



Tarrant County 1895 Historic Courthouse

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Mary Louise Nicholson, Tarrant County Clerk

100 W. Weatherford, Rm.130  
Fort Worth Texas 76196-0401

## NOTICE

### Notice Concerning Sensitive Data in Filed Documents

Since February 12, 2018, the County Clerk's office does not review documents for sensitive data. Sensitive data consists of: a driver's license number, passport number, social security number, tax identification number, or similar government-issued personal identification number, a bank account number, credit card number, or other financial account number, a birth date, a home address, and the name of any person who was a minor when the underlying suit was filed.

In 2014, while transitioning to the state mandated electronic filing process, a pro-active sensitive data policy was implemented in the County Clerk's office to ensure initial success between the filing community and the clerk's office. After four years, this policy will be suspended.

Under Texas Rules of Civil Procedure (TRCP) 21c, unredacted "sensitive data" may not be contained in any document filed with a court unless a statute, court rule, or administrative regulation provides otherwise.

For a complete overview of Civil Procedure 21c, please visit <https://txcourts.gov/rules-forms/rules-standards/>

A filing party should no longer rely on County Clerk personnel to screen for sensitive data, as TRCP 21c(d) places compliance responsibility on filing parties.