\$400	\$174	\$0	(\$400)	(100%)
SOFTWARE COMPUTER SUBSCRIPTION	\$1,178	\$1,260	\$1,155	\$1,500	\$990	(\$165)	(14%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$22,030</b>	<b>\$29,724</b>	<b>\$37,769</b>	<b>\$39,867</b>	<b>\$26,050</b>	<b>(\$11,719)</b>	<b>(31%)</b>
<b>EXPENSES TOTAL</b>	<b>\$951,043</b>	<b>\$1,012,013</b>	<b>\$1,068,395</b>	<b>\$1,050,068</b>	<b>\$1,073,237</b>	<b>\$4,842</b>	<b>0%</b>

City Manager's Office Department

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# CITY MANAGER (NON-DEPARTMENTAL)

FY2025-26  
ADOPTED OPERATING BUDGET  
100-100-102



## DIVISION DESCRIPTION

The Non-Departmental Division facilitates a positive resolution to resident and business problems and concerns, it promotes employee focus on the City's Business Cultures Values Statement and works with City Council and Department Directors to plan, execute, and complete projects to improve the community's extensive infrastructure assets. Other responsibilities include promoting continued economic growth and fiscal well-being of the community and it encourages a culture of transparency through all forms of internal and external communication.

## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D FY2025	BUDGET FY2026		
<b>Expenses</b>							
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$47,313	\$48,008	\$60,200	\$56,200	\$60,200	\$0	0%
POSTAGE & RELATED EXPENSES	\$2,528	\$3,174	\$2,500	\$2,500	\$0	(\$2,500)	(100%)
APPARATUS & TOOLS	\$3,619	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$4,589	\$0	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$58,049</b>	<b>\$51,182</b>	<b>\$62,700</b>	<b>\$58,700</b>	<b>\$60,200</b>	<b>(\$2,500)</b>	<b>(4%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$5,697	\$5,672	\$8,000	\$8,000	\$0	(\$8,000)	(100%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$5,697</b>	<b>\$5,672</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$0</b>	<b>(\$8,000)</b>	<b>(100%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
LEGISLATIVE SERVICES	\$0	\$182,350	\$100,000	\$70,000	\$60,000	(\$40,000)	(40%)
TRAVEL TRAINING & DUES	\$74,725	\$37,910	\$36,589	\$32,789	\$44,724	\$8,135	22%
UTILITIES	\$149,450	\$139,881	\$251,487	\$195,000	\$51,442	(\$200,045)	(80%)
FINANCIAL SERVICES FEES	\$8,592	\$10,132	\$17,105	\$10,000	\$7,500	(\$9,605)	(56%)
PROFESSIONAL SERVICES	\$674,819	\$765,777	\$547,700	\$700,000	\$777,042	\$229,342	42%
PUBLICATIONS & NOTICES	\$186	\$300	\$0	\$0	\$0	\$0	-
COMMUNITY DISTRIBUTIONS	\$1,990,522	\$2,605,699	\$2,539,738	\$2,846,705	\$2,846,100	\$306,362	12%
CHAPTER 380 REBATE	\$1,425,673	\$245,703	\$0	\$0	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$35,761	\$121,120	\$27,692	\$85,000	\$112,763	\$85,071	307%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$4,359,728</b>	<b>\$4,108,873</b>	<b>\$3,520,311</b>	<b>\$3,939,494</b>	<b>\$3,899,571</b>	<b>\$379,260</b>	<b>11%</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$32	(\$25)	\$0	\$0	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$32</b>	<b>(\$25)</b>	<b>\$0</b>	<b>90</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
EXPENSES TOTAL	\$4,423,506	\$4,165,702	\$3,591,011	\$4,006,194	\$3,959,771	\$368,760	10%

City Manager's Office Department



# MAYOR & COUNCIL

FY2025-26  
ADOPTED OPERATING BUDGET  
100-110-110



## FOCUS AREA(S)

Safety and Security, High Service Levels/Quality of Life, Financial Stability, Transportation, Tourism, Infrastructure

## DEPARTMENT DESCRIPTION

The City of Grapevine operates under a Council-Manager form of government. The City Council consists of a Mayor and six Council Members. The Mayor and Council Members are elected at large for three year terms. The City Council appoints the City Manager, the City Attorney, the Municipal Court Judges, and all Board and Commission members. The City Council sets policy and establishes all ordinances.

## MISSION STATEMENT

The City Council is committed to establish city policy, to provide for the exercise of all duties and obligations imposed upon the City by the City Charter and applicable State and Federal laws, and to secure the general health, safety, and welfare of the city and its citizens.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Considered and approved 123 city ordinances.
- Considered and approved 21 city resolutions.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Continue to conduct timely and efficient public meetings.
- Continue to strengthen communications with staff, boards and commissions, volunteers and citizens.
- Continue to facilitate positive relations with neighboring communities and other governmental entities.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of public hearings	36	61	40	41	40
Number of agenda items	550	655	550	572	550
Number of council meetings	28	27	28	30	28

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$24,204	\$24,686	\$25,291	\$25,283	\$25,283	(\$8)	0%
PARS BENEFITS	\$668	\$681	\$696	\$521	\$521	(\$175)	(25%)
MEDICARE	\$3,660	\$3,723	\$3,890	\$3,762	\$3,874	(\$16)	0%
ALLOWANCES	\$75,046	\$76,547	\$77,297	\$78,843	\$78,843	\$1,546	2%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$103,578</b>	<b>\$105,637</b>	<b>\$107,174</b>	<b>\$108,409</b>	<b>\$108,521</b>	<b>\$1,347</b>	<b>1%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$27,349	\$10,478	\$16,000	\$15,768	\$16,000	\$0	0%
POSTAGE & RELATED EXPENSES	\$116	(\$1,907)	\$150	\$0	\$0	(\$150)	(100%)
<b>SUPPLIES TOTAL</b>	<b>\$27,465</b>	<b>\$8,571</b>	<b>\$16,150</b>	<b>\$15,768</b>	<b>\$16,000</b>	<b>(\$150)</b>	<b>(1%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$5,585	\$12,445	\$18,600	\$18,600	\$18,600	\$0	0%
PROFESSIONAL SERVICES	\$1,033	\$30,170	\$30,097	\$30,097	\$47,500	\$17,403	58%
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$672	\$0	\$0	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$6,617</b>	<b>\$43,287</b>	<b>\$48,697</b>	<b>\$48,697</b>	<b>\$66,100</b>	<b>\$17,403</b>	<b>36%</b>
<b>EXPENSES TOTAL</b>	<b>\$137,660</b>	<b>\$157,494</b>	<b>\$172,021</b>	<b>\$172,874</b>	<b>\$190,621</b>	<b>\$18,600</b>	<b>11%</b>

# CITY SECRETARY

FY2025-26  
ADOPTED OPERATING BUDGET  
100-115-115



## FOCUS AREA(S)

High Service Levels/Quality of Life

## DEPARTMENT DESCRIPTION

The City Secretary is responsible for providing exceptional customer service to citizens, government officials, governmental agencies and fellow co-workers and enhancing transparency through proper records management and proper handling of public information act requests. Other responsibilities include ensuring the integrity of the legislative process with proper meeting management, management of municipal elections and issuing birth and death records in accordance with State law, while ensuring the security of vital statistics information.

## MISSION STATEMENT

The City Secretary's Office is committed to supporting and strengthening the government process in the City of Grapevine by providing assistance to City Council and City staff to fulfill their duties and responsibilities by providing assistance with public meetings; appointments of board and commission members; enhancing the accessibility of government records and properly managing those records; encouraging public participation in City government by overseeing a fair election process; and providing assistance and information in a timely and courteous manner to external and internal customers alike.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Conducted a municipal election in May 2025 in compliance with the City Charter and State Law.
- Supported City Council and the Planning and Zoning Commission by preparing 47 meeting agendas that included more than 800 items and 61 public hearings.
- Registered 2,173 births and 630 deaths. We issued 3,955 birth certificates and 873 death certificates, during Fiscal Year 2024.
- Continued to strive to provide exceptional customer service and helped over 8,000 internal and external customers.
- Provided records management assistance to other departments; processed legal documents related to actions taken by City Council; processed public information act requests in accordance with State Law (703); processed mobile home permits (6), alcohol permits (221) and solicitor permits (58) in a timely manner.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Respond to customer requests/inquiries in a timely, ethical and friendly manner.
- Support City Council in the management of their meetings and proper processing of resulting actions.
- Conduct City elections in compliance with the City Charter and state law.
- Maintain accurate birth and death records and issue in accordance with state law.
- Ensure public transparency of the legislative process, election process and by increasing access to municipal records via the City's website.
- Use best records management practices to provide guidance to all departments on the management of their records.
- Protect Grapevine's historical record by the creating a digital archives in accordance with governmental archives best practices.

## POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ASSISTANT TO THE CITY SECRETARY	1	1	1	1	1
CITY SECRETARY	1	1	1	1	1
VITAL RECORDS SPECIALIST	1	1	1	1	1
<b>FTE</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Customer inquiries annually	7706	8200	8032	8000	7700
Agendas and minutes completed	72	72	75	71	70
Public Information Act (PIA) requests processed	590	600	590	700	700
Birth records registered	2,144	2,000	2,100	2,170	2,000
Long Form Birth Certificates Issued	3,483	3,535	3,400	3,500	3,000
Short Form Birth Certificates Issued	539	420	500	450	420
Death records registered	671	700	670	630	650
Death records issued	841	873	827	870	820
Alcoholic beverage permits	209	221	200	200	200
Solicitor permits	77	52	60	58	50

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$234,329	\$249,058	\$260,247	\$267,585	\$275,642	\$15,395	6%
SALARIES OVERTIME	\$707	\$1,177	\$1,000	\$1,000	\$1,000	\$0	0%
TMRS BENEFITS	\$46,064	\$52,488	\$52,615	\$54,023	\$55,632	\$3,017	6%
MEDICARE	\$3,415	\$3,668	\$3,788	\$3,925	\$4,042	\$254	7%
SALARIES LONGEVITY	\$1,695	\$1,808	\$1,832	\$2,072	\$2,072	\$240	13%
SALARIES SICK LEAVE BUYBACK	\$1,081	\$1,146	\$5,005	\$5,005	\$5,005	\$0	0%
CAR ALLOWANCE	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
PHONE ALLOWANCE	\$720	\$720	\$720	\$720	\$720	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$292,211</b>	<b>\$314,266</b>	<b>\$329,407</b>	<b>\$338,530</b>	<b>\$348,313</b>	<b>\$18,906</b>	<b>6%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$9,713	\$11,295	\$11,000	\$11,000	\$11,000	\$0	0%
CLOTHING SUPPLIES	\$42	\$0	\$0	\$0	\$0	\$0	-
POSTAGE & RELATED EXPENSES	\$600	\$743	\$800	\$800	\$800	\$0	0%
FURNITURE & FIXTURES	\$5,033	\$0	\$0	\$150	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$478	\$0	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$15,865</b>	<b>\$12,037</b>	<b>\$11,800</b>	<b>\$11,950</b>	<b>\$11,800</b>	<b>\$0</b>	<b>0%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$1,128	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,128</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$3,164	\$4,870	\$5,000	\$4,814	\$5,214	\$214	4%
FINANCIAL SERVICES FEES	\$2,916	\$2,976	\$2,800	\$2,800	\$2,800	\$0	0%
PROFESSIONAL SERVICES	\$15,913	\$19,368	\$15,496	\$19,417	\$29,700	\$14,204	92%
PUBLICATIONS & NOTICES	\$6,262	\$6,082	\$7,000	\$6,200	\$9,536	\$2,536	36%
SOFTWARE COMPUTER SUBSCRIPTION	\$37,335	\$27,662	\$50,000	\$17,100	\$17,100	(\$32,900)	(66%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$65,590</b>	<b>\$60,958</b>	<b>\$80,296</b>	<b>\$50,331</b>	<b>\$64,350</b>	<b>(\$15,946)</b>	<b>(20%)</b>
<b>EXPENSES TOTAL</b>	<b>\$373,666</b>	<b>\$387,261</b>	<b>\$421,503</b>	<b>\$401,939</b>	<b>\$424,463</b>	<b>\$2,960</b>	<b>1%</b>

# HUMAN RESOURCES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-120



## FOCUS AREA(S)

High Service Levels/Quality of Life

## DEPARTMENT DESCRIPTION

The Human Resources Department works in partnership with the City's Directors and their teams, supervisors and individual employees to provide programs and services that create a work environment of employee empowerment and involvement in the organization and community. Human Resources provides services to all City departments in areas of recruitment, employee orientation, records maintenance, benefits administration, job classifications, compensation, risk management and information dissemination. Human Resources is also responsible for various employee relations programs which include training, workers' compensation, group health, dental and life insurance, retirement, and unemployment compensation. Within the Human Resources Department are the Human Resources Administration and Risk Management Divisions.

## MISSION STATEMENT

The mission of the Human Resources Department is to create a positive and productive workplace. We strive to attract, retain and develop quality team members who will provide premier public services and position the City of Grapevine as an employer of choice.

## FY25 DEPARTMENT ACCOMPLISHMENTS

See FY25 Division Accomplishments below for Human Resources.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Attract, retain and develop quality team members who will provide premier public services and position the City of Grapevine as an employer of choice.
- Deliver exceptional customer service to applicants, employees and the general public.
- Administer employee and retiree benefits.
- Minimize the potential of losses of the City's human, financial and physical assets and the impact losses have on the City's personnel and citizens.

## EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>							
HUMAN RESOURCES	\$877,722	\$946,275	\$1,015,495	\$1,089,006	\$1,062,353	\$46,858	5%
RISK MANAGEMENT	\$9,611,832	\$11,080,919	\$10,953,494	\$11,263,354	\$11,940,989	\$987,495	9%
<b>EXPENSES TOTAL</b>	<b>\$10,489,554</b>	<b>\$12,027,194</b>	<b>\$11,968,989</b>	<b>\$12,352,360</b>	<b>\$13,003,342</b>	<b>\$1,034,353</b>	<b>9%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
BENEFITS MANAGER	0	1	1	1	1
HUMAN RESOURCES ANALYST	3	3	3	3	3
HUMAN RESOURCES AND BENEFITS COORDINATOR	0	1	1	1	1
HUMAN RESOURCES ASSISTANT DIRECTOR	1	1	1	1	1
HUMAN RESOURCES DIRECTOR	1	1	1	1	1
RISK MANAGER	0	1	1	1	1
<b>FTE</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

Human Resources - Administration

Human Resources - Risk Management

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# HUMAN RESOURCES ADMINISTRATION

FY2025-26  
ADOPTED OPERATING BUDGET  
100-120-120



## DIVISION DESCRIPTION

The Human Resources Administration Division is responsible for delivering quality customer service to attract, develop, and retain a talented and diverse workforce. The Division is also responsible for advising, counseling and training supervisors on leadership skills, policy interpretation and disciplinary issues to help reduce turnover. It effectively and efficiently works to ensure that employees and supervisors have everything they need to perform their day-to-day tasks. This includes policy interpretation, employee relations, performance management, administrative tasks, and compliance with policies, procedures and State and Federal laws.

## FY25 DIVISION ACCOMPLISHMENTS

- Increased City-wide employee training provided by Human Resources from 127 Employees in FY23 to 713 Employees in FY24.
- Increased number of applications received annually by 3,785 applications.
- Performed an increased number of personnel transactions, an additional 267 transactions were performed in FY 24 compared to FY 23.
- Continued to have a low full-time employee turnover rate.

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide City wide employee training.
- Process applications received in NeoGov and provide them to all City departments.
- Process full-time and part-time new hires, promotions, and transfers for all City departments.
- Process promotions, transfers, resignations and all personnel transactions for all City departments.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
# of employees completed HR provided training	127	713	500	500	500
Applications received annually	10,555	14,340	12,000	12,000	13,000
# of full/part time new hires processed	128/241	113/264	75/100	75/175	75/175
# of promotions/transfers	60/46	57/91	40/45	40/45	40/45
# of full/part time resignations/terms processed	84/158	92/199	60/160	60/160	60/160
Personnel transactions performed	2,245	2,512	2,500	2,500	2,500
Employee turnover (full time only)	12.81%	15.27%	15.00%	14.00%	15.00%

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$522,984	\$570,249	\$599,319	\$675,916	\$635,200	\$35,881	6%
SALARIES PART TIME	\$16,846	\$13,045	\$10,000	\$10,000	\$10,000	\$0	0%
PARS BENEFITS	\$219	\$170	\$130	\$130	\$134	\$4	3%
TMRS BENEFITS	\$101,657	\$117,328	\$120,703	\$134,100	\$127,283	\$6,580	5%
MEDICARE	\$7,821	\$8,606	\$8,835	\$9,124	\$9,396	\$561	6%
SALARIES LONGEVITY	\$2,028	\$2,275	\$2,308	\$2,788	\$2,788	\$480	21%
SALARIES SICK LEAVE BUYBACK	\$5,562	\$11,690	\$11,526	\$11,526	\$11,526	\$0	0%
CAR ALLOWANCE	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
PHONE ALLOWANCE	\$1,440	\$840	\$720	\$720	\$720	\$0	0%
TUITION REIMBURSEMENT	\$30,411	\$42,996	\$50,000	\$50,000	\$50,000	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$693,168</b>	<b>\$771,397</b>	<b>\$807,741</b>	<b>\$898,504</b>	<b>\$851,247</b>	<b>\$43,506</b>	<b>5%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$8,583	\$9,313	\$8,000	\$3,500	\$3,500	(\$4,500)	(56%)
CLOTHING SUPPLIES	\$303	\$162	\$500	\$500	\$0	(\$500)	(100%)
EDUCATION/RECREATION SUPPLIES	\$25	\$0	\$0	\$0	\$0	\$0	-
POSTAGE & RELATED EXPENSES	\$158	\$148	\$300	\$300	\$0	(\$300)	(100%)
FURNITURE & FIXTURES	\$114	\$608	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$0	\$570	\$5,500	\$5,500	\$5,500	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$9,183</b>	<b>\$10,802</b>	<b>\$14,300</b>	<b>\$9,800</b>	<b>\$9,000</b>	<b>(\$5,300)</b>	<b>(37%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$11,007	\$11,171	\$16,850	\$13,925	\$16,850	\$0	0%
UTILITIES	\$0	\$447	\$1,359	\$450	\$450	(\$909)	(67%)
PROFESSIONAL SERVICES	\$137,370	\$132,166	\$138,995	\$135,245	\$143,200	\$4,205	3%
PUBLICATIONS & NOTICES	\$0	\$0	\$1,000	\$0	\$1,000	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$14,828	\$18,169	\$19,250	\$22,329	\$24,607	\$5,357	28%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$163,205</b>	<b>\$161,953</b>	<b>\$177,454</b>	<b>\$171,949</b>	<b>\$186,107</b>	<b>\$8,653</b>	<b>5%</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$0	\$4	\$0	\$0	\$0	\$0	-
INSURANCE UNEMPLOYMENT COMP	\$12,166	\$2,119	\$16,000	\$8,753	\$15,999	(\$1)	0%
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$12,166</b>	<b>\$2,122</b>	<b>\$16,000</b>	<b>\$8,753</b>	<b>\$15,999</b>	<b>(\$1)</b>	<b>0%</b>
<b>EXPENSES TOTAL</b>	<b>\$877,722</b>	<b>\$946,275</b>	<b>\$1,015,495</b>	<b>\$1,089,006</b>	<b>\$1,062,353</b>	<b>\$46,858</b>	<b>5%</b>

Human Resources Department

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# HUMAN RESOURCES - RISK MANAGEMENT



FY2025-26  
ADOPTED OPERATING BUDGET  
100-120-121

## DIVISION DESCRIPTION

The Risk Management Division is responsible for overseeing the City's workers compensation program, self-funded health plan, liability and property insurance, and wellness and safety programs. It focuses on identifying, analyzing, and managing costs and potential employee and property-related risks to the day-to-day operations of all City departments.

## FY25 DIVISION ACCOMPLISHMENTS

- Continue to keep the City's self-funded Health Plan cost below trend.
- Maintained a low Workers' Compensation Experience Modified at .30.
- Recovered over \$100k in subrogation for FY25

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide Health Plan insurance for City employees and maintain a low premium for the Traditional Plan and a zero premium for the Premier Plan.
- Recover subrogation revenue from damage to City property.
- Provide drivers training to educate and reduce the number of vehicle accidents.
- Continue to provide safety training to educate and reduce the number of workers compensation claims.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Health Plan Cost: PEPM cost on Traditional (HRA plan)	\$1,560	\$2,309	\$1,811	\$1,825	\$1,830
Health Plan Cost: PEPM cost on Premier (HSA plan)	\$636	\$1,021	\$678	\$1,092	\$1,096
Recover subrogation revenue	\$73,194	\$58,413	\$75,000	\$75,000	\$75,000
Vehicle accidents	32%	48%	30%	44%	45%
Fleet accidents as percentage of total fleet	7%	13%	6%	6%	6%
Worker's Compensation: Lost Time Injuries to total	2%	1%	1%	1%	1%
Worker's Compensation: Experience Modifier	0.3	0.3	0.3	0.3	0.3
Worker's Compensation Injuries: Medical only injuries	26	35	24	45	40
Worker's Compensation Injuries: Medical only injuries to total staff	2%	3%	2%	2%	2%
Worker's Compensation Injuries: Lost time injuries	22	17	15	20	20

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$234,008	\$243,977	\$277,640	\$266,905	\$274,918	(\$2,722)	(1%)
SALARIES OVERTIME	\$52	\$152	\$200	\$200	\$200	\$0	0%
SALARIES PART TIME	\$83	\$844	\$0	\$0	\$0	\$0	-
PARS BENEFITS	\$1	\$0	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$44,794	\$49,306	\$55,957	\$53,439	\$55,038	(\$919)	(2%)
MEDICARE	\$3,303	\$3,528	\$4,029	\$3,883	\$3,999	(\$30)	(1%)
SALARIES LONGEVITY	\$720	\$444	\$888	\$624	\$624	(\$264)	(30%)
SALARIES SICK LEAVE BUYBACK	\$1,476	\$1,913	\$5,340	\$5,340	\$5,340	\$0	0%
PHONE ALLOWANCE	\$300	\$720	\$720	\$720	\$720	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$284,738</b>	<b>\$300,884</b>	<b>\$344,774</b>	<b>\$331,111</b>	<b>\$340,839</b>	<b>(\$3,935)</b>	<b>(1%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$1,323	\$5,495	\$6,000	\$3,000	\$5,000	(\$1,000)	(17%)
CLOTHING SUPPLIES	\$186	\$162	\$0	\$0	\$0	\$0	-
EDUCATION/RECREATION SUPPLIES	\$5,116	\$2,000	\$0	\$70	\$0	\$0	-
POSTAGE & RELATED EXPENSES	\$606	\$396	\$1,500	\$1,500	\$300	(\$1,200)	(80%)
APPARATUS & TOOLS	\$8,821	\$0	\$800	\$0	\$800	\$0	0%
FURNITURE & FIXTURES	\$9,306	\$12,551	\$0	\$2,951	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$720	\$0	\$0	\$1,711	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$26,078</b>	<b>\$20,603</b>	<b>\$8,300</b>	<b>\$9,232</b>	<b>\$6,100</b>	<b>(\$2,200)</b>	<b>(27%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$4,969	\$6,689	\$8,000	\$7,189	\$9,300	\$1,300	16%
UTILITIES	\$1,054	\$1,035	\$2,000	\$1,000	\$1,000	(\$1,000)	(50%)
PROFESSIONAL SERVICES	\$117,341	\$194,140	\$191,957	\$195,369	\$208,400	\$16,443	9%
PUBLICATIONS & NOTICES	\$143	\$177	\$0	\$0	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$34,542	\$856	\$0	\$0	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$158,049</b>	<b>\$202,898</b>	<b>\$201,957</b>	<b>\$203,558</b>	<b>\$218,700</b>	<b>\$16,743</b>	<b>8%</b>
<b>DESIGNATED EXPENSES</b>							
INSURANCE AUTO	\$248,198	\$152,674	\$177,779	\$177,779	\$222,133	\$44,354	25%
INSURANCE PROPERTY	\$691,745	\$340,909	\$422,294	\$422,294	\$684,903	\$262,609	62%
INSURANCE PHYSICAL DAMAGE	\$107,236	\$75,762	\$88,446	\$88,446	\$113,515	\$25,069	28%
INSURANCE EXCESS UMBRELLA LIAB	\$62,518	\$33,503	\$42,188	\$42,188	\$49,639	\$7,451	18%
INSURANCE GENERAL LIABILITY	\$341,874	\$187,744	\$464,129	\$464,129	\$259,189	(\$204,940)	(44%)
INSURANCE LAW ENFORCEMENT LIAB	\$88,921	\$113,665	\$142,081	\$142,081	\$166,155	\$24,074	17%
INSURANCE LIFE & DISABILITY	\$305,456	\$329,545	\$330,000	\$335,698	\$350,300	\$20,300	6%
INSURANCE CRIME BLANKET BOND	\$8,629	\$8,558	\$9,100	\$9,100	\$8,845	(\$255)	(3%)
INSURANCE WORKERS COMP	\$297,371	\$293,883	\$281,457	\$281,457	\$270,230	(\$11,227)	(4%)
INSURANCE PUBLIC OFFICIALS	\$61,082	\$73,075	\$41,834	\$41,834	\$109,518	\$67,684	162%
PROFIT & LOSS CLAIMS PAID	\$9,456	\$41,731	\$150,000	\$150,000	\$150,000	\$0	0%
HEALTH INSURANCE CLAIMS	\$5,010,055	\$6,415,290	\$6,010,684	\$5,837,496	\$6,129,371	\$118,687	2%
WELLNESS PROGRAMS	\$0	\$7,602	\$35,000	\$35,000	\$35,000	\$0	0%
RETIREE INSURANCE PREMIUMS	\$411,465	\$450,115	\$469,592	\$433,743	\$560,433	\$90,841	19%

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
RETIREE INSURANCE CLAIMS	\$629,614	\$1,004,968	\$714,329	\$1,142,551	\$1,199,679	\$485,350	68%
HEALTH INSURANCE PREMIUMS	\$869,346	\$1,027,508	\$1,019,550	\$1,015,657	\$1,066,440	\$46,890	5%
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$9,142,966</b>	<b>\$10,556,534</b>	<b>\$10,398,463</b>	<b>\$10,719,453</b>	<b>\$11,375,350</b>	<b>\$976,887</b>	<b>9%</b>
<b>EXPENSES TOTAL</b>	<b>\$9,611,832</b>	<b>\$11,080,919</b>	<b>\$10,953,494</b>	<b>\$11,263,354</b>	<b>\$11,940,989</b>	<b>\$987,495</b>	<b>9%</b>

Human Resources Department

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# FISCAL SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-125



## FOCUS AREA(S)

Financial Stability

## DEPARTMENT DESCRIPTION

The Fiscal Services Department oversees the fiscal activities of the City and is responsible for maintaining financial and accounting systems, as well as develop and maintain the annual operating budget. The department is also responsible for maintaining a governmental accounting and budgeting system that provides full disclosure of accurate financial information to both external and internal management. Core functions include accounts payable, accounts receivable, budgeting, and financial reporting which includes the preparation of the ACFR (Annual Comprehensive Financial Report). Other direct responsibilities include investments and cash management, debt issuance, financial policies, long-range planning, budget development and coordination, annual audit preparation, rate and user fee review, banking, and other special projects. Within the Fiscal Services Department in the General Fund are Finance, Purchasing, and Municipal Court divisions.

## MISSION STATEMENT

The Fiscal Services Department is committed to be responsible for all financial aspects of the City.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Issued the Annual Comprehensive Financial Report, and Awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting
- Implemented OpenGov financial ERP and budgeting system
- Awarded the GFOA Budget Presentation Award
- Successfully worked with citizens, vendors, and staff to ensure the efficient operations and reporting of the City's financial resources.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- To continue to maintain financial and accounting systems.
- To continue to develop and maintain the annual operating budget.
- Configure and deploy new OpenGov Utility Billing System

# EXPENSES BY DIVISION

Expenses	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
FINANCE	\$1,902,488	\$2,023,612	\$2,364,946	\$2,780,407	\$2,389,682	\$24,736	1%
PURCHASING	\$179,164	\$208,873	\$214,847	\$236,340	\$242,783	\$27,936	13%
MUNICIPAL COURT	\$773,035	\$812,179	\$834,078	\$847,553	\$844,111	\$10,033	1%
<b>EXPENSES TOTAL</b>	<b>\$2,854,687</b>	<b>\$3,044,663</b>	<b>\$3,413,871</b>	<b>\$3,864,300</b>	<b>\$3,476,576</b>	<b>\$62,705</b>	<b>2%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ACCOUNTANT	1	1	1	1	1
ACCOUNTING MANAGER	1.5	1.5	1.5	1.5	1.5
ACCOUNTING SPECIALIST	0.5	0.5	0.5	0.5	0.5
ASSISTANT DIRECTOR OF FINANCE	2.5	2.5	2.5	2.5	2.5
BUDGET OFFICER	1	1	1	1	1
CHIEF FINANCIAL OFFICER	1	1	1	1	1
INTERNAL AUDIT DIRECTOR	1	1	1	1	1
MUNICIPAL COURT CLERK	4	4	4	4	4
MUNICIPAL COURT JUDGE	1	1	1	1	1
MUNICIPAL COURT MANAGER	1	1	1	1	1
MUNICIPAL COURT SUPERVISOR	1	1	1	1	1
PAYROLL ADMINISTRATOR	1	1	1	1	1
PURCHASING AGENT	1	1	1	1	1
SENIOR ACCOUNTANT	1	1	1	1	1
TREASURER	1	1	1	1	1
<b>FTE</b>	<b>19.5</b>	<b>19.5</b>	<b>19.5</b>	<b>19.5</b>	<b>19.5</b>

[Fiscal Services - Finance](#)

[Fiscal Services - Purchasing](#)

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# FISCAL SERVICES - FINANCE

FY2025-26  
ADOPTED OPERATING BUDGET  
100-125-125



## DIVISION DESCRIPTION

The Fiscal Services Finance Division is responsible for facilitating a positive customer service attitude for both internal and external city services and effectively support operational department activities. It oversees effective financial and administrative control systems and publishes the Annual Operating Budget and Capital Improvements Plan as well as publishes and maintains timely and accurate financial data online via the city's website.

## FY25 DIVISION ACCOMPLISHMENTS

- Process 26 Biweekly Payrolls and 30 Fire Payrolls
- Review and approved invoices for payment
- Process 1099 sent to vendors
- Review and approve travel and reimbursement expenses
- Review and approve P-Card and Amex Expenses
- Complete check runs and pay vendors timely
- Reviewed and approved 1072 purchase order requisitions.
- Reviewed and approved 340 agenda memos.

## FY26 DIVISION GOALS AND OBJECTIVES

- Complete check runs and pay vendors timely.
- Process Biweekly and Fire Payrolls.
- Complete 1099.
- Provide accurate W2s to employees.
- Review and approve expenses.
- Earn Texas Comptroller Transparency Stars program awards for Traditional Finances and Debt.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Purchase Requisitions Review & Approved	522	587	600	1,072	1,268
Agenda Memos Reviewed & Approved	179	340	240	340	360
Budget Transfer Requests completed	15	13	16	16	16
GFOA Budget Award "Outstanding" Ratings	19	10	24	19	20
Total number of payroll checks annually	25,108	27,176	26,200	28,262	29,392
Total number of wires verified annually	258	362	320	400	425
Total number of P-card transactions reviewed annually	7,775	8,297	8,500	9,600	10,000
Total number of invoices processed for payment	21,713	23,345	23,500	24,200	25,410
Percent ACH to total payments	60%	60%	61%	58%	60%

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$1,202,301	\$1,212,944	\$1,327,295	\$1,288,170	\$1,328,753	\$1,458	0%
SALARIES OVERTIME	\$501	\$639	\$2,000	\$2,000	\$2,000	\$0	0%
SALARIES PART TIME	\$16,824	\$46,517	\$54,810	\$62,608	\$62,608	\$7,798	14%
PARS BENEFITS	\$114	\$135	\$713	\$814	\$839	\$126	18%
TMRS BENEFITS	\$235,896	\$255,843	\$267,518	\$258,504	\$266,229	(\$1,289)	0%
MEDICARE	\$17,815	\$18,421	\$20,055	\$19,687	\$20,276	\$221	1%
SALARIES LONGEVITY	\$4,641	\$5,259	\$4,902	\$4,936	\$4,936	\$34	1%
SALARIES SICK LEAVE BUYBACK	\$20,018	\$18,305	\$25,525	\$25,525	\$25,525	\$0	0%
CAR ALLOWANCE	\$4,550	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
PHONE ALLOWANCE	\$1,500	\$1,440	\$1,440	\$3,240	\$3,240	\$1,800	125%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,504,161</b>	<b>\$1,563,704</b>	<b>\$1,708,458</b>	<b>\$1,669,684</b>	<b>\$1,718,606</b>	<b>\$10,148</b>	<b>1%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$7,656	\$10,853	\$9,000	\$6,000	\$9,000	\$0	0%
CLOTHING SUPPLIES	\$0	\$0	\$0	\$100	\$600	\$600	-
POSTAGE & RELATED EXPENSES	\$4,916	\$4,831	\$38,500	\$38,500	\$25,200	(\$13,300)	(35%)
APPARATUS & TOOLS	\$0	\$404	\$0	\$150	\$150	\$150	-
FURNITURE & FIXTURES	\$20,674	\$3,539	\$0	\$4,634	\$5,000	\$5,000	-
COMPUTER EQUIPMENT & SUPPLIES	\$1,232	\$1,613	\$1,000	\$13,000	\$7,500	\$6,500	650%
<b>SUPPLIES TOTAL</b>	<b>\$34,479</b>	<b>\$21,239</b>	<b>\$48,500</b>	<b>\$62,384</b>	<b>\$47,450</b>	<b>(\$1,050)</b>	<b>(2%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$2,664	\$693	\$4,000	\$300	\$0	(\$4,000)	(100%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$2,664</b>	<b>\$693</b>	<b>\$4,000</b>	<b>\$300</b>	<b>\$0</b>	<b>(\$4,000)</b>	<b>(100%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$13,745	\$21,618	\$31,024	\$31,024	\$42,389	\$11,365	37%
UTILITIES	\$3,022	\$3,191	\$3,000	\$3,000	\$3,000	\$0	0%
FINANCIAL SERVICES FEES	\$240,815	\$331,044	\$348,000	\$348,000	\$207,000	(\$141,000)	(41%)
PROFESSIONAL SERVICES	\$25,458	\$29,699	\$25,964	\$122,000	\$172,062	\$146,098	563%
PUBLICATIONS & NOTICES	\$0	\$632	\$0	\$0	\$0	\$0	-
LEASES & RENTALS	\$0	\$0	\$0	\$2,000	\$2,750	\$2,750	-
SOFTWARE COMPUTER SUBSCRIPTION	\$45,967	\$51,775	\$196,000	\$542,000	\$196,425	\$425	0%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$329,007</b>	<b>\$437,959</b>	<b>\$603,988</b>	<b>\$1,048,024</b>	<b>\$623,626</b>	<b>\$19,638</b>	<b>3%</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$0	\$17	\$0	\$15	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$17</b>	<b>\$0</b>	<b>\$15</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>							
BUILDINGS	\$32,177	\$0	\$0	\$0	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$32,177</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$1,902,488</b>	<b>\$2,023,612</b>	<b>\$2,364,946</b>	<b>\$2,780,407</b>	<b>\$2,389,682</b>	<b>\$24,736</b>	<b>1%</b>



# FISCAL SERVICES - PURCHASING

FY2025-26  
ADOPTED OPERATING BUDGET  
100-125-126



## DIVISION DESCRIPTION

The Purchasing Division is responsible for maintaining 95% of annual contracts without a gap in service and to establish at least 8 new annual contracts. It is also responsible to complete 12-20 solicitations with e-bidding system. The goal is to identify more projects that will benefit by having more competition. Instead of having informal low dollar value RFQ's/bids being handled at the Departmental level we are promoting the online eBid system which also saves time for the department. Purchasing plans to implement by-annually training to increase the number of solicitations in 2025-26. We are also promoting the process with higher valued Public Works type projects to have more contractors involved in the bidding process.

## FY25 DIVISION ACCOMPLISHMENTS

- Accomplished 99% of annual contracts without a gap in service.
- Accomplished number of new annual contract from previous year.
- Received the Excellence in Procurement award for 2024.

## FY26 DIVISION GOALS AND OBJECTIVES

- Continue to maintain 95% of annual contracts without gap in service.
- Continue to establish at least 20 new annual contracts.
- Complete 15-20 solicitations with e-bidding system.
- Receive the Excellence in Procurement award for 2025.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Annual contracts with no gap in service	99%	98%	98%	98%	99%
Number of new contracts established	40	40	50	48	60
Number of solicitations with e-bidding system forecasted	20	15	25	20	30

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$112,873	\$119,040	\$125,806	\$125,806	\$131,026	\$5,220	4%
SALARIES PART TIME	\$11,808	\$25,452	\$28,173	\$48,173	\$48,173	\$20,000	71%
PARS BENEFITS	\$146	\$0	\$366	\$627	\$646	\$280	77%
TMRS BENEFITS	\$22,047	\$29,369	\$25,337	\$25,248	\$26,001	\$664	3%
MEDICARE	\$1,821	\$2,102	\$2,233	\$2,533	\$2,609	\$376	17%
SALARIES LONGEVITY	\$532	\$580	\$588	\$684	\$684	\$96	16%
SALARIES SICK LEAVE BUYBACK	\$2,280	\$2,419	\$2,419	\$2,419	\$2,419	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$151,507</b>	<b>\$178,962</b>	<b>\$184,922</b>	<b>\$205,490</b>	<b>\$211,558</b>	<b>\$26,636</b>	<b>14%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$368	\$358	\$500	\$350	\$500	\$0	0%
CLOTHING SUPPLIES	\$0	\$263	\$500	\$300	\$500	\$0	0%
POSTAGE & RELATED EXPENSES	\$0	\$0	\$25	\$0	\$25	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$368</b>	<b>\$621</b>	<b>\$1,025</b>	<b>\$650</b>	<b>\$1,025</b>	<b>\$0</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$1,520	\$3,244	\$3,100	\$3,200	\$3,200	\$100	3%
UTILITIES	\$64	\$0	\$100	\$0	\$0	(\$100)	(100%)
SOFTWARE COMPUTER SUBSCRIPTION	\$25,705	\$26,046	\$25,700	\$27,000	\$27,000	\$1,300	5%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$27,289</b>	<b>\$29,290</b>	<b>\$28,900</b>	<b>\$30,200</b>	<b>\$30,200</b>	<b>\$1,300</b>	<b>5%</b>
<b>EXPENSES TOTAL</b>	<b>\$179,164</b>	<b>\$208,873</b>	<b>\$214,847</b>	<b>\$236,340</b>	<b>\$242,783</b>	<b>\$27,936</b>	<b>13%</b>

Fiscal Services Department

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# FISCAL SERVICES - MUNICIPAL COURT

FY2025-26  
ADOPTED OPERATING BUDGET  
100-125-127



## DIVISION DESCRIPTION

The Municipal Court Division is responsible for fairly and efficiently administering justice and for providing information to the public about their options for resolving matters in the Municipal Court. Staff is responsible for creating and maintaining court records, processing cases, preparing for and coordinating trials, training of staff, and for updating forms and policies as laws change. The Municipal Court works closely with the public, the Metroport Teen Court, and other city departments when processing violations.

## FY25 DIVISION ACCOMPLISHMENTS

- The Grapevine Municipal Court processed over 10,000 cases last year, with over 75% of those cases resulting in final disposition.
- On January 1, 2025, municipal courts in Texas were required to establish a Youth Diversion Program to help identify at risk youth, and those living with mental illness or addiction problems, and offer services and involvement to reduce recidivism and help youth access necessary services, while also holding them accountable for their actions. The Division worked closely with the Metroport Teen Court to devise diversion strategies to redirect children accused of certain Class C misdemeanors, and ultimately keep them from spiraling deeper into the criminal justice system.

## FY26 DIVISION GOALS AND OBJECTIVES

- The Division will stay apprised of any new bills affecting municipal courts with the 2025 legislative session and make any necessary changes to maintain compliance with the law.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of cases filed per year (City)	10,249	7,959	13,000	9,000	10,000
Number of cases filed per year (DFW)	1,388	2,202	2,000	2,100	2,200
Average number of minutes to process each case	20	20	20	20	20
Average number of minutes to process at window	5	5	5	5	5
Average number of hours to prepare for jury trial	4	4	4	4	4
Number of teens requesting teen court	68	64	120	60	70

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D FY2025	BUDGET FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$457,709	\$476,223	\$505,492	\$510,640	\$526,289	\$20,797	4%
SALARIES OVERTIME	\$293	\$445	\$0	\$0	\$0	\$0	-
SALARIES PART TIME	\$13,400	\$14,520	\$11,000	\$11,000	\$11,000	\$0	0%
PARS BENEFITS	\$174	\$189	\$143	\$143	\$148	\$5	4%
TMRS BENEFITS	\$88,694	\$96,954	\$101,806	\$102,556	\$105,613	\$3,807	4%
MEDICARE	\$6,830	\$7,098	\$7,489	\$7,610	\$7,837	\$348	5%
SALARIES LONGEVITY	\$2,530	\$2,641	\$2,588	\$3,164	\$3,164	\$576	22%
SALARIES SICK LEAVE BUYBACK	\$6,168	\$6,519	\$9,720	\$9,720	\$9,720	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$575,797</b>	<b>\$604,590</b>	<b>\$638,238</b>	<b>\$644,833</b>	<b>\$663,771</b>	<b>\$25,533</b>	<b>4%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$1,902	\$3,266	\$3,000	\$3,000	\$3,000	\$0	0%
CLOTHING SUPPLIES	\$0	\$198	\$0	\$0	\$0	\$0	-
POSTAGE & RELATED EXPENSES	\$2,392	\$4,291	\$4,500	\$4,500	\$4,500	\$0	0%
APPARATUS & TOOLS	\$0	\$110	\$0	\$61	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$1,942	\$1,710	\$2,500	\$500	\$2,500	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$6,235</b>	<b>\$9,574</b>	<b>\$10,000</b>	<b>\$8,061</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0%</b>
REPAIR & MAINTENANCE	\$0	\$0	\$0	\$22	\$100	\$100	-
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$2,047	\$2,586	\$2,240	\$2,240	\$3,740	\$1,500	67%
UTILITIES	\$489	\$489	\$1,700	\$497	\$1,000	(\$700)	(41%)
FINANCIAL SERVICES FEES	\$47,056	\$44,885	\$30,000	\$40,000	\$50,000	\$20,000	67%
PROFESSIONAL SERVICES	\$110,114	\$115,419	\$113,050	\$113,050	\$113,600	\$550	0%
MISCELLANEOUS EXPENDITURES	\$257	\$0	\$0	\$0	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$31,041	\$34,635	\$38,850	\$38,850	\$1,900	(\$36,950)	(95%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$191,004</b>	<b>\$198,015</b>	<b>\$185,840</b>	<b>\$194,637</b>	<b>\$170,240</b>	<b>(\$15,600)</b>	<b>(8%)</b>
<b>EXPENSES TOTAL</b>	<b>\$773,035</b>	<b>\$812,179</b>	<b>\$834,078</b>	<b>\$847,553</b>	<b>\$844,111</b>	<b>\$10,033</b>	<b>1%</b>

Fiscal Services Department

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# BUILDING SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-145-145



## FOCUS AREA(S)

High Service Levels/Quality of Life, Safety and Security

## DEPARTMENT DESCRIPTION

The Building Services Department is responsible for providing the maximum quality of plan review and inspection by certified professionals on an ongoing basis ensuring the construction codes of the city are complied with by developers, architects, engineers and contractors. The Department is also responsible for conducting plan reviews and inspections to create public confidence in the safety and security of the built environment in Grapevine, Texas.

## MISSION STATEMENT

The mission of Grapevine Building Services is to protect the health and safety of our citizens through the adoption and enforcement of modern building codes with the highest standard of service to our community.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Staff attended BPI for continuing education.
- Staff members obtained licensure in adopted codes.
- In coordination with the Grapevine Fire department amendments to the code of ordinance are in process for the adoption of the 2024 I-codes.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Staff to obtain additional certifications in adopted technical codes with a focus on continuing education.
- Implement OpenGov software for permitting.
- Facilitate the adoption of the 2024 I-codes.

## POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ASSISTANT BUILDING OFFICIAL	1	1	1	1	1
BUILDING INSPECTOR II	3	3	3	3	3
BUILDING OFFICIAL	1	1	1	1	1
BUILDING PERMIT CLERK	2	2	2	2	2
DEVELOPMENT SERVICES ASSISTANT	1	1	1	1	1
PLANS EXAMINER/INSPECTOR	1	1	1	1	1
<b>FTE</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Average number of days for plan review comments to be forwarded to applicant: Residential	2	3	3	4	3
Average number of days for plan review comments to be forwarded to applicant: Signs	1	2	3	3	3
Average number of days for plan review comments to be forwarded to applicant: Commercial alterations and finish outs	2	3	3	5	5
Average number of days for plan review comments to be forwarded to applicant: New commercial buildings	3	2	7	5	7

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$520,786	\$641,329	\$677,749	\$678,718	\$699,229	\$21,480	3%
SALARIES OVERTIME	\$12,432	\$7,384	\$5,000	\$5,000	\$5,000	\$0	0%
SALARIES PART TIME	(\$140)	\$0	\$0	\$0	\$0	\$0	-
WAGES CONTRACT LABOR	\$19,563	\$0	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$103,512	\$132,003	\$137,506	\$137,244	\$141,338	\$3,832	3%
MEDICARE	\$7,754	\$9,410	\$9,900	\$9,971	\$10,268	\$368	4%
SALARIES LONGEVITY	\$2,749	\$3,016	\$3,088	\$3,876	\$3,876	\$788	26%
SALARIES SICK LEAVE BUYBACK	\$6,100	\$6,697	\$13,032	\$13,032	\$13,032	\$0	0%
CAR ALLOWANCE	\$3,150	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
PHONE ALLOWANCE	\$240	\$0	\$0	\$0	\$0	\$0	-
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$676,145</b>	<b>\$804,040</b>	<b>\$850,475</b>	<b>\$852,041</b>	<b>\$876,943</b>	<b>\$26,468</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$13,055	\$12,187	\$18,250	\$14,460	\$16,760	(\$1,490)	(8%)
CLOTHING SUPPLIES	\$2,136	\$1,054	\$3,000	\$3,000	\$3,000	\$0	0%
POSTAGE & RELATED EXPENSES	\$412	\$521	\$750	\$750	\$750	\$0	0%
MOTOR VEHICLE SUPPLIES	\$5,155	\$4,329	\$7,200	\$3,200	\$4,500	(\$2,700)	(37%)
FURNITURE & FIXTURES	\$1,511	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$5,762	\$7,742	\$2,550	\$3,540	\$2,550	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$28,033</b>	<b>\$25,832</b>	<b>\$31,750</b>	<b>\$24,950</b>	<b>\$27,560</b>	<b>(\$4,190)</b>	<b>(13%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$8,705	\$8,183	\$6,218	\$8,950	\$7,690	\$1,472	24%
UTILITIES	\$6,579	\$7,025	\$4,910	\$7,000	\$5,000	\$90	2%
FINANCIAL SERVICES FEES	\$26,630	\$44,510	\$14,250	\$44,510	\$20,000	\$5,750	40%
PROFESSIONAL SERVICES	\$2,290	\$2,861	\$2,295	\$2,918	\$0	(\$2,295)	(100%)
SOFTWARE COMPUTER SUBSCRIPTION	\$8,499	\$10,497	\$17,280	\$9,370	\$26,600	\$9,320	54%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$52,703</b>	<b>\$73,076</b>	<b>\$44,953</b>	<b>\$72,748</b>	<b>\$59,290</b>	<b>\$14,337</b>	<b>32%</b>
<b>EXPENSES TOTAL</b>	<b>\$756,880</b>	<b>\$902,948</b>	<b>\$927,178</b>	<b>\$949,739</b>	<b>\$963,793</b>	<b>\$36,615</b>	<b>4%</b>

# PLANNING SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-150-150



## FOCUS AREA(S)

High Service Levels/Quality of Life

## DEPARTMENT DESCRIPTION

The Planning Services Department manages long-range planning and research, review of zoning applications, and other development requests to ensure compliance with City requirements. The Department works closely with property owners, developers, the community, and other city staff on a variety of projects. The Department is responsible for ensuring land use ordinances and regulations are current with state law, utilizing industry best management practices (BMPs), facilitating educational development for Boards and Commissions involved in land use decisions, facilitating a professional and consistent development review process and implementing technology upgrades to promote accessibility of information for residents and business owners. The Department is also responsible for gaining voluntary compliance of nuisance, health, and safety violations through public education and community partnerships.

## MISSION STATEMENT

The mission of the Planning Services Department is to provide professional service, promote community awareness, protect the integrity of Grapevine's neighborhoods, and improve the quality of life of citizens through effective public contact and education, cooperative partnerships, and enforcing the city's ordinances equitably.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- 92 total development cases.
- Conditional Use Permits: 31 cases in 2023 to 49 cases in 2024.
- Open Records Requests: 356 requests in 2023 to 667 requests in 2024.
- Special Meetings: 9 meetings in 2023 to 13 meetings in 2024.
- Legislative Updates: Over 300 pages of amendments within ten meetings and ten laws.
- Bluebeam Implementation: Electronic Plan Review for five departments, many active projects.
- Future Land Use Amendments: Changes proposed over 300 properties with eight subcommittee meetings.
- Mobile Food Units: created new legislation and permitting for a new use.
- Presentations at Focus North Texas, Leadership Grapevine, and Midwest APA Chapter Main Street Tour
- Code Enforcement Cases: 939 Cases - 130 alcohol inspections, 68 work without permit, 115 high weeds and grass, 271 landscape inspections, 56 rubble, rubbish and debris and 44 miscellaneous.

# FY26 DEPARTMENT GOALS AND OBJECTIVES

- Review and propose amendments to the Zoning Ordinance to create include compliance with state mandated land use legislation from the 89th legislature.
- Respond to zoning/development and nuisance, health and safety inquiries in a timely manner, typically within 24 hours.
- Maintain and update the city's official zoning map, future land use map, Zoning and Ordinance and Comprehensive Plan (Master Plan), as needed.
- Conduct several training and workshops on topical subjects with Boards and Commissions.
- Maintain/update active development application files and track activity for reference including metrics.
- Refine and amend standard operating procedures documents for Planning and Code Enforcement divisions.
- Continuously monitor and update tools and systems to provide greater transparency of our programs and services.
- Inspect and identify offenses, notify property owners and tenants of offensive conditions, educate and cooperate with citizens to remediate offenses and coordinate with Municipal Court.
- Coordinate with other city departments and state agencies.

## POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
CODE ENFORCEMENT OFFICER	1	1	1	1	1
DIRECTOR OF PLANNING SERVICES	1	1	1	1	1
PLANNER I	1	1	1	1	1
PLANNER II	1	1	1	1	1
PLANNING TECHNICIAN	1	1	1	1	1
SENIOR CODE ENFORCEMENT OFFICER	1	1	1	1	1
<b>FTE</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Average staff processing time for initial review of zoning, conditional and special use applications (days)	21	10	10	10	10
Average response from applicant regarding initial review (days)	7	7	7	7	7
Public hearing case preparation time (days)	16	16	16	16	16
Variance application processing time (days)	36	30	30	30	30
Administrative site plan processing time (days)	30	30	30	30	30
Number of workshops with the Planning and Zoning Commission	3	9	8	14	8
Average days from violation confirmation to voluntary compliance	N/A	10	10	16	16
Average days from violation confirmation to forced compliance	N/A	N/A	16	16	16
Number of departments involved in adoption of new technology tools such as online plan review platforms and GIS mapping systems to decrease processing time and increase collaboration	N/A	N/A	5	5	5
Number of training sessions, workshops, or certifications related to Planning and Code Enforcement attended by staff	N/A	3	4	4	5

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
				FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$470,819	\$513,743	\$546,223	\$558,193	\$575,509	\$29,286	5%
SALARIES OVERTIME	\$5,649	\$4,551	\$4,000	\$4,000	\$4,000	\$0	0%
SALARIES PART TIME	\$13,673	\$13,357	\$15,000	\$15,000	\$15,000	\$0	0%
PARS BENEFITS	\$178	\$175	\$195	\$195	\$201	\$6	3%
TMRS BENEFITS	\$92,821	\$105,682	\$110,815	\$112,668	\$116,035	\$5,220	5%
MEDICARE	\$7,160	\$7,752	\$8,196	\$8,403	\$8,654	\$458	6%
SALARIES LONGEVITY	\$1,428	\$1,652	\$1,700	\$2,276	\$2,276	\$576	34%
SALARIES SICK LEAVE BUYBACK	\$6,299	\$5,366	\$10,504	\$10,504	\$10,504	\$0	0%
CAR ALLOWANCE	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
PHONE ALLOWANCE	\$720	\$720	\$720	\$720	\$720	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$602,946</b>	<b>\$657,198</b>	<b>\$701,553</b>	<b>\$716,159</b>	<b>\$737,099</b>	<b>\$35,546</b>	<b>5%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$16,013	\$12,645	\$10,600	\$10,600	\$10,600	\$0	0%
CLOTHING SUPPLIES	\$803	\$1,200	\$990	\$1,100	\$1,200	\$210	21%
POSTAGE & RELATED EXPENSES	\$1,281	\$2,118	\$5,356	\$0	\$5,356	\$0	0%
APPARATUS & TOOLS	\$0	\$0	\$0	\$29	\$0	\$0	-
MOTOR VEHICLE SUPPLIES	\$2,080	\$4,003	\$3,000	\$2,700	\$4,000	\$1,000	33%
FURNITURE & FIXTURES	\$4,470	\$0	\$5,000	\$15,797	\$15,000	\$10,000	200%
COMPUTER EQUIPMENT & SUPPLIES	\$3,926	\$2,497	\$5,150	\$1,700	\$5,150	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$28,573</b>	<b>\$22,462</b>	<b>\$30,096</b>	<b>\$31,926</b>	<b>\$41,306</b>	<b>\$11,210</b>	<b>37%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$258	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$258</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$10,645	\$9,898	\$13,390	\$13,000	\$13,390	\$0	0%
UTILITIES	\$2,810	\$2,651	\$1,550	\$2,800	\$2,800	\$1,250	81%
FINANCIAL SERVICES FEES	\$721	\$1,018	\$494	\$568	\$494	\$0	0%
PROFESSIONAL SERVICES	\$23,314	\$70,974	\$101,693	\$3,183	\$91,562	(\$10,131)	(10%)
PUBLICATIONS & NOTICES	\$4,554	\$3,188	\$4,000	\$3,500	\$4,000	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$24,006	\$18,918	\$42,000	\$101,208	\$40,671	(\$1,329)	(3%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$66,050</b>	<b>\$106,647</b>	<b>\$163,127</b>	<b>\$124,259</b>	<b>\$152,917</b>	<b>(\$10,210)</b>	<b>(6%)</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$0	\$22	\$0	\$7	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$22</b>	<b>\$0</b>	<b>\$7</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$9,899	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,899</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$697,568</b>	<b>\$786,329</b>	<b>\$894,776</b>	<b>\$882,508</b>	<b>\$931,322</b>	<b>\$36,546</b>	<b>4%</b>



# PUBLIC WORKS

FY2025-26  
ADOPTED OPERATING BUDGET  
100-155



## FOCUS AREA(S)

Safety and Security, Transportation, High Service Levels/Quality of Life, Infrastructure,

## DEPARTMENT DESCRIPTION

The Public Works Department is responsible for reviewing construction drawings for private and capital improvement projects and monitoring of construction related activities, providing safe and convenient public thoroughfares and storm water control. It also provides for the safety of vehicular and pedestrian traffic through the installation, maintenance, and repair traffic control devices and maintains vehicles and equipment to the highest standards of safety and efficiency. It protects environmental quality and provides for the accurate and timely reading of water meters. The Department provides a safe and comfortable working environment for all employees and visitors in City facilities. Within the Public Works Department is the Administration, Engineering, Streets, Traffic, Environmental Services, Facilities and Fleet Services Division.

## MISSION STATEMENT

The Public Works Department is dedicated to ensuring that the infrastructure of the City is constructed and maintained to the highest standard to protect the health, welfare and safety of the citizens and visitors of Grapevine. Our commitment is to be responsive and courteous while being committed to providing outstanding service to provide a great value to the Community.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Completed planning, design and construction of Fairway Drive and bid project
- Completed the installation of the traffic signal at Kubota and Grapevine Mills Boulevard North.
- Completed regrading and rebuilding of culverts and driveways on Forrest Hills, Ridge and Lakeridge to help with flooding issues.
- Continued design for the buildings at the Water Treatment and Wastewater Treatment Plants and Water Treatment Plant improvements.
- Installed 2,500 automated meters throughout the distribution system.
- Upgraded the Hilton Lift Station with new pumps and motor control centers.
- Completed emergency repair for Denton Creek water line crossing.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Perform required concrete repairs and re-pave two large residential additions. Perform maintenance work on several collector roads throughout the City.
- Update existing backlit sign faces with new logo.
- Complete remodel downstairs at City Hall.
- Complete installation of equipment telematics project this year to help division leaders improve dispatching of resources and improve preemptive maintenance. This data will also track fuel consumption to help identify areas where fuel costs can be reduced.
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets. Perform required erosion control on aboveground drainage facilities.
- Begin construction of building improvements and plant process improvements at the Water Treatment and Wastewater Treatment Plants.
- Maintain permit compliance at Water Treatment and Wastewater Treatment Plants.

## EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
ADMINISTRATION	\$445,970	\$433,793	\$536,356	\$483,871	\$540,084	\$3,728	1%
ENGINEERING	\$1,108,055	\$1,115,352	\$1,292,919	\$1,323,455	\$1,359,434	\$66,515	5%
STREETS	\$1,932,244	\$1,820,849	\$2,043,095	\$2,054,030	\$2,097,388	\$54,293	3%
TRAFFIC OPERATIONS	\$1,133,897	\$952,357	\$1,299,967	\$1,192,312	\$1,317,673	\$17,706	1%
ENVIRONMENTAL SERVICES	\$445,014	\$510,743	\$508,648	\$540,251	\$529,624	\$20,976	4%
FACILITY SERVICES	\$3,340,645	\$3,490,315	\$3,760,058	\$3,916,073	\$3,816,108	\$56,050	1%
FLEET SERVICES	\$2,388,686	\$2,529,110	\$2,288,994	\$2,361,955	\$2,327,033	\$38,039	2%
WAREHOUSE	\$13,983	\$0	\$0	\$0	\$0	\$0	-
NO PROGRAM	\$22,500	\$0	\$0	\$0	\$0	\$0	-
<b>EXPENSES TOTAL</b>	<b>\$10,830,994</b>	<b>\$10,852,518</b>	<b>\$11,730,037</b>	<b>\$11,871,947</b>	<b>\$11,987,344</b>	<b>\$257,307</b>	<b>2%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ADMINISTRATIVE ANALYST	0	0	0	0	0.5
ADMINISTRATIVE MANAGER	1	1	1	1	1
ADMINISTRATIVE SECRETARY	2.5	2.5	2.5	2.5	2.5
ASSET MANAGER	0.5	0.5	0.5	0.5	0
ASSISTANT PUBLIC WORKS DIRECTOR - OPERATIONS	0.5	0.5	0.5	0.5	0.5
BUILDING MAINTENANCE TECHNICIAN II	5	5	5	5	5
CHIEF CONSTRUCTION INSPECTOR	1	1	1	1	1
CIP MANAGER	1	1	1	1	1
CONSTRUCTION INSPECTOR II	1	1	1	1	1
DEPUTY DIRECTOR OF PUBLIC WORKS	0.5	0.5	0.5	0.5	0.5
DIRECTOR OF PUBLIC WORKS	0.5	0.5	0.5	0.5	0.5
ENGINEERING TECHNICIAN II	1	1	1	1	1
ENVIRONMENTAL SERVICES MANAGER	1	1	1	1	1
ENVIRONMENTAL SPECIALIST II	2	2	2	2	2
EQUIPMENT OPERATOR I - STREETS/CDL	6	6	6	6	6
EQUIPMENT OPERATOR II - STREETS	3	3	3	3	3
EQUIPMENT OPERATOR II - STREETS/CDL	1	1	1	1	1
EQUIPMENT OPERATOR III	1	1	1	1	1
EQUIPMENT OPERATOR III - STREETS	2	2	2	2	2
FACILITY SERVICES COORDINATOR	1	1	1	1	1
FACILITY SERVICES MANAGER	1	1	1	1	1
FLEET PARTS/WAREHOUSE COORDINATOR	1	1	1	1	1
FLEET SERVICES MANAGER	1	1	1	1	1
FOREMAN - FACILITY SERVICES	1	1	1	1	1
FOREMAN - FLEET SERVICES	1	1	1	1	1
FOREMAN - STREETS	2	2	2	2	2
JOURNEYMAN MECHANIC	2	2	2	2	3
MASTER MECHANIC	4	4	4	4	3
PREVENTIVE MAINTENANCE MECHANIC	1	1	1	1	1
SECRETARY	1	1	1	1	1
SENIOR BUILDING MAINTENANCE TECHNICIAN I	3	3	3	3	3
SENIOR CIVIL ENGINEER	3	3	3	3	3
SENIOR CREW LEADER	2	2	2	2	2
SENIOR TRAFFIC TECHNICIAN	1	1	1	1	1
SIGNAL TECHNICIAN APPRENTICE	1	1	1	1	1
SIGNAL TECHNICIAN I	1	1	1	1	1
SIGNAL TECHNICIAN II	1	1	1	1	1
SKILLED TRADES TECHNICIAN I - STREETS	1	1	1	1	1
STREET/DRAINAGE MANAGER	1	1	1	1	1
TRAFFIC ENGINEER	1	1	1	1	1
TRAFFIC OPERATIONS MANAGER	1	1	1	1	1
TRAFFIC SUPERVISOR	1	1	1	1	1
TRAFFIC TECHNICIAN I	1	1	1	1	1
TRAFFIC TECHNICIAN II	1	1	1	1	1
WAREHOUSE SUPERVISOR	1	1	1	1	1
<b>FTE</b>	<b>66.5</b>	<b>66.5</b>	<b>66.5</b>	<b>66.5</b>	<b>66.5</b>

Administration

Traffic

Engineering

Environmental Services

Fleet Services

Streets

Facilities Services

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# PUBLIC WORKS ADMINISTRATION

FY2025-26  
ADOPTED OPERATING BUDGET  
100-155-155



## DIVISION DESCRIPTION

The Public Works Administration Division supports public and private development in the City including the 185 acres, Grapevine Main, Dallas Road Redevelopment Corridor, DFW Airport and other development areas. The Division works to secure funding from outside sources (NCTCOG, TxDOT and Tarrant County) for roadway infrastructure improvement and trail improvements and oversees administration of 10 operations divisions.

## FY25 DIVISION ACCOMPLISHMENTS

- Received funding for East Wall and Snakey Lane from Tarrant County.
- Held a Public Hearing for the 50th year CDBG.
- Successfully managed 10 divisions.

## FY26 DIVISION GOALS AND OBJECTIVES

- Continue to support all the public and private developments in the City.
- Continue to work to secure funding from outside sources from NCTCOG, TxDOT and Tarrant County.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Address Corps Issues - Fairway Drive and Raw Water Line	2	2	2	1	2
Assist with infrastructure expansion on undeveloped DFW property within city limits	0	0	1	0	1
Assist with Dallas Rd re-development	0	0	1	0	2
Secure funding from NCTCOG and Tarrant County for roadway infrastructure improvements	4	1	2	0	0

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
				FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$279,533	\$284,513	\$307,276	\$312,732	\$322,114	\$14,838	5%
SALARIES PART TIME	\$996	\$1,530	\$0	\$0	\$0	\$0	-
PARS BENEFITS	\$13	\$20	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$54,914	\$58,614	\$61,885	\$62,753	\$64,626	\$2,741	4%
MEDICARE	\$4,097	\$4,155	\$4,456	\$4,559	\$4,695	\$239	5%
SALARIES LONGEVITY	\$2,324	\$2,295	\$2,468	\$1,660	\$1,660	(\$808)	(33%)
SALARIES SICK LEAVE BUYBACK	\$4,544	\$3,698	\$5,909	\$5,909	\$5,909	\$0	0%
CAR ALLOWANCE	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100	\$0	0%
PHONE ALLOWANCE	\$360	\$360	\$360	\$1,080	\$1,080	\$720	200%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$348,881</b>	<b>\$357,284</b>	<b>\$384,454</b>	<b>\$390,793</b>	<b>\$402,184</b>	<b>\$17,730</b>	<b>5%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$12,105	\$9,913	\$13,000	\$13,000	\$13,000	\$0	0%
CLOTHING SUPPLIES	\$0	\$162	\$0	\$250	\$0	\$0	-
POSTAGE & RELATED EXPENSES	\$304	\$297	\$500	\$300	\$500	\$0	0%
APPARATUS & TOOLS	\$0	\$0	\$2,000	\$18	\$2,000	\$0	0%
FURNITURE & FIXTURES	\$419	\$2,158	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$167	\$48	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$12,994</b>	<b>\$12,579</b>	<b>\$15,500</b>	<b>\$13,568</b>	<b>\$15,500</b>	<b>\$0</b>	<b>0%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$13,983	\$0	\$0	\$0	\$0	\$0	-
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$708	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$13,983</b>	<b>\$0</b>	<b>\$0</b>	<b>\$708</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$10,100	\$9,109	\$13,500	\$13,500	\$13,500	\$0	0%
ENGINEERING & DESIGN	\$3,285	\$7,501	\$51,200	\$8,000	\$51,200	\$0	0%
UTILITIES	\$14,085	\$15,480	\$14,996	\$14,996	\$14,994	(\$2)	0%
PROFESSIONAL SERVICES	\$42,549	\$30,931	\$56,706	\$35,000	\$42,706	(\$14,000)	(25%)
LEASES & RENTALS	\$0	\$0	\$0	\$7,109	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$856	\$0	\$381	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$70,018</b>	<b>\$63,877</b>	<b>\$136,402</b>	<b>\$78,986</b>	<b>\$122,400</b>	<b>(\$14,002)</b>	<b>(10%)</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$94	\$53	\$0	(\$184)	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$94</b>	<b>\$53</b>	<b>\$0</b>	<b>(\$184)</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$445,970</b>	<b>\$433,793</b>	<b>\$536,356</b>	<b>\$483,871</b>	<b>\$540,084</b>	<b>\$3,728</b>	<b>1%</b>

Public Works Department

OpenGov

GrapevineTexas.gov

# PUBLIC WORKS - ENGINEERING

FY2025-26  
ADOPTED OPERATING BUDGET  
100-155-156



## DIVISION DESCRIPTION

The Public Works Engineering Division minimizes response time to the public and respond to requests for information in a timely manner. The Division reviews plat submittals promptly to assure compliance with City codes. It also conducts private development plan reviews in a timely manner for compliance with City design requirements and specifications and develops successful Capital Improvement Projects through detailed construction plans and meeting project design schedules. It also ensures quality construction, reduce future maintenance costs, and maintain construction schedules of both CIP and private development projects through dedicated inspection and construction management. It is also responsible for processing franchise utility permits to safeguard City infrastructure and resident property.

## FY25 DIVISION ACCOMPLISHMENTS

- Awarded nine contracts and contract amendments for design and on call services.
- Processed Advance Funding Agreements for the construction of Fairway Drive and Eules Grapevine Road.
- Filed 12 plats.
- Processed 180 franchise utility permits.
- Reviewed and approved XX plans for private development.
- Awarded the Fairway Drive project.
- Inspected and accepted nine private developments consisting of commercial and residential developments.

## FY26 DIVISION GOALS AND OBJECTIVES

- Review plans and start construction for Water Treatment and Wastewater Treatment Plant building and process improvements.
- Review 20 plats and amended plats.
- Process 200 franchise utility permits.
- Award the Fairway Drive and Eules Grapevine Road improvement projects in conjunction with TxDOT.
- Review plans for private development in a timely manner.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Private Development - Pavement constructed (square yards)	69,554	9,000	20,000	5,000	20,000
Private Development - Water line constructed (linear feet)	15,275	8,000	15,000	4,000	15,000
Private Development- Wastewater line constructed (linear feet)	3,137	4,000	10,000	4,000	10,000
Private Development - Storm drain line constructed (linear feet)	4,610	0	2,500	2,000	2,500
Private Development - Plats processed	9	12	20	10	12
Private Development - Lot to Lot Drainage Inspections	275	248	200	212	200
Capital Development - Design contracts awarded (water, wastewater)	2	5	4	1	0
Capital Development - WTP Rehab / Update Projects	0	4	1	0	2
Capital Development - WWTP Rehab / Update Projects	1	1	2	1	0
Capital Development - Lift Station upgrades	0	0	2	2	0

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$823,405	\$735,874	\$884,462	\$919,501	\$948,431	\$63,969	7%
SALARIES OVERTIME	\$1,047	\$1,116	\$1,000	\$1,000	\$1,000	\$0	0%
SALARIES PART TIME	\$26,479	\$81,256	\$43,823	\$43,823	\$43,823	\$0	0%
PARS BENEFITS	\$289	\$1,069	\$0	\$570	\$587	\$587	-
TMRS BENEFITS	\$161,204	\$150,844	\$186,956	\$184,501	\$190,013	\$3,057	2%
MEDICARE	\$12,371	\$12,414	\$13,475	\$14,039	\$14,459	\$984	7%
SALARIES LONGEVITY	\$3,430	\$3,184	\$3,234	\$3,852	\$3,852	\$618	19%
SALARIES SICK LEAVE BUYBACK	\$12,050	\$12,737	\$17,009	\$17,009	\$17,009	\$0	0%
CAR ALLOWANCE	\$1,925	\$2,100	\$2,100	\$2,100	\$2,100	\$0	0%
PHONE ALLOWANCE	\$1,410	\$1,080	\$1,080	\$1,080	\$1,080	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,043,610</b>	<b>\$1,001,674</b>	<b>\$1,153,139</b>	<b>\$1,187,475</b>	<b>\$1,222,354</b>	<b>\$69,215</b>	<b>6%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$1,900	\$1,817	\$1,400	\$1,400	\$0	(\$1,400)	(100%)
CLOTHING SUPPLIES	\$98	\$1,137	\$1,000	\$1,000	\$1,000	\$0	0%
APPARATUS & TOOLS	\$0	\$0	\$2,500	\$1,000	\$2,500	\$0	0%
MOTOR VEHICLE SUPPLIES	\$6,241	\$6,161	\$8,900	\$4,700	\$6,200	(\$2,700)	(30%)
FURNITURE & FIXTURES	\$0	\$4,079	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$10,206	\$6,000	\$1,000	\$4,500	\$1,000	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$18,445</b>	<b>\$19,193</b>	<b>\$14,800</b>	<b>\$12,600</b>	<b>\$10,700</b>	<b>(\$4,100)</b>	<b>(28%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$85	\$0	\$250	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$85</b>	<b>\$0</b>	<b>\$250</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$8,180	\$8,202	\$16,000	\$16,000	\$16,000	\$0	0%
PROFESSIONAL SERVICES	\$1,250	\$2,000	\$5,600	\$4,000	\$4,000	(\$1,600)	(29%)
PUBLICATIONS & NOTICES	\$741	\$746	\$500	\$250	\$500	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$35,829	\$74,494	\$102,880	\$102,880	\$105,880	\$3,000	3%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$46,000</b>	<b>\$85,442</b>	<b>\$124,980</b>	<b>\$123,130</b>	<b>\$126,380</b>	<b>\$1,400</b>	<b>1%</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$8,957	\$0	\$0	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$8,957</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$1,108,055</b>	<b>\$1,115,352</b>	<b>\$1,292,919</b>	<b>\$1,323,455</b>	<b>\$1,359,434</b>	<b>\$66,515</b>	<b>5%</b>

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# PUBLIC WORKS - STREETS

FY2025-26  
ADOPTED OPERATING BUDGET  
100-155-157



## DIVISION DESCRIPTION

The Public Works Streets Division is responsible for cutting out and repairing major street failures in advance of overlay and reconstruction programs, it overlays 80,000 square yards of streets, wedge mill gutter lines prior to street overlay, cracks seal 200 blocks of streets, utility cuts repaired within 7 working days and is responsible for cutting out and repairing 30,000 square feet of concrete slab.

## FY25 DIVISION ACOMPLISHMENTS

- Constructed a new 200 spot parking lot at the old Police Department location.
- Large concrete repairs were accomplished on Ruth Wall, Park, Hall Johnson, Grapevine Mills and Asbury Areas.
- Rebuilt and paved Church and Nash area.
- Emergency response with full team throughout the entire City for almost 3 weeks to provide debris removal due to major wind storms affecting the entire North Texas region.
- Finished the Kimball and Snakey Lane projects.

## FY26 DIVISION GOALS AND OBJECTIVES

- Pave Ruth Wall from Wildwood to NW Hwy intersection.
- Construct additional parking lot at the golf course to accommodate new CVB Concourse building to be completed.
- Perform required concrete repairs and re-pave two large residential additions. Perform maintenance work on several collector roads throughout the City
- Repaving of the Service Center after the building construction is completed.
- Roadway paving behind the utility contractors throughout the City to get roadways back in service quickly.
- Paving of Fairway Drive.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Square yards of overlay completed	100,000	78,976	80,000	119,000	80,000
Linear feet of gutter wedge miled	30,000	34,051	40,000	35,000	40,000
Linear feet of curb and gutter replaced	3,000	3,350	3,000	3,800	3,000
Number of blocks crack sealed	130	189	200	210	200
Square feet of concrete slab	35,000	55,544	30,000	36,000	30,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$1,178,741	\$1,182,313	\$1,372,475	\$1,372,631	\$1,414,860	\$42,385	3%
SALARIES OVERTIME	\$48,076	\$34,758	\$35,000	\$35,000	\$35,000	\$0	0%
WAGES CONTRACT LABOR	\$1,180	\$8,253	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$237,248	\$247,594	\$283,465	\$283,307	\$291,736	\$8,271	3%
MEDICARE	\$17,734	\$17,636	\$20,408	\$20,581	\$21,194	\$786	4%
SALARIES LONGEVITY	\$10,809	\$10,305	\$10,184	\$11,740	\$11,740	\$1,556	15%
SALARIES SICK LEAVE BUYBACK	\$12,430	\$13,453	\$26,396	\$26,396	\$26,396	\$0	0%
CAR ALLOWANCE	\$0	\$1,750	\$2,100	\$1,925	\$1,925	(\$175)	(8%)
PHONE ALLOWANCE	\$1,440	\$1,170	\$1,080	\$1,050	\$1,050	(\$30)	(3%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,507,659</b>	<b>\$1,517,232</b>	<b>\$1,751,108</b>	<b>\$1,752,630</b>	<b>\$1,803,901</b>	<b>\$52,793</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$1,178	\$622	\$4,900	\$2,000	\$4,900	\$0	0%
CLOTHING SUPPLIES	\$10,332	\$7,940	\$11,000	\$8,000	\$11,000	\$0	0%
APPARATUS & TOOLS	\$6,115	\$9,943	\$7,500	\$7,500	\$7,500	\$0	0%
MOTOR VEHICLE SUPPLIES	\$132,839	\$87,053	\$86,500	\$72,000	\$88,000	\$1,500	2%
FURNITURE & FIXTURES	\$14,371	\$0	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$164,836</b>	<b>\$105,557</b>	<b>\$109,900</b>	<b>\$89,500</b>	<b>\$111,400</b>	<b>\$1,500</b>	<b>1%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$22,880	\$0	\$0	\$0	\$0	\$0	-
MISC EQUIPMENT MAINTENANCE	\$1,537	\$3,794	\$4,000	\$8,000	\$4,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$24,418</b>	<b>\$3,794</b>	<b>\$4,000</b>	<b>\$8,000</b>	<b>\$4,000</b>	<b>\$0</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$2,850	\$357	\$3,000	\$3,000	\$3,000	\$0	0%
UTILITIES	\$150,363	\$150,363	\$154,900	\$154,900	\$154,900	\$0	0%
PROFESSIONAL SERVICES	\$38,852	\$5,117	\$5,000	\$5,500	\$5,000	\$0	0%
PUBLICATIONS & NOTICES	\$572	\$0	\$0	\$200	\$0	\$0	-
LEASES & RENTALS	\$42,393	\$38,144	\$15,000	\$40,000	\$15,000	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$302	\$285	\$187	\$300	\$187	\$0	0%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$235,331</b>	<b>\$194,266</b>	<b>\$178,087</b>	<b>\$203,900</b>	<b>\$178,087</b>	<b>\$0</b>	<b>0%</b>
<b>EXPENSES TOTAL</b>	<b>\$1,932,244</b>	<b>\$1,820,849</b>	<b>\$2,043,095</b>	<b>\$2,054,030</b>	<b>\$2,097,388</b>	<b>\$54,293</b>	<b>3%</b>

Public Works Department

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# PUBLIC WORKS - TRAFFIC OPERATIONS

FY2025-26  
ADOPTED OPERATING BUDGET  
100-155-158



## DIVISION DESCRIPTION

The Public Works Traffic Operations Division is responsible for conducting annual routing maintenance of traffic signals and school zone flashers and conducting the annual roadway striping program including the traffic sign replacement program. The Division continues to perform traffic signal timing improvements on major arterials, primarily through enhancement of the adaptive traffic signal system. This Division is also responsible for the implementation of an advanced traffic management system for traffic incident detection and for providing road condition information to the public.

## FY25 DIVISION ACCOMPLISHMENTS

- Installed Backlit Street Signs.
- Installed Glen Hope School Crossing Signal.
- Completed Kubota Traffic Signal.
- Re-lamped School Flashers.
- Installed street Lights at new Ferguson Subdivision.

## FY26 DIVISION GOALS AND OBJECTIVES

- Update existing backlit sign faces with new logo.
- Install Battery Back up at FM2499/Riverwalk traffic signal.
- Replace old auto-scope traffic detection at SH26 at Bass Pro and FM2499 at Grapevine Mills Blvd. North.
- Install Parking Lot lights at Service Center Employee lot.
- Install new PTZ cameras at Dove Loop at Main and Dove Loop at Dove Rd.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Annual maintenance of traffic signals (total of 73)	50	50	50	50	60
Annual striping program	35,000	25,000	75,000	75,000	75,000
Repair / replace traffic signs	600	260	600	600	600
Replace crosswalks annually	43	20	20	20	20

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
				FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$416,997	\$376,570	\$495,024	\$494,713	\$510,455	\$15,431	3%
SALARIES OVERTIME	\$45,483	\$27,770	\$30,000	\$30,000	\$30,000	\$0	0%
WAGES CONTRACT LABOR	\$4,473	\$0	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$89,326	\$81,420	\$105,740	\$105,421	\$108,563	\$2,823	3%
MEDICARE	\$6,685	\$5,809	\$7,613	\$7,659	\$7,887	\$274	4%
SALARIES LONGEVITY	\$3,684	\$2,865	\$2,768	\$3,448	\$3,448	\$680	25%
SALARIES SICK LEAVE BUYBACK	\$5,974	\$4,257	\$9,520	\$9,520	\$9,520	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$572,621</b>	<b>\$498,690</b>	<b>\$650,665</b>	<b>\$650,761</b>	<b>\$669,873</b>	<b>\$19,208</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$687	\$641	\$1,700	\$2,000	\$2,800	\$1,100	65%
CLOTHING SUPPLIES	\$4,556	\$4,525	\$5,040	\$4,800	\$5,040	\$0	0%
POSTAGE & RELATED EXPENSES	\$344	\$461	\$1,000	\$500	\$500	(\$500)	(50%)
APPARATUS & TOOLS	\$14,318	\$4,551	\$5,500	\$4,500	\$3,000	(\$2,500)	(45%)
MOTOR VEHICLE SUPPLIES	\$14,277	\$17,402	\$21,500	\$17,000	\$20,000	(\$1,500)	(7%)
FURNITURE & FIXTURES	\$6,387	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$2,133	\$49	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$42,701</b>	<b>\$27,629</b>	<b>\$34,740</b>	<b>\$28,800</b>	<b>\$31,340</b>	<b>(\$3,400)</b>	<b>(10%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$4,435	\$445	\$12,000	\$8,000	\$12,000	\$0	0%
UTILITIES	\$449,913	\$415,052	\$572,894	\$500,000	\$572,894	\$0	0%
PROFESSIONAL SERVICES	\$33,682	\$1,282	\$0	\$23	\$0	\$0	-
LEASES & RENTALS	\$14,846	\$8,420	\$5,000	\$4,000	\$3,566	(\$1,434)	(29%)
SOFTWARE COMPUTER SUBSCRIPTION	\$15,699	\$839	\$24,668	\$728	\$28,000	\$3,332	14%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$518,575</b>	<b>\$426,038</b>	<b>\$614,562</b>	<b>\$512,751</b>	<b>\$616,460</b>	<b>\$1,898</b>	<b>0%</b>
<b>EXPENSES TOTAL</b>	<b>\$1,133,897</b>	<b>\$952,357</b>	<b>\$1,299,967</b>	<b>\$1,192,312</b>	<b>\$1,317,673</b>	<b>\$17,706</b>	<b>1%</b>

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# PUBLIC WORKS - ENVIRONMENTAL SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-155-159



## DIVISION DESCRIPTION

The Public Works Environmental Services Division is responsible for providing the following services:

- Materials Management - Provides trash and recycle service to our businesses and residents. Evaluates service provider as well as customers and educates and assist businesses and residents.
- Pre-Treatment - Protects our Sewer Collection System and Wastewater Treatment Plants. It implements audits, inspections, and samples of industrial and commercial generators and assists utilities with sewer blockages and overflows. It also educates and assists businesses and residents.
- Stormwater - Protects streams and lake from pollution, implements best management practices (BMPs) and educates and assists businesses and residents.
- Environmental Response – Provides immediate emergency / spill response within 24 hours to businesses and residents environmental concerns.
- Vector Control - Protects people from disease carrying mosquitoes and implements Tarrant County Public Health vector control recommendations.
- Drinking Water - Protects people from tap water contamination and implements management system for backflow and cross-connection prevention and educates and assists businesses and residents.
- Air Quality - Develops strategies to improve energy efficiency and emission reduction.

## FY25 DIVISION ACCOMPLISHMENTS

- Implemented a dozen or more Outreach and Education Initiatives (e.g. Environmental Services Calendar).
- Held a household hazardous waste event in the spring and a similar recycle only event in the Fall.
- Conducted several Audits of Republic Services to address duties and obligations associated with our agreement with them.
- Received a grant for and received a screener to address materials management and haul, and disposal costs associated with in-house construction projects.
- Conducted greater than 50 multi-media audits to audit businesses to verify adherence to vector control, stormwater, backflow prevention, sewer, and if applicable air quality requirements.
- Implemented surcharge requirements at three separate businesses to help encourage measures that reduce excessive strength waste from entering our sewer system and causing hydrogen sulfide corrosion
- Implemented 5 minimum control measures via 37 best management practices; as well as, addressed 19 Illicit Discharges associated with chemical, sewer, fuel, pools, and potable water.

## FY26 DIVISION GOALS AND OBJECTIVES

Implement performance initiatives and activities in the following program areas to the best of our ability. By continuing the daily process of identifying & capitalizing on opportunities for continuous value-added improvement with existing and new program initiatives, tasks, and/or activities.

- Vector Control (mosquitoes).
- Materials Management (trash & recycle).
- Pre-Treatment (sewer water).
- Stormwater (stream and lake water).
- Backflow Prevention (drinking water).
- Air Quality – (sustainability).

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Outreach and education initiatives	15	13	12	12	12
Field evaluation / audits of solid waste service provider	14	12	12	12	12
Conduct commercial and industrial multi-media audits	51	51	50	50	50
Sample industrial & commercial pre-treatment generators	26	28	20	20	20
Phase II storm water construction audits	15	12	12	12	12
Implement Phase II storm water BMPs	37	37	37	37	51

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
				FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$260,303	\$266,219	\$276,493	\$285,222	\$294,068	\$17,575	6%
SALARIES OVERTIME	\$1,475	\$1,656	\$1,200	\$1,200	\$1,200	\$0	0%
SALARIES PART TIME	\$5,448	\$8,109	\$8,435	\$8,435	\$8,435	\$0	0%
PARS BENEFITS	\$71	\$105	\$110	\$110	\$113	\$3	3%
TMRS BENEFITS	\$51,245	\$55,168	\$55,927	\$57,652	\$59,367	\$3,440	6%
MEDICARE	\$3,847	\$3,987	\$4,149	\$4,311	\$4,439	\$290	7%
SALARIES LONGEVITY	\$1,956	\$2,100	\$2,124	\$2,412	\$2,412	\$288	14%
SALARIES SICK LEAVE BUYBACK	\$5,060	\$5,477	\$5,318	\$5,318	\$5,318	\$0	0%
PHONE ALLOWANCE	\$720	\$720	\$720	\$600	\$600	(\$120)	(17%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$330,124</b>	<b>\$343,543</b>	<b>\$354,476</b>	<b>\$365,260</b>	<b>\$375,952</b>	<b>\$21,476</b>	<b>6%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$14,361	\$9,166	\$12,739	\$12,739	\$12,739	\$0	0%
CLOTHING SUPPLIES	\$1,129	\$2,092	\$1,930	\$2,062	\$2,100	\$170	9%
POSTAGE & RELATED EXPENSES	\$417	\$633	\$800	\$800	\$800	\$0	0%
APPARATUS & TOOLS	\$1,341	\$750	\$2,250	\$2,250	\$5,000	\$2,750	122%
MOTOR VEHICLE SUPPLIES	\$3,120	\$4,515	\$5,100	\$2,200	\$4,600	(\$500)	(10%)
FURNITURE & FIXTURES	\$2,395	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$560	\$2,502	\$0	\$7,838	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$23,324</b>	<b>\$19,659</b>	<b>\$22,819</b>	<b>\$27,889</b>	<b>\$25,239</b>	<b>\$2,420</b>	<b>11%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$1,670	\$1,903	\$1,903	\$2,000	\$97	5%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$1,670</b>	<b>\$1,903</b>	<b>\$1,903</b>	<b>\$2,000</b>	<b>\$97</b>	<b>5%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$2,565	\$2,391	\$4,700	\$4,700	\$4,700	\$0	0%
PROFESSIONAL SERVICES	\$83,744	\$137,948	\$121,600	\$137,948	\$119,660	(\$1,940)	(2%)
LEASES & RENTALS	\$2,970	\$3,557	\$2,970	\$400	\$0	(\$2,970)	(100%)
SOFTWARE COMPUTER SUBSCRIPTION	\$2,287	\$1,973	\$180	\$2,151	\$2,073	\$1,893	1,052%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$91,567</b>	<b>\$145,870</b>	<b>\$129,450</b>	<b>\$145,199</b>	<b>\$126,433</b>	<b>(\$3,017)</b>	<b>(2%)</b>
<b>EXPENSES TOTAL</b>	<b>\$445,014</b>	<b>\$510,743</b>	<b>\$508,648</b>	<b>\$540,251</b>	<b>\$529,624</b>	<b>\$20,976</b>	<b>4%</b>

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# PUBLIC WORKS - FACILITIES SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-155-160



## DIVISION DESCRIPTION

The Public Works Facilities Division is responsible for providing public safety building by maintaining lighting control upgrade and painting in our Municipal Court offices including the REC and installing access control at the Oak Grove Baseball Complex. It is also responsible for replacing the fan power heat boxes that provide heat in Grapevine City Hall. It is responsible for maintaining and upkeeping all city buildings including the Municipal Service Center and the Grapevine Library. The Division strives to maintain completion of work orders within seven working days and preventive maintenance tasks to a 95% or greater completion.

## FY25 DIVISION ACCOMPLISHMENTS

- Work orders completed within seven working days and preventive maintenance tasks to a 96% completion.
- Replaced 3 VAV boxes and controllers at City Hall.
- City Hall Remodel is in progress
- Resurfacing of the Fleet flooring is in progress
- Fire Station 2 was brought onto the the BMS system
- Lighting upgrade throughout City Hall engineering department
- Awning structure erected over decking at the PD Community Outreach facility

## FY26 DIVISION GOALS AND OBJECTIVES

- Maintain completion of work orders within seven working days and preventive maintenance tasks to a 95% or greater completion.
- Continue to replace VAV boxes and controllers in City Hall.
- EMS controls upgrades for City Hall
- Carpet Replacement for City Hall
- HVAC repairs for the REC
- South gym wall repair at the REC
- Gym lighting upgrades for the REC
- HVAC repairs for PSB
- Ice machine replacements for PSB
- Painting and carpet repairs for PSB
- Fire Stations HVAC automation controls
- Remodel kitchen cabinets and countertops at Station 5.
- Baseball HVAC replacement
- Elevator replacement for Peach Water Tower

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Annual major work orders completed	7,500	8,819	9,000	9,600	9,850
Non-emergency work orders completed within seven working days	96%	94%	96%	95%	96%
Annual emergency call-outs (after hours)	100	74	85	75	70
Number of facilities maintained (City / Housing)	102 / 101	102 / 101	102 / 101	102 / 101	102 / 101
Percent of preventative maintenance tasks completed on schedule	96%	96%	98%	96%	98%

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$666,032	\$703,950	\$796,376	\$800,158	\$824,763	\$28,387	4%
SALARIES OVERTIME	\$22,062	\$26,292	\$20,000	\$20,000	\$20,000	\$0	0%
WAGES CONTRACT LABOR	\$0	\$3,492	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$131,968	\$147,393	\$164,418	\$164,842	\$169,754	\$5,336	3%
MEDICARE	\$9,731	\$10,331	\$11,837	\$11,975	\$12,332	\$495	4%
SALARIES LONGEVITY	\$4,619	\$5,126	\$4,696	\$5,704	\$5,704	\$1,008	21%
SALARIES SICK LEAVE BUYBACK	\$3,109	\$3,558	\$15,316	\$15,316	\$15,316	\$0	0%
PHONE ALLOWANCE	\$820	\$720	\$720	\$540	\$540	(\$180)	(25%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$838,342</b>	<b>\$900,861</b>	<b>\$1,013,363</b>	<b>\$1,018,535</b>	<b>\$1,048,409</b>	<b>\$35,046</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$108,169	\$118,266	\$95,000	\$118,266	\$95,000	\$0	0%
CLOTHING SUPPLIES	\$6,363	\$4,813	\$6,600	\$6,600	\$6,600	\$0	0%
POSTAGE & RELATED EXPENSES	\$285	\$111	\$250	\$250	\$250	\$0	0%
APPARATUS & TOOLS	\$11,745	\$17,110	\$7,000	\$17,110	\$7,000	\$0	0%
MOTOR VEHICLE SUPPLIES	\$10,372	\$11,278	\$27,000	\$18,000	\$21,000	(\$6,000)	(22%)
FURNITURE & FIXTURES	\$798	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$177	\$0	\$0	\$1,441	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$137,909</b>	<b>\$151,579</b>	<b>\$135,850</b>	<b>\$161,667</b>	<b>\$129,850</b>	<b>(\$6,000)</b>	<b>(4%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$683,178	\$648,317	\$501,102	\$580,000	\$501,102	\$0	0%
MOTOR VEHICLE MAINTENANCE	\$4,710	(\$2,135)	\$0	\$0	\$0	\$0	-
MISC EQUIPMENT MAINTENANCE	\$16,694	\$4,730	\$0	\$3,919	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$704,582</b>	<b>\$650,913</b>	<b>\$501,102</b>	<b>\$583,919</b>	<b>\$501,102</b>	<b>\$0</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$7,900	\$16,353	\$9,600	\$12,126	\$9,600	\$0	0%
UTILITIES	\$979,460	\$987,230	\$1,179,000	\$1,100,000	\$1,195,004	\$16,004	1%
PROFESSIONAL SERVICES	\$651,046	\$758,056	\$898,643	\$898,000	\$369,643	(\$529,000)	(59%)
PUBLICATIONS & NOTICES	\$221	\$297	\$0	\$241	\$0	\$0	-
LEASES & RENTALS	\$4,916	\$5,648	\$2,500	\$6,485	\$2,500	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$16,268	\$19,268	\$20,000	\$36,405	\$20,000	\$0	0%
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$98,632	\$540,000	\$540,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$1,659,811</b>	<b>\$1,786,852</b>	<b>\$2,109,743</b>	<b>\$2,151,889</b>	<b>\$2,136,747</b>	<b>\$27,004</b>	<b>1%</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$2	\$109	\$0	\$63	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$2</b>	<b>\$109</b>	<b>\$0</b>	<b>\$63</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$3,340,645</b>	<b>\$3,490,315</b>	<b>\$3,760,058</b>	<b>\$3,916,073</b>	<b>\$3,816,108</b>	<b>\$56,050</b>	<b>1%</b>

Public Works Department



# PUBLIC WORKS - FLEET SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-155-161



## DIVISION DESCRIPTION

The Public Works Fleet Services Division is responsible for maintaining a low on the job shop accident rate and maintaining an aggressive preventative, predictive maintenance program. The Division uses only top-quality repair techniques to minimize vehicle downtime, while maintaining part procurement efficiency, it continuously monitors the average age of the fleet and replaces vehicles when it is found to be cost effective. It maintains properly specified vehicles and equipment within each department's programs needs for efficiency and standardization during replacement. It is also responsible for continuously monitor all parts, fuel costs, and quality to maintain cost effectiveness and vehicle reliability and maintaining sufficient warehouse supplies and stock for city wide departmental use.

## FY25 DIVISION ACCOMPLISHMENTS

- Although some challenges remain, Fleet has recovered from a post-COVID staffing shortage and is now fully operational. The shop has attracted high quality technicians to maintain our equipment to the highest standard of efficiency, safety, longevity, and availability.
- Completed many upgrades to maintenance shop and made improvements that increase production, safety, and job satisfaction by reorganizing and conditioning our work environment.
- Overall fuel consumption is in a downward trajectory based on a Fleet replacement policy aimed at replacing aging & high maintenance equipment with fuel-efficient right-sized vehicles.
- Over the past two years, about 27% of our fleet equipment has been replaced or is in the final stages of replacement. This is projected to reduce fuel costs, maintenance costs, downtime, and improve safety.
- Improved the General/ Fleet warehouse inventory processes by introducing a web-based operating system capable of identifying obsolete and low-turnover parts. Staff has reduced waste and increase parts inventory in key areas to increase shop productivity.
- Improved General/Fleet warehouse efficiency by adding a smart inventory storage management system designed to save floor space and maximize storage.

## FY26 DIVISION GOALS AND OBJECTIVES

- The Fleet division strives to maintain a high level of equipment availability while operating as efficiently as possible.
- Complete installation of equipment telematics project this year to help division leaders improve dispatching of resources and improve preemptive maintenance. This data will also track fuel consumption to help identify areas where fuel costs can be reduced.
- Technician training is an area of focus this year due to the specialized skills required in repairing Fire Apparatus and Police vehicles as well as other specialty equipment. Strive for efficient balance between sublet and in-house repairs.
- Improvement in customer service and communication. Plan to implement tools within the Fleet management system and open customer portal to meet this goal. This will allow transparency to the repair and maintenance of equipment including cost, scheduling, and equipment replacement information. Expectation is that this will help with planning vehicle maintenance and improve equipment availability.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Average of PM's completed monthly	70	73	70	55	70
Average repairs completed monthly	131	184	130	135	165
Average inspections completed monthly	27	24	30	16	30
Average percent of total fleet availability (daily)	97%	95%	95%	93%	96%

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$510,668	\$569,834	\$773,920	\$773,920	\$797,588	\$23,668	3%
SALARIES OVERTIME	\$11,310	\$17,360	\$15,000	\$15,000	\$15,000	\$0	0%
SALARIES PART TIME	\$0	\$340	\$0	\$0	\$0	\$0	-
WAGES CONTRACT LABOR	\$78,098	\$0	\$0	\$0	\$0	\$0	-
TOOL ALLOWANCE	\$1,422	\$2,171	\$5,250	\$5,250	\$5,250	\$0	0%
PARS BENEFITS	\$0	\$4	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$101,133	\$119,042	\$158,888	\$158,295	\$163,019	\$4,131	3%
MEDICARE	\$7,420	\$8,306	\$11,439	\$11,500	\$11,843	\$404	4%
SALARIES LONGEVITY	\$3,142	\$3,397	\$3,444	\$4,140	\$4,140	\$696	20%
SALARIES SICK LEAVE BUYBACK	\$6,347	\$5,552	\$14,884	\$14,884	\$14,884	\$0	0%
PHONE ALLOWANCE	\$480	\$720	\$720	\$660	\$660	(\$60)	(8%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$720,020</b>	<b>\$726,726</b>	<b>\$983,545</b>	<b>\$983,649</b>	<b>\$1,012,384</b>	<b>\$28,839</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$11,023	\$4,862	\$6,000	\$7,200	\$6,000	\$0	0%
CLOTHING SUPPLIES	\$6,576	\$9,116	\$7,320	\$10,500	\$7,320	\$0	0%
POSTAGE & RELATED EXPENSES	\$1,865	\$2,602	\$5,250	\$1,250	\$2,000	(\$3,250)	(62%)
APPARATUS & TOOLS	\$6,701	\$5,562	\$5,120	\$5,300	\$5,120	\$0	0%
MOTOR VEHICLE SUPPLIES	\$3,978	\$3,615	\$5,500	\$4,100	\$5,000	(\$500)	(9%)
MOTOR VEHICLE EQUIPMENT/PARTS	\$648,040	\$620,083	\$700,040	\$660,000	\$660,000	(\$40,040)	(6%)
FURNITURE & FIXTURES	\$8,782	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$2,811	\$1,050	\$0	\$56	\$4,500	\$4,500	-
<b>SUPPLIES TOTAL</b>	<b>\$689,777</b>	<b>\$646,891</b>	<b>\$729,230</b>	<b>\$688,406</b>	<b>\$689,940</b>	<b>(\$39,290)</b>	<b>(5%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MOTOR VEHICLE MAINTENANCE	\$803,201	\$908,297	\$437,060	\$550,000	\$482,466	\$45,406	10%
MISC EQUIPMENT MAINTENANCE	\$3,327	\$41,153	\$15,000	\$15,000	\$15,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$806,528</b>	<b>\$949,449</b>	<b>\$452,060</b>	<b>\$565,000</b>	<b>\$497,466</b>	<b>\$45,406</b>	<b>10%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$12,240	\$22,896	\$13,000	\$11,100	\$13,000	\$0	0%
PROFESSIONAL SERVICES	\$41,107	\$55,567	\$22,306	\$12,000	\$15,500	(\$6,806)	(31%)
LEASES & RENTALS	\$11,251	\$15,941	\$400	\$5,000	\$5,200	\$4,800	1,200%
SOFTWARE COMPUTER SUBSCRIPTION	\$80,276	\$111,640	\$88,453	\$96,800	\$88,543	\$90	0%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$144,873</b>	<b>\$206,044</b>	<b>\$124,159</b>	<b>\$124,900</b>	<b>\$122,243</b>	<b>(\$1,916)</b>	<b>(2%)</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$27,489	\$0	\$0	\$0	\$5,000	\$5,000	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$27,489</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$2,388,686</b>	<b>\$2,529,110</b>	<b>\$2,288,994</b>	<b>\$2,361,955</b>	<b>\$2,327,033</b>	<b>\$38,039</b>	<b>2%</b>

Public Works Department

# INFORMATION TECHNOLOGY

FY2025-26  
ADOPTED OPERATING BUDGET  
100-190-190



## FOCUS AREA(S)

High Service Levels/Quality of Life

## DEPARTMENT DESCRIPTION

The IT Department serves as the backbone of the municipality's digital operations, providing secure, reliable, and innovative technology services to support both internal departments and the public. We manage the city's critical infrastructure — including networks, servers, applications, and cybersecurity — to ensure seamless delivery of government services.

## MISSION STATEMENT

To empower our citizens and internal teams through reliable, secure, and innovative technology solutions. We are dedicated to delivering exceptional service, enhancing access to information, and enabling seamless experiences — always putting the needs of our community and colleagues first.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Upgraded all AV equipment in the City Hall including the CMO Conference room, the planning services offices, finance conference rooms and public works offices.
- Completed the datacenter migration of the virtual environment from VMware to Nutanix.
- Improved to our Recovery Time Objectives (RTO) with implementing deduplication at our Disaster Recovery location.
- Updated the Planning & Zoning Commission Comprehensive Master Plan Update Project.
- GIS completed support for the planning of the expansion of Carol of Lights, Merry and Bright Drone shows, Parade of Lights, and other Christmas Capital of Texas events.
- Completed park and boat ramp closure project as well as modeling visibility and identifying viewing areas for the July 4th Fireworks Show.
- Completed the Continuum to SecurityXpert Upgrade for facilities management.
- Completed technology move/installation for the Service Center Remodel.
- Completed the legacy file share migration to the cloud via OneDrive.
- Completed the GIS and Laserfiche integration.
- Deployed and implemented Bluebeam electronic plan reading software for the Planning department.
- Completed migration from legacy council streaming service to Cloud Driven Solutions platform.
- Completed Golf/Persimmons systems migration from Oracle to Square which included replacing their existing POS equipment and printers.
- Assisted the Golf Pro Shop with migration to the Foreup platform for credit card terminals.
- Created a remote AV solution to accommodate remote participation for meetings to be live streamed and recorded.
- Deployed a mobile closed captioning solution for the Mayor to attend meetings throughout the city with closed captioning.
- Completed implementation of the Microsoft Teams Emergency Operation Center extension to the COG Microsoft Teams environment
- Completed deployment of the Atmosphere TV streaming service for The REC.
- Completed migration for Fleet division to transition the onsite Faster System to the Faster System Cloud environment.
- Completed the City Hall ethernet recabling to upgrade the buildings infrastructure from Cat 5 to Cat 6 cable.
- Completed the Lumen circuit upgrade to increase internet bandwidth from 2GB to 5GB.
- Created new Windows 11 virtual desktop environment
- Installed new server for Quantum Tape Drive
- Completed PowerDMS and Azure integration
- Published Mailchimp application services for Animal Services
- Deployed new network switch for Nutanix VDI/VSI environment
- Completed migration of Golf Pro/Persimmons, Fire Station 5, WWTP, Facilities, Denton Creek, and the intersection of Kubota@Grapevine Mills Blvd, to the COG Fiber network
- Deployed New 5 gig router for Lumen circuit
- Completed upgrade of Multi Factor Authentication Server
- Completed Installation of new Hardware environment and migration of 1000+ Virtual workstations
- Completed Reconfiguration from vMware to AHV Operating systems for all Server Hosts
- Completed Configuration of New backup systems for Nutanix server environment
- Completed proposed future land use analysis for Comprehensive Plan Updates
- Completed update of SRO (School Resource Officer) Map Library with updated digital maps for PD and FD, First Due, and Grapevine Fire's pre-planning software platform.

### Laserfiche Projects Completed 2024-2025:

- Fiscal Services - Created New Travel Advance and Expense Forms
- Fiscal Services - Rebuilt Auto-Start City Wide Purchase Card Receipt Submittal Automation
- Utility Billing - Built and deployed Tap fees process.
- GIS - Deployed workflow to scan and catalog all new documents from PS, PW to update ArcGIS middleware. (GIS Laser Project)
- Human Resources - Deployed form to capture Employee Goals for next year's evaluation
- Public Works - Completed Key/Access Card Request Form
- Municipal Court - Completed Motion to Dismiss form created to help MC and PD digitize an old paper process.

# FY26 DEPARTMENT GOALS AND OBJECTIVES

## 1. Strengthen Cybersecurity and Resilience

Implement a comprehensive cybersecurity framework that protects citizen data, ensures critical system uptime, and rapidly adapts to evolving threats — including regular training for staff and incident response planning.

## 2. Expand Digital Services for Citizens

Deliver more online services (permits, payments, reporting issues, public information) that are mobile-friendly, accessible, and easy to use — reducing the need for in-person visits and making government more convenient.

## 3. Modernize Infrastructure and Cloud Adoption

Transition key systems to modern, secure, and scalable cloud or hybrid-cloud platforms — improving performance, reliability, and disaster recovery capabilities across the city’s digital operations.

## 4. Enhance Internal Customer Service and Support

Redesign IT support processes with a “customer-first” model: faster help desk response times, proactive communication, regular satisfaction surveys, and clear service level agreements (SLAs) for internal users.

## 5. Leverage Data for Smarter Decision-Making

Build better data-sharing tools and dashboards that help city departments make faster, evidence-based decisions — with a strong emphasis on transparency, open data initiatives, and citizen engagement.

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
CHIEF INFORMATION OFFICER	1	1	1	1	1
GIS ANALYST	1	1	1	1	1
GIS MANAGER	1	1	1	1	1
IT ADMINISTRATIVE SUPPORT TECHNICIAN	2	2	2	2	2
IT CUSTOMER SERVICE MANAGER	1	1	1	1	1
IT PROJECT MANAGEMENT OFFICER	1	1	1	1	1
IT PROJECT MANAGER	1	1	1	1	1
IT SECURITY ADMINISTRATOR	1	1	1	1	1
IT SYSTEMS ADMINISTRATOR	1	1	1	1	1
IT TECHNICIAN I	1	1	1	1	1
IT TECHNICIAN II	1	1	1	1	1
<b>FTE</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

# PERFROMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of work orders completed	3,200	3,500	3,400	3,600	3,600
Number of hours spent working on GTG projects and internal PMO projects	1,400	1,512	1,400	1,200	1,300
Number of computers receiving a software patch or service pack	4,000	6,000	6,000	6,600	6,800
Number of GIS map requests completed	438	475	450	475	500
Number of desktop computers replaced or upgraded	50	65	50	60	65
Number of server operating system upgrade	40	75	80	70	75
Number of LAN and wireless units added, replaced; number of new locations designed and implemented	50	83	80	80	85
Number of projects completed	17	25	25	15	17
Number of Grapevine GeoHub views	N/A	N/A	N/A	7,200	8,000
Number of Laserfiche projects completed	12	13	14	16	18

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$1,169,832	\$1,242,163	\$1,384,062	\$1,400,013	\$1,445,584	\$61,522	4%
SALARIES OVERTIME	\$23,995	\$20,577	\$22,000	\$10,354	\$22,000	\$0	0%
SALARIES PART TIME	\$51,279	\$55,390	\$57,032	\$57,032	\$57,032	\$0	0%
PARS BENEFITS	\$231	\$247	\$260	\$742	\$764	\$504	194%
TMRS BENEFITS	\$238,931	\$265,161	\$290,639	\$289,998	\$298,752	\$8,113	3%
MEDICARE	\$18,303	\$19,299	\$21,215	\$22,112	\$22,773	\$1,558	7%
SALARIES LONGEVITY	\$4,639	\$4,968	\$4,940	\$5,936	\$5,936	\$996	20%
SALARIES SICK LEAVE BUYBACK	\$18,211	\$17,774	\$26,617	\$26,617	\$26,617	\$0	0%
CAR ALLOWANCE	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
PHONE ALLOWANCE	\$5,820	\$5,760	\$5,760	\$5,700	\$5,700	(\$60)	(1%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,535,441</b>	<b>\$1,635,539</b>	<b>\$1,816,725</b>	<b>\$1,822,704</b>	<b>\$1,889,358</b>	<b>\$72,633</b>	<b>4%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$1,964	\$2,193	\$2,000	\$2,000	\$4,000	\$2,000	100%
CLOTHING SUPPLIES	\$921	\$770	\$1,000	\$1,000	\$1,000	\$0	0%
POSTAGE & RELATED EXPENSES	\$0	\$0	\$100	\$0	\$100	\$0	0%
APPARATUS & TOOLS	\$12,711	\$15,686	\$2,500	\$2,500	\$2,500	\$0	0%
MOTOR VEHICLE SUPPLIES	\$1,420	\$1,413	\$3,250	\$1,600	\$2,000	(\$1,250)	(38%)
FURNITURE & FIXTURES	\$281	\$1,135	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$25,065	\$29,268	\$20,000	\$20,000	\$24,000	\$4,000	20%
<b>SUPPLIES TOTAL</b>	<b>\$42,362</b>	<b>\$50,464</b>	<b>\$28,850</b>	<b>\$27,100</b>	<b>\$33,600</b>	<b>\$4,750</b>	<b>16%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$384,283	\$288,537	\$486,100	\$499,800	\$689,199	\$203,099	42%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$384,283</b>	<b>\$288,537</b>	<b>\$486,100</b>	<b>\$499,800</b>	<b>\$689,199</b>	<b>\$203,099</b>	<b>42%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$13,650	\$14,360	\$16,500	\$25,200	\$24,500	\$8,000	48%
UTILITIES	\$3,860	\$3,782	\$8,000	\$3,864	\$190,600	\$182,600	2,283%
PROFESSIONAL SERVICES	\$87,164	\$123,488	\$60,000	\$120,000	\$102,000	\$42,000	70%
SOFTWARE COMPUTER SUBSCRIPTION	\$465,661	\$479,716	\$639,760	\$737,536	\$744,805	\$105,045	16%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$570,336</b>	<b>\$621,346</b>	<b>\$724,260</b>	<b>\$886,600</b>	<b>\$1,061,905</b>	<b>\$337,645</b>	<b>47%</b>
<b>CAPITAL OUTLAY</b>							
TECHNOLOGY INFRASTRUCTURE	\$46,944	\$7,513	\$21,400	\$22,000	\$0	(\$21,400)	(100%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$46,944</b>	<b>\$7,513</b>	<b>\$21,400</b>	<b>\$22,000</b>	<b>\$0</b>	<b>(\$21,400)</b>	<b>(100%)</b>
<b>EXPENSES TOTAL</b>	<b>\$2,579,366</b>	<b>\$2,603,399</b>	<b>\$3,077,335</b>	<b>\$3,258,204</b>	<b>\$3,674,062</b>	<b>\$596,727</b>	<b>19%</b>

# POLICE DEPARTMENT

FY2025-26  
ADOPTED OPERATING BUDGET  
100-200



## FOCUS AREA(S)

Safety and Security

## DEPARTMENT DESCRIPTION

The Grapevine Police Department is a team of dedicated professionals providing exemplary service and thorough investigations. Our officers are equipped and empowered to proactively address public safety issues such as crime, social disorder and fear of crime. The Department embraces the community policing model and encourages the community to be involved in reducing crime and opportunities. Within the Police Department in the General Fund is the Administration, Animal Services, Community Outreach, and Management Services Division.

## MISSION STATEMENT

The mission of the Grapevine Police Department is to provide a safe community for our citizens, businesses, and visitors. We endeavor to provide the highest quality police services by applying the values identified on our Principle Compass.

The Principle Compass

When an organization has a map of its mission and a compass of its principles, it is empowered to understand the necessary direction to take in order to achieve its goals.

The Principle Compass will serve to guide the direction of the Department. It is comprised of the Four Guiding Principles. The "North and South" points of the compass indicate internal qualities (Integrity and Quality) or how one relates to oneself. The "East and West" (Equity and Dignity) points indicate external qualities or how one relates to others.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Community relationships and partnerships have dramatically reduced crime and displaced the criminal element outside the city limits of Grapevine.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Provide a safe community for our citizens, businesses, and visitors.
- Empower the community to reduce crime and crime opportunities.
- Reduce vehicle crashes and crash-related injuries and deaths.
- Investigate and resolve all types of crimes that occur within the city.
- Expeditiously receive and respond to emergency calls for service.
- Provide the highest quality of life for animals and citizens.

# EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
ADMINISTRATION	\$1,114,977	\$1,394,494	\$1,788,875	\$1,875,483	\$1,882,286	\$93,411	5%
ANIMAL SERVICES	\$1,283,430	\$1,368,009	\$1,523,094	\$1,491,035	\$1,610,674	\$87,580	6%
COMMUNITY OUTREACH	\$2,526	\$590,361	\$506,878	\$672,375	\$667,102	\$160,224	32%
MANAGEMENT SERVICES	\$1,536,162	\$775,348	\$1,307,600	\$1,306,892	\$1,251,046	(\$56,554)	(4%)
SCHOOL RESOURCE OFFICERS	\$194,362	\$1,518,016	\$0	\$0	\$0	\$0	-
CRIMINAL INVESTIGATIONS	\$275	\$0	\$0	-	-	\$0	-
NO PROGRAM	(\$9,377)	\$0	\$0	\$0	\$0	\$0	-
<b>EXPENSES TOTAL</b>	<b>\$4,122,354</b>	<b>\$5,646,228</b>	<b>\$5,126,447</b>	<b>\$5,345,785</b>	<b>\$5,411,108</b>	<b>\$284,661</b>	<b>6%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ADMINISTRATIVE ASSISTANT - ANIMAL SERVICES	0	0	1	1	1
ADMINISTRATIVE MANAGER	1	1	1	1	1
ANIMAL BEHAVIOR AND ENRICHMENT COORDINATOR	0	0	1	1	1
ANIMAL SERVICES LEAD	0	0	2	2	2
ANIMAL SERVICES MANAGER	1	1	1	1	1
ANIMAL SERVICES OFFICER	1	1	3	3	3
ASSISTANT POLICE CHIEF	1	1	2	2	2
COMMUNITY OUTREACH MANAGER	1	1	1	1	1
POLICE CAPTAIN	1	1	1	1	1
POLICE CHIEF	1	1	1	1	1
POLICE LIEUTENANT	2	2	2	2	2
POLICE MEDIA MANAGER	1	1	1	1	1
POLICE OFFICER	6	6	5	5	5
POLICE SERGEANT	1	1	1	1	1
VOLUNTEER AND OUTREACH COORDINATOR	0	0	1	1	1
<b>FTE</b>	<b>17</b>	<b>17</b>	<b>24</b>	<b>24</b>	<b>24</b>

Administration  
Community Outreach

Animal Services  
Management Services

# POLICE ADMINISTRATION

FY2025-26  
ADOPTED OPERATING BUDGET  
100-200-200



## DIVISION DESCRIPTION

The Police Administration Division is responsible for conducting a review of all operational guidelines to ensure they are current and relevant. The Division is also responsible for the general supervision of police operations. Tasks include management of all personnel, development of long-range planning, analysis of all department subsystems, formulating policies and procedures, analysis of crime and accident patterns, service needs, and periodic review of department policies and procedures. Police Administration is also responsible for working with other city departments and the community to foster a positive image and perception of the city of Grapevine.

## FY25 DIVISION ACCOMPLISHMENTS

- Increased organizational efficiency across the divisions.
- Provided the highest quality police services to the community.

## FY26 DIVISION GOALS AND OBJECTIVES

- Conduct a review of all operational guidelines to ensure they are current and relevant.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Conduct a review of the General Manual and divisional operating procedures	1	1	1	1	1

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED		
	FY2023	FY2024	FY2025	D	BUDGET		
				FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$544,180	\$543,861	\$836,418	\$892,111	\$919,925	\$83,507	10%
SALARIES OVERTIME	\$12,498	\$15,867	\$5,000	\$5,000	\$5,000	\$0	0%
SALARIES PART TIME	\$7,191	\$43,525	\$30,000	\$30,000	\$30,000	\$0	0%
UNIFORM ALLOWANCE	\$2,400	\$1,984	\$2,400	\$3,600	\$3,600	\$1,200	50%
CERTIFICATION PAY	\$2,640	\$2,335	\$3,960	\$3,960	\$3,960	\$0	0%
PARS BENEFITS	\$92	\$566	\$390	\$390	\$402	\$12	3%
TMRS BENEFITS	\$109,587	\$116,596	\$169,462	\$180,809	\$186,181	\$16,719	10%
MEDICARE	\$8,337	\$8,995	\$12,636	\$13,570	\$13,974	\$1,338	11%
SALARIES LONGEVITY	\$3,028	\$4,274	\$4,400	\$4,784	\$4,784	\$384	9%
SALARIES SICK LEAVE BUYBACK	\$10,723	\$15,419	\$16,085	\$16,085	\$16,085	\$0	0%
HIRING/PROMOTIONS TESTING	\$192	\$23,435	\$0	\$650	\$0	\$0	-
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$700,868</b>	<b>\$776,859</b>	<b>\$1,080,751</b>	<b>\$1,150,959</b>	<b>\$1,183,911</b>	<b>\$103,160</b>	<b>10%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$9,797	\$39,164	\$14,400	\$38,400	\$38,400	\$24,000	167%
EDUCATION/RECREATION SUPPLIES	\$321	\$0	\$0	\$0	\$0	\$0	-
POSTAGE & RELATED EXPENSES	\$18	\$0	\$0	\$0	\$0	\$0	-
APPARATUS & TOOLS	\$2,648	\$4,593	\$9,000	\$9,000	\$9,000	\$0	0%
MOTOR VEHICLE SUPPLIES	\$13,376	\$14,625	\$23,400	\$11,000	\$12,000	(\$11,400)	(49%)
FURNITURE & FIXTURES	\$69	\$2,123	\$0	\$0	\$0	\$0	-
COST OF GOODS SOLD	\$21,867	\$8,616	\$5,700	\$5,700	\$5,700	\$0	0%
COMPUTER EQUIPMENT & SUPPLIES	\$1,160	\$381	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$49,256</b>	<b>\$69,502</b>	<b>\$52,500</b>	<b>\$64,100</b>	<b>\$65,100</b>	<b>\$12,600</b>	<b>24%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$112	\$0	\$0	\$0	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$112</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$39,286	\$0	\$0	\$0	\$0	\$0	-
UTILITIES	(\$268)	(\$236)	\$0	\$0	\$0	\$0	-
FINANCIAL SERVICES FEES	\$1,540	\$1,680	\$500	\$2,000	\$2,000	\$1,500	300%
PROFESSIONAL SERVICES	\$283,938	\$370,841	\$572,749	\$572,749	\$570,900	(\$1,849)	0%
MARKETING & PROMOTION	\$33,213	\$55,392	\$53,500	\$53,500	\$53,500	\$0	0%
PUBLICATIONS & NOTICES	\$266	\$669	\$0	\$0	\$0	\$0	-
LEASES & RENTALS	\$1,575	\$2,400	\$0	\$0	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$5,168	\$55,264	\$28,875	\$32,175	\$6,875	(\$22,000)	(76%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$364,718</b>	<b>\$486,011</b>	<b>\$655,624</b>	<b>\$660,424</b>	<b>\$633,275</b>	<b>(\$22,349)</b>	<b>(3%)</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$23	\$93	\$0	\$0	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$23</b>	<b>\$93</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$62,029	\$0	\$0	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$62,029</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$1,114,977</b>	<b>\$1,394,494</b>	<b>\$1,788,875</b>	<b>\$1,875,483</b>	<b>\$1,882,286</b>	<b>\$93,411</b>	<b>5%</b>



# POLICE - ANIMAL SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-200-204



## DIVISION DESCRIPTION

The Animal Services Division is responsible for delivering the highest quality of life for animals and people. We protect animals and people, teach people to care about animals, and inspire animal advocacy. A variety of services are offered to the community including animal adoption, leading community safety and providing protective enforcement of City ordinances, providing the best veterinary and behavior care for animals needing our sheltering, and many volunteer and outreach events.

## FY25 DIVISION ACCOMPLISHMENTS

- Provided educational opportunities to the community.
- Enforced state and city regulations related to animals.
- Hosted community events to promote pet adoptions.
- Added an in-house veterinary services for sheltered animals.
- Developed and delivered a foster home program.
- Added volunteer opportunities for outreach events and corporate groups.

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide educational programs to students in GCISD and local service organizations.
- Provide animal adoption services.
- Provide protective enforcement of City ordinances regulating domestic and wild animals.
- Facilitate resources to keep pets with their people.

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of animals adopted	670	675	850	850	850
Number of animals impounded	1,257	1,259	1,500	1,500	1,500
Number of volunteer hours provided*	N/A	N/A	2,000	8,500	9,000
Number of outreach/educational events provided	12	11	20	85	90
Number of animals fostered	N/A	N/A	N/A	200	250
Animals Services Officer calls for service	N/A	N/A	N/A	1,400	1,500
Animal Services Officers investigations	N/A	N/A	N/A	120	150

\*includes in-shelter volunteers, foster home volunteers, and event/outreach volunteers

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE	ADOPTED		
	FY2023	FY2024	FY2025	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$179,194	\$258,868	\$460,575	\$481,390	\$496,582	\$36,007	8%	
SALARIES OVERTIME	\$55,905	\$71,652	\$15,000	\$15,000	\$15,000	\$0	0%	
SALARIES PART TIME	\$16,448	\$8,349	\$10,000	\$10,000	\$10,000	\$0	0%	
WAGES CONTRACT LABOR	\$571,712	\$518,045	\$338,000	\$338,000	\$350,000	\$12,000	4%	
CERTIFICATION PAY	\$157	\$240	\$240	\$240	\$240	\$0	0%	
PARS BENEFITS	\$214	\$109	\$130	\$130	\$134	\$4	3%	
TMRS BENEFITS	\$45,329	\$67,054	\$94,315	\$99,536	\$102,508	\$8,193	9%	
MEDICARE	\$3,522	\$4,770	\$6,935	\$7,376	\$7,597	\$662	10%	
SALARIES LONGEVITY	\$1,112	\$1,333	\$1,280	\$2,044	\$2,044	\$764	60%	
SALARIES SICK LEAVE BUYBACK	\$3,467	\$3,190	\$8,719	\$8,719	\$8,719	\$0	0%	
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$877,059</b>	<b>\$933,610</b>	<b>\$935,194</b>	<b>\$962,435</b>	<b>\$992,824</b>	<b>\$57,630</b>	<b>6%</b>	
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$138,797	\$145,028	\$131,600	\$131,600	\$199,150	\$67,550	51%	
CLOTHING SUPPLIES	\$6,074	\$3,021	\$20,250	\$20,250	\$21,250	\$1,000	5%	
EDUCATION/RECREATION SUPPLIES	\$231	\$826	\$350	\$350	\$350	\$0	0%	
POSTAGE & RELATED EXPENSES	\$0	\$655	\$3,500	\$3,500	\$4,500	\$1,000	29%	
APPARATUS & TOOLS	\$37,777	\$10,676	\$14,700	\$14,700	\$15,600	\$900	6%	
MOTOR VEHICLE SUPPLIES	\$5,974	\$8,539	\$8,800	\$13,000	\$13,000	\$4,200	48%	
FURNITURE & FIXTURES	\$0	\$5,464	\$6,000	\$6,000	\$11,300	\$5,300	88%	
COST OF GOODS SOLD	\$10,773	\$8,449	\$0	\$0	\$0	\$0	-	
COMPUTER EQUIPMENT & SUPPLIES	\$0	\$848	\$0	\$0	\$0	\$0	-	
<b>SUPPLIES TOTAL</b>	<b>\$199,625</b>	<b>\$183,506</b>	<b>\$185,200</b>	<b>\$189,400</b>	<b>\$265,150</b>	<b>\$79,950</b>	<b>43%</b>	
<b>REPAIR &amp; MAINTENANCE</b>								
MISC EQUIPMENT MAINTENANCE	\$281	\$0	\$15,000	\$15,000	\$15,000	\$0	0%	
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$281</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$0</b>	<b>0%</b>	
<b>MISC SERVICES &amp; CHARGES</b>								
TRAVEL TRAINING & DUES	\$12,731	\$0	\$0	\$0	\$0	\$0	-	
FINANCIAL SERVICES FEES	\$3,200	\$4,512	\$1,000	\$1,000	\$0	(\$1,000)	(100%)	
PROFESSIONAL SERVICES	\$164,515	\$241,788	\$385,500	\$322,000	\$322,700	(\$62,800)	(16%)	
MARKETING & PROMOTION	\$1,735	\$1,270	\$1,200	\$1,200	\$1,700	\$500	42%	
PUBLICATIONS & NOTICES	\$1,060	\$1,065	\$0	\$0	\$0	\$0	-	
LEASES & RENTALS	\$0	\$549	\$0	\$0	\$4,200	\$4,200	-	
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$833	\$0	\$0	\$9,100	\$9,100	-	
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$183,241</b>	<b>\$250,017</b>	<b>\$387,700</b>	<b>\$324,200</b>	<b>\$337,700</b>	<b>(\$50,000)</b>	<b>(13%)</b>	
<b>CAPITAL OUTLAY</b>								
IMPROVEMENTS OTHER THAN BLDGS	\$17,998	\$0	\$0	\$0	\$0	\$0	-	
MACHINERY & EQUIPMENT	\$5,225	\$877	\$0	\$0	\$0	\$0	-	
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$23,223</b>	<b>\$877</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>	
<b>EXPENSES TOTAL</b>	<b>\$1,283,430</b>	<b>\$1,368,009</b>	<b>\$1,523,094</b>	<b>\$1,491,035</b>	<b>\$1,610,674</b>	<b>\$87,580</b>	<b>6%</b>	



# POLICE - COMMUNITY OUTREACH

FY2025-26  
ADOPTED OPERATING BUDGET  
100-200-205



## DIVISION DESCRIPTION

The Community Outreach Division connects law enforcement with the community through programs focused on support, engagement, and public safety. We operate a year-round Community Outreach Center with our after-school program VAST, provide services and advocacy through our Victim Services Unit, and offer compassionate, proactive support through our Mental Health, Peer Support, and Homeless Outreach programs.

## FY25 DIVISION ACCOMPLISHMENTS

- Continued successful implementation of the Valuable After School Time (VAST) Program, providing academic support, mentorship, and enrichment for local youth during the school year.
- Launched a new Elementary school outreach summer camp in partnership with GCISD, offering a safe, fun and educational week of programming.
- Organized a variety of Community Outreach events to strengthen relationships between residents and law enforcement through engagement, education, and service.
- Led a community-focused initiative to address the needs of the unhoused population, connecting individuals with critical resources and support.
- Continued to provide comprehensive support to victims of crime, including access to resources, advocacy, and educational outreach to promote healing and safety.

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide programming to increase officer engagement with the community through the Outreach Center.
- Provide quality after school services to children and youth in need through the Outreach Center.
- Increase crime victim's knowledge of their crime victims' rights through the Victim Services Program.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of community related events and/or programs provided	14	14	15	21	20
Number of children/youth involved in after school services	49	50	45	51	50
Assisted crime victims provided information about crime rights	244	376	300	304	400

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D FY2025	BUDGET FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$0	\$185,822	\$188,216	\$262,285	\$270,153	\$81,937	44%
SALARIES OVERTIME	\$0	\$9,522	\$0	\$0	\$0	\$0	-
SALARIES PART TIME	\$0	\$57,176	\$0	\$0	\$0	\$0	-
WAGES CONTRACT LABOR	\$0	\$218,219	\$100,000	\$160,000	\$160,000	\$60,000	60%
UNIFORM ALLOWANCE	\$0	\$877	\$1,200	\$1,200	\$1,200	\$0	0%
CERTIFICATION PAY	\$0	\$965	\$1,320	\$1,320	\$1,320	\$0	0%
PARS BENEFITS	\$0	\$735	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$342	\$43,670	\$37,907	\$53,000	\$54,570	\$16,663	44%
MEDICARE	\$26	\$4,040	\$2,729	\$3,851	\$3,965	\$1,236	45%
SALARIES LONGEVITY	\$240	\$1,491	\$1,536	\$1,924	\$1,924	\$388	25%
SALARIES SICK LEAVE BUYBACK	\$1,562	\$1,873	\$3,620	\$3,620	\$3,620	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$2,170</b>	<b>\$524,390</b>	<b>\$336,528</b>	<b>\$487,200</b>	<b>\$496,752</b>	<b>\$160,224</b>	<b>48%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$0	\$2,985	\$15,000	\$15,000	\$16,000	\$1,000	7%
CLOTHING SUPPLIES	\$0	\$763	\$2,000	\$2,000	\$2,000	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$0	\$1,647	\$3,000	\$3,000	\$4,000	\$1,000	33%
APPARATUS & TOOLS	\$0	\$10,868	\$34,200	\$34,200	\$30,200	(\$4,000)	(12%)
FURNITURE & FIXTURES	\$0	\$2,343	\$5,000	\$5,000	\$9,000	\$4,000	80%
<b>SUPPLIES TOTAL</b>	<b>\$0</b>	<b>\$18,606</b>	<b>\$59,200</b>	<b>\$59,200</b>	<b>\$61,200</b>	<b>\$2,000</b>	<b>3%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$0	\$15	\$0	\$0	\$0	\$0	-
UTILITIES	\$0	(\$150)	\$8,250	\$8,250	\$8,250	\$0	0%
FINANCIAL SERVICES FEES	\$51	\$0	\$0	\$0	\$0	\$0	-
PROFESSIONAL SERVICES	\$305	\$43,420	\$86,900	\$86,900	\$86,900	\$0	0%
LEASES & RENTALS	\$0	\$1,280	\$2,000	\$2,000	\$2,000	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$0	\$14,000	\$14,000	\$12,000	(\$2,000)	(14%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$356</b>	<b>\$44,565</b>	<b>\$111,150</b>	<b>\$111,150</b>	<b>\$109,150</b>	<b>(\$2,000)</b>	<b>(2%)</b>
<b>CAPITAL OUTLAY</b>							
IMPROVEMENTS OTHER THAN BLDGS	\$0	\$2,800	\$0	\$14,825	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$2,800</b>	<b>\$0</b>	<b>\$14,825</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$2,526</b>	<b>\$590,361</b>	<b>\$506,878</b>	<b>\$672,375</b>	<b>\$667,102</b>	<b>\$160,224</b>	<b>32%</b>

Police Department

OpenGov

GrapevineTexas.gov

# POLICE - MANAGEMENT SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-200-206



## DIVISION DESCRIPTION

The Police Management Services Division is composed by the School Resource Officers, Hiring, Training, and Community Relations sections. It oversees the Volunteers in Police Service (VIPS), Chaplain, and Crossing Guards programs. In addition, it conducts research, draft, and manage (along the Finance Department) grants and it prepares budget.

## FY25 DIVISION ACCOMPLISHMENTS

1. Compliance with legislative requirements of having an officer permanently assigned to schools.
2. Compliance with Texas Commission on Law Enforcement (TCOLE) for new hires, existing officers, and training requirements.
3. Compliance with Departmental, City, State, and Federal regulations for non sworn personnel.
4. Maintained an exemplary hiring record, achieving (at times total) fulfillment of sworn staffing requirements.
5. Continued the implementation of community building programs, such as National Night Out, Drug Take Back, Coffee with a Cop, and Citizens Police Academy.
6. Provided Safety and Security for kids walking to schools at the beginning and ending of the day.
7. Enhance departmental capability by acquiring additional equipment and tools through grants.
8. Provided staff support to police operations and city events through our VIPS.
9. Provided chaplain services to our personnel and members of the community experiencing a disrupting or traumatic event.

## FY26 DIVISION GOALS AND OBJECTIVES

- Increase citizen and community awareness of the police department's function by conducting community engagement events.
- Increase officer awareness and proficiency on modern policing techniques through training.
- Increase community awareness of crime trends and prevention techniques with community stakeholders.
- Maintain a satisfactory hiring rate and required compliance for all personnel.
- Maintain safety and security for kids' traffic from and to schools.
- Obtain additional funds through grants to fund new projects or acquire new equipment.
- Maintain volunteers (VIPS) operational levels.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Percentage of schools with a permanently assigned SRO	100%	100%	100%	100%	100%
Sworn position fulfillment rate	80%	80%	90%	100%	100%
Training compliance rate for all personnel	100%	100%	100%	100%	100%
Community engagement events increase	0%	0%	10%	10%	20%
Coverage rate of schools crossings during start and end times	90%	95%	100%	100%	100%
Number of Volunteers (VIPS) hours contributed increase	0%	5%	5%	5%	5%
Number of grant applications	4	4	8	10	10

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$830,973	\$320,281	\$613,834	\$608,400	\$627,012	\$13,178	2%
SALARIES OVERTIME	\$40,190	\$18,199	\$12,000	\$12,000	\$12,000	\$0	0%
SALARIES PART TIME	\$72,995	\$13,663	\$0	\$0	\$0	\$0	-
WAGES CONTRACT LABOR	\$96,857	\$0	\$0	\$0	\$0	\$0	-
UNIFORM ALLOWANCE	\$2,492	\$2,400	\$2,400	\$3,600	\$3,600	\$1,200	50%
CERTIFICATION PAY	\$9,614	\$4,062	\$5,280	\$8,360	\$8,360	\$3,080	58%
PARS BENEFITS	\$951	\$178	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$169,342	\$71,018	\$126,043	\$126,391	\$130,106	\$4,063	3%
MEDICARE	\$13,698	\$5,274	\$9,075	\$9,182	\$9,452	\$377	4%
SALARIES LONGEVITY	\$4,523	\$3,262	\$3,412	\$4,460	\$4,460	\$1,048	31%
SALARIES SICK LEAVE BUYBACK	\$1,875	\$7,242	\$11,806	\$11,806	\$11,806	\$0	0%
HIRING/PROMOTIONS TESTING	\$53,942	\$90,752	\$84,500	\$84,500	\$84,500	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,297,452</b>	<b>\$536,330</b>	<b>\$868,350</b>	<b>\$868,699</b>	<b>\$891,296</b>	<b>\$22,946</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$127,838	\$57,629	\$92,200	\$90,200	\$92,200	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$1,899	\$383	\$3,750	\$3,750	\$3,750	\$0	0%
APPARATUS & TOOLS	\$25,308	\$20,834	\$51,200	\$51,200	\$57,200	\$6,000	12%
FURNITURE & FIXTURES	\$0	\$2,504	\$80,000	\$80,000	\$0	(\$80,000)	(100%)
COMPUTER EQUIPMENT & SUPPLIES	\$167	\$955	\$0	\$169	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$155,212</b>	<b>\$82,304</b>	<b>\$227,150</b>	<b>\$225,319</b>	<b>\$153,150</b>	<b>(\$74,000)</b>	<b>(33%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$2,818	\$6,032	\$39,000	\$39,000	\$33,000	(\$6,000)	(15%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$2,818</b>	<b>\$6,032</b>	<b>\$39,000</b>	<b>\$39,000</b>	<b>\$33,000</b>	<b>(\$6,000)</b>	<b>(15%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$38,070	\$130,675	\$171,100	\$171,100	\$171,100	\$0	0%
UTILITIES	(\$612)	(\$257)	\$0	(\$103)	\$0	\$0	-
FINANCIAL SERVICES FEES	-	\$0	\$0	\$0	\$500	\$500	-
PROFESSIONAL SERVICES	\$31,638	\$17,309	\$2,000	\$2,877	\$2,000	\$0	0%
MARKETING & PROMOTION	\$1,084	\$0	\$0	\$0	\$0	\$0	-
PUBLICATIONS & NOTICES	\$0	\$34	\$0	\$0	\$0	\$0	-
LEASES & RENTALS	\$5,500	\$553	\$0	\$0	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$5,000	\$2,360	\$0	\$0	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$80,680</b>	<b>\$150,674</b>	<b>\$173,100</b>	<b>\$173,874</b>	<b>\$173,600</b>	<b>\$500</b>	<b>0%</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$0	\$8	\$0	\$0	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$8</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$1,536,162</b>	<b>\$775,348</b>	<b>\$1,307,600</b>	<b>\$1,306,892</b>	<b>\$1,251,046</b>	<b>(\$56,554)</b>	<b>(4%)</b>



# FIRE DEPARTMENT

FY2025-26  
ADOPTED OPERATING BUDGET  
100-250



## FOCUS AREA(S)

Safety and Security

## DEPARTMENT DESCRIPTION

The Fire Department is a team of dedicated professionals providing not only advanced life support Emergency Medical Services, but also fire suppression functions, technical rescue services, fire prevention, public education, fire/arson investigation, hazardous materials response, water rescue, and community emergency management. Within the Fire Department is the Administration, Prevention, Operations, Training and Career Development, Emergency Management and Emergency Medical Services Divisions.

## MISSION STATEMENT

The Grapevine Fire Department exists to care for the families and visitors of our community. Our mission is to protect life, prevent harm, and preserve property. We serve to meet the ever-evolving needs of our citizens with honor and integrity.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Department has been recognized by several business and citizen groups for recognition and with donations to various programs provided by the Department.
- Department has invested in its members with educational opportunities.
- Department has implemented a General Hire program to give opportunities to those who may not have been able to have this career before.
- Department has answered the needs of the citizens and provided the best service possible.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- To be recognized by its citizens for providing exceptional Community Safety, Fire Prevention, Emergency Medical Services and Fire Protection.
- To continue to build and sustain a culture of family, preparing for the future, remaining community focused, and embracing the diversity of those they serve.

# EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
ADMINISTRATION	\$1,070,457	\$1,097,880	\$1,303,041	\$1,235,498	\$1,281,578	(\$21,463)	(2%)
PREVENTION	\$858,482	\$926,809	\$896,910	\$882,772	\$921,461	\$24,551	3%
OPERATIONS	\$12,784,045	\$13,607,716	\$14,077,649	\$14,666,283	\$15,097,215	\$1,019,566	7%
TRAINING & CAREER DEVELOPMENT	\$309,602	\$327,733	\$359,386	\$362,069	\$379,697	\$20,311	6%
OFFICE OF EMERGENCY MANAGEMENT	\$142,004	\$143,002	\$191,345	\$193,506	\$193,087	\$1,742	1%
EMERGENCY MEDICAL SERVICES	\$767,829	\$795,512	\$1,153,243	\$1,162,438	\$1,188,772	\$35,529	3%
<b>EXPENSES TOTAL</b>	<b>\$15,932,420</b>	<b>\$16,898,653</b>	<b>\$17,981,574</b>	<b>\$18,502,566</b>	<b>\$19,061,810</b>	<b>\$1,080,236</b>	<b>6%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ADMINISTRATIVE ANALYST	1	1	1	1	1
ASSISTANT FIRE CHIEF OF OPERATIONS	1	1	1	1	1
ASSISTANT FIRE CHIEF OF SUPPORT/PLANNING/ADMINISTRATION	1	1	1	1	1
ASSISTANT FIRE MARSHAL	1	1	1	1	1
BATTALION CHIEF	3	3	3	5	5
DIVISION CHIEF OF EMS	1	1	1	0	0
DIVISION CHIEF OF PROFESSIONAL DEVELOPMENT & TRAINING	1	1	1	0	0
EMERGENCY MANAGEMENT COORDINATOR	1	1	1	1	1
EMS CAPTAIN	1	1	1	1	1
FF DRIVER/ENGINEER	18	18	18	18	18
FF/EMT	7	7	7	7	7
FF/PARAMEDIC	39	39	39	39	39
FIRE CAPTAIN	18	18	18	18	18
FIRE CHIEF	1	1	1	1	1
FIRE INSPECTOR/INVESTIGATOR	3	3	3	3	3
FIRE MARSHAL	1	1	1	1	1
FIRE RECRUIT 40	5	5	5	5	5
OFFICE TECHNICIAN - FIRE	1	1	1	1	1
SECRETARY	1	1	1	1	1
SUPPORT SERVICES TECHNICIAN	1	1	1	1	1
<b>FTE</b>	<b>106</b>	<b>106</b>	<b>106</b>	<b>106</b>	<b>106</b>

Administration

Prevention

Operations

Training & Career Development

Emergency Management

Emergency Medical Services

# FIRE ADMINISTRATION

FY2025-26  
ADOPTED OPERATING BUDGET  
100-250-250



## DIVISION DESCRIPTION

The Fire Administration Division is guided by Assistant Fire Chief Stuart Grant and is responsible for budget and contract administration, purchasing, records management, maintenance of equipment and facilities, payroll, workers compensation and personnel services. The function of administrative support is responsible for the delivery of efficient and effective executive assistance. It is also responsible for the coordination and delivery of effective training programs for career staff on the subjects of firefighting, technical rescue, emergency medical care, and safety. In addition, the Division is responsible for the department's firefighter health and wellness programs.

## FY25 DIVISION ACCOMPLISHMENTS

- Administration reorganized several of the job descriptions to enhance the efficiency among the Administrative Staff.
- Executive Staff continues to hold meetings with the entire Department to address changes, concerns, new technology, additional equipment, etc.
- Administration has brought several classes to the Department to increase the knowledge, skills and abilities of our membership.
- Administration has ran several hiring processes to keep the Department at authorized strength.
- Maintained State and National standards.

## FY26 DIVISION GOALS AND OBJECTIVES

- To increase the effectiveness and efficiency of the administrative functions of the Fire Department.
- To continue to provide employee updates concerning new firefighting, rescue, and EMS techniques and enhance intradepartmental communication by the use of newsletters, staff/employee meetings, open forum employee meetings, and other written and verbal communication.
- To continue to bring educational/motivational speakers to the department.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Conduct employee meetings	9	9	9	10	10
Host annual leadership symposium	0	1	3	3	3
Hire and maintain 100% staffing in Operations Division	N/A	1	1	4	2
Coordinate annual physicals and post physical assessments	N/A	112	112	112	112

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$541,298	\$607,642	\$640,847	\$627,032	\$645,843	\$4,996	1%
SALARIES OVERTIME	\$0	\$34	\$0	\$0	\$0	\$0	-
CERTIFICATION PAY	\$2,640	\$2,640	\$2,640	\$1,100	\$1,100	(\$1,540)	(58%)
TMRS BENEFITS	\$105,718	\$124,459	\$129,067	\$125,737	\$129,492	\$425	0%
MEDICARE	\$7,860	\$8,876	\$9,292	\$9,135	\$9,407	\$115	1%
SALARIES LONGEVITY	\$2,870	\$1,499	\$2,528	\$1,812	\$1,812	(\$716)	(28%)
SALARIES SICK LEAVE BUYBACK	\$9,067	\$9,089	\$12,324	\$12,324	\$12,324	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$669,453</b>	<b>\$754,240</b>	<b>\$796,698</b>	<b>\$777,140</b>	<b>\$799,978</b>	<b>\$3,280</b>	<b>0%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$26,121	\$25,632	\$25,000	\$25,000	\$32,500	\$7,500	30%
CLOTHING SUPPLIES	\$5,347	\$8,160	\$4,000	\$8,000	\$5,000	\$1,000	25%
POSTAGE & RELATED EXPENSES	(\$41)	\$474	\$2,800	\$1,000	\$1,000	(\$1,800)	(64%)
APPARATUS & TOOLS	\$0	\$1,989	\$2,000	\$1,800	\$1,500	(\$500)	(25%)
MOTOR VEHICLE SUPPLIES	\$10,186	\$12,951	\$13,000	\$7,200	\$12,000	(\$1,000)	(8%)
FURNITURE & FIXTURES	\$2,400	\$337	\$0	\$500	\$500	\$500	-
COMPUTER EQUIPMENT & SUPPLIES	\$31	\$7,981	\$5,000	\$11,500	\$12,000	\$7,000	140%
<b>SUPPLIES TOTAL</b>	<b>\$44,044</b>	<b>\$57,523</b>	<b>\$51,800</b>	<b>\$55,000</b>	<b>\$64,500</b>	<b>\$12,700</b>	<b>25%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$48	\$313	\$0	\$0	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$48</b>	<b>\$313</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$38,692	\$57,740	\$63,780	\$68,000	\$75,800	\$12,020	19%
UTILITIES	\$51,494	\$59,999	\$77,100	\$77,100	\$64,100	(\$13,000)	(17%)
PROFESSIONAL SERVICES	\$194,029	\$218,501	\$211,063	\$155,153	\$158,000	(\$53,063)	(25%)
LEASES & RENTALS	\$27,298	\$27,952	\$28,000	\$28,505	\$32,000	\$4,000	14%
SOFTWARE COMPUTER SUBSCRIPTION	\$45,367	(\$78,402)	\$74,600	\$74,600	\$87,200	\$12,600	17%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$356,880</b>	<b>\$285,790</b>	<b>\$454,543</b>	<b>\$403,358</b>	<b>\$417,100</b>	<b>(\$37,443)</b>	<b>(8%)</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$32	\$16	\$0	\$0	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$32</b>	<b>\$16</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$1,070,457</b>	<b>\$1,097,880</b>	<b>\$1,303,041</b>	<b>\$1,235,498</b>	<b>\$1,281,578</b>	<b>(\$21,463)</b>	<b>(2%)</b>

Fire Department

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GrapevineTexas.gov

# FIRE - PREVENTION

FY2025-26  
ADOPTED OPERATING BUDGET  
100-250-251



## DIVISION DESCRIPTION

The Fire Prevention Division is dedicated to the prevention of fires and preparedness for emergencies through education, inspections, investigations, and emergency readiness in consideration of fire or life safety as well as the economic impact of emergencies. It provides numerous services to the citizens and business community of Grapevine that include fire code inspections, fire investigations, construction and new development guidance, permits and public safety education or juvenile fire intervention.

## FY25 DIVISION ACCOMPLISHMENTS

- Provided fire inspections for businesses, schools and residences.
- Provided plans reviews for new construction within the city.
- Provided fire prevention programs for businesses, educational institutions and the general public.
- Conducted Citizens Fire Academy Class #24.
- Installed multiple residential smoke detectors.

## FY26 DIVISION GOALS AND OBJECTIVES

- To continue to provide fire inspections for businesses, schools and residences.
- To continue to provide fire prevention programs for businesses, educational institutions and the general public.
- Continue to conduct Citizens Fire Academies.
- Install smoke detectors.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Fire Inspections	4,500	4,500	4,500	4,500	4,500
Fire prevention programs	30	30	30	30	30
Conduct Citizens Fire Academy	1	1	1	1	1
Install smoke detectors	60	62	50	50	50

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$594,218	\$653,089	\$622,481	\$618,858	\$637,784	\$15,303	2%
SALARIES OVERTIME	\$35,658	\$26,843	\$12,000	\$12,000	\$12,000	\$0	0%
SALARIES PART TIME	\$5,918	\$0	\$0	\$0	\$0	\$0	-
CERTIFICATION PAY	\$7,189	\$7,800	\$7,800	\$8,100	\$8,100	\$300	4%
PARS BENEFITS	\$77	\$0	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$123,366	\$139,308	\$127,784	\$128,334	\$132,112	\$4,328	3%
MEDICARE	\$9,302	\$9,935	\$9,200	\$9,323	\$9,598	\$398	4%
SALARIES LONGEVITY	\$2,848	\$3,099	\$3,184	\$3,996	\$3,996	\$812	26%
SALARIES SICK LEAVE BUYBACK	\$9,570	\$9,461	\$11,971	\$11,971	\$11,971	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$788,145</b>	<b>\$849,534</b>	<b>\$794,420</b>	<b>\$792,582</b>	<b>\$815,561</b>	<b>\$21,141</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$2,020	\$5,483	\$1,500	\$2,500	\$2,500	\$1,000	67%
CLOTHING SUPPLIES	\$7,669	\$4,762	\$10,000	\$10,000	\$10,000	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$3,161	\$10,227	\$12,000	\$12,000	\$15,000	\$3,000	25%
APPARATUS & TOOLS	\$0	\$8,194	\$6,200	\$6,200	\$6,200	\$0	0%
MOTOR VEHICLE SUPPLIES	\$16,524	\$17,971	\$28,000	\$14,500	\$17,000	(\$11,000)	(39%)
COMPUTER EQUIPMENT & SUPPLIES	\$4,850	\$1,824	\$2,600	\$2,600	\$5,000	\$2,400	92%
<b>SUPPLIES TOTAL</b>	<b>\$34,224</b>	<b>\$48,460</b>	<b>\$60,300</b>	<b>\$47,800</b>	<b>\$55,700</b>	<b>(\$4,600)</b>	<b>(8%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$1,000	\$1,000	\$1,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$20,624	\$13,900	\$16,450	\$16,450	\$16,450	\$0	0%
UTILITIES	(\$84)	(\$84)	\$0	\$0	\$0	\$0	-
FINANCIAL SERVICES FEES	\$222	\$316	\$500	\$700	\$750	\$250	50%
PROFESSIONAL SERVICES	\$911	\$0	\$4,500	\$4,500	\$4,500	\$0	0%
PUBLICATIONS & NOTICES	\$1,548	\$2,408	\$1,800	\$1,800	\$1,800	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$12,892	\$12,274	\$17,940	\$17,940	\$25,700	\$7,760	43%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$36,112</b>	<b>\$28,815</b>	<b>\$41,190</b>	<b>\$41,390</b>	<b>\$49,200</b>	<b>\$8,010</b>	<b>19%</b>
<b>EXPENSES TOTAL</b>	<b>\$858,482</b>	<b>\$926,809</b>	<b>\$896,910</b>	<b>\$882,772</b>	<b>\$921,461</b>	<b>\$24,551</b>	<b>3%</b>

Fire Department

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GrapevineTexas.gov

# FIRE - OPERATIONS

FY2025-26  
ADOPTED OPERATING BUDGET  
100-250-252



## DIVISION DESCRIPTION

The Fire Operations Division provides fire protection, rescue services, and emergency medical service to approximately 51,000 citizens in a service coverage area of more than 23.5 square miles. This Division also provides service to the many visitors that frequent the more than 3,000 hotel rooms, restaurants and festivals within our city. This Division now handles more than 7,000 emergency incidents a year. This Division has three shifts, (A, B, and C), with 30 firefighters assigned to each shift and is led by a Battalion Chief. This allows the department to have a minimum of 26 firefighters on duty 24 hours a day, seven days a week. Each fire company has a Captain that oversees their activities. The city is divided into five geographical areas or fire districts. Each fire district has one fire station located within it. This Division responds to a variety of calls, including emergency medical calls (EMS), building fires, rescues, wildland fires, automobile accidents, boating accidents, drowning and lockouts. Additionally, fire station personnel are responsible for conducting fire prevention inspections in their area, developing pre-fire plans of businesses and apartment complexes, participating in continuing education and skills training, maintaining their equipment and station, presenting public education messages at schools, community events, station tours and installing smoke detectors in homes. All of the ambulances and fire apparatus are equipped with Advanced Life Support (ALS) equipment so that immediate patient care can be initiated by the first arriving unit.

## FY25 DIVISION ACCOMPLISHMENTS

- Provided injury prevention training through Target Solutions for preventable accidents.
- Completed all required training for Texas Commission on Fire Protection.
- Apparatus response times were met.

## FY26 DIVISION GOALS AND OBJECTIVES

- To continue to respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 5 minutes of the call being dispatched.
- To continue to provide injury prevention training with of all injuries classified as preventable.
- Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.
- Fire apparatus continue to have a turnout time of 60 seconds or less for EMS calls after being dispatched.
- Fire apparatus continue to have a turnout time of 80 seconds or less for fire and vehicle accident calls after being dispatched.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Respond to 90% of 9-1-1 calls for emergencies in all first alarm districts within 6 minutes of the call being dispatched	90%	90%	90%	90%	90%
Provide re-training for all preventable accidents	N/A	95%	95%	100%	100%
Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness	96	96	96	96	96
Perform regular fitness assessments and physical conditioning program for all firefighters	102	102	107	107	107
Apparatus reponse (dispatch to turnout) to EMS calls in 60 seconds or less	N/A	90%	90%	90%	90%
Apparatus response (dispatch to turnout) to fire and vehicle accident calls in 80 seconds or less	N/A	90%	90%	90%	90%

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$8,399,034	\$8,782,758	\$9,904,592	\$9,204,479	\$9,536,113	(\$368,479)	(4%)
SALARIES OVERTIME	\$1,411,643	\$1,584,927	\$647,850	\$1,850,000	\$1,850,000	\$1,202,150	186%
CERTIFICATION PAY	\$63,727	\$62,022	\$61,144	\$60,205	\$60,205	(\$939)	(2%)
FIRE ASSIGNMENT PAY	\$31,000	\$30,160	\$31,200	\$30,900	\$30,900	(\$300)	(1%)
TMRS BENEFITS	\$1,939,922	\$2,153,359	\$2,125,262	\$2,229,170	\$2,295,364	\$170,102	8%
MEDICARE	\$144,959	\$153,735	\$153,011	\$161,939	\$166,748	\$13,737	9%
SALARIES LONGEVITY	\$53,819	\$52,853	\$53,500	\$53,500	\$53,500	\$0	0%
SALARIES HOLIDAY PAY	\$125,841	\$149,369	\$145,600	\$145,600	\$145,600	\$0	0%
SALARIES SICK LEAVE BUYBACK	\$113,334	\$114,968	\$135,995	\$135,995	\$135,995	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$12,283,280</b>	<b>\$13,084,150</b>	<b>\$13,258,154</b>	<b>\$13,871,788</b>	<b>\$14,274,425</b>	<b>\$1,016,271</b>	<b>8%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$67,818	\$63,800	\$91,000	\$91,000	\$94,000	\$3,000	3%
CLOTHING SUPPLIES	\$112,308	\$139,908	\$317,200	\$317,200	\$317,200	\$0	0%
POSTAGE & RELATED EXPENSES	\$588	\$175	\$0	\$0	\$0	\$0	-
APPARATUS & TOOLS	\$66,894	\$96,092	\$161,800	\$161,800	\$162,400	\$600	0%
MOTOR VEHICLE SUPPLIES	\$104,681	\$115,220	\$114,000	\$89,000	\$117,000	\$3,000	3%
FURNITURE & FIXTURES	\$8,860	\$4,530	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$48,084	\$5,935	\$56,800	\$56,800	\$24,500	(\$32,300)	(57%)
<b>SUPPLIES TOTAL</b>	<b>\$409,234</b>	<b>\$425,661</b>	<b>\$740,800</b>	<b>\$715,800</b>	<b>\$715,100</b>	<b>(\$25,700)</b>	<b>(3%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$0	\$18,680	\$0	\$0	\$0	\$0	-
MOTOR VEHICLE MAINTENANCE	\$262	\$45	\$0	\$0	\$0	\$0	-
MISC EQUIPMENT MAINTENANCE	\$39,555	\$26,877	\$49,695	\$49,695	\$53,195	\$3,500	7%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$39,817</b>	<b>\$45,602</b>	<b>\$49,695</b>	<b>\$49,695</b>	<b>\$53,195</b>	<b>\$3,500</b>	<b>7%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$8,788	\$18,814	\$21,000	\$21,000	\$33,300	\$12,300	59%
UTILITIES	\$146	\$0	\$0	\$0	\$0	\$0	-
PROFESSIONAL SERVICES	\$6,312	\$22,380	\$8,000	\$8,000	\$8,500	\$500	6%
LEASES & RENTALS	\$0	\$0	\$0	\$0	\$2,000	\$2,000	-
SOFTWARE COMPUTER SUBSCRIPTION	\$4,312	\$535	\$0	\$0	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$19,558</b>	<b>\$41,729</b>	<b>\$29,000</b>	<b>\$29,000</b>	<b>\$43,800</b>	<b>\$14,800</b>	<b>51%</b>
<b>CAPITAL OUTLAY</b>							

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
MACHINERY & EQUIPMENT	\$32,156	\$10,575	\$0	\$0	\$10,695	\$10,695	-
CAPITAL OUTLAY TOTAL	\$32,156	\$10,575	\$0	\$0	\$10,695	\$10,695	-
EXPENSES TOTAL	\$12,784,045	\$13,607,716	\$14,077,649	\$14,666,283	\$15,097,215	\$1,019,566	7%

Fire Department

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# FIRE - TRAINING & CAREER DEVELOPMENT



FY2025-26  
ADOPTED OPERATING BUDGET  
100-250-253

## DIVISION DESCRIPTION

The Fire Training and Career Development Division is responsible for providing training in accordance with the Texas Commission on Fire Protection and with the Texas Department of State Health Services. The Division is also responsible for providing training in accordance with the NFPA and ISO providing opportunities for career development and promotional opportunities. The Division also provides specialized training for technical rescue personnel.

## FY25 DIVISION ACCOMPLISHMENTS

- Task Book Completion: A total of 15 members completed task books, qualifying them to serve in positions above their current rank or in special assignments, thus improving operational flexibility and readiness.
- New Hire Orientations: Conducted three New Hire Orientation classes for 10 new employees and one returning service member following a military deployment.
- Certification Compliance: Delivered training programs aligned with standards from the Texas Commission on Fire Protection, the Texas Department of State Health Services, NFPA (National Fire Protection Association), and ISO (Insurance Services Office), meeting essential regulatory and operational requirements.
- Career Development: Continued to provide avenues for career growth and promotion, ensuring all members have opportunities to advance within the department.
- Technical Rescue Training: Delivered or supported specialized technical rescue training through NEFDA to enhance the skills of personnel involved in complex rescue operations.
- Health and Wellness Initiatives: Launched a fitness app available to employees who opted in and held additional health and wellness classes to promote physical and mental well-being across the department.
- Safety: Conducted driver training for all personnel in July, providing essential practice in complex driving skills to enhance safety.

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide training in accordance with the Texas Commission on Fire Protection.
- Provide training in accordance with the Texas Department of State Health Services.
- Provide training in accordance with the NFPA and ISO.
- Provide opportunities for career development and promotional opportunities.
- Provide specialized training for technical rescue personnel.
- Provide health and wellness training.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Provide a minimum of 20 hours TCFP training per firefighter	20	20	20	20	20
Provide a minimum of 36 hours TDH EMS training per firefighter	36	36	36	36	36
Provide training to ensure operational readiness of specialized rescue operations	24	24	24	24	24
Provide leadership class hours for current and future officers	24	128	128	128	128

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$132,615	\$135,120	\$144,653	\$144,635	\$149,154	\$4,501	3%
SALARIES OVERTIME	\$18,289	\$13,905	\$6,000	\$6,000	\$6,000	\$0	0%
CERTIFICATION PAY	\$938	\$1,144	\$1,144	\$1,320	\$1,320	\$176	15%
TMRS BENEFITS	\$29,412	\$30,642	\$30,342	\$30,533	\$31,435	\$1,093	4%
MEDICARE	\$2,167	\$2,134	\$2,184	\$2,219	\$2,284	\$100	5%
SALARIES LONGEVITY	\$860	\$908	\$916	\$1,012	\$1,012	\$96	10%
SALARIES SICK LEAVE BUYBACK	\$2,526	\$2,782	\$2,782	\$2,782	\$2,782	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$186,806</b>	<b>\$186,635</b>	<b>\$188,021</b>	<b>\$188,501</b>	<b>\$193,987</b>	<b>\$5,966</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$5,581	\$13,195	\$14,500	\$14,500	\$15,500	\$1,000	7%
CLOTHING SUPPLIES	\$922	\$1,334	\$0	\$0	\$0	\$0	-
APPARATUS & TOOLS	\$1,100	\$3,363	\$1,000	\$2,500	\$1,000	\$0	0%
FURNITURE & FIXTURES	\$0	\$618	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$2,829	\$0	\$2,500	\$2,500	\$3,500	\$1,000	40%
<b>SUPPLIES TOTAL</b>	<b>\$10,431</b>	<b>\$18,511</b>	<b>\$18,000</b>	<b>\$19,500</b>	<b>\$20,000</b>	<b>\$2,000</b>	<b>11%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$79,370	\$77,846	\$86,065	\$86,065	\$97,210	\$11,145	13%
PROFESSIONAL SERVICES	\$17,500	\$17,473	\$38,500	\$38,500	\$36,500	(\$2,000)	(5%)
SOFTWARE COMPUTER SUBSCRIPTION	\$15,495	\$27,269	\$28,800	\$29,503	\$32,000	\$3,200	11%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$112,365</b>	<b>\$122,587</b>	<b>\$153,365</b>	<b>\$154,068</b>	<b>\$165,710</b>	<b>\$12,345</b>	<b>8%</b>
<b>EXPENSES TOTAL</b>	<b>\$309,602</b>	<b>\$327,733</b>	<b>\$359,386</b>	<b>\$362,069</b>	<b>\$379,697</b>	<b>\$20,311</b>	<b>6%</b>

Fire Department

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# FIRE - EMERGENCY MANAGEMENT

FY2025-26  
ADOPTED OPERATING BUDGET  
100-250-254



## DIVISION DESCRIPTION

The Fire Emergency Management Division’s mission is to ensure the safety and well-being of all our residents and visitors through comprehensive and proactive emergency management strategies. Their commitment is rooted in the principle that effective emergency management is a collaborative effort, engaging every level of our community from local authorities to individual citizens. The division mission embodies a holistic approach to emergency management, incorporating the critical mission areas of prevention, protection, mitigation, response, and recovery.

## FY25 DIVISION ACCOMPLISHMENTS

- Managed the Emergency Management Program for All-Hazards.
- Worked to increase awareness and implemented additional Departments into the NIMS system.
- Maintained and rewrote several of the Operations Plans and Annexes.
- Successfully facilitated multiple events and festivals.
- Implemented Civic Ready to replace Code Red.

## FY26 DIVISION GOALS AND OBJECTIVES

- Maintain a comprehensive Emergency Management Program that prepares for, responds to, recovers from, and mitigates threats and hazards posing the greatest risk.
- Enhance public preparedness through community outreach, citizen engagement, and print or social media.
- Coordinate the implementation of the National Incident Management System (NIMS).
- Maintain an approved Emergency Operations Plan and Functional Annexes.
- Facilitates festival and event public safety planning, coordination, and response efforts.
- Ensure the operational readiness of alert and warning systems (Outdoor Warning System and Civic Ready).

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of public education and outreach events	3	6	10	10	10
Number of preparedness publications	10	25	25	30	30
Implement training and exercise plan	100%	100%	100%	100%	100%
Maintenance of the Emergency Management Plan	100%	100%	100%	100%	100%
Monitor and test warning sirens	100%	100%	100%	100%	100%
Festival or event supported (Event Action Plan and/or EOC Activation)	7	6	6	6	6

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$96,928	\$102,218	\$106,918	\$108,053	\$111,355	\$4,437	4%
SALARIES OVERTIME	\$1,615	\$256	\$2,000	\$2,000	\$2,000	\$0	0%
TMRS BENEFITS	\$18,698	\$20,436	\$21,936	\$22,017	\$22,676	\$740	3%
MEDICARE	\$1,413	\$1,471	\$1,579	\$1,600	\$1,648	\$69	4%
SALARIES LONGEVITY	\$100	\$148	\$156	\$252	\$252	\$96	62%
SALARIES SICK LEAVE BUYBACK	\$0	\$0	\$2,056	\$2,056	\$2,056	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$118,753</b>	<b>\$124,529</b>	<b>\$134,645</b>	<b>\$135,978</b>	<b>\$139,987</b>	<b>\$5,342</b>	<b>4%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$3,013	\$276	\$6,850	\$6,850	\$4,350	(\$2,500)	(36%)
CLOTHING SUPPLIES	\$0	\$179	\$1,000	\$1,000	\$1,000	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$0	\$0	\$1,000	\$1,000	\$1,000	\$0	0%
APPARATUS & TOOLS	\$394	\$0	\$1,500	\$5,728	\$1,500	\$0	0%
MOTOR VEHICLE SUPPLIES	\$492	\$465	\$3,900	\$500	\$500	(\$3,400)	(87%)
COMPUTER EQUIPMENT & SUPPLIES	\$0	\$0	\$3,500	\$7,000	\$6,000	\$2,500	71%
<b>SUPPLIES TOTAL</b>	<b>\$3,900</b>	<b>\$920</b>	<b>\$17,750</b>	<b>\$22,078</b>	<b>\$14,350</b>	<b>(\$3,400)</b>	<b>(19%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$2,658	\$3,500	\$16,700	\$13,200	\$16,500	(\$200)	(1%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$2,658</b>	<b>\$3,500</b>	<b>\$16,700</b>	<b>\$13,200</b>	<b>\$16,500</b>	<b>(\$200)</b>	<b>(1%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$5,698	\$6,304	\$12,000	\$12,000	\$12,000	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$10,996	\$7,749	\$10,250	\$10,250	\$10,250	\$0	0%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$16,694</b>	<b>\$14,053</b>	<b>\$22,250</b>	<b>\$22,250</b>	<b>\$22,250</b>	<b>\$0</b>	<b>0%</b>
<b>EXPENSES TOTAL</b>	<b>\$142,004</b>	<b>\$143,002</b>	<b>\$191,345</b>	<b>\$193,506</b>	<b>\$193,087</b>	<b>\$1,742</b>	<b>1%</b>

Fire Department

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# FIRE - EMERGENCY MEDICAL SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-250-255



## DIVISION DESCRIPTION

The Fire Emergency Medical Services Division manages all aspects of EMS delivery for the fire department and Field Training Paramedic program to ensure all new paramedics are appropriately trained. It is also responsible for ensuring compliance with all Texas Department of State Health Services rules and regulations and works together with Assistant Chief of Support, Planning, and Administration to ensure all EMS contracts are administered.

## FY25 DIVISION ACCOMPLISHMENTS

- Managed all aspects of EMS delivery for the fire department
- Managed the Field Training Paramedic program to ensure all new paramedics were appropriately trained and prepared to respond to calls for service
- Ensured compliance with all Texas Department of State Health Services rules and regulations.
- Worked with Assistant Chief of Support, Planning, and Administration to ensure all EMS contracts were administered.

## FY26 DIVISION GOALS AND OBJECTIVES

- Manage all aspects of EMS delivery for the fire department.
- Manage the Field Training Paramedic program to ensure all new paramedics are appropriately trained.
- Ensure compliance with all Texas Department of State Health Services rules and regulations.
- Work with the Assistant Chief of Support, Planning and Administration to ensure all EMS contracts are administered.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Perform 12-lead EKG on appropriate patients within 10 minutes of contact	93%	94%	95%	95%	95%
Turnout times and response times in accordance to NFPA 1710	92%	92%	90%	90%	90%
Scene time < 20 minutes on all transported patients	91%	87%	85%	85%	88%

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$249,463	\$253,138	\$266,023	\$271,951	\$280,290	\$14,267	5%
SALARIES OVERTIME	\$15,910	\$11,516	\$6,000	\$6,000	\$6,000	\$0	0%
CERTIFICATION PAY	\$2,464	\$2,464	\$2,464	\$2,640	\$2,640	\$176	7%
TMRS BENEFITS	\$51,963	\$54,580	\$54,785	\$56,426	\$58,091	\$3,306	6%
MEDICARE	\$3,887	\$3,886	\$3,944	\$4,100	\$4,220	\$276	7%
SALARIES LONGEVITY	\$1,800	\$1,896	\$1,912	\$2,104	\$2,104	\$192	10%
SALARIES SICK LEAVE BUYBACK	\$4,698	\$5,230	\$5,115	\$5,115	\$5,115	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$330,184</b>	<b>\$332,710</b>	<b>\$340,243</b>	<b>\$348,336</b>	<b>\$358,460</b>	<b>\$18,217</b>	<b>5%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$3,437	\$1,495	\$6,000	\$6,000	\$6,000	\$0	0%
EMS SUPPLIES	\$133,827	\$144,889	\$134,500	\$134,500	\$136,450	\$1,950	1%
POSTAGE & RELATED EXPENSES	\$1,029	\$320	\$1,000	\$1,000	\$1,000	\$0	0%
COMPUTER EQUIPMENT & SUPPLIES	\$8,078	\$8,691	\$1,000	\$2,000	\$11,700	\$10,700	1,070%
<b>SUPPLIES TOTAL</b>	<b>\$146,371</b>	<b>\$155,395</b>	<b>\$142,500</b>	<b>\$143,500</b>	<b>\$155,150</b>	<b>\$12,650</b>	<b>9%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$49,942	\$665	\$5,000	\$5,000	\$5,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$49,942</b>	<b>\$665</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$26,781	\$26,774	\$82,100	\$82,100	\$82,100	\$0	0%
EMS PROFESSIONAL FEES	\$180,955	\$225,056	\$139,500	\$139,500	\$140,600	\$1,100	1%
PROFESSIONAL SERVICES	\$2,485	\$3,885	\$12,000	\$12,000	\$12,000	\$0	0%
PUBLICATIONS & NOTICES	\$0	\$0	\$100	\$0	\$0	(\$100)	(100%)
LEASES & RENTALS	\$0	\$0	\$392,000	\$392,202	\$393,862	\$1,862	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$31,112	\$40,925	\$39,800	\$39,800	\$41,600	\$1,800	5%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$241,332</b>	<b>\$296,640</b>	<b>\$665,500</b>	<b>\$665,602</b>	<b>\$670,162</b>	<b>\$4,662</b>	<b>1%</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$10,103	\$0	\$0	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$10,103</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$767,829</b>	<b>\$795,512</b>	<b>\$1,153,243</b>	<b>\$1,162,438</b>	<b>\$1,188,772</b>	<b>\$35,529</b>	<b>3%</b>

Fire Department

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# PARKS & RECREATION

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300



## FOCUS AREA(S)

High Service Levels/Quality of Life, Infrastructure

## DEPARTMENT DESCRIPTION

The Parks and Recreation Department is responsible for maintaining the City's parks, lake parks, recreational programs, and special events specific to its operations. The team consistently embodies their mantra of promoting outdoor play, community engagement in beautification projects, and physical fitness for optimal mental and physical health. The Parks and Recreation Department encompasses various divisions within the General Fund, including Administration, Active Adults, Maintenance, Community Events, Aquatics, Athletic Programs, Recreation Programs, The REC, Therapeutic Recreation, and the Hospitality Division.

## MISSION STATEMENT

To enhance the quality of life for the citizens of Grapevine through the stewardship of our natural resources and the responsive provision of quality leisure opportunities.

## FY25 DEPARTMENT ACCOMPLISHMENTS

Accomplishments are tracked within each division as they represent the collective achievements for the department.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Ensure all people have access to parks and programs.
- Take a proactive approach for patron, staff, and resource protection.
- Provide development opportunities and resources for team members to foster a culture of excellence.
- Enhance stewardship of natural resources.
- Strive for the responsive and responsible provision of leisure opportunities.
- Deliver quality parks, services, and programs.

## EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	
<b>Expenses</b>							
ADMINISTRATION	\$1,074,757	\$1,048,895	\$1,490,603	\$1,352,160	\$1,349,889	(\$140,714)	(9%)
ACTIVE ADULTS	\$637,781	\$659,423	\$753,886	\$639,585	\$672,281	(\$81,605)	(11%)
PARK MAINTENANCE	\$5,845,801	\$6,715,153	\$6,612,980	\$6,949,082	\$6,918,025	\$305,045	5%
COMMUNITY EVENTS	\$524,638	\$664,917	\$757,796	\$566,982	\$806,664	\$48,868	6%
AQUATICS	\$1,641,435	\$1,710,687	\$1,720,201	\$1,757,927	\$1,768,770	\$48,569	3%
ATHLETIC PROGRAMS	\$647,085	\$722,804	\$772,796	\$754,783	\$769,969	(\$2,827)	0%
RECREATION PROGRAMS	\$792,832	\$915,333	\$784,618	\$823,219	\$789,458	\$4,840	1%
THE REC	\$1,761,051	\$1,739,530	\$2,005,463	\$1,825,499	\$1,923,327	(\$82,136)	(4%)
HOSPITALITY SERVICES	\$626,563	\$661,837	\$620,244	\$666,925	\$684,537	\$64,293	10%
<b>EXPENSES TOTAL</b>	<b>\$13,551,943</b>	<b>\$14,838,579</b>	<b>\$15,518,587</b>	<b>\$15,336,162</b>	<b>\$15,682,920</b>	<b>\$164,333</b>	<b>1%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ACTIVE ADULT SUPERVISOR	1	1	1	1	1
ADMINISTRATIVE MANAGER	1	1	1	1	1
AQUATIC MAINTENANCE TECHNICIAN	1	1	1	1	1
AQUATICS SUPERVISOR	1	1	1	1	1
ASSISTANT PARKS MANAGER	1	1	1	1	1
ATHLETICS & HOSPITALITY MANAGER	1	1	1	1	1
ATHLETICS GROUNDSKEEPER	1	1	1	1	1
ATHLETICS SUPERVISOR	1	1	1	1	1
COMMUNITY EVENTS SUPERVISOR	1	1	1	1	1
CONTRACT COMPLIANCE TECHNICIAN	1	1	1	1	1
CREW LEADER - PARKS	1	1	1	1	1
DEPUTY DIRECTOR OF PARKS & RECREATION	1	1	1	1	1
DIRECTOR OF PARKS & RECREATION	1	1	1	1	1
EQUIPMENT OPERATOR I - PARKS	1	1	1	1	1
EVENT PRODUCTION MANAGER	1	1	1	1	1
FOREMAN - PARKS	3	3	3	3	3
HORTICULTURALIST	1	1	1	1	1
HOSPITALITY SUPERVISOR	1	1	1	1	1
IRRIGATION TECHNICIAN I	1	1	1	1	1
IRRIGATION TECHNICIAN II	3	3	3	3	3
LEAD LIFEGUARD	3	3	3	3	3
MARKETING MANAGER	1	1	1	1	1
PARD PLANNING MANAGER	1	1	1	1	1
PARKS CREW WORKER	2	2	2	2	2
PARKS MANAGER	1	1	1	1	1
PLANNER II PARKS	1	1	1	1	1
RECREATION COORDINATOR	16	16	16	15	15
RECREATION MANAGER	1	1	1	1	1
RESERVATION SUPERVISOR	1	1	1	1	1
SENIOR FOREMAN - PARKS	1	1	1	1	1
SKILLED TRADES TECHNICIAN I - PARKS	3	3	3	3	3
THERAPEUTIC RECREATION SUPERVISOR	1	1	1	1	1
VOLUNTEER SERVICES AND BEAUTIFICATION MANAGER	1	1	1	1	1
<b>FTE</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>56</b>	<b>56</b>

Administration

Active Adults

Park Maintenance

Community Events

Aquatics

Athletic Programs

Recreation Programs

The REC

Hospitality

# PARKS & RECREATION - ADMINISTRATION

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-300



## DIVISION DESCRIPTION

The Parks and Recreation Administration is responsible for optimizing resources and budget to maximize citizen engagement with parks and leisure services in Grapevine. The division promotes opportunities in health and wellness, education, conservation, and lifelong learning for all ages and abilities through digital media. It also strives to be the premier Parks and Recreation Department in the State of Texas by leveraging all available resources and building strong relationships with community partners and sponsors. The division offers cultural awareness programs, environmental education, and stewardship opportunities for residents of all ages.

## FY25 DIVISION ACCOMPLISHMENTS

- Completed Phase 1 of the Performance and Utilization Analysis for The REC and began Phase 2, which includes concept design.
- Received approval in the FY25 budget to complete a Comprehensive Master Plan for the Parks and Recreation Department.
- Began median enhancements throughout the City, including Phases 6 and 7 of the Green Ribbon projects, and reclassified a position to create a compliance technician for quality control.
- Continued to evolve the Litter Ends with Us campaign to address litter concerns and raise awareness in Grapevine.
- Partnered with MUSCO to make Oak Grove Baseball a test site for AI umpiring technology.
- Started Phase 1 construction of Settlers Park.
- Initiated restoration efforts from the TRA project.
- Achieved a 40% increase in attendance for the environmental lecture series (Eco Talks).
- Received a \$42,680 solid waste grant from NCTCOG.

## FY26 DIVISION GOALS AND OBJECTIVES

- Optimize resources and budget to maximize citizen exposure to parks and leisure services in Grapevine.
- Promote the Department's opportunities in health and wellness, education, conservation, and lifelong learning through digital media to all ages and abilities.
- Employ all available resources to become the premier Parks and Recreation Department in the State of Texas.
- Build relationships with community partners and sponsors to provide opportunities for cultural awareness, environmental education, and stewardship for residents of all ages.
- Pursue grants that support the mission of the Department.
- Host environmental education events, lectures, tours, and workshops for the community.
- Provide impactful and engaging volunteer opportunities that advance the Department's mission.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Sponsorship dollars secured	\$42,922	\$129,298	\$50,000	\$135,000	\$100,000
Social media posts	3,362	1,421	3,000	1,200	3,000
Engagements	208,545	36,238	200,000	40,000	200,000
Website visitors	411,701	362,525	485,000	375,000	375,000
Number of Community Input/Engagement Sessions	3	2	4	8	6
Social media followers added/total followers	5,267/46,306	2,292/36,238	3,000/50,000	3,500/43,064	3,500/50,000
Citizen request forms received /responded to in 24 hours	102	67	75	60	60
Grant dollars sought	47,548	515,000	500,000	500,000	250,000
Grant dollars awarded	42,681	-	500,000	750,000	250,000
Volunteer hours	72,852	92,591	78,000	95,000	90,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$484,924	\$512,783	\$542,031	\$550,268	\$566,776	\$24,745	5%
SALARIES PART TIME	\$0	\$136	\$0	\$0	\$0	\$0	-
PARS BENEFITS	\$0	\$2	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$95,442	\$106,050	\$109,165	\$110,313	\$113,608	\$4,443	4%
MEDICARE	\$7,151	\$7,566	\$7,859	\$8,014	\$8,254	\$395	5%
SALARIES LONGEVITY	\$2,780	\$2,924	\$2,948	\$2,400	\$2,400	(\$548)	(19%)
SALARIES SICK LEAVE BUYBACK	\$9,736	\$10,363	\$10,424	\$10,424	\$10,424	\$0	0%
CAR ALLOWANCE	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
PHONE ALLOWANCE	\$2,160	\$2,220	\$2,160	\$1,440	\$1,440	(\$720)	(33%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$606,392</b>	<b>\$646,243</b>	<b>\$678,787</b>	<b>\$687,059</b>	<b>\$707,102</b>	<b>\$28,315</b>	<b>4%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$41,765	\$34,875	\$65,000	\$35,000	\$45,000	(\$20,000)	(31%)
CLOTHING SUPPLIES	\$82	\$1,328	\$3,000	\$3,000	\$3,000	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$128	\$1,040	\$3,500	\$3,500	\$3,500	\$0	0%
POSTAGE & RELATED EXPENSES	\$807	\$486	\$1,500	\$500	\$1,500	\$0	0%
APPARATUS & TOOLS	\$0	\$26	\$9,500	\$8,500	\$9,500	\$0	0%
FURNITURE & FIXTURES	\$518	\$1,396	\$0	\$2,000	\$2,000	\$2,000	-
COMPUTER EQUIPMENT & SUPPLIES	\$2,058	\$2,144	\$0	\$5,000	\$5,000	\$5,000	-
<b>SUPPLIES TOTAL</b>	<b>\$45,357</b>	<b>\$41,296</b>	<b>\$82,500</b>	<b>\$57,500</b>	<b>\$69,500</b>	<b>(\$13,000)</b>	<b>(16%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$2,665	\$41	\$0	\$2,000	\$2,000	\$2,000	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$2,665</b>	<b>\$41</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$22,174	\$25,705	\$17,000	\$34,000	\$34,000	\$17,000	100%
UTILITIES	\$28,277	\$30,323	\$45,000	\$40,001	\$40,000	(\$5,000)	(11%)
FINANCIAL SERVICES FEES	\$151,048	\$139,525	\$150,000	\$145,000	\$150,000	\$0	0%
PROFESSIONAL SERVICES	\$196,204	\$149,581	\$490,316	\$350,000	\$287,000	(\$203,316)	(41%)
PUBLICATIONS & NOTICES	\$9,454	\$2,278	\$0	\$1,500	\$2,500	\$2,500	-
RECREATION CONTRACT SERVICES	\$1,518	\$170	\$12,000	\$10,000	\$12,000	\$0	0%
LEASES & RENTALS	\$0	\$1,166	\$0	\$0	\$0	\$0	-
MISCELLANEOUS EXPENDITURES	(\$1,187)	\$0	\$0	\$0	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$12,535	\$12,096	\$15,000	\$25,000	\$45,787	\$30,787	205%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$420,022</b>	<b>\$360,844</b>	<b>\$729,316</b>	<b>\$605,501</b>	<b>\$571,287</b>	<b>(\$158,029)</b>	<b>(22%)</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$320	\$471	\$0	\$100	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$320</b>	<b>\$471</b>	<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$1,074,757</b>	<b>\$1,048,895</b>	<b>\$1,490,603</b>	<b>\$1,352,160</b>	<b>\$1,349,889</b>	<b>(\$140,714)</b>	<b>(9%)</b>

Parks & Recreation Department

# PARKS & RECREATION - ACTIVE ADULTS

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-301



## DIVISION DESCRIPTION

The Parks and Recreation Active Adults Division provides individuals aged 55 and better with relevant programs, field trips, classes, and events that cater to generational differences in interest and abilities within this demographic. The division is dedicated to fostering community, enhancing quality of life, and supporting independence for Active Adults in the City of Grapevine. Additionally, the division works to build relationships with community partners who share an interest in cultivating current and future services for Active Adults.

## FY25 DIVISION ACCOMPLISHMENTS

- Organized and hosted a Veteran's Day Lunch event featuring the Senior Chorus and served lunch to over 100 participants in honor of our veterans.
- Welcomed 200 seniors for our annual Holiday gathering at DFW Hilton Austin Ranch.
- Hosted our amazing Volunteer Brunch to recognize and appreciate our dedicated volunteers, many of whom received awards for their outstanding service.
- Hosted a Casino Day with over 50 participants in a fun-filled casino-themed afternoon packed with games, laughter, and lively social interaction.
- Developed and rolled out a new Bus Driver Standard Operating Procedure (SOP) and Bus Rider Policy to enhance safety, consistency, and service quality.
- Collaborated with several community organizations—including DFW Hilton, Collette Vacations, Metroport Meals on Wheels, and the Young Men's Service League—to enrich the quality of life and foster stronger social connections for our Active Adult community.
- Expanded Field Trip Offerings by broadening our travel opportunities to include longer-distance destinations such as Canton, Waco, and WinStar, providing members with more diverse and engaging experiences.

## FY26 DIVISION GOALS AND OBJECTIVES

- Continue to provide relevant programs, field trips, classes, and events for individuals aged 55 and better, considering generational differences in interests and abilities.
- Foster a sense of community, enhance quality of life, and support independence for Active Adults in the City of Grapevine.
- Strengthen relationships with community partners to cultivate current and future services for Active Adults.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Customer surveys completed / satisfaction rate	128/96%	282/95%	350/95%	320/96%	325/95%
Number of special events, classes and programs offered	692/687	733/725	875/870	740/730	750/740
Average number of daily riders in city vehicles	21	21	25	20	21
Senior Mover trips requested / provided	97/94	75/73	110/105	41/41	65/60
Persons registered for Active Adult programs	8,000	15,387	9,500	15,000	15,000
Average number of daily meals delivered/served	46	47	50	51	53
Volunteer hours worked	2,279	3,284	2,000	3,000	3,200
Participants in Active Adults aquatic fitness	1,900	1,555	1,920	1,800	1,900
Number of Active Adult members	1,217	1,234	1,400	1,300	1,350
Number of Silver Sneakers / Silver & Fit passes	2,353	1,251	2,500	1,475	1,500

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$365,939	\$388,789	\$432,730	\$358,058	\$370,660	(\$62,070)	(14%)
SALARIES OVERTIME	\$11,903	\$12,546	\$8,000	\$8,000	\$8,000	\$0	0%
SALARIES PART TIME	\$59,118	\$62,272	\$54,000	\$54,000	\$54,000	\$0	0%
PARS BENEFITS	\$769	\$810	\$702	\$702	\$724	\$22	3%
TMRS BENEFITS	\$72,333	\$80,191	\$88,763	\$73,241	\$75,433	(\$13,330)	(15%)
MEDICARE	\$6,213	\$6,588	\$7,174	\$6,104	\$6,287	(\$887)	(12%)
SALARIES LONGEVITY	\$1,030	\$981	\$1,220	\$880	\$880	(\$340)	(28%)
SALARIES SICK LEAVE BUYBACK	\$3,532	\$1,456	\$8,322	\$8,322	\$8,322	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$520,837</b>	<b>\$553,633</b>	<b>\$600,911</b>	<b>\$509,307</b>	<b>\$524,306</b>	<b>(\$76,605)</b>	<b>(13%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$28,296	\$18,767	\$43,400	\$29,000	\$44,375	\$975	2%
CLOTHING SUPPLIES	\$1,428	\$1,471	\$1,500	\$1,400	\$1,500	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$19,127	\$14,308	\$26,000	\$18,000	\$30,000	\$4,000	15%
POSTAGE & RELATED EXPENSES	\$0	\$0	\$3,000	\$100	\$100	(\$2,900)	(97%)
APPARATUS & TOOLS	\$866	\$766	\$5,200	\$1,500	\$2,700	(\$2,500)	(48%)
MOTOR VEHICLE SUPPLIES	\$6,062	\$6,750	\$13,500	\$8,500	\$8,500	(\$5,000)	(37%)
FURNITURE & FIXTURES	\$1,087	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$0	\$1,049	\$2,000	\$1,700	\$2,000	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$56,867</b>	<b>\$43,112</b>	<b>\$94,600</b>	<b>\$60,200</b>	<b>\$89,175</b>	<b>(\$5,425)</b>	<b>(6%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$178	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$178</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$4,513	\$1,766	\$6,475	\$6,400	\$5,000	(\$1,475)	(23%)
PROFESSIONAL SERVICES	\$6,436	\$7,812	\$8,500	\$8,500	\$8,500	\$0	0%
RECREATION CONTRACT SERVICES	\$45,851	\$51,449	\$40,000	\$52,000	\$40,000	\$0	0%
LEASES & RENTALS	\$3,278	\$1,650	\$3,400	\$3,000	\$3,493	\$93	3%
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$0	\$0	\$0	\$1,807	\$1,807	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$60,077</b>	<b>\$62,678</b>	<b>\$58,375</b>	<b>\$69,900</b>	<b>\$58,800</b>	<b>\$425</b>	<b>1%</b>
<b>EXPENSES TOTAL</b>	<b>\$637,781</b>	<b>\$659,423</b>	<b>\$753,886</b>	<b>\$639,585</b>	<b>\$672,281</b>	<b>(\$81,605)</b>	<b>(11%)</b>

Parks & Recreation Department

OpenGov

GrapevineTexas.gov

# PARKS & RECREATION - PARK MAINTENANCE

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-302



## DIVISION DESCRIPTION

The Parks and Recreation Maintenance Division is responsible for ensuring well-maintained, safe, age-appropriate, and ADA-accessible playgrounds, fields, and recreation areas for people of all ages to enjoy. The division also seeks grants to develop and maintain sustainable landscaping and medians that contribute to the beautification of parks, roadways, and facilities. Additionally, the division hosts environmental educational opportunities such as events, lectures, tours, and workshops for the community, while offering impactful and engaging volunteer opportunities that advance the department's mission. The division actively pursues partnerships and sponsorships to promote and support environmental stewardship within the community.

## FY25 DIVISION ACCOMPLISHMENTS

- Completed restoration throughout Bear Creek trail due to the TRA pipeline project.
- Added rooftop lights to the City network for better control and cohesion.
- Replaced both irrigation system pumps at Oak Grove.
- Replaced the Heritage Park playground.
- Assisted Lake Parks with the removal of pipe rails and boulder replacement along the Lake Park roadways and park areas.
- Replaced the Town Square turf and installed infrastructure for Christmas and communication needs.
- Added ten new controllers to the irrigation CIS.

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide well-maintained, safe, age-appropriate, ADA-accessible playgrounds, fields, and recreation areas for people of all ages to use for recreation and leisure.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Total acres maintained	1,727	1,727	1,727	1,727	1,727
Total acres under irrigation	150	150	150	150	150
Playgrounds maintained	32	32	33	33	33
Number of Adopt-an-Area Participants	81	81	75	75	80

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$1,244,076	\$1,456,965	\$1,670,108	\$1,704,522	\$1,758,447	\$88,339	5%
SALARIES OVERTIME	\$72,934	\$85,733	\$75,000	\$75,000	\$75,000	\$0	0%
SALARIES PART TIME	\$12,402	\$18,019	\$18,000	\$18,000	\$18,000	\$0	0%
WAGES CONTRACT LABOR	\$49,757	\$115,911	\$80,000	\$80,000	\$80,000	\$0	0%
CERTIFICATION PAY	\$50	\$0	\$0	\$0	\$0	\$0	-
PARS BENEFITS	\$160	\$238	\$234	\$234	\$242	\$8	3%
TMRS BENEFITS	\$255,395	\$313,903	\$351,465	\$357,305	\$367,960	\$16,495	5%
MEDICARE	\$19,175	\$22,494	\$25,565	\$26,218	\$27,000	\$1,435	6%
SALARIES LONGEVITY	\$8,797	\$9,227	\$9,372	\$10,580	\$10,580	\$1,208	13%
SALARIES SICK LEAVE BUYBACK	\$19,349	\$19,133	\$32,116	\$32,116	\$32,116	\$0	0%
PHONE ALLOWANCE	\$4,080	\$4,440	\$4,320	\$5,580	\$5,580	\$1,260	29%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,686,175</b>	<b>\$2,046,064</b>	<b>\$2,266,180</b>	<b>\$2,309,555</b>	<b>\$2,374,925</b>	<b>\$108,745</b>	<b>5%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$17,617	\$16,212	\$22,000	\$22,000	\$22,000	\$0	0%
GROUNDS MAINTENANCE	\$98,486	\$129,338	\$125,000	\$125,000	\$125,000	\$0	0%
CLOTHING SUPPLIES	\$8,169	\$11,528	\$9,000	\$10,000	\$10,000	\$1,000	11%
EDUCATION/RECREATION SUPPLIES	\$187	\$2,151	\$8,200	\$8,200	\$0	(\$8,200)	(100%)
APPARATUS & TOOLS	\$22,136	\$12,046	\$22,100	\$22,100	\$22,100	\$0	0%
MOTOR VEHICLE SUPPLIES	\$41,072	\$49,612	\$42,000	\$45,000	\$51,000	\$9,000	21%
FURNITURE & FIXTURES	\$17,664	\$2,721	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$13,593	\$3,757	\$0	\$3,045	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$218,925</b>	<b>\$227,366</b>	<b>\$228,300</b>	<b>\$235,345</b>	<b>\$230,100</b>	<b>\$1,800</b>	<b>1%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$28,036	\$544	\$0	\$0	\$0	\$0	-
RECREATION FACILITIES MAINT	\$122,078	\$213,528	\$200,000	\$200,000	\$200,000	\$0	0%
MOTOR VEHICLE MAINTENANCE	\$503	\$40	\$0	\$0	\$0	\$0	-
MISC EQUIPMENT MAINTENANCE	\$9,295	\$9,167	\$3,500	\$12,500	\$10,000	\$6,500	186%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$159,912</b>	<b>\$223,280</b>	<b>\$203,500</b>	<b>\$212,500</b>	<b>\$210,000</b>	<b>\$6,500</b>	<b>3%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$13,277	\$14,740	\$15,000	\$15,000	\$15,000	\$0	0%
UTILITIES	\$919,221	\$928,909	\$950,000	\$950,000	\$950,000	\$0	0%
PROFESSIONAL SERVICES	\$2,565,343	\$3,072,707	\$2,900,000	\$1,000,000	\$130,000	(\$2,770,000)	(96%)
PUBLICATIONS & NOTICES	\$478	\$259	\$0	\$0	\$0	\$0	-
LEASES & RENTALS	\$59,625	\$72,101	\$50,000	\$65,000	\$65,000	\$15,000	30%
SOFTWARE COMPUTER SUBSCRIPTION	\$18,462	\$27,010	\$0	\$0	\$0	\$0	-
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$1,845,000	\$2,480,000	\$2,480,000	-
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$220,000	\$455,000	\$455,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$3,576,408</b>	<b>\$4,115,726</b>	<b>\$3,915,000</b>	<b>\$4,095,000</b>	<b>\$4,095,000</b>	<b>\$180,000</b>	<b>5%</b>
<b>CAPITAL OUTLAY</b>							
IMPROVEMENTS OTHER THAN BLDGS	\$171,541	\$102,718	\$0	\$74,198	\$0	\$0	-

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
MACHINERY & EQUIPMENT	\$32,841	\$0	\$0	\$22,484	\$8,000	\$8,000	-
CAPITAL OUTLAY TOTAL	\$204,381	\$102,718	\$0	\$96,682	\$8,000	\$8,000	-
EXPENSES TOTAL	\$5,845,801	\$6,715,153	\$6,612,980	\$6,949,082	\$6,918,025	\$305,045	5%

Parks & Recreation Department

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# PARKS & RECREATION - COMMUNITY EVENTS



FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-303

## DIVISION DESCRIPTION

The Community Events Division within the Parks and Recreation Department is responsible for offering smaller community-based events and site-specific events at various parks and locations to ensure all people have access to our programs. The division coordinates Christmas event experiences for the City of Grapevine to expand leisure opportunities and provide a high-quality event experience for all participants. Additionally, the division organizes recreation and community events aimed at enhancing the quality of life in Grapevine.

## FY25 DIVISION ACCOMPLISHMENTS

- Streamlined the Facility Rentals program by creating a comprehensive staff handbook, finalizing policy updates, and increasing rental bookings at the Vine Arts & Events Center.
- Expanded class offerings at the Vine Arts & Events Center, introducing non-cooking topics such as music and other art mediums, and bringing on three contract instructors for these categories.
- In addition to the three sessions of Grapevine Pop N Play, successfully implemented *Total Eclipse of the Park* for the solar eclipse event.
- Led the annual CAPRA reaccreditation process for PARD.
- Hosted one of the most successful *Carol of Lights* Christmas events for the City of Grapevine.
- Successfully hosted 10 annual events, introduced two new events, and supported other divisions in hosting six additional events.
- Moved the reservation process online for rentals at The REC of Grapevine, outdoor pavilions, and outdoor pools, streamlining processes both internally and externally.

## FY26 DIVISION GOALS AND OBJECTIVES

- Offer high-quality, ticketed events that enhance family connections and provide positive recreation opportunities.
- Coordinate numerous non-ticketed events that offer free opportunities for the community to engage in programs that enhance quality of life.
- Foster and maintain various community partnerships that increase visibility in the community and help offset event costs.
- Manage a robust reservation program for rentable spaces, allowing residents and visitors to host a wide variety of parties and events.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Total community events participation	51,946	75,000	75,000	70,000	70,000
Number of surveys / customer satisfaction rate	478/95%	568/94%	600/96%	650/97%	700/97%
Total number of paid community events offered / Total events that made	6/6	6/6	6/6	6/6	6/6
Total number of free community events offered / Total events that made	5/5	8/8	6/6	9/9	9/9
Percentage of residents at ticketed events	69%	67%	68%	67%	67%
Percentage of people who would recommend this event to someone else	96%	97%	97%	97%	97%
Indoor facility rentals/total hours rented	1,409/3,683	1,477/4,786	1,600/4,200	1,550/4,800	1,600/4,800
Park pavilion rentals/total hours rented	667/3,393	610/3,042	500/2,800	580/3,000	600/3,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$194,825	\$205,714	\$219,344	\$234,604	\$243,593	\$24,249	11%
SALARIES OVERTIME	\$34,118	\$38,118	\$30,000	\$30,000	\$30,000	\$0	0%
SALARIES PART TIME	\$22,077	\$44,110	\$35,000	\$35,000	\$35,000	\$0	0%
WAGES CONTRACT LABOR	\$0	\$0	\$0	\$17,000	\$0	\$0	-
PARS BENEFITS	\$285	\$574	\$455	\$455	\$469	\$14	3%
TMRS BENEFITS	\$43,875	\$48,813	\$50,218	\$52,993	\$54,578	\$4,360	9%
MEDICARE	\$3,665	\$4,161	\$4,123	\$4,358	\$4,488	\$365	9%
SALARIES LONGEVITY	\$424	\$676	\$592	\$892	\$892	\$300	51%
SALARIES SICK LEAVE BUYBACK	\$2,175	\$1,120	\$4,219	\$4,219	\$4,219	\$0	0%
PHONE ALLOWANCE	\$720	\$900	\$720	\$2,100	\$2,100	\$1,380	192%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$302,163</b>	<b>\$344,186</b>	<b>\$344,671</b>	<b>\$381,621</b>	<b>\$375,339</b>	<b>\$30,668</b>	<b>9%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$16,423	\$15,146	\$24,000	\$16,000	\$12,000	(\$12,000)	(50%)
GROUND MAINTENANCE	\$175	\$749	\$0	\$0	\$0	\$0	-
CLOTHING SUPPLIES	\$1,779	\$1,322	\$1,500	\$1,500	\$1,500	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$21,730	\$36,845	\$27,800	\$26,000	\$45,000	\$17,200	62%
POSTAGE & RELATED EXPENSES	\$0	\$0	\$25	\$25	\$0	(\$25)	(100%)
APPARATUS & TOOLS	\$577	\$2,678	\$1,500	\$3,700	\$4,000	\$2,500	167%
MOTOR VEHICLE SUPPLIES	\$2,455	\$5,954	\$4,500	\$5,500	\$6,500	\$2,000	44%
FURNITURE & FIXTURES	\$0	\$512	\$0	\$2,983	\$2,000	\$2,000	-
COST OF GOODS SOLD	\$4,757	\$3,160	\$2,000	\$1,800	\$2,000	\$0	0%
COMPUTER EQUIPMENT & SUPPLIES	\$1,298	\$868	\$500	\$500	\$500	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$49,194</b>	<b>\$67,235</b>	<b>\$61,825</b>	<b>\$58,008</b>	<b>\$73,500</b>	<b>\$11,675</b>	<b>19%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$9,595	\$5,531	\$7,500	\$7,000	\$5,500	(\$2,000)	(27%)
MOTOR VEHICLE MAINTENANCE	\$0	\$0	\$4,000	\$1,000	\$25	(\$3,975)	(99%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$9,595</b>	<b>\$5,531</b>	<b>\$11,500</b>	<b>\$8,000</b>	<b>\$5,525</b>	<b>(\$5,975)</b>	<b>(52%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$3,981	\$2,689	\$6,000	\$2,000	\$2,000	(\$4,000)	(67%)
UTILITIES	(\$3)	\$2,927	\$0	\$0	\$0	\$0	-
PROFESSIONAL SERVICES	\$101,302	\$160,157	\$224,000	\$0	\$225,000	\$1,000	0%
RECREATION CONTRACT SERVICES	\$2,520	\$4,369	\$3,000	\$2,000	\$2,000	(\$1,000)	(33%)
LEASES & RENTALS	\$54,672	\$76,604	\$105,000	\$115,000	\$123,000	\$18,000	17%
SOFTWARE COMPUTER SUBSCRIPTION	\$1,214	\$1,219	\$1,800	\$300	\$300	(\$1,500)	(83%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$163,686</b>	<b>\$247,965</b>	<b>\$339,800</b>	<b>\$119,300</b>	<b>\$352,300</b>	<b>\$12,500</b>	<b>4%</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$0	\$0	\$0	\$53	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$53</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$524,638</b>	<b>\$664,917</b>	<b>\$757,796</b>	<b>\$566,982</b>	<b>\$806,664</b>	<b>\$48,868</b>	<b>6%</b>

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# PARKS & RECREATION - AQUATICS

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-304



## DIVISION DESCRIPTION

The Parks and Recreation Aquatics Division is dedicated to promoting water safety for both youth and adults by providing opportunities for community education and training. The division is also responsible for offering a diverse selection of aquatic fitness opportunities for individuals of all abilities and ages. In addition, the division manages quality aquatic facilities that foster a sense of community and encourage "kids of all ages" to enjoy the health benefits of aquatic play year-round.

## FY25 DIVISION ACCOMPLISHMENTS

- Completed the plaster replacement project at Dove Waterpark.
- Hosted the *Pre-Historic Plunge* special event with 250 participants.
- Shannon Paterson, Daniel Brown, and John Rodriguez successfully earned their Certified Pool Operator (CPO) certifications.
- Reinstalled the permanent perimeter fence at Dove Waterpark.
- Replaced all poolside furniture to improve guest experience and comfort.
- Relocated and rescheduled the *World's Largest Swim Lesson* in an effort to increase community participation.

## FY26 DIVISION GOALS AND OBJECTIVES

- Promote water safety for both youth and adults by providing community education and training opportunities.
- Offer a diverse range of aquatic fitness opportunities suitable for individuals of all abilities and ages.
- Provide high-quality aquatic facilities that foster community engagement and encourage "kids of all ages" to experience the health benefits of aquatic play year-round.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Total Public Swim Attendance	85,000	106,748	90,000	100,000	100,000
Learn to swim participants	850	1,312	850	1,250	1,250
Special Event attendance	200	300	450	400	400
Customer surveys / Satisfaction rate	400/95%	500/97%	600/98%	500/97%	500/97%
Swim Team Participants	210	224	200	215	210
Aquatic Fitness Class Registrants	300	228	300	250	250
Active Adult Fitness Programs/Participants	898	804	750	800	800
Number of Recues	75	100	80	100	100
Days closed due to weather	5	55*	5	5	5
Learn to swim classes offered/made	628	403	650	500	500

\*Pool was closed for replastering during 2023-2024, not due to weather.

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE	ADOPTED		
	FY2023	FY2024	FY2025	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$272,659	\$323,710	\$347,074	\$353,057	\$390,318	\$43,244	12%	
SALARIES OVERTIME	\$50,494	\$50,201	\$32,000	\$32,000	\$32,000	\$0	0%	
SALARIES PART TIME	\$890,882	\$885,553	\$857,000	\$857,000	\$857,000	\$0	0%	
PARS BENEFITS	\$12,018	\$11,865	\$11,141	\$11,141	\$11,476	\$335	3%	
TMRS BENEFITS	\$55,094	\$69,393	\$76,345	\$77,092	\$79,398	\$3,053	4%	
MEDICARE	\$17,474	\$18,143	\$17,923	\$18,027	\$18,568	\$645	4%	
SALARIES LONGEVITY	\$685	\$748	\$544	\$1,176	\$1,176	\$632	116%	
SALARIES SICK LEAVE BUYBACK	\$1,311	\$1,391	\$6,674	\$6,674	\$6,674	\$0	0%	
PHONE ALLOWANCE	\$0	\$60	\$0	\$660	\$660	\$660	-	
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,300,616</b>	<b>\$1,361,064</b>	<b>\$1,348,701</b>	<b>\$1,356,827</b>	<b>\$1,397,270</b>	<b>\$48,569</b>	<b>4%</b>	
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$42,943	\$40,853	\$46,000	\$46,000	\$30,000	(\$16,000)	(35%)	
GROUND MAINTENANCE	\$71,233	\$70,053	\$72,000	\$71,000	\$0	(\$72,000)	(100%)	
CLOTHING SUPPLIES	\$11,308	\$9,952	\$12,000	\$10,000	\$12,000	\$0	0%	
EDUCATION/RECREATION SUPPLIES	\$12,225	\$22,278	\$20,000	\$17,000	\$12,000	(\$8,000)	(40%)	
APPARATUS & TOOLS	\$18,804	\$27,336	\$25,500	\$26,000	\$25,000	(\$500)	(2%)	
FURNITURE & FIXTURES	\$240	\$1,198	\$0	\$350	\$1,500	\$1,500	-	
COST OF GOODS SOLD	\$50,276	\$59,616	\$30,000	\$55,000	\$30,000	\$0	0%	
CHEMICALS	\$0	\$0	\$0	\$0	\$75,000	\$75,000	-	
COMPUTER EQUIPMENT & SUPPLIES	\$720	\$4,537	\$2,000	\$1,500	\$1,500	(\$500)	(25%)	
<b>SUPPLIES TOTAL</b>	<b>\$207,749</b>	<b>\$235,824</b>	<b>\$207,500</b>	<b>\$226,850</b>	<b>\$187,000</b>	<b>(\$20,500)</b>	<b>(10%)</b>	
<b>REPAIR &amp; MAINTENANCE</b>								
BUILDING MAINTENANCE	\$1,305	\$0	\$0	\$0	\$0	\$0	-	
RECREATION FACILITIES MAINT	\$30,657	\$12,947	\$20,000	\$26,000	\$20,000	\$0	0%	
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$31,962</b>	<b>\$12,947</b>	<b>\$20,000</b>	<b>\$26,000</b>	<b>\$20,000</b>	<b>\$0</b>	<b>0%</b>	
<b>MISC SERVICES &amp; CHARGES</b>								
TRAVEL TRAINING & DUES	\$9,282	\$10,075	\$15,000	\$10,000	\$26,500	\$11,500	77%	
UTILITIES	(\$26)	(\$86)	\$0	\$50	\$0	\$0	-	
PROFESSIONAL SERVICES	\$47,698	\$41,876	\$80,000	\$85,000	\$80,000	\$0	0%	
RECREATION CONTRACT SERVICES	\$43,414	\$41,464	\$40,000	\$45,000	\$50,000	\$10,000	25%	
LEASES & RENTALS	\$379	\$3,515	\$5,000	\$4,200	\$3,500	(\$1,500)	(30%)	
SOFTWARE COMPUTER SUBSCRIPTION	\$361	\$4,008	\$4,000	\$4,000	\$4,500	\$500	13%	
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$101,108</b>	<b>\$100,852</b>	<b>\$144,000</b>	<b>\$148,250</b>	<b>\$164,500</b>	<b>\$20,500</b>	<b>14%</b>	
<b>EXPENSES TOTAL</b>	<b>\$1,641,435</b>	<b>\$1,710,687</b>	<b>\$1,720,201</b>	<b>\$1,757,927</b>	<b>\$1,768,770</b>	<b>\$48,569</b>	<b>3%</b>	

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# PARKS & RECREATION - ATHLETIC PROGRAMS

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-305



## DIVISION DESCRIPTION

The Parks and Recreation Athletic Programs Division is committed to providing a safe, fun, and competitive learning experience through leagues, classes, and camps. The division fosters strong working relationships and partnerships with local school districts, civic groups, co-sponsored youth associations, and other entities to offer quality athletic programming to the community. Additionally, the division organizes local, state, and national tournaments that bring players and spectators to Grapevine, generating significant economic impact for the City.

## FY25 DIVISION ACCOMPLISHMENTS

- Scheduled to host a total of 35 events for soccer, baseball, and softball tournaments, which brings more than 2,250 teams to the area.
- Successfully transitioned to a new umpire group, resulting in streamlined costs for our leagues and no price increases.
- Began implementation of a new roster management system to streamline adult league operations. This upgrade reduces manual work and allows full-time staff to generate updated rosters quickly and efficiently.
- Launched a GBS coach and participant survey to gather feedback on the youth baseball and softball program. The goal is to identify areas for growth, improvement, and change based on community input.
- Host site for the NCCAA Softball College World Series for May 19-21 to be hosted at the Oak Grove Softball Complex.

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide a safe, fun, and competitive learning experience through leagues, classes, and camps.
- Foster working relationships and partnerships with local school districts, civic groups, co-sponsored youth associations, and other entities to deliver high-quality athletic programming to the community.
- Organize local, state, and national tournaments that attract players and spectators, contributing to the economic impact of the City of Grapevine.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Athletic leagues / youth registrants	1,200	1,200	1,200	1,200	1,200
Athletic leagues / adult registrants	372 teams	330 teams	325 teams	325 teams	325 teams
Sport camps / youth registrants	16/534	16/465	16/400	16/400	16/400
Tennis classes / youth and adult registrants	1,001	850	850	950	950
Customer satisfaction rate	95%	95%	95%	95%	95%
Gross Revenue	\$1,000,000	\$900,000	\$850,000	\$900,000	\$900,000
Co-sponsored association program registrants	3,100	3,000	2,750	2,750	2,750
Number of tournaments offered/teams registered	36/2,260	35/2,250	35/2,250	30/2,000	35/2,250
Baseball, softball and soccer tournament gross revenue	\$383,000	\$380,000	\$315,000	\$335,000	\$350,000
Number of Weather Days	55	55	30	30	30

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
				FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$97,411	\$116,525	\$133,470	\$125,517	\$131,293	(\$2,177)	(2%)
SALARIES OVERTIME	\$12,845	\$17,635	\$12,000	\$12,000	\$12,000	\$0	0%
SALARIES PART TIME	\$66,840	\$64,754	\$55,000	\$55,000	\$55,000	\$0	0%
PARS BENEFITS	\$878	\$849	\$715	\$715	\$737	\$22	3%
TMRS BENEFITS	\$21,210	\$27,274	\$29,298	\$27,561	\$28,385	(\$913)	(3%)
MEDICARE	\$2,590	\$2,913	\$2,907	\$2,800	\$2,884	(\$23)	(1%)
SALARIES LONGEVITY	\$193	\$367	\$120	\$564	\$564	\$444	370%
SALARIES SICK LEAVE BUYBACK	\$1,220	\$2,373	\$2,566	\$2,566	\$2,566	\$0	0%
PHONE ALLOWANCE	\$1,080	\$960	\$720	\$540	\$540	(\$180)	(25%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$204,267</b>	<b>\$233,649</b>	<b>\$236,796</b>	<b>\$227,263</b>	<b>\$233,969</b>	<b>(\$2,827)</b>	<b>(1%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$3,875	\$3,370	\$6,000	\$4,000	\$5,000	(\$1,000)	(17%)
CLOTHING SUPPLIES	\$77,153	\$91,661	\$90,000	\$90,000	\$92,000	\$2,000	2%
EDUCATION/RECREATION SUPPLIES	\$42,065	\$47,096	\$55,000	\$50,000	\$55,000	\$0	0%
APPARATUS & TOOLS	\$0	\$30	\$1,500	\$500	\$500	(\$1,000)	(67%)
FURNITURE & FIXTURES	\$160	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$650	\$0	\$0	\$220	\$500	\$500	-
<b>SUPPLIES TOTAL</b>	<b>\$123,903</b>	<b>\$142,157</b>	<b>\$152,500</b>	<b>\$144,720</b>	<b>\$153,000</b>	<b>\$500</b>	<b>0%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
RECREATION FACILITIES MAINT	\$98	\$0	\$1,000	\$800	\$1,000	\$0	0%
MISC EQUIPMENT MAINTENANCE	\$210	\$1,670	\$1,200	\$5,000	\$6,000	\$4,800	400%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$308</b>	<b>\$1,670</b>	<b>\$2,200</b>	<b>\$5,800</b>	<b>\$7,000</b>	<b>\$4,800</b>	<b>218%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$3,514	\$2,928	\$4,700	\$4,200	\$5,000	\$300	6%
UTILITIES	(\$6)	(\$1)	\$0	\$0	\$0	\$0	-
PROFESSIONAL SERVICES	\$39,392	\$30,976	\$68,000	\$65,000	\$57,000	(\$11,000)	(16%)
PUBLICATIONS & NOTICES	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500	-
RECREATION CONTRACT SERVICES	\$273,501	\$307,591	\$300,000	\$300,000	\$305,000	\$5,000	2%
LEASES & RENTALS	\$595	\$2,528	\$2,000	\$2,000	\$3,000	\$1,000	50%
SOFTWARE COMPUTER SUBSCRIPTION	\$1,612	\$1,305	\$1,300	\$1,300	\$1,500	\$200	15%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$318,608</b>	<b>\$345,327</b>	<b>\$376,000</b>	<b>\$374,000</b>	<b>\$373,000</b>	<b>(\$3,000)</b>	<b>(1%)</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$0	\$5,300	\$3,000	\$3,000	(\$2,300)	(43%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,300</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>(\$2,300)</b>	<b>(43%)</b>
<b>EXPENSES TOTAL</b>	<b>\$647,085</b>	<b>\$722,804</b>	<b>\$772,796</b>	<b>\$754,783</b>	<b>\$769,969</b>	<b>(\$2,827)</b>	<b>0%</b>

Parks & Recreation Department

# PARKS & RECREATION - RECREATION PROGRAMS

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-306



## DIVISION DESCRIPTION

The Recreation Programs Division within the Parks and Recreation Department offers a wide range of classes and programs that provide educational opportunities, fitness classes, and experiences in the fine arts. The division is responsible for meeting the financial goals for recreation programs as outlined in The REC of Grapevine business plan, which was approved by City Council in 2012. Additionally, the division offers a variety of classes designed to support social and communication skills, vocational readiness, health and wellness, independent living, and life skills.

## FY25 DIVISION ACCOMPLISHMENTS

- Successfully replaced the *Cardio Crunch Membership Challenge* with *Flex In The City*, resulting in an 808% increase in participation.
- Hired two new trainers to meet the growing demand for fitness services.
- Introduced three new fitness classes, including Sound Bath and Adult Brazilian Jiu-Jitsu.
- Streamlined the class registration process for all Therapeutic Recreation programs by offering Grapevine residents one-week early access, increasing community involvement.
- Expanded the variety of field trips and guest speakers for the Therapeutic Recreation day program (*Club All-Access*), including visits to Slick City and Activate, a presentation by Talking Animal Books, and a partnership with Texas Parks and Wildlife for aquatic habitat builds at Grapevine Lake.
- Developed a weekly newsletter for all REC Camps, highlighting camper activities, showcasing upcoming events, and keeping parents informed and engaged.

## FY26 DIVISION GOALS AND OBJECTIVES

- Continue to provide a variety of classes and programs that allow students to explore educational opportunities, participate in fitness classes, and gain experience in the fine arts.
- Achieve the financial goals for recreation programs as established in The REC of Grapevine business plan, approved by Council in 2012.
- Offer a variety of classes that support the development of social and communication skills, vocational readiness, health and wellness, independent living, and life skills.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Youth registered in programs at The REC	2,995	3,133	2,700	2,900	2,900
Adults registered in programs at The REC	4,855	8,289	4,700	7,535	8,000
Number of customer surveys returned / satisfaction rate	323/98%	300/97%	320/98%	350/98%	375/98%
Number of classes offered / number made	900/800	943/860	850/800	950/875	900/825
Class success rate	94%	91%	95%	92%	92%
Gross program revenue	\$870,000	\$974,205	\$775,000	\$900,000	\$900,000
Therapeutic REC revenue from day program	\$124,000	\$82,331	\$130,000	\$93,000	\$95,000
Therapeutic REC revenue from elective classes	\$35,570	\$40,316	\$60,000	\$125,520	\$128,000
Therapeutic REC total number of participants	695	596	955	1,150	1,300

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$0	\$0	\$0	\$0	\$4,710	\$4,710	-
SALARIES OVERTIME	\$1,627	\$1,894	\$0	\$0	\$0	\$0	-
SALARIES PART TIME	\$137,684	\$225,543	\$157,000	\$157,000	\$157,000	\$0	0%
PARS BENEFITS	\$1,782	\$2,955	\$2,041	\$2,041	\$2,103	\$62	3%
TMRS BENEFITS	\$467	\$25	\$0	\$0	\$0	\$0	-
MEDICARE	\$2,027	\$3,298	\$2,277	\$2,277	\$2,345	\$68	3%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$143,588</b>	<b>\$233,714</b>	<b>\$161,318</b>	<b>\$161,318</b>	<b>\$166,158</b>	<b>\$4,840</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$2,903	\$11,068	\$16,000	\$14,000	\$15,000	(\$1,000)	(6%)
CLOTHING SUPPLIES	\$3,404	\$3,389	\$4,500	\$4,000	\$6,000	\$1,500	33%
EDUCATION/RECREATION SUPPLIES	\$37,438	\$34,032	\$40,000	\$35,000	\$36,000	(\$4,000)	(10%)
POSTAGE & RELATED EXPENSES	\$0	\$0	\$1,500	\$0	\$500	(\$1,000)	(67%)
<b>SUPPLIES TOTAL</b>	<b>\$43,744</b>	<b>\$48,489</b>	<b>\$62,000</b>	<b>\$53,000</b>	<b>\$57,500</b>	<b>(\$4,500)</b>	<b>(7%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$1,550	\$125	\$800	\$800	\$2,800	\$2,000	250%
PROFESSIONAL SERVICES	\$4,985	\$6,995	\$25,000	\$24,001	\$26,500	\$1,500	6%
PUBLICATIONS & NOTICES	\$121,329	\$104,496	\$128,000	\$127,000	\$128,000	\$0	0%
RECREATION CONTRACT SERVICES	\$477,577	\$520,854	\$400,000	\$450,000	\$400,000	\$0	0%
LEASES & RENTALS	\$0	\$0	\$6,500	\$6,500	\$7,000	\$500	8%
SOFTWARE COMPUTER SUBSCRIPTION	\$59	\$660	\$1,000	\$600	\$1,500	\$500	50%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$605,499</b>	<b>\$633,130</b>	<b>\$561,300</b>	<b>\$608,901</b>	<b>\$565,800</b>	<b>\$4,500</b>	<b>1%</b>
<b>EXPENSES TOTAL</b>	<b>\$792,832</b>	<b>\$915,333</b>	<b>\$784,618</b>	<b>\$823,219</b>	<b>\$789,458</b>	<b>\$4,840</b>	<b>1%</b>

Parks & Recreation Department

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# PARKS & RECREATION - THE REC

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-307



## DIVISION DESCRIPTION

The REC Division within the Parks and Recreation Department is responsible for ensuring that The REC of Grapevine achieves regional and national recognition as the standard for multi-generational construction and operations. The division maximizes facility usage by promoting both active and passive recreation through planned activities as well as independent options. Additionally, the division is accountable for meeting the membership and revenue goals outlined in The REC of Grapevine business plan, which was approved by City Council in 2012.

## FY25 DIVISION ACCOMPLISHMENTS

- City Council approved moving forward with Phase 2 of the Performance and Utilization Analysis for The REC, which includes concept design development.
- Successfully implemented a new child watch software system, *KidCheck*.
- Developed several Standard Operating Procedures, including the Guest Pass Procedure, Bus Driver Guidelines, and Instructor Payroll Processing.
- Completed The REC Entrance Shade Project, a need identified through the Performance and Utilization Analysis.
- Hired a new Recreation Supervisor to oversee operations at The REC.

## FY26 DIVISION GOALS AND OBJECTIVES

- Achieve regional and national recognition for The REC of Grapevine as the standard for multi-generational construction and operations.
- Maximize facility usage by encouraging various forms of active and passive recreation through both planned and independent activities.
- Achieve the membership and revenue goals outlined in The REC of Grapevine business plan, which was approved by Council in 2012.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Customer surveys / satisfaction rate	770/98%	1,426/98%	1,050/98%	1,300/98%	1,350/98%
Average facility users per hour	80	143	85	145	145
Individual memberships	20,050	20,055	20,200	20,500	21,000
Room occupancy rate	42%	44%	40%	45%	45%
Room users	154,764	340,709	151,000	340,000	345,000
Annual number of track users	43,176	47,032	44,000	48,415	47,500
Annual number of fitness room users	201,818	205,616	202,000	200,782	202,000
Annual number of racquetball users	7,807	8,230	8,000	7,411	8,000
Annual number of gym users	66,538	73,173	62,000	66,100	71,000
Gross membership revenue	\$1,495,000	\$1,563,604	\$1,422,000	\$1,504,654	\$1,500,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$539,270	\$566,568	\$603,049	\$504,984	\$540,264	(\$62,785)	(10%)
SALARIES OVERTIME	\$29,838	\$28,123	\$34,000	\$34,000	\$34,000	\$0	0%
SALARIES PART TIME	\$617,836	\$627,894	\$637,000	\$637,000	\$637,000	\$0	0%
PARS BENEFITS	\$7,887	\$8,276	\$8,281	\$8,281	\$8,530	\$249	3%
TMRS BENEFITS	\$108,478	\$115,522	\$128,302	\$107,741	\$110,969	(\$17,333)	(14%)
MEDICARE	\$18,031	\$18,283	\$18,474	\$17,064	\$17,575	(\$899)	(5%)
SALARIES LONGEVITY	\$2,056	\$1,020	\$1,448	\$800	\$800	(\$648)	(45%)
SALARIES SICK LEAVE BUYBACK	\$5,064	\$3,117	\$11,599	\$11,599	\$11,599	\$0	0%
PHONE ALLOWANCE	\$1,140	\$1,980	\$2,160	\$1,440	\$1,440	(\$720)	(33%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,329,600</b>	<b>\$1,370,784</b>	<b>\$1,444,313</b>	<b>\$1,322,909</b>	<b>\$1,362,177</b>	<b>(\$82,136)</b>	<b>(6%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$93,833	\$67,706	\$83,000	\$80,000	\$95,500	\$12,500	15%
CLOTHING SUPPLIES	\$12,538	\$14,510	\$15,000	\$14,500	\$15,850	\$850	6%
EDUCATION/RECREATION SUPPLIES	\$15,207	\$31,566	\$28,000	\$27,000	\$19,700	(\$8,300)	(30%)
POSTAGE & RELATED EXPENSES	\$13	\$0	\$500	\$50	\$100	(\$400)	(80%)
APPARATUS & TOOLS	\$5,944	\$7,302	\$7,000	\$6,977	\$8,000	\$1,000	14%
FURNITURE & FIXTURES	\$160	\$145	\$0	\$3,423	\$5,000	\$5,000	-
COST OF GOODS SOLD	\$39,788	\$34,483	\$80,000	\$45,000	\$42,500	(\$37,500)	(47%)
COMPUTER EQUIPMENT & SUPPLIES	\$571	\$3,230	\$5,000	\$4,000	\$5,000	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$168,056</b>	<b>\$158,942</b>	<b>\$218,500</b>	<b>\$180,950</b>	<b>\$191,650</b>	<b>(\$26,850)</b>	<b>(12%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	(\$808)	\$9,050	\$18,000	\$17,000	\$20,000	\$2,000	11%
RECREATION FACILITIES MAINT	\$1,933	\$3,583	\$5,000	\$5,640	\$7,000	\$2,000	40%
MISC EQUIPMENT MAINTENANCE	\$37,506	\$28,137	\$21,000	\$21,000	\$21,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$38,631</b>	<b>\$40,770</b>	<b>\$44,000</b>	<b>\$43,640</b>	<b>\$48,000</b>	<b>\$4,000</b>	<b>9%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$5,764	\$8,024	\$9,000	\$7,000	\$12,000	\$3,000	33%
UTILITIES	\$4,280	\$4,683	\$21,000	\$10,000	\$11,000	(\$10,000)	(48%)
PROFESSIONAL SERVICES	\$80,840	\$83,545	\$87,500	\$85,000	\$96,000	\$8,500	10%
PUBLICATIONS & NOTICES	\$1,800	\$3,091	\$2,150	\$2,000	\$2,000	(\$150)	(7%)
LEASES & RENTALS	\$5,347	\$8,376	\$4,000	\$4,000	\$15,500	\$11,500	288%
SOFTWARE COMPUTER SUBSCRIPTION	\$14,282	\$40,065	\$35,000	\$35,000	\$45,000	\$10,000	29%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$112,312</b>	<b>\$147,784</b>	<b>\$158,650</b>	<b>\$143,000</b>	<b>\$181,500</b>	<b>\$22,850</b>	<b>14%</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$112,452	\$21,249	\$140,000	\$135,000	\$140,000	\$0	0%
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$112,452</b>	<b>\$21,249</b>	<b>\$140,000</b>	<b>\$135,000</b>	<b>\$140,000</b>	<b>\$0</b>	<b>0%</b>
<b>EXPENSES TOTAL</b>	<b>\$1,761,051</b>	<b>\$1,739,530</b>	<b>\$2,005,463</b>	<b>\$1,825,499</b>	<b>\$1,923,327</b>	<b>(\$82,136)</b>	<b>(4%)</b>

Parks & Recreation Department



# PARKS & RECREATION - HOSPITALITY SERVICES

FY2025-26  
ADOPTED OPERATING BUDGET  
100-300-308



## DIVISION DESCRIPTION

The Parks and Recreation Hospitality Division is responsible for expanding catering and hospitality opportunities for department-sponsored events. The division manages and maintains an inventory system for non-perishable, recyclable paper products used by all divisions within the Parks and Recreation Department. Additionally, the division monitors and tracks concession margins, including staffing and cost of goods expenditures, following national industry guidelines to maximize profit for program operations. The division is also dedicated to fostering a high level of customer service by focusing on staff development and training.

## FY25 DIVISION ACCOMPLISHMENTS

- Updated all operational guidelines, including the employee manual and employee checklists.
- Successfully hired and onboarded a full-time coordinator, strengthening the team and improving operational efficiency.
- Managed customer wait time effectively by reducing some menu items and introducing a drink-only line, which resulted in a 21% increase in customers served.
- Continuing to implement a cashless system which streamlines operations, enhancing productivity and delivering over \$10K in savings.
- Equipment Enhancements: Upgraded the cook top grill at the baseball complex along with other new equipment and furniture, improving grill performance, reducing customer wait times and boosting overall operational efficiency.
- Participated in three job fairs for employee recruitment resulting in successful hiring of new team members.
- Operated concessions during both the Carol of Light and the drone show, which expanded our reach and visibility at high-profile events.

## FY26 DIVISION GOALS AND OBJECTIVES

- Manage and maintain catering and hospitality opportunities for department-sponsored events.
- Oversee the inventory system for non-perishable, recyclable paper products used by all divisions within the Parks and Recreation Department.
- Monitor and track concession margins, staffing, and cost of goods expenditures per national industry guidelines to maximize revenue ratios for program operations.
- Foster a culture of high-level customer service through continuous staff development and training.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Concession Margins - Staffing	29%	25%	20%	25%	25%
Concession Margins - Cost of Goods	34%	38%	35%	35%	35%
Number of Hospitality Events	22	26	24	25	26
Number of Catering Events	12	12	12	5	6
Survey Responses/Customer satisfaction rate	15/95%	15/95%	50/90%	50/90%	50/90%
Percent of cost recovery	49%	60%	55%	50%	50%
Staff training and meetings	10	10	10	10	10

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$167,168	\$171,118	\$178,705	\$223,854	\$233,159	\$54,454	30%
SALARIES OVERTIME	\$16,640	\$17,162	\$12,000	\$12,000	\$12,000	\$0	0%
SALARIES PART TIME	\$97,629	\$80,345	\$74,320	\$74,320	\$74,320	\$0	0%
WAGES CONTRACT LABOR	\$36,815	\$58,287	\$40,000	\$60,000	\$47,905	\$7,905	20%
PARS BENEFITS	\$1,290	\$1,045	\$966	\$967	\$996	\$30	3%
TMRS BENEFITS	\$35,706	\$38,715	\$38,408	\$47,257	\$48,670	\$10,262	27%
MEDICARE	\$4,086	\$3,881	\$3,843	\$4,511	\$4,646	\$803	21%
SALARIES LONGEVITY	\$1,412	\$1,432	\$1,440	\$904	\$904	(\$536)	(37%)
SALARIES SICK LEAVE BUYBACK	\$3,207	\$3,485	\$3,437	\$3,437	\$3,437	\$0	0%
PHONE ALLOWANCE	\$720	\$720	\$720	\$0	\$0	(\$720)	(100%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$364,673</b>	<b>\$376,191</b>	<b>\$353,839</b>	<b>\$427,250</b>	<b>\$426,037</b>	<b>\$72,198</b>	<b>20%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$5,310	\$1,763	\$9,000	\$6,500	\$4,000	(\$5,000)	(56%)
CLOTHING SUPPLIES	\$1,873	\$3,292	\$3,500	\$4,000	\$4,000	\$500	14%
EDUCATION/RECREATION SUPPLIES	\$11,466	\$11,662	\$14,000	\$0	\$3,000	(\$11,000)	(79%)
POSTAGE & RELATED EXPENSES	\$7	\$706	\$250	\$0	\$0	(\$250)	(100%)
APPARATUS & TOOLS	\$7,558	\$9,974	\$6,000	\$6,000	\$8,500	\$2,500	42%
FURNITURE & FIXTURES	\$0	\$5,091	\$0	\$0	\$0	\$0	-
COST OF GOODS SOLD	\$1,269	\$1,932	\$5,000	\$5,000	\$5,000	\$0	0%
COST OF GOODS SOLD OG BASEBALL	\$149,904	\$158,231	\$140,000	\$140,000	\$147,000	\$7,000	5%
COST OF GOODS SOLD OG SOFTBALL	\$62,382	\$50,500	\$50,000	\$50,000	\$54,000	\$4,000	8%
COMPUTER EQUIPMENT & SUPPLIES	\$939	\$73	\$2,500	\$2,000	\$2,500	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$240,708</b>	<b>\$243,225</b>	<b>\$230,250</b>	<b>\$213,500</b>	<b>\$228,000</b>	<b>(\$2,250)</b>	<b>(1%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
RECREATION FACILITIES MAINT	\$0	\$0	\$2,000	\$0	\$0	(\$2,000)	(100%)
MISC EQUIPMENT MAINTENANCE	\$2,746	\$1,298	\$3,000	\$0	\$3,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$2,746</b>	<b>\$1,298</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$3,000</b>	<b>(\$2,000)</b>	<b>(40%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$3,489	\$7,170	\$3,155	\$3,175	\$4,500	\$1,345	43%
UTILITIES	\$4,994	\$5,532	\$7,000	\$7,000	\$7,000	\$0	0%
PROFESSIONAL SERVICES	\$7,508	\$12,481	\$8,000	\$8,000	\$8,000	\$0	0%
RECREATION CONTRACT SERVICES	\$0	\$0	\$3,000	\$0	\$0	(\$3,000)	(100%)
LEASES & RENTALS	\$2,445	\$3,172	\$0	\$0	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$816	\$0	\$0	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$18,436</b>	<b>\$29,171</b>	<b>\$21,155</b>	<b>\$18,175</b>	<b>\$19,500</b>	<b>(\$1,655)</b>	<b>(8%)</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$11,952	\$10,000	\$8,000	\$8,000	(\$2,000)	(20%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$11,952</b>	<b>\$10,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>(\$2,000)</b>	<b>(20%)</b>
<b>EXPENSES TOTAL</b>	<b>\$626,563</b>	<b>\$661,837</b>	<b>\$620,244</b>	<b>\$666,925</b>	<b>\$684,537</b>	<b>\$64,293</b>	<b>10%</b>



# LIBRARY

FY2025-26  
ADOPTED OPERATING BUDGET  
100-350-350



## FOCUS AREA(S)

High Service Levels/Quality of Life

## DEPARTMENT DESCRIPTION

The Grapevine Public Library provides impartial and inclusive access to a wide range of information resources, programs, equipment, and services which meet the changing needs of the community, encourage literacy and lifelong learning, and support educational, cultural, and recreational activities in a welcoming and supportive environment. It also provides off-site outreach programs for those in the community who are unable to visit the library, and to reach non-users of the library of all ages. Strategically addresses barriers to access with a specific focus on making the library more inclusive for all by providing sensory awareness training for staff, up-to-date health information and resources, and on-site programs for differently abled groups. Library staff utilizes surveys, data collection and analysis tools to ensure library programs and collections are fulfilling the needs of the community.

## MISSION STATEMENT

The Grapevine Public Library connects people with information, ideas, and experiences to provide enjoyment, enrich lives, and strengthen our community.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Added new outreach partners including multiple assisted living facilities.
- Continued and expanded programming partnership with DFW Writers Workshop.
- Added long arm quilting machine, tools, and additional equipment to new, expanded makerspace area.
- Added new furniture and spaces to provide comfortable options for library patrons to study and maintain their privacy.
- Made and donated lap quilts to Grapevine Baylor seniors through the library's Stitch craft Circle sewing group.
- Added DJ training to Esports Academy's educational offerings.
- Added podcasting training classes and new podcasting equipment.
- Increased circulation from 400,784 to 434,539 for a 8% increase.
- Increased number of library visitors from 127,349 to 146,169 for an 15% increase.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Bridge technology and socioeconomic divides.
- Facilitate workforce and life skill development.
- Foster literacies and the pursuit of lifelong learning.
- Increase customer satisfaction and retention.

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ACQUISITIONS ASSISTANT	1	1	1	1	1
ADULT SERVICES ASSISTANT LIBRARIAN	1	1	1	1	1
ASSISTANT LIBRARY DIRECTOR	1	1	1	1	1
CHILDRENS ASSISTANT LIBRARIAN	1	1	1	1	1
CIRCULATION SERVICES LIBRARIAN	1	1	1	1	1
CREATE IT ASSISTANT LIBRARIAN	1	1	1	1	1
LIBRARIAN I	1	1	1	1	2
LIBRARIAN II - FT	4	4	4	4	4
LIBRARY ASSISTANT	1	1	1	1	1
LIBRARY DIRECTOR	1	1	1	1	1
LIBRARY TECHNICIAN	1	1	1	1	0
<b>FTE</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Queries answered	5,831	6,410	6,000	6,250	6,000
Items circulated	400,784	434,539	410,000	430,000	435,000
Off-site location events	68	63	100	120	140
Customer count	127,349	146,169	125,000	150,000	155,000
Program attendance count	22,683	26,192	21,000	26,500	27,000
Number of new library cards issued	2,051	2,179	2,000	2,200	2,250

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud	
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$926,157	\$1,021,801	\$1,034,721	\$1,127,269	\$1,174,431	\$139,710	14%	
SALARIES OVERTIME	\$1,184	\$637	\$0	\$0	\$0	\$0	-	
SALARIES PART TIME	\$481,406	\$567,239	\$444,778	\$444,778	\$444,778	\$0	0%	
WAGES CONTRACT LABOR	\$0	\$0	\$0	\$12,219	\$0	\$0	-	
PARS BENEFITS	\$4,010	\$4,718	\$3,526	\$5,783	\$5,956	\$2,430	69%	
TMRS BENEFITS	\$207,533	\$242,798	\$243,347	\$226,787	\$233,537	(\$9,810)	(4%)	
MEDICARE	\$22,508	\$25,262	\$21,453	\$22,925	\$23,609	\$2,156	10%	
SALARIES LONGEVITY	\$7,021	\$7,589	\$7,140	\$8,936	\$8,936	\$1,796	25%	
SALARIES SICK LEAVE BUYBACK	\$13,032	\$11,835	\$19,899	\$19,899	\$19,899	\$0	0%	
CAR ALLOWANCE	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%	
PHONE ALLOWANCE	\$720	\$720	\$720	\$720	\$720	\$0	0%	
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,667,772</b>	<b>\$1,886,799</b>	<b>\$1,779,784</b>	<b>\$1,873,516</b>	<b>\$1,916,066</b>	<b>\$136,282</b>	<b>8%</b>	
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$27,552	\$28,448	\$21,785	\$20,000	\$21,800	\$15	0%	

	ACTUALS		BUDGET		ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025		FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
CLOTHING SUPPLIES	\$1,103	\$3,255	\$2,000		\$1,000	\$2,000	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$18,053	\$24,708	\$30,000		\$29,000	\$30,000	\$0	0%
POSTAGE & RELATED EXPENSES	\$2,402	\$3,171	\$1,000		\$3,000	\$3,000	\$2,000	200%
APPARATUS & TOOLS	\$5,855	\$830	\$1,000		\$7,128	\$5,000	\$4,000	400%
LIBRARY/AUDIOVISUAL SUPPLIES	\$230,256	\$215,084	\$290,000		\$100,000	\$115,000	(\$175,000)	(60%)
DIGITAL/AUDIOVISUAL SUPPLIES	\$0	\$21,119	\$0		\$164,457	\$165,607	\$165,607	-
MOTOR VEHICLE SUPPLIES	\$335	\$364	\$0		\$500	\$500	\$500	-
FURNITURE & FIXTURES	\$16,443	\$9,024	\$0		\$15,000	\$5,000	\$5,000	-
COMPUTER EQUIPMENT & SUPPLIES	\$13,760	\$1,375	\$2,000		\$2,000	\$3,000	\$1,000	50%
<b>SUPPLIES TOTAL</b>	<b>\$315,760</b>	<b>\$307,377</b>	<b>\$347,785</b>		<b>\$342,085</b>	<b>\$350,907</b>	<b>\$3,122</b>	<b>1%</b>
REPAIR & MAINTENANCE								
MISC EQUIPMENT MAINTENANCE	\$4,684	\$5,633	\$3,000		\$4,000	\$3,500	\$500	17%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$4,684</b>	<b>\$5,633</b>	<b>\$3,000</b>		<b>\$4,000</b>	<b>\$3,500</b>	<b>\$500</b>	<b>17%</b>
MISC SERVICES & CHARGES								
TRAVEL TRAINING & DUES	\$12,701	\$10,350	\$20,000		\$13,000	\$14,000	(\$6,000)	(30%)
UTILITIES	\$2,299	\$2,251	\$1,000		\$2,000	\$2,200	\$1,200	120%
FINANCIAL SERVICES FEES	\$1,897	\$2,523	\$1,000		\$2,100	\$1,800	\$800	80%
PROFESSIONAL SERVICES	\$50,056	\$35,969	\$40,527		\$40,000	\$29,000	(\$11,527)	(28%)
LEASES & RENTALS	\$29,938	\$26,100	\$32,500		\$36,540	\$38,000	\$5,500	17%
SOFTWARE COMPUTER SUBSCRIPTION	\$79,496	\$76,493	\$76,261		\$78,327	\$68,331	(\$7,930)	(10%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$176,388</b>	<b>\$153,686</b>	<b>\$171,288</b>		<b>\$171,967</b>	<b>\$153,331</b>	<b>(\$17,957)</b>	<b>(10%)</b>
DESIGNATED EXPENSES								
SALES TAX PAID TO BE EXPENSED	\$6	\$74	\$0		\$2	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$6</b>	<b>\$74</b>	<b>\$0</b>		<b>\$2</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
CAPITAL OUTLAY								
AUDIOVISUAL EQUIPMENT	\$1,675	\$389	\$0		\$0	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$1,675</b>	<b>\$389</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$2,166,284</b>	<b>\$2,353,959</b>	<b>\$2,301,857</b>		<b>\$2,391,570</b>	<b>\$2,423,804</b>	<b>\$121,947</b>	<b>5%</b>

# PERMANENT CAPITAL/STREET MAINTENANCE FUND



FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY - 405  
STATEMENT OF REVENUE AND EXPENSES

## STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
INTERGOVERNMENTAL	\$99,774	\$66,516	\$0	\$0	\$0	\$0	-
INVESTMENT INCOME	\$155,558	\$133,630	\$30,000	\$153,139	\$70,848	\$40,848	136%
TRANSFERS IN	\$1,640,000	\$2,670,000	\$4,899,450	\$4,899,450	\$4,899,450	\$0	0%
<b>REVENUES TOTAL</b>	<b>\$1,895,332</b>	<b>\$2,870,146</b>	<b>\$4,929,450</b>	<b>\$5,052,589</b>	<b>\$4,970,298</b>	<b>\$40,848</b>	<b>1%</b>
<b>Expenses</b>							
PERSONNEL SERVICES	\$89,998	\$0	\$0	-	\$0	\$0	-
REPAIR & MAINTENANCE							
TRANSPORTATION INFRASTRUCTURE	\$2,158,004	\$1,995,858	\$2,232,450	\$2,436,998	\$2,232,450	\$0	0%
BUILDING MAINTENANCE	\$832,592	\$412,048	\$805,000	\$663,000	\$805,000	\$0	0%
RECREATION FACILITIES MAINT	\$1,139,750	\$1,433,185	\$1,862,000	\$1,862,000	\$1,862,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$4,130,346</b>	<b>\$3,841,091</b>	<b>\$4,899,450</b>	<b>\$4,961,998</b>	<b>\$4,899,450</b>	<b>\$0</b>	<b>0%</b>
CAPITAL OUTLAY	\$17,369	\$0	\$0	\$0	\$0	\$0	-
<b>EXPENSES TOTAL</b>	<b>\$4,237,712</b>	<b>\$3,841,091</b>	<b>\$4,899,450</b>	<b>\$4,961,998</b>	<b>\$4,899,450</b>	<b>\$0</b>	<b>0%</b>
<b>Surplus (Deficit)</b>	<b>(\$2,342,381)</b>	<b>(\$970,945)</b>	<b>\$30,000</b>	<b>\$90,591</b>	<b>\$70,848</b>	<b>-</b>	<b>-</b>

# EXPENSE DETAIL

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
WAGES CONTRACT LABOR	\$89,998	\$0	\$0	-	-	\$0	-
TRANSPORTATION INFRASTRUCTURE							
STREETS	\$1,650,834	\$1,438,337	\$1,618,000	\$1,540,998	\$1,618,000	\$0	0%
TRAFFIC	\$507,170	\$557,521	\$614,450	\$896,000	\$614,450	\$0	0%
<b>TRANSPORTATION INFRASTRUCTURE TOTAL</b>	<b>\$2,158,004</b>	<b>\$1,995,858</b>	<b>\$2,232,450</b>	<b>\$2,436,998</b>	<b>\$2,232,450</b>	<b>\$0</b>	<b>0%</b>
BUILDING MAINTENANCE							
CITY HALL	\$165,383	\$26,533	\$65,000	\$65,000	\$280,000	\$215,000	331%
THE REC	\$57,359	\$65,938	\$80,000	\$80,000	\$117,000	\$37,000	46%
PUBLIC SAFETY BLDG	\$146,581	\$47,248	\$55,000	\$55,000	\$63,000	\$8,000	15%
SERVICE CENTER	\$82,636	\$0	\$195,000	\$95,000	\$0	(\$195,000)	(100%)
LIBRARY	\$159,789	\$56,944	\$10,000	\$10,000	\$15,000	\$5,000	50%
THE VINE REPAIRS & MAINTENANCE	\$0	\$0	\$10,000	\$5,000	\$0	(\$10,000)	(100%)
FIRE STATIONS	\$15,710	\$69,390	\$120,000	\$120,000	\$40,000	(\$80,000)	(67%)
PARKS BUILDINGS	\$14,513	\$26,289	\$70,000	\$80,000	\$40,000	(\$30,000)	(43%)
OUTREACH CENTER	\$13,100	\$0	\$0	\$0	\$0	\$0	-
POLICE SUBSTATION PAINTING	\$0	\$0	\$15,000	\$0	\$0	(\$15,000)	(100%)
ROOF PROGRAM	\$124,461	\$10,677	\$15,000	\$28,000	\$15,000	\$0	0%
EMERGENCY REPAIRS	\$31,790	\$8,652	\$20,000	\$20,000	\$20,000	\$0	0%
SERVICE CENTER STORAGE	\$0	\$31,500	\$50,000	\$50,000	\$120,000	\$70,000	140%
ELECTRICAL	\$3,498	\$39,936	\$25,000	\$25,000	\$20,000	(\$5,000)	(20%)
GRACE FACILITY	\$1,680	\$0	\$0	\$0	\$0	\$0	-
LIGHTING UPGRADES	\$12,928	\$9,329	\$15,000	\$25,000	\$15,000	\$0	0%
GUN RANGE	\$165	\$14,350	\$10,000	\$5,000	\$10,000	\$0	0%
ADA REPAIRS	\$2,999	\$5,262	\$0	\$0	\$0	\$0	-
NO PROJECT	\$0	\$0	\$50,000	\$0	\$50,000	\$0	0%
<b>BUILDING MAINTENANCE TOTAL</b>	<b>\$832,592</b>	<b>\$412,048</b>	<b>\$805,000</b>	<b>\$663,000</b>	<b>\$805,000</b>	<b>\$0</b>	<b>0%</b>
RECREATION FACILITIES MAINT							
IRRIGATION REPLACEMENT	\$14,215	\$41,927	\$50,000	\$50,000	\$50,000	\$0	0%
LANDSCAPING	\$281,804	\$264,469	\$200,000	\$200,000	\$258,000	\$58,000	29%
ATHLETIC FIELD LAMPS	\$300	\$0	\$0	\$0	\$0	\$0	-
COURT RESURFACING	\$0	\$0	\$20,000	\$20,000	\$20,000	\$0	0%
ATHLETIC FIELD MAINTENANCE	\$310,729	\$19,176	\$30,000	\$30,000	\$30,000	\$0	0%
TRAIL MAINTENANCE	\$12,950	\$6,155	\$15,000	\$15,000	\$15,000	\$0	0%
FENCE REPLACEMENTS	\$30,775	\$0	\$40,000	\$40,000	\$40,000	\$0	0%
DRINKING FOUNTAINS UPGRADE	\$0	\$0	\$10,000	\$10,000	\$10,000	\$0	0%
PARK SIGNAGE REPLACEMENT	\$12,753	\$14,308	\$25,000	\$25,000	\$25,000	\$0	0%
TRASH RECEPTACLE REPLACEMENT	\$6,646	\$7,705	\$15,000	\$15,000	\$27,000	\$12,000	80%
PARK MAINTENANCE PROJECTS	\$30,506	\$75,698	\$85,000	\$85,000	\$85,000	\$0	0%
PLAY GROUND SURFACE	\$30,450	\$23,138	\$200,000	\$200,000	\$200,000	\$0	0%
SMALL PARK AMENITIES	\$4,720	\$13,680	\$30,000	\$30,000	\$30,000	\$0	0%
PLAYGROUND ACCESSIBILITY	\$23,939	\$248,223	\$230,000	\$230,000	\$350,000	\$120,000	52%
SPECIAL EVENTS EQUIPMENT	\$5,000	\$1,000	\$15,000	\$15,000	\$15,000	\$0	0%
RECREATION REPAIRS AND MAINT	\$55,185	\$87,805	\$125,000	\$125,000	\$125,000	\$0	0%
AQUATICS REPAIRS AND REPL	\$154,426	\$481,639	\$490,000	\$490,000	\$300,000	(\$190,000)	(39%)

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
HOLIDAY DECORATIONS	\$2,655	\$28,533	\$65,000	\$65,000	\$65,000	\$0	0%
PARK FACILITY UPGRADE/IMPROVS	\$37,926	\$21,043	\$57,000	\$57,000	\$57,000	\$0	0%
OAK GROVE BALLFIELD COMPLEX	\$114,847	\$82,453	\$140,000	\$140,000	\$140,000	\$0	0%
BOTANICAL GARDENS	\$9,922	\$16,235	\$20,000	\$20,000	\$20,000	\$0	0%
RECREATION FACILITIES MAINT TOTAL	\$1,139,750	\$1,433,185	\$1,862,000	\$1,862,000	\$1,862,000	\$0	0%
MACHINERY & EQUIPMENT							
TRAFFIC	\$17,369	\$0	\$0	\$0	\$0	\$0	-
MACHINERY & EQUIPMENT TOTAL	\$17,369	\$0	\$0	\$0	\$0	\$0	-
EXPENSES TOTAL	\$4,237,712	\$3,841,091	\$4,899,450	\$4,961,998	\$4,899,450	\$0	0%

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# DEBT SERVICE FUND

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY - 500  
STATEMENT OF REVENUE AND EXPENSES



## STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
PROPERTY TAXES	\$13,096,408	\$12,778,196	\$13,070,000	\$12,955,000	\$13,025,590	(\$44,410)	0%
INVESTMENT INCOME	\$342,176	\$388,246	\$150,000	\$399,824	\$197,915	\$47,915	32%
MISCELLANEOUS	\$7,094	\$0	\$0	\$0	\$0	\$0	-
TRANSFERS IN	\$1,401,444	\$1,398,169	\$3,971,468	\$2,563,885	\$2,562,061	(\$1,409,407)	(35%)
<b>REVENUES TOTAL</b>	<b>\$14,847,122</b>	<b>\$14,564,610</b>	<b>\$17,191,468</b>	<b>\$15,918,709</b>	<b>\$15,785,566</b>	<b>(\$1,405,902)</b>	<b>(8%)</b>
<b>Expenses</b>							
MISC SERVICES & CHARGES	\$198,833	\$169,148	\$0	\$95,000	\$175,000	\$175,000	-
DEBT SERVICES	\$14,205,158	\$13,844,429	\$16,403,544	\$14,888,877	\$14,959,072	(\$1,444,472)	(9%)
OPERATING TRANSFER OUT	\$661,919	\$659,944	\$666,056	\$666,056	\$651,494	(\$14,562)	(2%)
<b>EXPENSES TOTAL</b>	<b>\$15,065,910</b>	<b>\$14,673,521</b>	<b>\$17,069,600</b>	<b>\$15,649,933</b>	<b>\$15,785,566</b>	<b>(\$1,284,034)</b>	<b>(8%)</b>
<b>Surplus (Deficit)</b>	<b>(\$218,788)</b>	<b>(\$108,910)</b>	<b>\$121,868</b>	<b>\$268,776</b>	<b>\$0</b>	<b>-</b>	<b>-</b>

# EXPENSE DETAIL

	ACTUALS			ADOPTED BUDGET		ESTIMATED	ADOPTED BUDGET			
	FY2023	FY2024	FY2025	FY2025	FY2026		\$ Adopted vs 25 Bud	% Adopted vs 25 Bud		
<b>Expenses</b>										
MISCELLANEOUS EXPENDITURES	\$198,833	\$169,148	\$0	\$95,000	\$175,000		\$175,000			-
<b>BOND PRINCIPAL</b>										
2015 CO	\$0	\$0	\$0	\$95,000	\$115,000		\$115,000			-
2015 GO REFUNDING	\$0	\$0	\$0	\$260,000	\$270,000		\$270,000			-
2015 PPFCO	\$0	\$0	\$0	\$70,000	\$75,000		\$75,000			-
2017 GO REFUNDING	\$0	\$0	\$0	\$145,000	\$150,000		\$150,000			-
2017 CO	\$0	\$0	\$0	\$380,000	\$405,000		\$405,000			-
2018 CO	\$0	\$0	\$0	\$1,460,000	\$1,535,000		\$1,535,000			-
2018 4B TAX REFUND	\$0	\$0	\$0	\$985,000	\$1,015,000		\$1,015,000			-
2019 GO	\$0	\$0	\$0	\$1,163,537	\$1,515,000		\$1,515,000			-
2019 GO REFUNDING	\$0	\$0	\$0	\$281,463	\$0		\$0			-
2021 GO REFUNDING	\$0	\$0	\$0	\$4,045,000	\$4,145,000		\$4,145,000			-
2021 CO	\$0	\$0	\$0	\$405,000	\$420,000		\$420,000			-
2022 CO	\$0	\$0	\$0	\$780,000	\$815,000		\$815,000			-
2024 CO	\$0	\$0	\$0	\$432,250	\$498,225		\$498,225			-
NO PROJECT	\$10,090,000	\$9,900,000	\$11,100,000	\$0	\$0		(\$11,100,000)			(100%)
<b>BOND PRINCIPAL TOTAL</b>	<b>\$10,090,000</b>	<b>\$9,900,000</b>	<b>\$11,100,000</b>	<b>\$10,502,250</b>	<b>\$10,958,225</b>		<b>(\$141,775)</b>			<b>(1%)</b>
<b>BOND INTEREST</b>										
2015 CO	\$0	\$0	\$0	\$27,969	\$24,531		\$24,531			-
2015 GO REFUNDING	\$0	\$0	\$0	\$12,000	\$4,050		\$4,050			-
2015 PPFCO	\$0	\$0	\$0	\$4,400	\$1,500		\$1,500			-
2017 GO REFUNDING	\$0	\$0	\$0	\$9,825	\$6,150		\$6,150			-
2017 CO	\$0	\$0	\$0	\$221,694	\$202,069		\$202,069			-
2018 CO	\$0	\$0	\$0	\$958,300	\$883,425		\$883,425			-
2018 4B TAX REFUND	\$0	\$0	\$0	\$413,453	\$381,569		\$381,569			-
2019 GO	\$0	\$0	\$0	\$573,233	\$652,700		\$652,700			-
2019 GO REFUNDING	\$0	\$0	\$0	\$138,667	\$0		\$0			-
2021 GO REFUNDING	\$0	\$0	\$0	\$507,443	\$441,086		\$441,086			-
2021 CO	\$0	\$0	\$0	\$248,550	\$232,050		\$232,050			-
2022 CO	\$0	\$0	\$0	\$505,000	\$473,100		\$473,100			-
2024 CO	\$0	\$0	\$0	\$765,593	\$697,617		\$697,617			-
NO PROJECT	\$4,114,266	\$3,944,174	\$5,303,544	\$0	\$0		(\$5,303,544)			(100%)
<b>BOND INTEREST TOTAL</b>	<b>\$4,114,266</b>	<b>\$3,944,174</b>	<b>\$5,303,544</b>	<b>\$4,386,127</b>	<b>\$3,999,847</b>		<b>(\$1,303,697)</b>			<b>(25%)</b>
FISCAL AGENT CHARGES	\$892	\$256	\$0	\$500	\$1,000		\$1,000			-
TRANSFER TO UTILITY FUND	\$661,919	\$659,944	\$666,056	\$666,056	\$651,494		(\$14,562)			(2%)
<b>EXPENSES TOTAL</b>	<b>\$15,065,910</b>	<b>\$14,673,521</b>	<b>\$17,069,600</b>	<b>\$15,649,933</b>	<b>\$15,785,566</b>		<b>(\$1,284,034)</b>			<b>(8%)</b>

# SPECIAL REVENUE FUNDS

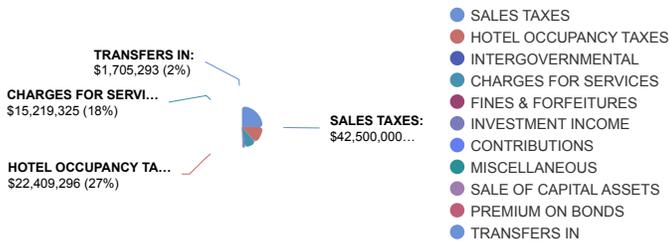
FY2025-26

ADOPTED OPERATING BUDGET

FUNDS: STORMWATER DRAINAGE UTILITY, CRIME CONTROL & PREVENTION DISTRICT (CCPD), LAKE PARKS, 4B TRANSIT (TEXRAIL), ECONOMIC DEVELOPMENT, CONVENTION AND VISITORS BUREAU (CVB) & VISITOR SHUTTLE SYSTEM AND



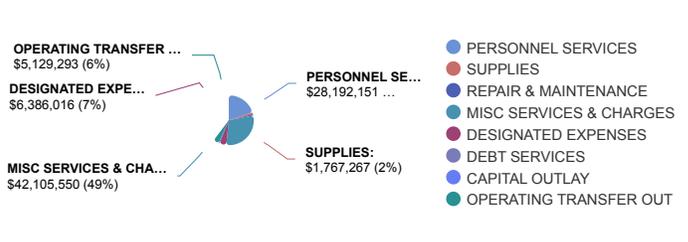
## Where the money comes from.



**Total Adopted (FY2026)**  
\$84,267,173

Data Updated: Dec 08, 2025, 4:13 PM

## Where the money goes.



**Total Adopted (FY2026)**  
\$85,530,789

Data Updated: Dec 08, 2025, 4:13 PM

## STATEMENT OF REVENUES AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
STORM DRAINAGE UTILITY FUND							
CHARGES FOR SERVICES	\$1,520,316	\$1,535,961	\$1,540,000	\$1,500,000	\$1,500,000	(\$40,000)	(3%)
INVESTMENT INCOME	\$55,075	\$39,814	\$17,000	\$36,111	\$18,277	\$1,277	8%
MISCELLANEOUS	\$0	\$1,599,737	\$0	\$0	\$0	\$0	-
PREMIUM ON BONDS	\$0	\$108,826	\$0	\$0	\$0	\$0	-
<b>STORM DRAINAGE UTILITY FUND TOTAL</b>	<b>\$1,575,391</b>	<b>\$3,284,338</b>	<b>\$1,557,000</b>	<b>\$1,536,111</b>	<b>\$1,518,277</b>	<b>(\$38,723)</b>	<b>(2%)</b>
CRIME CONTROL DISTRICT FUND							
SALES TAXES	\$19,411,625	\$20,738,246	\$21,250,000	\$21,750,000	\$21,250,000	\$0	0%
INTERGOVERNMENTAL	\$451,846	\$675,195	\$446,000	\$579,537	\$337,235	(\$108,765)	(24%)
FINES & FORFEITURES	\$3,390	\$1,875	\$75,100	\$1,249	\$1,300	(\$73,800)	(98%)
INVESTMENT INCOME	\$421,875	\$521,242	\$35,000	\$438,260	\$274,192	\$239,192	683%
MISCELLANEOUS	\$33,318	\$6,936	\$6,500	\$0	\$0	(\$6,500)	(100%)
TRANSFERS IN	\$4,519,575	\$3,759,649	\$2,416,788	\$2,416,788	\$1,345,336	(\$1,071,452)	(44%)
<b>CRIME CONTROL DISTRICT FUND TOTAL</b>	<b>\$24,841,629</b>	<b>\$25,703,143</b>	<b>\$24,229,388</b>	<b>\$25,185,834</b>	<b>\$23,208,063</b>	<b>(\$1,021,325)</b>	<b>(4%)</b>

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
LAKE PARKS FUND							
CHARGES FOR SERVICES	\$3,496,957	\$2,246,192	\$3,646,800	\$3,506,366	\$3,616,000	(\$30,800)	(1%)
INVESTMENT INCOME	\$59,546	\$66,372	\$0	\$29,692	\$12,708	\$12,708	-
MISCELLANEOUS	\$9,287	\$10,720	\$10,000	\$13,065	\$10,000	\$0	0%
SALE OF CAPITAL ASSETS	\$0	\$0	\$0	\$185,000	\$40,000	\$40,000	-
<b>LAKE PARKS FUND TOTAL</b>	<b>\$3,565,790</b>	<b>\$2,323,284</b>	<b>\$3,656,800</b>	<b>\$3,734,123</b>	<b>\$3,678,708</b>	<b>\$21,908</b>	<b>1%</b>
4B TRINITY METRO							
SALES TAXES	\$13,892,702	\$14,900,925	\$15,937,500	\$15,111,875	\$14,750,000	(\$1,187,500)	(7%)
INVESTMENT INCOME	\$2,827	\$0	\$0	\$0	\$0	\$0	-
<b>4B TRINITY METRO TOTAL</b>	<b>\$13,895,529</b>	<b>\$14,900,925</b>	<b>\$15,937,500</b>	<b>\$15,111,875</b>	<b>\$14,750,000</b>	<b>(\$1,187,500)</b>	<b>(7%)</b>
ECONOMIC DEVELOPMENT							
SALES TAXES	\$5,874,104	\$6,202,388	\$5,312,500	\$6,337,500	\$6,500,000	\$1,187,500	22%
INVESTMENT INCOME	\$489,913	\$649,451	\$341,715	\$546,852	\$382,626	\$40,911	12%
MISCELLANEOUS	\$64,854	\$0	\$0	\$8,399,321	\$0	\$0	-
TRANSFERS IN	\$0	\$2,827	\$0	\$0	\$0	\$0	-
<b>ECONOMIC DEVELOPMENT TOTAL</b>	<b>\$6,428,872</b>	<b>\$6,854,666</b>	<b>\$5,654,215</b>	<b>\$15,283,673</b>	<b>\$6,882,626</b>	<b>\$1,228,411</b>	<b>22%</b>
CVB							
HOTEL OCCUPANCY TAXES	\$17,864,191	\$18,253,076	\$16,194,941	\$16,194,941	\$16,979,702	\$784,761	5%
CHARGES FOR SERVICES	\$9,827,781	\$9,905,975	\$10,052,620	\$9,713,620	\$10,103,325	\$50,705	1%
INVESTMENT INCOME	\$859,616	\$1,307,379	\$908,000	\$1,151,679	\$774,792	(\$133,208)	(15%)
CONTRIBUTIONS	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0%
MISCELLANEOUS	\$108,884	\$91,862	\$111,000	\$461,000	\$411,000	\$300,000	270%
TRANSFERS IN	\$0	\$7,163	\$0	\$0	\$0	\$0	-
<b>CVB TOTAL</b>	<b>\$28,661,472</b>	<b>\$29,566,456</b>	<b>\$27,267,561</b>	<b>\$27,522,240</b>	<b>\$28,269,819</b>	<b>\$1,002,258</b>	<b>4%</b>
CVB INCENTIVES FUND							
HOTEL OCCUPANCY TAXES	\$6,100,804	\$6,313,964	\$5,201,932	\$5,201,932	\$5,429,594	\$227,662	4%
INVESTMENT INCOME	\$252,877	\$340,193	\$180,000	\$314,368	\$155,129	(\$24,871)	(14%)
CONTRIBUTIONS	\$88,436	\$60,944	\$15,000	\$15,000	\$15,000	\$0	0%
<b>CVB INCENTIVES FUND TOTAL</b>	<b>\$6,442,117</b>	<b>\$6,715,101</b>	<b>\$5,396,932</b>	<b>\$5,531,300</b>	<b>\$5,599,723</b>	<b>\$202,791</b>	<b>4%</b>
SHUTTLE SERVICES FUND							
CHARGES FOR SERVICES	\$320	\$0	\$0	\$0	\$0	\$0	-
TRANSFERS IN	\$328,388	\$356,836	\$425,816	\$402,847	\$359,957	(\$65,859)	(15%)
<b>SHUTTLE SERVICES FUND TOTAL</b>	<b>\$328,708</b>	<b>\$356,836</b>	<b>\$425,816</b>	<b>\$402,847</b>	<b>\$359,957</b>	<b>(\$65,859)</b>	<b>(15%)</b>
<b>REVENUES TOTAL</b>	<b>\$85,739,507</b>	<b>\$89,704,749</b>	<b>\$84,125,212</b>	<b>\$94,308,003</b>	<b>\$84,267,173</b>	<b>\$141,961</b>	<b>0%</b>
Expenses							
STORM DRAINAGE UTILITY FUND							
PERSONNEL SERVICES	\$535,820	\$624,879	\$699,812	\$709,165	\$729,956	\$30,144	4%
SUPPLIES	\$24,159	\$19,016	\$35,700	\$15,700	\$24,700	(\$11,000)	(31%)
REPAIR & MAINTENANCE	\$166,752	\$175,236	\$125,000	\$124,000	\$125,000	\$0	0%
MISC SERVICES & CHARGES	\$301,417	\$409,644	\$232,767	\$227,911	\$234,975	\$2,208	1%
DESIGNATED EXPENSES	\$187,348	\$223,291	\$221,560	\$223,517	\$205,881	(\$15,679)	(7%)
DEBT SERVICES	\$0	\$8,563	\$0	\$0	\$0	\$0	-

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
CAPITAL OUTLAY	\$215,558	\$1,827,970	\$535,000	\$266,382	\$315,000	(\$220,000)	(41%)
OPERATING TRANSFER OUT	\$117,364	\$101,680	\$332,840	\$332,840	\$328,221	(\$4,619)	(1%)
<b>STORM DRAINAGE UTILITY FUND TOTAL</b>	<b>\$1,548,418</b>	<b>\$3,390,280</b>	<b>\$2,182,679</b>	<b>\$1,899,515</b>	<b>\$1,963,733</b>	<b>(\$218,946)</b>	<b>(10%)</b>
CRIME CONTROL DISTRICT FUND							
PERSONNEL SERVICES	\$15,124,926	\$16,224,505	\$16,607,727	\$17,294,667	\$17,797,357	\$1,189,630	7%
SUPPLIES	\$617,097	\$856,502	\$955,875	\$771,473	\$904,987	(\$50,888)	(5%)
REPAIR & MAINTENANCE	\$217,702	\$194,895	\$484,350	\$483,800	\$344,350	(\$140,000)	(29%)
MISC SERVICES & CHARGES	\$1,813,269	\$2,046,215	\$2,465,044	\$2,507,756	\$2,729,400	\$264,356	11%
DESIGNATED EXPENSES	\$3,129,550	\$3,946,945	\$3,716,392	\$3,716,392	\$4,154,171	\$437,779	12%
DEBT SERVICES	\$283,612	\$0	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	(\$228,474)	\$73,729	\$0	\$938	\$40,000	\$40,000	-
<b>CRIME CONTROL DISTRICT FUND TOTAL</b>	<b>\$20,957,681</b>	<b>\$23,342,791</b>	<b>\$24,229,388</b>	<b>\$24,775,026</b>	<b>\$25,970,265</b>	<b>\$1,740,877</b>	<b>7%</b>
LAKE PARKS FUND							
PERSONNEL SERVICES	\$543,648	\$651,406	\$692,837	\$732,988	\$758,423	\$65,586	9%
SUPPLIES	\$209,406	\$140,196	\$229,950	\$149,142	\$206,450	(\$23,500)	(10%)
REPAIR & MAINTENANCE	\$250,327	\$350,282	\$338,250	\$328,778	\$334,500	(\$3,750)	(1%)
MISC SERVICES & CHARGES	\$1,849,988	\$1,780,689	\$1,632,983	\$1,725,363	\$1,762,042	\$129,059	8%
DESIGNATED EXPENSES	\$97,919	\$175,555	\$204,444	\$205,391	\$129,133	(\$75,311)	(37%)
CAPITAL OUTLAY	\$114,945	\$81,190	\$252,000	\$1,069,057	\$104,000	(\$148,000)	(59%)
OPERATING TRANSFER OUT	\$0	\$0	\$50,830	\$50,830	\$50,650	(\$180)	0%
<b>LAKE PARKS FUND TOTAL</b>	<b>\$3,066,234</b>	<b>\$3,179,319</b>	<b>\$3,401,294</b>	<b>\$4,261,549</b>	<b>\$3,345,198</b>	<b>(\$56,096)</b>	<b>(2%)</b>
4B TRINITY METRO							
MISC SERVICES & CHARGES	\$13,587,660	\$14,499,325	\$15,511,684	\$14,709,028	\$14,390,043	(\$1,121,641)	(7%)
OPERATING TRANSFER OUT	\$328,388	\$359,663	\$425,816	\$402,847	\$359,957	(\$65,859)	(15%)
<b>4B TRINITY METRO TOTAL</b>	<b>\$13,916,048</b>	<b>\$14,858,988</b>	<b>\$15,937,500</b>	<b>\$15,111,875</b>	<b>\$14,750,000</b>	<b>(\$1,187,500)</b>	<b>(7%)</b>
ECONOMIC DEVELOPMENT							
PERSONNEL SERVICES	\$396,380	\$461,404	\$490,259	\$494,672	\$509,070	\$18,811	4%
SUPPLIES	\$1,486	\$738	\$12,800	\$7,000	\$9,500	(\$3,300)	(26%)
MISC SERVICES & CHARGES	\$1,795,821	\$4,326,917	\$3,274,995	\$3,575,307	\$3,298,376	\$23,381	1%
DESIGNATED EXPENSES	\$82,152	\$52,875	\$79,270	\$79,270	\$62,565	(\$16,705)	(21%)
CAPITAL OUTLAY	\$0	\$0	\$0	\$5,552,475	\$0	\$0	-
OPERATING TRANSFER OUT	\$1,878,745	\$1,868,767	\$1,796,891	\$1,796,891	\$1,815,615	\$18,724	1%
<b>ECONOMIC DEVELOPMENT TOTAL</b>	<b>\$4,154,584</b>	<b>\$6,710,701</b>	<b>\$5,654,215</b>	<b>\$11,505,615</b>	<b>\$5,695,126</b>	<b>\$40,911</b>	<b>1%</b>
CVB							
PERSONNEL SERVICES	\$6,341,642	\$6,759,757	\$7,788,493	\$6,875,449	\$8,070,635	\$282,142	4%
SUPPLIES	\$523,340	\$428,467	\$613,925	\$609,125	\$583,030	(\$30,895)	(5%)
REPAIR & MAINTENANCE	\$366,169	\$327,644	\$318,512	\$318,512	\$387,662	\$69,150	22%
MISC SERVICES & CHARGES	\$11,280,174	\$10,588,521	\$13,539,940	\$13,543,488	\$14,228,609	\$688,669	5%
DESIGNATED EXPENSES	\$1,339,298	\$1,715,946	\$1,825,408	\$1,826,108	\$1,772,913	(\$52,495)	(3%)
DEBT SERVICES	\$152,345	\$0	\$0	\$0	\$0	\$0	-

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	% Change from FY25 Bud
CAPITAL OUTLAY	(\$71,324)	\$226,864	\$0	\$32,652	\$300,000	\$300,000	-
OPERATING TRANSFER OUT	\$2,881,391	\$2,456,680	\$2,586,310	\$2,586,310	\$2,574,850	(\$11,460)	0%
<b>CVB TOTAL</b>	<b>\$22,813,035</b>	<b>\$22,503,879</b>	<b>\$26,672,588</b>	<b>\$25,791,644</b>	<b>\$27,917,699</b>	<b>\$1,245,111</b>	<b>5%</b>
CVB INCENTIVES FUND							
MISC SERVICES & CHARGES	\$5,937,846	\$5,105,974	\$5,009,419	\$5,009,419	\$5,193,291	\$183,872	4%
DESIGNATED EXPENSES	\$4	\$1,328	\$0	\$0	\$0	\$0	-
<b>CVB INCENTIVES FUND TOTAL</b>	<b>\$5,937,850</b>	<b>\$5,107,301</b>	<b>\$5,009,419</b>	<b>\$5,009,419</b>	<b>\$5,193,291</b>	<b>\$183,872</b>	<b>4%</b>
SHUTTLE SERVICES FUND							
PERSONNEL SERVICES	\$201,380	\$273,350	\$386,433	\$317,354	\$326,710	(\$59,723)	(15%)
SUPPLIES	\$30,224	\$41,911	\$69,600	\$34,600	\$38,600	(\$31,000)	(45%)
REPAIR & MAINTENANCE	\$0	\$6,937	\$0	\$0	\$0	\$0	-
MISC SERVICES & CHARGES	\$257,696	\$266,843	\$319,931	\$319,931	\$268,814	(\$51,117)	(16%)
DESIGNATED EXPENSES	\$49,476	\$54,502	\$62,271	\$63,212	\$61,353	(\$918)	(1%)
CAPITAL OUTLAY	\$0	\$49,537	\$0	\$0	\$0	\$0	-
<b>SHUTTLE SERVICES FUND TOTAL</b>	<b>\$538,776</b>	<b>\$693,080</b>	<b>\$838,235</b>	<b>\$735,097</b>	<b>\$695,477</b>	<b>(\$142,758)</b>	<b>(17%)</b>
<b>EXPENSES TOTAL</b>	<b>\$72,932,626</b>	<b>\$79,786,340</b>	<b>\$83,925,318</b>	<b>\$89,089,740</b>	<b>\$85,530,789</b>	<b>\$1,605,471</b>	<b>2%</b>

# SUMMARY OF MAJOR REVENUES

## Sales Tax

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
CRIME CONTROL DISTRICT FUND	\$19,411,625	\$20,738,246	\$21,250,000	\$21,750,000	\$21,250,000
4B TRINITY METRO	\$13,892,702	\$14,900,925	\$15,937,500	\$15,111,875	\$14,750,000
ECONOMIC DEVELOPMENT	\$5,874,104	\$6,202,388	\$5,312,500	\$6,337,500	\$6,500,000
<b>REVENUES TOTAL</b>	<b>\$39,178,432</b>	<b>\$41,841,560</b>	<b>\$42,500,000</b>	<b>\$43,199,375</b>	<b>\$42,500,000</b>

Sales Taxes represent the largest revenue stream at 50% of total revenues. Sales taxes are budgeted at \$42.5 million, split between the CCPD, 4B Transit, and Economic Development funds. Collections in FY25 are estimated at \$43.2 million and represent an increase of \$1.4 million (3%) from the prior year. In the 4B Transit fund, 3/8-cent of collections are remitted to Trinity Metro in support of commuter rail.

## Hotel Occupancy Taxes

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
CVB	\$17,864,191	\$18,253,076	\$16,194,941	\$16,194,941	\$16,979,702
CVB INCENTIVES FUND	\$6,100,804	\$6,313,964	\$5,201,932	\$5,201,932	\$5,429,594
<b>REVENUES TOTAL</b>	<b>\$23,964,995</b>	<b>\$24,567,040</b>	<b>\$21,396,873</b>	<b>\$21,396,873</b>	<b>\$22,409,296</b>

Occupancy Taxes are obtained through the assessment of a 7% tax levy to the rental rate of hotel and motel rooms within the city. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. Occupancy taxes are budgeted at \$22.4 million for FY26 (\$1 million increase) and are the second largest source of revenue at 27%. FY25 collections are estimated at \$22.4 million and represent a 9% decrease from the previous year. The City collects occupancy taxes from twenty-one properties within its jurisdiction with a combined capacity of 6,022 rooms.

## Charges for Services

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
STORM DRAINAGE UTILITY FUND	\$1,520,316	\$1,535,961	\$1,540,000	\$1,500,000	\$1,500,000
LAKE PARKS FUND	\$3,496,957	\$2,246,192	\$3,646,800	\$3,506,366	\$3,616,000
CVB	\$9,827,781	\$9,905,975	\$10,052,620	\$9,713,620	\$10,103,325
SHUTTLE SERVICES FUND	\$320	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$14,845,374</b>	<b>\$13,688,127</b>	<b>\$15,239,420</b>	<b>\$14,719,986</b>	<b>\$15,219,325</b>

Charges for Services include revenue from Grapevine Vintage Railroad operations, facility rental fees, food, beverage and merchandise sales, stormwater drainage fees, recreation and camping fees, and the Grapevine Visitor Shuttle. Revenue in this category is budgeted at \$15.2 million for FY26, down \$20,095 (less than 1%) from the previous year. Total Revenue in FY25 is estimated at \$14.7 million and represents an increase of \$1,031,859 (7.5%) from FY24.

Revenue from festivals is projected at \$3.5 million. The Grapevine Vintage Railroad is projected to generate \$4.2 million in revenue. Facility rental income for the CVB is budgeted at \$1.2 million, a \$100,498 increase from the previous year's budget.

Stormwater drainage fee revenue, budgeted at \$1.5 million, is generated by the assessment of a monthly fee on all developed properties within the City. Funds collected through the monthly billings provide much needed drainage maintenance, repair and construction activities related to storm drainage facilities. The revenue collected from the Stormwater Drainage Utility can only be spent on drainage related issues. For owners of single-family

residential properties, the fee is \$4 per month. Apartments and all commercial and non-residential properties are billed a fee based upon the size of their land area, considering the existing impervious area of the land. An evaluation has been made for each property to determine the appropriate charge.

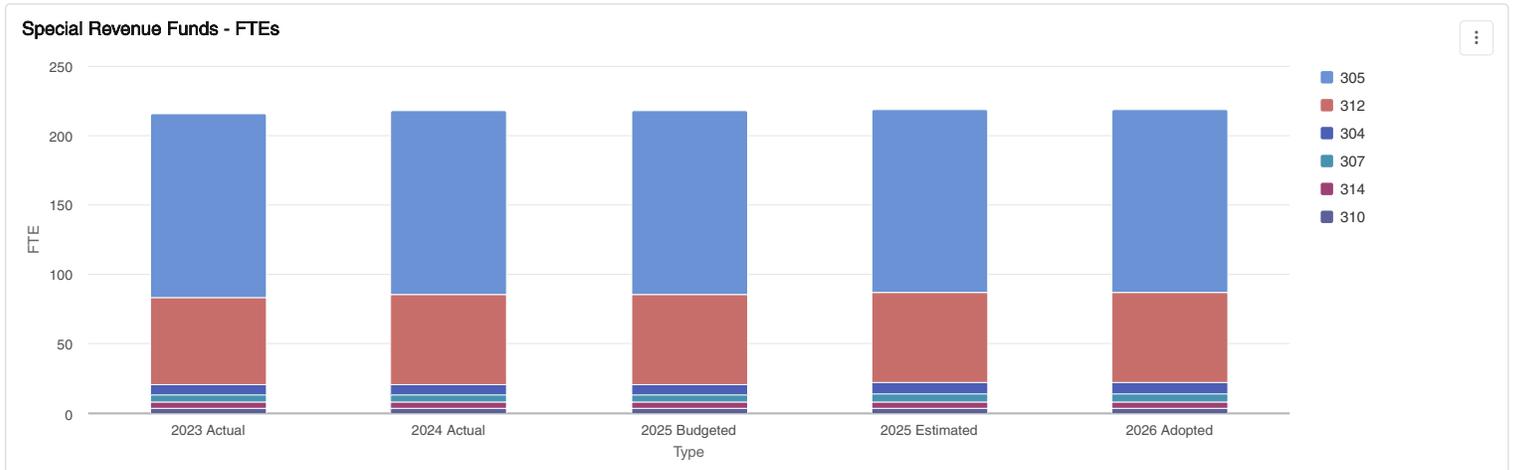
Recreation and camping fees are budgeted at \$3.6 million and are derived from activities on approximately 770 acres of parkland surrounding Lake Grapevine and leased from the U.S. Army Corps of Engineers. FY26 revenue is projected to decrease by \$30,800 (less than 1%). Revenue in FY25 is estimated at \$3.5 million and represents an increase of \$1.26 million (56%) from FY24. FY24 brought flooding to Lake Grapevine, and some parts of the parks were closed for extended periods.

# SUMMARY OF MAJOR EXPENSES

## Personnel Expenses

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Expenses</b>					
STORM DRAINAGE UTILITY FUND	\$535,820	\$624,879	\$699,812	\$709,165	\$729,956
CRIME CONTROL DISTRICT FUND	\$15,124,926	\$16,224,505	\$16,607,727	\$17,294,667	\$17,797,357
LAKE PARKS FUND	\$543,648	\$651,406	\$692,837	\$732,988	\$758,423
ECONOMIC DEVELOPMENT	\$396,380	\$461,404	\$490,259	\$494,672	\$509,070
CVB	\$6,341,642	\$6,759,757	\$7,788,493	\$6,875,449	\$8,070,635
SHUTTLE SERVICES FUND	\$201,380	\$273,350	\$386,433	\$317,354	\$326,710
<b>EXPENSES TOTAL</b>	<b>\$23,143,796</b>	<b>\$24,995,302</b>	<b>\$26,665,561</b>	<b>\$26,424,295</b>	<b>\$28,192,151</b>

Personnel expenses are the largest expenditure category, totaling 34% of all budgeted expenditures. Personnel expenses are budgeted at \$28.2 million, an increase of \$1.5 million from the previous budget year. Public safety employees in the Crime Control & Prevention (CCPD) fund account for 63% of the total. The CCPD fund also contains the majority of total authorized positions with 132.0 full-time positions.



Data Updated: Sep 17, 2025, 6:21 PM

Authorized positions (full-time positions only) total 69.0 in the Convention & Visitors Bureau fund, 8.0 authorized positions (full-time positions only) in the Stormwater Drainage fund, 6.0 authorized positions (full-time positions only) in the Lake Parks fund, and 3.5 in the Economic Development fund.

Services & Charges

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Expenses</b>					
STORM DRAINAGE UTILITY FUND	\$301,417	\$409,644	\$232,767	\$227,911	\$234,975
CRIME CONTROL DISTRICT FUND	\$1,813,269	\$2,046,215	\$2,465,044	\$2,507,756	\$2,729,400
LAKE PARKS FUND	\$1,849,988	\$1,780,689	\$1,632,983	\$1,725,363	\$1,762,042
4B TRINITY METRO	\$13,587,660	\$14,499,325	\$15,511,684	\$14,709,028	\$14,390,043
ECONOMIC DEVELOPMENT	\$1,795,821	\$4,326,917	\$3,274,995	\$3,575,307	\$3,298,376
CVB	\$11,280,174	\$10,588,521	\$13,539,940	\$13,543,488	\$14,228,609
CVB INCENTIVES FUND	\$5,937,846	\$5,105,974	\$5,009,419	\$5,009,419	\$5,193,291
SHUTTLE SERVICES FUND	\$257,696	\$266,843	\$319,931	\$319,931	\$268,814
<b>EXPENSES TOTAL</b>	<b>\$36,823,870</b>	<b>\$39,024,128</b>	<b>\$41,986,763</b>	<b>\$41,618,203</b>	<b>\$42,105,550</b>

Services are budgeted at \$42.1 million for FY26 and represent an increase of \$118,787 (less than 1%) from the previous budget year. Expenditures in the Convention & Visitors fund are budgeted at \$19.4 million and represent 46% of the total. Expenditures for services in the CCPD fund are budgeted at \$2.7 million and are primarily comprised of charges for fleet maintenance charges, and technology charges. Services represent 50% of Special Revenue Funds expenditures.

Designated Expenses (Insurance)

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Expenses</b>					
STORM DRAINAGE UTILITY FUND	\$187,348	\$223,291	\$221,560	\$223,517	\$205,881
CRIME CONTROL DISTRICT FUND	\$3,129,550	\$3,946,945	\$3,716,392	\$3,716,392	\$4,154,171
LAKE PARKS FUND	\$97,919	\$175,555	\$204,444	\$205,391	\$129,133
ECONOMIC DEVELOPMENT	\$82,152	\$52,875	\$79,270	\$79,270	\$62,565
CVB	\$1,339,298	\$1,715,946	\$1,825,408	\$1,826,108	\$1,772,913
CVB INCENTIVES FUND	\$4	\$1,328	\$0	\$0	\$0
SHUTTLE SERVICES FUND	\$49,476	\$54,502	\$62,271	\$63,212	\$61,353
<b>EXPENSES TOTAL</b>	<b>\$4,885,748</b>	<b>\$6,170,441</b>	<b>\$6,109,345</b>	<b>\$6,113,890</b>	<b>\$6,386,016</b>

Insurance charges are budgeted at \$6.4 million and represent a \$276,671 increase from the previous budget year. This category includes employee health/life/dental costs as well as property and casualty costs. Beginning in FY19, the allocation also included costs for retiree coverage for each respective operating fund.

Transfers Out

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
<b>Expenses</b>						
STORM DRAINAGE UTILITY FUND	\$117,364	\$101,680	\$332,840	\$332,840	\$328,221	
LAKE PARKS FUND	\$0	\$0	\$50,830	\$50,830	\$50,650	
4B TRINITY METRO	\$328,388	\$359,663	\$425,816	\$402,847	\$359,957	
ECONOMIC DEVELOPMENT	\$1,878,745	\$1,868,767	\$1,796,891	\$1,796,891	\$1,815,615	
CVB	\$2,881,391	\$2,456,680	\$2,586,310	\$2,586,310	\$2,574,850	
<b>EXPENSES TOTAL</b>	<b>\$5,205,888</b>	<b>\$4,786,791</b>	<b>\$5,192,687</b>	<b>\$5,169,718</b>	<b>\$5,129,293</b>	

Transfers Out are budgeted at \$5.1 million and represent a \$63,394 increase from the previous budget year. Expenditures in this category primarily consist of administrative fee payments to the General fund in lieu of taxes. Other transfers include principal and interest payments to the Debt Service fund and funding for the CVB's visitor shuttle service. Actual expenditures in FY25 totaled \$5.2 million. Transfers represent 6% of Special Revenue Funds expenditures.

# STORMWATER DRAINAGE UTILITY FUND

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY 304-155-155



## FOCUS AREA(S)

Infrastructure

## DEPARTMENT DESCRIPTION

The Stormwater Drainage Utility (SDUS) Department excavates and regrades roadside ditches and outfalls, cleans concrete pipe, inspects storm sewer structures, repairs gutter line to reduce ponding of water, provides erosion control and cleans and removes brush and debris along bridge embankments.

## MISSION STATEMENT

The City of Grapevine manages and monitors the discharge of stormwater from the City's storm system to surface and ground waters. This program guides the storm drainage system operations of the City and is permitted by the State of Texas. Under the State Permit, the City manages the following:

- MS4 Maintenance Activities
- Post-Construction Stormwater Control Measures
- Illicit Discharge Detection and Elimination
- Pollution Prevention and Good Housekeeping for Municipal Operations
- Industrial & High-Risk Runoff
- Construction Site Stormwater Runoff
- Public Education and Outreach/Public Involvement and Participation
- Monitoring, Evaluating and Reporting

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Crews worked on regrading and rebuilding of culverts and driveways on Forrest Hills, Ridge and Lakeridge to help with flooding issues.
- Crew members worked on several downed trees in various creeks due to storms in May.
- The Department was part of the all hands debris clean up across the city due to the wind and rain storm in the early summer.
- Crew members assisted off and on through the year on the Kimball Road Raising Project. Installed a large arch pipe system in this location.
- Cleaned and inspected over 900 inlet structures and swept over 18,000 lane miles of roadway.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Crews will continue addressing ditches and culverts in need along all open ditch roadways in the City.
- The Department will be constructing a new drainage flume on Wintergreen where a new easement was granted to the city.
- Crew members will be sweeping streets in leaf collection trucks this fall and winter.
- The Department is going to work on a few issues addressing water seepage onto sidewalks by installing French drains in these areas.
- Excavate, re-grade and re-sod 12,000 linear feet of roadside ditches and outfalls.
- Clean, reset and replace 800 linear feet of reinforced concrete pipe.
- Inspect and clean 950 restricted underground storm sewer structures.
- Respond to citizen concerns in a timely manner, reducing the possibility of recurring flood situations.
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets.
- Perform required erosion control on above-ground drainage facilities.
- Clean and remove brush and debris along bridge embankments at road crossings, reducing the possibility of damage to bridge structures.

## STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
CHARGES FOR SERVICES	\$1,520,316	\$1,535,961	\$1,540,000	\$1,500,000	\$1,500,000	(\$40,000)	(3%)
INVESTMENT INCOME	\$55,075	\$39,814	\$17,000	\$36,111	\$18,277	\$1,277	8%
MISCELLANEOUS	\$0	\$1,599,737	\$0	\$0	\$0	\$0	-
PREMIUM ON BONDS	\$0	\$108,826	\$0	\$0	\$0	\$0	-
<b>REVENUES TOTAL</b>	<b>\$1,575,391</b>	<b>\$3,284,338</b>	<b>\$1,557,000</b>	<b>\$1,536,111</b>	<b>\$1,518,277</b>	<b>(\$38,723)</b>	<b>(2%)</b>
<b>Expenses</b>							
PERSONNEL SERVICES	\$535,820	\$624,879	\$699,812	\$709,165	\$729,956	\$30,144	4%
SUPPLIES	\$24,159	\$19,016	\$35,700	\$15,700	\$24,700	(\$11,000)	(31%)
REPAIR & MAINTENANCE	\$166,752	\$175,236	\$125,000	\$124,000	\$125,000	\$0	0%
MISC SERVICES & CHARGES	\$301,417	\$409,644	\$232,767	\$227,911	\$234,975	\$2,208	1%
DESIGNATED EXPENSES	\$187,348	\$223,291	\$221,560	\$223,517	\$205,881	(\$15,679)	(7%)
DEBT SERVICES	\$0	\$8,563	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	\$239,893	\$1,827,970	\$535,000	\$266,382	\$315,000	(\$220,000)	(41%)
OPERATING TRANSFER OUT	\$117,364	\$101,680	\$332,840	\$332,840	\$328,221	(\$4,619)	(1%)
<b>EXPENSES TOTAL</b>	<b>\$1,572,753</b>	<b>\$3,390,280</b>	<b>\$2,182,679</b>	<b>\$1,899,515</b>	<b>\$1,963,733</b>	<b>(\$218,946)</b>	<b>(10%)</b>
<b>Surplus (Deficit)</b>	<b>\$2,638</b>	<b>(\$105,943)</b>	<b>(\$625,679)</b>	<b>(\$363,404)</b>	<b>(\$445,456)</b>	<b>-</b>	<b>-</b>

## REVENUE DETAIL

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
<b>Revenues</b>					
STORM DRAINAGE UTILITY FUND					
STORMWATER DRAINAGE FEES	\$1,520,316	\$1,535,961	\$1,540,000	\$1,500,000	\$1,500,000
INTEREST ON INVESTMENTS	\$55,075	\$39,814	\$17,000	\$36,111	\$18,277
OTHER FINANCING SOURCES	\$0	\$1,599,737	\$0	\$0	\$0
OFS BOND PREMIUM	\$0	\$108,826	\$0	\$0	\$0
<b>STORM DRAINAGE UTILITY FUND TOTAL</b>	<b>\$1,575,391</b>	<b>\$3,284,338</b>	<b>\$1,557,000</b>	<b>\$1,536,111</b>	<b>\$1,518,277</b>
<b>REVENUES TOTAL</b>	<b>\$1,575,391</b>	<b>\$3,284,338</b>	<b>\$1,557,000</b>	<b>\$1,536,111</b>	<b>\$1,518,277</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
EQUIPMENT OPERATOR I - SDUS/CDL	1	1	1	1	1
EQUIPMENT OPERATOR II - SDUS	2	2	2	2	2
EQUIPMENT OPERATOR III	2	2	2	2	2
FOREMAN - STREETS	1	1	1	1	1
GIS MANAGER	1	1	1	1	1
SENIOR CREW LEADER	1	1	1	1	1
<b>FTE</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Ditch excavation (linear feet)	12,500	11,220	12,000	11,500	12,000
Reset reinforced concrete pipe (linear feet)	820	1,300	800	900	800
Clean storm sewer structures (ea.)	780	255	900	700	900
Clean debris adjacent to bridges (times / year)	4	5	4	4	4
Sweeping miles	19,500	18,210	15,000	20,000	15,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026			
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$428,504	\$495,560	\$554,555	\$561,826	\$578,951	\$24,396	4%	
SALARIES OVERTIME	\$9,686	\$10,185	\$9,000	\$9,000	\$9,000	\$0	0%	
TMRS BENEFITS	\$84,273	\$102,475	\$113,500	\$114,835	\$118,253	\$4,753	4%	
MEDICARE	\$6,305	\$7,242	\$8,172	\$8,343	\$8,591	\$419	5%	
SALARIES LONGEVITY	\$3,649	\$3,885	\$3,920	\$4,496	\$4,496	\$576	15%	
SALARIES SICK LEAVE BUYBACK	\$3,404	\$5,532	\$10,665	\$10,665	\$10,665	\$0	0%	
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$535,820</b>	<b>\$624,879</b>	<b>\$699,812</b>	<b>\$709,165</b>	<b>\$729,956</b>	<b>\$30,144</b>	<b>4%</b>	
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$0	\$0	\$2,750	\$1,500	\$2,750	\$0	0%	
CLOTHING SUPPLIES	\$2,020	\$650	\$2,950	\$3,200	\$2,950	\$0	0%	
APPARATUS & TOOLS	\$1,323	\$3,390	\$4,000	\$2,500	\$4,000	\$0	0%	
MOTOR VEHICLE SUPPLIES	\$12,039	\$14,977	\$26,000	\$8,500	\$15,000	(\$11,000)	(42%)	
FURNITURE & FIXTURES	\$7,185	\$0	\$0	\$0	\$0	\$0	-	
COMPUTER EQUIPMENT & SUPPLIES	\$1,592	\$0	\$0	\$0	\$0	\$0	-	
<b>SUPPLIES TOTAL</b>	<b>\$24,159</b>	<b>\$19,016</b>	<b>\$35,700</b>	<b>\$15,700</b>	<b>\$24,700</b>	<b>(\$11,000)</b>	<b>(31%)</b>	
<b>REPAIR &amp; MAINTENANCE</b>								
TRANSPORTATION INFRASTRUCTURE	\$155,312	\$175,236	\$125,000	\$124,000	\$125,000	\$0	0%	
BUILDING MAINTENANCE	\$11,440	\$0	\$0	\$0	\$0	\$0	-	
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$166,752</b>	<b>\$175,236</b>	<b>\$125,000</b>	<b>\$124,000</b>	<b>\$125,000</b>	<b>\$0</b>	<b>0%</b>	
<b>MISC SERVICES &amp; CHARGES</b>								
TRAVEL TRAINING & DUES	\$3,478	\$0	\$2,300	\$0	\$15,300	\$13,000	565%	
UTILITIES	\$0	\$0	\$1,300	\$0	\$1,300	\$0	0%	
FINANCIAL SERVICES FEES	\$842	\$1,050	\$1,017	229 \$0	\$0	(\$1,017)	(100%)	

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
PROFESSIONAL SERVICES	\$115,835	\$228,528	\$45,239	\$45,000	\$32,239	(\$13,000)	(29%)
LEASES & RENTALS	\$13,518	\$9,472	\$0	\$0	\$0	\$0	-
INSURANCE FLEET & IT CHARGES	\$167,744	\$170,309	\$182,911	\$182,911	\$185,209	\$2,298	1%
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$285	\$0	\$0	\$927	\$927	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$301,417</b>	<b>\$409,644</b>	<b>\$232,767</b>	<b>\$227,911</b>	<b>\$234,975</b>	<b>\$2,208</b>	<b>1%</b>
DESIGNATED EXPENSES							
INSURANCE WORKERS COMP	\$6,761	\$5,791	\$4,913	\$6,870	\$7,770	\$2,857	58%
HEALTH INSURANCE CLAIMS	\$124,642	\$134,198	\$148,412	\$148,412	\$143,798	(\$4,614)	(3%)
RETIREE INSURANCE PREMIUMS	\$11,672	\$10,985	\$13,991	\$13,991	\$6,405	(\$7,586)	(54%)
RETIREE INSURANCE CLAIMS	\$18,047	\$41,511	\$21,153	\$21,153	\$13,711	(\$7,442)	(35%)
HEALTH INSURANCE PREMIUMS	\$26,226	\$24,548	\$25,185	\$25,185	\$25,019	(\$166)	(1%)
INSURANCE PROP & AUTO	\$0	\$6,259	\$7,906	\$7,906	\$9,178	\$1,272	16%
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$187,348</b>	<b>\$223,291</b>	<b>\$221,560</b>	<b>\$223,517</b>	<b>\$205,881</b>	<b>(\$15,679)</b>	<b>(7%)</b>
DEBT SERVICES							
BOND ISSUANCE EXPENSES	\$0	\$8,563	\$0	\$0	\$0	\$0	-
<b>DEBT SERVICES TOTAL</b>	<b>\$0</b>	<b>\$8,563</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
CAPITAL OUTLAY							
MOTOR VEHICLES	\$0	\$0	\$325,000	\$56,382	\$105,000	(\$220,000)	(68%)
DRAINAGE IMPROVEMENTS	\$239,893	\$1,827,970	\$210,000	\$210,000	\$210,000	\$0	0%
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$239,893</b>	<b>\$1,827,970</b>	<b>\$535,000</b>	<b>\$266,382</b>	<b>\$315,000</b>	<b>(\$220,000)</b>	<b>(41%)</b>
OPERATING TRANSFER OUT							
TRANSFER TO GENERAL FUND	\$117,364	\$101,680	\$110,025	\$110,025	\$113,871	\$3,846	4%
TRANSFER TO DEBT SERVICE	\$0	\$0	\$222,815	\$222,815	\$214,350	(\$8,465)	(4%)
<b>OPERATING TRANSFER OUT TOTAL</b>	<b>\$117,364</b>	<b>\$101,680</b>	<b>\$332,840</b>	<b>\$332,840</b>	<b>\$328,221</b>	<b>(\$4,619)</b>	<b>(1%)</b>
<b>EXPENSES TOTAL</b>	<b>\$1,572,753</b>	<b>\$3,390,280</b>	<b>\$2,182,679</b>	<b>\$1,899,515</b>	<b>\$1,963,733</b>	<b>(\$218,946)</b>	<b>(10%)</b>

# CRIME CONTROL & PREVENTION DISTRICT FUND



FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY 305-200

## FOCUS AREA(S)

Safety and Security

## DEPARTMENT DESCRIPTION

The Crime Control and Prevention District, operated by the Grapevine Police Department, is responsible for providing a safe community for our citizens, businesses, and visitors. The Department empowers the community to reduce vehicle crashes and crash-related injuries and deaths, it also investigates and resolves all types of crimes that occur within the city and expeditiously received and responds to emergency calls for service. Within the Crime Control and Prevention District is the Uniform Operations, Criminal Investigation, Technical Services, Jail Operations, Management Services and Dispatch Division.

## MISSION STATEMENT

The mission of the Grapevine Police Department is to provide a safe community for our citizens, businesses, and visitors. We endeavor to provide the highest quality police services by applying the values identified on our Principle Compass.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Community relationships and partnerships have dramatically reduced crime and displaced the criminal element outside the city limits of Grapevine.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Complete Texas Police Chief Association Accreditation process.
- Implement Beat Management System in the Uniform Operations Division
- Increase the use of technological resources to investigative initiatives.
- Operate at full staffing (sworn and professional staff).

# STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
SALES TAXES	\$19,411,625	\$20,738,246	\$21,250,000	\$21,750,000	\$21,250,000	\$0	0%
INTERGOVERNMENTAL							
INTERGOVERNMENTAL REVENUES	\$5,877	\$229,226	\$0	\$133,537	\$215,235	\$215,235	-
JAIL SERVICES	\$445,969	\$445,969	\$446,000	\$446,000	\$122,000	(\$324,000)	(73%)
<b>INTERGOVERNMENTAL TOTAL</b>	<b>\$451,846</b>	<b>\$675,195</b>	<b>\$446,000</b>	<b>\$579,537</b>	<b>\$337,235</b>	<b>(\$108,765)</b>	<b>(24%)</b>
FINES & FORFEITURES							
COMMERCIAL VEHICLE ENFORCEMENT	\$61,183	\$59,419	\$70,000	\$0	\$0	(\$70,000)	(100%)
CITY CHILD SAFETY FEES	\$560	\$475	\$600	\$0	\$0	(\$600)	(100%)
SCHOOL CROSSING GUARD	\$2,830	\$1,400	\$4,500	\$1,249	\$1,300	(\$3,200)	(71%)
<b>FINES &amp; FORFEITURES TOTAL</b>	<b>\$64,573</b>	<b>\$61,294</b>	<b>\$75,100</b>	<b>\$1,249</b>	<b>\$1,300</b>	<b>(\$73,800)</b>	<b>(98%)</b>
INVESTMENT INCOME	\$421,875	\$521,242	\$35,000	\$438,260	\$274,192	\$239,192	683%
MISCELLANEOUS	\$33,318	\$92,119	\$6,500	\$0	\$0	(\$6,500)	(100%)
TRANSFERS IN							
TRANSFER IN GENERAL FUND	\$4,519,575	\$3,759,649	\$2,416,788	\$2,416,788	\$1,345,336	(\$1,071,452)	(44%)
<b>TRANSFERS IN TOTAL</b>	<b>\$4,519,575</b>	<b>\$3,759,649</b>	<b>\$2,416,788</b>	<b>\$2,416,788</b>	<b>\$1,345,336</b>	<b>(\$1,071,452)</b>	<b>(44%)</b>
<b>REVENUES TOTAL</b>	<b>\$24,902,812</b>	<b>\$25,847,745</b>	<b>\$24,229,388</b>	<b>\$25,185,834</b>	<b>\$23,208,063</b>	<b>(\$1,021,325)</b>	<b>(4%)</b>
<b>Expenses</b>							
PERSONNEL SERVICES	\$15,359,478	\$16,294,913	\$16,607,727	\$17,294,667	\$17,797,357	\$1,189,630	7%
SUPPLIES	\$617,530	\$858,506	\$955,875	\$771,473	\$904,987	(\$50,888)	(5%)
REPAIR & MAINTENANCE	\$217,702	\$194,895	\$484,350	\$483,800	\$344,350	(\$140,000)	(29%)
MISC SERVICES & CHARGES	\$1,816,266	\$1,960,761	\$2,465,044	\$2,507,756	\$2,729,400	\$264,356	11%
DESIGNATED EXPENSES	\$3,173,800	\$3,993,528	\$3,716,392	\$3,716,392	\$4,154,171	\$437,779	12%
DEBT SERVICES	\$283,612	\$86,848	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	(\$228,474)	\$158,912	\$0	\$938	\$40,000	\$40,000	-
<b>EXPENSES TOTAL</b>	<b>\$21,239,914</b>	<b>\$23,548,362</b>	<b>\$24,229,388</b>	<b>\$24,775,026</b>	<b>\$25,970,265</b>	<b>\$1,740,877</b>	<b>7%</b>
<b>Surplus (Deficit)</b>	<b>\$3,662,898</b>	<b>\$2,299,383</b>	<b>\$0</b>	<b>\$410,808</b>	<b>(\$2,762,202)</b>	<b>-</b>	<b>-</b>

## REVENUE DETAIL

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
<b>Revenues</b>						
<b>CRIME CONTROL DISTRICT FUND</b>						
SALES TAXES	\$19,411,625	\$20,738,246	\$21,250,000	\$21,750,000	\$21,250,000	
INTERGOVERNMENTAL REVENUES	\$5,877	\$229,226	\$0	\$133,537	\$215,235	
JAIL SERVICES	\$445,969	\$445,969	\$446,000	\$446,000	\$122,000	
COMMERCIAL VEHICLE ENFORCEMENT	\$0	\$0	\$70,000	\$0	\$0	
CITY CHILD SAFETY FEES	\$560	\$475	\$600	\$0	\$0	
SCHOOL CROSSING GUARD	\$2,830	\$1,400	\$4,500	\$1,249	\$1,300	
INTEREST ON INVESTMENTS	\$421,875	\$521,242	\$35,000	\$438,260	\$274,192	
MISCELLANEOUS REVENUE	\$33,318	\$6,936	\$6,500	\$0	\$0	
OTHER FINANCING SOURCES SBITA	\$0	\$85,183	\$0	\$0	\$0	
TRANSFER IN GENERAL FUND	\$4,519,575	\$3,759,649	\$2,416,788	\$2,416,788	\$1,345,336	
<b>CRIME CONTROL DISTRICT FUND TOTAL</b>	<b>\$24,841,629</b>	<b>\$25,788,326</b>	<b>\$24,229,388</b>	<b>\$25,185,834</b>	<b>\$23,208,063</b>	
<b>REVENUES TOTAL</b>	<b>\$24,841,629</b>	<b>\$25,788,326</b>	<b>\$24,229,388</b>	<b>\$25,185,834</b>	<b>\$23,208,063</b>	

## EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
ADMINISTRATION	\$29,780	\$0	\$0	\$-	\$-	\$0	-
UNIFORM OPERATIONS	\$12,767,625	\$14,406,530	\$14,325,457	\$14,972,408	\$15,836,308	\$1,510,851	11%
CRIMINAL INVESTIGATIONS	\$2,684,423	\$2,571,799	\$2,744,241	\$2,750,065	\$2,827,774	\$83,533	3%
TECHNICAL SERVICES	\$4,150,723	\$4,299,284	\$2,955,352	\$2,931,713	\$3,085,232	\$129,880	4%
MANAGEMENT SERVICES	\$510,518	\$701,480	\$612,364	\$441,053	\$590,184	(\$22,180)	(4%)
JAIL OPERATIONS	\$807,570	\$962,864	\$966,971	\$1,053,123	\$1,087,466	\$120,495	12%
DISPATCH	\$0	\$313,987	\$2,625,003	\$2,626,664	\$2,543,301	(\$81,702)	(3%)
NO PROGRAM	\$7,043	\$172,031	\$0	\$0	\$0	\$0	-
<b>EXPENSES TOTAL</b>	<b>\$20,957,681</b>	<b>\$23,427,974</b>	<b>\$24,229,388</b>	<b>\$24,775,026</b>	<b>\$25,970,265</b>	<b>\$1,740,877</b>	<b>7%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
CRIME ANALYST	1	1	1	1	1
CRIME SCENE INVESTIGATOR	2	2	2	2	2
DETENTION OFFICER	10	10	10	10	10
DETENTION SUPERVISOR	2	2	2	2	2
EMERGENCY COMMUNICATIONS MANAGER	1	1	1	1	1
EMERGENCY COMMUNICATIONS SPECIALIST	14	14	14	14	14
EMERGENCY COMMUNICATIONS SUPERVISOR	3	3	3	3	3
POLICE CAPTAIN	3	3	3	3	3
POLICE LIEUTENANT	4	4	4	4	4
POLICE OFFICER	61	61	61	61	61
POLICE OFFICER - RECRUIT	1	1	1	1	1
POLICE PROPERTY/EVIDENCE TECHNICIAN	2	2	2	2	2
POLICE RECORDS COORDINATOR	6	6	6	6	6
POLICE RECRUIT	3	3	3	3	3
POLICE SERGEANT	12	12	12	12	12
POLICE SUPPORT SERVICES MANAGER	1	1	1	1	1
SECRETARY	4	4	4	4	4
TECHNICAL SERVICES SPECIALIST	2	2	2	2	2
<b>FTE</b>	<b>132</b>	<b>132</b>	<b>132</b>	<b>132</b>	<b>132</b>

Uniform Operations

Jail Operations

Criminal Investigations

Management Services

School Resource Officers

Technical Services

Dispatch

# CRIME CONTROL & PREVENTION DISTRICT UNIFORM OPERATIONS



FY2025-26  
ADOPTED OPERATING BUDGET  
305-200-201

## DIVISION DESCRIPTION

The Uniform Operations Division within the Crime Control and Prevention District (CCPD) Department encourages compliance with applicable traffic laws through enforcement and provides proactive enforcement response to specific crime patterns and traffic concerns.

## FY25 DIVISION ACCOMPLISHMENTS

- Provide a safe community for our citizens, businesses, and visitors.
- Empower the community to reduce crime and crime opportunities.
- Reduce vehicle crashes and crash-related injuries and deaths.
- Investigate and resolve all types of crimes that occur within the city.
- Expeditiously receive and respond to emergency calls for service.
- Provide the highest quality of life for animals and citizens.

## FY26 DIVISION GOALS AND OBJECTIVES

- Encourage compliance with applicable traffic laws and through enforcement.
- Provide proactive enforcement response to specific crime patterns and traffic concerns.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Calls for Service	53,000	51,000	60,000	60,000	60,000
Traffic Stops	20,000	20,000	20,000	20,000	20,000
Traffic Citations	7,000	7,000	8,000	8,000	8,000
DWI Arrests	250	250	300	300	300

## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED BUDGET		% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$5,881,674	\$6,317,980	\$6,850,480	\$7,324,717	\$7,566,359	\$715,879	10%
SALARIES OVERTIME	\$900,957	\$1,047,189	\$690,000	\$690,000	\$690,000	\$0	0%

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
SALARIES PART TIME	\$24,770	\$34,052	\$40,000	\$40,000	\$40,000	\$0	0%
WAGES CONTRACT LABOR	\$99,666	\$126,247	\$0	\$120,000	\$120,000	\$120,000	-
UNIFORM ALLOWANCE	\$1,523	\$6,695	\$4,800	\$1,200	\$1,200	(\$3,600)	(75%)
CERTIFICATION PAY	\$51,058	\$49,226	\$43,142	\$46,080	\$46,080	\$2,938	7%
PARS BENEFITS	\$322	\$388	\$520	\$520	\$536	\$16	3%
TMRS BENEFITS	\$1,322,547	\$1,501,001	\$1,490,796	\$1,615,998	\$1,663,990	\$173,194	12%
MEDICARE	\$99,568	\$107,744	\$109,072	\$117,975	\$121,479	\$12,407	11%
SALARIES LONGEVITY	\$30,075	\$28,757	\$28,216	\$35,384	\$35,384	\$7,168	25%
SALARIES SICK LEAVE BUYBACK	\$82,126	\$74,506	\$130,625	\$130,625	\$130,625	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$8,494,287</b>	<b>\$9,293,785</b>	<b>\$9,387,651</b>	<b>\$10,122,499</b>	<b>\$10,415,653</b>	<b>\$1,028,002</b>	<b>11%</b>
SUPPLIES							
OPERATING SUPPLIES	\$24,896	\$40,006	\$40,700	\$40,700	\$32,200	(\$8,500)	(21%)
CLOTHING SUPPLIES	\$0	\$219	\$0	\$0	\$0	\$0	-
EDUCATION/RECREATION SUPPLIES	\$48	\$506	\$1,495	\$0	\$0	(\$1,495)	(100%)
POSTAGE & RELATED EXPENSES	\$176	\$100	\$11,000	\$693	\$0	(\$11,000)	(100%)
APPARATUS & TOOLS	\$20,674	\$33,241	\$46,200	\$46,200	\$57,200	\$11,000	24%
MOTOR VEHICLE SUPPLIES	\$188,320	\$209,010	\$200,000	\$121,000	\$200,000	\$0	0%
FURNITURE & FIXTURES	\$0	\$1,598	\$7,000	\$7,000	\$7,000	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$234,114</b>	<b>\$284,680</b>	<b>\$306,395</b>	<b>\$215,593</b>	<b>\$296,400</b>	<b>(\$9,995)</b>	<b>(3%)</b>
REPAIR & MAINTENANCE							
MISC EQUIPMENT MAINTENANCE	\$3,552	\$5,137	\$5,000	\$5,000	\$5,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$3,552</b>	<b>\$5,137</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>	<b>0%</b>
MISC SERVICES & CHARGES							
TRAVEL TRAINING & DUES	\$72,797	\$0	\$0	\$0	\$1,495	\$1,495	-
UTILITIES	(\$466)	(\$299)	\$0	\$0	\$0	\$0	-
FINANCIAL SERVICES FEES	\$11,038	\$15,057	\$10,283	\$12,250	\$12,000	\$1,717	17%
PROFESSIONAL SERVICES	\$9,784	\$13,608	\$26,350	\$26,350	\$26,350	\$0	0%
INSURANCE FLEET & IT CHARGES	\$795,661	\$771,782	\$873,386	\$873,386	\$900,239	\$26,853	3%
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$2,106	\$0	\$0	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$888,815</b>	<b>\$802,253</b>	<b>\$910,019</b>	<b>\$911,986</b>	<b>\$940,084</b>	<b>\$30,065</b>	<b>3%</b>
DESIGNATED EXPENSES							
INSURANCE WORKERS COMP	\$118,058	\$123,618	\$137,759	\$137,759	\$149,645	\$11,886	9%
HEALTH INSURANCE CLAIMS	\$2,103,339	\$2,511,427	\$2,356,040	\$2,356,040	\$2,552,407	\$196,367	8%
RETIREE INSURANCE PREMIUMS	\$182,859	\$190,412	\$156,694	\$156,694	\$192,148	\$35,454	23%
RETIREE INSURANCE CLAIMS	\$282,734	\$401,275	\$236,916	\$236,916	\$411,319	\$174,403	74%
HEALTH INSURANCE PREMIUMS	\$442,560	\$459,391	\$399,818	\$399,818	\$444,089	\$44,271	11%
INSURANCE PROP & AUTO	\$0	\$260,822	\$429,165	\$429,165	\$404,563	(\$24,602)	(6%)
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$3,129,550</b>	<b>\$3,946,945</b>	<b>\$3,716,392</b>	<b>\$3,716,392</b>	<b>\$4,154,171</b>	<b>\$437,779</b>	<b>12%</b>
CAPITAL OUTLAY							
MACHINERY & EQUIPMENT	\$15,943	\$32,100	\$0	\$938	\$25,000	\$25,000	-
MOTOR VEHICLES	\$1,364	\$41,629	\$0	\$0	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$17,307</b>	<b>\$73,729</b>	<b>\$0</b>	<b>\$938</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$12,767,625</b>	<b>\$14,406,530</b>	<b>\$14,325,457</b>	<b>\$14,972,408</b>	<b>\$15,836,308</b>	<b>\$1,510,851</b>	<b>11%</b>



# CRIME CONTROL & PREVENTION DISTRICT CRIMINAL INVESTIGATIONS



FY2025-26  
ADOPTED OPERATING BUDGET  
305-200-202

## DIVISION DESCRIPTION

The Criminal Investigations Division within the Crime Control and Prevention District (CCPD) Department is responsible for conducting follow-up investigations of all cases involving an arrest, including traffic and alcohol-related offences. The Division is also responsible for providing follow-up investigations of all cases with a high solvability factor.

## FY25 DIVISION ACCOMPLISHMENTS

- Investigated multiple cases that resulted in the recovery of millions of dollars' worth of property, dozens of felony arrests, and the protection domestic violence victims against additional acts of violence.

## FY26 DIVISION GOALS AND OBJECTIVES

- Conduct follow-up investigation on all cases involving an arrest, including traffic and alcohol-related offenses.
- Provide follow-up investigation of all cases with a high solvability factor.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Assign and follow up on all arrest cases as needed and file the charge with the appropriate court	1,168	1,402	1,275	1,550	1,700
Assign and follow up on all cases with workable leads	2,019	1,589	2,000	1,700	1,900

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$1,862,129	\$1,739,627	\$2,007,425	\$2,007,425	\$2,069,783	\$62,358	3%
SALARIES OVERTIME	\$161,335	\$199,878	\$71,190	\$71,190	\$71,190	\$0	0%
UNIFORM ALLOWANCE	\$17,768	\$15,599	\$15,599	\$16,800	\$16,800	\$1,201	8%
CERTIFICATION PAY	\$20,467	\$17,842	\$17,761	\$17,685	\$17,685	(\$76)	0%
TMRS BENEFITS	\$400,438	\$400,527	\$415,701	\$421,351	\$433,798	\$18,097	4%
MEDICARE	\$29,605	\$28,450	\$29,929	\$30,610	\$31,514	\$1,585	5%
SALARIES LONGEVITY	\$16,555	\$15,384	\$14,308	\$14,676	\$14,676	\$368	3%
SALARIES SICK LEAVE BUYBACK	\$23,187	\$23,854	\$38,328	\$38,328	\$38,328	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$2,531,485</b>	<b>\$2,441,160</b>	<b>\$2,610,241</b>	<b>\$2,618,065</b>	<b>\$2,693,774</b>	<b>\$83,533</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$5,703	\$8,180	\$6,150	\$6,150	\$12,400	\$6,250	102%
CLOTHING SUPPLIES	\$0	\$0	\$0	\$0	\$1,250	\$1,250	-
EDUCATION/RECREATION SUPPLIES	\$137	\$368	\$2,100	\$2,100	\$0	(\$2,100)	(100%)
APPARATUS & TOOLS	\$7,909	\$16,172	\$14,550	\$14,550	\$8,350	(\$6,200)	(43%)
MOTOR VEHICLE SUPPLIES	\$14,030	\$18,670	\$16,000	\$14,000	\$16,000	\$0	0%
FURNITURE & FIXTURES	\$0	\$387	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$4,250	\$1,361	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$32,029</b>	<b>\$45,138</b>	<b>\$38,800</b>	<b>\$36,800</b>	<b>\$38,000</b>	<b>(\$800)</b>	<b>(2%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$27,217	\$0	\$0	\$0	\$0	\$0	-
UTILITIES	(\$882)	(\$425)	\$0	\$0	\$0	\$0	-
PROFESSIONAL SERVICES	\$94,344	\$85,411	\$95,200	\$95,200	\$96,000	\$800	1%
SOFTWARE COMPUTER SUBSCRIPTION	\$230	\$515	\$0	\$0	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$120,909</b>	<b>\$85,501</b>	<b>\$95,200</b>	<b>\$95,200</b>	<b>\$96,000</b>	<b>\$800</b>	<b>1%</b>
<b>EXPENSES TOTAL</b>	<b>\$2,684,423</b>	<b>\$2,571,799</b>	<b>\$2,744,241</b>	<b>\$2,750,065</b>	<b>\$2,827,774</b>	<b>\$83,533</b>	<b>3%</b>

Crime Control & Prevention District Department

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# CRIME CONTROL & PREVENTION DISTRICT TECHNICAL SERVICES



FY2025-26  
ADOPTED OPERATING BUDGET  
305-200-203

## DIVISION DESCRIPTION

The Technical Services Division within the Crime Control and Prevention District (CCPD) Department is responsible for dispatch operations, jail operations, records department, property and evidence, quartermaster, and technology for public safety. The division is consistently seeking methods to increase the Police Department's overall efficiency through technology, equipment, and apparel.

## FY25 DIVISION ACCOMPLISHMENTS

- Implemented new software programs to better monitor assets and general orders development.
- Handled incoming property in an effective and timely matter.
- Responded and processed increased numbers of citizen online reports and open records requests.
- Completed an influx of court ordered record expunctions and seals.

## FY26 DIVISION GOALS AND OBJECTIVES

- Process evidence destructions in a timely manner and ensure we maintain an orderly property room.
- Process all open records request in ten days or less.
- Maintain computer systems supporting the public safety divisions.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Property destructions taken to off-site destruction company.	1	1	1	1	1
Percentage of open records requests received and completed.	100%	100%	100%	100%	100%
Number of completed computer replacements including workstations.	33	35	20	20	20

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$1,943,024	\$1,955,822	\$933,625	\$931,015	\$960,145	\$26,520	3%
SALARIES OVERTIME	\$352,799	\$243,551	\$30,000	\$30,000	\$30,000	\$0	0%
SALARIES PART TIME	\$20,925	\$36,669	\$10,000	\$10,000	\$10,000	\$0	0%
UNIFORM ALLOWANCE	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0%
CERTIFICATION PAY	\$7,990	\$6,698	\$1,320	\$1,320	\$1,320	\$0	0%
PARS BENEFITS	\$257	\$461	\$130	\$130	\$134	\$4	3%
TMRS BENEFITS	\$442,663	\$443,094	\$194,074	\$193,484	\$199,239	\$5,165	3%
MEDICARE	\$33,539	\$32,238	\$14,118	\$14,201	\$14,624	\$506	4%
SALARIES LONGEVITY	\$10,748	\$7,898	\$6,996	\$7,024	\$7,024	\$28	0%
SALARIES SICK LEAVE BUYBACK	\$23,031	\$16,199	\$17,954	\$17,954	\$17,954	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$2,836,175</b>	<b>\$2,743,830</b>	<b>\$1,209,417</b>	<b>\$1,206,328</b>	<b>\$1,241,640</b>	<b>\$32,223</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$80,995	\$79,794	\$105,955	\$109,955	\$84,530	(\$21,425)	(20%)
UNIFORM/BODY ARMOR	\$141,033	\$164,841	\$160,350	\$160,350	\$220,607	\$60,257	38%
EDUCATION/RECREATION SUPPLIES	\$43	\$2,797	\$0	\$0	\$0	\$0	-
POSTAGE & RELATED EXPENSES	\$10,886	\$9,597	\$0	\$11,000	\$5,000	\$5,000	-
APPARATUS & TOOLS	\$28,358	\$85,834	\$139,300	\$139,300	\$62,475	(\$76,825)	(55%)
MOTOR VEHICLE SUPPLIES	\$2,142	\$308	\$1,300	\$500	\$500	(\$800)	(62%)
FURNITURE & FIXTURES	\$0	\$5,895	\$12,000	\$12,000	\$12,000	\$0	0%
COMPUTER EQUIPMENT & SUPPLIES	\$52,311	\$134,615	\$101,300	\$0	\$91,500	(\$9,800)	(10%)
<b>SUPPLIES TOTAL</b>	<b>\$315,768</b>	<b>\$483,681</b>	<b>\$520,205</b>	<b>\$433,105</b>	<b>\$476,612</b>	<b>(\$43,593)</b>	<b>(8%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$214,150	\$189,757	\$140,550	\$140,000	\$156,550	\$16,000	11%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$214,150</b>	<b>\$189,757</b>	<b>\$140,550</b>	<b>\$140,000</b>	<b>\$156,550</b>	<b>\$16,000</b>	<b>11%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$22,488	\$0	\$0	\$0	\$0	\$0	-
UTILITIES	\$175,560	\$174,909	\$120,000	\$120,000	\$130,000	\$10,000	8%
FINANCIAL SERVICES FEES	\$2,583	\$2,928	\$1,880	\$1,880	\$1,880	\$0	0%
PROFESSIONAL SERVICES	\$306,614	\$577,638	\$710,400	\$711,400	\$730,650	\$20,250	3%
LEASES & RENTALS	(\$915)	\$50	\$0	\$0	\$3,500	\$3,500	-
SOFTWARE COMPUTER SUBSCRIPTION	\$273,564	\$126,491	\$252,900	\$319,000	\$329,400	\$76,500	30%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$779,894</b>	<b>\$882,016</b>	<b>\$1,085,180</b>	<b>\$1,152,280</b>	<b>\$1,195,430</b>	<b>\$110,250</b>	<b>10%</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$15,000	\$15,000	-
MOTOR VEHICLES	\$4,737	\$0	\$0	\$0	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$4,737</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$4,150,723</b>	<b>\$4,299,284</b>	<b>\$2,955,352</b>	<b>\$2,931,713</b>	<b>\$3,085,232</b>	<b>\$129,880</b>	<b>4%</b>



# CRIME CONTROL & PREVENTION DISTRICT JAIL OPERATIONS



FY2025-26  
ADOPTED OPERATING BUDGET  
305-200-211

## DIVISION DESCRIPTION

The Jail Operations Division within the Crime Control and Prevention District (CCPD) Department is responsible for providing quality and efficient detention services, maintaining adequate levels of sanitation throughout the jail and provide nutritional meals to inmates while also maintaining compliance of safety.

## FY25 DIVISION ACCOMPLISHMENTS

- Effectively processed 122 inmates and transported 66 inmates to Tarrant County Jail for the City of Grapevine.
- Effectively processed 121 inmates and transported 76 inmates to Dallas County Jail for the City of Addison.
- Effectively processed 70 inmates and transported 43 inmates to Dallas County Jail for the City of Coppell.

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide quality and efficient detention services.
- Maintain adequate levels of sanitation throughout the jail and provide nutritional meals to inmates.
- Maintain compliance of safety.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Property destructions taken to off-site destruction company.	1	1	1	1	1
Percentage of open records requests received and completed.	100%	100%	100%	100%	100%
Number of completed computer replacements including workstations.	33	35	20	20	20

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D FY2025	BUDGET FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$513,675	\$564,611	\$708,157	\$741,814	\$766,188	\$58,031	8%
SALARIES OVERTIME	\$91,334	\$141,659	\$26,250	\$26,250	\$26,250	\$0	0%
SALARIES PART TIME	\$13,028	\$44,416	\$0	\$44,416	\$44,416	\$44,416	-
PARS BENEFITS	\$169	\$577	\$0	\$578	\$595	\$595	-
TMRS BENEFITS	\$116,444	\$142,082	\$147,909	\$154,010	\$158,609	\$10,700	7%
MEDICARE	\$8,923	\$10,852	\$10,649	\$11,833	\$12,186	\$1,537	14%
SALARIES LONGEVITY	\$2,741	\$2,764	\$3,312	\$3,528	\$3,528	\$216	7%
SALARIES SICK LEAVE BUYBACK	\$6,758	\$6,119	\$13,619	\$13,619	\$13,619	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$753,072</b>	<b>\$913,081</b>	<b>\$909,896</b>	<b>\$996,048</b>	<b>\$1,025,391</b>	<b>\$115,495</b>	<b>13%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$30,367	\$33,374	\$31,575	\$31,575	\$31,575	\$0	0%
APPARATUS & TOOLS	\$4,818	\$8,573	\$9,100	\$9,100	\$9,100	\$0	0%
FURNITURE & FIXTURES	\$0	\$0	\$6,000	\$6,000	\$6,000	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$35,185</b>	<b>\$41,947</b>	<b>\$46,675</b>	<b>\$46,675</b>	<b>\$46,675</b>	<b>\$0</b>	<b>0%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$0	\$9,000	\$9,000	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$4,239	\$0	\$0	\$0	\$0	\$0	-
PROFESSIONAL SERVICES	\$15,074	\$7,551	\$10,400	\$10,400	\$6,400	(\$4,000)	(38%)
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$285	\$0	\$0	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$19,313</b>	<b>\$7,836</b>	<b>\$10,400</b>	<b>\$10,400</b>	<b>\$6,400</b>	<b>(\$4,000)</b>	<b>(38%)</b>
<b>EXPENSES TOTAL</b>	<b>\$807,570</b>	<b>\$962,864</b>	<b>\$966,971</b>	<b>\$1,053,123</b>	<b>\$1,087,466</b>	<b>\$120,495</b>	<b>12%</b>

Crime Control & Prevention District Department

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# CRIME CONTROL & PREVENTION DISTRICT MANAGEMENT SERVICES



FY2025-26  
ADOPTED OPERATING BUDGET  
305-200-206

## DIVISION DESCRIPTION

The Management Services Division within the Crime Control and Prevention District (CCPD) Department is responsible for increasing citizen and community awareness of the police department’s function by conducting two citizen’s police academy classes annually. The Division is also responsible for increasing officer awareness of modern policing techniques through training and increasing community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

## FY25 DIVISION ACCOMPLISHMENTS

- Full compliance with legislative requirement of having an officer permanently assigned to schools.
- Significantly increased the hiring of personnel (to include professional staff) and fulfilling the sworn personnel positions 100%.
- Compliance with State mandated training in accordance with Texas Commission on Law Enforcement (TCOLE).
- Continued the implementation of community building programs, such as National Night Out Drug Take Back, and Citizens Police Academy.

## FY26 DISVISION GOALS AND OBJECTIVES

- Increase citizen and community awareness of the police department’s function by conducting two citizen’s police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Citizen's Police Academy classes	1	2	2	2	2
Mandate TCOLE training requirements for all personnel	100%	100%	100%	100%	100%

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$300,253	\$286,412	\$191,483	\$59,911	\$67,376	(\$124,107)	(65%)
SALARIES OVERTIME	\$8,460	\$13,901	\$0	\$13,901	\$13,901	\$13,901	-
SALARIES PART TIME	\$122,099	\$142,398	\$175,000	\$175,000	\$175,000	\$0	0%
UNIFORM ALLOWANCE	\$2,215	\$1,015	\$0	\$0	\$0	\$0	-
CERTIFICATION PAY	\$2,336	\$2,335	\$1,320	\$0	\$0	(\$1,320)	(100%)
PARS BENEFITS	\$1,587	\$1,851	\$2,275	\$2,275	\$2,344	\$69	3%
TMRS BENEFITS	\$60,038	\$61,116	\$38,565	\$14,775	\$15,217	(\$23,348)	(61%)
MEDICARE	\$6,170	\$6,357	\$5,314	\$3,611	\$3,720	(\$1,594)	(30%)
SALARIES LONGEVITY	\$2,021	\$979	\$680	\$208	\$208	(\$472)	(69%)
SALARIES SICK LEAVE BUYBACK	\$4,727	\$2,299	\$3,682	\$3,682	\$3,682	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$509,907</b>	<b>\$518,663</b>	<b>\$418,319</b>	<b>\$273,363</b>	<b>\$281,448</b>	<b>(\$136,871)</b>	<b>(33%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$0	\$1,056	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$0</b>	<b>\$1,056</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$708	\$181,841	\$194,045	\$167,690	\$205,140	\$11,095	6%
UTILITIES	(\$97)	(\$80)	\$0	\$0	\$0	\$0	-
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$63,124	\$63,124	-
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$0	\$0	\$0	\$40,472	\$40,472	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$611</b>	<b>\$181,761</b>	<b>\$194,045</b>	<b>\$167,690</b>	<b>\$308,736</b>	<b>\$114,691</b>	<b>59%</b>
<b>EXPENSES TOTAL</b>	<b>\$510,518</b>	<b>\$701,480</b>	<b>\$612,364</b>	<b>\$441,053</b>	<b>\$590,184</b>	<b>(\$22,180)</b>	<b>(4%)</b>

Crime Control & Prevention District Department

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# CRIME CONTROL & PREVENTION DISTRICT DISPATCH



FY2025-26  
ADOPTED OPERATING BUDGET  
305-200-212

## DIVISION DESCRIPTION

The Dispatch Division within the Crime Control and Prevention District (CCPD) Department is responsible for providing a maximum of a 3-minute response time for Priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit. The Division also provides a maximum of a 7-minute response time to dispatch non-emergency calls for service and it conducts three education programs with the Citizen’s Police Academy, Grapevine-Colleyville Independent School District and other service organizations.

## FY25 DIVISION ACCOMPLISHMENTS

- 99.5% of all 9-1-1 calls answered in 15 seconds or less.
- Participated in 4 community engagement events.

## FY26 DIVISION GOALS AND OBJECTIVES

- Provide a maximum of a 3-minute response time for priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit.
- Provide a maximum of a 7-minute to dispatch non-emergency calls for service.
- Conduct three educational programs with the Citizen’s Police Academy, Grapevine-Colleyville Independent School District and other service organizations.
- Answer 90% of all 9-1-1 calls in 15 seconds or less (NENA standard)
- Participate in 4 or more community engagement events.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Average response time for all Priority 1 calls (minutes)	2:32	2:38	2:45	2:45	2:45
Average response time for non-emergency calls (minutes)	6:12	6:25	6:30	6:30	6:30
Education programs conducted	3	3	4	4	4

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED		
	FY2023	FY2024	FY2025	D FY2025	BUDGET FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$0	\$214,370	\$1,571,541	\$1,578,222	\$1,628,629	\$57,088	4%
SALARIES OVERTIME	\$0	\$28,986	\$82,000	\$82,000	\$82,000	\$0	0%
SALARIES PART TIME	\$0	\$1,048	\$20,000	\$20,000	\$20,000	\$0	0%
CERTIFICATION PAY	\$0	\$1,039	\$6,301	\$5,800	\$5,800	(\$501)	(8%)
PARS BENEFITS	\$0	\$16	\$260	\$260	\$268	\$8	3%
TMRS BENEFITS	\$0	\$51,956	\$333,023	\$333,340	\$343,281	\$10,258	3%
MEDICARE	\$0	\$3,700	\$24,266	\$24,506	\$25,237	\$971	4%
SALARIES LONGEVITY	\$0	\$3,356	\$4,592	\$4,016	\$4,016	(\$576)	(13%)
SALARIES SICK LEAVE BUYBACK	\$0	\$9,517	\$30,220	\$30,220	\$30,220	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$0</b>	<b>\$313,987</b>	<b>\$2,072,203</b>	<b>\$2,078,364</b>	<b>\$2,139,451</b>	<b>\$67,248</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$0	\$0	\$3,800	\$3,800	\$3,800	\$0	0%
EDUCATION/RECREATION SUPPLIES	\$0	\$0	\$4,500	\$0	\$0	(\$4,500)	(100%)
APPARATUS & TOOLS	\$0	\$0	\$4,000	\$4,000	\$4,000	\$0	0%
FURNITURE & FIXTURES	\$0	\$0	\$22,500	\$22,500	\$22,500	\$0	0%
COMPUTER EQUIPMENT & SUPPLIES	\$0	\$0	\$9,000	\$9,000	\$17,000	\$8,000	89%
<b>SUPPLIES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,800</b>	<b>\$39,300</b>	<b>\$47,300</b>	<b>\$3,500</b>	<b>8%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$338,800	\$338,800	\$173,800	(\$165,000)	(49%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$338,800</b>	<b>\$338,800</b>	<b>\$173,800</b>	<b>(\$165,000)</b>	<b>(49%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
UTILITIES	\$0	\$0	\$88,550	\$88,550	\$88,550	\$0	0%
PROFESSIONAL SERVICES	\$0	\$0	\$9,500	\$9,500	\$12,500	\$3,000	32%
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$0	\$72,150	\$72,150	\$81,700	\$9,550	13%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$170,200</b>	<b>\$170,200</b>	<b>\$182,750</b>	<b>\$12,550</b>	<b>7%</b>
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$313,987</b>	<b>\$2,625,003</b>	<b>\$2,626,664</b>	<b>\$2,543,301</b>	<b>(\$81,702)</b>	<b>(3%)</b>

Crime Control & Prevention District Department

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# SCHOOL RESOURCE OFFICERS

FY2025-26  
ADOPTED OPERATING BUDGET  
303-200-207



## DIVISION DESCRIPTION

The School Resource Officer (SRO) program is comprised of 11 officers and one sergeant pursuant to an interlocal agreement between the City of Grapevine and the Grapevine-Colleyville Independent School District (GCISD). The primary functions of SROs are to protect the safety of students and faculty, provide campus security, investigate criminal offenses, and plan and participate in law enforcement operations designed to prevent juvenile delinquency.

Grapevine Police School Resource Officers are assigned to the following Grapevine-Colleyville ISD schools:

- Bear Creek ES (Euless)
- Cannon ES
- Dove ES
- Grapevine ES
- Heritage ES
- Silver Lake ES
- Timberline ES
- Cross Timbers MS
- Grapevine MS
- Grapevine HS

## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$0	\$0	\$0	\$1,237,767	\$1,274,900	\$1,274,900	-
CERTIFICATION PAY	\$0	\$0	\$0	\$10,545	\$10,545	\$10,545	-
TMRS BENEFITS	\$0	\$1,398	\$0	\$250,983	\$258,395	\$258,395	-
MEDICARE	\$0	\$101	\$0	\$18,233	\$18,772	\$18,772	-
SALARIES LONGEVITY	\$0	\$6,967	\$0	\$9,116	\$9,116	\$9,116	-
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$0</b>	<b>\$8,465</b>	<b>\$0</b>	<b>\$1,526,644</b>	<b>\$1,571,728</b>	<b>\$1,571,728</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
UTILITIES	\$0	\$0	\$0	\$18,000	\$0	\$0	-
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$4,104	\$4,104	-
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$0	\$0	\$0	\$1,545	\$1,545	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,000</b>	<b>\$5,649</b>	<b>\$5,649</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$8,465</b>	<b>\$0</b>	<b>\$1,544,644</b>	<b>\$1,577,377</b>	<b>\$1,577,377</b>	<b>-</b>

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# LAKE PARKS FUND

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY 307-300



## FOCUS AREA(S)

High Service Levels/Quality of Life

## DEPARTMENT DESCRIPTION

The Lake Parks Department is responsible for ensuring all people have access to parks and programs, providing development opportunities and resources for team members to achieve a culture of excellence, enhancing stewardship of natural resources and delivering quality parks, services and programs. The Department is also responsible for striving for responsive and responsible provision of leisure opportunities while also taking a proactive approach for patrons, staff and resource protection. Within the Lake Parks Department is the Lake Parks Administration, Rockledge, Katie's Woods, Vineyards, Oak Grove, McPherson Slough, Lakeview and Meadowmere Division.

The Lake Parks (307 Special Revenue Fund) is one division under within the Parks & Recreation Department. Though separated for accounting purposes, the various locations (The Vineyards, Meadowmere, Oak Grove, etc.) are all administered and operated by the same manager, maintenance, and operations staff; and as such, the Accomplishments, Goals and Objectives are not separated out per geographic area. This is consistent with the Operating Budget Report which only shows one set of Objectives and Performance Indicators for the entire Lake Parks Division.

There are 4 separate leases between the US Army Corps of Engineers and the City of Grapevine which include the geographical areas listed below. Each area is operated under the Lake Parks Division of the Parks & Recreation Department.

## MISSION STATEMENT

It is the mission of Grapevine Parks and Recreation to enhance the quality of life of the citizens of Grapevine, through the stewardship of natural resources and the responsive provision of quality leisure opportunities. The Lake Parks Division operates within the Parks & Recreation Department and shares the same Mission Statement.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Successfully implemented and operated Outdoor Recreational classes throughout the Lake Parks, including archery, fly fishing, Sailing Camp, mountain biking camp and classes, Homeschool Expedition, and more.
- Successfully delivered 4 themed family campouts.
- Increased Dove Creek Day Camp registrations from 40 to 100 per week.
- Was an integral part of planning, programming and implementing lights and sound for the Carol of Lights and Drone Shows
- Began construction and completed the Meadowmere Park Education Pavilion, the building was named by the Facilities Committee the Meadowmere Adventure Center on Grapevine Lake.
- Managed and mitigated flood event of 2024 to re-open faster than previous flood years and still operate successfully to the result of \$2.9 million in revenue despite extended flood closures.
- Successful operation of The Vineyards Campground, displaying first-class customer service even during a flood year maintaining high national, state and customer ratings, scores and standards.
- The Vineyards Campground & Cabins was named Park of the Year for 2025 by the Texas Association of Campground Owners.
- Converted 6 cabin sites to premium concrete RV sites at The Vineyards, increasing occupancy and revenue.
- Implemented Text To Pay at Boat Ramps & Fee Based Parks
- Designed and implemented new Park Regulation signs with icons throughout the lake parks system and boat ramps in a continued effort to help with enforcement.
- Developed a partnership with Realty Capital for enhancing Rockledge Park, including providing additional funding sources.
- Two staff were certified Outdoor Hospitality Managers
- Sold 6 Park Models from The Vineyards Campground & Cabins
- Executed Take A Kid Mountain Biking Program through partnerships with DORBA, REI, and Grapevine PD.
- Worked with Water & Facilities to get the Restroom at the North Shore trail head at Rockledge Park back online

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Develop/expand Lake Parks marketing and promotional plan to increase awareness and correlating benefits of outdoor recreation opportunities for citizens of Grapevine and the surrounding area.
- Develop, expand and improve lake park programs, opportunities, facilities and amenities to maximize participation and potential revenue ensuring stewardship of resources.
- Obtain/maintain high national, state, and industry affiliate campground ratings, scores and standards.
- Extend Oak Grove Loop trail to Sand Bass Point entrance.
- Market / advertise/promote campground through various platforms to achieve occupancy and revenue targets.
- Utilize PARD partners to enhance and expand program, event, and facility opportunities, lowering Division risk and capital outlay.
- Stone the Meadowmere Adventure Center on Grapevine Lake to match City Park Facilities
- Completion of a formal Vineyards Campground expansion concept plan.
- Completion of a formal Rockledge Park design development and improvement plan
- Begin renovations to Katie's Woods Boat Ramp parking and mitigate erosion issues.
- Begin renovations at McPherson Slough, including pipe-rail removal and trail extension.
- Develop a formal tree replacement and mitigation plan for the Lake Parks to better replenish aging or damaged trees from flood events with those that are more sustainable and have a higher survivability rate.
- Increase resident Lake Park Annual Pass purchases.
- Maintain a campground occupancy of 75% or higher.
- Automatic Pay Kiosk Revenue of \$135,000.
- Lake Parks Division Revenue of \$3,200,000.
- Dove Creek Day Camp Registration of 1,000 and Revenue of \$20,000.

# STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>OPERATING REVENUES</b>							
CHARGES FOR SERVICES	\$3,496,957	\$2,246,192	\$3,646,800	\$3,506,366	\$3,616,000	(\$30,800)	(1%)
INVESTMENT INCOME	\$59,546	\$66,372	\$0	\$29,692	\$12,708	\$12,708	-
MISCELLANEOUS	\$9,287	\$10,720	\$10,000	\$13,065	\$10,000	\$0	0%
SALE OF CAPITAL ASSETS	\$0	\$0	\$0	\$185,000	\$40,000	\$40,000	-
<b>OPERATING REVENUES TOTAL</b>	<b>\$3,565,790</b>	<b>\$2,323,284</b>	<b>\$3,656,800</b>	<b>\$3,734,123</b>	<b>\$3,678,708</b>	<b>\$21,908</b>	<b>1%</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>\$3,565,790</b>	<b>\$2,323,284</b>	<b>\$3,656,800</b>	<b>\$3,734,123</b>	<b>\$3,678,708</b>	<b>\$21,908</b>	<b>1%</b>
<b>OPERATING EXPENDITURES</b>							
PERSONNEL SERVICES	\$543,648	\$651,406	\$692,837	\$732,988	\$758,423	\$65,586	9%
SUPPLIES	\$209,406	\$140,196	\$229,950	\$149,142	\$206,450	(\$23,500)	(10%)
REPAIR & MAINTENANCE	\$250,327	\$350,282	\$338,250	\$328,778	\$334,500	(\$3,750)	(1%)
MISC SERVICES & CHARGES	\$1,849,988	\$1,780,689	\$1,632,983	\$1,725,363	\$1,762,042	\$129,059	8%
DESIGNATED EXPENSES	\$97,919	\$175,555	\$204,444	\$205,391	\$129,133	(\$75,311)	(37%)
CAPITAL OUTLAY	\$114,945	\$81,190	\$252,000	\$1,069,057	\$104,000	(\$148,000)	(59%)
<b>OPERATING EXPENDITURES TOTAL</b>	<b>\$3,066,234</b>	<b>\$3,179,319</b>	<b>\$3,350,464</b>	<b>\$4,210,719</b>	<b>\$3,294,548</b>	<b>(\$55,916)</b>	<b>(2%)</b>
TRANSFERS OUT	\$0	\$0	\$50,830	\$50,830	\$50,650	(\$180)	0%
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$3,066,234</b>	<b>\$3,179,319</b>	<b>\$3,401,294</b>	<b>\$4,261,549</b>	<b>\$3,345,198</b>	<b>(\$56,096)</b>	<b>(2%)</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$499,556</b>	<b>(\$856,035)</b>	<b>\$255,506</b>	<b>(\$527,426)</b>	<b>\$333,510</b>	<b>-</b>	<b>-</b>

## REVENUE DETAIL

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2025	FY2026
<b>Revenues</b>						
LAKE PARKS FUND						
BOAT RAMP FEES	\$100,984	\$74,417	\$130,000	\$100,000	\$125,000	
PAVILION FEES	\$32,973	\$27,958	\$70,000	\$75,000	\$85,000	
CAMPING FEES	\$2,471,614	\$1,638,041	\$2,400,000	\$2,402,000	\$2,405,000	
ENTRANCE FEES	\$414,714	\$198,948	\$400,000	\$340,000	\$400,000	
RECREATION FEES	\$191,677	\$123,311	\$171,800	\$200,000	\$181,000	
EVENT & PROGRAM FEES	\$12,642	\$5,228	\$70,000	\$10,000	\$15,000	
DAY CAMP	\$110,069	\$100,629	\$275,000	\$275,000	\$275,000	
SALE OF MERCHANDISE	\$162,285	\$77,661	\$130,000	\$104,366	\$130,000	
INTEREST ON INVESTMENTS	\$59,546	\$66,372	\$0	\$29,692	\$12,708	
OVER/SHORT	\$0	\$0	\$0	(\$10)	\$0	
MISCELLANEOUS REVENUE	\$9,287	\$10,720	\$10,000	\$13,075	\$10,000	
SALES OF FIXED ASSETS	\$0	\$0	\$0	\$185,000	\$40,000	
<b>LAKE PARKS FUND TOTAL</b>	<b>\$3,565,790</b>	<b>\$2,323,284</b>	<b>\$3,656,800</b>	<b>\$3,734,123</b>	<b>\$3,678,708</b>	
<b>REVENUES TOTAL</b>	<b>\$3,565,790</b>	<b>\$2,323,284</b>	<b>\$3,656,800</b>	<b>\$3,734,123</b>	<b>\$3,678,708</b>	

# EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	
<b>Expenses</b>							
ADMINISTRATION	\$1,148,084	\$1,413,950	\$1,490,669	\$1,370,939	\$1,343,565	(\$147,104)	(10%)
ROCKLEDGE PARK	\$74,710	\$92,133	\$130,200	\$94,965	\$174,500	\$44,300	34%
KATIE'S WOODS	\$43,796	\$45,348	\$57,750	\$73,092	\$107,250	\$49,500	86%
VINEYARDS CAMPGROUNDS	\$880,249	\$962,912	\$866,000	\$913,823	\$852,050	(\$13,950)	(2%)
OAK GROVE PARK	\$135,103	\$141,576	\$103,000	\$80,683	\$104,100	\$1,100	1%
MCPHERSON SLOUGH	\$51,042	\$47,871	\$45,000	\$90,604	\$81,100	\$36,100	80%
LAKEVIEW PARK	\$61,381	\$58,362	\$46,200	\$54,669	\$70,140	\$23,940	52%
MEADOWMERE PARK	\$671,742	\$417,145	\$611,645	\$1,424,891	\$561,843	(\$49,802)	(8%)
NO PROGRAM	\$127	\$21	\$50,830	\$157,883	\$50,650	(\$180)	0%
<b>EXPENSES TOTAL</b>	<b>\$3,066,234</b>	<b>\$3,179,319</b>	<b>\$3,401,294</b>	<b>\$4,261,549</b>	<b>\$3,345,198</b>	<b>(\$56,096)</b>	<b>(2%)</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ASSISTANT DIRECTOR PARK OPERATIONS	1	1	1	1	1
EQUIPMENT OPERATOR II - PARKS	1	1	1	1	1
FOREMAN - PARKS	1	1	1	1	1
LAKE PARKS MANAGER	1	1	1	1	1
OUTDOOR PROGRAMS COORDINATOR	0	0	0	1	1
OUTDOOR PROGRAMS SUPERVISOR	1	1	1	1	1
<b>FTE</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>

Administration  
Vineyards Campgrounds & Cabins  
Lakeview

Rockledge  
Oak Grove  
Meadowmere

Katie's Woods  
McPherson Slough

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# LAKE PARKS ADMINISTRATION

FY2025-26  
ADOPTED OPERATING BUDGET  
307-300-300



## DIVISION DESCRIPTION

The Lake Parks Administration Division, part of the Parks and Recreation Department, is responsible for maintaining high campground ratings and standards at the national, state, and industry levels. The Division actively markets and promotes the campground across various platforms to drive occupancy and meet revenue goals. It also leads the development and expansion of a comprehensive marketing and promotional strategy to raise awareness of the outdoor recreation opportunities available to Grapevine residents and surrounding communities. Additionally, the Division enhances outdoor programming, facilities, and amenities to increase participation and revenue potential. Through responsible resource management and collaboration with PARD partners, the Division works to expand programs, events, and facility offerings while minimizing risk and capital expenditures.

## FY25 DIVISION ACCOMPLISHMENTS

- Successfully implemented and operated Outdoor Recreational classes throughout the Lake Parks, including archery, fly fishing, Sailing Camp, mountain biking camp and classes, Homeschool Expedition, and more.
- Successfully delivered 4 themed family campouts.
- Increased Dove Creek Day Camp registrations from 40 to 100 per week.
- Was an integral part of planning, programming and implementing lights and sound for the Carol of Lights and Drone Shows
- Began construction and completed the Meadowmere Park Education Pavilion, the building was named by the Facilities Committee the Meadowmere Adventure Center on Grapevine Lake.
- Managed and mitigated flood event of 2024 to re-open faster than previous flood years and still operate successfully to the result of \$2.9 million in revenue despite extended flood closures.
- Successful operation of The Vineyards Campground, displaying first-class customer service even during a flood year maintaining high national, state and customer ratings, scores and standards.
- The Vineyards Campground & Cabins was named Park of the Year for 2025 by the Texas Association of Campground Owners.
- Converted 6 cabin sites to premium concrete RV sites at The Vineyards, increasing occupancy and revenue.
- Implemented Text To Pay at Boat Ramps & Fee Based Parks
- Designed and implemented new Park Regulation signs with icons throughout the lake parks system and boat ramps in a continued effort to help with enforcement.
- Developed a partnership with Realty Capital for enhancing Rockledge Park, including providing additional funding sources.
- Two staff were certified Outdoor Hospitality Managers
- Sold 6 Park Models from The Vineyards Campground & Cabins
- Executed Take A Kid Mountain Biking Program through partnerships with DORBA, REI, and Grapevine PD.
- Worked with Water & Facilities to get the Restroom at the North Shore trailhead at Rockledge Park back online

# FY26 DIVISION GOALS AND OBJECTIVES

- Develop/expand Lake Parks marketing and promotional plan to increase awareness and correlating benefits of outdoor recreation opportunities for citizens of Grapevine and the surrounding area.
- Develop, expand and improve lake park programs, opportunities, facilities and amenities to maximize participation and potential revenue ensuring stewardship of resources.
- Obtain/maintain high national, state, and industry affiliate campground ratings, scores and standards.
- Extend Oak Grove Loop trail to Sand Bass Point entrance.
- Market / advertise/promote campground through various platforms to achieve occupancy and revenue targets.
- Utilize PARD partners to enhance and expand program, event, and facility opportunities,s lowering Division risk and capital outlay.
- Stone the Meadowmere Adventure Center on Grapevine Lake to match City Park Facilities
- Completion of a formal Vineyards Campground expansion concept plan.
- Completion of a formal Rockledge Park design development and improvement plan
- Begin renovations to Katie's Woods Boat Ramp parking and mitigate erosion issues.
- Begin renovations at McPherson Slough, including pipe-rail removal and trail extension.
- Develop a formal tree replacement and mitigation plan for the Lake Parks to better replenish aging or damaged trees from flood events with those that are more sustainable and have a higher survivability rate.
- Increase resident Lake Park Annual Pass purchases.
- Maintain a campground occupancy of 75% or higher.
- Automatic Pay Kiosk Revenue of \$135,000.
- Lake Parks Division Revenue of \$3,500,000.
- Dove Creek Day Camp Registration of 1,000 and Revenue Increase of \$275,000

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Campground Occupancy Rate - The Vineyards	71%	70%*	78%	78%	78%
Boat Ramp Transactions/Revenue	16,943/\$153,020	8,088/\$88,570*	16,000/\$150,000	12,000/\$120,000**	15,000/\$125,000
Lake Parks Revenue (307)	\$3,565,790	\$2,323,284*	\$3,621,800	\$3,621,800	\$3,651,000
Dove Creek Day Camp Participation/Revenue	419/\$114,052	407/\$100,629	1,000/\$220,000	1000/\$275,000	1000/\$275,000
Outdoor Event Participation/Entry (per car)	\$27,800	\$37,960	\$20,000	\$20,000	\$25,000
Tent Camping Revenue - Meadowmere Park	\$59,309	\$50,398	\$50,000	\$55,000	\$55,000

\*Summer 24 Flood

\*\*Lakeview Park/Boat Ramp goes into entrance fees now

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026			
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$343,524	\$400,077	\$431,352	\$512,745	\$528,368	\$97,016	22%	
SALARIES OVERTIME	\$24,017	\$14,196	\$8,000	\$8,000	\$8,000	\$0	0%	
SALARIES PART TIME	\$9,276	\$886	\$0	\$0	\$0	\$0	-	
WAGES CONTRACT LABOR	\$969	\$59,985	\$66,000	\$6,000	\$10,000	(\$56,000)	(85%)	
PARS BENEFITS	\$121	\$13	\$0	\$0	\$0	\$0	-	
TMRS BENEFITS	\$71,561	\$84,655	\$88,486	\$104,522	\$107,641	\$19,155	22%	
MEDICARE	\$5,473	\$6,076	\$6,371	\$7,594	\$7,820	\$1,449	23%	
SALARIES LONGEVITY	\$2,188	\$2,428	\$2,468	\$2,912	\$2,912	\$444	18%	
SALARIES SICK LEAVE BUYBACK	\$7,534	\$8,520	\$8,295	\$8,295	\$8,295	\$0	0%	
PHONE ALLOWANCE	\$720	\$720	\$720	\$720	\$720	\$0	0%	

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$465,383</b>	<b>\$577,555</b>	<b>\$611,692</b>	<b>\$650,788</b>	<b>\$673,756</b>	<b>\$62,064</b>	<b>10%</b>
SUPPLIES							
OPERATING SUPPLIES	\$4,301	\$2,533	\$8,000	\$1,000	\$5,000	(\$3,000)	(37%)
CLOTHING SUPPLIES	\$788	\$1,341	\$1,500	\$2,031	\$2,000	\$500	33%
EDUCATION/RECREATION SUPPLIES	\$8,021	\$7,192	\$10,000	\$10,000	\$10,000	\$0	0%
POSTAGE & RELATED EXPENSES	\$11	\$0	\$0	\$0	\$0	\$0	-
APPARATUS & TOOLS	\$10,457	\$5,910	\$7,500	\$3,000	\$7,500	\$0	0%
MOTOR VEHICLE SUPPLIES	\$7,338	\$10,498	\$10,500	\$21,000	\$25,000	\$14,500	138%
FURNITURE & FIXTURES	\$3,992	\$0	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$2,851	\$1,757	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$37,759</b>	<b>\$29,232</b>	<b>\$37,500</b>	<b>\$37,031</b>	<b>\$49,500</b>	<b>\$12,000</b>	<b>32%</b>
REPAIR & MAINTENANCE							
BUILDING MAINTENANCE	\$6,356	\$0	\$0	\$0	\$0	\$0	-
RECREATION FACILITIES MAINT	\$8	\$414	\$0	\$0	\$0	\$0	-
MOTOR VEHICLE MAINTENANCE	\$3,090	\$1,635	\$500	\$2,270	\$0	(\$500)	(100%)
MISC EQUIPMENT MAINTENANCE	\$103	\$578	\$0	\$0	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$9,557</b>	<b>\$2,626</b>	<b>\$500</b>	<b>\$2,270</b>	<b>\$0</b>	<b>(\$500)</b>	<b>(100%)</b>
MISC SERVICES & CHARGES							
TRAVEL TRAINING & DUES	\$9,037	\$7,386	\$10,350	\$10,500	\$10,500	\$150	1%
UTILITIES	\$214,525	\$193,999	\$162,986	\$165,000	\$165,000	\$2,014	1%
FINANCIAL SERVICES FEES	\$87,234	\$85,151	\$60,000	\$60,000	\$60,000	\$0	0%
PROFESSIONAL SERVICES	\$16,245	\$7,421	\$7,512	\$0	\$5,708	(\$1,804)	(24%)
MARKETING & PROMOTION	\$1,940	\$1,267	\$1,000	\$1,874	\$2,000	\$1,000	100%
PUBLICATIONS & NOTICES	\$69,660	\$120,454	\$82,000	\$82,000	\$82,000	\$0	0%
RECREATION CONTRACT SERVICES	\$73,970	\$89,006	\$90,000	\$90,000	\$90,000	\$0	0%
LEASES & RENTALS	\$4,950	\$6,945	\$5,000	\$5,000	\$5,000	\$0	0%
INSURANCE FLEET & IT CHARGES	\$50,249	\$43,602	\$50,685	\$50,685	\$57,171	\$6,486	13%
SOFTWARE COMPUTER SUBSCRIPTION	\$1,214	\$10,069	\$0	\$10,400	\$13,797	\$13,797	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$529,025</b>	<b>\$565,298</b>	<b>\$469,533</b>	<b>\$475,459</b>	<b>\$491,176</b>	<b>\$21,643</b>	<b>5%</b>
DESIGNATED EXPENSES							
INSURANCE WORKERS COMP	\$3,501	\$2,110	\$1,190	\$2,137	\$2,521	\$1,331	112%
HEALTH INSURANCE CLAIMS	\$77,901	\$95,856	\$92,757	\$92,757	\$107,848	\$15,091	16%
HEALTH INSURANCE PREMIUMS	\$16,391	\$17,534	\$15,741	\$15,741	\$18,764	\$3,023	19%
INSURANCE PROP & AUTO	\$0	\$60,034	\$94,756	\$94,756	\$0	(\$94,756)	(100%)
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$97,793</b>	<b>\$175,534</b>	<b>\$204,444</b>	<b>\$205,391</b>	<b>\$129,133</b>	<b>(\$75,311)</b>	<b>(37%)</b>
CAPITAL OUTLAY							
MACHINERY & EQUIPMENT	\$8,568	\$0	\$0	\$0	\$0	\$0	-
MOTOR VEHICLES	\$0	\$63,705	\$167,000	\$0	\$0	(\$167,000)	(100%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$8,568</b>	<b>\$63,705</b>	<b>\$167,000</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$167,000)</b>	<b>(100%)</b>
<b>EXPENSES TOTAL</b>	<b>\$1,148,084</b>	<b>\$1,413,950</b>	<b>\$1,490,669</b>	<b>\$1,370,939</b>	<b>\$1,343,565</b>	<b>(\$147,104)</b>	<b>(10%)</b>

Lake Parks Department

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# LAKE PARKS - ROCKLEDGE

FY2025-26  
ADOPTED OPERATING BUDGET  
307-300-310



## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$0	\$0	\$450	\$0	\$0	(\$450)	(100%)
GROUND MAINTENANCE	\$0	\$410	\$25,000	\$0	\$0	(\$25,000)	(100%)
COMPUTER EQUIPMENT & SUPPLIES	\$0	\$0	\$0	\$735	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$0</b>	<b>\$410</b>	<b>\$25,450</b>	<b>\$735</b>	<b>\$0</b>	<b>(\$25,450)</b>	<b>(100%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$8,575	\$14,108	\$2,000	\$1,000	\$1,000	(\$1,000)	(50%)
RECREATION FACILITIES MAINT	\$0	\$0	\$25,000	\$9,730	\$20,000	(\$5,000)	(20%)
MOTOR VEHICLE MAINTENANCE	\$0	\$0	\$250	\$0	\$0	(\$250)	(100%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$8,575</b>	<b>\$14,108</b>	<b>\$27,250</b>	<b>\$10,730</b>	<b>\$21,000</b>	<b>(\$6,250)</b>	<b>(23%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$325	\$0	\$0	\$0	\$0	\$0	-
UTILITIES	\$5,654	\$6,863	\$7,500	\$7,500	\$7,500	\$0	0%
PROFESSIONAL SERVICES	\$39,777	\$54,794	\$52,000	\$0	\$70,000	\$18,000	35%
MARKETING & PROMOTION	\$200	\$0	\$0	\$0	\$0	\$0	-
LEASES & RENTALS	\$20,180	\$15,959	\$18,000	\$18,000	\$18,000	\$0	0%
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000	-
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$43,000	\$43,000	\$43,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$66,135</b>	<b>\$77,615</b>	<b>\$77,500</b>	<b>\$83,500</b>	<b>\$153,500</b>	<b>\$76,000</b>	<b>98%</b>
<b>EXPENSES TOTAL</b>	<b>\$74,710</b>	<b>\$92,133</b>	<b>\$130,200</b>	<b>\$94,965</b>	<b>\$174,500</b>	<b>\$44,300</b>	<b>34%</b>

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# LAKE PARKS - KATIE'S WOODS

FY2025-26  
ADOPTED OPERATING BUDGET  
307-300-311



## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
Expenses							
SUPPLIES							
GROUNDS MAINTENANCE	\$100	\$0	\$1,000	\$0	\$1,000	\$0	0%
APPARATUS & TOOLS	\$0	\$0	\$500	\$0	\$0	(\$500)	(100%)
SUPPLIES TOTAL	\$100	\$0	\$1,500	\$0	\$1,000	(\$500)	(33%)
REPAIR & MAINTENANCE							
BUILDING MAINTENANCE	\$645	\$1,724	\$1,500	\$1,000	\$1,000	(\$500)	(33%)
RECREATION FACILITIES MAINT	\$2,881	\$1,344	\$15,000	\$2,000	\$40,000	\$25,000	167%
REPAIR & MAINTENANCE TOTAL	\$3,527	\$3,067	\$16,500	\$3,000	\$41,000	\$24,500	148%
MISC SERVICES & CHARGES							
UTILITIES	\$817	\$1,036	\$750	\$750	\$750	\$0	0%
PROFESSIONAL SERVICES	\$39,190	\$41,245	\$39,000	\$11,587	\$0	(\$39,000)	(100%)
LEASES & RENTALS	\$162	\$0	\$0	\$500	\$500	\$500	-
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$23,255	\$30,000	\$30,000	-
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$34,000	\$34,000	\$34,000	-
MISC SERVICES & CHARGES TOTAL	\$40,169	\$42,281	\$39,750	\$70,092	\$65,250	\$25,500	64%
EXPENSES TOTAL	\$43,796	\$45,348	\$57,750	\$73,092	\$107,250	\$49,500	86%

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# LAKE PARKS - VINEYARDS CAMPGROUNDS & CABINS



FY2025-26  
ADOPTED OPERATING BUDGET  
307-300-312

## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$24,068	\$22,606	\$25,000	\$20,000	\$25,000	\$0	0%
GROUND MAINTENANCE	\$6,091	\$20,547	\$10,000	\$4,500	\$10,000	\$0	0%
CLOTHING SUPPLIES	\$3,502	\$1,704	\$3,000	\$2,000	\$2,000	(\$1,000)	(33%)
EDUCATION/RECREATION SUPPLIES	\$10,803	\$5,342	\$10,000	\$10,000	\$10,000	\$0	0%
APPARATUS & TOOLS	\$6,841	\$11,832	\$8,000	\$5,000	\$8,000	\$0	0%
MOTOR VEHICLE SUPPLIES	\$1,567	\$448	\$0	\$950	\$950	\$950	-
COST OF GOODS SOLD	\$53,015	\$28,932	\$50,000	\$31,000	\$45,000	(\$5,000)	(10%)
COMPUTER EQUIPMENT & SUPPLIES	\$2,652	\$1,986	\$0	\$1,220	\$1,000	\$1,000	-
<b>SUPPLIES TOTAL</b>	<b>\$108,539</b>	<b>\$93,397</b>	<b>\$106,000</b>	<b>\$74,670</b>	<b>\$101,950</b>	<b>(\$4,050)</b>	<b>(4%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$56,821	\$92,770	\$40,000	\$40,000	\$40,000	\$0	0%
RECREATION FACILITIES MAINT	\$41,643	\$176,617	\$100,000	\$132,500	\$50,000	(\$50,000)	(50%)
MOTOR VEHICLE MAINTENANCE	\$3,035	\$0	\$0	\$2,000	\$2,000	\$2,000	-
MISC EQUIPMENT MAINTENANCE	\$423	\$362	\$0	\$2,095	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$101,922</b>	<b>\$269,749</b>	<b>\$140,000</b>	<b>\$176,595</b>	<b>\$92,000</b>	<b>(\$48,000)</b>	<b>(34%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$0	\$25	\$0	\$1,559	\$0	\$0	-
UTILITIES	\$15,560	\$15,753	\$15,000	\$20,000	\$29,000	\$14,000	93%
PROFESSIONAL SERVICES	\$486,244	\$504,653	\$480,000	\$380,000	\$20,000	(\$460,000)	(96%)
MARKETING & PROMOTION	\$82,942	\$31,989	\$45,000	\$40,500	\$40,000	(\$5,000)	(11%)
PUBLICATIONS & NOTICES	\$29	\$0	\$0	\$0	\$0	\$0	-
RECREATION CONTRACT SERVICES	\$0	\$0	\$0	\$0	\$290,000	\$290,000	-
LEASES & RENTALS	\$44,568	\$29,861	\$30,000	\$33,000	\$33,000	\$3,000	10%
SOFTWARE COMPUTER SUBSCRIPTION	\$10,689	\$0	\$0	\$20,100	\$17,100	\$17,100	-
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$90,000	\$95,000	\$95,000	-
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$23,000	\$45,000	\$45,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$640,031</b>	<b>\$582,280</b>	<b>\$570,000</b>	<b>\$608,159</b>	<b>\$569,100</b>	<b>(\$900)</b>	<b>0%</b>

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
CAPITAL OUTLAY							
BUILDINGS	\$10,864	\$0	\$0	\$0	\$59,000	\$59,000	-
MACHINERY & EQUIPMENT	\$18,893	\$17,485	\$50,000	\$54,399	\$30,000	(\$20,000)	(40%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$29,757</b>	<b>\$17,485</b>	<b>\$50,000</b>	<b>\$54,399</b>	<b>\$89,000</b>	<b>\$39,000</b>	<b>78%</b>
<b>EXPENSES TOTAL</b>	<b>\$880,249</b>	<b>\$962,912</b>	<b>\$866,000</b>	<b>\$913,823</b>	<b>\$852,050</b>	<b>(\$13,950)</b>	<b>(2%)</b>

Lake Parks Department

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# LAKE PARKS - OAK GROVE

FY2025-26  
ADOPTED OPERATING BUDGET  
307-300-313



## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D FY2025	BUDGET FY2026		
<b>Expenses</b>							
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$1,552	\$1,235	\$0	\$0	\$0	\$0	-
APPARATUS & TOOLS	\$5,822	\$0	\$0	\$0	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$7,374</b>	<b>\$1,235</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$6,475	\$6,249	\$0	\$5,183	\$1,500	\$1,500	-
RECREATION FACILITIES MAINT	\$49,679	\$7,458	\$30,000	\$11,000	\$30,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$56,154</b>	<b>\$13,707</b>	<b>\$30,000</b>	<b>\$16,183</b>	<b>\$31,500</b>	<b>\$1,500</b>	<b>5%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
UTILITIES	\$2,518	\$3,108	\$2,000	\$3,000	\$3,000	\$1,000	50%
PROFESSIONAL SERVICES	\$58,988	\$113,678	\$60,000	\$14,500	\$0	(\$60,000)	(100%)
PUBLICATIONS & NOTICES	\$0	\$275	\$0	\$0	\$0	\$0	-
LEASES & RENTALS	\$10,069	\$9,572	\$6,000	\$10,000	\$10,600	\$4,600	77%
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$21,000	\$29,000	\$29,000	-
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$16,000	\$30,000	\$30,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$71,575</b>	<b>\$126,633</b>	<b>\$68,000</b>	<b>\$64,500</b>	<b>\$72,600</b>	<b>\$4,600</b>	<b>7%</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$0	\$5,000	\$0	\$0	(\$5,000)	(100%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$5,000)</b>	<b>(100%)</b>
<b>EXPENSES TOTAL</b>	<b>\$135,103</b>	<b>\$141,576</b>	<b>\$103,000</b>	<b>\$80,683</b>	<b>\$104,100</b>	<b>\$1,100</b>	<b>1%</b>

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# LAKE PARKS - MCPHERSON SLOUGH

FY2025-26  
ADOPTED OPERATING BUDGET  
307-300-314



## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
<b>Expenses</b>							
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$0	\$1,364	\$0	\$0	\$0	\$0	-
RECREATION FACILITIES MAINT	\$11,370	\$6,162	\$15,000	\$66,000	\$40,000	\$25,000	167%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$11,370</b>	<b>\$7,526</b>	<b>\$15,000</b>	<b>\$66,000</b>	<b>\$40,000</b>	<b>\$25,000</b>	<b>167%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
UTILITIES	\$817	\$1,192	\$800	\$800	\$800	\$0	0%
PROFESSIONAL SERVICES	\$33,731	\$33,890	\$25,000	\$14,332	\$0	(\$25,000)	(100%)
LEASES & RENTALS	\$5,123	\$5,264	\$4,200	\$4,300	\$4,800	\$600	14%
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$0	\$27,500	\$27,500	-
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$5,172	\$8,000	\$8,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$39,672</b>	<b>\$40,346</b>	<b>\$30,000</b>	<b>\$24,604</b>	<b>\$41,100</b>	<b>\$11,100</b>	<b>37%</b>
<b>EXPENSES TOTAL</b>	<b>\$51,042</b>	<b>\$47,871</b>	<b>\$45,000</b>	<b>\$90,604</b>	<b>\$81,100</b>	<b>\$36,100</b>	<b>80%</b>

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# LAKE PARKS - LAKEVIEW

FY2025-26  
ADOPTED OPERATING BUDGET  
307-300-315



## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET			
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud		
<b>Expenses</b>								
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$0	\$345	\$0	\$0	\$0	\$0	\$0	-
GROUNDNS MAINTENANCE	\$208	\$1,800	\$1,000	\$500	\$1,000	\$0	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$208</b>	<b>\$2,145</b>	<b>\$1,000</b>	<b>\$500</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>REPAIR &amp; MAINTENANCE</b>								
BUILDING MAINTENANCE	\$0	\$0	\$1,000	\$3,000	\$1,000	\$0	\$0	0%
RECREATION FACILITIES MAINT	\$6,110	\$11,370	\$8,000	\$16,000	\$8,000	\$0	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$6,110</b>	<b>\$11,370</b>	<b>\$9,000</b>	<b>\$19,000</b>	<b>\$9,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>								
UTILITIES	\$817	\$960	\$700	\$960	\$960	\$260	\$260	37%
PROFESSIONAL SERVICES	\$52,661	\$43,487	\$27,500	\$13,549	\$0	(\$27,500)	(\$27,500)	(100%)
LEASES & RENTALS	\$1,585	\$400	\$3,000	\$0	\$2,000	(\$1,000)	(\$1,000)	(33%)
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$0	\$26,000	\$26,000	\$26,000	-
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$20,660	\$31,180	\$31,180	\$31,180	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$55,063</b>	<b>\$44,847</b>	<b>\$31,200</b>	<b>\$35,169</b>	<b>\$60,140</b>	<b>\$28,940</b>	<b>\$28,940</b>	<b>93%</b>
<b>CAPITAL OUTLAY</b>								
MACHINERY & EQUIPMENT	\$0	\$0	\$5,000	\$0	\$0	(\$5,000)	(\$5,000)	(100%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$5,000)</b>	<b>(\$5,000)</b>	<b>(100%)</b>
<b>EXPENSES TOTAL</b>	<b>\$61,381</b>	<b>\$58,362</b>	<b>\$46,200</b>	<b>\$54,669</b>	<b>\$70,140</b>	<b>\$23,940</b>	<b>\$23,940</b>	<b>52%</b>

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# LAKE PARKS - MEADOWMERE

FY2025-26  
ADOPTED OPERATING BUDGET  
307-300-316



## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	-	\$0	\$0	\$0	\$2,400	\$2,400	-
SALARIES OVERTIME	\$74	\$0	\$0	\$0	\$0	\$0	-
SALARIES PART TIME	\$76,097	\$71,874	\$80,000	\$80,000	\$80,000	\$0	0%
PARS BENEFITS	\$990	\$934	\$1,000	\$1,040	\$1,072	\$72	7%
MEDICARE	\$1,104	\$1,042	\$145	\$1,160	\$1,195	\$1,050	724%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$78,266</b>	<b>\$73,851</b>	<b>\$81,145</b>	<b>\$82,200</b>	<b>\$84,667</b>	<b>\$3,522</b>	<b>4%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$10,608	\$2,390	\$8,000	\$8,000	\$8,000	\$0	0%
GROUND MAINTENANCE	\$1,466	\$1,699	\$5,000	\$5,206	\$5,000	\$0	0%
CLOTHING SUPPLIES	\$1,942	\$1,345	\$1,500	\$1,500	\$0	(\$1,500)	(100%)
EDUCATION/RECREATION SUPPLIES	\$8,455	\$5,773	\$14,000	\$14,000	\$14,000	\$0	0%
APPARATUS & TOOLS	\$7,034	\$1,086	\$10,000	\$5,000	\$5,500	(\$4,500)	(45%)
COST OF GOODS SOLD	\$25,153	\$1,483	\$20,000	\$2,000	\$20,000	\$0	0%
COMPUTER EQUIPMENT & SUPPLIES	\$769	\$0	\$0	\$500	\$500	\$500	-
<b>SUPPLIES TOTAL</b>	<b>\$55,427</b>	<b>\$13,777</b>	<b>\$58,500</b>	<b>\$36,206</b>	<b>\$53,000</b>	<b>(\$5,500)</b>	<b>(9%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$12,488	\$7,737	\$15,000	\$15,000	\$20,000	\$5,000	33%
RECREATION FACILITIES MAINT	\$40,583	\$20,117	\$85,000	\$20,000	\$80,000	(\$5,000)	(6%)
MISC EQUIPMENT MAINTENANCE	\$41	\$274	\$0	\$0	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$53,112</b>	<b>\$28,128</b>	<b>\$100,000</b>	<b>\$35,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$0	\$40	\$0	\$0	\$0	\$0	-
UTILITIES	\$30,536	\$45,885	\$17,000	\$30,000	\$36,876	\$19,876	117%
PROFESSIONAL SERVICES	\$257,956	\$234,858	\$225,000	\$160,000	\$0	(\$225,000)	(100%)
MARKETING & PROMOTION	\$2,925	\$1,300	\$5,000	\$4,000	\$4,000	(\$1,000)	(20%)
RECREATION CONTRACT SERVICES	\$0	\$0	\$0	\$0	\$75,000	\$75,000	-
LEASES & RENTALS	\$116,901	\$19,245	\$100,000	\$80,000	\$68,500	(\$31,500)	(31%)
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$60	\$0	\$6,000	\$6,000	\$6,000	-
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$61,000	\$80,000	\$80,000	-
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$25,880	\$38,800	\$38,800	-

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
MISC SERVICES & CHARGES TOTAL	\$408,318	\$301,389	\$347,000	\$363,880	\$309,176	(\$37,824)	(11%)
CAPITAL OUTLAY							
ENGINEERING & DESIGN	\$0	\$0	\$0	\$26,150	\$0	\$0	-
BUILDINGS	\$61,585	\$0	\$0	\$881,455	\$0	\$0	-
MACHINERY & EQUIPMENT	\$15,034	\$0	\$25,000	\$0	\$15,000	(\$10,000)	(40%)
CAPITAL OUTLAY TOTAL	\$76,620	\$0	\$25,000	\$907,605	\$15,000	(\$10,000)	(40%)
EXPENSES TOTAL	\$671,742	\$417,145	\$611,645	\$1,424,891	\$561,843	(\$49,802)	(8%)

Lake Parks Department

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# 4B TRANSIT FUND

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY 308-140-141



## FOCUS AREA(S)

Transportation

## DEPARTMENT DESCRIPTION

The 4B Transit Fund provides funding for the development of commuter rail service. Voters approved a 3/8-cent sales tax increase that commenced on April 1, 2007. The fund is also responsible for accumulating funding for the land acquisition, design, construction and operation of a passenger rail station and providing funding for 50% of the operations of the Grapevine Visitor Shuttle system.

## MISSION STATEMENT

To enhance mobility and access into Grapevine and throughout Tarrant County.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Achieved record ridership for MainStreet Fest, GrapeFest, and Christmas Capital of Texas events.
- Achieved 16% YoY growth in ridership at Grapevine Main Station.

## FY26 GOALS AND OBJECTIVES

- Enhance mobility across Tarrant County.
- Increase access to Historic Downtown Grapevine and other Grapevine visitor destinations.

# STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>OPERATING REVENUES</b>							
SALES TAXES	\$13,892,702	\$14,900,925	\$15,937,500	\$15,111,875	\$14,750,000	(\$1,187,500)	(7%)
INVESTMENT INCOME	\$2,827	\$0	\$0	\$0	\$0	\$0	-
<b>OPERATING REVENUES TOTAL</b>	<b>\$13,895,529</b>	<b>\$14,900,925</b>	<b>\$15,937,500</b>	<b>\$15,111,875</b>	<b>\$14,750,000</b>	<b>(\$1,187,500)</b>	<b>(7%)</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>\$13,895,529</b>	<b>\$14,900,925</b>	<b>\$15,937,500</b>	<b>\$15,111,875</b>	<b>\$14,750,000</b>	<b>(\$1,187,500)</b>	<b>(7%)</b>
<b>OPERATING EXPENDITURES</b>							
MISC SERVICES & CHARGES	\$13,587,660	\$14,499,325	\$15,511,684	\$14,709,028	\$14,390,043	(\$1,121,641)	(7%)
<b>OPERATING EXPENDITURES TOTAL</b>	<b>\$13,587,660</b>	<b>\$14,499,325</b>	<b>\$15,511,684</b>	<b>\$14,709,028</b>	<b>\$14,390,043</b>	<b>(\$1,121,641)</b>	<b>(7%)</b>
TRANSFERS OUT	\$328,388	\$359,663	\$425,816	\$402,847	\$359,957	(\$65,859)	(15%)
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$13,916,048</b>	<b>\$14,858,988</b>	<b>\$15,937,500</b>	<b>\$15,111,875</b>	<b>\$14,750,000</b>	<b>(\$1,187,500)</b>	<b>(7%)</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(\$20,518)</b>	<b>\$41,937</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>	<b>-</b>

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Contractual payments to Trinity Metro	\$13,587,660	\$14,499,325	\$15,511,684	\$16,106,250	\$15,577,543
Transfers to Grapevine Visitor Shuttle system	\$328,388	\$356,836	\$425,816	\$402,847	\$359,957

## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>MISC SERVICES &amp; CHARGES</b>							
INTERGOVERNMENTAL EXPENDITURES	\$13,587,660	\$14,499,325	\$15,511,684	\$14,709,028	\$14,390,043	(\$1,121,641)	(7%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$13,587,660</b>	<b>\$14,499,325</b>	<b>\$15,511,684</b>	<b>\$14,709,028</b>	<b>\$14,390,043</b>	<b>(\$1,121,641)</b>	<b>(7%)</b>
<b>OPERATING TRANSFER OUT</b>							
TRANSFER TO CVE	\$0	\$2,827	\$0	\$0	\$0	\$0	-
TRANSFER TO SHUTTLE FUND	\$328,388	\$356,836	\$425,816	\$402,847	\$359,957	(\$65,859)	(15%)
<b>OPERATING TRANSFER OUT TOTAL</b>	<b>\$328,388</b>	<b>\$359,663</b>	<b>\$425,816</b>	<b>\$402,847</b>	<b>\$359,957</b>	<b>(\$65,859)</b>	<b>(15%)</b>
<b>EXPENSES TOTAL</b>	<b>\$13,916,048</b>	<b>\$14,858,988</b>	<b>\$15,937,500</b>	<b>\$15,111,875</b>	<b>\$14,750,000</b>	<b>(\$1,187,500)</b>	<b>(7%)</b>

# ECONOMIC DEVELOPMENT FUND

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY 310-140-140



## FOCUS AREA(S)

Financial Stability, High Service Levels/Quality of Life, Tourism

## DEPARTMENT DESCRIPTION

The Economic Development Department is responsible for promoting economic growth through business retention and attraction, maintaining a positive relationship with developers, brokers, and other business professionals in order to encourage business expansion. The Department is also responsible for liaise with new businesses and city departments to assist with required permitting, utility service arrangements, building and fire codes, zoning and occupancy approvals.

## MISSION STATEMENT

To maintain, expand, and diversity the unique and successful business climate that exists in Grapevine.

## FY25 DEPARTMENT ACCOMPLISHMENTS

Business openings our department impacted:

- Firebird's
- Beth Marie's
- Painted Tree
- Milkshake Factory
- Black Sheep Coffee
- Rock & Brews
- Sam's Club

Healthy variety of prospects for the City to consider.

Comprehensive studies utilizing Placer.ai data to analyze:

- Christmas Capital of Texas 2024
- Crossroads Redevelopment Plan

Several conferences and trainings attended by all members of the department:

- ICSC@Red River
- D CEO Business Growth Summit
- Entertainment Evolution Expo, Los Angeles
- Site Selectors Guild, Orlando
- ICSC@Las Vegas

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Proactively execute business development strategies and identify quality business prospects.
- Strategically plan inbound economic development marketing strategy.
- Provide excellent customer service for key business stakeholders.
- Facilitate cross-departmental collaboration to increase the efficiency and impact of city programs.

## STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>OPERATING REVENUES</b>							
SALES TAXES	\$5,874,104	\$6,202,388	\$5,312,500	\$6,337,500	\$6,500,000	\$1,187,500	22%
INVESTMENT INCOME	\$489,913	\$649,451	\$341,715	\$546,852	\$382,626	\$40,911	12%
MISCELLANEOUS	\$64,854	\$0	\$0	\$8,399,321	\$0	\$0	-
<b>OPERATING REVENUES TOTAL</b>	<b>\$6,428,872</b>	<b>\$6,851,839</b>	<b>\$5,654,215</b>	<b>\$15,283,673</b>	<b>\$6,882,626</b>	<b>\$1,228,411</b>	<b>22%</b>
TRANSFERS IN	\$0	\$2,827	\$0	\$0	\$0	\$0	-
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>\$6,428,872</b>	<b>\$6,854,666</b>	<b>\$5,654,215</b>	<b>\$15,283,673</b>	<b>\$6,882,626</b>	<b>\$1,228,411</b>	<b>22%</b>
<b>OPERATING EXPENDITURES</b>							
PERSONNEL SERVICES	\$396,380	\$461,404	\$490,259	\$494,672	\$509,070	\$18,811	4%
SUPPLIES	\$1,486	\$738	\$12,800	\$7,000	\$9,500	(\$3,300)	(26%)
MISC SERVICES & CHARGES	\$1,795,821	\$4,326,917	\$3,274,995	\$3,575,307	\$3,298,376	\$23,381	1%
DESIGNATED EXPENSES	\$82,152	\$52,875	\$79,270	\$79,270	\$62,565	(\$16,705)	(21%)
CAPITAL OUTLAY	\$0	\$0	\$0	\$5,552,475	\$0	\$0	-
<b>OPERATING EXPENDITURES TOTAL</b>	<b>\$2,275,838</b>	<b>\$4,841,933</b>	<b>\$3,857,324</b>	<b>\$9,708,724</b>	<b>\$3,879,511</b>	<b>\$22,187</b>	<b>1%</b>
TRANSFERS OUT	\$1,878,745	\$1,868,767	\$1,796,891	\$1,796,891	\$1,815,615	\$18,724	1%
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$4,154,584</b>	<b>\$6,710,701</b>	<b>\$5,654,215</b>	<b>\$11,505,615</b>	<b>\$5,695,126</b>	<b>\$40,911</b>	<b>1%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$2,274,288</b>	<b>\$143,966</b>	<b>\$0</b>	<b>\$3,778,058</b>	<b>\$1,187,500</b>	<b>-</b>	<b>-</b>

## POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ADMINISTRATIVE COORDINATOR	0.5	0.5	0.5	0.5	0.5
COMMERCIAL OUTREACH MANAGER	1	1	1	1	1
DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1	1	1
MARKET RESEARCH MANAGER	1	1	1	1	1
<b>FTE</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
CRM contacts	150	200	500	427	500
Web visitors	30,000	33,000	38,000	35,000	40,000
Newsletter subscribers	300	340	400	543	600
Local business visits	125	125	125	60	125
Presentations to Chamber of Commerce and ED partnership meetings	15	15	15	10	12
Network and retention events attended	25	25	25	25	25
Trade shows/conferences attended	9	10	10	8	10
Planning meetings	24	24	24	24	24
Project management	20	20	30	25	30

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$318,827	\$367,999	\$391,590	\$395,300	\$407,159	\$15,569	4%
SALARIES OVERTIME	\$0	\$86	\$0	\$0	\$0	\$0	-
EXECUTIVE DEFERRED COMP	\$577	\$0	\$0	\$0	\$0	\$0	-
TMRS BENEFITS	\$62,275	\$75,594	\$78,866	\$79,160	\$81,527	\$2,661	3%
MEDICARE	\$4,668	\$5,398	\$5,678	\$5,751	\$5,923	\$245	4%
SALARIES LONGEVITY	\$813	\$926	\$954	\$1,290	\$1,290	\$336	35%
SALARIES SICK LEAVE BUYBACK	\$5,280	\$5,761	\$7,531	\$7,531	\$7,531	\$0	0%
CAR ALLOWANCE	\$2,800	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
PHONE ALLOWANCE	\$1,140	\$1,440	\$1,440	\$1,440	\$1,440	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$396,380</b>	<b>\$461,404</b>	<b>\$490,259</b>	<b>\$494,672</b>	<b>\$509,070</b>	<b>\$18,811</b>	<b>4%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$1,137	\$238	\$7,500	\$2,000	\$2,500	(\$5,000)	(67%)
POSTAGE & RELATED EXPENSES	\$12	\$0	\$0	\$1,000	\$1,000	\$1,000	-
MOTOR VEHICLE SUPPLIES	\$0	\$0	\$1,300	\$0	\$0	(\$1,300)	(100%)
FURNITURE & FIXTURES	\$0	\$0	\$0	\$0	\$2,000	\$2,000	-
COMPUTER EQUIPMENT & SUPPLIES	\$337	\$500	\$4,000	\$4,000	\$4,000	\$0	0%
<b>SUPPLIES TOTAL</b>	<b>\$1,486</b>	<b>\$738</b>	<b>\$12,800</b>	<b>\$7,000</b>	<b>\$9,500</b>	<b>(\$3,300)</b>	<b>(26%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$31,608	\$39,111	\$75,975	\$70,000	\$70,000	(\$5,975)	(8%)
UTILITIES	(\$90)	(\$90)	\$0	\$0	\$0	\$0	-
FINANCIAL SERVICES FEES	\$9,025	\$12,281	\$2,000	\$0	\$0	(\$2,000)	(100%)
PROFESSIONAL SERVICES	\$133,857	\$81,660	\$38,894	\$105,520	\$46,612	\$7,718	20%
MARKETING & PROMOTION	\$33,143	\$53,540	\$72,500	\$50,000	\$50,000	(\$22,500)	(31%)
PUBLICATIONS & NOTICES	\$2,500	\$2,798	\$0	\$0	\$0	\$0	-
INSURANCE FLEET & IT CHARGES	\$15,259	\$14,152	\$17,302	\$17,302	\$15,128	(\$2,174)	(13%)
COMMUNITY DISTRIBUTIONS	\$275	\$30,425	\$78,266	\$275	\$100,000	\$21,734	28%
CHAPTER 380 REBATE	\$1,524,123	\$4,062,900	\$2,933,312	\$3,245,915	\$2,933,312	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$46,120	\$30,139	\$56,746	\$71,256	\$83,324	\$26,578	47%
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$15,039	\$0	\$0	-

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$1,795,821</b>	<b>\$4,326,917</b>	<b>\$3,274,995</b>	<b>\$3,575,307</b>	<b>\$3,298,376</b>	<b>\$23,381</b>	<b>1%</b>
DESIGNATED EXPENSES							
SALES TAX PAID TO BE EXPENSED	\$19	\$47	\$0	\$0	\$0	\$0	-
INSURANCE WORKERS COMP	\$430	\$147	\$114	\$114	\$245	\$131	115%
HEALTH INSURANCE CLAIMS	\$51,676	\$38,342	\$55,654	\$55,654	\$35,949	(\$19,705)	(35%)
RETIREE INSURANCE PREMIUMS	\$7,373	\$7,324	\$5,596	\$5,596	\$6,405	\$809	14%
RETIREE INSURANCE CLAIMS	\$11,706	\$0	\$8,461	\$8,461	\$13,711	\$5,250	62%
HEALTH INSURANCE PREMIUMS	\$10,948	\$7,014	\$9,445	\$9,445	\$6,255	(\$3,190)	(34%)
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$82,152</b>	<b>\$52,875</b>	<b>\$79,270</b>	<b>\$79,270</b>	<b>\$62,565</b>	<b>(\$16,705)</b>	<b>(21%)</b>
CAPITAL OUTLAY							
LAND	\$0	\$0	\$0	\$5,000,538	\$0	\$0	-
LAND IMPROVEMENTS	-	\$0	\$0	\$551,937	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,552,475</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
OPERATING TRANSFER OUT							
TRANSFER TO GENERAL FUND	\$477,301	\$470,598	\$398,438	\$398,438	\$419,046	\$20,608	5%
TRANSFER TO DEBT SERVICE	\$1,401,444	\$1,398,169	\$1,398,453	\$1,398,453	\$1,396,569	(\$1,884)	0%
<b>OPERATING TRANSFER OUT TOTAL</b>	<b>\$1,878,745</b>	<b>\$1,868,767</b>	<b>\$1,796,891</b>	<b>\$1,796,891</b>	<b>\$1,815,615</b>	<b>\$18,724</b>	<b>1%</b>
<b>EXPENSES TOTAL</b>	<b>\$4,154,584</b>	<b>\$6,710,701</b>	<b>\$5,654,215</b>	<b>\$11,505,615</b>	<b>\$5,695,126</b>	<b>\$40,911</b>	<b>1%</b>

# CONVENTION & VISITORS BUREAU AND VISITOR SHUTTLE SYSTEM FUNDS



FY2025-26  
ADOPTED OPERATING BUDGET  
FUNDS SUMMARY 312 AND 314

## FOCUS AREA(S)

Tourism

## DEPARTMENT DESCRIPTION

The Convention and Visitors Bureau (CVB) Department acts as the promotional arm of the city of Grapevine and is responsible for actively selling, marketing and publicizing Grapevine globally. The Department promotes the city's hotels, meeting facilities, historic and family attractions, festivals and events, dining establishments and retail businesses to the group meetings and leisure markets. Within the CVB Fund is the Administration, CVB Venues, Festivals Administration, Sister Cities Administration, Wine Pouring Society Administration, Historic Preservation Administration, Convention Sales, Destination Services, CVB Facility Maintenance, Leisure Sales and Marketing Divisions.

## MISSION STATEMENT

The Convention & Visitors Bureau acts as the promotional arm of the City of Grapevine and is responsible for actively selling, marketing and publicizing Grapevine globally. The Bureau promotes the city's hotels, meeting facilities, historic and family attractions, festivals and events, dining establishments and retail businesses to the group meetings and leisure markets.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- Established Sister City program with Barossa Valley, Australia, one of the premier wine regions in Australia and the world.
- Major Festivals, Main Street Fest and GrapeFest resumed full operations, including full slate of Artisan, Market and Food Vendors as well as Festival Events and Activities, Sales Fams, Music and Entertainment.
- Significant progress was made addressing COVID deferred maintenance. Facility repairs and improvements across all CVB properties were achieved. Replaced roofs, repaired and replaced HVAC units and fire-retardant application at Nash Farm.
- Obtained Council approval for the redesign of the Grapevine Concourse and Pro Shop.
- Moved historic Bushong Cabin to prominent location on Main Street where it will be restored to its original appearance for education and enjoyment of Grapevine citizens and visitors.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Build the Brand - Festival, events, attractions, heritage education and preservation, marketing and promotions.
- Increase hotel and sales tax through sales, marketing and media promotions.
- Enhance quality of life experiences for citizens and visitors alike by developing destination experiences.
- Deliver the brand promise by providing the best possible visitor service and information.

# STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
HOTEL OCCUPANCY TAXES	\$17,864,191	\$18,253,076	\$16,194,941	\$16,194,941	\$16,979,702	\$784,761	5%
CHARGES FOR SERVICES	\$9,828,101	\$9,905,975	\$10,052,620	\$9,713,620	\$10,103,325	\$50,705	1%
INVESTMENT INCOME	\$859,616	\$1,307,379	\$908,000	\$1,151,679	\$774,792	(\$133,208)	(15%)
CONTRIBUTIONS	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0%
MISCELLANEOUS	\$108,884	\$91,862	\$111,000	\$461,000	\$411,000	\$300,000	270%
TRANSFERS IN	\$328,388	\$363,999	\$425,816	\$402,847	\$359,957	(\$65,859)	(15%)
<b>REVENUES TOTAL</b>	<b>\$28,990,179</b>	<b>\$29,923,292</b>	<b>\$27,693,377</b>	<b>\$27,925,087</b>	<b>\$28,629,776</b>	<b>\$936,399</b>	<b>3%</b>
<b>Expenses</b>							
PERSONNEL SERVICES	\$6,543,022	\$7,033,107	\$8,174,926	\$7,192,803	\$8,397,345	\$222,419	3%
SUPPLIES	\$553,564	\$470,378	\$683,525	\$643,725	\$621,630	(\$61,895)	(9%)
REPAIR & MAINTENANCE	\$366,169	\$334,581	\$318,512	\$318,512	\$387,662	\$69,150	22%
MISC SERVICES & CHARGES	\$11,537,869	\$10,819,814	\$13,859,871	\$13,863,419	\$14,497,423	\$637,552	5%
DESIGNATED EXPENSES	\$1,388,774	\$1,770,448	\$1,887,679	\$1,889,320	\$1,834,266	(\$53,413)	(3%)
DEBT SERVICES	\$152,345	\$35,550	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	(\$71,324)	\$276,401	\$0	\$32,652	\$300,000	\$300,000	-
OPERATING TRANSFER OUT	\$2,881,391	\$2,456,680	\$2,586,310	\$2,586,310	\$2,574,850	(\$11,460)	0%
<b>EXPENSES TOTAL</b>	<b>\$23,351,811</b>	<b>\$23,196,959</b>	<b>\$27,510,823</b>	<b>\$26,526,741</b>	<b>\$28,613,176</b>	<b>\$1,102,353</b>	<b>4%</b>
<b>Surplus (Deficit)</b>	<b>\$5,638,368</b>	<b>\$6,726,333</b>	<b>\$182,554</b>	<b>\$1,398,346</b>	<b>\$16,600</b>	<b>-</b>	<b>-</b>

## REVENUE DETAIL

	ACTUALS	ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025
<b>Revenues</b>				
CVB				
HOTEL OCCUPANCY TAXES	\$12,502,669	\$12,626,318	\$11,904,468	\$11,904,468
HOTEL OCCUPANCY TAXES OL1	\$5,356,764	\$5,615,134	\$4,290,473	\$4,290,473
HOTEL OCCUPANCY TAXES P&I	\$4,758	\$11,624	\$0	\$0
CONVENTION CENTER RENTALS	\$411,849	\$451,841	\$525,000	\$525,000
PALACE RENTAL REVENUE	\$322,046	\$250,482	\$354,000	\$354,000
CONCESSIONS PALACE	\$109,352	\$104,843	\$145,502	\$145,502
VIC SOUVENIR SALES	\$5,101	\$54,094	\$25,000	\$25,000
VIC GRAPEVINE MAIN	\$49,966	\$26,247	\$25,000	\$25,000
CONCOURSE FOOD & BEVERAGE SALE	\$0	\$0	\$0	\$0
CONCOURSE RENTALS	\$0	\$0	\$0	\$0
MERCHANDISE RESALE	\$154,067	\$154,376	\$165,524	\$165,524
CATERING PERCENT OF SALES	\$42,892	\$37,158	\$43,594	\$43,594
COTTON BELT	\$106,671	\$130,685	\$155,000	\$155,000
LEASE REVENUE	(\$1,421)	(\$938)	\$0	\$0
MUSEUM PROGRAMS	\$26,287	\$32,859	\$40,000	\$44,000
TRAIN	\$4,027,801	\$3,979,093	\$3,950,000	\$3,950,000
SISTER CITY	\$4,629	\$28,050	\$12,000	\$12,000

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
WINE POURING SOCIETY	\$15,592	\$11,454	\$8,000	\$15,000	\$15,000	
FESTIVALS INCOME	\$3,573,991	\$3,619,199	\$3,574,000	\$3,574,000	\$3,528,575	
PALACE TICKET SALES	\$724,097	\$720,408	\$750,000	\$400,000	\$450,000	
SUB LEASE RENTAL INCOME	\$175,117	\$177,017	\$180,000	\$180,000	\$180,000	
FESTIVAL/TRAIN LABOR REIMBURSE	\$3,168	\$0	\$0	\$0	\$0	
SALE OF MERCHANDISE	\$76,577	\$129,108	\$100,000	\$100,000	\$100,000	
INTEREST ON INVESTMENTS	\$299,410	\$536,177	\$0	\$389,598	\$190,243	
INTEREST INCOME FESTIVALS	\$25,775	\$45,935	\$50,000	\$54,354	\$29,466	
INTEREST INCOME TRAIN	\$43,339	\$74,433	\$78,000	\$91,401	\$58,932	
INTEREST INCOME LOGIC TRAIN	\$343,807	\$473,112	\$600,000	\$448,745	\$367,384	
INTEREST REVENUE LEASES	(\$27)	(\$17)	\$0	\$0	\$0	
INTEREST INCOME LOGIC FESTIVAL	\$147,312	\$177,739	\$180,000	\$167,581	\$128,767	
SPONSOR INCOME	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
CCOT CHRISTMAS CAP OF TEXAS	\$97,205	\$61,158	\$100,000	\$450,000	\$400,000	
OVER/SHORT	\$74	\$167	\$0	\$0	\$0	
MISCELLANEOUS REVENUE	\$11,604	\$30,537	\$11,000	\$11,000	\$11,000	
TRANSFER IN CAP	\$0	\$7,163	\$0	\$0	\$0	
<b>CVB TOTAL</b>	<b>\$28,661,472</b>	<b>\$29,566,456</b>	<b>\$27,267,561</b>	<b>\$27,522,240</b>	<b>\$28,269,819</b>	
SHUTTLE SERVICES FUND						
SHUTTLE FARES	\$320	\$0	\$0	\$0	\$0	
TRANSFER IN 4B	\$328,388	\$356,836	\$425,816	\$402,847	\$359,957	
<b>SHUTTLE SERVICES FUND TOTAL</b>	<b>\$328,708</b>	<b>\$356,836</b>	<b>\$425,816</b>	<b>\$402,847</b>	<b>\$359,957</b>	
<b>REVENUES TOTAL</b>	<b>\$28,990,179</b>	<b>\$29,923,292</b>	<b>\$27,693,377</b>	<b>\$27,925,087</b>	<b>\$28,629,776</b>	

## EXPENSES BY DIVISION

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
ADMINISTRATION	\$10,335,323	\$10,273,164	\$12,965,038	\$13,060,618	\$8,050,084	(\$4,914,954)	(38%)
CVB VENUES	\$2,118,720	\$2,119,263	\$2,291,540	\$1,270,300	\$2,472,703	\$181,163	8%
FESTIVALS & EVENTS	\$4,312,615	\$4,698,473	\$4,421,323	\$4,492,296	\$4,446,470	\$25,147	1%
GRAPEVINE VINTAGE RAILROAD	\$2,992,609	\$2,878,603	\$4,386,552	\$4,360,295	\$4,879,047	\$492,495	11%
SISTER CITIES	\$2,347	\$3,248	\$8,400	\$8,400	\$8,400	\$0	0%
WINE POURING SOCIETY	\$15,480	\$18,236	\$13,425	\$13,425	\$14,700	\$1,275	10%
VISITORS SHUTTLE	\$538,776	\$693,080	\$838,235	\$735,097	\$695,477	(\$142,758)	(17%)
HISTORIC PRESERVATION	\$119,900	\$20,662	\$0	\$0	\$89,650	\$89,650	-
CONVENTION SALES	\$0	\$0	\$0	\$0	\$424,700	\$424,700	-
DESTINATION SERVICES	\$0	\$0	\$0	\$0	\$140,150	\$140,150	-
CVB FACILITY MAINT	\$0	\$0	\$0	\$0	\$505,280	\$505,280	-
LEISURE SALES	\$0	\$0	\$0	\$0	\$281,500	\$281,500	-
MARKETING	\$0	\$0	\$0	\$0	\$4,030,165	\$4,030,165	-
NO PROGRAM							
DEBT SERVICES	\$152,345	\$35,550	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	(\$117,695)	\$0	\$0	\$0	\$0	\$0	-
OPERATING TRANSFER OUT	\$2,881,391	\$2,456,680	\$2,586,310	\$2,586,310	\$2,574,850	(\$11,460)	0%
<b>NO PROGRAM TOTAL</b>	<b>\$2,916,041</b>	<b>\$2,492,230</b>	<b>\$2,586,310</b>	<b>\$2,586,310</b>	<b>\$2,574,850</b>	<b>(\$11,460)</b>	<b>0%</b>

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	% Change from FY25 Bud
EXPENSES TOTAL	\$23,351,811	\$23,196,959	\$27,510,823	\$26,526,741	\$28,613,176	\$1,102,353	4%

## POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ADMINISTRATIVE SECRETARY	1	1	1	1	1
ASST HISTORIC PRESERVATION MANAGER	0	1	1	1	1
CONVENTION CENTER SUPERVISOR	1	1	1	1	1
CONVENTION FACILITIES ASSISTANT	1	1	1	1	1
CREATIVE MARKETING MANAGER	1	1	1	1	1
CVB ACCOUNTANT III	2	2	2	2	2
CVB ADMINISTRATIVE SERVICES MANAGER	1	1	1	1	1
CVB ASSISTANT EXECUTIVE DIRECTOR	1	1	1	1	1
CVB COMMUNICATIONS COORDINATOR	1	1	1	1	1
CVB CONTROLLER	1	1	1	1	1
CVB EVENTS & VOLUNTEER MANAGER	1	1	1	1	1
CVB EXECUTIVE DIRECTOR	1	1	1	1	1
CVB MAINTENANCE TECHNICIAN	1	1	1	1	1
CVB RETAIL AND INVENTORY CONTROL COORDINATOR	0	1	1	1	1
CVB WEBSITE MANAGER	1	1	1	1	1
DESTINATION SERVICES ASSISTANT	1	1	1	1	1
DIRECTOR OF COMMUNICATIONS	1	1	1	1	1
DIRECTOR OF CVB MEETING & EVENT VENUES	1	1	1	1	1
DIRECTOR OF DESTINATION SERVICES AND FACILITY EXPERIENCES	1	1	1	1	1
DIRECTOR OF LEISURE AND INTERNATIONAL SALES	1	1	1	1	1
DIRECTOR OF MARKETING AND BRAND MANAGEMENT	1	1	1	1	1
EVENT COORDINATOR I	4	4	4	4	4
EVENT COORDINATOR II	1	1	1	1	1
EXECUTIVE ASSISTANT-CVB	1	1	1	1	1
FACILITY WORKER	1	1	1	1	1
FESTIVALS & EVENTS ASSISTANT	1	1	1	1	1
FESTIVALS & EVENTS DIRECTOR	1	1	1	1	1
FESTIVALS & EVENTS MANAGER I	2	2	2	2	2
FESTIVALS & EVENTS MANAGER II	1	1	1	1	1
FOOD & BEVERAGE COORDINATOR	1	1	1	1	1
GENERAL MANAGER GRAPEVINE VINTAGE RAILROAD	1	1	1	1	1
GRAPEVINE VISITOR SHUTTLE LEAD DRIVER	1	1	1	1	1
GROUP SALES & SISTER CITIES PROGRAM MANAGER	1	1	1	1	1
HISTORIC PRESERVATION MANAGER	1	1	1	1	1
LEISURE SALES MANAGER II	0	1	1	1	1
MANAGER OF HERITAGE MUSEUMS AND EDUCATIONAL PROGRAMS	1	1	1	1	1
MANAGER OF TRAIN OPERATIONS	1	1	1	1	1
MANAGING DIRECTOR OF CVB OPERATIONS	1	1	1	1	1
MANAGING DIRECTOR OF SALES DESTINATION SERVICES AND FACILITY REVENUE MANAGEMENT	1	1	1	1	1

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
MANAGING DIRECTOR OF SALES, MARKETING AND COMMUNICATIONS	1	0	0	0	0
MARKETING PROJECTS COORDINATOR	1	1	1	1	1
NASH FARM COORDINATOR	1	1	1	1	1
ROUNDHOUSE MECHANIC II	3	3	3	3	3
ROUNDHOUSE MECHANIC SUPERVISOR	1	1	1	1	1
SALES ASSOCIATE	1	1	1	1	1
SALES MANAGER I	1	1	1	1	1
SALES MANAGER II	3	3	3	3	3
SECRETARY	2	2	2	2	2
SET UP WORKER	2	2	2	2	2
SHUTTLE DRIVER	2	2	2	2	2
SHUTTLE SUPERVISOR	1	1	1	1	1
SPECIAL EVENTS AND PROGRAMS MANAGER	1	1	1	1	1
SPONSORSHIP SALES MANAGER	1	1	1	1	1
SUPERINTENDENT OF RAILROAD OPERATIONS	1	1	1	1	1
THEATRICAL AND EVENTS COORDINATOR	1	1	1	1	1
TRAIN SERVICE PERSONNEL III	1	1	1	1	1
TRAIN SUPERVISOR	1	1	1	1	1
VISITOR & CULTURAL SERVICES MANAGER	1	1	1	1	1
<b>FTE</b>	<b>67</b>	<b>69</b>	<b>69</b>	<b>69</b>	<b>69</b>

Administration  
Grapevine Vintage Railroad  
Historic Preservation  
CVB Facility Maintenance

CVB Venues  
Sister Cities  
Convention Sales  
Leisure Sales  
CVB Visitor Shuttle System

Festivals and Events  
Wine Pouring Society  
Destination Services  
Marketing

OpenGov

GrapevineTexas.gov

# CONVENTION & VISITORS BUREAU ADMINISTRATION



FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-400

## DIVISION DESCRIPTION

Grapevine Convention & Visitors Bureau (CVB) Administration oversees all Divisions within the organization. The CVB serves as the promotional arm of the City of Grapevine, Texas. Its primary objective is to actively market and publicize the city to both domestic and international audiences. The CVB focuses on promoting Grapevine's hotels, meeting facilities, historic and family attractions, festivals and events, dining establishments, and retail businesses to group meetings and leisure markets. Additionally, the CVB plays a significant role in enhancing the city's visibility through various advertising opportunities, such as the annual destination magazine "Grapevine Today," visitor shuttles, and the Grapevine Vintage Railroad. The bureau also operates the Grapevine Visitor's Shuttle, providing transportation between key points of interest within the city. The CVB's efforts have contributed to Grapevine's recognition as a "Tourism Friendly Texas Certified Community," highlighting its commitment to tourism as an economic growth strategy and its dedication to providing memorable experiences for visitors.

## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$2,704,409	\$2,987,944	\$3,484,529	\$3,535,768	\$3,657,959	\$173,430	5%
SALARIES OVERTIME	\$21,979	\$21,150	\$1,500	\$1,500	\$1,500	\$0	0%
SALARIES INTERDEPARTMENTAL	\$170	\$0	\$0	\$0	\$0	\$0	-
SALARIES PART TIME	\$523,418	\$518,571	\$535,756	\$535,756	\$535,756	\$0	0%
WAGES CONTRACT LABOR	\$24,761	\$21,905	\$20,000	\$20,000	\$0	(\$20,000)	(100%)
EXECUTIVE DEFERRED COMP	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%
PARS BENEFITS	\$6,527	\$6,351	\$6,965	\$6,965	\$7,174	\$209	3%
TMRS BENEFITS	\$531,872	\$619,477	\$702,086	\$709,672	\$730,853	\$28,767	4%
MEDICARE	\$47,227	\$51,461	\$58,316	\$59,323	\$61,095	\$2,779	5%
SALARIES LONGEVITY	\$10,266	\$11,056	\$11,352	\$13,200	\$13,200	\$1,848	16%
SALARIES SICK LEAVE BUYBACK	\$30,821	\$39,437	\$67,010	\$67,010	\$67,010	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$3,906,451</b>	<b>\$4,282,351</b>	<b>\$4,892,514</b>	<b>\$4,954,194</b>	<b>\$5,079,547</b>	<b>\$187,033</b>	<b>4%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$221,146	\$134,982	\$275,200	\$275,200	\$87,000	(\$188,200)	(68%)
GROUND MAINTENANCE	\$482	\$216	\$500	\$0	\$0	(\$500)	(100%)
CLOTHING SUPPLIES	\$6,497	\$10,478	\$11,700	\$11,700	\$2,000	(\$9,700)	(83%)
POSTAGE & RELATED EXPENSES	\$32,975	\$37,023	\$27,700	\$27,700	\$30,600	\$2,900	10%

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
APPARATUS & TOOLS	\$5,287	\$14,710	\$18,500	\$18,000	\$6,000	(\$12,500)	(68%)
MOTOR VEHICLE SUPPLIES	\$8,245	\$10,162	\$11,000	\$7,200	\$9,000	(\$2,000)	(18%)
FURNITURE & FIXTURES	\$1,279	\$1,099	\$0	\$0	\$0	\$0	-
COST OF GOODS SOLD	\$36,233	\$32,040	\$39,000	\$39,000	\$17,500	(\$21,500)	(55%)
COMPUTER EQUIPMENT & SUPPLIES	\$18,284	\$18,312	\$10,500	\$10,500	\$9,500	(\$1,000)	(10%)
<b>SUPPLIES TOTAL</b>	<b>\$330,427</b>	<b>\$259,022</b>	<b>\$394,100</b>	<b>\$389,300</b>	<b>\$161,600</b>	<b>(\$232,500)</b>	<b>(59%)</b>
REPAIR & MAINTENANCE							
BUILDING MAINTENANCE	\$245,804	\$223,082	\$202,280	\$202,280	\$0	(\$202,280)	(100%)
MOTOR VEHICLE MAINTENANCE	\$130	\$132	\$500	\$500	\$500	\$0	0%
MISC EQUIPMENT MAINTENANCE	\$10,033	\$8,844	\$11,232	\$11,232	\$9,532	(\$1,700)	(15%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$255,967</b>	<b>\$232,058</b>	<b>\$214,012</b>	<b>\$214,012</b>	<b>\$10,032</b>	<b>(\$203,980)</b>	<b>(95%)</b>
MISC SERVICES & CHARGES							
TRAVEL TRAINING & DUES	\$82,090	\$58,680	\$97,740	\$97,740	\$63,400	(\$34,340)	(35%)
UTILITIES	\$189,630	\$197,125	\$198,000	\$198,000	\$0	(\$198,000)	(100%)
FINANCIAL SERVICES FEES	\$13,367	\$19,046	\$17,000	\$17,000	\$0	(\$17,000)	(100%)
PROFESSIONAL SERVICES	(\$15,523)	\$853,401	\$514,381	\$514,381	\$142,803	(\$371,578)	(72%)
MARKETING & PROMOTION	\$1,400,918	\$970,625	\$1,545,750	\$1,545,750	\$47,800	(\$1,497,950)	(97%)
PUBLICATIONS & NOTICES	\$1,874,823	\$1,014,541	\$2,525,430	\$2,525,430	\$2,110	(\$2,523,320)	(100%)
LEASES & RENTALS	\$8,590	\$22,699	\$37,250	\$37,250	\$10,000	(\$27,250)	(73%)
INSURANCE FLEET & IT CHARGES	\$204,295	\$200,779	\$233,887	\$233,887	\$233,887	\$0	0%
COMMUNITY DISTRIBUTIONS	\$20,587	\$145,809	\$147,000	\$145,500	\$150,000	\$3,000	2%
MISCELLANEOUS EXPENDITURES	\$28,467	\$21,652	\$0	\$0	\$0	\$0	-
SOFTWARE COMPUTER SUBSCRIPTION	\$649,565	\$213,559	\$322,566	\$322,566	\$100,992	(\$221,574)	(69%)
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$6,848	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$4,456,809</b>	<b>\$3,717,917</b>	<b>\$5,639,004</b>	<b>\$5,644,352</b>	<b>\$750,992</b>	<b>(\$4,888,012)</b>	<b>(87%)</b>
DESIGNATED EXPENSES							
SALES TAX PAID TO BE EXPENSED	\$233	\$671	\$0	\$700	\$0	\$0	-
INSURANCE WORKERS COMP	\$15,840	\$19,237	\$24,640	\$24,640	\$11,316	(\$13,324)	(54%)
INSURANCE UNEMPLOYMENT COMP	\$13,403	\$26,842	\$5,000	\$5,000	\$0	(\$5,000)	(100%)
HEALTH INSURANCE CLAIMS	\$934,817	\$1,054,416	\$1,020,332	\$1,020,332	\$934,684	(\$85,648)	(8%)
RETIREE INSURANCE PREMIUMS	\$70,031	\$73,235	\$53,164	\$53,164	\$64,049	\$10,885	20%
RETIREE INSURANCE CLAIMS	\$108,281	\$55,348	\$80,382	\$80,382	\$137,106	\$56,724	71%
HEALTH INSURANCE PREMIUMS	\$196,693	\$192,874	\$173,149	\$173,149	\$162,624	(\$10,525)	(6%)
INSURANCE PROP & AUTO	\$0	\$293,323	\$468,741	\$468,741	\$463,134	(\$5,607)	(1%)
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$1,339,298</b>	<b>\$1,715,946</b>	<b>\$1,825,408</b>	<b>\$1,826,108</b>	<b>\$1,772,913</b>	<b>(\$52,495)</b>	<b>(3%)</b>
CAPITAL OUTLAY							
MACHINERY & EQUIPMENT	\$46,371	\$44,340	\$0	\$32,652	\$100,000	\$100,000	-
MOTOR VEHICLES	\$0	\$21,531	\$0	\$0	\$175,000	\$175,000	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$46,371</b>	<b>\$65,871</b>	<b>\$0</b>	<b>\$32,652</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$10,335,323</b>	<b>\$10,273,164</b>	<b>\$12,965,038</b>	<b>\$13,060,618</b>	<b>\$8,050,084</b>	<b>(\$4,914,954)</b>	<b>(38%)</b>

Convention & Visitors Bureau and Visitor Shuttle System Department

# CONVENTION & VISITORS BUREAU

## VENUES

FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-401



### DIVISION DESCRIPTION

The Venues Division within CVB is responsible for increasing revenues for all CVB rental facilities such as the Convention Center, Palace Arts Center, Grapevine Fairway Events Center, Historic Cottonbelt Railroad District, Grapevine Main Station and Grand Hall. The Division is also responsible for increasing the number of new and repeat clients directing overflow event referrals to Grapevine hotels and other local meeting venues. Developing and implementing a venues marketing program and expanding and promoting entertainment, performing arts, and movies at Palace Arts Center.

### FY25 DIVISION ACCOMPLISHMENTS

The Venues Division has reorganized to provide improved customer service, efficiency and effectiveness within the organization.

- Palace staff booked 11 new tribute shows including- Huey Lewis, Boston, Toby Keith, Barbara Streisand and Trans-Siberian Orchestra. The Texas Tenors have added a 3-day July concert series.
- Grapevine Convention Center held 238 events with 73,583 attendees.
- Palace Arts Center held 387 events with 64,185 attendees.

### FY26 DIVISION GOALS AND OBJECTIVES

- The Venues division will be working in tandem with the Grapevine Golf & Persimmons restaurant to capture special events and catering for the Grapevine Fairway Events Center
- Venues will collaborate with CVB marketing and communications team to aid in driving business to the Grapevine Fairway Events Center, Convention Center, Palace Arts Center, and all CVB properties
- Develop Christmas event rental packages for CVB properties including Grapevine Main, Grapevine Fairway Events Center, and Grand Hall

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Convention Center events held	213	238	352	250	275
Palace Arts Center numbers of events held	420	390	634	470	491
Fairway Events Center number of events held	N/A	N/A	N/A	24	60
Grapevine Main Meeting Rooms events held	141	213	200	274	301
Number of Gazebo rental applications	23	3	20	5	10
All facilities number of repeat bookings	367	568	401	418	439
All facilities number of new client bookings	86	200	295	161	185
Number of leads referred to other facilities	424	34	145	38	42
All facilities economic impact	\$4,997,320	\$5,004,016	\$6,519,585	\$5,661,996	\$5,858,568
Number of CVB sponsored events (i.e. HDGA, TWGGA, WPS, CVB Board, etc.)	115	138	145	131	139

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$651,391	\$660,749	\$737,056	\$0	\$718,042	(\$19,014)	(3%)
SALARIES OVERTIME	\$49,655	\$36,663	\$50,000	\$0	\$50,000	\$0	0%
SALARIES PART TIME	\$48,024	\$45,026	\$40,000	\$0	\$40,000	\$0	0%
WAGES CONTRACT LABOR	\$0	\$0	\$0	\$0	\$5,000	\$5,000	-
PARS BENEFITS	\$627	\$590	\$520	\$0	\$536	\$16	3%
TMRS BENEFITS	\$135,487	\$141,361	\$158,513	\$0	\$154,200	(\$4,313)	(3%)
MEDICARE	\$10,774	\$10,674	\$11,992	\$0	\$11,800	(\$192)	(2%)
SALARIES LONGEVITY	\$7,344	\$6,979	\$7,184	\$0	\$5,700	(\$1,484)	(21%)
SALARIES SICK LEAVE BUYBACK	\$6,463	\$6,132	\$14,175	\$0	\$14,175	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$909,764</b>	<b>\$908,174</b>	<b>\$1,019,440</b>	<b>\$0</b>	<b>\$999,453</b>	<b>(\$19,987)</b>	<b>(2%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$32,359	\$28,349	\$58,200	\$58,200	\$59,550	\$1,350	2%
GROUND MAINTENANCE	\$0	\$0	\$0	\$0	\$7,000	\$7,000	-
CLOTHING SUPPLIES	\$553	\$487	\$1,500	\$1,500	\$1,500	\$0	0%
APPARATUS & TOOLS	\$8,090	\$17,885	\$18,000	\$18,000	\$24,000	\$6,000	33%
FURNITURE & FIXTURES	\$27,969	\$0	\$0	\$0	\$10,000	\$10,000	-
COST OF GOODS SOLD	\$106,167	\$101,240	\$120,300	\$120,300	\$140,300	\$20,000	17%
<b>SUPPLIES TOTAL</b>	<b>\$175,138</b>	<b>\$147,962</b>	<b>\$198,000</b>	<b>\$198,000</b>	<b>\$242,350</b>	<b>\$44,350</b>	<b>22%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$103,186	\$94,642	\$101,500	\$101,500	\$150,000	\$48,500	48%
MOTOR VEHICLE MAINTENANCE	\$50	\$0	\$0	\$0	\$150	\$150	-
MISC EQUIPMENT MAINTENANCE	\$6,965	\$944	\$3,000	\$3,000	\$3,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$110,201</b>	<b>\$95,586</b>	<b>\$104,500</b>	<b>\$104,500</b>	<b>\$153,150</b>	<b>\$48,650</b>	<b>47%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$316	\$459	\$4,000	\$4,000	\$4,000	\$0	0%
UTILITIES	\$105,054	\$109,541	\$116,700	\$116,700	\$111,900	(\$4,800)	(4%)
FINANCIAL SERVICES FEES	\$23,126	\$23,937	\$23,000	\$23,000	\$28,000	\$5,000	22%
PROFESSIONAL SERVICES	\$758,109	\$619,885	\$751,200	\$716,200	\$773,200	\$22,000	3%
PUBLICATIONS & NOTICES	\$5,794	\$8,107	\$16,300	\$0	\$0	(\$16,300)	(100%)
LEASES & RENTALS	\$29,962	\$31,653	\$45,400	\$45,400	\$55,700	\$10,300	23%

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
SOFTWARE COMPUTER SUBSCRIPTION	\$1,256	\$12,966	\$13,000	\$13,000	\$15,450	\$2,450	19%
ADVERTISING	\$0	\$0	\$0	\$14,500	\$16,500	\$16,500	-
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$35,000	\$48,000	\$48,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$923,617</b>	<b>\$806,548</b>	<b>\$969,600</b>	<b>\$967,800</b>	<b>\$1,052,750</b>	<b>\$83,150</b>	<b>9%</b>
CAPITAL OUTLAY							
ENGINEERING & DESIGN	\$0	\$160,993	\$0	\$0	\$0	\$0	-
MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$25,000	\$25,000	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$160,993</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$2,118,720</b>	<b>\$2,119,263</b>	<b>\$2,291,540</b>	<b>\$1,270,300</b>	<b>\$2,472,703</b>	<b>\$181,163</b>	<b>8%</b>

Convention & Visitors Bureau and Visitor Shuttle System Department.

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# CONVENTION & VISITORS BUREAU

## FESTIVALS & EVENTS



FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-402  
312-402-402

### DIVISION DESCRIPTION

The Festivals and Events Division within CVB expands and produces festivals and events that promote the Grapevine Brand as a leisure and visitor destination, improves and produces Grapevine Vintage Railroad's North Pole Express to promote Grapevine as the "Christmas Capital of Texas", it supports the Grapevine Wine Pouring Society and the Craft Beer Guild of Grapevine and the participation of those organizations in festivals and other city events. It is also responsible for expanding volunteer opportunities and participation of civic and service groups.

### FY25 DIVISION ACCOMPLISHMENTS

- Planned and successfully executed the 39th Annual GrapeFest and the 41st Annual Main Street Fest, Butterfly Flutterby and Christmas Capital of Texas.
- Increased sponsorships by welcoming new sponsors such as Baylor, Scott and White for the Peace Plaza Ice Rink. Additional new sponsors during FY25 included Kroger and Sam's Club (Corporate)
- Recorded more than 26,000 volunteer hours at Grapevine's annual festivals and events.

### FY26 DIVISION GOALS AND OBJECTIVES

- Increase event sponsorships by \$60,000
- Expand activations and work with Marketing/Communications to promote Grapevine's annual festivals to increase attendance by 5%
- Grow volunteer base by working with Sponsorship Sales Manager to secure companies for volunteer opportunities and sponsorships
- Support and grow the Grapevine Wine Pouring Society and Craft Brew Guild by adding 25 members to each organization

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
GrapeFest attendance	240,000	245,000	250,000	240,000	250,000
GrapeFest People's Choice attendance	5,780	6,300	6,200	4,699	4,700
Main Street Fest attendance	125,000	122,000	135,000	124,000	135,000
Attendance at New Vintage tastings	705	677	630	677	700
Number of Events and Activities Serviced	235	235	235	235	235
Wine Pouring Society Activities supported	50	25	25	25	25
Craft Brew Guild Activities supported	25	26	26	26	26
Number of service groups worked with	65	80	80	80	80
Grapevine Farmers & Artisan Market Attendance	N/A	36,000	38,000	39,000	39,000
Grapevine Farmers & Artisan Market Vendor Participants	356	415	425	425	425

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$409,644	\$364,263	\$536,942	\$521,530	\$537,776	\$834	0%
SALARIES OVERTIME	\$7,210	\$4,595	\$5,000	\$5,000	\$5,000	\$0	0%
SALARIES INTERDEPARTMENTAL	\$264,916	\$250,040	\$160,000	\$250,000	\$250,000	\$90,000	56%
SALARIES PART TIME	\$50,734	\$99,317	\$15,000	\$15,000	\$15,000	\$0	0%
PARS BENEFITS	\$679	\$1,291	\$195	\$195	\$201	\$6	3%
TMRS BENEFITS	\$120,136	\$112,675	\$109,147	\$105,274	\$108,427	(\$720)	(1%)
MEDICARE	\$9,794	\$9,473	\$8,076	\$7,866	\$8,101	\$25	0%
SALARIES LONGEVITY	\$895	\$482	\$424	\$892	\$892	\$468	110%
SALARIES SICK LEAVE BUYBACK	\$1,689	\$0	\$10,326	\$10,326	\$10,326	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$865,696</b>	<b>\$842,136</b>	<b>\$845,110</b>	<b>\$916,083</b>	<b>\$935,723</b>	<b>\$90,613</b>	<b>11%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	(\$52)	\$0	\$0	\$0	\$6,950	\$6,950	-
<b>SUPPLIES TOTAL</b>	<b>(\$52)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,950</b>	<b>\$6,950</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$0	\$0	\$0	\$0	\$7,800	\$7,800	-
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$750	\$750	-
MARKETING & PROMOTION	\$0	\$0	\$0	\$0	\$3,700	\$3,700	-
EXPENSES	\$3,446,970	\$3,856,337	\$3,576,213	\$3,576,213	\$3,491,547	(\$84,666)	(2%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$3,446,970</b>	<b>\$3,856,337</b>	<b>\$3,576,213</b>	<b>\$3,576,213</b>	<b>\$3,503,797</b>	<b>(\$72,416)</b>	<b>(2%)</b>
<b>EXPENSES TOTAL</b>	<b>\$4,312,615</b>	<b>\$4,698,473</b>	<b>\$4,421,323</b>	<b>\$4,492,296</b>	<b>\$4,446,470</b>	<b>\$25,147</b>	<b>1%</b>

Convention & Visitors Bureau and Visitor Shuttle System Department

# CONVENTION & VISITORS BUREAU

## SISTER CITIES

FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-404  
312-404-404



### DIVISION DESCRIPTION

The Sister Cities Division within CVB is responsible for promoting cultural and educational exchange programs between Grapevine and the sister cities, promoting professional, business and economic exchanges between the sister cities, promoting opportunities for tourism between citizens of the sister cities and fostering economic benefits from the sister city program.

### FY25 DIVISION ACCOMPLISHMENTS

- Completed four Sister City International Missions (Parras x2, Krems, West Lothian, and Barossa).
- Delivered needed medical equipment donated by Baylor Scott & White to Parras and attended the dedication ceremony
- Hosted 21 International Sister City Delegates from Parras for GrapeFest.
- Sister City volunteers participated in Keep Grapevine Beautiful campaign throughout the year.
- Raised over \$16,000 in Sister City fundraisers throughout FY25.

### FY26 DIVISION GOALS AND OBJECTIVES

- Conduct Sister City International Missions to Parras, West Lothian, Krems, and Barossa in FY26
- Host City leadership from Parras, Krems, West Lothian, and Barossa at Main Street Fest to help celebrate Mayor Tate's 50th Anniversary as mayor
- Host official delegations from Krems, West Lothian, and Parras for 40th Annual GrapeFest
- Continue in the Keep Grapevine Beautiful campaign throughout FY26
- Increase Sister City fundraiser revenue to \$20,000+ in FY26
- Increase Sister City volunteer sign-ups by 10 families in FY26
- To promote cultural and educational exchange programs between Grapevine and the Sister Cities
- Promote professional, business and economic exchanges between the Sister Cities
- Promote opportunities for tourism between citizens of the Sister Cities
- Foster economic benefits from the Sister City program

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Outbound student programs	0	0	2	2	3
Inbound student programs	0	0	2	3	3
Official programs outbound	0	18	55	55	60
Official programs inbound	0	24	45	45	50
Unofficial exchanges outbound	1	3	3	3	3
Unofficial exchanges inbound	0	8	9	9	8
Number of participants in sister city committees and programs	300	490	500	500	550

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
Expenses							
SUPPLIES							
OPERATING SUPPLIES	\$2,347	\$3,248	\$5,900	\$8,400	\$8,400	\$2,500	42%
COST OF GOODS SOLD	\$0	\$0	\$2,500	\$0	\$0	(\$2,500)	(100%)
SUPPLIES TOTAL	\$2,347	\$3,248	\$8,400	\$8,400	\$8,400	\$0	0%
EXPENSES TOTAL	\$2,347	\$3,248	\$8,400	\$8,400	\$8,400	\$0	0%

Convention & Visitors Bureau and Visitor Shuttle System Department

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# CONVENTION & VISITORS BUREAU WINE POURING SOCIETY



FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-405  
312-405-405

## DIVISION DESCRIPTION

The Grapevine Wine Pouring Society Division within CVB serves as Grapevine’s ambassadors and a strong volunteer base for festivals and events, creates an awareness of Grapevine’s wine and craft brew related attractions and events. The Division enhances the Grapevine experience for festival attendees, convention attendees including visitors and develops a group of knowledge, TABC-certified wine and craft brew pourers through training.

## FY25 DIVISION ACCOMPLISHMENTS

- Served more than 2,800 volunteer hours at Grapevine’s annual festivals and events.
- Conducted successful wine knowledge missions to various Texas wineries.
- Completed 7 TABC certifications.
- Elected new President and leadership slate

## FY26 DIVISION GOALS AND OBJECTIVES

- Increase membership by 25 members
- Conduct missions to grow in knowledge about the Texas Wine Industry
- Complete TABC certifications for membership by 10%
- Grow attendance at monthly meetings

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of events serviced by the Grapevine Wine Pouring Society	23	26	27	30	30
Number of hours of service provided by Grapevine wine pourers	3,047	2,800	3,000	2,800	2,800
Average attendance at monthly Grapevine Wine Pouring Society meetings	90	90	95	85	90
Number of TABC certifications - Wine Pouring Society	43	115	120	125	125
Number of events serviced by the Grapevine Craft Brew Guild	9	9	9	9	9
Number of hours of service provided by Grapevine Craft Brew Guild	948	550	550	550	550
Average attendance at monthly Grapevine Craft Brew Guild meetings	24	25	30	30	30
Number of TABC certifications - Craft Brew Guild	23	30	18	30	30

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
Expenses							
SUPPLIES							
OPERATING SUPPLIES	\$14,448	\$18,236	\$12,475	\$13,425	\$14,700	\$2,225	18%
CLOTHING SUPPLIES	\$1,033	\$0	\$950	\$0	\$0	(\$950)	(100%)
<b>SUPPLIES TOTAL</b>	<b>\$15,480</b>	<b>\$18,236</b>	<b>\$13,425</b>	<b>\$13,425</b>	<b>\$14,700</b>	<b>\$1,275</b>	<b>10%</b>
<b>EXPENSES TOTAL</b>	<b>\$15,480</b>	<b>\$18,236</b>	<b>\$13,425</b>	<b>\$13,425</b>	<b>\$14,700</b>	<b>\$1,275</b>	<b>10%</b>

Convention & Visitors Bureau and Visitor Shuttle System Department

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# CONVENTION & VISITORS BUREAU HISTORIC PRESERVATION

FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-415



## DIVISION DESCRIPTION

The Historic Preservation Division within the CVB is responsible for the daily operations of five specific programs that protect, enhance and develop historic resources within the City of Grapevine. The Historic Preservation staff administer the City of Grapevine Historic Preservation Ordinance Appendix G and meetings of the Historic Preservation Commission; the Grapevine Heritage Foundation, a city founded 501-c3 membership organization; the city's participation in the Texas Main Street Program; the Grapevine Township Revitalization Grant Program for historic properties; oversee city owned historic buildings within the Grapevine Historic Township and the 1859 Historic Nash Farm.

## FY25 DIVISION ACCOMPLISHMENTS

- Assisted with the development of the Grapevine Pattern Book for Historic Township a multiyear project adopted by the City Council in June 2025.
- Awarded 4 GTRP grants to historic residential properties during FY2025.
- Nash Farm hosted 29,937 visitors to the Farm, 25 school tours and held more than 23 special events and educational workshops.
- Historic Preservation Commission landmarked 2 properties and reviewed 84 Certificate of Appropriateness cases.
- Grapevine Heritage Foundation produced the 2024 Candlelight Tour in November 2024 with 500 persons attending.
- Staff led a contingent of six Grapevine leaders to the 2024 National Trust for Historic Preservation Annual Conference, October 2024 in New Orleans, LA.
- Staff led a contingent of five Grapevine leaders to the 2025 National Trust for Historic Preservation Annual Conference, September 2025 in Milwaukee, WI.
- Completed the moving of two historic Grapevine houses into the Grapevine Historic Township: 1908 Winfrey House and the 1888 Tate House.

## FY26 GOALS AND OBJECTIVES

- Complete the restoration of the 1908 Winfrey House and the 1888 Tate House
- Continue Grapevine's Main Street America Accreditation designation for 2026
- Award 4 GTRP Grants for properties in the Grapevine Historic Township
- Increase volunteer recruitment and attendance at Nash Farm
- Develop plan for a facade grant program for materials for Historic Main Street buildings

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Certificate of Appropriateness (CA) applications assistance services	76	75	102	90	90
Number of properties researched & added to the Cultural Resource Survey	23	24	25	25	25
Number of grants awarded	3	4	4	5	5
Historic Township housing inquiries	53	204	150	150	150
Main Street merchants assisted	41	30	45	38	40
Nash Farm Average Daily Visitors	48	57	35	40	45
Nash Farm Interpretive Tours	35	53	40	50	50
Nash Farm Heritage Workshops / Special Events	43	23	46	35	35
Nash Farm Rentals	3	6	5	5	6
HPC - Number of Landmark Cases	3	2	4	4	4

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
WAGES CONTRACT LABOR	\$0	\$0	\$0	\$0	\$20,000	\$20,000	-
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>-</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$38,380	\$38,380	-
CLOTHING SUPPLIES	\$0	\$0	\$0	\$0	\$7,500	\$7,500	-
APPARATUS & TOOLS	\$0	\$0	\$0	\$0	\$5,000	\$5,000	-
COST OF GOODS SOLD	\$0	\$0	\$0	\$0	\$4,000	\$4,000	-
<b>SUPPLIES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$54,880</b>	<b>\$54,880</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$0	\$0	\$0	\$0	\$3,770	\$3,770	-
PROFESSIONAL SERVICES	\$119,900	\$20,662	\$0	\$0	\$2,500	\$2,500	-
MARKETING & PROMOTION	\$0	\$0	\$0	\$0	\$7,000	\$7,000	-
LEASES & RENTALS	\$0	\$0	\$0	\$0	\$1,000	\$1,000	-
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$0	\$0	\$0	\$500	\$500	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$119,900</b>	<b>\$20,662</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,770</b>	<b>\$14,770</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$119,900</b>	<b>\$20,662</b>	<b>\$0</b>	<b>\$0</b>	<b>\$89,650</b>	<b>\$89,650</b>	<b>-</b>

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# CONVENTION & VISITORS BUREAU

## CONVENTION SALES



FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-420

### DIVISION DESCRIPTION

The Sales Division within CVB is responsible for securing and increasing corporate, association, weekend, summer, and holiday group bookings for our partner hotels. Promoting Grapevine hotels, attractions, events, wineries, restaurants, and galleries as a unique selling feature to visitors, serves the needs of convention groups, and the individual traveler.

### FY25 DIVISION ACCOMPLISHMENTS

- Convention Sales team has sourced 1,117 group leads y-t-d though 4/30/25 (+2.7% to STLY)
- Convention Sales team sourced 1,387,355 group room nights to partner hotels y-t-d (+2.5% to STLY).
- Potential economic impact of sales leads in FY25: \$454M (y-t-d) versus year-end goal of \$800M.
- Potential economic impact of booked leads in FY25: \$104M (y-t-d) versus year-end goal of \$155M.
- Sales team conducted 61 site visits (y-t-d) versus year-end goal of 110

### FY26 DIVISION GOALS AND OBJECTIVES

- Goal sourced groups: 2,000 group leads
- Goal sourced room nights: 2,500,000 (two convention hotels undergoing major renovations will impact room availability)
- Potential economic impact of sales leads in FY26 proposed goal: \$800M
- Potential economic impact of booked leads in FY26 proposed goal: \$195M
- Goal site visits: 105

### PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Potential economic impact of sales leads generated	\$688,000,000	\$883,000,000	\$660,000,000	\$800,000,000	\$810,000,000
Potential economic impact of booked leads	\$114,000,000	\$205,000,000	\$155,000,000	\$210,000,000	\$215,000,000
Number of convention & leisure site visits	100	97	115	100	105

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
Expenses							
MISC SERVICES & CHARGES							
TRAVEL TRAINING & DUES	\$0	\$0	\$0	\$0	\$6,000	\$6,000	-
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$25,000	\$25,000	-
MARKETING & PROMOTION	\$0	\$0	\$0	\$0	\$323,500	\$323,500	-
PUBLICATIONS & NOTICES	\$0	\$0	\$0	\$0	\$200	\$200	-
LEASES & RENTALS	\$0	\$0	\$0	\$0	\$5,000	\$5,000	-
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$0	\$0	\$0	\$65,000	\$65,000	-
MISC SERVICES & CHARGES TOTAL	\$0	\$0	\$0	\$0	\$424,700	\$424,700	-
EXPENSES TOTAL	\$0	\$0	\$0	\$0	\$424,700	\$424,700	-

Convention & Visitors Bureau and Visitor Shuttle System Department

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# CONVENTION & VISITORS BUREAU DESTINATION SERVICES



FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-421

## DIVISION DESCRIPTION

The Destination Services Department is responsible in ensuring the successful execution of meetings, conventions, and special events held in Grapevine. As the primary liaison between event planners and local partners, the department enhances the meeting planner experience, supports economic impact, and helps maximize return on investment for booked business. In addition, the Visitor Services Department serves as the frontline ambassadors for Grapevine providing information, resources and personalized services to visitors. Operating through the Visitor Information Centers the department plays a critical role in enhancing guest experience, encouraging longer stays and driving visitor spending.

## FY25 DIVISION ACCOMPLISHMENTS

- FY25 Destination Services serviced 226 corporate and association groups.
- FY25 Destination Services distributed 124,160 brochures and promotional items
- FY25 Destination Services drove \$98 million in Economic Impact for Grapevine
- FY25 Visitor Services assisted 229,800 visitors through Visitor Information Centers, CVB Galleries, Museums and Depot

## FY26 DIVISION GOALS AND OBJECTIVES

- Secure repeat corporate and association group bookings for Grapevine hotels
- Secure repeat weekend, summer and holiday group bookings for Grapevine hotels
- Promote transient leisure bookings by highlighting Grapevine's heritage, the historic district, wineries, tasting rooms, dining and shopping as a primary theme
- Continue to service the needs of the convention attendee, leisure tour attendee and individual traveler
- Work with the Grapevine CVB Sales team to create an event package (A Night in Old Grapevine) to promote large group bookings to hotels and corporations
- Work with Texas Travel Information centers to promote Grapevine as a destination and distribute Grapevine promotional materials to prospective visitors
- Continue to drive increased Visitor Services with programs at Grapevine Main and through Gallery shows

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of brochures distributed	327,870	701,301	275,000	325,542	345,000
Number of groups serviced	131	139	130	190	190
Economic impact of convention serviced	\$126,800,000	\$80,000,000	\$85,000,000	\$95,000,000	\$95,000,000
Number of Visitor Information Center Visitors	257,697	226,170	275,000	280,000	280,000
Number of VIC, Museum & Historical Society Volunteers Hours	685	1,497	960	3,600	4,000
Number of CVB Gallery Visitors	64,774	119,972	100,000	159,740	160,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
WAGES CONTRACT LABOR	\$0	\$0	\$0	\$0	\$1,000	\$1,000	-
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	-
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$49,300	\$49,300	-
CLOTHING SUPPLIES	\$0	\$0	\$0	\$0	\$3,200	\$3,200	-
APPARATUS & TOOLS	\$0	\$0	\$0	\$0	\$4,500	\$4,500	-
<b>SUPPLIES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,000</b>	<b>\$57,000</b>	-
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$0	\$1,200	\$1,200	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,200</b>	<b>\$1,200</b>	-
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$0	\$0	\$0	\$0	\$8,500	\$8,500	-
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$8,250	\$8,250	-
MARKETING & PROMOTION	\$0	\$0	\$0	\$0	\$54,200	\$54,200	-
PUBLICATIONS & NOTICES	\$0	\$0	\$0	\$0	\$750	\$750	-
LEASES & RENTALS	\$0	\$0	\$0	\$0	\$9,250	\$9,250	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,950</b>	<b>\$80,950</b>	-
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$140,150</b>	<b>\$140,150</b>	-

Convention & Visitors Bureau and Visitor Shuttle System Department

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# CONVENTION & VISITORS BUREAU FACILITY MAINTENANCE

FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-422



## DIVISION DESCRIPTION

The Facility Maintenance Division ensures that buildings and infrastructure are safe, functional, and well-maintained to support the needs of employees and guests. This involves a combination of preventive care, timely repairs, and strategic upgrades.

## FY26 DIVISION GOALS AND OBJECTIVES

- Maintain HVAC, plumbing, and electrical systems to minimize downtime and disruptions, ensuring smooth day-to-day operations
- Ensure facilities meet safety codes, fire regulations, and accessibility standards
- Implement scheduled maintenance to extend the lifespan of equipment and infrastructure, reducing the need for costly emergency repairs
- Optimize maintenance budgets through efficient resource allocation and energy-saving initiatives to reduce operational costs
- Protect the value of physical assets by addressing wear and tear, conduct timely renovations, and manage upgrades
- Provide maintenance support for all CVB properties

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$2,000	\$2,000	-
GROUNDS MAINTENANCE	\$0	\$0	\$0	\$0	\$5,500	\$5,500	-
APPARATUS & TOOLS	\$0	\$0	\$0	\$0	\$4,000	\$4,000	-
<b>SUPPLIES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>-</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$0	\$0	\$0	\$0	\$222,780	\$222,780	-
MISC EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$0	\$500	\$500	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$223,280</b>	<b>\$223,280</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
UTILITIES	\$0	\$0	\$0	\$0	\$208,000	\$208,000	-
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$15,000	\$15,000	-
LEASES & RENTALS	\$0	\$0	\$0	\$0	\$500	\$500	-
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$0	\$25,000	\$25,000	-
CONTRACT SERVICES JANITORIAL	-	\$0	\$0	\$0	\$22,000	\$22,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,500</b>	<b>\$270,500</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$505,280</b>	<b>\$505,280</b>	<b>-</b>

Convention & Visitors Bureau and Visitor Shuttle System Department

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# CONVENTION & VISITORS BUREAU

## LEISURE SALES

FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-423



### DIVISION DESCRIPTION

The Leisure Sales Division is responsible for promoting Grapevine as a leisure destination for both individual and group travelers, domestically and internationally. Grapevine's hotels primarily operate on a 70/30 or 80/20 Convention/Leisure split. It's the Leisure Sales team's job to help fill those last remaining hotel rooms with leisure visitors and promote all of the attractions, restaurants, shops, winery tasting rooms and activities that Grapevine has to offer. The Leisure Sales Division does this through working tradeshow, operating sales missions, hosting FAM tours, and building relationships with tour operators, travel agents, receptive operators, OTA's, airline representatives and more. We also partner closely with other destination partners to help expand the reach of Grapevine.

### FY25 DIVISION ACCOMPLISHMENTS

- International fly/drive itineraries continue to develop in UK, Ireland, Germany, Denmark, Netherlands, Belgium, Australia and New Zealand
- Grapevine's Leisure Sales Team was asked to present as a panelist at the IITA Summit alongside the President of Brand USA, CEO of Visit Los Angeles and a representative of the US Travel Association.
- Conducted 8 domestic and international sales missions from Oct. 1, 2024 – April 30, 2025
- Conducted 16 FAM Tours from Oct. 1, 2024 – April 30, 2025
- Participated in 6 trade shows from Oct. 1, 2024 – April 30, 2025
- Serve on TACVB Board of Directors
- Hosted 8 Christmas Capital of Texas Motorcoach Tours

### FY26 DIVISION GOALS AND OBJECTIVES

- Continue to increase group tour bookings
- Continue to increase OTA and Receptive Operator bookings for inbound International travel
- Host 20 FAM Tours throughout FY 2026
- Continue to partner with Oklahoma, New Mexico and other destination partners to develop new itineraries and stretch budget dollars further with co-op promotional activities

# PERFORMRANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of group tour bookings	47	68	70	65	70
Number of group tour leads	65	70	75	70	75
Number of group tour travelers	2,054	2,329	2,500	2,000	2,500
Economic Impact from group tours	\$546,840	\$613,404	\$600,000	\$400,000	\$450,000
Tradeshows Attended	8	6	8	9	9
Sales Missions	4	6	7	7	12
Fam participants hosted	80	90	100	100	100

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
Expenses							
SUPPLIES							
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$6,750	\$6,750	-
SUPPLIES TOTAL	\$0	\$0	\$0	\$0	\$6,750	\$6,750	-
MISC SERVICES & CHARGES							
TRAVEL TRAINING & DUES	\$0	\$0	\$0	\$0	\$8,000	\$8,000	-
MARKETING & PROMOTION	\$0	\$0	\$0	\$0	\$266,750	\$266,750	-
MISC SERVICES & CHARGES TOTAL	\$0	\$0	\$0	\$0	\$274,750	\$274,750	-
EXPENSES TOTAL	\$0	\$0	\$0	\$0	\$281,500	\$281,500	-

Convention & Visitors Bureau and Visitor Shuttle System Department

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# CONVENTION & VISITORS BUREAU MARKETING

FY2025-26  
ADOPTED OPERATING BUDGET  
312-400-424



## DIVISION DESCRIPTION

The Grapevine Convention & Visitors Bureau Marketing and Communications teams are responsible for promoting the city's hotels, meeting facilities, historic and family attractions, festivals and events, dining establishments, Urban Wine Trail and retail businesses to the group meetings and leisure markets. The Division is responsible for earned and unearned media to actively advertise and communicate that Grapevine is the premier destination in North Texas offering both domestic and international visitors a unique blend of Texas heritage, combined with contemporary amenities. All of this is done to increase visitors to Grapevine and increase room nights booked which improves the life of all Grapevinians.

## FY26 GOALS AND OBJECTIVES

- Manage media buys in-house which would allow for building partnerships that lead to greater efficiencies, provide added value (i.e. additional impressions, more spots, promotions, interviews, etc.), and receive thorough reporting
- Establish an annual buy with a digital media partner which will allow for a continual digital (programmatic, SEO, SEM, YouTube, OTT/CTV, etc.) and social (i.e. Meta) buy that allows us to utilize geofencing, look alike targeting and SEM to extend our reach and find more qualified individuals to visit Grapevine
- Establish a Marketing Committee made up of stakeholders from Grapevine hoteliers, key attractions, restaurants and the merchant's association to review and provide feedback for the 2025-26 marketing plan
- Develop an AI program utilizing multiple AI programs that can be utilized by the MarComm team to create better content, develop strategic plans, assist with creativity and more
- Collaborate with a creative agency to develop strategic messaging and campaigns for CVB programs and festivals with a lead time of 6 months or more so that assets can be effectively utilized to allow for maximum results
- Expand our relationship with our photographer to obtain photography, videography and drone footage that is current and entices people to visit Grapevine
- Submit an RFP for Grapevine Today to establish a publisher dedicated to providing quality content, sell more ads, work efficiently with Mar/Comm staff and submit the publication for printing by end of January 2026
- Update our media asset database (Cloudinary) to have better and more accessible assets to share with writers and meeting planners
- Submit RFPs to try and secure a travel writer conference in Grapevine

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of travel writers, bloggers and content creators hosted per year	25	35	35	35	35
Social media posts and media releases per week	10	3	20	5	12
Average media releases per month	2	3	3	4	4
Average social media posts per month	10	10	80	14	45
Value of publicity generated	\$1,500,000	\$14,000,000	\$8,000,000	\$10,000,000	\$10,000,000
Web site traffic (sessions)	1,600,000	1,700,000	1,800,000	1,800,000	1,900,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED		
	FY2023	FY2024	FY2025	FY2025	BUDGET		
					FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>							
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$13,900	\$13,900	-
FURNITURE & FIXTURES	\$0	\$0	\$0	\$0	\$5,000	\$5,000	-
<b>SUPPLIES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,900</b>	<b>\$18,900</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$0	\$0	\$0	\$0	\$4,550	\$4,550	-
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$306,000	\$306,000	-
MARKETING & PROMOTION	\$0	\$0	\$0	\$0	\$808,821	\$808,821	-
LEASES & RENTALS	\$0	\$0	\$0	\$0	\$6,000	\$6,000	-
SOFTWARE COMPUTER SUBSCRIPTION	\$0	\$0	\$0	\$0	\$237,894	\$237,894	-
ADVERTISING	\$0	\$0	\$0	\$0	\$2,648,000	\$2,648,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,011,265</b>	<b>\$4,011,265</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,030,165</b>	<b>\$4,030,165</b>	<b>-</b>

Convention & Visitors Bureau and Visitor Shuttle System Department

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# CONVENTION & VISITORS BUREAU GRAPEVINE VINTAGE RAILROAD



FY2025-26  
ADOPTED OPERATING BUDGET  
312-403-403

## DIVISION DESCRIPTION

The Grapevine Vintage Railroad Department within CVB promotes the Historic Cotton Belt Railroad District, the Historic Downtown District, and the Grapevine as a visitor destination, increases revenues to recover operating expenses of the vintage diesel and excursion steam train, it expands onboard food and beverage, photo and merchandise opportunities, creates a Grapevine Vintage Railroad merchandising effort and develops programs to increase ridership for special holidays. The Division also responsible for ensuring that the Grapevine Vintage Railroad with the vintage diesel and steam excursion train remains a premier family attraction, it also participates with local hotels, attractions, merchants and restaurants to promote Grapevine leisure and group visitors.

## FY25 DIVISION ACCOMPLISHMENTS

- North Pole Express hosted over 60,000 riders, an increase of 5%.
- Increased GVRR ridership by 6%
- Expanded Food & Beverage options onboard.
- Developed new programming for onboard entertainment
- Added new special event to schedule
- Added day to normal weekly excursions
- Reduced delays with partner railroads
- Reduced mechanical failures on equipment
- Developed new GVRR merchandise for retail
- Steam Locomotive rebuild progress included completion of Boiler and Firebox.

## FY26 DIVISION GOALS & OBJECTIVES

- Complete rebuild of Steam Locomotive and add the Steam engine to monthly excursions
- Add second train consist to excursion program
- Attract more charter and private events
- Restore articulated cars to revenue source
- Expand the GVRR brand across Texas and surrounding states

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Total annual passengers	119,918	144,327	135,000	125,000	135,000
Number of special event trains	230	199	218	247	250
Charters	4	3	20	2	12
Number of Train Operations (a run out and back is considered one operation)	415	419	434	470	475
Trackage Inspections	12	12	12	12	12
Train Safety Meetings	120	60	60	60	60
Conductor/Engineer training hours	120	120	120	120	120

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$322,300	\$377,517	\$631,926	\$612,732	\$638,038	\$6,112	1%
SALARIES OVERTIME	\$59,231	\$52,634	\$55,000	\$55,000	\$55,000	\$0	0%
SALARIES INTERDEPARTMENTAL	\$838	\$1,859	\$2,500	\$0	\$0	(\$2,500)	(100%)
SALARIES PART TIME	\$191,862	\$194,442	\$175,801	\$175,801	\$175,801	\$0	0%
PARS BENEFITS	\$2,614	\$2,644	\$2,285	\$2,286	\$2,354	\$69	3%
TMRS BENEFITS	\$71,270	\$84,826	\$138,347	\$133,557	\$137,556	(\$791)	(1%)
MEDICARE	\$8,274	\$9,036	\$12,510	\$12,252	\$12,619	\$109	1%
SALARIES LONGEVITY	\$761	\$849	\$908	\$1,392	\$1,392	\$484	53%
SALARIES SICK LEAVE BUYBACK	\$2,579	\$3,288	\$12,152	\$12,152	\$12,152	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$659,730</b>	<b>\$727,096</b>	<b>\$1,031,429</b>	<b>\$1,005,172</b>	<b>\$1,034,912</b>	<b>\$3,483</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
EXPENSES	\$2,332,878	\$2,151,508	\$3,355,123	\$3,355,123	\$3,844,135	\$489,012	15%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$2,332,878</b>	<b>\$2,151,508</b>	<b>\$3,355,123</b>	<b>\$3,355,123</b>	<b>\$3,844,135</b>	<b>\$489,012</b>	<b>15%</b>
<b>EXPENSES TOTAL</b>	<b>\$2,992,609</b>	<b>\$2,878,603</b>	<b>\$4,386,552</b>	<b>\$4,360,295</b>	<b>\$4,879,047</b>	<b>\$492,495</b>	<b>11%</b>

Convention & Visitors Bureau and Visitor Shuttle System Department

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# CONVENTION & VISITORS BUREAU

## VISITOR SHUTTLE SYSTEM



FY2025-26  
ADOPTED OPERATING BUDGET  
314-400-407

### DIVISION DESCRIPTION

The Visitor Shuttle System Fund within CVB is responsible for connecting hotel and airport guests with Grapevine’s dining venues, shopping and attractions and connecting commuter rail ridership with Grapevine’s dining venues, shopping, and attractions.

### FY25 DIVISION ACCOMPLISHMENTS

- Obtained sponsorship from Meow Wolf and wrapped one Visitor Shuttle in a custom designed Meow Wolf wrap.
- Achieved a ridership of 43,185 riders, an increase of 49% over FY23, achieved by adding additional route and additional days of service.
- Offered additional training opportunities for drivers.

### FY26 DIVISION GOALS AND OBJECTIVES

- Obtain Grapevine merchant sponsorship to wrap additional shuttles
- Increase ridership by 5% for riders in FY26
- Reintroduce interior sponsorship marketing signage to the shuttles to promote Grapevine merchants

### PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Total Ridership for the Year	29,010	44,806	46,000	49,286	50,000
Economic Impact of Ridership	\$2,552,880	\$3,942,928	\$4,048,000	\$4,337,168	\$4,400,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$107,922	\$143,666	\$249,132	\$192,430	\$200,482	(\$48,650)	(20%)
SALARIES OVERTIME	\$1,284	\$2,399	\$1,000	\$1,000	\$1,000	\$0	0%
SALARIES PART TIME	\$66,404	\$90,697	\$75,000	\$75,000	\$75,000	\$0	0%
PARS BENEFITS	\$863	\$1,179	\$975	\$975	\$1,005	\$30	3%
TMRS BENEFITS	\$21,041	\$29,569	\$50,377	\$38,717	\$39,875	(\$10,502)	(21%)
MEDICARE	\$2,511	\$3,402	\$4,714	\$3,901	\$4,017	(\$697)	(15%)
SALARIES LONGEVITY	\$320	\$388	\$444	\$540	\$540	\$96	22%
SALARIES SICK LEAVE BUYBACK	\$1,035	\$2,050	\$4,791	\$4,791	\$4,791	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$201,380</b>	<b>\$273,350</b>	<b>\$386,433</b>	<b>\$317,354</b>	<b>\$326,710</b>	<b>(\$59,723)</b>	<b>(15%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$314	\$2,102	\$1,300	\$1,300	\$1,300	\$0	0%
CLOTHING SUPPLIES	\$368	\$0	\$800	\$800	\$800	\$0	0%
APPARATUS & TOOLS	\$0	\$1,619	\$2,500	\$2,500	\$2,500	\$0	0%
MOTOR VEHICLE SUPPLIES	\$29,543	\$38,190	\$65,000	\$30,000	\$34,000	(\$31,000)	(48%)
<b>SUPPLIES TOTAL</b>	<b>\$30,224</b>	<b>\$41,911</b>	<b>\$69,600</b>	<b>\$34,600</b>	<b>\$38,600</b>	<b>(\$31,000)</b>	<b>(45%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MOTOR VEHICLE MAINTENANCE	\$0	\$6,937	\$0	\$0	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$0</b>	<b>\$6,937</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$0	\$0	\$500	\$500	\$500	\$0	0%
UTILITIES	\$579	\$579	\$600	\$600	\$600	\$0	0%
PROFESSIONAL SERVICES	\$1,611	\$6,240	\$53,000	\$53,000	\$37,350	(\$15,650)	(30%)
LEASES & RENTALS	\$12,750	\$13,500	\$18,000	\$18,000	\$0	(\$18,000)	(100%)
INSURANCE FLEET & IT CHARGES	\$242,756	\$246,524	\$247,831	\$247,831	\$230,364	(\$17,467)	(7%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$257,696</b>	<b>\$266,843</b>	<b>\$319,931</b>	<b>\$319,931</b>	<b>\$268,814</b>	<b>(\$51,117)</b>	<b>(16%)</b>
<b>DESIGNATED EXPENSES</b>							
INSURANCE WORKERS COMP	\$2,052	\$2,110	\$1,909	\$2,850	\$2,536	\$627	33%
INSURANCE UNEMPLOYMENT COMP	(\$200)	(\$288)	\$0	\$0	\$0	\$0	-
HEALTH INSURANCE CLAIMS	\$31,161	\$38,342	\$37,103	\$37,103	\$35,949	(\$1,154)	(3%)
RETIREE INSURANCE PREMIUMS	\$3,891	\$7,324	\$2,798	\$2,798	\$3,202	\$404	14%
RETIREE INSURANCE CLAIMS	\$6,016	\$0	\$4,231	\$4,231	\$6,855	\$2,624	62%
HEALTH INSURANCE PREMIUMS	\$6,556	\$7,014	\$6,296	\$6,296	\$6,255	(\$41)	(1%)
INSURANCE PROP & AUTO	\$0	\$0	\$9,934	\$9,934	\$6,556	(\$3,378)	(34%)
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$49,476</b>	<b>\$54,502</b>	<b>\$62,271</b>	<b>\$63,212</b>	<b>\$61,353</b>	<b>(\$918)</b>	<b>(1%)</b>
<b>CAPITAL OUTLAY</b>							
MOTOR VEHICLES	\$0	\$49,537	\$0	\$0	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$49,537</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$538,776</b>	<b>\$693,080</b>	<b>\$838,235</b>	<b>\$735,097</b>	<b>\$695,477</b>	<b>(\$142,758)</b>	<b>(17%)</b>



# CONVENTION AND VISITORS BUREAU INCENTIVES FUND

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY 313-400-406



## FOCUS AREA(S)

Tourism

## DEPARTMENT DESCRIPTION

The Convention and Visitors Bureau (CVB) Incentives is responsible for incentivize and promote group convention and leisure business focusing on city-wide conventions, need dates and holiday patterns, utilize international representation companies to increase visitation to Grapevine from international markets and to educate meeting planners on the benefits of the 313-incentive program.

## MISSION STATEMENT

The Convention & Visitors Bureau acts as the promotional arm of the City of Grapevine and is responsible for actively selling, marketing and publicizing Grapevine globally. The Bureau promotes the city's hotels, meeting facilities, historic and family attractions, festivals and events, dining establishments and retail businesses to the group meetings and leisure markets.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- 172 bookings generated through financial incentives (+43% to Budget Goal).
- 239,000 room nights booked through financial incentives (+27% to Budget Goal).
- Economic impact of bookings with financial incentives: \$162M (+15% to Budget Goal).
- Economic impact of SMERF bookings with financial incentives: \$52M (-17% to Budget Goal).

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- 140 bookings generated through financial incentives
- 188,000 room nights booked through financial incentives
- Economic impact of bookings with financial incentives: \$145M
- Economic impact of SMERF bookings with financial incentives: \$63M

# STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>OPERATING REVENUES</b>							
HOTEL OCCUPANCY TAXES	\$6,100,804	\$6,313,964	\$5,201,932	\$5,201,932	\$5,429,594	\$227,662	4%
INVESTMENT INCOME	\$252,877	\$340,193	\$180,000	\$314,368	\$155,129	(\$24,871)	(14%)
CONTRIBUTIONS	\$88,436	\$60,944	\$15,000	\$15,000	\$15,000	\$0	0%
<b>OPERATING REVENUES TOTAL</b>	<b>\$6,442,117</b>	<b>\$6,715,101</b>	<b>\$5,396,932</b>	<b>\$5,531,300</b>	<b>\$5,599,723</b>	<b>\$202,791</b>	<b>4%</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>\$6,442,117</b>	<b>\$6,715,101</b>	<b>\$5,396,932</b>	<b>\$5,531,300</b>	<b>\$5,599,723</b>	<b>\$202,791</b>	<b>4%</b>
<b>OPERATING EXPENDITURES</b>							
MISC SERVICES & CHARGES	\$5,937,846	\$5,105,974	\$5,009,419	\$5,009,419	\$5,193,291	\$183,872	4%
DESIGNATED EXPENSES	\$4	\$1,328	\$0	\$0	\$0	\$0	-
<b>OPERATING EXPENDITURES TOTAL</b>	<b>\$5,937,850</b>	<b>\$5,107,301</b>	<b>\$5,009,419</b>	<b>\$5,009,419</b>	<b>\$5,193,291</b>	<b>\$183,872</b>	<b>4%</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$5,937,850</b>	<b>\$5,107,301</b>	<b>\$5,009,419</b>	<b>\$5,009,419</b>	<b>\$5,193,291</b>	<b>\$183,872</b>	<b>4%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$504,267</b>	<b>\$1,607,800</b>	<b>\$387,513</b>	<b>\$521,881</b>	<b>\$406,432</b>	<b>-</b>	<b>-</b>

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of bookings generated through financial incentives	109	145	120	150	140
Number of room nights booked through financial incentives	178,556	144,246	188,000	180,000	188,000
Economic impact of bookings with financial incentives	\$116,000,000	\$111,000,000	\$140,000,000	\$135,000,000	\$145,000,000
Economic impact of social, military, educational, religious and fraternal meetings booked	\$53,000,000	\$50,000,000	\$63,000,000	\$60,000,000	\$63,000,000
Number of total impressions for incentive marketing from print/digital/TV/radio	119,200,000	123,400,000	120,000,000	135,800,000	150,000,000
Number of trade promotional events from international representation companies	7	137	29	141	150

## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
MISC SERVICES & CHARGES							
MARKETING & PROMOTION	\$2,473,533	\$2,091,623	\$3,174,064	\$1,327,064	\$1,510,936	(\$1,663,128)	(52%)
COMMUNITY DISTRIBUTIONS	\$3,464,313	\$3,014,350	\$1,835,355	\$1,835,355	\$1,835,355	\$0	0%
ADVERTISING	\$0	\$0	\$0	\$1,847,000	\$1,847,000	\$1,847,000	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$5,937,846</b>	<b>\$5,105,974</b>	<b>\$5,009,419</b>	<b>\$5,009,419</b>	<b>\$5,193,291</b>	<b>\$183,872</b>	<b>4%</b>
DESIGNATED EXPENSES							
SALES TAX PAID TO BE EXPENSED	\$4	\$1,328	\$0	\$0	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$4</b>	<b>\$1,328</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$5,937,850</b>	<b>\$5,107,301</b>	<b>\$5,009,419</b>	<b>\$5,009,419</b>	<b>\$5,193,291</b>	<b>\$183,872</b>	<b>4%</b>



# ENTERPRISE FUNDS

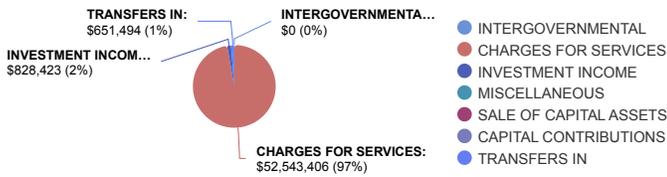
FY2025-26

ADOPTED OPERATING BUDGET

FUNDS: WATER UTILITY, LAKE ENTERPRISE (GOLF)



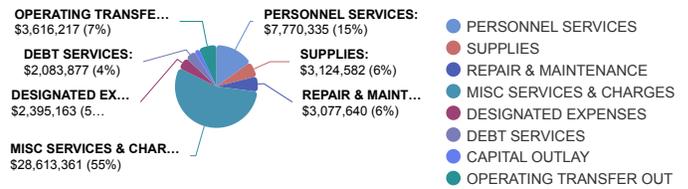
## Where the money comes from.



**Total Adopted (FY2026)**  
\$54,058,723

Data Updated: Dec 08, 2025, 4:13 PM

## Where the money goes.



**Total Adopted (FY2026)**  
\$51,697,675

Data Updated: Dec 08, 2025, 4:13 PM

## STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
<b>UTILITY ENTERPRISE FUND</b>							
INTERGOVERNMENTAL	\$0	\$200,000	\$0	\$0	\$0	\$0	-
CHARGES FOR SERVICES	\$31,205,082	\$32,877,602	\$38,072,646	\$35,577,467	\$45,206,412	\$7,133,766	19%
INVESTMENT INCOME	\$1,258,842	\$1,625,841	\$200,525	\$2,113,000	\$825,729	\$625,204	312%
MISCELLANEOUS	\$1,278,424	\$936,826	\$975,000	\$221,139	\$20,000	(\$955,000)	(98%)
SALE OF CAPITAL ASSETS	\$69	(\$45,026)	\$0	\$0	\$0	\$0	-
CAPITAL CONTRIBUTIONS	\$1,111,730	\$1,363,966	\$0	\$0	\$0	\$0	-
TRANSFERS IN	\$2,845,402	\$7,096,382	\$666,056	\$666,056	\$651,494	(\$14,562)	(2%)
<b>UTILITY ENTERPRISE FUND TOTAL</b>	<b>\$37,699,548</b>	<b>\$44,055,591</b>	<b>\$39,914,227</b>	<b>\$38,577,662</b>	<b>\$46,703,635</b>	<b>\$6,789,408</b>	<b>17%</b>
<b>LAKE ENTERPRISE FUND</b>							
CHARGES FOR SERVICES	\$5,868,271	\$6,445,244	\$6,868,000	\$7,028,810	\$7,336,994	\$468,994	7%
INVESTMENT INCOME	\$16,082	\$1,607	\$16,000	\$4,830	\$2,694	(\$13,306)	(83%)
MISCELLANEOUS	\$29,085	\$11,273	\$25,000	\$9,000	\$9,000	(\$16,000)	(64%)
SALE OF CAPITAL ASSETS	\$0	\$0	\$230,400	\$230,400	\$6,400	(\$224,000)	(97%)
<b>LAKE ENTERPRISE FUND TOTAL</b>	<b>\$5,913,438</b>	<b>\$6,458,124</b>	<b>\$7,139,400</b>	<b>\$7,273,040</b>	<b>\$7,355,088</b>	<b>\$215,688</b>	<b>3%</b>

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	
<b>REVENUES TOTAL</b>	<b>\$43,612,986</b>	<b>\$50,513,715</b>	<b>\$47,053,627</b>	<b>\$45,850,702</b>	<b>\$54,058,723</b>	<b>\$7,005,096</b>	<b>15%</b>
<b>Expenses</b>							
<b>UTILITY ENTERPRISE FUND</b>							
PERSONNEL SERVICES	\$4,289,479	\$4,344,777	\$4,733,745	\$4,642,222	\$4,778,145	\$44,400	1%
SUPPLIES	\$2,000,208	\$1,460,425	\$1,830,282	\$1,804,852	\$1,796,482	(\$33,800)	(2%)
REPAIR & MAINTENANCE	\$2,675,199	\$2,968,377	\$2,401,078	\$3,459,005	\$2,886,640	\$485,562	20%
MISC SERVICES & CHARGES	\$20,986,125	\$22,599,701	\$23,911,837	\$24,820,660	\$27,768,108	\$3,856,271	16%
DESIGNATED EXPENSES	\$1,058,248	\$1,179,538	\$1,251,147	\$1,253,510	\$1,369,355	\$118,208	9%
DEBT SERVICES	\$912,687	\$885,898	\$669,056	\$2,101,223	\$2,083,877	\$1,414,821	211%
CAPITAL OUTLAY	\$896,298	\$2,392,994	\$675,000	\$2,141,650	\$283,500	(\$391,500)	(58%)
OPERATING TRANSFER OUT	\$2,215,207	\$8,363,802	\$4,377,970	\$2,970,387	\$3,428,717	(\$949,253)	(22%)
<b>UTILITY ENTERPRISE FUND TOTAL</b>	<b>\$35,033,451</b>	<b>\$44,195,511</b>	<b>\$39,850,115</b>	<b>\$43,193,509</b>	<b>\$44,394,824</b>	<b>\$4,544,709</b>	<b>11%</b>
<b>LAKE ENTERPRISE FUND</b>							
PERSONNEL SERVICES	\$2,804,810	\$3,034,792	\$2,891,305	\$2,884,602	\$2,992,190	\$100,885	3%
SUPPLIES	\$1,232,867	\$1,256,521	\$1,253,000	\$1,289,910	\$1,328,100	\$75,100	6%
REPAIR & MAINTENANCE	\$213,985	\$221,194	\$202,500	\$201,000	\$191,000	(\$11,500)	(6%)
MISC SERVICES & CHARGES	\$784,773	\$781,907	\$743,381	\$808,131	\$845,253	\$101,872	14%
DESIGNATED EXPENSES	\$787,300	\$773,432	\$826,714	\$838,487	\$1,025,808	\$199,094	24%
DEBT SERVICES	\$74,100	\$55,313	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	\$446,005	\$688,020	\$1,035,000	\$1,065,910	\$733,000	(\$302,000)	(29%)
OPERATING TRANSFER OUT	\$161,118	\$166,710	\$187,500	\$185,000	\$187,500	\$0	0%
<b>LAKE ENTERPRISE FUND TOTAL</b>	<b>\$6,504,957</b>	<b>\$6,977,889</b>	<b>\$7,139,400</b>	<b>\$7,273,040</b>	<b>\$7,302,851</b>	<b>\$163,451</b>	<b>2%</b>
<b>EXPENSES TOTAL</b>	<b>\$41,538,408</b>	<b>\$51,173,399</b>	<b>\$46,989,515</b>	<b>\$50,466,549</b>	<b>\$51,697,675</b>	<b>\$4,708,160</b>	<b>10%</b>

# SUMMARY OF MAJOR REVENUES

## Charges for Service

	ACTUALS				ADOPTED		ESTIMATED	ADOPTED
	FY2021	FY2022	FY2023	FY2024	FY2025	FY2025	FY2026	
<b>Revenues</b>								
UTILITY ENTERPRISE FUND	\$27,031,161	\$30,167,178	\$31,205,082	\$32,877,602	\$38,072,646	\$35,577,467	\$45,206,412	
LAKE ENTERPRISE FUND	\$3,814,981	\$4,238,584	\$5,868,271	\$6,445,244	\$6,868,000	\$7,028,810	\$7,336,994	
<b>REVENUES TOTAL</b>	<b>\$30,846,142</b>	<b>\$34,405,762</b>	<b>\$37,073,353</b>	<b>\$39,322,846</b>	<b>\$44,940,646</b>	<b>\$42,606,277</b>	<b>\$52,543,406</b>	

Total revenue for Enterprise funds is budgeted at \$54 million for FY26, which is \$7 million (15%) more than the previous year's budget. A vast majority (97%) consists of charges for services, which represent water and wastewater services in the Utility fund, and golf course services in the Lake Enterprise (Golf) fund.

Water Sales are budgeted at \$28.6 million, \$4.1 million (17%) higher than last year's budget. Water sales in FY25 are estimated at \$22.3 million and represent an increase of \$2.1 million (10.5%) from the prior year. A rate increase was implemented October 1, 2025. This was the first increase in wastewater fees in 13 years.

Wastewater Charges are budgeted at \$12.9 million, \$2.5 million (23.5%) higher than the previous budget. Estimated revenue in this category increased by \$588,691 in FY25 (6.3%). A rate increase was implemented October 1, 2025. This was the first increase in wastewater fees in 13 years.

Combined water and wastewater charges represent 96.4% of revenue in the Enterprise Funds category.

Golf Course Green Fees are budgeted at \$2.6 million and represent an increase of \$100,000 (4%) from the previous year. Actual green fee revenue in FY25 is estimated at \$2.5 million.

The number of golf rounds played in FY25 totaled 82,237 and represents a 3.4% increase from the previous year's total of 79,499.

Revenue from annual membership sales is budgeted at \$500,000 for FY26, \$20,000 more than the previous budget year. Actual sales of memberships are estimated at \$480,000 in FY25 which is an increase of \$44,500 (10%) from the previous year.

The all-new Grapevine Golf Course Clubhouse and Persimmons Bar & Grill opened in June 2021. The facility has more than doubled in size at 12,500 square feet and boasts a 2,155 square foot covered deck that overlooks the Pecan Nine. Revenue is budgeted at \$1.8 million for FY26. Estimated revenue for FY25 totaled \$1.6 million.

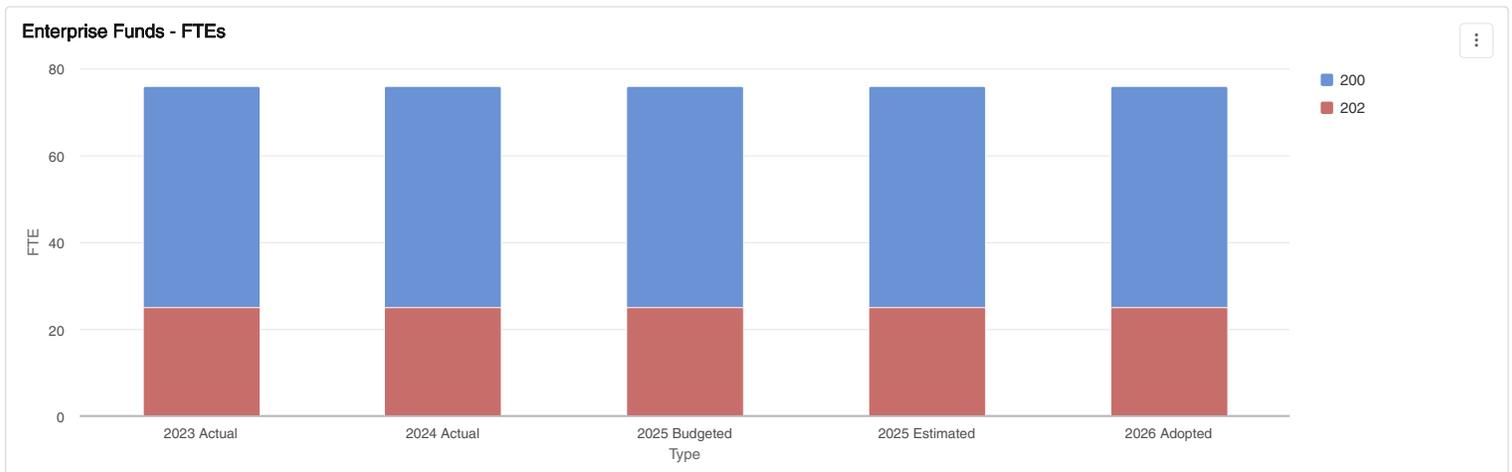
# SUMMARY OF MAJOR EXPENSES

Expenditures of Enterprise funds in FY26 are budgeted at \$51.7 million and represent an increase of \$4.7 million (10%) from the prior year's budget. Utility fund operations account for 86% of the total, while golf course operations account for 14%.

## Personnel

	ACTUALS		ADOPTED	ESTIMATED		ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
Expenses						
UTILITY ENTERPRISE FUND	\$4,289,479	\$4,344,777	\$4,733,745	\$4,642,222	\$4,778,145	
LAKE ENTERPRISE FUND	\$2,804,810	\$3,034,792	\$2,891,305	\$2,884,602	\$2,992,190	
<b>EXPENSES TOTAL</b>	<b>\$7,094,289</b>	<b>\$7,379,568</b>	<b>\$7,625,050</b>	<b>\$7,526,824</b>	<b>\$7,770,335</b>	

Personnel expenses are budgeted at \$7.8 million, an increase of \$145,285 (2%) from the previous year. Personnel expenses in the utility fund, budgeted at \$4.8 million in FY26, account for 61% of total personnel costs. The Lake Enterprise Fund (Golf) has \$3 million budgeted for personnel costs, which represents 39% of the personnel budget in the enterprise funds. Total personnel costs in FY25 for the enterprise funds are estimated at \$7.5 million and represent an increase of \$147,256 (2%) from the previous year.



Data Updated: Sep 17, 2025, 6:21 PM

The Utility Enterprise Fund has 51 full-time equivalent positions, and the Lake Enterprise (Golf) Fund has 25. The water utility employee count has remained the same for many years. Six new full time employees were added to the Lake Enterprise Fund (Golf) when the City took over operations of Persimmons restaurant at the golf course in FY23.

Misc Services and Charges

	ACTUALS				ADOPTED		ESTIMATED	ADOPTED
	FY2021	FY2022	FY2023	FY2024	FY2025	FY2025	FY2026	
Expenses								
UTILITY ENTERPRISE FUND	\$15,891,689	\$17,793,712	\$20,986,125	\$22,599,701	\$23,911,837	\$24,820,660	\$27,768,108	
LAKE ENTERPRISE FUND	\$434,616	\$546,008	\$784,773	\$781,907	\$743,381	\$808,131	\$845,253	
<b>EXPENSES TOTAL</b>	<b>\$16,326,305</b>	<b>\$18,339,720</b>	<b>\$21,770,898</b>	<b>\$23,381,608</b>	<b>\$24,655,218</b>	<b>\$25,628,791</b>	<b>\$28,613,361</b>	

Services are budgeted at \$28.6 million, and represent an increase of \$4 million (22% increase) from the prior year budget. Expenditures for the purchase, storage and treatment of water and wastewater is the largest component (76%) of this category.

Purchase/Storage & Treatment costs are budgeted at \$21.7 million which represents an increase of \$3.9 million (22%) from the previous year's budget. Estimated expenditures in FY25 total \$16.3 million and represent a decrease of \$330 thousand (2%) from the previous year.

Utility costs for FY26 are budgeted at \$1.3 million and represent an increase of \$22,000 (2%) from the previous year's budget. Estimated utility expenses in FY25 were \$852 thousand and represent a 26% decrease from FY24.

Transfers Out

	ACTUALS		ADOPTED	ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026
Expenses					
UTILITY ENTERPRISE FUND	\$2,215,207	\$8,363,802	\$4,377,970	\$2,970,387	\$3,428,717
LAKE ENTERPRISE FUND	\$161,118	\$166,710	\$187,500	\$185,000	\$187,500
<b>EXPENSES TOTAL</b>	<b>\$2,376,325</b>	<b>\$8,530,512</b>	<b>\$4,565,470</b>	<b>\$3,155,387</b>	<b>\$3,616,217</b>

Transfers Out are budgeted at \$3.6 million (\$949 thousand decrease) and includes the 7.5% administrative fee to the General fund (\$3,205,250 from Utility and \$187,500 from Golf). Estimated expenditures in FY25 total \$3.2 million and represent an decrease of 63% from the previous year. Transfers out include debt service expenditures, which can be comprised of principal and interest payments on outstanding service center general obligation bonds, waterworks and sewer revenue bonds, principal and interest payments on outstanding golf course certificates of obligation, paying agent fees, bond issuance costs, and arbitrage fees (if applicable).

# WATER UTILITY ENTERPRISE FUND

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY 200-155, 200-125 AND 201-155



## FOCUS AREA(S)

High Service Levels/Quality of Life, Infrastructure

## DEPARTMENT DESCRIPTION

The Utility Enterprise Department is responsible for providing a safe and convenient public thoroughfares and storm water control, the Department is also responsible for providing a safe and adequate supply of drinking water and wastewater treatment by the operation of water treatment and storage facilities and the wastewater plant, in compliance with state and federal regulations. In addition, the Department provides for the accurate and timely reading of water meters. Within the Utility Enterprise Fund is the Water Distribution, Water Treatment, Utility Billing, Wastewater Collection, Wastewater Treatment, Administrative Services and Permanent Capital Maintenance Division.

## MISSION STATEMENT

Provide high quality, safe drinking water, wastewater treatment and recycled water services to present and future customers; Deliver uninterrupted services in a cost-effective, efficient and sustainable manner.

## FY25 DEPARTMENT ACCOMPLISHMENTS

Awarded design contracts for:

- Water treatment plant filters to include PFAS water modeling.
- Water Treatment plant administration building upgrade and renovation.
- Wastewater Treatment plant administration building upgrade and renovation.

Installed 2500 automated meters throughout the distribution system.

Installed 10 permanent pressure loggers and updated water model.

Upgraded Hilton lift station with new pumps and electrical Main Control Center.

Selected Construction Manager at Risk for both Treatment plants.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

- Establish and implement new water/wastewater rates for the next 10 years.
- Begin construction of Admin Buildings at Treatment Plants.
- Install 2,500 automated meters throughout the distribution system.

# STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
LICENSES & PERMITS	\$152,956	\$441,001	\$0	\$0	\$0	\$0	-
INTERGOVERNMENTAL	\$0	\$200,000	\$0	\$0	\$0	\$0	-
CHARGES FOR SERVICES	\$31,205,082	\$32,877,602	\$38,072,646	\$35,577,467	\$45,206,412	\$7,133,766	19%
INVESTMENT INCOME	\$1,507,069	\$1,854,712	\$200,525	\$2,113,000	\$825,729	\$625,204	312%
MISCELLANEOUS	\$1,278,424	\$936,826	\$975,000	\$221,139	\$20,000	(\$955,000)	(98%)
SALE OF CAPITAL ASSETS	\$69	(\$45,026)	\$0	\$0	\$0	\$0	-
CAPITAL CONTRIBUTIONS	\$1,111,730	\$1,813,966	\$0	\$0	\$0	\$0	-
TRANSFERS IN	\$2,845,402	\$13,532,643	\$666,056	\$666,056	\$651,494	(\$14,562)	(2%)
<b>REVENUES TOTAL</b>	<b>\$38,100,731</b>	<b>\$51,611,724</b>	<b>\$39,914,227</b>	<b>\$38,577,662</b>	<b>\$46,703,635</b>	<b>\$6,789,408</b>	<b>17%</b>
<b>Expenses</b>							
PERSONNEL SERVICES	\$4,289,479	\$4,344,777	\$4,733,745	\$4,642,222	\$4,778,145	\$44,400	1%
SUPPLIES	\$2,000,208	\$1,451,547	\$1,830,282	\$1,804,852	\$1,796,482	(\$33,800)	(2%)
REPAIR & MAINTENANCE	\$2,675,199	\$2,188,194	\$2,401,078	\$3,459,005	\$2,886,640	\$485,562	20%
MISC SERVICES & CHARGES	\$21,086,295	\$22,854,277	\$23,911,837	\$24,820,660	\$27,768,108	\$3,856,271	16%
DESIGNATED EXPENSES	\$1,058,248	\$1,184,222	\$1,251,147	\$1,253,510	\$1,369,355	\$118,208	9%
DEBT SERVICES	\$482,687	\$445,898	\$669,056	\$2,101,223	\$2,083,877	\$1,414,821	211%
CAPITAL OUTLAY	\$0	\$0	\$675,000	\$2,141,650	\$283,500	(\$391,500)	(58%)
OPERATING TRANSFER OUT							
TRANSFER TO GENERAL FUND	\$2,215,207	\$1,983,932	\$2,745,155	\$2,745,155	\$3,205,250	\$460,095	17%
TRANSFER TO UTILITY FUND	\$2,183,483	\$6,436,438	\$0	\$0	\$0	\$0	-
TRANSFER TO UTILITY CAP	\$0	\$6,379,870	\$0	\$0	\$0	\$0	-
TRANSFER TO DEBT SERVICE	\$0	\$0	\$1,632,815	\$225,232	\$223,467	(\$1,409,348)	(86%)
<b>OPERATING TRANSFER OUT TOTAL</b>	<b>\$4,398,690</b>	<b>\$14,800,240</b>	<b>\$4,377,970</b>	<b>\$2,970,387</b>	<b>\$3,428,717</b>	<b>(\$949,253)</b>	<b>(22%)</b>
<b>EXPENSES TOTAL</b>	<b>\$35,990,805</b>	<b>\$47,269,154</b>	<b>\$39,850,115</b>	<b>\$43,193,509</b>	<b>\$44,394,824</b>	<b>\$4,544,709</b>	<b>11%</b>
<b>Surplus (Deficit)</b>	<b>\$2,109,926</b>	<b>\$4,342,570</b>	<b>\$64,112</b>	<b>(\$4,615,847)</b>	<b>\$2,308,811</b>	<b>-</b>	<b>-</b>

# REVENUE DETAIL

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
<b>Revenues</b>						
<b>UTILITY ENTERPRISE FUND</b>						
INTERGOVERNMENTAL REVENUES	\$0	\$200,000	\$0	\$0	\$0	
WATER SALES	\$19,002,280	\$20,159,223	\$24,474,000	\$22,285,000	\$28,593,423	
RAW WATER SALES	\$388,164	\$250,415	\$438,000	\$257,000	\$438,000	
WATER TAP FEES	\$23,750	\$27,788	\$23,000	\$25,000	\$23,000	
UTILITY INSPECTION FEES	\$54,037	\$117,899	\$55,000	\$30,000	\$55,000	
RECONNECT & TRANSFER CHARGES	\$13,028	\$12,306	\$10,000	\$0	\$10,000	
REFUSE BILLING ADMINISTRATION	\$2,630,732	\$2,756,851	\$2,450,000	\$2,815,915	\$2,900,000	
LATE FEES ON PAYMENTS	\$239,407	\$245,560	\$150,000	\$272,552	\$250,000	
WASTEWATER SALES	\$8,850,148	\$9,299,309	\$10,468,146	\$9,888,000	\$12,932,989	
WASTEWATER TAP FEES	\$3,335	\$8,077	\$4,000	\$4,000	\$4,000	
SALE OF MERCHANDISE	\$200	\$175	\$500	\$0	\$0	
INTEREST ON INVESTMENTS	\$1,255,564	\$1,623,129	\$200,525	\$2,113,000	\$825,729	
OTHER GENERAL INTEREST	\$3,278	\$2,711	\$0	\$0	\$0	
REFUND TRA	\$1,250,377	\$920,484	\$950,000	\$199,228	\$0	
INSURANCE RECOVERIES	\$0	\$0	\$0	\$5,911	\$0	
OVER/SHORT	\$10	(\$5)	\$0	\$0	\$0	
MISCELLANEOUS REVENUE	\$28,036	\$16,347	\$25,000	\$16,000	\$20,000	
GAIN OR LOSS ON SALE OF ASSETS	(\$931)	(\$45,026)	\$0	\$0	\$0	
SALES OF FIXED ASSETS	\$1,000	\$0	\$0	\$0	\$0	
CAPITAL CONTRIBUTIONS	\$1,111,730	\$1,813,966	\$0	\$0	\$0	
TRANSFER IN UTILITY CAP	\$2,183,483	\$6,436,438	\$0	\$0	\$0	
TRANSFER IN DEBT SERVICE	\$661,919	\$659,944	\$666,056	\$666,056	\$651,494	
<b>UTILITY ENTERPRISE FUND TOTAL</b>	<b>\$37,699,548</b>	<b>\$44,505,591</b>	<b>\$39,914,227</b>	<b>\$38,577,662</b>	<b>\$46,703,635</b>	
<b>REVENUES TOTAL</b>	<b>\$37,699,548</b>	<b>\$44,505,591</b>	<b>\$39,914,227</b>	<b>\$38,577,662</b>	<b>\$46,703,635</b>	

# EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET	\$ Change from FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
ADMINISTRATION	\$2	\$781	\$310,000	\$0	\$0	(\$310,000)	(100%)
UTILITY BILLING	\$727,527	\$766,751	\$778,922	\$796,989	\$775,833	(\$3,089)	0%
CO BONDS	\$661,531	\$659,944	\$666,056	\$2,101,223	\$2,083,877	\$1,417,821	213%
ADMINISTRATION	\$1,637,014	\$1,835,553	\$2,439,866	\$2,257,824	\$2,052,084	(\$387,782)	(16%)
WATER DISTRIBUTION	\$3,753,927	\$3,481,557	\$2,665,812	\$2,762,320	\$2,603,209	(\$62,603)	(2%)
WATER TREATMENT	\$14,734,827	\$16,001,181	\$17,110,261	\$18,567,509	\$20,726,655	\$3,616,394	21%
WASTEWATER COLLECTIONS	\$1,087,902	\$1,446,149	\$1,314,479	\$3,189,947	\$1,433,943	\$119,464	9%
WASTEWATER TREATMENT	\$8,627,080	\$9,183,043	\$8,364,311	\$8,055,263	\$8,990,506	\$626,195	7%
PERM CAPITAL MAINT	\$2,883,674	\$2,159,490	\$1,822,438	\$2,231,635	\$2,300,000	\$477,562	26%
NO PROGRAM	\$3,133,676	\$8,944,282	\$4,377,970	\$3,230,799	\$3,428,717	(\$949,253)	(22%)
<b>EXPENSES TOTAL</b>	<b>\$37,247,160</b>	<b>\$44,478,729</b>	<b>\$39,850,115</b>	<b>\$43,193,509</b>	<b>\$44,394,824</b>	<b>\$4,544,709</b>	<b>11%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ACCOUNTING MANAGER	0.5	0.5	0.5	0.5	0.5
ACCOUNTING SPECIALIST	0.5	0.5	0.5	0.5	0.5
ADMINISTRATIVE ANALYST	0	0	0	0	0.5
ADMINISTRATIVE SECRETARY	0.5	0.5	0.5	0.5	0.5
ASSET MANAGER	0.5	0.5	0.5	0.5	0
ASSISTANT DIRECTOR OF FINANCE	0.5	0.5	0.5	0.5	0.5
ASSISTANT PUBLIC WORKS DIRECTOR - OPERATIONS	0.5	0.5	0.5	0.5	0.5
BILLING TECHNICIAN	1	1	1	1	1
CHIEF LABORATORY TECHNICIAN	1	1	1	1	1
CHIEF WASTEWATER PLANT OPERATOR	1	1	1	1	1
CHIEF WATER PLANT OPERATOR	1	1	1	1	1
CIVIL ENGINEER	1	1	1	1	1
CONSTRUCTION INSPECTOR II	1	1	1	1	1
CREW LEADER - UTILITIES	5	5	5	5	5
DEPUTY DIRECTOR OF PUBLIC WORKS	0.5	0.5	0.5	0.5	0.5
DIRECTOR OF PUBLIC WORKS	0.5	0.5	0.5	0.5	0.5
EQUIPMENT OPERATOR I UTILITIES	4	4	4	4	4
EQUIPMENT OPERATOR II - UTILITIES	2	2	2	2	2
FOREMAN - UTILITY FIELD OPERATIONS	1	1	1	1	1
GIS ANALYST PUBLIC WORKS	1	1	1	1	1
LIFT STATION OPERATOR I	1	1	1	1	1
LIFT STATION OPERATOR II	1	1	1	1	1
METER READER	1	1	1	1	1
PLANT OPERATOR APPRENTICE - WASTEWATER	1	1	1	1	1
PLANT OPERATOR APPRENTICE - WATER	1	1	1	1	1
PLANT OPERATOR I - WASTEWATER	2	2	2	2	2
PLANT OPERATOR I - WATER	1	1	1	1	1
PLANT OPERATOR II - WASTEWATER	1	1	1	1	1
PLANT OPERATOR II - WATER	2	2	2	2	2
SENIOR CIVIL ENGINEER	1	1	1	1	1
SR METER READER	1	1	1	1	1
UTILITIES COMPLIANCE SPECIALIST	1	1	1	1	1
UTILITY BILLING CLERK	1	1	1	1	1
UTILITY BILLING SUPERVISOR	1	1	1	1	1
UTILITY FIELD OPERATIONS FOREMAN	1	1	1	1	1
UTILITY FIELD OPERATIONS MANAGER	1	1	1	1	1
UTILITY LINE LOCATOR	1	1	1	1	1
UTILITY MAINTENANCE SUPERVISOR	1	1	1	1	1
UTILITY MANAGER	1	1	1	1	1
WASTEWATER PLANT MANAGER	1	1	1	1	1
WATER PLANT MANAGER	1	1	1	1	1
WATER QUALITY TECHNICIAN	1	1	1	1	1
WATER UTILITIES MECHANIC I	2	2	2	2	2
WATER UTILITIES MECHANIC II	1	1	1	1	1
WATER UTILITY INSTRUMENTATION TECHNICIAN	1	1	1	1	1
<b>FTE</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>

Administration

Utility Billing

Water Distribution

Wastewater Collection

Permanent Capital Maintenance

Water Treatment

Wastewater Treatment

OpenGov

GrapevineTexas.gov

# WATER UTILITY ADMINISTRATION

FY2025-26  
ADOPTED OPERATING BUDGET  
200-155-155



## DIVISION DESCRIPTION

The Administrative Division within the Utility Enterprise Department is responsible for accounting for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases when due throughout the year and administrative overhead costs.

## EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
				FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES PART TIME	\$8,246	\$14,422	\$0	\$0	\$0	\$0	-
PARS BENEFITS	\$107	\$187	\$0	\$0	\$0	\$0	-
MEDICARE	\$120	\$209	\$0	\$0	\$0	\$0	-
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$8,472</b>	<b>\$14,819</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$1,128	\$1,983	\$2,000	\$0	\$0	(\$2,000)	(100%)
COMPUTER EQUIPMENT & SUPPLIES	\$3,745	\$3,980	\$4,000	\$0	\$0	(\$4,000)	(100%)
<b>SUPPLIES TOTAL</b>	<b>\$4,873</b>	<b>\$5,963</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$6,000)</b>	<b>(100%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
MISC EQUIPMENT MAINTENANCE	\$2,591	\$0	\$0	\$0	\$0	\$0	-
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$2,591</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$6,362	\$9,809	\$7,000	\$0	\$0	(\$7,000)	(100%)
FINANCIAL SERVICES FEES	\$14,158	\$21,196	\$16,611	\$0	\$0	(\$16,611)	(100%)
PROFESSIONAL SERVICES	\$13,185	\$33,093	\$65,000	\$0	\$34,757	(\$30,243)	(47%)
INSURANCE FLEET & IT CHARGES	\$905,007	\$918,440	\$1,004,322	\$1,004,322	\$637,468	(\$366,854)	(37%)
SOFTWARE COMPUTER SUBSCRIPTION	\$98,122	\$82,310	\$86,786	\$0	\$10,504	(\$76,282)	(88%)
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$1,036,833</b>	<b>\$1,064,848</b>	<b>\$1,179,719</b>	<b>\$1,004,322</b>	<b>\$682,729</b>	<b>(\$496,990)</b>	<b>(42%)</b>
<b>DESIGNATED EXPENSES</b>							
INSURANCE WORKERS COMP	\$27,488	\$25,028	\$24,564	\$26,919	\$25,475	\$911	4%
HEALTH INSURANCE CLAIMS	\$747,854	\$690,163	\$704,957	\$704,957	\$736,962	\$32,005	5%
RETIREE INSURANCE PREMIUMS	\$46,688	\$43,941	\$36,375	\$36,375	\$44,835	\$8,460	23%
RETIREE INSURANCE CLAIMS	\$72,188	\$96,860	\$54,998	\$54,998	\$95,974	\$40,976	75%
HEALTH INSURANCE PREMIUMS	\$157,355	\$126,245	\$119,630	\$119,630	\$128,223	\$8,593	7%

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
INSURANCE PROP & AUTO	\$0	\$197,275	\$310,623	\$310,623	\$337,886	\$27,263	9%
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$1,051,573</b>	<b>\$1,179,511</b>	<b>\$1,251,147</b>	<b>\$1,253,502</b>	<b>\$1,369,355</b>	<b>\$118,208</b>	<b>9%</b>
DEBT SERVICES							
INTEREST EXPENSE BONDS	(\$37,327)	(\$90,331)	\$0	\$0	\$0	\$0	-
INACTIVE - DO NOT USE	(\$430,000)	(\$440,000)	\$0	\$0	\$0	\$0	-
FISCAL AGENT CHARGES	\$0	\$0	\$3,000	\$0	\$0	(\$3,000)	(100%)
BOND ISSUANCE EXPENSES	\$0	\$100,742	\$0	\$0	\$0	\$0	-
<b>DEBT SERVICES TOTAL</b>	<b>(\$467,327)</b>	<b>(\$429,589)</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$3,000)</b>	<b>(100%)</b>
<b>EXPENSES TOTAL</b>	<b>\$1,637,014</b>	<b>\$1,835,553</b>	<b>\$2,439,866</b>	<b>\$2,257,824</b>	<b>\$2,052,084</b>	<b>(\$387,782)</b>	<b>(16%)</b>

Water Utility Enterprise Department

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# WATER UTILITY DISTRIBUTION

FY2025-26  
ADOPTED OPERATING BUDGET  
200-155-162



## DIVISION DESCRIPTION

The Water Distribution Division within the Utility Enterprise Department is responsible for maintaining meter accuracy within the field to prevent billing errors to our customers and remain in compliance with state and federal regulations. It decreases service interruptions for planned and emergency repairs, by ensuring all isolation valves are in good operating condition and properly assigned in GIS database. It updates utility infrastructure map in order to ensure efficient and effective operation of the Water Distribution System. It currently maintains and repairs 304 miles of water distribution pipelines and 2,793 fire hydrants. The Division responds to emergency calls within 30 minutes.

## FY25 DIVISION ACCOMPLISHMENTS

- Maintained meter accuracy within the field to prevent billing errors to our customers and remained in compliance with state & federal regulations.
- Decreased service interruptions for planned and emergency repairs, by ensuring all isolation valves are in good operating condition & properly assigned in GIS database.
- Updated utility infrastructure map in order to ensure efficient & effective operation of the Water Distribution system.
- Maintained and repaired 304 miles of water distribution pipeline.
- Maintained and repaired 2,793 fire hydrants.
- Responded to emergency calls within 30 minutes.

## FY26 DIVISION GOALS AND OBJECTIVES

- Continue to maintain meter accuracy within the field to prevent billing errors to our customers and remain in compliance with state & federal regulations.
- Continue to decrease service interruptions for planned and emergency repairs, by ensuring all isolation valves are in good operating condition & properly assigned in GIS database.
- Continue to update utility infrastructure map in order to ensure efficient & effective operation of the Water Distribution system.
- Continue to maintain and repair 304 miles of water distribution pipeline.
- Continue to maintain and repair 2,793 fire hydrants.
- Continue to respond to emergency calls within 30 minutes.

# PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Meter change outs due to failure or inaccuracy (< 1% of total meters)	<140	<140	<140	<140	<140
Meter reading accuracy	98%	98%	98%	98%	98%
Cycle main line valves system wide	1,500	304	1,500	1,500	1,500
Emergency callout response time (minutes)	30	30	30	30	30
Water meter change outs (per month)	125	166	1,500	125	125
Average number of days for work order completion (exclude taps)	<10	<10	<10	<10	<10
*GIS Update quarterly	N/A	100%	100%	100%	100%
**Fire Hydrant repairs <5days	N/A	95%	100%	100%	100%

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026			
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$792,989	\$871,100	\$1,023,937	\$1,000,090	\$1,031,593	\$7,656	1%	
SALARIES OVERTIME	\$51,571	\$49,087	\$50,000	\$50,000	\$50,000	\$0	0%	
WAGES CONTRACT LABOR	\$65,030	\$80,242	\$0	\$0	\$0	\$0	-	
CERTIFICATION PAY	\$2,428	\$2,944	\$3,000	\$1,900	\$1,900	(\$1,100)	(37%)	
TMRS BENEFITS	\$162,793	\$185,390	\$216,291	\$211,006	\$217,293	\$1,002	0%	
MEDICARE	\$12,230	\$13,221	\$15,572	\$15,329	\$15,786	\$214	1%	
SALARIES LONGEVITY	\$4,404	\$4,111	\$4,700	\$5,150	\$5,150	\$450	10%	
SALARIES SICK LEAVE BUYBACK	\$7,809	\$6,657	\$19,692	\$19,692	\$19,692	\$0	0%	
CAR ALLOWANCE	\$2,100	\$3,850	\$4,200	\$4,025	\$4,025	(\$175)	(4%)	
PHONE ALLOWANCE	\$1,080	\$1,290	\$1,440	\$1,290	\$1,290	(\$150)	(10%)	
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,102,435</b>	<b>\$1,217,894</b>	<b>\$1,338,832</b>	<b>\$1,308,482</b>	<b>\$1,346,729</b>	<b>\$7,897</b>	<b>1%</b>	
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$12,494	\$4,247	\$8,000	\$8,000	\$8,000	\$0	0%	
GROUNDS MAINTENANCE	\$4,213	\$1,336	\$6,500	\$5,000	\$6,500	\$0	0%	
CLOTHING SUPPLIES	\$5,402	\$7,981	\$10,550	\$10,550	\$10,550	\$0	0%	
POSTAGE & RELATED EXPENSES	\$5	(\$643)	\$300	\$200	\$300	\$0	0%	
APPARATUS & TOOLS	\$18,098	\$31,288	\$20,600	\$20,600	\$20,600	\$0	0%	
MOTOR VEHICLE SUPPLIES	\$31,519	\$24,750	\$25,000	\$25,000	\$27,000	\$2,000	8%	
FURNITURE & FIXTURES	\$15,967	\$0	\$0	\$0	\$0	\$0	-	
WATER METERS	\$768,223	\$452,218	\$500,000	\$500,000	\$500,000	\$0	0%	
COMPUTER EQUIPMENT & SUPPLIES	\$6,638	\$0	\$0	\$0	\$0	\$0	-	
<b>SUPPLIES TOTAL</b>	<b>\$862,560</b>	<b>\$521,176</b>	<b>\$570,950</b>	<b>\$569,350</b>	<b>\$572,950</b>	<b>\$2,000</b>	<b>0%</b>	
<b>REPAIR &amp; MAINTENANCE</b>								
TRANSPORTATION INFRASTRUCTURE	\$61,583	\$73,075	\$60,000	\$60,000	\$60,000	\$0	0%	
BUILDING MAINTENANCE	\$25,423	\$0	\$0	\$0	\$0	\$0	-	
WATER INFRASTRUCTURE	\$101,763	\$94,186	\$69,500	\$69,500	\$69,500	\$0	0%	
WASTEWATER INFRASTRUCTURE	\$19,837	\$1,395	\$0	\$0	\$0	\$0	-	
MOTOR VEHICLE MAINTENANCE	\$0	\$0	\$30,000	\$10,000	\$30,000	\$0	0%	
MISC EQUIPMENT MAINTENANCE	\$1,606	\$858	\$9,700	\$9,700	\$9,700	\$0	0%	
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$210,212</b>	<b>\$169,515</b>	<b>\$169,200</b>	<b>\$149,200</b>	<b>\$169,200</b>	<b>\$0</b>	<b>0%</b>	

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
MISC SERVICES & CHARGES							
TRAVEL TRAINING & DUES	\$10,783	\$9,772	\$24,494	\$23,000	\$29,494	\$5,000	20%
UTILITIES	\$17,304	\$14,988	\$25,380	\$25,380	\$25,380	\$0	0%
PROFESSIONAL SERVICES	\$54,073	\$32,549	\$53,400	\$53,400	\$48,400	(\$5,000)	(9%)
LEASES & RENTALS	\$23,960	\$48,625	\$4,556	\$4,500	\$4,556	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$161,993	\$104,135	\$220,000	\$260,000	\$220,000	\$0	0%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$268,112</b>	<b>\$210,069</b>	<b>\$327,830</b>	<b>\$366,280</b>	<b>\$327,830</b>	<b>\$0</b>	<b>0%</b>
DESIGNATED EXPENSES							
SALES TAX PAID TO BE EXPENSED	\$0	\$0	\$0	\$8	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
CAPITAL OUTLAY							
MACHINERY & EQUIPMENT	\$0	\$0	\$39,000	\$30,000	\$39,000	\$0	0%
MOTOR VEHICLES	\$0	\$0	\$220,000	\$0	\$147,500	(\$72,500)	(33%)
WATER IMPROVEMENTS	\$0	\$0	\$0	\$339,000	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$259,000</b>	<b>\$369,000</b>	<b>\$186,500</b>	<b>(\$72,500)</b>	<b>(28%)</b>
Description pending							
DEPRECIATION/AMORTIZATION EXP	\$886,290	\$937,424	\$0	\$0	\$0	\$0	-
DEPRECIATION/AMORTIZATION EXP	\$424,318	\$425,480	\$0	\$0	\$0	\$0	-
<b>DESCRIPTION PENDING TOTAL</b>	<b>\$1,310,608</b>	<b>\$1,362,904</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$3,753,927</b>	<b>\$3,481,557</b>	<b>\$2,665,812</b>	<b>\$2,762,320</b>	<b>\$2,603,209</b>	<b>(\$62,603)</b>	<b>(2%)</b>

Water Utility Enterprise Department

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# WATER UTILITY TREATMENT

FY2025-26  
ADOPTED OPERATING BUDGET  
200-155-163



## DIVISION DESCRIPTION

The Water Treatment Division within the Utility Enterprise Department is responsible for providing water conservation education to effectively manage water resources, it also complies with EPA and TCEQ regulations, continuously monitors water system to ensure water quality adhere to TCEQ regulations, it maintains turbidity at <0.10 NTUs, it maintains levels below 80 mg/1 for TTHMs and 60 mg/1 for HHA5s. The Division ensures total organic compounds compliance, using any of the three methods required by the TCEQ and ensures the plant is run efficiently regarding cost per million gallons of water treated.

## FY25 DIVISION ACCOMPLISHMENTS

- Maintained TOC in compliance.
- Maintained THM/HAA5 in compliance.
- Maintained distribution BACT sampling in compliance.
- Maintained manganese levels in compliance.
- Completed UCMR testing for EPA.

## FY26 DIVISION GOALS AND OBJECTIVES

- Continue to maintain TOC in compliance.
- Maintain Turbidity compliance.
- Continue to maintain THM/HAA5 in compliance
- Continue to maintain distribution BACT sampling in compliance.
- Continue to maintain manganese levels for secondary compliance.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Distribution System PSI	50	>35	>35	>35	>35
Inactivation Ratio	4	>1	>1	>1	>1
DLQOR CL residuals	.63/4.0	>.5	>.5	>.5	>.5
Distribution system bacteriological samples per month	50	60	60	60	60
Average NTU / turbidity level	0.07	<0.15	<0.15	<0.15	<0.15
THM / HHA5s formation limit	68.5/29.0	<80/60	<80/60	<80/60	<80/60
Flush Deadend Mains monthly	100%	100%	100%	100%	100%
Clean and inspect all ground and elevated storage tanks	1X	1X	1X	1X	1X

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D FY2025	BUDGET FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$741,488	\$776,345	\$883,329	\$886,116	\$913,960	\$30,631	3%
SALARIES OVERTIME	\$69,147	\$62,000	\$42,000	\$42,000	\$42,000	\$0	0%
CERTIFICATION PAY	\$4,066	\$4,177	\$4,081	\$2,715	\$2,715	(\$1,366)	(33%)
TMRS BENEFITS	\$157,110	\$171,280	\$186,361	\$186,826	\$192,383	\$6,022	3%
MEDICARE	\$11,736	\$12,257	\$13,417	\$13,572	\$13,976	\$559	4%
SALARIES LONGEVITY	\$3,239	\$3,918	\$4,188	\$5,168	\$5,168	\$980	23%
SALARIES SICK LEAVE BUYBACK	\$8,156	\$11,265	\$16,986	\$16,986	\$16,986	\$0	0%
PHONE ALLOWANCE	\$1,080	\$1,140	\$1,080	\$990	\$990	(\$90)	(8%)
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$996,022</b>	<b>\$1,042,381</b>	<b>\$1,151,442</b>	<b>\$1,154,373</b>	<b>\$1,188,178</b>	<b>\$36,736</b>	<b>3%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$44,880	\$35,616	\$61,900	\$75,000	\$61,900	\$0	0%
GROUNDS MAINTENANCE	\$17,432	\$0	\$9,900	\$500	\$0	(\$9,900)	(100%)
CLOTHING SUPPLIES	\$4,283	\$3,711	\$6,600	\$6,200	\$6,600	\$0	0%
POSTAGE & RELATED EXPENSES	\$1,077	\$1,755	\$2,500	\$2,000	\$2,500	\$0	0%
APPARATUS & TOOLS	\$4,675	\$6,466	\$19,500	\$17,500	\$19,500	\$0	0%
MOTOR VEHICLE SUPPLIES	\$1,071	\$4,186	\$8,500	\$3,300	\$4,000	(\$4,500)	(53%)
FURNITURE & FIXTURES	\$74	\$279	\$0	\$0	\$0	\$0	-
CHEMICALS	\$544,616	\$448,950	\$657,830	\$657,000	\$657,830	\$0	0%
COMPUTER EQUIPMENT & SUPPLIES	\$181	\$1,813	\$0	\$4,340	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$618,289</b>	<b>\$502,777</b>	<b>\$766,730</b>	<b>\$765,840</b>	<b>\$752,330</b>	<b>(\$14,400)</b>	<b>(2%)</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$11,841	\$14,106	\$10,000	\$30,500	\$10,000	\$0	0%
WATER INFRASTRUCTURE	\$94,274	\$79,318	\$80,100	\$80,000	\$80,100	\$0	0%
MOTOR VEHICLE MAINTENANCE	\$0	\$0	\$0	\$0	\$8,000	\$8,000	-
MISC EQUIPMENT MAINTENANCE	\$175	\$0	\$2,000	\$0	\$2,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$106,290</b>	<b>\$93,424</b>	<b>\$92,100</b>	<b>\$110,500</b>	<b>\$100,100</b>	<b>\$8,000</b>	<b>9%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$14,835	\$14,389	\$16,670	\$15,000	\$16,670	\$0	0%
UTILITIES	\$329,758	\$395,041	\$368,204	\$370,000	\$421,865	\$53,661	15%
PROFESSIONAL SERVICES	\$151,646	\$294,472	\$302,800	\$340,000	\$302,800	\$0	0%
LEASES & RENTALS	\$560	\$0	\$1,900	\$1,850	\$1,900	\$0	0%
WATER SERVICES	\$12,470,624	\$13,614,163	\$14,383,415	\$15,500,000	\$17,879,912	\$3,496,497	24%
SOFTWARE COMPUTER SUBSCRIPTION	\$11,528	\$26,531	\$27,000	\$0	\$27,000	\$0	0%
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$9,400	\$9,900	\$9,900	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$12,978,951</b>	<b>\$14,344,595</b>	<b>\$15,099,989</b>	<b>\$16,236,250</b>	<b>\$18,660,047</b>	<b>\$3,560,058</b>	<b>24%</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$0	\$2	\$0	\$0	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$2</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>							
ENGINEERING & DESIGN	\$0	\$0	\$0	\$8,846	\$0	\$0	-
MOTOR VEHICLES	\$0	\$0	\$0	\$0	\$26,000	\$26,000	-
WATER IMPROVEMENTS	\$0	\$0	\$0	\$291,700	\$0	\$0	-

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,546</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>-</b>
Description pending							
DEPRECIATION/AMORTIZATION EXP	\$35,275	\$18,003	\$0	\$0	\$0	\$0	-
<b>DESCRIPTION PENDING TOTAL</b>	<b>\$35,275</b>	<b>\$18,003</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$14,734,827</b>	<b>\$16,001,181</b>	<b>\$17,110,261</b>	<b>\$18,567,509</b>	<b>\$20,726,655</b>	<b>\$3,616,394</b>	<b>21%</b>

Water Utility Enterprise Department

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# WATER UTILITY BILLING

FY2025-26  
ADOPTED OPERATING BUDGET  
200-125-131



## DIVISION DESCRIPTION

The Utility Billing Division within the Utility Enterprise Department is responsible for timely and accurate water billing, payment collection, work order processing, and the investigation and response related to customer inquiries. The Division is responsible for coordinating with utility field operations to ensure that all work orders concerning new and ending service, possible leaks, and meter rereads are addressed in a prompt and professional manner for customers.

## FY25 DIVISION ACCOMPLISHMENTS

- With the installation of smart meters approximately 50% complete, the Utility Billing department has additional customer consumption data to assist with usage concerns and identify leaks.
- An electronic form was created to record payments related to various utility fees, improving record keeping, accuracy and customer service.
- An online form was created to assist resident requests to start garbage cart service, end garbage cart service, and request additional garbage carts, enabling additional efficiencies for utility billing staff and customers.

## FY26 DIVISION GOALS AND OBJECTIVES

- Transition the utility billing module to OpenGov Cloud and identify opportunities to create process improvements and improve departmental efficiencies.
- Continue to cross-train utility billing staff to deliver exceptional customer service and prioritize the needs and satisfaction of residents.
- Focus on integrating and optimizing interdepartmental communications and processes related to utility billing services and utility residential account maintenance and interactions.
- Update utility billing online payment platform, allowing residents greater ease and flexibility to make payments, including additional payment options and enhanced ability to view billing detail.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Average active residential accounts per month	12,620	12,648	12,660	12,675	12,690
Average active non-residential accounts per month	2,384	2,410	2,465	2,435	2,450
Average number of customers using IVR for their monthly utility bill payment	825	807	830	820	825
Average number of customers using Lockbox for their monthly utility bill payment	1,358	1,168	1,205	1,044	1,050
Average number of customers using ACH for their monthly utility bill payment	2,127	1,990	2,030	1,851	1,850
Average number of customers using Online for their monthly utility bill payment	3,156	3,231	3,235	3,250	3,260
Average number of customers using bank draft for their monthly utility bill payment	2,571	2,594	N/A	2,600	2,625
Average number of customers using recurring credit card for their monthly utility bill payment	3,197	3,418	N/A	3,420	3,525

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$299,659	\$316,328	\$331,533	\$319,568	\$330,062	(\$1,471)	0%
SALARIES OVERTIME	\$7,015	\$5,222	\$4,000	\$4,000	\$4,000	\$0	0%
SALARIES PART TIME	\$25,990	\$37,784	\$26,250	\$26,250	\$26,250	\$0	0%
WAGES CONTRACT LABOR	\$1,890	\$7,075	\$0	\$0	\$0	\$0	-
PARS BENEFITS	\$338	\$491	\$341	\$342	\$352	\$11	3%
TMRS BENEFITS	\$59,403	\$64,989	\$67,576	\$64,799	\$66,736	(\$840)	(1%)
MEDICARE	\$4,836	\$5,180	\$5,246	\$5,088	\$5,241	(\$5)	0%
SALARIES LONGEVITY	\$1,987	\$1,046	\$1,950	\$1,072	\$1,072	(\$878)	(45%)
SALARIES SICK LEAVE BUYBACK	\$4,580	\$3,799	\$6,376	\$6,376	\$6,376	\$0	0%
PHONE ALLOWANCE	\$0	\$0	\$0	\$360	\$360	\$360	-
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$405,696</b>	<b>\$441,915</b>	<b>\$443,272</b>	<b>\$427,855</b>	<b>\$440,449</b>	<b>(\$2,823)</b>	<b>(1%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$2,009	\$1,820	\$2,000	\$1,650	\$1,800	(\$200)	(10%)
POSTAGE & RELATED EXPENSES	\$72,543	\$77,845	\$75,000	\$87,000	\$87,000	\$12,000	16%
APPARATUS & TOOLS	\$0	\$30	\$0	\$420	\$0	\$0	-
FURNITURE & FIXTURES	\$0	\$1,112	\$0	\$0	\$0	\$0	-
COMPUTER EQUIPMENT & SUPPLIES	\$752	\$28	\$0	\$832	\$0	\$0	-
<b>SUPPLIES TOTAL</b>	<b>\$75,304</b>	<b>\$80,835</b>	<b>\$77,000</b>	<b>\$89,902</b>	<b>\$88,800</b>	<b>\$11,800</b>	<b>15%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$864	\$1,028	\$800	\$1,060	\$1,100	\$300	38%
FINANCIAL SERVICES FEES	\$202,701	\$200,258	\$200,000	\$218,000	\$185,500	(\$14,500)	(7%)
PROFESSIONAL SERVICES	\$37,154	\$36,858	\$35,000	\$36,180	\$36,000	\$1,000	3%
SOFTWARE COMPUTER SUBSCRIPTION	\$5,808	\$5,856	\$22,850	\$23,992	\$23,984	\$1,134	5%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$246,527</b>	<b>\$244,001</b>	<b>\$258,650</b>	<b>\$279,232</b>	<b>\$246,584</b>	<b>(\$12,066)</b>	<b>(5%)</b>
<b>EXPENSES TOTAL</b>	<b>\$727,527</b>	<b>\$766,751</b>	<b>\$778,922</b>	<b>\$796,989</b>	<b>\$775,833</b>	<b>(\$3,089)</b>	<b>0%</b>

Water Utility Enterprise Department

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# WATER UTILITY WASTEWATER COLLECTIONS



FY2025-26  
ADOPTED OPERATING BUDGET  
200-155-164

## DIVISION DESCRIPTION

The Wastewater Collection Division within the Utility Enterprise Department is responsible for the prevention of sanitary sewer overflows to protect our water supply, and maintaining and/or repair 226.6 miles of sanitary sewer lines and 3,218 manholes.

## FY25 DIVISION ACCOMPLISHMENTS

- Prevention of Sanitary Sewer Overflows to protect our water supply.
- Maintained and repaired 226.6 miles of sanitary sewer lines and 3,218 manholes.
- Cleaned 426,184 linear feet of sewer lines.
- Sewer manholes were inspected.
- TV inspection of 5228 linear feet of sewer lines was completed.

## FY26 DIVISION GOALS AND OBJECTIVES

- Prevention of Sanitary Sewer Overflows to protect our water supply.
- Continue to maintain and/or repair 226.6 miles of sanitary sewer lines and 3,218 manholes.
- Continue to maintain 400,000 linear feet of sewer lines.
- Continue to inspect all sewer manholes annually.
- Continue to TV inspect 52,280 linear feet of sewer lines.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Reportable sanitary sewer overflows	12	7	0	0	0
Linear feet of sewer lines cleaned	607,200	426,184	607,200	607,200	607,200
Sewer manholes inspected annually	433	433	433	433	433
TV inspection of sewer lines in linear feet	52,280	53,000	53,000	53,000	53,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE	ADOPTED		
	FY2023	FY2024	FY2025	FY2025	D	BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$524,426	\$543,682	\$663,061	\$664,800		\$686,244	\$23,183	4%
SALARIES OVERTIME	\$62,155	\$78,151	\$50,000	\$50,000		\$50,000	\$0	0%
CERTIFICATION PAY	\$1,717	\$1,292	\$1,320	\$900		\$900	(\$420)	(32%)
TMRS BENEFITS	\$112,250	\$124,301	\$143,610	\$143,601		\$147,881	\$4,271	3%
MEDICARE	\$8,396	\$8,838	\$10,339	\$10,432		\$10,743	\$404	4%
SALARIES LONGEVITY	\$1,982	\$2,901	\$2,404	\$3,742		\$3,742	\$1,338	56%
SALARIES SICK LEAVE BUYBACK	\$4,303	\$5,227	\$12,751	\$12,751		\$12,751	\$0	0%
PHONE ALLOWANCE	\$720	\$120	\$0	\$0		\$0	\$0	-
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$715,950</b>	<b>\$764,513</b>	<b>\$883,485</b>	<b>\$886,226</b>		<b>\$912,261</b>	<b>\$28,776</b>	<b>3%</b>
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$1,850	\$477	\$3,900	\$3,500		\$3,900	\$0	0%
GROUNDS MAINTENANCE	\$561	\$1,352	\$4,200	\$2,000		\$0	(\$4,200)	(100%)
CLOTHING SUPPLIES	\$4,647	\$4,175	\$8,560	\$8,560		\$8,560	\$0	0%
POSTAGE & RELATED EXPENSES	\$3	\$96	\$360	\$150		\$360	\$0	0%
APPARATUS & TOOLS	\$18,141	\$15,377	\$19,300	\$19,300		\$19,300	\$0	0%
MOTOR VEHICLE SUPPLIES	\$31,404	\$29,483	\$44,000	\$24,000		\$33,000	(\$11,000)	(25%)
<b>SUPPLIES TOTAL</b>	<b>\$56,607</b>	<b>\$50,959</b>	<b>\$80,320</b>	<b>\$57,510</b>		<b>\$65,120</b>	<b>(\$15,200)</b>	<b>(19%)</b>
<b>REPAIR &amp; MAINTENANCE</b>								
TRANSPORTATION INFRASTRUCTURE	\$33,180	\$37,993	\$60,000	\$45,000		\$60,000	\$0	0%
WASTEWATER INFRASTRUCTURE	\$10,956	\$223,125	\$31,400	\$721,955		\$31,400	\$0	0%
MISC EQUIPMENT MAINTENANCE	\$3,061	\$4,877	\$3,700	\$9,000		\$3,700	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$47,197</b>	<b>\$265,994</b>	<b>\$95,100</b>	<b>\$775,955</b>		<b>\$95,100</b>	<b>\$0</b>	<b>0%</b>
<b>MISC SERVICES &amp; CHARGES</b>								
TRAVEL TRAINING & DUES	\$10,017	\$11,383	\$30,864	\$30,864		\$30,864	\$0	0%
UTILITIES	\$108,236	\$119,378	\$50,000	\$120,000		\$146,688	\$96,688	193%
PROFESSIONAL SERVICES	\$12,962	\$21,065	\$46,010	\$45,000		\$46,010	\$0	0%
LEASES & RENTALS	\$1,433	\$6,708	\$4,700	\$4,700		\$4,700	\$0	0%
SOFTWARE COMPUTER SUBSCRIPTION	\$8,682	\$17,364	\$58,000	\$58,000		\$58,000	\$0	0%
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$0		\$4,200	\$4,200	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$141,330</b>	<b>\$175,899</b>	<b>\$189,574</b>	<b>\$258,564</b>		<b>\$290,462</b>	<b>\$100,888</b>	<b>53%</b>
<b>DESIGNATED EXPENSES</b>								
SALES TAX PAID TO BE EXPENSED	\$0	\$8	\$0	\$0		\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$8</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>								
MACHINERY & EQUIPMENT	\$0	\$0	\$16,000	\$0		\$16,000	\$0	0%
MOTOR VEHICLES	\$0	\$0	\$50,000	\$0		\$55,000	\$5,000	10%
SEWER IMPROVEMENTS	\$0	\$0	\$0	\$1,211,692		\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$66,000</b>	<b>\$1,211,692</b>		<b>\$71,000</b>	<b>\$5,000</b>	<b>8%</b>
<b>Description pending</b>								
DEPRECIATION/AMORTIZATION EXP	\$126,817	\$188,775	\$0	\$0		\$0	\$0	-
<b>DESCRIPTION PENDING TOTAL</b>	<b>\$126,817</b>	<b>\$188,775</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>-</b>

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
EXPENSES TOTAL	\$1,087,902	\$1,446,149	\$1,314,479	\$3,189,947	\$1,433,943	\$119,464	9%

Water Utility Enterprise Department

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# WATER UTILITY WASTEWATER TREATMENT

FY2025-26 PROPOSED OPERATING BUDGET  
200-155-165



## DIVISION DESCRIPTION

The Wastewater Treatment Division within the Utility Enterprise Department is responsible for complying at all times with the requirements of the TPDES permits and EPA regulations. This Division maintains wastewater plant equipment to operate efficiently and to ensure equipment downtime is reduced. It also provides biosolids that meet applicable standards for their disposal through TCLP testing and maintains lift station equipment to operate efficiently and to prevent sanitary sewer overflows.

## FY25 DIVISION ACCOMPLISHMENTS

- 100% permit compliance.
- Zero sanitary sewer overflows for lift stations.
- 14% reduction in sludge hauling volume.
- 100% compliance with sludge TCLP testing.
- Passed quarterly biomonitoring testing.

## FY26 DIVISION GOALS AND OBJECTIVES

- Maintain permit compliance.
- Zero sanitary sewer overflows for lift stations.
- Further reductions in sludge hauling volume.
- Maintain compliance with sludge TCLP testing.
- Pass quarterly biomonitoring testing.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Compliance with TPDES permit requirements	99%	100%	100%	100%	100%
Pass annual biosolid TCLP testing	100%	100	100%	100%	100%
Annual sanitary sewer overflows for lift stations	0	0	0	0	0

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE	ADOPTED		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud	
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$604,230	\$690,058	\$709,105	\$666,050	\$686,841	(\$22,264)	(3%)	
SALARIES OVERTIME	\$47,529	\$34,152	\$27,000	\$27,000	\$27,000	\$0	0%	
WAGES CONTRACT LABOR	\$2,762	\$0	\$0	\$0	\$0	\$0	-	
CERTIFICATION PAY	\$3,258	\$3,215	\$2,400	\$2,865	\$2,865	\$465	19%	
TMRS BENEFITS	\$126,656	\$146,942	\$148,252	\$139,445	\$143,595	(\$4,657)	(3%)	
MEDICARE	\$9,399	\$10,066	\$10,674	\$10,131	\$10,432	(\$242)	(2%)	
SALARIES LONGEVITY	\$2,993	\$2,369	\$2,106	\$2,708	\$2,708	\$602	29%	
SALARIES SICK LEAVE BUYBACK	\$5,174	\$5,356	\$13,637	\$13,637	\$13,637	\$0	0%	
CAR ALLOWANCE	\$1,925	\$2,100	\$2,100	\$2,100	\$2,100	\$0	0%	
PHONE ALLOWANCE	\$1,410	\$1,500	\$1,440	\$1,350	\$1,350	(\$90)	(6%)	
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$805,336</b>	<b>\$895,758</b>	<b>\$916,714</b>	<b>\$865,286</b>	<b>\$890,528</b>	<b>(\$26,186)</b>	<b>(3%)</b>	
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$58,765	\$49,706	\$60,000	\$59,000	\$60,000	\$0	0%	
GROUNDS MAINTENANCE	\$20,947	\$27,109	\$25,500	\$12,000	\$0	(\$25,500)	(100%)	
CLOTHING SUPPLIES	\$6,718	\$6,179	\$9,582	\$9,500	\$9,582	\$0	0%	
POSTAGE & RELATED EXPENSES	\$150	\$111	\$500	\$250	\$500	\$0	0%	
APPARATUS & TOOLS	\$13,058	\$17,537	\$14,200	\$14,000	\$11,900	(\$2,300)	(16%)	
MOTOR VEHICLE SUPPLIES	\$12,237	\$36,700	\$19,500	\$27,000	\$33,000	\$13,500	69%	
FURNITURE & FIXTURES	\$1,041	\$189	\$0	\$200	\$0	\$0	-	
CHEMICALS	\$269,119	\$150,541	\$200,000	\$200,000	\$200,000	\$0	0%	
COMPUTER EQUIPMENT & SUPPLIES	\$540	\$1,764	\$0	\$300	\$2,300	\$2,300	-	
<b>SUPPLIES TOTAL</b>	<b>\$382,576</b>	<b>\$289,836</b>	<b>\$329,282</b>	<b>\$322,250</b>	<b>\$317,282</b>	<b>(\$12,000)</b>	<b>(4%)</b>	
<b>REPAIR &amp; MAINTENANCE</b>								
BUILDING MAINTENANCE	\$5,703	\$3,100	\$6,000	\$30,000	\$6,000	\$0	0%	
WASTEWATER INFRASTRUCTURE	\$86,509	\$89,982	\$105,590	\$90,000	\$105,590	\$0	0%	
LIFT STATION MAINTENANCE	\$65,646	\$101,684	\$110,150	\$110,000	\$110,150	\$0	0%	
MOTOR VEHICLE MAINTENANCE	\$32	\$0	\$500	\$350	\$500	\$0	0%	
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$157,890</b>	<b>\$194,766</b>	<b>\$222,240</b>	<b>\$230,350</b>	<b>\$222,240</b>	<b>\$0</b>	<b>0%</b>	
<b>MISC SERVICES &amp; CHARGES</b>								
TRAVEL TRAINING & DUES	\$13,468	\$13,091	\$13,200	\$10,000	\$13,200	\$0	0%	
UTILITIES	\$267,359	\$324,607	\$485,950	\$0	\$355,496	(\$130,454)	(27%)	
PROFESSIONAL SERVICES	\$373,463	\$483,000	\$420,500	\$400,000	\$420,500	\$0	0%	
REFUSE FEES	\$2,572,045	\$2,666,287	\$2,450,000	\$2,793,877	\$2,900,000	\$450,000	18%	
LEASES & RENTALS	\$2,395	\$10,770	\$7,500	\$8,000	\$7,500	\$0	0%	
WATER SERVICES	\$2,996,455	\$3,032,020	\$3,463,925	\$3,400,000	\$3,823,260	\$359,335	10%	
SOFTWARE COMPUTER SUBSCRIPTION	\$302	\$285	\$15,000	\$15,000	\$15,000	\$0	0%	
CONTRACT SVCS BEAUTIFICATION	\$0	\$0	\$0	\$10,500	\$25,500	\$25,500	-	
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$6,225,487</b>	<b>\$6,530,060</b>	<b>\$6,856,075</b>	<b>\$6,637,377</b>	<b>\$7,560,456</b>	<b>\$704,381</b>	<b>10%</b>	
<b>DESIGNATED EXPENSES</b>								
SALES TAX PAID TO BE EXPENSED	\$0	\$16	\$0	\$0	\$0	\$0	-	
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$16</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>	
<b>CAPITAL OUTLAY</b>				<b>333</b>				

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
MOTOR VEHICLES	\$0	\$0	\$40,000	\$0	\$0	(\$40,000)	(100%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$40,000)</b>	<b>(100%)</b>
Description pending							
DEPRECIATION/AMORTIZATION EXP	\$762,626	\$968,639	\$0	\$0	\$0	\$0	-
DEPRECIATION/AMORTIZATION EXP	\$293,165	\$303,967	\$0	\$0	\$0	\$0	-
<b>DESCRIPTION PENDING TOTAL</b>	<b>\$1,055,791</b>	<b>\$1,272,606</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$8,627,080</b>	<b>\$9,183,043</b>	<b>\$8,364,311</b>	<b>\$8,055,263</b>	<b>\$8,990,506</b>	<b>\$626,195</b>	<b>7%</b>

Water Utility Enterprise Department

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# PERMANENT CAPITAL MAINTENANCE

FY2025-26  
ADOPTED OPERATING BUDGET  
200-155-851



## DIVISION DESCRIPTION

Permanent Capital maintenance fund provides resources for the Utility Division to perform major maintenance on all of the systems that keep the Utility Operations working. It includes electrical and mechanical equipment including generators, pumps, electrical control panels, SCADA controllers and valves. It also includes small projects to rehabilitate infrastructure to keep systems operational.

## FY25 DIVISION ACCOMPLISHMENTS

### 530-002 Water Treatment

- Chlorine re-piping project in chemical building.
- Filter table 1 moved to modicon and programmed.
- Upgraded to Corolis feed and control for chlorine cabinets.
- Upgraded basement plc.
- Removed fluoride feed and building.
- Upgraded D-2 chlorine monitoring to ATI and Foxcroft.
- Updated all redlines and graphics to new programming.
- Upgraded Twell #5 to larger pump.

### 531-002 Wastewater Treatment

- Added PLC for Train 3 automation.
- Upgraded Train 3 process analyzers.
- Upgraded Train 1 RAS / WAS pumps.
- Installed new generator for Train 3.
- Added pump pit cranes for Train 2 and 3.
- Replaced isolation gates for Train 2 aeration basins.
- Upgraded pumps and electrical equipment for Hilton lift station.
- Replaced Dove 2 lift station MCC.
- Purchased two additional bypass pumps for Utility.

# FY26 DIVISION GOALS AND OBJECTIVES

## 530-002 Water Treatment

- Upgrade high service #7 and #8 to VFD controls.
- Upgrade high service #1, #2 and #3 to VFD.
- Upgrade polymer feed system.
- Move high service pressure to high service vault #4.
- Complete basement PLC upgrade.
- Filter table 2 move to modicon.
- Install security cameras for plant to increase security coverage.

## 531-002 Wastewater Treatment

- Upgrade dewatering diffuser system.
- Upgrade Train 2 process analyzers.
- Replace isolation valves for Train 2 and 3 aeration basins.
- Rehab plant stormwater collection basin.
- Add bypass connection for Train 2.
- Add flow meter vaults for two lift stations.
- Pump replacements for lift stations (6).
- Aeration system for the Hilton lift station.

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>REPAIR &amp; MAINTENANCE</b>							
TRANSPORTATION INFRASTRUCTURE	\$2,158,004	\$1,995,858	\$2,232,450	\$2,436,998	\$2,232,450	\$0	0%
BUILDING MAINTENANCE	\$832,592	\$431,348	\$805,000	\$663,000	\$805,000	\$0	0%
RECREATION FACILITIES MAINT	\$1,139,750	\$1,433,185	\$1,862,000	\$1,862,000	\$1,862,000	\$0	0%
WATER INFRASTRUCTURE	\$1,136,155	\$916,933	\$911,219	\$900,000	\$1,400,000	\$488,781	54%
WASTEWATER INFRASTRUCTURE	\$1,014,865	\$547,563	\$911,219	\$1,293,000	\$900,000	(\$11,219)	(1%)
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$6,281,365</b>	<b>\$5,324,887</b>	<b>\$6,721,888</b>	<b>\$7,154,998</b>	<b>\$7,199,450</b>	<b>\$477,562</b>	<b>7%</b>
<b>MISC SERVICES &amp; CHARGES</b>							
PROFESSIONAL SERVICES	\$88,300	\$23,421	\$0	\$36,975	\$0	\$0	-
LEASES & RENTALS	\$0	\$4,480	\$0	\$1,660	\$0	\$0	-
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$88,300</b>	<b>\$27,901</b>	<b>\$0</b>	<b>\$38,635</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>							
BUILDINGS	\$35,282	\$315,296	\$498,018	\$0	\$0	(\$498,018)	(100%)
IMPROVEMENTS OTHER THAN BLDGS	\$0	\$0	\$253,000	\$0	\$0	(\$253,000)	(100%)
MACHINERY & EQUIPMENT	\$17,369	\$0	\$220,000	\$0	\$0	(\$220,000)	(100%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$52,651</b>	<b>\$315,296</b>	<b>\$971,018</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$971,018)</b>	<b>(100%)</b>
Description pending							
DEPRECIATION/AMORTIZATION EXP	\$644,355	\$668,753	\$0	\$0	\$0	\$0	-
<b>DESCRIPTION PENDING TOTAL</b>	<b>\$644,355</b>	<b>\$668,753</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$7,066,671</b>	<b>\$6,336,837</b>	<b>\$7,692,906</b>	<b>\$7,193,633</b>	<b>\$7,199,450</b>	<b>(\$493,456)</b>	<b>(6%)</b>



# LAKE ENTERPRISE FUND (GOLF)

FY2025-26  
ADOPTED OPERATING BUDGET  
FUND SUMMARY 202-360



## FOCUS AREA(S)

High Service Levels/Quality of Life

## DEPARTMENT DESCRIPTION

The Golf Department is responsible for providing the best golf experience to our customers with the resources available to the department. The Department is responsible for maintaining excellent golf course conditions to include greens, tees, fairways, bunkers, and common/rough areas, also ensuring a well-stocked golf shop, restaurant with casual dining and meeting space, and welcoming areas. The Department provides quality practice facilities to include a well-manicured practice tee, new chipping green, and putting greens, it also provides excellent customer service to include warm welcomes, memorable experiences, and a fond farewell. Within the Golf Department is the Pro Shop, Course Maintenance, and Persimmons Restaurant Division.

## MISSION STATEMENT

The Golf Department strives to provide an excellent experience to our customers through excellent customer service in all areas as well as providing excellent golf course conditions at all times.

## FY25 DEPARTMENT ACCOMPLISHMENTS

- The Department was able to host 79,499 rounds of golf to golfers which include a record number of tournaments and outings ranging from junior golf, fund raising charity tournament, and company outings.
- The Persimmon's Restaurant increased its revenue by 20% over prior year serving many golfers and private non-golf events.
- A new practice area improvement (Short Game Area) was added with a large putting and chipping green and practice bunkers along with two additional greens for short pitch style shots.

## FY26 DEPARTMENT GOALS AND OBJECTIVES

The Golf Department will continue to seek ways to better serve its customers by providing excellent course conditions, excellent customer service in both the golf shop and restaurant.

- Host 75,000 rounds of play.
- Generate revenues of \$7,139,400 or more.
- Improve Persimmon's kitchen to be able to host more catering options upon remodel completion of the Grapevine Fairway Events Center.
- Green renovation starts with Bluebonnet 9 first starting May 2026.

# STATEMENT OF REVENUE AND EXPENSES

	ACTUALS		ADOPTED BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Adopted vs 25 Bud	% Adopted vs 25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Revenues</b>							
<b>CHARGES FOR SERVICES</b>							
CLUB RENTAL REVENUES	\$29,479	\$32,279	\$30,000	\$39,000	\$35,000	\$5,000	17%
CART RENTALS	\$877,701	\$971,392	\$990,000	\$1,011,000	\$1,050,000	\$60,000	6%
TOURNAMENT FEES	\$9,436	\$9,612	\$10,000	\$12,000	\$12,000	\$2,000	20%
DRIVING RANGE REVENUE	\$273,494	\$295,321	\$282,000	\$349,000	\$310,000	\$28,000	10%
FOOD & BEVERAGE REVENUE	\$1,216,875	\$1,464,660	\$1,616,000	\$1,700,417	\$1,804,994	\$188,994	12%
MERCHANDISE SALES	\$455,514	\$424,127	\$450,000	\$475,000	\$475,000	\$25,000	6%
GREEN FEES	\$2,148,233	\$2,269,887	\$2,500,000	\$2,464,000	\$2,600,000	\$100,000	4%
ANNUAL GREEN FEE MEMBERSHIPS	\$380,850	\$435,500	\$480,000	\$480,000	\$500,000	\$20,000	4%
LESSON INCOME	\$47,570	\$89,949	\$60,000	\$97,000	\$100,000	\$40,000	67%
GOLF SUB LEASE	\$429,118	\$452,518	\$450,000	\$401,393	\$450,000	\$0	0%
<b>CHARGES FOR SERVICES TOTAL</b>	<b>\$5,868,271</b>	<b>\$6,445,244</b>	<b>\$6,868,000</b>	<b>\$7,028,810</b>	<b>\$7,336,994</b>	<b>\$468,994</b>	<b>7%</b>
INVESTMENT INCOME	\$16,082	\$1,607	\$16,000	\$4,830	\$2,694	(\$13,306)	(83%)
MISCELLANEOUS	\$29,085	\$11,273	\$25,000	\$9,000	\$9,000	(\$16,000)	(64%)
SALE OF CAPITAL ASSETS	\$0	\$0	\$230,400	\$230,400	\$6,400	(\$224,000)	(97%)
CAPITAL CONTRIBUTIONS	\$0	\$25,500	\$0	\$0	\$0	\$0	-
<b>REVENUES TOTAL</b>	<b>\$5,913,438</b>	<b>\$6,483,624</b>	<b>\$7,139,400</b>	<b>\$7,273,040</b>	<b>\$7,355,088</b>	<b>\$215,688</b>	<b>3%</b>
<b>Expenses</b>							
PERSONNEL SERVICES	\$2,804,810	\$3,034,792	\$2,891,305	\$2,884,602	\$2,992,190	\$100,885	3%
SUPPLIES	\$1,232,867	\$1,256,521	\$1,253,000	\$1,289,910	\$1,328,100	\$75,100	6%
REPAIR & MAINTENANCE	\$213,985	\$221,194	\$202,500	\$201,000	\$191,000	(\$11,500)	(6%)
MISC SERVICES & CHARGES	\$784,773	\$768,165	\$743,381	\$808,131	\$845,253	\$101,872	14%
DESIGNATED EXPENSES	\$787,300	\$787,199	\$826,714	\$838,487	\$1,025,808	\$199,094	24%
DEBT SERVICES	\$74,100	\$55,313	\$0	\$0	\$0	\$0	-
CAPITAL OUTLAY	\$0	\$0	\$1,035,000	\$1,065,910	\$733,000	(\$302,000)	(29%)
OPERATING TRANSFER OUT	\$161,118	\$166,710	\$187,500	\$185,000	\$187,500	\$0	0%
<b>EXPENSES TOTAL</b>	<b>\$6,058,952</b>	<b>\$6,289,894</b>	<b>\$7,139,400</b>	<b>\$7,273,040</b>	<b>\$7,302,851</b>	<b>\$163,451</b>	<b>2%</b>
<b>Surplus (Deficit)</b>	<b>(\$145,514)</b>	<b>\$193,730</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,237</b>	<b>-</b>	<b>-</b>

## REVENUE DETAIL

	ACTUALS		ADOPTED		ESTIMATED	ADOPTED
	FY2023	FY2024	FY2025	FY2025	FY2026	
<b>Revenues</b>						
<b>LAKE ENTERPRISE FUND</b>						
CLUB RENTAL REVENUES	\$29,479	\$32,279	\$30,000	\$39,000	\$35,000	
CART RENTALS	\$877,701	\$971,392	\$990,000	\$1,011,000	\$1,050,000	
TOURNAMENT FEES	\$9,436	\$9,612	\$10,000	\$12,000	\$12,000	
DRIVING RANGE REVENUE	\$273,494	\$295,321	\$282,000	\$349,000	\$310,000	
FOOD & BEVERAGE REVENUE	\$1,216,875	\$1,464,660	\$1,616,000	\$1,700,417	\$1,804,994	
MERCHANDISE SALES	\$455,514	\$424,127	\$450,000	\$475,000	\$475,000	
GREEN FEES	\$2,148,233	\$2,269,887	\$2,500,000	\$2,464,000	\$2,600,000	
ANNUAL GREEN FEE MEMBERSHIPS	\$380,850	\$435,500	\$480,000	\$480,000	\$500,000	
LESSON INCOME	\$47,570	\$89,949	\$60,000	\$97,000	\$100,000	
GOLF SUB LEASE	\$429,118	\$452,518	\$450,000	\$401,393	\$450,000	
INTEREST ON INVESTMENTS	\$16,076	\$1,607	\$16,000	\$4,830	\$2,694	
INTEREST INCOME 1999 GO	\$5	\$0	\$0	\$0	\$0	
INSURANCE RECOVERIES	\$4,186	\$0	\$0	\$0	\$0	
OVER/SHORT	\$901	(\$464)	\$0	\$0	\$0	
CONTRIBUTIONS	\$0	\$5,267	\$0	\$0	\$0	
MISCELLANEOUS REVENUE	\$23,999	\$6,470	\$25,000	\$9,000	\$9,000	
SALES OF FIXED ASSETS	\$0	\$0	\$230,400	\$230,400	\$6,400	
CAPITAL CONTRIBUTIONS	\$0	\$25,500	\$0	\$0	\$0	
<b>LAKE ENTERPRISE FUND TOTAL</b>	<b>\$5,913,438</b>	<b>\$6,483,624</b>	<b>\$7,139,400</b>	<b>\$7,273,040</b>	<b>\$7,355,088</b>	
<b>REVENUES TOTAL</b>	<b>\$5,913,438</b>	<b>\$6,483,624</b>	<b>\$7,139,400</b>	<b>\$7,273,040</b>	<b>\$7,355,088</b>	

## EXPENSES BY DIVISION

	ACTUALS		BUDGET	ESTIMATED	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change from FY25 Bud	% Change from FY25 Bud
<b>Expenses</b>							
PRO SHOP	\$2,113,849	\$2,415,252	\$3,285,130	\$3,296,254	\$2,723,631	(\$561,499)	(17%)
COURSE MAINTENANCE	\$1,591,499	\$1,548,100	\$1,912,502	\$1,876,396	\$2,408,566	\$496,064	26%
PERSIMMONS RESTAURANT	\$2,011,738	\$2,103,002	\$1,754,268	\$1,915,390	\$1,983,154	\$228,886	13%
NO PROGRAM	\$341,866	\$223,540	\$187,500	\$185,000	\$187,500	\$0	0%
<b>EXPENSES TOTAL</b>	<b>\$6,058,952</b>	<b>\$6,289,894</b>	<b>\$7,139,400</b>	<b>\$7,273,040</b>	<b>\$7,302,851</b>	<b>\$163,451</b>	<b>2%</b>

# POSITION SUMMARY

Position Name	2023 Actual	2024 Actual	2025 Budgeted	2025 Estimated	2026 Adopted
<b>FTE</b>					
ASSISTANT GOLF DIRECTOR/HEAD PRO	1	1	1	1	1
ASSISTANT GOLF PRO	4	4	4	4	4
ASSISTANT GREENS SUPERINTENDENT	1	1	1	1	1
DIRECTOR OF GOLF	1	1	1	1	1
GOLF COURSE MECHANIC	1	1	1	1	1
GREENS SUPERINTENDENT	1	1	1	1	1
GROUNDSKEEPER	10	10	10	10	10
KITCHEN MANAGER	1	1	1	1	1
RESTAURANT ASSISTANT GENERAL MANAGER	1	1	1	1	1
RESTAURANT GENERAL MANAGER	1	1	1	1	1
RESTAURANT SUPERVISOR	3	3	3	3	3
<b>FTE</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>

Pro Shop

Course Maintenance

Persimmons

OpenGov

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# LAKE ENTERPRISE (GOLF) PRO SHOP



FY2025-26  
ADOPTED OPERATING BUDGET  
202-360-360

## DIVISION DESCRIPTION

The Pro Shop Division within the Golf Department is responsible for improving the public image and appreciation of the facility, maintaining the number of tournaments held by different customer groups, continuing to develop and increase junior participation in golfing activities, maintaining rounds of golf played, providing customer service training for staff members with special emphasis on team building and improving golf sales.

## FY25 DIVISION ACCOMPLISHMENTS

- Hosted and facilitated a record number of tournament and outings in FY24 that included numerous junior events as well as local organizations and company outings.
- Hosted 79,499 rounds of play which was 4499 more than planned.
- Had another good year in merchandise sales with revenues of \$424,000.
- The Pro Shop Division staff continue to promote the Grapevine Golf Course in the DFW market and have received praise from NTPGA and Avid Golfer magazine for our accomplishments.

## FY26 DIVISION GOALS AND OBJECTIVES

- The Pro Shop Division will continue to strive to provide excellent customer experiences for customers with quality merchandise in the shop and good quality instruction to all levels of golfers.
- Host 75,000+ rounds in FY26.
- Host 4+ NTPGA Junior Championships including all player divisions.
- Provide instruction to 100+ junior golfers via Junior Golf Academy, Summer Camps, and private lessons.
- Host higher quality outside tournaments/outings in FY26.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of tournaments held annually	148	152	160	150	150
Number of participants in junior golf activities	1,500	1,550	1,800	1,650	1,700
Number of participants in special community development	2,000	1,600	2,000	1,500	1,500
Number of staff training sessions held	12	12	12	12	12
Annual rounds of golf played	79,562	70,190	79,000	72,500	75,000

# EXPENSES BY OBJECT

	ACTUALS		BUDGET		ESTIMATE	ADOPTED		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud	
<b>Expenses</b>								
<b>PERSONNEL SERVICES</b>								
SALARIES FULL TIME	\$475,188	\$507,643	\$471,134	\$478,432	\$498,053	\$26,919	6%	
SALARIES OVERTIME	\$25,964	\$38,523	\$35,000	\$35,000	\$35,000	\$0	0%	
SALARIES PART TIME	\$120,032	\$165,156	\$140,594	\$140,594	\$140,594	\$0	0%	
WAGES CONTRACT LABOR	\$117,220	\$83,240	\$70,000	\$72,000	\$72,000	\$2,000	3%	
PARS BENEFITS	\$1,350	\$1,938	\$1,651	\$1,828	\$1,883	\$232	14%	
TMRS BENEFITS	\$99,856	\$113,243	\$104,673	\$102,951	\$106,025	\$1,352	1%	
MEDICARE	\$8,854	\$10,219	\$9,378	\$9,518	\$9,802	\$424	5%	
SALARIES LONGEVITY	\$2,724	\$1,990	\$1,844	\$2,352	\$2,352	\$508	28%	
SALARIES SICK LEAVE BUYBACK	\$6,652	\$8,077	\$9,061	\$9,061	\$9,061	\$0	0%	
CAR ALLOWANCE	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%	
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$862,041</b>	<b>\$934,228</b>	<b>\$847,535</b>	<b>\$855,936</b>	<b>\$878,970</b>	<b>\$31,435</b>	<b>4%</b>	
<b>SUPPLIES</b>								
OPERATING SUPPLIES	\$17,767	\$22,796	\$15,000	\$15,000	\$15,000	\$0	0%	
CLOTHING SUPPLIES	\$3,057	\$2,238	\$4,000	\$1,000	\$1,000	(\$3,000)	(75%)	
POSTAGE & RELATED EXPENSES	\$1,960	\$689	\$0	\$0	\$0	\$0	-	
APPARATUS & TOOLS	\$667	\$1,763	\$2,000	\$1,000	\$1,000	(\$1,000)	(50%)	
COST OF GOODS SOLD	\$351,234	\$289,947	\$350,000	\$335,000	\$342,000	(\$8,000)	(2%)	
<b>SUPPLIES TOTAL</b>	<b>\$374,685</b>	<b>\$317,434</b>	<b>\$371,000</b>	<b>\$352,000</b>	<b>\$359,000</b>	<b>(\$12,000)</b>	<b>(3%)</b>	
<b>REPAIR &amp; MAINTENANCE</b>								
BUILDING MAINTENANCE	\$20,627	\$17,049	\$22,000	\$22,000	\$22,000	\$0	0%	
MISC EQUIPMENT MAINTENANCE	\$28,592	\$39,254	\$25,000	\$25,000	\$25,000	\$0	0%	
DRIVING RANGE	\$32,968	\$13,902	\$28,000	\$20,000	\$20,000	(\$8,000)	(29%)	
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$82,187</b>	<b>\$70,205</b>	<b>\$75,000</b>	<b>\$67,000</b>	<b>\$67,000</b>	<b>(\$8,000)</b>	<b>(11%)</b>	
<b>MISC SERVICES &amp; CHARGES</b>								
TRAVEL TRAINING & DUES	\$1,120	\$1,198	\$2,400	\$2,400	\$2,400	\$0	0%	
UTILITIES	\$37,559	\$42,417	\$42,000	\$42,000	\$42,000	\$0	0%	
FINANCIAL SERVICES FEES	\$111,926	\$109,056	\$115,000	\$115,000	\$115,000	\$0	0%	
PROFESSIONAL SERVICES	\$103,701	\$110,688	\$100,000	\$110,000	\$35,278	(\$64,722)	(65%)	
LEASES & RENTALS	\$4,969	\$5,836	\$14,400	\$21,750	\$32,760	\$18,360	127%	
INSURANCE FLEET & IT CHARGES	\$36,060	\$38,200	\$46,481	\$46,481	\$45,127	(\$1,354)	(3%)	
SOFTWARE COMPUTER SUBSCRIPTION	\$8,306	\$12,590	\$9,600	\$10,000	\$13,288	\$3,688	38%	
CONTRACT SERVICES JANITORIAL	\$0	\$0	\$0	\$0	\$82,000	\$82,000	-	
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$303,642</b>	<b>\$319,984</b>	<b>\$329,881</b>	<b>\$347,631</b>	<b>\$367,853</b>	<b>\$37,972</b>	<b>12%</b>	
<b>DESIGNATED EXPENSES</b>								
SALES TAX PAID TO BE EXPENSED	\$0	\$2	\$0	\$0	\$0	\$0	-	
INSURANCE WORKERS COMP	\$14,124	\$22,034	\$14,739	\$26,512	\$27,006	\$12,267	83%	
INSURANCE UNEMPLOYMENT COMP	(\$16)	\$0	\$0	\$0	\$0	\$0	-	
HEALTH INSURANCE CLAIMS	\$296,025	\$498,451	\$523,496	\$523,496	\$647,089	\$123,593	24%	
RETIREE INSURANCE PREMIUMS	\$46,688	\$58,588	\$39,174	\$39,174	\$38,430	(\$744)	(2%)	
RETIREE INSURANCE CLAIMS	\$72,188	\$55,348	\$59,229	\$59,229	\$82,264	\$23,035	39%	
HEALTH INSURANCE PREMIUMS	\$62,286	\$91,177	\$113,334	\$113,334	\$112,586	(\$748)	(1%)	
INSURANCE PROP & AUTO	\$0	\$47,799	\$76,742	\$76,742	\$118,433	\$41,691	54%	
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$491,294</b>	<b>\$773,400</b>	<b>\$826,714</b>	<b>\$838,487</b>	<b>\$1,025,808</b>	<b>\$199,094</b>	<b>24%</b>	

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET		
	FY2023	FY2024	FY2025	FY2025	FY2026	\$ Change From FY25 Bud	% Change from FY25 Bud
CAPITAL OUTLAY							
MACHINERY & EQUIPMENT	\$0	\$0	\$835,000	\$835,200	\$25,000	(\$810,000)	(97%)
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$835,000</b>	<b>\$835,200</b>	<b>\$25,000</b>	<b>(\$810,000)</b>	<b>(97%)</b>
Description pending							
DEPRECIATION/AMORTIZATION EXP	\$327,017	\$329,865	\$0	\$0	\$0	\$0	-
<b>DESCRIPTION PENDING TOTAL</b>	<b>\$327,017</b>	<b>\$329,865</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$2,440,866</b>	<b>\$2,745,117</b>	<b>\$3,285,130</b>	<b>\$3,296,254</b>	<b>\$2,723,631</b>	<b>(\$561,499)</b>	<b>(17%)</b>

Lake Enterprise (Golf) Department

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# LAKE ENTERPRISE (GOLF) COURSE MAINTENANCE



FY2025-26  
ADOPTED OPERATING BUDGET  
202-360-361

## DIVISION DESCRIPTION

The Course Maintenance Division within the Golf Department is responsible for continuing to improve the care and operation of maintenance equipment, conducting monthly training / safety meetings to emphasize proper operation and maintenance of equipment, improving the overall playability of the course and putting quality through frequent aerification, top dressing and verticutting primarily during Bermuda grass growing season (May through September) and improving the upkeep and appearance of the maintenance facility and adjacent areas.

## FY25 DIVISION ACCOMPLISHMENTS

- The Course Maintenance Division had a good year in turf grass maintenance and provided very good playing conditions throughout the year.
- The Division was able to replace several very old pieces of equipment with newer modern equipment which help maintain better grooming and course conditions of play.
- All staff positions were filled for main season and trained in necessary operations.
- The Division assisted in Short Game Area project and did excellent job in grow in process after construction work was completed.

## FY26 DIVISION GOALS AND OBJECTIVES

- To continue to work to provide the best possible playing conditions for all season.
- To add several more pieces of equipment that need to be replaced due to excessive wear & tear.
- Tree trimming throughout the course to promote grass growth.
- Continue to rope off excessive cart traffic areas.
- Increase sod work of bare areas throughout the course.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of employee training/safety meetings	12	12	12	12	12
Number of greens aerifications annually	10	8	10	8	10
Number of greens top dressings annually	10	12	10	10	12
Number of greens verticuts annually	18	18	18	18	18
Number of maintenance facility inspections conducted annually	12	12	12	12	12

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE	ADOPTED	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	D	BUDGET		
				FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$565,910	\$617,558	\$714,243	\$677,000	\$700,550	(\$13,693)	(2%)
SALARIES OVERTIME	\$51,480	\$58,964	\$45,000	\$45,000	\$45,000	\$0	0%
SALARIES PART TIME	\$26,182	\$22,068	\$20,000	\$20,000	\$20,000	\$0	0%
WAGES CONTRACT LABOR	\$28,660	\$22,238	\$15,000	\$16,000	\$16,000	\$1,000	7%
PARS BENEFITS	\$97	\$99	\$260	\$260	\$268	\$8	3%
TMRS BENEFITS	\$120,745	\$138,467	\$152,911	\$144,807	\$149,388	(\$3,523)	(2%)
MEDICARE	\$9,053	\$9,913	\$11,299	\$11,482	\$11,823	\$524	5%
SALARIES LONGEVITY	\$5,055	\$5,466	\$5,552	\$6,800	\$6,800	\$1,248	22%
SALARIES SICK LEAVE BUYBACK	\$7,517	\$7,486	\$13,737	\$13,737	\$13,737	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$814,698</b>	<b>\$882,259</b>	<b>\$978,002</b>	<b>\$935,086</b>	<b>\$963,566</b>	<b>(\$14,436)</b>	<b>(1%)</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$19,192	\$20,677	\$25,000	\$25,000	\$35,000	\$10,000	40%
GROUND MAINTENANCE	\$272,446	\$200,649	\$250,000	\$240,000	\$251,600	\$1,600	1%
CLOTHING SUPPLIES	\$4,811	\$2,917	\$5,000	\$4,500	\$5,000	\$0	0%
APPARATUS & TOOLS	\$7,685	\$5,803	\$12,000	\$7,000	\$12,000	\$0	0%
MOTOR VEHICLE SUPPLIES	\$32,456	\$31,945	\$30,000	\$23,000	\$35,000	\$5,000	17%
<b>SUPPLIES TOTAL</b>	<b>\$336,590</b>	<b>\$261,990</b>	<b>\$322,000</b>	<b>\$299,500</b>	<b>\$338,600</b>	<b>\$16,600</b>	<b>5%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
TRANSPORTATION INFRASTRUCTURE	\$457	\$288	\$4,000	\$20,000	\$4,000	\$0	0%
BUILDING MAINTENANCE	\$8,317	\$4,840	\$9,000	\$5,000	\$6,000	(\$3,000)	(33%)
RECREATION FACILITIES MAINT	\$40,332	\$83,120	\$42,000	\$40,000	\$42,000	\$0	0%
MOTOR VEHICLE MAINTENANCE	\$0	\$316	\$0	\$0	\$0	\$0	-
MISC EQUIPMENT MAINTENANCE	\$65,233	\$60,420	\$60,000	\$60,000	\$60,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$114,339</b>	<b>\$148,984</b>	<b>\$115,000</b>	<b>\$125,000</b>	<b>\$112,000</b>	<b>(\$3,000)</b>	<b>(3%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
TRAVEL TRAINING & DUES	\$3,715	\$2,501	\$4,000	\$2,500	\$4,000	\$0	0%
UTILITIES	\$302,890	\$240,063	\$280,000	\$280,000	\$280,000	\$0	0%
PROFESSIONAL SERVICES	\$7,797	\$6,630	\$7,500	\$5,000	\$4,400	(\$3,100)	(41%)
LEASES & RENTALS	\$11,471	\$5,673	\$6,000	\$5,000	\$6,000	\$0	0%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$325,873</b>	<b>\$254,867</b>	<b>\$297,500</b>	<b>\$292,500</b>	<b>\$294,400</b>	<b>(\$3,100)</b>	<b>(1%)</b>
<b>CAPITAL OUTLAY</b>							
LAND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$500,000	\$500,000	-
MACHINERY & EQUIPMENT	\$0	\$0	\$200,000	\$185,000	\$200,000	\$0	0%
MOTOR VEHICLES	\$0	\$0	\$0	\$39,310	\$0	\$0	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$224,310</b>	<b>\$700,000</b>	<b>\$500,000</b>	<b>250%</b>
Description pending							
DEPRECIATION/AMORTIZATION EXP	\$240,950	\$173,510	\$0	\$0	\$0	\$0	-
<b>DESCRIPTION PENDING TOTAL</b>	<b>\$240,950</b>	<b>\$173,510</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$1,832,449</b>	<b>\$1,721,610</b>	<b>\$1,912,502</b>	<b>\$1,876,396</b>	<b>\$2,408,566</b>	<b>\$496,064</b>	<b>26%</b>



# LAKE ENTERPRISE (GOLF) PERSIMMONS BAR & GRILL

FY2025-26  
ADOPTED OPERATING BUDGET  
202-360-362



## DIVISION DESCRIPTION

The Persimmons Restaurant Division within the Golf Department is responsible for improving food sales through menu innovation from tapping our current talent and gathering feedback from the golfers. The Division is also responsible for improving golfer experience on golf course and restaurant, increasing quantity and improving experience of private non-golf events in restaurants and golf course and continuing to develop a cohesive team of experience makers on golf course and restaurant.

## FY25 DIVISION ACCOMPLISHMENTS

- Increased sales from 1.2 million in prior year to 1.45 million.
- Added and trained over 20 new staff including kitchen cooks and servers for bar, restaurant, and beverage carts.
- Converted to new POS software that better serviced needs of management team and customers.
- Added over 20 events in Spring and Summer season and booked 20+ for Fall.

## FY26 DIVISION GOALS AND OBJECTIVES

- Increase sales revenue to 1.6+ million.
- Continue to manage all expenses to levels that will break even or all surplus of revenue versus expenses.
- Increase number of non-golf events varying in sizes (20 - 100 people).
- Work closely with the CVB on partnership to use newly remodeled Grapevine Fairway Events Center for future events.

## PERFORMANCE INDICATORS

Performance Indicator	2022-2023 Actual	2023-2024 Actual	2024-2025 Budget	2024-2025 Estimate	2025-2026 Adopted
Number of covers in dining room/ patio	29,000	27,500	32,000	31,000	32,000
Number of covers special events	3,500	3,200	8,000	7,500	8,000
Food & Beverage cost %	38%	45%	33%	39%	35%
Labor cost %	60%	60%	50%	45%	50%
Turnover of staff	10	12	10	12	12

# EXPENSES BY OBJECT

	ACTUALS		BUDGET	ESTIMATE D	ADOPTED BUDGET	\$ Change From FY25 Bud	% Change from FY25 Bud
	FY2023	FY2024	FY2025	FY2025	FY2026		
<b>Expenses</b>							
<b>PERSONNEL SERVICES</b>							
SALARIES FULL TIME	\$330,730	\$386,830	\$404,198	\$376,246	\$440,618	\$36,420	9%
SALARIES OVERTIME	\$49,727	\$30,501	\$36,000	\$36,000	\$36,000	\$0	0%
SALARIES PART TIME	\$283,449	\$502,100	\$435,552	\$467,194	\$469,638	\$34,086	8%
WAGES CONTRACT LABOR	\$189,558	\$85,231	\$24,000	\$6,355	\$12,000	(\$12,000)	(50%)
PARS BENEFITS	\$482	\$2,748	\$2,005	\$4,369	\$4,655	\$2,650	132%
TMRS BENEFITS	\$164,699	\$200,650	\$145,317	\$182,455	\$164,700	\$19,383	13%
MEDICARE	\$12,894	\$17,452	\$10,462	\$12,647	\$13,729	\$3,267	31%
SALARIES LONGEVITY	\$210	\$399	\$460	\$540	\$540	\$80	17%
SALARIES SICK LEAVE BUYBACK	\$0	\$4,644	\$7,774	\$7,774	\$7,774	\$0	0%
<b>PERSONNEL SERVICES TOTAL</b>	<b>\$1,031,749</b>	<b>\$1,230,555</b>	<b>\$1,065,768</b>	<b>\$1,093,580</b>	<b>\$1,149,654</b>	<b>\$83,886</b>	<b>8%</b>
<b>SUPPLIES</b>							
OPERATING SUPPLIES	\$42,605	\$41,256	\$34,000	\$42,000	\$40,000	\$6,000	18%
CLOTHING SUPPLIES	\$7,492	\$7,768	\$6,000	\$2,000	\$3,500	(\$2,500)	(42%)
APPARATUS & TOOLS	\$2,536	\$9,718	\$10,000	\$4,000	\$4,000	(\$6,000)	(60%)
FURNITURE & FIXTURES	\$0	\$0	\$0	\$300	\$2,000	\$2,000	-
COST OF GOODS SOLD	\$464,260	\$380,039	\$510,000	\$350,000	\$345,000	(\$165,000)	(32%)
COST OF GOODS SOLD ALCOHOL	\$0	\$236,264	\$0	\$240,000	\$235,000	\$235,000	-
COMPUTER EQUIPMENT & SUPPLIES	\$4,699	\$2,051	\$0	\$110	\$1,000	\$1,000	-
<b>SUPPLIES TOTAL</b>	<b>\$521,593</b>	<b>\$677,096</b>	<b>\$560,000</b>	<b>\$638,410</b>	<b>\$630,500</b>	<b>\$70,500</b>	<b>13%</b>
<b>REPAIR &amp; MAINTENANCE</b>							
BUILDING MAINTENANCE	\$5,200	\$1,700	\$2,500	\$1,000	\$2,000	(\$500)	(20%)
MISC EQUIPMENT MAINTENANCE	\$12,259	\$305	\$10,000	\$8,000	\$10,000	\$0	0%
<b>REPAIR &amp; MAINTENANCE TOTAL</b>	<b>\$17,459</b>	<b>\$2,005</b>	<b>\$12,500</b>	<b>\$9,000</b>	<b>\$12,000</b>	<b>(\$500)</b>	<b>(4%)</b>
<b>MISC SERVICES &amp; CHARGES</b>							
UTILITIES	\$10,515	\$12,503	\$12,000	\$14,000	\$14,000	\$2,000	17%
FINANCIAL SERVICES FEES	\$34,345	\$46,870	\$30,000	\$32,000	\$40,000	\$10,000	33%
PROFESSIONAL SERVICES	\$28,567	\$34,227	\$32,000	\$30,000	\$32,000	\$0	0%
MIXED BEV GROSS RECEIPTS TAX	\$44,302	\$48,575	\$0	\$45,000	\$45,000	\$45,000	-
LEASES & RENTALS	\$32,142	\$36,247	\$32,000	\$35,000	\$40,000	\$8,000	25%
SOFTWARE COMPUTER SUBSCRIPTION	\$5,386	\$14,893	\$10,000	\$12,000	\$12,000	\$2,000	20%
<b>MISC SERVICES &amp; CHARGES TOTAL</b>	<b>\$155,257</b>	<b>\$193,314</b>	<b>\$116,000</b>	<b>\$168,000</b>	<b>\$183,000</b>	<b>\$67,000</b>	<b>58%</b>
<b>DESIGNATED EXPENSES</b>							
SALES TAX PAID TO BE EXPENSED	\$17	\$53	\$0	\$0	\$0	\$0	-
INSURANCE UNEMPLOYMENT COMP	\$4,344	(\$21)	\$0	\$0	\$0	\$0	-
NON OPERATING SET UP COSTS	\$281,319	\$0	\$0	\$0	\$0	\$0	-
<b>DESIGNATED EXPENSES TOTAL</b>	<b>\$285,681</b>	<b>\$31</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>							
MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$6,400	\$8,000	\$8,000	-
<b>CAPITAL OUTLAY TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,400</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>-</b>
<b>EXPENSES TOTAL</b>	<b>\$2,011,738</b>	<b>\$2,103,002</b>	<b>\$1,754,268</b>	<b>\$1,915,390</b>	<b>\$1,983,154</b>	<b>\$228,886</b>	<b>13%</b>



# CAPITAL IMPROVEMENT PROJECTS



Fiscal year 2026 capital expenditures include projects to improve parks, rehab water and wastewater infrastructure, enhance IT infrastructure, and replace fleet vehicles. Funding for capital improvement projects comes from various sources including debt issuances, operating budgets, and grants.

FY2026-30 CIP BUDGET BUDGET SUMMARY					
	FY2026	FY2027	FY2028	FY2029	FY2030
<b>Project</b>					
<b>GENERAL GOVERNMENT</b>					
VEHICLE REPLACEMENT	\$3,492,000	\$4,673,500	\$3,000,000	\$2,500,000	\$2,500,000
WATER TREATMENT ADMIN BLDG	\$6,824,019	\$750,000	\$0	\$0	\$0
WASTEWATER ADMIN BLDG REMODEL	\$6,965,461	\$750,000	\$0	\$0	\$0
WTP EMERGENCY GENERATOR	\$4,500,000	\$0	\$0	\$0	\$0
PUBLIC WORKS FUTURE PROJECTS	\$0	\$24,500,000	\$24,000,000	\$7,500,000	\$14,000,000
WATER TREATMENT MAINT BLDG	\$2,434,291	\$750,000	\$0	\$0	\$0
WASTEWATER MAINT BLDG REMODEL	\$2,385,070	\$750,000	\$0	\$0	\$0
WATER TREATMENT PLANT OZONE	\$1,000,000	\$8,000,000	\$0	\$0	\$0
WATER TRTMT PLANT IMPROVEMENTS	\$600,000	\$750,000	\$0	\$0	\$0
WW TRTMT TRAIN 1 - 3 IMPRVMTS	\$8,000,000	\$2,000,000	\$0	\$0	\$0
WWTP TRAIN 1 BLOWERS DIFFUSERS	\$500,000	\$3,500,000	\$0	\$0	\$0
WWTP TRAIN 3 CLARIFIER AND MCC	\$2,000,000	\$0	\$0	\$0	\$0
WASTEWATER TRMT PLANT IMPRVMTS	\$600,000	\$750,000	\$1,250,000	\$0	\$0
WATER AND SEWER REHAB DOWNTOWN	\$2,000,000	\$2,000,000	\$0	\$0	\$0
GOLF COURSE WATER LINE PHASE 2	\$3,000,000	\$0	\$0	\$0	\$0
SEWER FORCE MAIN REHAB #2 DOVE	\$550,000	\$1,000,000	\$0	\$0	\$0
LIFT STATION REHAB PROGRAM	\$1,250,000	\$1,250,000	\$0	\$0	\$0
FUTURE IT CAPTIAL PURCHASES	\$471,000	\$1,500,000	\$1,500,000	\$3,000,000	\$0
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$46,571,841</b>	<b>\$52,923,500</b>	<b>\$29,750,000</b>	<b>\$13,000,000</b>	<b>\$16,500,000</b>
<b>PUBLIC SAFETY</b>					
FUTURE FIRE APPARATUS	\$379,212	\$1,337,481	\$1,337,481	\$0	\$0
<b>PUBLIC SAFETY TOTAL</b>	<b>\$379,212</b>	<b>\$1,337,481</b>	<b>\$1,337,481</b>	<b>\$0</b>	<b>\$0</b>
<b>RECREATION</b>					
THE REC REMODEL	\$1,200,000	\$9,000,000	\$5,000,000	\$0	\$0
SETTLERS PARK PHASE II	\$4,923,147	\$200,000	\$0	\$0	\$0
<b>RECREATION TOTAL</b>	<b>\$6,123,147</b>	<b>\$9,200,000</b>	<b>\$5,000,000</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT TOTAL</b>	<b>\$53,074,200</b>	<b>\$63,460,981</b>	<b>\$36,087,481</b>	<b>\$13,000,000</b>	<b>\$16,500,000</b>



**Settlers Park Masterplan**  
September 2018



**Project Name:** Settlers Park Phase II

**Responsible Department:** Parks and Recreation

**Location:** 1701 State Highway 26

**Total five-year estimated cost:** \$5,123,147

**Funding Source:** Multiple

**Operating Budget Impact:** Increase in expenses include park maintenance, contract services beautification, supplies, insurance, and utilities. Revenues will also increase due to new programming opportunities and rental income.

**Description:** Phase one of Settlers Park is nearing completion and Phase two is being planned. The park is a unique natural oasis in the midst of urban development. Located in the northern section of Grapevine just northwest of SH 26 and north of Bass Pro Court, the park includes a 15.9-acre land acquisition from Grapevine Equity Partners, LLC, of which 6.2 acres is a spring fed pond surrounded by mature wooded areas. With assistance from Texas Parks & Wildlife Department grant funding, the park will include the following recreation amenities at full build-out: concrete trails and trail connections, soft trails, naturalized stream with waterfall - existing stream to be restored and enhanced, interpretive signage, boardwalks, pavilion on the lake - educational event deck and wildlife viewing, terraced picnic/seating area, primitive camping areas, lake overlook, lake fountains - aeration for healthier aquatic life, fishing pier, kayak/canoe launch, restroom facility.

**Project Name:** The REC of Grapevine

**Responsible Department:** Parks & Recreation

**Location:** 1175 Municipal Way

**Total five-year estimated cost:** \$15,200,000

**Funding Source:** TBD

**Operating Budget Impact:** Expenses will increase in building maintenance, janitorial services, supplies, insurance, and utilities. Revenues will increase due to new programming and rental opportunities.

**Description:** Project will expand numerous areas of the facility resulting in approximately 32,500 additional square feet. Areas to be expanded include the fitness area, classrooms, and childwatch. The project is currently undergoing planning and design with construction potentially beginning in FY2026 or FY2027.







**Project Name:** IT Infrastructure

**Responsible Department:** Information Technology

**Location:** Multiple

**Total five-year estimated cost:** \$6,471,000

**Funding Source:** Cash

**Operating Budget Impact:** Costs for software and hardware maintenance may increase, as well as licensing fees.

**Description:** IT infrastructure refresh encompassing data center equipment upgrades and the replacement of critical infrastructure components—such as servers, wireless access points, and network switches—across all city facilities.

**Project Name:** Fire Apparatus

**Responsible Department:** Fire Department

**Location:** N/A

**Total five-year estimated cost:** \$3,054,174

**Funding Source:** Cash

**Operating Budget Impact:** A modern fleet may reduce expenses including repair and maintenance, supplies, and fuel, as well as limit downtime for the fire department.

**Description:** Acquiring fire apparatus. In the next three years, this includes one ambulance and two pumper trucks.



# GRAPEVINE FAST FACTS



## HOTELS (6,022 ROOMS)

- Gaylord Texan Resort
- Hyatt Regency DFW
- Great Wolf Lodge
- Hilton DFW Lakes
- Embassy Suites by Hilton
- Courtyard/TownePlace Suites by Marriott
- Grand Hyatt DFW
- Hotel Vin Marriott Autograph Collection
- Hilton Garden Inn Grapevine at Silverlake Crossings
- Residence Inn by Marriott
- Hyatt Place Grapevine
- SpringHill Suites by Marriott
- Hilton Garden Inn DFW North Grapevine
- Homewood Suites by Hilton
- Spark by Hilton
- Super 8 by Wyndham
- Comfort Suites
- Holiday Inn Express Hotel & Suites
- Hampton Inn & Suites
- Minute Suites DFW
- The Vineyards Campgrounds & Cabins

## URBAN WINE TRAIL

- Bingham Family Vineyards
- Bull Lion Winery
- Cross Timbers Winery
- Grape Vine Springs Winery
- Landon Winery
- Messina Hof Grapevine Winery
- Sloan & Williams Winery
- OG Cellars
- WINEstein's Tasting Room

## CRAFT BREWERY

- Hop & Sting Brewing Co.

## RESTAURANTS

- 200+ restaurants and chef-driven bistros and cafés

## TOURS

- Grapevine Food Tours
- Grapevine Wine Tours
- The Night Watchman Ghost Tour
- Art and History Tours
- Grapevine Tower Tours

## ATTRACTIONS

- SEA LIFE Grapevine Aquarium
- LEGOLAND® Discovery Center
- Peppa Pig World of Play
- Meow Wolf Grapevine Immersive Art Experience
- Grapevine Vintage Railroad Excursion Train (*weekly excursions & special events*)
- Peace Circle
- Nash Farm, ca. 1859
- Historic Main Street District
- Grapevine Main Station & Observation Tower
- Grapevine Glockenspiel Clock Tower (*featuring Nat Barrett and Willie Majors*)
- Palace Arts Center
- Settlement to City Museums
- Round 1 Bowling and Amusement
- The Grapevine Escape
- The Escape Game
- Corky's Gaming Bistro
- Chicken N Pickle
- Main Event Entertainment
- Lone Star Hi-Railers Model Railroad Exhibit
- Founders' Plaza Airport Observation Area
- 9/11 Flight Crew Memorial
- Bass Pro Shops
- Crush It! Sports Lounge
- Glass Cactus Night Club
- Grapevine Botanical Gardens
- Grapevine Observation Tower
- Gateway Classic Cars
- House of Shine
- Painting with a Twist
- Movement Grapevine
- Texas Gun Experience
- Lake Grapevine-Chartered cruises and sailing
- DFW Surf
- WhoaZone (Seasonal)

## GRAPEVINE MILLS

- 180 stores plus attractions (*including Round 1 and Rainforest Café*)

## GOLF

- Grapevine Golf Course (*27 holes*)
- Cowboys Golf Club (*18 holes*)
- Bear Creek Golf Course (*36 holes*)

## ART GALLERIES & STUDIOS

- Millican's Blacksmith Shop
- Giddens Gallery of Fine Art
- RTown Art Gallery
- International Porcelain Artists
- Holder Dane Art Gallery & Studio
- A Touch of Paris Art Gallery
- Tower Gallery / Grand Gallery
- VETRO Glassblowing Studio & Gallery
- Crazy Horse Art Studio
- Twisted Clay Studio

## THEATERS

- AMC Dine-In TheatresCinemark Tinseltown Grapevine
- Historic Palace Theatre
- Texas Star Dinner Theater
- Newlook Performing Arts Center
- Runway Theater

## FESTIVALS & EVENTS 2025

- Grapevine Farmers and Artisans Market (Saturdays from April -September)
- New Vintage Wineries and Galleries Trail & Blessing of the Vines (April)
- Spring Into Nash Farm (April)
- Jazz Wine Trains (April)
- Main Street Fest – A Timeless Texas Tradition (May)
- Summertime in Grapevine (Memorial Day - Labor Day)
- All Tracks Lead to Grapevine (Dinosaurs Event June - August)
- July 4th Fireworks Extravaganza (*July 4*)
- GrapeFest® - A Texas Wine Experience (*September*)
- Day Out With Thomas™ (*October*)
- Nash Farm Fall Round-Up (*October*)
- Butterfly Flutterby (*October*)
- Christmas Capital of Texas® (*mid Nov. - early Jan. 2026*)

- Grapevine is the official **Christmas Capital of Texas®**, hosting more than 1,400 events over 40 days during the Christmas season. The **Peace Plaza Ice Rink** has been called "The Rockefeller Center of the Southwest."
- Grapevine was voted Best Christmas Town by Newsweek in 2024.
- **Grapevine Mills** is home to more than 180 retailers and attractions, including **Meow Wolf**, **LEGOLAND Discovery Center**, **SEA LIFE Aquarium**, **Peppa Pig World of Play** and **Round 1 Bowling**. Many of the stores inside are part of the **TaxFree Shopping** experience for international visitors.
- Grapevine hosts **GrapeFest®**, the Largest Wine Festival in the Southwest, attracting visitors from around the globe.
- The **People's Choice Wine Tasting Classic** at GrapeFest is the Largest Consumer-Judged Wine Competition in the United States.
- Grapevine's three golf courses, **Bear Creek Golf Course**, **Cowboys Golf Club** and **Grapevine Golf Course**, are ranked among the top 50 public courses in the U.S., including one inspired by Byron Nelson (Grapevine Golf Course) and the only NFL-themed golf course (Cowboys Golf Club).
- In 2012, Grapevine was named a World Festival and Event City by the International Festival and Events Association.

OpenGov

[GrapevineTexas.gov](https://www.GrapevineTexas.gov)

# COMMUNITY PROFILE



## Location

Grapevine is located in the center of the Dallas/Fort Worth metropolitan complex, 21 miles northwest of downtown Dallas and 19 miles northeast of downtown Fort Worth. It was known in its early years as Grapevine Prairie. The city is named for wild mustang grapes prevalent in the area. The city is located in the northeast corner of Tarrant County and is home to the Dallas/Fort Worth International Airport (“DFW”), the third busiest airport in the world in terms of total passengers. DFW has been and is expected to continue to be an economic generator of employment, spin-off businesses and tax base, all of which benefit the City and the surrounding area. Two thirds of the airport, including all terminal buildings, is located within Grapevine city limits. A small portion of the city extends into neighboring Denton and Dallas counties.

Also located within the city is Grapevine Lake, a major water source for the metroplex managed by the U.S. Army Corps of Engineers. The lake covers a surface area of approximately 12,740 acres and its 146 miles of shoreline have become the premier windsurfing, sailing and fishing area in North Texas. The lake is 19 miles long and 2.5 miles wide at its widest point and provides over nine miles of wilderness trails. It is a major recreation area for picnicking and camping and draws some five million visitors each year to the area. The City also has an extensive park system which includes tennis and pickleball courts, racquetball courts, baseball and softball diamonds, football and soccer fields, an extensive network of hiking, biking and jogging trails, swimming pools and picnic areas. The City also owns and operates a 27-hole golf course and full-service restaurant.



Grapevine has a total area of 35.85 square miles and is along a transitional zone between the eastern edge of the eastern Cross Timbers and the western side of the Black Prairie. The terrain is a combination of level ground and rolling hills and is heavily wooded in parts. The soils are heavy blackland type soils. The Trinity River and its tributaries drain the Grapevine area.

## Transportation

The City is in the center of a highway network that includes seven spokes of an extensive highway system. Three major freeways, State Hwy 114, State Hwy 121, and Interstate Hwy 635, intersect in the heart of Grapevine and provide excellent access to Dallas and Fort Worth and the area's shopping, entertainment and employment centers. There are 43 motor freight lines providing service to Grapevine and the city is within the Dallas and Fort Worth Commercial Zone for deliveries. Railroad service is offered by the Cotton Belt railroad and the Southern Pacific railroad, both with daily switching service.



TEXRail is a 27-mile commuter rail line that extends from downtown Fort Worth, across northeast Tarrant County, through North Richland Hills and Grapevine, and into DFW International Airport's Terminal B. This line, which began service Jan. 10, 2019, offers a comfortable and convenient option for traveling to and from the airport. TEXRail features level boarding, a designated quiet car, seat back tray tables, overhead luggage racks, vertical bike racks and USB charging ports.

- Easy, direct option between Fort Worth and Grapevine and DFW Airport
- Easy, direct option between Fort Worth and Grapevine and DFW Airport
- Ridership has been strong with approximately 1.5 million rides since opening in 2019.

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## Statistical Information

Form of Government:	Council / Manager
Date of Incorporation:	February 12, 1907
Date of Adoption of Home Rule Charter:	November 16, 1965
City Officials	Mayor and (6) Council Members
Number of Full-Time Employees:	625
Population: January (2025)	51,454
Population by Race:	

White	63%
Black of African American	5%
Hispanic	20%
Asian & Pacific Islander	8%
Population by Gender:	
Male	50%
Female	50%
Population by Age:	
Persons under 5 years	5%
Persons under 18 years	22%
Persons 65 years and over	13%
Median Age:	38
Percentage Population 25+ by Educational Level:	
High school graduate or higher	95%
Bachelor's degree or higher	55%
Percentage of Households by Income:	
Less than \$10,000	1%
\$10,000 to \$14,999	1%
\$15,000 to 24,999	2%
\$25,000 to \$34,999	3%
\$35,000 to \$49,999	6%
\$50,000 to \$74,999	10%
\$75,000 to \$99,999	11%
\$100,000 to \$149,999	20%
\$150,000 to \$199,999	17%

\$200,000 or more	31%
Median Family Household Income:	\$109,801
Per Capita Income:	\$60,761
Average Household Size:	2.35
Elections:	
Registered Voters	34,772
Number of Votes Cast Last National Election	25,480
Number of Votes Cast Last State Election	5,648
Number of Votes Cast Last Municipal Election	6,358
Voting Percentage Last Municipal Election	17.98%
Housing:	
Total Housing Units	22,236
Total Households	21,497
Occupancy Rate	95%
Percentage Owner Occupied	52%
Household Percentage by Type:	
Family Households	63%
Non-Family Households	37%
Average Value of Single-Family Residential Property:	\$521,586
Civilian Labor Force: (January 2025)	
Grapevine	33,395
Tarrant County	1,061,812
Unemployment Rate:	
Grapevine	3%
Tarrant County	4%

Library:	
Number of Facilities	1
Total Square Footage	54,500
Volumes	2,328,437
Annual Circulation	454,637
Public Works:	
Streets - paved (miles)	198
Traffic signals	79
Square yard of overlay completed	83,296
Linear feet of gutter wedge milled	82,446
Linear feet of curb and gutter replaced	2,980
Number of blocks crack sealed	197
Square feet of concrete rehab	49,700
Water mains (miles)	330.3
Sanitary sewers (miles)	255.8
Number of water connections	15,115
Average daily consumption MG (water)	10.624
System capacity - MG (water)	27
Number of sewer connections	13,944
Number of refuse connections	12,584
Sewer system capacity (MGD)	8
Fire:	
Number of fire stations	5
Number of fire engines/trucks	12
	362

Number of EMS trucks		5
Number of fire runs		2,353
Number of ambulance runs		5,011
Police:		
Number of police stations		2
Number of patrol units		34
Number of motorcycle units		6
Calls for service		48,882
Traffic citations		7,870
Criminal offenses		5,878
Parks and Recreation:		
Acreage		2,960
Playgrounds		37
Swimming pools		3
Splash parks		5
Tennis courts		12
Recreation centers		1
Senior centers		1
Golf courses		1
Recreation center membership - individual		21,385
Athletic league registrants - youth		4,102
Athletic league registrants - adult		3,720
Public swim attendance		124,597
% Campground occupancy rate		62%
Total acres maintained	363	2,960

Number of golfers, annually	82,237
Accommodations:	
Number of Hotel Properties:	21
Number of Hotel Rooms:	6,022
Education: (Grapevine-Colleyville ISD)	
Student Enrollment	13,521
Employees	1,892
Number of Schools	17 traditional, 2 alternative, 1 early college high school and 1 virtual
Area Served	Grapevine, Colleyville, and portions of Hurst and Euless
Graduation Rate	98%
Average Years' Experience of Teachers	12.2
Teachers with Advanced Degrees	32%
Student Ethnicity:	
African American	8%
Asian	10%
Hispanic	27%
Native American	1%
Pacific Islander	1%
White	50%
Two or More	5%
Tax Rate	\$0.9233 per \$100
Governing Body	Seven-member elected Board of Trustees
Bond	\$150 million bond measure passed by patrons in May 2024
Total Appraised Value: (July 2025)	\$19,736,482,578
Net Taxable Value: (July 2025)	364 \$13,942,666,506

Total Value of New Construction: (July 2025)	\$81,097,600
Top Employers:	
DFW International Airport	2,408
Grapevine-Colleyville Independent School District	1,938
GameStop Corporation	1,380
Paycom Software, Inc	830
Baylor Scott-White Medical Center	442
Gaylord Texan Resort & Convention Center	370
Kubota Tractor Corp	351
Great Wolf Lodge Grapevine	231
Total Employment by Classification:	42,668
Sales	12%
Office and administrative support	12%
Executive Managers and Administrators	13%
Food preparation serving	7%
Business and financial operations	7%
Estimated Average Travel Time to Work	23 minutes
Average High Temperature	January 56° / July 95°
Average Low Temperature	January 34° / July 74°
Average Rainfall Per Year: (inches)	39"
Top Ten Property Taxpayers:	Total Taxable Value
American Airlines Inc/Envoy Air Inc/American Aviat	\$714,473,718
Opryland Hotel	\$541,352,701
Grapevine Mills Mall LP	\$270,115,227

Great Wolf Lodge Grapevine LLC	\$185,719,310
Fund Riverwalk LLC	\$149,800,000
3225 N Grapevine (TX) LP/RRE Grapevine Holdings LL	\$126,700,000
WMCI Dallas IX LLC	\$116,400,000
Silver Oaks LP	\$114,700,000
JDFW II (Silverlake) LLC	\$106,085,000
GGIF Grapevine LP	\$98,400,000
Bond Ratings:	General
Moody's	Aa1
Standard & Poor's	AA+

# HISTORY OF GRAPEVINE



- Grapevine has a population of 50,928.
- Grapevine was founded in 1844, one year prior to the Republic of Texas becoming the State of Texas.
- Grapevine is the oldest settlement in Tarrant County
- The city's name comes from the wild mustang grapes that once grew abundantly in the area.
- People who live in Grapevine call themselves Grapevinians.
- Grapevine has four **Sister Cities**: Parras de la Fuente, Mexico; Krems, Austria; West Lothian, Scotland; and Barossa, Australia.
- **Lake Grapevine** was built by the US Army Corps of Engineers in 1948. It attracts more than 1,000,000 visitors each year.
- Grapevine is home to **DFW Airport**. Just shy of 8,000 acres of land were donated by Grapevine to help build DFW Airport.
- **Nash Farm**, which was built by Thomas Jefferson Nash in 1859, is Tarrant County's oldest operating Farmstead. The Farm is open daily and features living history activities focused on late 19th-century history.

- The Cotton Belt Route arrived in Grapevine in 1888, it helped build the DFW Metroplex into what it is today.
- The Grapevine Cotton Belt Railroad Depot was operated by the St. Louis Southwestern Railway until 1972 when the station was closed. It was saved from demolition and moved, before being moved back to **Historic Main Street**, where it is now the ticketing site of the **Grapevine Vintage Railroad**, which offers excursions on authentic 1920's-era train coaches.
- The Historic **Palace Theatre**, a restored 1940s-era movie theater, provides visitors a unique opportunity to experience the warmth of the Historic District's turn-of-the-century atmosphere recognized by the National Register of Historic Places. The Palace Arts Center features performances, movies, visual arts and unique settings for business meetings, banquets, parties and receptions.
- Members of Bonnie and Clyde's gang robbed Grapevine's Home Town Bank which is now Bermuda Gold & Silver. Visit to learn more about the history.

# FESTIVALS & EVENTS



The City of Grapevine hosts several annual events that celebrate the history, heritage and spirit of the community. From winemaking to butterflies, a spectacular year of celebrations for the whole family is available in Historic Grapevine.



## BUTTERFLY FLUTTERBY

Calling all kids - come to Grapevine to celebrate the migration of the Monarch Butterfly from Canada to Mexico. Grapevine is on their path! This fun-for-the-whole-family event includes live butterfly releases and a costume parade. At the Grapevine Botanic Gardens you'll enjoy butterfly exhibits, gardening seminars and all sorts of interactive butterfly arts and crafts and entertainment.

## CHRISTMAS CAPITAL OF TEXAS

Grapevine is the official "Christmas Capital of Texas" and was ranked Best Christmas Town by Newsweek Readers during the 2024 Christmas season. Historic Main Street District and the entire city become festive just like you'd see in a Hallmark movie. Grapevine is the essence of Christmas décor as the city becomes blanketed with millions of lights, enormous decorations, animated characters and a whole lot more!



## PARADE OF LIGHTS

Join thousands of merrymakers at the largest lighted Christmas parade in North Texas. An enchanting display of more than 100 colorfully lighted floats will pass through Grapevine's Historic Main Street to the tune of numerous marching bands playing seasonal music. Arrive early to secure a great spot - the Parade of Lights begins at 7pm.



## CAROL OF LIGHTS

Enjoy a Christmas Festival on Historic Main Street in Grapevine. Sing along with local choirs as the switch is flipped - lighting thousands of lights along the way. Stroll Main Street for a Christmas festival with reindeer, photo ops and Santa Claus!



## MERRY AND BRIGHT DRONE SHOWS

There are two free Merry & Bright Drone Shows that will light up the night sky over Main Street. Watch a fleet of 400 drones turn into Christmas scenes including elves, trains and there may even be a Santa sighting!

## TWINKLE LIGHT BOAT PARADE

In this section, go into further detail about the data or media being shown. Think about how the visualizations help tell your story. You can make your content more accessible by choosing words and phrases you'd use when talking to a neighbor, using short sentences and avoiding jargon.

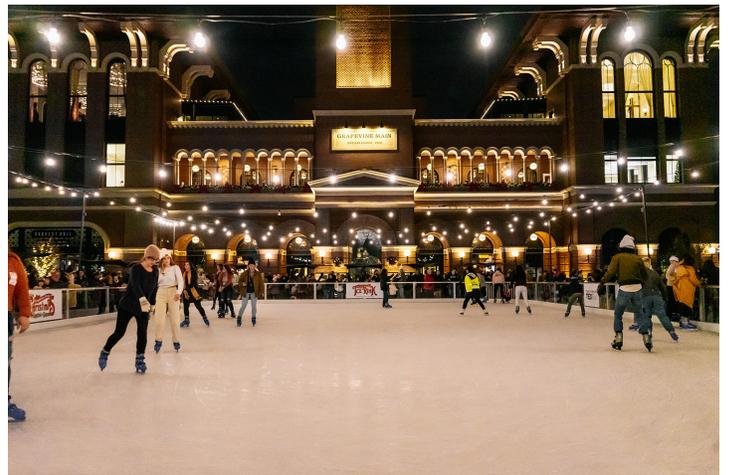


## CHRISTMAS ON MAIN STREET

Enjoy the true spirit of Christmas as you wander through the shops and sites along one of America's most beautiful main streets. There are photo ops all along the way and merchants welcome your visit with special gift items for everyone on your shopping list.

## PEACE PLAZA ICE RINK

Skate under the stars in this Texas-sized ice rink on Peace Plaza. Dubbed the Rockefeller of the Southwest, it's enchanting as you skate along to the sounds of the season under the 60' live Christmas tree!





## GRAPEVINE ARTISANS MARKET

Welcome to the heart of Texas craftsmanship at the longtime Grapevine Artisans Market. Discover vibrant Texas creativity as you explore the collection of handcrafted treasures made by local artisans. From intricate woodwork to crochet, pottery, jewelry and everything in between, each piece tells a story of the rich tapestry of Texas culture. This event happens on Saturdays in the Spring and Summer at the Town Square Gazebo.

## SPRING WINE TRAIL FEATURING THE BLESSING OF THE VINES & PROCESSION

This event toasts new release Texas wines and celebrates incredible works of fine art during special tastings along the Urban Wine Trail. The day starts with the Blessing of the Vines and Procession that you can take part in. This centuries-old European tradition, performed by a priest to ensure a bountiful harvest, is a time-honored Grapevine favorite and will take place on Peace Plaza at Grapevine Main Station.



## MAIN STREET FEST - A TIMELESS TEXAS TRADITION

Main Street Fest is a time-honored family-friendly festival in the heart of Historic Grapevine, Texas. It is three fun-filled days of live music, craft beverage experiences, delicious eats, shopping, a unique KidZone, tons of fun in the Carnival & Midway, the Grapevine Art Project and so much more! Sign up to volunteer and be a part of the fun each May.

## SUMMERTIME IN GRAPEVINE

Enjoy a Summer jam-packed with cool events while you take advantage of some really hot hotel deals. Enjoy entertainment including All Tracks Lead to Grapevine – a dinosaur experience in June and July, excursions on Grapevine Vintage Railroad, wine trails, an abundance of attractions, shopping, poolside relaxation at a Grapevine hotel, water recreation on Lake Grapevine and much more! There's something for everyone to have a blast all summer long!



# TAX RATE CALCULATION SHEET



## 2025 Tax Rate Calculation Worksheet Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Grapevine 817-481-1242  
 Taxing Unit Name Phone (area code and number)  
 200 Main St, Grapevine, TX 76051 www.grapevintexas.gov  
 Taxing Unit's Address, City, State, ZIP Code Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>Prior year total taxable value.</b> Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 12,640,748.955
2.	<b>Prior year tax ceilings.</b> Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 1,164,976.006
3.	<b>Preliminary prior year adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 11,375,772.869
4.	<b>Prior year total adopted tax rate.</b>	\$ 0.241165 /\$100
5.	<b>Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.</b>	
	A. Original prior year ARB values:.....	\$ 3,202,946.657
	B. Prior year values resulting from final court decisions:.....	- \$ 2,845,276.056
	C. Prior year value loss. Subtract B from A. <sup>3</sup>	\$ 357,670.601
6.	<b>Prior year taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. Prior year ARB certified value:.....	\$ 511,339.463
	B. Prior year disputed value:.....	- \$ 34,491.664
	C. Prior year undisputed value. Subtract B from A. <sup>4</sup>	\$ 476,847.799
7.	<b>Prior year Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 834,518.400

<sup>1</sup>See Tax Code §26.01(2)(4)  
<sup>2</sup>See Tax Code §26.01(2)(4)  
<sup>3</sup>See Tax Code §26.01(2)(3)  
<sup>4</sup>See Tax Code §26.01(2)(3)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 12,210,291,269
9.	<b>Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024.</b> Enter the prior year value of property in deannexed territory. <sup>1</sup>	\$ 0
10.	<b>Prior year taxable value lost because property first qualified for an exemption in the current year.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freoport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. <b>A. Absolute exemptions.</b> Use prior year market value: ..... \$ 47,785,382 <b>B. Partial exemptions.</b> Current year exemption amount or current year percentage exemption times prior year value: ..... + \$ 22,700,776 <b>C. Value loss.</b> Add A and B. <sup>4</sup>	\$ 70,486,158
11.	<b>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year.</b> Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. <b>A. Prior year market value:</b> ..... \$ 0 <b>B. Current year productivity or special appraised value:</b> ..... - \$ 0 <b>C. Value loss.</b> Subtract B from A. <sup>5</sup>	\$ 0
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 70,486,158
13.	<b>Prior year captured value of property in a TIF.</b> Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. <sup>6</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 1,186,860,870
14.	<b>Prior year total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 10,952,944,241
15.	<b>Adjusted prior year total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 26,414,667
16.	<b>Taxes refunded for years preceding the prior tax year.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. <sup>7</sup>	\$ 508,848
17.	<b>Adjusted prior year levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>8</sup>	\$ 26,923,515
18.	<b>Total current year taxable value on the current year certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>9</sup> <b>A. Certified values:</b> ..... \$ 13,942,666,506 <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ ..... <b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0 <b>D. Tax increment financing:</b> Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 24 below. <sup>12</sup> ..... - \$ 1,388,765,971 <b>E. Total current year value.</b> Add A and B, then subtract C and D.	\$ 12,553,900,535

<sup>1</sup> See Tax Code §24.072(1).  
<sup>2</sup> See Tax Code §24.072(1).  
<sup>3</sup> See Tax Code §24.072(1).  
<sup>4</sup> See Tax Code §24.072(1).  
<sup>5</sup> See Tax Code §24.072(1).  
<sup>6</sup> See Tax Code §24.072(1).  
<sup>7</sup> See Tax Code §24.072, 26.940-2.  
<sup>8</sup> See Tax Code §24.072.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>11</sup> <b>A. Current year taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>11</sup> ..... \$ 134,487,260 <b>B. Current year value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>11</sup> ..... + \$ 1,353,258 <b>C. Total value under protest or not certified.</b> Add A and B.	\$ 135,840,516
20.	<b>Current year tax ceilings.</b> Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. <sup>12</sup>	\$ 1,259,475,547
21.	<b>Anticipated contested value.</b> Affected taxing units enter the contested taxable value for all property that is subject to anticipated substantial litigation. <sup>13</sup> An affected taxing unit is wholly or partly located in a county that has a population of less than 500,000 and is located on the Gulf of Mexico. <sup>14</sup> If completing this section, the taxing unit must include supporting documentation in Section 9. <sup>15</sup> Taxing units that are not affected, enter 0.	\$ 0
22.	<b>Current year total taxable value.</b> Add Lines 18E and 19C, then subtract Lines 20 and 21. <sup>16</sup>	\$ 11,430,265,504
23.	<b>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.</b> Include both real and personal property. Enter the current year value of property in territory annexed. <sup>17</sup>	\$ 0
24.	<b>Total current year taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. <sup>18</sup>	\$ 81,097,600
25.	<b>Total adjustments to the current year taxable value.</b> Add Lines 23 and 24.	\$ 81,097,600
26.	<b>Adjusted current year taxable value.</b> Subtract Line 25 from Line 22.	\$ 11,349,167,904
27.	<b>Current year NNR tax rate.</b> Divide Line 17 by Line 26 and multiply by \$100. <sup>19</sup>	\$ 0.237228 /\$100
28.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. <sup>14</sup>	\$ ..... /\$100

**SECTION 2: Voter Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenues.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

<sup>11</sup> See Tax Code §24.072 and §8.  
<sup>12</sup> See Tax Code §24.072.  
<sup>13</sup> See Tax Code §24.072.  
<sup>14</sup> See Tax Code §24.072(b)(1) and 26.0121-1(b).  
<sup>15</sup> See Tax Code §24.072(a).  
<sup>16</sup> See Tax Code §24.072(1).  
<sup>17</sup> See Tax Code §24.072(1).  
<sup>18</sup> See Tax Code §24.072(1).  
<sup>19</sup> See Tax Code §24.072(1).  
<sup>20</sup> See Tax Code §24.072(1).  
<sup>21</sup> See Tax Code §24.072(1).  
<sup>22</sup> See Tax Code §24.072(1).  
<sup>23</sup> See Tax Code §24.072(1).  
<sup>24</sup> See Tax Code §24.072(1).  
<sup>25</sup> See Tax Code §24.072(1).  
<sup>26</sup> See Tax Code §24.072(1).  
<sup>27</sup> See Tax Code §24.072(1).  
<sup>28</sup> See Tax Code §24.072(1).  
<sup>29</sup> See Tax Code §24.072(1).  
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<sup>89</sup> See Tax Code §24.072(1).  
<sup>90</sup> See Tax Code §24.072(1).  
<sup>91</sup> See Tax Code §24.072(1).  
<sup>92</sup> See Tax Code §24.072(1).  
<sup>93</sup> See Tax Code §24.072(1).  
<sup>94</sup> See Tax Code §24.072(1).  
<sup>95</sup> See Tax Code §24.072(1).  
<sup>96</sup> See Tax Code §24.072(1).  
<sup>97</sup> See Tax Code §24.072(1).  
<sup>98</sup> See Tax Code §24.072(1).  
<sup>99</sup> See Tax Code §24.072(1).  
<sup>100</sup> See Tax Code §24.072(1).

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
29.	<b>Prior year M&amp;O tax rate.</b> Enter the prior year M&O tax rate.	\$ 0.131812 /\$100
30.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the No-New-Revenue Tax Rate Worksheet.	\$ 12,210,291,269
31.	<b>Total prior year M&amp;O levy.</b> Multiply Line 29 by Line 30 and divide by \$100.	\$ 16,094,629
32.	<b>Adjusted prior year levy for calculating NNR M&amp;O rate.</b>	
	<b>A. M&amp;O taxes refunded for years preceding the prior tax year.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2024. This line applies only to tax years preceding the prior tax year. ....	+ \$ 278,136
	<b>B. Prior year taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0. ....	- \$ 0
	<b>C. Prior year transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. ....	+/- \$ 0
	<b>D. Prior year M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. ....	\$ 278,136
	<b>E. Add Line 31 to 32D.</b>	\$ 16,372,765
33.	<b>Adjusted current year taxable value.</b> Enter the amount in Line 26 of the No-New-Revenue Tax Rate Worksheet.	\$ 11,349,167,904
34.	<b>Current year NNR M&amp;O rate (unadjusted).</b> Divide Line 32E by Line 33 and multiply by \$100.	\$ 0.144264 /\$100
35.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>26</sup>	
	<b>A. Current year state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. ....	\$ 0
	<b>B. Prior year state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. ....	- \$ 0
	<b>C. Subtract B from A and divide by Line 33 and multiply by \$100. ....</b>	\$ 0.000000 /\$100
	<b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0.000000 /\$100
36.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>27</sup>	
	<b>A. Current year indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. ....	\$ 0
	<b>B. Prior year indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state assistance received for the same purpose. ....	- \$ 0
	<b>C. Subtract B from A and divide by Line 33 and multiply by \$100. ....</b>	\$ 0.000000 /\$100
	<b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0.000000 /\$100

<sup>26</sup> (Repealed for expansion)  
<sup>27</sup> See Tax Code §24.044  
<sup>28</sup> See Tax Code §24.044

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
37.	<p><b>Rate adjustment for county indigent defense compensation.</b><sup>28</sup></p> <p><b>A. Current year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. .... \$ 0</p> <p><b>B. Prior year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state grants received by the county for the same purpose. .... \$ 0</p> <p><b>C. Subtract B from A and divide by Line 33 and multiply by \$100. ....</b> \$ 0.000000 /\$100</p> <p><b>D. Multiply B by 0.05 and divide by Line 33 and multiply by \$100. ....</b> \$ 0.000000 /\$100</p> <p><b>E. Enter the lesser of C and D. If not applicable, enter 0. ....</b> \$ 0.000000 /\$100</p>	
38.	<p><b>Rate adjustment for county hospital expenditures.</b><sup>29</sup></p> <p><b>A. Current year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. .... \$ 0</p> <p><b>B. Prior year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2023 and ending on June 30, 2024. .... \$ 0</p> <p><b>C. Subtract B from A and divide by Line 33 and multiply by \$100. ....</b> \$ 0.000000 /\$100</p> <p><b>D. Multiply B by 0.08 and divide by Line 33 and multiply by \$100. ....</b> \$ 0.000000 /\$100</p> <p><b>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0. ....</b> \$ 0.000000 /\$100</p>	
39.	<p><b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in the prior year.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. .... \$ 0</p> <p><b>B. Expenditures for public safety in the prior year.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. .... \$ 0</p> <p><b>C. Subtract B from A and divide by Line 33 and multiply by \$100. ....</b> \$ 0.000000 /\$100</p> <p><b>D. Enter the rate calculated in C. If not applicable, enter 0. ....</b> \$ 0.000000 /\$100</p>	
40.	<p><b>Adjusted current year M&amp;O rate.</b> Add Lines 34, 35D, 36D, 37E, and 38E. Subtract Line 39D. ....</p>	\$ 0.144264 /\$100
41.	<p><b>Adjustment for prior year sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.</p> <p><b>A. Enter the amount of additional sales tax collected and spent on M&amp;O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent. ....</b> \$ 0</p> <p><b>B. Divide Line 41A by Line 33 and multiply by \$100. ....</b> \$ 0.000000 /\$100</p> <p><b>C. Add Line 41B to Line 40. ....</b> \$ 0.144264 /\$100</p>	
42.	<p><b>Current year voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.</p> <p><b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 41C by 1.08.</p> <p>- or -</p> <p><b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 41C by 1.035.</p>	\$ 0.149313 /\$100

<sup>28</sup> Tax, Tax Code §26.0442  
<sup>29</sup> Tax, Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D42.	<p><b>Disaster Line 42 (D42): Current year voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of:</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or</p> <p>2) the third tax year after the tax year in which the disaster occurred.</p> <p>If the taxing unit qualifies under this scenario, multiply Line 41C by 1.08. <sup>30</sup> If the taxing unit does not qualify, do not complete Disaster Line 42 (Line D42).</p>	\$ 0.000000 /\$100
43.	<p><b>Total current year debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes;</p> <p>(2) are secured by property taxes;</p> <p>(3) are scheduled for payment over a period longer than one year; and</p> <p>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</p> <p><b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>31</sup></p> <p>Enter debt amount ..... \$ 19,657,298</p> <p><b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 0</p> <p><b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0</p> <p><b>D. Subtract amount paid</b> from other resources ..... - \$ 7,907,298</p> <p><b>E. Adjusted debt.</b> Subtract B, C and D from A. .... \$ 11,750,000</p>	\$ 11,750,000
44.	<b>Certified prior year excess debt collections.</b> Enter the amount certified by the collector. <sup>32</sup>	\$ 0
45.	<b>Adjusted current year debt.</b> Subtract Line 44 from Line 43E.	\$ 11,750,000
46.	<p><b>Current year anticipated collection rate.</b></p> <p><b>A.</b> Enter the current year anticipated collection rate certified by the collector. <sup>33</sup> ..... 100.00 %</p> <p><b>B.</b> Enter the prior year actual collection rate ..... 100.00 %</p> <p><b>C.</b> Enter the 2023 actual collection rate ..... 101.00 %</p> <p><b>D.</b> Enter the 2022 actual collection rate ..... 101.00 %</p> <p><b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>34</sup></p> <p style="text-align: right;">100.00 %</p>	100.00 %
47.	<b>Current year debt adjusted for collections.</b> Divide Line 45 by Line 46E.	\$ 11,750,000
48.	<b>Current year total taxable value.</b> Enter the amount on Line 22 of the No-New-Revenue Tax Rate Worksheet.	\$ 11,430,265,604
49.	<b>Current year debt rate.</b> Divide Line 47 by Line 48 and multiply by \$100.	\$ 0.102797 /\$100
50.	<b>Current year voter-approval M&amp;O rate plus current year debt rate.</b> Add Lines 42 and 49.	\$ 0.252110 /\$100
D50.	<p><b>Disaster Line 50 (D50): Current year voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D42. Add Line D42 and 49.</p>	\$ 0.000000 /\$100

<sup>30</sup> Tax. Code §26.042(a)  
<sup>31</sup> Tax. Code §26.01(2)  
<sup>32</sup> Tax. Code §26.01(2)(b) and 26.04(b)  
<sup>33</sup> Tax. Code §26.04(b)  
<sup>34</sup> Tax. Code §26.04(b), (b-1) and (b-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
51.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	§ 0.000000 /\$100

**SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes**

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue. This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
52.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>16</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	§ 0
53.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>18</sup> <b>Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.</b> Multiply the amount on Line 52 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>17</sup> - or - <b>Taxing units that adopted the sales tax before November of the prior year.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	§ 0
54.	<b>Current year total taxable value.</b> Enter the amount from Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	§ 11,430,265.504
55.	<b>Sales tax adjustment rate.</b> Divide Line 53 by Line 54 and multiply by \$100.	§ 0.000000 /\$100
56.	<b>Current year NNR tax rate, unadjusted for sales tax.</b> <sup>19</sup> Enter the rate from Line 27 or 28, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	§ 0.237228 /\$100
57.	<b>Current year NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.</b> Subtract Line 55 from Line 56. Skip to Line 58 if you adopted the additional sales tax before November of the prior tax year.	§ 0.237228 /\$100
58.	<b>Current year voter-approval tax rate, unadjusted for sales tax.</b> <sup>20</sup> Enter the rate from Line 50, Line D50 (disaster) or Line 51 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	§ 0.252110 /\$100
59.	<b>Current year voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 55 from Line 58.	§ 0.252110 /\$100

**SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control**

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control. This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
60.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>21</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>22</sup>	§ 0
61.	<b>Current year total taxable value.</b> Enter the amount from Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	§ 11,430,265.504
62.	<b>Additional rate for pollution control.</b> Divide Line 60 by Line 61 and multiply by \$100.	§ 0.000000 /\$100

<sup>16</sup> Tax. Code §24.041(i)  
<sup>17</sup> Tax. Code §24.041(i)  
<sup>18</sup> Tax. Code §24.041(i)  
<sup>19</sup> Tax. Code §24.04(c)  
<sup>20</sup> Tax. Code §24.04(c)  
<sup>21</sup> Tax. Code §24.04(i)  
<sup>22</sup> Tax. Code §24.04(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
63.	<b>Current year voter-approval tax rate, adjusted for pollution control.</b> Add Line 62 to one of the following lines (as applicable): Line 50, Line D50 (disaster), Line 51 (courties) or Line 59 (taxing units with the additional sales tax).	\$ 0.252110 /\$100

**SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value. <sup>45</sup> The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value. <sup>46</sup>

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042; <sup>47</sup>
- a tax year in which the municipality is a defending municipality, as defined by Tax Code Section 26.0501(a); <sup>48</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. <sup>49</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. <sup>50</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
64.	<b>Year 3 Foregone Revenue Amount. Subtract the 2024 unused increment rate and 2024 actual tax rate from the 2024 voter-approval tax rate. Multiply the result by the 2024 current total value</b>	
	A. Voter-approval tax rate (Line 68).....	\$ 0.299582 /\$100
	B. Unused increment rate (Line 67).....	\$ 0.039532 /\$100
	C. Subtract B from A.....	\$ 0.260050 /\$100
	D. Adopted Tax Rate.....	\$ 0.241165 /\$100
	E. Subtract D from C.....	\$ 0.018885 /\$100
	F. 2024 Total Taxable Value (Line 60).....	\$ 10,886,435,385
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 2,055,903
65.	<b>Year 2 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value</b>	
	A. Voter-approval tax rate (Line 67).....	\$ 0.285435 /\$100
	B. Unused increment rate (Line 66).....	\$ 0.000000 /\$100
	C. Subtract B from A.....	\$ 0.285435 /\$100
	D. Adopted Tax Rate.....	\$ 0.250560 /\$100
	E. Subtract D from C.....	\$ 0.014875 /\$100
	F. 2023 Total Taxable Value (Line 60).....	\$ 10,399,712,690
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 1,646,957
66.	<b>Year 1 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value</b>	
	A. Voter-approval tax rate (Line 67).....	\$ 0.285439 /\$100
	B. Unused increment rate (Line 66).....	\$ 0.000000 /\$100
	C. Subtract B from A.....	\$ 0.285439 /\$100
	D. Adopted Tax Rate.....	\$ 0.271775 /\$100
	E. Subtract D from C.....	\$ 0.014664 /\$100
	F. 2022 Total Taxable Value (Line 60).....	\$ 10,083,452,982
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 1,478,637
67.	<b>Total Foregone Revenue Amount.</b> Add Lines 64G, 65G and 66G	\$ 5,081,497 /\$100
68.	<b>2025 Unused Increment Rate.</b> Divide Line 67 by Line 22 of the No-New-Revenue Rate Worksheet. Multiply the result by 100	\$ 0.044456 /\$100
69.	<b>Total 2025 voter-approval tax rate, including the unused increment rate.</b> Add Line 68 to one of the following lines (as applicable): Line 50, Line 51 (courties), Line 59 (taxing units with additional sales tax) or Line 63 (taxing units with pollution)	\$ 0.296566 /\$100

<sup>45</sup> Tax. Code §26.013(b)  
<sup>46</sup> Tax. Code §26.013(a)(1), (3), and (2)  
<sup>47</sup> Tax. Code §26.042(2)(B) and 26.042A  
<sup>48</sup> Tax. Code §26.0501(a) and (c)  
<sup>49</sup> Tax. Code §120.002(a)  
<sup>50</sup> Tax. Local Gov't Code §26.042(2)(B)

**SECTION 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit. <sup>41</sup> This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. <sup>42</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
70.	<b>Adjusted current year NNR M&amp;O tax rate.</b> Enter the rate from Line 40 of the Voter-Approval Tax Rate Worksheet.	\$ 0.144264 /\$100
71.	<b>Current year total taxable value.</b> Enter the amount on Line 22 of the No-New-Revenue Tax Rate Worksheet.	\$ 11,430,265,504
72.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 71 and multiply by \$100.	\$ 0.004374 /\$100
73.	<b>Current year debt rate.</b> Enter the rate from Line 49 of the Voter-Approval Tax Rate Worksheet.	\$ 0.102797 /\$100
74.	<b>De minimis rate.</b> Add Lines 70, 72 and 73.	\$ 0.251435 /\$100

**SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate**

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year. <sup>43</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. <sup>44</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
75.	<b>2024 adopted tax rate.</b> Enter the rate in Line 4 of the No-New-Revenue Tax Rate Worksheet.	\$ 0.241165 /\$100
76.	<b>Adjusted 2024 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. <sup>45</sup>	
	If a disaster occurred in 2024 and the taxing unit calculated its 2024 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2024 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> .	
	- or -	
	If a disaster occurred prior to 2024 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2024, complete Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2024 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. <sup>46</sup> Enter the final adjusted 2024 voter-approval tax rate from the worksheet.	
	- or -	
	If the taxing unit adopted a tax rate above the 2024 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
77.	<b>Increase in 2024 tax rate due to disaster.</b> Subtract Line 76 from Line 75.	\$ 0.000000 /\$100
78.	<b>Adjusted 2024 taxable value.</b> Enter the amount in Line 14 of the No-New-Revenue Tax Rate Worksheet.	\$ 10,852,944,241
79.	<b>Emergency revenue.</b> Multiply Line 77 by Line 78 and divide by \$100.	\$ 0
80.	<b>Adjusted 2024 taxable value.</b> Enter the amount in Line 26 of the No-New-Revenue Tax Rate Worksheet.	\$ 11,349,167,904
81.	<b>Emergency revenue rate.</b> Divide Line 79 by Line 80 and multiply by \$100. <sup>47</sup>	\$ 0.000000 /\$100

<sup>41</sup> Tax. Code §26.013(b)  
<sup>42</sup> Tax. Code §26.013(a)(1)  
<sup>43</sup> Tax. Code §26.042(b)  
<sup>44</sup> Tax. Code §26.042(f)  
<sup>45</sup> Tax. Code §26.042(c)  
<sup>46</sup> Tax. Code §26.042(b)  
<sup>47</sup> Tax. Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
82.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 81 from one of the following lines (as applicable): Line 50 (Line D50 (disaster)), Line 51 (counties), Line 59 (taxing units with the additional sales tax), Line 63 (taxing units with pollution control) or Line 69 (taxing units with the unused increment rate).	\$ 0.296566 /\$100

**SECTION 8: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate.</b> .....	\$ 0.237228 /\$100
As applicable, enter the current year NWR tax rate from: Line 27, Line 28 (counties), or Line 57 (adjusted for sales tax). Indicate the line number used: <u>27</u>	
<b>Voter-approval tax rate.</b> .....	\$ 0.296566 /\$100
As applicable, enter the current year voter-approval tax rate from: Line 50, Line D50 (disaster), Line 51 (counties), Line 59 (adjusted for sales tax), Line 63 (adjusted for pollution control), Line 69 (adjusted for unused increment), or Line 82 (adjusted for emergency revenue). Indicate the line number used: <u>82</u>	
<b>De minimis rate.</b> .....	\$ 0.251435 /\$100
If applicable, enter the current year de minimis rate from Line 74.	

**SECTION 9: Addendum**

An affected taxing unit that enters an amount described by Tax Code Section 26.012(6)(C) in line 21 must include the following as an addendum:

1. Documentation that supports the exclusion of value under Tax Code Section 26.012(6)(C); and
2. Each statement submitted to the designated officer or employee by the property owner or entity as required by Tax Code Section 41.48(c)(2) for that tax year.

Insert hyperlinks to supporting documentation:

**SECTION 10: Taxing Unit Representative Name and Signature**

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>16</sup>

**print here** Colette Ballinger  
 Printed Name of Taxing Unit Representative

**sign here** *Colette Ballinger* July 31, 2025  
 Taxing Unit Representative Date

<sup>16</sup> Tax Code §§38.046(2) and (3-2)

# GLOSSARY



**ADA** - American with Disabilities Act

**Ad Valorem Tax** - Tax computed from the taxable valuation of land and improvements.

**Account** - A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

**Allocation** - A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

**Annual Comprehensive Financial Report (ACFR)** - This report summarizes financial data for the previous fiscal year in a standardized format.

**Appropriation** - An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.

**Assessed Valuation** - A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.

**Audit** - An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

**Authorized Positions** - Number of positions authorized in the final budget.

**Balanced Budget** - Current revenues equal current expenditures. The legal requirements for a balanced budget may be set by the state or local government.

**Balance Sheet** - A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

**BARF** - Budget Amendment Request Form

**Bond** - A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. The City uses bonds to obtain long-term financing for capital projects.

**Bond Covenant** - A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.

**Bond Ordinance** - A law approving the sale of bonds that specifies how proceeds may be spent.

**Bond Funds** - Resources derived from issuance of bonds for financing capital improvements.

**Budget** - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

**Budget Amendment** - A revision of the adopted budget that, when approved by Council, replaces the original provision.

**Budget Basis** - The accounting system used in tracking the budget execution is GAAP.

**Budget Calendar** - The schedule of key dates that is followed in the preparation, adoption, and administration of the budget.

**Budget Manual** - A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

**Capital Assets** - Things the City owns that cost a considerable amount of money and that are intended to last a long time - e.g. buildings, land, roads, bridges and water treatment plants.

**Capital Improvement Program** - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds and revenue bonds.

**Capital Outlay** - Expenditure which results in the acquisition of or addition to fixed assets.

**Certificates of Obligation** - Method for issuing long-term debt. Does not require voter approval.

**Certification Pay** - Additional pay attributable for completion of specified certification that enhances performance.

**City Charter** - A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

**Community Development Block Grants (CDBG)** - Federal funds made available to municipalities specifically for community revitalization.

**Contingency** - A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

**Debt Service** - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

**Deficit** - The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**Department** - A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

**Depreciation** - The process of allocating the cost of a capital asset over its estimated useful life.

**Division** - The smallest unit of budgetary accountability and control, which encompasses specific work units for accomplishing a City operation.

**EMS** - Emergency Medical Services

**EMT** - Emergency Medical Technician

**Effective Tax Rate** - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

**Encumbrance** - The commitment of appropriated funds to purchase an item or service.

**Enterprise Fund** - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

**EPA** - Environmental Protection Agency

**Expenditures** - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

**Expenses** - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

**Fiduciary Fund** - This fund accounts for resources that governments hold in trust for individuals or other governments.

**Fiscal Policy** - The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.

**Fiscal Year** - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Grapevine has specified October 1 to September 30 as its fiscal year.

**Fixed Assets** - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise Fee** - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

**Full Funding** - Term used to designate full year payment for personnel or other budgeted items.

**Full-Time Equivalent (FTE)** - The measure of authorized personnel often referred to as worker-years. The full time equivalent of 1 position (1 FTE) approximately represents 2080 hours of work per year.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

**Description of Funds:**

1. General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Public Works, Parks & Recreation, Administration, Community Development, Finance, etc.
2. Utility Enterprise Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system and related capital construction.
3. Convention & Visitors Bureau Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of restricted types of uses allowed for these monies, they are accounted for in a separate fund.
4. Lake Enterprise Fund - Accounts for revenues and expenses relating to Golf Course operations, maintenance and capital improvements for facilities around Lake Grapevine.
5. General Government Capital Projects Fund - Are those projects that do not meet the criteria for Permanent Street or Capital Maintenance Funding and are typically funded with bond funds or grants.
6. Capital / Street Maintenance Projects Fund - Include facility repairs or major maintenance and other operating and equipment needs as well as street overlay programs, curb and gutter repairs and traffic signals, signs and striping maintenance. Projects are designed to maintain a five-year maintenance schedule and are funded out of an operational transfer from the general fund.
7. Utility and Enterprise Projects Fund - (As with the General Government Capital Projects) are projects for the Utility and Lake Enterprise Funds that do not meet the criteria for Permanent Street or Capital Maintenance Funding. Funding sources for these projects are typically bond funds or water and wastewater impact fees.
8. Debt Service Fund - Accounts for all monies involving payment of interest and principal on General Obligation Bonds and Public Property Contractual Obligations.
9. Stormwater Drainage Utility Fund - This fund provides for the accounting of expenses and revenues related to stormwater drainage administration, operations and capital improvements.
10. Lake Parks Special Revenue Fund - This fund accounts for all activities necessary to operate and maintain park property on Lake Grapevine received from the U.S. Army Corps of Engineers.

**Fund Balance** - The difference between fund assets and fund liabilities of governmental and similar trust funds.

**GASB** - Governmental Accounting Standards Board

**GCISD** - Grapevine/Colleyville Independent School District.

**GFOA** - Government Finance Officers Association of the United States and Canada.

**General Obligation Bonds (G.O.)** - Bonds sold and guaranteed by the City, in which the full faith and credit of the City is pledged for repayment.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

**GIS** - Geographic Information System

**Goals** - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

**Governmental Funds** - Funds used to account for activities primarily supported by taxes, grants, and other similar revenue sources.

**Grant** - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

**Home Rule** - A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.

**Interest and Sinking Fund** - Portion of property tax that is specifically used to pay for the principal and interest on debt for capital projects.

**Internal Service Fund** - Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

**I/I** – Infiltration and Inflow

**Infrastructure** – Basic public investments such as streets, storm drainage, water and sewer lines, streetlights and sidewalks.

**Interfund transfer** – The transfer of money from one fund to another.

**Investment** – Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals and base payments.

**L.F.** - (Linear feet) Length in feet.

**Lift Station** – The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.

**Line-item budget** – A budget format in which departmental outlays are grouped according to the items that will be purchased.

**Longevity** - Annual monetary payments to qualified employees based on length of service.

**Maintenance and Operations** - The portion of the property tax rate used to fund general operating expenses and day-to-day functions.

**Major Fund** - A fund is considered major if its revenues, expenditures/expenses, assets, or liabilities are at least 10% of the corresponding total for all governmental or enterprise funds, AND at least 5% of the corresponding total for all governmental and enterprise funds combined

**MCL** – Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.

**MGD** – Million gallons per day.

**Modified Accrual Basis** - This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

**Municipal** - Of or pertaining to a city or its Government.

**NCTCOG** - North Central Texas Council of Governments.

**NGL** - Next Generation Leadership

**Non-Departmental** – Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.

**NTRA** - National Therapeutic Recreation Association

**NTU** - Nephthalic Turbidity Units (translucent liquid indicator of suspended solids in water).

**Object Code** - The standard citywide classification of the expenditures such as office supplies or rental of equipment.

**Objectives** - Specific, measurable targets set in relation to goals.

**Operating Funds** - Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

**Ordinance** - An authoritative command or order. This term is used for laws adopted by a municipality.

**PARS** – An acronym for Public Agency Retirement Services, which contracts with the City of Grapevine to offer retirement benefits programs for part-time employees.

**PCMF/PSMF** - Permanent Capital/Street Maintenance Fund

**PEPM** - Per Employee Per Month

**Per Capita Costs** - The cost of service per person. Per capita costs in Grapevine are based upon the City's population.

**Performance Indicator** - Specific quantitative and qualitative measure of work performed as an objective of the department.

**Prompt Payment Act** - Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

**Proprietary Fund** - Funds used for activities that are similar to those in the private sector.

**Public Hearing** – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

**Purchase Order** – An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

**Rainy Day funds** – Revenue stabilization reserves that provide resources when tax revenues temporarily decline.

**Resolution** – A formal statement of opinion or determination adopted by an assembly or other formal group.

**Resources** - Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

**Revenue** - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.

**Salary Savings** – The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

**Revenue Bond** – Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.

**SFLUE** - Single Family Living Unit Equivalent, the unit established as the lowest common denominator to which all properties can be referenced. It serves as the basis for charging the stormwater utility fee.

**Special Assessments** - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Funds** - Funds, exclusive of the General Fund and capital funds, which are separately administered because they are associated with a distinct function or enterprise.

**Strategic Goals /Objectives** - Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

**TAAF** - Texas Amateur Athletic Federation

**Tax Levy** - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

**Tax Rate** - The amount of tax levied for each \$1 00 of valuation.

**Tax Roll** - Official list showing the amount of taxes levied against each taxpayer or property.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

**TDO** - Transit District Overlay

**TEXRail** - a 27-mile commuter rail line, operated by Trinity Metro, extending from downtown Fort Worth, across northeast Tarrant County, through North Richland Hills and Grapevine, and into DFW International Airport's Terminal B.

**TIF** - Tax Increment Financing, the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.

**TMRS** - Texas Municipal Retirement System, a pension plan for employees of member cities within the state of Texas.

**TPWD** – Texas Parks and Wildlife Department

**TRA** – Trinity River Authority. A political subdivision of the state of Texas responsible for administration of a master plan for basin-wide development, serving as local sponsor for federal water projects and providing services to cities within its service area. TRA serves the southern portion of Grapevine.

**T.R.A.P.S.** - Texas Recreation & Parks Society

**TRE** – Trinity Railway Express. A cooperative service provided by Trinity Metro and Dallas Area Rapid Transit (DART) to provide commuter rail service between Fort Worth & Dallas.

**Transfer-In** – Funds expended in one fund and received in another.

**Turbidity** – A measure of the cloudiness of water. Turbidity is a good indicator of the effectiveness of the filtration system.

**TxDOT** – Texas Department of Transportation

**Unencumbered Balance** - The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

**Working Capital** - Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The terminology is used to indicate unencumbered fund balances in enterprise funds such as the Utility and Lake.

# CITY COUNCIL ORDINANCES AND RESOLUTIONS



## ORDINANCE NO. 2025-054

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING THE BUDGET FOR THE CITY OF GRAPEVINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026; PROVIDING FOR INTRA- AND INTERDEPARTMENTAL FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, a notice of public hearing on the budget for the City of Grapevine, Texas for the Fiscal Year 2025-2026 (FY 2026) was heretofore published in accordance with law; and

WHEREAS, a public hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS;

Section 1. That all matters stated herein above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the appropriation amounts for the FY2025-2026 budget for the different funds of the City of Grapevine are hereby fixed as follows:

100	General Fund	\$ 87,686,948
405	Permanent Capital Maintenance Fund	4,899,450
500	Debt Service Fund	15,785,566
304	Stormwater Drainage Fund	1,963,733
305	Crime Control & Prevention District Fund	25,970,265
307	Lake Parks Special Revenue Fund	3,345,198
308	4-B / Trinity Metro Fund	14,750,000
310	Economic Development Fund	5,695,126
312	Convention & Visitors Bureau Fund	27,917,699
313	Convention & Leisure Incentives Fund	5,193,291
314	Visitor Shuttle System Fund	695,477

200 Utility Enterprise Fund 44,394,824  
202 Lake Enterprise Fund 7,302,851

Section 3. That the City Council hereby adopts the revised budget for the fiscal year ending September 30, 2025 and the proposed Annual Operating Budget for the fiscal year ending September 30, 2026 and appropriates the funds contained therein.

Section 4. That a copy of the official adopted FY2025-2026 budget document shall be kept on file in the office of the City Secretary and the City of Grapevine website.

Section 5. That the City Manager be and is hereby authorized to make intra and inter-departmental fund transfers during the fiscal year as becomes necessary in order to avoid over-expenditure of a particular object code.

Section 6. That the City Manager is authorized to approve expenditures up to \$15,000. Any expenditure over the \$15,000 limit requires the approval of the City Council.

Section 7. That the City Manager is authorized to reclassify personnel positions within city service as warranted.

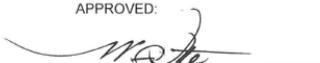
Section 8. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use, whether operating funds or bond funds in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 9. That the reserve requirement for the Lake Enterprise Fund is suspended for FY2026.

Section 10. That the fact that the fiscal year begins on October 1, 2025 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health and safety and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of September, 2025.

APPROVED:

  
William D. Tate  
Mayor

ATTEST:

  
Tara Brooks  
City Secretary



APPROVED AS TO FORM:

  
Matthew C.G. Boyle  
City Attorney

ORDINANCE NO. 2025-055

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, SETTING THE ANNUAL TAX RATE FOR TAX YEAR 2025 LEVYING TAXES TO BE ASSESSED ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of Grapevine, Texas has approved an operating budget for the fiscal year 2025 - 2026 (FY 2026), in compliance with appropriate state laws and the Charter of the City of Grapevine; and,

WHEREAS, a public hearing was held on the FY 2026 budget and all interested parties were given an opportunity to be heard for or against any item contained therein; and,

WHEREAS, an ad valorem tax rate of \$0.237228 per \$100 valuation has been considered for tax year 2025; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That a tax rate is hereby levied upon all taxable property in the City of Grapevine, Texas for tax year 2025 at a rate of twenty-three seventy-two and twenty-eight hundredths cents (\$0.237228) per one hundred dollars (\$100.00) valuation.

Section 3. That there shall be and there is hereby levied the following taxes on each one hundred dollars (\$100.00) valuation on all taxable property within the City of Grapevine, Texas, to be assessed and collected by the Tax Assessor/Collector and collected for tax year 2025, and said taxes are to be assessed and collected for the purposes and in the amounts hereinafter stipulated, to-wit:

A. For the General Fund, a tax rate of \$0.134431 per \$100 is levied.

B. For Debt Service, a tax rate of \$0.102797 per \$100 is levied.

Section 4. That taxes levied by this ordinance shall be due and payable on the first day of October 2025 and if unpaid shall become delinquent on the first day of February 2026. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February 2025. The City of Grapevine is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

Section 5. That the fact that the fiscal year begins on October 1, 2025 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health, and safety, and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 16th day of September, 2025.

APPROVED:

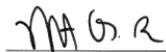
  
\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:

  
\_\_\_\_\_  
Tara Brooks  
City Secretary



APPROVED AS TO FORM:

  
\_\_\_\_\_  
Matthew C. G. Boyle  
City Attorney

RESOLUTION NO. 2025-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE TAX ROLLS FOR TAX YEAR 2025 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on or by July 25, 2025, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and provided to the Grapevine City Council the Tax Rolls for 2025 with a total appraised value of \$19,736,482,578 and having a net taxable value of \$13,942,666,506; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2025 for the City of Grapevine, Texas be and hereby approved in the amount of \$19,736,482,578 for total appraised value.

Section 3. That the certified net taxable value (total appraised value less exemptions) of \$13,942,666,506 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of \$134,487,260 has been assigned to this property while a minimum value \$1,353,256 in properties not on the rolls has also been assigned for tax rate calculation purposes.

Section 5. That the certified values also include a taxable value of \$1,259,475,547 associated with over 65/disabled properties for which the City implemented a tax freeze on the amounts paid by those qualifying properties

Section 6. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of August, 2025.

APPROVED:

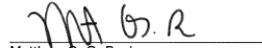
  
\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:

  
\_\_\_\_\_  
Tara Brooks  
City Secretary



APPROVED AS TO FORM:

  
\_\_\_\_\_  
Matthew C. G. Boyle  
City Attorney

GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION

RESOLUTION NO. 4B 2025-001

A RESOLUTION OF THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS, ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the provisions of Article 5190.6, Texas Revised Civil Statutes, the Industrial Development Act of 1979, Section 4B, and the Corporation Bylaws adopted by the Grapevine 4B Economic Development Corporation Board of Directors requires the 4B Corporation to prepare a budget proposal; and

WHEREAS, the Grapevine 4B Economic Development Corporation has adopted the same fiscal year as the City of Grapevine; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Grapevine 4B Economic Development Corporation Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That a budget proposal has been prepared by the Grapevine 4B Economic Development Corporation Board, a copy of which is attached hereto as Exhibit "A".

Section 2. That the Grapevine 4B Economic Development Corporation Board adopts the proposed operating budget for fiscal year ending September 30, 2026.

Section 3. That the City Manager is hereby authorized to make appropriate expenditures, transfers and other financial transactions during the fiscal year pursuant to the Corporation bylaws.

Section 4. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 5. That this budget proposal be transmitted to the Grapevine City Council and recommended for approval and inclusion in its operating budget for Fiscal Year 2026.

Section 6. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS OF THE CITY OF GRAPEVINE, TEXAS on this the 2nd day of September, 2025.

APPROVED:

  
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William D. Tate  
President

ATTEST:

  
\_\_\_\_\_  
Tara Brooks  
City Secretary



APPROVED AS TO FORM:

  
\_\_\_\_\_  
Matthew C.G. Boyle  
City Attorney

CITY OF GRAPEVINE  
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2025-001

A RESOLUTION OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed Fiscal Year 2026 budget for the CGCCPD; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed Fiscal Year 2026 budget for the GGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.

PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT on this the 2nd day of September, 2025.

APPROVED:

  
\_\_\_\_\_  
William D. Tate  
Presiding Officer

ATTEST:

  
\_\_\_\_\_  
Tara Brooks  
City Secretary



APPROVED AS TO FORM:

  
\_\_\_\_\_  
Matthew C.G. Boyle  
City Attorney

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