



**Mary Louise Nicholson  
Tarrant County Clerk**

**Request to Redact Social Security Number and Personal Identifiers  
from Public Records**

In accordance with Government Code Section 552.147(d), the following form is provided for the redaction (removal) of the first 5 digits of an individual's social security number from the specific document(s) listed below. In addition, this form can be used to request redaction (removal) of other personal identifiers being date of birth, driver's license number and tax id number. There is no statute that authorizes the permanent redaction of this information so; it will be removed from public records but not permanent records. In other words, the information will be available upon request in the County Clerk's Office.

Name Listed on Document(s)	Document #	Page # w/SSN or Personal Identifier	Volume/Page

Note: Only a parent may request the redaction of a child's SSN on a document unless the child is of legal age at present.

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

**MAIL COMPLETED REQUEST TO:**

Tarrant County Clerk  
ATTN: Redaction Request  
100 West Weatherford, Room B30  
Fort Worth, TX 76196-0401

[WM-CountyClerk@TarrantCountyTX.gov](mailto:WM-CountyClerk@TarrantCountyTX.gov)

**FOR OFFICE USE ONLY**

Date Request Received: \_\_\_\_\_

Date Redaction Completed: \_\_\_\_\_

Identification Copied: \_\_\_\_\_

Website Notified to Update: \_\_\_\_\_

Redaction Process Completed By: \_\_\_\_\_, Deputy Clerk

Comments: \_\_\_\_\_