

4:30 pm, Sep 22 2025

Mary Louise Nicholson

County Clerk

by ngorena

CITY OF PELICAN BAY

ADOPTED BUDGET

FOR

FISCAL YEAR OCTOBER 1, 2023, TO SEPTEMBER 30, 2024

AS SUBMITTED BY:

TAMRA OLAGUE

MAYOR

On September 26, 2023

THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$112,317.00 WHICH IS A 13.57% INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$76,017.

The members of the governing body voted on the budget as follows:

For: David Dryden, Tracy Melton, Matt Gassen, Kathy Bender

Against: None

Absent: Sara Gashi

PELICAN BAY CITY COUNCIL

TAMRA OLAGUE

MAYOR

DAVIS DRYDEN

MAYOR PRO TEM

SARA GASHI

COUNCIL MEMBER

TRACY MELTON

COUNCIL MEMBER

MATT GASSEN

COUNCIL MEMBER

KATHY BENDER

COUNCIL MEMBER

CITY OFFICIALS

BRAD ANDERSON

POLICE CHIEF

CYNTHIA DANIELS

CITY SECRETARY

MIKE LOWERY

PUBLIC WORKS DIRECTOR

City of Pelican Bay General Fund Profit & Loss Budget Performance October 1, 2022 through September 25, 2023			
	ACTUAL TO DATE 2022-2023	APPROVED 2022-2023	PROPOSED 2022-2023
	Oct 22 - Sep 23	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
Unrestricted Income			
4030 · Diamond Communications	0.00	8,000.00	24,000.00
4110 · Sale of Fire Dept Vehicles	60,000.00	60,000.00	0.00
4105 · Sale of City-Owned Property	0.00	113,000.00	113,000.00
4088 · Gas Royalties	12,783.18	14,000.00	10,000.00
4011 · Property Tax	852,254.96	828,000.00	940,200.00
4020 · Coca-Cola	121.22	0.00	0.00
4021 · Verizon/Frontier Franchise Tax	125.02	200.00	200.00
4024 · Tri-County Electric	81,331.78	85,000.00	80,000.00
4026 · Skybeam	7,200.00	7,200.00	7,200.00
4029 · NextLink Tower Rental	4,800.00	4,800.00	4,800.00
4031 · Sales Tax	79,013.88	72,000.00	72,000.00
4041 · Permits	76,263.00	75,000.00	35,000.00
4055 · CO Inspections	1,500.00	1,500.00	1,500.00
4071 · Donations	20.00	0.00	0.00
4083 · Animal Registration	3,562.50	2,500.00	3,500.00
4084 · Animal Impounds	310.00	500.00	500.00
4091 · Fines/Warrants	3,733.58	5,000.00	5,000.00
4101 · Boat Launch	4,667.75	3,000.00	7,500.00
4102 · Boat Stalls	3,587.50	3,500.00	3,500.00
4201 · Interest	209.44	0.00	0.00
4250 · Over/Short	0.00	0.00	0.00
4301 · Miscellaneous	2,927.42	5,200.00	1,000.00
*Uncategorized Income			
Total Unrestricted Income	1,194,411.23	1,288,400.00	1,308,900.00
Restricted Income			
4050 · Prior Year Reserves			
40504 · Prior Year Fund Balance			57,009.20
40505 · General Fund Reserve Account			19,000.00
Total Restricted Income - Gen Govt			76,009.20
Restricted Income - Police Dept			
4602 · Police Training Funds	817.47	1,000.00	800.00
4603 · Property Auction	11,075.00	2,500.00	0.00
Total Restricted Income - Police Dept	11,892.47	3,500.00	800.00
Restricted Income - Fire Dept			
4072 · Utility Billed Donations	1,762.50	3,300.00	3,000.00
Total Restricted Income - Fire Dept	1,762.50	3,300.00	3,000.00
Restricted Income - Animal Cont			
4081 · Animal Control Donations	1,762.50	3,300.00	3,000.00
Total Restricted Income - Animal Cont	1,762.50	3,300.00	3,000.00
Restricted Income - Courts			
4097 · Time Payment Reimb Fee	15.00	400.00	200.00
4096 · Municipal Jury Fund	1.65	25.00	25.00
4095 · Loc. Truancy & Prevention Diver	82.35	500.00	200.00
4092 · Court Technology Fees	93.87	500.00	200.00
4093 · Building Security Fees	101.70	500.00	200.00
Total Restricted Income - Courts	294.57	1,925.00	825.00
Total Restricted Income	15,712.04	12,025.00	83,634.20
Total Income	1,210,123.27	1,300,425.00	1,392,534.20
Gross Profit	1,210,123.27	1,300,425.00	1,392,534.20

	<u>Oct 22 - Sep 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Expense			
69800 · Uncategorized Expenses			
5000 · GENERAL GOVERNMENT			
5423 · Website Development/Maintenance	3,454.91	7,000.00	1,500.00
5673 · Life & AD&D Insurance	34.50	50.00	55.00
5674 · Health Insurance	9,605.70	9,700.00	17,500.00
5675 · TMRS Retirement Expense	2,293.62	2,200.00	6,615.70
5063 · Credit Card Processing Fees	1,731.23	0.00	0.00
5062 · Bank Charge	370.75	700.00	500.00
5065 · Dues & Subscriptions	7,461.09	7,250.00	11,200.00
5281 · Insurance	23,837.01	24,000.00	25,000.00
5301 · Legal & Professional			
5371 · Attorney Fees	16,615.44	18,000.00	19,500.00
5381 · Accounting Fees & Audit	0.00	5,000.00	29,000.00
Total 5301 · Legal & Professional	<u>16,615.44</u>	<u>23,000.00</u>	<u>48,500.00</u>
5391 · Legal Notices	3,368.40	750.00	2,000.00
5401 · Elections	3,399.80	3,400.00	5,000.00
5421 · Office Supplies	1,206.20	1,500.00	1,800.00
5422 · Computer & Software	650.09	1,500.00	6,875.00
5481 · Postage	258.59	400.00	400.00
5501 · Salaries & Wages			
5503 · Office Regular Wages	62,307.63	60,000.00	0.00
5507 · City Secretary Wages			60,000.00
5509 · Certification Pay			5,000.00
5508 · Office/Utility Manager			23,920.00
Total 5501 · Salaries & Wages	<u>62,307.63</u>	<u>60,000.00</u>	<u>88,920.00</u>
5510 · Administrative Fees	5,200.00	5,200.00	19,200.00
5671 · Social Security & Medicare	5,932.35	5,900.00	7,000.00
5681 · State Unemployment Taxes	17.31	100.00	100.00
5530 · Copier Lease	985.09	1,000.00	1,000.00
5535 · New Telephone System	6,579.56	7,000.00	0.00
5561 · Building & Office Maintenance	19,464.59	20,000.00	3,000.00
5761 · Tax Collection Fees	5,724.94	5,500.00	6,000.00
5771 · Administration Telephones	3,326.67	4,000.00	2,400.00
5831 · Utilities	8,376.11	10,000.00	10,000.00
5980 · Inspection Fees	69,328.00	75,000.00	20,000.00
5511 · Employee Relations			1,500.00
5989 Community Events			1,200.00
5891 · Training/Seminars	4,684.00	4,000.00	5,000.00
5892 · Travel	3,657.53	5,000.00	5,000.00
5971 · Miscellaneous Expenses	10,281.14	6,500.00	2,000.00
5990 · Parks & Signage	22,411.40	25,000.00	11,000.00
5991 · Street Improvements	71,748.90	100,000.00	80,000.00
Total 5000 · GENERAL GOVERNMENT	<u>374,312.55</u>	<u>415,650.00</u>	<u>390,265.70</u>
6000 · POLICE DEPARTMENT			
6062 · Radios Lease Payment	27,447.97	9,000.00	0.00
6440 · Body Cam Video Maint/Storage	5,631.12	5,640.00	5,640.00
6688 · Health Insurance	31,619.65	33,000.00	63,300.00
6689 · Life & AD&D Insurance	127.89	140.00	215.00
6687 · TMRS Retirement Expense	10,374.50	12,000.00	29,443.50
6058 · Radios	4,992.00	5,500.00	2,500.00
6060 · Community Outreach	0.00	500.00	1,000.00
6756 · Copier Lease	985.09	1,000.00	1,000.00
6056 · Dispatch	47,000.00	52,000.00	60,000.00
6076 · Automobile Expense			
6096 · Auto Gas & Oil	5,697.85	13,500.00	13,500.00
6106 · Auto Repairs & Maintenance	7,994.50	12,000.00	12,000.00
6116 · Auto Payments	16,000.00		
6076 · Automobile Expense - Other	3,100.00		
Total 6076 · Automobile Expense	<u>32,792.35</u>	<u>25,500.00</u>	<u>25,500.00</u>

	<u>Oct 22 - Sep 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
6416 · Investigative Expenses	1,083.38	2,000.00	2,000.00
6430 · P.D. Wrecker Service	0.00	1,000.00	500.00
6436 · Computer Technology	1,495.11	1,500.00	1,000.00
6486 · Postage	218.84	400.00	400.00
6566 · P.D. Building Repairs & Maint.	21,888.13	21,000.00	7,500.00
6636 · P. D. Office Supplies	872.91	1,200.00	1,200.00
6776 · P.D. Telephone - Office	2,449.15	2,700.00	1,725.00
6065 · Dues & Subscriptions	2,871.93	5,000.00	15,000.00
6806 · Salaries & Wages			
6856 · Salary - Chief	87,692.22	77,250.00	100,000.00
6860 · P. D. Salary	151,851.01		302,500.00
6876 · P. D. Regular Hourly - Officers	20,547.50	190,000.00	0.00
6886 · P. D. Overtime - Officers	6,750.12	0.00	2,500.00
Total 6806 · Salaries & Wages	<u>266,840.85</u>	<u>267,250.00</u>	<u>405,000.00</u>
6836 · P.D. Building Utilities	2,919.69	2,500.00	3,000.00
6927 · Equipment Repair & Maintenance	0.00	0.00	1,000.00
6928 · Uniforms & Equipment	5,061.98	6,000.00	6,000.00
6930 · Code Enforcement/Animal Control			
6929 · Wages-Code Enforcement	18,729.00	25,000.00	33,670.00
6932 · Wages-Animal Control	28,846.25	30,000.00	31,000.00
6930 · Code Enforcement/Animal Control - O	38,262.74	40,000.00	30,650.00
Total 6930 · Code Enforcement/Animal Control	<u>85,837.99</u>	<u>95,000.00</u>	<u>95,320.00</u>
6933 · Social Security & Medicare	21,610.42	21,375.00	30,500.00
6934 · State Unemployment Taxes	72.85	500.00	500.00
6935 · Miscellaneous	338.85	1,000.00	1,000.00
6956 · Training Expense	1,555.15	5,000.00	4,200.00
Total 6000 · POLICE DEPARTMENT	<u>576,087.80</u>	<u>577,705.00</u>	<u>764,443.50</u>
7000 · FIRE DEPARTMENT			
7050 · Briar VFD	120,000.00	120,000.00	190,000.00
7056 · Dispatch - F. D.	8,747.00	8,800.00	8,800.00
7837 · F.D. Utilities	570.78	600.00	200.00
Total 7000 · FIRE DEPARTMENT	<u>129,317.78</u>	<u>129,400.00</u>	<u>199,000.00</u>
9000 · COURT			
9399 · Legal Fees/Books	0.00	200.00	200.00
9411 · Office Supplies	39.87	500.00	500.00
9415 · Copier Lease	1,001.24	1,000.00	1,000.00
9420 · AMS Collection Fees	0.00	500.00	500.00
9439 · Computer Technology Fund-001	2,604.66	4,500.00	4,000.00
9449 · Building Security Fund	0.00	500.00	500.00
9489 · Postage-002	0.00	300.00	300.00
9799 · Omni Base	18.00	100.00	100.00
9869 · Judge	3,000.00	3,500.00	3,500.00
9889 · Court Prosecuting Attorney	2,100.00	2,500.00	2,500.00
9949 · Training - Court	0.00	500.00	500.00
Total 9000 · COURT	<u>8,763.77</u>	<u>14,100.00</u>	<u>13,600.00</u>
Total Expense	<u>1,088,481.90</u>	<u>1,136,855.00</u>	<u>1,367,309.20</u>
Net Ordinary Income	<u>121,641.37</u>	<u>163,570.00</u>	<u>25,225.00</u>
Net Income	<u>121,641.37</u>	<u>163,570.00</u>	<u>25,225.00</u>

City of Pelican Bay Utilities
Profit & Loss Budget Performance
October 1, 2022 through September 25, 2023

	ACTUAL TO DATE 2022-2023	APPROVED 2022-2023	PROPOSED 2023-2024
	Oct 22 - Sep 23	Budget	Annual Budget
Ordinary Income/Expense			
Income			
4000 · Utilities Reserve Account	0.00	0.00	19,000.00
4010 · Water Sales & Related Fees	504,879.84	525,000.00	561,000.00
4020 · Late Charges	28,366.47	27,000.00	31,600.00
4030 · Connect and Disconnect Fees	31,993.96	30,000.00	38,000.00
4110 · Sewer Sales	465,416.13	490,000.00	530,000.00
4209 · Net Sanitation Revenues			
4210 · Sanitary Trash Collected	182,938.59	195,000.00	210,500.00
4041 · State and County Taxes	13,289.94	15,000.00	15,500.00
5062 · Trash Collection Fees	-211,981.59	-170,000.00	(203,000.00)
6701 · Sales Taxes	-13,580.85	-14,500.00	(15,400.00)
Total 4209 · Net Sanitation Revenues	-29,333.91	25,500.00	7,600.00
4060 · Water Tap Fees	6,000.00	7,000.00	4,000.00
4120 · Sewer Tap Fees	11,000.00	10,000.00	6,000.00
4130 · Meter Set Fees	3,600.00	3,000.00	1,000.00
4071 · Fire Department Donations Colle	2,722.50	3,300.00	3,000.00
4081 · Animal Control Donations Colle	2,722.50	3,300.00	3,000.00
4100 · Mowing Fees	1,000.00	500.00	500.00
4112 · Returned Check Fees	200.00	100.00	250.00
4201 · Checking & Savings Interest	146.77	0.00	0.00
4301 · Miscellaneous Utilities Income	1,004.82	1,000.00	1,000.00
4501 · -OVER/+SHORT	-19.80	0.00	0.00
Total Income	1,029,699.28	1,125,700.00	1,205,950.00

	2022-2023	2022-2023	2023-2024
	Oct 22 - Sep 23	Budget	Annual Budget
Expenses			
6415 · Bank Charges	0.00	350.00	350.00
6675 · Life & AD&D Expense	245.52	300.00	300.00
6674 · Health Insurance Expense	67,438.88	73,000.00	87,300.00
6835 · Purchased Water	0.00	2,000.00	2,000.00
6673 · TMRS Retirement Expense	11,276.31	12,000.00	25,350.49
6440 · Dues & Subscriptions	5,160.01	5,000.00	26,100.00
6556 · Building Maintenance	18,504.64	20,000.00	8,500.00
5011 · Water Chemicals	13,604.94	11,500.00	14,500.00
5012 · Laboratory Fees	4,517.31	15,000.00	15,000.00
5061 · Sewer Treatment Expense	198,908.16	185,000.00	230,000.00
5071 · Engineering	393.02	15,000.00	15,000.00
6091 · Auto Expenses-Fuel	13,152.55	15,000.00	16,000.00
6092 · Auto Expenses-Repairs & Maint	8,271.84	8,000.00	8,000.00
6281 · Insurance	19,017.07	22,000.00	23,000.00
6381 · Legal and Accounting Fees	0.00	5,000.00	29,000.00
6400 · Account Collection Fees	112.27	500.00	500.00
6405 · Utility Relief Fund			5,000.00
6410 · Credit Card Processing Fees	12,466.74	0.00	1,900.00
6420 · Returned Check Charges	10.00	50.00	50.00
6421 · Office Supplies	2,664.34	3,000.00	2,000.00
6422 · Computer Software	0.00	0.00	6,700.00
6425 · Computer Hardware	0.00	1,000.00	1,000.00
6423 · Copier Lease	662.11	1,000.00	1,000.00
6460 · NTGCD	8,934.34	20,000.00	10,000.00
6481 · Postage	5,978.63	4,500.00	8,000.00
6485 · Statement Processing	0.00	0.00	3,300.00
6561 · Equipment Maintenance	54,655.91	49,000.00	50,000.00
6631 · Supplies and Parts	31,658.98	42,000.00	40,000.00
6670 · Employee Relations			2,100.00
6671 · Social Security and Medicare	23,069.60	23,000.00	26,000.00
6672 · Unemployment Taxes	72.18	1,000.00	1,000.00
6772 · Cell Phones	1,598.69	1,500.00	2,000.00
6832 · Utilities	78,539.53	87,500.00	86,000.00

	2022-2023	2022-2023	2023-2024
	Oct 22 - Sep 23	Budget	Annual Budget
6860 · Salaries & Wages			
6862 · Operator Salary	91,020.10	82,000.00	90,000.00
6869 · Office/Utility Mgr 1/2	48,978.19	46,850.00	23,920.00
6864 · Secretary Hourly	26,906.60	29,120.00	30,160.00
6865 · Secretary Overtime	0.00	0.00	0.00
6866 · Utilities Maintenance Wages	139,947.00	170,140.00	197,040.00
6867 · Maintenance Workers Overtime	0.00	500.00	500.00
Total 6860 · Salaries & Wages	306,851.89	328,610.00	341,620.00
6921 · Education & Books	1,997.50	3,200.00	3,200.00
6925 · Stormwater Management	1,660.10	2,500.00	2,500.00
6930 · Uniforms	4,149.05	5,000.00	5,000.00
6971 · Miscellaneous	903.24	1,000.00	1,000.00
6568 · Equipment Purchase	60,106.17	82,500.00	25,000.00
8021 · Bond Interest	19,256.25	37,768.75	36,237.50
8023 · Bond Payment	33,000.00	33,000.00	35,000.00
8024 · Bond Expenses	1,643.00	1,700.00	1,700.00
9071 · Fire Department Donations Paid	1,762.50	3,300.00	3,000.00
9081 · Animal Control Donations Paid	1,762.50	3,300.00	3,000.00
Total Expense	1,014,005.77	1,125,078.75	1,204,207.99
Net Ordinary Income	15,693.51	621.25	1,742.01