

PROCEDURES FOR OCCUPATIONAL DRIVER'S LICENSES
IN COUNTY COURTS AT LAW NO. 2 & 3

Effective immediately, (May 21, 1997), County Court at Law No. 3 will start granting most occupational drivers licenses without a hearing. The following Rules will apply. All materials listed below shall be submitted to the Court Coordinator. No action will be taken on the application until all materials are submitted to the Coordinator.

1. You will need an affidavit, separate from the verified petition, containing the following information:
 - a. Jurisdictional facts under Texas Transportation Code Section 521.242(a);
 - b. Particular facts supporting the essential need for the license;
 - c. The hours and areas of travel for which the license is needed;
 - d. The necessity of waiving the four (4) hour restriction;
 - e. If the petitioner has had one or more DWI's in the past, whether there is an ignition interlock device on the Petitioner's vehicle as a condition of bond (if there is, we need proof of that installation);
 - f. Verification of insurance coverage, with a copy of the insurance card or SR-22 attached;
 - g. A statement that the petitioner agrees to comply with all conditions placed on the license.

2. You must submit a copy of Petitioner's Petition to the Tarrant County District Attorney located in Family Law Center, 200 E. Weatherford St., room 3040 by faxing the file marked petition to 817-884-3206. This will begin the process of pulling a driving record, having it reviewed and then submitted to the court.

3. If it is the petitioner's first DWI, the order need only to contain all of this Court's standard provisions. If the petitioner has had one of more previous DWI's, and the ignition interlock has not been ordered as a condition of bond. This will allow the Court to order an interlock if appropriate.

4. If the Petitioner is requesting permission to keep a log book, instead of driving set hours, the following language needs to be included in the order:

"Petitioner is ordered to keep, at all time, in any car they drive, a log book and accurately record therein the times and purposes for which they drive.

Petitioner is ordered to show said log book to any law enforcement officer upon demand. Petitioner is restricted to driving no more than twelve (12) hours per day.”

The Court will still require hearings on all safety responsibility suspensions, all habitual violator suspensions, all alcohol related suspensions where the petitioner is under 21, and when requested by the District Attorney’s Office.

The County Courts at Law do not have jurisdiction over occupational requests if the DWI is already a conviction. You must return to the convicting court.

PLEASE ALLOW **A MINIMUM OF TEN (10) BUSINESS DAYS** TO GET THE ORDER SIGNED ONCE THE MATERIALS ARE SUBMITTED. YOU WILL BE CALLED WHEN THE CERTIFIED COPIES ARE READY FOR PICK-UP.