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Mary Louise Nicholson

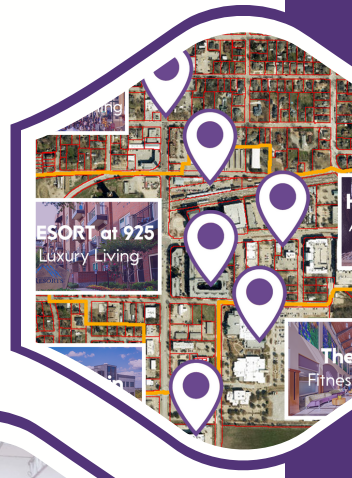
County Clerk

by ngorena



# FISCAL YEAR 2024

## ANNUAL OPERATING BUDGET



# City of Grapevine Fiscal Year 2023-2024 Budget Cover Page September 5, 2023

This budget will raise more revenue from property taxes than last year's budget by an amount of \$104,613, which is a 0.37 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$114,265.

The members of the governing body voted on the budget as follows:

<b>FOR:</b>	William D. Tate	Darlene Freed
	Sharron Rogers	Chris Coy
	Duff O'Dell	Paul Slechta
	Leon Leal	

**AGAINST:** None

**PRESENT** and not voting: None

**ABSENT:** None

## Property Tax Rate Comparison

	<b>2023-2024</b>	<b>2022-2023</b>
Property Tax Rate:	\$0.250560/100	\$0.271775/100
No-New-Revenue Tax Rate:	\$0.250561/100	\$0.272033/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.136328/100	\$0.152991/100
Voter-Approval Tax Rate:	\$0.265435/100	\$0.286439/100
Debt Rate:	\$0.114232/100	\$0.128094/100

Total debt obligation for City of Grapevine secured by property taxes: \$11,998,671

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*City of Grapevine, Texas*

# **ANNUAL OPERATING BUDGET**

*October 1, 2023 to September 30, 2024*

**AS ADOPTED BY THE CITY COUNCIL**



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**CITY OF GRAPEVINE, TEXAS**  
**ELECTED OFFICIALS**



**William D. Tate**  
**Mayor**



**Darlene Freed**  
**Mayor Pro Tem / Place 4**



**Paul Slechta**  
**Place 1**



**Sharron Rogers**  
**Place 2**



**Leon Leal**  
**Place 3**



**Chris Coy**  
**Place 5**



**Duff O'Dell**  
**Place 6**

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**CITY OF GRAPEVINE, TEXAS**  
**ADMINISTRATIVE OFFICIALS**

**Bruno Rumbelow**  
*City Manager*

**Jennifer Hibbs**  
*Assistant City Manager*

**Matthew C.G. Boyle**  
*City Attorney*

**Tara Brooks**  
*City Secretary*

**Jeffrey Strawn**  
*Chief Financial Officer*

**Alan Wayland**  
*Municipal Court Judge*

**Erica Marohnic**  
*Director of Planning Services*

**Bryan Beck**  
*Director of Public Works*

**Michael Hamlin**  
*Chief of Police*

**Darrell Brown**  
*Fire Chief*

**Chris Smith**  
*Director of Parks and Recreation*

**Leigh Kapsos**  
*Library Director*

**P. W. McCallum**  
*Executive Director, Convention & Visitors Bureau*

**Robert Singletary**  
*Director of Golf*

**Rachel Huitt**  
*Director of Human Resources*

**Tessa Allberg**  
*Chief Technology Officer*

**Garin Giacomarro**  
*Director of Economic Development*

**Larry Gray**  
*Building Official*

**Gary W. Livingston**  
*Director of Management Services*

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## 2022-2023 BOARD AND COMMISSION APPOINTMENTS

### **Animal Shelter Advisory Board:**

Jeff Agnew, Joy Mayo, Sherri Olsen, Dee Johnson, Dr. Lindsey Shipp, Kristina Valentine

### **Board of Zoning Adjustments**

Doug Anderson, John Borley, George Dalton, Jonathan Gaspard, Jack Townsend, Andrew Muras, John Sheppard

### **Building Board of Appeals**

Shea Kirkman, Joe Lipscomb, Robert Rainwater, Becky St. John, Jerrold Sklar, Gary Kemp, Kirby Kercheval, Dave Custable

### **Convention & Visitors Bureau Advisory Board**

Cynthia Blankenship, Debi Meek, Chuck Pacioni, Iain Scouller, Joe Szymaszek, Mark Terpening, Daniel L. Weinberger, Michael Oakley

### **Golf Course Advisory Board**

Robert Blalock, Louis Capone, Thomas Cherry, Dion Christison, Deborah Gore, Ronnie Hatley, Bryan Humphreys, Mario Valles, Jonathan Wall

### **Grapevine Heritage Foundation**

Sue Powers Franks, Courtney Fray, Austin Kellerman, Frances Jensen, Wendy Nelson, David Stine, Melva Stanfield, Balla Wright, Stephanie Wright

### **Historic Preservation Commission**

Ashley Anderson, J. Eric Gilliland, Jim Niewald, Sean Shope, Margaret Telford, Theresa Meyer, Jana Garcia, Taylor Bunn

### **Housing Authority Board of Commissioners**

Bonnie McHugh, Teri Rhodes-Cantu, Bruce Woodward, Linda Troeger, Ron Moxom, Jane Everett

### **Library Board**

Lynda Brown, Sonia Duque-Miyashita, Megan Li, Suzanne Matthews, Gerald Shannon, Krishna Shenoy, Daniela Bermea

### **Metroport Teen Court Advisory Board**

Sergio Harris, Marjorie Lewis

### **Parks & Recreation Board**

Roy Robertson, Rob Fenton, Amond Cowans, Renee Townsend, Terry Musar, Kelly McDowell, Kerri Stephens, Christian Ross, Lavon Light, Kathy Spradley

### **Planning & Zoning Commission**

Mark Assaad, Ben Johnson, David Hallberg, Monica Hotelling, Traci Hutton, Dennis Luers, Larry Oliver, Jason Parker, Beth Tiggelaar

### **Senior Citizens Advisory Board**

Lynda Adams, Ray Harris, Nancy Hauske, Roger Jones, Carey Miller, Pam Price, Jan Ramsey

### **Grapevine 4B Economic Development Board**

Don Cheek, Chris Coy, Darlene Freed, Sharron Rogers, William D. Tate, Eamonn Wiles, Matt Carnes

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October 1, 2023

Honorable Mayor and Members of the City Council,

I am pleased to present the FY2024 Adopted Budget which was developed upon the following principles:

Dallas-Fort Worth and Texas economies are excelling

Sales tax collections are expected to reach record levels in FY2023

Economic activity is expected to moderate over the next 12 months

Prices for goods and services remain elevated due to inflation

### **General Fund**

To account for increased economic pressures, the General Fund grows by \$6.2 million (8%) over the FY2023 budget. Additionally, the fund balance is projected to exceed the 20% reserve requirement which is critical in maintaining the city's fiscal obligations in the event of an emergency.

Fiscal Year 2023 sales tax collections are estimated to total \$38 million, an increase of \$1.3 million (4%) over FY2022 actuals. Sales tax collections in upcoming FY2024 are expected to moderate at \$37.5 million.

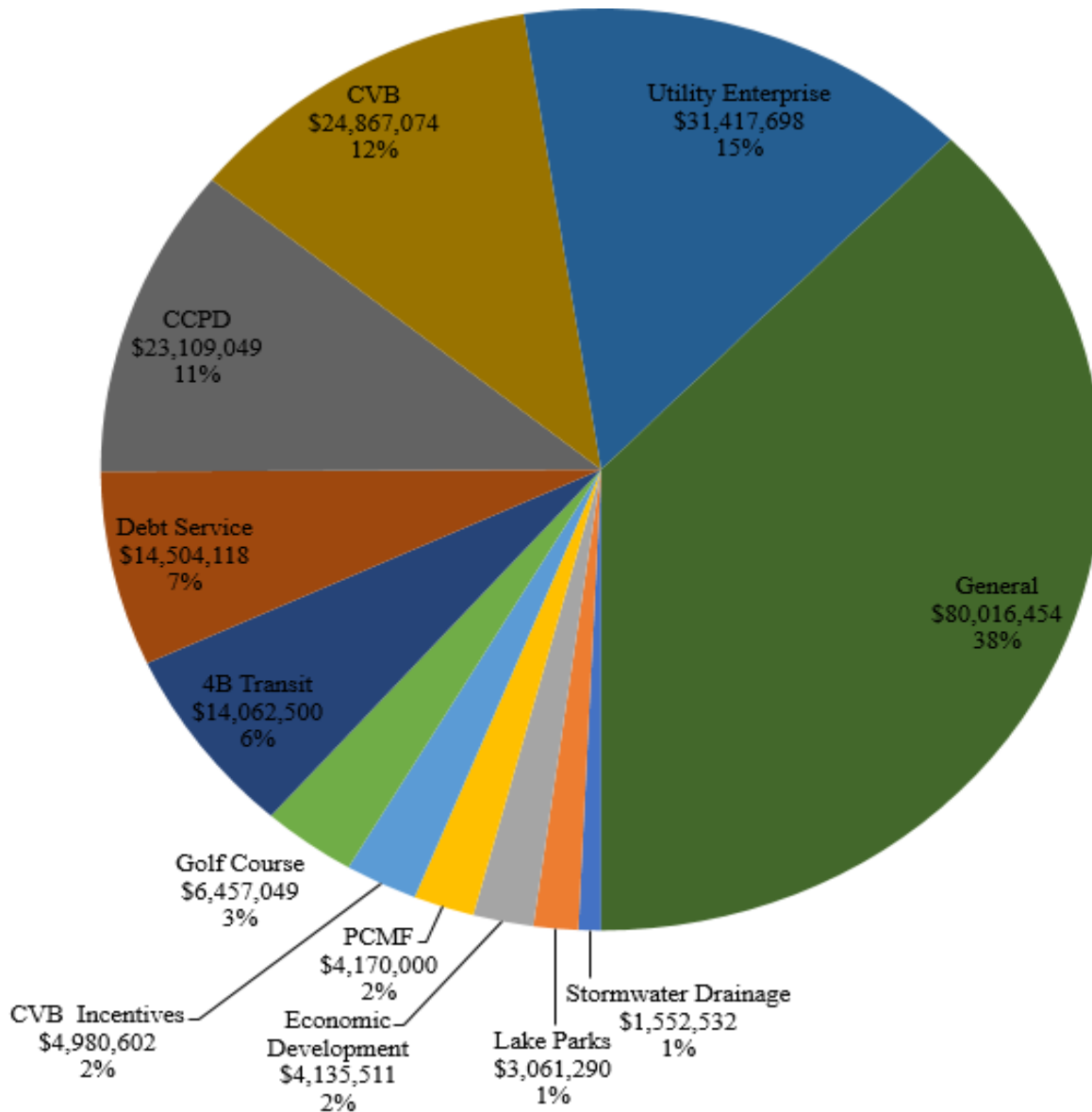
The FY2024 budget lowers the property tax rate by 8% from 0.271775 to 0.250560 per \$100 of valuation. However, due to increases in taxable value, the General Fund is expected to collect an additional \$381,343 in ad valorem revenue over FY2023. This budget expects to raise \$15,011,862 in General Fund property taxes.

### **City-Wide Compensation**

The FY2024 budget maintains compensation at the 50th percentile of market median. General city employees will receive a 2% market adjustment and a 3% merit increase with a passing performance evaluation. Uniformed public safety employees will receive a 2% market increase in addition to a 3% or 5% step increase upon a passing evaluation.

## All Funds

Across all funds, the city's FY2024 operating budget totals \$212.3 million which is an increase of \$17.2 million (9%) from FY2023. A chart of all funds is depicted below.



## Debt

In early 2024, the City of Grapevine intends to implement a multi-year debt program in which proceeds will be split between infrastructure improvements, fleet replacement, and information technology related projects.

## Major Development

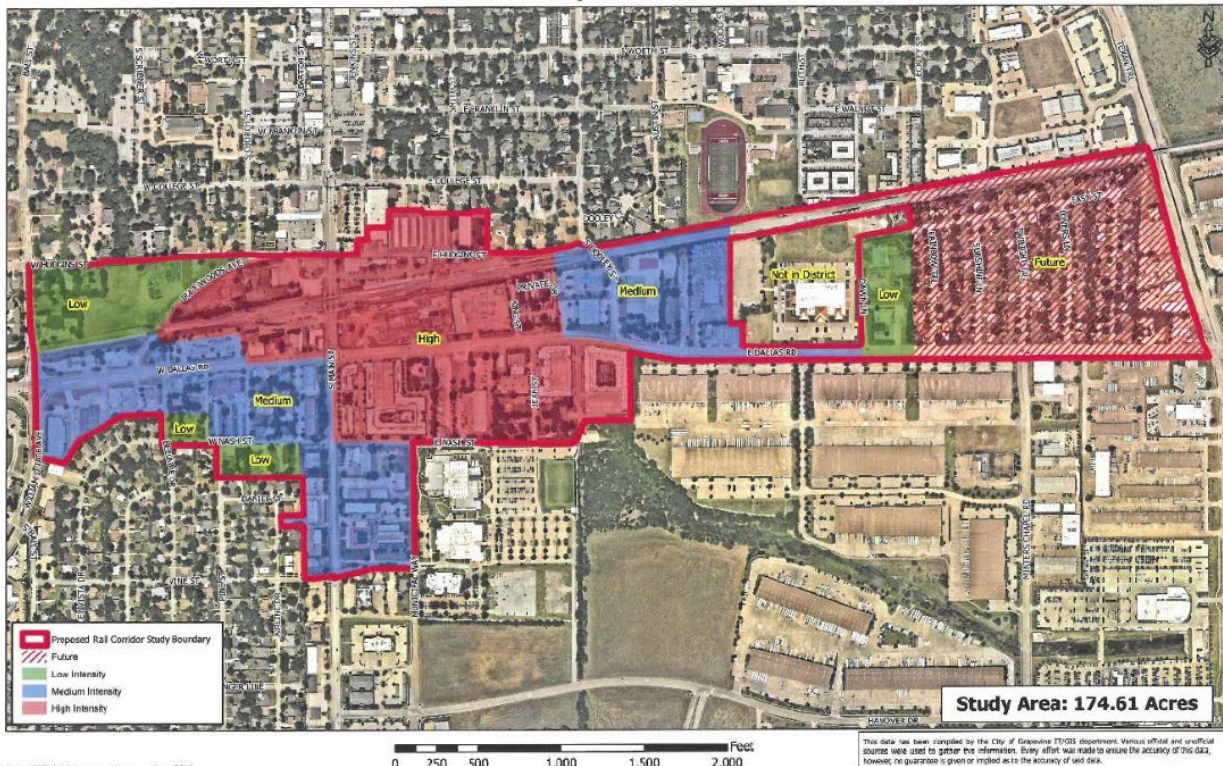
Redevelopment continues at the former Payton-Wright Ford site with the opening of Velvet Taco and Son of a Butcher in 2023. In 2024, Rock & Brews and newly confirmed, Firebirds Wood Fired Grill are slated to open.



Approved by Council and the Planning & Zoning Commission in September, Paycom has initiated phase two of their corporate campus development which will consist of an additional 60-foot tall office building totaling 123,340 square feet. Phase two will be located adjacent to Paycom's phase one project which brought their Texas Operations Center to Grapevine. Phase one is comprised of a five-story office building, 14,200 square foot employee gymnasium, and seven-story parking garage.

Momentum continues to build along the Transit District Overlay (TDO) at the intersection of Main Street and Dallas Road. TEXRail ridership has reached record levels, Grapevine Main (Harvest Hall, Hotel Vin, Peace Plaza) has become the southern anchor of the historic district, and construction is underway for phase one of the Grapevine Brownstones. Additional development is expected at the former Police and Municipal Court building along with the site directly east of Grapevine Main following the relocation of Sunbelt Rentals.

**Intensity Sub-Districts**

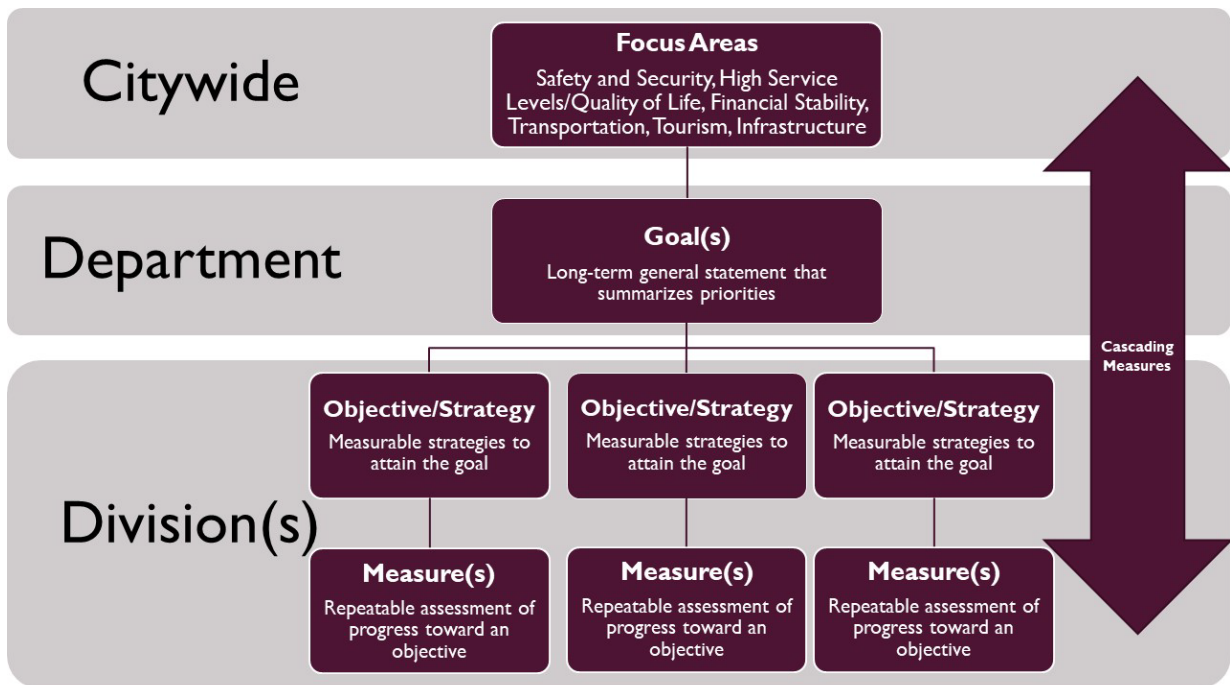


**Strategic Planning**

As our staff implements the FY24 budget, each department will work towards a common vision to, “Maintain Grapevine as a safe, livable, vibrant community and world-class tourist destination”. Additionally, six focus areas further unify the organization and serve as the basis of departmental goals, objectives, and performance measures. The City of Grapevine focus areas include:

- |                                     |                |
|-------------------------------------|----------------|
| Safety and Security                 | Transportation |
| High Service Levels/Quality of Life | Tourism        |
| Financial Stability                 | Infrastructure |

As part of the budget process, each department establishes or updates a set of cascading goals, objectives/strategies, and performance measures which are updated on an annual basis. This information is then presented on each department’s summary page and their associated division summary pages. The chart below depicts how each measure is linked to a division objective/strategy, department goal, and citywide focus area.



Our continued success is the result of your great leadership and we look forward to FY2024 and beyond.

Sincerely,

Jeff Strawn, Chief Financial Officer

Bruno Rumbelow, City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Grapevine  
Texas**

For the Fiscal Year Beginning

**October 01, 2022**

*Christopher P. Merrill*

Executive Director

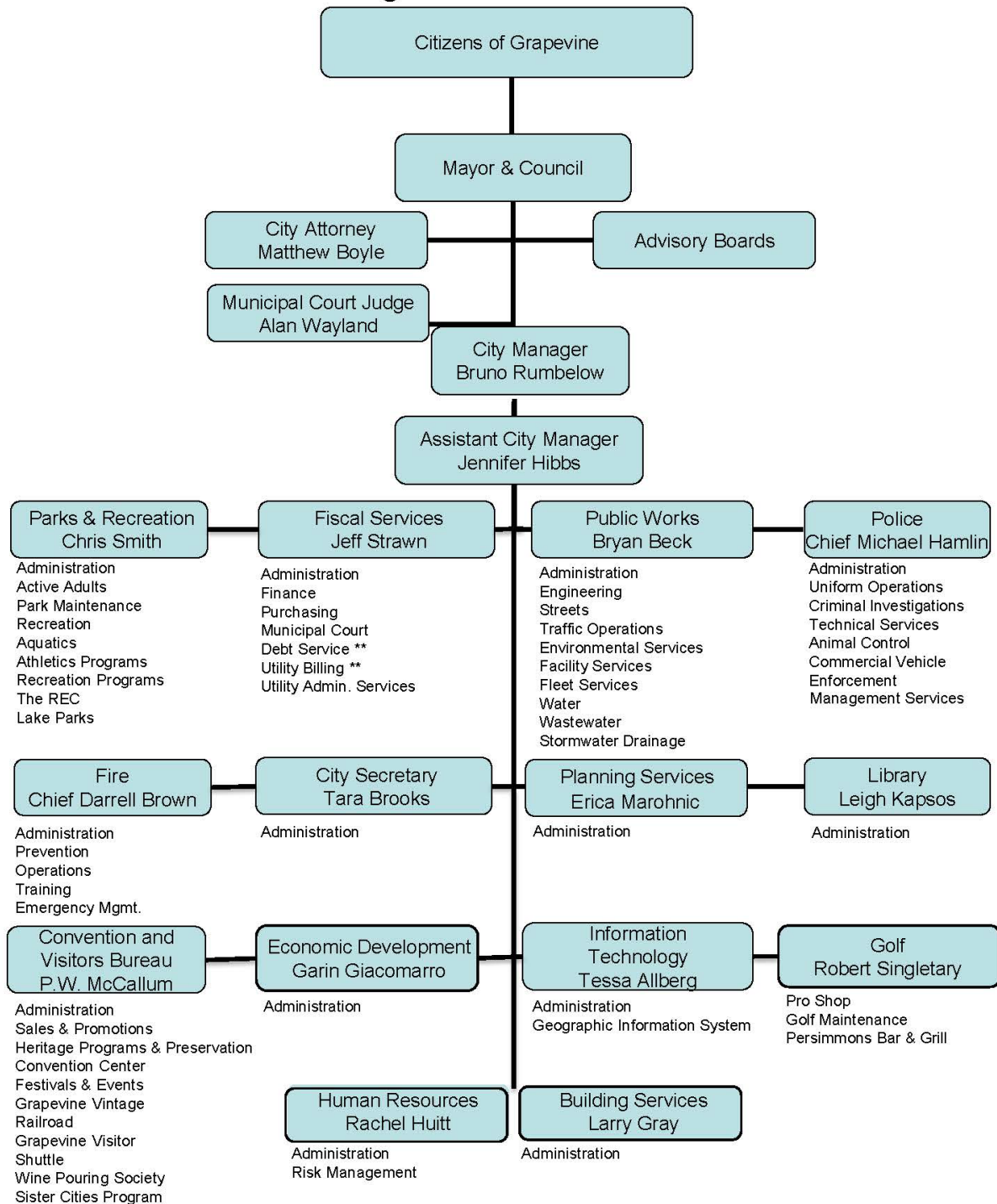
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Grapevine, Texas for its annual budget for the fiscal year beginning October 1, 2022.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The City of Grapevine has been awarded the Distinguished Budget Presentation Award for thirty consecutive years.

# City of Grapevine Organization Chart



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# Introduction

The City of Grapevine is a municipal corporation incorporated under Article XI of the Texas Constitution (Home Rule Amendment). The City operates under a Council-Manager form of government and provides such services as are authorized by its charter to advance the health, welfare, safety and convenience of its citizens.

The City of Grapevine's FY 2024 annual operating budget is the result of many hours of deliberation as well as a response to both internal and external forces that impose fiscal constraints. The mission of the budget office is to produce an accurate and user-friendly document that can be utilized as a resource tool by City staff, citizens of Grapevine, and the community at large.

To accomplish its mission, the budget office has established a set of budget preparation guidelines, which represent generally accepted good budgeting practices:

1. The annual operating budget presents expenditures requests and estimates of revenues for all local government funds, including general tax revenues, fees, licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues.
2. The annual operating budget balances approved expenditures with anticipated revenue and estimated surplus.
3. Budgets for each department/division are broken down into specific cost components, such as personnel costs, supplies, operating expenditures, equipment, etc.
4. Revenue projections are prepared for each revenue source based on an analysis of past revenue trends and current fiscal conditions.
5. The budget process includes a multiyear projection of capital improvement requirements.
6. Performance measures have been developed and performance standards based on those measures are established for each local service or function.
7. Service objectives related to workload and performance measures are established to guide the budgeting process.
8. A budget message, which summarizes local financial conditions and the principal budget issues the locality must face, is presented to the City Council along with the annual budget.

The budget also contains sections outlining the program of services for the Capital / Street Maintenance program. The Capital / Street Maintenance program oversees the maintenance and scheduled repair of the City's permanent infrastructure, which includes buildings, parks, roadways, rights-of-way and traffic signals. Funding is provided by a direct transfer from the general fund.

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The following funds are appropriated and included within this document:

<b><u>Fund No.</u></b>	<b><u>Fund Title</u></b>
100	General
115/216	Convention and Visitors Bureau / Grapevine Visitor Shuttle
215	Convention and Visitors Bureau Incentives
116	Stormwater Drainage
117/217	Crime Control and Prevention / Commercial Vehicle Enforcement
119	Lake Parks
120	4B Transit
124	Economic Development
130	Debt Service
174	Capital / Street Maintenance
200	Utility Enterprise (Water/Sewer)
210	Golf Course

The final components of the budget are the Community Profile and Appendices sections, which contain historical and statistical information, supplemental information and financial disclosures, and City ordinances and resolutions related to the adoption of the budget and tax rate.

The data for each department is organized similarly:

- ◆ Budget-At-A-Glance (includes Personnel Summary by division)
- ◆ Four-Year Expenditure Summary
- ◆ Organization Chart
- ◆ Expenditure Summary by Division
- ◆ Focus Areas and Goals (by Department)
- ◆ Objectives and Performance Indicators (by Division)

Each division section contains statistical and financial data for four fiscal years: the current budget year, the fiscal year recently completed as of September 30, 2023 (both original budget and amended estimate), and actual totals for the fiscal years ended September 30, 2022 and September 30, 2021.

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## **BASIS OF ACCOUNTING / BUDGETING**

The accounts of the City are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund level financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. In applying the susceptible to accrual concept to intergovernmental revenue, the legal and contractual requirements of the numerous individual programs are used as guidance. Generally, monies must be expended on a specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. Ad valorem taxes are recognized as revenues in the year for which they are levied. Sales taxes, franchise taxes, hotel occupancy taxes, charges for services and fines are recognized as revenue as earned, when measurable and available. Licenses, permits, and miscellaneous revenues (except earnings on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

All proprietary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. Proprietary fund-type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net position. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's water and sewer and municipal golf course are charges to customers for sales and services. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

### **Governmental Fund Types**

Governmental fund types are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (except those accounted for in the Proprietary and Fiduciary fund types) are accounted for through Governmental Fund types. The following are the City's governmental fund types.

- 
1. General Government Funds - Includes the General, Debt Service, and Capital / Street Maintenance funds. The General fund is the general operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in other funds. Major functions financed by the general fund include Administration, Public Safety and Public Health, Library, Public Facilities, Parks and Recreation, and Planning and Development. The Debt Service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.
  2. Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects. The Convention and Visitors Bureau Fund, CVB Incentives Fund, Stormwater Drainage Utility Fund, Crime Control and Prevention Fund, Lake Parks Fund and 4B Transit & Capital Fund , and the Economic Development Fund, which account for all revenues and expenditures relating to hotel/motel occupancy taxes, stormwater drainage utility fees, crime half-cent sales tax for crime control, campgrounds and boat ramps, and half-cent sales tax for commuter rail, respectively, are classified as Special Revenue funds.

### **Proprietary Fund Types**

Proprietary fund types operate in a manner similar to private business. Beginning this fiscal year, the City will utilize only the enterprise fund type.

Enterprise Funds - Enterprise funds are used to account for operations that are either financed and operated in a manner similar to private business enterprises, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City has established two enterprise funds:

- The Utility Enterprise Fund accounts for water, wastewater and solid waste collection services for residents of the City. All activities necessary to provide such services are accounted for within the fund, including administration, operations, maintenance, financing and related debt service, and billing and collection.
- The Lake Enterprise Fund accounts for all activities necessary to operate and maintain the City-owned golf course.

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## THE BUDGET PROCESS

The City of Grapevine's Home Rule Charter provides for the submission of the budget to the City Council by the City Manager. The City's fiscal year runs from October 1 through September 30.

At least sixty days and no more than ninety days before the beginning of the fiscal year, the City Manager must submit a proposed budget that includes:

- ◆ A budget message
- ◆ A consolidated statement of anticipated receipts and proposed expenditures for all funds
- ◆ An analysis of the tax rate
- ◆ Indicators showing the tax levies and tax collections by year for at least five years
- ◆ General fund resources in detail
- ◆ Special revenue fund resources in detail
- ◆ A summary of proposed expenditures by function, department, and activity
- ◆ Detailed estimates of expenditures shown separately for each activity to support the proposed expenditure
- ◆ A revenue and expense statement for all bonds
- ◆ A description of all bond issues outstanding
- ◆ A schedule of the principal and interest payments of each bond issue
- ◆ The appropriation ordinance and the tax levying ordinance

The proposed revenues and expenditures must be compared to prior year revenues and expenditures.

The budget preparation process begins early in the calendar year with the establishment of overall city goals and the analysis of current year operations compared to expenditures. Budget policies and procedures are reviewed at that time to reduce errors and omissions. In March, budget office staff prepare a comprehensive Budget Preparation Manual for use by all departments. The Budget Preparation Manual includes such items as budget forms, instructions for estimating revenues and expenditures, price planning factors, the official budget calendar, performance measure guidelines, a chart of accounts, and a comprehensive list of all object codes (budget expense categories).

The Budget Preparation Manual, along with all necessary budget materials, is distributed at a budget kickoff meeting in late March. The budget kickoff meeting is the venue to announce new procedures and ensure that City staff receives the same interpretation of the instructions.

After the budget kickoff, departments are given four weeks to submit their budget requests, which consist of:

- 1 Revenue and expenditure projections by line item
- 2 Program enhancements and increased service level requests
- 3 Capital expenditure requests (including IT equipment)
- 4 Permanent capital and street maintenance requests
- 5 Fleet maintenance requests (vehicles and machinery)

Also in April, departmental objectives and performance indicators are submitted to the City Manager. After all submissions have been received, the Budget Office begins its review, which takes approximately five weeks. Following the review and approval of the objectives and indicators, and the submittal of department requests, meetings are then held with the Budget Team (City Manager, Assistant City Manager, Chief Financial Officer, and Director of Management Services) and each department.

The proposed budget is submitted to City Council in late June. Public budget workshop(s) are then held in July. After the certified tax roll is received from the appraisal district (July 25), City Council approves the roll and sets a proposed tax rate. Public notices of the effective tax rate are published in the local newspaper in accordance with state law. After public hearings are held for both the operating budget and the proposed tax rate, they are scheduled for approval on the first Tuesday in September.

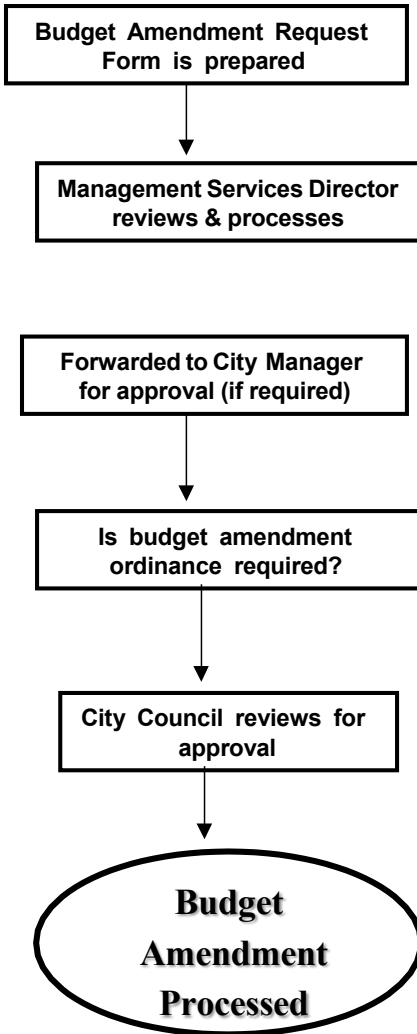
## FY 2023-2024 BUDGET CALENDAR

<b>MARCH</b>	29	Wed	Budget Kickoff
<b>APRIL</b>			Budget submission deadline and begin budget office review
<b>MAY</b>	26	Fri	Send budget recommendations to departments
<b>JUNE</b>	5-9 16 23	M-Fri Fri Fri	Departmental budget review meetings Final budget decisions due Operating budget submitted to City Council
<b>JULY</b>	19 20 25	Wed Thurs Tues	1 <sup>st</sup> Budget Workshop 2 <sup>nd</sup> Budget Workshop (if necessary) Receive Certified Tax Roll from Appraisal District
<b>AUGUST</b>	1 2 15	Tues Wed Tues	City Council resolution to accept certified tax rolls Deadline to post Proposed Budget to City website Approval of proposed tax rate in budget
<b>SEPTEMBER</b>	5	Tues	City Council public hearing on operating budget City Council adoption of operating budget Adoption of tax rate CCPD board public hearing on CCPD budget CCPD board adoption of CCPD budget 4B Board adoption of 4B budget

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## BUDGET AMENDMENT PROCESS

To amend the current year budget, the requesting individual/department must complete a Budget Amendment Request Form (BARF) in the Laserfiche document management system. The completed form is routed to the Management Services Director (budget manager) for review and approval. If required, an ordinance is then prepared for City Council consideration at a regularly scheduled City Council meeting, where public discussion and debate are possible. If approved by vote of the City Council, the necessary budgetary changes are made.



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## THE BUDGET AS A POLICY DOCUMENT

The City Council has approved the adoption of financial policies that outline a budget process that encompasses the broad scope of governmental planning and decision-making with regard to the use of public resources. The Government Finance Officers Association (GFOA) and the National Advisory Council on State and Local Budgeting (NACSLB) have endorsed these policies.

### **Financial Planning Policies**

Section 9.14 of the Grapevine Code of Ordinances establishes a policy to maintain a prudent level of financial resources to protect against one-time expenditures. Provision is made for a contingent appropriation of not more than three percent of the total budget, to be used in case of unforeseen items of expenditure. Such contingent appropriation shall be under the control of the city manager, and distributed after approval of the City Council.

Section 9.15 of the Grapevine Code of Ordinances establishes a balanced budget provision for the General and Debt Service funds. Total estimated expenditures within these funds shall not exceed the total estimated resources

Section 9.16 of the Grapevine Code of Ordinances provides for disclosure when a deviation from a balanced budget is necessary. The budget may be amended and appropriations altered in cases of public necessity, upon declaration of the City Council.

Section 10.31 of the Grapevine Code of Ordinances establishes policies and guidelines governing cash management and investment of City funds. Safety of principal is the foremost objective of the City in managing its portfolio. The City will also maintain sufficient liquidity to provide adequate and timely working funds.

Section B, Number 5.0 of the Grapevine Administrative Policy Manual establishes the fund balance reserve policy to ensure fund availability for unforeseen emergencies that would severely impact the City's ability to pay for basic operations and guarantee the payment of debt obligations. Any exceptions are to be noted at the time the budget is approved. The emergency reserve is established at the following minimum levels:

- General Fund – 20% (72 days) of total current budgeted expenditures.
- Debt Service Fund – 20% (72 days) of total current budgeted net debt service expenditures.
- Convention & Visitors Fund – 16% (60 days) of total current budgeted expenditures.
- Utility Enterprise Fund – working capital reserves of 16% (60 days) of total budgeted expenses.
- Lake Enterprise Fund – working capital reserves of 25% (90 days) of total budgeted expenses.

Section B, Number 14.0 of the Grapevine Administrative Policy Manual outlines the fixed asset capitalization policy, which establishes a uniform and consistent standard for the capitalization of fixed assets owned by the City. This policy also establishes the procedure to inventory and assess the condition of all major capital assets.

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Section D, Number 3.1 of the Grapevine Administrative Policy Manual outlines the Vehicle & Equipment Replacement policy, and establishes a standard schedule of vehicle and equipment replacement intervals. Under normal budgeting constraints, it is advantageous to replace vehicles and equipment at specific intervals. Replacement in accordance with this schedule provides the users with the most efficient and reliable vehicle and/or equipment as possible. Fleet replacement procedures consider the most economic replacement point at which the vehicle has the greatest salvage value and has been depreciated to its fullest.

### **Investment Policy**

It is the policy of the City of Grapevine that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The City's portfolio is designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

1. Preservation of capital
2. Safety of City funds
3. Maintenance of sufficient liquidity
4. Maximization of return within acceptable risk constraints
5. Diversity of investments

In accordance with the Public Funds Investment Act, the City of Grapevine's investment strategies shall address the following priorities (in order of importance):

- Understanding the suitability of the investment to the financial requirements of the City
- Preservation of safety and principal
- Liquidity
- Marketability of the investment prior to maturity
- Diversification of the investment portfolio
- Yield

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Specific investment guidelines have been developed for the following fund-types:

- Operating Funds
- Construction and Capital Improvement Funds
- Debt Service Funds

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## BUDGET CONTINGENCY PLAN

In 2007 the city developed a Budget Contingency Plan to serve a two-fold purpose of:

- (1) Enacting structural changes that affect the short-term financial outlook;
- (2) Remain in place to monitor financial conditions and serve as an “early warning” mechanism.

The Budget Contingency Plan addresses the following operational areas:

- Service Provision / Efficiency
- Personnel
- Equipment Replacement
- Revenue Enhancement
- Administrative / Operational Policies
- Debt Management
- Fiscal Planning

<b>BUDGET CONTINGENCY PLAN</b>	
<b>Operational Area</b>	<b>Recommended Action</b>
Service Provision / Efficiency	Conduct departmental reviews to: (1) identify core services to focus on; (2) identify the cost drivers that inhibit the efficiency and effectiveness of service delivery; and (3) develop strategies to improve the efficiency and effectiveness
Personnel	Freeze all General Fund vacant positions, new positions and promotions; evaluate current positions for creation of attrition list; retain key employees by maintaining competitive local employment market position
Equipment Replacement	Analyze fleet, technology and capital equipment replacement schedules
Revenue Enhancement	Reevaluate all revenue programs; continue to focus on economic development
Administrative / Operational Policies	Examine policies regarding employee take-home vehicles and fund balance reserves
Debt Management	Prioritize capital projects and pay cash whenever fiscally prudent; enact cash funding for all equipment replacement
Fiscal Planning	Develop “early warning” system to monitor revenue and expenditure trends

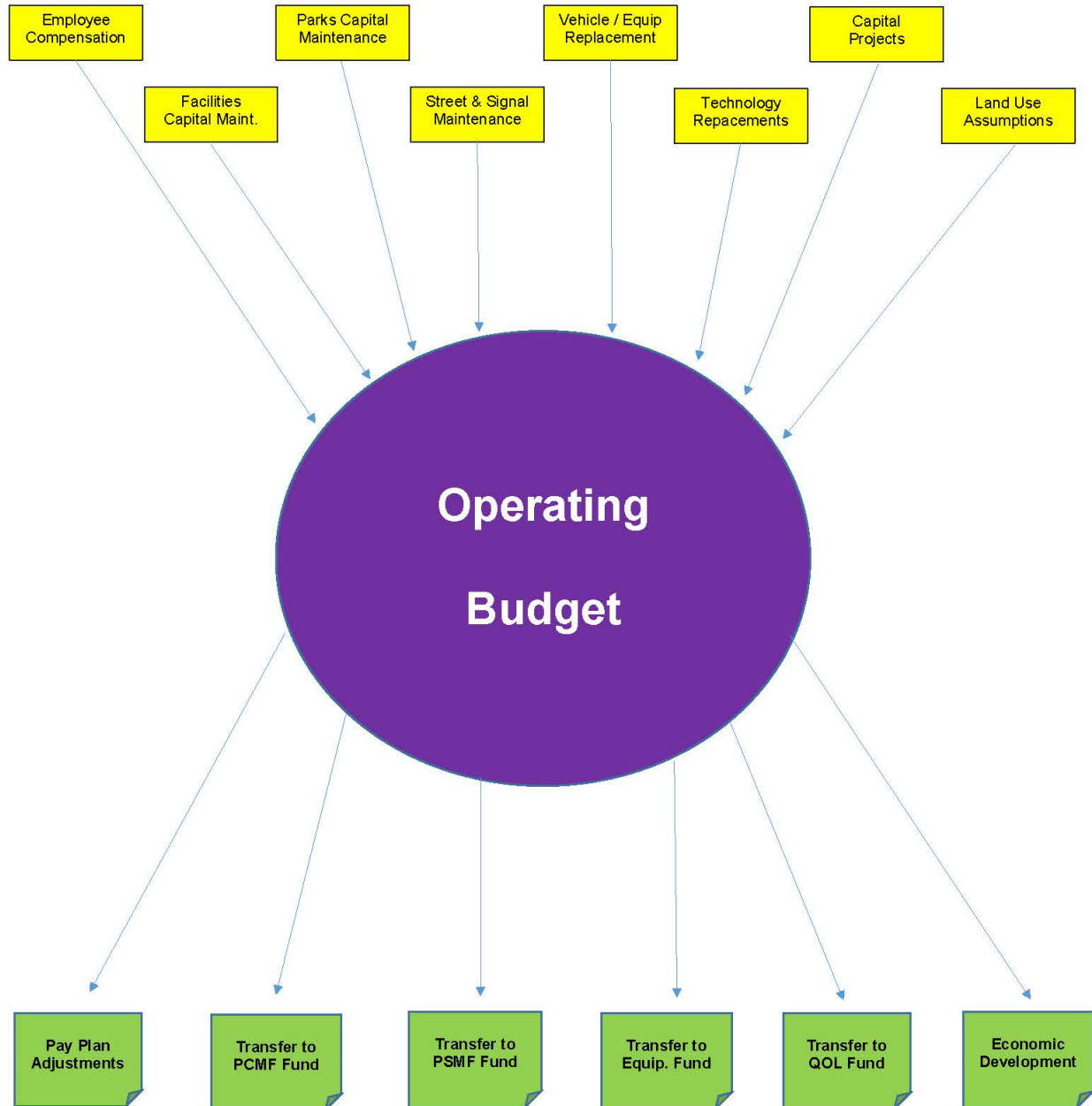
## EFFECT OF PLANNING PROCESSES ON THE OPERATING BUDGET

The City utilizes several planning processes that affect the development of the operating budget. Effective planning processes assist the City in assessing the financial implications of current and proposed policies, programs, and assumptions. An effective plan illustrates the likely outcomes of particular courses of actions.

<b>Name of Plan</b>	<b>Type Of Planning Process</b>	<b>Description Of Planning Process</b>	<b>Budget Impact</b>
Employee Compensation	Annual review of Open Range and Grade/Step pay scales	Compare jobs and compensation with 18 cities in the DFW area	Maintain 50th percentile in market position
Facilities Capital Maintenance	Five-year plan by facility and maintenance activity or project	The prioritization of departmental requests for projects along with known maintenance requirements	Stability of General fund appropriations
Parks Capital Maintenance	Five-year plan by facility, maintenance activity or project	Identifies, prioritizes and schedules improvements to parks, medians and grounds	Stability of General fund appropriations
Street Maintenance	Five-year plan to maintain and improve roadways, sidewalks, curbs and gutters	Inspection, prioritization and scheduling of surface repair and preventive maintenance of streets	Stability of General fund appropriations
Vehicle / Equipment Replacement	Five-year plan of scheduled vehicle and heavy equipment replacement	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Computer Replacement	Three-year plan for the replacement of computers and other technology items	Development of replacement intervals based on equipment age, usage, and lifetime repair costs	Timing and sizing of debt issues and payments
Capital Improvements Plan	Five-year plan of major infrastructure development and improvements	City Council identification of projects; prioritizing; costing; timing; financing and project management	Predictable funding levels, debt service planning
Land Use Assumptions	Ten-year plan of land use assumptions and infrastructure needs	Identification of residential & non-residential land use development opportunities	Water & sewer capacity plans, debt issues

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# Effect of Planning Processes on the Operating Budget



The budgetary impact of planning processes in FY 2024 is projected at \$12 million, an increase of \$921,685 (8.3%) from FY23 and is comprised of the following:

<b>FY 2024 BUDGET IMPACT OF PLANNING PROCESSES</b>	<b>General Government Funds</b>	<b>Special Revenue Funds</b>	<b>Enterprise Funds</b>	<b>Totals</b>
<b>Pay Plan Adjustments</b>	<b>\$2,506,658</b>	<b>\$1,371,189</b>	<b>\$503,672</b>	<b>\$4,381,519</b>
Prior Year Budget Impact	1,904,633	1,640,873	234,072	3,779,578
Increase / (Decrease)	602,025	(269,684)	269,600	601,941
<b>Operating Transfer to Permanent Capital Maint. Fund</b>	<b>\$2,670,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,670,000</b>
Prior Year Budget Impact	1,640,000	0	0	1,640,000
Increase / (Decrease)	1,030,000	0	0	1,030,000
<b>Operating Transfer to Quality of Life Fund</b>	<b>909,010</b>	<b>0</b>	<b>0</b>	<b>909,010</b>
Prior Year Budget Impact	0	0	0	0
Increase / (Decrease)	909,010	0	0	909,010
<b>Vehicle &amp; Equip. Replacements</b>	<b>\$3,514,000</b>	<b>\$505,000</b>	<b>\$55,000</b>	<b>\$4,074,000</b>
Prior Year Budget Impact	5,380,335	0	234,665	5,615,000
Increase / (Decrease)	(1,866,335)	505,000	(179,665)	(1,541,000)
<b>TOTALS</b>	<b>\$9,599,668</b>	<b>\$1,876,189</b>	<b>\$558,672</b>	<b>\$12,034,529</b>

Pay Plan adjustments total \$4.38 million, an increase of \$601,941 (15.9%) over FY23 and reflects the addition of 8.0 FTE citywide. The General Fund includes the addition of a Building Maintenance Technician I; the Convention & Visitors Bureau (CVB) Fund includes the addition of a Retail & Inventory Control Coordinator; and the Golf Fund includes the addition of 6 full-time positions for the Persimmons restaurant.

All General Employees will receive a 2% market adjustment on October 1, and up to a 3% merit increase on their anniversary date. General employees who are at the maximum of their pay grade (“topped out”) will only receive the market adjustment.

Public Safety employees will receive a 2% market adjustment on October 1, and either a 3% or 5% step increase on their anniversary date. Topped out Public Safety employees will only receive the market adjustment.

Operating transfers from the General fund to the Permanent Capital Maintenance fund for facilities, parks, street and traffic maintenance activities total \$2.67 million, an increase of \$1.03 million from the last budget year.

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Operating transfers to the Community Quality of Life (QOL) fund are budgeted at \$909,010 for FY24 and represents the projected amount of surplus revenue over expenditures. No transfers were made to the QOL fund since FDY19 due to the pandemic caused by COVID-19. Sales tax receipts have exceeded projections in FY23 that a projected \$7 million will be transferred to the fund at the end of that fiscal year.

Vehicle and equipment replacements total \$4.07 million and represent a decrease of \$1.5 million from the previous year. General fund replacements of \$3.5 million are projected to be funded via a debt issue proposed for December 2023.

CITY OF GRAPEVINE, TEXAS  
 FY 2023-24 APPROVED OPERATING BUDGET  
 SUMMARY OF ALL FUNDS

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Taxes	97,964,775	123,540,396	114,745,044	129,625,918	125,492,888
Licenses, Fees & Permits	10,060,694	7,716,794	7,634,746	7,800,920	8,064,255
Fines and Forfeitures	2,520,841	1,143,267	1,125,300	1,282,173	1,138,200
Charges for Services	43,888,683	55,097,424	54,778,781	60,469,329	61,633,057
Federal/State /Local Funds & Grants	3,990,496	3,651,930	344,094	285,666	283,843
Interest Income	78,166	531,772	464,000	3,875,084	549,000
Transfers In	24,469,307	26,790,536	13,217,849	13,104,251	14,255,510
Miscellaneous	13,644,323	7,067,021	2,500,586	3,987,623	3,084,086
<b>TOTAL</b>	<b>196,617,284</b>	<b>225,539,140</b>	<b>194,810,400</b>	<b>220,430,964</b>	<b>214,500,839</b>

EXPENDITURES AND OTHER FINANCING USES:	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Personnel	59,699,258	61,783,926	66,628,123	59,315,849	71,946,824
Supplies	5,503,037	9,811,718	7,119,820	4,968,796	8,514,319
Maintenance	3,940,194	4,979,698	3,939,106	3,251,230	3,483,607
Services	42,980,282	49,304,213	53,423,267	37,625,225	58,540,059
Insurance	14,548,513	13,543,654	17,668,974	11,120,278	18,845,811
Debt Service	15,211,029	14,878,255	14,505,969	14,502,970	14,507,118
Transfers Out	234,469,307	26,790,536	13,267,849	18,526,664	15,214,520
Permanent Capital/ Street Maint.	4,456,406	959,322	5,612,000	4,218,884	6,170,000
Interlocal / Inter-Agency	9,305,545	11,916,694	12,060,238	13,636,382	13,653,337
Capital Outlay	1,873,887	606,828	867,165	866,972	1,458,282
<b>TOTAL</b>	<b>391,987,459</b>	<b>194,574,844</b>	<b>195,092,511</b>	<b>168,033,250</b>	<b>212,333,877</b>

CITY OF GRAPEVINE, TEXAS  
 FY 2023-24 APPROVED OPERATING BUDGET  
 SUMMARY OF ALL FUNDS

**- Budget At-A-Glance -**

EXPENDITURES BY FUND:	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
General	70,518,619	78,371,737	73,762,264	80,182,789	80,016,454
Convention & Visitors Bureau	15,590,690	17,304,697	22,324,716	20,964,307	24,867,074
CVB Leisure & Incentives	3,630,020	4,511,868	4,503,133	4,088,043	4,980,602
Stormwater Drainage	1,693,206	1,682,111	1,496,709	1,532,026	1,552,532
Crime Control & Prevention	18,196,656	19,563,533	21,372,975	21,179,173	23,109,049
Lake Parks	2,889,972	2,943,938	2,721,249	2,576,063	3,061,290
4B Transit	9,607,378	12,698,859	12,525,000	13,924,321	14,062,500
Economic Development	5,170,717	4,599,205	4,185,000	4,864,674	4,135,511
Debt Service	61,074,337	14,878,255	14,502,969	14,502,970	14,504,118
Utility Enterprise	25,329,676	29,566,253	30,215,396	28,777,377	31,417,698
Golf Course	3,713,796	3,520,214	3,671,100	5,221,288	6,457,049
Permanent Capital & Street Maintenance	1,999,891	959,323	3,812,000	4,218,884	4,170,000
<b>TOTAL</b>	<b>219,414,958</b>	<b>190,599,993</b>	<b>195,092,511</b>	<b>202,031,915</b>	<b>212,333,877</b>

PERSONNEL BY FUND:	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved <sup>(1)</sup>
General	321.50	321.50	321.50	321.50	322.50
Convention & Visitors Bureau	69.00	69.00	69.00	69.00	70.00
Stormwater Drainage	8.00	8.00	8.00	8.00	8.00
Crime Control & Prevention	131.00	132.00	132.00	132.00	132.00
Lake Parks	4.50	4.50	4.50	5.00	5.00
Economic Development Fund	3.50	3.50	3.50	3.50	3.50
Utility Enterprise	50.50	50.50	50.50	50.50	50.50
Golf Course	19.00	19.00	19.00	25.00	25.00
Grapevine Housing Authority	1.00	1.00	1.00	1.00	1.00 <sup>(2)</sup>
<b>TOTAL</b>	<b>608.00</b>	<b>609.00</b>	<b>609.00</b>	<b>615.50</b>	<b>617.50</b>

<sup>(1)</sup> In full-time equivalents

<sup>(2)</sup> The Grapevine Housing Authority receives a subsidy from HUD for management and operations.

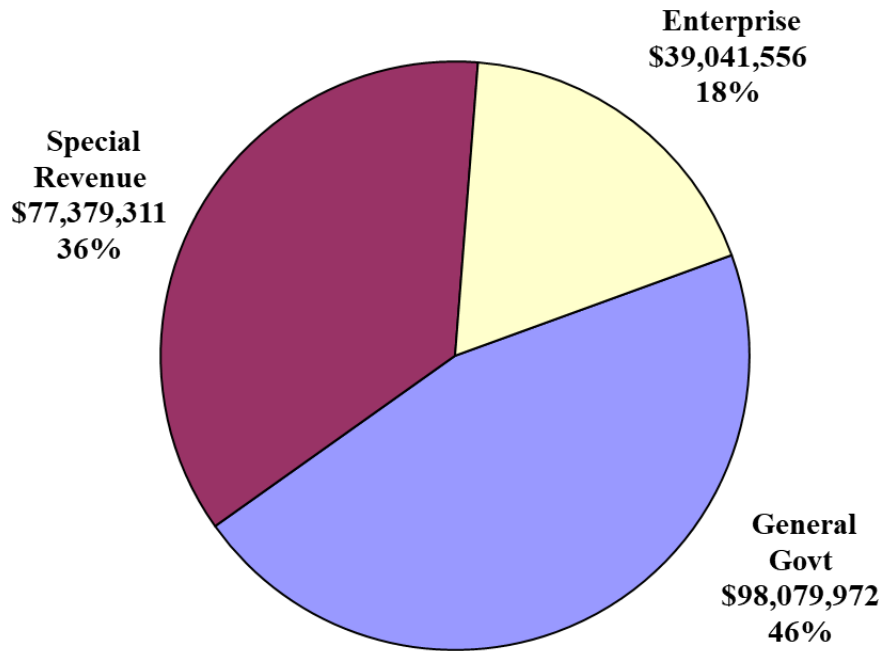
CITY OF GRAPEVINE, TEXAS  
 FY 2023-24 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

	General Government Funds	Special Revenue Funds	Enterprise Funds	Total All Funds
<b>REVENUES AND OTHER FINANCING SOURCES:</b>				
Property Taxes	28,187,811			28,187,811
Sales & Use Taxes	40,000,000	37,500,000		77,500,000
Occupancy Taxes		19,805,077		19,805,077
Licenses, Fees & Permits	8,064,255			8,064,255
Fines and Forfeitures	1,031,200	107,000		1,138,200
Charges for Services	9,898,621	14,827,936	36,906,500	61,633,057
Interlocal / Inter-Agency	283,843			283,843
Interest Income	260,000	86,000	203,000	549,000
Transfers In	9,427,142	4,168,812	659,556	14,255,510
Miscellaneous	927,100	884,486	1,272,500	3,084,086
<b>Total Revenues</b>	<b>98,079,972</b>	<b>77,379,311</b>	<b>39,041,556</b>	<b>214,500,839</b>
<b>EXPENDITURES AND OTHER FINANCING USES:</b>				
Personnel	39,892,689	24,887,443	7,166,692	71,946,824
Supplies	3,917,093	1,768,960	2,828,266	8,514,319
Maintenance	1,888,037	876,930	718,640	3,483,607
Services	16,148,811	23,151,268	19,239,980	58,540,059
Insurance	10,639,883	6,247,546	1,958,382	18,845,811
Debt Service	13,844,562		662,556	14,507,118
Transfers Out	7,998,215	4,848,074	2,368,231	15,214,520
Interlocal / Inter-Agency		13,653,337		13,653,337
Permanent Capital / Street Maint.	4,170,000		2,000,000	6,170,000
Capital Outlay	191,282	335,000	932,000	1,458,282
<b>Total Expenditures</b>	<b>98,690,572</b>	<b>75,768,558</b>	<b>37,874,747</b>	<b>212,333,877</b>

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## REVENUE FUNDING SOURCES

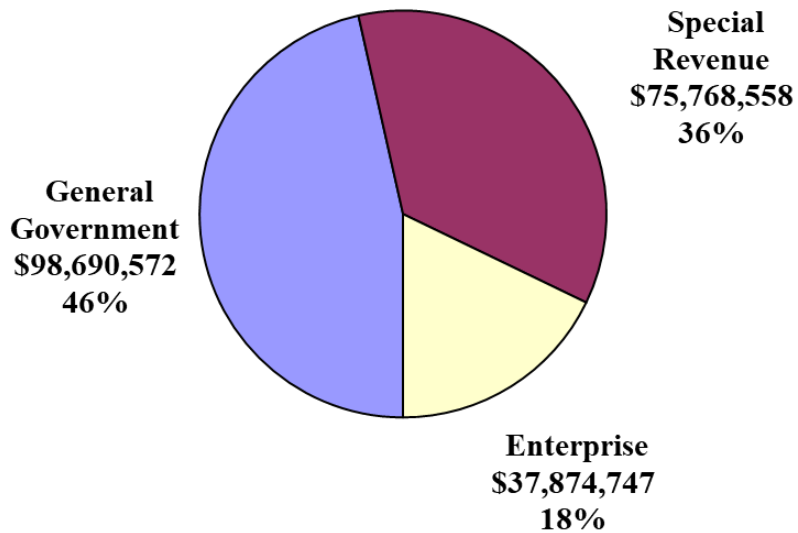
"Where The Money Comes From"



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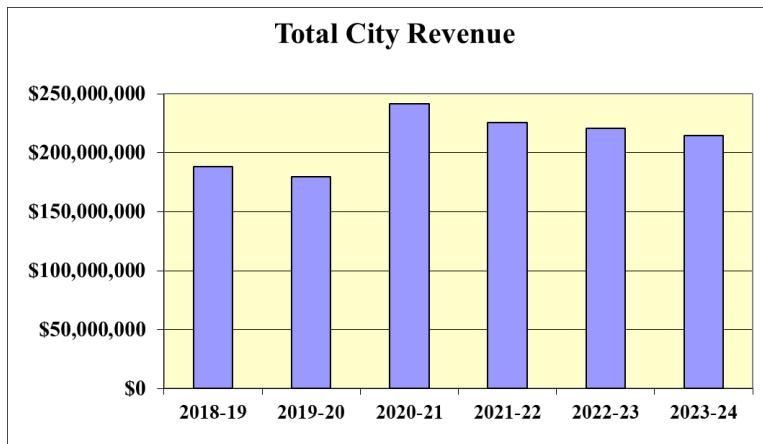
## EXPENDITURE FUNDING USES

"Where the Money Goes"



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## **Revenue and Other Financing Sources**



Total City revenue (all funding sources) is budgeted at \$214.5 million, an increase of \$19.4 million (10%) from the FY23 budgeted amount, but is \$5.9 million (2.7%) less than projected receipts for FY23 fiscal year end.

General Government revenue is budgeted at \$98 million, a 13% increase over FY23, as Sales & Use Tax receipts are projected to increase

by \$9.3 million and Property Tax (Ad Valorem,) collections are projected to increase by \$4 million over the FY23 budgeted amount.

Special Revenue fund segments are projected to increase by \$7.6 million (11%) as sales tax receipts in the Crime Control and Prevention District (CCPD), 4B Transit, and 4B Economic Development funds represent a combined increase of \$4 million. Hotel Occupancy tax collections represent a gain of \$1.8 million (10%) over the previous year's budgeted amount.

Enterprise fund revenue is projected to increase \$4.8 million (14%) over last year's estimates based on projected water and wastewater revenue and increased play at the golf course.

**Taxes** (Ad Valorem, Sales & Use, Mixed Beverage, and Hotel Occupancy) comprise the largest revenue stream at \$125 million (59%) and represent an increase of \$10.7 million from the prior year. Sales & Use taxes, the largest component, are budgeted at \$77.5 million, of which \$40 million is in the General Government sector and \$37.5 million is in the Special Revenue sector.

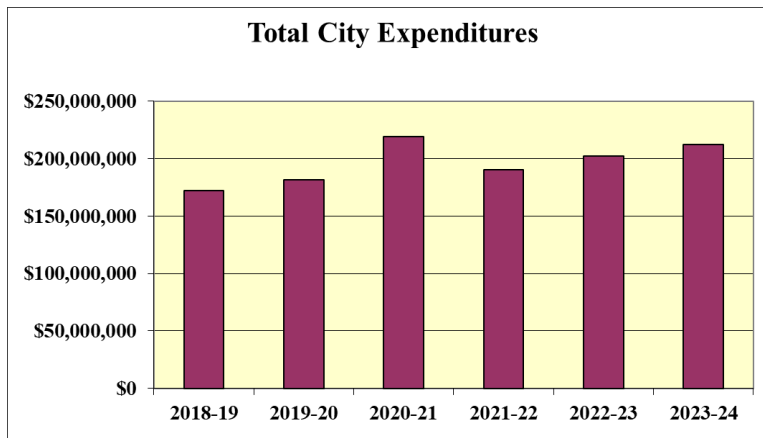
**Charges for Services** are the second largest revenue stream at \$61.6 million (29%) and represent an increase of \$6.8 million from the previous year. General Government charges are projected at \$9.9 million. Special Revenue charges are projected at \$14.8 million and Enterprise Fund charges are projected at \$36.9 million.

**Transfers In** are the third largest revenue stream at \$14.2 million (7%) and represent an increase of \$1 million from the previous year, due to increases in operating transfers to the General fund.

Revenue for each governmental fund type will be discussed in depth in its respective section of this document.

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## **Expenditures and Other Financing Uses**



The FY 2024 adopted budget for all funds totals \$212 million dollars, and represents an increase of \$17.2 million (8.8%) from the prior year budget. Estimated expenditures for the current year (FY23) total \$168 million and represent a decrease of \$26 million (-13%) from the FY22 total of \$194 million. The large decrease is attributed to a one-time debt refunding.

**Personnel costs** are the largest expenditure category, totaling \$72 million (34%), and represent an increase of \$5.3 (8%) million from the previous budget year. Estimated expenditures for FY23 total \$59 million and represent a decrease of \$2.4 million (4%) from FY22. Effective October 1, a three-percent pay plan adjustment was incorporated into every salary range of every position within the City. In addition, every full-time and part-time civilian employee will receive a 3% merit increase on their anniversary date. Full-time and part-time public safety employees on the step plan will receive up to a 5% step increase on their anniversary date. Any employee that is at the maximum of their pay scale will also receive a 3% lump sum payment.

**Services** are the second largest expenditure category, totaling \$58.5 million (28%), which is an increase of \$5.1 million (9.6%) from the previous budget year. General Government services totals \$16.1 million, Special Revenue \$23.1 million, and Enterprise funds \$19.2 million.

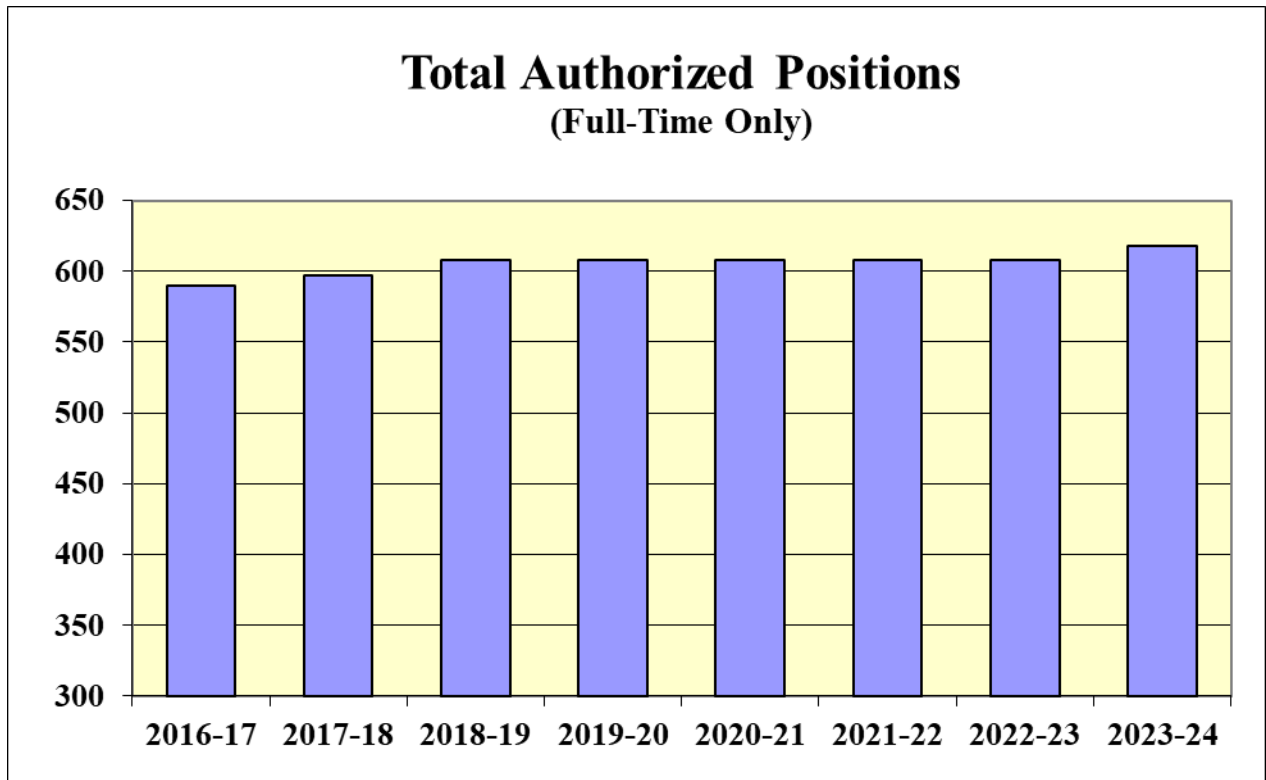
**Operating Transfers Out** represent seven-percent of all expenses, totaling \$15.2 million, and represents an increase of \$1.9 million (14%) from the previous budget year. The increase is primarily due to an increase of \$1 million in the transfer to the PCMF Fund and the inclusion of a \$909,010 transfer to the QOL Fund.

**Debt Service** totals \$14.5 million, which is 7% of expenditures. Budgeted expenditures for FY24 remain virtually unchanged (\$1,149) from the previous year's budgeted amount.

Expenditures for each governmental fund type will be discussed in depth in its respective section of this document.

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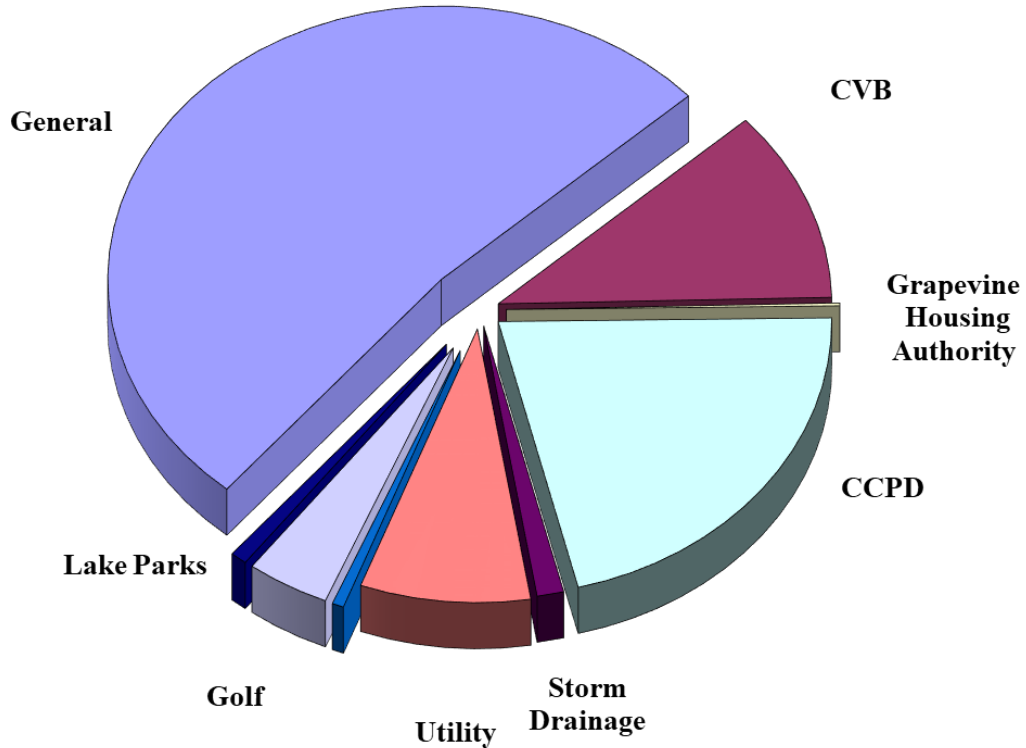
**Total Authorized Positions**



Total authorized positions, (full-time only) total 618 citywide for FY24, and represents an increase of 8.0 FTE from the previous year. Council approved an additional building maintenance technician in the General Fund, a retail and inventory control coordinator position in the Convention & Visitor's Fund, and 6 full-time positions in the Golf Fund to support operation of Persimmons Bar and Grill at the Grapevine Golf Course.

# Total Authorized Positions

Citywide by Fund  
FY 2023-24 Budget



<b>General Fund</b>	<b>322.50</b>
<b>Convention &amp; Visitors Fund</b>	<b>70.00</b>
<b>Crime Control &amp; Prevention Fund</b>	<b>132.00</b>
<b>Stormwater Drainage Fund</b>	<b>8.00</b>
<b>Utility Enterprise Fund</b>	<b>51.00</b>
<b>Golf Fund</b>	<b>25.00</b>
<b>Lake Parks Fund</b>	<b>5.00</b>
<b>Economic Development</b>	<b>3.50</b>
<b>Grapevine Housing Authority</b>	<b>1.00</b>

## TOTALS BY CLASSIFICATION

<b>Full-Time</b>	<b>618.00</b>
<b>Part-Time</b>	<b>97.74</b>
<b>Elected Officials</b>	<b>7.00</b>
<b>TOTAL</b>	<b>722.74</b>

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## **Fund Balances**

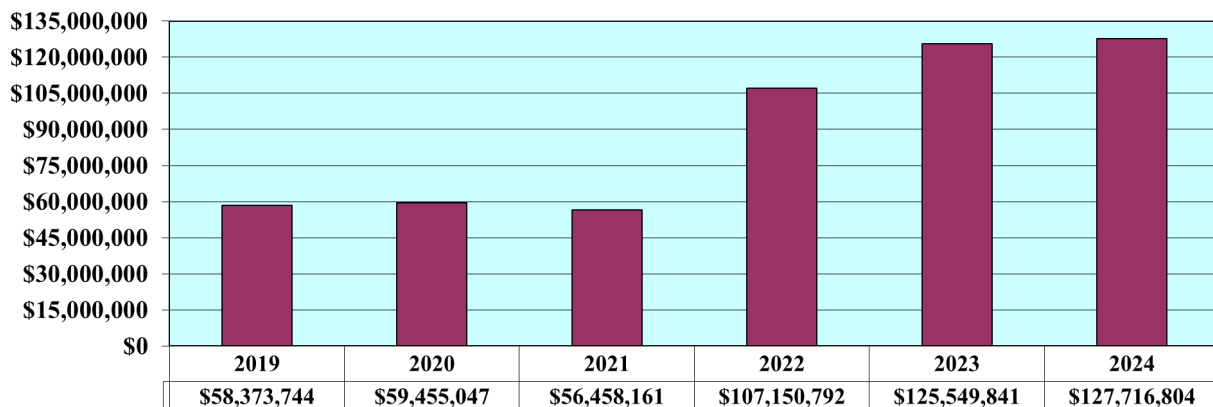
The total citywide balance of all budgeted funds on October 1 is estimated at \$125.5 million, an increase of \$18.4 million from the previous year's total of \$107 million. Robust economic activity resulted in both sales tax and hotel occupancy tax receipts higher than expected. The General and Convention & Visitors funds saw fund balance increases of \$2.2 million and \$5.3 million respectively. The Convention & Leisure Incentives fund balance increased by \$1.3 million.

The Crime Control & Prevention and Economic Development funds, also bolstered by robust sales tax receipts, increased their fund balance by \$3.7 million and \$1.4 million, respectively. The warm seasonable weather, combined with nearly 100% occupancy in cabin rentals, contributed to the \$800,000 increase in the ending fund balance of the Lake Parks fund. The Utility Enterprise and Golf funds also recorded positive changes in ending working capital balance of \$4.2 million and \$647,000 respectively.

The projected ending fund balance for all funds as of 09/30/2024 is estimated at \$127 million, an increase of \$2 million (1.7%). The General, Convention & Visitors, CVB Leisure Incentives, Crime Control & Prevention, and Economic Development funds all project a balanced budget.

The Lake Parks fund is projecting a surplus of \$464,000 and the Golf fund is projecting excess revenue of \$410,000, which reduces its negative fund balance from (\$413,908) to (\$3,457). The Capital / Street Maintenance fund, which ended FY23 with an estimated fund balance of \$2 million, is projected to appropriate \$1.5 million of that balance to complete projects that were delayed and/or canceled during the pandemic.

### **Total Fund Balance All Budgeted Funds, as of September 30**



**ESTIMATED FUND BALANCES  
FISCAL YEAR 2022-23**

Fund	Actual Beginning Fund Balance 10/1/2022	Estimated Revenues and other Financing Sources 2022-23	Estimated Expenditures and other Financing Uses 2022-23	Estimated Ending Fund Balance 9/30/2023
General	\$14,694,609	\$82,458,434	\$80,182,789	\$16,970,254
Debt Service	\$6,997,400	\$15,517,255	\$14,502,970	\$8,011,685
Convention & Visitors	\$20,380,416	\$26,271,586	\$20,964,307	\$25,687,695
Convention & Leisure Incentives	\$5,383,686	\$5,432,041	\$4,088,043	\$6,727,684
Stormwater Drainage	\$1,428,761	\$1,511,720	\$1,532,026	\$1,408,455
Crime Control & Prevention	\$2,885,388	\$24,902,812	\$21,179,173	\$6,609,027
4B Transit	\$23,346	\$13,927,148	\$13,924,321	\$26,173
Economic Development	\$13,388,940	\$6,288,410	\$4,864,674	\$14,812,676
Utility Enterprise	\$38,419,997	\$32,997,737	\$28,777,377	\$42,640,357
Golf	(\$1,060,988)	\$5,868,368	\$5,221,288	(\$413,908)
Lake Parks	\$279,277	\$3,368,250	\$2,576,063	\$1,071,464
Capital / Street Maintenance	\$4,329,960	\$1,887,203	\$4,218,884	\$1,998,279
<b>TOTAL</b>	<b>\$107,150,792</b>	<b>\$220,430,964</b>	<b>\$202,031,914</b>	<b>\$125,549,841</b>

**PROJECTED FUND BALANCES  
FISCAL YEAR 2023-24**

Fund	Estimated Beginning Fund Balance 10/1/2023	Budgeted Revenues and other Financing Sources 2023-24	Budgeted Expenditures and other Financing Uses 2023-24	Projected Ending Fund Balance 9/30/2024
General	\$16,970,254	\$80,016,454	\$80,016,454	\$16,970,254
Debt Service	\$8,011,685	\$15,383,518	\$14,504,118	\$8,891,085
Convention & Visitors	\$25,687,695	\$25,339,234	\$24,867,074	\$26,159,855
Convention & Leisure Incentives	\$6,727,684	\$5,082,496	\$4,980,602	\$6,829,578
Stormwater Drainage	\$1,408,455	\$1,552,532	\$1,552,532	\$1,408,455
Crime Control & Prevention	\$6,609,027	\$23,109,049	\$23,109,049	\$6,609,027
4B Transit	\$26,173	\$14,072,500	\$14,062,500	\$36,173
Economic Development	\$14,812,676	\$4,697,500	\$4,135,511	\$15,374,665
Utility Enterprise	\$42,640,357	\$32,174,056	\$31,417,698	\$43,396,715
Golf	(\$413,908)	\$6,867,500	\$6,457,049	(\$3,457)
Lake Parks	\$1,071,464	\$3,526,000	\$3,061,290	\$1,536,174
Capital / Street Maintenance	\$1,998,279	\$2,680,000	\$4,170,000	\$508,280
<b>TOTAL</b>	<b>\$125,549,841</b>	<b>\$214,500,839</b>	<b>\$212,333,877</b>	<b>\$127,716,804</b>

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## **Short-term initiatives for the upcoming year**

They FY24 budget reflects the City’s response to changes in the environment in which it operates and of the key initiatives that guided its development. These initiatives reflect the choices for the fiscal year and are consistent with the City’s long-term policies.

### ***Continue to improve the efficiency and effectiveness of service delivery***

The program provides customer service and leadership development training to employees throughout the organization. All employees are required to attend a Business Culture Guiding Values training session in which participants are introduced to the Grapevine method of (1) How We Treat People; (2) How We Lead Our Employees; (3) How We Manage Our Resources; (4) How We Make Decisions; and (5) How We Confront Challenges.



The program was suspended in FY20 and again in FY21 due to COVID-19. Upon its resumption in FY22, a major program enhancement was to change to Even Years Continuing Education / Odd Years New Class. This allows us to provide continuing leadership education to people who have already completed NGL – the alumni. The first year of continuing education for NGL alumni is expected to resume in 2024. Previous classes have implemented capstone projects designed to increase efficiency and effectiveness throughout the organization.

### ***Continue to explore new ways to combat spiraling health care costs***

The FY24 budget continues funding for programs geared toward reducing health care cost by developing proactive approaches for assessment and prevention. Programs include Virgin Pulse challenges, Naturally Slim, Weight Watchers at Work, and financial incentives for smoking cessation. Also included is the popular Lunch and Learn series, which covers a wide variety of topics to promote health and wellness.

### ***Continue to use excess reserves to invest in “Quality of Life” capital projects***

The City Council has adopted the policy of maintaining a 20% fund balance in the General Fund. All reserves in excess of the 20% threshold are to be transferred to the Quality of Life CIP fund at fiscal year-end. Due to the pandemic, the transfer was suspended in FY20 and FY21. However, as sales and use taxes began to rebound, \$1.5 million was transferred to the QOL fund at the end of FY22 and \$7 million is estimated to be transferred at the end of FY23. In FY24, surplus revenue of \$909,010 is projected be transferred at year end. To date, the General fund has made contributions in excess of \$55 million to the fund.

### ***Continue to enhance tourism by promoting Grapevine as a “destination”***

With the establishment of the CVB Incentives fund in 2015, the monies collected by the 1% addition to the hotel/motel occupancy tax are segregated from other CVB funds and restricted for use to attract new group business and new hotel room development as a part of our Economic Development efforts. This fund generated \$5.4 million in FY23 and is projected to generate \$5 million in FY24.

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TEXRail commuter rail service continues to make has made a significant impact on tourism in the downtown area. Ridership has been strong with over 219,000 riders at Grapevine Main Station in FY23 and a projected 274,000 riders in FY24. To date, the city has contributed \$149 million to Trinity Metro in support of commuter rail.

***Continue to pursue economic development opportunities to bring new businesses to Grapevine***

In December 2013, the City of Grapevine purchased approximately 185 acres of property in the northeast portion of the city. It is the intention of the city to conduct a market/feasibility study and develop a master plan for the property. The city has been successful in marketing the property to developers, most notably to Kubota and Mercedes Benz, which both signed development deals in 2015.

Other key development deals include THE TRADE GROUP®, which relocated their global headquarters to Grapevine, Texas. The company has made the Inc. 5000 list of fastest growing private companies for the past four years and is one of the nation’s leading trade show exhibit and event companies. Known for its dedication to design excellence, the company provides trade show exhibit design and fabrication services, state-of-the-art live event planning, event execution and management.

Paycom Software, Inc., (“Paycom”) an award-winning U.S.-based human capital management technology provider, relocated its Texas operations center to Grapevine and now occupies approximately 14 acres across from Kubota’s North American Headquarters.

Major retail and entertainment projects include then first meow Wolf in Texas, Son of a Butcher, Velvet Taco, Firebirds Woodfired Grill and Portillo’s. In early 2024, a groundbreaking ceremony will be held for Rock & Brews, music-themed, family-friendly restaurant.

***Maintain a healthy General Fund balance of at least 20% annually***

The FY24 ending fund balance is projected at \$14.5 million and meets the policy requirement of 20% of expenditures.

# Debt Management

The Debt Service Fund is used for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs on general obligation bonds and public property finance contractual obligations issued by the City. Revenues are generated by the collection of property taxes dedicated to interest and sinking fund requirements (I&S), interest income, and transfers from the Convention and Visitors, Stormwater Drainage, Utility Enterprise and Lake Enterprise funds.

Over the past ten years, the City of Grapevine has issued long-term general obligation (GO) debt of \$89 million to finance capital improvements, the annual street overlay program, to purchase land, and to refinance existing debt at lower interest rates. The issues are primarily the result of a negotiated sale and are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

On August 3, 2021 the City Council authorized the issuance and sale of General Obligation Refunding Bonds Series 2021 in the amount of \$44.9 million. The purpose of the issue was the refunding of Series 2013 GO Bonds originally issued for the construction of the Public Safety Building and the expansion of the recreation center.

Outstanding GO Bond Debt Issues	Original Issue Amount	Date Issued	Use of Proceeds
GO Ref Bonds Series 2015	\$14,695,000	02/01/15	Refunding
GO Ref Bonds Series 2017	\$1,365,000	01/15/17	Refunding
GO Ref & Improv Bonds Series 2019	\$28,860,000	06/04/19	Refunding, Animal Shelter facility, Fire Stations 2 & 3, Golf Clubhouse
GO Ref Bonds Series 2021	\$44,945,000	08/03/21	Refunding of Series 2013 GO Bonds

In April 2018 the City authorized the issuance of and sale of Sales Tax Revenue Refunding Bonds, Series 2018 to refund the 2014 issue of \$19.5 million used to acquire land within the city used to promote new and expanded business enterprises for economic development. The bonds are secured by the gross proceeds of ¼ of the ½ cent sales and use tax levied within the City of Grapevine for the benefit of the Corporation. This action will not extend the term of the bonds, which will be fully retired in 2034.

Outstanding Revenue Bond Issues	Original Issue Amount	Date Issued	Use of Proceeds
Sales Tax Revenue Bonds Series 2018	\$16,930,000	04/15/18	Refunding of Series 2014 Bonds

During the same period, the City has also issued certificates of obligation (CO) debt of \$80 million to finance vehicle and capital equipment replacements, computers, golf carts, land acquisitions, construction of the CVB Headquarters & Museum Complex, improvements at the Vineyards Campground, and for the purchase of mobile electronic hand-held ticket writers. The debt has been issued through both negotiated and competitive sales. The notes are issued in denominations of \$5,000 each. Interest is paid semi-annually on February 15 and August 15.

In August 2021 the City issued \$11 million in Combination Tax and Revenue Certificates of Obligation for the purpose of :

- (a) designing, developing, constructing, improving, extending and expanding streets, thoroughfares, sidewalks and bridges of the City, including streetscaping, streetlighting, right-of-way protection, utility relocation and related storm drainage improvements; and acquiring rights-of-way in connection therewith;
- (b) designing, developing and acquiring information technology systems and equipment;
- (c) designing, developing, constructing, improving, and renovating existing City buildings and facilities, including City Hall, public safety, library, park and recreation, convention and visitor's bureau and service center buildings and facilities;
- (d) acquiring vehicles and equipment for police, fire, emergency services, public works, utilities and park and recreation purposes;
- (e) professional services of attorneys, financial advisors, and other professionals incurred in connection with items 'a' through 'e' and paying the costs incurred in connection with the issuance of the Certificates.

<b>Outstanding CO Debt Issues</b>	<b>Original Issue Amount</b>	<b>Date Issued</b>	<b>Use of Proceeds</b>
Comb Tax & Rev CO Series 2015	\$11,720,000	02/01/15	Public improvements. Water & Sewer 82.94%
Public Property Finance Contractual Obligation Series 2015	\$3,070,000	02/01/15	Vehicles and Equipment
Comb Tax & Rev CO Series 2017	\$9,535,000	01/15/17	IT equipment, land acquisition for fire station relocations
Comb Tax & Rev CO Series 2018	\$32,310,000	04/15/18	Commuter Rail Station
Comb Tax & Rev CO Series 2021	\$10,220,000	08/03/21	Vehicle and equipment replacements; IT systems and equipment; street improvements
Comb Tax & Rev CO Series 2022	\$13,510,000	12/01/22	Vehicle and equipment replacements; IT systems and equipment

Overall, current outstanding governmental debt as of October 1 is \$176.6 million, with GO Bonds comprising 43% of total debt, down from 49%. During FY24 total outstanding debt is projected to decrease by \$2 million (-1.2%).

<b>Debt Instrument</b>	<b>Outstanding Principal</b>	<b>Interest Due</b>	<b>Total Debt</b>	<b>Percentage of Total</b>
General Obligation Bonds	67,695,000	9,044,354	<b>\$76,739,354</b>	43.60%
Certificates of Obligation	65,400,000	18,263,210	<b>\$83,663,210</b>	47.53%
Tax Notes and Contractual Obligations	\$215,000	\$13,100	<b>\$228,100</b>	0.13%
Sales Tax Revenue Bonds	\$12,555,000	\$2,825,253	<b>\$15,380,253</b>	8.74%
<b>Total</b>	<b>\$145,865,000</b>	<b>\$30,145,917</b>	<b>\$176,010,917</b>	<b>100.00%</b>

**Rating Agency Reports**



**Rating Action: Moody's affirms the City of Grapevine, TX's GOLT bonds at Aa1**

08 Jul 2021

New York, July 08, 2021 -- Moody's Investors Service has affirmed the City of Grapevine, TX's issuer rating and general obligation limited tax (GOLT) ratings at Aa1. Concurrently, Moody's has assigned a Aa1 rating to the city's \$45.2 million General Obligation Refunding Bonds, Taxable Series 2021 and \$10.6 million Combination Tax and Revenue Certificates of Obligation, Series 2021. Post issuance, the city has \$148.4 million in debt outstanding.

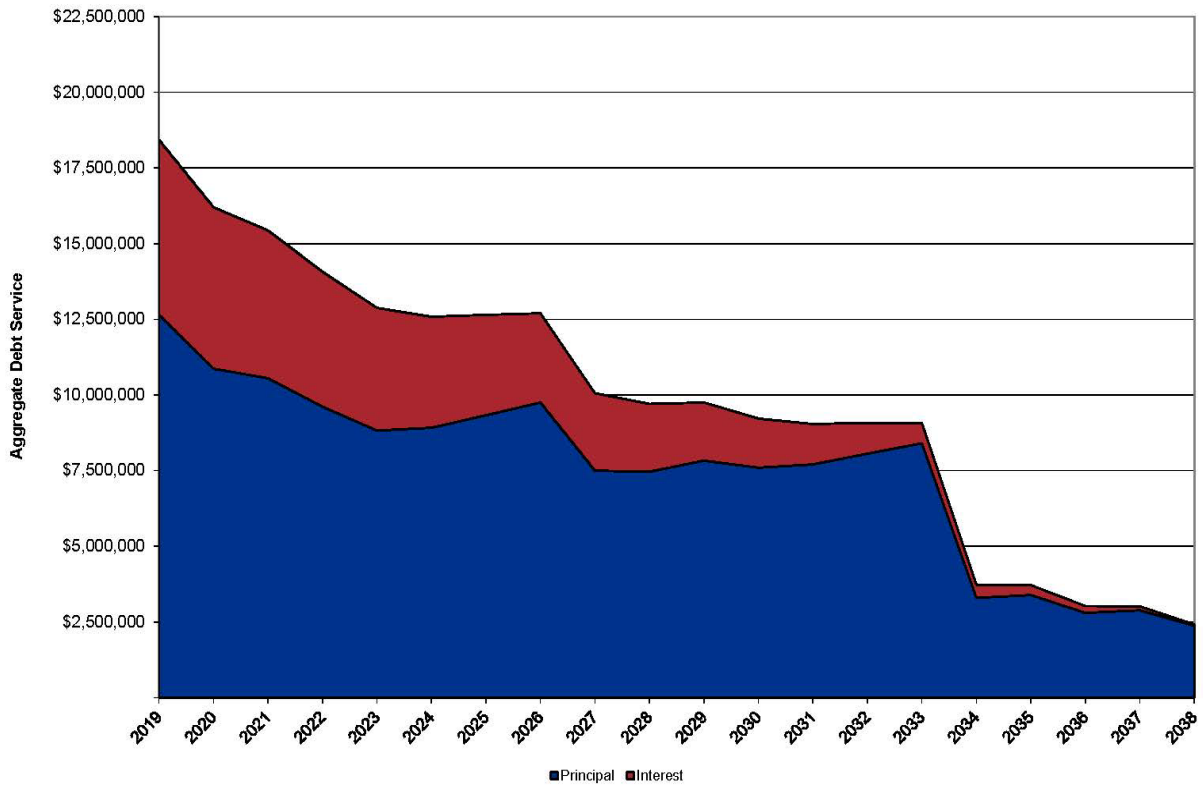
Moody's Investors Service has issued a rating of **Aa1** for Grapevine's GO debt. The credit position for Grapevine is very good, and its Aa1 rating is slightly stronger than the median rating of Aa2 for US cities. The notable credit factors include a robust financial position, strong wealth and income levels and an ample tax base. The credit position also reflects a manageable debt burden and a moderate pension liability.

	Moody's	S&P	Description
Investment Grade	Aaa	AAA	Prime
	<b>Aa1</b>	<b>AA+</b>	High Grade
	Aa2	AA	
	Aa3	AA-	
	A1	A+	Upper Medium Grade
	A2	A	
	A3	A-	
	Baa1	BBB+	Lower Medium Grade
	Baa2	BBB	
Baa3	BBB-		
Junk	Ba1	BB+	Non-Investment Grade Speculative
	Ba2	BB	
	Ba3	BB-	
	B1	B+	Highly Speculative
	B2	B	
	B3	B-	
	Caa1	CCC+	Substantial Risks
	Caa2	CCC	Extremely Speculative
	Caa3	CCC-	In Default with Little Prospect for Recovery
	Ca	CC	
		C	In Default
D	D		

S&P Global Ratings has assigned its 'AA+' long term rating for Grapevine's GO debt. The rating reflects favorably on the City's:

- Very strong economy, with access to a broad and diverse metropolitan statistical area
- Strong management, with good financial policies and practices
- Strong budgetary performance, with operating surpluses in the general fund and at the total governmental fund level
- Very strong budgetary flexibility
- Very strong liquidity

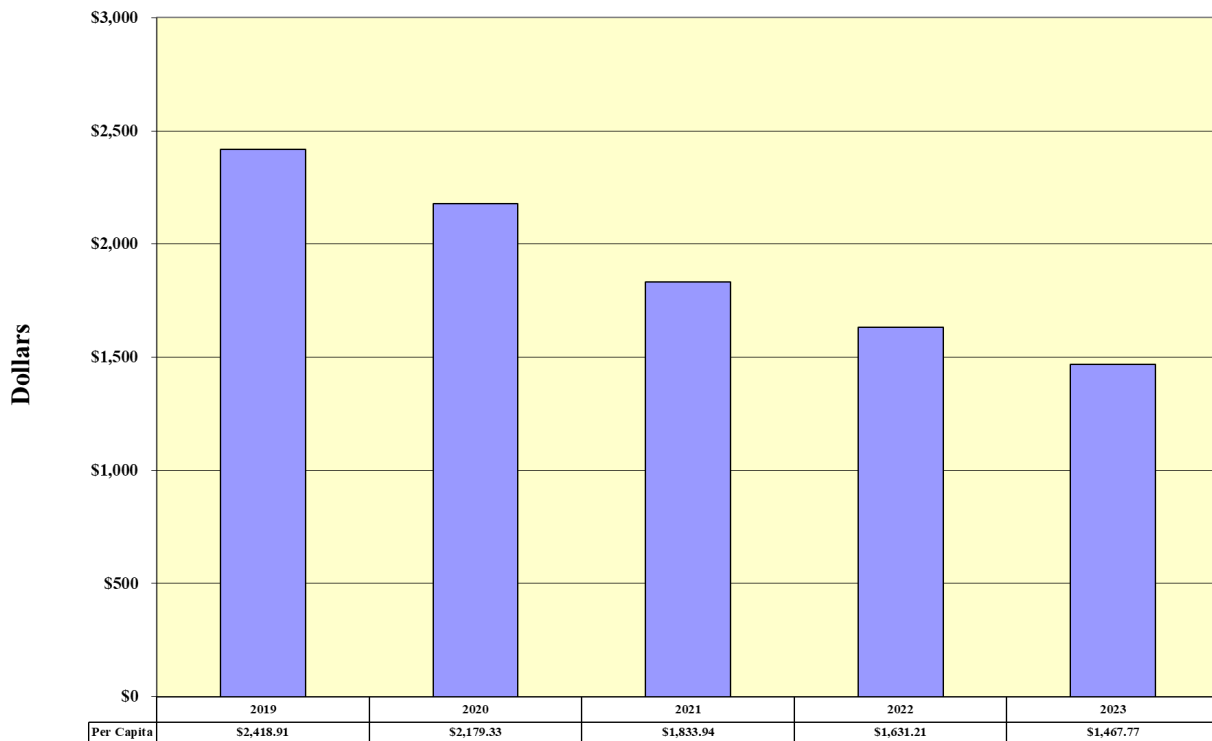
City of Grapevine, Texas  
All Outstanding General Obligation Debt



The Government Finance Officers Association (GFOA) recommends the use of outstanding debt indicators to accurately capture the unfunded obligation to be repaid from general revenues. The City's net direct debt per capita is the amount of governmental debt outstanding for each citizen of Grapevine. This allows for a valid comparison among cities of different sizes. Direct debt includes all long-term obligations directly supported by general revenues and taxes. It does not include interest expenses. Grapevine's net debt per capita is calculated at \$1,467.77 (based on an estimated population of 52,283) and represents a decrease of \$163.44 (-2.6%) from the previous year's calculation of \$1,631.21. The decrease is attributed to two factors: (1) there is no remaining GO bond authority; and (2) the City Council's wish to return to cash financing of vehicles and equipment in the wake of increased sales tax collections that negate the need for certificates of obligations.

A table of previous years' net direct debt per capita is shown below.

**Net Direct Debt Per Capita**  
**General Obligation Debt payable from Ad Valorem Taxes**



Population and net direct debt amount for the periods listed below are as follows:

Year	Net Direct Debt	Population
2010	\$75,596,365	47,045
2011	\$68,589,652	47,101
2012	\$62,359,082	47,854
2013	\$122,903,477	48,751
2014	\$114,209,419	49,424
2015	\$97,648,222	49,800
2016	\$86,254,210	49,867
2017	\$82,809,565	50,000
2018	\$92,808,409	50,150
2019	\$121,671,399	50,300
2020	\$109,947,160	50,450
2021	\$92,854,029	50,631
2022	\$84,819,897	51,998
2023	\$76,739,354	52,283

The assessed value of all taxable property is an important measure of the capacity of the tax base to support present and future revenue needs, particularly in terms of debt obligations. The ratio of net direct debt as a percentage of net taxable value is relevant for local governments that depend on property taxes as the primary source of debt service revenues. The City's 2022 ratio of net direct debt as a percentage of assessed value is 1.50%.

Year	Net Direct Debt	Net Taxable Value	Ratio
2010	\$75,596,365	\$5,864,643,146	1.29%
2011	\$68,589,652	\$5,912,257,208	1.16%
2012	\$62,359,082	\$6,082,785,223	1.02%
2013	\$122,903,477	\$6,246,787,751	1.96%
2014	\$114,209,419	\$6,593,129,832	1.73%
2015	\$97,648,222	\$6,303,722,379	1.55%
2016	\$86,254,210	\$7,274,810,676	1.18%
2017	\$82,809,564	\$8,037,334,886	1.03%
2018	\$92,808,409	\$8,730,311,903	1.06%
2019	\$121,671,399	\$9,285,556,518	1.31%
2020	\$109,947,160	\$9,411,012,077	1.17%
2021	\$92,854,029	\$10,351,254,676	0.90%
2022	\$84,819,897	\$10,438,758,327	0.81%
2023	\$76,739,354	\$12,097,624,015	0.63%

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## **Debt Policy**

The City's policy is to use bond proceeds for capital expenditures only. Such revenues are never to be used to fund normal City operations. The City Council has also set a goal of capping net general debt service at 25% of the General Fund budget.

<b>Net General Debt Service as Percentage of General Fund Expenditures</b>	<b>FY20 Actual</b>	<b>FY21 Actual</b>	<b>FY22 Actual</b>	<b>FY23 Estimate</b>	<b>FY24 Approved</b>
General Debt Service	15,831,910	16,359,700	14,878,255	14,502,970	14,504,118
Less: Transfer Funding	(2,387,064)	(2,399,369)	(2,057,569)	(2,060,869)	(2,057,569)
Net General Debt Service	13,444,846	13,960,331	12,820,686	12,442,101	12,446,549
General Fund Expenditures	69,091,575	70,518,619	78,371,737	80,182,789	80,016,454
<b>Percentage of General Fund Expenditures</b>	<b>19%</b>	<b>20%</b>	<b>16%</b>	<b>16%</b>	<b>16%</b>

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## Long-Range Financial Forecast

The Long-Range Financial Forecast takes a forward look at the City’s General Government (General, Debt Service and Capital / Street Maintenance funds) revenues and expenditures. Its purpose is to identify financial trends, shortfalls, and issues so the City can proactively address them. It does so by projecting out into the future the fiscal results of continuing the City’s current service levels and policies, providing a snapshot of what the future will look like as a result of the decisions made in the recent past. The Long-Range Financial Forecast is not intended as a budget, or as a proposed plan. Instead, it sets the stage for the budget process, facilitating both Council and staff in establishing priorities and allocating resources appropriately.

### **Goals of Long-Range Planning**

To maximize the benefit of long-range planning, Council established the following goals:

- Sustain existing programs at high service levels
- Maintain a healthy General Fund balance of at least 20% annually
- Maintain competitive employee compensation at the 50<sup>th</sup> percentile of the market
- Provide adequate and stable funding for street and facility maintenance projects
- Pay cash for fleet, capital and technology equipment replacements
- Cap debt service at 25% of the General Fund budget
- Use excess reserves to invest in “Quality of Life” capital projects

The Long-Range Financial Forecast is based on assumptions regarding what will happen in the regional and state economy over the next three years, and on near-term and long-term revenue and expenditure drivers.

### **Key Revenue Drivers**

Ad Valorem Tax Rate  
Net Taxable Value  
Sales Tax  
Mixed Beverage Tax  
Franchise Fees  
Licenses & Permits  
Charges for Services  
Intergovernmental Revenues  
Fines & Forfeitures  
Interest Income

### **Key Expenditure Drivers**

Personnel Costs  
Operating Supplies  
Apparatus & Tools  
Motor Vehicle Fuel  
Maintenance  
Travel, Training & Dues  
Utility Costs  
Professional Services  
Insurance Costs  
Fleet/Capital Equipment Replacements

## **Key Accomplishments**

A key objective of the Long-Range Financial Forecast is to meet and/or exceed the long-range financial goals established by the City Council. The following table provides a summary of how the FY24 budget meets the objectives.

<b>Goal</b>	<b>Result</b>
Sustain existing program service levels	Yes; Budget meets or exceeds existing levels of service.
Maintain General Fund balance of at least 20% annually	Yes; FY24 projected ending balance is 22%
Maintain competitive employee compensation at the 50 <sup>th</sup> percentile of the market	Yes; FY24 budget includes a 2% market and 3% merit increase for general employees; public safety employees will receive a 3% or 5% market increase and step increase. Any employee at the top of their pay scale will receive a 3% lump sum payment.
Adequate and stable street / facility maintenance funding	Improving; FY24 budget fully restores funding of the Permanent Capital Maintenance Fund (PCMF).
Cash funding of fleet, capital and technology equipment replacements	Yes
Cap net debt service at 25% of the General Fund budget	Yes; FY24 ratio is 16%
Use excess reserves to invest in "Quality of Life" capital projects	Yes; Excess reserves will be considered for QOL funding

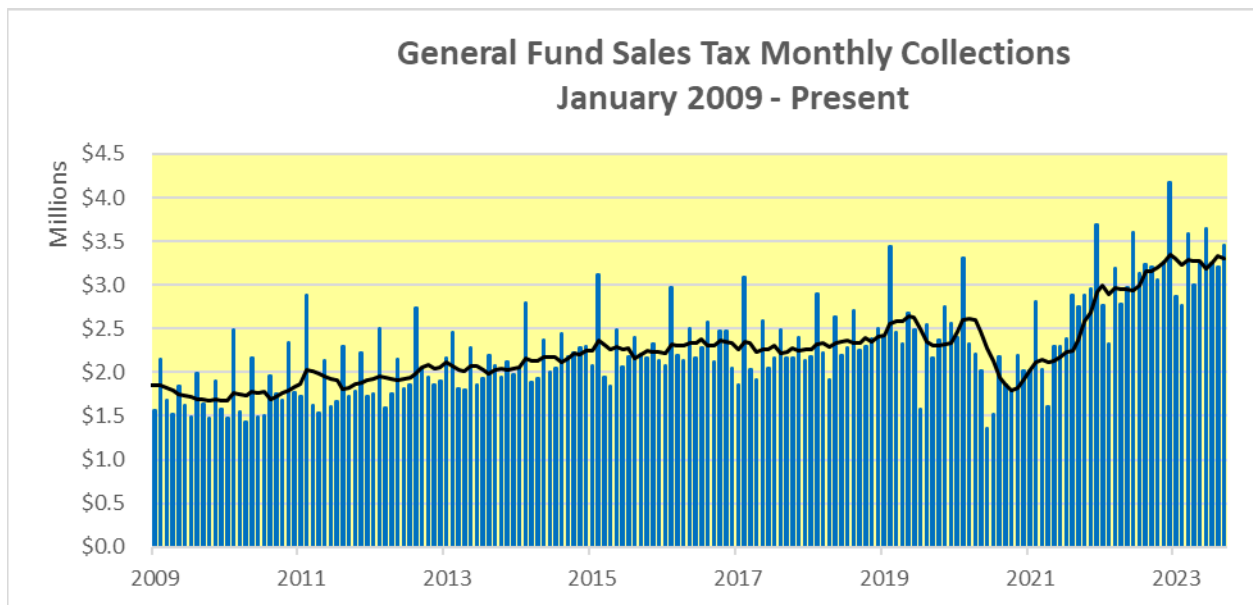
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## **Current Economic Trends Impacting Long-Range Forecasting**

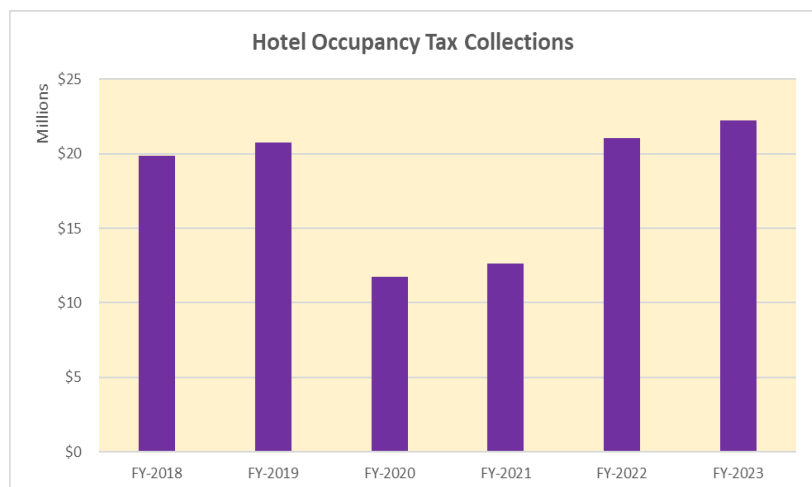
Increased economic activity is evident based on rises in sales tax, hotel occupancy, and other revenues as compared to previous years.

Following the 2008-2009 Great Recession, Grapevine experienced incremental growth in sales tax collections culminating in early FY20. Then, due to business closures and travel restrictions resulting from the COVID-19 pandemic, sales tax collections bottomed-out during the second half of FY20. As the economy recovered in FY21, sales tax collections reached near pre-pandemic levels to close out the fiscal year followed by record collections in FY22.

Within the last twelve months, General Fund sales tax collections increased by \$2.8 million (8%) over FY22. Similar or slightly reduced gains are expected in FY24.



Business and leisure travel continue to sustain hotel occupancy taxes at record levels. Fiscal year 2023 estimates an increase of \$1.2 million (6%) over FY22. Collections are expected to flatten in FY24.



The Long-Range Financial Forecast, as presented below, provides a view of the city's fiscal plan for general government operations, debt service obligations, and capital maintenance needs for the next three years. The forecast assumes that the current ad valorem tax rate of \$0.250560 per \$100 valuation either remains constant, or is lowered to the No New Revenue Rate, if necessary. The forecast does not assume a tax rate increase.

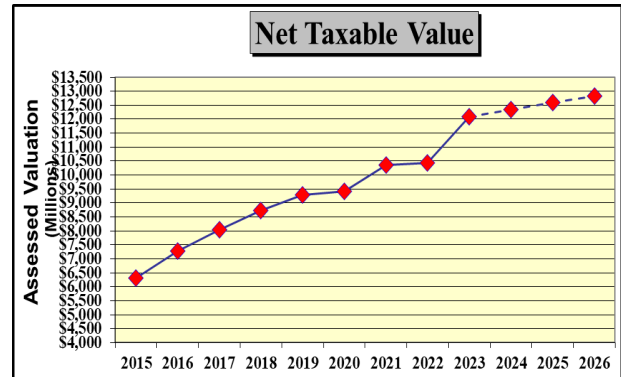
The forecast also includes estimated principal and interest payments for future debt issues for large capital equipment, such as fire apparatus, which require such a long lead time and have such a long useful life that it is economically prudent to finance via debt rather than cash.

The forecast also projects a stable employment level, with no increase or decrease in authorized full-time equivalent (FTE) levels throughout the three-year forecast period. Annual across-the-board market and merit salary adjustments of 2-5% are also included in the projection.

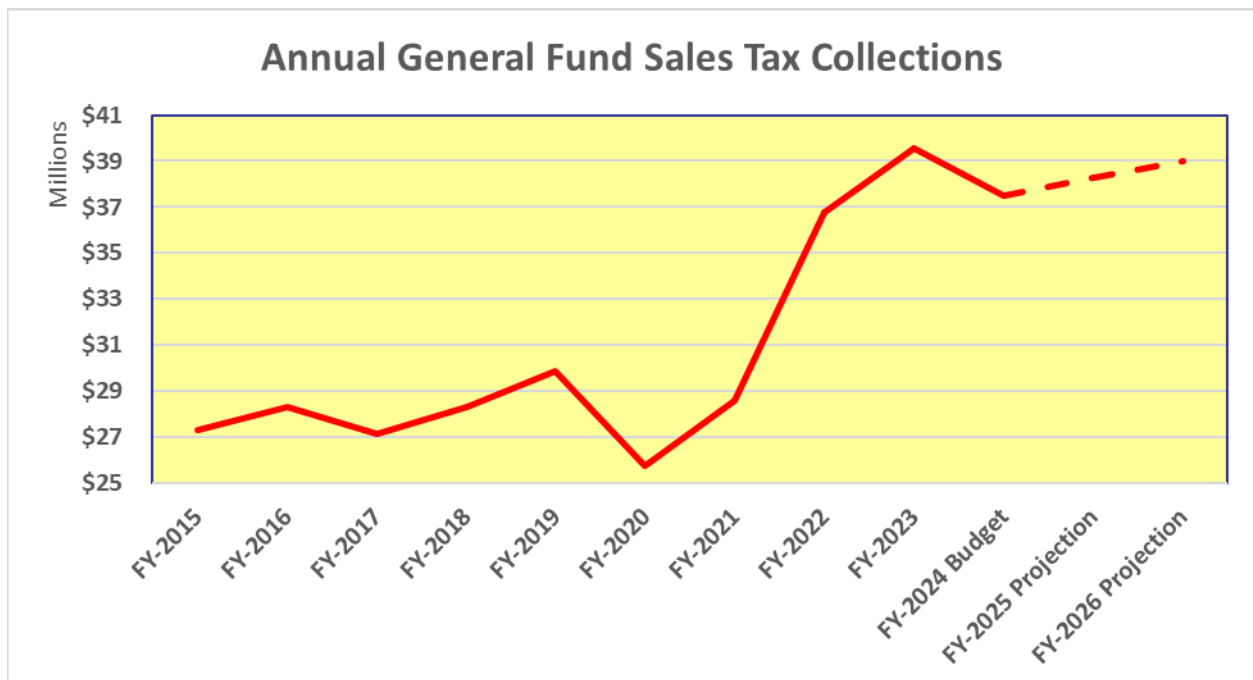
<b>GENERAL GOVERNMENT LONG-RANGE FINANCIAL FORECAST</b>						
	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Actual	Estimated	Approved	Projected	Projected	Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
Taxes	66,131,760	69,868,031	68,187,811	70,915,323	73,751,936	76,702,014
Licenses, Fees & Permits	7,718,170	7,800,920	8,064,255	8,064,255	8,144,898	8,226,347
Fines, Forfeitures & Charges for Services	8,935,103	12,153,704	10,929,821	11,148,417	11,371,386	11,598,813
Interest & Miscellaneous	7,767,938	2,405,419	1,470,943	1,500,362	1,530,369	1,560,976
Transfers In	11,455,815	8,294,243	9,427,142	9,427,142	9,992,555	9,753,448
<b>TOTAL SOURCES OF FUNDS</b>	<b>102,008,786</b>	<b>100,522,317</b>	<b>98,079,972</b>	<b>101,055,500</b>	<b>104,791,144</b>	<b>107,841,598</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
Personnel	35,213,698	37,074,446	39,892,689	41,488,397	43,147,932	44,873,850
Supplies, Maintenance & Services	19,956,639	21,181,649	21,987,923	23,087,319	24,241,685	25,453,769
Capital/ Street Maintenance & Outlays	1,566,151	4,744,691	4,327,300	4,413,846	4,502,123	4,592,165
Insurance	8,297,847	7,441,312	10,639,883	11,171,877	11,730,471	12,316,995
Debt Service	14,080,663	13,841,050	13,844,562	13,844,562	13,781,150	13,250,000
Payments on Future Debt Issues	0	670,738	670,738	659,556	2,881,103	2,750,000
Transfers Out	14,176,240	13,959,575	6,821,000	7,025,630	7,236,399	7,453,491
<b>TOTAL USES OF FUNDS</b>	<b>94,209,314</b>	<b>98,913,461</b>	<b>98,302,268</b>	<b>97,238,764</b>	<b>99,649,536</b>	<b>102,049,194</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>7,799,472</b>	<b>1,608,856</b>	<b>(222,296)</b>	<b>3,816,736</b>	<b>5,141,607</b>	<b>5,792,405</b>
<b>BEGINNING FUND BALANCE</b>	<b>18,222,490</b>	<b>26,021,962</b>	<b>27,630,818</b>	<b>27,408,522</b>	<b>31,225,258</b>	<b>36,366,865</b>
<b>ENDING FUND BALANCE</b>	<b>26,021,962</b>	<b>27,630,818</b>	<b>27,408,522</b>	<b>31,225,258</b>	<b>36,366,865</b>	<b>42,159,270</b>

## Key Revenue Drivers and Assumptions

**Property taxes** are determined by the appraised value of taxable property within the city and the rate of taxation levied by the city. The tax rate is assumed to remain at the current rate of \$0.250560 per \$100 of valuation or less throughout the three-year forecast window. The net taxable value (NTV) of all property within the city increased by \$1.6 billion (16%) in 2023. While NTV will likely continue an upward trajectory, the revenue received is projected to increase by no more than 3.5% annually due to state-mandated caps on property tax revenue growth.



**Sales Taxes** Beginning in FY21, Grapevine’s sales tax collections grew sharply resulting in near pre-pandemic collection rates. This trend has continued through FY22 and FY23. However, in FY24 this trend is expected to moderate resulting in reduced gains in sales taxes.

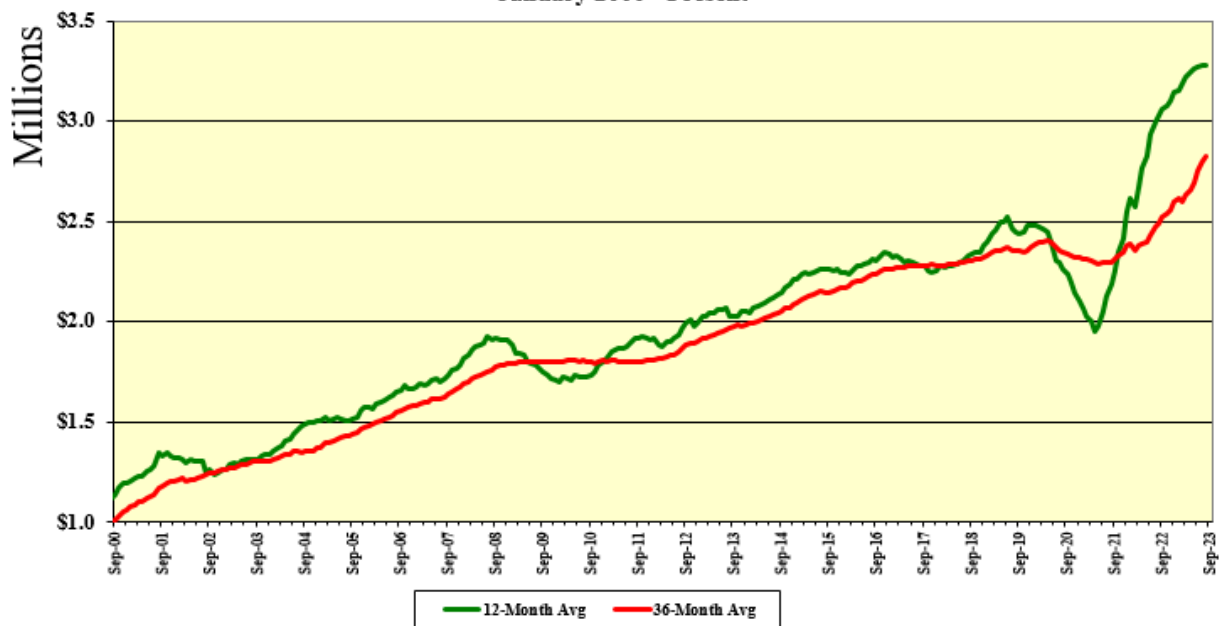


In order to make sense of sale tax revenue, the sales tax moving average tool is utilized to zoom in on small changes and to help identify trends. This is accomplished by computing the difference between a 12-month average and a 36-month average. When the 12-month moving average is above the 36-month moving average, growth is rising, as most local governments would like to see. When the moving averages rise to the point that the gap is wide, concern should be registered as to the sustainability of such a rise. When the 12-month narrows, touches or finally goes below the 36-month moving average, a yellow flag should turn to red, as this could be an indicator of trouble on the horizon. At some point the actual revenues collected will decline in absolute terms if the downward trend is steep enough or long enough.

The chart dramatizes the data spread so that the tremors can be better identified, along with the trend. The city's 12-month moving average briefly dipped below the 36-month moving average (negative growth) in fall 2017 and most recently during the COVID-19 pandemic. However, since bottoming out in April 2021, sales tax has experienced unprecedented growth peaking in November 2022. Throughout the rest of FY23, the 12-month and 36-month moving averages are approaching each other signaling reduced momentum.

### General Fund Sales Tax Moving Averages

January 2000 - Present



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**Mixed Beverage Taxes** In fiscal year 2023 mixed beverage taxes grew 4% over FY22. Moderate growth is expected in parallel to sales tax.

**Licenses, Fees & Permits** include franchise fees, building permits and other development and code-related fees. Franchise fees remained level from FY22 and FY23. This revenue stream is projected to remain flat over the next three years.

**Fines, Forfeitures and Charges for Services** include municipal court fines, parks and recreation service fees, library fines, vital statistics fees and internal charges to non-General fund departments for employee health insurance, fleet maintenance and information technology services. This revenue stream increased 36% between FY22 and FY23. This revenue stream is projected to grow 4% annually over the following three years.

**Interest and Miscellaneous Revenues** include interest income from investment, intergovernmental revenue, insurance reimbursements, subrogation revenue and lease income from the collocation of communications antennae on city property. Revenues decreased 76% between FY22 and FY23 due to increased insurance proceeds and receipt of American Rescue Act funds in FY22. It's projected that collections will rise 5% in FY24.

**Transfers In** consist of payments in lieu of taxes from outside funds to the General fund for administrative services and contributions to the Debt Service fund for principal and interest payments on each fund's portion of outstanding debt obligations. This source of revenue increased 7% from FY22 to FY23 and is expected to grow around 4% each year.

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## **Key Expenditure Drivers and Assumptions**

***Personnel costs*** are based upon the assumption of full employment, with no addition of permanent personnel during the next three years. The FY23 budget included market and merit increases for general and public safety employees which led to \$1.8 million (5%) in increased personnel expenses from FY22 to FY23. In future year, expenses are expected to increase 4% each year.

***Supplies, Maintenance, and Services*** are projected to increase at a rate of 3-5% per year due to record inflation. Costs increased 12% between FY21 and FY22.

***Capital / Street Maintenance costs*** are derived from the five-year plan submitted by the facilities, parks maintenance, streets and traffic divisions. The plan consists of a detailed program of activities for each piece of capital infrastructure within the city.

***Insurance costs*** include property and casualty coverage as well as employee medical, dental, vision and life insurance coverage which decreased 25% between F21 and FY22. Insurance costs are highly volatile and an increase between 3-5% is expected.

***Debt Service costs*** will vary, as it is dependent upon several factors. As debt has been restructured to take advantage of lower interest rates, the amount of property tax required to support debt obligations (the I&S portion of the tax rate) will fall correspondingly as existing debt is paid off. As the I&S portion of the debt rate decreases, the ability to generate additional revenue for the General fund (the M&O portion of the tax rate) is limited due to rollback provisions. Projections assume the city will maintain the tax rate at the current level of \$0.271775 or the No New Revenue Rate.

***Transfers out*** include payments to the Capital Equipment Replacement fund for the acquisition of new and/or replacement capital equipment, vehicles, heavy machinery, and technology items. Transfers out also include funds earmarked for the Quality of Life CIP (QOL) fund and Crime Control & Prevention District (CCPD) fund. The FY23 budget increases transfers by 9% and over the next three years, similar increases are expected.

## Fund Balance Summary

The General and Debt Service funds each have a fund balance requirement of 20% of net operating expenditures, the equivalent of 72 days of operations. The General fund meets the balance requirement each of the three years, with funds in excess of the 20% requirement transferred to other funds such as the QOL fund. The Debt Service fund also exceeds the 20% requirement each of the three years. The Capital / Street Maintenance fund does not currently have a fund balance requirement, as its sole sources of revenue are operating transfers and interest earnings.

<b>GENERAL GOVERNMENT FUND BALANCE SUMMARY</b>						
	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>
	<b>Actual</b>	<b>Estimate</b>	<b>Approved</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
<b><u>GENERAL FUND</u></b>						
Beginning Balance	11,540,685	14,694,600	16,970,254	16,970,254	16,610,067	15,798,639
Net Operating Surplus / (Deficit)	3,153,915	2,935,070	0	(360,187)	(811,428)	(1,298,702)
Ending Balance	14,694,600	17,629,670	16,970,254	16,610,067	15,798,639	18,369,223
<b>Percentage of Operating Expenditures</b>	<b>20%</b>	<b>27%</b>	<b>23%</b>	<b>22%</b>	<b>20%</b>	<b>18%</b>
<b>Days of Operation</b>	<b>73</b>	<b>97</b>	<b>85</b>	<b>80</b>	<b>73</b>	<b>88</b>
FUND BALANCE REQUIREMENT	12,839,099	13,244,643	14,535,559	14,895,958	15,490,828	16,110,822
Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).						
<b><u>DEBT SERVICE FUND</u></b>						
Beginning Balance	6,681,805	6,997,402	6,997,402	6,997,402	8,404,099	9,228,247
Net Operating Surplus / (Deficit)	315,597	1,014,286	879,400	1,014,286	824,148	1,675,000
Ending Balance	6,997,402	8,011,688	7,876,802	8,011,688	9,228,247	8,281,950
<b>Percentage of Operating Expenditures</b>	<b>47%</b>	<b>55%</b>	<b>54%</b>	<b>55%</b>	<b>57%</b>	<b>71%</b>
<b>Days of Operation</b>	<b>172</b>	<b>202</b>	<b>198</b>	<b>202</b>	<b>209</b>	<b>188</b>
FUND BALANCE REQUIREMENT	Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).					
<b><u>CAPITAL / STREET MAINTENANCE FUND</u></b>						
Beginning Balance	0	4,329,960	1,998,279	508,279	(1,101,821)	(5,924,855)
Net Operating Surplus / (Deficit)	4,329,960	(2,331,681)	(1,490,000)	(1,610,100)	(1,733,953)	(1,090,475)
Ending Balance	4,329,960	1,998,279	508,279	(1,101,821)	(2,835,774)	(7,015,330)
FUND BALANCE REQUIREMENT	--- NONE					

Summaries for the three funds that comprise the General Government Funds group are as follows:

<b>LONG RANGE FINANCIAL FORECAST GENERAL FUND</b>						
	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2027-2028
	Actual	Estimated	Approved	Projected	Projected	Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
Taxes	53,074,180	56,735,773	55,011,862	56,937,277	58,930,082	60,992,635
Licenses, Fees & Permits	7,718,170	7,800,920	8,064,255	8,144,898	8,226,347	8,308,610
Fines, Forfeitures & Charges for Services	8,935,103	12,153,704	10,929,821	11,356,084	11,798,971	12,259,131
Transfers In	4,274,246	4,593,374	4,699,573	4,864,058	5,034,300	5,210,501
Interest & Miscellaneous	7,523,952	1,834,088	1,310,943	1,337,162	1,363,905	1,391,183
<b>TOTAL SOURCES OF FUNDS</b>	<b>81,525,651</b>	<b>83,117,859</b>	<b>80,016,454</b>	<b>82,639,479</b>	<b>85,353,605</b>	<b>88,162,060</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
Personnel	35,213,698	37,074,446	39,892,689	41,488,397	43,147,932	44,873,850
Supplies, Maintenance & Services	19,947,958	21,181,649	21,987,923	22,647,561	23,326,988	24,026,797
Capital / Street Maintenance & Outlays	606,828	525,807	157,300	100,000	100,000	100,000
Insurance	8,297,847	7,441,312	10,639,883	11,278,276	11,954,973	12,672,271
Miscellaneous Expenses	129,165					
Transfers Out	14,176,240	13,959,575	7,338,659	7,485,432	7,635,141	7,787,844
<b>TOTAL USES OF FUNDS</b>	<b>78,371,736</b>	<b>80,182,789</b>	<b>80,016,454</b>	<b>82,999,665</b>	<b>86,165,033</b>	<b>89,460,761</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>3,153,915</b>	<b>2,935,070</b>	<b>0</b>	<b>(360,187)</b>	<b>(811,428)</b>	<b>(1,298,702)</b>
<b>BEGINNING FUND BALANCE</b>	<b>11,540,685</b>	<b>14,694,600</b>	<b>16,970,254</b>	<b>16,970,254</b>	<b>16,610,067</b>	<b>15,798,639</b>
<b>ENDING FUND BALANCE</b>	<b>14,694,600</b>	<b>17,629,670</b>	<b>16,970,254</b>	<b>16,610,067</b>	<b>15,798,639</b>	<b>14,499,937</b>
<b>FUND BALANCE REQUIREMENT</b>	<b>12,839,099</b>	<b>13,244,643</b>	<b>14,535,559</b>	<b>14,895,958</b>	<b>15,490,828</b>	<b>16,110,822</b>
<b>PERCENTAGE OF COVERAGE</b>	<b>20%</b>	<b>27%</b>	<b>23%</b>	<b>22%</b>	<b>20%</b>	<b>18%</b>

<b>LONG RANGE FINANCIAL FORECAST DEBT SERVICE FUND</b>						
	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Actual	Estimated	Approved	Projected	Projected	Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
Taxes	13,057,580	13,132,258	13,175,949	14,781,053	14,800,000	14,900,000
Transfers In	2,057,569	2,060,869	2,057,569	2,458,497	2,049,148	2,000,000
Interest & Miscellaneous	78,703	324,128	150,000	50,000	75,000	75,000
<b>TOTAL SOURCES OF FUNDS</b>	<b>15,193,852</b>	<b>15,517,255</b>	<b>15,383,518</b>	<b>17,289,550</b>	<b>16,924,148</b>	<b>16,975,000</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
G.O. Bond Principal & Interest	8,034,132	8,080,543	7,099,543	7,378,808	7,250,000	7,000,000
Cert. of Obligation Principal & Interest	4,647,637	4,359,063	5,346,850	5,402,342	5,250,000	5,000,000
Tax Notes & Notes Payable	1,398,894	1,401,444	1,398,169	1,000,000	750,000	700,000
Fiscal Agent & Bond Fees	8,681		0	100,000	100,000	100,000
Miscellaneous Expenses	118,173		0	0	0	
Transfers Out	670,738	661,919	659,556	2,881,103	2,750,000	2,500,000
<b>TOTAL USES OF FUNDS</b>	<b>14,878,255</b>	<b>14,502,969</b>	<b>14,504,118</b>	<b>16,762,253</b>	<b>16,100,000</b>	<b>15,300,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>315,597</b>	<b>1,014,286</b>	<b>879,400</b>	<b>527,297</b>	<b>824,148</b>	<b>1,675,000</b>
<b>BEGINNING FUND BALANCE</b>	<b>6,681,805</b>	<b>6,997,402</b>	<b>6,997,402</b>	<b>7,876,802</b>	<b>8,404,099</b>	<b>9,228,247</b>
<b>ENDING FUND BALANCE</b>	<b>6,997,402</b>	<b>8,011,688</b>	<b>7,876,802</b>	<b>8,404,099</b>	<b>9,228,247</b>	<b>10,903,247</b>
<b>FUND BALANCE REQUIREMENT</b>	<b>2,934,889</b>	<b>2,860,860</b>	<b>2,861,086</b>	<b>3,306,527</b>	<b>3,175,890</b>	<b>3,018,082</b>
<b>PERCENTAGE OF COVERAGE</b>	<b>47%</b>	<b>55%</b>	<b>54%</b>	<b>50%</b>	<b>57%</b>	<b>71%</b>

<b>LONG-RANGE FINANCIAL FORECAST - CAPITAL / STREET MAINT. FUND</b>						
	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Actual	Estimated	Approved	Projected	Projected	Projected
<b>REVENUE AND OTHER FUNDING SOURCES</b>						
Transfers In	5,124,000	1,640,000	2,670,000	2,670,000	2,670,000	2,670,000
Interest & Miscellaneous	165,283	247,203	10,000	15,000	20,000	30,000
<b>TOTAL SOURCES OF FUNDS</b>	<b>5,289,283</b>	<b>1,887,203</b>	<b>2,680,000</b>	<b>2,685,000</b>	<b>2,690,000</b>	<b>2,700,000</b>
<b>EXPENDITURES AND OTHER FUNDING USES</b>						
Facilities Capital Maintenance	277,306	832,592	700,000	721,000	742,630	764,909
Parks Capital Maintenance	572,682	1,117,324	1,162,000	1,196,860	1,232,766	1,269,749
Streets and Traffic Capital Maintenance	109,335	2,268,968	2,308,000	2,377,240	2,448,557	2,522,014
<b>TOTAL USES OF FUNDS</b>	<b>959,323</b>	<b>4,218,884</b>	<b>4,170,000</b>	<b>4,295,100</b>	<b>4,423,953</b>	<b>4,556,672</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>4,329,960</b>	<b>(2,331,681)</b>	<b>(1,490,000)</b>	<b>(1,610,100)</b>	<b>(1,733,953)</b>	<b>(1,856,672)</b>
<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>4,329,960</b>	<b>1,998,279</b>	<b>508,279</b>	<b>(1,101,821)</b>	<b>(2,835,774)</b>
<b>ENDING FUND BALANCE</b>	<b>4,329,960</b>	<b>1,998,279</b>	<b>508,279</b>	<b>(1,101,821)</b>	<b>(2,835,774)</b>	<b>(4,692,446)</b>

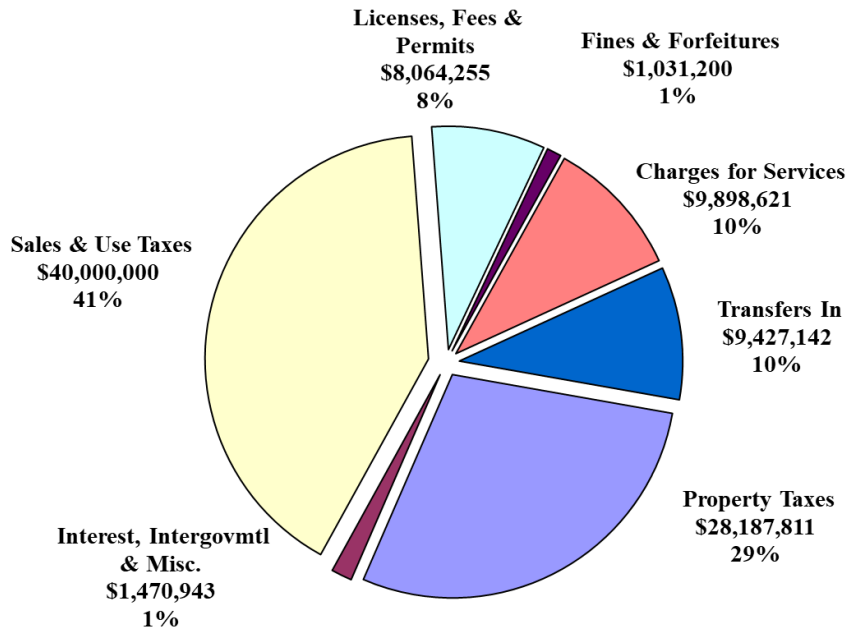
CITY OF GRAPEVINE, TEXAS  
 FY 2023-24 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

**-- GENERAL GOVERNMENT FUNDS --**

	General Fund	Debt Service Fund	Capital/ Street Maintenance Fund	Total All Funds
<b>REVENUES AND OTHER FINANCING SOURCES:</b>				
Property Taxes	15,011,862	13,175,949		28,187,811
Sales & Use Taxes	40,000,000			40,000,000
Licenses, Fees & Permits	8,064,255			8,064,255
Fines and Forfeitures	1,031,200			1,031,200
Charges for Services	9,898,621			9,898,621
Intergovernmental / Inter-Agency	283,843			283,843
Interest Income	100,000	150,000	10,000	260,000
Transfers In	4,699,573	2,057,569	2,670,000	9,427,142
Miscellaneous	927,100			927,100
<b>Total Revenues</b>	<b>80,016,454</b>	<b>15,383,518</b>	<b>2,680,000</b>	<b>98,079,972</b>
<b>EXPENDITURES AND OTHER FINANCING USES:</b>				
Personnel	39,892,689			39,892,689
Supplies	3,917,093			3,917,093
Maintenance	1,888,037			1,888,037
Services	16,148,811			16,148,811
Insurance	10,639,883			10,639,883
Debt Service		13,844,562		13,844,562
Transfers Out	7,338,659	659,556		7,998,215
Permanent Capital / Street Maint.			4,170,000	4,170,000
Capital Outlay	191,282			191,282
<b>Total Expenditures</b>	<b>80,016,454</b>	<b>14,504,118</b>	<b>4,170,000</b>	<b>98,690,572</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>-</b>	<b>879,400</b>	<b>(1,490,000)</b>	<b>(610,600)</b>
<b>BEGINNING FUND BALANCE</b>	<b>16,970,254</b>	<b>8,011,685</b>	<b>1,998,279</b>	<b>26,980,218</b>
<b>ENDING FUND BALANCE</b>	<b>16,970,254</b>	<b>8,891,085</b>	<b>508,279</b>	<b>26,369,618</b>

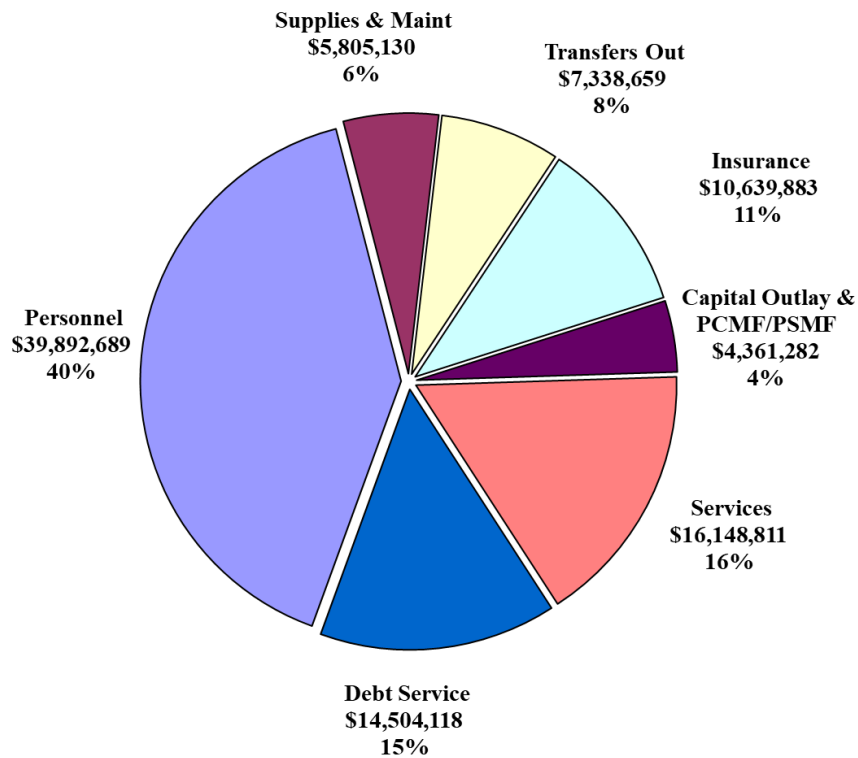
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## REVENUE FUNDING SOURCES "Where The Money Comes From"




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## EXPENDITURE FUNDING USES "Where the Money Goes"

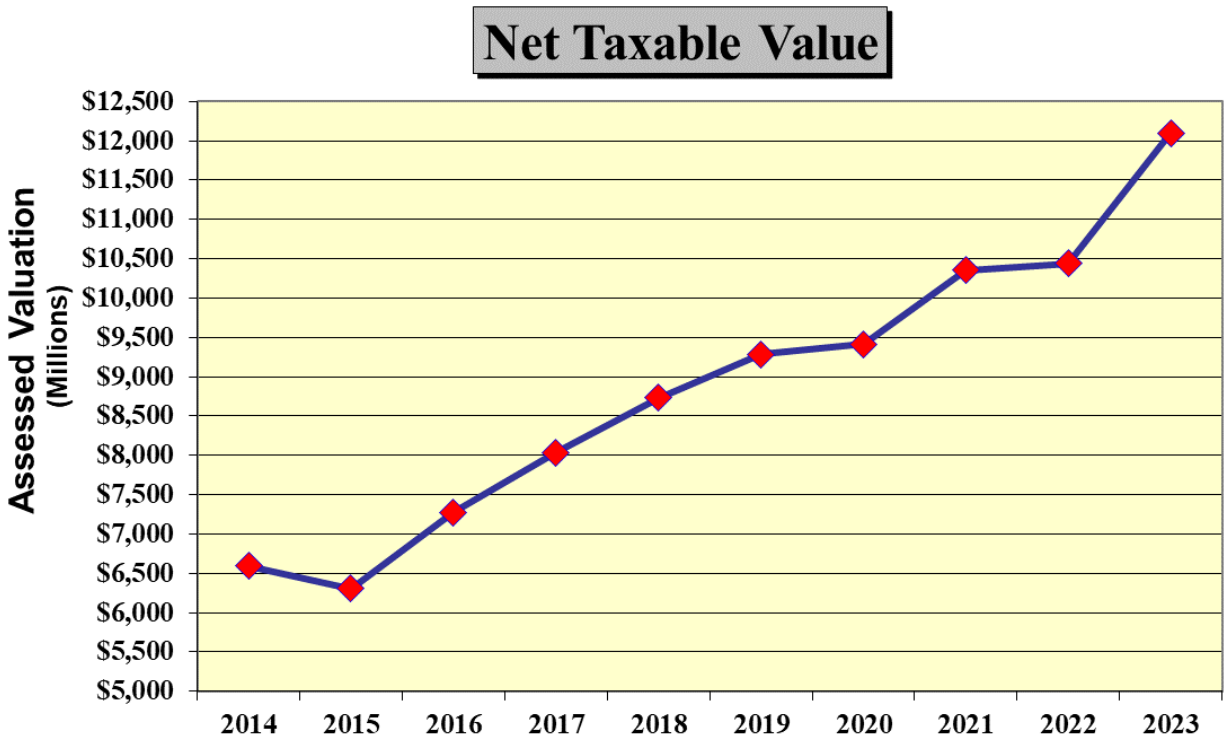


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## Revenue and Other Financing Sources

General Government revenue is budgeted at \$98 million, an increase of \$7.2 million (8%) from the previous year. The increase in budgeted revenue is primarily due to higher Sales and Use tax collections, which are budgeted to increase by \$4.4 million from the prior year.

*Ad Valorem Taxes*, or property taxes, are levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property located within the City. Assessed values represent the appraised value less applicable exemptions authorized by the City Council. Appraised values are established by the Tarrant Appraisal District (TAD) at 100% of estimated market value. Taxes are due October 1, immediately following the January 1 lien date, and are delinquent after the following January 13. Delinquent taxes are subject to a 15% penalty and 6% interest according to Texas state law.



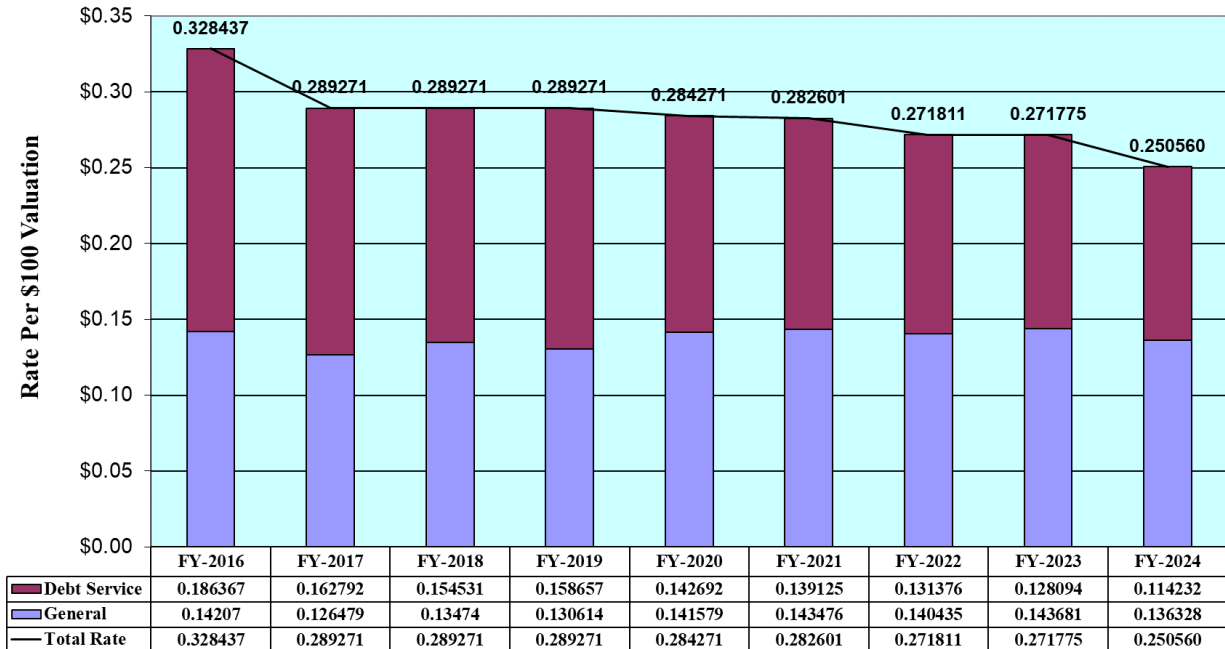
The certified net taxable value (NTV), which includes a projected minimum value for all properties pending disposition before the Appraisal Review Board, totals \$12,097,624,015 and is reflective of all taxable property in the City as of January 1, 2023. This represents an increase of \$1,658,865,688 (16%) from the 2022 tax roll.

The City has adopted a tax rate of \$0.250560 per \$100 valuation, which represents a decrease of 8% from the previous year. There are two components of the tax rate. The first component is for maintenance and operations (M&O) while the second component relates to debt service interest and sinking fund (I&S) requirements. Ad Valorem taxes for M&O are collected through the General fund. The City has adopted a tax rate of \$0.136328 for the General Fund, meaning 54% of tax collections fund maintenance and operations. In comparison, last year's M&O rate of \$0.143681 represented 53% of tax collections.

Ad Valorem taxes for I&S are collected through the Debt Service fund. The City has adopted a tax rate of \$0.114232 for the Debt Service fund, meaning 46% of tax collections fund principle and interest payments on outstanding debt. In comparison, last year's I&S rate of \$0.128094 represented 47% of tax collections.

The total tax levy for FY24 is budgeted at \$28 million. Ad Valorem taxes represent 29% of General Government revenues.

### Ad Valorem Tax Rates



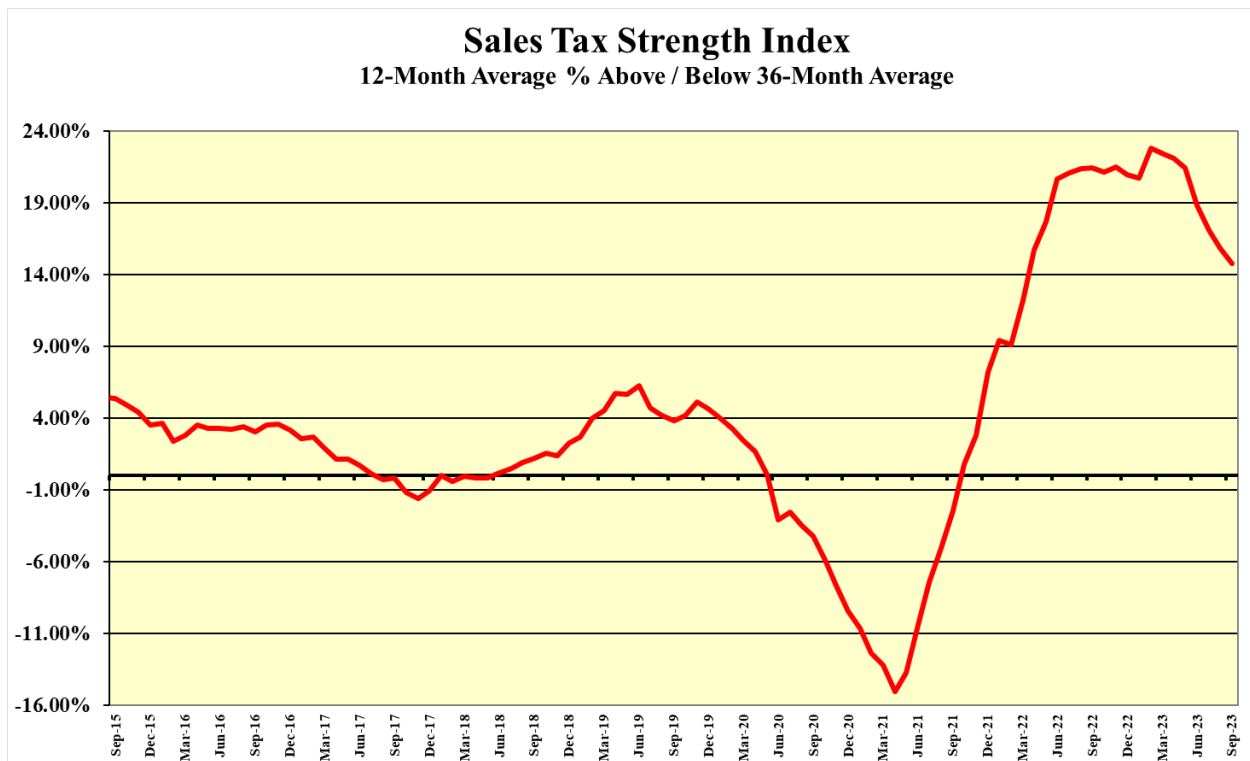
Ad Valorem tax collections totaled \$27 million in FY22, an increase of 1.4% from the previous year. Actual collections in FY23 are estimated to reach \$27.8 million which is 3.1% higher than the previous year.

AD VALOREM TAXES	FY-2018 Actual	FY-2019 Actual	FY-2020 Actual	FY-2021 Actual	FY-2022 Actual	FY-2023 Estimate
M&O	\$11,332,790	\$11,765,848	\$12,740,172	\$13,521,637	\$13,948,203	\$14,721,521
I&S	\$11,309,205	\$12,271,794	\$12,865,818	\$13,110,052	\$13,057,580	\$13,132,258
Total Collections	\$22,641,995	\$24,037,642	\$25,605,990	\$26,631,689	\$27,005,783	\$27,853,779
Gain / (Loss)	\$2,213,642	\$1,395,647	\$1,568,348	\$1,025,699	\$374,094	\$847,996
% Change	10.8%	6.2%	6.5%	4.0%	1.4%	3.1%

**Sales & Use Taxes** are the largest General Government revenue stream, at 41%. This category contains both sales and mixed beverage taxes. Sales tax receipts are the result of a tax levy on the sale of goods and services within the City as authorized by the state of Texas. The maximum sales tax allowed for the City of Grapevine’s general fund is one cent per dollar on all goods and services deemed taxable. Alcoholic beverage taxes are the result of mixed beverage and private club registrants remitting a 14% mixed beverage gross receipts tax to the state. The state then remits 8.3065% of those taxes to the City.

<b>SALES TAX</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$28,286,627	\$29,863,646	\$25,758,869	\$28,590,889	\$36,748,631	\$39,550,968
Gain / (Loss)	\$1,132,721	\$1,577,019	(\$4,104,777)	\$2,832,020	\$8,157,742	\$6,011,484
% Change	4%	6%	-14%	11%	29%	18%

General government sales tax receipts for FY23 are projected to be \$39.5 million, an increase of \$6 million (18%) from the previous year.

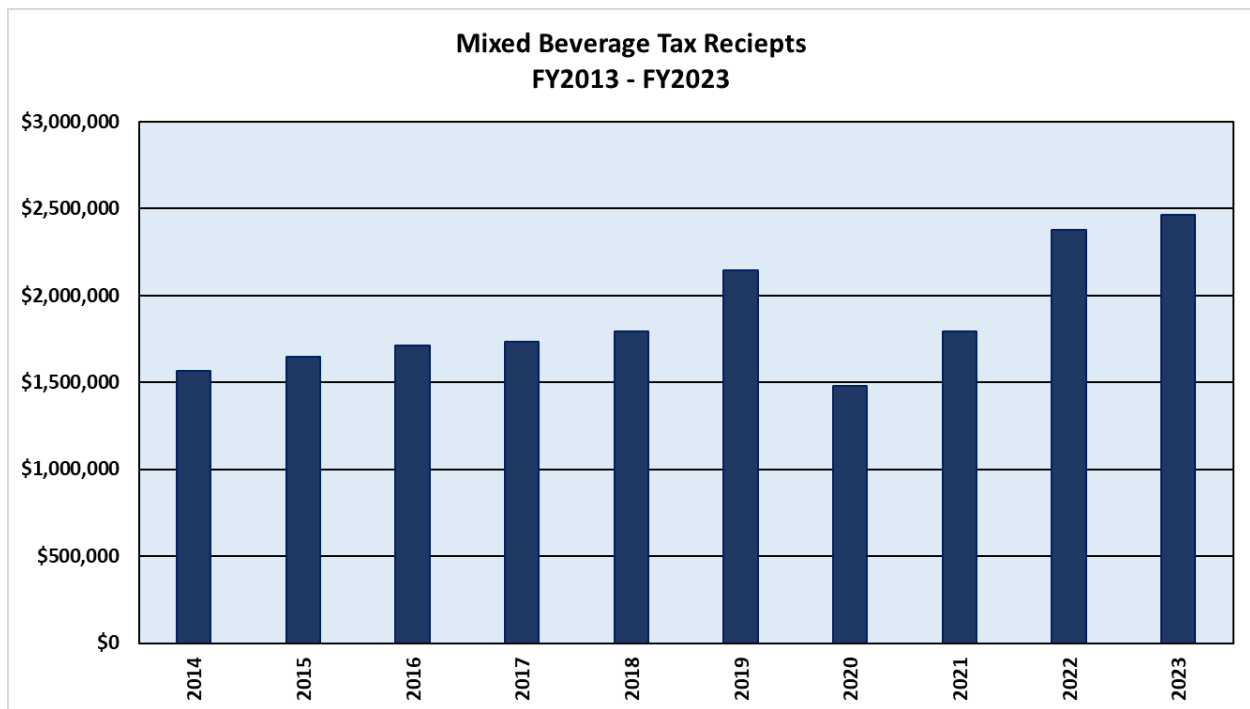


The Sales Tax Strength Index, which compares the 12-month and 36-month rolling averages of sales tax collections has proved to be a reliable early indicator of recessions. The chart above examines the index for sales tax collections from September 2015 through September 2023. In the early part of the period, sales tax growth was around 5% until February 2016, when it fell to 2.4%.

The growth stabilized at approximately 3% for the next full year until it experienced another drop in February 2017 to 2.69% and continued to decline until it bottomed out in November 2017 with a negative growth factor of -1.6%. It then began an extended recovery, eventually peaking in June 2019 at 6.29% growth. Unfortunately, the COVID-19 pandemic which became widespread in March 2020 began another prolonged decline falling to -4.2% in September 2020 and eventually bottoming out at -15% in April 2021. As the economy reopened throughout FY21, sales tax growth climbed from historic lows reaching -2.4% by September 2021.

Since then, growth has risen exponentially culminating at 18% by the end of FY23.

<b>MIXED BEVERAGE TAX</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$1,792,674	\$2,145,940	\$1,477,422	\$1,793,124	\$2,377,346	\$2,463,284
Gain / (Loss)	\$59,416	\$353,266	-\$668,519	\$315,702	\$584,222	\$85,938
% Change	3.4%	19.7%	-31.2%	21.4%	32.6%	3.6%



*Mixed beverage taxes* are budgeted at \$2.5 million for FY24, which represents an increase of \$343,000 from the previous year's budget. Actual collections for FY23 were up \$85,938 and represent an increase of (3.6%) from the previous year.

**Franchise fees** represent those revenues collected from utilities operating within the City that use the City’s rights-of-way to conduct their business. The City Council has authorized a 4% fee for the electric utility, 4% for the natural gas utility, 5% for the cable TV utility and a 2% of gross receipts fee for refuse collection. A flat rate is charged to both telephone operators [adjusted annually] based on the number of access lines. The City anticipates franchise fee collections of \$6 million in FY23, which is \$191,567 less than the previous budget. Actual FY23 collections were \$6,191,542 and represent a 3% decrease from the previous year. Changes mandated by the state legislator have resulted in decreases in the fees that can be imposed on franchisees.

<b>FRANCHISE FEE COLLECTIONS</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Electric	3,543,334	3,554,552	3,403,965	3,233,122	3,252,966	3,522,473
Telephone	586,796	489,057	324,662	165,783	130,924	99,060
Natural Gas	951,886	719,834	571,092	674,328	1,125,332	961,558
Cable Television	694,023	549,183	785,989	619,582	529,666	282,852
Refuse Collection	1,117,112	1,122,845	1,130,859	1,165,682	1,330,434	1,325,599
Collections	\$6,893,151	\$6,435,472	\$6,216,567	\$5,858,497	\$6,369,322	\$6,191,542
Gain / (Loss)	\$290,669	(\$457,679)	(\$218,905)	(\$358,070)	\$510,825	(\$177,780)
% Change	4%	-7%	-3%	-6%	9%	-3%

**License and permit revenue** include fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. Total revenue from licenses and permits is budgeted at \$1.6 million, similar to the prior year’s budget. Total license & permit revenue in FY23 was up \$261,906 (19%) from FY22.

<b>LICENSES &amp; PERMITS</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$1,631,113	\$1,987,404	\$1,385,370	\$1,472,258	\$1,347,472	\$1,609,378
Gain / (Loss)	(\$279,057)	\$356,291	(\$602,034)	\$86,888	(\$124,786)	\$261,906
% Change	-15%	22%	-30%	6%	-8%	19%

**Charges for services** consist of revenue earned by the City in exchange for specific types of services provided. Examples of services include ambulance service, mowing charges, engineering inspection fees and parks and recreation fees. Revenues for FY24 are budgeted at \$9.8 million and represent an increase of 2% from the previous budget year.

Charges for fleet maintenance and technology equipment are assessed to non-General fund departments as a cost of service provided. The Utility Enterprise, Convention & Visitors, Lake Enterprise, Stormwater Drainage, Crime Control & Prevention, and Lake Parks funds are charged for regular maintenance and repair of vehicles and heavy machinery. These outside funds are also charged for costs associated with the acquisition, maintenance and replacement of computers and other technology-related equipment. The sum total of these charges is \$1.6 million.

<b>CHARGES FOR SERVICES</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$12,651,118	\$8,607,063	\$7,848,563	\$8,209,525	\$7,815,140	\$10,932,714
Gain / (Loss)	\$1,090,700	(\$4,044,055)	(\$758,500)	\$360,962	(\$394,385)	\$3,117,574
% Change	9%	-32%	-9%	5%	-5%	40%

**Fines and forfeitures** represent revenue generated from the municipal court and other punitive actions. Revenue in this category is budgeted at \$1 million, an increase of \$13,000 (1%) from the previous year's budget. Actual collections in FY23 total \$1,220,990 and represent an 13% increase from the previous year.

<b>FINES AND FORFEITURES</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$1,582,456	\$1,542,241	\$1,026,561	\$967,554	\$1,083,819	\$1,220,990
Gain / (Loss)	(\$207,323)	(\$40,215)	(\$515,680)	(\$59,007)	\$116,265	\$137,171
% Change	-12%	-3%	-33%	-6%	12%	13%

**Intergovernmental revenue** consists of funds earned by the City in exchange for services provided to other local, state, federal and quasi-governmental agencies. Examples of revenue sources include school resource officers at Grapevine-Colleyville ISD facilities and payment for some fire department inspection services. Intergovernmental revenue is budgeted at \$284,000 in FY24.

**Interest Income** is budgeted at \$260,000. Interest income in FY23 totaled \$655,000 and represented an increase of \$560,000 from FY22.

**Miscellaneous revenue** includes sales of salvage and fixed assets, insurance reimbursements and income from tower and ground communications leases. Income from subrogation of insurance claims is budgeted at \$130,000 and remains unchanged from the previous year. Income from tower/ground communications leases is budgeted at \$260,000 and remains unchanged from the previous year. Total miscellaneous revenue is budgeted at \$927,000 for FY23.

**Transfers In** represents those revenues that are transferred from one fund to another as a payment in lieu of Ad Valorem taxation, gross receipts charges, and indirect operating costs. Administrative fees paid to the General fund from the Utility, Convention & Visitors, Lake Enterprise, 4B, and Stormwater Drainage funds are budgeted at \$4.7 million in FY24, which is \$828,000 (21%) more than the previous year.

Operating transfers to the Debt Service fund for principal and interest payments for debt issued to support the Convention & Visitors and 4B funds are budgeted at \$2 million. An operating transfer to the Capital/Street Maintenance fund is budgeted at \$2.67 million and represents a \$1 million increase from the previous year.

<b>OPERATING TRANSFERS IN</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Utility Enterprise	1,919,146	1,743,710	1,885,149	1,755,683	2,086,555	1,796,351
Convention & Visitors	2,542,980	2,556,024	2,441,196	2,212,387	2,156,581	2,114,547
Golf	107,254	106,997	111,463	134,992	146,012	146,817
Stormwater Drainage	109,407	112,059	112,000	108,750	114,652	100,164
General (Cap. Maint)	2,645,000	3,114,775	3,298,149	-	-	-
Lake Parks	163,088	107,023	689,893	-	-	-
4B Transit	-	429,479	336,524	278,852	148,372	287,939
Economic Development	1,919,192	1,736,070	1,707,394	2,015,565	1,828,015	1,836,939
Collections	\$9,406,067	\$9,906,136	\$10,581,768	\$6,506,229	\$6,480,187	\$6,282,757
Gain / (Loss)	(\$473,345)	\$500,069	\$675,632	(\$4,075,539)	(\$26,042)	(\$197,430)
% Change	-4.8%	5.3%	6.8%	-38.5%	-0.4%	-3.0%

Total revenue from operating transfers in FY23 are estimated at \$6,282,757 and represent a 3% decrease from the previous year as the extreme heatwave in the summer of 2023 triggered watering restrictions for residences and businesses throughout the entire region.

## **Expenditures and Other Financing Uses**

The FY24 adopted budget for General Government fund expenditures totals \$98 million dollars, an increase of \$6.6 million (7%) from the prior year. General Government net operating expenditures (excluding transfers) are budgeted at \$90.6 million and represent an increase of \$5 million from the previous year.

**Personnel costs** represent the single largest expenditure category, accounting for 40% of all General Government expenditures. Budgeted at \$39.9 million, personnel expenditures increase \$2.5 million from the previous year's budget. Actual expenditures in FY23 were \$37 million and represent an increase of \$1.6 million (4%) from the previous year.

<b>PERSONNEL COSTS</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Expenditures	\$32,096,812	\$33,462,354	\$34,151,272	\$34,415,045	\$35,481,398	\$37,074,446
Increase / (Decrease)	\$2,121,363	\$1,365,542	\$688,918	\$263,773	\$1,066,353	\$1,593,048
% Change	7.08%	4.25%	2.06%	0.77%	3.10%	4.49%

Total authorized positions in the General Fund (full-time) for FY24 are 322.5 and represent an increase of 1.0 FTE as the Public Works department will add an additional building maintenance technician.

<b>AUTHORIZED POSITIONS GENERAL FUND</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Full-Time Equivalents (FTEs)	323.00	321.00	320.50	320.50	320.50	321.50
Increase / (Decrease)	0.00	(2.00)	(0.50)	0.00	0.00	1.00
% Change	0.00%	-0.62%	-0.16%	0.00%	0.00%	0.31%

**Supplies and Maintenance** are budgeted at \$5.8 million, a decrease of \$133,000 from the previous year's budget. Motor vehicle supplies (including gasoline) are budgeted at \$401,150 which is \$40,000 more than the previous year. Operating supplies are budgeted at \$917,000 which is \$55,000 more than the previous year. The City continues to utilize purchasing cooperative agreements with other municipalities and governmental agencies to secure the highest quality supplies at the lowest possible cost. FY23 expenditures for Supplies totaled \$3.6 million and represented a 15% increase from the previous year, as post-COVID inflation has caused the prices of most durable goods to rise substantially in the last year. Maintenance costs are composed of \$2.4 million of general maintenance in the General fund. Supplies and maintenance represent 6% of total General Government expenditures.

<b>SUPPLIES GENERAL FUND</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Expenditures	\$3,325,347	\$3,253,197	\$2,997,950	\$2,992,663	\$3,131,389	\$3,609,603
Increase / (Decrease)	(\$239,762)	(\$72,150)	(\$255,247)	(\$5,287)	\$138,726	\$478,214
% Change	-6.7%	-2.2%	-7.8%	-0.2%	4.6%	15.3%

**Services** are budgeted at \$16 million and represent a \$2.5 million increase (19%) from the FY23 budget. Professional services, defined as services that by their nature can be performed by persons or firms with specialized skills and knowledge who are non-City employees, represents the largest segment of the category, at \$6.6 million for FY24, an increase of \$600,000. Utility costs (electricity/gas/water/telephone) represent the second-largest segment at \$3 million, and represent an increase of \$200,000 over the previous year. Actual expenditures in FY23 are estimated to total \$15.1 million, and represent an increase of 10.2% from FY22. Expenditures for services account for 16% of General Government expenditures.

<b>SERVICES GENERAL FUND</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Expenditures	\$11,535,895	\$12,923,700	\$13,341,686	\$12,878,971	\$13,727,314	\$15,131,430
Increase / (Decrease)	(\$106,321)	\$1,387,805	\$417,986	(\$462,715)	\$848,343	\$1,404,116
% Change	-0.9%	12.0%	3.2%	-3.5%	6.6%	10.2%

**Insurance Costs**, which include property, casualty and health insurance, are budgeted at \$10.6 million, and represent an increase of \$82,000 from the previous year’s budget amount. Property and casualty (P&C) expenditures are budgeted at \$1.5 million which is \$138,000 more than the previous budget. Actual P&C expenditures in FY23 are estimated at \$1.9 million and represent an increase of \$992,860 from the prior year.

Health insurance costs, which include medical, dental, vision, and life coverage, is budgeted at \$9 million and represent an increase of \$50,000 from the FY23 budget. Actual costs for FY23 are estimated at \$6.3 million. Risk Management continues to actively monitor trends and patterns in healthcare in an attempt to improve plan offerings to employees and to lower costs.

Total insurance costs continue to produce year-over-year savings for a third consecutive year as FY23 costs are estimated to decline 1.7% from the previous year.

<b>INSURANCE GENERAL FUND</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Expenditures	\$10,491,026	\$6,712,060	\$9,021,298	\$7,898,750	\$7,566,440	\$7,441,312
Increase / (Decrease)	(\$2,012,898)	(\$3,778,966)	\$2,309,238	(\$1,122,548)	(\$332,310)	(\$125,128)
% Change	-16.1%	-36.0%	34.4%	-12.4%	-4.2%	-1.7%

**Debt Service** is budgeted at \$13.8 million and represents an increase of \$3,500 from the previous year. Actual expenditures in FY23 totaled \$13.8 million and represented a decrease of \$239,000 (1.7%) from the previous year. Debt service costs represent 14% of General Government expenditures.

<b>DEBT SERVICE</b>	<b>FY-2018</b>	<b>FY-2019</b>	<b>FY-2020</b>	<b>FY-2021</b>	<b>FY-2022</b>	<b>FY-2023</b>
<b>Principal &amp; Interest Payments</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>
General Obligation	\$10,335,020	\$9,722,770	\$11,257,383	\$10,665,083	\$8,034,132	\$8,080,543
Certificates of Obligation	\$4,524,603	\$4,121,339	\$2,335,488	\$3,830,481	\$4,030,062	\$4,359,063
Tax Notes Payable	\$760,718	\$2,893,797	\$2,113,019	\$1,498,306	\$2,016,469	\$1,401,444
<b>Total</b>	<b>\$15,620,341</b>	<b>\$16,737,906</b>	<b>\$15,705,890</b>	<b>\$15,993,870</b>	<b>\$14,080,663</b>	<b>\$13,841,050</b>
Increase / (Decrease)	(\$792,544)	\$1,117,565	(\$1,032,016)	\$287,980	(\$1,913,207)	(\$239,613)
% Change	-4.8%	7.2%	-6.2%	1.8%	-12.0%	-1.7%

**Operating Transfers Out** are budgeted at \$8 million and consists of transfers from the General fund to the Crime Control & Prevention District (CCPD), Community Quality of Life (QOL), Permanent Capital Maintenance (PCMF) and Capital Projects Funds. Due to exceptionally strong post-pandemic sales tax collections, transfers to the QOL fund have been reinstated, with \$7 million transferred at the end of FY23 and a budgeted transfer of \$909,010 for FY24. The annual transfer to the PCMF Fund is budgeted at \$2.6 million, an increase of \$1 million from the previous year.

Total transfers in FY23 are estimated at \$13.9 million and represent a \$216,000 decrease from FY22.

<b>OPERATING TRANSFERS OUT</b>	<b>FY-2018</b>	<b>FY-2019</b>	<b>FY-2020</b>	<b>FY-2021</b>	<b>FY-2022</b>	<b>FY-2023</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>
Capital Maintenance	1,322,500	1,510,000	1,779,000	-	5,124,000	1,640,000
Street Maintenance	1,322,500	1,510,000	1,500,000	-	-	-
CIP / Quality of Life	3,000,000	3,000,000	-	-	1,500,000	7,000,000
Equipment Acquisition	-	3,200,000	830,004	-	960,500	-
CCPD Fund	2,235,000	3,056,630	3,406,824	5,513,302	4,291,740	4,519,575
Lake Parks	-	-	-	4,463,346	-	-
Economic Development	-	-	-	-	-	-
CVB Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	2,300,000	800,000
Grant Fund	574,200	-	-	6,856	-	-
<b>Total Transfers Out</b>	<b>\$8,454,200</b>	<b>\$12,276,630</b>	<b>\$7,515,828</b>	<b>\$9,983,504</b>	<b>\$14,176,240</b>	<b>\$13,959,575</b>
Increase / (Decrease)	\$993,200	\$3,822,430	(\$4,760,802)	\$2,467,676	\$4,192,736	(\$216,665)
% Change	13%	45%	-39%	33%	42%	-2%

FY 2023-24 APPROVED OPERATING BUDGET  
FUND 100 - GENERAL

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Ad Valorem Taxes	13,948,203	14,630,519	14,721,521	15,011,862
Sales & Use Taxes	39,125,977	35,557,000	42,014,252	40,000,000
Franchise Fees	6,369,322	6,185,869	6,191,542	6,100,000
Licenses & Permits	1,347,472	1,609,746	1,609,378	1,964,255
Charges for Services	7,815,140	9,747,281	10,932,714	9,898,621
Intergovernmental	3,651,930	344,094	285,666	283,843
Fines and Forfeitures	1,083,819	1,018,300	1,220,990	1,031,200
Transfers In	4,274,246	3,870,724	3,933,949	4,699,573
Miscellaneous	3,909,552	959,600	1,548,422	1,027,100
<b>Total</b>	<b>81,525,661</b>	<b>73,923,133</b>	<b>82,458,434</b>	<b>80,016,454</b>

EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Personnel	35,213,699	37,386,031	37,074,446	39,892,689
Supplies	4,887,960	3,581,056	3,609,603	3,917,093
Maintenance	1,430,585	2,357,226	2,440,616	1,888,037
Services	13,758,578	13,570,905	15,131,430	16,148,811
Insurance	8,297,847	10,557,971	7,441,312	10,639,883
Transfers Out	14,176,240	6,159,575	13,959,575	7,338,659
Capital Outlay	606,828	149,500	525,807	191,282
<b>Total</b>	<b>78,371,737</b>	<b>73,762,264</b>	<b>80,182,789</b>	<b>80,016,454</b>

EXPENDITURES AND PERSONNEL BY PROGRAM:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved	Personnel <sup>(1)</sup>
City Manager	22,689,492	12,349,227	21,180,469	14,593,907	16.50
Mayor & Council	127,352	153,972	153,627	168,851	7.00
City Secretary	369,736	424,959	424,290	429,435	3.00
Human Resources	877,098	11,986,664	11,736,674	12,155,060	8.00
Fiscal Services	11,560,188	3,012,641	2,903,993	3,132,488	19.00
Police	2,911,573	3,320,934	2,998,639	4,427,865	17.00
Fire	14,865,876	15,567,710	15,510,609	16,438,237	106.00
Parks & Recreation	11,942,057	12,947,228	12,906,973	13,804,777	55.00
Library	1,920,026	2,087,666	2,083,483	2,156,108	12.00
Public Works	9,230,349	10,314,904	8,581,783	10,993,760	64.00
Building Services	759,648	802,001	800,398	877,677	9.00
Planning Services	567,405	794,358	792,769	838,289	6.00
<b>Total</b>	<b>77,820,800</b>	<b>73,762,264</b>	<b>82,341,928</b>	<b>80,016,454</b>	<b>322.50</b>

<sup>(1)</sup> In full-time equivalents

**FY 2023-24 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
GENERAL FUND**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING FUND BALANCE:</b>	11,574,295	11,540,685	14,694,609	14,694,609	16,970,254
<b>OPERATING REVENUE:</b>					
Ad Valorem Taxes	13,521,636	13,948,203	14,630,519	14,721,521	15,011,862
Sales Taxes	28,590,889	36,748,631	33,400,000	39,550,968	37,500,000
Mixed Beverage Taxes	1,793,124	2,377,346	2,157,000	2,463,284	2,500,000
Franchise Fees	5,858,497	6,369,322	6,185,869	6,191,542	6,100,000
Licenses & Permits	1,472,258	1,347,472	1,609,746	1,609,378	1,964,255
Charges for Services	8,209,525	7,815,140	9,747,281	10,932,714	9,898,621
Intergovernmental	3,990,496	3,651,930	344,094	285,666	283,843
Fines and Forfeitures	967,554	1,083,819	1,018,300	1,220,990	1,031,200
Miscellaneous	2,208,721	3,909,552	959,600	1,548,422	1,027,100
<b>Total Operating Revenue</b>	<b>66,612,700</b>	<b>77,251,415</b>	<b>70,052,409</b>	<b>78,524,485</b>	<b>75,316,881</b>
<b>TRANSFERS IN:</b>					
Admin. Fee - Utility Fund	1,817,850	2,086,555	1,773,038	1,796,351	2,199,481
Admin. Fee - CVB Fund	1,213,537	1,497,906	1,549,798	1,455,122	1,869,755
Admin. Fee - Golf Fund	134,992	146,012	125,000	146,817	168,750
Administrative Fee - SDUS Fund	108,750	114,652	109,013	100,164	110,025
Administrative Fee - 4B Fund	353,046	429,121	313,875	435,495	351,562
Transfers In - Special Revenue Fund	244,134	-	-	-	-
<b>Total Transfers In</b>	<b>3,872,309</b>	<b>4,274,246</b>	<b>3,870,724</b>	<b>3,933,949</b>	<b>4,699,573</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>70,485,009</b>	<b>81,525,661</b>	<b>73,923,133</b>	<b>82,458,434</b>	<b>80,016,454</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	34,415,045	35,213,699	37,386,031	37,074,446	39,892,689
Supplies	2,992,663	4,887,960	3,581,056	3,609,603	3,917,093
Maintenance	1,487,167	1,430,585	2,357,226	2,440,616	1,888,037
Services	12,878,971	13,758,578	13,570,905	15,131,430	16,148,811
Capital Outlay	85,576	606,828	149,500	525,807	191,282
Insurance	8,675,693	8,297,847	10,557,971	7,441,312	10,639,883
<b>Total Operating Expenditures</b>	<b>60,535,115</b>	<b>64,195,497</b>	<b>67,602,689</b>	<b>66,223,214</b>	<b>72,677,795</b>
<b>TRANSFERS OUT:</b>					
To Permanent Capital Maintenance	-	5,124,000	1,640,000	1,640,000	2,670,000
To Capital Equipment Acquisition Fund	-	960,500	-	-	-
To Community Quality of Life Fund	-	1,500,000	-	7,000,000	909,010
To Crime Control & Prevention District Fund	5,513,302	4,291,740	4,519,575	4,519,575	3,759,649
To Lake Parks Fund	4,463,346	-	-	-	-
To Capital Projects Fund	-	2,300,000	-	800,000	-
To Grants Fund	6,856	-	-	-	-
<b>Total Transfers Out</b>	<b>9,983,504</b>	<b>14,176,240</b>	<b>6,159,575</b>	<b>13,959,575</b>	<b>7,338,659</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>70,518,619</b>	<b>78,371,737</b>	<b>73,762,264</b>	<b>80,182,789</b>	<b>80,016,454</b>
<b>SURPLUS (DEFICIT)</b>	<b>(33,610)</b>	<b>3,153,924</b>	<b>160,869</b>	<b>2,275,645</b>	<b>-</b>
<b>ENDING FUND BALANCE:</b>	<b>11,540,685</b>	<b>14,694,609</b>	<b>14,855,478</b>	<b>16,970,254</b>	<b>16,970,254</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>12,107,023</b>	<b>12,839,099</b>	<b>13,520,538</b>	<b>13,244,643</b>	<b>14,535,559</b>

\* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).

The FY 2023-24 projected Ending Fund Balance represents **22%** of total budgeted expenditures (80 days of operation).

**GENERAL FUND (100)**

<b>REVENUE DETAIL</b>		<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Approved</b>
<b>Account / Description</b>						
31100	General Property Taxes-Current	13,432,250	13,817,252	14,487,978	14,596,265	14,949,041
31101	General Property Taxes-Late	23,753	67,713	90,736	49,147	32,889
31103	General Property Taxes-P & I	65,633	63,238	51,805	76,109	29,932
<b>AD VALOREM TAXES</b>		<b>13,521,636</b>	<b>13,948,203</b>	<b>14,630,519</b>	<b>14,721,521</b>	<b>15,011,862</b>
31204	Sales Taxes	28,590,889	36,748,631	33,400,000	39,550,968	37,500,000
31306	Mixed Beverage Taxes	1,793,124	2,377,346	2,157,000	2,463,284	2,500,000
<b>SALES &amp; USE TAXES</b>		<b>30,384,013</b>	<b>39,125,977</b>	<b>35,557,000</b>	<b>42,014,252</b>	<b>40,000,000</b>
31410	Franchise Fees-Electric	3,233,122	3,252,966	3,250,000	3,522,473	3,250,000
31411	Franchise Fees-Phone/Access	165,783	130,924	200,000	99,060	150,000
31412	Franchise Fees-Gas	674,328	1,125,332	675,000	961,558	900,000
31413	Franchise Fees-Cable Tv	619,582	529,666	659,425	282,852	600,000
31414	Franchise Fees-Refuse Collect.	1,165,682	1,330,434	1,401,444	1,325,599	1,200,000
<b>FRANCHISE FEES</b>		<b>5,858,497</b>	<b>6,369,322</b>	<b>6,185,869</b>	<b>6,191,542</b>	<b>6,100,000</b>
32115	Building Permits	967,401	851,480	1,100,000	1,100,000	1,386,983
32310	Plumbing Permits	80,849	75,946	90,000	90,000	99,706
32312	Mechanical Permits	58,755	101,222	85,000	85,000	110,274
32525	Electric Permits	78,293	74,192	80,000	79,912	108,548
32900	Trailer Park Licenses	694	694	696	695	694
32913	Coin-Operated Machine Permits	50	50	50	50	50
32914	Alcoholic Beverage Permits	78,105	67,330	70,000	69,923	75,000
32920	Solicitor Permits	5,645	6,005	4,000	3,996	3,000
32926	Contractors Registration	90,675	79,875	80,000	79,912	80,000
32938	Drainage Inspection Fee	29,904	12,303	20,000	19,978	20,000
34331	Alarm Service Permit	81,450	78,375	80,000	79,912	80,000
<b>LICENSES &amp; PERMITS</b>		<b>1,472,258</b>	<b>1,347,472</b>	<b>1,609,746</b>	<b>1,609,378</b>	<b>1,964,255</b>
32940	Variance Request	1,100	-	1,100	1,099	1,100
32943	Certificate Of Occupancy	12,468	14,313	10,000	9,989	11,183
32945	Zoning Request	22,314	34,775	23,000	22,975	30,000
32946	Site Plans Fees	1,750	2,525	1,800	1,798	1,800
32950	Zoning Maps	-	-	50	50	50
34080	Platting & Publishing Fees	7,675	8,315	8,000	7,991	8,000
34110	Swimming Pool Fees	435,886	517,859	410,000	554,279	475,000
34140	Concessions - The Rec	105,358	129,611	75,000	135,285	117,000
34145	Concessions- Oak Grove Baseball	318,186	377,412	350,000	349,615	350,000
34146	Concessions-Oak Grove Softball	95,998	132,189	135,000	139,658	135,000
34148	Concessions- Meadowmere Soccer	5,892	15,760	15,000	14,984	15,000
34155	Ambulance Revenues	1,429,826	1,558,489	1,800,000	1,798,020	1,550,000
34250	Engineering Inspection Fee	172,432	61,213	50,000	75,605	60,000
34300	Vital Statistics	72,135	87,359	70,000	69,923	75,000
34310	Athletic Fee	810,890	946,377	700,000	1,033,963	875,000
34311	Recreation Fees	679,421	927,791	870,000	1,052,465	870,000
34312	Pard Event & Program Fees	56,619	146,658	110,000	124,417	115,000
34316	Facility Use Charges	8,079	131,067	130,000	196,846	140,000
34317	Fleet Charges	712,429	-	891,998	891,017	894,117
34318	Insurance Charges	689,672	-	802,773	801,890	813,516
34319	I.T. Charges	555,127	-	722,260	721,466	696,155
34320	Employee Ins. Contributions	616,810	679,368	630,000	629,307	655,000
34322	Retiree Ins. Contributions	345,831	409,162	375,000	362,569	375,000
34325	Rec/Admin Fees	832,490	1,403,041	1,422,000	1,727,992	1,422,000
34328	Sales Revenue - Admin	16,963	15,676	9,000	8,990	9,000
34590	Ub- Fire Suppression Revenue	174,633	179,130	106,000	165,241	176,000
39933	Mowing Charges	3,334	3,324	3,000	2,997	3,000
39936	Police/Fire Ins. Report Copies	1,377	2,128	4,000	3,996	2,000
39937	Tree Sharing	9,749	12,163	7,700	7,692	7,700
34396	Library Non Resident Fees	10,475	11,500	12,000	11,987	12,000
36504	Library Copier Replacement	4,606	7,935	2,600	8,611	4,000
<b>CHARGES FOR SERVICES</b>		<b>8,209,525</b>	<b>7,815,140</b>	<b>9,747,281</b>	<b>10,932,714</b>	<b>9,898,621</b>

**GENERAL FUND (100)**

<b>REVENUE DETAIL</b>		<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Approved</b>
<b>Account / Description</b>						
33245	School Resource Officer	100,803	102,819	105,843	107,862	105,843
33251	Firefighter Services	2,252	4,230	5,000	4,995	5,000
39210	Intergover-Rev- Medicaid	448,292	105,720	173,000	172,810	173,000
39210	Intergov. Revenue - Library	1,006	4,904	-	-	-
39210	Intergov. Revenue - ARPPA	3,438,143	3,434,257	-	-	-
<b>INTERGOVERNMENTAL</b>		<b>3,990,496</b>	<b>3,651,930</b>	<b>344,094</b>	<b>285,666</b>	<b>283,843</b>
32905	Animal Services Fees	31,500	51,560	15,000	14,984	25,000
32908	Vet Bill Reimbursement	437	886	-	2,615	-
35012	State Court Fines Collected	39,418	43,602	45,000	48,535	45,000
35100	D/Fw Parking Fine	5,289	6,795	8,000	7,991	5,000
35102	D/Fw All Other Fine	94,745	90,339	90,000	89,901	90,000
35104	D/Fw Ordinance Fine	3,159	3,270	2,500	4,960	5,000
35120	D/Fw Notice To Appear	5,044	4,716	5,500	5,494	5,500
35122	D/Fw Uniform Traffic Fee	940	1,069	1,200	1,199	1,200
35205	City Parking Fine	6,326	9,121	6,500	10,436	8,000
35207	City Fines All Other	258,266	325,155	300,000	454,363	300,000
35209	City Ordinance Fine	11,851	19,651	10,000	9,989	15,000
35211	Judicial Efficiency	6,194	7,980	7,500	7,492	8,000
35212	Court Investigating Fee	64	-	300	300	100
35213	Motor Carrier Weight Violation	-	-	500	500	500
35219	City Notice To Appear Fee	22,461	25,929	26,000	34,418	28,000
35221	City Uniform Traffic Fee	8,869	9,315	10,000	13,540	10,000
35223	City Child Safety Fee	-	-	300	300	-
35308	Reimbursement-Adult Probation	2,213	2,830	7,600	7,592	2,500
35309	Sale Of Material - Gun Range	1,999	2,429	-	2,846	-
35316	Dismissal Fees	2,080	4,450	5,500	5,494	5,500
35317	Court Administration Fee	368,037	360,531	375,000	393,867	375,000
35318	Driving Safety Course Fee	6,950	6,860	7,500	9,880	7,500
35319	Jury Conviction Fee	491	585	1,000	999	1,000
35329	Teen Court Fee	730	590	900	899	900
35501	D/Fw Warrants	4,793	5,190	5,500	5,494	5,500
35506	City Warrants	36,473	32,571	38,000	37,958	38,000
35715	Library Fines	-	-	1,000	999	1,000
35716	False Alarm Fines	49,225	67,895	48,000	47,947	48,000
<b>FINES &amp; FORFEITURES</b>		<b>967,554</b>	<b>1,083,819</b>	<b>1,018,300</b>	<b>1,220,990</b>	<b>1,031,200</b>
53114	Transfers In - Special Revenue	244,134	-	-	-	-
53115	Transfers In - CVB	1,213,537	1,497,906	1,549,798	1,455,122	1,869,755
53116	Transfers In - SDUS	108,750	114,652	109,013	100,164	110,025
53124	Transfers In - Economic Devl	353,046	429,121	313,875	435,495	351,562
53200	Transfers In - Utility Enterprise	1,817,850	2,086,555	1,773,038	1,796,351	2,199,481
53210	Transfers In - Golf	134,992	146,012	125,000	146,817	168,750
<b>TRANSFERS IN</b>		<b>3,872,309</b>	<b>4,274,246</b>	<b>3,870,724</b>	<b>3,933,949</b>	<b>4,699,573</b>

**GENERAL FUND (100)****REVENUE DETAIL**

		<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Approved</b>
<b>Account / Description</b>						
34326	Admin Fee/Off Duty Security	27,320		30,000	29,967	30,000
36300	Lease Revenue	-	37,530	-	-	-
39211	Fringe Benefit Cost Recovery	49,442	34,689	-	-	-
39212	Indirect Revenue	-	13,321	-	-	-
39230	Interest On Investments	2,957	94,701	15,000	415,478	100,000
39230	Interest On Investments	7,603	971	-	-	-
39240	Interest Income - Leases	-	7,139	-	-	-
39260	Sale Of Salvage	10,314	57,661	8,300	8,770	8,300
39710	Insurance Recoveries	454,548	508,725	130,000	129,857	85,000
39801	Insurance Reimbursements-Risk	546,488	962,602	275,000	274,698	275,000
39930	Copy Machine Charges	20	198	500	499	500
39931	Oil And Gas Lease	10,220	8,468	4,000	4,445	5,000
39932	Tower/Ground Comm. Lease	288,471	293,627	260,000	292,349	290,000
39939	Building Leases	-	-	54,000	-	54,000
39950	Sales Of Fixed Assets	638,138	231,927	100,000	257,005	100,000
39951	Resale Of Labor/Materials	3,616	1,673	5,000	1,190	1,500
39995	(Over)/Short	(1,480)	806	-	219	-
39997	Unassigned Revenue Collections	-	805,621	2,800	-	-
39999	Miscellaneous Revenues	171,009	849,893	75,000	133,945	77,800
	<b>MISCELLANEOUS</b>	<b>2,208,721</b>	<b>3,909,552</b>	<b>959,600</b>	<b>1,548,422</b>	<b>1,027,100</b>
<b>TOTAL REVENUES AND TRANSFERS</b>		<b>70,485,009</b>	<b>81,525,661</b>	<b>73,923,133</b>	<b>82,458,434</b>	<b>80,016,454</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
101 - CITY MANAGER**

**FOCUS AREA(S)**

Safety and Security, High Service Levels/Quality of Life, Financial Stability, Transportation, Tourism, Infrastructure

**GOAL(S)**

Continue a productive and proactive relationship with the City Council, City employees, residents, State and Federal leaders and business community.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	942,415	866,980	949,831	954,776	1,016,658
Information Technology	2,172,166	2,184,565	2,546,615	2,591,497	2,667,430
Non-Departmental	12,599,124	19,637,947	8,852,781	17,634,196	10,909,819
<b>Total</b>	<b>15,713,705</b>	<b>22,689,492</b>	<b>12,349,227</b>	<b>21,180,469</b>	<b>14,593,907</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>CITY MANAGER'S OFFICE</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
City Manager	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0
Marketing/Communications Manager	1.0	1.0	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
Chief Technology Officer	1.0	1.0	1.0	1.0	1.0
Project Mgt. Officer	1.0	1.0	1.0	1.0	1.0
GIS Manager	1.0	1.0	1.0	1.0	1.0
IT Security Administrator	1.0	1.0	1.0	1.0	1.0
IT Systems Administrator	1.0	1.0	1.0	1.0	1.0
Network Administrator II	1.0	1.0	1.0	1.0	1.0
IT Technician II	1.0	1.0	1.0	1.0	1.0
IT Technician I	1.0	1.0	1.0	1.0	1.0
GIS Analyst	1.0	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - CITY MANAGER  
ADMINISTRATION DIVISION SUMMARY  
100-101-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	905,821	842,263	896,289	895,250	968,632
Supplies	9,623	2,687	17,200	17,166	10,500
Maintenance	505	-	-	-	-
Services	26,466	22,030	36,342	42,360	37,526
<b>Total</b>	<b>942,415</b>	<b>866,980</b>	<b>949,831</b>	<b>954,776</b>	<b>1,016,658</b>

**OBJECTIVES**

- Facilitate a positive resolution to resident and business problems and concerns.
- Promote employee focus on the City’s Business Cultures Values Statement.
- Work with City Council and Department Directors to plan, execute, and complete projects to improve the community’s extensive infrastructure assets.
- Promote continued economic growth and fiscal well-being of the community.
- Encourage a culture of transparency through all forms of internal and external communication.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Newsletters published	1	3	4	4	4
Average response time to citizen telephone and web page inquiries (days)	1	1	1	1	1
E-newsletters published	52	51	52	51	51
Electronic media subscribers	48,418	74,986	75,000	79,800	79,800

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - CITY MANAGER  
INFORMATION TECHNOLOGY DIVISION SUMMARY  
100-101-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	1,233,184	1,305,404	1,420,077	1,456,347	1,503,205
Supplies	38,265	45,536	27,850	30,943	28,350
Maintenance	263,652	311,048	485,193	475,698	492,377
Services	610,416	522,577	586,295	601,363	609,516
Capital Outlay	26,649	-	27,200	27,146	33,982
<b>Total</b>	<b>2,172,166</b>	<b>2,184,565</b>	<b>2,546,615</b>	<b>2,591,497</b>	<b>2,667,430</b>

**OBJECTIVES**

- Provide excellent customer service and communication to City Departments.
- Provide technically competent project assistance to City Departments to ensure successful delivery of their projects.
- Provide a secure voice and data network with minimal downtime and quick response times.
- Keep network equipment replaced on a consistent schedule.
- Keep infrastructure capacity ahead of increasing demands.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of work orders completed	3,300	3,200	3,200	3,200	3,200
Number of hours spent working on GTG projects and internal PMO projects	2,200	1,200	1,200	1,300	1,300
Number of computers receiving a software patch or service pack	2,000	3,600	4,500	4,500	4,700
Number of GIS map requests completed	350	375	375	400	400
Number of desktop computers replaced or upgraded	85	75	100	100	100
Number of server operating system upgrades, physical units replaced, physical units added, and logical servers added	50	30	30	30	50
Number of LAN and Wireless units added, replaced, and number of new locations designed and implemented	20	25	25	18	50
Number of projects completed	12	10	10	12	12

\* Projects established after GTG and the Project Management Office (PMO)

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - CITY MANAGER  
NON-DEPARTMENTAL DIVISION SUMMARY  
100-120-001, 100-999-000**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	79,997	1,742,551	56,604	56,491	56,604
Maintenance	81,345	4,904	8,000	7,984	8,000
Services	2,454,278	3,300,920	2,628,602	2,610,146	3,506,556
Transfers	9,983,504	14,176,240	6,159,575	14,959,575	7,338,659
Capital Outlay	-	413,332	-	-	-
<b>Total</b>	<b>12,599,124</b>	<b>19,637,947</b>	<b>8,852,781</b>	<b>17,634,196</b>	<b>10,909,819</b>

**OBJECTIVES**

- Facilitate a positive resolution to resident and business problems and concerns.
- Promote employee focus on the City’s Business Cultures Values Statement.
- Work with City Council and Department Directors to plan, execute, and complete projects to improve the community’s extensive infrastructure assets
- Promote continued economic growth and fiscal well-being of the community.
- Encourage a culture of transparency through all forms of internal and external communication.

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
102 - MAYOR AND COUNCIL**

**FOCUS AREA(S)**

Safety and Security, High Service Levels/Quality of Life, Financial Stability, Transportation, Tourism, Infrastructure

**GOAL(S)**

Effectively serve as the legislative and governing body of the City of Grapevine

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	136,542	127,352	153,972	153,627	168,851
<b>Total</b>	<b>136,542</b>	<b>127,352</b>	<b>153,972</b>	<b>153,627</b>	<b>168,851</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b>CITY COUNCIL</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Mayor	1.0	1.0	1.0	1.0	1.0
Councilmember	6.0	6.0	6.0	6.0	6.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - MAYOR & COUNCIL  
DEPARTMENT SUMMARY  
100-102-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	107,495	92,189	102,004	101,763	104,044
Supplies	7,031	12,199	16,150	16,118	16,150
Services	22,016	22,964	35,818	35,746	48,657
<b>Total</b>	<b>136,542</b>	<b>127,352</b>	<b>153,972</b>	<b>153,627</b>	<b>168,851</b>

**OBJECTIVES**

- Continue to conduct timely and efficient public meetings.
- Continue to strengthen communications with staff, boards and commissions, volunteers and citizens.
- Continue to facilitate positive relations with neighboring communities and other governmental entities.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of public hearings	30	36	40	40	40
Number of agenda items	530	550	550	600	550
Number of Council meetings	26	28	28	27	28

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
103 - CITY SECRETARY**

**FOCUS AREA(S)**

High Service Levels/Quality of Life

**GOAL(S)**

Provide exceptional customer service to citizens, government officials, governmental agencies and fellow co-workers.

Enhance transparency through proper records management and proper handling of public information act requests.

Ensure the integrity of the legislative process with proper meeting management, posting of public meeting documents and management of municipal elections.

Issue birth and dead records in accordance with State law, while ensuring the security of vital statistics information.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	348,385	369,736	424,959	424,290	429,435
<b>Total</b>	<b>348,385</b>	<b>369,736</b>	<b>424,959</b>	<b>424,290</b>	<b>429,435</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>CITY SECRETARY</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
City Secretary	1.0	1.0	1.0	1.0	1.0
Assistant City Secretary/Records Manager	1.0	1.0	1.0	1.0	1.0
Vital Records Specialist	1.0	1.0	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - CITY SECRETARY  
ADMINISTRATION DIVISION SUMMARY  
100-103-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	311,723	286,979	323,281	323,040	332,885
Supplies	9,965	13,707	12,300	12,275	12,800
Services	26,697	69,050	89,378	88,975	83,750
<b>Total</b>	<b>348,385</b>	<b>369,736</b>	<b>424,959</b>	<b>424,290</b>	<b>429,435</b>

**OBJECTIVES**

- Conduct City elections in compliance with the City Charter and State law.
- Process accurate City Council actions in a timely manner.
- Maintain accurate birth and death records for City of Grapevine.
- Respond to customer requests/inquiries in a timely manner.
- Maintain accurate, easily accessible City records in compliance with adopted record retention schedules and administrative policies; and provide guidance to City departments on Records Management

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Customer Inquiries annually	9,000	8,190	8,500	8,000	8,000
Agendas and minutes completed	66	84	66	70	66
Public Information Act (PIA) requests processed	550	578	550	550	550
Birth records registered	2,100	2,200	2,000	2,200	2,100
Birth records issued - Long Form	2,851	3,600	3,000	3,500	3,100
Birth records - Short Form	400	529	400	500	500
Death records registered	750	733	700	700	700
Death records issued	1,000	801	1,000	800	800
Alcoholic Beverage Permits	213	205	200	215	215
Solicitor Permits	70	62	60	34	40

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
104 - HUMAN RESOURCES**

**FOCUS AREA(S)**

High Service Levels/Quality of Life

**GOAL(S)**

Attract, retain and develop quality team members who will provide premier public services and position the City of Grapevine as an employer of choice.

Deliver exceptional customer service to applicants, employees and the general public.

Administer employee and retiree benefits

Minimize the potential of losses of the City’s human, financial and physical assets and the impact losses have on the City’s personnel and citizens

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	838,135	877,098	920,820	878,150	994,505
Risk Management	NA	NA	11,065,844	10,858,524	11,160,555
<b>Total</b>	<b>838,135</b>	<b>877,098</b>	<b>11,986,664</b>	<b>11,736,674</b>	<b>12,155,060</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>HUMAN RESOURCES</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Human Resources Director	1.0	1.0	1.0	1.0	1.0
Human Resources Assistant Director	1.0	1.0	1.0	1.0	1.0
Human Resources Analyst II	1.0	-	-	-	-
Human Resources Generalist	-	1.0	3.0	3.0	3.0
Human Resources Coordinator	2.0	1.0	1.0	1.0	1.0
Risk Management Director	-	-	1.0	1.0	1.0
Benefits Administrator	-	-	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>5.0</b>	<b>4.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - HUMAN RESOURCES  
ADMINISTRATION DIVISION SUMMARY  
100-104-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	639,896	672,085	680,535	672,552	752,862
Supplies	15,122	11,413	16,300	14,736	16,300
Services	183,117	193,600	223,985	190,862	225,343
<b>Total</b>	<b>838,135</b>	<b>877,098</b>	<b>920,820</b>	<b>878,150</b>	<b>994,505</b>

**OBJECTIVES**

- Deliver quality customer service to attract, develop, and retain a talented and diverse workforce.
- Advise, counsel and train supervisors on leadership skills, policy interpretation and disciplinary issues to help reduce turnover.
- Effectively leverage technology to provide responsive and efficient service to our customers.
- Develop, implement and track employee and supervisor training programs that will provide ongoing learning and development opportunities.
- Annually survey approximately 20% of Grapevine's benchmark jobs with other Metroplex area cities to maintain competitive salaries, at least at the 50th percentile of the Metroplex market.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
# of employees completed HR provided training	281	220	250	300	300
Applications received annually	10,178	14,500	12,000	12,000	12,000
# of full/part-time new hires processed	60/102	55/150	60/100	60/100	60/100
# of promotions/transfers	31/73	20/10	30/40	35/40	30/40
# of full/part-time resignations/terms processed	74/179	50/160	60/160	60/160	60/160
Personnel transactions performed	1,812	2,000	2,000	2,000	2,000
Employee turnover (full-time only)	15.91%	12.00%	13.00%	13.00%	13.00%
Full-time employees per 100 citizens	1.08	1.12	1.12	1.12	1.12
Personnel employees per 100 full-time employees	0.83	0.83	0.83	*	*
Personnel employees per 100 employees (headcount)	0.54	0.50	0.54	*	*

\* No longer being tracked

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - HUMAN RESOURCES  
RISK MANAGEMENT DIVISION SUMMARY  
100-109-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	296,827	290,477	328,073	311,118	310,412
Supplies	12,808	16,559	14,900	14,870	13,300
Services	100,784	187,142	164,900	166,516	196,960
Insurance	8,675,693	8,297,847	10,557,971	10,366,020	10,639,883
<b>Total</b>	<b>9,086,112</b>	<b>8,792,025</b>	<b>11,065,844</b>	<b>10,858,524</b>	<b>11,160,555</b>

**OBJECTIVES**

- Manage self-funded Workers Compensation Program to reduce costs and effectively manage employee injuries.
- Direct the City's self-funded health plan for employees and their families.
- Maintain high level of health benefits with low premiums to employees and retirees
- Manage prescription benefit plan.
- Manage and direct the City's liability and property protection programs.
- Administer the City's wellness programs and encourage employee engagement
- Oversee the City's safety programs and training
- Provide cost effective life insurance for City employees and their families.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Health Plan Cost:					
PEPM cost on Traditional (HRA plan)	*	\$1,407	\$1,400	\$1,375	\$1,473
PEPM cost on Premier (HSA plan)	*	\$826	\$971	\$800	\$840
Recover subrogation revenue	\$130,000	\$75,000	\$90,000	\$80,000	\$90,000
Vehicle accidents	28	28	25	25	25
Fleet accidents as percentage of total fleet	7%	7%	6%	6%	6%
Worker's Compensation:					
Experience rates W/C premium savings	\$990,000	\$1,338,241	\$1,400,000	\$1,538,649	\$1,500,000
Experience Modifier	0.29	0.30	0.29	0.30	0.30
Worker's Compensation Injuries:					
Medical only injuries	35	20	20	20	20
Medical only injuries to total staff	5%	2%	2%	2%	2%
Lost time injuries	15	62**	15	15	15
Lost time injuries to total staff	2%	6%	1%	1%	1%

\*New PI's for FY 22

\*\*Increase due to COVID wk. comp claims

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
105 - FISCAL SERVICES**

**FOCUS AREA(S)**

Financial Stability

**GOAL(S)**

Maintain financial and accounting systems

Develop and maintain the annual operating budget

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	519,518	568,645	605,115	579,182	658,256
Accounting	1,366,933	1,294,851	1,439,402	1,345,156	1,473,008
Purchasing	223,337	181,607	191,561	207,245	204,023
Municipal Court	705,857	723,060	776,563	772,410	797,201
Risk Management	9,086,112	8,792,025	0	0	0
<b>Total</b>	<b>11,901,757</b>	<b>11,560,188</b>	<b>3,012,641</b>	<b>2,903,993</b>	<b>3,132,488</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>FISCAL SERVICES</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Chief Financial Officer	1.0	1.0	1.0	1.0	1.0
Management Services Director	1.0	1.0	1.0	1.0	1.0
Sr. Management & Budget Analyst	-	-	-	1.0	1.0
Capital Budget Director	1.0	1.0	1.0	-	-
Managing Director of Financial Services	1.0	1.0	1.0	1.0	1.0
Internal Auditor Director	1.0	1.0	1.0	1.0	1.0
Accounting Manager	1.5	1.5	1.5	1.5	1.5
Treasurer	1.0	1.0	1.0	1.0	1.0
Sr Accountant	1.0	1.0	1.0	1.0	1.0
Payroll Administrator	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0
Acct Payable Clerk	0.5	0.5	0.5	0.5	0.5
Purchasing Agent	1.0	1.0	1.0	1.0	1.0
Sr. Warehouse Worker	1.0	1.0	1.0	-	-
Municipal Court Judge	1.0	1.0	1.0	1.0	1.0
Municipal Court Manager	1.0	1.0	1.0	1.0	1.0
Municipal Court Supervisor	1.0	1.0	1.0	1.0	1.0
Municipal Court Clerk	4.0	4.0	4.0	4.0	4.0
Risk Management Director	1.0	1.0	1.0	-	-
Benefits Administrator	1.0	1.0	1.0	-	-
Fiscal Services Coordinator	1.0	1.0	1.0	-	-
<b>TOTAL FULL-TIME POSITIONS</b>	<b>23.0</b>	<b>23.0</b>	<b>23.0</b>	<b>19.0</b>	<b>19.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FISCAL SERVICES  
ADMINISTRATION DIVISION SUMMARY  
100-105-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	505,758	532,855	563,876	538,025	616,776
Supplies	4,218	6,540	21,500	21,457	16,500
Services	9,542	29,250	19,739	19,700	24,980
<b>Total</b>	<b>519,518</b>	<b>568,645</b>	<b>605,115</b>	<b>579,182</b>	<b>658,256</b>

**OBJECTIVES**

- Facilitate a positive customer service attitude for both internal and external City services.
- Facilitate effective support of operational department activities.
- To oversee effective financial and administrative control systems.
- Publish the Annual Operating Budget and Capital Improvements Plan.
- Publish and maintain timely and accurate financial data online via the City's website.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Wire transfers verified	75	70	70	14	12
Purchase Requisitions reviewed and approved	379	463	500	600	600
Agenda Memos reviewed and approved	149	154	200	210	220
Budget Transfer Requests completed	28	35	60	15	24
GFOA Budget Awrd "Outstanding" ratings	12	24	20	18	20
Quarterly financial status reports completed	4	3	4	2	4

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FISCAL SERVICES  
ACCOUNTING DIVISION SUMMARY  
100-105-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	996,242	923,550	1,007,902	914,519	1,041,508
Supplies	6,968	10,409	7,000	6,986	7,000
Maintenance	790	995	2,000	1,996	4,000
Services	362,933	359,897	422,500	421,655	420,500
<b>Total</b>	<b>1,366,933</b>	<b>1,294,851</b>	<b>1,439,402</b>	<b>1,345,156</b>	<b>1,473,008</b>

**OBJECTIVES**

- Continue to meet payroll and accounts payable production with minimal rework and corrections. Staying current on federal and IRS guidelines and apply these standards to the City's accounting system.
- Coordination and assistance to external auditors and final the audit in a manner with prior year's production and workpaper preparations for external auditors.
- Control the disbursement of City funds by monitoring vendor payments to ensure discounts; processing check runs and promoting direct deposit of payroll.
- Ensure adequate internal controls of City assets by reconciling bank and trust statements monthly, and ensure compliance with standards and procedures established by City Charter, City Council and City Manager.
- Review and monitor the budgeted spending in Departments and ensure that they are consistent with City Manager's guidelines on spending and budget management and are in compliance with State, Federal laws and bond guidelines.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of Payroll Checks Annually	22,500	23,150	23,150	25,798	26,000
Percent ACH to Total Payments	59.0%	60.0%	62.0%	60.0%	61.0%
# of Days to Pay P-Card	11.1	10.0	9.0	4.3	4.2

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FISCAL SERVICES  
PURCHASING DIVISION SUMMARY  
100-105-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	199,178	156,495	164,336	180,163	174,098
Supplies	923	541	1,225	1,134	1,225
Services	23,236	24,571	26,000	25,948	28,700
<b>Total</b>	<b>223,337</b>	<b>181,607</b>	<b>191,561</b>	<b>207,245</b>	<b>204,023</b>

**OBJECTIVES**

- Maintain 95% of annual contracts without a gap in service.
- To establish at least 8 new annual contracts.
- 12-15 solicitations with e-bidding system.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Annual contracts with no gap in service	98%	98%	99%	99%	99%
Number of new contracts established	30	20	30	30	40
Reduce inventory to \$160,000*	\$170,000	\$160,000	N/A*	N/A*	N/A*
Increase inventory turns*	3	3	N/A*	N/A*	N/A*
Number of solicitations with e-bidding system forecasted	10	12	20	20	20

\*Warehouse moved to Public Works

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FISCAL SERVICES  
MUNICIPAL COURT DIVISION SUMMARY  
100-107-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	540,883	551,186	582,780	581,614	603,958
Supplies	7,014	5,274	10,700	10,679	10,000
Services	157,960	166,600	183,083	180,117	183,243
<b>Total</b>	<b>705,857</b>	<b>723,060</b>	<b>776,563</b>	<b>772,410</b>	<b>797,201</b>

**OBJECTIVES**

- Provide adequate training and cross-training for Municipal Court staff.
- Keep forms updated as laws, policies and procedures change.
- Provide adequate information to the public about their rights in Municipal Court.
- Work closely with the Teen Court Coordinator to assist handling cases in a timely manner.

**PERFORMANCE INDICATORS**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of cases filed per year (City)	7,000	13,000	13,000	10,000	13,000
Number of cases filed per year (DFW)	1,500	2,000	2,000	1,500	2,000
Average number of minutes to process each case	20	20	20	20	20
Average number of minutes to process at window	5	5	5	5	5
Average number of hours to prepare for jury trial	4	4	4	4	4
Number of teens requesting teen court	120	120	120	120	120

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
209 - POLICE**

**FOCUS AREA(S)**

Safety and Security

**GOAL(S)**

Provide a safe community for our citizens, businesses, and visitors.

Empower the community to reduce crime and opportunities

Reduce vehicle crashes and crash-related injuries and deaths

Investigate and resolve all types of crimes that occur within the city

Expediently receive and respond to emergency calls for service

Provide the highest quality of life for animals and citizens

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	2,060,159	1,018,826	1,208,134	922,738	1,393,872
Animal Control	411,125	679,562	617,044	583,137	1,178,079
Community Outreach	-	-	-	-	355,856
Management Services	25,408	1,213,185	1,495,756	1,492,764	1,500,058
<b>Total</b>	<b>2,496,692</b>	<b>2,911,573</b>	<b>3,320,934</b>	<b>2,998,639</b>	<b>4,427,865</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>POLICE</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Police Chief	1.0	1.0	1.0	1.0	1.0
Assistant Police Chief	1.0	1.0	1.0	1.0	1.0
Administrative Manager	1.0	1.0	1.0	1.0	1.0
Lieutenant	1.0	1.0	1.0	1.0	1.0
Sergeant	2.0	2.0	2.0	2.0	2.0
Police Officer	7.0	7.0	7.0	7.0	7.0
Community Outreach Manager	1.0	1.0	1.0	1.0	1.0
Animal Control Supervisor	1.0	1.0	1.0	1.0	1.0
Animal Service Officer	2.0	2.0	2.0	2.0	2.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - POLICE  
ADMINISTRATION DIVISION SUMMARY  
100-209-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	1,777,154	755,928	679,731	691,408	720,190
Supplies	90,655	57,763	41,450	41,388	44,300
Maintenance	10,308	(15)	-	-	-
Services	182,042	205,150	486,953	189,942	629,382
<b>Total</b>	<b>2,060,159</b>	<b>1,018,826</b>	<b>1,208,134</b>	<b>922,738</b>	<b>1,393,872</b>

**OBJECTIVES**

- Conduct a review of all operational guidelines to ensure they are current and relevant.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Citizen's police academy classes*	2	2	N/A	N/A	N/A
Mandate TCLEOSE training requirements for all personnel*	100%	100%	N/A	N/A	N/A
Conduct a review of the General Manual and divisional operating procedures	1	1	1		

\* Moved to Management Services division

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - POLICE  
ANIMAL CONTROL DIVISION SUMMARY  
100-209-005**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	248,384	488,439	230,844	211,024	740,504
Supplies	106,723	99,943	105,906	92,989	110,775
Maintenance	1,500	-	-	-	-
Services	54,518	91,180	280,294	279,124	326,800
<b>Total</b>	<b>411,125</b>	<b>679,562</b>	<b>617,044</b>	<b>583,137</b>	<b>1,178,079</b>

**OBJECTIVES**

- Provide educational programs to students in the Grapevine-Colleyville Independent School District and local service organizations.
- Provide animal adoption services.
- Provide protective enforcement of City ordinances regulating domestic and wild animals.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of animals adopted	307	500	550	600	600
Number of animals impounded	1,100	1,200	1,200	1,250	1,300

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - POLICE  
COMMUNITY OUTREACH DIVISION  
100-209-007**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel					202,656
Supplies					45,200
Services					108,000
<b>Total</b>	-	-	-	-	<b>355,856</b>

**OBJECTIVES**

- Provide programming to increase officer engagement with the community through the Outreach Center.
- Provide quality after school services to children and youth in need through the Outreach Center
- Increase crime victims' knowledge of their crime victims rights through the Victim Services program.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of community related events and/or programs	NA	NA	NA	NA	10
Number of children/youth involved in after school services	NA	NA	NA	NA	40
Assisted crime victims provided information about crime rights	NA	NA	NA	NA	100%

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - POLICE  
MANAGEMENT SERVICES DIVISION SUMMARY  
100-209-010**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	25,408	1,078,805	1,253,951	1,251,443	1,154,708
Supplies	-	45,496	103,450	103,243	133,650
Maintenance	-	22,229	37,000	36,926	37,000
Services	-	66,655	101,355	101,152	174,700
<b>Total</b>	<b>25,408</b>	<b>1,213,185</b>	<b>1,495,756</b>	<b>1,492,764</b>	<b>1,500,058</b>

**OBJECTIVES**

- Increase citizen and community awareness of the police department's function by conducting two citizen's police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Citizen's police academy classes	0	1	2	2	2
Conduct crime prevention seminars	200	200	200	200	200

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
210 - FIRE**

**FOCUS AREA(S)**

Safety and Security

**GOAL(S)**

To be recognized by citizens for providing exceptional Community Safety, Fire Prevention, Emergency Medical Services and Fire Protection. The fire department will build and sustain a culture of family, preparing for the future, remaining community focused, and embracing the diversity of those we serve.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	1,075,238	1,067,612	1,065,234	1,071,192	1,155,531
Prevention	810,483	785,254	858,583	854,022	907,841
Operations	11,300,832	12,060,468	12,436,383	12,403,044	13,081,985
Training & Career Development	257,066	260,006	305,628	305,017	332,107
Emergency Management	108,585	148,857	185,150	180,157	196,636
Emergency Medical Services	493,943	543,679	716,732	697,177	764,137
<b>Total</b>	<b>14,046,147</b>	<b>14,865,876</b>	<b>15,567,710</b>	<b>15,510,609</b>	<b>16,438,237</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>FIRE</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Fire Chief	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Support/Planning/Administration	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Operations	1.0	1.0	1.0	1.0	1.0
Division Chief of Professional Development Training	1.0	1.0	1.0	1.0	1.0
Division Chief of EMS	1.0	1.0	1.0	1.0	1.0
Fire Marshal	1.0	1.0	1.0	1.0	1.0
Assistant Fire Marshal	1.0	1.0	1.0	1.0	1.0
Administrative Manager	1.0	1.0	-	-	-
Administrative Analyst	-	1.0	1.0	1.0	1.0
Fire Inspector/Investigator	3.0	3.0	3.0	3.0	3.0
Emergency Management Coordinator	1.0	-	1.0	1.0	1.0
Battalion Chief	3.0	1.0	3.0	3.0	3.0
Fire Captain	19.0	3.0	19.0	19.0	19.0
Driver/Engineer	18.0	19.0	18.0	18.0	18.0
Firefighter/Paramedic	49.0	18.0	49.0	49.0	49.0
Firefighter/EMT	2.0	49.0	2.0	2.0	2.0
Support Service Technician	1.0	2.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>106.0</b>	<b>106.0</b>	<b>106.0</b>	<b>106.0</b>	<b>106.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FIRE  
ADMINISTRATION DIVISION SUMMARY  
100-210-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	748,634	683,023	676,123	690,909	717,966
Supplies	48,388	30,154	49,200	47,675	49,200
Maintenance	2,431	1,845	-	-	-
Services	275,785	352,590	339,911	332,608	388,365
<b>Total</b>	<b>1,075,238</b>	<b>1,067,612</b>	<b>1,065,234</b>	<b>1,071,192</b>	<b>1,155,531</b>

**OBJECTIVES**

- To increase the effectiveness and efficiency of the administrative functions of the Fire Department.
- To provide employee updates concerning new firefighting, rescue, and EMS techniques and enhance intradepartmental communication by use of newsletters, staff/employee meetings, open forum employee meetings, and other written and verbal communication.
- Bring educational/motivational speakers to the department.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Conduct employee meetings	9	9	9	9	9
Host annual leadership symposium for department	0	0	0	0	1
Hire and maintain 100 percent staffing in Operations Division	NA	NA	1	1	1
Coordinate annual physicals and post physical assessment *	NA	NA	1	107	107

\* New for FY23

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FIRE  
PREVENTION DIVISION SUMMARY  
100-210-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	750,816	722,229	782,543	781,718	811,901
Supplies	35,699	36,108	39,700	37,883	57,700
Maintenance	686	2,447	500	500	500
Services	23,282	24,470	35,840	33,921	37,740
<b>Total</b>	<b>810,483</b>	<b>785,254</b>	<b>858,583</b>	<b>854,022</b>	<b>907,841</b>

**OBJECTIVES**

- Provide fire inspections for businesses, schools and residences.
- Provide fire prevention programs for businesses, educational institutions and the general public.
- Conduct Citizens Fire Academy.
- Install smoke detectors.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Fire inspections	4,000	4,500	4,000	4,250	4,500
Fire prevention programs	15	30	35	20	35
Conduct Citizens Fire Academy	0	1	1	1	1
Install smoke detectors	60	60	50	50	50

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FIRE  
OPERATIONS DIVISION SUMMARY  
100-210-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	10,861,315	11,584,659	11,942,458	11,918,573	12,564,990
Supplies	357,061	389,947	447,300	437,939	459,300
Maintenance	26,282	33,938	27,625	27,570	37,695
Services	19,435	32,507	19,000	18,962	20,000
Capital Outlay	36,739	19,417	-	-	-
<b>Total</b>	<b>11,300,832</b>	<b>12,060,468</b>	<b>12,436,383</b>	<b>12,403,044</b>	<b>13,081,985</b>

**OBJECTIVES**

- Respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 5 minutes of the call being dispatched.
- Provide injury prevention training with of all injuries classified as preventable.
- Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.
- Apparatus will respond in 60 seconds or less for EMS calls.
- Apparatus will respond in 80 seconds or less for fire and vehicle accident calls.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Respond to 90 percent of 9-1-1 calls for emergencies in all first alarm districts within 6 minutes of the call being dispatched.	90%	90%	90%	90%	90%
Provide re-training for all preventable accidents *	NA	NA	NA	NA	95%
Perform engine company, ladder company, and MICU company evaluations to ensure operational readiness.	100	96	96	96	96
Perform regular fitness assessments and physical conditioning program for all firefighters	105	102	107	107	107
Apparatus response (dispatch to turnout) to EMS calls in 60 seconds or less *	NA	NA	NA	NA	90%
Apparatus response (dispatch to turnout) to fire and vehicle accident calls in 80 seconds or less *	NA	NA	NA	NA	90%

\* New for FY24

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FIRE  
TRAINING & CAREER DEVELOPMENT DIVISION SUMMARY  
100-210-004**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	154,155	159,109	169,128	168,790	176,007
Supplies	8,865	6,144	8,500	8,483	15,500
Services	94,046	94,753	128,000	127,744	140,600
<b>Total</b>	<b>257,066</b>	<b>260,006</b>	<b>305,628</b>	<b>305,017</b>	<b>332,107</b>

**OBJECTIVES**

- Provide training in accordance with the Texas Commission on Fire Protection.
- Provide training in accordance with the Texas Department of State Health Services.
- Provide training in accordance with the NFPA and ISO.
- Provide opportunities for career development and promotional opportunities.
- Provide specialized training for technical rescue personnel.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Provide a minimum of 20 hours TCFP training per firefighter	20	20	20	20	20
Provide a minimum of 36 hours TDH EMS training per firefighter	36	36	36	36	36
Provide training to ensure operational readiness of specialized rescue operations	24	24	24	24	24
Provide leadership classes for current and future officers	24	24	24	24	24

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FIRE  
EMERGENCY MANAGEMENT DIVISION SUMMARY  
100-210-005**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	79,676	114,863	134,400	129,888	143,876
Supplies	2,237	479	14,050	13,642	14,300
Maintenance	9,844	17,869	16,700	16,667	16,700
Services	16,828	15,646	20,000	19,960	21,760
<b>Total</b>	<b>108,585</b>	<b>148,857</b>	<b>185,150</b>	<b>180,157</b>	<b>196,636</b>

**OBJECTIVES**

- Maintain a comprehensive Emergency Management Program that prepares for, responds to, recovers from, and mitigates threats and hazards posing the greatest risk.
- Enhance public preparedness through community outreach, citizen engagement, and print or social media.
- Coordinate implementation of the National Incident Management System (NIMS).
- Maintain an approved Emergency Operations Plan and Functional Annexes.
- Facilitate festival and event public safety planning, coordination, and response efforts.
- Ensure the operational readiness of alert and warning systems (Outdoor Warning System and Code Red)

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of public education and outreach events	3	3	5	5	10
Number of preparedness publications	3	10	5	5	10
Implement training and exercise plan	50%	100%	100%	100%	100%
Maintenance of the Emergency Management Plan	100%	100%	100%	100%	100%
Monitor and test warning sirens	100%	100%	100%	100%	100%
Festival or event supported (Event Action Plan and/ or EOC Activation)	3	7	5	8	10

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - FIRE  
EMERGENCY MEDICAL SERVICES DIVISION SUMMARY  
100-210-006**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	169,409	152,237	295,032	294,442	314,727
Supplies	129,342	133,639	132,000	131,736	149,700
Maintenance	28,044	12,415	44,600	41,236	48,700
Services	167,148	245,388	245,100	229,763	251,010
<b>Total</b>	<b>493,943</b>	<b>543,679</b>	<b>716,732</b>	<b>697,177</b>	<b>764,137</b>

**OBJECTIVES**

- Manage all aspects of EMS delivery for the fire department
- Manage Field Training Paramedic program to ensure all new paramedics are appropriately trained.
- Ensure compliance with all Texas Department of State Health Services rules and regulations.
- Work with Assistant Chief of Support, Planning, and Administration to ensure all EMS contracts are administered.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Perform 12-lead EKG on appropriate patients within 10 minutes of patient contact	100%	93%	90%	98%	95%
Turnout times and response times in accordance to NFPA 1710	95%	92%	90%	94%	95%
Scene time < 20 minutes on all transported patients	92%	91%	90%	92%	95%

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
312 - PARKS AND RECREATION**

**FOCUS AREA(S)**

High Service Levels/Quality of Life, Infrastructure

**GOAL(S)**

Ensure all people have access to parks and programs

Take a proactive approach for patrons, staff and resource protection

Provide development opportunities and resources for team members to achieve a culture of excellence

Enhance stewardship of natural resources

Strive for responsive and responsible provision of leisure opportunities

Deliver quality parks, services and programs.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	969,995	866,791	931,088	925,029	1,011,693
Active Adults	515,476	547,954	582,190	580,477	697,431
Park Maintenance	5,671,906	4,962,910	5,745,186	5,726,806	6,036,491
Recreation	516,252	500,877	520,582	516,339	572,716
Aquatics	1,436,921	1,518,089	1,581,514	1,532,047	1,622,280
Athletics Programs	661,834	658,569	657,691	656,508	723,786
Recreation Programs	545,738	690,983	616,940	564,501	663,520
The REC	1,529,413	1,623,602	1,738,047	1,634,510	1,878,894
Hospitality	481,785	572,282	573,990	770,756	597,966
<b>Total</b>	<b>12,329,320</b>	<b>11,942,057</b>	<b>12,947,228</b>	<b>12,906,973</b>	<b>13,804,777</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
312 - PARKS AND RECREATION**

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>PARKS &amp; RECREATION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Parks & Recreation Director	1.0	1.0	1.0	1.0	1.0
Deputy Parks & Recreation Director	1.0	1.0	1.0	1.0	1.0
P&R Administrative Manager	1.0	1.0	1.0	1.0	1.0
Marketing Manager	1.0	1.0	1.0	1.0	1.0
Volunteer Services Liaison	1.0	1.0	1.0	1.0	1.0
Hospitality Manager	1.0	1.0	1.0	1.0	1.0
Athletic Supervisor	1.0	1.0	1.0	1.0	1.0
Event Production Manager	1.0	1.0	1.0	1.0	1.0
Events Coordinator	1.0	1.0	1.0	1.0	1.0
Community Events Supervisor	-	14.0	1.0	1.0	1.0
Recreation Coordinator	13.0	1.0	15.0	15.0	15.0
Reservation Specialist	1.0	1.0	1.0	1.0	1.0
PARD CIP Manager	1.0	1.0	1.0	1.0	1.0
Park Manager	1.0	4.0	1.0	1.0	1.0
Assistant Park Manager	-	1.0	1.0	1.0	1.0
Park Foreman	4.0	2.0	3.0	3.0	3.0
Athletics Groundskeeper	1.0	-	1.0	1.0	1.0
Parks Crew Leader	2.0	-	2.0	2.0	2.0
Aquatics Tech Coordinator	1.0	5.0	-	-	-
Equipment Operator II	1.0	1.0	1.0	1.0	1.0
Equipment Operator I	4.0	2.0	4.0	4.0	4.0
Irrigation Technician II	1.0	1.0	1.0	1.0	1.0
Irrigation Technician I	2.0	4.0	1.0	1.0	1.0
Horticulturalist	1.0	1.0	1.0	1.0	1.0
Crew Worker	4.0	1.0	5.0	5.0	5.0
Active Adults Supervisor	1.0	1.0	-	-	-
Recreation Manager	1.0	-	1.0	1.0	1.0
Recreation Supervisor	1.0	2.0	2.0	2.0	2.0
Recreation Specialist	1.0	-	-	-	-
Aquatics Supervisor	1.0	-	1.0	1.0	1.0
Lead Lifeguard	4.0	4.0	3.0	3.0	3.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>55.0</b>	<b>55.0</b>	<b>55.0</b>	<b>55.0</b>	<b>55.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
ADMINISTRATION DIVISION SUMMARY  
100-312-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	577,160	482,662	566,255	565,122	644,520
Supplies	81,154	70,502	82,500	82,335	82,500
Services	311,681	313,627	282,333	277,572	284,673
<b>Total</b>	<b>969,995</b>	<b>866,791</b>	<b>931,088</b>	<b>925,029</b>	<b>1,011,693</b>

**OBJECTIVES**

- Optimize resources and budget to maximize citizens exposure to parks and leisure services in Grapevine.
- Promote the Department's opportunities in health & wellness, education, conservation, and lifelong learning to all ages and abilities through digital media.
- Employ all resources available to be the premier Parks and Recreation Department in the State of Texas.
- Develop relationships with community partners and sponsors to provide opportunities for cultural awareness, environmental education/stewardship to kids of all ages.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Grant dollars approved	NA	NA	NA	\$0	\$51,500
Sponsorship dollars secured	NA	NA	NA	23,960	40,000
Social media posts	2,428	3,330	3,000	2,810	3,000
Engagements	152,517	177,100	180,000	210,072	200,000
Website Visitors	241,265	354,500	300,000	518,200	450,000
Number of Community Input/Engagement Sessions	NA	3	4	4	6
Social media followers added / total followers *	NA	NA	NA	3,948/ 35,991	3,500 / 39,491

\* New in FY23

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
ACTIVE ADULTS DIVISION SUMMARY  
100-312-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	432,548	451,366	470,295	469,563	562,676
Supplies	56,027	54,520	82,100	81,179	87,900
Services	26,901	42,068	29,795	29,735	46,855
<b>Total</b>	<b>515,476</b>	<b>547,954</b>	<b>582,190</b>	<b>580,477</b>	<b>697,431</b>

**OBJECTIVES**

- Provide those 55 & better with relevant program, field trip, class and event opportunities that account for the generational differences in interest and ability within this segment of the population.
- Foster community, quality-of-life and independence for those 55 & better in the City of Grapevine.
- Build relationships with community partners that have an interest in cultivating current and future services available to Active Adults.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Customer surveys completed / satisfaction rate	115 / 97%	120 / 95%	220 / 95%	240 / 95%	250 / 95%
Number of special events, classes and programs offered	600 / 575	700 / 695	750 / 730	800 / 775	800 / 825
Average number of daily riders in City vehicles	NA	20	24	20	25
Senior Mover trips requested / provided	140 / 137	90 / 82	100 / 90	88 / 80	100 / 95
Persons registered for Active Adult programs	7,915	8,200	8,500	9,000	9,200
Average number of daily meals delivered/served	49	45	48	40	45
Volunteer hours worked	987	1,700	1,800	1,950	2,000
Participants in AA aquatic fitness	692	1,400	1,500	2,000	2,000
Number of AA members	695	1,170	1,200	1,300	1,350
Number of Silver Sneakers/Silver & Fit passes	285	532	550	700	750
Participants participating in virtual programming	1,885	630	600	100	100

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
PARK MAINTENANCE DIVISION SUMMARY  
100-312-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	1,626,702	1,634,035	1,761,386	1,757,863	1,932,181
Supplies	123,747	138,784	225,300	217,960	228,300
Maintenance	180,589	132,776	203,500	203,093	203,500
Services	3,740,868	3,020,547	3,555,000	3,547,890	3,672,510
Capital Outlay	-	36,768	-	-	-
<b>Total</b>	<b>5,671,906</b>	<b>4,962,910</b>	<b>5,745,186</b>	<b>5,726,806</b>	<b>6,036,491</b>

**OBJECTIVES**

- To provide well maintained, safe, age appropriate ADA accessible playgrounds, fields, and recreation areas for people of all ages to use for recreation and leisure.
- Pursue grants to develop and maintain sustainable landscaping and medians to enhance the beautification of parks, roadways, and facilities.
- Host environmental educational opportunities such as events, lectures, tours and workshops for the community.
- Provide impactful and engaging volunteer opportunities that advances the mission of the Department.
- Pursue partnerships and sponsorship opportunities to promote and support environmental stewardship in the community.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Total acres maintained	1,727	1,727	1,727	1,727	1,727
Total acres under irrigation	277	150	150	150	150
Playgrounds maintained	32	32	33	33	33
Grant dollars sought	\$5,500	\$655,000	\$0	\$0	\$515,500
Grant dollars awarded	\$5,500	\$655,000	\$0	\$0	\$515,500
Volunteer hours	50,765	68,575	51,000	68,575	69,000
Value of volunteer hours	\$1,415,429	\$2,009,609	\$1,455,540	\$2,009,609	\$2,066,550
Number of opportunities (events, lectures, tours and workshops)	47	36	45	36	40
Attendee satisfaction rate	90%	95%	95%	95%	98%
Number of adopters	60	77	73	82	82
Total value of financial and in-kind donations to support environmental stewardship	\$28,500	\$12,953	\$4,000	\$18,000	\$6,000

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
RECREATION DIVISION SUMMARY  
100-312-004**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	316,808	289,049	300,157	299,557	311,091
Supplies	49,037	54,353	45,725	45,497	54,225
Maintenance	-	7,804	9,000	8,982	11,500
Services	150,407	149,671	165,700	162,303	195,900
<b>Total</b>	<b>516,252</b>	<b>500,877</b>	<b>520,582</b>	<b>516,339</b>	<b>572,716</b>

**OBJECTIVES**

- Offer smaller community based events, site specific events at various parks and locations to ensure all people have access to our programs.
- Provide Christmas event experiences for the City of Grapevine that will expand leisure opportunities.
- Provide recreation/community events to enhance quality of life.
- Provide high quality event experience for all participants

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Total community events participation	8,400	17,414	19,000	47,000	55,000
Number of Surveys/customer satisfaction rate	500 / 95%	538 / 96%	600 / 95%	550 / 96%	650 / 97%
Total number of paid community events offered / Total events that made	6 / 6	6 / 6	6 / 6	6 / 6	6 / 6
Total number of free community events offered / Total events that made	4 / 4	4 / 4	4 / 4	5 / 5	5 / 5
Percentage of residents at ticketed events	65%	60%	65%	62%	64%
Percentage of people who would recommend this event to someone else	95%	96%	96%	96%	97%

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
AQUATICS DIVISION SUMMARY  
100-312-005**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	1,157,779	1,209,056	1,294,514	1,245,621	1,302,280
Supplies	177,538	193,927	152,000	151,696	180,000
Maintenance	14,356	16,025	20,000	19,960	20,000
Services	87,248	99,081	115,000	114,770	120,000
<b>Total</b>	<b>1,436,921</b>	<b>1,518,089</b>	<b>1,581,514</b>	<b>1,532,047</b>	<b>1,622,280</b>

**OBJECTIVES**

- Promote water safety for both youth and adults by providing opportunities for community education and training.
- Offer a diverse selection of aquatic fitness opportunities for those of all abilities and ages.
- Provide quality aquatic facilities that foster community and encourage "kids of all ages" to enjoy the health benefits of aquatic play year round.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Total Public Swim Attendance	100,000	100,000	100,000	100,000	100,000
Learn To Swim Participants	600	900	800	900	900
Special Event Attendance	250	700	650	750	800
Customer Surveys / Satisfaction Rate	475 / 96%	525 / 96%	500 / 96%	600 / 97%	600 / 97%
Swim Team Participants	130	175	175	175	175
Aquatic Fitness Class Registrants	110	150	110	150	150
Semi-Private Classes Offered/Made	180 / 120	180 / 120	180 / 20	180 / 120	180 / 120
Number of Private Lessons	150	150	150	160	160
Active Adult Fitness Class Programs/Participants	450	750	500	600	600
Number of Rescues	100	100	115	100	100
Days Closed Due to Weather	5	8	5	5	5

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
ATHLETICS PROGRAMS DIVISION SUMMARY  
100-312-006**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	190,699	225,465	193,191	191,621	203,286
Supplies	112,317	109,706	129,800	129,540	135,800
Maintenance	1,130	1,216	2,000	1,996	2,000
Services	357,688	322,182	325,400	324,749	375,400
Capital Outlay	-	-	7,300	8,602	7,300
<b>Total</b>	<b>661,834</b>	<b>658,569</b>	<b>657,691</b>	<b>656,508</b>	<b>723,786</b>

**OBJECTIVES**

- Provide a safe, fun, & competitive learning experience through leagues, classes, and camps.
- Foster working relationships and partnerships with local school districts, civic groups, co-sponsored youth associations and other entities to provide quality athletic programming opportunities to the community.
- Provide opportunities for local, state, and national tournaments to bring in players and spectators which bring economic impact to the City of Grapevine.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Athletic leagues / youth registrants	1,800	2,000	1,800	1,200	1,200
Athletic leagues / adult registrants	275	325	300	325	325
Sport camps / youth registrants	7 / 250	10 / 400	10 / 350	10 / 400	10 / 400
Tennis classes/youth registrants	600	700	600	700	700
Tennis classes/adult registrants	100	250	150	200	200
Customer satisfaction rate	97%	97%	97%	97%	97%
Gross revenue	\$500,000	\$500,000	\$500,000	\$550,000	\$500,000
Co-sponsored association program registrants	2,200	2,500	2,200	2,500	2,500
Number of tournaments offered/teams registered	31 / 1,900	35 / 1,800	30 / 1,800	33 / 2,000	35 / 2,250
Baseball tournament gross rev	\$200,000	\$225,000	\$200,000	\$300,000	\$250,000
Softball tournament gross rev	\$25,000	\$20,000	\$25,000	\$20,000	\$20,000
Rental revenue	\$35,000	\$40,000	\$35,000	\$40,000	\$40,000
Number of rental teams at Oak Grove	54	50	50	52	50
Number of Faith Christian School Practices/Games	215	200	200	200	200
Number of weather days	30	25	25	30	30
Soccer Tournament gross revenue	\$25,000	\$40,000	\$25,000	\$30,000	\$25,000
Tennis Tournaments offered	15	12	15	12	12

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
RECREATION PROGRAMS DIVISION SUMMARY  
100-312-007**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	126,177	133,983	128,490	105,848	132,070
Supplies	67,156	37,671	61,150	53,288	61,150
Services	352,405	519,329	427,300	405,365	470,300
<b>Total</b>	<b>545,738</b>	<b>690,983</b>	<b>616,940</b>	<b>564,501</b>	<b>663,520</b>

**OBJECTIVES**

- Provide a variety of classes and programs that allow students to explore educational opportunities, participate in fitness classes and gain experience in the fine arts.
- Reach the financial goals for recreation programs as established in The REC of Grapevine business plan that was approved by Council in 2012.
- Provide a variety of classes geared towards supporting social and communication skills, vocational, readiness, health/wellness, independent living, and life skills.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Youth registered in programs at The REC	2,000	3,000	2,500	2,995	2,500
Adults registered in programs at The REC	3,792	4,500	4,200	4,855	4,500
Number of customer surveys returned/satisfaction rate	185 / 97%	300 / 96%	300 / 96%	323 / 98%	300 / 98%
Number of classes offered/number made	794 / 658	900 / 800	850 / 745	850 / 799	850 / 765
Class success rate	83%	90%	88%	94%	90%
Gross program revenue	\$337,842	\$600,000	\$500,000	\$870,000	\$750,000
Therapeutic Rec revenue from day program *	NA	NA	NA	\$124,000	\$120,000
Therapeutic Rec revenue from elective classes *	NA	NA	NA	\$35,570	\$35,000
Therapeutic Rec total number of participants *	NA	NA	NA	695	650

\* New for FY24

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
THE REC DIVISION SUMMARY  
100-312-008**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	1,244,431	1,236,946	1,311,047	1,214,519	1,397,394
Supplies	148,701	134,516	190,500	190,119	207,500
Maintenance	17,562	21,094	41,000	40,918	41,000
Services	118,236	117,096	85,500	85,329	93,000
Capital Outlay	483	113,950	110,000	103,625	140,000
<b>Total</b>	<b>1,529,413</b>	<b>1,623,602</b>	<b>1,738,047</b>	<b>1,634,510</b>	<b>1,878,894</b>

**OBJECTIVES**

- Achieve regional and national recognition for The REC of Grapevine as the standard for multi-generational construction and operations.
- Maximize facility usage by encouraging various forms of active and passive recreation through planned and independent activities.
- Achieve the membership and revenue goals as established in The REC of Grapevine business plan that was approved by council in 2012.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Customer surveys / satisfaction rate	NA	775 / 97%	750 / 97%	750 / 97%	775 / 97%
Citizen request forms received / responded to within 24 hours	66	60	55	95	95
Average facility users per hour	74	150	150	160	160
Individual memberships	13,450	17,000	15,000	20,000	20,000
Retention rate	80%	92%	90%	93%	90%
Classroom occupancy rate	18%	25%	22%	25%	25%
Annual number of track users	18,200	25,000	25,000	37,650	35,000
Annual number of fitness room users	114,378	185,000	175,000	188,000	185,000
Annual number of racquetball users	4,000	5,000	5,000	8,315	7,000
Annual number of open court users	33,854	45,000	42,000	58,325	55,000
Gross membership revenue	\$474,040	\$1,000,000	\$1,000,000	\$1,425,000	\$1,250,000
Indoor facility rentals/total hours rented	479 / 1,085	500 / 1,250	500 / 1,250	1,975 / 5,020	1,500 / 4,000'
Lake park pavilion rentals/total hours rented	10 / 124	450 / 2,000	450 / 2,000	575 / 3,000	500 / 2,500
Park pavilion rentals/total hours rented	114 / 366	175 / 500	175 / 500	310 / 1,840	300 / 1,500

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PARKS AND RECREATION  
HOSPITALITY DIVISION SUMMARY  
100-312-010**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	285,913	300,555	307,585	504,883	331,561
Supplies	182,474	237,754	234,750	234,281	229,250
Maintenance	1,880	4,802	3,000	2,994	3,000
Services	11,518	24,229	23,655	23,608	24,155
Capital Outlay	-	4,942	5,000	4,990	10,000
<b>Total</b>	<b>481,785</b>	<b>572,282</b>	<b>573,990</b>	<b>770,756</b>	<b>597,966</b>

**OBJECTIVES**

- Expand catering and hospitality opportunities for department sponsored events.
- Manage and maintain an inventory system for non-perishable, Eco-friendly paper products for all divisions in the Parks and Recreation Department.
- Monitor and track all concession margins for staffing and cost of goods expenditures per national industry guidelines to maximize profit for program operations.
- Create and provide a culture of high level of customer service through staff development and training.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Concession Margins - Staffing	31%	22%	20% - 25%	25%	20% - 25%
Concession Margins - Cost of Goods	34%	38%	35% - 40%	35%	35% - 40%
Number of Hospitality Events	21	18	26	26	26
Number of Catering Events	12	12	12	12	12
Customer satisfaction rate	100%	96%	95%	96%	95%
Percent of cost recovery	86%	61%	110%	52%	110%
Staff Training & Meetings	NA	NA	10	10	10
Usage of Eco-friendly paper products *	NA	NA	90%	90%	90%

\*New for FY23

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
313 - LIBRARY**

**FOCUS AREA(S)**

High Service Levels/Quality of Life

**GOAL(S)**

- Bridge technology and socioeconomic divides.
- Facilitate workforce and life skill development.
- Foster literacies and the pursuit of lifelong learning.
- Increase customer satisfaction and retention

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	1,894,471	1,920,026	2,087,666	2,083,483	2,156,108
<b>Total</b>	<b>1,894,471</b>	<b>1,920,026</b>	<b>2,087,666</b>	<b>2,083,483</b>	<b>2,156,108</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>LIBRARY</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Library Director	1.0	1.0	1.0	1.0	1.0
Library Manager	1.0	1.0	1.0	1.0	1.0
Librarian II	5.0	5.0	5.0	5.0	5.0
Library Technician	1.0	1.0	1.0	1.0	1.0
Circulation Services Librarian	1.0	1.0	1.0	1.0	1.0
Acquisition Assistant	1.0	1.0	1.0	1.0	1.0
Children's Assistant Librarian	1.0	1.0	1.0	1.0	1.0
Library Assistant	1.0	1.0	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - LIBRARY  
ADMINISTRATION DIVISION SUMMARY  
100-313-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	1,543,872	1,509,462	1,636,670	1,633,397	1,687,112
Supplies	266,809	270,286	303,335	302,728	313,435
Maintenance	3,877	6,377	3,000	2,986	3,000
Services	77,913	128,901	144,661	144,372	152,561
Capital Outlay	2,000	5,000	-	-	-
<b>Total</b>	<b>1,894,471</b>	<b>1,920,026</b>	<b>2,087,666</b>	<b>2,083,483</b>	<b>2,156,108</b>

**OBJECTIVES**

- Provide impartial and inclusive access to a wide range of information resources, programs, equipment, and services which meet the changing needs of the community, encourage literacy and lifelong learning, and support educational, cultural, and recreational activities in a welcoming and supportive environment.
- Provide off-site outreach programs for those in the community who are unable to visit the library, and to reach non-users of the library of all ages.
- Strategically address barriers to access with a specific focus on making the library more inclusive for all by providing sensory awareness training for staff, up-to-date health information and resources, and on-site programs for differently abled groups.
- Staff will utilize surveys and data collection and analysis tools to ensure library programs and collections are fulfilling the needs of the community.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Queries Answered	4,923	7,000	8,000	9,000	9,000
Items Circulated	279,490	309,170	355,000	343,358	360,000
Off-Site Location Events	44	106	135	150	200
Customer Count	68,825	101,222	115,000	115,000	118,000
Program attendance count	10,961	19,547	17,500	23,000	25,000
Number of new library cards issued	1,917	1,600	2,000	2,000	2,000

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
415 - PUBLIC WORKS**

**FOCUS AREA(S)**

Safety and Security, Transportation, High Service Levels/Quality of Life, Infrastructure

**GOAL(S)**

- Review construction drawings for private and capital improvement projects and monitoring of construction related activities
- Provide safe and convenient public thoroughfares and storm water control
- Provide for the safety of vehicular and pedestrian traffic through the installation, maintenance, and repair traffic control devices
- Maintain vehicles and equipment to the highest standards of safety and efficiency
- Protect environmental quality
- Provide for the accurate and timely reading of water meters
- Provide a safe and comfortable working environment for all employees and visitors in City facilities
- Provide a safe and adequate supply of drinking water and wastewater treatment by the operation of water treatment and storage facilities and the was:

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	450,712	417,261	490,634	493,880	516,998
Engineering	1,029,505	979,734	1,145,551	1,138,250	1,228,268
Streets	1,527,076	1,765,245	1,824,860	1,815,442	1,939,563
Traffic	1,114,585	1,064,634	1,216,921	1,209,724	1,244,456
Environmental Services	406,604	373,883	473,768	472,587	485,891
Facilities Services	2,917,393	2,997,469	3,152,716	1,599,879	3,502,402
Fleet Services	1,626,761	1,632,123	2,010,454	1,852,021	2,076,182
<b>Total</b>	<b>9,072,636</b>	<b>9,230,349</b>	<b>10,314,904</b>	<b>8,581,783</b>	<b>10,993,760</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
415 - PUBLIC WORKS**

<b>PERSONNEL - FULL TIME EQUIVALENTS (FTE)</b>					
<b><u>PUBLIC WORKS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Public Works Director	0.5	0.5	0.5	0.5	0.5
Administrative Manager	1.0	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0	1.0
Deputy Director Public Works	0.5	0.5	0.5	0.5	0.5
Devl Engineer Construction Mgr.	1.0	1.0	1.0	1.0	1.0
Senior Civil Engineer	0.5	0.5	0.5	0.5	0.5
Graduate Engineer	1.0	1.0	1.0	1.0	1.0
Project Manager / Chief Construction Inspector	1.0	1.0	1.0	1.0	1.0
Asst. Project Manager / Construction Inspector II	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Assistant PW Director/Operations	0.5	0.5	0.5	0.5	0.5
WO System Data Coordinator	0.5	0.5	0.5	0.5	0.5
Street/Drainage Manager	1.0	1.0	1.0	1.0	1.0
Street Foreman	2.0	2.0	2.0	2.0	2.0
Equipment Operator III	2.0	2.0	2.0	2.0	2.0
Crew Leader	3.0	3.0	3.0	3.0	3.0
Equipment Operator II	4.0	4.0	4.0	4.0	4.0
Equipment Operator I	7.0	7.0	7.0	7.0	7.0
Traffic Operations Manager	1.0	1.0	1.0	1.0	1.0
Traffic Supervisor	2.0	2.0	2.0	2.0	2.0
Construction Inspector II	-	-	1.0	1.0	1.0
Traffic Engineer	1.0	1.0	-	-	-
Signal Tech I	3.0	3.0	3.0	3.0	3.0
Traffic Tech I	2.0	2.0	2.0	2.0	2.0
Facility Services Manager	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
Facilities Services Foreman	1.0	1.0	1.0	1.0	1.0
Sr. Building Maintenance Technician	3.0	3.0	3.0	3.0	3.0
Building Maintenance Technician II	3.0	3.0	3.0	3.0	3.0
Building Maintenance Technician I	2.0	2.0	2.0	2.0	3.0
Environmental Manager	1.0	1.0	1.0	1.0	1.0
Environmental Spec II	2.0	2.0	2.0	2.0	2.0
Fleet Services Manager	1.0	1.0	1.0	1.0	1.0
Fleet Services Foreman	1.0	1.0	1.0	1.0	1.0
Fleet Parts/Warehouse Coordinator	1.0	1.0	2.0	2.0	1.0
Warehouse Supervisor	-	-	-	-	1.0
Master Mechanic	7.0	7.0	7.0	7.0	7.0
Administrative Secretary	-	-	1.0	1.0	1.0
Secretary	1.0	1.0	-	-	-
<b>TOTAL FULL-TIME POSITIONS</b>	<b>62.0</b>	<b>62.0</b>	<b>63.0</b>	<b>63.0</b>	<b>64.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PUBLIC WORKS  
ADMINISTRATION DIVISION SUMMARY  
100-415-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	326,388	330,239	352,426	351,721	365,604
Supplies	17,862	12,557	18,500	18,603	18,500
Services	106,462	74,465	119,708	123,556	132,894
<b>Total</b>	<b>450,712</b>	<b>417,261</b>	<b>490,634</b>	<b>493,880</b>	<b>516,998</b>

**OBJECTIVES**

- Support public and private development in the City including the 185 acres, Grapevine Main, Dallas Road Redevelopment Corridor, DFW Airport and other development
- Work to secure funding from outside sources (NCTCOG, TxDOT and Tarrant County) for roadway infrastructure improvement and trail improvements
- Oversee administration of 10 operations divisions

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Address Corps Issues -Fairway Drive and Raw Water Line	2	2	2	2	2
Assist with infrastructure expansion on undeveloped DFW	1	0	1	1	1
Assist with Dallas Rd redevelopment	1	0	1	1	1
Secure funding from NCTCOG and Tarrant County for roadway infrastructure improvements	0	4	1	3	3

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PUBLIC WORKS  
ENGINEERING DIVISION SUMMARY  
100-415-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	984,645	899,018	1,082,248	1,077,819	1,163,865
Supplies	6,032	14,515	12,700	10,798	13,800
Services	38,828	66,201	50,603	49,633	50,603
<b>Total</b>	<b>1,029,505</b>	<b>979,734</b>	<b>1,145,551</b>	<b>1,138,250</b>	<b>1,228,268</b>

**OBJECTIVES**

- Minimize response time to the public and respond to requests for information in a timely manner.
- Review plat submittals promptly to assure compliance with City codes.
- Conduct private development plan review in a timely manner for compliance with City design requirements and specifications.
- Develop successful Capital Improvement Projects through detailed construction plans and meeting project design schedules.
- Ensure quality construction, reduce future maintenance costs, and maintain construction schedules of both CIP and private development projects through dedicated inspection and construction management.
- Process franchise utility permits to safeguard City infrastructure and resident property.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>Private Development</b>					
Pavement constructed (square yards)	66,076	69,554	15,000	15,000	15,000
Water line constructed (linear feet)	14,511	15,275	10,000	10,000	10,000
Wastewater line constructed (linear feet)	2,980	3,137	10,000	10,000	8,000
Storm drain line constructed (linear feet)	4,380	4,610	2,000	2,000	2,000
Plats processed	11	9	15	15	24
Lot to Lot Drainage Inspections	261	275	300	300	200
<b>Capital Development</b>					
Design contracts awarded (water, wastewater & drainage)	2	2	3	3	4
WTP Rehab / Update Projects	0	0	1	1	2
WWTP rehab/update projects	1	1	1	1	2
Lift Station upgrades	0	0	0	0	1
Utility permits issued	190	200	150	150	150

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PUBLIC WORKS  
STREETS DIVISION SUMMARY  
100-415-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	1,274,069	1,354,372	1,539,873	1,536,793	1,647,576
Supplies	90,358	244,604	107,900	101,916	109,900
Maintenance	3,146	1,821	4,000	3,992	4,000
Services	159,503	164,448	173,087	172,741	178,087
<b>Total</b>	<b>1,527,076</b>	<b>1,765,245</b>	<b>1,824,860</b>	<b>1,815,442</b>	<b>1,939,563</b>

**OBJECTIVES**

- Cut out and repair major street failures in advance of overlay and reconstruction programs.
- Overlay 80,000 square yards of streets.
- Wedge mill gutter lines prior to street overlay.
- Crack seal 200 blocks of streets.
- Utility cuts repaired within 7 working days.
- Cut out and repair 30,000 square feet of concrete for rehab.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Square yards of overlay completed	70,000	100,000	80,000	80,000	80,000
Linear feet of gutter wedge milled	35,000	30,000	40,000	40,000	40,000
Linear feet of curb and gutter replaced	1,600	3,000	2,000	2,000	2,000
Number of blocks crack sealed	120	130	200	200	200
Square feet of concrete rehab	32,000	35,000	30,000	30,000	30,000

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PUBLIC WORKS  
TRAFFIC DIVISION SUMMARY  
100-415-004**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	680,276	632,576	655,559	654,248	643,654
Supplies	22,444	19,082	32,740	31,073	34,740
Services	405,342	412,976	528,622	524,403	566,062
Capital Outlay	6,523	-	-	-	-
<b>Total</b>	<b>1,114,585</b>	<b>1,064,634</b>	<b>1,216,921</b>	<b>1,209,724</b>	<b>1,244,456</b>

**OBJECTIVES**

- Conduct annual routine maintenance of traffic signals and school zone flashers.
- Continue annual roadway striping program.
- Continue traffic sign replacement program.
- Continue traffic signal timing improvements on major arterials, primarily through enhancement of the adaptive traffic signal system.
- Implement an advanced traffic management system for traffic incident detection and for providing road condition information to the public.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Annual maintenance of traffic signals [total of 71]	50	50	50	50	50
Annual striping program	35,000	35,000	75,000	75,000	75,000
Repair / replace traffic signs	600	600	600	600	600
Replace crosswalks annually	43	43	20	20	20

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PUBLIC WORKS  
ENVIRONMENTAL SERVICES DIVISION SUMMARY  
100-415-005**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	298,943	305,918	324,124	323,476	335,047
Supplies	15,487	14,855	21,261	20,985	22,461
Maintenance	26	560	1,903	1,899	1,903
Services	92,148	52,550	126,480	126,227	126,480
<b>Total</b>	<b>406,604</b>	<b>373,883</b>	<b>473,768</b>	<b>472,587</b>	<b>485,891</b>

**OBJECTIVES**

- Materials Management - Provide Trash and Recycle service to our Businesses and Residents. Evaluate service provider as well as customers. Educate and assist Businesses and Residents.
- Pre-Treatment - Protect Sewer Collection System and Wastewater Treatment Plants. Implement audits, inspections, and samples of industrial and commercial generators. Assist Utilities with Sewer blockages and overflows. Educate and assist Businesses and Residents.
- Stormwater - Protect Streams and Lake from pollution. Implement best management practices (BMPs). Educate and assist Businesses and Residents.
- Environmental Response - Immediate Emergency / Spill response. Respond within 24 hours to Businesses and Residents environmental concerns.
- Vector Control - Protect people from disease carrying mosquitoes. Implement Tarrant County Public Health vector control recommendations.
- Drinking Water - Protect people from tap water contamination. Implement management system for backflow and cross-connection prevention. Educate and assist Businesses and Residents.
- Air Quality - Develop strategies to improve Energy Efficiency and Emission Reduction.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Outreach and education initiatives	12	12	12	12	12
Field evaluation / audits of solid waste service provider	12	12	12	12	12
Conduct commercial and industrial multi-media audits	50	50	50	50	50
Sample industrial & commercial pre-treatment generators	20	20	20	20	20
Phase II storm water construction audits	12	12	12	12	12
Implement Phase II storm water BMPs	28	28	28	28	28
Inventory municipal emissions	1	1	1	1	1

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PUBLIC WORKS  
FACILITIES SERVICES DIVISION SUMMARY  
100-118-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	820,532	823,178	866,436	864,703	925,826
Supplies	108,255	112,256	118,750	117,495	122,750
Maintenance	504,298	490,847	452,322	449,652	501,102
Services	1,484,308	1,571,188	1,715,208	168,029	1,952,724
<b>Total</b>	<b>2,917,393</b>	<b>2,997,469</b>	<b>3,152,716</b>	<b>1,599,879</b>	<b>3,502,402</b>

**OBJECTIVES**

- Public Safety Building - Lighting control upgrade in Municipal Court offices.
- Oak Grove Baseball Complex - Install access control
- City Hall - Replace Fan Power Heat boxes that provides heat in the building.
- The REC - Painting and Lighting controls upgrade.
- Municipal Service Center - rebuild after tornado damage.
- Library - Vinyl wall covering removal and Painting. Carpet replacement.
- Maintain completion of work orders within seven working days and preventive maintenance tasks to a 95% or greater.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Annual major work orders completed	7,200	7,300	7,500	7,900	7,500
Non-emergency work orders completed within seven working days	93%	94%	96%	84%	96%
Annual emergency call-outs (after hours)	65	62	65	75	100
Number of facilities maintained	100 City 98 Housing	100 City 98 Housing	100 City 98 Housing	101 City 98 Housing	101 City 98 Housing
Percent of preventative maintenance tasks completed on schedule	97%	98%	98%	96%	96%

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PUBLIC WORKS  
FLEET SERVICES DIVISION SUMMARY  
100-108-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	786,511	792,194	1,030,866	902,793	914,181
Supplies	457,825	464,529	562,150	537,815	675,320
Maintenance	334,917	339,590	385,500	373,995	452,060
Services	34,326	35,810	31,938	37,418	34,621
Capital Outlay	13,182	-	-	-	-
<b>Total</b>	<b>1,626,761</b>	<b>1,632,123</b>	<b>2,010,454</b>	<b>1,852,021</b>	<b>2,076,182</b>

**OBJECTIVES**

- Maintain a low on the job, shop accident rate.
- Maintain an aggressive preventative, predictive maintenance program.
- Use only top quality repair techniques to minimize vehicle downtime, while maintaining part procurement efficiency.
- Continuously monitor the average age of the fleet and replace vehicles when cost effective.
- Maintain properly specified vehicles and equipment within each department's program needs for efficiency and standardization during replacement.
- Continuously monitor all parts, fuel costs, and quality to maintain cost effectiveness and vehicle reliability.
- Maintain sufficient warehouse supplies and stock for city wide departmental use

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Average of PM's completed monthly	50	44	50	65	65
Average Minor Repairs completed monthly	155	148	150	165	165
Average Inspections completed monthly	50	20	30	25	25
Average misc. fabricating and body repairs monthly	20	5	10	10	10
Average Major Repairs completed monthly	25	25	25	25	25
Average number of work orders performed monthly	300	285	300	300	300
Average Percent of total fleet availability (daily)	97%	97%	97%	97%	97%
Average warehouse and part stock availability	NA	98%	98%	98%	98%

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
418 - BUILDING SERVICES**

**FOCUS AREA(S)**

High Service Levels/Quality of Life, Safety and Security

**GOAL(S)**

Provide the maximum quality of plan review and inspection by certified professionals on an ongoing basis ensuring the construction codes of the city are complied with by developers, architects, engineers and contractors.

Conduct plan reviews and inspections to create public confidence in the safety and security of the built environment in Grapevine, Texas.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	2,943	759,648	802,001	800,398	877,677
<b>Total</b>	<b>2,943</b>	<b>759,648</b>	<b>802,001</b>	<b>800,398</b>	<b>877,677</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>DEVELOPMENT SERVICES</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Building Official	-	-	1.0	1.0	1.0
Building Inspector II	-	-	4.0	4.0	4.0
Plans Examiner/Inspector	-	-	1.0	1.0	1.0
Development Services Assistant	-	-	1.0	1.0	1.0
Building Permit Clerk	-	-	2.0	2.0	2.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>-</b>	<b>-</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - BUILDING SERVICES  
ADMINISTRATION DIVISION SUMMARY  
100-418-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	2,943	689,289	725,624	724,173	791,697
Supplies	-	21,274	29,750	29,691	41,112
Services	-	49,085	46,627	46,534	44,868
<b>Total</b>	<b>2,943</b>	<b>759,648</b>	<b>802,001</b>	<b>800,398</b>	<b>877,677</b>

**OBJECTIVES**

- Obtain certifications in adopted technical codes
- Present latest editions of the codes for adoption by the city council
- Convert permit documents into Laserfiche digitized format.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Average number of days for plan review comments to be forwarded to applicant:					
Residential	3	3	3	3	3
Signs	4	3	3	3	3
Commercial alterations and finish outs	1	10	10	5	5
New commercial buildings	1	15	15	10	10

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND DEPARTMENTAL SUMMARY  
419 - PLANNING SERVICES**

**FOCUS AREA(S)**

High Service Levels/Quality of Life, Safety and Security

**GOAL(S)**

Ensure land use ordinances and regulations are current with state law

Utilize industry best management practices (BMPs)

Facilitate educational development for Boards and Commissions involved in land use decisions

Facilitate a professional and consistent development review process

Implement technology upgrades to promote accessibility of information for residents and business owners

Gain voluntary compliance of nuisance, health, and safety violations through public education and community partnerships

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	982	567,405	794,358	792,769	838,289
<b>Total</b>	<b>982</b>	<b>567,405</b>	<b>794,358</b>	<b>792,769</b>	<b>838,289</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>DEVELOPMENT SERVICES</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Director of Planning Services	-	-	1.0	1.0	1.0
Planner II	-	-	1.0	1.0	1.0
Planner I	-	-	1.0	1.0	1.0
Code Enforcement Officer	-	-	2.0	2.0	2.0
Planning Technician	-	-	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>-</b>	<b>-</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GENERAL FUND - PLANNING SERVICES  
ADMINISTRATION DIVISION SUMMARY  
100-419-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	982	521,561	605,922	604,710	645,163
Supplies	-	15,134	26,860	26,806	30,096
Services	-	30,710	161,576	161,253	163,030
<b>Total</b>	<b>982</b>	<b>567,405</b>	<b>794,358</b>	<b>792,769</b>	<b>838,289</b>

**OBJECTIVES**

- Review and propose amendments to the Zoning Ordinance to create a consistent and use user-friendly document and include compliance with state mandated land use legislation.
- Respond to zoning/development and nuisance, health and safety inquiries in a timely manner, within 24 hours.
- Maintain and update the city’s official zoning map, future land use map, Zoning Ordinance and Comprehensive Plan (Master Plan), as needed.
- Conduct several training and workshops on topical subjects with Boards and Commissions.
- Maintain/update active development application files and track activity for reference/metrics.
- Refine and amend standard operating procedures documents for Planning and Code Enforcement divisions.
- Continuously monitor and update tools and systems to provide greater transparency of our programs and services
- Inspect and identify offenses, notify property owners and tenants of offensive conditions, educate and cooperate with citizens to remediate offences and coordinate with Municipal Court.
- Coordinate with other city departments and state agencies.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Average staff processing time for initial review of zoning, conditional and special use applications (days)	21	21	15	15	15
Average response from applicant regarding initial review (days)	7	7	7	7	7
Public hearing case preparation time	16	16	16	16	16
Variance application processing time	36	36	30	30	30
Administrative site plan processing time	30	30	30	30	30
Number of workshops with the Planning and Zoning Commission	3	3	3	3	4
Average days from violation confirmation to voluntary compliance.	NA	NA	NA	10	10
Average days from violation confirmation to forced compliance.	NA	NA	NA	60	60

FY 2023-24 APPROVED OPERATING BUDGET  
FUND 130 - DEBT SERVICE

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Property Taxes	13,057,580	13,171,524	13,132,258	13,175,949
Transfers from Other Funds	2,057,569	2,060,869	2,060,869	2,057,569
Miscellaneous Revenues	22,915	0	7,094	0
Interest Income	55,788	150,000	317,034	150,000
<b>Total</b>	<b>15,193,852</b>	<b>15,382,393</b>	<b>15,517,255</b>	<b>15,383,518</b>
EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
General Obligation Debt Payments	6,220,000	6,485,000	6,485,000	5,710,000
General Obligation Interest Payments	1,814,132	1,595,543	1,595,543	1,389,543
Certificates of Obligation Debt Payments	2,875,000	2,675,000	2,675,000	3,235,000
Certificates of Obligation Interest Payments	1,772,637	1,684,063	1,684,063	2,111,850
Tax Notes and Notes Payable	1,398,894	1,401,444	1,401,444	1,398,169
Transfers Out	670,738	661,919	661,920	659,556
Fiscal Agent & Bond Issuance Fees	8,681	0	0	0
Miscellaneous Expenses	118,173	0	0	0
<b>Total</b>	<b>14,878,255</b>	<b>14,502,969</b>	<b>14,502,970</b>	<b>14,504,118</b>
TOTAL OUTSTANDING DEBT: <sup>(1)</sup>	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
General Obligation	92,854,029	84,819,897	84,819,897	76,739,354
Certificates of Obligation	92,669,910	88,022,273	88,022,273	83,663,210
Sales Tax Revenue Bonds	18,180,591	16,781,697	16,781,697	15,380,253
Tax Notes and Contractual Obligations	1,560,758	890,020	890,020	228,100
<b>Total</b>	<b>205,265,288</b>	<b>190,513,887</b>	<b>190,513,887</b>	<b>176,010,917</b>

<sup>(1)</sup> Total Principal and Interest; Does not include Tax Increment Financing (TIRZ) debt obligations.  
As of May 12, 2023 total outstanding principal and interest of TIRZ obligations is \$6,916,900

**FY 2023-24 APPROVED OPERATING BUDGET**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**DEBT SERVICE FUND**

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
<b>BEGINNING FUND BALANCE:</b>	7,289,596	6,681,803	6,997,400	6,997,400	8,011,685
<b>OPERATING REVENUE:</b>					
Property Taxes Current	13,012,296	12,926,116	13,101,524	13,012,813	13,105,949
Property Taxes Delinquent	97,756	131,464	70,000	119,445	70,000
Interest Income	7,432	55,788	150,000	317,034	150,000
Other Financing Sources	44,945,000	-	-	-	-
Miscellaneous Revenue	4,693	22,915	-	7,094	-
<b>Total Operating Revenue</b>	<b>58,067,177</b>	<b>13,136,283</b>	<b>13,321,524</b>	<b>13,456,386</b>	<b>13,325,949</b>
<b>TRANSFERS IN:</b>					
Transfer from CVB Fund	998,850	658,675	659,425	659,425	659,400
Transfer from Economic Development Fund	1,400,519	1,398,894	1,401,444	1,401,444	1,398,169
<b>Total Transfers In</b>	<b>2,399,369</b>	<b>2,057,569</b>	<b>2,060,869</b>	<b>2,060,869</b>	<b>2,057,569</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>60,466,546</b>	<b>15,193,852</b>	<b>15,382,393</b>	<b>15,517,255</b>	<b>15,383,518</b>
<b>OPERATING EXPENDITURES:</b>					
G. O. Bond Interest Payments	3,265,983	1,814,132	1,595,543	1,595,543	1,389,543
G. O. Bond Principal Payments	6,935,000	6,220,000	6,485,000	6,485,000	5,710,000
C. O. Interest Payments	1,577,364	1,772,637	1,684,063	1,684,063	2,111,850
C. O Principle Payments	1,695,000	2,875,000	2,675,000	2,675,000	3,235,000
Tax and Note Interest Payments	525,519	498,894	471,444	471,444	443,169
Tax and Note Principal Payments	875,000	900,000	930,000	930,000	955,000
Payment to Bond Refunding Escrow Agent	44,714,639	-	-	-	-
Fiscal Agent and Bond Fees	262,692	8,681	-	-	-
Miscellaneous Expenses	103,136	118,173	-	-	-
<b>Total Operating Expenditures</b>	<b>59,954,333</b>	<b>14,207,517</b>	<b>13,841,050</b>	<b>13,841,050</b>	<b>13,844,562</b>
<b>TRANSFERS OUT:</b>	1,120,006	670,738	661,919	661,920	659,556
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>61,074,339</b>	<b>14,878,255</b>	<b>14,502,969</b>	<b>14,502,970</b>	<b>14,504,118</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	(607,793)	315,597	879,424	1,014,285	879,400
<b>ENDING FUND BALANCE:</b>	6,681,803	6,997,400	7,876,824	8,011,685	8,891,085
<b>FUND BALANCE REQUIREMENT:</b>	11,826,608	2,802,579	2,730,289	2,730,289	2,730,982

\* Fund balance requirement is 20% of total budgeted expenditures (72 days of operation).  
The FY 2023-2024 projected Ending Fund Balance represents 64% of total budgeted expenditures (234 days of operation).

**DEBT SERVICE FUND (130)**  
**REVENUE DETAIL**

<b>Account Description</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
31100 General Property Taxes-Current	13,012,296	12,926,116	13,101,524	13,012,813	13,105,949
31101 General Property Taxes-Delinqn	30,616	69,727	30,000	47,796	30,000
31103 General Property Taxes-P & I	67,140	61,737	40,000	71,649	40,000
39230 Interest On Investments	7,432	55,788	150,000	317,034	150,000
39998 Other Financing Sources	44,945,000	-	-	-	-
39999 Miscellaneous Revenue	4,693	22,915	-	7,094	-
<b>OPERATING REVENUE</b>	<b>58,067,177</b>	<b>13,136,283</b>	<b>13,321,524</b>	<b>13,456,386</b>	<b>13,325,949</b>
53115 Operating Transfers In-Cvb	998,850	658,675	659,425	659,425	659,400
53124 Oper. Tsfer In-4-B Capital Imp	1,400,519	1,398,894	1,401,444	1,401,444	1,398,169
<b>TRANSFERS IN &amp; OTHER REVENUE</b>	<b>2,399,369</b>	<b>2,057,569</b>	<b>2,060,869</b>	<b>2,060,869</b>	<b>2,057,569</b>
<b>TOTAL FUND REVENUES</b>	<b>60,466,546</b>	<b>15,193,852</b>	<b>15,382,393</b>	<b>15,517,255</b>	<b>15,383,518</b>

## BOND DEBT SERVICE

**City of Grapevine, Texas**  
**Aggregate General Obligation Debt Outstanding**  
**As of May 1, 2023 Net of \$935,000 Prepayment on 8/15/2023**

Period Ending	Principal	Coupon	Interest	Debt Service
09/30/2024	11,480,000	** %	3,926,798.76	15,406,798.76
09/30/2025	11,710,000	** %	3,556,523.76	15,266,523.76
09/30/2026	12,135,000	** %	3,190,205.01	15,325,205.01
09/30/2027	9,855,000	** %	2,822,611.26	12,677,611.26
09/30/2028	10,040,000	** %	2,533,957.51	12,573,957.51
09/30/2029	10,250,000	** %	2,244,275.01	12,494,275.01
09/30/2030	10,060,000	** %	1,967,486.26	12,027,486.26
09/30/2031	10,155,000	** %	1,707,967.51	11,862,967.51
09/30/2032	10,450,000	** %	1,454,027.51	11,904,027.51
09/30/2033	10,710,000	** %	1,189,485.64	11,899,485.64
09/30/2034	6,000,000	** %	950,006.27	6,950,006.27
09/30/2035	6,180,000	** %	749,878.14	6,929,878.14
09/30/2036	5,175,000	** %	569,868.76	5,744,868.76
09/30/2037	5,335,000	** %	403,309.38	5,738,309.38
09/30/2038	4,895,000	** %	240,212.50	5,135,212.50
09/30/2039	2,590,000	** %	123,650.00	2,713,650.00
09/30/2040	1,115,000	** %	69,650.00	1,184,650.00
09/30/2041	1,145,000	** %	37,250.00	1,182,250.00
09/30/2042	520,000	4.000%	10,400.00	530,400.00
	<b>139,800,000</b>		<b>27,747,563.28</b>	<b>167,547,563.28</b>

**Includes Tax Increment Reinvestment Zone #2 debt of \$6,916,900**

## BOND DEBT SERVICE

City of Grapevine, Texas  
Aggregate Outstanding 4B Economic Development Corporation Debt  
As of May 1, 2023

Period Ending	Principal	Coupon	Interest	Debt Service
09/30/2024	955,000	3.000%	443,168.76	1,398,168.76
09/30/2025	985,000	3.125%	413,453.13	1,398,453.13
09/30/2026	1,015,000	3.250%	381,568.75	1,396,568.75
09/30/2027	1,050,000	3.250%	348,012.50	1,398,012.50
09/30/2028	1,085,000	3.500%	311,962.50	1,396,962.50
09/30/2029	1,125,000	3.500%	273,287.50	1,398,287.50
09/30/2030	1,170,000	4.000%	230,200.00	1,400,200.00
09/30/2031	1,220,000	4.000%	182,400.00	1,402,400.00
09/30/2032	1,265,000	4.000%	132,700.00	1,397,700.00
09/30/2033	1,315,000	4.000%	81,100.00	1,396,100.00
09/30/2034	1,370,000	4.000%	27,400.00	1,397,400.00
	12,555,000		2,825,253.14	15,380,253.14

FY 2023-24 APPROVED OPERATING BUDGET  
 FUND 174 - CAPITAL / STREET MAINTENANCE PROGRAM

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Transfers In	5,124,000	1,640,000	1,640,000	2,670,000
Interest Income	27,677	10,000	147,429	10,000
Miscellaneous Income	137,606	0	99,774	0
<b>Total</b>	<b>5,289,283</b>	<b>1,650,000</b>	<b>1,887,203</b>	<b>2,680,000</b>
EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Approved	2022-24 Approved	2022-26 Approved
Facilities Maintenance Projects	277,306	605,000	832,592	700,000
Parks Maintenance Projects	572,682	1,162,000	1,117,324	1,162,000
Street Maintenance and Overlay	72,864	1,470,000	1,682,740	1,618,000
Traffic Signal, Striping and Signing Maint.	36,471	575,000	586,228	690,000
<b>Total</b>	<b>959,323</b>	<b>3,812,000</b>	<b>4,218,884</b>	<b>4,170,000</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
FUND 174 - CAPITAL/STREET MAINTENANCE PROGRAM**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING FUND BALANCE:</b>	(329,840)	-	4,329,960	4,329,960	1,998,279
<b>OPERATING REVENUE:</b>					
Interest Income	1,418	27,677	10,000	147,429	10,000
Miscellaneous	37,472	137,606	-	99,774	-
<b>Total Operating Revenue</b>	<b>38,890</b>	<b>165,283</b>	<b>10,000</b>	<b>247,203</b>	<b>10,000</b>
<b>TRANSFERS IN:</b>	<b>2,290,841</b>	<b>5,124,000</b>	<b>1,640,000</b>	<b>1,640,000</b>	<b>2,670,000</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>2,329,731</b>	<b>5,289,283</b>	<b>1,650,000</b>	<b>1,887,203</b>	<b>2,680,000</b>
<b>OPERATING EXPENDITURES:</b>					
Facilities Maintenance	185,030	277,306	605,000	832,592	700,000
Parks Maintenance	681,896	572,682	1,162,000	1,117,324	1,162,000
Street Maintenance and Overlay	851,546	72,864	1,470,000	1,682,740	1,618,000
Traffic Signal, Striping and Signing Maint.	281,419	36,471	575,000	586,228	690,000
<b>Total Operating Expenditures</b>	<b>1,999,891</b>	<b>959,323</b>	<b>3,812,000</b>	<b>4,218,884</b>	<b>4,170,000</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>1,999,891</b>	<b>959,323</b>	<b>3,812,000</b>	<b>4,218,884</b>	<b>4,170,000</b>
<b>SURPLUS (DEFICIT) OF REVENUE OVER (UNDER) EXPENDITURES:</b>	<b>329,840</b>	<b>4,329,960</b>	<b>(2,162,000)</b>	<b>(2,331,681)</b>	<b>(1,490,000)</b>
<b>ENDING FUND BALANCE:</b>	<b>-</b>	<b>4,329,960</b>	<b>2,167,960</b>	<b>1,998,279</b>	<b>508,279</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
FACILITIES MAINTENANCE PROJECTS**

<b><u>FACILITIES MAINTENANCE PROJECTS:</u></b>		<b><u>FY 2023-24 APPROVED</u></b>
174-74004-001	City Hall	100,000
174-74004-002	The Rec	120,000
174-74004-003	Public Safety Building	55,000
174-74004-005	Library	100,000
174-74004-007	Fire Stations	95,000
174-74004-009	Park Facilities	70,000
174-74004-012	Roof Program	15,000
174-74004-013	Emergency Fund	20,000
174-74004-018	Service Center Storage Area	50,000
174-74004-020	Electrical Maintenance & Repairs	25,000
174-74004-024	Energy Efficiency Upgrades	15,000
174-74004-025	Gun Range	10,000
174-74004-026	ADA Repairs	25,000
<b><u>TOTAL FACILITIES MAINTENANCE PROJECTS:</u></b>		<b><u>\$700,000</u></b>

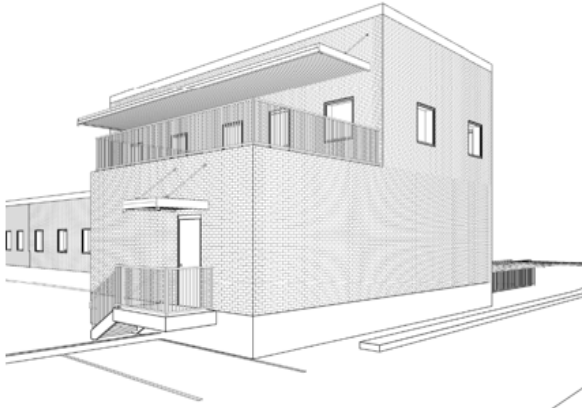
**FY 2023-24 APPROVED OPERATING BUDGET  
CAPITAL / STREET MAINTENANCE PROGRAM  
PARKS MAINTENANCE PROJECTS**

<b><u>PARKS MAINTENANCE PROJECTS:</u></b>		<b><u>FY 2023-24 APPROVED</u></b>
174-74015-312-051	Irrigation Systems	\$ 50,000
174-74015-312-052	Landscaping	160,000
174-74015-312-055	Athletic Field Maintenance	25,000
174-74015-312-056	Trail Maintenance	15,000
174-74015-312-059	Water Drinking Fountains	10,000
174-74015-312-060	Park Signage Replacement	15,000
174-74015-312-061	Trash Receptacle Replacement	5,000
174-74015-312-063	Park Maintenance Projects	70,000
174-74015-312-065	Playground Surfacing Replacement	35,000
174-74015-312-066	Small Park Amenities Replacement	30,000
174-74015-312-067	Playground Accessibility Improvements	160,000
174-74015-312-068	Special Event Equipment Replacement	5,000
174-74015-312-069	Recreation Equipment Repair/Replacement	100,000
174-74015-312-070	Aquatics Repairs and Replacements	250,000
174-74015-312-075	Holiday Decorations Upgrade & Replacement	25,000
174-74015-312-077	Park Facility Upgrade/Improvements	57,000
174-74015-312-079	Oak Grove Baseball and Softball Complexes	125,000
174-74015-312-082	Botanical Gardens	25,000
		<b>\$ 1,162,000</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
CAPITAL / STREET MAINTENANCE PROGRAM  
STREET AND SIGNAL MAINTENANCE PROJECTS**

		<b>FY 2023-24</b>
<b><u>STREET &amp; SIGNAL MAINTENANCE PROJECTS:</u></b>		<b><u>APPROVED</u></b>
174-43301-090	Annual Street Maintenance & Overlay Program	1,618,000
174-43301-093	Traffic Signal, Signing & Striping Maintenance	690,000
<b>TOTAL STREET &amp; SIGNAL MAINTENANCE PROJECTS:</b>		<b>\$2,308,000</b>





**Project Name:** Water Utility

**Responsible Department:** Public Works

**Location:** Water Treatment and Wastewater Treatment plants

**Total five-year estimated cost:** \$20,000,000

**Funding Source:** Certificate of Obligation

**Description:** Project will renovate and expand the city’s water treatment and wastewater treatment administrative buildings. At the water treatment plant, the filter building will be expanded along with the addition of a storage and maintenance building. Within the facility, restrooms and lockers will be enhanced to support staff and a dedicated laboratory and control room will be added.

At the wastewater plant, a new building will be constructed along with a new vehicle maintenance facility and other site improvements.



**Project Name:** Municipal Service Center

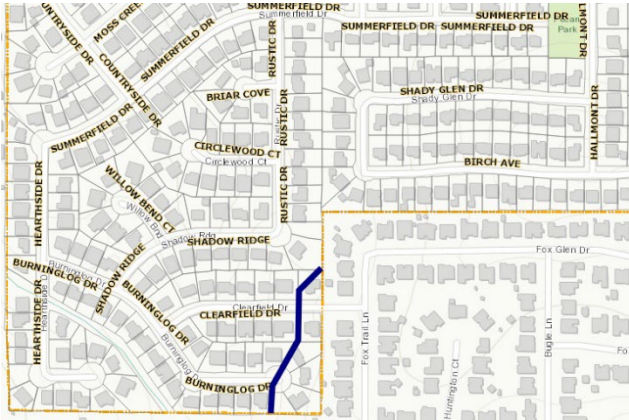
**Responsible Department:** Multiple

**Location:** 501 Shady Brook Dr.

**Total five-year estimated cost:** \$10,000,000

**Funding Source:** Multiple

**Description:** Damaged in December 2022 by a tornado, this project encompasses repair and renovation of the City’s Municipal Service Center. Repairs to the roof were completed in 2023 and now work shifts to renovating the interior to meet building code and ADA requirements. Renovations will include the addition of an elevator, two new enclosed stairs, upgrades to all major mechanical, electrical, and plumbing systems, and updates to staff areas. Additional enhancements are planned for parking areas, a materials storage area, fueling station, and loading dock. Renovations are expected to be completed in spring 2025.



**Project Name:** Storm Drainage

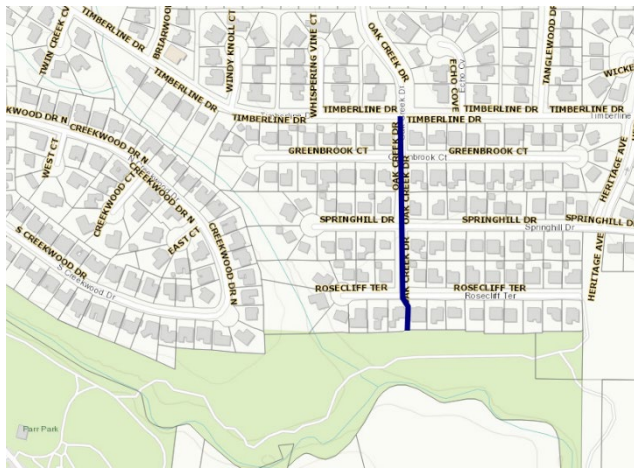
**Responsible Department:** Public Works

**Location:** Multiple

**Total five-year estimated cost:** \$1,800,000

**Funding Source:** Certificate of Obligation

**Description:** Following a successful 2022 pilot project, work will be done to rehabilitate two areas of corrugated storm drain pipe to prevent soil infiltration. The projects are located near Rustic Dr. to the Colleyville border and Timberline Dr. to Big Bear Creek.



**Project Name:** Fleet Replacement

**Responsible Department:** Public Works

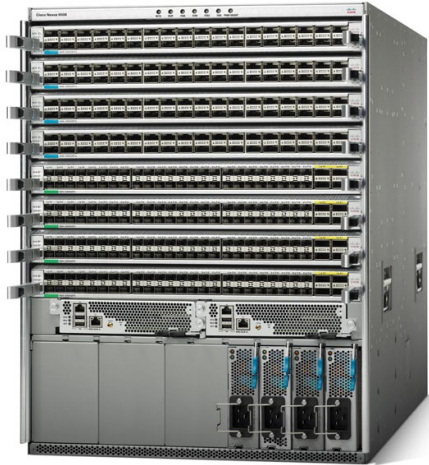
**Location:** N/A

**Total five-year estimated cost:** \$19,724,000

**Funding Source:** Cash

**Description:** Acquiring vehicles and equipment for police, fire, emergency services, public works, utilities and parks and recreation purposes.





**Project Name:** IT Infrastructure

**Responsible Department:** Information Technology

**Location:** Multiple

**Total five-year estimated cost:** \$6,000,000

**Funding Source:** Cash

**Description:** Project includes network switch deployments at the Public Safety Building, City Hall, Library, water towers, Fire Stations 1 and 4, and Grapevine Main. Enhancements also include updates to the city's firewall to support cyber security. These upgrades will also replace the endpoints used by employees to gain access to their virtual workspace.

CITY OF GRAPEVINE, TEXAS  
 FY 2023-24 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

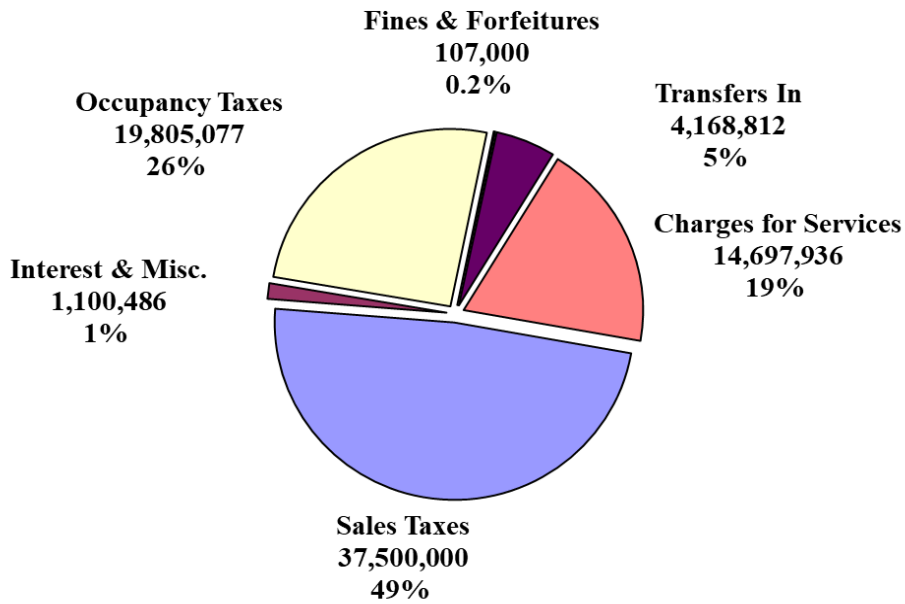
**-- SPECIAL REVENUE FUNDS --**

	Convention & Visitors Fund	CVB Incentives Fund	Stormwater Drainage Fund	Crime Control & Prevention Fund	Lake Parks Fund	4B Transit Fund	Economic Development Fund	Total All Funds
<b>REVENUES</b>								
<b>AND OTHER FINANCING SOURCES:</b>								
Sales Taxes				18,750,000		14,062,500	4,687,500	37,500,000
Occupancy Taxes	14,733,581	5,071,496						19,805,077
Fines and Forfeitures				107,000				107,000
Charges for Services	9,766,404		1,535,532		3,526,000			14,827,936
Interest Income	13,000	1,000	17,000	35,000		10,000	10,000	86,000
Transfers In	409,163			3,759,649				4,168,812
Miscellaneous	417,086	10,000		457,400				884,486
<b>Total Revenues</b>	<b>25,339,234</b>	<b>5,082,496</b>	<b>1,552,532</b>	<b>23,109,049</b>	<b>3,526,000</b>	<b>14,072,500</b>	<b>4,697,500</b>	<b>77,379,311</b>
<b>EXPENDITURES</b>								
<b>AND OTHER FINANCING USES:</b>								
Personnel	7,338,508		627,296	15,852,078	612,130		457,431	24,887,443
Supplies	706,450		35,700	758,910	255,000		12,900	1,768,960
Maintenance	292,730		125,000	145,950	313,250			876,930
Services	12,185,882	4,980,602	220,165	2,282,540	1,619,423		1,862,656	23,151,268
Insurance	1,764,349		224,346	4,029,571	176,487		52,793	6,247,546
Transfers Out	2,579,155		110,025			409,163	1,749,731	4,848,074
Intergovernmental / Inter-Agency						13,653,337		13,653,337
Capital Outlay			210,000	40,000	85,000			335,000
<b>Total Expenditures</b>	<b>24,867,074</b>	<b>4,980,602</b>	<b>1,552,532</b>	<b>23,109,049</b>	<b>3,061,290</b>	<b>14,062,500</b>	<b>4,135,511</b>	<b>75,768,558</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>472,160</b>	<b>101,894</b>	<b>0</b>	<b>0</b>	<b>464,710</b>	<b>10,000</b>	<b>561,989</b>	<b>1,610,753</b>
<b>BEGINNING FUND BALANCE</b>	<b>25,687,695</b>	<b>6,727,684</b>	<b>1,408,455</b>	<b>6,609,027</b>	<b>1,071,464</b>	<b>26,173</b>	<b>14,812,676</b>	<b>56,436,759</b>
<b>ENDING FUND BALANCE</b>	<b>26,159,855</b>	<b>6,829,578</b>	<b>1,408,455</b>	<b>6,609,027</b>	<b>1,536,174</b>	<b>36,173</b>	<b>15,374,665</b>	<b>58,047,512</b>

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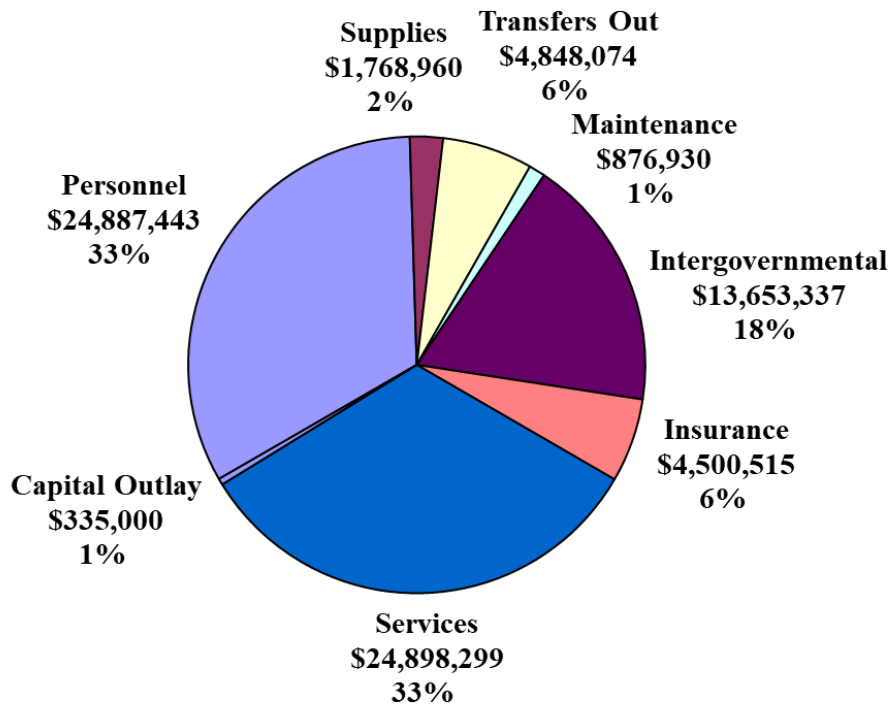
## REVENUE FUNDING SOURCES

### "Where The Money Comes From"



## EXPENDITURE FUNDING USES

### "Where the Money Goes"



## **Revenue and Other Financing Sources**

Special Revenue funds are projected to generate \$77.4 million in revenue for FY24, an increase of \$7.6 million (11%) from the previous year's budget of \$69.8 million. Revenue in the Convention & Visitors fund, the largest of the category, is budgeted at \$25.3 million and represents an increase of \$3 million from the previous budget year.

**Sales Taxes** represent the largest revenue stream at 48% of total revenues. Sales taxes are budgeted at \$37.5 million, split between the CCPD, 4B Transit, and Economic Development funds. Collections in FY23 were \$37.4 million, and represented an increase of \$1 million (3%) from the prior year. In the 4B Transit fund, 3/8-cent of collections are remitted to Trinity Metro in support of commuter rail.

<b>SALES TAXES SPECIAL REVENUE FUNDS</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
4B Transit (3/8 cent)	\$9,815,379	\$10,746,439	\$8,978,634	\$9,584,397	\$12,722,205	\$13,924,321
Economic Devl (1/8 cent)	\$4,256,509	\$4,393,875	\$3,872,769	\$4,699,128	\$5,638,320	\$5,785,610
CCPD (1/2 cent)	\$13,670,499	\$14,563,884	\$12,501,687	\$14,039,776	\$18,017,690	\$17,743,808
Collections	\$27,742,387	\$29,704,198	\$25,353,090	\$28,323,301	\$36,378,215	\$37,453,739
Increase / (Decrease)	\$1,042,405	\$1,961,811	(\$4,351,108)	\$2,970,211	\$8,054,914	\$1,075,524
% Change	4%	7%	-15%	12%	28%	3%

**Occupancy Taxes** are obtained through the assessment of a 7% tax levy to the rental rate of hotel and motel rooms within the City. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. Occupancy taxes are budgeted at \$19.8 million for FY24 (\$1.9 million increase) and are the second largest source of revenue at 26%. FY23 collections are estimated at \$22 million and represent a 6% increase from the previous year. The City collects occupancy taxes from twenty-one properties within its jurisdiction with a combined capacity of 6,022 rooms.

<b>OCCUPANCY TAXES</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$19,870,081	\$20,767,276	\$11,721,335	\$12,616,119	\$21,019,727	\$22,227,581
Increase / (Decrease)	\$1,069,426	\$897,195	(\$9,045,941)	\$894,784	\$8,403,608	\$1,207,854
% Change	6%	5%	-44%	8%	67%	6%

**Charges for Services** includes revenue from Grapevine Vintage Railroad operations, facility rental fees, food, beverage and merchandise sales, stormwater drainage fees, recreation and camping fees, and the Grapevine Visitor Shuttle. Revenue in this category is budgeted at \$14.8 million for FY24, up \$2 million (16%) from the previous year. Revenue from festivals is projected at \$4 million. The Grapevine Vintage Railroad is projected to generate \$3.9 million in revenue. Facility rental income is budgeted at \$869,000, no change from the previous year. Revenue in FY23 are estimated at \$13.4 million, and represents an increase of \$746,000 (6%) from FY22.

<b>CHARGES FOR SERVICES SPECIAL REVENUE FUNDS</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
CVB	\$7,561,303	\$7,311,251	\$3,180,482	\$5,191,924	\$7,928,044	\$8,593,067
Stormwater Drainage	\$1,435,920	\$1,571,370	\$1,491,696	\$1,504,793	\$1,516,846	\$1,461,485
Lake Parks	\$2,529,625	\$1,332,956	\$2,257,891	\$2,915,245	\$3,223,215	\$3,360,266
Collections	\$11,526,848	\$10,215,577	\$6,930,069	\$9,611,962	\$12,668,105	\$13,414,818
Increase / (Decrease)	\$283,616	(\$1,311,271)	(\$3,285,508)	\$2,681,893	\$3,056,143	\$746,713
% Change	3%	-11%	-32%	39%	32%	6%

Stormwater drainage fee revenue, budgeted at \$1.5 million, is generated by the assessment of a monthly fee on all developed properties within the City. Funds collected through the monthly billings provide much needed drainage maintenance, repair and construction activities related to storm drainage facilities. The revenue collected from the Stormwater Drainage Utility can only be spent on drainage related issues. For owners of single-family residential properties, the fee is \$4 per month. Apartments and all commercial and non-residential properties are billed a fee based upon the size of their land area, considering the existing impervious area of the land. An evaluation has been made for each property in order to determine the appropriate charge.

Recreation and camping fees are budgeted at \$3.5 million and are derived from activities on approximately 770 acres of parkland surrounding Lake Grapevine and leased from the U.S. Army Corps of Engineers. FY24 revenue is projected to increase by \$151,000 (4%). Revenue in FY23 is estimated at \$3.3 million and represents an increase of \$145,000 (4%) from FY22.

## Expenditures and Other Financing Uses

Expenditures of Special Revenue funds total \$75.7 million for FY24, an increase of \$6.8 million (10%) from the prior year's budget. Total expenditures in FY23 are estimated at \$68.9 million, up \$5.6 million (9%) from the previous year.

<b>SPECIAL REVENUE FUNDS</b>	<b>FY-2020</b>	<b>FY-2021</b>	<b>FY-2022</b>	<b>FY-2023</b>	<b>FY-2024</b>
<b>Total Expenditures By Fund</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Approved</b>
Convention & Visitors	\$15,101,685	\$15,590,671	\$17,304,698	\$20,742,293	\$24,867,074
CVB Incentives	\$11,680,171	\$3,630,020	\$4,511,868	\$4,088,043	\$4,980,602
Stormwater Drainage	\$1,763,520	\$1,693,207	\$1,682,110	\$1,532,026	\$1,552,532
Crime Control & Prevention	\$17,847,935	\$18,196,656	\$19,563,534	\$21,179,173	\$23,109,049
Lake Parks	\$3,335,591	\$2,889,972	\$2,943,938	\$2,576,063	\$3,061,290
4B Transit	\$8,978,634	\$9,607,378	\$12,698,859	\$13,924,321	\$14,062,500
Economic Development	\$5,002,757	\$5,170,716	\$4,599,205	\$4,864,674	\$4,135,511
<b>Total</b>	<b>\$63,710,293</b>	<b>\$56,778,620</b>	<b>\$63,304,212</b>	<b>\$68,906,593</b>	<b>\$75,768,558</b>
Increase / (Decrease)	\$4,671,990	(\$6,931,673)	\$6,525,592	\$5,602,381	\$6,861,965
% Change	8%	-11%	11%	9%	10%

*Personnel* expenses are the largest expenditure category, totaling 33% of all budgeted expenditures. Personnel expenses are budgeted at \$24.8 million, an increase of \$1.1 million from the previous budget year. Public safety employees in the Crime Control & Prevention

Convention & Visitors	\$7,338,508	29.5%
Stormwater Drainage	\$627,296	2.5%
Crime Control & Prevention	\$15,852,078	63.7%
Economic Development	\$457,431	1.8%
Lake Parks	\$612,130	2.5%
<b>Total</b>	<b>\$24,887,443</b>	<b>100.0%</b>

(CCPD) fund account for 64% of the total. The CCPD fund also contains the majority of total authorized positions with 131.0 full-time positions, unchanged from the previous budget year.

Authorized positions (full-time positions only) total 70.0 in the Convention & Visitors Bureau fund, an increase of 1.0 FTE. Authorized positions in the Stormwater Drainage fund equal 8.0, 4.5 in the Lake Parks fund, and 3.5 in the Economic Development fund, all unchanged from the previous year.

**Supplies** are budgeted at \$1.7 million for FY24, \$260,000 more than the previous year. Expenditures in FY23 are estimated at \$1.45 million and represent an increase of \$250,000 from the previous year. Supplies represent 2% of Special Revenue Fund expenditures, the same as the previous budget year.

Convention & Visitors	\$706,450	39.9%
CVB Incentives	\$0	0.0%
Stormwater Drainage	\$35,700	2.0%
Crime Control & Prevention	\$758,910	42.9%
Economic Development	\$12,900	0.7%
Lake Parks	\$255,000	14.4%
<b>Total</b>	<b>\$1,768,960</b>	<b>100.0%</b>

**Services** are budgeted at \$23 million for FY24 and represent an increase of \$2.1 million (10%) from the previous budget year. Expenditures in the Convention & Visitors fund are budgeted at \$12.1 million and represent 52% of the total. Expenditures for services in the CCPD fund are budgeted at \$2.2 million and are primarily comprised of charges for fleet maintenance charges, and technology charges. Total expenditures for services in FY23 were \$19 million. Services represent 31% of Special Revenue Fund expenditures.

Convention & Visitors	\$12,185,882	52.6%
CVB Incentives	\$4,980,602	21.5%
Stormwater Drainage	\$220,165	1.0%
Crime Control & Prevention	\$2,282,540	9.9%
Lake Parks	\$1,619,423	7.0%
Economic Development	\$1,862,656	8.0%
<b>Total</b>	<b>\$23,151,268</b>	<b>100.0%</b>

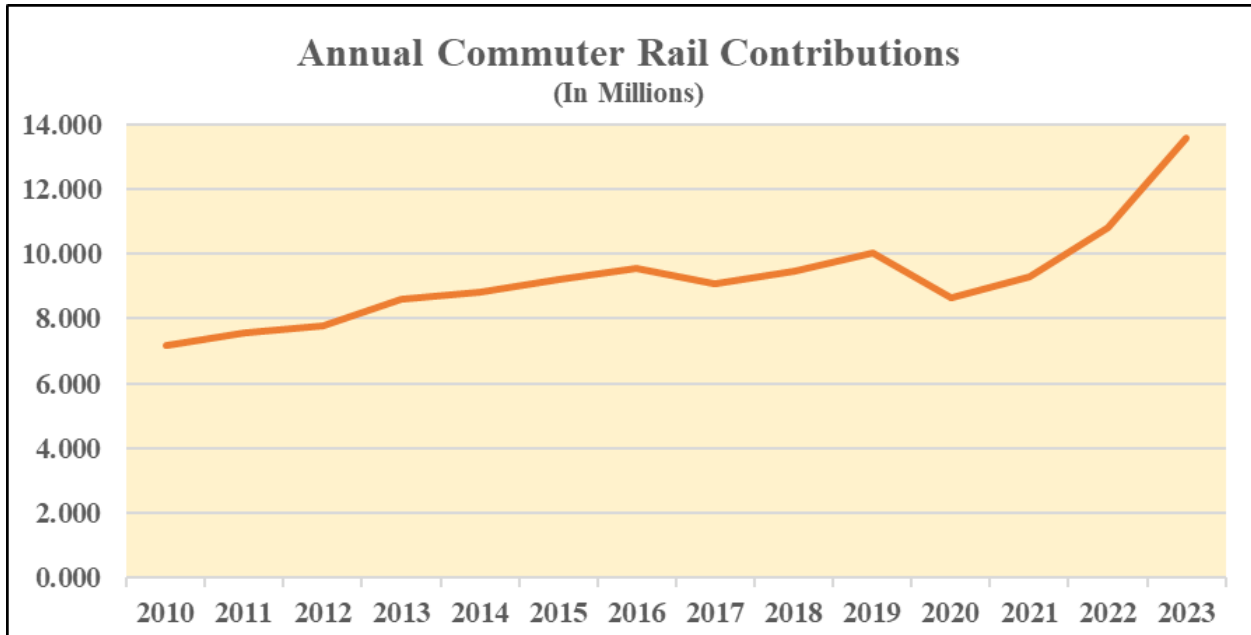
**Insurance charges** are budgeted at \$5.3 million and represents a \$658,000 increase from the previous budget year. This category includes employee health/life/dental costs as well as property and casualty costs. Beginning in FY19, the allocation also included costs for retiree coverage for each respective operating fund.

Convention & Visitors	\$1,764,349	28.2%
Stormwater Drainage	\$224,346	3.6%
Crime Control & Prevention	\$4,029,571	64.5%
Economic Development	\$52,793	0.8%
Lake Parks	\$176,487	2.8%
<b>Total</b>	<b>\$6,247,546</b>	<b>100.0%</b>

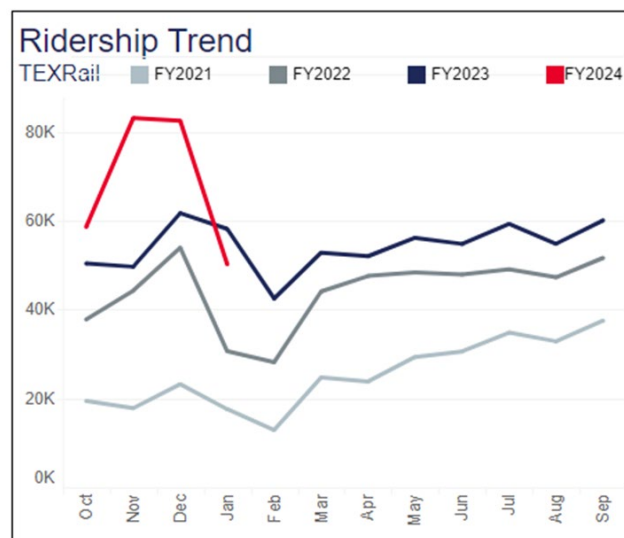
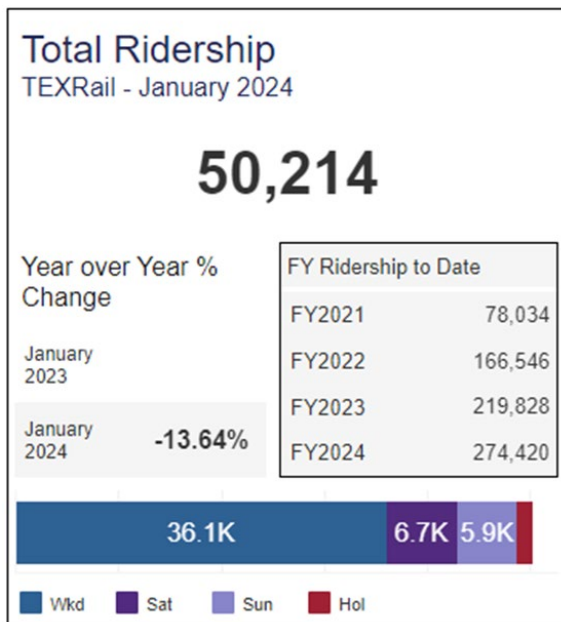
**Transfers Out** are budgeted at \$4.8 million and represent a \$300,000 increase from the previous budget year. Expenditures in this category primarily consist of administrative fee payments to the General fund in lieu of taxes. Other transfers include principal and interest payments to the Debt Service fund and funding for the CVB's visitor shuttle service. Actual expenditures in FY23 totaled \$4.5 million. Transfers represent 7% of Special Revenue Fund expenditures.

Convention & Visitors	\$2,579,155	53.2%
Stormwater Drainage	\$110,025	2.3%
Economic Development	\$1,749,731	36.1%
4B Transit	\$409,163	8.4%
<b>Total</b>	<b>\$4,848,074</b>	<b>100.0%</b>

**Intergovernmental expenditures** are budgeted at \$13.6 million for FY24 and represent an increase of \$1.6 million (15%) from the previous year’s budget. Expenditures in this category are for contractual payments from the 4B fund to Trinity Metro for TEXRail. TEXRail is a 27-mile commuter rail line that extends from downtown Fort Worth across northeast Tarrant County, through North Richland Hills and Grapevine, and into Dallas Fort Worth International Airport’s Terminal B. TEXRail, is served by nine station and began service in January 2019. Since opening, over 1.6 million passengers have been served.



Since the enactment of the 3/8-cent sales tax for commuter rail in April 2007, payments to Trinity Metro are in excess of \$145 million.



FY 2023-24 APPROVED OPERATING BUDGET  
FUNDS 115 & 216 - CONVENTION AND VISITORS BUREAU

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved	
Occupancy Taxes	15,780,448	13,493,868	15,410,654	14,733,581	
Facility Rental Income	651,272	869,600	710,510	869,600	
Interest Income	143,448	13,000	609,667	13,000	
Sales & Merchandise	804,584	887,000	1,105,113	887,000	
Train Operations	3,461,529	3,314,000	6,179,178	3,987,868	
Festivals & New Vintage	3,667,168	2,903,400	1,585,994	4,021,936	
Transfers In	148,372	464,762	287,939	409,163	
Miscellaneous	614,253	379,086	382,211	417,086	
<b>Total</b>	<b>25,279,588</b>	<b>22,324,716</b>	<b>26,271,586</b>	<b>25,339,234</b>	
EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved	
Personnel	5,844,493	6,733,813	5,740,539	7,338,508	
Supplies	348,999	599,725	469,397	706,450	
Maintenance	206,491	315,830	332,403	292,730	
Services	3,131,593	5,778,250	5,793,183	6,229,814	
Insurance	1,258,682	1,596,600	1,262,218	1,764,349	
Festival & Train Operations	4,312,858	5,041,275	5,024,520	5,956,068	
Transfers Out	2,201,581	2,259,223	2,342,047	2,579,155	
<b>Total</b>	<b>17,304,697</b>	<b>22,324,716</b>	<b>20,964,307</b>	<b>24,867,074</b>	
EXPENDITURES AND PERSONNEL BY PROGRAM:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved	Personnel <sup>(1)</sup>
Sales, Promotions and Administration	9,815,662	13,089,719	11,955,456	14,585,110	37.00
Facilities	1,720,723	1,724,343	1,783,483	1,695,100	12.00
Festivals & New Vintage	3,409,418	3,426,070	3,419,218	3,813,414	7.00
Grapevine Vintage Railroad	2,080,269	3,213,263	2,690,645	3,955,367	9.50
Visitor Shuttle System	269,758	855,596	880,879	801,783	4.50
Sister Cities	772	6,625	3,845	6,625	NA
Wine Pouring Society / Craft Brew Guild	8,095	9,100	8,767	9,675	NA
<b>Total</b>	<b>17,304,697</b>	<b>22,324,716</b>	<b>20,742,293</b>	<b>24,994,153</b>	<b>70.00</b>

<sup>(1)</sup> Full-time equivalent positions (FTE)

**FY 2023-24 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
CONVENTION AND VISITORS BUREAU FUND**

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
<b>BEGINNING FUND BALANCE:</b>	12,679,425	12,405,525	20,380,416	20,380,416	25,687,695
<b>OPERATING REVENUE:</b>					
Occupancy Taxes	9,594,700	15,780,448	13,493,868	15,410,654	14,733,581
Facility Rental Income	403,907	651,272	869,600	710,510	869,600
Interest Income	24,922	143,448	13,000	609,667	13,000
Sales & Merchandise	367,171	804,584	887,000	1,105,113	887,000
Train Operations	1,960,902	3,461,529	3,314,000	6,179,178	3,987,868
Festivals & New Vintage	2,419,146	3,667,168	2,903,400	1,585,994	4,021,936
Visitor Shuttle System	-	8,514	-	320	-
Miscellaneous Income	267,190	614,253	379,086	382,211	417,086
<b>Total Operating Revenue</b>	<b>15,037,938</b>	<b>25,131,216</b>	<b>21,859,954</b>	<b>25,983,647</b>	<b>24,930,071</b>
<b>TRANSFERS IN:</b>					
Transfer In From 4B Fund	278,852	148,372	464,762	287,939	409,163
<b>Total Transfers In</b>	<b>278,852</b>	<b>148,372</b>	<b>464,762</b>	<b>287,939</b>	<b>409,163</b>
<b>TOTAL REVENUE &amp; TRANSFERS</b>	<b>15,316,790</b>	<b>25,279,588</b>	<b>22,324,716</b>	<b>26,271,586</b>	<b>25,339,234</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	5,653,204	5,844,493	6,733,813	5,740,539	7,338,508
Supplies	199,583	348,999	599,725	469,397	706,450
Maintenance	137,677	206,491	315,830	332,403	292,730
Services	2,457,094	3,131,593	5,778,250	5,793,183	6,229,814
Insurance	1,360,417	1,258,682	1,596,600	1,262,218	1,764,349
Festival & Train Operations	3,506,712	4,312,858	5,041,275	5,024,520	5,956,068
Capital Outlay	18,244	-	-	-	-
<b>Total Operating Expenditures</b>	<b>13,332,931</b>	<b>15,103,116</b>	<b>20,065,493</b>	<b>18,622,260</b>	<b>22,287,919</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	1,213,537	1,497,906	1,549,798	1,455,122	1,869,755
Transfer to GTRP Fund	20,000	20,000	25,000	25,000	25,000
Transfer to Special Revenue Fund	372	-	-	-	-
Transfer to Debt Service Fund	998,850	658,675	659,425	659,425	659,400
Transfer to Capital Projects Fund	-	-	-	177,500	-
Transfer to Heritage Fund	25,000	25,000	25,000	25,000	25,000
<b>Total Transfers Out</b>	<b>2,257,759</b>	<b>2,201,581</b>	<b>2,259,223</b>	<b>2,342,047</b>	<b>2,579,155</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>15,590,690</b>	<b>17,304,697</b>	<b>22,324,716</b>	<b>20,964,307</b>	<b>24,867,074</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(273,900)</b>	<b>7,974,891</b>	<b>-</b>	<b>5,307,279</b>	<b>472,160</b>
<b>ENDING FUND BALANCE:</b>	<b>12,405,525</b>	<b>20,380,416</b>	<b>20,380,416</b>	<b>25,687,695</b>	<b>26,159,855</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>2,191,715</b>	<b>2,482,704</b>	<b>3,298,437</b>	<b>3,061,193</b>	<b>3,663,768</b>

\* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).  
The FY 2023-24 projected Ending Fund Balance represents 428 days of operation.

CONVENTION & VISITORS BUREAU (115, 216)  
REVENUE DETAIL

<u>Account/Description</u>	<u>2020-21 Actual</u>	<u>2021-22 Actual</u>	<u>2022-23 Budget</u>	<u>2022-23 Estimate</u>	<u>2023-24 Approved</u>
31103 Hotel/Motel Tax P & I	9,654	10,693	-	4,640	-
31707 Occupancy Taxes	7,127,507	11,275,445	9,648,461	10,848,492	10,392,079
31708 Occupancy Tax-Gaylord Texan	2,457,539	4,494,310	3,845,407	4,557,522	4,341,502
<b>OCCUPANCY TAXES</b>	<b>9,594,700</b>	<b>15,780,448</b>	<b>13,493,868</b>	<b>15,410,654</b>	<b>14,733,581</b>
39160 Convention Center Rental	210,957	366,952	519,600	406,124	519,600
39161 Palace Rental	186,470	264,715	350,000	304,386	350,000
39174 Concourse Rental	6,480	19,605	-	-	-
<b>FACILITY RENTAL INCOME</b>	<b>403,907</b>	<b>651,272</b>	<b>869,600</b>	<b>710,510</b>	<b>869,600</b>
39230 Interest On Investments	19	57,919	1,000	218,475	1,000
39232 Interest Income - Festival	7,176	4,874	2,500	15,296	2,500
39233 Interest Income - Train	11,712	4,891	4,000	28,114	4,000
39236 Interest Income - Logic Train	3,391	54,345	4,000	243,464	4,000
39237 Interest Income Logic Festival	2,624	21,419	1,500	104,318	1,500
<b>INTEREST INCOME</b>	<b>24,922</b>	<b>143,448</b>	<b>13,000</b>	<b>609,667</b>	<b>13,000</b>
39162 Palace Food & Beverage Sales	46,638	86,496	110,000	105,679	110,000
39163 Palace - Concert/Ticket Sales	182,442	523,038	500,000	668,341	500,000
39164 Christmas Capital of Texas	74,025	49,682	-	95,315	-
39168 VIC Souvenir Sales	-	-	20,000	3,632	20,000
39169 Grapevine Main VIC	-	-	20,000	45,048	20,000
39173 Concourse Food/Beverage Sales	4,661	8,940	-	-	-
39176 Merch Resale/In-House Catering	41,761	93,126	175,000	146,681	175,000
39177 Catering % Of Sales	17,644	43,302	62,000	40,417	62,000
<b>SALES &amp; MERCHANDISE</b>	<b>367,171</b>	<b>804,584</b>	<b>887,000</b>	<b>1,105,113</b>	<b>887,000</b>
38430 Train Revenues	1,960,902	3,461,529	3,314,000	6,179,178	3,987,868
<b>TRAIN OPERATIONS</b>	<b>1,960,902</b>	<b>3,461,529</b>	<b>3,314,000</b>	<b>6,179,178</b>	<b>3,987,868</b>
34812 Festivals Income	2,407,235	3,639,844	2,893,400	1,585,994	4,021,936
34814 Sponsor Income	11,911	27,324	10,000	-	-
<b>FESTIVALS &amp; NEW VINTAGE</b>	<b>2,419,146</b>	<b>3,667,168</b>	<b>2,903,400</b>	<b>1,585,994</b>	<b>4,021,936</b>
38420 Shuttle Fare Revenue	-	8,514	-	320	-
<b>VISITOR SHUTTLE SYSTEM</b>	<b>-</b>	<b>8,514</b>	<b>-</b>	<b>320</b>	<b>-</b>
34878 Sub Lease Rental Income	145,938	192,203	182,336	160,638	182,336
36300 Lease Revenue	-	2,417	-	-	-
38420 Museum Program Revenue	32,653	56,313	40,000	25,626	40,000
38600 Sister City Revenues	8,622	16,286	12,000	4,629	12,000
38620 Wine Pouring Society Revenues	7,698	12,035	12,000	10,683	12,000
39179 Liberty Park	1,025	1,733	750	-	750
39180 Cotton Belt	18,316	51,579	12,000	95,803	50,000
39211 Indirect Cost Recovery	3,458	-	-	-	-
39951 Resale-Labor,Mat'L And Service	32,500	64,848	110,000	70,056	110,000
39999 Miscellaneous Revenues	16,980	46,228	10,000	11,604	10,000
<b>MISCELLANEOUS</b>	<b>267,190</b>	<b>614,253</b>	<b>379,086</b>	<b>382,211</b>	<b>417,086</b>
53120 Transfer In From 4B Fund	278,852	148,372	464,762	287,939	409,163
<b>TRANSFERS IN</b>	<b>278,852</b>	<b>148,372</b>	<b>464,762</b>	<b>287,939</b>	<b>409,163</b>
<b>TOTAL CVB REVENUE</b>	<b>15,316,790</b>	<b>25,279,588</b>	<b>22,324,716</b>	<b>26,271,586</b>	<b>25,339,234</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
CONVENTION AND VISITORS BUREAU FUND  
DEPARTMENTAL SUMMARY**

**FOCUS AREA(S)**

Tourism, Transportation

**GOAL(S)**

Build the Brand – Festival, Events, Attractions, Heritage Education & Preservation, Marketing and Promotions

Increase hotel and sales tax through sales, marketing and media promotions

Enhance quality of life experiences for citizens and visitors alike by developing destination experiences.

Deliver the Brand Promise by providing the best possible visitor service and information.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	9,008,662	9,815,662	13,089,719	11,955,456	14,585,110
Facilities	1,434,762	1,720,723	1,724,343	1,783,483	1,695,100
Festivals & Events	2,894,509	3,409,418	3,426,070	3,419,218	3,813,414
Grapevine Vintage Railroad	1,778,128	2,080,269	3,213,263	2,690,645	3,955,367
Sister Cities	916	772	6,625	3,845	6,625
Wine Pouring Society / Craft Brew Guild	2,295	8,095	9,100	8,767	9,675
Visitor Shuttle System	471,400	269,758	855,596	880,879	801,783
<b>Total</b>	<b>15,590,672</b>	<b>17,304,697</b>	<b>22,324,716</b>	<b>20,742,293</b>	<b>24,867,074</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
CONVENTION AND VISITORS BUREAU FUND  
DEPARTMENTAL SUMMARY**

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b>Administration</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
CVB Executive Director	1.0	1.0	1.0	1.0	1.0
CVB Deputy Executive Director	1.0	1.0	1.0	1.0	1.0
Managing Director of CVB Operations	1.0	1.0	1.0	1.0	1.0
Managing Director of Sales, Marketing & Communications	-	-	-	1.0	1.0
Director of Marketing and Brand Management	1.0	1.0	1.0	1.0	1.0
Director of Communications and Brand Relations	-	1.0	1.0	-	-
Director of Communications	1.0	-	-	1.0	1.0
Director of Sales	1.0	1.0	1.0	1.0	1.0
Director of Leisure and International Sales	1.0	1.0	1.0	1.0	1.0
Controller	1.0	1.0	1.0	1.0	1.0
Sales Manager II	3.0	3.0	3.0	3.0	3.0
Sales Manager I	1.0	1.0	1.0	1.0	1.0
Group Sales & Sister Cities Program Mgr.	1.0	1.0	1.0	1.0	1.0
Destination Services Manager	1.0	1.0	-	-	-
Digital Marketing Manager	1.0	1.0	1.0	1.0	1.0
Director of Destination Services and Facility Experiences	-	-	1.0	1.0	1.0
Visitor & Cultural Services Manager	1.0	1.0	1.0	1.0	1.0
Creative Marketing Manager	1.0	1.0	1.0	1.0	1.0
Sponsorship Sales Manager	1.0	1.0	1.0	1.0	1.0
Marketing Research Manager	1.0	1.0	1.0	1.0	1.0
Marketing & Special Promotions Manager	1.0	1.0	1.0	-	-
Retail & Inventory Control Coordinator	-	-	-	-	1.0
CVB Accountant III	1.0	1.0	1.0	1.0	1.0
CVB Accountant II	1.0	1.0	1.0	1.0	1.0
Administrative Services Manager	1.0	1.0	1.0	1.0	1.0
Sales Associate	1.0	1.0	1.0	1.0	1.0
Communications Coordinator	1.0	1.0	1.0	1.0	1.0
Executive Assistant	-	1.0	1.0	1.0	1.0
Adm. Secretary	2.0	-	-	-	-
Destination Service Assistant	1.0	1.0	1.0	1.0	1.0
Historic Preservation Manager	1.0	1.0	1.0	1.0	1.0
Asst. Historic Preservation Manager	-	-	-	-	1.0
Manager of Heritage Museums and Educational Programs	1.0	1.0	1.0	1.0	1.0
Nash Farm Coordinator	1.0	1.0	1.0	1.0	1.0
Marketing Projects Coordinator	1.0	1.0	1.0	1.0	1.0
CVB Senior Maintenance Technician	-	-	1.0	1.0	1.0
CVB Maintenance Manager	1.0	1.0	1.0	-	-
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Secretary	-	1.0	2.0	2.0	2.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>34.0</b>	<b>34.0</b>	<b>36.0</b>	<b>35.0</b>	<b>37.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
CONVENTION AND VISITORS BUREAU FUND  
DEPARTMENTAL SUMMARY**

	2020-21	2021-22	2022-23	2022-23	2023-24
<b><u>FACILITIES</u></b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Approved</b>
Director of CVB Meeting & Event	1.0	1.0	1.0	1.0	1.0
Manager Palace Arts Center & Marketing	1.0	1.0	1.0	-	-
Convention Center Supervisor	1.0	1.0	1.0	1.0	1.0
Food & Beverage Coordinator	1.0	1.0	1.0	1.0	1.0
Convention Facilities Assistant	1.0	1.0	1.0	1.0	1.0
Events Coordinator II	1.0	1.0	1.0	1.0	1.0
Events Coordinator I	3.0	3.0	3.0	4.0	4.0
Facility Worker	1.0	1.0	1.0	1.0	1.0
Set-Up Worker	3.0	3.0	3.0	3.0	2.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>	<b>12.0</b>
<b><u>FESTIVALS &amp; EVENTS</u></b>					
Director of Festivals & Events	1.0	1.0	1.0	1.0	1.0
Managing Director of Marketing and Sales	-	1.0	1.0	-	-
Assistant Director of Festivals & Events	-	1.0	-	-	-
Special Events & Program Manager	-	-	-	1.0	1.0
Festivals & Events Manager II	-	-	2.0	2.0	2.0
Festivals & Events Manager I	2.0	1.0	1.0	1.0	1.0
Volunteer Program Supervisor	-	-	1.0	1.0	1.0
Festival Event Assistant	1.0	1.0	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>4.0</b>	<b>5.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b><u>GRAPEVINE VINTAGE RAILROAD</u></b>					
General Manager Grapevine Vintage RR	1.0	1.0	1.0	1.0	1.0
Manager of Train Operations	1.0	1.0	1.0	1.0	1.0
Superintendent of RR Operations	-	-	-	0.5	0.5
Manager of Transportation	-	0.5	0.5	-	-
Train Supervisor	1.0	1.0	1.0	1.0	1.0
Roundhouse Mechanic Supv	1.0	1.0	1.0	1.0	1.0
Roundhouse Mechanic II	2.0	2.0	2.0	2.0	2.0
Train Service Personnel III	1.0	1.0	1.0	1.0	1.0
Train Service Personnel II	1.0	1.0	1.0	1.0	1.0
Events & Theatrical Coordinator	-	-	-	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>8.0</b>	<b>8.5</b>	<b>8.5</b>	<b>9.5</b>	<b>9.5</b>
<b><u>VISITOR SHUTTLE SYSTEM</u></b>					
Shuttle Supervisor	1.0	1.0	1.0	1.0	1.0
Superintendent of RR Operations	-	-	-	0.5	0.5
Lead Shuttle Driver	-	-	1.0	1.0	1.0
Manager of Transportation	-	0.5	0.5	-	-
Shuttle Drivers	8.0	7.0	2.0	2.0	2.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>9.0</b>	<b>8.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>
<b>TOTAL CONVENTION &amp; VISITORS FUND</b>	<b>68.0</b>	<b>69.0</b>	<b>69.0</b>	<b>69.0</b>	<b>70.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 CONVENTION & VISITORS BUREAU FUND  
 SALES, PROMOTIONS & ADMINISTRATION DIVISION SUMMARY  
 115-350-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	3,516,603	3,592,589	3,790,001	3,681,675	4,216,551
Supplies	128,543	207,777	336,300	296,639	440,300
Maintenance	85,908	147,251	231,330	213,648	207,730
Services	1,734,373	2,503,848	4,934,494	3,948,100	5,440,390
Insurance	1,283,122	1,162,616	1,538,371	1,473,347	1,700,984
Capital Outlay	2,354	-	-	-	-
Transfers	2,257,759	2,201,581	2,259,223	2,342,047	2,579,155
<b>Total</b>	<b>9,008,662</b>	<b>9,815,662</b>	<b>13,089,719</b>	<b>11,955,456</b>	<b>14,585,110</b>

**OBJECTIVES**

- Secure corporate and association group bookings for the hotels.
- Increase weekend, summer and holiday group bookings for the hotels.
- Promote transient leisure bookings highlighting Grapevine's heritage, the historic district, wineries, tasting rooms, dining and shopping as a primary theme.
- Continue sales strategy for COVID-19 group convention business recovery.
- Work with the Sales Division to create an event package (A Night in Old Grapevine) to promote to hotels and corporations.
- Expand public media contacts to increase awareness of City hotels, attractions, restaurants and retailers.
- Promote Grapevine hotels, attractions, events, wineries, restaurants, and galleries as a unique selling feature to visitors.
- Service the needs of convention groups, leisure groups, and the individual traveler.
- Increase Visitor Services through new programs at Grapevine Main and through Gallery Shows and Passport Activities.

**FY 2023-24 APPROVED OPERATING BUDGET  
CONVENTION & VISITORS BUREAU FUND  
SALES, PROMOTIONS & ADMINISTRATION DIVISION SUMMARY  
115-350-001**

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Potential economic impact of sales leads generated	\$607M	\$498M	\$604M	\$614M	\$620M
Potential economic impact of booked leads	\$88M	\$144M	\$153M	\$144M	\$150M
Number of convention & leisure site visits	81	98	140	120	130
Number of travel writers, bloggers and content creators hosted per year	6	22	30	15	40
Social media posts and media releases per week	3	28	25	20	NA
*Average media releases per month	NA	NA	NA	NA	8
*Average social media posts per month	NA	NA	NA	NA	80
Value of publicity generated	\$7.7M	\$909K	\$8M	\$1M	\$3.5M
Web site traffic (sessions)	1,419,979	1,944,374	2,000,000	2,200,000	2,300,000
Number of brochures distributed	416,770	321,195	400,000	300,000	250,000
Number of groups serviced	60	60	100	99	130
Economic impact of convention serviced (in millions)	\$78.5M	\$62M	\$95M	\$98M	\$150M
Certificate of Appropriateness (CA) applications assistance services	109	86	115	89	90
Number of properties researched & added to the Cultural Resource Survey	21	22	30	26	28
Number of grants awarded	9	4	5	4	4
Historic Township housing inquiries	70	55	90	125	135
Main Street merchants assisted	39	38	40	40	40
Nash Farm Average Daily Visitors	34	48	45	35	35
Nash Farm Interpretive Tours	22	20	60	40	40
Nash Farm Heritage Workshops / Special Events	28	41	50	48	46
Nash Farm Rentals	8	2	4	2	5
Nash Farm Attendance	11,210	17,283	16,500	28,000	20,000
HPC - Number of Landmark Cases	2	1	4	2	2
Number of Visitor Information Center Visitors	131,894	214,417	300,000	300,000	325,000
Number of VIC, Museum & Historical Society Volunteers Hours	1,263	0	0	250	500
Number of CVB Gallery Visitors	NA	NA	45,000	30,000	50,000

\*New in FY23

**FY 2023-24 APPROVED OPERATING BUDGET  
CONVENTION & VISITORS BUREAU FUND  
FACILITIES DIVISION SUMMARY  
115-350-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	864,451	913,075	959,943	942,095	930,700
Supplies	61,754	123,130	182,100	350,734	182,100
Maintenance	60,968	59,240	84,500	85,647	84,500
Services	447,589	625,278	497,800	405,007	497,800
<b>Total</b>	<b>1,434,762</b>	<b>1,720,723</b>	<b>1,724,343</b>	<b>1,783,483</b>	<b>1,695,100</b>

**OBJECTIVES**

- Increase revenues at all CVB rental facilities (Convention Center, Palace Arts Center, Concourse, Historic Cottonbelt Railroad District, Grapevine Main Station and Grapevine Farmers & Artisan Markets).
- Increase number of new and repeat clients.
- Direct overflow event referrals to Grapevine hotels and other local meeting venues.
- Update and expand the building maintenance program for all CVB facilities.
- Development and implementation of a facilities marketing program.
- Expand and promote entertainment, performing arts, and movies at Palace Arts Center.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Convention Center events held	164	242	291	302	320
Convention Center building usage (days)	205	342	413	451	454
Palace Arts Center number of events held.	359	462	559	488	586
Palace Arts Center building usage (days)	359	462	559	488	586
Concourse number of events held	16	21	-	-	-
Concourse building usage (days)	18	19	-	-	-
Grapevine Main Meeting Rooms events held	7	50	64	98	116
Grapevine Main Meeting Rooms building usage (days)	7	50	64	140	116
Number of Gazebo rental applications	22	18	22	12	0
All facilities number of repeat bookings	196	288	348	478	389
All facilities number of new client bookings	98	174	210	188	256
Number of leads referred to other facilities	205	118	142	208	163
All facilities economic impact	\$3,044,983	\$4,684,464	\$5,668,201	\$5,596,056	\$5,926,896
Number of CVB sponsored events (i.e. HDGA, TWGGA, WPS, CVB Board, etc.)	106	134	155	124	162
Grapevine Farmers & Artisan Market Attendance	37,550	34,400	41,624	-	-
Grapevine Farmers & Artisan Market Vendor Participants	480	348	421	-	-

**FY 2023-24 APPROVED OPERATING BUDGET  
 CONVENTION & VISITORS BUREAU FUND  
 FESTIVALS & EVENTS DIVISION SUMMARY  
 115-350-005**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	504,058	525,053	809,095	807,477	907,146
Services	2,390,451	2,884,365	2,616,975	2,611,741	2,906,268
<b>Total</b>	<b>2,894,509</b>	<b>3,409,418</b>	<b>3,426,070</b>	<b>3,419,218</b>	<b>3,813,414</b>

**OBJECTIVES**

- Expand and produce festivals and events that promote the Grapevine Brand as a leisure and visitor destination.
- Improve and produce Grapevine Vintage Railroad's North Pole Express to promote Grapevine as the "Christmas Capital of Texas."
- Support the Grapevine Wine Pouring Society and the Craft Beer Guild of Grapevine and the participation of those organizations in festivals and other City events.
- Expand volunteer opportunities and participation of civic and service groups.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
GrapeFest attendance	0	100,000	165,000	100,000	150,000
GrapeFest People's Choice attendance	0	7,032	7,300	7,300	7,300
Main Street Fest attendance	0	20,000	65,000	40,000	90,000
Attendance at New Vintage tastings	0	928	600	750	850
Attendance at New Vintage Blessing	0	100	100	200	500
Number of Events and Activities Serviced	67	40	125	100	125
Wine Pouring Society Activities supported	31	24	50	45	50
Craft Brew Guild Activities supported	26	16	25	20	25
Number of Dirty Dozen activities	3	5	10	8	10
Number of service groups worked with	58	56	75	60	75

**FY 2023-24 APPROVED OPERATING BUDGET  
 CONVENTION & VISITORS BUREAU FUND  
 GRAPEVINE VINTAGE RAILROAD DIVISION SUMMARY  
 115-350-007**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	567,964	651,776	788,963	787,385	905,567
Services	1,192,379	1,428,493	2,424,300	1,903,260	3,049,800
Capital Outlay	17,785	-	-	-	-
<b>Total</b>	<b>1,778,128</b>	<b>2,080,269</b>	<b>3,213,263</b>	<b>2,690,645</b>	<b>3,955,367</b>

**OBJECTIVES**

- Promote the Historic Cotton Belt Railroad District, the Historic Downtown District, and Grapevine as a visitor destination.
- Increase revenues to cover operating expenses of the vintage diesel and excursion steam train.
- Expand onboard food and beverage, photo and merchandise opportunities.
- Create a Grapevine Vintage Railroad merchandising effort.
- Develop programs to increase ridership for special holidays.
- Ensure that the Grapevine Vintage Railroad with the vintage diesel and steam excursion train remains a premier family attraction.
- Participate with local hotels, attractions, merchants and restaurants to promote Grapevine leisure and group visitors.

<b><u>Performance Indicators</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Total annual passengers	66,378	80,045	115,000	117,000	120,000
Number of special event trains	NA	NA	233	211	263
Charters	7	2	30	20	20
Number of Train Operations (a run out and back is considered one operation)	240	384	395	408	444
Trackage Inspections	0	0	12	12	12
Train Safety Meetings	138	82	150	135	150
Conductor/Engineer training hours	156	250	120	175	120

**FY 2023-24 APPROVED OPERATING BUDGET  
 CONVENTION & VISITORS BUREAU FUND  
 SISTER CITIES DIVISION SUMMARY  
 115-350-010**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	916	772	6,625	3,845	6,625
<b>Total</b>	<b>916</b>	<b>772</b>	<b>6,625</b>	<b>3,845</b>	<b>6,625</b>

**OBJECTIVES**

- To promote cultural and educational exchange programs between Grapevine and the sister cities.
- To promote professional, business and economic exchanges between the sister cities.
- To promote opportunities for tourism between citizens of the sister cities.
- To foster economic benefits from the sister city program.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Outbound student programs	0	0	3	0	2
Inbound student programs	0	0	3	0	2
Official programs outbound	0	0	3	0	2
Official programs inbound	0	0	3	0	2
Unofficial exchanges outbound	1	1	3	1	3
Unofficial exchanges inbound	1	0	3	1	3
Number of participants in sister city committees and programs	361	330	300	300	300

**FY 2023-24 APPROVED OPERATING BUDGET  
 CONVENTION & VISITORS BUREAU FUND  
 GRAPEVINE WINE POURING SOCIETY / CRAFT BREW GUILD DIVISION SUMMARY  
 115-350-011**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	2,295	8,095	9,100	8,767	9,675
<b>Total</b>	<b>2,295</b>	<b>8,095</b>	<b>9,100</b>	<b>8,767</b>	<b>9,675</b>

**OBJECTIVES**

- To serve as Grapevine's ambassadors and a strong volunteer base for festivals and events.
- To create an awareness of Grapevine's wine and craft brew related attractions and events.
- To enhance the Grapevine experience for festival attendees, convention attendees, and visitors.
- To develop a group of knowledgeable, TABC-certified wine and craft brew pourers through training.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of events serviced by the Grapevine Wine Pouring Society	17	22	27	24	25
Number of hours of service provided by Grapevine wine pourers	472	1,563	3,000	3,000	2,800
Average attendance at monthly Grapevine Wine Pouring Society meetings	65	77	88	86	85
Number of TABC certifications	24	59	60	60	120
Number of events serviced by the Grapevine Craft Brew Guild	3	8	10	15	20
Number of hours of service provided by Grapevine Craft Brew Guild	44	692	400	425	475
Average attendance at monthly Grapevine Craft Brew Guild meetings	24	19	24	24	28
Number of TABC certifications	9	18	12	15	20

**FY 2023-24 APPROVED OPERATING BUDGET  
 CONVENTION & VISITORS BUREAU FUND  
 VISITOR SHUTTLE SYSTEM DIVISION SUMMARY  
 216-350-012**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	200,129	162,000	385,811	390,364	378,544
Supplies	6,076	9,225	65,600	74,015	67,750
Maintenance	(9,199)	-	-	-	500
Services	197,099	2,467	345,956	345,264	291,624
Insurance	77,295	96,066	58,229	71,236	63,365
<b>Total</b>	<b>471,400</b>	<b>269,758</b>	<b>855,596</b>	<b>880,879</b>	<b>801,783</b>

**OBJECTIVES**

- Connect hotel and airport guests with Grapevine's dining venues, shopping and attractions.
- Connect commuter rail ridership with Grapevine's dining venues, shopping and attractions.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Total Ridership for the year	14,712	3,700	30,000	10,000	30,000
Economic Impact of ridership	\$1,287,650	\$867,913	\$3,547,200	\$1,182,400	\$3,547,200

FY 2023-24 APPROVED OPERATING BUDGET  
 FUND 215 - CONVENTION & LEISURE INCENTIVES FUND

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Hotel Tax Incentives	5,249,973	4,492,133	5,225,677	5,071,496
Interest Income	39,848	1,000	196,614	1,000
Miscellaneous	131,496	10,000	9,750	10,000
<b>Total</b>	<b>5,421,317</b>	<b>4,503,133</b>	<b>5,432,041</b>	<b>5,082,496</b>
EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Supplies	225	-	-	-
Services	4,511,643	4,503,133	4,088,043	4,980,602
<b>Total</b>	<b>4,511,868</b>	<b>4,503,133</b>	<b>4,088,043</b>	<b>4,980,602</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
 CONVENTION AND LEISURE INCENTIVES FUND**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING FUND BALANCE:</b>	5,041,388	4,474,237	5,383,686	5,383,686	6,727,684
<b>OPERATING REVENUE:</b>					
Hotel Tax Incentives	3,031,073	5,249,973	4,492,133	5,225,677	5,071,496
Interest Income	3,502	39,848	1,000	196,614	1,000
Miscellaneous	28,294	131,496	10,000	9,750	10,000
Total Operating Revenue	3,062,869	5,421,317	4,503,133	5,432,041	5,082,496
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>3,062,869</b>	<b>5,421,317</b>	<b>4,503,133</b>	<b>5,432,041</b>	<b>5,082,496</b>
<b>OPERATING EXPENDITURES:</b>					
Supplies	-	225	-	-	-
Services	3,630,020	4,511,643	4,503,133	4,088,043	4,980,602
Total Operating Expenditures	3,630,020	4,511,868	4,503,133	4,088,043	4,980,602
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>3,630,020</b>	<b>4,511,868</b>	<b>4,503,133</b>	<b>4,088,043</b>	<b>4,980,602</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(567,152)</b>	<b>909,449</b>	<b>-</b>	<b>1,343,998</b>	<b>101,894</b>
<b>ENDING FUND BALANCE:</b>	<b>4,474,237</b>	<b>5,383,686</b>	<b>5,383,686</b>	<b>6,727,684</b>	<b>6,829,578</b>

**CONVENTION AND LEISURE INCENTIVES FUND (215)  
REVENUE DETAIL**

<u>Account/Description</u>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
31710 Hotel Tax Incentives 1%	3,031,072	5,249,973	4,492,133	5,225,677	5,071,496
<b>HOTEL TAX INCENTIVE</b>	<b>3,031,072</b>	<b>5,249,973</b>	<b>4,492,133</b>	<b>5,225,677</b>	<b>5,071,496</b>
39230 Interest Earned	3,502	39,848	1,000	196,614	1,000
<b>INTEREST INCOME</b>	<b>3,502</b>	<b>39,848</b>	<b>1,000</b>	<b>196,614</b>	<b>1,000</b>
34814 Sponsor Income	28,294	131,141	10,000	9,750	10,000
39999 Miscellaneous Revenues	-	355	-	-	-
<b>MISCELLANEOUS</b>	<b>28,294</b>	<b>131,496</b>	<b>10,000</b>	<b>9,750</b>	<b>10,000</b>
<b>TOTAL CVB INCENTIVES REVENUE</b>	<b>3,062,868</b>	<b>5,421,317</b>	<b>4,503,133</b>	<b>5,432,041</b>	<b>5,082,496</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
CONVENTION AND LEISURE INCENTIVES FUND  
215-225-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	-	225	-		
Services	3,630,020	4,511,643	4,503,133	4,088,043	4,980,602
<b>Total</b>	<b>3,630,020</b>	<b>4,511,868</b>	<b>4,503,133</b>	<b>4,088,043</b>	<b>4,980,602</b>

**OBJECTIVES**

- To incentivize and promote group convention and leisure business focusing on city-wide conventions, need dates and holiday patterns.
- Utilize international representation companies to increase visitation to Grapevine from international markets.
- Educate meeting planners on the benefits of the 215 incentive program.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of bookings generated through financial incentives	878	125	115	126	130
Number of room nights booked through financial incentives	131,059	177,803	167,500	180,000	185,000
Economic impact of bookings with financial incentives	\$77M	\$140M	\$100M	\$124M	\$135M
Economic impact of social, military, educational, religious and fraternal meetings booked	\$43M	\$59M	\$57M	\$56M	\$60M
Number of total impressions for incentive marketing from print/digital/TV/radio	109M	52.7M	80M	82M	115M
Number of trade promotional events from international representation companies *	NA	NA	NA	5	10

\* New in FY23

FY 2023-24 APPROVED OPERATING BUDGET  
FUND 116 - STORMWATER DRAINAGE

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Drainage Utility Fees	1,516,846	1,479,709	1,461,485	1,535,532
Interest Income	8,401	15,000	39,695	15,000
Interest Income - 2000 C.O.	1,748	2,000	10,540	2,000
Miscellaneous	1,050	-	-	-
<b>Total</b>	<b>1,528,045</b>	<b>1,496,709</b>	<b>1,511,720</b>	<b>1,552,532</b>
EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Personnel	542,446	605,357	604,146	627,296
Supplies	21,310	35,700	33,334	35,700
Maintenance	200,844	125,000	124,750	125,000
Services	14,389	217,840	267,183	220,165
Insurance	180,574	193,799	192,449	224,346
Transfers Out	114,652	109,013	100,164	110,025
Capital Outlay	607,896	210,000	210,000	210,000
<b>Total</b>	<b>1,682,111</b>	<b>1,496,709</b>	<b>1,532,026</b>	<b>1,552,532</b>
PERSONNEL SUMMARY: <sup>(1)</sup>	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Foreman	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Equipment Operator III	2.00	2.00	2.00	2.00
Equipment Operator II	2.00	2.00	2.00	2.00
Equipment Operator I	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

<sup>(1)</sup> In full-time equivalents

**FY 2023-24 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
STORMWATER DRAINAGE UTILITY FUND**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING FUND BALANCE:</b>	1,769,375	1,582,827	1,428,761	1,428,761	1,408,455
<b>OPERATING REVENUE:</b>					
Drainage Utility Fees	1,504,793	1,516,846	1,479,709	1,461,485	1,535,532
Interest Income	1,223	8,401	15,000	39,695	15,000
Interest Income - 2000 C.O.	196	1,748	2,000	10,540	2,000
Miscellaneous	449	1,050	-	-	-
<b>Total Operating Revenue</b>	<b>1,506,660</b>	<b>1,528,045</b>	<b>1,496,709</b>	<b>1,511,720</b>	<b>1,552,532</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>1,506,660</b>	<b>1,528,045</b>	<b>1,496,709</b>	<b>1,511,720</b>	<b>1,552,532</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	565,161	542,446	605,357	604,146	627,296
Supplies	18,574	21,310	35,700	33,334	35,700
Maintenance	89,536	200,844	125,000	124,750	125,000
Services	213,709	14,389	217,840	267,183	220,165
Insurance	116,862	180,574	193,799	192,449	224,346
Capital Outlay	580,614	607,896	210,000	210,000	210,000
<b>Total Operating Expenditures</b>	<b>1,584,456</b>	<b>1,567,459</b>	<b>1,387,696</b>	<b>1,431,862</b>	<b>1,442,507</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	108,750	114,652	109,013	100,164	110,025
<b>Total Transfers Out</b>	<b>108,750</b>	<b>114,652</b>	<b>109,013</b>	<b>100,164</b>	<b>110,025</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>1,693,206</b>	<b>1,682,111</b>	<b>1,496,709</b>	<b>1,532,026</b>	<b>1,552,532</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(186,546)</b>	<b>(154,066)</b>	<b>-</b>	<b>(20,306)</b>	<b>-</b>
<b>ENDING FUND BALANCE:</b>	<b>1,582,827</b>	<b>1,428,761</b>	<b>1,428,761</b>	<b>1,408,455</b>	<b>1,408,455</b>
<b>FUND BALANCE REQUIREMENT:</b>	<b>277,686</b>	<b>275,866</b>	<b>245,460</b>	<b>251,252</b>	<b>254,615</b>

\* Fund balance requirement is 16.4% of total budgeted expenditures (60 days of operation).  
The FY 2023-24 projected Ending Fund Balance represents 356 days of operation.

**STORMWATER DRAINAGE UTILITY FUND (116)**  
**REVENUE DETAIL**

<u>Account/Description</u>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>DRAINAGE UTILITY FEE</b>	<b>1,504,793</b>	<b>1,516,846</b>	<b>1,479,709</b>	<b>1,461,485</b>	<b>1,535,532</b>
39230 Interest Income	1,223	8,401	15,000	39,695	15,000
39230 Interest Income	196	1,748	2,000	10,540	2,000
<b>INTEREST INCOME</b>	<b>1,419</b>	<b>10,149</b>	<b>17,000</b>	<b>50,235</b>	<b>17,000</b>
39211 Indirect Cost Recovery	1	-	-	-	-
39999 Misc. Revenue	448	1,050	-	-	-
<b>MISCELLANEOUS</b>	<b>449</b>	<b>1,050</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL STORMWATER DRAININGE UTILITY FUND</b>	<b>1,506,660</b>	<b>1,528,045</b>	<b>1,496,709</b>	<b>1,511,720</b>	<b>1,552,532</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
STORMWATER DRAINAGE UTILITY FUND  
DEPARTMENTAL SUMMARY**

**FOCUS AREA(S)**

Infrastructure

**GOAL(S)**

Providing safe distribution of water and collection of wastewater by the preventative maintenance and repair of the utility infrastructure, in compliance with state and federal regulations

Provide a safe and adequate supply of drinking water and wastewater treatment by the operation of water treatment and storage facilities and the wastewater treatment plant, in compliance with state and federal regulations.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Stormwater Drainage Utility System (SDUS) - Operations	1,693,206	1,682,111	1,496,709	1,532,026	1,552,532
<b>Total</b>	<b>1,693,206</b>	<b>1,682,111</b>	<b>1,496,709</b>	<b>1,532,026</b>	<b>1,552,532</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b>SDUS - OPERATIONS</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Street Foreman	1.0	1.0	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0	1.0	1.0
Equipment Operator III	2.0	2.0	2.0	2.0	2.0
Equipment Operator II	2.0	2.0	2.0	2.0	2.0
Equipment Operator I	1.0	1.0	1.0	1.0	1.0
GIS Engineer Specialist	1.0	1.0	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 STORMWATER DRAINAGE UTILITY FUND  
 SDUS - OPERATIONS DIVISION SUMMARY  
 116-535-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	565,161	542,446	605,357	604,146	627,296
Supplies	18,574	21,310	35,700	33,334	35,700
Maintenance	89,536	200,844	125,000	124,750	125,000
Services	213,709	14,389	217,840	267,183	220,165
Insurance	116,862	180,574	193,799	192,449	224,346
Capital Outlay	580,614	607,896	210,000	210,000	210,000
Transfers	108,750	114,652	109,013	100,164	110,025
<b>Total</b>	<b>1,693,206</b>	<b>1,682,111</b>	<b>1,496,709</b>	<b>1,532,026</b>	<b>1,552,532</b>

**OBJECTIVES**

- Excavate, re-grade and re-sod 12,000 linear feet of roadside ditches and outfalls.
- Clean, reset and replace 800 linear feet of reinforced concrete pipe.
- Inspect and clean 950 restricted underground storm sewer structures.
- Respond to citizen concerns in a timely manner, reducing the possibility of recurring flood situations.
- Repair damaged gutter lines reducing the amount of ponding water on curb and gutter streets.
- Perform required erosion control on above-ground drainage facilities.
- Clean and remove brush and debris along bridge embankments at road crossings, reducing the possibility of damage to bridge structures.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Ditch excavation (linear feet)	12,000	12,500	12,000	11,100	12,000
Reset reinforced concrete pipe (linear feet)	800	820	800	720	800
Clean storm sewer structures (ea.)	950	780	950	750	950
Clean debris adjacent to bridges (times / year)	4	4	4	4	4
Sweeping miles	17,000	19,500	18,000	19,900	17,000

FY 2023-24 APPROVED OPERATING BUDGET  
FUND 117 and 217 - CRIME CONTROL & PREVENTION

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Sales Tax (1/2 cent)	18,017,690	16,700,000	19,411,625	18,750,000
Commercial Vehicle Enforcement	59,448	107,000	61,183	107,000
Interest Income	28,950	35,000	421,875	35,000
Transfers In	4,291,740	4,519,575	4,519,575	3,759,649
Miscellaneous	37,464	11,400	488,554	457,400
<b>Total</b>	<b>22,435,292</b>	<b>21,372,975</b>	<b>24,902,812</b>	<b>23,109,049</b>

EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Personnel	13,934,801	15,089,470	15,062,809	15,852,078
Supplies	1,502,054	644,384	639,579	758,910
Maintenance	185,884	114,200	93,538	145,950
Services	893,216	3,369,197	3,362,109	4,029,571
Insurance	3,040,160	2,155,724	2,021,138	2,282,540
Capital Outlay	7,418	-	-	40,000
<b>Total</b>	<b>19,563,533</b>	<b>21,372,975</b>	<b>21,179,173</b>	<b>23,109,049</b>

EXPENDITURES AND PERSONNEL BY PROGRAM:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved	Personnel <sup>(1)</sup>
Uniform Operations	12,192,571	13,056,592	13,030,489	14,113,402	66.00
Criminal Investigations	2,414,910	2,759,285	2,750,484	2,744,063	23.00
Technical Services	3,529,103	4,111,193	3,951,235	4,464,921	25.00
Jail Operations	779,628	773,953	770,989	797,225	12.00
Management Services	357,203	361,522	360,799	676,590	3.00
Commercial Vehicle Enforcement	290,118	310,430	315,177	312,848	3.00
<b>Total</b>	<b>19,563,533</b>	<b>21,372,975</b>	<b>21,179,173</b>	<b>23,109,049</b>	<b>132.00</b>

<sup>(1)</sup> In full-time equivalents

**FY 2023-24 APPROVED OPERATING BUDGET**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**CRIME CONTROL & PREVENTION DISTRICT**

	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Approved</b>
<b>BEGINNING FUND BALANCE:</b>	(2,824,925)	13,629	2,885,388	2,885,388	6,609,027
<b>OPERATING REVENUE:</b>					
Sales Tax (1/2 cent)	14,039,776	18,017,690	16,700,000	19,411,625	18,750,000
Commercial Vehicle Enforcement	48,494	59,448	107,000	61,183	107,000
Interest Income	461	28,950	35,000	421,875	35,000
Miscellaneous	43,122	37,464	11,400	488,554	457,400
<b>Total Operating Revenue</b>	<b>14,131,853</b>	<b>18,143,552</b>	<b>16,853,400</b>	<b>20,383,237</b>	<b>19,349,400</b>
<b>TRANSFERS IN:</b>					
Transfer In from General Fund	5,513,302	4,291,740	4,519,575	4,519,575	3,759,649
Transfer In from General Facilities CIP Fund	1,390,053	-	-	-	-
<b>Total Transfers In</b>	<b>6,903,355</b>	<b>4,291,740</b>	<b>4,519,575</b>	<b>4,519,575</b>	<b>3,759,649</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>21,035,208</b>	<b>22,435,292</b>	<b>21,372,975</b>	<b>24,902,812</b>	<b>23,109,049</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	13,135,655	13,934,801	15,089,470	15,062,809	15,852,078
Supplies	508,326	1,502,054	644,384	639,579	758,910
Maintenance	104,489	185,884	114,200	93,538	145,950
Insurance	2,790,273	893,216	3,369,197	3,362,109	4,029,571
Services	1,539,909	3,040,160	2,155,724	2,021,138	2,282,540
Capital Outlay	118,004	7,418	-	-	40,000
<b>Total Operating Expenditures</b>	<b>18,196,656</b>	<b>19,563,533</b>	<b>21,372,975</b>	<b>21,179,173</b>	<b>23,109,049</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>18,196,656</b>	<b>19,563,533</b>	<b>21,372,975</b>	<b>21,179,173</b>	<b>23,109,049</b>
<b>SURPLUS / (DEFICIT)</b>	<b>2,838,552</b>	<b>2,871,759</b>	<b>-</b>	<b>3,723,639</b>	<b>-</b>
<b>ENDING FUND BALANCE:</b>	<b>13,629</b>	<b>2,885,388</b>	<b>2,885,388</b>	<b>6,609,027</b>	<b>6,609,027</b>

**CRIME CONTROL & PREVENTION DISTRICT (117,217)**  
**REVENUE DETAIL**

<u>Account/Description</u>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
31204 Sales Taxes	14,039,776	18,017,690	16,700,000	19,411,625	18,750,000
<b>SALES TAXES</b>	<b>14,039,776</b>	<b>18,017,690</b>	<b>16,700,000</b>	<b>19,411,625</b>	<b>18,750,000</b>
35206 Commercial Vehicle Enforcement	47,745	59,448	107,000	61,183	107,000
39211 Indirect Cost Recovery	719	-	-	-	-
39230 Interest Earned	30	-	-	-	-
<b>COMM VEHICLE ENFORCEMENT</b>	<b>48,494</b>	<b>59,448</b>	<b>107,000</b>	<b>61,183</b>	<b>107,000</b>
<b>INTEREST INCOME</b>	<b>461</b>	<b>28,950</b>	<b>35,000</b>	<b>421,875</b>	<b>35,000</b>
33300 Jail Services	-	-	-	445,969	446,000
35223 City Child Safety Fee	250	410	400	560	400
35325 School Crossing Guard	2,150	1,981	4,500	2,830	4,500
39210 Intergovernmental Revenues	8,895	35,071	-	5,877	-
39211 Indirect Cost Recovery	8,789	-	-	-	-
39999 Miscellaneous Revenues	23,038	2	6,500	33,318	6,500
<b>MISCELLANEOUS</b>	<b>43,122</b>	<b>37,464</b>	<b>11,400</b>	<b>488,554</b>	<b>457,400</b>
53100 Transfer In from General Fund	5,513,302	4,291,740	4,519,575	4,519,575	3,759,649
53177 Transfer In from General Facilities	1,390,053	-	-	-	-
<b>TRANSFERS IN</b>	<b>6,903,355</b>	<b>4,291,740</b>	<b>4,519,575</b>	<b>4,519,575</b>	<b>3,759,649</b>
<b>TOTAL CCPD REVENUE</b>	<b>21,035,208</b>	<b>22,435,292</b>	<b>21,372,975</b>	<b>24,902,812</b>	<b>23,109,049</b>

**FY 2023-24 APPROVED OPERATING  
CRIME CONTROL AND PREVENTION DISTRICT  
DEPARTMENTAL SUMMARY**

**FOCUS AREA(S)**

Safety and Security

**GOAL(S)**

- Provide a safe community for our citizens, businesses, and visitors.
- Empower the community to reduce crime and opportunities
- Reduce vehicle crashes and crash-related injuries and deaths
- Investigate and resolve all types of crimes that occur within the city
- Expediently receive and respond to emergency calls for service

<b>EXPENDITURES BY DIVISION</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Uniform Operations	11,623,012	12,192,571	13,056,592	13,030,489	14,113,402
Criminal Investigations	2,289,436	2,414,910	2,759,285	2,750,484	2,744,063
Technical Services	3,271,299	3,529,103	4,111,193	3,951,235	4,464,921
Jail Operations	710,863	779,628	773,953	770,989	797,225
Management Services	5,298	357,203	361,522	360,799	676,590
Commercial Vehicle Enforcement	296,748	290,118	310,430	315,177	312,848
<b>Total</b>	<b>18,196,656</b>	<b>19,563,533</b>	<b>21,372,975</b>	<b>21,179,173</b>	<b>23,109,049</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b>POLICE</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Police Captain	3.0	3.0	3.0	3.0	3.0
Lieutenant	4.0	5.0	4.0	4.0	4.0
Sergeant	12.0	12.0	13.0	13.0	13.0
Sr. Officer	32.0	35.0	35.0	35.0	35.0
Police Officer	33.0	29.0	29.0	29.0	29.0
Crime Analyst	1.0	1.0	1.0	1.0	1.0
Crime Scene Investigator	-	2.0	2.0	2.0	2.0
Crime Scene Tech II	2.0	-	-	-	-
Police Media Manager	1.0	1.0	1.0	1.0	1.0
Public Safety Communications Manager	1.0	1.0	1.0	1.0	1.0
Emergency Communications Supervisor	3.0	3.0	3.0	3.0	3.0
Emergency Communications Specialist	14.0	14.0	14.0	14.0	14.0
Property Evidence Technician	2.0	2.0	2.0	2.0	2.0
Technical Services Specialist	2.0	2.0	2.0	2.0	2.0
Police Records & Property Manager	1.0	1.0	1.0	1.0	1.0
Records Specialist	5.0	5.0	5.0	5.0	5.0
Secretary	4.0	4.0	4.0	4.0	4.0
Detention Supervisor	1.0	1.0	1.0	1.0	1.0
Detention Officer	11.0	11.0	11.0	11.0	11.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>132.0</b>	<b>132.0</b>	<b>132.0</b>	<b>132.0</b>	<b>132.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 CRIME CONTROL AND PREVENTION DISTRICT  
 UNIFORM OPERATIONS DIVISION SUMMARY  
 117-209-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	7,885,319	7,860,922	8,554,848	8,537,738	9,008,406
Supplies	174,400	1,195,505	282,657	282,092	269,845
Maintenance	2,040	7,537	5,000	5,000	5,000
Services	740,958	125,107	889,149	887,371	808,415
Insurance	2,756,121	2,996,082	3,324,938	3,318,288	3,981,736
Capital Outlay	64,174	7,418	-	-	40,000
<b>Total</b>	<b>11,623,012</b>	<b>12,192,571</b>	<b>13,056,592</b>	<b>13,030,489</b>	<b>14,113,402</b>

**OBJECTIVES**

- Encourage compliance with applicable traffic laws through enforcement.
- Provide proactive enforcement response to specific crime patterns and traffic concerns.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Calls for Service	60,000	72,000	75,000	50,000	70,000
Traffic Stops	10,000	13,000	15,000	10,000	15,000
Traffic Citations	4,000	5,000	8,000	5,000	7,500
DWI Arrests	400	400	400	300	300

**FY 2023-24 APPROVED OPERATING BUDGET  
 CRIME CONTROL AND PREVENTION DISTRICT  
 CRIMINAL INVESTIGATIONS DIVISION SUMMARY  
 117-209-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	2,177,515	2,308,874	2,596,300	2,591,107	2,613,463
Supplies	21,519	21,489	32,200	30,176	36,400
Services	90,402	84,547	130,785	129,201	94,200
<b>Total</b>	<b>2,289,436</b>	<b>2,414,910</b>	<b>2,759,285</b>	<b>2,750,484</b>	<b>2,744,063</b>

**OBJECTIVES**

- Conduct follow-up investigation on all cases involving an arrest, including traffic and alcohol-related offenses.
- Provide follow-up investigation of all cases with a high solvability factor.
- Track all registered sex offenders in the city to ensure compliance.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Follow-up investigation for 100% of all applicable arrests	1,200	1,150	1,200	1,225	1,250
Follow-up investigation for 100% of all high solvability cases	1,750	1,675	1,750	1,775	1,775
Track all registered sex offenders in the city to ensure compliance.	16	14	14	13	13

**FY 2023-24 APPROVED OPERATING BUDGET  
 CRIME CONTROL AND PREVENTION DISTRICT  
 TECHNICAL SERVICES DIVISION SUMMARY  
 117-209-004**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	2,126,504	2,425,441	2,597,781	2,590,377	2,752,836
Supplies	287,028	251,091	292,302	291,576	412,105
Maintenance	102,449	178,347	103,200	82,560	134,950
Services	701,488	674,224	1,117,910	986,722	1,165,030
Capital Outlay	53,830	-	-	-	-
<b>Total</b>	<b>3,271,299</b>	<b>3,529,103</b>	<b>4,111,193</b>	<b>3,951,235</b>	<b>4,464,921</b>

**OBJECTIVES**

- Provide a maximum of a 3-minute response time for Priority 1 calls for service, measured from the beginning of the telephone call to the dispatch of the appropriate unit.
- Provide a maximum of a 7-minute response time to dispatch non-emergency calls for service.
- Conduct three education programs with the Citizen's Police Academy, Grapevine-Colleyville Independent School District and other service organizations.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Average response time for all Priority 1 calls (minutes)	2:45	2:30	2:45	2:45	2:45
Average response time for non-emergency calls (minutes)	7:00	6:00	6:30	6:30	6:30
Education programs conducted	0	3	3	3	3

**FY 2023-24 APPROVED OPERATING BUDGET  
 CRIME CONTROL AND PREVENTION DISTRICT  
 JAIL OPERATIONS DIVISION SUMMARY  
 117-209-008**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	684,235	741,291	731,418	729,955	747,635
Supplies	22,968	33,566	33,555	32,072	36,890
Services	3,660	4,771	8,980	8,962	12,700
<b>Total</b>	<b>710,863</b>	<b>779,628</b>	<b>773,953</b>	<b>770,989</b>	<b>797,225</b>

**OBJECTIVES**

- Provide quality and efficient detention services.
- Maintain adequate levels of sanitation throughout the jail and provide nutritional meals to inmates.
- Maintain compliance of safety.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Hourly check of inmates	8,700	8,700	8,700	8,700	8,700
Weekly jail inspection and daily checks	417	417	417	417	417
Inmate evacuation drills	12	12	12	12	12

**FY 2023-24 APPROVED OPERATING BUDGET  
 CRIME CONTROL AND PREVENTION DISTRICT  
 MANAGEMENT SERVICES DIVISION SUMMARY  
 117-209-010**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	5,298	357,116	361,522	360,799	483,295
Services	-	87	-	-	193,295
<b>Total</b>	<b>5,298</b>	<b>357,203</b>	<b>361,522</b>	<b>360,799</b>	<b>676,590</b>

**OBJECTIVES**

- Increase citizen and community awareness of the police department's function by conducting two citizen's police academy classes annually.
- Increase officer awareness of modern policing techniques through training.
- Increase community awareness of crime trends and prevention techniques by conducting crime prevention seminars.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Citizen's police academy classes	-	-	2	2	2
Mandate TCOLE training requirements for all personnel	100%	100%	100%	100%	100%
Conduct crime prevention seminars	200	-	200	200	200

**FY 2023-24 APPROVED OPERATING BUDGET  
 CRIME CONTROL AND PREVENTION DISTRICT  
 COMMERCIAL VEHICLE ENFORCEMENT DIVISION SUMMARY  
 217-209-009**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	256,784	241,157	247,601	252,823	246,443
Supplies	2,411	403	3,670	3,663	3,670
Maintenance	-	-	6,000	5,988	6,000
Services	3,401	4,480	8,900	8,882	8,900
Insurance	34,152	44,078	44,259	43,821	47,835
<b>Total</b>	<b>296,748</b>	<b>290,118</b>	<b>310,430</b>	<b>315,177</b>	<b>312,848</b>

**OBJECTIVES**

- Improve the safety of the roadways / freeways within the City limits of Grapevine.
- Stop and inspect commercial vehicles for safety violations (mechanical issues, equipment violations, etc.).

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Commercial Vehicle Enforcement Revenue	\$48,494	\$59,448	\$107,000	\$61,183	\$107,000

FY 2023-24 APPROVED OPERATING BUDGET  
 FUND 119 - LAKE PARKS SPECIAL REVENUE

**- Budget At-A-Glance -**

	2021-22	2022-23	2022-23	2023-24
REVENUE AND OTHER FINANCING SOURCES:	Actual	Budget	Estimate	Approved
Boat Ramp Fees	108,770	130,000	129,740	130,000
Pavilion Fees	42,671	42,000	41,916	45,000
Camping Fees	2,033,784	2,385,000	2,380,230	2,400,000
Entrance Fees	370,287	305,000	304,390	365,000
Recreation Fees	466,330	395,000	394,210	456,000
Merchandise and Other Sales	201,373	118,000	117,764	130,000
<b>Total</b>	<b>3,223,215</b>	<b>3,375,000</b>	<b>3,368,250</b>	<b>3,526,000</b>
EXPENDITURES AND OTHER FINANCING USES:	2021-22	2022-23	2022-23	2023-24
	Actual	Budget	Estimate	Approved
Personnel	429,619	491,602	449,031	612,130
Supplies	225,050	217,250	215,397	255,000
Maintenance	288,750	296,250	259,923	313,250
Services	1,755,639	1,484,369	1,392,712	1,619,423
Insurance	119,880	138,778	127,835	176,487
Capital Outlay	125,000	93,000	131,165	85,000
<b>Total</b>	<b>2,943,938</b>	<b>2,721,249</b>	<b>2,576,063</b>	<b>3,061,290</b>
EXPENDITURES AND PERSONNEL BY PROGRAM:	2021-22	2022-23	2022-23	2023-24
	Actual	Budget	Estimate	Approved
Lake Parks Administration	1,008,454	904,238	845,929	1,217,673
Rockledge	60,667	86,200	87,303	130,200
Katie's Woods	64,469	49,250	49,008	44,000
Vineyards Campgrounds & Cabins	839,888	974,000	914,195	876,000
Oak Grove	79,399	98,000	94,429	93,000
McPherson Slough	35,797	45,000	44,827	45,000
Lakeview	97,174	51,200	51,349	46,200
Meadowmere	751,013	513,361	489,023	609,217
Go Wild	7,078	-	-	-
<b>Total</b>	<b>2,943,939</b>	<b>2,721,249</b>	<b>2,576,063</b>	<b>3,061,290</b>
PERSONNEL SUMMARY: <sup>(1)</sup>	2021-22	2022-23	2022-23	2023-24
	Actual	Budget	Estimate	Approved
Park Event Manager	3.0	1.0	1.0	1.0
Park Crew Leader	1.0	1.0	1.0	1.0
Equipment Operator I	1.0	1.0	1.0	1.0
Outdoor Program Supervisor	1.0	1.0	1.0	1.0
Outdoor Program Coordinator	1.0	1.0	1.0	1.0
<b>Total</b>	<b>7.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

<sup>(1)</sup> In full-time equivalents

**FY 2023-24 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
LAKE PARKS SPECIAL REVENUE FUND**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING FUND BALANCE:</b>	(4,496,443)	-	279,277	279,277	1,071,464
<b>OPERATING REVENUE:</b>					
Boat Ramp Fees	104,843	108,770	130,000	129,740	130,000
Pavilion Fees	33,650	42,671	42,000	41,916	45,000
Camping Fees	2,037,298	2,033,784	2,385,000	2,380,230	2,400,000
Entrance Fees	289,043	370,287	305,000	304,390	365,000
Recreation Fees	265,105	466,330	395,000	394,210	456,000
Merchandise and Other Sales	193,132	201,373	118,000	117,764	130,000
<b>Total Operating Revenue</b>	<b>2,923,071</b>	<b>3,223,215</b>	<b>3,375,000</b>	<b>3,368,250</b>	<b>3,526,000</b>
<b>TRANSFERS IN:</b>	<b>4,463,346</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>7,386,417</b>	<b>3,223,215</b>	<b>3,375,000</b>	<b>3,368,250</b>	<b>3,526,000</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	445,474	429,619	491,602	449,031	612,130
Supplies	198,723	225,050	217,250	215,397	255,000
Maintenance	354,223	288,750	296,250	259,923	313,250
Services	1,704,642	1,755,639	1,484,369	1,392,712	1,619,423
Insurance	85,591	119,880	138,778	127,835	176,487
Capital Outlay	101,318	125,000	93,000	131,165	85,000
<b>Total Operating Expenditures</b>	<b>2,889,972</b>	<b>2,943,938</b>	<b>2,721,249</b>	<b>2,576,063</b>	<b>3,061,290</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>2,889,972</b>	<b>2,943,938</b>	<b>2,721,249</b>	<b>2,576,063</b>	<b>3,061,290</b>
<b>SURPLUS / (DEFICIT)</b>	<b>4,496,443</b>	<b>279,277</b>	<b>653,751</b>	<b>792,187</b>	<b>464,710</b>
<b>ENDING FUND BALANCE:</b>	<b>-</b>	<b>279,277</b>	<b>933,028</b>	<b>1,071,464</b>	<b>1,536,174</b>

\* A Fund Balance Requirement has not been established for the Lake Parks Special Revenue Fund.

**LAKE PARKS FUND (119)  
REVENUE DETAIL**

<u>Account/Description</u>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
34141 Boat Ramp Fees	104,843	108,770	130,000	129,740	130,000
<b>BOAT RAMP FEES</b>	<b>104,843</b>	<b>108,770</b>	<b>130,000</b>	<b>129,740</b>	<b>130,000</b>
34142 Pavilion Fees	23,378	27,547	-	-	-
34142 Pavilion Fees	10,272	15,163	12,000	11,976	15,000
34142 Pavilion Fees	-	(39)	30,000	29,940	30,000
<b>PAVILION FEES</b>	<b>33,650</b>	<b>42,671</b>	<b>42,000</b>	<b>41,916</b>	<b>45,000</b>
34143 Camping Fees	1,993,972	1,977,729	-	-	-
34143 Camping Fees	(7,670)	-	2,345,000	2,340,310	2,350,000
34143 Camping Fees	50,996	56,055	40,000	39,920	50,000
<b>CAMPING FEES</b>	<b>2,037,298</b>	<b>2,033,784</b>	<b>2,385,000</b>	<b>2,380,230</b>	<b>2,400,000</b>
34144 Entrance Fees	133,207	101,032	125,000	124,750	125,000
34144 Entrance Fees	61,972	48,745	30,000	29,940	40,000
34144 Entrance Fees	93,880	220,510	150,000	149,700	200,000
<b>ENTRANCE FEES</b>	<b>289,043</b>	<b>370,287</b>	<b>305,000</b>	<b>304,390</b>	<b>365,000</b>
34145 Recreation Fees	49	1,115	-	-	1,000
34145 Recreation Fees	-	29,163	-	-	-
34145 Recreation Fees	62,432	58,653	100,000	99,800	100,000
34145 Recreation Fees	103,383	79,241	-	-	60,000
34146 Dove Creek Day Camp	94,739	282,374	225,000	224,550	225,000
34146 Go Wild Field Trip Revenue	(118)	(34)	-	-	-
34312 Lake Parks Event Fees	4,620	15,818	70,000	69,860	70,000
<b>RECREATION FEES</b>	<b>265,105</b>	<b>466,330</b>	<b>395,000</b>	<b>394,210</b>	<b>456,000</b>
39210 Intergovernmental Revenues	-	9,271	-	-	-
39230 Interest Income	-	30	-	-	-
39951 Sale Of Merchandise	81,258	-	-	-	-
39951 Sale Of Merchandise	97,667	169,381	20,000	19,960	20,000
39951 Sale Of Merchandise	6,706	12,567	90,000	89,820	100,000
39999 Miscellaneous Income	1,243	3,596	3,000	2,994	3,000
39999 Miscellaneous Income	6,583	6,403	-	-	-
39999 Miscellaneous Income	-	125	5,000	4,990	7,000
<b>MISCELLANEOUS AND OTHER SALES</b>	<b>193,132</b>	<b>201,373</b>	<b>118,000</b>	<b>117,764</b>	<b>130,000</b>
<b>TRANSFERS IN</b>	<b>4,463,346</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL LAKE PARKS REVENUE</b>	<b>7,386,417</b>	<b>3,223,215</b>	<b>3,375,000</b>	<b>3,368,250</b>	<b>3,526,000</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
LAKE PARKS FUND  
DEPARTMENTAL SUMMARY**

**FOCUS AREA(S)**

High Service Levels/Quality of Life, Infrastructure

**GOAL(S)**

Ensure all people have access to parks and programs

Take a proactive approach for patrons, staff and resource protection

Provide development opportunities and resources for team members to achieve a culture of excellence

Enhance stewardship of natural resources

Strive for responsive and responsible provision of leisure opportunities

Deliver quality parks, services and programs.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Lake Parks Administration	936,046	1,008,454	904,238	845,929	1,217,673
Rockledge	90,790	60,667	86,200	87,303	130,200
Katie's Woods	117,565	64,469	49,250	49,008	44,000
Vineyards Campgrounds & Cabins	1,018,919	839,888	974,000	914,195	876,000
Oak Grove	136,673	79,399	98,000	94,429	93,000
McPherson Slough	61,692	35,797	45,000	44,827	45,000
Lakeview	82,771	97,174	51,200	51,349	46,200
Meadowmere	441,029	751,013	513,361	489,023	609,217
Go Wild Education	4,487	7,078	-	-	-
<b>Total</b>	<b>2,889,972</b>	<b>2,943,939</b>	<b>2,721,249</b>	<b>2,576,063</b>	<b>3,061,290</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>LAKE PARKS FUND</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Lake Parks Manager	1.0	1.0	1.0	1.0	1.0
Campground Supervisor	1.0	-	-	-	-
Park Crew Leader	1.0	-	1.0	1.0	1.0
Equipment Operator I	-	1.0	1.0	1.0	1.0
Outdoor Program Supervisor	1.0	1.0	1.0	1.0	1.0
Outdoor Program Coordinator	-	1.0	1.0	1.0	1.0
Environmental Education Coordinator	1.0	1.0	-	-	-
<b>TOTAL FULL-TIME POSITIONS</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
LAKE PARKS FUND  
LAKE PARKS ADMINISTRATION DIVISION SUMMARY  
119-312-009**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	364,636	426,973	392,541	350,168	528,213
Supplies	32,219	26,426	60,500	58,576	62,500
Maintenance	6,146	4,373	500	500	500
Services	447,454	466,203	311,919	308,850	449,973
Insurance	85,591	84,479	138,778	127,835	176,487
<b>Total</b>	<b>936,046</b>	<b>1,008,454</b>	<b>904,238</b>	<b>845,929</b>	<b>1,217,673</b>

**OBJECTIVES**

- Obtain/maintain high national, state, and industry affiliate campground ratings, scores and standards.
- Market / advertise / promote campground through various platforms to achieve occupancy and revenue targets.
- Develop/expand Lake Parks marketing and promotional plan to increase awareness and correlating benefits of outdoor recreation opportunities for citizens of Grapevine and the surrounding area.
- Develop, expand and improve lake park programs, opportunities, facilities and amenities to maximize participation and potential revenue ensuring stewardship of resources.
- Utilize PARD partners to enhance and expand program, event and facility opportunities lowering Division risk and capital outlay

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Campground occupancy rate	75%	77%	78%	78%	78%
Automatic Kiosk Transactions/Revenue	15,057M / \$132,725	15,000 / \$130,000	15,500 / \$135,000	15,800 / \$140,000	16,000 / \$150,000
Lake Parks Revenue (119)	\$2,923,070	\$2,950,000	\$3,000,000	\$3,100,000	\$3,200,000
Dove Creek Day Camp Participation/Revenue	412 / \$94,739	900 / \$200,000	1,000 / \$220,000	450 / \$105,000	1,000 / \$220,000
Outdoor Event Participation/Entry (per car)	NA	4,400	5,000	5,000	5,500

**FY 2023-24 APPROVED OPERATING BUDGET  
 LAKE PARKS FUND  
 ROCKLEDGE DIVISION SUMMARY  
 119-312-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	-	-	1,450	1,587	25,450
Maintenance	727	2,310	7,250	8,371	27,250
Services	90,063	58,357	77,500	77,345	77,500
<b>Total</b>	<b>90,790</b>	<b>60,667</b>	<b>86,200</b>	<b>87,303</b>	<b>130,200</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 LAKE PARKS FUND  
 KATIE'S WOODS DIVISION SUMMARY  
 119-312-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	124	1,480	2,000	2,114	1,750
Maintenance	54,176	27,400	11,500	11,215	6,500
Services	63,265	35,589	35,750	35,679	35,750
<b>Total</b>	<b>117,565</b>	<b>64,469</b>	<b>49,250</b>	<b>49,008</b>	<b>44,000</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 LAKE PARKS FUND  
 VINEYARDS DIVISION SUMMARY  
 119-312-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	133,227	121,976	106,000	106,325	106,000
Maintenance	158,651	83,536	140,000	115,000	140,000
Services	687,204	608,979	678,000	639,218	580,000
Capital Outlay	39,837	25,397	50,000	53,652	50,000
<b>Total</b>	<b>1,018,919</b>	<b>839,888</b>	<b>974,000</b>	<b>914,195</b>	<b>876,000</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 LAKE PARKS FUND  
 OAK GROVE DIVISION SUMMARY  
 119-312-004**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	1,609	1,956	-	-	-
Maintenance	22,090	12,075	20,000	16,585	20,000
Services	97,496	65,368	68,000	67,864	68,000
Capital Outlay	15,479	-	10,000	9,980	5,000
<b>Total</b>	<b>136,673</b>	<b>79,399</b>	<b>98,000</b>	<b>94,429</b>	<b>93,000</b>

FY 2023-24 APPROVED OPERATING BUDGET  
 LAKE PARKS FUND  
 MCPHERSON SLOUGH DIVISION SUMMARY  
 119-312-005

<u>EXPENDITURES BY OBJECT</u>	<u>2020-21 Actual</u>	<u>2021-22 Actual</u>	<u>2022-23 Budget</u>	<u>2022-23 Estimate</u>	<u>2023-24 Approved</u>
Maintenance	340	2,941	15,000	12,236	15,000
Services	45,352	27,895	30,000	31,355	30,000
Capital Outlay	16,000	4,961	-	1,236	-
<b>Total</b>	<b>61,692</b>	<b>35,797</b>	<b>45,000</b>	<b>44,827</b>	<b>45,000</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 LAKE PARKS FUND  
 LAKEVIEW DIVISION SUMMARY  
 119-312-006**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	1,320	3,937	1,000	1,000	1,000
Maintenance	13,880	38,479	11,000	10,978	9,000
Services	46,159	44,758	31,200	30,246	31,200
Capital Outlay	21,413	10,000	8,000	9,125	5,000
<b>Total</b>	<b>82,771</b>	<b>97,174</b>	<b>51,200</b>	<b>51,349</b>	<b>46,200</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 LAKE PARKS FUND  
 MEADOWMERE DIVISION SUMMARY  
 119-312-007**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	80,838	113,056	99,061	98,863	83,917
Supplies	26,891	39,636	46,300	45,797	58,300
Maintenance	98,214	54,983	91,000	85,038	95,000
Services	226,496	452,839	252,000	202,153	347,000
Capital Outlay	8,590	90,499	25,000	57,172	25,000
<b>Total</b>	<b>441,029</b>	<b>751,013</b>	<b>513,361</b>	<b>489,023</b>	<b>609,217</b>

FY 2023-24 APPROVED OPERATING BUDGET  
FUND 120 - 4B TRANSIT

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Sales Tax	12,722,205	12,525,000	13,924,321	14,062,500
Interest Income	-	10,000	2,827	10,000
<b>Total</b>	<b>12,722,205</b>	<b>12,535,000</b>	<b>13,927,148</b>	<b>14,072,500</b>
EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Supplies	633,793	-	-	-
Contractual Services	11,916,694	12,060,238	13,636,382	13,653,337
Transfers	148,372	464,762	287,939	409,163
<b>Total</b>	<b>12,698,859</b>	<b>12,525,000</b>	<b>13,924,321</b>	<b>14,062,500</b>

**FY 2023-24 APPROVED OPERATING BUDGET**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**4B TRANSIT FUND**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING FUND BALANCE:</b>	22,918	-	23,346	23,346	26,173
<b>OPERATING REVENUE:</b>					
Sales Tax	9,584,397	12,722,205	12,525,000	13,924,321	14,062,500
Interest Income	63	-	10,000	2,827	10,000
<b>Total Operating Revenue</b>	<b>9,584,460</b>	<b>12,722,205</b>	<b>12,535,000</b>	<b>13,927,148</b>	<b>14,072,500</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>9,584,460</b>	<b>12,722,205</b>	<b>12,535,000</b>	<b>13,927,148</b>	<b>14,072,500</b>
<b>OPERATING EXPENDITURES:</b>					
Supplies	-	633,793	-	-	-
Contractual Services - Trinity Metro	9,305,545	11,916,694	12,060,238	13,636,382	13,653,337
<b>Total Operating Expenditures</b>	<b>9,305,545</b>	<b>12,550,487</b>	<b>12,060,238</b>	<b>13,636,382</b>	<b>13,653,337</b>
<b>TRANSFERS OUT:</b>					
Transfer to Visitor Shuttle Fund	278,852	148,372	464,762	287,939	409,163
Transfer to Economic Development Fund	22,981	-	-	-	-
<b>Total Transfers Out</b>	<b>301,833</b>	<b>148,372</b>	<b>464,762</b>	<b>287,939</b>	<b>409,163</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>9,607,378</b>	<b>12,698,859</b>	<b>12,525,000</b>	<b>13,924,321</b>	<b>14,062,500</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(22,918)</b>	<b>23,346</b>	<b>10,000</b>	<b>2,827</b>	<b>10,000</b>
<b>ENDING FUND BALANCE:</b>	<b>-</b>	<b>23,346</b>	<b>33,346</b>	<b>26,173</b>	<b>36,173</b>

**4B TRANSIT FUND (120)  
REVENUE DETAIL**

<u>Description</u>	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
SALES TAX	9,584,397	12,722,205	12,525,000	13,924,321	14,062,500
INTEREST INCOME	63	-	10,000	2,827	10,000
<b>TOTAL 4B TRANSIT</b>	<b>9,584,460</b>	<b>12,722,205</b>	<b>12,535,000</b>	<b>13,927,148</b>	<b>14,072,500</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 4B ECONOMIC DEVELOPMENT FUNDS  
 DEPARTMENTAL SUMMARY**

**FOCUS AREA(S)**

Transportation

**GOAL(S)**

Enhance mobility across Tarrant County

Increase access to Historic Downtown Grapevine and other Grapevine visitor destinations

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
4B Transit (Trinity Metro)	9,584,397	12,698,859	12,525,000	13,924,321	14,062,500
<b>Total</b>	<b>9,584,397</b>	<b>12,698,859</b>	<b>12,525,000</b>	<b>13,924,321</b>	<b>14,062,500</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 4B ECONOMIC DEVELOPMENT FUNDS  
 4B TRANSIT SUMMARY  
 FUND 120**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	-	633,793	-	-	-
Services	9,305,545	11,916,694	12,060,238	13,636,382	13,653,337
Transfers	278,852	148,372	464,762	287,939	409,163
<b>Total</b>	<b>9,584,397</b>	<b>12,698,859</b>	<b>12,525,000</b>	<b>13,924,321</b>	<b>14,062,500</b>

**OBJECTIVES**

- Provide funding for the development of commuter rail service. Voters approved a 3/8-cent sales tax increase that commenced on April 1, 2007.
- Accumulate funding for the land acquisition, design, construction and operation of a passenger rail station.
- Provide funding for 50% of the operations of the Grapevine Visitor Shuttle system.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Contractual payments to Trinity Metro	\$9,305,545	\$11,916,694	\$12,060,238	\$13,636,382	\$13,653,337
Transfers to Grapevine Visitor Shuttle system	\$278,852	\$148,372	\$464,762	\$463,832	\$409,163

FY 2023-24 APPROVED OPERATING BUDGET  
FUNDS 122 & 124 - ECONOMIC DEVELOPMENT

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Sales Tax	5,638,320	4,175,000	5,785,610	4,687,500
Interest Income	83,301	10,000	437,946	10,000
Miscellaneous	56,883	-	64,854	-
<b>Total</b>	<b>5,778,504</b>	<b>4,185,000</b>	<b>6,288,410</b>	<b>4,697,500</b>
EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Personnel	504,347	529,366	384,878	457,431
Supplies	228,818	10,400	1,486	12,900
Maintenance	15,948	-	-	-
Services	1,916,921	1,848,056	2,566,045	1,862,656
Insurance	105,156	81,859	75,326	52,793
Transfers Out	1,828,015	1,715,319	1,836,939	1,749,731
<b>Total</b>	<b>4,599,205</b>	<b>4,185,000</b>	<b>4,864,674</b>	<b>4,135,511</b>
PERSONNEL SUMMARY: <sup>(1)</sup>	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Director of Economic Development	1.0	1.0	1.0	1.0
Assistant Director of Economic Development	1.0	1.0	1.0	1.0
Development Manager	1.0	1.0	1.0	1.0
Administrative Secretary	0.5	0.5	0.5	0.5
<b>Total</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

<sup>(1)</sup> In full-time equivalents

**FY 2023-24 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
ECONOMIC DEVELOPMENT FUND (122, 124)**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING FUND BALANCE:</b>	12,214,640	12,209,641	13,388,940	13,388,940	14,812,676
<b>OPERATING REVENUE:</b>					
Sales Tax	4,699,128	5,638,320	4,175,000	5,785,610	4,687,500
Interest Income	9,055	83,301	10,000	437,946	10,000
Miscellaneous	457,535	56,883	-	64,854	-
<b>Total Operating Revenue</b>	<b>5,165,718</b>	<b>5,778,504</b>	<b>4,185,000</b>	<b>6,288,410</b>	<b>4,697,500</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>5,165,718</b>	<b>5,778,504</b>	<b>4,185,000</b>	<b>6,288,410</b>	<b>4,697,500</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel Services	376,432	504,347	529,366	384,878	457,431
Supplies	19,682	228,818	10,400	1,486	12,900
Maintenance	69,245	15,948	-	-	-
Services	2,615,935	1,916,921	1,848,056	2,566,045	1,862,656
Insurance	73,858	105,156	81,859	75,326	52,793
<b>Total Operating Expenditures</b>	<b>3,155,152</b>	<b>2,771,190</b>	<b>2,469,681</b>	<b>3,027,735</b>	<b>2,385,780</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	353,046	429,121	313,875	435,495	351,562
Transfer to Debt Service Fund	1,400,519	1,398,894	1,401,444	1,401,444	1,398,169
<b>Total Transfers Out</b>	<b>2,015,565</b>	<b>1,828,015</b>	<b>1,715,319</b>	<b>1,836,939</b>	<b>1,749,731</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>5,170,717</b>	<b>4,599,205</b>	<b>4,185,000</b>	<b>4,864,674</b>	<b>4,135,511</b>
<b>SURPLUS / (DEFICIT)</b>	<b>(4,999)</b>	<b>1,179,299</b>	<b>-</b>	<b>1,423,736</b>	<b>561,989</b>
<b>ENDING FUND BALANCE AVAILABLE:</b>	<b>12,209,641</b>	<b>13,388,940</b>	<b>13,388,940</b>	<b>14,812,676</b>	<b>15,374,665</b>

**ECONOMIC DEVELOPMENT FUNDS (122,124)**  
**REVENUE DETAIL**

<u>Account/Description</u>	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
<b>SALES TAX</b>	<b>4,699,128</b>	<b>5,638,320</b>	<b>4,175,000</b>	<b>5,785,610</b>	<b>4,687,500</b>
39230 Interest Income	9,055	83,301	10,000	437,946	10,000
<b>INTEREST INCOME</b>	<b>9,055</b>	<b>83,301</b>	<b>10,000</b>	<b>437,946</b>	<b>10,000</b>
37100 Garage Revenue	154,290	-	-	-	-
37200 Utility Revenue	246,417	56,883	-	-	-
39710 Insurance Recoveries	28,749	-	-	-	-
39999 Miscellaneous Revenues	5,098	-	-	64,854	-
53110 Transfer from 4B	22,981	-	-	-	-
<b>MISCELLANEOUS</b>	<b>457,535</b>	<b>56,883</b>	<b>-</b>	<b>64,854</b>	<b>-</b>
<b>TOTAL ECONOMIC DEV</b>	<b>5,165,718</b>	<b>5,778,504</b>	<b>4,185,000</b>	<b>6,288,410</b>	<b>4,697,500</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 4B ECONOMIC DEVELOPMENT FUNDS  
 DEPARTMENTAL SUMMARY**

**FOCUS AREA(S)**

Financial Stability, High Service Levels/Quality of Life

**GOAL(S)**

Promote economic growth through business retention and attraction

Maintain positive relationships with developers, brokers, and other business professionals in order to encourage business expansion

Liaise with new businesses and City departments to assist with required permitting, utility service arrangements, building and fire codes, and zoning and occupancy approvals.

<b>EXPENDITURES BY DIVISION</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Administration	5,170,717	4,599,205	4,185,000	4,864,674	4,135,511
<b>Total</b>	<b>5,170,717</b>	<b>4,599,205</b>	<b>4,185,000</b>	<b>4,864,674</b>	<b>4,135,511</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b>ECONOMIC DEVELOPMENT</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Director of Economic Development	1.0	1.0	1.0	1.0	1.0
Assistant Director of Economic Development	-	1.0	1.0	1.0	1.0
Marketing Research Manager	1.0	1.0	1.0	1.0	1.0
Development Manager	1.0	-	-	-	-
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
4B ECONOMIC DEVELOPMENT SUMMARY  
ADMINISTRATION DIVISION  
124-124-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	376,432	504,347	529,366	384,878	457,431
Supplies	19,683	228,818	10,400	1,486	12,900
Maintenance	69,245	15,948	-	-	-
Services	2,615,935	1,916,921	1,848,056	2,566,045	1,862,656
Insurance	73,857	105,156	81,859	75,326	52,793
Transfers	2,015,565	1,828,015	1,715,319	1,836,939	1,749,731
<b>Total</b>	<b>5,170,717</b>	<b>4,599,205</b>	<b>4,185,000</b>	<b>4,864,674</b>	<b>4,135,511</b>

**OBJECTIVES**

- Proactively execute business development strategy and identify quality business prospects
- Strategically plan inbound economic development marketing strategy.
- Provide excellent customer service for key business stakeholders
- Facilitate cross-departmental collaboration to increase the efficiency and impact of City programs

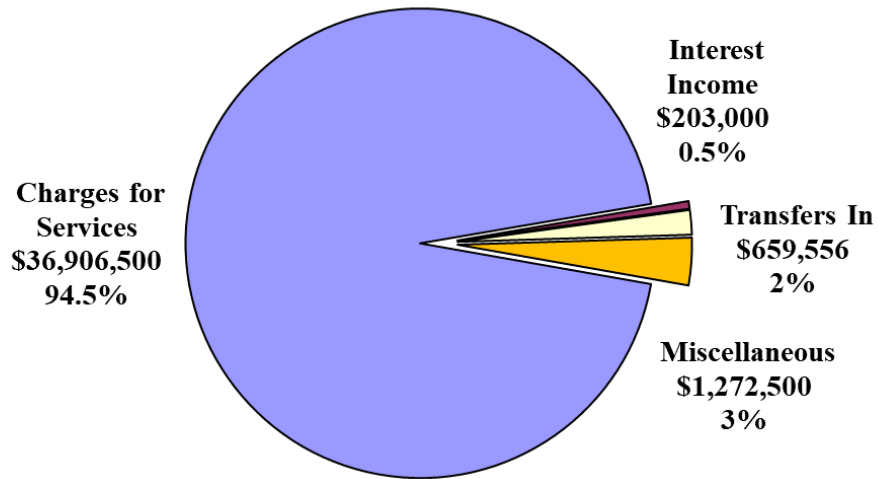
<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>Marketing &amp; Research:</b>					
Retail and transit oriented development study	1	N/A	N/A	N/A	N/A
Complete a market and site context analysis on 185 acre City owned tract	1	2	N/A	N/A	N/A
Project map/analysis for City Council	N/A	N/A	1	1	1
Salesforce contacts	N/A	N/A	100	150	150
Web visitors	N/A	N/A	2,000	26,942	30,000
Newsletter subscribers	N/A	N/A	100	174	300
Social - Net Positive Engagements	300	300	5,000	6,150	7,000
<b>BRE &amp; New Business Development:</b>					
Local business visits	120	160	N/A	100	125
Presentations to Chamber of Commerce and ED partnership meetings	12	12	N/A	15	15
Network and retention events attended	20	20	N/A	20	25
Leads obtained from network and retention events	60	60	N/A	50	75
Trade shows/conferences attended	5	5	10	6	9
Broker/Multiplier Outreach	30	30	50	50	75
Business Retention & Expansion (BRE)	N/A	N/A	50	50	75
Startup support	N/A	N/A	20	20	20
Project management	N/A	N/A	20	20	20
Planning meetings	N/A	N/A	24	24	24
Small business support	N/A	N/A	20	20	20

CITY OF GRAPEVINE, TEXAS  
 FY 2023-24 APPROVED OPERATING BUDGET  
 SUMMARY TABLE OF ALL FUNDS

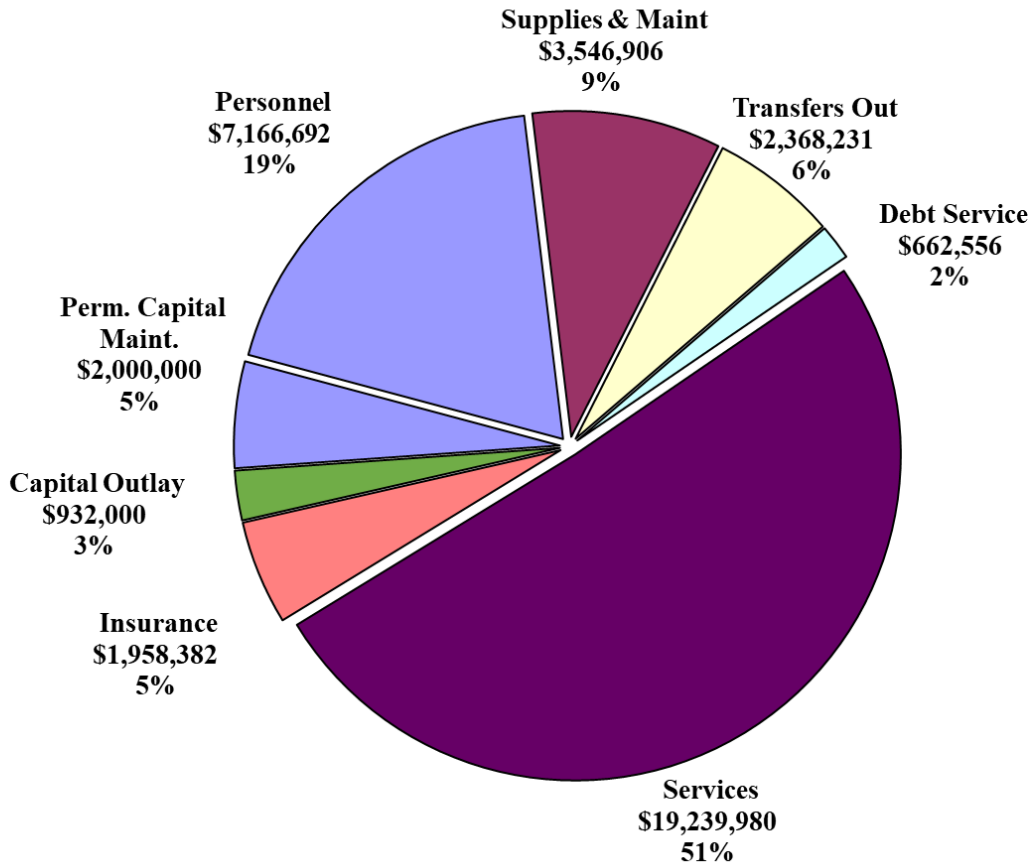
**-- ENTERPRISE FUNDS --**

	Utility Enterprise Fund	Golf Course Fund	Total All Funds
REVENUES AND OTHER FINANCING SOURCES:			
Charges for Services	30,339,000	6,567,500	36,906,500
Interest Income	200,000	3,000	203,000
Transfers In	659,556		659,556
Miscellaneous	975,500	297,000	1,272,500
<b>Total Revenues</b>	<b>32,174,056</b>	<b>6,867,500</b>	<b>39,041,556</b>
EXPENDITURES AND OTHER FINANCING USES:			
Personnel	4,557,647	2,609,045	7,166,692
Supplies	1,694,766	1,133,500	2,828,266
Maintenance	554,040	164,600	718,640
Services	18,541,560	698,420	19,239,980
Insurance	1,191,648	766,734	1,958,382
Debt Service	662,556		662,556
Transfers Out	2,199,481	168,750	2,368,231
Permanent Capital Maintenance	2,000,000		2,000,000
Capital Outlay	16,000	916,000	932,000
<b>Total Expenditures</b>	<b>31,417,698</b>	<b>6,457,049</b>	<b>37,874,747</b>
NET CHANGE IN FUND BALANCE	756,358	410,451	1,166,809
BEGINNING FUND BALANCE	42,640,357	1,267,925	43,908,282
ENDING FUND BALANCE	43,396,715	1,678,376	45,075,091

## REVENUE FUNDING SOURCES "Where The Money Comes From"



## EXPENDITURE FUNDING USES "Where the Money Goes"



## **Revenue and Other Financing Sources**

Total revenue for Enterprise funds is budgeted at \$39 million for FY24, which is \$4.8 million (14%) more than the previous year's budget. A vast majority (95%) consists of charges for services, which represent water and wastewater services in the Utility fund, and golf course services in the Golf fund.

**Water Sales** are budgeted at \$18.5 million, \$1.5 million (9%) higher than last year's budget. Water sales in FY23 are estimated at \$18.4 million and represent an increase of \$27,862 (0.15%) from the prior year.

<b>WATER SALES</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$16,577,391	\$14,607,630	\$15,752,529	\$16,062,329	\$18,384,730	\$18,412,592
Gain / (Loss)	\$1,866,612	(\$1,969,761)	(\$824,862)	\$309,800	\$2,322,401	\$27,862
% Change	13%	-12%	-5%	2%	14%	0.15%

**Wastewater Charges** are budgeted at \$9.1 million, \$200,000 (2%) higher than the previous budget. Revenue in this category declined by \$463,237 in FY23 (-5%).

Combined water and wastewater charges represent 85% of revenue in the Enterprise Funds category.

<b>WASTEWATER SALES</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$8,371,685	\$8,033,819	\$7,735,969	\$8,391,822	\$8,974,247	\$8,511,010
Gain / (Loss)	\$316,801	(\$337,866)	(\$635,716)	\$655,853	\$582,425	(\$463,237)
% Change	4%	-4%	-8%	8%	7%	-5%

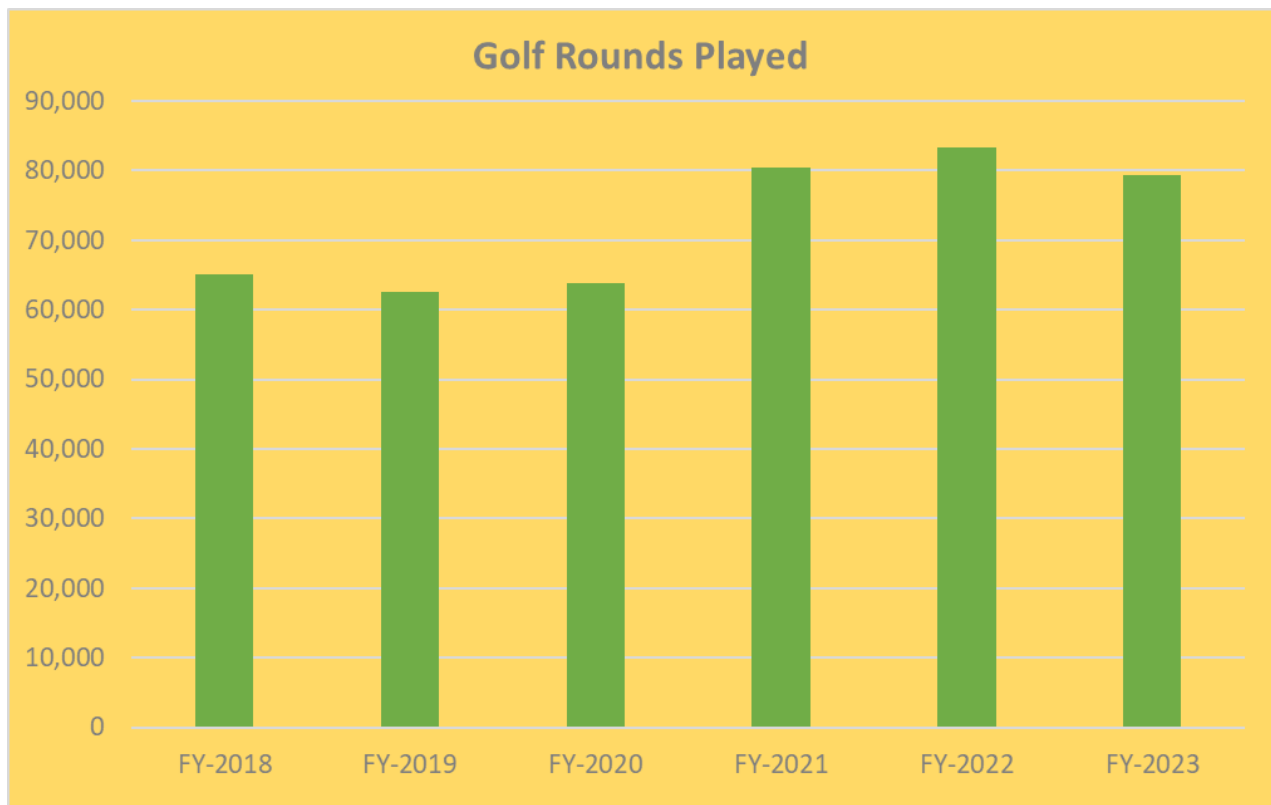
**Golf Course Green Fees** are budgeted at \$2.25 million and represent an increase of \$440,000 (24%) from the previous year, as golfers are returning to courses in record numbers post-COVID. Actual green fee revenue in FY23 totaled \$2.1 million and represented an increase of \$219,072 (11%) from the previous year.

<b>GOLF COURSE GREEN FEES</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Collections	\$1,430,023	\$1,426,621	\$1,486,516	\$1,796,000	\$1,946,821	\$2,165,893
Gain / (Loss)	(\$11,943)	(\$3,402)	\$56,493	\$309,484	\$150,821	\$219,072
% Change	-1%	0%	4%	21%	8%	11%

The number of golf rounds played in FY23 totaled 79,382 and represents a 5% decrease from the previous year's total of 83,337.

Revenue from annual membership sales is budgeted at \$480,000 for FY24 and represents an increase of \$80,000 (20%) from the prior year. Actual sales of memberships totaled \$380,850 in FY23 which is an increase of \$67,000 (12%) from the previous year.

<b>GOLF ROUNDS PLAYED</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Rounds	65,000	62,500	63,815	80,479	83,337	79,382
Gain / (Loss)	576	(2,500)	1,315	16,664	2,858	(3,955)
% Change	1%	-4%	2%	26%	4%	-5%



The all-new Grapevine Golf Course Clubhouse and Persimmons Bar & Grill opened in June 2021. The facility has more than doubled in size at 12,500 square feet and boasts a 2,155 square foot covered deck that overlooks the Pecan Nine. Revenue is budgeted at \$1.6 million for FY24. Estimated revenue for FY23 totaled \$1.2 million.

## **Expenditures and Other Financing Uses**

Expenditures of Enterprise funds in FY24 are budgeted at \$37.8 million and represent an increase of \$4 million (18%) from the prior year's budget. Utility fund operations account for 83% of the total, while Golf course operations account for 17%.

*Personnel* expenses are budgeted at \$7.1 million, an increase of \$2 million (40%) from the previous year, and includes the addition of 6.0 FTE in the Golf Fund. The additional personnel represent full-time employees of Persimmons Bar & Grill. Personnel expenses in the Utility fund, budgeted at \$4.5 million in FY24, account for 64% of total personnel costs. Personnel costs in FY23 are estimated at \$6.6 million and represent an increase of \$1.4 million (27%) from the previous year.

<b>ENTERPRISE FUND PERSONNEL COSTS</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Utility Fund	\$3,334,960	\$3,609,966	\$3,787,024	\$3,606,570	\$3,679,558	\$4,168,923
Golf Fund	\$1,357,988	\$1,337,802	\$1,394,369	\$1,501,707	\$1,524,554	\$2,429,301
Total	\$4,692,948	\$4,947,768	\$5,181,393	\$5,108,277	\$5,204,112	\$6,598,224
Increase / (Decrease)	\$203,555	\$254,820	\$233,625	(\$73,116)	\$95,835	\$1,394,112
% Change	4.5%	5.4%	4.7%	-1.4%	1.9%	26.8%

*Services* are budgeted at \$19.2 million, and represent an increase of \$416,000 (2%) from the prior year. Expenditures for the purchase, storage and treatment of water and wastewater is the largest component (70%) of this category.

Purchase/Storage & Treatment costs are budgeted at \$12.8 million which represents an increase of \$50,000 from the previous year's budget. Estimated expenditures in FY23 total \$15.4 million and represent an increase of \$2.4 million (22%) from the previous year.

<b>PURCHASE / STORAGE &amp; TREATMENT</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Water	\$9,559,912	\$8,030,760	\$8,721,135	\$8,767,563	\$10,304,838	\$12,470,624
Wastewater	\$1,551,886	\$1,478,364	\$1,782,320	\$2,090,337	\$2,780,120	\$2,996,455
Total	\$11,111,798	\$9,509,124	\$10,503,455	\$10,857,900	\$13,084,958	\$15,467,079
Increase / (Decrease)	\$1,053,978	(\$1,602,674)	\$994,331	\$354,445	\$2,227,058	\$2,382,121
% Change	10%	-14%	10%	4%	21%	22%

Utility costs for FY24 are budgeted at \$1.07 million and represent an increase of \$129,556 (15%) from the previous year's budget. Estimated utility expenses in FY23 were \$1.05 million and represent a decline of \$278,000 (-21%) from FY22.

<b>ENTERPRISE FUND UTILITY COSTS</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Utility Fund	\$501,387	\$457,650	\$513,244	\$743,155	\$1,028,781	\$702,214
Golf Fund	\$283,772	\$166,240	\$199,373	\$245,490	\$299,500	\$347,965
<b>Total</b>	<b>\$785,159</b>	<b>\$623,890</b>	<b>\$712,617</b>	<b>\$988,645</b>	<b>\$1,328,281</b>	<b>\$1,050,179</b>
Increase / (Decrease)	(\$38,266)	(\$161,269)	\$88,727	\$276,028	\$339,636	(\$278,102)
% Change	-5%	-21%	14%	39%	34%	-21%

**Transfers Out** are budgeted at \$2.3 million (\$500,000 increase) and is comprised of the 7.5% administrative fee to the General fund (\$2,199,481 from Utility and \$168,750 from Golf). Estimated expenditures in FY23 total \$1.9 million and represent a decrease of 13% from the previous year.

<b>ENTERPRISE FUND TRANSFERS OUT</b>	<b>FY-2018 Actual</b>	<b>FY-2019 Actual</b>	<b>FY-2020 Actual</b>	<b>FY-2021 Actual</b>	<b>FY-2022 Actual</b>	<b>FY-2023 Estimate</b>
Utility Fund	\$8,003,880	\$1,343,444	\$1,885,149	\$1,817,850	\$2,086,555	\$1,796,351 <sup>(1)</sup>
Golf Fund	\$107,254	\$86,377	\$111,463	\$134,992	\$146,012	\$146,817
<b>Total</b>	<b>\$8,111,134</b>	<b>\$1,429,821</b>	<b>\$1,996,612</b>	<b>\$1,952,842</b>	<b>\$2,232,567</b>	<b>\$1,943,168</b>
Increase / (Decrease)	\$4,176,678	(\$6,681,313)	\$566,791	(\$43,770)	\$279,725	(\$289,399)
% Change	106.2%	-82.4%	39.6%	-2.2%	14.3%	-13.0%

<sup>(1)</sup> FY-2018 Includes a one-time transfer of \$5,084,734 to the Water / Wastewater Capital Projects (CIP) Fund and a one-time transfer of \$1,000,000 to the Convention and Visitors Fund

**Debt Service** expenditures are budgeted at \$662,556, a decrease of \$2,363 (-0.4%) from the previous year. Debt service expenditures are comprised of principal and interest payments on outstanding waterworks and sewer revenue bonds, principal and interest payments on outstanding golf course certificates of obligation, paying agent fees, bond issuance costs, and arbitrage fees (if applicable).

FY 2023-24 APPROVED OPERATING BUDGET  
FUND 200 - UTILITY ENTERPRISE

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Water Sales	18,384,738	16,995,000	18,412,592	18,550,000
Wastewater Sales	8,974,247	8,895,000	8,511,010	9,100,000
Tap & Inspection Fees	71,136	105,000	81,122	79,000
Reconnects & Transfers	279,410	160,000	253,625	160,000
Refuse Billing	2,457,446	2,450,000	2,538,369	2,450,000
Interest Income	179,309	200,000	1,259,898	200,000
Transfers In	10,894,609	661,919	661,919	659,556
Miscellaneous	1,634,997	825,500	1,279,202	975,500
<b>Total</b>	<b>42,875,892</b>	<b>30,292,419</b>	<b>32,997,737</b>	<b>32,174,056</b>

EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Personnel	3,679,558	4,179,063	4,168,923	4,557,647
Supplies	1,394,806	1,492,805	1,087,040	1,694,766
Maintenance	2,553,202	2,376,100	2,229,265	2,554,040
Services	17,767,239	18,292,296	17,470,223	18,541,560
Insurance	931,679	1,202,510	1,127,790	1,191,648
Debt Service	732,920	664,919	663,589	662,556
Transfers Out	2,086,555	1,773,038	1,796,351	2,199,481
Capital Outlay	420,294	234,665	234,196	16,000
<b>Total</b>	<b>29,566,253</b>	<b>30,215,396</b>	<b>28,777,377</b>	<b>31,417,698</b>

EXPENDITURES AND PERSONNEL BY PROGRAM:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved	Personnel Count <sup>(1)</sup>
Water Distribution	2,034,993	2,383,440	2,284,065	2,303,777	14.50
Water Treatment	12,091,963	12,291,315	11,483,823	12,735,691	12.00
Utility Billing	678,323	690,959	688,341	724,886	5.00
Wastewater Collection	992,439	1,142,943	1,124,240	1,263,607	10.00
Wastewater Treatment	7,593,018	7,196,614	6,926,251	7,287,596	9.00
Utility Administrative Services	3,890,746	4,710,125	4,597,746	5,102,141	0.00
Permanent Capital Maintenance	2,284,772	1,800,000	1,672,911	2,000,000	0.00
<b>Total</b>	<b>29,566,253</b>	<b>30,215,396</b>	<b>28,777,377</b>	<b>31,417,698</b>	<b>50.50</b>

<sup>(1)</sup> In full-time equivalents

**FY 2023-24 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN NET POSITION  
UTILITY ENTERPRISE FUND**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING UNRESTRICTED NET POSITION:</b>	9,291,209	25,110,358	38,419,997	38,419,997	42,640,357
<b>OPERATING REVENUE:</b>					
Water Sales	16,062,329	18,384,738	16,995,000	18,412,592	18,550,000
Wastewater Sales	8,391,822	8,974,247	8,895,000	8,511,010	9,100,000
Tap & Inspection Fees	2,537,656	2,528,582	2,555,000	2,619,491	2,529,000
Reconnects & Transfers	39,353	279,410	160,000	253,625	160,000
Interest Income	19,334	179,309	200,000	1,259,898	200,000
Miscellaneous Income	9,837,096	1,634,997	825,500	1,279,202	975,500
<b>Total Operating Revenue</b>	<b>36,887,590</b>	<b>31,981,283</b>	<b>29,630,500</b>	<b>32,335,818</b>	<b>31,514,500</b>
<b>TRANSFERS IN/CONTRIBUTIONS:</b>	4,261,235	10,894,609	661,919	661,919	659,556
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>41,148,825</b>	<b>42,875,892</b>	<b>30,292,419</b>	<b>32,997,737</b>	<b>32,174,056</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	3,606,570	3,679,558	4,179,063	4,168,923	4,557,647
Supplies	1,170,392	1,394,806	1,492,805	1,087,040	1,694,766
Maintenance	1,558,015	2,553,202	2,376,100	2,229,265	2,554,040
Services	15,868,434	17,767,239	18,292,296	17,470,223	18,541,560
Debt Service	-	732,920	664,919	663,589	662,556
Insurance	1,021,385	931,679	1,202,510	1,127,790	1,191,648
Capital Outlay	287,030	420,294	234,665	234,196	16,000
<b>Total Expenditures</b>	<b>23,511,826</b>	<b>27,479,698</b>	<b>28,442,358</b>	<b>26,981,026</b>	<b>29,218,217</b>
<b>TRANSFERS OUT:</b>	1,817,850	2,086,555	1,773,038	1,796,351	2,199,481
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>25,329,676</b>	<b>29,566,253</b>	<b>30,215,396</b>	<b>28,777,377</b>	<b>31,417,698</b>
<b>SURPLUS / (DEFICIT)</b>	15,819,149	13,309,639	77,023	4,220,360	756,358
<b>ENDING UNRESTRICTED NET POSITION:</b>	25,110,358	38,419,997	38,497,020	42,640,357	43,396,715
<b>WORKING CAPITAL REQUIREMENT:</b>	3,761,892	4,396,752	4,550,777	4,316,964	4,674,915

\* Working capital requirement is 16% of total net budgeted expenditures or 60 days of operation.  
The FY 2023-24 projected Ending Working Capital Balance represents 542 days of operation.

**UTILITY ENTERPRISE FUND (200)**

**REVENUE DETAIL**

Account/Description	2020-21	2021-22	2022-23	2022-23	2023-24
	Actual	Actual	Budget	Estimate	Approved
34505 Water Sales	15,862,376	18,060,892	16,810,000	18,024,428	18,300,000
34506 Raw Water Sales	199,953	323,846	185,000	388,164	250,000
<b>WATER SALES</b>	<b>16,062,329</b>	<b>18,384,738</b>	<b>16,995,000</b>	<b>18,412,592</b>	<b>18,550,000</b>
<b>WASTEWATER SALES</b>	<b>8,391,822</b>	<b>8,974,247</b>	<b>8,895,000</b>	<b>8,511,010</b>	<b>9,100,000</b>
34533 Water Tap Fees	28,550	27,355	35,000	23,750	25,000
34535 Utility Inspection Fees	56,559	40,126	60,000	54,037	50,000
34538 Refuse Billing	2,447,717	2,457,446	2,450,000	2,538,369	2,450,000
34564 Wastewater Tap Fees	4,830	3,655	10,000	3,335	4,000
<b>TAP &amp; INSPECTION FEES</b>	<b>2,537,656</b>	<b>2,528,582</b>	<b>2,555,000</b>	<b>2,619,491</b>	<b>2,529,000</b>
34536 Reconnect & Transfer Charges	4,258	13,197	10,000	13,365	10,000
34539 Penalties On Non Payments	35,095	266,213	150,000	240,260	150,000
<b>RECONNECTS &amp; TRANSFERS</b>	<b>39,353</b>	<b>279,410</b>	<b>160,000</b>	<b>253,625</b>	<b>160,000</b>
39230 Interest On Investments	15,028	175,519	200,000	1,255,564	200,000
39249 Other General Interest	4,306	3,790	-	4,334	-
<b>INTEREST INCOME</b>	<b>19,334</b>	<b>179,309</b>	<b>200,000</b>	<b>1,259,898</b>	<b>200,000</b>
39270 Refund TRA	1,693,623	944,072	800,000	1,250,377	950,000
39950 Sales of Fixed Assets	-	-	-	1,000	-
39951 Sale Of Material, Labor	-	200	500	200	500
39990 Contrib. Capital-Donated Asset	8,128,733	674,701	-	-	-
39999 Miscellaneous Revenues	16,751	16,004	25,000	27,615	25,000
<b>MISCELLANEOUS</b>	<b>9,837,096</b>	<b>1,634,997</b>	<b>825,500</b>	<b>1,279,202</b>	<b>975,500</b>
53130 Transfers From Debt Service	1,120,006	670,738	661,919	661,919	659,556
53131 Transfer From Capital Proj	-	5,000,000	-	-	-
53201 Transfers From Utility Capital	3,141,229	5,223,871	-	-	-
<b>TRANSFERS/CONTRIBUTIONS</b>	<b>4,261,235</b>	<b>10,894,609</b>	<b>661,919</b>	<b>661,919</b>	<b>659,556</b>
<b>TOTAL UTILITY REVENUE</b>	<b>41,148,825</b>	<b>42,875,892</b>	<b>30,292,419</b>	<b>32,997,737</b>	<b>32,174,056</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
UTILITY ENTERPRISE FUND  
DEPARTMENTAL SUMMARY**

**FOCUS AREA(S)**

High Service Levels/Quality of Life, Infrastructure

**GOAL(S)**

Provide safe and convenient public thoroughfares and storm water control

Provide for the accurate and timely reading of water meters

Provide a safe and adequate supply of drinking water and wastewater treatment by the operation of water treatment and storage facilities and the wastewater treatment plant, in compliance with state and federal

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Water Distribution	2,020,762	2,034,993	2,383,440	2,284,065	2,303,777
Water Treatment	10,617,156	12,091,963	12,291,315	11,483,823	12,735,691
Utility Billing	633,810	678,323	690,959	688,341	724,886
Wastewater Collection	939,054	992,439	1,142,943	1,124,240	1,263,607
Wastewater Treatment	6,382,103	7,593,018	7,196,614	6,926,251	7,287,596
Utility Administrative Services	4,813,385	3,890,746	4,710,125	4,597,746	5,102,141
Permanent Capital Maintenance	1,043,410	2,284,772	1,800,000	1,672,911	2,000,000
<b>Total</b>	<b>26,449,680</b>	<b>29,566,254</b>	<b>30,215,396</b>	<b>28,777,377</b>	<b>31,417,698</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>PUB WKS - WATER DISTRIBUTION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant Public Works Director/Operations	0.5	0.5	0.5	0.5	0.5
Asset Manager	0.5	0.5	0.5	0.5	0.5
Administrative Secretary	0.5	0.5	0.5	0.5	0.5
GIS Engineer Coordinator	0.5	0.5	0.5	0.5	0.5
SCADA Administrator	1.0	1.0	1.0	1.0	1.0
Utility Field Operations Foreman	1.0	1.0	1.0	1.0	1.0
Water Crew Leader	2.0	2.0	3.0	3.0	3.0
Sr Meter Reader	1.0	1.0	1.0	1.0	1.0
Meter Reader	2.0	2.0	2.0	2.0	2.0
Construction Inspector II	-	1.0	1.0	1.0	1.0
Construction Inspector I	1.0	-	-	-	-
Equipment Operator I	2.0	2.0	2.0	2.0	2.0
Lift Station Operator I	-	-	1.0	1.0	1.0
Lift Station Operator	1.0	1.0	-	-	-
Customer Service Technician	1.0	1.0	-	-	-
<b>TOTAL FULL-TIME POSITIONS</b>	<b>14.5</b>	<b>14.5</b>	<b>14.5</b>	<b>14.5</b>	<b>14.5</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
UTILITY ENTERPRISE FUND  
DEPARTMENTAL SUMMARY**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b><u>PUB WKS - WATER TREATMENT</u></b>					
Utility Manager	0.5	0.5	0.5	0.5	0.5
Assistant Utility Manager	0.5	0.5	0.5	0.5	0.5
Water Plant Manager	1.0	1.0	1.0	1.0	1.0
Chief Water Plant Operator	1.0	1.0	1.0	1.0	1.0
Water Quality Tech	1.0	1.0	1.0	1.0	1.0
Utility Field Operations Foreman	-	1.0	1.0	1.0	1.0
Plant Operator II	-	1.0	2.0	2.0	2.0
Plant Operator I	5.0	5.0	3.0	3.0	3.0
Plant Operator Apprentice	2.0	-	1.0	1.0	1.0
Water Utilities Mechanic I	-	-	-	1.0	1.0
Water Utilities Mechanic II	-	1.0	1.0	-	-
Plant Mechanic II	1.0	-	-	-	-
<b>TOTAL FULL-TIME POSITIONS</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>
<b><u>PUB WKS - WW COLLECTION</u></b>					
Utility Field Operations Manager	1.0	1.0	1.0	1.0	1.0
Sr. Civil Engineer	0.5	0.5	0.5	0.5	0.5
GIS Engineer Coordinator	0.5	0.5	0.5	0.5	0.5
Equipment Operator III	1.0	-	-	-	-
Lift Station Supervisor	1.0	1.0	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0	2.0	2.0
Equipment Operator II	1.0	2.0	2.0	2.0	2.0
Equipment Operator I	2.0	2.0	2.0	2.0	2.0
Utility Line Locator	1.0	1.0	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>
<b><u>PUBLIC WORKS - WW TREATMENT</u></b>					
Deputy Director of Public Works	0.5	0.5	0.5	0.5	0.5
Utility Manager	0.5	0.5	0.5	0.5	0.5
Wastewater Plant Manager	1.0	1.0	1.0	1.0	1.0
Chief WW Plant Operator	1.0	1.0	1.0	1.0	1.0
Chief Lab Technician	-	-	1.0	1.0	1.0
Wastewater Laboratory Technician	1.0	1.0	-	-	-
Plant Operator II	-	2.0	2.0	2.0	2.0
Plant Operator I	3.0	1.0	-	1.0	1.0
Plant Operator Apprentice	1.0	1.0	2.0	1.0	1.0
Plant Mechanic II	1.0	1.0	1.0	-	-
Water Utilities Mechanic I	-	-	-	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
 UTILITY ENTERPRISE FUND  
 DEPARTMENTAL SUMMARY**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b><u>UTILITY BILLING</u></b>					
Accounting Manager	0.5	0.5	0.5	0.5	0.5
Utility Billing Supervisor	1.0	1.0	1.0	1.0	1.0
Utility Billing Technician	1.0	1.0	1.0	1.0	1.0
Financial Program Analyst II	1.0	1.0	1.0	1.0	1.0
Billing Clerk	1.0	1.0	1.0	1.0	1.0
A/P Clerk	0.5	0.5	0.5	0.5	0.5
<b>TOTAL FULL-TIME POSITIONS</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
<b>TOTAL UTILITY FUND</b>	<b>50.5</b>	<b>50.5</b>	<b>50.5</b>	<b>50.5</b>	<b>50.5</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
UTILITY ENTERPRISE FUND  
WATER DISTRIBUTION DIVISION SUMMARY  
200-530-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	1,038,240	1,081,292	1,217,815	1,213,598	1,267,697
Supplies	570,878	640,675	559,800	520,005	569,050
Maintenance	156,245	142,673	169,200	164,755	169,200
Services	118,060	170,353	257,960	207,399	297,830
Capital Outlay	137,339	-	178,665	178,308	
<b>Total</b>	<b>2,020,762</b>	<b>2,034,993</b>	<b>2,383,440</b>	<b>2,284,065</b>	<b>2,303,777</b>

**OBJECTIVES**

- Maintain meter accuracy within the field to prevent billing errors to our customers and remain in compliance with state & federal regulations
- Decrease service interruptions for planned and emergency repairs, by ensuring all isolation valves are in good operating condition & properly assigned in GIS database.
- Update utility infrastructure map in order to ensure efficient & effective operation of the Water Distribution system.
- Maintain and repair 304 miles of water distribution pipeline
- Maintain and repair 2,793 fire hydrants
- Respond to emergency calls within 30 minutes.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Meter change outs due to failure or inaccuracy (< 1% of total meters)	<140	<140	<140	<140	<140
Meter reading accuracy	98%	98%	98%	98%	98%
Cycle main line valves system wide	1,500	1,500	1,500	1,500	1,500
Emergency callout response time (minutes)	30	30	30	30	30
Water meter change outs (per month)	125	125	125	2,291	1,500
Average number of days for work order completion (exclude taps)	<10	<10	<10	<10	<10
GIS Update quarterly	100%	NA	N/A	100%	100%
Fire Hydrant repairs < 5 days *	N/A	NA	100%	100%	100%

\* New in FY23

**FY 2023-24 APPROVED OPERATING BUDGET  
UTILITY ENTERPRISE FUND  
WATER TREATMENT DIVISION SUMMARY  
200-530-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	886,260	878,626	943,516	941,629	1,108,115
Supplies	289,242	340,070	582,175	252,700	691,926
Maintenance	249,821	165,048	88,310	83,658	87,500
Services	9,191,833	10,704,692	10,677,314	10,205,836	10,848,150
Capital Outlay	-	3,527	-	-	-
<b>Total</b>	<b>10,617,156</b>	<b>12,091,963</b>	<b>12,291,315</b>	<b>11,483,823</b>	<b>12,735,691</b>

**OBJECTIVES**

- Provide water conservation education to effectively manage water resources.
- Comply with EPA and the TCEQ regulations.
- Monitoring system to ensure water quality adheres to TCEQ regulations.
- Maintain turbidity < 0.10 NTUs
- Maintain levels below 80 mg/l for TTHMs and 60 mg/l for HHA5s.
- Total organic compounds compliance, using any of the three methods required by the TCEQ.
- Ensure plant is run efficiently regarding cost per million gallons of water treated.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
*Residential Landscape Irrigation Evaluations	NA	NA	20	38	20
Distribution System PSI	> 35	50	> 35	> 35	> 35
Inactivation Ratio	> 1.0	4	> 1.0	> 1.0	> 1.0
DLQOR CL residuals	> 0.5 / < 4.0	0.63 / 4.0	> 0.5 / < 4.0	> 0.5	> 0.5
Distribution system bacteriological samples per month	50	50	50	50	60
Average NTU / turbidity level	< 0.15	0.07	< 0.15	< 0.15	< 0.15
THM / HHA5s formation limit	< 50 / 30	68.5 / 29.0	< 80 / 60	40.6 / 15.8	< 80 / 60
Flush Dead-end Mains monthly	100%	100%	100%	100%	100%
TOC compliance	1	1	1	1	1
Clean and inspect all ground and elevated storage tanks yearly	1x	1x	1x	1x	1x
Maintenance costs (quarterly) per million gallons of water treated	< \$47.00	\$52.13	< \$49.50	< \$47.00	< \$47.00

**FY 2023-24 APPROVED OPERATING BUDGET  
UTILITY ENTERPRISE FUND  
UTILITY BILLING DIVISION SUMMARY  
200-530-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	341,445	359,405	360,959	360,237	404,886
Supplies	61,594	69,279	69,000	67,626	77,000
Services	230,771	249,639	261,000	260,478	243,000
<b>Total</b>	<b>633,810</b>	<b>678,323</b>	<b>690,959</b>	<b>688,341</b>	<b>724,886</b>

**OBJECTIVES**

- Post customer collections and process work orders in a timely and accurate manner.
- Present a courteous and friendly demeanor to the public at all times.
- Monitor water and sewer reading routes on a regular basis to ensure that billings are accurate and reports are reconciled monthly.
- Process all billing cycles in a timely manner.
- Investigate, resolves and responds to customers complaints in a professional manner.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Average active residential accounts per month	12,540	12,602	12,700	12,611	12,700
Average active non-residential accounts per month	2,328	2,365	2,360	2,377	2,400
Average number of customers using IVR for their utility bill payment monthly	659	800	750	930	940
Average number of customer using Lockbox for their utility bill payment monthly	1,872	1,561	1,800	1,400	1,500
Average number of customer using ACH for their utility bill payment monthly	2,516	2,306	2,510	2,160	2,200
Average number of customer using Online for their utility bill payment monthly	2,930	3,096	3,150	3,167	3,250

**FY 2023-24 APPROVED OPERATING BUDGET  
 UTILITY ENTERPRISE FUND  
 WASTEWATER COLLECTION DIVISION SUMMARY  
 200-531-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	637,338	598,030	804,323	802,714	885,113
Supplies	56,544	49,360	70,260	65,786	77,820
Maintenance	81,280	53,019	125,100	126,167	95,100
Services	128,812	115,379	143,260	129,573	189,574
Capital Outlay	35,080	176,651	-	-	16,000
<b>Total</b>	<b>939,054</b>	<b>992,439</b>	<b>1,142,943</b>	<b>1,124,240</b>	<b>1,263,607</b>

**OBJECTIVES**

- Prevention of Sanitary Sewer Overflows to protect our water supply.
- Maintain and/or repair 226.6 miles of sanitary sewer lines and 3,218 manholes.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Reportable sanitary sewer overflows	10	-	-	< 10	< 10
Linear feet of sewer lines cleaned	607,200	607,200	607,200	607,200	607,200
Sewer manholes inspected annually	433	433	433	433	433
TV inspection of sewer lines in linear feet	53,000	53,000	53,000	53,000	53,000

**FY 2023-24 APPROVED OPERATING BUDGET  
UTILITY ENTERPRISE FUND  
WASTEWATER TREATMENT DIVISION SUMMARY  
200-531-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	699,386	762,205	852,450	850,745	891,836
Supplies	183,430	248,918	205,570	174,935	272,970
Maintenance	155,358	137,577	192,590	180,876	202,240
Services	5,328,585	6,264,140	5,890,004	5,663,807	5,920,550
Capital Outlay	15,344	180,178	56,000	55,888	-
<b>Total</b>	<b>6,382,103</b>	<b>7,593,018</b>	<b>7,196,614</b>	<b>6,926,251</b>	<b>7,287,596</b>

**OBJECTIVES**

- Comply at all times with the requirements of the TPDES permit and EPA regulations
- Maintain wastewater plant equipment to operate efficiently and to ensure equipment downtime is reduced.
- Provide biosolids that meet applicable standards for their disposal through TCLP testing
- Maintain lift station equipment to operate efficiently and to prevent sanitary sewer overflows.

<b><u>PERFORMANCE INDICATORS</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Compliance with TPDES permit requirements	100%	100%	100%	100%	100%
Annual treatment costs per million gallons treated	\$3,739	\$3,567	\$3,662	\$3,662	\$4,028
Pass annual biosolid TCLP testing	100%	100%	100%	100%	100%

**FY 2023-24 APPROVED OPERATING BUDGET  
 UTILITY ENTERPRISE FUND  
 ADMINISTRATIVE SERVICES DIVISION SUMMARY  
 200-533-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Supplies	7,878	6,289	6,000	5,988	6,000
Maintenance	833	858	900	898	-
Services	868,688	132,445	1,062,758	1,003,130	1,042,456
Insurance	1,021,385	931,679	1,202,510	1,127,790	1,191,648
Utility Bond Expense	1,096,751	732,920	664,919	663,589	662,556
Transfers Out	1,817,850	2,086,555	1,773,038	1,796,351	2,199,481
<b>Total</b>	<b>4,813,385</b>	<b>3,890,746</b>	<b>4,710,125</b>	<b>4,597,746</b>	<b>5,102,141</b>

**OBJECTIVES**

- Account for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases when due throughout the year and administrative overhead costs.
- Also accounts for supplies, training, travel, software and other project expenses of the City's Geographic Information System (GIS).

**FY 2023-24 APPROVED OPERATING BUDGET  
UTILITY ENTERPRISE FUND  
PERMANENT CAPITAL MAINTENANCE DIVISION SUMMARY  
200-534-000**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	3,900	-	-	-	-
Supplies	826	40,215	-	-	-
Maintenance	914,478	2,054,027	1,800,000	1,672,911	2,000,000
Services	24,940	127,065	-	-	-
Capital Outlay	99,266	63,465	-	-	-
<b>Total</b>	<b>1,043,410</b>	<b>2,284,772</b>	<b>1,800,000</b>	<b>1,672,911</b>	<b>2,000,000</b>

FY 2023-24 APPROVED OPERATING BUDGET  
FUND 210 - GOLF

**- Budget At-A-Glance -**

REVENUE AND OTHER FINANCING SOURCES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Cart and Club Rentals	878,073	770,000	907,180	1,018,500
Tournament Fees	4,585	2,500	9,436	10,000
Driving Range	270,786	240,000	273,493	282,000
Golf Pro Shop % of Sales	404,759	350,000	455,514	450,000
Golf Course Green Fees	1,946,821	1,810,000	2,155,893	2,250,000
Annual Green Fee Memberships	313,000	400,000	380,850	480,000
Restaurant % of Sales	5,784	1,728,000	1,216,875	1,597,000
Lesson Income	16,296	20,000	47,570	30,000
Interest Income	3,939	3,000	16,081	3,000
Golf Sub-Lease	398,479	310,000	376,653	450,000
Miscellaneous	23,764	20,000	28,823	297,000
<b>Total</b>	<b>4,266,286</b>	<b>5,653,500</b>	<b>5,868,368</b>	<b>6,867,500</b>

EXPENDITURES AND OTHER FINANCING USES:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved
Personnel	1,524,554	1,613,421	2,429,301	2,609,045
Supplies	591,262	538,500	925,858	1,133,500
Maintenance	160,647	154,500	161,652	164,600
Services	508,399	541,119	613,878	698,420
Insurance	417,319	528,260	499,650	766,734
Transfers Out	146,012	125,000	146,817	168,750
Capital Outlay	172,021	180,000	444,132	916,000
<b>Total</b>	<b>3,520,214</b>	<b>3,680,800</b>	<b>5,221,288</b>	<b>6,457,049</b>

EXPENDITURES AND PERSONNEL BY PROGRAM:	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Approved	Personnel <sup>(1)</sup>
Pro Shop	1,861,284	1,997,669	1,905,665	3,156,226	6.00
Course Maintenance	1,593,887	1,683,131	1,537,869	1,704,118	13.00
Persimmons Restaurant	65,043	0	1,777,754	1,596,705	6.00
<b>Total</b>	<b>3,520,214</b>	<b>3,680,800</b>	<b>5,221,288</b>	<b>6,457,049</b>	<b>25.00</b>

<sup>(1)</sup> In full-time equivalents

**FY 2023-24 APPROVED OPERATING BUDGET  
STATEMENT OF REVENUE, EXPENDITURES AND  
GOLF FUND**

	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
<b>BEGINNING UNRESTRICTED NET POSITION:</b>	(2,172,008)	(1,807,060)	(1,060,988)	(1,060,988)	(413,908)
<b>OPERATING REVENUES:</b>					
Cart and Club Rentals	790,187	878,073	770,000	907,180	1,018,500
Tournament Fees	6,860	4,585	2,500	9,436	10,000
Driving Range	226,596	270,786	240,000	273,493	282,000
Golf Pro Shop Sales	284,766	404,759	350,000	455,514	450,000
Golf Course Green Fees	1,796,000	1,946,821	1,810,000	2,155,893	2,250,000
Annual Green Fee Memberships	354,250	313,000	400,000	380,850	480,000
Restaurant % of Sales	23,108	5,784	1,728,000	1,216,875	1,597,000
Lesson Income	25,580	16,296	20,000	47,570	30,000
Interest Income	-	3,939	3,000	16,081	3,000
Golf Sub-Lease	307,634	398,479	310,000	376,653	450,000
Miscellaneous Income	263,763	23,764	20,000	28,823	297,000
<b>Total Operating Revenue</b>	<b>4,078,744</b>	<b>4,266,286</b>	<b>5,653,500</b>	<b>5,868,368</b>	<b>6,867,500</b>
<b>TRANSFERS IN/CONTRIBUTIONS:</b>					
	-	-	-	-	-
<b>TOTAL REVENUES AND TRANSFERS</b>	<b>4,078,744</b>	<b>4,266,286</b>	<b>5,653,500</b>	<b>5,868,368</b>	<b>6,867,500</b>
<b>OPERATING EXPENDITURES:</b>					
Personnel	1,501,717	1,524,554	1,613,421	2,429,301	2,609,045
Supplies	395,094	591,262	538,500	925,858	1,133,500
Maintenance	139,842	160,647	154,500	161,652	164,600
Services	434,616	508,399	541,119	613,878	698,420
Insurance	424,434	417,319	528,260	499,650	766,734
Capital Outlay	683,101	172,021	180,000	444,132	916,000
<b>Total Operating Expenditures</b>	<b>3,578,804</b>	<b>3,374,202</b>	<b>3,555,800</b>	<b>5,074,471</b>	<b>6,288,299</b>
<b>TRANSFERS OUT:</b>					
Transfer to General Fund - Admin Fee	134,992	146,012	125,000	146,817	168,750
<b>Total Transfers Out</b>	<b>134,992</b>	<b>146,012</b>	<b>125,000</b>	<b>146,817</b>	<b>168,750</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>3,713,796</b>	<b>3,520,214</b>	<b>3,680,800</b>	<b>5,221,288</b>	<b>6,457,049</b>
<b>SURPLUS / (DEFICIT)</b>	<b>364,948</b>	<b>746,072</b>	<b>1,972,700</b>	<b>647,080</b>	<b>410,451</b>
<b>ENDING UNRESTRICTED NET POSITION:</b>	<b>(1,807,060)</b>	<b>(1,060,988)</b>	<b>911,712</b>	<b>(413,908)</b>	<b>(3,457)</b>

**GOLF (210)**  
**REVENUE DETAIL**

<b>Account/Description</b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
34600 Golf Club Rental Revenues	16,340	26,747	20,000	29,479	28,500
34606 Cart Rentals	773,847	851,326	750,000	877,701	990,000
<b>CART AND CLUB RENTALS</b>	<b>790,187</b>	<b>878,073</b>	<b>770,000</b>	<b>907,180</b>	<b>1,018,500</b>
34607 Tournament Fees	6,860	4,585	2,500	9,436	10,000
<b>TOURNAMENT FEES</b>	<b>6,860</b>	<b>4,585</b>	<b>2,500</b>	<b>9,436</b>	<b>10,000</b>
34610 Driving Range	226,596	270,786	240,000	273,493	282,000
<b>DRIVING RANGE</b>	<b>226,596</b>	<b>270,786</b>	<b>240,000</b>	<b>273,493</b>	<b>282,000</b>
34616 Golf Merchandise Sales	284,766	404,759	350,000	455,514	450,000
<b>GOLF PRO SHOP SALES</b>	<b>284,766</b>	<b>404,759</b>	<b>350,000</b>	<b>455,514</b>	<b>450,000</b>
34620 Golf Course-Green Fees	1,796,000	1,946,821	1,810,000	2,155,893	2,250,000
<b>GOLF COURSE GREEN FEES</b>	<b>1,796,000</b>	<b>1,946,821</b>	<b>1,810,000</b>	<b>2,155,893</b>	<b>2,250,000</b>
34622 Annual Green Fee Memberships	354,250	313,000	400,000	380,850	480,000
<b>GREEN FEE MEMBERSHIPS</b>	<b>354,250</b>	<b>313,000</b>	<b>400,000</b>	<b>380,850</b>	<b>480,000</b>
34614 Persimmons Food & Bev	-	5,784	1,718,000	1,216,875	1,597,000
34625 Restaurant % Of Sales	23,108	-	10,000	-	-
<b>RESTAURANT SALES %</b>	<b>23,108</b>	<b>5,784</b>	<b>1,728,000</b>	<b>1,216,875</b>	<b>1,597,000</b>
34630 Lesson Income	25,580	16,296	20,000	47,570	30,000
<b>LESSON INCOME</b>	<b>25,580</b>	<b>16,296</b>	<b>20,000</b>	<b>47,570</b>	<b>30,000</b>
39230 Interest On Investments	-	3,938	1,200	16,076	1,200
39231 Interest Earned-'98 Bds	-	1	900	5	900
39232 Int On Invest '02 Tax Note	-	-	900	-	900
<b>INTEREST INCOME</b>	<b>-</b>	<b>3,939</b>	<b>3,000</b>	<b>16,081</b>	<b>3,000</b>
34635 Golf-Sub-Lease	307,634	398,479	310,000	376,653	450,000
<b>GOLF SUB-LEASE</b>	<b>307,634</b>	<b>398,479</b>	<b>310,000</b>	<b>376,653</b>	<b>450,000</b>
39280 Gain Or Loss On Sale Of Assets	(3,643)	-	-	-	-
39710 Insurace Rercoveries	-	-	-	4,186	-
39950 Sales Of Fixed Assets	240,400	5,874	-	-	272,000
39995 (Over)/Short	(371)	217	-	708	-
39999 Miscellaneous Revenues	27,377	17,673	20,000	23,929	25,000
<b>MISCELLANEOUS</b>	<b>263,763</b>	<b>23,764</b>	<b>20,000</b>	<b>28,823</b>	<b>297,000</b>
<b>TOTAL GOLF REVENUE</b>	<b>4,078,744</b>	<b>4,266,286</b>	<b>5,653,500</b>	<b>5,868,368</b>	<b>6,867,500</b>

**FY 2023-24 APPROVED OPERATING BUDGET  
GOLF ENTERPRISE FUND  
DEPARTMENTAL SUMMARY**

**FOCUS AREA(S)**

High Service Levels/Quality of Life

**GOAL(S)**

Provide the best golf experience to our customers with the resources available to our department.

Maintain excellent golf course conditions to include the greens, tees, fairways, bunkers, and common/rough are

Ensure a well-stocked golf shop, restaurant with casual dining and meeting space, and welcoming areas.

Provide quality practice facilities to include a well-manicured practice tee, chipping green, and putting greens.

Provide excellent customer service to include warm welcomes, memorable experiences, and a fond farewells.

<b><u>EXPENDITURES BY DIVISION</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Pro Shop	2,338,502	1,861,284	1,997,669	1,905,665	3,156,226
Course Maintenance	1,375,294	1,593,887	1,683,131	1,537,869	1,704,118
Persimmons Restaurant	-	65,043	-	1,777,754	1,596,705
<b>Total</b>	<b>3,713,796</b>	<b>3,520,214</b>	<b>3,680,800</b>	<b>5,221,288</b>	<b>6,457,049</b>

**PERSONNEL - FULL TIME EQUIVALENTS (FTE)**

<b><u>GOLF FUND - PRO SHOP</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Director of Golf	1.0	1.0	1.0	1.0	1.0
Assistant Director of Golf/Head Pro	1.0	1.0	1.0	1.0	1.0
Assistant Golf Pro	4.0	4.0	4.0	4.0	4.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

**GOLF FUND - GOLF MAINTENANCE**

Greens Superintendent	1.0	1.0	1.0	1.0	1.0
Assistant Greens Superintendent	1.0	1.0	1.0	1.0	1.0
Groundskeeper	10.0	10.0	10.0	10.0	10.0
Golf Course Mechanic	1.0	1.0	1.0	1.0	1.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>

**GOLF FUND - PERSIMMONS RESTAURANT**

Restaurant General Manager	NA	NA	NA	1.0	1.0
Restaurant Assistant General Manager	NA	NA	NA	1.0	1.0
Kitchen Manager	NA	NA	NA	1.0	1.0
Restaurant Supervisor	NA	NA	NA	3.0	3.0
<b>TOTAL FULL-TIME POSITIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6.0</b>	<b>6.0</b>

<b>TOTAL GOLF ENTERPRISE FUND</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>	<b>25.0</b>	<b>25.0</b>
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**FY 2022-23 APPROVED OPERATING BUDGET  
GOLF ENTERPRISE FUND  
PRO SHOP DIVISION SUMMARY  
210-340-001**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	742,348	742,540	765,290	732,084	825,642
Supplies	200,150	316,218	271,500	249,969	326,500
Maintenance	32,505	43,661	44,000	42,205	46,000
Services	216,415	173,709	263,619	234,940	290,600
Insurance	424,434	417,319	528,260	499,650	766,734
Capital Outlay	587,657	21,825	-	-	732,000
Transfers	134,992	146,012	125,000	146,817	168,750
<b>Total</b>	<b>2,338,502</b>	<b>1,861,284</b>	<b>1,997,669</b>	<b>1,905,665</b>	<b>3,156,226</b>

**OBJECTIVES**

- Improve public image and appreciation of the facility.
- Maintain the number of tournaments held by different customer groups.
- Continue to develop and increase junior participation in golfing activities.
- Maintain rounds of golf played.
- Improve golf sales.
- Provide customer service training for staff members with special emphasis on team building

<b><u>Performance Indicators</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of tournaments held annually	132	135	140	150	150
Number of participants in junior golf activities	1,200	1,300	1,300	1,300	1,300
Number of participants in special community development	1,900	2,000	2,000	2,000	2,000
Number of staff training sessions held	12	12	12	12	12
Annual rounds of golf played	80,000	83,000	72,000	78,000	75,000

**FY 2023-24 APPROVED OPERATING BUDGET  
 GOLF ENTERPRISE FUND  
 COURSE MAINTENANCE DIVISION SUMMARY  
 210-340-002**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	759,369	772,751	848,131	771,799	866,618
Supplies	194,944	265,585	267,000	239,878	264,000
Maintenance	107,337	115,069	110,500	100,190	112,000
Services	218,201	290,286	277,500	262,202	277,500
Capital Outlay	95,444	150,196	180,000	163,800	184,000
<b>Total</b>	<b>1,375,294</b>	<b>1,593,887</b>	<b>1,683,131</b>	<b>1,537,869</b>	<b>1,704,118</b>

**OBJECTIVES**

- Continue to improve the care and operation of maintenance equipment.
- Conduct monthly training/safety meetings to emphasize proper operation and maintenance of equipment.
- Continue to improve the overall playability of the course.
- Continue to improve putting quality through frequent aerification, top dressing and verticutting primarily during the Bermuda grass growing season.
- Improve the upkeep and appearance of the maintenance facility and adjacent areas.

<b><u>Performance Indicators</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of employee training/safety meetings	12	12	12	12	12
Number of greens aerifications annually	10	10	10	10	10
Number of greens top dressings annually	10	10	10	10	10
Number of greens verticuts annually	18	18	18	18	18
Number of maintenance facility inspections conducted annually	12	12	12	12	12

**FY 2023-24 APPROVED OPERATING BUDGET  
 GOLF ENTERPRISE FUND  
 PERSIMMONS RESTAURANT DIVISION SUMMARY  
 210-340-003**

<b><u>EXPENDITURES BY OBJECT</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Personnel	-	9,263	-	925,418	916,785
Supplies	-	9,459	-	436,011	543,000
Maintenance	-	1,917	-	19,257	6,600
Services	-	44,404	-	116,736	130,320
Non-Operating Set-Up Costs	-	-	-	280,332	-
<b>Total</b>	-	<b>65,043</b>	-	<b>1,777,754</b>	<b>1,596,705</b>

**OBJECTIVES**

- Improve food sales through menu innovation from tapping our current talent and gathering feedback.
- Improve golfer experience on golf course and restaurant.
- Increase quantity and improve experience of private events in restaurant and golf course.
- Continue to develop a cohesive team of experience makers on golf course and restaurant.

<b><u>Performance Indicators</u></b>	<b>2020-21 Actual</b>	<b>2021-22 Actual</b>	<b>2022-23 Budget</b>	<b>2022-23 Estimate</b>	<b>2023-24 Approved</b>
Number of covers in dining room/ patio	NA	NA	NA	25,000	32,000
Number of covers special events	NA	NA	NA	3,000	5,000
Food & Beverage cost %	NA	NA	NA	45%	35%
Labor cost %	NA	NA	NA	65%	50%
Turnover of staff	NA	NA	NA	20	20

## 2024 GRAPEVINE FAST FACTS

### HOTELS (6,022 ROOMS)

- Gaylord Texan Resort
- Hyatt Regency DFW
- Great Wolf Lodge
- Hilton DFW Lakes
- Embassy Suites by Hilton
- Courtyard/TownePlace Suites by Marriott
- Grand Hyatt DFW
- Hotel Vin Marriott Autograph Collection
- Hilton Garden Inn Grapevine at Silverlake Crossings
- Residence Inn by Marriott
- Hyatt Place Grapevine
- SpringHill Suites by Marriott
- Hilton Garden Inn DFW North Grapevine
- Homewood Suites by Hilton
- Comfort Inn
- Super 8 by Wyndham
- Comfort Suites
- Holiday Inn Express Hotel & Suites
- Hampton Inn & Suites
- Minute Suites DFW
- The Vineyards Campgrounds & Cabins

### URBAN WINE TRAIL

- Bingham Family Vineyards
- Bull Lion Winery
- Cross Timbers Winery
- Grape Vine Springs Winery
- Landon Winery
- Messina Hof Grapevine Winery
- Sloan & Williams Winery
- Delaney Vineyards

### CRAFT BREWERIES

- Hop & Sting Brewing Co.
- Outlaw Cider Co.

### ATTRACTIONS

- SEA LIFE Grapevine Aquarium
- LEGOLAND® Discovery Center
- Peppa Pig World of Play
- Meow Wolf Grapevine Immersive Art Experience
- Grapevine Vintage Railroad Excursion Train (*weekly excursions & special events*)
- Peace Circle

- Nash Farm, ca. 1859
- Historic Downtown Grapevine
- Grapevine Main Station & Observation Tower
- Grapevine Glockenspiel Clock Tower (*featuring Nat Barrett and Willie Majors*)
- Palace Arts Center
- Settlement to City Museums
- Round 1 Bowling and Amusement
- The Grapevine Escape
- The Escape Game
- Corky's Gaming Bistro
- Chicken N Pickle
- Main Event Entertainment
- Grapevine Food Tours
- Grapevine Wine Tours
- Lone Star Hi-Railers Model Railroad Exhibit
- Founders' Plaza Airport Observation Area
- 9/11 Flight Crew Memorial
- Bass Pro Shops
- Crush It! Sports Lounge
- Glass Cactus Night Club
- Grapevine Botanical Gardens
- The Night Watchman Tour
- Gateway Classic Cars
- House of Shine
- Painting with a Twist
- Movement Grapevine
- Texas Gun Experience
- Lake Grapevine-Chartered cruises and sailing
- DFW Surf
- WhoaZone (*Seasonal*)
- Fun Box (*Seasonal*)

### ART GALLERIES & STUDIOS

- Millican's Blacksmith Shop
- Giddens Gallery of Fine Art
- RTown Art Gallery
- International Porcelain Artists
- Holder Dane Art Gallery & Studio
- A Touch of Paris Art Gallery
- Tower Gallery / Grand Gallery
- VETRO Glassblowing Studio & Gallery
- Crazy Horse Art Studio

### GRAPEVINE MILLS

- 1.8 million sq. ft. of shopping & entertainment space

### GOLF

- Bear Creek Golf Course (36 holes)
- Cowboys Golf Club (18 holes)
- Grapevine Golf Course (27 holes)

### THEATERS

- AMC Dine-In Theatres (30 Theaters at Grapevine Mills)
- Cinemark Tinseltown Grapevine (17 Theatres)
- Palace Theatre, ca. 1940
- Texas Star Dinner Theater
- Starling Performing Arts
- Runway Theatre

### FESTIVALS & EVENTS 2024

- Grapevine Farmers and Artisans Market (*Saturdays from April – September*)
- New Vintage Wine and Gallery Trail & Blessing of the Vines (*April*)
- Spring Into Nash Farm (*April*)
- Jazz Wine Trains (*April*)
- Main Street Fest – A Craft Brew Experience (*May*)
- Summertime in Grapevine (*Memorial Day - Labor Day*)
- July 4th Fireworks Extravaganza (*July 4*)
- GrapeFest® - A Texas Wine Experience (*September*)
- Day Out With Thomas™ (*October*)
- Nash Farm Fall Round-Up (*October*)
- Butterfly Flutterby (*October*)
- Christmas Capital of Texas® (*mid Nov. - early Jan. 2025*)

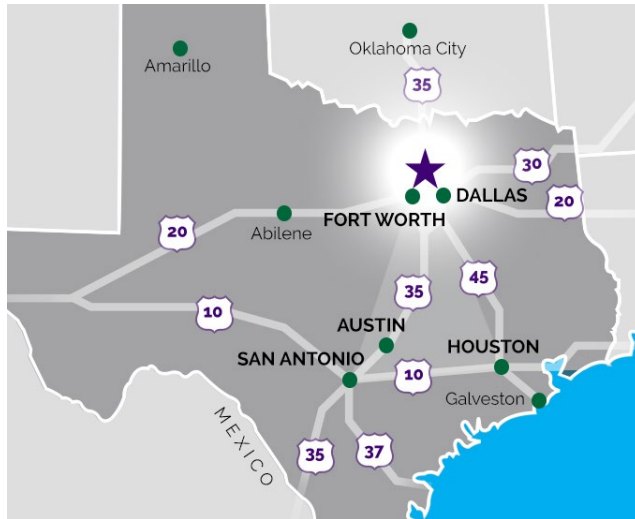
### RESTAURANTS

- 200+ Family-owned bistros, cafés and chain restaurants
- Rock N Brews (*opening Summer 2024*)



# City of Grapevine Community Profile

## Location



Grapevine is located in the center of the Dallas/Fort Worth metropolitan complex, 21 miles northwest of downtown Dallas and 19 miles northeast of downtown Fort Worth. It was known in its early years as Grapevine Prairie. The city is named for wild mustang grapes prevalent in the area.

The city is located in the northeast corner of Tarrant County and is home to the Dallas/Fort Worth International Airport (“DFW”), the third busiest airport in the world in terms of total passengers. DFW has been and is expected to continue to be an economic

generator of employment, spin-off businesses and tax base, all of which benefit the City and the surrounding area. Two-thirds of the airport, including all terminal buildings, is located within Grapevine city limits. A small portion of the city extends into neighboring Denton and Dallas counties.

Also located within the city is Grapevine Lake, a major water source for the metroplex managed by the U.S. Army Corps of Engineers. The lake covers a surface area of approximately 12,740 acres and its 146 miles of shoreline have become the premier windsurfing, sailing and fishing area in North Texas. The lake is 19 miles long and 2.5 miles wide at its widest point and provides over nine miles of wilderness trails. It is a major recreation area for picnicking and camping and draws some five million visitors each year to the area.

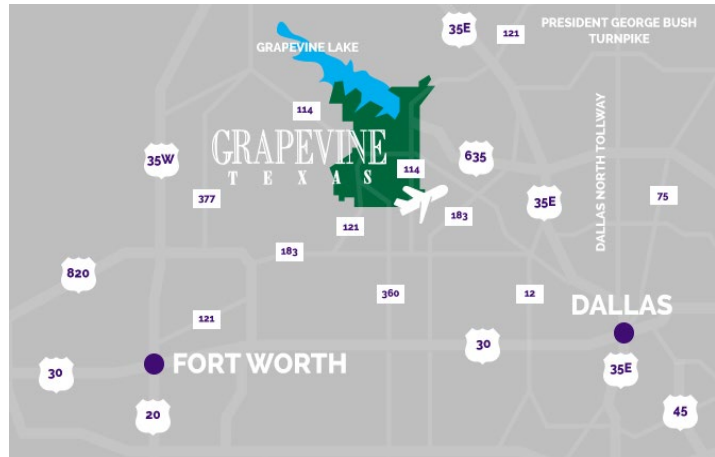


The City also has an extensive park system which includes tennis and pickleball courts, racquetball courts, baseball and softball diamonds, football and soccer fields, an extensive network of hiking, biking and jogging trails, swimming pools and picnic areas. The City also owns and operates a 27-hole golf course and full-service restaurant.

Grapevine has a total area of 35.85 square miles and is along a transitional zone between the eastern edge of the eastern Cross Timbers and the western side of the Black Prairie. The terrain is a combination of level ground and rolling hills and is heavily wooded in parts. The soils are heavy blackland type soils. The Trinity River and its tributaries drain the Grapevine area.

## **Transportation**

The City is in the center of a highway network that includes seven spokes of an extensive highway system. Three major freeways, State Hwy 114, State Hwy 121, and Interstate Hwy 635, intersect in the heart of Grapevine and provide excellent access to Dallas and Fort Worth and the area's shopping, entertainment and employment centers.



There are 43 motor freight lines providing service to Grapevine and the City is within the Dallas and Fort Worth Commercial Zone for deliveries. Railroad service is offered by the Cotton Belt railroad and the Southern Pacific railroad, both with daily switching service.

The cities of Colleyville, Southlake, Euless, Coppell and Lewisville, all rapidly growing communities, are located adjacent to Grapevine. Because of Grapevine's central location and access to freeways, retailers attract customers from several of these surrounding cities and the DFW International Airport.



TEXRail is a 27-mile commuter rail line that extends from downtown Fort Worth, across northeast Tarrant County, through North Richland Hills and Grapevine, and into DFW International Airport's Terminal B. This line, which began service Jan. 10, 2019, offers a comfortable and convenient option for traveling to and from the airport. TEXRail features level boarding, a designated quiet car, seat back tray tables, overhead luggage racks, vertical bike racks and USB charging ports.



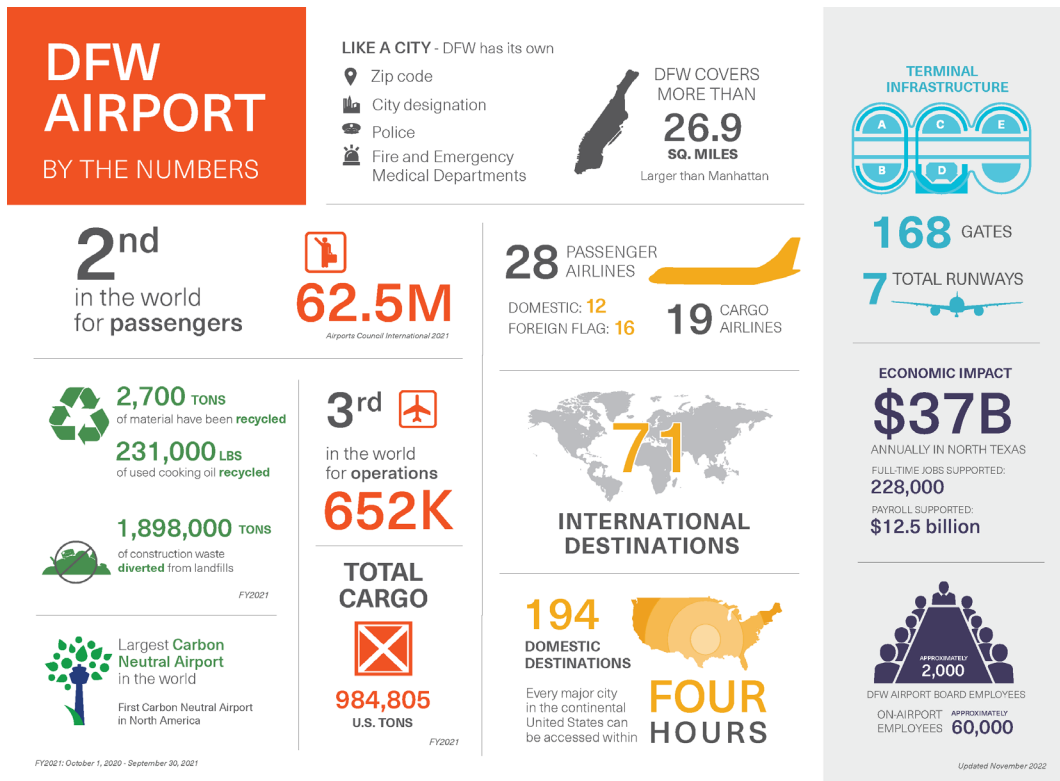
- Easy, direct option between Fort Worth and Grapevine and DFW Airport
- 30-minute frequency during peak hours – seven days a week
- Ridership has been strong with approximately 1.5 million rides since opening in 2019.

### **Advantages of Doing Business in Grapevine**

Grapevine, TX is in the heart of the Dallas and Fort Worth Metroplex, and only 10-minutes from the DFW Airport. Grapevine is known for its location, authenticity and abundant opportunities. With a short permitting process, pro-business leadership, real estate opportunities, and a strong workforce, Grapevine is the destination of choice for growing companies, investors, and developers.

Businesses and residents choose Grapevine, TX for its many unique attributes. Located in the center of the Dallas-Fort Worth Metroplex, Grapevine is perfectly situated a short 25-minutes away from both Dallas and Fort Worth. This ideal location makes it easy for all kinds of business to serve the greater region.

Businesses also benefit from Grapevine's proximity to two major international airports. DFW International Airport is a short 10-minute drive via TX-114W, while Dallas Love Field International Airport is a quick 20-minute drive via TX-114E. Both airports provide a quick option for employees to have easy access to a variety of locations. For example, DFW International provides service to 194 domestic and 71 international destinations. Additionally, public transit options such as TEXRail make commuting an easy option for any employee.



Grapevine has a relaxed, home-town, authentic environment. Residents enjoy modern amenities without the hustle-and-bustle that dominates larger cities. Known for its Texas charm, Grapevine is a thriving community rich in history and prime for development. The community hosts major employers such as Gamestop Headquarters, the Gaylord Texan Resort and Convention Center, Great Wolf Lodge, Bass Pro Shops Outdoor World, Kubota, Paycom, and thousands of small businesses.

### The Freeport Tax Exemption in Grapevine

*What is the Freeport Tax Exemption?* – The freeport tax exemption allows local authorities to exempt property taxes on goods that have been acquired in or imported into Texas to be forwarded out of the State within 175 days. There is no restriction on the destination of such goods. The goods must remain in the continuous ownership of the person who exports them from the time of their acquisition until the time of their export.

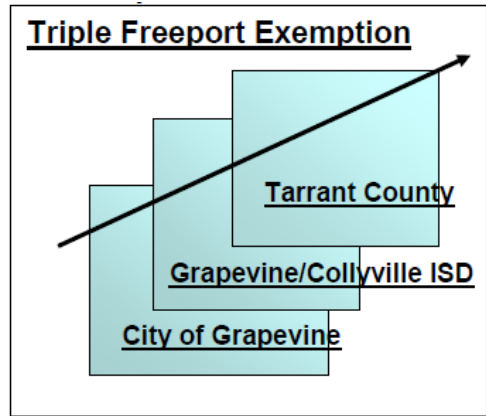
*What authorities offer the Freeport Tax Exemption?* – In most locations in Grapevine, Texas, your qualifying inventory will receive three layers of freeport tax exemptions from the City of Grapevine, Tarrant County and Grapevine Colleyville Independent School District (GCISD). We understand how taxes impact the bottom line of your business, so the Grapevine community now offers you locations where qualifying inventory is tax exempt. Following, is an example of what you can save with a triple freeport location in Grapevine, Texas:

Inventory Value (100% Exempt)

\$5 Million  
\$10 Million  
\$15 Million  
\$20 Million  
\$25 Million

Annual Tax Savings

\$99,059  
\$198,117  
\$297,176  
\$396,235  
\$495,294



Baylor Scott & White Medical Center at Grapevine is a 302-bed, full-service, fully-accredited not-for-profit hospital, serving residents in more than 20 cities throughout the Dallas/Fort Worth Metroplex. The hospital offers advanced medical services for heart and vascular, women and children, neurosciences, stroke, orthopedics, spine, diagnostic imaging, neonatal intensive care, intensive and emergency care.

Founded as a Christian ministry of healing, Baylor Scott & White Health exists to serve all people through exemplary healthcare, education, research and community service. Baylor Scott & White – Grapevine has a rich history of providing safe, quality, compassionate healthcare to each and every one of the communities we serve.

## **Dining & Accommodations**

***Over 200 Dining Establishments*** - Going hungry is simply not an option in Grapevine. From local favorites to international fare, Grapevine restaurants have a multitude of palate-pleasing choices for everyone. From upscale and trendy, to down-home and tasty, dining in Grapevine is a delectable experience. Whether you're looking for family favorites for a meal on the run, an intimate setting to celebrate a special occasion, or a banquet hall for a corporate crowd, you'll find just what you desire Grapevine. When atmosphere is the determining factor, you can choose to dine in an historic inn, a theme restaurant, or an outdoor café. Several of the dining establishments also provide live entertainment each night.

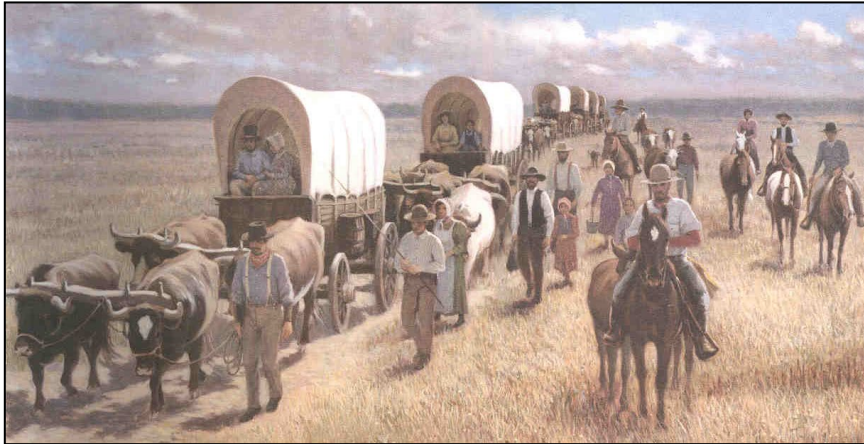
***23 Lodging Facilities with 5,750 rooms*** – Grapevine offers both the business and leisure traveler a wide variety of accommodations. Here you will find a wide range of lodging options, services and amenities to suit any taste or budget, ranging from full service luxury resort properties to charming Bed & Breakfasts. Step back in time and relive the proud heritage of Grapevine's forefathers. Walk along the avenues of the historic Main Street District. Tour quaint homes and buildings restored and preserved by the descendants of Grapevine settlers. Watch artisans practicing skills developed over the centuries. Dine at modern restaurants or old-fashioned cafes. Browse through art galleries, antique and specialty shops. Treat yourself to an unforgettable journey. Come to Grapevine, Texas and experience for yourself the unique history of the oldest settlement in Tarrant County.

***Over 600,000 square feet of Meeting and Convention Space*** - Grapevine's meeting facilities and convention center are as accessible as they are accommodating. The city has plenty of retail stores, world class hotels, restaurants featuring every cuisine imaginable, and recreation facilities that make Grapevine an outstanding destination for travelers from around the world. With thousands of domestic and international flights daily, the DFW International Airport connects Grapevine to all major cities throughout the United States and most major cities in the world. Grapevine is easily accessible by automobile via interstate highways 35, 635 and 30 which all pass within a few miles of the city. Grapevine is the perfect destination to host your next convention or meeting. With all the amenities of a resort destination, Grapevine is prepared to exceed your expectations and needs. The Grapevine Convention & Visitors Bureau offers experience and knowledge to assist in planning your most successful program to date! We are your Destination Concierge!

## History

In October 1843, General Sam Houston and fellow Republic of Texas Commissioners camped at Tah-Wah-Karro Creek, also known as Grape Vine Springs, to meet with leaders of 10 Indian nations. This meeting culminated in the signing of a treaty of “peace, friendship, and commerce,” which opened the area for settlement by homesteaders and pioneers. The settlement was named Grapevine because of its location on the Grape Vine Prairie near Grape Vine Springs, both of which were named for the wild mustang grapes that blanketed the area.

Four major waves of settlement impacted Grapevine since its inception in the mid- 1840's. The first wave of settlers came to the area around 1845. They were a Scotch-Irish clan from Southern



Missouri associated with the "Missouri Colony". This first wave of colonists was only in the Grapevine area for about ten years being typical American frontiersmen who moved regularly from one unsettled area to another. By the mid-1850's most of these original settlers moved out of the area.

The second group of settlers arrived from southern states around the late 1850's and established a community with a postal service, churches, and schools. The community became known as Grapevine because of the wild mustang grapes that grow on the trees and shrubs. Cattle raising was the major enterprise in the area.

A third wave of settlement resulted from the Civil War. In many parts of the South there was widespread poverty and many people moved west in search of a better life. Immigrants from Tennessee, Georgia and the Carolinas settled Grapevine. By the late 1870's, livestock was replaced by cotton as a major enterprise. With the building of the Cotton Belt rail line throughout Grapevine in 1888, the city became an agricultural trade center. Through the first half of the 19th century, Grapevine was an agriculturally based community and grew at a moderate pace. In 1952 Grapevine Lake was completed and by the mid-sixties was a popular recreational area. This new recreation industry helped Grapevine grow from population of 1,824 in 1950 to 2,821 in 1960.

The fourth major wave of people into Grapevine started during the mid-seventies and continues today. Since 1970 the population grew from 7,023 to the 2005 population of 46,684. Major factors contributing to the population growth were the opening of D/FW Airport in 1974, the development of Las Colinas as a major employment center, and the movement of homeowners from the inner city to the suburbs.



## **Historic Preservation**

Preservation of Grapevine's historic character - its commercial buildings, residences and cultural sites dating back to the mid-1800s - strengthens the appreciation for our heritage and gives Grapevine a sense of place and distinctiveness few other cities in the area can claim. Restoration and revitalization of Grapevine's historic heart is well underway.

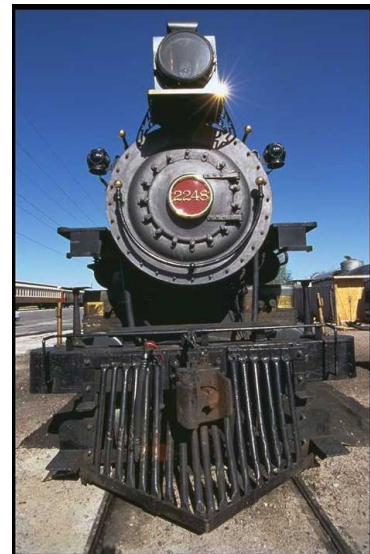
Much of the downtown Grapevine's Main Street is listed in the National Register of Historic Places, as is the Cotton Belt Railroad Historic District, where the restored 1901 Cotton Belt Depot and 1888 Section Foreman's House anchor the Grapevine Heritage Center complex. History lives on at the center, where a working blacksmith, boot maker and other heritage artisans demonstrate their century-old crafts for visitors and Grapevine area school children as part of a broad heritage education curriculum. The Grapevine Historical Museum tells the town's story in the Depot, where visitors also embark daily on the 1896 Tarantula Steam Excursion Train to Fort Worth's Stockyards National Historic District.

The city's Historic Preservation Commission and the Township Revitalization Project offer homeowners in the old township historic area and business owners in the historic Main Street area, design and restoration assistance to help protect the architectural interest and value of their properties. A designated Texas Main Street City since 1983, Grapevine is protecting and developing its singular quality of life for today's residents and as a legacy for future generations.

## **Grapevine Vintage Railroad**

The Grapevine Vintage Railroad travels along the historic Cotton Belt Route between Grapevine and the Fort Worth Stockyards. Our Steam and Diesel engines pull excursion trains drawn from four passenger coaches and two touring coaches. These beautiful coaches date back to the 1920's. We invite you to experience the true essence of rail travel as it was at the turn of the century.

The railroad's Steam Locomotive No. 2248, affectionately known as Puffy, is a product of the Cooke Locomotive Works of Paterson, NJ. Built in 1896, #2248 was called a "heavy mountain-class" locomotive as indicated on the original Cooke drawings. In 1990, #2248 was purchased by the Fort Worth and Western Railroad and was fully restored at the 8th Avenue Yard in Fort Worth. Puffy was placed in service in January 1992 and is the only operational steam locomotive in Texas that dates from the 19th century.



***Passenger Coaches*** - The Grapevine Vintage Railroad's four 1925-day coaches were purchased from the Strasburg Railroad in Strasburg, Pennsylvania. The décor of the day coaches dates to 1908 with new upholstery, wooden doors and trim, light fixtures, brass appointments, art glass clerestory windows and window shades. These passenger cars are the only coaches operating in Texas with 19th century ambiance.

Each luxurious coach contains enough walkover (bi-directional) seating for 72 guests. For onboard comfort, each car contains ceiling fans and a complete water closet. The windows in each car may be opened allowing passengers to experience the true essence of rail travel as it was at the turn of the century. The day coaches were put into service in January 1992.



**Touring Coaches** - The Grapevine Vintage Railroad has two open-air touring coaches built in 1927 by the American Car Foundry for the Wabash Railroad. The Fort Worth and Western Railroad purchased them from the Smoky Hill Railway Museum in Belton, Missouri. Both coaches mirror the décor of the day coaches with the exception of windows. The touring coaches have arched openings along their lengths with wrought iron railings for passenger safety. Each is complemented with full-service bars. Riders experience an open-air feel as they travel. Windows are installed during the winter months for passenger comfort. These touring coaches began service in September 1993.

The Grapevine Vintage Railroad proudly features the following annual events:

**Day Out with Thomas™** – Springtime brings an event that’s anticipated by kids of all ages. That’s when Thomas the Tank Engine™ rolls into Grapevine. During the Day Out with Thomas, a toy train becomes life-sized and children enjoy a hands-on experience known as Thomas & Friends. The mobile event lets kids ride on board a Thomas train and offers attractions that kids love, such as bounce houses, free live entertainment, and a wonderful merchandise store for selection of that unique “Thomas” item to commemorate this special trip for the children.

**Train Robbers** – Between Memorial Day and Labor Day, some locals will tell you, “It ain’t safe to ride the train.” It’s all in fun though – enjoy the stages train robberies every Saturday and Sunday on the Grapevine to Fort Worth trip. Desperate desperados lurk outside the Stockyards Station and put on a great show of wacky fun.

**The North Pole Express** – Every December, the North Pole Express steams down the tracks filled with pajama-clad youngsters. Along the way, the kids receive a special gift from Santa as he makes his way down the aisle during this memorable Christmas journey. The area is a Christmas Village with opportunities for lots of pictures and a bounce house for the children to enjoy prior to their trip. In addition, the North Pole General Store offers a free ornament-making factory for that special creative opportunity for the children and shopping for those special North Pole gifts. Photos with Santa are also available.

## Convention & Visitors Bureau Headquarters and Museum Complex

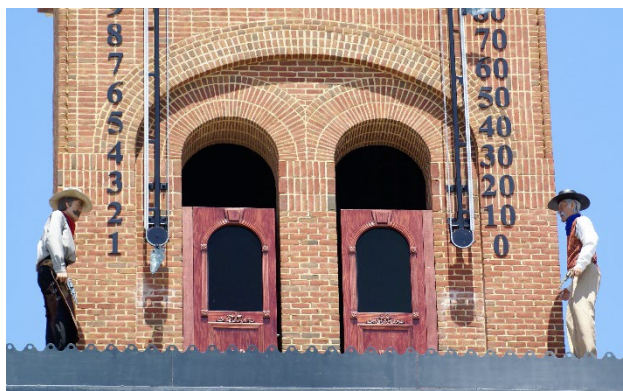
The Grapevine Convention & Visitors Bureau headquarters and Museum Complex is a symbol of friendship and hospitality. The facility represents the architectural period of significance from the 1870s through 1915 and is a tribute to the agricultural and commercial heritage of Grapevine. The complex rises above **Main Street** at the southern end of Historic Downtown and consists of six distinct storefronts, each representative of a significant period in Grapevine's history.



Along with the Would-Be Train Robbers, the glistening gold of the 9-foot weather vane, signifies that conditions are excellent for visiting Grapevine. Visitors are also greeted by the unique vertical clock and temperature gauge on the front side of the Tower. And a unique wind direction dial stimulates a little whimsy in those who come to discover the magic of the Tower. All of the elements of the new building's design come together to showcase **Grapevine** as a premier leisure destination, welcoming visitors from across the region, the nation and the world.

### Would-Be Train Robbers

The Grapevine Glockenspiel, featuring the Would-Be Train Robbers, is one of the city's unique attractions. Watch an exciting confrontation every day between larger-than-life mechanical figures.



Born on the Grapevine Prairie in 1861, Nat left home at 16 to pursue his dream of earning enough money to buy a cattle ranch. Out of work, his savings vanished, Nat plans to snatch the \$60,000 cash box from the train headed to the Fort Worth Stockyards auction.

Willy was born to an itinerant family in 1829. Always a drifter, he bounced around from job to job, always managing to wind up on the shady side of the law. He was involved in

riverboat gambling and a few stage coach and train robberies. Willy heard about the big cash box when he was gambling in Fort Worth and decided to rob the train when it stops in Grapevine. Then he will head to Galveston and take the first steamer out of there to his new life of respectability.

See the action as these larger-than-life figures emerge just before the clock prepares to strike noon and 6 p.m. No matter who wins, they learn that train robbery doesn't pay.

## Community Events

The City of Grapevine hosts several annual events that celebrate the history, heritage and spirit of the community. From winemaking to butterflies, a spectacular year of celebrations for the whole family is available in historic Grapevine.

**Butterfly Flutterby** - Calling all kids - come to Grapevine to celebrate the migration of the Monarch Butterfly from Canada to Mexico. Grapevine is on their path! This fun-for-the-whole-family event includes releases of butterflies and a Gossamer Parade. In Liberty Park, 200 S. Main, you'll enjoy butterfly exhibits, gardening seminars and all sorts of interactive butterfly arts and crafts and entertainment.



Grapevine is quickly becoming the “Christmas Capital of Texas” and as such, Historic Downtown Grapevine and surrounding areas in the city will be converted to a winter wonderland this holiday season. Grapevine is the essence of Christmas décor as the city becomes blanketed with millions of lights, enormous decorations, animated characters and a whole lot more! A listing of holiday-oriented events in Grapevine this December follows:

**Carol of Lights** - Sing along with local choirs as the switch is thrown lighting thousands of lights in historic downtown Grapevine. The holiday festivities begin at 7 p.m. at the Gazebo - 325 S. Main.

**Parade of Lights** – Join thousands of merrymakers during one of the largest evening parades in North Texas. An enchanting display of over 100 colorfully lighted floats will pass through historic downtown Grapevine to the tune of numerous marching bands playing holiday music. Find a good spot to watch along Main Street - the Parade of Lights begins at 7pm.

**Christmas on Main Street** – Get into the holiday spirit in Grapevine's historic downtown. Holiday characters stroll along Main Street, and merchants welcome your visit with special gift items for everyone on your shopping list. Take a free buckboard ride, and bring the children to Main Street for a personal visit with Santa and Mrs. Claus. Enjoy the true spirit of Christmas as you wander through the shops and sites along one of America’s most beautiful main streets.

**Twinkle Light Boat Parade** – Lights, lights and more lights will sparkle during the Twinkle Light Parade on Lake Grapevine. Enjoy this floating festival of lights on Lake Grapevine with a parade of boats decorated in their holiday finest.



**Sweetheart Express** – Take your sweetheart on a unique romantic journey on the Grapevine Vintage Railroad for a special evening of dinner, wine and dancing.

**Chocolate Fest** –Celebrate all things chocolate at this event benefiting Traveler’s Aid Dallas-Fort Worth Airport. Experience luscious chocolates, live entertainment, art exhibits and sales from local artisans.

***New Vintage Wine & Gallery Trail -***

Life is like a bottle of wine...you should savor it to the last bit. So, make springtime plans for a weekend to relish at Grapevine’s New Vintage Wine & Gallery Trail. An abundance of fun-filled activities will pack the entire weekend, the ceremonial Blessing of the Vines and New Release Wines, and the captivating Wine & Gallery Trail, which incorporates an assortment of unique art galleries in Historic Downtown Grapevine and wine-related activities.



Experience one of the most unique ceremonies in Texas with the blessing of the vines and wines at Delaney Vineyards, 2000 Champagne Blvd. (near Glade Road and Hwy. 121). The ceremony begins at 11 a.m. Enjoy the vineyard before stepping onto the complimentary shuttles that depart at noon taking you to Grapevine's other winery tasting rooms along the Grapevine Wine Trail. As you follow the wine trail between Grapevine's winery tasting rooms, you will experience the unique atmosphere of this vintage town and some of the best wines produced in Texas. Wineries will be pouring their new release wines - and New Vintage participants will be the first to experience the flavors of the season.



***Grapevine Market – Thursdays & Saturdays*** The popular, open-air Grapevine Market makes its seasonal return to Historic Downtown Grapevine in April and will be open every Thursday and Saturday from 9 a.m. to 2 p.m. until October. You can find an eclectic array of items at Grapevine



Market, including the finest handmade jewelry, distinctive home décor, quality antiques, and more. Peruse the unique displays and indulge in something special.

**Main Street Fest** - Grab a slice of summer fun at Main Street Days, the official kick-off to summertime in Grapevine. Like the song says, “When the moon hits your eye like a big pizza pie, that’s amore, and when the world seems to shine like you’ve had too much wine, that’s amore.” Taste the international wines, craft beers and pizza pies. Dine at the Pizza Piazza, dance to non-stop entertainment, seek out your favorite festival food and shop the day away. Main Street Days is a fun-filled festival perfect for the entire family. Now that’s amore!



Grapevine is the perfect spot for active lifestyles and outdoor enthusiasts, and this event showcases the city’s adventurous side and natural resources through various outdoor and recreational activities. Enjoy arts and crafts, street dances, exciting rides at the carnival, and short sampler runs on the Grapevine Vintage Railroad. Non-stop stages feature entertainment from classic rock to country bands. Enjoy delicious festival food, beverages and Texas wine! See the Mayor's camp, the Grapevine Heritage Gunfighters, American Indians and more! All on

Main Street in Grapevine!

**Summer Blast** – Enjoy a summer jam-packed with cool events while you take advantage of some really hot summer hotel deals. Enjoy entertainment including spectacular fireworks shows that light up the sky every Friday night, excursions on the Grapevine Vintage Railroad, wine trails, an abundance of shopping, poolside relaxation at a Grapevine hotel, water recreation on Lake Grapevine and much more! There's something for everyone to have a blast all summer long! So spend less time and money traveling and spend more time having fun close to home this summer, with a Summer Blast in Grapevine.

**Fireworks Extravaganza Over Lake Grapevine -**

Find your spot and stake a claim near Lake Grapevine for watching the annual Fireworks Extravaganza! Be prepared to be astonished by the fireworks spectacular, which can be viewed from any lakeside location as well as several other spots throughout the city. Admission is free at most viewing locations. Some parks along Lake Grapevine may charge a minimal admission fee. A bigger and more exciting fireworks show is planned for this July 4th at 9:30pm.



***GrapeFest*** - Join wine novices and connoisseurs at the largest wine festival in the Southwest. Visit Grapevine's winery/tasting rooms via complimentary shuttle vans. The international wine area will feature wines from many countries. Listen to live music on stages located throughout historic Main Street. Get "into" the action at the competitive GrapeStomp you and your partner could win the coveted Purple Foot award! Volunteers are needed and welcomed at GrapeFest.



A perfect spot for lunch, shopping & great entertainment! Join wine novices and connoisseurs at the largest wine festival in the Southwest.

- Savor the flavor of award-winning Texas wines at this annual event that is serving up four full days of fun!
- Cast your vote at the People's Choice Wine Tasting Classic, the largest consumer judged wine competition in the United States.
- Visit Grapevine's winery tasting rooms via the complimentary shuttles.
- Enjoy international wines from several countries in the International Wine Garden.
- Listen to live music on four stages.
- Get into the action at the competitive GrapeStomp...you and your partner could win the Coveted Purple Foot Award.
- Take part in the GrapeFest Tennis Classic.
- Place your bid at the Vintner's Auction Classic (a live and silent auction).
- Enjoy fine wines and great food at the Texas Wine Tribute, a gourmet food and wine-pairing pavilion, cooking demonstrations and award-winning chefs and much more!

**CITY OF GRAPEVINE  
STATISTICAL INFORMATION**

Form of Government:	Council / Manager
Date of Incorporation:	January 12, 1907
Date of Adoption of Home Rule Charter:	November 16, 1965
City Officials:	Mayor and (6) Council Members
Number of Full-Time Employees:	608
Population: (October 2022)	52,283
Population by Race:	
White	63.1%
Black or African American	5.9%
Hispanic	22%
Asian & Pacific Islander	6.5%
Population by Gender:	
Male	50.1%
Female	49.9%
Population by Age:	
Persons under 5 years	5.0%
Persons under 18 years	21.4%
Persons 65 years and over	12.1%
Median Age:	39.7
Percentage Population 25+ by Education Level:	
High school graduate or higher	92.2%
Bachelor's degree or higher	50.6%

Percentage Households by Income:	
Less than \$10,000	2.5%
\$10,000 to \$14,999	1.9%
\$15,000 to \$24,999	4.9%
\$25,000 to \$34,999	4.6%
\$35,000 to \$49,999	11.1%
\$50,000 to \$74,999	15.2%
\$75,000 to \$99,999	13.8%
\$100,000 to \$149,999	19.9%
\$150,000 to \$199,999	12.2%
\$200,000 or more	13.9%
Median Family Household Income: \$94,363	
Per Capita Income: \$48,817	
Average Household Size: 2.47	
Persons in Poverty: 5.5%	
Elections:	
Registered Voters:	35,265
Number of Votes Cast Last National Election	20,281
Voting Percentage Last National Election	58% of registered voters
Number of Votes Cast Last State Election	3,597
Voting Percentage Last State Election	10% of registered voters
Number of Votes Cast Last Municipal Election	7,388
Voting Percentage Last Municipal Election	21% of registered voters
Housing:	
Total Housing Units	22,236
Total Households	19,765
Occupancy Rate	94.2%
Percentage Owner Occupied	53.8%
Household Percentage By Type:	
Family Households	63.6%
Non-family Households	36.4%
Median value of owner-occupied housing units: \$338,700	
Civilian Labor Force: (October 2022)	
Grapevine	33,925
Tarrant County	1,142,918
Unemployment Rate: (October 2022)	
Grapevine	2.8
Tarrant County	3.5
Land Area in Square Miles: 35.92	

Miles of Streets:	208
Total Lane Miles of Streets	435
Fire Protection:	
Number of Stations	5
Number of Employees	106
Number of Fire Runs	2,336
Number of Ambulance Runs	4,897
Police Protection:	
Number of Stations	2
Number of Employees	155
Calls for Service	49,295
Traffic Citations Issued	8,834
Number of Cases Investigated	1,597
Vehicular Patrol Units on Duty	35
Library:	
Number of Facilities	1
Total Square Footage	54,500
Volumes	1,352,152
Annual Circulation	398,299
Recreation and Culture:	
Number of Park Acres	2,960
Number of Picnic Areas	117
Number of Pavilions	15
Number of Boat Ramps	12
Number of Camping Sites/RV Sites	36/117
Number of Swimming Pools	3
Number of Playgrounds	47
Number of Tennis Courts	8
Number of Soccer Fields	18
Number of Softball/Baseball Diamonds	21
Number of Skateparks	1
Miles of Hike & Bike Trails (hard surface)	26
Miles of Hike & Bike Trails (soft surface)	14
Number of Community Centers	1
Golf Courses	1
Number of Golf Holes	27
Number of Rounds Played	83,337
Water and Sewer System:	
Number of Water Connections	15,163
Average Daily Water Consumption (MGD)	8.6
Water System Capacity (MGD)	27
Number of Sewer Connections	13,803

Number of Refuse Connections	12,369
Sewer System Capacity (MGD)	8.0
Accommodations:	
Number of Hotel Properties:	21
Number of Hotel Rooms:	5,750
Education: (Grapevine-Colleyville ISD)	
Number of Facilities	20
Total Employees	2,004
Number of Teachers	975
Total District Enrollment	14,040
Student / Teacher Ratio	14:4
Average Years' Experience of Teachers	11.9
Percentage of Teachers with Advanced Degrees	34%
District Dropout Rate	0.5%
Graduation Rate	96.4%
Tax Rate	\$1.1308 per \$100 valuation
Operating Budget	\$196.6 million
Expenditure per Student	\$13,586
Average SAT/ACT Score	1,172/25
Percentage passed at least one AP or IB exam	72.6%
Total Appraised Value: (September 2022)	\$15,186,322,026
Net Taxable Value: (September 2022)	\$10,200,252,234
Total Value of New Construction: (September 2022)	\$83,207,663
Major Private Employers:	[Site Employment]
Gaylord Texan Resort & Convention Center	1,000 – 4,999
Baylor Scott-White Medical Ctr	500-999
Great Wolf Lodge	500-999
American Warranty Svc	250-499
Bass Pro Shops	250-499
Bfvt Motors LLC	250-499
Classic Chevrolet Inc	250-499
McKesson Medical-Surgical	250-499
Pavestone	250-499
Texas Toyota of Grapevine	250-499
Walmart Supercenter	250-499
Total Employment by Classification:	41,390
Sales	14.46%
Office and administrative support	12.73%
Executive Managers and Administrators	11.3%
Food preparation serving	7.8%

Business and financial operations	7.67%
Estimated Average Travel Time to Work:	24 minutes
Average High Temperature:	January 55° / July 96°
Average Low Temperature:	January 32° / July 73°
Average Rainfall Per Year: (inches)	38"
Top Ten Property Taxpayers:	Total Taxable Value
American Airlines Inc/Envoy Air Inc.	\$557,205,459
Gaylord Texan	\$317,539,054
Grapevine Mills	\$236,257,000
Fund Riverwalk LLC	\$130,400,000
Great Wolf Lodge	\$128,244,310
WMCI Dallas IX LLC	\$101,700,000
Silver Oaks LP	\$97,800,000
GGIF Grapevine LLC	\$94,208,071
Oncor Electric Delivery CO LLC	\$93,009,180
Jefferson Silverlake	\$90,500,000
Bond Ratings:	General
Moody's	Aa1
Standard & Poor's	AA+

<b>FY 2023-2024 Tax Rate Comparison</b>					
	<b>City</b>	<b>County</b>	<b>School</b>	<b>Hospital &amp; College</b>	<b>Combined</b>
<b>Grapevine</b>	<b>0.250560</b>	<b>0.194500</b>	<b>0.924700</b>	<b>0.306670</b>	<b>1.676430</b>
Colleyville	0.260991	0.194500	0.924700	0.306670	1.686861
Southlake	0.319000	0.194500	1.002500	0.306670	1.822670
Eules	0.457500	0.194500	0.921100	0.306670	1.879770
Keller	0.312000	0.194500	1.087500	0.306670	1.900670
Bedford	0.495726	0.194500	0.921100	0.306670	1.917996
Hurst	0.581150	0.224000	0.921100	0.306670	2.032920
Carrollton	0.562500	0.215718	0.983600	0.329528	2.091346
Arlington	0.589800	0.194500	1.115600	0.306670	2.206570
Irving	0.589100	0.215718	1.082100	0.329528	2.216446
Fort Worth	0.672500	0.194500	1.062400	0.306670	2.236070
Grand Prarie	0.660000	0.215718	1.095050	0.329528	2.300296
Mesquite	0.658140	0.215718	1.099200	0.329528	2.302586
Dallas	0.745800	0.215718	1.013835	0.329528	2.304881
Mansfield	0.659293	0.194500	1.149200	0.306670	2.309663
Haltom City	0.608162	0.194500	1.203100	0.306670	2.312432
Garland	0.716692	0.215718	1.053200	0.329528	2.315138
Cedar Hill	0.657000	0.215718	1.132600	0.329528	2.334846

# 2023 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Grapevine	817-481-1242
Taxing Unit Name	Phone (area code and number)
200 Main St, Grapevine, TX 76051	www.grapevinetexas.gov
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2022 total taxable value.</b> Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 10,643,396,418
2.	<b>2022 tax ceilings.</b> Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 843,911,826
3.	<b>Preliminary 2022 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 9,799,484,592
4.	<b>2022 total adopted tax rate.</b>	\$ 0.271775 /\$100
5.	<b>2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.</b>	
	A. <b>Original 2022 ARB values:</b> ..... \$ 1,990,999,324	
	B. <b>2022 values resulting from final court decisions:</b> ..... - \$ 1,759,810,833	
	C. <b>2022 value loss.</b> Subtract B from A. <sup>3</sup>	\$ 231,188,491
6.	<b>2022 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. <b>2022 ARB certified value:</b> ..... \$ 438,614,560	
	B. <b>2022 disputed value:</b> ..... - \$ 39,499,554	
	C. <b>2022 undisputed value.</b> Subtract B from A. <sup>4</sup>	\$ 399,115,006
7.	<b>2022 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 630,303,497

<sup>1</sup> Tex. Tax Code §26.012(14)  
<sup>2</sup> Tex. Tax Code §26.012(14)  
<sup>3</sup> Tex. Tax Code §26.012(13)  
<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 10,429,788,089
9.	<b>2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.</b> Enter the 2022 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<p><b>2022 taxable value lost because property first qualified for an exemption in 2023.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value.</p> <p><b>A. Absolute exemptions.</b> Use 2022 market value: ..... \$ 4,820</p> <p><b>B. Partial exemptions.</b> 2023 exemption amount or 2023 percentage exemption times 2022 value: ..... + \$ 14,519,222</p> <p><b>C. Value loss.</b> Add A and B.<sup>6</sup></p>	\$ 14,524,042
11.	<p><b>2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.</b> Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022.</p> <p><b>A. 2022 market value:</b> ..... \$ 0</p> <p><b>B. 2023 productivity or special appraised value:</b> ..... - \$ 0</p> <p><b>C. Value loss.</b> Subtract B from A.<sup>7</sup></p>	\$ 0
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 14,524,042
13.	<b>2022 captured value of property in a TIF.</b> Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 966,153,698
14.	<b>2022 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 9,449,110,349
15.	<b>Adjusted 2022 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 25,680,319
16.	<b>Taxes refunded for years preceding tax year 2022.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. <sup>9</sup>	\$ 233,115
17.	<b>Adjusted 2022 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 25,913,434
18.	<p><b>Total 2023 taxable value on the 2023 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.<sup>11</sup></p> <p><b>A. Certified values:</b> ..... \$ 12,097,624,015</p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ _____</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0</p> <p><b>D. Tax increment financing:</b> Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.<sup>12</sup> ..... - \$ 1,150,250,170</p> <p><b>E. Total 2023 value.</b> Add A and B, then subtract C and D.</p>	\$ 10,947,373,845

<sup>5</sup> Tex. Tax Code §26.012(15)  
<sup>6</sup> Tex. Tax Code §26.012(15)  
<sup>7</sup> Tex. Tax Code §26.012(15)  
<sup>8</sup> Tex. Tax Code §26.03(c)  
<sup>9</sup> Tex. Tax Code §26.012(13)  
<sup>10</sup> Tex. Tax Code §26.012(13)  
<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)  
<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<p><b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup></p> <p><b>A. 2023 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ <u>275,031,937</u></p> <p><b>B. 2023 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ <u>113,296,038</u></p> <p><b>C. Total value under protest or not certified.</b> Add A and B. \$ <u>388,327,975</u></p>	
20.	<b>2023 tax ceilings.</b> Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ <u>935,989,130</u>
21.	<b>2023 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ <u>10,399,712,690</u>
22.	<b>Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.</b> Include both real and personal property. Enter the 2023 value of property in territory annexed. <sup>18</sup>	\$ <u>0</u>
23.	<b>Total 2023 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2023. <sup>19</sup>	\$ <u>57,577,230</u>
24.	<b>Total adjustments to the 2023 taxable value.</b> Add Lines 22 and 23.	\$ <u>57,577,230</u>
25.	<b>Adjusted 2023 taxable value.</b> Subtract Line 24 from Line 21.	\$ <u>10,342,135,460</u>
26.	<b>2023 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ <u>0.250561</u> /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

**SECTION 2: Voter Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>2022 M&amp;O tax rate.</b> Enter the 2022 M&O tax rate.	\$ <u>0.143681</u> /\$100
29.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>10,429,788,089</u>

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)  
<sup>14</sup> Tex. Tax Code §26.01(c)  
<sup>15</sup> Tex. Tax Code §26.01(d)  
<sup>16</sup> Tex. Tax Code §26.012(6)(B)  
<sup>17</sup> Tex. Tax Code §26.012(6)  
<sup>18</sup> Tex. Tax Code §26.012(17)  
<sup>19</sup> Tex. Tax Code §26.012(17)  
<sup>20</sup> Tex. Tax Code §26.04(c)  
<sup>21</sup> Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2022 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 14,985,623
31.	<p><b>Adjusted 2022 levy for calculating NNR M&amp;O rate.</b></p> <p><b>A. M&amp;O taxes refunded for years preceding tax year 2022.</b> Enter the amount of M&amp;O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. .... + \$ 123,248</p> <p><b>B. 2022 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. .... - \$ 0</p> <p><b>C. 2022 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0</p> <p><b>D. 2022 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ 123,248</p> <p><b>E.</b> Add Line 30 to 31D.</p>	\$ 15,108,871
32.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 10,342,135,460
33.	<b>2023 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.146090 /\$100
34.	<p><b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup>  <b>If not applicable or less than zero, enter 0.</b></p> <p><b>A. 2023 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p><b>B. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. .... \$ 0 /\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0 /\$100
35.	<p><b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup>  <b>If not applicable or less than zero, enter 0.</b></p> <p><b>A. 2023 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. .... \$ 0</p> <p><b>B. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. .... - \$ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. .... \$ 0 /\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0 /\$100

<sup>22</sup> [Reserved for expansion]

<sup>23</sup> Tex. Tax Code §26.044

<sup>24</sup> Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p><b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup>  <b>If not applicable or less than zero, enter 0.</b></p> <p><b>A. 2023 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ <u>0</u></p> <p><b>B. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ <u>0</u></p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100</p> <p><b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100</p> <p><b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ <u>0</u> /\$100
37.	<p><b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup>  <b>If not applicable or less than zero, enter 0.</b></p> <p><b>A. 2023 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. .... \$ <u>0</u></p> <p><b>B. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. .... \$ <u>0</u></p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100</p> <p><b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100</p> <p><b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ <u>0</u> /\$100
38.	<p><b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in 2022.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year ..... \$ <u>0</u></p> <p><b>B. Expenditures for public safety in 2022.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year ..... \$ <u>0</u></p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 ..... \$ <u>0</u> /\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ <u>0</u> /\$100
39.	<p><b>Adjusted 2023 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ <u>0.146090</u> /\$100
40.	<p><b>Adjustment for 2022 sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.</p> <p><b>A.</b> Enter the amount of additional sales tax collected and spent on M&amp;O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent ..... \$ <u>0</u></p> <p><b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 ..... \$ <u>0</u> /\$100</p> <p><b>C.</b> Add Line 40B to Line 39.</p>	\$ <u>0.146090</u> /\$100
41.	<p><b>2023 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.</p> <p><b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p><b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ <u>0.151203</u> /\$100

<sup>25</sup> Tex. Tax Code §26.0442  
<sup>26</sup> Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<p><b>Disaster Line 41 (D41): 2023 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0 /\$100
42.	<p><b>Total 2023 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit’s budget as M&amp;O expenses.</p> <p><b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup></p> <p>Enter debt amount ..... \$ 12,105,343</p> <p><b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 0</p> <p><b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0</p> <p><b>D. Subtract amount paid</b> from other resources ..... - \$ 0</p> <p><b>E. Adjusted debt.</b> Subtract B, C and D from A. .... \$ 12,105,343</p>	\$ 12,105,343
43.	<b>Certified 2022 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 106,672
44.	<b>Adjusted 2023 debt.</b> Subtract Line 43 from Line 42E.	\$ 11,998,671
45.	<p><b>2023 anticipated collection rate.</b></p> <p><b>A.</b> Enter the 2023 anticipated collection rate certified by the collector. <sup>30</sup> ..... 101.00 %</p> <p><b>B.</b> Enter the 2022 actual collection rate. .... 101.00 %</p> <p><b>C.</b> Enter the 2021 actual collection rate. .... 101.00 %</p> <p><b>D.</b> Enter the 2020 actual collection rate. .... 101.00 %</p> <p><b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup></p>	101.00 %
46.	<b>2023 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 11,879,872
47.	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 10,399,712,690
48.	<b>2023 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.114232 /\$100
49.	<b>2023 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ 0.265435 /\$100
D49.	<p><b>Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ _____ /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)  
<sup>28</sup> Tex. Tax Code §26.012(7)  
<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)  
<sup>30</sup> Tex. Tax Code §26.04(b)  
<sup>31</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ 0 /\$100

**SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes**

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller’s estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller’s Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2022.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 10,399,712,690
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ 0 /\$100
55.	<b>2023 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.250561 /\$100
56.	<b>2023 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	\$ 0.250561 /\$100
57.	<b>2023 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.265435 /\$100
58.	<b>2023 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ 0.265435 /\$100

**SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control**

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit’s expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ 0
60.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 10,399,712,690
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ 0 /\$100
62.	<b>2023 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.265435 /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)  
<sup>33</sup> Tex. Tax Code §26.041(i)  
<sup>34</sup> Tex. Tax Code §26.041(d)  
<sup>35</sup> Tex. Tax Code §26.04(c)  
<sup>36</sup> Tex. Tax Code §26.04(c)  
<sup>37</sup> Tex. Tax Code §26.045(d)  
<sup>38</sup> Tex. Tax Code §26.045(i)

**SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
<b>63. Year 3 component.</b>	Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67).....	\$ 0 /\$100
B.	Unused increment rate (Line 66).....	\$ 0.000000 /\$100
C.	Subtract B from A.....	\$ 0 /\$100
D.	Adopted Tax Rate.....	\$ 0.271775 /\$100
E.	Subtract D from C.....	\$ -0.271775 /\$100
<b>64. Year 2 component.</b>	Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67).....	\$ 0 /\$100
B.	Unused increment rate (Line 66).....	\$ 0.000000 /\$100
C.	Subtract B from A.....	\$ 0 /\$100
D.	Adopted Tax Rate.....	\$ 0.271811 /\$100
E.	Subtract D from C.....	\$ -0.271811 /\$100
<b>65. Year 1 component.</b>	Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 65).....	\$ 0 /\$100
B.	Unused increment rate (Line 64).....	\$ 0 /\$100
C.	Subtract B from A.....	\$ 0 /\$100
D.	Adopted Tax Rate.....	\$ 0.282601 /\$100
E.	Subtract D from C.....	\$ -0.282601 /\$100
<b>66. 2023 unused increment rate.</b>	Add Lines 63E, 64E and 65E.	\$ 0 /\$100
<b>67. Total 2023 voter-approval tax rate, including the unused increment rate.</b>	Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.265435 /\$100

<sup>39</sup> Tex. Tax Code §26.013(a)

<sup>40</sup> Tex. Tax Code §26.013(c)

<sup>41</sup> Tex. Tax Code §§26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022

<sup>43</sup> Tex. Tax Code §26.063(a)(1)

<sup>44</sup> Tex. Tax Code §26.012(8-a)

<sup>45</sup> Tex. Tax Code §26.063(a)(1)

**SECTION 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit. <sup>44</sup> This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. <sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2023 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.146090 /\$100
69.	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 10,399,712,690
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.004807 /\$100
71.	<b>2023 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.114232 /\$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ 0.265129 /\$100

**SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate**

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year. <sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. <sup>47</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2022 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.271775 /\$100
74.	<b>Adjusted 2022 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet. <b>- or -</b> If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2022 voter-approval tax rate from the worksheet. <b>- or -</b> If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
75.	<b>Increase in 2022 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ 0 /\$100
76.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 9,449,110,349
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 10,342,135,460
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ 0 /\$100

<sup>46</sup> Tex. Tax Code §26.042(b)  
<sup>47</sup> Tex. Tax Code §26.042(f)  
<sup>48</sup> Tex. Tax Code §26.042(c)  
<sup>49</sup> Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	<b>2023 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.265435 /\$100

**SECTION 8: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

- No-new-revenue tax rate.** ..... \$ 0.250561 /\$100  
 As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).  
 Indicate the line number used: 26
- Voter-approval tax rate.** ..... \$ 0.265435 /\$100  
 As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).  
 Indicate the line number used: 49
- De minimis rate.** ..... \$ 0.265129 /\$100  
 If applicable, enter the 2023 de minimis rate from Line 72.

**SECTION 9: Taxing Unit Representative Name and Signature**

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>50</sup>

**print here** ▶ Colette Ballinger  
 Printed Name of Taxing Unit Representative

**sign here** ▶ Colette Ballinger  
 Taxing Unit Representative

August 1, 2023  
 Date

<sup>50</sup> Tex. Tax Code §§26.04(c-2) and (d-2)

# Budget Glossary

**ADA** – Americans with Disabilities Act

**Ad Valorem Tax** - Tax computed from the taxable valuation of land and improvements.

**Account** – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

**Allocation** - A part of a lump-sum amount, which is designated for expenditure by specific organization units and/or for special purposes, activities, or objects.

**Appropriation** - An authorization granted by the City Council to make expenditures and to incur obligations identified in the adopted operating budget.

**Assessed Valuation** - A valuation set upon real and personal property by the Tarrant Appraisal District as a basis for levying taxes.

**Audit** – An examination, usually by an official or a private accounting firm retained by Council, of organization financial statements and the utilization of resources.

**Authorized Positions** - Number of positions authorized in the final budget.

**Balance Sheet** – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

**Bond** – A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. The City uses bonds to obtain long-term financing for capital projects.

**Bond Covenant** – A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.

**Bond Ordinance** – A law approving the sale of bonds that specifies how proceeds may be spent.

**Bond Funds** - Resources derived from issuance of bonds for financing capital improvements.

**Budget** - A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. It is the primary means by which most of the expenditure and service delivery activities of a government are controlled.

**Budget Amendment** - A revision of the adopted budget that, when approved by Council, replaces the original provision.

**Budget Basis** - The accounting system used in tracking the budget execution is GAAP.

# Budget Glossary

**Budget Calendar** - The schedule of key dates that is followed in the preparation, adoption, and administration of the budget.

**Budget Manual** – A booklet prepared by the budget office that includes the budget, calendar, the forms departments need to prepare their budget requests, and a description of the budget process.

**Capital Assets** – Things the City owns that cost a considerable amount of money and that are intended to last a long time – e.g. buildings, land, roads, bridges and water treatment plants.

**Capital Improvement Program** - This is the City's plan to finance major infrastructure development and improvement. It is primarily funded through General Obligation bonds and revenue bonds.

**Capital Outlay** - Expenditure which results in the acquisition of or addition to fixed assets.

**Certificates of Obligation** – Method for issuing long-term debt. Does not require voter approval.

**Certification Pay** – Additional pay attributable for completion of specified certification that enhances performance.

**City Charter** - A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

**Community Development Block Grants (CDBG)** - Federal funds made available to municipalities specifically for community revitalization.

**Comprehensive Annual Financial Report (CAFR)** – This report summarizes financial data for the previous fiscal year in a standardized format.

**Contingency** – A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

**D.A.R.E.** (Drug Awareness Resistance Education) – Program developed to educate students of the effects of drug and alcohol abuse.

**Debt Service** - Payment of interest and principal on an obligation resulting from bond sales or lease-purchase agreements.

**Deficit** - The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**Department** - A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

# Budget Glossary

**Division** - The smallest unit of budgetary accountability and control, which encompasses specific work units for accomplishing a City operation.

**EMS** - Emergency Medical Services

**EMT** - Emergency Medical Technician

**Effective Tax Rate** - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

**Encumbrance** - The commitment of appropriated funds to purchase an item or service.

**Enterprise Fund** - A fund established to account for operations that are financed and operated in a manner similar to private business. It is the City's intent to recover the costs of providing a service primarily through user charges.

**EPA** - Environmental Protection Agency

**Expenditures** - Outflow of non-enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

**Expenses** - Outflow of enterprise funds paid or to be paid for an asset obtained or goods and services obtained.

**Fiscal Policy** - The City's policies with respect to taxes, spending, and debt management as they relate to government services, programs, and capital investment. Reflect a set of principals for the planning and programming of government budgets.

**Fiscal Year** - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Grapevine has specified October 1 to September 30 as its fiscal year.

**Fixed Assets** - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise Fee** - A fee levied by City Council on businesses that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

**Full Funding** - Term used to designate full year payment for personnel or other budgeted items.

**Full-Time Equivalent (FTE)** - The measure of authorized personnel often referred to as worker-years. The full time equivalent of 1 position (1 FTE) approximately represents 2080 hours of work per year.

# Budget Glossary

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific operations.

## **Description of Funds:**

1. General Fund - Accounts for revenues and expenditures relating to the provisions of services to the City such as Police, Fire, Public Works, Parks & Recreation, Administration, Community Development, Finance, etc.
2. Utility Enterprise Fund - Accounts for all revenues and expenses relating to the operation of the water and wastewater system and related capital construction.
3. Convention & Visitors Bureau Fund - Accounts for revenues and expenditures relating to the use of hotel occupancy tax receipts. Because of restricted types of uses allowed for these monies, they are accounted for in a separate fund.
4. Lake Enterprise Fund - Accounts for revenues and expenses relating to Golf Course operations, maintenance and capital improvements for facilities around Lake Grapevine.
5. General Government Capital Projects Fund - Are those projects that do not meet the criteria for Permanent Street or Capital Maintenance Funding and are typically funded with bond funds or grants.
6. Capital / Street Maintenance Projects Fund - Include facility repairs or major maintenance and other operating and equipment needs as well as street overlay programs, curb and gutter repairs and traffic signals, signs and striping maintenance. Projects are designed to maintain a five-year maintenance schedule and are funded out of an operational transfer from the general fund.
7. Utility and Enterprise Projects Fund - (As with the General Government Capital Projects) are projects for the Utility and Lake Enterprise Funds that do not meet the criteria for Permanent Street or Capital Maintenance Funding. Funding sources for these projects are typically bond funds or water and wastewater impact fees.
8. Debt Service Fund - Accounts for all monies involving payment of interest and principal on General Obligation Bonds and Public Property Contractual Obligations.
9. Stormwater Drainage Utility Fund - This fund provides for the accounting of expenses and revenues related to stormwater drainage administration, operations and capital improvements.
10. Lake Parks Special Revenue Fund – This fund accounts for all activities necessary to operate and maintain park property on Lake Grapevine received from the U.S. Army Corps of Engineers.

**Fund Balance** - The difference between fund assets and fund liabilities of governmental and similar trust funds.

# Budget Glossary

**GASB** – Governmental Accounting Standards Board

**GCISD** - Grapevine/Colleyville Independent School District.

**GFOA** - Government Finance Officers Association of the United States and Canada.

**General Obligation Bonds (G.O.)** - Bonds sold and guaranteed by the City, in which the full faith and credit of the City is pledged for repayment.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

**GIS** – Geographic Information System

**Goals** - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

**Grant** - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

**Home Rule** – A limited grant of discretion from a state government to a local municipality, concerning the organization of functions and the raising of revenue. Without home rule, local municipalities are restricted to functions specified by the state government.

**Internal Service Fund** - Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

**I/I** – Infiltration and Inflow

**Infrastructure** – Basic public investments such as streets, storm drainage, water and sewer lines, streetlights and sidewalks.

**Interfund transfer** – The transfer of money from one fund to another.

**Investment** – Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals and base payments.

**L.F.** - (Linear feet) Length in feet.

**Lift Station** – The City's collection system relies on gravity to collect wastewater. When the system gets to an unreasonable depth, a lift station pumps the wastewater to a higher elevation so the gravity process can begin again.

# Budget Glossary

**Line-item budget** – A budget format in which departmental outlays are grouped according to the items that will be purchased.

**Longevity** - Annual monetary payments to qualified employees based on length of service.

**MCL** – Maximum Contaminant Level. The highest level of a contaminant that is allowed in drinking water.

**MGD** – Million gallons per day.

**Modified Accrual Basis** - This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

**Municipal** - Of or pertaining to a city or its Government.

**NCTCOG** - North Central Texas Council of Governments

**Non-Departmental** – Accounts for expenditures for professional services and other general government functions, which cannot be allocated to individual departments.

**NTRA** - National Therapeutic Recreation Association

**NTU** - Nephthalic Turbidity Units (translucent liquid indicator of suspended solids in water).

**Object Code** - The standard citywide classification of the expenditures such as office supplies or rental of equipment.

**Objectives** - Specific, measurable targets set in relation to goals.

**Operating Funds** - Resources derived from recurring revenue sources used to finance ongoing operating expenditures.

**Ordinance** - An authoritative command or order. This term is used for laws adopted by a municipality.

**PARS** – An acronym for Public Agency Retirement Services, which contracts with the City of Grapevine to offer retirement benefits programs for part-time employees.

**Per Capita Costs** - The cost of service per person. Per capita costs in Grapevine are based upon the City's population.

**Performance Indicator** - Specific quantitative and qualitative measure of work performed as an objective of the department.

# Budget Glossary

**Prompt Payment Act** - Adopted in July, 1985 by the State, the Act required the City to pay for goods and services within 30 days of receipt of invoice or the goods or services, whichever comes later. If this is not satisfied, the City may be charged interest on the unpaid balance at the rate of 1 % per month.

**Public Hearing** – An open meeting regarding proposed operating or capital budget allocations, which provide citizens with an opportunity to voice their views on the merits of the proposals.

**Purchase Order** – An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

**Rainy Day funds** – Revenue stabilization reserves that provide resources when tax revenues temporarily decline.

**Resolution** – A formal statement of opinion or determination adopted by an assembly or other formal group.

**Resources** - Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

**Revenue** - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines for forfeitures, grants, shared revenues, and interest income.

**Salary Savings** – The reduced expenditures for salaries that result when a position remains unfilled for part of a year or when a more senior employee is replaced by a newer employee at a lower salary.

**Revenue Bond** – Bonds secured only by revenue from particular projects built or maintained by local government. An example would be the Water and Sewer system.

**SFLUE** - Single Family Living Unit Equivalent, the unit established as the lowest common denominator to which all properties can be referenced. It serves as the basis for charging the stormwater utility fee.

**Special Assessments** - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Funds** - Funds, exclusive of the General Fund and capital funds, which are separately administered because they are associated with a distinct function or enterprise.

**Strategic Goals /Objectives** - Elements or sub-elements of a strategic plan. The City's planned response to address service delivery needs and priorities.

**TAAF** - Texas Amateur Athletic Federation

# Budget Glossary

**Tax Levy** - The total revenues to be raised by ad valorem taxes for expenditures as authorized by the City Council.

**Tax Rate** - The amount of tax levied for each \$1 00 of valuation.

**Tax Roll** - Official list showing the amount of taxes levied against each taxpayer or property.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

**TEXRail** - a 27-mile commuter rail line, operated by Trinity Metro, extending from downtown Fort Worth, across northeast Tarrant County, through North Richland Hills and Grapevine, and into DFW International Airport's Terminal B.

**TIF** - Tax Increment Financing, the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay project costs within the zone, including debt service obligations.

**TMRS** - Texas Municipal Retirement System, a pension plan for employees of member cities within the state of Texas.

**TPWD** – Texas Parks and Wildlife Department

**TRA** – Trinity River Authority. A political subdivision of the state of Texas responsible for administration of a master plan for basin-wide development, serving as local sponsor for federal water projects and providing services to cities within its service area. TRA serves the southern portion of Grapevine.

**T.R.A.P.S.** - Texas Recreation & Parks Society

**TRE** – Trinity Railway Express. A cooperative service provided by Trinity Metro and Dallas Area Rapid Transit (DART) to provide commuter rail service between Fort Worth & Dallas.

**Transfer-In** – Funds expended in one fund and received in another.

**Turbidity** – A measure of the cloudiness of water. Turbidity is a good indicator of the effectiveness of the filtration system.

**TxDOT** – Texas Department of Transportation

**Unencumbered Balance** - The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

**Working Capital** – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The terminology is used to indicate unencumbered fund balances in enterprise funds such as the Utility and Lake Enterprise funds.

ORDINANCE NO. 2023-049

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ADOPTING THE BUDGET FOR THE CITY OF GRAPEVINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR INTRA- AND INTERDEPARTMENTAL FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; DECLARING AN EMERGENCY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, a notice of public hearing on the budget for the City of Grapevine, Texas for the Fiscal Year 2023-2024 (FY 2024) was heretofore published in accordance with law; and

WHEREAS, a public hearing was duly held and all interested persons were given an opportunity to be heard for or against any item therein; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this ordinance is in the best interests of the health, safety and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS;

Section 1. That all matters stated herein above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the appropriation amounts for the FY2023-2024 budget for the different funds of the City of Grapevine are hereby fixed as follows:

100	General Fund	\$80,016,454
115	Convention & Visitors Bureau Fund	24,867,074
215	Convention & Leisure Incentives Fund	4,980,602
116	Stormwater Drainage Fund	1,552,532
117	Crime Control & Prevention District Fund	23,109,049
119	Lake Parks Special Revenue Fund	3,061,290
120	4-B / Trinity Metro Fund	14,062,500
124	Economic Development Fund	4,135,511
130	Debt Service Fund	14,504,118
200	Utility Enterprise Fund	31,417,698
210	Golf Enterprise Fund	6,457,049
174	Permanent Capital Maintenance Fund	4,170,000

Section 3. That the City Council hereby adopts the revised budget for the fiscal year ending September 30, 2023 and the proposed Annual Operating Budget for the fiscal year ending September 30, 2024 and appropriates the funds contained therein.

Section 4. That a copy of the official adopted FY2023-2024 budget document shall be kept on file in the office of the City Secretary and the City of Grapevine website.

Section 5. That the City Manager be and is hereby authorized to make intra and inter-departmental fund transfers during the fiscal year as becomes necessary in order to avoid over-expenditure of a particular object code.

Section 6. That the City Manager is authorized to approve expenditures up to \$15,000. Any expenditure over the \$15,000 limit requires the approval of the City Council. Each expenditure authorized by the City Manager in Account 100-44701-120-001 in FY2023 and FY2024 is approved.

Section 7. That the City Manager is authorized to reclassify personnel positions within city service as warranted.

Section 8. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use, whether operating funds or bond funds in Official City Depositories, in any investment instrument authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 9. That the reserve requirement for the Golf Enterprise Fund is suspended for FY2023 and FY2024.

Section 10. That the fact that the fiscal year begins on October 1, 2023 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health and safety and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of September, 2023.

APPROVED:

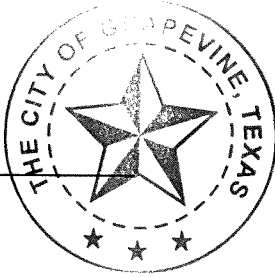


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William D. Tate  
Mayor

ATTEST:

Tara Brooks  
Tara Brooks  
City Secretary



APPROVED AS TO FORM:

Matthew C.G. Boyle  
Matthew C.G. Boyle  
City Attorney

ORDINANCE NO. 2023-050

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, SETTING THE ANNUAL TAX RATE FOR TAX YEAR 2023 LEVYING TAXES TO BE ASSESSED ON ALL TAXABLE PROPERTY WITHIN THE LIMITS OF THE CITY OF GRAPEVINE, TEXAS; PROVIDING PENALTIES AND INTEREST FOR THE DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of Grapevine, Texas has approved an operating budget for the fiscal year 2023 - 2024 (FY 2024), in compliance with appropriate state laws and the Charter of the City of Grapevine; and,

WHEREAS, a public hearing was held on the FY 2024 budget and all interested parties were given an opportunity to be heard for or against any item contained therein; and,

WHEREAS, an ad valorem tax rate of \$0.250560 per \$100 valuation has been considered for tax year 2023; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That a tax rate is hereby levied upon all taxable property in the City of Grapevine, Texas for tax year 2023 at a rate of twenty-five and fifty six hundreds cents (\$0.250560) per one hundred dollars (\$100.00) valuation.

Section 3. That there shall be and there is hereby levied the following taxes on each one hundred dollars (\$100.00) valuation on all taxable property within the City of Grapevine, Texas, to be assessed and collected by the Tax Assessor/Collector and collected for tax year 2023, and said taxes are to be assessed and collected for the purposes and in the amounts hereinafter stipulated, to-wit:

- A. For the General Fund, a tax rate of \$0.136328 per \$100 is levied.
- B. For Debt Service, a tax rate of \$0.114232 per \$100 is levied.

Section 4. That taxes levied by this ordinance shall be due and payable on the first day of October, 2023 and shall become delinquent on the first day of February, 2024, if unpaid. Upon taxes becoming delinquent, interest and penalty will be added as required in Section 33.01 of the Texas Property Tax Code, and shall commence on the first day of February, 2024. The City of Grapevine is hereby authorized to adopt any and all legal remedies provided by the Texas Property Tax Code for the purpose of collecting delinquent taxes.

Section 5. That the fact that the fiscal year begins on October 1, 2023 requires that this ordinance be effective upon its passage and adopted to preserve the public peace, property, health, and safety, and shall be in full force and effect from and after its passage and adoption, and an emergency is hereby declared.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, on this the 5th day of September, 2023.

APPROVED:



William D. Tate  
Mayor

ATTEST:



Tara Brooks  
City Secretary



APPROVED AS TO FORM:



Matthew C.G. Boyle  
City Attorney

RESOLUTION NO. 2023-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE TAX ROLLS FOR TAX YEAR 2023 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on or by July 25, 2023, the Chief Appraisers of the Tarrant, Dallas and Denton Appraisal Districts approved and provided to the Grapevine City Council the Tax Rolls for 2023 with a total appraised value of \$18,358,970,194 and having a net taxable value of \$12,097,624,015; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the Certified Tax Rolls value for the tax year 2023 for the City of Grapevine, Texas be and hereby approved in the amount of \$18,358,970,194 for total appraised value.

Section 3. That the certified net taxable value (total appraised value less exemptions) of \$12,097,624,015 is approved.

Section 4. That in addition to the value shown in Section 3 above, the Chief Appraisers have prepared a list of all properties pending disposition before the Appraisal Review Board. A projected minimum value of \$275,031,937 has been assigned to this property while a minimum value \$113,296,038 in properties not on the rolls has also been assigned for tax rate calculation purposes.

Section 5. That the certified values also include a taxable value of \$935,989,130 associated with over 65/disabled properties for which the City implemented a tax freeze on the amounts paid by those qualifying properties


Section 6. That this resolution shall take effect from and after the date of its passage.

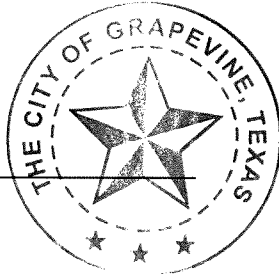
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 1st day of August, 2023.

APPROVED:

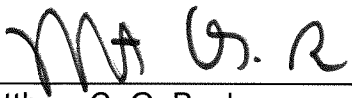
  
\_\_\_\_\_  
William D. Tate  
Mayor

ATTEST:

  
\_\_\_\_\_  
Tara Brooks  
City Secretary



APPROVED AS TO FORM:

  
\_\_\_\_\_  
Matthew C. G. Boyle  
City Attorney

RESOLUTION NO. 2023-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, APPROVING THE PROPOSED TAX RATES FOR TAX YEAR 2023 ON PROPERTY WITHIN THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, On August 1, 2023, the City Council approved the Certified Tax Rolls provided by the Tarrant, Dallas and Denton County Appraisal Districts; and

WHEREAS, The City's appointed Tax Assessor Collector is the Tax Assessor Collector of the Grapevine-Colleyville Independent School District; and

WHEREAS, The City's appointed Tax Assessor Collector has calculated the 2023 No New Revenue Tax Rate and 2023 Voter Approval Tax Rate in accordance with Senate Bill 2 provisions using certified values; and

WHEREAS, The City has calculated the 2023 Proposed Tax Rate using certified values required to obtain Fiscal Year 2024 budgeted revenues; and

WHEREAS, The City's 2023 Proposed Tax Rate of 0.250560 per \$100 is less than the 2023 No New Revenue Rate of 0.250561 per \$100 and less than the 2023 Voter Approval Tax Rate of 0.265435 per \$100; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the City Council hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the 2023 Proposed Tax Rate of 0.250560 per \$100 is hereby approved for use in calculating budgeted revenue for fiscal year 2024.

Section 3. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 15th day of August, 2023.

APPROVED:

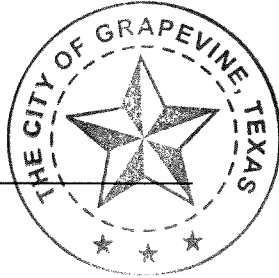


William D. Tate  
Mayor

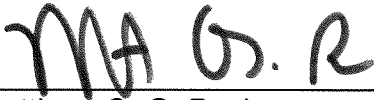
ATTEST:



Tara Brooks  
City Secretary



APPROVED AS TO FORM:



Matthew C. G. Boyle  
City Attorney

GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION

RESOLUTION NO. 4B 2023-01

A RESOLUTION OF THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF GRAPEVINE, TEXAS, ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the provisions of Article 5190.6, Texas Revised Civil Statutes, the Industrial Development Act of 1979, Section 4B, and the Corporation Bylaws adopted by the Grapevine 4B Economic Development Corporation Board of Directors requires the 4B Corporation to prepare a budget proposal; and

WHEREAS, the Grapevine 4B Economic Development Corporation has adopted the same fiscal year as the City of Grapevine; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That a budget proposal has been prepared by the Grapevine 4B Economic Development Corporation Board, a copy of which is attached hereto as Exhibit "A".

Section 3. That the Grapevine 4B Economic Development Corporation Board adopts the proposed operating budget for fiscal year ending September 30, 2024.

Section 4. That the City Manager is hereby authorized to make appropriate expenditures, transfers and other financial transactions during the fiscal year pursuant to the Corporation bylaws.

Section 5. That the City Manager, and/or Assistant City Manager and/or Chief Financial Officer and/or designated investment officer are authorized to invest any funds not needed for current use in Official City Depositories, in any investment instrument

authorized by the City's Investment Policy and Investment Strategy and allowed by the Texas Public Funds Investment Act.

Section 6. That this budget proposal be transmitted to the Grapevine City Council and recommended for approval and inclusion in its operating budget for Fiscal Year 2024.

Section 7. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE GRAPEVINE 4B ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS OF THE CITY OF GRAPEVINE, TEXAS on this the 5th day of September, 2023.

APPROVED:



William D. Tate  
President

ATTEST:



Tara Brooks  
City Secretary



APPROVED AS TO FORM:



Matthew C.G. Boyle  
City Attorney

CITY OF GRAPEVINE  
CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. CCPD 2023-01

A RESOLUTION OF THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT BOARD ADOPTING AND PROPOSING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 363 of the Texas Local Government Code (the "Code") the City of Grapevine created City of Grapevine Crime Control and Prevention District ("CGCCPD") through an election held on November 7, 2006; and

WHEREAS, the CGCCPD was reauthorized for an additional fifteen (15) year period through an election held on May 14, 2011; and

WHEREAS, Chapter 363.201(a) provides that the Board of Directors for the CGCCPD ("Board") shall establish the fiscal year for the CGCCPD and the CGCCPD shall operate on the basis of that year; and

WHEREAS, the fiscal year for the CGCCPD coincides with the fiscal year of the City of Grapevine, Texas, being October 1 to September 30 of each calendar year; and

WHEREAS, the Board finds that all the requirements of Chapter 363 of the Code have been met; and

WHEREAS, the Board has reviewed the proposed Fiscal Year 2024 budget for the CGCCPD; and

WHEREAS, all legal prerequisites for the adoption of this resolution have been met, including but not limited to the Local Government Code and the Open Meetings Act; and

WHEREAS, the Board hereby declares that the approval of this resolution is in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT:


Section 1. That all matters stated herein above are true and correct and are incorporated herein by reference, as if copied in their entirety.

Section 2. That the Board of Directors for the Crime Control and Prevention District hereby approves and recommends that the City Council of the City of Grapevine, Texas, approve the proposed FY 2024 budget for the CGCCPD, in accordance with the terms and conditions set forth in said plan, which is attached hereto as Exhibit "A".

Section 3. That this resolution shall take effect immediately upon passage by the Board of Directors of the City of Grapevine Crime Control and Prevention District.


PASSED AND APPROVED BY THE BOARD OF THE CITY OF GRAPEVINE CRIME CONTROL AND PREVENTION DISTRICT on this the 5th day of September, 2023.

APPROVED:



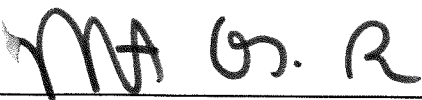
William D. Tate  
Presiding Officer

ATTEST:

  
Tara Brooks  
City Secretary



APPROVED AS TO FORM:

  
Matthew C.G. Boyle  
City Attorney

# City of Grapevine, Texas

All Outstanding General Obligation Debt

As of May 1, 2023 Net of \$935,000 Prepayment on 8/15/2023  
(000's)

Year Ending September 30	\$13,510,000 Combination Tax & Revenue Certificates of Obligation Series 2022		\$44,945,000 General Obligation Refunding & Improvement Bonds Taxable Series 2021		\$10,220,000 Combination Tax & Revenue Certificates of Obligation Series 2021		\$28,860,000 General Obligation Refunding & Improvement Bonds Series 2019		\$32,310,000 Combination Tax & Revenue Certificates of Obligation Series 2018		\$1,365,000 General Obligation Refunding Bonds Series 2017	
	Principal	Coupon	Principal	Coupon	Principal	Coupon	Principal	Coupon	Principal	Coupon	Principal	Coupon
2024	940	4.000%	3,930	2.000%	390	4.000%	1,390	4.000%	1,390	5.000%	140	3.000%
2025	780	4.000%	4,045	2.000%	405	4.000%	1,445	4.000%	1,460	5.000%	145	3.000%
2026	815	4.000%	4,145	1.250%	420	4.000%	1,515	4.000%	1,535	5.000%	150	2.000%
2027	845	4.000%	4,230	1.000%	435	4.000%	1,570	4.000%	1,610	5.000%	155	3.000%
2028	880	4.000%	4,315	1.050%	455	4.000%	1,640	4.000%	1,695	5.000%		
2029	790	4.000%	4,410	1.200%	475	4.000%	1,705	4.000%	1,775	4.000%		
2030	825	4.000%	4,505	1.400%	495	4.000%	1,250	4.000%	1,840	3.000%		
2031	855	4.000%	4,615	1.450%	510	3.000%	1,190	4.000%	1,890	3.000%		
2032	895	4.000%	4,705	1.500%	525	3.000%	1,230	3.000%	1,950	3.125%		
2033	940	5.000%	4,780	1.550%	540	3.000%	1,265	3.000%	2,010	3.125%		
2034	840	5.000%			560	3.000%	1,305	3.000%	2,080	3.250%		
2035	875	4.000%			570	2.000%	1,345	3.000%	2,150	3.250%		
2036	405	4.000%			585	2.000%	1,385	3.000%	2,225	3.375%		
2037	425	4.000%			595	2.000%	1,430	3.000%	2,295	3.375%		
2038	440	4.000%			610	2.000%	1,470	3.000%	2,375	3.500%		
2039	460	4.000%			620	2.000%	1,510	3.000%				
2040	480	4.000%			635	2.000%						
2041	500	4.000%			645	2.000%						
2042	520	4.000%										
<b>TOTALS</b>	<b>13,510</b>		<b>43,680</b>		<b>9,470</b>		<b>22,645</b>		<b>28,280</b>		<b>590</b>	
Next Call	08/15/2032 @ Par		08/15/2030 @ Par		08/15/2030 @ Par		02/15/2028 @ Par		02/15/2027 @ Par		Non-Callable	
Dated Date	12/1/2022		8/1/2021		8/1/2021		6/1/2019		4/15/2018		1/15/2017	
Coupon Dates	February 15	August 15	February 15	August 15	February 15	August 15	February 15	August 15	February 15	August 15	February 15	August 15
Maturity Dates	February 15		February 15		February 15		February 15		February 15		February 15	
Insurer	None		None		None		None		None		None	
Arbitrage Yield	3.2846%		1.4056%		2.5617%		2.4500%		3.1204%		2.8232%	
Paying Agent	Bank of New York		Bank of New York		Bank of New York		Bank of New York		Bank of New York		Bank of New York	
Purpose	New Money		Refunding		New Money		New Money & Refunding		New Money		Refunding	
<b>Color Legend</b>												
Non-Callable <span style="color: red;">Callable</span>												

# City of Grapevine, Texas

All Outstanding General Obligation Debt  
As of May 1, 2023 Net of \$935,000 Prepayment on 8/15/2023  
(000's)

Year Ending September 30	\$9,535,000 Combination Tax & Revenue Certificates of Obligation Series 2017		\$3,070,000 Public Property Finance Contractual Obligations Series 2015		\$14,695,000 General Obligation Refunding Bonds Series 2015		\$11,720,000 Combination Tax & Revenue Certificates of Obligation Series 2015		\$20,565,000 Combination Tax & Tax Increment Reinvestment Zone #2 Revenue Refunding Bonds Series 2015A			
	Principal	Coupon	Principal	Coupon	Principal	Coupon	Principal	Coupon	Principal	Coupon		
2024	360	5.000%	70	4.000%	250	3.000%	525	3.000%	2,095	3.000%		
2025	380	5.000%	70	4.000%	260	3.000%	555	3.000%	2,165	3.000%		
2026	405	5.000%	75	4.000%	270	3.000%	575	3.500%	2,230	3.500%		
2027	420	5.000%					590	4.000%				
2028	440	4.000%					615	4.000%				
2029	460	4.000%					635	4.250%				
2030	475	3.000%					670	4.500%				
2031	485	3.000%					610	3.000%				
2032	505	3.000%					640	3.000%				
2033	520	3.125%					655	3.125%				
2034	535	3.250%					680	3.125%				
2035	555	3.250%					685	3.125%				
2036	575	3.375%										
2037	590	3.375%										
2038												
2039												
2040												
2041												
2042												
<b>TOTALS</b>	<b>6,705</b>		<b>215</b>		<b>780</b>		<b>7,435</b>		<b>6,490</b>			
Next Call	2/15/2027 @ Par		Non-Callable		02/15/2024 @ Par		02/15/2024 @ Par		02/15/2024 @ Par			
Dated Date	1/15/2017		2/1/2015		2/1/2015		2/1/2015		2/1/2015			
Coupon Dates	February 15	August 15	February 15	August 15	February 15	August 15	February 15	August 15	February 15	August 15		
Maturity Dates	February 15		February 15		February 15		August 15		August 15			
Insurer	None		None		None		None		None			
Arbitrage Yield	2.8232%		1.5029%		2.0426%		2.0426%		2.0426%			
Paying Agent	Bank of New York		Bank of New York		Bank of New York		Bank of New York		Bank of New York			
Purpose	New Money		New Money		Refunding		New Money		Refunding			
<b>Color Legend</b>												
Non-Callable <span style="color: red;">Callable</span>												

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**BOND DEBT SERVICE**

**City of Grapevine, Texas**  
**Aggregate General Obligation Debt Outstanding**  
**As of May 1, 2023 Net of \$935,000 Prepayment on 8/15/2023**

<b>Period Ending</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Debt Service</b>
09/30/2024	11,480,000	** %	3,926,798.76	15,406,798.76
09/30/2025	11,710,000	** %	3,556,523.76	15,266,523.76
09/30/2026	12,135,000	** %	3,190,205.01	15,325,205.01
09/30/2027	9,855,000	** %	2,822,611.26	12,677,611.26
09/30/2028	10,040,000	** %	2,533,957.51	12,573,957.51
09/30/2029	10,250,000	** %	2,244,275.01	12,494,275.01
09/30/2030	10,060,000	** %	1,967,486.26	12,027,486.26
09/30/2031	10,155,000	** %	1,707,967.51	11,862,967.51
09/30/2032	10,450,000	** %	1,454,027.51	11,904,027.51
09/30/2033	10,710,000	** %	1,189,485.64	11,899,485.64
09/30/2034	6,000,000	** %	950,006.27	6,950,006.27
09/30/2035	6,180,000	** %	749,878.14	6,929,878.14
09/30/2036	5,175,000	** %	569,868.76	5,744,868.76
09/30/2037	5,335,000	** %	403,309.38	5,738,309.38
09/30/2038	4,895,000	** %	240,212.50	5,135,212.50
09/30/2039	2,590,000	** %	123,650.00	2,713,650.00
09/30/2040	1,115,000	** %	69,650.00	1,184,650.00
09/30/2041	1,145,000	** %	37,250.00	1,182,250.00
09/30/2042	520,000	4.000%	10,400.00	530,400.00
	<b>139,800,000</b>		<b>27,747,563.28</b>	<b>167,547,563.28</b>

# City of Grapevine, Texas

All Outstanding Economic Development Corporation Sales Tax Revenue Debt

As of May 1, 2023

(000's)

Year Ending September 30	\$16,930,000 Sales Tax Revenue Refunding Bonds Taxable Series 2018									
	Principal	Interest								
2024	955	3.000%								
2025	985	3.125%								
2026	1,015	3.250%								
2027	1,050	3.250%								
2028	1,085	3.500%								
2029	1,125	3.500%								
2030	1,170	4.000%								
2031	1,220	4.000%								
2032	1,265	4.000%								
2033	1,315	4.000%								
2034	1,370	4.000%								
<b>TOTALS</b>	<b>12,555</b>									
Next Call	02/15/2027 @ Par									
Dated Date	04/15/2018									
Coupon Dates	February 15      August 15									
Maturity Dates	February 15									
Insurer	None									
Arbitrage Yield	3.6418%									
Paying Agent	The Bank of New York									
Purpose	Refunding									
Color Legend										
Non-Callable			Callable							

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**BOND DEBT SERVICE**

**City of Grapevine, Texas**  
**Aggregate Outstanding 4B Economic Development Corporation Debt**  
**As of May 1, 2023**

<b>Period Ending</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Debt Service</b>
09/30/2024	955,000	3.000%	443,168.76	1,398,168.76
09/30/2025	985,000	3.125%	413,453.13	1,398,453.13
09/30/2026	1,015,000	3.250%	381,568.75	1,396,568.75
09/30/2027	1,050,000	3.250%	348,012.50	1,398,012.50
09/30/2028	1,085,000	3.500%	311,962.50	1,396,962.50
09/30/2029	1,125,000	3.500%	273,287.50	1,398,287.50
09/30/2030	1,170,000	4.000%	230,200.00	1,400,200.00
09/30/2031	1,220,000	4.000%	182,400.00	1,402,400.00
09/30/2032	1,265,000	4.000%	132,700.00	1,397,700.00
09/30/2033	1,315,000	4.000%	81,100.00	1,396,100.00
09/30/2034	1,370,000	4.000%	27,400.00	1,397,400.00
	12,555,000		2,825,253.14	15,380,253.14