

# City of Watauga, Texas

Annual Operating Budget

October 1, 2022 – September 30, 2023





Filed 09/25/2023 2:36:37 PM  
Tarrant County Clerk's Office  
Mary Louise Nicholson,  
County Clerk

# City of Watauga Fiscal Year 2022-2023 Budget Cover Page

**This budget will raise more revenue from property taxes than last year's budget by an amount of \$627,484, which is a 7.26 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$6,886.**

The members of the governing body voted on the budget as follows:

**FOR:**

Patrick Shelbourne, Place 1  
Tom Snyder, Place 2  
Lovie Downey, Mayor Pro Tem, Place 3

Andrew Neal, Place 4  
Malissa Minucci, Place 5  
Mark Taylor, Place 6  
Jan Hill, Place 7

**AGAINST:**

**PRESENT and not voting:** Arthur Miner, Mayor    **ABSENT:** N/A

## Property Tax Rate Comparison

	2022-2023	2021-2022
Property Tax Rate:	\$0.570200/100	\$0.580400/100
No-New-Revenue Tax Rate:	\$0.530859/100	\$0.552327/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.362500/100	\$0.382073/100
Voter-Approval Tax Rate:	\$0.584200/100	\$0.597593/100
Debt Rate:	\$0.195013/100	\$0.184955/100

Total outstanding municipal debt obligations secured by property taxes are \$53,360,070, of which \$22,993,395 is considered to be self-supported debt and are paid by water and sewer system revenues.

# DISTINGUISHED BUDGET PRESENTATION AWARD

Presented to the City of Watauga

For the Budget Fiscal Year Beginning October 1, 2021

## ABOUT THE AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) is a nonprofit professional association serving over 18,000 government finance professionals. The GFOA Distinguished Budget Presentation Award Program is the only national awards program in governmental budgeting. GFOA established the Distinguished Budget Presentation Awards Program in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal.

The award represents a significant achievement by the City of Watauga. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental

budgeting. In order to receive the award, the City of Watauga had to satisfy nationally recognized guidelines for effective budget presentation. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other government entities.

GFOA presented a Distinguished Budget Presentation Award to the City of Watauga, Texas for its annual budget for the fiscal year beginning October 1, 2021. This is the 33<sup>rd</sup> consecutive year that the City has received this Award. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. The City has received this award since 1989.





for

**FISCAL YEAR ENDING SEPTEMBER 30, 2023**

***SUBMITTED BY:***

**JOSHUA JONES  
CITY MANAGER**

***AND***

**SANDRA GIBSON, CGFO, CGFM  
DIRECTOR OF FINANCE**

**AS ADOPTED ON SEPTEMBER 12, 2022**

**THE WATAUGA CITY COUNCIL**

**MAYOR ARTHUR L. MINER**

<b>MAYOR PRO TEM COUNCIL MEMBER PLACE 3:</b>	<b>LOVIE DOWNEY</b>
<b>COUNCIL MEMBER PLACE 1:</b>	<b>PATRICK SHELBOURNE</b>
<b>COUNCIL MEMBER PLACE 2:</b>	<b>TOM SNYDER</b>
<b>COUNCIL MEMBER PLACE 4:</b>	<b>ANDREW NEAL</b>
<b>COUNCIL MEMBER PLACE 5:</b>	<b>MALISSA MINUCCI</b>
<b>COUNCIL MEMBER PLACE 6:</b>	<b>MARK TAYLOR</b>
<b>COUNCIL MEMBER PLACE 7:</b>	<b>JAN HILL</b>



**Patrick Shelbourne**  
**Place 1**



**Watauga City Council**



**Malissa Minucci**  
**Place 5**



**Arthur Miner**  
**Mayor**



**Tom Snyder**  
**Place 2**



**Mark Taylor**  
**Place 6**



**Lovie Downey**  
**Mayor Pro Tem, Place 3**



**Andrew Neal**  
**Place 4**



**Jan Hill**  
**Place 7**

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# THE PURPOSE OF THIS BUDGET DOCUMENT

This is the budget document for the City of Watauga, Texas for the fiscal year beginning October 1, 2022, and ending September 30, 2023. The Budget for the City of Watauga is intended to serve four purposes:

This document should serve as a policy document, a financial plan, and an operations guide to our City, as well as a communication device to our readers. We designed this document to be a reference for a wide variety of users. As approved by the City Council for the fiscal year, City Management may use this document as a guide for operations. The City Council may use this document as a communication medium to staff and citizens to describe objectives, goals, and mission of the City. City staff may use this document to inform City Council and citizens of accomplishments and services. Current and prospective citizens and businesses may use this document to learn about the City and its plans for the future.

## 1. **The Budget as a Policy Document**

As a policy document, the budget indicates what services the City will provide during the twelve-month period beginning October 1, 2022. The Budget Message summarizes the challenges facing the City and the strategies incorporated in the budget to manage and control the financial impacts created by the challenges.

## 2. **The Budget as an Operations Guide**

As an operations guide, the budget indicates how services will be delivered to the community. The Personnel Positions Schedule outlines the number of proposed authorized full-time and part-time employees. Specific budgetary information related to each department is provided for each Fund, as appropriate.

## 3. **The Budget as a Financial Plan**

As a financial plan, the budget outlines how much City services will cost and how they will be funded. The Introductory Section provides a Budget Message, an overview of the budget, including information about the City, financial structure, major revenue and expenditure categories for each Fund, financial policies, and Budget Calendar.

The next sections of this document include the detailed financial information of the City of Watauga budget. These sections are broken down by fund type. The City uses the following funds: General Fund, Special Revenue Funds, Proprietary Funds, Capital Project Funds, and, finally, Debt Service Funds. Each fund section will provide financial summaries, general information, and management assumptions in the budget preparation. A few of the major operating funds are more detailed in showing objectives, goals, staffing, organizational structures, and accomplishments by division. Each Department has identified goals which are included in the accomplishments in their specific division, and relate back to the City's Goals detailed in the Budget Overview section. The Capital Project Funds detail current and future projects. The Debt Service Fund section also provides individual debt service reimbursement schedules.

# THE PURPOSE OF THIS BUDGET DOCUMENT

More detail can be found in the separately published Annual Financial Report (AFR).

## 4. The Budget as a Communications Device

The budget is designed to be user friendly with summary information in text, tables, and graphs. A Glossary of Budget Terms is included for your reference. Should you have any questions about the City budget that this document does not answer, please feel free to call the Finance Office at 817-514-5822. Copies of this document are available for review at the City Secretary's Office, City Hall, and City Library. It can also be accessed through the Internet at <https://www.cowtx.org/841/Budgeting>.

### Introductory Information

The Table of Contents should aid a user of this document as a guide to the organization of this book. The Budget Message should be read first as an introduction to the more detailed budget presentation. The Introductory Section provides a detailed description of the City of Watauga, its mission and goals, requirements during the budget process, the overall financial structure, and layout of the City, and demographic and graphical information about the City.



# ***INTRODUCTORY SECTION***

## BUDGET MESSAGE FOR FY2022-2023



September 12, 2022

### **To the Honorable Mayor Arthur L. Miner, Members of the City Council and the Citizens of Watauga:**

The City Manager's Annual Budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, is presented for your review and comment, as required by the City of Watauga's Home Rule Charter. It presents, in summary form, the revenues and expenditures for each of the City's Funds, departmental highlights, accomplishments and expenditures, as well as the five-year Capital Improvement Plan (CIP). The Annual Operating Budget represents the single most crucial management tool of the governing body and staff. The Annual Operating Budget reflects the general short-term policies and incorporates the City Council's long-term Strategic Plan. The **Budget in Brief** that follows this message provides a concise summary of the Budget and significant changes.

During FY2021-2022, the economy continued to improve, but was impacted by inflationary pressures. The City experienced staffing shortages, most notably in the Public Works and Police Department. During the current fiscal year, recommendations from the compensation and classification study were implemented to provide a competitive pay plan and help to address recruitment and retention needs.

In preparing the FY2022-2023 fiscal year budget, we forecasted continued economic recovery. The budget concentrates on several guiding principles:

- Maintaining and improving city services to meet the needs of our citizens and businesses.
- Retaining existing employees and recruiting new people to fill vacant positions.
- Address challenges of the new normal to include employee shortages, inflation, and supply chain issues.

Some highlights of the budget are presented below:

- Property tax revenue has been based on maintaining or reducing the City's current tax rate of \$0.5804 per \$100 of assessed valuation. The property tax rate was adopted at \$0.5702 per \$100 of assessed valuation in FY2022-2023. Property valuations increased by 11% this budget year. This property tax rate allows the City to bring in more revenue in the operating budget to cover cost increases and

## BUDGET MESSAGE FOR FY2022-2023

debt service payments, to include the 2022 Certificates of Obligation debt issuance.

- Significant revenue increases are projected in sales tax receipts in comparison to FY2021-2022 budget and forecast. Sales tax is trending approximately 17% above original budget expectations due to economic recovery and increases in prices for goods and services. Sales tax is influenced by economic trends, and the higher revenues are in part due to higher prices on goods due to inflation.
- Other revenue increases include charges for service revenues. This budget assumes a return to pre-Covid recreation operations and events that will be made possible by restoring positions. Ambulance revenues are projected to increase with the increased EMS staff to run a second ambulance in the City.
- In this year, we have strived to restore positions reduced during the pandemic and fund appropriate staffing levels. 12.75 full-time equivalent positions have been added to the FY2022-2023 budget, of which 7.25 full-time equivalent positions are restored and funded. 7 full-time equivalent positions are funded by the American Rescue Act Plan (ARPA) grant funds.
- A cost-of-living increase is included in the amount of 3% for all employees and the step program continues to be funded for public safety personnel.
- The City's health insurance increase is budgeted at a 21% increase over prior year due to high claims in the current year.
- This budget will utilize American Rescue Plan Act (ARPA) funding to implement projects approved in the Spending Plan Framework in July 2022. These projects include infrastructure projects, restoring positions, leave bank liability reduction program, and supplies and equipment.
- Water and wastewater rates are projected to remain the same in this budget but will be evaluated in the second quarter of the fiscal year.
- Recommended capital improvement project funding is included in this budget. These include continuation of infrastructure projects (streets, water, sewer, drainage), traffic signalization projects, the Fleet Services facility expansion, and parks improvements. The annual funding level for the sidewalk program has been increased in order to make a bigger impact in addressing sidewalk maintenance needs throughout the City. A food business park at Capp Smith is included in partnership with the Economic Development Corporation. The majority of the City's capital project funding is through debt issuance. The 2022 debt issuance in the amount of \$5 million will fund these projects and capital outlay needs. The Capital Improvement Summary is included in this budget document.

## BUDGET MESSAGE FOR FY2022-2023

- The General Fund includes a transfer to the General Capital Projects Fund to meet on-going street maintenance needs. In FY2023, the Street Maintenance Sales Tax Fund reserves will be used until depleted.
- Critical capital outlay items such as vehicles, equipment, and technology are funded by the equipment replacement fund and the 2022 Certificates of Obligation issuance. The 5-year capital outlay plan is included in this budget document.

This spending plan reflects our commitment to provide quality services and amenities to our residents, while enhancing our organization's long-term financial sustainability. The objectives used in developing this budget were to present a balanced budget with prudent revenue and expenditure estimates and aligns with the City Council's Strategic Plan priorities and initiatives.

The Adopted Budget for the Fiscal Year 2022-2023 connects the priorities and financial planning as outlined in the Council Strategic Planning Session held in June 2022. The primary concerns while preparing this budget were continuing as many programs and services for our citizens as feasible within budgetary constraints, improving and restoring appropriate staffing levels, and maintaining reserve levels in accordance with the City's fiscal policies. Services provided by the City include fire and police protection, emergency medical services, planning and zoning, economic development, code compliance, street maintenance, water and wastewater services, parks, recreation, library, and senior citizen services.

### *Strategic Direction*

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Setting long-term priorities for the City is one of the most important responsibilities for Watauga's elected officials. In June 2022, Council met to discuss top priority goals for the City. By focusing on goals and strategic initiatives, Council and staff are able to position the community in a positive direction. These goals guide financial and operational decisions to achieve community excellence. Following are the City Council's goals and strategic initiatives, which are supported in the budget:

### *City Council Goals*

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Watauga continues to move at a healthy pace toward its strategic goals and objectives with regards to meeting the needs of citizens, economic development and revitalization, improving infrastructure, and making Watauga, "A Great Place to Live." The budget reflects the City Council's vision that ***"The City is focused on building an inclusive community that delivers an exceptional quality of life with access to amenities and programs through good governance, fiscal responsibility, and transparency."***

The FY2022-2023 Budget will provide funding for City Council goals and related strategic Initiatives:

## BUDGET MESSAGE FOR FY2022-2023

- Goal #1: Maintain the Financial Strength of the City – this includes maintaining sound fiscal management practices, ensuring the City’s bond rating is maintained or improved on an annual basis, developing an internal audit committee, evaluating the feasibility of participating in the Opportunity Zones program, and seeking grant opportunities.
- Goal #2: Expand public safety through non-enforcement efforts – Safety improvements for Watauga residents and visitors.
- Goal #3: Develop a sustainable economic development effort –The City will continue efforts and develop policies and plans to reinvest, revitalize, and improve aging shopping center sites and foster economic development, redevelopment, business retention and attraction.
- Goal #4: Strengthen Future Planning – The Comprehensive Plan was updated in FY2018-2019 to include economic development.
- Goal #5: Improve Community Involvement – this goal includes initiatives to develop more volunteer opportunities for citizens and identify technological options that encourage citizen participation. Funding is included for a citizen survey every three years and the annual Watauga 101 Citizens academy.
- Goal #6: Improve the City Brand – The City is focusing on developing a marketing strategy to promote the City.
- Goal #7: Attract, retain, and motivate qualified staff – a Personnel Improvement Plan identifies areas of staffing needs for all City departments. This fiscal year, various positions have been identified as crucial to operations, which include increased staffing in the Police Department, the Parks and Recreation Department, and Public Works. Many of these positions were unfunded in FY2021 to provide for a balanced budget. A compensation and classification study was conducted in the current fiscal year and recommendations from that plan were implemented in July 2022. With staffing challenges, a continued review of the City’s recruitment and retention strategy will be conducted, and employee satisfaction surveys will be conducted every two years.
- Goal #8: Evaluate Technology and workplace solutions highlighted by COVID-19: An evaluation of broadband access to the citizens and students of Watauga is underway. Staff is currently researching costs and savings for implementing telecommuting for certain positions and shifting to AMI technology.

### Planning for the Future

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The City’s financial condition remains strong, and the City has proven flexible to adapt to changing conditions. The economy began a recovery in Fiscal Year 2021 and is expected

## BUDGET MESSAGE FOR FY2022-2023

to continue through Fiscal Year 2023. However, there are numerous variables that merit a cautious approach when developing the current year budget with a long-term outlook. These include:

- The near build-out status of the City requires a strategic approach to attracting new development and revitalization of existing businesses.
- Changes adopted by the Texas State Legislature have impacted this budget and future budgets. Legislation impacts include decreases in revenues due to franchise fee legislation and elimination of funding for our traffic safety program. The traffic safety program expenses that were funded by the Traffic Safety Fund prior to FY2021-2022 were funded by General Fund.
- The City must account for continued inflationary pressures to include the increasing cost of salaries, benefits, health costs, and supplier increases.

Over the last few years, the City has experienced property valuation increases and Fiscal Year 2023 (Tax Year 2022) shows property valuation growth of 11% (including pending ARB accounts). In the last few years, Fiscal Year 2022 (Tax Year 2021) reflected growth of 7% in net taxable property values and Fiscal Year 2021 (Tax Year 2020) provided for an increase of 1.5% growth in the City's net taxable property values. The continued growth is a combination of an extremely active real estate market in recent years but is expected to slow down in future years to 3-5% increase. However, planned development include a 70-home single family residential development is underway on Hightower Drive. The development will add significant benefit to the City by adding new quality housing with improved streetscapes, new sidewalks, and greenspace. An additional residential development along Bursey Road will include 61 single family homes. Future commercial development includes two package liquor stores, a new office park, and a new retail pad site.

The City continues a long-term approach through various planning tools. These include the following:

- ❖ **A Comprehensive Land Use Plan** was adopted by City Council to be used as a tool in the development of the City. As the City approaches full build out, planning initiatives for re-development and improvement of certain aging corridors in the City are of primary focus.
- ❖ **The Equipment Replacement Fund** put into place a few years ago continues to be assurance that certain equipment, technology, and vehicle needs will be met in the future.
- ❖ **The Capital Outlay Plan** provides for a 5-year format to identify timing of replacement and sources of funding for major equipment, vehicles, and technology City-wide.

## BUDGET MESSAGE FOR FY2022-2023

- ❖ **5-year Capital Improvement Plan** is a long-range financial planning document that revolves around several major street projects, water/sewer system infrastructure projects as well as significant improvements to our storm water drainage system, and various equipment and vehicles outlined in the Capital Outlay Program.
- ❖ **The Parks Master Plan** identifies various parks improvement projects throughout the City of Watauga. Many of these projects are incorporated into the 5-year Capital Improvement Plan with funding sources identified.
- ❖ **A Personnel Improvement Plan** identifies needed personnel positions in order to provide services and programs to our Citizens.

### *Summary*

---

The FY2022-2023 Budget totals \$61,722,366 which includes \$25,719,770 in capital projects and equipment. The focus this year is to continue and improve on our program of services while addressing inflationary impacts and future sustainability.

The City's tradition of sound fiscal management has served the City well, especially through the global pandemic. Our conservative budgeting and commitment to fiscal responsibility has resulted in the City's strong financial position. We remain committed to having a City budget that spends within its means while we together serve, enhance, and transform our community. We are constantly looking for operational efficiencies to reduce costs within our spending plan. We recognize the need to balance service demands to maintain a sustainable operational and financial position that adheres to our strategic priorities and protects the City's fiscal health, while preserving those things that make Watauga "A Great Place to Live".

I would like to thank City Council for their strong leadership and willingness to make very complex and sometimes difficult decisions which will have lasting positive impacts on our City. I look forward to working with the Council throughout the budget adoption process. In addition, I wish to thank the dedicated team of City employees who contributed their time and efforts in the development of this document.

Respectfully Submitted,

Joshua Jones  
City Manager

# THE CITY OF WATAUGA, TEXAS

## Brief History of Watauga



The Cherokee Indians were the first settlers in Watauga. Watauga comes from the Cherokee word whose meaning has been lost, but has been variously interpreted as "Village of Many Springs," "River of Plenty," and "Beautiful Water." They were in search of bountiful game, fertile fields, and clear spring waters.

Around 1843, hardy settlers from Tennessee first arrived in the village. Among some of the first settlers were: W.A., Margaret and James Walker, Jane Weir,

Willie Potts, William Samual, Martha and Nancy Evans, William, Julia and Mary Carlton, Syrena Stowel, and Sarah Henderson.

On December 14, 1867, Willow Springs Presbyterian Church was the first church organized in Watauga. In 1972, a state historical marker was presented to designate the Church's historical recognition for over one hundred years of service.

In 1876, the railroad came to Texas, linking the two coasts for transporting people and cattle to the Fort Worth area. However, in 1930, the Watauga Depot was moved to Hodge, causing growth to come to a standstill. At this time, Watauga's population was 50. Thirty-four years later, in 1964, the population was 300. However, Watauga grew rapidly in the late 70's and early 1980's, and currently has a population of 23,770.

### *DID YOU KNOW?*

*"Watauga" is interpreted as Beautiful Water*

Tarrant Utility Company deeded Lot 9, Block 1 (5633 Linda Drive) in April 1958, to the City for constructing a fire station and City Hall. The first City Hall and fire station cost \$1,200 in materials and was built entirely by volunteers. On December 6, 1958, a chili pie supper was held to raise funds for a volunteer fire department, and the first volunteer fire department was organized on June 10, 1959.

Thirteen mayors have served the City. These are John Ransburger, Farris Jones, John Smith, Mack N. Burke, Jr., Mildred Morris, Noel Meadows, Mrs. Noel Meadows, Virgil R. Anthony, Sr., Anthony W. Girtman, Henry J. Jeffries, Hector F. Garcia, Patrick Shelbourne, and Arthur L. Miner is presently serving as Mayor.

Watauga was incorporated on September 24, 1958. The Home Rule Charter was adopted by the citizens of Watauga, Texas at an election held on January 19, 1980 and amended at elections held on January 19, 1985, August 8, 1987, August 11, 1990, January 15,



## THE CITY OF WATAUGA, TEXAS

1994, August 10, 1996, August 8, 1998, September 14, 2002, May 7, 2005, November 6, 2007, and November 5, 2019.

In June 1980, a new Municipal Complex was opened. The complex was dedicated to the memory of Merle Caudle, Fire Chief, who was killed in the line of duty. On September 10, 1988, the citizens of Watauga passed a bond election for the construction of a Library. In 2003, the City opened a Community and Recreation Center on Indian Springs. This Community Center was expanded in 2017 to provide for a Senior Activity Center. During the winter of 2005-2006, the City opened its new City Hall, and, in October of 2006, the City opened its first Animal Service Center. The Library received a 5,000 square foot expansion during the summer of 2007.

In February 2009, the City opened the renovated police facility, which provided new jail, office, training, and dispatch facilities. The police facility was adjusted in 2011 with the transfer of the jail and dispatch facilities to the City of North Richland Hills as a consolidation agreement between the cities of Watauga, North Richland Hills, Haltom City, and Richland Hills.



The City completed construction of its new Fire/EMS station, which was dedicated in June 2011.

On September 11, 2011, on the tenth anniversary of 9/11, the City dedicated a memorial at the new Fire/EMS station, commemorating the sacrifice and service of our Nation's military, police, fire, and first responders, which incorporated a piece of steel from the fallen Twin Towers in New York City.



The Veteran's Memorial located in the Capp Smith Park Area of the City was dedicated in November 2014 and serves as a proud tribute to Veterans of all five military branches of the United States of America.

## THE CITY OF WATAUGA, TEXAS

### Education

The Birdville and Keller Independent School Districts (BISD and KISD) provide elementary and secondary educational services within the City. There are four campuses located within the City, with over 2,700 students enrolled and over 200 classroom teachers. Six elementary, six middle, and three high schools serve Watauga.



Adult and higher education is available locally through the Tarrant County College System's Northeast Campus. Additionally, located within a 35-mile radius of the City are: Texas Christian University and Texas Wesleyan College in Fort Worth; Southern Methodist University, the University of Texas at Dallas, the Dallas County Community College System, and the University of Dallas in Dallas; the University of Texas at Arlington, and the University of North Texas, and Texas Woman's University in Denton.

### Medical

Medical City North Hills is a modern, private 164-bed hospital. Over 250 active medical doctors and six dental doctors serve the cities in the area with a full range of medical, surgical, and dental services, together with 24-hour emergency room services. In addition, four other main health systems serve the area. They are Texas Health, Baylor Scott & White, Medical City, and county-funded John Peter Smith (JPS) Hospital, the only Level-1 Trauma facility in Tarrant County.



### Culture and Entertainment

Within a 30-minute drive of the city are the Kimbell Art Museum, Modern Art Museum of Fort Worth, Nancy Lee and Perry R. Bass Performance Hall, Amon Carter Museum, and the Fort Worth Museum of Science and History.

The Fort Worth Cultural District has Casa Manana, Cowtown Segway Tours, Equestrian Center Omni Theater, Sanders Theater, Scott Theater, and the Will Rogers Center, with the Fort Worth Opera.

See <https://www.fortworth.com/about/neighborhoods-districts/cultural-district/>.

## THE CITY OF WATAUGA, TEXAS

A variety of major sporting franchises including the five time Super Bowl champion Dallas Cowboys, the four time American League West Divisional Champion Texas Rangers, the 2011 NBA Championship Dallas Maverick basketball franchise, the 1999 Stanley Cup Champion Dallas Stars hockey club, Dallas Sidekicks soccer, PGA Colonial National Golf Tournament and Byron Nelson Classic are based in the Metroplex area. In addition, the City of Grand Prairie established the area's first horseracing facility, Lone Star Park.



Watauga is within a 30-mile driving distance to Six Flags Over Texas' amusement park and water park, Hurricane Harbor. Within 5 miles from Watauga, the City of North Richland Hills established the State of Texas' first municipally owned water park, NRH2O. There are 15 churches located in Watauga that represent a variety of denominations.

### City Highlights

The City of Watauga's slogan is "A Great Place to Live" which is validated by the many amenities the City offers and affordable home prices.

➤ **Capp Smith Park** - The City has ten parks throughout the City of which Capp Smith Park is the largest. Capp Smith Park is 36.7 acres of park land which includes a stocked lake, amphitheater playground area and walking trail. There are approximately nine natural springs located within the confines of the lake area. The lake is stocked with a variety of fish. Each fall the City hosts Kid Fish and Capp Smith Camp Out which is a free event that features a fishing derby and hot dog dinner.



The City of Watauga maintains ten athletic fields for 220 youth and adult teams. The City has a Community Center that offers many fitness programs and services to its citizens. The Community Center was expanded in 2017 to include a Senior Center in order to better provide for the needs of senior citizens in the community.



## THE CITY OF WATAUGA, TEXAS

- **Wild West Watauga Fest** – This annual festival held in the Spring brings together Watauga families for a fun-filled weekend packed with activities to include musical entertainment, a carnival, and a variety of food and games. In 2020 and 2021 the festival was cancelled due to the global pandemic but reinstated in 2022.



The City of Watauga Public Works offices can be found in one of the most unique office buildings in the world—the City’s **Water Tower**! The City of Watauga’s Tower Office Building includes a two million gallon composite water tank with four floors of City office space in the interior of the tank. The water tank was built in 1999 to provide the City of Watauga’s 8000 customers with adequate water pressure for household use, business use, and fire protection.

**CNNMoney.com** rated Watauga as 2<sup>nd</sup> in the nation in 2008 “Where homes are affordable.” The study stated that the median home price was \$117,000, with a median family income of \$73,203.

**Realtor.com** ranked Watauga as the hottest market in the country in both 2016 and 2017 due to homes selling quickly--just 17 days on average.

### WATAUGA BY THE NUMBERS

<b>Population</b>	23,320
<b>Area (Square Miles)</b>	4
<b>Percent Developed/Undeveloped</b>	96%/4%
<b>Unemployment Rate (September 2022)</b>	
Tarrant County	3.9%
State	4.0%
<b>Median Age</b>	
<b>Median Age</b>	36.77
<b>Average Household Size</b>	
<b>Average Household Size</b>	2.89
<b>Mean Household Income</b>	
<b>Mean Household Income</b>	\$82,686

**THE CITY OF WATAUGA, TEXAS**

**Educational Level (%)**

High School Diploma	89.20%
Post High School Degree	10.80%

**Housing**

Number of Housing Units –	8,051
Average Household Size	2.89
Average Parcel Market Value (Tarrant Appraisal District Jul 2022)	\$221,222
Average Parcel Taxable Value (Tarrant Appraisal District Jul 2022)	\$194,833
City Property Tax Rate (Per \$100)	\$0.570200
Percent Owner Occupied	78%
Percent Renter Occupied	22%

<b>Sales Tax Revenue Projection General Fund for FY2022-2023</b>	\$4,820,000
<b>Operating Budget for FY2022-2023</b>	\$61,722,366

***Top Ten Employers in Watauga, Texas***

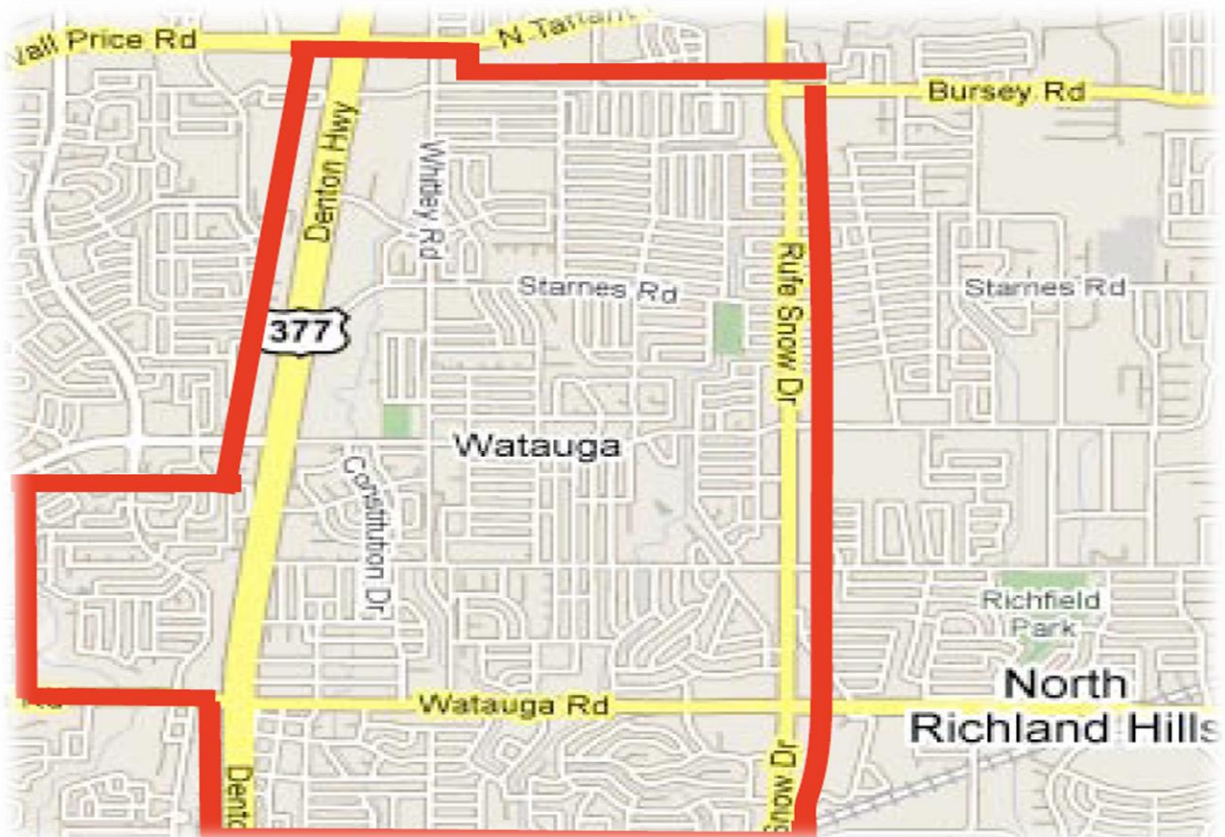
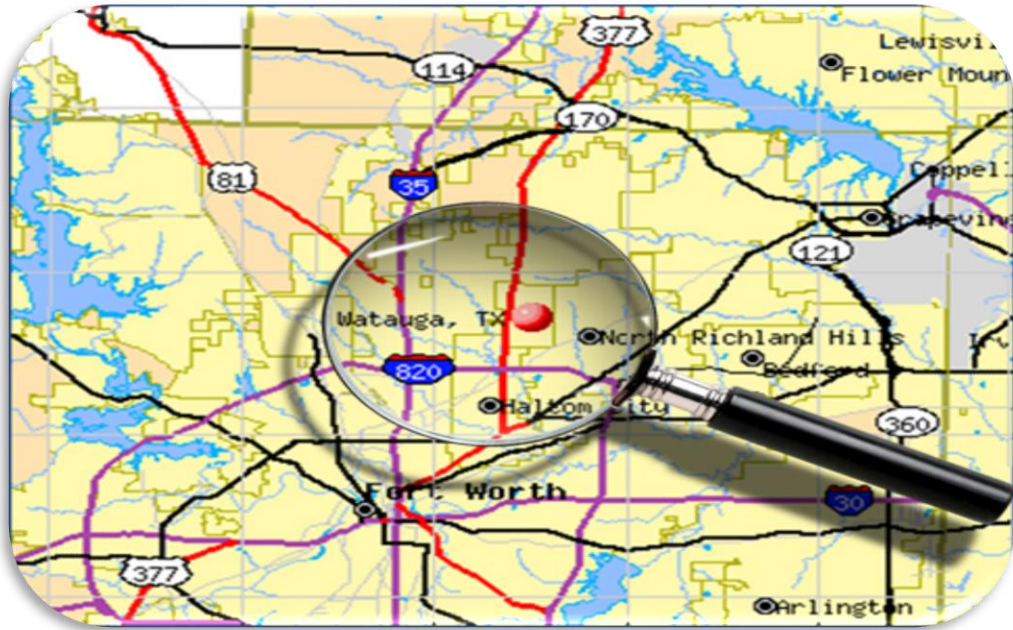
<b>Name</b>	<b>Employees</b>
Birdville ISD	259
Target	249
City of Watauga	160
Albertson's	95
North Pointe Health \$ Rehab	87
Fresco's	60
Keller ISD	65
Chili's	56
Cotton Patch Café	50
Fitness Now	18

***Top Ten Principal Employers in Tarrant County***

<b>Name</b>	<b>Employees*</b>
AMR Corp/ American Airlines	33,000
Lockheed Martin Aeronautics	18,079
Texas Health Resources	12,266
Fort Worth Independent School District	11,477
NAS Fort Worth JRB	10,000
Arlington Independent School District	8,500
Cook Children's Health Care System	7,975
University of Texas at Arlington	7,460
JPS Health Network	7,253
City of Fort Worth	7,170

\*Source: Tarrant County Annual Comprehensive Financial Report (ACFR)

# THE CITY OF WATAUGA, TEXAS



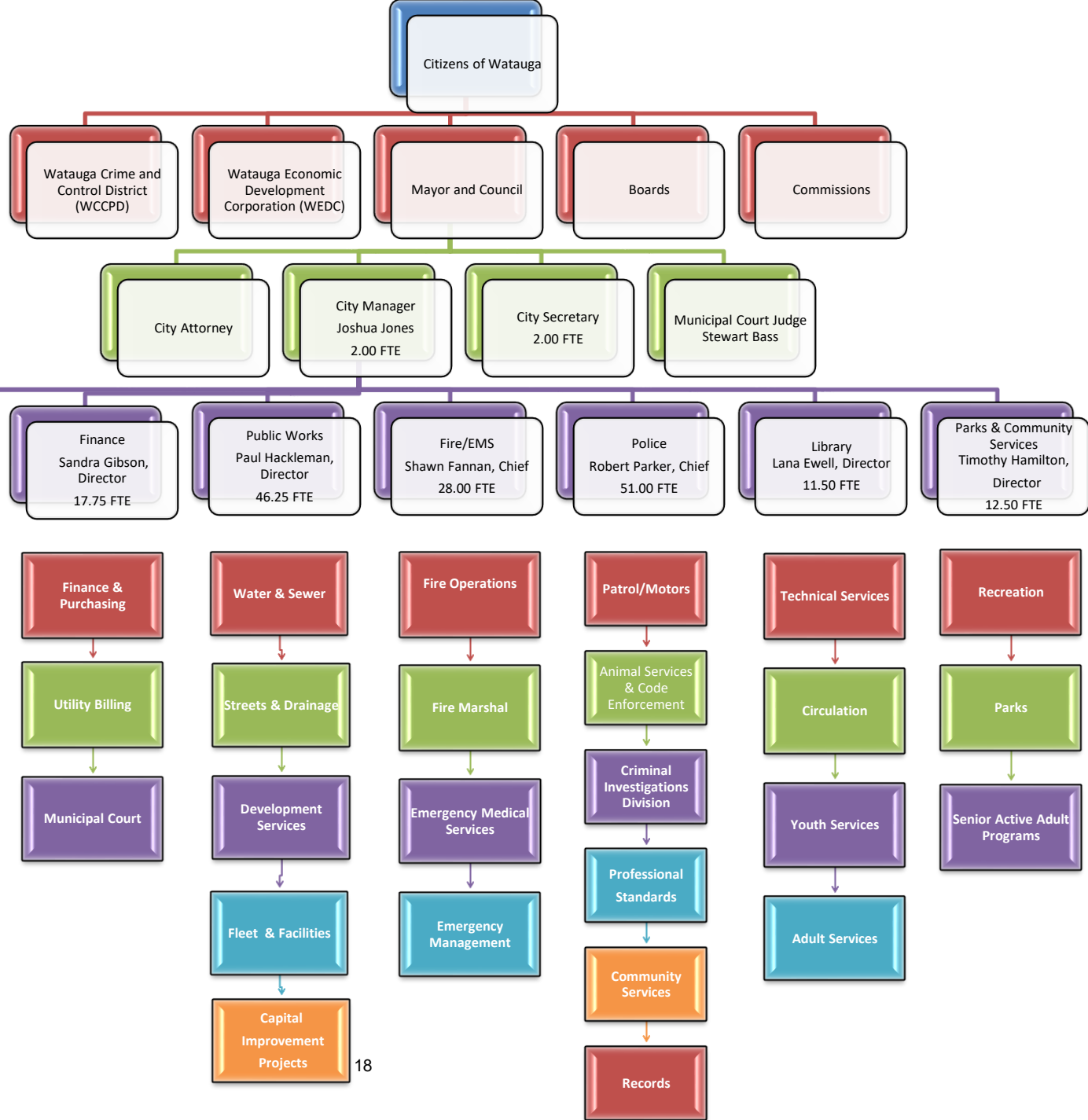
## **COMMUNITY PROFILE AND GENERAL INFORMATION**

The City of Watauga is located in Tarrant County, approximately 10 miles northeast of downtown Fort Worth and 25 miles northwest of downtown Dallas. The City's corporate boundary comprises approximately four square miles. Watauga's current population is approximately 23,770.

The City of Watauga is part of the Metroplex of north-central Texas, which includes the cities of Fort Worth and Dallas and has a total estimated population of nearly 7.6 million people. The economy of the area is based upon banking, commerce, insurance, technology, energy, healthcare, medical research, transportation and logistics. Dallas-Ft. Worth is home to 25 Fortune 500 companies. The region boasts a GDP of just over \$472.33 billion. The 11 county Dallas-Fort Worth Metroplex has been designated as one Consolidated Metropolitan Statistical Area (CMSA), and is the most populous area in both Texas and the Southern United States.

Economic conditions in the Metroplex continue to be influenced by the development and operation of the Dallas-Fort Worth International Airport which is located only ten miles southeast of Watauga. The airport, which celebrated its 48th anniversary in January 2022, covers approximately twenty-eight square miles and currently ranks as the 4<sup>TH</sup> largest airport in the world based on operations and the 12<sup>th</sup> largest based on passengers served. The airport is so large that it has its own zip code and emergency services.





FY 2022-2023		
SUMMARY	FTEs	FTEs (PT)
CITY MANAGER'S OFFICE	2	0
CITY SECRETARY'S OFFICE	2	0
FIRE	27	1
FINANCE	16	1.75
HUMAN RESOURCES	3	0
LIBRARY	8	3.5
INFORMATION TECHNOLOGY	4	0
PARKS & COMMUNITY SERVICES	11	1.5
POLICE	50	1
PUBLIC WORKS	45	1.25
<b>CITY WIDE TOTAL</b>	<b>168</b>	<b>10</b>



# ***BUDGET OVERVIEW***

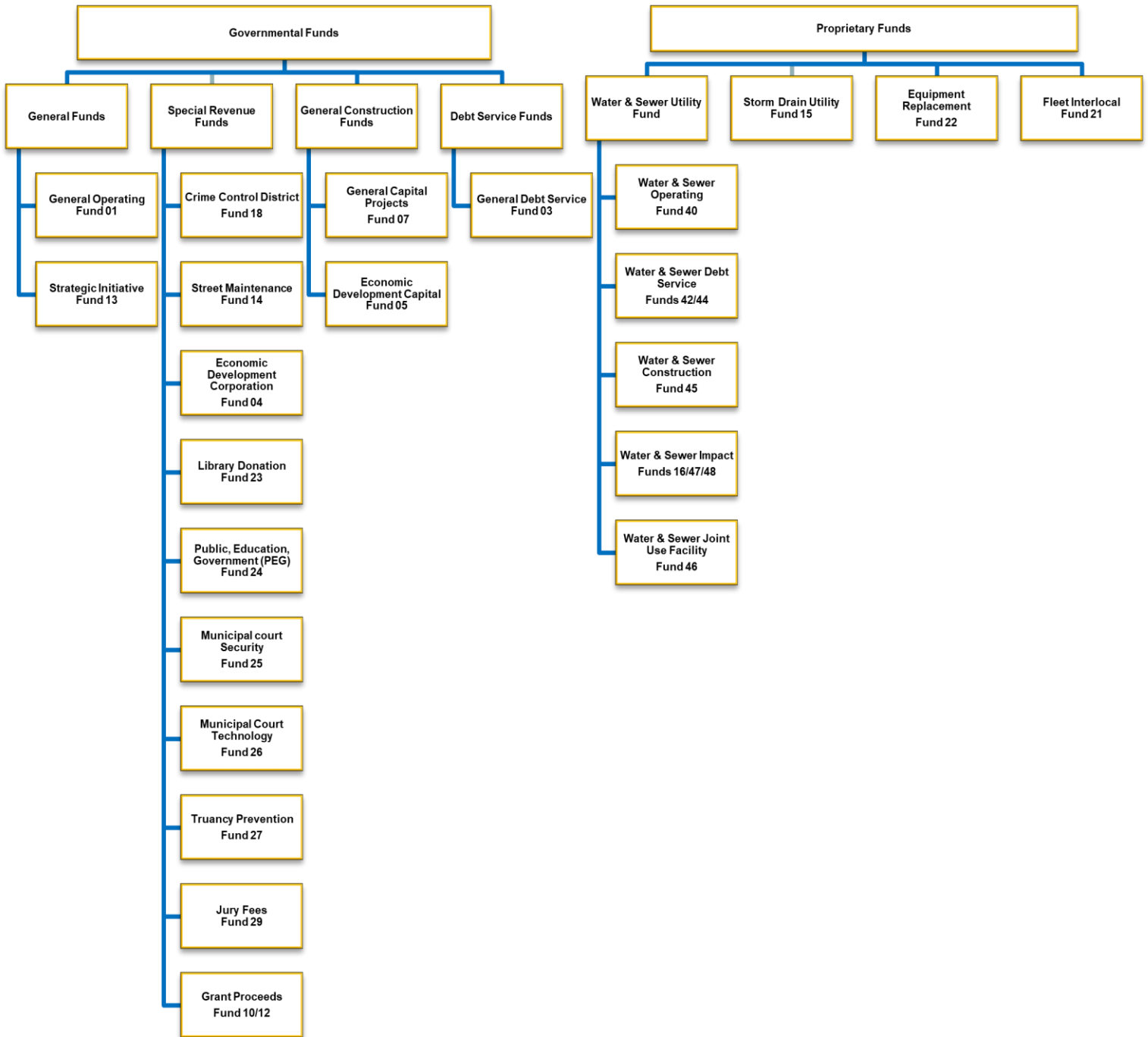
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# ***BUDGET IN BRIEF***

# BUDGET OVERVIEW

## FINANCIAL FUND STRUCTURE

The City uses and appropriates annually for the following fund types, which are shown graphically and then defined:



# BUDGET OVERVIEW

For financial reporting purposes, the accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses.

## **Governmental Fund Types**

Governmental Funds are those that fund most governmental functions of the City. Governmental funds also account for the acquisition, use, and balances of the City's expendable financial resources and the related liabilities. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are the City's governmental funds:

### **General Fund**

The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not restricted by law or contractual agreements to some other fund are recorded in this fund. The General Fund also records the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

### **Special Revenue Funds**

There are three major Special Revenue Funds:

The Parks Development Corporation Sales Tax Fund was established to account for a ½ cent sales tax increase approved by the voters in May 1994. The purpose of the increase in sales tax is to build city parks and improve existing parks under the supervision of the Watauga Parks Development Corporation. In FY2018-2019 the corporation's name was changed to Economic Development Corporation and the focus was redirected to economic development.

In May 2012, voters approved a reallocation of ¼ cent sales tax from the Parks Development Corporation to the Street Maintenance Fund to provide for the maintenance of existing city streets. The reallocation was effective October 1, 2012, and reauthorized by voters in May 2016. In November 2020 voters chose not to reallocate the tax and as a result the street maintenance dedicated sales tax was abolished effective January 1, 2021.

The Crime Control and Prevention District was established to account for a ½ cent sales tax increase approved by voters in March 1996. The purpose of the increase in sales tax is to enhance law enforcement in the area. In 2001 voters approved a ten-year extension of this tax. A ten-year extension was passed in November 2010 and again in November 2020.

# BUDGET OVERVIEW

## **Capital Projects Fund**

The Capital Projects Fund is used to account for financial resources to be used for the acquisition and construction of major capital facilities and equipment. Financing is provided primarily by the sale of general obligation and contractual obligation bonds.

## **Debt Service Fund**

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general and contractual obligation bonds, interest, and related costs.

## **Proprietary Fund Type**

Proprietary funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance. The City's proprietary fund type consists of:

### **Enterprise Funds**

The Water and Sewer Utility Enterprise Fund is a proprietary fund used to account for revenues and expenses related to the operations and maintenance of the City's water and sewer utility system including, but not limited to, administration, operations, maintenance, billing, and collections.

The Storm Drainage Utility Enterprise Fund is a proprietary fund used to account for revenues and expenses related to the operations and maintenance of the City's drainage utility system. Costs of the system are recovered through drainage utility fees, which are levied against all developed property within the City.

## **Account Groups**

Account groups are used to establish accounting control and accountability for the City's general fixed assets and general long-term debt. The following are the City's account groups:

**General Fixed Assets Account Group** - This account group is established to account for all general fixed assets of the City, other than those accounted for in the proprietary fund.

**General Long-term Debt Account Group** - This account group is established to account for all general long-term debt of the City, other than those accounted for in the proprietary fund.

# BUDGET OVERVIEW

## **Basis of Accounting and Budgeting**

Governmental funds follow the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the fiscal period. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The obligations of the city (e.g., outstanding purchase orders) are budgeted as expenses during the fiscal year they are issued.

Proprietary funds use the accrual basis of accounting. Under this method, revenues are recorded when earned (for example, drainage utility fees are recognized as revenue when bills are produced) and expenses are recorded when a commitment is made (e.g., through a purchase order).

The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). The City prepares its budget on the GAAP basis except for the treatment of depreciation expense (which is not shown in the budget, although the full purchase price of equipment is shown as a capital outlay). The modified accrual basis of accounting is used for governmental fund budgets and the accrual basis of accounting is used for proprietary fund budgets.

## **Balanced Budget**

It is the policy of the City to prepare a balanced budget. A balanced budget is one where expenses are less than or equal to estimated revenues. A balanced budget may also include situations where the Council approves the use of reserves or fund balance to offset revenue shortfalls. If, during the year, the revenues received or expected to be received are less than estimated, the City Manager will recommend a revised or amended expense appropriation for Council approval that will again balance the budget.



# BUDGET OVERVIEW

CITY OF WATAUGA FUND/DEPARTMENT RELATIONSHIP																
<b>FUNDS</b>																
DEPARTMENT/FUNCTION	GENERAL		SPECIAL REVENUE							PROPRIETARY				CAPITAL		
	GENERAL	STRATEGIC	CRIME CONTROL	ECONOMIC DEVELOPMENT	STREET MAINT	PEG FEE	LIBRARY DONATIONS	GRANT FUNDS	COURT FUNDS	UTILITY	STORM DRAIN	FLEET INTERLOCAL	INTERNAL SERVICE (EQUIPMENT REPLACEMENT)	GENERAL CAPITAL PROJECTS	UTILITY CONSTR. FUND	ECONOMIC DEV. CAPITAL PROJECTS
CITY MANAGER	X															
CITY SECRETARY	X															
NON-DEPARTMENTAL	X									X						
HUMAN RESOURCES	X							X								
DEVELOPMENT SERVICES	X	X														
ECONOMIC DEVELOPMENT	X	X		X												X
FINANCE	X							X	X							
FINANCE COURTS	X								X							
INFORMATION TECHNOLOGY	X					X		X		X		X				
LIBRARY	X						X									
PARKS/RECREATION	X															
POLICE DEPARTMENT	X		X					X								
ANIMAL CONTROL (POLICE)	X															
FIRE/EMS DEPARTMENT	X							X								
PUBLIC WORKS	X				X			X		X	X		X	X	X	
FLEET	X											X	X			
FACILITIES	X											X				
UTILITY BILLING/FINANCE										X						
WATER										X						X
WASTEWATER										X						X
DEBT SERVICE	X									X						

**LEGEND:**

- GENERAL FUND
- SPECIAL REVENUE FUNDS
- PROPRIETARY FUNDS
- CAPITAL FUNDS

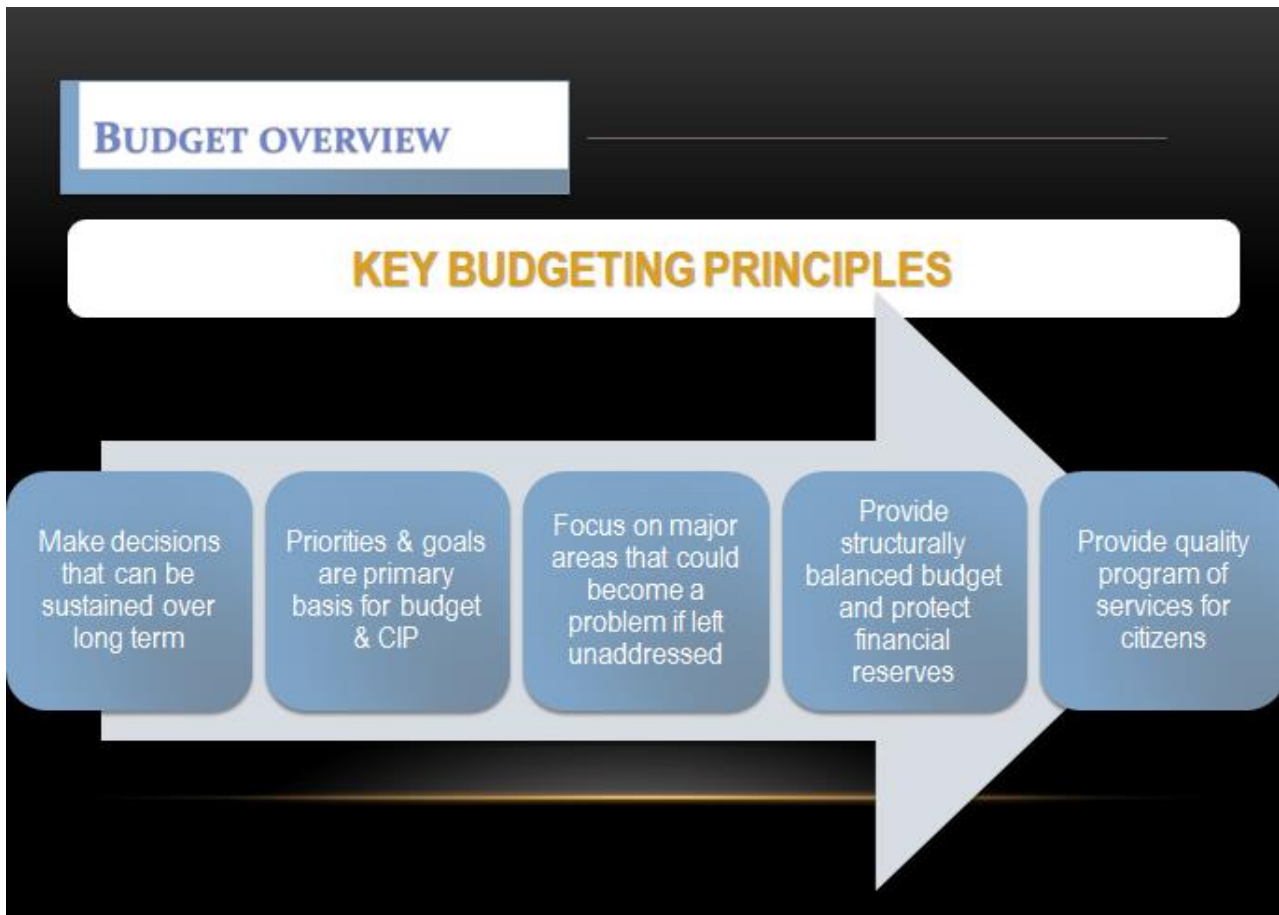
## BUDGETARY SYSTEM AND PROCESS

The City Charter requires the City Manager to submit a proposed budget for the fiscal year, which begins October 1, to the City Council by August 1 each year, and provides for Council adoption of the budget by September 15; Article IX Section 9.02 F states "The budget shall be finally adopted not later than the last regular Council meeting of the last month of the fiscal year." Prior to August 1, the Finance department prepares a forecast of expected revenues from property taxes, sales taxes, and other fees and transfers. The City Manager and City department heads prepare expenditure estimates for the remainder of the current fiscal year and for the ensuing fiscal year, and these are compared to estimates of revenue for the same periods. Adjustments are made to the departmental expenditure estimates as necessary to ensure that the proposed budget is balanced within total estimated income as required by the City Charter. A **balanced budget** can include a planned drawdown of fund balance within guidelines discussed on the following pages.

## BUDGET OVERVIEW

As part of the general government budget preparation, there is also a simultaneous preparation of a budget for both the Crime Control District and the Economic Development Corporation. Due to their separate legal status, the respective boards must approve their budget, which is then sent to the City Council for final approval and appropriation.

During the budget cycle, key budgeting principles are considered throughout the process as shown below. These principles insure the long term vision and fiscal sustainability is a priority throughout the budget process.



Following adoption of the budget by the City Council, the City Manager and department heads, supported by the Finance department, monitor expenditures and revenues throughout the year to ensure that the integrity of the budget is maintained.

The Charter allows the City Manager to transfer appropriation balances among programs within a department and provides for transfer of appropriation balances from one department to another upon approval by the City Council by ordinance. If a

## BUDGET OVERVIEW

departmental appropriation is exceeded at any time during the year, the budget must be amended and a supplemental or transfer appropriation ordinance approved by the City Council.

The City Manager is required to make monthly reports to the Council concerning the financial condition of the City.

The City's calendar for preparing and adopting the FY2022-2023 Budget follows this Budget Overview section.

### **FINANCIAL POLICY GUIDELINES**

These policy statements were prepared to provide a framework for fiscal decision-making to ensure that financial resources are available to meet the present and future needs of the citizens of Watauga.

#### **The benefits of a financial policy are:**

- Improve and expedite the decision-making process by allowing elected officials and staff to consider approaches to financial management from a long-term perspective.
- Enhanced credibility with the public, investors, and bond-rating agencies.
- Provide a sense of continuity as changes occur among elected officials and staff.
- Provide a means for dealing with fiscal emergencies.

Financial policies should be reviewed periodically (at least annually) by the City Council and revised and updated as necessary.

#### **The following are the fiscal objectives of this policy:**

- **Revenues:** Design, maintain, and administer revenues that will ensure reliable, equitable, and sufficient amounts to support desired services.
  - Balance and Diversify Revenue Sources: Maintain a balanced and diversified revenue system to avoid adverse fluctuations in any one source due to changes in economic conditions.
  - Property Tax Revenues: Strive to reduce reliance on property tax revenues by implementation of user fees, economic development, and revenue diversification.
  - User fees: Establish and collect fees to recover the costs for services that benefit specific users. When feasible, the City shall recover full direct and indirect costs. These fees should be reviewed on a regular basis to calculate full-cost recovery levels, compare them with current structures, and recommend adjustments when necessary.

## BUDGET OVERVIEW

- Utility/Enterprise Fund Service Fees: Utility rates shall be set at sufficient levels to recover operating expenditures, meet debt obligations, provide funding for capital improvements, and provide an adequate level of working capital. The City should seek to eliminate all forms of subsidization to utility funds from the General Fund.
  - Administrative Service Charges: A method should be established to determine the annual administrative service charges due the General Fund from Enterprise Funds for overhead and staff support. The Enterprise Fund shall pay the General Fund for direct services rendered when appropriate.
  - Revenue Estimates for Budgeting: A conservative, objective, and analytical approach shall be used when preparing revenue estimates. This should include an analysis of probable economic changes, historical collection rates, and trends in revenues. This should maintain a stable level of services and reduce the probability of actual revenues being short of budget estimates.
  - Revenue Collection: The revenue system should be as simple as possible in order to expedite payments. Since revenue should exceed the cost of producing it, administrative costs should be controlled and reduced as much as possible. The City shall pursue, to the full extent allowed by law, all delinquent taxpayers, and others overdue in their payments to the City.
- **Expenditures:** Prioritize services, establish appropriate levels of service, and administer the resources to ensure that fiscal stability is attained and maintained, and that services are delivered in an effective, efficient manner.
    - Current Funding Basis: Expenditures shall be budgeted and controlled to not exceed current revenues plus the planned use of fund balance accumulated through prior year saving. (Use of fund balance is discussed in another section).
    - Operating Deficits: Take immediate corrective action if expenditures are projected to be greater than projected revenues at year-end. Corrective actions could include, but are not limited to, expenditure reductions, fee increases, or use of fund balances. Short-term loans, use of one-time revenue sources, or expenditure deferral to the following fiscal year should be avoided.
    - Capital Asset Maintenance: As resources are available each year, capital assets and infrastructure should be maintained at sufficient levels to minimize future replacement and repair costs, to continue prescribed service levels, and to protect the City's investment in the assets.
    - Program Reviews: Make periodic staff and third-party reviews of programs to ensure efficiency and effectiveness. Consider privatization and contracting with other governmental agencies as alternative approaches for service delivery. Eliminate programs that are determined to be inefficient or

## BUDGET OVERVIEW

- ineffective. Use of performance management and performance measurement techniques is encouraged.
- Purchasing: Every effort should be made to maximize discounts offered by vendors. Competitive bidding should be used to receive the most advantageous prices on goods and services.
- **Fund Balances:** Maintain fund balances in the various funds at sufficient levels to protect the creditworthiness of the City and protect the financial position from emergencies.
    - General Fund Undesignated Fund Balance: The undesignated fund balance should be maintained at or above 25% of expenditures.
    - Retained Earnings of Other Operating Funds: Positive retained earnings shall be maintained in enterprise operating funds in order to ensure that sufficient reserves are available for emergencies and revenue shortfalls. In the Water and Sewer Enterprise Fund, an operating reserve will be established and maintained at or above 20% of the current year's budget. The reserve is calculated as total budget less debt service and capital project expenditures. Special revenue funds such as Watauga Economic Development Corporation and Crime Control and Prevention District Fund should maintain positive fund balances and each respective Board should approve the amount to be retained each year.
    - Use of Fund Balance/Retained Earnings: Fund Balance/Retained Earnings should be used only for emergencies, major capital purchases, or non-recurring expenditures that cannot be provided by savings in the current year. Should the use reduce the balance below the appropriate level, recommendations will be made by management on how to restore the balance to its designated level.
  - **Capital Expenditures and Improvements:** Review and monitor the condition of capital equipment and infrastructure, establish priorities for replacement and repair based on needs and availability of resources.
    - Capital Improvement Program (CIP): An annual review of the need for capital improvements and equipment should be conducted. This review should evaluate the status of infrastructure, its replacement and repair, and any potential new projects. Prioritize all projects, both on-going and proposed, based on an analysis of current needs and resource availability. All operations, maintenance, and replacement costs should be listed for every capital project.
    - Scheduled Replacement of Capital Assets: An annual schedule shall be prepared for the replacement of non-infrastructure capital assets. As resources are available, these assets shall be replaced according to the schedule.

## BUDGET OVERVIEW

- Capital Expenditure Financing: There are three methods of financing capital requirements:

- Current revenues.
- Fund balance/retained earnings, as allowed.
- Debt.

Debt financing includes general obligations bonds, revenue bonds, certificates of obligation, and lease/purchase agreements. Guidelines for assuming debt are described in the Debt section, below.

- Capital Projects Reserve Fund: A fund may be established and maintained to accumulate proceeds from the sale of real property, and transfers from the General Fund undesignated fund balance. This fund should be used to pay for capital improvements and equipment with an expected life of greater than 10 years.
- **Debt:** Establish guidelines for debt financing that will provide capital equipment and infrastructure improvements while minimizing the impact of principal and interest payments on current revenues.
  - Use of Debt Financing: Debt financing, including general obligation bonds, revenue bonds, certificates of obligation, and lease/purchase agreements shall be used only when capital assets cannot be financed from current revenues or when the useful life of the asset or project exceeds the payout schedule of any debt.
  - Assumption of Additional Debt: Additional tax supported debt should not be assumed without conducting an analysis to determine the community's ability and desire to support additional debt service payments.
  - Affordability Targets: An objective analytical approach should be used to determine whether new general-purpose debt could be assumed beyond what is retired each year. Generally Accepted Standards of affordability should be used in the analysis. These include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The direct costs and benefits of the proposed expenditures should be examined. The decision to assume new debt should be based on the costs and benefits, plus the ability to assume the new debt without detriment to the City or its citizens.
  - Debt Structure: Debt payments should be structured to ensure level repayment. Level payment schedules improve budget planning and financial management.
  - Debt Limits: Article XI, Section 5, of the State of Texas Constitution does not provide for a statutory debt limit for cities. However, it does state: "Cities may levy, assess and collect such taxes as may be authorized by law or by their

## BUDGET OVERVIEW

charters; but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half per cent. [sic] of the taxable property of such city, and no debt shall ever be created by any city, unless at the same time provision be made to assess and collect annually a sufficient sum to pay the interest thereon and creating a sinking fund of at least two per cent. [sic] thereon.” See also the Texas Tax Code Section 302.001(c).

City Charter Article X - Taxation, Section 10.02 - Power to Tax states: “The City shall have the power to tax property in accordance with the statutory provision of the Texas Property Tax Code, as now or hereafter amended by the state legislature.”

Thus, the maximum rate of tax for the City is \$2.50/\$100 of value of the taxable property in the municipality. The current City Tax rate is \$0.570200/\$100 of valuation and thus well below the state and charter statutory maximum.

- **Investments:** Invest the City’s operating cash to ensure its safety, provide for necessary liquidity, and optimize yield in accordance with the City of Watauga Investment Policy. Interest earned from investments shall be distributed to the fund from which the money was provided.
  
- **Fiscal Monitoring:** Prepare and present regular reports that analyze, evaluate, and forecast the City’s financial performance and economic condition.
  - **Financial Status and Performance Reports:** Monthly reports comparing expenditures and revenues to current budget, projecting expenditures and revenues through the end of the year, noting the status of fund balances to include dollar amounts and percentages, and outlining any remedial actions necessary to maintain the City’s financial position shall be prepared for review by the City Manager and the City Council.
  - **Three-year Forecast of Revenues and Expenditures:** A three-year forecast of revenues and expenditures should be prepared in anticipation of the annual budget process. The forecast should include critical issues facing the City, economic conditions, and the outlook for the upcoming budget year.
  - **Quarterly Status Report on Capital Projects:** A summary report on the contracts awarded, capital projects completed, and the status of the various capital programs should be prepared quarterly and presented to the City Manager and the City Council.
  
- **Financial Consultants:** Within available resources, employ the assistance of qualified financial advisors and consultants, as needed, in the management and administration of the City’s financial functions.

## BUDGET OVERVIEW

These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluations, and financial impact modeling. Advisors should be selected on a competitive basis using objective questionnaires and requests for proposals based on the scope of the work to be performed.

- **Accounting, Auditing and Financial Reporting:** Comply with prevailing federal, state, and local regulations. Conform to Generally Accepted Accounting Principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).



## BUDGET OVERVIEW – BUDGET-IN-BRIEF



### Budget-in-Brief

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The Budget-in-Brief is intended to provide highlights of the City of Watauga's fiscal year budget for the period of October 1, 2022 through September 30, 2023. It describes the fund structure used by the City and summarizes the source and use of City funds and describes recent trends in revenues and expenditures.

This budget reflects the positive financial condition of the City and utilizes sound fiscal policies and a conservative approach in revenue and expenditure forecasting. For FY2022-2023, the City's budget provides for continued programs and service and a reduction in the tax rate by \$0.0102 (from \$0.5804/\$100 valuation to \$0.570200/\$100 valuation). The tax rate will also provide additional funding for capital improvement and equipment needs.

This budget is a fluid document that is changing and moving on a constant basis and serves as a guide for the following twelve-month period. We utilize past history, present conditions, and expected future trends in preparing estimated revenues. Once revenues are developed, we then evaluate costs associated with the delivery of existing services, any new and expanded costs or programs, and new programs established by Council. Within the limited resources available, we adjust the costs to achieve a balanced budget. The budget document, even after adoption, is still an estimated financial plan and is always subject to change by amendment. More often than not, elements within the body of the document will change throughout the year. Changes in economic conditions, new projects, project overruns, emergencies and unforeseen events can necessitate a budget amendment.

This budget document and financial plan for FY2022-2023 has been developed and constructed in such a way as to balance revenues to expenditures with minimal use of fund balances. Typically, fund balances are used to allow for one-time needs or liabilities that have accrued over long periods of time. When fund balances are used, the remaining fund balances are well above the minimums approved by Council. These balances throughout the various City's Funds are used to provide as much economic relief to our citizens as possible, while still providing a financially sound and strong municipal organization.

# BUDGET OVERVIEW – BUDGET-IN-BRIEF

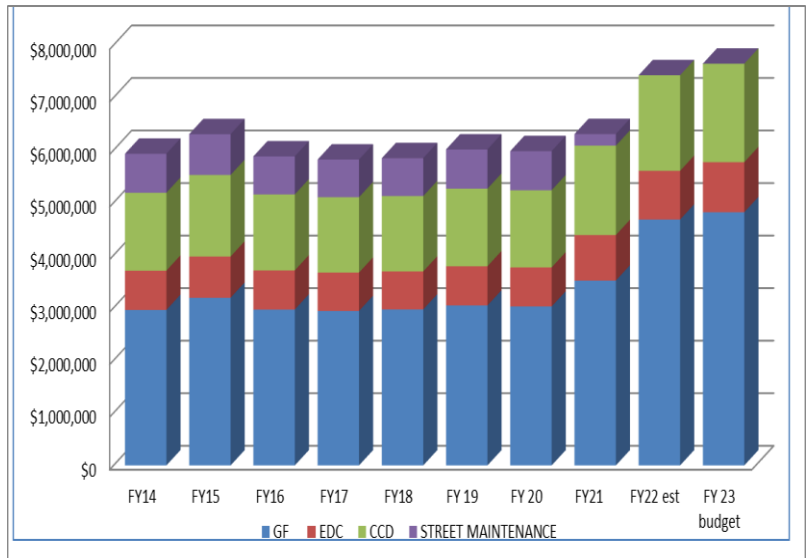
## Fiscal Year 2022-2023 Financial and Economic Outlook

The financial plan as presented in the budget should be considered from the broad perspective of the specific environment within which the City operates. The City of Watauga is located in Tarrant County and is part of the Dallas-Fort Worth Metroplex that has a total population of 7.6 million people. The City of Watauga encompasses 4 square miles of which 96% is developed. The 2010 census reflects a population of 23,497, and the 2021 population estimate from North Central Texas Council of Governments is 23,770.

Property tax revenues are a major revenue category for the City’s General Fund, comprising 40% of all revenues. This heavy reliance on property tax revenues is a significant challenge as the community is 96% built out. Over the past several years, the City has seen property valuations increase. This year’s net taxable values with estimated ARB values as certified by Tarrant Appraisal District came in at \$1,898,387,378, an increase of 11% over prior year.

A significant portion (30%) of the city’s general operating revenue is derived from sales tax. FY2021-2022 sales tax receipts are higher than anticipated and are trending 17% over budget and 7% over prior year actuals. We have conservatively estimated sales tax at year-end to be 3% over FY2021-2022 year-end projections. The City continues its economic development and redevelopment strategic planning that is essential for the City to increase its sales tax revenues and reduce its dependency on property taxes to fund basic City services. The City’s economic development goals include attraction of quality visually appealing businesses, as well as revitalization and investment in areas that have seen some deterioration of economic activity. Efforts to maintain and grow our sales tax base continue to be a high priority.

Sales Tax History



## Policy Issues, Goals, and Objectives for FY2022-2023

The FY2022-2023 budget is designed to continue the City’s programs to (a) provide efficient operations, (b) maintain basic and essential service levels, and (c) achieve City Council Goals. Specifically, the following policies are to be observed:

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

- Essential government services are to be provided at a level equal to or better than the level previously provided.
- All services are to be constantly examined to ensure that they are provided in an efficient and effective manner and that unnecessary services are eliminated.

To ensure that City Council Goals are achieved, performance-based programs were implemented and are monitored. Under this program, each City department head is required to identify several performance objectives consistent with City goals and maintain performance indicators, which will measure progress toward the achievement of stated objectives. This process is reviewed and updated annually for inclusion in the budget document. Each department's progress in measuring their goals is reviewed and monitored throughout the budget year.

The FY2022-2023 balanced budget does have some planned draw down of fund balance within the guidelines of the financial policy. All funds are planned to carry sufficient levels to protect the creditworthiness of the City and financial position from emergencies.

The General Fund has an imposed target of 25% of operating expenses. For FY2021-2022 the General Fund ending balance is projected to be at 51% of operating expenses at year-end. We expect to end FY2022-2023 with a balance of 43% of operating expenses.

## BUDGET HIGHLIGHTS – ALL FUNDS

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Revenues from all funds total \$44.7 million in comparison to last year's \$35.5 million. These numbers include anticipated grant funds (American Rescue Act Plan and Tarrant County Street Funding) of \$7.9 million. Property and Sales tax make up 40% of all revenues, followed by charges for services at 26% of all revenues.

The budget in brief contains a general description of the major revenue sources for the City of Watauga's major operating funds and the assumptions used to project those revenues for this budget. Recent trend data is also included for major revenues described in the following pages. Most projected revenues are based on assumptions of historical data with increases and decreases associated with economic conditions and rate changes.

The total budget for FY2022-2023, including transfers between funds and capital projects is \$61,722,366. This represents an increase of \$8,527,817 when compared to FY2021-2022, largely due to increase capital project funding in comparison to prior year and ARPA funded projects. Funding for planned capital projects and equipment this fiscal year is \$25.7 million in comparison to \$20.1 million last fiscal year. Capital equipment purchases in the amount of \$2.4 million are planned this fiscal year and are outlined in the Capital Outlay Plan Summary.

The following information is a general description of the major expenditure/expense types for the City's major operating funds.

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

Changes in operating expenditures vary in each fund based on the nature of the services provided in each fund.

- **Personnel Services** – This category consists of personnel salaries and benefits. Salaries include base pay, overtime, step-up pay, certification pay, sick and vacation pay, and holiday pay. Benefits include healthcare, retirement, accrued sick and vacation leave, partial tuition reimbursement, longevity pay, and payout of certain leave accruals per policy guidelines. The City of Watauga participates in the Texas Municipal Retirement System (TMRS) for eligible employees.
- **Supplies** – Those items necessary for operations including office and janitorial supplies, postage, publications, wearing apparel, vehicle parts and fuel, tools, and living plants.
- **Maintenance** – Those services required to maintain assets of the City – may be paid to outside vendors. This can include vehicle or equipment maintenance, hardware and software maintenance, street striping, plumbing and electrical services, and radio and book repairs.
- **Contractual/Sundry** – Consists primarily of services provided to the City, and other miscellaneous items. Services include bank services, audit and attorney fees, printing and binding, laboratory testing, public utilities, rental of equipment, ambulance billing services, collection agency fees, engineering services, appraisal district expenses, and insurance fees. This category also includes water distribution and wastewater collection fees paid to the City's wholesale providers. Miscellaneous expenses include dues and subscriptions, travel, and training. This category also includes transfers between funds and debt service payments.
- **Capital Outlay** – The purchase or investment in items that are more than \$5,000 each that have a life of more than five years and that will be capitalized or considered a long-term asset of the City. Examples include buildings, furniture, equipment, and vehicles. Infrastructure projects such as streets and water and sewer projects are included in this category. The City plans for these high dollar items through the Capital Improvement Plan Committee and Capital Outlay Plan Committee process. The end results are the creation and continual updating of multi-year plans that help identify capital needs and possible funding sources. The capital expenditures can be found in the Capital Projects and Capital Outlay Sections of this budget document.

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

### Personnel, Compensation and Benefits

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Retaining and attracting qualified staff is integral to our organization. Civil service and non-civil service retention, hiring, and retirements have greatly impacted the City in the last few years.

In the FY2021-2022 budget, a compensation and classification study was conducted and recommendations were implemented in the 4<sup>th</sup> quarter of the current fiscal year. This major accomplishment allowed the City to bring employees within market and provide for more competitive pay in comparison to our benchmark cities for both civil service and non-civil service. The City must continue to develop strategies to retain current employees and recruit new employees.

In the FY2022-2023 budget, the following is included:

- Continued funding for civil service step increases.
- 3% cost of living increase for all employees.

#### **Personnel Changes**

In FY 2021-2022, The City began to restore positions that were eliminated during the FY2020-2021 fiscal year due to budget constraints and the reorganization of the recreation center operations. Personnel positions in the City have declined since 2012 due to a shift in shared services (jail/dispatch) with surrounding cities, the implementation of contract labor for mowing services, and a reduction in staffing due to recreation center operations, elimination of positions, and the freezing/unfunding of positions in order to decrease spending.

In the FY2022-2023 budget, a total of 13.25 full-time equivalents have been added to the budget. Of those positions, 7.25 full-time equivalent positions were restored and funded, and 6.0 positions have been added as determined by the Personnel Improvement Plan. The ARPA grant will fund 7 full-time equivalent positions over the next several years.

Personnel changes (not including reclassifications) are listed below:

**Police Department** – (1.00) Full time equivalent has been added this year:

- 1 Mental Health Officer

**Parks and Recreation Department** – (3.75) Full time equivalents have been restored and funded this year due to the addition of program services and events that were suspended in Fiscal Year 2020-2021.

- 2 Part-time and 1 Full-time Recreation Attendants (1.50 FTE)
- 1 Maintenance Worker (1.00 FTE)
- 1 Irrigation Technician (1.00 FTE)

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

- 1 Summer Parks Maintenance Worker (.25 FTE)

**Fire Department** – (.50) Full-time equivalent position was added this fiscal year

- 1 Administrative Assistant (.50 FTE)

**Finance Department & City Manager Department** – (.50) Full-time equivalent position was restored and (.50) Full-time equivalent adjusted.

- 1 Deputy City Marshal (.50 FTE)
- 1 Economic Development Coordinator (.50 FTE) – previously Finance Assistant

**Human Resources Department** – (1.00) Full-time equivalent position was added this fiscal year.

- 1 HR Coordinator (1.00 FTE)

**Public Works** – (6.0) Full-time equivalent positions were funded this year, of which 3 positions were restored in various divisions that had been unfunded/frozen in FY2020-2021. A reorganization of the Public Works Department is underway to ensure appropriate staffing is in place for critical functions. The below positions have been funded this year:

- 1 Utility Maintenance Worker (1.0 FTE)
- 1 Equipment Operator (1.0 FTE)
- 1 Street Maintenance Worker (1.0 FTE)
- 1 Permit Technician (1 FTE)
- 1 Fleet Mechanic (1 FTE)
- 1 Building Technician (1 FTE)

- The **City's Employee Retirement (TMRS)** rate is forecast to be 15.06%, up 0.05% from last year's rate of 15.01%.
- **Health insurance** cost increases over the last few fiscal years have been a major concern in the City. This fiscal year, health insurance was originally forecast to come in at an 29% increase in the budget, but staff and the City's broker was able to negotiate the increase to 21.1%. The City contributes some funding to dependent insurance costs and matching contributions for employees' health savings accounts. The City will streamline this process and roll out a cost sharing model for insurance premiums in the coming fiscal year.
- **Programs Funded this year that were not funded last year include:**

Employee engagement and events are a priority this fiscal year and funding has been added to provide for more programs that bring city employees together. The WataugaFit program continues to be funded this year. This is an employee wellness program to identify risk and provide avenues for behavior modification which reduces chronic disease, medical costs, and absenteeism. It is a priority of the City to continue

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

Health and Wellness programs for City Employees. The employee tuition reimbursement continued to be funded this fiscal year.

### ➤ Other Programs and Initiatives

The Arts Program and funding for Concerts in the Park have been added this fiscal year. This funding for these events had previously been eliminated as a result of the pandemic.

Various equipment and vehicle purchases will be funded this year and the majority of these items are listed in the 5-year Capital Outlay Plan with identified funding sources. Additionally, one-time capital items that have been requested are included in the proposed budget. Some of the items are listed below:

- **Public Works Department**
    - Fleet vehicles
    - Sweeper Truck (Storm Drain) and mower
    - Jet Vac Truck - Heavy Equipment (1)
    - HVAC equipment replacements
    - Traffic signal street light upgrades
    - Flooring Replacement for Public Works and Parks and Recreation
  - **Fire Department**
    - Personal Protective Equipment
    - Training Prop
    - Fire Marshal Vehicle
    - Radio Replacements
  - **Police Department**
    - Vehicle replacements
    - Motorcycle for traffic enforcement
    - Radio Replacements
    - Public Safety Equipment to include safety cameras/ALRP system, and crime scene barrier
    - ACO Outdoor Area and foundation repair
  - **Finance Department**
    - Meter Replacement Program continuation
    - Technology upgrades to provide for a digital budget book and court software to increase efficiencies
  - **Information Technology**
    - Hardware (Police Apparatus)
    - Cybersecurity enhancements
  - **Parks and Recreation**
    - Vehicles for park maintenance
  - **Library**
    - Furniture and Shelving Replacements
-

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

### Capital Projects

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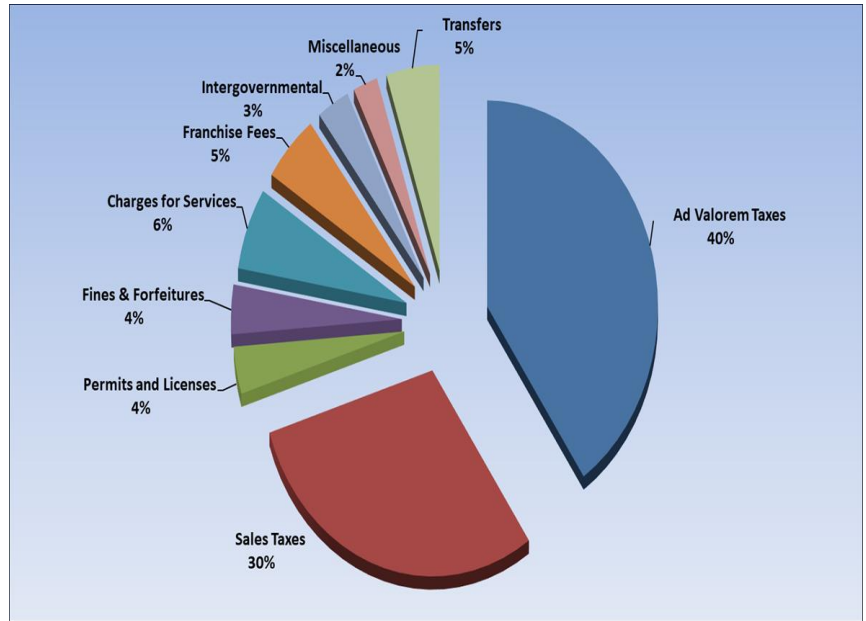
- The City's Capital Improvement Plan (CIP) is a 5-year plan for public physical improvements to include infrastructure such as streets, water and sewer and drainage improvements. In addition, parks and building improvements are included in the CIP. The CIP provides a forecast of funds available for capital projects and identifies all planned capital improvement projects and their estimated costs. A detail of these projects can be found in the Capital Improvement section of this document. Approximately \$23.3 million in planned capital projects are included in this year's budget and include continuation of the Whitley Road Street project, the Hightower Road Street project, and various water and sewer and storm drain infrastructure projects. Projects supported by the Economic Development Corporation include a food business park at Capp Smith Park. Some projects will carry over from FY2021-2022 and year-end projections are subject to change. Unused funds roll over each year until the projects are completed. Capital equipment identified needs include \$2.4 million in vehicles, equipment, facility, and technology needs. More information can be found in the Capital Outlay section of this document.



## BUDGET OVERVIEW – BUDGET-IN-BRIEF

# General Fund

**General Fund Revenues** The budget provides funding for continuation of current programs and services. The recreation center programs were reduced in the past couple of years, but this year we are striving to restore programs and events. Revenue projections for FY2022-2023 total \$16,248,120, an increase of \$1,466,170, or 9.9% from the FY2021-2022 original budget. Increases have been projected for property tax, sales tax, charges for services, and fines and forfeitures.



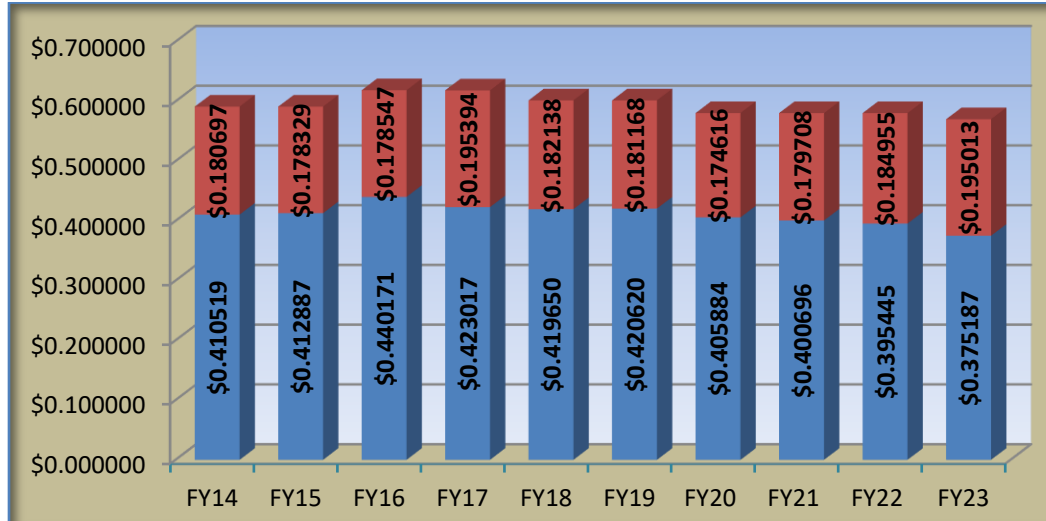
- Ad Valorem Property Taxes - Revenue collected from property taxes is the largest component of the General Fund, comprising 40% of revenues in FY2022-2023. This includes current and delinquent tax payments as well as penalties and interest. This revenue is calculated based on information from the Certified Tax Roll received July 25<sup>th</sup> from the Tarrant Appraisal District (TAD). The certified roll reflects all taxable property in the City as of January 1, 2022. After the roll is received, the tax rate is set by the City Council based on both the debt rate required to pay the City’s General bonded indebtedness and funds needed for maintenance and operations for the use and support of the General Fund.
- In FY2022-2023, valuations increased by 11%, compared to an increase of 7% in FY2021-2022. In the FY2022-2023 budget, the adopted tax rate of \$0.57020 per 100 of valuation decreases the tax rate by \$0.0102 from last year’s rate of \$0.5804. The rate is a result of the higher valuations and will ensure that the quality service levels and programs are maintained, and debt service requirements are met.
- The proposed tax rate for FY2022-2023 is **\$0.5702/\$100** of valuation. The tax rate distribution for FY2022-2023 compared to FY2021-2022 is as follows:

	<u>FY2022-23</u>	<u>FY2021-22</u>
Maintenance and Operations:	\$0.375187/\$100	\$0.395445/\$100
Interest & Sinking	\$0.195013/\$100	\$0.184955/\$100
<b>TOTAL TAX RATE:</b>	<b>\$0.57020/\$100</b>	<b>\$0.580400/\$100</b>

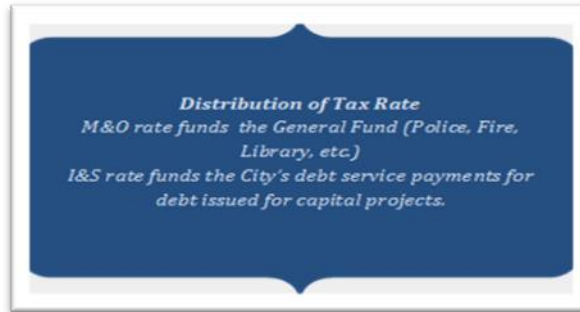
## BUDGET OVERVIEW – BUDGET-IN-BRIEF

Estimated collections for the current year have been computed at approximately 100% of net taxable value for the interest and sinking (I&S) portion of the tax rate. The City’s historical tax rate and distribution is shown below:

### PROPERTY TAX DISTRIBUTION HISTORY



Please see Budget Ordinances and Notices section for computation of tax rates



### 10 YEAR HISTORY OF PROPERTY TAX RATES

	M&O	I&S	TOTAL
FY14	\$0.410519	\$0.180697	\$0.591216
FY15	\$0.412887	\$0.178329	\$0.591216
FY16	\$0.440171	\$0.178547	\$0.618718
FY17	\$0.423017	\$0.195394	\$0.618411
FY18	\$0.419650	\$0.182138	\$0.601788
FY19	\$0.420620	\$0.181168	\$0.601788
FY20	\$0.405884	\$0.174616	\$0.580500
FY21	\$0.400696	\$0.179708	\$0.580404
FY22	\$0.395445	\$0.184955	\$0.580400
FY23	\$0.375187	\$0.195013	\$0.570200

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

As shown in the table below and the Assessed Value of Taxable Property Graph, City valuations have experienced growth in the last ten years. In FY2020, values came in at 13.8% over FY2019, in FY2021 values came in at 1.5% over prior year, and in FY2022, valuations increased 7% over prior year.

In Tax Year 2022, Fiscal Year 2022-23, certified values from Tarrant Appraisal District came in at 11% over prior year. The City’s collection rates for property taxes are strong at approximately 99% annually.

**TABLE OF TRENDS IN ASSESSED VALUES, RATES, AND LEVIES**

Year Ending Sept. 30	Assessed Value of Taxable Property (Adjusted)	Tax Rate/\$100 of valuation	Tax Levy	Current Year's Taxes Collected	% Current Levy Collected
2014	\$ 956,468,332	0.591216	\$ 5,699,054	\$ 5,627,816	98.75%
2015	\$ 1,016,667,348	0.591216	\$ 5,986,464	\$ 5,926,599	99.00%
2016	\$ 1,024,630,104	0.618718	\$ 6,325,757	\$ 6,262,499	99.00%
2017	\$ 1,157,125,543	0.618411	\$ 7,051,792	\$ 6,969,084	98.83%
2018	\$ 1,265,325,039	0.601788	\$ 7,487,384	\$ 7,401,975	99.20%
2019	\$ 1,382,731,351	0.601788	\$ 8,040,121	\$ 8,014,638	99.68%
2020	\$ 1,573,355,021	0.580500	\$ 8,780,923	\$ 8,693,114	99.00%
2021	\$ 1,597,254,264	0.580404	\$ 8,894,923	\$ 8,810,156	99.05%
2022 est	\$ 1,708,914,183	0.580400	\$ 9,309,528	\$ 9,216,433	99.00%
2023 est	\$ 1,898,387,000	0.570200	\$ 9,936,528	n/a	n/a

**The average taxable value** of a home in Watauga this year is \$194,833, an increase of 12%, or \$20,990 from last year’s average taxable value of \$173,843. The amount of annual City property tax on the average home at the proposed tax rate of \$0.5702/\$100 is \$1,110, up \$102 from prior year. This represents a monthly cost of \$92.50, or \$3.04/day for the City to provide services such as the day to day operations of the City including 24-hour police, fire and EMS Service, public works, parks and recreation, library services, building inspections, code compliance and other essential City services.

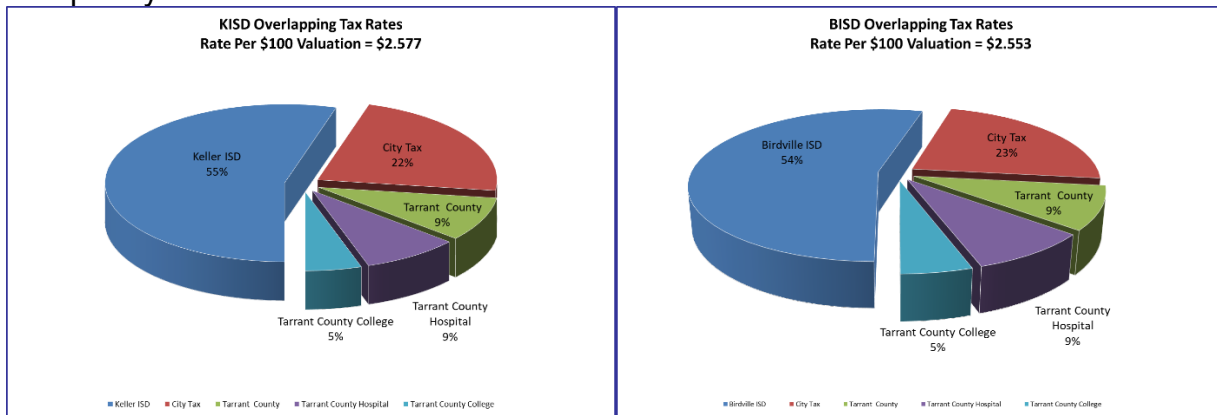
## BUDGET OVERVIEW – BUDGET-IN-BRIEF



The City is landlocked and approximately 96% built out, however, in the City and surrounding area, there has been substantial growth in residential and commercial property valuations over the last several years. In future years, growth is forecasted to slow to 3-5% annually.

Ad valorem taxes are billed October 1 of every year and are due on or before January 31 of the next calendar year. Projections for delinquent tax revenues for those collected after January 31 are based on conservative prior years' experience, as well as interest and penalties on delinquent ad valorem taxes.

The City is located in two different independent school districts (ISDs); so overlapping property taxes vary by what section of the City in which a property is located. The City's portion has historically been less than one-fourth of the entire property tax bill for the area. The prior year tax rate distribution is listed below:



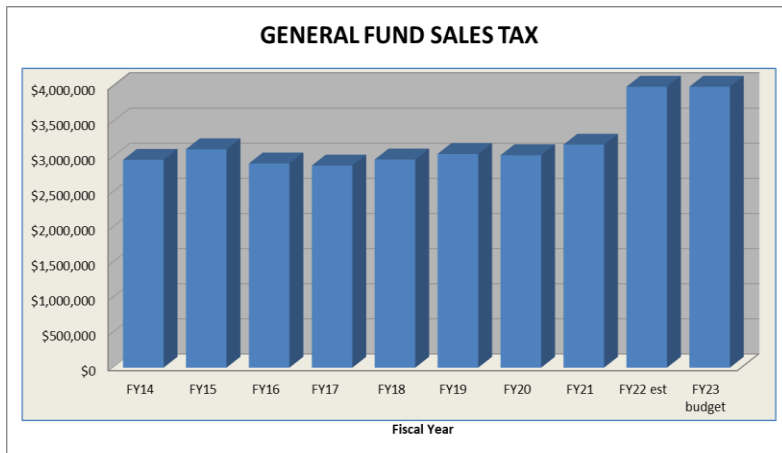
The City offers a \$40,000 senior citizen exemption from assessed values and has incorporated the over-65 and disabled citizen tax freeze. All other exemptions for disabled persons and veterans are as stipulated by State law.

# BUDGET OVERVIEW – BUDGET-IN-BRIEF

## Sales Tax Collections

The second major financial consideration that guides the development of the budget for the upcoming year is the projection of sales tax revenues. The City's 1.25% share of all local taxable sales are remitted by merchants to the State Comptroller's Office and then distributed to the City on a monthly basis. Sales tax revenues comprise 30% of General Fund (GF) revenues. The City has experienced better than anticipated sales tax and we are forecasting FY2021-2022 sales tax revenues to end the year approximately 7% higher than FY2020-2021 actuals. Sales Tax for FY2022-2023 is projected to be 3% above the current year forecast for the 1.25 cent sales tax.

In May, 2021, voters approved a one and one quarter cent sales and use tax for general government services. This allows for additional revenue to operate and provide public services. The additional ¼ sales tax is used for general government services and will provide funds for continuing street maintenance.



Sales Tax revenue for the City is subject to the general economic environment of the DFW Metroplex. The City continues to see growth in economic activity for current businesses, attraction of new businesses, and online sales tax growth. The gains from sales tax are also attributable to inflation with the higher cost of goods and services.

**Other taxes** - Include receipts from the operation of bingo halls in the City.

**Utility Franchise Fees** – This revenue category consists of a percentage of local gross receipts remitted to the City by each privately owned utility (electric, telephone, gas, waste and recycling collections, and cable) providing services to Watauga citizens for their use of the City's right-of-way. This can be the right-of-way used by the companies for their utility lines or the use of our streets for their vehicles. Revenues are based on terms of a franchise agreement between the City and each utility. The majority of franchise revenue is based on a percentage of gross revenues from the utilities.

Projected revenues for these fees are generally based on population estimates. Recently, weather conditions and the economy have been significant factors in a decline of revenues as citizens have been more frugal in utilization of resources, which has led to lower utility revenues. In addition, the Texas Legislature passed Senate Bill 1152 which undercut the collection by cities of right-of-way rental fees from companies that provided both cable and telecom services. Beginning January 1, 2020, these companies now pay the greater of the two charges measured on a statewide basis, but not both and the City has seen a significant decline in these revenues as a result. We are anticipating the

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

revenues to increase slightly in FY2022-2023 due to an increase in solid waste collection franchise fees. These fees currently total 5% of General Fund revenues.

**Licenses and permits** – This includes construction permit fees, animal licenses, electrical and plumbing licenses and other licenses and permits. Over the last few years, this revenue has fluctuated due to construction activity in the City; however, as the City is approximately 96% built out, this revenue is not expected to increase substantially. However, the City has experienced an increase in construction permits related to renovations last year.

Projections are based on the established historical base of issued permits and the expectations of inspectors and economic development staff for new permits and buildings. In FY2021-22, a 70-home subdivision is planned for construction and will continue through FY2022-23. This revenue source is estimated to bring in 4% of General Fund revenues for FY2022-23.

**Intergovernmental revenue** - Intergovernmental revenue consists of a payment-in-lieu-of-tax (PILOT) from the enterprise funds based on a percentage of revenues from the water and sewer utility systems and the storm drain system. This is similar to the fee charged to other utilities for the use of City right-of-ways except for City-owned utilities. Projections are based solely on revenues projections for those revenue generators. Such funds total 3% of General Fund revenues.

**Charges for services** – These charges include recreation fees, fees paid by developers as reimbursements for City services, charges for emergency medical service (EMS), and various other service charges. Service Charges account for about 6% of General Fund revenues. Projections are based on historical use of City services as well as rates charged by the City on such services. EMS services have been outsourced to Emergicon, which handles all billing and initial collections. Ambulance revenues have experienced growth of approximately 20% the past couple of years due to increased collection activity and the City running a second ambulance beginning in FY2020-21.

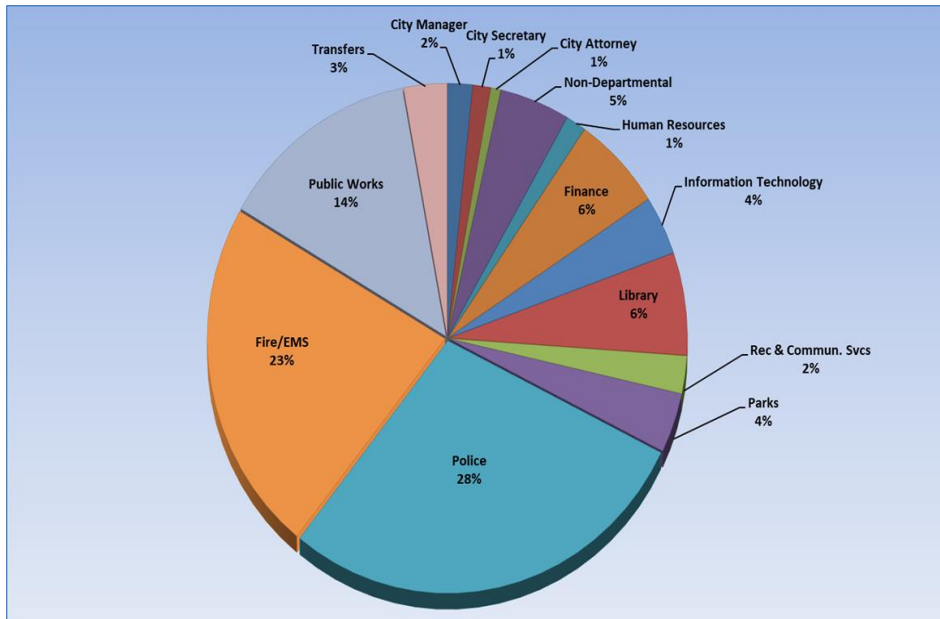
**Fines and Forfeitures** - Include fines levied by the Municipal Judge for misdemeanor offenses occurring with the City and those collected on citations issued for code enforcement. Fines for overdue library books were discontinued in FY2020-21. Other fees are also included in this category for certain items relating to municipal court. Fines and forfeitures make up approximately 4% of General Fund revenues for fiscal year 2023.

**Miscellaneous revenue** – This includes interest earned on the investment of General Fund cash, proceeds from the sale of surplus City property, cell phone tower rent revenues and other various revenues. Interest earnings are expected to increase in FY2022-23 due to the rising interest rates and comprise 2% of total revenues.

**Transfers In** – Transfers in are comprised of funds transferred from another fund for general and administrative fees or obligations that the General Fund provides. The contributing funds include the proprietary funds (Water and Sewer, Storm Drain) and special revenue funds (Crime Control and Economic Development Fund). These are projected at 5% of General Fund Revenues.

# BUDGET OVERVIEW – BUDGET-IN-BRIEF

## General Fund Expenditures



The operating expenditures (including transfers) for the General Fund total \$16,464,895. This is a \$1,557,420, or a 12.3% increase over last year's budgeted expenditures, including transfers. Personnel expenditures make up 72% of the General Fund's budget. As

mentioned previously, the City is striving to restore positions that were unfunded as a cost saving measure in in FY2019-20 and FY2020-21. A total of 3.75 full-time equivalent positions were added to the general fund this year, of which 1.25 full-time equivalents were restored and funded. Additional positions are funded by ARPA grant funding that will be absorbed in the general fund budget over the next several years. SAFER grant expenditures increased due to the funding percentage being reduced from 35% to 0% in the second quarter of fiscal year 2022-23. In the FY2022-23 budget, medical insurance costs were increased by 21.1%. This amount is reflected in the budget but will be partially offset by premium cost sharing with the employees. A 3% salary increase, and civil service step increases are also included in the adopted budget. Police and Fire expenditures make up 52% of the General Fund Budget.

The General Fund expenditures include \$60,000 of contingency funds for unforeseen events or emergency purchases during the year. Transfers will be made this year to the Capital Projects Fund to pay for the debt service for the Rufe Snow Street Project, a joint City of Watauga and City of North Richland Hills project. Additionally, the transfer will cover miscellaneous engineering services. A transfer from General Fund to other funds include a transfer to the Capital Projects Fund for sidewalk replacements in the amount of \$150,000 and street maintenance in the amount of \$250,000.

Beginning in the FY2020-2021 budget process and continuing this year, all line items in non-departmental division were evaluated and have been moved to the managing department that handles that expense item. This was a reallocation and had no overall impact on the budget. A City Attorney division was created last fiscal year and related expenses were moved from non-departmental for transparency purposes. There was a substantial decrease in city attorney expenses due to contracting with a new legal firm in FY2021-2022.

## **BUDGET OVERVIEW – BUDGET-IN-BRIEF**

There will be a utilization of fund balance in the amount of \$216,775 for this year and the projected ending fund balance for FY2022-23 is \$7,057,913, which equates to 43% of operating expenditures in reserves. This is above the minimum target policy of twenty-five percent (25%) by approximately \$3 million which may be used in future budgets for one-time expenditures.

### **General Fund Debt Service Fund**

As discussed in the General Fund section above, the City bases its ad valorem tax rate on the certified appraisal roll provided by the Tarrant Appraisal District (TAD). A combined tax rate is adopted each year by the City Council that funds 1) the use and support of the general fund (maintenance and operations rate) and 2) to finance the City's Debt Service Fund (referred to as Interest and Sinking, or I&S rate) for payment of annual principal and interest due on outstanding general indebtedness. This is the portion obligated for debt service payments and is projected on payments as specified in debt obligations. The fund receives a transfer-in from the Economic Development Corporation for their payment of various economic development and parks projects within the City.

The City has existing long-term debt issued for the construction of capital facilities, infrastructure, and vehicles and equipment. The debt service requirement for principal and interest payments and fiscal agent charges for totals \$3,617,348. This amount includes debt service for the 2022 Certificates of Obligation debt issuance for projects included in the General Capital Project Fund and listed below. The ending fund balance is projected to be \$729,770.

### **General Capital Projects Fund**

The General Capital Projects Fund provide the basic resource for general government projects such as streets, parks, public facilities, equipment, and other infrastructure needs. Many of these projects are funded from debt issuance proceeds and the remaining are funded by a transfer in from the General Fund. Other revenues include interest income on investments, and proceeds of the sale of surplus property.

The following projects will be funded this year:

- ✓ This year the sidewalk program will be funded at \$150,000, an increase of \$50,000 over prior year.
- ✓ Engineering costs have been funded at \$30,000 in anticipation of additional needs throughout the City.
- ✓ Continuation of the Whitley Road street projects, parks projects are funded by the 2016, 2018, and 2020 Certificates of Obligation proceeds. These projects are continued from prior years.
- ✓ The Hightower Street Project has been added to the Capital Improvement Plan this year and engineering costs will be funded by the proposed 2022 Certificates of Obligation debt proceeds.

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

- ✓ The continuation of the food business park project at Capp Smith Park are funded by the 2020 Certificates of Obligation debt issuance.
- ✓ The \$5.0 million proposed 2022 Certificates of Obligation will fund street projects, the fleet facility expansion project, and capital outlay such as equipment, public safety equipment and vehicles.

General capital projects and equipment expenses for this year are projected at \$11,701,449. The ending Fund Balance is forecast to be \$4,165,898. See the General Capital Projects Fund for a more detailed description.

### **Strategic Initiative Fund**

The Strategic Initiative Fund was created in FY2015-2016 to fund the strategic initiatives identified as priorities by Council. The funding source for this fund is through General Fund transfers. This year, fund balance in the Strategic Initiative Fund will provide for the planned expenditures. Expenditures in this fund include \$30,000 for the home revitalization program through the Tarrant County HOME program. The fund will continue to fund Council initiatives in future years.

## Special Revenue Funds

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### **Economic Development Corporation**

The Economic Development Corporation is funded by a ¼ cent sales tax and funds economic development activities and quality of life projects in the City. Voters approved a 1/2 cent sales tax under Section 4B of Article 5190.6, Vernon's Texas Civil Statutes with an effective date of October 10, 1994. In May, 2012, Voters approved a reallocation of 1/4 cent for the Watauga Parks Development Corporation to go towards Street Maintenance, effective October 2012. In FY2018-19, the Corporation was renamed to the Watauga Economic Development Corporation. Funds can only be used for economic development activities and projects and funds are administered under the supervision of the Economic Development Corporation Board of Directors. The City Council retains final oversight authority and must approve the EDC's programs and expenditures.

Sales tax revenues are projected to be \$952,000 for FY2022-FY2023. The ¼ cent share of all local taxable sales are remitted by merchants to the State Comptroller's Office and then distributed to the City on a monthly basis. This represents approximately 99% of total revenue for the Economic Development Corporation Fund.

The budget for this fund includes funding for the completion of various economic development initiatives as guided by the Corporation's strategic plan that was developed in FY2019-20 and updated in FY2020-21. Expenditures are budgeted at \$508,750. The ending fund balance is projected to be \$2,164,168.

## **BUDGET OVERVIEW – BUDGET-IN-BRIEF**

The EDC Capital Fund Budget includes \$10,000 in contingency funding for projects that may be considered for funding for the fiscal year. The projected ending fund balance is \$23,860.

### **Street Maintenance Fund**

This fund was originally established on October 1, 2012 to account for ¼ cent sales tax reallocated from the Parks Development Corporation, now the Economic Development Corporation. At a special election on May 12, 2012, the voters approved this tax under Section Chapter 327 of the Tax Code.

In November, 2020 a measure was presented to voters to reallocate the ¼ cent dedicated street maintenance sales tax to economic development. The voters chose not to reallocate the tax and as a result, the street maintenance dedicated sales tax was abolished effective January 1, 2021. The source of funding for streets will be cash flowed from the general fund in future years. Fund balance reserves will provide funds for street maintenance this fiscal year until funds are depleted. Street maintenance projects funded for the year total \$595,000, leaving an ending fund balance of \$910.

### **Crime Control and Prevention District Fund**

The Watauga Crime Control and Prevention District (WCCPD) was established in March, 1996 under Local Government Code Chapter 363 and reauthorized most recently on May 1, 2021 to account for a one-half sales tax to fund officers and purchase additional equipment and supplies for law enforcement purposes. The fund is administered by a Board of Directors, which is current made up of the Mayor and all Council Members.

The sales tax represents 99% of total revenue for the WCCPD. Sales tax revenues generated from this ½ cent sales tax are projected at \$1,875,000, an increase of 16.5% over prior year budget and 7% over forecast FY2022 receipts. Total revenues are forecast to be \$1,945,000. The FY2022-2023 operating budget is \$2,042,650 and ending fund balance is projected to be \$1,140,252. A new Mental Health Officer position is funded by the WCCPD this fiscal year, as well as three replacement vehicles.

### **Library Donation Fund**

Revenues represent donations made by customers as part of utility bill payment. Funds are used to purchase additional library supplies such as books, audio and video, periodicals, and other types of supplies. Projections are based on historical trend of donations, which have declined in the last several years.

Estimated revenues received by donations for this fund are expected to be \$6,000 and make up approximately 98% of the Library Donation's fund's total revenues. The proposed budget expenditure of \$10,000 will leave an estimated ending fund balance of \$47,857.

## **BUDGET OVERVIEW – BUDGET-IN-BRIEF**

### **PEG Fee Fund**

This fund was created in FY2017-2018 to comply with SB1087 and to account for a 1% PEG (public, educational or governmental) fee received from Cable Providers operating in the City. Revenue estimates are conservative. Fees are estimated to be \$35,000 for FY2022-2023. Expenditures are budgeted at \$10,000 this fiscal year for capital projects. Expenditures can only be spent on capital items for the local access channel as described by federal law. Estimated ending fund balance is \$116,630.

### **Municipal Court Revenue Funds**

Revenues for the Security Fund, Technology Fund, and Truancy Prevention, and Jury Fund come from a \$4.90, \$4.00, \$5.00, and \$0.10 fee, respectively, on each citation for which there is a conviction. Thus, as citations fluctuate up or down, these revenues are increased or decreased. For FY2022-23, forecasted revenues are \$57,300 for all of these funds combined.

For each municipal court fund, funds can be used for only specific purposes that are outlined under the provisions of the Code of Criminal procedures or changes under Senate Bill 346. Expenses are for technology improvements for the Court office, a portion of the Juvenile Case Manager salary, a part-time Deputy City Marshal and upgraded ticket writers. The total budget for this year is \$83,710, leaving combined fund balances of \$221,669.

### **Traffic Safety Fund**

In June, 2019, legislation passed by the 86<sup>th</sup> Texas Legislature (House Bill 1631) affected cities that have automatic photographic enforcement programs. The City's contract was terminated June 1, 2019 when the law to ban photo enforcement programs became effective. In Fiscal Year 2020-21, the City used the remaining fund reserve balance to fund the traffic safety program and expenses in the amount of \$350,000 were incorporated into the General Fund budget last fiscal year. The Birdville Independent School District and Keller Independent School District will cover the school crossing guard program in FY2021 and beyond.

### **Grant Funds**

In FY2019-2020, the City received a Staffing for Adequate Fire Emergency Response (SAFER) Grant Award that provides for 75% funding of six Fire/EMS positions for the first 2 years of the grant, and 35% of funding for the 3<sup>rd</sup> year of the grant. The SAFER Grant Fund, is estimated to recognize \$63,600 in revenues and expenditures this fiscal year. In February, 2023, the grant funding reduces to 0%, thus increasing the general fund portion of funding for these positions.

The City received a **CARES Act** Grant for reimbursement of COVID-19 response expenditures in the amount of \$1,307,350 that was expended in fiscal years 2019-20

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

and 2020-21. The City earned and expended all of the funds by December 31, 2020 as outlined in the CARES Act funding guidelines.

The **American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF)** provides funding to local governments to broadly respond to the COVID-19 public health emergency and restore governments to pre-pandemic staffing levels and for the provision of general government services. Two tranches of payments will be made to local governments serving populations under 50,000. The City will receive a total of \$6.066 million in CLFRF funding over the next two years. The City received \$3.033 million in August, 2021 and the second tranche is expected August of 2022. In July 2022, the City Council approved the Spending Plan Framework for the ARPA funds. In FY2022-2023, \$4,108,200 has been budgeted in revenues and expenditures, of which 67%, or \$2,766,000 are infrastructure projects that will commence and continue over the next few years. These include the lead pipe identification project, enhanced funding for a water and sewer project, and the Park Vista drainage project. Additional funding is provided for personnel programs to target recruitment and retaining staff, leave bank reduction programs, and equipment such as personal protective equipment for the fire department and a generator for the water tower.

## Proprietary Funds

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### **Storm Drainage Fund**

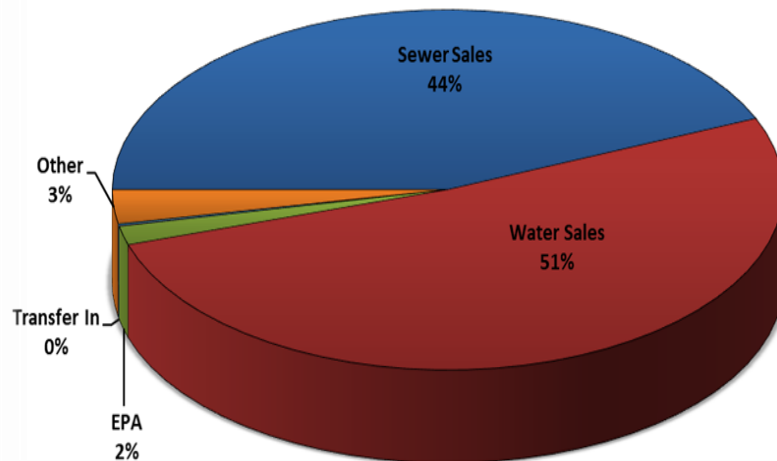
A \$11.00 fee per month per residential utility account was adopted through the Code of Ordinances, to enhance drainage of properties within the City. Commercial accounts are charged a uniform rate, but the amount charged is based on impervious area. The fee is billed and collected through the Utility Billing Office and is 99.8% of the Storm Drain Utility Revenues. Projections are based on the active accounts and rate charges. The last fee review was conducted in FY2020.

Total charges for services are forecast to be \$1,480,000 for service charges, with total revenues of \$1,482,000. The operating expenditure budget is \$814,900. This year, \$2,706,160 in capital projects are included in the budget to include the drainage portion of Whitley Road Phase 2-4, and the Drainage Master Plan. The projected ending fund resources will be \$1,251,335 if all budgeted capital projects are completed.

# BUDGET OVERVIEW – BUDGET-IN-BRIEF

## Water and Sewer Fund

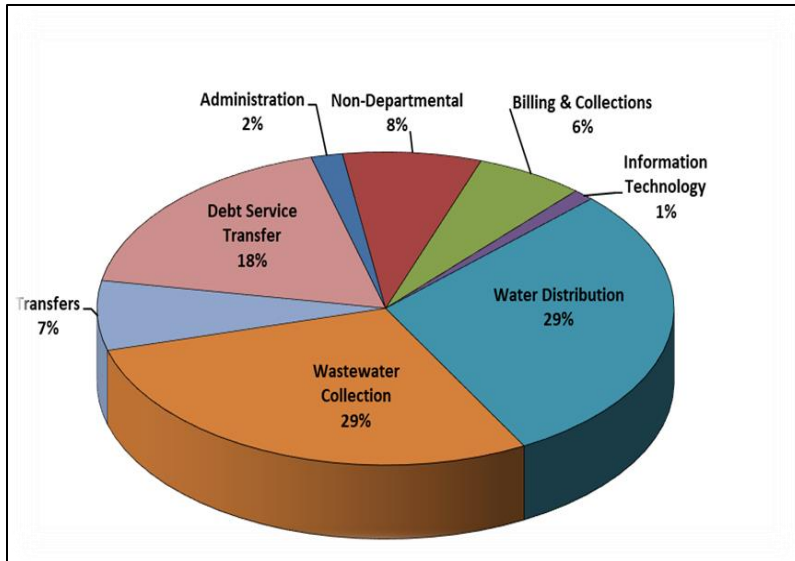
The Utility Billing Office bills and collects revenues from the sale of potable water and the disposal of sewage discharge for single and multifamily residential buildings and commercial facilities inside the City. Projected revenues for these fees are generally based on population estimates, although weather conditions play a significant factor in revenues actually received. The City is 96% built out and increases in customer accounts are projected to remain fairly flat in future years. Water and sewer sales constitute 95% of the Water and Sewer Utility Fund revenues. Other revenues such as penalty revenue, service charges, interest and



transfers make up 5% of the total revenues. Total charges for water and wastewater services are forecast to be \$9,040,000, with total revenues of \$9,511,000 and total available resources are \$12,244,312. A rate increase is not included in this budget. A rate model review is underway, and a rate increase will be presented in the second quarter of Fiscal Year 2023 if needed. The City contracts with the City of Ft. Worth for wastewater treatment and the City of North Richland Hills for water purchases.

Expenditures for water purchases and sewer treatment services also vary based on customer usage and weather. Total expenses are estimated as \$9,593,859. These expenditures include an increase in our wholesale water by 3% and an increase our wholesale wastewater costs by 11% by the City of Ft. Worth. These costs will be monitored closely to ensure the costs can be absorbed in the current appropriations.

## BUDGET OVERVIEW – BUDGET-IN-BRIEF



Three positions in this fund were unfunded in FY2020-2021 and one additional position is being restored in FY2022-23. Transfers to the Debt Service Fund are included to cover debt service payments.

The Water and Sewer fund was in a reserve recovery mode due to increased wastewater treatment costs attributed to inflow and infiltration issues in recent years. The fund is

currently at the appropriate reserve level with the ending fund balance expected to be \$2,650,453 which is a 28% reserve level at the end of FY2022-2023. The City's reserve policy is to ensure a 25% reserve level in this fund.

### **Fleet Interlocal Agreement Fund**

In FY2019-2020, the City contracted with three surrounding cities to provide fleet services. The City estimates revenues to be \$105,000 and estimates expenses to be at \$85,500. Ending fund resources are projected at \$23,860.

### **Water and Sewer Debt Service Fund**

The Utility Fund debt service requirement for FY 2022-2023 is \$1,804,434 and will be funded by a transfer from the Water/Sewer operating fund and fund balance reserves. The fund balance at the end of the year is expected to be \$34,948. Debt service is paid for those issuances that fund wastewater improvements identified in the 5-year Capital Improvement Plan. The 2022 Certificates of Obligation will provide funding for a jetvac truck and will increase the debt payment slightly over the next 5 years.

### **Water and Sewer Capital Projects Funds**

Total available resources are projected at \$8,271,721 which includes remaining proceeds from a debt issuance of \$7.325 million that occurred in summer of 2017 to provide funding for various water and sewer infrastructure projects and the 2019 debt issuance of \$8.390 million, and the 2022 Certificates of Obligation funding in the amount of \$.550 million. These projects are currently underway and are expected to be substantially completed at the end of FY2022-23. Total expenditures are budgeted at \$6,946,911 and include the water and wastewater projects that were identified and prioritized in the City's 5-year Capital Improvement Plan. An estimated \$140,000 in estimated water and sewer main

## BUDGET OVERVIEW – BUDGET-IN-BRIEF

repairs and maintenance is budgeted this year. The ending fund balance will be \$1,324,810 in this fund if the planned projects are completed by September 30, 2023. Unused funds will roll over to the next fiscal year until the projects are completed.

### **Joint Use Facility Fund**

The City of Watauga and City of North Richland Hills jointly maintain a transfer station for water. A maintenance reserve of \$60,000 per year is scheduled. These reserves are transferred in annually from the Water/Sewer operating fund. Reserves are used for pump replacements and other maintenance, as necessary.

### **Equipment Replacement Fund**

This year the City continues the use of the Equipment Replacement Fund that began in FY2013-2014, but on a smaller scale. The City maintains an equipment replacement fund for use in the purchase of rolling stock, equipment, facility needs such as HVAC and roofing, and technology replacement with a minimum cost of \$5,000 and a useful life of at least five years. This fund is designed to provide on-going financing for replacement equipment once it reaches its expected life span. The Equipment Replacement Fund purchases these items and then charges the acquiring fund a prorated amount based on the cost and useful life of the equipment. These are reflected as transfers in from other funds and charges for services. This year we are utilizing this fund for the purchase of rolling stock, equipment, technology, and facility needs in the amount of \$515,000. Some of the items funded this year were carried over from prior year.

The City utilized some of the legacy fund balance to balance the General Fund and Crime Control District fund in FY2019-20 and FY2020-21. In addition, the General Fund and Crime Control District fund did not transfer the annual payment for capital items in the last several fiscal years. These amounts will be transferred and made whole in future years as economic conditions improve. The forecasted ending Fund Balance is \$1,320,059.

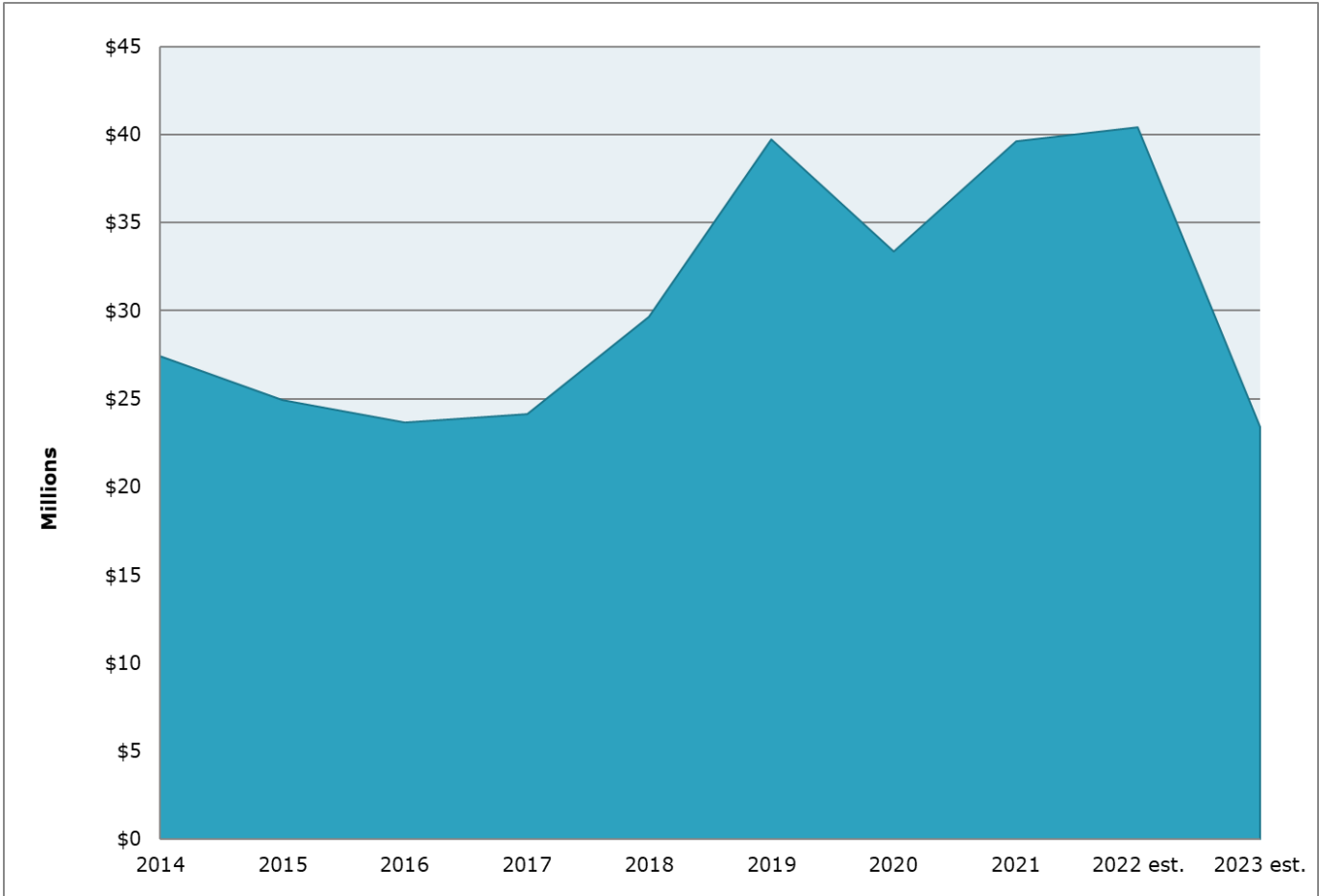
## *Conclusion*

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This Budget in Brief is a summary of the major highlights of the 2022-23 Fiscal Year Budget document. This budget contains the significant budget changes and new and expanded requests submitted by departments this fiscal year. The summaries by fund and departmental detail can be found in the fund sections of this document.



## AVAILABLE RESOURCES AT FISCAL YEAR END

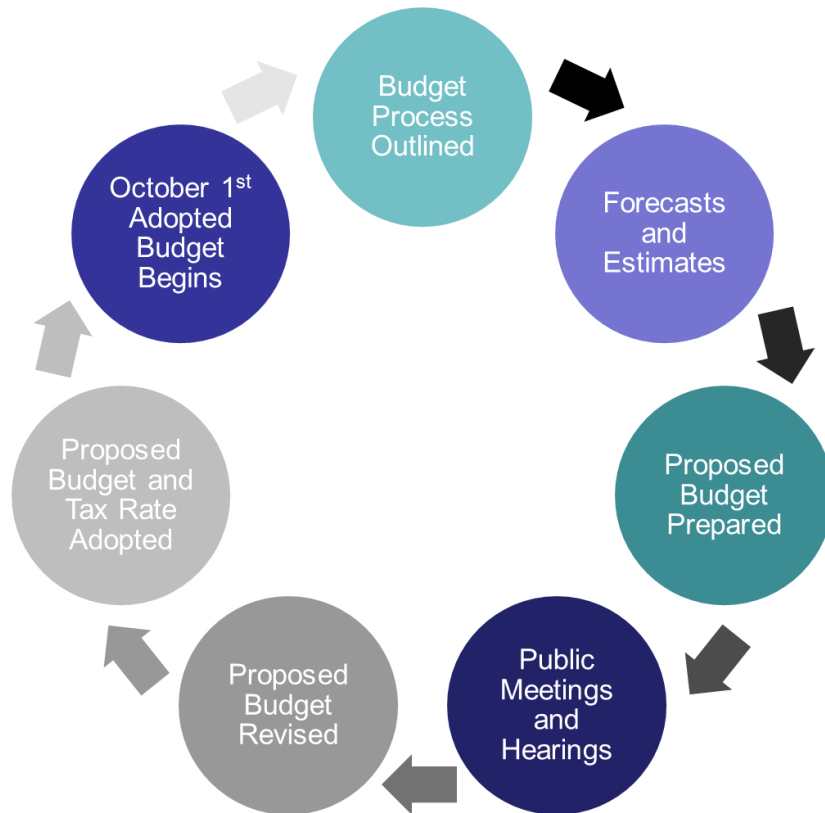


Total estimated resources at the end of FY2022-2023 are expected to be \$23,695,534 if all capital projects are completed. Of this amount, \$7,418,999 is required fund balance per the City's financial fund balance policies. The drawdown of fund balance planned for this year totals \$17,019,436 and will be used for various capital projects and equipment replacement needs. More information on these projects can be found in the Capital Projects Fund tab in this budget document.

# BUDGET CALENDAR

The Budget Calendar is an integral part of the City's Financial Cycle:

In August-September, City Council meets to prepare and review strategic goals and priorities for implementation during the budget process for the next fiscal year that begins in March. Finance staff prepares the budget kick-off in March. During this kickoff meeting, departmental staff is given direction from the City Manager on budget priorities and goals set by Council. Department staff begins work on preparing their current year estimates and budget requests for the upcoming year. Planning documents such as Capital Outlay Plan, Personnel Improvement Plan, and Capital Improvement Plan are developed or updated during this time.



## BUDGET CALENDAR 2022-2023

Date	Group Affected	Action Needed	Requirement
<b>City Wide Budget</b>			
Mon, Mar 14, 2022	Bond/COP Committee	Update COP needs and estimates	Due date April 15, 2022
March - April 2022	Bond/CIP Committee/Engineer	Update CIP projects and estimates	Due date April 29, 2022
Mon, Apr 18, 2022	Directors / FD / CM	Budget Kick-Off	
Mon, Apr 18, 2022	Directors / FD / CM	Budget training (As needed on individual basis)	Optional Refresher (contact Finance)
April - May 2022	Directors/FD/CM	Personnel Improvement Plan Update	
Fri, May 13, 2022	Directors / FD	Baseline Budgets & Year End Projections Due	
Thu, May 26, 2022	Directors/FD	New & Expanded Requests Due	
April - May 2022	TAD / FD	Preliminary TAD Taxable Values are received (Finance Department begins Tax Rate Analysis)	Tarrant Appraisal District submits preliminary tax values to cities
Fri, May 27, 2022	FD	Preliminary Revenue Estimates	
Fri, Jun 10, 2022	FD/CM	Finance Department submits preliminary consolidated budget to CMO	
6/15-6/22 2022	Directors/FD/CM	Budget Request Discussions	Meeting with City Manager & Directors (Finance Director to allow departments)
Sat, Jun 25, 2022	CM/CC	Budget Retreat	City Manager meets with Council to discuss budget priorities
6/20/022	CM/CC/Directors	CIP, COP, Debt	Workshop
Mon, Jul 25, 2022	TAD / FD	Certified Appraisal Roll Received Tax Rate Calculations and Revenue estimates (revisions to the Budget are made as necessary)	
Wed, Jul 27, 2022	CM	Final Decisions & Budget Message Prepared	
Mon, Aug 1, 2022	FD / CM	Submit Preliminary Budget to CSO/Council	Article IX Sec. 9.02B. Home Rule Charter
Mon, Aug 1, 2022	CSO for CC	Publish Notice of Availability of the proposed budget document for public inspection	8/1/2022 Article IX Sec. 9.02C. Home Rule Charter
Wed, Aug 3, 2022	CC/Directors/CM	Budget Presentations Workshop (Budget Highlights & Tax Rate and Department Budgets)	
Wed, Aug 3, 2022	CC	Meeting of City Council to discuss tax rate (if above no new revenue rate, take record vote and schedule public hearing)	
Sun, Aug 7, 2022	CSO for CC	Publish "NOTICE OF 2022 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF WATAUGA (1st quarter page notice in newspaper and on TV and Website, if available)	Chapter 26 Sec. 26.06(b) Property Tax Code (published at least 7 days before public hearing) 14 days
8/22/2022 if needed	CC/CM/FD	User Fee Workshop	Discuss Utility Rate model and proposed user fee changes
Mon, Aug 22, 2022	CC	Public Hearing on Budget/Tax Rate (Announce date, time, and place of the meeting it will vote on proposed tax rate)	Chapter 26 Sec. 26.06(a) Property Tax Code
Mon, Aug 22, 2022	CC/Directors/CM	Planning documents workshop	PIP
Mon, Aug 22, 2022	CC	Public Hearing on Budget - Must be 15 days after submission to CSO	Article IX Sec. 9.02E. Home Rule Charter Chapter 26 Sec.26.06(a) Property Tax Code SB2 new requirement - over 3.5% (Must be 78 days before November election)
Mon, Sep 12, 2022	CC	Public Hearing on Tax Rate (Reading of Ordinance to Adopt Budget) Meeting to adopt tax rate (Taxing unit must adopt tax rate by the later of September 29, or the 60th day after receiving certified appraisal roll)	By September 15th by City Ordinance
Sat, Oct 1, 2022	ALL	Budget Implementation	

**BUDGET CALENDAR 2022-2023**

Date	Group Affected	Action Needed	Requirement
<b>Crime Control District</b>			
Fri, May 13, 2022	Directors / FD	Baseline Budgets due	
Fri, May 13, 2022	Directors / FD	New & Expanded Requests Submitted	
Fri, May 20, 2022	FD	Finance Dept. submits budget requests to CMO	
Tue, May 24, 2022	CM/Director/FD	Discussion of Budget	
Mon, Jun 6, 2022	CCD	Crime Board Workshop Meeting (Set the date for Public Hearings on proposed WCCPD Budget)	Meeting at 5:30PM
Fri, Jun 10, 2022	CSO for CCD	Publish Notice of Public Hearing	Sec. 363.204(b) Local Government Code (Not later than 10th day before hearing) 10 days
Mon, Jun 20, 2022	CCD	Public Hearing (meeting at 5:30PM)	Sec. 363.204(a) Local Government Code (Not later than 100th day before fiscal year begins) 102 days
Mon, Jul 11, 2022	CCD	Budget Adoption (meeting at 5:30PM)	Sec. 363.204(d) Local Government Code (Not later than 80th day before the fiscal year begins) 80 days
Mon, Jul 11, 2022	CC	Budget Acceptance	Sec. 363.204(e) Local Government Code (Not later than 10th day after CCD Adopts) 0 days
Fri, Jul 29, 2022	CSO for CC	Publish Notice of Public Hearing	Sec. 363.205(b) Local Government Code (Not later than 10th day before hearing - must allow 10 days before PH) 11 days
Mon, Aug 8, 2022	CC	Public Hearing	Sec. 363.205(a) Local Government Code (Not later than 45th day before fiscal year begins) 53 days
Mon, Aug 22, 2022	CC	<b>Budget Adoption</b>	Sec. 363.205(d) Local Government Code (Not later than 30th day before fiscal year begins) 39 days
<b>Sat, Oct 1, 2022</b>	<b>ALL</b>	<b>Budget Implementation</b>	
<b>Economic Development Corporation</b>			
Wed, May 4, 2022	CM / FD	Baseline Budgets submitted	
Wed, May 4, 2022	CM / FD	New & Expanded Requests Submitted	
Fri, May 6, 2022	CM/FD	Finance Dept. submits budget draft to CM	
Tue, May 17, 2022	EDC	Budget Workshop (Submit Budget to Board)	Set Public Hearing and Adoption dates
Fri, Jun 10, 2022	CSO for EDC	Publish Notice of Public Hearing	11 days before PH (no requirement)
Tue, Jun 21, 2022	EDC	Public Hearing	
Tue, Jul 19, 2022	EDC	Budget Adoption	60 days after submitted to Board (63 days) and allow 30 days before Council Adoption (34 days)
Thu, Jul 21, 2022	FD/CSO	Submit EDC Budget to CSO for Council agenda	30 days prior to Council adoption (32 days)
Mon, Aug 8, 2022	CC	Budget Acceptance	Set Public Hearing and Adoption dates
Fri, Aug 12, 2022	CSO for CC	Publish Notice of Public Hearing	10 days
Mon, Aug 22, 2022	CC	Public Hearing & Budget Adoption	At least 30 days after Board submits budget to City Secretary (32 days)
<b>Sat, Oct 1, 2022</b>	<b>ALL</b>	<b>Budget Implementation</b>	
<b>City Council Dates</b>			<b>Deliverables by Area of Responsibility</b>
Mon, May 9, 2022			DEPARTMENTAL
Mon, May 23, 2022			CITY SECRETARY
Mon, Jun 13, 2022			CITY COUNCIL
Mon, Jun 27, 2022			FINANCE
Mon, Jul 11, 2022			WEDC BOARD
Mon, Jul 25, 2022			WPCCD BOARD

# COMBINED SUMMARY OF REVENUES AND EXPENDITURES

## ANALYSIS OF CHANGES IN FUND BALANCES

The following table briefly describes the impacts of the projected changes in fund balances for the year, a total decrease of \$17,678,614. The largest decreases are due to capital project spending.

Fund	Beginning Fund Balance	Ending Fund Balance	Difference	Comments
General Fund	\$7,274,688	\$7,057,913	(\$216,775)	Drawdown is primarily for one-time equipment. Projected ending fund balance exceeds financial policy minimum target of 25%.
Strategic Initiative Fund	\$70,722	\$40,722	(\$30,000)	This fund is primarily for high-impact projects identified by Council. Drawdown is for revitalization efforts in the City. This fund is combined with General Fund for reporting purposes.
W/S Utility Fund	\$2,733,312	\$2,650,453	(\$82,859)	Drawdown due to one-time equipment. Ending fund balance is at financial policy minimum target.
Economic Development Corp. Sales Tax (formerly Parks Development)	\$1,713,418	\$2,164,168	\$450,750	Increase due to shift of focus to Economic Development. Fund balance to be used for future projects. Ending fund balance exceeds financial policy minimum target.
Crime Control District	\$1,237,902	\$1,140,252	(\$97,650)	Decrease due to vehicle one time purchases (capital outlay). Ending fund balance complies with financial policy.
Storm Drain Utility Fund	\$3,290,395	\$1,251,335	(\$2,039,060)	Drawdown is due to Capital Projects paid from storm drain fees that were identified in 5-year CIP. Ending fund balance exceeds financial policy minimum target.
General Capital Projects Fund	\$11,482,347	\$4,165,898	(\$7,316,449)	Continuation of major capital projects, which include major street project, parks projects, and trails throughout the City.
W/S Constr. Fund	\$7,981,721	\$1,324,810	(\$6,656,911)	Water/sewer projects are planned this fiscal year to continue as identified in 5-year CIP.
Internal Service (Equipment Repl. Fund)	\$1,692,399	\$1,320,059	(\$372,340)	Decrease in fund balance due to purchases using legacy funds this fiscal year for equipment.
EDC Capital Projects	\$33,760	\$23,860	(\$9,900)	Economic Development project fund use of fund balance for contingency projects.
Fleet ILA	\$24,352	\$43,852	\$19,500	No minimum target fund balance policy. Services to surrounding cities are anticipated to increase this fiscal year, resulting in additional revenues.
Library Donation Fund	\$51,757	\$47,857	(\$3,900)	No minimum target fund balance policy.
Street Maintenance Fund	\$595,910	\$ 910	(\$595,000)	Street Maintenance tax discontinued in 2021. Fund balance is being used for continued street maintenance projects until fund is depleted.

# REVENUES AND EXPENDITURES SUMMARY

## ALL FUNDS

<b>All Funds - Revenues</b>	<b>Combined Total All Funds</b>
<b>Estimated Beginning Resources</b>	<b>\$40,714,970</b>
<b><u>Estimated Revenues</u></b>	
Taxes / Assessments	9,993,720
Sales Tax	7,647,000
Licenses and Permits	602,300
Franchise Fees	912,500
Intergovt Revenue	503,000
Charges for Service	11,760,160
Fines & Forfeitures	687,900
Interest on Investments	326,850
Grant Revenue	7,971,800
Miscellaneous	855,500
Operating Transfer In	3,442,200
<b>Revenues</b>	<b>44,702,930</b>
<b>Total Available Resources</b>	<b>85,417,900</b>

*Total Revenues include ARPA and Safer Grant Funds and Tarrant County Grant funds for Street Projects.*

<b>All Funds - Expenditures</b>	<b>Combined Total All Funds</b>
<b><u>Estimated Expenditures</u></b>	
City Manager	279,280
City Secretary/Admin	369,050
City Attorney	140,000
Public Works Bldg. Maint.	1,042,300
Human Resources	222,600
Public Works - Dev. Svcs.	223,510
Economic Development	59,050
Strategic Initiative Projects	30,000
Finance	584,810
Municipal Court	508,670
Library	1,087,200
Rec & Comm Svc	395,710
Parks	629,030
Police	6,527,800
Fire / EMS	3,742,380
Public Works	1,236,280
Public Works - Fleet	409,750
Non-Departmental	1,736,155
Information Technology	728,750
Billing & Collection	585,760
Water Operations	2,818,615
Wastewater Operations	2,745,114
Grant Expenditures	979,800
CARES/CLFRF Grant xfer	-
Operating Transfer Out	3,442,200
<b>Sub Total Operating</b>	<b>30,523,814</b>
<b>Capital Projects/Equip</b>	<b>25,719,770</b>
<b>Debt Service</b>	
Principal Payments	4,192,000
Interest Payments	1,293,782
Fiscal Agent Fees	3,000
<b>Sub Total Debt Service</b>	<b>5,488,782</b>
<b>Total Expenditures</b>	<b>61,722,366</b>

**COMBINED SUMMARY OF REVENUES AND EXPENDITURES  
ALL CITY FUNDS FOR FISCAL YEAR 2022-2023**

<b>All Funds -</b>	<b>General Fund</b>	<b>Strategic Initiative Fund 13</b>	<b>W/S Utility Fund 40</b>	<b>EDC Sales Tax Fund 04</b>	<b>Crime Control District Sales Tax Fund 18</b>	<b>Storm Drain Utility Fund 15</b>	<b>Street Maintenance Fund 14</b>	<b>Capital Projects Fund 07</b>	<b>W/S Constr Fund 45</b>	<b>Internal Service Fund 22</b>
<b>Estimated Beginning Resources</b>	\$7,274,688	\$70,722	\$2,733,312	\$1,713,418	\$1,237,902	\$3,290,395	\$595,910	\$11,482,347	\$7,981,721	\$1,692,399
<b>Estimated Revenues</b>										
Taxes / Assessments	6,571,720									
Sales Tax	4,820,000			952,000	1,875,000		-			
Licenses and Permits	602,300									
Franchise Fees	877,500									
Intergovt Revenue	503,000				-					-
Charges for Service	1,047,500		9,040,000			1,480,000				87,660
Fines & Forfeitures	630,600									
Interest on Investments	50,000	-	10,000	2,500	4,000	2,000	-	100,000	150,000	5,000
Grant Revenue								3,800,000		
Miscellaneous	327,500		451,000	5,000	66,000		-	-	-	
Operating Transfer In	818,000	-	10,000	-	-		-	485,000	140,000	50,000
<b>Revenues</b>	<b>16,248,120</b>	<b>-</b>	<b>9,511,000</b>	<b>959,500</b>	<b>1,945,000</b>	<b>1,482,000</b>	<b>-</b>	<b>4,385,000</b>	<b>290,000</b>	<b>142,660</b>
<b>Total Available Resources</b>	<b>23,522,808</b>	<b>70,722</b>	<b>12,244,312</b>	<b>2,672,918</b>	<b>3,182,902</b>	<b>4,772,395</b>	<b>595,910</b>	<b>15,867,347</b>	<b>8,271,721</b>	<b>1,835,059</b>
<b>Estimated Expenditures</b>										
City Manager	279,280		-							
City Secretary/Admin	198,950		170,100							
City Attorney	110,000			30,000						
Public Works Bldg. Maint.	1,042,300						-	-		-
Human Resources	222,600									
Public Works - Dev. Svcs.	223,510									
Economic Development	-			59,050						
Strategic Initiative Projects		30,000								
Finance	584,810									
Municipal Court	424,960									
Library	1,077,200									
Rec & Comm Svc	395,710									-
Parks	629,030			-						-
Police	4,673,400				1,854,400		-	-		-
Fire / EMS	3,742,380						-	-		-
Public Works	653,380					542,900	-	40,000		-
Public Works - Fleet	324,250						-	-		-
Non-Departmental	782,375		745,280	-		198,500	10,000		-	-
Information Technology	615,760		112,990				-	-		-
Billing & Collection			585,760							-
Water Operations			2,818,615							
Wastewater Operations			2,745,114							
Grant Expenditures										
CARES/CLFRF Grant xfer										
Operating Transfer Out	485,000	-	2,416,000	419,700	38,000	73,500	-	-	-	-
<b>Sub Total Operating</b>	<b>16,464,895</b>	<b>30,000</b>	<b>9,593,859</b>	<b>508,750</b>	<b>1,892,400</b>	<b>814,900</b>	<b>10,000</b>	<b>40,000</b>	<b>-</b>	<b>-</b>
<b>Capital Projects/Equip</b>					<b>150,250</b>	<b>2,706,160</b>	<b>585,000</b>	<b>11,594,449</b>	<b>6,946,911</b>	<b>515,000</b>
<b>Debt Service</b>										
Principal Payments								67,000		
Interest Payments										
Fiscal Agent Fees										
<b>Sub Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>67,000</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>16,464,895</b>	<b>30,000</b>	<b>9,593,859</b>	<b>508,750</b>	<b>2,042,650</b>	<b>3,521,060</b>	<b>595,000</b>	<b>11,701,449</b>	<b>6,946,911</b>	<b>515,000</b>
<b>Change in Fund Balance</b>	<b>(216,775)</b>	<b>(30,000)</b>	<b>(82,859)</b>	<b>450,750</b>	<b>(97,650)</b>	<b>(2,039,060)</b>	<b>(595,000)</b>	<b>(7,316,449)</b>	<b>(6,656,911)</b>	<b>(372,340)</b>
<b>Est. Ending Resources</b>	<b>7,057,913</b>	<b>40,722</b>	<b>\$2,650,453</b>	<b>\$2,164,168</b>	<b>\$1,140,252</b>	<b>\$1,251,335</b>	<b>\$910</b>	<b>\$4,165,898</b>	<b>\$1,324,810</b>	<b>\$1,320,059</b>
<b>% operating expenditures</b>	<b>43%</b>		<b>28%</b>							
<b>\$ Requirement</b>	<b>\$4,116,224</b>	<b>\$0</b>	<b>\$2,398,465</b>	<b>\$98,850</b>	<b>\$378,480</b>	<b>\$162,980</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>%Policy Requirement</b>	<b>25.00%</b>	<b>0.00%</b>	<b>25.00%</b>	<b>20.00%</b>	<b>20.00%</b>	<b>20.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>OVER/UNDER REQUIRE</b>	<b>\$2,941,689</b>	<b>40,722</b>	<b>\$251,988</b>	<b>\$2,065,318</b>	<b>\$761,772</b>	<b>\$1,088,355</b>	<b>\$910</b>	<b>\$4,165,898</b>	<b>\$1,324,810</b>	<b>\$1,320,059</b>
<b>FUND BALANCE CHANGE %</b>	<b>-3.0%</b>	<b>-42.4%</b>	<b>-3.0%</b>	<b>26.3%</b>	<b>-7.9%</b>	<b>-62.0%</b>	<b>-99.8%</b>	<b>-63.7%</b>	<b>-83.4%</b>	<b>-22.0%</b>

**COMBINED SUMMARY OF REVENUES AND EXPENDITURES  
ALL CITY FUNDS FOR FISCAL YEAR 2022-2023**

<b>All Funds -</b>	W/S Joint Use	EDC Capital	Fleet ILA	Library	PEG Fee	Municipal	Traffic Safety	Grant Funds	GO Debt Service	W/S Sewer	Combined Total
	Facility Fund 46	Projects 05	Fund 21	Donation Fund 23	Fund 24	Court Funds 25/26/27/29	Fund 28	10, 12	Fund 03	Debt Service 42/44	
<b>Estimated Beginning Resources</b>	\$1,261,672	\$33,760	\$24,352	\$51,757	\$90,630	\$247,929	\$33,956	\$7,920	\$769,918	\$113,382	<b>\$40,714,970</b>
<b>Estimated Revenues</b>											
Taxes / Assessments									3,422,000		9,993,720
Sales Tax											7,647,000
Licenses and Permits											602,300
Franchise Fees					35,000						912,500
Intergovt Revenue											503,000
Charges for Service			105,000								11,760,160
Fines & Forfeitures						57,300	-				687,900
Interest on Investments	-	100	-	100	1,000	150	-	-	2,000	-	326,850
Grant Revenue								4,171,800			7,971,800
Miscellaneous				6,000			-				855,500
Operating Transfer In	60,000	-	-						153,200	1,726,000	3,442,200
<b>Revenues</b>	<b>60,000</b>	<b>100</b>	<b>105,000</b>	<b>6,100</b>	<b>36,000</b>	<b>57,450</b>	<b>-</b>	<b>4,171,800</b>	<b>3,577,200</b>	<b>1,726,000</b>	<b>44,702,930</b>
<b>Total Available Resources</b>	<b>1,321,672</b>	<b>33,860</b>	<b>129,352</b>	<b>57,857</b>	<b>126,630</b>	<b>305,379</b>	<b>33,956</b>	<b>4,179,720</b>	<b>4,347,118</b>	<b>1,839,382</b>	<b>85,417,900</b>
<b>Estimated Expenditures</b>											
City Manager											279,280
City Secretary/Admin											369,050
City Attorney											140,000
Public Works Bldg. Maint.											1,042,300
Human Resources											222,600
Public Works - Dev. Svcs.											223,510
Economic Development											59,050
Strategic Initiative Projects											30,000
Finance											584,810
Municipal Court							83,710				508,670
Library				10,000							1,087,200
Rec & Comm Svc											395,710
Parks											629,030
Police											6,527,800
Fire / EMS											3,742,380
Public Works											1,236,280
Public Works - Fleet			85,500								409,750
Non-Departmental											1,736,155
Information Technology											728,750
Billing & Collection											585,760
Water Operations											2,818,615
Wastewater Operations											2,745,114
Grant Expenditures								979,800			979,800
CARES/CLFRF Grant xfer											-
Operating Transfer Out	10,000										3,442,200
<b>Sub Total Operating</b>	<b>10,000</b>	<b>-</b>	<b>85,500</b>	<b>10,000</b>	<b>10,000</b>	<b>83,710</b>	<b>-</b>	<b>979,800</b>	<b>-</b>	<b>-</b>	<b>30,523,814</b>
<b>Capital Projects/Equip</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>3,192,000</b>	<b>-</b>	<b>-</b>	<b>25,719,770</b>
<b>Debt Service</b>											
Principal Payments									2,845,000	1,280,000	4,192,000
Interest Payments									770,348	523,434	1,293,782
Fiscal Agent Fees									2,000	1,000	3,000
<b>Sub Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,617,348</b>	<b>1,804,434</b>	<b>5,488,782</b>
<b>Total Expenditures</b>	<b>10,000</b>	<b>10,000</b>	<b>85,500</b>	<b>10,000</b>	<b>10,000</b>	<b>83,710</b>	<b>-</b>	<b>4,171,800</b>	<b>3,617,348</b>	<b>1,804,434</b>	<b>61,722,366</b>
<b>Change in Fund Balance</b>	<b>50,000</b>	<b>(9,900)</b>	<b>19,500</b>	<b>(3,900)</b>	<b>26,000</b>	<b>(26,260)</b>	<b>-</b>	<b>-</b>	<b>(40,148)</b>	<b>(78,434)</b>	<b>(17,019,436)</b>
<b>Est. Ending Resources</b>	<b>\$1,311,672</b>	<b>\$23,860</b>	<b>\$43,852</b>	<b>\$47,857</b>	<b>\$116,630</b>	<b>\$221,669</b>	<b>\$33,956</b>	<b>\$7,920</b>	<b>\$729,770</b>	<b>\$ 34,948</b>	<b>\$23,695,534</b>
<b>% operating expenditures</b>											
\$ Requirement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,920	\$264,000	\$0	\$7,418,999
%Policy Requirement	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>OVER/UNDER REQUIRE</b>	<b>\$1,311,672</b>	<b>\$23,860</b>	<b>\$43,852</b>	<b>\$47,857</b>	<b>\$116,630</b>	<b>\$221,669</b>	<b>\$33,956</b>	<b>\$7,920</b>	<b>\$465,770</b>	<b>\$ 34,948</b>	<b>\$16,276,535</b>
<b>FUND BALANCE CHANGE %</b>	<b>4.0%</b>	<b>-29.3%</b>	<b>80.1%</b>	<b>-7.5%</b>	<b>28.7%</b>	<b>-10.6%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>-5.2%</b>	<b>-69.2%</b>	<b>-41.8%</b>

**COMBINED SUMMARY OF REVENUE AND EXPENDITURES (3 YEAR)  
ALL CITY FUNDS**

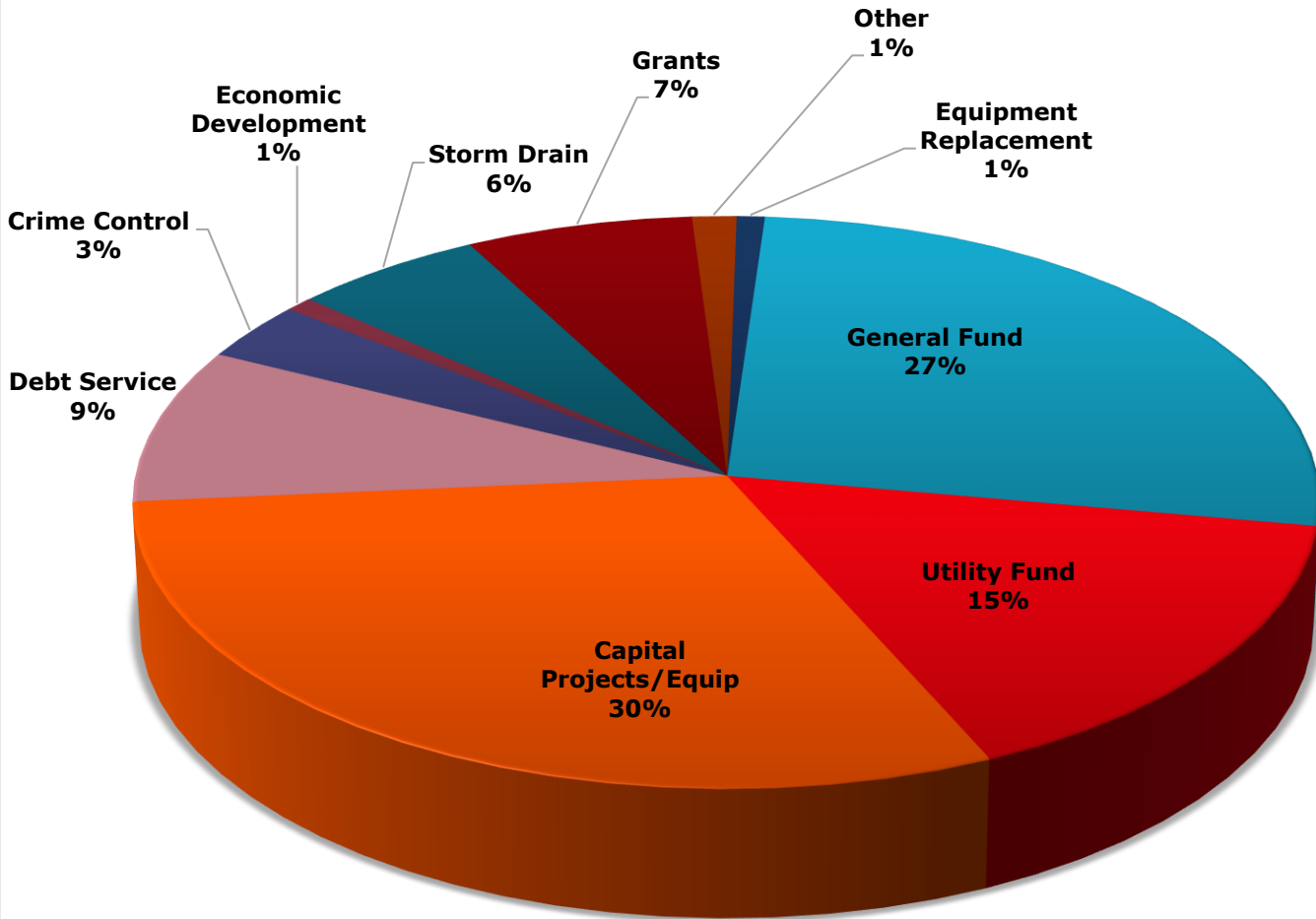
	GENERAL FUND (&Strategic)			UTILITY FUNDS(W&WW)(JUF)			STORM DRAIN UTILITY FUND			CAPITAL PROJECTS FUNDS		
	FY2021 ACTUAL	FY2022 ESTIMATE	FY2023 BUDGET	FY2021 ACTUAL	FY2022 ESTIMATE	FY2023 BUDGET	FY2021 ACTUAL	FY2022 ESTIMATE	FY2023 BUDGET	FY2021 ACTUAL	FY2022 ESTIMATE	FY2023 BUDGET
Estimated Beginning Resources	\$5,356,310	7,023,604	7,345,410	\$2,813,075	\$3,164,867	\$3,998,942	\$3,322,231	\$3,321,060	\$3,290,395	\$23,579,545	\$21,139,770	\$19,497,828
<b>Estimated Revenues</b>												
Taxes / Assessments	6,201,844	6,396,800	6,571,720									
Sales Tax	3,518,672	4,680,000	4,820,000									
Licenses and Permits	776,461	615,000	602,300									
Franchise Fees	758,849	788,000	877,500									
Intergovt Revenue	503,500	502,600	503,000									
Charges for Service	833,166	949,600	1,047,500	8,507,962	8,839,898	9,040,000	1,475,731	1,480,000	1,480,000			
Fines & Forfeitures	568,795	608,500	630,600	-	-							
Interest on Investments	75,000	35,200	50,000	5,198	5,000	10,000	7,324	2,000	2,000	86,464	70,100	250,100
Grant Revenue	-	-	-	-	-	-				64,065	-	3,800,000
Miscellaneous	207,213	337,950	327,500	432,958	435,000	451,000	86,161			4,887,347	5,100,000	-
Operating Transfer In	755,781	788,300	818,000	44,850	34,059	70,000				100,000	1,600,000	625,000
<b>Revenues</b>	<b>14,199,281</b>	<b>15,701,950</b>	<b>16,248,120</b>	<b>8,990,968</b>	<b>9,313,957</b>	<b>9,571,000</b>	<b>1,569,216</b>	<b>1,482,000</b>	<b>1,482,000</b>	<b>5,137,876</b>	<b>6,770,100</b>	<b>4,675,100</b>
<b>Total Available Resources</b>	<b>19,555,591</b>	<b>22,725,554</b>	<b>23,593,530</b>	<b>11,804,042</b>	<b>12,478,824</b>	<b>13,569,942</b>	<b>4,891,447</b>	<b>4,803,060</b>	<b>4,772,395</b>	<b>28,717,421</b>	<b>27,909,870</b>	<b>24,172,928</b>
<b>Estimated Expenditures</b>												
Administration (CM,CS,CA)	822,102	483,260	588,230	152,952	157,800	170,100						
Building	819,210	823,040	1,042,300									
Human Resources	174,207	221,760	222,600									
Development Services	322,334	177,720	223,510									
Economic Dev./Strategic Inn.	5,313	-	30,000									
Finance/Municipal Court	830,227	943,525	1,009,770									
Library	811,551	913,300	1,077,200									
Rec & Comm Svc	229,590	327,640	395,710									
Parks	475,907	570,070	629,030									
Police	3,859,753	4,608,450	4,673,400									
Fire / EMS	2,420,738	3,275,730	3,742,380									
Public Works	394,857	469,790	653,380				484,184	513,685	542,900	25,000	35,000	40,000
Fleet Services	193,306	216,620	324,250				-					
Non-Departmental	706,255	718,500	782,375	644,034	702,180	745,280	109,078	113,480	198,500	142,890	-	-
Information Technology	371,960	510,010	615,760	92,068	106,190	112,990						
Billing & Collection	-	-	-	491,846	535,160	585,760						
Water Operations	-	-	-	2,217,721	2,812,415	2,818,615						
Wastewater Operations	-	-	-	2,088,525	2,439,135	2,745,114						
Grant Expenditures	-	-	-	-	-	-						
Operating Transfer/Grant	100,000	1,115,000	485,000	2,073,174	2,480,000	2,426,000	73,500	73,500	73,500			
<b>Sub Total Operating</b>	<b>12,537,310</b>	<b>15,374,415</b>	<b>16,494,895</b>	<b>7,760,320</b>	<b>9,232,880</b>	<b>9,603,859</b>	<b>666,762</b>	<b>700,665</b>	<b>814,900</b>	<b>167,890</b>	<b>35,000</b>	<b>40,000</b>
Capital Projects/Equip	-	-	-			10,000	277,199	812,000	2,706,160	7,472,007	8,310,042	18,551,360
<b>Debt Service</b>												
Principal Payments	-	-	-							82,583	67,000	67,000
Interest Payments	-	-	-									
Fiscal Agent Fees	-	-	-									
<b>Sub Total Debt Service</b>										<b>82,583</b>	<b>67,000</b>	<b>67,000</b>
<b>Total Expenditures</b>	<b>12,537,310</b>	<b>15,374,415</b>	<b>16,494,895</b>	<b>7,760,320</b>	<b>9,232,880</b>	<b>9,603,859</b>	<b>943,961</b>	<b>1,512,665</b>	<b>3,521,060</b>	<b>7,722,480</b>	<b>8,412,042</b>	<b>18,658,360</b>
<b>Change in Fund Balance</b>	<b>1,661,971</b>	<b>327,535</b>	<b>(246,775)</b>	<b>1,230,648</b>	<b>81,077</b>	<b>(32,859)</b>	<b>625,255</b>	<b>(30,665)</b>	<b>(2,039,060)</b>	<b>(2,584,604)</b>	<b>(1,641,942)</b>	<b>(13,983,260)</b>
<b>Est. Ending Resources</b>	<b>7,018,281</b>	<b>\$7,351,139</b>	<b>\$7,098,635</b>	<b>\$4,043,723</b>	<b>\$3,245,944</b>	<b>\$3,966,083</b>	<b>\$3,947,486</b>	<b>\$3,290,395</b>	<b>\$1,251,335</b>	<b>\$20,994,941</b>	<b>\$19,497,828</b>	<b>\$5,514,568</b>

Non-major funds include Economic Development Corporation Sales tax Fund, Crime Control District Sales Tax Fund, Library Donation Fund, Street Maintenance Fund, Municipal Court Funds, Traffic Safety Fund and Grant Funds.

**COMBINED SUMMARY OF REVENUE AND EXPENDITURES (3 YEAR)  
ALL CITY FUNDS**

	DEBT SERVICE FUNDS			INTERNAL SERVICE FUND			NON MAJOR GOVT FUNDS			ALL CITY FUNDS TOTAL		
	FY2021 ACTUAL	FY2022 ESTIMATE	FY2023 BUDGET	FY2021 ACTUAL	FY2022 ESTIMATE	FY2023 BUDGET	FY2021 ACTUAL	FY2022 ESTIMATE	FY2023 BUDGET	FY2021 ACTUAL	FY2022 ESTIMATE	FY2023 BUDGET
Estimated Beginning Resources	\$727,921	\$785,608	\$886,100	\$1,789,726	\$1,793,639	\$1,692,399	\$4,415,597	\$4,585,274	\$4,003,774	\$42,004,405	\$41,813,822	40,714,848
<b>Estimated Revenues</b>												
Taxes / Assessments	2,779,341	3,002,630	3,422,000							8,981,185	9,399,430	9,993,720
Sales Tax							2,787,985	2,745,000	2,827,000	6,306,657	7,425,000	7,647,000
Licenses and Permits							-	-	-	776,461	615,000	602,300
Franchise Fees							38,057	34,000	35,000	796,906	822,000	912,500
Intergovt Revenue	-						-	-	-	503,500	502,600	503,000
Charges for Service				92,890	92,460	87,660	68,677	85,000	105,000	10,978,426	11,446,958	11,760,160
Fines & Forfeitures							53,861	54,250	57,300	622,656	662,750	687,900
Interest on Investments	1,262	1,978	2,000	4,121	5,000	5,000	5,713	6,750	7,750	185,082	126,028	326,850
Grant Revenue							381,576	861,768	4,171,800	445,641	861,768	7,971,800
Miscellaneous							93,444	72,000	77,000	5,707,123	5,944,950	855,500
Operating Transfer In	1,755,827	1,907,077	1,879,200	89,000	110,000	50,000	-	-	-	2,745,458	4,439,436	3,442,200
<b>Revenues</b>	<b>4,536,430</b>	<b>4,911,685</b>	<b>5,303,200</b>	<b>186,011</b>	<b>207,460</b>	<b>142,660</b>	<b>3,429,313</b>	<b>3,858,768</b>	<b>7,280,850</b>	<b>38,049,095</b>	<b>42,245,920</b>	<b>44,702,930</b>
<b>Total Available Resources</b>	<b>5,264,351</b>	<b>5,697,293</b>	<b>6,189,300</b>	<b>1,975,737</b>	<b>2,001,099</b>	<b>1,835,059</b>	<b>7,844,910</b>	<b>8,444,042</b>	<b>11,284,624</b>	<b>80,053,499</b>	<b>84,059,742</b>	<b>85,417,778</b>
<b>Estimated Expenditures</b>												
City Manager/City Secretary									30,000	975,054	641,060	788,330
Building										819,210	823,040	1,042,300
Human Resources										174,207	221,760	222,600
Development Services										322,334	177,720	223,510
Economic Dev./Strategic Inn.							98,973	69,800	59,050	104,286	69,800	89,050
Finance							37,905	53,300	83,710	868,132	996,825	1,093,480
Library							-	10,700	10,000	811,551	924,000	1,087,200
Rec & Comm Svc										229,590	327,640	395,710
Parks							-	-	-	475,907	570,070	629,030
Police							1,800,685	1,628,500	1,854,400	5,660,438	6,236,950	6,527,800
Fire / EMS										2,420,738	3,275,730	3,742,380
Public Works										904,041	1,018,475	1,236,280
Fleet Services							53,186	75,200	85,500	246,492	291,820	409,750
Non-Departmental							2,665	8,000	10,000	1,604,922	1,542,160	1,736,155
Information Technology										464,028	616,200	728,750
Billing & Collection										491,846	535,160	585,760
Water Operations										2,217,721	2,812,415	2,818,615
Wastewater Operations										2,088,525	2,439,135	2,745,114
Grant Expenditures							362,369	861,768	979,800	362,369	861,768	979,800
Operating Transfer Out							409,784	806,878	457,700	2,656,458	4,475,378	3,442,200
<b>Sub Total Operating</b>				-	-	-	<b>2,765,567</b>	<b>3,514,146</b>	<b>3,570,160</b>	<b>23,897,849</b>	<b>28,857,106</b>	<b>30,523,814</b>
<b>Capital Projects/Equip</b>				<b>182,098</b>	<b>308,700</b>	<b>515,000</b>	<b>494,069</b>	<b>926,000</b>	<b>3,937,250</b>	<b>8,425,373</b>	<b>10,356,742</b>	<b>25,719,770</b>
<b>Debt Service</b>												
Principal Payments	3,315,000	3,670,000	4,125,000							3,397,583	3,737,000	4,192,000
Interest Payments	1,160,792	1,138,985	1,293,782							1,160,792	1,138,985	1,293,782
Fiscal Agent Fees	2,950	2,210	3,000							2,950	2,210	3,000
<b>Sub Total Debt Service</b>	<b>4,478,742</b>	<b>4,811,195</b>	<b>5,421,782</b>							<b>4,561,325</b>	<b>4,878,195</b>	<b>5,488,782</b>
<b>Total Expenditures</b>	<b>4,478,742</b>	<b>4,811,195</b>	<b>5,421,782</b>	<b>182,098</b>	<b>308,700</b>	<b>515,000</b>	<b>3,259,636</b>	<b>4,440,146</b>	<b>7,507,410</b>	<b>36,884,547</b>	<b>44,092,043</b>	<b>61,722,366</b>
Change in Fund Balance	57,688	100,490	(118,582)	3,913	(101,240)	(372,340)	169,677	(581,378)	(226,560)	1,164,548	(1,846,123)	(17,019,436)
Est. Ending Resources	\$785,609	\$886,098	\$767,518	\$1,793,639	\$1,692,399	\$1,320,059	\$4,585,274	\$4,003,896	\$3,777,214	43,168,953	39,967,699	23,695,412

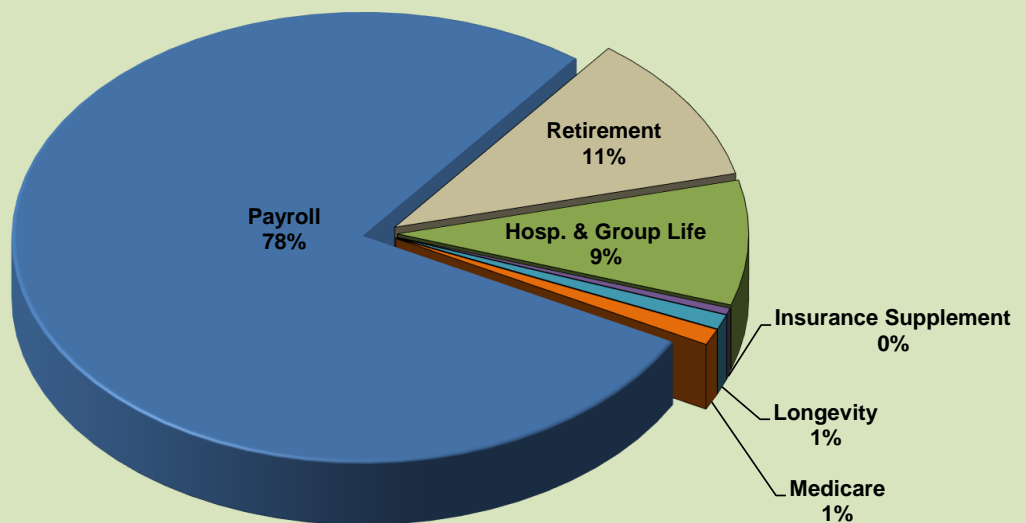
# TOTAL EXPENDITURES BY FUND FY 2022-2023 - \$61,722,366



# PERSONNEL POSITIONS (Budgeted)

	FY2021 BUDGET		FY2022 BUDGET		FY2023 BUDGET	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
<b>GENERAL FUND</b>						
City Secretary	2.00		2.00		2.00	
City Manager	1.00	0.50	1.00		2.00	
*Human Resources	1.50		1.50		2.50	
*Development Services Division	1.50		2.50		3.50	0.25
Municipal Court Division	3.60		3.60	0.25	3.60	0.50
Finance	4.25	-	4.75	0.25	3.75	0.75
Information Technology	1.50		3.50		3.50	
Library	7.00	4.25	8.00	3.75	8.00	3.50
*Recreation and Community Services	2.00	1.00	2.50	1.75	4.50	1.25
*Parks	6.00	-	4.50	-	6.50	0.25
*Police Division	35.00	1.00	39.00	0.50	38.00	1.00
Fire / EMS Division (includes grant positions)	27.00		27.00		27.00	1.00
Public Works Streets Division	5.50		7.25		8.75	
Public Works - Fleet Services	3.00		3.00		4.00	
Public Works - Building Maintenance	7.00		7.00		8.00	
<b>Total General Fund</b>	<b>107.85</b>	<b>6.75</b>	<b>117.10</b>	<b>6.50</b>	<b>125.60</b>	<b>8.50</b>
<b>ENTERPRISE FUNDS</b>						
Drainage Utility	6.50	1.00	6.25	1.00	6.25	1.00
Water/Sewer Fund						
Administration	1.25		1.25		1.25	
Billing and Collections	7.50		7.50		7.50	
Information Technology	0.50		0.50		0.50	
Water Distribution	6.25		7.25		7.75	
*Sewer Collections	5.25		5.25		6.75	
Total Water/Sewer Fund	20.75		21.75		23.75	
<b>Total Enterprise Funds</b>	<b>27.25</b>	<b>1.00</b>	<b>28.00</b>	<b>1.00</b>	<b>30.00</b>	<b>1.00</b>
<b>SPECIAL REVENUE FUNDS</b>						
Crime Control District	11.00		11.00		12.00	
Traffic Safety	3.00	-	-	-		
Municipal Court Security	-		-			0.50
Municipal Truancy Prevention	0.40		0.40		0.40	
<b>Total Revenue Funds</b>	<b>14.40</b>	<b>-</b>	<b>11.40</b>	<b>-</b>	<b>12.40</b>	<b>0.50</b>
<b>GRAND TOTAL</b>	<b>149.50</b>	<b>7.75</b>	<b>156.50</b>	<b>7.50</b>	<b>168.00</b>	<b>10.00</b>
<b>Est. Population</b>	24,511		23,770		24,400	
<b>Personnel Per Capita</b>	0.006415		0.006899453		0.007295082	

## Personnel Budget Breakdown \$15,844,750



\* Department FTE totals include ARPA Funded Positions

**SIGNIFICANT BUDGET CHANGES OVERVIEW  
IN COMPARISON TO FY2021-2022 BUDGET**

DEPARTMENT/ DIVISION	EXPENSE CHANGE AMOUNT	CHANGE EXPLANATION
<b>GENERAL FUNDS</b>		
City Secretary	\$23,245	salary, benefits, retention and TMRS adjustment inflation adjustments election expense adjustment ordinance modification adjustment training needs adjustment
Human Resources	(\$380)	salary, benefits, retention and TMRS adjustment inflation adjustments insurance consultant contract adjustment NeoGov annual support increase employee engagement - new request approval salary survey approval - one time new request
Development Services Division	\$23,390	salary, benefits, retention and TMRS adjustment inflation adjustments GIS adjustment training needs adjustment
City Manager	\$32,360	salary, benefits, retention, TMRS and position adjustment reallocated position from Finance needs adjustment
Non-Departmental	\$48,760	estimated payouts & insurance supplement adjustments rate increase adjustment inflation adjustments copier/printer agreement adjustment membership dues adjustment insurance premium adjustments merchant fees adjustment NE Arts Council reinstatement Arts Program concerts adjustment
Finance - Court Division	\$25,705	salary, benefits, retention, TMRS & position adjustments new judge robe (one time purchase) inflation adjustments jury trials adjustment
Finance	\$32,390	salary, benefits, retention, TMRS & position adjustments reallocated position to City Manager digital budget book audit contract adjustment investment advisor services adjustment sales tax services adjustment
Information Technology	\$67,170	salary, benefits, retention and TMRS adjustment inflation adjustments software maintenance cost adjustments council A/V hardware maintenance adjustment cell stipend adjustment add civil clerk virtual training training needs adjustment
Library Services	\$130,700	salary, benefits, retention and TMRS adjustment inflation adjustments publications increase shelving & seating - one new request approval training and travel expenses adjustment databases/ematerial platforms adjustment
Recreation & Community Services	(\$36,180)	salary, benefits, retention and TMRS adjustment inflation adjustments usage adjustments wataugafest adjustment membership and conferences adjustments athletic contractor service reorganization adjustment
Parks Department	\$5,860	salary, benefits, retention and TMRS adjustment inflation adjustments park maintenance adjustment communications analysis adjustment license renewals adjustment grounds maintenance contract expansion adjustment
Police Department	\$43,620	salary, benefits, retention, step, TMRS & position adjustments inflation adjustments ACO outdoor space - one time new request consolidated program cost adjustment needs analysis adjustments

**SIGNIFICANT BUDGET CHANGES OVERVIEW  
IN COMPARISON TO FY2021-2022 BUDGET**

DEPARTMENT/ DIVISION	EXPENSE CHANGE AMOUNT	CHANGE EXPLANATION
<b>GENERAL FUNDS (cont.)</b>		
<b>Fire Department</b>	\$604,050	salary, benefits, retention, step, TMRS & position adjustments inflation adjustments administrative assistant addition consolidated program cost adjustment NEFDA dues increase state certifications adjustment preventive maintenance adjustments NFFPA PPE cleaning mandate adjustment training prop - one time new request new request FY21-22 adjustment
<b>Public Works - Street Division</b>	\$118,790	salary, benefits, retention, TMRS & position adjustments position reinstatements inflation adjustments street sign blanks - one time new request traffic signals upgrade - one time new request mandated CDL license training adjustment
<b>Public Works - Fleet Services</b>	\$100,180	salary, benefits, retention, TMRS & position adjustments inflation adjustments freon machine - one time new request diagnostic update
<b>Public Works - Facilities Maintenance</b>	\$207,760	salary, benefits, retention, TMRS & position adjustments inflation adjustments ACO foundation repairs- one time new request misc. flooring replacement - one time new request utilities estimated increases inspections costs increase HVAC EPA mandated training
<b>SPECIAL REVENUE FUNDS</b>		
<b>Economic Development Corporation</b>	(\$40,518)	programs adjustment State of the City adjustment software maintenance adjustments training needs for new position estimated legal cost adjustment GovPilot subscription deletion Community Enrichment Center gala deletion Zac Tax sales tax platform addition WEDC website transfers adjustment
<b>Crime Control District</b>	\$422,650	salary, benefits, retention, step, TMRS & position adjustments mental health officer addition inflation adjustments vehicles graphics refresh - one time new request Axon refresh program - one time new request honor guard program - one time new request crime scene barriers - one time new request safety cameras/ALPR - one time new request transfers adjustment capital outlay plan - three vehicles investigation expenses increase Fort Worth radio contract adjustment
<b>Finance - Municipal Court Technology Fund</b>	\$3,919	ticket writers - one time new request inflation adjustments
<b>Municipal Court Truancy Prevention Fund</b>	\$2,730	salary, benefits, retention and TMRS adjustment estimated teen court fees adjustment
<b>PROPRIETARY FUNDS</b>		
<b>Storm Drain Utility Fund</b>	(\$179,426)	salary, benefits, retention and TMRS adjustment inflation adjustments GIS consulting services adjustment mandated CDL license training adjustment grounds maintenance contract adjustment capital projects adjustment
<b>Water Sewer Administration</b>	\$12,300	salary, benefits, retention and TMRS adjustment
<b>Water Sewer Non-Departmental</b>	\$43,100	GIS consulting services adjustment estimated payout adjustment digital budget book investment advisor services adjustment insurance broker adjustment

**SIGNIFICANT BUDGET CHANGES OVERVIEW  
IN COMPARISON TO FY2021-2022 BUDGET**

DEPARTMENT/ DIVISION	EXPENSE CHANGE AMOUNT	CHANGE EXPLANATION
<b>PROPRIETARY FUNDS (cont.)</b>		
<b>Finance - Utility Billing &amp; Collections</b>	\$50,600	salary, benefits, retention and TMRS adjustment inflation adjustments software maintenance adjustments
<b>Water Sewer Information Technology</b>	\$6,800	salary, benefits, retention and TMRS adjustment civil space deletion
<b>Water Distribution</b>	\$6,200	salary, benefits, retention, TMRS & position adjustment inflation adjustments mandated CDL license training adjustment estimated water purchases adjustment mandated environmental UCMR5 testing adjustment
<b>Wastewater Collections</b>	\$305,979	salary, benefits, retention, TMRS & position adjustment inflation adjustments mandated CDL license training adjustment estimated sewer costs adjustment



# The Cost of City Services

Based on average home value of \$194,833 each household will pay \$1,110 in city taxes for the year, or \$92.50 per month, to support these city services:



Emergency Services



Library Services

Animal Control Services



Park & Recreation Services



Building & Permit Services



Public Works Services





# ***MULTI-YEAR PLANNING DOCUMENTS***



# CITY OF WATAUGA STRATEGIC PLAN 2023-2033

# Acknowledgements

The City of Watauga would like to recognize the members of the governing body and the following employees for contributing to the development of the City's Strategic Plan.

## Governing Body

Arthur L. Miner—Mayor  
Pat Shelbourne—Council Member, Place 1  
Tom Snyder—Council Member, Place 2  
Lovie Downey—Mayor Pro Tem, Council Member, Place 3  
Andrew Neal—Council Member, Place 4  
Malissa Minucci—Council Member, Place 5  
Mark Taylor—Council Member, Place 6  
Jan Hill—Council Member, Place 7

## Members of City Staff

Joshua Jones—City Manager  
Robert Parker—Chief of Police  
Shawn Fannan—Fire Chief  
Sandra Gibson—Director of Finance  
Lana Ewell—Library Director  
Juliet Rodriguez—Human Resources & Civil Service Director  
Bradley Fraley—Chief Information Officer  
Paul Hackleman—Public Works  
Timothy Hamilton—Parks & Community Services Director

# Executive Summary

*“Planning is bringing the future into the present so that you can do something about it now.”*

*—Alan Lakein*

Strategic planning is a systematic and continuous process where people make decisions about intended future outcomes, how those outcomes are to be accomplished and how success is measured and evaluated. This executive summary is intended to provide an overview of the City of Watauga’s Strategic Planning process.

Prior to 2022, the governing body met to review the City’s Strategic Plan during the first quarter of the new calendar year. To provide greater guidance and encompass new ideas discussed at the annual retreat, the Council now completes the strategic planning process between the spring and fall of each fiscal year, which sets the priorities for future budgets. The Council also changed the plan from a five-year plan to ten-year plan. The strategic planning process includes goals and action items for upcoming fiscal years. During the first quarter of the current fiscal year, the governing body finalizes the City’s Strategic Plan by approval through a resolution.

## Vision

The City of Watauga remains focused on building an inclusive community that delivers an exceptional quality of life with access to amenities and programs through good governance, fiscal responsibility, and transparency.

## Mission

Develop programs to attract and support businesses to our community and provide a safe and secure community for all.

# City Goals

## The goals approved by the governing body are:

1. Maintain the financial strength of the City.
2. Expand public safety through non-enforcement efforts.
3. Develop a sustainable economic development effort.
4. Strengthen future planning.
5. Improve community involvement.
6. Improve the City brand.
7. Attract, retain, and motivate qualified staff.
8. Evaluate technology & workplace solutions highlighted by COVID-19

# Strategic Initiatives

## Strategic Planning Goal:

Maintain financial strength of the City

## **Strategic Initiatives:**

1. Maintain sound fiscal management practices and review those practices, policies, and procedures to ensure the City's bond rating is maintained or improved on an annual basis.
2. Continue to review and evaluate the City's potential to participate in the Opportunity Zones program on an annual basis.
3. Continue to seek grant opportunities for programs and projects on an annual basis.

## Strategic Planning Goal:

*Develop a sustainable economic development effort*

## **Strategic Initiatives:**

1. Develop a tax abatement policy within two years.

# Strategic Initiatives (Cont.)

## **Strategic Planning Goal:**

*Expand public safety through non-enforcement efforts*

## **Strategic Initiatives:**

1. Evaluate lighting options that will create improvements in safety for Watauga residents and visitors within ten years.
2. Continue to review and evaluate the need for the Police Department to respond to calls for enforcement versus service annually.
3. Evaluate the need for appropriate response staff or enhanced officer training to sufficiently respond to the growing need for service type calls (i.e.. mental health) annually.

## **Strategic Planning Goal:**

*Strengthen future planning*

## **Strategic Initiatives:**

1. Complete an update to the Comprehensive Plan every ten years.
2. Conduct an annual review of City ordinances and present an annual schedule for proposed updates with a complete code review being completed prior to 2026.
3. Complete ordinance rewrites prior to October 2026.
4. Obtain public input on the police and library facility needs, to include project budget requirements, prior to May 2024.
5. Prepare and submit for Council consideration a permit process and any required ordinance revisions for Short Term Rental properties.
6. Prepare for further review a phase-in approach for a Street Maintenance Program and associated fee prior to October 2023.

## Strategic Initiatives (Cont.)

7. Develop an on-line (website link) for a street maintenance program within seven years.
8. Improve the carbon footprint in the City within 10 years.
9. Review expansion options for the animal control facilities and operations within six years.
10. Improve the walkability and bicycling options in the City within ten years.
11. Evaluate the transition to hybrid or electric vehicles within ten years.
12. Continue to evaluate code compliance processes to improve the overall beautification of the City within three years.

### **Strategic Planning Goal:**

*Improve community involvement*

### **Strategic Initiatives:**

1. Conduct a citizen survey every three years.
2. Continue the Watauga 101 Citizens Academy annually.
3. Enhance citizen volunteer opportunities within six years.
4. Identify technological options that encourage citizen participation within 10 years.

### **Strategic Planning Goal:**

*Improve the City Brand*

### **Strategic Initiatives:**

1. Develop a marketing strategy prior to October 2023.

# Strategic Initiatives (Cont.)

## **Strategic Planning Goal:**

*Attract, retain and motivate qualified staff*

## **Strategic Initiatives:**

1. Continue to review and revise the recruitment and retention strategy annually.
2. Evaluate the need to add personnel in the Information Technology Department during each annual budget cycle and Personnel Improvement Plan update.
3. Conduct an employee survey every three years.
4. Implement a Phased Approach for transition to Paid Time Off program

## **Strategic Planning Goal:**

*Evaluate technology and workplace solutions highlighted by COVID-19*

## **Strategic Initiatives:**

1. Evaluate the need for the Library and Information Technology Departments to partner on identifying a method to expand broadband access to the citizens and students of Watauga in support of the need identified by COVID-19 and proposed legislation during the 87th Legislative Session prior to May 2023.
2. Research the need and identify positions and costs/savings associated with implementing telecommuting for specific job functions prior to October 2023.
3. Implement AMI Technology in the City prior to a specified January 2025.



Veterans Memorial located at 5800 Robin Drive and dedicated to the men and women who honorably served their country, the Watauga Veterans Memorial was designed as a testament to sacrifice, courage and the true American Spirit.



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***FIVE YEAR FINANCIAL  
FORECAST***

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# FIVE YEAR FINANCIAL FORECAST

## INTRODUCTION

The City of Watauga's Multi-Year Plan is presented on the following pages. Major funds will show the estimated beginning fund balances, estimated revenues and expenses, and ending fund balances. Staffing levels, estimated tax rates, and estimated water and wastewater rates are also presented.

Due to the volume of information included in the General Fund and the Water and Wastewater Fund, separate executive summaries have been provided that highlight significant assumptions.

Capital items recommended and funded have been included in the Proposed Capital section of each fund's presentation in the Capital Projects Section of this budget document.

Recommended reserve levels and designated reserves are reflected as required by the City's fiscal policies.

### **General Fund**

Revenue increases are projected at conservative growth levels. Most revenue items are projected at a 2% to 3% growth factor. Revenues have recovered and increased from pre-pandemic levels in both property tax and sales tax. Many positions that were eliminated during the pandemic were restored in FY2022 and FY2023. Positions that are funded through ARPA grant funds in 2023 will be moved to the General Fund in FY2024 and FY2025. Property tax valuations have increased substantially in the past few years ranging from a 9% to 13% increase. Valuation increases are expected to continue, but at a slower pace in future years. In FY2023 through FY2027, a projected increase of 3-5% is included. In May, 2021, an additional ¼ cent sales tax was approved by voters that increased revenues to the General Fund. This ¼ cent sales tax was previously allocated to the Street Maintenance Fund. Sales tax is projected to grow approximately 3% annually thereafter based on re-development and continued recovery in other sectors. Departmental expenditures include an increase of a conservative 1% increase with annual increases for salary plan adjustments and health insurance increases. The City's 5 year Personnel Improvement Plan includes positions requested by all departments. These positions have been included as supplemental in future years and will be funded if revenue growth allows. The personnel improvement plan is reviewed annually during the budget process.

### **General Obligation Debt Service**

## **FIVE YEAR FINANCIAL FORECAST**

increases, and changes in depreciation expense. Future projected rate increases for both water and wastewater are shown.

The operating budget includes funding for the outstanding water and wastewater debt issuances and funding to continue the annual water and wastewater infrastructure improvements. A water and sewer rate study is conducted annually to ensure future revenues will be sufficient to cover costs.

### **Water and Wastewater Debt Service Fund**

Debt service transfers are based on current debt outstanding and projected debt for the continuation of the waterline and wastewater line infrastructure improvements. Debt is issued to fund various water and sewer projects in the coming years. Debt payments related to these issuances will be paid from system revenues.

### **Drainage Fund**

The Drainage Utility fund provides for salary plan adjustments, health insurance increases, and drainage improvement projects. User fees are expected to remain flat, and projects will be paid from user fees when possible. Funding for Whitley Road drainage projects continue through FY2023. There are two other major projects scheduled to be paid from drainage rates in the next few years to include Bunker Hill and Astor Heights.

### **Equipment Replacement Fund**

Due to operating revenue constraints, funding for equipment may shift to debt to relieve the General Fund operating fund. This is currently being evaluated for future years, thus is The Equipment Replacement Fund is not included in this year's 5-year plan.

### **CLOSING COMMENTS**

This document is a plan for the future. Many things will certainly change and this document will need to be adjusted accordingly. Future capital projects and the timing of debt issuance can significantly impact the interest and sinking portion of the tax rate. The recommended Multi-Year Plan provides for a level tax rate and some increases in both water and wastewater rates while maintaining existing service levels. Future decisions will have a significant impact on many features of this plan.

# FIVE YEAR FINANCIAL FORECAST

## General Fund Five Year Plan Revenue Assumptions

Revenue Source	Assumptions
Property Taxes	Projections are based on 3-5% increase in assessed values
Penalties & Interest	Remain Flat
Sales Tax	Based on 3% increase with additional revenue for new development
Franchise Fees	Remain Flat – slight increase due to solid waste franchise fee increases
Fines & Fees	Projected 3% increase due to additional personnel assigned to traffic control.
Licenses & Permits	Projected a 2% increase over next few years due to redevelopment and increase in fees
Interest Income	Projected interest rates increases
Charges for Services	Project increase of 3% average growth
Transfers	Based on 5% of revenue from the utility operation, 2% Crime Control District and 5% Parks Development Corporation.
Miscellaneous	Projected average growth of 3%.

# FIVE YEAR FINANCIAL FORECAST

## General Fund Executive Summary

	Year 1 Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025	Year 4 Projected 2025-2026	Year 5 Projected 2026-2027
<b>TAX RATE VARIABLE(1)</b>					
Tax Rate	\$0.5702	\$0.5717	\$0.5788	\$0.5909	\$0.5894
Tax Rate Change	(\$0.010204)	\$0.0015	\$0.0071	\$0.0121	(\$0.0016)
Assessed Value/\$100	\$ 16,248,453	\$ 17,142,118	\$ 17,827,803	\$ 18,362,637	\$ 18,913,516
Amount generated by 1¢	\$ 159,235	\$ 167,993	\$ 174,712	\$ 179,954	\$ 185,352
<b>Operating Revenues</b>	<b>\$ 14,927,120</b>	<b>\$ 15,542,602</b>	<b>\$ 16,116,957</b>	<b>\$ 16,724,153</b>	<b>\$ 17,347,448</b>
<b>Transfer from other funds</b>	<b>\$ 1,321,000</b>	<b>\$ 1,445,540</b>	<b>\$ 1,744,500</b>	<b>\$ 1,766,876</b>	<b>\$ 1,766,876</b>
<b>TOTAL REVENUES</b>	<b>\$ 16,248,120</b>	<b>\$ 16,988,142</b>	<b>\$ 17,861,456</b>	<b>\$ 18,491,030</b>	<b>\$ 19,114,324</b>
<b>EXPENDITURES</b>					
Departmental Expenditures	\$ 15,747,895	\$ 16,281,645	\$ 16,500,856	\$ 17,542,736	\$ 18,061,974
Capital Expenses/Equip	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance Increase	\$ -	\$ 64,200	\$ 67,410	\$ 70,781	\$ 74,320
Salary Package	\$ 232,000 ***	\$ 232,000	\$ 238,960	\$ 246,129	\$ 253,513
Transfers to Capital Fund*	\$ 85,000	\$ 85,000	\$ 485,000	\$ 85,000	\$ 85,000
<b>Total Expenditures before supplemental</b>	<b>\$ 16,064,895</b>	<b>\$ 16,662,845</b>	<b>\$ 17,292,226</b>	<b>\$ 17,944,646</b>	<b>\$ 18,474,806</b>
<b>Revenue over/(under)</b>	<b>\$ 183,225</b>	<b>\$ 325,297</b>	<b>\$ 569,231</b>	<b>\$ 546,384</b>	<b>\$ 639,518</b>
<b>Proposed Supplemental PIP</b>	<b>\$ -</b>	<b>\$ 445,000</b>	<b>\$ 753,829</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Proposed Capital</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>
<b>Proposed Equip Repl.**</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>STAFFING VARIABLE</b>					
Full-time Positions	120.10	126.60	130.85	130.85	130.85
Part-time Positions	7.25	7.25	7.25	7.25	7.25

(1) Assumes City will bring in additional 3.5% M&O tax revenues to cover expenditure increases and remain within fund balance policy reserve of 25%

\*\$400,000 annually for streets and sidewalk replacement program unless funded by Capital Projects Fund interest or debt

\*\*Equipment Replacement Program funds some equipment and vehicle purchases over \$5,000 with a minimum of a 5 year life span

Year 2 and 3 proposed staffing increases adds \$.75 million in personnel expenditures. Positions will be evaluated and only those that can fit within budget will be funded. Positions funded by ARPA in Year 1 will be moved into the General Fund in Year 2 and Year 3.

(2) Proposed Supplemental is for positions in Personnel Improvement Plan. Positions will be funded only if revenues are available.

# FIVE YEAR FINANCIAL FORECAST

## General Fund Multi-Year Financial Plan

	Year 1 Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025	Year 4 Projected 2025-2026	Year 5 Projected 2026-2027
<b>BEGINNING BALANCE</b>	<b>7,274,688</b>	<b>7,057,913</b>	<b>6,538,210</b>	<b>5,953,611</b>	<b>6,099,995</b>
<b>REVENUES</b>					
Ad valorem taxes <sup>(1)</sup>	6,516,720	6,761,934	7,007,280	7,270,759	7,534,940
Delinquent taxes	30,000	30,300	30,603	30,909	31,218
Penalties	25,000	25,250	25,503	25,758	26,015
Sales taxes	4,820,000	4,964,600	5,212,830	5,473,472	5,747,145
Mixed Beverage	50,000	53,350	54,951	56,599	58,297
Franchise taxes	877,500	895,050	895,050	895,050	895,050
Fines and fees	630,600	649,518	669,004	689,074	709,746
Licenses and permits	502,300	574,100	585,582	597,294	609,240
Interest Income	50,000	135,000	139,050	143,222	147,518
Charges for Services	1,047,500	1,068,450	1,100,504	1,133,519	1,167,524
Miscellaneous	377,500	385,050	396,602	408,500	420,755
Intergovernmental Revenue	503,000	503,000	588,158	610,534	610,534
Operating Transfer In - Other Funds	818,000	942,540	1,156,342	1,156,342	1,156,342
<b>Total Revenues</b>	<b>16,248,120</b>	<b>16,988,142</b>	<b>17,861,456</b>	<b>18,491,030</b>	<b>19,114,324</b>
<b>EXPENDITURES</b>					
City Manager & City Secretary	(478,230)	(487,795)	(497,550)	(507,502)	(517,652)
Human Resources	(222,600)	(227,052)	(229,323)	(231,616)	(233,932)
Information Technology	(615,760)	(628,075)	(634,356)	(640,700)	(647,107)
Finance & Municipal Court	(1,009,770)	(1,029,965)	(1,050,565)	(1,071,576)	(1,082,292)
Police Protection	(4,673,400)	(4,766,868)	(4,862,206)	(4,959,453)	(5,009,045)
Fire Protection	(3,742,380)	(3,817,228)	(3,893,572)	(3,971,444)	(4,011,158)
Library	(1,077,200)	(1,098,744)	(1,120,719)	(1,143,133)	(1,154,565)
Public Works - Fleet/Buildings	(1,366,550)	(1,393,881)	(1,421,759)	(1,450,194)	(1,464,696)
Parks/Recreation & Community Services	(1,024,740)	(1,045,235)	(1,066,141)	(1,087,464)	(1,098,338)
Development Services	(223,510)	(227,980)	(232,541)	(237,192)	(239,564)
Public Works - Street Division	(653,380)	(666,448)	(679,778)	(693,373)	(700,307)
Non-Departmental - Operating	(892,375)	(1,188,575)	(1,518,717)	(1,866,000)	(2,231,152)
Transfers to Capital Project Fund	(85,000)	(85,000)	(85,000)	(85,000)	(85,000)
Operating Expenditures	(16,064,895)	(16,662,845)	(17,292,226)	(17,944,646)	(18,474,806)
<b>Total Expenditures</b>	<b>(16,064,895)</b>	<b>(16,662,845)</b>	<b>(17,292,226)</b>	<b>(17,944,646)</b>	<b>(18,474,806)</b>
Designated Reserves	-	-	-	-	-
Recommended Reserves per Policy	(4,016,224)	(4,165,711)	(4,323,056)	(4,486,161)	(4,618,702)
Available for Supplemental	183,225	325,297	569,231	546,384	639,518
Proposed Personnel - 5 year plan	-	(445,000) *	(753,829) *	-	-
Remaining Supplemental	183,225	(119,703)	(184,598)	546,384	639,518
Additional Available for Capital	3,258,464	2,892,202	2,215,153	1,467,450	1,481,294
<b>Total Available for Capital</b>	<b>3,441,689</b>	<b>2,772,498</b>	<b>2,030,555</b>	<b>2,013,834</b>	<b>2,120,812</b>
Proposed Equip Replacement	-	-	-	-	-
Proposed Capital Projects	(400,000)	(400,000)	(400,000)	(400,000)	(400,000)
Proposed Personnel - 5 year plan	-	-	-	-	-
Remaining Funds Available	3,441,689	2,372,498	1,630,555	1,613,834	1,720,812
<b>ENDING FUND BALANCE</b>	<b>7,057,913</b>	<b>6,538,210</b>	<b>5,953,611</b>	<b>6,099,995</b>	<b>6,339,513</b>
<b>% OPERATING</b>	<b>44%</b>	<b>39%</b>	<b>34%</b>	<b>34%</b>	<b>34%</b>
<b>Tax Rate Variable</b>					
Assessed Taxable Value/\$100	16,248,453	17,142,118	17,827,803	18,362,637	18,913,516
Amount generated by 1¢ tax	159,235	167,993	174,712	179,954	185,352
SR TAX FREEZE	551,000	578,550	607,478	646,964	679,312
I&S Rate	0.195013	0.203602	0.212517	0.222863	0.219500
General Fund	0.375187	0.368074	0.366305	0.368083	0.369870
<b>Total Tax Rate</b>	<b>0.570200</b>	<b>0.571677</b>	<b>0.578822</b>	<b>0.590946</b>	<b>0.589370</b>
Rollback I&S	0.195013	0.203602	0.212517	0.222863	0.219500
Rollback M&O	0.389187	0.368074	0.366305	0.368083	0.369870
<b>Total Rollback Rate</b>	<b>0.584200</b>	<b>0.571677</b>	<b>0.578822</b>	<b>0.590946</b>	<b>0.589370</b>
M&O Rollback Amount	6,260,450	6,246,480	6,465,107	6,691,385	6,925,584
<b>Staffing Variable</b>					
Full-time positions	120.10 (3)	126.60 (4)	130.85	130.85	130.85
Part-time positions	7.25	7.25	7.25	7.25	7.25

Note: Non-departmental operating includes salary plan, increase in city's insurance contribution & increase in equipment replacement payments.

\*Additional positions requested in City's Personnel Improvement Plan

(1) Collection Rate for M&O is 98%

(2) Proposed Capital will only be funded if excess reserves are available. The City's Sidewalk program is funded by this transfer.

(3) In FY2020-2021, positions were unfunded/frozen that resulted in a decrease of personnel. Fiscal Year 2022 and Fiscal 2023 restores some positions previously unfunded

Safer Grant Fire/EMS personnel (6) are counted in these numbers, but are partially grant funded in FY2021 through FY2023

(4) Positions funded from PIP but may be adjusted to balance budget

Sales tax election held 5/2021 that moved 1/4 cent sales tax to General Fund for Streets and other needs. Additional 1/4 cent was effective 10/1/2021

Personnel Improvement Plan proposed positions to be reviewed and adjusted based on funding

**General Obligation Debt Service  
Multi-Year Financial Plan**

	Year 1 Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025	Year 4 Projected 2025-2026	Year 5 Projected 2026-2027
<b>BEGINNING BALANCE</b>	769,918	729,748	723,346	538,959	526,536
<b>REVENUES</b>					
Ad valorem taxes	3,400,000	3,733,369	4,037,267	4,352,196	4,425,805
Delinquent taxes	11,000	13,000	13,000	13,000	13,000
Penalties	11,000	12,000	12,000	12,000	12,000
Interest Income	2,000	3,500	3,500	3,500	3,500
Transfer from EDC	153,178	149,077	324,852	324,852	324,852
<b>Total Revenues</b>	<b>3,577,178</b>	<b>3,910,946</b>	<b>4,390,619</b>	<b>4,705,548</b>	<b>4,779,157</b>
<b>EXPENDITURES</b>					
Principal	(2,845,000)	(2,920,000)	(3,520,000)	(3,820,000)	(3,820,000)
Interest	(770,348)	(995,348)	(1,053,006)	(895,972)	(970,972)
Bank Charges	(2,000)	(2,000)	(2,000)	(2,000)	(1,200)
<b>Total Expenditures</b>	<b>(3,617,348)</b>	<b>(3,917,348)</b>	<b>(4,575,006)</b>	<b>(4,717,972)</b>	<b>(4,792,172)</b>
Recommended Reserves per Policy	(361,735)	(292,000)	(352,000)	(382,000)	(382,000)
<b>ENDING FUND BALANCE</b>	<b>729,748</b>	<b>723,346</b>	<b>538,959</b>	<b>526,536</b>	<b>513,520</b>

<b>Tax Rate Variable</b>					
Assessed Taxable Value/\$100	16,248,453	17,142,118	17,827,803	18,362,637	18,913,516
Amount generated by 1¢ tax	160,860	169,707	176,495	181,790	187,244
SR Tax Ceiling	2,519,073	2,594,645	2,672,485	2,752,659	2,835,239
SR Tax Freeze \$	270,000	278,100	286,443	300,765	315,803
I&S Rate	0.195013	0.203602	0.212517	0.222863	0.219500
General Fund	0.375187	0.368074	0.366305	0.368083	0.369870
<b>Total Tax Rate</b>	<b>0.570200</b>	<b>0.571677</b>	<b>0.578822</b>	<b>0.590946</b>	<b>0.589370</b>
Rollback I&S	0.195013	0.203602	0.212517	0.222863	0.219500
Rollback M&O	0.389187	0.368074	0.366305	0.368083	0.369870
<b>Total Rollback Rate</b>	<b>0.584200</b>	<b>0.571677</b>	<b>0.578822</b>	<b>0.590946</b>	<b>0.589370</b>
<b>M&amp;O Rollback Amount</b>	<b>6,260,450</b>	<b>6,246,480</b>	<b>6,465,107</b>	<b>6,691,385</b>	<b>6,925,584</b>

<b>CHANGE IN TAX RATE</b>	<b>(0.010200)</b>	<b>0.001477</b>	<b>0.007145</b>	<b>0.012124</b>	<b>(0.001576)</b>
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<b>Debt Issuance Variable:</b>					
Beginning debt outstanding**	24,670,000	30,473,000	35,941,000	42,881,000	49,647,000
Principal Retired	(2,845,000)	(2,920,000)	(3,520,000)	(3,820,000)	(3,820,000)
Principal Issued (Proposed)*	8,648,000	8,388,000	10,460,000	10,586,000	11,241,000
<b>Ending debt outstanding</b>	<b>30,473,000</b>	<b>35,941,000</b>	<b>42,881,000</b>	<b>49,647,000</b>	<b>57,068,000</b>

\*Proposed debt issuances based on Capital Improvement Plan and Capital Outlay Plan

Debt M&O and M&O Rollback amount calculated at 98% collection rate

Rollback rate allows for 3.5% increase

**ECONOMIC DEVELOPMENT CORPORATION 1/4 CENT SALES TAX FUND  
Multi-Year Financial Plan**

	<b>Base Year Budget 2022-2023</b>	<b>Year 2 Projected 2023-2024</b>	<b>Year 3 Projected 2024-2025</b>	<b>Year 4 Projected 2025-2026</b>	<b>Year 5 Projected 2026-2027</b>
<b>BEGINNING BALANCE</b>	<b>1,713,418</b>	<b>2,163,668</b>	<b>2,565,155</b>	<b>3,000,631</b>	<b>3,607,544</b>
<b>REVENUES</b>					
Sales taxes	952,000	980,560	1,009,977	1,040,276	1,071,484
License Agreements	5,000	8,000	8,000	8,000	8,000
Interest Income	2,000	2,500	12,826	15,003	18,038
<b>Total Revenues</b>	<b>959,000</b>	<b>991,060</b>	<b>1,030,803</b>	<b>1,063,279</b>	<b>1,097,522</b>
<b>EXPENDITURES</b>					
Non-Departmental	-	-	-	-	-
General Administration	(56,200)	(87,600)	(88,476)	(89,361)	(90,254)
Business Retention	(8,650)	(37,700)	(38,077)	(38,458)	(38,842)
Business Attraction	(24,200)	(36,600)	(36,966)	(37,336)	(37,709)
Transfers to other funds -General Fund *	(266,500)	(274,495)	(282,730)	(291,212)	(299,948)
Transfer to Debt Service	(153,200)	(153,178)	(149,078)	(149,853)	(150,428)
<b>Operating Expenditures</b>	<b>(508,750)</b>	<b>(589,573)</b>	<b>(595,327)</b>	<b>(456,366)</b>	<b>(466,754)</b>
<b>Total Expenditures</b>	<b>(508,750) -</b>	<b>(589,573) -</b>	<b>(595,327) -</b>	<b>(456,366)</b>	<b>(466,754)</b>
Recommended Reserves per Policy	- (101,750) -	(117,915) -	(119,065) -	(91,273)	(93,351)
Available for Supplemental	450,250	401,487	435,476	606,913	630,768
<b>Transfers to other funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Remaining Supplemental	450,250	401,487	435,476	606,913	630,768
Additional Available for Capital	1,611,668	2,045,753	2,446,090	2,909,358	3,514,193
Total Available for Capital	2,061,918	2,447,240	2,881,565	3,516,271	4,144,962
<b>Proposed Capital:</b>					
<b>Proposed Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Remaining Funds Available	2,061,918	2,447,240	2,881,565	3,516,271	4,144,962
<b>ENDING FUND BALANCE</b>	<b>2,163,668</b>	<b>2,565,155</b>	<b>3,000,631</b>	<b>3,607,544</b>	<b>4,238,312</b>

<b>Staffing Variable:</b>					
Part-time positions	0.00	0.00	0.00	0.00	0.00
Full-time positions	0.00	0.00	0.00	0.00	0.00

In FY2018-19, the Parks Development Corporation changed names and function to the Economic Development Corporation  
 \*No staffing is included in budget, however, personnel expenses are covered through a Reimbursement Resolution and Transfer  
 Transfer to Debt Services for projects to include Splashpad, Capp Smith Park Improvements, Branding Signs, and Food Business Park

**Crime Control & Prevention District  
Multi-Year Financial Plan**

	<b>Base Year Budget 2022-2023</b>	<b>Year 2 Projected 2023-2024</b>	<b>Year 3 Projected 2024-2025</b>	<b>Year 4 Projected 2025-2026</b>	<b>Year 5 Projected 2026-2027</b>
<b>BEGINNING BALANCE</b>	<b>1,237,902</b>	<b>1,140,252</b>	<b>1,030,514</b>	<b>992,635</b>	<b>887,614</b>
<b>REVENUES</b>					
Sales taxes	1,875,000	1,931,250	1,989,188	2,048,863	2,110,329
Other Income/Transfers In	70,000	68,500	70,555	72,672	74,852
<b>Total Revenues</b>	<b>1,945,000</b>	<b>1,999,750</b>	<b>2,059,743</b>	<b>2,121,535</b>	<b>2,185,181</b>
<b>EXPENDITURES</b>					
Police Protection	(1,854,400)	(1,891,488)	(1,937,838)	(1,985,579)	(2,034,751)
Transfers to other funds	(38,000)	(38,000)	(39,784)	(40,977)	(42,207)
<b>Total Expenditures</b>	<b>(1,892,400)</b>	<b>(1,929,488)</b>	<b>(1,977,622)</b>	<b>(2,026,556)</b>	<b>(2,076,958)</b>
Recommended Reserves per Policy	(378,480)	(385,898)	(395,524)	(405,311)	(415,392)
Available for Supplemental	52,600	70,262	82,121	94,979	108,223
<b>Proposed Supplemental</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Remaining Supplemental	52,600	70,262	82,121	94,979	108,223
Additional Available for Capital	859,422	754,354	634,990	587,324	472,222
Total Available for Capital	912,022	824,616	717,110	682,303	580,445
<b>Proposed Equipment Replacement</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Proposed Capital<sup>(1)</sup></b>	<b>(150,250)</b>	<b>(180,000)</b>	<b>(120,000)</b>	<b>(200,000)</b>	<b>-</b>
Remaining Funds Available	761,772	644,616	597,110	482,303	580,445
<b>ENDING FUND BALANCE</b>	<b>1,140,252</b>	<b>1,030,514</b>	<b>992,635</b>	<b>887,614</b>	<b>995,837</b>

<b>Staffing Variable:</b>					
Full-time positions	12.0	12.0	12.0	12.0	12.0
Part-time positions	0.0	0.0	0.0	0.0	0.0

(1) Proposed Capital will only be funded if excess reserves are available.

**Street Maintenance Fund  
Multi-Year Financial Plan**

	Year 1 Budget 2022-2023	Year 2 Projected 2023-2024			
<b>BEGINNING BALANCE</b>	595,910	910	-	-	-
<b>REVENUES</b>					
Sales Tax <sup>(1)(2)</sup>	-	-	-	-	-
Adjustment per Election results Nov. 2020	-	*			
Other Income	-	-	-	-	-
<b>Total Revenues</b>	-	-	-	-	-
<b>EXPENDITURES</b>					
Asphalt Overlay	(400,000)				
Street Maintenance	(195,000)				
<b>Total Expenditures</b>	(595,000)				
Recommended Reserves per Policy	-				
Available for Supplemental	(595,000)				
<b>Proposed Supplemental</b>	-				
Remaining Supplemental	(595,000)				
Additional Available for Capital	595,910				
Total Available for Capital	910				
<b>Proposed Capital</b>	-				
Remaining Funds Available	910				
<b>ENDING FUND BALANCE</b>	910				

<b>Staffing Variable:</b>					
Full-time positions	0.0	0.0	0.0	0.0	0.0
Part-time positions	0.0	0.0	0.0	0.0	0.0

(1) 1/4 cent Sales Tax for Street Maintenance sales tax was reauthorized by voters in May, 2016 for another 4 years

(2) 1/4 cent Sales Tax for Street Maintenance was not reauthorized in 2020, thus adjustment to budget and future years spending.

1/4 cent allocated to the General Fund as of May, 2021 election

# FIVE YEAR FINANCIAL FORECAST

## Water & Wastewater Fund Five Year Plan Revenue Assumptions

Revenue Source	Assumptions
Water Service	Based on projected rate increases sufficient to cover increased cost
Wastewater Service	Based on projected rate increases sufficient to cover increased cost
Reconnect Fees	Based on average growth of 2%.
Inspection Fees	Based on average growth of 2%.
Miscellaneous	Based on average growth of 3%.
Penalties	Flat Year 1-3 and project average growth of 2% Year 4-5.

**Water and Wastewater Fund  
Executive Summary**

	Base Year Budget 2021-2022	Year 2 Projected 2022-2023	Year 3 Projected 2023-2024	Year 4 Projected 2024-2025	Year 5 Projected 2025-2026
<b>REVENUES</b>					
Total Revenue W&S	9,511,000	9,811,000	10,325,470	10,773,331	11,086,930
Proposed Revenue Increase to cover expenses		3%	5%	4%	3%
<b>EXPENSES</b>					
Departmental Expenditures	7,262,859	7,540,180	7,772,470	7,970,653	8,173,719
Salary Package	55,000	56,650	58,350	60,100	61,903
Transfers	60,000	60,000	60,000	60,000	60,000
G&A/Franchise Fee	440,000	440,000	514,658	537,034	552,698
Debt Service	1,726,000	1,806,000	1,801,572	2,047,572	2,022,572
Non-Department - One Time	-	-	-	-	-
<b>Total Expenses</b>	<b>9,543,859</b>	<b>9,902,830</b>	<b>10,207,049</b>	<b>10,675,360</b>	<b>10,870,892</b>
<b>Proposed Supplemental</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Proposed Capital</b>	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000
<b>STAFFING VARIABLE</b>					
Full-time Positions	23.75	25.75	26.75	26.75	26.75
Part-time Positions	0.00	0.00	0.00	0.00	0.00

**Water and Wastewater  
Multi-Year Financial Plan**

	Year 1 Base Year Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025	Year 4 Projected 2025-2026	Year 5 Projected 2026-2027
<b>BEGINNING BALANCE</b>	2,733,312 *	2,650,453	2,558,623	1,917,183	2,015,154
<b>REVENUES</b>					
Water Service	4,900,000	5,096,000	5,350,800	5,564,832	5,731,777
Wastewater Service	4,140,000	4,213,500	4,466,310	4,689,626	4,830,314
<b>Proposed Increase in Revenues</b>	0%	5%	6%	4%	3%
Service Charges	65,000	66,300	67,626	68,979	68,979
EPA Fees	160,000	163,200	166,464	169,793	169,793
Penalties	175,000	175,000	175,000	178,500	182,070
Miscellaneous	55,000	65,000	66,950	68,959	71,027
Interest Income/Transfers In JUF	16,000	32,000	32,320	32,643	32,970
<b>Total Revenues</b>	<b>9,511,000</b>	<b>9,811,000</b>	<b>10,325,470</b>	<b>10,773,331</b>	<b>11,086,930</b>
<b>EXPENSES</b>					
Utility Billing	(585,760)	(591,618)	(597,534)	(603,509)	(609,544)
Non-Departmental - Operating	(745,280)	(752,733)	(760,260)	(767,863)	(775,541)
Information Technology	(112,990)	(114,120)	(115,261)	(116,414)	(117,578)
Administration	(170,100)	(171,801)	(173,519)	(175,254)	(177,007)
Water Distribution	(2,818,615)	(2,973,994)	(3,050,084)	(3,128,325)	(3,208,781)
Sewer Collection	(2,745,114)	(2,772,565)	(2,867,761)	(2,967,824)	(3,071,744)
Transfers - Capital	(140,000)	(140,000)	(141,400)	(142,814)	(142,814)
Transfers - JUF	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)
G&A/Franchise Fee	(440,000)	(440,000)	(514,658)	(537,034)	(552,698)
W&WW Debt	(1,726,000)	(1,806,000)	(1,801,572)	(2,047,572)	(2,022,572)
Proposed Positions - PIP	-	(80,000)	(125,000)	(128,750)	(132,613)
<b>Operating Expenses</b>	<b>(9,543,859)</b>	<b>(9,902,830)</b>	<b>(10,207,049)</b>	<b>(10,675,360)</b>	<b>(10,870,892)</b>
Capital Expenses (carryover)	-	-	-	-	-
<b>Total Expenses</b>	<b>(9,543,859)</b>	<b>(9,902,830)</b>	<b>(10,207,049)</b>	<b>(10,675,360)</b>	<b>(10,870,892)</b>
Recommended Reserves per Policy	(2,385,965) *	(2,475,708)	(2,551,762)	(2,668,840)	(2,717,723)
Available for Supplemental Current Year	(32,859)	(91,830)	118,421	97,971	216,038
Proposed Supplemental	-	-	-	-	-
Remaining Supplemental	(32,859)	(91,830)	118,421	97,971	216,038
Additional Available for Capital w/ Fund bal requirements	347,347	174,745	6,861	(751,657)	(702,569)
Total Available for Capital*	314,488	82,915	125,282	(653,686)	(486,530)
Proposed Equip Repl/Capital <sup>(1)</sup>	(50,000)	-	-	-	(50,000)
Remaining Funds Available	264,488	82,915	125,282	(653,686)	(536,530)
<b>ENDING FUND BALANCE</b>	<b>2,650,453 *</b>	<b>2,558,623</b>	<b>1,917,183</b>	<b>2,015,154</b>	<b>2,181,193</b>
% of operating	28%	26%	19%	19%	20%
<b>Staffing Variable</b>					
Full-time Positions (2)	23.75	25.75	26.75	26.75	26.75
Part-time positions	0.00	0.00	0.00	0.00	0.00

<sup>(1)</sup> Proposed Capital will only be funded if excess reserves are available.

\*Fund balance in recovery mode since FY2015-16 and debt issuance was delayed until FY2018-19 to allow for fund balance recovery

**Water and Wastewater Debt Service Fund/Debt Reserve Funds  
Multi-Year Financial Plan**

	Year 1 Budget 2022-2023	Year 2 Projected 2023-2024	Year 3 Projected 2024-2025	Year 4 Projected 2025-2026	Year 5 Projected 2026-2027
<b>BEGINNING BALANCE</b>	113,382	34,949	40,399	40,399	40,399
<b>REVENUES</b>					
Transfer from W&WW Operations	1,726,000	1,806,000	1,801,572	2,046,572	2,046,572
Interest	0	1,000	1,000	1,000	1,000
<b>Total Revenues</b>	<b>1,726,000</b>	<b>1,807,000</b>	<b>1,802,572</b>	<b>2,047,572</b>	<b>2,047,572</b>
<b>EXPENSES</b>					
Principal	(1,280,000)	(1,320,000)	(1,360,000)	(1,530,000)	(1,505,000)
Interest	(523,433)	(480,550)	(441,572)	(516,572)	(516,572)
Bank Charges	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
<b>Total Expenses</b>	<b>(1,804,433)</b>	<b>(1,801,550)</b>	<b>(1,802,572)</b>	<b>(2,047,572)</b>	<b>(2,022,572)</b>
Recommended Reserves per Policy *	0	0	0	0	0
<b>ENDING FUND BALANCE</b>	<b>34,949</b>	<b>40,399</b>	<b>40,399</b>	<b>40,399</b>	<b>65,399</b>

<b>Debt Issuance Variable:</b>					
Beginning debt outstanding	20,005,000	18,725,000	17,525,000	18,165,000	16,635,000
Principal retired	(1,280,000)	(1,200,000)	(1,360,000)	(1,530,000)	(1,505,000)
Principal Issued (Proposed)			2,000,000		2,000,000
Ending debt outstanding	18,725,000	17,525,000	18,165,000	16,635,000	17,130,000

**Drainage Utility Fund  
Multi-Year Financial Plan**

	Year 1 Budget 2022-23	Year 2 Projected 2023-24	Year 3 Projected 2024-2025	Year 4 Projected 2025-2026	Year 5 Projected 2026-27
<b>BEGINNING WORKING CAPITAL</b>	<b>3,290,395</b>	<b>1,251,335</b>	<b>756,333</b>	<b>544,577</b>	<b>1,124,882</b>
<b>REVENUES</b>					
Drainage Fees	1,480,000	1,480,660	1,481,980	1,481,980	1,481,980
Penalties	-	-	-	-	-
Interest Income	2,000	6,257	6,570	6,898	1,000
<b>Total Revenues</b>	<b>1,482,000</b>	<b>1,486,917</b>	<b>1,488,550</b>	<b>1,488,878</b>	<b>1,482,980</b>
<b>EXPENSES</b>					
Operating Expenses	(741,400)	(818,619)	(826,805)	(835,073)	(843,424)
Transfers to Other Funds	(73,500)	(73,500)	(73,500)	(73,500)	-
<b>Total Expenses</b>	<b>(814,900)</b>	<b>(892,119)</b>	<b>(900,305)</b>	<b>(908,573)</b>	<b>(843,424)</b>
Recommended Reserves per Policy 20%	(148,280)	(163,724)	(165,361)	(167,015)	(168,685)
<b>Available for Supplemental</b>	<b>667,100</b>	<b>594,798</b>	<b>588,244</b>	<b>580,305</b>	<b>639,556</b>
Remaining Supplemental	667,100	594,798	588,244	580,305	639,556
Additional Available for Capital	3,142,115	1,087,611	590,972	377,562	956,197
Total Available for Capital	3,809,215	1,682,409	1,179,216	957,867	1,595,753
<b>Capital Projects</b>	<b>A B C (2,706,160) D</b>	<b>(1,089,800) E</b>	<b>(800,000)</b>		<b>-</b>
Remaining Funds Available	1,103,055	592,609	379,216	957,867	1,595,753
<b>ENDING WORKING CAPITAL</b>	<b>1,251,335</b>	<b>756,333</b>	<b>544,577</b>	<b>1,124,882</b>	<b>1,764,438</b>
<b>Rates</b>					
Drainage Rate	\$11.00	\$11.00	\$11.00	\$11.00	\$10.00
<b>Staffing Variable:</b>					
Full-time positions	6.25	7.25	7.25	7.25	7.25
Part-time positions	1.0	1.0	1.0	1.0	1.0

Capital Projects

- A. Whitley Road PHASE III&4, Channel Protection, Blue Green Grey Project, Bunker Hill
- B. Drainage Master Plan
- C. Astor Heights design
- D. Astor Heights Construction Project
- E. Complete Astor Heights Project, Determine funding of Sunny Brook Project
- F. Drainage Master Plan update, Determine future project priorities



# CAPITAL OUTLAY PLAN

FY 2023 – FY 2027





## City of Watauga

Capital Outlay Plan Summaries

Summary by Category/Type

Summary by Funding Source

**CITY OF WATAUGA  
CAPITAL OUTLAY SUMMARY - CATEGORY/TYPE  
FY 2023-2027**

CATEGORY/TYPE	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
<b>VEHICLES</b>												
AMBULANCE							1	375,000	1	375,000	2	750,000
ATV												
EMERGENCY CAR					6	355,000	6	360,000	1	60,000	13	775,000
FIRE TRUCK												
LIGHT DUTY TRUCK	6	320,000	3	201,000	7	385,000	2	112,000	4	247,000	22	1,265,000
HEAVY DUTY TRUCK	2	900,000			2	285,000	3	406,000			7	1,591,000
MEDIUM DUTY TRUCK									1	65,000	1	65,000
MOTORCYCLE	1	44,000	1	44,000							2	88,000
PASSENGER CAR	3	130,000	1	45,000	1	40,000	1	40,000			6	255,000
<b>MACHINERY/MOTORIZED EQUIPMENT</b>												
HEAVY EQUIPMENT			1	170,000	1	160,000			1	45,000	3	375,000
LIGHT EQUIPMENT			4	81,500	3	130,000	1	70,000	1	25,000	9	306,500
SMALL ENGINE EQUIPMENT	1	70,000					1	13,000	1	8,000	3	91,000
BOAT												
TRAILER	1	15,000	2	25,000	1	6,000	1	18,000			5	64,000
<b>COMMUNICATIONS EQUIPMENT</b>												
RADIO SYSTEMS	1	687,450									1	687,450
<b>COMPUTERS/ELECTRONIC EQUIPMENT</b>												
SERVERS												
HARDWARE	3	84,700	7	13,000	4	234,700	2	296,300	3	36,300	19	665,000
COMPUTERS			1	6,000					1	70,000	2	76,000
SOFTWARE			1	20,000							1	20,000
<b>OTHER EQUIPMENT</b>												
FITNESS EQUIPMENT			3	15,000	8	23,000	11	38,700	5	22,300	27	99,000
OFFICE EQUIPMENT												
FURNITURE	3	51,500									3	51,500
PUBLIC SAFETY EQUIP	1	10,000	5	260,000							6	270,000
<b>FACILITIES</b>												
HVAC	9	80,414	18	112,337	1	24,526			3	8,140	31	225,417
FIRE ALARMS			1	43,750	1	31,750	1	45,750			3	121,250
GENERATOR									1	22,000	1	22,000
<b>TOTALS</b>	<b>31</b>	<b>2,393,064</b>	<b>48</b>	<b>1,036,587</b>	<b>35</b>	<b>1,674,976</b>	<b>30</b>	<b>1,774,750</b>	<b>23</b>	<b>983,740</b>	<b>167</b>	<b>7,863,117</b>

FUND TOTALS	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
GENERAL FUND	24	1,278,064	44	701,587	26	1,114,976	26	1,377,750	20	885,740	140	5,358,117
WATER AND SEWER FUND	1	550,000	1	170,000	3	220,000	3	252,000	1	65,000	9	1,257,000
STORM DRAIN	3	435,000	2	120,000			1	145,000	2	33,000	8	733,000
TRAFFIC SAFETY												
CCD	3	130,000	1	45,000	6	340,000					10	515,000
PEG												
<b>TOTALS</b>	<b>31</b>	<b>2,393,064</b>	<b>48</b>	<b>1,036,587</b>	<b>35</b>	<b>1,674,976</b>	<b>30</b>	<b>1,774,750</b>	<b>23</b>	<b>983,740</b>	<b>167</b>	<b>7,863,117</b>

FUNDING SOURCE	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
CERTIFICATES OF OBLIGATION	22	1,795,564	41	768,087	26	1,611,976	18	1,591,050.00	15	553,440	122	4,708,141
TAX NOTES												
EQUIPMENT REPLACEMENT FUND	2	365,000	3	126,000	7	21,800	12	183,700	6	47,300	30	743,800
CCD FUND	3	130,000									3	130,000
PEG												
OTHER GENERAL FUNDING	4	102,500	4	142,500	2	41,200			2	383,000	12	485,500
<b>TOTALS</b>	<b>31</b>	<b>2,393,064</b>	<b>48</b>	<b>1,036,587</b>	<b>35</b>	<b>1,674,976</b>	<b>30</b>	<b>1,774,750</b>	<b>23</b>	<b>983,740</b>	<b>167</b>	<b>7,863,117</b>

**CITY OF WATAUGA  
CAPITAL OUTLAY SUMMARY - Funding Source  
FY2023 - FY2027**

<b>General Fund</b>												
	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
<b>Funding Source</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>
Certificates of Obligation	21	1,245,564	39	553,087	17	1,051,976	15	1,339,050	14	488,440	106	4,678,117
Tax Note												
ERF			1	6,000	7	21,800	11	38,700	5	22,300	24	88,800
PEG												
Other	3	32,500	4	142,500	2	41,200			1	375,000	10	591,200
<b>TOTALS</b>	<b>24</b>	<b>\$ 1,278,064</b>	<b>44</b>	<b>\$ 701,587</b>	<b>26</b>	<b>\$ 1,114,976</b>	<b>26</b>	<b>\$ 1,377,750</b>	<b>20</b>	<b>\$ 885,740</b>	<b>140</b>	<b>\$ 5,358,117</b>
<b>Water &amp; Sewer</b>												
	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
<b>Funding Source</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>
Certificates of Obligation	1	550,000	1	170,000	3	220,000	3	252,000	1	65,000	9	1,257,000
Tax Note												
ERF												
Other												
<b>TOTALS</b>	<b>1</b>	<b>\$ 550,000</b>	<b>1</b>	<b>\$ 170,000.00</b>	<b>3</b>	<b>\$ 220,000</b>	<b>3</b>	<b>\$ 252,000</b>	<b>1</b>	<b>\$ 65,000</b>	<b>9</b>	<b>\$ 1,257,000</b>
<b>Storm Drain</b>												
	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
<b>Funding Source</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>
Certificates of Obligation												
Tax Note												
ERF	2	365,000	2	120,000			1	145,000	1	25,000	6	655,000
Other	1	70,000							1	8,000	2	78,000
<b>TOTALS</b>	<b>3</b>	<b>\$ 435,000</b>	<b>2</b>	<b>\$ 120,000</b>		<b>\$ -</b>	<b>1</b>	<b>\$ 145,000</b>	<b>2</b>	<b>\$ 33,000</b>	<b>8</b>	<b>\$ 733,000</b>
<b>Traffic Safety</b>												
	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
<b>Funding Source</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>
Certificates of Obligation												
Tax Note												
ERF												
Other												
<b>TOTALS</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
<b>CCD</b>												
	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
<b>Funding Source</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>	<b>#</b>	<b>COST</b>
Certificates of Obligation			1	45,000	6	340,000					7	385,000
Tax Note												
ERF												
CCD Fund	3	130,000									3	130,000
Other												
<b>TOTALS</b>	<b>3</b>	<b>\$ 130,000</b>	<b>1</b>	<b>\$ 45,000.00</b>	<b>6</b>	<b>\$ 340,000</b>		<b>\$ -</b>		<b>\$ -</b>	<b>10</b>	<b>\$ 515,000</b>
<b>TOTALS</b>	<b>31</b>	<b>\$ 2,393,064</b>	<b>48</b>	<b>\$ 1,036,587</b>	<b>35</b>	<b>\$ 1,674,976</b>	<b>30</b>	<b>\$ 1,774,750</b>	<b>23</b>	<b>\$ 983,740</b>	<b>167</b>	<b>\$ 7,863,117</b>

## CLASS CODE CHART

CLASS CODE	REPLACEMENT THRESHOLD YEAR/MILES OR HOURS	DESCRIPTIONS
EMERGENCY CAR	5 YEAR/100K MILES	MARKED EMERGENCY RESPONDERS
PASSENGER CAR	8 YEAR/120K MILES	CARS NON-EMERGENCY
LT TRK	8 YEAR/120K MILES	LIGHT DUTY PICK-UPS
MED TRK	8 YEAR/150K MILES	MEDIUM DUTY PICK-UPS (DIESEL)
HD TRK	10 YEAR/150K MILES	HEAVY DUTY TRUCKS (DUMP TRUCKS, VECTOR TRUCK)
LT EQUIP	12 YEAR/6K HOURS	LIGHT EQUIPMENT (SMALL TRACTORS, CONCRETE SAWS, CRACK SEALERS, ROLLERS, LIFTS, SANDERS, SKID STEERS)
HD EQUIP	10 YEAR/7K HOURS	HEAVY DUTY EQUIPMENT (LARGE TRACTORS, BACK HOE, LOADERS, MOTOR GRADER, DOZERS, SWEEPER)
MOWERS	6 YEAR/3K HOURS	ZERO TRUNS
ATV	12 YEARS/6K HOURS	GATOR, MULES, HUMVEE
MEDIC	8 YEAR/80K MILES	AMBULANCES
FIRE TRK	10 YEAR FRONT LINE/10 YEAR RESERVE	FIRE TRUCKS (ENGINE, PUMPER, QUINT, RESCUE)
GEN/COM	12 YEAR/6K HOURS	GENERATORS, COMPRESSORS
TRAILERS	8 YEAR MIN	ALL TRAILERS
BOAT	12 YEAR/6K HOURS	BOAT AND MOTORS
MOTORCYCLE	5 YEAR/100K MILES	MOTORCYCLE
PUBLIC SAFETY EQUIP	5 YEAR	BALLISTIC VESTS
PUBLIC SAFETY EQUIP	10 YEAR	DRONE, WEAPONS SYSTEM, NARCOTICS TESTING
FURNITURE	7-10 YEAR	OFFICE, PUBLIC
HVAC	15 YEAR	HEATING, VENTILATION, AIR CONDITIONING
FIRE ALARMS	15-18 YEAR	FACILITIES FIRE ALARMS



## City of Watauga

Capital Outlay

Plan Detailed

List by Year

Sorted by Fund and  
Department

Water and Sewer Fund

## CAPITAL OUTLAY SUMMARY - WATER/SEWER

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
444	24787	GAP-VAC	JET VAC TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2022-23	DEBT ISSUANCE 2022	\$ 550,000
420	4845	CAT	430E BACKHOE LOADER	EQUIPMENT - HEAVY	WATER/SEWER	10 YEAR/7K HOURS	2023-24	DEBT ISSUANCE 2023	\$ 170,000
810	62063	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
811	86970	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
419	37261	INTERNATIONAL	TANDEM DUMP TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2024	\$ 140,000
407	32256	INTERNATIONAL	7400 SBA 6X4 DUMP TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2025-26	DEBT ISSUANCE 2025	\$ 140,000
400	21603	FORD	F150 4X4	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
405	25985	FORD	F150 4X4	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
404	3251	FORD	F450 CAMERA	MED DUTY TRUCK	WATER/SEWER	8 YEAR/150K MILES	2026-27	DEBT ISSUANCE 2026	\$ 65,000



# City of Watauga

Capital Outlay Plan  
Detailed List by Year  
Sorted by Fund and Department

General Fund

# CAPITAL OUTLAY SUMMARY - GENERAL FUND

VEHICLE	ODO	MAKE	MODEL	TYPE	DEPARTMENT	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
		BRASKEY	TRAINING PROP	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	15 YEAR	2022-23	GENERAL FUND	\$ 10,000
		MOTOROLA	MOBILE RADIOS	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 183,750
		MOTOROLA	PORTABLE RADIOS	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 460,500
		MOTOROLA	SPEAKER MICS - Remote	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 43,200
8	88482	FORD	F150 4X4	LIGHT DUTY TRUCK	FIRE & EMS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
		SEATING		FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 29,000
		YOUTH FURNITURE		FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2022-23	GENERAL FUND	\$ 7,000
		MONTEL & Add'l MFG	SHELVING & SINK	FURNITURE	LIBRARY	GENERAL FUND	20 YEAR	2022-23	GENERAL FUND	\$ 15,500
600	37436	FORD	F350	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 65,000
626	35090	FORD	F150	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
68	21,709	HARLEY DAVIDSON	FLHP	MOTORCYCLE	POLICE	GENERAL FUND	5 YR/100K MILES	2022-23	DEBT ISSUANCE 2022	\$ 44,000
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJE006-541HV	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,642
		CARRIER	48HJE006G-541HV	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,642
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJD005-551	4 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,268
		CARRIER	48SD-030060311	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,024
		CARRIER	48HJE005---551	4 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,268
		CARRIER	48HEE003-301HY	2 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,287
202	53744	FORD	F150	LIGHT DUTY TRUCK	POLICE -CODE	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 40,000
204	54469	FORD	F150	LIGHT DUTY TRUCK	POLICE -CODE	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 40,000
200	93205	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 55,000
		SILENT KNIGHT	5700	FIRE ALARM	CITY HALL	GENERAL FUND	15-18 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 43,750
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
			BUNKER GEAR	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 115,000
		COVERT ARMOR	BALLESTIC HELMET & VEST	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 10,000
		COMP AIR MAKO	5000 PSI__ACI 04 E1	EQUIPMENT-LIGHT	FIRE	GENERAL FUND	15 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 20,000
		TRUE FIT	ELIPTICAL MACHINE	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 5,000
		TRUE FIT	TLC1100 TREADMILL	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 5,000
		TRUE FIT	TLC1100 TREADMILL	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 5,000
777	49822	FORD	F250	LIGHT DUTY TRUCK	FLEET	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 65,000
		CARRIER	48TMD009-501	8.5 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 10,962
		CARRIER	48TFE004-A-511	3 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 6,761
		LENNOX	TGA120H2BM1Y	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 11,595
		CARRIER	48TMD012-A-501	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 10,527
		CARRIER	48TFD006-A-511	5 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 7,642
		LENNOX	TGA120H2BM1Y	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 11,595
		SMART LOCKER	BRADFORD SYSTEMS	FURNITURE	LIBRARY	GENERAL FUND	12 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 14,000
		DELL LAPTOPS	XPS 13 9310	COMPUTER	LIBRARY	GENERAL FUND	5 YEAR	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 6,000
633	0	TEXAS TRAILER	TRAILER	TRAILERS	PARKS	GENERAL FUND	8 YEAR MIN	2023-24	DEBT ISSUANCE 2023	\$ 10,000
637	0	BIG TEX	TRAILER	TRAILERS	PARKS	GENERAL FUND	8 YEAR MIN	2023-24	DEBT ISSUANCE 2023	\$ 15,000
69	11,186	HARLEY DAVIDSON	FLHP	MOTORCYCLE	POLICE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 44,000
		LENNOX	CB17-135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,958
		LENNOX	CB17-135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,958
		LENNOX	HS29-120-2Y	10 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,136
		LENNOX	CBH17-135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 4,041
		LENNOX	HS29-120-2Y	10 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,136
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CBH17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CBH17-185-1	20 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,473
		LENNOX	HS29-180-2Y	20 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 7,150
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	HS29-290-2Y	7 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 4,179
337	0	LINELAZER	IV3900 PAINT STRIPER	EQUIPMENT-LIGHT	STREETS	GENERAL FUND	12 YEAR/6K HOURS	2023-24	GENERAL FUND	\$ 7,500
324	27783	FORD	F150 4X4	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 56,000

CONTINUED

# CAPITAL OUTLAY SUMMARY - GENERAL FUND CONTINUED

VEHICLE	ODO	MAKE	MODEL	TYPE	DEPARTMENT	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
11	30394	FIRE LITE FORD	MSSUD EXPEDITION XL	FIRE ALARM LIGHT DUTY TRUCK	ANIMAL CONTROL FIRE	GENERAL FUND GENERAL FUND	15-18 YEAR 8 YEAR/120K MILES	2024-25 2024-25	DEBT ISSUANCE 2024 DEBT ISSUANCE 2024	\$ 31,750 75,000
700	37044	AAON FORD	RN-020-8-0-EB0A-12A F250	20 TON LIGHT DUTY TRUCK	FIRE DEPT FLEET	GENERAL FUND GENERAL FUND	15 YRS 8 YEAR/120K MILES	2024-25 2024-25	DEBT ISSUANCE 2024 DEBT ISSUANCE 2024	\$ 24,526 60,000
1300	59988	FORD	CROWN VIC	EMERGENCY CAR	MARSHAL	GENERAL FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
634	729	KUBOTA	KX41-3VR1 EXCAVATOR	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 50,000
629	1135	JOHN DEERE	3320H TRACTOR	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 40,000
TL2	0	STAR AMERICA	TRAILER	TRAILERS	POLICE	GENERAL FUND	8 YEAR MIN	2024-25	DEBT ISSUANCE 2024	\$ 6,000
201	46545	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
207	31904	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
77		MATRIX	CABLE CROSS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	15 YEAR	2024-25	GENERAL FUND	\$ 1,200
106		LIFE FITNESS	HIP ADDUCT/ABDUCT	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,000
1		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
2		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
3		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
6		LIFE FITNESS	POWERMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 6,300
9		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 3,300
10		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 3,300
302	73548	FORD	TRUCK	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
304	3421	CAT	430F BACKHOE	EQUIPMENT - HEAVY	STREETS	GENERAL FUND	10 YEAR/7K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 160,000
305	60278	INTERNATIONAL	7400 SBA DUMP TRUCK	HEAVY DUTY TRUCK	STREETS	GENERAL FUND	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2024	\$ 145,000
324-A	0	HENDERSON	FSP2 SANDER	EQUIPMENT-LIGHT	STREETS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	GENERAL FUND	\$ 40,000
12	46637	RAM	RAM 4500	MEDIC	FIRE	GENERAL FUND	8 YEAR/80K MILES	2025-26	DEBT ISSUANCE 2025	\$ 375,000
610	914	BOBCAT	T180 TRACKLOADER	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2025-26	DEBT ISSUANCE 2025	\$ 70,000
618	0	SCAGG	ST61V27CH MOWER	MOWERS	PARKS	GENERAL FUND	6 YEAR/3K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 13,000
102	0	STALKER	SPEED SENSOR & Trailer	TRAILERS	POLICE	GENERAL FUND	12 YEAR/6K HOURS	2025-26	DEBT ISSUANCE 2025	\$ 18,000
164	77584	FORD	ESCAPE S	PASSENGER CAR	POLICE	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 40,000
172	31982	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
173	26681	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
174	18051	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
175	28005	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
176	37484	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
162	51270	CHEVY	TAHOE	EMERGENCY CAR	POLICE SRO	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
101		LIFE FITNESS	LEG EXTENSION	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,600
102		LIFE FITNESS	SEATED LEG PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 4,600
103		LIFE FITNESS	LEG CURL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
104		LIFE FITNESS	TORSO ROTATION	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
105		LIFE FITNESS	CHEST PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
108		LIFE FITNESS	TRICEPS PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
109		LIFE FITNESS	SHOULDER PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
110		LIFE FITNESS	ABDOMINAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
111		LIFE FITNESS	PULLDOWN	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
112		LIFE FITNESS	DUAL ADJUSTABLE PULLEY	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 4,500
113		LIFE FITNESS	SYNRGY 360	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
		FORD	F550 BUCKET TRUCK	HEAVY DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 121,000
		FARADAY	MPC-6000	FIRE ALARM	FIRE STATION	GENERAL FUND	15-18 YEAR	2025-26	DEBT ISSUANCE 2025	\$ 45,750
210	10420	FORD	F150 4X4	LIGHT DUTY TRUCK	BUILDING OFFICIAL	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 56,000
13	29919	CHEVY	TAHOE SSV 4X4	LIGHT DUTY TRUCK	FIRE	GENERAL FUND	8 YEAR/80K MILES	2026-27	DEBT ISSUANCE 2026	\$ 75,000
16	11941	RAM	RAM 4500	MEDIC	FIRE	GENERAL FUND	8 YEAR/80K MILES	2026-27	DEBT ISSUANCE 2026	\$ 375,000
728	0	GENIE-SCISSOR	AWP-30DC GENERATOR	GEN/COM	FLEET	GENERAL FUND	12 YEAR/6K HOURS	2026-27	DEBT ISSUANCE 2026	\$ 22,000
67		Bibliotheca & ELM USA	VARIOUS	COMPUTER	LIBRARY	GENERAL FUND	5-10 YEAR	2026-27	DEBT ISSUANCE 2026	\$ 70,000
177	3560	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 60,000
5		LIFE FITNESS	POWERMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 6,300
11		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 3,300
12		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 3,300
52		LIFE FITNESS	TREADMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 4,700
67		LIFE FITNESS	TREADMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 4,700
300	22428	FORD	F150 4X4	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 56,000
311	861	CRAFCO	CRACK SEALER	EQUIPMENT - HEAVY	STREETS	GENERAL FUND	10 YEAR/7K HOURS	2026-27	DEBT ISSUANCE 2026	\$ 45,000
338	17987	FORD	F250	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 60,000
		LENNOX	CBX25UH-024-230-1	INSIDE EVAP A COIL	PARKS	GENERAL FUND	15 YRS	2026-27	DEBT ISSUANCE 2026	\$ 3,004
		LENNOX	13ACX-024-230-18	2 TON SPLIT	PARKS	GENERAL FUND	15 YRS	2026-27	DEBT ISSUANCE 2026	\$ -
		LENNOX	TZAA-120CA757	10 TON	REC CENTER	GENERAL FUND	15 YRS	2026-27	DEBT ISSUANCE 2026	\$ 5,136

\* Public Works Going Green - Emission Reduction with Incorporating Hybrid &/or Electric Light Duty Trucks.

\*\* Split unit combined cost.

## TECHNOLOGY CAPITAL OUTLAY PLAN - GENERAL FUND

MAKE	MODEL	TYPE	LOCATION	FUND	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
PANASONIC (POLICE MDT)	CF-33	HARDWARE	POLICE	GENERAL FUND	2022-23	DEBT ISSUANCE 2022	\$ 84,700
SECURITY CAMERA	TRENDNET	HARDWARE	PW	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 500
SECURITY CAMERA	TRENDNET	HARDWARE	CITY HALL	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	FIRE	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 500
SECURITY CAMERA	TRENDNET	HARDWARE	LIBRARY	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	POLICE	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	CAMERAS	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 5,000
CCURE UPGRADE	CCURE	SOFTWARE		GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 20,000
CCURE UPGRADE	FARGO	HARDWARE		GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 4,000
PHONES	TBD	HARDWARE	ALL LOCATIONS	GENERAL FUND	2024-25	DEBT ISSUANCE 2024	\$ 200,000
FIRE MDT	DELL	HARDWARE		GENERAL FUND	2024-25	DEBT ISSUANCE 2024	\$ 34,700
NAS - NETWORK ATTACHED STORAGE	TBD	HARDWARE		GENERAL FUND	2025-26	DEBT ISSUANCE 2025	\$ 20,000
WORKSTATION REPLACEMENT	DELL	HARDWARE	ALL LOCATIONS	GENERAL FUND	2025-26	DEBT ISSUANCE 2025	\$ 276,300
SERVER REPLACEMENT	DELL	HARDWARE	FINANCIAL	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 13,200
SERVER REPLACEMENT	DELL	HARDWARE	I.T.	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 16,500
SERVER REPLACEMENT	DELL	HARDWARE	LIBRARY	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 6,600



## City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

Crime Control and Prevention District Fund

## CAPITAL OUTLAY SUMMARY - CCD FUND

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
151	123794	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2022-23	CCD FUND	\$ 45,000
159	121951	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	5 YEAR/100K MILES	2022-23	CCD FUND	\$ 45,000
163	115636	FORD	ESCAPE S	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2022-23	CCD FUND	\$ 40,000
150	76616	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 45,000
161	34765	CHEVY	SUBURBAN	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
165	51181	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
166	42365	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
167	42586	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
168	2983	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
169	38065	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000



## City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

Storm Drain Fund

## CAPITAL OUTLAY SUMMARY - STORM DRAIN

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
315	0	INTERSTATE	TRAILER	TRAILER	STORM DRAIN	8 YEAR MIN	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 15,000
513	20928	INTERNATIONAL	4300 SBC 4X2 SWEEPER TRUCK	HEAVY DUTY TRUCK	STORM DRAIN	10 YEAR/150K MILES	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 350,000
515	7778	KUT KWICK	SSM38-720 MOWER	MOWERS	STORM DRAIN	6 YEAR/3K HOURS	2022-23	STORM DRAIN FUND	\$ 70,000
501	60996	FORD	F350 DUMP BODY	LIGHT DUTY TRUCK	STORM DRAIN	8 YEAR/120K MILES	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 80,000
500-A	0	HENDERSON	FSP2 SANDER	EQUIPMENT - LIGHT	STORM DRAIN	12 YEAR/6K HOURS	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 40,000
510	54484	INTERNATIONAL	7400 SBA 6X4 DUMP TRUCK	HEAVY DUTY TRUCK	STORM DRAIN	10 YEAR/150K MILES	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 145,000
314	20649	JOHN DEERE	TRACTOR	EQUIPMENT - LIGHT	STORM DRAIN	8 YEAR MIN	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 25,000
525	1352	SCAG	MOWER	MOWERS	STORM DRAIN	6 YEARS/3K HOURS	2026-27	STORM DRAIN FUND	\$ 8,000



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# CITY OF WATAUGA PERSONNEL IMPROVEMENT PLAN

2023 -2027



**CMO PIP Changes/Requests**

FY 2021-22	Current	Cost
CMO	None	\$ -
Total		\$ -
FY 2022-23	Phase 1	Cost
CMO	Economic Development Specialist	\$ 29,331.00
Total		\$ 29,331
FY 2023-24	Phase 2	Cost
CMO	None	\$ -
Total		\$ -
FY 2024-25	Phase 3	Cost
CMO	None	\$ -
FY 2025-26	Phase 4	Cost
CMO	None	\$ -
Total		\$ -
FY 2026-27	Phase 5	Cost
CMO	None	\$ -
Total		\$ -

**Notes**

New Position-Promotion

**CITY MANAGERS OFFICE**

**CSO PIP Changes/Requests**

FY 2021-22	Current	Cost
CSO	None	
Total		\$ -

**Notes**

FY 2022-23	Phase 1	Cost
CSO	None	
Total		\$ -

FY 2023-24	Phase 2	Cost
CSO	None	
Total		\$ -

FY 2024-25	Phase 3	Cost
CSO	Promote Assistant to City Secretary to Deputy City Sec	\$ 21,113
CSO	Administrative Assistant - New	\$ 50,987
General Fund		\$ 72,100

Career Ladder Promotion  
New Position

FY 2025-26	Phase 4	Cost
	None	
Total		\$ -

FY 2026-27	Phase 5	Cost
	None	
Total		\$ -

# CITY SECRETARY OFFICE

### HR PIP Changes/Requests

FY 2021-22	Current	Cost
HR	HR Coordinator - ARPA	\$ 53,849
Total		\$ 53,849

**Notes**  
Funded through ARPA

FY 2022-23	Phase 1	Cost
HR	PT - HR Coordinator	\$ 18,896
General Fund Total		\$ 18,896

New Position

FY 2023-24	Phase 2	Cost
HR	Convert PT to FT HR Coordinator	\$ 37,568
General Fund Total		\$ 37,568

Covert PT to FT

FY 2024-25	Phase 3	Cost
HR	None	\$ -

FY 2025-26	Phase 4	Cost
HR	HR Generalist II	\$ 26,931
General Fund Total		\$ 26,931

Promote to HR Generalist II

FY 2026-27	Phase 5	Cost
HR	None	\$ -
Total		\$ -

# HUMAN RESOURCES

**FIRE DEPARTMENT PIP Changes/Requests**

FY 2021-22	Current	Cost
FD	PT Firefighter/Paramedics	TBD
Total		\$ -

FY 2022-23	Phase 1	Cost
FD	Administrative Assistant	\$ 50,994
General Fund		Total \$ 50,994

FY 2023-24	Phase 2	Cost
FD	Firefighter/Paremedic (3)	\$ 274,637
General Fund		Total \$ 274,637

FY 2024-25	Phase 3	Cost
FD	Firefighter/Paremedic (3)	\$ 281,727
General Fund		\$ 281,727

FY 2025-26	Phase 4	Cost
FD		
Total		\$ -

FY 2026 -27	Phase 5	Cost
FD		
Total		\$ -

**Notes**

To reduce OT costs

New position

3 New positions on each shift

3 New positions on each shift

FIRE

### FINANCE PIP Changes/Requests

FY 2021-22	Current	Cost
FIN/MC/UB	None	
Total		\$ -

### Notes

FY 2022-23	Phase 1	Cost
FIN	Financial Services Tech I to Tech II	\$ 6,385
MC	PT Court Assistant 20 hrs to 25 hrs	\$ 6,547
General Fund		\$ 12,932
MC	PT Deputy City Marshal	\$ 26,500
Special Revenue Fund		Total \$ 26,500

Promote to Financial Services Tech II  
PT add hours from 20 hrs to 25 hrs

New Position 19 hours a week

FY 2023-24	Phase 2	Cost
FIN	Reclassify Assistant Finance Director to Budget Purchasing Manager	\$ (8,479)
FIN	Promote Fin. Services Analyst to Controller	\$ 39,524
General Fund		Total \$ 31,045

Reclass to Budget/Purchasing Mgr  
Promotion to Controller

FY 2024-25	Phase 3	Cost
FIN/MC/UB	None	
Total		\$ -

FY 2025-26	Phase 4	Cost
FIN/MC/UB	None	
Total		\$ -

FY 2026-27	Phase 5	Cost
FIN/MC/UB	None	
Total		\$ -

# FINANCE

### IT PIP Changes / Requests

FY 2021-22	Current	Cost
IT	None	
Total		\$ -

**Notes**

FY 2022-23	Phase 1	Cost
	None	
Total		\$ -

FY 2023-24	Phase 2	Cost
	None	
Total		\$ -

FY 2024-25	Phase 3	Cost
IT	Media Specialist promotes to Comm Specialist II/Public Information Officer	\$ 20,604
General Fund		Total \$ 20,604

Promotion Ladder

FY 2025-26	Phase 4	Cost
IT	IT Support Specialist promotes to Systems Administrator	TBD
General Fund		Total \$ -

Promotion Ladder

FY 2026-27	Phase 5	Cost
IT	None	
Total		\$ -

IT

**PACS PIP Changes/Requests**

FY 2021-22	Current	Cost
Parks	Maintenance Worker I	\$ 48,025
Recreation	Recreation Attendant	\$ 45,983
Recreation	Recreation Attendant (2 - part time)	\$ 25,180
Parks	Irrigation Technician Chemical Applicator	\$ 64,910
<b>Total</b>		<b>\$ 184,098</b>

FY 2022-23	Phase 1	Cost
Parks	Summer Parks Maintenance Worker	\$ 12,590
Parks & Recreation	Assistant Director of Parks & Community Services	\$ 100,701
<b>Total</b>		<b>\$ 113,291</b>

FY 2023-24	Phase 2	Cost
PACS	None	
<b>Total</b>		<b>\$ -</b>

FY 2024-25	Phase 3	Cost
PACS	none	
<b>Total</b>		<b>\$ -</b>

FY 2025-26	Phase 4	Cost
PACS	None	
<b>Total</b>		<b>\$ -</b>

FY 2026-27	Phase 5	Cost
PACS	None	
<b>Total</b>		<b>\$ -</b>

**Notes**

Restored position through ARPA  
 Restored position through ARPA  
 Restored position through ARPA  
 Restored position through ARPA

.25 PT/Seasonal - Splash pad weekends  
 Combo of Parks/Rec Superintendent

No further requests waiting on New Director

# PARKS AND COMMUNITY SERVICES

**PD - PIP Changes/Requests**

FY 2021-22	Current	Cost
PD	None	
Total		\$ -

FY 2022-23	Phase 1	Cost
PD	Mental Health Police Officer	\$ 87,163
CCD Fund Total		\$ 87,163
PD	Code Enforcement Officer	\$ 89,287
General Fund		\$ 89,287

FY 2023-24	Phase 2	Cost
PD	Police Officer (2)	\$ 177,647
General Fund		\$ 177,647
PD	Mental Health Police Officer (1)	\$ 87,163
CCD Fund Total		\$ 87,163

FY 2024-25	Phase 3	Cost
PD	Police Officer (3)	\$ 266,471
General Fund Total		\$ 266,471

FY 2025-26	Phase 4	Cost
PD	Police Officer (3)	\$ 272,374
General Fund Total		\$ 272,374

FY 2026-27	Phase 5	Cost
	None	
Total		\$ -

**Notes**

1 Mental Health Speciality

1 New

2 New

1 New MH Speciality

3 New Positions

New Positions

# POLICE

**PW - PIP Changes/Requests**

FY 2021-22	Current	Cost
P&D	Permit Technician	\$ 56,780
PW	Maintenance Worker I - Wastewater	\$ 52,152
Total		\$ 108,932

**Notes**

Unfreeze position / Approved through ARPA  
Unfreeze position / Approved through ARPA

FY 2022-23	Phase 1	Cost
Fleet	Mechanic II	\$ 73,114
BM	Facility Maintenance Tech I	\$ 60,581
PW	Maintenance Worker I - Streets (1)	\$ 52,202
General Fund Total		\$ 185,897
PW	Equipment Operator - Wastewater	\$ 58,656
Enterprise Fund Total		\$ 58,656

New position  
New position  
Unfreeze  
Unfreeze position

FY 2023-24	Phase 2	Cost
P&D	Planner I	\$ 25,589
P&D	Building Official	\$ 163,186
PW	Maintenance Worker I - Streets (2)	\$ 106,136
General Fund Total		\$ 294,911
PW	Maintenance Worker I - Storm Drain (2)	\$ 67,584
PW	Maintenance Worker I - Water	\$ 52,124
Enterprise Fund Total		\$ 119,708

Reclassify P&Z Coordinator to Planner I  
New position  
Unfreeze positions  
Reclassify 4 Summer MW I to FT MWI - Storm Drain  
Unfreeze MWI - Water

FY 2024-25	Phase 3	Cost
PW	Assistant Director of Public Works	\$ 10,150
PW	Administrative Assistant	\$ 53,712
PW	Crew Leader (Streets)	\$ 11,974
General Fund Total		\$ 75,836
PW	Crew Leader (Storm Drain)	\$ 11,974
PW	Equipment Operator - Storm Drain	\$ 19,081
PW	Maintenance Worker II - Wastewater	\$ 55,170
Enterprise Fund Total		\$ 86,225

Reclassify to pay grade 37  
New position  
Reclassify Equip Operator to Crew Leader Streets  
Reclassify Equip Operator to Crew Leader  
Reclassify MWI to Equip Operator - Storm Drain  
Unfreeze position/Reclassify MWI to MW2

FY 2025-26	Phase 4	Cost
PW	Streets Maintenance Worker II	\$ 55,170
PW	Crew Leader (Streets)	\$ 120,991
General Fund Total		\$ 176,161
PW	Maintenance Worker II - Wastewater	\$ 55,170
PW	Crew Leader (Wastewater)	\$ 11,979
Enterprise Fund Total		\$ 67,149

New Position  
New position  
New position  
Reclassify EO WW to Crew Leader WW

FY 2026-27	Phase 5	Cost
PW	Equipment Operator - Streets	\$ 58,718
PW	Maintenance Worker I - Streets	\$ 52,124
General Fund Total		\$ 110,842
PW	Crew Leader (Wastewater)	\$ 120,966
Enterprise Fund Total		\$ 120,966

New position  
New position  
New position

**PUBLIC WORKS**

**LIBRARY PIP Changes/Requests**

FY 2021-22	Current	Cost
LIB	None	
Total		\$ -

FY 2022-23	Phase 1	Cost
LIB	FT Library Assistant	\$ 39,265
General Fund		Total \$ 39,265

FY 2023-24	Phase 2	Cost
LIB	PT - Library Assistant	\$ 16,695
General Fund		Total \$ 16,695

FY 2024-25	Phase 3	Cost
LIB	Librarian - Reference	\$ 65,686
General Fund		\$ 65,686

FY 2025-26	Phase 4	Cost
LIB	None	
Total		\$ -

FY 2026-27	Phase 5	Cost
LIB	None	
Total		\$ -

**Notes**

New Position Adult Services

New Position

New position

LIBRARY

**Request Totals Over 5 Years by Department**

<b>Department</b>	<b>Total Amount FY-22-23</b>	<b>Total Amount FY-23-24</b>	<b>Total Amount FY-24-25</b>	<b>Total Amount FY-25-26</b>	<b>Total Amount FY-26-27</b>
CMO	\$ 29,331.00	\$ -	\$ -	\$ -	\$ -
CSO	\$ -	\$ -	\$ 72,100.00	\$ -	\$ -
HR	\$ 18,896.00	\$ 37,568.00	\$ -	\$ 26,931.00	\$ -
Finance	\$ 39,432.00	\$ 31,045.00	\$ -	\$ -	\$ -
Fire	\$ 50,994.00	\$ 274,637.00	\$ 281,727.00	\$ -	\$ -
IT	\$ -	\$ -	\$ 20,604.00	\$ -	\$ -
Parks and Community Services	\$ 113,291.00	\$ -	\$ -	\$ -	\$ -
Police	\$ 176,450.00	\$ 264,810.00	\$ 266,471.00	\$ 272,374.00	\$ -
Public Works	\$ 244,553.00	\$ 414,619.00	\$ 162,061.00	\$ 243,310.00	\$ 231,807.81
Library	\$ 39,264.74	\$ 16,695.00	\$ 65,686.30	\$ -	\$ -
<b>Grand total</b>	<b>\$ 712,211.74</b>	<b>\$ 1,039,374.00</b>	<b>\$ 868,649.30</b>	<b>\$ 542,615.00</b>	<b>\$ 231,807.81</b>

**Request Totals Over 5 Years by Fund**

<b>Fund</b>	<b>Total Amount FY-22-23</b>	<b>Total Amount FY-23-24</b>	<b>Total Amount FY-24-25</b>	<b>Total Amount FY-25-26</b>	<b>Total Amount FY-26-27</b>
General Fund	\$ 500,460.74	\$ 832,503.00	\$ 782,424.30	\$ 475,465.80	\$ 110,842.01
CCD Fund	\$ 87,163.00	\$ 87,163.00	\$ -	\$ -	\$ -
Court Security Fund	\$ 26,500.00	\$ -	\$ -	\$ -	\$ -
Special Revenue Fund	\$ 39,432.00	\$ -	\$ -	\$ -	\$ -
Enterprise Fund	\$ 58,656.00	\$ 119,708.00	\$ 86,225.00	\$ 67,149.20	\$ 120,965.80
<b>Grand total</b>	<b>\$ 712,211.74</b>	<b>\$ 1,039,374.00</b>	<b>\$ 868,649.30</b>	<b>\$ 542,615.00</b>	<b>\$ 231,807.81</b>

**FY 22-23 Total Requests by Department**

<b>Department</b>	<b>Requests</b>	<b>Costs</b>	<b>Total FTE</b>
City Managers Officer			
Economic Development Coordinator	New / Promotion	\$ 29,331.00	0.5
City Secretary's Office	None	\$ -	0
HR			
HR Coordinator	New Position	\$ 18,896.00	0.5
Finance			
Financial Services Tech I to Tech II	Promotion	\$ 6,385.00	0
PT Court Assistant 20 hrs to 25 hrs	Increase PT hrs	\$ 6,457.00	0
PT Deputy City Marshal	New Position	\$ 26,500.00	0.5
Fire			
FT - Administrative Assistant	New Position	\$ 50,994.00	1
IT	None	\$ -	0
Parks and Community Services			
Summer Parks Maintenance Worker	Unfunded	\$ 12,590	0.25
Assistant Director of Parks & Community Services	New Position	\$ 100,701	0
Police			
Mental Health Officer - GF	New Position	\$ 87,163.00	1
Code Enforcement Officer - CCD	New Position	\$ 89,287.00	1
Public Works			
Mechanic II	New Position	\$ 73,114	1
Facility Maintenance Tech I	New Position	\$ 60,581	1
Maintenance Worker I - Streets (1)	Unfunded	\$ 52,202	1
Equipment Operator - Wastewater	Unfunded	\$ 58,656	1
Library			
FT - Library Assistant	New Position	\$ 39,265.00	1
<b>Totals</b>		<b>\$ 712,122.00</b>	<b>9.75</b>

**FY 22-23 Approvals by Department**

			PIP	ARPA		
Department	Requests	Cost	FTE	Approval Notes	Cost	FTE
<b>CM/ADM</b>						
Economic Development Specialist	New Position-Promotion	\$ 29,331.00	0.5	Approved in PIP		
<b>HR</b>						
Part Time HR Coordinator	New Position			Approved by ARPA Full Time	\$ 53,849.00	1
<b>Fire</b>						
FT - Administrative Assistant	New only PT approved	\$ 20,686.00	0.5	Approved in PIP		
<b>Finance</b>						
Financial Services Tech I to Tech II	Promotion	\$ 6,385.00		Approved in PIP		
PT Court Assistant 20 hrs to 25 hrs	Increase PT hrs	\$ 6,457.00		Approved in PIP		
PT Deputy City Marshal	Restored	\$ 26,500.00	0.5	Approved in PIP		
<b>Parks and Community Services</b>						
Summer Parks Maint Worker	Restored	\$ 12,590.00	0.25	Approved in PIP		
Irrigation Technician	Restored			Approved by ARPA	\$ 64,910.00	1
Maintenance Worker I	Restored			Approved by ARPA	\$ 48,025.00	1
Recreation Attendant	Restored			Approved by ARPA	\$ 45,983.00	1
Recreation Attendant (2 - part time)	Restored			Approved by ARPA	\$ 25,180.00	0.5
<b>Police</b>						
Mental Health Police Officer	New Position	\$ 87,163	1	Approved in PIP		
Grant Manager	1/2 Funding to ARPA			Approved By ARPA - funding s	\$ 41,094.50	0.5
<b>Pulic Works</b>						
Permit Tech	Restored			Approved by ARPA	\$ 56,780.00	1
Maintenance Worker I Wastewater	Restored			Approved by ARPA	\$ 52,152.00	1
Mechanic II	New Position	\$ 73,114.00	1	Approved in PIP		
Maintenance Worker I Streets	Restored	\$ 52,202.00	1	Approved in PIP		
Equipment Operator Wastewater	New Position	\$ 58,656.00	1	Approved in PIP		
Facilities Maintenance Tech	New Position	\$ 60,581.00	1	Approved in PIP		
<b>Totals</b>		<b>\$433,665.00</b>	<b>6.75</b>		<b>\$ 387,973.50</b>	<b>7</b>

<b>Total Requested Positions</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 25-26</b>	<b>FY 26-27</b>
CMO	0.5	0	0	0	0
CSO	0	0	1	0	0
HR	0.5	0.5	0	0	0
Finance	0.5	0	0	0	0
Fire	1	3	3	0	0
IT	0	0	0	0	0
PACS	0.25	0	0	0	0
Police	2	3	3	3	0
Public Works	4	5	2	3	3
Library	1	0.25	1	0	0
<b>Totals</b>	<b>9.75</b>	<b>11.75</b>	<b>10</b>	<b>6</b>	<b>3</b>

<b>Number of Total Approved Positions</b>	<b>ARPA</b>	<b>PIP</b>
	<b>FY 22-23</b>	<b>FY 22-23</b>
CMO	0	0.5
CSO	0	0
HR	1	0
Finance	0	0.5
Fire	0	0.5
IT	0	0
PACS	3.5	0.25
Police	0.5	1
Public Works	2	4
Library	0	0
<b>Totals</b>	<b>7</b>	<b>6.75</b>

<b>Funding Sources FY 22-23 Requests</b>	<b>Total Cost</b>
<b>ARPA FUND</b>	
HR Coordinator	\$53,849
Irrigation Tech	\$64,910
Parks Maintenance Worker I	\$48,025
Recreation Attendant	\$45,983
PT Recreation Attendant PT	\$25,180
Grant Manager	\$41,095
Permit Technician	\$56,780
PW Maintenance Worker I Wastewater	\$52,152
<b>Total ARPA FUNDING</b>	<b>\$387,974</b>
<b>CCD FUND</b>	
MH Police Officer	\$87,163
<b>Total CCD FUNDING</b>	<b>\$87,163</b>
<b>Enterprise FUND</b>	
Equipment Operator - Wastewater	\$58,656
<b>Total Enterprise FUND</b>	<b>\$58,656</b>
<b>Court Security FUND</b>	
PT Deputy City Marshal	\$26,500
<b>Total Court Security FUND</b>	<b>\$26,500</b>
<b>General FUND</b>	
Economic Development Specialist	\$29,331
PT Fire Admin Assistant	\$20,686
Financial Services Tech I to II	\$6,385
PT Court Asst from 20 to 25 hrs	\$6,457
Summer Parks Maintenance Worker	\$12,590
Mechanic II	\$73,114
PW Maintenance Worker I - Streets	\$52,202
Facilities Tech Maintenance	\$60,581
<b>Total General Fund</b>	<b>\$261,346</b>
<b>Grand Total</b>	<b>\$821,639</b>

# FULL TIME EQUIVALENT

FY 2020-2021	
FTE	Changes
176.5	Approved FTE's
1.5	Restored/Additional Positions
-20.75	Eliminated/Unfunded Positions
<b>157.25</b>	<b>FY 2021 Approved</b>

FY 2021-2022	
FTE	Changes
157.25	Approved FTE's
9.25	Restored/Additional Positions
-2.5	Eliminated/Unfunded
<b>164</b>	<b>FY 2021-2022 - Proposed</b>

ENDING FY 2021-2022	
FTE	Actuals Ending FY 2021-22
164	APPROVED FTE'S
6.5	ARPA
0.5	Restored/Additional Positions
0	Eliminated/Unfunded
<b>171</b>	<b>FY 2021-2022 - CURRENT</b>

FY 2022-2023	
FTE	Changes
171	APPROVED FTE'S
6.75	Restored/Additional Positions
0	Eliminated/Unfunded
<b>177.75</b>	<b>FY 2022-2023 Proposed</b>



***GENERAL FUND***

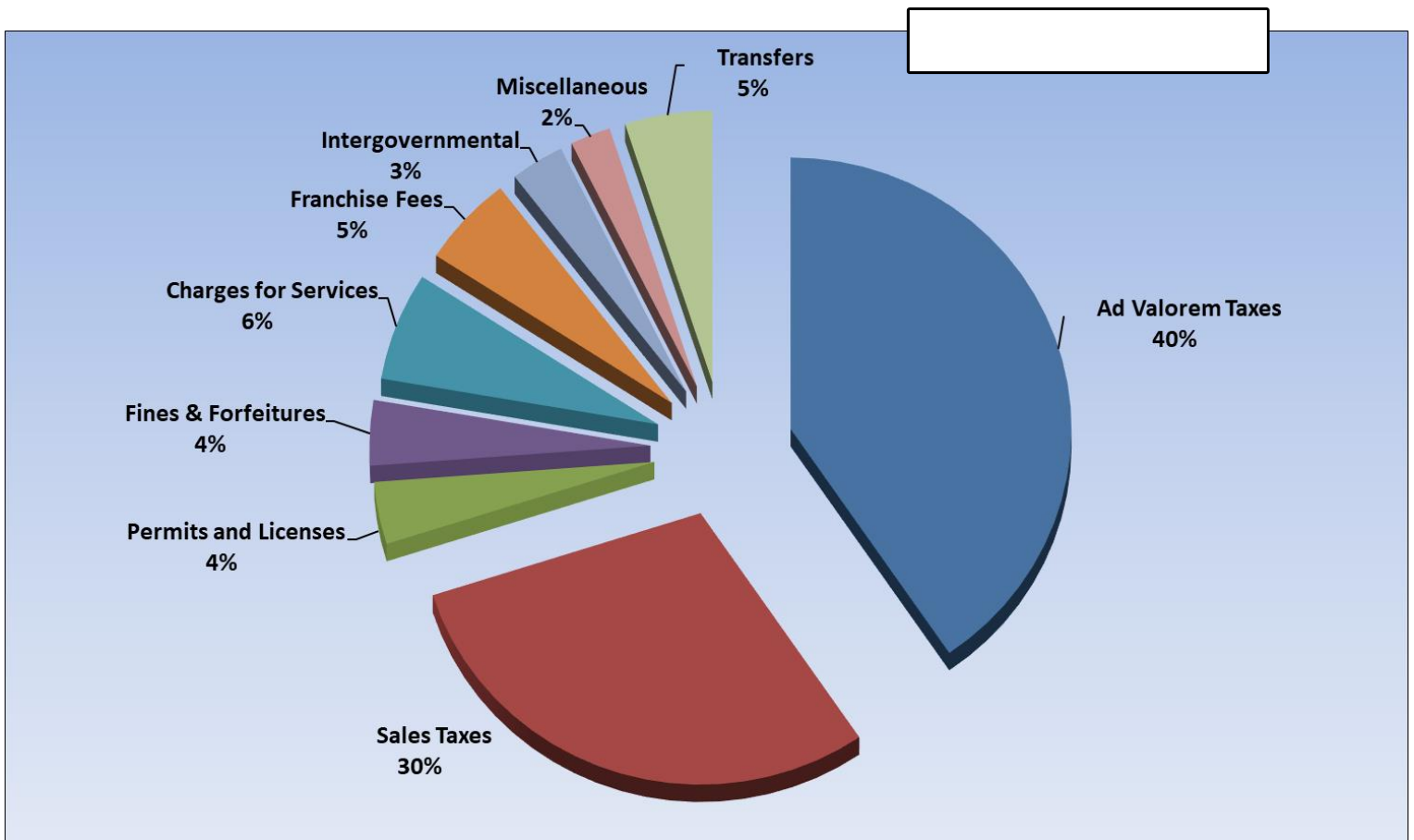
***STRATEGIC INITIATIVE  
FUND***

# GENERAL FUND

The General Fund is a Governmental Fund, which means that it is used to account for tax-supported activities that benefit all citizens. The General Fund is used to account for all revenues and expenditures not accounted for in other funds. It receives a greater variety of taxes and other revenues and finances a wider range of governmental activities than other funds. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable and expenditures are recorded when the liability is incurred.

## Where does the money come from?

### GENERAL FUND REVENUES



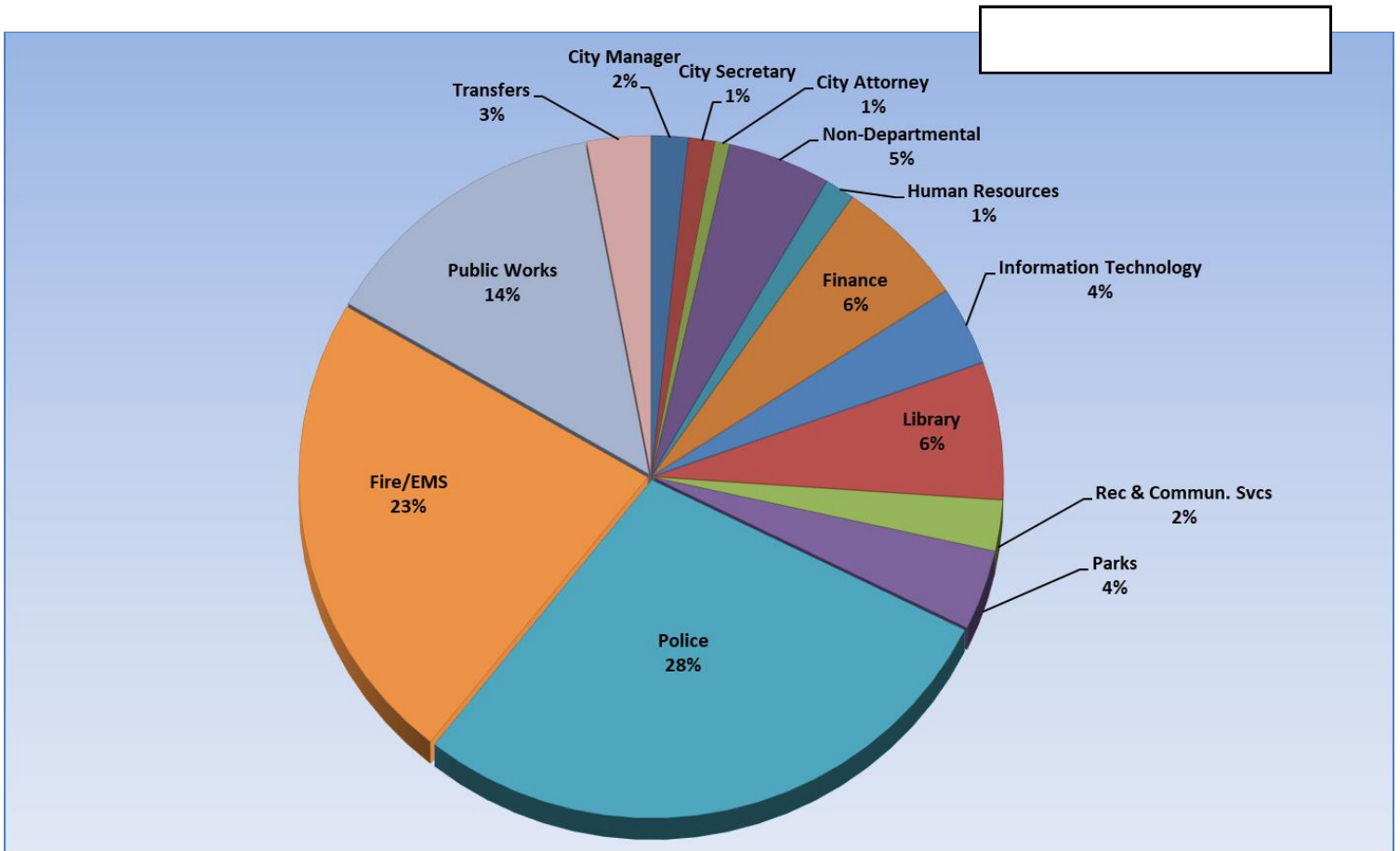
Revenues are forecasted at approximately 9.9% more than prior year, or by \$1,466,170 due in large part to anticipated sales tax increases as the economy continues to recover from the impact of COVID-19. Other revenues such as permits and fines and forfeitures are forecast to increase this year. Property tax revenue has been based on maintaining or reducing the City’s current tax rate, and is expected to bring in approximately \$210,000 additional revenues at the FY2023 tax rate of \$0.570200/100 of valuation.

# GENERAL FUND

Where does the money go?

## GENERAL FUND EXPENDITURES BY DEPARTMENT

General Fund expenditures have increased by approximately 12.3% from prior year, or by \$1,557,420. A major component of this increase is the partial movement of the Safer Grant positions into General Fund and the restoring of various positions that were unfunded for the last several years as a cost saving measure. Utilitization of fund balance this year is forecasted at \$216,775.



**GENERAL FUND BUDGET SUMMARY**

	HISTORY		PROJECTED YEAR			BUDGET	CHANGE	
	2019 20	2020 2021	2021 2022	2021 2022	2021 2022	2022 2023	FY2021 22 TO FY2022 23	
	Actual	Actual	Budget	BA	Projected	Budget	\$	%
<b>Fund Balance, October 1</b>	\$ 4,276,165	\$ 5,280,069	\$ 6,176,396		\$ 6,947,353	\$ 7,274,688	\$ 1,098,292	
<b>Revenues:</b>								
Property Taxes	6,073,839	6,201,844	6,364,500		6,396,800	6,571,720	\$ 207,220	3.2%
Sales Taxes	3,024,650	3,518,672	4,118,000	500,000	4,680,000	4,820,000	\$ 702,000	17.0%
Permits and Licenses	501,024	776,461	569,000		615,000	602,300	\$ 33,300	5.9%
Fines & Forfeitures	560,003	568,795	564,900		608,500	630,600	\$ 65,700	11.6%
Charges for Services	724,789	833,166	776,000	175,000	949,600	1,047,500	\$ 271,500	35.0%
Franchise Fees	851,797	758,849	797,000		788,000	877,500	\$ 80,500	10.1%
Intergovernmental Revenue	503,500	503,500	502,600		502,600	503,000	\$ 400	0.1%
Miscellaneous	326,371	282,213	301,650		372,950	377,500	\$ 75,850	25.1%
<b>Operating Revenues</b>	<b>\$ 12,565,973</b>	<b>\$ 13,443,500</b>	<b>\$ 13,993,650</b>	<b>\$ 675,000</b>	<b>\$ 14,913,450</b>	<b>\$ 15,430,120</b>	<b>\$ 1,436,470</b>	<b>10.3%</b>
<b>Operating Transfers-In:</b>								
Transfers from Other Funds	827,792	755,781	788,300		788,300	818,000	\$ 29,700	3.8%
Water/Sewer, Storm, EDC, Traffic Safety								
<b>Total Operating Revenues and Transfers-in</b>	<b>\$ 13,393,765</b>	<b>\$ 14,199,281</b>	<b>\$ 14,781,950</b>	<b>\$ 675,000</b>	<b>\$ 15,701,750</b>	<b>\$ 16,248,120</b>	<b>\$ 1,466,170</b>	<b>9.9%</b>
<b>Total Available Resources</b>	<b>\$ 17,669,930</b>	<b>\$ 19,479,350</b>	<b>\$ 20,958,346</b>	<b>\$ 675,000</b>	<b>\$ 22,649,103</b>	<b>\$ 23,522,808</b>	<b>\$ 2,564,462</b>	<b>12.2%</b>
<b>Expenditures:</b>								
City Manager	276,807	368,360	246,920		152,880	279,280	\$ 32,360	13.1%
City Secretary	143,330	157,771	175,705	10,000	184,380	198,950	\$ 23,245	13.2%
City Attorney*	337,086	240,650	215,000	(100,000)	116,000	80,000	\$ (135,000)	-62.8%
City Attorney - Prosecutor*	52,112	55,321	35,000		30,000	30,000	\$ (5,000)	-14.3%
Non-Departmental*	806,393	706,255	733,615	0	718,500	782,375	\$ 48,760	6.6%
Human Resources	140,457	174,207	222,980		221,760	222,600	\$ (380)	-0.2%
Development Services	221,591	322,334	200,120		177,720	223,510	\$ 23,390	11.7%
Finance - Municipal Court Division*	384,373	346,050	399,255		394,955	424,960	\$ 25,705	6.4%
Finance	410,799	484,177	552,420		548,570	584,810	\$ 32,390	5.9%
Information Technology	326,736	371,960	548,590		510,010	615,760	\$ 67,170	12.2%
Library	762,199	811,551	946,500		913,300	1,077,200	\$ 130,700	13.8%
Recreation & Community Serv.	572,072	229,590	431,890		327,640	395,710	\$ (36,180)	-8.4%
Parks**	551,012	475,907	623,170		570,070	629,030	\$ 5,860	0.9%
Police Division	3,851,242	3,859,753	4,629,780		4,608,450	4,673,400	\$ 43,620	0.9%
Fire / EMS	2,090,285	2,299,948	2,890,330	137,000	3,027,730	3,209,380	\$ 319,050	11.0%
Fire /Safer Grant Positions	82,239	120,790	248,000		248,000	533,000	\$ 285,000	114.9%
Public Works - Street Division	444,047	394,857	534,590		469,790	653,380	\$ 118,790	22.2%
Fleet Maintenance	179,124	193,306	224,070		216,620	324,250	\$ 100,180	44.7%
Building Maintenance	745,456	819,210	834,540		823,040	1,042,300	\$ 207,760	24.9%
<b>Operating Expenditures</b>	<b>12,377,361</b>	<b>12,431,998</b>	<b>14,692,475</b>	<b>47,000</b>	<b>14,259,415</b>	<b>15,979,895</b>	<b>\$ 1,287,420</b>	<b>8.8%</b>
<i>*City Attorney and City Attorney budgeted in non-departmental and Court through FY2020-2021 and moved to City Attorney in FY2021-2022</i>								
<b>Operating Transfers-Out</b>								
To Capital Project Fund Debt&Eng		0	85,000		85,000	85,000	\$ -	0.0%
<b>Operating Surplus/(Deficit)</b>	<b>\$ 1,016,404</b>	<b>\$ 1,767,283</b>	<b>\$ 4,475</b>	<b>\$ 628,000</b>	<b>\$ 1,442,335</b>	<b>\$ 183,225</b>		
<b>Transfers to Other Funds</b>								
To Capital Project Fund Projects	0	100,000	100,000	900,000	1,000,000	400,000	\$ 300,000	100.0%
To Strategic Initiative Fund				0	0	0	\$ -	
To Equipment Repl. - Current Year	12,500	0	30,000	0	30,000	0	\$ (30,000)	0.0%
<b>Total Transfers to Other Funds</b>	<b>12,500</b>	<b>100,000</b>	<b>130,000</b>	<b>900,000</b>	<b>1,030,000</b>	<b>400,000</b>	<b>\$ 270,000</b>	
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$ 12,389,861</b>	<b>\$ 12,531,998</b>	<b>\$ 14,907,475</b>	<b>\$ 947,000</b>	<b>\$ 15,374,415</b>	<b>\$ 16,464,895</b>	<b>\$ 1,557,420</b>	<b>12.3%</b>
<b>Fund Balance, September 30</b>	<b>\$ 5,280,069</b>	<b>\$ 6,947,353</b>	<b>\$ 6,050,871</b>	<b>\$ (272,000)</b>	<b>\$ 7,274,688</b>	<b>\$ 7,057,913</b>		
<b>STRATEGIC INITIATIVE</b>								
<b>CHANGE IN FUND BALANCE</b>	<b>\$ 1,003,904</b>	<b>\$ 1,667,283</b>	<b>\$ (125,525)</b>	<b>\$ (272,000)</b>	<b>\$ 327,335</b>	<b>\$ (216,775)</b>		
<b>% OF EXPENDITURES</b>	<b>43%</b>	<b>56%</b>	<b>41%</b>		<b>51%</b>	<b>43%</b>		

# City Secretary Office Fund 01-010

City Council



City Secretary  
1.00 FTE

Assistant to City  
Secretary  
1.00 FTE



# GENERAL FUND

**DEPARTMENT:** ADMINISTRATION

**DIVISION / ACTIVITY:** CITY SECRETARY OFFICE – FUND 01-010

**LOCATION:**

7105 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5800

**HOURS OF OPERATION:**

Monday – Friday 8:00 A.M. – 5:00 P.M.  
\*Extended hours for meetings and elections\*

**MISSION / PROGRAMS / SERVICES:**

The Mission of the Watauga City Secretary's Office is to ensure continuity in the municipal legislative process through the guardianship of City Council, Boards, Commissions, and Committees agendas, minutes, ordinances, resolutions, board appointments and elections, as well as to promote quality service to all customers in a cost effective and efficient manner.

- The City Secretary serves at the discretion of the City Council, and is responsible for attending the all City Council meetings and receives and addresses all complaints/concern in regard to City Services.
- The City Secretary manages and maintains all official records of the City such as:
  - Ordinances; Resolutions; Contracts; Agendas & Minutes; Liens; Mixed Beverage Licenses/Massage Establishment Licenses; Insurance Coverage and Claims
- City Secretary serves as the Chief Election Officer and Records Management Officer for the City

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- New City Secretary hired in November 2021
- Audited Code of Ordinance and submitted codification
- Conducted General Election in May
- Conducted local Option Election in November
- Responded to Public Information Requests in accordance with the Texas Public Information Act
- Updated the election website in compliance with state law
- Developed operating budget for the upcoming year
- Adopted the TSLAC retention schedule
- Trained records liaisons on the TSLAC retention schedule
- Developed a records management plan
- Provided administrative support to City Council and Departments

**FY2022-2023 GOALS/ OBJECTIVES:**

- Conduct General and other elections as required
- Assistant to the City Secretary to continue education for MC certification
- City Secretary to graduate from TMC certification program
- City Secretary to continue education and start CMC certification
- Improve records management and better identify records through standardized naming convention
- Audit and identify records in City Hall storage
- Audit liens filed with Tarrant County

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Records management training
- Elections
- Texas Municipal Clerk training
- Code of Ordinances Codification

# GENERAL FUND

DEPARTMENT: ADMINISTRATION					
DIVISION / ACTIVITY: CITY SECRETARY OFFICE - FUND 01-010					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET w/amendment	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$134,556	\$129,713	\$145,350	\$139,150	\$167,350
Supplies	\$914	\$574	\$900	\$750	\$1,250
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$7,860	\$27,484	\$39,455	\$44,480	\$30,350
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$143,330</b>	<b>\$157,771</b>	<b>\$185,705</b>	<b>\$184,380</b>	<b>\$198,950</b>
PERSONNEL					
City Manager	0.50	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.00	0.00	0.00
City Secretary	1.00	1.00	1.00	1.00	1.00
Assistant to City Secretary	0.00	0.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>2.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
City Council Meetings Held (Regular, Workshop, Special)	48	45	46	45	
Board/Commisson/Committee Meetings Held	49	40	60	50	
Output/Workload	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
City Council Agenda Packets Prepared	46	45	48	51	
City Council Minutes Prepared	45	45	42	46	
Boards & Commission Agenda Packets Prepared	43	55	69	58	
Boards & Commission Minutes Prepared	40	45	59	50	
Resolutions Processed	67	55	32	40	
Ordinances Processed	50	45	34	40	
"Contact Us/Citizen Concerns" Requests Processed	87	70	66	70	
Public Information Requests Processed	302	250	225	230	
Property Claims Processed	5	10	7	10	
Liability Claims Processed	3	5	5	5	
Application for Board/Commtee/Commission Processed	35	35	29	30	
Alcohol Beverage /Massage Establish. Permits Processed	30	35	25	30	
Affidavits of Gross Alcohol Sales Processed	94	55	84	90	
Efficiency Measures / Impact	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Budget Per Capita	6.64	7.81	7.76	8.15	
Budget Percentage of City Budget	0.33%	0.35%	0.35%	0.32%	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Agenda Packets Processed Prior to Mtg	1, 3, 4	89	85	117	109
% of Depts Compliant w/Records Mngt.	1, 3, 4	100	100	100%	100%
Open Records Req. Processed-10 Days	1, 3, 5	302	250	225	230
Contact Us/Citizen Concerns Processed	1, 3, 4	87	70	66	70



## GENERAL FUND

### BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022**

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: CITY SECRETARY OFFICE - FUND 01-010				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$22,000	Benefits, Retention, COLA, TMRS & Comp Adjustments
Office Supplies	Supplies		\$100	Inflation Adjustment
Publications	Supplies		(\$100)	Roberts Rule of Order Not Needed Adjustment
Publications	Supplies		(\$80)	Election Law Supplement Adjustment
Publications	Supplies		\$80	Municipal Clerk Supplement Adjustment
Publications	Supplies		\$140	Texas Law & Procedure Manual Supplement Adjustment
Publications	Supplies		(\$140)	Misc. Needs Adjustment
Misc. Equip/Furniture	Supplies	\$350		One-Time Purchase FY202-2023 (standing desk)
Special Services	Contractual/Sundry	(\$1,800)		Watauga 101 Every Other Year (not needed in 2022-2023)
Special Services	Contractual/Sundry	\$100		Notary Adjustment (City Secretary)
Travel Expense	Contractual/Sundry		(\$1,200)	Travel Needs Costs Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$200)	TMCCP Membership Adjustment
Dues & Subscriptions	Contractual/Sundry		\$100	TMCA Membership Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$200)	Misc. Needs Adjustment
Dues & Subscriptions	Contractual/Sundry		\$175	ARMA Membership Adjustment
Dues & Subscriptions	Contractual/Sundry		\$215	IMC Membership Adjustment
Dues & Subscriptions	Contractual/Sundry		\$50	NTMCA Membership Adjustment
Training	Contractual/Sundry		\$905	Training Needs Adjustment
Election Expenses	Contractual/Sundry	\$2,000		Election Expenses Adjustment
Printing & Binding	Contractual/Sundry		(\$250)	Minute Books Needs Adjustment
Contractual Services	Contractual/Sundry		\$1,000	Ordinance Modification Adjustment
<b>TOTALS:</b>		<b>\$650</b>	<b>\$22,595</b>	

**\$23,245 NET INCREASE/DECREASE**

# Human Resources Fund 01-011



**Director of Human Resources  
& Civil Service  
0.50 FTE**

**Human Resources Coordinator  
ARPA FUNDED  
1.00 FTE**

**Human Resources Generalist  
1.00 FTE**

**ARPA POSITION:  
HR Coordinator**



# GENERAL FUND

<b>DEPARTMENT:</b> ADMINISTRATION <b>DIVISION / ACTIVITY:</b> HUMAN RESOURCES – FUND 01-011	
<b>LOCATION:</b> 7105 Whitley Road Watauga, Texas 76148 Phone Number: 817-514-5819	<b>HOURS OF OPERATION:</b> Monday – Friday 8:00 A.M. – 5:00 P.M. As needed for accidents, Worker’s Compensation, and all other employee assistance as requested.
<b>MISSION / PROGRAMS / SERVICES:</b> <p>The Human Resources Department is responsible for the following core services: Professional Development and Performance Management, Employee and Labor Relations, Risk Management, Compensation and Benefits and Workforce Planning. These include, but are not limited to: Recruitment, On-boarding, Workers’ Compensation, Unemployment Claims, Job Descriptions, Benefits, Employment Verification, Retirement, ADA, COBRA, FMLA, Performance Evaluations, Training, Workers’ Compensation, Safety, Compliance with Local Government Code Chapter 143 for Firefighters and Police Officers, Meet and Confer Negotiations, Personnel Records Management and recommending action on complex personnel issues including disciplinary issues and termination.</p> <p>The Human Resources Department is committed to delivering the highest quality of service to all departments, employees, applicants, and citizens. It supports the City of Watauga through recruitment, training and retention of a diverse and high performing workforce and management of employee benefits and compensation. Our goal is to make Watauga <i>A Great Place to Work</i>.</p>	
<b>FY2021-2022 HIGHLIGHTS/ACHIEVEMENTS:</b> <ul style="list-style-type: none"> <li>• Managed city wide covid cases – communications, procedure updates and tracking</li> <li>• Managed Workers Comp / First Aid and FMLA</li> <li>• Managed increased number of vacancies throughout the year</li> <li>• Successfully onboarded 22 + FT/PT employees throughout fiscal year</li> <li>• Completed promotional testing and entry exams for both Police and Fire</li> <li>• Transitions two new HR staff in the department</li> <li>• Coordinated city wide Cyber Security Training</li> </ul>	
<b>FY2022-2023 GOALS/ OBJECTIVES:</b> <ul style="list-style-type: none"> <li>• Obtain Human Resource Certifications</li> <li>• Address compensation, benefits within the city</li> <li>• Maintain compliance in Employment Law and Civil Service</li> <li>• Review and update the Inclement Weather Policy, Vacation and Sick Leave Policies</li> <li>• Work with Civil Service through Meet &amp; Confer regarding sick leave liability</li> <li>• Complete ADA Certification</li> <li>• Set up an Employee Appreciation and Retention Program, including coordination of City Events</li> </ul>	
<b>MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:</b> <ul style="list-style-type: none"> <li>• Continued Health Insurance Benefits premiums increase</li> <li>• Compensation review and equity review for tenured staff</li> <li>• Filling vacancies</li> </ul>	

## GENERAL FUND

DEPARTMENT: ADMINISTRATION					
DIVISION / ACTIVITY: HUMAN RESOURCES - FUND 01-011					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$111,968	\$120,523	\$130,600	\$129,540	\$131,900
Supplies	\$1,101	\$5,036	\$5,500	\$5,450	\$6,460
Maintenance	\$10	\$0	\$0	\$0	\$0
Contractual/Sundry	\$27,379	\$48,648	\$86,880	\$86,770	\$84,240
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$140,458</b>	<b>\$174,207</b>	<b>\$222,980</b>	<b>\$221,760</b>	<b>\$222,600</b>
<b>PERSONNEL</b>					
Director of HR & CS	0.50	0.50	0.50	0.50	0.50
Human Resource Generalist	1.00	1.00	1.00	1.00	1.00
Human Resource Coordinator (ARPA Funded)	0.00	0.00	0.00	1.00	1.00
<b>TOTAL</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>2.50</b>	<b>2.50</b>
<b>PERFORMANCE MEASURES / SERVICE LEVELS</b>					
<b>Input / Demand</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Number of Human Resources Employees		2	2	2	2.50
Number of City Employees Budgeted (FTEs)		157.25	163.50	164.00	177.75
<b>Output / Workload</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Number of Separations/Retirements (excludes seasonal)		33	20	25	25
Number of Promotions		8	5	18	15
Number of Transfers		5	3	5	5
Number of Demotions		1	0	1	0
Number of Payroll/Benefit Transactions Performed		528	500	535	550
Number of Employees Hired		31	20	35	35
Number of Employment Applications Processed		1,366	800	900	1,150
Number of Positions Posted		56	25	40	60
Number of Equipment and Vehicle Accidents Processed		13	8	12	20
Number of Workers' Compensation Claims Processed		14	12	12	15
Number of Tuition Reimbursement Requests Processed		0	0	2	5
Number of Family Medical Leave Requests Processed		16	12	11	12
<b>Efficiency Measures / Impact</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Budget per capita		\$7.33	\$9.38	\$9.33	\$9.12
Budget percentage of City budget		0.37%	0.42%	0.42%	0.36%
<b>Effectiveness Measures / Outcomes</b>		<b>Goals</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>
Number of Employee Wellness Events		3	8	8	6
Number of City Wide Employee Training Events		2,4,6	2	2	2
Employee Turnover Rate (excludes seasonal)		4,6	21%	10%	20%
Number of Employee Complaints		2,6	1	1	2



## GENERAL FUND

### BUDGET CHANGES/REALLOCATIONS

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Budget**

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: HUMAN RESOURCES - FUND 01-011				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$1,300	Comp, Benefits, Retention, COLA & TMRS Adjustments
Office Supplies	Supplies		\$100	Inflation Adjustment
Publications	Supplies		\$60	Inflation Adjustment
Wearing Apparel	Supplies	\$200		New Staff Needs
Misc. Equipment/Furniture	Supplies		(\$200)	Equipment Needs Adjustment
Awards/Recognitions	Supplies		\$800	Inflation Adjustment
Communications	Contractual/Sundry		\$460	Cell Communications Adjustment
Special Services	Contractual/Sundry		\$100	Inflation Adjustment
Advertising	Contractual/Sundry		\$800	NeoGov Annual Support Increase
Travel Expense	Contractual/Sundry		\$300	Inflation & Needs Adjustment
Training	Contractual/Sundry		\$400	Inflation & Needs Adjustment
Dues & Subscriptions	Contractual/Sundry		\$310	Membership Needs Adjustment
DOT Testing/Physicals	Contractual/Sundry		(\$500)	History Analysis Adjustment
Employee Tuition Reimb.	Contractual/Sundry	\$3,590		Employee Tuition Reimbursement Adjustment
Contractual Services	Contractual/Sundry		(\$300)	First Responders EAP Needs Adjustment
Contractual Services	Contractual/Sundry		\$2,300	Increase in Insurance Consultant Contract
Contractual Services	Contractual/Sundry	(\$20,000)		Salary Survey New Request FY2021-2022 One Time
Pre-Employment Expense	Contractual/Sundry		\$2,900	Pre-Employment Screening Needs & Inflation Adjustment
Employee Relations	Contractual/Sundry		\$7,000	Employee Engagement - New Request Approved
<b>TOTALS:</b>		<b>(\$16,210)</b>	<b>\$15,830</b>	

**(\$380) NET INCREASE/DECREASE**

# Public Works Development Services Division Fund 01-013



Director Public Works

Assistant Public Works  
Director/Building Official  
.25 FTE

Permit Technician  
1.00 FTE

Construction Inspector  
0.25 FTE

Planning & Zoning  
Coordinator  
1.00 FTE

Combination Building  
Inspector  
1.00 FTE

Temporary Building  
Inspector  
.25 FTE

Permit Technician  
ARPA FUNDED  
1.00 FTE



ARPA POSITION:  
Permit Technician



# GENERAL FUND

**DEPARTMENT:** PUBLIC WORKS

**DIVISION / ACTIVITY:** DEVELOPMENT SERVICES DIVISION – FUND 01-013

**LOCATION:**

7800 Virgil Anthony Sr. Blvd.

Watauga, Texas 76148

Phone Number: 817-514-5806

**HOURS OF OPERATION:**

Monday – Friday

7:00 A.M. – 4:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

Development Services Division consists of several different sections, which includes planning & zoning, engineering, building inspections and permitting.

- Provide quality development, revitalization and ordinance administration and enforcement.
- Engineering and Building inspection will ensure that all plans and projects submitted meet the city specifications through plan review and field inspections.
- Customer service through the Permit and Inspection process.

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Completed 322 single family rental inspections
- Completed 315 plumbing inspections
- Completed 98 mechanical inspections
- Completed 190 electrical inspections
- Revitalized 6 homes through the Tarrant County Home Program
- Began development of Hightower Estates Subdivision
- Completed CIP – Whitley Road Phase 3
- Completed CIP – CDBG 46 Bunker Hill Blvd

**FY2022-2023 GOALS/ OBJECTIVES:**

- Support the goals and objectives of the Comprehensive Land Use Plan
- Provide timely and accurate plan review for contractors and developers
- Enhance technical knowledge of staff through in-house and outside training sources
- Engineering inspection will ensure that all plans and projects submitted meet the city specifications through plan review and field inspections
- Building inspections will ensure that all construction, remodel, alteration plans, and projects submitted meet city, state, and federal specifications through plan review and field inspections
- Continue to maximize revitalization efforts (Tarrant County Home Program) within the city to allow for the most effective use of funds allowed for repairing and maintaining housing

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Ensuring adequate staffing numbers to maintain the infrastructure development within the City

## GENERAL FUND

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: DEVELOPMENT SERVICES DIVISION - FUND 01-013					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$130,932	\$97,774	\$173,000	\$143,600	\$187,440
Supplies	\$3,796	\$3,950	\$4,600	\$6,400	\$7,050
Maintenance	\$2,235	\$3,816	\$5,600	\$5,100	\$6,850
Contractual/Sundry	\$84,628	\$216,794	\$16,920	\$22,620	\$22,170
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$221,591</b>	<b>\$322,334</b>	<b>\$200,120</b>	<b>\$177,720</b>	<b>\$223,510</b>
PERSONNEL					
Assistant Public Works Director/Building Official	0.00	0.00	0.25	0.25	0.25
Building Official	0.25	0.25	0.00	0.00	0.00
Planning & Zoning Coordinator	1.00	1.00	1.00	1.00	1.00
Temporary Building Inspector	0.00	0.00	0.00	0.25	0.25
Permit Technician (ARPA Funded)	0.00	0.00	0.00	1.00	1.00
Combination Building Inspector	0.00	0.00	1.00	1.00	1.00
Construction Inspector	0.25	0.25	0.25	0.25	0.25
<b>TOTAL</b>	<b>1.50</b>	<b>1.50</b>	<b>2.50</b>	<b>3.75</b>	<b>3.75</b>
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of full time employees:					
Building Official		0.25	0.25	0.25	0.25
Combination Building Inspector		1.00	1.00	1.00	1.00
Construction Inspector		0.25	0.25	0.25	0.25
Administrative Assistant		0.00	1.00	0.00	1.00
Permit Technician		1.00	1.00	1.00	1.00
Planning & Zoning Coordinator		1.00	1.00	1.00	1.00
<i>Output/ Workload</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
New single family permits		6	120	25	90
Single family additions/remodels		11	20	19	30
New commercial buildings		3	2	1	2
Commercial remodel		15	20	20	25
Rental registrations		2,307	400	630	700
Vacant structure registrations		7	10	11	15
Value of CIP/CDBG projects completed		3,261,052	\$3,265,631	TBD	TBD
<i>Efficiency Measures / Impact</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
% of inspections responded to within 24 hours		100%	100%	100%	100.00%
Budget percentage of City budget		0.68%	0.38%	0.33%	0.36%
Budget per capita		\$13.56	\$8.42	\$7.48	\$9.16
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
%- residential plans reviewed in 7 working days	2, 3	100%	100%	100%	98%
%- commercial plans reviewed in 30 working days	2, 3	85%	99%	100%	83%



## GENERAL FUND BUDGET CHANGES

### Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: DEVELOPMENT SERVICES DIVISION - FUND 01-013				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$14,440	Comp, Benefits, Retention, COLA, TMRS & Position Adjustments
Office Supplies	Supplies		\$500	Inflation Adjustment
Wearing Apparel	Supplies		\$450	Needs & Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$1,500	Inflation Adjustment
Vehicle Maintenance	Maintenance		\$100	Inflation Adjustment
Radio Maintenance	Maintenance		\$1,000	Inflation Adjustment
Minor Tools & Apparatus	Maintenance		\$150	Needs & Inflation Adjustment
Communications	Contractual/Sundry		\$300	Position Needs Adjustment
Special Services	Contractual/Sundry		(\$100)	Notary Needs Adjustment
Special Services	Contractual/Sundry		\$4,500	GIS Adjustment
Travel Expense	Contractual/Sundry		\$500	Needs & Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$160	Licenses Adjustment
Training	Contractual/Sundry		(\$10)	Needs and Analysis Adjustment
Printing & Binding	Contractual/Sundry		(\$100)	Needs Adjustment
<b>TOTALS:</b>		<b>\$0</b>	<b>\$23,390</b>	

**\$23,390 NET INCREASE/DECREASE**

# City Manager Fund 01-015

City Council



City Manager  
1.00 FTE

Economic Development  
Coordinator  
1.00 FTE



# GENERAL FUND

**DEPARTMENT:** ADMINISTRATION

**DIVISION / ACTIVITY:** CITY MANAGER – FUND 01-015

**LOCATION:**

7105 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5800

**HOURS OF OPERATION:**

Monday – Friday 8:00 A.M. – 5:00 P.M.  
\*Extended hours for meetings and elections\*

**MISSION / PROGRAMS / SERVICES:**

The mission of the Watauga City Manager’s office is to provide professional management of City operations and to promote quality service to all customers

- The City Manager serves at the discretion of the City Council and is responsible for attending all City Council meetings and provides leadership and direction for the implementation of policies and priorities set by the City Council.
- The City Manager ensures City departments provide high quality services to the citizens of Watauga in the most efficient and effective manner possible, while maintaining accountability for the public funds used to provide such services.

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Facilitated continued Strategic Plan implementation for the city and Watauga EDC
- Facilitated Council Budget & Strategic Plan Review retreat
- Conducted budget planning meetings with staff
- Implemented and completed biweekly operations reporting for all city departments and the Watauga EDC
- Completed and successfully implemented city compensation study

**FY2022-2023 GOALS/ OBJECTIVES:**

- Continue seeking grant funding opportunities
- Ensure completion of the Zoning Ordinance update related to the RTMU zoning designation
- Continue researching opportunities to improve program efficiency and effectiveness
- Support efforts to further new business attraction and business retention efforts of the Watauga EDC
- Continue the annual State of the City Address
- Ensure completion of Citizen and Employee Satisfaction Surveys
- Evaluation of Employee Benefit Programs

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Develop a plan to reduce the liability associated with compensated absences balances to ensure “a perfect storm” scenario is avoided
- Continue seeking methods to lower health insurance costs in a manner that is fair to the employees and the City
- Ensure sufficient personnel levels and programs funding for Parks & Recreation Department recovery post-Covid

# GENERAL FUND

**DEPARTMENT: ADMINISTRATION**  
**DIVISION / ACTIVITY: CITY MANAGER - FUND 01-015**

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$274,109	\$366,601	\$235,000	\$145,200	\$267,550
Supplies	\$86	\$36	\$200	\$300	\$300
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$2,613	\$1,723	\$11,720	\$7,380	\$11,430
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$276,808</b>	<b>\$368,360</b>	<b>\$246,920</b>	<b>\$152,880</b>	<b>\$279,280</b>

PERSONNEL					
City Manager	1.00	1.00	1.00	1.00	1.00
Media Specialist	0.00	0.50	0.00	0.00	0.00
Economic Development Coordinator	0.00	0.00	0.00	0.00	1.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.50</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>

PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Full Time Employees	N/A	1.00	1.00	2.00	
Employee Hours Worked	N/A	2,800	2,800	5,600	

<i>Output/Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Council Meetings/Workshops Attended	N/A	30	28	30	
"Contact Us/Citizen Concerns" Requests Processed	N/A	65	12	24	
Public Meetings Held	N/A	5	5	5	
Monthly Reports Completed	N/A	12	24	24	

<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Budget Per Capita	\$15	\$10	\$6.43	\$11.45	
Budget Percentage of City Budget	0.78%	0.46%	0.29%	0.45%	

<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of Responses to Citizen Survey	1,2,3,4,5,6	N/A	800	N/A	750
Citizens Overall Satisfaction	1,2,3,4,5,6	N/A	Excellent	N/A	Excellent
Number of Responses to Employee Survey	N/A	N/A	300	N/A	100
Employee Overall Satisfaction	6	N/A	N/A	Moderate	Good



# GENERAL FUND

## BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

<b>DEPARTMENT:</b> ADMINISTRATION				
<b>DIVISION / ACTIVITY:</b> CITY MANAGER - FUND 01-015				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		(\$25,250)	Benefits, Retention, COLA, TMRS, Position Adjustments
Personnel	Personnel Services		\$57,800	Reallocated Position From Finance (01-040)
Office Supplies	Supplies		\$100	Inflation & Needs Adustment
Travel Expense	Contractual/Sundry		\$1,500	Inflation & Needs Adustment
Dues & Subscriptions	Contractual/Sundry		(\$1,360)	Needs Adjustment
Training	Contractual/Sundry		(\$230)	Needs Adjustment
Printing & Binding	Contractual/Sundry		(\$200)	Needs Adjustment
<b>TOTALS:</b>		<b>\$0</b>	<b>\$32,360</b>	

**\$32,360 NET INCREASE/DECREASE**

# GENERAL FUND

**DEPARTMENT:** ADMINISTRATION

**DIVISION / ACTIVITY:** NON-DEPARTMENTAL – FUND 01-020

**LOCATION:**

7105 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5800

**HOURS OF OPERATION:**

Monday – Friday 8:00 A.M. – 5:00 P.M.  
Extended hours for meetings and elections.

**MISSION / PROGRAMS / SERVICES:**

Management has initiated programs to define the costs in this budget that may not be specifically identifiable to any operational budget.

Examples of costs here include:

- Council expenses
- General liability insurance
- Copier costs
- Contingency
- Worker's compensation
- City-wide communications
- State of the City

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Enhanced the Capital Outlay Plan
- Funded lease of mail machine and city-wide copiers
- Continued the funding for dependent health coverage assistance
- Continued health insurance supplement

**FY2022-2023 GOALS/ OBJECTIVES:**

- Continue to enhance the Capital Outlay Plan
- Reinstate employee benefit programs

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

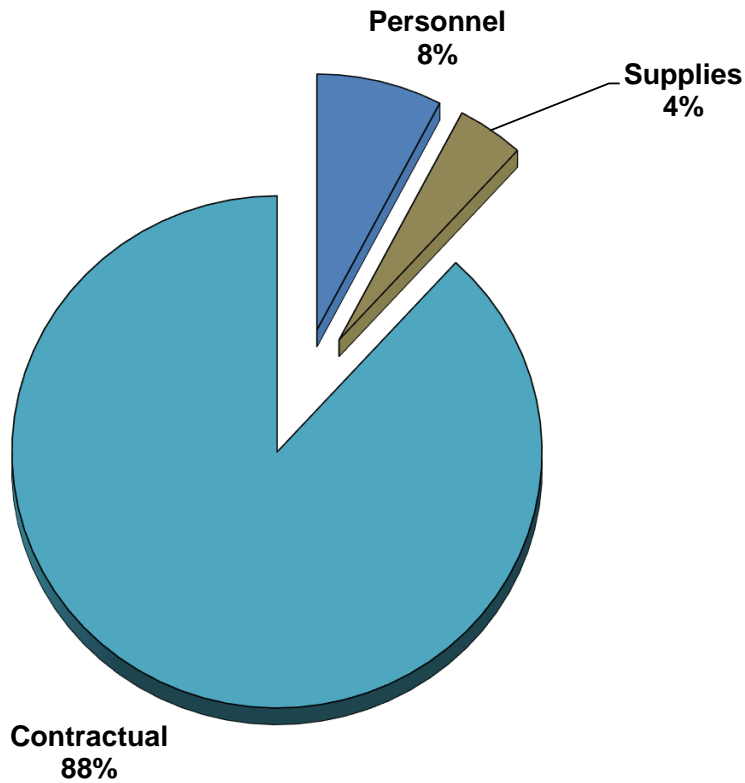
- Recruiting and retaining staff is increasingly difficult

# GENERAL FUND

**DEPARTMENT: ADMINISTRATION**  
**DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 01-020**

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$43,864	\$49,755	\$90,000	\$110,000	\$60,000
Supplies	\$37,549	\$18,118	\$29,000	\$26,000	\$32,000
Maintenance	\$26	\$0	\$0	\$0	\$0
Contractual/Sundry	\$1,062,042	\$879,033	\$614,615	\$582,500	\$690,375
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,143,479</b>	<b>\$946,905</b>	<b>\$733,615</b>	<b>\$718,500</b>	<b>\$782,375</b>

## GENERAL FUND NON-DEPARTMENTAL 2022-2023 BUDGET





**GENERAL FUND  
BUDGET CHANGES**

**Fiscal Year 2022-23 Compared to Fiscal Year 2021-2022 Original Budget**

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 01-020				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		(\$30,000)	Estimated Retirement & Insurance Supplement Adjustment
Postage	Supplies		\$2,000	Rate Increase Adjustment
Copy Machine Supplies	Supplies		\$500	Inflation Adjustment
Event Refreshments/Meals	Supplies		\$500	Inflation Adjustment
Communications	Contractual/Sundry		\$300	Estimated Communications Adjustment
Rental of Equipment	Contractua/Sundry		\$3,960	Copier and Mail Machine Lease Adjustment
Special Services	Contractual/Sundry		\$500	Inflation Adjustment
Advertising	Contractual/Sundry		\$2,000	Inflation Adjustment
Advertising/Promotional	Contractual/Sundry		(\$500)	Adjustment
Mayor Travel	Contractual/Sundry		\$1,000	Golf Tournaments Adjustment
Dues & Subscriptions	Contractual/Sundry		\$500	Dues Increases Adjustments
Merchant/Bank Charges	Contractual/Sundry		\$11,000	Estimated Adjustment Due to Increased Usage
Printing & Binding	Contractual/Sundry		(\$1,000)	Needs Adjustment
Equip/Stock Insurance	Contractual/Sundry		\$5,000	Premium Adjustment
Building/Contents Insurance	Contractual/Sundry		\$6,000	Premium Adjustment
Police Liability	Contractual/Sundry		\$2,000	Premium Adjustment
Arts Program	Contractual/Sundry		\$20,000	NE Arts Council Reinstated
Arts Program	Contractual/Sundry		\$5,000	Concerts Reinstated
Contingency	Contractual/Sundry		\$20,000	Inflation and Estimated Needs Adjustment
<b>TOTALS:</b>		<b>\$0</b>	<b>\$48,760</b>	

**\$48,760 NET INCREASE/DECREASE**

# GENERAL FUND

**DEPARTMENT:** ADMINISTRATION  
**DIVISION / ACTIVITY:** CITY ATTORNEY OFFICE - FUND 01-021

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$389,198	\$295,971	\$250,000	\$146,000	\$110,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$389,198</b>	<b>\$295,971</b>	<b>\$250,000</b>	<b>\$146,000</b>	<b>\$110,000</b>

PERSONNEL					
*City Attorney	1.00	1.00	1.00	1.00	1.00

**MISSION / PROGRAMS / SERVICES:**

The mission of the Watauga City Attorney's office is to provide professional legal services of the City and to represent the City in all matters under litigation.

The City Attorney serves at the discretion of the City Council and is responsible for attending City Council meetings as directed by the Council

The City Attorney ensures all legal documents are reviewed and approved to legal form

Represents the City in municipal court prosecution in the most efficient and effective manner possible, while maintaining accountability for the public funds used to provide such services

**NOTES:**

The City Attorney is not an employee of the City of Watauga

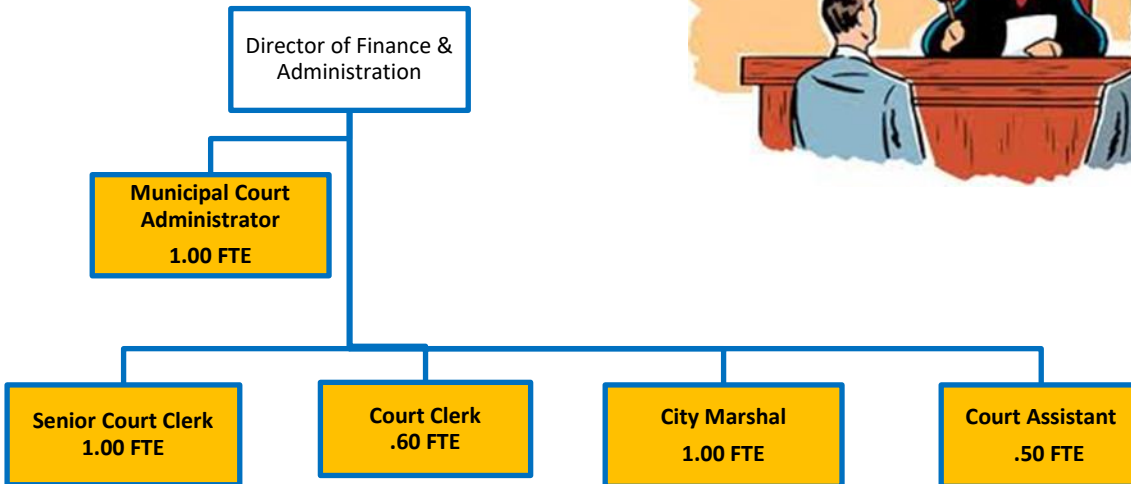
The Services are contracted with a Municipal Law Firm

Expenditures were captured in Non-Departmental and Municipal Court before FY2021-2022

# Finance

## Municipal Court Division

### Fund 01-030



# GENERAL FUND

**DEPARTMENT:** FINANCE

**DIVISION / ACTIVITY:** MUNICIPAL COURT DIVISION - FUND 01-030

**LOCATION:**

7105 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5800

**HOURS OF OPERATION:**

Monday – Friday 8:00 A.M. – 5:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

- The City of Watauga Municipal Court serves as the administrative arm of the City as an unbiased entity for the adjudication of cases filed
- It is our goal to serve the citizens who appear in Court with a courteous and assuring attitude.
- The Court will process complaints in an accurate and timely manner, courteously responding to requests for information from the public, efficiently docket cases for adjudication, and responsibly collect assessed fines and fees

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Court dockets transitioned from virtual to in person in March 2022
- Reviewed and updated Judicial and Prosecutor standing orders to allow improve efficiencies in court operations.
- With assistance from MVBA collections conducted a warrant resolution campaign targeting older Alias and Capias Pro Fine warrants

**FY2022-2023 GOALS/ OBJECTIVES:**

- Transition from Laserfiche to Tyler Content Manager to reduce staff time required to digitally file court documents.
- Implement Snap Engage chat bot and live chat for the Municipal Court website to create an additional avenue to provide customer service.
- Implement an online filing portal for Attorneys to file documents with the Court.

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- The return to in person court hearings was difficult due to the loss of the Deputy Marshal position due to the pandemic.

## GENERAL FUND

**DEPARTMENT:** FINANCE  
**DIVISION / ACTIVITY:** MUNICIPAL COURT DIVISION - FUND 01-030

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$317,558	\$271,771	\$309,200	\$312,900	\$341,900
Supplies	\$2,788	\$1,143	\$3,200	\$2,300	\$4,800
Maintenance	\$2,040	\$1,484	\$1,400	\$1,100	\$1,500
Contractual/Sundry	\$114,099	\$126,973	\$85,455	\$78,655	\$76,760
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$436,485</b>	<b>\$401,371</b>	<b>\$399,255</b>	<b>\$394,955</b>	<b>\$424,960</b>

PERSONNEL					
Municipal Court Administrator	1.00	1.00	1.00	1.00	1.00
Senior Court Clerk	0.00	0.00	0.00	0.00	1.00
Court Clerk	0.00	0.00	0.00	0.00	0.60
Court Assistant	0.00	0.00	0.00	0.25	0.50
Deputy Court Clerk	1.60	1.60	1.60	1.60	0.00
City Marshal	1.00	1.00	1.00	1.00	1.00
Deputy Marshal	0.60	0.90	0.00	0.00	0.00
<b>TOTAL</b>	<b>4.20</b>	<b>4.50</b>	<b>3.60</b>	<b>3.85</b>	<b>4.10</b>

### PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of citations entered annually	5,559	6,000	5,000	500
Number of contested cases set for trial	451	450	500	500
Number of warrants issued	1,578	2,000	1,500	2,000

<i>Output/Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Cases disposed	5,029	4,500	5,000	5,000
Warrants cleared	912	700	1,500	1,500

<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Budget per capita	\$16.89	\$16.80	\$16.62	\$17.42
Budget percentage of City budget	0.85%	0.75%	0.74%	0.69%
Average citations processed per court clerk FTE - per month	165	175	135	265

<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
% citations entered within 24 hrs. of court filing	8	100%	100%	100%	100%
% contested hearings set for trial w/n 60 of request	8	90%	95%	95%	95%
% case notifications at least 3 wks prior to trial	8	100%	100%	100%	100%



# GENERAL FUND

## BUDGET CHANGES

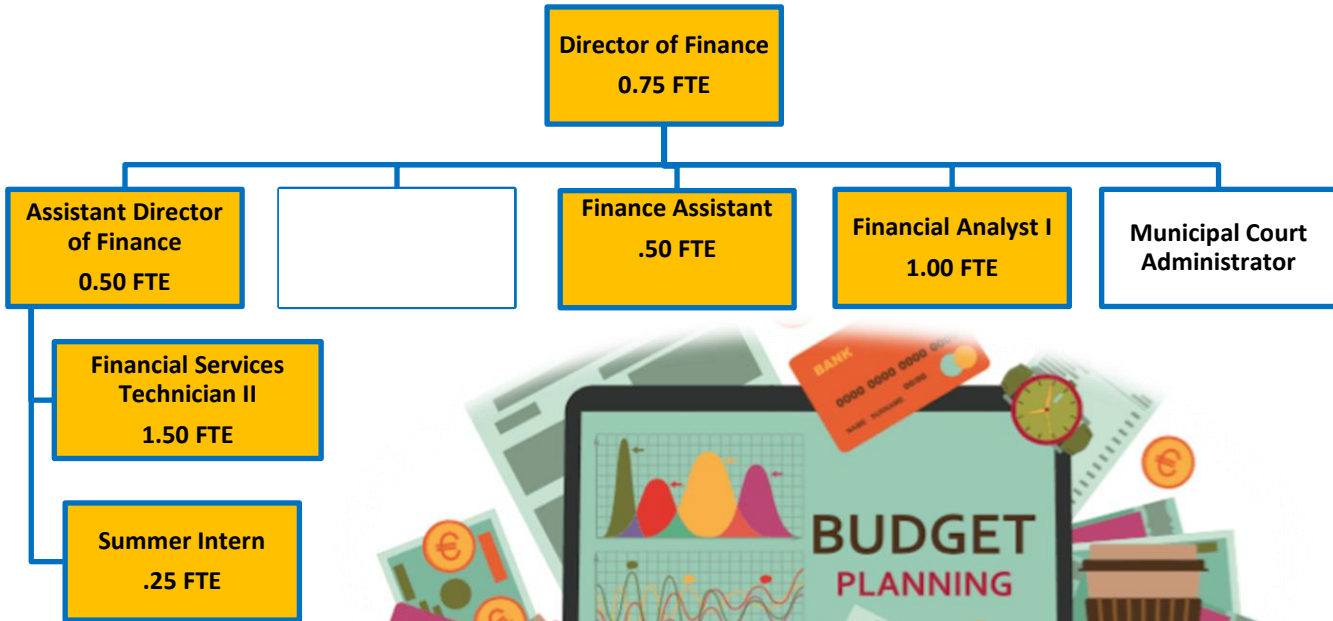
### Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: MUNICIPAL COURT DIVISION- FUND 01-030				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$32,700	Comp, Benefits, Retention, COLA, PIP & TMRS Adjustments
Office Supplies	Supplies		(\$200)	Needs Analysis Adjustment
Wearing Apparel	Supplies	\$1,000		New Judge Robe (one-time)
Vehicle Fuels	Supplies		\$500	Inflation Adjustment
Event Refreshments/Meals	Supplies		\$300	Court Volunteer Luncheon
Uniform Cleaning	Maintenance		\$100	Inflation & Position Adjustment
Communications	Contractual/Sundry		\$80	Netmotion Adjustment
Special Services	Contractual/Sundry		\$200	Notary Adjustment
Travel Expense	Contractual/Sundry		(\$600)	Needs Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$175)	Subscriptions Analysis Adjustment
Training	Contractual/Sundry		(\$500)	Needs Analysis Adjustment
Printing & Binding	Contractual/Sundry		(\$500)	Needs Analysis Adjustment
Municipal Court Judge	Contractual/Sundry		(\$5,000)	Court Dates Analysis Adjustment
Court Reporting Services	Contractual/Sundry		(\$2,200)	Jury Trials Adjustment
<b>TOTALS:</b>		<b>\$1,000</b>	<b>\$24,705</b>	

**\$25,705 NET INCREASE/DECREASE**

# Finance

## Fund 01-040



# GENERAL FUND

**DEPARTMENT:** FINANCE

**DIVISION / ACTIVITY:** FINANCE / ACCOUNTING /PURCHASING / ADMINISTRATION -  
FUND 01-040

**LOCATION:**

7105 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5800

**HOURS OF OPERATION:**

Monday – Friday 8:00 A.M. – 5:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

- Finance and Administration is responsible for providing accurate and timely financial data to management and council to facilitate the financial decision making process
- This division is accountable for establishing, monitoring and updating the City’s fiscal policies to ensure they are both responsive in the current environment and fiscally responsible
- Responsible for planning, collecting, recording, summarizing and reporting the results of all financial transactions of the City in a timely manner and in accordance with generally accepted accounting principles, ensuring compliance with applicable state and federal statutes, bond covenants, grant contracts, and management policies
- The purchasing area ensures that all purchases are in accordance with state laws. Responsible for obtaining the best value consistent with delivery terms. We strive to foster an understanding and appreciation of sound purchasing policy and procedures throughout all departments of the City

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Received the Distinguished Budget Award
- Received the Certificate of Achievement for Excellence in Financial Reporting
- Received clean audit for FY2021 and no management comments from external auditors
- Continued with the enhancement of electronic fund payments with vendors
- Began implementation of the electronic bidding and contract management software
- Began transition to Incode Fixed Asset tracking
- Began the implementation of Tyler Content Management system

**FY2022-2023 GOALS/ OBJECTIVES:**

- Continue with website improvements to increase public ease of obtaining information
- Continue with staff cross training
- Monitor the SLFR funding budget

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Inflation is a continuing issue city-wide
- Retaining and recruiting staff is a major issue city-wide

## GENERAL FUND

<b>DEPARTMENT: FINANCE</b> <b>DIVISION / ACTIVITY: FINANCE/ACCOUNTING/PURCHASING</b> <b>FUND 01-040</b>					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$337,579	\$319,797	\$375,200	\$384,600	\$390,600
Supplies	\$1,788	\$1,439	\$4,000	\$2,200	\$3,500
Maintenance	\$0	\$0	\$10,310	\$10,310	\$9,400
Contractual/Sundry	\$71,432	\$161,198	\$162,910	\$151,460	\$181,310
Capital Outlay	\$0	\$1,744	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$410,799</b>	<b>\$484,177</b>	<b>\$552,420</b>	<b>\$548,570</b>	<b>\$584,810</b>
PERSONNEL					
Director of Finance	0.75	0.75	0.75	0.75	0.75
Assistant Director of Finance	0.50	0.50	0.50	0.50	0.50
Financial Services Analyst I	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.50	1.00	1.00	0.00
Finance Assistant	0.00	0.00	0.00	0.00	0.50
Financial Services Technician I	1.00	1.00	1.00	1.00	0.00
Financial Services Technician II	0.50	0.50	0.50	0.50	1.50
Summer Intern	0.00	0.00	0.25	0.25	0.25
<b>TOTAL</b>	<b>3.75</b>	<b>4.25</b>	<b>5.00</b>	<b>5.00</b>	<b>4.50</b>
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Number of manual journal entries processed	1,475	1,350	1,300	1,450	
Output/Workload	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Number of quotes, bids, qualifications prepared	7	10	9	12	
Number of purchase orders issued	1,358	1,500	1,300	1,400	
Number of manual journal entries	1,475	1,350	1,300	1,450	
Number of payables processed	5,500	5,000	7,000	8,000	
Number of employee direct deposits processed	4,402	4,000	4,300	4,400	
Efficiency Measures / Impact	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Budget per capita	\$20.37	\$23.24	\$23.08	\$23.97	
Budget percentage of City budget	1.03%	1.04%	1.03%	0.95%	
Average number of business days to close month	7	7	6	6	
Number of audit adjustments	2	75	2	2	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% disbursement checks voided due to errors	4	2%	1%	1%	2%
Certificate of Achievement- Excellence Fin. Reporting	4	YES	YES	YES	YES
Receive GFOA Budget Award	4	YES	YES	YES	YES



## GENERAL FUND

### BUDGET CHANGES

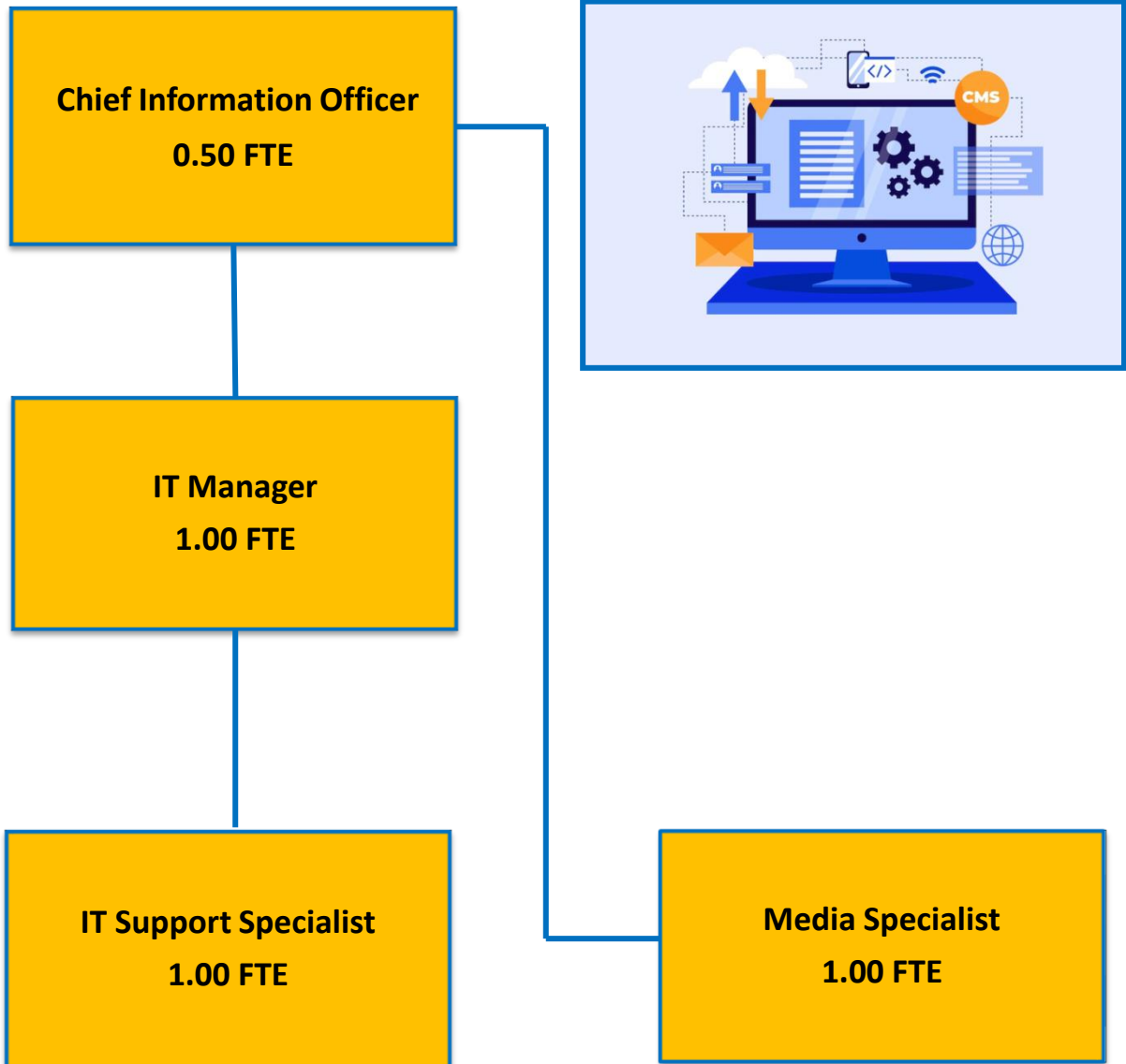
#### Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: FINANCE/ACCOUNTING/PURCHASING - FUND 01-040				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$73,200	Comp, Benefits, Retention, COLA, TMRS & Position Adjust.
Personnel	Personnel Services		(\$57,800)	Reallocated Position to City Manager (01-015)
Office Supplies	Supplies		(\$500)	Analysis & Usage Adjustment
Wearing Apparel	Supplies		(\$200)	Analysis & Usage Adjustment
Computer Supplies	Supplies		\$200	Estimated Usage Needs
Software Maintenance	Maintenance		(\$910)	Bidding/Contract Management Adjustment
Special Services	Contractual/Sundry		\$4,000	Digital Budget Book
Travel Expense	Contractual/Sundry		\$550	Tyler Training Adjustment
Printing & Binding	Contractual/Sundry		(\$350)	Printing Needs Adjustment
Audit	Contractual/Sundry		\$3,000	Contract Adjustment
Appraisal Services	Contractual/Sundry		\$4,500	Projected Increase per TAD
Tax Collection	Contractual/Sundry		(\$800)	Analysis & Usage Adjustment
Contractual Services	Contractual/Sundry		\$15,000	Investment Advisor Adjustment
Contractual Services	Contractual/Sundry		(\$1,000)	Investment Reporting Adjustment
Contractual Services	Contractual/Sundry		(\$6,500)	Sales Tax Services Adjustment
<b>TOTALS:</b>		<b>\$0</b>	<b>\$32,390</b>	

**\$32,390 NET INCREASE/DECREASE**

# Information Technology

## Fund 01-050



# GENERAL FUND

**DEPARTMENT:** ADMINISTRATION

**DIVISION / ACTIVITY:** INFORMATION TECHNOLOGY – FUND 01-050

**LOCATION:**

7105 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5824

**HOURS OF OPERATION:**

Monday – Friday 8:00 A.M. – 5:00 P.M.  
Continuous on-call service.

**MISSION / PROGRAMS / SERVICES:**

Mission: To provide for the operations and development of the City through the implementation and support of cost effective technologies which enhance the efficiencies of City staff while facilitating effective information flow between the City and its citizens.

Programs and Services:

- Networking, Hardware and Software, Telecommunications, Web Site, Cable Channel, Audio/Video, Building Security and Technical Support and Public Information.

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Server Replacements
- City-Wide network switch replacements
- Animal Shelter Surveillance
- Implement new DR backup server
- Migrate Exchange to the Cloud
- Council AV upgrade – Webex
- Completed Workstation replacements
- Deploy new Tyler Content Management Server
- Redesigned Intranet landing page
- Main City Website re-designs
- Implemented Asset Management Software
- Police and Fire Cradlepoint replacements

**FY2022-2023 GOALS/ OBJECTIVES:**

- Replace Police MDTs
- Deploy NAS
- Enhance City-Wide cyber security
- Improve backup servers
- Develop more content for City's YouTube and cable channel
- Continue to enhance employee intranet
- Deploy Windows 11

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Supply chain issues continue to impact part availability
- Increase in cost of products and services due to inflation
- Salary market rates potentially threaten employee retention efforts

# GENERAL FUND

**DEPARTMENT: ADMINISTRATION**  
**DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - FUND 01-050**

<b>EXPENDITURES</b>	<b>2019-2020 ACTUAL</b>	<b>2020-2021 ACTUAL</b>	<b>2021-2022 BUDGET</b>	<b>2021-2022 PROJECTED</b>	<b>2022-2023 BUDGET</b>
Personnel	\$143,029	\$153,370	\$283,000	\$262,500	\$337,000
Supplies	\$23,854	\$21,446	\$19,100	\$17,350	\$20,800
Maintenance	\$117,143	\$147,952	\$187,110	\$174,260	\$196,830
Contractual/Sundry	\$42,710	\$49,193	\$59,380	\$55,900	\$61,130
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$326,736</b>	<b>\$371,960</b>	<b>\$548,590</b>	<b>\$510,010</b>	<b>\$615,760</b>

<b>PERSONNEL</b>					
Director of Technology & Communications	0.50	0.50	0.50	0.50	0.50
IT Manager	0.00	1.00	1.00	1.00	1.00
IT Systems Administrator	1.00	0.00	0.00	0.00	0.00
Media Specialist	0.00	0.00	1.00	1.00	1.00
Support Specialist	0.00	0.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>1.50</b>	<b>1.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

## PERFORMANCE MEASURES / SERVICE LEVELS

<b>Input / Demand</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
PC workstations	158	156	158	158
LAN servers	35	14	35	35
Printers	5	5	5	5
Laptops	64	74	74	74
Digital signage or conference displays	12	10	12	12
Audio / video systems	3	3	3	3
Smart boards	3	3	3	3
PBX switches	0	0	0	0
Telephones	131	131	131	131

<b>Output / Workload</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Number of help desk calls	6,612	8,000	5,584	6,000

<b>Efficiency Measures / Impact</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Budget per Capita	\$15.65	\$23.08	\$21.46	\$25.24
Budget percentage of city budget	0.79%	1.03%	0.96%	1.00%

<b>Effectiveness Measures / Outcomes</b>	<b>Goals</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Survey satisfaction rate	2,8	95%	95%	98%	95%
Problem resolution / repair of systems:					
% completed within 1 business day	8	90%	95%	98%	95%
% completed in more than 1 business day	8	10%	5%	2%	5%
% priority service calls closed within 4 hrs	8	99%	99%	99%	99%
Public safety dispatch system up time	2,8	99%	99%	99%	99%
Computer systems & networks up time	2,8	99%	99%	98%	99%



## GENERAL FUND

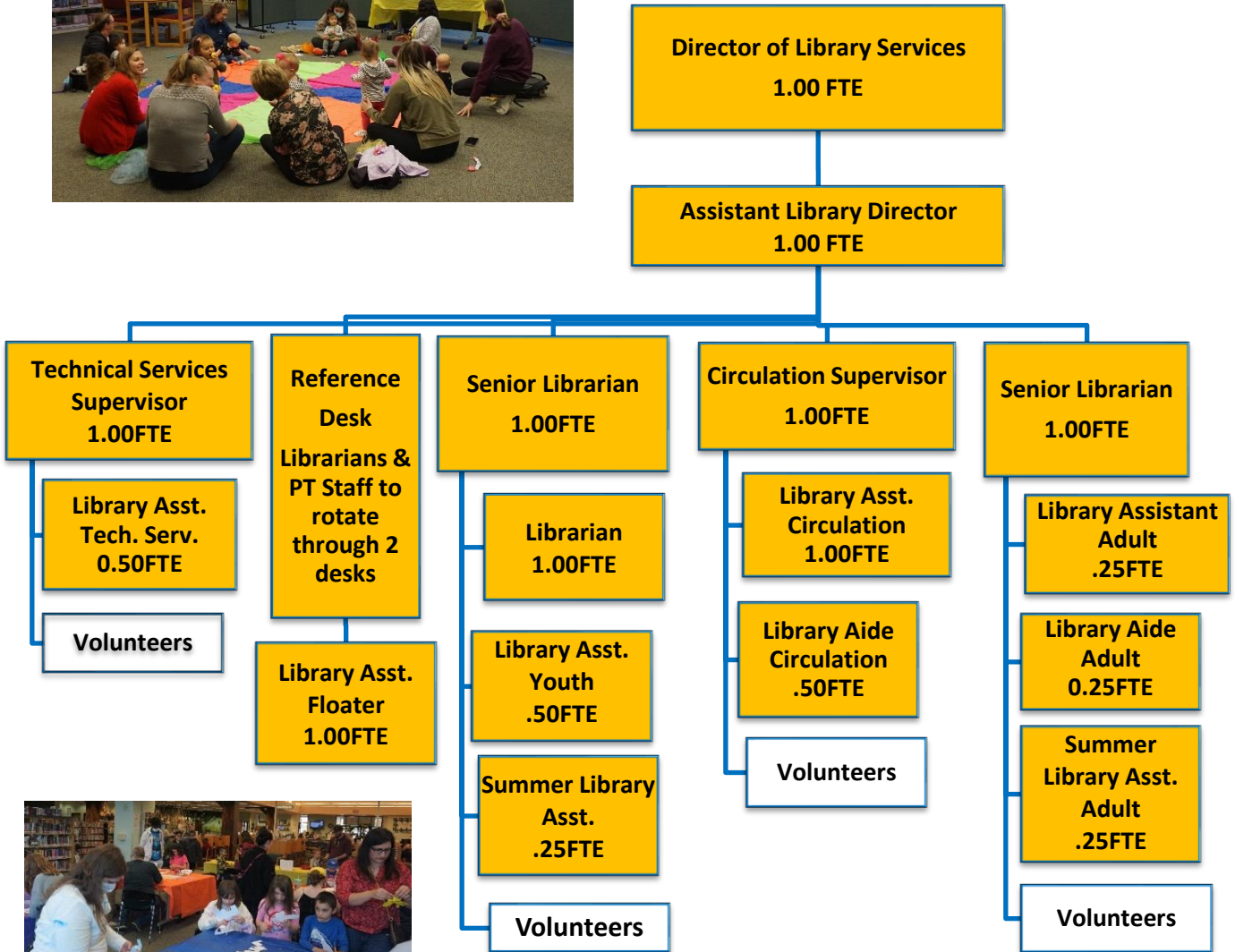
### BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget**

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - FUND 01-050				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$54,000	Comp, Benefits, Retention, COLA & TMRS Adjustments
Office Supplies	Supplies		\$200	Increased Needs & Inflation Adjustment
Vehicle Parts & Supplies	Supplies		\$500	Aging Vehicle
Vehicle Fuel & Lubricant	Supplies		(\$200)	Needs & Inflation Adjustment
Computer Supplies	Supplies		\$1,200	Inflation Adjustment
Hardware Maintenance	Maintenance		\$1,300	Barracuda Protection Adjustments
Hardware Maintenance	Maintenance		\$3,000	Council A/V Hardware Maintenance Adjustment
Software Maintenance	Maintenance		\$5,420	Software Maintenance Adjustments
Communications	Contractual/Sundry		\$1,000	Cell Stipend Adjustment
Special Services	Contractual/Sundry		(\$5,450)	Remove Civic Plus & Civic Space
Special Services	Contractual/Sundry		\$4,650	Inflation Adjustments
Special Services	Contractual/Sundry		\$650	Add Civil Clerk Virtual Training
Dues & Subscriptions	Contractual/Sundry		\$200	Membership Dues Increase
Training	Contractual/Sundry		\$700	Increased Staff Training Needs
<b>TOTALS:</b>		<b>\$0</b>	<b>\$67,170</b>	

**\$67,170 NET INCREASE/DECREASE**

# Library Services Fund 01-060



# GENERAL FUND

**DEPARTMENT:** LIBRARY

**DIVISION / ACTIVITY:** LIBRARY SERVICES – FUND 01-060

**LOCATION:**

7109 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5855

**HOURS OF OPERATION:**

Monday & Thursday	12:00 P.M. – 8:00 P.M.
Tuesday, Wednesday & Friday	10:00 A.M. – 6:00 P.M.
Saturday	12:00 P.M. – 4:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

The Watauga Public Library is committed to enriching the community through access to informational, educational, cultural, recreational, and lifelong learning materials in a variety of formats. The library anticipates and responds to the library needs of the community and offers a variety of classes, lectures, workshops, and services in a professional, efficient, caring, and friendly manner. The four core purposes of public libraries are: 1) Learning, 2) Literacy, 3) Information, and 4) Community Spaces.

**FY2021-2022 HIGHLIGHTS / ACHEIVEMENTS:**

- As a member of the MetroShare Consortium, Watauga Public Library (WPL) has applied with the consortium members for a second “Regional ILS Cooperative Grant” with the Texas State Library and Archives Commission. (TSLAC). The applicants will be notified of the Grant Review Panel recommendations in August 2022.
- The TSLAC in Austin has awarded our library two grants for a total of \$8,859. The first grant called Beyond the Library will allow us to engage in unique outreach with a book bike. The second grant focusing on Special Collection Development funds a collection of VOX Books to enhance literacy in early readers.
- A grant application sponsored by the Watauga Public Library Friends group was submitted to the Dollar General foundation for a Youth Literacy Grant. Recommendations will be received in September 2022.
- The WPL was recognized as one of the Texas public libraries in 2021 to receive the “Achievement of Excellence Awards” from the Texas Municipal Library Directors Association.
- Under the direction of Senior Youth Librarian, Barbara Goss, the WPL Teen Advisory Board has added the City Council Youth Advisory Board to their program.
- This fiscal year we were restarting many of our programs, which has been suspended or adapted to online formats due to the pandemic.
  - (1) The Youth Services recommenced the annual in-person Family Place workshop (following Covid-19 precautions) this year on Fridays from October 15 to November 12, 2021. The parents and children attending met with local child development specialists to learn about literacy, early childhood development, parent education and engagement, family support and community information.
  - (2) The Adult Services resumed the popular knitting/crocheting group, book clubs, art classes, gardening classes, meditation, and various other educational lectures. Efforts are underway to relaunch English as a Second Language, GED, and computer classes in August 2022.

**FY2022-2023 GOALS/ OBJECTIVES:**

- Continue with a strong commitment to exemplary custom service.
- Expand and adapt to informational diversity.
- Examine the organization of the department to better address workflow.
- Seek diverse ways to provide professional services.
- Select the best materials and formats to meet the informational, educational, and recreational needs of the users.
- Residents will have the resources they need to explore topics of personal interest and continue to learn throughout their lives.
- Serve as a safe place where people share a sense of community.

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- An increase is needed in the materials budget to offset the rising prices to maintain quality and quantity of resources our patrons are accustomed to.
- This community has displayed a strong track record of using the library to gather for programs. More funds should be applied to support this.
- Since the library will be remaining in the current building for a longer period than originally planned, there are upgrades that need to be addressed. They are outlined in the CIP for FY2022-2023.
- A redesign of the space around the library, allowing for additional community spaces for people to gather. It would improve the appearance of the municipal complex and contribute to a healthier environment for our citizens. This is also in the CIP.

## GENERAL FUND

DEPARTMENT: LIBRARY						
DIVISION / ACTIVITY: LIBRARY SERVICES - FUND 01-060						
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET	
Personnel	\$643,568	\$596,014	\$688,500	\$671,600	\$776,100	
Supplies	\$59,194	\$134,945	\$151,100	\$150,000	\$185,600	
Maintenance	\$5,498	\$17,747	\$21,500	\$21,200	\$22,200	
Contractual/Sundry	\$53,940	\$62,845	\$85,400	\$70,500	\$93,300	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$762,200</b>	<b>\$811,551</b>	<b>\$946,500</b>	<b>\$913,300</b>	<b>\$1,077,200</b>	
PERSONNEL						
Director of Library Services	1.00	1.00	1.00	1.00	1.00	
Assistant Library Director	1.00	1.00	1.00	1.00	1.00	
Senior Librarian	0.00	0.00	0.00	2.00	2.00	
Senior Librarian - Adult Services	1.00	1.00	1.00	0.00	0.00	
Senior Librarian - Youth Services	1.00	1.00	1.00	0.00	0.00	
Librarian	0.00	0.00	0.00	1.00	1.00	
Librarian - Youth Services	1.00	1.00	1.00	0.00	0.00	
Technical Services Supervisor	1.00	1.00	1.00	1.00	1.00	
Library Assistant	2.25	1.25	2.00	1.00	1.00	
Circulation Supervisor	1.00	1.00	1.00	1.00	1.00	
Homework Help Center Coordin.	0.25	0.00	0.00	0.00	0.00	
Library Asst. - Youth Services	0.75	0.75	0.75	0.50	0.50	
Library Assistant - Reference	0.25	0.25	0.25	1.25	1.25	
Library Asst. - Tech Services	0.75	0.75	0.75	0.50	0.50	
Summer Assistant	0.00	0.50	0.25	0.50	0.50	
Library Aide	0.75	0.75	0.75	0.75	0.75	
<b>TOTAL</b>	<b>12.00</b>	<b>11.25</b>	<b>11.75</b>	<b>11.50</b>	<b>11.50</b>	
PERFORMANCE MEASURES / SERVICE LEVELS						
<i>Input / Demand</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Registered borrowers		14,577	18,250	15,077	15,500	
Current holdings		133,286	135,800	136,000	137,000	
Total library visits		20,310	70,000	49,000	60,000	
Program Attendance (includes virtual)		10,677	12,000	16,000	20,000	
Curbside Services		3,334	3,800	1,024	1,000	
Summer Reading Club participants		1,891	4,200	4,500	5,000	
Volunteer hours		1,537	1,500	700	1,000	
<i>Output/Workload</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Items circulated		100,633	200,000	125,000	130,000	
Items added		6,458	8,200	7,000	7,500	
Items withdrawn		6,461	4,500	5,000	5,000	
<i>Effectiveness Measures / Impact</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Circ per capita		4.09	8.14	5.10	5.28	
Collection turnover rate		0.76	1.47	0.92	0.95	
Materials expenditure per capita		\$6.35	\$6.60	\$6.40	\$6.50	
Reference transactions per capita		0.26	0.55	0.37	0.61	
Program attendance per capita		0.43	0.51	0.65	0.81	
Library visits per capita		0.83	2.94	1.99	2.44	
Percentage of city budget		1.72%	1.78%	1.72%	1.75%	
Budget per capita		\$34.14	\$39.82	\$38.42	\$44.15	
<i>Effectiveness Measures / Outcomes</i>		<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Annual library visits per capita		1, 3, 5	0.83	3	2	2.4
Annual library visits per registered borrower		1, 3, 5	1	4	3	3.9
% of population who are registered borrower		1, 3, 5	59	77%	61%	63%



**GENERAL FUND  
BUDGET CHANGES**

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget**

DEPARTMENT: LIBRARY				
DIVISION / ACTIVITY: LIBRARY SERVICES - FUND 01-060				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$87,600	Comp, Benefits, Retention, COLA, TMRS & Position Adjust.
Office Supplies	Supplies		\$100	Inflation Adjustment
Publications	Supplies		\$1,300	Ebooks & Media Inflation Adjustments
Publications	Supplies		\$10,000	New Request Approval
Minor Tools & Apparatus	Supplies		\$100	Inflation Adjustment
Copy Machine Supplies	Supplies		\$200	Inflation Adjustment
Event Refreshments/Meals	Supplies		\$600	Inflation & Needs Adjustment
Educational Supplies	Supplies		\$400	Inflation Adjustment
Computer Supplies	Supplies		\$1,000	Inflation Adjustment
Misc.Equip/Furniture	Supplies	\$14,000		One-time New Request - Shelving
Misc.Equip/Furniture	Supplies	\$6,800		One-time New Request - Youth Seating/Storage/Rugs
Office Equipment	Maintenance		\$100	Laminator Maintenance Support Increase
Office Equipment	Maintenance		\$300	RFID Maintenance Support Increase
Book Repair & Processing	Maintenance		\$300	Inflation Adjustment
Library Consortium	Contractual/Sundry		(\$1,600)	Agreement Adjustment
Special Services	Contractual/Sundry		\$1,000	Classes/Events Inflation Adjustment
Travel	Contractual/Sundry		\$6,700	New Request Approval
Dues & Subscriptions	Contractual/Sundry		\$300	Book Continuations/Subscriptions Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$100)	Databases/Ematerial Platforms Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		\$600	Magazine/Newspaper Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$300	Membership Dues Needs Adjustment
Dues & Subscriptions	Contractual/Sundry		\$600	Music Subscription Adjustment
Training	Contractual/Sundry	(\$2,600)		Conference Adjustment (one time new request 2021-2022)
Training	Contractual/Sundry		\$2,000	New Request Approval
Printing & Binding	Contractual/Sundry		\$200	Inflation Adjustment
Contractual Services	Contractual/Sundry		\$500	Hotspot Addition Adjustment
<b>TOTALS:</b>		<b>\$18,200</b>	<b>\$112,500</b>	

**\$130,700 NET INCREASE/DECREASE**

# Recreation & Community Services Fund 01-070



Director of Parks &  
Community Services  
0.50 FTE

Recreation Attendant  
1.75 FTE

Recreation Programmer  
2.00 FTE

Recreation Attendant  
ARPA FUNDED  
1.50 FTE

ARPA POSITIONS  
Recreation Attendant:  
1 full time  
2 part time



# GENERAL FUND

**DEPARTMENT:** PARKS AND COMMUNITY SERVICES

**DIVISION / ACTIVITY:** COMMUNITY SERVICES – FUND 01-070

**LOCATION:**

7901 Indian Springs Road  
Watauga, Texas 76148  
Phone Number: 817-514-5828

**HOURS OF OPERATION:**

Monday – Thursday 6:00 AM – 9:00 P.M.  
Friday- 6:00 AM - 5:00 P.M.  
Saturday 8:00 AM – 5:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

To enrich the lives of Watauga citizens through the responsible administration of our resources with the goal of quality customer service, recreational opportunities, and community interaction. The Community Services Division’s vision is to enhance the quality of life, awareness of services and the public perception as it relates to our residents from a recreational and community services standpoint via the following opportunities:

- Health and fitness programs for senior active adults, adults, and youth
- Daily meals provided for senior adults
- Youth and adult athletic programs
- Fine art programs
- Summer camps
- Special events
- Facility rentals

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Significant increase in Community and Senior Center memberships
- Continued implementation and adjustments to the new recreation software
- I-9 Sports – Soccer/Basketball season, 2022 Summer Camp
- Pickleball season
- Special events coordinated and hosted: Trunk or Treat Halloween Celebration, Veteran’s Day Ceremony, Christmas Tree Lighting, Daddy Daughter Dance, Morning Tea with Mom, Watauga Fest 2022, Splashpad Summer Kickoff 2022, Donuts with Dad, Tarrant County 911 District Sunday in the Park, and Fishing Derby / Camp Out
- Aerobic Dance, Yoga, Pilates, and Hula Classes – Adults and Children
- Goat Yoga at Capp Smith Park
- Fine Arts Programming – Tap, Jazz, Ballet, Latin, Hip Hop, Piano, Violin
- Homeschool Supplemental Classes – 1<sup>st</sup> thru 3<sup>rd</sup> grade

**FY2022-2023 GOALS/ OBJECTIVES:**

- Continued Increase in Community and Senior Center memberships
- Increase in special events, classes, and programs offered in direct correlation with staffing levels
- Increase community awareness of additional and existing Community Services Division offerings that add to citizens’ and visitors’ quality of life
- Maximize the City of Watauga brand exposure in community through the linking of local resources that are cost efficient

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Adjusting level of service, programming, and special events to match corresponding staff levels
- Costs of daily use goods and services negatively affecting budget flexibility in event planning
- Increased safety concerns during regular business hours are requiring adjustment to staff levels
- Re-engaging the community to return to pre-COVID activity and participation levels

## GENERAL FUND

DEPARTMENT: RECREATION & COMMUNITY SERVICES					
DIVISION / ACTIVITY: RECREATION & COMMUNITY SERVICES - FUND 01-070					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$466,879	\$175,870	\$326,200	\$243,900	\$297,300
Supplies	\$21,404	\$11,640	\$23,400	\$18,200	\$16,700
Maintenance	\$7,940	\$6,956	\$8,300	\$7,800	\$8,300
Contractual/Sundry	\$60,668	\$35,125	\$73,990	\$57,740	\$73,410
Capital Outlay	\$15,181	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$572,072</b>	<b>\$229,590</b>	<b>\$431,890</b>	<b>\$327,640</b>	<b>\$395,710</b>
PERSONNEL					
Director of Rec & Comm Service	0.50	0.00	0.00	0.50	0.50
Recreation Programmer	2.00	1.00	1.00	1.00	1.00
Recreation Programmer - Seniors	0.00	1.00	1.00	1.00	1.00
Recreation Attendant	0.00	0.00	0.00	1.00	1.00
Recreation Attendant (PT)	2.50	1.00	1.00	0.75	0.75
Recreation Attendant (ARPA Funded)	0.00	0.00	0.00	1.00	1.00
Recreation Attendant (PT) (ARPA Funded) (2)	0.00	0.00	0.00	0.50	0.50
Recreation Coordinator II	1.00	0.00	0.00	0.00	0.00
Recreation Superintendent	1.00	0.00	0.00	0.00	0.00
Pre-school Instructors (2 Temp.)	0.50	0.00	0.00	0.00	0.00
Summer Rec Coordinator (2-T/S)	0.25	0.00	0.00	0.00	0.00
Summer Rec Instructors (8-T/S)	0.50	0.00	0.00	0.00	0.00
Summer Rec Assts. (5-T/S)	0.25	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>8.50</b>	<b>3.00</b>	<b>3.00</b>	<b>5.75</b>	<b>5.75</b>
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 20-21</i>		<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of health and fitness programs	4	25	6	12	115
Number of fine arts programs	6	15	9	15	115
Number of athletic teams	52	250	94	115	115
<i>Output / Workload</i>	<i>Actual 20-21</i>		<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of new memberships processed	55	400/1006	213	300	300
<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>		<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Budget per capita	\$9.66	\$18.17	\$13.78	\$16.22	\$16.22
Budget percentage of city budget	0.49%	0.81%	0.62%	0.64%	0.64%
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
% program attendance increase	5	0%	75%	115%	10%
Number of active members	5	303	450	516	816



# GENERAL FUND

## BUDGET CHANGES

### Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Budget

DEPARTMENT: RECREATION & COMMUNITY SERVICES				
DIVISION / ACTIVITY: RECREATION & COMMUNITY SERVICES - FUND 01-070				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		(\$28,900)	Position, Benefits, Rentention, COLA & TMRS Adjustments
Vehicle Parts & Supplies	Supplies		(\$500)	Usage Adjustment
Vehicle Fuels & Lubricants	Supplies		(\$800)	Usage Adjustment
Event Refreshments/Meals	Supplies		(\$1,000)	Usage Adjustment
Equipment Parts & Supplies	Supplies		\$100	Anticipated Usage Adjustment
Awards/Recognition/Athletic	Supplies		(\$5,000)	Anticipated Usage Adjustment
Concession Supplies	Supplies		\$500	Inflation Adjustment
Commmunications	Contractual/Sundry		\$920	Cell Stipend Adjustment
Advertising	Contractual/Sundry		(\$1,500)	Usage Adjustment
Travel Expense	Contractual/Sundry		\$1,300	Director Usage Adjustment
Training	Contractual/Sundry		\$1,700	Director Training Adjustment
Printing & Binding	Contractual/Sundry		(\$3,000)	Usage Adjustment
WataugaFest	Contractual/Sundry		\$4,000	Inflation Adjustment
Athletic Contractor Service	Contractual/Sundry		(\$4,000)	Usage Adjustment
<b>TOTALS:</b>		<b>\$0</b>	<b>(\$36,180)</b>	

**(\$36,180) NET INCREASE/DECREASE**

# Parks Fund 01-075



**Director of Parks & Community Services**  
0.50 FTE

**Parks Superintendent**  
1.00 FTE

**Maintenance Worker II**  
2.00 FTE

**Irrigation Technician**  
ARPA FUNDED  
1.00 FTE

**Maintenance Worker I**  
ARPA FUNDED  
1.00 FTE

**Summer Maintenance Worker**  
.25 FTE



**ARPA POSITIONS:**  
Irrigation Technician  
Maintenance Worker I



# GENERAL FUND

**DEPARTMENT:** PARKS AND COMMUNITY SERVICES

**DIVISION / ACTIVITY:** PARKS – FUND 01-075

**LOCATION:**

5633 Linda Dr.  
Watauga, Texas 76148  
Phone Number: 817-514-5829

**HOURS OF OPERATION:**

Monday – Friday      7:00 A.M. – 4:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

The Mission of the Watauga Parks Division is to provide our citizens with an outstanding outdoor experience. We are focused on the quality and safety of our parks which serves to enhance the quality of life for all citizens and visitors.

- The Parks Division is responsible for the grounds maintenance of all city buildings and parks which total over 120 acres.
- The Parks Division manages and maintains all aspects such as:
  - Landscape and lake maintenance contracts
  - Daily restroom cleaning and trash removal
  - Daily Splashpad monitoring and operation in season
  - Playground inspections and repairs
  - Irrigation system monitoring for efficient operations to include inspections and repairs
  - Landscape and irrigation installations
  - Pesticide application as needed
  - Park facility and amenities repairs
  - Special events support of the Community Services Division

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Continued expansion of wildflower areas at Capp Smith Park
- Expanded site amenities at Capp Smith Park Splashpad
- Flower beds added around Pavilion 3 at Capp Smith Park
- Two digital signs installed at Capp Smith Park
- Replacement of infrastructure coverings at Capp Smith Park
- Added new signage in English and Spanish, around the Splashpad

**FY2022-2023 GOALS/ OBJECTIVES:**

- Incorporate a rental program of new picnic tables by Splashpad
- Continue to offer wildflower areas at Capp Smith Park
- Continue to maintain park amenities to maximize safe and functional use
- Adjust current levels of service as new, approved staff is onboarded and trained
- Improve visual appeal of city parks and facilities through implementation of best practices

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Many citizen complaints about outsourced contract landscaping services
- Adjusting level of service to match corresponding staff increase
- Inflationary impact to material costs and supply chain restrictions affecting the timeline of projects tied to the Parks Master Plan
- Costs of daily use goods and services negatively affecting budget flexibility

# GENERAL FUND

DEPARTMENT: PARKS RECREATION AND COMMUNITY SERVICES					
DIVISION / ACTIVITY: PARKS - FUND 01-075					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$424,441	\$285,181	\$360,600	\$321,200	\$352,100
Supplies	\$38,182	\$38,682	\$38,700	\$39,200	\$44,500
Maintenance	\$26,303	\$31,171	\$58,100	\$44,000	\$60,000
Contractual/Sundry	\$48,087	\$120,874	\$165,770	\$165,670	\$172,430
Capital Outlay	\$14,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$551,013</b>	<b>\$475,907</b>	<b>\$623,170</b>	<b>\$570,070</b>	<b>\$629,030</b>
<b>PERSONNEL</b>					
Director of Rec & Comm. Services	0.00	0.00	0.50	0.50	0.50
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	2.00	2.00	1.00	1.00	1.00
Maint. Worker II	2.00	2.00	2.00	2.00	2.00
Landscape Gardener	1.00	1.00	0.00	0.00	0.00
Irrigation Technician (ARPA Funded)	0.00	0.00	0.00	1.00	1.00
Maintenance Worker I (ARPA Funded)	0.00	0.00	0.00	1.00	1.00
Summer Mintenance Worker	0.00	0.25	0.00	0.00	0.25
<b>TOTAL</b>	<b>6.00</b>	<b>6.25</b>	<b>4.50</b>	<b>6.50</b>	<b>6.75</b>
<b>PERFORMANCE MEASURES / SERVICE LEVELS</b>					
<b>Input / Demand</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Athletic Fields maintained		12	12	12	12
Park Acres maintained		88	88	88	88
<b>Efficiency Measures / Impact</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Budget per Capita		\$20.02	\$26.22	\$23.98	\$25.78
Percentage of City Budget		1.01%	1.17%	1.07%	1.02%
Acres per FTE		22	29	20	20
<b>Effectiveness Measures / Outcomes</b>	<b>Goals</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Mow and maintain developed facilities weekly	2	91%	100%	65%	100%
Mow and maintain undeveloped facilities monthly	2	88%	100%	50%	100%
Hours of personnel training	7	30	40	15	45



## SPECIAL REVENUE FUND

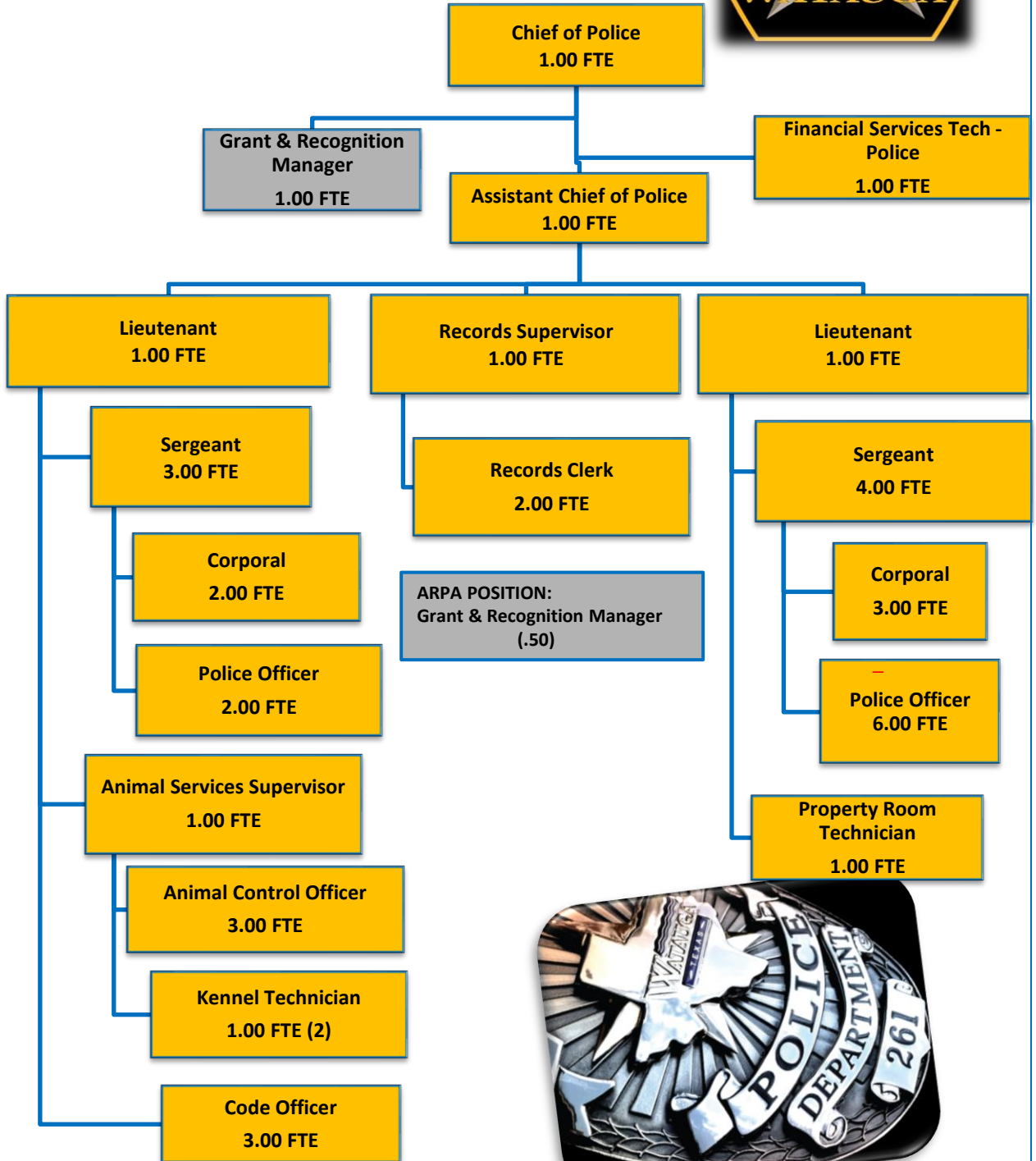
### SIGNIFICANT BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Budget**

DEPARTMENT: RECREATION AND COMMUNITY SERVICES				
DIVISION / ACTIVITY: PARKS - FUND 01-075				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		(\$8,500)	Position, Benefits, Retention, COLA & TMRS Adjustments
Vehicle Parts & Supplies	Supplies		\$1,000	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$2,500	Inflation Adjustment
Minor Tools & Appartuus	Supplies		\$300	Inflation Adjustment
Janitorial Supplies	Supplies		\$500	Inflation Adjustment
Chemicals	Supplies		\$1,000	Inflation Adjustment
Equipment Parts & Supplies	Supplies		\$500	Inflation Adjustment
Vehicle Maintenance	Maintenance		\$1,500	Inflation and Needs Adjustment
Minor Tools & Appartuus	Maintenance		\$100	Inflation Adjustment
Parks & Playgrounds	Maintenance		\$3,000	Inflation and Needs Adjustment
Park Trail Repairs	Maintenance		\$2,000	Inflation Adjustment
Park Maintenance	Maintenance		(\$5,000)	Historical Usage Adjustment
Fencing	Maintenance		\$300	Inflation Adjustment
Communications	Contractual/Sundry		\$560	Cell Stipend Adjustment
Rental of Equipment	Contractual/Sundry		\$500	Inflation Adjustment
Special Services	Contractual/Sundry		\$400	Inflation Adjustment
Travel Expense	Contractual/Sundry		\$100	Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$50	License Renewals Adjustment
Training	Contractual/Sundry		\$50	Inflation Adjustment
Debris Disposal	Contractual/Sundry		\$1,000	Needs Adjustment
Contract/Outsource Services	Contractual/Sundry		\$4,000	Grounds Maintenance Contract
<b>TOTALS:</b>		<b>\$0</b>	<b>\$5,860</b>	

**\$5,860    NET INCREASE/DECREASE**

# Police Department Fund 01-080



# GENERAL FUND

**DEPARTMENT:** POLICE

**DIVISION / ACTIVITY:** POLICE DIVISION – FUND 01-080

**LOCATION:**

7101 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5870

**HOURS OF OPERATION:**

24 hours / 365 days

**MISSION / PROGRAMS / SERVICES:**

The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships. Our mandate is to reduce both crime and the fear of crime through training, technology and the implementation of the most modern and progressive resources available. The Watauga Police Department is responsible for all crime prevention, crime reports, crime investigations, traffic law enforcement, professional standards and animal services.

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Created and implemented an Honor Guard team
- Maintained minimum staffing levels on Patrol utilizing staff assigned to other areas
- Passed TCOLE Audit
- Passed CJIS Audit
- Promoted two Sergeants
- Promoted three Corporals
- Began the purchase of a new weapons system for officers funded by Certificate of Obligations

**FY2022-2023 GOALS/ OBJECTIVES:**

- Become fully staffed using recruiting bonus and seeking certified officers from outside the metro area
- Transition to a new weapons system for all officers
- Increase utilization of Bike Patrol for crime prevention and community policing when staffing allows
- Increase the use of technology to aid in investigating crime and criminal activity

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Even more so now than in the past years recruiting qualified applicants is our greatest struggle to due several issues. These issues are salary, benefits and an overall lack of candidates wanting to be officers.

## GENERAL FUND

DEPARTMENT: POLICE					
DIVISION / ACTIVITY: POLICE DIVISION - FUND 01-080					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$3,158,289	\$3,202,781	\$3,941,700	\$3,931,870	\$3,967,200
Supplies	\$21,344	\$21,454	\$51,800	\$44,100	\$56,300
Maintenance	\$31	\$1,059	\$10,200	\$4,600	\$5,200
Contractual/Sundry	\$671,579	\$634,458	\$626,080	\$627,880	\$636,700
Capital Outlay	\$0	\$0	\$0	\$0	\$8,000
<b>TOTAL</b>	<b>\$3,851,243</b>	<b>\$3,859,753</b>	<b>\$4,629,780</b>	<b>\$4,608,450</b>	<b>\$4,673,400</b>
PERSONNEL					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Assistant Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	2.00	2.00	2.00	2.00	2.00
Sergeant	6.00	6.00	7.00	7.00	7.00
Corporal	5.00	5.00	5.00	5.00	5.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Officer	4.00	5.00	7.00	7.00	7.00
Detective	3.00	3.00	3.00	3.00	3.00
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00	3.00
Grant & Recognition Coordinator	0.00	0.00	0.00	0.50	0.50
Grant & Recognition Coordinator (ARPA Funded)	0.00	0.00	0.00	0.50	0.50
Code Enforcement Officer	3.00	3.00	3.00	3.00	3.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Asst. Animal Control	1.00	1.00	1.00	1.00	0.00
Property Room Technician	1.00	1.00	1.00	1.00	1.00
Police Records Clerk	1.50	2.00	2.00	2.00	2.00
Kennel Technician	1.00	1.00	1.50	1.00	1.00
<b>TOTAL</b>	<b>34.50</b>	<b>36.00</b>	<b>39.50</b>	<b>40.00</b>	<b>40.00</b>
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Total calls for service - priority one	359	450	335	450	
Total calls for service - priority two	1,846	2,500	1,475	1,750	
Total calls for service - priority three	1,403	2,000	1,150	1,750	
Uniform crime reporting incidents - violent	47	50	36	50	
Uniform crime reporting incidents - property	294	450	150	250	
Traffic collisions - non injury	46	60	40	55	
Traffic collisions - injury	63	70	30	50	
Traffic collisions - fatality	0	2	1	2	
Number of Sworn Officers	22.00	25.00	23.00	21.00	
Efficiency Measures / Impact	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Budget per capita	\$162.38	\$194.77	\$193.88	\$191.53	
Budget percentage of city budget	8.17%	8.70%	8.66%	7.57%	
Number of sworn officers per 1000	0.930	1.06	0.903	0.862	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Response time-calls for service-priority one (min.)	3	7:06	6:00	5:00	6:00
Response time-calls for service-priority two (min.)	3	6:04	6:00	6:45	6:00
Response time-calls for service-priority three (min.)	3	7:57	9:00	9:00	8:00
Municipal citations issued	5	5,559	8,000	4,040	6,000
DWI enforcement arrests	5	128	100	95	125
Inoperable Vehicle Warnings Issued	6	69	150	108	200
Inoperable Vehicles Towed	6	0	10	5	10
Animal Control - animals confined	6	654	600	500	550
Animal Control - animal licenses issued	5	269	350	283	300



## GENERAL FUND

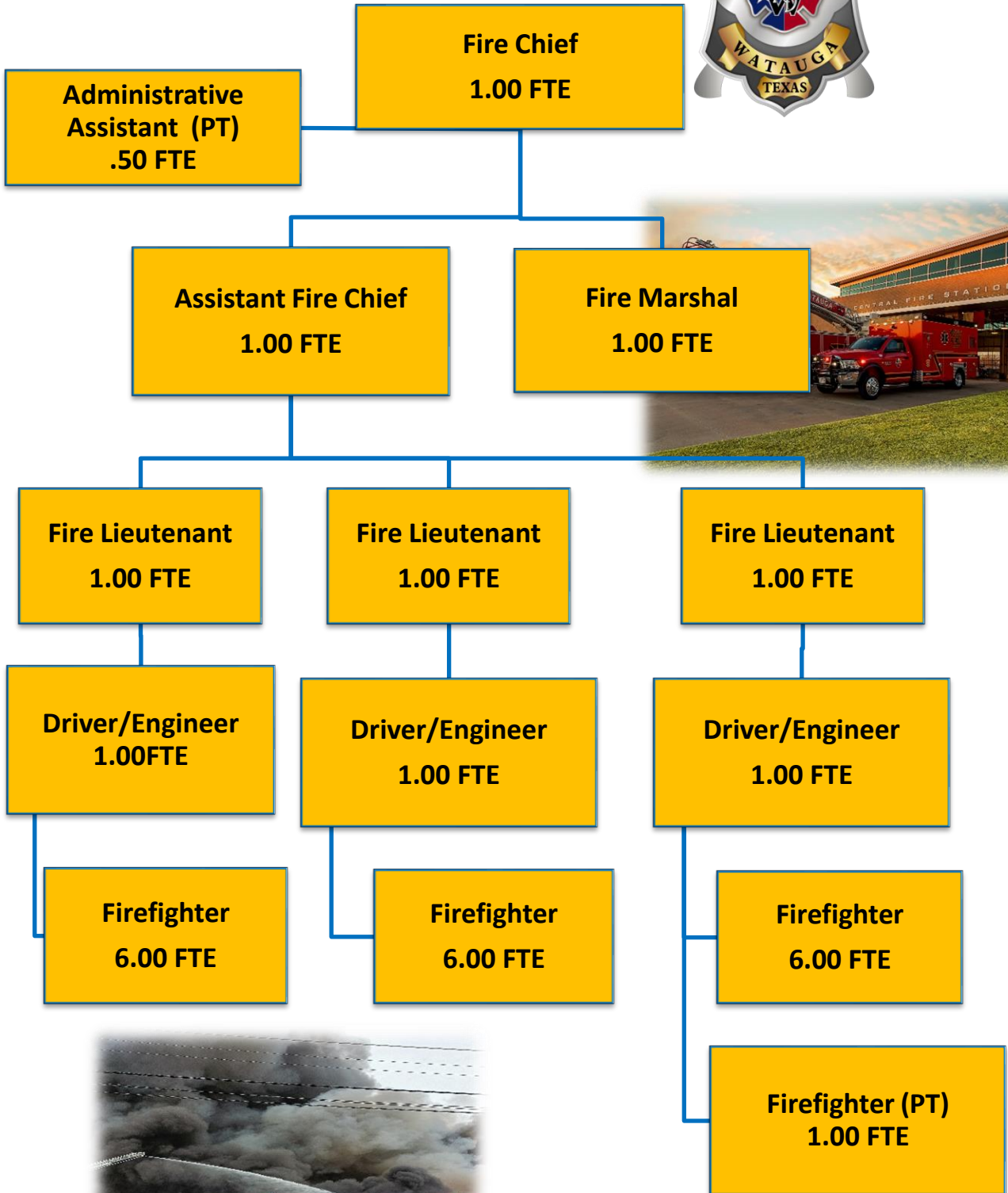
### BUDGET CHANGES

**Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget**

DEPARTMENT: POLICE DEPARTMENT				
DIVISION / ACTIVITY: POLICE DIVISION - FUND 01-080				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$25,500	Comp, Benefits, Retention, Step, COLA & TMRS Adjustments
Vehicle Fuels & Lubricants	Supplies		\$1,500	Inflation Adjustment
Animal Control Supplies	Supplies		\$3,000	Inflation Adjustment
Vehicle Maintenance	Maintenance		(\$5,000)	Adjustment
Communications	Contractual/Sundry		\$20	Adjustment
Contractual Payments	Contractual/Sundry		\$6,000	Estimated Increase of Consolidated Program
Special Services	Contractual/Sundry	\$200		Notary Adjustment
Travel Expense	Contractual/Sundry		\$1,000	Inflation Adjustment
Training	Contractual/Sundry		\$900	New Staff Training Adjustment
Yard Mowing	Contractual/Sundry		\$1,000	Inflation Adjustment
Debris Disposal	Contractual/Sundry		\$1,500	Inflation Adjustment
Building Improvements	Capital Outlay	\$8,000		ACO Outdoor Space - One-time New Request Funding
<b>TOTALS:</b>		<b>\$8,200</b>	<b>\$35,420</b>	

**\$43,620 NET INCREASE/DECREASE**

# Fire Department Fund 01-085



# GENERAL FUND

**DEPARTMENT:** FIRE / EMS

**DIVISION / ACTIVITY:** FIRE / EMS – FUND 01-085

**LOCATION:**

5909 Hightower  
Watauga, Texas 76148  
Phone Number: 817-514-5874

**HOURS OF OPERATION:**

24 hours

**MISSION / PROGRAMS / SERVICES:**

The mission of the Watauga Fire Department is to safeguard the lives and property and to enhance the quality of life of any person that resides in, works in, or visits the City of Watauga through a commitment to service with Pride, Respect, Integrity Dedication, and Excellence.

- Provides fire suppression and emergency medical response, car seat checks, assistance with the installation and maintenance of smoke detectors, home fire safety inspections, CPR training, fire extinguisher training, and other community education and support of community sponsored events
- Provides a variety of specialized response personnel through a corporative agreement with other Northeast Tarrant County Cities (NEFDA)

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- 2021 Texas Fire Marshal's Gold level Award
- New Medical Director – Dr. Johnson
- Completely trained 4 Technical Rescue Technicians (6 disciplines) for NEFDA
- Received 2022 Heart Safe City certification

**FY2022-2023 GOALS/ OBJECTIVES:**

- Maintain ISO 1 status
- Tx Fire Chief's Best Practices renewal
- Tx EMS Pediatric Readiness – Gold level – renewal
- 2021 Texas Fire Marshal's Platinum level Award – 1<sup>st</sup> FD in Texas
- Texas EMS Mission Lifeline award

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

# GENERAL FUND

DEPARTMENT: FIRE / EMS					
DIVISION / ACTIVITY:		FIRE / EMS - FUND 01-085			
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET w/amendment	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$1,947,148	\$1,977,713	\$2,623,800	\$2,591,400	\$2,751,100
Personnel (fund 12 City portion)	\$0	\$150,893	\$248,000	\$248,000	\$533,000
Supplies	\$108,632	\$115,953	\$129,150	\$143,950	\$147,600
Maintenance	\$50,724	\$56,340	\$61,670	\$68,670	\$67,640
Contractual/Sundry	\$66,020	\$107,764	\$204,710	\$215,710	\$233,040
Capital Outlay	\$0	\$12,075	\$8,000	\$8,000	\$10,000
<b>TOTAL</b>	<b>\$2,172,524</b>	<b>\$2,420,738</b>	<b>\$3,275,330</b>	<b>\$3,275,730</b>	<b>\$3,742,380</b>
PERSONNEL					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	0.00	0.00	0.00	1.00	1.00
Administrative Assistant (PT)	0.00	0.00	0.00	0.00	0.50
Battalion Chief	1.00	1.00	1.00	0.00	0.00
Battalion Chief/Fire Marshal	1.00	1.00	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	3.00	3.00
Part time Firefighter	0.00	0.00	0.00	1.00	1.00
Driver / Engineer	0.00	3.00	3.00	3.00	3.00
Paramedic / Firefighter	15.00	15.00	15.00	18.00	18.00
<b>TOTAL</b>	<b>21.00</b>	<b>24.00</b>	<b>24.00</b>	<b>28.00</b>	<b>28.50</b>
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Full-time personnel	27	27	27	27	
Total calls for service:	2,527	2,350	2,700	2,900	
--Fire calls	1,000	900	1,200	1,350	
--Emergency medical service calls	1,676	1,450	1,775	2,000	
<i>Output/Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Ambulance transports	1,177	1,400	1,312	1,400	
Mutual aid given	90	200	150	200	
Mutual aid received	129	160	200	250	
Fire inspections	602	800	650	700	
<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Budget per capita	101.84	137.79	137.81	153.38	
Budget percentage of city budget	5.12%	6.16%	6.16%	6.06%	
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Fire emergency average response time (min.)	2	0	< 8 min	4:17	4:20
EMS emergency average response time (min.)	2	4	< 5 min	4	4
% of Chute Time ≤ 2 minutes	2	95	90%	95%	95%

NOTE: INCLUDES CITY PORTION OF FUND 6 SAFER GRANT PERSONNEL



## GENERAL FUND BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget**

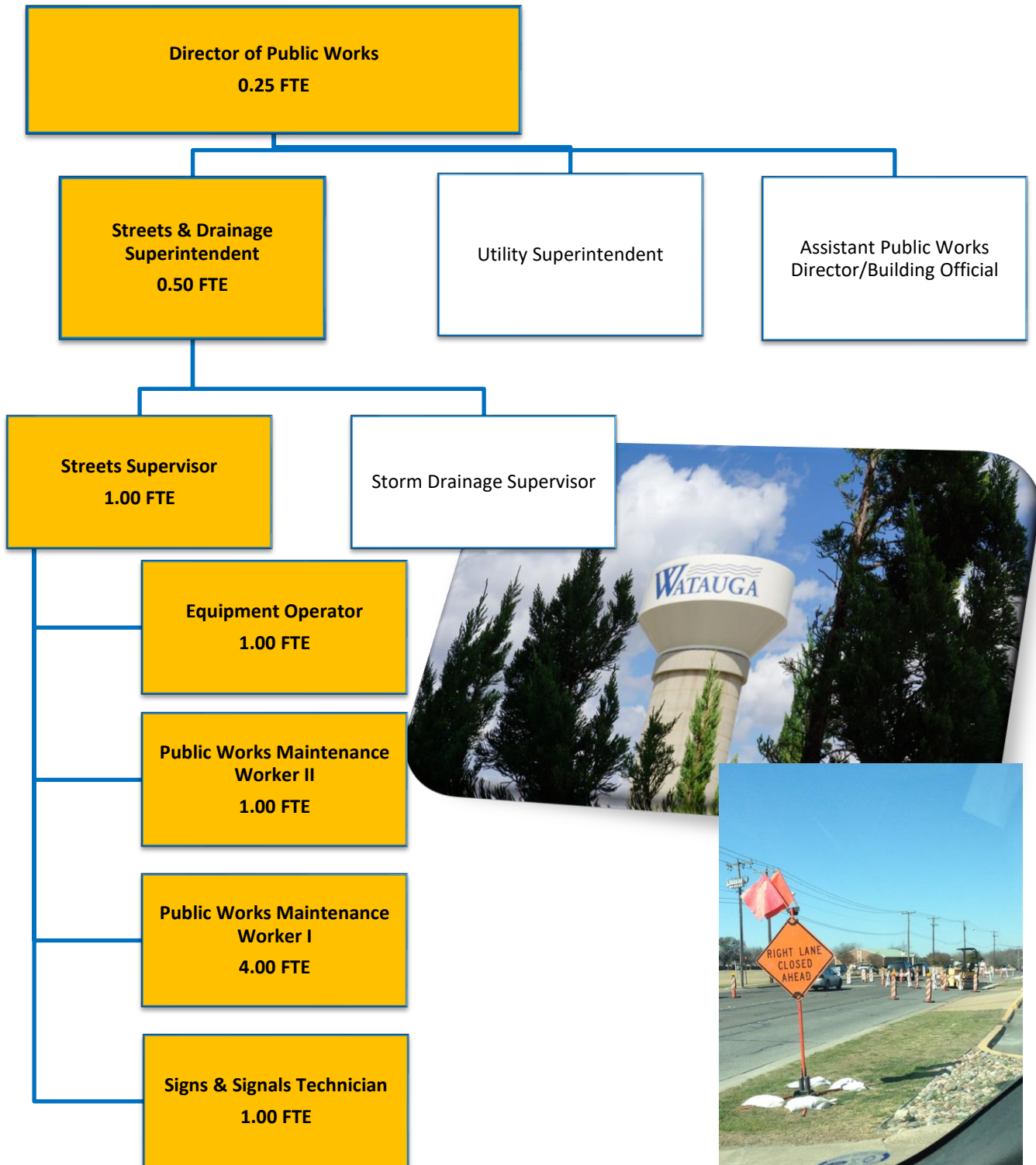
DEPARTMENT: FIRE / EMS				
DIVISION / ACTIVITY: FIRE/EMS - FUND 01-085				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$528,100	Comp, Benefits, Safer, Retention, Step, COLA & TMRS Adjust.
Personnel	Personnel Services		\$21,200	Administrative Assistant Addition
Office Supplies	Supplies		\$50	Inflation & Needs Adjustment
Publications	Supplies		\$20	Inflation & Needs Adjustment
Wearing Apparel	Supplies		\$350	Inflation & Needs Adjustment
Vehicle Parts & Supplies	Supplies		\$50	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$8,000	Inflation Adjustment
Minor Tools & Apparatus	Supplies		\$1,000	Inflation Adjustment
Janitorial Supplies	Supplies		\$700	Inflation Adjustment
Medical Supplies	Supplies		\$5,100	Inflation Adjustment
Event Refreshments	Supplies		\$100	Inflation Adjustment
Educational Supplies	Supplies		\$50	Inflation Adjustment
Bunker Gear	Supplies		\$280	Inflation & Needs Adjustment
Misc. Equipment/Furniture	Supplies		\$500	Inflation & Needs Adjustment
Medications	Supplies		\$2,200	Inflation & Needs Adjustment
Weapons & Ammunition	Supplies		\$50	Inflation & Needs Adjustment
Misc. Equip. Maintenance	Maintenance		\$450	Cardiac Monitor Maintenance Increase
Misc. Equip. Maintenance	Maintenance		\$300	EMS Cot & Power Load Maintenance Adjustment
Misc. Equip. Maintenance	Maintenance		\$1,500	Lucas Preventive Maintenance Addition
Vehicle Maintenance	Maintenance		\$2,000	Inflation Adjustment
Radio Maintenance	Maintenance		\$600	Estimated Increase
Minor Tools & Appartus	Maintenance		\$800	Inflation & Needs Adjustment
Building Maintenance	Maintenance		\$20	Needs Adjustment
Software Maintenance	Maintenance		\$20	Active 911 Software Increase
Software Maintenance	Maintenance		\$100	Emergency Reporting Software Increase
Software Maintenance	Maintenance		\$70	Netmotion Software Increase
Software Maintenance	Maintenance		\$50	PSTRAX Software Increase
Software Maintenance	Maintenance		\$60	Target Solutions Software Increase
Communications	Contractual/Sundry		\$120	Inflation Adjustment
Special Services	Contractual/Sundry		\$7,000	Shared Services Adjustment
Travel Expense	Contractual/Sundry		\$200	Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$2,790	Increase in NEFDA Capital Replacement Fund
Training	Contractual/Sundry		\$1,000	Inflation Adjustment
Printing & Binding	Contractual/Sundry		\$10	Adjustment
Ambulance Services	Contractual/Sundry		\$2,000	Adjustment
Physical Exams	Contractual/Sundry		\$5,000	Inflation Adjustment
State Certifications	Contractual/Sundry		\$200	Inflation Adjustment
Hazardous Waste Disposal	Contractual/Sundry		\$10	Adjustment
Compliance Testing	Contractual/Sundry		\$9,000	Mandatory NFPA PPE Cleaning/Testing Addition
Medical Control	Contractual/Sundry		\$1,000	Medical Control & EMS Continuing Education Increase
Other Equipment	Capital Outlay	\$10,000		Training Prop (one time new request)
Other Equipment	Capital Outlay	(\$8,000)		Forceable Entry (one-time request FY21-22)
<b>TOTALS:</b>		<b>\$2,000</b>	<b>\$602,050</b>	

**\$604,050 NET INCREASE/DECREASE**

NOTE: INCLUDES CITY PORTION FUND 12 SAFER GRANT PERSONNEL

# Public Works - Streets Division

## Fund 01-090



# GENERAL FUND

**DEPARTMENT:** PUBLIC WORKS

**DIVISION / ACTIVITY:** STREETS DIVISION – FUND 01-090

**LOCATION:**

7800 Virgil Anthony Sr. Blvd.  
Watauga, Texas 76148  
Phone Number: 817-514-5806

**HOURS OF OPERATION:**

Monday – Friday                      8:00 A.M. – 5:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

Public Works Streets Division strives to:

- Provide excellent quality service and maintenance for Watauga streets, signs, traffic signals and school zone flashers
- Promote ease of mobility throughout the City by maintaining our streets in a timely, efficient and cost-effective manner
- Provide a high degree of customer service and satisfaction

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Resurfaced 5 residential streets in partnership with Tarrant County Precinct 3, including curb and gutter, drive approaches, sidewalk, and overlay
- Maintained 88 miles of roads, signs, traffic signals and road markings to an acceptable manner
- Staffing shortages in Streets and Drainage Divisions gave opportunity for cross training among all staff, making both divisions more effective and productive in time of staffing issues
- Partnership with Andale Construction to evaluate the effectiveness of HA5 Pavement Preservation
- Response to Winter Storm “Landon” February 2022, 24/7, on call incident response for sanding and emergency response

**FY2022-2023 GOALS/ OBJECTIVES:**

- Overlay Program in Partnership with Tarrant County Precinct 3 to continue road rehabilitation
- Resolve staffing issues to stay ahead of workload and reduce costs by performing more projects with division staff
- Continue Storm Drainage Safety Program to upgrade channel fencing from chain link to the black iron fencing, improving aesthetics and pedestrian safety

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Staffing shortages ongoing, workload taxing current workforce
- Rising cost of asphalt and concrete
- Unstable cost of fuel and lubrication
- Rising costs of contractor fees
- Supply issues for equipment and parts
- CDL Training Requirement

# GENERAL FUND

DEPARTMENT: PUBLIC WORKS						
DIVISION / ACTIVITY:		STREETS DIVISION - FUND 01-090				
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET	
Personnel	\$398,480	\$301,382	\$463,300	\$394,900	\$541,100	
Supplies	\$16,864	\$15,217	\$23,900	\$28,000	\$28,900	
Maintenance	\$21,296	\$22,936	\$30,100	\$29,600	\$52,300	
Contractual/Sundry	\$7,408	\$55,321	\$17,290	\$17,290	\$31,080	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$444,048</b>	<b>\$394,857</b>	<b>\$534,590</b>	<b>\$469,790</b>	<b>\$653,380</b>	
<b>PERSONNEL</b>						
Director of Public Works	0.25	0.25	0.25	0.25	0.25	
Streets & Drainage Superintendent	0.25	0.25	0.50	0.50	0.50	
Streets Supervisor	1.00	1.00	1.00	1.00	1.00	
Equipment Operator	1.00	1.00	1.00	1.00	1.00	
Public Works Maintenance Worker I	4.00	4.00	2.50	2.50	4.00	
Public Works Maintenance Worker II	2.00	2.00	1.00	1.00	1.00	
Signs & Signal Technician	0.00	0.00	1.00	1.00	1.00	
Permit Technician	0.50	0.50	0.00	0.00	0.00	
<b>TOTAL</b>	<b>9.00</b>	<b>9.00</b>	<b>7.25</b>	<b>7.25</b>	<b>8.75</b>	
<b>PERFORMANCE MEASURES / SERVICE LEVELS</b>						
<b>Input / Demand</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>	
Miles of Street Maintained		88	88	88	88	
Miles of curb and gutter maintained		176	176	176	176	
<b>Output/ Workload</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>	
Capital Improvement Street Overlays		6	3	5	4	
Linear feet of curb and gutter replacement or repair		3,747	3,000	3,661	4,000	
<b>Efficiency Measures / Impact</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>	
Percentage of city budget		0.84%	1.00%	0.88%	1.06%	
Budget per capita		\$16.54	\$22.49	\$19.76	\$26.78	
<b>Effectiveness Measures / Outcomes</b>		<b>Goals</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
% of right-of-ways mowed city-wide		2,5	100%	100%	100%	100%
Potholes repaired within a year		2	294	200	300	300
Sub grade repairs made within a year.		2,5	46	40	60	70
% of miles of roads in GOOD condition		1,2,5	80%	79%	81%	81%
% of miles of roads in AVERAGE condition		1,2,5	18%	19%	17%	18%
% of miles of roads in POOR condition		1,2,5	2%	3%	2%	1%



## GENERAL FUND

### BUDGET CHANGES

#### Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: STREETS DIVISION - FUND 01-090				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$77,800	Comp, Benefits, Retention, COLA, TMRS & Position Adj.
Wearing Apparel	Supplies		\$500	Reinstated Position Adjustment
Vehicle Parts & Supplies	Supplies		\$500	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$4,000	Inflation Adjustment
Vehicle Maintenance	Maintenance		\$100	Inflation Adjustment
Sign Maintenance	Maintenance		\$100	Inflation Adjustment
Sign Maintenance	Maintenance	\$12,000		Street Sign Blanks (one time new request)
Traffic Signal Maintenance	Maintenance	\$10,000		Traffic Signals Upgrade(one time new request)
Communications	Contractual/Sundry		\$980	Cell Stipend Expansion
Rental of Equipment	Contractual/Sundry		\$100	Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$700	Dues & Licenses Needs Adjustment
Training	Contractual/Sundry		\$510	Texas Floodplan Adjustment
Training	Contractual/Sundry		\$300	Inflation Adjustment
Training	Contractual/Sundry		\$200	Texas Public Works Assoc. Conference Adjustment
Training	Contractual/Sundry		\$10,000	Mandated CDL license Training
Debris Disposal	Contractual/Sundry		\$1,000	Usage Adjustment
<b>TOTALS:</b>		<b>\$22,000</b>	<b>\$96,790</b>	

**\$118,790 NET INCREASE/DECREASE**

# Public Works Fleet Services Fund 01-097

Fleet & Facilities Superintendent

Fleet Supervisor  
1.00 FTE

Fleet Services Technician  
1.00 FTE

Mechanic I  
1.00 FTE

Mechanic II  
1.00 FTE



# GENERAL FUND

**DEPARTMENT:** PUBLIC WORKS

**DIVISION / ACTIVITY:** FLEET SERVICES – FUND 01-097

**LOCATION:**

7800 Virgil Anthony Sr. Blvd.  
Watauga, Texas 76148  
Phone Number: 817-514-5844

**HOURS OF OPERATION:**

Monday – Friday      7:00 A.M. – 4:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

- Properly maintain and ensure the correct usage of the city’s investment in vehicles and equipment
- Provide corrective maintenance and facilitate needed repairs
- To maintain compliance with mandated State and Federal programs
- Coordinate vehicle damage claims
- Provide excellent service and maintenance to all vehicles and equipment which includes over 220 pieces of equipment

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Made innovative strides in the Fleet world by doing something that no other city is doing in the area by maintaining the Inter-local Fleet Maintenance Agreement with three other municipalities to provide them a reliable repair facility with highly trained and certified technicians while also creating revenue through this division
- Expanded the ILA contract to include other divisions within the existing contracts that started off with Fire apparatus only
- Upfit and process into service (12) new pieces of equipment

**FY2022-2023 GOALS/ OBJECTIVES:**

- Evaluate the fleet and continue to purchase equipment that will be more efficient and reduce emissions or fuel usage
- Strive to reduce cost by providing the right equipment is replaced at the appropriate time and monitor the expected life cycle to maximize the resale value
- Continue to expand and grow the ILA program to include other municipalities

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Fleet Shop needs upgrades and expansion

# GENERAL FUND

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: FLEET SERVICES - FUND 01-097					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$152,767	\$157,170	\$185,700	\$178,000	\$274,900
Supplies	\$14,184	\$16,704	\$19,000	\$19,050	\$28,250
Maintenance	\$3,097	\$4,618	\$5,000	\$5,000	\$4,500
Contractual/Sundry	\$9,135	\$14,814	\$14,370	\$14,570	\$16,600
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$179,183</b>	<b>\$193,306</b>	<b>\$224,070</b>	<b>\$216,620</b>	<b>\$324,250</b>
PERSONNEL					
Fleet Services Technician	1.00	1.00	0.00	1.00	1.00
Fleet Supervisor	0.00	0.00	1.00	1.00	1.00
Automotive Mechanic	0.00	0.00	1.00	0.00	0.00
Mechanic I	0.00	0.00	0.00	1.00	1.00
Mechanic II	2.00	2.00	0.00	0.00	1.00
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>	<b>3.00</b>	<b>4.00</b>
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Work orders completed		654	800	800	800
Gallons of fuel dispensed		60,694	80,000	60,000	80,000
<i>Output / Workload</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of preventative maintenance inspections per month		29	35	30	35
Number of vehicles and equipment maintained		220	250	225	250
Training classes attended		14	15	15	15
<i>Efficiency Measures / Impact</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Percentage of city budget		0.41%	0.42%	0.41%	0.53%
Budget per capita		\$8.13	\$9.43	\$9.11	\$13.29
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Automotive Service Excellence certifications	6	33	35	33	35
Emergency Vehicle Technician certifications	6	15	18	15	18
% of auto repairs performed by in-house staff	2,5	95%	98%	93%	95%
% of auto repairs outsourced	2,5	5%	2%	7%	5%
% of Average fleet availability	2,5	98%	98%	98%	98%
% of Average fleet down-time waiting for parts	2,5	2%	2%	5%	5%



## GENERAL FUND

### BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: FLEET SERVICES - FUND 01-097				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$89,200	Benefits, Retention, On-call, COLA, Position & TMRS Adjust
Wearing Apparel	Supplies		\$500	Inflation & Needs Adjustment
Fleet Fuel & Lubricants	Supplies		\$1,750	Inflation Adjustment
Minor Tools & Appar.	Supplies	\$6,500		Freon Machine (One Time New Request)
Minor Tools & Appar.	Supplies		\$500	Inflation Adjustment
Vehicle Maintenance	Maintenance		(\$1,000)	Analysis Adjustment
Software Maintenance	Maintenance		\$500	Software Cost Increase
Communications	Contractual/Sundry		\$200	Usage Adjustment
Dues & Subscriptions	Contractual/Sundry		\$830	Costs Adjustments
Dues & Subscriptions	Contractual/Sundry		\$1,200	Diagnostic Update
<b>TOTALS:</b>		<b>\$6,500</b>	<b>\$93,680</b>	

\$100,180 NET INCREASE/DECREASE

# Public Works Facilities Maintenance Fund 01-098

Fleet & Facilities Superintendent  
1.00 FTE

Janitorial Service Technician II  
1.00 FTE

Building Maintenance  
Technician II  
1.00 FTE

Janitorial Service  
Technician I  
3.00 FTE

Building Maintenance  
Technician I  
2.00 FTE



# GENERAL FUND

**DEPARTMENT:** PUBLIC WORKS

**DIVISION / ACTIVITY:** FACILITIES MAINTENANCE – FUND 01-098

**LOCATION:**

7800 Virgil Anthony Sr. Blvd.  
Watauga, Texas 76148  
Phone Number: 817-514-5844

**HOURS OF OPERATION:**

Monday – Friday      7:00 A.M. – 4:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

To provide citizens and staff with safe and accessible facilities. To maintain the city's investment in facility structures both interior and exterior and building equipment.

Facilities Maintenance is a section of the Public Works Fleet & Facilities Division. It provides the maintenance and operation of all city owned facilities, buildings, and structures which totals over 120,000 square feet.

- Minor and major remodeling and construction as needed.
- Provides an efficient and effective preventative maintenance program to maintain and upgrade city owned buildings to an acceptable condition compatible with city codes.
- Provides and maintains a pleasant and secure environment for all visitors and city employees in the buildings under city jurisdiction.

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Replacement of several heating ventilation air conditioning units at Police Department training room, Water Tower, and Fleet Shop
- Replace the Police Department fire alarm
- Replace Water Tower exterior lighting with LED upgrades

**FY2022-2023 GOALS/ OBJECTIVES:**

- Provide a safe and comfortable working environment for citizens and city personnel
- Continue with the equipment replacement programs to ensure the integrity of city buildings
- Maintain the highest level of cleaning with Green products
- Continue to implement energy efficient lighting and fixture upgrades

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Drastic increase in material cost and lack of availability

# GENERAL FUND

**DEPARTMENT: PUBLIC WORKS**  
**DIVISION / ACTIVITY: FACILITIES MAINTENANCE - FUND 01-098**

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$368,478	\$361,176	\$411,100	\$389,500	\$511,300
Supplies	\$15,874	\$20,956	\$26,100	\$29,700	\$26,800
Maintenance	\$73,279	\$82,481	\$87,500	\$87,500	\$147,500
Contractual/Sundry	\$287,825	\$354,597	\$309,840	\$316,340	\$356,700
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$745,456</b>	<b>\$819,210</b>	<b>\$834,540</b>	<b>\$823,040</b>	<b>\$1,042,300</b>

PERSONNEL					
Fleet & Facilities Superintendent	1.00	1.00	1.00	1.00	1.00
Janitorial Service Technician II	1.00	4.00	1.00	1.00	1.00
Janitorial Service Technician I	3.00	0.00	3.00	3.00	3.00
Bldg. Maintenance Technician I	1.00	1.00	1.00	1.00	2.00
Bldg. Maintenance Technician II	1.00	1.00	1.00	1.00	1.00
<b>TOTAL</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>8.00</b>

### PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of facilities maintained	11	11	11	11
Pounds of refrigeration	10	15	5	15

<i>Output / Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Square feet of facilities maintained	122,000	122	122,000	122,000
Work orders processed	737	800	800	800
Special projects	8	15	15	15

<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Percentage of city budget	1.73%	1.57%	1.55%	1.69%
Budget per capita	\$34.46	\$35.11	\$34.63	\$42.72

<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
% of repairs done by in-house staff	2,5	90	95%	95%	95%
% of repairs done by contractors	2,5	10	5%	5%	5%
% of repairs completed within 48 hours	2,5	90	98%	90%	95%



## GENERAL FUND

### BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget**

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: FACILITIES MAINTENANCE - FUND 01-098				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$100,200	Comp, Benefits, Retention, Position, On-call & TMRS Adjust
Wearing Apparel	Supplies		\$300	Inflation & Needs Adjustments
Chemicals	Supplies		\$100	Inflation Adjustment
Equip. Parts & Sup.	Supplies		\$300	Inflation Adjustment
Bldg. Maintenance	Maintenance	\$20,000		ACO Foundation Repairs (One Time New Req)
Bldg. Maintenance	Maintenance	\$40,000		Flooring Replacement (One Time New Req)
Communications	Contractual/Sundry		\$1,060	Added Position Adjustment
Special Services	Contractual/Sundry		\$3,150	Inspections Cost Increases
Special Services	Contractual/Sundry		\$50	Termite Control Cost Increase
Special Services	Contractual/Sundry		\$350	Certifications Cost Increases
Special Services	Contractual/Sundry		\$950	Fire Station HVAC Inflation Adjustment
Travel Expense	Contractual/Sundry		\$500	Travel Needs Adjustment
Janitorial Service	Contractual/Sundry		\$500	Inflation Adjustment
Training	Contractual/Sundry		\$2,000	Training Needs Adjustment
Training	Contractual/Sundry	\$2,300		HVAC EPA Mandated Training
Electricity	Contractual/Sundry		\$23,000	Analysis Estimated Adjustment
Gas	Contractual/Sundry		\$3,000	Analysis Estimated Adjustment
Street Lighting	Contractual/Sundry		\$10,000	Analysis Estimated Adjustment
<b>TOTALS:</b>		<b>\$62,300</b>	<b>\$145,460</b>	

**\$207,760 NET INCREASE/DECREASE**

## STRATEGIC INITIATIVE FUND – FUND 13

The Strategic Initiative Fund was created in FY2014-15 to set aside funding for high-impact projects identified by City Council. Funding is provided by fund balance transfers of reserves in excess of the established policy. Examples of projects to be funded are:

- 1) revitalization opportunities;
- 2) capital improvements cash funding, plans (Land Use, Comprehensive, CIP,);
- 3) community enhancement projects;
- 4) funding of other one-time projects.

This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when the liability is incurred.

### BUDGET SUMMARY

	HISTORY		CURRENT YEAR		BUDGET
	2019-2020 Actuals	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
<b>Fund Balance, October 1</b>	<b>\$136,328</b>	<b>\$70,522</b>	<b>\$40,722</b>	<b>\$70,522</b>	<b>\$70,722</b>
<b><u>Operating Transfers-In:</u></b>					
Transfers from General Fund	0	0	0	0	0
Interest	1,338	108	0	200	0
<b>Total Available Resources</b>	<b>\$137,665</b>	<b>\$ 70,629</b>	<b>\$ 40,722</b>	<b>\$ 70,722</b>	<b>\$ 70,722</b>
<b><u>Expenditures:</u></b>					
Home Revitalization Program	34,122	0	30,000	0	30,000
Strategic Initiatives	33,022	5,313	0	0	0
Operating Expenditures	67,144	5,313	30,000	0	30,000
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$67,144</b>	<b>\$5,313</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>
<b>Fund Balance, September 30</b>	<b>\$70,522</b>	<b>\$65,317</b>	<b>\$10,722</b>	<b>\$70,722</b>	<b>\$40,722</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(\$65,806)</b>	<b>(\$5,205)</b>	<b>(\$30,000)</b>	<b>\$200</b>	<b>(\$30,000)</b>



# ***SPECIAL REVENUE FUNDS***

<b><i>WATAUGA ECONOMIC DEVELOPMENT CORP (WEDC)</i></b>	<b><i>FUND 04</i></b>
<b><i>WATAUGA CRIME CONTROL &amp; PREVENTION DISTRICT (WCCPD)</i></b>	<b><i>FUND 18</i></b>
<b><i>CARES &amp; CLFRF GRANT PROCEEDS FUND</i></b>	<b><i>FUND 10</i></b>
<b><i>SAFER GRANT REIMBURSEMENT FUND</i></b>	<b><i>FUND 12</i></b>
<b><i>STREET MAINTENANCE FUND</i></b>	<b><i>FUND 14</i></b>
<b><i>FLEET SERVICES INTERLOCAL AGREEMENT FUND</i></b>	<b><i>FUND 21</i></b>
<b><i>LIBRARY DONATION FUND</i></b>	<b><i>FUND 23</i></b>
<b><i>PUBLIC, EDUCATION, GOVERNMENT FUND (PEG)</i></b>	<b><i>FUND 24</i></b>
<b><i>MUNICIPAL COURT SECURITY FUND</i></b>	<b><i>FUND 25</i></b>
<b><i>MUNICIPAL COURT TECHNOLOGY FUND</i></b>	<b><i>FUND 26</i></b>
<b><i>MUNICIPAL COURT TRUANCY PREVENTION FUND</i></b>	<b><i>FUND 27</i></b>
<b><i>TRAFFIC SAFETY FUND</i></b>	<b><i>FUND 28</i></b>
<b><i>JURY FEE FUND</i></b>	<b><i>FUND 29</i></b>

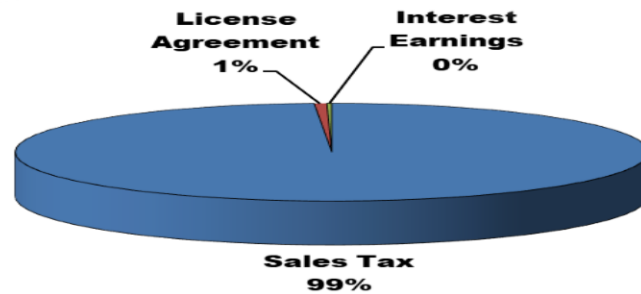
# SPECIAL REVENUE FUNDS

## ECONOMIC DEVELOPMENT CORPORATION (FORMERLY PARKS DEVELOPMENT CORPORATION)

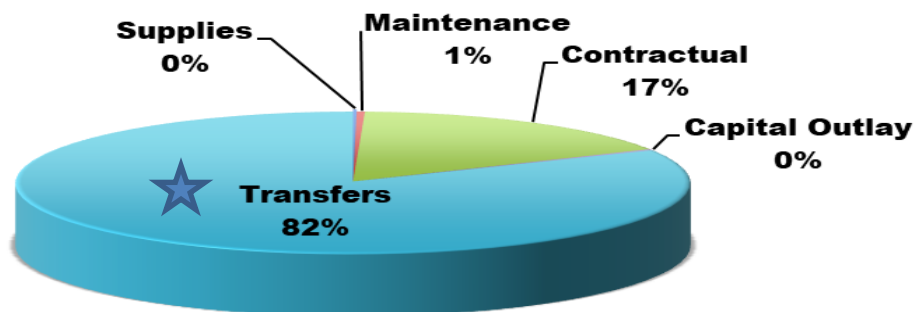
Voters established the Watauga Parks Development Corporation Sales Tax Fund to account for a ½ cent sales tax increase in May 1994 under the 4b Economic Development Legislation. The purpose of the increase in sales tax is to build city parks and improve existing parks under the supervision of the Watauga Parks Development Corporation. In May 2012, voters approved a reduction of the sales and use tax for the Watauga Parks Development Corporation to ¼ of one percent and reallocate ¼ of one percent for maintenance and repairs of municipal streets. This reduction took place on October 1, 2012. In FY2018-2019 the corporation's name was changed to Economic Development Corporation and the focus was redirected to economic development within the City. Sales tax revenues for FY2022-2023 are expected to be \$952,000.

This Special Revenue Fund is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when liability is incurred.

### Where Does the Money Come From?



### Where Does the Money Go?



**SPECIAL REVENUE FUNDS**

**ECONOMIC DEVELOPMENT CORPORATION BUDGET SUMMARY - FUND 04**

	HISTORY		PROJECTED YEAR			BUDGET	%CHANGE
	2019-2020 Actual	2020-2021 Actual	2021-2022 Original Budget	2021-2022 Amended Budget	2021-2022 Projected	2022-2023 Budget	FY2022 2023 vs 2021 2022
<b>Fund Balance, October 1*</b>	<b>\$880,886</b>	<b>\$1,242,173</b>	<b>\$1,538,356</b>	<b>\$1,631,096</b>	<b>\$1,631,096</b>	<b>\$1,713,418</b>	
<b>Revenues:</b>							
Sales Taxes	744,464	865,622	814,000	925,000	925,000	952,000	17.0%
License Agreement - Property	0	0	0	0	0	0	0.0%
Proceeds From Sale of Assets	0	850	0	0	0	0	0.0%
Interest Earnings	5,301	1,207	2,000	2,000	2,000	2,500	25.0%
License Agreement - Services	0	0	5,000	5,000	2,000	5,000	0.0%
<b>Operating Revenues</b>	<b>\$749,765</b>	<b>\$867,679</b>	<b>\$821,000</b>	<b>\$932,000</b>	<b>\$929,000</b>	<b>\$959,500</b>	<b>16.9%</b>
<b>Total Available Resources</b>	<b>\$1,630,651</b>	<b>\$2,109,852</b>	<b>\$2,359,356</b>	<b>\$2,563,096</b>	<b>\$2,560,096</b>	<b>\$2,672,918</b>	
<b>Expenditures:</b>							
Business Retention	7,684	6,437	21,610	21,610	3,500	8,650	-60.0%
Business Attraction	49,775	28,493	36,750	36,750	26,250	24,200	-34.1%
General Administration	36,549	64,042	89,030	89,030	40,050	56,200	-36.9%
<b>Operating Expenditures</b>	<b>94,008</b>	<b>98,973</b>	<b>147,390</b>	<b>147,390</b>	<b>69,800</b>	<b>89,050</b>	<b>-39.6%</b>
<b>Operating Transfers-Out</b>							
To General Fund	194,292	222,281	254,800	254,800	254,800	266,500	4.6%
To Internal Service Fund	0	0	0	0	0	0	0.0%
To Capital Projects Fund	0	0	0	375,000	375,000	0	0.0%
To Debt Service	100,178	157,503	147,078	147,078	147,078	153,200	4.2%
<b>Total Operating Transfers-Out</b>	<b>294,470</b>	<b>379,784</b>	<b>401,878</b>	<b>776,878</b>	<b>776,878</b>	<b>419,700</b>	<b>4.4%</b>
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$388,478</b>	<b>\$478,757</b>	<b>\$549,268</b>	<b>\$924,268</b>	<b>\$846,678</b>	<b>\$508,750</b>	<b>-7.4%</b>
<b>Fund Balance, September 30</b>	<b>\$1,242,173</b>	<b>\$1,631,096</b>	<b>\$1,810,088</b>	<b>\$1,638,828</b>	<b>\$1,713,418</b>	<b>\$2,164,168</b>	
<b>CHANGE IN FUND BALANCE</b>	<b>\$361,287</b>	<b>\$388,923</b>	<b>\$271,732</b>	<b>\$7,732</b>	<b>\$82,323</b>	<b>\$450,750</b>	

\*Includes debt service fund balance

# SPECIAL REVENUE FUND

<b>DEPARTMENT:</b> ECONOMIC DEVELOPMENT	
<b>DIVISION / ACTIVITY:</b> ECONOMIC DEVELOPMENT CORPORATION – FUND 04	
<b>LOCATION:</b> 7105 Whitley Road Watauga, Texas 76148 Phone Number: 817-514-5800	<b>HOURS OF OPERATION:</b> Monday – Friday      8:00 A.M. – 5:00 P.M.
<b>MISSION / PROGRAMS / SERVICES:</b>  To advance the economic strength of Watauga through business and community support programs, public education, and strategic partnerships.	
<b>FY2021-2022 HIGHLIGHTS/ ACHIEVEMENTS:</b> <ul style="list-style-type: none"><li>• Elite Sponsor of Watauga Fest 2022</li><li>• Updated the online open portal business directory hosted by BluDot Technologies</li><li>• Purchased two (2) land parcels to be used for economic development opportunities</li><li>• Reorganized specific personnel to provide more focused support for the WEDC</li><li>• Completed the development and launch of the WEDC website</li></ul>	
<b>FY2022-2023 GOALS/ OBJECTIVES:</b> <ul style="list-style-type: none"><li>• Develop a Business Retention Program</li><li>• Complete a Food Business Park area included in Capp Smith Park</li><li>• Continue support of Shop Small Business programs</li><li>• Continue Business Spotlight video series</li><li>• Continue New Business Attraction through Retail Coach contract</li></ul>	
<b>MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:</b>  The local economy began a resurgence during the fiscal year following the downturn that was a result of the COVID virus resulting in sales tax revenues that were much higher than anticipated in the adopted 2021-2022 budget, with year-end projections of +13.6%. This trend is projected to continue, with much of the economy back to “normal”, however, inflation on the national scale caused and continue to cause workforce and supply chain issues for both the public and private sectors.	

# SPECIAL REVENUE FUND

**DEPARTMENT:** ECONOMIC DEVELOPMENT  
**DIVISION / ACTIVITY:** ECONOMIC DEVELOPMENT CORPORATION - FUND 04

<b>EXPENDITURES</b>	<b>2019-2020 ACTUAL</b>	<b>2020-2021 ACTUAL</b>	<b>2021-2022 BUDGET w/amendment</b>	<b>2021-2022 PROJECTED</b>	<b>2022-2023 BUDGET</b>
Supplies	\$606	\$1,051	\$1,100	\$300	\$900
Maintenance	\$0	\$0	\$900	\$0	\$2,000
Contractual/Sundry	\$93,402	\$97,922	\$141,690	\$69,500	\$84,950
Capital Outlay	\$0	\$0	\$3,700	\$0	\$1,200
Transfers	\$294,470	\$379,784	\$776,878	\$776,878	\$419,700
<b>TOTAL</b>	<b>\$388,478</b>	<b>\$478,757</b>	<b>\$924,268</b>	<b>\$846,678</b>	<b>\$508,750</b>

## PERFORMANCE MEASURES / SERVICE LEVELS

<b>Input / Demand</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Staff Dedicated	0.50	0.50	1.00	2.0
Volunteers	0	0	0	0
Inquiries Received	N/A	20	10	20

<b>Output/ Workload</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Project Files Opened	N/A	N/A	5	10
Cilents Served	N/A	N/A	10	15
Jobs Created	N/A	N/A	25	35
Potential New Business Calls/Contacts	N/A	N/A	55	100
Responses Submitted	N/A	N/A	N/A	155
Board Meetings Held	N/A	12	12	12

<b>Efficiency Measures / Impact</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Percentage of City Budget	0.010	0.017	0.016	0.008
Budget per Capita	20.14	38.88	35.62	20.85

<b>Effectiveness Measures / Outcomes</b>	<b>Goals</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Business Retention Visits	3	N/A	N/A	120	120
Small Business Development Assistance	3, 4, 6, 7	N/A	N/A	N/A	5
Economic Development Agreements	3, 4, 11	N/A	N/A	2	5
Redevelopment Projects	3, 4	N/A	20	0	5
New Development Projects	3, 4	N/A	2	2	5



## SPECIAL REVENUE FUNDS

### BUDGET CHANGES

#### Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: ECONOMIC DEVELOPMENT				
DIVISION / ACTIVITY: ECONOMIC DEVELOPMENT CORPORATION - FUND 04				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Business Retention - Special Services	Contractual/Sundry		(\$10)	minor adjustment in business anniversaries
Business Retention - Advertising	Contractual/Sundry		(\$500)	advertising adjustments
Business Retention - Contractual Svcs	Contractual/Sundry		(\$13,450)	Programs Adjustments
Business Retention - Events	Contractual/Sundry		\$1,000	State of the City Program
Business Attraction - Advertising	Contractual/Sundry		(\$6,600)	Programs Adjustment Needs
Business Attraction - Contractual Svcs	Contractual/Sundry		(\$6,000)	Program Cost Reduction
Business Attraction - Events	Contractual/Sundry		\$50	Program Cost Adjustment
General Administration - Office Supplies	Supplies		(\$100)	Estimated Needs Adjustment
General Administration - Postage	Supplies		(\$100)	Estimated Needs Adjustment
General Administration - Software Maint.	Maintenance		\$1,100	Software Price Increase & Addition
General Administration - Travel	Contractual/Sundry		\$600	Additional Needs for ED Coordinator Position
General Administration - Dues & Subsc.	Contractual/Sundry		\$1,100	Additional Dues for ED Coordinator Position
General Administration - Training	Contractual/Sundry		(\$5,000)	Training Adjustments
General Administration - Printing & Binding	Contractual/Sundry		(\$830)	Printing Needs Adjustment
General Administration - Attorney	Contractual/Sundry		(\$25,000)	Estimated Legal Costs Adjustment
General Administration - Community Relations	Contractual/Sundry		(\$1,200)	Community Enrichment Center Gala Deletion
General Administration - Contractual Svcs	Contractual/Sundry		(\$10,000)	Gov Pilot Deletion
General Administration - Contractual Svcs	Contractual/Sundry		\$1,500	Zac Tax Sales Tax Platform Addition
General Administration - Contractual Svcs	Contractual/Sundry		\$7,600	Interactive Web Map & WEDC Website
General Administration - Capital Outlay	Contractual/Sundry	(\$2,500)		Delete Financial Impact Anaylsis Software
Transfers	Transfers	\$17,822		
<b>TOTALS:</b>		<b>\$15,322</b>	<b>(\$55,840)</b>	

**(\$40,518) NET INCREASE/DECREASE**

# Allocations Information



**SCHEDULE A - Estimated Cost for Economic Development Corporation  
2022-2023 REVISED**

***Salary/ Benefits Personnel***

Department	Tasks performed for the EDC	Estimated Cost
<b>City Secretary - TOTAL</b>	<b>Records Retention/PIA/Minutes/Resolutions/Agenda Posting</b>	<b>\$16,800</b>
<b>Finance - TOTAL</b>	<b>Financial Reporting, Budget, Annual Report, Audit, Purchasing, Accounts Payable</b>	<b>\$3,500</b>
<b>Information Technology - TOTAL</b>	<b>Marketing /Website/Projects/Updates</b>	<b>\$60,300</b>
<b>Public Works/Parks - TOTAL</b>	<b>Project Coordination/Oversight</b>	<b>\$7,150</b>
<b>City Manager's Office</b>	<b>EDC Director, Business Retention, Economic Development Duties</b>	<b>\$175,000</b>
<b>Sub-total</b>		<b>\$262,750</b>
<b><i>Other Items</i></b>		
Annual Audit Allocation	4% of Total	\$2,400
Codification Fees	15% of Total	\$1,350
<b>Sub-total</b>		<b>\$3,750</b>
<b>GRAND TOTAL</b>		<b>\$266,500</b>

# SPECIAL REVENUE FUNDS

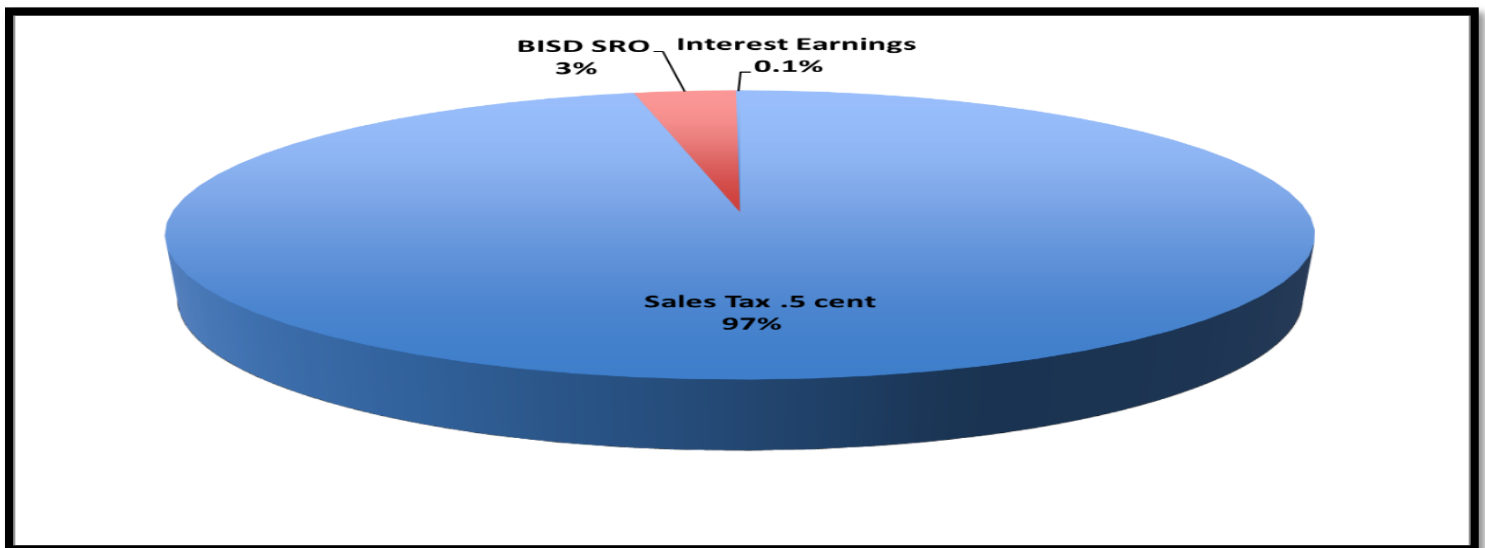
## CRIME CONTROL DISTRICT – FUND 18

The Crime Control and Prevention District was established to account for a one-half cent sales tax increase approved by voters on March 23, 1996, for an initial five years and extended by voters each ten years. On the most recent election, May 1, 2021, voters extended the sales tax collection for ten more years. The purpose of the increase in sales tax is to enhance law enforcement in Watauga. The additional funding is used to add officers and purchase additional equipment and supplies for law enforcement purposes.

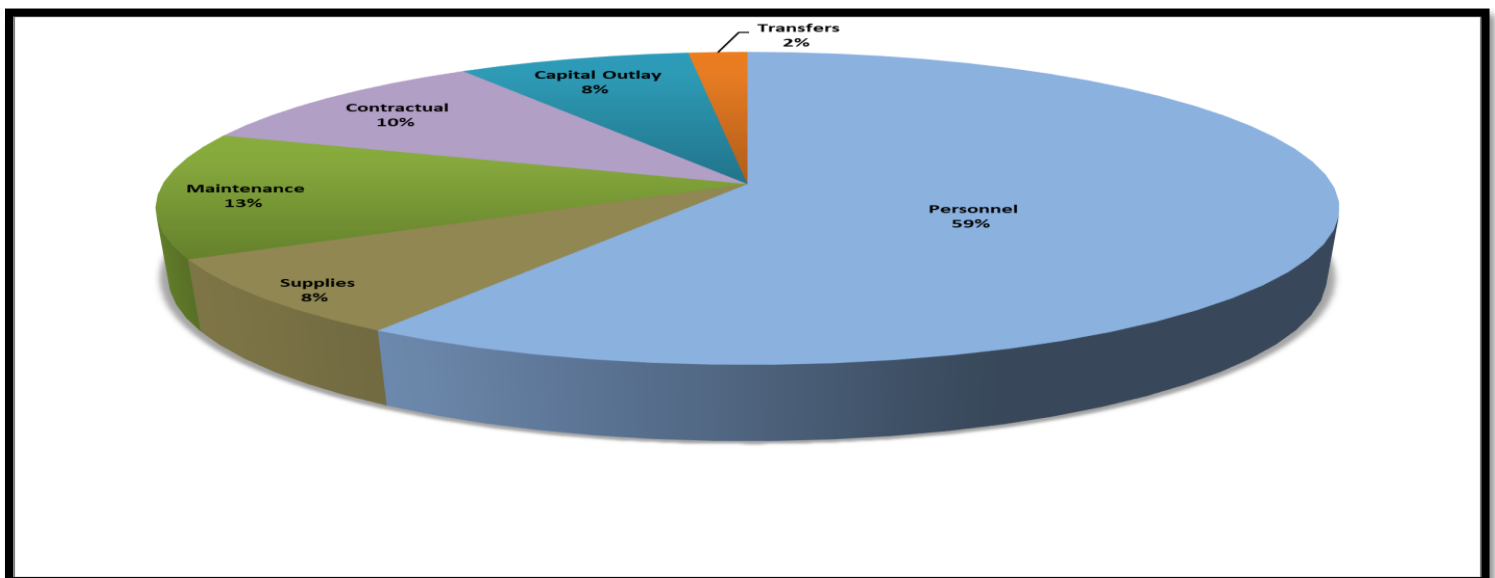
This is a Special Revenue Fund and is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Sales tax revenue for FY2022-2023 is forecasted to be \$1,875,000. Sales Tax revenues are projected to be approximately 16.5% higher than the FY2021-2022 original budget as the impact of COVID-19 continues to recover.

### Where Does the Money Come From?



### Where Does the Money Go?

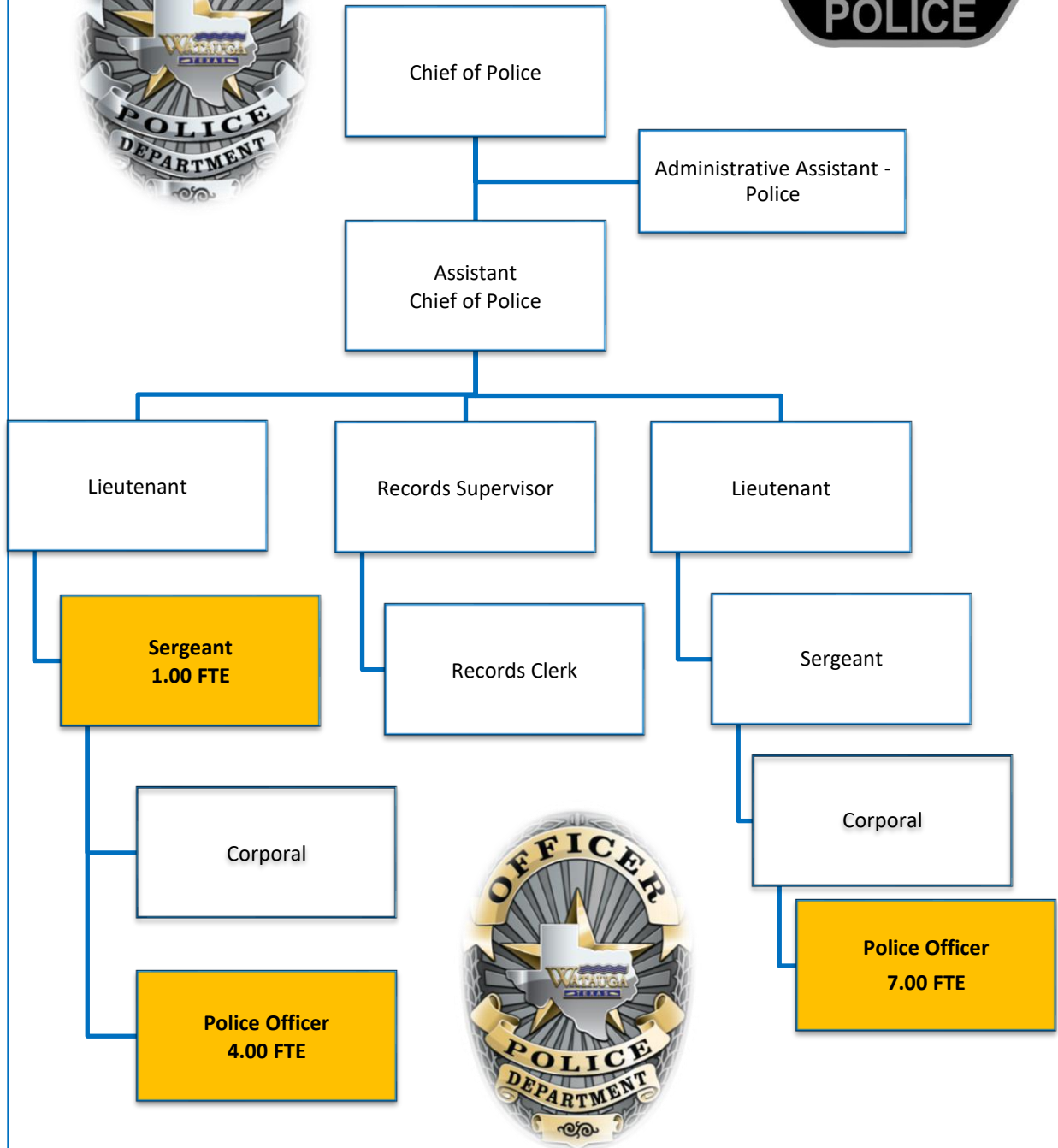


**SPECIAL REVENUE FUNDS**

**CRIME CONTROL DISTRICT BUDGET SUMMARY - FUND 18**

	HISTORY		PROJECTED YEAR			BUDGET	% CHANGE
	2019 2020 Actual	2020 2021 Actual	2021 2022 Original Budget	2021 2022 Amended Budget	2021 2022 Projected	2022 2023 Proposed	FY2022 2023 VS 2021 2022
<b>Fund Balance, October 1</b>	<b>\$677,248</b>	<b>\$731,135</b>	<b>\$801,335</b>	<b>\$1,010,402</b>	<b>\$1,010,402</b>	<b>\$1,237,902</b>	
<b>Revenues:</b>							
Sales Taxes	1,468,760	1,701,405	1,610,000	1,820,000	1,820,000	1,875,000	16.5%
BISD SRO	24,500	48,448	64,000	64,000	64,000	66,000	3.1%
Transfer In From ERF	70,000	0	0	0	0	0	0.0%
Interest Earnings/Other	18,756	1,417	2,000	2,000	2,000	4,000	100.0%
Proceeds From Sales of Assets	0	38,324	0	0	0	0	0.0%
<b>Operating Revenues</b>	<b>\$ 1,582,016</b>	<b>\$ 1,789,593</b>	<b>\$ 1,676,000</b>	<b>\$ 1,886,000</b>	<b>\$ 1,886,000</b>	<b>\$ 1,945,000</b>	<b>16.05%</b>
<b>Total Available Resources</b>	<b>\$ 2,259,264</b>	<b>\$ 2,520,728</b>	<b>\$ 2,477,335</b>	<b>\$ 2,896,402</b>	<b>\$ 2,896,402</b>	<b>\$ 3,182,902</b>	<b>28.5%</b>
<b>Expenditures:</b>							
Operating Expenditures	1,498,129	1,469,939	1,590,000	1,629,700	1,628,500	1,854,400	16.6%
Capital Outlay	0	10,388	0	0	0	150,250	0.0%
<b>Total Expenditures</b>	<b>1,498,129</b>	<b>1,480,327</b>	<b>1,590,000</b>	<b>1,629,700</b>	<b>1,628,500</b>	<b>2,004,650</b>	<b>26.1%</b>
<b>Operating Transfers-Out</b>							
To General Fund	30,000	30,000	30,000	30,000	30,000	38,000	26.7%
To Capital Projects	0	0	0	0	0	0	0.0%
To Internal Service Fund	0	0	0	0	0	0	0.0%
<b>Total Operating Transfers-Out</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>38,000</b>	<b>26.7%</b>
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$ 1,528,129</b>	<b>\$ 1,510,327</b>	<b>\$ 1,620,000</b>	<b>\$ 1,659,700</b>	<b>\$ 1,658,500</b>	<b>\$ 2,042,650</b>	<b>26.1%</b>
<b>Fund Balance, September 30</b>	<b>\$731,135</b>	<b>\$1,010,402</b>	<b>\$857,335</b>	<b>\$1,236,702</b>	<b>\$1,237,902</b>	<b>\$1,140,252</b>	
<b>CHANGE IN FUND BALANCE</b>	<b>\$53,887</b>	<b>\$279,267</b>	<b>\$56,000</b>	<b>\$226,300</b>	<b>\$227,500</b>	<b>(\$97,650)</b>	
<b>Fund Balance Policy Min @ 20%</b>						<b>\$378,480</b>	

# Crime Control District Fund 18-080



# SPECIAL REVENUE FUNDS

**DEPARTMENT:** POLICE

**DIVISION / ACTIVITY:** WATAUGA CRIME CONTROL AND PREVENTION DISTRICT – FUND 18

**LOCATION:**

7101 Whitley Road  
Watauga, Texas 76148

**HOURS OF OPERATION:**

24 hours a day

**MISSION / PROGRAMS / SERVICES:**

The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships. Our mandate is to reduce both crime and the fear of crime through training, technology and the implementation of the most modern and progressive resources available. The Watauga Police Department is responsible for all crime prevention, crime reports, crime investigations, traffic law enforcement, professional standards and animal services.

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Created and implemented an Honor Guard team
- Maintained minimum staffing levels on patrol utilizing staff assigned to other areas
- Passed TCOLE audit
- Passed CJIS audit
- Promoted 2 Sergeants
- Promoted 3 Corporals
- Began the purchase process of a new weapons system for officers funded by Certificate of Obligations

**FY2022-2023 GOALS/ OBJECTIVES:**

- Become fully staffed using recruiting bonus and seeking certified officers from outside the metro area
- Transition to a new weapons system for all officers
- Increase utilization of Bike Patrol for crime prevention and community policing when staffing allows
- Increase the use of technology to aid in investigating crime and criminal

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

Even more so now than in the past years recruiting qualified applicants is our greatest struggle to due several issues. These issues are salary, benefits, and an overall lack of candidates wanting to be officers.

## SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE						
DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT - FUND 18						
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET w/amendment	2021-2022 PROJECTED	2022-2023 BUDGET	
Personnel	\$1,029,370	\$987,813	\$1,040,000	\$1,040,000	\$1,204,800	
Supplies	\$105,801	\$113,826	\$161,700	\$161,700	\$175,600	
Maintenance	\$227,808	\$231,151	\$212,500	\$224,300	\$264,200	
Contractual/Sundry	\$135,149	\$137,149	\$215,500	\$202,500	\$209,800	
Capital Outlay	\$0	\$10,388	\$0	\$0	\$150,250	
Transfers	\$30,000	\$30,000	\$30,000	\$30,000	\$38,000	
<b>TOTAL</b>	<b>\$1,528,128</b>	<b>\$1,510,327</b>	<b>\$1,659,700</b>	<b>\$1,658,500</b>	<b>\$2,042,650</b>	
<b>PERSONNEL</b>						
Officer	8.00	8.00	8.00	8.00	8.00	
Sergeant	1.00	1.00	1.00	1.00	1.00	
Mental Health Officer	0.00	0.00	0.00	0.00	1.00	
Community Resources Officer	1.00	1.00	1.00	1.00	1.00	
School Resource Officer (SRO)	1.00	1.00	1.00	1.00	1.00	
<b>TOTAL</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	
<b>PERFORMANCE MEASURES / SERVICE LEVELS</b>						
<b>Input / Demand</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>	
Number of Sworn Police Officers		11.00	11.00	11.00	12.00	
<b>Efficiency Measures / Impact</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>	
Budget per Capita		63.54	69.82	69.77	83.72	
Percentage of City Budget		3.20%	3.12%	3.12%	3.31%	
Number of Sworn Officers Per 1000 Population		1.16	2.16	2.16	2.03	
<b>Effectiveness Measures / Outcomes</b>		<b>Goals</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
SRO Presentations		3	4	4	4	4
SRO Student Contacts		3	1,859	1,500	2,200	2,500
Area School Events/Contacts		3	166	50	85	175
Public Safety Cadet Unit Meetings		3, 7	31	47	8	40
Public Safety Cadet Unit Training Hours		3, 7	478	2,000	100	2,000
Crime Prevention Training - Community Svc.		3	1	50	0	0
Business Contacts - Community Svc.		3	166	200	0	0
Neighborhood Watch Mtgs - Community Svc.		3	0	0	0	0
VIPS Hours		3	912	2,000	500	1,000
Town Hall Meetings		3	0	1	0	0



## SPECIAL REVENUE FUNDS

### BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Budget**

DEPARTMENT: POLICE				
DIVISION / ACTIVITY: CRIME CONTROL DISTRICT - FUND 18-080				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Personnel	Personnel Services		\$88,800	Benefits, Step Increases, Comp & Longevity Adjustments
Personnel	Personnel Services		\$87,000	Mental Health Officer - Approved PIP Position
Office Supplies	Supplies		\$500	Inflation Adjustment
Publications	Supplies		\$100	Inflation Adjustment
Vehicle Parts & Supplies	Supplies		\$1,000	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$25,000	Inflation Adjustment
Minor Tools & Apparatus	Supplies		\$500	Inflation Adjustment
Educational Supplies	Supplies		\$500	Inflation Adjustment
Computer Supplies	Supplies	\$3,000		Mental Health Officer - Approved PIP Position Needs
Weapons/Ammunition	Supplies		\$1,500	Inflation Adjustment
Office Equipment	Maintenance		\$100	Inflation Adjustment
Vehicle Maintenance	Maintenance	\$9,600		Vehicles Graphics Refresh - Approved New Request
Vehicle Maintenance	Maintenance		\$1,500	Inflation Adjustment
Radio Maintenance	Maintenance		(\$4,500)	Fort Worth Radio Contract Adjustment
Uniform Cleaning	Maintenance		\$2,000	Usage & Cost Estimate Increase Adjustment
Software Maintenance	Maintenance		\$30,000	Axon Refresh Program - Approved New Request
Sundry	Contractual/Sundry		(\$4,500)	Reclass Alliance for Children to Special Services
Sundry	Contractual/Sundry		\$5,000	Honor Guard Program - Approved New Request
Special Services	Contractual/Sundry		\$4,500	Reclass Alliance for Children from Sundry
Special Services	Contractual/Sundry		(\$400)	Additional Needs Analysis & Inflation Adjustments
Special Services	Contractual/Sundry		\$500	Awards Banquet Inflation Adjustment
Special Services	Contractual/Sundry		\$500	Insurance Broker Fees Cost Adjustment
Special Services	Contractual/Sundry		\$200	LexisNexis Cost & Usage Adjustment
Special Services	Contractual/Sundry	\$1,500		One-Time Budget Reallocation to Printing & Binding
Dues & Subscriptions	Contractual/Sundry		\$1,000	Various Membership Dues Cost Adjustments
Training	Contractual/Sundry		\$4,000	Inflation, Estimated Usage & Approved PIP Position Needs
Printing & Binding	Contractual/Sundry	(\$1,500)		One-Time Budget Reallocation from Special Services
Investigation Expense	Contractual/Sundry		\$6,000	Approved New Request
Workers Compensation	Contractual/Sundry		\$1,000	Rate Adjustment
Motor Vehicles	Capital Outlay	\$130,000		Capital Outlay Plan Items (3 Vehicles)
Other Equipment	Capital Outlay	\$6,000		Crime Scene Barriers - Approved New Request
Other Equipment	Capital Outlay	\$14,250		Safety Cameras/ALPR - Approved New Request
General & Admin Transfers	Transfer	\$8,000		Revenue Adjustment
<b>TOTALS:</b>		<b>\$170,850</b>	<b>\$251,800</b>	

**\$422,650 NET INCREASE/DECREASE**

**SPECIAL REVENUE FUNDS**

**CARES AND AMERICAN RESCUE PLAN (CLFRF) GRANT BUDGET SUMMARY  
FUND 10**

The CARES Grant Interlocal Agreement with Tarrant County was approved in FY2019-2020 for Coronavirus Relief. The eligible expenses include COVID response payroll and benefit costs, public health and safety, telework enhancement, and other expenses related to COVID-19 response. The City received \$1,307,350 in FY2019-2020 and closed out the fund 12/31/2020 as required.

In July, 2022, the City Council adopted a Spending Plan Framework for the American Rescue Plan Funding. The City's allocation is \$6,066,048 and received the first half allocation in August, 2021 and the second half is expected in August, 2022.

This is a special revenue fund and revenues must be spent based on grant restrictions.

	HISTORY	PROJECTED YEAR		BUDGET
	2020-2021 Actual	2021-2022 Budget	2021-2022 Estimate	2022-2023 Budget
<b>Fund Balance, October 1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Revenues:</b>				
Grant Proceeds	460,653	1,356,243	590,768	4,108,200
Interest Earnings	0	0	0	0
<b>Operating Revenues</b>	<b>\$ 460,653</b>	<b>\$ 1,356,243</b>	<b>\$ 590,768</b>	<b>\$ 4,108,200</b>
<b>Total Available Resources</b>	<b>\$ 460,653</b>	<b>\$ 1,356,243</b>	<b>\$ 590,768</b>	<b>\$ 4,108,200</b>
<b>Expenditures:</b>				
<b>CARES COVID-19 Personnel, Supplies, Contractual &amp; Capital ARPA 6.1</b>	460,653	0	0	
Infrastructure		800,000	150,000	2,766,000
Personnel Programs		399,850	399,850	880,000
Equipment		115,475	0	426,000
Supplies		2,768	2,768	0
Contractual		38,150	38,150	36,200
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$ 460,653</b>	<b>\$ 1,356,243</b>	<b>\$ 590,768</b>	<b>\$ 4,108,200</b>
<b>Fund Balance, September 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>CHANGE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

CARES Grant Fund total = \$1,307,350  
Population 23,770 x \$55 per capita

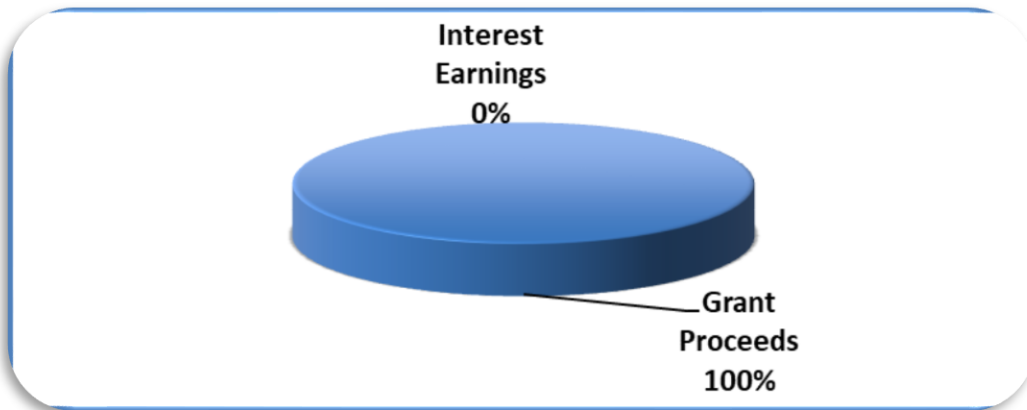
ARPA Grant  
\$6,066,048 plus additional \$5,994 allocation to be spent by December, 31, 2026 or returned to the Treasury

# SPECIAL REVENUE FUNDS

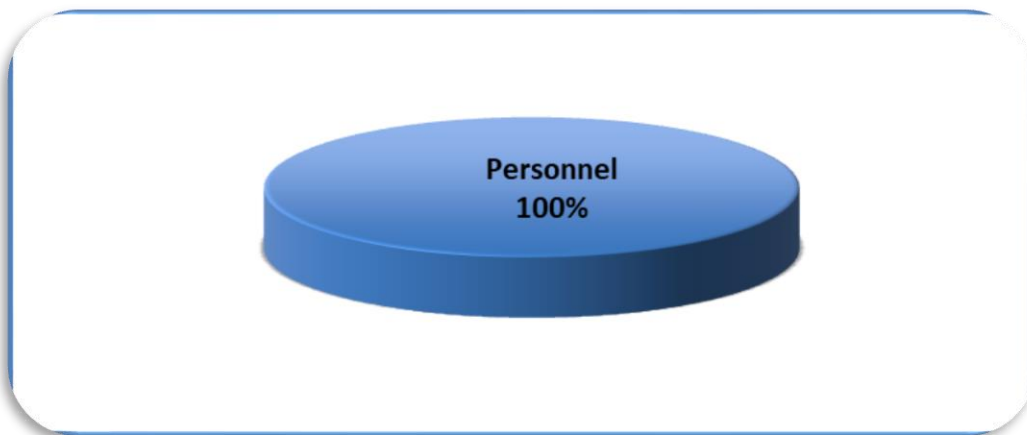
## SAFER GRANT REIMBURSEMENT – FUND 12

The Safer Grant Reimbursement Fund was established in FY2019-2020 to account for proceeds from the Safer Grant awarded to the City for a percentage of the fire personnel. The percentage of personnel reimbursement of six firefighters is at 75% of the first two years and 35% for the third year. This percentage will decline each fiscal year until all grant proceeds have been expended.

### Where Does the Money Come From?



### Where Does the Money Go?



**SPECIAL REVENUE FUNDS**

**SAFER GRANT BUDGET SUMMARY  
FUND 12**

	HISTORY	HISTORY	PROJECTED YEAR		BUDGET	%CHANGE
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	FY2022 2023 vs 2021 2022
<b>Fund Balance, October 1</b>	\$5,729	(\$11,287)	\$0	\$7,920	\$7,920	
<b>Revenues:</b>						
Grant Proceeds	229,701	381,576	271,000	271,000	63,600	-76.5%
Interest Earnings	0	0	0	0	0	0.0%
<b>Grant Revenues</b>	\$229,701	\$381,576	\$ 271,000	\$ 271,000	\$ 63,600	-76.5%
<b>Total Available Resources</b>	\$235,430	\$370,289	\$ 271,000	\$ 278,920	\$ 71,520	-73.6%
<b>Expenditures:</b>						
Personnel	246,717	362,369	271,000	271,000	63,600	-76.5%
<b>Grant Expenditures</b>	<b>246,717</b>	<b>362,369</b>	<b>271,000</b>	<b>271,000</b>	<b>63,600</b>	<b>-76.5%</b>
<b>TOTAL EXPENDITURES</b>	\$246,717	\$362,369	\$ 271,000	\$ 271,000	\$ 63,600	-76.5%
<b>Fund Balance, September 30</b>	(\$11,287)	\$7,920	\$0	\$7,920	\$7,920	
<b>CHANGE IN FUND BALANCE</b>	(\$17,016)	\$19,206	\$0	\$0	\$0	

Note: Grant proceeds 75% of salary expenditures through February, 2022, and 35% through February, 2023  
See 01-085 for remainder of fund 12 total expenditures

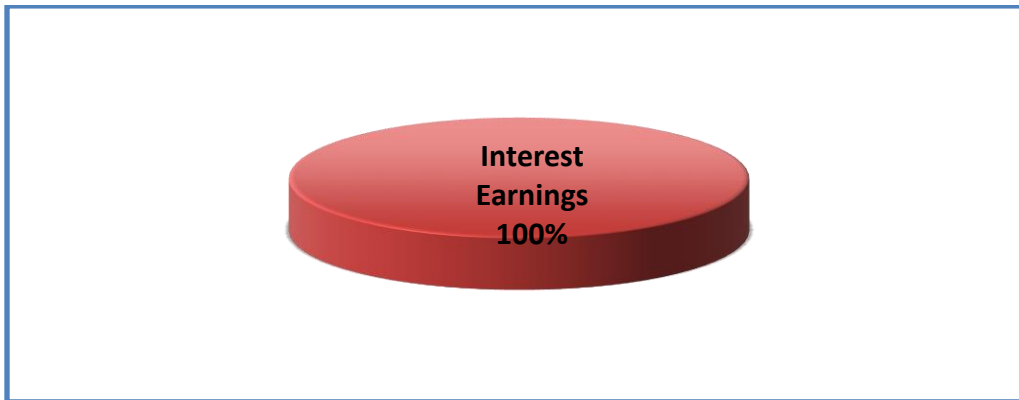
# SPECIAL REVENUE FUNDS

## STREET MAINTENANCE – FUND 14

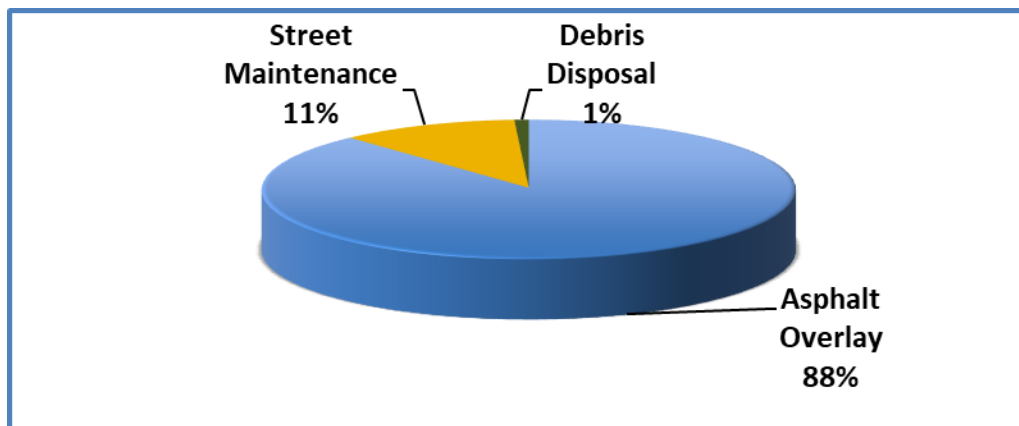
The Street Maintenance Fund was established in FY2012-2013 to account for a ¼ cent sales tax approved by voters on May 12, 2012 for an initial four years effective October 1, 2012. The ¼ cent sales tax was reauthorized by voters on May 2016 for another four years. The purpose of the sales tax is to provide for the maintenance and repair of municipal streets in existence at the time of the vote. The Watauga Parks Development Corporation sales and use tax was reduced by ¼ of one percent effective October 1, 2012.

Street Maintenance sales tax was abolished by voters in November 2020.

### Where Does the Money Come From?



### Where Does the Money Go?



**SPECIAL REVENUE FUNDS**

**STREET MAINTENANCE BUDGET SUMMARY  
FUND 14**

	HISTORY		PROJECTED YEAR		BUDGET
	2019 Actual	2020 Actual	2021 Budget	2022 Projections	2022 Budget
<b>Fund Balance, October 1</b>	<b>\$1,438,291</b>	<b>\$1,775,661</b>	<b>\$1,212,287</b>	<b>\$1,501,910</b>	<b>\$595,910</b>
<b>Revenues:</b>					
Sales Taxes	744,463	220,958	0	0	0
Interest Earnings	12,379	2,026	2,000	2,000	0
<b>Operating Revenues</b>	<b>\$ 756,842</b>	<b>\$ 222,984</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ -</b>
<b>Total Available Resources</b>	<b>\$ 2,195,133</b>	<b>\$ 1,998,645</b>	<b>\$ 1,214,287</b>	<b>\$ 1,503,910</b>	<b>\$ 595,910</b>
<b>Expenditures:</b>					
Asphalt Overlay	344,866	408,709	800,000	800,000	\$400,000
Street Maintenance	73,211	85,360	100,000	100,000	\$185,000
Debris Disposal	1,395	2,665	8,000	8,000	10,000
<b>Operating Expenditures</b>	<b>419,472</b>	<b>496,735</b>	<b>908,000</b>	<b>908,000</b>	<b>595,000</b>
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$ 419,472</b>	<b>\$ 496,735</b>	<b>\$ 908,000</b>	<b>\$ 908,000</b>	<b>\$ 595,000</b>
<b>Fund Balance, September 30</b>	<b>\$1,775,661</b>	<b>\$1,501,910</b>	<b>\$306,287</b>	<b>\$595,910</b>	<b>\$910</b>
<b>CHANGE IN FUND BALANCE</b>	<b>\$337,370</b>	<b>(\$273,751)</b>	<b>(\$906,000)</b>	<b>(\$906,000)</b>	<b>(\$595,000)</b>

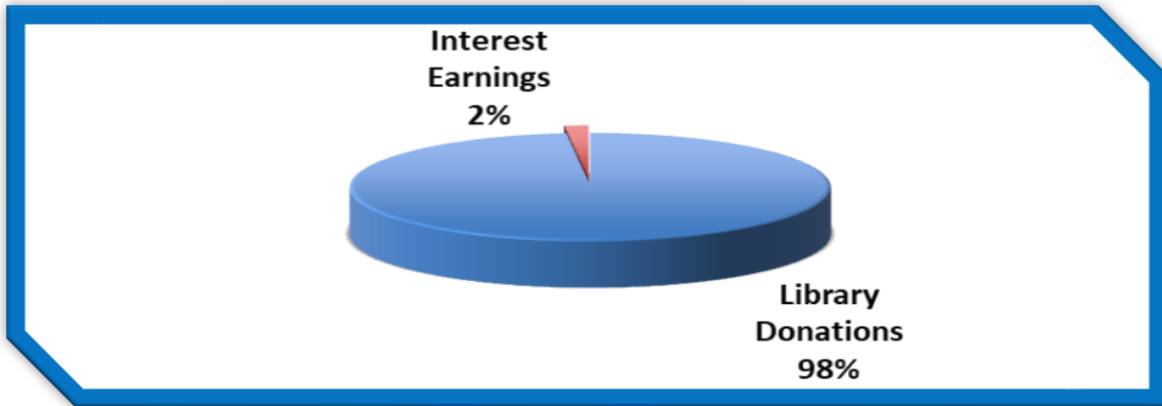
# SPECIAL REVENUE FUNDS

## LIBRARY DONATION FUND – FUND 23

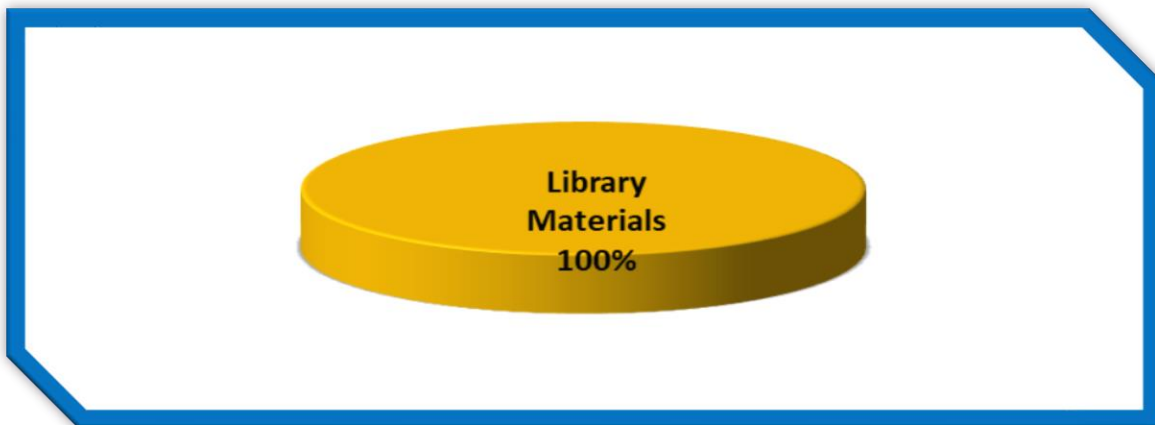
The Library Donation Fund is a Special Revenue Fund used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Library Donation Fund was established to give Watauga citizens the opportunity to assist the Library in purchasing supplies. Each month, citizens are given the opportunity to donate \$1 when paying their water and sewer bill.

This money is used to purchase additional library supplies such as books, audio and videotapes, periodicals, and other types of supplies.

### Where Does the Money Come From?



### Where Does the Money Go?



**SPECIAL REVENUE FUNDS**

**LIBRARY DONATIONS BUDGET SUMMARY  
FUND 23**

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2019 Actual	2020 Actual	2021 Budget	2022 Projected	2022 Budget	FY2022 2023 VS 2021 2022
<b>Fund Balance, October 1</b>	<b>\$44,275</b>	<b>\$50,489</b>	<b>\$51,889</b>	<b>\$56,357</b>	<b>\$51,757</b>	
<b>Revenues:</b>						
Library Donations	6,038	5,822	6,000	6,000	6,000	0.0%
Interest Earnings	176	46	100	100	100	0.0%
<b>Operating Revenues</b>	<b>\$ 6,214</b>	<b>\$ 5,868</b>	<b>\$ 6,100</b>	<b>\$ 6,100</b>	<b>\$ 6,100</b>	<b>0.0%</b>
<b>Total Available Resources</b>	<b>\$ 50,489</b>	<b>\$ 56,357</b>	<b>\$ 57,989</b>	<b>\$ 62,457</b>	<b>\$ 57,857</b>	<b>-0.2%</b>
<b>Expenditures:</b>						
Personnel	0	0	0	0	0	0.0%
Library Materials	0	0	10,000	10,000	10,000	0.0%
Maintenance	0	0	700	700	0	-100.0%
Capital Outlay	0	0	0	0	0	0.0%
<b>Operating Expenditures</b>	<b>0</b>	<b>0</b>	<b>10,700</b>	<b>10,700</b>	<b>10,000</b>	<b>-6.5%</b>
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,700</b>	<b>\$ 10,700</b>	<b>\$ 10,000</b>	<b>-6.5%</b>
<b>Fund Balance, September 30</b>	<b>\$50,489</b>	<b>\$56,357</b>	<b>\$47,289</b>	<b>\$51,757</b>	<b>\$47,857</b>	
<b>CHANGE IN FUND BALANCE</b>	<b>\$6,214</b>	<b>\$5,868</b>	<b>(\$4,600)</b>	<b>(\$4,600)</b>	<b>(\$3,900)</b>	

## PUBLIC, EDUCATION, GOVERNMENT (PEG) FUND FUND 24

In accordance with SB 1087, a municipality must set up a separate PEG fund to collect and account for the public, educational and government (PEG) fee collected through cable providers. The PEG fee is an additional 1% of gross revenue and can only be spent on capital items for the local access channel as described by federal law. A separate fund was established in FY2017-2018 to comply with SB 1087.

This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when the liability is incurred.

### BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET	% CHANGE
	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	FY2022-2023 VS 2021-2022
<b>Fund Balance, October 1</b>	<b>\$45,246</b>	<b>\$44,152</b>	<b>\$78,652</b>	<b>\$82,280</b>	<b>\$90,630</b>	
<b>Revenues:</b>						
PEG Fee	38,403	38,057	30,000	34,000	35,000	16.7%
Interest Earnings	503	71	500	350	1,000	100.0%
Transfer from General Fund	0	0	0	0	0	0.0%
<b>Operating Revenues</b>	<b>\$ 38,906</b>	<b>\$ 38,128</b>	<b>\$ 30,500</b>	<b>\$ 34,350</b>	<b>\$ 36,000</b>	<b>0.0%</b>
<b>Total Available Resources</b>	<b>\$ 84,152</b>	<b>\$ 82,280</b>	<b>\$ 109,152</b>	<b>\$ 116,630</b>	<b>\$ 126,630</b>	<b>16.0%</b>
<b>Expenditures:</b>						
Capital Outlay	40,000	0	36,000	26,000	10,000	-72.2%
Operating Expenditures	<b>40,000</b>	<b>0</b>	<b>36,000</b>	<b>26,000</b>	<b>10,000</b>	<b>-72.2%</b>
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 36,000</b>	<b>\$ 26,000</b>	<b>\$ 10,000</b>	<b>-72.2%</b>
<b>Fund Balance, September 30</b>	<b>\$44,152</b>	<b>\$82,280</b>	<b>\$73,152</b>	<b>\$90,630</b>	<b>\$116,630</b>	
<b>CHANGE IN FUND BALANCE</b>	<b>(\$1,094)</b>	<b>\$38,128</b>	<b>(\$5,500)</b>	<b>\$8,350</b>	<b>\$26,000</b>	

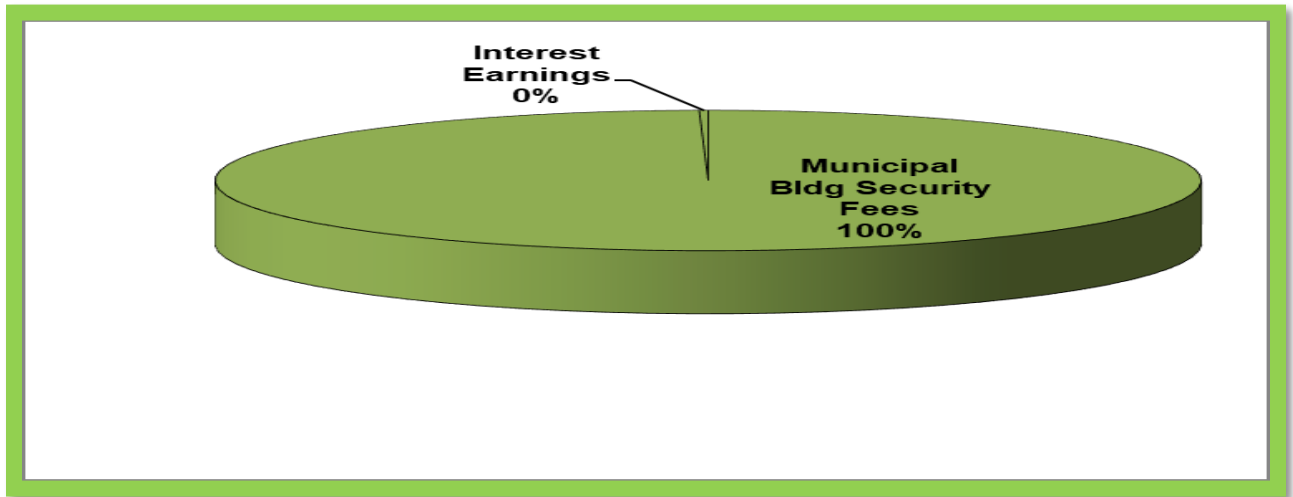
# SPECIAL REVENUE FUNDS

## MUNICIPAL COURT SECURITY – FUND 25

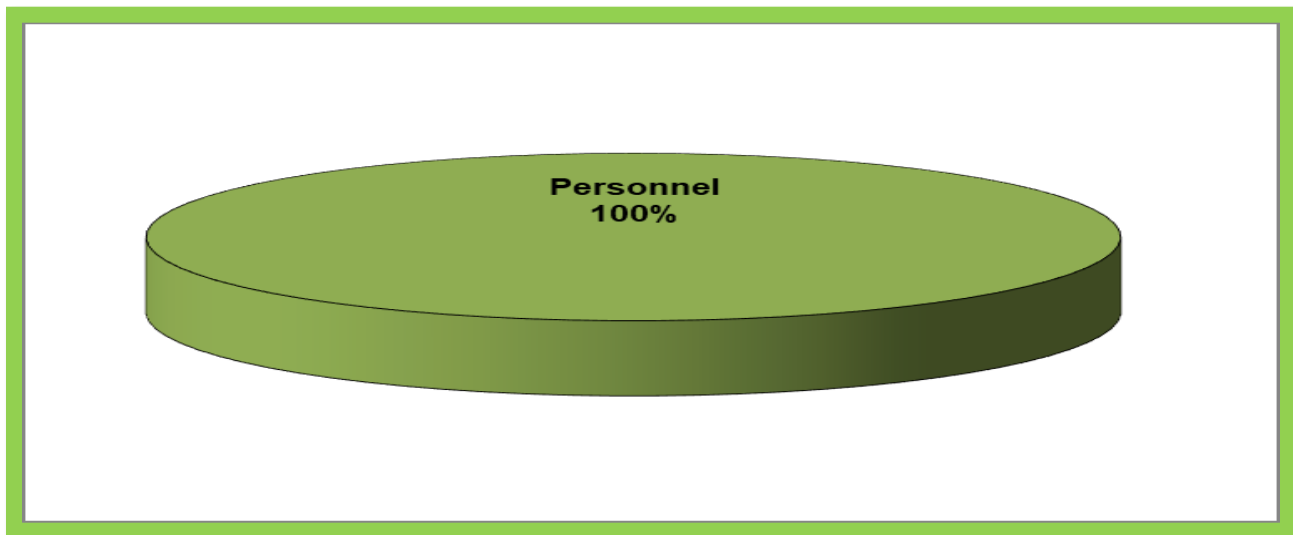
The Municipal Court Security Fund was established in the 1997 Texas Legislative Session to allow a \$3 assessment on all court fines paid. This fee was increased to \$4.90 during the 2020 Legislative Session with SB346. The assessment allows municipalities to purchase security equipment such as surveillance cameras, bulletproof glass, and Marshal cost for Municipal Court areas. The Municipal Building Security Fees were assessed beginning in May 1999.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

### Where Does the Money Come From?



### Where Does the Money Go?

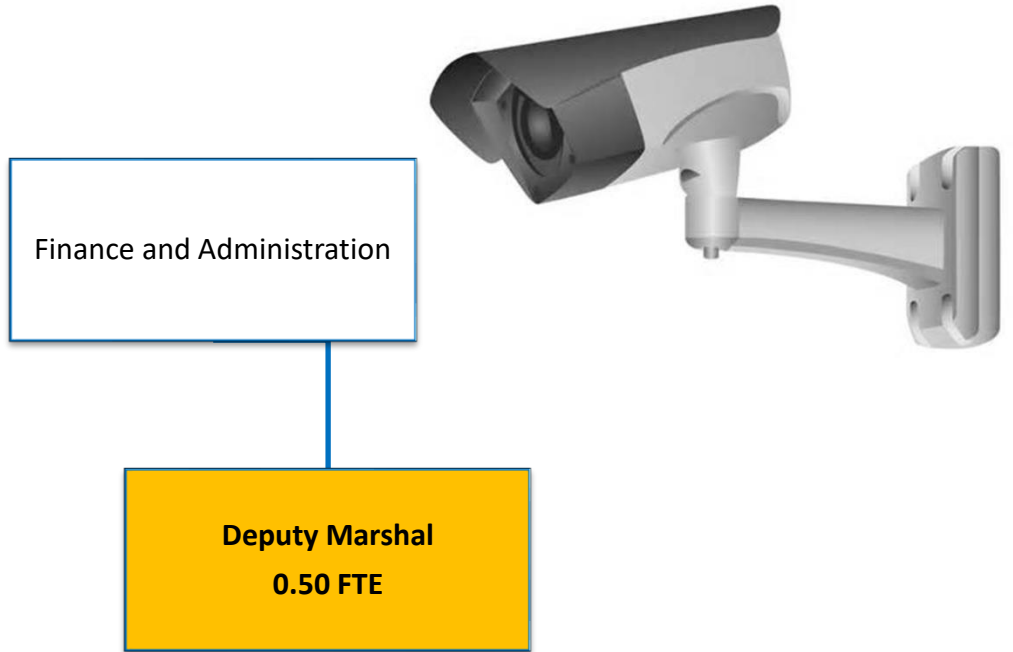


**SPECIAL REVENUE FUNDS**

**MUNICIPAL COURT SECURITY BUDGET SUMMARY  
FUND 25**

	HISTORY		HISTORY		PROJECTED YEAR		BUDGET		%CHANGE	
	2019	2020	2020	2021	2021	2022	2022	2023	FY2022 2023	
	Actual	Actual	Actual	Actual	Budget	Projected	Budget	Budget	VS 2021 2022	
<b>Fund Balance, October 1</b>	\$	184	\$	11,245	\$	27,295	\$	29,719	\$47,769	
<b>Revenues:</b>										
Municipal Bldg Security Fees		16,050		18,453		17,000		18,000	20,000	17.6%
Interest Earnings		25		21		50		50	50	0.0%
<b>Operating Revenues</b>	\$	16,075	\$	18,474	\$	17,050	\$	18,050	\$ 20,050	17.6%
<b>Total Available Resources</b>	\$	16,259	\$	29,719	\$	44,345	\$	47,769	\$ 67,819	52.9%
<b>Expenditures:</b>										
Personnel		5,014		0		0		0	26,500	0.0%
Supplies		0		0		0		0	0	0.0%
Contractual/Sundry		0		0		0		0	0	0.0%
Capital		0		0		0		0	0	0.0%
<b>Operating Expenditures</b>		5,014		0		0		0	26,500	0.0%
<b>Operating Transfers-Out</b>										
To Internal Service Fund		0		0		0		0	0	
<b>Total Operating Transfers-Out</b>		0		0		0		0	0	
<b>TOTAL OPERATING &amp; TRANSFERS</b>	\$	5,014	\$	-	\$	-	\$	-	26,500	0.0%
<b>Fund Balance, September 30</b>		\$11,245		\$29,719		\$44,345		\$47,769	\$41,319	
<b>CHANGE IN FUND BALANCE</b>		\$11,061		\$18,474		\$17,050		\$18,050	(\$6,450)	

# Municipal Court Security Fund Fund 25



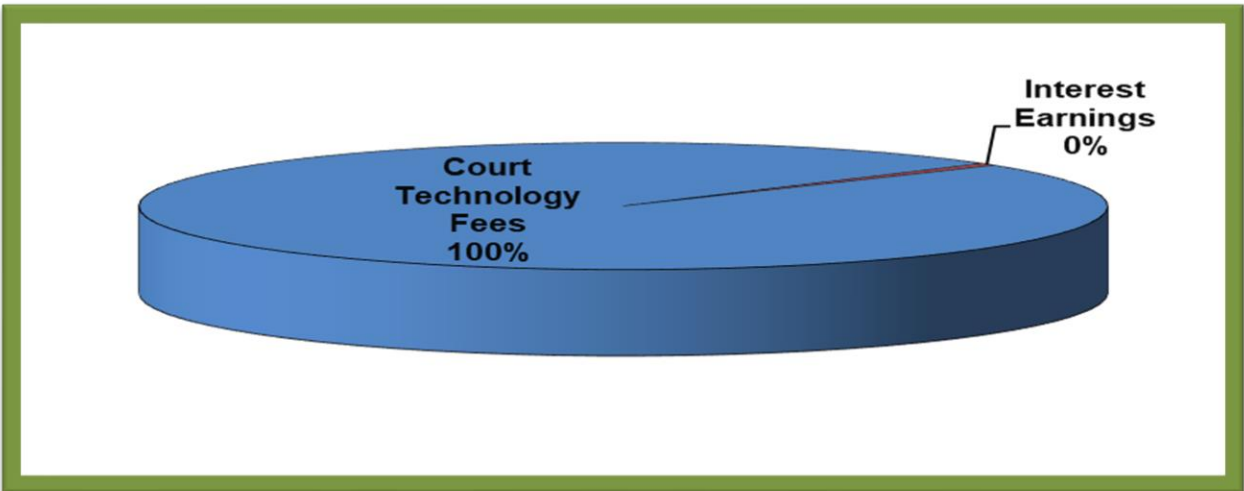
# SPECIAL REVENUE FUNDS

## MUNICIPAL COURT TECHNOLOGY- FUND 26

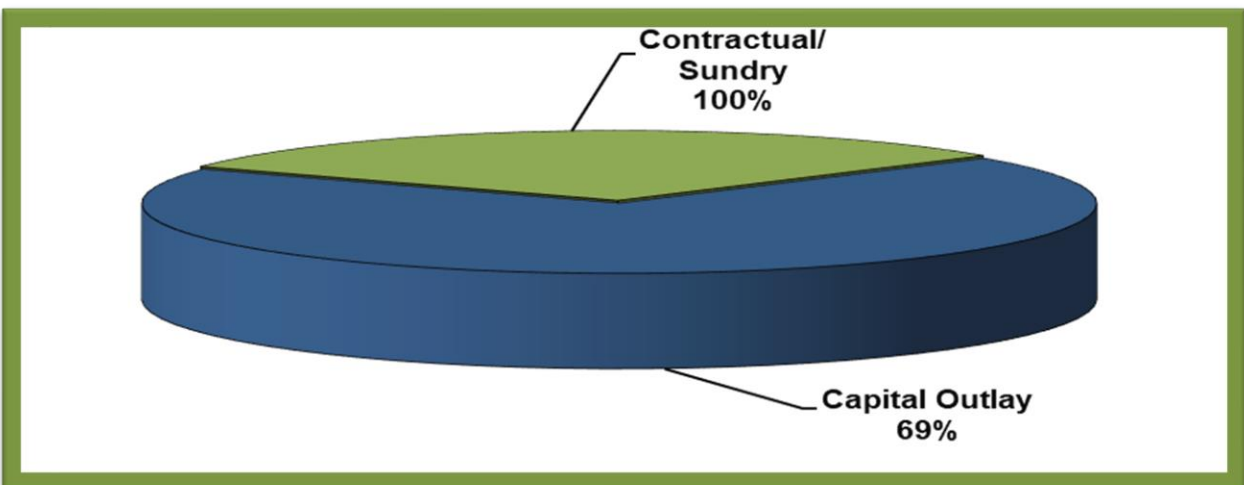
The Municipal Court Technology Fee was established in the 1997 Texas Legislative Session to allow a \$4 assessment on all court fines paid. The fees were assessed beginning October, 1999. The assessment allows municipalities to purchase and maintain technology equipment for Municipal Court areas. This equipment includes computer hardware and software. In 2003 this fee was updated to include the maintenance of such technology improvements.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

### Where Does the Money Come From?



### Where Does the Money Go?



**SPECIAL REVENUE FUNDS**

**MUNICIPAL COURT TECHNOLOGY BUDGET SUMMARY  
FUND 26**

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2019 Actual	2020 Actual	2021 Budget	2022 Projected	2022 Budget	FY2022 vs 2021
<b>Fund Balance, October 1</b>	\$ 117,946	\$ 126,372	\$131,673	\$133,842	\$138,492	
<b>Revenues:</b>						
Municipal Court Technology Fee	16,199	15,590	16,000	16,000	17,000	6.3%
Interest Earnings	3,083	153	100	150	100	0.0%
<b>Operating Revenues</b>	<b>\$ 19,282</b>	<b>\$ 15,743</b>	<b>\$ 16,100</b>	<b>\$ 16,150</b>	<b>\$ 17,100</b>	<b>6.2%</b>
<b>Total Available Resources</b>	<b>\$ 137,228</b>	<b>\$ 142,115</b>	<b>\$ 147,773</b>	<b>\$ 149,992</b>	<b>\$ 155,592</b>	<b>5.3%</b>
<b>Expenditures:</b>						
Supplies	0	0	0	0	0.0	0.0%
Contractual/Sundry	10,856	6,949	4,700	6,500	6,500	38.3%
Capital	0	1,324	12,500	5,000	14,600	16.8%
<b>Operating Expenditures</b>	<b>10,856</b>	<b>8,273</b>	<b>17,200</b>	<b>11,500</b>	<b>21,100</b>	<b>22.7%</b>
Transfer to Internal Service (Equipment)	0	0	0	0	0	
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$ 10,856</b>	<b>\$ 8,273</b>	<b>\$ 17,200</b>	<b>\$ 11,500</b>	<b>\$ 21,100</b>	<b>22.7%</b>
<b>Fund Balance, September 30</b>	\$126,372	\$133,842	\$130,573	\$138,492	\$134,492	
<b>CHANGE IN FUND BALANCE</b>	\$8,426	\$7,470	(\$1,100)	\$4,650	(\$4,000)	



## SPECIAL REVENUE FUNDS BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: MUNICIPAL COURT TECHNOLOGY - FUND 26				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
<b>CHANGES:</b>				
Special Services	Contractual/Sundry		\$319	Tyler Notify Estimated Increase
Special Services	Contractual/Sundry		\$3,500	Records Search Addition
Special Services	Contractual/Sundry		(\$2,000)	Analysis Adjustments
Other Equipment	Capital Outlay	(\$1,500)		Scanners (One Time)
Other Equipment	Capital Outlay	\$3,600		Ticketwriter Printers (One time)
<b>TOTALS:</b>		<b>\$2,100</b>	<b>\$1,819</b>	

**\$3,919    NET INCREASE/DECREASE**

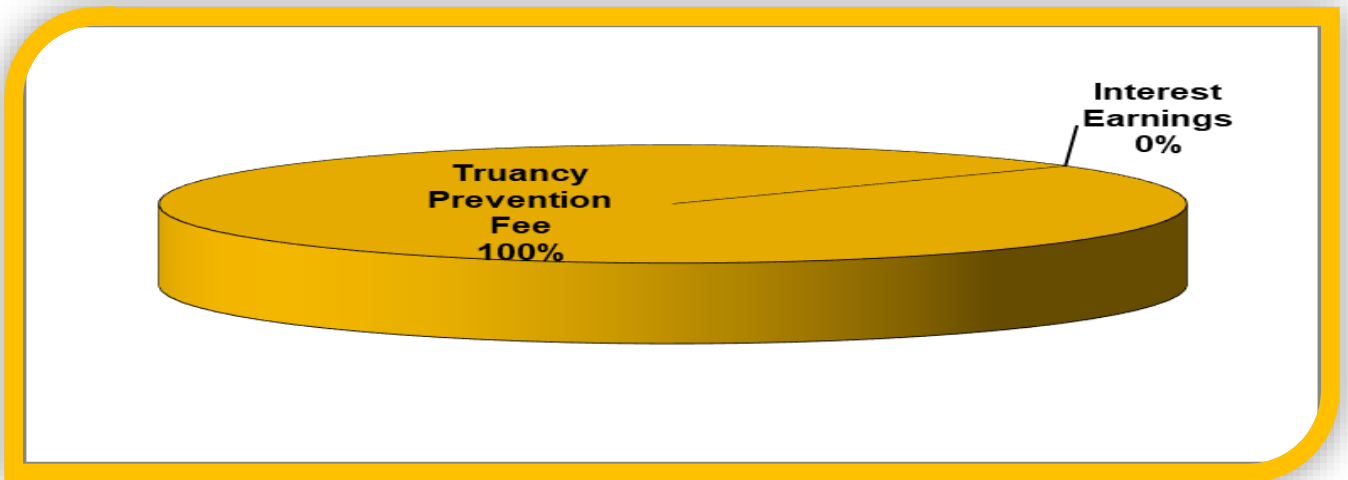
# SPECIAL REVENUE FUNDS

## MUNICIPAL COURT TRUANCY PREVENTION – FUND 27

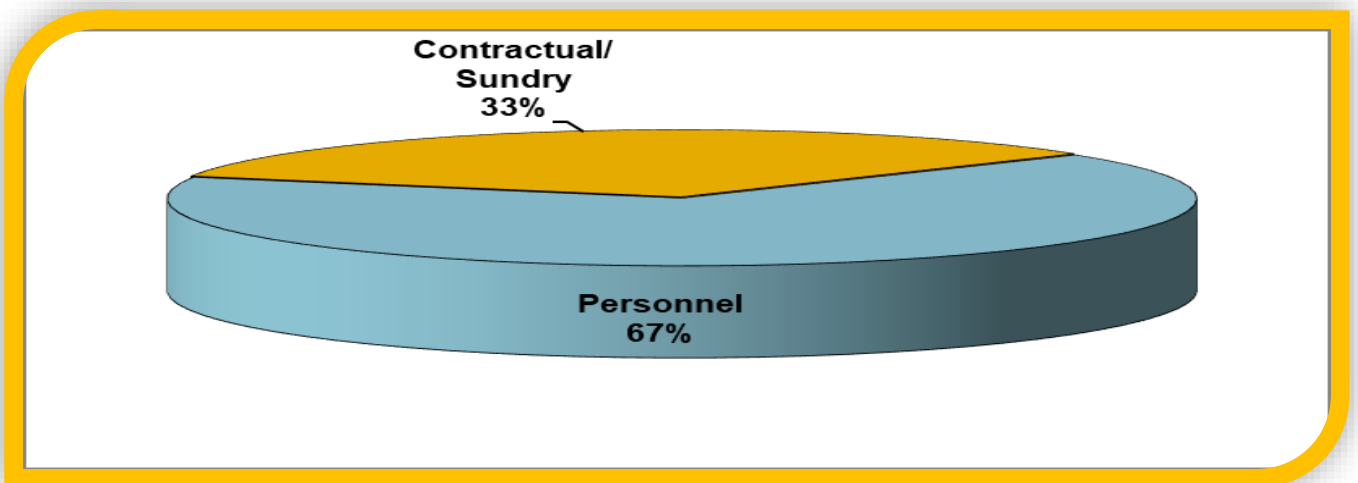
The Municipal Court Juvenile Case Manager Fee was established in the Texas Legislative session to allow a \$5 assessment on fines for misdemeanor offenses. The assessment allows municipalities to fund the salaries for a juvenile case manager. During the 2020 Legislative Session the name was changed to Truancy Prevention with SB346.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

### Where Does the Money Come From?



### Where Does the Money Go?



**SPECIAL REVENUE FUNDS**

**MUNICIPAL COURT TRUANCY PREVENTION BUDGET SUMMARY  
FUND 27**

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2019 Actual	2020 Actual	2021 Budget	2022 Projected	2022 Budget	FY2022 VS 2021
<b>Fund Balance, October 1</b>	\$ 107,290	\$ 92,656	\$91,740	\$82,556	\$69,856	
<b>Revenues:</b>						
Truancy Prevention Fee	9,975	19,461	16,000	20,000	20,000	25.0%
Interest Earnings	2,998	71	100	100	0	0.0%
<b>Operating Revenues</b>	\$ 12,973	\$ 19,532	\$ 16,100	\$ 20,100	\$ 20,000	24.2%
<b>Total Available Resources</b>	\$ 120,263	\$ 112,188	\$ 107,840	\$ 102,656	\$ 89,856	-16.7%
<b>Expenditures:</b>						
Personnel	18,335	20,010	22,080	22,000	24,610	11.5%
Contractual/Sundry	9,272	9,622	11,300	10,800	11,500	1.8%
<b>Operating Expenditures</b>	27,607	29,632	33,380	32,800	36,110	8.2%
<b>TOTAL OPERATING &amp; TRANSFERS</b>	\$ 27,607	\$ 29,632	\$ 33,380	\$ 32,800	\$ 36,110	8.2%
<b>Fund Balance, September 30</b>	\$92,656	\$82,556	\$74,460	\$69,856	\$53,746	
<b>CHANGE IN FUND BALANCE</b>	(\$14,634)	(\$10,100)	(\$17,280)	(\$12,700)	(\$16,110)	

# Truancy Prevention Fund 27-040



Finance

**Deputy Court Clerk**  
**0.40 FTE**





## SPECIAL REVENUE FUNDS

### BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget**

<b>DEPARTMENT: FINANCE</b>				
<b>DIVISION / ACTIVITY: TRUANCY PREVENTION - FUND 27</b>				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$2,530	Comp, Benefits, Retention, COLA, TMRS & Position Adjust.
Special Services	Contractual/Sundry		\$200	Estimated Teen Court Fees Adjustment
<b>TOTALS:</b>		<b>\$0</b>	<b>\$2,730</b>	

**\$2,730    NET INCREASE/DECREASE**

# SPECIAL REVENUE FUNDS

## TRAFFIC SAFETY – FUND 28

This fund is to account for civil or administrative penalties to no more than \$75 and late penalties to no more than \$25. Legislation passed by the 80<sup>th</sup> Texas Legislature allowed a local government entity to use a photographic traffic signal enforcement system. One-half the net revenue from this fund is remitted to the Texas Comptroller for deposit into a Regional Trauma Account. The City’s traffic signal enforcement system was established December, 2010. In June, 2019 during the 86<sup>th</sup> Legislature, the traffic signal enforcement system was eliminated with HB1631. Funding for traffic safety programs are now covered by the City’s General Fund.

### BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
<b>Fund Balance, October 1</b>	<b>\$ 642,675</b>	<b>\$353,613</b>	<b>\$33,956</b>	<b>\$33,956</b>	<b>\$33,956</b>
<b>Revenues:</b>					
Traffic Safety Fee	0	0	0	0	0
Other Revenue	0	0	0	0	0
Interest Earnings	2,626	701	0	0	0
<b>Operating Revenues</b>	<b>\$ 2,626</b>	<b>\$ 701</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Available Resources</b>	<b>\$ 645,301</b>	<b>\$ 354,314</b>	<b>\$ 33,956</b>	<b>\$ 33,956</b>	<b>\$ 33,956</b>
<b>Expenditures:</b>					
Personnel/Training Expenses	289,420	316,582	0	0	0
Supplies & Equipment	2,268	3,776	0	0	0
Other Equipment	0	0	0	0	0
Traffic Safety Fees	0	0	0	0	0
<b>Total Operating Expenditures</b>	<b>291,688</b>	<b>320,358</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Operating Transfers-Out</b>					
To Gen Fund		0	0	0	0
To State Trauma Center	0	0	0	0	0
<b>Total Operating Transfers-Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING &amp; TRANSFERS</b>	<b>\$ 291,688</b>	<b>\$ 320,358</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund Balance, September 30</b>	<b>\$353,613</b>	<b>\$33,956</b>	<b>\$33,956</b>	<b>\$33,956</b>	<b>\$33,956</b>
<b>CHANGE IN FUND BALANCE</b>	<b>\$ (289,062)</b>	<b>(\$319,657)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# SPECIAL REVENUE FUNDS

## JURY FEES FUND – FUND 29

The Jury Fee Fund was established in FY2019-2020 with the passage of SB346 by Texas during the 86th Legislature Session taking effect January 1, 2020. The Senate Bill enacted changes to the fines, fees, and court costs landscapes. These fees are assessed upon conviction of any fine-only misdemeanor, including a parking or pedestrian offense.

This fee is used to fund juror reimbursements and otherwise finance jury services.

### BUDGET SUMMARY

	HISTORY	HISTORY	PROJECTED YEAR		BUDGET	% CHANGE
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	FY2021-2022 vs 2020-2021
<b>Fund Balance, October 1</b>	<b>\$0</b>	<b>\$205</b>	<b>\$405</b>	<b>\$562</b>	<b>\$812</b>	
<b>Revenues:</b>						
Jury Fees	205	357	200	250	300	100.0%
Interest Earnings	0	0	0	0	0	0.0%
<b>Total Revenues</b>	<b>\$205</b>	<b>\$357</b>	<b>\$200</b>	<b>\$ 250</b>	<b>\$ 300</b>	<b>100.0%</b>
<b>Total Available Resources</b>	<b>\$205</b>	<b>\$562</b>	<b>\$605</b>	<b>\$ 812</b>	<b>\$ 1,112</b>	<b>100.0%</b>
<b>Expenditures:</b>						
Juror Reimbursements	0	0	0	0	0	100.0%
Jury Services	0	0	0	0	0	
<b>Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>100.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>100.0%</b>
<b>Fund Balance, September 30</b>	<b>\$205</b>	<b>\$562</b>	<b>\$605</b>	<b>\$812</b>	<b>\$1,112</b>	
<b>CHANGE IN FUND BALANCE</b>	<b>\$205</b>	<b>\$357</b>	<b>\$200</b>	<b>\$250</b>	<b>\$300</b>	



# ***PROPRIETARY FUNDS***

<b><i>STORM DRAIN FUND</i></b>	<b><i>FUND 15</i></b>
<b><i>WATER &amp; SEWER UTILITY ENTERPRISE FUND</i></b>	<b><i>FUND 40</i></b>
<b><i>WATER/SEWER JOINT USE FACILITY</i></b>	<b><i>FUND 46</i></b>
<b><i>EQUIPMENT REPLACEMENT FUND</i></b>	<b><i>FUND 22</i></b>
<b><i>FLEET INTERLOCAL FUND</i></b>	<b><i>FUND 21</i></b>

# PROPRIETARY FUNDS

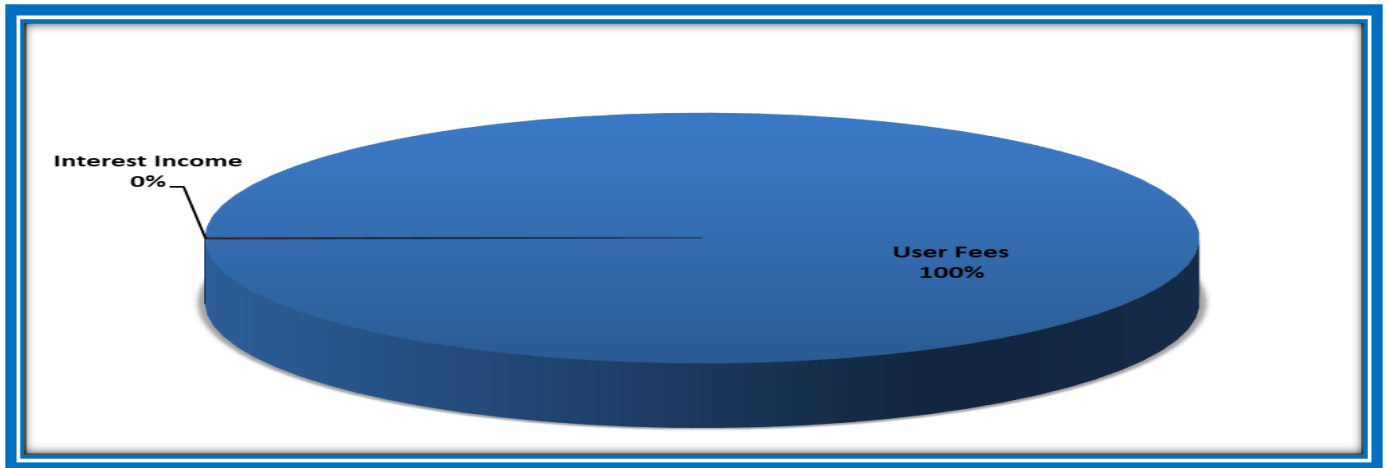
## Storm Drain Utility Enterprise Fund

The Storm Drain Utility Enterprise is a proprietary fund. Its purpose is to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City Council is that cost of providing services to the general public on a continuing basis be financed or recovered primarily through use charges.

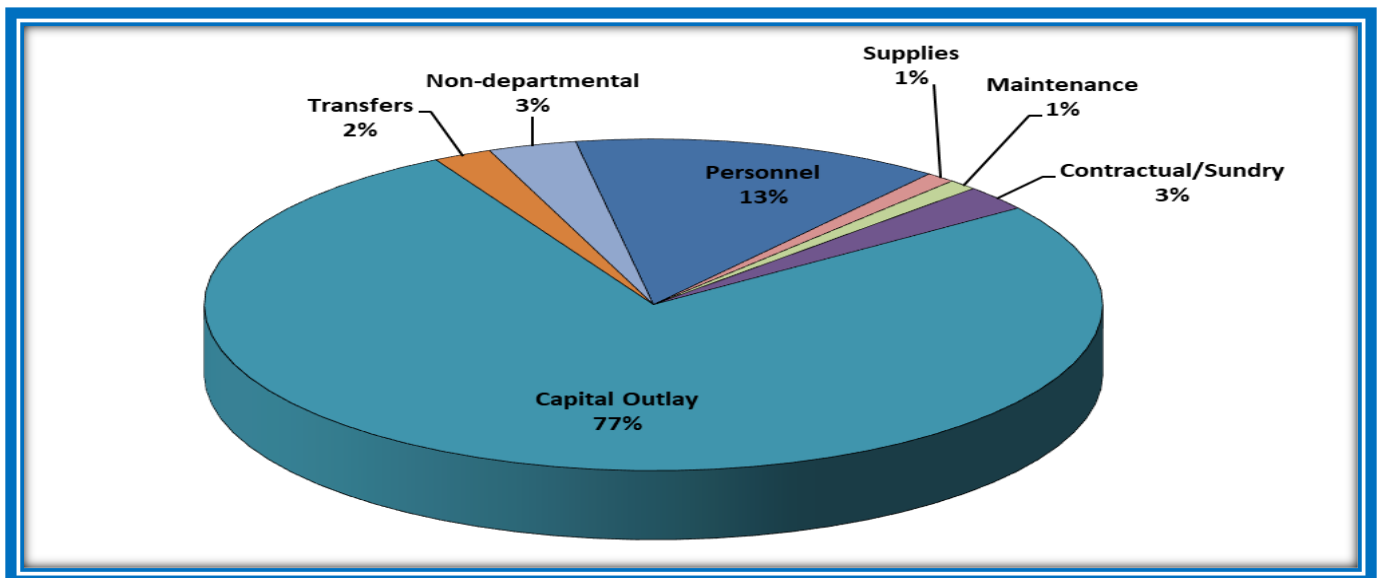
This fund is used to account for user fees charged per residential and commercial unit to enhance drainage of properties within the City. All activities necessary to provide such services are accounted for in this fund, including but not limited to, administration, operations and maintenance.

Accounting records for the Storm Drain Utility Fund are maintained on the accrual basis.

### Where Does the Money Come From?



### Where Does the Money Go?



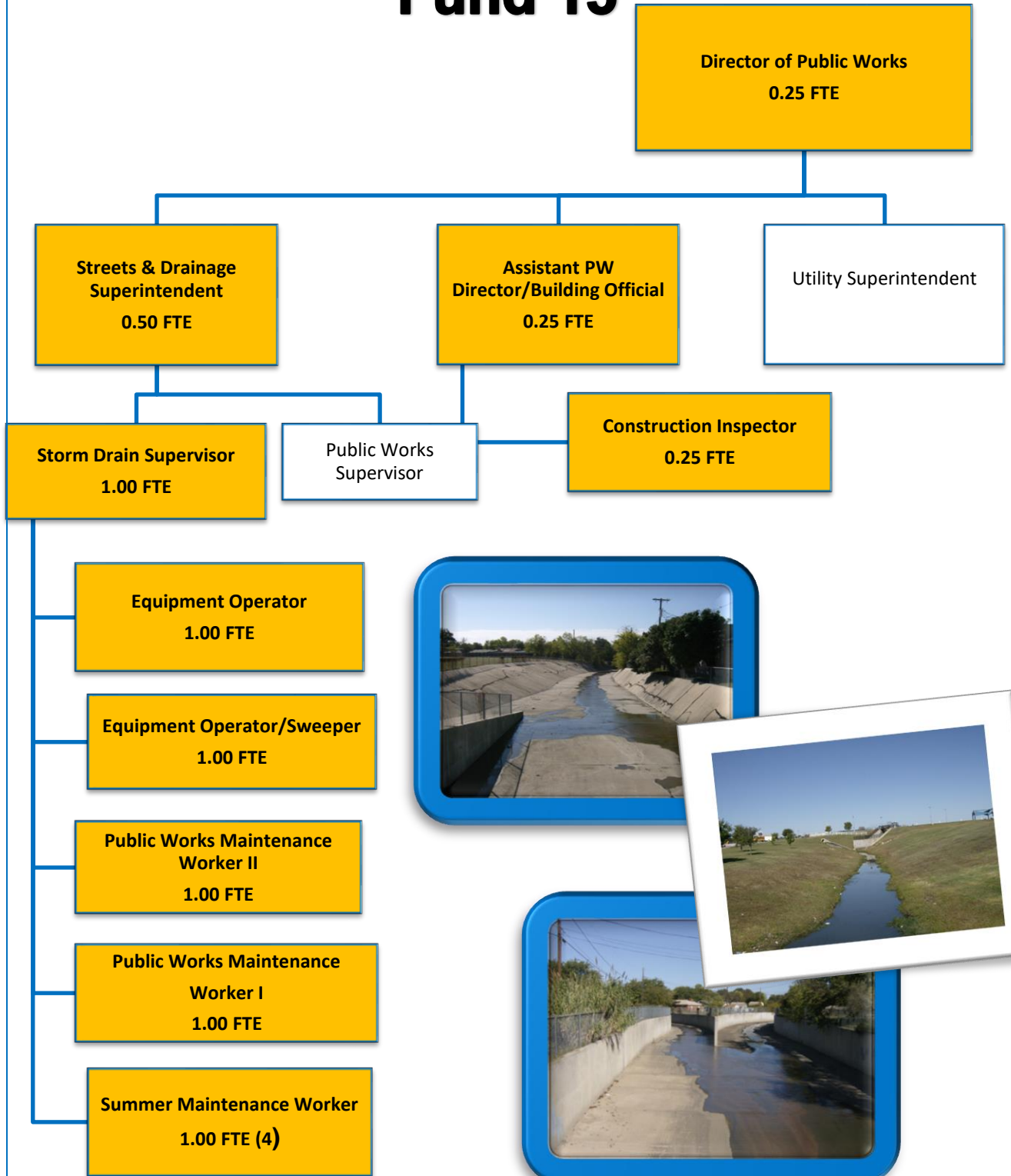
**PROPRIETARY FUNDS**

**STORM DRAIN UTILITY BUDGET SUMMARY  
FUND 15**

	HISTORY		PROJECTED YEAR		BUDGET
	2019 Actual	2020 Actual	2021 Budget	2022 Estimated	2022 Budget
<b>Working Capital, October 1*</b>	<b>\$4,632,841</b>	<b>\$3,322,231</b>	<b>\$3,005,197</b>	<b>\$3,321,060</b>	<b>\$2,846,045</b>
<b>Revenues:</b>					
Operating Revenues	1,475,089	1,475,731	1,480,000	1,480,000	1,480,000
Interest Income	69,058	7,324	2,000	2,000	2,000
Other Revenue/Grant	0	86,161	0	0	0
<b>Total Revenues</b>	<b>\$ 1,544,147</b>	<b>\$ 1,569,216</b>	<b>\$ 1,482,000</b>	<b>\$ 1,482,000</b>	<b>\$ 1,482,000</b>
<b>Total Available Resources</b>	<b>\$ 6,176,988</b>	<b>\$ 4,891,447</b>	<b>\$ 4,487,197</b>	<b>\$ 4,803,060</b>	<b>\$ 4,328,045</b>
<b>Expenditures:</b>					
Personnel	521,139	388,449	444,300	380,740	468,500
Supplies	15,524	18,570	30,200	30,400	37,400
Maintenance	16,396	8,964	36,500	36,500	37,000
Contractual/Sundry	164,038	109,078	179,375	179,525	198,500
Depreciation (non-exp)	382,179	416,924	0	444,350	0
<b>Total Operating Expenditures</b>	<b>750,177</b>	<b>593,262</b>	<b>690,375</b>	<b>1,071,515</b>	<b>741,400</b>
<b>Operating Transfers-Out</b>					
To General Fund	73,500	73,500	73,500	73,500	74,000
To Internal Service Fund	-	-	0	0	0
<b>Total Operating Transfers-Out</b>	<b>73,500</b>	<b>73,500</b>	<b>73,500</b>	<b>73,500</b>	<b>74,000</b>
<b>Operating Surplus/(Deficit)</b>	<b>\$720,470</b>	<b>\$902,454</b>	<b>\$ 718,125</b>	<b>\$ 336,985</b>	<b>\$ 666,600</b>
<b>CAPITAL PROJECTS</b>	<b>2,324,729</b>	<b>277,199</b>	<b>2,937,111</b>	<b>812,000</b>	<b>2,706,160</b>
<b>TOTAL OPERATING &amp; TRNSFRS&amp;CAP</b>	<b>\$ 3,148,406</b>	<b>\$ 943,961</b>	<b>\$ 3,700,986</b>	<b>\$ 1,957,015</b>	<b>\$ 3,521,560</b>
<b>Working Capital, September 30</b>	<b>\$3,028,581</b>	<b>\$3,947,485</b>	<b>\$786,211</b>	<b>\$2,846,045</b>	<b>\$806,485</b>
<b>CHANGE IN NET ASSETS</b>	<b>(\$1,604,260)</b>	<b>\$625,254</b>	<b>(\$2,218,986)</b>	<b>(\$475,015)</b>	<b>(\$2,039,560)</b>

\* Working Capital adjusted to CAFR first of year

# Public Works Storm Drain Fund 15



# PROPRIETARY FUNDS

**DEPARTMENT:** PUBLIC WORKS

**DIVISION / ACTIVITY:** STORM DRAIN UTILITY – FUND 15

**LOCATION:**

7800 Virgil Anthony Sr. Blvd.  
Watauga, Texas 76148  
Phone Number: 817-514-5806

**HOURS OF OPERATION:**

Monday – Friday 7:00 A.M. – 4:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

- Perform maintenance on concrete and earthen channels, as well as the maintenance of ditches in the City owned right of ways to keep City in compliance with Storm Water Permit
- Clean and maintain curb and gutters, storm drain inlets, junction boxes and underground storm system boxes
- Coordinate new sidewalk installation and repair
- Storm Drain Utility Division of Public Works is responsible for street sweeping
- Place and retrieve mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Swept all city streets 2 times annually in compliance with Stormwater Management Program
- Maintain Channels
- Cleared all city flumes of overgrowth and vegetation, improving storm runoff
- Placed and retrieved mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department
- Repaired or replaced approximately 6,000 linear feet of sidewalk and 12 wheelchair ramps
- Assisted in emergency response for 2022 Winter Storm Landon – Street sanding and emergency response
- Division is getting the right tools for the job, the trade deal for the walk behind skid steer allows crew to efficiently clean overgrowth and silt from concrete channel bottoms

**FY2022-2023 GOALS/ OBJECTIVES:**

- Increase staff recruitment for vacant positions
- Sweep all City streets on an alternating monthly schedule
- Maintain channels, repair erosion areas and coordinate repairs for damaged walls
- Continue to repair necessary sidewalk as identified
- Place and retrieve mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department
- Apply for grant opportunities for sidewalks such as Safe Routes to School

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Ongoing staffing shortage
- Unstable cost of fuel and lubricants
- Rising material costs including concrete and contractor's fees
- Equipment and material shortages

## PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS						
DIVISION / ACTIVITY:		STORM DRAIN UTILITY - FUND 15				
EXPENDITURES						
	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET	
Non-Departmental	\$85,211	\$64,083	\$113,480	\$113,480	\$111,980	
Personnel	\$521,139	\$388,449	\$444,300	\$380,740	\$468,500	
Supplies	\$15,524	\$18,570	\$30,200	\$30,400	\$37,400	
Maintenance	\$16,396	\$8,964	\$36,500	\$36,500	\$37,000	
Contractual/Sundry	\$50,558	\$44,995	\$65,895	\$66,045	\$86,520	
Capital Outlay	\$382,179	\$694,124	\$2,937,111	\$812,000	\$2,706,160	
Transfers	\$73,500	\$73,500	\$73,500	\$73,500	\$74,000	
<b>TOTAL</b>	<b>\$1,144,507</b>	<b>\$1,292,686</b>	<b>\$3,700,986</b>	<b>\$1,512,665</b>	<b>\$3,521,560</b>	
PERSONNEL						
Director of Public Works	0.25	0.25	0.25	0.25	0.25	
Ass. Public Works Director/Building Official	0.00	0.00	0.25	0.25	0.25	
Building Official	0.25	0.25	0.00	0.00	0.00	
Construction Inspector	0.25	0.25	0.25	0.25	0.25	
Streets & Drainage Superintendent	0.75	0.75	0.50	0.50	0.50	
Storm Drain Supervisor	1.00	1.00	1.00	1.00	1.00	
Equipment Operator	1.00	1.00	1.00	1.00	1.00	
Equipment Operator / Sweeper	1.00	1.00	1.00	1.00	1.00	
Public Works Maintenance Worker I	1.00	1.00	1.00	1.00	1.00	
Public Works Maintenance Worker II	1.00	1.00	1.00	1.00	1.00	
Permit Technician	0.50	0.00	0.00	0.00	0.00	
Summer Temp. Help	1.00	1.00	1.00	1.00	1.00	
<b>TOTAL</b>	<b>8.00</b>	<b>7.50</b>	<b>7.25</b>	<b>7.25</b>	<b>7.25</b>	
PERFORMANCE MEASURES / SERVICE LEVELS						
<i>Input / Demand</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Sidewalk Repair Requests Square Feet		5,216	5,000	3684	5,000	
City Streets Maintained- Street Sweeper		88	88	88	88	
Miles of Channels & ROW maintained		23	23	23	23	
<i>Output / Workload</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
% Crew mowing & trimming		65%	60%	65%	65%	
% Crew Tree Trimming Channles & ROW		25%	15%	25%	15%	
% Crew Drainage Maintenance		30%	15%	35%	20%	
<i>Efficiency Measures / Impact</i>		<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Percentage of city budget		2.74%	6.96%	3%	6%	
Budget per capita		54.38	155.70	63.64	144.33	
<i>Effectiveness Measures / Outcomes</i>		<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Maintain Channels Mowing & Trimming		2,5	60%	100%	75%	100%
Street Sweeping		2,5	75%	100%	100%	100%
Channel & ROW Tree Trimming		2,5	60%	100%	95%	100%
Mosquito trapping Testing- 2 sites		2	100%	100%	100%	100%



## PROPRIETARY FUNDS

### BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget**

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: STORM DRAIN UTILITY - FUND 15				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Workers Compensation	Non-Departmental		(\$2,000)	Rate Adjustment
Payment in Lieu of Taxes	Non-Departmental		\$500	Estimated Adjustment
Personnel	Personnel		\$24,200	Comp, Benefits, Overtime, COLA & TMRS Adjustments
Wearing Apparel	Supplies		\$100	Inflation & Needs Adjustmment
Vehicle Parts & Supplies	Supplies		\$500	Inflation Adjustment
Vehicle Fuel & Lubricants	Supplies		\$6,500	Inflation Adjustment
Minor Tools & Apparatus	Supplies		\$200	Inflation Adjustment
Flood Control	Supplies		(\$100)	Inflation Adjustment
Radio Maintenance	Maintenance		\$500	Inflation & Needs Adjustmment
Special Services	Contractual/Sundry		\$500	Agreement Increase Adjustment
Special Services	Contractual/Sundry		\$3,100	GIS Consulting Services Adjustment
Travel	Contractual/Sundry		\$2,525	Inflation Adjustment
Training	Contractual/Sundry		\$1,500	Training Needs & Inflation Adjustment
Training	Contractual/Sundry		\$10,000	CDL License Mandated Training
Contract/Outsource Svcs	Contractual/Sundry		\$3,000	Estimated Agreement Adjustment
Storm Drain Improvements	Capital Outlay	(\$230,951)		Capital Projects Adjustment
Transfers	Transfers		\$500	Adjustment
<b>TOTALS:</b>		<b>(\$230,951)</b>	<b>\$51,525</b>	

**(\$179,426) NET INCREASE/DECREASE**

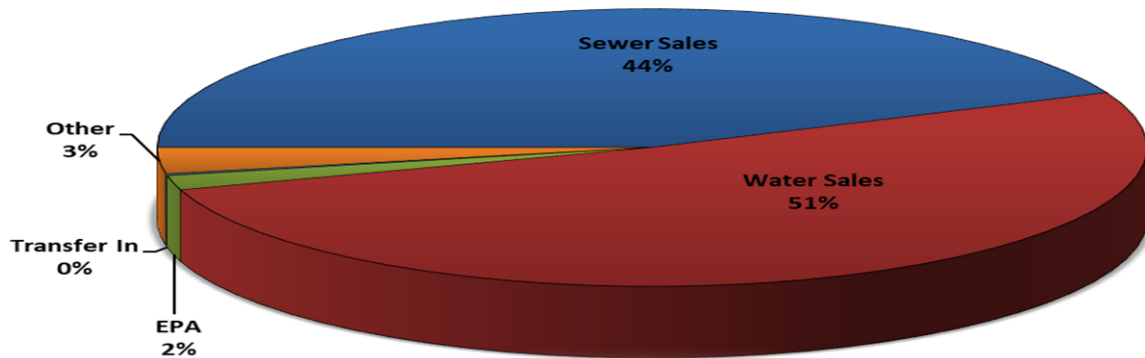
# PROPRIETARY FUNDS

## Water and Sewer Utility Operating Fund

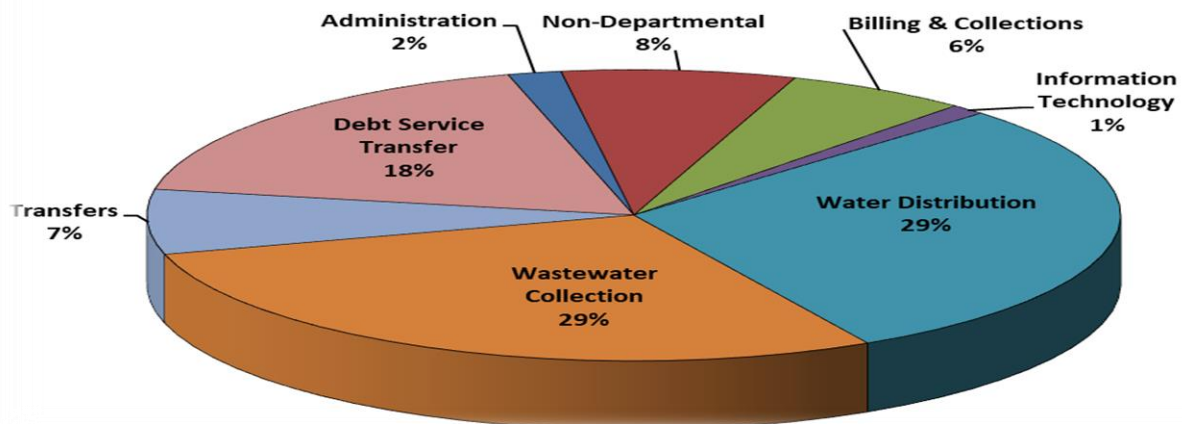
The Water and Sewer Utility Fund is one of two enterprise funds of the City. Its purpose is to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City Council is that cost of providing services to the general public on a continuing basis be financed or recovered primarily through user charges. Watauga implemented Water and Sewer rates in 1996 as a result of the system purchase from North Richland Hills. A pass-through rate change was made effective in 2001 based on actual charges incurred by wholesalers. In December 2011, rates were increased in order to make this fund self-sustaining and to begin water and wastewater line improvements. A utility rate study was performed in FY2018-2019 that resulted in an increase to the water and sewer base rate and consumption charges.

This fund is used to account for user fees charged to residential and commercial units located within the City of Watauga. All activities necessary to providing such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and billing and collections. Accounting records for the Water and Sewer Utility Fund are maintained on the accrual basis.

### Where Does the Money Come From?



### Where Does the Money Go?

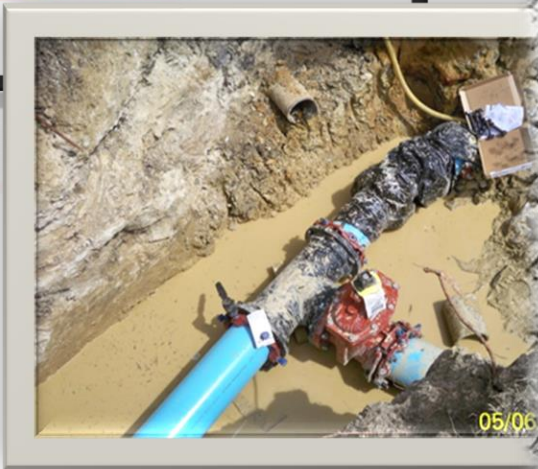
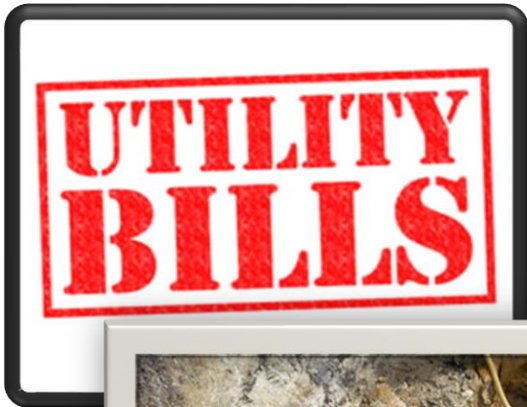
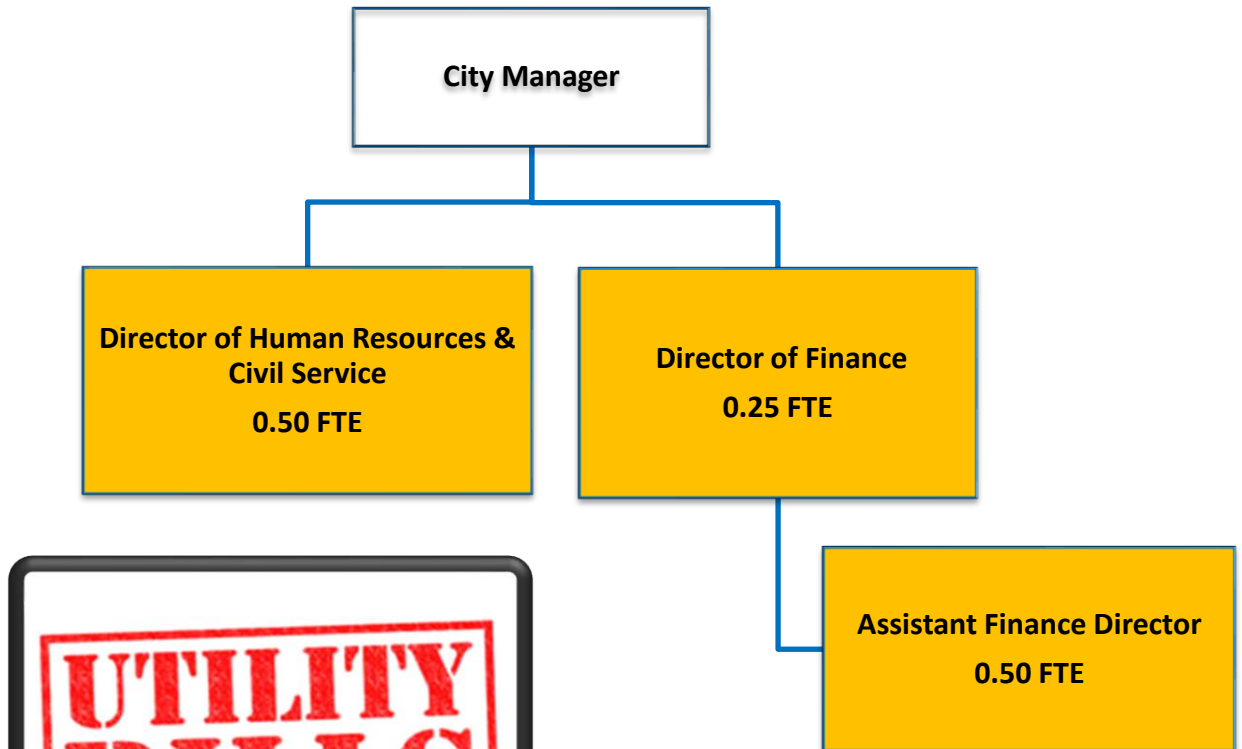


**PROPRIETARY FUNDS**

**WATER SEWER UTILITY BUDGET SUMMARY - FUND 40**

	HISTORY		CURRENT YEAR		NO INCREASE IN RATES
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
<b>Retained Earnings, October 1</b>	\$ 1,260,072	\$ 1,571,504	\$ 1,923,296	\$ 2,689,094	\$ 2,734,712
<b>Revenues:</b>					
Water Sales	4,779,606	4,679,157	4,864,898	4,864,898	4,900,000
Sewer Sales	3,749,323	3,828,805	3,975,000	3,975,000	4,140,000
Other Revenue	378,269	432,958	435,000	435,000	451,000
Interest Income	9,145	4,587	5,000	5,000	10,000
<b>Operating Revenues</b>	\$ 8,916,343	\$ 8,945,506	\$ 9,279,898	\$ 9,279,898	\$ 9,501,000
<b>Operating Transfers-In:</b>					
Transfers In JUF - Other	26,677	10,701	0	0	10,000
<b>Total Available Resources</b>	\$ 10,203,092	\$ 10,527,712	\$ 11,203,194	\$ 11,968,992	\$ 12,245,712
<b>Expenditures:</b>					
Administration	154,327	152,952	157,800	146,450	170,100
Non-Departmental	704,865	644,034	702,180	701,580	745,280
Billing & Collections	517,607	491,846	535,160	532,660	585,760
Information Technology	79,734	92,068	106,190	105,640	112,990
Water Distribution	2,721,419	2,217,721	2,812,415	2,756,515	2,818,615
Wastewater Collection	2,367,821	2,088,525	2,439,135	2,521,435	2,745,114
Total Operating Expenditures	6,545,773	5,687,144	6,752,880	6,764,280	7,177,859
<b>Operating Transfers-Out</b>					
To General Fund	430,000	430,000	430,000	430,000	440,000
To Joint Use Facility Fund	55,814	34,149	60,000	60,000	60,000
To CO Debt Service	1,600,000	1,598,324	1,760,000	1,760,000	1,726,000
To Revenue Bond Debt Service	0	0	0	0	0
To Water/Wastewater Construction	0	0	140,000	140,000	140,000
Total Operating Transfers-Out	2,085,814	2,062,473	2,390,000	2,390,000	2,366,000
<b>Operating Surplus/(Deficit)</b>	\$ 311,432	\$ 1,206,590	137,018	125,618	(32,859)
<b>Transfers to Sustainability Funds</b>					
To Equipment Repl. - Current Year	0	89,000	80,000	80,000	50,000
Total Transfers to Sustainability Funds	0	89,000	80,000	80,000	50,000
<b>Net Income Before Transfers</b>	2,397,246	3,269,063	2,527,018	2,515,618	2,333,141
<b>TOTAL OPERATING &amp; TRANSFERS</b>	\$ 8,631,587	\$ 7,838,617	\$ 9,222,880	\$ 9,234,280	\$ 9,593,859
<b>Retained Earnings, September 30</b>	\$ 1,571,504	\$ 2,689,094	\$ 1,980,314	\$ 2,734,712	\$ 2,651,853
<b>CHANGE IN NET ASSETS</b>	\$311,432	\$1,117,590	\$57,018	\$45,618	(82,859)
<b>% OF EXPENDITURES</b>	18%	33%	21%	29%	27%

# Water and Sewer Fund Fund 40-010



# PROPRIETARY FUNDS

<b>LOCATION:</b> 7105 Whitley Road Watauga, Texas 76148 Phone Number: 817-514-5800	<b>HOURS OF OPERATION:</b> Monday – Friday 8:00 A.M. – 5:00 P.M.
<b>MISSION / PROGRAMS / SERVICES:</b> <ul style="list-style-type: none"><li>• Responsible for the planning, development, programming and management of activities and services provided to the citizens of Watauga through the Human Resource and Finance Departments.</li><li>• This department includes only personnel costs associated with these services provided.</li></ul>	
<b>FY2021-2022 HIGHLIGHTS / ACCOMPLISHMENTS:</b>  See Fund 01-011, and Fund 01-040	
<b>FY2022-2023 GOALS/ OBJECTIVES:</b>  See Fund Fund 01-011, and Fund 01-040	
<b>MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:</b>  See Fund Fund 01-011, and Fund 01-040	

## PROPRIETARY FUNDS

**DEPARTMENT:** WATER & SEWER FUND  
**DIVISION / ACTIVITY:** ADMINISTRATION - FUND 40-010

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$154,327	\$152,952	\$157,800	\$146,450	\$170,100
Supplies	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$0	\$9	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$154,327</b>	<b>\$152,960</b>	<b>\$157,800</b>	<b>\$146,450</b>	<b>\$170,100</b>

PERSONNEL					
Director of Finance	0.25	0.25	0.25	0.25	0.25
Assistant Finance Director	0.50	0.50	0.50	0.50	0.50
Director of HR & CS	0.50	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>

<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Budget per capita	\$6.49	\$6.44	\$6.16	\$6.97
Percentage of city budget	3.27%	0.29%	0.28%	0.28%



## PROPRIETARY FUNDS

### BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2021 Original Budget**

<b>DEPARTMENT: WATER &amp; SEWER FUND</b>				
<b>DIVISION / ACTIVITY: ADMINISTRATIVE - FUND 40-010</b>				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$12,300	Comp, Benefits, Retention, COLA & TMRS Adjustments
<b>TOTALS:</b>		<b>\$0</b>	<b>\$12,300</b>	

**\$12,300 NET INCREASE/DECREASE**

# PROPRIETARY FUNDS

**DEPARTMENT:** WATER & SEWER

**DIVISION / ACTIVITY:** NON-DEPARTMENTAL – FUND 40-020

**LOCATION:**

7105 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5800

**HOURS OF OPERATION:**

Monday – Friday 8:00 A.M. – 5:00 P.M.

Extended hours for meetings and elections.

**MISSION / PROGRAMS / SERVICES:**

- Management has initiated programs to define the costs in this budget that may not be specifically identifiable to any operational budget.
- Examples of costs here include:
  - general liability insurance
  - city-wide computer leases
  - copier costs
  - merchant fees
  - contingency
  - worker’s compensation
  - vacation buy-back
  - retirement costs
  - general administrative costs

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Continued to address employee compensation issues
- Continued to address COVID-19 pandemic recovery
- Continued to address employee retention issues

**FY2022-2023 GOALS/ OBJECTIVES:**

- Continue addressing employee compensation issues
- Continue addressing employee retention issues
- Address inflation issues

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

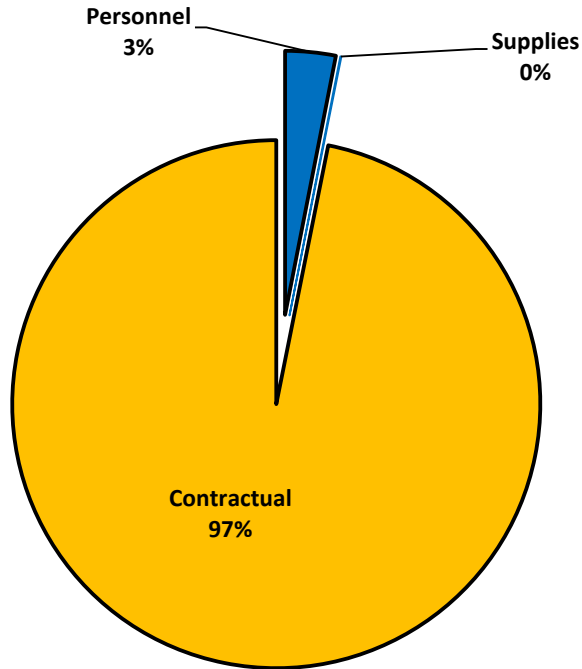
- Inflation continues to rise which increases expenditures

# PROPRIETARY FUNDS

**DEPARTMENT: WATER & SEWER**  
**DIVISION / ACTIVITY: NON DEPARTMENTAL - FUND 40-020**

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$1,860	\$2,145	\$20,000	\$19,000	\$23,000
Supplies	\$0	\$0	\$500	\$500	\$500
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$703,005	\$641,888	\$681,680	\$682,080	\$721,780
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$704,865</b>	<b>\$644,033</b>	<b>\$702,180</b>	<b>\$701,580</b>	<b>\$745,280</b>

## PROPRIETARY FUND NON-DEPARTMENTAL 2022-2023 BUDGET





## PROPRIETARY FUNDS

### BUDGET CHANGES

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget**

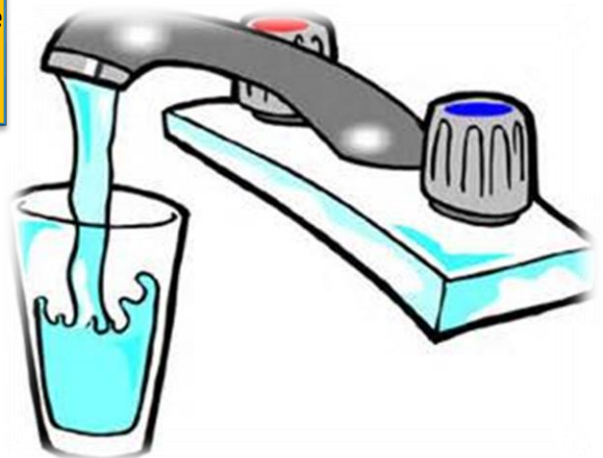
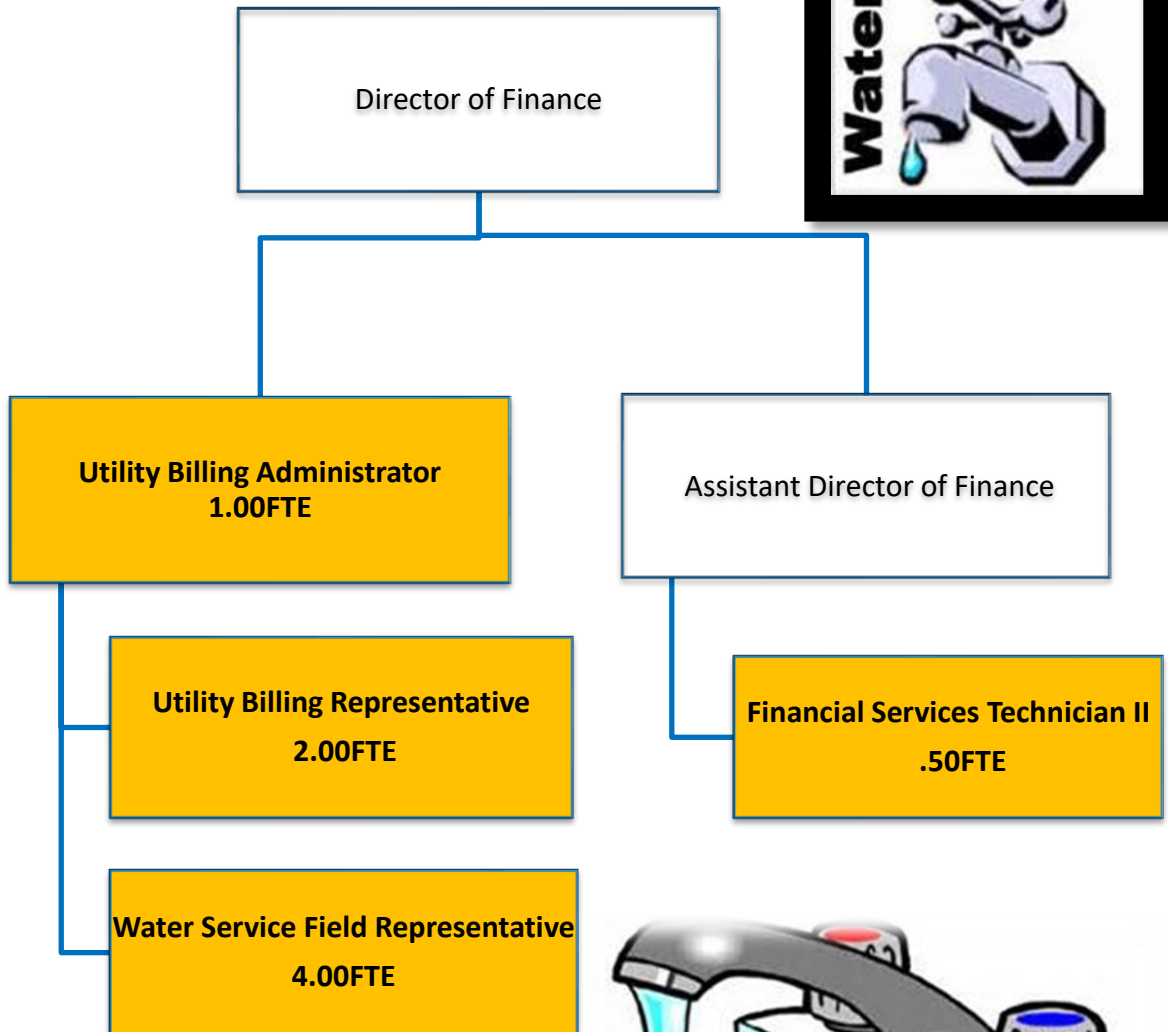
DEPARTMENT: WATER & SEWER				
DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 40-020				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$3,000	Estimated Payout Compensation
Rental of Equipment	Contractual/Sundry		\$3,000	Additional Copier
Special Services	Contractual/Sundry		\$3,100	GIS Consulting Maintenance Adjustment
Special Services	Contractual/Sundry		\$2,000	Insurance Broker Agreement Adjustment
Special Services	Contractual/Sundry		\$5,000	Investment Advisor Services Adjustment
Special Services	Contractual/Sundry		\$4,000	Digital Budget Book
Merchant/Bank Charges	Contractual/Sundry		\$20,000	Estimated Adjustment
Workers Compensation	Contractual/Sundry		(\$7,000)	Rate Adjustment
Payment in Lieu of Taxes	Contractual/Sundry	\$10,000		Adjustment
<b>TOTALS:</b>		<b>\$10,000</b>	<b>\$33,100</b>	

**\$43,100    NET INCREASE/DECREASE**

# Finance

## Utility Billing & Collections

### Fund 40-045



# PROPRIETARY FUNDS

**DEPARTMENT:** FINANCE

**DIVISION / ACTIVITY:** UTILITY BILLING AND COLLECTIONS – FUND 40-045

**LOCATION:**

7105 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5820

**HOURS OF OPERATION:**

Monday – Friday                      8:00 A.M. – 5:00 P.M.

**MISSION / PROGRAMS / SERVICES:**

Provide customers with the best service possible for prompt administration of their utility accounts. Perform duties in such a way as to protect the assets of the City and its citizens. Continue to seek ways to raise the level and quality of customer service provided by this office through continuous training. Ensure accurate reading of meters by properly maintaining meters and correctly read water customers' meters in a timely manner to meet billing cycle schedules.

Provided services include:

- Establishing new accounts and updating existing accounts
- Handle customer inquiries
- Meter reading
- Initiate work orders
- Process delinquent accounts
- Bill and process customer payments
- Receipting and posting the financial activity for other City departments
- Our Field Service Representatives change out meters, perform meter box maintenance and installations, as well as assist with other departments

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Continued with the meter replacement program and meter lid replacement program
- Transitioned to new solid waste provider with an expanded and improved bulk waste service
- Focused on essential succession planning and cross training for personnel in the office and in the field

**FY2022-2023 GOALS/ OBJECTIVES:**

- Continue cross training for new personnel
- Improve the City website to ensure information is readily available for customers
- Training for customer service representation on Tyler product enhancements
- Transition to new digital document filing system

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Monthly wholesale water and wastewater collection costs continue to increase

# PROPRIETARY FUNDS

DEPARTMENT: FINANCE					
DIVISION / ACTIVITY: UTILITY BILLING AND COLLECTIONS - FUND 40-045					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$421,165	\$397,124	\$432,500	\$431,850	\$481,400
Supplies	\$53,855	\$51,870	\$56,100	\$55,450	\$56,100
Maintenance	\$5,886	\$6,474	\$7,100	\$7,700	\$8,000
Contractual/Sundry	\$32,038	\$36,378	\$37,960	\$36,160	\$40,260
Capital Outlay	\$4,663	\$0	\$1,500	\$1,500	\$0
<b>TOTAL</b>	<b>\$517,607</b>	<b>\$491,846</b>	<b>\$535,160</b>	<b>\$532,660</b>	<b>\$585,760</b>
PERSONNEL					
Utility Billing Administrator	1.00	1.00	1.00	1.00	1.00
Utility Billing Representative	0.00	2.00	2.00	2.00	2.00
Customer Service Rep I	1.00	0.00	0.00	0.00	0.00
Customer Service Rep II	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.50	0.00	0.00	0.00	0.00
Purchasing Agent	0.00	0.50	0.50	0.00	0.00
Financial Services Technician II	0.00	0.00	0.00	0.50	0.50
Water Service Field Representative	2.00	4.00	4.00	4.00	4.00
Meter Reader	2.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Service orders	3,690	5,000	5,000	5,000	5,000
Number of water billings	99,790	100,000	100,000	100,000	100,000
Number of wastewater billings	99,790	100,000	100,000	100,000	100,000
Number of water account	8,349	8,300	8,400	8,400	8,400
Number of wastewater accounts	8,349	8,300	8,400	8,400	8,400
Meters read annually	101,000	101,000	101,000	101,000	101,000
<i>Output/Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
New accounts	669	50	1,000	1,000	1,000
Transfers	14	50	25	25	25
Billing cycles	5	5	5	5	5
Meters replaced	352	300+	300+	300+	300+
Cu. Ft. billed - water	79,993,38	92,000,000	92,000,000	92,000,000	92,000,000
Cu. Ft. billed - wastewater	60,560,495	75,000,000	75,000,000	75,000,000	75,000,000
<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Budget per capita	\$20.69	\$22.51	\$22.41	\$24.01	\$24.01
Percentage of city budget	1.04%	1.01%	1.00%	0.95%	0.95%
Delinquent cut-off water customer	1,324	1,200	1,500	1,500	1,500
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
% of same day service	2	100%	100%	100%	100%
% of accurate readings	2	100%	100%	100%	100%
% of revenues recorded within 24 hours	2	100%	100%	100%	100%
% of complaints addressed within 3 days	2	100%	100%	100%	100%



# PROPRIETARY FUNDS

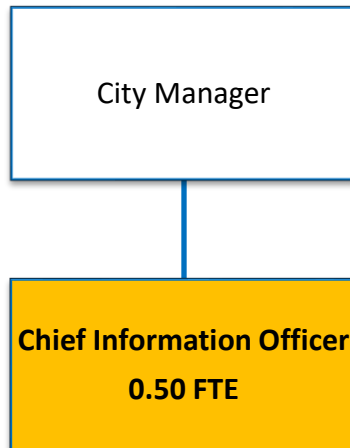
## BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: UTILITY BILLING & COLLECTIONS - FUND 40-045				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$48,900	Comp, Benefits, Retention, COLA, On-call & TMRS Adj.
Vehicle Parts & Supplies	Supplies		(\$500)	Needs Adjustment
Vehicle Fuels & Lubricants	Supplies		\$500	Inflation Adjustment
Meter Reading System	Maintenance	\$900		Meter Reading System Maintenance Adjustment
Special Services	Contactual/Sundry		\$1,800	Dataprose Inflation Adjustment
Travel Expense	Contactual/Sundry		\$1,500	Estimated Travel Needs
Printing & Binding	Contactual/Sundry		(\$1,000)	Needs Adjustment
Computer Software	Contactual/Sundry	(\$1,500)		Software Needs Adjustment
<b>TOTALS:</b>		<b>(\$600)</b>	<b>\$51,200</b>	

**\$50,600 NET INCREASE/DECREASE**

# Information Technology Fund 40-050



# GENERAL FUND

**DEPARTMENT:** ADMINISTRATION

**DIVISION / ACTIVITY:** INFORMATION TECHNOLOGY – FUND 40-050

**LOCATION:**

7105 Whitley Road  
Watauga, Texas 76148  
Phone Number: 817-514-5824

**HOURS OF OPERATION:**

Monday – Friday 8:00 A.M. – 5:00 P.M.  
Continuous on-call service.

**MISSION / PROGRAMS / SERVICES:**

Mission: To provide for the operations and development of the City through the implementation and support of cost effective technologies which enhance the efficiencies of City staff while facilitating effective information flow between the City and its citizens.

Programs and Services:

- Networking, Hardware and Software, Telecommunications, Web Site, Cable Channel, Audio/Video, Building Security and Technical Support and Public Information.

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Server Replacements.
- City-Wide network switch replacements.
- Animal Shelter Surveillance.
- Implement new DR backup server.
- Migrate Exchange to the Cloud.
- Council AV upgrade – Webex.
- Completed Workstation replacements.
- Deploy new Tyler Content Management Server.
- Redesigned Intranet landing page.
- Main City Website re-designs.
- Implemented Asset Management Software
- Police and Fire Cradlepoint replacements.

**FY2022-2023 GOALS/ OBJECTIVES:**

- Replace Police MDTs.
- Deploy NAS.
- Enhance City-Wide cyber security.
- Improve backup servers.
- Develop more content for City’s YouTube and cable channel.
- Continue to enhance employee intranet.
- Deploy Windows 11

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Supply chain issues continue to impact part availability.
- Increase in cost of products and services due to inflation.
- Salary market rates potentially threaten employee retention efforts.

# PROPRIETARY FUNDS

**DEPARTMENT: WATER & SEWER**  
**DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - FUND - 40-050**

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$73,594	\$72,019	\$73,300	\$74,750	\$83,400
Supplies	\$0	\$0	\$500	\$500	\$500
Maintenance	\$6,140	\$20,040	\$30,390	\$30,390	\$29,090
Contractual/Sundry	\$0	\$9	\$2,000	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$79,734</b>	<b>\$92,068</b>	<b>\$106,190</b>	<b>\$105,640</b>	<b>\$112,990</b>

PERSONNEL					
Chief Information Officer	0.50	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>

### PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
PC workstations	158	156	158	158
LAN servers	35	14	35	35
Printers	5	5	5	5
Laptops	64	74	74	74
Digital signage or conference displays	12	10	12	12
Audio / video systems	3	3	3	3
Smart boards	3	3	3	3
PBX switches	0	0	0	0
Telephones	131	131	131	131

<i>Output / Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of help desk calls	6,612	8,000	5,584	6,000

<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Budget per capita	3.87	4.47	4.44	4.63
Budget percentage of city budget	0.19%	0.20%	0.20%	0.18%

<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Survey satisfaction rate	2,8	95%	95%	98%	95%
Problem resolution / repair of systems:					
% completed within 1 business day	8	90%	95%	98%	95%
% completed in greater than 1 business day	8	10%	5%	2%	5%
% of priority service calls closed within 4 hrs	8	99%	99%	99%	99%
Public safety dispatch system up time	2,8	99%	99%	99%	99%
Computer systems & networks up time	2,8	99%	99%	98%	99%



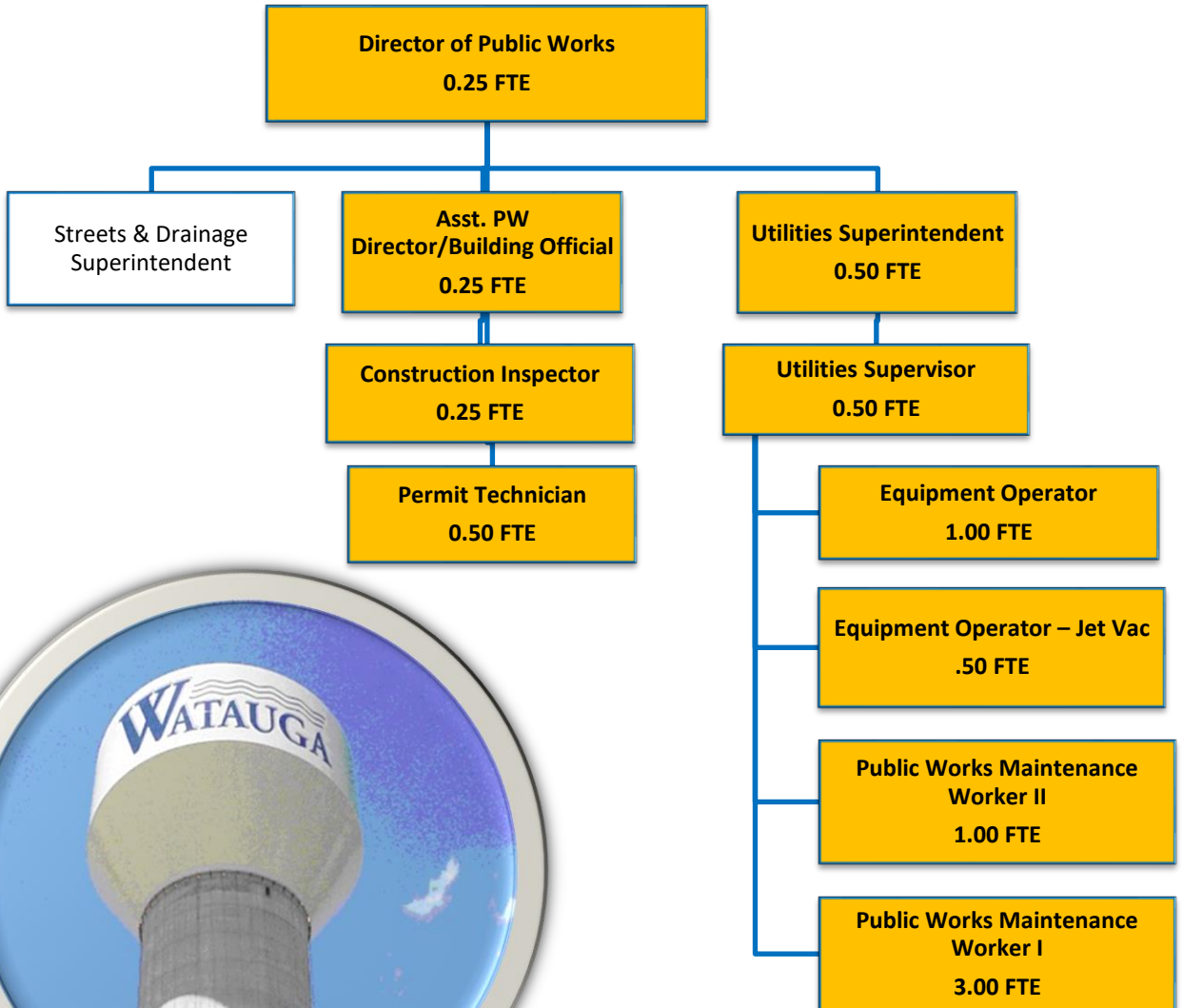
**PROPRIETARY FUNDS  
SIGNIFICANT BUDGET CHANGES**

**Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget**

<b>DEPARTMENT: WATER &amp; SEWER</b>				
<b>DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - 40-050</b>				
<b>DESCRIPTION</b>	<b>CATEGORY</b>	<b>ONE-TIME</b>	<b>ON-GOING</b>	<b>CHANGE EXPLANATION</b>
Personnel	Personnel Services		\$10,100	Comp, Benefits, Retention, COLA & TMRS Adj.
Software Maintenance	Maintenance		(\$1,300)	Microsoft Subscription Adjustment
Special Services	Contractual/Sundry		(\$2,000)	Remove Civil Space
<b>TOTALS:</b>		<b>\$0</b>	<b>\$6,800</b>	

**\$6,800 NET INCREASE/DECREASE**

# Public Works Water Distribution Fund 40-093



# PROPRIETARY FUNDS

**DEPARTMENT:** PUBLIC WORKS

**DIVISION / ACTIVITY:** WATER DISTRIBUTION – FUND 40-093

**LOCATION:**

7800 Virgil Anthony Sr. Blvd.  
Watauga, Texas 76148  
Phone Number: 817-514-5843

**HOURS OF OPERATION:**

Monday – Friday      7:00 A.M. – 4 P.M.

**MISSION / PROGRAMS / SERVICES:**

The mission of the City of Watauga Water Department is to provide the highest quality and quantity of water by collecting bacteriological water samples monthly, repairing main breaks, and flushing mains to ensure safe drinking water while providing world class customer service to our citizens.

- The City’s water quality meets or exceeds requirements set forth by the Texas Commission on Environmental Quality (TCEQ)
- The City of Watauga Water Department repairs leaks on mains and service lines to prevent loss of water and revenues
- Strive to provide a world class customer service attitude

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- The Water Department collected 300 routine bacteriological water samples
- Maintained 107 miles of water mains in the system
- Flushed dead end water mains monthly to ensure a high quality of water on dead ends and exercised water main valves
- Delivered the Consumer Confidence Report to our citizens as well as posted in public places
- Monitored disinfection levels daily as required by the Texas Commission on Environmental Quality (TCEQ), as well as, provided customer service to our citizens

**FY2022-2023 GOALS/ OBJECTIVES:**

- Compliance with TCEQ regulations will be through continued quarterly and annual operating reports, the Consumer Confidence Report, bacteriological water sampling, tank inspection, dead end water main flushing and valve exercising
- Water leaks will be repaired in a timely manner
- The Water Department will continue to provide the highest quality drinking water possible combined with World Class customer service

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- The Water Department must maintain compliance with the Texas Commission on Environmental Quality (TCEQ) regulations to ensure the citizens of Watauga receive the highest quality and quantity of water possible
- Maintaining our superior water system rating will be accomplished through continued water sampling and water main repairs to prevent water and revenue loss
- Staff Recruitment

## PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS						
DIVISION / ACTIVITY:		WATER DISTRIBUTION - FUND 40-093				
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET	
Personnel	\$397,953	\$345,683	\$437,600	\$375,000	\$524,500	
Supplies	\$14,635	\$24,325	\$28,600	\$29,800	\$32,800	
Maintenance	\$13,262	\$18,265	\$34,700	\$37,200	\$39,900	
Contractual/Sundry	\$2,267,211	\$1,799,132	\$2,309,515	\$2,312,515	\$2,219,415	
Capital Outlay	\$28,359	\$30,315	\$2,000	\$2,000	\$2,000	
<b>TOTAL</b>	<b>\$2,721,420</b>	<b>\$2,217,721</b>	<b>\$2,812,415</b>	<b>\$2,756,515</b>	<b>\$2,818,615</b>	
<b>PERSONNEL</b>						
Director of Public Works	0.25	0.25	0.25	0.25	0.25	
Code Enforcement Officer/Engineer	0.25	0.25	0.00	0.00	0.00	
Construction Inspector	0.00	0.00	0.25	0.25	0.25	
Building Official	0.25	0.25	0.00	0.00	0.00	
Asst. PW Director/Building Official	0.00	0.00	0.25	0.25	0.25	
Utilities Superintendent	0.50	0.50	0.50	0.50	0.50	
Utilities Supervisor	0.50	0.50	0.50	0.50	0.50	
Equipment Operator (3)	1.00	1.00	1.50	1.50	1.50	
Public Works Maintenance Worker I	3.00	3.00	3.00	3.00	3.00	
Public Works Maintenance Worker II	1.00	1.00	1.00	1.00	1.00	
Permit Technician	0.50	0.50	0.50	0.50	0.50	
<b>TOTAL</b>	<b>7.25</b>	<b>7.25</b>	<b>7.75</b>	<b>7.75</b>	<b>7.75</b>	
<b>PERFORMANCE MEASURES / SERVICE LEVELS</b>						
<b>Input / Demand</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>	
Number of water service calls		201	300	250	300	
Miles of water lines maintained		108	108	110	110	
Number of fire hydrants maintained		667	667	675	680	
<b>Output / Workload</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>	
Percent of dead-end lines flushed monthly		100%	100%	100%	100%	
Percent of fire hydrants inspected, lubricated, and tested		50%	60%	50%	60%	
Percent of Fire hydrants in service		95%	100%	90%	100%	
Number of water samples taken		300	300	300	300	
<b>Efficiency Measures / Impact</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>	
Percentage of city budget		4.69%	5.29%	5.18%	4.57%	
Budget per capita		93.30	118.32	115.97	115.52	
<b>Effectiveness Measures / Outcomes</b>		<b>Goals</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
% water unaccounted for (water loss rate)		5	5%	5%	5%	5%
% emergency calls responded - 30 min		2,5	95%	95%	95%	95%
% non-emergency calls responded - 24 hours		5	95%	100%	100%	100%
% main breaks repaired within 24 hours		5	95%	100%	100%	100%



# PROPRIETARY FUNDS

## BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: WATER DISTRIBUTION - FUND 40-093				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$86,900	Comp, Benefits, Retention, TMRS, On-Call & Position Adj.
Wearing Apparel	Supplies		\$700	Inflation & Needs Adjustment
Vehicle Parts & Supplies	Supplies		\$500	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$3,000	Inflation Adjustment
Vehicle Maintenance	Maintenance		\$200	Inflation Adjustment
Radio Maintenance	Maintenance		\$1,000	Radio Adjustment
Street Maintenance	Maintenance		\$1,000	Inflation Adjustment
Valves & Hydrants	Maintenance		\$3,000	Inflation Adjustment
Special Services	Contractual/Sundry		(\$100)	Notary Adjustment
Training	Contractual/Sundry		\$6,000	CDL License Training - Mandated
Lab Testing	Contractual/Sundry	\$4,000		Environmental UCMR5 Testing - Mandated
Water Purchases	Contractual/Sundry	(\$100,000)		Estimated Adjustment
<b>TOTALS:</b>		<b>(\$96,000)</b>	<b>\$102,200</b>	

**\$6,200 NET INCREASE/DECREASE**



# PROPRIETARY FUNDS

**DEPARTMENT:** PUBLIC WORKS

**DIVISION / ACTIVITY:** WASTEWATER COLLECTION – FUND 40-094

**LOCATION:**

7800 Virgil Anthony Sr. Blvd.  
Watauga, Texas 76148  
Phone Number: 817-514-5843

**HOURS OF OPERATION:**

Monday – Friday          7:00 A.M. – 4 P.M.

**MISSION / PROGRAMS / SERVICES:**

The City of Watauga Wastewater Division:

- Maintains 81 miles of sewer mains
- Maintain compliance with the Texas Commission on Environmental Quality regulations in monitoring and reporting overflows
- Perform preventive maintenance flushing of sewer mains to reduce blockages
- Replace and repair sewer mains and service lines
- Perform video inspections to locate deficiencies for repair or replacement
- Perform manhole and main line inspections to identify and repair inflow infiltration
- Inspect grease and grit traps to ensure customers are in compliance with City ordinances
- Provide world class customer service to citizens

**FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:**

- Performed preventative flushing of sewer mains to prevent blockages and unauthorized sewage bypass
- Video inspections, manhole inspections for inflow/infiltration
- Repaired and replaced numerous customer sewer service lines in streets and right-of-ways
- Inspected grease traps to ensure compliance with City Ordinance # 1060 to prevent Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) as well as unauthorized discharge
- Quarterly BOD/TSS sampling

**FY2022-2023 GOALS/ OBJECTIVES:**

- Continue video inspections, manhole inspections for inflow/infiltration and preventative maintenance flushing of sewer mains to unstop and prevent sewer main blockages as well as locate problem areas and repair as necessary
- Major problem areas will be listed for inclusion in the Capital Improvement Plan
- Grease traps will be inspected monthly to ensure compliance with City Ordinances
- Continue to repair or replace old, deteriorated sewer mains
- Continue to provide world class customer service

**MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:**

- Must remain in compliance with the Texas Commission on Environmental Quality (TCEQ) regulations
- Perform routine sewer main cleaning to prevent blockages and unauthorized sewage bypass
- Repair or replace damaged sewer mains and sewer service lines within the city
- Perform video inspections to identify problem areas in need of repair or replacement
- Perform manhole inspections to prevent inflow infiltration
- Perform grease trap inspections to ensure customers remain in compliance with City Ordinance # 1060
- Staff Recruitment

# PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY:		WASTEWATER COLLECTION - FUND 40-094			
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$387,843	\$368,539	\$387,600	\$369,900	\$486,000
Supplies	\$12,308	\$8,869	\$19,200	\$19,700	\$24,200
Maintenance	\$3,315	\$1,386	\$4,500	\$4,000	\$4,500
Contractual/Sundry	\$1,964,355	\$1,709,731	\$2,027,835	\$2,127,835	\$2,230,414
Capital Outlay	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,367,821</b>	<b>\$2,088,525</b>	<b>\$2,439,135</b>	<b>\$2,521,435</b>	<b>\$2,745,114</b>
<b>PERSONNEL</b>					
Building Official	0.25	0.00	0.00	0.00	0.00
Assistant PW Director/Building Official	0.00	0.25	0.25	0.25	0.25
Director of Public Works	0.25	0.25	0.25	0.25	0.25
Code Enforcement Officer/Engineer	0.25	0.00	0.00	0.00	0.00
Construction Inspector	0.00	0.25	0.25	0.25	0.25
Utilities Superintendent	0.50	0.50	0.50	0.50	0.50
Utilities Supervisor	0.50	0.50	0.50	0.50	0.50
Equipment Operator (3)	1.00	1.50	1.50	1.50	2.50
Equipment Operator / Jet Vac	1.00	0.50	0.50	0.50	0.50
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I - Sewer (ARPA Funded)	1.00	0.00	0.00	0.00	1.00
Utilities Maintenance Worker II - Sewer	1.00	0.00	0.00	0.00	0.00
Permit Technician	0.50	0.50	0.50	0.50	0.50
<b>TOTAL</b>	<b>7.25</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	<b>7.25</b>
<b>PERFORMANCE MEASURES / SERVICE LEVELS</b>					
<b>Input / Demand</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Number of manholes maintained		1,041	1,041	1,045	1,050
Miles of sewer lines maintained		82	82	85	90
<b>Output / Workload</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Sewer service line repairs		25	50	30	50
Miles of sewer line cleaned		6	40	15	40
Number of manholes inspected		150	150	50	150
Number of manholes repaired		20	50	15	50
<b>Efficiency Measures / Impact</b>		<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>	<b>Budget 22-23</b>
Percentage of city budget		4.42%	4.59%	4.74%	4.45%
Budget per capita		88	\$102.61	\$106.08	\$112.50
<b>Effectiveness Measures / Outcomes</b>		<b>Goals</b>	<b>Actual 20-21</b>	<b>Budget 21-22</b>	<b>Projected 21-22</b>
% backup calls responded within 30 minutes		5	95%	95%	50%
% manholes inspected		5	10%	50%	20%
% sewer lines cleaned		5	20%	50%	30%
% sewer line blockages repaired within 30 days		5	100%	100%	95%



# PROPRIETARY FUNDS

## BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: WASTEWATER COLLECTIONS - FUND 40-094				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$98,400	Comp, Benefits, COLA, TMRS, On-Call & Position Adj.
Wearing Apparel	Supplies		\$2,000	Inflation & Needs Adjustment
Vehicle Parts	Supplies		\$500	Inflation Adjustment
Vehicle Fuels	Supplies		\$2,500	Inflation Adjustment
Radio Maintenance	Maintenance		(\$500)	Radio Needs Adjustment
Barricade Maintenance	Maintenance		\$500	Inflation & Needs Adjustment
Communications	Contractual/Sundry		(\$1,421)	Cell Stipend/Ipad Needs Adjustment
Training	Contractual/Sundry		\$4,000	CDL License Training - Mandated
Sewer Costs	Contractual/Sundry	\$200,000		Sewer Costs Adjustment
<b>TOTALS:</b>		<b>\$200,000</b>	<b>\$105,979</b>	

**\$305,979 NET INCREASE/DECREASE**

# PROPRIETARY FUNDS

## FLEET INTERLOCAL – FUND 21

The Fleet Interlocal fund was established during FY2019-2020 when Council approved a resolution to provide vehicle maintenance services for surrounding government entities.

The Interlocal agreement between the City and entities allows Watauga to provide vehicle maintenance services for a defined fee. This was established in an effort to achieve common objectives relating to the services regarding vehicle maintenance and in the interest of saving taxpayer funding.

Each year the rate schedule set forth in the agreements shall increase per the Consumer Price Index for All Urban Consumers (CPI-U).

### BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
<b>Fund Balance, October 1</b>	\$0	(\$939)	\$12,061	\$14,552	\$43,752
<u>Revenues:</u>					
Other Revenue	8,204	68,677	55,000	85,000	105,000
Interest Earnings	0	0	0	0	0
<b>Total Revenues</b>	\$8,204	\$68,677	\$55,000	\$ 85,000	\$ 105,000
<b>Total Available Resources</b>	\$8,204	\$67,738	\$67,061	\$ 99,552	\$ 148,752
<u>Expenditures:</u>					
Personnel	1,812	8,982	10,200	10,800	25,000
Supplies	4,261	40,752	24,700	40,000	55,000
Maintenance	3,070	3,452	3,500	5,000	5,500
<b>Expenditures</b>	\$9,143	\$53,186	\$38,400	\$55,800	85,500
<b>TOTAL EXPENDITURES</b>	\$9,143	\$53,186	\$ 38,400	\$ 55,800	\$ 85,500
<b>Fund Balance, September 30</b>	(\$939)	\$14,552	\$28,661	\$43,752	\$63,252
<b>CHANGE IN FUND BALANCE</b>	(\$939)	\$15,491	\$16,600	\$29,200	\$19,500

# PROPRIETARY FUNDS

## EQUIPMENT REPLACEMENT FUND Internal Service Fund – 22 Budget Summary

The Internal Service Fund is used to account for the acquisition of various replacement capital items in the City. The objective of the fund is to accumulate sufficient funds to meet the capital needs of the City. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Beginning in the FY2013-2014 Budget Year, the use of the Equipment Replacement Fund was enhanced for all the City one-time purchases for all funds. We have continued this commitment this year and have evaluated prior year purchase equipment, vehicle, technology, and building maintenance needs. We began funding a portion of these future needs in FY2014-2015 Fiscal Year as the Legacy Program. Transfers for capital financing of major equipment purchases will be made from funds on an annual basis based on the purchases made per fund.

### BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
<b>Working Capital, October 1</b>	\$2,095,530	\$1,789,726	\$1,494,612	\$1,793,639	\$1,692,399
<u>Revenues:</u>					
<b>Total Revenue Charges for Service</b>	\$ 92,460	\$ 92,890	\$ 92,460	\$ 92,460	\$ 87,660
<u>Other Revenues:</u>					
Interest Income	36,586	4,121	10,000	5,000	5,000
<b>Total Other Revenue</b>	\$ 36,586	\$ 4,121	\$ 10,000	\$ 5,000	\$ 5,000
<u>Transfers-In:</u>					
<b>Total Transfers-In</b>	\$174,500	\$89,000	\$110,000	\$110,000	\$50,000
<b>Total Revenues</b>	\$303,546	\$186,011	\$212,460	\$207,460	\$142,660
<u>Expenditures:</u>					
Motor Vehicles - CCD			0	0	0
Other Equipment - CCD			0	0	0
Motor Vehicles & Equip W&S			0	0	0
Storm Drain Vehicles and Equip	61,253	39,413	50,000	50,000	435,000
Motor Vehicles - General Fund			0	0	0
Other Equipment - General Fund	22,801	0	0	0	0
Technology Replacement - GF	198,787	0	0	0	0
Technology Replacement - FIN		0	50,000	50,000	0
Motor Vehicles - Fire			0	0	0
Fire Department Equipment	1,106	0	0	0	0
Furniture and Fixtures/Office Equip	6,798	0	4,200	4,200	0
Public Works Vehicles	116,126	94,223	90,000	90,000	0
Motor Vehicles - Parks			0	0	0
Recreation and Parks Equipment	23,397	0	0	0	0
Water Meter Program	11,604	0	37,500	37,500	50,000
Bldg/HVAC	76,495	48,462	77,000	77,000	30,000
Depreciation Expense/Transfers Out	408,341	280,366	0	0	0
<b>Total Operating Expenditures</b>	<b>926,708</b>	<b>462,464</b>	<b>308,700</b>	<b>308,700</b>	<b>515,000</b>
Operating Surplus/(Deficit)	(623,162)	(276,453)	(96,240)	(101,240)	(372,340)
<b>Working Capital, September 30*</b>	\$1,472,368	\$1,513,273	\$1,398,372	\$1,692,399	\$1,320,059

\*Adjusted to end of year actual Working Capital



# ***CIP AND CAPITAL PROJECTS FUNDS***

***GENERAL CAPITAL FUND***

***FUND 07***

***WATAUGA ECONOMIC DEVELOPMENT CAPITAL FUND***

***FUND 05***

***UTILITY CONSTRUCTION FUND***

***FUND 45***

# CIP AND CAPITAL PROJECTS FUNDS

## **Overview**

The Capital Improvement Plan (CIP) presents the City's plan for infrastructure development and improvements and is evaluated and updated annually by the City's leadership to determine the financial availability of resources for projects that will satisfy the City tax rate objectives. The Capital Improvements Program attempts to identify and plan for all major capital needs and deals with capital items that are different from those which are covered under the capital outlay category in each department's budget and in the Internal Service (Equipment Replacement) Fund.

Generally, the CIP includes improvements that are relatively expensive, are non-recurring, have a multi-year useful life, and, like capital outlay items, result in fixed assets.

The goals of the CIP are as follows:

- Inform the employees, departments, elected officials and the public of the City's intent to invest in its infrastructure and community.
- Represents a long-term financial plan and identifies resources or financing strategies that the City plans to use to fund the plan. The CIP plan does not appropriate money.
- Identifies projects by functionality to ensure a balanced approach to our reinvestment in the Community.
- Establishes priorities and serves as a planning document or blueprint for the investment in capital infrastructure for short term and long-term projects.

The programs the City of Watauga currently identifies include:

**Drainage Projects** – Such projects include several drainage channels throughout the City that have been identified as known problem areas. All developed property owners within the City pay a monthly drainage utility fee, which is utilized for drainage development, redevelopment, and maintenance. The City has significantly lessened flooding along smaller channels and ditches throughout the City by keeping these facilities free of foliage and debris. These projects are included in the Operating Storm Drainage Fund and any long-term projects can be carried under General Capital or Water and Sewer Capital funds, depending on project goals.

**Signalization Projects** - Such projects include the construction or redevelopment of traffic light signalization needs for the City. These projects are included in the General Capital Fund.

**Special Building Projects** – Such projects include the construction or major renovations of special facilities owned by the City. These projects can be included in any of the three capital funds, depending on project purpose.

**Street Projects** – Such projects include construction or major redevelopment of the 317 current streets in the City. Street projects do not include normal repair and maintenance on sub-grades, milling, and overlay. Both street projects and normal repair and maintenance activities of street are included in the General Capital Fund.

## CIP AND CAPITAL PROJECTS FUNDS

**Wastewater Projects** – Such projects include improvements, expansions, or construction of wastewater lines in the City. Many of these projects are implemented to stay within EPA Administrative Orders. These projects are included in the Water and Sewer Capital Fund.

**Water Projects** – Such projects include new waterlines or improvements to existing waterlines for future development or existing customer needs. These projects are included in the Water and Sewer Capital Fund.

**Parks Projects** – Parks projects improve the quality of life of Watauga residents and projects in the Parks Master Plan such as trails and parks improvements are included in the 5-year Capital Improvement Plan.

**Accounting for CIP Projects** - The funds are accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred. The Capital Projects Funds account for the acquisition of and construction or reconstruction of major capital facilities, infrastructure, and equipment. The projects are financed with resources allocated to the General Capital Projects Fund, Economic Development Corporation Capital Fund, and the Water and Sewer Capital Projects Fund.

### **BRIEF HISTORY OF THE CITY'S CAPITAL IMPROVEMENTS PROGRAM (CIP)**

It has been the goal of the City of Watauga to have a Capital Improvements Program that is focused on adding value and extending the life of City infrastructure with no increase in operating costs or property tax. Consideration is given to debt issuance only if the overall tax rate remains unchanged and to prioritizing projects that will either decrease operational costs or have little or no operational cost impact.

- ❖ FY2003-FY2011, the City was focused on an aggressive facilities campaign. During this time, we constructed a new City Hall and Animal Shelter, and upgraded facilities for the Police and Recreation departments, along with upgrades to major streets. The new Fire/EMS facility, was completed in FY2011, for just under \$3.8 million dollars.
- ❖ FY2011-FY2021, the City's focus began to move from constructing and renovating facilities to the city's infrastructure and the need for replacement of outdated equipment and vehicles city-wide. In July of 2011, in order to fund future capital projects and needed equipment, the City issued \$7.365 million in Combination and Limited Pledge Revenue Certificates of Obligation. This new issuance was designed to fund street improvements, water and sewer and drainage projects, purchase of new equipment, vehicles, machinery, and technology purchases. The issuance was timed to allow the City to maintain relatively the same amount of debt as prior years for both the General Fund and the Utility Fund. In July, 2012, the City issued \$7.73 million in new debt for the utility fund. With this issuance, the City embarked on major improvements in the City's water and sewer infrastructure. The projects began in FY2013 were completed in FY2018. In FY2013,

## CIP AND CAPITAL PROJECTS FUNDS

certain projects were identified as priority needs such as street projects, infrastructure, parks, and a Senior Center that resulted in the issuance of \$3.50 million in Certificates of Obligation. These funds partially funded the expansion of the Community Center to include a Senior Center which was completed in FY2017. Also, the Bursey Road, Phase I street project, a major thoroughfare in the City, was funded by this debt issuance that was completed in FY2016. In FY2016, a \$5.885 million debt issuance provided for funding for street projects such as Bursey Road, Phase II and Whitley Road, and parks projects to enhance the quality of life for Watauga citizens. The Whitley Road project is ongoing and the funding provided by this issuance is expected to be expended this fiscal year. In the Spring of 2017, a \$7.325 million Certificates of Obligation was issued to provide funding for improvements to the City's utility system. Various wastewater and water projects began in FY2018 and will continue in future years utilizing these funds. In FY2018, a \$6.780 million Certificates of Obligation issuance provided funding for parks projects, street projects, and other improvements listed within the 5-year Capital Plan. In FY2019, \$8.85 million Certificates of Obligation issuance provided funding to continue the major utility infrastructure improvement projects and provide for some vehicle and heavy equipment replacements. \$8.0 million of the proceeds will fund projects such as replacements of water and sewer lines and manhole replacements throughout the City.

- ❖ FY2022 The City's CIP plan continues with infrastructure projects funded in prior years. This year, the funding of street projects was a priority and funding was provided by a \$4.70 million issuance to fund streets and a large portion of the City's Capital Outlay Plan needs.
- ❖ FY2023 The City's CIP plan continues with infrastructure projects funded in prior years in addition to new projects. This year, Hightower Road and Watauga Road street construction projects were added to the 5-year Capital Improvement Plan to improve these streets and assist in attracting new businesses and development to the City.

The 5-year Capital Improvement Plan includes projects that total \$75.4 million for FY2022 through FY2027. These projects include \$13.8 million in water and wastewater projects. Revenues will have an impact on the scope of these projects. Within the 5-year CIP plan, \$50.5 million in street and street overlay projects and \$6.5 million in drainage projects have been identified. Parks projects and building improvement projects in the 5-year CIP total \$2.8 million which includes the Fleeting Building expansion project, the construction of a food business park, trail projects and lighting, parks equipment, and other park amenities.

The funding source of the many of the capital projects will include debt issuances and pay-as-you-go methods, and many projects are in a "to be determined" funding status at this time.

As can be seen on the CIP summary schedule and detailed schedule on the following pages, the City will focus on major infrastructure upgrades, as well as continuing our street overlay program. Actual program expenditures may vary depending on changes in priority or addition or deletion of projects or emergencies.

# CIP AND CAPITAL PROJECTS FUNDS

In the current year schedule, projects for FY2022-2023 total \$21.6 million in capital projects (not including capital equipment). Many of these projects are continuation of projects that began in prior years. The \$21.6 million is comprised of \$8.3 million for street projects which include Whitley Road phase 4 and 5, Hightower Road, signal crossings, and various street overlays and sidewalks, \$3.8 million in drainage projects, and \$7.1 million in water and sewer projects. Other improvement projects include the continuation of the Green Ribbon Project which will beautify the 377 corridor. A food business park is funded by the Economic Development Corporation to spur economic development.

The following table shows the City's 5-year Capital Improvement Projects Plan:

DEPARTMENT	PROJECTS	Location	Cost TOTAL	PY'S EXP	REMAINING COST	FUNDING SOURCE	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27
							PROJECTED	BUDGET	FORECAST	FORECAST	FORECAST	FORECAST
	<b>PARKS</b>		<b>\$1,893,000</b>	<b>\$33,000</b>	<b>\$1,860,000</b>		\$0	\$880,000	\$980,000	\$0	\$0	\$0
	Pole Barn - Parks	Parks Facility Linda Drive	\$150,000	\$0	\$150,000	2020 CO		\$150,000				
	Whitesbranch Creek Trail	Park Vista	\$283,000	\$33,000	\$250,000	2018 CO		\$250,000				
	Playground Equipment	Foster Village Park/Hector Hillview & Capp Smith	\$160,000	\$0	\$160,000	TBD 2022 CO		\$160,000				
			\$80,000	\$0	\$80,000	TBD 2022 CO			\$80,000			
	Park Vista - Playground Project	Park Vista	\$400,000	\$0	\$400,000	2018 CO			\$400,000			
	Foster Village Park Renovation -	Foster Village Park	\$200,000	\$0	\$200,000	TBD 2022 CO		\$200,000				
	Trail Lights (Solar)	City-wide	\$500,000	\$0	\$500,000	TBD 2023 CO			\$500,000			
	Site Amenities Improvements	City-wide - EDC	\$120,000	\$0	\$120,000	2018 CO		\$120,000				
	<b>BUILDING IMPROVEMENTS</b>		<b>\$900,000</b>	<b>\$0</b>	<b>\$900,000</b>		\$0	\$900,000	\$0	\$0	\$0	\$0
Public Works	Fleet Bldg. Expansion & Parking Lot	Virgil Anthony	\$900,000	\$0	\$900,000	TBD 2022 CO		\$900,000				
	<b>ECONOMIC DEVELOPMENT PROJECTS</b>		<b>\$500,000</b>	<b>\$43,550</b>	<b>\$456,450</b>		\$0	\$456,450	\$0	\$0	\$0	\$0
Econ.Development	Food Business Site	Capp Smith Park	\$500,000	\$43,550	\$456,450	2020 CO		\$456,450				
Public Works	<b>DRAINAGE</b>		<b>\$6,465,960</b>	<b>\$0</b>	<b>\$6,465,960</b>		<b>\$812,600</b>	<b>\$3,763,560</b>	<b>\$1,889,800</b>			<b>\$0</b>
	Whitley Rd. 4 (Drainage Portion)	Concord to Oakhill	\$540,000	\$0	\$540,000	Storm Drain	\$540,000					
	Bunker Hill		\$2,200,000	\$0	\$2,200,000	Storm Drain		\$2,200,000				
	Whitley Rd. 5	Starnes to North Tarrant	\$300,000	\$0	\$300,000	Storm Drain		\$300,000				
	Sunny Brook South \$8M FUTURE		\$0	\$0	\$0	TBD						
	Astor Heights		\$2,095,960	\$0	\$2,095,960	Storm Drain		\$206,160	\$1,889,800			
	Blue Green Grey Project - Raingardens	Hightower	\$90,000	\$0	\$90,000	ENG/GRANT FUNDING	\$13,000	\$77,000				
	Park Vista Drainage/Ft Worth	Park Vista	\$800,000	\$0	\$800,000	TBD - ARPA		\$800,000				
	Drainage Master Plan		\$440,000	\$0	\$440,000	Storm Drain	\$259,600	\$180,400				
Public Works	<b>STREET PROJECTS</b>		<b>\$52,907,230</b>	<b>\$2,377,406</b>	<b>\$50,529,824</b>		<b>\$4,804,832</b>	<b>\$8,312,992</b>	<b>\$8,328,000</b>	<b>\$8,088,000</b>	<b>\$9,960,000</b>	<b>\$11,036,000</b>
	Chapman Road (future)	Whitley to Brookdale	\$0	\$0	\$0	TBD						
	Hightower Road	Denton Hwy to Rufe Snow	\$0	\$0	\$0	TBD 2022/2023/2024 CO		\$1,700,000	\$6,328,000	\$7,088,000		
	Phase 1	377 to Echo	\$15,116,000	\$0	\$15,116,000	TBD						
	Phase 2 - 5 (future)		\$0	\$0	\$0	TBD						
	Watauga Road Phase		\$0	\$0	\$0	TBD						
	Phase 1-2		\$19,996,000	\$0	\$19,996,000	TBD 2022-2026 CO			\$1,000,000		\$8,960,000	\$10,036,000
	Phase 4-5 (future)		\$0	\$0	\$0	TBD						
	Whitley Rd. Ph. III (Paving & Misc.)	Chapman to Concord	\$1,992,290	\$1,588,570	\$403,720	2016 CO	\$403,720					
	Whitley Rd. 4	Concord to Oakhill	\$3,037,000	\$419,503	\$2,617,497	2016 CO/2018 CO/2020 CO	\$2,617,497					
	Whitley Rd. 5	Starnes to North Tarrant	\$6,395,992	\$0	\$6,395,992	2020, 2021 CO & TC	\$783,000	\$5,612,992				
	Bowie Street	377 to Plum	\$419,948	\$369,333	\$50,615	2018 CO	\$50,615					
	Green Ribbon Project (2-7)	377 Corridor (ANNUAL)	\$300,000	\$0	\$300,000	ENG/GRANT FUNDING	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
	Sidewalks	Multiple Locations (ANNUAL)	\$850,000	\$0	\$850,000	GF Revenues/CO funding	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
	Overlays	Annual Determination	\$4,800,000	\$0	\$4,800,000	Street Maint 2 YEARS/2018 CO	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
Public Works	<b>WATER &amp; WASTEWATER PROJECTS</b>		<b>\$16,070,797</b>	<b>\$2,377,406</b>	<b>\$13,784,991</b>		<b>\$2,328,080</b>	<b>\$7,056,911</b>	<b>\$50,000</b>	<b>\$2,250,000</b>	<b>\$50,000</b>	<b>\$2,050,000</b>
	CDBG Projects	Annual Determination	\$700,000	\$0	\$700,000	CDBG/Rev	\$50,000	\$250,000	\$50,000	\$250,000	\$50,000	\$50,000
	Whitley Rd. 4 (Water Portion)	Concord to Oakhill	\$1,533,000	\$0	\$1,533,000	2017 CO	\$148,690	\$1,384,310				
	Meadowlark Lane East	Meadowlark	\$1,706,387	\$1,654,695	\$51,692	2017 CO	\$51,692					
	Group 1 W&S	Multiple Locations	\$1,878,000	\$0	\$1,878,000	2019 CO	\$1,126,800	\$751,200				
	Group 2 W&S	Multiple Locations	\$2,125,000	\$255,000	\$1,870,000	2019 CO	\$0	\$1,870,000				
	Group 3 W&S	Summertime	\$1,583,410	\$190,009	\$1,393,401	TBD - ARPA	\$0	\$1,393,401				
	Group 4 W&S	Multiple Locations	\$1,520,000	\$0	\$1,520,000	2019 CO	\$912,000	\$608,000				
	Group 5 SSES	Multiple Locations	\$225,000	\$186,102	\$38,898	2019 CO	\$38,898					
	Various Water and/or Sewer Projects	Multiple Locations	\$2,000,000	\$0	\$2,000,000	TBD - 2024 CO			\$2,000,000			
	Various Water and/or Sewer Projects	Multiple Locations	\$2,000,000	\$0	\$2,000,000	TBD - 2026 CO						\$2,000,000
	Lead Pipe Identification	City Wide	\$800,000	\$0	\$800,000	TBD - ARPA		\$800,000				
	Future Water/Wastewater	Multiple Locations	\$0	\$0	\$0	TBD						
			<b>\$78,736,987</b>	<b>\$4,831,361</b>	<b>\$73,997,226</b>		<b>\$7,945,513</b>	<b>\$21,369,913</b>	<b>\$11,247,800</b>	<b>\$10,338,000</b>	<b>\$10,010,000</b>	<b>\$13,086,000</b>
	MAINTENANCE W&S & STREETS		\$1,200,000	\$0	\$1,440,000	W&S Rev/ST	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000
	<b>GRAND TOTAL</b>		<b>\$79,936,987</b>	<b>\$4,831,361</b>	<b>\$75,437,226</b>		<b>\$8,185,513</b>	<b>\$21,609,913</b>	<b>\$11,487,800</b>	<b>\$10,578,000</b>	<b>\$10,250,000</b>	<b>\$13,326,000</b>

# CIP AND CAPITAL PROJECTS FUNDS

Below shows the revenue sources for the five year capital improvement plan. These include cash funding, grants, bond issuances (General Obligation (GO) or Certificates of Obligation (CO). If funding is not currently in place, the possible funding sources include "TBD" to be determined. These are evaluated each year and updated in the CIP budget process.

## SUMMARY OF REVENUE SOURCES FOR THE CAPITAL IMPROVEMENT PLAN

REVENUE SOURCES FOR CIP	FUND	AMOUNT	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY25-26
CDBG/Revenues		\$700,000	\$50,000	\$250,000	\$50,000	\$250,000	\$50,000	\$50,000
Tarrant County Bond Grant Streets	GENERAL FUND	\$4,000,000	\$800,000	\$3,200,000	\$0	\$0	\$0	\$0
2016 CO (6M)	GENERAL FUND	\$585,072	\$585,072					
2017 CO (7.5M)	W&WW	\$200,382	\$200,382					
2018 CO	GENERAL FUND	\$1,852,761	\$1,082,761	\$370,000	\$400,000			
2019 CO	W&WW	\$5,306,898	\$2,077,698	\$3,229,200				
2020 CO	GENERAL FUND	\$3,019,442	\$0	\$3,019,442				
2021 CO	GENERAL FUND	\$3,584,310	\$1,400,000	\$2,184,310				
2022 CO (TBD)	GENERAL FUND	\$3,040,000		\$2,960,000	\$80,000			
2023 CO (TBD)	GENERAL FUND	\$7,828,000			\$7,828,000			
2024 CO (TBD)	GENERAL FUND	\$7,088,000				\$7,088,000		
2024 CO (TBD)	W&WW	\$2,000,000			\$0	\$2,000,000		
2025 CO (TBD)	GENERAL FUND	\$8,960,000					\$8,960,000	\$0
2026 CO (TBD)	GENERAL FUND	\$10,036,000						\$10,036,000
2026 CO (TBD)	W&WW	\$2,000,000						\$2,000,000
STORM DRAIN REVENUES	STORM	\$5,575,960	\$799,600	\$2,886,560	\$1,889,800			
EDC SALES TAX REVENUES	TYPE B	\$0	\$0	\$0				
REVENUES	UTILITY & GF	\$850,000	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
TBD - ARPA	ARPA FUNDS	\$2,193,401		\$2,193,401				
GRANT/REVENUE	GENERAL FUND	\$377,000	\$50,000	\$127,000	\$50,000	\$50,000	\$50,000	\$50,000
TO BE DETERMINED(TBD)	BUILDING	\$0	\$0					
TO BE DETERMINED(TBD)	STREETS	\$0						
TO BE DETERMINED(TBD)	DRAINAGE	\$0						
MAINTENANCE W&S & STREETS	W&S REV/STREET MAINT	\$1,440,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000
STREET MAINTENANCE (SALES TAX& GF STREET MAINT-GF)		\$4,800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
<b>CIP 2022-2027</b>		<b>\$75,437,226</b>	<b>\$8,185,513</b>	<b>\$21,609,913</b>	<b>\$11,487,800</b>	<b>\$10,578,000</b>	<b>\$10,250,000</b>	<b>\$13,326,000</b>

# CIP AND CAPITAL PROJECTS FUNDS

## GENERAL CAPITAL PROJECTS FUND CAPITAL PROJECTS SUMMARY

			CURRENT YEAR		BUDGET
	2019-20 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
<b>FUND 07</b>					
<b>Beginning Fund Balance*</b>	<b>\$10,332,319</b>	<b>\$11,546,950</b>	<b>\$11,785,558</b>	<b>\$11,248,865</b>	<b>\$11,482,347</b>
<u>Revenues:</u>					
Transfer from General Fund	0	100,000	185,000	1,085,000	400,000
Grants	156,855	0	1,512,500	0	3,800,000
2020 Certificates of Obligation/Tax Notes	3,581,495	4,811,297	0	4,550,000	0
2021/2022 Proposed Certificates of Obligation	0	0	0	0	0
Other financing sources	0	0	0	0	0
Interest Income / Misc.	103,559	20,287	35,000	35,000	100,000
<b>Total Revenue:</b>	<b>\$3,841,909</b>	<b>\$4,931,584</b>	<b>\$1,732,500</b>	<b>\$5,670,000</b>	<b>\$4,300,000</b>
<b>Total Available Resources</b>	<b>\$14,174,228</b>	<b>\$16,478,534</b>	<b>\$13,518,058</b>	<b>\$16,918,865</b>	<b>\$15,782,347</b>
<u>Expenditures:</u>					
<b>Public Works:</b>					
Bond Issuance	128,893	111,297	0	0	0
Building Improvements	0	0	0	0	0
CDBG 38th/39th/40th Year	0	0	0	0	0
Green Ribbon	0	0	50,000	50,000	50,000
Contingency	0	0	10,000	10,000	10,000
Engineering	7,556	25,000	25,000	25,000	30,000
Pmt to NRH for Rufe Snow	82,853	82,583	67,000	67,000	67,000
Sidewalk Replacement	77,005	81,449	100,000	100,000	150,000
Street Overlays	0	0	0	0	0
<b>Capital Projects</b>	<b>2,330,972</b>	<b>4,929,341</b>	<b>9,386,500</b>	<b>5,184,518</b>	<b>11,394,449</b>
<b>Total Fund Expenditures:</b>	<b>\$2,627,278</b>	<b>\$5,229,669</b>	<b>\$9,638,500</b>	<b>\$5,436,518</b>	<b>\$11,701,449</b>
<b>Ending Fund Balance</b>	<b>\$11,546,950</b>	<b>\$11,248,865</b>	<b>\$3,879,558</b>	<b>\$11,482,347</b>	<b>\$4,080,898</b>

Change	1,214,631	(298,085)	(7,906,000)	233,482	(7,401,449)
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# CIP AND CAPITAL PROJECTS FUNDS

## ECONOMIC DEVELOPMENT CORPORATION BUDGET SUMMARY FUND 05 - CAPITAL PROJECTS

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed
<b>Fund Balance, October 1</b>	<b>\$244,179</b>	<b>\$38,835</b>	<b>\$29,835</b>	<b>\$38,660</b>	<b>\$33,760</b>
<u>Revenues:</u>					
Interest Earnings	989	61	500	100	100
Proceeds from Sale of Assets	0	0	0	0	0
Transfer from EDC Sales Tax Fun	0	0	0	375,000	0
Other Financing Sources	0	0	0	0	0
Matching Grants	0	0	0	0	0
<b>Total Revenues</b>	<b>\$989</b>	<b>\$61</b>	<b>\$500</b>	<b>\$375,100</b>	<b>\$100</b>
<b>Total Available Resources</b>	<b>\$245,167</b>	<b>\$38,896</b>	<b>\$30,335</b>	<b>\$413,760</b>	<b>\$33,860</b>
<u>Expenditures:*</u>					
Purchase of Property	0	0	0	375,000	0
Foster Village Improvements	0	0	0	0	0
Shade Structure - Indian Springs	0	0	0	0	0
Park Equipment (Picnic Pads, etc.)	0	0	0	0	0
Capp Smith Park Improvements	206,332	236	0	0	0
Capp Smith Improvements EDC	0	0	0	0	0
Contingency	0	0	10,000	5,000	10,000
<b>Total Expenditures</b>	<b>206,332</b>	<b>236</b>	<b>10,000</b>	<b>380,000</b>	<b>10,000</b>
<u>Other Expenditures</u>					
Transfer to PDC Debt Service	0	0	0	0	0
Total Other Sources (Uses)	0	0	0	0	0
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>(\$205,343)</b>	<b>(\$175)</b>	<b>(\$9,500)</b>	<b>(\$4,900)</b>	<b>(\$9,900)</b>
<b>Fund Balance, September 30</b>	<b>\$38,835</b>	<b>\$38,660</b>	<b>\$20,335</b>	<b>\$33,760</b>	<b>\$23,860</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(\$205,343)</b>	<b>(\$175)</b>	<b>(\$9,500)</b>	<b>(\$4,900)</b>	<b>(\$9,900)</b>




## CIP AND CAPITAL PROJECTS FUNDS

### Utility Construction Fund 45 - Capital Projects Budget Summary

FUND 45	HISTORY		CURRENT YEAR		BUDGET
	2019 20 Actual	2020 2021 Actual	2021 2022 Budget	2021 2022 Projected	2022 2023 Budget
<b>Working Capital, at October 1</b>	<b>\$14,671,187</b>	<b>\$11,993,760</b>	<b>\$9,386,928</b>	<b>\$9,852,245</b>	<b>\$7,981,721</b>
<u>Revenue:</u>					
Interest Income	216,587	66,116	35,000	35,000	150,000
Bond Proceeds		76,050	0	550,000	0
Transfer from Water Sewer Operating	0	0	140,000	140,000	140,000
Miscellaneous/Grant	213,313	64,065	0	0	0
Total Revenue/Other Sources	\$429,900	\$206,231	\$175,000	\$725,000	\$290,000
<b>Total Available Resources</b>	<b>\$15,101,087</b>	<b>\$12,199,991</b>	<b>\$9,561,928</b>	<b>\$10,577,245</b>	<b>\$8,271,721</b>
<u>Expenditures:</u>					
Bond Issuance Costs	0	31,593	0	0	0
Loss on Refunding	0	0	0	0	0
Building Improvements	0	0	0	0	0
Water & Sewer Mains	64,750	27,589	80,000	80,000	80,000
SSES Repairs	45,859	48,813	60,000	60,000	60,000
Capital Outlay:					
Heavy Equipment	246,225	0	0	0	550,000
Motor Vehicles	0	0	0	0	0
Water Tower Improvements	0	0	0	0	0
Infrastructure					
CDBG	237,879	20,616	101,505	127,444	250,000
Water & Wastewater Improvements	2,585,123	2,363,963	6,835,201	2,328,080	6,006,911
Total Expenditures	\$3,179,836	\$2,460,981	\$7,076,706	\$2,595,524	\$6,946,911
Depreciation	\$510,876	\$575,454	\$0	\$0	\$0
<u>Transfers:</u>					
Transfer	0	0	0	0	0
Total Transfers	\$0	\$0	\$0	\$0	\$0
<b>Cash Balance, September 30</b>	<b>\$11,921,251</b>	<b>\$9,707,417</b>	<b>\$2,485,222</b>	<b>\$7,981,721</b>	<b>\$1,324,810</b>
<b>Revenue over (under) Expense</b>	<b>(2,749,936)</b>	<b>(2,254,750)</b>	<b>(6,901,706)</b>	<b>(1,870,524)</b>	<b>(6,656,911)</b>

\*Budget rolls over each Fiscal Year until completion

# CIP AND CAPITAL PROJECTS FUNDS

Project Type	Description
PARKS	<ul style="list-style-type: none"> <li>❖ Whites Branch Creek Trail</li> <li>❖ Park Vista Park Phase 1- Sidewalk/Fill – Playground Equipment</li> </ul>
DRAINAGE	<ul style="list-style-type: none"> <li>❖ Whitley Road 4 &amp; 5</li> <li>❖ Hightower Drive 1</li> <li>❖ North Park Culvert – Add into Whitley Road 5 Project</li> <li>❖ Starnes Road Storm Sewer- Add into Whitley Road 5 Project</li> <li>❖ Park Vista Park – Culvert extension</li> <li>❖ High Priority project(s) to be identified by the Drainage Master Plan</li> </ul>
STREETS/SIDEWALKS	<ul style="list-style-type: none"> <li>❖ Hightower Drive 1</li> <li>❖ Whitley Road 4 &amp; 5</li> <li>❖ Sidewalk Program 20222023</li> <li>❖ Overlay Program 20222023</li> </ul>
WATER & WASTEWATER	<ul style="list-style-type: none"> <li>❖ 48<sup>th</sup> Year CDBG – Emerson Drive Water Main</li> <li>❖ Whitley Road 4 &amp; 5</li> <li>❖ Hightower Drive 1</li> <li>❖ Water and Wastewater 2019 Projects</li> <li>❖ Lead Water Service Line Identification</li> </ul>
OTHER IMPROVEMENTS <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <small>PLAN</small>   </div> <div style="text-align: center;"> <small>DESIGN</small>   </div> <div style="text-align: center;"> <small>CONSTRUCTION</small>   </div> </div>	<ul style="list-style-type: none"> <li>❖ Food Park Site- Capp Smith WEDC</li> <li>❖ Fleet Building Expansion</li> <li>❖ Green Ribbon Projects- Beautification 377 corridor</li> <li>❖ Building improvements- Parks facility storage/pole barn</li> <li>❖ WEDC Branding Signs (continuation)</li> </ul>

## FY2022-2023 PARKS PROJECTS DISCUSSION

### **Description: Park Vista Playground/Sidewalk Project – \$345,000**

This project provides for a playground and sidewalk in the Park Vista neighborhood.

**Justification:** The Park Vista Playground will enhance the neighborhood and provide for improvement of quality of life. Currently, a playground does not exist in this neighborhood.

**Operating Impact:** Minimal impact to the operating budget is anticipated for playground. The project will be paid for by the 2018 Certificates of Obligation proceeds.





## CIP AND CAPITAL PROJECTS FUNDS

- ❖ **Description:** Parks Playground Equipment Replacement Project, \$240,000 - This project provides for improvements/replacements of playground equipment at various parks in the City.

**Justification:** The playground equipment is in need of replacement due to age and condition of disrepair.

**Operating Impact:** This project will be funded through the 2022 Certificates of Obligation.

### FY2022-23 BUILDING PROJECTS DISCUSSION

- ❖ **Description:** Parks Facility Building Improvements, \$150,000 - This project provides for improvements to the Parks Facility, providing for replacement of the aging pole barn that houses equipment and vehicles and provides for material bins for storage.

**Justification:** The pole barn is in need of replacement due to its age and condition of disrepair. The barn will house parks equipment and provide protection for equipment and vehicles such as sun damage and severe weather events. The material bins will provide storage for topsoil, mulch, and rock. The bins will provide protection for loss of materials from storm runoff.

**Operating Impact:** This project will be funded through the 2018 Certificates of Obligation and the 2020 Certificates of Obligation Proceeds.

### FY2022-2023 ECONOMIC DEVELOPMENT PROJECTS DISCUSSION

#### FY2022-2023 FOOD BUSINESS PARK PROJECT- \$456,000

- ❖ **Description:** This EDC project will provide for the construction of a food business park at Capp Smith Park. The site is planned to include a small entertainment stage with associated parking.

**Justification:** COVID-19 has severely impacted businesses in the area. This project is designed to spur economic develop activity in the city and surrounding region to help rebound from the impact. In addition, the private ownership of available parcels has caused the small restaurant entrepreneurs to seek other options outside of the City due to cost of real estate. The site will allow for mobile restaurants to support and promote economic activity within the City of Watauga with the objective to give restaurant owners

# CIP AND CAPITAL PROJECTS FUNDS

the opportunity to build up a clientele in the Northeast Texas Mid-Cities area with minimal start-up costs.

**Operating Impact:** Funds will be provided by the 2020 Certificates of Obligation proceeds. The City anticipates the maintenance of the food business park to be approximately \$3,000 per year after completion.

## FY2022-23 STREETS/SIDEWALKS DISCUSSION

### FY2022-2023 STREET OVERLAY

- ❖ **Description:** This project provides for the curb and gutter, subgrade, milling, and asphalt overlay for 7-8 streets annually.

**Justification:** The existing asphalt pavement for certain streets is deteriorating. The asphalt overlay will provide an improved riding surface and will extend the life of the roadways and will enhance the appearance of the streets.



**Operating Impact:** Savings of approximately \$4,000 in annual street maintenance costs are anticipated from completion of this project.

### FY2022-2023 WHITLEY ROAD STREET PROJECTS

- ❖ **Description:** The Whitley Road Street Project, Phases 1,2,3,4, and 5 encompass the area of Oakhill to Starnes (1), Watauga to Chapman (2), Chapman to Concord (3), Concord to Oakhill (4) and Starnes to North Tarrant Parkway (5), which is approximately 12,500 linear feet. Whitley Road is a thoroughfare listed on the Watauga Master Thoroughfare Plan. Whitley Road Phase 1-3 were completed in prior years. The improvements in all phases include underground storm drains and the rehabilitation or replacement of any water lines and sanitary sewer lines under Whitley Road as needed.



**Justification:** Whitley Road is a major thoroughfare of the City. The existing asphalt pavement is deteriorating. The traffic flow on Whitley Road will improve considerably with the improvements to this road.

## CIP AND CAPITAL PROJECTS FUNDS

**Operating Impact:** This project began in FY2016-2017 and will carry over into future years. The expected completion date for the final phase is November, 2024. This street improvement will have little or no impact on operations. These projects are funded through multiple Certificates of Obligation proceeds and Storm Drain fees. A portion of the cost will be covered by grants from Tarrant County. The City was awarded \$800,000 for Whitley Road 4 construction and \$3.197 million for Whitley Road 4 construction.

- ❖ **Description: Hightower Drive, Phase I** – This project is new this year and includes a full concrete street reconstruction of Hightower Drive from Hwy 377 to Lyndale Drive, and asphalt mill and overlay of Hightower Drive from Lyndale Drive to Rufe Snow Drive. The project includes a center median, trail, shared use lane, and decorative solar street lights.



**Justification:** Hightower Drive is a major thoroughfare in the City. The existing asphalt pavement is deteriorating. We anticipate this will rejuvenate the area for commercial development.

**Operating Impact:** Hightower Drive is a major thoroughfare in the City. This project his street improvement will have little or no impact on operations. It will be funded through developer fees, the 2018 Certificate of Obligation proceeds and Storm Drain fees.

### **FY2022-2023 SIDEWALK PROGRAM**

- ❖ **Description:** Approximately 5,000 square feet of sidewalks will be maintained this fiscal year. The City identifies various sidewalks annually for replacement.

**Justification:** Safe, pedestrian-friendly neighborhoods are a priority of our community. An important component of this is the City's Sidewalk Program which is developed to provide for the maintenance of sidewalks within the City of Watauga.

**Operating Impact:** The Sidewalk program this year is funded by a transfer from the General Fund to the General Capital Projects Fund.

# CIP AND CAPITAL PROJECTS FUNDS

## FY2022-2023 STORM DRAIN PROJECTS DISCUSSION

- ❖ **Description:** The Whitley Road Phases 1-6 projects will make major storm drain improvements along Whitley Road. Currently, there are ditches along Whitley Road that carry the storm water. This storm water will be put under Whitley Road and carried by pipes.

**Justification:** When we widen Whitley Road, there won't be room within the right of way for the ditches to carry the storm water. Adding curbs and curb inlets allow us to carry the storm water underground.

**Operating Impact:** Little to no impact upon operations is anticipated. This project is paid for with storm drain revenues with the current level of user fee charges.

- ❖ **Description:** Drainage Master Plan will expand on the out-of-date drainage master plan that only included the southern portion of the city. The existing storm drainage system will be evaluated based upon newer drainage criteria.

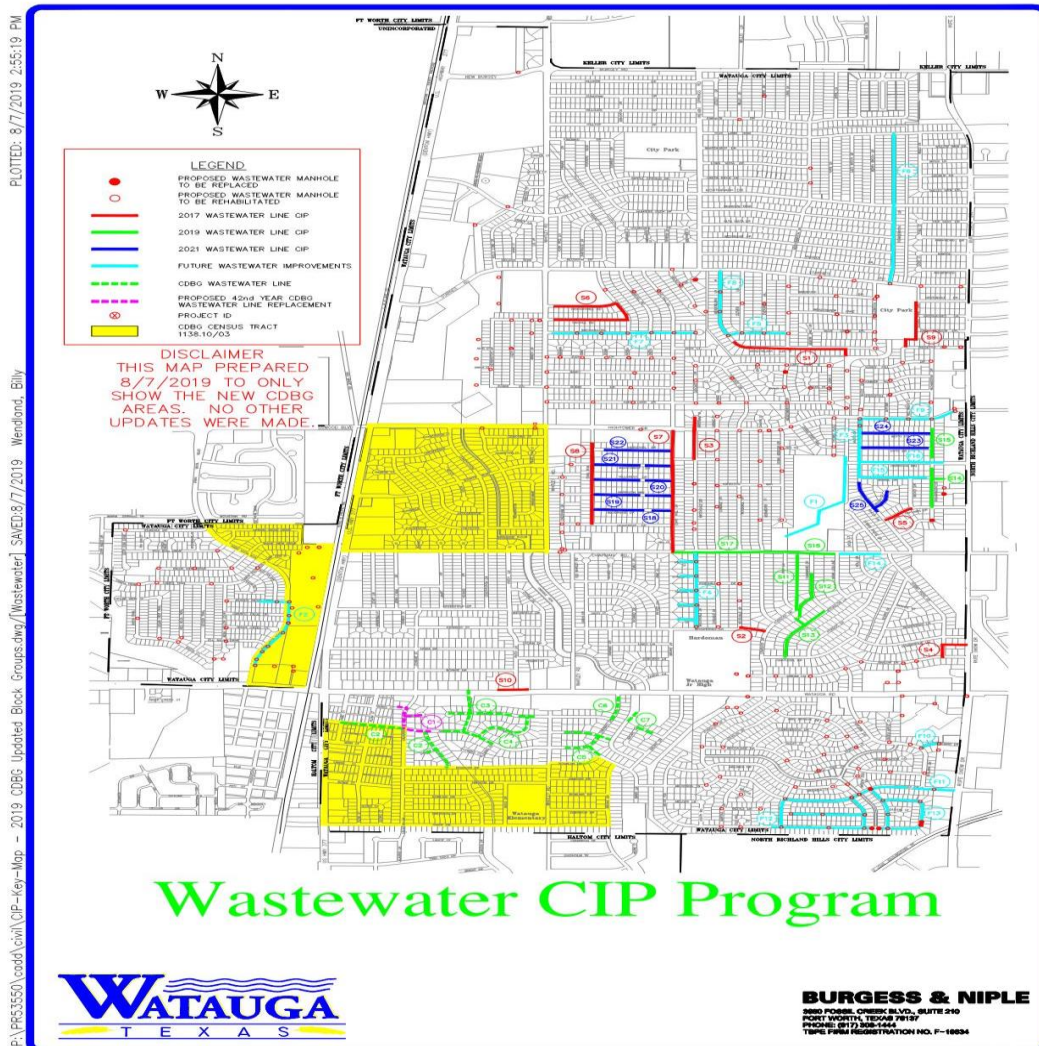
**Justification:** The existing drainage master plan is out of date and drainage criteria have changed since it was created.

**Operating Impact:** Little to no impact upon operations is anticipated. This project is paid for with storm drain revenues with the current level of user fee charges.

## FY2022-2023 WASTEWATER PROJECTS DISCUSSION

- ❖ **Description:** The 2019 Wastewater CIP will replace wastewater lines that were identified in the Sewer System Evaluation Survey (SSES) in 2015. These projects will include Sanitary Sewer Line Replacements throughout the City that have a high amount of inflow and infiltration and need to be replaced. This replaces the aging clay piping with Polyvinylchloride (PVC) piping in the older parts of the City. The 2019 Wastewater CIP and Certificates of Obligation proceeds will continue funding for these projects. A Sewer System Evaluation Survey (SSES) was completed in FY2018-2019 in another section of the city to identify additional high priority projects. Two separate projects will occur. The first one will rehabilitate wastewater lines along the following streets: Hickoryhill Road and Oakhill Road from Whitley Road to Maplehill Road; Echo Hill Drive from Hightower Drive to Chapman Road; and Quail Run from Herschel Drive to Highcrest Drive. The second project will rehabilitate wastewater lines along the following streets: Whispering Lane from Wooddale Drive to Stardust Drive; Brookdale Drive from Hightower Drive to Ridgecrest including Brookdale Court; Summit Ridge Drive from Rufe Snow Drive to Avalon Drive including Summertime Lane; Oaklawn Drive from Mickey Drive to McCoy Drive; Village Park Drive from Greendale Drive to Ridgetop Drive; and Watauga Road from Patsy Lane to Morris Boulevard. The project will also rehabilitate and repair various sanitary sewer manholes throughout the city.

# CIP AND CAPITAL PROJECTS FUNDS



**Justification:** The aging wastewater lines throughout the City are 30+ years old. The lines are subject to ground movement, pulled joints, root infiltration and deterioration. Many have inflow and infiltration problems. Proactive replacement, instead of reactive replacement, will reduce maintenance costs and customer problems.

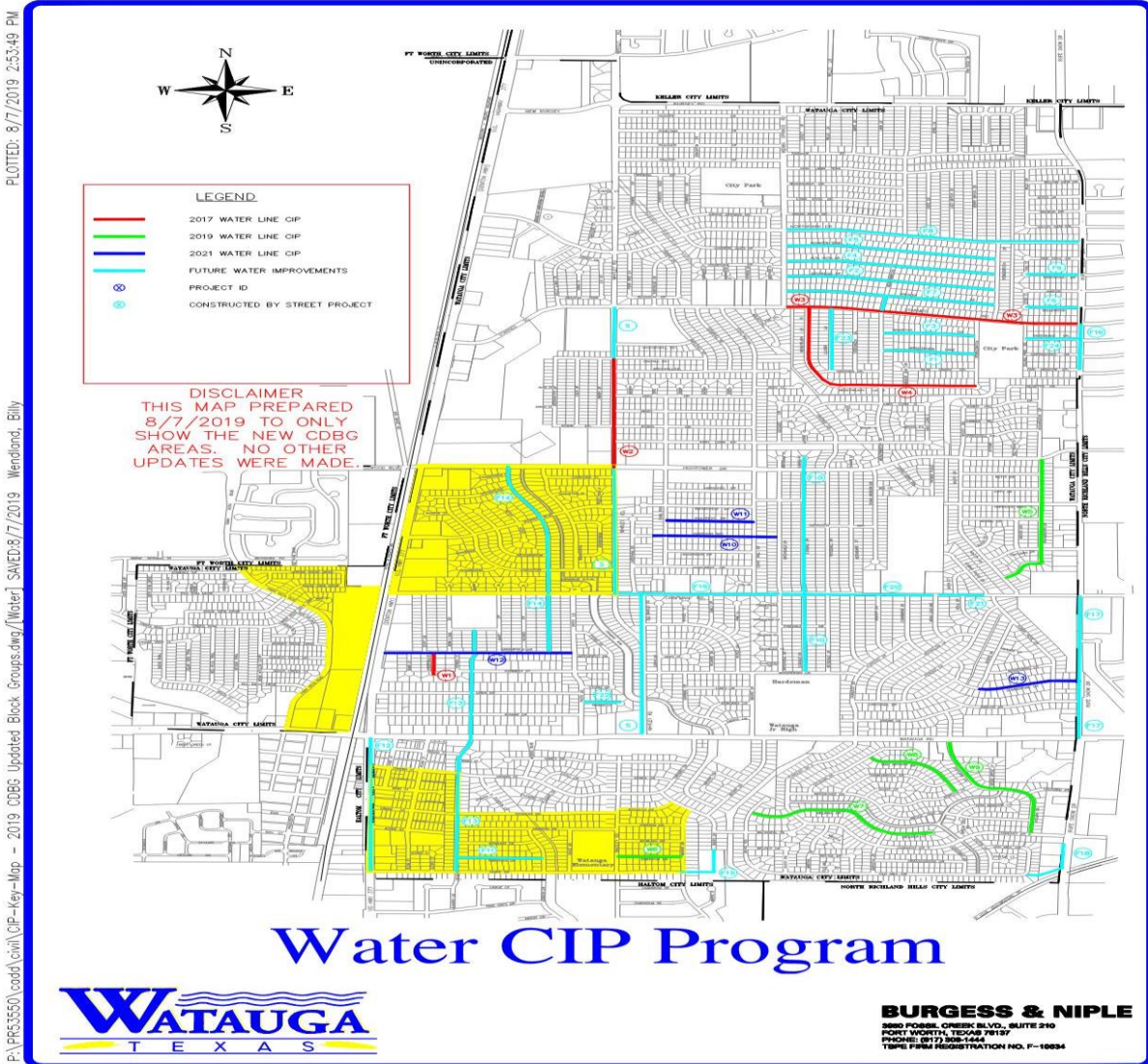
**Operating Impact:** Savings of approximately \$100,000 annually are expected in decreased wastewater fees paid due to prevention of inflow and infiltration into the system after completion of this project.

## FY2022-2023 WATER PROJECTS DISCUSSION

- ❖ **Description:** The continuation of the 2017 Water CIP will replace the aging 16” water lines in Whitley Road and Starnes Road and various water lines throughout the city. The water lines are old and present frequent maintenance issues. The recommended

# CIP AND CAPITAL PROJECTS FUNDS

improvements will significantly increase the level of service of these water lines. The 2019 Water CIP water line projects are planned for Derek Drive from Whitley Road to Saramac Drive, Melinda Drive from Jackie Terrace to Marigold Drive, MacArthur Drive from Douglas Drive to Rebecca Lane and Hillcrest Drive from Quail Run to Echo Hill Drive.



**Justification:** The aging water lines throughout the City are old and present frequent maintenance issues. Systematic replacement will reduce maintenance costs and customer problems.

**Operating Impact:** Savings of approximately \$15,000 annually are expected in decreased maintenance issues for the system after completion of this project. The debt service to cover the 2017 bond issuance began in FY2018 and the debt service for the 2019 debt issuance began in FY2020.

# CIP AND CAPITAL PROJECTS FUNDS

## FY2022-2023 LEAD WATER SERVICE LINE IDENTIFICATION PROGRAM

- ❖ **Description:** The EPA published a new rule where the City is required to develop and maintain a lead water service line inventory. The purpose of this project is to locate every water meter in the City and determine the service line material. While we are doing this, we will also locate all water valves and fire hydrants. We estimate there are 8,341 water meters, 1,703 water valves and 653 fire hydrants in the City. All information will be placed into the Watauga GIS maps for record purposes. Any lead water service lines will need to be replaced. We anticipate performing these replacements within a CIP project. This project includes small, previously unidentified wastewater and water line problems detected and repaired throughout the fiscal year.

**Justification:** Lead service lines have been identified as the primary contributor of lead in drinking water. This project will identify any lead pipe inventory in the system and address a plan for replacement of those pipes.

**Operating Impact:** This project is funded through the ARPA grant.



## OTHER UTILITY SYSTEM PROJECTS

### FY2022-2023 UTILITY MAINTENANCE PROJECTS

- ❖ **Description:** This project includes small, previously unidentified wastewater and water line problems detected and repaired throughout the fiscal year.

**Justification:** The aging wastewater lines throughout the City are 30+ years old. The lines are subject to ground movement, pulled joints, root infiltration and deterioration. Many have inflow and infiltration problems. Systematic replacement will reduce maintenance costs and customer problems.

# CIP AND CAPITAL PROJECTS FUNDS

**Operating Impact:** Savings are expected in decreased wastewater fees paid due to prevention of inflow and infiltration into the system.

## FY2022-2023 CDBG PROGRAM

- ❖ **Description:** Every even year, Watauga receives a Tarrant County Community Development Block Grant (CDBG) that varies in amount, which we use to help fund a project in a primarily (70% +) residential Census Block Group area that contains a defined percentage of low to moderate income. The City submits an application to Tarrant County in January, holds a public hearing by March, prepares the design late in the year and then constructs the project in the next fiscal year. In 2023, the grant project will replace the water line along the north side of Emerson Drive between Whitley Road and Maurie Drive.

**Justification:** Watauga uses these grants to supplement our funding to repair deficient utilities and/or streets in order to develop viable urban communities within the City. The Emerson Drive water main existing water line has been leaking and failing and needs replacement.

**Operating Impact:** The CDBG program is annually funded by a transfer from the General Fund to the General Capital Projects Fund or Utility Capital Project fund and/or through Certificate of Obligation proceeds.





# ***DEBT SERVICE FUNDS***

***GENERAL DEBT SERVICE FUND***

***FUND 03***

***WATER & SEWER DEBT SERVICE FUNDS***

***FUND 42/44***

## **DEBT SERVICE**

The Debt Service Fund, also known as General Obligation Interest and Sinking Fund, was established to provide for the payment of bond principal and interest and for the payment of fiscal agent fees as they come due. Property tax rates and tax levy are required to be computed and levied to provide the money required to pay principal and interest as it comes due. Revenues are collected in the General Obligation Interest and Sinking Fund for the payment of general long-term debt, principal, and interest. The General Obligation debt is financed by property taxes and interest earned on investments. The FY2022-203 tax rate was adopted at \$0.5802 per \$100 valuation, of which \$0.195013, or 34.2% funds the FY2022-2023 debt service payments. The Utility Debt Service fund is funded through a transfer from the Water and Sewer Operating fund from revenues received from residential and commercial utility customers.

Debt issuance finances the City's purchase of land, buildings, land improvements, parks, and the construction and reconstruction of streets and drainage facilities. In addition to infrastructure, debt issuance finances large dollar capital outlay items such as fire trucks and public works heavy equipment.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

### **Debt Management**

The Watauga Charter provides that any limitation on the tax rate shall be determined in accordance with the statutory provisions of the Texas Property Tax Code, as now or hereafter amended by the state legislature, but does not set a limitation on the debt component. In 1998, \$2,000,000 was issued to pay for a drainage management lake to control flooding in the southern portion of the city. It was determined that for the first few years of debt payments, funding for this 1998 debt would come from the Bunker Hill Drainage Impact Fee Fund and, in a limited amount, from the Watauga Parks Development Corporation Sales Tax operating fund.

A preliminary Capital Improvements Plan identified approximately \$11,800,000 in unfunded street construction and reconstruction. The preferred position of "pay-as-you-go" was reconsidered due to the number of streets identified and the dollar amount of the projections. As a result of being able to maintain a constant tax rate in FY1999-2000 and the ability to lower future tax rates, the City issued debt in the amount of \$4,060,000 in December 1999. Lower interest rates did make it possible for the City to refinance the majority of this debt (\$2,855,000) in FY2005-2006.

The lowering of interest rates and market conditions in 2001 did make conditions possible for the City to refinance Series 1992 General Obligation bonds.

## DEBT SERVICE

Certificates of Obligation were sold in the amount of \$2,300,000 in FY2002-2003 for construction of a city hall and an animal shelter, as well as for additional street reconstruction money. This debt is repayable within fifteen years.

During FY2003-2004 the City was once again able to take advantage of low interest rates and refunded the General Obligation Debt Series 1994 and advance refunded the Watauga Parks Development 1995 Sales Tax Revenue Bonds.

During FY2004-2005 the City issued \$5,000,000 of Certificates of Obligation for construction, purchasing, renovating, and improving the City's public safety facilities, expansion of the City library, and construction or improvements to streets, curbs, and sidewalks within the City.

During FY2006-2007, the City issued \$3,400,000 of Combination Tax and Limited Pledge Revenue Certificates of Obligation for the purpose of paying contractual obligations for constructing, purchasing, renovating, and improving the City's public safety facilities, including police, fire, and emergency medical services, and constructing street improvements and drainage incidental thereto.

In March 2008, the City refinanced the bonds issued in 1996, which were used to pay for acquisition, improvements, and extensions to the Water/Sewer system including payment for professional services related to the construction and financing of water/sewer improvements. The City was able to reduce interest from 4.783% to 3.12%, while also freeing up \$360,000 from the Bond Reserve Fund, which is no longer required.

During FY2010-2011, The City issued \$7,365,000 Combination Tax and Limited Pledge Revenue Certificate of Obligation Bonds, of which \$4,585,000 are paid from property tax levies. These bonds were issued to finance various equipment needs (i.e., radios, computer hardware), street projects and improvements, specific use vehicles such as a quint fire truck, ambulance, public works heavy equipment, traffic lights and traffic safety equipment, and possible renovation of some buildings. This debt issuance was timed for FY2011-2012 since the City's total debt obligations decreased the end of FY2010-2011. Also, during FY2010-2011, the City refunded \$1,000,000 in Certificates of Obligation, Series 1998. The City was able to reduce interest from 4.6% to 1.95%.

During FY2011-2012, the City issued \$7,730,000 Combination Tax and Limited Pledge Revenue Certificate of Obligation bonds, which will be paid from water and sewer fund revenues. These bonds were issued to finance various utility system projects, to include street improvements and storm water and drainage system improvements. The City began these projects in FY2012-2013 and the projects continued through FY2015-2016.

## DEBT SERVICE

During FY2012-2013 the City was once again able to take advantage of low interest rates and refunded the Series 2003 and Series 2005 Certificate of Obligation. The gross savings to the City was \$126,523.12 through this refunding.

In FY2013-2014, the City issued \$3,500,000 Combination Tax and Limited Pledge Revenue Certificate of Obligation bonds, which will be paid from property tax levies. This debt opportunity was available without any increase in the tax rate since the City's total debt obligations decreased the end of FY2013-2014. The expansion of the existing Community Center to provide for an updated Senior Center facility and improvements to Bursey Road, a major thoroughfare in the City were established as priorities to be funded through the \$3,500,000 debt issuance. These projects began in FY2014-2015. Bursey Road Phase I was completed in FY2015-2016 and the Senior Center was completed in FY2016-2017.

In FY2015-2016, the City issued \$5,885,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation bonds, which will be paid from property tax levies. These funds were used for street improvements throughout the City and quality of life projects such as a splash pad, trails, and parking improvements. Whitley Road is the final project funded by these proceeds and will be completed in FY2021-2022.

In FY2016-2017, \$1.2 million of the Utility Fund debt service dropped off due to the final payment being made in FY2015-2016 for the debt service associated with the purchase of the Water system from North Richland Hills. In the summer of 2017, the City Council considered and approved additional utility project infrastructure funding by issuing certificates of obligation in the amount of \$7.325 million. These funds were received in August, 2017 and are funding water and sewer projects identified in the City's 5-year Capital Improvements Project plan. Whitley Road is the final project funded by these proceeds and will be completed in FY2022-2023.

In FY2017-2018, \$6.780 million Certificates of Obligation issuance was approved by Council. The proceeds will fund street projects, park projects, building equipment, signage throughout the City, and capital equipment items.

In August 2019, City Council approved an \$8.490 million Combination and Limited Pledge Revenue Certificates of Obligation. Proceeds will fund water and sewer projects and equipment, and some general fund capital equipment. The majority of the debt, \$8.065 million, will be repaid with Utility system revenues and \$425,000 of the principal will be paid by the I&S component of the tax rate. Payments will begin in February 2020 at approximately \$70,000 annually for the General Fund portion of the debt, and approximately \$344,000 for the Utility Fund. Standard & Poor Rating Services assigned a 'AA' rating to this issuance.

In August 2020, a \$3.0 million Combination and Limited Pledge Revenue Certificates of Obligation issuance was issued. Proceeds will fund a Fire Station restroom renovation project, continuation of the Whitley Road Street Project, and construction of a restaurant food truck site at Capp Smith Park to spur economic development in the City. Additional projects funded are a roof replacement for the Library facility, construction of

## DEBT SERVICE

an equipment and vehicle storage facility (pole barn) for the Parks facility, and various capital outlay items.

In August 2021, the City Council approved the issuance of a \$4.7 million Combination and Limited Pledge Revenue Certificates of Obligation issuance to continue the street program funding and capital equipment funding for needs identified in the 5 year Capital Improvement Plan and the 5-year Capital Outlay Plan.

In August 2022, the City Council approved the issuance of \$4.93 million Combination and Limited Pledge Revenue Certificates of Obligation to fund street projects, building improvements, parks projects, and the Capital Outlay plan.

The focus for future budgets will be on phasing in portions of the bond program and adopting a combination of bond issuance and cash financing to fit within budgetary (tax rate) constraints. Special consideration will be given to the leveling of City Debt.

### **Current Bond Ratings**

August 18, 2005, Standard and Poor's raised its underlying rating on Watauga's General Obligation debt outstanding one notch to 'A+' from 'A' based on the expectation that the City will complete its major identified capital items with the proceeds of the series 2005 issuance, coupled with a moderating debt burden, affording management a greater flexibility to fund future capital expenditures with internally generated cash.

Reflecting the City's continued conservative financial management, Standard & Poor's further increased this rating to "AA" from "A+" on February 8, 2009. In addition, on October 5, 2009, Fitch Rating Agency issued an affirmation of bond rating of "A," and provided a comment of "Stable" for their rating outlook. On April 22, 2010, Moody's upgraded their rating from A3 to A2.

Moody's also assigned an Aa3 underlying rating to the City's \$7.36 million Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2011. The Aa3 rating reflects the City's stable financial operations and healthy reserve position. In September 2011, Fitch Ratings affirmed the City's \$1 million 1998 Certificate of Obligations at "AA-" with a rating outlook of "Stable."

Moody's also assigned an Aa3 underlying rating the City's \$7.730 million Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2012. The rating reinforced the above strengths listed, as well as the solid management practices reflected in an increase in the City's formal fund balance policy and maintenance of ample reserves. Challenges cited include the declines in the city's tax base and the negative five year average annual growth rate in assessed value.

Standard & Poor's Rating Services assigned its 'AA' long-term rating to the City's \$3.50 million Combination and Limited Pledge Revenue Certificates of Obligation, 2014. The

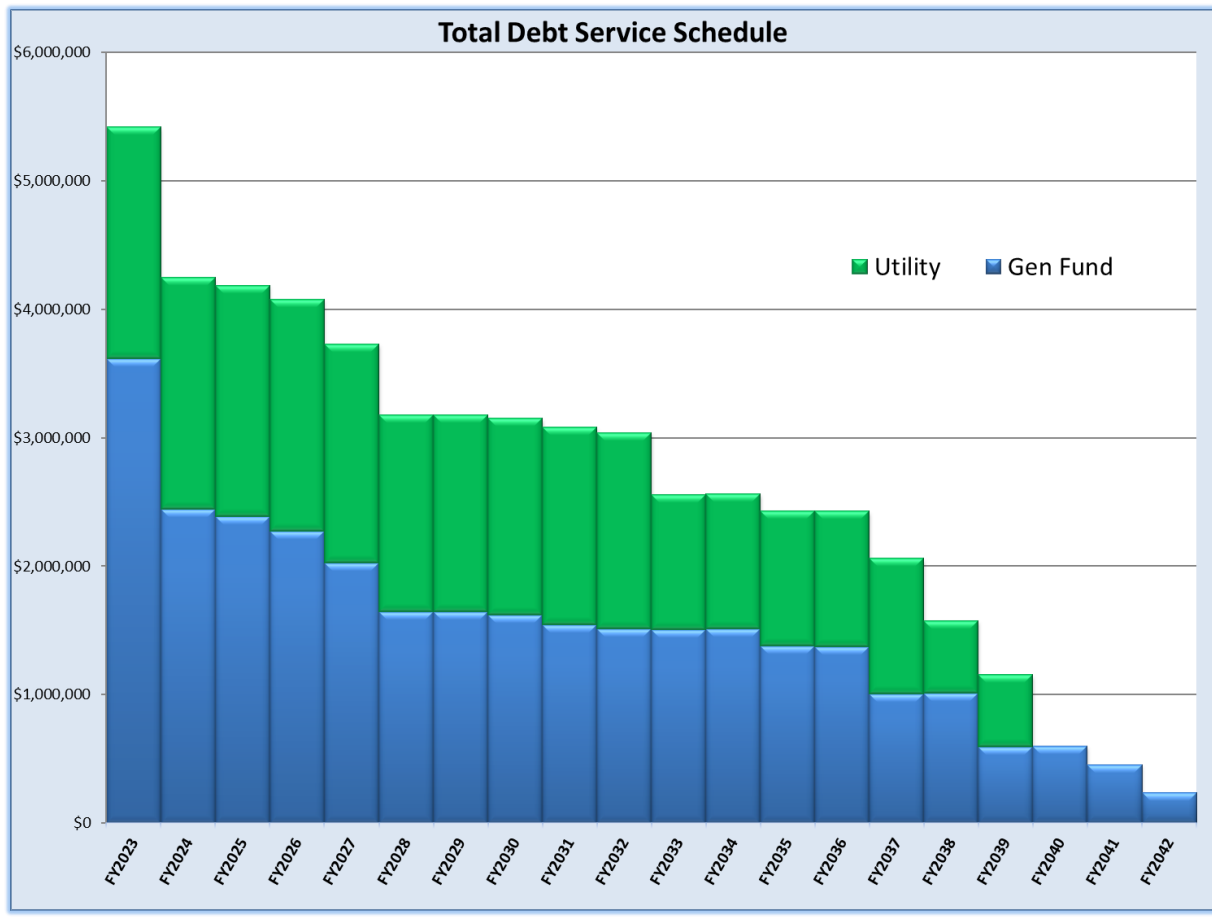
## DEBT SERVICE

rating cited very strong budgetary flexibility, very strong liquidity, adequate budgetary performance and adequate debt and contingent liabilities.

Standard & Poor’s also assigned its ‘AA’ long term rating to the City’s \$5.885 million Combination and Limited Pledge Revenue Certificates of Obligation, 2016. The rating cited very strong management, with strong financial policies and practices, very strong budgetary flexibility, very strong liquidity and adequate economy and budgetary performance in support of this rating. Standard and Poor’s also assigned its ‘AA’ long-term rating to the 2017 Certificates of Obligation issuance and 2018 Certificates of Obligation Issuance.

In recent years, S&P Global Ratings assigned its ‘AA’ long-term rating to the 2019, 2020, 2021, and 2022 issuances and affirmed their ‘AA’ rating on the city’s certificates outstanding. The rating is based on the City’s very strong reserves combined with steady budgetary performance produced by a very strong financial management team. In addition, S&P cited expectations for the city to continue stable operations and the projection for assessed values in the city to continue growth.

The City’s debt service schedule is shown below. The City continues planned debt service contributions to fund capital projects without tax increases when possible for General Fund projects. The Utility Fund capital projects are generally planned in the year or debt service declines in order to minimize the need to raise utility rates.

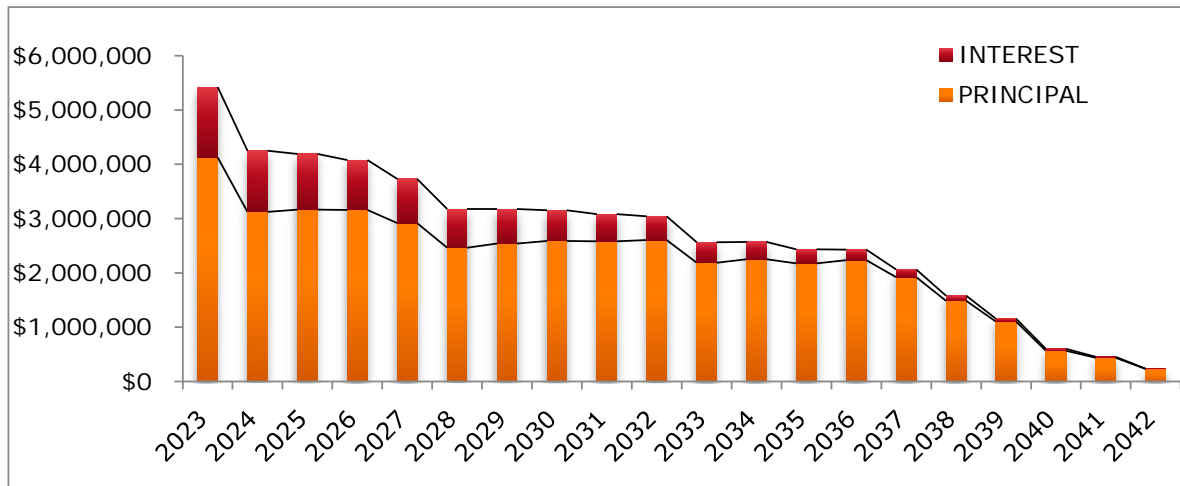


## All Debt Service Requirements to Maturity (Gen. Fund & Water)

as of October 1, 2022

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	INTEREST	TOTAL
2023	\$43,825,000	\$4,125,000	\$1,293,780	\$5,418,780
2024	\$39,700,000	\$3,120,000	\$1,126,093	\$4,246,093
2025	\$36,580,000	\$3,165,000	\$1,023,778	\$4,188,778
2026	\$33,415,000	\$3,155,000	\$923,419	\$4,078,419
2027	\$30,260,000	\$2,915,000	\$816,388	\$3,731,388
2028	\$27,345,000	\$2,460,000	\$718,051	\$3,178,051
2029	\$24,885,000	\$2,540,000	\$638,169	\$3,178,169
2030	\$22,345,000	\$2,585,000	\$567,379	\$3,152,379
2031	\$19,760,000	\$2,580,000	\$500,369	\$3,080,369
2032	\$17,180,000	\$2,605,000	\$435,925	\$3,040,925
2033	\$14,575,000	\$2,185,000	\$374,934	\$2,559,934
2034	\$12,390,000	\$2,250,000	\$316,464	\$2,566,464
2035	\$10,140,000	\$2,175,000	\$257,498	\$2,432,498
2036	\$7,965,000	\$2,230,000	\$198,657	\$2,428,657
2037	\$5,735,000	\$1,920,000	\$141,011	\$2,061,011
2038	\$3,815,000	\$1,485,000	\$91,816	\$1,576,816
2039	\$2,330,000	\$1,100,000	\$55,828	\$1,155,828
2040	\$1,230,000	\$565,000	\$32,888	\$597,888
2041	\$665,000	\$435,000	\$17,450	\$452,450
2042	\$230,000	\$230,000	\$5,175	\$235,175
	<b>\$43,825,000</b>	<b>\$9,535,070</b>	<b>\$53,360,070</b>	

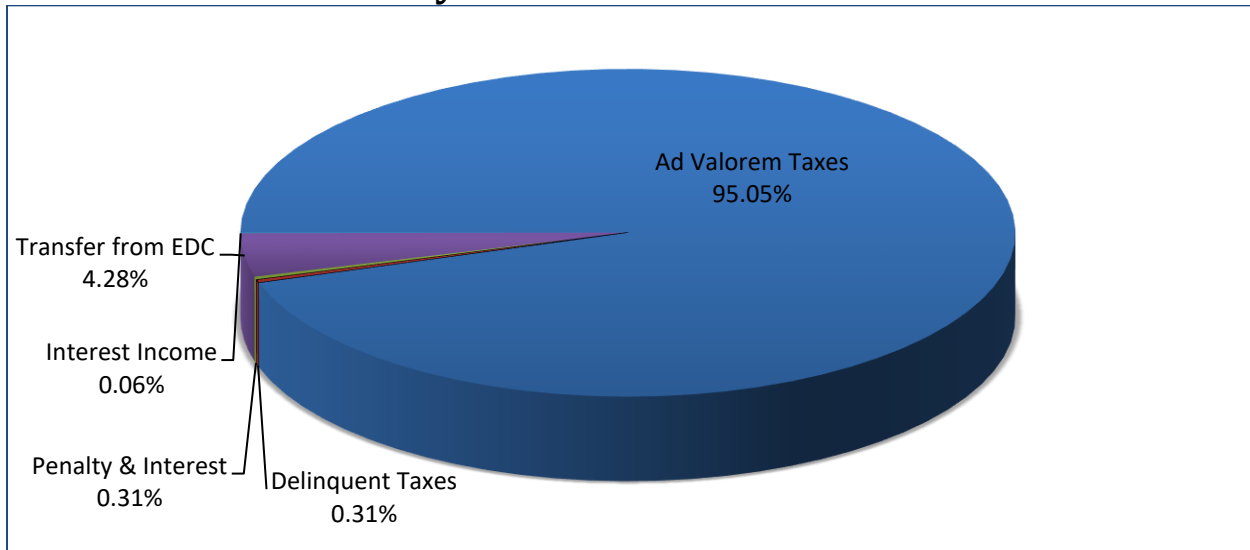
	Year	Total	Principal	Interest
This Year's Requirement	<b>2023</b>	<b>\$5,418,780</b>	<b>\$4,125,000</b>	<b>\$ 1,293,780</b>
Maximum Requirement	<b>2023</b>	<b>\$5,374,715</b>	<b>\$4,125,000</b>	<b>\$ 1,249,715</b>



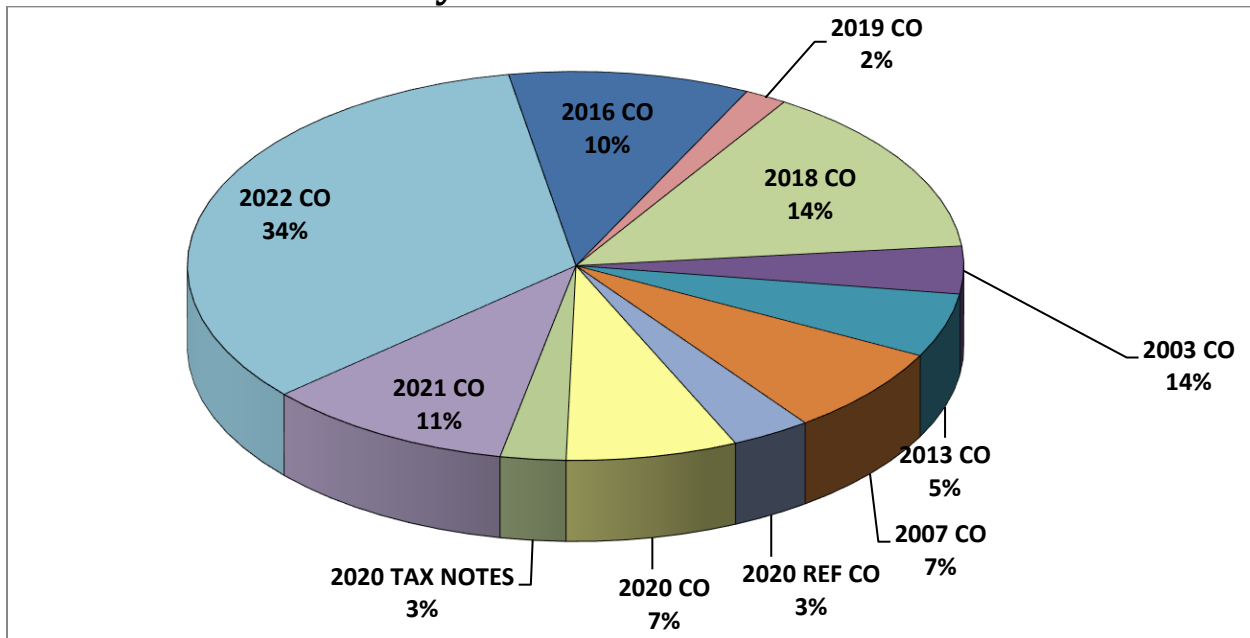
## General Obligation Debt Service

Ordinances authorizing the issuance of tax notes, general, and contractual obligation bonds to provide for the payment of bond principal and interest as they come due established the General Obligation Debt Service Fund. This is also referred to as the Interest and Sinking Fund. A property tax is levied and allocated annually to the General Obligation Bond Debt Service Fund in amounts sufficient to service the debt payments. The Economic Development Corporation (EDC) provides debt service payments for EDC related projects through a transfer to this fund. This fund is also used to provide for the payment of fiscal agent fees.

### Where Does the Money Come From:

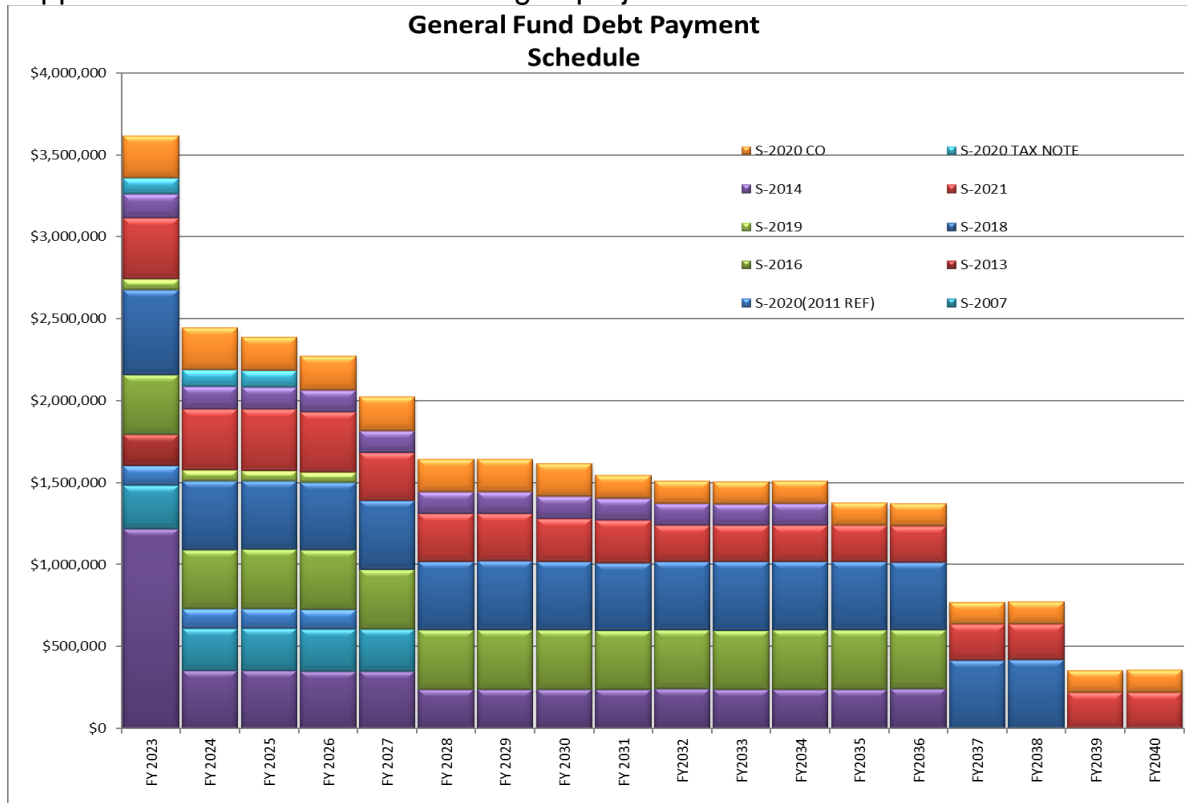


### Where Does the Money Go:



The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration and financial reporting. Below is the General Fund Debt Payment Schedule for all current issuances. As debt drops off, other projects may be funded through debt issuance that are identified in the City's 5-year Capital Improvement Plan and Capital Outlay Plan.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. A disciplined, thoughtful approach to debt management includes policies that provide guidelines for the City to manage its debt consistent with available and reasonably anticipated resources. The City's debt issuance is related to the Capital Improvement Plan and Capital Outlay Plan, as well as cash reserves, and possible grant funding for those programs. The City strives to maintain a level funding plan that will minimize the peaks and valleys in General Fund support levels and allows the funding of projects over time.

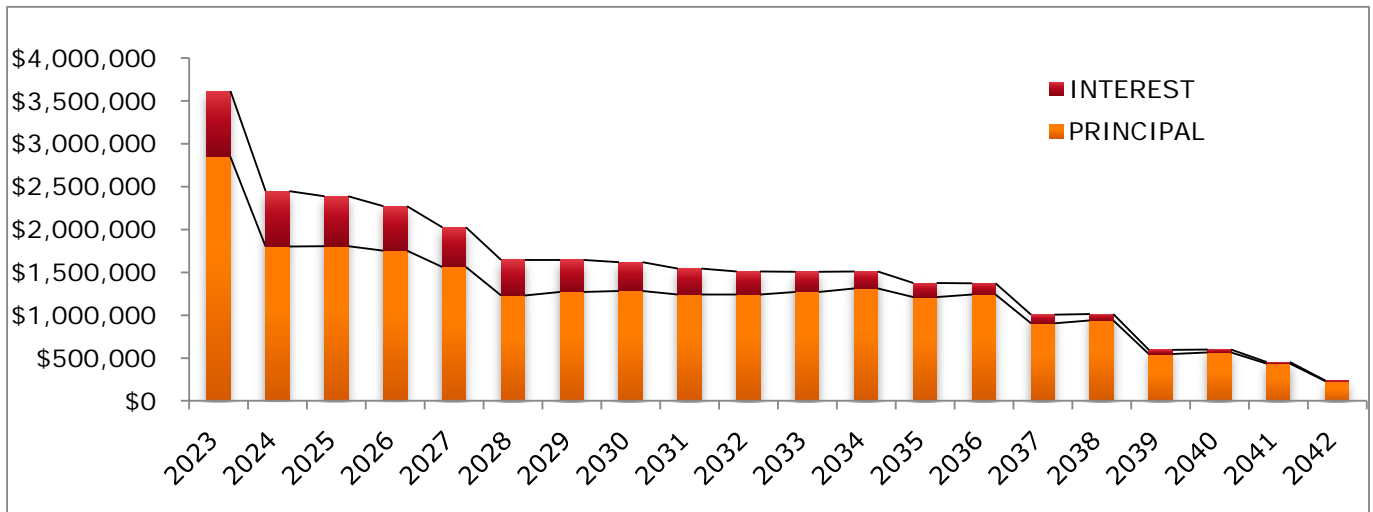


# General Fund Debt Service Requirements to Maturity

as of October 1, 2022

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	INTEREST	TOTAL
2023	\$24,670,000	\$2,845,000	\$770,348	\$3,615,348
2024	\$21,825,000	\$1,800,000	\$645,542	\$2,445,542
2025	\$20,025,000	\$1,805,000	\$582,206	\$2,387,206
2026	\$18,220,000	\$1,750,000	\$522,334	\$2,272,334
2027	\$16,470,000	\$1,560,000	\$464,065	\$2,024,065
2028	\$14,910,000	\$1,230,000	\$414,403	\$1,644,403
2029	\$13,680,000	\$1,270,000	\$374,121	\$1,644,121
2030	\$12,410,000	\$1,280,000	\$337,406	\$1,617,406
2031	\$11,130,000	\$1,240,000	\$303,097	\$1,543,097
2032	\$9,890,000	\$1,240,000	\$269,803	\$1,509,803
2033	\$8,650,000	\$1,270,000	\$235,812	\$1,505,812
2034	\$7,380,000	\$1,310,000	\$200,529	\$1,510,529
2035	\$6,070,000	\$1,210,000	\$166,038	\$1,376,038
2036	\$4,860,000	\$1,240,000	\$132,659	\$1,372,659
2037	\$3,620,000	\$905,000	\$101,400	\$1,006,400
2038	\$2,715,000	\$940,000	\$72,163	\$1,012,163
2039	\$1,775,000	\$545,000	\$49,238	\$594,238
2040	\$1,230,000	\$565,000	\$32,888	\$597,888
2041	\$665,000	\$435,000	\$17,450	\$452,450
2042	\$230,000	\$230,000	\$5,175	\$235,175
	<b>\$24,670,000</b>	<b>\$5,696,676</b>	<b>\$30,366,676</b>	

	Year	Total	Principal	Interest
This Year's Requirement	<b>2023</b>	<b>\$3,615,348</b>	<b>\$2,845,000</b>	<b>\$ 770,348</b>
Maximum Requirement	<b>2023</b>	<b>\$3,615,348</b>	<b>\$2,845,000</b>	<b>\$770,348</b>



# General Obligation Debt Service Fund 03

## Budget Summary

	HISTORY		CURRENT YEAR		BUDGET
	FY2019 20 Actual	FY2020 21 Actual	FY2021 22 Budget	FY2021 22 Estimate	FY2022 23 Budget
<b>Fund Balance, October 1*</b>	\$659,603	\$765,068	\$732,136	\$758,686	\$769,918
<b>Revenues:</b>					
Ad Valorem Taxes	2,582,860	2,750,574	2,946,000	2,979,312	3,400,000
Delinquent Taxes	15,338	15,546	11,000	11,881	11,000
Penalty & Interest	13,720	13,221	10,000	11,437	11,000
Interest Income	11,652	1,262	1,000	1,977	2,000
Transfer from EDC	100,178	157,503	147,078	147,077	153,178
<b>Current Year Resources</b>	\$2,723,748	\$2,938,106	\$3,115,078	\$3,151,685	\$3,577,178
<b>Total Available Resources</b>	<b>\$ 3,383,350</b>	<b>\$ 3,703,174</b>	<b>\$ 3,847,214</b>	<b>\$ 3,910,371</b>	<b>\$ 4,347,096</b>
<b>2016 Certificates of Obligation</b>					
Principal	235,000	245,000	255,000	255,000	265,000
Interest	124,469	114,869	106,144	106,144	98,344
<b>2018 Certificates of Obligation</b>					
Principal	390,000	480,000	310,000	310,000	330,000
Interest	229,661	224,590	204,840	204,840	188,840
<b>2014 Certificates of Obligation</b>					
Principal	180,000	515,000	900,000	900,000	100,000
Interest	80,263	72,669	55,625	55,625	42,875
<b>2003/2013 Certificate of Obligation</b>					
Principal	190,000	200,000	195,000	195,000	190,000
Interest	15,300	10,913	6,469	6,469	2,138
<b>2005/2013 Certificates of Obligation</b>					
Principal	330,000	0	0	0	0
Interest	6,154	0	0	0	0
<b>2007 Certificates of Obligation</b>					
Principal	190,000	200,000	210,000	210,000	220,000
Interest	69,253	61,239	52,813	52,814	43,977
<b>2011 Certificates of Obligation</b>					
Principal	435,000	455,000	0	0	0
Interest	40,425	24,341	0	0	0
<b>2020 Refunding (2011) CO</b>					
Principal	0	0	115,000	115,000	115,000
Interest	0	0	6,055	6,044	4,709
<b>2019 Certificates of Obligation</b>					
Principal	85,000	50,000	55,000	55,000	55,000
Interest	16,358	13,950	11,325	11,325	8,575
<b>2020 TN Certificates of Obligation</b>					
Principal	0	75,000	90,000	90,000	90,000
Interest	0	22,138	11,550	11,550	8,400
<b>2020 Certificates of Obligation</b>					
Principal	0	120,000	115,000	115,000	200,000
Interest	0	58,028	63,050	63,050	58,325
<b>2021 Certificates of Obligation</b>					
Principal	0	0	265,000	265,000	275,000
Interest	0	0	114,188	111,050	100,250
<b>2022 Certificates of Obligation</b>					
Principal	0	0	0	0	1,005,000
Interest	0	0	0	0	213,915
<b>Fiscal Agent Charges</b>	1,400	1,750	1,600	1,543	2,000
<b>Total Debt Service Requirement</b>	\$2,618,283	\$2,944,487	\$3,143,657	\$3,140,453	\$3,617,348
<b>Fund Balance, September 30</b>	<b>\$765,068</b>	<b>\$758,686</b>	<b>\$703,557</b>	<b>\$769,918</b>	<b>\$729,748</b>
	105465	-6381	-28579	11232	-40170

# General Obligation Debt Service Fund

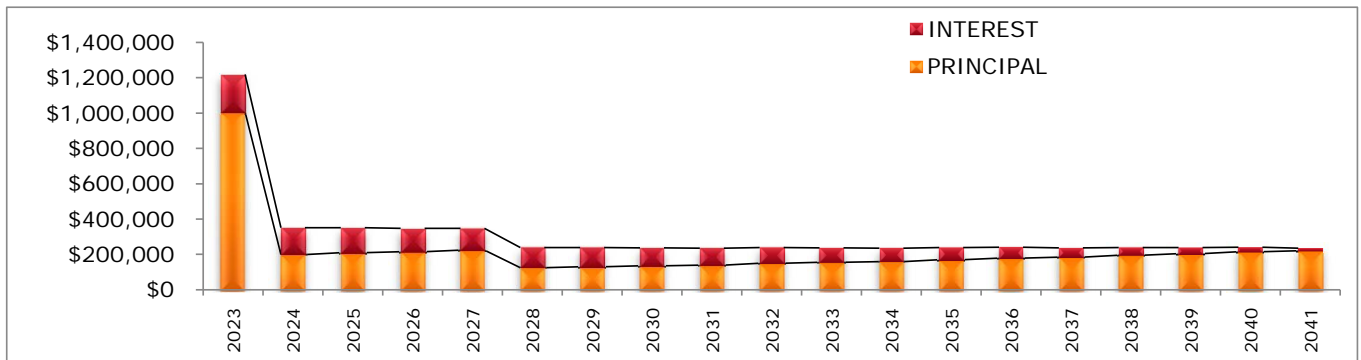
## Annual Debt Service Requirement

### Series 2022 Certificates of Obligation ( \$4,450,000 ) \*EST

YEAR ENDING SEPT. 30	DEBT OUTSTANDING		Interest Rate	INTEREST	TOTAL
	OCT. 1	PRINCIPAL			
2023	\$4,450,000	\$1,005,000	4.500%	\$213,915	\$1,218,915
2024	\$3,445,000	\$200,000	4.500%	\$150,525	\$350,525
2025	\$3,245,000	\$210,000	4.500%	\$141,300	\$351,300
2026	\$3,035,000	\$215,000	4.500%	\$131,738	\$346,738
2027	\$2,820,000	\$225,000	4.500%	\$121,838	\$346,838
2028	\$2,595,000	\$125,000	4.500%	\$113,963	\$238,963
2029	\$2,470,000	\$130,000	4.500%	\$108,225	\$238,225
2030	\$2,340,000	\$135,000	4.500%	\$102,263	\$237,263
2031	\$2,205,000	\$140,000	4.500%	\$96,075	\$236,075
2032	\$2,065,000	\$150,000	4.500%	\$89,550	\$239,550
2033	\$1,915,000	\$155,000	4.500%	\$82,688	\$237,688
2034	\$1,760,000	\$160,000	4.500%	\$75,600	\$235,600
2035	\$1,600,000	\$170,000	4.500%	\$68,175	\$238,175
2036	\$1,430,000	\$180,000	4.500%	\$60,300	\$240,300
2037	\$1,250,000	\$185,000	4.500%	\$52,088	\$237,088
2038	\$1,065,000	\$195,000	4.500%	\$43,538	\$238,538
2039	\$870,000	\$205,000	4.500%	\$34,538	\$239,538
2040	\$665,000	\$215,000	4.500%	\$25,088	\$240,088
2041	\$450,000	\$220,000	4.500%	\$15,300	\$235,300
2042	\$230,000	\$230,000	4.500%	\$5,175	\$235,175
		<b>\$4,450,000</b>		<b>\$1,731,878</b>	<b>\$6,181,878</b>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$1,218,915</b>	<b>\$1,005,000</b>	<b>\$213,915</b>
<b>Maximum Requirement</b>	<b>2023</b>	<b>\$1,218,915</b>	<b>\$1,005,000</b>	<b>\$213,915</b>
<b>Total Outstanding Bonds</b>	<b>\$4,450,000</b>			
<b>Total Original Issue</b>	<b>\$4,450,000</b>			
<b>Issue Date</b>	<b>8/15/2022</b>			

Proceeds for contractual obligations of the City to be incurred for making permanent public improvements and purposes, to-wit: (1) constructing street improvements, curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (2) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system and public works facilities; (3) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, including playground equipment; (4) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; (5) the purchase of fleet vehicles, technology improvements, HVAC improvements, public safety equipment, and a motorcycle; and (6) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects.



# General Obligation Debt Service Fund

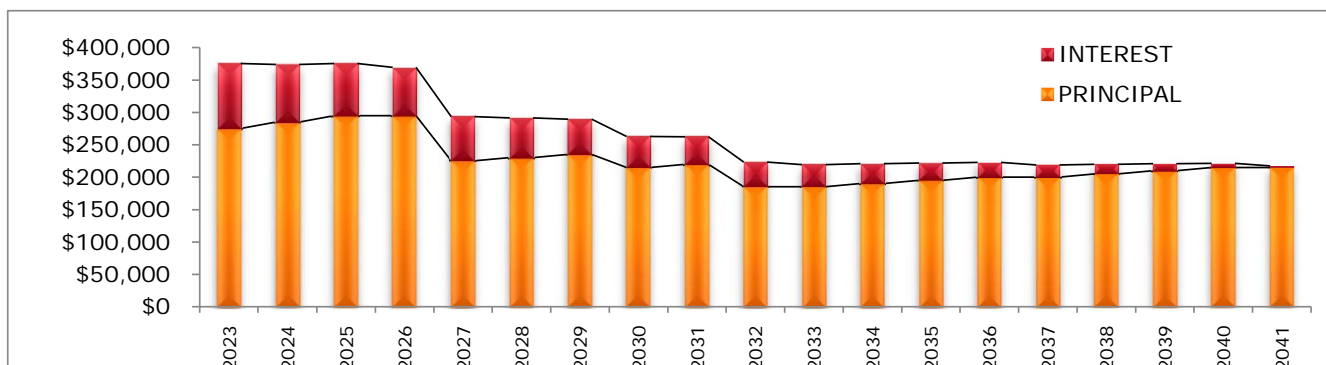
## Annual Debt Service Requirement

### Series 2021 Certificates of Obligation ( \$4,540,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$4,275,000	\$275,000	4.000%	\$100,250	\$375,250
2024	\$4,000,000	\$285,000	4.000%	\$89,050	\$374,050
2025	\$3,715,000	\$295,000	2.000%	\$80,400	\$375,400
2026	\$3,420,000	\$295,000	2.000%	\$74,500	\$369,500
2027	\$3,125,000	\$225,000	3.000%	\$68,175	\$293,175
2028	\$2,900,000	\$230,000	3.000%	\$61,350	\$291,350
2029	\$2,670,000	\$235,000	3.000%	\$54,375	\$289,375
2030	\$2,435,000	\$215,000	3.000%	\$47,625	\$262,625
2031	\$2,220,000	\$220,000	2.000%	\$42,200	\$262,200
2032	\$2,000,000	\$185,000	2.000%	\$38,150	\$223,150
2033	\$1,815,000	\$185,000	2.000%	\$34,450	\$219,450
2034	\$1,630,000	\$190,000	2.000%	\$30,700	\$220,700
2035	\$1,440,000	\$195,000	2.000%	\$26,850	\$221,850
2036	\$1,245,000	\$200,000	2.000%	\$22,900	\$222,900
2037	\$1,045,000	\$200,000	2.000%	\$18,900	\$218,900
2038	\$845,000	\$205,000	2.000%	\$14,850	\$219,850
2039	\$640,000	\$210,000	2.000%	\$10,700	\$220,700
2040	\$430,000	\$215,000	2.000%	\$6,450	\$221,450
2041	\$215,000	\$215,000	2.000%	\$2,150	\$217,150
		\$4,275,000		\$824,025	\$5,099,025

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$375,250</b>	<b>\$275,000</b>	<b>\$100,250</b>
<b>Maximum Requirement</b>	<b>2025</b>	<b>\$375,400</b>	<b>\$295,000</b>	<b>\$80,400</b>
<b>Total Outstanding Bonds</b>	<b>\$4,275,000</b>			
<b>Total Original Issue</b>	<b>\$4,540,000</b>			
<b>Issue Date</b>	<b>8/1/2021</b>			

Proceeds for contractual obligations of the City to be incurred for making permanent public improvements and purposes, to-wit: (1) constructing street improvements, curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (2) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system and public works facilities; (3) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, including playground equipment; (4) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; (5) the purchase of fleet vehicles, technology improvements, HVAC improvements, public safety equipment, and a motorcycle; and (6) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects.



# General Obligation Debt Service Fund

## Annual Debt Service Requirement - GF (03)

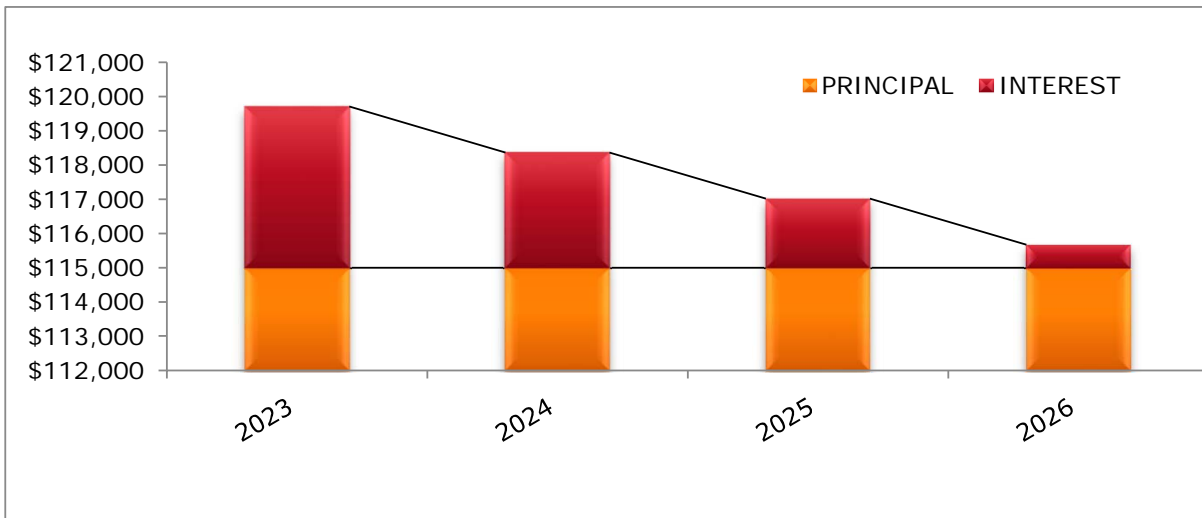
### Series 2020 Certificate of Obligation (2011 REF) \$7,365,000

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$460,000	\$115,000	1.17%	\$4,709	\$119,709
2024	\$345,000	\$115,000	1.17%	\$3,364	\$118,364
2025	\$230,000	\$115,000	1.17%	\$2,018	\$117,018
2026	\$115,000	\$115,000	1.17%	\$673	\$115,673
		<b>\$460,000</b>		<b>\$10,764</b>	<b>\$470,764</b>

**Total Outstanding Bonds** **\$460,000**  
**Total Original Issue** **\$4,585,000**  
**Issue Date** **7/27/2011**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, renovating, and improving various City facilities, (4) purchasing a new fire truck, public safety vehicles and ambulance vehicles.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$119,709</b>	<b>\$115,000</b>	<b>\$4,709</b>
<b>Maximum Requirement</b>	<b>2023</b>	<b>\$119,709</b>	<b>\$115,000</b>	<b>\$4,709</b>



# General Obligation Debt Service Fund

## Annual Debt Service Requirement

### Series 2020 Certificates of Obligation ( \$2,910,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$2,675,000	\$200,000	3.000%	\$58,325	\$258,325
2024	\$2,475,000	\$205,000	3.000%	\$52,250	\$257,250
2025	\$2,270,000	\$155,000	3.000%	\$46,850	\$201,850
2026	\$2,115,000	\$165,000	3.000%	\$42,050	\$207,050
2027	\$1,950,000	\$170,000	3.000%	\$37,025	\$207,025
2028	\$1,780,000	\$170,000	3.000%	\$31,925	\$201,925
2029	\$1,610,000	\$175,000	3.000%	\$26,750	\$201,750
2030	\$1,435,000	\$180,000	1.500%	\$22,775	\$202,775
2031	\$1,255,000	\$120,000	1.500%	\$20,525	\$140,525
2032	\$1,135,000	\$120,000	1.500%	\$18,725	\$138,725
2033	\$1,015,000	\$120,000	1.500%	\$16,925	\$136,925
2034	\$895,000	\$125,000	1.500%	\$15,088	\$140,088
2035	\$770,000	\$125,000	1.500%	\$13,213	\$138,213
2036	\$645,000	\$125,000	1.500%	\$11,338	\$136,338
2037	\$520,000	\$125,000	2.000%	\$9,150	\$134,150
2038	\$395,000	\$130,000	2.000%	\$6,600	\$136,600
2039	\$265,000	\$130,000	2.000%	\$4,000	\$134,000
2040	\$135,000	\$135,000	2.000%	\$1,350	\$136,350

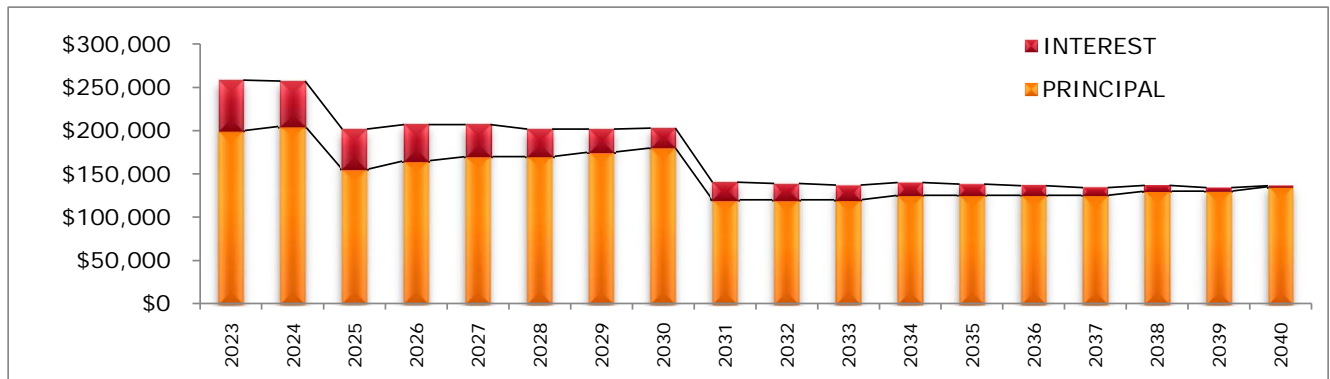
\$2,675,000

\$434,863

\$3,109,863

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$258,325</b>	<b>\$200,000</b>	<b>\$58,325</b>
<b>Maximum Requirement</b>	<b>2023</b>	<b>\$258,325</b>	<b>\$200,000</b>	<b>\$58,325</b>
<b>Total Outstanding Bonds</b>	<b>\$2,675,000</b>			
<b>Total Original Issue</b>	<b>\$2,910,000</b>			
<b>Issue Date</b>	<b>8/24/2020</b>			

Proceeds to be used for Fire Station Building renovations, street improvements, vehicles and equipment, and technology enhancements, construction of an incubator restaurant site.



# General Obligation Debt Service Fund

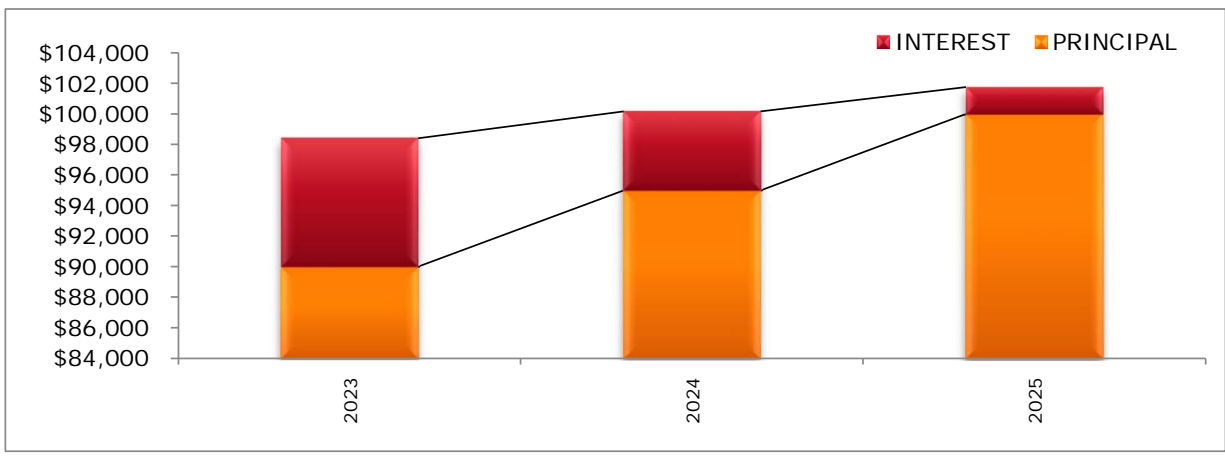
## Annual Debt Service Requirement

### Series 2020 Certificates of Obligation Tax Note ( \$450,000 )

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$285,000	\$90,000	3.500%	\$8,400	\$98,400
2024	\$195,000	\$95,000	3.500%	\$5,163	\$100,163
2025	\$100,000	\$100,000	3.500%	\$1,750	\$101,750
		<u>\$285,000</u>		<u>\$15,313</u>	<u>\$300,313</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$98,400</b>	<b>\$90,000</b>	<b>\$8,400</b>
<b>Maximum Requirement</b>	<b>2025</b>	<b>\$101,750</b>	<b>\$100,000</b>	<b>\$1,750</b>
<b>Total Outstanding Bonds</b>		<b>\$285,000</b>		
<b>Total Original Issue</b>		<b>\$450,000</b>		
<b>Issue Date</b>		<b>2/5/2020</b>		

Proceeds to be used for design of Fire Station Restroom renovation and purchase of ambulance.



# General Obligation Debt Service Fund

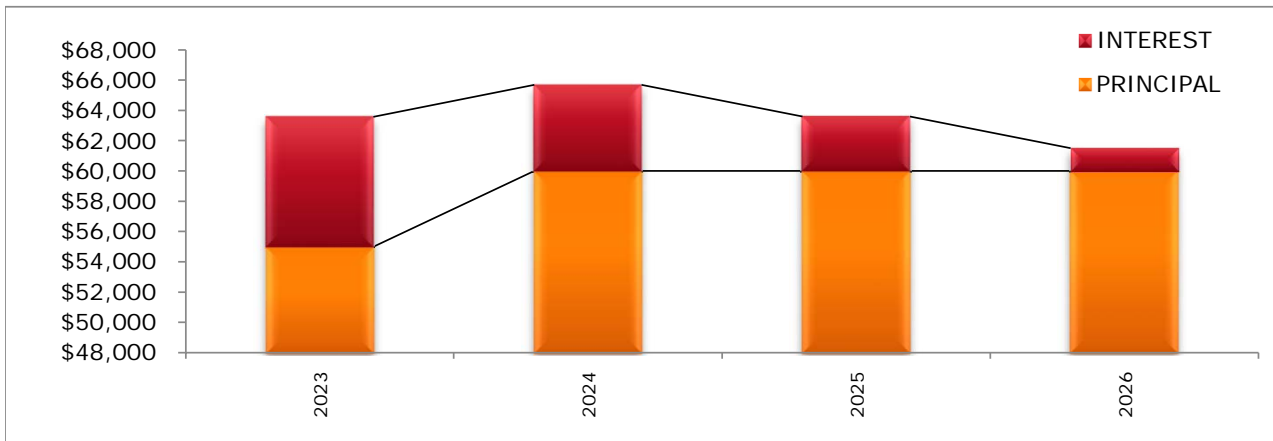
## Annual Debt Service Requirement

### Series 2019 Certificates of Obligation ( \$425,000 )

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$235,000	\$55,000	5.000%	\$8,575	\$63,575
2024	\$180,000	\$60,000	5.000%	\$5,700	\$65,700
2025	\$120,000	\$60,000	2.000%	\$3,600	\$63,600
2026	\$60,000	\$60,000	5.000%	\$1,500	\$61,500
		<u>\$235,000</u>		<u>\$19,375</u>	<u>\$254,375</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$63,575</b>	<b>\$55,000</b>	<b>\$8,575</b>
<b>Maximum Requirement</b>	<b>2024</b>	<b>\$65,700</b>	<b>\$60,000</b>	<b>\$5,700</b>
<b>Total Outstanding Bonds</b>		<b>\$235,000</b>		
<b>Total Original Issue</b>		<b>\$425,000</b>		
<b>Issue Date</b>		<b>8/15/2019</b>		

Proceeds to be used for capital equipment. Proceeds can also be used for: construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities or parks projects. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



# General Obligation Debt Service Fund

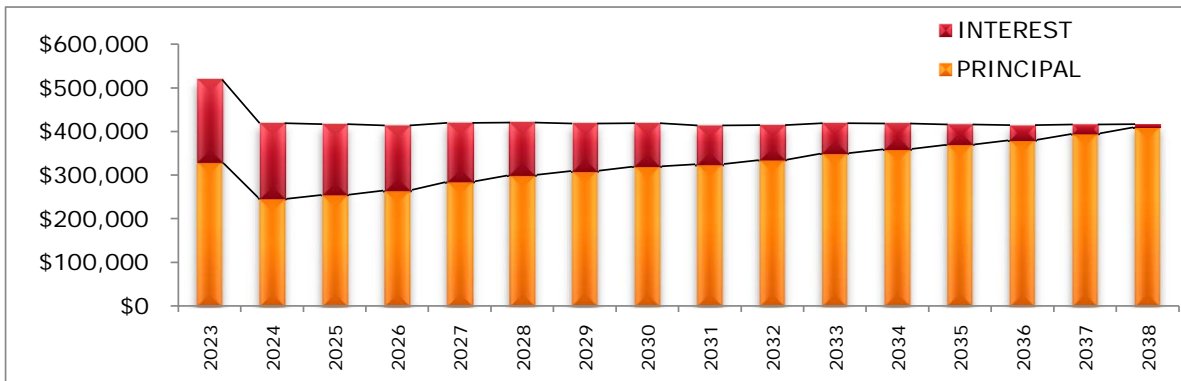
## Annual Debt Service Requirement

### Series 2018 Certificates of Obligation ( \$6,780,000 )

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$5,235,000	\$330,000	5.000%	\$188,840	\$518,840
2024	\$4,905,000	\$245,000	5.000%	\$174,465	\$419,465
2025	\$4,660,000	\$255,000	5.000%	\$161,965	\$416,965
2026	\$4,405,000	\$265,000	5.000%	\$148,965	\$413,965
2027	\$4,140,000	\$285,000	5.000%	\$135,215	\$420,215
2028	\$3,855,000	\$300,000	5.000%	\$120,590	\$420,590
2029	\$3,555,000	\$310,000	3.000%	\$108,440	\$418,440
2030	\$3,245,000	\$320,000	3.000%	\$98,990	\$418,990
2031	\$2,925,000	\$325,000	3.000%	\$89,315	\$414,315
2032	\$2,600,000	\$335,000	3.000%	\$79,415	\$414,415
2033	\$2,265,000	\$350,000	3.000%	\$69,140	\$419,140
2034	\$1,915,000	\$360,000	3.150%	\$58,220	\$418,220
2035	\$1,555,000	\$370,000	3.250%	\$46,538	\$416,538
2036	\$1,185,000	\$380,000	3.250%	\$34,350	\$414,350
2037	\$805,000	\$395,000	3.500%	\$21,263	\$416,263
2038	\$410,000	\$410,000	3.500%	\$7,175	\$417,175
		\$5,235,000		\$1,542,885	\$6,777,885

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$518,840</b>	<b>\$330,000</b>	<b>\$188,840</b>
<b>Maximum Requirement</b>	<b>2023</b>	<b>\$518,840</b>	<b>\$330,000</b>	<b>\$188,840</b>
<b>Total Outstanding Bonds</b>		<b>\$5,235,000</b>		
<b>Total Original Issue</b>		<b>\$6,780,000</b>		
<b>Issue Date</b>		<b>9/18/2018</b>		

Construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities including a splash pad and park trails. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



# General Obligation Debt Service Fund

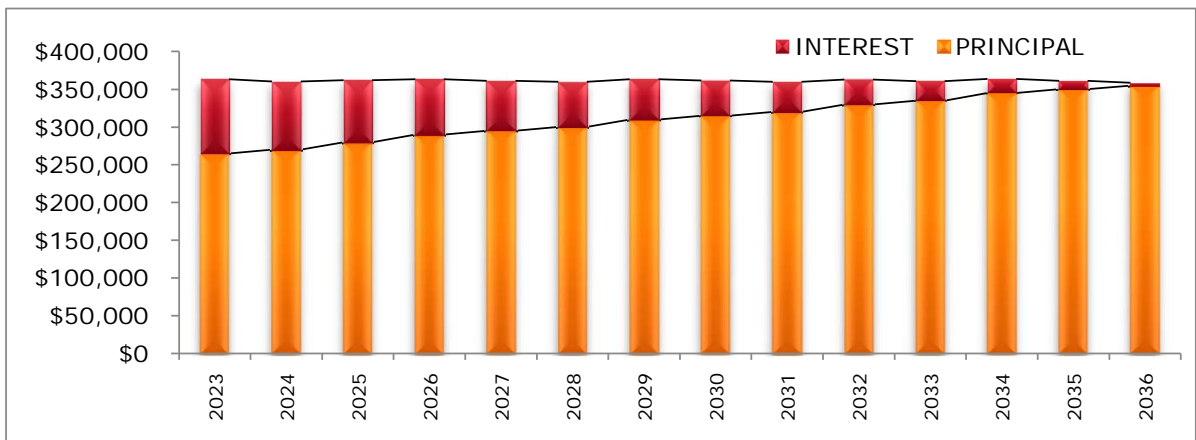
## Annual Debt Service Requirement

### Series 2016 Certificates of Obligation ( \$5,885,000 )

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$4,360,000	\$265,000	3.000%	\$98,344	\$363,344
2024	\$4,095,000	\$270,000	3.000%	\$90,319	\$360,319
2025	\$3,825,000	\$280,000	3.000%	\$82,069	\$362,069
2026	\$3,545,000	\$290,000	3.000%	\$73,519	\$363,519
2027	\$3,255,000	\$295,000	2.125%	\$66,034	\$361,034
2028	\$2,960,000	\$300,000	2.125%	\$59,713	\$359,713
2029	\$2,660,000	\$310,000	2.125%	\$53,231	\$363,231
2030	\$2,350,000	\$315,000	2.125%	\$46,591	\$361,591
2031	\$2,035,000	\$320,000	2.125%	\$39,844	\$359,844
2032	\$1,715,000	\$330,000	2.125%	\$32,938	\$362,938
2033	\$1,385,000	\$335,000	2.125%	\$25,872	\$360,872
2034	\$1,050,000	\$345,000	2.125%	\$18,647	\$363,647
2035	\$705,000	\$350,000	2.125%	\$11,263	\$361,263
2036	\$355,000	\$355,000	2.125%	\$3,772	\$358,772
		\$4,360,000		\$702,153	\$5,062,153

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$363,344</b>	<b>\$265,000</b>	<b>\$98,344</b>
<b>Maximum Requirement</b>	<b>2034</b>	<b>\$363,647</b>	<b>\$345,000</b>	<b>\$18,647</b>
<b>Total Outstanding Bonds</b>		<b>\$4,360,000</b>		
<b>Total Original Issue</b>		<b>\$5,885,000</b>		
<b>Issue Date</b>		<b>9/28/2016</b>		

Construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities including a splash pad and park trails. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



# General Obligation Debt Service Fund

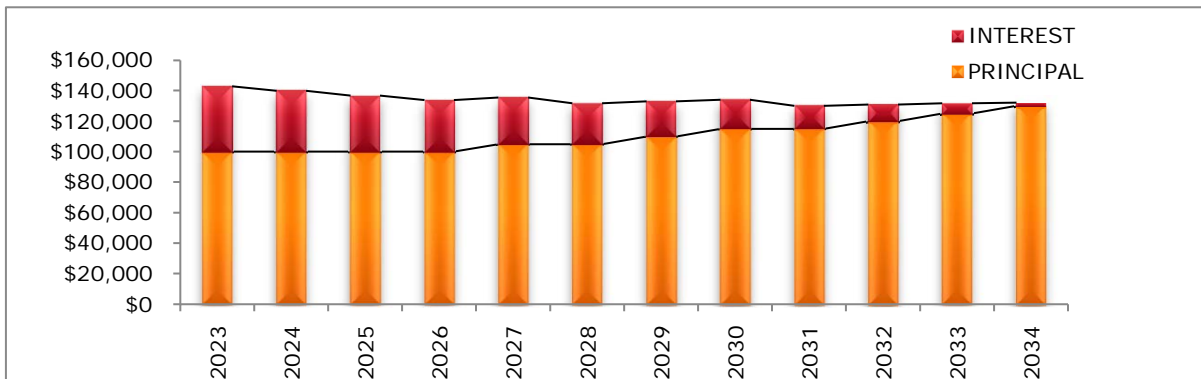
## Annual Debt Service Requirement

### Series 2014 Certificates of Obligation ( \$3,500,000 )

YEAR ENDING SEPT. 30	DEBT		Interest		
	OUTSTANDING OCT. 1	PRINCIPAL	Rate	INTEREST	TOTAL
2023	\$1,325,000	\$100,000	3.000%	\$42,875	\$142,875
2024	\$1,225,000	\$100,000	3.000%	\$39,875	\$139,875
2025	\$1,125,000	\$100,000	3.000%	\$36,875	\$136,875
2026	\$1,025,000	\$100,000	3.000%	\$33,875	\$133,875
2027	\$925,000	\$105,000	3.500%	\$30,538	\$135,538
2028	\$820,000	\$105,000	3.500%	\$26,863	\$131,863
2029	\$715,000	\$110,000	3.500%	\$23,100	\$133,100
2030	\$605,000	\$115,000	3.500%	\$19,163	\$134,163
2031	\$490,000	\$115,000	3.500%	\$15,138	\$130,138
2032	\$375,000	\$120,000	3.500%	\$11,025	\$131,025
2033	\$255,000	\$125,000	3.500%	\$6,738	\$131,738
2034	\$130,000	\$130,000	3.500%	\$2,275	\$132,275
		\$1,325,000		\$288,340	\$1,613,340

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$142,875</b>	<b>\$100,000</b>	<b>\$42,875</b>
<b>Maximum Requirement</b>	<b>2023</b>	<b>\$142,875</b>	<b>\$100,000</b>	<b>\$42,875</b>
<b>Total Outstanding Bonds</b>		<b>\$1,325,000</b>		
<b>Total Original Issue</b>		<b>\$3,500,000</b>		
<b>Issue Date</b>		<b>7/28/2014</b>		

Constructing street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Demolish, construct, improve, renovate and enlarge parks and recreation projects such as the Senior Center Facility. Purchase of materials, supplies, equipment and land for Senior Center Facility. Payment of professional services related to design, construction, project management, inspection & consultation of Senior Center Facility.



# General Obligation Debt Service Fund

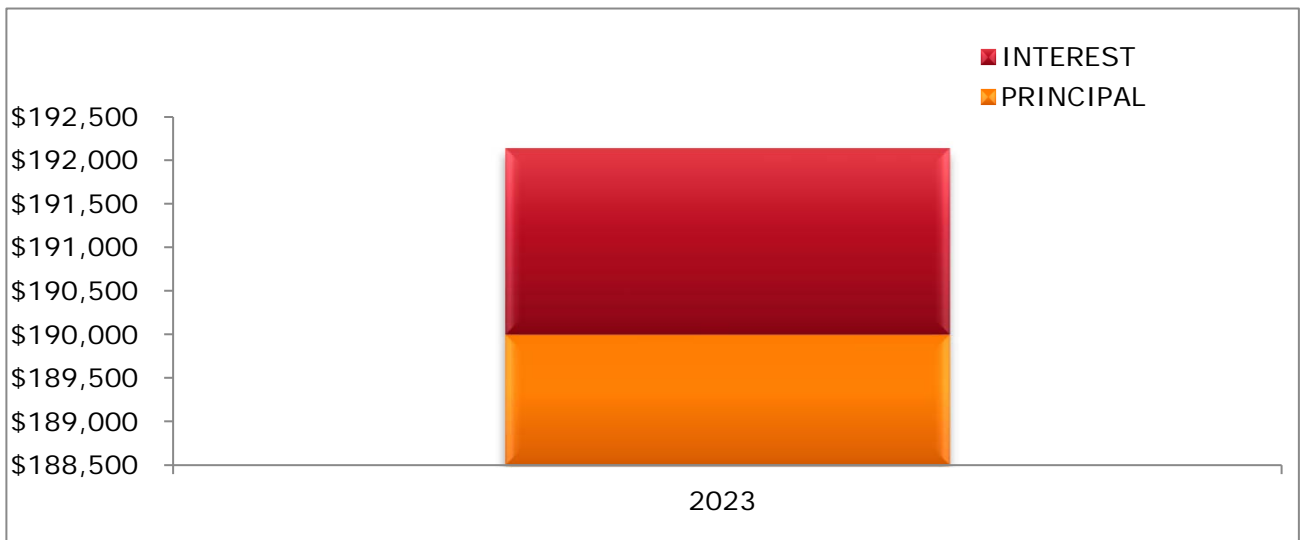
## Annual Debt Service Requirement

### Series 2013 Certificates of Obligation (2003/2005 REF)

#### \$5,000,000

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$190,000	\$190,000	2.25%	\$2,138	\$192,138
		<u>\$190,000</u>		<u>\$2,138</u>	<u>\$192,138</u>
		<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>		<b>2023</b>	<b>\$192,138</b>	<b>\$190,000</b>	<b>\$2,138</b>
<b>Maximum Requirement</b>		<b>2023</b>	<b>\$192,138</b>	<b>\$190,000</b>	<b>\$2,138</b>
<b>Total Outstanding Bonds</b>		<b>\$190,000</b>			
<b>Total Original Issue</b>		<b>\$5,000,000</b>			
<b>Issue Date</b>		<b>8/1/2005</b>			

Constructing, purchasing, renovating, and improving the City's public safety facilities' for police, fire, emergency medical, and animal control services. To pay for the expansion of the City's library facility, as well as the construction of street, curb, and sidewalk improvements, including utilities repair, replacement, and relocation as well as incidental drainage related to sidewalk construction.



# General Obligation Debt Service Fund

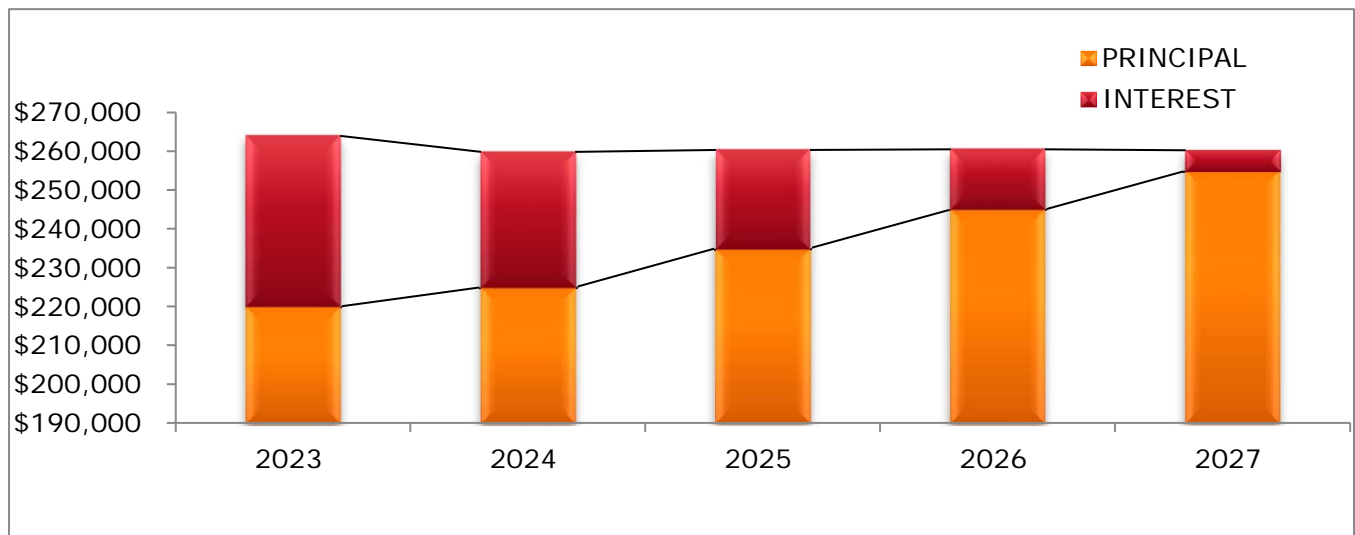
## Annual Debt Service Requirement

### Series 2007 Certificate of Obligation (\$3,400,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING		Interest		INTEREST	TOTAL
	OCT. 1	PRINCIPAL	Rate			
2023	\$ 1,180,000	\$220,000	4.11%		\$43,977	\$263,977
2024	\$ 960,000	\$225,000	4.11%		\$34,832	\$259,832
2025	\$ 735,000	\$235,000	4.11%		\$25,379	\$260,379
2026	\$ 500,000	\$245,000	4.11%		\$15,515	\$260,515
2027	\$ 255,000	\$255,000	4.11%		\$5,240	\$260,240
		<b>\$1,180,000</b>			<b>\$124,944</b>	<b>\$1,304,944</b>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$263,977</b>	<b>\$220,000</b>	<b>\$43,977</b>
<b>Maximum Requirement</b>	<b>2023</b>	<b>\$263,977</b>	<b>\$220,000</b>	<b>\$43,977</b>
<b>Total Outstanding Bonds</b>		<b>\$1,180,000</b>		
<b>Total Original Issue</b>		<b>\$3,400,000</b>		
<b>Issue Date</b>		<b>8/29/2007</b>		

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, purchasing, renovating, and improving the City's public safety facilities, including police, fire, and emergency medical services, (2) constructing street improvements (including utilities repair, replacement, and relocation) and drainage incidental thereto; (3) the purchase of materials, supplies, equipment, machinery, land, rights-of-way for authorized needs and purposes relating to public safety improvement purposes and street improvement purposes, and (4) the payment of professional services related to the construction and financing of the aforementioned projects.



# **DEBT SERVICE**

## **Water and Sewer Certificates of Obligation Debt Service Fund 44**

The Water and Sewer Certificates of Obligation Debt Service fund is used to account for Certificates of Obligation whose principal and interest are payable from earnings of the City of Watauga's Water and Sewer Enterprise Fund. The original debt in the amount of \$11,370,000 was used to purchase the Water and Sewer system from the City of North Richland Hills in October 1996, to build the necessary infrastructure, including an elevated water tank, and to purchase the necessary equipment in order to efficiently run the utility system. In July of 2001, City engineers, along with the firm of Knowlton - English - Flowers, Inc., produced a Capital Improvement Plan. Over \$2.8 million in water and wastewater needs were detailed in this plan. Due to the urgency of some of these needs, the City issued revenues bonds during FY2001-2002 to fund \$1.7 million of these projects and the remaining projects were completed on a pay-as-you-go basis. Due to low interest rates, the City was able to refund the 1996 Certificates (years 2008 - 2016) in FY2004-2005 for significant savings.

In July 2011, the City issued \$7,365,000 of Combination Tax and Limited Pledge Revenue Certificates of Obligation. Of this amount, \$2,780,000 is payable from and secured by a lien on the net revenues of the City's utility system, and the remaining \$4,585,000 is funded by ad valorem taxes. These bonds financed heavy equipment for water and sewer operations, and various improvements to the utility system. This issuance was refunded in November 2020, resulting in an interest savings of \$84,000 for the remaining bonds.

In July 2012, the City issued \$7,730,000 of Combination Tax and Limited Pledge Revenue Certificates of Obligation. These bonds financed Water and Sewer Projects that have been completed. Due to low interest rates, the City was able to refund the certificates in FY2021 for significant savings.

In FY2016-2017, \$1.2 million of the Utility Fund debt service dropped off due to the final payment being made in FY2015-2016 for the debt service associated with the purchase of the Water system from North Richland Hills. In the summer of 2017, the City Council considered and approved additional utility project infrastructure funding by issuing certificates of obligation in the amount of \$7.325 million. These funds were received in August 2017 and provided funding for several water and sewer projects identified in the City's 5-year Capital Improvements Project plan.

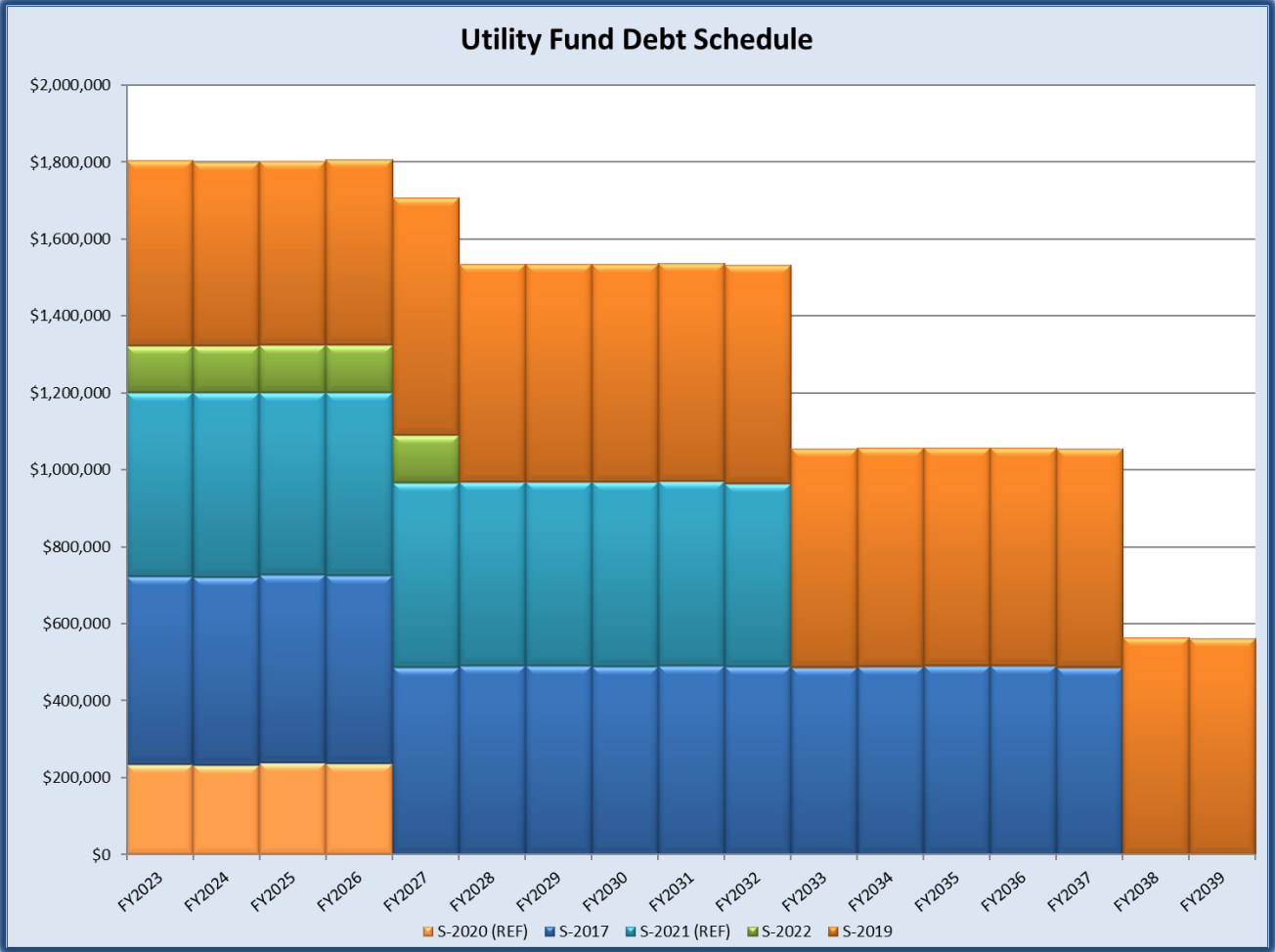
An \$8.490 million Combination Tax and Limited Pledge Revenue Certificates of Obligation was issued in August 2019. \$8.065 million of the issuance was dedicated to water sewer projects and to fund capital equipment and the remaining amount will fund general capital equipment and projects. These Water and Sewer infrastructure projects will continue throughout the next several years.

# DEBT SERVICE

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

## Debt Management

The existing debt payment schedule remains level through 2026 at approximately \$1.8 million annually.



# W/S Certificate of Obligation Bonds

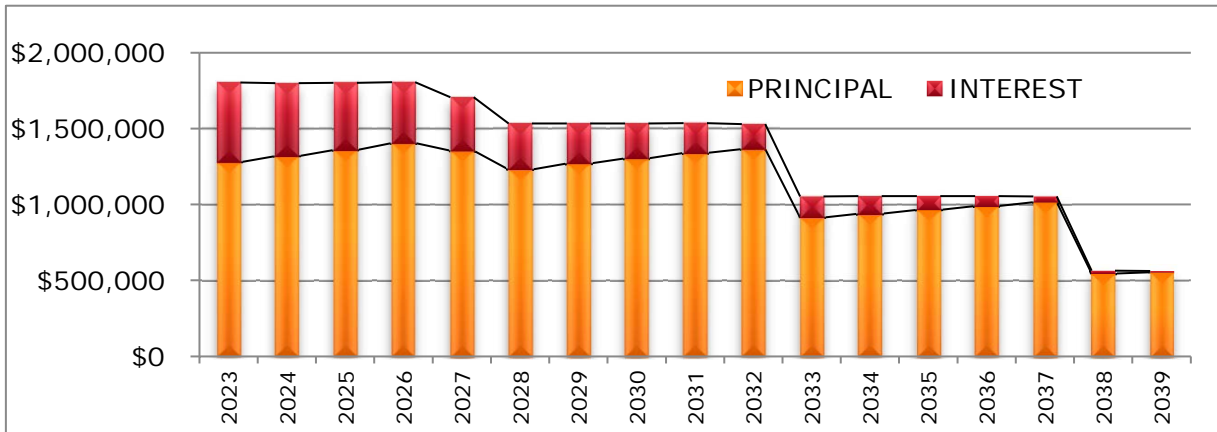
## Debt Service Schedule

### Requirements to Maturity

#### All Issues

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT.1	PRINCIPAL	INTEREST	TOTAL
2023	\$19,155,000	\$1,280,000	\$523,433	\$1,803,433
2024	\$17,875,000	\$1,320,000	\$480,550	\$1,800,550
2025	\$16,555,000	\$1,360,000	\$441,572	\$1,801,572
2026	\$15,195,000	\$1,405,000	\$401,085	\$1,806,085
2027	\$13,790,000	\$1,355,000	\$352,323	\$1,707,323
2028	\$12,435,000	\$1,230,000	\$303,648	\$1,533,648
2029	\$11,205,000	\$1,270,000	\$264,048	\$1,534,048
2030	\$9,935,000	\$1,305,000	\$229,973	\$1,534,973
2031	\$8,630,000	\$1,340,000	\$197,273	\$1,537,273
2032	\$7,290,000	\$1,365,000	\$166,123	\$1,531,123
2033	\$5,925,000	\$915,000	\$139,123	\$1,054,123
2034	\$5,010,000	\$940,000	\$115,935	\$1,055,935
2035	\$4,070,000	\$965,000	\$91,460	\$1,056,460
2036	\$3,105,000	\$990,000	\$65,998	\$1,055,998
2037	\$2,115,000	\$1,015,000	\$39,611	\$1,054,611
2038	\$1,100,000	\$545,000	\$19,653	\$564,653
2039	\$555,000	\$555,000	\$6,591	\$561,591
		<b>\$19,155,000</b>	<b>\$3,838,395</b>	<b>\$22,993,395</b>

	Year	Total	Principal	Interest
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$1,803,433</b>	<b>\$1,280,000</b>	<b>\$523,433</b>
<b>Maximum Requirement</b>	<b>2026</b>	<b>\$1,806,085</b>	<b>\$1,405,000</b>	<b>\$401,085</b>



**Water and Sewer Certificates of Obligation  
Budget Summary FUND 42/44**

	HISTORY		CURRENT YEAR		BUDGET
	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Estimate*	2022-23 Budget*
<b>Fund Balance, October 1</b>	<b>(\$5,517)</b>	<b>(\$39,947)</b>	<b>\$24,122</b>	<b>\$24,122</b>	<b>\$113,382</b>
<u>Revenue:</u>					
Transfer from W/S Op Fund	1,600,000	1,598,324	1,760,000	1,760,000	1,726,000
Transfer from W/S CO	1,087	0	0	0	0
Interest income	0	0	0	0	0
<b>Total Revenue</b>	<b>1,601,087</b>	<b>1,598,324</b>	<b>1,760,000</b>	<b>1,760,000</b>	<b>1,726,000</b>
<b>Total Available Resources</b>	<b>1,595,570</b>	<b>1,558,377</b>	<b>1,784,122</b>	<b>1,784,122</b>	<b>1,839,382</b>
<u>Debt Service Requirements:</u>					
Series 2021 CO (REF)					
Principal	0	0	220,000	220,000	225,000
Interest	83,483	4,796	12,051	12,051	9,448
Series 2020 CO (REF)					
Principal	0	0	370,000	370,000	365,000
Interest	169,500	158,850	147,900	95,775	113,000
Series 2017 CO					
Principal	0	0	305,000	305,000	315,000
Interest	199,650	190,800	181,725	181,725	172,425
Series 2019 CO					
Principal	0	0	265,000	265,000	275,000
Interest	235,398	203,609	220,523	220,523	207,023
Series 2022	-	-	-	-	100,000
Transfer to Utility Construction	945,000	975,000			21,538
Transfer to W/S Rev	1,087				
Fiscal Agent Charges	1,400	1,200	1,000	667	1,000
<b>Total Debt Service Requirements</b>	<b>1,635,518</b>	<b>1,534,255</b>	<b>1,723,199</b>	<b>1,670,740</b>	<b>1,804,433</b>
<b>Fund Balance, September 30</b>	<b>(\$39,947)</b>	<b>\$24,122</b>	<b>\$60,923</b>	<b>\$113,382</b>	<b>\$34,949</b>

\*Fund 42 fund balance included

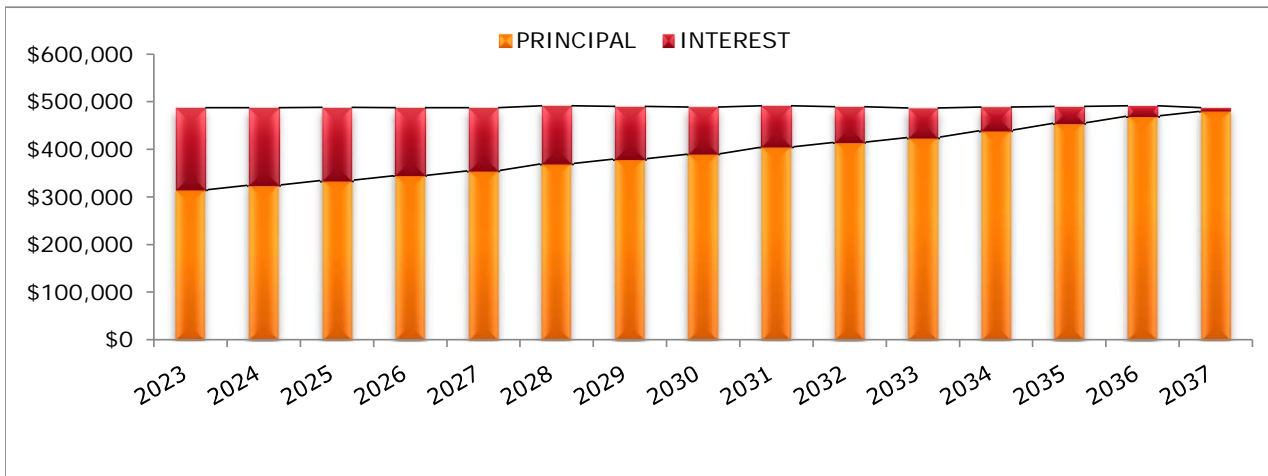
**W/S Debt Service Fund 44**  
**Annual Debt Service Requirement - Utility (44)**  
**Series 2017 - Certificate of Obligation ( \$7,325,000 )**

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$5,905,000	\$315,000	3.00%	\$172,425	\$487,425
2024	\$5,590,000	\$325,000	3.00%	\$162,825	\$487,825
2025	\$5,265,000	\$335,000	3.00%	\$152,925	\$487,925
2026	\$4,930,000	\$345,000	3.00%	\$142,725	\$487,725
2027	\$4,585,000	\$355,000	3.00%	\$132,225	\$487,225
2028	\$4,230,000	\$370,000	3.00%	\$121,350	\$491,350
2029	\$3,860,000	\$380,000	3.00%	\$110,100	\$490,100
2030	\$3,480,000	\$390,000	3.00%	\$98,550	\$488,550
2031	\$3,090,000	\$405,000	3.00%	\$86,625	\$491,625
2032	\$2,685,000	\$415,000	3.00%	\$74,325	\$489,325
2033	\$2,270,000	\$425,000	3.00%	\$61,725	\$486,725
2034	\$1,845,000	\$440,000	3.00%	\$48,750	\$488,750
2035	\$1,405,000	\$455,000	3.00%	\$35,325	\$490,325
2036	\$950,000	\$470,000	3.00%	\$21,450	\$491,450
2037	\$480,000	\$480,000	3.00%	\$7,200	\$487,200
		<u><b>\$5,905,000</b></u>		<u><b>\$1,428,525</b></u>	<u><b>\$7,333,525</b></u>

**Total Outstanding Bonds**                    **\$5,905,000**  
**Total Original Issue**                    **\$7,325,000**  
**Issue Date**                                    **6/1/2017**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$487,425</b>	<b>\$315,000</b>	<b>\$172,425</b>
<b>Maximum Requirement</b>	<b>2031</b>	<b>\$491,625</b>	<b>\$405,000</b>	<b>\$86,625</b>



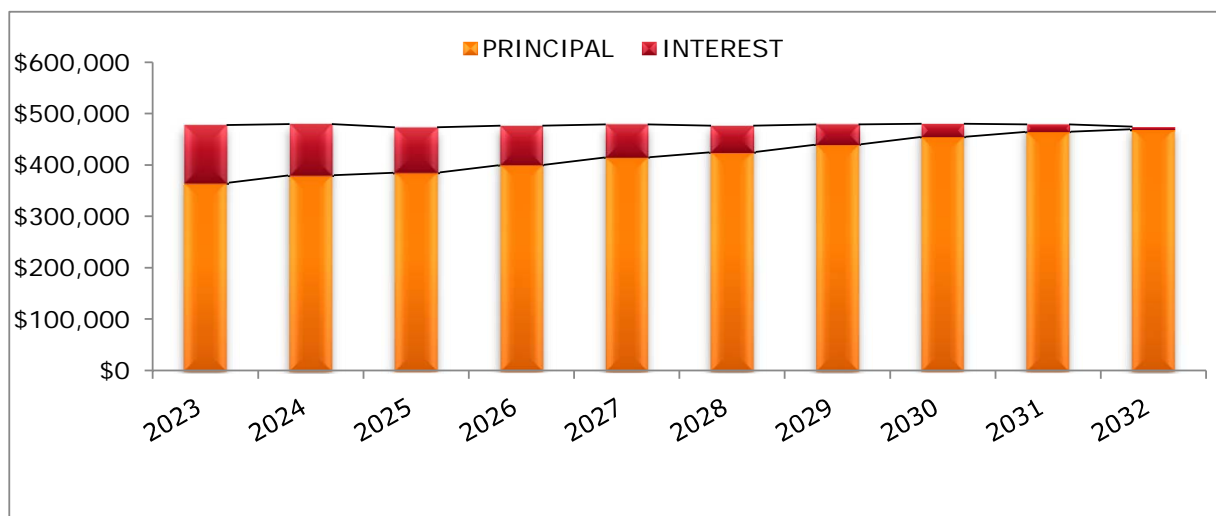
**W/S Debt Service Fund 44**  
**Annual Debt Service Requirement - Utility (44)**  
**Series 2021 Certificate of Obligation (2012 REF) \$7,730,000**

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$4,200,000	\$365,000	3.00%	\$113,000	\$478,000
2024	\$3,835,000	\$380,000	3.00%	\$100,000	\$480,000
2025	\$3,455,000	\$385,000	3.00%	\$88,525	\$473,525
2026	\$3,070,000	\$400,000	3.00%	\$76,750	\$476,750
2027	\$2,670,000	\$415,000	3.00%	\$64,525	\$479,525
2028	\$2,255,000	\$425,000	3.00%	\$51,925	\$476,925
2029	\$1,830,000	\$440,000	3.00%	\$38,950	\$478,950
2030	\$1,390,000	\$455,000	3.00%	\$25,525	\$480,525
2031	\$935,000	\$465,000	2.00%	\$14,050	\$479,050
2032	\$470,000	\$470,000	2.00%	\$4,700	\$474,700
		<b>\$4,200,000</b>		<b>\$577,950</b>	<b>\$4,777,950</b>

**Total Outstanding Bonds**                    **\$4,200,000**  
**Total Original Issue**                    **\$7,730,000**  
**Issue Date**                                    **8/27/2012**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$478,000</b>	<b>\$365,000</b>	<b>\$113,000</b>
<b>Maximum Requirement</b>	<b>2030</b>	<b>\$480,525</b>	<b>\$455,000</b>	<b>\$25,525</b>



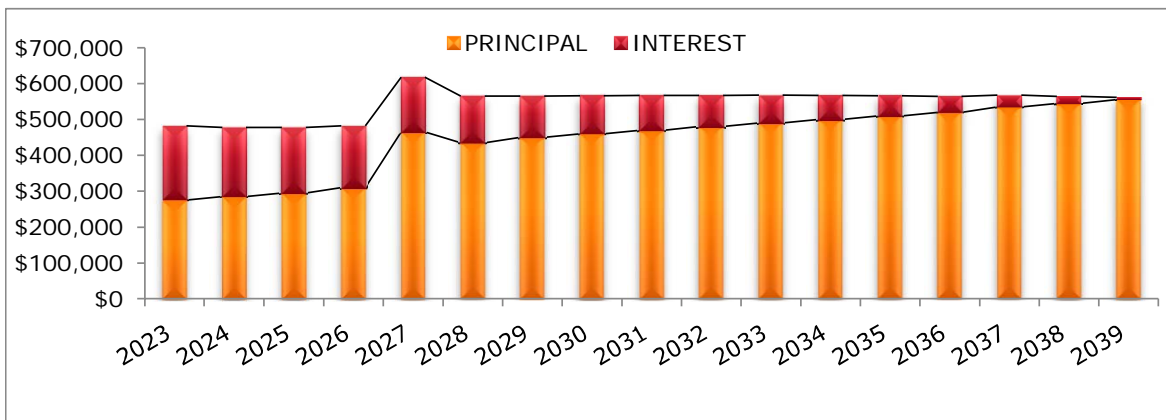
**W/S Debt Service Fund 44**  
**Annual Debt Service Requirement - Utility (44)**  
**Series 2019 - Certificate of Obligation ( \$8,065,000 )**

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$7,580,000	\$275,000	5.00%	\$207,023	\$482,023
2024	\$7,305,000	\$285,000	5.00%	\$193,023	\$478,023
2025	\$7,020,000	\$295,000	2.00%	\$182,948	\$477,948
2026	\$6,725,000	\$310,000	5.00%	\$172,248	\$482,248
2027	\$6,415,000	\$465,000	5.00%	\$152,873	\$617,873
2028	\$5,950,000	\$435,000	5.00%	\$130,373	\$565,373
2029	\$5,515,000	\$450,000	2.00%	\$114,998	\$564,998
2030	\$5,065,000	\$460,000	2.00%	\$105,898	\$565,898
2031	\$4,605,000	\$470,000	2.00%	\$96,598	\$566,598
2032	\$4,135,000	\$480,000	2.00%	\$87,098	\$567,098
2033	\$3,655,000	\$490,000	2.00%	\$77,398	\$567,398
2034	\$3,165,000	\$500,000	2.13%	\$67,185	\$567,185
2035	\$2,665,000	\$510,000	2.25%	\$56,135	\$566,135
2036	\$2,155,000	\$520,000	2.25%	\$44,548	\$564,548
2037	\$1,635,000	\$535,000	2.35%	\$32,411	\$567,411
2038	\$1,100,000	\$545,000	2.38%	\$19,653	\$564,653
2039	\$555,000	\$555,000	2.38%	\$6,591	\$561,591
		<b>\$7,580,000</b>		<b>\$1,746,995</b>	<b>\$9,326,995</b>

**Total Outstanding Bonds**                    **\$7,580,000**  
**Total Original Issue**                    **\$8,065,000**  
**Issue Date**                                    **8/1/2019**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$482,023</b>	<b>\$275,000</b>	<b>\$207,023</b>
<b>Maximum Requirement</b>	<b>2027</b>	<b>\$617,873</b>	<b>\$465,000</b>	<b>\$152,873</b>



# W/S Debt Service Fund - 44

## Annual Debt Service Requirement - Utility (44)

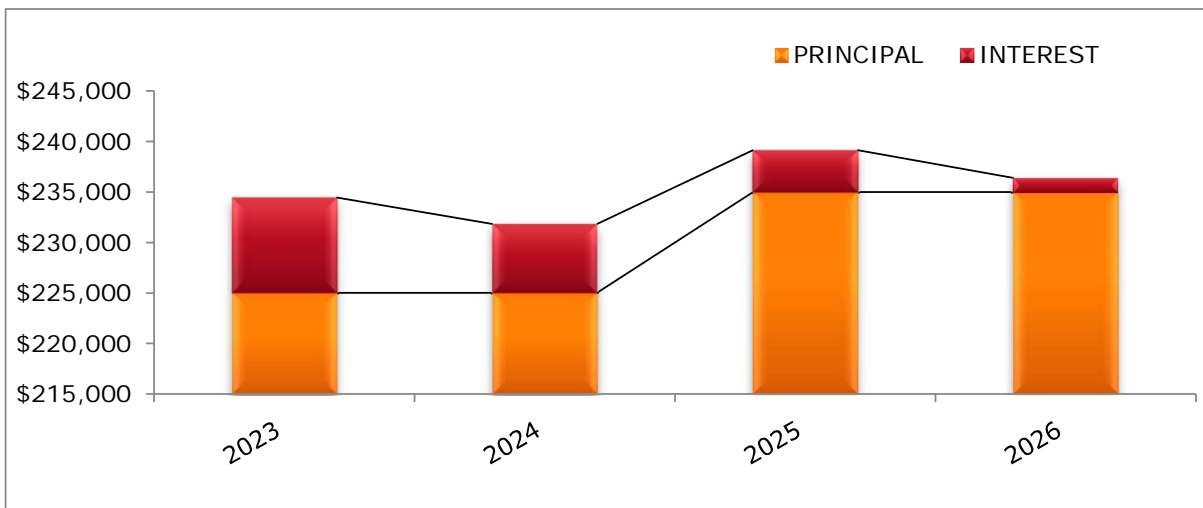
**Series 2020 Certificate of Obligation (2011 REF) \$7,365,000**

YEAR ENDING SEPT. 30	DEBT OUTSTANDING		Interest		
	OCT. 1	PRINCIPAL	Rate	INTEREST	TOTAL
2023	\$920,000	\$225,000	1.17%	\$9,448	\$234,448
2024	\$695,000	\$225,000	1.17%	\$6,815	\$231,815
2025	\$470,000	\$235,000	1.17%	\$4,124	\$239,124
2026	\$235,000	\$235,000	1.17%	\$1,375	\$236,375
		<b><u>\$920,000</u></b>		<b><u>\$21,762</u></b>	<b><u>\$941,762</u></b>

**Total Outstanding Bonds** **\$920,000**  
**Total Original Issue** **\$7,365,000**  
**Issue Date** **7/27/2011**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, renovating, and improving various City facilities, (4) purchasing a new fire truck, public safety vehicles and ambulance vehicles.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	<b>2023</b>	<b>\$234,448</b>	<b>\$225,000</b>	<b>\$9,448</b>
<b>Maximum Requirement</b>	<b>2025</b>	<b>\$239,124</b>	<b>\$235,000</b>	<b>\$4,124</b>



# General Obligation Debt Service Fund

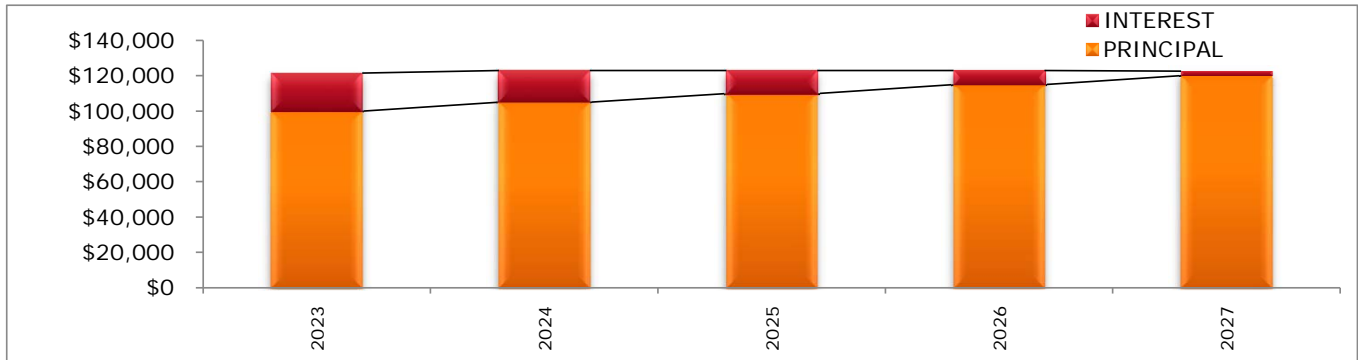
## Annual Debt Service Requirement

### Series 2022 Certificates of Obligation ( \$550,000) \*EST

YEAR ENDING SEPT. 30	DEBT OUTSTANDING		Interest Rate	INTEREST	TOTAL
	OCT. 1	PRINCIPAL			
2023	\$550,000	\$100,000	4.500%	\$21,538	\$121,538
2024	\$450,000	\$105,000	4.500%	\$17,888	\$122,888
2025	\$345,000	\$110,000	4.500%	\$13,050	\$123,050
2026	\$235,000	\$115,000	4.500%	\$7,988	\$122,988
2027	\$120,000	\$120,000	4.500%	\$2,700	\$122,700
		\$550,000		\$63,163	\$613,163

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
<b>This Year's Requirement</b>	2023	\$121,538	\$100,000	\$21,538
<b>Maximum Requirement</b>	2025	\$123,050	\$110,000	\$13,050
<b>Total Outstanding Bonds</b>		\$550,000		
<b>Total Original Issue</b>		\$550,000		
<b>Issue Date</b>		8/15/2022		

Proceeds for contractual obligations of the City to be incurred for making permanent public improvements and purposes, to-wit: (1) constructing street improvements, curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (2) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system and public works facilities; (3) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, including playground equipment; (4) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; (5) the purchase of fleet vehicles, technology improvements, HVAC improvements, public safety equipment, and a motorcycle; and (6) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects.





# ***GLOSSARY OF TERMS***

# GLOSSARY OF TERMS

**Accrual Accounting:** A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

**Ad Valorem Tax:** A tax assessed against property (land, improvements, and personal property) for the purpose of financing general operations of the City and debt service requirements.

**Advanced Refunding:** A transaction in which new debt is issued to provide monies to pay interest on old, outstanding debt as it becomes due, and to pay the principal on the old debt either as it matures or at an earlier call date.

**Allocation:** A part of a lump-sum appropriation, which is designed for expenditures by specific organization units and/or for special purposes, activities, or objects.

**Annual Comprehensive Financial Report (ACFR):** This report is published annually to provide to the Council, the representatives of financial institutions, our citizens, and other interested persons, detailed information concerning the financial condition of the City government.

**Appraised Value:** The market value of real and personal property located in the City as of January 1 each year, determined by the Tarrant Appraisal District (TAD).

**Appropriation:** The maximum level of spending for each fund and for each department as authorized annually by the City Council.

**Appropriation Ordinance:** The official enactment by the legislative body by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.

**ARPA:** Acronym for American Rescue Plan Act of 2021 a \$1.9 trillion economic stimulus bill passed to speed up the recovery from the COVID-19 pandemic and ongoing recession.

**Assessed Valuation:** A value that is established for real or personal property for use as a basis for levying property taxes. The Tarrant Appraisal District establishes property values in Watauga.

**Assessment Ratio:** The ratio at which tax rate is applied to tax base. State Law currently sets the assessment ratio at 100%.

**Assets:** Resources owned or held by the City, which have monetary value.

**Audit:** An examination of an organizations' financial statements and utilization of resources.

**Balanced Budget:** Annual financial plan in which the operating budget is balanced with current revenues, exclusive of beginning resources, and is greater than or equal to current expenditures/expenses.

**Baseline:** The amount necessary to provide the same level of services as in the prior year.

**Basis of Accounting:** The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

**Bond:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, call the maturity date, together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue bonds. They are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

## GLOSSARY OF TERMS

**Budget:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Adjustment:** Legal procedure utilized by City staff and City Council to revise a budget appropriation.

**Budget Calendar:** The schedule of key dates or milestones, which the City departments follow in the preparation, adoption, and administration of the budget.

**Budget Document:** The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

**Budget Message:** The opening section of the document which provides the reader of the budget document with a general summary of the important aspects of the budget, including current and previous fiscal years and views of the City Manager.

**Budgetary Control:** The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within the limitations of available appropriations of revenue.

**Capital Budget:** A plan for the financing and completion of designated capital projects, financed for the most part with proceeds from general obligation bond issues. The “capital improvements program” is similar multi-year plan, which includes the year covered by the “capital budget”.

**Capital Improvement Plan (CIP):** An important planning tool that is used to link the City’s physical development planning with fiscal planning.

**CARES:** Acronym for Coronavirus Act, Relief and Economic Security Act of 2020 which is a \$2.2 trillion economic stimulus bill passed in response to the COVID-19 pandemic.

**Capital Projects Fund:** A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

**Capital Outlay:** type of expenditure within the budget, which results in the acquisition of an asset which has a value of at least \$5,000 and a useful life of three years or more.

**Certificate of Obligation:** A type of municipal debt that is unconditionally backed that can be issued without voter approval, usually by a vote of the City Council. Often used for smaller projects.

**City Charter:** The document of a home rule City similar to a constitution, which established the City’s government structure and provides for the distribution of powers and duties among the various branches of government.

**City Council:** The Mayor and seven (7) Council members collectively acting as the legislative and policy-making body of the City.

**CLFR:** Coronavirus Local Fiscal Recovery Fund. Authorized by the American Rescue Plan Act (ARPA) of 2021. Provides funding to local governments to broadly respond to the COVID-19 public health emergency.

**Community Development Block Grant (CDBG):** Federal funds made available to municipalities specifically for community revitalization.

## GLOSSARY OF TERMS

**Contingency:** A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services:** The cost related to services performed for the City by individuals, business, or utilities.

**Crime Control and Prevention District:** The State Legislature in 1989 allowed certain cities and counties to establish a district and impose a local sales tax to fund its programs. Since that time, eligibility has been extended.

**Current Refunding:** A refunding transaction in which the proceeds of the refunding debt are applied immediately to redeem the debt to be refunded.

**Current Taxes:** Property taxes that are levied and due within one year.

**Debt Service:** The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Debt Service Fund:** A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called Interest and Sinking Fund (I & S).

**Delinquent Taxes:** Taxes that remain unpaid on and after the date for which penalty for non-payment is attached.

**Department:** A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

**Depreciation:** The portion of the cost of a fixed asset charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset. Through this process, the entire cost of the asset is ultimately charged off as an expense.

**Distinguished Budget Presentation Award:** A voluntary program administered by the Government Finance Officers Association to encourage governments to publish well organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

**Division:** A major administrative organizational unit of the City, which indicates overall management responsibility for one or more activities.

**Economic Development Corporation (EDC):** A corporation established for the focus of economic development within the City.

**Effectiveness:** The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

**Efficiency:** The degree to which an entity, program, or procedure is successful at achieving its goals and objectives with the least use of scarce resources.

**Encumbrances:** Obligations in the form of purchase orders and contracts, which are chargeable to an appropriation and for which a part of the appropriation is reserved because the goods or services have not been received. When paid, the encumbrance is liquidated.

# GLOSSARY OF TERMS

**Enterprise Fund:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Two Enterprise Funds are established for Watauga - one for storm drainage maintenance and one for Water and Wastewater Operations.

**Estimated Revenue:** The amount of projected revenues to be collected during the fiscal year.

**Exempt:** Personnel not eligible to receive overtime pay and who are expected to work whatever hours are necessary to complete their job assignments.

**Expenditure:** Decreases in net financial resources. Expenditures include current operating expenses, which may require the present or future use of net current assets, debt service, and capital outlay.

**Expenses:** This term refers to the outflows or other using up of assets or incurrence of liabilities from rendering services or carrying out other activities that constitute the City's major operations.

**Fiduciary Fund:** A fund used to report and record assets held in trust or as in an agency capacity for others.

**Financial Policies:** Financial policies are used to enable the City to achieve a sound financial position. They are in writing and are periodically updated and endorsed.

**Fiscal Year:** The 12-month period covered by the budget. For the City of Watauga, the fiscal year begins October 1<sup>st</sup> and ends September 30<sup>th</sup>.

**Fixed Assets:** Assets of long-term character, which are intended to continue to be held or used, such as buildings, infrastructure, machinery, and equipment.

**Franchise Fee:** Fees levied by the City in return for granting a privilege, which permits the continual use of public property, such as city streets, in providing their services to the citizens of the community.

**Full-Time Equivalent (FTE):** Refers to the number of full-time employees, plus all part time and seasonal employees pro-rated to full time increments.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes. These accounts are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Accounting:** A governmental accounting system that is organized and operated on a fund basis.

**Fund Balance:** The assets of a fund less liabilities, as determined at the end of each fiscal period. Any reservations of fund balance are deducted to result in an "unreserved fund balance".

**Fund Type:** In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

**GAAP:** "Generally Accepted Accounting Principles" as determined through common practice or as promulgated by the Governmental Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB), or various other accounting standard setting bodies.

# GLOSSARY OF TERMS

**General Fund:** The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, park and recreation, library, public works and general administration.

**General Obligation Bonds:** Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

**Government Finance Officers Association (GFOA):** Association whose mission is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.

**Governmental Accounting Standards Board (GASB):** The ultimate authoritative accounting and financial reporting standard – setting body for state and local governments.

**Governmental Fund:** A fund used to account for mainly tax-supported activities.

**Grant:** A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from the state and federal governments.

**Grant-Funded Program:** Any program requiring any amount of State and/or Federal funds.

**Impact Fees:** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

**Infrastructure:** The underlying permanent foundation or basic framework.

**Interest and Sinking Fund (I & S):** See Debt Service Fund.

**Interest Earnings:** The earnings from available funds invested during the year in approved investment vehicles such as U.S. Treasury Bonds, Governmental Agencies, and Certificates of Deposits.

**Inter-fund Transfer:** Amounts transferred from one fund to another.

**Intergovernmental Revenues:** Funds received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments in lieu of taxes (PILOT).

**Internal Service Fund:** A fund used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis.

**Investments:** Securities, bonds and real property (land or buildings) held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in the normal course of governmental operations.

**IVR:** Acronym for Interactive Voice Response which allows customers to interact with a company's call center system via a telephone keypad or by speech recognition, after which they can service their own inquiries by following the IVR dialogue.

**Joint Use Facility:** An agreement between both the City of Watauga and the City of North Richland Hills that establishes the method by which the responsibility to operate and the obligation to provide services related to a particular water facility will be shared until the sole ownership is transferred to the City of Watauga pursuant to the Settlement and Purchase agreement.

# GLOSSARY OF TERMS

**Levy:** To impose taxes, special assessments, or service charges for the support of the City services.

**Liabilities:** Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date.

**Long-term Debt:** Loans and obligations with a maturity of longer than one year; usually accompanied by interest payments; also called funded debt.

**Maintenance & Operations (M&O):** Represents the portion of taxes assessed for the maintenance and operations of General Fund Services.

**Materials and Supplies:** Expendable materials and operating supplies necessary to conduct departmental activity.

**Modified Accrual Accounting:** A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

**NEFDA:** Acronym for Northeast Fire Department Association is an association developed for the purpose of combining manpower, ideas, and education for special operations.

**Net Bonded Debt:** Gross bonded debt less any cash or other assets available and earmarked for its retirement.

**No-New Revenue Tax Rate:** The tax rate that would generate the same amount of revenue in the current year as was generated by a taxing unit's adopted tax rate in the preceding tax year from property that is taxable in both the current tax year and the preceding tax year.

**Non-Departmental Expense:** Expenses that benefit the fund as a whole rather than a particular department within the fund.

**Non-exempt:** Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

**Operating Budget:** A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year). The "proposed budget" is the financial plan presented by the City Manager for consideration by the City Council, and the "adopted budget" is the financial plan ultimately approved and authorized by the City Council.

**Operating Expense:** Proprietary fund expenses that are directly related to the fund's primary service activities.

**Operating Revenues:** Proprietary fund revenues that are directly related to the fund's primary service activities.

**Operating Transfers:** All inter-fund transfers other than residual equity transfers.

**Ordinance:** A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for, and costs of endorsements are known.

## GLOSSARY OF TERMS

**Overlapping Debt:** Proportionate share that property must bear of the debts of other local governments located wholly or in part within the geographic boundaries of the reporting government. Examples include BISD/KISD School Districts and debts related to County.

**Paying (Fiscal) Agent Fee:** Fee paid to the financial institution that receives and disburses bond payments made on the City's debt obligations.

**Per Capita Costs:** The cost of service per person. Per capita costs are based on the population estimates provided by the North Texas Council of Governments.

**Performance Measures:** Specific quantitative measures of work performed within a City department.

**Personnel Services:** The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

**Property Taxes:** Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

**Proprietary Fund:** A fund to account for activities that focus on operating income and cash flows. Such activities are often business-like, whether internal or external to the organization.

**Refunding:** The issuance of new debt whose proceeds are used to repay previously issued debt.

**Reserve:** An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

**Revenues:** All amounts of money earned or received by the City from external sources.

**Revenue Bonds:** Bonds usually sold for constructing a project that will produce revenue for the governmental entity. All or part of the produced revenue is used to pay the principle and interest of the bond.

**Revised Budget:** A department's authorized budget as modified by City Council action, through new or decreased appropriation or appropriation transfers from contingency, or transfers from or to another department or fund.

**Sales Tax:** A general sales tax is levied on persons and businesses selling merchandise or services in the city limits on a retail basis.

**Special Revenue Fund:** A governmental fund, which is used to account for activities in which a specific revenue source is legally restricted for a specific activity.

**STEP:** Acronym for Selective Traffic Enforcement Program whose goal is to reduce the number of crashes caused by excessive speed, disregard of traffic control devices, and alcohol.

**Tap Fees:** Fees charged to join or to extend an existing utility system.

**Tax Anticipation Notes:** Short-term, interest bearing note issued by a government in anticipation of tax revenues to be received at a later date.

## GLOSSARY OF TERMS

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

**Tax Levy:** The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Tax Rate:** An amount applied to the taxable value of assessed property, expressed as cents per \$100 of assessed property, e.g. \$0.591216/\$100 of valuation.

**Tax Roll:** The official list of taxable property for a given tax year and the amount of taxes levied against each taxpayer.

**Taxable Value:** Estimated value of taxable property to which the ad valorem tax rate is applied.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

**Texas Municipal Retirement System (T.M.R.S.):** An agent multiple-employer public retirement system. Watauga provides pension benefits for all permanent employees through a joint contributory plan in the statewide Texas Municipal Retirement System.

**TXDOT:** Acronym for the Texas Department of Transportation, a state government agency responsible for administering capital funds for street repairs.

**Utility Franchise Tax:** A tax paid by a utility for a special privilege granted by the Watauga City Council, permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Voter Approval Tax Rate:** Calculated maximum property tax rate allowed by law without voter approval.

**Warrants:** A legal writ authorizing an officer to make an arrest, seizure, or search.

**Working Capital:** Current assets less current liabilities. The measure of working capital indicates the relatively liquid portion of total enterprise fund capital, which constitutes a margin or buffer for meeting obligations.



***BUDGET ORDINANCES,  
RESOLUTIONS  
& NOTICES***

**CITY OF WATAUGA, TEXAS  
ORDINANCE NO. 2022-13**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY  
OF WATAUGA, TEXAS ADOPTING THE CAPITAL  
OUTLAY PLAN FOR FISCAL YEARS 2023-2027;  
PROVIDING FOR REPEAL; PROVIDING FOR  
SEVERABILITY; AND PROVIDING AN EFFECTIVE  
DATE.**

WHEREAS, the City Council finds the City of Watauga makes major investments, from time to time, in costly capital assets that improve the quality of service provided by the City; and

WHEREAS, the City Council finds each asset requires a long-term investment that should only take place after due consideration of the City's needs, service required to be provided by the City, and the City's ability to finance the asset; and

WHEREAS, the City Council finds the City has a number of funding resources at its disposal, including tax revenue, utility revenues, and financial aid from county, state, and federal agencies that can be used to replace and purchase capital assets; and

WHEREAS, the City Council finds the City desires to maintain a continuous process of planning for the replacement and purchase of capital assets; and

WHEREAS, the City Council finds that it, as the governing body, discussed the 2023-2027 Capital Outlay Plan and the capital items included in Fiscal Year 2022-2023 during a Workshop Meeting held on June 20, 2022; and

WHEREAS, the City Council finds the Fiscal Year 2022-2023 Budget has been submitted to the City Council by the City Manager in accordance with the City Charter including funded items identified in the Capital Outlay Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

The City Council of the City of Watauga hereby adopts the Capital Outlay Plan (COP) for FY2023-2027, a copy of which is attached hereto as Exhibit A.

II.

Funded assets approved during the Fiscal Year 2022-2023 will be consistent with the approved COP. Any expenses substantively deviating from those authorized in the COP will require an amendment of the COP approved by the City Council.

III.

All ordinances appropriating funds for assets included in the approved or amended COP will include information citing the COP asset along with appropriate financial accounting information.

IV.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

V.

If any section, sub-section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VI.


This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

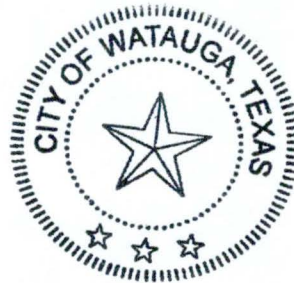
PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 12<sup>th</sup> day of September 2022.

APPROVED:


  
ARTHUR L. MINER, Mayor

ATTEST:

  
LINDA PROSKEY, City Secretary



APPROVED AS TO FORM AND LEGALITY:

  
DAVID BERMAN, City Attorney

CITY OF WATAUGA, TEXAS  
ORDINANCE NO. 2022- 19

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING THE FISCAL YEAR 2022-2023 ANNUAL SERVICE PLAN UPDATE AND 2022 ASSESSMENT ROLL FOR THE PARK VISTA PUBLIC IMPROVEMENT DISTRICT OF THE CITY OF WATAUGA, TEXAS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the City Council of the City of Watauga, Texas adopted Resolution No. 98-12-14-3 which authorized the establishment of the Park Vista Public Improvement District (the "District") as provided by Chapter 372 of the Local Government Code on December 14, 1998; and

WHEREAS, the City Council finds the City Council adopted Resolution No. 99-1-19-3 on January 19, 1999, adopting the original service plan and budget for the District; and

WHEREAS, the City Council finds the City Council adopted Ordinance No. 1035 on September 25, 2000, levying assessments for use and support of the Park Vista Public Improvement District; and

WHEREAS, the City Council finds that after the creation of the District and the adoption of the original service plan and the assessment levy, the City Council regularly reviewed the service plan for the purpose of determining the annual budget for improvements and for determining the annual assessment roll for the District in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds, after each such review, the City Council regularly approved the annual service plan update, the annual budget and the annual assessment for the District, in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds that the City Council has reviewed the proposed Fiscal Year 2022-2023 annual service plan and budget and the proposed 2022 assessment roll; and

WHEREAS, the City Council now desires to approve the Fiscal Year 2022-2023 annual service plan update and budget and the 2022 assessment roll, in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds the passage of this Ordinance is required by Chapter 372 of the Local Government Code and is in the best interest of the residents of the City of Watauga.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas, as follows:

I.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The City Council of the City of Watauga, Texas does hereby approve and adopt the Fiscal Year 2022-2023 Annual Service Plan Update for the District, a copy of which is attached hereto as Exhibit 1 and is incorporated herein for all purposes.

III.

The 2022 Assessment Roll included in the Fiscal Year 2022-2023 Annual Service Plan Update is hereby accepted and approved pursuant to Chapter 372 of the Texas Local Government Code as the assessment roll of the District.

IV.

The method of apportioning the costs of the authorized improvements is set forth in the Fiscal Year 2022-2023 Annual Service Plan Update.

V.

The City Secretary is directed to cause a copy of this Ordinance, including the FY 2022-2023 Annual Service Plan Update and Assessment Roll and the notice form required by Section 5.014 of the Property Code be filed with the County Clerk of Tarrant County.

VI.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas and this Ordinance shall not operate to repeal or affect any such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

VII.

If any section, subsection, sentence, clause, or phrase of this Ordinance shall for any reason be held invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VIII.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, this 12th day of September 2022.

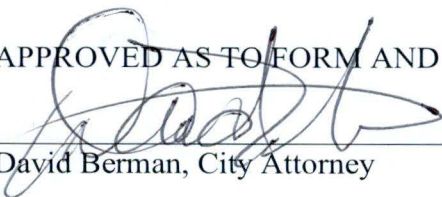
APPROVED:

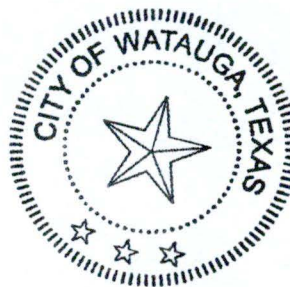
  
Arthur L. Miner, Mayor

ATTEST:

  
Linda Proskey, City Secretary

APPROVED AS TO FORM AND LEGALITY:

  
David Berman, City Attorney



**EXHIBIT 1**

**CITY OF WATAUGA, TEXAS  
PARK VISTA PUBLIC IMPROVEMENT DISTRICT  
FY 2022-2023 ANNUAL SERVICE PLAN UPDATE**



The following notice is required by section 372.013(e) of the Texas Local Government Code. NO ASSESSMENT IS BEING IMPOSED ON THE PROPERTY AS A RESULT OF THE 2022-2023 ANNUAL SERVICE PLAN UPDATE.

**NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT  
TO CITY OF WATAUGA, TEXAS CONCERNING THE FOLLOWING PROPERTY:  
PARK VISTA ADDITION, PHASES I, II, III, AND IV**

As the purchaser of the real property described above, you are obligated to pay assessments to City of Watauga, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within the Park Vista Public Improvement District (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.


The exact amount of the assessment may be obtained from the City of Watauga, Texas. The exact amount of each annual installment will be approved each year by the City Council of the City of Watauga, Texas in the annual service plan update for the district . More information about the assessments, including the amounts and due dates, may be obtained from the City of Watauga, Texas .

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.


Section 5.014 of the Texas Property Code requires "A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code . . . shall first give to the purchaser of the property the written notice prescribed by Subsection (a-1). . ." Subsection 5.014(a-1) of the Texas Property Code provides that the above referenced notice shall be executed by the seller of property and must read as provided above.

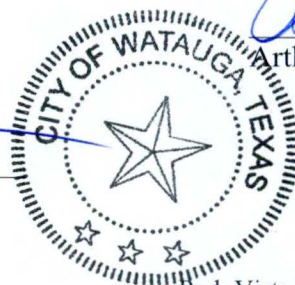
PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, by Ordinance No. 2022-19 approved on the 12th day of September 2022.

APPROVED:

  
Arthur L. Miner, Mayor

ATTEST:

  
Linda Proskey, City Secretary



**CITY OF WATAUGA, TEXAS  
 PARK VISTA PUBLIC IMPROVEMENT DISTRICT  
 FY 2022-2023 ANNUAL SERVICE PLAN UPDATE**

Section 372.013(d) of the Local Government Code requires an annual update of the Service Plan. The boundaries of the Park Vista Public Improvement District are set forth in Exhibits “A” and “B” attached hereto and incorporated herein for all purposes. Park Vista Public Improvement District will not provide services during the fiscal year 2022-2023. The City will furnish or pay for standard improvements and/or services in the Park Vista Public Improvement District at the same level as they would be provided to the taxpayers generally. The service plan is approved and adopted by the City Council for a period of one year. The plan will be reviewed and updated annually by the City Council to determine the annual budget for improvements and/or services within Park Vista Public Improvement District. The cost of an improvement and/or special services will be assessed against real property within the Park Vista Public Improvement District according to value of the property with improvements as determined by the Tarrant Appraisal District.

The apportionment of costs between the Park Vista Public Improvement District and the City as a whole shall be:

- (1) All of the cost of an improvement and/or service shall be paid by special assessments against real property in Park Vista Public Improvement District.
- (2) The City Council of the City of Watauga will be authorized to establish by Ordinance reasonable classifications and formulas for the apportionment of costs between the City and the property to be assessed.
- (3) The City as a whole will continue to provide standard improvements and services to Park Vista Public Improvement District at the same level as they are provided to other areas in the City and the taxpayers generally.

All public improvement projects of the Park Vista Public Improvement District have been completed. The District has no obligations of indebtedness for public improvement projects.

**FISCAL YEAR 2022-2023 BUDGET**

Cost of Maintenance & Operating Expense	\$0.00
TOTAL	\$0.00

**FIVE YEAR SERVICE PLAN**

Assessment Due Date	1/31/2023	1/31/2024	1/31/2025	1/31/2026	1/31/2027
Assessment Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**2022 ASSESSMENT ROLL**

\$0.00 on each \$100.00 valuation of property, upon all real property within the Park Vista Public Improvement District.

Exhibit A



## Exhibit B

### Legal Description

80.661 acres situated in the WILLIAM EVANS SURVEY, Abst. No. 467 and the DAVID L. HALL SURVEY, Abst. No. 700, City of Fort Worth, City of Watauga and Unincorporated Tarrant County, Texas, being a portion of that certain tract of land conveyed to Havener Rupert Limited Partnership, by deed recorded in Volume 12451, Page 1824, Deed Records, Tarrant County, Texas, said 80.661 acres being more particularly described, as follows:

Commencing at a 1/2" iron found in the north line of Watauga Road ( a 120 foot R.O.W.) at the southeast corner of that certain tract of land conveyed to Hillwood - Park Glen, Ltd., by deed recorded in Volume 9357, Page 3424, Deed Records, Tarrant County, Texas;

THENCE North 88 degrees 07 minutes 11 seconds East, along the north line of said Watauga Road, 285.86 feet to a 1/2" iron found at the beginning of a curve to the right, whose radius is 2924.79 feet and whose long chord bears North 89 degrees 24 minutes 55 seconds East, 133.72 feet;

THENCE continuing along the north line of said Watauga Road and along said curve in an easterly direction through a central angle of 02 degrees 37 minutes 11 seconds, a distance of 133.73 feet to a 1/2" iron set at the Point Of Beginning of the herein described tract;

THENCE North 06 degrees 11 minutes 23 seconds East, 387.72 feet to a 1/2" iron set at the beginning of a curve to the right, whose radius is 472.00 feet and whose long chord bears North 16 degrees 13 minutes 38 seconds East, 164.53 feet;

THENCE along said curve in a northerly direction, through a central angle of 20 degrees 04 minutes 28 seconds, a distance of 165.37 feet to a 1/2" iron set in a curve to the left, whose radius is 200.00 feet and whose long chord bears North 77 degrees 31 minutes 13 seconds West, 72.88 feet;

THENCE along said curve in a westerly direction, through a central angle of 20 degrees 59 minutes 45 seconds, a distance of 73.29 feet to a 1/2" iron set at the end of said curve;

THENCE North 88 degrees 01 minutes 06 seconds West, 443.97 feet to a 1/2" iron set in the west line of said Havener Rupert Limited Partnership tract and the east line of said Hillwood - Park Glen, Ltd. tract;

THENCE North 00 degrees 45 minutes 02 seconds West, along the common line of said Havener Rupert Limited Partnership and Hillwood - Park Glen, Ltd. tracts, 1355.51 feet to a 1/2" iron found;

THENCE North 89 degrees 30 minutes 17 seconds West, continuing along the common line of said Havener Rupert Limited Partnership and Hillwood - Park Glen, Ltd. tracts, 1264.52 feet to a 1/2" iron found at the most westerly southwest corner of said Havener - Rupert Limited Partnership tract in the east line of that certain tract of land conveyed to WPC - Basswood Development Corporation, by deed recorded in Volume 12172, Page 796, Deed Records, Tarrant County, Texas;

THENCE North 00 degrees 52 minutes 25 seconds West, along the common line of said Havener Rupert Limited Partnership and WPC - Basswood Development Corporation tracts, 973.19 feet to a 1/2" iron found at the northwest corner of said Havener Rupert Limited Partnership tract;

THENCE North 88 degrees 52 minutes 25 seconds East, continuing along the common line of said Havener Rupert Limited Partnership and WPC - Basswood Development Corporation tracts, passing the southeast corner of said WPC - Basswood Development Corporation tract, passing the southwest and southeast corners of PHASE IV, SECTION 2, PARK GLEN ADDITION, an Addition to the City of Fort Worth, Tarrant County, Texas according to Plat recorded in Plat Cabinet A, Slide 329, Plat Records, Tarrant County, Texas and passing the southwest corner of PHASE IV, SECTION 1, PARK GLEN ADDITION an Addition to the City of Fort Worth, Tarrant County, Texas, according to Plat recorded in Plat Cabinet A, Slide 376, Plat Records, Tarrant County, Texas and continuing, along the common line of said Havener Rupert Limited Partnership tract and said PHASE IV, SECTION 1, PARK GLEN ADDITION, in all, 2346.16 feet to a 1/2" iron set;

THENCE South 00 degrees 52 minutes 25 seconds East, 349.74 feet to a 1/2" iron found at the beginning of a non-tangent curve to the right, whose radius is 50.00 feet and whose long chord bears South 00 degrees 52 minutes 25 seconds East, 82.05 feet;

THENCE along said curve in a southwesterly direction, through a central angle of 110 degrees 16 minutes 36 seconds, a distance of 96.24 feet to a 1/2" iron set ;

THENCE South 00 degrees 52 minutes 25 seconds East, 106.02 feet to a 1/2" iron set;

THENCE North 89 degrees 38 minutes 32 seconds West, 141.72 feet to a 1/2" iron set;

THENCE South 00 degrees 21 minutes 28 seconds West, 369.00 feet to a 1/2" iron set at the beginning of a non-tangent curve to the right, whose radius is 60.00 feet and whose long chord bears South 00 degrees 21 minutes 28 seconds West, 60.00 feet;

THENCE along said curve in a southerly direction, through a central angle of 73 degrees 44 minutes 23 seconds, a distance of 64.35 feet to a 1/2" iron set;

THENCE South 00 degrees 21 minutes 28 seconds West, 847.63 feet to a 1/2" iron set at the beginning of a curve to the right whose radius is 468.31 feet and whose long chord bears South 17 degrees 22 minutes 28 seconds West, 274.10 feet;

THENCE along said curve in a southwesterly direction, through a central angle of 34 degrees 01 minutes 68 seconds, a distance of 278.17 feet to a 1/2" iron set at the end of said curve;

THENCE South 34 degrees 23 minutes 26 seconds West, 390.49 feet to a 1/2" iron set at the beginning of a curve to the left, whose radius is 404.00 feet and whose long chord bears South 20 degrees 17 minutes 24 seconds West, 196.85 feet;

THENCE along said curve in a southerly direction, through a central angle of 28 degrees 12 minutes 02 seconds, a distance of 198.85 feet to a 1/2" iron set at the end of said curve;

THENCE South 06 degrees 11 minutes 23 seconds West, passing the northwest corner of that certain tract of land conveyed to Martin and Martin Foundation Drilling Contractors, Co., by deed recorded in Volume 6986, Page 279, Deed Records, Tarrant County, Texas, and continuing, along the west line of said Martin & Martin Foundation Drilling Contractors, Co. tract, in all, 382.02 feet to a 1/2" iron found in the north line of said Watauga Road, said point being in a curve to the left whose radius is 2924.79 feet and whose long chord bears North 86 degrees 36 minutes 24 seconds West, 68.24 feet;

THENCE along the north line of said Watauga Road and along said curve, in a westerly direction, through a central angle of 01 degrees 20 minutes 13 seconds, a distance of 68.24 feet to the POINT OF BEGINNING and containing 80.661 acres of land.

CITY OF WATAUGA, TEXAS  
ORDINANCE NO. 2022-18

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR THE APPROPRIATION OF FUNDS IN THE BUDGET; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the budget officer of the City of Watauga filed a proposed budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, with the City Secretary in accordance with state law; and

WHEREAS, the City Council finds the proposed budget was made available for public inspection; and

WHEREAS, the City Council finds the City Manager presented the proposed budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, to the City Council in accordance with the City Charter; and

WHEREAS, the City Council finds a public hearing notice was published and said public hearing was held, the subject of which was the proposed budget submitted by the City Manager; and

WHEREAS, after full and final consideration, it is the consensus of the City Council that the budget, as hereinafter set forth, should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, THAT:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The attached budget for the City of Watauga, Texas for the fiscal year beginning October 1, 2022, and ending September 30, 2023, is hereby approved and adopted, and appropriations are made as follows:

1.	General Fund Operating – Fund 01	\$16,464,895
2.	General Obligation Debt Service Fund – Fund 03	\$3,617,348
3.	Storm Drain Utility Enterprise Fund – Fund 15	\$3,521,060
4.	Economic Development Corporation Fund – Fund 04	\$508,750
5.	Capital Projects (Plus Prior Appropriations) – Fund 07	\$11,701,449
6.	Crime Control and Prevention District – Fund 18	\$2,042,650
7.	Economic Development Corporation Capital Projects – Fund 05 (Plus Prior Appropriations)	\$10,000
8.	Water Impact Fee – Fund 47	\$0
9.	Sewer Impact Fee – Fund 48	\$0
10.	Water/Sewer Joint Use Facilities – Fund 46	\$10,000
11.	Water/Sewer Capital Projects (Plus Prior Appropriations) – Fund 45	\$6,946,911
12.	Water and Sewer Operating Fund – Fund 40	\$9,593,859
13.	Internal Service Fund – Fund 22	\$515,000
14.	Water and Sewer Debt Service Fund – Fund 44	\$1,804,434
15.	Water and Sewer Revenue Bond Debt Service Fund – Fund 42	\$0
16.	Water and Sewer Debt Reserve Fund – Fund 43	\$0
17.	Library Donation Fund – Fund 23	\$10,000
18.	Bunker Hill Drainage Fund – Fund 16	\$0
19.	Municipal Court Security Fee – Fund 25	\$26,500

20.	Municipal Court Technology Fund – Fund 26	\$21,100
21.	Municipal Court Truancy Prevention Fund – Fund 27	\$36,110
22.	Park Vista Public Improvement District – Fund 30	\$0
23.	Traffic Safety Fund – Fund 28	\$0
24.	Grant Fund – Fund 10	\$4,108,200
25.	Street Maintenance Fund – Fund 14	\$595,000
26.	Strategic Initiative Fund – Fund 13	\$30,000
27.	PEG Fund – Fund 24	\$10,000
29.	SAFER Grant Fund – Fund 12	\$63,600
30.	Fleet ILA Fund – Fund 21	\$85,500

### III.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

### IV.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

### V.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas  
this 12th day of September 2022.

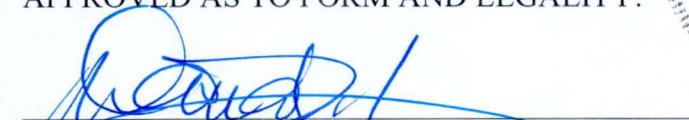
APPROVED:

  
ARTHUR L. MINER, MAYOR

ATTEST:

  
LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

  
DAVID BERMAN, CITY ATTORNEY



CITY OF WATAUGA, TEXAS  
ORDINANCE NO. 2022-17

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS LEVYING AD VALOREM TAXES FOR THE 2022 TAX YEAR FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WATAUGA, TEXAS FOR THE 2022-2023 FISCAL YEAR; APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND TIMELY PAID; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the City of Watauga, Texas has previously complied with all notice, publications and public hearing requirements of the Home Rule Charter of the City of Watauga, Texas and the laws of the State of Texas providing for the consideration and adoption of the 2022 Tax Year Property Tax Rate; and

WHEREAS, the City Council finds ad valorem taxes should be levied and collected to provide a portion of the revenues necessary for the use and support of the City of Watauga, Texas municipal government.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and are adopted herein for all purposes.

II.

There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Watauga, Texas, and to provide an Interest and Sinking Fund, for the 2022-2023 Fiscal Year, upon all property, real, personal and mixed, within the corporate limits of the City subject to taxation, a tax of \$0.570200 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes herein set forth:

1. For the maintenance and support of the general government (General Fund), \$0.375187 on each \$100.00 valuation of property; and
2. For the Interest and Sinking Fund, \$0.195013 on each \$100.00 valuation of property.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$20.26.**

III.

Taxes levied under the Ordinance shall be due October 1, 2022, and if not paid on or before January 31, 2023, shall immediately become delinquent.

IV.

All ad valorem taxes due the City of Watauga, Texas, and not paid on or before February 1 following the year for which they were levied shall bear penalty and interest as prescribed in the Texas Tax Code, as may be amended.

V.

All taxes shall become a lien upon the property against which assessed, and the City assessor and collector of the City of Watauga, Texas, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Watauga, Texas. All delinquent taxes shall bear interest from the date of delinquency at the rate as prescribed by state law.

VI.

The City assessor and collector of the City of Watauga, Texas is hereby directed to assess for the 2022 Tax Year the rates and amounts herein levied and, when such taxes are collected, to distribute the collections in accordance with this Ordinance.

VII.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

VIII.

If any section, subsection, sentence, or clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

IX.


This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this 12th day of September 2022.

APPROVED:

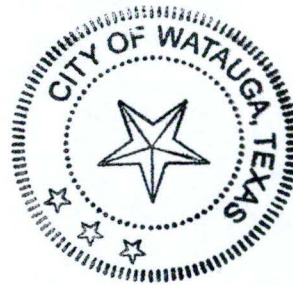
  
ARTHUR L. MINER, MAYOR

ATTEST:

  
LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

  
DAVID BERMAN, CITY ATTORNEY



CITY OF WATAUGA, TEXAS  
ORDINANCE NO. 2022- 16

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, RATIFYING A PROPERTY TAX INCREASE REFLECTED IN THE CITY OF WATAUGA BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE SECTION 102.007; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the proposed budget for the 2022-2023 Fiscal Year for the City of Watauga will require raising more revenue from property taxes than in the previous fiscal year; and

WHEREAS, the City Council finds Section 102.007 of the Texas Local Government Code requires a separate vote by the City Council to ratify a property tax increase when adopting a budget that will require raising more revenue from property taxes than in the previous fiscal year; and

WHEREAS, the City Council finds this vote is in addition to and separate from the vote to adopt the budget and the vote to set the tax rate.

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Watauga, Texas.

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The budget for the City of Watauga for the fiscal year beginning October 1, 2022, and ending September 30, 2023, will raise more revenue from property taxes than the previous fiscal year's budget by \$627,484 or 7.26%, and of that amount, \$6,886 is tax revenue to be raised from new property added to the tax roll this year. The property tax increase that is reflected in the budget for the City of Watauga for the fiscal year beginning October 1, 2022, and ending September 30, 2023, is hereby ratified.

III.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in

conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

IV.


If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

V.


This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 12th day of September 2022.

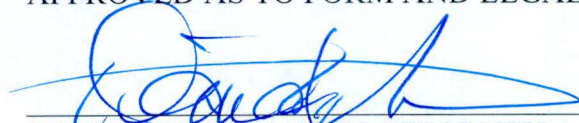
APPROVED:

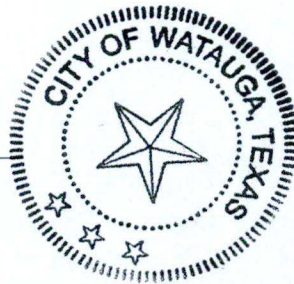
  
ARTHUR L. MINER, MAYOR

ATTEST:

  
LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

  
DAVID BERMAN, CITY ATTORNEY



# NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.570200 per \$100 valuation has been proposed by the governing body of the City of Watauga.

<b>PROPOSED TAX RATE</b>	<b>\$0.570200 per \$100</b>
<b>NO NEW REVENUE TAX RATE</b>	<b>\$0.530859 per \$100</b>
<b>VOTER APPROVAL RATE</b>	<b>\$0.584200 per \$100</b>

**The no-new-revenue tax rate** is the tax rate for the 2022 tax year that will raise the same amount of property tax revenue for City of Watauga from the same properties in both the 2021 tax year and the 2022 tax year.

**The voter-approval rate** is the highest tax rate that City of Watauga may adopt without holding an election to seek voter approval of the rate.

**The proposed tax rate** is greater than the no-new-revenue tax rate. This means that City of Watauga is proposing to increase property taxes for the 2022 tax year.

## A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 12, 2022, at 6:30 p.m. at City Hall, 7105 Whitley Road, Watauga, Texas 76148.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Watauga is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of the City of Watauga at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:  
Property tax amount= (tax rate) x (taxable value of your property)/100

**The members of the governing body voted on the proposal to consider the tax increase as follows:**

FOR: Patrick Shelbourne, Place 1, Lovie Downey, Mayor Pro Tem, Place 3, Andrew Neal, Place 4, Malissa Minucci, Place 5, Mark Taylor, Place 6, Jan Hill, Place 7  
AGAINST: None  
PRESENT and not voting: Arthur Miner, Mayor    ABSENT: Tom Snyder, Place 2

Visit [Texas.gov/Property Taxes](https://www.texas.gov/Property-Taxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Watauga last year to the taxes proposed to be imposed on the average residence homestead by City of Watauga this year.

	2021	2022	Change
<b>Total tax rate (per \$100 of value)</b>	\$0.580400	\$0.570200	decrease of -0.0102, or -1.76%
<b>Average homestead taxable value</b>	\$173,486	\$194,835	increase of 21,349, or 12.31%
<b>Tax on average homestead</b>	\$1,006.91	\$1,110.95	increase of 104.04, or 10.33%
<b>Total tax levy on all properties</b>	\$8,637,384	\$9,264,868	increase of 627,484, or 7.26%

For assistance with tax calculations, please contact the tax assessor for City of Watauga at 817-514-5822, or [accounting@wataugatx.org](mailto:accounting@wataugatx.org), or visit [www.wataugatx.org](http://www.wataugatx.org) for more information.

## Notice about 2022 Tax Rates

Property tax rates in City of Watauga.

This notice concerns the 2022 property tax rates for City of Watauga. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

<b>This year's no-new-revenue tax rate</b>	\$0.530859/\$100
<b>This year's voter-approval tax rate</b>	\$0.584200/\$100

To see the full calculations, please visit [www.wataugatx.org](http://www.wataugatx.org) for a copy of the Tax Rate Calculation Worksheet.

### Unencumbered Fund Balances

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
Debt Service Fund	770,000

### Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues *(or additional sales tax revenues, if applicable)*.

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
	0	0	0	0
2022 CO	1,005,000	213,915	0	1,218,915
2007 Certificates of Obligation	220,000	43,977	0	263,977
2013 Certificates of Obligation	190,000	2,138	0	192,138
2014 Certificates of Obligation	100,000	42,875	0	142,875
2016 Certificates of Obligation	265,000	98,344	0	363,344
2018 Certificates of Obligation	330,000	188,840	0	518,840
2019 Certificates of Obligation	55,000	8,575	0	63,575
2020 Tax Note	90,000	8,400	0	98,400
2020 Certificates of Obligation	200,000	58,325	0	258,325
2020 Refunding Bonds	115,000	4,709	0	119,709
2021 Certificates of Obligation	275,000	100,250	0	375,250

Total required for 2022 debt service	\$3,615,348
- Amount (if any) paid from funds listed in unencumbered funds	\$50,000
- Amount (if any) paid from other resources	\$153,178
- Excess collections last year	\$241,601
= Total to be paid from taxes in 2022	\$3,170,569
+ Amount added in anticipation that the unit will collect only 100.06% of its taxes in 2022	\$-1,902
= Total debt levy	\$3,168,667

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Sandra Gibson, Director of Finance on 07/27/2022 .

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

**Section 26.05(b) of Property Tax Code**  
**Worksheet for Determination of Steps Required for Adoption of Tax Rate**  
**City of Watauga**

<b>M&amp;O Tax Increase in Current Year</b>	
1. Last year's taxable value, adjusted for court-ordered reductions. Enter Line 8 of the No-New-Revenue Tax Rate Worksheet.	\$1,474,668,804
2. Last year's M&O tax rate. Enter Line 28 of the Voter-Approval Tax Rate Worksheet.	\$0.395445/\$100
3. M&O taxes refunded for years preceding tax year 2021. Enter Line 31A of the Voter-Approval Tax Rate Worksheet.	\$54,197
4. TIF Adjustment. Enter Line 31B of the Voter-Approval Tax Rate Worksheet.	\$0
5. Last year's M&O tax levy. Multiply line 1 times line 2 and divide by 100. To the result, add line 3 and subtract line 4.	\$5,885,701
6. This year's total taxable value. Enter line 21 of the No-New-Revenue Tax Rate Worksheet.	\$1,624,845,306
7. This year's proposed M&O tax rate. Enter the proposed M&O tax rate approved by the Governing Body.	\$0.375187/\$100
8. This year's M&O tax levy. Multiply line 6 times line 7 and divide by 100.	\$6,096,208
9. M&O Tax Increase (Decrease). Subtract line 5 from line 8.	\$210,507
<b>Comparison of Total Tax Rates</b>	
10. No-New-Revenue Total Tax Rate.	\$0.530859/\$100
11. This year's proposed total tax rate.	\$0.570200/\$100
12. This year's rate minus No-New-Revenue rate. Subtract line 10 from line 11.	\$0.039341
13. Percentage change in total tax rate. Divide Line 12 by line 10.	7.41%
<b>Comparison of M&amp;O Tax Rates</b>	
14. No-New-Revenue M&O Tax Rate. Enter line 39 of the Voter-Approval Tax Rate Worksheet.	\$0.362500/\$100
15. This year's proposed M&O tax rate.	\$0.375187/\$100
16. This year's rate minus No-New-Revenue rate. Subtract line 14 from line 15.	\$0.012687
17. Percentage change in M&O tax rate. Divide line 16 by line 14.	3.50%
<b>Raised M&amp;O Taxes on a \$100,000 Home</b>	
18. This year's taxable value on a \$100,000 home.	\$100,000
19. Last year's M&O tax rate.	\$0.395445/\$100
20. This year's proposed M&O tax rate.	\$0.375187/\$100
21. This year's raised M&O taxes. Subtract line 19 from line 20 and multiply result by line 18.	\$-20.26

# 2022 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Watauga	817-514-5800
Taxing Unit Name	Phone (area code and number)
7105 Whitley Road, Watauga Texas 76148	www.wataugatx.org
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2021 total taxable value.</b> Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 1,694,244,384
2.	<b>2021 tax ceilings.</b> Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 251,907,383
3.	<b>Preliminary 2021 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 1,442,337,001
4.	<b>2021 total adopted tax rate.</b>	\$ 0.580400 /\$100
5.	<b>2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.</b>	
	A. <b>Original 2021 ARB values:</b> ..... \$ 55,716,162	
	B. <b>2021 values resulting from final court decisions:</b> ..... - \$ 49,808,705	
	C. <b>2021 value loss.</b> Subtract B from A. <sup>3</sup>	\$ 5,907,457
6.	<b>2021 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. <b>2021 ARB certified value:</b> ..... \$ 30,027,666	
	B. <b>2021 disputed value:</b> ..... - \$ 3,603,320	
	C. <b>2021 undisputed value.</b> Subtract B from A. <sup>4</sup>	\$ 26,424,346
7.	<b>2021 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 32,331,803

<sup>1</sup> Tex. Tax Code § 26.012(14)  
<sup>2</sup> Tex. Tax Code § 26.012(14)  
<sup>3</sup> Tex. Tax Code § 26.012(13)  
<sup>4</sup> Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2021 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 1,474,668,804
9.	<b>2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021.</b> Enter the 2021 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<b>2021 taxable value lost because property first qualified for an exemption in 2022.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value.  <b>A. Absolute exemptions.</b> Use 2021 market value:..... \$ 0  <b>B. Partial exemptions.</b> 2022 exemption amount or 2022 percentage exemption times 2021 value:..... + \$ 3,126,943  <b>C. Value loss.</b> Add A and B. <sup>6</sup>	\$ 3,126,943
11.	<b>2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022.</b> Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021.  <b>A. 2021 market value:</b> ..... \$ 0  <b>B. 2022 productivity or special appraised value:</b> ..... - \$ 0  <b>C. Value loss.</b> Subtract B from A. <sup>7</sup>	\$ 0
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 3,126,943
13.	<b>2021 captured value of property in a TIF.</b> Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	<b>2021 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 1,471,541,861
15.	<b>Adjusted 2021 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 8,540,828
16.	<b>Taxes refunded for years preceding tax year 2021.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. <sup>9</sup>	\$ 78,407
17.	<b>Adjusted 2021 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 8,619,235
18.	<b>Total 2022 taxable value on the 2022 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup>  <b>A. Certified values:</b> ..... \$ 1,838,871,369  <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ _____  <b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:..... - \$ 0  <b>D. Tax increment financing:</b> Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <sup>12</sup> ..... - \$ 0  <b>E. Total 2022 value.</b> Add A and B, then subtract C and D.	\$ 1,838,871,369

<sup>5</sup> Tex. Tax Code § 26.012(15)

<sup>6</sup> Tex. Tax Code § 26.012(15)

<sup>7</sup> Tex. Tax Code § 26.012(15)

<sup>8</sup> Tex. Tax Code § 26.03(c)

<sup>9</sup> Tex. Tax Code § 26.012(13)

<sup>10</sup> Tex. Tax Code § 26.012(13)

<sup>11</sup> Tex. Tax Code § 26.012, 26.04(c-2)

<sup>12</sup> Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
<b>19.</b>	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup>	
	<b>A. 2022 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district’s value and the taxpayer’s claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> .....	\$ <u>42,398,783</u>
	<b>B. 2022 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> .....	+ \$ <u>17,117,226</u>
	<b>C. Total value under protest or not certified.</b> Add A and B.	\$ <u>59,516,009</u>
<b>20.</b>	<b>2022 tax ceilings.</b> Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ <u>273,542,072</u>
<b>21.</b>	<b>2022 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ <u>1,624,845,306</u>
<b>22.</b>	<b>Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021.</b> Include both real and personal property. Enter the 2022 value of property in territory annexed. <sup>18</sup>	\$ <u>0</u>
<b>23.</b>	<b>Total 2022 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to exist-ing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2022. <sup>19</sup>	\$ <u>1,207,606</u>
<b>24.</b>	<b>Total adjustments to the 2022 taxable value.</b> Add Lines 22 and 23.	\$ <u>1,207,606</u>
<b>25.</b>	<b>Adjusted 2022 taxable value.</b> Subtract Line 24 from Line 21.	\$ <u>1,623,637,700</u>
<b>26.</b>	<b>2022 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ <u>0.530859</u> /\$100
<b>27.</b>	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. <sup>21</sup>	\$ _____/\$100

**SECTION 2: Voter Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit’s debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit’s debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>28.</b>	<b>2021 M&amp;O tax rate.</b> Enter the 2021 M&O tax rate.	\$ <u>0.395445</u> /\$100
<b>29.</b>	<b>2021 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>1,474,668,804</u>

<sup>13</sup> Tex. Tax Code § 26.01(c) and (d)  
<sup>14</sup> Tex. Tax Code § 26.01(c)  
<sup>15</sup> Tex. Tax Code § 26.01(d)  
<sup>16</sup> Tex. Tax Code § 26.012(6)(B)  
<sup>17</sup> Tex. Tax Code § 26.012(6)  
<sup>18</sup> Tex. Tax Code § 26.012(17)  
<sup>19</sup> Tex. Tax Code § 26.012(17)  
<sup>20</sup> Tex. Tax Code § 26.04(c)  
<sup>21</sup> Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2021 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 5,831,504
31.	<p><b>Adjusted 2021 levy for calculating NNR M&amp;O rate.</b></p> <p><b>A. M&amp;O taxes refunded for years preceding tax year 2021.</b> Enter the amount of M&amp;O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. . . . . + \$ 54,197</p> <p><b>B. 2021 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0. . . . . - \$ 0</p> <p><b>C. 2021 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. . . . . +/- \$ 0</p> <p><b>D. 2021 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. . . . . \$ 54,197</p> <p><b>E.</b> Add Line 30 to 31D.</p>	\$ 5,885,701
32.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,623,637,700
33.	<b>2022 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.362500/\$100
34.	<p><b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup></p> <p><b>A. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p><b>B. 2021 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. . . . . - \$ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ 0/\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0/\$100
35.	<p><b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup></p> <p><b>A. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. . . . . \$ 0</p> <p><b>B. 2021 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose. . . . . - \$ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ 0.000000/\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0/\$100

<sup>22</sup> [Reserved for expansion]  
<sup>23</sup> Tex. Tax Code § 26.044  
<sup>24</sup> Tex. Tax Code § 26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p><b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup></p> <p><b>A. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose . . . . . \$ _____ 0</p> <p><b>B. 2021 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose. . . . . \$ _____ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ _____ 0/\$100</p> <p><b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100. . . . . \$ _____ 0/\$100</p> <p><b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ _____ 0/\$100
37.	<p><b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup></p> <p><b>A. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. . . . . \$ _____ 0</p> <p><b>B. 2021 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021. . . . . \$ _____ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100. . . . . \$ _____ 0/\$100</p> <p><b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100. . . . . \$ _____ 0/\$100</p> <p><b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ _____ 0/\$100
38.	<p><b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in 2021.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year . . . . . \$ _____ 0</p> <p><b>B. Expenditures for public safety in 2021.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. . . . . \$ _____ 0</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 . . . . . \$ _____ 0/\$100</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ _____ 0/\$100
39.	<p><b>Adjusted 2022 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ 0.362500 /\$100
40.	<p><b>Adjustment for 2021 sales tax specifically to reduce property values.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.</p> <p><b>A.</b> Enter the amount of additional sales tax collected and spent on M&amp;O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent . . . . . \$ _____ 0</p> <p><b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 . . . . . \$ _____ 0/\$100</p> <p><b>C.</b> Add Line 40B to Line 39.</p>	\$ 0.362500 /\$100
41.	<p><b>2022 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.</p> <p><b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p><b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ 0.375187 /\$100

<sup>25</sup> Tex. Tax Code § 26.0442  
<sup>26</sup> Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D41.</b>	<p><b>Disaster Line 41 (D41): 2022 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0.000000 /\$100
<b>42.</b>	<p><b>Total 2022 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,                      (2) are secured by property taxes,                      (3) are scheduled for payment over a period longer than one year, and                      (4) are not classified in the taxing unit’s budget as M&amp;O expenses.</p> <p><b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup></p> <p>Enter debt amount ..... \$ 3,615,348</p> <p><b>B.</b> Subtract <b>unencumbered fund amount</b> used to reduce total debt. .... - \$ 50,000</p> <p><b>C.</b> Subtract <b>certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0</p> <p><b>D.</b> Subtract <b>amount paid</b> from other resources ..... - \$ 153,178</p> <p><b>E. Adjusted debt.</b> Subtract B, C and D from A.</p>	\$ 3,412,170
<b>43.</b>	<b>Certified 2021 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 241,601
<b>44.</b>	<b>Adjusted 2022 debt.</b> Subtract Line 43 from Line 42E.	\$ 3,170,569
<b>45.</b>	<p><b>2022 anticipated collection rate.</b></p> <p><b>A.</b> Enter the 2022 anticipated collection rate certified by the collector. <sup>30</sup> ..... 100.00 %</p> <p><b>B.</b> Enter the 2021 actual collection rate. .... 100.06 %</p> <p><b>C.</b> Enter the 2020 actual collection rate. .... 100.58 %</p> <p><b>D.</b> Enter the 2019 actual collection rate. .... 100.55 %</p> <p><b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup></p>	100.06 %
<b>46.</b>	<b>2022 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 3,168,667
<b>47.</b>	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,624,845,306
<b>48.</b>	<b>2022 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.195013 /\$100
<b>49.</b>	<b>2022 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ 0.570200 /\$100
<b>D49.</b>	<p><b>Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ _____ /\$100

<sup>27</sup> Tex. Tax Code § 26.042(a)  
<sup>28</sup> Tex. Tax Code § 26.012(7)  
<sup>29</sup> Tex. Tax Code § 26.012(10) and 26.04(b)  
<sup>30</sup> Tex. Tax Code § 26.04(b)  
<sup>31</sup> Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ _____ 0 /\$100

### SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ _____ 0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2021 or in May 2022.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2021.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ _____ 0
53.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,624,845,306
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ _____ 0 /\$100
55.	<b>2022 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.530859 /\$100
56.	<b>2022 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2021 or in May 2022.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ 0.530859 /\$100
57.	<b>2022 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.570200 /\$100
58.	<b>2022 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ 0.570200 /\$100

### SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ _____ 0
60.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,624,845,306
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ _____ 0 /\$100
62.	<b>2022 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.570200 /\$100

<sup>32</sup> Tex. Tax Code § 26.041(d)

<sup>33</sup> Tex. Tax Code § 26.041(i)

<sup>34</sup> Tex. Tax Code § 26.041(d)

<sup>35</sup> Tex. Tax Code § 26.04(c)

<sup>36</sup> Tex. Tax Code § 26.04(c)

<sup>37</sup> Tex. Tax Code § 26.045(d)

<sup>38</sup> Tex. Tax Code § 26.045(i)

### SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	<b>2021 unused increment rate.</b> Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ _____ <sup>0</sup> / \$100
64.	<b>2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	\$ _____ <sup>0.014000</sup> / \$100
65.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ _____ <sup>0</sup> / \$100
66.	<b>2022 unused increment rate.</b> Add Lines 63, 64 and 65.	\$ _____ <sup>0.014000</sup> / \$100
67.	<b>2022 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ _____ <sup>0.584200</sup> / \$100

### SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2022 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ _____ <sup>0.362500</sup> / \$100
69.	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____ <sup>1,624,845,306</sup>
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ _____ <sup>0.030772</sup> / \$100
71.	<b>2022 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ _____ <sup>0.195013</sup> / \$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ _____ <sup>0.588285</sup> / \$100

### SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>47</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

<sup>39</sup> Tex. Tax Code § 26.013(a)

<sup>40</sup> Tex. Tax Code § 26.013(c)

<sup>41</sup> Tex. Tax Code §§ 26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022

<sup>43</sup> Tex. Tax Code § 26.063(a)(1)

<sup>44</sup> Tex. Tax Code § 26.012(8-a)

<sup>45</sup> Tex. Tax Code § 26.063(a)(1)

<sup>46</sup> Tex. Tax Code § 26.042(b)

<sup>47</sup> Tex. Tax Code § 26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2021 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.580400/\$100
74.	<b>Adjusted 2021 voter-approval tax rate.</b> Use the taxing unit’s Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year’s worksheet.	\$ 0.580400/\$100
75.	<b>Increase in 2021 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ 0.000000/\$100
76.	<b>Adjusted 2021 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,471,541,861
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,623,637,700
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ 0.000000/\$100
80.	<b>2022 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.584200/\$100


**SECTION 8: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate.</b> .....	\$ 0.530859/\$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
<b>Voter-approval tax rate.</b> .....	\$ 0.584200/\$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>80</u>	
<b>De minimis rate.</b> .....	\$ 0.588285/\$100
If applicable, enter the 2022 de minimis rate from Line 72.	

**SECTION 9: Taxing Unit Representative Name and Signature**

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit’s certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.<sup>50</sup>

**print here**  Sandra Gibson  
 Printed Name of Taxing Unit Representative

**sign here**  \_\_\_\_\_ Date \_\_\_\_\_  
 Taxing Unit Representative

<sup>48</sup> Tex. Tax Code §26.042(c)  
<sup>49</sup> Tex. Tax Code §26.042(b)  
<sup>50</sup> Tex. Tax Code §§ 26.04(c-2) and (d-2)