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Mary Louise Nicholson  
Tarrant County Clerk  
N. Gorena, Deputy Clerk

# ADOPTED ANNUAL BUDGET FY 2024-2025





**CITY OF HASLET**  
**PROPOSED BUDGET**  
For Fiscal Year Starting October 1, 2024

This budget will raise more revenue from property taxes than last year's budget by an amount of \$853,439, which is a 17.33 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$448,769.

	ADOPTED FY 2023-2024	PROPOSED FY 2024-2025
Property Tax Rate	0.342638 /\$100	0.350073 /\$100
NNR Tax Rate	0.298208 /\$100	0.334640 /\$100
NNR M&O Tax Rate	0.275298 /\$100	0.290956 /\$100
Voter Approval Tax Rate	0.330277 /\$100	0.337009 /\$100
M&O Tax Rate	0.297294 /\$100	0.314203 /\$100
Debt Tax Rate	0.045344 /\$100	0.035870 /\$100
Municipal Debt Obligations	\$6,855,468	\$6,638,468





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# CITY OF HASLET



March 11, 2025

Haslet City Council and Citizens of Haslet:

I am pleased to present the Fiscal Year 2024-2025 (FY 2024-2025) Budget. This budget addresses the initiatives of the Mayor and City Council and focuses on the City's ongoing investment in core services such as maintenance and operations, infrastructure, and public safety.

Presented is the General Fund Budget of \$10.25 million that achieves the following:

- Reflects our consistent growth in population and development,
- Continues to provide competitive wages and salaries to attract and retain skilled employees,
- Continues to emphasize the importance of public safety,
- Continues infrastructure investment and maintenance throughout the city, and
- Continues the cash funding of capital projects, including an increased focus on street maintenance, repair, and construction, park improvements and maintenance, and information technology.

Addressing the growing demand for our city's resources, the FY 2024-2025 Budget has experienced a 19.4% increase over FY 2023-2024 in Operating Expenditures and Operating Expenditures Transfers, for a total of \$10.25 million. This budget includes a total of 48 authorized positions (APs), the largest personnel increase being in Public Works and the Fire Department. The city's overall authorized positions have doubled from 24 in FY 2020-2021 to 48 in FY 2024-2025. This increase parallels the city's residential and commercial buildout, and subsequent 85% population growth.

We remain a growing city that values our small town's rural charm. Haslet is a conservative and family-centric community that appreciates our open spaces, panoramic views, quality schools, walking trails and parks, and the ready access to modern-day conveniences that surround our city. This FY 2024-2025 Budget is the City's plan to meet our responsibilities, address our challenges, and improve our services with quality of life as the standard.

Gary Hulsey  
Mayor, City of Haslet





## FY 2024-2025 Budget Review

### Standard and Poor's Raises Haslet's Ratings

On Oct 18, 2024, Standard and Poor's (S&P Global) issued the City of Haslet its report raising its ratings of the City of Haslet to "AA+." Excerpts from the report include:

#### Credit Highlights

- "S&P Global Ratings raised its long-term and underlying ratings on the City of Haslet, Texas' existing general obligation (GO) bonds and certificates of obligation (COs) to 'AA+' from 'AA'."
- "The outlook is stable."

#### Credit Overview

- "The rating reflects the expansion and diversification of the local economic base, supported by strong regional growth and local residential and commercial development, which has led to stable financial performance and a reserve position of more than 100% of fiscal 2023 revenues. The rating also incorporates our view of strong income metrics when compared with that of the U.S. and the county but is offset by our view of a small population, with only 2,284 people. Despite growth in the city, management has addressed capital needs with minimal debt, relative to peers, and through cash financing as it looks to use one-time revenues."
- "The city has recorded consistent operating surpluses, with more of the same projected for fiscal 2025. Strong operating results contributes to a very healthy reserve position, that has allowed the city to cash fund capital projects, therefore limiting their debt burden. Compared with peers, the city's debt burden is below average and with limited additional debt plans, we view the debt profile as supporting the upgrade."

S&P Global Poors analyzed Haslet's last three budget years and considered our budgeting practices, priorities, and accounting methods to render their opinion and subsequent rating increase to AA+. Much credit goes to our Finance Director, Marcy Lamb, for this rating increase. Good job, and thank you, Marcy!

### Continued Growth

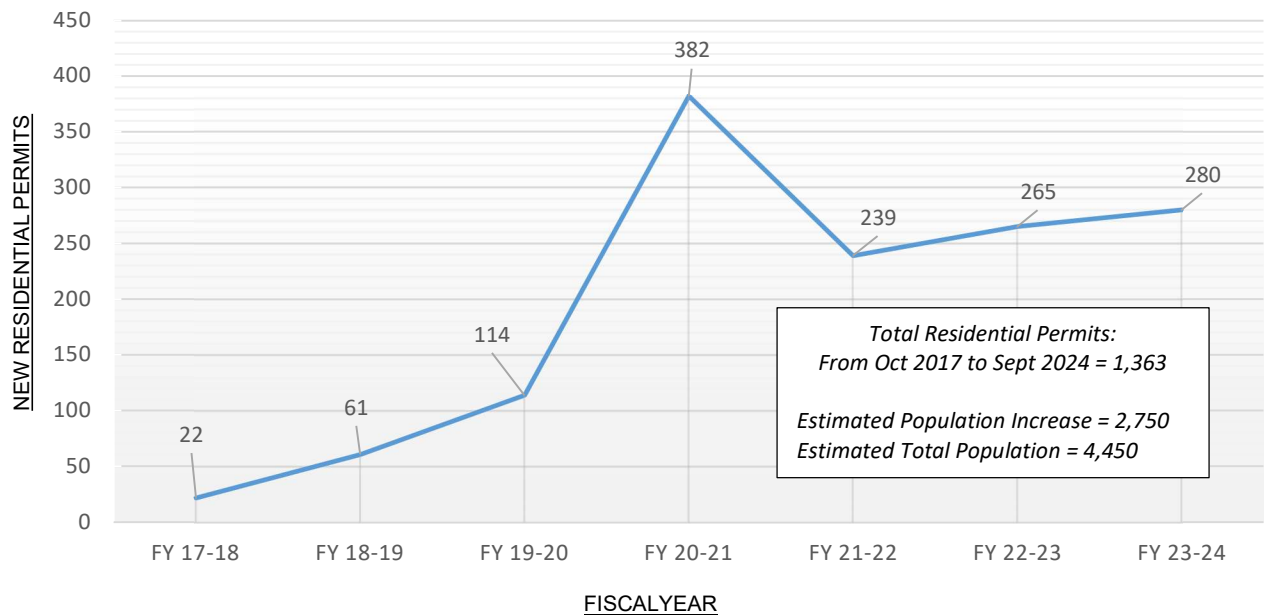
Since 2017, Haslet has approved seven subdivisions, 2,005 additional lots for single family residential homes. Haslet has experienced rapid growth that can be seen by the new residential housing permits issued since Fiscal Year (FY) 2017-2018. New single-family residential housing permits issued to date are:

- FY 2017-2018 - 22 permits
- FY 2018-2019 - 61 permits
- FY 2019-2020 - 114 permits
- FY 2020-2021 - 382 permits
- FY 2021-2022 - 239 permits
- FY 2022-2023 - 265 permits
- FY 2023-2024 - 280 permits

A total of 1,363 new single-family residential housing permits have been issued since 2017. A conservative estimate of Haslet's current population is 4,450, a 264% increase in 7 years. Current trends indicate that new home construction will be completed in FY 2028-2029 resulting in an estimated population of 8,500.

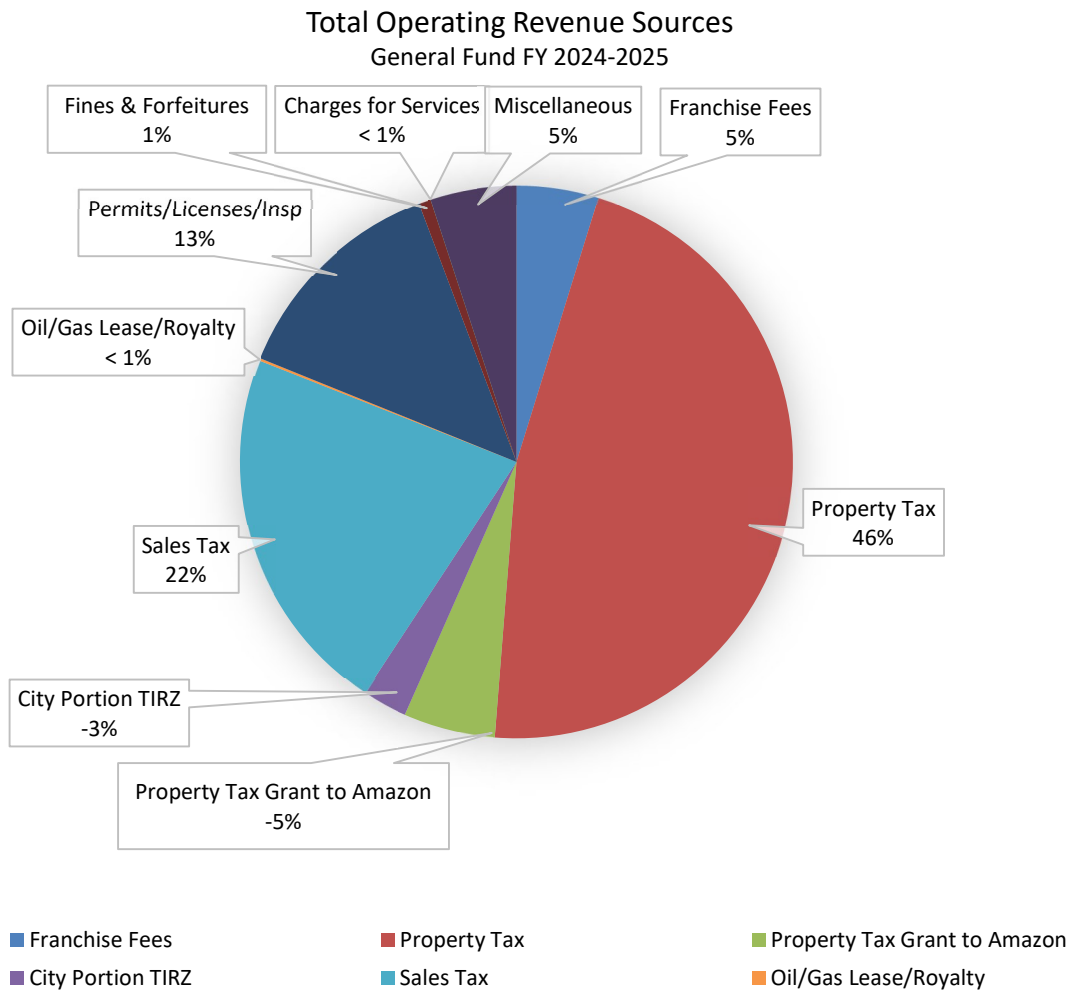


## NEW RESIDENTIAL PERMITS ISSUED / FISCAL YEAR

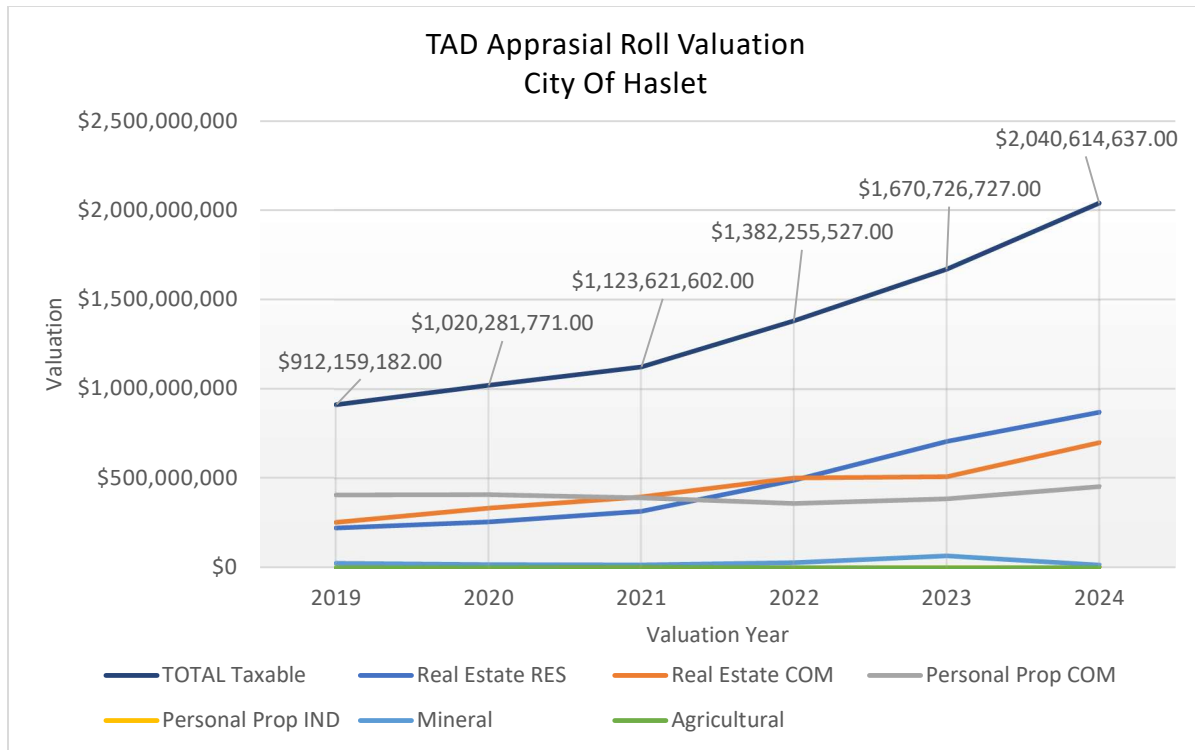


## **FY 2024-2025 General Fund Budget Overview**

- **Fund Balance - \$10,776,098.** The FY 2024-2025 Fund Balance has decreased 7%, \$811,669, from the previous budget year of FY 2023-2024. The Fund Balance of each previous budget year has had a positive trend since FY 2017-2018. This trend is due to the aggressive construction of residential single-family homes generating construction sales tax, permit fees, and an increasing Ad Valorem base of new commercial and residential properties added to the tax rolls. These funds allow the City to ‘cash flow’ capital projects that would otherwise require a debt instrument.
  - Fund Balance = (Revenues + Transfers In) – (Expenditures + Transfers Out)
- **Operating Revenues – \$9,397,184.** The General Fund Operating Revenues are a forecast of anticipated revenue. Operating Revenues have increased \$262,524, 2.8%, from FY 2023-2024. A conservative approach is used to forecast Operating Revenues; primary contributors to Revenue are Property Tax, Sales Tax, and Permits/Licensing/Inspections. This is accomplished by referencing the actual revenue of the previous fiscal year and adjusting each revenue source considering current economic outlook and local development activity.

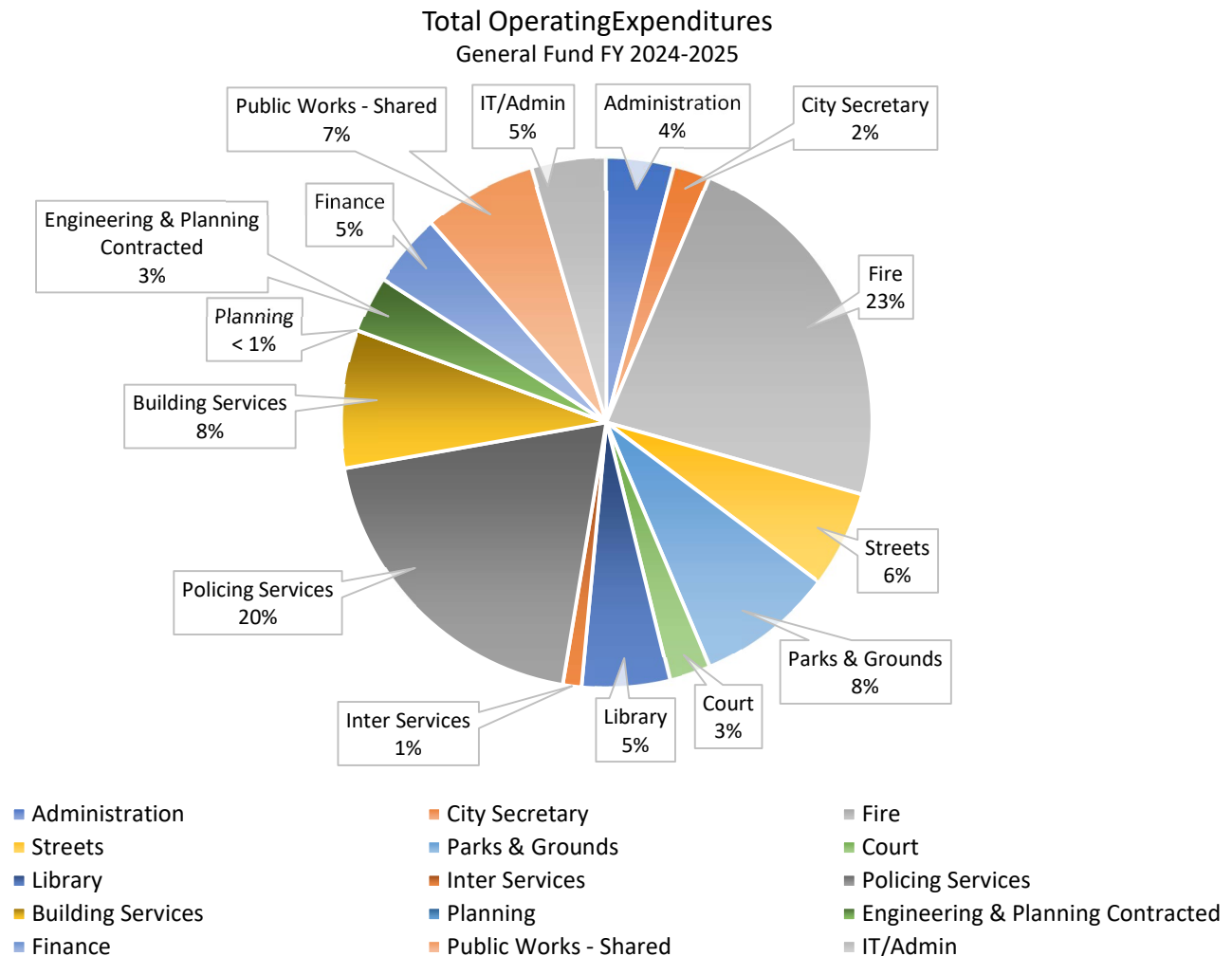


- Property Tax, Sales Tax, and Permits/Licensing/Inspections Fees, make up 81% of all city operating revenues. Property Taxes are received by the General Fund, Economic Development Corporations Type A & B Funds, and the Street Maintenance Fund.
- Property Tax, being the city's largest revenue source, has increased due to residential and commercial construction as well as Tarrant Appraisal District's (TAD) Appraisal Roll Valuation driven by market demand. The City of Haslet's 2024 taxable valuation has risen 124% since 2019. Refer to the TAD Appraisal Roll Valuation chart.



- **Total Available Resources - \$21,027,531.** The Total Available Resources is the sum of Fund Balance + Operating Revenues + Operating Transfers In. Total Available Resources are the funds available for all aspects of the General Fund, including obligations to meet all expenses of operation and maintenance, capital projects, events, contingency funds (unforeseen expenses that may arise), and Reserve Funds for future capital projects.
- **Total Operating Expenditures - \$8,412,172.** Total Operating Expenditures is inclusive of all expenses related to city operations and maintenance. Since FY 2021-2022, the City's budgets have addressed inflation, labor, and equipment resources. Much progress has been made, and the FY 2024-2025 Budget continues to address these topics.

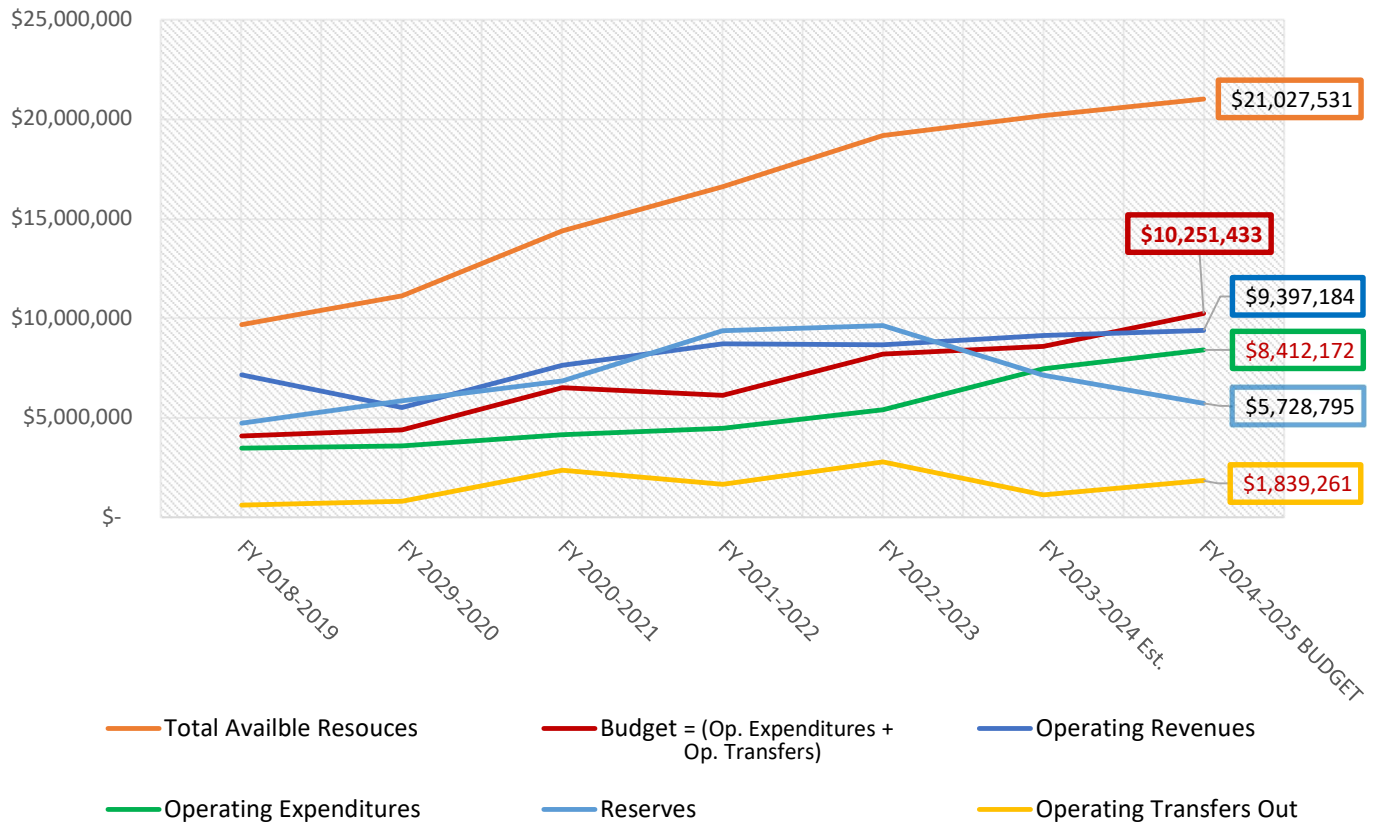




- Total Operating Transfers Out - \$1,839,261. Total Operating Transfers Out are those funds transferred to designated funds such as:
  - Capital Projects – Funds designated to cash-flow specific projects in lieu of issuing debt.
  - Park Board – Funds designated for city events overseen by the Parks and Recreation Board.
  - Library Board – Funds designated for the city library reading and special event programs.



## General Fund Budget Review Revenue & Expenses



# CITY OF HASLET



## Looking Forward

I am encouraged to reflect upon the progress we as a city have achieved in a short amount of time. The improvements made thus far have had a significant impact on operations, maintenance, morale, and the overall quality of life. Quality of life is our goal and standard.

This budget, as with budgets in the past, is purposeful in addressing needs, yet exercising frugality in our requests. The City's economic trend is positive. With this budget, the City of Haslet continues to advance toward quality services, infrastructure needs, and amenities to enhance our quality of life.

Aside from water & sewer infrastructure, our east-west thoroughfares are important. Haslet Parkway will become the primary East-West thoroughfare in the north portion of Haslet, serving primarily industrial traffic and Fort Worth commuters. Currently, TxDOT manages the construction of Haslet Parkway for the City of Haslet, and we are working together to address design changes to enhance commuter mobility. Blue Mound Road, our most southern east-west thoroughfare, serves Haslet residents and a mix of other traffic. Engineering is evaluating improvements to this roadway and particularly the intersection of Blue Mound Road East & West with FM 156 to alleviate the long queueing of vehicles during rush hours. The council will be presented Blue Mound Road East & West improvements soon.

I want to thank all our department heads, James Tucker, Kirt Mays, Steven Harvey, Mike Thetford, Marcy Lamb, Katrina White (acting City Secretary), Kelly Turner, Mike Anderson (of Belcheff & Associates), and Maurice Schwanke (of Bureau Veritas), for their input and assistance in developing this proposed budget. I want to give special thanks to the Haslet City Council, Haslet Boards and Commissions, and the Citizens of Haslet, Texas; your input drives my focus on the needs and expectations of Haslet.

Gary Hulsey  
Mayor, City of Haslet



**CITY OF HASLET  
BUDGET CALENDAR  
FY 2024-2025**

Date	Responsibility	Action
7/8-7/16	Mayor, Department Heads	Detail budget and line items due. Meeting with department heads to discuss draft budgets, <a href="#">Revisions forwarded to Finance</a>
7/18 Thursday	Department Heads	Updated Budget and Line Item Detail due to Finance <b>**Deadline for Revisions above</b>
7/23 Tuesday	Finance	Updated Financial Projections for FY due to Mayor
7/24-7/31	Mayor	Prepare Budget Message
07/25, Thursday	Tarrant Appraisal District Denton Appraisal District	July Certified Tax Roll from Appraisal Districts
8/05, Monday	Mayor, Council (Regular Council Meeting)	Resolution to Accept Certified Tax Roll
8/05, Monday	Mayor, Council	Council to place proposal to adopt the FY2025 tax rate on future agenda as action item
8/10, Saturday	Mayor, Council, City Staff <b>Special Meeting</b>	<b>Council Budget Work Session I 9:00 a.m.-5:00 p.m.</b>
8/16, Friday	Mayor, City Secretary	Budget filed w/City Secretary. <b>Must file proposed budget with City Secretary for public inspection 30 days prior to tax rate adoption. Sec 102.005 LGC</b>
8/17 Saturday	Mayor, Council, City Staff <b>Special Meeting</b>	<b>Council Budget Work Session II 9:00 a.m.-5:00 p.m.</b>
8/19 Monday	Mayor Council (Regular Council Meeting)	Council to take record vote to set proposed tax rate, and set public hearing date – needed if tax rate exceeds no-new-revenue rate
8/20/2024 Tuesday	Finance, City Secretary	Publish notice of proposed tax rate and public hearing on tax rate.
8/20/2024 Tuesday	Finance, City Secretary	Publish notice of Budget Hearing. Notice must contain specific information about property tax increases LGC Section 102.0065. <b>Notice of public hearing on budget must be published between 10 and 30 days prior to budget public hearing. The hearing must occur after the 15<sup>th</sup> day the budget is filed with the clerk but before the governing body makes its tax levy.</b>
9/3/2024 Tuesday	Mayor, Council (Regular Council Meeting)	Public Hearing on Tax Rate <b>For content of published notice, see LGC Section 140.010, including date, time and place for hearing on the proposed tax rate, also post notice on website (to remain posted until adopted).</b>
9/16 Monday	Mayor, Council (Regular Council Meeting)	1) Budget Public Hearing 2) Adopt Budget (record vote) 3) Ratify tax increase 4) Levy ad valorem taxes (record vote, exact statutory motion language required).
10/1/2025, Tuesday		2024-2025 Fiscal Year Begins



**CITY OF HASLET**  
**Summary of Revenue and Expenditure by Fund**  
**Fiscal Year 2024-25**

City of Haslet  
Budget Summary  
Fiscal Year 2024-2025  
All Funds

Fund Name	Beginning Balance	Revenue	Operating Expenditures	Transfers In	Transfers Out	Ending Balance
<b>GENERAL FUND</b>	\$ 11,587,767	\$ 9,397,184	\$ 8,412,172	\$ 42,580	\$ 1,839,261	\$ 10,776,098
<b>WATER &amp; SEWER FUND</b>	\$ 4,616,060	\$ 9,145,000	\$ 6,780,178	\$ -	\$ 819,408	\$ 6,161,474
<b>DEBT FUNDS</b>						
G.O. Debt Service Fund	\$ 340,598	\$ 616,081	\$ 674,045	\$ -	\$ -	\$ 282,634
W/S Debt Service Fund	\$ 391,808	\$ 18,450	\$ 1,317,766	\$ 1,039,408	\$ -	\$ 131,900
<b>SPECIAL REVENUE FUNDS</b>						
Type B HCEDC	\$ 4,054,981	\$ 1,289,630	\$ 387,300	\$ -	\$ 56,290	\$ 4,901,021
Park Board Fund	\$ 184,019	\$ 39,200	\$ 113,950	\$ 73,400		\$ 182,669
Impact Fees Fund	\$ 4,081,243	\$ 1,019,000	\$ 151,501		\$ 150,000	\$ 4,798,742
Type A HEDC Fund	\$ 1,782,709	\$ 622,500	\$ 275,625		\$ 56,290	\$ 2,073,294
Hotel/Motel Occupancy Tax	\$ 129,659	\$ 36,100	\$ -	\$ -	\$ -	\$ 165,759
Court Security Fund	\$ 24,938	\$ 1,900	\$ 6,965	\$ -		\$ 19,873
Court Technology Fund	\$ 9,227	\$ 1,900	\$ 3,750	\$ -		\$ 7,377
City Parks Imprv Fund	\$ 648,411	\$ 212,000	\$ 825,000	\$ -		\$ 35,411
Library Board Fund	\$ 18,888	\$ 500	\$ 7,000	\$ 11,000		\$ 23,388
Library Grant Fund	\$ 3,946	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 3,946
Street Maint Sales Tax	\$ 156,476	\$ 627,500	\$ 255,000	\$ -	\$ -	\$ 528,976
Watercress/Vines Impact Fee		Fund Closed				
CLFRF - ARPA Grant Fund	\$ 353,367	\$ -	\$ 353,367	\$ -	\$ -	\$ -
<b>CAPITAL FUNDS</b>						
W/S Capital Outlay-09	\$ 172,029	\$ 7,000	\$ 166,500	\$ -	\$ -	\$ 12,529
GF Capital Outlay-19	\$ 647,139	\$ 2,390,000	\$ 4,792,000	\$ 1,754,861	\$ -	\$ -
CO 2015 Capital Proj-25		Fund Closed				
CO Capital Proj-30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities CO Debt 2022 - 26	\$ 3,725,875	\$ 3,300,000	\$ 6,733,781		\$ -	\$ 292,094
W/S CO Debt 2022 - 29	\$ 14,332,346	\$ -	\$ 12,711,268	\$ -	\$ -	\$ 1,621,078
	\$ 29,203,265	\$ 25,433,945	\$ 43,977,168	\$ 2,921,249	\$ 2,921,249	\$ 30,105,091







## **GENERAL FUND**



**GENERAL FUND  
OVERALL BUDGET SUMMARY**

	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
						CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Fund Balance, October 1,</b>	<b>\$ 2,520,601</b>	<b>\$ 5,597,149</b>	<b>\$ 6,740,510</b>	<b>\$ 7,889,543</b>	<b>\$ 10,489,969</b>	<b>\$ 10,993,321</b>	<b>\$ 10,993,321</b>	<b>\$ 11,587,767</b>
<b>Revenues</b>								
Franchise Fees	\$ 258,896	\$ 284,833	\$ 296,420	\$ 343,612	\$ 452,994	\$ 359,500	\$ 528,770	\$ 535,007
Property Tax	\$ 2,140,484	\$ 1,997,469	\$ 2,180,247	\$ 2,658,852	\$ 3,690,860	\$ 4,284,214	\$ 4,284,214	\$ 5,197,328
Property Tax Grant to Amazon	\$ (517,773)	\$ (446,868)	\$ (391,837)	\$ (453,924)	\$ (410,179)	\$ (519,368)	\$ (485,391)	\$ (602,169)
City Portion TIRZ	\$ -	\$ -	\$ (18,785)	\$ (92,792)	\$ (215,471)	\$ (260,007)	\$ (260,007)	\$ (292,474)
Sales Tax	\$ 1,955,269	\$ 1,911,783	\$ 2,491,504	\$ 3,344,957	\$ 2,830,494	\$ 2,929,100	\$ 2,990,582	\$ 2,431,400
Oil/Gas Lease/Royalty	\$ 25,077	\$ 17,288	\$ 24,796	\$ 38,318	\$ 22,183	\$ 20,000	\$ 15,000	\$ 15,000
Permits/Licenses/Insp	\$ 2,720,617	\$ 1,384,177	\$ 2,731,934	\$ 2,396,922	\$ 1,692,711	\$ 1,744,900	\$ 1,424,300	\$ 1,470,900
Fines & Forfeitures	\$ 266,802	\$ 202,633	\$ 151,128	\$ 108,572	\$ 71,693	\$ 140,000	\$ 75,434	\$ 78,434
Charges for Services	\$ 828	\$ 567	\$ 746	\$ 933	\$ 533	\$ 700	\$ 700	\$ 700
Miscellaneous	\$ 298,676	\$ 161,214	\$ 174,101	\$ 367,239	\$ 524,822	\$ 191,900	\$ 561,058	\$ 563,058
<b>Operating Revenues</b>	<b>\$ 7,148,876</b>	<b>\$ 5,513,096</b>	<b>\$ 7,640,254</b>	<b>\$ 8,712,689</b>	<b>\$ 8,660,640</b>	<b>\$ 8,890,939</b>	<b>\$ 9,134,660</b>	<b>\$ 9,397,184</b>
<b>Operating Transfers In:</b>								
Type A	\$ 6,890	\$ 6,890	\$ 6,890	\$ 6,890	\$ 17,690	\$ 6,890	\$ 21,290	\$ 21,290
Type B	\$ 6,890	\$ 6,890	\$ 6,890	\$ 6,890	\$ 17,690	\$ 6,890	\$ 21,290	\$ 21,290
<b>Total Transfers In</b>	<b>\$ 13,780</b>	<b>\$ 13,780</b>	<b>\$ 13,780</b>	<b>\$ 13,780</b>	<b>\$ 35,380</b>	<b>\$ 13,780</b>	<b>\$ 42,580</b>	<b>\$ 42,580</b>
<b>Total Available Resources</b>	<b>\$ 9,683,257</b>	<b>\$ 11,124,025</b>	<b>\$ 14,394,544</b>	<b>\$ 16,616,012</b>	<b>\$ 19,185,989</b>	<b>\$ 19,898,040</b>	<b>\$ 20,170,561</b>	<b>\$ 21,027,531</b>
<b>Expenditures</b>								
Administration	\$ 361,592	\$ 405,763	\$ 378,289	\$ 302,854	\$ 342,067	\$ 353,050	\$ 350,328	\$ 346,244
City Secretary	\$ 165,163	\$ 146,589	\$ 170,795	\$ 124,781	\$ 112,629	\$ 183,554	\$ 131,354	\$ 187,582
Fire	\$ 470,030	\$ 566,555	\$ 705,666	\$ 896,966	\$ 1,352,193	\$ 1,821,393	\$ 1,815,395	\$ 1,938,788
Streets	\$ 108,697	\$ 96,408	\$ 166,495	\$ 71,413	\$ 176,735	\$ 306,500	\$ 246,040	\$ 493,600
Parks & Grounds	\$ 254,505	\$ 199,570	\$ 166,028	\$ 229,560	\$ 210,878	\$ 659,479	\$ 636,383	\$ 702,495
Court	\$ 176,930	\$ 173,359	\$ 164,363	\$ 181,658	\$ 191,779	\$ 214,850	\$ 170,168	\$ 215,177
Library	\$ 295,836	\$ 305,785	\$ 315,964	\$ 339,442	\$ 337,212	\$ 415,923	\$ 415,974	\$ 447,327
Inter Services	\$ 142,706	\$ 150,237	\$ 265,018	\$ 266,048	\$ 53,700	\$ 156,757	\$ 156,757	\$ 94,350
Policing Services	\$ 676,033	\$ 695,262	\$ 733,194	\$ 730,471	\$ 995,082	\$ 1,426,468	\$ 1,426,468	\$ 1,649,265
Building Services	\$ -	\$ -	\$ -	\$ -	\$ 525,106	\$ 690,406	\$ 672,260	\$ 707,080
Planning	\$ 307,873	\$ 302,018	\$ 379,787	\$ 462,405	\$ -	\$ -	\$ -	\$ -
Engineering & Planning Contracted	\$ -	\$ -	\$ -	\$ -	\$ 253,417	\$ 289,300	\$ 289,300	\$ 289,300
Finance	\$ 177,692	\$ 190,936	\$ 206,184	\$ 236,983	\$ 334,380	\$ 293,174	\$ 346,519	\$ 375,823
Public Works - Shared	\$ 334,861	\$ 355,420	\$ 496,220	\$ 612,456	\$ 327,020	\$ 494,446	\$ 463,602	\$ 579,622
IT/Admin	\$ -	\$ -	\$ -	\$ 10,567	\$ 195,314	\$ 324,146	\$ 334,870	\$ 385,517
<b>Operating Expenditures</b>	<b>\$ 3,471,918</b>	<b>\$ 3,587,902</b>	<b>\$ 4,148,003</b>	<b>\$ 4,465,604</b>	<b>\$ 5,407,512</b>	<b>\$ 7,629,446</b>	<b>\$ 7,455,418</b>	<b>\$ 8,412,172</b>
<b>Fund Balance Effect Increase/(Decrease)</b>	<b>\$ 3,690,738</b>	<b>\$ 1,938,974</b>	<b>\$ 3,506,031</b>	<b>\$ 4,260,865</b>	<b>\$ 3,288,508</b>	<b>1,275,273</b>	<b>1,721,822</b>	<b>1,027,592</b>
<b>Transfers in for Project 2025</b>								
Type A				\$ 2,576,913	\$ -	\$ -	\$ -	\$ -
Type B				\$ 3,636,290	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers in for Project 2025</b>				<b>\$ 6,213,203</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Capital Project Expenditure</b>								
Project 2025	\$ -	\$ -	\$ -	\$ 6,213,203		\$ -	\$ -	\$ -
<b>Operating Transfers Out</b>								
19 Capital Projects Fund	\$ 549,932	\$ 630,389	\$ 2,284,372	\$ 994,924	\$ 2,704,768	\$ 643,376	\$ 643,376	\$ 1,754,861
30 Haslet Parkway (Atmos)				\$ 551,310		\$ -	\$ -	
26 2022 Facilities CO (Keller Haslet RD)						\$ -	\$ 400,000	
Parks Board	\$ 57,000	\$ 57,000	\$ 62,400	\$ 62,400	\$ 62,400	\$ 62,400	\$ 62,400	\$ 62,400
Parks Board -Matching	\$ 3,629	\$ 4,071	\$ 5,113	\$ 6,753	\$ 8,994	\$ 8,620	\$ 10,800	\$ 11,000
Library Board- Matching	\$ 3,629	\$ 4,071	\$ 5,113	\$ 6,753	\$ 8,994	\$ 8,620	\$ 10,800	\$ 11,000
Transfer to Debt Service AJE	\$ -	\$ 100,082	\$ -	\$ 38,299		\$ -	\$ -	\$ -
<b>Total Operating Transfers Out</b>	<b>\$ 614,190</b>	<b>\$ 795,613</b>	<b>\$ 2,356,998</b>	<b>\$ 1,660,439</b>	<b>\$ 2,785,156</b>	<b>\$ 723,016</b>	<b>\$ 1,127,376</b>	<b>\$ 1,839,261</b>
<b>Fund Balance, September 30</b>	<b>\$ 5,597,149</b>	<b>\$ 6,740,510</b>	<b>\$ 7,889,543</b>	<b>\$ 10,489,969</b>	<b>\$ 10,993,321</b>	<b>\$ 11,545,578</b>	<b>\$ 11,587,767</b>	<b>\$ 10,776,098</b>
<b>Fund Balance as % of Exp</b>	<b>161.2%</b>	<b>187.9%</b>	<b>190.2%</b>	<b>234.9%</b>	<b>203.3%</b>	<b>151.3%</b>	<b>155.4%</b>	<b>128.1%</b>
<b>Contingency @10% of Operating Expenses</b>						\$ 764,345	\$ 721,167	\$ 841,217
<b>Fund Balance Target @50% of Operating Expenses (prior yrs were 25%)</b>	\$ 867,980	\$ 896,976	\$ 1,037,001	\$ 1,116,401	\$ 1,351,878	\$ 3,814,723	\$ 3,727,709	\$ 4,206,086
<b>Reserve Surplus/(Shortfall)</b>	\$ 4,729,170	\$ 5,843,535	\$ 6,852,542	\$ 9,373,568	\$ 9,641,443	\$ 6,966,510	\$ 7,138,892	\$ 5,728,795



**GENERAL FUND  
REVENUES**

Acct#	Account Name	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024		FY 2025
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	BUDGET
Revenues									
Franchise Fees									
4010	Solid Waste	\$ 38,535	\$ 62,199	\$ 70,630	\$ 79,499	\$ 99,360	\$ 80,000	\$ 108,123	\$ 110,000
4020	Telephone	\$ 14,451	\$ 4,155	\$ 1,478	\$ 3,293	\$ 3,960	\$ 4,000	\$ 4,000	\$ 4,000
4030	Electric	\$ 131,993	\$ 137,177	\$ 127,407	\$ 131,239	\$ 139,060	\$ 140,000	\$ 140,000	\$ 142,000
4035	Tri County	\$ 30,838	\$ 33,608	\$ 38,021	\$ 48,743	\$ 109,515	\$ 54,000	\$ 147,507	\$ 147,507
4040	Gas	\$ 13,810	\$ 13,807	\$ 18,825	\$ 33,675	\$ 63,746	\$ 35,000	\$ 82,640	\$ 85,000
4050	Cable	\$ 5,464	\$ 10,082	\$ 11,295	\$ 22,107	\$ 14,579	\$ 18,000	\$ 18,000	\$ 18,000
4060	Tower Lease	\$ 23,805	\$ 23,805	\$ 28,764	\$ 25,056	\$ 22,774	\$ 28,500	\$ 28,500	\$ 28,500
Total Franchise		\$ 258,896	\$ 284,833	\$ 296,420	\$ 343,612	\$ 452,994	\$ 359,500	\$ 528,770	\$ 535,007
Taxes									
4100	Property Taxes Current	\$ 2,084,440	\$ 2,047,989	\$ 2,192,668	\$ 2,769,873	\$ 3,655,810	\$ 4,273,214	\$ 4,273,214	\$ 5,186,328
4110	Property Tax Grant	\$ (517,773)	\$ (446,868)	\$ (391,837)	\$ (453,924)	\$ (410,179)	\$ (519,368)	\$ (485,391)	\$ (602,169)
4111	City portion TIRZ			\$ (18,785)	\$ (92,792)	\$ (215,471)	\$ (260,007)	\$ (260,007)	\$ (292,474)
4200	Property Taxes Delinquent	\$ 55,491	\$ (55,889)	\$ (18,857)	\$ (119,113)	\$ 31,429	\$ 6,000	\$ 6,000	\$ 6,000
4300	Penalties & Interest	\$ 553	\$ 5,369	\$ 6,436	\$ 8,092	\$ 3,621	\$ 5,000	\$ 5,000	\$ 5,000
4600	Sales Tax	\$ 1,952,129	\$ 1,910,193	\$ 2,477,185	\$ 3,344,424	\$ 2,828,202	\$ 2,927,700	\$ 2,989,182	\$ 2,430,000
4450	Mix Beverage Sales	\$ 3,140	\$ 1,590	\$ 14,319	\$ 533	\$ 2,292	\$ 1,400	\$ 1,400	\$ 1,400
Total Taxes		\$ 3,577,980	\$ 3,462,384	\$ 4,261,129	\$ 5,457,093	\$ 5,895,704	\$ 6,433,939	\$ 6,529,398	\$ 6,734,085
Oil/Gas Lease/Royalty									
4150	Gas Royalties	\$ 25,077	\$ 17,288	\$ 24,796	\$ 38,318	\$ 22,183	\$ 20,000	\$ 15,000	\$ 15,000
Total Oil/Gas/Lease		\$ 25,077	\$ 17,288	\$ 24,796	\$ 38,318	\$ 22,183	\$ 20,000	\$ 15,000	\$ 15,000
Permits/ Licenses/Inspections									
4510	Permits	\$ 1,133,630	\$ 601,760	\$ 1,485,541	\$ 1,220,707	\$ 968,677	\$ 930,000	\$ 930,000	\$ 930,000
4511	Occupancy Permit	\$ 650	\$ 900	\$ 350	\$ 1,250	\$ 600	\$ 1,500	\$ 300	\$ 1,500
4512	Specific Use Permit	\$ 2,000	\$ 2,000	\$ 4,950	\$ 3,000		\$ 2,000	\$ -	\$ 2,000
4513	Sign Permit	\$ 1,870	\$ 1,200	\$ 425	\$ 1,700	\$ 1,040	\$ 900	\$ 1,500	\$ 1,500
4514	Swimming Pool Permit	\$ 6,777	\$ 8,700	\$ 21,163	\$ 46,751	\$ 49,309	\$ 21,000	\$ 40,000	\$ 40,000
4515	Miscellaneous Permits	\$ 52,046	\$ 17,283	\$ 34,990	\$ 119,549	\$ 95,619	\$ 97,000	\$ 91,000	\$ 91,000
4520	Plat Fees	\$ 21,982	\$ 50,091	\$ 50,647	\$ 15,070	\$ 18,523	\$ 25,000	\$ 2,000	\$ 5,000
4530	Zoning & Subdivision	\$ 7,390	\$ 14,625	\$ 8,555	\$ 18,740	\$ 203,162	\$ 8,000	\$ 13,000	\$ 13,000
4700	Inspections & Other	\$ 381,747	\$ 334,967	\$ 508,054	\$ 336,527	\$ 65	\$ 300,000	\$ 63,000	\$ 100,000
4710	Building Inspections	\$ 308,400	\$ 150	\$ 50	\$ 83,379	\$ -	\$ 3,000	\$ -	\$ 3,000
4720	Fire Inspections	\$ 30,225	\$ 4,610	\$ 17,152	\$ 8,741	\$ 16,240	\$ 6,000	\$ 13,000	\$ 13,000
4730	Miscellaneous Fees	\$ 3,573	\$ 338	\$ 400	\$ 300		\$ 1,500	\$ 200	\$ 400
4743	HVAC Registration	\$ 1,025	\$ 725	\$ 700	\$ 125		\$ 1,000	\$ 200	\$ 400
4744	Irrigator Registration	\$ 1,473	\$ 350	\$ 1,070	\$ 165	\$ 100	\$ 500	\$ 100	\$ 100
4750	Electrical Inspections	\$ 2,249	\$ 1,164	\$ 3,400	\$ 17,959	\$ 29,319	\$ 3,500	\$ 16,000	\$ 16,000
4760	Plumbing Inspections	\$ 2,511	\$ 1,626	\$ 2,260	\$ 5,484	\$ 4,990	\$ 2,000	\$ 2,000	\$ 2,000
4770	HVAC Inspections	\$ 7,313	\$ 150	\$ 810	\$ 1,285	\$ 600	\$ 2,000	\$ 2,000	\$ 2,000
4775	Gas Well/Pipeline Insp	\$ 118,000	\$ 115,000	\$ 5,000	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 65,000
4780	Plan Review	\$ 637,756	\$ 228,538	\$ 586,417	\$ 516,190	\$ 304,467	\$ 275,000	\$ 185,000	\$ 185,000
Total Permits/Licenses		\$ 2,720,617	\$ 1,384,177	\$ 2,731,934	\$ 2,396,922	\$ 1,692,711	\$ 1,744,900	\$ 1,424,300	\$ 1,470,900
Fines & Forfeitures									
4790	Court Fines	\$ 207,481	\$ 154,447	\$ 117,479	\$ 78,541	\$ 50,910	\$ 95,000	\$ 53,000	\$ 56,000
4791	Court Service Fee	\$ 10,909	\$ 11,855	\$ 5,885	\$ 3,486	\$ 2,244	\$ 8,000	\$ 2,950	\$ 2,950
4792	Warrant Fees	\$ 22,232	\$ 22,232	\$ 17,414	\$ 18,505	\$ 11,683	\$ 22,000	\$ 11,000	\$ 11,000
4793	Misc Court Fees	\$ 17,507	\$ 10,014	\$ 6,527	\$ 4,166	\$ 3,075	\$ 10,000	\$ 3,484	\$ 3,484
4795	Library Fees/Fines	\$ 8,673	\$ 4,085	\$ 3,823	\$ 3,874	\$ 3,781	\$ 5,000	\$ 5,000	\$ 5,000
Total Fines & Forfeitures		\$ 266,802	\$ 202,633	\$ 151,128	\$ 108,572	\$ 71,693	\$ 140,000	\$ 75,434	\$ 78,434
Charges for Services									
5920	Notary Fees	\$ 739	\$ 549	\$ 685	\$ 846	\$ 465	\$ 600	\$ 600	\$ 600
5930	Open Records Fees	\$ 89	\$ 18	\$ 61	\$ 87	\$ 68	\$ 100	\$ 100	\$ 100
		\$ 828	\$ 567	\$ 746	\$ 933	\$ 533	\$ 700	\$ 700	\$ 700
Miscellaneous									
4800	Community Room Rental	\$ 820	\$ 405	\$ -	\$ -		\$ 400	\$ 400	\$ 400
4900	Fire Department Rev	\$ 114,125	\$ 97,875	\$ 127,000	\$ 132,250	\$ 144,500	\$ 127,000	\$ 154,000	\$ 156,000
5600	Interest Income	\$ 97,913	\$ 57,414	\$ 11,203	\$ 65,812	\$ 336,991	\$ 46,000	\$ 388,158	\$ 388,158
5750	National Night Out	\$ 3,850	\$ 2,000	\$ 3,250	\$ 6,900	\$ 4,750	\$ 3,500	\$ 3,500	\$ 3,500
5950	Insurance Claim Settled	\$ 1,174	\$ -	\$ 44,710	\$ 16,978	\$ (1,000)	\$ -	\$ -	\$ -
5999	Miscellaneous Income	\$ 80,794	\$ 23,212	\$ 13,859	\$ 145,299	\$ 39,581	\$ 15,000	\$ 15,000	\$ 15,000
Total Miscellaneous		\$ 298,676	\$ 180,906	\$ 200,022	\$ 367,239	\$ 524,822	\$ 191,900	\$ 561,058	\$ 563,058
Transfers									
Type A		\$ 6,890	\$ 6,890	\$ 6,890	\$ 2,583,803	\$ 17,690	\$ 6,890	\$ 21,290	\$ 21,290
Type A Project 2025							\$ -	\$ -	
Type B		\$ 6,890	\$ 6,890	\$ 6,890	\$ 3,643,180	\$ 17,690	\$ 6,890	\$ 21,290	\$ 21,290
Type B Project 2025							\$ -	\$ -	
Total Transfers		\$ 13,780	\$ 13,780	\$ 13,780	\$ 6,226,983	\$ 35,380	\$ 13,780	\$ 42,580	\$ 42,580
TOTAL REVENUES		\$ 7,162,656	\$ 5,546,568	\$ 7,679,955	\$ 14,939,672	\$ 8,696,020	\$ 8,904,719	\$ 9,177,240	\$ 9,439,764



**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Administration**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
PERSONNEL SERVICES/BENEFITS						
Salaries	\$ 149,997	\$ 81,901	\$ 9,615	\$ 131,185	\$ 131,185	\$ 105,000
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	\$ 435	\$ 495	\$ -	\$ -	\$ -	\$ -
Car Allowance	\$ 6,000	\$ 2,750	\$ -	\$ -	\$ -	\$ -
Medicare	\$ 2,264	\$ 1,230	\$ -	\$ 1,160	\$ 1,160	\$ 1,160
Disability Insurance	\$ 868	\$ 381	\$ -	\$ 847	\$ 847	\$ 847
Long Term Care	\$ 259	\$ 112	\$ -	\$ 169	\$ 169	\$ 169
TMRS	\$ 13,968	\$ 7,992	\$ -	\$ 7,570	\$ 7,570	\$ 6,988
Employee Insurance	\$ 13,478	\$ 6,002	\$ -	\$ 16,494	\$ 13,772	\$ 14,455
Life Insurance	\$ 1,161	\$ 1,161	\$ -	\$ -	\$ -	\$ -
Worker's Comp	\$ 3,029	\$ 3,193	\$ 2,818	\$ 3,600	\$ 3,600	\$ 3,600
Subtotal	\$ 191,459	\$ 105,217	\$ 12,433	\$ 161,025	\$ 158,303	\$ 132,219
OPERATIONS & MAINTENANCE						
Office Supply	\$ 2,412	\$ 2,367	\$ 3,936	\$ 2,500	\$ 2,500	\$ 2,500
Computer Software	\$ -	\$ -	\$ -	\$ 210	\$ 210	\$ 210
Postage	\$ -	\$ 9	\$ 134	\$ 150	\$ 150	\$ 150
Com Room R & M	\$ 96	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditure	\$ -	\$ 6,213,203	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 2,508	\$ 6,215,579	\$ 4,070	\$ 2,860	\$ 2,860	\$ 2,860
PROFESSIONAL SERVICES/CHARGES						
Legal	\$ 89,939	\$ 112,870	\$ 116,620	\$ 100,000	\$ 100,000	\$ 120,000
Advertising/ Promotions	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ 500
Misc & Contingency	\$ -	\$ -	\$ 138,218	\$ -	\$ -	
Economic Development	\$ 72,582	\$ 54,427	\$ 39,863	\$ 43,200	\$ 43,200	\$ 43,200
Subtotal	\$ 162,521	\$ 167,297	\$ 295,101	\$ 143,200	\$ 143,200	\$ 163,700
DUES/SUBSCRIPTIONS/TRAINING						
Misc Admin Expenses/ Travel	\$ -	\$ 2,417	\$ 6,815	\$ 5,500	\$ 5,500	\$ 6,000
Training	\$ 1,292	\$ 1,995	\$ 809	\$ -	\$ -	\$ -
Mayor/Council/Board Train	\$ -	\$ -	\$ -	\$ 13,850	\$ 13,850	\$ 14,850
Subscriptions	\$ -	\$ -	\$ -	\$ 15	\$ 15	\$ 15
Memberships	\$ 1,312	\$ 610	\$ 150	\$ -	\$ -	\$ -
Subtotal	\$ 2,604	\$ 5,022	\$ 7,774	\$ 19,365	\$ 19,365	\$ 20,865
INSURANCE						
Liability Insurance	\$ 14,644	\$ 18,341	\$ 17,794	\$ 20,000	\$ 20,000	\$ 20,000
Property Insurance	\$ 3,969	\$ 4,270	\$ 4,895	\$ 6,000	\$ 6,000	\$ 6,000
Subtotal	\$ 18,613	\$ 22,611	\$ 22,689	\$ 26,000	\$ 26,000	\$ 26,000
UTILITIES						
Telephone	\$ 584	\$ 331	\$ -	\$ 600	\$ 600	\$ 600
Internet Connection				\$ -	\$ -	\$ -
Subtotal	\$ 584	\$ 331	\$ -	\$ 600	\$ 600	\$ 600
Total Administration	\$ 378,289	\$ 6,516,057	\$ 342,067	\$ 353,050	\$ 350,328	\$ 346,244





**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6010-01-00	Salary	\$ 81,901	\$ 9,615	\$ 131,185

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Executive Assistant	\$ 80,000	\$ 80,000
Mayor stipend	\$ 25,000	\$ 25,000
Department Head Merit Raises (GF portion) (2024-2025 budgeted in department)	\$ 26,185	
<b>TOTAL</b>	<b>\$ 131,185</b>	<b>\$ 105,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6090-01-00	Overtime	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6095-01-00	Longevity	\$ 495	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6093-01-00	Car Allowance	\$ 2,750	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6130-01-00	Medicare	\$ 1,231	\$ -	\$ 1,160

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 1,160	\$ 1,160
<b>TOTAL</b>	\$ 1,160	\$ 1,160

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6160-01-00	Disability Insurance	\$ 381	\$ -	\$ 847

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Average	\$ 847	\$ 847
<b>TOTAL</b>	\$ 847	\$ 847

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6165-01-00	Long Term Care	\$ 112	\$ -	\$ 169

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Average	\$ 169	\$ 169
<b>TOTAL</b>	<b>\$ 169</b>	<b>\$ 169</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6220-01-00	Retirement	\$ 7,992	\$ -	\$ 7,570

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2024/2025 - Rate Oct - Dec 2024 -8.58%; Jan - Sept 2025 8.77%	\$ -	\$ 6,988
FY 2023/2024 - Rate Oct - Dec 2023 -8.63%; Jan - Sept 2024 8.58%	\$ 7,570	\$ -
<b>TOTAL</b>	<b>\$ 7,570</b>	<b>\$ 6,988</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6310-01-00	Employee Insurance	\$ 6,002	\$ -	\$ 16,494

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
FY 2023-2024 per month Employees		
Health \$ 1,099.32 1	\$ 13,192	
Dental 32.58 1	\$ 391	
Vision 7.24 1	\$ 87	
Freshbenie: 8.50 1	\$ 102	
FY 2024-2025 per month Employees		
Health \$ 1,154.28 1		\$ 13,851
Dental 34.22 1		\$ 411
Vision 7.60 1		\$ 91
Freshbenie: 8.50 1		\$ 102
<b>TOTAL</b>	<b>\$ 13,772</b>	<b>\$ 14,455</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6350-01-00	Life Insurance	\$ 1,161	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6340-01-00	Worker's Comp	\$ 3,193	\$ 2,818	\$ 3,600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on rates TML	\$ 3,600	\$ 3,600
<b>TOTAL</b>	\$ 3,600	\$ 3,600

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8100-01-00	Office Supply	\$ 2,367	\$ 3,936	\$ 2,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
General office supply; folders, paper, for all general fund administrative	\$ 1,800	\$ 1,800
Water	\$ 700	\$ 700
<b>TOTAL</b>	\$ 2,500	\$ 2,500

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Administration

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8411-01-00	Computer Software	\$ -	\$ -	\$ 210

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Software licensing for MS Office 365	\$ 210	\$ 210
TOTAL	\$ 210	\$ 210

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8200-01-00	Postage	\$ 9	\$ 134	\$ 150

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 150	\$ 150
TOTAL	\$ 150	\$ 150

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7100-01-00	Legal	\$ 112,870	\$ 116,620	\$ 100,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fees to Legal Firm	\$ 100,000	\$ 120,000
TOTAL	\$ 100,000	\$ 120,000

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7520-01-00	Misc Admin Expense	\$ 2,417	\$ 6,815	\$ 5,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Miscellaneous Expenses Travel for Exec Assistant, Mayor Training Mileage, Airfare, Hotels	\$ 5,500	\$ 6,000
<b>TOTAL</b>	<b>\$ 5,500</b>	<b>\$ 6,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8521-01-00	Mayor/Council/Boards/Outreach/Trainir	\$ 278	\$ -	\$ 13,850

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
<b>Moved here from City Secretary</b>		
Northeast Leadership Forum	\$ 150	\$ 150
Northeast Tarrant Transportation Summit	\$ 500	\$ 500
TML Region 8 Quarterly Meetings \$60 x 6 x 4	\$ 500	\$ 500
Lonestar Legislative Update 5 @ \$55	\$ 275	\$ 275
TML Conference	\$ 350	\$ 350
North Texas Commission	\$ 300	\$ 300
Budget Workshop Meals / Water	\$ 525	\$ 525
Training: Local Government Code, Sales Tax, Public Info Act	\$ 7,500	\$ 7,500
Local Government Code Books		
NCTCOG Planning & Other Board Trainings (NCTCOG, etc)	\$ 1,500	\$ 1,500
Name Plates / Water	\$ 250	\$ 250
Community Education and Outreach	\$ 2,000	\$ 3,000
<b>TOTAL</b>	<b>\$ 13,850</b>	<b>\$ 14,850</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8530-01-00	Subscriptions	\$ -	\$ -	\$ 15

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Books & Publications( ICMA publication \$120) Texas Municipal League	\$ 15	\$ 15
<b>TOTAL</b>	<b>\$ 15</b>	<b>\$ 15</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8540-01-00	Memberships	\$ 610	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
TMCA Membership	\$ -	
ICMA Membership	\$ -	
North Texas Commission	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6320-01-00	Liability Insurance	\$ 18,341	\$ 17,794	\$ 20,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
TML Risk Pool	\$ 20,000	20,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6330-01-00	Property Insurance	\$ 4,270	\$ 4,895	\$ 6,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
TML Risk Pool	\$ 6,000	\$ 6,000
<b>TOTAL</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6430-01-00	Telephone	\$ 331	\$ -	\$ 600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Cell Phone	\$ 600	\$ 600
<b>TOTAL</b>	<b>\$ 600</b>	<b>\$ 600</b>



**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8526-01-00	Advertising/ Promotion	\$ -	\$ 400	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ -	\$ 500
<b>TOTAL</b>	\$ -	\$ 500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9000-01-00	Miscellaneous & Contingency	\$ -	\$ 138,218	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Miscellaneous items, auditor adjustments, etc.	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6099-01-00	Economic Development	\$ 54,427	\$ 39,863	\$ 43,200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Employee Expenses	\$ -	\$ -
Contracted Services	\$ 43,200	\$ 43,200
The separate department for Economic Development has been discontinued and expenses are now recorded here		
<b>TOTAL</b>	\$ 43,200	\$ 43,200



**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
City Secretary/HR**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL SERVICES/BENEFITS						
Supervision Salaries	\$ 97,840	\$ 73,315	\$ 60,390	\$ 100,000	\$ 50,022	\$ 100,000
Clerical Salaries	\$ 12,708	\$ -	\$ -	\$ -	\$ -	\$ -
Longevity	\$ 485	\$ -	\$ 60	\$ -	\$ -	\$ -
Cell Phone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Medicare	\$ 1,097	\$ 1,008	\$ 877	\$ 1,450	\$ 1,450	\$ 1,450
Social Security	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disability Insurance	\$ 579	\$ 417	\$ 481	\$ 847	\$ 847	\$ 847
Long Term Care	\$ 104	\$ 163	\$ 121	\$ 187	\$ 187	\$ 187
TMRS	\$ 7,559	\$ 6,706	\$ 5,435	\$ 9,462	\$ 9,462	\$ 8,735
Employee Insurance	\$ 7,197	\$ 15,044	\$ 14,287	\$ 16,494	\$ 13,772	\$ 14,455
Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Worker's Comp	\$ -	\$ -	\$ -	\$ 348	\$ 348	\$ 410
Subtotal	\$ 127,569	\$ 96,653	\$ 81,651	\$ 128,788	\$ 76,088	\$ 126,084
OPERATIONS & MAINTENANCE						
Background Checks	\$ 394	\$ 957	\$ 783	\$ 700	\$ 700	\$ 950
Legal Notices	\$ 15,225	\$ 4,685	\$ 6,313	\$ 7,500	\$ 7,500	\$ 7,950
Election Expense	\$ 6,840	\$ 7,002	\$ 7,662	\$ 11,350	\$ 11,350	\$ 19,850
Office Supply	\$ 773	\$ 1,020	\$ 610	\$ 1,000	\$ 1,500	\$ 1,500
Records Retention	\$ 3,768	\$ 3,772	\$ 4,496	\$ 5,638	\$ 5,638	\$ 6,200
Codification of Ordinances	\$ 1,135	\$ 2,405	\$ 7,273	\$ 21,295	\$ 21,295	\$ 17,295
Computer Software	\$ 3,989	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ 65	\$ 15	\$ 61	\$ 250	\$ 250	\$ 250
County Clerk Filing Fees	\$ 4,275	\$ 2,500	\$ (216)	\$ 2,500	\$ 2,500	\$ 2,500
Subtotal	\$ 36,464	\$ 22,356	\$ 26,982	\$ 50,233	\$ 50,733	\$ 56,495
DUES/SUBSCRIPTIONS/TRAINING						
Travel	\$ -	\$ 112	\$ 20	\$ 1,500	\$ 1,500	\$ 1,500
Training	\$ 704	\$ 599	\$ 465	\$ 900	\$ 900	\$ 1,250
Subscriptions	\$ 45	\$ 409	\$ 115	\$ 375	\$ 375	\$ 525
Memberships	\$ 260	\$ 168	\$ 315	\$ 415	\$ 415	\$ 385
Subtotal	\$ 1,009	\$ 1,288	\$ 915	\$ 3,190	\$ 3,190	\$ 3,660
MAYOR/COUNCIL/BOARDS						
M/CC Outreach/Training	\$ 3,981	\$ 2,095	\$ 1,394	\$ -	\$ -	\$ -
Board & Comm Training	\$ 1,307	\$ 1,219	\$ 381	\$ -	\$ -	\$ -
Subtotal	\$ 5,288	\$ 3,314	\$ 1,775	\$ -	\$ -	\$ -
UTILITIES						
Telephone	\$ 465	\$ 1,170	\$ 1,307	\$ 1,343	\$ 1,343	\$ 1,343
Subtotal	\$ 465	\$ 1,170	\$ 1,307	\$ 1,343	\$ 1,343	\$ 1,343
Total City Secretary	\$ 170,795	\$ 124,781	\$ 112,630	\$ 183,554	\$ 131,354	\$ 187,582



**Fund**  
**General**

**City of Haslet**  
**Line Item Detail**  
**FY 2024 - 2025**

**Department**  
**City Secretary/HR**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6010-02-00	Supervision Salary	\$ 73,315	\$ 60,390	\$ 100,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
City Secretary	\$ 50,022	\$ 100,000
TOTAL	\$ 50,022	\$ 100,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6020-02-00	Clerical Salaries	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6095-02-00	Longevity	\$ -	\$ 60	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650 City Secretary	\$ -	\$ -
TOTAL	\$ -	\$ -

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024 - 2025

Department  
City Secretary/HR

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6130-02-00	Medicare	\$ 1,008	\$ 877	\$ 1,450

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 1,450	\$ 1,450
TOTAL	\$ 1,450	\$ 1,450

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6150-02-00	Social Security	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ -	\$ -
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6160-02-00	Disability Insurance	\$ 417	\$ 481	\$ 847

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimate	\$ 847	\$ 847
TOTAL	\$ 847	\$ 847

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024 - 2025**

**Department  
City Secretary/HR**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-6165-02-00	Long Term Care	\$ 163	\$ 121	\$ 187

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated	\$ 187	\$ 187
<b>TOTAL</b>	<b>\$ 187</b>	<b>\$ 187</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-6220-02-00	T.M.R.S.	\$ 6,706	\$ 5,435	\$ 9,462

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2024/2025 - Rate Oct - Dec 2024 8.58%; Jan - Sept 2025 8.77%		\$ 8,735
FY 2022/2024 - Rate Oct - Dec 2023 8.63%; Jan - Sept 2024 8.58%	\$ 9,462	\$ -
<b>TOTAL</b>	<b>\$ 9,462</b>	<b>\$ 8,735</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-6310-02-00	Employee Insurance	\$ 15,044	\$ 14,287	\$ 16,494

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
FY 2022-2023 per month Employees Employee Breakdown		
Health \$1,154.28 1 City Secretary 100%		\$ 13,851
Dental \$34.22 1		\$ 411
Vision \$7.60 1		\$ 91
Freshbenie \$8.50 1		\$ 102
FY 2023-2024 per month Employees Employee Breakdown		
Health \$1,099.32 1 City Secretary 100%	\$ 13,192	
Dental \$32.58 1	\$ 391	
Vision \$7.24 1	\$ 87	
Freshbenie \$8.50 1	\$ 102	
<b>TOTAL</b>	<b>\$ 13,772</b>	<b>\$ 14,455</b>

**Fund**  
**General**

**City of Haslet**  
**Line Item Detail**  
**FY 2024 - 2025**

**Department**  
**City Secretary/HR**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6350-02-00	Life Insurance	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
combined with disability	\$ -	\$ -
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6340-02-00	Workers Compensation	\$ -	\$ -	\$ 348

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on current TML rates	\$ 348	\$ 410
TOTAL	\$ 348	\$ 410

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9940-02-00	Background Checks	\$ 957	\$ 783	\$ 700

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Employee background check (currently \$35-54)	\$ 600	\$ 800
New Board & Commission Member background checks (currently \$12)	\$ 100	\$ 150
TOTAL	\$ 700	\$ 950



**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024 - 2025**

**Department  
City Secretary/HR**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-7110-02-00	Legal Notices	\$ 4,689	\$ 6,313	\$ 7,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
FW Star-Telegram/Alliance Regional Newspaper		
Ordinance Captions	2,250	2,250
Public Hearing Notices	1,800	1,800
Tax Rates, Debt Obligation Notice vote on Tax Rate	2,050	2,500
RFP/RFQ Advertising	1,400	1,400
<b>TOTAL</b>	<b>\$ 7,500</b>	<b>\$ 7,950</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-7150-02-00	Election Expense	\$ 7,002	\$ 7,662	\$ 11,350

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Tarrant County Elections Administration - Annual May Election	\$ 8,500	\$ 8,500
Election Legal Notices	\$ 2,250	\$ 2,250
Translation Services for notices & ballots in English to Spanish & Vietnamese	\$ 600	\$ 600
Special Election November for Bond Issue		\$ 8,500
<b>TOTAL</b>	<b>\$ 11,350</b>	<b>\$ 19,850</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8100-02-00	Office Supply	\$ 1,020	\$ 610	\$ 1,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
General office supply; folders, paper, for all general fund administrative including printer cartridges for desk printers	\$ 1,500	\$ 1,500
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024 - 2025**

**Department  
City Secretary/HR**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8120-02-00	Records Retention	\$ 3,772	\$ 4,496	\$ 5,638

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
SafeSite-Storage of archived documents according to retention schedule includes pickup, storage, record request/dropoff	\$ 1,250	\$ 1,600
Destruction of Scheduled Records as allowed by Local Gov't Code	\$ 100	\$ 100
Maintain stock of storage boxes for retaining records according to schedule	\$ 100	\$ 100
	\$ -	
Social Media Archival- Archival Social	\$ 4,188	\$ 4,400
<b>TOTAL</b>	<b>\$ 5,638</b>	<b>\$ 6,200</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8125-02-00	Codification of Ordinances	\$ 2,405	\$ 7,273	\$ 21,295

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
General Code - Hosting of Code of Ordinances Online	\$ 1,195	\$ 1,195
General Code - Maximum of Four Supplements to Code of Ordinances (varies according to number of pages in supplement)	\$ 7,100	\$ 7,100
Re-codification of ordinances	\$ 13,000	\$ 9,000
<b>TOTAL</b>	<b>\$ 21,295</b>	<b>\$ 17,295</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8200-02-00	Postage	\$ 15	\$ 61	\$ 250

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Certified Mail	\$ 100	\$ 100
Letters	\$ 150	\$ 150
<b>TOTAL</b>	<b>\$ 250</b>	<b>\$ 250</b>

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024 - 2025

Department  
City Secretary/HR

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9510-02-00	County Clerk Filing Fees	\$ 2,500	\$ 216	\$ 2,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Recording of plats, re-plats; final plats, easements, liens, etc. with County Estimate fluctuates according to rate of development, etc.	\$ 2,500	\$ 2,500
TOTAL	\$ 2,500	\$ 2,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7520-02-00	Travel	\$ 112	\$ 20	\$ 1,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
TMCCP Seminars		
Airfare or mileage	\$ 500	\$ 500
Hotel (2 seminars at 2/3 nights each)	\$ 1,000	\$ 1,000
Meals	\$ -	
TOTAL	\$ 1,500	\$ 1,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8510-02-00	Training	\$ 599	\$ 465	\$ 900

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
NTMCA monthly luncheons, \$25 per lunch (10/year)	\$ 250	\$ 250
Training Seminars	\$ 650	\$ 1,000
Recertification Fee		
Graduation Fee		
IIMC CMC Certification Fee		
TOTAL	\$ 900	\$ 1,250

**Fund**  
**General**

**City of Haslet**  
**Line Item Detail**  
**FY 2024 - 2025**

**Department**  
**City Secretary/HR**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8530-02-00	Subscriptions	\$ 409	\$ 115	\$ 375

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Updates to Municipal Clerk Manuals	\$ 125	\$ 125
TX Government Code Pamphlet	\$ -	
TX State Directory Press	\$ -	
Labor Law State & Federal Post Update	\$ 100	\$ 100
Fort Worth Star Telegram - Annual Digital Subscription - includes 5 devices	\$ 150	\$ 150
Notary		\$ 150
TOTAL	\$ 375	\$ 525

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8540-02-00	Memberships	\$ 168	\$ 315	\$ 415

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
North Texas Municipal Clerks Association	\$ 50	\$ 20
Texas Municipal Clerks Association	\$ 100	\$ 100
TMHRA-HR	\$ 80	\$ 80
	\$ -	
International Institute of Municipal Clerks	\$ 185	\$ 185
TOTAL	\$ 415	\$ 385

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8521-02-00	Mayor/Council/Boards/Outreach/Training	\$ 2,095	\$ 1,394	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Moved To Administration		
Northeast Leadership Forum		
Chamber Luncheons		
Northeast Tarrant Transportation Summit		
TML Region 8 Quarterly Meetings \$60 x 6 x 4		
Lonestar Legislative Update 5 @ \$55		
Training		
North Texas Commission		
Budget Workshop Meals / Water		
TOTAL	\$ -	\$ -

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024 - 2025

Department  
City Secretary/HR

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8525-02-00	Board & Commission Training/Supplies	\$ 1,219	\$ 381	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Training: Local Government Code, Sales Tax, Public Info Act Local Government Code Books NCTCOG Planning & Other Board Trainings (NCTCOG, etc) Name Plates / Water  All moved to Administration		
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6430-02-00	Telephone	\$ 1,170	\$ 1,307	\$ 1,343

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
City-Issued Cell Phone-City Secretary	\$ 528	\$ 528
City-Issued Cell Phone-Mayor and council members	\$ 815	\$ 815
TOTAL	\$ 1,343	\$ 1,343



Fund  
GeneralCity of Haslet  
Summary  
FY 2024 - 2025Department  
Fire

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025 BUDGET	
				CURRENT BUDGET	PROJECTED YEAR END		
PERSONNEL SERVICES/BENEFITS							
Supervision Salaries	\$ 99,642	\$ 106,672	\$ 113,679	\$ 113,680	\$ 119,364	\$ 124,138	
Operational Salaries	\$ 181,003	\$ 247,136	\$ 493,995	\$ 809,669	\$ 770,304	\$ 809,255	
Overtime	\$ 4,606	\$ 7,151	\$ 26,775	\$ 26,000	\$ 65,365	\$ 86,694	
Longevity	\$ 1,115	\$ 1,375	\$ 1,650	\$ 1,890	\$ 2,070	\$ 2,645	
Medicare	\$ 5,290	\$ 6,165	\$ 10,382	\$ 10,775	\$ 10,775	\$ 13,593	
Social Security	\$ 2,224	\$ 4,051	\$ 4,905	\$ 4,000	\$ 4,000	\$ 5,000	
Disability	\$ 2,707	\$ 3,069	\$ 4,814	\$ 6,162	\$ 6,162	\$ 7,536	
Long Term Ins.	\$ 681	\$ 868	\$ 1,177	\$ 1,489	\$ 1,489	\$ 1,750	
T.M.R.S	\$ 26,028	\$ 33,898	\$ 55,786	\$ 132,655	\$ 132,655	\$ 81,889	
Certification Pay	\$ -	\$ 1,050	\$ 6,750	\$ 36,000	\$ 33,600	\$ 36,000	
Health & Wellness	\$ -	\$ -	\$ -	\$ 9,900	\$ 9,900	\$ 10,600	
Employee Insurance	\$ 47,376	\$ 57,965	\$ 118,214	\$ 181,431	\$ 181,431	\$ 202,373	
Life Insurance	\$ 23,545	\$ 22,440	\$ 20,351	\$ 20,250	\$ 20,250	\$ 20,250	
Cell Phone Allowance	\$ 720	\$ 675	\$ 1,427	\$ 1,800	\$ 1,800	\$ 2,010	
Fire Personnel Stipend	\$ 61,410	\$ 55,970	\$ 66,210	\$ 75,700	\$ 75,000	\$ 75,700	
Fire Pay Per Run	\$ 14,120	\$ 8,585	\$ 10,160	\$ -	\$ -	\$ -	
Worker's Comp	\$ 16,731	\$ 35,347	\$ 31,976	\$ 32,000	\$ 32,000	\$ 32,000	
Background Checks	\$ 679	\$ 621	\$ 391	\$ 500	\$ 710	\$ 500	
Subtotal	\$ 487,877	\$ 593,038	\$ 968,642	\$ 1,463,901	\$ 1,466,875	\$ 1,511,933	
OPERATIONS & MAINTENANCE							
Firefighters Appreciation	\$ 1,245	\$ 2,336	\$ 2,291	\$ 1,250	\$ 1,350	\$ 1,500	
Fuel & Lube	\$ 13,404	\$ 22,966	\$ 25,293	\$ 27,000	\$ 25,600	\$ 27,000	
Truck Repairs	\$ 31,370	\$ 36,555	\$ 59,795	\$ 47,150	\$ 53,615	\$ 52,650	
HAZMAT	\$ 1,185	\$ -	\$ 1,905	\$ 950	\$ 950	\$ 2,450	
Fire Prevention	\$ 2,895	\$ 2,715	\$ 2,745	\$ 3,000	\$ 2,000	\$ 3,000	
Office Supply	\$ 583	\$ 796	\$ 1,074	\$ 1,500	\$ 1,500	\$ 1,800	
Fire Hall Supplies	\$ 2,716	\$ 3,515	\$ 4,611	\$ 4,350	\$ 4,350	\$ 5,550	
Postage	\$ 35	\$ 359	\$ 45	\$ 100	\$ 50	\$ 100	
Computer	\$ 3,269	\$ 881	\$ 2,287	\$ 1,750	\$ 1,750	\$ -	
FH Equip & Repair	\$ 15,509	\$ 20,537	\$ 21,003	\$ 11,420	\$ 8,920	\$ 11,420	
Landscaping	\$ 461	\$ 471	\$ 1,301	\$ 500	\$ 500	\$ 500	
Equip Repair & Maint.	\$ 8,316	\$ 8,463	\$ 13,288	\$ 12,500	\$ 16,000	\$ 13,500	
Minor Equipment Acquisition	\$ 10,166	\$ 4,762	\$ 8,647	\$ 10,410	\$ 10,010	\$ 30,850	
Uniforms	\$ 21,870	\$ 36,222	\$ 60,259	\$ 47,700	\$ 47,700	\$ 43,400	
Operation/Maint Contract			\$ 78,713	\$ 43,563	\$ 40,763	\$ 40,546	
Subtotal	\$ 113,024	\$ 140,578	\$ 283,257	\$ 213,143	\$ 215,058	\$ 234,266	
PROFESSIONAL SERVICES/CHARGES							
Mapping	\$ -		\$ 6,089	\$ 500	\$ 500	\$ -	
Dispatch	\$ 33,287	\$ 52,854	\$ 29,301	\$ 49,714	\$ 49,714	\$ 48,214	
Subtotal	\$ 33,287	\$ 52,854	\$ 35,390	\$ 50,214	\$ 50,214	\$ 48,214	
DUES/SUBSCRIPTIONS/TRAINING							
Travel	\$ 8,739	\$ 3,357	\$ 3,114	\$ 4,050	\$ 3,500	\$ 4,050	
Subscriptions	\$ (1,281)	\$ 76,707	\$ 4,825	\$ 4,020	\$ 2,720	\$ 2,720	
Memberships	\$ 23,943	\$ 960	\$ 1,888	\$ 4,545	\$ 4,545	\$ 4,655	
Education	\$ 6,736	\$ 13,609	\$ 15,818	\$ 16,320	\$ 16,320	\$ 16,600	
Subtotal	\$ 38,137	\$ 94,633	\$ 25,645	\$ 28,935	\$ 27,085	\$ 28,025	

**Fund  
General**

**City of Haslet  
Summary  
FY 2024 - 2025**

**Department  
Fire**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025 BUDGET
				CURRENT BUDGET	PROJECTED YEAR END	
<b>INSURANCE</b>						
Liability Insurance	\$ 5,961	\$ 5,488	\$ 5,820	\$ 5,800	\$ 5,800	\$ 6,400
Property Insurance	\$ 3,719	\$ 4,011	\$ 4,598	\$ 4,500	\$ 4,500	\$ 5,000
<b>Subtotal</b>	<b>\$ 9,680</b>	<b>\$ 9,499</b>	<b>\$ 10,418</b>	<b>\$ 10,300</b>	<b>\$ 10,300</b>	<b>\$ 11,400</b>
<b>UTILITIES</b>						
Electricity	\$ 11,457	\$ 15,738	\$ 18,213	\$ 12,000	\$ 17,308	\$ 20,000
Gas	\$ 1,892	\$ 2,098	\$ 2,167	\$ 2,500	\$ 2,055	\$ 2,500
Telephone			\$ 136	\$ -	\$ -	\$ -
Internet Connection	\$ 1,046	\$ 628		\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 14,395</b>	<b>\$ 18,464</b>	<b>\$ 20,516</b>	<b>\$ 14,500</b>	<b>\$ 19,363</b>	<b>\$ 22,500</b>
<b>EMERGENCY MANAGEMENT</b>						
Operational Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000
Contingency		\$ (19,330)		\$ 15,000	\$ -	\$ 15,000
Office Supply	\$ 213	\$ 250	\$ 569	\$ 250	\$ 250	\$ 250
Postage				\$ 500	\$ -	\$ 500
Equipment Repair/Maint		\$ 2,368		\$ 1,000	\$ 1,000	\$ 1,000
Mapping				\$ 150	\$ -	
Travel				\$ 1,050	\$ -	\$ 1,050
Subscriptions			\$ 1,078	\$ -	\$ -	\$ -
Memberships	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Education	\$ (387)			\$ 750	\$ 750	\$ 750
EM Equipment	\$ 179		\$ 840	\$ 500	\$ 500	\$ 500
<b>Subtotal</b>	<b>\$ 1,005</b>	<b>\$ (15,712)</b>	<b>\$ 3,487</b>	<b>\$ 20,200</b>	<b>\$ 3,500</b>	<b>\$ 32,050</b>
<b>EMERGENCY MEDICAL SERVICES</b>						
City of Ft. Worth EMS Contract	0	0	0	15,000	15,000	40,000
EMS Supplies & Equipment	\$ 8,261	\$ 3,612	\$ 4,838	\$ 5,200	\$ 8,000	\$ 10,400
	<b>\$ 8,261</b>	<b>\$ 3,612</b>	<b>\$ 4,838</b>	<b>\$ 20,200</b>	<b>\$ 23,000</b>	<b>\$ 50,400</b>
<b>Total Fire</b>	<b>\$ 705,666</b>	<b>\$ 896,966</b>	<b>\$ 1,352,193</b>	<b>\$ 1,821,393</b>	<b>\$ 1,815,395</b>	<b>\$ 1,938,788</b>



<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6010-03-00	Supervision Salaries	\$ 106,672	113,679	\$ 113,680

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fire Chief	\$ 119,364	\$ 124,138
TOTAL	\$ 119,364	\$ 124,138

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6060-03-00	Operational Salaries	\$ 247,136	\$ 493,996	\$ 809,669

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Division Chief/Fire Marshal	\$ 83,000	\$ 89,773
Fire Shift Personnel	\$ 687,304	\$ 719,482
	-	-
TOTAL	\$ 770,304	\$ 809,255

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6090-03-00	Overtime	\$ 7,151	\$ 26,775	\$ 26,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Training, late calls, special events, inspections and weather 72 hours / FTE	\$ 26,000	\$ 30,000
FLSA OT for shift personnel 164 / FTE (moved from Operational Salaries)	\$ 39,365	\$ 56,694
TOTAL	\$ 65,365	\$ 86,694

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6095-03-00	Longevity	\$ 1,375	\$ 1,650	\$ 1,890

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have completed at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650		
	\$ 2,070	\$ 2,645
	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,070</b>	<b>\$ 2,645</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6130-03-00	Medicare - City	\$ 6,165	\$ 10,382	\$ 10,775

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45% - Assessed on any for of pay/income to employee	\$ 10,775	\$ 13,593
	\$ -	
<b>TOTAL</b>	<b>\$ 10,775</b>	<b>\$ 13,593</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6150-03-00	Social Security	\$ 4,051	\$ 4,905	\$ 4,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Paid on Volunteer Firefighter Run Pay, Stipend	\$ 4,000	\$ 5,000
	\$ -	
<b>TOTAL</b>	<b>\$ 4,000</b>	<b>\$ 5,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6160-03-00	Disability Insurance	\$ 3,069	\$ 4,814	\$ 6,162

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
estimated	\$ 6,162 \$ -	\$ 7,536
TOTAL	\$ 6,162	\$ 7,536

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6165-03-00	Long Term Care	\$ 869	\$ 1,177	\$ 1,489

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
For all paid Fire positions estimated	\$ 1,489	\$ 1,750
TOTAL	\$ 1,489	\$ 1,750

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6220-03-00	T.M.R.S	\$ 33,898	\$ 55,786	\$ 132,655

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year		
FY 2023-2024 - Rate Oct - Dec 2023 -8.63%; Jan - Sept 2024 - 8.58%	\$ 132,655	
FY 2024-2025 - Rate Oct - Dec 2024 -8.58%; Jan - Sept 2025 - 8.77%		\$ 81,889
TOTAL	\$ 132,655	\$ 81,889

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6310-03-00	Employee Insurance	\$ 57,965	\$ 118,214	\$ 181,431

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
FY 2023-2024	per month	Employees	Employee Breakdown		
	Health	\$1,316.18	11	All Paid Fire positions	
	Dental	\$41.84	11		
	Vision	\$7.96	11		
	Freshbenies	\$8.50	11		
FY 2024-2025	per month	Employees	Employee Breakdown		
	Health	\$1,154.28	14	All Paid Fire positions	
	Dental	\$34.22	14		
	Vision	\$7.60	14		
	Freshbenies	\$8.50	14		
TOTAL				\$ 181,431	\$ 202,373

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6343-03-00	Certification Pay	\$ 1,050	\$ 6,750	\$ 36,000

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
Paramedic - \$500/mo - (Advanced Life Support first responder)				\$ 30,000	\$ 30,000
Hazardous Materials Technician - \$50/mo (2 personnel qualify)				\$ 1,800	\$ 2,400
Technical Rescue - \$50/mo (2 personnel qualify)				\$ 1,800	\$ 3,600
TOTAL				\$ 33,600	\$ 36,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6345-03-00	Health & Wellness	\$ -	\$ -	\$ 9,900

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
To provide for FF physicals and other health or wellness testing as necessary \$650 / FF x 14				\$ 8,400	\$ 9,100
Gym membership available for use by all fire personnel with a limit of 5 at a time (\$25/mo x 5 memberships =\$1,500/year)				\$ 1,500	\$ 1,500
TOTAL				\$ 9,900	\$ 10,600

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6350-03-00	Life Insurance - City	\$ 22,440	\$ 20,351	\$ 20,250

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides life insurance as a benefit for Volunteer Fire Fighters through Volunteer Fire Insurance and Accident Insurance through Colonial Life		
Credit received for Volunteer Fire Insurance	\$ (4,250)	\$ (4,250)
Volunteer Fire Insurance (This is what we have paid YTD to VF)	\$ 12,500	\$ 12,500
Employee Life Insurance - (Life portion now included in disability)	\$ -	\$ -
Colonial Life-\$26.51/mo./FF avg. \$1,000/mo.	\$ 12,000	\$ 12,000
<b>TOTAL</b>	<b>\$ 20,250</b>	<b>\$ 20,250</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6097-03-00	Cell Phone Allowance	\$ 675	\$ 1,427	\$ 1,800

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
\$30/mo. Allowance -Fire Chief	\$ 360	\$ 360
\$35/mo. duty officer, fire marshall, 2 ems ipads	\$ 1,440	\$ 1,650
<b>TOTAL</b>	<b>\$ 1,800</b>	<b>\$ 2,010</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7145-03-00	Fire Personnel Stipend	\$ 55,970	\$ 66,210	\$75,700

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
<b>Volunteer Firefighters working shifts to provide coverage for responses</b>		
Day shift (1/shift \$50 Friday, Sat, Sun, Mon) = \$7,800	\$ 18,000	\$ 18,200
Night shift (1/shift \$50 Sunday-Saturday) = \$18,200	\$ 18,000	\$ 18,200
Staff/Safety Officer x 7 nights (1/shift \$75 Sunday-Saturday) = \$27,300	\$ 27,000	\$ 27,300
Coverage for FTE (12) time off ( <b>\$50 per 1/2 shift x 20 shifts/FF=\$1,000</b> )	\$ 12,000	\$ 12,000
<b>TOTAL</b>	<b>\$ 75,000</b>	<b>\$ 75,700</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6340-03-00	Worker's Compensation Insurance	\$ 35,347	\$ 31,976	\$ 32,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 32,000	\$ 32,000
<b>TOTAL</b>	<b>\$ 32,000</b>	<b>\$ 32,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9940-03-00	Background Checks	\$ 621	\$ 391	\$ 500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Screening of new hires (10 applicants @ \$50 person)	\$ 710	\$ 500
TOTAL	\$ 710	\$ 500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7143-03-00	Fire Fighter Appreciation	\$ 2,336	\$ 2,291	\$ 1,250

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Banquet dinner for 100 people @ \$15/per person (Split cost with support group)	\$ 750	\$ 750
Banquet decorations	\$ -	\$ -
Award plaques for FF, EMS, Officer & Chief's Award	\$ 500	\$ 750
Cookout for FF and families (creating a bond amongst FF - Apr, July, Oct)	\$ -	
	\$ 100	
TOTAL	\$ 1,350	\$ 1,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7540-03-00	Fuel & Lube	\$ 22,965	\$ 25,293	\$ 27,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 25,600	\$ 27,000
TOTAL	\$ 25,600	\$ 27,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7650-03-00	Truck Repairs	\$ 36,555	\$ 59,795	\$ 47,150

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Engine 28 (2018 Pierce Engine) Primary Engine	\$ 12,000	\$ 15,000
Rescue 28 (2013 Ford 5-550) rescue/Attack Truck	\$ 5,000	\$ 5,000
Truck 28 (2017 Pierce) 100' Platform Aerial Ladder/Engine	\$ 14,000	\$ 15,000
Utility 28 (2006 F-150 Pick-Up for Inspector)	\$ 500	\$ 500
Chief 28 (2016 Chevy Tahoe Command Vehicle)	\$ 1,000	\$ 1,000
Brush 28 (2008 Ford chassis & 1996 tank/pump) Brush Truck	\$ 1,000	\$ 1,000
Brush 228 (2006 Ford F-550) Brush Truck - owned by ESD	\$ 1,000	\$ 1,000
Tanker 28 (2005 Pierce 2000 gallon Tanker) Tanker/Engine - owned by ESD	\$ 3,500	\$ 3,500
MC28 (Mass Casualty / Rehad trailer owned by Saginaw FD Grant)	\$ 350	\$ 350
Tires / Alignments (buy 12 new tires a year \$750 each)	\$ 7,500	\$ 9,000
Preventive maintenance (annual checks on pumps, generators oil/fuel filters)	\$ -	\$ -
Ladders (1) Aerial @ \$1250 x 250' ground ladders @ \$3/ft.	\$ 1,300	\$ 1,300
	\$ 6,465	
<b>TOTAL</b>	<b>\$ 53,615</b>	<b>\$ 52,650</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7675-03-00	Hazmat	\$ -	\$ 1,905	\$ 950

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Misc. supplies (kitty litter & absorbent pads)	\$ 200	\$ 1,200
Foam (Class A for grass/house fires & Class B for flammable liquids)	\$ 750	\$ 1,250
<b>TOTAL</b>	<b>\$ 950</b>	<b>\$ 2,450</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7680-03-00	Fire Prevention	\$ 2,715	\$ 2,745	\$ 3,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Supplies for FP week at Haslet Elem, helmets, stickers for year	\$ 2,000	\$ 3,000
Construct props for clown program and various FP activities		
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 3,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8100-03-00	Office Supply	\$ 796	\$ 1,074	\$ 1,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
File folders, writing pads, binders, pens, pencils, paper clips & etc.	\$ 200	\$ 200
Paper, envelopes, business cards	\$ 400	\$ 400
Printer and cartridges	\$ 800	\$ 1,100
Label maker cartridges	\$ 100	\$ 100
TOTAL	\$ 1,500	\$ 1,800

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8150-03-00	Fire Hall Supply	\$ 3,514	\$ 4,611	\$ 4,350

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Janitorial supplies (Avg \$400/month)	\$ 3,600	\$ 4,800
Flags (replace TX & USA & FD Department flag)	\$ 250	\$ 250
Batteries (AAA, AA, C & 9v)	\$ 500	\$ 500
TOTAL	\$ 4,350	\$ 5,550

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8200-03-00	Postage	\$ 359	\$ 45	\$ 100

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Stamps	\$ 50	\$ 100
TOTAL	\$ 50	\$ 100



<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8710-03-00	Fire Hall Equipment & Repair	\$ 20,537	\$ 21,003	\$ 11,420

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Station Generator PM (annual maintenance check and repairs)	\$ 2,000	\$ 2,000
Bay Doors	\$ 2,000	\$ 2,000
Pest Control (quarterly service \$30 x 4)	\$ 120	\$ 120
Building Repairs	\$ 1,000	\$ 1,500
HVAC / Plumbing	\$ 1,700	\$ 2,700
Electrical	\$ -	\$ 1,000
Septic System (contract for quarterly service and repairs \$300 x 4)	\$ 1,500	\$ 1,500
Fire Sprinkler System and Extinguishers (annual check and refills)	\$ 600	\$ 600
TOTAL	\$ 8,920	\$ 11,420

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8711-03-00	Landscaping	\$ 471	\$ 1,301	\$ 500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Station Lawn and Landscaping, Christmas Lighting around station		
Halloween	\$ 250	\$ 250
Christmas	\$ 250	\$ 250
TOTAL	\$ 500	\$ 500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8900-03-00	Equipment Repair & Maintenance	\$ 8,463	\$ 13,289	\$ 12,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Power Tools (6 saws, 3-portable generators, extrication tools)	\$ 1,000	\$ 1,000
Batteries (Thermal Imaging Camera, Flashlights & Portable Radios)	\$ 1,500	\$ 1,500
Radios, Knox Box & Head sets	\$ 3,000	\$ 3,000
Red spray paint for fire hydrants	\$ 3,000	\$ 3,000
SCBA Flow / Fit Testing / SCBA compressor test / SCBA repairs	\$ 4,000	\$ 5,000
	\$ 3,500	
TOTAL	\$ 16,000	\$ 13,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9959-03-00	Minor Equipment Acquisition	\$ 4,762	\$ -	\$ 10,410

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
SCBA Air pack x 2 / SCBA Masks x 8 replacement per year	\$ 2,560	\$ 23,000
Technical Rescue Equipment	\$ 3,000	\$ 3,000
Fire Hose, Nozzles & Adapters	\$ 1,950	\$ 1,950
Hand Tools, Saws, Tarps, etc.	\$ 2,500	\$ 2,900
	\$ -	
TOTAL	\$ 10,010	\$ 30,850

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8930-03-00	Uniforms	\$ 36,222	\$ 60,260	\$ 47,700

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
<b>Personal Protective Equipment - Volunteer</b>		
Bunker Gear (repairs, cleaning & annual inspection @ \$200/set x5)	\$ 1,000	\$ 1,000
Bunker Gear (replace new coat, pants, helmet, boots, gloves, hood \$5,000 x 2)	\$ 10,000	\$ 10,000
<b>Duty Uniforms - Volunteer</b>		
Uniform polo shirts / pants, (\$200 x 9)	\$ 1,400	\$ 1,800
T-shirts, shorts, hats, sweat top / bottoms (\$100 x 9)	\$ 700	\$ 900
Winter Jacket - Liner only (\$200 x 3)	\$ 600	\$ 600
Dress Uniform shirt, badge, brass, tie (\$200 x 3)	\$ 600	\$ 600
<b>Personal Protective Equipment - Career</b>		
Bunker Gear (repairs, cleaning & bi-annual inspection @ \$200/set x14) 2 sets/FF	\$ 2,400	\$ 2,800
Bunker Gear (replace new coat, pants, helmet, boots, gloves, hood \$5,000 x 3)	\$ 4,000	\$ 15,000
3 Additional FF PPE	\$ 12,000	
<b>Duty Uniforms - Career</b>		
Polo shirts, pants, T-shirts, shorts, hats, dress uniform shirt, badge, Class A (\$550/FF x 14)	\$ 5,500	\$ 8,700
Winter Jacket w/Liner (\$400 x 5)	\$ 2,000	\$ 2,000
3 Additional FF	\$ 7,500	
<b>TOTAL</b>	<b>\$ 47,700</b>	<b>\$ 43,400</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8935-03-00	Operations/Maint Contracts	\$ -	\$ -	\$ 43,563

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Zoll AED - \$377 ea. (2) FD (1) City Hall (1) Council Chambers (1) Library (3 yr)	\$ 1,885	
Zoll Monitor - \$1,400 (2) X-Series Heart monitor **move to 01-8935-03-02**		
Zoll AED - \$195 ea (2) Fire Apparatus **move to 01-8900-03-02**	\$ 390	
FarrWest (Air monitor gas meters monthly rental @ \$135 ea. x (2) x 12	\$ 3,240	\$ 3,240
CFW Radio System monthly user fees \$34/mo/radio x 57	\$ 22,848	\$ 23,256
First Due - RMS (NFIRS, pre-plans, responder app, etc)	\$ 10,900	\$ 10,900
HAAS Alerting Devices	\$ 900	\$ 900
Knox Connect - Cloud License	\$ 600	\$ 750
1st Arriving **moved from 01-7140-03**		\$ 1,500
<b>TOTAL</b>	<b>\$ 40,763</b>	<b>\$ 40,546</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7140-03-00	Dispatch	\$ 52,854	\$ 29,301	\$ 49,714

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
FWFD \$35/call x 1100 calls (increased 200 calls/year)	\$ 38,500	\$ 38,500
FWFD - Station alerting device Management cost(Locution, Internet, backup device)	\$ 4,000	\$ 4,000
FWFD - Cradlepoint for 8 MDC and GTS Management cost (added from below)	\$ 4,032	\$ 5,376
ADD 2 more MDC FWFD - Cradlepoint for 2 MDC and GTS Management cost	\$ 1,344	\$ -
ADD 1st Arriving (move to 01-8935-03 Ops Maint & contracts)	\$ 1,500	
TCFAC - Red NMX responder app subscription fee for FF	\$ 338	\$ 338
<b>TOTAL</b>	<b>\$ 49,714</b>	<b>\$ 48,214</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7520-03-00	Travel	\$ 3,358	\$ 3,114	\$ 4,050

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
If a FF has to drive their own vehicle to a training class when no city vehicle is available to drive.	\$ 100	\$ 100
Texas Fire Chief's Assoca Annual Conference / Workshop	\$ 1,100	\$ 1,100
Texas Fire Chief's Executive Leadership Conference	\$ 500	\$ 1,050
Texas Fire Chief's Academy - 1 week class for 2 years. This has become a standard prerequisite for a chief officer position. Send 1 paid / 1 volunteer for professional development @ \$1,800 each	\$ 1,800	\$ 1,800
<b>TOTAL</b>	<b>\$ 3,500</b>	<b>\$ 4,050</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8530-03-00	Subscriptions	\$ 76,707	\$ 4,825	\$ 4,020

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Firehouse magazine (\$30/mo. with digital subscription)	\$ 360	\$ 360
Fire Engineering magazine(\$30/mo. with digital subscription)	\$ 360	\$ 360
Streaming services for TV	\$ 2,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 2,720</b>	<b>\$ 2,720</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8540-03-00	Memberships	\$ 960	\$ 1,888	\$ 4,545

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
State Fireman's Fire Marshal Assoc (\$50/member x 25 plus \$150 dept fee)	\$ 1,400	\$ 1,400
Sam's Club annual membership fee		\$ 110
Texas Fire Chief Association	\$ 150	\$ 150
Tarrant County Fire Chiefs (TCFCA)	\$ 100	\$ 100
Tarrant County Arson Tsk Force	\$ 150	\$ 150
TCFP Fire cert renewal (15) and testing/cert fees	\$ 1,530	\$ 1,800
EMS Cert Renewal every 4 years	\$ 672	\$ 945
Additional 3 FF Fire and EMS cert renewals \$181 x 3 = \$543	\$ 543	
<b>TOTAL</b>	<b>\$ 4,545</b>	<b>\$ 4,655</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8600-03-00	Education	\$ 13,609	\$ 15,818	\$ 16,320

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
TCC FF Round up (annual training class \$40/person x 3)	\$ 120	\$ 120
TCC Fire Training Contract (\$2400 = 6 months onsite CE and 16 hours live fire)	\$ 2,400	\$ 2,400
TCC Fire Training - Swift Water Rescue and Rope Rescue training (8 hours)	\$ 1,250	\$ 1,250
Live Fire Training - Denton, FW or Johnson Co training facility (8 hours)	\$ 1,250	\$ 1,250
ARFF training	\$ 2,000	\$ 2,000
Weekly Training supplies	\$ 250	\$ 250
Training Books, DVD's & software	\$ 250	\$ 250
<b>Certification Classes for members</b>		
Basic Fire Certification (\$1000 / class x 1)	\$ 1,000	\$ 1,000
Paramedic Certification (\$2500 / class x 1)	\$ 2,500	\$ 2,500
EMT Certification (\$1250 / class x 2)	\$ 2,500	\$ 2,500
ECA Certification (\$500 / class x 1)	\$ 500	\$ 500
Career CE's - Target Solutions \$130/per x 16 plus \$500 annual fee	\$ 1,940	\$ 2,580
Additional 3 FF for Target Solutions \$120 x 3 = \$360	\$ 360	
<b>TOTAL</b>	<b>\$ 16,320</b>	<b>\$ 16,600</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6320-03-00	Liability Insurance	\$ 5,488	\$ 5,820	\$ 5,800

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 5,800	\$ 6,400
TOTAL	\$ 5,800	\$ 6,400

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6330-03-00	Property Insurance	\$ 4,011	\$ 4,598	\$ 4,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 4,500	\$ 5,000
TOTAL	\$ 4,500	\$ 5,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6410-03-00	Electricity	\$ 15,738	\$ 18,213	\$ 12,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Provided by Tri County	\$ 17,308	\$ 20,000
TOTAL	\$ 17,308	\$ 20,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6420-03-00	Gas	\$ 2,098	\$ 2,167	\$ 2,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Gas	\$ 2,055	\$ 2,500
TOTAL	\$ 2,055	\$ 2,500

**SPENT YTD** \$ -

**SPENT YTD**

**SPENT YTD** \$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8200-03-01	Postage	\$ -	\$ -	\$ 500
<b>SPENT YTD</b>				

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Mail safety preparedness flyer information in water bill	\$ -	\$ 500
TOTAL	\$ -	\$ 500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8900-03-01	Equipment Repair & Maintenance	\$ -	\$ -	\$ 1,000
<b>SPENT YTD</b>				

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Outdoor Warning Siren repairs (replace batteries annually)	\$ 1,000	\$ 1,000
TOTAL	\$ 1,000	\$ 1,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7123-03-01	Mapping	\$ -	\$ -	\$ 150
<b>SPENT YTD</b>				

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Hazard Mitigation, Emergency preparedness maps	\$ -	\$ 150
TOTAL	\$ -	\$ 150

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7520-03-01	Travel	\$ -	\$ -	\$ 1,050
<b>SPENT YTD</b>				

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Emergency Management Annual Conference	\$ -	\$ 1,050
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,050</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8530-03-01	Subscriptions	\$ -	\$ 1,078	\$ -
<b>SPENT YTD</b>				

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8540-03-01	Memberships	\$ 1,000	\$ 1,000	\$ 1,000
<b>SPENT YTD</b>				

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
NCTCOG membership (\$1,000) Working groups, Big X training	\$ 1,000	\$ 1,000
<b>TOTAL</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8600-03-01	Education	\$ -	\$	750

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Public Education supplies (static displays at events)	\$ 250	\$ 250
Training Books, DVD's & software	\$ 250	\$ 250
<b>Certification Classes</b>		
Preparing Texas - Emergency Management classes, NIMS training	\$ 250	\$ 250
<b>TOTAL</b>	\$ 750	\$ 750

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9959-03-01	Emergency Management Equipment	\$ 2,368	\$ 840	\$ 500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Weather radar software	\$ 500	\$ 500
<b>TOTAL</b>	\$ 500	\$ 500



DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Annual contract with CFW for ambulance services **moved from Admin**	\$ 15,000	\$ 40,000
TOTAL	\$ 15,000	\$ 40,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
**** line item was moved from fire 01-7670-03-00****		
Oxygen rental / refills (rent 3 tanks = \$20/month & \$40/refill x 8)	\$ 600	\$ 600
Medications	\$ 1,000	\$ 2,000
Airway supplies	\$ 800	\$ 1,300
Heart Monitor supplies - \$40/AED pads x 10, electrodes	\$ 600	\$ 600
PPE & Medical kits / bags	\$ 600	\$ 1,100
Bandaging & C-spine supplies	\$ 1,250	\$ 1,250
Medical reports for charting	\$ 150	\$ 150
Stericycle medical waste disposal fees	\$ 200	\$ 200
Zoll AED batteries **moved from 01-8935-03-00**		\$ 400
Zoll Monitor - \$1,400 (2) X-Series Heart monitor **moved from fire 01-8530-03-00**	\$ 2,800	\$ 2,800
<b>TOTAL</b>	<b>\$ 8,000</b>	<b>\$ 10,400</b>



Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
OPERATIONS & MAINTENANCE						
Equipment Rental	\$ 7,029	\$ -	\$ 3,214	\$ 20,000	\$ 15,000	\$ 20,000
ROW Contract Mowing	\$ -	\$ -	\$ -	\$ 100,000	\$ 25,000	\$ 125,000
Street Mat. & Repairs	\$ 116,779	\$ 28,710	\$ 117,377	\$ 125,000	\$ 125,000	\$ 213,600
Advertising	\$ 100	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 5,000
Equipment R&M	\$ 7,398	\$ 5,753	\$ 1,390	\$ 10,500	\$ 10,500	\$ 25,000
Minor Equip Acq.	\$ 570	\$ 149	\$ 650	\$ 2,000	\$ 2,000	\$ 5,000
Miscellaneous	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 131,876	\$ 34,762	\$ 122,631	\$ 258,500	\$ 178,500	\$ 393,600
UTILITIES						
Electricity	\$ 34,619	\$ 36,651	\$ 54,104	\$ 48,000	\$ 67,540	\$ 100,000
Subtotal	\$ 34,619	\$ 36,651	\$ 54,104	\$ 48,000	\$ 67,540	\$ 100,000
CAPITAL OUTLAY						
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Street	\$ 166,495	\$ 71,413	\$ 176,735	\$ 306,500	\$ 246,040	\$ 493,600



<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7705-04-00	ROW Contract Mowing		\$ -	\$ 100,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Contract Mowing for ROW areas to include:  Haslet Parkway "L" Center Medians & Sidewalk areas, Westport Parkway Center Medians  Contract to be bid	\$ 25,000	\$ 125,000
TOTAL	\$ 25,000	\$ 125,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7710-04-00	Street Materials & Repairs	\$ 28,710	\$ 117,377	\$ 125,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Street Signs: Signs, Poles, Bases, Hardware, School Zone Flashers, signals (significant increase to the amount of signage to maintain) De-icing Materials: Sand, Melt 40, salt (anticipated need for additional materials for Haslet Parkway De-Icing) Traffic Control: Cones, Barrels, Barricades, Delineators, Guard Rails Street Lights(conduit repairs, Wire, Bases, Poles) Pavements Repair Materials: Hot Mix, Cold Patch, Concrete patch, etc. Increase due to increased roadways and wear School Zone light improvements	125,000	200,000
TOTAL	\$ 125,000	\$ 213,600

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8526-04-00	Advertising	\$ -	\$ -	\$ 1,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
TCEQ required legal notices & community notices for stormwater system	\$ 1,000	\$ 1,000
MS4 Public Outreach-Stormwater Public Education		\$ 4,000
TOTAL	\$ 1,000	\$ 5,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8900-04-00	Equipment R & M	\$ 5,753	\$ 1,390	\$ 10,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repairs & Maintenance for equipment used for ROW and Street Work	10,500	25,000
<b>Equipment:</b> Salt dogg Spreader: used for de-icing city streets Multiquip Roller - Asphalt Roller John Deere 5520 Tractor & Land Pride Batwing - Mows ROW areas SkidSteer - grading, soil prep, tree removal (1/3 of R&M ) Speed Trailer Increase due to maintenance program improvements and additional equipment		
<b>TOTAL</b>	<b>\$ 10,500</b>	<b>\$ 25,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8901-04-00	Handheld Equipment & Tools	\$ 149	\$ 650	\$ 2,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Small Hand Tools or specialty tools for Street Maintenance		
<b>Tools:</b> Asphalt Rakes, Shovels, ChopSaws, Tire Chains, etc...	\$ 2,000	\$ 5,000
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 5,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6410-04-00	Electricity	\$ 36,651	\$ 54,104	\$ 48,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Street Lighting Costs	\$ 67,540	\$ 100,000
Anticipated Rate Increase & Increase due to new neighborhoods (Carraway, Leterra Phase I, Watercress Phase I )		
Budget increase to cover additional lights in new developments. Projected year end is 41% over budget		
<b>TOTAL</b>	<b>\$ 67,540</b>	<b>\$ 100,000</b>

**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Parks and Grounds**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL SERVICES/BENEFITS						
Operations Salary	\$ 63,492	\$ 112,775	\$ 99,092	\$ 314,667	\$ 314,667	\$ 318,648
Overtime	\$ 1,206	\$ 5,062	\$ 2,455	\$ 28,000	\$ 28,000	\$ 28,000
Longevity	\$ 495	\$ -	\$ 245	\$ 275	\$ 275	\$ 465
Community Event Pay	\$ 10,698	\$ -	\$ -	\$ -	\$ -	\$ -
Medicare	\$ 1,096	\$ 1,708	\$ 1,524	\$ 4,563	\$ 4,563	\$ 4,627
Social Security	\$ 17	\$ 188	\$ 278	\$ 300	\$ 300	\$ -
Disability Insurance	\$ 569	\$ 935	\$ 750	\$ 2,478	\$ 2,478	\$ 2,478
Long Term Care	\$ 146	\$ 150	\$ 431	\$ 1,729	\$ 1,729	\$ 1,729
TMRS	\$ 6,530	\$ 10,918	\$ 8,940	\$ 29,775	\$ 29,775	\$ 27,874
Employee Insurance	\$ 25,569	\$ 42,985	\$ 33,600	\$ 115,456	\$ 96,402	\$ 101,186
Life Insurance	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -
Worker's Comp Ins	\$ 756	\$ 2,637	\$ 2,293	\$ 9,744	\$ 9,744	\$ 11,488
Subtotal	\$ 110,574	\$ 177,384	\$ 149,608	\$ 506,987	\$ 487,933	\$ 496,495
OPERATIONS & MAINTENANCE						
Fuel & Lube	\$ 7,595	\$ 10,899	\$ 8,217	\$ 11,750	\$ 15,000	\$ 20,000
Equipment Rental	\$ 7,505	\$ 4,440	\$ 5,324	\$ 9,000	\$ 9,000	\$ 18,000
R & M Gammill Park	\$ 3,470	\$ 2,701	\$ 9,123	\$ 10,000	\$ 10,000	\$ 12,000
R & M Nance Field	\$ 5,268	\$ 5,348	\$ 14,887	\$ 30,579	\$ 30,000	\$ 46,000
R & M Fire Station Park	\$ 6,747	\$ 10,881	\$ 5,483	\$ 32,265	\$ 32,000	\$ 38,000
R & M Community Park	\$ 8,685	\$ 4,739	\$ 4,710	\$ 20,000	\$ 20,000	\$ 28,000
R & M Equipment	\$ 5,116	\$ 1,775	\$ 3,423	\$ 7,000	\$ 7,000	\$ 12,000
Hand Held Tools & Equip	\$ 1,026	\$ 3,249	\$ 1,527	\$ 3,000	\$ 3,000	\$ 5,000
Uniforms	\$ 2,949	\$ 2,163	\$ 3,202	\$ 10,500	\$ 10,500	\$ 10,500
Subtotal	\$ 48,361	\$ 46,195	\$ 55,896	\$ 134,094	\$ 136,500	\$ 189,500
DUES/SUBSCRIPTIONS/TRAINING						
Training	\$ 174	\$ 269	\$ -	\$ 3,500	\$ 3,500	\$ 3,500
Subtotal	\$ 174	\$ 269	\$ -	\$ 3,500	\$ 3,500	\$ 3,500
UTILITIES						
Electricity	\$ 5,465	\$ 4,961	\$ 4,764	\$ 11,000	\$ 7,000	\$ 11,000
Cellular Devices	\$ 1,454	\$ 751	\$ 610	\$ 3,898	\$ 1,450	\$ 2,000
Subtotal	\$ 6,919	\$ 5,712	\$ 5,374	\$ 14,898	\$ 8,450	\$ 13,000
CAPITAL OUTLAY						
Equipment Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Parks	\$ 166,028	\$ 229,560	\$ 210,878	\$ 659,479	\$ 636,383	\$ 702,495





**Department  
Parks and Grounds**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6060-05-00	Operations - Salary	\$ 112,775	\$ 99,092	\$ 314,667

DESCRIPTION		2023/2024 Projected Y/E	2024/2025 Request
100% Park	6 full time	\$ 257,467	\$ 261,448
	Park Crew Leader	\$ 57,200	\$ 57,200
TOTAL		\$ 314,667	\$ 318,648

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6090-05-00	Overtime	\$ 5.062	\$ 2.455	\$ 28.000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Additional Pay over 40 hours per week at 1.5 for non-exempt employees		
Special Events	\$ 6,000	\$ 6,000
Nance Field and Fire Station Field Recreation Maintenance	\$ 13,500	\$ 13,500
Misc. mowing to get caught up to due inclement weather	\$ 3,500	\$ 3,500
Weekend Trash Pickup	\$ 5,000	\$ 5,000
<b>TOTAL</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6095-05-00	Longevity	\$ -	\$ 245	\$ 275

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650 Current Year	\$ 275	\$ 465
<b>TOTAL</b>	<b>\$ 275</b>	<b>\$ 465</b>

**Department  
Parks and Grounds**

**BUDGET 23/24**

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Pay for employees to work on Community Events		
Haslet Hustle		
Wild West Fest		
4th of July		
Christmas in the Park	\$ -	
Moved to overtime		
<b>TOTAL</b>	\$ -	\$ -

**BUDGET 23/24**

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee		
	\$ 4,563	\$ 4,627
<b>TOTAL</b>	<b>\$ 4,563</b>	<b>\$ 4,627</b>

**BUDGET 23/24**

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 6.2%- Assessed on any form of pay/income for a seasonal employee	\$ 300	\$ -
<b>TOTAL</b>	<b>\$ 300</b>	<b>\$ -</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Parks and Grounds**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6160-05-00	Disability Insurance	\$ 935	\$ 750	\$ 2,478

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Average	\$ 2,478	\$ 2,478
<b>TOTAL</b>	<b>\$ 2,478</b>	<b>\$ 2,478</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6165-05-00	Long Term Care	\$ 150	\$ 431	\$ 1,729

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Average	\$ 1,729	\$ 1,729
<b>TOTAL</b>	<b>\$ 1,729</b>	<b>\$ 1,729</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6220-05-00	T.M.R.S.	\$ 10,918	\$ 8,940	\$ 29,775

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2024/2025 - Rate Oct - Dec 2024 - 8.58%; Jan - Sept 2025 8.77%		\$ 27,874
FY 2023/2024 - Rate Oct - Dec 2023 - 8.63%; Jan - Sept 2024 8.58%	\$ 29,775	\$ -
<b>TOTAL</b>	<b>\$ 29,775</b>	<b>\$ 27,874</b>

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Parks and Grounds

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6310-05-00	Employee Insurance	\$ 42,985	\$ 33,600	\$ 115,456

DESCRIPTION					2023/2024 Projected Y/E	2024/2025 Request
Request:	per month	Employee Breakdown				
Health	\$1,154.28	7	5 Parks Maint.			\$ 96,960
Dental	\$34.22	7	1 Crew Leader			\$ 2,874
Vision	\$7.60	7				\$ 638
Freshbenies	\$8.50	7				\$ 714
Health	\$1,099.32	7	5 Parks Maint.		\$ 92,343	
Dental	\$32.58	7	1 Crew Leader		\$ 2,737	
Vision	\$7.24	7			\$ 608	
Freshbenies	\$8.50	7			\$ 714	
TOTAL					\$ 96,402	\$ 101,186

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6350-05-00	Life Insurance	\$ -	\$ -	\$ -

DESCRIPTION					2023/2024 Projected Y/E	2024/2025 Request
Combined with disability					\$ -	\$ -
TOTAL					\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6340-05-00	Worker's Comp. Insurance	\$ 2,637	\$ 2,293	\$ 9,744

DESCRIPTION					2023/2024 Projected Y/E	2024/2025 Request
					\$ 9,744	\$ 11,488
TOTAL					\$ 9,744	\$ 11,488

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General

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Parks and Grounds

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7540-05-00	Fuel & Lube	\$ 10,899	\$ 8,217	\$ 11,750

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fuels, Oil, Hydraulic Fluid, Filters for Mowers & Parks Vehicles (Anticipated increase due to added mowing and additional mowers)	\$ 15,000	\$ 20,000
TOTAL	\$ 15,000	\$ 20,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7700-05-00	Equipment Rental	\$ 4,440	\$ 5,324	\$ 9,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Rental Equipment Needed for Maintenanacing the parks		-
<b>Equipment:</b> Trenchers, Lifts(Ball Field Light Maintenance), Etc..	\$ 3,000	\$ 12,000
<b>Storage Unit Rental</b> - 2 Units For park decorations (reflects slight rate increase)	\$ 6,000	\$ 6,000
TOTAL	\$ 9,000	\$ 18,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8821-05-00	R & M Gammill Park	\$ 2,701	\$ 9,123	\$ 10,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repair & Maintenance of John Gammil Park	\$ 10,000	\$ 12,000
<b>Equipment Repair:</b> Swings, playgrounds, fences, playground surface material, pavilions, sidewalks, bathrooms  (new playground has increased the use and as a result maintenance needs have increased)		
TOTAL	\$ 10,000	\$ 12,000

**Fund  
General**

**City of Haslet  
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**Department  
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<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8822-05-00	R & M Nance Field	\$ 5,348	\$ 14,887	\$ 30,579

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repair & Maintenance of Nance Field	\$ 30,000	36,000
Concession Stand/Restroom maintenance (paper products, light bulbs)		
Fertilizer & sand for fields		
Graffiti removal		
Ball Field Lights (Bulbs, Ballasts, hardware)		
Fence & Bleacher Repair/ drainage improvements		\$ 10,000
Increased budget for HSA related Field Baseball use: Overall increase to maintenance including fertilizer & Pest control program, aeration, infield dragging, overseed grass planting, etc..		
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 46,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8825-05-00	R&M Fire Station Park	\$ 10,881	\$ 5,483	\$ 32,265

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repair & Maintenance of Fire Station Park	\$ 32,000	\$ 38,000
Fertilizer, Grass Seed, Ant Poison		
Sprinkler Repairs		
Sand / Conditioner		
Misc Repairs: Backstops, Fences, etc...		
Portable Toilet Rental		
Increased budget for HSA Field use: Overall increase to maintenance including: fertilizer & Pest control program, aeration, infield dragging, overseed grass planting, etc..		
<b>TOTAL</b>	<b>\$ 32,000</b>	<b>\$ 38,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8830-05-00	R&M Community Park	\$ 4,739	\$ 4,710	\$ 20,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repair & Maintenance of Community Park	\$ 20,000	25,000
Equipment: Swings, playgrounds, frisbee golf, pavillions, sidewalks, lighting, fall zone surfaces		
basketball court, tennis court		
Court Reserve annual cost		3,000
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 28,000</b>

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<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8900-05-00	R & M Equipment	\$ 1,775	\$ 3,423	\$ 7,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repair & Maintenance of Parks Equipment	7,000	12,000
<b>Equipment:</b> Zero Turn Mowers(4), Ventrac Mower(1), Trimmers, Blowers, Edgers		
<b>Supplies:</b> Blades, Air filters, belts, Consumables, Tires, Repair Parts for above equipment		
<b>TOTAL</b>	<b>\$ 7,000</b>	<b>\$ 12,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8901-05-00	Handheld Tools & Equipment	\$ 3,249	\$ 1,527	\$ 3,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Smaller Equipment Purchases For Parks	\$ 3,000	\$ 5,000
<b>Equipment:</b> Trimmers, Blowers, Chain Saws, Poles Saws, Hedge Trimmers, etc...		
<b>TOTAL</b>	<b>\$ 3,000</b>	<b>\$ 5,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8930-05-00	Uniforms	\$ 2,163	\$ 3,202	\$ 10,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Uniforms & Safety equipment for 7 Park Employees (\$1500 Ea)	\$ 10,500	\$ 10,500
Boot Reimbursments, Pants, Shirts, Jackets, Rain Gear, Mud Boots, Safety Vests, Safety Glasses, Gloves, Nitrile Gloves		
<b>TOTAL</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>

**Fund  
General**

**City of Haslet  
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FY 2024-2025**

**Department  
Parks and Grounds**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8510-05-00	Training	\$ 269	\$ -	\$3,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Occupational Licensing and CEU for 7 Employees & License Renewal	3,500	-
Provides approximately 1 training opportunity for each park employee		\$ 3,500
<b>Licenses&amp; Training:</b> TDA Pesticide Applicator License, Irrigation Maintenance, Tree & Turf Management		
<b>TOTAL</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6410-05-00	Electricity	\$ 4,961	\$ 4,764	\$ 11,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Electricity for Community, Gammil, & Nance Field	\$ 7,000.00	\$ -
		\$ 11,000
<b>TOTAL</b>	<b>\$ 7,000</b>	<b>\$ 11,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6430-05-00	Celluar Devices	\$ 751	\$ 610	\$ 3,898

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Cell Phones for Parks Department		2000
Crew Leader Phone	\$ 1,200	
Phone Accessories: Chargers, Cases, etc...	\$ 250	
<b>TOTAL</b>	<b>\$ 1,450</b>	<b>\$ 2,000</b>



**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Municipal Court**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL SERVICES/BENEFITS						
Supervision Salaries	\$ 61,053	\$ 70,909	\$ 76,939	\$ 80,787	\$ 80,787	\$ 84,018
Clerical Salaries	\$ 37,753	\$ 45,119	\$ 49,731	\$ 52,065	\$ 12,828	\$ 52,000
Longevity	\$ 335	\$ 455	\$ 575	\$ 690	\$ 690	\$ 425
Contract Labor	\$ -	\$ -	\$ -	\$ 600	\$ 600	\$ 600
Medicare	\$ 1,415	\$ 1,667	\$ 1,829	\$ 1,936	\$ 1,936	\$ 1,943
Disability Insurance	\$ 1,095	\$ 1,095	\$ 1,051	\$ 1,160	\$ 1,160	\$ 1,160
Long Term Care	\$ 231	\$ 231	\$ 230	\$ 253	\$ 253	\$ 253
T.M.R.S	\$ 8,852	\$ 11,153	\$ 11,313	\$ 12,038	\$ 12,038	\$ 11,708
Employee Insurance	\$ 26,725	\$ 28,185	\$ 28,036	\$ 32,988	\$ 27,543	\$ 28,910
Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Worker's Comp	\$ -	\$ -	\$ -	\$ 548	\$ 548	\$ 550
Subtotal	\$ 137,459	\$ 158,814	\$ 169,704	\$ 183,065	\$ 138,383	\$ 181,567
OPERATIONS & MAINTENANCE						
Office Supply	\$ 1,352	\$ 971	\$ 850	\$ 4,450	\$ 4,450	\$ 4,450
Credit Card Fees	\$ (61)	\$ 1,445	\$ (1,137)	\$ 300	\$ 300	\$ 2,000
Postage	\$ 45	\$ 105	\$ 37	\$ 1,100	\$ 1,100	\$ 650
Computer Software Te	\$ 8,037	\$ 7,236	\$ 8,851	\$ 9,400	\$ 9,400	\$ 9,400
Subtotal	\$ 9,373	\$ 9,757	\$ 8,601	\$ 15,250	\$ 15,250	\$ 16,500
PROFESSIONAL SERVICES/CHARGES						
Legal Services	\$ 11,296	\$ 6,977	\$ 6,000	\$ 8,100	\$ 8,100	\$ 8,100
Judge	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Subtotal	\$ 17,296	\$ 12,977	\$ 12,000	\$ 14,100	\$ 14,100	\$ 14,100
DUES/SUBSCRIPTIONS/TRAINING						
Travel	\$ -	\$ -	\$ 837	\$ 1,950	\$ 1,950	\$ 2,450
Training	\$ 125	\$ -	\$ 525	\$ 375	\$ 375	\$ 450
Memberships	\$ 110	\$ 110	\$ 110	\$ 110	\$ 110	\$ 110
Subtotal	\$ 235	\$ 110	\$ 1,472	\$ 2,435	\$ 2,435	\$ 3,010
Total Court	\$ 164,363	\$ 181,658	\$ 191,777	\$ 214,850	\$ 170,168	\$ 215,177



**Fund  
General**

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**Department  
Municipal Court**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6010-06-00	Salaries	\$ 70,909	\$ 76,939	\$ 80,787
			<b>SPENT YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Court Administrator	\$ 80,787	\$ 84,018
<b>TOTAL</b>	<b>\$ 80,787</b>	<b>\$ 84,018</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6020-06-00	Clerical Salaries	\$ 45,119	\$ 49,731	\$ 52,065
			<b>SPENT YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Deputy Court Clerk	\$ 12,828	\$ 52,000
<b>TOTAL</b>	<b>\$ 12,828</b>	<b>\$ 52,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6095-06-00	Longevity	\$ 455	\$ 575	\$ 690
			<b>SPENT YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650	\$ 690	\$ 425
<b>TOTAL</b>	<b>\$ 690</b>	<b>\$ 425</b>

**Fund  
General**

**City of Haslet  
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**Department  
Municipal Court**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6099-06-00	Contract Labor	\$ -	\$ -	\$ 600
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Court - interpreter; court clerk	\$ 600	\$ 600
<b>TOTAL</b>	<b>\$ 600</b>	<b>\$ 600</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6130-06-00	Medicare	\$ 1,667	\$ 1,829	\$ 1,936
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 1,936	\$ 1,943
<b>TOTAL</b>	<b>\$ 1,936</b>	<b>\$ 1,943</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6160-06-00	Disability Insurance	\$ 1,095	\$ 1,051	\$ 1,160
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate	\$ 1,160	\$ 1,160
<b>TOTAL</b>	<b>\$ 1,160</b>	<b>\$ 1,160</b>

**Fund  
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**Department  
Municipal Court**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6165-06-00	Long Term Care	\$ 231	\$ 230	\$ 253
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate	\$ 253	\$ 253
<b>TOTAL</b>	<b>\$ 253</b>	<b>\$ 253</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6220-06-00	T.M.R.S.	\$ 11,153	\$ 11,313	\$ 12,038
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2023/2024 - Rate Oct - Dec 2023 - 8.63%; Jan - Sept 2024 - 8.58%	\$ -	
FY 2024/2025 - Rate Oct - Dec 2024 - 8.58%; Jan - Sept 2025 - 8.77%	\$ 12,038	\$ 11,708
<b>TOTAL</b>	<b>\$ 12,038</b>	<b>\$ 11,708</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6310-06-00	Employee Insurance	\$ 28,185	\$ 28,036	\$ 32,988
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
per month Employee Employee Breakdown		
Health \$1,099.32 2 Court Administrator	\$ 26,384	
Dental \$32.58 2	\$ 782	
Vision \$7.24 2	\$ 174	
Freshbenies \$8.50 2	\$ 204	
Health \$1,154.28 2		\$ 27,703
Dental \$34.22 2		\$ 821
Vision \$7.60 2		\$ 182
Freshbenies \$8.50 2		\$ 204
<b>TOTAL</b>	<b>\$ 27,543</b>	<b>\$ 28,910</b>

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General**

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**Department  
Municipal Court**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6350-06-00	Life Insurance	\$ -	\$ -	\$ -
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Combined with Life Insurance	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6340-06-00	Worker's Comp	\$ -	\$ -	\$ 548
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 548	\$ 550
<b>TOTAL</b>	\$ 548	\$ 550

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8100-06-00	Office Supply	\$ 971	\$ 850	\$ 4,450
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
ink cartridges for printer	\$ 500	\$ 500
Court Jackets	\$ 1,500	\$ 1,500
Tickets- paper for ticket writers and printing of backup tickets	\$ 500	\$ 500
Misc. Office supplies i.e., pens, paper; paperclips	\$ 500	\$ 500
Court Day I Lunch \$55 X 12	\$ 650	\$ 650
Court NCR Forms- Hobby Unit	\$ 400	\$ 400
Office Chairs	\$ 400	\$ 400
<b>TOTAL</b>	\$ 4,450	\$ 4,450

**Fund  
General**

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**Department  
Municipal Court**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8115-06-00	Credit Card Fees	\$ 1,445	\$ (1,137)	\$ 300
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Credit Card Fees	\$ 300	\$ 2,000
<b>TOTAL</b>	<b>\$ 300</b>	<b>\$ 2,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8200-06-00	Postage	\$ 105	\$ 37	\$ 1,100
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Certified letters and monthly certified warrant mailings \$14 X 12/ \$7.x12	\$ 250	\$ 250
Mail regular	\$ 850	\$ 400
<b>TOTAL</b>	<b>\$ 1,100</b>	<b>\$ 650</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8411-06-00	Computer Software Support	\$ 7,236	\$ 8,851	\$ 9,400
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Court Software Annual Support - Tyler Technologies	\$ 9,100	\$ 9,100
Linebarger Export Interface (yearly fee)	\$ 300	\$ 300
<b>TOTAL</b>	<b>\$ 9,400</b>	<b>\$ 9,400</b>

**Fund  
General**

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Line Item Detail  
FY 2024-2025**

**Department  
Municipal Court**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-7100-06-00	Legal Services	\$ 6,977	\$ 6,000	\$ 8,100
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Prosecutor services provided by attorney for monthly court hearings and plea dockets.		
Court held once a month (\$500 monthly)	\$ 6,000	\$ 6,000
milage (no longer necessary)	\$ -	\$ -
Bench Trials	\$ 500	\$ 500
Miscellaneous charges	\$ 750	\$ 750
Additional Court Dates for Jury Trials- 2 per year	\$ 850	\$ 850
<b>TOTAL</b>	<b>\$ 8,100</b>	<b>\$ 8,100</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8180-06-00	Municipal Court	\$ 6,000	\$ 6,000	\$ 6,000
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Cost of Judge; regular court sessions including jury trials \$500/mo.	\$ 6,000	\$ 6,000
<b>TOTAL</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-7520-06-00	Travel	\$ -	\$ 837	\$ 1,950
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
TEXAS COURT CLERKS CONFERENCE- HOTEL,MEALS, MILEAGE(ADMINISTRATORS)	\$ 1,000	\$ 1,500
TMCEC DEPUTY CLERKS 12 HOURS CLASS	\$ 450	\$ 450
NORTH TEXAS COURT CLERKS LOCAL PROGRAMS(DEPUTY CLERK/ADMINISTRATORS)	\$ 150	\$ 150
TMCEC COURT ADMINISTRATORS CONFERENCE	\$ 350	\$ 350
<b>TOTAL</b>	<b>\$ 1,950</b>	<b>\$ 2,450</b>



**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Municipal Court**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8510-06-00	Training	\$ -	\$ 525	\$ 375
			<b>SPENT YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Texas Court Clerks Association Conference	\$ 300	\$ 300
Level II Certificaiton Testing- Deputy Clerk	\$ 75	
Legislative Update		\$ 150
<b>TOTAL</b>	<b>\$ 375</b>	<b>\$ 450</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8540-06-00	Memberships	\$ 110	\$ 110	\$ 110
			<b>SPENT YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Texas Court Clerks Association	\$ 110	\$ 110
<b>TOTAL</b>	<b>\$ 110</b>	<b>\$ 110</b>



**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Library**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025 BUDGET
				CURRENT BUDGET	PROJECTED YEAR END	
<b>PERSONNEL SERVICES/BENEFITS</b>						
Salaries	\$ 201,851	\$ 218,601	\$ 221,619	\$ 254,656	\$ 257,829	\$ 290,228
Overtime	\$ -	\$ 406	\$ 77	\$ 700	\$ 700	\$ 700
Longevity	\$ 605	\$ 795	\$ 130	\$ 375	\$ 375	\$ 445
Contract Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Medicare	\$ 2,937	\$ 3,140	\$ 3,035	\$ 3,759	\$ 3,759	\$ 3,895
Social Security	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disability Insurance	\$ 1,699	\$ 1,517	\$ 1,480	\$ 2,252	\$ 2,252	\$ 2,252
Long Term Care	\$ 1,106	\$ 901	\$ 489	\$ 861	\$ 861	\$ 861
T.M.R.S	\$ 18,076	\$ 21,010	\$ 19,743	\$ 24,532	\$ 24,532	\$ 23,461
Employee Insurance	\$ 41,079	\$ 36,368	\$ 40,579	\$ 65,975	\$ 65,975	\$ 57,821
Worker's Comp	\$ 570	\$ 868	\$ 755	\$ 1,426	\$ 1,426	\$ 1,477
<b>Subtotal</b>	<b>\$ 267,923</b>	<b>\$ 283,606</b>	<b>\$ 287,907</b>	<b>\$ 354,536</b>	<b>\$ 357,709</b>	<b>\$ 381,140</b>
<b>OPERATIONS AND MAINTENANCE</b>						
Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supply	\$ 3,245	\$ 4,173	\$ 2,684	\$ 4,000	\$ 4,000	\$ 4,000
Postage	\$ 100	\$ 107	\$ 93	\$ 225	\$ 225	\$ 225
Computer Software	\$ 4,007	\$ 11,096	\$ 3,027	\$ 4,200	\$ 4,200	\$ 4,200
Advertising/Promotions	\$ 153	\$ 305	\$ 155	\$ 250	\$ 250	\$ 250
Building Maintenance	\$ 3,996	\$ 4,390	\$ 4,460	\$ 3,100	\$ 3,263	\$ 3,300
Janitorial	\$ 2,880	\$ 3,110	\$ 2,925	\$ 3,480	\$ 3,480	\$ 3,480
Program Materials	\$ 2,327	\$ 2,078	\$ 1,736	\$ 3,400	\$ 2,400	\$ 2,400
Books,Electronic Resources	\$ 17,978	\$ 18,117	\$ 12,527	\$ 18,750	\$ 13,500	\$ 13,500
<b>Subtotal</b>	<b>\$ 34,686</b>	<b>\$ 43,376</b>	<b>\$ 27,607</b>	<b>\$ 37,405</b>	<b>\$ 31,318</b>	<b>\$ 31,355</b>
<b>DUES/SUBSCRIPTIONS/TRAINING</b>						
Travel	\$ 55	\$ 399	\$ 1,315	\$ 2,000	\$ 2,000	\$ 2,000
Training	\$ 826	\$ 326	\$ 4,623	\$ 4,800	\$ 2,351	\$ 3,650
Subscriptions	\$ 4,121	\$ 3,606	\$ 7,469	\$ 7,000	\$ 10,664	\$ 11,670
Memberships	\$ 1,185	\$ 651	\$ 165	\$ 1,065	\$ 1,015	\$ 1,015
<b>Subtotal</b>	<b>\$ 6,187</b>	<b>\$ 4,982</b>	<b>\$ 13,572</b>	<b>\$ 14,865</b>	<b>\$ 16,030</b>	<b>\$ 18,335</b>
<b>INSURANCE</b>						
Liability Insurance	\$ 575	\$ 575	\$ 575	\$ 640	\$ 640	\$ 640
Property Insurance	\$ 1,730	\$ 1,862	\$ 2,135	\$ 1,260	\$ 2,460	\$ 3,000
<b>Subtotal</b>	<b>\$ 2,305</b>	<b>\$ 2,437</b>	<b>\$ 2,710</b>	<b>\$ 1,900</b>	<b>\$ 3,100</b>	<b>\$ 3,640</b>
<b>UTILITIES</b>						
Electricity	\$ 3,242	\$ 3,203	\$ 3,312	\$ 3,748	\$ 3,748	\$ 3,748
Gas	\$ 825	\$ 1,035	\$ 1,076	\$ 660	\$ 1,260	\$ 1,300
Telephone	\$ 289	\$ 263	\$ 460	\$ 1,425	\$ 1,425	\$ 1,425
Internet Connection	\$ -	\$ -	\$ -	\$ 880	\$ 880	\$ 880
Security Monitoring	\$ 507	\$ 540	\$ 569	\$ 504	\$ 504	\$ 5,504
<b>Subtotal</b>	<b>\$ 4,863</b>	<b>\$ 5,041</b>	<b>\$ 5,417</b>	<b>\$ 7,217</b>	<b>\$ 7,817</b>	<b>\$ 12,857</b>
<b>Total Library</b>	<b>\$ 315,964</b>	<b>\$ 339,442</b>	<b>\$ 337,213</b>	<b>\$ 415,923</b>	<b>\$ 415,974</b>	<b>\$ 447,327</b>



**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Library**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6020-07-00	Salaries	\$ 218,601	\$ 221,619	\$ 254,656

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Library Director	\$ 88,725	\$ 92,274
Adult Services Librarian	\$ 50,538	\$ 53,561
Youth Services Librarian	\$ 55,750	\$ 56,979
Part Time Library Assistant 1248 hours each	\$ 21,216	\$ 22,085
Full Time Library Assistant	\$ 41,600	\$ 43,264
Part Time Library Assistant 1248 hours each		\$ 22,065
<b>TOTAL</b>	<b>\$ 257,829</b>	<b>\$ 290,228</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6090-07-00	Overtime	\$ 406	\$ 77	\$ 700

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Additional Pay over 40 hours per week at 1.5 for non-exempt employees	\$ 700	\$ 700
<b>TOTAL</b>	<b>\$ 700</b>	<b>\$ 700</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6095-07-00	Longevity	\$ 795	\$ 130	\$ 375

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650	\$ 375	\$ 445
<b>TOTAL</b>	<b>\$ 375</b>	<b>\$ 445</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Library**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6099-07-00	Contract Labor	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Contract Labor to provide coverage for staff vacations and conferences		
<b>TOTAL</b>	\$ -	\$ -

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6130-07-00	Medicare	\$ 3,140	\$ 3,035	\$ 3,759

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 3,759	\$ 3,895
<b>TOTAL</b>	\$ 3,759	\$ 3,895

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6150-07-00	Social Security	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 6.2%- Assessed on any form of pay/income to temporary employee		
<b>TOTAL</b>	\$ -	\$ -

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Library**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6160-07-00	Disability Insurance	\$ 1,517	\$ 1,480	\$ 2,252

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated	\$ 2,252	\$ 2,252
<b>TOTAL</b>	<b>\$ 2,252</b>	<b>\$ 2,252</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6165-07-00	Long Term Care	\$ 901	\$ 489	\$ 861

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated	\$ 861	\$ 861
<b>TOTAL</b>	<b>\$ 861</b>	<b>\$ 861</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6220-07-00	T.M.R.S.	\$ 21,010	\$ 19,743	\$ 24,532

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2024/2025 - Rate Oct - Dec 2022 - 9.74%; Jan - Sept 2023 - 8.63%		\$ 23,461
FY 2023/2024 - Rate Oct - Dec 2023 - 8.63%; Jan - Sept 2024 - 9.74%	\$ 24,532	
<b>TOTAL</b>	<b>\$ 24,532</b>	<b>\$ 23,461</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Library**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6310-07-00	Employee Insurance	\$ 36,368	\$ 40,579	\$ 65,975

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
Request	per month	Employees	Employee Breakdown		
Health	\$1,316.18	4	Library Director, Adlt Svcs, Youth	\$ 63,177	
Dental	\$41.84	4		\$ 2,008	
Vision	\$7.96	4		\$ 382	
Freshbenies	\$8.50	4		\$ 408	
Request	per month	Employees	Employee Breakdown		
Health	\$1,265.56	3	Library Director, Adlt Svcs, Youth		\$ 57,821
Dental	\$35.66	3			\$ -
Vision	\$7.96	3			\$ -
Freshbenies	\$9.36	3			\$ -
TOTAL				\$ 65,975	\$ 57,821

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6340-07-00	Worker's Comp	\$ 868	\$ 755	\$ 1,426

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
				\$ 1,426	\$ 1,477
TOTAL				\$ 1,426	\$ 1,477

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8100-07-00	Office Supply	\$ 4,173	\$ 2,684	\$ 4,000

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
Library cards				\$ 1,200	\$ 1,200
Book & media processing supplies (Book Jackets, laminate, labels, BR & DVD cases)				\$ 1,400	\$ 1,400
Paper, toner, envelopes and miscellaneous office supplies				\$ 1,400	\$ 1,400
TOTAL				\$ 4,000	\$ 4,000

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
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**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Library**

01-8200-07-00 Postage \$ 107 \$ 93 \$225

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Mail interlibrary loans via U.S.P.S.	\$ 225	\$ 225
<b>TOTAL</b>	<b>\$ 225</b>	<b>\$ 225</b>

**ACCOUNT #**      **ACCOUNT NAME**      **FY 21/22**      **FY 22/23**      **BUDGET 23/24**  
01-8411-07-00 Computer Software-Technical \$ 11,096 \$ 3,027 \$ 4,200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Meraki	\$ 180	\$ 180
ByWater	\$ 2,400	\$ 2,400
Faronics	\$ 170	\$ 170
Fortres	\$ 70	\$ 70
CTLS support	\$ 350	\$ 350
Computer supplies	\$ 400	\$ 400
Adobe	\$ 280	\$ 280
Go to Meeting/ZOOM	\$ 350	\$ 350
<b>TOTAL</b>	<b>\$ 4,200</b>	<b>\$ 4,200</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Library**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8526-07-00	Advertising/Promotions	\$ 305	\$ 155	\$ 250

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
City Logo Shirts	\$ 150	\$ 150
Printing costs for flyers to advertise library programs		
TML entry	\$ 75	\$ 75
STAR plaque	\$ 25	\$ 25
TOTAL	\$ 250	\$ 250

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8710-07-00	Building Maintenance	\$ 4,390	\$ 4,460	\$ 3,100

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Storage	\$ 3,263	\$ 3,300
TOTAL	\$ 3,263	\$ 3,300

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8711-07-00	Landscaping	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Sprinkler system parts		
Insecticide		
Mulch		
Fertilizer		
Grass Seed		
Moved to PW/Eng budget for 17-18		
TOTAL	\$ -	\$ -

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Library**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8730-07-00	Janitorial	\$ 3,110	\$ 2,925	\$ 3,480

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Weekly janitorial service \$240 per month for twice weekly cleaning	\$ 2,880	\$ 2,880
Carpet Cleaning	\$ 500	\$ 500
Window Cleaning	\$ 100	\$ 100
<b>TOTAL</b>	<b>\$ 3,480</b>	<b>\$ 3,480</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8740-07-00	Program Materials	\$ 2,078	\$ 1,736	\$ 3,400

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Craft supplies, children's and adult programming supplies	\$ 1,800	\$ 1,800
Food/drink for special programs	\$ 600	\$ 600
<b>TOTAL</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-9900-07-00	Materials	\$ 18,117	\$ 12,527	\$ 18,750

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Books /Audios/Videos	\$ 5,000	\$ 5,000
Children	\$ 5,000	\$ 5,000
Adult	\$ 1,500	\$ 1,500
Book Club	\$ 1,000	\$ 1,000
Award books	\$ 1,000	\$ 1,000
Director	\$ 1,000	\$ 1,000
<b>TOTAL</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Library**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-7520-07-00	Travel	\$ 399	\$ 1,315	\$ 2,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Mileage for travel to outreach programs	\$ 400	\$ 400
Mileage for travel to monthly consortium committee meetings, annual conferences, etc.	\$ 1,600	\$ 1,600
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8510-07-00	Training	\$ 326	\$ 4,623	\$ 4,800

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Texas Library Association Annual Conference - Library Director	\$ -	\$ 1,200
Texas Library Association Annual Conference - Other staff	\$ 1,713	\$ 1,200
Public Library Administrators of North Texas Annual Conference	\$ -	\$ 600
TLMDA	\$ 50	\$ 50
TML	\$ 250	\$ 250
District 7	\$ 150	\$ 150
Misc. training	\$ 188	\$ 200
<b>TOTAL</b>	<b>\$ 2,351</b>	<b>\$ 3,650</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8530-07-00	Subscriptions	3,606	\$ 7,469	\$ 7,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
North Texas Libraries on the Go (NTLOG)	\$ 325	\$ 325
Prime	\$ 139	\$ 140
Brevo (SendinBlue)	\$ 378	\$ 380
Discount Magazine (library magazine subscriptions)	\$ 618	\$ 675
Texshare databases	\$ 227	\$ 250
Movie licenses	\$ 390	\$ 400
Courier	\$ 1,006	\$ 1,900
Databases: A to Z USA, EBSCO, Global Warrior, Newsbank	\$ 3,781	\$ 3,800
Canva	\$ 50	\$ 50
EBooks (Overdrive)	\$ 3,750	\$ 3,750
<b>TOTAL</b>	<b>\$ 10,664</b>	<b>\$ 11,670</b>

**Fund**  
**General**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Library**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8540-07-00	Memberships	\$ 651	\$ 165	\$ 1,065

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Texas Library Association Annual Membership - Library Director	\$ 195	\$ 195
Texas Library Association Annual Membership - Other staff	\$ 450	\$ 450
American Library Association	\$ 250	\$ 250
Public Library Administrators of North Texas	\$ 50	\$ 50
Texas Municipal Library Directors Association	\$ 70	\$ 70
TOTAL	\$ 1,015	\$ 1,015

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6320-07-00	Liability Insurance	\$ 575	\$ 575	\$ 640

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 640	\$ 640
TOTAL	\$ 640	\$ 640

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6330-07-00	Property Insurance	\$ 1,862	\$ 2,135	\$ 1,260

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 2,460	\$ 3,000
TOTAL	\$ 2,460	\$ 3,000

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Library

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6410-07-00	Electricity	\$ 3,203	\$ 3,312	\$ 3,748

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Electricity	\$ 3,748	\$ 3,748
TOTAL	\$ 3,748	\$ 3,748

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6420-07-00	Gas	\$ 1,035	\$ 1,076	\$ 660

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Gas (average monthly cost \$55/mo.)	\$ 1,260	\$ 1,300
TOTAL	\$ 1,260	\$ 1,300

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6430-07-00	Telephone	\$ 263	\$ 460	\$ 1,425

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fax average \$40/mo	\$ 480	\$ 480
Telephone \$42/mo	\$ 585	\$ 585
Cell Phone	\$ 360	\$ 360
TOTAL	\$ 1,425	\$ 1,425

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Library

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8412-07-00	Internet Connection	\$ -	\$ -	\$ 880

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Charter Business Fiber	\$ 880	\$ 880
TOTAL	\$ 880	\$ 880

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8700-07-00	Security-Monitored Panic/Alarm	\$ 540	\$ 569	\$ 504

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Monitoring of Security Alarm/Panic Button Library (Moved from Non-Dept.) \$42 per month	\$ 504	\$ 504
Security Cameras		\$ 5,000
TOTAL	\$ 504	\$ 5,504





**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Inter Services**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL RECOGNITIONS						
Employee Recognition	\$ 1,867	\$ 2,641	\$ 2,440	\$ 3,000	\$ 3,000	\$ 4,725
Condolences	\$ 284	\$ 211	\$ 196	\$ 600	\$ 600	\$ 600
Subtotal	\$ 2,151	\$ 2,852	\$ 2,636	\$ 3,600	\$ 3,600	\$ 5,325
COMMUNITY OUTREACH/APPL						
Volunteer Banquet	\$ 2,252	\$ 2,791	\$ 3,486	\$ 4,000	\$ 4,000	\$ 4,500
National Night Out	\$ 6,983	\$ 9,477	\$ 8,515	\$ 3,500	\$ 3,500	\$ 5,000
Advertising/Promotions	\$ -	\$ 698	\$ 668	\$ 1,950	\$ 1,950	\$ 1,950
Meals On Wheels	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800
Newsletter	\$ 3,094	\$ 3,703	\$ 1,707	\$ 4,500	\$ 4,500	\$ 1,750
Subtotal	\$ 17,129	\$ 21,469	\$ 19,176	\$ 18,750	\$ 18,750	\$ 18,000
OPERATIONS & MAINTENANCE						
Fuel & Lube	\$ 213	\$ 208	\$ 244	\$ 450	\$ 450	\$ 450
Postage Meter	\$ 412	\$ 4,170	\$ 5,710	\$ 5,420	\$ 5,420	\$ 5,910
Mapping/GIS	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ 17,200
Copiers/Printers	\$ 8,872	\$ 12,002	\$ -	\$ -	\$ -	\$ -
Repairs & Maint.	\$ 43,501	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 52,998	\$ 16,380	\$ 5,954	\$ 21,870	\$ 21,870	\$ 23,560
PROFESSIONAL SERVICES/CHARGES						
IT Network	\$ 70,108	\$ 71,238	\$ -	\$ -	\$ -	\$ -
Website	\$ 5,744	\$ 6,031	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 75,852	\$ 77,269	\$ -	\$ -	\$ -	\$ -
DUES/SUBSCRIPTIONS/CHARGES						
Mayor/Council Training	\$ 874	\$ 538	\$ -	\$ -	\$ -	\$ -
Board & Commission Tra	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Memberships	\$ 14,033	\$ 11,160	\$ 5,361	\$ 8,325	\$ 8,325	\$ 8,325
Subtotal	\$ 14,907	\$ 11,698	\$ 5,361	\$ 8,325	\$ 8,325	\$ 8,325
TECHNOLOGY SERVICES						
Radios	\$ 7,420	\$ 7,885	\$ -	\$ 77,352	\$ 77,352	\$ 10,000
Phone System	\$ 2,020	\$ 2,531	\$ -	\$ -	\$ -	\$ -
Fiber Internet	\$ 42,528	\$ 34,030	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 51,968	\$ 44,446	\$ -	\$ 77,352	\$ 77,352	\$ 10,000
COMMUNITY CENTER						
R&M	\$ 108	\$ 475	\$ 142	\$ 490	\$ 490	\$ 490
Supplies	\$ 950	\$ 1,133	\$ 1,457	\$ 1,700	\$ 1,700	\$ 1,700
Janitorial	\$ 1,500	\$ 1,575	\$ 1,500	\$ 2,300	\$ 2,300	\$ 2,300
Electricity	\$ 2,041	\$ 2,729	\$ 3,060	\$ 2,800	\$ 2,800	\$ 3,200
Gas	\$ 940	\$ 1,117	\$ 1,240	\$ 1,500	\$ 1,500	\$ 2,500
Subtotal	\$ 5,539	\$ 7,029	\$ 7,399	\$ 8,790	\$ 8,790	\$ 10,190
CITY HALL						
R&M	\$ 3,642	\$ 14,969	\$ 2,742	\$ 6,550	\$ 6,550	\$ 6,550
Supplies	\$ 2,868	\$ 3,423	\$ 3,299	\$ 3,200	\$ 3,200	\$ 3,200
Janitorial	\$ 2,100	\$ 2,290	\$ 2,100	\$ 2,900	\$ 2,900	\$ 2,900
Electricity	\$ 3,792	\$ 3,885	\$ 4,889	\$ 4,120	\$ 4,120	\$ 5,000
Gas	\$ 958	\$ 1,106	\$ 1,115	\$ 1,300	\$ 1,300	\$ 1,300
Covid Expense	\$ 6,570	\$ 320	\$ (995)	\$ -	\$ -	\$ -
Office Space Rental	\$ 24,544	\$ 58,912	\$ 25	\$ -	\$ -	\$ -
Subtotal	\$ 44,474	\$ 84,905	\$ 13,175	\$ 18,070	\$ 18,070	\$ 18,950
Total Inter Services	\$ 265,018	\$ 266,048	\$ 53,701	\$ 156,757	\$ 156,757	\$ 94,350



<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8960-08-00	Employee Recognition	\$ 2,641	\$ 2,440	\$ 3,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Quarterly Employee Luncheons	\$ 1,000	\$ 1,500
HR Recognition: Service Awards and Appreciation	\$ 1,000	\$ 1,500
Employee Appreciation-Annual Holiday Luncheons	\$ 1,000	\$ 1,725
<b>TOTAL</b>	<b>\$ 3,000</b>	<b>\$ 4,725</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8970-08-00	Condolences	\$ 211	\$ 196	\$ 600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Expressions of condolences: employees, dignitaries, etc.	\$ 600	\$ 600
<b>TOTAL</b>	<b>\$ 600</b>	<b>\$ 600</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8915-08-00	Volunteer Banquet	\$ 2,791	\$ 3,486	\$ 4,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Volunteer Banquet to include appreciation gift, speaker, catered meal, decorations, rental of table cloths, etc.	\$ 4,000	\$ 4,500
<b>TOTAL</b>	<b>\$ 4,000</b>	<b>\$ 4,500</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8528-08-00	National Night Out	\$ 9,477	\$ 8,515	\$ 3,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
<b>National Night Out Event Expenses: Bounce House Rental, DJ Fees, Etc.</b> Usually funded through sponsorships-contingency funding  This account is offset by the revenue account for National Night Out 01-5750-00-00	\$ 3,500	\$ 5,000
<b>TOTAL</b>	\$ 3,500	\$ 5,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8526-08-00	Advertising/Promotions	\$ 698	\$ 668	\$ 1,950

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Advertisements for help wanted	\$ 750	\$ 750
Advertisements for upcoming city sponsored events	\$ 800	\$ 800
Promotional Materials for "Welcome" and other giveaways	\$ 400	\$ 400
<b>TOTAL</b>	\$ 1,950	\$ 1,950

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8912-08-00	Meals On Wheels	\$ 4,800	\$ 4,800	\$ 4,800

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Annual Contribution to provide home-delivered meals for those seniors in need of nutrition and personal visits	\$ 4,800	\$ 4,800
<b>TOTAL</b>	\$ 4,800	\$ 4,800

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Inter Services**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8527-08-00	Newsletter	\$ 3,703	\$ 1,707	\$ 4,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Black and White Newsletter - approx \$145 plus fees per month		
Color Newsletter - approx \$352 plus fees per month (\$4500)		
Newsletter--monthly production to mail in water bills and occasional flyers	4,500	1,750
TOTAL	\$ 4,500	\$ 1,750

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-7540-08-00	Fuel & Lube	\$ 208	\$ 244	\$ 450

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fuel, oil changes, inspections for vehicle used by staff	\$ 450	\$ 450
TOTAL	\$ 450	\$ 450

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-8210-08-00	Postage Meter Maint & Lease	\$ 4,170	\$ 5,710	\$ 5,420

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Postage	\$ 4,700	\$ 5,000
Postage Meter Rental	\$ 510	\$ 510
Ink for postage meter	\$ 210	\$ 400
TOTAL	\$ 5,420	\$ 5,910

Fund  
General

City of Haslet  
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Inter Services

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7172-08-00	Mapping/GIS	\$ -	\$ -	\$ 16,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
GIS/Mapping Services Halff & Associates Agreement	\$ 16,000	\$ 16,000
Additional licenses		\$ 1,200
TOTAL	\$ 16,000	\$ 17,200

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8540-08-00	City Memberships	\$ 11,160	\$ 5,361	\$8,325

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Texas Municipal League	\$ 850	\$ 850
ERCOT	\$ 125	\$ 125
Tarrant Regional Transportation	\$ 300	\$ 300
Northeast Tarrant Transportation Summit	\$ 750	\$ 750
Northwest Community Partnership	\$ 700	\$ 700
35 W Coalition	\$ 250	\$ 250
Mayor's Council of Tarrant County	\$ 350	\$ 350
Northeast Leadership Forum	\$ 100	\$ 100
North Central Texas Council of Governments (NCTCOG)	\$ 225	\$ 225
Collaborative Adaptive Sensing of the Atmosphere (CASA WX)	\$ 750	\$ 750
North Texas Commission	\$ 1,550	\$ 1,550
Oncor Cities Steering Committee (OCSC)	\$ 250	\$ 250
Texas Economic Development Council	\$ 450	\$ 450
NTTS	\$ 750	\$ 750
Atmos Cities Steering Committee (ACSC)	\$ 150	\$ 150
Metroport Cities Partnership	\$ 600	\$ 600
Texas Smart Buy - Cooperative Purchasing	\$ 175	\$ 175
TOTAL	\$ 8,325	\$ 8,325

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8710-08-00	Community Room R & M	\$ 475	\$ 142	\$ 490

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Cross Exterminating - Quarterly	\$ 450	\$ 450
Fire Inspection Service	\$ 40	\$ 40
TOTAL	\$ 490	\$ 490

Fund  
General

City of Haslet  
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FY 2024-2025

Department  
Inter Services

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8715-08-00	City Hall - R & M	\$ 14,969	\$ 2,742	\$ 6,550

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Cross Exterminating - Quarterly	\$ 200	\$ 200
Air Condition Service	\$ 300	\$ 300
Fire Extinguisher Annual Inspection	\$ 50	\$ 50
Miscellaneous repairs & maintenance	\$ 6,000	\$ 6,000
TOTAL	\$ 6,550	\$ 6,550

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8720-08-00	Community Room Supplies	\$ 1,133	\$ 1,457	\$ 1,700

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Supplies for restroom , kitchen, cleaning, etc.	\$ 1,700	\$ 1,700
TOTAL	\$ 1,700	\$ 1,700

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8725-08-00	City Hall Supplies	\$ 3,423	\$ 3,299	\$ 3,200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Supplies for Restrooms, kitchen, cleaning (Cintas, Staples etc.)	\$ 3,200	\$ 3,200
TOTAL	\$ 3,200	\$ 3,200

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Inter Services

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8730-08-00	Community Room - Janitorial	\$ 1,575	\$ 1,500	\$ 2,300

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Regular Cleaning - \$125/mo.	\$ 1,500	\$ 1,500
Additional Mid-Week Cleaning	\$ 300	\$ 300
Floors	\$ 500	\$ 500
TOTAL	\$ 2,300	\$ 2,300

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8735-08-00	City Hall - Janitorial	\$ 2,290	\$ 2,100	\$ 2,900

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Regular Cleaning \$175/mo.	\$ 2,100	\$ 2,100
Window Cleaning	\$ 500	\$ 500
Additional Mid-Week Cleaning	\$ 300	\$ 300
TOTAL	\$ 2,900	\$ 2,900

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6405-08-00	Electricity - Community Center	\$ 2,729	\$ 3,060	\$ 2,800

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Provided by Constellation Energy - The City is a member of Public Power Pool; which is a non-profit political subdivision corporation, created by local governments in Texas, designed to save taxpayer money by aggregating power usage to procure the best power contracts at the lowest cost.		
MOVED FROM ADMINISTRATION	\$ 2,800	\$ 3,200
TOTAL	\$ 2,800	\$ 3,200



Fund  
General

City of Haslet  
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FY 2024-2025

Department  
Inter Services

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6410-08-00	Electricity	\$ 3,885	\$ 4,889	\$ 4,120

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Electricity for City Hall		
Budget moved here from Individual Departments	\$ 4,120	\$ 5,000
TOTAL	\$ 4,120	\$ 5,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6415-08-00	Gas- Community Center	\$ 1,117	\$ 1,240	\$ 1,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Provided by Atmos Energy		
	\$ 1,500	\$ 2,500
MOVED FROM ADMINISTRATION		
TOTAL	\$ 1,500	\$ 2,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6420-08-00	Gas - City Hall	\$ 1,106	\$ 1,115	\$ 1,300

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Gas for City Hall		
Budget moved from individual departments	\$ 1,300	\$ 1,300
TOTAL	\$ 1,300	\$ 1,300

Fund  
General

City of Haslet  
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FY 2024-2025

Department  
Inter Services

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7701-08-00	Office Space Rental	\$ 58,912	\$ 25	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Office Rental - moved to code enforcement	\$ -	
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8320-08-00	Copier Maintenance	\$ 12,002	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Copiers/ Printers moved to IT	\$ -	
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8412-08-00	Fiber Internet	\$ 34,030	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fiber Moved to IT	\$ -	
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8416-08-00	IT Support	\$ 71,238	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
IT Network                      Moved to IT	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7155-08-00	Web Page	\$ 6,031	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Website                              Moved to IT	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6430-08-00	Radios	\$ 7,885	\$ -	\$ 77,352

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Initial purchase of 700/800 MHz radios to replace push to talk phones (22 radios, accessories, setup)	\$ 77,352	
Annual Fee for 22 radios		\$ 9,000
Repairs		\$ 1,000
<b>TOTAL</b>	\$ 77,352	\$ 10,000

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Inter Services

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6435-08-00	Phone System	\$ 2,531	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Moved to IT	\$ -	
TOTAL	\$ -	\$ -

**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Policing Services**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
T.C. Sheriff Dept. Contract	\$ 733,194	\$ 730,471	\$ 995,082	\$ 1,426,468	\$ 1,426,468	\$ 1,632,200
Enforcement Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,065
<b>Total Policing Services</b>	<b>\$ 733,194</b>	<b>\$ 730,471</b>	<b>\$ 995,082</b>	<b>\$ 1,426,468</b>	<b>\$ 1,426,468</b>	<b>\$ 1,649,265</b>



**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Policing Services**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8183-09-00	TC Sheriff Dept. Contract	\$ 730,471	\$ 995,082	\$ 1,426,468

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Primary Patrol - 24/7/365	\$ 1,426,468	\$ 1,426,468
Additional Deputies for a total of 9	\$ -	\$ 205,732
<b>TOTAL</b>	<b>\$ 1,426,468</b>	<b>\$ 1,632,200</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8901-09-00	Enforcement Equipment	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Lidar Traffic Speed Radar (2)		\$ 4,800
Ticket Writers (3)		\$ 11,100
Charging Station & printer battery chargers		\$ 1,165
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 17,065</b>





**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Building Services**

Account Name	FY 2023 ACTUAL	FY 2024		FY 2025
		CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL SERVICES/BENEFITS				
Supervision Salaries	\$ -	\$ 74,194	\$ 77,896	\$ 81,012
Operations	\$ 220,045	\$ 163,962	\$ 163,500	\$ 169,741
Overtime	\$ 18,445	\$ 8,698	\$ 19,000	\$ 19,000
Longevity	\$ 855	\$ 1,035	\$ 1,035	\$ 1,220
Medicare	\$ 3,438	\$ 3,539	\$ 3,539	\$ 3,677
Disability Insure	\$ 1,822	\$ 2,066	\$ 2,066	\$ 2,066
Long Term Care	\$ 494	\$ 597	\$ 597	\$ 597
TMRS	\$ 21,231	\$ 23,098	\$ 23,098	\$ 22,153
Employee Insurance	\$ 54,695	\$ 65,975	\$ 55,087	\$ 57,819
Worker's Comp	\$ 577	\$ 1,362	\$ 1,362	\$ 1,415
Subtotal	\$ 321,602	\$ 344,526	\$ 347,180	\$ 358,700
OPERATIONS & MAINTENANCE				
Legal Notices	\$ 1,644	\$ 2,500	\$ 1,500	\$ 2,000
Fuel & Lube	\$ 8,445	\$ 12,600	\$ 10,800	\$ 11,000
Office Supply	\$ 3,016	\$ 5,200	\$ 5,200	\$ 5,000
Postage	\$ 56	\$ 1,500	\$ 1,500	\$ 1,500
Computer/Software	\$ 7,442	\$ 14,850	\$ 14,850	\$ 14,850
Demolition/Clean-Up	\$ 21,037	\$ 10,200	\$ 10,200	\$ 6,800
Equipment Rep/Maint	\$ 115	\$ 10,000	\$ 10,000	\$ 10,000
Minor Equip Acquist	\$ 488	\$ 10,200	\$ 10,200	\$ 7,200
Uniforms	\$ 1,065	\$ 3,670	\$ 3,670	\$ 3,670
Office Rental	\$ 41,564	\$ 42,600	\$ 42,600	\$ 42,600
Subtotal	\$ 84,872	\$ 113,320	\$ 110,520	\$ 104,620
PROFESSIONAL SERVICES/CHARGES				
Third Party Inspection	\$ 66,275	\$ 113,000	\$ 85,000	\$ 113,000
Third Party Plan Review	\$ 44,623	\$ 75,000	\$ 85,000	\$ 85,000
Animal Control Services		\$ 34,650	\$ 34,650	\$ 34,650
Subtotal	\$ 110,898	\$ 222,650	\$ 204,650	\$ 232,650
DUES/SUBSCRIPTIONS/TRAINING				
Travel	\$ 515	\$ 500	\$ 500	\$ 700
Training	\$ 3,460	\$ 5,500	\$ 5,500	\$ 6,500
Code Enforcement Training	\$ 230			
Memberships	\$ 440	\$ 1,030	\$ 1,030	\$ 1,030
Subtotal	\$ 4,645	\$ 7,030	\$ 7,030	\$ 8,230
UTILITIES				
Telephone	\$ 3,086	\$ 2,880	\$ 2,880	\$ 2,880
Subtotal	\$ 3,086	\$ 2,880	\$ 2,880	\$ 2,880
Total Code Enforcement	\$ 525,103	\$ 690,406	\$ 672,260	\$ 707,080



**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6010-10-00	Supervision Salary	\$ -	\$ -	\$ 74,194

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Building Official	\$ 77,896	\$ 81,012
TOTAL	\$ 77,896	\$ 81,012

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6060-10-00	Operations - Salary	\$ -	\$ 220,045	\$ 163,962

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Certified Permit Technician	\$ 50,440	\$ 52,458
Plan Reviewer Certification	\$ 2,500	\$ 2,500
Building Inspector	\$ 50,440	\$ 52,458
Building Inspector Certification	\$ 2,500	\$ 2,500
Plan Reviewer Certification	\$ 2,500	\$ 2,500
Code Enforcement Officer	\$ 55,120	\$ 57,325
TOTAL	\$ 163,500	\$ 169,741

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6090-10-00	Overtime	\$ -	\$ 18,445	\$ 8,698

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Additional pay over 40 hours per week for 1.5 for non-exempt employees	\$ 19,000	\$ 19,000
TOTAL	\$ 19,000	\$ 19,000

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6095-10-00	Longevity		\$ 855 \$	1,035

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650	\$ 1,035	\$ 1,220
	\$ 1,035	\$ 1,220

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6130-10-00	Medicare	\$ -	\$ 3,438 \$	3,539

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 3,539	\$ 3,677
<b>TOTAL</b>	\$ 3,539	\$ 3,677

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6160-10-00	Disability Insurance	\$ -	\$ 1,822 \$	2,066

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Disability Ins. Estimated Average	\$ 2,066	\$ 2,066
<b>TOTAL</b>	\$ 2,066	\$ 2,066

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6165-10-00	Long Term Care	\$ -	\$ 494	\$ 597

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Average	\$ 597	\$ 597
<b>TOTAL</b>	<b>\$ 597</b>	<b>\$ 597</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6220-10-00	T.M.R.S.	\$ -	\$ 21,231	\$ 23,098

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2024/2025 - Rate Oct - Dec 2024 -8.58%; Jan - Sept 2025 8.77%		\$ 22,153
FY 2023/2024 - Rate Oct - Dec 2023 -8.63%; Jan - Sept 2024 8.58%	\$ 23,098	
<b>TOTAL</b>	<b>\$ 23,098</b>	<b>\$ 22,153</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6310-10-00	Health/Dental/Vision	\$ -	\$ 54,695	\$ 65,975

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Request		
Monthly Employees		
Health \$ 1,154.25 4 FTEs		\$ 55,404
Dental \$ 34.22 4		\$ 1,643
Vision \$ 7.60 4		\$ 365
Freshbenies \$ 8.50 4		\$ 408
Request		
Health \$ 1,099.32 4 FTEs	\$ 52,767	
Dental \$ 32.58 4	\$ 1,564	
Vision \$ 7.24 4	\$ 348	
Freshbenies \$ 8.50 4	\$ 408	
<b>TOTAL</b>	<b>\$ 55,087</b>	<b>\$ 57,819</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6340-10-00	Worker's Comp	\$ -	\$ 577	\$ 1,362

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated	\$ 1,362	\$ 1,415
TOTAL	\$ 1,362	\$ 1,415

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7110-10-00	Legal Notices	\$ -	\$ 1,644	\$ 2,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Legal Notices for BOA, P&Z cases	\$ 1,500	\$ 2,000
TOTAL	\$ 1,500	\$ 2,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7540-10-00	Fuel & Lube	\$ -	\$ 8,445	\$ 12,600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Monthly cost for fuel	\$ 10,000	\$ 10,000
Estimated Annual cost for Oil	\$ 800	\$ 1,000
TOTAL	\$ 10,800	\$ 11,000

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8100-10-00	Office Supply	\$ -	\$ 3,015	\$ 5,200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
General office supply; folders, paper, etc.	\$ 4,000	\$ 4,000
Public Education Supplies		\$ 1,000
ID Card Maker with supplies	\$ 1,200	
<b>TOTAL</b>	<b>\$ 5,200</b>	<b>\$ 5,000</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8200-10-00	Postage	\$ -	\$ 56	\$ 1,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Board letters, permit mailings, notification letters	\$ 1,500	\$ 1,500
contractors renewal letters, etc.		
Certified letters for code enforcement issues		
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8411-10-00	Computer Software	\$ -	\$ 7,442	\$ 14,850

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Iworq Permit Management & Code Enforcement w/online portal		
Annual Maintenance		
Iworq online building permit portal	\$ 9,500	\$ 9,500
Fleet Maintenance	\$ 2,150	\$ 2,150
Contractor Registration	\$ 1,500	\$ 1,500
Facility Maintenance	\$ 1,700	\$ 1,700
<b>TOTAL</b>	<b>\$ 14,850</b>	<b>\$ 14,850</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8700-10-00	Demolition/Clean Up	\$ -	\$ 21,037	\$ 10,200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Clean-up of abated properties and illegal dumping in R.O.W.	\$ 4,000	\$ 4,000
Code enforcement signage (no fireworks, etc) 28 signs @ approx \$80.00 per sign	\$ 2,500	\$ 2,500
Code Enforcement Ticket Writer (One time fee @ \$3377 Recurring fee \$239)	\$ 3,700	\$ 300
<b>TOTAL</b>	<b>\$ 10,200</b>	<b>\$ 6,800</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8900-10-00	Equipment Repair/Maintenance	\$ -	\$ 115	\$ 10,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Vehicle Maintenance		
Vehicle Maintenance Tire Replacement		
Vehicle Maintenance Alignment	\$ 10,000	\$ 10,000
<b>TOTAL</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8901-10-00	Minor Equipment Acquisition	\$ -	\$ 488	\$ 10,200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Minor Equipment Acquisition		
Inspection Supplies(marking paint, electrical testers, misc. testing tools)	\$ 6,000	\$ 6,000
Dash camera systems for 3 vehicles with installation @ \$800 ea.	\$ 2,400	\$ 1,200
Push bumper for Tahoe	\$ 1,000	
Storage box for Tahoe	\$ 800	
<b>TOTAL</b>	<b>\$ 10,200</b>	<b>\$ 7,200</b>



**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8930-10-00	Uniforms	\$ -	\$ 1,065	\$ 3,670

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Uniforms Bldng Insp/Code Enf Officer and Permit Tech	\$ 2,500	\$ 2,500
PPE Reflective vests (3) @ \$75.00	\$ 225	\$ 225
Protective vest for Code Enforcement (1)@ \$600.00	\$ 600	\$ 600
Hard hats (3) @ \$50.00	\$ 150	\$ 150
Eye Pro. (3) @\$65.00	\$ 195	\$ 195
TOTAL	\$ 3,670	\$ 3,670

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7126-10-00	Third Party Inspections	\$ -	\$ 66,275	\$ 113,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Plumbing Inspector (no licensed City inspector)	\$ 75,000	\$ 90,000
Third party inspector for Inspection overflow (approx 2 inspections per day at \$55.00/inspection	\$ 10,000	\$ 23,000
TOTAL	\$ 85,000	\$ 113,000

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7128-10-00	Third Party Plan Review	\$ -	\$ 44,623	\$ 75,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Third Party Plan Review Commercial	\$ 30,000	\$ 50,000
Third Party Plan Review Residential	\$ 55,000	\$ 35,000
<b>TOTAL</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7520-10-00	Travel	\$ -	\$ 515	\$ 500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Mileage for meetings/conferences	\$ 500	\$ 700
<b>TOTAL</b>	<b>\$ 500</b>	<b>\$ 700</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8510-10-00	Training	\$ -	\$ 3,460	\$ 5,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
ICC Courses Building Inspector/Code Enforcement	\$ 1,500	\$ 2,000
BPI Courses Building Inspector/Code Enforcement	\$ 2,500	\$ 2,500
Certification/Recertification Program	\$ 500	\$ 500
NCTCOG	\$ 800	\$ 1,000
Other	\$ 200	\$ 500
<b>TOTAL</b>	<b>\$ 5,500</b>	<b>\$ 6,500</b>

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Building Services**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-8540-10-00	Memberships	\$ -	\$ 440	\$ 1,030

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
International Code Council	\$ 170	\$ 170
Building Officials Assoc of TX	\$ 670	\$ 670
N Central TX Permit Tech Chapter	\$ 70	\$ 70
N TX Chapter ICC	\$ 120	\$ 120
<b>TOTAL</b>	<b>\$ 1,030</b>	<b>\$ 1,030</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-6430-10-00	Telephone	\$ -	\$ 3,086	\$ 2,880

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Building Official	\$ 960	\$ 960
Building Inspector	\$ 960	\$ 960
Code Enforcement	\$ 960	\$ 960
<b>TOTAL</b>	<b>\$ 2,880</b>	<b>\$ 2,880</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
01-7701-10-00	Office Rental	\$ -	\$ 41,564	\$ 42,600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Planning/Building Permits/EDC		
Rental of Office Space	\$ 37,800	\$ 37,800
Copier Lease	\$ 4,800	\$ 4,800
Utilities		
Moved From Interdepartmental		
<b>TOTAL</b>	<b>\$ 42,600</b>	<b>\$ 42,600</b>

**Fund**  
**General**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Building Services**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8940-10-00	Animal Control	\$ -	\$ -	\$ 34,650

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Moved from Public Works Department		
Contract All American Dogs	\$ 28,150	\$ 28,150
Dead Animal Removal (6 Large animals removed from street or R.O.W. @\$250 each.)	\$ 1,500	\$ 1,500
Climate Controlled Temporary Holding Shelter	\$ 5,000	\$ 5,000
TOTAL	\$ 34,650	\$ 34,650

**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Planning and Engineering**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PROFESSIONAL SERVICES/CHARGES						
Planning Services	\$ -	\$ -	\$ 43,238	\$ 90,000	\$ 90,000	\$ 90,000
City Engineering Services	\$ -	\$ -	\$ 207,593	\$ 45,300	\$ 45,300	\$ 45,300
Plan Development Engineering Review	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Special Engineering Projects	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Legal Publications	\$ -	\$ -	\$ 2,587	\$ 4,000	\$ 4,000	\$ 4,000
Total	\$ -	\$ -	\$ 253,418	\$ 289,300	\$ 289,300	\$ 289,300



Fund  
General

City of Haslet  
Line Item Detail  
FY 2023-2024

Department  
Engineering Planning  
Contracted

ACCOUNT #                      ACCOUNT NAME                      FY 21/22   FY 22/23                      BUDGET 23/24  
01-7125-11-00                      Planning Services                      \$ 43,238   \$                      90,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
City Planning Services Allocated to the General Fund	\$ 90,000	\$ 90,000
<b>TOTAL</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>

ACCOUNT #                      ACCOUNT NAME                      FY 21/22   FY 22/23                      BUDGET 23/24  
01-7120-11-00                      City Engineering Services                      \$ 207,593   \$                      45,300

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
City Engineering Services allocated to the General Fund Contracted with Belcheff & Associated as City Engineer	\$ 45,300	\$ 45,300
<b>TOTAL</b>	<b>\$ 45,300</b>	<b>\$ 45,300</b>

ACCOUNT #                      ACCOUNT NAME                      FY 21/22   FY 22/23                      BUDGET 23/24  
01-7118-11-00                      Plan/Development Engineering Review                      \$                      100,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Plan and Development Review for Engineering requirements Contracted with Belcheff & Associates as City Engineer	\$ 100,000	\$ 100,000
Application and permit fees offset		
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

ACCOUNT #                      ACCOUNT NAME                      FY 21/22   FY 22/23                      BUDGET 23/24  
01-7119-11-00                      Special Engineering Projects                      \$                      50,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Special Internal Projects Engineering not development related Contracted with Belcheff & Associated as City Engineer	\$ 50,000	\$ 50,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

Fund  
General

City of Haslet  
Line Item Detail  
FY 2023-2024

Department  
Engineering Planning  
Contracted

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7110-11-00	Legal Publications		\$ 2,587 \$	4,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Bids, Ordinances etc.	\$ 4,000	\$ 4,000
TOTAL	\$ 4,000	\$ 4,000



**Fund  
General**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Finance**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL SERVICES/BENEFITS						
Supervision	\$ 51,806	\$ 60,328	\$ 65,780	\$ 65,963	\$ 69,069	\$ 71,832
Clerical Salaries	\$ 48,850	\$ 55,013	\$ 107,528	\$ 96,445	\$ 96,445	\$ 97,861
Overtime	\$ 1,129	\$ 2,249	\$ 972	\$ 1,500	\$ 1,500	\$ 1,500
Cell Phone Allowance	\$ 360	\$ 360	\$ 375	\$ 360	\$ 360	\$ 400
Longevity	\$ 588	\$ 678	\$ 638	\$ 698	\$ 698	\$ 803
Medicare	\$ 1,481	\$ 1,627	\$ 2,204	\$ 2,410	\$ 2,410	\$ 2,472
Disability Insurance	\$ 906	\$ 907	\$ 1,100	\$ 1,340	\$ 1,340	\$ 1,340
Long Term Care	\$ 341	\$ 341	\$ 366	\$ 445	\$ 445	\$ 445
T.M.R.S	\$ 9,173	\$ 11,347	\$ 14,056	\$ 14,982	\$ 14,982	\$ 14,893
Employee Insurance	\$ 20,064	\$ 21,954	\$ 27,078	\$ 32,988	\$ 27,543	\$ 28,910
Worker's Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 699
Subtotal	\$ 134,698	\$ 154,804	\$ 220,097	\$ 217,131	\$ 214,792	\$ 221,155
OPERATIONS AND MAINTENANCE						
Office Supply	\$ 1,574	\$ 1,863	\$ 1,806	\$ 2,316	\$ 1,500	\$ 6,600
Credit Card Fees	\$ -	\$ 2,455	\$ 37,383	\$ -	\$ 38,000	\$ 40,000
Postage	\$ 299	\$ 39	\$ 162	\$ 700	\$ 700	\$ 300
Software License	\$ 8,826	\$ 8,827	\$ 8,827	\$ 8,827	\$ 8,827	\$ 9,268
Computer Software	\$ 73	\$ 1,536	\$ 1,500	\$ 1,600	\$ 1,600	\$ 1,600
Appraisal Fees	\$ 22,649	\$ 28,401	\$ 18,223	\$ 25,300	\$ 39,800	\$ 42,100
Property Tax (ROW acquired)	\$ 5,912	\$ 10,635	\$ 11,575	\$ 1,000	\$ 1,000	\$ 1,000
Subtotal	\$ 39,333	\$ 53,756	\$ 79,476	\$ 39,743	\$ 91,427	\$ 100,868
PROFESSIONAL SERVICES/CHARGES						
Accounting & Audit	\$ 31,526	\$ 26,390	\$ 34,688	\$ 31,600	\$ 35,600	\$ 49,950
Subtotal	\$ 31,526	\$ 26,390	\$ 34,688	\$ 31,600	\$ 35,600	\$ 49,950
DUES/SUBSCRIPTIONS/TRAINING						
Training	\$ 565	\$ 565	\$ 60	\$ 2,770	\$ 2,770	\$ 1,920
Travel Expense	\$ 2	\$ 1,468	\$ 60	\$ 1,350	\$ 1,350	\$ 1,350
Memberships	\$ 60	\$ -	\$ -	\$ 580	\$ 580	\$ 580
Subtotal	\$ 627	\$ 2,033	\$ 120	\$ 4,700	\$ 4,700	\$ 3,850
Total Finance	\$ 206,184	\$ 236,983	\$ 334,381	\$ 293,174	\$ 346,519	\$ 375,823



<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6010-12-00	Supervision Salaries	\$ 60,328	\$ 65,780	\$ 65,963

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Finance Director Salary split 50/50 with W/S	\$ 69,069	\$ 71,832
TOTAL	\$ 69,069	\$ 71,832

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6020-12-00	Clerical Salaries	\$ 55,013	\$ 107,528	\$ 96,445

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Accountant/UB Admin Asst/Special Events Coordinator Staff Accountant	\$ 96,445	\$ 97,861
Split 50/50 with W/S		
TOTAL	\$ 96,445	\$ 97,861

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6090-12-00	Overtime	\$ 2,249	\$ 972	\$ 1,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Additional Pay over 40 hours per week at 1.5 for non-exempt employees	\$ 1,500	\$ 1,500
TOTAL	\$ 1,500	\$ 1,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6097-12-00	Cell Phone Allowance	\$ 360	\$ 375	\$ 360

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Cell Phone	\$ 360	\$ 400
TOTAL	\$ 360	\$ 400

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6095-12-00	Longevity	\$ 678	\$ 638	\$ 698

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650		
50/50 split with W/S	\$ 698	\$ 803
TOTAL	\$ 698	\$ 803

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6130-12-00	Medicare	\$ 1,627	\$ 2,204	\$ 2,410

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee		
50/50 split with W/S	\$ 2,410	\$ 2,472
TOTAL	\$ 2,410	\$ 2,472

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6160-12-00	Disability Insurance	\$ 907	\$ 1,100	\$ 1,340

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
split 50/50 W/S Combined with Estimate	\$ 1,340	\$ 1,340
TOTAL	\$ 1,340	\$ 1,340

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6165-12-00	Long Term Care	\$ 341	\$ 366	\$ 445

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
split 50/50 with W/W Estimate	\$ 445	\$ 445
TOTAL	\$ 445	\$ 445

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6220-12-00	T.M.R.S.	\$ 11,347	\$ 14,056	\$ 14,982

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.  FY 2024/2025 - Rate Oct - Dec 2023 - 8.58% Jan - Sept 2024 - 8.77%		\$ 14,893
FY 2023/2024 - Rate Oct - Dec 2023 - 8.63% Jan - Sept 2024 - 8.58%	\$ 14,982	
TOTAL	\$ 14,982	\$ 14,893

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6310-12-00	Employee Insurance	\$ 21,954	\$ 27,078	\$ 32,988

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
Per Month	Employees	Employee Breakdown:			
Health	\$ 1,154.28	2	50% Fin Dir,		\$ 27,703
Dental	\$ 34.22	2	50% UB		\$ 821
Vision	\$ 7.60	2	50% Admin Asst		\$ 182
Freshbenies	\$ 8.50	2	50% Staff Accountant		\$ 204
Per Month	Employees	Employee Breakdown:			
Health	\$ 1,099.32	2	50% Fin Dir,	\$ 26,384	
Dental	\$ 32.58	2	50% UB	\$ 782	
Vision	\$ 7.24	2	50% Admin Asst	\$ 174	
Freshbenies	\$ 8.50	2	50% Staff Accountant	\$ 204	
TOTAL				\$ 27,543	\$ 28,910

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6340-12-00	Worker's Comp	\$ -	\$ -	\$ -

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
split 50/50 W/W				\$ -	\$ 699
TOTAL				\$ -	\$ 699

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8100-12-00	Office Supply	\$ 1,863	\$ 1,806	\$ 2,316

DESCRIPTION				2023/2024 Projected Y/E	2024/2025 Request
Folders, labels, pens, storage boxes, paper				\$ 1,500	\$ 1,500
Desk					\$ 3,500
Refrigerator					\$ 1,600
				\$ -	\$ -
TOTAL				\$ 1,500	\$ 6,600

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8115-12-00	Credit Card Fees	\$ 2,455	\$ 37,383	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Credit Card and Bank Service Charges	\$ 38,000	\$ 40,000
	\$ -	\$ -
TOTAL	\$ 38,000	\$ 40,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8200-12-00	Postage	\$ 39	\$ 162	\$ 700

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 700	\$ 300
TOTAL	\$ 700	\$ 300

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8410-12-00	STW - Annual Lease	\$ 8,827	\$ 8,827	\$ 8,827

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Lease Fees for STW split 50/50 with water/sewer fund	\$ 4,925	\$ 5,366
Supporting Software	\$ 825	\$ 825
STW backups	\$ 300	\$ 300
Security License	\$ 188	\$ 188
Email Service	\$ 125	\$ 125
Extended Support	\$ 2,464	\$ 2,464
TOTAL	\$ 8,827	\$ 9,268

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8411-12-00	Computer Software - Technical	\$ 1,536	\$ 1,500	\$ 1,600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Clear Rec Software	\$ 1,600	\$ 1,600
TOTAL	\$ 1,600	\$ 1,600

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9500-12-00	Appraisal Fees	\$ 28,401	\$ 18,223	\$ 25,300

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Tarrant Appraisal District	\$ 27,100	\$ 29,000
Tarrant County	\$ 12,600	\$ 13,000
Denton County	\$ 100	\$ 100
	\$ -	
TOTAL	\$ 39,800	\$ 42,100

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9505-12-00	Property Tax	\$ 10,635	\$ 11,575	\$ 1,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Miscellaneous property taxes on acquired properties, ROW	\$ 1,000	\$ 1,000
TOTAL	\$ 1,000	\$ 1,000



ACCOUNT #                      ACCOUNT NAME                      FY 21/22   FY 22/23                      BUDGET 23/24  
01-7190-12-00              Accounting & Audit                      \$ 26,390   \$ 34,688   \$                      31,600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
External Audit	\$ 31,600	\$ 33,950
Debt Compliance Required SEC Filing	\$ 4,000	\$ 6,000
Single Audit of grant programs (if necessary)	\$ -	\$ 10,000
<b>TOTAL</b>	<b>\$ 35,600</b>	<b>\$ 49,950</b>

ACCOUNT #                      ACCOUNT NAME                      FY 21/22   FY 22/23                      BUDGET 23/24  
01-8511-12-00              Training                      \$ 565   \$ 60   \$                      2,770

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
GFOA Annual Conference	\$ 550	\$ 600
GFOAT Spring Conference	\$ 500	\$ 600
STW Annual Conference	\$ 1,000	
Texas Public Funds Investment Training required every two years	\$ 120	\$ 120
Other staff training-	\$ 600	\$ 600
<b>TOTAL</b>	<b>\$ 2,770</b>	<b>\$ 1,920</b>

ACCOUNT #                      ACCOUNT NAME                      FY 21/22   FY 22/23                      BUDGET 23/24  
01-8515-12-00              Travel Expense                      \$ 1,468   \$ 60   \$                      1,350

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Mileage	\$ 1,350	\$ 1,350
Hotel		
Meals		
<b>TOTAL</b>	<b>\$ 1,350</b>	<b>\$ 1,350</b>

ACCOUNT #                      ACCOUNT NAME                      FY 21/22   FY 22/23                      BUDGET 23/24  
01-8540-12-00              Memberships                      \$ -   \$ -   \$                      580

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
GFOA	\$ 340	\$ 340
GFOAT	\$ 240	\$ 240
<b>TOTAL</b>	<b>\$ 580</b>	<b>\$ 580</b>



Account Name	FY 2021	FY 2022	FY 2023	FY 2024		FY 2025
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL SERVICES/BENEFITS						
Supervision Salaries	\$ 98,618	\$ 52,562	\$ 57,240	\$ 100,740	\$ 103,612	\$ 107,756
Operational Salaries	\$ 30,394	\$ 46,482	\$ 77,939	\$ 100,957	\$ 106,157	\$ 131,915
Overtime	\$ 2,672	\$ 3,552	\$ 2,921	\$ 4,000	\$ 4,000	\$ 4,000
Car Allowance	\$ 4,500	\$ -		\$ -	\$ -	\$ -
Longevity	\$ 853	\$ 650	\$ 650	\$ 1,050	\$ 650	\$ 1,050
Medicare	\$ 1,956	\$ 1,487	\$ 2,008	\$ 3,013	\$ 3,013	\$ 3,487
Disability Insurance	\$ 1,185	\$ 763	\$ 1,047	\$ 1,809	\$ 1,809	\$ 2,134
Long Term Care	\$ 154	\$ 123	\$ 186	\$ 272	\$ 267	\$ 341
T.M.R.S	\$ 12,228	\$ 9,901	\$ 12,335	\$ 19,661	\$ 19,661	\$ 21,005
Employee Insurance	\$ 20,171	\$ 16,554	\$ 28,695	\$ 49,481	\$ 31,645	\$ 57,728
Life Insurance	\$ -	\$ -		\$ -	\$ -	\$ -
Worker's Comp	\$ -	\$ -		\$ 548	\$ 548	\$ 4,481
Subtotal	\$ 172,731	\$ 132,074	\$ 183,021	\$ 281,531	\$ 271,362	\$ 333,897
OPERATIONS & MAINTENANCE						
Oil & Gas Well Inspection	\$ 91,633	\$ 21,720	\$ 79,467	\$ 65,000	\$ 65,000	\$ 65,000
Fuel & Lube	\$ 1,974	\$ 3,188	\$ 4,352	\$ 8,250	\$ 8,250	\$ 10,000
Office Supply	\$ 859	\$ 1,109	\$ 848	\$ 2,200	\$ 2,200	\$ 2,700
Postage	\$ 22	\$ 11	\$ 30	\$ 200	\$ 200	\$ 2,000
Lease Payments	\$ 3,089	\$ 2,911	\$ 2,911	\$ 3,000	\$ -	\$ -
Computer	\$ 403	\$ 2,650	\$ 3,102	\$ 4,400	\$ 7,600	\$ 9,700
Building Maintenance	\$ 22,781	\$ 68,754	\$ 19,378	\$ 55,900	\$ 37,150	\$ 66,900
Clean Up & Brush Days	\$ 451	\$ 8,656	\$ 969	\$ 32,000	\$ 30,015	\$ 38,500
Equipment R&M	\$ 7,300	\$ 3,375	\$ 2,390	\$ 9,500	\$ 9,500	\$ 13,500
Minor Equip Acquisition	\$ 45	\$ 591	\$ 909	\$ 5,500	\$ 5,500	\$ 5,500
Uniforms	\$ 2,188	\$ 4,018	\$ 2,021	\$ 6,400	\$ 7,100	\$ 6,500
Mosquito Control						\$ 5,000
Subtotal	\$ 130,745	\$ 116,983	\$ 116,377	\$ 192,350	\$ 172,515	\$ 225,300
PROFESSIONAL SERVICES/CHARGES						
Engineering	\$ 171,401	\$ 338,744	\$ 1,090	\$ -	\$ -	\$ -
Animal Control	\$ 13,785	\$ 14,337	\$ 16,565	\$ -	\$ -	\$ -
Subtotal	\$ 185,186	\$ 353,081	\$ 17,655	\$ -	\$ -	\$ -
DUES/SUBSCRIPTIONS/TRAINING						
Travel	\$ -	\$ 20	\$ 155	\$ 400	\$ 400	\$ 600
Training	\$ 175	\$ -	\$ 900	\$ 6,000	\$ 6,000	\$ 6,000
Subscriptions	\$ -	\$ 23		\$ -	\$ -	\$ -
Memberships	\$ 800	\$ -		\$ 340	\$ -	\$ -
Subtotal	\$ 975	\$ 43	\$ 1,055	\$ 6,740	\$ 6,400	\$ 6,600
INSURANCE						
Liability Insurance	\$ 2,406	\$ 3,084	\$ 3,790	\$ 4,200	\$ 4,200	\$ 4,200
Property Insurance	\$ 2,623	\$ 2,831	\$ 3,155	\$ 3,500	\$ 3,000	\$ 3,500
Subtotal	\$ 5,029	\$ 5,915	\$ 6,945	\$ 7,700	\$ 7,200	\$ 7,700
UTILITIES						
Cellular Devices	\$ 1,554	\$ 1,239	\$ 1,967	\$ 6,125	\$ 6,125	\$ 6,125
Subtotal	\$ 1,554	\$ 1,239	\$ 1,967	\$ 6,125	\$ 6,125	\$ 6,125
CAPITAL OUTLAY	\$ -	\$ 3,121				
Total PW Shared	\$ 496,220	\$ 612,456	\$ 327,020	\$ 494,446	\$ 463,602	\$ 579,622



**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Public Works**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6050-99-00	Supervision Salary	\$ 98,618	\$ 52,561	\$ 100,740

DESCRIPTION		2023/2024 Projected Y/E	2024/2025 Request
City Services & Construction Coordinator	Split 50/50 W/S Fund	\$ 60,112	\$ 62,516
Public Works Director	Split 50/50 W/S Fund	\$ 43,500	\$ 45,240
TOTAL		\$ 103,612	\$ 107,756

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6060-99-00	Salaries - Operations	\$ 30,394	\$ 46,401	\$ 100,957

DESCRIPTION		2023/2024 Projected Y/E	2024/2025 Request
PW Supervisor	Split 50/50 with water/sewer	\$ 38,474	\$ 41,598
	Building Maintenance Split 50/50 with water/sewer	\$ 22,100	\$ 22,984
	Janitor Split 50/50 with water/sewer		\$ 20,800
	Office Manager Split 50/50 with water/sewer	\$ 23,743	\$ 24,693
		\$ 21,840	\$ 21,840
TOTAL		\$ 106,157	\$ 131,915

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6090-99-00	Overtime	\$ 2,672	\$ 3,553	\$ 4,000

DESCRIPTION		2023/2024 Projected Y/E	2024/2025 Request
	Storm Cleanup	\$ 4,000	\$ 4,000
	Emergency Street repairs		
	Community room set up and take down for meetings		
TOTAL		\$ 4,000	\$ 4,000

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6093-99-00	Car Allowance	\$ 4,500	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Discontinued	\$ -	\$ -
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6095-99-00	Longevity	\$ 853	\$ 650	\$ 1,050

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650	\$ 650	\$ 1,050
TOTAL	\$ 650	\$ 1,050

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6130-99-00	Medicare	\$ 1,956	\$ 1,487	\$ 3,013

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 3,013	\$ 3,487
TOTAL	\$ 3,013	\$ 3,487

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Public Works**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6160-99-00	Disability Insurance	\$ 1,185	\$ 763	\$ 1,809

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated	\$ 1,809	\$ 2,134
<b>TOTAL</b>	<b>\$ 1,809</b>	<b>\$ 2,134</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6165-99-00	Long Term Care	\$ 154	\$ 123	\$ 272

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated \$30/mo.	\$ 267	\$ 341
<b>TOTAL</b>	<b>\$ 267</b>	<b>\$ 341</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
01-6220-99-00	T.M.R.S.	\$ 12,228	\$ 9,901	\$ 19,661

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2023/2024 - Rate Oct - Dec 2023 - 8.63%; Jan - Sept 2024 - 8.58%	\$ 19,661	
FY 2024/2025 - Rate Oct - Dec 2024 - 8.58%; Jan - Sept 2025 - 8.77%		\$ 21,005
<b>TOTAL</b>	<b>\$ 19,661</b>	<b>\$ 21,005</b>

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6310-99-00	Employee Insurance	\$ 20,171	\$ 16,554	\$ 49,481

DESCRIPTION					2023/2024 Projected Y/E	2024/2025 Request
Request	per month	Employees	Employee Breakdown			
Health	\$1,265.56	2	50% PW Director		\$ 30,373	
Dental	\$35.66	2	50% PW Supervisor		\$ 856	
Vision	\$7.96	2	50% Admin Asst		\$ 191	
Freshber	\$9.36	2	50% Building Maint		\$ 225	
Health	\$1,316.18	3.5	50% PW Director & City svc const coord			\$ 55,280
Dental	\$41.84	3.5	50% PW Supervisor			\$ 1,757
Vision	\$7.96	3.5	50% Admin Asst (2)			\$ 334
Freshber	\$8.50	3.5	50% Building Maint			\$ 357
			50% Janitor			
TOTAL					\$ 31,645	\$ 57,728

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6350-99-00	Life Insurance	\$ -	\$ -	\$ -

DESCRIPTION					2023/2024 Projected Y/E	2024/2025 Request
Combined with Disability					\$ -	\$ -
TOTAL					\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6340-99-00	Worker's Comp	\$ -	\$ -	\$ 548

DESCRIPTION					2023/2024 Projected Y/E	2024/2025 Request
					\$ 548	\$ 4,481
TOTAL					\$ 548	\$ 4,481



Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7124-99-00	Oil & Gas Well Inspector	\$ 91,633	\$ 21,720	\$ 65,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Gas well safety inspection fees (pass through/revenues collected against this line item)	\$ 65,000	\$ 65,000
TOTAL	\$ 65,000	\$ 65,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7540-99-00	Fuel & Lube	\$ 1,974	\$ 3,188	\$ 8,250

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
		\$ 10,000
	\$ 8,250	
TOTAL	\$ 8,250	\$ 10,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8100-99-00	Office Supply	\$ 859	\$ 1,109	\$ 2,200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Office Supplies: Paper, Toner, Business Cards, Pens Etc., Coffee	\$ 2,200	\$ 2,700
TOTAL	\$ 2,200	\$ 2,700

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8200-99-00	Postage	\$ 22	\$ 11	\$ 200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Postage for mailing	\$ 200	\$ 2,000
Bulk mailings for City related Events		
TOTAL	\$ 200	\$ 2,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8400-99-00	Computer	\$ 403	\$ 2,650	\$ 4,400

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Public Works Truck Computers (software & Mainenance)	\$ 2,500	\$ 2,500
AutoCAD (Subscription x 2) - Mayor & David Rogers (add James T )	\$ 4,500	\$ 7,200
GIS User Licenses (Increase for additional Licenses) moved to interservices	\$ 200	\$ -
ESRI (either related to GIS or Leftover From Travis) moved to interservices	\$ 400	\$ -
TOTAL	\$ 7,600	\$ 9,700

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8710-99-00	Building Maintenance	\$ 22,781	\$ 68,754	\$ 55,900

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
General Building Maintenance For Community Center, City Hall, Library, Public Works	\$ 30,900	\$ 30,900
Contracted mowing for Facilities(Mow, Edge, Trim Only \$25,000 Budget)	\$ 6,250	\$ 36,000
TOTAL	\$ 37,150	\$ 66,900

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-9300-99-00	Clean Up and Brush Drop Off Days	\$ 451	\$ 1,156	\$ 32,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Consists of 3 collection events for brush and Paper shredding	\$ 30,015	
Mobile Paper Shredding		\$ 2,500
Brush Grinding & Haul Off for (3) events depending on overall volume collected (current estimate is \$3500 mobilization + \$7500 per day grinding and trucking)		\$ 36,000
Two planned events, 1 additional if necessary due to storms		
TOTAL	\$ 30,015	\$ 38,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8900-99-00	Equipment Repair & Maintenance	\$ 7,300	\$ 3,375	\$ 9,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repair and Maintenance to city vehicles & equipment	\$ 9,500	\$ 13,500
Includes: State Inspections, Tires, Oil Changes, Repairs, and parts		
TOTAL	\$ 9,500	\$ 13,500

**Fund  
General**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Department  
Public Works**

					\$ -
<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>	
01-9951-99-00	Handheld Equipment & Tools	\$ 45	\$ 461	\$	5,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Smaller tools for general use including battery operated powertools, socket sets, drill bits, specialty tools, etc.	\$ 5,500	\$ 5,500
<b>TOTAL</b>	\$ 5,500	\$ 5,500

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>	
01-8930-99-00	Uniforms	\$ 2,188	\$ 4,018	\$	6,400

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Uniforms & Safety equipment for 7 Public Works Employees(\$1500 Ea) Split 50/50	\$ 7,100	\$ 5,250
Boot Reimbursments, Pants, Shirts, Jackets, Rain Gear, Mud Boots, Safety Vests, Safety Glasses, Gloves, Nitrile Gloves		
Public Works Administrative Assistant Split 50/50		\$ 250
Unplanned replacements		\$ 1,000
<b>TOTAL</b>	\$ 7,100	\$ 6,500

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>	
01-7120-99-00	Engineering	\$ 171,401	\$ 338,744	\$	-

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
City Engineering Services allocated to the General Fund Moved to Engineering & Planning Contracted	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8940-13-00	Animal Control	\$ 13,785	\$ 14,337	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Moved to Building Services 01-8940-10	\$ -	\$ -
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7520-99-00	Travel	\$ -	\$ 20	\$ 400

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Mileage	\$ 400	\$ 600
TOTAL	\$ 400	\$ 600

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8510-99-00	Training	\$ 175	\$ -	\$ 6,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
CDL Training For (2) Employees 50/50 Split(\$6000 per Employee)	\$ 6,000	\$ 6,000
TOTAL	\$ 6,000	\$ 6,000

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8540-99-00	Memberships	\$ 800	\$ -	\$ 340

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
No Memberships	\$ -	\$ -
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6320-99-00	Liability Insurance	\$ 2,406	\$ 3,084	\$ 4,200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated	\$ 4,200	\$ 4,200
TOTAL	\$ 4,200	\$ 4,200

Fund  
General

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6330-99-00	Property Insurance	\$ 2,623	\$ 2,831	\$ 3,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 3,000	\$ 3,500
TOTAL	\$ 3,000	\$ 3,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6430-99-00	Cellular Devices	\$ 1,554	\$ 1,240	\$ 6,125

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Cell Phones, IPADS, Hotspots	\$ 6,125	
Phone: Building Maintenance		\$ 600
Phones:PW Director, Constructon Coordinator, PW Supervisor (\$50.00 Ea.50/50 split)		\$ 900
IPADS:PW Director, Construction Coordinator, PW Supervisor(\$50.00 Ea. 50/50 split)		\$ 900
Hot Spot		\$ 360
Truck Tough Tablet Meter Reading & Work Order Data Plan(2) (50/50 split)		\$ 600
Purchase a new IPAD for Water Supervisor, Cases, Accessories, Repairs		\$ 2,765
TOTAL	\$ 6,125	\$ 6,125

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6432-99-00	Mosquito Control	\$ -	\$ -	\$ -

DESCRIPTION	Projected Y/E	Request
Contract for mosquito control		\$ 5,000
TOTAL	\$ -	\$ 5,000





Account Name	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
			CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
PERSONNEL SERVICES/BENEFITS					
Salaries	\$ 6,019	\$ 26,392	\$ 65,000	\$ 65,000	\$ 65,000
Overtime	\$ 731	\$ 1,348	\$ -	\$ 1,913	\$ 625
Longevity	\$ -	\$ -	\$ -	\$ -	\$ -
Medicare	\$ 98	\$ 203	\$ 1,125	\$ 1,125	\$ 943
Disability Insurance	\$ -	\$ 36	\$ 484	\$ 484	\$ 484
Long Term Care	\$ -	\$ 17	\$ 77	\$ 77	\$ 77
TMRS	\$ 657	\$ 1,247	\$ 7,344	\$ 7,344	\$ 5,678
Employee Insurance	\$ -	\$ 1,711	\$ 16,494	\$ 13,772	\$ 14,455
Worker's Comp	\$ -	\$ -	\$ 271	\$ 271	\$ 267
Subtotal	\$ 7,505	\$ 30,954	\$ 90,795	\$ 89,986	\$ 87,529
OPERATIONS & MAINTENANCE					
Information Technology	\$ 3,018	\$ 109,844	\$ 136,560	\$ 136,560	\$ 206,785
Website	\$ -	\$ 5,933	\$ 6,333	\$ 15,211	\$ 21,394
Office Supplies	\$ -		\$ 200	\$ 200	\$ 200
Fiber Internet	\$ -	\$ 27,083	\$ 35,500	\$ 35,500	\$ 36,000
Copier Maintenance	\$ -	\$ 13,465	\$ 13,817	\$ 16,472	\$ 17,534
City Phone Service	\$ 44	\$ 8,035	\$ 38,441	\$ 38,441	\$ 13,575
Subtotal	\$ 3,062	\$ 164,360	\$ 230,851	\$ 242,384	\$ 295,488
DUES/SUBSCRIPTIONS/TRAINING					
Travel	\$ -		\$ 1,500	\$ 1,500	\$ 1,500
Training	\$ -		\$ 1,000	\$ 1,000	\$ 1,000
Subtotal	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
Total Information Technology	\$ 10,567	\$ 195,314	\$ 324,146	\$ 334,870	\$ 385,517



<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6010-15-00	Operational Salaries	\$ 60,199	\$ 26,392	\$ 65,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
IT/Admin Position	\$ 65,000	\$ 65,000
TOTAL	\$ 65,000	\$ 65,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6090-15-00	Overtime	\$ 731	\$ 1,347	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
20 Hours Per month Estimated	\$ 1,913	\$ 625
TOTAL	\$ 1,913	\$ 625

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6095-15-00	Longevity	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650		
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6130-15-00	Medicare	\$ 98	\$ 203	\$ 1,125

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 1,125	\$ 943
TOTAL	\$ 1,125	\$ 943

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6160-15-00	Disability Insurance	\$ -	\$ 36	\$ 484

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Average	\$ 484	\$ 484
TOTAL	\$ 484	\$ 484

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6165-15-00	Long Term Care	\$ -	\$ 17	\$ 77

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Average	\$ 77	\$ 77
TOTAL	\$ 77	\$ 77

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6220-15-00	Retirement	\$ 657	\$ 1,247	\$ 7,344

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2023/2024 - Rate Oct - Dec 2023 -8.63%; Jan - Sept 2024 8.58%	\$ 7,344	
FY 2024/2025 - Rate Oct - Dec 2024 -8.58%; Jan - Sept 2025 8.77%		\$ 5,678
TOTAL	\$ 7,344	\$ 5,678

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6310-15-00	Employee Insurance	\$ -	\$ 1,711	\$ 16,494

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
FY 2024-2025 per month Employees		
Health \$ 1,154.28 1		\$ 13,851
Dental 34.22 1		\$ 411
Vision 7.60 1		\$ 91
Freshbenie 8.50 1		\$ 102
FY 2022-2023 per month Employees		
Health \$ 1,099.32 1	\$ 13,192	
Dental 32.58 1	\$ 391	
Vision 7.24 1	\$ 87	
Freshbenie 8.50 1	\$ 102	
TOTAL	\$ 13,772	\$ 14,455

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6340-15-00	Worker's Comp	\$ -	\$ -	\$ 271

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on rates TML	\$ 271	\$ 267
TOTAL	\$ 271	\$ 267

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8416-15-00	Information Technology (IT)	\$ 3,018	\$ 109,844	\$ 136,560

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Total IT Expenditures for 2023/2024	\$ 136,560	
This account funds information technology hardware, software, licensing and subscriptions. Budget requests vary year to year as hardware reaches the end of life, the number of employees changes, or from needs or requests voiced in the previous budget cycle. For these reasons, previous information technology budgets are not comparable to the current budget .		
Datamax Techcare- Monthly Services \$4046.65 x 12 m =\$48,559.80		\$ 48,560
Enhanced Security Services One Time \$10,000 Set Up		\$ 10,000
Enhanced Security Services -TCESS \$2,211.50 x 12 m =\$26,538.00		\$ 26,538
<b>CITY HALL</b>		
DATTO Backup Replaced- Consult/Migration = \$ 2,296.90		\$ 2,297
DATTO Monthly Charges 636.25 x 12 m = \$7,635.00		\$ 7,635
Sonic Firewall Upgrade		\$ 2,950
Server Renewal for HASLETHOST 1 (DYSQKQ3)		\$ 5,100
Workstation Renewals (3) at \$400.00 each		\$ 1,200
Laptop Replacement (7) at \$3800.00 each		\$ 26,600
Desktop Replacement (4) at \$2800.00 each		\$ 11,200
Switch Additiona Power Supply (4)		\$ 3,680
<b>LIBRARY</b>		
Switch Additional Power Supply		\$ 1,010
Switch Fiber Module		\$ 773
Fiber Build Out to Secure Library Patron Internet		\$ 2,000
Fiber Isolation for Patron Network		\$ 720
Deep Freeze Cloud Management (6)		\$ 400
Pubic Access Point Replacement		\$ 1,100

## Fund General

City of Haslet  
Line Item Detail  
FY 2023-2024Department  
IT/Administration

<b>BUILDING SERVICES</b>		
Switch Replacement	\$	3,055
Switch Additional Power Supply	\$	650
<b>PUBLIC WORKS</b>		
Sonicwall Cloud Secure Edge for Secure Access to SCADA	\$	840
Switch Replacement	\$	3,055
Switch Aadditional Power Supply	\$	650
Point to Point Bridge for Temp Building	\$	3,560
<b>FIRE DEPT.</b>		
DATTO Access Point for new Construction	\$	753
Switch Replacement	\$	4,190
Switch Additional Power Supply	\$	650
I Pad Purchase/Replacement	\$	2,100
<b>MISC.</b>		
Misc. Expenses- Hardware, Unexpected Replacement Equipment, Battery Back	\$	10,000
MS Office Hosted Exchange Outlook Mailboxes- Employee/Council/Boards	\$	13,000
Software Licensing for MS Office 365	\$	2,500
ICompass Suite Annual Fee	\$	10,020
Adobe Annual Subscriptions	\$	4,180
Go To Meeting	\$	550
Software Licensing for Other Programs	\$	2,000
<b>TOTAL</b>	<b>\$</b>	<b>136,560</b>
		<b>\$ 206,785</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7155-15-00	Website	\$ -	\$ 5,933	\$ 6,333

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Civic Plus		
Audio Eye		\$ 4,557
Annual Rapid SSL Certificate Renewal	192	\$ 237
Civic Plus Annual Maintenance Fee for Website www.Haslet.org includes all modules, support, online training, offsite backup	\$ 6,141	\$ 7,700
User Daata Encryption- Online Forms Utility (budget revision 2024)	\$ 8,878	\$ 8,900
<b>TOTAL</b>	<b>\$ 15,211</b>	<b>\$ 21,394</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8100-15-00	Office Supplies	\$ -	\$ -	\$ 200

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
New Department	\$ 200	\$ 200
<b>TOTAL</b>	<b>\$ 200</b>	<b>\$ 200</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8412-15-00	Fiber Internet All Facilities	\$ -	\$ 27,083	\$ 35,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Spectrum Internet		
City Hall/Library/Network Fiber Internet	500 mpbs \$1,206.00	\$ 36,000
Public Works Fiber Internet	100 mpbs \$691.11	
Fire Station Fiber Internet	200 mpbs \$856.98	
	\$2754.09 X 12	
<b>TOTAL</b>	<b>\$ 35,500</b>	<b>\$ 36,000</b>



<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8320-15-00	Copier Maintenance	\$ -	\$ 13,465	\$ 13,817

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Sharp Business Systems Copiers/Printers Lease City Hall Lobby & Admin Contract Ended	\$ 6,270	
City Hall Desktop Printers Unexpected Replacement/Repair	\$ 600	\$ 600
Canon Wide Format Plotter	\$ 2,655	\$ 3,000
NovaTech Wells Fargo Lease for Library (1)	\$ 2,232	\$ 2,402
NovaTech Wells Fargo Lease Build. Services and PW (2)	\$ 4,715	\$ 5,055
NovaTech Wells Fargo Lease City Hall (2)		\$ 6,477
TOTAL	\$ 16,472	\$ 17,534

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-7520-15-00	Travel	\$ -	\$ -	\$ 1,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Estimated Milage Allowance	\$ 1,500	\$ 1,500
TOTAL	\$ 1,500	\$ 1,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-8510-15-00	Training	\$ -	\$ -	\$ 1,000
SPENT YTD				\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
As Required	\$ 1,000	\$ 1,000
TOTAL	\$ 1,000	\$ 1,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
01-6430-15-00	Telephone Service	\$ -	\$ 44	\$ 38,441

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Monthly Service-Charter City Hall, PW, Fire	\$ -	
IT dept Cell Phone	\$ 525	\$ 525
Datamax Unified Communications		
One Time Set Up	\$ 15,000	
One Time Porting	\$ 48	
One Time Equipment Fee	\$ 5,496	
Monthly Service Fee \$1086.20 x 12 m =\$13,034.40	\$ 14,992	\$ 13,050
Monthly Service - AT&T Library Phone, Fax line & alarm line	\$ 1,980	
Unplanned Tech Service	400	
TOTAL	\$ 38,441	\$ 13,575



## **WATER SEWER FUND**



**WATER AND SEWER**  
**Overall Budget Summary**  
**Fiscal Year 2024-2025**

				2024		FY 2025
	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	BUDGET
Available Resources, October 1	\$ 1,965,932	\$ 3,264,165	\$ 3,839,506	\$ 4,478,977	\$ 4,478,977	\$ 4,616,060
<b>Revenues</b>						
Water	\$ 3,061,523	\$ 4,437,355	\$ 4,893,804	\$ 6,935,000	\$ 5,200,000	\$ 5,700,000
Sewer	\$ 570,131	\$ 820,610	\$ 1,023,803	\$ 1,249,000	\$ 1,249,000	\$ 2,600,000
Water Meter Install	\$ 179,550	\$ 116,909	\$ 119,550	\$ 100,000	\$ 109,000	\$ 115,000
Sewer Meter Install	\$ 108,525	\$ 68,475	\$ 71,500	\$ 100,000	\$ 65,000	\$ 68,000
Penalties Collected	\$ 16,448	\$ 29,753	\$ 36,878	\$ 31,000	\$ 31,000	\$ 31,000
Trash Collection	\$ 159,407	\$ 222,554	\$ 286,976	\$ 280,500	\$ 352,000	\$ 416,000
Interest Income	\$ 1,942	\$ 27,093	\$ 133,988	\$ 125,000	\$ 165,000	\$ 165,000
Developer Part. HP	\$ 150,939			\$ -	\$ -	\$ -
Miscellaneous	\$ 99,676	\$ 47,454		\$ 50,000	\$ 50,000	\$ 50,000
Operating Revenues	\$ 4,348,141	\$ 5,770,203	\$ 6,566,499	\$ 8,870,500	\$ 7,221,000	\$ 9,145,000
Total Available Resources	\$ 6,314,073	\$ 9,034,368	\$ 10,406,005	\$ 13,349,477	\$ 11,699,977	\$ 13,761,060
<b>Expenditures</b>						
Administration	\$ 231,825	\$ 217,510	\$ 250,495	\$ 418,483	\$ 407,232	\$ 420,717
Water Sewer	\$ 2,347,936	\$ 3,082,148	\$ 4,629,991	\$ 4,629,991	\$ 4,965,691	\$ 5,685,891
PW Shared Exp	\$ 235,147	\$ 336,475	\$ 381,482	\$ 551,283	\$ 559,798	\$ 673,570
Operating Expenditures	\$ 2,814,908	\$ 3,636,133	\$ 5,261,968	\$ 5,599,757	\$ 5,932,721	\$ 6,780,178
Available Resources Effect Increase/(Decrease)	\$ 1,533,233	\$ 2,134,070	\$ 1,304,531	\$ 3,270,743	\$ 1,288,279	\$ 2,364,822
Transfers Out						
To Capital Projects		\$ 284,757	\$ 488,155	\$ -	\$ -	
To General Fund				\$ -	\$ -	\$ -
To W/S Debt	\$ 235,000	\$ 235,000	\$ 176,905	\$ 1,151,196	\$ 1,151,196	\$ 819,408
Total Operating Transfers Out	\$ 235,000	\$ 519,757	\$ 665,060	\$ 1,151,196	\$ 1,151,196	\$ 819,408
Total Expenditures & Transfers	\$ 3,049,908	\$ 4,155,890	\$ 5,927,028	\$ 6,750,953	\$ 7,083,917	\$ 7,599,586
Available Resources, Sept 30	\$ 3,264,165	\$ 4,878,478	\$ 4,478,977	\$ 6,598,524	\$ 4,616,060	\$ 6,161,474
Available Resources as % of Exp	107.0%	117.4%	75.6%	97.7%	65.2%	81.1%
Reserve ( Requirement, 50% 2024, 50% 2025)	\$ 762,477	\$ 1,038,973	\$ 1,481,757	\$ 3,375,477	\$ 3,541,958	\$ 3,799,793
Reserve Surplus/(Shortfall)	\$ 2,501,688	\$ 3,839,506	\$ 2,997,220	\$ 3,223,047	\$ 1,074,102	\$ 2,361,681



**Fund**  
**Water Sewer**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Department**  
**W/S Administration**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL SERVICES/BENEFITS						
Clerical Salaries	\$ 57,204	\$ 58,021	\$ 64,551	\$ 136,829	\$ 138,639	\$ 143,353
Supervisor Salaries	\$ 120,084	\$ 112,890	\$ 123,020	\$ 174,854	\$ 172,681	\$ 179,588
Overtime	\$ 1,113	\$ 2,249	\$ 953	\$ 2,000	\$ 2,000	\$ 2,000
Longevity	\$ 860	\$ 803	\$ 963	\$ 1,388	\$ 1,388	\$ 1,528
Medicare	\$ 2,487	\$ 2,377	\$ 2,575	\$ 4,539	\$ 4,539	\$ 4,720
Disability Insurance	\$ 1,513	\$ 1,334	\$ 1,274	\$ 2,664	\$ 2,664	\$ 2,664
Long Term Care Ins	\$ 434	\$ 414	\$ 382	\$ 610	\$ 610	\$ 610
Retirement	\$ 17,095	\$ 9,389	\$ 26,732	\$ 29,624	\$ 29,624	\$ 28,433
Employee Insurance	\$ 31,035	\$ 30,033	\$ 30,045	\$ 65,975	\$ 55,087	\$ 57,821
Subtotal	\$ 231,825	\$ 217,510	\$ 250,495	\$ 418,483	\$ 407,232	\$ 420,717
Total Administration	\$ 231,825	\$ 217,510	\$ 250,495	\$ 418,483	\$ 407,232	\$ 420,717





**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**W/S Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6020-01-00	Clerical Salaries	\$ 58,021	\$ 64,551	\$ 136,829

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Utility Billing/Accounts Payable Split 50/50 with Finance	\$ 26,707	\$ 27,775
Finance Admin Assistant Split 50/50 with Finance	\$ 33,914	\$ 35,271
PW Office Manager Split 50/50 with PW Shared	\$ 23,743	\$ 24,693
Staff Accountant Split 50/50 with Finance	\$ 33,475	\$ 34,814
Pw Admin Asst- 50/50 with PW Shared	\$ 20,800	\$ 20,800
	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 138,639</b>	<b>\$ 143,353</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6050-01-00	Supervisor Salary	#####	\$ 123,020	\$ 174,854

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Public Works Director 50%	\$ 43,500	\$ 45,240
Finance Director 50%	\$ 69,069	\$ 71,832
Construction Services Coordinator 50%	\$ 60,112	\$ 62,516
<b>TOTAL</b>	<b>\$ 172,681</b>	<b>\$ 179,588</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6090-01-00	Overtime	\$ 2,249	\$ 953	\$ 2,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Additional Pay over 40 hours per week at 1.5 for non-exempt employees	\$ 2,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>

**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**W/S Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6095-01-00	Longevity	\$ 803	\$ 963	\$ 1,388

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650	\$ 1,388	\$ 1,528
<b>TOTAL</b>	<b>\$ 1,388</b>	<b>\$ 1,528</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6130-01-00	Medicare	\$ 2,378	\$ 2,575	\$ 4,539

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 4,539	\$ 4,720
<b>TOTAL</b>	<b>\$ 4,539</b>	<b>\$ 4,720</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6160-01-00	Disability Insurance	\$ 1,334	\$ 1,274	\$ 2,664

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Disability Insurance	\$ 2,664	\$ 2,664
<b>TOTAL</b>	<b>\$ 2,664</b>	<b>\$ 2,664</b>

**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**W/S Administration**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6165-01-00	Long Term Care Insurance	\$ 414	\$ 382	\$ 610

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Long Term Care	\$ 610	\$ 610
<b>TOTAL</b>	<b>\$ 610</b>	<b>\$ 610</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6220-01-00	T.M.R.S.	\$ 9,389	\$ 26,732	\$ 29,624

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2023/2024 - Rate Oct - Dec 2023 - 8.63%; Jan - Sept 2024 8.58%	\$ 29,624	
FY 2024/2025 - Rate Oct - Dec 2024 - 8.58%; Jan - Sept 2024 8.77%		\$ 28,433
<b>TOTAL</b>	<b>\$ 29,624</b>	<b>\$ 28,433</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6310-01-00	Employee Insurance	\$ 30,033	\$ 30,045	\$ 65,975

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
per month Employees		
Health \$ 1,099.32 4 Construction Svcs Coord 50%	\$ 52,767	
Dental \$ 32.58 4 PW Dir 50%, Fin Dir 50%,	\$ 1,564	
Vision \$ 7.24 4 UB 50%, Admin Asst. 50%,	\$ 348	
Freshbenies \$ 8.50 4 PW Admin (2) 50%, Staff Acct 50%	\$ 408	
per month Employee Employee Breakdown:		
Health \$ 1,154.28 4 Construction Svcs Coord 50%		\$ 55,405
Dental \$ 34.22 4 PW Dir 50%, Fin Dir 50%,		\$ 1,643
Vision \$ 7.60 4 UB 50%, Admin Asst. 50%,		\$ 365
Freshbenies \$ 8.50 4 PW Admin (2) 50%, Staff Acct 50%		\$ 408
<b>TOTAL</b>	<b>\$ 55,087</b>	<b>\$ 57,821</b>



**Fund  
Water Sewer**

**City of Haslet  
Summary  
FY 2024-2025**

**Department  
Water Sewer**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
OPERATIONS AND MAINTENANCE						
R&M - Sewer	\$ 10,197	\$ 1,841	\$ 6,453	\$ 66,600	\$ 66,600	\$ 126,600
R & M - Water	\$ 76,939	\$ 67,306	\$ 39,865	\$ 100,000	\$ 100,000	\$ 125,000
Water Meter Install	\$ 138,442	\$ 110,371	\$ 179,277	\$ 213,000	\$ 213,000	\$ 213,000
Replacement Wtr Meter	\$ -	\$ -	\$ 85,625	\$ 100,000	\$ 100,000	\$ 100,000
Laboratory Fees	\$ 3,111	\$ 3,329	\$ 3,378	\$ 4,600	\$ 4,600	\$ 10,000
Equipment Rental	\$ 1,918	\$ 262	\$ 619	\$ 71,077	\$ 71,077	\$ 71,077
Water Billing Supplies	\$ 2,545	\$ 2,978	\$ 3,877	\$ 3,500	\$ 3,500	\$ 4,500
Credit Card Fees	\$ 56,365	\$ 89,323	\$ 231,339	\$ 200,000	\$ 200,000	\$ 250,000
Postage	\$ 3,715	\$ 4,639	\$ 6,110	\$ 5,000	\$ 7,700	\$ 10,500
STW Annual Lease	\$ 8,827	\$ 8,827	\$ 8,827	\$ 15,414	\$ 15,414	\$ 15,414
Comp/Software/Hdw	\$ 6,298	\$ 3,632	\$ 3,168	\$ 7,500	\$ 7,500	\$ 12,500
SCADA System	\$ 20,223	\$ 3,480	\$ 2,910	\$ 25,000	\$ 25,000	\$ 35,000
Advertising/Promotions		\$ 1,000	\$ 766	\$ 5,000	\$ 5,000	\$ 5,000
Fire Hydrant R & M	\$ 243	\$ 349	\$ 216	\$ 5,000	\$ 5,000	\$ 5,000
Water Purchases	\$ 825,945	\$ 1,289,968	\$ 1,448,984	\$ 1,500,000	\$ 1,643,000	\$ 2,000,000
Sewer Treatment	\$ 855,148	\$ 1,067,358	\$ 1,212,717	\$ 1,850,000	\$ 2,040,000	\$ 2,200,000
Water Chemicals	\$ 771	\$ 720	\$ 771	\$ 20,000	\$ 20,000	\$ 20,000
Sewer Chemicals				\$ 1,000	\$ 1,000	\$ 1,000
Trash Expense	\$ 175,622	\$ 235,789	\$ 307,354	\$ 324,000	\$ 324,000	\$ 351,000
Subtotal	\$ 2,186,309	\$ 2,891,172	\$ 3,542,256	\$ 4,516,691	\$ 4,852,391	\$ 5,555,591
PROFESSIONAL SERVICES/CHARGES						
Legal	\$ 3,510	\$ 1,486	\$ 1,486	\$ 7,000	\$ 7,000	\$ 7,000
Engineering	\$ 6,015	\$ 51,140	\$ 46,400	\$ 45,300	\$ 45,300	\$ 45,300
Subtotal	\$ 9,525	\$ 52,626	\$ 47,886	\$ 52,300	\$ 52,300	\$ 52,300
DUES/SUBSCRIPTIONS/TRAINING						
Training	\$ 774		\$ 2,577	\$ 16,000	\$ 16,000	\$ 16,000
Subtotal	\$ 774	\$ -	\$ 2,577	\$ 16,000	\$ 16,000	\$ 16,000
UTILITIES						
Electricity	\$ 26,343	\$ 24,154	\$ 51,586	\$ 45,000	\$ 45,000	\$ 62,000
Gas	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 26,543	\$ 24,154	\$ 51,586	\$ 45,000	\$ 45,000	\$ 62,000
CAPITAL OUTLAY						
Major Equipment Acq				\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE/TRANSFERS						
Interest Expense	\$ 126,868	\$ 116,279	\$ 450,661	\$ -	\$ -	\$ -
Amortization	\$ (2,083)	\$ (2,083)	\$ (2,083)			
Bond Payment				\$ -	\$ -	\$ -
Subtotal	\$ 124,785	\$ 114,196	\$ 448,578	\$ -	\$ -	\$ -
Total Water Sewer Dept.	\$ 2,347,936	\$ 3,082,148	\$ 4,092,883	\$ 4,629,991	\$ 4,965,691	\$ 5,685,891



**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Water Sewer**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-7610-02-00	R & M Sewer	\$ 1,841	\$ 4,796	\$ 66,600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repair & Maintenance of the Sewer Collection System	65,000	65,000
Repair Items: Sewer Lines, Manholes, Service Taps, Cleanouts		
FarrWest Environmental Supply Annual Maintenance (Gas Monitor for Safety)	1,600	1,600
Cleaning Services for large line cleaning if needed		
Infiltration & Inflow Sewer Collection Study		\$ 60,000
<b>TOTAL</b>	<b>\$ 66,600</b>	<b>\$ 126,600</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-7620-02-00	R & M Water	\$ 67,306	\$ 39,865	\$ 100,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Repair & Maintenance of The Water Distribution System	\$ 100,000	\$ 100,000
Repair Items: Water Lines, water service lines, brass fittings, repair clamps, valves, hydrants		
Trimble GPS		25,000
		\$ -
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 125,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-7625-02-00	New Water Meters & Components In	\$ 110,371	\$ 179,277	\$ 213,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
New Water Meter Service installations	213,000	\$ 213,000
Meter fees collected from new services are transferred to this fund	\$ -	
<b>TOTAL</b>	<b>\$ 213,000</b>	<b>\$ 213,000</b>

**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Water Sewer**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-7627-02-00	Replacement Water Meters & Comp	\$ 110,371	\$ 179,277	\$ 100,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Replacement Program to update existing meters to cellular	\$ 100,000	\$ 100,000
This fund will annually replace a portion of aging and high use meters to reduce water loss and keep from needing a large capitol investment all at once to renew the meter reading infrastructure		
<b>TOTAL</b>	\$ 100,000	\$ 100,000

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-7630-02-00	Laboratory Fees	\$ 3,329	\$ 3,378	\$ 4,600

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fees for TCEQ Required Water Testing	\$ 4,600	\$ 10,000
<b>TCEQ State Samples</b> - These are taken by state contractors and monitor a variety of water parameters used by the state to determine compliance		
<b>BACT Samples:</b> Bacteriological Samples Required Monthly taken a set point in the distribution system to monitor water quality. (required Samples Incresed to 4)		
Lead & Copper Service Line Testing Starting Oct 1 2024		
<b>TOTAL</b>	\$ 4,600	\$ 10,000

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-7700-02-00	Equipment Rental	\$ 262	\$ 619	\$ 71,077

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Equipment Rentals for Water Install and maintenance		
Mini Excavators, tampers, trench rollers, Trac Hoes	\$ 3,000	\$ 3,000
Sewer Vac Truck - estimated annual payment	\$ 68,077	\$ 68,077
<b>TOTAL</b>	\$ 71,077	\$ 71,077



**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Water Sewer**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8110-02-00	Water Billing Supplies	\$ 2,978	\$ 3,877	\$ 3,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
DataProse costs for mailing monthly bills	\$ 3,500	\$ 4,500
<b>TOTAL</b>	<b>\$ 3,500</b>	<b>\$ 4,500</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8115-02-00	Credit Card Fees	\$ 89,323	\$ 231,339	\$ 200,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fees charged to us in order to collect water fees by credit card	\$ 200,000	\$ 250,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 250,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8200-02-00	Postage	\$ 4,639	\$ 6,110	\$ 5,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Mailing of water bills and late notices	7,200	10,000
Mailing of any utility billing letters	500	500
<b>TOTAL</b>	<b>\$ 7,700</b>	<b>\$ 10,500</b>

**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Water Sewer**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8410-02-00	STW Annual Lease	\$ 8,827	\$ 8,827	\$ 15,414

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Utility Billing Software lease	\$ 2,600	\$ 2,600
Share of Finance software lease	\$ 2,850	\$ 2,850
Internet payments	\$ 750	\$ 750
Purchase Card	\$ 750	\$ 750
Internet Payments	\$ 6,000	\$ 6,000
Extended Support	\$ 2,464	\$ 2,464
<b>TOTAL</b>	<b>\$ 15,414</b>	<b>\$ 15,414</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8413-02-00	Comp/Software/Hardware	\$ 3,632	\$ 3,168	\$ 7,500

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Prior year no detail	\$ 7,500	
Iworq Work Management		\$ 2,000
Beacon Mobile Read (Software License & Mobile Read License)		
License for Mobile Read		\$ 900
Mobile User Licenses(2)		\$ 600
Drive By monthly reading fees		\$ 750
Meter Reading Hardware/Software		\$ 3,250
<b>TOTAL</b>	<b>\$ 7,500</b>	<b>\$ 12,500</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-7050-02-00	SCADA System	\$ 3,489	\$ 2,910	\$ 25,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Maintenance and Repairs to the Citys water Monitoring System(SCADA)	25,000	25,000
Covers Hardware, Software, and Programming needs associated with the system. Consists of a radio network with panels at each water station(8), handles alarms by push notification and text. Monitors & controls Pumps, water levels, and pressure of the distribution system		
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 35,000</b>

**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Water Sewer**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-8526-02-00	Advertising/Promotions	\$ 1,000	\$ 766	\$ 5,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fees associated with bulk mailings and advertising of water & sewer related information	5,000	5,000
Mailings Include: Water Quality Report notifications, Informational magnets, flyers, etc..		
<b>TOTAL</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-8530-02-00	Fire Hydrant R & M	\$ 349	\$ 216	\$ 5,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Fire hydrant repair and maintenance	\$ 5,000	\$ 5,000
Provides Repair parts to service damaged or leaking fire hydrants.		
Oil & Lubrication of hydrants		
Risers for grade adjustments		
Paint for maintenance and identification		
<b>TOTAL</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-9100-02-00	Water Purchases	\$ 1,289,968	\$ 1,448,984	\$ 1,500,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Water Payments to City of Fort Worth for Purchased Water	1,643,000	2,000,000
New home construction and associated increased water usage for establishing new landscape		
<b>TOTAL</b>	<b>\$ 1,643,000</b>	<b>\$ 2,000,000</b>

**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Water Sewer**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-9200-02-00	Sewer Treatment	\$ 1,067,358	\$ 1,212,717	\$ 1,850,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Payments To Trinity River Authority(TRA) for Sewer Discharge (Includes Payments to Fort Worth Henrietta Creek TRA Contract agreement)	2,040,000	2,200,000
	-	
<b>TOTAL</b>	<b>\$ 2,040,000</b>	<b>\$ 2,200,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-9210-02-00	Water Chemical Treatment & Analys	\$ 720	\$ 771	\$ 20,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Chlorine & LAS purchases for water treatment	\$ 4,500	\$ 4,500
Chemical Analyzers and supplies	15,500	15,500
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-9220-02-00	Sewer Chemicals	\$ -	\$ -	\$ 1,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Chemicals for use in the sewer collection system	\$ 1,000.00	\$ 1,000.00
Root Killer, degreaser, enzymes		
<b>TOTAL</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>

**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Water Sewer**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-9300-02-00	Trash Expense	\$ 175,622	\$ 235,789	\$ 324,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Republic Services/Allied Waste		
Reflects 3% annual increase (this year estimated revenues \$285,000)	\$ 324,000	\$ 351,000
<b>TOTAL</b>	<b>\$ 324,000</b>	<b>\$ 351,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-7100-02-00	Legal	\$ 3,510	\$ 2,771	\$ 7,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Council Meetings	\$ 7,000	\$ 7,000
Ordinances		
Easements		
<b>TOTAL</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-7120-02-00	Engineering	\$ 6,015	\$ 16,145	\$ 45,300

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Belcheff & Associates	\$ 45,300	\$ 45,300
<b>TOTAL</b>	<b>\$ 45,300</b>	<b>\$ 45,300</b>

**Fund**  
**Water Sewer**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Water Sewer**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8510-02-00	Training	\$ 774	\$ 3,480	\$ 16,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Water/Wastewater TCEQ certification classes & Licenseing fees		
Acquisition and Maintenance of Occupational Licenses for 7 employees	\$ 10,000	\$ 10,000
Employees hold multiple state required licenses requiring training and renewal		
CDL Training For (2) Employees 50/50 Split(\$6000 per Employee)	\$ 6,000	\$ 6,000
<b>TOTAL</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6410-02	Electricity	\$ 26,343	\$ 38,753	\$ 45,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Electricity for Pump Stations & Water Facilities	\$ 45,000	\$ 62,000
<b>TOTAL</b>	<b>\$ 45,000</b>	<b>\$ 62,000</b>

**Fund**  
**Water Sewer PW Shared**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Department**  
**Public Works**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
PERSONNEL SERVICES/BENEFITS						
Operations Salary	\$ 124,447	\$ 176,961	\$ 198,288	\$ 290,659	\$ 291,439	\$ 375,896
Overtime	\$ 6,893	\$ 16,122	\$ 10,265	\$ 17,200	\$ 30,200	\$ 30,200
Longevity	\$ 875	\$ 995	\$ 1,115	\$ 1,115	\$ 1,115	\$ 1,303
Medicare	\$ 1,804	\$ 3,109	\$ 3,019	\$ 4,231	\$ 4,231	\$ 5,469
Disability Insurance	\$ 1,499	\$ 1,559	\$ 1,741	\$ 2,664	\$ 2,664	\$ 3,344
Long Term Insurance	\$ 504	\$ 580	\$ 573	\$ 933	\$ 933	\$ 1,179
Retirement	\$ 11,719	\$ 14,139	\$ 22,848	\$ 27,609	\$ 27,609	\$ 32,948
Employee Insurance	\$ 44,169	\$ 53,748	\$ 64,414	\$ 98,963	\$ 82,630	\$ 108,414
Life Insurance	\$ -	\$ -		\$ -	\$ -	\$ -
Worker's Comp	\$ 7,074	\$ 4,539	\$ 3,852	\$ 11,287	\$ 11,287	\$ 16,527
Subtotal	\$ 198,984	\$ 271,752	\$ 306,115	\$ 454,661	\$ 452,108	\$ 575,280
OPERATIONS & MAINTENANCE						
Fuel & Lube	\$ 3,617	\$ 6,183	\$ 6,724	\$ 10,900	\$ 13,500	\$ 15,000
Office Supply	\$ 1,126	\$ 1,225	\$ 1,688	\$ 2,000	\$ 2,000	\$ 2,000
Computer	\$ -	\$ 1,850	\$ 1,717	\$ 4,350	\$ 4,350	\$ 4,350
Building Maintenance	\$ 1,912	\$ 2,794	\$ 3,833	\$ 6,000	\$ 6,000	\$ 6,000
Equipment R & M	\$ 8,951	\$ 13,768	\$ 7,507	\$ 20,000	\$ 31,000	\$ 20,000
Minor Equip Acquisition	\$ 462	\$ 12,380	\$ 4,444	\$ 12,500	\$ 12,500	\$ 12,500
Uniforms	\$ 888	\$ 7,315	\$ 1,343	\$ 6,400	\$ 6,400	\$ 6,500
Miscellaneous	\$ -	\$ -	\$ 23,911	\$ -	\$ -	\$ -
Subtotal	\$ 16,956	\$ 45,515	\$ 51,167	\$ 62,150	\$ 75,750	\$ 66,350
DUES/SUBSCRIPTIONS/TRAINING						
Travel	\$ 101	\$ -		\$ 400	\$ 400	\$ 400
Subtotal	\$ 101	\$ -	\$ -	\$ 400	\$ 400	\$ 400
INSURANCE						
Liability Insurance	\$ 3,832	\$ 4,574	\$ 5,335	\$ 5,400	\$ 5,400	\$ 5,400
Property Insurance	\$ 11,449	\$ 12,396	\$ 14,170	\$ 18,000	\$ 18,000	\$ 18,000
Subtotal	\$ 15,281	\$ 16,970	\$ 19,505	\$ 23,400	\$ 23,400	\$ 23,400
UTILITIES						
Telephone	\$ 3,825	\$ 2,238	\$ 4,694	\$ 10,672	\$ 8,140	\$ 8,140
Subtotal	\$ 3,825	\$ 2,238	\$ 4,694	\$ 10,672	\$ 8,140	\$ 8,140
Total PW Shared	\$ 235,147	\$ 336,475	\$ 381,481	\$ 551,283	\$ 559,798	\$ 673,570





**Fund**  
**WS Public Works Shared**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Public Works**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-6060-99-00	Operations - Salary	\$ 176,961	\$ 198,288	\$ 290,659

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
5FT Water Maintenance Worker	\$ 229,341	\$ 238,514
50% of PW Supervisor.	\$ 39,998	\$ 41,598
50% of Building Maint worker	\$ 22,100	\$ 22,984
50% of Janitor		\$ 20,800
Additional Water Maint worker		\$ 52,000
<b>TOTAL</b>	<b>\$ 291,439</b>	<b>\$ 375,896</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-6090-99-00	Overtime	\$ 16,122	\$ 10,265	\$ 17,200

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Additional Pay over 40 hours per week at 1.5 for non-exempt employees		
Emergency water/sewer repairs	\$ 25,000	\$ 25,000
After-hours leak investigations		
Mayors' Council meetings		
On Call Water Employee weekly stipend (\$100/week) rotating staff	\$ 5,200	\$ 5,200
<b>TOTAL</b>	<b>\$ 30,200</b>	<b>\$ 30,200</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
02-6095-99-00	Longevity	\$ 995	\$ 1,115	\$ 1,115

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
A regular full-time employee shall receive, on or about the first pay period in December of each year, a lump sum longevity payment to compensate for his/her length of service. An employee must have complete at least 12 months of service to be paid longevity pay at the rate of \$5 per month for each completed year of full-time service up to a maximum payment of \$650		
	\$ 1,115	\$ 1,303
<b>TOTAL</b>	<b>\$ 1,115</b>	<b>\$ 1,303</b>

**Fund**  
**WS Public Works Shared**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Public Works**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6130-99-00	Medicare	\$ 2,849	\$ 3,019	\$ 4,231

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Based on 1.45%- Assessed on any form of pay/income to employee	\$ 4,231	\$ 5,469
<b>TOTAL</b>	<b>\$ 4,231</b>	<b>\$ 5,469</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6160-01-00	Disability Insurance	\$ 1,559	\$ 1,741	\$ 2,664

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Estimated	\$ 2,664	\$ 3,344
<b>TOTAL</b>	<b>\$ 2,664</b>	<b>\$ 3,344</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6165-99-00	Long Term Care	\$ 580	\$ 573	\$ 933

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Estimate	\$ 933	\$ 1,179
<b>TOTAL</b>	<b>\$ 933</b>	<b>\$ 1,179</b>

Fund  
WS Public Works Shared

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6220-99-00	T.M.R.S.	\$ 14,138	\$ 22,848	\$ 27,609

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.) Rate is on calendar year.		
FY 2023/2024 - Rate Oct - Dec 2023 -8.63%; Jan - Sept 2024 8.58%	\$ 27,609	
FY 2024/2025 - Rate Oct - Dec 2024 -8.58%; Jan - Sept 2025 8.77%		\$ 32,948
<b>TOTAL</b>	<b>\$ 27,609</b>	<b>\$ 32,948</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6310-99-00	Employee Insurance	\$ 53,748	\$ 64,414	\$ 98,963

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
per month Employees		
FY 23-24 Health \$ 1,099.32 6 5 Full-time WS Ops	\$ 79,151	
Dental \$ 32.58 6 50% WS Supervisor	\$ 2,346	
Vision \$ 7.24 6 50% Bldg Maint	\$ 521	
Freshbenies \$ 8.50 6	\$ 612	
FY 24-25 Health \$ 1,154.28 7.5 6 Full-time WS Ops		\$ 103,885
Dental \$ 34.22 7.5 50% WS Supervisor		\$ 3,080
Vision \$ 7.60 7.5 50% Bldg Maint		\$ 684
Freshbenies \$ 8.50 7.5 50% Janitor		\$ 765
<b>TOTAL</b>	<b>\$ 82,630</b>	<b>\$ 108,414</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6350-99-00	Life Insurance	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Combined with Disability	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

Fund  
WS Public Works Shared

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6340-99-00	Worker's Comp	\$ 4,539	\$ 3,852	\$ 11,287

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Based on rates TML	\$ 11,287	\$ 16,527
<b>TOTAL</b>	<b>\$ 11,287</b>	<b>\$ 16,527</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-7540-99-00	Fuel & Lube	\$ 6,183	\$ 6,724	\$ 10,900

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Diesel Gasoline Oil	13,500	15,000
<b>TOTAL</b>	<b>\$ 13,500</b>	<b>\$ 15,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8100-99-00	Office Supplies	\$ 1,225	\$ 1,688	\$ 2,000

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Copy paper; toner; misc. office supplies	\$ 2,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>

**Fund**  
**WS Public Works Shared**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Public Works**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8400-99-00	Computer	\$ 1,850	\$ 1,717	\$ 4,350

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Public Works Truck Computers for meter reading and work orders	\$ 4,350 \$ -	\$ 4,350
<b>TOTAL</b>	<b>\$ 4,350</b>	<b>\$ 4,350</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8710-99-00	Building Maintenance	\$ 2,794	\$ 3,833	\$ 6,000

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Building Supplies, Light Bulbs, Air Filters, etc.	\$ 6,000	\$ 6,000
<b>TOTAL</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8900-99-00	Equipment Repair & Maintenance	\$ 13,768	\$ 7,507	\$ 20,000

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Vehicle Maintenance and inspections Vehicle and Equipment Tires Repairs	\$ 31,000	\$ 20,000
<b>TOTAL</b>	<b>\$ 31,000</b>	<b>\$ 20,000</b>

Fund  
WS Public Works Shared

City of Haslet  
Line Item Detail  
FY 2024-2025

Department  
Public Works

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8901-99-00	Handheld tools and Equipment	\$ 12,380	\$ 4,444	\$ 12,500

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Tool Purchases for vehicles	12,500	12,500
TOTAL	\$ 12,500	\$ 12,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-8930-99-00	Uniforms	\$ 7,315	\$ 1,343	\$ 6,400

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Uniforms & Safety equipment for 7 Public works Employees(\$1500 Ea) Split 50/50	6150	5250
Boot Reimbursements, Pants, Shirts, Jackets, Rain Gear, Mud Boots, Safety Vests, Safety Glasses, Gloves, Nitrile Gloves		
Public Works Administrative Assistant	\$ 250	\$ 250
Unplanned replacement		\$ 1,000
TOTAL	\$ 6,400	\$ 6,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-7520-99-00	Travel	\$ -	\$ -	\$ 400

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Mileage	\$ 400	\$ 400
TOTAL	\$ 400	\$ 400

**Fund**  
**WS Public Works Shared**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Department**  
**Public Works**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6320-99-00	Liability Insurance	\$ 4,574	\$ 5,335	\$ 5,400

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
	\$ 5,400	\$ 5,400
		\$ -
<b>TOTAL</b>	<b>\$ 5,400</b>	<b>\$ 5,400</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6330-99-00	Property Insurance	\$ 12,396	\$ 14,170	\$ 18,000

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
	\$ 18,000	\$ 18,000
<b>TOTAL</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
02-6430-99-00	Cellular Devices	\$ 2,238	\$ 4,694	\$ 10,672

DESCRIPTION	2023/2024 Projected Y/E	2023/2024 Request
Cell Phones, Ipads, Hotspots		
SCADA Cellular SMS	\$ 175	\$ 175
Phones: PW Director, Constructon Coordinator, PW Supervisor (\$50.00 Ea.50/50 split)	\$ 900	\$ 900
700/800 MHz Radios for 4 employees \$34/mo Moved from Budget		
After Hrs Phone	\$ 600	\$ 600
Truck Tough Tablet Meter Reading & Work Order Data Plan(2) (50/50 split)	\$ 600	\$ 600
Line locator monthly fee/annual subscription	\$ 3,100	\$ 3,100
Purchase a new IPAD for Water Supervisor, Cases, Accessories, Repairs	\$ 2,765	\$ 2,765
<b>TOTAL</b>	<b>\$ 8,140</b>	<b>\$ 8,140</b>







## **DEBT SERVICE FUNDS**



# DEBT SERVICE

## General Obligation Debt Service Fund - 07

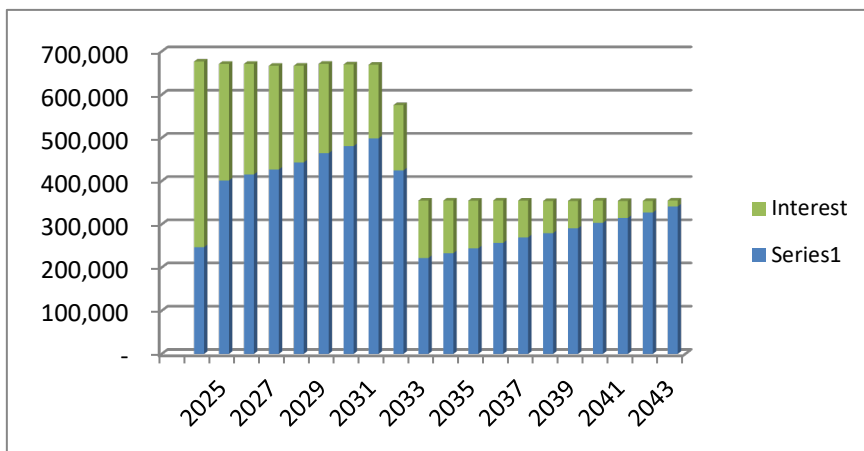
				FY 2024		FY 2025
	FY 2021	FY 2022	FY 2023	CURRENT	PROJECTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>Fund Balance, October 1</b>	<b>\$ 295,777</b>	<b>\$ 310,983</b>	<b>\$ 290,369</b>	<b>\$ 326,298</b>	<b>\$ 326,298</b>	<b>\$ 350,598</b>
<b><u>Revenues</u></b>						
Ad Valorem Taxes	\$ 336,638	\$ 316,895	\$ 325,452	\$ 677,146	\$ 677,146	\$ 592,081
Delinquent Taxes	\$ (2,600)	\$ (25,592)	\$ 4,245	\$ 4,000	\$ 4,000	\$ 4,000
Penalty & Interest	\$ 1,027	\$ 1,002	\$ 502	\$ 1,000	\$ 1,000	\$ 1,000
Interest Income	\$ 531	\$ 3,184	\$ 13,947	\$ 9,000	\$ 19,000	\$ 19,000
Transfers	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -
Misc	\$ (428)	\$ 428	\$ (297)	\$ -	\$ -	\$ -
<b>Current Year Resources</b>	<b>\$ 335,168</b>	<b>\$ 295,917</b>	<b>\$ 344,849</b>	<b>\$ 691,146</b>	<b>\$ 701,146</b>	<b>\$ 616,081</b>
<b>Total Available Resources</b>	<b>\$ 630,945</b>	<b>\$ 606,900</b>	<b>\$ 635,218</b>	<b>\$ 1,017,444</b>	<b>\$ 1,027,444</b>	<b>\$ 966,679</b>
<b><u>Debt Service Requirements</u></b>						
2016 G.O. Refunding Bonds	\$ -	\$ -		\$ -	\$ -	\$ -
Principal	\$ 110,000	\$ 110,000	\$ 115,000	\$ 120,000	\$ 120,000	\$ 120,000
Interest	\$ 57,041	\$ 53,179	\$ 49,323	\$ 46,000	\$ 46,000	\$ 46,000
Fiscal Agent Fees	\$ -	\$ -		\$ -	\$ -	\$ 150
<b>Total 2016 G.O. Refunding</b>	<b>\$ 167,041</b>	<b>\$ 163,179</b>	<b>\$ 164,323</b>	<b>\$ 166,000</b>	<b>\$ 166,000</b>	<b>\$ 166,150</b>
<b>2016 Certificates of Obligation</b>						
Principal	\$ 74,000	\$ 76,000	\$ 77,000	\$ 79,000	\$ 79,000	\$ 79,000
Interest	\$ 18,273	\$ 16,777	\$ 15,237	\$ 13,716	\$ 13,716	\$ 13,716
Fiscal Agent Fees	\$ -	\$ -		\$ -	\$ -	\$ 150
<b>Total 2016 C.O. Bonds</b>	<b>\$ 92,273</b>	<b>\$ 92,777</b>	<b>\$ 92,237</b>	<b>\$ 92,716</b>	<b>\$ 92,716</b>	<b>\$ 92,866</b>
<b>2017 Combo Tax &amp; Rev CO</b>						
Principal	\$ 45,000	\$ 46,000	\$ 47,000	\$ 48,000	\$ 48,000	\$ 48,000
Interest	\$ 15,498	\$ 14,425	\$ 13,269	\$ 12,088	\$ 12,088	\$ 12,088
Fiscal Agent Fees	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150
<b>Total 2017 C.O. Bonds</b>	<b>\$ 60,648</b>	<b>\$ 60,575</b>	<b>\$ 60,419</b>	<b>\$ 60,238</b>	<b>\$ 60,238</b>	<b>\$ 60,238</b>
<b>2022 Combo Tax &amp; Rev CO</b>						
Principal	\$ -	\$ -		\$ -		\$ 150,282
Interest	\$ -	\$ -	\$ (8,059)	\$ 357,892	\$ 357,892	\$ 204,509
Fiscal Agent Fees	\$ -	\$ -		\$ -		\$ -
<b>Total 2022 C.O. Bonds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (8,059)</b>	<b>\$ 357,892</b>	<b>\$ 357,892</b>	<b>\$ 354,791</b>
<b>Total Debt Requirement</b>	<b>\$ 319,962</b>	<b>\$ 316,531</b>	<b>\$ 308,920</b>	<b>\$ 676,846</b>	<b>\$ 676,846</b>	<b>\$ 674,045</b>
<b>Fund Balance, Sept. 30</b>	<b>\$ 310,983</b>	<b>\$ 290,369</b>	<b>\$ 326,298</b>	<b>\$ 340,598</b>	<b>\$ 350,598</b>	<b>\$ 292,634</b>



# DEBT SERVICE

## General Debt Service Fund Debt Service Requirements to Maturity

Year Ending Sept. 30	Principal	Interest	Total
2024	247,000	429,695	676,695
2025	401,282	269,910	671,192
2026	415,304	255,904	671,208
2027	426,731	240,100	666,831
2028	443,158	223,810	666,968
2029	464,585	206,834	671,419
2030	481,012	188,964	669,976
2031	498,844	170,409	669,252
2032	424,675	151,096	575,771
2033	221,911	132,880	354,791
2034	233,147	121,784	354,931
2035	244,383	110,127	354,510
2036	257,024	97,908	354,931
2037	269,664	85,057	354,721
2038	279,496	74,270	353,765
2039	290,732	63,090	353,822
2040	303,372	51,461	354,833
2041	314,608	39,326	353,934
2042	327,249	26,742	353,990
2043	341,294	13,652	354,945
<b>TOTAL</b>	<b>6,885,468</b>	<b>2,953,018</b>	<b>9,838,486</b>



**CITY OF HASLET**  
(Tarrant County, Texas)

**General Obligation Refunding Bonds, Series 2016**

**Debt Service Schedule**

TAX SUPPORTED PORTION (60%)				
Due	Principal	Interest	Total	FY Total
3/15/2024		23,000	23,000	
9/15/2024	120,000	23,000	143,000	166,000
3/15/2025		21,200	21,200	
9/15/2025	120,000	21,200	141,200	162,400
3/15/2026		19,400	19,400	
9/15/2026	125,000	19,400	144,400	163,800
3/15/2027		16,900	16,900	
9/15/2027	125,000	16,900	141,900	158,800
3/15/2028		14,400	14,400	
9/15/2028	130,000	14,400	144,400	158,800
3/15/2029		11,800	11,800	
9/15/2029	140,000	11,800	151,800	163,600
3/15/2030		9,000	9,000	
9/15/2030	145,000	9,000	154,000	163,000
3/15/2031		6,100	6,100	
9/15/2031	150,000	6,100	156,100	162,200
3/15/2032		3,100	3,100	
9/15/2032	155,000	3,100	158,100	161,200
	1,210,000	249,800	1,459,800	1,459,800

**CITY OF HASLET**  
(Tarrant County, Texas)

**Certificates of Obligation, series 2016, Fire Truck**

**Debt Service Schedule**

Due	TAX SUPPORTED PORTION (100%)			FY Total
	Principal	Interest	Total	
	-	-	-	
	-	-	-	
9/30/2024	79,000	13,716	92,716	92,716
	-	-	-	
9/30/2025	81,000	12,120	93,120	93,120
	-	-	-	
9/30/2026	82,000	10,484	92,484	92,484
	-	-	-	
9/30/2027	84,000	8,827	92,827	92,827
	-	-	-	
9/30/2028	86,000	7,131	93,131	93,131
	-	-	-	
9/30/2029	87,000	5,393	92,393	92,393
	-	-	-	
9/30/2030	89,000	3,636	92,636	92,636
	-	-	-	
9/30/2031	91,000	1,838	92,838	92,838
	-	-	-	
	679,000	63,145	742,145	742,145

**CITY OF HASLET**  
(Tarrant County, Texas)

**Combination Tax And Revenue CO's 2017    Fire Truck**

**Debt Service Schedule**

Due	TAX SUPPORTED PORTION (100%)		
	Principal	Interest	Total
	-	-	-
9/30/2024	48,000	12,088	60,088
	-	-	-
9/30/2025	50,000	10,881	60,881
	-	-	-
9/30/2026	51,000	9,625	60,625
	-	-	-
9/30/2027	52,000	8,343	60,343
	-	-	-
9/30/2028	53,000	7,036	60,036
	-	-	-
9/30/2029	55,000	5,705	60,705
	-	-	-
9/30/2030	56,000	4,322	60,322
	-	-	-
9/30/2031	57,000	2,915	59,915
	-	-	-
9/30/2032	59,000	1,483	60,483
	<u>481,000</u>	<u>62,398</u>	<u>543,398</u>



**CITY OF HASLET**  
(Tarrant County, Texas)

**2022 Certificate of Obligation**

Tax Supported 28.09%

**Debt Service Schedule**

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
3/15/2024			<b>255,636.56</b>	<b>255,636.56</b>	
9/15/2024			102,254.62	102,254.62	
9/30/2024					357,891.18
3/15/2025			102,254.62	102,254.62	
9/15/2025	150,281.50	5.000%	102,254.62	252,536.12	
9/30/2025					354,790.75
3/15/2026			98,497.59	98,497.59	
9/15/2026	157,304.00	5.000%	98,497.59	255,801.59	
9/30/2026					354,299.17
3/15/2027			94,564.99	94,564.99	
9/15/2027	165,731.00	5.000%	94,564.99	260,295.99	
9/30/2027					354,860.97
3/15/2028			90,421.71	90,421.71	
9/15/2028	174,158.00	5.000%	90,421.71	264,579.71	
9/30/2028					355,001.42
3/15/2029			86,067.76	86,067.76	
9/15/2029	182,585.00	5.000%	86,067.76	268,652.76	
9/30/2029					354,720.52
3/15/2030			81,503.14	81,503.14	
9/15/2030	191,012.00	5.000%	81,503.14	272,515.14	
9/30/2030					354,018.27
3/15/2031			76,727.84	76,727.84	
9/15/2031	200,843.50	5.000%	76,727.84	277,571.34	
9/30/2031					354,299.17
3/15/2032			71,706.75	71,706.75	
9/15/2032	210,675.00	5.000%	71,706.75	282,381.75	
9/30/2032					354,088.50
3/15/2033			66,439.87	66,439.87	
9/15/2033	221,911.00	5.000%	66,439.87	288,350.87	
9/30/2033					354,790.75
3/15/2034			60,892.10	60,892.10	
9/15/2034	233,147.00	5.000%	60,892.10	294,039.10	
9/30/2034					354,931.20
3/15/2035			55,063.42	55,063.42	
9/15/2035	244,383.00	5.000%	55,063.42	299,446.42	
9/30/2035					354,509.85
3/15/2036			48,953.85	48,953.85	
9/15/2036	257,023.50	5.000%	48,953.85	305,977.35	
9/30/2036					354,931.20
3/15/2037			42,528.26	42,528.26	
9/15/2037	269,664.00	4.000%	42,528.26	312,192.26	
9/30/2037					354,720.52
3/15/2038			37,134.98	37,134.98	
9/15/2038	279,495.50	4.000%	37,134.98	316,630.48	
9/30/2038					353,765.46
3/15/2039			31,545.07	31,545.07	
9/15/2039	290,731.50	4.000%	31,545.07	322,276.57	
9/30/2039					353,821.64
3/15/2040			25,730.44	25,730.44	
9/15/2040	303,372.00	4.000%	25,730.44	329,102.44	
9/30/2040					354,832.88
3/15/2041			19,663.00	19,663.00	
9/15/2041	314,608.00	4.000%	19,663.00	334,271.00	
9/30/2041					353,934.00
3/15/2042			13,370.84	13,370.84	
9/15/2042	327,248.50	4.000%	13,370.84	340,619.34	
9/30/2042					353,990.18
3/15/2043			6,825.87	6,825.87	
9/15/2043	341,293.50	4.000%	6,825.87	348,119.37	
9/30/2043					354,945.24
	4,515,467.50		2,577,675.34	7,093,142.84	7,093,142.84



# DEBT SERVICE

## Water and Sewer Debt Service Fund - 08

	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Fund Balance, October 1</b>	<b>\$ 186,645</b>	<b>\$ 228,928</b>	<b>\$ 276,852</b>	<b>\$ 331,664</b>	<b>\$ 331,664</b>	<b>\$ 391,808</b>
<u>Revenues</u>						
Transfer from Impact	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Transfer from W&S	\$ 235,000	\$ 235,000	\$ 235,000	\$ 1,151,196	\$ 1,151,196	\$ 819,408
Transfer from Type A	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Transfer from Type E	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Interest Income	\$ 388	\$ 2,479	\$ 11,718	\$ 2,500	\$ 18,450	\$ 18,450
Transfers	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Current Year Resources</b>	<b>\$ 455,388</b>	<b>\$ 457,479</b>	<b>\$ 466,718</b>	<b>\$ 1,373,696</b>	<b>\$ 1,389,646</b>	<b>\$ 1,057,858</b>
<b>Total Available Resources</b>	<b>\$ 642,033</b>	<b>\$ 686,407</b>	<b>\$ 743,570</b>	<b>\$ 1,705,360</b>	<b>\$ 1,721,310</b>	<b>\$ 1,449,666</b>
<u>Debt Service Requirements</u>						
Transfer to W&S	\$ -			\$ -	\$ -	\$ -
2015 Certificates of Obligation						
Principal	\$ 195,000	\$ 200,000	\$ 210,000	\$ 215,000	\$ 215,000	\$ 220,000
Interest	\$ 104,705	\$ 98,855	\$ 92,856	\$ 86,556	\$ 86,556	\$ 80,106
Fiscal Agent Fees	\$ 400	\$ 400	\$ 500	\$ 500	\$ 500	\$ 500
<b>Total 2015 G.O. Refunding</b>	<b>\$ 300,105</b>	<b>\$ 299,255</b>	<b>\$ 303,356</b>	<b>\$ 302,056</b>	<b>\$ 302,056</b>	<b>\$ 300,606</b>
2016 GO Refunding Bonds						
Principal	\$ 75,000	\$ 75,000	\$ 75,000	\$ 80,000	\$ 80,000	\$ 80,000
Interest	\$ 37,550	\$ 35,300	\$ 33,050	\$ 30,800	\$ 30,800	\$ 28,400
Fiscal Agent Fees	\$ 450	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
<b>Total 2007 G.O. Refunding</b>	<b>\$ 113,000</b>	<b>\$ 110,300</b>	<b>\$ 108,550</b>	<b>\$ 111,300</b>	<b>\$ 111,300</b>	<b>\$ 108,900</b>
2022 Combo Tax & Rev CO						
Principal	\$ -	\$ -		\$ -	\$ -	\$ 384,719
Interest	\$ -	\$ -		\$ 916,146	\$ 916,146	\$ 523,541
Fiscal Fees	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Total 2022 CO's</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 916,146</b>	<b>\$ 916,146</b>	<b>\$ 908,260</b>
<b>Total Debt Requirement</b>	<b>\$ 413,105</b>	<b>\$ 409,555</b>	<b>\$ 411,906</b>	<b>\$ 1,329,502</b>	<b>\$ 1,329,502</b>	<b>\$ 1,317,766</b>
<b>Fund Balance, Sept. 30</b>	<b>\$ 228,928</b>	<b>\$ 276,852</b>	<b>\$ 331,664</b>	<b>\$ 375,858</b>	<b>\$ 391,808</b>	<b>\$ 131,900</b>



**CITY OF HASLET**  
(Tarrant County, Texas)

**Total W/S Debt Service Requirements**

3/15/2024		713,103	713,103	
9/15/2024	295,000	320,448	615,448	1,328,551
3/15/2025		316,023	316,023	
9/15/2025	684,719	316,023	1,000,741	1,316,764
3/15/2026		301,905	301,905	
9/15/2026	712,696	301,905	1,014,601	1,316,506
3/15/2027		287,663	287,663	
9/15/2027	739,269	287,663	1,026,932	1,314,594
3/15/2028		272,653	272,653	
9/15/2028	770,842	272,653	1,043,495	1,316,149
3/15/2029		256,182	256,182	
9/15/2029	802,415	256,182	1,058,597	1,314,779
3/15/2030		239,022	239,022	
9/15/2030	833,988	239,022	1,073,010	1,312,032
3/15/2031		221,147	221,147	
9/15/2031	874,157	221,147	1,095,304	1,316,451
3/15/2032		202,393	202,393	
9/15/2032	909,325	202,393	1,111,718	1,314,112
3/15/2033		182,835	182,835	
9/15/2033	843,089	182,835	1,025,924	1,208,759
3/15/2034		164,508	164,508	
9/15/2034	881,853	164,508	1,046,361	1,210,869
3/15/2035		145,312	145,312	
9/15/2035	915,617	145,312	1,060,929	1,206,240
3/15/2036		125,321	125,321	
9/15/2036	657,977	125,321	783,298	908,619
3/15/2037		108,872	108,872	
9/15/2037	690,336	108,872	799,208	908,079
3/15/2038		95,065	95,065	
9/15/2038	715,505	95,065	810,570	905,635
3/15/2039		80,755	80,755	
9/15/2039	744,269	80,755	825,023	905,778
3/15/2040		65,870	65,870	
9/15/2040	776,628	65,870	842,498	908,367
3/15/2041		50,337	50,337	
9/15/2041	805,392	50,337	855,729	906,066
3/15/2042		34,229	34,229	
9/15/2042	837,752	34,229	871,981	906,210
3/15/2043		17,474	17,474	
9/15/2043	873,707	17,474	891,181	908,655
<hr/>				
	15,364,533	7,368,682	22,733,215	22,733,215

**CITY OF HASLET**  
(Tarrant County, Texas)

**General Obligation Refunding Bonds, Series 2016**

**Debt Service Schedule**

W&S SUPPORTED PORTION (40%)				
Due	Principal	Interest	Total	FY Total
3/15/2024		15,400	15,400	
9/15/2024	80,000	15,400	95,400	110,800
3/15/2025		14,200	14,200	
9/15/2025	80,000	14,200	94,200	108,400
3/15/2026		13,000	13,000	
9/15/2026	85,000	13,000	98,000	111,000
3/15/2027		11,300	11,300	
9/15/2027	85,000	11,300	96,300	107,600
3/15/2028		9,600	9,600	
9/15/2028	90,000	9,600	99,600	109,200
3/15/2029		7,800	7,800	
9/15/2029	90,000	7,800	97,800	105,600
3/15/2030		6,000	6,000	
9/15/2030	95,000	6,000	101,000	107,000
3/15/2031		4,100	4,100	
9/15/2031	100,000	4,100	104,100	108,200
3/15/2032		2,100	2,100	
9/15/2032	105,000	2,100	107,100	109,200
	810,000	167,000	977,000	977,000

**CITY OF HASLET**  
(Tarrant County, Texas)

**Certificates of Obligation, series 2015**

**Debt Service Schedule**

Due	W&S SUPPORTED PORTION (76%)			FY Total
	Principal	Interest	Total	
3/15/2024		33,515	33,515	
9/15/2024	165,000	33,515	198,515	232,030
3/15/2025		31,040	31,040	
9/15/2025	170,000	31,040	201,040	232,080
3/15/2026		28,490	28,490	
9/15/2026	175,000	28,490	203,490	231,980
3/15/2027		26,565	26,565	
9/15/2027	180,000	26,565	206,565	233,130
3/15/2028		24,450	24,450	
9/15/2028	180,000	24,450	204,450	228,900
3/15/2029		21,750	21,750	
9/15/2029	190,000	21,750	211,750	233,500
3/15/2030		18,900	18,900	
9/15/2030	195,000	18,900	213,900	232,800
3/15/2031		15,975	15,975	
9/15/2031	200,000	15,975	215,975	231,950
3/15/2032		12,975	12,975	
9/15/2032	205,000	12,975	217,975	230,950
3/15/2033		9,900	9,900	
9/15/2033	215,000	9,900	224,900	234,800
3/15/2034		6,675	6,675	
9/15/2034	220,000	6,675	226,675	233,350
3/15/2035		3,375	3,375	
9/15/2035	225,000	3,375	228,375	231,750
	2,320,000	467,220	2,787,220	2,787,220

**CITY OF HASLET**  
(Tarrant County, Texas)

**Certificates of Obligation, series 2015**

**Debt Service Schedule**

Due	EDC SUPPORTED PORTION (24%)			FY Total
	Principal	Interest	Total	
3/15/2024		9,763	9,763	
9/15/2024	50,000	9,763	59,763	69,525
3/15/2025		9,013	9,013	
9/15/2025	50,000	9,013	59,013	68,025
3/15/2026		8,263	8,263	
9/15/2026	50,000	8,263	58,263	66,525
3/15/2027		7,713	7,713	
9/15/2027	50,000	7,713	57,713	65,425
3/15/2028		7,125	7,125	
9/15/2028	55,000	7,125	62,125	69,250
3/15/2029		6,300	6,300	
9/15/2029	55,000	6,300	61,300	67,600
3/15/2030		5,475	5,475	
9/15/2030	55,000	5,475	60,475	65,950
3/15/2031		4,650	4,650	
9/15/2031	60,000	4,650	64,650	69,300
3/15/2032		3,750	3,750	
9/15/2032	60,000	3,750	63,750	67,500
3/15/2033		2,850	2,850	
9/15/2033	60,000	2,850	62,850	65,700
3/15/2034		1,950	1,950	
9/15/2034	65,000	1,950	66,950	68,900
3/15/2035		975	975	
9/15/2035	65,000	975	65,975	66,950
	675,000	135,650	810,650	810,650



**CITY OF HASLET**  
(Tarrant County, Texas)

**Certificates of Obligation, series 2022**

Water & Sewer 71.91%

**Debt Service Schedule**

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
3/15/2024			654,425.94	654,425.94	
9/15/2024			261,770.38	261,770.38	
9/30/2024					916,196.32
3/15/2025			261,770.38	261,770.38	
9/15/2025	384,718.50	5.000%	261,770.38	646,488.88	
9/30/2025					908,259.26
3/15/2026			252,152.42	252,152.42	
9/15/2026	402,696.00	5.000%	252,152.42	654,848.42	
9/30/2026					907,000.83
3/15/2027			242,085.02	242,085.02	
9/15/2027	424,269.00	5.000%	242,085.02	666,354.02	
9/30/2027					908,439.03
3/15/2028			231,478.29	231,478.29	
9/15/2028	445,842.00	5.000%	231,478.29	677,320.29	
9/30/2028					908,798.58
3/15/2029			220,332.24	220,332.24	
9/15/2029	467,415.00	5.000%	220,332.24	687,747.24	
9/30/2029					908,079.48
3/15/2030			208,646.87	208,646.87	
9/15/2030	488,988.00	5.000%	208,646.87	697,634.87	
9/30/2030					906,281.73
3/15/2031			196,422.17	196,422.17	
9/15/2031	514,156.50	5.000%	196,422.17	710,578.67	
9/30/2031					907,000.83
3/15/2032			183,568.25	183,568.25	
9/15/2032	539,325.00	5.000%	183,568.25	722,893.25	
9/30/2032					906,461.51
3/15/2033			170,085.13	170,085.13	
9/15/2033	568,089.00	5.000%	170,085.13	738,174.13	
9/30/2033					908,259.26
3/15/2034			155,882.90	155,882.90	
9/15/2034	596,853.00	5.000%	155,882.90	752,735.90	
9/30/2034					908,618.81
3/15/2035			140,961.58	140,961.58	
9/15/2035	625,617.00	5.000%	140,961.58	766,578.58	
9/30/2035					907,540.16
3/15/2036			125,321.15	125,321.15	
9/15/2036	657,976.50	5.000%	125,321.15	783,297.65	
9/30/2036					908,618.81
3/15/2037			108,871.74	108,871.74	
9/15/2037	690,336.00	4.000%	108,871.74	799,207.74	
9/30/2037					908,079.48
3/15/2038			95,065.02	95,065.02	
9/15/2038	715,504.50	4.000%	95,065.02	810,569.52	
9/30/2038					905,634.54
3/15/2039			80,754.93	80,754.93	
9/15/2039	744,268.50	4.000%	80,754.93	825,023.43	
9/30/2039					905,778.36
3/15/2040			65,869.56	65,869.56	
9/15/2040	776,628.00	4.000%	65,869.56	842,497.56	
9/30/2040					908,367.12
3/15/2041			50,337.00	50,337.00	
9/15/2041	805,392.00	4.000%	50,337.00	855,729.00	
9/30/2041					906,066.00
3/15/2042			34,229.16	34,229.16	
9/15/2042	837,751.50	4.000%	34,229.16	871,980.66	
9/30/2042					906,209.82
3/15/2043			17,474.13	17,474.13	
9/15/2043	873,706.50	4.000%	17,474.13	891,180.63	
9/30/2043					908,654.76
	11,559,532.50		6,598,812.16	18,158,344.66	18,158,344.66





## **SPECIAL REVENUE FUNDS**



# PARK BOARD FUND - 04

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Beginning Available Resources</b>	<b>\$ 96,169</b>	<b>\$ 134,288</b>	<b>\$ 142,273</b>	<b>\$ 183,896</b>	<b>\$ 183,896</b>	<b>\$ 184,019</b>
<b><u>Revenues</u></b>						
Interest Income	\$ 142	\$ 1,072	\$ 6,653	\$ 650	\$ 650	\$ 650
Park Fund Contributions	\$ 5,113	\$ 6,753	\$ 8,994	\$ 8,620	\$ 10,800	\$ 11,000
Community Out Reach	\$ 1,505	\$ 3,280	\$ 2,635	\$ 3,500	\$ 3,500	\$ 3,500
Memory Lane	\$ 50	\$ 350	\$ 400	\$ 50	\$ 50	\$ 50
Easter Egg Hunt	\$ -	\$ 3,100	\$ 1,200	\$ 3,500	\$ 3,500	\$ 3,500
Christmas in the Park	\$ 3,550	\$ 8,780	\$ 5,790	\$ 9,000	\$ 9,000	\$ 9,000
Movie in the Park	\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,000	\$ 1,000	\$ 1,000
Haslet Hustle	\$ 1,850	\$ 4,475	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Independence Day	\$ -	\$ 4,000	\$ 5,400	\$ 5,500	\$ 5,500	\$ 5,500
Transfer from General Fund	\$ 62,400	\$ 62,400	\$ 62,400	\$ 62,400	\$ 62,400	\$ 62,400
Matching Transfer GF	\$ 5,113	\$ 6,753	\$ 8,994	\$ 8,620	\$ 10,800	\$ 11,000
Transf from Veterans Memoria	-	-	-	\$ -	1,373	-
<b>Total Revenue</b>	<b>\$ 80,723</b>	<b>\$ 102,163</b>	<b>\$ 103,666</b>	<b>\$ 107,840</b>	<b>\$ 113,573</b>	<b>\$ 112,600</b>
<b>Total Resources Available</b>	<b>\$ 176,892</b>	<b>\$ 236,451</b>	<b>\$ 245,939</b>	<b>\$ 291,736</b>	<b>\$ 297,469</b>	<b>\$ 296,619</b>
<b><u>Expenditures</u></b>						
Local Entertainment	\$ 2,649	\$ 2,658	\$ 1,483	\$ 2,250	\$ 2,250	\$ 2,250
Christmas in the Park	\$ 14,975	\$ 37,450	\$ 12,334	\$ 25,000	\$ 25,000	\$ 25,000
Easter Egg Hunt	\$ -	\$ 3,479	\$ 3,935	\$ 4,000	\$ 4,000	\$ 4,000
Movie in the Park	\$ 650	\$ 865	\$ 1,216	\$ 1,200	\$ 1,200	\$ 1,200
City Signs & Decorations	\$ 5,179	\$ 14,472	\$ 5,257	\$ 20,000	\$ 20,000	\$ 20,500
Advertising	\$ 507	\$ 146	\$ 592	\$ 1,000	\$ 1,000	\$ 1,000
R & M Equipment	\$ -	\$ -	\$ 20	\$ 1,500	\$ 1,500	\$ 1,500
Independence Day	\$ 15,000	\$ 24,710	\$ 32,466	\$ 45,000	\$ 45,000	\$ 45,000
Community Out Reach	\$ 2,875	\$ 6,671	\$ 4,740	\$ 7,000	\$ 7,000	\$ 7,000
Live Tree Fund	\$ -	\$ 505	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
Haslet Hustle	\$ 769	\$ 3,222	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total Expenditures</b>	<b>\$ 42,604</b>	<b>\$ 94,178</b>	<b>\$ 62,043</b>	<b>\$ 113,450</b>	<b>\$ 113,450</b>	<b>\$ 113,950</b>
<b>Ending Available Resources</b>	<b>\$ 134,288</b>	<b>\$ 142,273</b>	<b>\$ 183,896</b>	<b>\$ 178,286</b>	<b>\$ 184,019</b>	<b>\$ 182,669</b>



**Fund**  
**Park Board 04**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 04**  
**Park Board**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5600-00-00	Interest Income	\$ 1,072	\$ 6,653	\$ 650
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate	\$ 650	\$ 650
<b>TOTAL</b>	<b>\$ 650</b>	<b>\$ 650</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5700-00-00	Park Fund Contributions	\$ 6,753	\$ 8,994	\$ 8,620
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate Funds from the optional \$1 donation on water bills	\$ 10,800	\$ 11,000
<b>TOTAL</b>	<b>\$ 10,800</b>	<b>\$ 11,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5740-00-00	Community Outreach	\$ 3,280	\$ 2,635	\$ 3,500
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Tai Chi and Yoga Classes- monies collected from class attendees	\$ 3,500	\$ 3,500
<b>TOTAL</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>

**Fund  
Park Board 04**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Fund 04  
Park Board**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5750-00-00	Memory Lane Revenue	\$ 350	\$ 400	\$ 50
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
These are monies collected for the Memory Lane bricks placed in Gammill Park.	\$ 50	\$ 50
<b>TOTAL</b>	\$ 50	\$ 50

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5730-00-00	Easter Egg Hunt	\$ 3,100	\$ 1,200	\$ 3,500
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
These are the monies expected to be collected from sponsorships.	\$ 3,500	\$ 3,500
<b>TOTAL</b>	\$ 3,500	\$ 3,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5735-00-00	Christmas in the Park	\$ 8,780	\$ 5,790	\$ 9,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
These are the monies expected to be collected from vendor fees and sponsorships.	\$ 9,000	\$ 9,000
<b>TOTAL</b>	\$ 9,000	\$ 9,000



**Fund  
Park Board 04**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Fund 04  
Park Board**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5755-00-00	Movie in the Park	\$ 1,200	\$ 1,200	\$ 1,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
These are the monies expected to be collected from sponsorships.	\$ 1,000	\$ 1,000
<b>TOTAL</b>	\$ 1,000	\$ 1,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5760-00-00	Haslet Hustle	\$ 4,475	\$ -	\$ 5,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
These are the monies expected to be collected from entrant fees and sponsorships.	\$ 5,000	\$ 5,000
<b>TOTAL</b>	\$ 5,000	\$ 5,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5770-00-00	Wild West Fest	\$ -	\$ -	\$ -
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Collected from Sponsorships	\$ -	
<b>TOTAL</b>	\$ -	\$ -

**Fund  
Park Board 04**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Fund 04  
Park Board**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5785-00-00	Independence Day	\$ 4,000	\$ 5,400	\$ 5,500
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
These are the monies expected to be collected from sponsorships and vendor fees.	\$ 5,500	\$ 5,500
<b>TOTAL</b>	\$ 5,500	\$ 5,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5800-00-00	Transfer from General Fund	\$ 62,400	\$ 62,400	\$ 62,400
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Funds requested from General Fund to help support events	\$ 62,400	\$ 62,400
<b>TOTAL</b>	\$ 62,400	\$ 62,400

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-5841-00-00	Matching transfer from General Fund	\$ 6,753	\$ 8,994	\$ 8,620
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 10,800	\$ 11,000
<b>TOTAL</b>	\$ 10,800	\$ 11,000

**Fund**  
**Park Board 04**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 04**  
**Park Board**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-7811-01-00	Local Entertainment	\$ 2,658	\$ -	\$ 2,250
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
This amount pays for all types of entertainment for the events held by the Parks Board on behalf of the City.	\$ 1,200	\$ 1,200
Movie Licensing USA	\$ 200	\$ 200
MPLC	\$ 150	\$ 150
Broadcast Music Inc.	\$ 350	\$ 350
ASCAP	\$ 350	\$ 350
<b>TOTAL</b>	<b>\$ 2,250</b>	<b>\$ 2,250</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-7825-01-00	Christmas in the Park	\$ 37,450	\$ -	\$ 25,000
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Snow slide		
Other entertainment		
T-shirts		
Cookies		
Light towers	\$ 25,000	\$ 25,000
Portable toilets		
Santa		
Misc.		
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-7830-01-00	Easter Egg Hunt	\$ 3,479	\$ -	\$ 4,000
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Bunny Costume		
Easter Eggs - National Entertainment Tech		
Reimbursement for Easter Bunny		
Misc.	\$ 4,000	\$ 4,000
<b>TOTAL</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>

**Fund  
Park Board 04**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Fund 04  
Park Board**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-7855-01-00	Movies in the Park	\$ 865	\$ -	\$ 1,200
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Popcorn & Bags		
Drinks & Ice		
Screen/Equipment rental	\$ 1,200	\$ 1,200
<b>TOTAL</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-7870-01-00	City Signs & Decorations	\$ 14,472	\$ -	\$ 20,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Christmas Decorations (new purchases and repairs)		
Flags for Veterans' Memorial		
4 TX flags - 9x12 size	\$ 20,000	\$ 20,000
4 US flags - 9x12size		
Flags 3X5	\$ -	\$ 500
all event signs & sponsor banners		
park survey cost (printing & mailing)		
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,500</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-8526-01-00	Advertising	\$ 146	\$ -	\$ 1,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Facebook advertising for all events		
Promotional give away items	\$ 1,000	\$ 1,000
Logo shirts for Park Board Members		
Other advertising		
<b>TOTAL</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>

**Fund  
Park Board 04**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Fund 04  
Park Board**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-8900-01-00	Equipment Maintenance & Repair	\$ -	\$ -	\$ 1,500
			<b>YTD</b>	<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
This line item will help cover the costs of repair for park related items.	\$ 1,500	\$ 1,500
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-9007-01-00	Independence Day	\$ 24,710	\$ -	\$ 45,000
			<b>YTD</b>	<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Fireworks	\$ 14,400	\$ 14,400
DJ	\$ -	
Portable restrooms/handwashing stations	\$ 30,600	\$ 30,600
Equipment rental, lighting		
Event Security		
Entertainment		
Prizes for parade winners		
Decorations		
<b>TOTAL</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-9015-01-00	Community Outreach	\$ 6,671	\$ -	\$ 7,000
			<b>YTD</b>	<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Yoga instructor fees	\$ 5,000	\$ 5,000
Tai Chi Instructor fees	\$ 1,500	\$ 1,500
National Night Out	\$ 500	\$ 500
<b>TOTAL</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>

**Fund  
Park Board 04**

**City of Haslet  
Line Item Detail  
FY 2024-2025**

**Fund 04  
Park Board**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-9920-01-00	Live Tree Fund	\$ 505	\$ -	\$ 1,500
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
This line item will help cover the cost of new trees and foliage to the City Parks.	\$ 1,500	\$ 1,500
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
04-9960-01-00	Haslet Hustle	\$ 3,222	\$ -	\$ 5,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Chip timing Emergency services Portable toilets t-shirts awards snacks/water	5000	\$ 5,000
<b>TOTAL</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

**Fund -06  
Impact Fees Fund**

**City of Haslet  
Summary  
FY 2024-2025**

Account Name	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Beginning Resources</b>	<b>\$ 1,100,756</b>	<b>\$ 2,203,425</b>	<b>\$ 2,948,706</b>	<b>\$ 3,474,769</b>	<b>\$ 3,474,769</b>	<b>\$ 4,081,243</b>
<b><u>Revenues</u></b>						
Water Impact Fees	\$ 896,320	\$ 727,157	\$ 543,438	\$ 720,000	\$ 406,000	\$ 490,000
Sewer Impact Fees	\$ 512,434	\$ 253,636	\$ 210,073	\$ 524,900	\$ 387,058	\$ 423,000
Interest Income	\$ 1,916	\$ 20,028	\$ 84,861	\$ 60,000	\$ 106,000	\$ 106,000
<b>Total Revenue</b>	<b>\$ 1,410,669</b>	<b>\$ 1,000,821</b>	<b>\$ 838,372</b>	<b>\$ 1,304,900</b>	<b>\$ 899,058</b>	<b>\$ 1,019,000</b>
<b><u>Transfers</u></b>						
Water/Sewer Cap Proj	\$ -	\$ -		\$ -	\$ -	\$ -
Water/Sewer I&S	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<b>Total Transfers</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
<b><u>Expenditures- Water</u></b>						
Impact Program Update	\$ -	\$ 1,270	\$ 6,034	\$ 13,966	\$ 13,966	\$ -
Water System Master Plan	\$ -	\$ -	\$ 56,067	\$ -	\$ 773	\$ -
LeTara Water Impact Fee Grant	\$ 84,806	\$ 55,285	\$ 26,301	\$ 60,653	\$ 60,653	\$ 47,772
<b>Total Water</b>	<b>\$ 84,806</b>	<b>\$ 56,555</b>	<b>\$ 88,402</b>	<b>\$ 74,619</b>	<b>\$ 75,392</b>	<b>\$ 47,772</b>
<b><u>Expenditures- Sewer</u></b>						
Impact Program Update	\$ -	\$ 1,270	\$ 6,034	\$ 13,966	\$ 13,966	\$ 20,000
Sewer System Master Plan	\$ -	\$ -	\$ 45,175	\$ -	\$ 880	\$ 42,500
LeTara Sewer Impact Fee Grant	\$ 73,194	\$ 47,715	\$ 22,698	\$ 52,346	\$ 52,346	\$ 41,229
<b>Total Sewer</b>	<b>\$ 73,194</b>	<b>\$ 48,985</b>	<b>\$ 73,907</b>	<b>\$ 66,312</b>	<b>\$ 67,192</b>	<b>\$ 103,729</b>
<b>Total Expenditures</b>	<b>\$ 158,000</b>	<b>\$ 105,540</b>	<b>\$ 162,309</b>	<b>\$ 140,931</b>	<b>\$ 142,584</b>	<b>\$ 151,501</b>
<b>Ending Resources</b>	<b>\$ 2,203,425</b>	<b>\$ 2,948,706</b>	<b>\$ 3,474,769</b>	<b>\$ 4,488,738</b>	<b>\$ 4,081,243</b>	<b>\$ 4,798,742</b>





Fund  
Impact Fees

City of Haslet  
Line Item Detail  
FY 2023-2024

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
06-5260-00-00	Water Impact Fee Revenue	\$ 727,157	\$ 543,438	\$ 720,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 406,000	\$ 490,000
TOTAL	\$ 406,000	\$ 490,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
06-5270-00-00	Sewer Impact Fee Revenue	\$ 253,636	\$ 210,073	\$ 524,900
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 387,058	\$ 423,000
TOTAL	\$ 387,058	\$ 423,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
06-5600-00-00	Interest Income	\$ 20,028	\$ 84,861	\$ 60,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 106,000	\$ 106,000
TOTAL	\$ 106,000	\$ 106,000

**Fund  
Impact Fees**

**City of Haslet  
Line Item Detail  
FY 2023-2024**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
06-9975-01-00	Impact Fee Program Update	\$ 1,270	\$ 6,034	\$ 13,966
	Water		<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 13,966	\$ -
<b>TOTAL</b>	\$ 13,966	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
06-9979-01-00	Water System Master Plan		\$ 56,068	\$ -
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 773	\$ -
<b>TOTAL</b>	\$ 773	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
06-7030-01-00	LeTara Water Impact Fee Grant	\$ 55,285	\$ 74,073	\$ 60,653
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Le Tara total buildout 399 lots	\$ 60,653	\$ 47,772
Water Impact Fee \$536.75 per lot		
\$214,164 Maximum Total		
<b>TOTAL</b>	\$ 60,653	\$ 47,772

**Fund  
Impact Fees**

**City of Haslet  
Line Item Detail  
FY 2023-2024**

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
06-9975-02-00	Impact Fee Program Update Sewer	\$ 1,270	\$ 6,034	\$ 13,966
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Update to impact fee	\$ 13,966	\$ 20,000
<b>TOTAL</b>	<b>\$ 13,966</b>	<b>\$ 20,000</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
06-9985-02-00	Sewer System Master Plan	45,175	\$ -	\$ -
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 880	\$ 42,500
<b>TOTAL</b>	<b>\$ 880</b>	<b>\$ 42,500</b>

<b><u>ACCOUNT #</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>BUDGET 23/24</u></b>
06-7040-02-00	LeTara Sewer Impact Fee Grant	\$ 47,715	\$ 22,699	\$ 52,346
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Le Tara total buildout 399 lots	\$ 52,346	\$ 41,229
Sewer Impact Fee \$463.25 per lot		
\$184,837 Maximum Total		
<b>TOTAL</b>	<b>\$ 52,346</b>	<b>\$ 41,229</b>

Fund  
Impact Fees

City of Haslet  
Line Item Detail  
FY 2023-2024

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
06-5120-00-00	Transfer to Water/Sewer Cap	\$ -	\$ -	\$ -

YTD

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
To fund Water Projects	\$ -	\$ -
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
06-5180-00-00	Transfer to Water/Sewer I & S	\$ 150,000	\$ 150,000	\$ 150,000

YTD

\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 150,000	\$ 150,000
TOTAL	\$ 150,000	\$ 150,000

**Fund 03  
Type B HCEDC**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 03  
Type B HCEDC**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025 BUDGET
				CURRENT BUDGET	PROJECTED YEAR END	
<b>BEGINNING RESOURCES</b>	\$ 5,036,970	\$ 4,459,332	\$ 1,856,241	\$ 2,968,641	\$ 2,968,641	\$ 4,054,981
<b>REVENUES</b>						
Sales Tax	\$ 1,238,593	\$ 1,672,212	\$ 1,414,101	\$ 1,463,850	\$ 1,463,850	\$ 1,215,000
Interest Income	\$ 5,024	\$ 23,926	\$ 43,382	\$ 41,000	\$ 41,000	\$ 41,000
Lease Income	\$ 38,500	\$ 28,070	\$ 32,230	\$ 33,630	\$ 33,630	\$ 33,630
Gain or Loss on Sale	\$ -	\$ 46,641	\$ 3,000	\$ -	\$ -	\$ -
Transfer from GF	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 1,282,117	\$ 1,770,849	\$ 1,492,713	\$ 1,538,480	\$ 1,538,480	\$ 1,289,630
<b>TRANSFERS OUT</b>						
Transfer to Capital Projects	\$ -	\$ 200,000		\$ -	\$ -	\$ -
Transfer to W/S Debt	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Transfer to GF	\$ 6,890	\$ 3,643,180	\$ 17,690	\$ 21,290	\$ 21,290	\$ 21,290
<b>Total Transfers Out</b>	\$ 41,890	\$ 3,878,180	\$ 52,690	\$ 56,290	\$ 56,290	\$ 56,290
<b>EXPENDITURES - ADMINISTRATION DEPARTMENT</b>						
<b>PERSONNEL SERVICES/BENEFITS</b>						
Salaries	\$ 27,264	\$ 21,402		\$ -	\$ -	\$ -
Car Allowance	\$ 1,470	\$ 1,103		\$ -	\$ -	\$ -
Medicare	\$ 382	\$ 302		\$ -	\$ -	\$ -
Disability Insurance	\$ 211	\$ 150		\$ -	\$ -	\$ -
Long Term Care	\$ 36	\$ 26		\$ -	\$ -	\$ -
TMRS	\$ 2,566	\$ 2,137		\$ -	\$ -	\$ -
Property Insurance	\$ 1,143	\$ 1,242	\$ 1,424	\$ 1,200	\$ 1,500	\$ 1,500
Employee Insurance	\$ 3,273	\$ 2,556		\$ -	\$ -	\$ -
Telephone	\$ 71	\$ 57		\$ -	\$ -	\$ -
<b>Subtotal</b>	\$ 36,416	\$ 28,975	\$ 1,424	\$ 1,200	\$ 1,500	\$ 1,500
<b>OPERATIONS &amp; MAINTENANCE</b>						
Office Supply	\$ 539	\$ 181	\$ 162	\$ 2,000	\$ 2,000	\$ 2,000
Web Design	\$ 7,338	\$ 1,922		\$ -	\$ -	\$ -
Signage	\$ 701	\$ -		\$ -	\$ -	\$ -
102 Westport	\$ -	\$ 325	\$ 2,950	\$ 1,000	\$ 1,000	\$ 2,000
210 Main St	\$ -	\$ -		\$ 10,000	\$ 10,000	\$ 5,000
100 Main St	\$ 3,542	\$ 3,420		\$ -	\$ -	\$ -
201 Hwy 156	\$ 5,418	\$ 3,834	\$ 4,318	\$ 4,500	\$ 4,500	\$ 4,600
101 School House	\$ 5,856	\$ -	\$ 2,950	\$ 1,000	\$ 1,000	\$ 2,000
105 Hwy 156	\$ -	\$ 325	\$ 1,164	\$ 10,000	\$ 10,000	\$ 2,000
120 Main St.	\$ 4,475	\$ 4,587	\$ 4,415	\$ 10,000	\$ 10,000	\$ 20,000
<b>Subtotal</b>	\$ 27,869	\$ 14,594	\$ 15,959	\$ 38,500	\$ 38,500	\$ 37,600

**Fund 03  
Type B HCEDC**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 03  
Type B HCEDC**

Account Name	FY 2021		FY 2022		FY 2023		FY 2024		FY 2025	
	ACTUAL		ACTUAL		ACTUAL		CURRENT BUDGET	PROJECTED YEAR END	BUDGET	
PROFESSIONAL SERVICES/CHARGES										
Legal Fees	\$	1,575	\$	3,876	\$	750	\$	10,000	\$	12,000
Engineering	\$	8,090	\$	19,100	\$	8,510	\$	10,000	\$	10,000
IT Support	\$	694	\$	562	\$	498	\$	2,000	\$	2,000
Consultants	\$	-	\$	-	\$	5,500	\$	-	\$	-
Subtotal	\$	10,359	\$	23,538	\$	15,258	\$	22,000	\$	22,000
DUES/SUBSCRIPTIONS/TRAINING										
Meetings	\$	678	\$	583	\$	1,389	\$	3,000	\$	2,200
Training	\$	-	\$	89			\$	9,000	\$	3,000
Travel Expense	\$	20	\$	-			\$	-	\$	10,000
Gen Memberships	\$	263	\$	775			\$	1,100	\$	-
Subtotal	\$	961	\$	1,447	\$	1,389	\$	13,100	\$	13,100
CAPITAL OUTLAY										
Grant	\$	-	\$	-			\$	30,000	\$	30,000
Incentives	\$	-	\$	-			\$	-	\$	-
Future Projects	\$	-	\$	-			\$	-	\$	-
Subtotal	\$	-	\$	-	\$	-	\$	30,000	\$	30,000
Total Administration	\$	75,605	\$	68,554	\$	34,030	\$	104,800	\$	105,100
Conferences	\$	250	\$	675			\$	-	\$	-
Collateral Materials	\$	724	\$	416			\$	5,000	\$	-
Misc. Marketing	\$	6,600	\$	-			\$	-	\$	-
Ad Design & Advertising	\$	1,238	\$	-			\$	5,000	\$	-
Allies Day	\$	1,250	\$	1,250			\$	-	\$	-
Total Marketing	\$	10,062	\$	2,341	\$	-	\$	10,000	\$	10,000
EXPENDITURES - CAPITAL PROJECTS										
Westport Parkway	\$	1,463,769	\$	144,410	\$	5,313	\$	-	\$	-
TAP Shared Use Path	\$	(11,071)	\$	-			\$	-	\$	-
ROW Acquisition	\$	-	\$	1,705			\$	-	\$	-
Hurley Street Parking Lot	\$	-	\$	-	\$	5,530	\$	-	\$	-
Total Capital Projects	\$	1,452,698	\$	146,115	\$	10,843	\$	-	\$	-
EXPENDITURES - DEBT SERVICE										
Principal Payment	\$	115,000	\$	120,000	\$	130,000	\$	135,000	\$	140,000
Interest Expense	\$	164,500	\$	158,250	\$	152,250	\$	145,750	\$	139,000
Fiscal Agent Fees	\$	-	\$	500	\$	500	\$	-	\$	-
Total Debt Service	\$	279,500	\$	278,750	\$	282,750	\$	280,750	\$	280,750
Total Expenditures	\$	1,859,755	\$	4,373,940	\$	380,313	\$	451,840	\$	452,140
Ending Resources	\$	4,459,332	\$	1,856,241	\$	2,968,641	\$	4,055,281	\$	4,054,981
										\$ 4,901,021

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-4600-00-00	Sales Tax Revenue	\$ 1,672,212	\$ 1,414,101	\$ 1,463,850
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Sales tax revenue projections shall be conservative due to the volatile nature of this economically sensitive revenue source	\$ 1,463,850	\$ 1,215,000
<b>TOTAL</b>	<b>\$ 1,463,850</b>	<b>\$ 1,215,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-5600-00-00	Interest Income	\$ 23,926	\$ 43,382	\$ 41,000
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimated	\$ 41,000	\$ 41,000
<b>TOTAL</b>	<b>\$ 41,000</b>	<b>\$ 41,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-5700-00-00	Lease Income	\$ 28,070	\$ 32,230	\$ 33,630
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate	\$ 33,630	\$ 33,630
<b>TOTAL</b>	<b>\$ 33,630</b>	<b>\$ 33,630</b>

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-5998-00-00	Gain or Loss on Sale	\$ 46,641	\$ -	\$ -
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-5180-00-00	Transfer to W/S Debt Service	\$ 35,000	\$ 35,000	\$ 35,000
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
<p>April 22, 2015, Board approved Interlocal Agreement regarding Capital Improvement Debt Issuance and will encumber \$35,000 per year for 20 years for the I-35 Infrastructure Improvements</p> <p>FY 2024 - Year 9</p> <p>FY 2025 - Year 10</p>	\$ 35,000	\$ 35,000
<b>TOTAL</b>	\$ 35,000	\$ 35,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-5111-00-00	Transfer to Capital Projects	\$ 200,000	\$ -	\$ -
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Transfer to Park Improvement Fund	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -



**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-5961-00-00	Transfer to General Fund	\$ 3,643,180	\$ 17,690	\$ 21,290
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Per Administrative Service Agreement	\$ 6,890	\$ 6,890
EDC Coordinator 1/3	\$ 14,400	\$ 14,400
<b>TOTAL</b>	<b>\$ 21,290</b>	<b>\$ 21,290</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6010-01-00	Salaries	\$ 21,402	\$ -	\$ -
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Full time EDC Director, annual salary 24.50%	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6093-01-00	Car Allowance	\$ 1,103	\$ -	\$ -
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
\$550/mo. 24.50%	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6130-01-00	Medicare	\$ 302	\$ -	\$ -
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Based on 1.45% - Assessed on any form of pay/income to employee	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6160-01-00	Disability Insurance	\$ 150	\$ -	\$ -
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimated 24.50%	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6165-01-00	Long Term Care	\$ 26	\$ -	\$ -
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate 24.50%	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6220-01-00	TMRS	\$ 2,137	\$ -	\$ -
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S.). Rate is on calendar year		
	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6300-01-00	Property Insurance	\$ 1,242	\$ 1,423	\$ 1,200
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Insurance for properties held	\$ 1,500	\$ 1,500
<b>TOTAL</b>	\$ 1,500	\$ 1,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6310-01-00	Employee Insurance	\$ 2,556	\$ -	\$ -
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6099-01-00	Contract Administration	\$ -	\$ -	\$ -
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6450-01-00	Telephone	\$ 57	\$ -	\$ -
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ -	
TOTAL	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8100-01-00	Office Supplies/Equipment	\$ 181	\$ 162	\$ 2,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Postage and miscellaneous office supplies and equipment purchased for EDC Paper goods	\$ 2,000	\$ 2,000
TOTAL	\$ 2,000	\$ 2,000

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8425-01-00	Web Design	\$ 1,922	\$ -	\$ -
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Annual Licensing Fee	\$ -	
Website Hosting Services Renewal		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9100-01-00	Signage	\$ -	\$ -	\$ -
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9983-01-00	102 Westport	\$ 325	\$ 2,950	\$ 1,000
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Repairs & Maintenance	\$ 1,000	\$ 2,000
Mowing		
Property Tax		
<b>TOTAL</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9984-01-00	210 Main Street	\$ -	\$ -	\$ 10,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Repairs & Maintenance	\$ 6,500	\$ 2,000
Property Tax - Denton	\$ 1,000	\$ 1,000
Property Tax - Tarrant Co.	\$ 750	\$ 750
miscellaneous	\$ 1,750	\$ 1,250
<b>TOTAL</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9985-01-00	100 Main Street Project	\$ 3,420	\$ -	\$ -
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Property sold in FY 2022	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9986-01-00	201 Hwy 156 Project	\$ 3,834	\$ 4,318	\$ 4,500
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Taxes	\$ 4,500	\$ 4,600
<b>TOTAL</b>	<b>\$ 4,500</b>	<b>\$ 4,600</b>

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-9987-01-00	101 School House Road	\$ -	\$ -	\$ 1,000
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
vacant lot Maintenance expenses, mowing, signage, repairs	\$ 1,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-9988-01-00	105 Hwy 156	\$ 325	\$ 1,164	\$ 10,000
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Repairs & maintenance, mowing	\$ 10,000	\$ 2,000
<b>TOTAL</b>	<b>\$ 10,000</b>	<b>\$ 2,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-9989-01-00	120 Main Street Project	\$ 4,586	\$ 4,415	\$ 10,000
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Taxes	\$ 4,300	\$ 4,300
Repairs and maintenance	\$ 5,700	\$ 15,700
<b>TOTAL</b>	<b>\$ 10,000</b>	<b>\$ 20,000</b>

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-7100-01-00	Legal Fees	\$ 3,876	\$ 750	\$ 10,000
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Attorney Fees	\$ 10,000	\$ 12,000
<b>TOTAL</b>	<b>\$ 10,000</b>	<b>\$ 12,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-7120-01-00	Engineering	\$ 19,100	\$ 8,510	\$ 10,000
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
City Engineer Miscellaneous	\$ 10,000	\$ 10,000
<b>TOTAL</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
03-8416-01-00	IT Support	\$ 562	\$ 498	\$ 2,000
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
email hosting	\$ 1,000	\$ 1,000
miscellaneous	\$ 1,000	\$ 1,000
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>



<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8600-01-00	Consultants	\$ -	\$ 5,500	\$ -
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Appraisal Fees	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6120-01-00	Meetings/Conferences	\$ 583	\$ 1,389	\$ 3,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Shared cost - Annual Chamber Luncheon Package + additional lunch attendees	\$ 800	\$ -
Catering for HCEDC Meeting - average \$125/per meeting	\$ 1,200	\$ 1,200
Miscellaneous	\$ 1,000	\$ 1,000
Client meetings		
<b>TOTAL</b>	\$ 3,000	\$ 2,200

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-7150-01-00	Training	\$ 89	\$ -	\$ 9,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Sales tax, Open Meetings and Open Records training for staff and board		
economic development training for staff and board	\$ 9,000	\$ 3,000
IEDC Leadership Summit -		
IEDC Annual Conference -		
Texas Economic Development Council - Spring Conference -		
Miscellaneous training that may come up		
<b>TOTAL</b>	\$ 9,000	\$ 3,000

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8515-01-00	Travel Expense	\$ -	\$ -	\$ -
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
IAMC; IEDC, ICSC, CorNet, NAIOP, Team Texas, Texas One, TEDC, miscellaneous	\$ -	\$ 10,000
<b>TOTAL</b>	\$ -	\$ 10,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9998-01-00	General Memberships	\$ 775	\$ -	\$ 1,100
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
North Texas Commerical Association		
Tex 21 Membership		
Northeast Leadership Forum	\$ 100	\$ -
Texas Economic Development Council	\$ 500	
IEDC Membership	\$ 500	
	\$ -	
<b>TOTAL</b>	\$ 1,100	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9915-01-00	Business Improvement Grant	\$ -	\$ -	\$ 30,000
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 30,000	\$ 30,000
<b>TOTAL</b>	\$ 30,000	\$ 30,000

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9990-01-00	Future Projects	\$ -	\$ -	\$ -
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8530-02-00	Marketing Conferences	\$ 675	\$ -	\$ -
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
TEDC IAMC Spring Professional Forum - Texas Dinner- IAMC Spring Forum North Texas Commercial 2018 Expo Team Texas International Council of Shopping Centers - Vegas ICSC CoreNet or NAIP Conference Local Real Estate Events - GFWREC, NTCAR, ICSC, CoreNet, NAIP, BIZNOW Texas One Event DFW Marketing Team Event		
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8531-02-00	Marketing - Collateral Materials	\$ 416	\$ -	\$ 5,000
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Current Year Aerial maps, thumb drives, sticky notes, wall map, portfolios Property Flyers & Quick Fact Flash Drives for ICSC Booth All promotional materials	\$ 5,000	\$ -
<b>TOTAL</b>	\$ 5,000	\$ -

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8532-02-00	Misc. Marketing	\$ -	\$ -	\$ -
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Current Year		
Constant Contact - email marketing program		
Greater Fort Worth Real Estate Council - Golf Hole Sponsorship		
Photographer		
Misc.	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8533-02-00	Marketing - Ad Design & Advertising	\$ -	\$ -	\$ 5,000
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Misc.	\$ 5,000	\$ -
<b>TOTAL</b>	\$ 5,000	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-8534-02-00	Marketing - Allies Day	\$ 1,250	\$ -	\$ -
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Allies Day	\$ -	
Northwest Metroport Chamber of Commerce Developer Luncheon		
food, drinks, booth		
<b>TOTAL</b>	\$ -	\$ -

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6226-99-00	Alliance TX/Haslet Accessibility	\$ 144,410	\$ 5,313	\$ -
	Westport Pkwy- Construction		<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
ROW/Title Fees	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-6227-99-00	TAP Shared Use Path Project		\$ -	\$ -
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Project Change Order Landscaping	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9911-99-00	Parking Lot Project	\$ -	\$ 5,530	\$ -
			<b>YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Hurley St Parking Lot		\$ -
<b>TOTAL</b>	\$ -	\$ -

**Fund -03**  
**Type B HCEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 03**  
**Type B HCEDC**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-7807-99-00	ROW Acquisition	\$ 1,705	\$ -	\$ -
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Tennis Courts		
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9200-00-00	Bond Principal Payment	\$ 120,000	\$ 130,000	\$ 135,000
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 135,000	\$ 140,000
<b>TOTAL</b>	<b>\$ 135,000</b>	<b>\$ 140,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9205-00-00	Interest Expense	\$ 158,250	\$ 152,250	\$ 145,750
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ 145,750	\$ 139,000
<b>TOTAL</b>	<b>\$ 145,750</b>	<b>\$ 139,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
03-9210-00-00	Fiscal Agent Fees	\$ 500	\$ 500	\$ -
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
		\$ -
TOTAL	\$ -	\$ -





**Fund -11  
Type A HEDC**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 11  
Type A HEDC**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025 BUDGET
				CURRENT BUDGET	PROJECTED YEAR END	
<b>BEGINNING RESOURCES</b>	<b>\$ 3,297,131</b>	<b>\$ 2,768,694</b>	<b>\$ 737,646</b>	<b>\$ 1,271,199</b>	<b>\$ 1,271,199</b>	<b>\$ 1,782,709</b>
<b><u>REVENUES</u></b>						
Sales Tax	\$ 619,296	\$ 836,106	\$ 707,051	\$ 731,925	\$ 731,925	\$ 607,500
Interest Income	\$ 3,922	\$ 17,062	\$ 26,325	\$ 15,000	\$ 15,000	\$ 15,000
<b>Total Revenue</b>	<b>\$ 623,218</b>	<b>\$ 853,168</b>	<b>\$ 733,376</b>	<b>\$ 746,925</b>	<b>\$ 746,925</b>	<b>\$ 622,500</b>
<b><u>TRANSFERS OUT</u></b>						
Transfer to W/S Debt S	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Fund	\$ 6,890	\$ 2,583,803	\$ 17,690	\$ 21,290	\$ 21,290	\$ 21,290
<b>Total Transfers Out</b>	<b>\$ 41,890</b>	<b>\$ 2,618,803</b>	<b>\$ 52,690</b>	<b>\$ 56,290</b>	<b>\$ 56,290</b>	<b>\$ 56,290</b>
<b><u>EXPENDITURES - ADMINISTRATION DEPARTMENT</u></b>						
<b><u>PERSONNEL SERVICES/BENEFITS</u></b>						
Salaries	\$ 27,264	\$ 21,402		\$ -	\$ -	\$ -
Car Allowance	\$ 1,470	\$ 1,103		\$ -	\$ -	\$ -
Cell Phone Allowance	\$ -	\$ -		\$ -	\$ -	\$ -
Medicare	\$ 382	\$ 302		\$ -	\$ -	\$ -
Disability Insurance	\$ 211	\$ 150		\$ -	\$ -	\$ -
Long Term Care	\$ 36	\$ 26		\$ -	\$ -	\$ -
TMRS	\$ 2,566	\$ 2,137		\$ -	\$ -	\$ -
Employee Insurance	\$ 3,273	\$ 2,556		\$ -	\$ -	\$ -
Life Insurance	\$ -	\$ -		\$ -	\$ -	\$ -
Telephone	\$ 65	\$ 57		\$ -	\$ -	\$ -
Auditor AJE	\$ -	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 35,267</b>	<b>\$ 27,733</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
Office Supply	\$ 385	\$ 179	\$ 198	\$ 1,900	\$ 1,900	\$ 1,900
Web Design	\$ 3,266	\$ 824		\$ -	\$ -	\$ -
Printing		\$ -		\$ -	\$ -	\$ -
Improve		\$ -		\$ -	\$ -	\$ -
Signage	\$ 701	\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 4,352</b>	<b>\$ 1,003</b>	<b>\$ 198</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>
<b><u>PROFESSIONAL SERVICES/CHARGES</u></b>						
Legal		\$ 951	\$ 750	\$ 7,500	\$ 7,500	\$ 7,500
Engineering	\$ 4,259	\$ 6,957		\$ 10,000	\$ 10,000	\$ 10,000
IT Support	\$ 598	\$ 466	\$ 402	\$ 2,000	\$ 2,000	\$ 2,000
Consultants		\$ -		\$ -	\$ -	\$ -
Studies		\$ -		\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 4,857</b>	<b>\$ 8,374</b>	<b>\$ 1,152</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>

**Fund -11  
Type A HEDC**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 11  
Type A HEDC**

Account Name	FY 2021	FY 2022	FY 2023	FY 2024		FY 2025
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	BUDGET
DUES/SUBSCRIPTIONS/TRAINING						
Meeting/Conferences	\$ 799	\$ 609	\$ 977	\$ 3,000	\$ 3,000	\$ 3,000
Training		\$ -		\$ 750	\$ 750	\$ 750
Travel	\$ 20	\$ -		\$ -	\$ -	\$ -
General Membership	\$ 263	\$ 775		\$ 825	\$ 825	\$ 825
Subtotal	\$ 1,082	\$ 1,384	\$ 977	\$ 4,575	\$ 4,575	\$ 4,575
CAPITAL OUTLAY						
Future Projects		\$ -		\$ -	\$ -	\$ -
Incentives		\$ -		\$ 100,000	\$ -	\$ 100,000
Subtotal	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Total Administration	\$ 45,558	\$ 38,494	\$ 2,327	\$ 125,975	\$ 25,975	\$ 125,975
EXPENDITURES - MARKETING DEPARTMENT						
DUES/SUBSCRIPTIONS/TRAINING						
Memberships		\$ -		\$ -	\$ -	\$ -
Conferences	\$ 250	\$ 675		\$ -	\$ -	\$ -
Collateral Materials		\$ -		\$ 5,000	\$ 5,000	\$ 5,000
Misc. Marketing	\$ (1,174)	\$ 8,914		\$ -	\$ -	\$ -
Advertising	\$ 1,238	\$ -		\$ 5,000	\$ 5,000	\$ 5,000
Allies Days	\$ 1,250	\$ 1,250		\$ -	\$ -	\$ -
Total Marketing	\$ 1,564	\$ 10,839	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
EXPENDITURES - CAPITAL PROJECTS						
ATHAIP Haslet Parkwa	\$ 920,243	\$ 75,327	\$ 3,406	\$ -	\$ -	\$ -
ROW Acquisition		\$ 853		\$ -	\$ -	\$ -
Total Capital Projects	\$ 920,243	\$ 76,180	\$ 3,406	\$ -	\$ -	\$ -
EXPENDITURES - DEBT SERVICE						
Principal	\$ 60,000	\$ 60,000	\$ 65,000	\$ 70,000	\$ 70,000	\$ 70,000
Interest Expense	\$ 82,400	\$ 79,400	\$ 76,400	\$ 73,150	\$ 73,150	\$ 69,650
Fiscal Agent Fees	\$ -	\$ 500		\$ -	\$ -	\$ -
Total Debt Service	\$ 142,400	\$ 139,900	\$ 141,400	\$ 143,150	\$ 143,150	\$ 139,650
Total Expenditures	\$ 1,151,655	\$ 2,884,216	\$ 199,823	\$ 335,415	\$ 235,415	\$ 331,915
Ending Resources	\$ 2,768,694	\$ 737,646	\$ 1,271,199	\$ 1,682,709	\$ 1,782,709	\$ 2,073,294

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-4600-00-00	Sales Tax Revenue	\$ 836,106	\$ 707,050	\$ 731,925
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Sales tax revenue projections shall be conservative due to the volatile nature of this economically sensitive revenue source	\$ 731,925	\$ 607,500
<b>TOTAL</b>	<b>\$ 731,925</b>	<b>\$ 607,500</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-5600-00-00	Interest Income	\$ 17,062	\$ 26,324	\$ 15,000
		<b>YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimated	\$ 15,000	\$ 15,000
<b>TOTAL</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-5180-00-00	Transfer to W/S Debt Service	\$ 35,000	\$ 35,000	\$ 35,000
		<b>SPENT YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
April 22, 2015, Board Approved Interlocal Agreement regarding Capital Improvement Debt Issuance and will encumber \$35,000 per year for 20 years for the I-35 Infrastructure Improvements - FY 2024 - Year 9 FY 2025 - Year 10	\$ 35,000	\$ 35,000
<b>TOTAL</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-5960-00-00	Transfer to General Fund	\$2,583,803	\$ 17,690	\$ 21,290
			<b>SPENT YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Per Administrative Service Agreement	\$ 6,890	\$ 6,890
EDC Coordinator 1/3	\$ 14,400	\$ 14,400
<b>TOTAL</b>	<b>\$ 21,290</b>	<b>\$ 21,290</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-6010-01-00	Salaries	\$ 21,402	\$ -	\$ -
			<b>SPENT YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Full time EDC Director, annual salary 24.50%	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-6093-01-00	Car Allowance	\$ 1,103	\$ -	\$ -
			<b>SPENT YTD</b>	\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
\$500/mo/ 24.50%	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-6097-01-00	Cell Phone Allowance	\$ -	\$ -	\$ -
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Discontinued	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-6130-01-00	Medicare	\$ 302	\$ -	\$ -
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Based on 1.45% - Assessed on any form of pay/income to employee	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-6160-01-00	Disability Insurance	\$ 150	\$ -	\$ -
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
24.5%		
Estimated	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-6165-01-00	Long Term Care	\$ 26	\$ -	\$ -
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION		2023/2024 Estimate	2024/2025 Request
Estimate	24.5%	\$ -	
TOTAL		\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-6220-01-00	TMRS	\$ 2,137	\$ -	\$ -
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION		2023/2024 Estimate	2024/2025 Request
The City provides pension benefits through Texas Municipal Retirement System (T.M.R.S). Rate is on calendar year		\$ -	
TOTAL		\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-6310-01-00	Employee Insurance	\$ 2,556	\$ -	\$ -
<b>SPENT YTD</b>				<b>\$ -</b>

DESCRIPTION		2023/2024 Estimate	2024/2025 Request
		\$ -	
TOTAL		\$ -	\$ -

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-6350-03-00	Life Insurance	\$ -	\$ -	\$ -
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
24.50%		
Combined with disability	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-6430-01-00	Telephone	\$ 57	\$ -	\$ -
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-8100-01-00	Office Supplies/Equipment	\$ 179	\$ 198	\$ 1,900
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Postage	\$ 50	\$ 50
Business Cards	\$ -	
Misc. Office supplies/equipment	\$ 1,850	\$ 1,850
<b>TOTAL</b>	\$ 1,900	\$ 1,900

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-8425-01-00	Website Hosting & License	\$ 824	\$ -	\$ -
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Website Hosting renewal	\$ -	\$ -
Miscellaneous	\$ -	\$ -
		\$ -
<b>TOTAL</b>	\$ -	\$ -

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-8535-01-00	Printing	\$ -	\$ -	\$ -
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Brochures and marketing information	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-8705-01-00	EDC Board Room	\$ -	\$ -	\$ -
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ -	\$ -
		\$ -
<b>TOTAL</b>	\$ -	\$ -



**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-9100-01-00	Signage	\$ -	\$ -	\$ -
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Improvements to community wayfinding and signage	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-7100-01-00	Legal Fees	\$ 951	\$ 750	\$ 7,500
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Attorney Fees	\$ 7,500	\$ 7,500
<b>TOTAL</b>	\$ 7,500	\$ 7,500

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-7120-01-00	Engineering	\$ 6,957	\$ -	\$ 10,000
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Engineering Fees	\$ 10,000	\$ 10,000
<b>TOTAL</b>	\$ 10,000	\$ 10,000

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-8416-01-00	IT Support	\$ 466	\$ 402	\$ 2,000
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Email hosting	\$ 500	\$ 500
Miscellaneous	\$ 1,500	\$ 1,500
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-8600-01-00	Consultants	\$ -	\$ -	\$ -
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
11-9995-01-00	Studies	\$ -	\$ -	\$ -
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-6120-01-00	Meetings/Conference	\$ 609	\$ 9,978	\$ 3,000
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Metroport Chamber Luncheon Package	\$ 125	\$ 125
Additional luncheons Metroport Chamber	\$ 100	\$ 100
Board Meetings Luncheons - \$200/mo average	\$ 2,400	\$ 2,400
Other	\$ 375	\$ 375
<b>TOTAL</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-8510-01-00	Training	\$ -	\$ -	\$ 750
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Sales Tax, open meeting and open records training for staff and board	\$ 750	\$ 750
Economic Development Training for Staff and Board	\$ -	\$ -
IEDC Annual Conference	\$ -	\$ -
Miscellaneous travel	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 750</b>	<b>\$ 750</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-8515-01-00	Travel Expense	\$ -	\$ -	\$ -
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
IAMC; IEDC, ICSC, CorNet, NAIOP, Team Texas, Texas One, TEDC, miscellaneous	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-9998-01-00	General Memberships	\$ 775	\$ -	\$ 825
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
ICSC	\$ -	\$ -
North Texas Commerical Assoic	\$ -	\$ -
Corenet Global	\$ -	\$ -
Northeast Leadership Forum	\$ 50	\$ 50
Texas Economic Development Council	\$ 275	\$ 275
IAMC	\$ -	\$ -
Texas Marketing Team	\$ -	\$ -
Metroport Cities	\$ 500	\$ 500
<b>TOTAL</b>	<b>\$ 825</b>	<b>\$ 825</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-7800-01-00	Future Projects	\$ -	\$ -	\$ -
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Unallocated for future board approved commercial infrastructure and economic development projects	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-9920-01-00	Incentives	\$ -	\$ -	\$ 100,000
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Composites One 5 year @\$20,000 max per year	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 100,000</b>

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-8529-02-00	Marketing - Memberships	\$ -	\$ -	\$ -
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Dallas Regional Chamber		\$ -
Texas Team		\$ -
Miscellaneous		\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-8530-02-00	Marketing - Conferences	\$ 675	\$ -	\$ -
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
ICSC ICSC - Texas Conference & Deal Making		
TEDC Site Consultants		
North Texas Commercial Assoc.		
Greater Fort Worth Real Estate Council		
Team Texas		
Texas One Event		
DFW Marketing Team Event		
International Council of Shopping Centrs - Vegas		
Miscellaneous		
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-8531-02-00	Marketing - Collateral Materials	\$ -	\$ -	\$ 5,000
		<b>SPENT YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Aerial maps, sticky note, wall map, portfolios'	\$ 5,000	\$ 5,000
Sign		
EDC tablecloth		
thumb drives		
Ink Pens		
<b>TOTAL</b>	\$ 5,000	\$ 5,000

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 11  
Type A HEDC

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-8532-02-00	Misc. Marketing	\$ 8,914	\$ -	\$ -
		<b>SPENT YTD</b>	<b>\$ -</b>	

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Miscellaneous	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-8533-02-00	Marketing - Ad Design & Advert	\$ -	\$ -	\$ 5,000
		<b>SPENT YTD</b>	<b>\$ -</b>	

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
NTX Magazine Vol 12 - Full Page	\$ 225	\$ -
Miscellaneous	\$ 4,775	\$ 5,000
<b>TOTAL</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-8534-02-00	Marketing - Allies Day	\$ 1,250	\$ -	\$ -
		<b>SPENT YTD</b>	<b>\$ -</b>	

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Alliance Development Forum		\$ -
Northwest Metroport Chamber of Commerce Developers Luncheon		\$ -
Food, drinks, booth		\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

**Fund-11**  
**Type A HEDC**

**City of Haslet**  
**Line Item Detail**

Fund 11  
Type A HEDC

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-6226-99-00	Alliance TX/Haslet Accessibility Westport Pkwy- Construction	\$ 75,327	\$ 3,406	\$ -
		<b>SPENT YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
ROW acquisition	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-9200-00-00	Principal Payment	\$ 60,000	\$ 65,000	\$ 70,000
		<b>SPENT YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
HEDC Sales Tax Revenue Bonds, Series 2020  Maturity 9/30/2040  Principal Payment 9/15	\$ 70,000	\$ 70,000
<b>TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-9205-00-00	Interest Payment	\$ 79,400	\$ 76,400	\$ 73,150
		<b>SPENT YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
HEDC Sales Tax Revenue Bonds, Series 2020  Maturity 9/30/2040  Interest Payment 3/15, 9/15	\$ 73,150	\$ 69,650
<b>TOTAL</b>	<b>\$ 73,150</b>	<b>\$ 69,650</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
11-9210-00-00	Fiscal Agent Fees	\$ 500	\$ -	\$ -
		<b>SPENT YTD</b>		<b>\$ -</b>

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>





Hotel/Motel Occupancy Tax 12

City of Haslet  
Summary  
FY 2024-2025

Hotel/Motel Occupancy Tax 12

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025 BUDGET
				CURRENT BUDGET	PROJECTED YEAR END	
<b>Beginning Resources</b>		\$ 30,909	\$ 62,365	\$ 93,559	\$ 93,559	\$ 129,659
<b><u>Revenues</u></b>						
Occupancy Tax	\$ 30,893	\$ 31,068	\$ 29,058	\$ 34,000	\$ 34,000	\$ 34,000
Interest Income	\$ 16	\$ 388	\$ 2,136	\$ 2,100	\$ 2,100	\$ 2,100
<b>Total Revenues</b>	<b>\$ 30,909</b>	<b>\$ 31,456</b>	<b>\$ 31,194</b>	<b>\$ 36,100</b>	<b>\$ 36,100</b>	<b>\$ 36,100</b>
Total Available Resources	<b>\$ 30,909</b>	<b>\$ 62,365</b>	<b>\$ 93,559</b>	<b>\$ 129,659</b>	<b>\$ 129,659</b>	<b>\$ 165,759</b>
<b><u>Expenditures</u></b>						
Special Projects						
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Available Resources</b>	<b>\$ 30,909</b>	<b>\$ 62,365</b>	<b>\$ 93,559</b>	<b>\$ 129,659</b>	<b>\$ 129,659</b>	<b>\$ 165,759</b>



**Fund -13  
Municipal Court Security**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 13  
Municipal Court Security**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Fund Balance, October 1</b>	<b>\$ 23,848</b>	<b>\$ 26,548</b>	<b>\$ 28,006</b>	<b>\$ 29,763</b>	<b>\$ 29,763</b>	<b>\$ 24,938</b>
<b><u>Revenues</u></b>						
Interest Income	\$ 30	\$ 188	\$ 767	\$ 300	\$ 300	\$ 300
Court Security Revenue	\$ 3,573	\$ 2,118	\$ 1,624	\$ 1,600	\$ 1,600	\$ 1,600
<b>Total Revenues</b>	<b>\$ 3,603</b>	<b>\$ 2,306</b>	<b>\$ 2,391</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>
<b>Total Available Resources</b>	<b>\$ 27,451</b>	<b>\$ 28,854</b>	<b>\$ 30,397</b>	<b>\$ 31,663</b>	<b>\$ 31,663</b>	<b>\$ 26,838</b>
<b><u>Expenditures</u></b>						
Contract Labor - Bailiff						
Court	\$ 359	\$ 200	\$ -	\$ 5,925	\$ 5,925	\$ 5,925
Security Expense	\$ 544	\$ 648	\$ 634	\$ 800	\$ 800	\$ 1,040
<b>Total Expenditures</b>	<b>\$ 903</b>	<b>\$ 848</b>	<b>\$ 634</b>	<b>\$ 6,725</b>	<b>\$ 6,725</b>	<b>\$ 6,965</b>
<b>Fund Balance, Sept 30</b>	<b>\$ 26,548</b>	<b>\$ 28,006</b>	<b>\$ 29,763</b>	<b>\$ 24,938</b>	<b>\$ 24,938</b>	<b>\$ 19,873</b>



**Fund 13**  
**Municipal Court Security**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 13**  
**Municipal Court Security**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
13-6099-01-00	Contract Labor -Court Bailiff	\$ 200	\$ -	\$ 5,925
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Bailiff for Court \$50.00 per hour X 12	\$ 5,100	\$ 5,100
Bailiff for Jury trials x 2	\$ 825	\$ 825
<b>TOTAL</b>	<b>\$ 5,925</b>	<b>\$ 5,925</b>

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
13-8700-01-00	Court Security Expense	\$ 648	\$ 634	\$ 800
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Monitoring of Security Alarm/Panic Buttons 1/2 of \$ 804.00 Annual Fee and \$52.99 monthly fee	\$ 800	\$ 1,040
<b>TOTAL</b>	<b>\$ 800</b>	<b>\$ 1,040</b>



**Fund - 14**  
**Municipal Court Technology**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 14**  
**Municipal Court Technology**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2023		FY 2024 BUDGET
				CURRENT BUDGET	PROJECTED YEAR END	
<b>Fund Balance, October 1</b>	<b>\$ 16,012</b>	<b>\$ 13,874</b>	<b>\$ 12,726</b>	<b>\$ 14,669</b>	<b>\$ 14,669</b>	<b>\$ 9,227</b>
<b><u>Revenues</u></b>						
Interest Income	\$ 18	\$ 86	\$ 368	\$ 100	\$ 100	\$ 100
Court Technology Revenue	\$ 3,450	\$ 2,104	\$ 1,575	\$ 1,800	\$ 1,800	\$ 1,800
<b>Total Revenues</b>	<b>\$ 3,468</b>	<b>\$ 2,190</b>	<b>\$ 1,943</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>
<b>Total Available Resources</b>	<b>\$ 19,480</b>	<b>\$ 16,064</b>	<b>\$ 14,669</b>	<b>\$ 16,569</b>	<b>\$ 16,569</b>	<b>\$ 11,127</b>
<b><u>Expenditures</u></b>						
Computer Equipment	\$ 149	\$ 2,121	\$ -	\$ 2,000	\$ 2,000	\$ -
Court Software	\$ -	\$ -	\$ -			\$ -
Handheld Ticketwriters and Software	\$ 5,457	\$ 1,217	\$ -	\$ 5,342	\$ 5,342	\$ 3,750
<b>Total Expenditures</b>	<b>\$ 5,606</b>	<b>\$ 3,338</b>	<b>\$ -</b>	<b>\$ 7,342</b>	<b>\$ 7,342</b>	<b>\$ 3,750</b>
<b>Fund Balance, Sept 30</b>	<b>\$ 13,874</b>	<b>\$ 12,726</b>	<b>\$ 14,669</b>	<b>\$ 9,227</b>	<b>\$ 9,227</b>	<b>\$ 7,377</b>





**Fund - 14**  
**Municipal Court Technology**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

Fund 14  
Municipal Court Technology

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
14-8400-01-00	Computer Equipment	\$ 2,121	\$ -	\$ 2,000
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Computer/printer	\$ 2,000	
Installation and cables		
<b>TOTAL</b>	\$ 2,000	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
14-8419-01-00	Court Software	\$ -	\$ -	\$ -
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Annual Maintenance for Incode Software This was moved to General Fund - Court Department	\$ -	
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
14-8420-01-00	Handheld TicketWriters/Software	\$ 1,217	\$ -	\$ 5,342
<b>SPENT YTD</b>				\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Municipal Court Ticket Writers - Annual Support for 7 total ticket writers	\$ 1,642	\$ 3,750
New Ticket Writer	\$ 3,700	
	\$ -	\$ -
<b>TOTAL</b>	\$ 5,342	\$ 3,750



**Fund 15**  
**City Parks Improvements**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 15**  
**City Parks Improvements**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Beginning Resources</b>	<b>\$ 254,571</b>	<b>\$ 284,155</b>	<b>\$ 850,406</b>	<b>\$ 589,404</b>	<b>\$ 589,404</b>	<b>\$ 648,411</b>
<b><u>Revenues</u></b>						
Interest Income	\$ 269	\$ 4,644	\$ 20,800	\$ 12,000	\$ 18,000	\$ 12,000
Park Fund Develop Fee	\$ 217,182	\$ 270,237	\$ 216,469	\$ 130,000	\$ 200,000	\$ 200,000
Transfer from Capital Proj		\$ 144,000		\$ -	\$ -	\$ -
Transfer from HCEDC B		\$ 200,000	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 217,451</b>	<b>\$ 618,881</b>	<b>\$ 237,269</b>	<b>\$ 142,000</b>	<b>\$ 218,000</b>	<b>\$ 212,000</b>
<b>Total Resources Available</b>	<b>\$ 472,022</b>	<b>\$ 903,036</b>	<b>\$ 1,087,675</b>	<b>\$ 731,404</b>	<b>\$ 807,404</b>	<b>\$ 860,411</b>
<b><u>Expenditures</u></b>						
Gammil Park	\$ 184,999			\$ 75,000	\$ 75,000	\$ 65,000
Nance Field	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Park	\$ 2,868	\$ 52,630	\$ 498,271	\$ 483,993	\$ 83,993	\$ 690,000
Park Assessment & Feasibility Studies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
	\$ -					\$ -
<b>Total Expenditures</b>	<b>\$ 187,867</b>	<b>\$ 52,630</b>	<b>\$ 498,271</b>	<b>\$ 558,993</b>	<b>\$ 158,993</b>	<b>\$ 825,000</b>
<b>Ending Resources</b>	<b>\$ 284,155</b>	<b>\$ 850,406</b>	<b>\$ 589,404</b>	<b>\$ 172,411</b>	<b>\$ 648,411</b>	<b>\$ 35,411</b>



**Fund 15**  
**City Parks Improvements**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 15**  
**City Parks Improvements**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
15-5600-00-00	Interest Income	\$ 4,644	\$ 20,800	\$ 12,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 18,000	\$ 12,000
<b>TOTAL</b>	<b>\$ 18,000</b>	<b>\$ 12,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
15-5790-00-00	Park Fund Development Fee	\$ 270,237	\$ 216,469	\$ 130,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
	\$ 200,000	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
15-7820-01-00	Gammill Park Projects	\$ -	\$ -	\$ 75,000

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Playground Equipment - Capital Request	\$ -	\$ -
Gammill Fall Zone improvements	\$ 75,000	\$ -
Park Bench w/cover		\$ 10,000
Picnic Pavillion		\$ 55,000
<b>TOTAL</b>	<b>\$ 75,000</b>	<b>\$ 65,000</b>

**Fund 15**  
**City Parks Improvements**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 15**  
**City Parks Improvements**

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
15-7840-01-00	Nance Field Projects	\$ -	\$ -	\$ -

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
		\$ -
<b>TOTAL</b>	\$ -	\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
15-7845-01-00	Community Park Projects	\$ 52,630	\$ 498,271	\$ 483,993

DESCRIPTION	2023/2024 Projected Y/E	2024/2025 Request
Tennis Court	\$ 83,993	\$ -
Water Bottle Station		\$ 15,000
Community Park Playground		\$ 250,000
Memorial Garden Improvements		\$ 50,000
Upper Tap Trail Crossing Drainage Improvements		\$ 375,000
<b>TOTAL</b>	\$ 83,993	\$ 690,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
	Assessment & Feasibility Studies	\$ -	\$ -	\$ -

DESCRIPTION	Projected Y/E	Request
Park Bleachers Shade Covers		\$ 35,000
Park Electrical Service/Circuits		\$ 35,000
<b>TOTAL</b>	\$ -	\$ 70,000

**Fund 17**  
**Library Board Fund**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 17**  
**Library Board Fund**

Account Name	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025
				CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Beginning Resources</b>	<b>\$ 7,430</b>	<b>\$ 9,191</b>	<b>\$ 12,134</b>	<b>\$ 14,588</b>	<b>\$ 14,588</b>	<b>\$ 18,888</b>
<b><u>Revenues</u></b>						
Interest Income	\$ 10	\$ 76	\$ 392	\$ 165	\$ 500	\$ 500
Friends of Library Cont.	\$ -	\$ -		\$ -	\$ -	\$ -
General Fund Contributions	\$ 5,113	\$ 6,753	\$ 8,994	\$ 8,620	\$ 10,800	\$ 11,000
<b>Total Revenue</b>	<b>\$ 5,123</b>	<b>\$ 6,829</b>	<b>\$ 9,386</b>	<b>\$ 8,785</b>	<b>\$ 11,300</b>	<b>\$ 11,500</b>
<b><u>Expenditures</u></b>						
Summer Reading Club	\$ 2,237	\$ 2,103	\$ 4,994	\$ 5,000	\$ 5,000	\$ 5,000
Furniture, Equip, & Software	\$ 466	\$ 325	\$ 449	\$ 500	\$ 500	\$ 500
Special Projects	\$ 659	\$ 1,458	\$ 1,489	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Expenditures</b>	<b>\$ 3,362</b>	<b>\$ 3,886</b>	<b>\$ 6,932</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>Ending Resources</b>	<b>\$ 9,191</b>	<b>\$ 12,134</b>	<b>\$ 14,588</b>	<b>\$ 16,373</b>	<b>\$ 18,888</b>	<b>\$ 23,388</b>





**Fund 17**  
**Library Board**

**City of Haslet**  
**Line Item Detail**  
**FY 2024-2025**

**Fund 17**  
**Library Board**

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
17-5600-00-00	Interest Income	\$ 76	\$ 392	\$ 165
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate	\$ 500	\$ 500
<b>TOTAL</b>	\$ 500	\$ 500

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
17-5650-00-00	Friends of Library Contribution	\$ -	\$ -	\$ -
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Contributed for Summer Reading Club		
<b>TOTAL</b>	\$ -	\$ -

<u><b>ACCOUNT #</b></u>	<u><b>ACCOUNT NAME</b></u>	<u><b>FY 21/22</b></u>	<u><b>FY 22/23</b></u>	<u><b>BUDGET 23/24</b></u>
17-5700-00-00	General Fund Contributions	\$ 6,753	\$ 8,994	\$ 8,620
		<b>YTD</b>		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
Estimate	\$ 10,800	\$ 11,000
<b>TOTAL</b>	\$ 10,800	\$ 11,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
17-7811-01-00	Summer Reading Club	\$ 2,103	\$ 4,994	\$ 5,000
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
The Library board supplements funds that the Library Department receives to provide the annual summer reading club for the Library's young patrons. The club includes reading challenges, fun activities, guest speakers, etc.	\$ 5,000	\$ 5,000
<b>TOTAL</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
17-7815-01-00	Furniture, Equip & Software	\$ 325	\$ 449	\$ 500
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
The Library board uses funds in this line item to help purchase needed items for the Library, such as furniture, equipment, software, as well as purchasing materials for the Library such as books, videos, audios, etc. Board Member shirts	\$ 500	\$ 500
<b>TOTAL</b>	<b>\$ 500</b>	<b>\$ 500</b>

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>BUDGET 23/24</u>
17-9900-01-00	Special Projects	\$ 1,458	\$ 1,489	\$ 1,500
		YTD		\$ -

DESCRIPTION	2023/2024 Estimate	2024/2025 Request
The Library board uses funds from this line item to help the Library fund special projects and activities.	\$ 1,500	\$ 1,500
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

**Fund 20**  
**Transportation Sales Tax**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 20**  
**Transportation Sales Tax**

	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025 BUDGET
				CURRENT BUDGET	PROJECTED YEAR END	
<b>Beginning Resources</b>	<b>\$ 1,034,403</b>	<b>\$ 229,772</b>	<b>\$ 428,134</b>	<b>\$ 428,134</b>	<b>\$ 428,134</b>	<b>\$ 156,476</b>
<b><u>Revenues</u></b>						
Sales Tax	\$ 619,296	\$ 836,106	\$ 707,050	\$ 731,925	\$ 731,925	\$ 607,500
Interest Income	\$ 912	\$ 2,840	\$ 20,790	\$ 20,000	\$ 26,000	\$ 20,000
<b>Total Revenues</b>	<b>\$ 620,208</b>	<b>\$ 838,946</b>	<b>\$ 727,840</b>	<b>\$ 751,925</b>	<b>\$ 757,925</b>	<b>\$ 627,500</b>
<b>Total Available Resources</b>	<b>\$ 1,654,611</b>	<b>\$ 1,068,718</b>	<b>\$ 1,155,974</b>	<b>\$ 1,180,059</b>	<b>\$ 1,186,059</b>	<b>\$ 783,976</b>
<b><u>Expenditures</u></b>						
White Lane ILA	\$ -	\$ 458,895	\$ -	\$ -	\$ -	\$ -
Haslet Park Streets	\$ 1,424,839	\$ 181,689	\$ -	\$ -	\$ -	\$ -
Concrete Panel Replacements				\$ 300,000	\$ 100,000	
Ashmore Farms Project				\$ 729,583	\$ 729,583	
Blue Mound West TC ILA					\$ 200,000	
Westport Pkwy/Intermodal Panel Replacements/design						\$ 10,000
Caraway RC Panel Replacements/design						\$ 60,000
Brentwood Reinforced Concrete Paving/design						\$ 165,000
Haslet Park Reinforced Concrete Paving/design						\$ 20,000
<b>Total Expenditures</b>	<b>\$ 1,424,839</b>	<b>\$ 640,584</b>	<b>\$ -</b>	<b>\$ 1,029,583</b>	<b>\$ 1,029,583</b>	<b>\$ 255,000</b>
<b>Ending Available Resources</b>	<b>\$ 229,772</b>	<b>\$ 428,134</b>	<b>\$ 1,155,974</b>	<b>\$ 150,476</b>	<b>\$ 156,476</b>	<b>\$ 528,976</b>



**Fund 22**  
**Library Grant**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 22**  
**Library Grant**

<u>Account Name</u>	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025 BUDGET
				CURRENT BUDGET	PROJECTED YEAR END	
<b>Beginning Resources</b>	<b>\$ 5,903</b>	<b>\$ 8,021</b>	<b>\$ 5,344</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>
Interest Income						
Miscellaneous Grants				\$ 10,000	\$ 10,000	\$ 10,000
Grant TSLAC	\$ 340	\$ -		\$ -	\$ -	\$ -
Grant Hancher				\$ -	\$ -	\$ -
Grant Atmos Energy		\$ 1,345		\$ -	\$ -	\$ -
Grant Edge				\$ -	\$ -	\$ -
Grant N TX Book Festival				\$ -	\$ -	\$ -
Grant J Frank Dobie				\$ -	\$ -	\$ -
Grant Friends of Haslet	\$ 6,700	\$ -		\$ -	\$ -	\$ -
Grant Dollar General				\$ -	\$ -	\$ -
Grant WalMart				\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 7,040</b>	<b>\$ 1,345</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Expenditures</b>						
Designated Grant Expenditures				\$ 10,000	\$ 10,000	\$ 10,000
Grant TSLAC	\$ 589	\$ 12		\$ -	\$ -	\$ -
Grant Hancher				\$ -	\$ -	\$ -
Grant J Frank Dobie				\$ -	\$ -	\$ -
Grant WalMart				\$ -	\$ -	\$ -
Grant Atmos Energy	\$ 1,849	\$ -		\$ -	\$ -	\$ -
Grant Edge				\$ -	\$ -	\$ -
Grant N TX Book Festival	\$ 684	\$ 306		\$ -	\$ -	\$ -
Grant Tocker				\$ -	\$ -	\$ -
Grant Friends of Haslet	\$ 1,800	\$ 3,704	\$ 1,398	\$ -	\$ -	\$ -
Grant Dollar General				\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 4,922</b>	<b>\$ 4,022</b>	<b>\$ 1,398</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Ending Resources</b>	<b>\$ 8,021</b>	<b>\$ 5,344</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>



**Fund 81**  
**CLFRF - Coronavirus Grant (ARPA)**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 81**

Account Name	FY 2022	FY 2023	FY 2024		FY 2025
	ACTUAL	ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Beginning Resources</b>	-	427,757	\$ 353,367	\$ 353,367	\$ 353,367
<b><u>Revenues</u></b>					
Grant Revenue	477,435		\$ -	\$ -	
<b>Total Revenues</b>	477,435	-	\$ -	\$ -	\$ -
Total Available Resources	477,435	427,757	\$ 353,367	\$ 353,367	\$ 353,367
<b><u>Expenditures</u></b>					
Covid Expenditures - Supplies	3,523	995	\$ -	\$ -	\$ -
Fire Department Fans	46,155		\$ -	\$ -	
AED for EMS		20,721	\$ -	\$ -	\$ -
AM Radio Station		29,973	\$ -	\$ -	
Lucas CPR Device - Fire		22,701	\$ -	\$ -	
** Sanitary Sewer Fire Station					\$ 353,367
<b>Total Expenditures</b>	49,678	74,390	-	-	353,367
<b>Ending Available Resources</b>	427,757	353,367	\$ 353,367	\$ 353,367	\$ -

**\*\*The balance of this project is in Fund 29 2022 CO's for Water and Sewer**

**Use of these funds must be obligated by December 31, 2024 and be fully expended by December 31, 2026.**







## **CAPITAL REQUESTS**



WS Fund 09 Capital Projects  
Funded by Water Sewer  
Repair Replacement

City of Haslet  
Summary  
FY 2023-2024

Account Name				FY 2024		FY 2025
	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	BUDGET
<b>Beginning Resources</b>	\$ 258,925	\$ 709,389	\$ 941,929	\$ 1,452,349	\$ 1,452,349	\$ 172,029
<b><u>Revenues</u></b>						
Transfer fund 30	\$ 450,000					
Transfer W/S		\$ 346,356	\$ 477,975	\$ -	\$ -	\$ -
Interest Income	\$ 464	\$ 6,254	\$ 32,445	\$ 7,000	\$ 30,000	\$ 7,000
<b>Total Revenues</b>	<b>\$ 450,464</b>	<b>\$ 352,610</b>	<b>\$ 510,420</b>	<b>\$ 7,000</b>	<b>\$ 30,000</b>	<b>\$ 7,000</b>
<b>Total Available Resources</b>	<b>\$ 709,389</b>	<b>\$ 1,061,999</b>	<b>\$ 1,452,349</b>	<b>\$ 1,459,349</b>	<b>\$ 1,482,349</b>	<b>\$ 179,029</b>
<b><u>Expenditures</u></b>						
<b>FY 2020 Expenditures</b>						
<b>FY 2022 Expenditures</b>		\$ 120,070				
Water Rate Study				\$ 9,910	\$ 9,910	\$ 7,500 09-7031-02-00
Sewer Rate Study				\$ 9,910	\$ 9,910	\$ 7,500 09-7032-02-00
Planning/PW Temp office 1/3				\$ 20,000	\$ 20,000	\$ - 09-7173-02-00
COFW Wholesale Meter Sta #2 Improvements				\$ 75,000	\$ -	\$ - 09-7033-02-00 Moved to CO Pump Station Project
FW-Haslet Meter Station # 3 Upgrade				\$ 115,000	\$ -	\$ - 09-7034-02-00 Moved to CO Pump Station Project
LaPrelle Tract 16" WL Extension				\$ 528,000	\$ -	\$ - 09-7035-02-00 Moved to CO Pump Station Project
John Day 16" WL Oversizing Participation				\$ 552,500	\$ -	\$ - 09-7036-02-00 Moved to CO Pump Station Project
Miscellaneous Developer Participation - Annual Water				\$ 50,000	\$ -	\$ 51,500 09-7100-02-00
Miscellaneous Developer Participation - Annual Sewer				\$ 50,000	\$ -	\$ 50,000 09-7110-02-00
Bel Grande Sewer					\$ 50,000	\$ 50,000 09-7120-02-00
Transfer to 2022 CO Water/Sewer					\$ 1,270,500	09-5103-00-00
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 120,070</b>	<b>\$ -</b>	<b>\$ 1,410,320</b>	<b>\$ 1,310,320</b>	<b>\$ 166,500</b>
<b>Ending Available Resources</b>	<b>\$ 709,389</b>	<b>\$ 941,929</b>	<b>\$ 1,452,349</b>	<b>\$ 49,029</b>	<b>\$ 172,029</b>	<b>\$ 12,529</b>



**Capital Outlay  
Funded by General Fund  
Fund 19**

**City of Haslet  
Summary  
FY 2024-2025**

Account Name	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024		FY 2025	
			CURRENT BUDGET	PROJECTED YEAR END	BUDGET	
Beginning Resources	\$ 1,127,494	\$ 1,439,654	\$ 3,459,670	\$ 3,459,670	\$ 647,139	
<b>Revenues</b>						
Interest Income	\$ 9,476	\$ 68,944		\$ 90,000	\$ 90,000	
Gain on sale of asset		\$ 48,700				
Federal Appropriation Farmers Market/ Teaching Garden					\$ 2,300,000	
<b>Transfers In</b>						
General Fund	\$ 994,924	\$ 2,487,779	\$ 643,378	\$ 643,378	\$ 1,754,861	
Water & Sewer						
<b>Total Revenues</b>	<b>\$ 1,004,400</b>	<b>\$ 2,605,423</b>	<b>\$ 643,378</b>	<b>\$ 733,378</b>	<b>\$ 4,144,861</b>	
<b>Total Available Resources</b>	<b>\$ 2,131,894</b>	<b>\$ 4,045,077</b>	<b>\$ 4,103,048</b>	<b>\$ 4,193,048</b>	<b>\$ 4,792,000</b>	
<b>Expenditures</b>						
2022 Expenditures	\$ 692,240					
<b>Capital Outlay - Administration</b>						
Audio Visual System for Council Chambers			\$ 125,000	\$ 125,000	\$ -	19-6005-10-00
Project 2025		\$ 5,665	\$ 59,335	\$ 59,335	\$ 75,000	19-8906-14-00
Farmers Market/Teaching Garden Design					\$ 345,000	19-6006-10-00
Farmers Market/Teaching Garden Construction					\$ 2,300,000	19-6007-10-00
Haslet Parkway Access & Fencing to City Property					\$ 150,000	19-6008-10-00
Financial /Utility Software					\$ 300,000	19-6009-10-00
<b>Capital Outlay - Fire Department</b>						
Fire Hose/nozzles	\$ 12,000		\$ -	\$ -		19-9966-13-00
Fire Department Parking Lot including lighting	\$ 20,367		\$ -	\$ -		19-9964-13-00
Fire Dispatch move to FWFD	\$ 49,858		\$ 55,262	\$ 55,262		19-9935-13-00
6 fire bay doors, budget revision (GF Cont)	\$ 122,068		\$ -	\$ -		19-9936-13-00
Replace HVAC System			\$ 60,000	\$ 60,000	-	19-6010-13-00
Opticom Traffic Management System			\$ 110,000	\$ 133,300	-	19-6011-13-00
1st Arriving Dashboard System			\$ 2,500	\$ 3,178	-	19-6012-13-00
MDC's for 2 apparatus			\$ 15,000	\$ 15,668	-	19-6013-13-00
Fire Extinguisher Training Prop			\$ 20,000	\$ 19,304	-	19-6014-13-00
Remodel Fire Station Existing 4 bedrooms/lockers					52,000	19-6021-13-00
Fire Marshall Vehicle (Tahoe) w/equipment					100,000	19-6022-13-00
Fire Station Generator					305,000	19-6023-13-02
<b>Capital Outlay - Street Department</b>						
E42 R2-Series Bobcat Compact Excavator; (or equivalent)	\$ 90,235		\$ 18,461	\$ 14,500		
TC ILA - Haslet fire station to ballfields road and parking lot chip seal	\$ 39,180		\$ 175,820	\$ 51,273		19-9802-14-00
FM 156 Traffic Study	\$ 2,088		\$ 27,913	\$ 27,913		19-8905-14-00
Haslet Park Drainage Improvements engineering					\$ 275,000	19-6024-14-00
<b>Capital Outlay - Park Department</b>						
Trash receptacles (8)			\$ 8,000	\$ 8,000		19-9915-15-00
Community Park basketball goal convert to removable poles			\$ 20,000	\$ -		19-9916-15-00
Park A/C and Heat Upgrades (3)			\$ 45,000	\$ 45,000		19-9804-15-00
Fire Station Field Fence	\$ 51,430		\$ 8,570	\$ 8,570		19-9805-15-00
3/4 ton Truck			\$ 60,000	\$ 59,588	\$ -	19-6015-15-00
Zero Turn Mower			\$ 20,000	\$ 16,723	\$ -	19-6016-15-00
Fire Station Fields ADA Walking Path			\$ 50,000	\$ 50,000	\$ -	19-6017-15-00
Fire Station Fields Restrooms					\$ 410,000	19-7200-15-00
Community Park Fence along Hwy 156					\$ 30,000	19-7201-15-00
Survey/Topo/Drainage 18 acres behind Firehouse Field					\$ 10,000	19-7202-15-00
Conceptual Layout of 18 acres behind Firehouse Field					\$ 25,000	19-7203-15-00
<b>Capital Outlay - Building Services</b>						
Truck for Building Inspector	\$ 77,765		\$ -	\$ -	\$ -	19-9918-23-00
<b>Capital Outlay - Public Works Department</b>						
Remove Spoil Pile						
Quad Cab truck with flatbed	\$ 41,154		\$ -	\$ -		19-8800-20-00
SCADA system upgrade			\$ 15,000	\$ 15,000		19-9926-20-00
Generator and Installation Expense Library			\$ 120,000	\$ 120,000		19-9928-20-00
Public Works Facility and Design Engineering	\$ 73,597		\$ 2,506,404	\$ 2,506,404		19-9960-20-00
Digital Message Boards (2)			\$ 50,000	\$ 45,640	\$ -	19-6018-20-00
3/4 Ton Truck			\$ 60,000	\$ 59,588	\$ -	19-6019-20-00
Digital Marquees (Library, Fire Station)					\$ 100,000	19-7204-20-00
Dump Truck with spreader					\$ 150,000	19-7205-20-00
Radar Speed Trailer					\$ 20,000	19-7206-20-00
RTV					\$ 25,000	19-7207-20-00
Fire Station Field 30'x40" Storage Building					\$ 60,000	19-7208-20-00
<b>Capital Outlay - Library</b>						
New Library Building Design and Engineering			\$ 366,000	\$ -		19-6000-17-00
Shelving, removal, storage and move back			\$ 55,000	\$ 46,663	\$ -	19-6020-17-00
Needs Assessment Study					\$ 60,000	19-7209-17-00
<b>Total Expenditures</b>	<b>\$ 692,240</b>	<b>\$ 585,407</b>	<b>\$ 4,053,265</b>	<b>\$ 3,545,909</b>	<b>\$ 4,792,000</b>	
<b>Ending Resources</b>	<b>\$ 1,439,654</b>	<b>\$ 3,459,670</b>	<b>\$ 49,783</b>	<b>\$ 647,139</b>	<b>\$ -</b>	



Account Name	FY 2023	FY2024		FY 2025
	ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	BUDGET
Beginning Resources	\$ -	\$ 4,331,854	\$ 4,331,854	\$ 3,725,875
<b>Revenues</b>				
CO Proceeds	\$ 4,818,669	\$ -	-	
Interest Income	\$ 177,909	\$ -	267,000	200,000
Transfer from General Fund	\$ 20,000	\$ -	400,000	
Tarrant County Bond Reimb Keller Haslet Road Ext				1,700,000 26-5700-00-00
City of Fort Worth Reimb Keller Haslet Road Ext				800,000 26-5710-00-00
Developer Contribution Keller Haslet Road Ext				600,000 26-5720-00-00
<b>Total Revenues</b>	<b>\$ 5,016,578</b>	<b>\$ -</b>	<b>\$ 667,000</b>	<b>\$ 3,300,000</b>
<b>Expenditures</b>				
Bond Issue Costs	\$ 63,769	\$ -	-	-
Fire Station Admin Expansion Design and Construction	\$ 34,943	3,027,457	132,947	3,482,110 26-9300-01-00
PW 1/2 Ton Truck	\$ 45,178	-	-	- 26-9301-01-00
Building Services Pickup	\$ 54,000	-	-	- 26-9302-01-00
Keller Haslet Roadway Extension to FM 156 City Portion	\$ 144,839	145,160	238,491	51,671 26-9303-01-00
Keller Haslet Roadway Extension to FM 156 Partner Portion	\$ -	-	-	3,100,000
Ashmore Farms Repairs and Slurry Seal	\$ 146,594	818,405	818,405	- 26-9304-01-00*
Traffic Mitigation, signage and markings plan implementation	\$ 195,401	83,136	83,136	- 26-9305-01-00**
Haslet Parkway Construction Engineering	\$ -	100,000	-	100,000 26-9306-01-00
<b>Total Projects</b>	<b>\$ 684,724</b>	<b>\$ 4,174,158</b>	<b>\$ 1,272,979</b>	<b>\$ 6,733,781</b>
<b>Ending Balance</b>	<b>\$ 4,331,854</b>	<b>\$ 157,696</b>	<b>\$ 3,725,875</b>	<b>\$ 292,094</b>

\* The balance of the Ashmore project is in the Transportation Tax Fund ( \$584,108)

\*\* Includes Change order 1 and 2. Total contract \$278,537.





Capital Project Fund  
Funded by WS CDebt Issue 2022  
Fund 29

City of Haslet  
Summary  
FY 2024-2025

Account Name	FY 2023		FY2024		FY 2025	
	ACTUAL		CURRENT BUDGET	PROJECTED YEAR END	BUDGET	
<b>Beginning Resources</b>	\$	-	\$ 12,170,853	\$ 12,170,853	\$	14,332,346
<b><u>Revenues</u></b>						
CO Proceeds	\$	12,160,800	\$	-		0
Interest Income	\$	439,211		\$ 681,156		
Transfer from Fund 25 for Pump Station Project				\$ 476,044		
Transfer from Fund 09 for Pump Station Project				\$ 1,270,500		
<b>Total Revenues</b>	<b>\$</b>	<b>12,600,011</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>2,427,700</b>
<b><u>Expenditures</u></b>						
<b><u>Water Projects</u></b>						
FM 156 Pump Station Improvements & GST		184,485		3,471,315		92,794
Harmon Road Elevated Storage Tank Rehabilitation				755,000		-
Pressure Plane Imp. & WL Replacements			\$	1,350,000	\$	-
<b>Total Water Projects</b>	<b>\$</b>	<b>184,485</b>	<b>\$</b>	<b>5,576,315</b>	<b>\$</b>	<b>92,794</b>
<b><u>Sewer Projects</u></b>						
TRA 9.5 HC meter Station	\$	117,425	\$	1,482,575	\$	69,974
Buffalo Creek 12"/21"			\$	1,200,000	\$	-
COFW/TRA Oversize Ex Haslet 15" SS & TRA POE	\$	63,695	\$	736,305	\$	26,293
Westside Interceptor			\$	1,000,000	\$	-
FM 156/Fire Station Sanitary Sewer Extension	\$	63,553	\$	1,736,447	\$	77,146
<b>Total Sewer Projects</b>	<b>\$</b>	<b>244,673</b>	<b>\$</b>	<b>6,155,327</b>	<b>\$</b>	<b>173,413</b>
<b>Total Expenditures</b>	<b>\$</b>	<b>429,158</b>	<b>\$</b>	<b>11,731,642</b>	<b>\$</b>	<b>266,207</b>
<b>Ending Balance</b>	<b>\$</b>	<b>12,170,853</b>	<b>\$</b>	<b>439,211</b>	<b>\$</b>	<b>14,332,346</b>
					<b>\$</b>	<b>1,621,078</b>

\*\*ARPA funds will be used for the remaining \$353,367 on this project.





## APPENDIX





## FINANCIAL POLICY





## **CITY OF HASLET**

### **FISCAL AND BUDGETARY POLICY STATEMENTS**

#### **I. Statement of Purpose**

The intent of the following Fiscal and Budgetary Policy Statements is to enable the City to achieve and maintain a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The more specific purpose is to provide guidelines for planning and directing the City's day-to-day financial affairs and in developing recommendation to the City Administrator and City Council.

The scope of these policies includes:

- accounting, auditing and financial reporting;
- internal controls;
- operating budget management;
- capital budget and improvement programs;
- asset management;
- revenue management
- expenditure control;
- financial conditions, reserves and stability ratios;
- debt management; and
- staffing and training.

These policies are designed to benefit the City by:

- Ensuring the fair and full disclosure of the financial position and the results of financial operations are in conformity with Generally Accepted Accounting Principles (GAAP), and
- Adhering to compliance with finance related legal and contractual issues in accordance with the provision of the Texas Local Government Code and other applicable legal mandates.

## **II. Accounting, Auditing and Financial Reporting**

Accounting. The city is solely responsible for the reporting of its financial affairs, both internally and externally. The Finance Director is the City's Chief Fiscal Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.

Auditing. In conformance and according to the provision the Texas Local Government Code, Title 4, Chapter 103. A municipality shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The auditor must be registered as a partnership or corporation of certified public accountants, holding a license under Article 41a1, Section 9, of the Civil Statutes of Texas, capable of demonstrating that it has sufficient staff which will enable it to conduct the City's audit in accordance with generally accepted auditing standards. The auditor's report on the City's financial statements will be completed within 120 days of the City's fiscal year end.

The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

The City will not require an auditor rotation; however, the Council may circulate request for proposal for auditor services every three to five years.

Financial Reporting. The Finance Director will prepare internal financial reports sufficient to plan, monitor, and control the City's financial affairs. Internal reporting objective are addressed throughout these policies.

## **III. Operating Budget Management**

Budgetary Accounting Basis. The City's accounting records for general governmental operations are maintained on a modified accrual basis according to Generally Accepted Accounting Principles (GAAP). The revenues are recorded when actually received and expenditures are recorded when the liability is incurred. Accounting records for the City's utilities fund are maintained on a full accrual basis. For example, expenditures are recognized when a liability is incurred, and revenues are recognized when they are obligated to the City. Deprecation is budgeted as an operating expense. Capital purchases for the propriety funds are listed in the budget document in order that proposed purchases can be reviewed by the City council. The budgetary accounting basis follows GAAP except that fund balance/retained earnings are presented in the budget as a measure of available spendable resources. Unexpended appropriations for budgeted funds lapse at fiscal year-end,



except for appropriations for Capital Project Funds, which are the length of the project.

Overview. Budgeting is an essential element of the financial planning, control and evaluation process of municipal government. The City's "operating budget" is the City's annual financial operating plan. It comprises government and proprietary funds, including the Debt Service Fund, and various capital improvement funds.

Preparation. The budget is prepared by the City Administrator with the cooperation of all City departments, and is submitted to the City Council. The budget should be present to the City Council no later than forty-five (45) days prior to fiscal year end, and should be enacted by the City Council prior to fiscal year end.

The budget shall include four basis segments for review and evaluation. These segments are:

- (1) Personnel Costs;
- (2) Base Budget for Operations and Maintenance Costs;
- (3) Supplemental Funding Packages for Capital and other Non-capital Projects (i.e., new or expanded programs); and
- (4) Projected Revenues.

The base budget represents funding for the current level of service, and does not include capital outlay, new programs or new services. Any item requested for capital outlay, new programs or new services is shown as a supplemental funding package. Supplemental funding packages are above and beyond the prior year base, and are considered individually for funding approval.

A Combined Budget Summary with schedule inter-fund transfers is included in the budget presented to the City Council. The Fund Balances will be identified as to restricted and unrestricted, designated and/or reserved.

The budget review process shall include Council participation in the development of each of the four segments of the proposed budget and a Public Hearing to allow for citizen participation the budget preparation.

The budget process shall span sufficient time to address policy and fiscal issues by the Council.

A copy of the proposed budget shall be filed with the City Secretary when it is submitted to the City Council.

Planning. The budget process will be coordinated so as to identify major policy issues for City Council consideration.

Balanced Budget. A balanced budget is one where the proposed expenses are less than or equal to estimated revenues. A balanced budget may also include the use of reserves of the fund balance to offset revenue shortfalls, when approved by Council.

Reporting. Periodic financial reports will be prepared to enable the Department Directors to manage their budgets and to enable the Finance Director to monitor and control the budget as authorized by the City Administrator.

Amending. In case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions which could not, by reasonable diligent thought and attention, have been included in the original budget may, from time to time, be authorized, upon the affirmative vote of a majority of the council, as amendments or supplements to the original budget. Such supplements and amendment shall be approved in an ordinance and shall be filed with the original budget.

#### **IV. Revenue Management**

The City will strive for the following optimum characteristics in its revenue system:

Simplicity. The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient.

Certainty. A knowledge and understanding of revenue sources increased the reliability of revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialized according to budgets and plans.

Equity. The City shall require that there be a balance in the revenue system; i.e., the revenue base will have the characteristic of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

Administration. The benefits of a revenue type will exceed the cost of producing the revenue. The collection process will be reviewed periodically for cost effectiveness as a part of the indirect cost and cost of service analysis.

Conservative Estimation of Revenue. In order to mitigate the effects of fluctuations in a revenue sources due to fluctuations in the economy and variations of other factors, all revenues will be conservatively estimated with the exception of inter-fund transfers.

Non-Recurring Revenues. One-time or non-recurring revenues will not be used to finance current ongoing operations. Non-recurring revenues should be used only for one-time expenditure. They will not be used for budget balancing purposes. Non-

recurring revenues may be allocated to a specific fund(s) with the approval of the City Council.

Property Tax Revenues. All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Appraisal Districts.

The adopted tax rate should not exceed the rollback rate as computed by Truth in Taxation laws. Property tax revenues will be estimated based on the actual percentage of collections for the prior year, net of any unusual or non-recurring activity.

Sales Tax. Sales tax revenues projects shall be conservative due to the volatile nature of this economically sensitive revenue source.

Utility Rates. The City will review and adopt utility rates periodically that will generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs.

## **V. Expenditure Control**

Appropriations. The level of budgetary control is the Department level budget in the Governmental and Propriety Funds, and the Fund level in all other funds. Budget appropriation amendments at lower levels shall be made in accordance with applicable administrative procedures.

Purchasing. All City purchases and contracts shall conform to the City Purchasing Policy.

Prompt Payment. All invoices are approved for payment by the proper City authorities shall be paid by the Finance Department according to state law. The Finance Director shall establish and maintain proper procedures which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payment can be reasonably and legally delayed in order to maximize the City's investable cash.

## **VI. Asset Management**

Investments. The Finance Director shall promptly invest all City funds in accordance the provisions in accordance with City Council approved Investment Policy

Fixed Assets and Inventory. These assets will be reasonably safeguarded, properly account for and prudently insured.

A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land or buildings, with the cost or value of such acquisition being \$5,000 or more with an expected useful life greater than one year.

The City's fixed assets shall be reasonably safeguarded, properly accounted for and sufficiently insured. Responsibility for the safeguarding of the City's fixed assets lies with the Department Director in whose department the fixed asset is assigned.

## **VII. Capital Budget and Program**

Preparation. The City's capital budget will include all capital project funds and all capital resources. The Budget will be prepared annually. The capital budget will be prepared as directed by the City Administrator with the involvement of all required City departments.

Control. All capital project expenditures must be appropriated in the capital budget. The Finance Department must certify the availability of resources before a capital project contract is presented to the Council for approval.

## **VIII. Financial Conditions, Reserves, and Stability Ratios**

Operational Coverage. The City will maintain a balanced budget whereby operating revenues will be greater than or equal to operating expenditures.

Fund Balance. It is essential for the City to maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen revenue shortfalls, unanticipated expenditures, or any other adverse circumstances.

### Definitions:

Fund Balance. The difference between a governmental fund's assets and liabilities, divided into 5 categories: 1) Nonspendable, 2) Restricted, 3) Committed, 4) Assigned, 5) Unassigned.

- Nonspendable. That portion of fund balance that is legally or contractually required to be maintained intact. In addition, nonspendable also means that portion is not expected to be converted to cash, i.e., inventories and prepaid.
- Restricted. That portion of the fund balance that is constrained for a specific purpose by external resource providers through constitutional provisions or by enabling legislation.
- Committed. That portion of the fund balance that is constrained by a formal action of the government's highest level of decision making authority, the City

Council These constraint can only be removed or changed by taking the type of action employed to omit these amounts.

- Assigned. That portion of the fund balanced not “restricted” or “committed” that has specific purpose expressed by the governing body or a body/official to which the governing body delegates authority. Only resources in other government funds can be assigned. The General Fund cannot assign its fund balance.
- Unassigned. A residual amount for the General Fund that is not classified in any of the other four categories and is available for any purposes. Negative residual amounts for all other governmental funds are reported in this classification.

Enabling Legislation. Authorized the government to assess, levy, charge, or otherwise mandate payment of resources and includes a legally enforceable requirement that those resources be used only for specific purpose.

General Fund. A fund that accounts for all financial resources not accounted for and reported in another fund.

Special Revenue Fund. A fund whose revenues source(s) is restricted or committed to a specific purpose other than capital projects or debt service.

Capital Projects Fund. A fund that accounts for all financial resources that are restricted, committed, or assigned to expenditures for capital outlays.

Debt Service Fund. A fund that accounts for all financial resources that are restricted, committed, or assigned to expenditures for principal and interest of debt obligations.

Enterprise Fund. A fund that accounts for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed ore recovered primarily through users charges.

## **IX. Debt Management**

Types of Debt. Long-term debt will not be used for operating purposes, and the life the bond will not exceed the useful life of a project financed by that bond issues.

Analysis of Financing Alternatives. The City will explore all financing alternative in addition to long-term debt including leasing, grants and other aid, developer contributions, and use of reserves of current monies.

Disclosure. Full disclosure will be made to bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and

bond counsel, will prepare necessary materials for presentation of rating agencies, will aid in the production of Offering Statements, and will take responsibility for the accuracy of all financial information release.

Federal Requirements. The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

Debt Structure. The structure should approximate level debt service unless operational matters dictate otherwise, or if market conditions indicate a potential savings could result from modifying the level payment stream.

Consideration of market factors, such as the tax-exempt qualification, minimum tax alternative, and so forth will be given during the structuring of long-term debt instruments.

Debt Issuance. The City will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the City will publicly present the reason why and the City will participate with the financial advisor in the selection of the underwriter or direct purchaser.

## **X. Internal Controls**

Written Procedures. Wherever possible, written procedures will be established and maintained by the Finance Director for all function involving cash handling and/or accounting throughout the City. The procedures will embrace the general concepts of fiscal responsibly set forth in this policy statement.

Department Director's Responsibility. Each Department Director is responsible to ensure that good internal controls are followed through his or her Department.

## **XI. Staffing and Training**

Adequate Staffing. Staffing levels will be maintained at an adequate level for the fiscal functions of the City to operate effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours.

Training. To the fullest extent possible, written documentation of tasks and procedures will be developed and maintained as both an aid to personnel training and an element of effective management.

# **CITY OF HASLET INVESTMENT POLICY**

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*November 17, 2014*

## **I. INTRODUCTION**

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Haslet (City) in order to achieve the goals of safety of principal, liquidity, yield, diversity and public trust for all investment activity. The City shall invest its funds under its control in accordance with this policy. This policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act, Chapter 2256, Texas Government Code) to define, adopt and review a formal investment strategy and policy.

## **II. SCOPE**

This investment policy applies to all financial assets and funds of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

General Fund	Municipal Court Building Security Fund
Water & Sewer Fund	Municipal Court Technology Fund
Type B HCEDC Fund	Park Improvement Fund
Park Fund	2015 C.O. Capital Projects
Impact Fees Fund	Library Board Fund
General Interest and Sinking Fund	General Fund Capital Projects
Water and Sewer Interest and Sinking Fund	Certificates of Obligation Capital
Projects	
Repair and Replacement Fund	General Fixed Assets
General Long Term Debt	Consolidated Cash
Type A HEDC Fund	

## **III. LEGAL REQUIREMENTS**

Legal requirements applicable to the investment of public funds in Texas are:

### **A. Public Funds Investment Act**

Requirements covering the investment of public funds are found in the Public Funds Investment Act, Chapter 2256, Texas Government Code (the Act).

B. Public Funds Collateral Act

Collateral requirements for all public funds deposits are found in the Public Funds Collateral Act, Chapter 2257, Texas Local Government Code.

C. Depositories for Municipal Funds

Requirements concerning depositories for municipal funds are found in Chapter 105, Texas Local Government Code.

#### **IV. INVESTMENT OBJECTIVES & STRATEGIES**

The City shall manage and invest the assets of all of its funds with the following objectives. The safety of the principal invested shall always remain the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

A. Suitability of Investments. The City maintains portfolios, which utilize four specific investment strategy considerations, designed to address the unique characteristics of each fund group represented in the portfolios:

1. Operating Funds

Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective the assurance that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short-to-medium-term securities which will complement each other in a ladder or barbell maturity structure. For pooled fund groups, the maximum dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each security.

2. Debt Service Funds

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date.

3. Debt Service Reserve Funds

Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should



be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Volatility shall be further controlled through maturity and quality range, without paying premium, if at all possible. Such securities will tend to hold their value during economic cycles.

### Special Project or Special Purpose Funds

Investment strategies for special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date.

#### B. Safety

The primary objective of the City's investment activity in all funds is the preservation and safety of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they be from securities default or erosion of market value.

#### C. Liquidity

The City's investment portfolio for all funds shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

#### D. Yield

The City's cash management portfolio of all funds shall be designed with the objective of regularly exceeding the average rate of return on three-month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

#### E. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary liquidity. Risk is controlled through portfolio diversification, which shall be achieved by the following general guidelines:

Risk of issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein.

Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over-concentration of assets in specific instruments other than U.S. treasury securities and insured or collateralized certificates of deposit.

Risk of liquidity due to technical complications shall be controlled by the selection of securities dealers as described in Section VIII.

F. Marketability

The Investment Officer shall strive to ensure that the market value of each investment exceeds the book value. The City shall pursue an active versus a passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officer will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

G. Cash Management Program

The City shall conduct a comprehensive cash management program, which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the practice of maximizing the income on an organization's liquid resources. This is accomplished by maximizing cash availability through the acceleration of cash receipts and the disciplined control of cash disbursement. Cash managers shall seek to obtain safe market rates of return for their short-term investments.

H. Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction, which might impair public confidence in the City's ability to govern effectively.

## **V. RESPONSIBILITY AND CONTROL**

A. Delegation of Authority and Training

Authority to manage the City's investment program is derived from resolution of the City Council. The Finance Director is designated as Investment Officer of the City and is responsible for investment decisions and activities in accordance with this policy. In the absence of the Finance Director, the City Administrator will serve as the Investment Officer. Unless authorized by law, a person may not deposit, withdraw, transfer or manage in any other manner the funds of the City. The Investment Officer shall establish written procedures for the operation of the investment program, consistent

City of Haslet Financial Policy

with this investment policy. Investment Officers shall attend at least one training session containing at least 10 hours of instruction relating to the officer's responsibilities under the Act within 12 months after assuming his or her duties. Thereafter, the Investment Officers shall attend an investment training session not less than once in a two-year period and receive not less than 10 hours of instruction relating to investment responsibilities under the Act from an independent source approved by the City Council. Such education must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act. Authority granted to the Investment Officers is effective until rescinded by the City Council.

#### B. Internal Controls

The Investment Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation costs and benefits require estimates and judgments by management.

Accordingly, the Investment Officer shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

1. Control of collusion.
2. Custodial safekeeping.
3. Avoidance of physical delivery securities.
4. Written confirmation for telephone (voice) transactions for investments and wire transfers.
5. Development of a wire transfer agreement with the depository bank or third party custodian.

#### C. Monitoring

The Investment Officer shall monitor the market price of investments by monitoring statements from financial institutions. The Investment Officer may seek a third party independent pricing source to determine the value of the portfolio.

#### D. Prudence

In the administration of the duties of the Investment Officer, the Investment Officer shall be governed by the prudent investor rule which states: Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital and the probable income to be derived. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
2. Whether the investment decision was consistent with the written investment policy of the City.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, providing that these deviations are reported immediately and that appropriate action is taken to control adverse developments. The City Council retains ultimate responsibility as fiduciaries of the assets of the City. It should be noted that in a diversified portfolio, occasional measured losses are inevitable and must be considered within the context of the overall portfolio's return.

#### E. Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the Mayor and City Council any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. The term personal business relationship is defined in Section 2256.005( i ) of the Act. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

## **VI. REPORTING**

### **A. Quarterly Reporting**

The Investment Officer shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

### **B. Annual Report.**

Within 120 days of the end of the fiscal year, the Investment Officer shall present an annual report on the investment program and investment activity. This report may be presented along with the Comprehensive Annual Financial Report to the Mayor and City Council.

### **C. Contents of Reports.**

The quarterly and annual investment reports shall be signed by the Investment Officer and shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner, which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be provided to the Mayor and City Council. The report will meet the requirements of Texas Government Code 2256.023 (b) (4) and shall include the following:

1. A listing of investment transactions for all City funds for the reporting period.
2. A detailed description of the investment position of the City on the date of the report.
3. A summary statement, prepared in compliance with generally accepted accounting principles, of each pooled group that states the:
  - a. beginning market value for the reporting period;
  - b. additions and changes to the market value during the period;
  - c. ending market value for the period; and
  - d. fully accrued interest for the reporting period.

4. A statement of the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested.
5. A statement of the maturity date of each separately invested asset that has a maturity date.
6. A statement of the account or fund or pooled group fund for which each individual investment was acquired.
7. A statement of the percentage of the total portfolio represented by each type of investment.
8. A statement that the investment portfolio of the City complies with the investment policy and the relevant provisions of the Act.

D. Review by Auditor

The reports prepared by the Investment Officer shall be formally reviewed at least annually by an independent auditor, who shall report the results of the review to the City Council.

## **VII. AUTHORIZED INVESTMENTS**

A. Authorized Investments

Assets of the City may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for investment under the Act, as the Act may from time to time be amended.

- 1 Obligations of the United States of America, or its agencies and instrumentalities.
- 2 Direct obligations of the State of Texas or its agencies and instrumentalities.
- 3 Other obligations, the principal of and interest on which are unconditionally guaranteed, or insured by, or backed by the full faith and credit of, the State of Texas or United States of America or their respective agencies or instrumentalities.
4. Obligations of the State, agencies thereof, counties, cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than AA@ or its equivalent.

5. Certificates of Deposit of state and national banks domiciled in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or secured by obligations described in Sections A1 through A4 above, which are intended to include all direct agency or instrumentality issued mortgage backed securities rated AAA by a nationally recognized rating agency, or by Article 2529b-1, V.T.C.S., and that have a market value of not less than the principal amount of the certificates.
6. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities pledged with a third party, selected by the Investment Office, other than an agency for the pledged obligation. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas.
7. Government Investment pools, such as TexPool, which meet the requirements of Texas Government Code 2256.016, provided the City Council has approved the specific pool.
8. Money market accounts at City designated depositories under executed depository agreements.

B. Investments Not Authorized

The City's authorized investment options are more restrictive than those allowed by the Act. The Act specifically prohibits investment in the following investment securities:

Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage backed security collateral and pays no principal.

2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
3. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

C. Holding Period

The City intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating

funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years.

Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the volume of the portfolio during a twelve month period.

D. Effect of Loss of Required Rating

An investment that requires a minimum rating under this policy does not qualify as an authorized investment during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with this policy to liquidate an investment that does not have the minimum rating.

E. Competitive Bidding

When practical, securities, including certificates of deposit, will be purchased or sold after competitive offers or bids have been taken to verify that the City is receiving fair market value/price for the investment.

## **VIII. SELECTION OF BANKS AND DEALERS**

A Depository

At least every five years, a depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the credit worthiness of institutions shall be considered, and the Investment

Officer shall conduct a comprehensive review of the credit characteristics and financial history of the prospective depositories.

B. Certificates of Deposit

Banks seeking to establish eligibility for the City's competitive certificates of deposit purchase program shall submit annual financial statements for review, evidence of federal insurance and other information as required by the Investment Officer.

C Securities Dealers

For brokers and dealers of government securities, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York also known as the Primary Government Security Dealers, unless a comprehensive credit and capitalization analysis reveals that other firms are adequately financed to

City of Haslet Financial Policy



conduct public business. The Investment Officer shall not knowingly conduct business with any firm with whom public entities have sustained losses on investments. All securities dealers shall provide the City with references from public entities, which they are currently serving.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following information to the City as appropriate:

- audited financial statements
- proof of National Association of Securities Dealer (NASD) certification  
proof of state registration
- completed broker/dealer questionnaire
- certification of having read the City's investment policy signed by a registered principal of the organization
- acknowledgment that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

An annual review of the financial condition and registration of qualified bidders will be conducted by the Investment Officer.

D. Selection of Qualified Brokers

The City Council shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the City.

E. Distribution of Copies of Investment Policy

1. The Investment Officer shall present a written copy of the investment policy to any person offering to engage in an investment transaction with the City.
2. The qualified representative of the business organization offering to engage in any investment transaction with the City shall sign a written instrument in a form acceptable to the City and the business organization substantially to the effect that the business organization has:
  - (a) received and reviewed the City's investment policy; and
  - (b) implemented reasonable procedures and controls in an effort to preclude investment transactions that are not authorized by the City's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires and interpretation of subjective investment standards.

3. The Investment Officer may not acquire or otherwise obtain any authorized investment from a person who has not delivered to the City the instrument required by the preceding paragraph.

## **X. SAFEKEEPING AND CUSTODY**

### **A. Insurance or Collateral**

All deposits and investments of City funds other than direct purchases obligations of the United States, its agencies and instrumentalities, shall be secured by pledged collateral to the extent and in the manner required by Chapter 2257, Texas Government Code. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 105% of market value of principal and accrued interest on the deposits or investments less any amount insured by the FDIC or FSLIC. Evidence of the pledged collateral shall be maintained by the Investment Officer or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Collateral shall be reviewed monthly to assure that the market value of the pledged securities is adequate.

### **B. Safekeeping Agreement**

Collateral pledged to secure deposits of the City shall be held by a safekeeping institution in accordance with a Safekeeping Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signatures of authorized representatives of the City, the firm pledging the collateral, and the Trustee.

### **C. Collateral Defined**

The City shall accept only the following as collateral:

1. FDIC and FSLIC insurance coverage.
2. A bond, certificate of indebtedness, or Treasury Note of the United States, or other evidence of indebtedness of the United States that in the opinion of the Attorney General of the United States is a general obligation of the United States and backed by its full faith and credit.

3. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
4. A bond of the State of Texas or of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than A or its equivalent) by a nationally recognized rating agency with a remaining maturity of 10 years or less.

D. Subject to Audit

All collateral shall be subject to inspection and audit by the Investment Officer or the City's independent auditors.

E. Delivery vs. Payment

Treasury Bills, Notes, Bonds and Government Agencies' securities and all investments except investment pool funds and mutual funds shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the Trustee. The security shall be held in the name of the City or held on behalf of the City. The Trustee's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City listing each specific security, rate, description, maturity, cusip number, and other pertinent information.

## **X. INVESTMENT POLICY ADOPTION AND REVIEW**

A. Adoption of Policy

The City's investment policy shall be adopted by resolution of the City Council. The Policy shall be reviewed for effectiveness on an annual basis by the Investment Officer and any modifications will be recommended for approval to the City Council.

B. Review of Policy

The City's independent auditor annually will review the City's compliance with this policy and the internal investment controls. The City Council shall review the investment policy and strategies listed in this policy at least annually

## **CITY OF HASLET BUDGET PROCESS**

Budgeting is an essential element of the financial planning, control and evaluation process of municipal government. The Texas Local Government Code requires the budget officer to file the proposed budget with the municipal clerk before the 30<sup>th</sup> day before the date the governing body of the municipality makes its tax levy for the fiscal year.

Preparation. The budget process begins in May with the distribution of the budget calendar and budget preparation instructions from the City Administrator. The department heads are asked to update their goals and objectives and prepare budgets that provide for the effective operation of their department, without major increase to expenditures, and continue to provide the necessary quality of life for the citizens. All requests for additional personnel and capital outlay purchases are not included in the individual departments' budget. Those items are prioritized and listed as new/expanded programs. These are submitted as separate items and are included in the proposed budget. Detailed support is prepared and presented for each request.

Proposed Budget. Using the above guidelines, each department head prepares a basic line-item budget that maintains the current level of service. In June, department heads submit the following budget reports to the Finance Director.

- Prior year actual, current year budget, actual to date, projected year-end and proposed budget.
- Special requests, prioritized with documentation.
- Goals and objectives for the new fiscal year.
- Performance measures, prior year actual, current year, and budget year

Each department's budget is reviewed by the City Administrator and Finance Director. Changes are made, if necessary, to these budgets based on estimates of anticipated revenues to fund the budget.

In July certified property tax values are received for the appraisal districts. Based on the certified taxable value received from the appraisal districts, the estimated tax revenue is adjusted if needed. The effective tax rate is calculated and the tax rate needed to meet budget requirements is determined. The Finance Director, under the direction of the City Administrator, prepares the proposed budget document, post, and publishes the required notices.

Adoption. In August the City holds Budget Workshops. The Council reviews the budget and the support for the special requests. Then the Council must decide on the tax rate to fund the budget. The proposed budget is filed with the City Secretary. The proposed budget is also located at the library and receptionist and is made available for inspection for any interested person during office hours. It is also posted on the City's website. The City Council holds a Public Hearing on the proposed budget and gives at least ten

days notice of the Public Hearing in the official newspaper. The Finance Director is responsible for posting and publishing the required notices. After the Public Hearing and before October 1<sup>st</sup>, the Council must vote to adopt the budget and set the tax rate. The adopted budget is a public record and a copy is on file in the office of the City Secretary, Haslet Library, and reception area of City Hall. A copy is also filed with the County Clerk.

Implementation. The City Administrator furnishes the Council with monthly reports which shows the prior month's expenditures and total expenditures to date. At mid-year the City Administrator and Department Heads review the monthly reports to see how the revenue and expenditures prediction have performed and whether budget revisions should be made. The budget revision are normally revision to individual line items. This allows for better year end projection for use in the next year's budget work session.





## **GLOSSARY OF TERMS**





## GLOSSARY OF TERMS

Accounts Payable: A liability account reflecting amounts on open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

Accounts Receivable: An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services furnished by a government.

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred

Ad Valorem Tax: A tax assess against property (land, improvements, and personal property) for the purpose of financing general operations of the City and debt service requirements.

Appraisal Review Board (ARB): This is a group of local citizens authorized to check the Appraisal District's work and resolve disputes with taxpayers.

Appraised Value: The market value of real and personal property located in the City as of January 1 each year, determined by the Tarrant Appraisal District (TAD) and Denton Central Appraisal District (DCAD).

Appropriation: An authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are made for fixed amounts and are granted, in the operating budget, for a one-year period.

Appropriation Ordinance: The official enactment by the City Council establishing the legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. The Tarrant Appraisal District and Denton Central Appraisal District establishes property values in Haslet.

Assessment Ratio: The ratio at which tax rate is applied to tax base. State Law currently sets the assessment ratio at 100%

Assets: Resources owned or held by the City, which have monetary value.

Audit: An official inspection of an organization's accounts to ascertain if the financial statements present a true, fair and accurate view of the concern and that the books are properly maintained.

## GLOSSARY OF TERMS

Balanced Budget: A budget where expenditures are equal to income or sometimes where expenditures are less than income. A balanced budget can include a planned draw down of fund balances.

Bond: A written promise to pay a sum of money on a specific date at a specific interest rate.

Bond Ordinance: An ordinance authorizing a bond issue.

Bond Rating: Designation of the quality of bonds or notes issued by state and local governmental units. Ratings are provided by agencies or corporations that seek thereby to render a professional judgement concerning the quality of the security being rated.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The operating budget is the financial plan adopted for a single fiscal year. The proposed budget designate the financial plan initially developed by department and presented by the City Administrator to the Council for approval. The adopted budget is the plan as modified and finally approved by that body. The approved budget is authorized by ordinance and this specifies the legal spending limits for the year.

Budget Calendar: The schedule of dates used as a guide to complete the various steps of the budget preparation and adoption processes.

Budgetary Basis: The City's accounting records for general governmental operations are maintained on a modified accrual basis, with the revenues recognized when they become both available and measurable and expenditures are recognized when the services or good are received and the liabilities are incurred. Accounting records for the City's proprietary fund is maintained on an accrual basis.

Budgetary Control: The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within the limitations of available appropriations of revenue.

Capital Improvement Plan (CIP): The City's schedule of capital projects that are planned out for a minimum of the next five years

Capital Outlay: A type of expenditure within the budget, which results in the acquisition of an asset which has a value of at least \$5,000 and a useful life of three years or more.

## GLOSSARY OF TERMS

Certificate of Obligation (C.O.): A type of municipal debt that is unconditionally back that can be issued without voter approval, usually by a vote of the City Council. Often used for smaller projects.

City Council: The Mayor and five (5) Council Members collectively acting as the legislative and policy-making body of the City.

Court Security Fee: Fee collected by the court for convictions of misdemeanor offenses in the Municipal Court. Funds to be used to finance items used for the purpose of providing security services for the housing of the Municipal Court.

Court Technology Fee: Fee collected by the court for convictions of misdemeanor offenses in the Municipal Court. Funds to be used to finance the purchase of technological enhancements and service and maintenance agreements for the Municipal Court.

Current Taxes: Property taxes that are levied and due within one year.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined pay schedule.

Debt Service Fund: A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called Interest and Sinking Fund (I&S).

Delinquent Taxes: Taxes that remain unpaid on and after the date for which penalty for non-payment is attached.

Department: A major administrative organizational unit of the City, which indicates overall management responsible for one or more divisions.

Depreciation: (1) Expiration in service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

Effective Tax Rate: The rate that will generate the same revenue as the year before. State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that decrease when property values rise because of inflation and vice versa. The formula does make adjustments for newly annexed property and newly constructed property for the effective tax rate calculation; however, for notice and hearing requirements, the benefit of new growth is excluded.

## GLOSSARY OF TERMS

Enterprise Fund: a governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimated Revenue: The amount of project revenues to be collected during the fiscal year.

Expenditures: Decrease in net financial resources. Expenditures include current operating expenses, which may require the present or future use of net current assets, debt service and capital outlay.

Fiscal Year: (FY) The 12-month period covered by the budget. For the City of Haslet, the fiscal year begins October 1 and ends September 30.

Franchise Fee: Fees levied by the City in return for granting a privilege, which permits the continual use of public property, such as city streets, in providing their services to the citizens of the community.

Full-time Equivalent (FTE): A unit that indicates the workload of an employed person in a way that makes workloads comparable. An FTE of 1.0 is equivalent to a full-time worker, while an FTE of 0.5 signals half of a full work load.

Fund: An accounting device established to control receipt and disbursement of income from sources set aside to support specific activities or attain certain objectives. Each fund is treated as a distinct fiscal entity with a self-balancing set of accounts.

Fund Balance: The difference between a governmental fund's assets and liabilities, divided into five categories: 1) Nonspendable 2) Restricted 3) Committed 4) Assigned 5) Unassigned. Portions of the fund balance may be reserved for various purposes such as contingencies or encumbrances at the end of the fiscal year.

General Fund: The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. The fund usually includes most of the basic operating services, such as fire and police protection, parks, library, public works and general administration.

General Obligation (G.O.) Debt: Money owed on interest and principal holders of the City's general obligation bonds. The debt is supported by revenue provided from real property that is assessed through the taxation power of the local governmental unit.

## GLOSSARY OF TERMS

Generally Accepted Accounting Principles (G.A.A.P): Detailed accounting standards and practices or as declared by the Governmental Accounting Standards Board (GASB), Financial Accounting Standards board (FASB), or various other accounting standard setting bodies.

Governmental Accounting Standards Board (GASB): The ultimate authoritative accounting and financial reporting standard – setting body for state and local government.

Governmental Funds: Those funds through which most governmental functions typically are financed (General Fund, Debt Service Fund, Capital Projects Fund and Special Revenue Funds).

Impact Fees: Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

Infrastructure: The underlying permanent foundation or basic framework, including water system, sewer system and streets.

Interfund Transfers: Amounts transferred from one fund to another fund.

Interest and Sinking (I&S): The component of the ad valorem tax rate that funds General Obligation and Certificates of Obligation debt payments.

Liabilities: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Line-Item Budget: A budget that lists each expenditure/expense category (salary, supplies, travel, etc.) separately along the dollar amount budgeted for each specified category.

Long-Term Debt: Loans and obligations with a maturity of longer than one year; usually accompanied by interest payments.

Maintenance & Operations (M&O) Tax: Represents the portion of taxes assessed for the maintenance and operations of General Fund Services.

Modified Accrual Accounting: A basis of accounting which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received.

## GLOSSARY OF TERMS

North Central Texas Council of Governments (NCTCOG): A voluntary association of, by and for local governments, established to assist in regional planning.

Operating Budget: A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year). The “proposed budget” is the financial plan presented by the City Administrator for consideration by the City Council, and the “adopted budget” is the financial plan ultimately approved and authorized by the City Council.

Operating and Maintenance (O&M): Operating and Maintenance expenditures such as salaries or repair of equipment.

Ordinance: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that latter requires less legal formality and has a lower legal status. Revenue raising measure, such as the imposition of taxes, special assessment, and service charge, universally require ordinances.

Proprietary Fund: A fund to account for activities that focus on operating income and cash flows. Such activities are often business-like, whether internal or external to the organization.

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt.

Reserve: An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

Retained Earnings: Term used in the Enterprise Funds to indicate the available funds after submission of the year-end balance sheet to the primary government.

Revenues: All amounts of money earned or received by the City from external sources.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the governmental entity. All or part of the produced revenue is used to pay the principle and interest of the bond.

Revised Budget: A department’s authorized budget as modified by City Council action, through new or decreased appropriation or appropriation transfer from contingency, or transfer from or to another department or fund.

## GLOSSARY OF TERMS

Rollback Rate: A total tax rate that incorporates an eight-percent (8%) increase over the calculated effective M&O rate, plus the I&S rate. Any rate proposed above the Rollback Rate is subject to taxpayer petition to “rollback” the rate to the Rollback Rate.

Sales Tax: A general “sales tax” levied on persons and businesses selling merchandise or services within the city limits on a retail basis. The basic tax is one-cent, but cities have the option of imposing additional sales taxes in varying amounts of up to one-cent. The additional sales taxes are known as dedicated taxes, because their proceeds may be spent only for certain purposes.

SCADA: Supervisory Control and Data Acquisition is an automated system that is the normal daily means of water system operation. This automated system records flow data and operated pumps and valves.

Special Revenue Fund: A governmental fund, which is used to account for activities in which a specific revenue source is legally restricted for a specific activity.

Tap Fees: Fees charge to join or to extend an existing utility system.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: An amount applied to the taxable value of assessed property, expressed as cents per \$100 of assessed property.

Tax Rate Limit: The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Tax Roll: The official list of taxable property for a given tax year and the amount of taxes levied against each taxpayer.

Texas Municipal Retirement System (TMRS): An agent multiple-employer public retirement system. Haslet provides pension benefits for all permanent employees through a joint contributory plan in the statewide Texas Municipal Retirement System.

Trinity River Authority (TRA): A conservation and reclamation district that provides water from reservoir facilities, water and wastewater treatment, along

## GLOSSARY OF TERMS

with recreation and reservoir facilities, within the nearly 18,000 square mile Trinity River basin.

Working Capital: The measurement of the operating liquidity of a proprietary fund by subtracting the current liabilities from the current assets.





## **BUDGET ADOPTION ORDINANCE**

## **TAX LEVY ORDINANCE**



**CITY OF HASLET, TEXAS  
ORDINANCE NO. 022-2024**

**AN ORDINANCE OF THE CITY OF HASLET, TEXAS; APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haslet, Texas, is a Type A general law municipality located in Tarrant and Denton counties, created in accordance with Chapter 6 of the Local Government Code, and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the Mayor of the City has filed with the City Secretary a budget outlining all proposed expenditures of the government of the City for the fiscal year beginning October 1, 2024, and ending September 30, 2025, (hereinafter referred as the "Budget"); and

**WHEREAS**, the Budget, a copy of which is attached hereto as **Exhibit "A"** and incorporated herein for all purposes, specifically sets forth each of the various projects for which appropriations are delineated, and the estimated amount of money carried in the Budget for each of such projects; and

**WHEREAS**, the Budget has been filed with the City Secretary for at least thirty (30) days before the date the City Council made its tax levy for the fiscal year and such Budget has been available for inspection by any taxpayer; and

**WHEREAS**, the public notice of a public hearing on the proposed Budget was given as required by the law of the State of Texas; and

**WHEREAS**, such public hearing was held, and those wishing to speak on the Budget were heard and provided an opportunity to present their views on the proposed Budget; and

**WHEREAS**, the City Council has studied the Budget and listened to the comment of the taxpayers at the public hearing and has determined that the Budget attached hereto is in the best interest of the City and that same should be approved and adopted:

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HASLET, TEXAS, THAT:**

**SECTION 1.**

All of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

## SECTION 2.

The Budget (**Exhibit "A"**) of the revenues of the City and the expenses of conducting the affairs thereof for the ensuing fiscal year beginning October 1, 2024, and ending September 30, 2025, as modified by the City Council, be and the same is, in all things adopted and approved as the Budget of the City of Haslet for the fiscal year beginning October 1, 2024, and ending September 30, 2025, and there is hereby appropriated from the funds indicated such projects, operations, activities, purchases and other expenditures as proposed in the Budget.

## SECTION 3.

The City Council shall file or cause to be filed a true and correct copy of this Ordinance along with the approved Budget attached hereto, and any amendments thereto, with the City Secretary. The City Secretary shall file or cause to be filed a true and correct copy of this Ordinance, along with the approved Budget attached hereto, and any amendments thereto, in the office of the County Clerk of Tarrant and Denton Counties, Texas as required by State Law.

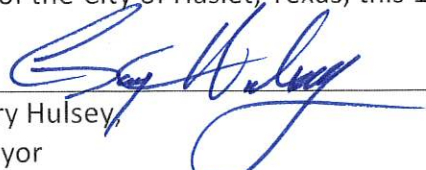
## SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph and section.

## SECTION 5.

This ordinance shall be in full force and effect from and after its passage and it is so ordained.

**PASSED AND APPROVED** by the City Council of the City of Haslet, Texas, this 16th day of September 2024.

  
\_\_\_\_\_  
Gary Hulsey,  
Mayor

ATTEST:

  
\_\_\_\_\_  
Katrina White  
Acting City Secretary



**EXHIBIT A  
CITY OF HASLET  
FISCAL YEAR 2023-2024 ADOPTED BUDGET**

**GENERAL FUND  
OVERALL BUDGET SUMMARY**

	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Fund Balance, October 1,</b>	<b>\$ 10,993,321</b>	<b>\$ 10,993,321</b>	<b>\$ 11,587,767</b>
<b><u>Revenues</u></b>			
Franchise Fees	\$ 359,500	\$ 528,770	\$ 535,007
Property Tax	\$ 4,284,214	\$ 4,284,214	\$ 5,197,328
Property Tax Grant to Amazon	\$ (519,368)	\$ (485,391)	\$ (602,169)
City Portion TIRZ	\$ (260,007)	\$ (260,007)	\$ (292,474)
Sales Tax	\$ 2,929,100	\$ 2,990,582	\$ 2,431,400
Oil/Gas Lease/Royalty	\$ 20,000	\$ 15,000	\$ 15,000
Permits/Licenses/Insp	\$ 1,744,900	\$ 1,424,300	\$ 1,470,900
Fines & Forfeitures	\$ 140,000	\$ 75,434	\$ 78,434
Charges for Services	\$ 700	\$ 700	\$ 700
Miscellaneous	\$ 191,900	\$ 561,058	\$ 563,058
<b>Operating Revenues</b>	<b>\$ 8,890,939</b>	<b>\$ 9,134,660</b>	<b>\$ 9,397,184</b>
<b><u>Operating Transfers In:</u></b>			
Type A	\$ 6,890	\$ 21,290	\$ 21,290
Type B	\$ 6,890	\$ 21,290	\$ 21,290
<b>Total Transfers In</b>	<b>\$ 13,780</b>	<b>\$ 42,580</b>	<b>\$ 42,580</b>
<b>Total Available Resources</b>	<b>\$ 19,898,040</b>	<b>\$ 20,170,561</b>	<b>\$ 21,027,531</b>
<b><u>Expenditures</u></b>			
Administration	\$ 353,050	\$ 350,328	\$ 346,244
City Secretary	\$ 183,554	\$ 131,354	\$ 187,582
Fire	\$ 1,821,393	\$ 1,815,395	\$ 1,938,788
Streets	\$ 306,500	\$ 246,040	\$ 493,600
Parks & Grounds	\$ 659,479	\$ 636,383	\$ 702,495
Court	\$ 214,850	\$ 170,168	\$ 215,177
Library	\$ 415,923	\$ 415,974	\$ 447,327
Inter Services	\$ 156,757	\$ 156,757	\$ 94,350
Policing Services	\$ 1,426,468	\$ 1,426,468	\$ 1,649,265
Building Services	\$ 690,406	\$ 672,260	\$ 707,080
Planning	\$ -	\$ -	\$ -
Engineering & Planning Contracted	\$ 289,300	\$ 289,300	\$ 289,300
Finance	\$ 293,174	\$ 346,519	\$ 375,823
Public Works - Shared	\$ 399,331	\$ 463,602	\$ 579,622
IT/Admin	\$ 324,146	\$ 334,870	\$ 385,517
<b>Operating Expenditures</b>	<b>\$ 7,534,331</b>	<b>\$ 7,455,418</b>	<b>\$ 8,412,172</b>
<b>Fund Balance Effect</b>			
<b>Increase/(Decrease)</b>	<b>1,370,388</b>	<b>1,721,822</b>	<b>1,027,592</b>
<b><u>Transfers in for Project 2025</u></b>			
Type A	\$ -	\$ -	\$ -
Type B	\$ -	\$ -	\$ -
<b>Total Transfers in for Project 2025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Capital Project Expenditure</u></b>			
Project 2025	\$ -	\$ -	\$ -
<b><u>Operating Transfers Out</u></b>			
19 Capital Projects Fund	\$ 643,376	\$ 643,376	\$ 1,754,861
30 Haslet Parkway (Atmos)	\$ -	\$ -	
26 2022 Facilities CO (Keller Haslet RD)	\$ -	\$ 400,000	
Parks Board	\$ 62,400	\$ 62,400	\$ 62,400
Parks Board -Matching	\$ 8,620	\$ 10,800	\$ 11,000
Library Board- Matching	\$ 8,620	\$ 10,800	\$ 11,000
Transfer to Debt Service AJE	\$ -	\$ -	\$ -
<b>Total Operating Transfers Out</b>	<b>\$ 723,016</b>	<b>\$ 1,127,376</b>	<b>\$ 1,839,261</b>
<b>Fund Balance, September 30</b>	<b>\$ 11,640,693</b>	<b>\$ 11,587,767</b>	<b>\$ 10,776,098</b>
<b>Fund Balance as % of Exp</b>	<b>154.5%</b>	<b>155.4%</b>	<b>128.1%</b>
<b>Contingency @10%</b>			
of Operating Expenses	\$ 764,345	\$ 721,167	\$ 841,217
<b>Fund Balance Target @50%</b>	<b>\$ 3,767,166</b>	<b>\$ 3,727,709</b>	<b>\$ 4,206,086</b>
of Operating Expenses (prior yrs were 25%)			
Reserve Surplus/(Shortfall)	\$ 7,109,183	\$ 7,138,892	\$ 5,728,795

**WATER AND SEWER**  
**Overall Budget Summary**  
**Fiscal Year 2024-2025**

	2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
Available Resources, October 1	\$ 4,478,977	\$ 4,478,977	\$ 4,616,060
<b>Revenues</b>			
Water	\$ 6,935,000	\$ 5,200,000	\$ 5,700,000
Sewer	\$ 1,249,000	\$ 1,249,000	\$ 2,600,000
Water Meter Install	\$ 100,000	\$ 109,000	\$ 115,000
Sewer Meter Install	\$ 100,000	\$ 65,000	\$ 68,000
Penalties Collected	\$ 31,000	\$ 31,000	\$ 31,000
Trash Collection	\$ 280,500	\$ 352,000	\$ 416,000
Interest Income	\$ 125,000	\$ 165,000	\$ 165,000
Developer Part. HP	\$ -	\$ -	\$ -
Miscellaneous	\$ 50,000	\$ 50,000	\$ 50,000
Operating Revenues	\$ 8,870,500	\$ 7,221,000	\$ 9,145,000
Total Available Resources	\$ 13,349,477	\$ 11,699,977	\$ 13,761,060
<b>Expenditures</b>			
Administration	\$ 418,483	\$ 407,232	\$ 420,717
Water Sewer	\$ 4,629,991	\$ 4,965,691	\$ 5,685,891
PW Shared Exp	\$ 551,283	\$ 559,798	\$ 673,570
Operating Expenditures	\$ 5,599,757	\$ 5,932,721	\$ 6,780,178
Available Resources Effect Increase/(Decrease)	\$ 3,270,743	\$ 1,288,279	\$ 2,364,822
Transfers Out			
To Capital Projects	\$ -	\$ -	
To General Fund	\$ -	\$ -	\$ -
To W/S Debt	\$ 1,151,196	\$ 1,151,196	\$ 819,408
Total Operating Transfers Out	\$ 1,151,196	\$ 1,151,196	\$ 819,408
Total Expenditures & Transfers	\$ 6,750,953	\$ 7,083,917	\$ 7,599,586
Available Resources, Sept 30	\$ 6,598,524	\$ 4,616,060	\$ 6,161,474
Available Resources as % of Exp	97.7%	65.2%	81.1%
Reserve ( Requirement, 50% 2024, 50% 2025)	\$ 3,375,477	\$ 3,541,958	\$ 3,799,793
Reserve Surplus/(Shortfall)	\$ 3,223,047	\$ 1,074,102	\$ 2,361,681

# DEBT SERVICE

## General Obligation Debt Service Fund - 07

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	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Fund Balance, October 1</b>	<b>\$ 326,298</b>	<b>\$ 326,298</b>	<b>\$ 350,598</b>
<b><u>Revenues</u></b>			
Ad Valorem Taxes	\$ 677,146	\$ 677,146	\$ 592,081
Delinquent Taxes	\$ 4,000	\$ 4,000	\$ 4,000
Penalty & Interest	\$ 1,000	\$ 1,000	\$ 1,000
Interest Income	\$ 9,000	\$ 19,000	\$ 19,000
Transfers	\$ -	\$ -	\$ -
Misc	\$ -	\$ -	\$ -
<b>Current Year Resources</b>	<b>\$ 691,146</b>	<b>\$ 701,146</b>	<b>\$ 616,081</b>
<b>Total Available Resources</b>	<b>\$ 1,017,444</b>	<b>\$ 1,027,444</b>	<b>\$ 966,679</b>
<b><u>Debt Service Requirements</u></b>			
2016 G.O. Refunding Bonds	\$ -	\$ -	\$ -
Principal	\$ 120,000	\$ 120,000	\$ 120,000
Interest	\$ 46,000	\$ 46,000	\$ 46,000
Fiscal Agent Fees	\$ -	\$ -	\$ 150
<b>Total 2016 G.O. Refunding</b>	<b>\$ 166,000</b>	<b>\$ 166,000</b>	<b>\$ 166,150</b>
<b>2016 Certificates of Obligation</b>			
Principal	\$ 79,000	\$ 79,000	\$ 79,000
Interest	\$ 13,716	\$ 13,716	\$ 13,716
Fiscal Agent Fees	\$ -	\$ -	\$ 150
<b>Total 2016 C.O. Bonds</b>	<b>\$ 92,716</b>	<b>\$ 92,716</b>	<b>\$ 92,866</b>
<b>2017 Combo Tax &amp; Rev CO</b>			
Principal	\$ 48,000	\$ 48,000	\$ 48,000
Interest	\$ 12,088	\$ 12,088	\$ 12,088
Fiscal Agent Fees	\$ 150	\$ 150	\$ 150
<b>Total 2017 C.O. Bonds</b>	<b>\$ 60,238</b>	<b>\$ 60,238</b>	<b>\$ 60,238</b>
<b>2022 Combo Tax &amp; Rev CO</b>			
Principal	\$ -		\$ 150,282
Interest	\$ 357,892	\$ 357,892	\$ 204,509
Fiscal Agent Fees	\$ -		\$ -
<b>Total 2022 C.O. Bonds</b>	<b>\$ 357,892</b>	<b>\$ 357,892</b>	<b>\$ 354,791</b>
<b>Total Debt Requirement</b>	<b>\$ 676,846</b>	<b>\$ 676,846</b>	<b>\$ 674,045</b>
<b>Fund Balance, Sept. 30</b>	<b>\$ 340,598</b>	<b>\$ 350,598</b>	<b>\$ 292,634</b>



# DEBT SERVICE

## Water and Sewer Debt Service Fund - 08

	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Fund Balance, October 1</b>	<b>\$ 331,664</b>	<b>\$ 331,664</b>	<b>\$ 391,808</b>
<u>Revenues</u>			
Transfer from Impact	\$ 150,000	\$ 150,000	\$ 150,000
Transfer from W&S	\$ 1,151,196	\$ 1,151,196	\$ 819,408
Transfer from Type A	\$ 35,000	\$ 35,000	\$ 35,000
Transfer from Type E	\$ 35,000	\$ 35,000	\$ 35,000
Interest Income	\$ 2,500	\$ 18,450	\$ 18,450
Transfers	\$ -	\$ -	\$ -
<b>Current Year Resources</b>	<b>\$ 1,373,696</b>	<b>\$ 1,389,646</b>	<b>\$ 1,057,858</b>
<b>Total Available Resources</b>	<b>\$ 1,705,360</b>	<b>\$ 1,721,310</b>	<b>\$ 1,449,666</b>
<u>Debt Service Requirements</u>			
Transfer to W&S	\$ -	\$ -	\$ -
2015 Certificates of Obligation			
Principal	\$ 215,000	\$ 215,000	\$ 220,000
Interest	\$ 86,556	\$ 86,556	\$ 80,106
Fiscal Agent Fees	\$ 500	\$ 500	\$ 500
<b>Total 2015 G.O. Refunding</b>	<b>\$ 302,056</b>	<b>\$ 302,056</b>	<b>\$ 300,606</b>
2016 GO Refunding Bonds			
Principal	\$ 80,000	\$ 80,000	\$ 80,000
Interest	\$ 30,800	\$ 30,800	\$ 28,400
Fiscal Agent Fees	\$ 500	\$ 500	\$ 500
<b>Total 2007 G.O. Refunding</b>	<b>\$ 111,300</b>	<b>\$ 111,300</b>	<b>\$ 108,900</b>
2022 Combo Tax & Rev CO			
Principal	\$ -	\$ -	\$ 384,719
Interest	\$ 916,146	\$ 916,146	\$ 523,541
Fiscal Fees	\$ -	\$ -	\$ -
<b>Total 2022 CO's</b>	<b>\$ 916,146</b>	<b>\$ 916,146</b>	<b>\$ 908,260</b>
<b>Total Debt Requirement</b>	<b>\$ 1,329,502</b>	<b>\$ 1,329,502</b>	<b>\$ 1,317,766</b>
<b>Fund Balance, Sept. 30</b>	<b>\$ 375,858</b>	<b>\$ 391,808</b>	<b>\$ 131,900</b>

# PARK BOARD FUND - 04

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Available Resources</b>	<b>\$ 183,896</b>	<b>\$ 183,896</b>	<b>\$ 184,019</b>
<b><u>Revenues</u></b>			
Interest Income	\$ 650	\$ 650	\$ 650
Park Fund Contributions	\$ 8,620	\$ 10,800	\$ 11,000
Community Out Reach	\$ 3,500	\$ 3,500	\$ 3,500
Memory Lane	\$ 50	\$ 50	\$ 50
Easter Egg Hunt	\$ 3,500	\$ 3,500	\$ 3,500
Christmas in the Park	\$ 9,000	\$ 9,000	\$ 9,000
Movie in the Park	\$ 1,000	\$ 1,000	\$ 1,000
Haslet Hustle	\$ 5,000	\$ 5,000	\$ 5,000
Independence Day	\$ 5,500	\$ 5,500	\$ 5,500
Transfer from General Fund	\$ 62,400	\$ 62,400	\$ 62,400
Matching Transfer GF	\$ 8,620	\$ 10,800	\$ 11,000
Transf from Veterans Memoria	\$ -	\$ 1,373	\$ -
<b>Total Revenue</b>	<b>\$ 107,840</b>	<b>\$ 113,573</b>	<b>\$ 112,600</b>
<b>Total Resources Available</b>	<b>\$ 291,736</b>	<b>\$ 297,469</b>	<b>\$ 296,619</b>
<b><u>Expenditures</u></b>			
Local Entertainment	\$ 2,250	\$ 2,250	\$ 2,250
Christmas in the Park	\$ 25,000	\$ 25,000	\$ 25,000
Easter Egg Hunt	\$ 4,000	\$ 4,000	\$ 4,000
Movie in the Park	\$ 1,200	\$ 1,200	\$ 1,200
City Signs & Decorations	\$ 20,000	\$ 20,000	\$ 20,500
Advertising	\$ 1,000	\$ 1,000	\$ 1,000
R & M Equipment	\$ 1,500	\$ 1,500	\$ 1,500
Independence Day	\$ 45,000	\$ 45,000	\$ 45,000
Community Out Reach	\$ 7,000	\$ 7,000	\$ 7,000
Live Tree Fund	\$ 1,500	\$ 1,500	\$ 1,500
Haslet Hustle	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total Expenditures</b>	<b>\$ 113,450</b>	<b>\$ 113,450</b>	<b>\$ 113,950</b>
<b>Ending Available Resources</b>	<b>\$ 178,286</b>	<b>\$ 184,019</b>	<b>\$ 182,669</b>

**Fund -06  
Impact Fees Fund**

**City of Haslet  
Summary  
FY 2024-2025**

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Resources</b>	<b>\$ 3,474,769</b>	<b>\$ 3,474,769</b>	<b>\$ 4,081,243</b>
<b><u>Revenues</u></b>			
Water Impact Fees	\$ 720,000	\$ 406,000	\$ 490,000
Sewer Impact Fees	\$ 524,900	\$ 387,058	\$ 423,000
Interest Income	\$ 60,000	\$ 106,000	\$ 106,000
<b>Total Revenue</b>	<b>\$ 1,304,900</b>	<b>\$ 899,058</b>	<b>\$ 1,019,000</b>
<b><u>Transfers</u></b>			
Water/Sewer Cap Proj	\$ -	\$ -	\$ -
Water/Sewer I&S	\$ 150,000	\$ 150,000	\$ 150,000
<b>Total Transfers</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
<b><u>Expenditures- Water</u></b>			
Impact Program Update	\$ 13,966	\$ 13,966	\$ -
Water System Master Plan	\$ -	\$ 773	\$ -
LeTara Water Impact Fee Grant	\$ 60,653	\$ 60,653	\$ 47,772
<b>Total Water</b>	<b>\$ 74,619</b>	<b>\$ 75,392</b>	<b>\$ 47,772</b>
<b><u>Expenditures- Sewer</u></b>			
Impact Program Update	\$ 13,966	\$ 13,966	\$ 20,000
Sewer System Master Plan	\$ -	\$ 880	\$ 42,500
LeTara Sewer Impact Fee Grant	\$ 52,346	\$ 52,346	\$ 41,229
<b>Total Sewer</b>	<b>\$ 66,312</b>	<b>\$ 67,192</b>	<b>\$ 103,729</b>
<b>Total Expenditures</b>	<b>\$ 140,931</b>	<b>\$ 142,584</b>	<b>\$ 151,501</b>
<b>Ending Resources</b>	<b>\$ 4,488,738</b>	<b>\$ 4,081,243</b>	<b>\$ 4,798,742</b>

**Fund 03  
Type B HCEDC**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 03  
Type B HCEDC**

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>BEGINNING RESOURCES</b>	<b>\$ 2,968,641</b>	<b>\$ 2,968,641</b>	<b>\$ 4,054,981</b>
<b><u>REVENUES</u></b>			
Sales Tax	\$ 1,463,850	\$ 1,463,850	\$ 1,215,000
Interest Income	\$ 41,000	\$ 41,000	\$ 41,000
Lease Income	\$ 33,630	\$ 33,630	\$ 33,630
Gain or Loss on Sale	\$ -	\$ -	\$ -
Transfer from GF	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 1,538,480</b>	<b>\$ 1,538,480</b>	<b>\$ 1,289,630</b>
<b><u>TRANSFERS OUT</u></b>			
Transfer to Capital Projects	\$ -	\$ -	\$ -
Transfer to W/S Debt	\$ 35,000	\$ 35,000	\$ 35,000
Transfer to GF	\$ 21,290	\$ 21,290	\$ 21,290
<b>Total Transfers Out</b>	<b>\$ 56,290</b>	<b>\$ 56,290</b>	<b>\$ 56,290</b>
<b><u>EXPENDITURES - ADMINISTRATION DEPARTMENT</u></b>			
<b><u>PERSONNEL SERVICES/BENEFITS</u></b>			
Salaries	\$ -	\$ -	\$ -
Car Allowance	\$ -	\$ -	\$ -
Medicare	\$ -	\$ -	\$ -
Disability Insurance	\$ -	\$ -	\$ -
Long Term Care	\$ -	\$ -	\$ -
TMRS	\$ -	\$ -	\$ -
Property Insurance	\$ 1,200	\$ 1,500	\$ 1,500
Employee Insurance	\$ -	\$ -	\$ -
Telephone	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 1,200</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>			
Office Supply	\$ 2,000	\$ 2,000	\$ 2,000
Web Design	\$ -	\$ -	\$ -
Signage	\$ -	\$ -	\$ -
102 Westport	\$ 1,000	\$ 1,000	\$ 2,000
210 Main St	\$ 10,000	\$ 10,000	\$ 5,000
100 Main St	\$ -	\$ -	\$ -
201 Hwy 156	\$ 4,500	\$ 4,500	\$ 4,600
101 School House	\$ 1,000	\$ 1,000	\$ 2,000
105 Hwy 156	\$ 10,000	\$ 10,000	\$ 2,000
120 Main St.	\$ 10,000	\$ 10,000	\$ 20,000
<b>Subtotal</b>	<b>\$ 38,500</b>	<b>\$ 38,500</b>	<b>\$ 37,600</b>

**Fund 03  
Type B HCEDC**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 03  
Type B HCEDC**

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>PROFESSIONAL SERVICES/CHARGES</b>			
Legal Fees	\$ 10,000	\$ 10,000	\$ 12,000
Engineering	\$ 10,000	\$ 10,000	\$ 10,000
IT Support	\$ 2,000	\$ 2,000	\$ 2,000
Consultants	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>	<b>\$ 24,000</b>
<b>DUES/SUBSCRIPTIONS/TRAINING</b>			
Meetings	\$ 3,000	\$ 3,000	\$ 2,200
Training	\$ 9,000	\$ 9,000	\$ 3,000
Travel Expense	\$ -	\$ -	\$ 10,000
Gen Memberships	\$ 1,100	\$ 1,100	\$ -
<b>Subtotal</b>	<b>\$ 13,100</b>	<b>\$ 13,100</b>	<b>\$ 15,200</b>
<b>CAPITAL OUTLAY</b>			
Grant	\$ 30,000	\$ 30,000	\$ 30,000
Incentives	\$ -	\$ -	\$ -
Future Projects	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Total Administration</b>	<b>\$ 104,800</b>	<b>\$ 105,100</b>	<b>\$ 108,300</b>
Conferences	\$ -	\$ -	\$ -
Collateral Materials	\$ 5,000	\$ 5,000	\$ -
Misc. Marketing	\$ -	\$ -	\$ -
Ad Design & Advertising	\$ 5,000	\$ 5,000	\$ -
Allies Day	\$ -	\$ -	\$ -
<b>Total Marketing</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>
<b><u>EXPENDITURES - CAPITAL PROJECTS</u></b>			
Westport Parkway	\$ -	\$ -	\$ -
TAP Shared Use Path	\$ -	\$ -	\$ -
ROW Acquisition	\$ -	\$ -	\$ -
Hurley Street Parking Lot	\$ -	\$ -	\$ -
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>EXPENDITURES - DEBT SERVICE</u></b>			
Principal Payment	\$ 135,000	\$ 135,000	\$ 140,000
Interest Expense	\$ 145,750	\$ 145,750	\$ 139,000
Fiscal Agent Fees	\$ -	\$ -	\$ -
<b>Total Debt Service</b>	<b>\$ 280,750</b>	<b>\$ 280,750</b>	<b>\$ 279,000</b>
<b>Total Expenditures</b>	<b>\$ 451,840</b>	<b>\$ 452,140</b>	<b>\$ 443,590</b>
<b>Ending Resources</b>	<b>\$ 4,055,281</b>	<b>\$ 4,054,981</b>	<b>\$ 4,901,021</b>

**Fund -11  
Type A HEDC**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 11  
Type A HEDC**

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>BEGINNING RESOURCES</b>	<b>\$ 1,271,199</b>	<b>\$ 1,271,199</b>	<b>\$ 1,782,709</b>
<b><u>REVENUES</u></b>			
Sales Tax	\$ 731,925	\$ 731,925	\$ 607,500
Interest Income	\$ 15,000	\$ 15,000	\$ 15,000
<b>Total Revenue</b>	<b>\$ 746,925</b>	<b>\$ 746,925</b>	<b>\$ 622,500</b>
<b><u>TRANSFERS OUT</u></b>			
Transfer to W/S Debt S	\$ 35,000	\$ 35,000	\$ 35,000
Fund	\$ 21,290	\$ 21,290	\$ 21,290
<b>Total Transfers Out</b>	<b>\$ 56,290</b>	<b>\$ 56,290</b>	<b>\$ 56,290</b>
<b><u>EXPENDITURES - ADMINISTRATION DEPARTMENT</u></b>			
<b>PERSONNEL SERVICES/BENEFITS</b>			
Salaries	\$ -	\$ -	\$ -
Car Allowance	\$ -	\$ -	\$ -
Cell Phone Allowance	\$ -	\$ -	\$ -
Medicare	\$ -	\$ -	\$ -
Disability Insurance	\$ -	\$ -	\$ -
Long Term Care	\$ -	\$ -	\$ -
TMRS	\$ -	\$ -	\$ -
Employee Insurance	\$ -	\$ -	\$ -
Life Insurance	\$ -	\$ -	\$ -
Telephone	\$ -	\$ -	\$ -
Auditor AJE	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OPERATIONS &amp; MAINTENANCE</b>			
Office Supply	\$ 1,900	\$ 1,900	\$ 1,900
Web Design	\$ -	\$ -	\$ -
Printing	\$ -	\$ -	\$ -
Improve	\$ -	\$ -	\$ -
Signage	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>
<b>PROFESSIONAL SERVICES/CHARGES</b>			
Legal	\$ 7,500	\$ 7,500	\$ 7,500
Engineering	\$ 10,000	\$ 10,000	\$ 10,000
IT Support	\$ 2,000	\$ 2,000	\$ 2,000
Consultants	\$ -	\$ -	\$ -
Studies	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>	<b>\$ 19,500</b>

**Fund -11  
Type A HEDC**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 11  
Type A HEDC**

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>DUES/SUBSCRIPTIONS/TRAINING</b>			
Meeting/Conferences	\$ 3,000	\$ 3,000	\$ 3,000
Training	\$ 750	\$ 750	\$ 750
Travel	\$ -	\$ -	\$ -
General Membership	\$ 825	\$ 825	\$ 825
<b>Subtotal</b>	<b>\$ 4,575</b>	<b>\$ 4,575</b>	<b>\$ 4,575</b>
<b>CAPITAL OUTLAY</b>			
Future Projects	\$ -	\$ -	\$ -
Incentives	\$ 100,000	\$ -	\$ 100,000
<b>Subtotal</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Total Administration</b>	<b>\$ 125,975</b>	<b>\$ 25,975</b>	<b>\$ 125,975</b>
<b><u>EXPENDITURES - MARKETING DEPARTMENT</u></b>			
<b>DUES/SUBSCRIPTIONS/TRAINING</b>			
Memberships	\$ -	\$ -	\$ -
Conferences	\$ -	\$ -	\$ -
Collateral Materials	\$ 5,000	\$ 5,000	\$ 5,000
Misc. Marketing	\$ -	\$ -	\$ -
Advertising	\$ 5,000	\$ 5,000	\$ 5,000
Allies Days	\$ -	\$ -	\$ -
<b>Total Marketing</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b><u>EXPENDITURES - CAPITAL</u></b>			
ATHAIP Haslet Parkwa	\$ -	\$ -	\$ -
ROW Acquisition	\$ -	\$ -	\$ -
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>EXPENDITURES - DEBT SERVICE</u></b>			
Principal	\$ 70,000	\$ 70,000	\$ 70,000
Interest Expense	\$ 73,150	\$ 73,150	\$ 69,650
Fiscal Agent Fees	\$ -	\$ -	\$ -
<b>Total Debt Service</b>	<b>\$ 143,150</b>	<b>\$ 143,150</b>	<b>\$ 139,650</b>
<b>Total Expenditures</b>	<b>\$ 335,415</b>	<b>\$ 235,415</b>	<b>\$ 331,915</b>
<b>Ending Resources</b>	<b>\$ 1,682,709</b>	<b>\$ 1,782,709</b>	<b>\$ 2,073,294</b>

Hotel/Motel Occupancy Tax 12

City of Haslet  
Summary  
FY 2024-2025

Hotel/Motel Occupancy Tax 12

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Resources</b>	<b>\$ 93,559</b>	<b>\$ 93,559</b>	<b>\$ 129,659</b>
<b><u>Revenues</u></b>			
Occupancy Tax	\$ 34,000	\$ 34,000	\$ 34,000
Interest Income	\$ 2,100	\$ 2,100	\$ 2,100
<b>Total Revenues</b>	<b>\$ 36,100</b>	<b>\$ 36,100</b>	<b>\$ 36,100</b>
Total Available Resources	<b>\$ 129,659</b>	<b>\$ 129,659</b>	<b>\$ 165,759</b>
<b><u>Expenditures</u></b>			
Special Projects			
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Available Resources</b>	<b>\$ 129,659</b>	<b>\$ 129,659</b>	<b>\$ 165,759</b>



**Fund -13  
Municipal Court Security**

**City of Haslet  
Summary  
FY 2024-2025**

**Fund 13  
Municipal Court Security**

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	ADOPTED BUDGET
<b>Fund Balance, October 1</b>	<b>\$ 29,763</b>	<b>\$ 29,763</b>	<b>\$ 24,938</b>
<b><u>Revenues</u></b>			
Interest Income	\$ 300	\$ 300	\$ 300
Court Security Revenue	\$ 1,600	\$ 1,600	\$ 1,600
<b>Total Revenues</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>
<b>Total Available Resources</b>	<b>\$ 31,663</b>	<b>\$ 31,663</b>	<b>\$ 26,838</b>
<b><u>Expenditures</u></b>			
Contract Labor - Bailiff			
Court	\$ 5,925	\$ 5,925	\$ 5,925
Security Expense	\$ 800	\$ 800	\$ 1,040
<b>Total Expenditures</b>	<b>\$ 6,725</b>	<b>\$ 6,725</b>	<b>\$ 6,965</b>
<b>Fund Balance, Sept 30</b>	<b>\$ 24,938</b>	<b>\$ 24,938</b>	<b>\$ 19,873</b>

**Fund - 14**  
**Municipal Court Technology**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 14**  
**Municipal Court Technology**

Account Name	FY 2023		FY 2024
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Fund Balance, October 1</b>	<b>\$ 14,669</b>	<b>\$ 14,669</b>	<b>\$ 9,227</b>
<b><u>Revenues</u></b>			
Interest Income	\$ 100	\$ 100	\$ 100
Court Technology			
Revenue	\$ 1,800	\$ 1,800	\$ 1,800
<b>Total Revenues</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>
<b>Total Available Resources</b>	<b>\$ 16,569</b>	<b>\$ 16,569</b>	<b>\$ 11,127</b>
<b><u>Expenditures</u></b>			
Computer Equipment	\$ 2,000	\$ 2,000	\$ -
Court Software			\$ -
Handheld			
Ticketwriters and			
Software	\$ 5,342	\$ 5,342	\$ 3,750
<b>Total Expenditures</b>	<b>\$ 7,342</b>	<b>\$ 7,342</b>	<b>\$ 3,750</b>
<b>Fund Balance, Sept 30</b>	<b>\$ 9,227</b>	<b>\$ 9,227</b>	<b>\$ 7,377</b>

**Fund 15**  
**City Parks Improvements**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 15**  
**City Parks Improvements**

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Resources</b>	<b>\$ 589,404</b>	<b>\$ 589,404</b>	<b>\$ 648,411</b>
<b><u>Revenues</u></b>			
Interest Income	\$ 12,000	\$ 18,000	\$ 12,000
Park Fund Develop Fee	\$ 130,000	\$ 200,000	\$ 200,000
Transfer from Capital Pro	\$ -	\$ -	\$ -
Transfer from HCEDC B	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 142,000</b>	<b>\$ 218,000</b>	<b>\$ 212,000</b>
<b>Total Resources Available</b>	<b>\$ 731,404</b>	<b>\$ 807,404</b>	<b>\$ 860,411</b>
<b><u>Expenditures</u></b>			
Gammil Park	\$ 75,000	\$ 75,000	\$ 65,000
Nance Field	\$ -	\$ -	\$ -
Community Park	\$ 483,993	\$ 83,993	\$ 690,000
Park Assessment & Feasibility Studies	\$ -	\$ -	\$ 70,000
			\$ -
<b>Total Expenditures</b>	<b>\$ 558,993</b>	<b>\$ 158,993</b>	<b>\$ 825,000</b>
<b>Ending Resources</b>	<b>\$ 172,411</b>	<b>\$ 648,411</b>	<b>\$ 35,411</b>

**Fund 17**  
**Library Board Fund**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 17**  
**Library Board Fund**

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Resources</b>	<b>\$ 14,588</b>	<b>\$ 14,588</b>	<b>\$ 18,888</b>
<b><u>Revenues</u></b>			
Interest Income	\$ 165	\$ 500	\$ 500
Friends of Library Cont.	\$ -	\$ -	\$ -
General Fund Contributions	\$ 8,620	\$ 10,800	\$ 11,000
<b>Total Revenue</b>	<b>\$ 8,785</b>	<b>\$ 11,300</b>	<b>\$ 11,500</b>
<b><u>Expenditures</u></b>			
Summer Reading Club	\$ 5,000	\$ 5,000	\$ 5,000
Furniture, Equip, & Software	\$ 500	\$ 500	\$ 500
Special Projects	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Expenditures</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>Ending Resources</b>	<b>\$ 16,373</b>	<b>\$ 18,888</b>	<b>\$ 23,388</b>

**Fund 20**  
**Transportation Sales Tax**

**City of Haslet**  
**Summary**  
**FY 2024-2025**

**Fund 20**  
**Transportation Sales Tax**

	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Resources</b>	\$ 428,134	\$ 428,134	\$ 156,476
<b><u>Revenues</u></b>			
Sales Tax	\$ 731,925	\$ 731,925	\$ 607,500
Interest Income	\$ 20,000	\$ 26,000	\$ 20,000
<b>Total Revenues</b>	<b>\$ 751,925</b>	<b>\$ 757,925</b>	<b>\$ 627,500</b>
<b>Total Available Resources</b>	<b>\$ 1,180,059</b>	<b>\$ 1,186,059</b>	<b>\$ 783,976</b>
<b><u>Expenditures</u></b>			
White Lane ILA	\$ -	\$ -	\$ -
Haslet Park Streets	\$ -	\$ -	\$ -
Concrete Panel Replacements	\$ 300,000	\$ 100,000	
Ashmore Farms Project	\$ 729,583	\$ 729,583	
Blue Mound West TC ILA		\$ 200,000	
Westport Pkwy/Intermodal Panel Replacements/design			\$ 10,000
Caraway RC Panel Replacements/design			\$ 60,000
Brentwood Reinforced Concrete Paving/design			\$ 165,000
Haslet Park Reinforced Concrete Paving/design			\$ 20,000
<b>Total Expenditures</b>	<b>\$ 1,029,583</b>	<b>\$ 1,029,583</b>	<b>\$ 255,000</b>
<b>Ending Available Resources</b>	<b>\$ 150,476</b>	<b>\$ 156,476</b>	<b>\$ 528,976</b>

<u>Account Name</u>	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Resources</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>
Interest Income			
Miscellaneous Grants	\$ 10,000	\$ 10,000	\$ 10,000
Grant TSLAC	\$ -	\$ -	\$ -
Grant Hancher	\$ -	\$ -	\$ -
Grant Atmos Energy	\$ -	\$ -	\$ -
Grant Edge	\$ -	\$ -	\$ -
Grant N TX Book Festival	\$ -	\$ -	\$ -
Grant J Frank Dobie	\$ -	\$ -	\$ -
Grant Friends of Haslet	\$ -	\$ -	\$ -
Grant Dollar General	\$ -	\$ -	\$ -
Grant WalMart	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Expenditures</b>			
Designated Grant Expenditures	\$ 10,000	\$ 10,000	\$ 10,000
Grant TSLAC	\$ -	\$ -	\$ -
Grant Hancher	\$ -	\$ -	\$ -
Grant J Frank Dobie	\$ -	\$ -	\$ -
Grant WalMart	\$ -	\$ -	\$ -
Grant Atmos Energy	\$ -	\$ -	\$ -
Grant Edge	\$ -	\$ -	\$ -
Grant N TX Book Festival	\$ -	\$ -	\$ -
Grant Tocker	\$ -	\$ -	\$ -
Grant Friends of Haslet	\$ -	\$ -	\$ -
Grant Dollar General	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Ending Resources</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>	<b>\$ 3,946</b>

Account Name	FY 2024		FY 2025
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Resources</b>	\$ 353,367	\$ 353,367	\$ 353,367
<b><u>Revenues</u></b>			
Grant Revenue	\$ -	\$ -	
<b>Total Revenues</b>	\$ -	\$ -	\$ -
Total Available Resources	\$ 353,367	\$ 353,367	\$ 353,367
<b><u>Expenditures</u></b>			
Covid Expenditures - Supplies	\$ -	\$ -	\$ -
Fire Department Fans	\$ -	\$ -	
AED for EMS	\$ -	\$ -	\$ -
AM Radio Station	\$ -	\$ -	
Lucas CPR Device - Fire	\$ -	\$ -	
** Sanitary Sewer Fire Station			\$ 353,367
<b>Total Expenditures</b>	-	-	353,367
<b>Ending Available Resources</b>	\$ 353,367	\$ 353,367	\$ -

**\*\*The balance of this project is in Fund 29 2022 CO's for Water and Sewer**

**Use of these funds must be obligated by December 31, 2024 and be fully expended by December 31, 2026.**

WS Fund 09 Capital Projects  
Funded by Water Sewer  
Repair Replacement

City of Haslet  
Summary  
FY 2023-2024

Account Name				FY 2024		FY 2025
	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET
<b>Beginning Resources</b>	\$ 258,925	\$ 709,389	\$ 941,929	\$ 1,452,349	\$ 1,452,349	\$ 172,029
<b><u>Revenues</u></b>						
Transfer fund 30	\$ 450,000					
Transfer W/S		\$ 346,356	\$ 477,975	\$ -	\$ -	\$ -
Interest Income	\$ 464	\$ 6,254	\$ 32,445	\$ 7,000	\$ 30,000	\$ 7,000
<b>Total Revenues</b>	<b>\$ 450,464</b>	<b>\$ 352,610</b>	<b>\$ 510,420</b>	<b>\$ 7,000</b>	<b>\$ 30,000</b>	<b>\$ 7,000</b>
<b>Total Available Resources</b>	<b>\$ 709,389</b>	<b>\$ 1,061,999</b>	<b>\$ 1,452,349</b>	<b>\$ 1,459,349</b>	<b>\$ 1,482,349</b>	<b>\$ 179,029</b>
<b><u>Expenditures</u></b>						
<b>FY 2020 Expenditures</b>						
<b>FY 2022 Expenditures</b>		\$ 120,070				
Water Rate Study				\$ 9,910	\$ 9,910	\$ 7,500 09-7031-02-00
Sewer Rate Study				\$ 9,910	\$ 9,910	\$ 7,500 09-7032-02-00
Planning/PW Temp office 1/3				\$ 20,000	\$ 20,000	\$ - 09-7173-02-00
COFW Wholesale Meter Sta #2 Improvements				\$ 75,000	\$ -	\$ - 09-7033-02-00 Moved to CO Pump Station Project
FW-Haslet Meter Station # 3 Upgrade				\$ 115,000	\$ -	\$ - 09-7034-02-00 Moved to CO Pump Station Project
LaPrelle Tract 16" WL Extension				\$ 528,000	\$ -	\$ - 09-7035-02-00 Moved to CO Pump Station Project
John Day 16" WL Oversizing Participation				\$ 552,500	\$ -	\$ - 09-7036-02-00 Moved to CO Pump Station Project
Miscellaneous Developer Participation - Annual Water				\$ 50,000	\$ -	\$ 51,500 09-7100-02-00
Miscellaneous Developer Participation - Annual Sewer				\$ 50,000	\$ -	\$ 50,000 09-7110-02-00
Bel Grande Sewer						\$ 50,000
Transfer to 2022 CO Water/Sewer					\$ 1,270,500	
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 120,070</b>	<b>\$ -</b>	<b>\$ 1,410,320</b>	<b>\$ 1,310,320</b>	<b>\$ 166,500</b>
<b>Ending Available Resources</b>	<b>\$ 709,389</b>	<b>\$ 941,929</b>	<b>\$ 1,452,349</b>	<b>\$ 49,029</b>	<b>\$ 172,029</b>	<b>\$ 12,529</b>



**Capital Outlay  
Funded by General Fund  
Fund 19**

**City of Haslet  
Summary  
FY 2024-2025**

Account Name	FY 2024		FY 2025	
	CURRENT BUDGET	PROJECTED YEAR END	PROJECTED BUDGET	
Beginning Resources	\$ 3,459,670	\$ 3,459,670	\$ 647,139	
<b>Revenues</b>				
Interest Income		\$ 90,000	\$ 90,000	
Gain on sale of asset				
Federal Appropriation Farmers Market/ Teaching Garden			\$ 2,300,000	
<b>Transfers In</b>				
General Fund	\$ 643,378	\$ 643,378	\$ 1,754,861	
Water & Sewer				
<b>Total Revenues</b>	<b>\$ 643,378</b>	<b>\$ 733,378</b>	<b>\$ 4,144,861</b>	
<b>Total Available Resources</b>	<b>\$ 4,103,048</b>	<b>\$ 4,193,048</b>	<b>\$ 4,792,000</b>	
<b>Expenditures</b>				
2022 Expenditures				
<b>Capital Outlay - Administration</b>				
Audio Visual System for Council Chambers	\$ 125,000	\$ 125,000	\$ -	19-6005-10-00
Project 2025	\$ 59,335	\$ 59,335	\$ 75,000	19-8906-14-00
Farmers Market/Teaching Garden Design			\$ 345,000	
Farmers Market/Teaching Garden Construction			\$ 2,300,000	
Haslet Parkway Access & Fencing to City Property			\$ 150,000	
Financial /Utility Software			\$ 300,000	
<b>Capital Outlay - Fire Department</b>				
Fire Hose/nozzles	\$ -	\$ -		19-9966-13-00
Fire Department Parking Lot including lighting	\$ -	\$ -		19-9964-13-00
Fire Dispatch move to FWFD	\$ 55,262	\$ 55,262		19-9935-13-00
6 fire bay doors, budget revision (GF Cont)	\$ -	\$ -		19-9936-13-00
Replace HVAC System	\$ 60,000	\$ 60,000	-	19-6010-13-00
Opticom Traffic Management System	\$ 110,000	\$ 133,300	-	19-6011-13-00
1st Arriving Dashboard System	\$ 2,500	\$ 3,178	-	19-6012-13-00
MDC's for 2 apparatus	\$ 15,000	\$ 15,668	-	19-6013-13-00
Fire Extinguisher Training Prop	\$ 20,000	\$ 19,304	-	19-6014-13-00
Remodel Fire Station Existing 4 bedrooms/lockers			52,000	
Fire Marshall Vehicle (Tahoe) w/equipment			100,000	
Fire Station Generator			305,000	
<b>Capital Outlay - Street Department</b>				
E42 R2-Series Bobcat Compact Excavator; (or equivalent)	\$ 18,461	\$ 14,500		
TC ILA - Haslet fire station to ballfields road and parking lot	\$ 175,820	\$ 51,273		19-9802-14-00
FM 156 Traffic Study	\$ 27,913	\$ 27,913		19-8905-14-00
Haslet Park Drainage Improvements engineering			\$ 275,000	
<b>Capital Outlay - Park Department</b>				
Trash receptacles (8)	\$ 8,000	\$ 8,000		19-9915-15-00
Community Park basketball goal convert to removable pole	\$ 20,000	\$ -		19-9916-15-00
Park A/C and Heat Upgrades (3)	\$ 45,000	\$ 45,000		19-9804-15-00
Fire Station Field Fence	\$ 8,570	\$ 8,570		19-9805-15-00
3/4 ton Truck	\$ 60,000	\$ 59,588	\$ -	19-6015-15-00
Zero Turn Mower	\$ 20,000	\$ 16,723	\$ -	19-6016-15-00
Fire Station Fields ADA Walking Path	\$ 50,000	\$ 50,000	\$ -	19-6017-15-00
Fire Station Fields Restrooms			\$ 410,000	
Community Park Fence along Hwy 156			\$ 30,000	
Survey/Topo/Drainage 18 acres behind Firehouse Field			\$ 10,000	
Conceptual Layout of 18 acres behind Firehouse Field			\$ 25,000	
<b>Capital Outlay - Building Services</b>				
Truck for Building Inspector	\$ -	\$ -	\$ -	19-9918-23-00
<b>Capital Outlay - Public Works Department</b>				
Remove Spoil Pile				
Quad Cab truck with flatbed	\$ -	\$ -		19-8800-20-00
SCADA system upgrade	\$ 15,000	\$ 15,000		19-9926-20-00
Generator and Installation Expense Library	\$ 120,000	\$ 120,000		19-9928-20-00
Public Works Facility and Design Engineering	\$ 2,506,404	\$ 2,506,404		19-9960-20-00
Digital Message Boards (2)	\$ 50,000	\$ 45,640	\$ -	19-6018-20-00
3/4 Ton Truck	\$ 60,000	\$ 59,588	\$ -	19-6019-20-00
Digital Marquees (Library, Fire Station)			\$ 100,000	
Dump Truck with spreader			\$ 150,000	
Radar Speed Trailer			\$ 20,000	
RTV			\$ 25,000	
Fire Station Field 30'x40" Storage Building			\$ 60,000	
<b>Capital Outlay - Library</b>				
New Library Building Design and Engineering	\$ 366,000	\$ -		19-6000-17-00
Shelving, removal, storage and move back	\$ 55,000	\$ 46,663	\$ -	19-6020-17-00
Needs Assessment Study			\$ 60,000	
<b>Total Expenditures</b>	<b>\$ 4,053,265</b>	<b>\$ 3,545,909</b>	<b>\$ 4,792,000</b>	
<b>Ending Resources</b>	<b>\$ 49,783</b>	<b>\$ 647,139</b>	<b>\$ -</b>	

Capital Project Fund  
Funded by Street/Facilities CO Debt Issue 2022  
Fund 26

City of Haslet  
Summary  
FY 2024-2025

Account Name	FY2024		FY 2025	
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET	
Beginning Resources	\$ 4,331,854	\$ 4,331,854	\$ 3,725,875	
<b><u>Revenues</u></b>				
CO Proceeds	\$ -	-		
Interest Income	\$ -	267,000	200,000	
Transfer from General Fund	\$ -	400,000		
Tarrant County Bond Reimb Keller Haslet Road Ext			1,700,000	
City of Fort Worth Reimb Keller Haslet Road Ext			800,000	
Developer Contribution Keller Haslet Road Ext			600,000	
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 667,000</b>	<b>\$ 3,300,000</b>	
<b><u>Expenditures</u></b>				
Bond Issue Costs	\$ -	-	-	
Fire Station Admin Expansion Design and Construction	3,027,457	132,947	3,482,110	26-9300-01-00
PW 1/2 Ton Truck	-	-	-	26-9301-01-00
Building Services Pickup	-	-	-	26-9302-01-00
Keller Haslet Roadway Extension to FM 156 City Portion	145,160	238,491	51,671	26-9303-01-00
Keller Haslet Roadway Extension to FM 156 Partner Portion	-	-	3,100,000	
Ashmore Farms Repairs and Slurry Seal	818,405	818,405	-	26-9304-01-00*
Traffic Mitigation, signage and markings plan implementation	83,136	83,136	-	26-9305-01-00**
Haslet Parkway Construction Engineering	100,000	-	100,000	26-9306-01-00
<b>Total Projects</b>	<b>\$ 4,174,158</b>	<b>\$ 1,272,979</b>	<b>\$ 6,733,781</b>	
<b>Ending Balance</b>	<b>\$ 157,696</b>	<b>\$ 3,725,875</b>	<b>\$ 292,094</b>	

\* The balance of the Ashmore project is in the Transportation Tax Fund ( \$584,108)

\*\* Includes Change order 1 and 2. Total contract \$278,537.

Capital Project Fund  
Funded by WS CODebt Issue 2022  
Fund 29

City of Haslet  
Summary  
FY 2024-2025

Account Name	FY2024		FY 2025	
	CURRENT BUDGET	PROJECTED YEAR END	PROPOSED BUDGET	
<b>Beginning Resources</b>	\$ 12,170,853	\$ 12,170,853	\$ 14,332,346	
<b><u>Revenues</u></b>				
CO Proceeds	\$ -	-	0	
Interest Income		\$ 681,156		
Transfer from Fund 25 for Pump Station Project		\$ 476,044		
Transfer from Fund 09 for Pump Station Project		\$ 1,270,500		
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 2,427,700</b>	<b>\$ -</b>	
<b><u>Expenditures</u></b>				
<b><u>Water Projects</u></b>				
FM 156 Pump Station Improvements & GST	3,471,315	92,794	6,522,721	29-9940-01-00
Harmon Road Elevated Storage Tank Rehabilitation	755,000	-	810,000	29-9941-01-00
Pressure Plane Imp. & WL Replacements	\$ 1,350,000	\$ -	750,000	29-9942-01-00
<b>Total Water Projects</b>	<b>\$ 5,576,315</b>	<b>\$ 92,794</b>	<b>\$ 8,082,721</b>	
<b><u>Sewer Projects</u></b>				
TRA 9.5 HC meter Station	\$ 1,482,575	\$ 69,974	1,412,601	29-9950-01-00
Buffalo Creek 12"/21"	\$ 1,200,000	\$ -		29-9951-01-00
COFW/TRA Oversize Ex Haslet 15" SS & TRA POE	\$ 736,305	\$ 26,293	1,710,012	29-9952-01-00
Westside Interceptor	\$ 1,000,000	\$ -		29-9953-01-00
FM 156/Fire Station Sanitary Sewer Extension	\$ 1,736,447	\$ 77,146	1,505,934	29-9954-01-00**
<b>Total Sewer Projects</b>	<b>\$ 6,155,327</b>	<b>\$ 173,413</b>	<b>\$ 4,628,547</b>	
<b>Total Expenditures</b>	<b>\$ 11,731,642</b>	<b>\$ 266,207</b>	<b>\$ 12,711,268</b>	
<b>Ending Balance</b>	<b>\$ 439,211</b>	<b>\$ 14,332,346</b>	<b>\$ 1,621,078</b>	

\*\*ARPA funds will be used for the remaining \$353,367 on this project.

**Capital Projects  
ATHAIP Project  
Fund 30**

**City of Haslet  
Summary  
FY 2024-2025**

<b>Account Name</b>	<b>FY 2024</b>		<b>FY 2025</b>
	<b>CURRENT BUDGET</b>	<b>PROJECTED YEAR END</b>	<b>PROPOSED BUDGET</b>
Beginning Resources	\$ 32,473	\$ 32,473	\$ -
<b><u>Revenues</u></b>			
Interest Income		\$ 700	
<b><u>Transfers</u></b>			
General Fund	\$ -	\$ -	
Special Project Fund			
Reimbursement TXDOT Participation Developer		\$ 66,827	
<b>Total Revenues</b>	\$ -	\$ 67,527	\$ -
<b>Total Available Resources</b>	\$ 32,473	\$ 100,000	\$ -
<b><u>Expenditures</u></b>			
<b>Westport Pkwy (EDC Funded)</b>			
Kimley Horn Const. Phase		\$ 100,000	
Atmos Line Relocation	\$ -	\$ -	
<b>Total Expenditures</b>	\$ -	\$ 100,000	\$ -
Transfer Out			
<b>Ending Fund Balance</b>	\$ 32,473	\$ -	\$ -

**CITY OF HASLET, TEXAS  
ORDINANCE NO. 023-2024**

**AN ORDINANCE OF THE CITY OF HASLET, TEXAS, AFFIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF HASLET, AS OF JANUARY 1, 2024, TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENSES AND ALL OUTSTANDING DEBTS OF THE CITY; DIRECTING THE ASSESSMENT THEREOF; PROVIDING FOR DUE DATES AND DELINQUENT DATES FOR PAYMENT OF TAXES TOGETHER WITH PENALTIES AND INTEREST THEREON; PROVIDING FOR PLACE OF PAYMENT; PROVIDING FOR APPROVAL OF THE TAX ROLLS PRESENTED TO THE CITY COUNCIL; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE AND DECLARING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haslet, Texas is a Type A general-law municipality located in Tarrant and Denton Counties, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas;

**WHEREAS**, the City Council of the City of Haslet, Texas (hereinafter referred to as the City) hereby finds that the tax for the fiscal year beginning October 1, 2024, and ending September 30, 2025, hereinafter levied for current expenses of the City and the general improvements of the City and its property, must be levied to provide the revenue requirement for the budget for the ensuing year; and

**WHEREAS**, the City Council has approved by a separate ordinance adopted on the 16th day of September 2024 the budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; and

**WHEREAS**, the City Council provided notice of the no-new-revenue rate as required by law; and

**WHEREAS**, pursuant to Section 26.05 of the Texas Tax Code, the City Council held a public hearing concerning the proposed tax rate on September 16, 2024, and all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes have been completed in due and correct time; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HASLET, TEXAS THAT:**

### SECTION 1.

All of the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

### SECTION 2.

The real and personal property tax appraisal rolls as certified by the Chief Appraiser of the Tarrant Appraisal District and the Denton County Appraisal District to the City Council for the 2024 tax year are hereby accepted.

### SECTION 3.

There is hereby levied and ordered to be assessed and collected for the fiscal year beginning October 1, 2024, and ending September 30, 2025, and for each fiscal year thereafter until it be otherwise provided and ordained, on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Haslet, Texas, and not exempt from taxation by the constitution of the State of Texas and valid state laws, an ad valorem tax rate of **\$0.350073** on each One Hundred Dollars (\$100.00) assessed value of taxable property, which tax rate is apportioned and distributed as follows:

- A. For the purpose of defraying the current maintenance and operation expenses of the City (General Fund), a tax of **\$0.314203** on each One Hundred Dollars (\$100.00) assessed value of all taxable property.
- B. For the purpose of creating a Debt Service Fund to pay the interest and principal on all outstanding indebtedness, a tax of **\$0.035870** on each One Hundred Dollars (\$100.00) assessed value of all taxable property within the City which shall be applied to the payment of such interest and maturities of all outstanding bonded indebtedness.

**TOTAL Tax Rate: \$0.350073**

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.99% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$7.43.**

#### **SECTION 4.**

All monies collected and hereby appropriated are set apart for the specific purposes indicated and the funds shall be accounted for in such a manner as to readily show balances at any time.

#### **SECTION 5.**

All ad valorem taxes shall become due and payable on October 1, 2024, and all ad valorem taxes for the year shall become delinquent after January 31, 2025. There shall be no discount for payment of taxes prior to said January 31, 2025. Payment of such taxes shall be due in one full installment except as otherwise required by law. A delinquent tax shall incur all penalties and interest in accordance with State Law, Section 33.01 of the Property Tax Code.

#### **SECTION 6.**

Taxes herein levied and uncollected as of January 1, 2025, shall be a first and prior lien against the property, which lien shall be superior and prior to all other liens.

#### **SECTION 7.**

Taxes are payable at the offices of the County Tax Assessor-Collector. The County shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

#### **SECTION 8.**

Pursuant to the authority granted by Section 33.07 of the Texas Tax Code, in the event that 2024 taxes and taxes for all subsequent years become delinquent on or after February 1 but not later than May 1 of the year in which they become delinquent, and in the event such delinquent taxes are referred to an attorney for collection, an additional amount of twenty percent (20%) of the total amount of tax, penalty and interest then due shall be added as collection costs to be paid by the taxpayer, for all taxes delinquent on or after July 1, 2025.

#### **SECTION 9.**

Pursuant to the authority granted by Section 33.08 of the Texas Tax Code, the City further provides that all 2023 taxes and taxes for all subsequent years that become delinquent on or after June 1 of the year in which they become delinquent shall, in order to defray the costs of collection, incur an additional 20% of the delinquent tax, penalty and interest.

#### SECTION 10.

Any and all ordinances, resolutions, rules, regulations, polices or provisions inconsistent or in conflict with the provisions of this ordinance are hereby expressly repealed and rescinded to the extent of the inconsistency or conflict.

#### SECTION 11.

It is hereby declared to be the intention of the City Council that if any of the phrases, clauses, sentences, paragraphs and sections of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clauses, sentence, paragraph or section.


#### SECTION 12.

This ordinance shall be in full force and effect from and after its passage and it is so ordained.

**PASSED AND APPROVED** by the City Council of the City of Haslet, Texas, this 16th day of September 2024.

  
\_\_\_\_\_  
Gary Hulsey,  
Mayor

ATTEST:

  
\_\_\_\_\_  
Katrina White  
Acting City Secretary





# 2024 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Haslet

817.439.5931

Taxing Unit Name

Phone (area code and number)

101 Main St Haslet, TX 76052

www.haslet.org

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>Prior year total taxable value.</b> Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 1,634,853,135
2.	<b>Prior year tax ceilings.</b> Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 88,278,017
3.	<b>Preliminary prior year adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 1,546,575,118
4.	<b>Prior year total adopted tax rate.</b>	\$ 0.342638 /\$100
5.	<b>Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.</b>  A. Original prior year ARB values:..... \$ 25,841,604 B. Prior year values resulting from final court decisions:..... - \$ 24,009,432 C. Prior year value loss. Subtract B from A. <sup>3</sup>	\$ 1,832,172
6.	<b>Prior year taxable value subject to an appeal under Chapter 42, as of July 25.</b>  A. Prior year ARB certified value:..... \$ 7,250,400 B. Prior year disputed value:..... - \$ 1,812,600 C. Prior year undisputed value. Subtract B from A. <sup>4</sup>	\$ 5,437,800
7.	<b>Prior year Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 7,269,972

<sup>1</sup> Tex. Tax Code §26.012(14)<sup>2</sup> Tex. Tax Code §26.012(14)<sup>3</sup> Tex. Tax Code §26.012(13)<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 1,553,845,090
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2023. Enter the prior year value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use prior year market value: ..... \$ 0 B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: ..... + \$ 19,806,451 C. Value loss. Add A and B. <sup>6</sup>	\$ 19,806,451
11.	Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. A. Prior year market value: ..... \$ 1,396,839 B. Current year productivity or special appraised value: ..... - \$ 4,950 C. Value loss. Subtract B from A. <sup>7</sup>	\$ 1,391,889
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 21,198,340
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 62,705,263
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 1,469,941,487
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 5,036,578
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. <sup>9</sup>	\$ 58,107
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. <sup>10</sup>	\$ 5,094,685
18.	Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> A. Certified values: ..... \$ 1,581,003,773 B. Counties: Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ ..... C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0 D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <sup>12</sup> ..... - \$ 155,074,540 E. Total current year value. Add A and B, then subtract C and D.	\$ 1,425,929,233

<sup>5</sup> Tex. Tax Code §26.012(15)<sup>6</sup> Tex. Tax Code §26.012(15)<sup>7</sup> Tex. Tax Code §26.012(15)<sup>8</sup> Tex. Tax Code §26.03(c)<sup>9</sup> Tex. Tax Code §26.012(13)<sup>10</sup> Tex. Tax Code §26.012(13)<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup>	
	<b>A. Current year taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> .....	\$ 157,364,636
	<b>B. Current year value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> .....	+ \$ 165,006,465
	<b>C. Total value under protest or not certified.</b> Add A and B.	\$ 322,371,101
20.	<b>Current year tax ceilings.</b> Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ 97,670,544
21.	<b>Current year total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ 1,650,629,790
22.	<b>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.</b> Include both real and personal property. Enter the current year value of property in territory annexed. <sup>18</sup>	\$ 0
23.	<b>Total current year taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for the current year. <sup>19</sup>	\$ 128,193,053
24.	<b>Total adjustments to the current year taxable value.</b> Add Lines 22 and 23.	\$ 128,193,053
25.	<b>Adjusted current year taxable value.</b> Subtract Line 24 from Line 21.	\$ 1,522,436,737
26.	<b>Current year NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ 0.334640 /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>Prior year M&amp;O tax rate.</b> Enter the prior year M&O tax rate.	\$ 0.297294 /\$100
29.	<b>Prior year taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,553,845,090

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)

<sup>14</sup> Tex. Tax Code §26.01(c)

<sup>15</sup> Tex. Tax Code §26.01(d)

<sup>16</sup> Tex. Tax Code §26.012(6)(B)

<sup>17</sup> Tex. Tax Code §26.012(6)

<sup>18</sup> Tex. Tax Code §26.012(17)

<sup>19</sup> Tex. Tax Code §26.012(17)

<sup>20</sup> Tex. Tax Code §26.04(c)

<sup>21</sup> Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total prior year M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100.	\$ 4,619,488
31.	<b>Adjusted prior year levy for calculating NNR M&amp;O rate.</b> <b>A. M&amp;O taxes refunded for years preceding the prior tax year.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2023. This line applies only to tax years preceding the prior tax year. .... + \$ 53,315 <b>B. Prior year taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0. .... - \$ 243,169 <b>C. Prior year transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0 <b>D. Prior year M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ -189,854 <b>E. Add Line 30 to 31D.</b>	\$ 4,429,634
32.	<b>Adjusted current year taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,522,436,737
33.	<b>Current year NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.290956 /\$100
34.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup> <b>A. Current year state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0 <b>B. Prior year state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0.000000 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0.000000 /\$100
35.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup> <b>A. Current year indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. .... \$ 0 <b>B. Prior year indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0.000000 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0.000000 /\$100

<sup>22</sup> [Reserved for expansion]<sup>23</sup> Tex. Tax Code §26.044<sup>24</sup> Tex. Tax Code §26.0441



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup> <b>A. Current year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. .... \$ <u>0</u> <b>B. Prior year indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. .... \$ <u>0</u> <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. .... \$ <u>0.000000</u> /\$100 <b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100. .... \$ <u>0.000000</u> /\$100 <b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.	\$ <u>0.000000</u> /\$100
37.	<b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup> <b>A. Current year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. .... \$ <u>0</u> <b>B. Prior year eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. .... \$ <u>0</u> <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. .... \$ <u>0.000000</u> /\$100 <b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100. .... \$ <u>0.000000</u> /\$100 <b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ <u>0.000000</u> /\$100
38.	<b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. <b>A. Amount appropriated for public safety in the prior year.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year. .... \$ <u>0</u> <b>B. Expenditures for public safety in the prior year.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. .... \$ <u>0</u> <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. .... \$ <u>0.000000</u> /\$100 <b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.	\$ <u>0.000000</u> /\$100
39.	<b>Adjusted current year NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ <u>0.290956</u> /\$100
40.	<b>Adjustment for prior year sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero. <b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent. .... \$ <u>0</u> <b>B.</b> Divide Line 40A by Line 32 and multiply by \$100. .... \$ <u>0.000000</u> /\$100 <b>C.</b> Add Line 40B to Line 39.	\$ <u>0.290956</u> /\$100
41.	<b>Current year voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ <u>0.301139</u> /\$100

<sup>25</sup> Tex. Tax Code §26.0442<sup>26</sup> Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<p><b>Disaster Line 41 (D41): Current year voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of:</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or</p> <p>2) the third tax year after the tax year in which the disaster occurred.</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0.000000 /\$100
42.	<p><b>Total current year debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes;</p> <p>(2) are secured by property taxes;</p> <p>(3) are scheduled for payment over a period longer than one year; and</p> <p>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup></p> <p>Enter debt amount ..... \$ 671,192</p> <p>B. Subtract <b>unencumbered fund amount</b> used to reduce total debt. .... - \$ 0</p> <p>C. Subtract <b>certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0</p> <p>D. Subtract <b>amount paid</b> from other resources ..... - \$ 0</p> <p>E. <b>Adjusted debt.</b> Subtract B, C and D from A.</p>	\$ 671,192
43.	<b>Certified prior year excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 79,100
44.	<b>Adjusted current year debt.</b> Subtract Line 43 from Line 42E.	\$ 592,092
45.	<p><b>Current year anticipated collection rate.</b></p> <p>A. Enter the current year anticipated collection rate certified by the collector. <sup>30</sup> ..... 100.00 %</p> <p>B. Enter the prior year actual collection rate..... 99.71 %</p> <p>C. Enter the 2022 actual collection rate. .... 101.58 %</p> <p>D. Enter the 2021 actual collection rate. .... 94.09 %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup></p>	100.00 %
46.	<b>Current year debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 592,092
47.	<b>Current year total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,650,629,790
48.	<b>Current year debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.035870 /\$100
49.	<b>Current year voter-approval M&amp;O rate plus current year debt rate.</b> Add Lines 41 and 48.	\$ 0.337009 /\$100
D49.	<p><b>Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ 0.000000 /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)<sup>28</sup> Tex. Tax Code §26.012(7)<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)<sup>30</sup> Tex. Tax Code §26.04(b)<sup>31</sup> Tex. Tax Code §26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.000000 /\$100

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup> <b>Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> - or - <b>Taxing units that adopted the sales tax before November of the prior year.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	<b>Current year total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,650,629,790
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000 /\$100
55.	<b>Current year NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.334640 /\$100
56.	<b>Current year NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.334640 /\$100
57.	<b>Current year voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.337009 /\$100
58.	<b>Current year voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ 0.337009 /\$100

### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ 0
60.	<b>Current year total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,650,629,790
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)

<sup>33</sup> Tex. Tax Code §26.041(i)

<sup>34</sup> Tex. Tax Code §26.041(d)

<sup>35</sup> Tex. Tax Code §26.04(c)

<sup>36</sup> Tex. Tax Code §26.04(c)

<sup>37</sup> Tex. Tax Code §26.045(d)

<sup>38</sup> Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	<b>Current year voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.337009 /\$100

### SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.<sup>39</sup> The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value.<sup>40</sup>

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;<sup>41</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>42</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>43</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>44</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	<b>Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value</b> A. Voter-approval tax rate (Line 67) ..... B. Unused increment rate (Line 66) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2023 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0.330277 /\$100 \$ 0.000000 /\$100 \$ 0.330277 /\$100 \$ 0.342638 /\$100 \$ -0.012361 /\$100 \$ 1,437,368,160 \$ -177.674
64.	<b>Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value</b> A. Voter-approval tax rate (Line 67) ..... B. Unused increment rate (Line 66) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2022 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0.285620 /\$100 \$ 0.000001 /\$100 \$ 0.285619 /\$100 \$ 0.296957 /\$100 \$ -0.011338 /\$100 \$ 1,238,740,055 \$ -140,449
65.	<b>Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value</b> A. Voter-approval tax rate (Line 67) ..... B. Unused increment rate (Line 66) ..... C. Subtract B from A ..... D. Adopted Tax Rate ..... E. Subtract D from C ..... F. 2021 Total Taxable Value (Line 60) ..... G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0.273537 /\$100 \$ 0.000000 /\$100 \$ 0.273537 /\$100 \$ 0.283229 /\$100 \$ -0.009692 /\$100 \$ 1,030,306,337 \$ -99,858
66.	<b>Total Foregone Revenue Amount.</b> Add Lines 63G, 64G and 65G	\$ 0 /\$100
67.	<b>2024 Unused Increment Rate.</b> Divide Line 66 by Line 21 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.000000 /\$100
68.	<b>Total 2024 voter-approval tax rate, including the unused increment rate.</b> Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.337009 /\$100

<sup>39</sup> Tex. Tax Code §26.013(b)

<sup>40</sup> Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)

<sup>41</sup> Tex. Tax Code §526.04(c)(2)(A) and 26.042(a)

<sup>42</sup> Tex. Tax Code §526.0501(a) and (c)

<sup>43</sup> Tex. Local Gov't Code §120.007(d)

<sup>44</sup> Tex. Local Gov't Code §120.007(d)



**SECTION 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
69.	<b>Adjusted current year NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.290956 /\$100
70.	<b>Current year total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,650,629,790
71.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.030291 /\$100
72.	<b>Current year debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.035870 /\$100
73.	<b>De minimis rate.</b> Add Lines 69, 71 and 72.	\$ 0.357117 /\$100

**SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate**

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>49</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	<b>2023 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.342638 /\$100
75.	<b>Adjusted 2023 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. <sup>50</sup> Enter the final adjusted 2023 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2023 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
76.	<b>Increase in 2023 tax rate due to disaster.</b> Subtract Line 75 from Line 74.	\$ 0.000000 /\$100
77.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,469,941,487
78.	<b>Emergency revenue.</b> Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,522,436,737
80.	<b>Emergency revenue rate.</b> Divide Line 78 by Line 79 and multiply by \$100. <sup>51</sup>	\$ 0.000000 /\$100

<sup>45</sup> Tex. Tax Code §26.04(c)(2)(B)

<sup>46</sup> Tex. Tax Code §26.012(8-a)

<sup>47</sup> Tex. Tax Code §26.063(a)(1)

<sup>48</sup> Tex. Tax Code §26.042(b)

<sup>49</sup> Tex. Tax Code §26.042(f)

<sup>50</sup> Tex. Tax Code §26.042(c)

<sup>51</sup> Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	<b>Current year voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ 0.337009 /\$100

## SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

**No-new-revenue tax rate.** ..... \$ 0.334640 /\$100  
 As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).  
 Indicate the line number used: 26

**Voter-approval tax rate.** ..... \$ 0.337009 /\$100  
 As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).  
 Indicate the line number used: 49

**De minimis rate.** ..... \$ 0.357117 /\$100  
 If applicable, enter the current year de minimis rate from Line 73.

## SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>52</sup>

print  
here

Wendy Burgess

Printed Name of Taxing Unit Representative

sign  
here

Taxing Unit Representative

Wendy Burgess

Date

8-6-2024

<sup>52</sup> Tex. Tax Code §§26.04(c-2) and (d-2)



**PURCHASING  
PROCEDURES  
RESOLUTION 005-2012**



**CITY OF HASLET**

**RESOLUTION NO. #005-2012**

**A RESOLUTION OF THE CITY COUNCIL OF THE OF THE CITY OF HASLET, TEXAS PERTAINING TO PURCHASING POLICIES AND PROCEDURES; ADOPTING PURCHASING POLICIES AND PROCEDURES FOR THE CITY OF HASLET; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Haslet, Texas, is a Type A general law municipality located in Tarrant and Denton counties, created in accordance with Chapter 6 of the Local Government Code, and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the City Council of the City of Haslet, shall, by resolution, adopt procedures and limitations for the purchase of tangible personal property and services including guidelines and ceilings on amounts which may be expended without express City Council approval; and

**WHEREAS**, the City Council of the City of Haslet finds and determines that the City's purchasing policies shall, to the fullest extent practicable, and in a manner that does not impair the City's ability to carry out the purposes for which it was created, establish an open and transparent process that (1) promotes public confidence in the City's procurements; (2) ensures the fair and equitable treatment of all persons and entities that participate in the City's procurement system; (3) fosters appropriate competition and provides safeguards for maintaining a procurement system of quality and integrity; (4) promotes increased economic efficiency and responsibility on the part of the City; (5) achieves the maximum benefit from the City's purchasing power; and (6) provides clarity and simplicity in the rules and procedures governing the City's procurements; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASLET, TEXAS:**

**Section 1.** The City Council of the City of Haslet hereby approves and adopts the purchasing policies and procedures set forth attached hereto in Exhibit "A".

**Section 2.** This Resolution shall be effective immediately upon adoption.

**PASSED AND APPROVED this 21<sup>st</sup> day of May, 2012.**

  
\_\_\_\_\_  
**Bob Golden, Mayor**



ATTEST:

  
\_\_\_\_\_  
Lisa Hennek-Mears, City Secretary



# **CITY OF HASLET**



## **PURCHASING POLICIES AND PROCEDURES**





# **CITY OF HASLET**

## **PURCHASING POLICY AND PROCEDURES**

### **Purpose**

The purpose of this Purchasing Policy and Procedures is to provide the City of Haslet with guidelines for purchasing goods and services under Texas Local Government Code and other state statutes. These guidelines will simplify and clarify procedures and provide consistency in the procurement process. This Policy will also ensure fair and equitable treatment of all participants during the various procurement steps. Proper accounting for all City purchases will also be outlined in this policy to ensure that all transactions are clearly documented.

### **General Rules for Purchasing**

- City staff shall encourage competitive bidding on goods and services.
- Purchases shall be made from responsible vendors. The City shall always reserve the right to reject any and all bids or other forms of price quotes or proposals.
- Contracts and correspondence with vendors and potential vendors shall be primarily made through the individual departments. Once a vendor is chosen and approved you may not change vendors without going through the process once again. All contracts **MUST** be signed by the City Administrator or the Mayor. The contract must be filed with the City Secretary in order to be in compliance with State Records Retention Regulations.
- Legal notices soliciting formal competitive sealed bids or proposals shall be published in a local newspaper of general circulation in accordance with municipal and statutory law.
- Formal bid openings shall be conducted openly and publicly by the designated Department Director with at least one witness present.
- The Purchasing Policy for the City and for individual departments shall be evaluated periodically by the Finance Director and City Administrator in order to make necessary changes to promote better efficiency within the City of Haslet.
- No City employees may have financial or any other interest in any contract with the City.

## I. Responsibilities

### City Council

The City of Haslet City Council considers all purchases of **\$25,000 or more**, competitive bidding is required for \$50,000 or the amount set pursuant to current State law. **Any expenditure of \$25,000 or more must be approved by the City Council.**

### City Administrator

The City Administrator has appointed department heads, who by authority and responsibilities delegated to them by the City Administrator, are authorized to purchase for the City of Haslet. The City Administrator or in their absence the Mayor must approve purchase orders exceeding \$2,999.

### Department Heads

The Department Heads have the authority to approve purchases for \$2,999 and less. Contracts for budgeted items involving expenditures must be signed by the Department Head as well as the City Administrator. All contracts must be signed and approved by the City Administrator or in their absence, the Mayor. Expenditures of \$3,000 or more must have the City Administrator's approval.

Department Heads shall have authority to approve up to \$2,999 and to be responsible for:

1. compliance with and implementation of existing procurement policies and procedures;
2. reviewing and approving proposed procurement actions to avoid unnecessary or duplicative purchases;
3. ensuring that the item to be purchased has monies available in the budget. In the event that sufficient funds do not exist in a line item to cover a purchase request, the Department Head must complete and submit to the Director of Finance written line item adjustment correcting insufficient accounts;
4. determining whether a contract exists for the item to be purchased;
5. verifying that the items received are sufficient and in good condition and authorize payment of invoice;
6. ensuring that all paperwork is completed properly and forwarded to the accounting department for recording and payment. Department Heads must sign and verify all invoices.

## Accounting Department

The accounting department shall be responsible for:

1. developing and maintaining a purchasing procedures manual;
2. processing procurement requests;
3. executing purchase orders and making sure all purchase order information is filled out and signed correctly;
4. ensuring complete and accurate documentation of all procurements; and
5. maintaining all procurement files and records.

Purchases, if at all possible, need to go through a governmental contract, if available, in order for the City to take advantage of the savings provided through government contracts.

## **II. Types of Purchases**

There are several different types of purchases. Many of these require different approaches. Since non-routine categories of purchases will frequently require more time to process, they should be minimized.

### **Capital Items/Fixed Assets**

All capital items, regardless of dollar amount, are to go through the purchase order procedure. Capital items/Fixed assets are those items costing more than \$ 3,000 and having a useful life of more than one-year. Capital expenditures should be charged to a fixed asset account. These items typically are: buildings and improvements; improvements to buildings and land; water mains and meters; automotive equipment and computer equipment.

### **Emergency**

Emergency purchases are made to meet a critical, unforeseen need of the City, as further defined herein. Because the City's ability to serve the public would be impaired if purchases are not made immediately, emergency purchases are exempt from standard purchasing procedures. City of Haslet public safety vehicle repairs would fall in this category if the vehicle needing repairs would hinder the City's ability to serve the public by being out of service.

### **Unforeseen Damage to Equipment**

A procurement which is necessary because of unforeseen damage to public machinery, equipment, or other property does not require competitive bidding. "Unforeseen damage" does not include the equipment wearing out or damage due to lack of maintenance.

### **Sole Source**

Sole source purchases are goods and services available from only one supplier due to a number of reasons: items that are available from only one source because of patents, copyrights, secret process, or natural monopolies; films, manuscripts or books; gas, water and other utility services; captive replacement parts or components for equipment; books, papers and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials; and management services provided by a nonprofit organization to a municipal museum, park, zoo or other facility to which the organization has provided significant financial or other benefits.

There may be just one vendor because of patents or copyrights or simply because the vendor is the only one that supplies the particular good or service. These purchases are exempt from the standard bidding requirement by statute. If a department has a valid sole source requirement, they must request sole source procurement by documenting these reasons with any back up information they may have to justify the sole source. If there is any reasonable doubt, competition will be attempted by the Department Head or City Administrator or his designated representative.

## **Registrations**

Registrations for conferences, seminars and conventions for employees of the City are paid for with the employee's issued City of Haslet procurement card. Invoices and documentation should be attached to the monthly credit card statement.

## **Publications**

Books, magazines, periodicals and newspapers should be purchased by the individual departments. The exception is Library Books that are subject to special purchasing rules.

## **Annual Contracts and Construction Projects**

An invoice received for payments against annual term contracts or "draws" against construction projects, should be forwarded directly to the Staff Accountant with authorized signatures and the Blanket Purchase Order number if there is one, written on the invoice in addition to the account to be charged. The invoice should be accompanied by a payable.

## **Personal, Professional or Planning Services**

Personal, professional or planning services are exempt from the competitive bidding process. "Planning services" means services primarily intended to guide governmental policy to ensure the orderly and coordinated development of the state of municipal, county, metropolitan or regional land areas. However, pursuant to the Professional Services Procurement Act (Section 2254.001, et. Al., Texas Government Code), the City must comply with certain statutory requirements for the selection of certain professional service providers. Under the statute, the following services are generally considered as Professional Services:

- 1) accounting
- 2) architecture
- 3) landscape architecture
- 4) land surveying
- 5) medicine

- 6) optometry
- 7) professional engineering
- 8) real estate appraising
- 9) professional nursing

The City may not select a provider of professional services or award a contract for these services on the basis of competitive bids, but shall make the selection and award on the following:

- 1) on the basis of demonstrated competence and qualifications to perform the services; and
- 2) for a fair and reasonable price.

In addition, contracts for architectural, engineering or land surveying must be awarded pursuant to the following procedure:

- 1) first select the most highly qualified provider of those services on the basis of demonstrated competence and qualifications commonly known as a Request for Statement of Qualifications and:
- 2) then attempt to negotiate with that provider a contract at a fair and reasonable price.

If negotiations with the first selected provider fail, the City must formally end negotiations and begin negotiating with the City's next choice. The process continues until a contract is entered into.

### **Cumulative Purchases**

The Legislature defined certain cumulative purchases as "separate", "component" and "sequential" and defined them as follows in Vernon's Texas Codes Annotated – Local Government Code Section 252:

*"Component purchases"* means purchases of the component parts of an item that in normal purchasing practices would be purchased in one purchase.

*"Separate purchases"* means purchases made separately, of items that in normal purchasing practices would be purchased in one purchase.

*"Sequential purchases"* means purchases, made over a period, of items that in normal purchasing practice would be purchased in one purchase.

Generally accepted purchasing practice interprets these definitions to mean that separating purchases into multiple units to avoid the competitive bidding process is not legal under State Statutes. Therefore, items used by the City that accumulate to a dollar amount that exceeds the competitive bid limit of \$50,000 may be in violations of the competitive bidding statutes.

Accounting makes every effort to establish annual contracts for those items that may exceed the bid limit. Operating departments are encouraged to bring to the attention of accounting any material, supplies or products that are not on an annual contract and for which the anticipated usage will be near or exceed the \$50,000.

### **High Technology Procurements**

The City may use the competitive sealed proposal procedure for high technology procurements.

- 1) Data processing equipment and software and firmware used in conjunction with data processing equipment;
- 2) Telecommunications equipment and radio and microwave systems;
- 3) Electronic distributed control systems, including building energy management systems; and
- 4) Technical services related to these items.

With the competitive sealed proposal procedure, the notice requirements are the same as for competitive bids. The Request for Proposal must solicit quotations and specify the relative importance of price and other evaluation factors. The City may hold discussions with bidders who submit proposals and are qualified. The contract must be awarded to the responsible offer whose proposal is determined to be the most advantageous to the City considering the relative importance of price and the other factors included in the Request for Proposal. Revisions may be permitted after submission of proposals to obtain the best final offer.

### **Purchasing Agreements**

The City has established a number of purchasing agreements that do exceed the competitive bid limit to insure compliance with the law.

#### **Annual Contracts**

These items are in such constant usage by the City that they are stocked routinely. These items are usually purchased on annual contracts with provisions to replenish stocks as needed. These items should be standardized to the maximum extent possible.

## Cooperative Purchasing

The City has developed and established memberships to and highly promotes participation in cooperative purchasing programs. The City is currently an active participant in the Tarrant County Cooperative purchasing program and the State of Texas purchasing programs.

### **Basic Guidelines for Purchasing**

<u>Amount of Purchase</u>	<u>Approval Required</u>	<u>Bid Requirement</u>
\$ .01 - \$ 1,499	Department Head Signature	not required
\$1,500 - \$2,999	Department Head Signature	3 Phone/Internet quotes
\$3,000 - \$24,999	Department Head Signature City Administrator/before purchase	3 written quotes* 3 written quotes**
\$25,000 - \$49,999	Department Head City Administrator City Council before purchase	3 written quotes* 3 written quotes**
\$50,000 and more	City Administrator City Council	Sealed bid or proposal

If City Administrator does not approve a purchase requested by the Department Head, the Department Head has the ability to bring item to Council for their consideration.

**\*Bids/Quotes** in the \$3,000 - \$49,999 range must have a minimum of 2 bids/quotes from *Historically Underutilized Businesses* (Businesses owned by Women, Minorities, etc.) according to *Local Government Code*. If you have requested bids/quotes from multiple sources and receive less than the required number of bids within a reasonable amount of time, then turn in the bids you received and copies of the requests for bids to show the departments attempts to comply with the bid requirements.

**\*\*Exemptions** from providing quotes per *Local Government Code 252.022* are Library books and papers; Water meters, Professional Services, Purchasing Consortiums (Government Contracts). Repairs needed for Emergency Vehicles in order to keep them in service.



**City Administrator Signature** – In the absence of the City Administrator, the Mayor will have authority to sign Purchase Orders.

**Department Head Signature** - In the absence of the Department Head, the City Administrator or Mayor have the authority to sign Purchase Orders for the Department Head.

### **III. The Purchase Order Process**

#### **Definition**

The Purchase Order Process is the first step in purchasing items for the City of Haslet.

Purchase Orders are required for purchases of \$3,000 or more.

Items that do not have to be submitted on a purchase order are:

- dues
- fees
- periodicals
- travel expenses
- tuition
- utilities
- professional services
- purchasing consortiums (government contracts)
- sole source providers
- repairs to emergency vehicles in order to keep them in service

#### **Preparing the Purchase Order**

The purchase order originates in the using department. Preparation must be done far enough in advance to allow the proper procedures to be followed before actual purchase, including:

- advertising for bids, if necessary.
- obtaining bids or price quotations.
- processing bids, preparing purchase order or executing contracts.
- getting the proper signatures and authorization.

The purchase order should contain the following information:

- vendor name and address
- vendor contact name and number
- address merchandise is to be shipped
- phone number of recipient
- Department name and fund number
- budgeted item or not
- quantity of line item
- item number or code

- item description (if applicable, attach detailed technical specifications and other required information as a separate attachment)
- unit price
- total price
- include any shipping or freight charges as a line item
- put account number in the line item box
- any special comments or remarks in the remarks box
- signature of person requesting purchase order
- signature of department head
- attach quote/bid information
- signature of City Administrator

When the purchase order is completed all information is to be turned into the Finance Department. The Finance Department will then verify all the paperwork required is attached and have the City Administrator sign the purchase order. The signed paperwork will be returned to that department. At that time the merchandise may be purchased.

### **Large Capital Equipment Repairs and Maintenance:**

Purchase orders for the repair or maintenance of any vehicle or equipment with an original purchase price of \$60,000 or greater does not require a purchase order.

### **Emergency Purchases**

An emergency purchase is: 1) made as a result of a public calamity that requires immediate appropriation of funds to relieve the necessity of the City's residents or to preserve the property of the City; 2) an item necessary to preserve or protect the public health or safety of residents; 3) an item made necessary by unforeseen damage to public machinery, equipment, or the property.

### **Normal Working hours**

All emergency purchases occurring during normal working hours are processed through the normal processes with the exception of bids/quotes and may be purchased immediately. The using department must still fill out a purchase order for purchases over \$ 2,999. The only difference is getting prior signature from City Administrator for purchase. The City Administrator will still review and sign paperwork after the actual emergency purchase is made. Detail description of the emergency must accompany the purchase order.

## **Evenings, Weekends and Holidays**

For other than normal working hours, when purchasing support is unavailable, process emergency purchases as follows:

- The responsible official of the using department takes whatever steps that is necessary to procure needed supplies, services or equipment to relieve the emergency situation. If possible, only those goods or services needed during the evening, weekend or holiday are procured.
- On the first working day following the emergency, the responsible official prepares a purchase order, attaches invoices, bills of materials, receipts or other data related to the purchase and delivers the documents to the Finance Department to get to the City Administrator for his signature. A detailed explanation of the emergency should accompany the purchase order paperwork.

## IV. Competitive Bidding Process

### Competitive Bids/Proposals

Unless otherwise specified by law, all procurements of \$50,000 or more shall be awarded by competitive bidding pursuant to current state law (on insurance purchases competitive bids are required on contracts greater than \$5,000 for municipalities with a population less than 25,000), and shall be awarded to the lowest responsible bidder, or the bidder who provides the goods or services at the best value to the City (if the bid specification provides for best value bidding; see section 10c below). The City may not split purchases (i.e., component, separate or sequential) to circumvent the competitive requirements or the \$50,000 limit. The City may reject any and all bids.

Exemptions from competitive bids/proposals include but are not limited to:

Emergency Procurements – A public calamity requiring the prompt purchase of items to provide for public needs or to preserve property; an item necessary to preserve or protect the public health or safety of residents; an item made necessary by unforeseen damage to public machinery, equipment or other property.

Personal Services – Services involving the personal, intellectual or manual labor of an individual; in other words, an act done personally by a particular individual for the benefit of another.

Professional Services – Services performed within the scope of practice (or provided in connection with the employment of a licensed person in the areas of practice) of accounting, architecture, landscape architecture, land surveying, medicine, optometry, professional engineering, real estate appraising or professional nursing. Methods for procuring these services are set forth in the Texas Government Code, Chapter 2254, also known as the Professional Services Procurement Act.

Planning Services – Services primarily intended to guide governmental policy to ensure the orderly and coordinated development of municipal land areas.

Sole Source Procurement – The item is available from only a single source because of patents, copyrights, secret processes or natural monopolies; films, manuscripts, or books; electricity, gas, water and other utility services; captive replacement parts or components for equipment.

State Contract or Cooperative Purchases – Supplies, equipment or services purchased through an approved program of cooperative purchasing which meets all applicable laws and regulations satisfy the competitive bidding requirement.

Personal Property – Property sold a) at an auction by a state licensed auctioneer; b) at a going out of business sale held in compliance with Subchapter F, Chapter 17 of the business & Commerce Code; c) by a political subdivision of this state, a state agency of this state or an entity of the federal government; or d) under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391, Local Government Code.

Retail Sale – Goods purchased by a municipality for a subsequent retail sale by the municipality.

Offers shall be solicited by sending Invitation for Bids (IFBs)/Requests for Proposals (RFPs) to an adequate number of qualified sources to ensure competition, as well as through publication of the solicitation in the City's official newspaper. The solicitation procedures are similar for IFBs and RFPs. Where there is a distinction, said distinction is so noted.

#### 1. Public Notice

A short summary of the IFB/RFP shall be published in the City's official newspaper under Legal Notices. The notice should include:

- \* description of the item/service
- \* where specifications may be obtained
- \* time and place for receiving/opening bids
- \* name and address of person to receive bids
- \* any bond requirements
- \* general specification of machinery if it is being purchased for construction or maintenance of roads

**Notice of the time and place at which the bids/proposals will be publicly opened must be published at least once a week for two consecutive weeks. The date of the first publication must be before the 14<sup>th</sup> day before the date of public opening.**

## 2. Invitation for Bid/Request for Proposal Package

The IFB/RFP package should include all of the following items where applicable:

- a. IFB/RFP Form (cover sheet) including:
  - identification number (for vendor reference and tracing purposes)
  - closing date and hour for receiving bids/proposals
  - address and office where bids/proposals should be sent
  - brief description of the supply, equipment or service
  - bidder's conference information
  - information on when and where specifications may be reviewed or obtained if not included in the package
  - contact person
- b. Standard Terms and Conditions
  - (RFPs only) negotiating rights and requirements with respect to clarifying, explaining and verifying any aspect of a proposal submitted in response to an RFP.
- c. Specifications: Clear and accurate descriptions of the technical requirements for the material, good, product, supply, equipment or service to be procured.
  - The description may contain a statement of the qualitative nature of the material, good, product, equipment or service; and
  - set forth minimum essential characteristics and standards to which the material, good, product, equipment or service must conform in order to satisfy its intended use.
  - The description should not contain features which unduly restrict competition. "Brand name or equal" descriptions may be used as a means to define the performance or other salient requirements of procurement. When so used, the specific features of the named brand which must be met by bidders/offers should be clearly specified.
- d. Price Proposal

The vendor quotes prices in accordance with the specification requirements on the offer and acceptance page. Prices are usually provided by unit and the total cost for the estimated amount required.

## 3. Opening

Bids and proposals must be received by and publicly opened on the date and time specified by the IFB/RFP. Late submissions will not be considered for award.

Incomplete bids/proposals must be considered non-responsive, and may not be considered for award unless due to a non-material omission.

Opened bids/proposals shall be kept on file and available for inspection, except to the extent properly designated as proprietary, confidential information or trade secret.

#### 4. Evaluation

Proposals/Offer are reviewed by designee for completeness, including but not limited to:

- verifying calculations and sums
- extending unit prices to a total price for the requested quantity
- verifying authorized signature
- verifying responsiveness to specifications
- verifying that all samples or testing requirements were satisfied
- evaluating the bid/proposal against the independent cost estimate
- evaluating the bid/proposal against the weights assigned in the RFP or, if applicable, IFB
- reviewing the history of the bidder's/offers responsibility and demonstrated performance
- making recommendations and/or noting areas to be negotiated

The RFP process must:

- avoid and protect against giving inappropriate signals regarding an acceptable price
- separately rate responses according to requirements set forth in RFP
- document any and all inconsistencies; rating sheets shall be completed, signed and dated by the reviewing parties and shall be maintained as part of the procurement record

#### 5. (RFPs only) Negotiations with Responsible Offers

Negotiations (written/oral) shall be conducted with all responsible offers deemed to be in the competitive range, i.e., have a reasonable chance of being selected for award.

The review and rating of proposals must be consistently applied to assure equal treatment. Offers shall be treated fairly and equally with respect to any opportunity for discussion and revision of proposals.



To obtain the best final offers, revisions may be permitted after submission and before the award of the contract. All changes resulting from negotiation should be documented.

The department originating the RFP must notify all unsuccessful offers of the award in writing.

6. Correction of Bids

Bids may not be altered or amended after the submission deadline.

Bids may not be changed for the purpose of correcting an error in bid price after bid opening.

Any non-material omission or error may be waived by the purchasing agent if the omission or error:

- relates to a matter of form, not substance
- has merely a negligible affect on price, quality, quantity, delivery or other contractual conditions
- does not otherwise prejudice the other bidders/offers

7. Withdrawal of Bids

Bids/Offer may not be withdrawn or cancelled by the bidder/offer, without the permission of the City Administrator or their designee, for a period of 60 days following the date designated for the receipt of bids.

The IFB or RFP may require the bidder to furnish a good and sufficient bid bond in a specified amount of a percentage (from 1% to 5%) of the total contract price to ensure that if a bidder/offer withdraws the bid/offer after acceptance, the City will not suffer a loss.

8. Cancellation of IFBs or RFPs

Any or all bids may be rejected.

If no bid/offer is accepted, the entire solicitation process may be repeated.

9. Disqualification of Bids

The following occurrences require disqualification of the bid:

- unsigned or unauthorized signatures on bids/proposals
- bids/proposals received after the date and time for opening
- bids/proposals that are nonresponsive under the solicitation requirements
- bids/proposals where prices are conditional on award of another bid or are subject to unlimited escalation

## 10. Award

The award shall be made to:

### a. Bids

1. *For goods or services* – the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality (best value method discussed in Subpart c. below).  
*For construction* – the lowest responsible bidder or awarded under an alternate method described by Subchapter H, Chapter 271, Local Government Code; or

In case of tie bids which cannot be resolved by the application of one or more preferences, an award shall be made by drawing lots; or

2. If the City receives one or more bids for personal property (not services) from a bidder whose principal place of business is in the City and whose bid is within three percent of the lowest bid price received by the City from a bidder who is not a resident of the City, the City may enter into a contract with: (1) the lowest bidder; or (2) the bidder whose principal place of business is in the City if the governing body of the City determines, in writing, that the local bidder offers the City the best combination of contract price and additional economic development opportunities for the City created by the contract award, including the employment of residents of the City and increased tax revenues to the City. This section does not prohibit rejecting all bids, and only applies to the purchase of items of personal property.

### b. RFPs

To the responsible offer whose proposal is the most advantageous to the City considering the relative importance of price and other evaluation factors and who possesses the ability to perform successfully under the terms and conditions of the proposed procurement.

c. Best Value

1. Contracts for most goods or services may be awarded to the bidder who provides the goods or services at the best value for the City, pursuant to the Local Government Code. In order to utilize the best value, method, the City must indicate in the bid specifications that the contract may be awarded either to the lowest responsible bidder or the bidder who provides the goods or services at the best value for the City.
2. In determining best value, the City can consider:
  - Price;
  - Total long term cost to the City to acquire the goods or services;
  - Reputation of bidder and the bidder's goods or services;
  - Quality of goods or services being provided;
  - The extent to which the goods or services meet the City's needs;
  - Bidder's past relationship with City;
  - The impact on the ability of the City to comply with the laws relating to historically underutilized business and non-profit organizations; and
  - Other criteria specified in the bid request.

The City Council then determines which bidder will provide the best value for the City based on any of the factors listed in the bid specifications. For instance, if one bidder provides an item that will last two years, and another bidder will provide an item which will last three years but costs slightly more, the Council can determine that the long term costs to the City justifies awarding the bid to the higher bidder whose product will last longer. The best value method would also allow the Council to award a bid to a vendor with whom the City has done business with in the past and was pleased with their services, even though their bid may be somewhat higher than another vendor with whom the City has not had any past relationship.

3. The best value method cannot be used (and the award must be given to the lowest responsible bidder) for contracts for the construction of:
  - Highways, roads, streets, bridges;
  - Utilities;
  - Water and wastewater plants, supply projects, distribution or conveyance facilities;
  - Airport runways and taxiways;
  - Drainage projects;

- Other projects or buildings where civil engineering is required.

## 11. Bonding Requirements

### a. Bid Bonds

A bid bond may be required for a specified amount or a percentage (from 1% to 5%) of the total contract price to ensure that if a bidder/offer withdraws the bid/offer after acceptance, the City will not suffer a loss.

### b. Performance and Payment Bonds

Required for public works contracts. The contractor, before beginning the work, must execute required bonds that are payable to the City of Haslet:

- Performance bond, conditioned on faithful performance of the work in accordance with the plans, specifications, and contract documents if the contract is in excess of \$100,000; and
- Payment bond if the contract is in excess of \$25,000

Bonds must be in the full amount of the contract price and executed by a surety company authorized to do business in the state of Texas.

## 12. Change Orders

A change order is a written order signed by the project engineer/manager, and approved by the City, directing the contractor to make changes in the plans and specifications or decreasing or increasing the quantity of work to be performed or of materials, equipment or supplies to be furnished authorized by the changes clause of the contract.

Requirements:

- All changes to the contract must be in writing.
- The City Manager may approve change orders up to \$15,000, subject to City Council ratification.
- The original contract price may not be increased by more than 25%.
- The original contract price may not be decreased by more than 25% without the contractor's consent.
- Total contract price may not be increased unless the cost of the change can be paid from available funds or is provided for by the authorization of the issuance of time warrants.

**All contracts, IFBs or RFPs accepted for payment should have all relevant documentation sent to the accounting department.**

## V. Competitive Quotes

### Competitive Written Quotes

On purchases **between \$3,000 and \$49,999** written price quotation should be solicited from an adequate number of vendors to ensure competition, including at least two Historically Underutilized Businesses (HUBs) located within the county, if available. (To access a list of HUBs for Tarrant County, you can contact the Texas Building and Procurement Commission on the internet. Type in <http://www.window.state.tx.us/procurement//cmb1/hubonly.html>. HUBs when identifiable in your county should be contacted on a rotating basis so that, over time, all vendors are contacted equally. If the list fails to identify a HUB in Tarrant County, the City is exempt from this section.

The request for price quotations should include at least:

- name and address of vendor
- description of item
- quantity required
- last date quotation accepted
- date delivery is required (as accurately as possible)
- terms and conditions of purchase
- total or unit price, as specified
- date through which quoted price will be effective

### Competitive Verbal Quotes

On purchases **between \$1,500 and \$2,999** telephone/internet quotes should be obtained from a sufficient number of vendors to ensure competition (written quotes may be requested, but are not required).

At a minimum, the following information should be provided to the vendor:

- description of item
- number of items required
- date delivery is required (as accurately as possible)
- terms and conditions of purchase

When a verbal quote is received, the following information should be recorded in writing:

- name and address of vendor
- total or unit price, as specified
- date through which quoted price will be effective
- name of the representative giving the quote

- specific product offered, if not already stated

### **Spot Purchases**

Competitive pricing is not required on purchases **\$1,499 and less**, but may be obtained on any purchase.

## **VI. Receipt of Goods/Services**

### **Inspection**

Upon receipt of goods or services it is the department's responsibility to ensure that the order is complete as to quality and quantity and to report any discrepancies to the purchasing office or directly to the vendor.

If the shipment is complete and undamaged, then the packing slip or delivery ticket should be signed and retained until the invoice is received.

Should the department receive only a partial shipment, or return part of a shipment due to damage or the wrong items delivered, this must be noted on the packing slip or delivery ticket and invoice to prevent improper payment.

### **Damages/Defects**

Goods and services should be checked at the time of receipt to detect any damage or defects. This inspection also includes assuring that the materials are in compliance with the specifications. When it is apparent that the extent of the damage causes the goods to be of little worth, they should not be accepted.

1. Visible Damage

One of the major reasons for inspection at the time of receipt is to detect any visible damage. It is important that all damage be completely described on the receiving paperwork.

2. Concealed Damage

Any evidence of concealed damage should be documented to support the filing of damage claims against the carrier. The carrier should be notified immediately, and a joint inspection should be scheduled with the carrier's representative.

3. Claims

If the shipment is "F.O.B. destination", the vendor is responsible for assisting with the settlement of the claim and for full replacement of the damaged items. Payment should be withheld until the claims are settled.



## Record Retention

At a minimum, records retained by departments shall include but are not limited to:

- A. correspondence, notes and memorandums relating to the procurement, including Requests for Proposals (RFPs), Invitation for Bids (IFBs), bids and proposals received, and any other procurement form and notes on verbal transactions and telephone or facsimile quotations;
- B. notes comparing quotations and relating to the basis for the award, including all negotiations;
- C. notes and correspondence relating to the acceptance or rejection of bids, proposals or quotations;
- D. any and all documents reflecting the rationale for the method of procurement, selection of contract type, contractor selection or rejection, rating criteria, cost/price analysis forms, cost reasonableness determination and the basis for contract price;
- E. any and all documentation reflecting the basis for sole source procurements, citing the authorizing authority and the basis for selection of the particular vendor;
- F. a copy of public media advertisements;
- G. decision letters, notice of award and/or non-selection, fully executed contracts, including amendments/modifications, contract performance evaluations, progress reports, signature authorities, cost of pricing data, payment processing justifications, property and equipment records;
- H. copies of required insurance policies;
- I. monitoring/audit reports and any other required reports and financial reconciliations;
- J. all contract closeout documents and records; and
- K. notes and information regarding inspection of goods/services and any defects or damages.

## VII. Ethics

### Standard of Conduct Statement

Public employment is a public trust. It is the policy of the City of Haslet to promote and balance the objectives of protecting government integrity and the objective of facilitating the recruitment and retention of personnel needed by the City of Haslet. Such policy is implemented by prescribing essential standards of ethical conduct without creating unnecessary obstacles to entering public service.

### General Ethical Standards

- **Personal Gain** – It shall be a breach of ethics to attempt to realize personal gain through public employment with the City by any conduct inconsistent with the proper discharge of the employee duties.
- **Influence** – It shall be a breach of ethics to attempt to influence any public employee of the City to breach the standards of ethical conduct set forth in this code.
- **Conflicts of Interest** – It shall be a breach of ethics for any employee of the City to participate directly or indirectly in procurement when the employee knows that:
  1. the employee or any member of the employee's immediate family has a financial interest pertaining to the procurement;
  2. a business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or
  3. any other person, business or organization with which the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.
- **Gratuities** - It shall be a breach of ethics to offer, give or agree to give any employee or former employee of the City of Haslet, or for any employee or former employee of the City of Haslet to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter

pertaining to any program requirement or a contract or subcontract or to any solicitation or proposal therefore pending before this government.

- **Kickbacks** – It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under contract to the prime contractor or higher tier subcontractor for any contract for the City of Haslet, or any person associated therewith, as an inducement for the award of a subcontract or order.
- **Confidential Information** - It shall be a breach of ethics for any employee or former employee of the City of Haslet knowingly to use confidential for actual or anticipated personal gain, or for the actual or anticipated gain of any person.

### **Violations and Remedies**

Violations of the provisions of this Article constitute misconduct, subjecting the violator to any and all penalties prescribed by the state law and the City's Personnel Manual.

Penalties, sanctions or other disciplinary actions, to the extent permitted by state or local law, rules or regulations, shall be imposed for violations of the code of conduct/conflict of interest standards, by City Officers, employees or agents or by persons, contractors or their agents, when the procurement involves state or federal programs and/or funds.

Appropriate sanctions, penalties or disciplinary actions shall be applied for violations. Violations of state or federal law shall be referred to the proper authority having jurisdiction over same.

## VIII. Definition of Terms

### Definition of Terms

The words and terms used in this Purchasing Policy and Procedures shall have the meaning indicated as follows, unless the context in which the word is used clearly indicates otherwise:

Bidder – any person that submits a bid in response to an Invitation for Bid.

Competitive Bidding – the procurement method under the Local Government Code whereby the City drafts the specification, schedule and other conditions for award and send the bid package to interested bidders and/or publishes an announcement in local periodicals. Bid opening is a formal, public procedure where prices are read publicly and, after evaluation, the award is made to the lowest responsible bidder or, if specified in the bid documents, to the bidder who provides goods or services at the best value for the municipality.

Component Purchases – purchases of the component parts of an item that in normal purchasing practices would be purchased in one purchase.

Contract – a legally binding agreement between the City and a contractor or between a contractor and a subcontractor.

Cooperative Purchasing – procurement conducted by, or on behalf of, more than one public procurement entity, including, but not limited to, any county, municipality and any other political subdivision of any state or public agency of any such subdivision, public authority, educational, health or other institutions.

Historically Underutilized Business (HUB) – a corporation formed for the purpose of making a profit in which at least 51% or more of all classes of the shares of stock or other equitable securities are owned by one or more economically disadvantaged persons who have a proportionate interest and actively participate in the corporation's control, operation and management; a sole proprietorship created for the purpose of making a profit that is completely owned, operated and controlled by an economically disadvantaged person; a partnership formed for the purpose of making a profit in which 51% or more of the assets and interest in the partnership are owned by one or more economically disadvantaged persons who have a proportionate interest and actively participate in the partnership's control, operation and management; a joint venture in which each entity in the joint venture is a historically underutilized business, as determined under another

paragraph of this subdivision; or, a supplier contract between a historically underutilized business as determined under another paragraph of this subdivision and a prime contractor under which the historically underutilized business is directly involved in the manufacture or distribution of the good or otherwise warehouses and ships the goods.

Immediate Family – any person related to an officer, official or employee within the first degree by consanguinity or affinity and shall include a spouse, father, mother, son, daughter, brother or sister.

Invitation for Bid (IFB) – all documents, whether attached or incorporated by reference, utilized in soliciting bids.

Person – any business, individual, group of individuals, union, committee, club, organization, vendor, contractor or entity.

Procurement – the buying, purchasing, renting, leasing or otherwise acquiring of any supplies, equipment or services. It also includes all activities that relate to obtaining any supplies, equipment or services, including but not limited to the description of requirements, selection and solicitation of sources, preparation and award of contracts, and all phases of contract administration.

Request for Proposal (RFP) – all documents, whether attached or incorporated by reference, utilized for soliciting proposals.

Separate Purchases – purchases made separately of items that in normal purchasing practices would be purchased in one purchase.

Sequential Purchases – purchases, made over a period, of items that in normal purchasing practices would be purchased in one purchase.

Services – the furnishing of labor, time or effort by a contractor, not involving the delivery of a specific, tangible end product other than reports which are merely incidental to the required performance. The term shall not include employment agreements or collective bargaining agreements.

Economically Disadvantaged Person – a person who is economically disadvantaged because of the person's identification as a member of a certain group, including Black Americans, Hispanic Americans, women, Asian Pacific Americans and Native Americans, who has suffered the effects of discriminatory

practices or other similar insidious circumstances over which the person has no control.

City – the City of Haslet, its departments, employees and authorized designated representatives for purposes of the action to be taken.

City Department Head – a director, superintendent or manager that is responsible for one or more departments.

Vendor – an entity that is responsible for providing generally required supplies, equipment or services to be used.