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Tarrant County Clerk's Office
Mary Louise Nicholson

Mary Louise Nicholson, County Clerk

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CITY OF WATAUGA FISCAL YEAR 2021-2022 ANNUAL BUDGET





City of Watauga Fiscal Year 2021-2022 Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$411,746, which is a 5.05 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$13,280.

The members of the governing body voted on the budget as follows:

FOR:

Patrick Shelbourne, Place 1

Andrew Neal, Mayor Pro Tem, Place 4

Jan Hill, Place 7

Lovie Downey, Place 3

Mark Taylor, Place 6

AGAINST:

PRESENT and not voting: Arthur Miner, Mayor

ABSENT:

Tom Snyder, Place 2

Juanita King, Place 5

Property Tax Rate Comparison

	2021-2022	2020-2021
Property Tax Rate:	\$0.580400/100	\$0.580404/100
No New Revenue Tax Rate:	\$0.552327/100	\$0.571188/100
No New Revenue Maintenance & Operations Tax Rate:	\$0.382073/100	\$0.400696/100
Voter Approval Tax Rate:	\$0.597593/100	\$0.612459/100
Debt Rate:	\$0.184955/100	\$0.179708/100

Total outstanding municipal debt obligations secured by property taxes are \$4,864,708. Additional detail on the City's debt obligations is included in the Debt section of the budget document.

DISTINGUISHED BUDGET PRESENTATION AWARD

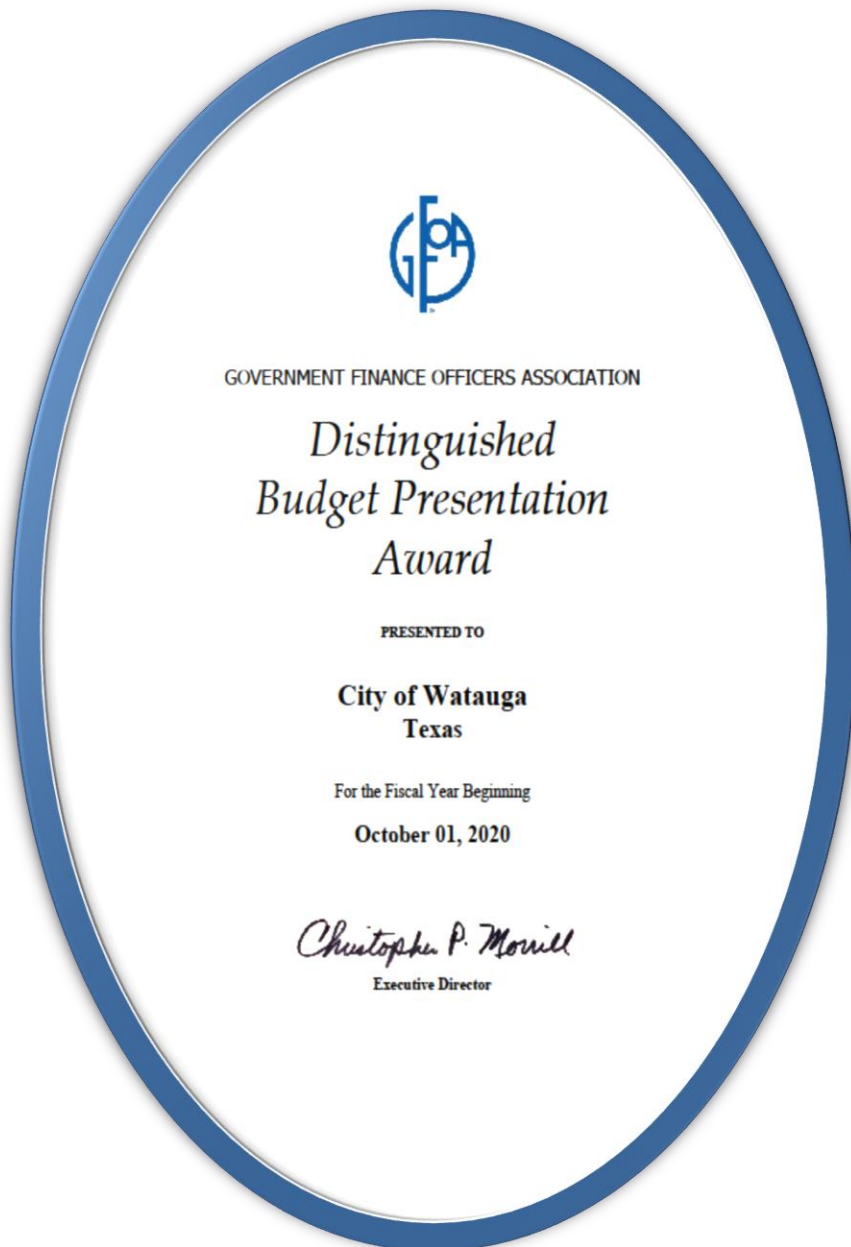
Presented to the City of Watauga

For the Budget Fiscal Year Beginning October 1, 2020

ABOUT THE AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) is a nonprofit professional association serving over 18,000 government finance professionals. The GFOA Distinguished Budget Presentation Award Program is the only national awards program in governmental budgeting. GFOA established the Distinguished Budget Presentation Awards Program in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal.

The award represents a significant achievement by the City of Watauga. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the award, the City of Watauga had to satisfy nationally recognized guidelines for effective budget presentation. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other government entities.



GFOA presented a Distinguished Budget Presentation Award to the City of Watauga, Texas for its annual budget for the fiscal year beginning October 1, 2020. This is the 32nd consecutive year that the City has received this Award. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. The City has received this award since 1989.



BUDGET

for

FISCAL YEAR ENDING SEPTEMBER 30, 2022

SUBMITTED BY:

**ANDREA M. GARDNER
CITY MANAGER**

AND

**SANDRA GIBSON, CGFO, CGFM
DIRECTOR OF FINANCE**

AS ADOPTED ON SEPTEMBER 13, 2021

THE WATAUGA CITY COUNCIL

MAYOR ARTHUR L. MINER

MAYOR PRO TEM COUNCIL MEMBER PLACE 4:	ANDREW NEAL
COUNCIL MEMBER PLACE 1:	PATRICK SHELBOURNE
COUNCIL MEMBER PLACE 2:	TOM SNYDER
COUNCIL MEMBER PLACE 3:	LOVIE DOWNEY
COUNCIL MEMBER PLACE 5:	JUANITA KING
COUNCIL MEMBER PLACE 6:	MARK TAYLOR
COUNCIL MEMBER PLACE 7:	JAN HILL

City of Watauga Council



Jan Hill, Place 7

Mark Taylor, Place 6

Juanita King, Place 5

Andrew Neal, Mayor Pro Tem, Place 4

Arthur Miner, Mayor

Lovie Downey, Place 3

Tom Snyder, Place 2

Patrick Shelbourne, Place 1

TABLE OF CONTENTS

TITLE PAGE	
DISTINGUISHED BUDGET PRESENTATION AWARD	
WATAUGA CITY COUNCIL	
TABLE OF CONTENTS	
THE PURPOSE OF THIS BUDGET DOCUMENT	1
INTRODUCTORY SECTION	4
BUDGET MESSAGE FOR FY2021-2022	4
BUDGET OVERVIEW - BUDGET IN BRIEF	12
HISTORY, LOCATION, AND COMMUNITY PROFILE	21
ORGANIZATIONAL CHART	29
MULTI-YEAR PLANNING DOCUMENTS	30
Strategic Plan and Initiatives	31
Five Year Financial Forecast FY2022-2026	42
Personnel Improvement Plan FY2022-2026	58
Capital Outlay Plan FY2022-2026	77
BUDGET OVERVIEW	93
Financial Fund Structure	94
Basis of Accounting and Budgeting	97
City of Watauga Fund/Department Relationship	98
Budgetary System and Process	98
Financial Policy Guidelines	100
Budget Calendar	106
Combined Summary of Revenues and Expenditures - All Funds	109
Analysis of Changes in Fund Balances	114
Combined Summary of Revenues and Expenditures (3 Year)- All Funds	115
Personnel Positions (budgeted)	117
Fund Summaries - Analysis of Revenues and Expenditures	118
Significant Budget Changes Overview	136
The Cost of City Services	139
GENERAL FUND & STRATEGIC INITIATIVE FUND SECTION	140
DESCRIPTION OF FUND AND SUMMARY OF REVENUES/EXPENDITURES	141
GENERAL FUND BUDGET SUMMARY	143
DEPARTMENTAL SUMMARIES	
City Secretary Office	144
Human Resources	148
Public Works - Development Services	152
City Manager	156
Non-Departmental	160
City Attorney	163
Finance - Municipal Court Division	164
Finance	168

TABLE OF CONTENTS

Information Technology	172
Library	176
Recreation & Community Services	181
Parks	185
Police	189
Fire / EMS	193
Public Works - Streets Division	197
Public Works - Fleet Services	201
Public Works - Facilities Maintenance	205
STRATEGIC INITIATIVE FUND	209
SPECIAL REVENUE FUNDS SECTION	210
WATAUGA ECONOMIC DEVELOPMENT CORPORATION (WEDC)	211
CRIME CONTROL AND PREVENTION DISTRICT FUND	216
CARES GRANT PROCEEDS FUND	222
SAFER GRANT REIMBURSEMENT FUND	223
STREET MAINTENANCE FUND	225
LIBRARY DONATIONS FUND	227
PUBLIC, EDUCATION, GOVERNMENT (PEG) FUND	229
MUNICIPAL COURT SECURITY FUND	230
MUNICIPAL COURT TECHNOLOGY FUND	232
MUNICIPAL COURT TRUANCY PREVENTION FUND	235
TRAFFIC SAFETY FUND	239
JURY FEES FUND	240
PROPRIETARY FUNDS SECTION	241
STORM DRAIN UTILITY ENTERPRISE FUND	242
WATER AND SEWER UTILITY OPERATING FUND	248
DEPARTMENTAL SUMMARIES	
Water and Sewer Fund	250
Non-Departmental	254
Utility Billing & Collections	257
Information Technology	261
Water Distribution	265
Wastewater Collections	269
FLEET INTERLOCAL FUND	273
EQUIPMENT REPLACEMENT/INTERNAL SERVICE FUND	274
CIP & CAPITAL PROJECTS SECTION	275
CAPITAL IMPROVEMENTS PROGRAM (CIP)	276
PARKS PROJECTS DISCUSSION	280
BUILDING PROJECTS DISCUSSION	281
ECONOMIC DEVELOPMENT PROJECTS DISCUSSION	282
STREETS/SIDEWALKS DISCUSSION	282
STORM DRAIN PROJECTS DISCUSSION	284

TABLE OF CONTENTS

WASTEWATER PROJECTS DISCUSSION	285
WATER PROJECTS DISCUSSION	287
OTHER UTILITY SYSTEMS PROJECTS	289
GENERAL CAPITAL PROJECTS SUMMARY	290
UTILITY CONSTRUCTION PROJECTS SUMMARY	291
ECONOMIC DEVELOPMENT PROJECTS SUMMARY	292
DEBT SERVICE SECTION	293
TOTAL DEBT SERVICE SCHEDULE	298
ALL DEBT SERVICE REQUIREMENTS TO MATURITY	299
GENERAL DEBT SERVICE FUND	300
G. O. DEBT SERVICE REQUIREMENTS (ALL SERIES)	302
WATER AND SEWER DEBT SERVICE FUNDS	314
GLOSSARY OF TERMS	322
BUDGET ORDINANCES, RESOLUTIONS & NOTICES AND TAX RATE CALCULATIONS	332



THE PURPOSE OF THIS BUDGET DOCUMENT

The Document

This is the budget document for the City of Watauga, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022. The Budget for the City of Watauga is intended to serve four purposes:

This document should serve as a policy document, a financial plan, and an operations guide to our City, as well as a communication device to our readers. We designed this document to be a reference for a wide variety of users. As approved by the City Council for the fiscal year, City Management may use this document as a guide for operations. The City Council may use this document as a communication medium to staff and citizens to describe objectives, goals, and mission of the City. City staff may use this document to inform City Council and citizens of accomplishments and services. Current and prospective citizens and businesses may use this document to learn about the City and its plans for the future.

1. **The Budget as a Policy Document**

As a policy document, the budget indicates what services the City will provide during the twelve-month period beginning October 1, 2021. The Budget Message summarizes the challenges facing the City and the strategies incorporated in the budget to manage and control the financial impacts created by the challenges.

2. **The Budget as an Operations Guide**

As an operations guide, the budget indicates how services will be delivered to the community. The Personnel Positions Schedule outlines the number of authorized full-time and part-time employees. Specific budgetary information related to each department is provided for each fund, as appropriate.

3. **The Budget as a Financial Plan**

As a financial plan, the budget outlines how much City services will cost and how they will be funded. The Introductory Section provides a Budget Message, an overview of the budget, including information about the City. The Budget Summary provides information on the budget process and budget calendar, financial structure of the budget, consolidated fund summary, an overview of each fund and the major revenue and expenditure categories for each fund and the City's financial policies.

The next sections of this document include the detailed financial information of the City of Watauga budget. These sections are broken down by fund type. The City uses the following funds: General Fund, Special Revenue Funds, Proprietary Funds, Capital Project Funds, and, finally, Debt Service Funds. Each fund section will provide financial summaries, general information, and management assumptions in the budget preparation. A few of the major operating funds are more detailed in showing objectives, goals, staffing, organizational structures, and accomplishments by division. Each Department has identified goals which are included in the accomplishments in their specific division, and relate back to the City's Goals detailed

THE PURPOSE OF THIS BUDGET DOCUMENT

in the Budget Overview section. The Capital Project Funds detail current and future projects. The Debt Service Fund section also provides individual debt service reimbursement schedules.

More detail can be found in the separately published Annual Comprehensive Financial Report (ACFR).

4. The Budget as a Communications Device

The budget is designed to be user friendly with summary information in text, tables, and graphs. A Glossary of Budget Terms is included for your reference. Should you have any questions about the City budget that this document does not answer, please feel free to call the Finance Office at 817-514-5822. Copies of this document are available for review at the City Secretary's Office, City Hall, and City Library. It can also be accessed through the Internet at <https://www.cowtx.org/841/Budgeting>.

Introductory Information

The Table of Contents should aid a user of this document as a guide to the organization of this book. The Budget Message should be read first as an introduction to the more detailed budget presentation. It provides an overview of the budget and policy decisions made during the budget preparation process. The City The Introductory Section provides a detailed description of the City of Watauga, its mission and goals, requirements during the budget process, the overall financial structure, and layout of the City, and demographic and graphical information about the City.

Long Term Strategic Plans

This section details the long-term strategic plans developed by City Council and City Management. The City Council is committed to setting priorities, values, and policies that are in the best interests of the citizens of Watauga. The City provides several opportunities for citizens to express the wants and needs of their community. Every three years, a formal citizen survey is sent out for citizens to provide input on their priorities and to rate the performance of the City on services provided. Various town halls and public hearings are held throughout the year and during the budget process to allow for additional public input. A citizen's focus committee was established in 2021 that allows the citizen committee to bring concerns directly to City Management and Council. Strategic planning is an essential component of the annual budget and multi-year financial planning processes. Included in this section is the Five Year Financial Forecast, Personnel Improvement Plan, and Capital Outlay Plan. These plans allow for City Management to address the financial impact of personnel and capital needs.

Budget Summary

This summary section discusses the budget preparation process that begins at the first of every year and formally ends in September, with numerous steps in-between. An explanation of the financial structure of the City is provided. A summary of all of the funds provides the estimated revenues and expenditures in both a consolidated format, and a more detailed listing by fund.

THE PURPOSE OF THIS BUDGET DOCUMENT

Fund Section

The fund sections of the budget will show the reader a more detailed look at the City's General Fund that provides a wide range of governmental services, the Enterprise Funds that encompasses the operations of the City's water, wastewater, and storm drain operations, and the Special Revenue Funds that include the special revenue sales tax funds, Municipal Court funds, and Library Donation fund. Detailed fund information is also included for the Debt Service Funds, and Capital Improvements Funds.

Glossary

The glossary section of the book provides both a glossary of terms and an abbreviation guide to aid users with technical terms as well as industry jargon that appears in the document.

Budget Ordinances and Tax Calculations

The budget ordinance section provides the Budget Resolutions and Ordinances passed by the City Council implementing this budget, as well as some required publications. The Truth in Taxation calculation worksheets are also included in this section.

To contact the City of Watauga, write to 7105 Whitley Road, Watauga, Texas, 76148-2024, or call (817) 514-5800. More information may be obtained by visiting the City web site at <https://www.cowtx.org>.



INTRODUCTORY SECTION

BUDGET MESSAGE FOR FY2021-2022



September 13, 2021

To the Honorable Mayor Arthur L. Miner, Members of the City Council and the Citizens of Watauga:

The Annual Budget for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022, is presented for your review and comment, as required by the City of Watauga's Home Rule Charter. It presents, in summary form, the revenues and expenditures for each of the City's Funds, departmental highlights, accomplishments and expenditures, as well as the five-year Capital Improvement Plan (CIP). The Annual Operating Budget represents the single most crucial management tool of the governing body and staff. The Annual Operating Budget reflects the general short-term policies and incorporates the City Council's long-term Strategic Plan. The **Budget in Brief** that follows this message provides a concise summary of the Approved Budget.

With the uncertainty of COVID-19, the FY2020-2021 budget proved to be one of the City's most challenging, resulting in many programs and services being reduced last year to realize cost savings. We went into FY2020-2021 preparing for the worst since the City's fiscal health is largely dependent on the economic health of our local businesses. Our local businesses, although significantly impacted during the pandemic, have proven resilient by adapting their business operations to thrive in a new normal. In addition, our community has continued to support our local businesses even as on-line shopping increased.

In preparing the FY2021-2022 fiscal year budget, we forecasted continued economic recovery. Our conservative budgeting and commitment to fiscal responsibility has resulted in the City's strong financial position. In this year's budget, we have strived to restore some personnel and operating funds that were cut in the prior year due to the pandemic. The budget approach this year reflects the City's dedication to its focus on long-term financial sustainability and includes a 2nd year (FY2022-2023) forecast budget to assist in identifying revenue shortfalls as well as any operating cost increases that need to be addressed in future years. Some highlights of the budget are presented below:

- Property tax revenue has been based on maintaining or reducing the City's current tax rate of \$0.580404 per \$100 of assessed valuation. The property tax is \$0.5804 per \$100 of assessed valuation in FY2021-2022. Property valuations increased by 7% this budget year. Maintaining the property tax rate allows the City to bring

BUDGET MESSAGE FOR FY2021-2022

in more revenue in the operating budget and cover the 2021 Certificates of Obligation debt service payments.

- Significant revenue increases are projected in sales tax receipts in comparison to FY2020-2021 budget and forecast. Sales tax is trending approximately 17% above original budget expectations due to economic recovery and additional marketplace provider sales tax receipts and other on-line sales. In addition, in the 2021-2022 Fiscal Year, the General Fund will receive an additional one-quarter ($\frac{1}{4}$) cent sales tax due to the results of the May 2021 election in which an increase to rate that totals one and one-quarter cent sales and use tax was approved. The $\frac{1}{4}$ cent sales tax was previously dedicated to street maintenance and ended on December 31, 2020 due to a failed November 2020 ballot measure to reallocate the $\frac{1}{4}$ cent sales tax from street maintenance to economic development.
- Other revenue increases, such as fines and fees are estimated as the Municipal Court collections are beginning to recover. Additional increases are expected in charges for service revenues. This budget assumes a return to pre-Covid recreation operations and events. Additionally, ambulance revenues are projected to increase with the increased EMS staff to run a second ambulance in the City.
- 8.75 full-time equivalent positions have been added to the FY2021-2022 budget, of which 6.5 full-time equivalent positions are restored and funded. The 6.5 positions were not funded in FY2020-2021 to balance the budget. Positions continue to remain unfunded/frozen. The City continues to evaluate vacancies to ensure the best use of each position in the organization as economic conditions improve.
- Certain recreational programs and events not budgeted in the prior year are included in this year's budget. These include gym use for the public, the summer camp program, and increased hours of operation for the Community Center, and program events. The staffing at the Recreation Center is proposed to be increased due to these changes.
- Salary increases are included in the amount of 3% for the employee pay plan and the step program continues to be funded for public safety personnel. The current fiscal year didn't include salary increases of any type for non-public safety personnel.
- Health insurance increase is budgeted at a 2% increase over prior year.
- Supplemental programs were evaluated and included if the request was essential to operations, or if the request provided for an increased efficiency in operations.
- The Traffic Safety Program expenses to include personnel that was previously funded by the Traffic Safety Fund have been moved to the General Fund. This resulted in three (3.0) traffic officer positions and related expenses being moved to the General fund, resulting in a significant increase in Police Department expenses. This transition was necessary due to the 86th Legislative Session prohibiting municipalities from utilizing "red light camera enforcement".
- Transfers to the Equipment Replacement Fund to cover motor vehicle, technology, and equipment have not been included in the General Fund and Crime Control and Prevention District this year in order to balance the budgets. This program will be re-evaluated next year for funding if economic conditions continue to improve.

BUDGET MESSAGE FOR FY2021-2022

The transfers have been included in the baseline budgets for the Water and Sewer Fund and the Storm Drain Fund.

- Water and wastewater rates are expected to increase due to increases in wholesale water and wastewater costs and to cover operating and capital expenditures. Staff is currently working with a consultant to finalize a long-term rate model that will be presented to Council in August. The preliminary rate model forecasts that water rates will need to be increased 3% and wastewater rates increased by 5% and ensure operating requirements are met and reserve levels are appropriate.
- Recommended capital improvement project funding is included in this budget. These include continuation of infrastructure projects (streets, water, sewer, drainage), traffic signalization projects, and facility improvements at the Fire Station. A food business park at Capp Smith is included in partnership with the Economic Development Corporation. The majority of the City's capital project funding is through debt issuance. A 2021 Certificates of Obligation issuance is to fund the street and signalization projects. The Capital Improvement Summary is included in this budget document.
- Critical capital outlay items such as vehicles, equipment, and technology are funded by the equipment replacement fund and the 2021 Certificates of Obligation issuance. The 5-year capital outlay plan is included in this budget document.

This spending plan reflects our commitment to provide quality services and amenities to our residents, while enhancing our organization's long-term financial sustainability. The objectives used in developing this budget were to present a balanced budget with prudent revenue and expenditure estimates and aligns with the City Council's Strategic Plan priorities and initiatives.

The Adopted Budget for the Fiscal Year 2021-2022 connects the priorities and financial planning as outlined in the Council Strategic Planning Session held in April 2021. The primary concerns while preparing this budget were continuing as many programs and services for our citizens as feasible within budgetary constraints, maintaining or improving appropriate staffing levels, and maintaining reserve levels in accordance with the City's fiscal policies. Services provided by the City include fire and police protection, emergency medical services, planning and zoning, economic development, code compliance, street maintenance, water and wastewater services, parks, recreation, library, and senior citizen services.

Strategic Direction

Setting long-term priorities for the City is one of the most important responsibilities for Watauga's elected officials. In April 2021 Council met to discuss top priority goals for the City. By focusing on goals and strategic initiatives, Council and staff are able to position the community in a positive direction. These goals guide financial and operational decisions to achieve community excellence. The Strategic Plan is provided in this budget

BUDGET MESSAGE FOR FY2021-2022

document under the Multi-Year Planning Section. Following are the City Council's goals and strategic initiatives, which are supported in the budget:

City Council Goals

Watauga continues to move at a healthy pace toward its strategic goals and objectives with regards to meeting the needs of citizens, economic development and revitalization, improving infrastructure, and making Watauga, "A Great Place to Live." The budget reflects the City Council's vision that ***"The City is focused on building an inclusive community that delivers an exceptional quality of life with access to amenities and programs through good governance, fiscal responsibility, and transparency."***

The FY2021-2022 Budget will provide funding for City Council goals and related strategic Initiatives:

- *Goal #1: Maintain the Financial Strength of the City* – this includes maintaining sound fiscal management practices, ensuring the City's bond rating is maintained or improved on an annual basis, developing an internal audit committee, evaluating the feasibility of participating in the Opportunity Zones program, and seeking grant opportunities.
- *Goal #2: Expand public safety through non-enforcement efforts* – Safety improvements for Watauga residents and visitors.
- *Goal #3: Develop a sustainable economic development effort* –The City will continue efforts and develop policies and plans to reinvest, revitalize, and improve aging shopping center sites and foster economic development, redevelopment, business retention and attraction.
- *Goal #4: Strengthen Future Planning* – The Comprehensive Plan was updated in FY2018-2019 to include economic development. A review of City ordinances is underway and will continue this budget year. This fiscal year, a two-year outlook, Budget FY2021-2022 and Forecast FY2022-2023 is included to identify revenue shortfalls or expense fluctuations.
- *Goal #5: Improve Community Involvement* – this goal includes initiatives to develop more volunteer opportunities for citizens and identify technological options that encourage citizen participation. Funding is included for a citizen survey every three years and the annual Watauga 101 Citizens academy.
- *Goal #6: Improve the City Brand* – The City is focusing on developing a marketing strategy to promote the City.
- *Goal #7: Attract, retain and motivate qualified staff* – a Personnel Improvement Plan is included with this budget to identify areas of staffing needs for all City departments. This fiscal year, various positions have been identified as crucial to

BUDGET MESSAGE FOR FY2021-2022

operations, which include increased staffing in the Information Technology Department, Recreation Department, and Public Works. Many of these positions were unfunded last fiscal year to provide a balanced budget. A continued review and revision to the recruitment and retention strategy will be included annually and employee satisfaction surveys will be conducted every three years. A compensation study is included in this year's budget to evaluate

- *Goal #8: Evaluate Technology and workplace solutions highlighted by COVID-19:* An evaluation of broadband access to the citizens and students of Watauga is underway. Staff is currently researching costs and savings for implementing telecommuting for certain positions and shifting to AML technology.

Planning for the Future

With the challenges of this past year, the City's financial condition remains strong, and the City has proven flexible to adapt to changing conditions. The economy began a recovery in Fiscal Year 2021 and is expected to continue through Fiscal Year 2022. However, there are numerous variables that merit a cautious approach when developing the current year budget with a long-term outlook. These include:

- The near build-out status of the City requires a strategic approach to attracting new development and revitalization of existing businesses.
- Changes adopted by the Texas State Legislature have impacted this budget and future budgets. Legislation impacts include decreases in revenues due to franchise fee legislation and elimination of funding for our traffic safety program. The traffic safety program expenses that were funded by the Traffic Safety Fund prior to this year are funded by General Fund this year to cover continued programming.
- The City must account for continued expense pressures such as the increasing cost of salaries, benefits, health costs, and supplier increases.

Over the last few years, the City has experienced property valuation increases and Fiscal Year 2022 (Tax Year 2021) shows valuation growth of 7% (including pending ARB accounts). In the last few years, Fiscal Year 2021 (Tax Year 2020) reflected growth of 1.5% in net taxable property values and Fiscal Year 2020 (Tax Year 2019) provided for an increase of 13.8% growth in the City's net taxable property values. The growth is a combination of an extremely active real estate market and the completion of Parkview Estates, a 55-home development in the northern part of the City. The same builder is planning for a 70-home single family residential development that will be located on Hightower Drive. The development will add significant benefit to the City by adding new quality housing with improved streetscapes, new sidewalks, and greenspace. The rezone of property along Bursey Road was completed in early CY 2021 and will include 61 single

BUDGET MESSAGE FOR FY2021-2022

family homes. Some smaller residential developments are currently underway. Future commercial development includes a new office park, Magnolia Office Park. This 3.596 acre of land is located less than two miles from Interstate 820.

The City continues a long-term approach through various planning tools. These include the following:

- ❖ **A Comprehensive Land Use Plan** was adopted by City Council to be used as a tool in the development of the City. As the City approaches full build out, planning initiatives for re-development and improvement of certain aging corridors in the City are of primary focus.
- ❖ **The Equipment Replacement Fund** put into place a few years ago continues to be assurance that certain equipment, technology, and vehicle needs will be met in the future.
- ❖ **The Capital Outlay Plan** provides for a 5-year format to identify timing of replacement and sources of funding for major equipment, vehicles, and technology City-wide.
- ❖ **5-year Capital Improvement Plan** is a long range financial planning document that revolves around several major street projects and water/sewer system infrastructure projects as well as significant improvements to our storm water drainage system. Various water and sewer infrastructure projects continue that are funded by the 2017 and 2019 Certificates of Obligation proceeds. The 2018 Certificates of Obligation proceeds fund street projects, parks improvements, and building improvements throughout the City. The 2020 Certificates of Obligation provided funding for the Fire Station restroom renovation, a restaurant incubator site project, street projects, parks facility building improvements, and various capital outlay items. A 2021 Certificates of Obligation debt issuance will fund street projects, traffic signalization, and various equipment and vehicles outlined in the Capital Outlay Program.
- ❖ **The Parks Master Plan** identifies various parks improvement projects throughout the City of Watauga. Many of these projects are incorporated into the 5-year Capital Improvement Plan with funding sources identified.
- ❖ **A Personnel Improvement Plan** identifies needed personnel positions in order to provide services and programs to our Citizens.

BUDGET MESSAGE FOR FY2021-2022

Summary

The FY2021-2022 Adopted Budget totals \$53,194,549 which includes \$20,753,512 in capital projects and equipment. The budget this year continues to focus on sustainability in order to continue our program of services and to improve on the quality of life in our City.

The City's tradition of sound fiscal management has served the City well, especially through the global pandemic. We remain committed to having a City budget that spends within its means while we together serve, enhance, and transform our community. We are constantly looking for operational efficiencies to reduce costs within our spending plan. We recognize the need to balance service demands to maintain a sustainable operational and financial position that adheres to our strategic priorities and protects the City's fiscal health, while preserving those things that make Watauga "A Great Place to Live".

I would like to thank City Council for their commitment to the Community and look forward to working with the Council throughout the budget adoption process. In addition, I wish to thank all the staff members who contributed their time and efforts in the development of this document.

Respectfully Submitted,

Andrea Gardner, City Manager

BUDGET-IN-BRIEF



Budget-in-Brief

The Budget-in-Brief is intended to provide highlights of the City of Watauga's fiscal year budget for the period of October 1, 2021 through September 30, 2022. It describes the fund structure used by the City and summarizes the source and use of City funds and describes recent trends in revenues and expenditures.

This budget reflects the positive financial condition of the City and utilizes sound fiscal policies and a conservative approach in revenue and expenditure forecasting. For FY2021-2022, the City's budget provides for continued programs and service and a slight reduction in the tax rate by \$0.000004 (from \$0.580404/\$100 valuation to \$0.580400/\$100 valuation). The tax rate will also provide additional funding for capital improvement and equipment needs.

This budget is a fluid document that is changing and moving on a constant basis and serves as a guide for the following twelve-month period. We utilize past history, present conditions, and expected future trends in preparing estimated revenues. Once revenues are developed, we then evaluate costs associated with the delivery of existing services, any new and expanded costs or programs, and new programs established by Council. Within the limited resources available, we adjust the costs to achieve a balanced budget. The budget document, even after adoption, is still an estimated financial plan and is always subject to change by amendment. More often than not, elements within the body of the document will change throughout the year. Changes in economic conditions, new projects, project overruns, emergencies and unforeseen events can necessitate a budget amendment.

This budget document and financial plan for FY2021-2022 has been developed and constructed in such a way as to balance revenues to expenditures with minimal use of fund balances. Typically, fund balances are used to allow for one-time needs or liabilities that have accrued over long periods of time. When fund balances are used, the remaining fund balances are well above the minimums approved by Council. These balances throughout the various City's Funds are used to provide as much economic relief to our citizens as possible, while still providing a financially sound and strong municipal organization.

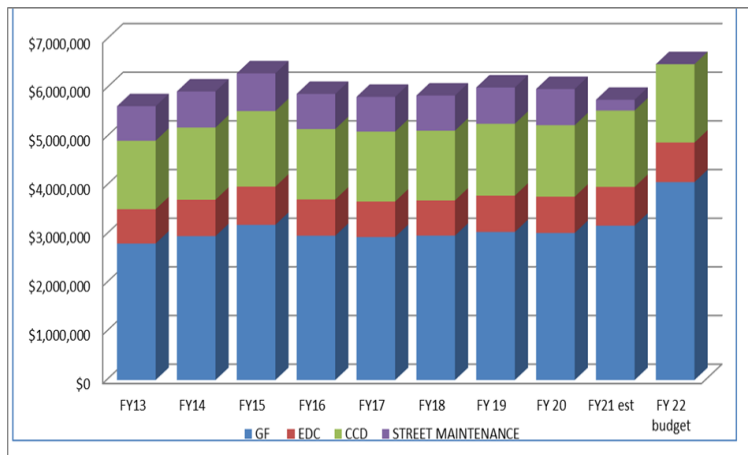
BUDGET-IN-BRIEF

Fiscal Year 2021-2022 Financial and Economic Outlook

The financial plan as presented in the budget should be considered from the broad perspective of the specific environment within which the City operates. The City of Watauga is located in Tarrant County and is part of the Dallas-Fort Worth Metroplex that has a total population of 7.6 million people. The City of Watauga encompasses 4 square miles of which 96% is developed. The 2010 census reflects a population of 23,497, and the 2021 population estimate from North Central Texas Council of Governments is 23,770.

Property tax revenues are a major revenue category for the City's General Fund, comprising 43% of all revenues. This heavy reliance on property tax revenues is a significant challenge as the community is 96% built out. Over the past several years, the City has seen property valuations increase. This year's net taxable values as certified by Tarrant Appraisal District came in at \$1,708,914,183, an increase of 7% over prior year.

A significant portion (28%) of the city's general operating revenue is derived from sales tax. In FY2019-2020, sales tax collections were expected to end the year down approximately 8% from budget due to the pandemic and related restrictions on businesses. However, sales tax recovered during the last quarter of the year and ended only 2% below the original budget. Projections for FY2020-2021 were estimated to



be approximately 6% down from prior year. However, sales tax receipts are currently trending 17% over prior year. We have conservatively estimated sales tax at year-end to be 7% over pre-Covid-19 levels (FY 2018-2019). For the FY2021-2022 budget, we are forecasting revenues to be a 2.5% increase over FY2020-2021 year-end projections. The City continues its economic development and redevelopment strategic planning that is essential for the City to increase its sales tax revenues and reduce its dependency on property taxes to fund basic City services.

During FY2020-2021, the Watauga Economic Development Corporation updated and adopted its Five-Year Strategic Plan. The City's economic development goals include attraction of quality visually appealing businesses, as well as revitalization and investment in areas that have seen some deterioration of economic activity. Efforts to maintain and grow our sales tax base continue to be a high priority.

BUDGET-IN-BRIEF

Policy Issues, Goals, and Objectives for FY2021-2022

The FY2021-2022 budget is designed to continue the City's programs to (a) provide efficient operations, (b) maintain basic and essential service levels, and (c) achieve City Council Goals. Specifically, the following policies are to be observed:

- Essential government services are to be provided at a level equal to or better than the level previously provided.
- All services are to be constantly examined to ensure that they are provided in an efficient and effective manner and that unnecessary services are eliminated.

To ensure that City Council Goals are achieved, performance-based programs were implemented and are monitored. Under this program, each City department head is required to identify several performance objectives consistent with City goals and maintain performance indicators, which will measure progress toward the achievement of stated objectives. This process is reviewed and updated annually for inclusion in the budget document. Each department's progress in measuring their goals is reviewed and monitored throughout the budget year.

The FY2021-2022 balanced budget does have some planned draw down of fund balance within the guidelines of the financial policy. All funds are planned to carry sufficient levels to protect the creditworthiness of the City and financial position from emergencies.

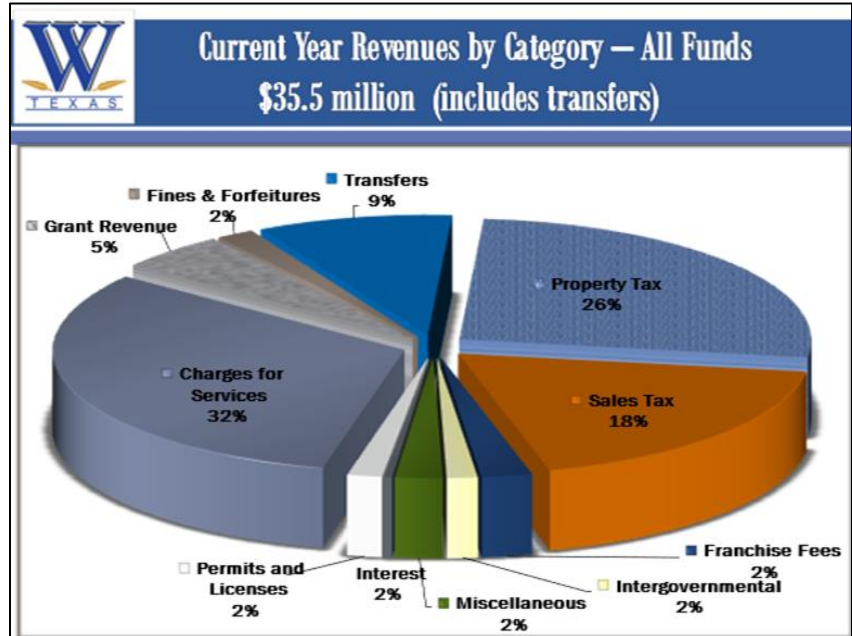
The General Fund has an imposed target of 25% of operating expenses. For FY2020-2021 the General Fund ending balance is projected to be at 48% of operating expenses at year-end. We expect to end FY2021-2022 with a balance of 41% of operating expenses.

BUDGET HIGHLIGHTS – ALL FUNDS

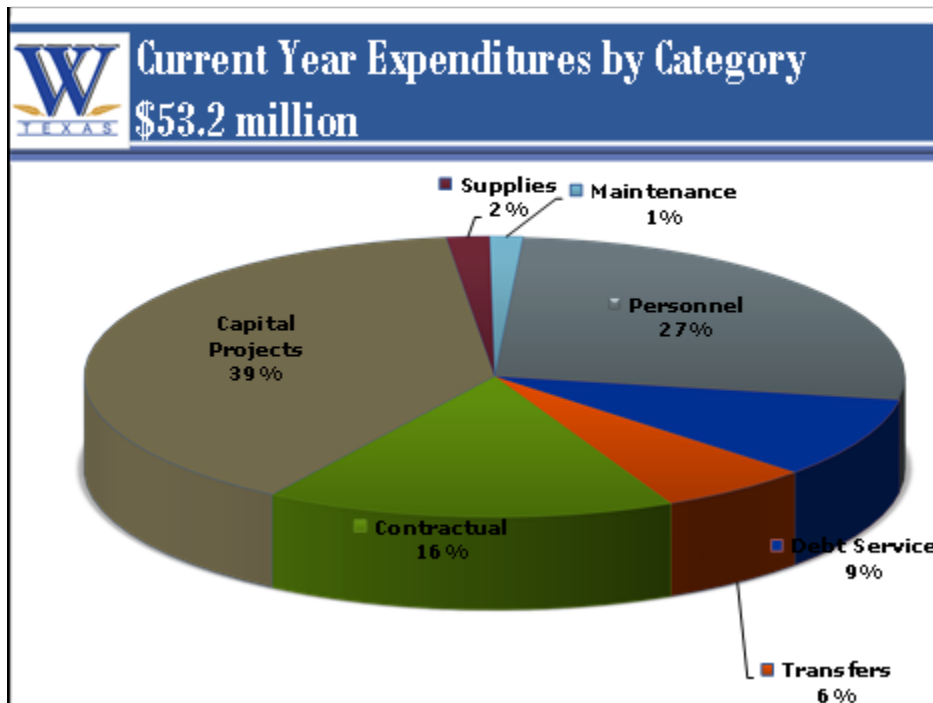
Revenues from all funds total \$35.5 million in comparison to last year's \$32.8 million. Property and Sales tax make up 44% of all revenues, followed by charges for services at 32% of all revenues.

BUDGET-IN-BRIEF

The budget in brief contains a general description of the major revenue sources for the City of Watauga's major operating funds and the assumptions used to project those revenues for this budget. Recent trend data is also included for major revenues described in the following pages. Most projected revenues are based on assumptions of historical data with increases and decreases associated with economic conditions and rate changes.



The total budget for FY2021-2022, including transfers between funds and capital projects is \$53,194,549. This represents increase of \$5,957,779 when compared to FY2020-2021, largely due to a decrease in capital project funding from prior year. Funding for planned capital projects and equipment this fiscal year is \$20.7 million in comparison to \$15.9 million last fiscal year. Capital equipment purchases in the amount of \$1.25 million are planned this fiscal year and are outlined in the Capital Outlay Plan Summary.



BUDGET-IN-BRIEF

The following information is a general description of the major expenditure/expense types for the City's major operating funds.

Changes in operating expenditures vary in each fund based on the nature of the services provided in each fund.

- **Personnel Services** – This category makes up 27% of the total budget and consists of personnel salaries and benefits. Salaries include base pay, overtime, step-up pay, certification pay, sick and vacation pay, and holiday pay. Benefits include healthcare, retirement, accrued sick and vacation leave, partial tuition reimbursement, longevity pay, and payout of certain leave accruals per policy guidelines. The City of Watauga participates in the Texas Municipal Retirement System (TMRS) for eligible employees.
- **Supplies** – Those items necessary for operations including office and janitorial supplies, postage, publications, wearing apparel, vehicle parts and fuel, tools, and living plants.
- **Maintenance** – Those services required to maintain assets of the City – may be paid to outside vendors. This can include vehicle or equipment maintenance, hardware and software maintenance, street striping, plumbing and electrical services, and radio and book repairs.
- **Contractual/Sundry** – Consists primarily of services provided to the City, and other miscellaneous items. Services include bank services, audit and attorney fees, printing and binding, laboratory testing, public utilities, rental of equipment, ambulance billing services, collection agency fees, engineering services, appraisal district expenses, and insurance fees. This category also includes water distribution and wastewater collection fees paid to the City's wholesale providers. Miscellaneous expenses include dues and subscriptions, travel, and training. This category also includes transfers between funds and debt service payments.
- **Capital Outlay** – The purchase or investment in items that are more than \$5,000 each that have a life of more than five years and that will be capitalized or considered a long-term asset of the City. Examples include buildings, furniture, equipment, and vehicles. Infrastructure projects such as streets and water and sewer projects are included in this category. The City plans for these high dollar items through the Capital Improvement Plan Committee and Capital Outlay Plan Committee process. The end results are the creation and continual updating of multi-year plans that help identify capital needs and possible funding sources. The capital expenditures can be found in the Capital Projects and Capital Outlay Sections of this budget document.

BUDGET-IN-BRIEF

Personnel, Compensation and Benefits

The FY2020-2021 budget constraints did not allow for a merit or cost of living adjustment for employees (civil-service and non-civil service). However, step increases for civil service employees were included.

In the FY2021-2022 budget, the following is included:

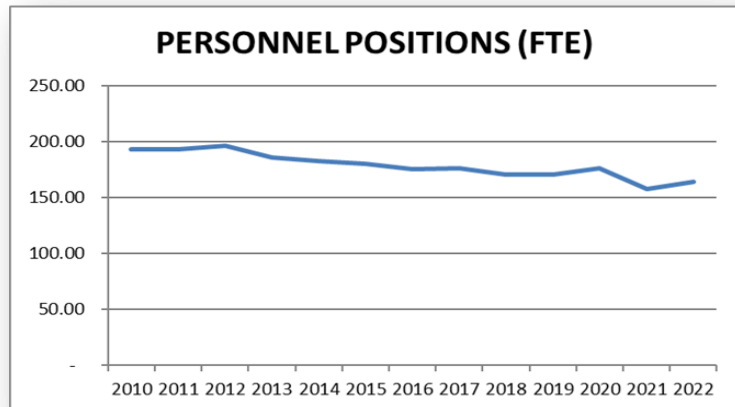
- Continued funding for civil service step increases.
- 3% pay increase for all employees.

Retaining and attracting qualified staff is integral to our organization. Civil service and non-civil service retention, hiring, and retirements have impacted the City in the last few years. Funding for a benefits and compensation study is included this year to determine if salaries and benefits are competitive.

Personnel Changes

In FY2020-2021, there were 12 full-time equivalent eliminated positions and 8.75 frozen and unfunded positions due to budget constraints and the reorganization of the recreation center operations.

In the FY2021-2022 budget, a total of 8.75 full-time equivalents have been added to the budget. Of those positions, 6.5 full-time equivalent positions were restored and funded. 2.25 positions have been added as determined by the Personnel Improvement Plan. Personnel positions in the City have decreased since 2012 due to a shift in shared services (jail/dispatch) with surrounding cities, the implementation of contract labor for mowing services, and a reduction in staffing due to recreation center operations, elimination of positions, and the freezing/unfunding of positions in order to decrease spending.



Positions will continue to be evaluated as fiscal conditions improve. Personnel changes (not including reclassifications) are listed below:

Recreation Department – (1.75) Full time equivalents have been restored and funded this year due to the addition of program services and events that were suspended in FY2020-2021.

BUDGET-IN-BRIEF

- 2 Part-time Recreation Attendants (.75 FTE)
- 1 Director of Parks and Community Services (1.0 FTE)

Information Technology Department – (1.00) Full-time equivalent position was added this fiscal year due to the increased demands on the department.

- 1 Information Technology Support Specialist (1.00 FTE)

Finance Department – (.50) Full-time equivalent positions were added or restored this fiscal year.

- 1 Summer Intern Position (.25 FTE)
- 1 Part-time Court Assistant (.25 FTE)

Public Works – (3.5) Full-time equivalent positions were restored and funded this fiscal year in various divisions that had been unfunded/frozen in FY2020-2021. A reorganization of the Public Works Department is underway, and various positions have been reclassified or restructured. The below positions have been funded this year:

- 1 Utility Maintenance Workers (1.0 FTE)
- 2 Streets Maintenance Workers (1.5 FTE)
- 1 Combination Building Inspector position (1 FTE)

Library – (1.0) Full-time equivalent position was restored and funded this fiscal year.

- 1 Library Assistant/Circulation (1.0 FTE)

Economic Development – (1.0) Full-time equivalent position for a media specialist and an administrative assistant to provide support to the corporation was added this year. These positions were funded for a half year in FY2020-2021. Funding for these positions is provided by both the Economic Development Corporation and the General Fund Information Technology and Finance Departments. The Media Specialist was transferred from the City Manager Department to the Information Technology Department this budget year.

The City has additional vacancies in various departments that will be frozen until economic conditions improve.

- The **City's Employee Retirement (TMRS)** rate is forecast to be 15.01%, down 0.04% from last year's rate of 15.05%.
- **Health insurance** cost increases over the last few fiscal years have been a major concern in the City. This fiscal year, health insurance was originally forecast to come in at an 18% increase in the budget, but staff and the City's broker was able to negotiate a lower 2% increase by switching carrier and implementing plan changes.

BUDGET-IN-BRIEF

The City continues to contribute some funding to dependent insurance costs and employees' health savings accounts.

➤ **Programs Funded this year that were not funded last year include:**



The City implemented “WataugaFit”, an employee wellness program to identify risk and provide avenues for behavior modification which reduces chronic disease, medical costs, and absenteeism. It is a priority of the City to continue Health and Wellness programs for City Employees.

The employee tuition reimbursement has been funded this fiscal year. The annual holiday party event continues to be reduced to a holiday luncheon in an effort to keep large gatherings to a minimum.

Other Programs and Initiatives

- A Citizen Survey will be completed this fiscal year. This tool will be effective to assess citizen satisfaction and improve engagement.
- Various equipment and vehicle purchases will be funded this year and the majority of these items are listed in the 5-year Capital Outlay Plan with identified funding sources. Some of the items are listed below:
 - Police Department
 - Police vehicle (1) and Code Enforcement vehicle (1)
 - Public Safety equipment to include fire alarm replacement, narcotics testing equipment, training equipment, ballistic vests, and crime investigation equipment
 - Public Works Department
 - Fleet vehicles (2)
 - Storm drain vehicle and trailer
 - HVAC equipment replacements
 - Finance Department
 - Meter Replacement Program continuation
 - Technology upgrades to provide for Financial Efficiencies and software related to electronic filing of documents.
 - Website Procurement Software
 - Information Technology
 - Server replacements
 - Software Upgrades
 - Switch Replacements
 - Council A/V Webex Integration

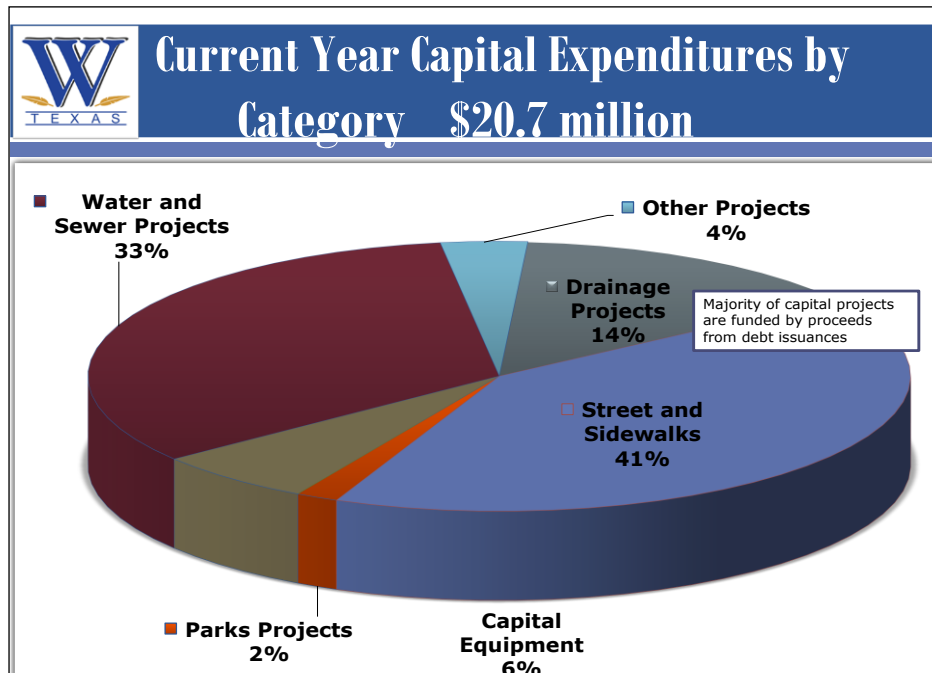
BUDGET-IN-BRIEF

- Parks and Recreation
 - Vehicle for Park Maintenance
- Library
 - Furniture Replacement

Capital Projects

The City's Capital Improvement Plan (CIP) is a 5-year plan for public physical improvements to include infrastructure such as streets, water and sewer and drainage improvements. In addition, parks and building improvements are included in the CIP. The CIP provides a forecast of funds available for capital projects and identifies all planned capital improvement projects and their estimated costs. A detail of these projects can be found in the Capital Improvement section of this document.

Approximately \$19.5 million in planned capital projects are included in this year's budget and include continuation of the Whitley Road Street project, the fire station restroom renovation project, and various water and sewer and storm drain infrastructure projects. Projects supported by the Economic Development Corporation include a food business park at Capp Smith Park. Some projects will carry over from FY2020-2021 and year-end projections are subject to change. Unused funds roll over each year until the projects are completed. Capital equipment identified needs include \$1.25 million in vehicles, equipment, facility needs, and technology needs. More information can be found in the Capital Outlay section of this document.



THE CITY OF WATAUGA, TEXAS

Brief History of Watauga



The Cherokee Indians were the first settlers in Watauga. Watauga comes from the Cherokee word whose meaning has been lost, but has been variously interpreted as "Village of Many Springs," "River of Plenty," and "Beautiful Water." They were in search of bountiful game, fertile fields, and clear spring waters.

Around 1843, hardy settlers from Tennessee first arrived in the village. Among some of the first settlers were: W.A., Margaret and James Walker, Jane Weir,

Willie Potts, William Samual, Martha and Nancy Evans, William, Julia and Mary Carlton, Syrena Stowel, and Sarah Henderson.

On December 14, 1867, Willow Springs Presbyterian Church was the first church organized in Watauga. In 1972, a state historical marker was presented to designate the Church's historical recognition for over one hundred years of service.

In 1876, the railroad came to Texas, linking the two coasts for transporting people and cattle to the Fort Worth area. However, in 1930, the Watauga Depot was moved to Hodge, causing growth to come to a standstill. At this time, Watauga's population was 50. Thirty-four years later, in 1964, the population was 300. However, Watauga grew rapidly in the late 70's and early 1980's, and currently has a population of 23,770.

DID YOU KNOW?

"Watauga" is interpreted as Beautiful Water

Tarrant Utility Company deeded Lot 9, Block 1 (5633 Linda Drive) in April 1958, to the City for constructing a fire station and City Hall. The first City Hall and fire station cost \$1,200 in materials and was built entirely by volunteers. On December 6, 1958, a chili pie supper was held to raise funds for a volunteer fire department, and the first volunteer fire department was organized on June 10, 1959.

Thirteen mayors have served the City. These are John Ransburger, Farris Jones, John Smith, Mack N. Burke, Jr., Mildred Morris, Noel Meadows, Mrs. Noel Meadows, Virgil R. Anthony, Sr., Anthony W. Girtman, Henry J. Jeffries, Hector F. Garcia, Patrick Shelbourne, and Arthur L. Miner is presently serving as Mayor.

Watauga was incorporated on September 24, 1958. The Home Rule Charter was adopted by the citizens of Watauga, Texas at an election held on January 19, 1980 and amended at elections held on January 19, 1985, August 8, 1987, August 11, 1990, January 15,



THE CITY OF WATAUGA, TEXAS

1994, August 10, 1996, August 8, 1998, September 14, 2002, May 7, 2005, November 6, 2007, and November 5, 2019.

In June 1980, a new Municipal Complex was opened. The complex was dedicated to the memory of Merle Caudle, Fire Chief, who was killed in the line of duty. On September 10, 1988, the citizens of Watauga passed a bond election for the construction of a Library. In 2003, the City opened a Community and Recreation Center on Indian Springs. This Community Center was expanded in 2017 to provide for a Senior Activity Center. During the winter of 2005-2006, the City opened its new City Hall, and, in October of 2006, the City opened its first Animal Service Center. The Library received a 5,000 square foot expansion during the summer of 2007.

In February 2009, the City opened the renovated police facility, which provided new jail, office, training, and dispatch facilities. The police facility was adjusted in 2011 with the transfer of the jail and dispatch facilities to the City of North Richland Hills as a consolidation agreement between the cities of Watauga, North Richland Hills, Haltom City, and Richland Hills.



The City completed construction of its new Fire/EMS station, which was dedicated in June 2011.

On September 11, 2011, on the tenth anniversary of 9/11, the City dedicated a memorial at the new Fire/EMS station, commemorating the sacrifice and service of our Nation's military, police, fire, and first responders, which incorporated a piece of steel from the fallen Twin Towers in New York City.



The Veteran's Memorial located in the Capp Smith Park Area of the City was dedicated in November 2014 and serves as a proud tribute to Veterans of all five military branches of the United States of America.

THE CITY OF WATAUGA, TEXAS

Education

The Birdville and Keller Independent School Districts (BISD and KISD) provide elementary and secondary educational services within the City. There are four campuses located within the City, with over 2,700 students enrolled and over 200 classroom teachers. Six elementary, six middle, and three high schools serve Watauga.



Adult and higher education is available locally through the Tarrant County College System's Northeast Campus. Additionally, located within a 35-mile radius of the City are: Texas Christian

University and Texas Wesleyan College in Fort Worth; Southern Methodist University, the University of Texas at Dallas, the Dallas County Community College System, and the University of Dallas in Dallas; the University of Texas at Arlington, and the University of North Texas, and Texas Woman's University in Denton.

Medical

Medical City North Hills is a modern, private 164-bed hospital. Over 250 active medical doctors and six dental doctors serve the cities in the area with a full range of medical, surgical, and dental services, together with 24-hour emergency room services. In addition, four other main health systems serve the area. They are Texas Health, Baylor Scott & White, Medical City, and county-funded John Peter Smith (JPS) Hospital, the only Level-1 Trauma facility in Tarrant County.



Culture and Entertainment

Within a 30-minute drive of the city are the Kimbell Art Museum, Modern Art Museum of Fort Worth, Nancy Lee and Perry R. Bass Performance Hall, Amon Carter Museum, and the Fort Worth Museum of Science and History.

The Fort Worth Cultural District has Casa Manana, Cowtown Segway Tours, Equestrian Center Omni Theater, Sanders Theater, Scott Theater, and the Will Rogers Center, with the Fort Worth Opera.

See <https://www.fortworth.com/about/neighborhoods-districts/cultural-district/>.

THE CITY OF WATAUGA, TEXAS

A variety of major sporting franchises including the five time Super Bowl champion Dallas Cowboys, the four time American League West Divisional Champion Texas Rangers, the 2011 NBA Championship Dallas Maverick basketball franchise, the 1999 Stanley Cup Champion Dallas Stars hockey club, Dallas Sidekicks soccer, PGA Colonial National Golf Tournament and Byron Nelson Classic are based in the Metroplex area. In addition, the City of Grand Prairie established the area's first horseracing facility, Lone Star Park.



Watauga is within a 30-mile driving distance to Six Flags Over Texas' amusement park and water park, Hurricane Harbor. Within 5 miles from Watauga, the City of North Richland Hills established the State of Texas' first municipally owned water park, NRH2O. There are 15 churches located in Watauga that represent a variety of denominations.

City Highlights

The City of Watauga's slogan is "A Great Place to Live" which is validated by the many amenities the City offers and affordable home prices.

➤ **Capp Smith Park** - The City has ten parks throughout the City of which Capp Smith Park is the largest. Capp Smith Park is 36.7 acres of park land which includes a stocked lake, amphitheater playground area and walking trail. There are approximately nine natural springs located within the confines of the lake area. The lake is stocked with a variety of fish. Each fall the City hosts Kid Fish and Capp Smith Camp Out which is a free event that features a fishing derby and hot dog dinner.



The City of Watauga maintains ten athletic fields for 220 youth and adult teams. The City has a Community Center that offers many fitness programs and services to its citizens. The Community Center was expanded in 2017 to include a Senior Center in order to better provide for the needs of senior citizens in the community.



Hector F. Garcia Community Center

THE CITY OF WATAUGA, TEXAS

- **Wild West Watauga Fest** – This annual festival held in the Spring brings together Watauga families for a fun-filled weekend packed with activities to include musical entertainment, a carnival, and a variety of food and games. In 2020 and 2021 the festival was cancelled due to the global pandemic.



The City of Watauga Public Works offices can be found in one of the most unique office buildings in the world—the City’s **Water Tower**! The City of Watauga’s Tower Office Building includes a two million gallon composite water tank with four floors of City office space in the interior of the tank. The water tank was built in 1999 to provide the City of Watauga’s 8000 customers with adequate water pressure for household use, business use, and fire protection.

CNNMoney.com rated Watauga as 2nd in the nation in 2008 “Where homes are affordable.” The study stated that the median home price was \$117,000, with a median family income of \$73,203.

Realtor.com ranked Watauga as the hottest market in the country in both 2016 and 2017 due to homes selling quickly--just 17 days on average.

WATAUGA BY THE NUMBERS (2010 CENSUS)

Population	23,770
Area (Square Miles)	4
Percent Developed/Undeveloped (Estimated 2017)	96%/4%
Unemployment Rate (September 2020)	
Tarrant County	7.5%
State	7.9%
Median Age (2010 Census)	
Average Household Size (2010 Census)	3.05
Mean Household Income (2010 Census)	\$62,131

THE CITY OF WATAUGA, TEXAS

Educational Level (%) (2010 Census)

No High School Diploma	12.60%
High School Diploma	87.30%
Post High School Degree	18.90%

Housing

Number of Housing Units – (2010 Census)	8,209
Average Household Size (2010 Census)	3.05
Average Parcel Market Value (Tarrant Appraisal District Jul 2021)	\$194,485
Average Parcel Taxable Value (Tarrant Appraisal District Jul 2021)	\$173,841
City Property Tax Rate (Per \$100)	\$0.580400
Percent Owner Occupied (2010 Census)	79.60%
Percent Renter Occupied (2010 Census)	20.40%

Sales Tax Revenue Projection General Fund for FY2021-2022	\$4,118,000
Operating Budget for FY2021-2022	\$53,194,549

Top Ten Employers in Watauga, Texas

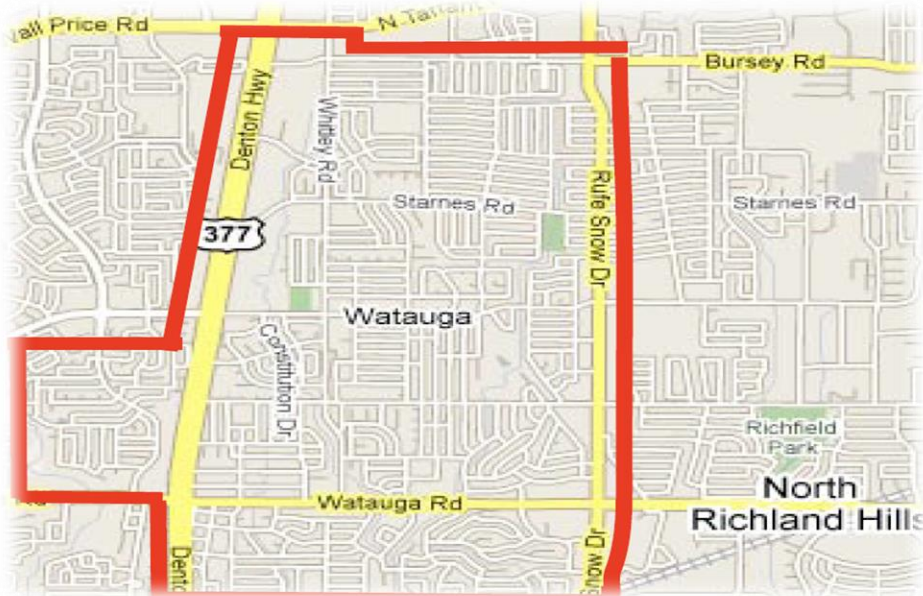
Name	Employees
Birdville Independent School District	259
Target	249
City of Watauga	160
Albertson's	95
North Pointe Health & Rehab	87
Keller Independent School District	65
Fresco's	60
Chili's	56
Cotton Patch Café	50
Service Response Team	50

Top Ten Employers in 16-County NCTCOG Region

Name	Employees*
AMR Corp/ American Airlines	33,000
Lockheed Martin Aeronautics	16,900
Texas Health Resources	12,266
Fort Worth Independent School District	11,645
NAS Fort Worth JRB	10,000
Arlington Independent School District	8,500
University of Texas at Arlington	7,436
Cook Children's Health Care System	7,381
City of Fort Worth	6,738
JPS Health Network	6,700

THE CITY OF WATAUGA, TEXAS

*Source: Tarrant County Annual Comprehensive Financial Report (ACFR)



BUDGET OVERVIEW

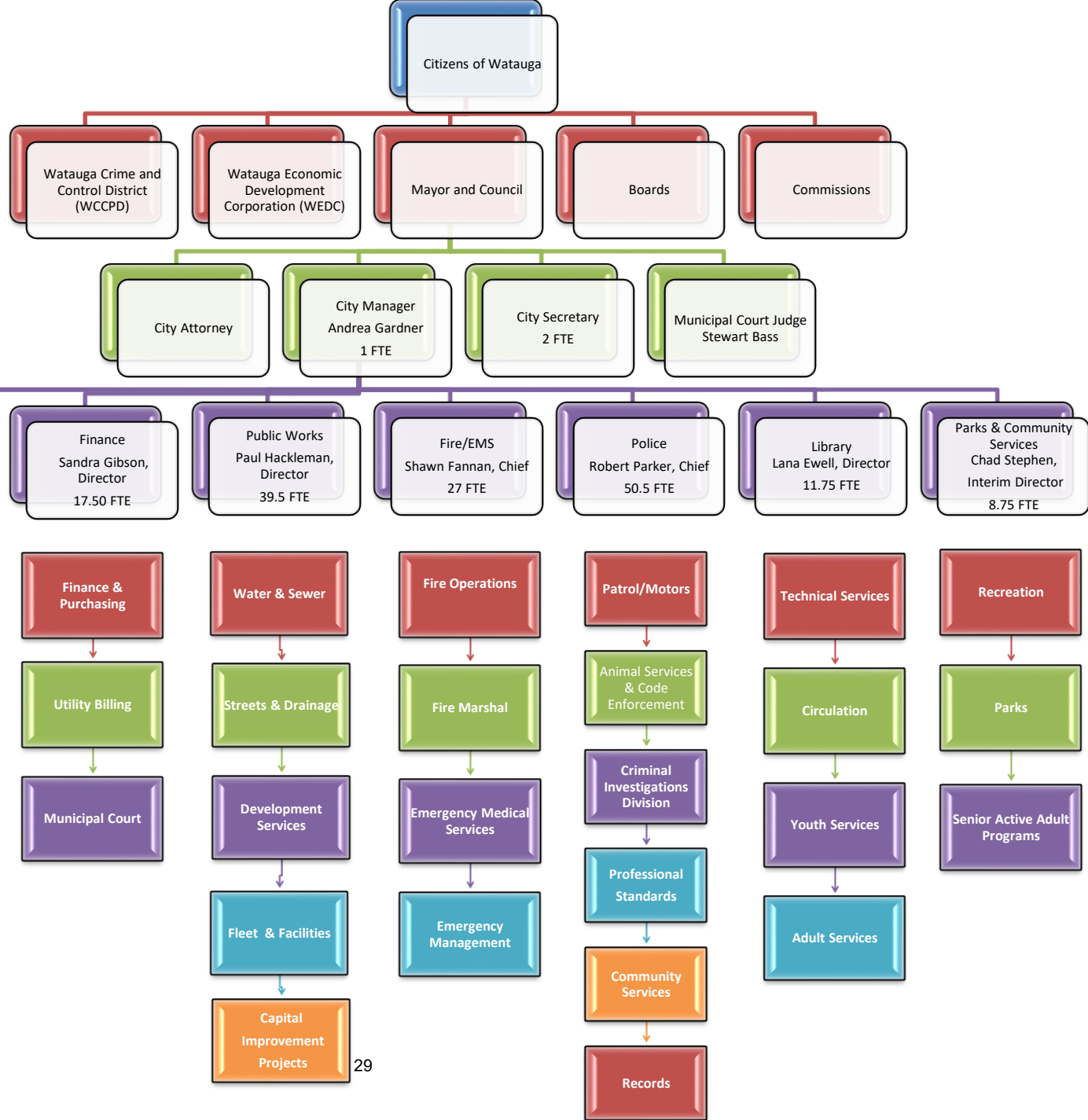
COMMUNITY PROFILE AND GENERAL INFORMATION

The City of Watauga is located in Tarrant County, approximately 10 miles northeast of downtown Fort Worth and 25 miles northwest of downtown Dallas. The City's corporate boundary comprises approximately four square miles. Watauga's current population is approximately 23,770.

The City of Watauga is part of the Metroplex of north-central Texas, which includes the cities of Fort Worth and Dallas and has a total estimated population of nearly 7.6 million people. The economy of the area is based upon banking, commerce, insurance, technology, energy, healthcare, medical research, transportation and logistics. Dallas-Ft. Worth is home to 25 Fortune 500 companies. The region boasts a GDP of just over \$472.33 billion. The 11 county Dallas-Fort Worth Metroplex has been designated as one Consolidated Metropolitan Statistical Area (CMSA), and is the most populous area in both Texas and the Southern United States.

Economic conditions in the Metroplex continue to be influenced by the development and operation of the Dallas-Fort Worth International Airport which is located only ten miles southeast of Watauga. The airport, which celebrated its 47th anniversary in January 2021, covers approximately twenty-eight square miles and currently ranks as the 4TH largest airport in the world based on operations and the 12th largest based on passengers served. The airport is so large that it has its own zip code and emergency services.





FY 2021-2022		
SUMMARY	FTEs	FTEs (PT)
CITY MANAGER'S OFFICE	1	0
CITY SECRETARY'S OFFICE	2	0
FIRE	27	0
FINANCE	17	0.5
HUMAN RESOURCES	2	0
LIBRARY	8	3.75
INFORMATION TECHNOLOGY	4	0
PARKS & COMMUNITY SERVICES	7	1.75
POLICE	50	0.5
PUBLIC WORKS	38.5	1
CITY WIDE TOTAL	156.50	7.5



MULTI-YEAR PLANNING DOCUMENTS

Andrea Gardner
City Manager

Delivered July 26, 2021



CITY OF WATAUGA STRATEGIC PLAN 2022-2032

City Council



Arthur L. Miner
Mayor



Patrik Shelbourne
Place 1



Tom Snyder
Place 2



Lovie Downey
Place 3



Andrew Neal
Place 4



Juanita King
Place 5



Mark Taylor
Place 6



Jan Hill
Place 7

City Staff



Andrea Gardner
City Manager/City Secretary



Robert Parker
Police



Sandra Gibson
Finance



Marcia Reyna
Human Resources



Shawn Fanan
Fire



Vacant
Parks and Community
Services



Lana Ewell
Library



Bradley Fraley
Information Technology



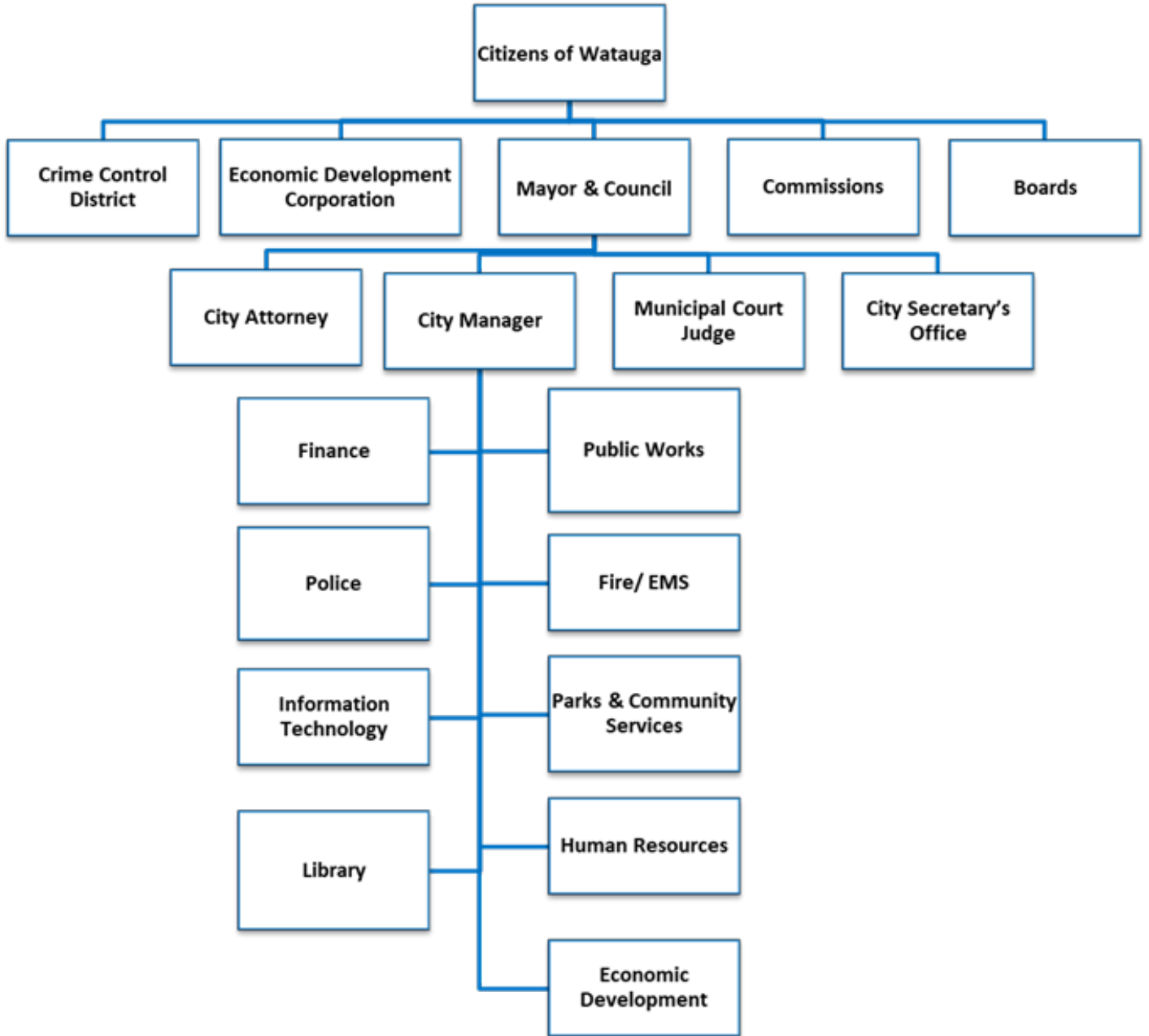
Paul Hackleman
Public Works



George Hyde
City Attorney



Stewart Bass
Municipal Judge



Acknowledgements

The City of Watauga would like to recognize the members of the governing body and the following employees for contributing to the development of the City's Strategic Plan.

Governing Body

Arthur L. Miner—Mayor
Pat Shelbourne—Council Member, Place 1
Tom Snyder—Mayor Pro Tem, Place 2
Lovie Downey—Council Member Place 3
Andrew Neal—Council Member Place 4
Juanita King—Council Member, Place 5
Mark Taylor—Council Place 6
Jan Hill—Council Member, Place 7

Members of City Staff

Andrea Gardner—City Manager/City Secretary
Robert Parker—Chief of Police
Shawn Fannan—Fire Chief
Sandra Gibson—Director of Finance
Lana Ewell—Library Director
Marcia Reyna—Human Resources & Civil Service Director
Bradley Fraley—Chief Information Officer
Paul Hackleman—Public Works

Executive Summary

“Planning is bringing the future into the present so that you can do something about it now.”

—Alan Lakein

Strategic planning is a systematic and continuous process where people make decisions about intended future outcomes, how those outcomes are to be accomplished and how success is measured and evaluated. This executive summary is intended to provide an overview of the City of Watauga’s Strategic Planning process.

Prior to 2019, the governing body met to review the City’s Strategic Plan during the first quarter of the new calendar year. To provide greater guidance and encompass new ideas discussed at the annual retreat, the Council now completes the strategic planning process between the spring and fall of each fiscal year, which sets the priorities for future budgets. The Council also changed the plan from a five-year plan to ten-year plan. The strategic planning process includes goals and action items for upcoming fiscal years. During the first quarter of the current fiscal year, the governing body finalizes the City’s Strategic Plan by approval through a resolution.

Vision

The City of Watauga remains focused on building an inclusive community that delivers an exceptional quality of life with access to amenities and programs through good governance, fiscal responsibility, and transparency.

Mission

Develop programs to attract and support businesses to our community and provide a safe and secure community for all.

City Goals

The goals approved by the governing body are:

1. Maintain the financial strength of the City.
2. Develop a sustainable economic development effort.
3. Expand public safety through non-enforcement efforts.
4. Strengthen future planning.
5. Improve community involvement.
6. Improve the City brand.
7. Attract, retain, and motivate qualified staff.
8. Evaluate technology and workplace solutions highlight by COVID-19.

Strategic Initiatives

Strategic Planning Goal:

Maintain financial strength of the City

Strategic Initiatives:

1. Maintain sound fiscal management practices and review those practices, policies and procedures to ensure the City's bond rating is maintained or improved on an annual basis.
2. Continue to review and evaluate the City's potential to participate in the Opportunity Zones program on an annual basis.
3. Continue to seek grant opportunities for programs and projects on an annual basis.

Strategic Planning Goal:

Develop a sustainable economic development effort

Strategic Initiatives:

1. Develop a tax abatement policy within two years.

Strategic Initiatives (Cont.)

Strategic Planning Goal:

Expand public safety through non-enforcement efforts

Strategic Initiatives:

1. Evaluate lighting options that will create improvements in safety for Watauga residents and visitors within ten years.
2. Continue to review and evaluate the need for the Police Department to respond to calls for enforcement versus service annually.
3. Evaluate the need for appropriate response staff or enhanced officer training to sufficiently respond to the growing need for service type calls (i.e.. mental health) annually.

Strategic Planning Goal:

Strengthen future planning

Strategic Initiatives:

1. Complete an update to the Comprehensive Plan every ten years.
2. Conduct an annual review of City ordinances and present an annual schedule for proposed updates with a complete code review being completed prior to 2026.
3. Complete ordinance rewrites prior to October 2026.
4. Obtain public input on the police and library facility needs, to include project budget requirements, prior to May 2024.
5. Prepare and submit for Council consideration a permit process and any required ordinance revisions for Short Term Rental properties.
6. Prepare for further review a phase-in approach for a Street Maintenance Program and associated fee prior to October 2023.
7. Develop an on-line (website link) for a street maintenance program within seven years.
8. Improve the carbon footprint in the City within 10 years.
9. Review expansion options for the animal control facilities and operations within six years.
10. Improve the walkability and bicycling options in the City within ten years.
11. Evaluate the transition to hybrid or electric vehicles within ten years.
12. Continue to evaluate code compliance processes to improve the overall beautification of the City within three years.

Strategic Initiatives (Cont.)

Strategic Planning Goal:

Improve community involvement

Strategic Initiatives:

1. Conduct a citizen survey every three years.
2. Continue the Watauga 101 Citizens Academy annually.
3. Enhance citizen volunteer opportunities within six years.
4. Identify technological options that encourage citizen participation within 10 years.

Strategic Planning Goal:

Improve the City Brand

Strategic Initiatives:

1. Develop a marketing strategy prior to October 2023.

Strategic Planning Goal:

Attract, retain and motivate qualified staff

Strategic Initiatives:

1. Continue to review and revise the recruitment and retention strategy annually.
2. Evaluate the need to add personnel in the Information Technology Department during each annual budget cycle and Personnel Improvement Plan update.
3. Conduct an employee survey every three years.
4. Implement a Phased Approach for transition to Paid Time Off program

Strategic Initiatives (Cont.)

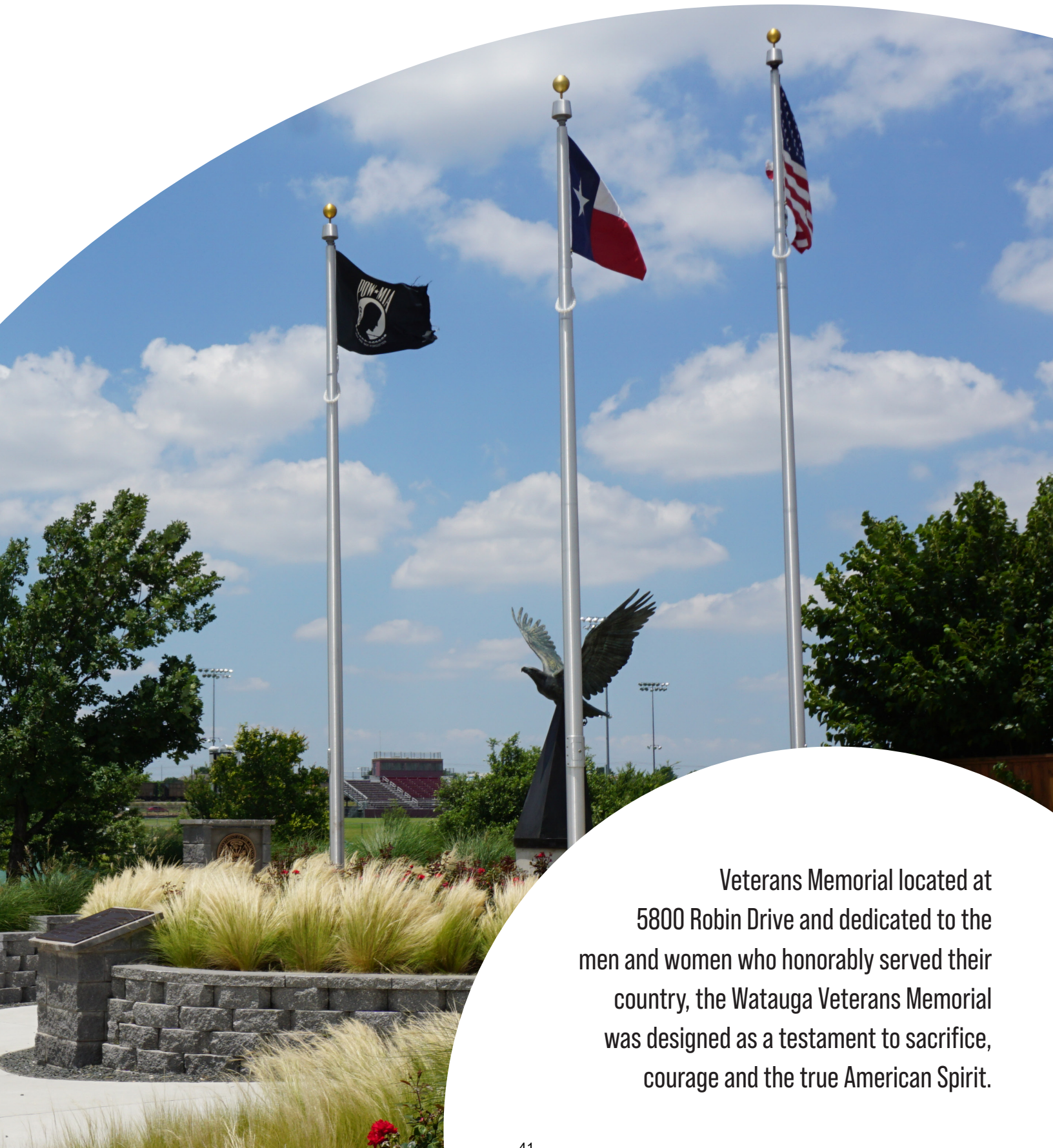
Strategic Planning Goal:

Evaluate technology and workplace solutions highlighted by COVID-19

Strategic Initiatives:

1. Evaluate the need for the Library and Information Technology Departments to partner on identifying a method to expand broadband access to the citizens and students of Watauga in support of the need identified by COVID-19 and proposed legislation during the 87th Legislative Session prior to May 2023.
2. Research the need and identify positions and costs/savings associated with implementing telecommuting for specific job functions prior to October 2022.
3. Implement AMI Technology in the City prior to a specified January 2025.

“A Great Place to Live”



Veterans Memorial located at 5800 Robin Drive and dedicated to the men and women who honorably served their country, the Watauga Veterans Memorial was designed as a testament to sacrifice, courage and the true American Spirit.



FIVE YEAR FINANCIAL FORECAST

FIVE YEAR FINANCIAL FORECAST

INTRODUCTION

The City of Watauga's Multi-Year Plan is presented on the following pages. Major funds will show the estimated beginning fund balances, estimated revenues and expenses, and ending fund balances. Staffing levels, estimated tax rates, and estimated water and wastewater rates are also presented.

Due to the volume of information included in the General Fund and the Water and Wastewater Fund, separate executive summaries have been provided that highlight significant assumptions.

Capital items recommended and funded have been included in the Proposed Capital section of each fund's presentation in the Capital Projects Section of this budget document.

Recommended reserve levels and designated reserves are reflected as required by the City's fiscal policies.

General Fund

Revenue increases are projected at conservative growth levels. Most revenue items are projected at a 1% to 3% growth factor. Due to the pandemic, FY2020 and FY2021 experienced some revenue decreases and expenditures were controlled by measures such as unfunded/frozen positions. Many of these positions are restored in FY2022 and FY2023. Revenue and expenditure categories are expected to return to pre-pandemic levels over the next several years. Property tax valuations have increased substantially in the past few years ranging from a 1.5% to 13% increase. Valuation increases are expected to continue, but at a slower pace in future years. In FY2023 through FY2026, a projected increase of 2% is included. In May, 2021, an additional ¼ cent sales tax was approved by voters that increased revenues to the General Fund. This ¼ cent sales tax was previously allocated to the Street Maintenance Fund. Sales tax is projected to grow approximately 2.5% to 3% annually thereafter based on re-development and continued recovery in other sectors. Departmental expenditures include an increase of a conservative 1% increase with annual increases for salary plan adjustments and health insurance increases. Certain unfunded/frozen positions will be funded based on revenue growth and departmental operational requirements. The City's 5 year Personnel Improvement Plan includes positions requested by all departments. These positions have been included in FY2022 and FY2023 in the operating expenditures but are included as supplemental in future years and will be funded if revenue growth allows. The Personnel Improvement Plan is included in this

FIVE YEAR FINANCIAL FORECAST

budget document. The personnel improvement plan is reviewed annually during the budget process.

General Obligation Debt Service

The debt component of the tax rate includes debt service requirements for all general debt currently outstanding and projected in the next five years. Under the multi-year capital plan, debt issuance is proposed in years in which previous debt falls off for major projects such as street projects and parks projects.

Watauga Crime Control and Prevention District

The Crime Control and Prevention District fund includes salary plan adjustments, health insurance increases, and continuation of existing programs. Capital purchases include continuation of the vehicle replacement program and various equipment needs. In May, 2021, this funding was approved by Watauga voters to continue for another ten years.

Watauga Economic Development Corporation Fund (Formerly Parks Development Corporation)

The ¼ Cent Sales tax revenue has been calculated with a 2.5% increase in FY2022-2023 and a 3% annual increase thereafter.

In FY2018-2019, the name and focus of operation in this fund was changed by City Council. The fund focus was shifted from Parks Development to Economic Development. Beginning in FY2019-2020, various economic development plans were put in place with funding for business retention and attraction. Personnel and general administrative costs are covered through a reimbursement resolution between the Economic Development Corporation and General Fund. The Economic Development Corporation funds various parks and economic development projects and covers the debt service payments for those projects through a line item transfer to the debt service fund.

Street Maintenance Fund

The ¼ Cent Sales tax revenue was not reauthorized in November, 2020 and thus revenues have ceased to this fund. Fund balance will be used to fund street maintenance until fully expended. Expenditures for this fund include street overlays and street maintenance for existing streets.

FIVE YEAR FINANCIAL FORECAST

Water and Wastewater Fund

Revenues in this enterprise operation are based on projected rates sufficient to cover operations in each of the future years. Rates are based on projected cost increases from Fort Worth and North Richland Hills as well as baseline increases for the city's operations, including salary plan adjustments, health insurance increases, and changes in depreciation expense. Future projected rate increases for both water and wastewater are shown.

The operating budget includes funding for the outstanding water and wastewater debt issuances and funding to continue the annual water and wastewater infrastructure improvements. The water and sewer fund has been in recovery mode for several years due to inflow and infiltration costs in prior years. A water and sewer rate study is conducted annually to ensure future revenues will be sufficient to cover costs.

Water and Wastewater Debt Service Fund

Debt service transfers are based on current debt outstanding and projected debt for the continuation of the waterline and wastewater line infrastructure improvements. Debt is issued to fund various water and sewer projects in the coming years. Debt payments related to these issuances will be paid from system revenues.

Drainage Fund

The Drainage Utility fund provides for salary plan adjustments, health insurance increases, and drainage improvement projects. User fees are expected to remain flat, and projects will be paid from user fees when possible. Funding for Whitley Road drainage projects continue through FY2023. There are two other major projects scheduled to be paid from drainage rates in the next few years to include Bunker Hill and Astor Heights.

Equipment Replacement Fund

Due to operating revenue constraints, funding for equipment may shift to debt to relieve the General Fund operating fund. This is currently being evaluated for future years, thus is The Equipment Replacement Fund is not included in this year's 5-year plan.

CLOSING COMMENTS

This document is a plan for the future. Many things will certainly change and this document will need to be adjusted accordingly. Future capital projects and the

FIVE YEAR FINANCIAL FORECAST

timing of debt issuance can significantly impact the interest and sinking portion of the tax rate. The recommended Multi-Year Plan provides for a level tax rate and some increases in both water and wastewater rates while maintaining existing service levels. Future decisions will have a significant impact on many features of this plan.

FIVE YEAR FINANCIAL FORECAST

General Fund Five Year Plan Revenue Assumptions

Revenue Source	Assumptions
Property Taxes	Projections are based on 2% increase in assessed values
Penalties & Interest	Remain Flat
Sales Tax	Based on 2.5 to 3% increase with additional revenue for new development
Franchise Fees	Remain Flat – slight decrease continuing due to legislative changes.
Fines & Fees	Projected 3% increase due to additional personnel assigned to traffic control.
Licenses & Permits	Projected a 2% increase over next few years due to redevelopment and increase in fees
Interest Income	Projected interest rates averaging .2%
Charges for Services	Project increase of 3% average growth
Transfers	Based on 5% of revenue from the utility operation, 2% Crime Control District and 5% Parks Development Corporation.
Miscellaneous	Projected average growth of 3%.

FIVE YEAR FINANCIAL FORECAST

General Fund Executive Summary

	Year 1 Budget 2021-2022	Year 2 Projected 2022-2023	Year 3 Projected 2023-2024	Year 4 Projected 2024-2025	Year 5 Projected 2025-2026
TAX RATE VARIABLE(1)					
Tax Rate	\$0.5804	\$0.5894	\$0.5905	\$0.5937	\$0.6083
Tax Rate Change	(\$0.000004)	\$0.0090	\$0.0011	\$0.0032	\$0.0146
Assessed Value/\$100	\$ 14,768,825	\$ 15,064,202	\$ 15,365,486	\$ 15,672,795	\$ 15,986,251
Amount generated by 1¢	\$ 144,734	\$ 147,629	\$ 150,582	\$ 153,593	\$ 156,665
Operating Revenues	\$ 13,491,050	\$ 14,000,520	\$ 14,414,422	\$ 14,865,604	\$ 15,322,943
Transfer from other funds	\$ 1,290,900	\$ 1,296,500	\$ 1,580,158	\$ 1,599,259	\$ 1,599,259
TOTAL REVENUES	\$ 14,781,950	\$ 15,297,020	\$ 15,994,580	\$ 16,464,863	\$ 16,922,202
EXPENDITURES					
Departmental Expenditures	\$ 14,525,475	\$ 15,368,249	\$ 15,821,260	\$ 16,289,065	\$ 16,772,181
Capital Expenses/Equip	-	-	-	-	-
Insurance Increase	-	\$ 64,200	\$ 67,410	\$ 70,781	\$ 74,320
Salary Package	\$ 232,000 ***	\$ 232,000	\$ 238,960	\$ 246,129	\$ 253,513
Transfers to Capital Fund*	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Expenditures before supplemental	\$ 14,857,475	\$ 15,764,449	\$ 16,227,630	\$ 16,705,975	\$ 17,200,014
Revenue over/(under)	\$ (75,525)	\$ (467,429)	\$ (233,050)	\$ (241,112)	\$ (277,811)
Proposed Supplemental (2)	\$ -	\$ -	\$ (1,644,527)	\$ (2,392,187)	\$ (2,932,620)
Proposed Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Proposed Equip Repl.**	\$ 50,000	\$ -	\$ -	\$ -	\$ -
STAFFING VARIABLE					
Full-time Positions	117.10	126.60	147.60	157.60	160.60
Part-time Positions	6.50	6.75	6.75	6.75	6.75

(1) Assumes City will bring in additional 3.5% M&O tax revenues to cover expenditure increases and remain within fund balance policy reserve of 25%

*\$100,000 annually for sidewalk replacement program unless funded by Capital Projects Fund interest or debt

**Equipment Replacement Program funds some equipment and vehicle purchases over \$5,000 with a minimum of a 5 year life span

Year 3 proposed staffing increases adds \$1.7 million in personnel expenditures. Positions will be evaluated and only those that can fit within budget will be funded.

(2) Proposed Supplemental is for positions in Personnel Improvement Plan. Positions will be funded only if revenues are available. More detailed information can be found in the 5 year Personnel Plan included in this budget document.

FIVE YEAR FINANCIAL FORECAST

General Fund Multi-Year Financial Plan

	Year 1 Budget 2021-2022	Year 2 Projected 2022-2023	Year 3 Projected 2023-2024	Year 4 Projected 2024-2025	Year 5 Projected 2025-2026
BEGINNING BALANCE	6,176,396	6,050,871	5,483,442	3,605,864	972,565
REVENUES					
Ad valorem taxes ⁽¹⁾	6,309,500	6,516,170	6,738,583	6,992,658	7,247,106
Delinquent taxes	30,000	30,300	30,603	30,909	31,218
Penalties	25,000	25,250	25,503	25,758	26,015
Sales taxes	4,070,000	4,166,750	4,291,753	4,420,505	4,553,120
Mixed Beverage	48,000	51,250	52,788	54,371	56,002
Franchise taxes	797,000	873,000	873,000	873,000	873,000
Fines and fees	564,900	636,900	656,007	675,687	695,958
Licenses and permits	569,000	574,100	585,582	597,294	609,240
Interest Income	35,000	35,350	36,411	37,503	38,628
Charges for Services	776,000	777,500	800,825	824,850	849,595
Miscellaneous	266,650	313,950	323,369	333,070	343,062
Intergovernmental Revenue	502,600	503,000	572,856	591,957	591,957
Operating Transfer In - Other Funds	788,300	793,500	1,007,302	1,007,302	1,007,302
Total Revenues	14,781,950	15,297,020	15,994,580	16,464,863	16,922,202
EXPENDITURES					
City Manager & City Secretary	(422,625)	(492,255)	(497,178)	(502,149)	(507,171)
Human Resources	(222,980)	(209,350)	(211,444)	(213,558)	(215,694)
Information Technology	(548,590)	(564,670)	(570,317)	(576,020)	(581,780)
Finance & Municipal Court	(951,675)	(1,049,460)	(1,059,955)	(1,070,554)	(1,081,260)
Police Protection	(4,629,780)	(4,717,400)	(4,764,577)	(4,812,226)	(4,860,345)
Fire Protection	(3,138,330)	(3,479,758)	(3,514,562)	(3,549,713)	(3,585,210)
Library	(946,500)	(964,200)	(973,842)	(983,580)	(993,416)
Public Works - Fleet/Buildings	(1,058,610)	(1,134,640)	(1,145,986)	(1,157,446)	(1,169,021)
Parks/Recreation & Community Services	(1,055,060)	(1,086,960)	(1,097,831)	(1,108,809)	(1,119,897)
Development Services	(200,120)	(320,856)	(324,066)	(327,306)	(330,580)
Public Works - Street Division	(534,590)	(566,300)	(571,968)	(577,688)	(583,465)
Non-Departmental - Operating	(983,615)	(1,093,600)	(1,410,906)	(1,741,924)	(2,087,176)
Transfers to Capital Project Fund	(165,000)	(85,000)	(85,000)	(85,000)	(85,000)
Operating Expenditures	(14,857,475)	(15,764,449)	(16,227,630)	(16,705,975)	(17,200,014)
Total Expenditures	(14,857,475)	(15,764,449)	(16,227,630)	(16,705,975)	(17,200,014)
Designated Reserves	-	-	-	-	-
Recommended Reserves per Policy	(3,714,369)	(3,941,112)	(4,056,907)	(4,176,494)	(4,300,003)
Available for Supplemental	(75,525)	(467,429)	(233,050)	(241,112)	(277,811)
Proposed Personnel - 5 year plan	-	-	(1,644,527) *	(2,392,187)	(2,932,620)
Remaining Supplemental	(75,525)	(467,429)	(1,877,577)	(2,633,299)	(3,210,431)
Additional Available for Capital	2,462,027	2,109,759	1,426,534	(570,629)	(3,327,438)
Total Available for Capital	2,386,502	1,642,329	(451,043)	(3,203,928)	(6,537,869)
Proposed Equip Replacement	(50,000)	-	-	-	-
Proposed Capital Projects	-	(100,000)	(100,000)	(100,000)	(100,000)
Proposed Personnel - 5 year plan	-	-	-	-	-
Remaining Funds Available	2,336,502	1,542,329	(551,043)	(3,303,928)	(6,637,869)
ENDING FUND BALANCE	6,050,871	5,483,442	3,605,864	972,565	(2,237,866)
% OPERATING	41%	35%	22%	6%	-13%
Tax Rate Variable					
Assessed Taxable Value/\$100	14,768,825	15,064,202	15,365,486	15,672,795	15,986,251
Amount generated by 1¢ tax	144,734	147,629	150,582	153,593	156,665
SR TAX FREEZE	551,000	578,550	607,478	646,964	679,312
I&S Rate	0.184955	0.188174	0.183344	0.180517	0.189048
General Fund	0.395445	0.401260	0.407161	0.413149	0.419225
Total Tax Rate	0.580400	0.589435	0.590505	0.593666	0.608273
Rollback I&S	0.184955	0.188174	0.183344	0.180517	0.189048
Rollback M&O	0.412638	0.401260	0.407161	0.413149	0.419225
Total Rollback Rate	0.597593	0.589435	0.590505	0.593666	0.608273
M&O Rollback Amount	5,972,295	5,923,774	6,131,106	6,345,695	6,567,794
Staffing Variable					
Full-time positions	117.10 (3)	126.60 (4)	147.60	157.60	160.60
Part-time positions	6.50	6.75	6.75	6.75	6.75

Note: Non-departmental operating includes salary plan, increase in city's insurance contribution & increase in equipment replacement payments.

*Additional positions requested in City's Personnel Improvement Plan

(1) Collection Rate for M&O is 98%

(2) Proposed Capital will only be funded if excess reserves are available. The City's Sidewalk program is funded by this transfer.

(3) In FY2020-2021, positions were unfunded/frozen that resulted in a decrease of personnel. Fiscal Year 2022 and Fiscal 2023 restores some positions previously unfunded Safer Grant Fire/EMS personnel (6) are counted in these numbers, but are partially grant funded in FY2021 through FY2023

(4) Positions funded from PIP but may be adjusted to balance budget

Sales tax election held 5/2021 that moved 1/4 cent sales tax to General Fund for Streets and other needs. Additional 1/4 cent was effective 10/1/2021

Personnel Improvement Plan proposed positions to be reviewed and adjusted based on funding

**General Obligation Debt Service
Multi-Year Financial Plan**

	Year 1 Budget 2021-2022	Year 2 Projected 2022-2023	Year 3 Projected 2023-2024	Year 4 Projected 2024-2025	Year 5 Projected 2025-2026
BEGINNING BALANCE	774,272	535,517	485,501	431,735	378,503
REVENUES					
Ad valorem taxes	2,720,000	2,778,001	2,760,824	2,772,622	2,961,729
Delinquent taxes	12,000	13,000	13,000	13,000	13,000
Penalties	10,000	12,000	12,000	12,000	12,000
Interest Income	5,000	3,500	3,500	3,500	3,500
Transfer from EDC	157,503	153,178	149,077	149,852	149,852
Total Revenues	2,904,503	2,959,679	2,938,401	2,950,974	3,140,081
EXPENDITURES					
Principal	(2,510,000)	(2,325,000)	(2,215,000)	(2,200,000)	(2,350,000)
Interest	(632,058)	(683,495)	(775,967)	(803,006)	(845,972)
Bank Charges	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)
Total Expenditures	(3,143,258)	(3,009,695)	(2,992,167)	(3,004,206)	(3,197,172)
Recommended Reserves per Policy	(314,326)	(232,500)	(221,500)	(220,000)	(235,000)
ENDING FUND BALANCE	535,517	485,501	431,735	378,503	321,411

Tax Rate Variable					
Assessed Taxable Value/\$100	14,768,825	15,064,202	15,365,486	15,672,795	15,986,251
Amount generated by 1¢ tax	144,734	147,629	150,582	153,593	156,665
SR Tax Freeze	165,000	173,250	181,913	191,008	200,559
I&S Rate	0.184955	0.188174	0.183344	0.180517	0.189048
General Fund	0.395445	0.401260	0.407161	0.413149	0.419225
Total Tax Rate	0.580400	0.589435	0.590505	0.593666	0.608273
Rollback I&S	0.184955	0.188174	0.183344	0.180517	0.189048
Rollback M&O	0.412638	0.401260	0.407161	0.413149	0.419225
Total Rollback Rate	0.597593	0.589435	0.590505	0.593666	0.608273
M&O Rollback Amount	5,972,295	5,923,774	6,131,106	6,345,695	6,567,794

CHANGE IN TAX RATE	(0.000004)	0.009035	0.001070	0.003161	0.014607
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Debt Issuance Variable:					
Beginning debt outstanding**	20,630,000	22,620,000	24,295,000	24,080,000	25,880,000
Principal Retired	(2,510,000)	(2,325,000)	(2,215,000)	(2,200,000)	(2,350,000)
Principal Issued (Proposed)*	4,500,000	4,000,000	2,000,000	4,000,000	3,700,000
Ending debt outstanding	22,620,000	24,295,000	24,080,000	25,880,000	27,230,000

*Proposed debt issuances based on Capital Improvement Plan and Capital Outlay Plan

Debt M&O and M&O Rollback amount calculated at 98% collection rate

Rollback rate allows for 3.5% increase

2024 debt will be determined by GO bond election for proposed police station project

**Crime Control & Prevention District
Multi-Year Financial Plan**

	Base Year Budget 2021-2022	Year 2 Projected 2022-2023	Year 3 Projected 2022-2023	Year 4 Projected 2024-2025	Year 5 Projected 2025-2026
BEGINNING BALANCE	801,335	857,335	896,835	929,465	957,907
REVENUES					
Sales taxes	1,610,000	1,650,000	1,691,250	1,733,531	1,776,870
Other Income/Transfers In	66,000	68,500	70,555	72,672	74,852
Total Revenues	1,676,000	1,718,500	1,761,805	1,806,203	1,851,721
EXPENDITURES					
Police Protection	(1,590,000)	(1,649,000)	(1,695,350)	(1,743,091)	(1,792,263)
Transfers to other funds	(30,000)	(30,000)	(33,825)	(34,671)	(35,537)
Total Expenditures	(1,620,000)	(1,679,000)	(1,729,175)	(1,777,761)	(1,827,801)
Recommended Reserves per Policy	(324,000)	(335,800)	(345,835)	(355,552)	(365,560)
Available for Supplemental	56,000	39,500	32,630	28,442	23,921
Proposed Supplemental		-	-	-	-
Remaining Supplemental	56,000	39,500	32,630	28,442	23,921
Additional Available for Capital	477,335	521,535	551,000	573,913	592,347
Total Available for Capital	533,335	561,035	583,630	602,355	616,267
Proposed Equipment Replacement	-	-	-	-	-
Proposed Capital⁽¹⁾	-	-	-	-	-
Remaining Funds Available	533,335	561,035	583,630	602,355	616,267
ENDING FUND BALANCE	857,335	896,835	929,465	957,907	981,828

Staffing Variable:					
Full-time positions	11.0	11.0	11.0	11.0	11.0
Part-time positions	0.0	0.0	0.0	0.0	0.0

(1) Proposed Capital will only be funded if excess reserves are available.

ECONOMIC DEVELOPMENT CORPORATION 1/4 CENT SALES TAX FUND
Multi-Year Financial Plan

	Base Year Budget 2021-2022	Year 2 Projected 2022-2023	Year 3 Projected 2023-2024	Year 4 Projected 2024-2025	Year 5 Projected 2025-2026
BEGINNING BALANCE	1,538,356	1,957,166	2,320,168	2,554,704	2,795,857
REVENUES					
Sales taxes	814,000	834,000	854,850	876,221	898,127
License Agreements	5,000	8,000	8,000	8,000	8,000
Interest Income	2,000	2,500	11,601	12,774	13,979
Total Revenues	821,000	844,500	874,451	896,995	920,106
EXPENDITURES					
Non-Departmental	-	-	-	-	-
General Administration	(89,030)	(87,600)	(88,476)	(89,361)	(90,254)
Business Retention	(6,610)	(37,700)	(38,077)	(38,458)	(38,842)
Business Attraction	(51,750)	(36,600)	(36,966)	(37,336)	(37,709)
Transfers to other funds -General Fund *	(254,800)	(319,598)	(476,396)	(490,688)	(505,408)
Transfer to Debt Service	(147,078)	(153,178)	(149,078)	(149,853)	(150,428)
Operating Expenditures	(402,190)	(481,498)	(639,915)	(655,842)	(672,214)
Total Expenditures	(402,190)	(481,498)	(639,915)	(655,842)	(672,214)
Recommended Reserves per Policy	-	(80,438)	-	(127,983)	-
Available for Supplemental	418,810	363,002	234,536	241,153	247,892
Transfers to other funds	-	-	-	-	-
Remaining Supplemental	418,810	363,002	234,536	241,153	247,892
Additional Available for Capital	1,457,918	1,860,866	2,192,185	2,423,535	2,661,414
Total Available for Capital	1,876,728	2,223,868	2,426,721	2,664,688	2,909,306
Proposed Capital:					
Proposed Capital	-	-	-	-	-
Remaining Funds Available	1,876,728	2,223,868	2,426,721	2,664,688	2,909,306
ENDING FUND BALANCE	1,957,166	2,320,168	2,554,704	2,795,857	3,043,749

Staffing Variable:					
Part-time positions	0.00	0.00	0.00	0.00	0.00
Full-time positions	0.00	0.00	0.00	0.00	0.00

In FY2018-19, the Parks Development Corporation changed names and function to the Economic Development Corporation
*No staffing is included in budget, however, personnel expenses are covered through a Reimbursement Resolution and Transfer
Transfer to Debt Services for projects to include Splashpad, Capp Smith Park Improvements, Branding Signs, and Food Service Incubator

**Street Maintenance Fund
Multi-Year Financial Plan**

	Year 1 Budget 2021-2022	Year 2 Projected 2022-2023	Year 3 Projected 2023-2024	Year 4 Projected 2024-2025	Year 5 Projected 2025-2026
BEGINNING BALANCE	1,096,619	190,619	-	-	-
REVENUES					
Sales Tax ⁽¹⁾⁽²⁾	-	-	-	-	-
Adjustment per Election results Nov. 2020	-	*			
Other Income	2,000	-	-	-	-
Total Revenues	2,000	-	-	-	-
EXPENDITURES					
Asphalt Overlay	(800,000)	(190,619)	-	-	-
Street Maintenance	(108,000)	-	-	-	-
Total Expenditures	(908,000)	(190,619)	-	-	-
Recommended Reserves per Policy	-	-	-	-	-
Available for Supplemental	(906,000)	-	-	-	-
Proposed Supplemental	-	-	-	-	-
Remaining Supplemental	(906,000)	-	-	-	-
Additional Available for Capital	1,096,619	-	-	-	-
Total Available for Capital	190,619	-	-	-	-
Proposed Capital	-				
Remaining Funds Available	190,619	-	-	-	-
ENDING FUND BALANCE	190,619	-	-	-	-

Staffing Variable:					
Full-time positions	0.0	0.0	0.0	0.0	0.0
Part-time positions	0.0	0.0	0.0	0.0	0.0

(1) 1/4 cent Sales Tax for Street Maintenance sales tax was reauthorized by voters in May, 2016 for another 4 years

(2) 1/4 cent Sales Tax for Street Maintenance was not reauthorized in 2020, thus adjustment to budget and future years spending.

*Note, differs from budget per adjustment. Adjusted sales tax used for this presentation of 5-year forecast due to information available after budget adoption.

FIVE YEAR FINANCIAL FORECAST

Water & Wastewater Fund Five Year Plan Revenue Assumptions

Revenue Source	Assumptions
Water Service	Based on projected rate increases sufficient to cover increased cost
Wastewater Service	Based on projected rate increases sufficient to cover increased cost
Reconnect Fees	Based on average growth of 2%.
Inspection Fees	Based on average growth of 2%.
Miscellaneous	Based on average growth of 3%.
Penalties	Flat Year 1-3 and project average growth of 2% Year 4-5.

**Water and Wastewater Fund
Executive Summary**

	Base Year Budget 2021-2022	Year 2 Projected 2022-2023	Year 3 Projected 2023-2024	Year 4 Projected 2024-2025	Year 5 Projected 2025-2026
REVENUES					
Total Revenue W&S	9,279,898	9,698,845	9,889,922	10,217,272	10,372,354
Proposed Revenue Increase to cover expenses		5%	2%	3%	2%
EXPENSES					
Departmental Expenditures	6,837,880	6,916,421	7,203,287	7,383,796	7,441,190
Salary Package	55,000	56,650	58,350	60,100	61,903
Transfers	60,000	60,000	60,000	60,000	60,000
G&A/Franchise Fee	430,000	440,000	494,244	510,609	518,360
Debt Service	1,760,000	2,060,000	1,997,538	2,003,366	2,276,357
Non-Department - One Time	-	-	-	-	-
Total Expenses	9,142,880	9,533,071	9,813,418	10,017,871	10,357,810
Proposed Supplemental					
	\$ -	\$ -	\$ -	\$ -	\$ -
Proposed Capital					
	\$ 80,000	\$ 89,000	\$ -	\$ 50,000	\$ 50,000
STAFFING VARIABLE					
Full-time Positions	21.75	23.75	23.75	23.75	23.75
Part-time Positions	0.00	0.00	0.00	0.00	0.00

**Water and Wastewater Debt Service Fund/Debt Reserve Funds
Multi-Year Financial Plan**

	Year 1 Budget 2021-22	Year 2 Projected 2022-23	Year 3 Projected 2023-24	Year 4 Projected 2024-25	Year 5 Projected 2025-26
BEGINNING BALANCE	(30,258)	6,543	61,073	61,073	61,073
REVENUES					
Transfer from W&WW Operations	1,760,000	2,060,000	1,997,538	2,002,366	2,275,357
Interest	0	1,000	1,000	1,000	1,000
Total Revenues	1,760,000	2,061,000	1,998,538	2,003,366	2,276,357
EXPENSES					
Principal	(1,160,000)	(1,400,000)	(1,430,000)	(1,470,000)	(1,660,000)
Interest	(562,199)	(605,470)	(567,538)	(532,366)	(615,357)
Bank Charges	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Total Expenses	(1,723,199)	(2,006,470)	(1,998,538)	(2,003,366)	(2,276,357)
Recommended Reserves per Policy *	0	0	0	0	0
ENDING FUND BALANCE	6,543	61,073	61,073	61,073	61,073

Debt Issuance Variable:					
Beginning debt outstanding	20,005,000	22,845,000	21,645,000	20,215,000	22,745,000
Principal retired	(1,160,000)	(1,200,000)	(1,430,000)	(1,470,000)	(1,660,000)
Principal Issued (Proposed)	4,000,000		-	4,000,000	
Ending debt outstanding	22,845,000	21,645,000	20,215,000	22,745,000	21,085,000

**Drainage Utility Fund
Multi-Year Financial Plan**

	Year 1 Budget 2021-22	Year 2 Projected 2022-23	Year 3 Projected 2023-24	Year 4 Projected 2024-25	Year 5 Projected 2025-26
BEGINNING WORKING CAPITAL	3,005,197	786,211	1,272,031	(86,182)	431,120
REVENUES					
Drainage Fees	1,480,000	1,480,000	1,480,660	1,481,980	1,481,980
Penalties	-	-	-	-	-
Interest Income	2,000	2,000	6,360	(431)	2,156
Total Revenues	1,482,000	1,482,000	1,487,020	1,481,549	1,484,136
EXPENSES					
Operating Expenses	(690,375)	(716,020)	(881,433)	(890,248)	(899,150)
Transfers to Other Funds	(73,500)	(74,000)	(74,000)	(74,000)	(74,000)
Total Expenses	(763,875)	(790,020)	(955,433)	(964,248)	(973,150)
Recommended Reserves per Policy 20%	(138,075)	(143,204)	(176,287)	(178,050)	(179,830)
Available for Supplemental	718,125	691,980	531,587	517,302	510,986
Remaining Supplemental	718,125	691,980	531,587	517,302	510,986
Additional Available for Capital	2,867,122	643,007	1,095,744	(264,232)	251,290
Total Available for Capital	3,585,247	1,334,987	1,627,331	253,070	762,275
Capital Projects	A B (2,937,111) C	(206,160) D	(1,889,800) E	- F	(200,000)
Remaining Funds Available	648,136	1,128,827	(262,469)	253,070	562,275
ENDING WORKING CAPITAL	786,211	1,272,031	(86,182)	431,120	742,105

Rates					
Drainage Rate	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00

Staffing Variable:					
Full-time positions	6.50	6.50	8.50	8.50	8.50
Part-time positions	1.0	1.0	1.0	1.0	1.0

Capital Projects

- A. Whitley Road PHASE III&4, Channel Protection, Blue Green Grey Project, Bunker Hill
- B. Drainage Master Plan
- C. Astor Heights design
- D. Astor Heights Construcction Project
- E. Complete Astor Heights Project, Determine funding of Sunny Brook Project
- F. Drainage Master Plan update, Determine future project priorities



CITY OF WATAUGA

FY2022-2026

PERSONNEL IMPROVEMENT PLAN (PIP)

5 YEAR PLAN



Approved on September 13, 2021



FY2022-2026 PERSONNEL IMPROVEMENT PLAN (PIP) *5 YEAR PLAN*

Table of Contents

City Manager's Message	3
Summary of Positions by Department and Financial Impact	6
Funded Positions	9
Unfunded Positions/Future Needs	15



August 24, 2021

To the Honorable Mayor Arthur L. Miner, Members of the City Council, and Citizens of Watauga,

I am pleased to present the City of Watauga’s Personnel Improvement Plan (PIP) for FY2022-2026. The purpose of this plan is to identify current and future personnel needs, justify these needs and develop a plan to fund these positions. The PIP provides a five (5) year staffing plan created as a result of department directors’ requests. It is used as a tool for the annual budgeting process.

During the budgeting process this year, City departments created a two (2) year budget for Fiscal Years 2021-22 and 2022-23. Included in this PIP are an additional 8.75 FTE (Full Time Equivalent Employees) for a total of 164 FTE for FY2021-22. An additional 10.5 FTE are requested in the FY2022-23 budget for a total of 174.50. The majority of the requests that were submitted for FY2021-22 and FY2022-23 have been pushed back a year as the City continues to recover from the financial impact of the COVID-19 pandemic.

As previously stated, the FY2021-22 budget includes an additional 8.75 FTE for a total of 164 FTE. Through the PIP process department directors also submitted requests for the reclassification of existing positions. These reclassifications are due to an increase in responsibilities, as well as a creation of promotional paths within the departments to supplement the City’s Succession Plan and promote employee retention. Reclassifications do not affect the number of FTEs.

Reclassifications	
Department	Position
Finance	Financial Services Analyst II
Finance	Senior Deputy Court Clerk
Information Technology	Director of Technology and Communication
Information Technology	Information Technology Manager
Public Works	Fleet Supervisor
Public Works	Assistant Public Works Director/Building Official

As you may recall, in order to balance the FY2020-21 budget, the City unfunded 8.75 FTE vacant positions. 12 FTE were eliminated as a result of reorganizations within the Finance, Public Works, Police and Parks and Community Services Department. In FY2020-21 the City funded two new (2) positions, Media Specialist and Administrative Assistant-Financial Services, for half a year. The positions are now fully funded in FY2021-22. A part-time Kennel Technician position (FTE 0.5) was increased to full time status (FTE 1) during FY2020-21. The City was able to convert this position due to the savings of a vacant part-time Kennel Technician

position. The original vacant part-time position was inadvertently left in the budget and will not be filled, but must be accounted for in the plan.

The following positions have been restored and/or included in this year's budget:

Restored/Additional Positions			
Department	Position	FTEs	Notes
Finance	Finance Summer Intern	0.25	Restored
Finance	Court Assistant	0.25	New Position
Finance	Administrative Assistant - Finance	0.5	Increase FTE .5 to 1
Information Technology	Media Specialist	0.5	Increase FTE .5 to 1
Information Technology	IT Support Specialist	1	New Position
Library	Library Assistant -Circulation	1	Restored
Parks & CS	Recreation Attendant	0.25	Restored
Parks & CS	Recreation Attendant	0.5	Restored
Parks & CS	Parks & Community Services Director	1	Restored
Police	Kennel Technician (Full Time)	0.5	Increase FTE .5 to 1
Public Works	Streets Maintenance Worker I	0.5	Restored
Public Works	Streets Maintenance Worker I	1	Restored
Public Works	Utilities Maintenance Worker I (Water)	1	Restored
Public Works	Combination Building Inspector	1	Restored
Total		9.25	
Police	Kennel Technician (Part Time)	-0.5	Will not be filled
Total		8.75	

Other changes in FY2021-22 include a reallocation of two (2) Police Officer and one (1) Police Sergeant positions to the General Fund from the Traffic Safety Fund (28). HB1631, passed during the 86th Legislative Session prohibited the use of red light cameras. This resulted in a revenue loss to the Traffic Fund requiring the City to now fund these Officers from the General Fund. As you may recall, HB1631 forced the City to discontinue the School Crossing Guard Program which was absorbed by Birdville ISD and Keller ISD this past fiscal year.

Due to contracted services, three (3) positions for a total of 2.5 FTEs were eliminated in the Parks Department. One (1) position for a total of 0.25 FTE was eliminated in the Library. The positions listed below were vacant at the time they were eliminated.

Positions Eliminated		
Department	Position	FTEs
Library	Homework Help Center Coordinator	0.25
Parks & CS	Landscape Gardener	1
Parks & CS	Assistant Landscape Gardener	1
Parks & CS	Summer Parks Maintenance Worker I	0.25
Total		2.5



The changes in personnel for FY2020-21, FY2021-22 and FY2022-23 are outlined below.

FY2020-21	
FTE	Changes
176.5	Approved FTEs for FY2019-20
1.5	Restored/Additional Positions
-20.75	Eliminated/Unfunded Positions
157.25	FY2020-21 Approved

FY2021-22	
FTE	Changes
157.25	Approved FTEs for FY2020-21
9.25	Restored/Additional Positions
-2.5	Eliminated/Unfunded Positions
164	FY2021-22 Proposed

FY2022-23	
FTE	Changes
164	Proposed FTEs for FY2021-22
10.5	Restored/Additional Positions
	Eliminated/Unfunded Positions
174.5	FY2022-23 Proposed

Moving forward, City Administration will continue to rely on planning tools and documents, such as the Personnel Improvement Plan, to ensure sufficient staffing numbers exists to maintain quality services to our residents. City Administration will continue to work together to identify cost saving measures and improve inefficiencies.

Sincerely,

Andrea Gardner
City Manager

City of Watauga
FY2022-2026
Personnel Improvement Plan (PIP)



Summary of Positions and
Financial Impact



**CITY OF WATAUGA PERSONNEL IMPROVEMENT PLAN
FISCAL YEARS 2022-2026**

SUMMARY	FY 2019-20 Prior Year	FY 2020-21 Current	FY 2020-21 Projected		FY 2021-22 Recommended		Future Needs			
	Funded	Funded	Funded	Unfunded or Eliminated	Funded	Financial Impact (Salary & Benefits)	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
SUMMARY OF TOTAL POSITIONS BY DEPARTMENT										
GENERAL FUND										
CITY MANAGER DEPARTMENT	1	1	1	0	1	\$ -	1	1	1	1
CITY SECRETARY DEPARTMENT	2	2	2	0	2	\$ 34,597	2	2	2	2
ECONOMIC DEVELOPMENT DEPARTMENT	1	0	0	0	0	\$ -	1	3	3	3
HUMAN RESOURCES DEPARTMENT	2	2	2	0	2	\$ -	2	2	2	2
FIRE DEPARTMENT	27	27	27	0	27	\$ -	28	34	40	40
FINANCE DEPARTMENT	6.25	5.5	5.5	0	6.25	\$ 38,868	7.25	9.25	9.25	9.25
FINANCE DEPARTMENT - MUNICIPAL COURT	5	4	4	0	4.25	\$ 15,742	4.25	4.5	4.5	4.5
LIBRARY DEPARTMENT	12.75	11.25	11.25	-0.25	11.75	\$ 38,833	11.75	13.25	14.25	14.25
INFORMATION TECHNOLOGY DEPARTMENT	2	2.5	2.5	0	4	\$ 96,623	4	4	4	4
PARKS & COMMUNITY SERVICES DEPARTMENT	15.25	9	9	-2.25	8.75	\$ 134,526	8.75	10	10	10
POLICE DEPARTMENT	27.5	28	28	0	31	\$ -	32	35	38	41
POLICE - ENVIRONMENTAL SERVICES	8	8	8	0	8.5	\$ -	9.5	9.5	9.5	9.5
PUBLIC WORKS - DEVELOPMENT SERVICES	6	4	4	0	5	\$ 73,766	6	8	8	8
PUBLIC WORKS - STREETS	10	7	7	0	8.5	\$ 64,253	10	15	15	15
PUBLIC WORKS - FLEET MAINTENANCE	4	4	4	0	4	\$ 10,521	5	5	5	5
PUBLIC WORKS - FACILITIES MAINTENANCE	6	6	6	0	6	\$ -	6	6	6	6
SPECIAL REVENUE FUNDS										
FINANCE - COURT SECURITY (25)/JUVENILE CASE MANAGER (27)	0	0	0	0	0	\$ -	0	0	0	0
POLICE - CRIME CONTROL PREVENTION DISTRICT (18)	11	11	11	0	11	\$ -	11	11	11	11
POLICE - TRAFFIC SAFETY (28)	5	3	3	0	0	\$ -	0	0	0	0
ECONOMIC DEVELOPMENT CORPORATION (04)	0	0	0	0	0	\$ -	0	0	0	0
ENTERPRISE FUNDS										
PUBLIC WORKS - DRAINAGE UTILITY (15)	6	6	6	0	6	\$ -	6	8	8	8
PUBLIC WORKS - WATER DISTRIBUTION (40)	8	7	7	0	8	\$ 40,385	8	10	10	10
PUBLIC WORKS - SEWER COLLECTION (40)	4	2	2	0	2	\$ -	4	7	7	7
FINANCE - UTILITY BILLING & COLLECTIONS (40)	7	7	7	0	7	\$ -	7	7	7	7
CITY WIDE TOTAL	176.75	157.25	157.25	-2.50	164.00	\$ 548,114	174.50	204.50	214.50	217.50

City of Watauga

FY2022-2026

Personnel Improvement Plan (PIP)



Fiscal Impact By Fund

	FY 2020-21 CURRENT		FY 2021-22 PROJECTED	
	FUNDED	UNFUNDED	FUNDED	UNFUNDED
GENERAL FUND	\$ 9,569,264	\$ 1,985,369	\$ 10,863,250	\$ 3,229,207
SPECIAL REVENUE FUNDS				
Safer Grant (12)	\$ 368,550		\$ 262,900	
Crime Control District (18)	\$ 991,000		\$ 1,029,000	
Traffic Safety (28)	\$ 341,650		\$ -	
Truancy Prevention (27)	\$ 21,415		\$ 22,080	
Subtotal	\$ 1,722,615		\$ 1,313,980	
ENTERPRISE FUNDS				
Storm Drain (15)	\$ 465,400	\$ 41,955	\$ 444,300	\$ 158,253
Water/Sewer (40)	\$ 1,448,940	\$ 199,782	\$ 1,508,800	\$ 438,718
Subtotal	\$ 1,914,340	\$ 241,737	\$ 1,953,100	\$ 596,971
Total Fiscal Impact	\$ 13,206,219	\$ 2,227,106	\$ 14,130,330	\$ 3,826,178

**City of Watauga
FY2022-2026
Personnel Improvement Plan (PIP)**



Funded Positions



**CITY OF WATAUGA PERSONNEL IMPROVEMENT PLAN
FISCAL YEARS 2022-2026**

FUNDED POSITIONS Department/Position	FY 2019-20	FY 2020-21	Requested Change	FY 2021-22	Recommended Financial Impact (Salary & Benefits)
	Prior Year Funded	Current Funded		Funded	
GENERAL FUND					
CITY MANAGER DEPARTMENT					
City Manager	1	1		1	\$ -
Subtotal Department	1	1	0	1	\$ -
CITY SECRETARY DEPARTMENT					
City Secretary	0	0		1	\$ 34,597
Deputy City Secretary	1	1		0	\$ -
Assistant to the City Secretary	0	0		0	\$ -
Records Clerk	1	1		1	\$ -
Subtotal Department	2	2	0	2	\$ 34,597
Justification: The City Secretary position was unfunded in FY2019-20 and FY2021-22 due to the City Manager performing those duties. It will be filled in FY2021-22.					
ECONOMIC DEVELOPMENT DEPARTMENT					
Economic Development Specialist	1	0		0	\$ -
Media Specialist**	0	0	0	0	\$ -
Subtotal Department	1	0		0	\$ -
Justification: The position of Media Specialist was funded at FTE .5 and hired mid-year. In FY2021-22 it is fully funded at FTE 1 and being moved under Information Technology.					
HUMAN RESOURCES DEPARTMENT					
Director of Human Resources & Civil Service*	1	1		1	\$ -
Human Resources Generalist	1	1		1	\$ -
Subtotal Department	2	2	0	2	\$ -
FIRE DEPARTMENT					
Deputy City Manager/Fire Chief	1	1		1	\$ -
Assistant Fire Chief	1	1		1	\$ -
Batallion Chief	1	1		1	\$ -
Fire Lieutenant	3	3		3	\$ -
Driver/Engineer	3	3		3	\$ -
Firefighter/Paramedic	17	17		17	\$ -
Firefighter/EMT	1	1		1	\$ -
Subtotal Department	27	27	0	27	\$ -
LIBRARY DEPARTMENT					
Director of Library Services	1	1		1	\$ -
Assistant Library Director	1	1		1	\$ -
Senior Librarian - Adult Services	1	1		1	\$ -
Senior Librarian - Youth Services	1	1		1	\$ -
Librarian - Youth Services	1	1		1	\$ -
Circulation Supervisor	1	1		1	\$ -
Technical Services Supervisor	0	1		1	\$ -
Library Assistant (Circulation)	1	0	1	1	\$ 38,833
Library Assistant (Circulation) (PT)	1.25	1.25		1	\$ -
Library Assistant (Youth Services) (PT)	0.75	0.75		0.75	\$ -
Administrative Assistant (Library)	1	0		0	\$ -
Library Assistant (Technical Services) (PT)	0.75	0.75		0.75	\$ -
Library Aide (PT)	1	0.75		0.75	\$ -
Library Assistant I (Reference) (PT)	0.25	0.25		0.25	\$ -

FUNDED POSITIONS		FY 2019-20 Prior Year	FY 2020-21 Current		FY 2021-22	Recommended
Department/Position	Funded	Funded	Requested Change	Funded	Financial Impact (Salary & Benefits)	
Summer Library Aide	0.25	0.25			\$	-
Summer Library Assistant	0.25	0.25		0.25	\$	-
Subtotal Department	12.5	11.25	1	11.75	\$	38,833
Justification: The Library Assistant - Circulation (full time) position was unfunded to assist with revenue losses in FY2020-21 and is being funded in FY2021-22.						
FINANCE DEPARTMENT						
Director of Finance*	1	1		1	\$	-
Assistant Director of Finance*	1	1		1	\$	-
Financial Services Technician II*	1	1		1	\$	-
Financial Services Analyst II	0	0	Reclass	1	\$	7,025
Financial Services Analyst I	1	1		0	\$	-
Payroll Specialist	1	0		0	\$	-
Financial Services Technician I	1	1		1	\$	-
Administrative Assistant - Financial Services**	0	0.5	0.5	1	\$	26,973
Summer Finance Intern (PT)	0.25	0	0.25	0.25	\$	4,870
Subtotal Department	6.25	5.5	0.75	6.25	\$	38,868
Justification: The position of Administrative Assistant - Financial Services was funded at FTE .5 and hired mid-year. In FY2021-22 it is fully funded at FTE 1. The Summer Finance Intern position was unfunded in FY2020-21 to assist with revenue losses and is being funded in FY2021-22. The Financial Services Analyst I is being reclassified to Financial Services Analyst II.						
FINANCE DEPARTMENT - MUNICIPAL COURT						
Municipal Court Administrator	1	1		1	\$	-
Senior Deputy Court Clerk*	0	0	Reclass	1	\$	1,709
Deputy Court Clerk*	2	2		1	\$	-
City Marshal	1	1		1	\$	-
Deputy City Marshal*	1	0		0	\$	-
Court Assistant	0	0	0.25	0.25	\$	14,033
Subtotal Department	5	4	0.25	4.25	\$	15,742
Justification: The part-time Court Assistant position has been added to help with the large volume of court citations, warrants and additional workload over the past couple of years. One Deputy Court Clerk position is being reclassified to Senior Deputy Court Clerk.						
INFORMATION TECHNOLOGY DEPARTMENT						
Chief Information Officer*	1	1		0	\$	-
Director of Technology and Communications	0	0	Reclass	1		
Information Technology Manager	0	0	Reclass	0	\$	8,300
Systems Administrator	1	1		1		
Information Technology Support Specialist	0	0	1	1	\$	60,867
Media Specialist**	0	0.5	0.5	1	\$	27,456
Subtotal Department	2	2.5	1.5	4	\$	96,623
Justification: The position of Media Specialist was funded at FTE .5 and hired mid-year. In FY2021-22 it is fully funded at FTE 1 and being moved under Information Technology. The Chief Information Officer was reclassified to Director of Technology and Communication. The Systems Administrator was reclassified to Information Technology. An IT Support Specialist position was added to assist with workload in the IT department.						
PARKS & COMMUNITY SERVICES DEPARTMENT						
Director of Parks and Community Services	1	0	1	1	\$	103,952
Recreation Superintendent	1	0			\$	-
Recreation Programmer	3	2		2	\$	-
Recreation Attendant (PT)	2.5	1	0.75	1.75	\$	30,574

Department/Position	FY 2019-20	FY 2020-21	Requested Change	FY 2021-22	Recommended
	Prior Year	Current		Funded	Financial Impact (Salary & Benefits)
Summer Recreation Coordinator, Instructor & Assistant	1	0		0	\$ -
Pre-School Program Instructor (PT)	0.25	0		0	\$ -
PM Play Time Attendant	0.25	0		0	\$ -
Parks Superintendent	1	1		1	\$ -
Parks Maintenance Worker II	2	2		2	\$ -
Parks Maintenance Worker I	2	2		1	\$ -
Landscape Gardener	1	1		0	\$ -
Summer Parks Maintenance Worker	0.25	0		0	\$ -
Subtotal Department	15.25	9	1.75	8.75	\$ 134,526

Justification: The position of Parks and Community Services Director was unfunded for FY2020-21 and is being added in FY2021-22. FTE 0.75 part time Recreation Attendants is added to help programs at the Community Center.

POLICE

POLICE DEPARTMENT

Chief of Police	1	1		1	\$ -
Assistant Chief of Police	1	1		1	\$ -
Police Lieutenant	2	2		2	\$ -
Police Sergeant	6	6	1	7	\$ -
Police Corporal	5	5		5	\$ -
Police Officer	8	8	2	10	\$ -
Police Records Supervisor	1	1		1	\$ -
Police Records Clerk	1.5	2		2	\$ -
Property Room Technician	1	1		1	\$ -
Administrative Assistant (Police)	1	1		1	\$ -
Subtotal Department	27.5	28	3	31	\$ -

Note: Resulting from the 86th Legislative Session, HB1631 banned Red Light Cameras causing a loss of revenue to the City requiring that a Police Sergeant and two Police Officer positions be moved from the Traffic Safety Fund to the General Fund.

POLICE - ENVIRONMENTAL SERVICES

Code Enforcement Officer	2	2		2	\$ -
Senior Code Enforcement Officer	1	1		1	\$ -
Administrative Assistant (Animal Control)	1	1		1	\$ -
Animal Control Supervisor	1	1		1	\$ -
Animal Control Officer	2	2		2	\$ -
Kennel Technician (PT)	1	1		1.5	\$ -
Subtotal Department	8	8	0	8.5	\$ -

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS - DEVELOPMENT SERVICES

Assistant Public Works Director/Building Official*	0	0		1	\$ 9,397
Building Official*	1	1		0	\$ -
Construction Inspector*	1	1		1	\$ -
Planning and Zoning Coordinator	1	1		1	\$ -
Permit Technician*	2	1		1	\$ -
Combination Building Inspector	1	0	1	1	\$ 64,369
Subtotal Department	6	4	1	5	\$ 73,766

Justification: The duties of the Combination Building Inspector were outsourced which proved to be not be cost efficient. The position being added in FY2021-22. The Building Official is being reclassified to Assistant Public Works Director/Building Official.

PUBLIC WORKS - STREETS

Director of Public Works*	1	1		1	\$ -
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FUNDED POSITIONS		FY 2019-20 Prior Year	FY 2020-21 Current		FY 2021-22	Recommended
Department/Position	Funded	Funded	Requested Change	Funded	Financial Impact (Salary & Benefits)	
Streets and Drainage Superintendent*	1	1		1	\$	-
Streets Supervisor	1	1		1	\$	-
Streets Crew Leader	0	0		0	\$	-
Equipment Operator (Streets)	1	1		1	\$	-
Streets Maintenance Worker II	1	1		1	\$	-
Streets Maintenance Worker I	4	1	1.5	2.5	\$	64,253
Sign and Signal Technician	1	1		1	\$	-
Subtotal Department	10	7	1.5	8.5	\$	64,253
Justification: Three (3) Streets Maintenance Worker I positions had been unfunded in FY2020-21 due to revenue loss, FTE 1.5 positions will be added in FY2021-22.						
PUBLIC WORKS - FLEET MAINTENANCE						
Fleet and Facilities Superintendent	1	1		1	\$	-
Fleet Supervisor	0	0	Reclass	1	\$	10,521
Mechanic II	1	1		0	\$	-
Mechanic I	1	1		1	\$	-
Fleet Services Technician	1	1		1	\$	-
Subtotal Department	4	4	0	4	\$	10,521
Justification: The Fleet Supervisor position has been added to the budget and is a reclassification due to an increase in responsibilities in managing the Fleet Interlocal Agreement.						
PUBLIC WORKS - FACILITIES MAINTENANCE						
Building Maintenance Technician I	1	1		1	\$	-
Building Maintenance Technician II	1	1		1	\$	-
Janitorial Service Technician	3	3		3	\$	-
Janitorial Service Technician II	1	1		1	\$	-
Subtotal Department	6	6	0	6	\$	-
GENERAL FUND TOTAL	135.5	121.25	10.75	130	\$	507,729
SPECIAL REVENUE FUNDS						
FINANCE DEPARTMENT						
FINANCE - COURT SECURITY (25)/JUVENILE CASE MANAGER (27)						
Deputy Court Clerk*	0	0		0	\$	-
Deputy City Marshal*	0	0		0	\$	-
Subtotal Department	0	0	0	0	\$	-
POLICE DEPARTMENT						
POLICE - CRIME CONTROL PREVENTION DISTRICT (18)						
Police Sergeant	1	1		1	\$	-
Police Officer	10	10		10	\$	-
Subtotal Department	11	11	0	11	\$	-
POLICE - TRAFFIC SAFETY (28)						
Traffic Sergeant*	1	1	-1	0	\$	-
Police Officer*	2	2	-2	0	\$	-
School Crossing Guard (PT)	2	0		0	\$	-
Subtotal Department	5	3	-3	0	\$	-
Justification: One (1) Sergeant and two (2) Police Officer positions are being moved to the General Fund to the revenue losses from elimination Red Light Cameras during the 86th Legislative Session.						
ECONOMIC DEVELOPMENT CORPORATION (04)						
Interfund transfer for various positions*	0	0		0	\$	-

FUNDED POSITIONS		FY 2019-20 Prior Year	FY 2020-21 Current		FY 2021-22	Recommended
Department/Position	Funded	Funded	Requested Change	Funded	Financial Impact (Salary & Benefits)	
Subtotal Department	0	0	0	0	\$	-
SPECIAL REVENUE FUNDS TOTAL	23	21	-3	18	\$	-
ENTERPRISE FUNDS						
PUBLIC WORKS DEPARTMENT						
PUBLIC WORKS - DRAINAGE UTILITY (15)						
Storm Drain Supervisor	1	1		1	\$	-
Storm Drain Crew Leader	0	0		0	\$	-
Equipment Operator (Storm Drainage Utility)	1	1		1	\$	-
Equipment Operator (Sweeper)	1	1		1	\$	-
Storm Drain Maintenance Worker II	1	1		1	\$	-
Storm Drain Maintenance Worker I	1	1		1	\$	-
Summer Storm Drain Maintenance Worker I	1	1		1	\$	-
Subtotal Department	6	6	0	6	\$	-
PUBLIC WORKS - WATER DISTRIBUTION (40)						
Utilities Superintendent*	1	1		1	\$	-
Utilities Supervisor*	1	1		1	\$	-
Utilites Crew Leader (Water)	0	0		0	\$	-
Equipment Operator (Water)*	1	1		1	\$	-
Utilities Maintenance Worker II (Water)	1	1		1	\$	-
Utilities Maintenance Worker I (Water)	3	2	1	3	\$	40,385
Subtotal Department	7	6	1	7	\$	40,385
Justification: The Utilities Maintenance Worker I (Water) had been unfunded in FY2020-21 due to revenue loss, it will be added in FY2021-22.						
PUBLIC WORKS - SEWER COLLECTION (40)						
Utilities Maintenance Worker II (Wastewater)	1	0		0	\$	-
Utilities Maintenance Worker I (Wastewater)	1	0		0	\$	-
Equipment Operator (Wastewater)*	1	1		1	\$	-
Water Quality Technician	1	1		1	\$	-
Equipment Operator (Jet Vac)	1	1		1	\$	-
Subtotal Department	5	3	0	3	\$	-
Justification: One (1) Utilities Maintenance Worker I (Sewer) and one (1) Utilities Maintenance Worker II (Sewer) was unfunded in FY2020-21 due to revenue loss and will remain unfunded in FY2021-22.						
FINANCE - UTILITY BILLING & COLLECTIONS (40)						
Utility Billing Administrator	1	1		1	\$	-
Utility Billing Representative	2	2		2	\$	-
Water Meter Reader	0	0		0	\$	-
Water Service Field Representative	4	4		4	\$	-
Subtotal Department	7	7	0	7	\$	-
ENTERPRISE FUNDS TOTAL	18	15	1	16	\$	40,385
TOTAL ALL FUNDS	176.5	157.25	8.75	164	\$	548,114

* Funding for these positions is split amongst various funds

**Positions are partial funded by Watauga Economic Development Corporation (WEDC)

City of Watauga
FY2022-2026
Personnel Improvement Plan (PIP)



Unfunded Positions/
Future Needs

**CITY OF WATAUGA PERSONNEL IMPROVEMENT PLAN
FISCAL YEARS 2022-2026**



UNFUNDED POSITIONS

FLSA Status	Unfunded & Unmet Needs FY2021-22	Future Needs					Financial Impact (Salary, Benefits, Training and Equipment)
		FY2022-23	FY2023-24	FY2024-25	FY2025-26		

GENERAL FUND

CITY SECRETARY DEPARTMENT

Deputy City Secretary	NE	0	0	1	1	1	\$	59,601
Subtotal Department		0	0	1	1	1	\$	59,601

Justification: The City Secretary's Office is in a period of transition and training with the goal of filling the **Deputy City Secretary** position in FY2023-24.

ECONOMIC DEVELOPMENT DEPARTMENT

Business Development Manager	E	0	0	1	1	1	\$	80,618
Economic Innovation and Strategy Specialist	NE	0	0	1	1	1	\$	66,592
Business Retention Specialist	NE	0	1	1	1	1	\$	66,592
Subtotal Department		0	1	3	3	3	\$	213,802

Justification: A **Business Retention Specialist** is requested in FY 2022-23 to manage business retention within the City of Watauga. With the City of Watauga being close to built out, business retention and development is key to the vitality and economic development of the City hence the need for a **Business Development Manager and Economic Innovation and Strategy Specialist**.

FIRE DEPARTMENT

Firefighter/Paramedic	NE	0	0	6	12	12	\$	951,732
Administrative Assistant - Fire	NE	0	1	1	1	1	\$	46,599
Subtotal Department		0	1	7	13	13	\$	998,331

Justification: An **Administrative Assistant - Fire** position is needed to handle a wide array of administrative tasks and reporting requirements to assist in the administration of the department. It is proposed that a second Fire Station be built across the train tracks at Denton Highway in order to support the west side of the City; hence the need for additional **Firefighter/Paramedics**.

FINANCE DEPARTMENT

Budget and Purchasing Manager	E	0	0	Reclass	Reclass	Reclass	\$	-
Controller	E	0	0	Reclass	Reclass	Reclass	\$	29,585
Grants Coordinator	NE	0	1	1	1	1	\$	60,730
Internal Auditor	E	0	0	1	1	1	\$	80,618
Subtotal Department		0	1	2	2	2	\$	170,933

Justification: A Grants Coordinator position is needed to perform high-level professional work related to Grant seeking, grant administration, and coordinating grant management activities on a City-wide basis. Over the next several years, the Finance Department will experience various retirements, creating an opportunity to restructure the department for more operational efficiencies requiring the need for a **Budget and Purchasing Manager, Controller and Internal Auditor** positions.

FINANCE DEPARTMENT - MUNICIPAL COURT

Bailiff (PT)	NE	0	0	0.25	0.25	0.25	\$	11,186
Subtotal Department		0	0	0.25	0.25	0.25	\$	11,186

Justification: A part time Bailiff position is requested to assist with security on Court days.

LIBRARY DEPARTMENT

Librarian - Reference	E	0	0	0	1	1	\$	57,227
Library Assistant (Youth Services)	NE	0	0	0.5	0.5	0.5	\$	23,848
Library Assistant (Adult Services)	NE	0	0	1	1	1	\$	38,212
Subtotal Department		0	0	1.5	2.5	2.5	\$	119,287



UNFUNDED POSITIONS

FLSA Status	Unfunded & Unmet Needs	Future Needs					Financial Impact (Salary, Benefits, Training and Equipment)
		FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	

Justification: Currently, the Librarian - Adult Services, Director of Library Services and Assistant Director of Library Services cover the Reference Desk. A **Librarian - Reference** is needed to manage this division of the Library. The Reference Desk oversees 22 public computers, answers phone calls and helps customers who come into the Library looking for information, services and books. The Reference Desk instructs customers on how to use computers, databases and downloading eBooks/eAudiobooks onto their devices. Library customers are often not computer literate. A Reference Librarian would also be responsible for developing promotional materials that advertises classes, resources and events, as well as regularly completing a variety of statistical reports and visual presentations. These duties have had to be divided among those staff rotating at the desk. At present, the Reference Desk has one 19 hour/week Library Assistant assigned to the desk. A full-time Reference Librarian would ease staff shortages and improve customer service by assuring adequate desk coverage at all times allowing other leadership within the Library to focus on their duties and assignments.

It is requested that the existing **Library Assistant I - Youth Services** position be reclassified to full time. The Youth Service Department is one of the busiest areas in the Library and has worked hard to establish a strong relationship with schools and other organizations in our community. We not only serve those who visit us in-house, but increasingly we receive requests from community organizations to provide service and educate them on what the Library has to offer. We also have a very high circulation of Youth library materials. Youth Librarians must research current trends in education and early literacy skills. It takes a great deal of time to do the research and locate materials that support this very important mission. We hope to develop new programs, especially for our homeschool families. With current staffing levels, we are sometimes put in a position of having to rethink our priorities with the potential of neglecting an important program or service. With this reclassification, the Youth Librarians would have more time for collection and program development. In addition to providing needed public desk coverage, the Library Assistant could keep social media/website updated. A **Library Assistant I - Adult Services** is requested to assist with the stark increase in the number of In-house classes and events, and the attendance at these adult oriented programs in the past six (6) years. Comparing the total numbers of In-house adult classes and events from FY 2012/2013 (429) to FY 2017/2018 (1,195) there was a 178.55% increase. Attendance at these programs in FY 2012/2013 (3,360) to FY 2017/2018 (14,789) was 340.15% increase. Public libraries are gateways to their communities that provide a way for folks to connect with resources, learn new skills and meet others. The increase in attendance we see is evidence of the success the Adult Services Department is having in the community. More staff is needed to sustain this success.

INFORMATION TECHNOLOGY DEPARTMENT

Assistant Director of Technology and

Communications	E	0	0	0	Reclass	0	\$	5,825
Systems Administrator	E	0	0	0	0	Reclass	\$	5,825
Information Technology Support Specialist II	NE	0	0	0	Reclass	0	\$	5,825
Communications Specialist II/Public Information Officer	NE	0	0	0	Reclass	0	\$	5,825
Communications Specialist I	NE	0	0	Reclass	0	0	\$	5,825
Subtotal Department		0	0	0	0	0	\$	29,125

Justification: The positions of **Assistant Director of Information Technology and Communications, Systems Administrator, IT Support Specialist II, Communication Specialist II/PIO** and **Communication Specialist I** positions are not additional positions, but reclassifications for the future as department responsibilities increase.

PARKS & COMMUNITY SERVICES DEPARTMENT

Chemical Applicator & Irrigation Technician	NE	0	0	1	1	1	\$	44,727
Summer Parks Maintenance Worker	NE	0	0	0.25	0.25	0.25	\$	7,042
Subtotal Department		0	0	1.25	1.25	1.25	\$	51,769

Justification: The **Chemical Applicator & Irrigation Technician** is requested to augment the Parks Department. Specialization in irrigation will allow for scheduled checks and maintenance of the irrigation systems throughout our parks which can result in water savings. This additional position would relieve the Landscape Gardener and Parks Superintendent of irrigation and chemical spraying duties allowing them to focus on other parks' issues and their beautification. The **Summer Parks Maintenance Worker** position was unfunded in FY2020-21 and is needed to help keep the parks clean during the summer as well as assist with the Splash Pad.

POLICE

POLICE DEPARTMENT

Mental Health Police Officer	NE	0	1	2	2	2	\$	171,622
Police Officer (FY2022-23)	NE	0	0	2	2	2	\$	160,122
Police Officer (FY2023-24)	NE	0	0	0	3	3	\$	240,433
Police Officer (FY2024-25)	NE	0	0	0	0	3	\$	240,433
Subtotal Department		0	1	4	7	10	\$	812,610



UNFUNDED POSITIONS

FLSA Status	Unfunded & Unmet Needs	Future Needs					Financial Impact (Salary, Benefits, Training and Equipment)
		FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	

Justification: Four (4) **Police Officer** positions were unfunded between FY2015-16, FY2016-17 and FY2017-18. It is requested that these four (4) positions be refunded so that the Police Department can achieving staffing as approved in the Strength of Force Classifications adopted by the City Council and Civil Service Commission. Eight (8) positions are being requested within the next five (5) years. These positions are needed to adequately staff shifts and to continue to provide the best quality of service and protection to the City of Watauga. Two (2) **Mental Health Police Officer** positions are requested to address the increasing number of non-law enforcement related issues including an increase in the number of mental health calls for persons in crisis.

POLICE - ENVIRONMENTAL SERVICES

Code Enforcement Officer	NE	0	1	1	1	1	\$	85,745
Subtotal Department		0	1	1	1	1	\$	85,745

Justification: The **Code Enforcement Officer** position has been requested to supplement existing staff that is overloaded with code enforcement claims. A fourth position will allow for a geographic division of the city between all of the Code staff which allows for case balance and provides the level of customer service that is expected to keep Watauga a safe and attractive City.

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS - DEVELOPMENT SERVICES

Building Official*	E	0	1	1	1	1	\$	84,406
Permit Technician*	NE	0	0	1	1	1	\$	49,715
Administrative Assistant - Public Works	NE	0	0	1	1	1	\$	49,091
Subtotal Department		0	1	3	3	3	\$	183,212

Justification: Funding for a **Building Official** is requested in FY2022-23. The position of Assistant Public Works Director/Building Official was created in FY2021-22. The incumbent would be performing both duties for a period of one year. The Development Services Division also desires to add an **Administrative Assistant - Public Works**. This position would be responsible for assisting the Director of Public Works with preparing grants, scanning data into Laserfische answering phones and scheduling meetings. This position would additionally coordinate with other divisions within Public Works as necessary to research and process transactions for the Planning & Zoning Division as well as fill in on the first floor with scanning construction applications into the MyGov system. A **Permit Technician** position is requested due to the work load placed on existing permitting staff. This position will be responsible for assisting clients with permit application, scanning documents to files, daily close-out of cash deposits, answering phones, generating monthly and yearly reports, public information request, generating work orders, single family registrations, special event permits and other duties assigned.

PUBLIC WORKS - STREETS

Streets Crew Leader	NE	0	0	2	2	2	\$	234,960
Equipment Operator (Streets)	NE	0	0	1	1	1	\$	52,776
Streets Maintenance Worker II	NE	0	0	1	1	1	\$	44,027
Streets Maintenance Worker I	NE	0	1.5	2.5	2.5	2.5	\$	101,933
Subtotal Department		0	1.5	6.5	6.5	6.5	\$	433,696

Justification: Three (3) **Streets Maintenance Worker I** positions were unfunded in FY2020-21 to assist with revenue losses. FTE 1.5 was funded in FY2021-22 and FTE 1.5 is requested for FY2022-23. As part of a department reorganization, they will create two street crews and need one additional **Streets Equipment Operator**. In addition, another FTE 1 **Streets Maintenance Worker I and II** are requested. The Public Works Streets division is requesting two **Streets Crew Leader** positions. This position shall lead the crew in the field make on-site decisions and prepare the employee for supervisory roles, as well as, being capable of operating heavy equipment and assisting in the daily operations of the Street Division.

PUBLIC WORKS - FLEET MAINTENANCE

Mechanic II	NE	0	1	1	1	1	\$	59,910
Subtotal Department		0	1	1	1	1	\$	59,910

Justification: The **Mechanic II** position was unfunded in FY2021-22 to allow for the creation of a Fleet Supervisor position. This position is scheduled to be added in FY2022-23.

GENERAL FUND TOTAL		0	8.5	31.5	41.5	44.5	\$	3,229,207
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SPECIAL REVENUE FUNDS

FINANCE DEPARTMENT

FINANCE - MUNICIPAL COURT SECURITY

		0	0	0	0	0	\$	-
Subtotal Department		0	0	0	0	0	\$	-



UNFUNDED POSITIONS	FLSA Status	Unfunded & Unmet Needs FY2021-22	Future Needs				Financial Impact (Salary, Benefits, Training and Equipment)
			FY2022-23	FY2023-24	FY2024-25	FY2025-26	
POLICE DEPARTMENT							
DISTRICT							
		0	0	0	0	0	\$ -
Subtotal Department		0	0	0	0	0	\$ -
POLICE - TRAFFIC SAFETY							
		0	0	0	0	0	\$ -
Subtotal Department		0	0	0	0	0	\$ -
Note: Resulting from the 86th Legislative Session, HB1631 banned Red Light Cameras causing a loss of revenue to the City requiring that a Police Sergeant and two Police Officer positions be moved to the general fund.							
ECONOMIC DEVELOPMENT CORPORATION							
		0	0	0	0	0	\$ -
Subtotal Department		0	0	0	0	0	\$ -
SPECIAL REVENUE FUNDS TOTAL		0	0	0	0	0	\$ -
ENTERPRISE FUNDS							
PUBLIC WORKS DEPARTMENT							
PUBLIC WORKS - DRAINAGE UTILITY							
Storm Drain Crew Leader	NE	0	0	1	1	1	\$ 117,480
Storm Drain Maintenance Worker I	NE	0	0	1	1	1	\$ 40,773
Subtotal Department		0	0	2	2	2	\$ 158,253
Justification: The Storm Drain Utilities Division would like to expand its maintenance crew by 1 full time employee adding a Storm Drain Maintenance Worker I in order to maintain the highest level of service possible to the residents of Watauga. As part of a department reorganization, a Storm Drain Crew Leader is requested for this division which will allow a member in the field to make on-site decisions and prepare the employee for supervisory roles.							
PUBLIC WORKS - WATER DISTRIBUTION							
Utilites Crew Leader (Water)	NE	0	0	1	1	1	\$ 117,480
Environmental Compliance Coordinator	NE	0	0	1	1	1	\$ 66,182
Subtotal Department		0	0	2	2	2	\$ 183,662
Justification: The Public Works Department desires to add a Environmental Compliance Coordinator position responsible for Water Conservations Requirements of TCEQ, MS4 Regulations and environmental stormwater reporting for construction projects. The Public Works Utilites Water Division is requesting a Utilites Crew Leader position which will have added responsibilities in the field to make on-site decisions and prepare the employee for supervisory roles.							
PUBLIC WORKS - SEWER COLLECTION							
Utilites Crew Leader (Wastewater)	NE	0	0	2	2	2	\$ 117,480
Equipment Operator (Wastewater)*	NE	0	0	1	1	1	\$ 52,776
Utilites Maintenance Worker II (Wastewater)	NE	0	1	1	1	1	\$ 44,027
Utilites Maintenance Worker I (Wastewater)	NE	0	1	1	1	1	\$ 40,773
Subtotal Department		0	2	5	5	5	\$ 255,056
Justification: The Utilites Maintenance Worker II (Sewer) and Utilites Maintenance Worker I (Sewer) positions were unfunded in FY2020-21 to assist with revenue losses, but will be considered for funding in FY2022-23. The Public Works Utilites Water Division is requesting to create two (2) Wastewater Crews requiring an additional Equipment Operator (Wastewater) and two Utilites Crew Leader positions. These positions will have added responsibilities in the field to make on-site decisions and prepare the employee for supervisory roles.							
FINANCE - UTILITY BILLING & COLLECTIONS							
		0	0	0	0	0	\$ -
Subtotal Department		0	0	0	0	0	\$ -
ENTERPRISE FUNDS TOTAL		0	2	9	9	9	\$ 596,971
TOTAL POSITIONS PER FISCAL YEAR		0	10.5	40.5	50.5	53.5	\$ 3,826,178
TOTAL COST PER FISCAL YEAR			\$ 635,753	\$ 2,210,393	\$ 733,774	\$ 246,258	

* Funding for these positions is split amongst various funds

**Positions budgeted by Watauga Economic Development Corporation



CAPITAL OUTLAY PLAN

FY 2022 – FY 2026





City of Watauga

FY2022 - FY2026

Table of Contents

Capital Outlay Summaries

Summary by Category/Type

Summary by Funding Source

Asset life expectancy

Detailed List by Year (Fund and Departments)

Water and Sewer Fund

General Fund

Crime Control and Prevention District

Storm Drain Fund



City of Watauga

Capital Outlay Plan Summaries

Summary by Category/Type

Summary by Funding Source

**CITY OF WATAUGA
CAPITAL OUTLAY SUMMARY - CATEGORY/TYPE
FY 2022-2026**

CATEGORY/TYPE	2021-22		2022-23		2023-24		2024-25		2025-26		Total	
	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
VEHICLES												
AMBULANCE									1	375,000	1	375,000
ATV	1	20,000									1	20,000
EMERGENCY CAR	1	60,000	1	60,000			6	355,000	6	360,000	14	835,000
FIRE TRUCK												
LIGHT DUTY TRUCK	4	195,000	4	213,000	4	190,000	10	485,000	4	224,000	26	1,307,000
HEAVY DUTY TRUCK			3	931,000			3	420,000	1	140,000	7	1,491,000
MEDIUM DUTY TRUCK	1	80,000									1	80,000
MOTORCYCLE	1	30,000	1	30,000							2	60,000
PASSENGER CAR			2	80,000			1	40,000	2	80,000	5	200,000
MACHINERY/MOTORIZED EQUIPMENT												
HEAVY EQUIPMENT	1	80,000	1	160,000			1	160,000			3	400,000
LIGHT EQUIPMENT					5	97,500	1	40,000	1	70,000	7	207,500
SMALL ENGINE EQUIPMENT			1	62,000			2	78,000			3	140,000
BOAT												
TRAILER	1	10,000	1	10,000	1	15,000	1	6,000	1	18,000	5	59,000
COMMUNICATIONS EQUIPMENT												
RADIO									1	805,000	1	805,000
COMPUTERS/ELECTRONIC EQUIPMENT												
SERVERS	5	25,100									5	25,100
HARDWARE	17	348,000	1	66,300							18	414,300
COMPUTERS			1	3,858							1	3,858
SOFTWARE												
OTHER EQUIPMENT												
FITNESS EQUIPMENT			1	1,200			7	21,800	11	38,700	19	61,700
OFFICE EQUIPMENT												
FURNITURE	2	4,200	1	24,000							3	28,200
PUBLIC SAFETY EQUIP	4	210,000			1	75,000					5	285,000
FACILITIES												
HVAC	13	146,359	15	121,496	12	53,255	1	24,526			41	345,636
FIRE ALARMS	1	46,750	1	43,750	1	31,750			1	45,750	4	168,000
GENERATOR												
TOTALS	52	\$ 1,255,409	34	1,806,604	24	\$ 462,505	33	\$ 1,630,326	29	\$ 2,156,450	172	\$ 7,311,294

FUND TOTALS	2021-22		2022-23		2023-24		2024-25		2025-26		Total	
	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
GENERAL FUND	48	1,089,409	26	579,604	22	430,005	18	705,326	26	1,904,450	140	4,708,794
WATER AND SEWER FUND	2	90,000	2	660,000			8	520,000	2	112,000	14	1,382,000
STORM DRAIN	1	50,000	3	427,000	2	32,500	1	65,000	1	140,000	8	714,500
TRAFFIC SAFETY												
CCD			3	140,000			6	340,000			9	480,000
PEG	1	26,000									1	26,000
TOTALS	52	\$ 1,255,409	34	\$ 1,806,604	24	\$ 462,505	33	\$ 1,630,326	29	\$ 2,156,450	172	\$ 7,311,294

FUNDING SOURCE	2021-22		2022-23		2023-24		2024-25		2025-26		Total	
	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
CERTIFICATES OF OBLIGATION	45	999,909 *	26	1,234,546	20	415,005	25	1,543,526	16	1,917,750	132	4,567,210
TAX NOTES												
EQUIPMENT REPLACEMENT FUND	4	131,200	6	508,858	2	32,500	8	86,800	13	238,700	33	998,058
PEG	1	26,000									1	
OTHER GENERAL FUNDING	2	90,000	2	\$ 63,200.00	2	15,000					6	153,200
TOTALS	52	\$ 1,247,109	34	\$ 1,806,604	24	\$ 462,505	33	\$ 1,630,326	29	\$ 2,156,450	172	\$ 7,302,994

* Note: Valued Trade-In - \$8,300

**CITY OF WATAUGA
CAPITAL OUTLAY SUMMARY - Funding Source
FY2022 - FY2026**

General Fund												
	2021-22		2022-23		2023-24		2024-25		2025-26		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation	45	999,909	24	574,546	20	415,005	11	683,526	14	1,805,750	114	4,478,736
Tax Note												
ERF	3	81,200	1	3,858			7	21,800	12	\$ 98,700.00	23	205,558
PEG	1	26,000									1	26,000
Other			1	1,200	2	15,000					3	16,200
TOTALS	49	\$ 1,107,109	26	\$ 579,604	22	\$ 430,005	18	\$ 705,326	26	\$ 1,904,450	141.0	\$ 4,726,494

Water & Sewer												
	2021-22		2022-23		2023-24		2024-25		2025-26		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation			2	660,000			8	520,000	2	112,000	12	772,000
Tax Note												
ERF												
Other	2	90,000									2	90,000
TOTALS	2	\$ 90,000	2	\$ 660,000		\$ -	8	\$ 520,000	2	\$ 112,000	14.0	\$ 1,382,000

Storm Drain												
	2021-22		2022-23		2023-24		2024-25		2025-26		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation												
Tax Note												
ERF	1	50,000	2	365,000	2	32,500	1	65,000	1	140,000	7	652,500
Other			1	62,000								
TOTALS	1	\$ 50,000	3	\$ 427,000	2	\$ 32,500	1	\$ 65,000	1	\$ 140,000	8	\$ 714,500

Traffic Safety												
	2021-22		2022-23		2023-24		2024-25		2025-26		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation												
Tax Note												
ERF												
Other												
TOTALS		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -

CCD												
	2021-22		2022-23		2023-24		2024-25		2025-26		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation							6	340,000				
Tax Note												
ERF			3	140,000							3	140,000
Other												
TOTALS		\$ -	3	\$ 140,000		\$ -	6	\$ 340,000		\$ -	9	\$ 480,000

TOTALS	52	\$ 1,247,109	34	\$ 1,806,604	24	\$ 462,505	33	\$ 1,630,326	29	\$ 2,156,450	172	\$ 7,302,994
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* Note: Valued Trade-In - \$8,300

CLASS CODE CHART

CLASS CODE	RELACEMENT THRESHOLD YEAR/MILES OR HOURS	DESCRIPTIONS
EMERGENCY CAR	5 YEAR/100K MILES	MARKED EMERGENCY RESPONDERS
CAR	8 YEAR/120K MILES	CARS NON-EMERGENCY
LT TRK	8 YEAR/120K MILES	LIGHT DUTY PICK-UPS
MED TRK	8 YEAR/150K MILES	MEDIUM DUTY PICK-UPS (DIESEL)
HD TRK	10 YEAR/150K MILES	HEAVY DUTY TRUCKS (DUMP TRUCKS, VACTOR TRUCK)
LT EQUIP	12 YEAR/6K HOURS	LIGHT EQUIPMENT (SMALL TRACTORS, CONCRETE SAWS, CRACK SEALERS, ROLLERS, LIFTS, SANDERS, SKID STEERS)
HD EQUIP	10 YEAR/7K HOURS	HEAVY DUTY EQUIPMENT (LARGE TRACTORS, BACK HOE, LOADERS, MOTOR GRADER, DOZERS, SWEEPER)
MOWERS	6 YEAR/3K HOURS	ZERO TRUNS
ATV	12 YEARS/6K HOURS	GATOR, MULES, HUMVEE
MEDIC	8 YEAR/80K MILES	AMBULANCES
FIRE TRK	10 YEAR FRONT LINE/10 YEAR RESERVE	FIRE TRUCKS (ENGINE, PUMPER, QUINT, RESCUE)
GEN/COM	12 YEAR/6K HOURS	GENERATORS, COMPRESSORS
TRAILERS	8 YEAR MIN	ALL TRAILERS
BOAT	12 YEAR/6K HOURS	BOAT AND MOTORS
PUBLIC SAFETY EQUIP	5 YEAR	BALLISTIC VESTS
PUBLIC SAFETY EQUIP	10 YEAR	DRONE, WEAPONS SYSTEM, NARCOTICS TESTING
FURNITURE	7-10 YEAR	OFFICE, PUBLIC
HVAC	15 YEAR	HEATING, VENTILATION, AIR CONDITIONING
FIRE ALARMS	15-18 YEAR	FACILITIES FIRE ALARMS



City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

Water and Sewer Fund

CAPITAL OUTLAY SUMMARY - WATER/SEWER

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
422	85	PIPEHUNTER	38T44-STK 3101 SEWER TRAILER	EQUIPMENT - HEAVY	WATER/SEWER	10 YEAR/7K HOURS	2021-22	WATER/SEWER FUND	\$ 80,000
632	0	PARKER	TRAILER	TRAILERS	WATER/SEWER	8 YEAR MIN	2021-22	WATER/SEWER FUND	\$ 10,000
420	43131	CAT	430E BACKHOE LOADER	EQUIPMENT - HEAVY	WATER/SEWER	10 YEAR/7K HOURS	2022-23	DEBT ISSUANCE 2022	\$ 160,000
444	19214	GAP-VAC	JET VAC TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2022-23	DEBT ISSUANCE 2022	\$ 500,000
810	36579	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
811	58404	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
810	36579	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
811	58404	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
810	36579	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
811	58404	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
407	29486	INTERNATIONAL	7400 SBA 6X4 DUMP TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2025	\$ 140,000
419	43084	INTERNATIONAL	TANDEM DUMP TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2025	\$ 140,000
400	11697	FORD	F150 4X4	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
405	16886	FORD	F150 4X4	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000

* Water/Sewer Going Green - Emission Reduction with Incorporating Hybrid Light Duty Trucks.



City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

General Fund

CAPITAL OUTLAY SUMMARY - GENERAL FUND

VEHICLE	ODO	MAKE	MODEL	TYPE	DEPARTMENT	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
157	76215	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2021-22	DEBT ISSUANCE 2021	\$ 60,000
701	54715	FORD	F150 4X4	LIGHT DUTY TRUCK	FLEET	GENERAL FUND	12 YEAR/6K HOURS	2021-22	DEBT ISSUANCE 2021	\$ 55,000
709	24621	FORD	F450	MEDIUM DUTY TRUCK	FLEET	GENERAL FUND	8 YEAR/150K MILES	2021-22	DEBT ISSUANCE 2021	\$ 80,000
620	27867	FORD	F250	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2021-22	DEBT ISSUANCE 2021	\$ 50,000
205	65336	FORD	F150	LIGHT DUTY TRUCK	POLICE - CODE	GENERAL FUND	8 YEAR/120K MILES	2021-22	DEBT ISSUANCE 2021	\$ 40,000
		DEMCO CHAIRS		FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2021-22	EQUIPMENT REPLACEMENT FUND	\$ 1,700
		STAFF CHAIRS	HON	FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2021-22	EQUIPMENT REPLACEMENT FUND	\$ 2,500
628	1815	JOHN DEERE	GATOR TS ATV	ATV	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2021-22	DEBT ISSUANCE 2021	\$ 20,000
68	17975	HARLEY DAVIDSON	FLHP	MOTORCYCLE	POLICE	GENERAL FUND	5 YEAR/100K MILES	2021-22	DEBT ISSUANCE 2021	\$ 30,000
			BALLISTIC VESTS	SAFETY	POLICE	GENERAL FUND	5 YEAR	2021-22	DEBT ISSUANCE 2021	\$ 80,000
			TRU NARC	EQUIPMENT	POLICE	GENERAL FUND	10 YEAR	2021-22	DEBT ISSUANCE 2021	\$ 30,000
			WEAPONS SYSTEM	EQUIPMENT	POLICE	GENERAL FUND	10 YEAR	2021-22	DEBT ISSUANCE 2021	\$ 75,000
			DRONE	EQUIPMENT	POLICE	GENERAL FUND	10 YEAR	2021-22	DEBT ISSUANCE 2021	\$ 25,000
		BRYANT	CK5BXA030000AAA	2.5 TON SPLIT	FLEET SHOP	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 5,961
		BRYANT	561CJ030-D	2.5 TON SPLIT	FLEET SHOP	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	**
		BRYANT	CK5BXA24000AAAA	1.5 TON SPLIT	FLEET SHOP	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 5,786
		BRYANT	561CJX024-D	1.5 TON SPLIT	FLEET SHOP	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	**
		BRYANT	524AEB072000AAGC	AIR HANDLER	WATER TOWER	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 7,068
		BRYANT	569CPX072000AAAA	6 TON SPLIT	WATER TOWER	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 7,410
		BRYANT	524AEB072000AAGC	AIR HANDLER	WATER TOWER	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 7,068
		BRYANT	569CPX072000AAAA	6 TON SPLIT	WATER TOWER	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 7,310
		BRYANT	524AEB072000AAGC	AIR HANDLER	WATER TOWER	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 7,068
		BRYANT	569CPX072000AAAA	6 TON SPLIT	WATER TOWER	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 7,310
		BRYANT	524AEB072000AAGC	AIR HANDLER	WATER TOWER	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 7,068
		BRYANT	569CPX072000AAAA	6 TON SPLIT	WATER TOWER	GENERAL FUND	15 YRS	2021-22	DEBT ISSUANCE 2021	\$ 7,310
		CARRIER/AAON	48HJE004-351CA	3 TON	ANIMAL CONTROL	GENERAL FUND	15 YRS	2021-22	EQUIPMENT REPLACEMENT FUND	\$ 77,000
		CHEETAH	FIKE 10-068	FIRE ALARM	POLICE DEPT	GENERAL FUND	15-18 YEAR	2021-22	DEBT ISSUANCE 2021	\$ 46,750
		SEATING		FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2022-23	DEBT ISSUANCE 2021	\$ 24,000
		LENOVO	LAPTOP	COMPUTER	LIBRARY	GENERAL FUND	5 YEAR	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 3,858
633	0	TEXAS TRAILER	TRAILER	TRAILERS	PARKS	GENERAL FUND	8 YEAR MIN	2022-23	DEBT ISSUANCE 2022	\$ 10,000
600	36454	FORD	F350	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
626	35728	FORD	F150	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 38,000
69	6,941	HARLEY DAVIDSON	FLHP	MOTORCYCLE	POLICE	GENERAL FUND	5 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 30,000
200	60690	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
77	N/A	MATRIX	CABLE CROSS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	15 YEAR	2022-23	GENERAL FUND OPERATING	\$ 1,200
		FORD	F550 BUCKET TRUCK	HEAVY DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2021	\$ 121,000
		CARRIER	48TMD009-501	8.5 TON	LIBRARY	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 10,962
		CARRIER	48TFE004-A-511	3 TON	LIBRARY	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 6,761
		LENNOX	TGA120H2BM1Y	10 TON	LIBRARY	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 11,595
		CARRIER	48TMD012-A-501	10 TON	LIBRARY	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 10,527
		CARRIER	48TFD006-A-511	5 TON	LIBRARY	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 7,642
		LENNOX	TGA120H2BM1Y	10 TON	LIBRARY	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 11,595
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 6,761
		CARRIER	48HJE006-541HV	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 7,642
		CARRIER	48HJE006G-541HV	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 7,642
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 6,761
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 6,761
		CARRIER	48HJD005-551	4 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 7,268
		CARRIER	48SD-030060311	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 6,024
		CARRIER	48HJE005---551	4 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 7,268
		CARRIER	48HEE003-301HY	2 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 6,287
		SILENT KNIGHT	5700	FIRE ALARM	CITY HALL	GENERAL FUND	15-18 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 43,750

CONTINUED

CAPITAL OUTLAY SUMMARY - GENERAL FUND CONTINUED

VEHICLE	ODO	MAKE	MODEL	TYPE	DEPARTMENT	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
8	77648	FORD	F150 4X4	LIGHT DUTY TRUCK	FIRE & EMS	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2021	\$ 55,000
			BUNKER GEAR	SAFETY	FIRE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 75,000
777	35402	FORD	F250	LIGHT DUTY TRUCK	FLEET	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 55,000
637	0	BIG TEX	TRAILER	TRAILERS	PARKS	GENERAL FUND	8 YEAR MIN	2023-24	DEBT ISSUANCE 2023	\$ 15,000
634	500	KUBOTA	KX41-3VR1 EXCAVATOR	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2023-24	DEBT ISSUANCE 2023	\$ 50,000
202	51439	FORD	F150	LIGHT DUTY TRUCK	POLICE -CODE	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2021	\$ 40,000
204	53113	FORD	F150	LIGHT DUTY TRUCK	POLICE -CODE	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2021	\$ 40,000
337	0	LINELAZER	IV3900 PAINT STRIPER	EQUIPMENT-LIGHT	STREETS	GENERAL FUND	12 YEAR/6K HOURS	2023-24	GENERAL FUND OPERATING	\$ 7,500
324-A	0	HENDERSON	FSP2 SANDER	EQUIPMENT-LIGHT	STREETS	GENERAL FUND	12 YEAR/6K HOURS	2023-24	GENERAL FUND OPERATING	\$ 7,500
		LENNOX	CB17-135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,958
		LENNOX	CB17-135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,958
		LENNOX	HS29-120-2Y	10 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,136
		LENNOX	CBH17-135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 4,041
		LENNOX	HS29-120-2Y	10 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,136
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CBH17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CBH17-185-1	20 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,473
		LENNOX	HS29-180-2Y	20 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 7,150
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	HS29-290-2Y	7 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 4,179
		FIRE LITE	MSSUD	FIRE ALARM	ANIMAL CONTROL	GENERAL FUND	15-18 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 31,750
11	21562	FORD	EXPEDITION XL	LIGHT DUTY TRUCK	FIRE	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2022	\$ 75,000
1300	57556	FORD	CROWN VIC	EMERGENCY CAR	MARSHAL	GENERAL FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
629	1135	JOHN DEERE	3320H TRACTOR	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 40,000
618	0	SCAGG	STT61V27CH MOWER	MOWERS	PARKS	GENERAL FUND	6 YEAR/3K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 13,000
TL2	0	STAR AMERICA	TRAILER	TRAILERS	POLICE	GENERAL FUND	8 YEAR MIN	2024-25	DEBT ISSUANCE 2024	\$ 6,000
201	25966	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
207	22549	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
106	N/A	LIFE FITNESS	HIP ADDUCT/ABDUCT	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,000
1	N/A	LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
2	N/A	LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
3	N/A	LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
6	N/A	LIFE FITNESS	POWERMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 6,300
9	N/A	LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 3,300
10	N/A	LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 3,300
302	51637	FORD	TRUCK	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
304	2399	CAT	430F BACKHOE	EQUIPMENT - HEAVY	STREETS	GENERAL FUND	10 YEAR/7K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 160,000
305	50217	INTERNATIONAL	7400 SBA DUMP TRUCK	HEAVY DUTY TRUCK	STREETS	GENERAL FUND	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2023	\$ 140,000
		AAON	RN-020-8-0-EB0A-12A	20 TON	FIRE DEPT	GENERAL FUND	15 YRS	2024-25	DEBT ISSUANCE 2024	\$ 24,526
210	8679	FORD	F150 4X4	LIGHT DUTY TRUCK	BUILDING OFFICIAL	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
		MOTOROLA	RADIOS	RADIOS	FIRE	GENERAL FUND	15 YEAR	2025-26	DEBT ISSUANCE 2025	\$ 805,000
12	35131	RAM	MEDIC	MEDIC	FIRE	GENERAL FUND	8 YEAR/80K MILES	2025-26	DEBT ISSUANCE 2025	\$ 375,000
610	774	BOBCAT	T180 TRACKLOADER	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2025-26	DEBT ISSUANCE 2025	\$ 70,000
102	0	STALKER	SPEED SENSOR & trailer	TRAILERS	POLICE	GENERAL FUND	12 YEAR/6K HOURS	2025-26	DEBT ISSUANCE 2025	\$ 18,000
163	94427	FORD	ESCAPE S	PASSENGER CAR	POLICE	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 40,000
164	31924	FORD	ESCAPE S	PASSENGER CAR	POLICE	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 40,000
172	17623	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
173	22529	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
174	10806	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
175	19485	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
176	24365	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
162	48150	CHEVY	TAHOE	EMERGENCY CAR	POLICE SRO	GENERAL FUND	8 YEAR/120K MILES	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 60,000
101	N/A	LIFE FITNESS	LEG EXTENSION	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,600
102	N/A	LIFE FITNESS	SEATED LEG PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 4,600
103	N/A	LIFE FITNESS	LEG CURL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
104	N/A	LIFE FITNESS	TORSO ROTATION	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
105	N/A	LIFE FITNESS	CHEST PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
108	N/A	LIFE FITNESS	TRICEPS PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
109	N/A	LIFE FITNESS	SHOULDER PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
110	N/A	LIFE FITNESS	ABDOMINAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
111	N/A	LIFE FITNESS	PULLDOWN	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
112	N/A	LIFE FITNESS	DUAL ADJUSTABLE PULLEY	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 4,500
113	N/A	LIFE FITNESS	SYNRGY 360	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
324	24142	FORD	F150 4X4	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
		FARADAY	MPC-6000	FIRE ALARM	FIRE STATION	GENERAL FUND	15-18 YEAR	2025-26	DEBT ISSUANCE 2025	\$ 45,750

*Public Works Going Green - Emission Reduction with Incorporating Hybrid &/or Electric Light Duty Trucks.

**Split unit combined cost.

TECHNOLOGY CAPITAL OUTLAY PLAN - GENERAL FUND

MAKE	MODEL	TYPE	LOCATION	FUND	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
SERVER HARDWARE	AVENGERS	HARDWARE	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 9,500
SERVER HARDWARE	BEDROCK	HARDWARE	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 9,500
SERVER HARDWARE	CASTLEROCK	HARDWARE	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 9,500
SERVER HARDWARE	SKYLINES	HARDWARE	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 9,500
SERVER HARDWARE	ROBOCOP	HARDWARE	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 4,500
MICROSOFT	2019	SERVER	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 3,800
MICROSOFT	2019 USER CAL	SERVER	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 6,500
MICROSOFT	SQL CASTLEROCK	SERVER	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 7,000
SERVER HARDWARE	VULCAN	HARDWARE	POLICE	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 9,500
MICROSOFT	2019	SERVER	POLICE	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 800
MICROSOFT	SQL SERVER	SERVER	POLICE	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 7,000
CRADLEPOINT MODEMS	IBR1700-1200M-B	HARDWARE	POLICE/FIRE	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 35,000
HP	SWITCH	HARDWARE	CITY HALL	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 66,000
HP	SWITCH	HARDWARE	FIRE	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 10,000
HP	SWITCH	HARDWARE	LIBRARY	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 20,000
HP	SWITCH	HARDWARE	POLICE	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 31,000
HP	SWITCH	HARDWARE	PUBLIC WORKS	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 18,000
HP	SWITCH	HARDWARE	RECREATION	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 20,000
HP	SWITCH	HARDWARE	ACO	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 25,000
HP	SWITCH	HARDWARE	WIRELESS	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 30,000
ACO CAMERAS	w/ 10 YEAR NVR SERVICE	HARDWARE	ACO	GENERAL FUND	2021-22	DEBT ISSUANCE 2021	\$ 15,000
COUNCIL A/V - WEBEX INTEGRATION		HARDWARE	COUNCIL	GENERAL FUND	2021-22	PEG FUND	\$ 26,000
PANASONIC (POLICE MDT)	CF-33	HARDWARE	POLICE	GENERAL FUND	2022-23	DEBT ISSUANCE 2022	\$ 66,300



City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

Crime Control and Prevention District Fund

CAPITAL OUTLAY SUMMARY - CCD FUND

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
150	66549	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 40,000
151	104396	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 40,000
159	102587	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 60,000
161	28070	CHEVY	SUBURBAN	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
165	31924	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
166	27750	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
167	26502	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
168	21548	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
169	26296	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000



City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

Storm Drain Fund

CAPITAL OUTLAY SUMMARY - STORM DRAIN

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
521	88558	FORD	F350	LIGHT DUTY TRUCK	STORM DRAIN	8 YEAR/120K MILES	2021-22	EQUIPMENT REPLACEMENT FUND	\$ 50,000
501	51151	FORD	F350 DUMP BODY	LIGHT DUTY TRUCK	STORM DRAIN	8 YEAR/120K MILES	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 55,000
513	17033	INTERNATIONAL	4300 SBC 4X2 SWEEPER TRUCK	HEAVY DUTY TRUCK	STORM DRAIN	10 YEAR/150K MILES	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 310,000
-	0	RC MOWER	TK-60XP/700009	MOWERS	STORM DRAIN	6 YEARS/3K HOURS	2022-23	STORM DRAIN FUND	\$ 62,000
314	20638	JOHN DEERE	TRACTOR	EQUIPMENT - LIGHT	STORM DRAIN	8 YEAR MIN	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 25,000
500-A	0	HENDERSON	FSP2 SANDER	EQUIPMENT - LIGHT	STORM DRAIN	12 YEAR/6K HOURS	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 7,500
515	940	KUT KWICK	SSM38-720 MOWER	MOWERS	STORM DRAIN	6 YEAR/3K HOURS	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 65,000
510	99842	INTERNATIONAL	7400 SBA 6X4 DUMP TRUCK	HEAVY DUTY TRUCK	STORM DRAIN	10 YEAR/150K MILES	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 140,000

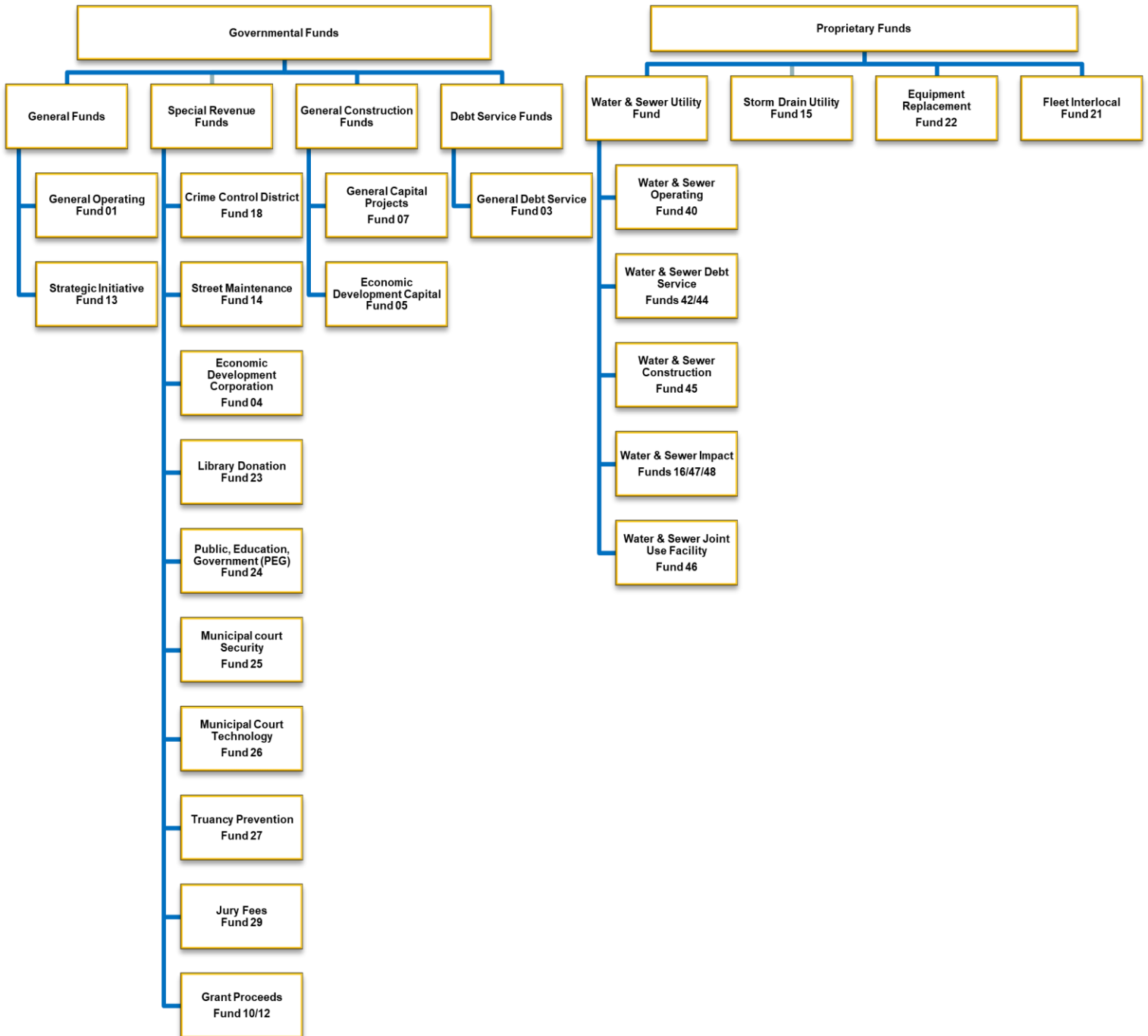


BUDGET OVERVIEW

BUDGET OVERVIEW

FINANCIAL FUND STRUCTURE

The City uses and appropriates annually for the following fund types, which are shown graphically and then defined:



BUDGET OVERVIEW

For financial reporting purposes, the accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenditures/expenses.

Governmental Fund Types

Governmental Funds are those that fund most governmental functions of the City. Governmental funds also account for the acquisition, use, and balances of the City's expendable financial resources and the related liabilities. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are the City's governmental funds:

General Fund

The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not restricted by law or contractual agreements to some other fund are recorded in this fund. The General Fund also records the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds

There are three major Special Revenue Funds:

The Parks Development Corporation Sales Tax Fund was established to account for a ½ cent sales tax increase approved by the voters in May 1994. The purpose of the increase in sales tax is to build city parks and improve existing parks under the supervision of the Watauga Parks Development Corporation. In FY2018-2019 the corporation's name was changed to Economic Development Corporation and the focus was redirected to economic development.

In May 2012, voters approved a reallocation of ¼ cent sales tax from the Parks Development Corporation to the Street Maintenance Fund to provide for the maintenance of existing city streets. The reallocation was effective October 1, 2012, and reauthorized by voters in May 2016. In November 2020 voters chose not to reallocate the tax and as a result the street maintenance dedicated sales tax was abolished effective January 1, 2021.

The Crime Control and Prevention District was established to account for a ½ cent sales tax increase approved by voters in March 1996. The purpose of the increase in sales tax is to enhance law enforcement in the area. In 2001 voters approved a ten-year extension of this tax. A ten-year extension was passed in November 2010 and again in November 2020.

BUDGET OVERVIEW

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition and construction of major capital facilities and equipment. Financing is provided primarily by the sale of general obligation and contractual obligation bonds.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general and contractual obligation bonds, interest, and related costs.

Proprietary Fund Type

Proprietary funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance. The City's proprietary fund type consists of:

Enterprise Funds

The Water and Sewer Utility Enterprise Fund is a proprietary fund used to account for revenues and expenses related to the operations and maintenance of the City's water and sewer utility system including, but not limited to, administration, operations, maintenance, billing, and collections.

The Storm Drainage Utility Enterprise Fund is a proprietary fund used to account for revenues and expenses related to the operations and maintenance of the City's drainage utility system. Costs of the system are recovered through drainage utility fees, which are levied against all developed property within the City.

Account Groups

Account groups are used to establish accounting control and accountability for the City's general fixed assets and general long-term debt. The following are the City's account groups:

General Fixed Assets Account Group - This account group is established to account for all general fixed assets of the City, other than those accounted for in the proprietary fund.

General Long-term Debt Account Group - This account group is established to account for all general long-term debt of the City, other than those accounted for in the proprietary fund.

BUDGET OVERVIEW

Basis of Accounting and Budgeting

Governmental funds follow the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the fiscal period. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The obligations of the city (e.g., outstanding purchase orders) are budgeted as expenses during the fiscal year they are issued.

Proprietary funds use the accrual basis of accounting. Under this method, revenues are recorded when earned (for example, drainage utility fees are recognized as revenue when bills are produced) and expenses are recorded when a commitment is made (e.g., through a purchase order).

The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). The City prepares its budget on the GAAP basis except for the treatment of depreciation expense (which is not shown in the budget, although the full purchase price of equipment is shown as a capital outlay). The modified accrual basis of accounting is used for governmental fund budgets and the accrual basis of accounting is used for proprietary fund budgets.

Balanced Budget

It is the policy of the City to prepare a balanced budget. A balanced budget is one where expenses are less than or equal to estimated revenues. A balanced budget may also include situations where the Council approves the use of reserves or fund balance to offset revenue shortfalls. If, during the year, the revenues received or expected to be received are less than estimated, the City Manager will recommend a revised or amended expense appropriation for Council approval that will again balance the budget.



City Hall

BUDGET OVERVIEW

CITY OF WATAUGA FUND/DEPARTMENT RELATIONSHIP																
FUNDS																
DEPARTMENT/FUNCTION	GENERAL		SPECIAL REVENUE							PROPRIETARY				CAPITAL		
	GENERAL	STRATEGIC	CRIME CONTROL	ECONOMIC DEVELOPMENT	STREET MAINT	PEG FEE	LIBRARY DONATIONS	GRANT FUNDS	COURT FUNDS	UTILITY	STORM DRAIN	FLEET INTERLOCAL	INTERNAL SERVICE (EQUIPMENT REPLACEMENT)	GENERAL CAPITAL PROJECTS	UTILITY CONSTR. FUND	ECONOMIC DEV. CAPITAL PROJECTS
CITY MANAGER	X															
CITY SECRETARY	X															
NON-DEPARTMENTAL	X									X						
HUMAN RESOURCES	X							X								
DEVELOPMENT SERVICES	X	X														
ECONOMIC DEVELOPMENT	X	X		X												X
FINANCE	X							X	X							
FINANCE COURTS	X								X							
INFORMATION TECHNOLOGY	X					X		X		X		X				
LIBRARY	X						X									
PARKS/RECREATION	X															
POLICE DEPARTMENT	X		X					X								
ANIMAL CONTROL (POLICE)	X															
FIRE/EMS DEPARTMENT	X							X								
PUBLIC WORKS	X				X			X		X	X		X	X	X	
FLEET	X											X	X			
FACILITIES	X											X				
UTILITY BILLING/FINANCE										X						
WATER										X						X
WASTEWATER										X						X
DEBT SERVICE	X									X						

LEGEND:

- GENERAL FUND
- SPECIAL REVENUE FUNDS
- PROPRIETARY FUNDS
- CAPITAL FUNDS

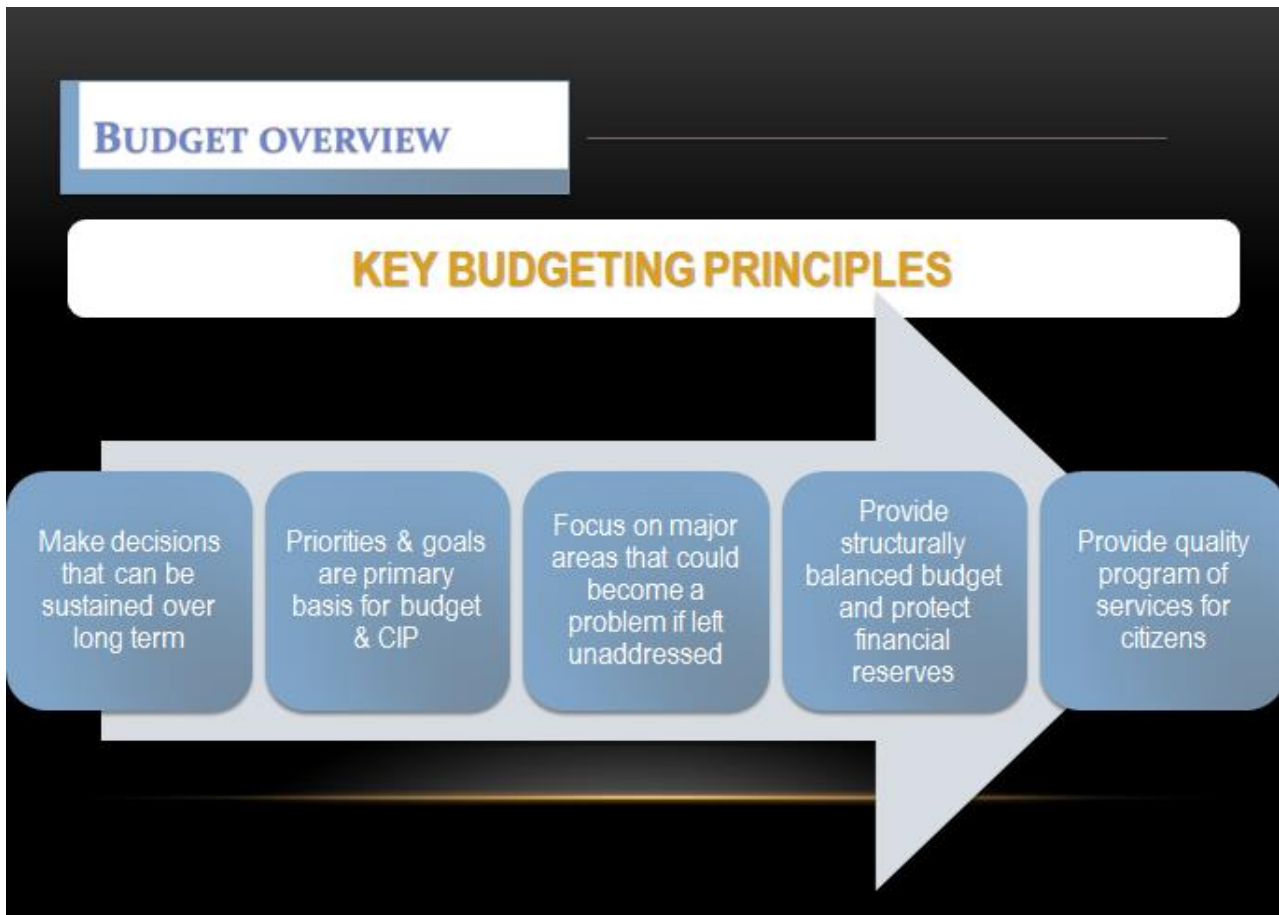
BUDGETARY SYSTEM AND PROCESS

The City Charter requires the City Manager to submit a proposed budget for the fiscal year, which begins October 1, to the City Council by August 1 each year, and provides for Council adoption of the budget by September 15; Article IX Section 9.02 F states "The budget shall be finally adopted not later than the last regular Council meeting of the last month of the fiscal year." Prior to August 1, the Finance department prepares a forecast of expected revenues from property taxes, sales taxes, and other fees and transfers. The City Manager and City department heads prepare expenditure estimates for the remainder of the current fiscal year and for the ensuing fiscal year, and these are compared to estimates of revenue for the same periods. Adjustments are made to the departmental expenditure estimates as necessary to ensure that the proposed budget is balanced within total estimated income as required by the City Charter. A **balanced budget** can include a planned drawdown of fund balance within guidelines discussed on the following pages.

BUDGET OVERVIEW

As part of the general government budget preparation, there is also a simultaneous preparation of a budget for both the Crime Control District and the Economic Development Corporation. Due to their separate legal status, the respective boards must approve their budget, which is then sent to the City Council for final approval and appropriation.

During the budget cycle, key budgeting principles are considered throughout the process as shown below. These principles insure the long term vision and fiscal sustainability is a priority throughout the budget process.



Following adoption of the budget by the City Council, the City Manager and department heads, supported by the Finance department, monitor expenditures and revenues throughout the year to ensure that the integrity of the budget is maintained.

The Charter allows the City Manager to transfer appropriation balances among programs within a department and provides for transfer of appropriation balances from one department to another upon approval by the City Council by ordinance. If a

BUDGET OVERVIEW

departmental appropriation is exceeded at any time during the year, the budget must be amended and a supplemental or transfer appropriation ordinance approved by the City Council.

The City Manager is required to make monthly reports to the Council concerning the financial condition of the City.

The City's calendar for preparing and adopting the FY2021-2022 Budget follows this Budget Overview section.

FINANCIAL POLICY GUIDELINES

These policy statements were prepared to provide a framework for fiscal decision-making to ensure that financial resources are available to meet the present and future needs of the citizens of Watauga.

The benefits of a financial policy are:

- Improve and expedite the decision-making process by allowing elected officials and staff to consider approaches to financial management from a long-term perspective.
- Enhanced credibility with the public, investors, and bond-rating agencies.
- Provide a sense of continuity as changes occur among elected officials and staff.
- Provide a means for dealing with fiscal emergencies.

Financial policies should be reviewed periodically (at least annually) by the City Council and revised and updated as necessary.

The following are the fiscal objectives of this policy:

- **Revenues:** Design, maintain, and administer revenues that will ensure reliable, equitable, and sufficient amounts to support desired services.
 - **Balance and Diversify Revenue Sources:** Maintain a balanced and diversified revenue system to avoid adverse fluctuations in any one source due to changes in economic conditions.
 - **Property Tax Revenues:** Strive to reduce reliance on property tax revenues by implementation of user fees, economic development, and revenue diversification.
 - **User fees:** Establish and collect fees to recover the costs for services that benefit specific users. When feasible, the City shall recover full direct and indirect costs. These fees should be reviewed on a regular basis to calculate full-cost recovery levels, compare them with current structures, and recommend adjustments when necessary.

BUDGET OVERVIEW

- Utility/Enterprise Fund Service Fees: Utility rates shall be set at sufficient levels to recover operating expenditures, meet debt obligations, provide funding for capital improvements, and provide an adequate level of working capital. The City should seek to eliminate all forms of subsidization to utility funds from the General Fund.
 - Administrative Service Charges: A method should be established to determine the annual administrative service charges due the General Fund from Enterprise Funds for overhead and staff support. The Enterprise Fund shall pay the General Fund for direct services rendered when appropriate.
 - Revenue Estimates for Budgeting: A conservative, objective, and analytical approach shall be used when preparing revenue estimates. This should include an analysis of probable economic changes, historical collection rates, and trends in revenues. This should maintain a stable level of services and reduce the probability of actual revenues being short of budget estimates.
 - Revenue Collection: The revenue system should be as simple as possible in order to expedite payments. Since revenue should exceed the cost of producing it, administrative costs should be controlled and reduced as much as possible. The City shall pursue, to the full extent allowed by law, all delinquent taxpayers, and others overdue in their payments to the City.
- **Expenditures:** Prioritize services, establish appropriate levels of service, and administer the resources to ensure that fiscal stability is attained and maintained, and that services are delivered in an effective, efficient manner.
 - Current Funding Basis: Expenditures shall be budgeted and controlled to not exceed current revenues plus the planned use of fund balance accumulated through prior year saving. (Use of fund balance is discussed in another section).
 - Operating Deficits: Take immediate corrective action if expenditures are projected to be greater than projected revenues at year-end. Corrective actions could include, but are not limited to, expenditure reductions, fee increases, or use of fund balances. Short-term loans, use of one-time revenue sources, or expenditure deferral to the following fiscal year should be avoided.
 - Capital Asset Maintenance: As resources are available each year, capital assets and infrastructure should be maintained at sufficient levels to minimize future replacement and repair costs, to continue prescribed service levels, and to protect the City's investment in the assets.
 - Program Reviews: Make periodic staff and third-party reviews of programs to ensure efficiency and effectiveness. Consider privatization and contracting with other governmental agencies as alternative approaches for service delivery. Eliminate programs that are determined to be inefficient or

BUDGET OVERVIEW

- ineffective. Use of performance management and performance measurement techniques is encouraged.
- Purchasing: Every effort should be made to maximize discounts offered by vendors. Competitive bidding should be used to receive the most advantageous prices on goods and services.
- **Fund Balances:** Maintain fund balances in the various funds at sufficient levels to protect the creditworthiness of the City and protect the financial position from emergencies.
 - General Fund Undesignated Fund Balance: The undesignated fund balance should be maintained at or above 25% of expenditures.
 - Retained Earnings of Other Operating Funds: Positive retained earnings shall be maintained in enterprise operating funds in order to ensure that sufficient reserves are available for emergencies and revenue shortfalls. In the Water and Sewer Enterprise Fund, an operating reserve will be established and maintained at or above 20% of the current year's budget. The reserve is calculated as total budget less debt service and capital project expenditures. Special revenue funds such as Watauga Economic Development Corporation and Crime Control and Prevention District Fund should maintain positive fund balances and each respective Board should approve the amount to be retained each year.
 - Use of Fund Balance/Retained Earnings: Fund Balance/Retained Earnings should be used only for emergencies, major capital purchases, or non-recurring expenditures that cannot be provided by savings in the current year. Should the use reduce the balance below the appropriate level, recommendations will be made by management on how to restore the balance to its designated level.
 - **Capital Expenditures and Improvements:** Review and monitor the condition of capital equipment and infrastructure, establish priorities for replacement and repair based on needs and availability of resources.
 - Capital Improvement Program (CIP): An annual review of the need for capital improvements and equipment should be conducted. This review should evaluate the status of infrastructure, its replacement and repair, and any potential new projects. Prioritize all projects, both on-going and proposed, based on an analysis of current needs and resource availability. All operations, maintenance, and replacement costs should be listed for every capital project.
 - Scheduled Replacement of Capital Assets: An annual schedule shall be prepared for the replacement of non-infrastructure capital assets. As resources are available, these assets shall be replaced according to the schedule.

BUDGET OVERVIEW

- Capital Expenditure Financing: There are three methods of financing capital requirements:

- Current revenues.
- Fund balance/retained earnings, as allowed.
- Debt.

Debt financing includes general obligations bonds, revenue bonds, certificates of obligation, and lease/purchase agreements. Guidelines for assuming debt are described in the Debt section, below.

- Capital Projects Reserve Fund: A fund may be established and maintained to accumulate proceeds from the sale of real property, and transfers from the General Fund undesignated fund balance. This fund should be used to pay for capital improvements and equipment with an expected life of greater than 10 years.
- **Debt:** Establish guidelines for debt financing that will provide capital equipment and infrastructure improvements while minimizing the impact of principal and interest payments on current revenues.
 - Use of Debt Financing: Debt financing, including general obligation bonds, revenue bonds, certificates of obligation, and lease/purchase agreements shall be used only when capital assets cannot be financed from current revenues or when the useful life of the asset or project exceeds the payout schedule of any debt.
 - Assumption of Additional Debt: Additional tax supported debt should not be assumed without conducting an analysis to determine the community's ability and desire to support additional debt service payments.
 - Affordability Targets: An objective analytical approach should be used to determine whether new general-purpose debt could be assumed beyond what is retired each year. Generally Accepted Standards of affordability should be used in the analysis. These include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The direct costs and benefits of the proposed expenditures should be examined. The decision to assume new debt should be based on the costs and benefits, plus the ability to assume the new debt without detriment to the City or its citizens.
 - Debt Structure: Debt payments should be structured to ensure level repayment. Level payment schedules improve budget planning and financial management.
 - Debt Limits: Article XI, Section 5, of the State of Texas Constitution does not provide for a statutory debt limit for cities. However, it does state: "Cities may levy, assess and collect such taxes as may be authorized by law or by their

BUDGET OVERVIEW

charters; but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half per cent. [sic] of the taxable property of such city, and no debt shall ever be created by any city, unless at the same time provision be made to assess and collect annually a sufficient sum to pay the interest thereon and creating a sinking fund of at least two per cent. [sic] thereon.” See also the Texas Tax Code Section 302.001(c).

City Charter Article X - Taxation, Section 10.02 - Power to Tax states: “The City shall have the power to tax property in accordance with the statutory provision of the Texas Property Tax Code, as now or hereafter amended by the state legislature.”

Thus, the maximum rate of tax for the City is \$2.50/\$100 of value of the taxable property in the municipality. The current City Tax rate is \$0.580400/\$100 of valuation and thus well below the state and charter statutory maximum.

- **Investments:** Invest the City’s operating cash to ensure its safety, provide for necessary liquidity, and optimize yield in accordance with the City of Watauga Investment Policy. Interest earned from investments shall be distributed to the fund from which the money was provided.
- **Fiscal Monitoring:** Prepare and present regular reports that analyze, evaluate, and forecast the City’s financial performance and economic condition.
 - **Financial Status and Performance Reports:** Monthly reports comparing expenditures and revenues to current budget, projecting expenditures and revenues through the end of the year, noting the status of fund balances to include dollar amounts and percentages, and outlining any remedial actions necessary to maintain the City’s financial position shall be prepared for review by the City Manager and the City Council.
 - **Three-year Forecast of Revenues and Expenditures:** A three-year forecast of revenues and expenditures should be prepared in anticipation of the annual budget process. The forecast should include critical issues facing the City, economic conditions, and the outlook for the upcoming budget year.
 - **Quarterly Status Report on Capital Projects:** A summary report on the contracts awarded, capital projects completed, and the status of the various capital programs should be prepared quarterly and presented to the City Manager and the City Council.
- **Financial Consultants:** Within available resources, employ the assistance of qualified financial advisors and consultants, as needed, in the management and administration of the City’s financial functions.

BUDGET OVERVIEW

These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluations, and financial impact modeling. Advisors should be selected on a competitive basis using objective questionnaires and requests for proposals based on the scope of the work to be performed.

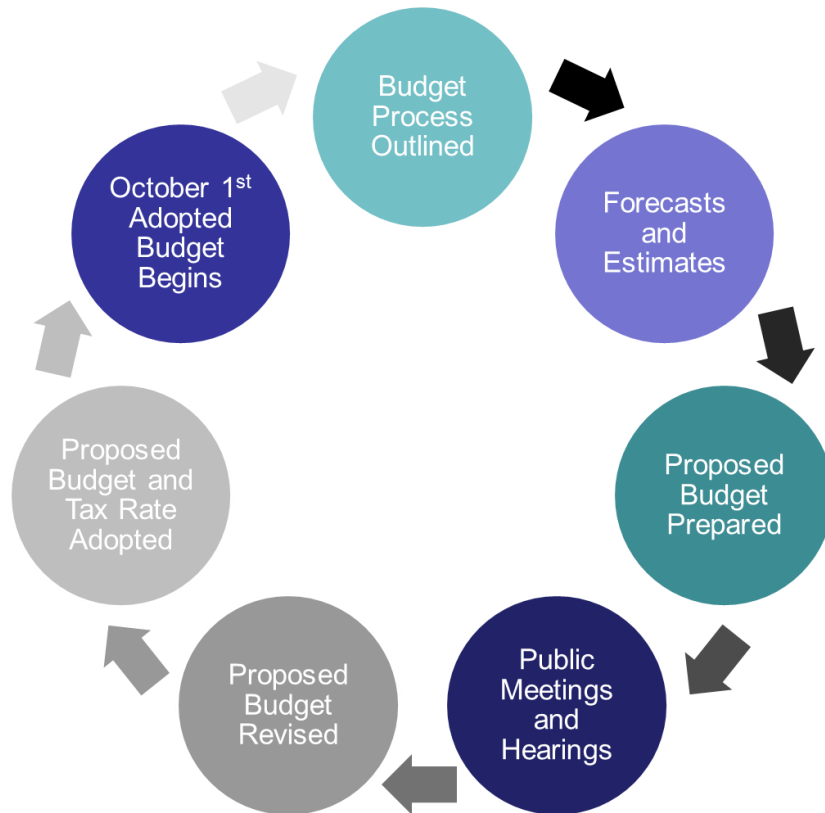
- **Accounting, Auditing and Financial Reporting:** Comply with prevailing federal, state, and local regulations. Conform to Generally Accepted Accounting Principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).



BUDGET CALENDAR

The Budget Calendar is an integral part of the City's Financial Cycle:

In August-September, City Council meets to prepare and review strategic goals and priorities for implementation during the budget process for the next fiscal year that begins in March. Finance staff prepares the budget kick-off in March. During this kickoff meeting, departmental staff is given direction from the City Manager on budget priorities and goals set by Council. Department staff begins work on preparing their current year estimates and budget requests for the upcoming year. Planning documents such as Capital Outlay Plan, Personnel Improvement Plan, and Capital Improvement Plan are developed or updated during this time.



BUDGET CALENDAR 2021-2022

Date	Group Affected	Action Needed	Requirement
City Wide Budget			
Sat, Apr 24, 2021	CM/ CC/Directors	Strategic Planning City Council directs City Manager on Budget Objectives for FY 2021-2022 & Future	
Wed, Apr 7, 2021	Directors / FD / CM	Budget Kick-Off	
Wed, Apr 7, 2021	Directors / FD / CM	Budget training (As needed on individual basis)	Optional Refresher (contact Finance)
Mon, Apr 19, 2021	Directors/CM	Capital Outlay Plan Update	Update COP Plan - Committee
Mon, Apr 19, 2021	Directors/CM	Bond Committee - 2022 CIP/COP needs	Plan for possible debt issuance based on CIP/COP needs
Mon, May 10, 2021	Directors / FD	Baseline Budgets & Year End Projections Due	
Mon, May 10, 2021	Directors/FD	New & Expanded Requests Due	
April - May 2021	Directors/CM	Capital Improvement Plan Update	CIP Development Update with Engineer based estimates
If Needed	FD/CM	Budget Update to Council	
April - May 2021	TAD / FD	Preliminary TAD Taxable Values are received (Finance Department begins Tax Rate Analysis)	Tarrant Appraisal District submits preliminary tax values to cities
Wed, May 26, 2021	FD	Preliminary Revenue Estimates	
Fri, May 28, 2021	FD/CM	Finance Department submits preliminary consolidated budget to CMO	
6/1/2021 through 6/3/2021	Directors/FD/CM	Budget Request Discussions	Meeting with City Manager & Directors (Finance Director to allow departments to present budget requests)
Mon, Jul 12, 2021	CC/Directors/CM	Budget Workshop if needed	
Sun, Jul 25, 2021	TAD / FD	Certified Appraisal Roll Received Tax Rate Calculations and Revenue estimates (revisions to the Budget are made as necessary)	
Mon, Jul 26, 2021	CM	Final Decisions & Budget Message Prepared	
Fri, Jul 30, 2021	FD / CM	Submit Preliminary Budget to CSO/Council	Article IX Sec. 9.02B. Home Rule Charter
Fri, Jul 30, 2021	CSO for CC	Publish Notice of Availability of the proposed budget document for public inspection	Article IX Sec. 9.02C. Home Rule Charter
Tue, Aug 3, 2021	CC	Meeting of City Council to discuss tax rate (if above no new revenue rate, take record vote and schedule public hearing)	
Wed, Aug 4, 2021	CC/Directors/CM	Budget Presentations (Budget Highlights & Tax Rate and Department Budgets)	Present Deminimus Rate Calculation and SB2 changes
Fri, Aug 6, 2021	CSO for CC	Publish "NOTICE OF 2021 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF WATAUGA (1st quarter page notice in newspaper and on TV and Website, if available)	Chapter 26 Sec. 26.06(b) Property Tax Code (published at least 7 days before public hearing) 17 days
Mon, Aug 16, 2021	CC/CM/FD	User Fee Workshop	Review Utility Rate model and proposed user fee changes
Mon, Aug 23, 2021	CC	Public Hearing on Budget/Tax Rate (Announce date, time, and place of the meeting it will vote on proposed tax rate)	Chapter 26 Sec. 26.06(a) Property Tax Code
Mon, Aug 23, 2021	CC/Directors/CM	Planning documents workshop	CIP, COP, PIP
Mon, Aug 23, 2021	CC	Public Hearing on Budget - Must be 15 days after submission to CSO	Article IX Sec. 9.02E. Home Rule Charter Chapter 26 Sec.26.06(a) Property Tax Code SB2 new requirement - over 3.5% (Must be 71 days before November election) 71 days
Mon, Sep 13, 2021	CC	Public Hearing on Tax Rate (Reading of Ordinance to Adopt Budget) Meeting to adopt tax rate (Taxing unit must adopt tax rate by the later of September 29, or the 60th day after receiving certified appraisal roll)	By September 15th by City Ordinance
Fri, Oct 1, 2021	ALL	Budget Implementation	

BUDGET CALENDAR 2021-2022

Date	Group Affected	Action Needed	Requirement
Crime Control District			
Tue, Apr 27, 2021	Directors / FD	Baseline Budgets due	
Tue, Apr 27, 2021	Directors / FD	New & Expanded Requests Submitted	
Tue, May 4, 2021	FD	Finance Dept. submits budget requests to CMO	
Wed, May 5, 2021	CM/Director/FD	Discussion of Budget	
Mon, May 24, 2021	CCD	Crime Board Workshop Meeting (Set the date for Public Hearings on proposed WCCPD Budget)	Meeting at 5:00PM
Fri, May 28, 2021	CSO for CCD	Publish Notice of Public Hearing	Sec. 363.204(b) Local Government Code (Not later than 10th day before hearing) 17 days
Mon, Jun 14, 2021	CCD	Public Hearing (meeting at 5:30PM)	Sec. 363.204(a) Local Government Code (Not later than 100th day before fiscal year begins) 108 days
Mon, Jul 12, 2021	CCD	Budget Adoption (meeting at 5:30PM)	Sec. 363.204(d) Local Government Code (Not later than 80th day before the fiscal year begins) 80 days
Mon, Jul 12, 2021	CC	Budget Acceptance	Sec. 363.204(e) Local Government Code (Not later than 10th day after CCD Adopts) 0 days
Thu, Jul 29, 2021	CSO for CC	Publish Notice of Public Hearing	Sec. 363.205(b) Local Government Code (Not later than 10th day before hearing - must allow 10 days before PH) 11 days
Mon, Aug 9, 2021	CC	Public Hearing	Sec. 363.205(a) Local Government Code (Not later than 45th day before fiscal year begins) 52 days
Mon, Aug 23, 2021	CC	Budget Adoption	Sec. 363.205(d) Local Government Code (Not later than 30th day before fiscal year begins) 38 days
Fri, Oct 1, 2021	ALL	Budget Implementation	
Economic Development Corporation			
Tue, Apr 27, 2021	Directors / FD	Baseline Budgets submitted	
Tue, Apr 27, 2021	Directors / FD	New & Expanded Requests Submitted	
Tue, May 4, 2021	FD/CM	Finance Dept. submits budget requests to CMO	
Tue, May 18, 2021	EDC	Budget Workshop (Submit Budget to Board)	Set Public Hearing and Adoption dates
Fri, May 28, 2021	CSO for EDC	Publish Notice of Public Hearing	18 days before PH (no requirement)
Tue, Jun 15, 2021	EDC	Public Hearing	
Tue, Jul 20, 2021	EDC	Budget Adoption	60 days after submitted to Board (63 days) and allow 30 days before Council Adoption (34 days)
Wed, Jul 21, 2021	FD/CSO	Submit EDC Budget to CSO for Council agenda	30 days prior to Council adoption (33 days)
Mon, Aug 9, 2021	CC	Budget Acceptance	Set Public Hearing and Adoption dates
Fri, Aug 13, 2021	CSO for CC	Publish Notice of Public Hearing	10 days
Mon, Aug 23, 2021	CC	Public Hearing & Budget Adoption	At least 30 days after Board submits budget to City Secretary (33 days)
Fri, Oct 1, 2021	ALL	Budget Implementation	
City Council Dates			Deliverables by Area of Responsibility
Mon, May 10, 2021			DEPARTMENTAL
Mon, May 24, 2021			CITY SECRETARY
Mon, Jun 14, 2021			CITY COUNCIL
Mon, Jun 28, 2021			FINANCE
Mon, Jul 12, 2021			WEDC BOARD
Mon, Jul 26, 2021			WPCCD BOARD

REVENUES AND EXPENDITURES SUMMARY

ALL FUNDS

All Funds - Revenues	Combined Total All Funds
Estimated Beginning Resources	\$39,624,648
Estimated Revenues	
Taxes / Assessments	9,332,500
Sales Tax	6,542,000
Licenses and Permits	569,000
Franchise Fees	827,000
Intergovt Revenue	502,600
Charges for Service	11,243,358
Fines & Forfeitures	614,100
Interest on Investments	134,850
Grant Revenue	1,783,500
Miscellaneous	776,650
Operating Transfer In	3,190,378
Revenues	35,515,936
Total Available Resources	75,140,583

All Funds - Expenditures	Combined Total All Funds
Estimated Expenditures	
City Manager	246,920
City Secretary/Admin	333,505
City Attorney	285,000
Public Works Bldg. Maint.	834,540
Human Resources	222,980
Public Works - Dev. Svcs.	200,120
Economic Development	112,390
Strategic Initiative Projects	30,000
Finance	552,420
Municipal Court	449,835
Library	957,200
Rec & Comm Svc	431,890
Parks	623,170
Police	6,219,780
Fire / EMS	3,138,330
Public Works	1,146,485
Public Works - Fleet	262,470
Non-Departmental	1,557,275
Information Technology	654,780
Billing & Collection	535,160
Water Operations	2,812,415
Wastewater Operations	2,439,135
Grant Expenditures	271,000
CARES/CLFRF Grant xfer	-
Operating Transfer Out	3,190,378
Sub Total Operating	27,507,178
Capital Projects/Equip	20,753,512
Debt Service	
Principal Payments	3,737,000
Interest Payments	1,194,259
Fiscal Agent Fees	2,600
Sub Total Debt Service	4,933,859
Total Expenditures	53,194,549
Change in Fund Balance	(17,678,614)
Est. Ending Resources	\$21,946,034

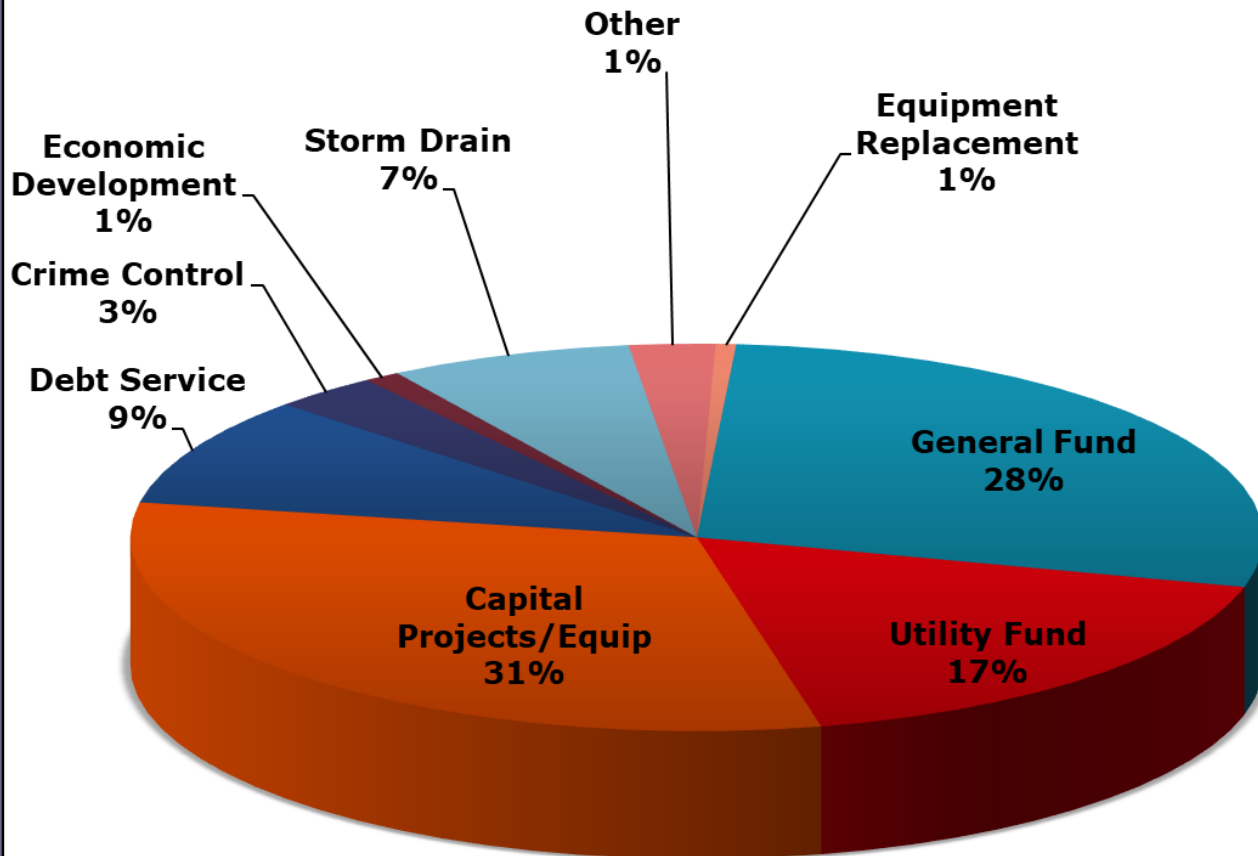
**COMBINED SUMMARY OF REVENUES AND EXPENDITURES
ALL CITY FUNDS FOR FISCAL YEAR 2021-2022**

	General Fund	Strategic Initiative Fund 13	W/S Utility Fund 40	EDC Sales Tax Fund 04	Crime Control District Sales Tax Fund 18	Storm Drain Utility Fund 15	Street Maintenance Fund 14	Capital Projects Fund 07	W/S Constr Fund 45	Internal Service Fund 22
Estimated Beginning Resources	\$6,176,396	\$40,722	\$1,923,296	\$1,538,356	\$801,335	\$3,005,197	\$1,096,619	\$11,785,558	\$9,386,928	\$1,494,612
Estimated Revenues										
Taxes / Assessments	6,364,500									
Sales Tax	4,118,000			814,000	1,610,000		-			
Licenses and Permits	569,000									
Franchise Fees	797,000									
Intergovt Revenue	502,600				-					-
Charges for Service	776,000		8,839,898			1,480,000				92,460
Fines & Forfeitures	564,900									
Interest on Investments	35,000	-	5,000	2,000	2,000	2,000	2,000	35,000	35,000	10,000
Grant Revenue								1,512,500		
Miscellaneous	266,650		435,000	5,000	64,000		-	-	-	
Operating Transfer In	788,300	-	-	-	-		-	185,000	140,000	110,000
Revenues	14,781,950	-	9,279,898	821,000	1,676,000	1,482,000	2,000	1,732,500	175,000	212,460
Total Available Resources	20,958,346	40,722	11,203,194	2,359,356	2,477,335	4,487,197	1,098,619	13,518,058	9,561,928	1,707,072
Estimated Expenditures										
City Manager	246,920		-							
City Secretary/Admin	175,705		157,800							
City Attorney	250,000			35,000						
Public Works Bldg. Maint.	834,540						-	-		-
Human Resources	222,980									
Public Works - Dev. Svcs.	200,120									
Economic Development	-			112,390						
Strategic Initiative Projects		30,000								
Finance	552,420									
Municipal Court	399,255									
Library	946,500									
Rec & Comm Svc	431,890									-
Parks	623,170			-						-
Police	4,629,780				1,590,000		-	-		-
Fire / EMS	3,138,330						-	-		-
Public Works	534,590					576,895	-	35,000		-
Public Works - Fleet	224,070						-	-		-
Non-Departmental	733,615		702,180	-		113,480	8,000		-	-
Information Technology	548,590		106,190				-	-		-
Billing & Collection			535,160							-
Water Operations			2,812,415							
Wastewater Operations			2,439,135							
Grant Expenditures										
CARES/CLFRF Grant xfer										
Operating Transfer Out	215,000	-	2,470,000	401,878	30,000	73,500	-	-	-	-
Sub Total Operating	14,907,475	30,000	9,222,880	549,268	1,620,000	763,875	8,000	35,000	-	-
Capital Projects/Equip						2,937,111	900,000	9,536,500	7,025,201	308,700
Debt Service										
Principal Payments								67,000		
Interest Payments										
Fiscal Agent Fees										
Sub Total Debt Service	-	-	-	-	-	-	-	67,000	-	-
Total Expenditures	14,907,475	30,000	9,222,880	549,268	1,620,000	3,700,986	908,000	9,638,500	7,025,201	308,700
Change in Fund Balance	(125,525)	(30,000)	57,018	271,732	56,000	(2,218,986)	(906,000)	(7,906,000)	(6,850,201)	(96,240)
Est. Ending Resources	6,050,871	10,722	\$1,980,314	\$1,810,088	\$857,335	\$786,211	\$190,619	\$3,879,558	\$2,536,727	\$1,398,372
\$ Requirement	\$3,726,869	\$0	\$2,305,720	\$106,954	\$324,000	\$152,775	\$0	\$0	\$0	\$0
%Policy Requirement	25.00%	0.00%	25.00%	20.00%	20.00%	20.00%	0.00%	0.00%	0.00%	0.00%
OVER/UNDER REQUIRE	\$2,324,002	10,722	(\$325,406)	\$1,703,134	\$533,335	\$633,436	\$190,619	\$3,879,558	\$2,536,727	\$1,398,372
FUND BALANCE CHANGE %	-2.0%	-73.7%	3.0%	17.7%	7.0%	-73.8%	-82.6%	-67.1%	-73.0%	-6.4%

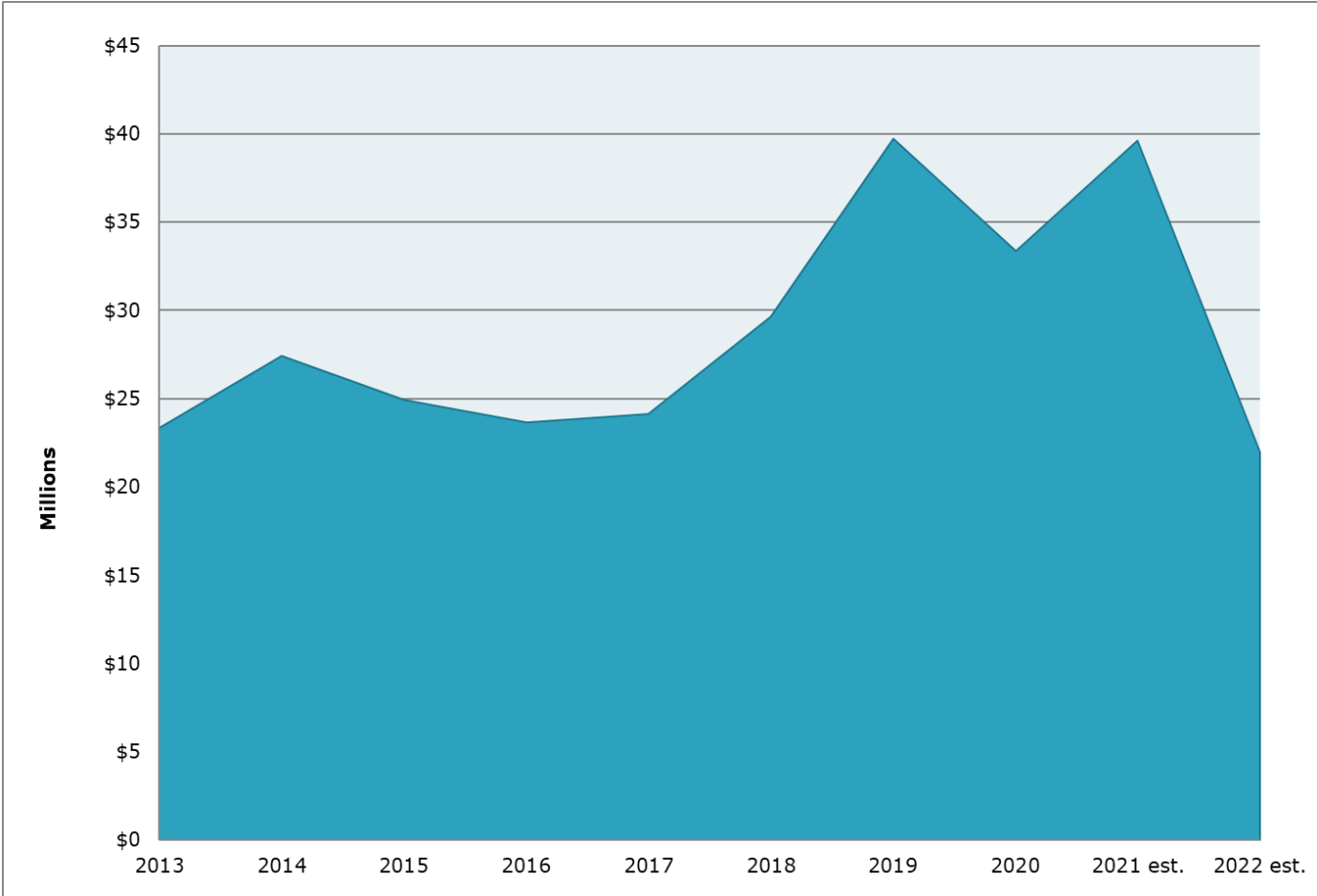
**COMBINED SUMMARY OF REVENUES AND EXPENDITURES
ALL CITY FUNDS FOR FISCAL YEAR 2021-2022**

	W/S Joint Use Facility	Fund 46	EDC Capital Projects 05	Fleet ILA Fund 21	Library Donation Fund 23	PEG Fee Fund 24	Municipal Court Funds 25/26/27/29	Traffic Safety Fund 28	Grant Funds 10, 12	GO Debt Service Fund 03	W/S Sewer Debt Service 42/44	Combined Total All Funds
Estimated Beginning Resources	\$1,237,613		\$29,835	\$12,061	\$51,889	\$78,652	\$236,579	\$14,513	\$0	\$732,136	(\$30,258)	\$39,624,648
Estimated Revenues												
Taxes / Assessments										2,968,000		9,332,500
Sales Tax												6,542,000
Licenses and Permits												569,000
Franchise Fees						30,000						827,000
Intergovt Revenue												502,600
Charges for Service				55,000								11,243,358
Fines & Forfeitures							49,200	-				614,100
Interest on Investments	-		500	-	100	500	250	500	-	5,000	-	134,850
Grant Revenue									271,000			1,783,500
Miscellaneous					6,000			-				776,650
Operating Transfer In	60,000		-	-						147,078	1,760,000	3,190,378
Revenues	60,000	500	55,000	6,100	30,500	49,450	49,450	-	271,000	3,120,078	1,760,000	35,515,936
Total Available Resources	1,297,613	30,335	67,061	57,989	109,152	286,029	14,513	271,000	3,852,214	1,729,742		75,140,583
Estimated Expenditures												
City Manager												246,920
City Secretary/Admin												333,505
City Attorney												285,000
Public Works Bldg. Maint.												834,540
Human Resources												222,980
Public Works - Dev. Svcs.												200,120
Economic Development												112,390
Strategic Initiative Projects												30,000
Finance												552,420
Municipal Court							50,580					449,835
Library					10,700							957,200
Rec & Comm Svc												431,890
Parks												623,170
Police												6,219,780
Fire / EMS												3,138,330
Public Works												1,146,485
Public Works - Fleet				38,400								262,470
Non-Departmental												1,557,275
Information Technology												654,780
Billing & Collection												535,160
Water Operations												2,812,415
Wastewater Operations												2,439,135
Grant Expenditures									271,000			271,000
CARES/CLFRF Grant xfer												-
Operating Transfer Out	-											3,190,378
Sub Total Operating	-	-	38,400	10,700	36,000	50,580	-	-	-	-	-	27,507,178
Capital Projects/Equip	-	10,000	-	-	36,000	-	-	-	-	-	-	20,753,512
Debt Service												
Principal Payments										2,510,000	1,160,000	3,737,000
Interest Payments										632,060	562,199	1,194,259
Fiscal Agent Fees										1,600	1,000	2,600
Sub Total Debt Service	-	-	-	-	-	-	-	-	-	3,143,660	1,723,199	4,933,859
Total Expenditures	-	10,000	38,400	10,700	36,000	50,580	-	271,000	3,143,660	1,723,199	-	53,194,549
Change in Fund Balance	60,000	(9,500)	16,600	(4,600)	(5,500)	(1,130)	-	-	(23,583)	36,801	-	(17,678,614)
Est. Ending Resources	\$1,297,613	\$20,335	\$28,661	\$47,289	\$73,152	\$235,449	\$14,513	\$0	\$708,554	\$ 6,543	\$	\$21,946,034
\$ Requirement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$264,000	\$0	\$0	\$6,880,317
%Policy Requirement	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
OVER/UNDER REQUIRE	\$1,297,613	\$20,335	\$28,661	\$47,289	\$73,152	\$235,449	\$14,513	\$0	\$444,554	\$ 6,543	\$	\$15,065,717
FUND BALANCE CHANGE %	4.8%	-31.8%	137.6%	-8.9%	-7.0%	-0.5%	0.0%	0.0%	-3.2%	-121.6%		-44.6%

TOTAL EXPENDITURES BY FUND FY 2021-2022 - \$53,194,549



AVAILABLE RESOURCES AT FISCAL YEAR END



Total estimated resources at the end of FY2021-2022 are expected to be \$21,946,034 if all capital projects are completed. Of this amount, \$6,880,317 is required fund balance per the City's financial fund balance policies. The drawdown of fund balance planned for this year totals \$17,678,614 and will be used for various capital projects and equipment replacement needs. More information on these projects can be found in the Capital Projects Fund tab in this budget document.

COMBINED SUMMARY OF REVENUES AND EXPENDITURES

ANALYSIS OF CHANGES IN FUND BALANCES

The following table briefly describes the impacts of the projected changes in fund balances for the year, a total decrease of \$17,678,614. The largest decreases are due to capital project spending.

Fund	Beginning Fund Balance	Ending Fund Balance	Difference	Comments
General Fund	\$6,176,396	\$6,050,871	(\$125,525)	Drawdown is primarily for one-time equipment. Projected ending fund balance exceeds financial policy minimum target of 25%.
Strategic Initiative Fund	\$40,722	\$10,722	(\$30,000)	This fund is primarily for high-impact projects identified by Council. Drawdown is for revitalization efforts in the City. This fund is combined with General Fund for reporting purposes.
W/S Utility Fund	\$1,923,296	\$1,980,314	\$57,018	Increase due to focus on building up reserves. Ending fund balance is under financial policy minimum target but plans to increase reserves and ensure fund sustainability will continue.
Economic Development Corp. Sales Tax (formerly Parks Development)	\$1,538,356	\$1,810,088	\$271,732	Increase due to shift of focus to Economic Development. Fund balance to be used for future projects. Ending fund balance exceeds financial policy minimum target.
Crime Control District	\$548,570	\$857,335	\$56,000	Increase due to increased sales tax receipts and decrease in capital outlay, etc. Ending fund balance complies with financial policy.
Storm Drain Utility Fund	\$3,005,197	\$2,218,986	(\$2,218,986)	Drawdown is due to Capital Projects identified in 5-year CIP. Ending fund balance exceeds financial policy minimum target.
General Capital Projects Fund	\$11,785,558	\$3,879,558	(\$7,906,000)	Continuation of major capital projects, Whitley Road street project, fire station renovation and trails throughout the City.
W/S Constr. Fund	\$9,386,928	\$2,536,727	(\$6,850,201)	Water/sewer projects are planned this fiscal year to continue as identified in 5-year CIP.
Internal Service (Equipment Repl. Fund)	\$1,494,612	\$1,398,372	(\$96,240)	Decrease in fund balance due to purchases using legacy funds this fiscal year.
EDC Capital Projects	\$29,835	\$10,000	(\$9,500)	Economic Development project fund use of fund balance for contingency projects.
Fleet ILA	\$12,061	\$28,661	\$16,600	No minimum target fund balance policy. Services to surrounding cities are anticipated to increase this fiscal year, resulting in additional revenues.
Library Donation Fund	\$51,889	\$47,289	(\$4,600)	No minimum target fund balance policy.
Street Maintenance Fund	\$1,096,619	\$190,619	(\$906,000)	Street Maintenance tax discontinued in 2021. Fund balance is being used for continued street maintenance projects.

**COMBINED SUMMARY OF REVENUE AND EXPENDITURES (3 YEAR)
ALL CITY FUNDS**

	GENERAL FUND (Oil/Gas&Strategic)			UTILITY FUNDS(W&WW)(JUF)			STORM DRAIN UTILITY FUND			CAPITAL PROJECTS FUNDS		
	FY2020 ACTUAL	FY2021 ESTIMATE	FY2022 BUDGET	FY2020 ACTUAL	FY2021 ESTIMATE	FY2022 BUDGET	FY2020 ACTUAL	FY2021 ESTIMATE	FY2022 BUDGET	FY2020 ACTUAL	FY2021 ESTIMATE	FY2022 BUDGET
Estimated Beginning Resources	\$4,659,813	5,597,854	6,222,847	\$2,474,909	\$2,769,191	\$3,160,909	\$4,632,841	\$3,322,231	\$3,005,197	\$25,247,685	\$23,507,036	\$21,202,321
<u>Estimated Revenues</u>												
Taxes / Assessments	6,073,839	6,166,500	6,364,500									
Sales Tax	3,024,650	3,225,000	4,118,000									
Licenses and Permits	501,024	714,800	569,000									
Franchise Fees	851,797	768,000	797,000									
Intergovt Revenue	503,500	502,600	502,600									
Charges for Service	724,789	749,500	776,000	8,528,929	8,395,000	8,839,898	1,475,089	1,475,000	1,480,000			
Fines & Forfeitures	560,003	534,150	564,900	-	-	-						
Interest on Investments	101,338	75,200	35,000	25,145	40,000	5,000	69,058	5,000	2,000	321,135	111,000	70,500
Grant Revenue	-	-	-	-	-	-				-	-	1,512,500
Miscellaneous	226,371	209,300	266,650	378,269	417,150	435,000		65,750	-	3,951,663	4,700,000	-
Operating Transfer In	827,792	765,281	788,300	33,477	70,700	60,000					100,000	325,000
Revenues	13,395,103	13,710,331	14,781,950	8,965,820	8,922,850	9,339,898	1,544,147	1,545,750	1,482,000	4,272,798	4,911,000	1,908,000
Total Available Resources	18,054,916	19,308,185	21,004,797	11,440,729	11,692,041	12,500,807	6,176,988	4,867,981	4,487,197	29,520,483	28,418,036	23,110,321
<u>Estimated Expenditures</u>												
Administration (CM,CS,CA)	809,335	949,390	672,625	154,327	152,320	157,800						
Building	745,456	870,590	834,540									
Human Resources	140,457	176,660	222,980									
Development Services	221,591	328,145	200,120									
Economic Dev./Strategic Inn.	67,144	30,000	30,000									
Finance/Municipal Court	795,172	832,655	951,675									
Library	762,199	841,750	946,500									
Rec & Comm Svc	572,072	246,340	431,890									
Parks	551,012	555,255	623,170									
Police	3,851,242	3,941,380	4,629,780									
Fire / EMS	2,172,524	2,488,463	3,138,330									
Public Works	444,047	374,860	534,590				553,059	485,300	576,895	7,556	35,000	35,000
Fleet Services	179,181	201,690	224,070				-					
Non-Departmental	806,393	765,210	733,615	704,865	706,830	702,180	164,038	171,965	113,480	128,893	-	
Information Technology	326,736	382,950	548,590	79,734	93,780	106,190	-					
Billing & Collection	-	-	-	517,607	508,030	535,160	-					
Water Operations	-	-	-	2,721,419	2,687,698	2,812,415	-					
Wastewater Operations	-	-	-	2,367,821	2,161,400	2,439,135	-					
Grant Expenditures	-	-	-									
Operating Transfer/Grant	12,500	100,000	215,000	2,085,814	2,201,000	2,470,000	73,500	73,500	73,500			
Sub Total Operating	12,457,061	13,085,338	14,937,475	8,631,587	8,511,058	9,222,880	790,597	730,765	763,875	136,449	35,000	35,000
Capital Projects/Equip	-	-	-	-	-	-	2,324,729	1,132,019	2,937,111	5,794,145	7,097,715	16,571,701
Debt Service	-	-	-	-	-	-	-	-	-	82,853	83,000	67,000
Principal Payments	-	-	-	-	-	-	-	-	-	82,853	83,000	67,000
Interest Payments	-	-	-	-	-	-	-	-	-	-	-	-
Fiscal Agent Fees	-	-	-	-	-	-	-	-	-	-	-	-
Sub Total Debt Service	-	-	-	-	-	-	-	-	-	82,853	83,000	67,000
Total Expenditures	12,457,061	13,085,338	14,937,475	8,631,587	8,511,058	9,222,880	3,115,326	1,862,784	3,700,986	6,013,447	7,215,715	16,673,701
Change in Fund Balance	938,042	624,993	(155,525)	334,233	411,792	117,018	(1,571,179)	(317,034)	(2,218,986)	(1,740,649)	(2,304,715)	(14,765,701)
Est. Ending Resources	5,597,855	\$6,222,847	\$6,067,322	\$2,809,142	\$3,180,983	\$3,277,927	\$3,061,662	\$3,005,197	\$786,211	\$23,507,036	\$21,202,321	\$6,436,620

**COMBINED SUMMARY OF REVENUE AND EXPENDITURES (3 YEAR)
ALL CITY FUNDS**

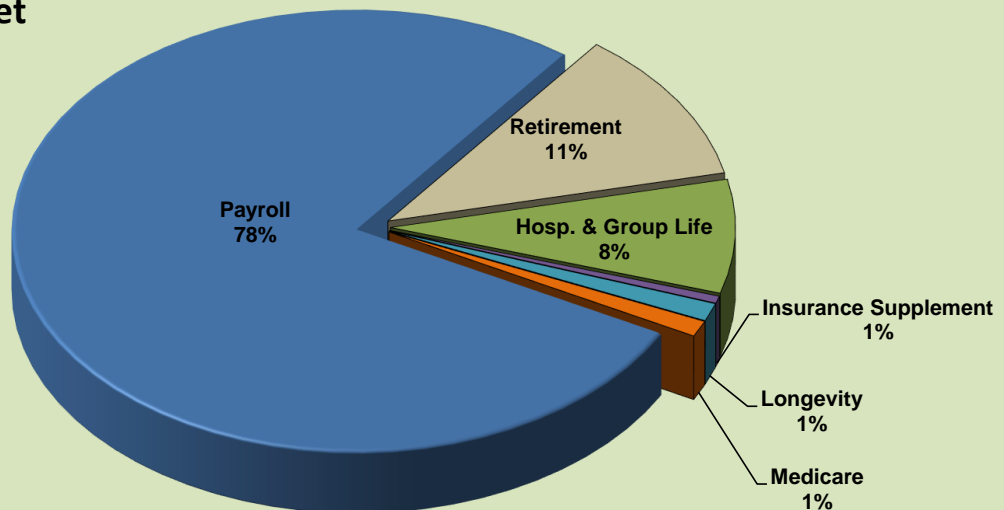
	DEBT SERVICE FUNDS			INTERNAL SERVICE FUND			NON MAJOR GOVT FUNDS			ALL CITY FUNDS TOTAL		
	FY2020 ACTUAL	FY2021 ESTIMATE	FY2022 BUDGET	FY2020 ACTUAL	FY2021 ESTIMATE	FY2022 BUDGET	FY2020 ACTUAL	FY2021 ESTIMATE	FY2022 BUDGET	FY2020 ACTUAL	FY2021 ESTIMATE	FY2022 BUDGET
Estimated Beginning Resources	\$656,885	\$729,008	\$704,678	\$2,095,530	\$1,789,726	\$1,494,612	\$3,958,118	\$4,430,842	\$3,834,084	\$43,725,781	\$42,145,888	39,624,648
Estimated Revenues												
Taxes / Assessments	2,611,918	2,747,000	2,968,000							8,685,757	8,913,500	9,332,500
Sales Tax							2,957,687	2,585,958	2,424,000	5,982,337	5,810,958	6,542,000
Licenses and Permits							-			501,024	714,800	569,000
Franchise Fees							38,403	34,000	30,000	890,200	802,000	827,000
Intergovt Revenue	-			-	-		-			503,500	502,600	502,600
Charges for Service				92,460	92,460	92,460	8,204	47,000	55,000	10,829,471	10,758,960	11,243,358
Fines & Forfeitures							42,429	47,200	49,200	602,432	581,350	614,100
Interest on Investments	11,652	2,000	5,000	36,586	10,000	10,000	45,847	13,650	7,350	610,761	256,850	134,850
Grant Revenue							1,076,398	829,203	271,000	1,076,398	829,203	1,783,500
Miscellaneous							30,538	57,000	75,000	4,586,841	5,449,200	776,650
Operating Transfer In	1,701,265	1,756,503	1,907,078	174,500	89,000	110,000	70,000	-	-	2,807,034	2,781,484	3,190,378
Revenues	4,324,835	4,505,503	4,880,078	303,546	191,460	212,460	4,269,506	3,614,011	2,911,550	37,075,755	37,400,905	35,515,936
Total Available Resources	4,981,720	5,234,511	5,584,756	2,399,076	1,981,186	1,707,072	8,227,624	8,044,853	6,745,634	80,801,536	79,546,793	75,140,583
Estimated Expenditures												
City Manager/City Secretary									35,000	963,662	1,101,710	865,425
Building										745,456	870,590	834,540
Human Resources										140,457	176,660	222,980
Development Services										221,591	328,145	200,120
Economic Dev./Strategic Inn.							94,008	123,183	112,390	161,152	153,183	142,390
Finance							43,477	41,450	50,580	838,649	874,105	1,002,255
Library							-	4,700	10,700	762,199	846,450	957,200
Rec & Comm Svc										572,072	246,340	431,890
Parks							-	-	-	551,012	555,255	623,170
Police							1,789,817	1,862,100	1,590,000	5,641,059	5,803,480	6,219,780
Fire / EMS										2,172,524	2,488,463	3,138,330
Public Works										1,004,662	895,160	1,146,485
Fleet Services							9,143	34,000	38,400	188,324	235,690	262,470
Non-Departmental							1,395	8,000	8,000	1,805,584	1,652,005	1,557,275
Information Technology										406,470	476,730	654,780
Billing & Collection										517,607	508,030	535,160
Water Operations										2,721,419	2,687,698	2,812,415
Wastewater Operations										2,367,821	2,161,400	2,439,135
Grant Expenditures							1,076,398	829,203	271,000	1,076,398	829,203	271,000
Operating Transfer Out							324,470	408,134	431,878	2,496,284	2,782,634	3,190,378
Sub Total Operating				-	-	-	3,338,708	3,310,770	2,547,948	25,354,402	25,672,931	27,507,178
Capital Projects/Equip				688,367	486,574	308,700	458,077	900,000	936,000	9,265,318	9,616,308	20,753,512
Debt Service												
Principal Payments	2,980,000	3,315,000	3,670,000							3,062,853	3,398,000	3,737,000
Interest Payments	1,269,914	1,212,632	1,194,259							1,269,914	1,212,632	1,194,259
Fiscal Agent Fees	2,800	2,200	2,600							2,800	2,200	2,600
Sub Total Debt Service	4,252,714	4,529,832	4,866,859							4,335,567	4,612,832	4,933,859
Total Expenditures	4,252,714	4,529,832	4,866,859	688,367	486,574	308,700	3,796,785	4,210,770	3,483,948	38,955,287	39,902,071	53,194,549
Change in Fund Balance	72,121	(24,329)	13,219	(384,821)	(295,114)	(96,240)	472,721	(596,759)	(572,398)	(1,879,532)	(2,501,166)	(17,678,614)
Est. Ending Resources	\$729,006	\$704,679	\$717,897	\$1,710,709	\$1,494,612	\$1,398,372	\$4,430,839	\$3,834,083	\$3,261,686	41,846,249	39,644,722	21,946,034

Non-major funds include Economic Development Corporation Sales tax Fund, Crime Control District Sales Tax Fund, Library Donation Fund, Street Maintenance Fund, Municipal Court Funds, Traffic Safety Fund and Grant Funds.

PERSONNEL POSITIONS (Budgeted)

	FY2020 BUDGET		FY2021 BUDGET		FY2022 BUDGET	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
GENERAL FUND						
City Secretary	2.00		2.00		2.00	
City Manager	2.00		1.00	0.50	1.00	
Human Resources	1.50		1.50		1.50	
Economic Development	-		-		-	
Development Services Division	2.50		1.50		2.50	
Municipal Court Division	4.50		3.60		3.60	0.25
Finance	4.75	0.25	4.25	-	4.75	0.25
Information Technology	1.50		1.50		3.50	
Library	8.00	4.50	7.00	4.25	8.00	3.75
Recreation and Community Services	4.50	4.00	2.00	1.00	2.50	1.75
*Parks	6.50	0.25	6.00	-	4.50	-
Police Division	34.00	1.50	35.00	1.00	39.00	0.50
Fire / EMS Division (includes grant positions)	27.00		27.00		27.00	
Public Works Streets Division	9.00		5.50		7.25	
Public Works - Fleet Services	3.00		3.00		3.00	
Public Works - Building Maintenance	7.00		7.00		7.00	
Total General Fund	117.75	10.50	107.85	6.75	117.10	6.50
ENTERPRISE FUNDS						
Drainage Utility	7.00	1.00	6.50	1.00	6.25	1.00
Water/Sewer Fund						
Administration	1.25		1.25		1.25	
Billing and Collections	7.50		7.50		7.50	
Information Technology	0.50		0.50		0.50	
Water Distribution	7.25		6.25		7.25	
Sewer Collections	7.25		5.25		5.25	
Total Water/Sewer Fund	23.75		20.75		21.75	
Total Enterprise Funds	30.75	1.00	27.25	1.00	28.00	1.00
SPECIAL REVENUE FUNDS						
*Parks Development Corp	-	-	-	-	-	-
Crime Control District	11.00		11.00		11.00	
Traffic Safety	3.00	2.00	3.00	-	-	-
Municipal Court Security	0.10		-		-	
Municipal Truancy Prevention	0.40		0.40		0.40	
Total Revenue Funds	14.50	2.00	14.40	-	11.40	-
GRAND TOTAL	163.00	13.50	149.50	7.75	156.50	7.50
Est. Population	23,610		24,511		23,770	
Personnel Per Capita	0.007476		0.006415		0.006899453	

Personnel Budget Breakdown \$14,130,330



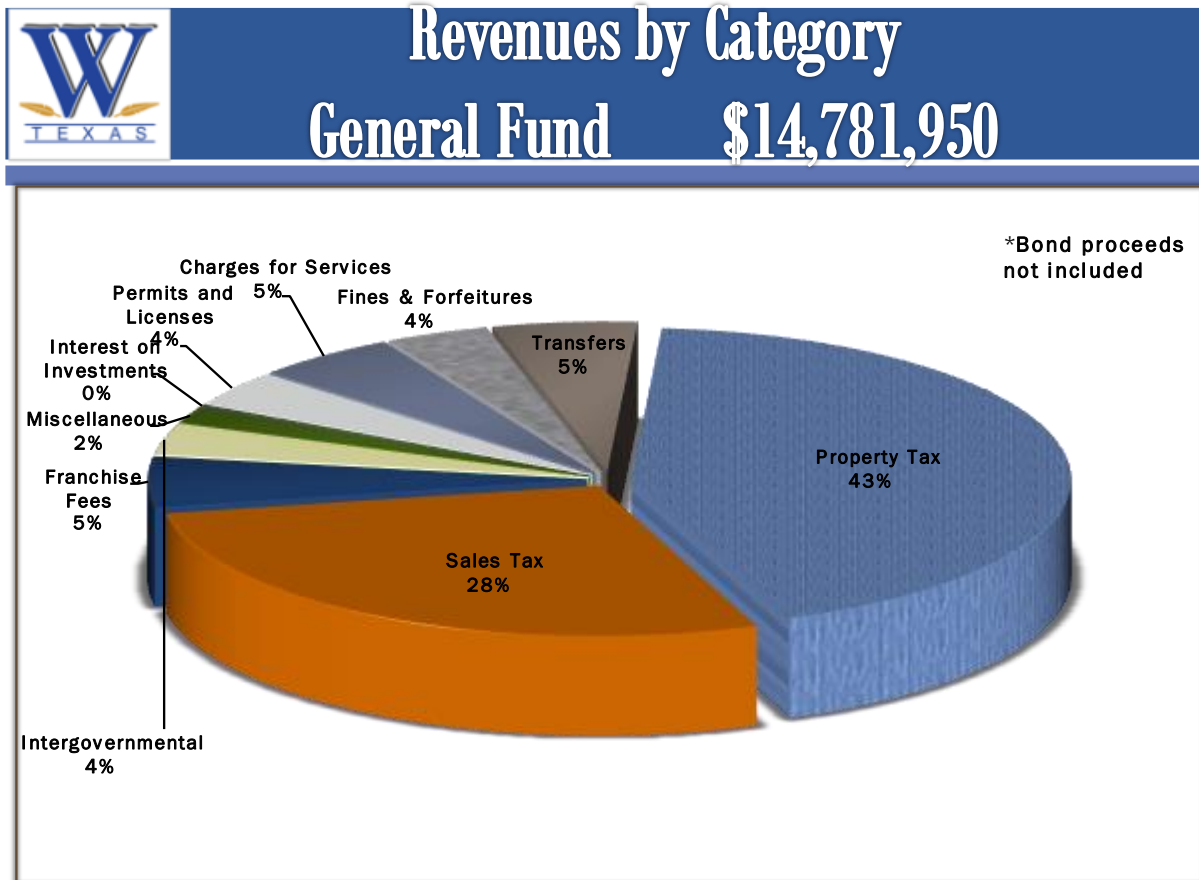
* Parks Reallocated to General Fund (Parks Development Corp. change to Economic Development Corp.)

BUDGET-OVERVIEW

FUND SUMMARIES Analysis of Revenues and Expenditures

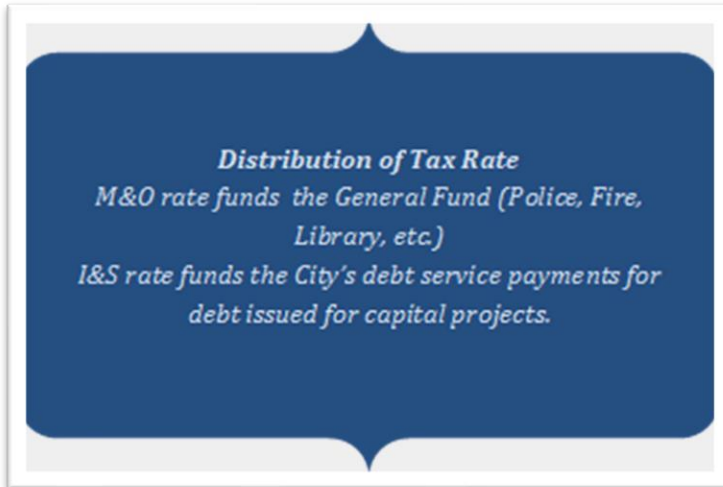
General Fund

General Fund Revenues The budget provides funding for continuation of current programs and services. The recreation center programs were reduced last year but were re-evaluated and public use of workout facilities, and certain events and programs were reinstated. Revenue projections for FY2021-2022 total \$14,781,950, an increase of \$1,398,269, or 10.4% from the FY2020-2021 original budget. Increases have been projected for property tax, sales tax, charges for services, and fines and forfeitures.



BUDGET-OVERVIEW

- **Ad Valorem Property Taxes** - Revenue collected from property taxes is the largest component of the General Fund, comprising 43% of revenues in FY2021-2022. This includes current and delinquent tax payments as well as penalties and interest. This revenue is calculated based on information from the Certified Tax Roll received July 25th from the Tarrant Appraisal District (TAD). The certified roll reflects all taxable property in the City as of January 1, 2021. After the roll is received, the tax rate is set by the City Council based on both the debt rate required to pay the City’s General bonded indebtedness and funds needed for maintenance and operations for the use and support of the General Fund.
- In FY2021-2022, valuations increased by 7%, compared to an increase of 1.5% in FY2020-2021. In the FY2021-2022 budget, the adopted tax rate of \$0.58040 per 100 of valuation decreases the tax rate by \$0.000004 from last year’s rate of \$0.580404 per 100 of valuation. The rate is a result of the higher valuations and will ensure that the quality service levels and programs are maintained, and debt service requirements are met.



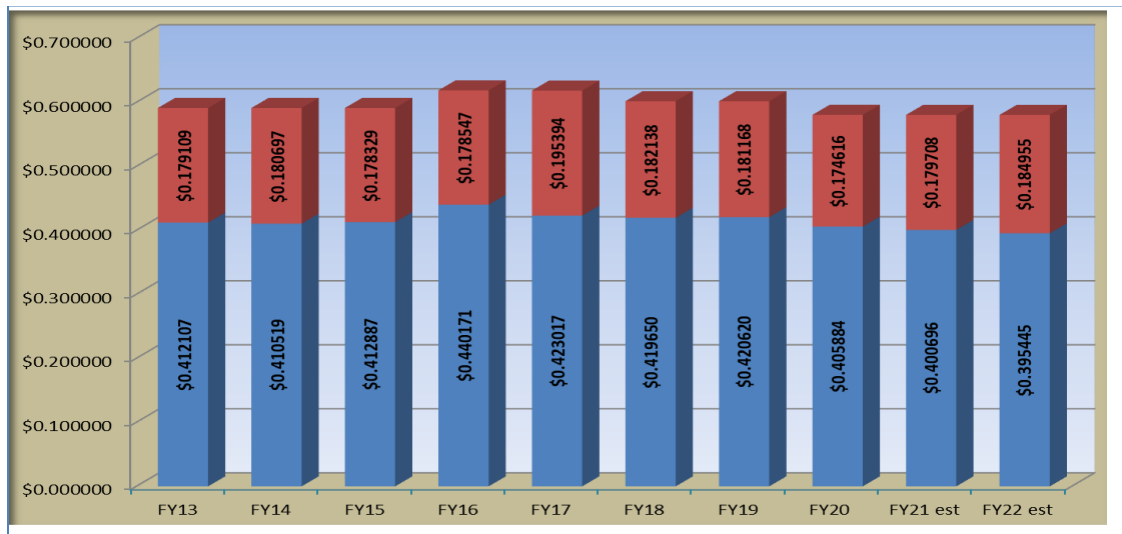
- The adopted tax rate for FY2021-2022 is **\$0.58040/\$100** of valuation. The tax rate distribution for FY2021-2022 compared to FY2020-2021 is as follows:

	<u>FY2021-22</u>	<u>FY2020-21</u>
Maintenance and Operations:	\$0.395445/\$100	\$0.400696/\$100
Interest & Sinking	\$0.184955/\$100	\$0.179708/\$100
TOTAL TAX RATE:	\$0.58040/\$100	\$0.580404/\$100

Estimated collections for the current year have been computed at approximately 99% of net taxable value for the interest and sinking (I&S) portion of the tax rate. The City’s historical tax rate and distribution is shown below:

BUDGET-OVERVIEW

PROPERTY TAX DISTRIBUTION HISTORY



Please see Budget Ordinances and Notices section for computation of tax rates

As shown in the table below and the Assessed Value of Taxable Property Graph, City valuations remained fairly flat from FY2012 to FY2014. Property valuations increased from FY2015 to FY2017 cumulatively by 14%. In FY2018 and FY2019, the City continued to experience healthy increases in property valuations of just over 9% each year. In FY2020, values came in at 13.8% over FY2019 and FY2021 values came in at 1.5% over prior year. This year, certified values from Tarrant Appraisal District came in at 7% over prior year. The City's collection rates for property taxes are strong at approximately 99% annually.

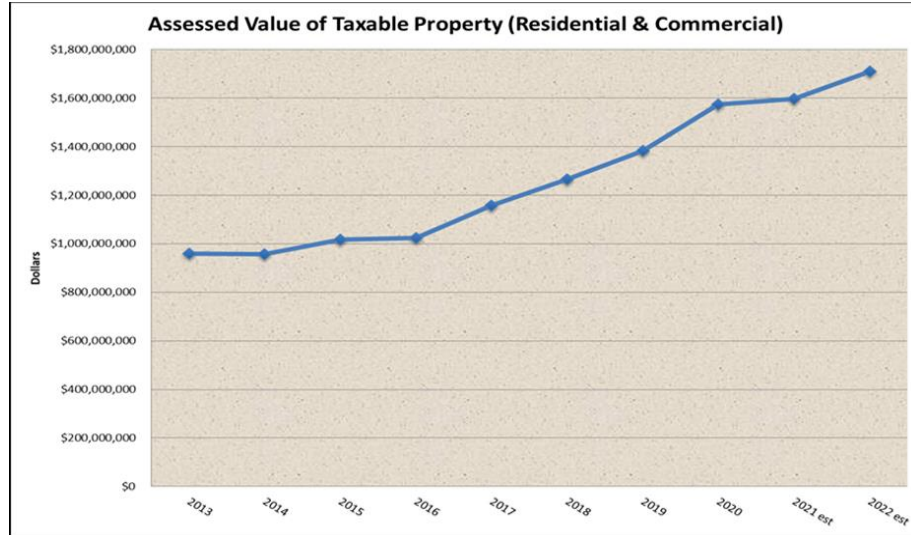
TABLE OF TRENDS IN ASSESSED VALUES, RATES, AND LEVIES

Year Ending Sept. 30	Assessed Value of Taxable Property (Adjusted)	Tax Rate/\$100 of valuation	Tax Levy	Current Year's Taxes Collected	% Current Levy Collected
2013	\$ 959,370,713	0.591216	\$ 5,661,880	\$ 5,591,107	98.75%
2014	\$ 956,468,332	0.591216	\$ 5,699,054	\$ 5,627,816	98.75%
2015	\$ 1,016,667,348	0.591216	\$ 5,986,464	\$ 5,926,599	99.00%
2016	\$ 1,024,630,104	0.618718	\$ 6,325,757	\$ 6,262,499	99.00%
2017	\$ 1,157,125,543	0.618411	\$ 7,051,792	\$ 6,969,084	98.83%
2018	\$ 1,265,325,039	0.601788	\$ 7,487,384	\$ 7,401,975	99.20%
2019	\$ 1,382,731,351	0.601788	\$ 8,040,121	\$ 8,014,638	99.68%
2020	\$ 1,573,355,021	0.580500	\$ 8,780,923	\$ 8,693,114	99.00%
2021 est	\$ 1,597,254,264	0.580404	\$ 8,894,923	\$ 8,810,156	99.05%
2022 est	\$ 1,708,914,183	0.580400	\$ 9,309,528	n/a	n/a

The average taxable value of a home in Watauga this year is \$173,843, an increase of \$13,513 from last year's average taxable value of \$160,330. The amount of annual City property tax on the average home at the adopted tax rate of \$0.5804/\$100 is \$1,008.98,

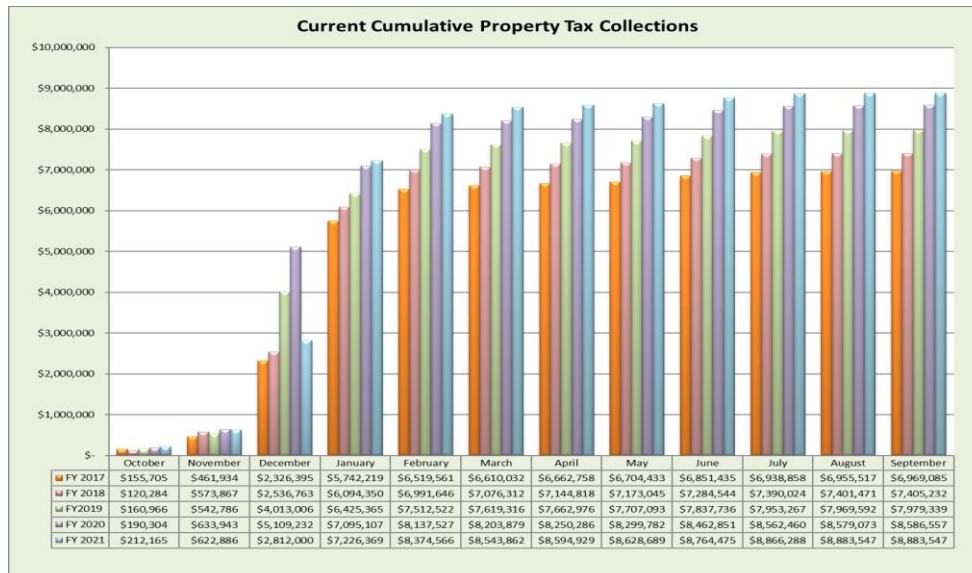
BUDGET-OVERVIEW

up from \$936.39 last year. This represents a monthly cost of \$84.08, or \$6.64/day for the City to provide services such as the day to day operations of the City including 24-hour police, fire and EMS Service, public works, parks and recreation, library services, building inspections, code compliance and other essential City services.



The City is landlocked and approximately 96% built out, however, in the City and surrounding area, there has been substantial growth in residential and commercial property valuations over the last several years. The Emerging Trends in Real Estate for 2020 report from Price Waterhouse Coopers and the Urban Land Institute ranked the Metroplex as the number four market for overall real estate prospects in 2020 out of 80 other cities.

The following graph demonstrates the historical collection cycle of the property tax for the City.

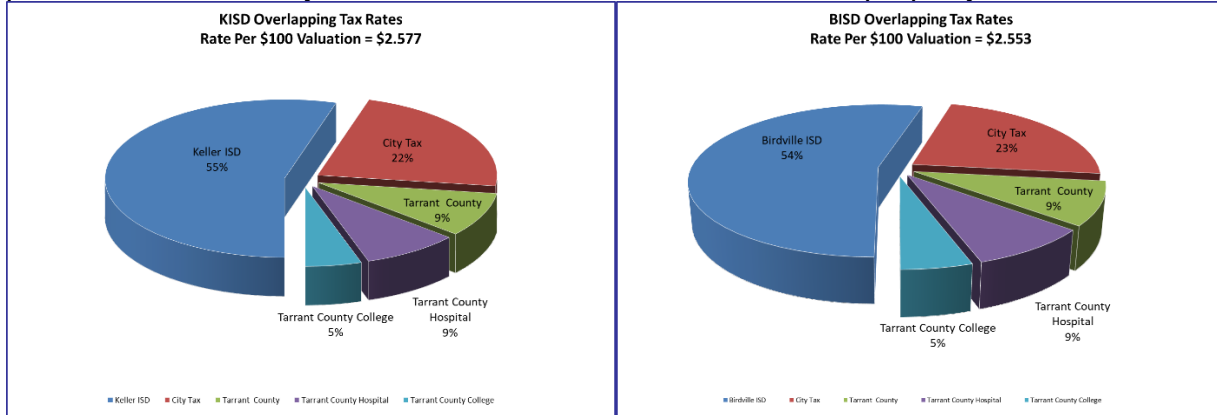


Ad valorem taxes are billed October 1 of every year and are due on or before January 31 of the next calendar year. Projections for delinquent tax revenues for those collected after January 31 are based on conservative

BUDGET-OVERVIEW

prior years' experience, as well as interest and penalties on delinquent ad valorem taxes.

The City is located in two different independent school districts (ISDs); so overlapping property taxes vary by what section of the City in which a property is located. The City's portion has historically been less than one-fourth of the entire property tax bill for the area.



The City offers a \$40,000 senior citizen exemption from assessed values and has incorporated the over-65 and disabled citizen tax freeze. All other exemptions for disabled persons and veterans are as stipulated by State law.

The top ten principal taxpayers in the City include:

NAME	TYPE OF BUSINESS/PROPERTY	NET TAXABLE ASSESSED VALUE	% OF TOTAL ASSESSED TAXABLE VALUE
Inland Western	Shopping Mall	\$35,365,627	2.07%
Watauga Towne	Retail Center	\$31,769,246	1.86%
ParkVista Townhomes	Apartments	\$15,600,000	0.91%
Dayton Hudson	Retail	\$14,836,297	0.87%
Brookwillow	Retail Center	\$13,000,000	0.76%
Oncor Electric	Electric Utility	\$ 9,413,754	0.55%
Woodcrest	Retail	\$ 8,642,632	0.51%
Watauga Assoc.	Retail	\$ 5,148,212	0.30%
FKH SFR Propco B-Hld LP	Utility	\$ 4,573,416	0.27%
Shops of Watauga	Retail	\$ 4,321,738	0.25%

TOP TEN TOTAL % OF CITY'S ASSESSED VALUATION:

8.1%

Sales Tax Collections

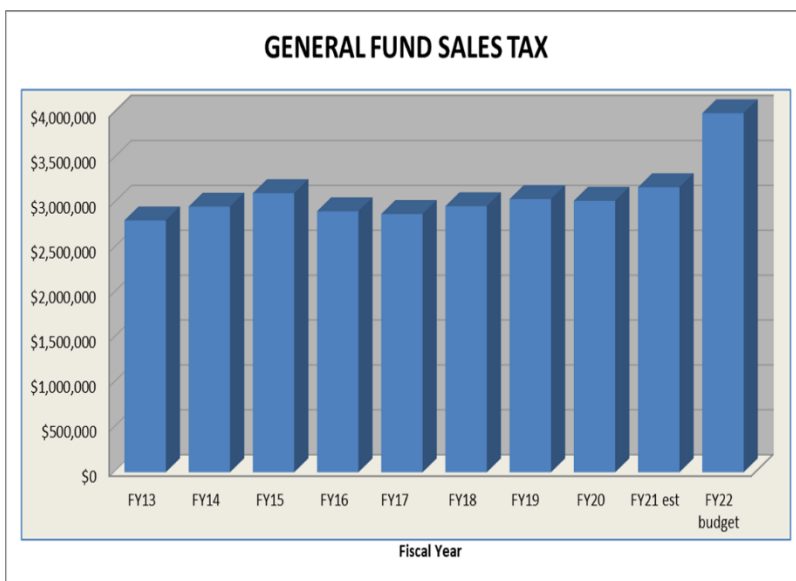
The second major financial consideration that guides the development of the budget for the upcoming year is the projection of sales tax revenues. The City's 1.25% share of all local taxable sales are remitted by merchants to the State Comptroller's Office and then distributed to the City on a monthly basis. Sales tax revenues comprise 28% of General

BUDGET-OVERVIEW

Fund (GF) revenues. The City has experienced better than anticipated sales tax and we are forecasting FY2020-2021 sales tax revenues to end the year approximately 7% higher than FY2019-2020 actuals. Sales Tax for FY2021-2022 is projected to be 2.5% above the current year forecast for the one cent sales tax.

In May 2021, voters approved a one and one quarter cent sales and use tax for general government services. This allows for additional revenue to operate and provide public services. The additional $\frac{1}{4}$ sales tax, sales tax is anticipated to be \$814,000. Total sales tax is budgeted at 28% above current year forecast.

Sales Tax revenue for the City is subject to the general economic environment of the DFW Metroplex. The retail industry is constantly changing, and economic conditions continue to slow for this sector. However, Watauga does not have a large presence of malls, specialty, or up-scale businesses, which are generally more susceptible to fluctuations in sales. The Comptroller enforces the collection on sellers whose only activities in the state are the remote solicitation of sales. The City continues to see growth in economic activity for current businesses, attraction of new businesses, and online sales tax growth.



Other taxes - Include receipts from the operation of bingo halls in the City.

Utility Franchise Fees – This revenue category consists of a percentage of local gross receipts remitted to the City by each privately owned utility (electric, telephone, gas, waste and recycling collections, and cable) providing services to Watauga citizens for their use of the City’s right-of-way. This can be the right-of-way used by the companies for their utility lines or the use of our streets for their vehicles. Revenues are based on terms of a franchise agreement between the City and each utility. The majority of franchise revenue is based on a percentage of gross revenues from the utilities.

Projected revenues for these fees are generally based on population estimates. Recently, weather conditions and the economy have been significant factors in a decline of revenues as citizens have been more frugal in utilization of resources, which has led to lower utility revenues. In addition, the Texas Legislature passed Senate Bill 1152 which undercut the collection by cities of right-of-way rental fees from companies that provided both cable and telecom services. Beginning January 1, 2020, these companies now pay the greater of the two charges measured on a statewide basis, but not both and the City

BUDGET-OVERVIEW

has seen a significant decline in these revenues as a result. We are anticipating the revenues to remain fairly flat for FY2021-2022. These fees currently total 6% of General Fund revenues.

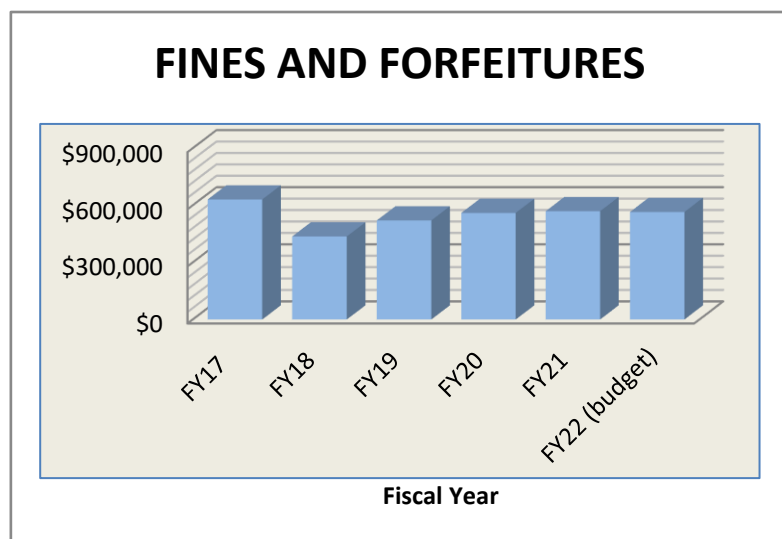
Licenses and permits – This includes construction permit fees, animal licenses, electrical and plumbing licenses and other licenses and permits. Over the last few years, this revenue has fluctuated due to construction activity in the City; however, as the City is approximately 96% built out, this revenue is not expected to increase substantially. However, the City has experienced an increase in construction permits related to renovations last year.

Projections are based on the established historical base of issued permits and the expectations of inspectors and economic development staff for new permits and buildings. In FY2021-2022, a 70-home subdivision is planned for construction. This revenue source is estimated to bring in 4% of General Fund revenues for FY2021-2022.

Intergovernmental revenue - Intergovernmental revenue consists of a payment-in-lieu-of-tax (PILOT) from the enterprise funds based on a percentage of revenues from the water and sewer utility systems and the storm drain system. This is similar to the fee charged to other utilities for the use of City right-of-ways except for City-owned utilities. Projections are based solely on revenues projections for those revenue generators. Such funds total 3% of General Fund revenues.

Charges for services – These charges include recreation fees, fees paid by developers as reimbursements for City services, charges for emergency medical service (EMS), and various other service charges. Service Charges account for about 5% of General Fund revenues. Projections are based on historical use of City services as well as rates charged by the City on such services. EMS services have been outsourced to Emergicon, which handles all billing and initial collections. Ambulance revenues have experienced growth of approximately 20% due to increased collection activity and the City running a second ambulance beginning in FY2020-2021.

Fines and Forfeitures - Include fines levied by the Municipal Judge for misdemeanor



offenses occurring with the City and those collected on citations issued for code enforcement. Fines for overdue library books were discontinued in FY2020-2021. Other fees are also included in this category for certain items relating to municipal court. In FY2017-2018, citations decreased significantly as staffing was a prominent issue in the Police Department which resulted in a lower citation count. In FY2018-2019, the police department

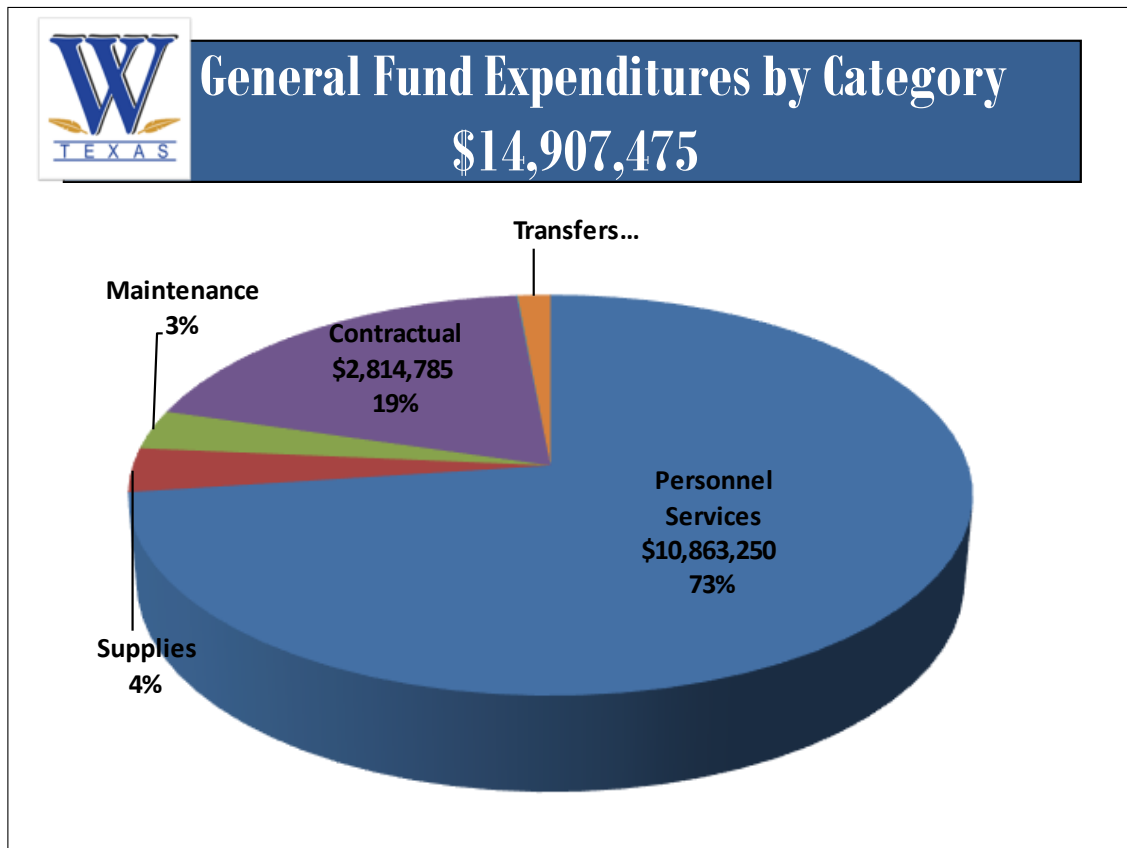
BUDGET-OVERVIEW

was near full staffing and there was an increase in code, traffic enforcement, and warrant collection efforts, thus increasing citations issued over prior year. FY2021-2022 budget revenues for this category was increased by 9.5% to reflect FY2020-21 actuals due to the increase in citations. Fines and forfeitures make up approximately 4% of General Fund revenues for FY2022.

Miscellaneous revenue – This includes interest earned on the investment of General Fund cash, proceeds from the sale of surplus City property, cell phone tower rent revenues and other various revenues. Interest earnings are expected to be remain low in FY2021-2022 due to the Federal Reserve holding interest rates near zero.

Transfers In – Transfers in are comprised of funds transferred from another fund for general and administrative fees or obligations that the General Fund provides. The contributing funds include the proprietary funds (Water and Sewer, Storm Drain) and special revenue funds (Crime Control and Economic Development Fund).

General Fund Expenditures

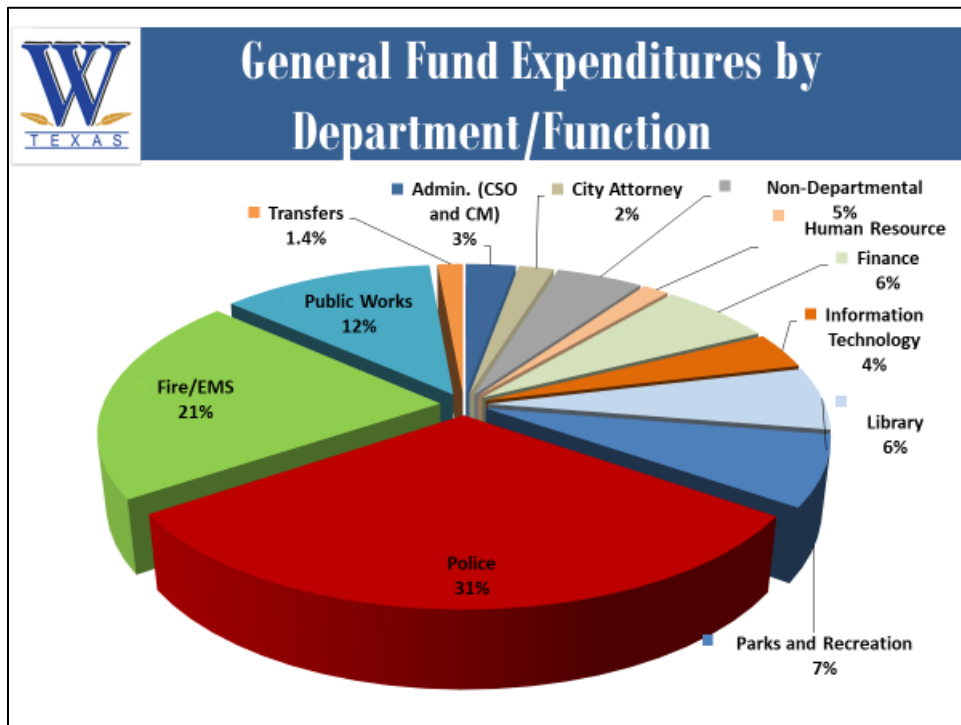


The operating expenditures (including transfers) for the General Fund total \$14,907,475. This is \$1,521,905, or a 12.1% increase over last year's budgeted expenditures. Personnel expenditures make up 73% of the General Fund's budget. As mentioned

BUDGET-OVERVIEW

previously, the City is striving to restore positions that were unfunded as a cost saving measure in in FY2019-2020 and FY2020-2021. A total of 7.75 full-time equivalent positions were added to the general fund this year, of which 5.5 full-time equivalents were restored and funded. In addition, the Traffic Safety program and traffic officer positions were moved into the General Fund due to the Texas Legislature discontinuing the use of photographic enforcement cameras. Additional personnel expenditures are budgeted due to the SAFER grant funding percentage being reduced from 75% to 35% in the second half of FY2021-2022. Additionally, the CARES grant funding that provided salary expenses for COVID response activities in FY2019-2020 and FY2020-2021 ended in December 2020. This added to the increase of salary expenses for the Fire Department and Police Department in FY2021-2022. In the FY2021-2022 budget, medical insurance costs were increased by 2%. A 3% salary increase, and civil service step increases are also included in the adopted budget. Police and Fire expenditures make up 52% of the General Fund Budget.

The General Fund expenditures include \$40,000 of contingency funds for unforeseen events or emergency purchases during the year. Transfers will be made this year to the Capital Projects Fund to pay for the debt service for the Rufe Snow Street Project, a City of North Richland Hills project, and miscellaneous engineering services. These costs had been covered by Capital Projects Fund reserves created by interest earnings over the past several years. A transfer from General Fund to other funds include a transfer to the Capital Projects Fund for sidewalk replacements in the amount of \$100,000 and a transfer to equipment replacement in the amount of \$30,000 for technology upgrades.



Beginning in the FY2020-2021 budget process and continuing this year, all line items in non-departmental division were evaluated and have been moved to the managing

BUDGET-OVERVIEW

department that handles that expense item. This was a reallocation and had no overall impact on the budget. A City Attorney division was created this year and related expenses were moved from non-departmental for transparency purposes.

There will be a utilization of fund balance in the amount of \$125,525 for this year and the projected ending fund balance for FY2021-2022 is \$6,050,871, which equates to 41% of operating expenditures in reserves. This is above the minimum target policy of twenty-five percent (25%) by an amount of \$2,381,502.

General Fund Debt Service Fund

As discussed in the General Fund section above, the City bases its ad valorem tax rate on the certified appraisal roll provided by the Tarrant Appraisal District (TAD). A combined tax rate is adopted each year by the City Council that funds 1) the use and support of the general fund (maintenance and operations rate) and 2) to finance the City's Debt Service Fund (referred to as Interest and Sinking, or I&S rate) for payment of annual principal and interest due on outstanding general indebtedness. This is the portion obligated for debt service payments and is projected on payments as specified in debt obligations. The fund receives a transfer-in from the Economic Development Corporation for their payment of various economic development and parks projects within the City.

The City has existing long-term debt issued for the construction of capital facilities, infrastructure, and vehicles and equipment. The debt service requirement for principal and interest payments and fiscal agent charges for totals \$3,143,658. This amount includes debt service for the 2021 Certificates of Obligation debt issuance for projects included in the General Capital Project Fund and listed below. The ending fund balance is projected to be \$703,556.

General Capital Projects Fund

The General Capital Projects Fund provides the basic resource for general government projects such as streets, parks, public facilities, equipment, and other infrastructure needs. Many of these projects are funded from debt issuance proceeds and the remaining are funded by a transfer in from the General Fund. Other revenues include interest income on investments, and proceeds of the sale of surplus property.

The following projects will be funded this year:

- ✓ This year the sidewalk program will be funded at \$100,000.
- ✓ Engineering costs have been funded at \$25,000 in anticipation of additional needs throughout the City.
- ✓ Continuation of the Whitley Road street projects, parks projects are funded by the 2016, 2018, and 2020 Certificates of Obligation proceeds. These projects are continued from prior years.

BUDGET-OVERVIEW

- ✓ The continuation of the Fire Station Renovation Project and food business park project at Capp Smith Park are funded by the 2020 Certificates of Obligation debt issuance.
- ✓ The \$4.7 million 2021 Certificates of Obligation will fund street projects, signalization projects, and capital outlay such as equipment and vehicles.

General capital projects and equipment expenses for this year are projected at \$9,638,500. The ending Fund Balance is forecast to be \$3,879,558. See the General Capital Projects Fund for a more detailed description.

Strategic Initiative Fund

The Strategic Initiative Fund was created in FY2015-2016 to fund the strategic initiatives identified as priorities by Council. The funding source for this fund is through General Fund transfers. This year, fund balance in the Strategic Initiative Fund will provide for the planned expenditures. Expenditures in this fund include \$30,000 for the home revitalization program through the Tarrant County HOME program. The fund will continue to fund Council initiatives in future years.

Special Revenue Funds

Economic Development Corporation

The Economic Development Corporation is funded by a ¼ cent sales tax and funds economic development activities and quality of life projects in the City. Voters approved this tax under Section 4B of Article 5190.6, Vernon's Texas Civil Statutes with an effective date of October 10, 1994. In May 2012, Voters approved a reallocation of the ½% for the Watauga Parks Development Corporation to go towards Street Maintenance, effective October 2012. In FY2018-2019, the Corporation was renamed to the Watauga Economic Development Corporation. Funds can only be used for economic development activities and projects and funds are administered under the supervision of the Economic Development Corporation Board of Directors. The City Council retains final oversight authority and must approve the EDC's programs and expenditures.

Sales tax revenues are projected to be \$814,000 for FY2021-2022. The ¼ cent share of all local taxable sales are remitted by merchants to the State Comptroller's Office and then distributed to the City on a monthly basis. This represents approximately 99% of total revenue for the Economic Development Corporation Fund.

The budget for this fund includes funding for the completion of various economic development initiatives as guided by the Corporation's strategic plan that was developed in FY2019-2020 and updated in FY2020-2021. Expenditures are budgeted at \$549,268. The ending fund balance is projected to be \$1,810,089.

BUDGET-OVERVIEW

The EDC Capital Fund Budget includes \$10,000 in contingency funding for projects that may be considered for funding for the fiscal year. The projected ending fund balance is \$20,335.

Street Maintenance Fund

This fund was originally established on October 1, 2012, to account for ¼ cent sales tax reallocated from the Parks Development Corporation, now the Economic Development Corporation. At a special election on May 12, 2012, the voters approved this tax under Section Chapter 327 of the Tax Code.

In November 2020 a measure was presented to voters to reallocate the ¼ cent dedicated street maintenance sales tax to economic development. The voters chose not to reallocate the tax and as a result, the street maintenance dedicated sales tax was abolished effective January 1, 2021. Fund balance reserves will continue to fund street projects for this fiscal year. Street maintenance projects funded for the year total \$908,000, leaving an ending fund balance of \$190,619.

Crime Control and Prevention District Fund

The Watauga Crime Control and Prevention District (WCCPD) was established in March 1996 under Local Government Code Chapter 363 and reauthorized most recently on May 1, 2021 to account for a one-half sales tax to fund officers and purchase additional equipment and supplies for law enforcement purposes. The fund is administered by a Board of Directors, which is current made up of the Mayor and all Council Members.

The sales tax represents 99% of total revenue for the WCCPD. Sales tax revenues generated from this ½ cent sales tax are projected to increase by 7% over prior year and are expected to be \$1,610,000. Total revenues are forecast to be \$1,676,000, The FY2021-2022 operating budget is \$1,620,000 and ending fund balance is projected to be \$857,335.

Library Donation Fund

Revenues represent donations made by customers as part of utility bill payment. Funds are used to purchase additional library supplies such as books, audio and video, periodicals, and other types of supplies. Projections are based on historical trend of donations, which have declined in the last several years.

Estimated revenues for this fund are expected to be \$6,100 and make up approximately 98% of the Library Donation's fund's total revenues. The adopted budget expenditure of \$10,700 will leave an estimated ending fund balance of \$47,289.

PEG Fee Fund

BUDGET-OVERVIEW

This fund was created in FY2017-2018 to comply with SB1087 and to account for a 1% PEG (public, educational or governmental) fee received from Cable Providers operating in the City. Revenue estimates are conservative. Fees are estimated to be \$30,000 for FY2021-2022. Expenditures are budgeted at \$36,000 this fiscal year for capital projects. Expenditures can only be spent on capital items for the local access channel as described by federal law. Estimated ending fund balance is \$73,152.

Municipal Court Revenue Funds

Revenues for the Security Fund, Technology Fund, Truancy Prevention, and Jury Fund come from a \$4.90, \$4.00, \$5.00, and \$0.10 fee, respectively, on each citation for which there is a conviction. Thus, as citations fluctuate up or down, these revenues are increased or decreased. For FY2021-2022, forecasted revenues are \$49,200 for all of these funds combined.

For each municipal court fund, funds can be used for only specific purposes that are outlined under the provisions of the Code of Criminal procedures or changes under Senate Bill 346. Expenses are for technology improvements for the Court office, a portion of the Juvenile Case Manager salary and upgraded ticket writers. The total budget for this year is \$50,580, leaving combined fund balances of \$235,449.

Traffic Safety Fund

In June 2019, legislation passed by the 86th Texas Legislature (House Bill 1631) affected cities that have automatic photographic enforcement programs. The City's contract was terminated June 1, 2019 when the law to ban photo enforcement programs became effective. In FY2020-2021, the City used the remaining fund reserve balance to fund the traffic safety program and expenses in the amount of \$350,000 were incorporated into the General Fund budget this budget year. The Birdville Independent School District and Keller Independent School District will cover the school crossing guard program in FY2021 and beyond.

Grant Funds

In FY2019-2020, the City received a Staffing for Adequate Fire Emergency Response (SAFER) Grant Award that provides for 75% funding of six Fire/EMS positions for the first 2 years of the grant, and 35% of funding for the 3rd year of the grant. The SAFER Grant Fund, is estimated to recognize \$271,000 in revenues and expenditures this fiscal year. In February 2022, the grant funding reduces to 35%, thus increasing the general fund portion of funding for these positions.

The City received a **CARES Act** Grant for reimbursement of COVID-19 response expenditures in the amount of \$1,307,350 that was expended in fiscal years 2019-2020 and 2020-2021. The City earned and expended all of the funds by December 31, 2020, as outlined in the CARES Act funding guidelines.

BUDGET-OVERVIEW

The **American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF)** provides funding to local governments to broadly respond to the COVID-19 public health emergency. The funding covers COVID-19 related expenditures that were incurred between March 3, 2021, and December 31, 2024. Two tranches of payments will be made to local governments serving populations under 50,000. The City will receive a total of \$6.066 million in CLFRF funding over the next two years. The City received \$3.033 million in August 2021. The City Council and staff is currently developing a spending plan for these funds based on the eligible spending categories which include the purposes listed below:

- *To respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;*
- *To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the State, territory, or tribal government that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;*
- *For the provision of government services to the extent of the reduction of revenue of such State, territory, or Tribal government due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the State, territory, or tribal government prior to the emergency; or*
- *To make necessary investments in water, sewer, or broadband infrastructure.*

Proprietary Funds

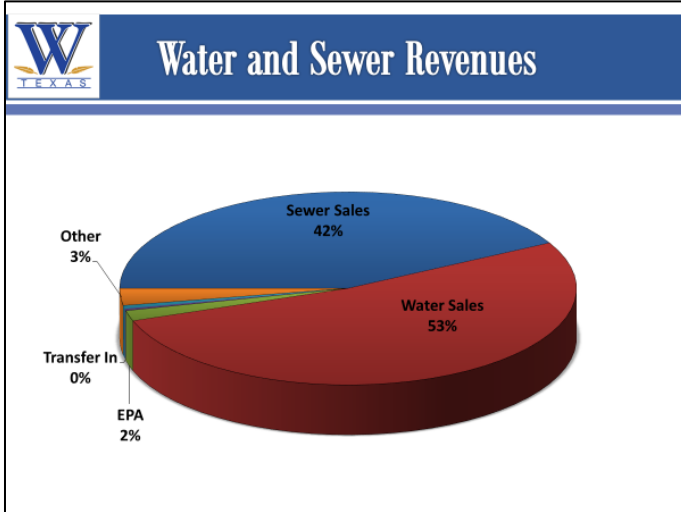
Storm Drainage Fund

A \$11.00 fee per month per residential utility account was adopted through the Code of Ordinances, to enhance drainage of properties within the City. Commercial accounts are charged a uniform rate, but the amount charged is based on impervious area. The fee is billed and collected through the Utility Billing Office and is 99.8% of the Storm Drain Utility Revenues. Projections are based on the active accounts and rate charges. The last fee review was conducted in FY2017-2018 resulting in the fee being reduced from \$12.00 per month per residential utility account to \$11.00 per residential utility account.

Total charges for services are forecast to be \$1,480,000 for service charges, with total revenues of \$1,482,000. The operating expenditure budget is \$718,125. This year, \$2,397,111 in capital projects are included in the budget to include the drainage portion of Whitley Road Phase 2-4, and the Drainage Master Plan. The projected ending fund resources will be \$786,211 if all budgeted capital projects are completed.

BUDGET-OVERVIEW

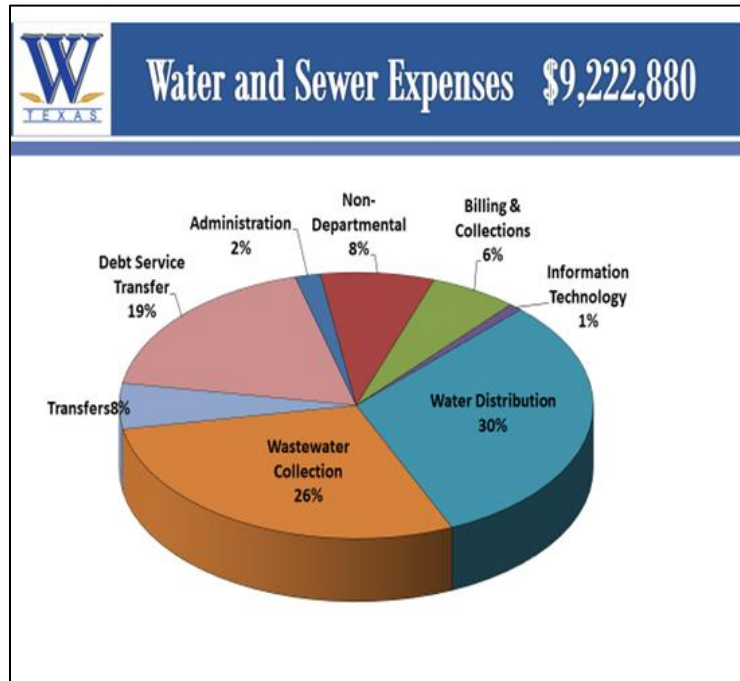
Water and Sewer Fund



The Utility Billing Office bills and collects revenues from the sale of potable water and the disposal of sewage discharge for single and multifamily residential buildings and commercial facilities inside the City. Projected revenues for these fees are generally based on population estimates, although weather conditions play a significant factor in revenues actually received. The City is 96% built out and

increases in customer accounts are projected to remain fairly flat in future years. Water and sewer sales constitute 95% of the Water and Sewer Utility Fund revenues. Other revenues such as penalty revenue, service charges, interest and transfers make up 5% of the total revenues. Total charges for services are forecast to be \$8,839,898, with total revenues of \$9,279,898 and total available resources are \$11,203,194.

Rate increases are included in this budget for residential and commercial customers for both water (3% increase) and sewer (5% increase) base and volume rates. The City contracts with the City of Ft. Worth for wastewater treatment and the City of North Richland Hills for water purchases. Expenditures for water purchases and sewer treatment services also vary based on customer usage and weather. Total expenses are estimated as \$9,222,880. These expenditures include an increase in our wholesale water by 3% and an increase



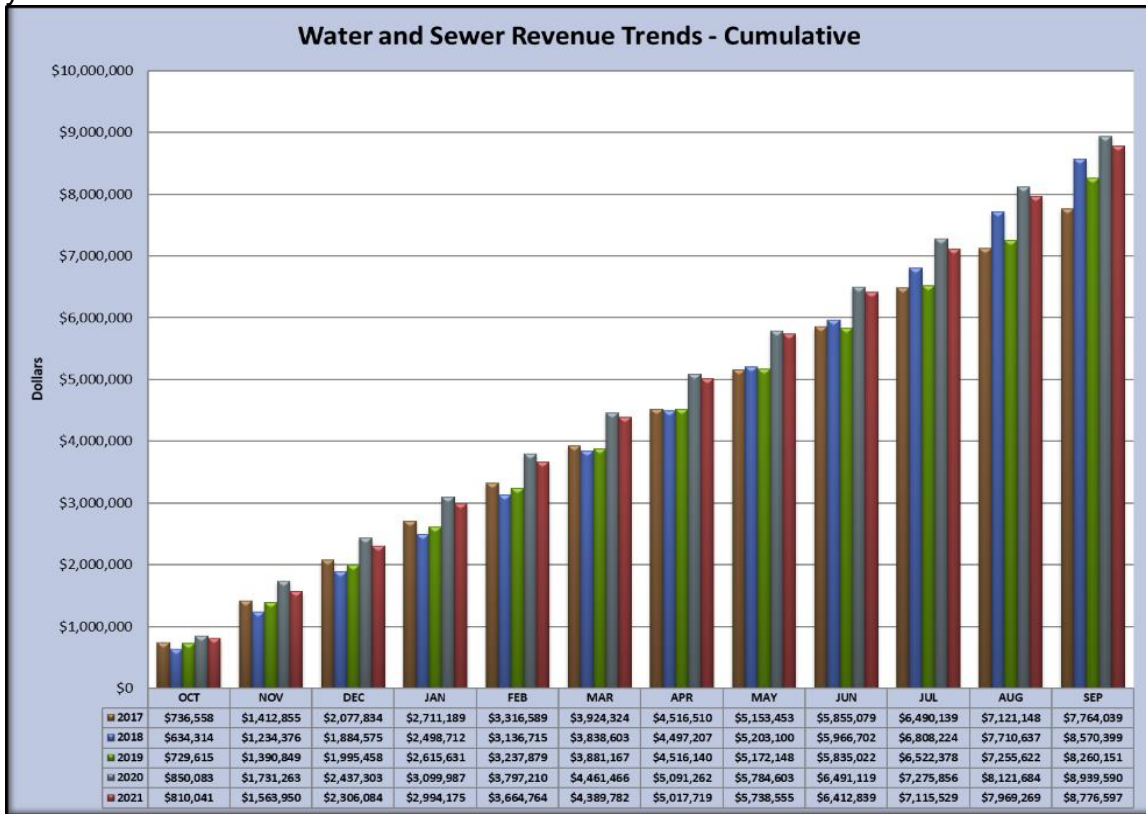
in our wholesale wastewater costs by 16% by the City of Ft. Worth. Three vacant positions in this fund were unfunded last year and one position is being restored in

BUDGET-OVERVIEW

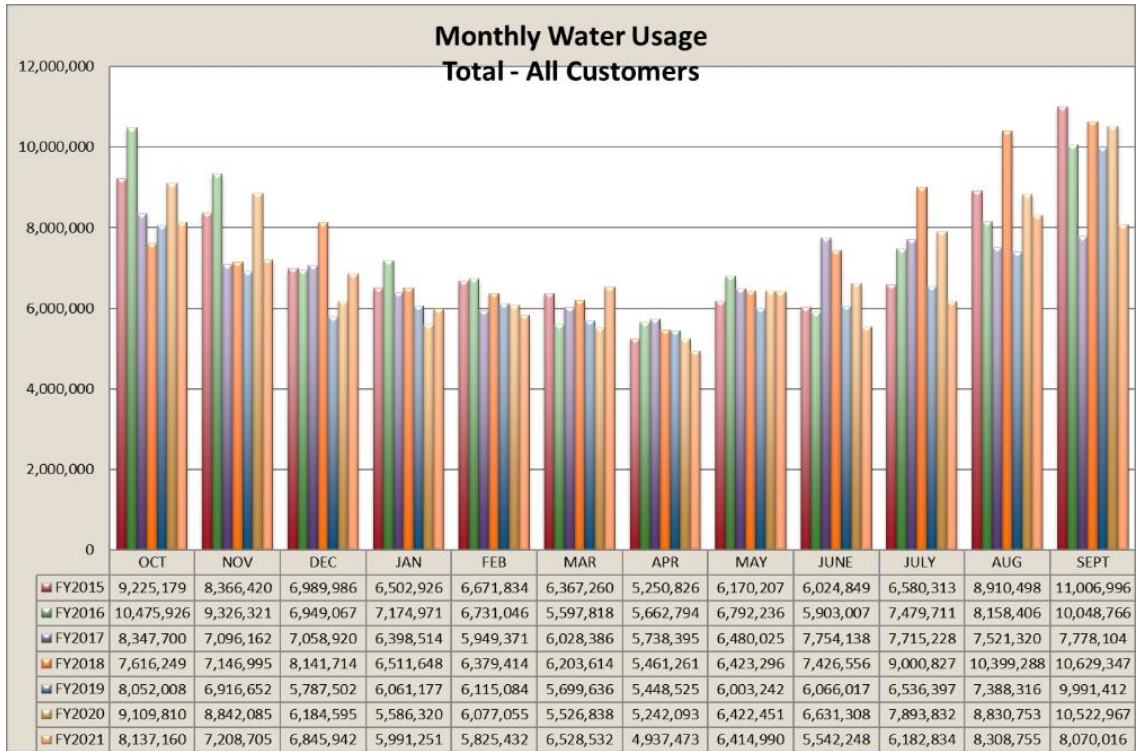
FY2021-2022 and two positions are slated to be filled in FY2022-2023. Transfers to the Debt Service Fund are included to cover debt service payments.

The Water and Sewer fund is still in a reserve recovery mode due to increased wastewater treatment costs attributed to inflow and infiltration issues in recent years. The ending Fund Balance is expected to be \$1,980,314 which is a 21% reserve level at the end of FY2021-2022. Although still below the reserve level policy of 25%, the reserve level has increased over prior years. The City Council reviewed a long-term rate model in August 2021 to ensure fiscal sustainability of the fund and projected rate increases are anticipated over the next several years ranging from 4% to 6% annually, depending on the issuance of additional debt to fund planned capital projects.

Water service revenues fluctuate seasonally and can be drastically affected by an extended period of drought or rainfall. The charts below show how drastically monthly water consumption and revenues can vary by month and from year to year.



BUDGET-OVERVIEW



Water and Sewer Debt Service Fund

The Utility Fund debt service requirement for FY2021-2022 is \$1,722,649 and will be funded by a transfer from the Water/Sewer operating fund. The fund balance at the end of the year is expected to be \$6,544. Debt service is paid for those issuances that fund wastewater improvements identified in the 5-year Capital Improvement Plan.

Water and Sewer Capital Projects Funds

Total available resources are projected at \$9,561,928 which includes remaining proceeds from a debt issuance of \$7.325 million that occurred in summer of 2017 to provide funding for various water and sewer infrastructure projects and the 2019 debt issuance of \$8.390 million. These projects are currently underway and are expected to be substantially completed at the end of FY2021-2022. Total expenditures are budgeted at \$7,025,201 and include the water and wastewater projects that were identified and prioritized in the City's 5-year Capital Improvement Plan. An estimated \$140,000 in estimated water and sewer main repairs and maintenance is budgeted this year. The ending fund balance will be \$2,536,727 in this fund if the planned projects are completed by September 30, 2022. Unused funds will roll over to the next fiscal year until the projects are completed. A possible 2022 debt issuance will be proposed for projects identified to be funded in FY2022-2023.

BUDGET-OVERVIEW

Joint Use Facility Fund

The City of Watauga and City of North Richland Hills jointly maintain a transfer station for water. A maintenance reserve of \$60,000 per year is scheduled. These reserves are transferred in annually from the Water/Sewer operating fund. Reserves are used for pump replacements and other maintenance, as necessary.

Equipment Replacement Fund

This year the City continues the use of the Equipment Replacement Fund that began in FY2013-2014, but on a smaller scale. The City maintains an equipment replacement fund for use in the purchase of rolling stock, equipment, facility needs such as HVAC and roofing, and technology replacement with a minimum cost of \$5,000 and a useful life of at least five years. This fund is designed to provide on-going financing for replacement equipment once it reaches its expected life span. The Equipment Replacement Fund purchases these items and then charges the acquiring fund a prorated amount based on the cost and useful life of the equipment. These are reflected as transfers in from other funds and charges for services. This year we are utilizing this fund for the purchase of rolling stock, equipment, technology, and facility needs in the amount of \$308,700. Some of the items funded this year were carried over from prior year.

The City utilized some of the legacy fund balance to balance the General Fund and Crime Control District fund in FY2019-2020 and FY2020-2021. In addition, the General Fund and Crime Control District fund did not transfer the annual payment for capital items in the last several fiscal years. These amounts will be transferred and made whole in future years as economic conditions improve. The forecasted ending Fund Balance is \$1,398,372.

Fleet Interlocal Agreement Fund

In FY2019-2020, the City contracted with three surrounding cities to provide fleet services. The City estimates revenues to be \$55,000 and estimates expenses to be at \$38,400. Ending fund resources are projected at \$28,661.

Conclusion

This section is a summary of the major highlights of the Fiscal Year 2021-2022 Budget document. The following pages summarize the significant budget changes and new and expanded requests submitted by departments this fiscal year. The summaries by fund and departmental detail can be found in the fund sections of this document.



**SIGNIFICANT BUDGET CHANGES OVERVIEW
IN COMPARISON TO FY2020-2021 ORIGINAL BUDGET**

DEPARTMENT/ DIVISION	EXPENSE CHANGE AMOUNT	CHANGE EXPLANATION
GENERAL FUNDS		
City Secretary	\$926	volunteer banquet adjustment (done every other year) salary, benefits, retention and TMRS adjustment election expenses adjustment training needs adjustment
Human Resources	\$40,811	salary, benefits, retention and TMRS adjustment increase in service awards online recruitment cost increase NeoGov annual support increase reinstatement of WataugaFit program reinstatement of employee tuition program salary survey approval - one time new request
Development Services Division	(\$37,625)	inspection services agreement deletion salary, benefits, retention, TMRS & position adjustments vehicle maintenance & parts costs adjustment GIS consulting services (one-time) adjustment training needs adjustment
City Manager	(\$71,278)	salary, benefits, retention and TMRS adjustment training needs adjustment membership dues adjustment
Non-Departmental	(\$396,195)	estimated payouts & insurance supplement adjustments postage needs adjustment estimated phone service adjustment copier/printer agreement adjustment membership dues adjustment civil service litigation needs adjustment workers compensation rate adjustment insured adjustments State of the City funding adjustment contingency adjustment reallocation of attorney fees to division 021 reallocation of ambulance services to fire department reallocation of fire inspection services to fire department
Finance - Court Division	(\$2,475)	salary, benefits, retention, TMRS & position adjustments training needs adjustment membership dues adjustment printing needs adjustment court reporting services adjustment reallocation of attorney fees to division 021
Finance	\$52,173	salary, benefits, retention, TMRS & position adjustments bidding/contract management - new request adjustment financial transparency adjustment training needs adjustment investment advisor services deletion one-time purchases adjustment
Information Technology	\$145,681	salary, benefits, retention, TMRS & position adjustments computer supplies usage adjustment software maintenance cost adjustments RTA yearly subscription exchange server online subscription additional security and virtual applications civic engage sytem deletion training needs adjustment
Library Services	\$64,020	salary, benefits, retention, TMRS & position adjustments Ebooks & medis costs adjustment cost analysis adjustments BISD Reads multi city event addition training and travel expenses adjustment for conference addition databases/ematerial platforms analysis adjustment

**SIGNIFICANT BUDGET CHANGES OVERVIEW
IN COMPARISON TO FY2020-2021 ORIGINAL BUDGET**

DEPARTMENT/ DIVISION	EXPENSE CHANGE AMOUNT	CHANGE EXPLANATION
GENERAL FUNDS (continued)		
Recreation & Community Services	\$109,150	salary, benefits, retention, TMRS & position adjustments cost analysis adjustments Meals on Wheels program addition senior enrichment day addition membership and conferences adjustments Halloween Bash & Family 4th events adjustments athletic contractor service reorganization adjustment
Parks Department	\$63,405	salary, benefits, retention, TMRS & position adjustments cost analysis adjustments contract outsource adjustments communications analysis adjustment Capp Smith Park maintenance costs adjustment grounds maintenance contract expansion adjustment
Police Department	\$575,656	salary, benefits, retention, step, TMRS & position adjustments positions from Traffic Safety fund addition cost analysis adjustments consolidated program cost adjustment needs analysis adjustments
Fire Department	\$493,728	salary, benefits, retention, step, TMRS & position adjustments cost analysis adjustments MSA 5 gas monitor agreement adjustment consolidated program cost adjustment NEFDA dues increase state certifications adjustment forceable entry traini prop - new request one time addition reallocation of ambulance services from non-department reallocation of fire inspection services from non-department medical control cost adjustment
Public Works - Street Division	\$111,518	salary, benefits, retention, TMRS & position adjustments cost analysis adjustments communications analysis adjustment debris disposal usage adjustment training and travel expenses adjustment for conference addition needs analysis adjustments
Public Works - Fleet Services	\$19,170	salary, benefits, retention, TMRS & position adjustments cost analysis adjustments annual agreement costs adjustments
Public Works - Facilities Maintenance	(\$200)	salary, benefits, retention, and TMRS adjustments needs and costs analysis adjustments
SPECIAL REVENUE FUNDS		
Economic Development Corporation	(\$48,024)	Bludot subscription addition small business development program addition retail development in-house deletion support local programs addition Give & Get program phase two business attraction advertising adjustment costs analysis adjustments small business week campaign adjustment travel and training adjustments membership adjustments GovPilot subscription addition contractual services adjustments allocation to General Fund adjustment ARPA funding adjustment
Crime Control District	\$66,350	salary, benefits, retention, step, TMRS & position adjustments costs analysis adjustments agreement costs adjustments travel and training adjustments Netmotion increase adjustment
Finance - Municipal Court Technology Fund	\$6,400	Equipment Replacement Fund adjustment capital equipment one time purchases adjustment
Municipal Court Truancy Prevention Fund	\$965	salary, benefits, retention and TMRS adjustment costs analysis adjustments

**SIGNIFICANT BUDGET CHANGES OVERVIEW
IN COMPARISON TO FY2020-2021 ORIGINAL BUDGET**

DEPARTMENT/ DIVISION	EXPENSE CHANGE AMOUNT	CHANGE EXPLANATION
PROPRIETARY FUNDS		
Storm Drain Utility Fund	\$562,294	salary, benefits, retention and TMRS adjustment costs & needs analysis adjustments GIS consulting services adjustment travel and training adjustments grounds maintenance contract adjustment capital projects adjustment
Water Sewer Administration	\$4,050	salary, benefits, retention and TMRS adjustment
Water Sewer Non-Departmental	(\$4,650)	GIS consulting services adjustment copier/printer agreement adjustment dependent health supplement analysis adjustment
Finance - Utility Billing & Collections	\$10,300	salary, benefits, retention and TMRS adjustment postage analysis adjustment costs analysis adjustments
Water Sewer Information Technology	\$11,110	salary, benefits, retention and TMRS adjustment exchange server subscription
Water Distribution	(\$47,975)	salary, benefits, retention, TMRS & position adjustment costs & needs analysis adjustments travel and training adjustments water purchases cost adjustment
Wastewater Collections	\$118	salary, benefits, retention, TMRS & position adjustment costs & needs analysis adjustments training adjustment

The Cost of City Services

Based on average home value of \$173,843 each household will pay \$1,008.94 in city taxes for the year, or \$84.08 per month, to support these city services:



Emergency Services



Library Services

Animal Control Services



Park & Recreation Services



Building & Permit Services



Public Works Services





GENERAL FUND

***STRATEGIC INITIATIVE
FUND***

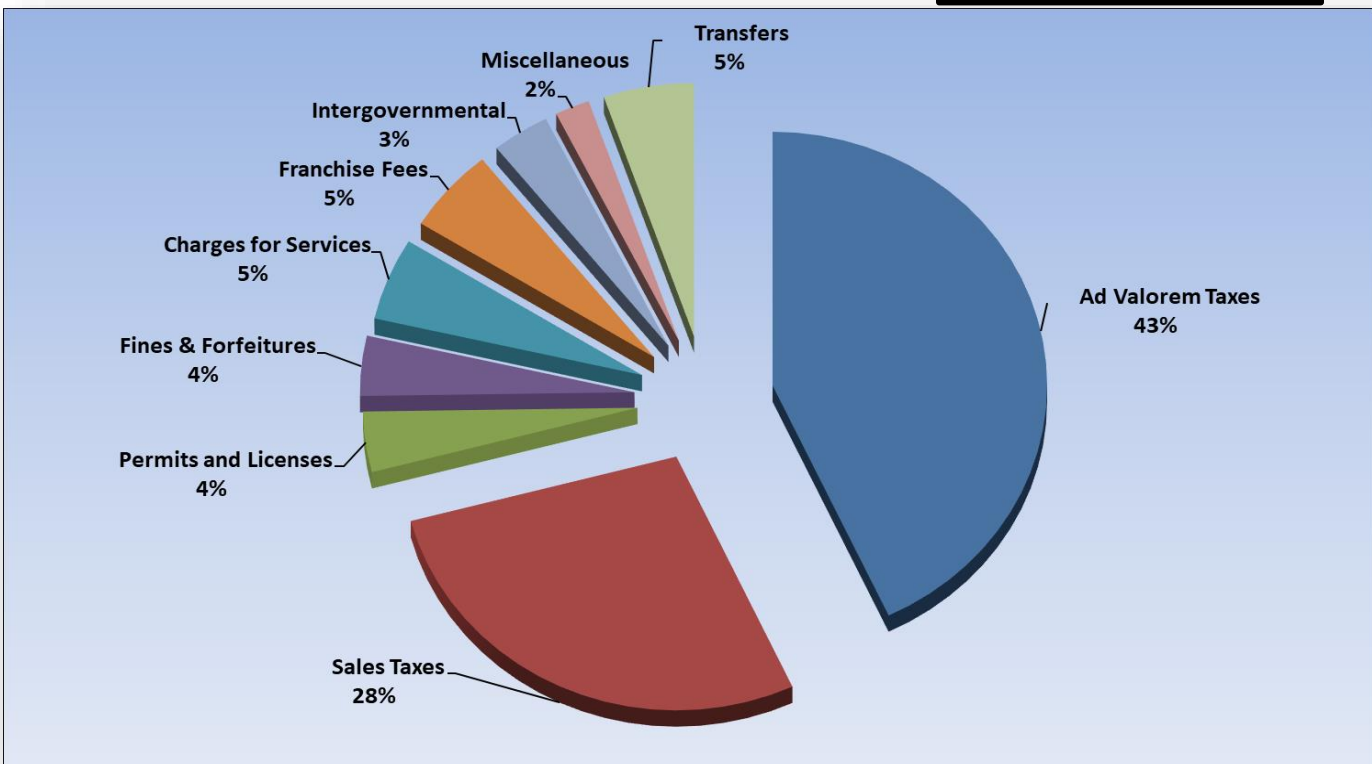
GENERAL FUND

The General Fund is a Governmental Fund, which means that it is used to account for tax-supported activities that benefit all citizens. The General Fund is used to account for all revenues and expenditures not accounted for in other funds. It receives a greater variety of taxes and other revenues and finances a wider range of governmental activities than other funds. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable and expenditures are recorded when the liability is incurred.

Where does the money come from?

GENERAL FUND REVENUES

TOTAL = \$14,781,950



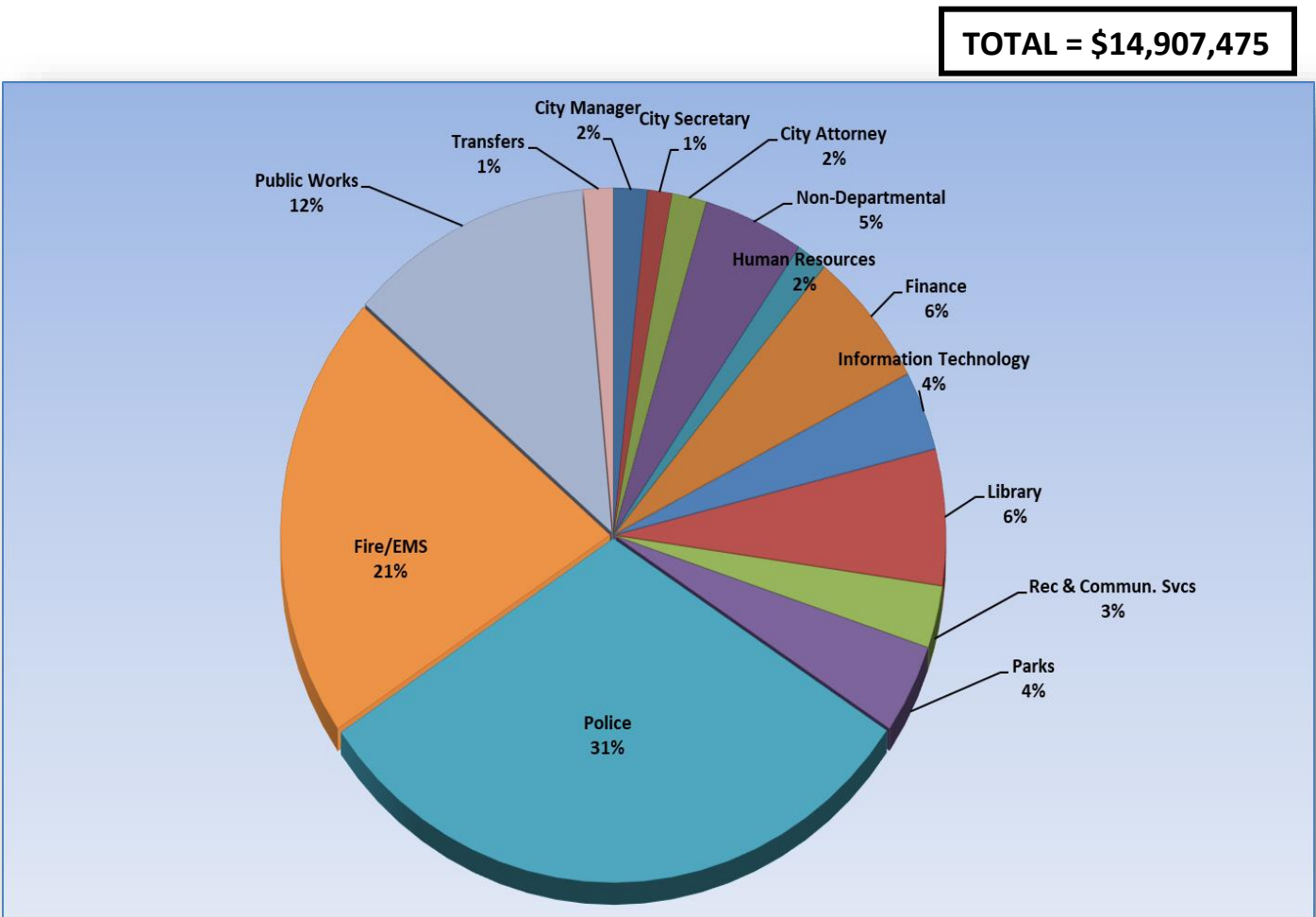
Revenues are forecasted at approximately 10.9% more than prior year, or by \$1,375,250 due in large part to anticipated sales tax increases as the economy recovers from the impact of COVID-19. An additional quarter cent sales tax will be received in the General Fund as a result of the a ballot measure that was approved by voters in May 2021, resulting an increase of \$814,000. Other revenues such as permits and fines and forfeitures are forecast to increase this year. Property tax revenue has been based on maintaining or reducing the City’s current tax rate, and is expected to bring in approximately \$200,000 additional revenues at the FY2022 tax rate of \$0.5804/100 of valuation.

GENERAL FUND

Where does the money go?

GENERAL FUND EXPENDITURES BY DEPARTMENT

General Fund expenditures have increased by approximately 12% from prior year, or by \$1,521,905. A major component of this increase is the movement of the Traffic Safety Fund expenses into General Fund and the restoring of various positions that were unfunded last fiscal year as a cost saving measure, and a decrease of Grant funds this fiscal year. Utilitization of fund balance this year is forecasted at \$125,525.



GENERAL FUND BUDGET SUMMARY

	HISTORY			PROJECTED YEAR			BUDGET		CHANGE		FORECAST
	2019-20	2020-2021	2020-2021	2021-2022	FY 2020-21 TO FY 2021-22		2022-23				
	Actual	Budget	Projected	Budget	\$	%	Budget				
Fund Balance, October 1	\$ 4,517,756	\$ 4,310,753	\$ 5,521,603	\$ 6,176,396	\$ 1,865,643		\$ 6,050,871				
Revenues:											
Property Taxes	6,073,839	6,161,500	6,166,500	6,364,500	\$ 203,000	3.5%	6,571,720				
Sales Taxes	3,024,650	2,920,000	3,225,000	4,118,000	\$ 1,198,000	41.0%	4,218,000				
Permits and Licenses	501,024	531,000	714,800	569,000	\$ 38,000	7.2%	574,100				
Fines & Forfeitures	560,003	515,900	534,150	564,900	\$ 49,000	9.5%	636,900				
Charges for Services	724,789	740,500	749,500	776,000	\$ 35,500	4.8%	777,500				
Franchise Fees	851,797	862,000	768,000	797,000	\$ (65,000)	-7.5%	873,000				
Intergovernmental Revenue	503,500	502,600	502,600	502,600	\$ -	0.0%	503,000				
Miscellaneous	326,371	384,900	284,300	301,650	\$ (83,250)	-21.6%	349,300				
Operating Revenues	\$ 12,565,973	\$ 12,618,400	\$ 12,944,850	\$ 13,993,650	\$ 1,375,250	10.9%	\$ 14,503,520				
Operating Transfers-In:											
Transfers from Other Funds	827,792	765,281	765,281	788,300	\$ 23,019	3.0%	793,500				
Water/Sewer, Storm, EDC, Traffic Safety											
Total Operating Revenues and Transfers-in	\$ 13,393,765	\$ 13,383,681	\$ 13,710,131	\$ 14,781,950	\$ 1,398,269	10.4%	\$ 15,297,020				
Total Available Resources	\$ 17,911,521	\$ 17,694,434	\$ 19,231,734	\$ 20,958,346	\$ 3,263,912	18.4%	\$ 21,347,891				
Expenditures:											
City Manager*	276,807	318,198	380,040	246,920	\$ (71,278)	-22.4%	335,800				
City Secretary*	143,330	174,779	180,350	175,705	\$ 926	0.5%	156,455				
City Attorney	0	387,000	337,000	210,000	\$ (177,000)	-45.7%	215,000				
City Attorney - Prosecutor	0	42,000	52,000	40,000	\$ (2,000)	-4.8%	35,000				
Non-Departmental	1,143,479	742,810	765,210	733,615	\$ (9,195)	-1.2%	843,600				
Human Resources	140,457	182,169	176,660	222,980	\$ 40,811	22.4%	209,350				
Development Services	221,591	237,745	328,145	200,120	\$ (37,625)	-15.8%	320,856				
Finance - Municipal Court Division	436,485	359,730	344,545	399,255	\$ 39,525	11.0%	406,950				
Finance	410,799	500,247	488,110	552,420	\$ 52,173	10.4%	642,510				
Information Technology	326,736	402,909	382,950	548,590	\$ 145,681	36.2%	564,670				
Library	762,199	882,480	841,750	946,500	\$ 64,020	7.3%	964,200				
Recreation & Community Serv.	572,072	322,740	246,340	431,890	\$ 109,150	33.8%	431,340				
Parks**	551,012	559,765	555,255	623,170	\$ 63,405	11.3%	655,620				
Police Division	3,851,242	4,054,124	3,941,380	4,629,780	\$ 575,656	14.2%	4,717,400				
Fire / EMS	2,090,285	2,521,752	2,365,613	2,890,330	\$ 368,578	14.6%	3,006,650				
Fire /Safer Grant Positions	82,239	122,850	122,850	248,000	\$ 125,150	101.9%	473,108				
Public Works - Street Division	444,047	434,632	374,860	534,590	\$ 99,958	23.0%	566,300				
Fleet Maintenance	179,181	204,900	201,690	224,070	\$ 19,170	9.4%	293,250				
Building Maintenance	745,456	834,740	870,590	834,540	\$ (200)	0.0%	841,390				
Operating Expenditures	12,377,418	13,285,570	12,955,338	14,692,475	\$ 1,406,905	10.6%	15,679,449				
<i>*City Manager & City Secretary segregated 2019-20 and **Parks Department moved from PDC (Now EDC).</i>											
Operating Transfers-Out											
To Capital Project Fund Debt&Eng		0	0	85,000	\$ 85,000	70.8%	85,000				
Operating Surplus/(Deficit)	\$ 1,016,347	\$ 98,111	\$ 754,793	\$ 4,475			\$ (467,429)				
Transfers to Other Funds											
To Capital Project Fund Projects	0	100,000	100,000	100,000	\$ -	100.0%	100,000				
To Equipment Repl. - Current Year	12,500	0	0	30,000	\$ 30,000	0.0%	0				
Total Transfers to Other Funds	12,500	100,000	100,000	130,000	\$ 30,000		100,000				
TOTAL OPERATING & TRANSFERS	\$ 12,389,918	\$ 13,385,570	\$ 13,055,338	\$ 14,907,475	\$ 1,521,905	12.1%	\$ 15,864,449				
Fund Balance, September 30	\$ 5,521,603	\$ 4,308,864	\$ 6,176,396	\$ 6,050,871			\$ 5,483,442				
STRATEGIC INITIATIVE											
CHANGE IN FUND BALANCE	\$ 1,003,847	\$ (1,889)	\$ 654,793	\$ (125,525)			\$ (567,429)				
% OF EXPENDITURES	45%	32%	48%	41%			35%				

City Secretary Office Fund 01-010



City Manager

**Records Clerk
1.00 FTE**

**City Secretary
1.00 FTE**

**Deputy City Secretary
1.00 FTE**

**Position Unfunded
1.00 FTE**



GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: CITY SECRETARY OFFICE – FUND 01-010

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.
Extended hours for meetings and elections

MISSION / PROGRAMS / SERVICES:

The Mission of the Watauga City Secretary's Office is to ensure continuity in the municipal legislative process through the guardianship of City Council, Boards, Commissions, and Committees agendas, minutes, ordinances, resolutions, board appointments and elections, as well as to promote quality service to all customers in a cost effective and efficient manner.

- The City Secretary serves at the discretion of the City Council, and is responsible for attending the all City Council meetings and receives and addresses all complaints/concern in regard to City Services.
- The City Secretary manages and maintains all official records of the City such as:
 - Ordinances; Resolutions; Contracts; Agendas & Minutes; Liens; Mixed Beverage Licenses/Massage Establishment Licenses; Insurance Coverage and Claims
- City Secretary serves as the Chief Election Officer and Records Management Officer for the City

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Developed candidate election packets
- Conducted candidate ballot drawing and candidate orientation
- Conducted a records audit to ensure records management compliance
- Provided administrative support to Mayor, Council, City Manager, and other City Departments
- Provided administrative support to Citizen Focus Group
- Responded to Public Information Requests in a timely manner in accordance with the Texas Public Information Act
- Added display areas to lobby for proclamations and monthly recognitions
- Revised election website information to comply with state law
- Developed numerous standard operating procedures for records management
- Conducted the general election in May 2021
- Conducted Newly Elected Official Orientation
- Completed Employee Readiness Evaluation for Deputy City Secretary and Records Clerk positions
- Mentored and trained CSO staff in accordance with the City's Succession Plan
- Developed the annual operating budget for the CSO department

FY2021-2022 GOALS/ OBJECTIVES:

- Conduct General and Special Elections as required
- Monitor and implement legislative changes which require updating the Code of Ordinances
- Improve the Records Management Program through the purchase of software and necessary devices
- Deputy City Secretary to complete half of requirements for Texas Municipal Clerk Recertification
- Develop the annual budget for the CSO and City Council
- Timely processing of ordinance codification

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Code of Ordinances ongoing supplementation (quarterly)
- Texas Municipal Clerk Certification and Training
- Records Management training

GENERAL FUND

DEPARTMENT: ADMINISTRATION
DIVISION / ACTIVITY: CITY SECRETARY OFFICE - FUND 01-010

EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$134,556	\$142,454	\$148,304	\$148,650	\$145,350
Supplies	\$914	\$700	\$850	\$800	\$900
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$7,860	\$31,625	\$31,625	\$30,900	\$29,455
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$143,330	\$174,779	\$180,779	\$180,350	\$175,705

PERSONNEL					
City Manager	0.50	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00
City Secretary	1.00	1.00	0.00	0.00	0.00
Deputy City Secretary	0.00	0.00	1.00	1.00	1.00
Records Clerk	0.00	1.00	1.00	1.00	1.00
TOTAL	2.50	2.00	2.00	2.00	2.00

PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
City Council Meetings Held (Regular, Workshop, Special)	29	30	45	45
Board/Commisison/Committee Meetings Held	37	40	40	40

<i>Output/Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
City Council Agenda Packets Prepared	29	30	45	45
City Council Minutes Prepared	29	40	45	45
Boards & Commission Agenda Packets Prepared	37	60	55	55
Boards & Commission Minutes Prepared	37	40	45	45
Resolutions Processed	48	35	60	55
Ordinances Processed	44	40	45	45
"Contact Us/Citizen Concerns" Requests Processed	60	70	70	70
Public Information Requests Processed	312	225	250	250
Property Claims Processed	5	10	8	10
Liability Claims Processed	1	5	2	5
Application for Board/Commtee/Comn	35	20	35	35
Alcohol Beverage /Massage Establishment Permits Processed	27	30	35	35
Affidavits of Gross Alcohol Sales Processed	50	60	55	55

<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
M & O Budget Per Capita	\$6.07	\$7.35	\$7.59	\$7.39
M & O Budget Percentage of City Budget	0.26%	0.37%	0.38%	0.33%

<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Agenda Packets Processed Prior to Mtg	1, 3, 4	66	70	85	85
% of Depts Compliant w/Records Management	1, 3, 4	100%	100%	100%	100%
Open Records Req. Processed-10 Days	1, 3, 5	312	175	250	250
Contact Us/Citizen Concerns Processed	1, 3, 4	60	70	70	70



GENERAL FUND

BUDGET CHANGES/REALLOCATIONS

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: CITY SECRETARY OFFICE - FUND 01-010				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$3,046	Salary, Benefits, Retention, TMRS & Position Adjustments
Publications	Supplies		\$200	TMCCP Supplement
Wearing Apparel	Supplies	(\$150)		Not needed in FY2021-2022
Communications	Contractual/Sundry		\$980	Cell Stipend Adjustment
Special Services	Contractual/Sundry	\$1,800		Volunteer Banquet (done every other year)
Special Services	Contractual/Sundry	\$100		Notary Services Adjustment
Special Services	Contractual/Sundry		(\$1,500)	Budgeted in Development Services
Dues & Subscriptions	Contractual/Sundry		(\$100)	TMCCP Membership Increase
Training	Contractual/Sundry	(\$500)		Training Seminars/Conferences Adjustments
Election Expenses	Contractual/Sundry	(\$5,000)		Election Adjustments
Printing & Binding	Contractual/Sundry		\$50	Increased Costs in Minute Books
CHANGES TOTAL:		(\$3,750)	\$2,676	
REALLOCATIONS:				
Special Services	Contractual/Sundry		\$2,000	Language USA (from non-departmental)
REALLOCATIONS TOTAL:			\$2,000	
TOTALS:		(\$3,750)	\$4,676	

\$926 **NET INCREASE/DECREASE**

Human Resources Fund 01-011

Director of Human Resources
& Civil Service
0.50 FTE



Human Resources Generalist
1.00 FTE



GENERAL FUND

DEPARTMENT: ADMINISTRATION	
DIVISION / ACTIVITY: HUMAN RESOURCES – FUND 01-011	
LOCATION: 7105 Whitley Road Watauga, Texas 76148 Phone Number: 817-514-5819	HOURS OF OPERATION: Monday – Friday 8:00 A.M. – 5:00 P.M. As needed for accidents, Worker’s Compensation, and all other employee assistance as requested.
MISSION / PROGRAMS / SERVICES: The Human Resources Department is responsible for the following core services: Professional Development and Performance Management, Employee and Labor Relations, Risk Management, Compensation and Benefits and Workforce Planning. These include, but are not limited to: Recruitment, On-boarding, Workers’ Compensation, Unemployment Claims, Job Descriptions, Benefits, Employment Verification, Retirement, ADA, COBRA, FMLA, Performance Evaluations, Training, Workers’ Compensation, Safety, Compliance with Local Government Code Chapter 143 for Firefighters and Police Officers, Meet and Confer Negotiations, Personnel Records Management and recommending action on complex personnel issues including disciplinary issues and termination. The Human Resources Department is committed to delivering the highest quality of service to all departments, employees, applicants and citizens. It supports the City of Watauga through recruitment, training and retention of a diverse and high performing workforce and management of employee benefits and compensation. Our goal is to make Watauga <i>A Great Place to Work</i> .	
FY2020-2021 HIGHLIGHTS/ACHIEVEMENTS: <ul style="list-style-type: none"> • Continued implementation of procedures and policies in response to COVID-19 • Began monthly Employee Focus Group Meetings • Developed and distributed Total Compensation Statements for employees • Created Succession Planning Program (LEAD – Leadership, Education & Development) • Conducted an Employee Survey • Adopted/revised new policies: <i>8.03 Sick Leave, 7.07 Telecommuting, 10.09 Drug and Alcohol Workplace</i> • Coordinated city wide Cyber Security and Customer Service Training • Revamped recruiting efforts by participating in Virtual Job Fair, placing advertisements on bus benches/electronic signs, and hosting a Hiring Event • Implemented Phase1 of the Employee Leave Management Program • Introduced National Public Pension Fund Association, new 457b deferred compensation vendor, offering lower rates for employees • Renewed Meet and Confer Agreement between the City of Watauga and Watauga Firefighters’ Association (2021-2024) 	
FY2021-2022 GOALS/ OBJECTIVES: <ul style="list-style-type: none"> • Complete Phase 1 of Employee Leave Management Program • Continue archiving employee personnel files into Laser Fiche • Begin E-Forms Conversion Project which will convert paper-based forms • Conduct a Compensation Study • Create a Resiliency and Peer Support Program 	
MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS: High dollar insurance claims may result in an increase in health insurance premiums. Challenges in recruiting may result inability to fill positions for an extended period of time. Overall risk pool increases in workers’ compensation coverage rates due to law enforcement, errors & omissions and COVID-19 claims may affect the City’s rate	

GENERAL FUND

DEPARTMENT: ADMINISTRATION						
DIVISION / ACTIVITY: HUMAN RESOURCES - FUND 01-011						
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET	
Personnel	\$111,968	\$125,504	\$125,504	\$120,600	\$130,600	
Supplies	\$1,101	\$5,500	\$5,500	\$5,050	\$5,500	
Maintenance	\$10	\$0	\$0	\$0	\$0	
Contractual/Sundry	\$27,379	\$51,165	\$51,165	\$51,010	\$86,880	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$140,458	\$182,169	\$182,169	\$176,660	\$222,980	
PERSONNEL						
Director of HR & CS	0.50	0.50	0.50	0.50	0.50	
HR Generalist	1.00	1.00	1.00	1.00	1.00	
TOTAL	1.50	1.50	1.50	1.50	1.50	
PERFORMANCE MEASURES / SERVICE LEVELS						
Input / Demand		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22	
Number of Human Resources Employees		2	2	2	2	
Number of City Employees Budgeted (FTEs)		176.50	157.25	157.25	163.50	
Output / Workload		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22	
Number of Separations/Retirements (excludes seasonal)		26	15	20	20	
Number of Promotions		13	5	6	5	
Number of Transfers		0	1	3	3	
Number of Demotions		1	0	0	0	
Number of Payroll/Benefit Transactions Performed		499	500	500	500	
Number of Employees Hired		25	20	20	20	
Number of Employment Applications Processed		227	700	800	800	
Number of Positions Posted		21	10	35	25	
Number of Equipment and Vehicle Accidents Processed		12	15	8	8	
Number of Workers' Compensation Claims Processed		15	13	12	12	
Number of Tuition Reimbursement Requests Processed		6	0	0	0	
Number of Family Medical Leave Requests Processed		15	15	12	12	
Efficiency Measures / Impact		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22	
M & O budget per capita		\$5.95	\$7.66	\$7.43	\$9.38	
M & O budget percentage of City budget		0.25%	0.39%	0.37%	0.42%	
Effectiveness Measures / Outcomes		Strategic Goals	Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
Number of Employee Wellness Events		1, 7	13	6	8	8
Number of City Wide Employee Training Events		1, 7	3	2	2	3
Employee Turnover Rate (excludes seasonal)		1, 7	14%	10%	18%	18%
Number of Employee Complaints		7	1	1	1	1



GENERAL FUND

BUDGET CHANGES/REALLOCATIONS

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: HUMAN RESOURCES - FUND 01-011				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$5,096	Salary, Benefits, Retention, Salary & TMRS Adjustments
Special Services	Contractual/Sundry		\$1,000	Increase in Service Awards
Special Services	Contractual/Sundry	\$100		Notary Adjustment
Advertising	Contractual/Sundry		\$500	Increase in Online Recruitment Costs
Advertising	Contractual/Sundry		\$500	Increase in NeoGov Annual Support
Dues & Subscriptions	Contractual/Sundry		\$5	Increase in ICMA Membership
Employee Relations	Contractual/Sundry		\$3,000	Reinstatement of WataugaFit Program
Employee Tuition Reimb.	Contractual/Sundry		\$7,010	Reinstatement of Employee Tuition Program
Contractual Services	Contractual/Sundry		\$3,500	Addition of First Responders EAP
Contractual Services	Contractual/Sundry		\$100	Increase in Employee Hotline Support
Contractual Services	Contractual/Sundry	\$20,000		Salary Survey New Request Approval - One Time
TOTALS:		\$20,100	\$20,711	

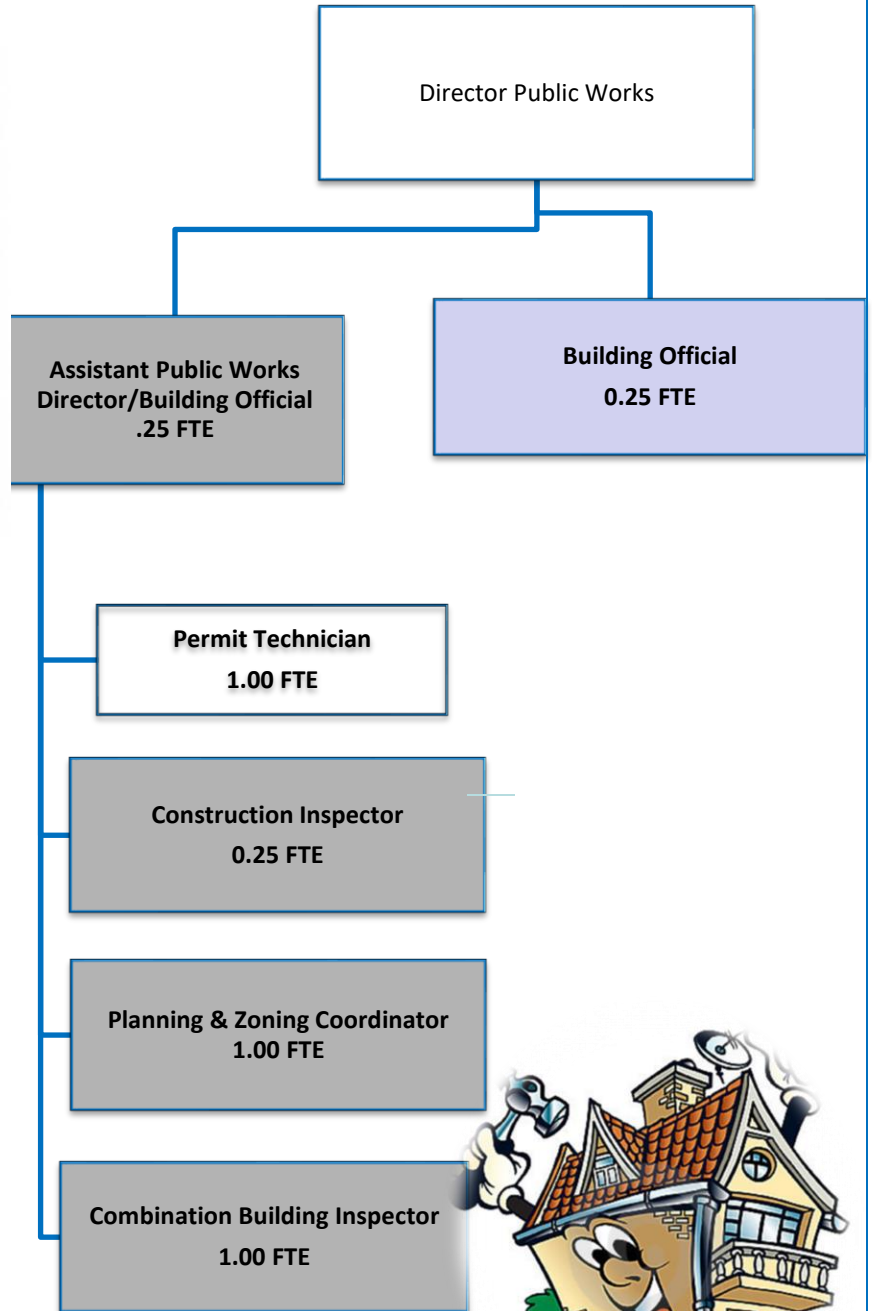
\$40,811 NET INCREASE/DECREASE

NOTE: No Reallocations for this Department

Public Works Development Services Division Fund 01-013



Position Unfunded
.25 FTE



GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: DEVELOPMENT SERVICES DIVISION – FUND 01-013

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5806

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

Development Services Division consists of several different sections, which includes planning & zoning, engineering, building inspections and permitting.

- Provide quality development, revitalization and ordinance administration and enforcement.
- Engineering and Building inspection will ensure that all plans and projects submitted meet the city specifications through plan review and field inspections.
- Customer service through the Permit and Inspection process.

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Completed 303 Single Family Rental Inspections
- Revitalized three homes through the Tarrant County Home Program
- Started development of six homes within various subdivisions
- Completed Capital Improvement Plan - Whitley Road Phase 2
- Completed Capital Improvement Plan - Capp Smith Wall replacement
- Completed scanning all municipal building plans
- Planning Coordinator and Permit Technician handled planning & permitting tasks through the Covid Pandemic from a combination of at-home and in-house locations

FY2021-2022 GOALS/ OBJECTIVES:

- To support the goals and objectives of the Comprehensive Land Use Plan
- To provide timely and accurate plan review for contractors and developers
- To enhance technical knowledge of staff through in-house and outside training sources
- Engineering Inspection will ensure that all plans and projects submitted meet the city specifications through plan review and field inspections
- Building Inspections will ensure that all construction, remodel, alteration plans, and projects submitted meet city, state, and federal specifications through plan review and field inspections
- Continue to maximize revitalization efforts (Tarrant County Home Program) within the city to allow for the most effective use of funds allowed for repairing and maintenance of housing

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

Ensuring adequate staffing numbers to maintain the infrastructure development within the City

GENERAL FUND

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: DEVELOPMENT SERVICES DIVISION - FUND 01-013					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$130,932	\$95,950	\$95,950	\$101,800	\$173,000
Supplies	\$3,796	\$5,500	\$5,500	\$5,100	\$4,600
Maintenance	\$2,235	\$4,100	\$4,100	\$4,100	\$5,600
Contractual/Sundry	\$84,628	\$132,195	\$217,195	\$217,145	\$16,920
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$221,591	\$237,745	\$322,745	\$328,145	\$200,120
PERSONNEL					
Assistant Public Works Director/Bldg. Official	0.00	0.00	0.00	0.00	0.25
Building Official	0.25	0.25	0.25	0.25	0.00
Planning & Zoning Coordinator	1.00	1.00	1.00	1.00	1.00
Combination Building Inspector	0.00	0.00	0.00	0.00	1.00
Construction Inspector	0.25	0.25	0.25	0.25	0.25
TOTAL	1.50	1.50	1.50	1.50	2.50
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Number of full time employees:					
Assistant Public Works Director/Bldg. Official	0.00	0.00	0.00	0.25	
Building Official	0.25	0.25	0.25	0.00	
Combination Building Inspector	0.00	0.00	0.00	1.00	
Construction Inspector	0.25	0.25	0.25	0.25	
Planning & Zoning Coordinator	1.00	1.00	1.00	1.00	
<i>Output/ Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
New single family permits	2	70	16	120	
Single family additions/remodels	17	20	27	20	
New commercial buildings	4	2	4	2	
Commercial remodel	19	20	15	20	
Rental registrations	386	1100	325	400	
Vacant structure registrations	7	4	7	10	
<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
% of inspections responded to within 24 hours	98%	100%	99%	100%	
M & O budget percentage of City budget	0.40%	0.50%	0.69%	0.38%	
M & O budget per capita	\$9.39	\$10.00	\$13.81	\$8.42	
<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
%- residential plans reviewed in 7 working days	2, 3,	98%	100%	98%	100%
%- commercial plans reviewed in 30 working days	2, 3	95%	100%	80%	95%



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: DEVELOPMENT SERVICES DIVISION - FUND 01-013				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$77,050	Salary, Benefits, Retention, TMRS & Position Adjustments
Vehicle Parts & Supplies	Supplies		(\$1,100)	Adjustment to Vehicle Maintenance
Vehicle Fuels & Lubricants	Supplies		\$100	Costs Adjustment
Minor Tools & Apparatus	Supplies		\$100	Costs Adjustment
Vehicle Maintenance	Maintenance		\$1,500	Adjustment from Vehicle Parts and Costs Adjustment
Communications	Contractual/Sundry		\$100	Cell Stipend/Wireless Connections Adjustments
Special Services	Contractual/Sundry		\$100	Notary Adjustments
Special Services	Contractual/Sundry	(\$8,750)		GIS Consulting Services (One-Time)
Advertising	Contractual/Sundry		(\$500)	Analysis Adjustment
Travel Expense	Contractual/Sundry		\$2,500	Adjustment to Prior Covid-19
Dues & Subscriptions	Contractual/Sundry		\$1,005	NCTCOG Regional Codes Membership Addition
Training	Contractual/Sundry	\$5,270		Training Additions for Required Certifications
Contractual Services	Contractual/Sundry		(\$115,000)	Safebuilt Inspection Services Deletion
TOTALS:		(\$3,480)	(\$34,145)	

(\$37,625) NET INCREASE/DECREASE

NOTE: no reallocations for this department

City Manager Fund 01-015



GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: CITY MANAGER – FUND 01-015

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.
Extended hours for meetings and elections

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga City Manager’s office is to provide professional management of City operations and to promote quality service to all customers.

- The City Manager serves at the discretion of the City Council, and is responsible for attending all City Council meetings and provides leadership and direction for the implementation of policies and priorities set by the City Council.
- The City Manager ensures City departments provide high quality services to the citizens of Watauga in the most efficient and effective manner possible, while maintaining accountability for the public funds used to provide such services.

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Facilitated Strategic Plan Update for the City and Watauga EDC
- Facilitated the completion an update to the City’s Comprehensive Plan to include a new zoning designation, RTMU (Retail Mixed Use)
- Completed monthly operations reporting for the City and Watauga EDC
- Facilitated the Council Retreat
- Facilitated and delivered the annual State of the City Address
- Completed Council Orientation following the General Election
- Facilitated the creation of a Citizen’s Focus Group and an Employee Focus Group
- Conducted budget planning meetings with staff
- Facilitated public information releases, grant funding applications and decision tree development for COVID-19 emergency operations
- Facilitated the completion of the City’s Succession Plan

FY2021-2022 GOALS/ OBJECTIVES:

- Continue COVID-19 Recovery
- Evaluation of Employee Benefit Programs
- Ensure completion of the Zoning Ordinance update related to the RTMU zoning designation
- Continue seeking grant funding opportunities
- Continue researching opportunities to improve program efficiency and effectiveness
- Continue the annual State of the City Address
- Support efforts to further new business attraction and business retention efforts of the Watauga EDC

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Identify opportunities to reduce expenditures because of State Law changes to the property tax rate calculations
- Develop a plan to complete market analysis for all City positions in a manner that is fair to employees and affordable to the City
- Develop a plan to reduce the liability associated with compensated absences balances to ensure “a perfect storm” scenario is avoided
- Continue seeking methods to lower health insurance costs in a manner that is fair to the employees and the City

GENERAL FUND

DEPARTMENT: ADMINISTRATION					
DIVISION / ACTIVITY: CITY MANAGER - FUND 01-015					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$274,109	\$307,538	\$369,538	\$374,900	\$235,000
Supplies	\$86	\$200	\$200	\$150	\$200
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$2,613	\$10,460	\$10,460	\$4,990	\$11,720
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$276,807	\$318,198	\$380,198	\$380,040	\$246,920
PERSONNEL					
City Manager	1.00	1.00	1.00	1.00	1.00
Media Specialist	0.00	0.50	0.50	0.00	0.00
TOTAL	1.00	1.50	1.50	1.00	1.00
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Full Time Employees		1.00	1.00	2.00	1.00
Employee Hours Worked		2,500	2,800	2,800	3,000
<i>Output/Workload</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Council Meetings/Workshops Attended		30	30	43	46
"Contact Us/Citizen Concerns" Requests Processed		78	65	40	60
Public Meetings Held		0	5	1	4
Monthly Reports Completed		12	12	8	12
<i>Efficiency Measures / Impact</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
M & O Budget Per Capita		\$11.72	\$13.39	\$15.99	\$10.39
M & O Budget Percentage of City Budget		0.50%	0.67%	0.80%	0.46%
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Number of Responses to Citizen Survey	2, 5	N/A	750	N/A	800
Citizens Overall Satisfaction	5	Good	Good	N/A	Excellent
Number of Responses to Employee Survey	7	N/A	N/A	N/A	300
Employee Overall Satisfaction	7	N/A	N/A	Excellent	N/A



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: CITY MANAGER - FUND 01-015				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		(\$72,538)	Benefits, Retention, TMRS, Position Adjustments
Travel Expense	Contractual/Sundry		(\$800)	Conferences Adjustment
Dues & Subscriptions	Contractual/Sundry		\$1,910	ICMA, IIMC and TMCA Membership Dues
Dues & Subscriptions	Contractual/Sundry		(\$550)	TCMA & Misc. Dues Adjustment
Training	Contractual/Sundry	\$500		TMCA Conference
Training	Contractual/Sundry	(\$100)		Texas Legislative Conference Adjustment
Training	Contractual/Sundry	\$300		TMCCP Course Adjustment
TOTALS:		\$700	(\$71,978)	

(\$71,278) NET INCREASE/DECREASE

NOTE: No reallocations for this department

GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: NON-DEPARTMENTAL – FUND 01-020

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.
Extended hours for meetings and elections.

MISSION / PROGRAMS / SERVICES:

Management has initiated programs to define the costs in this budget that may not be specifically identifiable to any operational budget.

Examples of costs here include:

- Council expenses
- General liability insurance
- Copier costs
- Contingency
- Worker's compensation
- City-wide communications
- State of the City

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Addressed COVID-19 recovery
- Continued with phasing out the Equipment Replacement Fund
- Enhanced the Capital Outlay Plan
- Funded lease of mail machine and city-wide copiers
- Continued the funding for dependent health coverage assistance
- Continued health insurance supplement
- Continued the city-wide beautification program

FY2021-2022 GOALS/ OBJECTIVES:

- Continue to enhance the Capital Outlay Plan
- Continue to address COVID-19 recovery
- Reinstate employee benefit programs

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

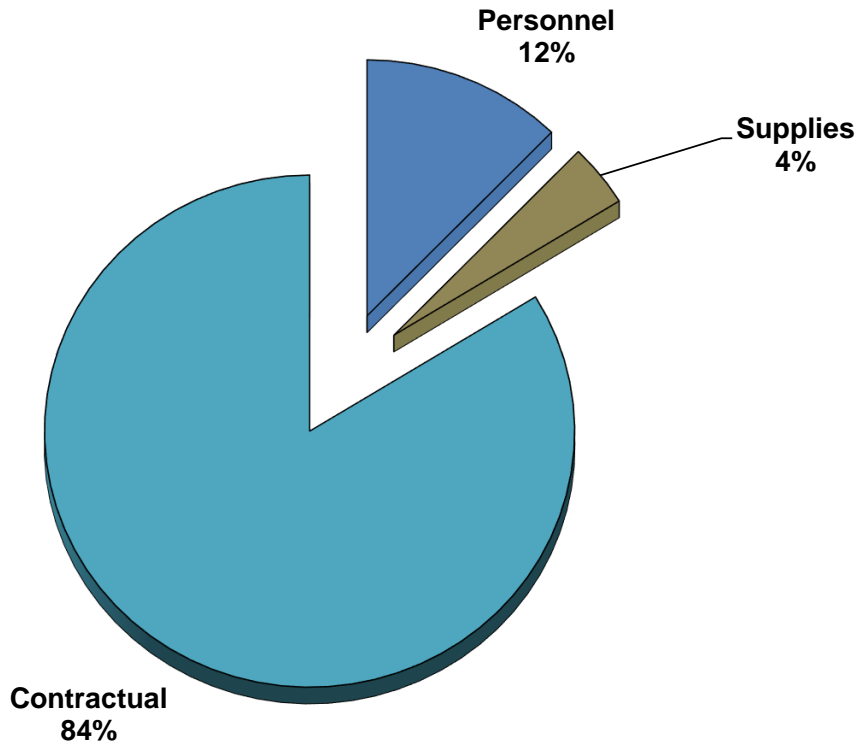
Recovery from the COVID-19 crisis continues to require numerous adjustments to all City operations with revenue and expenditures adjustments.

GENERAL FUND

DEPARTMENT: ADMINISTRATION
DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 01-020

EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$43,864	\$70,000	\$70,000	\$60,000	\$90,000
Supplies	\$37,549	\$29,000	\$29,000	\$25,000	\$29,000
Maintenance	\$26	\$0	\$0	\$0	\$0
Contractual/Sundry	\$1,062,042	\$1,030,810	\$1,030,810	\$1,017,210	\$614,615
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,143,479	\$1,129,810	\$1,129,810	\$1,102,210	\$733,615

GENERAL FUND NON-DEPARTMENTAL 2021-2022 BUDGET





**GENERAL FUND
BUDGET CHANGES**

Fiscal Year 2021-22 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 01-020				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$20,000	Estimated Payouts and Insurance Supplement Adjustments
Postage	Supplies		(\$3,000)	EBills Adjustment
Copy Machine Supplies	Supplies		(\$1,000)	Needs & Usage Adjustment
Event Refreshments/Meals	Supplies		\$1,000	Reallocated to Council Events/Meals & Adjustment
Council Event/Meals	Supplies		\$3,000	Reallocated from Event Refreshments/Meals
Communications	Contractual/Sundry		(\$6,000)	Estimated Phone Service Adjustment
Rental of Equipment	Contractua/Sundry		\$9,340	Copier Lease Adjustment
Dues & Subscriptions	Contractual/Sundry		\$2,500	NCTCOG Annual Membership
Civil Service Litigation	Contractual/Sundry		(\$5,000)	Adjustment
Workers Compensation	Contractual/Sundry	(\$20,000)		Adjustment
Building Contents	Contractual/Sundry		\$12,000	Insured Adjustment
Public Official Liability	Contractual/Sundry		\$2,000	Insured Adjustment
Contractual Services	Contractual/Sundry	\$2,000		State of City
Contingency	Contractual/Sundry	\$15,965		Adjustment
CHANGES TOTAL:		(\$2,035)	\$34,840	
REALLOCATIONS:				
Attorney fees	Contractual/Sundry		(\$387,000)	Moved to Division 021 (City Attorney)
Ambulance Services	Contractual/Sundry		(\$30,000)	Moved to Fire Department
Fire Insp & Recovery Svcs	Contractual/Sundry		(\$12,000)	Moved to Fire Department
REALLOCATIONS TOTAL:		\$0	(\$429,000)	
TOTALS:		(\$2,035)	(\$394,160)	

(\$396,195) NET INCREASE/DECREASE

GENERAL FUND

DEPARTMENT: ADMINISTRATION
DIVISION / ACTIVITY: CITY ATTORNEY OFFICE - FUND 01-021

EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$389,198	\$429,000	\$429,000	\$389,000	\$250,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$389,198	\$429,000	\$429,000	\$389,000	\$250,000

PERSONNEL

*City Attorney	1.00	1.00	1.00	1.00	1.00
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MISSION / PROGRAMS / SERVICES:

The mission of the Watauga City Attorney's office is to provide professional legal services of the City and to represent the City in all matters under litigation.

The City Attorney serves at the discretion of the City Council and is responsible for attending City Council meetings as directed by the Council

The City Attorney ensures all legal documents are reviewed and approved to legal form

Represents the City in municipal court prosecution in the most efficient and effective manner possible, while maintaining accountability for the public funds used to provide such services

NOTES:

The City Attorney is not an employee of the City of Watauga
 The Services are contracted with a Municipal Law Firm

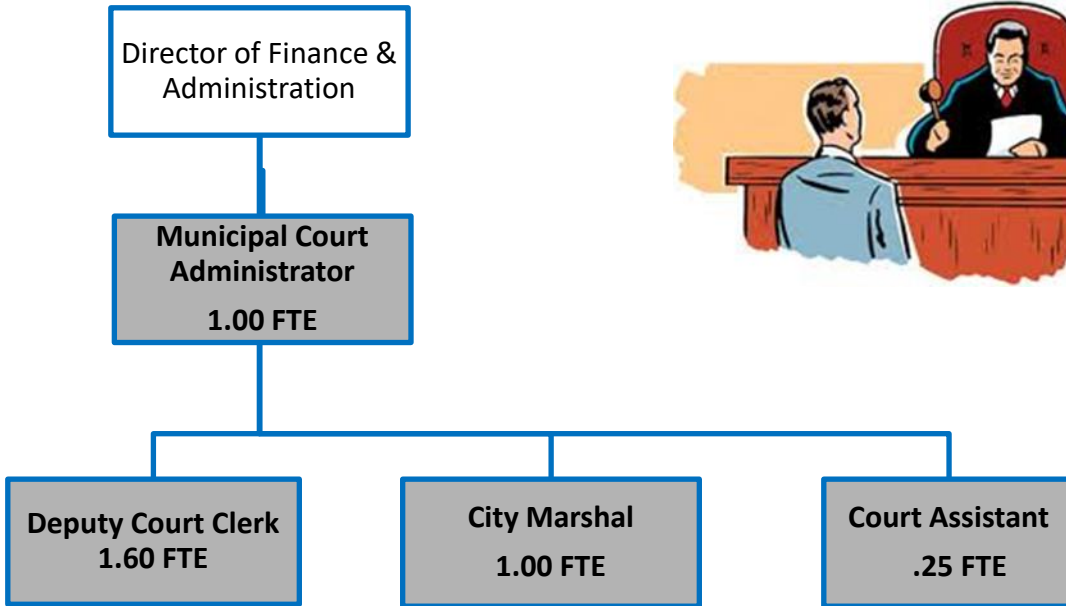
Expenditures were captured in Non-Departmental and Municipal Court before FY2021-2022

\$39,383 was allocated to the CARES Grant Fund in FY2019-2020

Finance

Municipal Court Division

Fund 01-030



GENERAL FUND

DEPARTMENT: FINANCE

DIVISION / ACTIVITY: MUNICIPAL COURT DIVISION - FUND 01-030

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

- The City of Watauga Municipal Court serves as the administrative arm of the City as an unbiased entity for the adjudication of cases filed.
- It is our goal to serve the citizens who appear in Court with a courteous and assuring attitude.
- The Court will process complaints in an accurate and timely manner, courteously responding to requests for information from the public, efficiently docket cases for adjudication, and responsibly collect assessed fines and fees.

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Implemented Paperless Case Filing to reduce costs
- The Marshal's Division completed a full warrant audit
- Court staff successfully executed virtual dockets to reduce case backlog and will plan to resume in person dockets in August 2021
- New Deputy Court Clerk obtained Level I Court Clerks Certification
- Court website was updated to make it easier to navigate format and a review was performed to make sure that all information is current
- QR code was added to all electronic tickets to make it easier for customers to navigate to the Court's portion of the City website

FY2021-2022 GOALS/ OBJECTIVES:

- Continue to update court forms and documents from the old InCode documents to an easier to read and more professionally designed Word format
- Review and update court website after legislative changes are implemented to continue to provide accurate and the most up to date information 24/7
- Staff will attend a Legislative update to make sure that they are up to date on all current laws

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Court security staff has been reduced and will now require assistance from the Police Department to continue to provide a safe environment in which to hold Court
- It is anticipated that case backlog will continue to increase courtroom time for court staff by at least ten hours per month

GENERAL FUND

DEPARTMENT: FINANCE
DIVISION / ACTIVITY: MUNICIPAL COURT DIVISION - FUND 01-030

EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$317,558	\$280,000	\$280,000	\$270,300	\$309,200
Supplies	\$2,788	\$3,500	\$3,500	\$2,160	\$3,200
Maintenance	\$2,040	\$1,600	\$1,600	\$2,000	\$1,400
Contractual/Sundry	\$114,099	\$116,630	\$116,630	\$122,085	\$85,455
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$436,485	\$401,730	\$401,730	\$396,545	\$399,255

PERSONNEL					
Municipal Court Administrator	1.00	1.00	1.00	1.00	1.00
Deputy Court Clerk	1.60	1.60	1.60	1.60	1.60
Court Assistant	0.00	0.00	0.00	0.00	0.25
City Marshal	1.00	1.00	1.00	1.00	1.00
TOTAL	3.60	3.60	3.60	3.60	3.85

PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Number of citations entered annually	6,202	5,500	6,000	6,000
Number of contested cases set for trial	293	300	350	450
Number of warrants issued	900	1,000	1,700	2,000

<i>Output/Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Cases disposed	5,000	3,500	4,500	4,500
Warrants cleared	957	600	650	700

<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
M & O budget per capita	\$18.49	\$16.90	\$16.68	\$16.80
M & O budget percentage of City budget	0.78%	0.85%	0.84%	0.75%
Average citations processed per court clerk FTE - per month	172	150	175	175

<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
% citations entered within 24 hrs. of court filing	2	100%	100%	95%	100%
% contested hearings set for trial w/n 60 of request	2	100%	90%	90%	95%
% case notifications at least 3 wks prior to trial	2	100%	100%	100%	100%



GENERAL FUND

BUDGET CHANGES

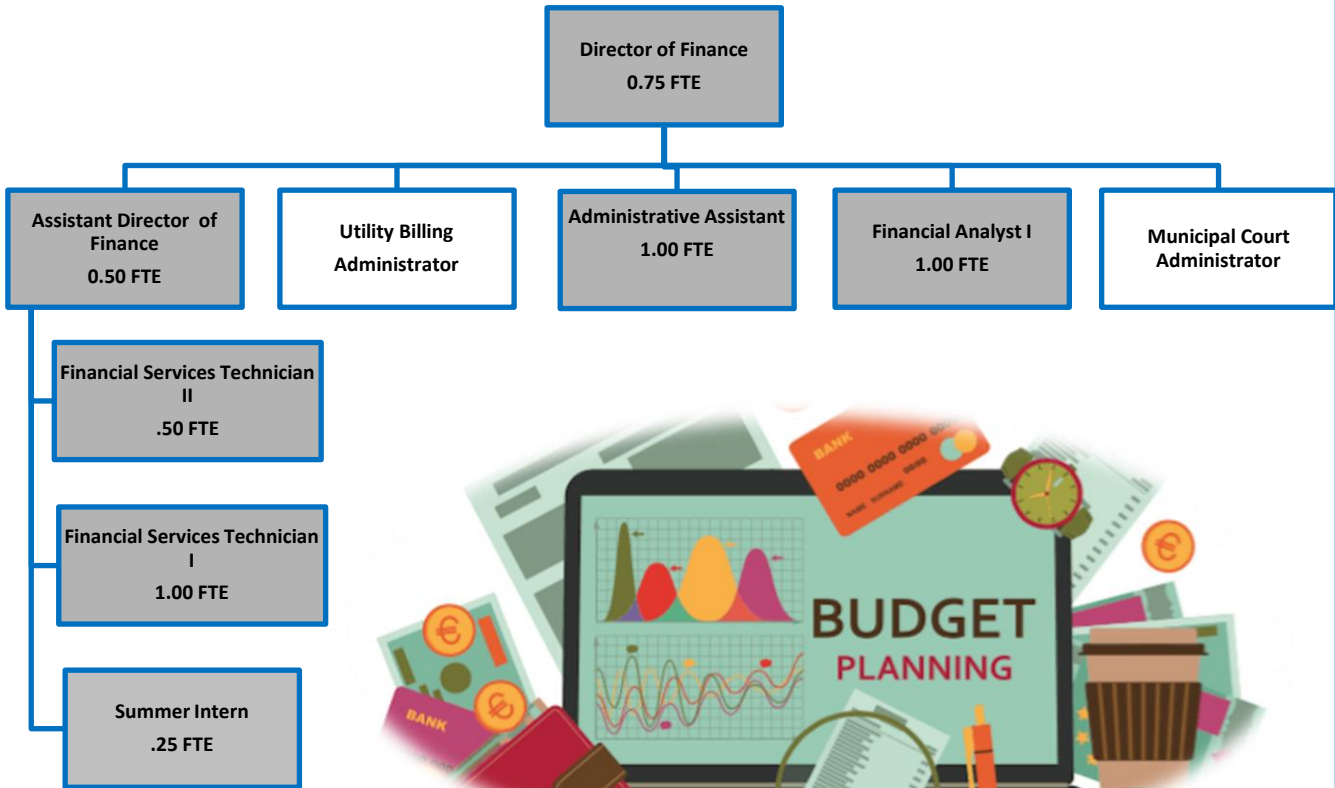
Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: MUNICIPAL COURT DIVISION- FUND 01-030				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$29,200	Salary, Benefits, Retention, TMRS & Position Adjustments
Event Refreshments/Meals	Supplies		(\$300)	Event Downsizing
Uniform Cleaning	Maintenance		(\$200)	Usage Adjustment
Special Services	Contractual/Sundry	(\$100)		Notary Adjustment
Travel Expense	Contractual/Sundry		\$600	Conference Adjustment
Dues & Subscriptions	Contractual/Sundry		\$160	TCCA Membership Adjustments
Dues & Subscriptions	Contractual/Sundry		\$165	TCLEDOS Access Adjustment
Training	Contractual/Sundry		\$500	Legislative Update Addition
Printing & Binding	Contractual/Sundry		(\$1,500)	Decrease Court Jackets
Municipal Court Judge	Contractual/Sundry		\$8,000	Additional Dockets Adjustment
Court Reporting Services	Contractual/Sundry		\$3,000	Jury Trial Increase
CHANGES TOTAL:		(\$100)	\$39,625	
REALLOCATIONS:				
Court Costs	Contractual/Sundry		(\$42,000)	Moved to Division 021 (City Attorney)
REALLOCATIONS TOTAL:		\$0	(\$42,000)	
TOTALS:		(\$100)	(\$2,375)	

(\$2,475) NET INCREASE/DECREASE

Finance

Fund 01-040



GENERAL FUND

DEPARTMENT: FINANCE

DIVISION / ACTIVITY: FINANCE / ACCOUNTING / PURCHASING / ADMINISTRATION -
FUND 01-040

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

- Finance and Administration is responsible for providing accurate and timely financial data to management and council to facilitate the financial decision making process
- This division is accountable for establishing, monitoring and updating the City's fiscal policies to ensure they are both responsive in the current environment and fiscally responsible
- Responsible for planning, collecting, recording, summarizing and reporting the results of all financial transactions of the City in a timely manner and in accordance with generally accepted accounting principles, ensuring compliance with applicable state and federal statutes, bond covenants, grant contracts, and management policies
- The purchasing area ensures that all purchases are in accordance with state laws. Responsible for obtaining the best value consistent with delivery terms. We strive to foster an understanding and appreciation of sound purchasing policy and procedures throughout all departments of the City

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Received the Distinguished Budget Award
- Received the Certificate of Achievement for Excellence in Financial Reporting
- Met all continuing education requirements
- Received clean audit for Fiscal Year 2020 and received no management comments from external auditors
- Implemented accounts receivable module
- Continued cross training for staff
- Continued with enhancement of electronic funds payments with vendors

FY2021-2022 GOALS/ OBJECTIVES:

- Apply for Texas Transparency Star Program to increase governmental transparency
- Continue with website improvements to increase public ease of obtaining information
- Continue implementation of efficiency tools such as electronic bidding and contract management
- Continue with staff cross training to ensure coverage of essential duties

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

Finance will play a major role in monitoring the financial impact from Covid-19 and the CLFRF funds

GENERAL FUND

DEPARTMENT: FINANCE					
DIVISION / ACTIVITY: FINANCE / ACCOUNTING / PURCHASING					
FUND 01-040					
EXPENDITURES					
	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$337,579	\$315,137	\$315,137	\$308,000	\$375,200
Supplies	\$1,788	\$4,200	\$4,200	\$2,000	\$4,000
Maintenance	\$0	\$0	\$0	\$0	\$10,310
Contractual/Sundry	\$71,432	\$178,210	\$178,210	\$175,510	\$162,910
Capital Outlay	\$0	\$2,700	\$2,700	\$2,600	\$0
TOTAL	\$410,799	\$500,247	\$500,247	\$488,110	\$552,420
PERSONNEL					
Director of Finance	0.75	0.75	0.75	0.75	0.75
Assistant Director of Finance	0.50	0.50	0.50	0.50	0.50
Financial Services Analyst I	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.50	0.50	0.50	1.00
Financial Services Technician I	1.00	1.00	1.00	1.00	1.00
Financial Services Technician II	0.50	0.50	0.50	0.50	0.50
Summer Intern	0.00	0.00	0.00	0.00	0.25
TOTAL	3.75	4.25	4.25	4.25	5.00
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Number of manual journal entries processed	1,203	1,350	1,350	1,375	
<i>Output/Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Number of quotes, bids, qualifications prepared	9	10	10	7	
Number of purchase orders issued	1,294	1,500	1,400	1,500	
Number of accounts payable checks issued	4,134	3,000	5,100	4,500	
Number of EFT payments processed	0	0	1,200	1,500	
Number of employee direct deposits processed	4,532	4,000	4,900	5,000	
<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
M & O budget per capita	\$17.40	\$21.05	\$11.15	\$12.62	
M & O budget percentage of City budget	0.74%	1.06%	1.03%	1.04%	
Average number of business days to close month	8	7	7	6	
Number of audit adjustments	3	4	2	2	
<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
% disbursement checks voided due to errors	1	1%	1%	1%	1%
% GL reconciliations completed w/n 7 days of month	1	3%	3%	2%	3%
Certificate of Achievement- Excellence Fin. Reporting	1	YES	YES	YES	YES
Receive GFOA Budget Award	1	YES	YES	YES	YES



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: FINANCE/ACCOUNTING/PURCHASING - FUND 01-040				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$60,063	Salary, Benefits, Retention, TMRS & Position Adjustments
Office Supplies	Supplies		(\$500)	Analysis & Usage Adjustment
Publications	Contractual/Sundry		\$300	Keeping Up With Payroll/Payables Publications
Software Maintenance	Contractual/Sundry		\$9,310	Bidding/Contract Management (New Request Approval)
Software Maintenance	Contractual/Sundry	\$1,000		Bidding/Contract Management Implementation (New Request Approval)
Special Services	Contractual/Sundry		(\$4,000)	Financial Transparency Adjustment
Special Services	Contractual/Sundry	(\$100)		Notary Adjustment
Travel	Contractual/Sundry	\$1,000		Tyler Training (every other year)
Training	Contractual/Sundry	\$2,100		Tyler Training (every other year)
Printing & Binding	Contractual/Sundry		(\$300)	Reduction in Printed Checks (EFT Enrollment Increase)
Contractual Services	Contractual/Sundry	(\$14,000)		Investment Advisor
Computer Hardware	Capital Outlay	(\$1,500)		One-Time Purchase (Surface-Pro)
Computer Software	Capital Outlay	(\$1,200)		Personnel Budgeting
TOTALS:		(\$12,700)	\$64,873	

\$52,173 NET INCREASE/DECREASE

Information Technology Fund 01-050



**Director of Technology &
Communication**

0.50 FTE

IT Manager

1.00 FTE

Media Specialist

1.00 FTE

Support Specialist

1.00 FTE



GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: INFORMATION TECHNOLOGY – FUND 01-050

LOCATION:

7105 Whitley Road
 Watauga, Texas 76148
 Phone Number: 817-514-5824

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.
 Continuous on-call service.

MISSION / PROGRAMS / SERVICES:

Mission: To provide for the operations and development of the City through the implementation and support of cost effective technologies which enhance the efficiencies of City staff while facilitating effective information flow between the City and its citizens.

Programs and Services:

- Networking, Hardware and Software, Telecommunications, Web Site, Cable Channel, Audio/Video, Building Security and Technical Support and Public Information.

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- COVID-19 Response and Secure Telecommuting Solutions
- Finance Server Migration
- SOC 2021 Video
- Board Meeting Recordings
- WEDC Filming and Editing
- Upgrade Library Patron Network
- New PC and Office 365 Deployments City-wide
- Print Management/Copier Solution and Phone System Replacement
- February Winter Storm Response
- PD MDT IP Address Migration Project
- Web Site Updates
- PIO Postings and Social Media Management
- Exchange Zero-day Exploit Remediation
- Daily Security Audits
- Weekly Server Maintenance
- Daily Support

FY2021-2022 GOALS/ OBJECTIVES:

- Server and Network Switch Replacements
- Exchange Migration to the Cloud
- Camera System for ACO
- Cradle Point Device Replacements for Police and Fire
- Focus on Security
- Enhanced Cyber Security Training for I.T. Staff
- Council A/V Upgrade for Mixed Virtual/In-Person Meetings
- Improved Work/Life Balance
- Community Broadband

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Staffing. I.T. specific functions do not have adequate resources to continue to perform at a satisfactory level
- Prices for Software and other services has increased between 10%-15%
- Ageing Equipment, Replacement Availability, Warranty Expiry
- Some On-Premise solutions losing vendor support, Cloud Migration Subscriptions more costly

GENERAL FUND

DEPARTMENT: ADMINISTRATION
DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - FUND 01-050

EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$143,029	\$153,889	\$153,889	\$151,550	\$283,000
Supplies	\$23,854	\$42,700	\$42,700	\$29,300	\$19,100
Maintenance	\$117,143	\$153,245	\$153,245	\$151,600	\$187,110
Contractual/Sundry	\$42,710	\$53,075	\$53,075	\$50,500	\$59,380
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$326,736	\$402,909	\$402,909	\$382,950	\$548,590

PERSONNEL					
Director of Technology & Communications		0.50	0.50	0.50	0.50
IT Manager		1.00	1.00	1.00	1.00
Media Specialist		0.00	0.00	0.00	1.00
Support Specialist		0.00	0.00	0.00	1.00
TOTAL		1.50	1.50	1.50	3.50

PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
PC workstations	153	155	156	156
LAN servers	15	12	15	14
Printers	67	30	5	5
Laptops	74	62	74	74
Digital signage or conference displays	10	10	10	10
Audio / video systems	3	2	3	3
Smart boards	3	3	3	3
PBX switches	1	1	0	0
Telephones	131	132	131	131

<i>Output / Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Number of help desk calls	5,819	5,100	7,953	8,000

<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
M & O budget per Capita	\$13.84	\$16.95	\$16.11	\$23.08
M & O budget percentage of city budget	0.59%	0.85%	0.81%	1.03%

<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Survey satisfaction rate	2, 8	98%	95%	95%	95%
Problem resolution / repair of systems:					
% completed within 1 business day	8	95%	95%	85%	95%
% completed in more than 1 business day	8	5%	5%	15%	5%
% priority service calls closed within 4 hrs	8	99%	99%	99%	99%
Public safety dispatch system up time	2, 8	99%	99%	99%	99%
Computer systems & networks up time	2, 8	99%	99%	99%	99%



GENERAL FUND

BUDGET CHANGES

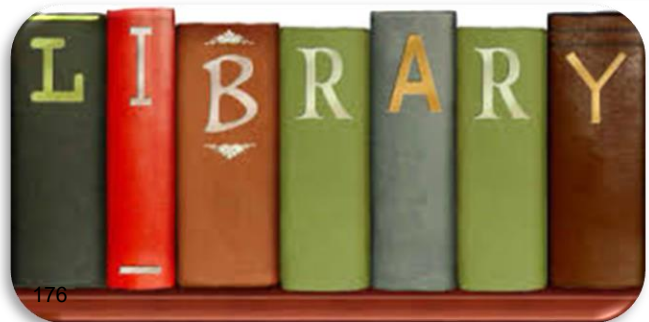
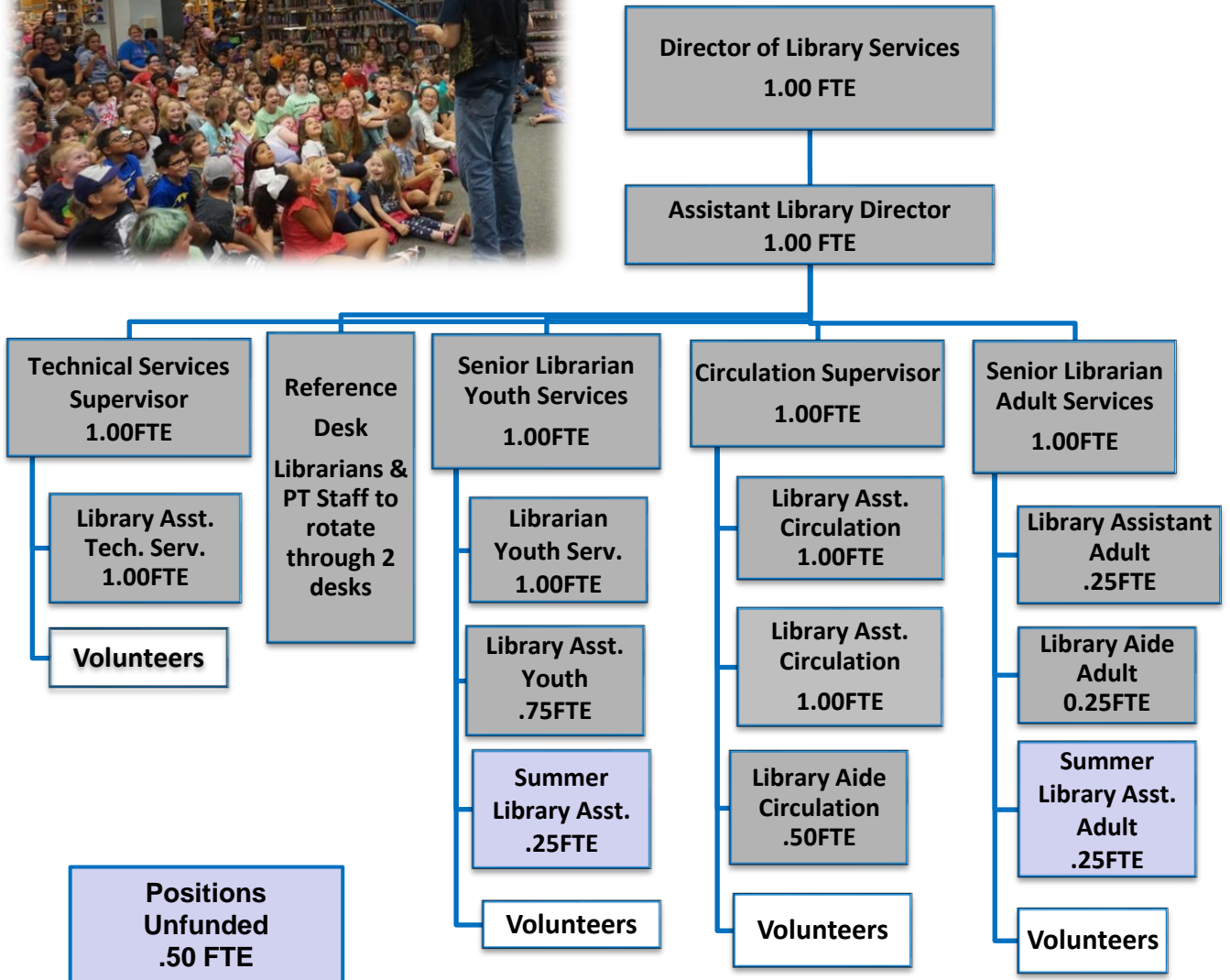
Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - FUND 01-050				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$129,111	Salary, Benefits, Retention, TMRS & Position Adjustments
Computer Supplies	Supplies		(\$23,600)	Usage Adjustment (printer/copier conversion)
Hardware Maintenance	Maintenance		\$500	Increased Costs
Software Maintenance	Maintenance		\$10,015	Cost Adjustments
Software Maintenance	Maintenance		\$4,500	RTA Yearly Subscription
Software Maintenance	Maintenance		\$9,000	Exchange Server Online Subscription
Software Maintenance	Maintenance		\$9,850	Additional Security and Virtual Applications
Special Services	Contractual/Sundry		(\$2,200)	Civic Engage Mobile App Deletion
Special Services	Contractual/Sundry		\$3,505	Cost Adjustments
Training	Contractual/Sundry		(\$1,500)	State Mandated Training Decrease
Training	Contractual/Sundry	\$6,500		Certified Training Increase (approved new request)
TOTALS:		\$6,500	\$139,181	

\$145,681 NET INCREASE/DECREASE

NOTE: No reallocations for this Department

Library Services Fund 01-060



GENERAL FUND

DEPARTMENT: LIBRARY

DIVISION / ACTIVITY: LIBRARY SERVICES – FUND 01-060

LOCATION:

7109 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5855

HOURS OF OPERATION:

Monday & Thursday

Tuesday, Wednesday & Friday

Saturday

12:00 P.M. – 8:00 P.M.

10:00 A.M. – 6:00 P.M.

12:00 P.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

The Watauga Public Library is committed to enriching the community through access to informational, educational, cultural, recreational, and lifelong learning materials in a variety of formats. The Library anticipates and responds to the library needs of the community and offers a variety of classes, lectures, workshops, and services in a professional, efficient, caring, and friendly manner. The four core purposes of public libraries are: 1) Learning, 2) Literacy, 3) Information, and 4) Community Spaces.

FY2020-2021 HIGHLIGHTS / ACHEIVEMENTS:

- From May 2020 through March 2021 the Library served the public via curbside service, with phone contact for reference and referral questions from the Adult and Youth Departments. Virtual/Online initiatives were another approach staff put to use to serve the public.
- Staff tackled material reorganization and weeding projects that had been difficult to address during the normal workload faced pre-pandemic.
- The Library reopened to the public with Covid-19 restrictions in place in April 2021.
- With the popularity of curbside pick-up and the continuation of the pandemic, this new service has been extended and will probably be expected to remain by our patrons.
- Indoor programming is not a viable option at this time. Outdoor and Virtual events have been embraced. A series of “Virtual Family Place Workshops” were held in November and December 2020. There was an outdoor concert, featuring “Harp Essence,” in April 2021 and in June “Storytime in the Park” was reestablished in a safer setting. The Beanstack software has been utilized for the Adult and Youth 2021 Summer Reading Program and multiple continuing education programs throughout the year. Staff created multiple subject-related to-go kits for adult and youth which were very popular.
- In December 2020 the Library stopped charging late fees. Library professionals state that late fees do nothing to encourage most users to return items on time, and have a disproportionate impact on low-income patrons. This effectively dissuades them not only from using the library, but returning the overdue items. In these stressful times we do not want to build barriers.
- Without forewarning the Fort Worth Library Director announced that Fort Worth preferred to lead the MetroPAC as a vendor of services to the MetroPAC cities. Such a change would’ve removed the individual choices of each participating library. This lead to the remaining members (Burleson, Haltom City, Keller, Richland Hills and Watauga) to formulate a plan for a new consortium (MetroShare). Benbrook Public Library was the first to leave in October 2020, and has indicated they would like to join the MetroShare group when it is launched. The plan is for the group to “go live” in August 2021.
- The members of the MetroShare group have applied for a “Regional ILS Cooperative Grant Program” with the Texas State Library to assist with the establishment of the new consortium. News of the outcome will be in June 2021.
- Special Recognition: The Watauga Public Library was recognized as one of the public libraries in 2020 to receive the “Achievement of Excellence Awards” from the Texas Municipal Library Directors Association.

FY2021-2022 GOALS/ OBJECTIVES:

- Continue with a strong commitment to exemplary custom service.
- Expand and adapt to informational diversity.
- Examine the organization of the department to better address work flow.
- Continue with the move to online services and content or experiences.
- Seek diverse ways to provide professional services.
- Select the best materials and formats to meet the informational, educational, and recreational needs of the users.
- Residents will have the resources they need to explore topics of personal interest and continue to learn throughout their lives.
- Serve as a safe place where people share a sense of community.

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Shift more of the materials budget purchasing to digital material.
- Explore strategies for adapting services to societal changes resulting from Covid -19 health crisis.
- Pursue grants to help address library related community needs.
- Provide appropriate education and training to staff and the public for a successful transition to a new ILS system.

GENERAL FUND

DEPARTMENT: LIBRARY						
DIVISION / ACTIVITY: LIBRARY SERVICES - FUND 01-060						
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET	
Personnel	\$643,568	\$632,630	\$632,630	\$607,800	\$688,500	
Supplies	\$59,194	\$149,650	\$149,650	\$144,450	\$151,100	
Maintenance	\$5,498	\$19,900	\$19,900	\$19,400	\$21,500	
Contractual/Sundry	\$53,940	\$80,300	\$80,300	\$70,100	\$85,400	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$762,199	\$882,480	\$882,480	\$841,750	\$946,500	
PERSONNEL						
Director of Library Services	1.00	1.00	1.00	1.00	1.00	
Assistant Library Director	1.00	1.00	1.00	1.00	1.00	
Senior Librarian - Adult Services	1.00	1.00	1.00	1.00	1.00	
Senior Librarian - Youth Services	1.00	1.00	1.00	1.00	1.00	
Librarian - Youth Services	1.00	1.00	1.00	1.00	1.00	
Technical Services Supervisor	1.00	1.00	1.00	1.00	1.00	
Library Assistant - Circulation	2.25	1.25	1.25	1.25	2.00	
Circulation Supervisor	1.00	1.00	1.00	1.00	1.00	
Homework Help Center Coordin.	0.25	0.00	0.00	0.00	0.00	
Library Asst. - Youth Services	0.75	0.75	0.75	0.75	0.75	
Library Assistant - Reference	0.25	0.25	0.25	0.25	0.25	
Library Asst. - Tech Services	0.75	0.75	0.75	0.75	0.75	
Summer Assistant	0.00	0.50	0.50	0.50	0.00	
Summer Library Aide	0.00	0.25	0.00	0.00	0.25	
Library Aide	0.75	0.50	0.75	0.75	0.75	
TOTAL	12.00	11.25	11.25	11.25	11.75	
PERFORMANCE MEASURES / SERVICE LEVELS						
<i>Input / Demand</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Registered borrowers		17,818	18,400	18,000	18,250	
Current holdings		134,043	136,000	135,500	135,800	
Total library visits		42,867	100,000	6,000	70,000	
Program Attendance (includes virtual)		20,494	N/A	9,300	12,000	
Curbside Services		N/A	N/A	5,400	3,800	
Summer Reading Club participants		2,120	6,000	2,500	4,200	
Volunteer hours		2,082	4,000	1,000	1,500	
<i>Output/Workload</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Items circulated		192,715	234,000	100,000	200,000	
Items added		4,777	8,300	8,000	8,200	
Items withdrawn		6,098	5,000	6,400	4,500	
<i>Effectiveness Measures / Impact</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Circ per capita		8.11	9.84	4.21	8.41	
Collection turnover rate		1.44	1.72	0.74	1.47	
Materials expenditure per capita		\$3.59	\$6.50	\$6.52	\$6.60	
Reference transactions per capita		0.39	0.86	0.25	0.55	
Program attendance per capita		0.86	1.35	0.39	0.51	
Library visits per capita		1.80	4.21	0.25	2.94	
M & O percentage of city budget		1.37%	1.87%	1.78%	1.78%	
M & O budget per capita		\$32.28	\$37.13	\$19.23	\$21.62	
<i>Effectiveness Measures / Outcomes</i>		<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Annual library visits per capita		6	2	4	0.3	3
Annual library visits per registered borrower		6	2	5	0.3	4
% of population who are registered borrower		6	75%	77%	76%	77%



GENERAL FUND BUDGET CHANGES

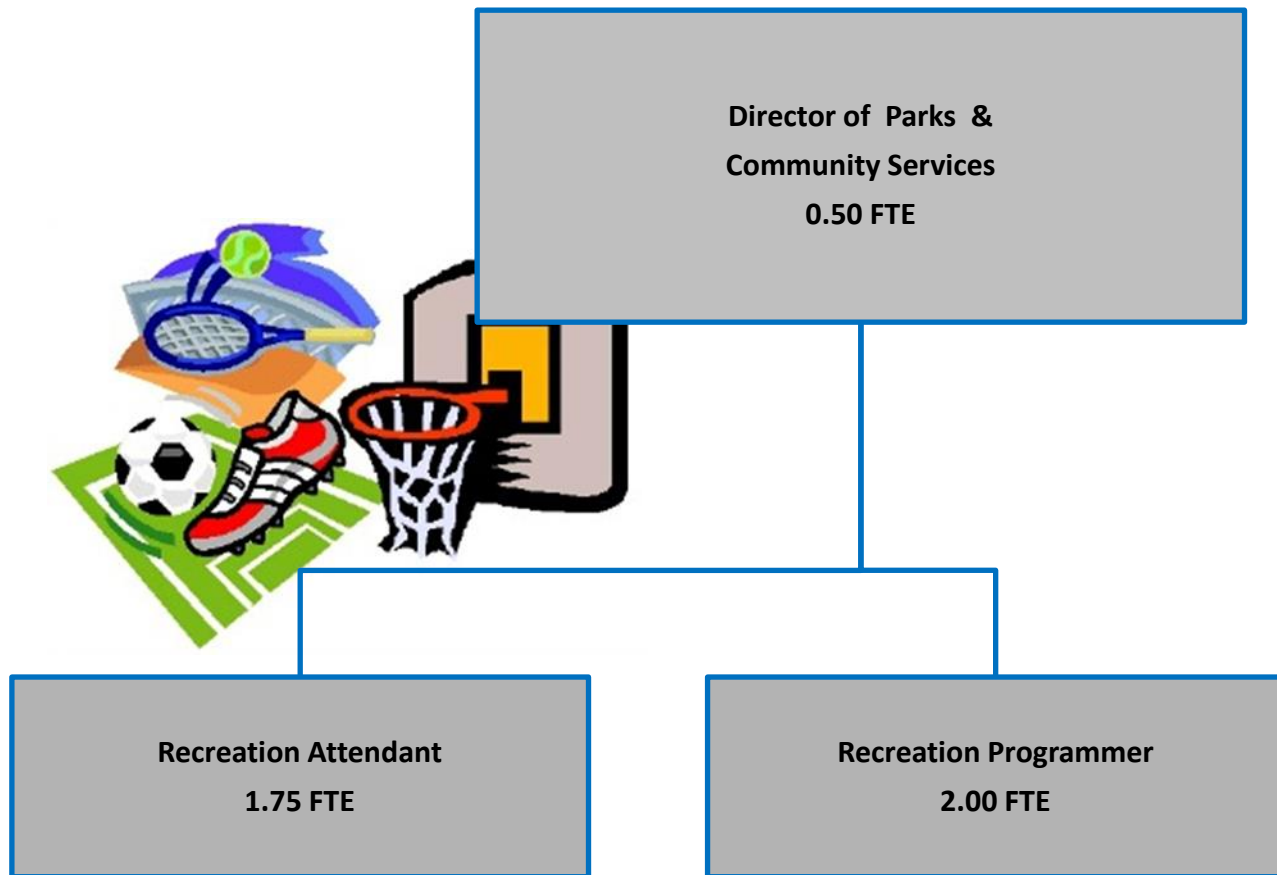
Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: LIBRARY				
DIVISION / ACTIVITY: LIBRARY SERVICES - FUND 01-060				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$55,870	Salary, Benefits, Retention, TMRS & Position Adjustments
Office Supplies	Supplies		\$200	Usage Adjustment
Publications	Supplies		\$1,300	Ebooks & Media Cost Adjustments
Minor Tools & Apparatus	Supplies		(\$200)	Usage Adjustment
Copy Machine Supplies	Supplies		(\$400)	Usage Adjustment
Event Refreshments/Meals	Supplies		\$50	Cost Adjustments
Computer Supplies	Supplies		\$500	Cost Adjustments
Furniture & Fixtures	Maintenance		\$500	Aging Furniture
Office Equipment	Maintenance		(\$400)	Coin-op Removal
Office Equipment	Maintenance		\$1,300	Maintenance Support Cost Increases
Book Repair & Processing	Maintenance		\$200	Cost Adjustments
Special Services	Contractual/Sundry	(\$100)		Notary Adjustment
Special Services	Contractual/Sundry		(\$100)	Classes/Events Analysis Adjustment
Special Services	Contractual/Sundry		\$1,000	BISD Reads Multi City Event
Advertising	Contractual/Sundry		\$100	Cost Adjustments
Travel Expense	Contractual/Sundry		\$900	Conference Adjustment
Dues & Subscriptions	Contractual/Sundry		\$200	Book Continuations/Subscriptions Cost Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$500)	Large Print Subscriptions Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		\$1,400	Databases/Ematerial Platforms Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$900)	Magazine/Newspaper Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		\$400	Membership Dues Analysis Adjustment
Training	Contractual/Sundry	\$2,600		Conference Adjustment (new request approved)
Contractual Services	Contractual/Sundry		\$100	License Cost Adjustment
TOTALS:		\$2,500	\$61,520	

\$64,020 NET INCREASE/DECREASE

NOTE: No reallocations for this Department

Recreation & Community Services Fund 01-070



GENERAL FUND

DEPARTMENT: RECREATION & COMMUNITY SERVICES

DIVISION / ACTIVITY: RECREATION & COMMUNITY SERVICES – FUND 01-070

LOCATION:

7901 Indian Springs Road
Watauga, Texas 76148
Phone Number: 817-514-5828

HOURS OF OPERATION:

Monday – Thursday 6:00 AM – 9:00 P.M.
Friday- 6:00 AM - 5:00 P.M.
Saturday 12:00PM – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

To enrich the lives of Watauga citizens through the responsible administration of our resources with the goal of quality customer service, recreational opportunities and community interaction. Our vision is to enhance the quality of life, awareness of services and the public perception as it relates to our residents from a recreational and community services standpoint.

- Health and Fitness programs for senior active adults, youth and adults
- Daily Meals provided for senior adults
- Youth and adult athletic programs
- Fine Art programs
- Summer camps
- Special events
- Facility rentals

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Increase in revenue
- Increase in membership
- Completed construction and opening of Watauga Splash Pad

FY2021-2022 GOALS/ OBJECTIVES:

- Maintain the changing community and structure programs and facilities accordingly
- Increase participation in programs and recreation opportunities
- Develop and maintain partnerships to provide programs to the citizens that are cost efficient
- Meet recreational needs with maximum effectiveness and with minimum expense

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Current staffing
- Closure of facility due to COVID

GENERAL FUND

DEPARTMENT: RECREATION & COMMUNITY SERVICES
DIVISION / ACTIVITY: RECREATION & COMMUNITY SERVICES - FUND 01-070

EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$466,879	\$198,450	\$198,450	\$172,850	\$326,200
Supplies	\$21,404	\$24,200	\$24,200	\$17,800	\$23,400
Maintenance	\$7,940	\$9,700	\$9,700	\$12,200	\$8,300
Contractual/Sundry	\$60,668	\$90,390	\$90,390	\$43,490	\$73,990
Capital Outlay	\$15,181	\$0	\$0	\$0	\$0
TOTAL	\$572,072	\$322,740	\$322,740	\$246,340	\$431,890

PERSONNEL					
Director of Rec & Comm Service	0.50	0.00	0.00	0.00	0.50
Recreation Programmer	2.00	2.00	2.00	2.00	2.00
Recreation Coordinator II	1.00	0.00	0.00	0.00	0.00
Recreation Superintendent	1.00	0.00	0.00	0.00	0.00
Perm. Part-time Rec Attendant (4)	2.50	1.00	1.00	1.00	1.75
Pre-school Instructors (2 Temp.)	0.50	0.00	0.00	0.00	0.00
Summer Rec Coordinator (2-T/S)	0.25	0.00	0.00	0.00	0.00
Summer Rec Instructors (8-T/S)	0.50	0.00	0.00	0.00	0.00
Summer Rec Assts. (5-T/S)	0.25	0.00	0.00	0.00	0.00
TOTAL	8.50	3.00	3.00	3.00	4.25

PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Number of health and fitness programs	39	25	25	25	
Number of fine arts programs	15	18	18	15	
Number of athletic teams	180	180	180	250	
<i>Output / Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Number of new memberships processed	187/36	104/23	200/50	400/1006	
<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
M & O budget per capita	\$24.23	\$13.58	\$10.36	\$18.17	
M & O budget percentage of city budget	1.03%	0.68%	0.52%	0.81%	
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
% program attendance increase	5	N/A	0%	N/A	75%
Number of active members	5	386	750	400	450



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: RECREATION & COMMUNITY SERVICES				
DIVISION / ACTIVITY: RECREATION & COMMUNITY SERVICES - FUND 01-070				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$127,750	Salary, Benefits, Rentention, TMRS & Positions Adjustments
Office Supplies	Supplies		(\$500)	Usage Adjustment
Copy Machine Supplies	Supplies		(\$300)	Usage Adjustment
Recreation Center	Maintenance		(\$1,700)	Usage Adjustment
Software Maintenance	Maintenance		\$300	Cost Adjustment for Cashering
Dues & Subscriptions	Contractual/Sundry		\$500	Meals on Wheels Addition
Dues & Subscriptions	Contractual/Sundry		\$500	Senior Enrichment Day Addition
Dues & Subscriptions	Contractual/Sundry		(\$400)	TAAF & TRAPS Memberships Deletion
Training	Contractual/Sundry		(\$900)	TAAF & TRAPS Conferences Deletion
Family 4th Event	Contractual/Sundry		(\$2,000)	Event Adjustment
Halloween Bash	Contractual/Sundry		\$1,900	Event Adjustment
Athletic Contractor Service	Contractual/Sundry		(\$17,000)	Reorganization Adjustment
Contractual Services	Contractual/Sundry		\$1,000	Analysis Adjustment
TOTALS:		\$0	\$109,150	

\$109,150 NET INCREASE/DECREASE

NOTE: No reallocations for this Department

Parks Fund 01-075



Director of Parks & Community Services
0.50 FTE

Parks Superintendent
1.00 FTE

Parks Maintenance Worker II
2.00 FTE

Parks Maintenance Worker I
1.00 FTE

Parks Maintenance Worker I
1.00 FTE

Position Unfunded
1.00 FTE



GENERAL FUND

DEPARTMENT: PARKS RECREATION AND COMMUNITY SERVICES

DIVISION / ACTIVITY: PARKS FUND 01-075

LOCATION:

5633 Linda Dr.
Watauga, Texas 76148
Phone Number: 817-514-5829

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

The Mission of the Watauga Parks Department is to provide our citizens with an outstanding outdoor experience. We are focused on the quality and safety of our parks which serves to enhance the quality of life for all visitors.

- The Parks Department is responsible for the grounds maintenance of all city buildings and parks which total over 120 acres.
- The Parks Department manages and maintains all aspects such as:
 - Mowing, Landscape, and Lake Maintenance Contracts
 - Restroom Cleaning and Trash Removal
 - Playground Inspections and Repairs
 - Irrigation System Repair and Water Usage
 - Landscape and Irrigation Installations
 - Herbicide Spraying
 - Park Building and Amenities Repairs
 - Special Events

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Completion of the Solar Powered Trail Lighting system replacement at Capp Smith Park
- Completion of splash pad at Capp Smith Park
- Completion of sidewalk and erosion repairs at the Skate Park
- Completion of LCD message board installation at Capp Smith Park
- Completion of regrading and drainage improvements for field #5 at Foster Village Park
- Completion of bulk material bin installation at the Parks Maintenance Facility
- Expansion of wildflower areas at Capp Smith Park
- Replacement of site amenities at Hillview Park and Virgil R. Anthony Sr. Park
- Continuation and expansion of outsourced mowing services and the resulting operating budget savings

FY2021-2022 GOALS/ OBJECTIVES:

- Replacement of equipment pole barn at Park Maintenance Facility
- Construction of walking trail, bridge, picnic pads, and playground at Yampa Trail
- Expansion of wildflower areas at Capp Smith Park
- Maintain current level of service with a further reduction in staff
- Replacement of additional site amenities at various locations

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

Increased usage of city parks continues to be an operational trend observed by staff since the onset of COVID-19

Increases in goods and services are unfavorable to funding for operations and will likely result in a decreased level of service without adjustments

GENERAL FUND

DEPARTMENT: PARKS RECREATION AND COMMUNITY SERVICES					
DIVISION / ACTIVITY: PARKS - FUND 01-075					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$424,441	\$353,100	\$343,920	\$354,500	\$370,600
Supplies	\$38,182	\$52,600	\$52,600	\$48,100	\$38,700
Maintenance	\$26,303	\$44,100	\$44,100	\$44,100	\$48,100
Contractual/Sundry	\$48,087	\$109,965	\$119,145	\$108,555	\$165,770
Capital Outlay	\$14,000	\$0	\$0	\$0	\$0
TOTAL	\$551,012	\$559,765	\$559,765	\$555,255	\$623,170
PERSONNEL					
Director of Rec & Comm. Services	0.00	0.00	0.00	0.00	0.50
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Parks Maintenance Worker I	2.00	2.00	2.00	2.00	1.00
Parks Maint. Worker II	2.00	2.00	2.00	2.00	2.00
Landscape Gardener	1.00	1.00	0.00	0.00	0.00
Temp/PT Maint Worker I Summer	0.00	0.25	0.25	0.25	0.00
TOTAL	6.00	6.25	5.25	5.25	4.50
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Athletic Fields maintained	10	10	12	12	
Park Acres maintained	85	85	88	88	
<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
M&O Budget per Capita	\$23.34	\$23.55	\$23.36	\$26.22	
M&O Percentage of City Budget	0.99%	1%	1.18%	1.17%	
Acres per FTE	14	14	22	29	
<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Mow and maintain developed facilities weekly	2	100%	100%	100%	100%
Mow and maintain undeveloped facilities monthly	2	100%	100%	100%	100%
Hours of personnel training	7	60	60	40	40



SPECIAL REVENUE FUND

SIGNIFICANT BUDGET CHANGES

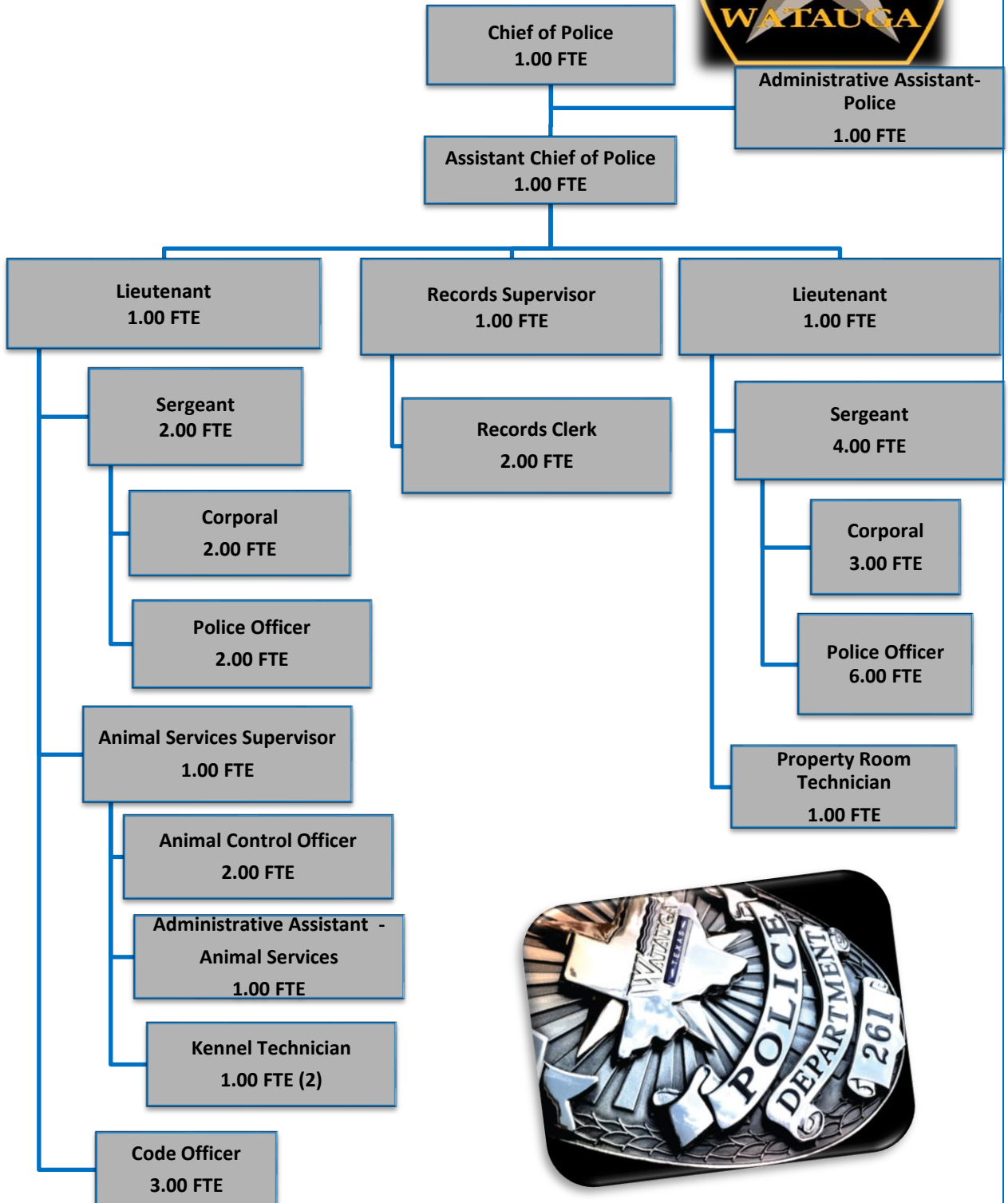
Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: RECREATION AND COMMUNITY SERVICES				
DIVISION / ACTIVITY: PARKS - FUND 01-075				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$17,500	Salary, Benefits, Retention, TMRS & Position Adjustments
Wearing Apparel	Supplies		(\$400)	Staffing Adjustment
Vehicle Parts & Supplies	Supplies		(\$2,000)	Analysis & Outsource Expansion Adjustment
Vehicle Fuels & Lubricants	Supplies		(\$1,000)	Analysis & Outsource Expansion Adjustment
Janitorial Supplies	Supplies		\$1,000	Usage Adjustment
Chemicals	Supplies		(\$500)	Usage Adjustment
Recreation Supplies	Supplies		(\$1,500)	Usage Adjustment
Agricultural/Botanical	Supplies		(\$9,000)	Usage & Outsource Expansion Adjustment
Equipment Parts & Supplies	Supplies		(\$500)	Usage & Outsource Expansion Adjustment
Park Trail Repairs	Maintenance		\$4,000	Needs Adjustment
Communications	Contractual/Sundry		(\$2,055)	Positions Adjustment
Rental of Equipment	Contractual/Sundry		\$860	Special Events Rental Adjustment
Special Services	Contractual/Sundry		\$1,000	Fish Restocking @ Capp Smith Park Lake
Travel Expense	Contractual/Sundry		(\$300)	Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		\$300	License Renewals Adjustment
Contract/Outsource Services	Contractual/Sundry		\$50,000	Grounds Maintenance Contract Expansion
Contract/Outsource Services	Contractual/Sundry		\$6,000	Capp Smith Park Lake Weed Maintenance
TOTALS:		\$0	\$63,405	

\$63,405 NET INCREASE/DECREASE

NOTE: No reallocations for this Department

Police Department Fund 01-080



GENERAL FUND

DEPARTMENT: POLICE

DIVISION / ACTIVITY: POLICE DIVISION – FUND 01-080

LOCATION:

7101 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5870

HOURS OF OPERATION:

24 hours / 365 days

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships. Our mandate is to reduce both crime and the fear of crime through training, technology, and the implementation of the most modern and progressive resources available. The Watauga Police Department is responsible for all crime prevention, crime reports, crime investigations, traffic law enforcement, professional standards, and animal services.

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- . Achieved Texas Police Chiefs Association Re-Recognition status as a Best Practices Agency
- Hired one Police Officer position to become fully staffed.
- Maintained Volunteers with virtual meetings.
- Maintained the Cadet program with virtual meetings.
- Added New in house training for Officers (OC Spray, Patrol Bicycle and SFST)
- Updated FTO Program
- Updated to Axon 3 Body Cameras and Fleet 2 in car cameras with auto labeling.
- Implemented Power DMS Policy Management software and Shield for tracking employee training, Use of Force, and injuries.

FY2021-2022 GOALS/ OBJECTIVES:

- Increase staffing levels to have a safer work environment, reduce overtime and provide a higher level of service to citizens.
- Develop an MHMR Program
- Increase staff training by hosting more classes and reducing the cost of outside training.

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

The most prominent issue facing our department is the national trend of negative publicity relating to police activity. This negative publicity creates a lower candidate pool of applicants and can decrease retention of officers. In addition to the national publicity and increasing number of non-enforcement related tasks that continue to be placed on officers taking time away from enforcement and prevention of crime.

GENERAL FUND

DEPARTMENT: POLICE						
DIVISION / ACTIVITY: POLICE DIVISION - FUND 01-080						
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET	
Personnel	\$3,158,289	\$3,365,149	\$3,365,149	\$3,254,200	\$3,941,700	
Supplies	\$21,344	\$43,500	\$43,500	\$43,500	\$51,800	
Maintenance	\$31	\$4,000	\$4,000	\$4,000	\$10,200	
Contractual/Sundry	\$671,579	\$641,475	\$641,475	\$639,680	\$626,080	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$3,851,242	\$4,054,124	\$4,054,124	\$3,941,380	\$4,629,780	
PERSONNEL						
Chief of Police	1.00	1.00	1.00	1.00	1.00	
Assistant Chief of Police	1.00	1.00	1.00	1.00	1.00	
Lieutenant	2.00	2.00	2.00	2.00	2.00	
Sergeant	6.00	6.00	6.00	6.00	7.00	
Corporal	5.00	5.00	5.00	5.00	5.00	
Records Supervisor	1.00	1.00	1.00	1.00	1.00	
Police Officer	4.00	5.00	5.00	5.00	5.00	
Motor Officer	0.00	0.00	0.00	0.00	2.00	
Detective	3.00	3.00	3.00	3.00	3.00	
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	
Code Enforcement Officer	3.00	3.00	3.00	3.00	3.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Asst. Animal Control	1.00	1.00	1.00	1.00	1.00	
Property Room Technician	1.00	1.00	1.00	1.00	1.00	
Police Records Clerk	1.50	2.00	2.00	2.00	2.00	
Kennel Technician	1.00	1.00	1.00	1.00	1.50	
TOTAL	34.50	36.00	36.00	36.00	39.50	
PERFORMANCE MEASURES / SERVICE LEVELS						
Input / Demand		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22	
Total calls for service - priority one		372	500	450	450	
Total calls for service - priority two		2,000	2,800	2,050	2,500	
Total calls for service - priority three		1,629	2,400	1,500	2,000	
Uniform crime reporting incidents - violent		47	60	40	50	
Uniform crime reporting incidents - property		419	500	300	450	
Traffic collisions - non injury		54	70	50	60	
Traffic collisions - injury		66	70	60	70	
Traffic collisions - fatality		1	2	2	2	
Number of Sworn Officers		22.00	22.00	22.00	25.00	
Efficiency Measures / Impact		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22	
M & O budget per capita		\$163.12	\$170.56	\$165.81	\$194.77	
M & O budget percentage of city budget		6.92%	8.58%	8.34%	8.70%	
Number of sworn officers per 1000		24.00	22.00	22.00	22.00	
Effectiveness Measures / Outcomes		Strategic Goals	Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
Response time-calls for service-priority one (min.)		2	5:53	5:30	6:00	6:00
Response time-calls for service-priority two (min.)		2	6:33	6:20	6:30	6:00
Response time-calls for service-priority three (min.)		2	8:52	9:30	9:30	9:00
Municipal citations issued		2	6,664	6,000	7,500	8,000
DWI enforcement arrests		2	82	40	90	100
Inoperable Vehicle Warnings Issued		2	113	750	750	150
Inoperable Vehicles Towed		2	6	250	5	10
Animal Control - animals confined		2	625	800	600	600
Animal Control - animal licenses issued		2	335	350	300	350



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: POLICE DEPARTMENT				
DIVISION / ACTIVITY: POLICE DIVISION - FUND 01-080				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$232,901 \$343,650	Salary, Benefits, Retention, Step & TMRS Adjustments Positions from Traffic Safety
Office Supplies	Supplies		\$200	Usage Adjustment
Wearing Apparel	Supplies		\$5,500	Traffic Safety Personnel Adjustment
Vehicle Parts & Supplies	Supplies		\$500	Cost Adjustment
Vehicle Fuels & Lubricants	Supplies		\$500	Cost Adjustment
Minor Tools & Apparatus	Supplies		\$1,600	Traffic Safety Personnel Adjustment
Vehicle Maintenance	Maintenance		\$6,000	Usage & Analysis Adjustment
Radio Maintenance	Maintenance		\$200	Usage & Cost Adjustment
Contractual Payments	Contractual/Sundry	(\$13,895)		Decreased Estimate of Cosolidated Program
Special Services	Contractual/Sundry	(\$100)		Notary Adjustment
Travel Expense	Contractual/Sundry		\$500	Traffic Safety Personnel Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$500)	Needs Analysis Adjustment
Training	Contractual/Sundry		\$600	Traffic Safety Personnel Adjustment
Printing & Binding	Contractual/Sundry		(\$2,000)	Garage Sale Signs Deletion
TOTALS:		(\$13,995)	\$589,651	

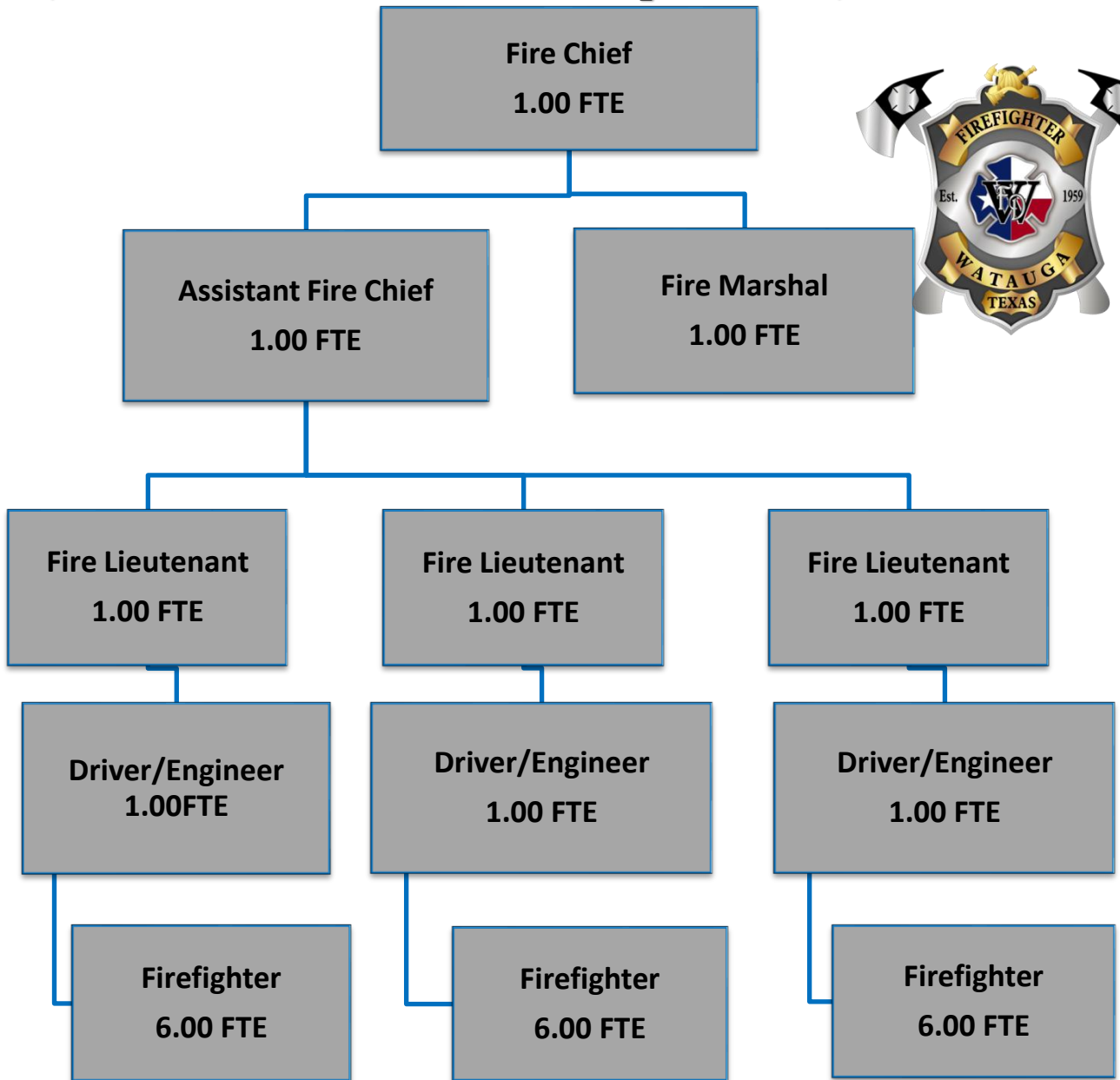
\$575,656 NET INCREASE/DECREASE

NOTE: No reallocations for this Department

Fire Department

Fund 01-085

(includes Fund 12 Safer Grant personnel)



GENERAL FUND

DEPARTMENT: FIRE / EMS

DIVISION / ACTIVITY: FIRE / EMS – FUND 01-085

LOCATION:

5909 Hightower

Watauga, Texas 76148

Phone Number: 817-514-5874

HOURS OF OPERATION:

24 hours

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga Fire Department is to safeguard the lives and property and to enhance the quality of life of any person that resides in, works in, or visits the City of Watauga through a commitment to service with Pride, Respect, Integrity Dedication, and Excellence.

- Provides fire suppression and emergency medical response, car seat checks, assistance with the installation and maintenance of smoke detectors, home fire safety inspections, CPR training, fire extinguisher training, and other community education and support of community sponsored events
- Provides a variety of specialized response personnel through a corporative agreement with other Northeast Tarrant County Cities (NEFDA)

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Maintaining ISO rating of 1
- Achieving Texas Fire Marshal Association – Gold level
- Recognized as a “Storm Safe Community” by the National Weather Service

FY2021-2022 GOALS/ OBJECTIVES:

- Maintain Texas Fire Chief Best Practice Standards
- Maintain 7 Person Minimum Staffing Level to staff Engine/Quint, and Both Medics
- Maintain ISO 1 standards as it relates to staffing and training requirements

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Supporting additional Personnel as the SAFER Grant funding lessens
- Retirement of longtime Medical Director brings additional cost, as new Medical Director has higher cost but more involvement

GENERAL FUND

DEPARTMENT: FIRE / EMS					
DIVISION / ACTIVITY: FIRE / EMS - FUND 01-085					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$1,947,148	\$2,196,789	\$2,196,789	\$2,047,150	\$2,486,800
Personnel (fund 12 City portion)		\$122,850	\$122,850	\$122,850	\$248,000
Supplies	\$108,632	\$124,350	\$124,350	\$124,350	\$129,150
Maintenance	\$50,724	\$59,830	\$59,830	\$63,330	\$61,670
Contractual/Sundry	\$66,020	\$140,783	\$140,783	\$130,783	\$204,710
Capital Outlay	\$0	\$0	\$0	\$0	\$8,000
TOTAL	\$2,172,524	\$2,644,602	\$2,644,602	\$2,488,463	\$3,138,330
PERSONNEL					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	1.00	1.00	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	3.00	3.00
Driver / Engineer	3.00	3.00	3.00	3.00	3.00
Paramedic / Firefighter	18.00	18.00	18.00	18.00	18.00
TOTAL	27.00	27.00	27.00	27.00	27.00
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
Full-time personnel		21	27	27	27
Total calls for service:		2,093	2,350	2,450	2,350
--Fire calls		674	1,100	950	900
--Emergency medical service calls		1,419	1,400	1,500	1,450
Output/Workload		Actual 19-20	Budget 20-21	Projected 20-21	Budget 20-21
Ambulance transports		933	2,100	1,200	1,400
Mutual aid given		86	300	170	200
Mutual aid received		151	350	150	160
Fire inspections		610	680	600	800
Efficiency Measures / Impact		Actual 19-20	Budget 20-21	Projected 20-21	Budget 20-21
M & O budget per capita		\$92.02	\$111.26	\$104.69	\$132.03
M & O budget percentage of city budget		3.90%	5.60%	5.27%	5.90%
Effectiveness Measures / Outcomes		Strategic Goals	Actual 19-20	Budget 20-21	Projected 20-21
Fire emergency average response time (min.)		2	5	< 5 min	5
EMS emergency average response time (min.)		2	4.0	< 8 min	6
% of Chute Time ≤ 2 minutes		2	100%	90%	90%

NOTE: INCLUDES CITY PORTION OF FUND 12 SAFER GRANT PERSONNEL



GENERAL FUND BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

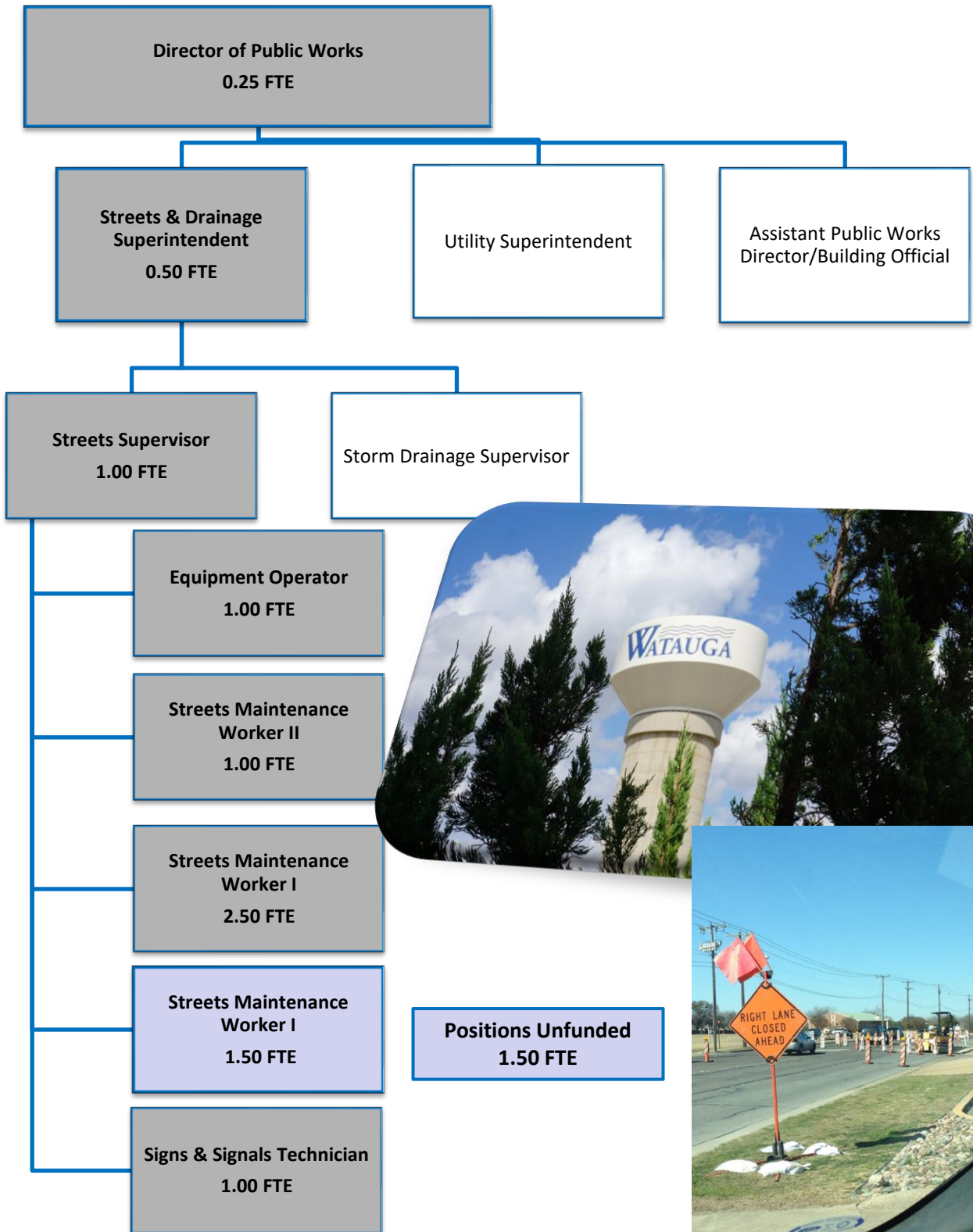
DEPARTMENT: FIRE / EMS				
DIVISION / ACTIVITY: FIRE/EMS - FUND 01-085				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$415,161	Salary, Benefits, Retention, Step & TMRS Adjustments
Office Supplies	Supplies		\$100	Usage Adjustment
Minor Tools & Apparatus	Supplies		\$1,000	Need & Costs Adjustment
Medical Supplies	Supplies		\$1,900	Need & Costs Adjustment
Medications	Supplies		\$1,800	Need & Costs Adjustment
Misc. Equipment Maint.	Maintenance		\$1,900	MSA 5 Gas Monitor Agreement Adjustment
Software Maintenance	Maintenance		(\$60)	Agreement Adjustments
Special Services	Contractual/Sundry		(\$23)	Consolidated Joint Services Agreement Adjustment
Dues & Subscriptions	Contractual/Sundry		\$2,150	NEFDA Dues Increase (new request approved)
State Certification	Contractual/Sundry		\$1,800	Additional Staffing Needs
Medical Control	Contractual/Sundry		\$7,000	Increased Costs (new request approved)
Other Equipment	Capital Outlay	\$8,000		Forceable Entry Training Prop (new request approved)
CHANGES TOTAL:		\$8,000	\$432,728	
REALLOCATIONS:				
Ambulance Services	Contractual/Sundry		\$45,000	From Non-Departmental and Increase
Fire Insp. & Recovery	Contractual/Sundry		\$8,000	From Non- Departmental and Decrease
REALLOCATIONS TOTAL:		\$0	\$53,000	
TOTALS:		\$8,000	\$485,728	

\$493,728 NET INCREASE/DECREASE

NOTE: INCLUDES CTY PORTION FUND 12 SAFER GRANT PERSONNEL

Public Works - Streets Division

Fund 01-090



GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: STREETS DIVISION – FUND 01-090

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5806

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

Public Works Streets Division strives to:

- Provide excellent quality service and maintenance for Watauga streets, signs, traffic signals and school zone flashers
- Promote ease of mobility throughout the City by maintaining our streets in a timely, efficient and cost effective manner
- Provide a high degree of customer service and satisfaction

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Completion of Overlay program in Partnership with Tarrant County Precinct 3
- Rehabilitated 6 roads sidewalks, Miles Dr, Moss Ln, Redbud, and Willowview, Haney Ct and Bernadine
- Maintained 88 miles of roads, signage, road markings, traffic signals and school zone flashers
- Winter Storm Uri - 24/7 Incident responses for sanding, deicing, and assisting Utilities Division with service repairs
- Develop preventative maintenance program for asphalt roads by utilizing HA5 Pavement Preservation
- Restripe multiple high volume streets including Watauga Rd, Starnes, Chapman, Patsy, and Indian Springs to include the addition of dedicated turn lanes to Patsy and Indian Springs and bike lanes on Indian Springs

FY2021-2022 GOALS/ OBJECTIVES:

- Expansion of Sand Bin for increased winter weather resources
- Build traffic signage for new residential developments – Hightower Estates
- Overlay Program in Partnership with Tarrant County Precinct 3 to continue road rehabilitation.
- Continue Storm Drainage Safety Program to upgrade channel fencing from chain link to the black iron fencing, improving aesthetics and pedestrian safety
- Highlight areas for improved street striping to include bike lanes and parking lanes where possible

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Rising cost of asphalt and concrete
- Unstable cost of fuel and lubrication
- Rising cost of dumping debris from repair projects
- Rising costs of contractor fees

GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: STREETS DIVISION - FUND 01-090

EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$398,480	\$351,782	\$351,782	\$311,800	\$463,300
Supplies	\$16,864	\$29,400	\$29,400	\$20,400	\$23,900
Maintenance	\$21,296	\$30,600	\$30,600	\$30,600	\$30,100
Contractual/Sundry	\$7,408	\$22,850	\$22,850	\$12,060	\$17,290
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$444,047	\$434,632	\$434,632	\$374,860	\$534,590

PERSONNEL					
Director of Public Works	0.25	0.25	0.25	0.25	0.25
Streets & Drainage Superintendent	0.25	0.25	0.25	0.25	0.50
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Equipment Operator	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker I	4.00	4.00	4.00	1.00	2.50
Streets Maintenance Worker II	2.00	2.00	2.00	1.00	1.00
Permit Technician	0.50	0.50	0.50	0.00	0.00
Signs & Signals Technician	0.00	0.00	0.00	1.00	1.00
TOTAL	9.00	9.00	9.00	5.50	7.25

PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Miles of Street Maintained	88	88	88	88
Miles of curb and gutter maintained	176	176	176	176

<i>Output/ Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Capital Improvement Street Overlays	3	6	6	3
Linear feet of curb and gutter replacement or repair	2,419	2,264	3,500	3,000

<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
M & O percentage of city budget	0.80%	0.92%	0.79%	1.00%
M & O budget per capita	\$18.81	\$18.28	\$15.77	\$22.49

<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
% of right-of-ways mowed city-wide	2	100	100	100	100
Potholes repaired within a year	2	208	109	200	200
Sub grade repairs made within a year.	2	62	40	35	40
% of miles of roads in GOOD condition	2	59%	77%	78%	79%
% of miles of roads in AVERAGE condition	2	31%	21%	20%	19%
% of miles of roads in POOR condition	2	7%	3%	3%	3%



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: STREETS DIVISION - FUND 01-090				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$111,518	Salary, Benefits, Retention, TMRS & Position Adjustments
Office Supplies	Supplies		(\$500)	Usage Adjustment
Wearing Apparel	Supplies		(\$500)	Usage Adjustment
Vehicle Parts & Supplies	Supplies		(\$1,000)	Usage Adjustment
Vehicle Fuels & Lubricants	Supplies		(\$4,000)	Usage Adjustment
Minor Tools & Apparatus	Supplies		\$500	Reallocated from Maintenance
Minor Tools & Apparatus	Maintenance		(\$500)	Reallocated to Supplies
Communications	Contractual/Sundry		\$1,640	Cell Stipend Expansion
Rental of Equipment	Contractual/Sundry		(\$500)	Usage Adjustment
Travel	Contractual/Sundry		\$700	TML Conference - PW Director
Travel	Contractual/Sundry		\$2,000	Tx PW Assoc. Conference - PW Director
Dues & Subscriptions	Contractual/Sundry		(\$100)	Texas Floodplain Deletion
Training	Contractual/Sundry		(\$500)	Texas Floodplain Deletion
Training	Contractual/Sundry		\$400	TML Conference - PW Director
Training	Contractual/Sundry		\$800	Tx PW Assoc. Conference - PW Director
Debris Disposal	Contractual/Sundry		(\$10,000)	Usage Adjustment
TOTALS:		\$0	\$99,958	

\$99,958 NET INCREASE/DECREASE

NOTE: No reallocations for this department

Public Works Fleet Services Fund 01-097

Fleet & Facilities Superintendent

Fleet Supervisor
1.00 FTE

Mechanic I
1.00 FTE

Fleet Services Technician
1.00 FTE

Mechanic II
1.00 FTE

Position
Unfunded
1.00 FTE



GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: FLEET SERVICES – FUND 01-097

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5844

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

- Properly maintain and ensure the correct usage of the city’s investment in vehicles and equipment
- Provide corrective maintenance and facilitate needed repairs
- To maintain compliance with mandated State and Federal programs
- Coordinate vehicle damage claims
- Provide excellent service and maintenance to all vehicles and equipment which includes over 200 pieces of equipment

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Received DFW Clean Cities Bronze Fleet Recognition Award for a second year in a row, for our efforts to reduce emissions and increase fuel efficiency
- Awarded \$119,662.00 in Grant funding for (2) new Dump Trucks
- Implemented an Inter-local Fleet Maintenance Agreement with (3) other municipalities to provide them a reliable repair facility with highly trained and certified technicians while also creating revenue through this division

FY2021-2022 GOALS/ OBJECTIVES:

- Evaluate the fleet and continue to purchase equipment that will be more efficient and reduce emissions or fuel usage
- Strive to reduce cost by providing the right equipment is replaced at the appropriate time and monitor the expected life cycle to maximize the resale value

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Fleet Shop is approaching needed upgrades and expansion

GENERAL FUND

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: FLEET SERVICES - FUND 01-097					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$152,767	\$165,800	\$165,800	\$162,100	\$185,700
Supplies	\$14,184	\$19,750	\$18,750	\$18,770	\$19,000
Maintenance	\$3,097	\$3,800	\$4,800	\$4,800	\$5,000
Contractual/Sundry	\$9,135	\$15,550	\$15,550	\$16,020	\$14,370
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$179,181	\$204,900	\$204,900	\$201,690	\$224,070
PERSONNEL					
Fleet Supervisor	0.00	0.00	0.00	0.00	1.00
Fleet Services Technician	1.00	0.00	1.00	1.00	1.00
Automotive Service Writer	0.00	1.00	0.00	0.00	0.00
Automotive Mechanic	0.00	1.00	0.00	0.00	0.00
Automotive Equip. Mechanic	0.00	1.00	0.00	0.00	0.00
Mechanic I	0.00	0.00	1.00	1.00	1.00
Mechanic II	2.00	0.00	1.00	1.00	0.00
TOTAL	3.00	3.00	3.00	3.00	3.00
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
Work orders completed		597	800	750	800
Gallons of fuel dispensed		65,937	80,000	70,000	80,000
Output / Workload		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
Number of preventative maintenance inspections per month		29	30	35	35
Number of vehicles and equipment maintained		190	228	250	250
Training classes attended		0	15	15	15
Efficiency Measures / Impact		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
M & O percentage of city budget		0.32%	0.43%	0.43%	0.42%
M & O budget per capita		\$7.59	\$8.62	\$8.49	\$9.43
Effectiveness Measures / Outcomes		Strategic Goals	Actual 19-20	Budget 20-21	Projected 20-21
Automotive Service Excellence certifications		7	33	35	35
Emergency Vehicle Technician certifications		7	15	16	18
% of auto repairs performed by in-house staff		2, 7	95%	98%	96%
% of auto repairs outsourced		2	5%	2%	4%
% of Average fleet availability		2	98%	98%	98%
% of Average fleet down-time waiting for parts		2	1%	2%	2%



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: FLEET SERVICES - FUND 01-097				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$19,900	Salary, Benefits, Retention, TMRS & Position Adjustments
Fleet Vehicles Fuel & Lube	Supplies		\$250	Costs Adjustment
Software Maintenance	Maintenance		\$200	Anticipated RTA Agreement Increase
Dues & Subscriptions	Contractual/Sundry		\$270	Agreement Increases
Dues & Subscriptions	Contractual/Sundry	(\$950)		Snap-on Scanner Update (required every other year)
Printing & Binding	Contractual/Sundry		(\$500)	Needs Adjustment
TOTALS:		(\$950)	\$20,120	

\$19,170 NET INCREASE/DECREASE

NOTE: No reallocations this Department

Public Works Facilities Maintenance Fund 01-098

Fleet & Facilities Superintendent
1.00 FTE

Janitorial Service Technician II
1.00 FTE

Building Maintenance
Technician II
1.00 FTE

Janitorial Service
Technician I
3.00 FTE

Building Maintenance
Technician I
1.00 FTE



GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: FACILITIES MAINTENANCE – FUND 01-098

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5844

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

To provide citizens and staff with safe and accessible facilities. To maintain the city's investment in facility structures both interior and exterior and building equipment.

Facilities Maintenance is a section of the Public Works Fleet & Facilities Division. It provides the maintenance and operation of all city owned facilities, buildings, and structures which totals over 120,000 square feet.

- Minor and major remodeling and construction as needed
- Provides an efficient and effective preventative maintenance program to maintain and upgrade city owned buildings to an acceptable condition compatible with city codes
- Provides and maintains a pleasant and secure environment for all visitors and city employees in the buildings under city jurisdiction

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Maintain a safe and healthy environment during the Covid-19 pandemic through rigorous cleaning and monitoring correct supply levels with such shortages
- Replace the Library expansion area roof and install proper drainage from building to prevent further erosion issues
- Replace multiple HVAC roof top units through the equipment replacement program to minimize failures
- Make proper repairs to the Library sewer lines to prevent further backups

FY2021-2022 GOALS/ OBJECTIVES:

- Provide a safe and comfortable working environment for citizens and city personnel
- Continue with the equipment replacement programs to ensure the integrity of city buildings
- To maintain the highest level of cleaning with Green products

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Drastic increase in material cost and availability

GENERAL FUND

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: FACILITIES MAINTENANCE - FUND 01-098					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$368,478	\$401,900	\$401,900	\$387,400	\$411,100
Supplies	\$15,874	\$25,500	\$25,500	\$25,850	\$26,100
Maintenance	\$73,279	\$87,500	\$87,500	\$87,500	\$87,500
Contractual/Sundry	\$287,825	\$319,840	\$362,840	\$369,840	\$309,840
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$745,456	\$834,740	\$877,740	\$870,590	\$834,540
PERSONNEL					
Fleet & Facilities Superintendent	1.00	1.00	1.00	1.00	1.00
Janitorial Service Technician II	1.00	4.00	1.00	1.00	1.00
Janitorial Service Technician I	3.00	0.00	3.00	3.00	3.00
Bldg. Maintenance Technician I	1.00	1.00	1.00	1.00	1.00
Bldg. Maintenance Technician II	1.00	1.00	1.00	1.00	1.00
TOTAL	7.00	7.00	7.00	7.00	7.00
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Number of facilities maintained		11	11	11	11
Pounds of refrigeration		10	15	15	15
<i>Output / Workload</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Square feet of facilities maintained		120,000	120,000	122,000	122,000
Work orders processed		419	800		
Special projects		11	10	15	15
<i>Efficiency Measures / Impact</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
M & O percentage of city budget		1.34%	1.77%	1.84%	1.57%
M & O budget per capita		\$31.57	\$35.12	\$36.63	\$35.11
<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
% of repairs done by in-house staff	7	94%	98%	92%	95%
% of repairs done by contractors	3	6%	2%	8%	5%
% of repairs completed within 48 hours	7	95%	98%	95%	98%



GENERAL FUND BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: FACILITIES MAINTENANCE - FUND 01-098				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$9,200	Salary, Benefits, Retention & TMRS Adjustments
Wearing Apparel	Supplies		\$600	Needs Analysis Adjustment
Gas	Contactual/Sundry		(\$2,000)	Analysis Adjustment
Street Lighting	Contactual/Sundry		(\$8,000)	Cost Adjustment
TOTALS:		\$0	(\$200)	

(\$200) NET INCREASE/DECREASE

Note: No reallocations for this department

STRATEGIC INITIATIVE FUND – FUND 13

The Strategic Initiative Fund was created in FY2014-15 to set aside funding for high-impact projects identified by City Council. Funding is provided by fund balance transfers of reserves in excess of the established policy. Examples of projects to be funded are:

- 1) economic development and revitalization opportunities;
- 2) capital improvements cash funding, plans (Land Use, Comprehensive, CIP, Master Parks);
- 3) community enhancement projects;
- 4) funding of other one-time projects.

Phase One of the Green Ribbon Project funded in FY2017-2018 was completed.

This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when the liability is incurred.

BUDGET SUMMARY

	HISTORY		CURRENT YEAR		BUDGET	BUDGET
	2018-2019 Actuals	2019-2020 Actuals	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Fund Balance, October 1	\$234,004	\$136,328	\$53,828	\$70,522	\$40,722	\$10,722
<u>Operating Transfers-In:</u>						
Transfers from General Fund	0	0	0	0	0	0
Interest	4,875	1,338	500	200	0	100
Total Available Resources	\$238,879	\$137,665	\$ 54,328	\$ 70,722	\$ 40,722	\$ 10,822
<u>Expenditures:</u>						
Home Revitalization Program	29,998	34,122	30,000	30,000	30,000	10,500
Strategic Initiatives	72,554	33,022	0	0	0	0
Operating Expenditures	102,551	67,144	30,000	30,000	30,000	10,500
TOTAL OPERATING & TRANSFERS	\$102,551	\$67,144	\$30,000	\$30,000	\$30,000	\$10,500
Fund Balance, September 30	\$136,328	\$70,522	\$24,328	\$40,722	\$10,722	\$322
CHANGE IN FUND BALANCE	(\$97,676)	(\$65,806)	(\$29,500)	(\$29,800)	(\$30,000)	(\$10,400)



SPECIAL REVENUE FUNDS

<i>WATAUGA ECONOMIC DEVELOPMENT CORP (WEDC)</i>	<i>FUND 04</i>
<i>WATAUGA CRIME CONTROL & PREVENTION DISTRICT (WCCPD)</i>	<i>FUND 18</i>
<i>CARES & CLFRF GRANT PROCEEDS FUND</i>	<i>FUND 10</i>
<i>SAFER GRANT REIMBURSEMENT FUND</i>	<i>FUND 12</i>
<i>STREET MAINTENANCE FUND</i>	<i>FUND 14</i>
<i>FLEET SERVICES INTERLOCAL AGREEMENT FUND</i>	<i>FUND 21</i>
<i>LIBRARY DONATION FUND</i>	<i>FUND 23</i>
<i>PUBLIC, EDUCATION, GOVERNMENT FUND (PEG)</i>	<i>FUND 24</i>
<i>MUNICIPAL COURT SECURITY FUND</i>	<i>FUND 25</i>
<i>MUNICIPAL COURT TECHNOLOGY FUND</i>	<i>FUND 26</i>
<i>MUNICIPAL COURT TRUANCY PREVENTION FUND</i>	<i>FUND 27</i>
<i>TRAFFIC SAFETY FUND</i>	<i>FUND 28</i>
<i>JURY FEE FUND</i>	<i>FUND 29</i>

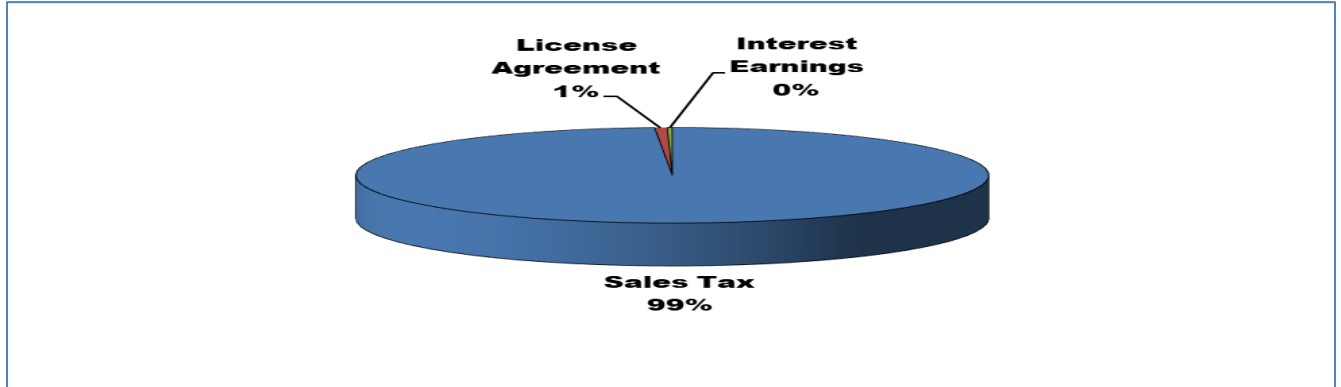
SPECIAL REVENUE FUNDS

ECONOMIC DEVELOPMENT CORPORATION (FORMERLY PARKS DEVELOPMENT CORPORATION)

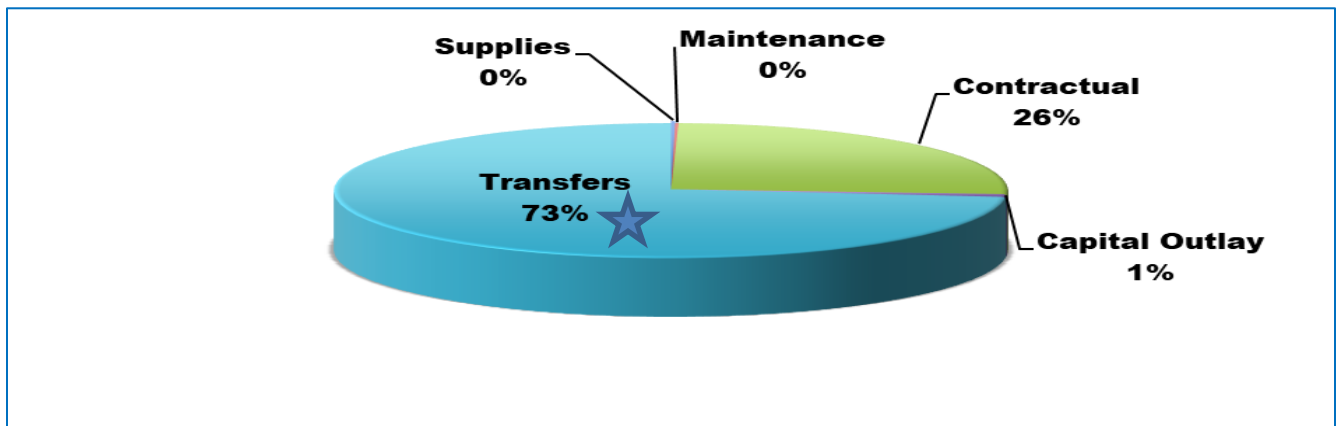
Voters established the Watauga Parks Development Corporation Sales Tax Fund to account for a ½ cent sales tax increase in May 1994 under the 4b Economic Development Legislation. The purpose of the increase in sales tax is to build city parks and improve existing parks under the supervision of the Watauga Parks Development Corporation. In May 2012, voters approved a reduction of the sales and use tax for the Watauga Parks Development Corporation to ¼ of one percent and reallocate ¼ of one percent for maintenance and repairs of municipal streets. This reduction took place on October 1, 2012. In FY2018-2019 the corporation's name was changed to Economic Development Corporation and the focus was redirected to economic development within the City. Sales tax revenues for FY2021-2022 are expected to be \$814,000.

This Special Revenue Fund is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when liability is incurred.

Where Does the Money Come From?



Where Does the Money Go?



Note: Transfers to general fund cover personnel expenses and debt

SPECIAL REVENUE FUNDS

ECONOMIC DEVELOPMENT CORPORATION BUDGET SUMMARY - FUND 04

	HISTORY	PROJECTED YEAR		BUDGET	%CHANGE	BUDGET
	2019-2020 Actual	2020-2021 Current Budget	2020-2021 Projected	2021-2022 Budget	FY2021-2022 vs 2020-2021	2022-2023 Forecast
Fund Balance, October 1*	\$880,886	\$1,174,604	\$1,242,173	\$1,538,356		\$1,810,089
<u>Revenues:</u>						
Sales Taxes	744,464	705,000	794,000	814,000	15.5%	834,000
License Agreement - Property	0	28,800	0	0	-100.0%	0
Interest Earnings	5,301	5,000	1,500	2,000	-60.0%	2,500
License Agreement - Services	0	7,000	2,000	5,000	-28.6%	8,000
Operating Revenues	\$ 749,765	\$ 745,800	\$ 797,500	\$ 821,000	10.1%	\$ 844,500
Total Available Resources	\$ 1,630,651	\$ 1,920,404	\$ 2,039,673	\$ 2,359,356		\$ 2,654,589
<u>Expenditures:</u>						
Business Retention	7,684	8,700	10,177	6,610	-24.0%	37,700
Business Retention - ARPA	0	0	(25,000)	(60,000)	0.0%	0
Give and Get Phase I (100% Grant)	0	0	25,000	0	0.0%	0
Give and Get Phase II (100% Grant)	0	0	0	25,000	100.0%	0
Small Business Dev. (50% Grant)	0	0	0	30,000	100.0%	0
Support Local (100% Grant)	0	0	0	20,000	100.0%	0
Business Attraction	49,775	28,250	28,510	36,750	30.1%	36,600
General Administration	36,549	84,510	84,496	89,030	5.3%	87,600
Parks Department	0	0	0	0	0.0%	0
Operating Expenditures	94,008	121,460	123,183	147,390	21.3%	161,900
<u>Operating Transfers-Out</u>						
To General Fund	194,292	222,281	222,281	254,800	14.6%	319,598
To Internal Service Fund	0	0	0	0	0.0%	0
To Debt Service	100,178	157,503	155,853	147,078	-6.6%	153,178
Total Operating Transfers-Out	294,470	379,784	378,134	401,878	5.8%	472,776
TOTAL OPERATING & TRANSFERS	\$ 388,478	\$ 501,244	\$ 501,317	\$ 549,268	9.6%	\$ 634,676
Fund Balance, September 30	\$1,242,173	\$1,419,160	\$1,538,356	\$1,810,089		\$2,019,913
CHANGE IN FUND BALANCE	\$361,287	\$244,556	\$296,183	\$271,733		\$209,825

*Includes debt service fund balance

SPECIAL REVENUE FUNDS

DEPARTMENT: ECONOMIC DEVELOPMENT

DIVISION / ACTIVITY: ECONOMIC DEVELOPMENT CORPORATION – FUND 04

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

To advance the economic strength of Watauga through business and community support programs, public education and strategic partnerships.

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Implemented monthly business retention site visits
- Launched an online open portal business directory hosted by Blutot Technologies
- Hired a Media Specialist to assist businesses with promotion and advertising
- Conducted “Explore Watauga” for the 2020 Holiday Season as a Shop Local Campaign
- Conducted “Takeout Tuesday” in the Spring of 2020 to encourage support of local restaurants during the pandemic
- Implemented Business Spotlight video series
- Implemented a business registration program
- Held strategic planning session to update the existing WEDC Strategic Plan and prepare for the future
- Submitted a grant application for a restaurant incubator to the EDA in January 2021
- Implemented Shop Small initiatives (installed shop local park amenities and CEVMS signs)

FY2021-2022 GOALS/ OBJECTIVES:

- Incorporate performance metrics in the monthly financial report provided to the WEDC Board
- Develop an Incentive Policy for Board consideration
- Develop and implement a Small Business Development Program
- Develop a Business Retention Program
- Develop a Business Mentor Program
- Complete a Food Business Park area included in Capp Smith Park
- Implement the Advertising Program for local businesses
- Continue support of Shop Small Business programs
- Continue Business Spotlight video series
- Seek tourism development opportunities
- Continue New Business Attraction through Retail Coach contract
- Complete the development and launch of the WEDC website

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

In November 2020, the City placed a measure on the ballot requesting voters consider reallocating funds dedicated to Street Maintenance to Economic Development (4B). The measures failed, thus some of the programs, in support of local business, were required to be scaled back due to the WEDC’s inability to fund without the additional revenue.

SPECIAL REVENUE FUNDS

DEPARTMENT: ECONOMIC DEVELOPMENT
DIVISION / ACTIVITY: ECONOMIC DEVELOPMENT CORPORATION - FUND 04

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ORIGINAL BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED	2021-2022 BUDGET
Non-Departmental	\$0	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$0	\$0	\$0
Supplies	\$606	\$700	\$1,085	\$770	\$1,100
Maintenance	\$0	\$0	\$0	\$0	\$900
Contractual/Sundry	\$93,402	\$108,760	\$117,875	\$144,913	\$201,690
Capital Outlay	\$0	\$2,500	\$2,500	\$2,500	\$3,700
Transfers	\$294,470	\$389,284	\$379,784	\$378,134	\$401,878
ARPA Funds Credit				(\$25,000)	(\$60,000)
TOTAL	\$388,478	\$501,244	\$501,244	\$501,317	\$549,268

PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Staff Dedicated	N/A	0.50	0.5	0.50
Volunteers	1	5	0	0
Inquiries Received	24	25	20	20

<i>Output/ Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Project Files Opened	5	15		
Clients Served	5	15		
Jobs Created	5	35		
Potential New Business Calls/Contacts	85	170		
Responses Submitted	20	155		
Board Meetings Held	12	12		

<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
M & O percentage of City budget	0.70%	1.06%	1.06%	1.03%
M & O budget per capita	16	\$21.09	\$21.09	\$23.11

<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Business Closures	3, 4		15		
Business Retention Visits	3, 4, 6		200		
Small Business Development	3, 4, 6		10		
New Businesses Opened	3, 4		25		
Redevelopment Projects	3, 4		10		
New Development Projects	3, 4		5		



SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: ECONOMIC DEVELOPMENT				
DIVISION / ACTIVITY: ECONOMIC DEVELOPMENT CORPORATION - FUND 04				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Business Retention - Special Services	Contractual/Sundry		(\$140)	Adjustment in Business Milestones
Business Retention - Contractual Svs	Contractual/Sundry		\$1,950	Bludot Subscription Addition
Business Retention - Contractual Svs	Contractual/Sundry		\$30,000	Small Business Dev. Program Addition
Business Retention - Contractual Svs	Contractual/Sundry		(\$3,000)	Retail Development In-House Deletion
Business Retention - Contractual Svs	Contractual/Sundry		\$20,000	Support Local Programs Addition
Business Retention - Contractual Svs	Contractual/Sundry	\$25,000		Give & Get Program Phase 2
Business Retention - Events	Contractual/Sundry		\$500	Business Expo/Small Bus. Week Increase
Business Attraction - Advertising	Contractual/Sundry		\$4,100	WEDC Logo Items Increase
Business Attraction - Advertising	Contractual/Sundry		\$2,400	Shop Small Saturday Addition
Business Attraction - Advertising	Contractual/Sundry		\$500	Small Business Week Campaign Addition
Business Attraction - Advertising	Contractual/Sundry		\$1,000	Luv Local Stickers Addition
Business Attraction - Advertising	Contractual/Sundry		\$500	Explore Watauga Campaign Addition
General Admin. - Wearing Apparel	Supplies		\$400	Apparel for Staff & Board Members
General Admin. - Software Maintenance	Maintenance		\$900	Adobe Suite for Media Specialist
General Admin. - Travel Expense	Contractual/Sundry		(\$600)	Economic Dev. Strategic Plan Deletion
General Admin. - Travel Expense	Contractual/Sundry		\$750	Retail Live Addition
General Admin. - Travel Expense	Contractual/Sundry		\$250	Sales Tax Workshop Addition
General Admin. - Travel Expense	Contractual/Sundry		\$3,900	TEDC Basic Training for Board Addition
General Admin. - Travel Expense	Contractual/Sundry		\$2,000	TML ED Conference Addition
General Admin. - Travel Expense	Contractual/Sundry		\$500	IEDC Conference Cost Adjustment
General Admin. - Dues/Subscriptions	Contractual/Sundry		\$50	TEDC Membership Dues Cost Adjustment
General Admin. - Dues/Subscriptions	Contractual/Sundry		(\$505)	ED Marketing Deletion
General Admin. - Dues/Subscriptions	Contractual/Sundry		(\$505)	IEDC ED Strategies Deletion
General Admin. - Dues/Subscriptions	Contractual/Sundry		\$300	Retail Live Addition
General Admin. - Dues/Subscriptions	Contractual/Sundry		\$500	Sales Tax Workshop Addition
General Admin. - Dues/Subscriptions	Contractual/Sundry		\$500	TML ED Conference Addition
General Admin. - Training	Contractual/Sundry		\$700	ED Training for Board Members Adjustment
General Admin. - Printing & Binding	Contractual/Sundry		\$1,000	Strategic Plan Document Addition
General Admin. - Printing & Binding	Contractual/Sundry		\$30	General Costs Increase Adjustment
General Admin. - Contractual Services	Contractual/Sundry		(\$8,750)	GIS Consulting Services Deletion
General Admin. - Contractual Services	Contractual/Sundry		\$10,000	Gov Pilot Subscription Addition
General Admin. - Other Equipment	Capital Outlay	\$1,200		Camera for Media Specialist
Transfer to General Fund	Transfers	\$12,594		Allocation Adjustment
ARP Funds Credit		(\$60,000)		ARP Funding Adjustment
TOTALS:		\$21,206	(\$69,230)	

(\$48,024) NET INCREASE/DECREASE

SPECIAL REVENUE FUNDS

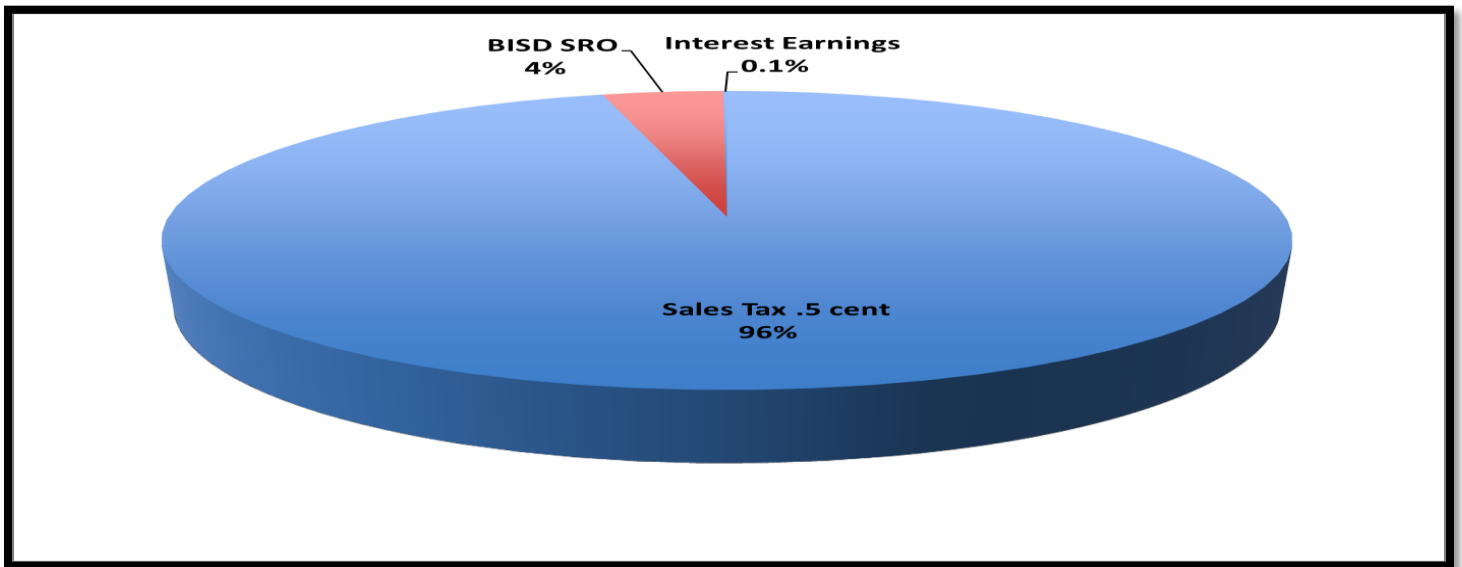
CRIME CONTROL DISTRICT – FUND 18

The Crime Control and Prevention District was established to account for a one-half cent sales tax increase approved by voters on March 23, 1996, for an initial five years and extended by voters each ten years. On the most recent election, May 1, 2021, voters extended the sales tax collection for ten more years. The purpose of the increase in sales tax is to enhance law enforcement in Watauga. The additional funding is used to add officers and purchase additional equipment and supplies for law enforcement purposes.

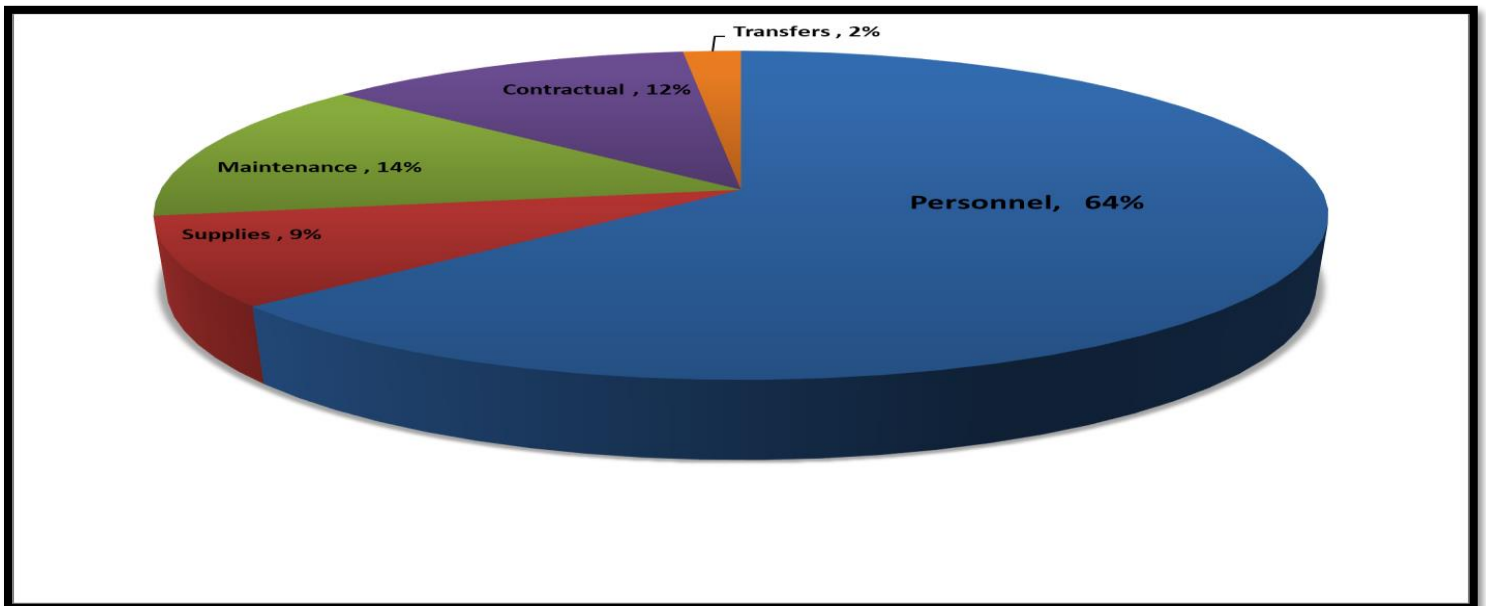
This is a Special Revenue Fund and is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Sales tax revenue for FY2021-2022 is forecasted to be \$1,610,000. Sales Tax revenues are projected to be approximately 19% higher than the FY2020-2021 original budget as the impact of COVID-19 recovers.

Where Does the Money Come From?



Where Does the Money Go?

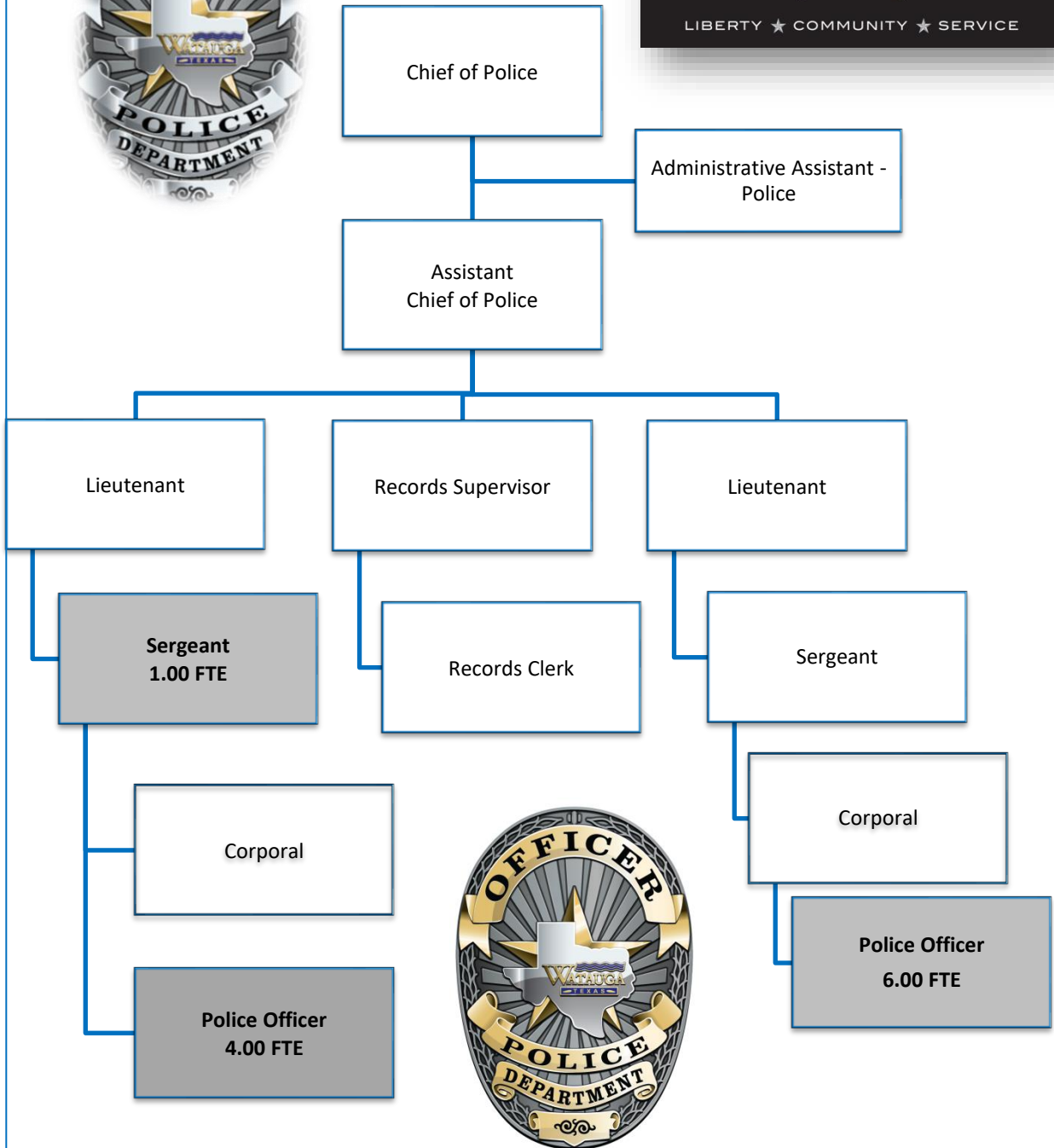


SPECIAL REVENUE FUNDS

CRIME CONTROL DISTRICT BUDGET SUMMARY - FUND 18

	HISTORY	PROJECTED YEAR		BUDGET	% CHANGE	BUDGET
	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022	FY 2021-2022 VS 2020-2021	2022-2023 Forecast
Fund Balance, October 1	\$677,248	\$548,570	\$731,135	\$801,335		\$857,335
Revenues:						
Sales Taxes	1,468,760	1,347,000	1,571,000	1,610,000	19.5%	1,650,000
BISD SRO	24,500	49,000	49,000	64,000	31%	66,000
Transfer In From ERF	70,000	100,000	0	0	-100.0%	0
Interest Earnings/Other	18,756	5,000	2,500	2,000	-60.0%	2,500
Operating Revenues	\$ 1,582,016	\$ 1,501,000	\$ 1,622,500	\$ 1,676,000	11.66%	\$ 1,718,500
Total Available Resources	\$ 2,259,264	\$ 2,049,570	\$ 2,353,635	\$ 2,477,335	20.9%	\$ 2,575,835
Expenditures:						
Operating Expenditures	1,498,129	1,510,650	1,512,300	1,590,000	5.3%	1,649,000
Capital Outlay	0	13,000	10,000	0	-100.0%	0
Total Expenditures	1,498,129	1,523,650	1,522,300	1,590,000	4.4%	1,649,000
Operating Transfers-Out						
To General Fund	30,000	30,000	30,000	30,000	0.0%	30,000
To Capital Projects	0	0	0	0	0.0%	0
To Internal Service Fund	0	0	0	0	0.0%	0
Total Operating Transfers-Out	30,000	30,000	30,000	30,000	0.0%	30,000
TOTAL OPERATING & TRANSFERS	\$ 1,528,129	\$ 1,553,650	\$ 1,552,300	\$ 1,620,000	4.3%	\$ 1,679,000
Fund Balance, September 30	\$731,135	\$495,920	\$801,335	\$857,335		\$896,835
CHANGE IN FUND BALANCE	\$53,887	(\$52,650)	\$70,200	\$56,000		\$39,500
Fund Balance Policy Min @ 20%				\$324,000		\$335,800

Crime Control District Fund 18-080



SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE

DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT – FUND 18

LOCATION:

7101 Whitley Road
Watauga, Texas 76148

HOURS OF OPERATION:

24 hours a day

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships. Our mandate is to reduce both crime and the fear of crime through training, technology and the implementation of the most modern and progressive resources available. The Watauga Police Department is responsible for all crime prevention, crime reports, crime investigations, traffic law enforcement, professional standards and animal services.

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Achieved Texas Police Chiefs Association Re-Recognition status as a Best Practices Agency
- Hired one Police Officer position to become fully staffed
- Maintained volunteers utilizing virtual meetings
- Maintained the Cadet program utilizing virtual meetings
- Added new in-house training for Officers such as OC Spray, Patrol Bicycle, and SFST
- Updated FTO Program
- Updated to Axon 3 Body Cameras and Fleet 2 in car cameras with auto labeling
- Implemented Power DMS Policy Management software and Shield for tracking employee training, use of force, and injuries

FY2021-2022 GOALS/ OBJECTIVES:

- Increase staffing levels to create a safer work environment, reduce overtime and provide a higher level of service to citizens
- Develop an MHMR Program as part of the strategic initiatives
- Host more in-house training classes to increase staff training opportunities while reducing outside training costs

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

The most prominent issue facing our Department is the national trend of negative publicity relating to police activity. This negative publicity creates a lower candidate pool of applicants and potentially decrease officer retention. In addition, the national publicity and increasing number of non-enforcement related tasks that continue to be placed on officers taking time away from enforcement and prevention of crime is operationally detrimental.

The continuing increases in investigation supplies and testing creates budgetary constraints and challenges.

SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE
DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT - FUND 18

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ORIGINAL BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED	2021-2022 BUDGET
Personnel	\$1,029,370	\$991,000	\$991,000	\$992,400	\$1,029,000
Supplies	\$105,801	\$128,500	\$128,500	\$129,700	\$143,500
Maintenance	\$227,808	\$223,000	\$223,000	\$221,500	\$225,500
Contractual/Sundry	\$135,149	\$168,150	\$168,150	\$168,700	\$192,000
Capital Outlay	\$0	\$13,000	\$13,000	\$10,000	\$0
Transfers	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
TOTAL	\$1,528,128	\$1,553,650	\$1,553,650	\$1,552,300	\$1,620,000

PERSONNEL					
Officer	8.00	8.00	8.00	8.00	8.00
Sergeant	1.00	1.00	1.00	1.00	1.00
Community Resources Officer	1.00	1.00	1.00	1.00	1.00
School Resource Officer (SRO)	1.00	1.00	1.00	1.00	1.00
CID Secretary/Property Tech	0.00	0.00	0.00	0.00	0.00
TOTAL	11.00	11.00	11.00	11.00	11.00

PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>
Number of Sworn Police Officers	11.00	11.00	11.00

<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>
M&O Budget per Capita	\$64.72	\$65.36	\$68.15
M&O Percentage of City Budget	2.75%	3.29%	3.05%
Number of Sworn Officers Per 1,000 Population from WCCPD	2.15	2.16	2.16

<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>
SRO Presentations	2, 5	2	2	2
SRO Student Contacts	2, 5	575	500	1,200
Area School Events/Contacts	2, 5	26	18	42
Public Safety Cadet Unit Meetings	2, 5	30	47	44
Public Safety Cadet Unit Training Hours	2, 5	510	2,000	743
Crime Prevention Training - Community Svc.	2, 5	2	50	30
Business Contacts - Community Svc.	1, 2, 3, 5	29	100	177
Neighborhood Watch Mtgs - Community Svc.	2, 5	0	10	0
VIPS Hours	2, 5	1,477	2,000	1,105
Town Hall Meetings	2, 5	0	1	0



SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: POLICE				
DIVISION / ACTIVITY: CRIME CONTROL DISTRICT - FUND 18-080				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$38,000	Benefits, Step Increases & Longevity Adjustments
Vehicle Fuels & Lubricants	Supplies		\$5,000	Estimated Cost Increases
Minor Tools & Apparatus	Supplies		(\$3,000)	Needs Analysis Adjustment
Computer Supplies	Supplies		\$10,000	Reallocation from Capital Outlay
Software Maintenance	Maintenance		\$1,500	Cradlepoint Cloud Management (from Capital Outlay)
Software Maintenance	Maintenance		\$1,000	Netmotion Estimated Increase
Advertising	Contractual/Sundry		(\$500)	Needs Adjustment (due to staffing)
Travel Expense	Contractual/Sundry		\$2,000	Estimated Travel Increase
Administrative Training	Contractual/Sundry		\$4,000	Training Adjustment
Dues & Subscriptions	Contractual/Sundry		\$350	Various Dues Increases
Investigation Supplies	Contractual/Sundry		\$18,000	NMS Agreement Costs Adjustment
Computer Hardware	Capital Outlay		(\$4,000)	Reallocation to Supplies
Computer Software	Capital Outlay		(\$6,000)	Reallocation to Supplies
TOTALS:		\$0	\$66,350	

\$66,350 NET INCREASE/DECREASE

NOTE: No reallocations for this Department

SPECIAL REVENUE FUNDS

**CARES AND AMERICAN RESCUE PLAN (CLFRF) GRANT BUDGET SUMMARY
FUND 10**

The CARES Grant Interlocal Agreement with Tarrant County was approved in FY2019-2020 for Coronavirus Relief. The eligible expenses include COVID response payroll and benefit costs, public health and safety, telework enhancement, and other expenses related to COVID-19 response. The City received \$1,307,350 in FY2019-2020 and closed out the fund 12/31/2020 as required.

The City Council and City Staff will work together to develop a plan for the American Rescue Plan Funding for COVID-19 Response. The budget for FY2021-2022 is not available for the Budget Document and will likely be a budget amendment in the future. This is a special revenue fund and revenues must be spent based on grant restrictions.

	HISTORY	PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Budget	2020-2021 Actual	2021-2022 Budget
Fund Balance, October 1	\$0	\$0	\$0	\$0
<u>Revenues:</u>				
Grant Proceeds	846,697	460,653	460,653	0
Interest Earnings	0	0	0	0
Operating Revenues	\$ 846,697	\$ 460,653	\$ 460,653	\$ -
Total Available Resources	\$ 846,697	\$ 460,653	\$ 460,653	\$ -
<u>Expenditures:</u>				
COVID-19 Personnel, Supplies, Contractual & Capital	846,697	460,653	460,653	
TOTAL OPERATING & TRANSFERS	\$ 846,697	\$ 460,653	\$ 460,653	\$ -
Fund Balance, September 30	\$0	\$0	\$0	\$0
CHANGE IN FUND BALANCE	\$0	(\$0)	(\$0)	\$0

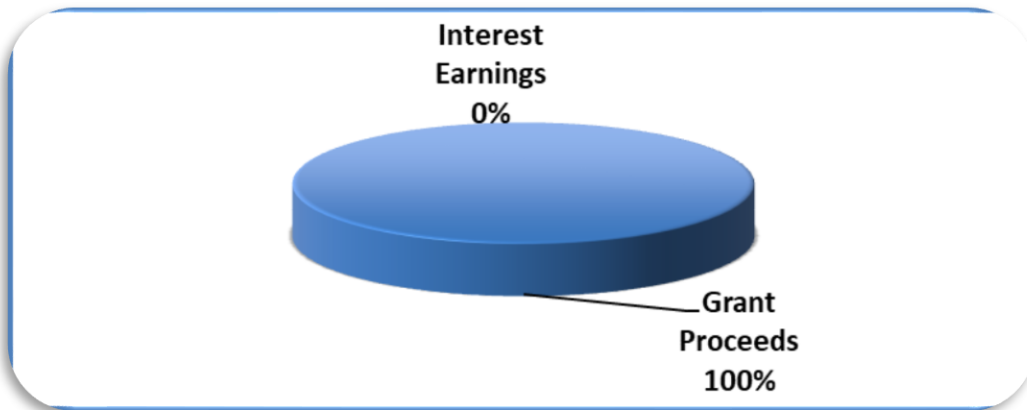
CARES Grant Fund total = \$1,307,350
Population 23,770 x \$55 per capita

SPECIAL REVENUE FUNDS

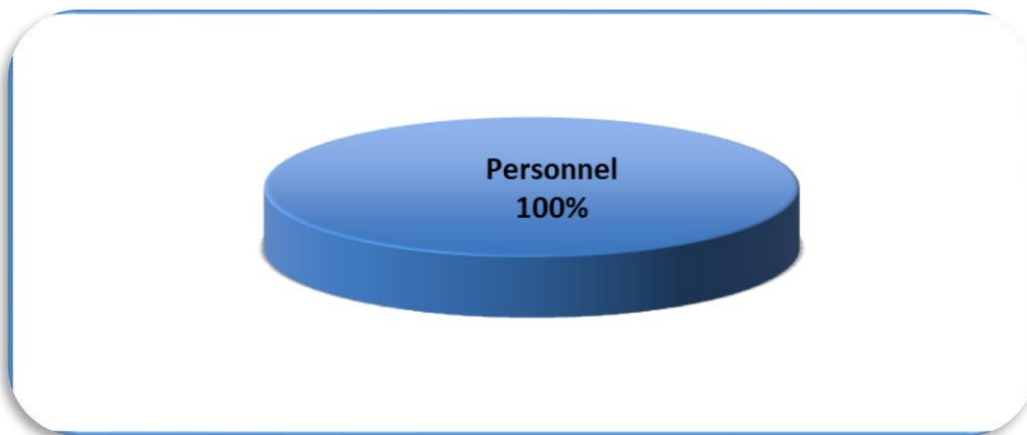
SAFER GRANT REIMBURSEMENT – FUND 12

The Safer Grant Reimbursement Fund was established in FY2019-2020 to account for proceeds from the Safer Grant awarded to the City for a percentage of the fire personnel. The percentage of personnel reimbursement of six firefighters is at 75% of the first two years and 35% for the third year. This percentage will decline each fiscal year until all grant proceeds have been expended.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

**SAFER GRANT BUDGET SUMMARY
FUND 12**

	HISTORY	PROJECTED YEAR		BUDGET	%CHANGE	ESTIMATE
	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	FY2021-2022 vs 2020-2021	2022-2023 Budget
Fund Balance, October 1	\$0	\$0	\$0	\$0		\$0
Revenues:						
Grant Proceeds	229,701	368,550	368,550	271,000	-26.5%	65,792
Interest Earnings	0	0	0	0	0.0%	0
Grant Revenues	\$229,701	\$ 368,550	\$ 368,550	\$ 271,000	-26.5%	\$ 65,792
Total Available Resources	\$229,701	\$ 368,550	\$ 368,550	\$ 271,000	-26.5%	\$ 65,792
Expenditures:						
Personnel	229,701	368,550	368,550	271,000	-26.5%	65,792
Grant Expenditures	229,701	368,550	368,550	271,000	-26.5%	65,792
TOTAL EXPENDITURES	\$229,701	\$ 368,550	\$ 368,550	\$ 271,000	-26.5%	\$ 65,792
Fund Balance, September 30	\$0	\$0	\$0	\$0		\$0
CHANGE IN FUND BALANCE	\$0	\$0	\$0	\$0		\$0

Note: Grant proceeds 75% of salary expenditures through February, 2022, and 35% through February, 2023
See 01-085 for remainder of fund 12 total expenditures

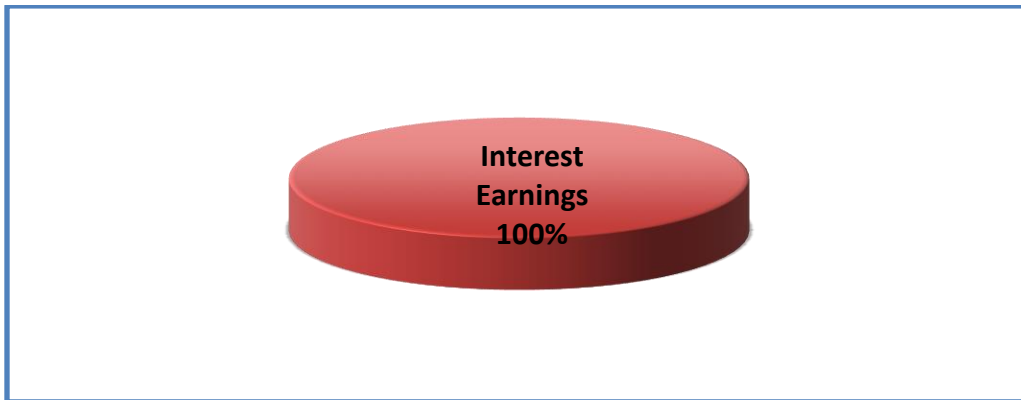
SPECIAL REVENUE FUNDS

STREET MAINTENANCE – FUND 14

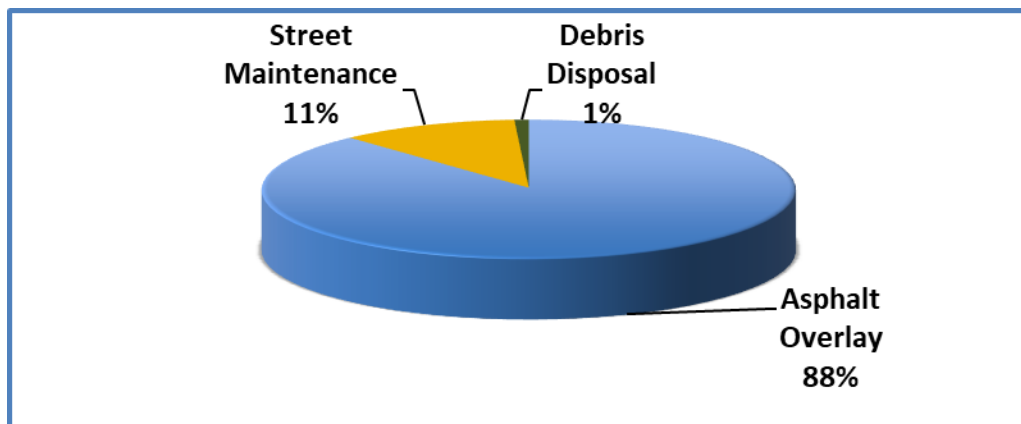
The Street Maintenance Fund was established in FY2012-2013 to account for a ¼ cent sales tax approved by voters on May 12, 2012 for an initial four years effective October 1, 2012. The ¼ cent sales tax was reauthorized by voters on May 2016 for another four years. The purpose of the sales tax is to provide for the maintenance and repair of municipal streets in existence at the time of the vote. The Watauga Parks Development Corporation sales and use tax was reduced by ¼ of one percent effective October 1, 2012.

Street Maintenance sales tax was abolished by voters in November 2020.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

**STREET MAINTENANCE BUDGET SUMMARY
FUND 14**

	HISTORY	PROJECTED YEAR		BUDGET	BUDGET
	2019-2020 Actual	2020-2021 Budget	2020-2021 Projections	2021-2022 Budget	2022-2023 Forecast
Fund Balance, October 1	\$1,438,291	\$1,212,287	\$1,775,661	\$1,096,619	\$190,619
<u>Revenues:</u>					
Sales Taxes	744,463	708,000	220,958	0	0
Interest Earnings	12,379	8,000	8,000	2,000	0
Operating Revenues	\$ 756,842	\$ 716,000	\$ 228,958	\$ 2,000	\$ -
Total Available Resources	\$ 2,195,133	\$ 1,928,287	\$ 2,004,619	\$ 1,098,619	\$ 190,619
<u>Expenditures:</u>					
Asphalt Overlay	344,866	800,000	800,000	800,000	190,619
Street Maintenance	73,211	100,000	100,000	100,000	0
Debris Disposal	1,395	8,000	8,000	8,000	0
Operating Expenditures	419,472	908,000	908,000	908,000	190,619
TOTAL OPERATING & TRANSFERS	\$ 419,472	\$ 908,000	\$ 908,000	\$ 908,000	\$ 190,619
Fund Balance, September 30	\$1,775,661	\$1,020,287	\$1,096,619	\$190,619	\$0
CHANGE IN FUND BALANCE	\$337,370	(\$192,000)	(\$679,042)	(\$906,000)	(\$190,619)

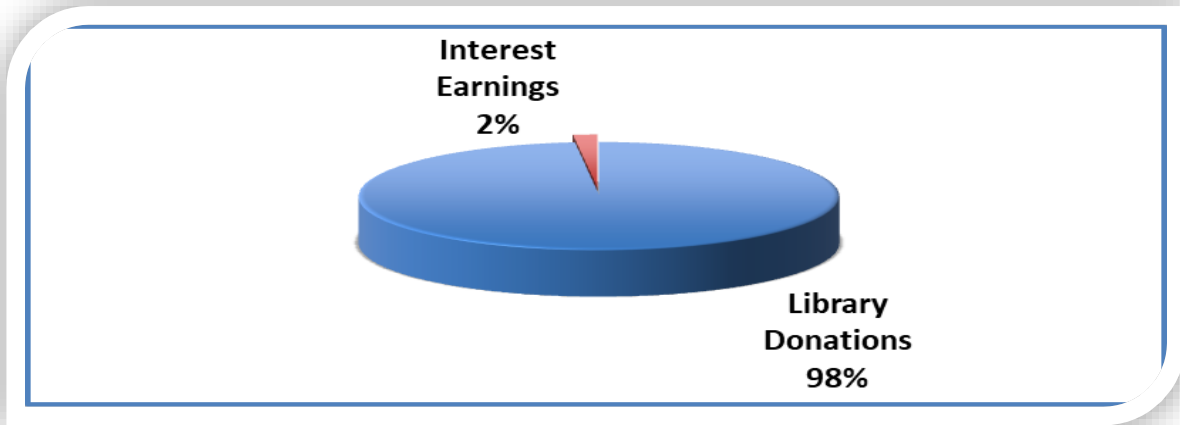
SPECIAL REVENUE FUNDS

LIBRARY DONATION FUND – FUND 23

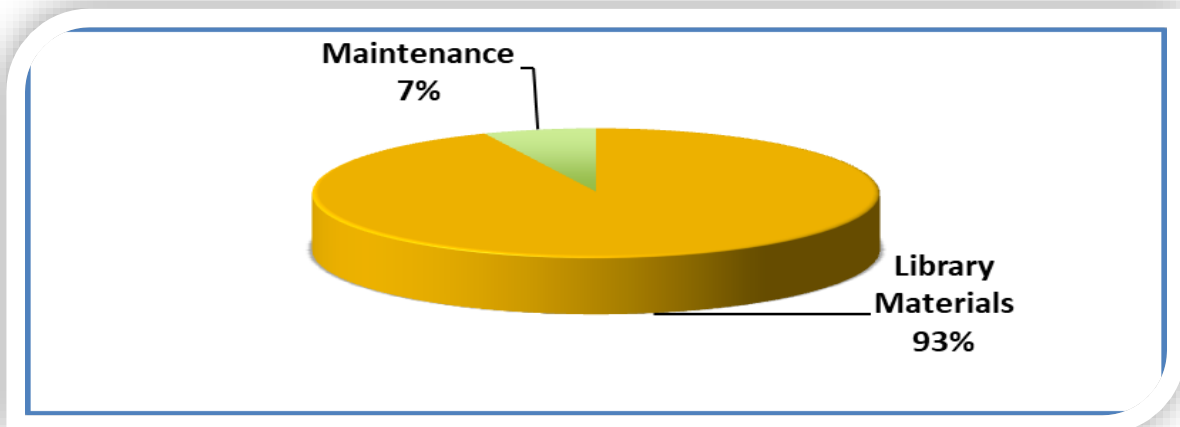
The Library Donation Fund is a Special Revenue Fund used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Library Donation Fund was established to give Watauga citizens the opportunity to assist the Library in purchasing supplies. Each month, citizens are given the opportunity to donate \$1 when paying their water and sewer bill.

This money is used to purchase additional library supplies such as books, audio and videotapes, periodicals, and other types of supplies.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

**LIBRARY DONATIONS BUDGET SUMMARY
FUND 23**

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE	BUDGET
	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	FY2020-2021 VS 2019-2020	2022-2023 Forecast
Fund Balance, October 1	\$36,693	\$44,275	\$49,775	\$50,489	\$51,889		\$47,289
Revenues:							
Library Donations	6,576	6,038	6,000	6,000	6,000	0.0%	6,000
Interest Earnings	1,005	176	100	100	100	0.0%	100
Operating Revenues	\$ 7,581	\$ 6,214	\$ 6,100	\$ 6,100	\$ 6,100	0.0%	\$ 6,100
Total Available Resources	\$ 44,275	\$ 50,489	\$ 55,875	\$ 56,589	\$ 57,989	3.8%	\$ 53,389
Expenditures:							
Personnel	0	0	0	0	0	0.0%	0
Library Materials	0	0	10,000	4,000	10,000	0.0%	10,000
Maintenance	0	0	700	700	700	0.0%	700
Capital Outlay	0	0	0	0	0	0.0%	0
Operating Expenditures	0	0	10,700	4,700	10,700	0.0%	10,700
TOTAL OPERATING & TRANSFERS	\$ -	\$ -	\$ 10,700	\$ 4,700	\$ 10,700	0.0%	\$ 10,700
Fund Balance, September 30	\$44,275	\$50,489	\$45,175	\$51,889	\$47,289		\$42,689
CHANGE IN FUND BALANCE	\$7,581	\$6,214	(\$4,600)	\$1,400	(\$4,600)		(\$4,600)

PUBLIC, EDUCATION, GOVERNMENT (PEG) FUND FUND 24

In accordance with SB 1087, a municipality must set up a separate PEG fund to collect and account for the public, educational and government (PEG) fee collected through cable providers. The PEG fee is an additional 1% of gross revenue and can only be spent on capital items for the local access channel as described by federal law. A separate fund was established in FY2017-2018 to comply with SB 1087.

This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when the liability is incurred.

BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET	% CHANGE	BUDGET
	2018-2019 Actuals	2019-2020 Actuals	2020-2021 Budget	2019-2020 Projected	2021-2022 Budget	FY2021-2022 VS 2020-2021	2022-2023 Forecast
Fund Balance, October 1	\$18,403	\$45,246	\$42,746	\$44,152	\$78,652		\$73,152
Revenues:							
PEG Fee	28,687	38,403	30,000	34,000	30,000	0.0%	35,000
Interest Earnings	713	503	500	500	500	100.0%	500
Transfer from General Fund	0	0	0	0	0	0.0%	0
Operating Revenues	\$ 29,399	\$ 38,906	\$ 30,500	\$ 34,500	\$ 30,500	0.0%	\$ 35,500
Total Available Resources	\$ 47,802	\$ 84,152	\$ 73,246	\$ 78,652	\$ 109,152	49.0%	\$ 108,652
Expenditures:							
Capital Outlay	2,556	40,000	10,000	0	36,000	260.0%	0
Operating Expenditures	2,556	40,000	10,000	0	36,000	260.0%	0
TOTAL OPERATING & TRANSFERS	\$ 2,556	\$ 40,000	\$ 10,000	\$ -	\$ 36,000	260.0%	\$ -
Fund Balance, September 30	\$45,246	\$44,152	\$63,246	\$78,652	\$73,152		\$108,652
CHANGE IN FUND BALANCE	\$26,844	(\$1,094)	\$20,500	\$34,500	(\$5,500)		\$35,500

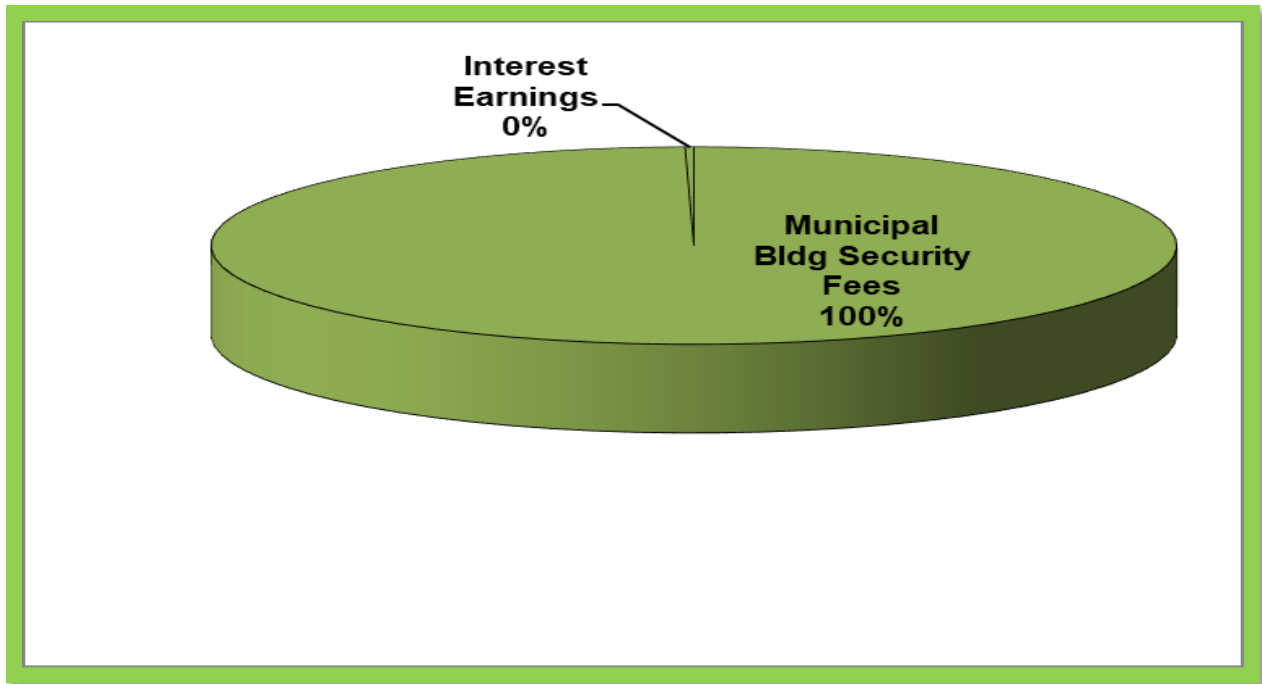
SPECIAL REVENUE FUNDS

MUNICIPAL COURT SECURITY – FUND 25

The Municipal Court Security Fund was established in the 1997 Texas Legislative Session to allow a \$3 assessment on all court fines paid. This fee was increased to \$4.90 during the 2020 Legislative Session with SB346. The assessment allows municipalities to purchase security equipment such as surveillance cameras, bulletproof glass, and Marshal cost for Municipal Court areas. The Municipal Building Security Fees were assessed beginning in May 1999.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Where Does the Money Come From?



SPECIAL REVENUE FUNDS

**MUNICIPAL COURT SECURITY BUDGET SUMMARY
FUND 25**

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE	BUDGET
	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	FY2021-2022 VS 2020-2021	2022-2023 Forecast
Fund Balance, October 1	\$ 178	\$ 184	\$ 7,218	\$ 11,245	\$ 27,295		\$ 44,345
Revenues:							
Municipal Bldg Security Fees	8,997	16,050	12,000	16,000	17,000	41.7%	18,000
Interest Earnings	1	25	50	50	50	0.0%	50
Operating Revenues	\$ 8,998	\$ 16,075	\$ 12,050	\$ 16,050	\$ 17,050	41.5%	\$ 18,050
Total Available Resources	\$ 9,176	\$ 16,259	\$ 19,268	\$ 27,295	\$ 44,345	130.1%	\$ 62,395
Expenditures:							
Personnel	6,742	5,014	0	0	0	0.0%	0
Supplies	0	0	0	0	0	0.0%	0
Contractual/Sundry	2,250	0	0	0	0	0.0%	0
Capital	0	0	0	0	0	0.0%	0
Operating Expenditures	8,992	5,014	0	0	0	0.0%	0
Operating Transfers-Out							
To Internal Service Fund	0	0	0	0	0		0
Total Operating Transfers-Out	0	0	0	0	0		0
TOTAL OPERATING & TRANSFERS	\$ 8,992	\$ 5,014	\$ -	\$ -	\$ -	0.0%	\$ -
Fund Balance, September 30	\$184	\$11,245	\$19,268	\$27,295	\$44,345		\$62,395
CHANGE IN FUND BALANCE	\$6	\$11,061	\$12,050	\$16,050	\$17,050		\$18,050

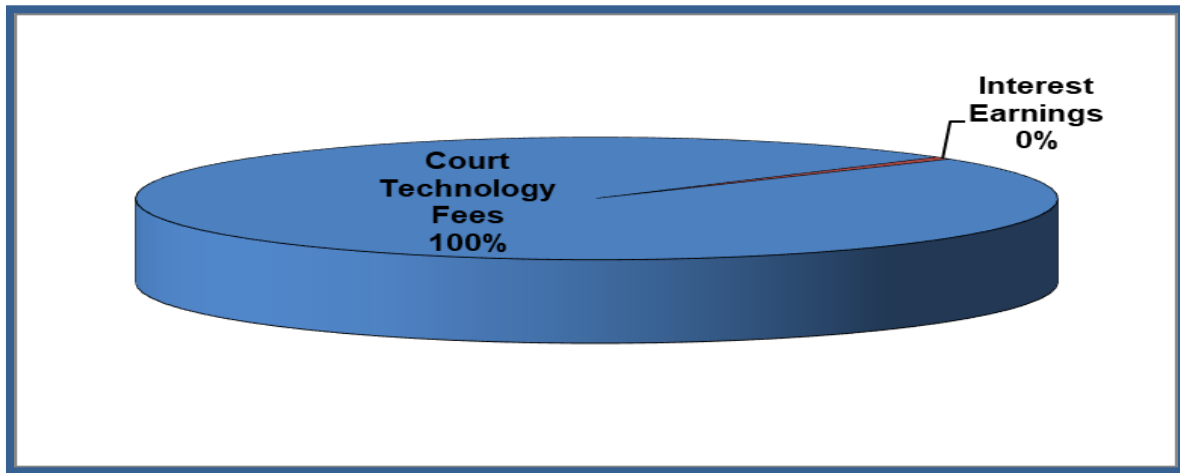
SPECIAL REVENUE FUNDS

MUNICIPAL COURT TECHNOLOGY– FUND 26

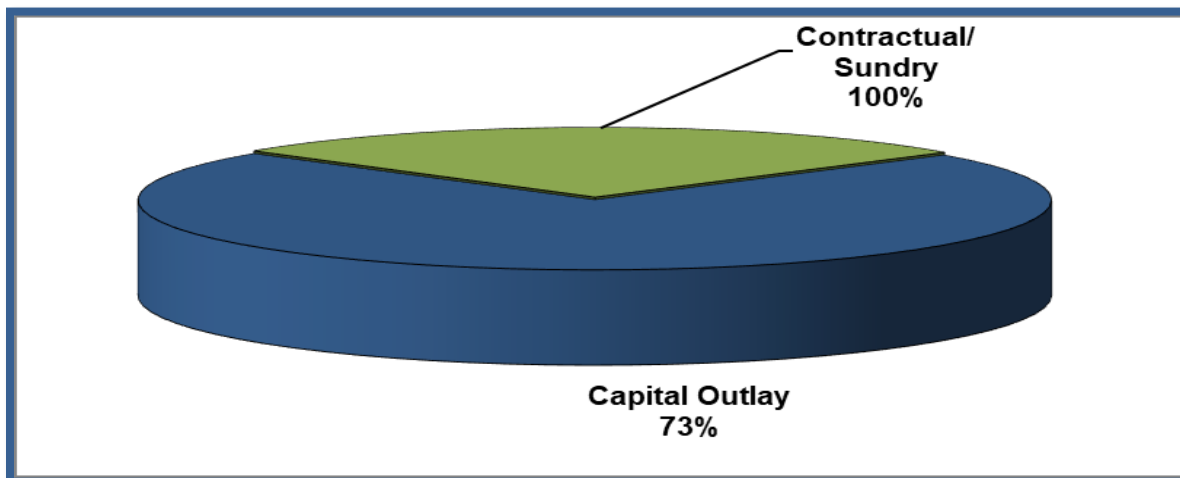
The Municipal Court Technology Fee was established in the 1997 Texas Legislative Session to allow a \$4 assessment on all court fines paid. The fees were assessed beginning October, 1999. The assessment allows municipalities to purchase and maintain technology equipment for Municipal Court areas. This equipment includes computer hardware and software. In 2003 this fee was updated to include the maintenance of such technology improvements.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

**MUNICIPAL COURT TECHNOLOGY BUDGET SUMMARY
FUND 26**

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE	BUDGET
	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	FY2021-2022 vs 2020-2021	2022-2023 Forecast
Fund Balance, October 1	\$ 109,874	\$ 117,946	\$115,436	\$126,373	\$131,673		\$130,573
Revenues:							
Municipal Court Technology Fee	11,974	16,199	15,000	16,000	16,000	6.7%	17,000
Interest Earnings	2,935	3,083	300	100	100	-66.7%	100
Operating Revenues	\$ 14,910	\$ 19,282	\$ 15,300	\$ 16,100	\$ 16,100	5.2%	\$ 17,100
Total Available Resources	\$ 124,784	\$ 137,228	\$ 130,736	\$ 142,473	\$ 147,773	13.0%	\$ 147,673
Expenditures:							
Supplies	0	0	0	0	0.0	0.0%	0.0
Contractual/Sundry	6,837	10,856	9,500	9,500	4,700	-50.5%	4,700
Capital	0	0	1,300	1,300	12,500	861.5%	14,600
Operating Expenditures	6,837	10,856	10,800	10,800	17,200	59.3%	19,300
Transfer to Internal Service (Equipment)	0	0	0	0	0		0
TOTAL OPERATING & TRANSFERS	\$ 6,837	\$ 10,856	\$ 10,800	\$ 10,800	\$ 17,200	59.3%	\$ 19,300
Fund Balance, September 30	\$117,946	\$126,373	\$119,936	\$131,673	\$130,573		\$128,373
CHANGE IN FUND BALANCE	\$8,072	\$8,426	\$4,500	\$5,300	(\$1,100)		(\$2,200)



SPECIAL REVENUE FUNDS BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: MUNICIPAL COURT TECHNOLOGY - FUND 26				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Pymt to Internal Svcs	Contractual/Sundry		(\$4,800)	Equipment Replacement Fund Adjustment
Other Equipment	Capital Outlay	(\$1,300)		Surface Pro for Court (one time)
Other Equipment	Capital Outlay	\$1,500		Scanners (one time)
Other Equipment	Capital Outlay	\$11,000		Ticketwriters (one time)
TOTALS:		\$11,200	<b style="color: red;">(\$4,800)	

\$6,400 NET INCREASE/DECREASE

Note: No reallocations for this department

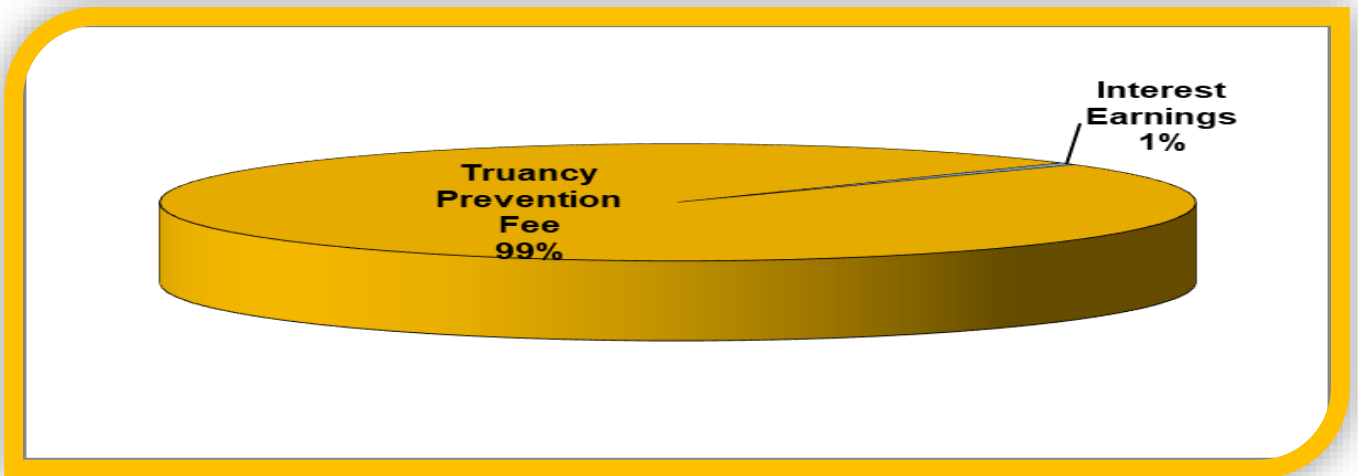
SPECIAL REVENUE FUNDS

MUNICIPAL COURT TRUANCY PREVENTION – FUND 27

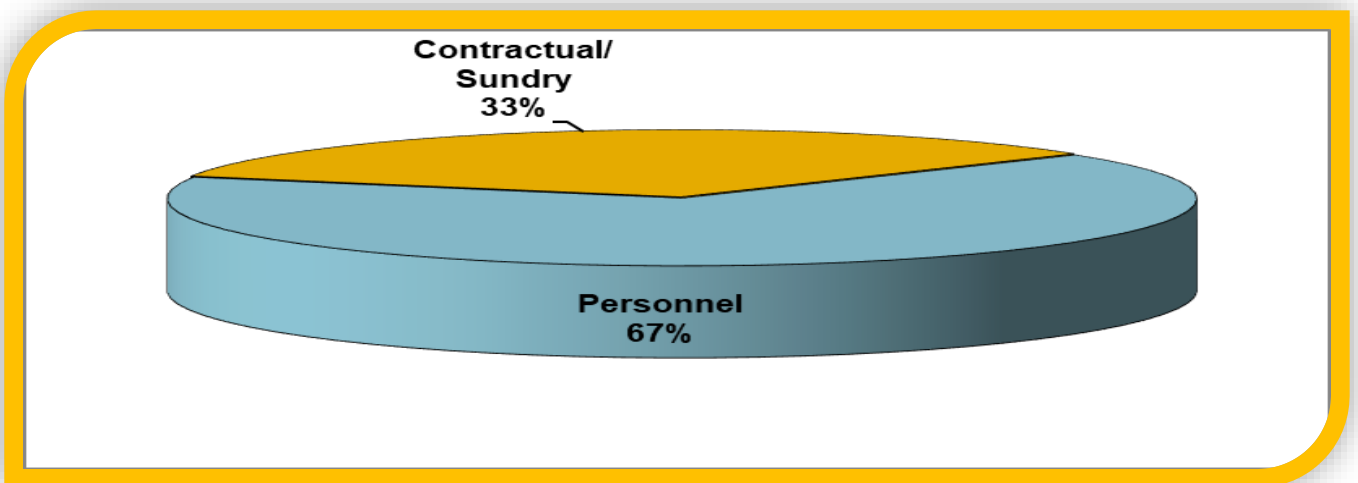
The Municipal Court Juvenile Case Manager Fee was established in the Texas Legislative session to allow a \$5 assessment on fines for misdemeanor offenses. The assessment allows municipalities to fund the salaries for a juvenile case manager. During the 2020 Legislative Session the name was changed to Truancy Prevention with SB346.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Where Does the Money Come From?



Where Does the Money Go?

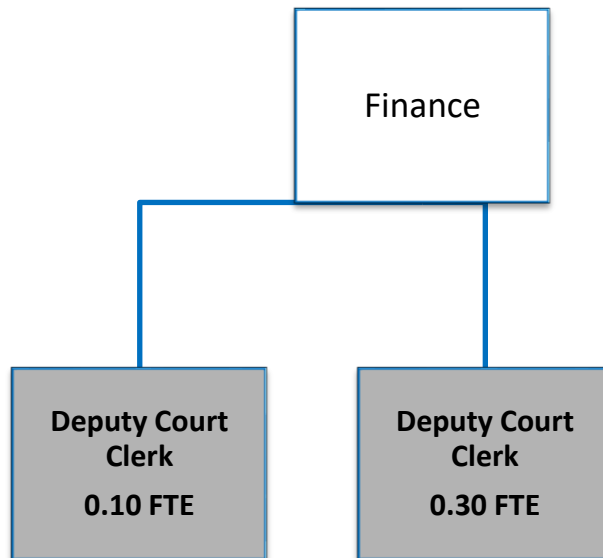


SPECIAL REVENUE FUNDS

**MUNICIPAL COURT TRUANCY PREVENTION BUDGET SUMMARY
FUND 27**

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE	BUDGET
	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	FY2021-2022 VS 2020-2021	2022-2023 Forecast
Fund Balance, October 1	\$ 119,128	\$ 107,290	\$91,740	\$92,656	\$77,206		\$59,926
Revenues:							
Truancy Prevention Fee	14,968	9,975	15,000	15,000	16,000	6.7%	17,000
Interest Earnings	2,958	2,998	200	200	100	0.0%	0
Operating Revenues	\$ 17,926	\$ 12,973	\$ 15,200	\$ 15,200	\$ 16,100	5.9%	\$ 17,000
Total Available Resources	\$ 137,054	\$ 120,263	\$ 106,940	\$ 107,856	\$ 93,306	-12.7%	\$ 76,926
Expenditures:							
Personnel	19,815	18,335	21,415	20,650	22,080	3.1%	22,610
Contractual/Sundry	9,948	9,272	11,000	10,000	11,300	2.7%	11,500
Operating Expenditures	29,764	27,607	32,415	30,650	33,380	3.0%	34,110
TOTAL OPERATING & TRANSFERS	\$ 29,764	\$ 27,607	\$ 32,415	\$ 30,650	\$ 33,380	3.0%	\$ 34,110
Fund Balance, September 30	\$107,290	\$92,656	\$74,525	\$77,206	\$59,926		\$42,816
CHANGE IN FUND BALANCE	(\$11,837)	(\$14,634)	(\$17,215)	(\$15,450)	(\$17,280)		(\$17,110)

Truancy Prevention Fund 27-040





SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: TRUANCY PREVENTION - FUND 27				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$665	Salary, Benefits, Retention, TMRS & Position Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$200)	Analysis & Needs Adjustment
Special Services	Contractual/Sundry		\$500	Costs Adjustment
CHANGES TOTAL:		\$0	\$965	
TOTALS:		\$0	\$965	

\$965 NET INCREASE/DECREASE

Note: No reallocations for this department

SPECIAL REVENUE FUNDS

TRAFFIC SAFETY – FUND 28

This fund is to account for civil or administrative penalties to no more than \$75 and late penalties to no more than \$25. Legislation passed by the 80th Texas Legislature allowed a local government entity to use a photographic traffic signal enforcement system. One-half the net revenue from this fund is remitted to the Texas Comptroller for deposit into a Regional Trauma Account. The City’s traffic signal enforcement system was established December, 2010. In June, 2019 during the 86th Legislature, the traffic signal enforcement system was eliminated with HB1631. Funding for traffic safety programs are now covered by the City’s General Fund.

	HISTORY		PROJECTED YEAR	
	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected
Fund Balance, October 1	\$ 468,390	\$ 642,675	\$351,485	\$353,613
Revenues:				
Traffic Safety Fee	847,307	0	0	0
Other Revenue	0	0	0	0
Interest Earnings	3,106	2,626	500	700
Operating Revenues	\$ 850,413	\$ 2,626	\$ 500	\$ 700
Total Available Resources	\$ 1,318,803	\$ 645,301	\$ 351,985	\$ 354,313
Expenditures:				
Personnel/Training Expenses	156,865	289,420	342,750	333,200
Supplies & Equipment	7,824	2,268	7,100	6,600
Other Equipment	8,455	0	0	0
Traffic Safety Fees	162,500	0	0	0
Total Operating Expenditures	335,644	291,688	349,850	339,800
Operating Transfers-Out				
To Gen Fund			0	0
To State Trauma Center	340,483	0	0	0
Total Operating Transfers-Out	340,483	0	0	0
TOTAL OPERATING & TRANSFERS	\$ 676,127	\$ 291,688	\$ 349,850	\$ 339,800
Fund Balance, September 30	\$642,675	\$353,613	\$2,135	\$14,513
CHANGE IN FUND BALANCE	\$ 174,285	\$ (289,062)	(\$349,350)	(\$339,100)

SPECIAL REVENUE FUNDS

JURY FEES FUND – FUND 29

The Jury Fee Fund was established in FY2019-2020 with the passage of SB346 by Texas during the 86th Legislature Session taking effect January 1, 2020. The Senate Bill enacted changes to the fines, fees, and court costs landscapes. These fees are assessed upon conviction of any fine-only misdemeanor, including a parking or pedestrian offense.

This fee is used to fund juror reimbursements and otherwise finance jury services.

BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET	% CHANGE	BUDGET
	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	FY2021-2022 vs 2020-2021	2022-2023 Forecast
Fund Balance, October 1	\$0	\$0	\$100	\$205	\$405		\$605
Revenues:							
Jury Fees	0	205	100	200	200	100.0%	300
Interest Earnings	0	0	0	0	0	0.0%	0
Total Revenues	\$0	\$205	\$100	\$ 200	\$ 200	100.0%	\$ 300
Total Available Resources	\$0	\$205	\$200	\$ 405	\$ 605	100.0%	\$ 905
Expenditures:							
Juror Reimbursements	0	0	0	0	0	100.0%	0
Jury Services	0	0	0	0	0		0
Expenditures	\$0	\$0	\$0	\$0	\$0	100.0%	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	100.0%	\$0
Fund Balance, September 30	\$0	\$205	\$200	\$405	\$605		\$905
CHANGE IN FUND BALANCE	\$0	\$205	\$100	\$200	\$200		\$300



PROPRIETARY FUNDS

<i>STORM DRAIN FUND</i>	<i>FUND 15</i>
<i>WATER & SEWER UTILITY ENTERPRISE FUND</i>	<i>FUND 40</i>
<i>WATER/SEWER JOINT USE FACILITY</i>	<i>FUND 46</i>
<i>EQUIPMENT REPLACEMENT FUND</i>	<i>FUND 22</i>
<i>FLEET INTERLOCAL FUND</i>	<i>FUND 21</i>

PROPRIETARY FUNDS

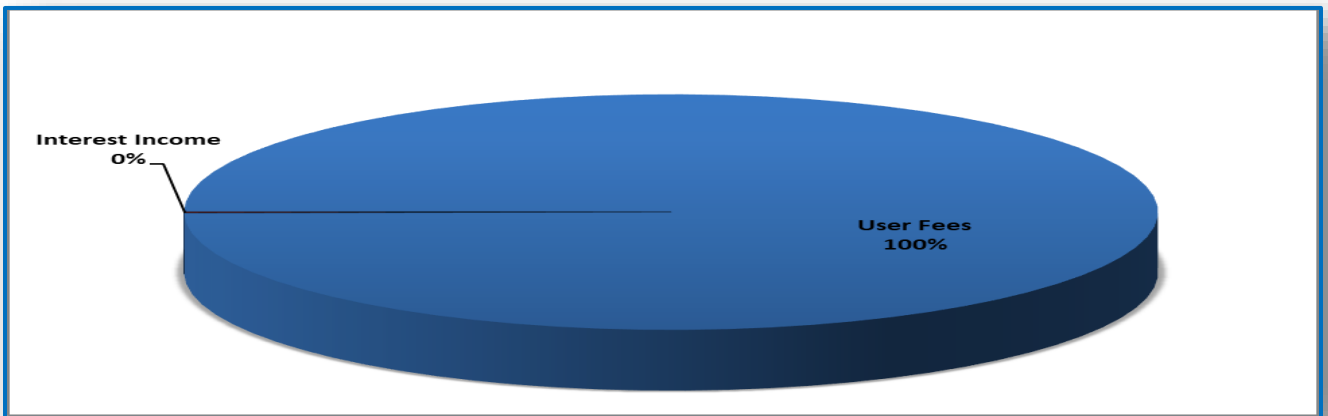
Storm Drain Utility Enterprise Fund

The Storm Drain Utility Enterprise is a proprietary fund. Its purpose is to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City Council is that cost of providing services to the general public on a continuing basis be financed or recovered primarily through use charges.

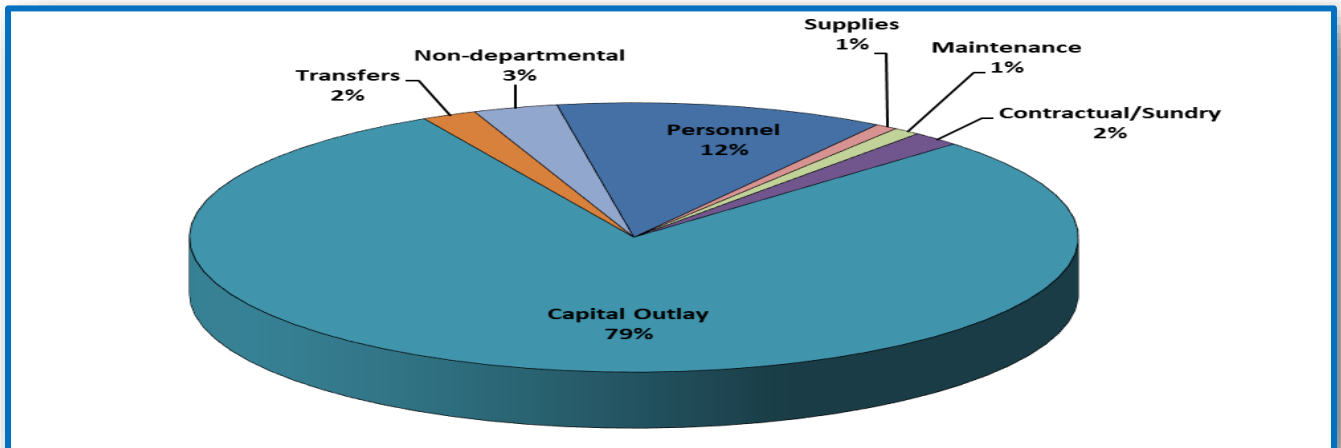
This fund is used to account for user fees charged per residential and commercial unit to enhance drainage of properties within the City. All activities necessary to provide such services are accounted for in this fund, including but not limited to, administration, operations and maintenance.

Accounting records for the Storm Drain Utility Fund are maintained on the accrual basis.

Where Does the Money Come From?



Where Does the Money Go?



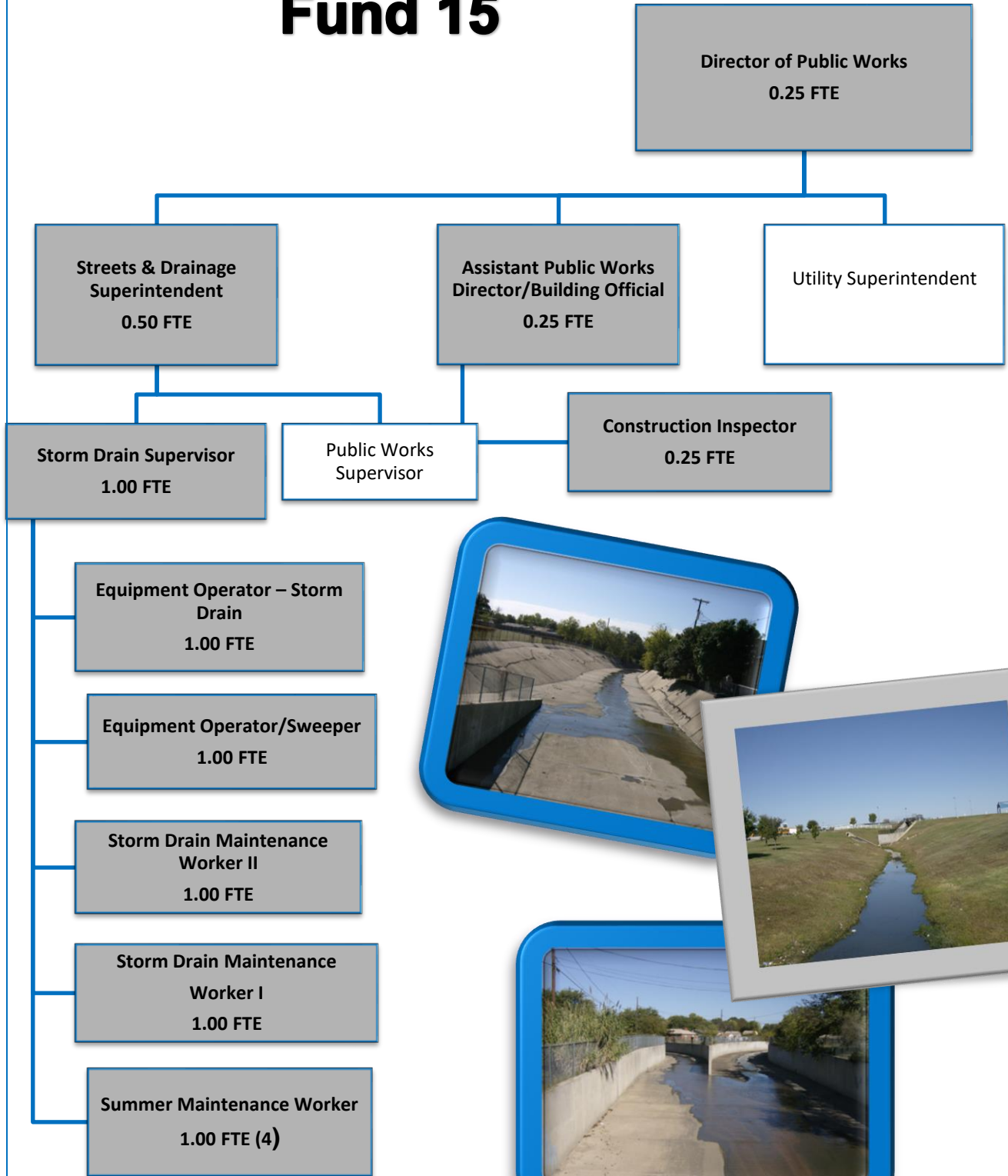
PROPRIETARY FUNDS

**STORM DRAIN UTILITY BUDGET SUMMARY
FUND 15**

	HISTORY	PROJECTED YEAR		BUDGET	ESTIMATE
	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Working Capital, October 1*	\$4,632,841	\$4,206,591	\$3,322,231	\$3,005,197	\$786,211
Revenues:					
Operating Revenues	1,475,089	1,470,000	1,475,000	1,480,000	1,480,000
Interest Income	69,058	35,000	5,000	2,000	2,000
Other Revenue/Grant	0	0	65,750	0	0
Total Revenues	\$ 1,544,147	\$ 1,505,000	\$ 1,545,750	\$ 1,482,000	\$ 1,482,000
Total Available Resources	\$ 6,176,988	\$ 5,711,591	\$ 4,867,981	\$ 4,487,197	\$ 2,268,211
Expenditures:					
Personnel	521,139	465,400	414,100	444,300	444,975
Supplies	15,524	32,150	29,700	30,200	44,900
Maintenance	16,396	54,500	41,500	36,500	36,500
Contractual/Sundry	164,038	184,445	171,965	179,375	189,645
Depreciation (non-exp)	382,179	0	0	0	0
Total Operating Expenditures	750,553	736,495	657,265	690,375	716,020
Operating Transfers-Out					
To General Fund	73,500	73,500	73,500	73,500	74,000
To Internal Service Fund	-	0	0	0	0
Total Operating Transfers-Out	73,500	73,500	73,500	73,500	74,000
Operating Surplus/(Deficit)	\$720,094	\$ 695,005	\$ 814,985	718,125	691,980
CAPITAL PROJECTS	2,324,729	2,328,697	1,132,019	2,937,111	206,160
TOTAL OPERATING & TRNSFRS&CAP	\$ 3,148,782	\$ 3,138,692	\$ 1,862,784	\$ 3,700,986	\$ 996,180
Working Capital, September 30	\$3,028,205	\$2,572,899	\$3,005,197	\$786,211	\$1,272,031
CHANGE IN NET ASSETS	(\$1,604,636)	(\$1,633,692)	(\$317,034)	(\$2,218,986)	\$485,820

* Working Capital adjusted to CAFR first of year

Public Works Storm Drain Fund 15



PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: STORM DRAIN UTILITY – FUND 15

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5806

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

- Perform maintenance on concrete and earthen channels, as well as, the maintenance of ditches in the City owned right of ways to keep City in compliance with Storm Water Permit
- Clean and maintain curb and gutters, storm drain inlets, junction boxes and underground storm system boxes
- Coordinate new sidewalk installation and repair
- Storm Drain Utility Division of Public Works is responsible for street sweeping
- Place and retrieve mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Swept all City streets on a bi-monthly schedule
- Maintain all City channels
- Cleared all City flumes of overgrowth and vegetation, improving storm runoff
- Placed and retrieved mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department
- Repaired or replaced approximately 5,901 linear feet of sidewalk and 9 wheelchair ramps
- Completed Storm Drain Master Plan
- Located and mapped all of the drainage channels and manholes for GIS
- Assisted in emergency response for Winter Storm including street sanding and power outage response

FY2021-2022 GOALS/ OBJECTIVES:

- Sweep all City streets on an alternating monthly schedule
- Maintain all City channels
- Continue with necessary sidewalk repair as identified
- Place and retrieve mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Unstable cost of fuel and lubricants
- Rising cost of dumping debris from repair projects
- Rising material costs including concrete and contractor's fees
- Staff recruitment and retainage

PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS						
DIVISION / ACTIVITY: STORM DRAIN UTILITY - FUND 15						
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET	
Non-Departmental	\$85,211	\$113,480	\$113,480	\$96,480	\$113,480	
Personnel	\$521,139	\$465,400	\$465,400	\$414,100	\$444,300	
Supplies	\$15,524	\$32,150	\$32,150	\$29,700	\$30,200	
Maintenance	\$16,396	\$54,500	\$54,500	\$41,500	\$36,500	
Contractual/Sundry	\$50,558	\$70,965	\$70,965	\$75,485	\$65,895	
Capital Outlay	\$382,179	\$2,328,697	\$2,328,697	\$1,132,019	\$2,937,111	
Transfers	\$73,500	\$73,500	\$73,500	\$73,500	\$73,500	
TOTAL	\$1,144,508	\$3,138,692	\$3,138,692	\$1,862,784	\$3,700,986	
PERSONNEL						
Director of Public Works	0.25	0.25	0.25	0.25	0.25	
Assistant Public Works Director/Building Official	0.00	0.00	0.00	0.00	0.25	
Building Official	0.25	0.25	0.25	0.25	0.00	
Construction Inspector	0.25	0.25	0.25	0.25	0.25	
Streets & Drainage Superintendent	0.75	0.75	0.75	0.75	0.50	
Storm Drain Supervisor	1.00	1.00	1.00	1.00	1.00	
Equipment Operator	1.00	1.00	1.00	1.00	1.00	
Equipment Operator / Sweeper	1.00	1.00	1.00	1.00	1.00	
Storm Drain Maintenance Worker I	1.00	1.00	1.00	1.00	1.00	
Storm Drain Maintenance Worker II	1.00	1.00	1.00	1.00	1.00	
Permit Technician	0.50	0.00	0.00	0.00	0.00	
Summer Temp. Help	1.00	1.00	1.00	1.00	1.00	
TOTAL	8.00	7.50	7.50	7.50	7.25	
PERFORMANCE MEASURES / SERVICE LEVELS						
<i>Input / Demand</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Sidewalk Repair Requests		4,196	5000	5,901	5,000	
City Streets Maintained- Street Sweeper		88	88	88	88	
Miles of Channels & ROW maintained		11	11	11	11	
<i>Output / Workload</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
% Crew mowing & trimming		60%	50%	70%	50%	
% Crew Tree Trimming Channles & ROW		25%	15%	20%	15%	
% Crew Drainage Maintenance		20%	15%	20%	15%	
<i>Efficiency Measures / Impact</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
M & O percentage of city budget		2%	7%	4%	7%	
M & O budget per capita		\$48.48	\$132.04	\$78.37	\$155.70	
<i>Effectiveness Measures / Outcomes</i>		<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Maintain Channels Mowing & Trimming		2	100%	80%	80%	100%
Street Sweeping		2	100%	100%	75%	100%
Channel & ROW Tree Trimming		2	100%	100%	100%	100%
Mosquito trapping for Tarrant Co. Testing- 2 sites		2	100%	100%	100%	100%



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: STORM DRAIN UTILITY - FUND 15				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		(\$21,100)	Salary, Benefits, TMRS & Position Adjustments
Office Supplies	Supplies		\$50	Costs & Needs Adjustment
Wearing Apparel	Supplies		(\$500)	Needs Adjustment
Minor Tools & Apparatus	Supplies		(\$1,500)	Costs & Needs Adjustment
Storm Sewers & Drainage	Maintenance		(\$18,000)	Analysis Adjustment
Communications	Contractual/Sundry		\$980	Cell Stipend Adjustment
Special Services	Contractual/Sundry	(\$8,750)		GIS Consulting Services (one-time)
Travel Expense	Contractual/Sundry		\$50	Conference Travel Adjustment
Dues & Subscriptions	Contractual/Sundry		\$50	License Cost Adjustment
Training	Contractual/Sundry		\$600	Training & Conference Adjustments
Contractual/Outsource	Contractual/Sundry		\$2,000	Grounds Maintenance Services Expansion
Storm Drain Improvements	Capital Outlay	\$608,414		Capital Projects Adjustment
TOTALS:		\$599,664	(\$37,370)	

\$562,294 NET INCREASE/DECREASE

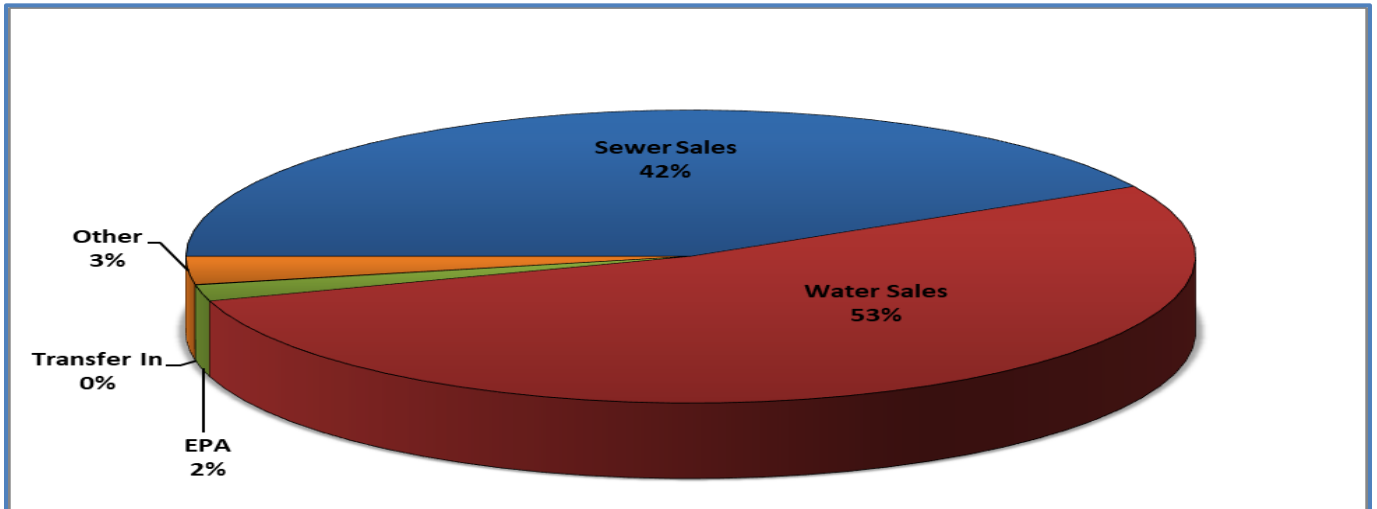
PROPRIETARY FUNDS

Water and Sewer Utility Operating Fund

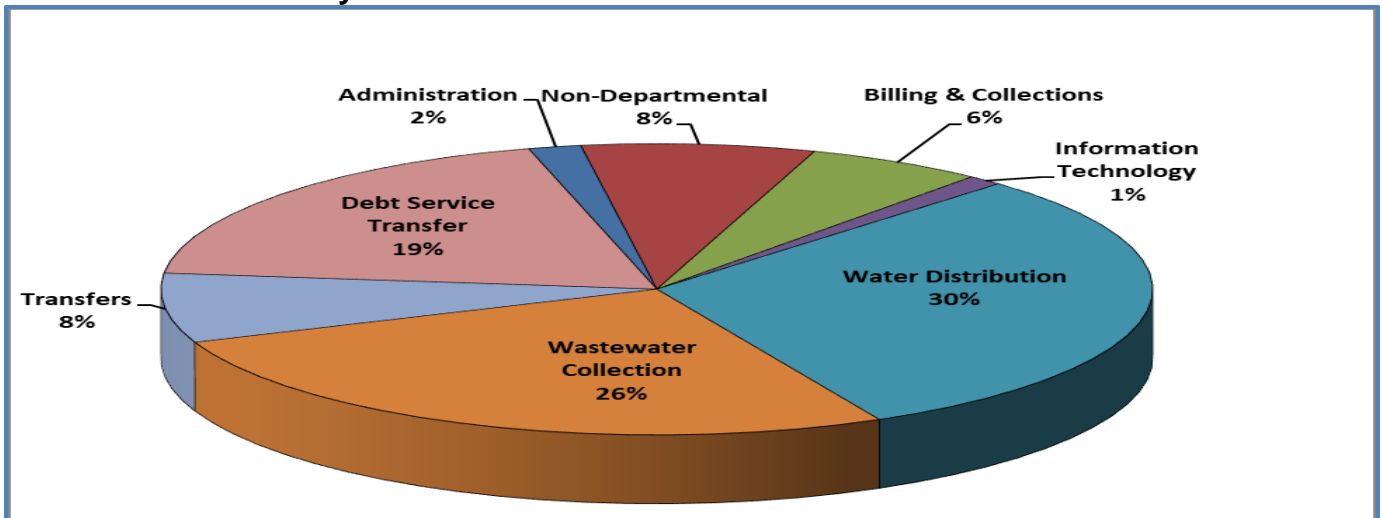
The Water and Sewer Utility Fund is one of two enterprise funds of the City. Its purpose is to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City Council is that cost of providing services to the general public on a continuing basis be financed or recovered primarily through user charges. Watauga implemented Water and Sewer rates in 1996 as a result of the system purchase from North Richland Hills. A pass-through rate change was made effective in 2001 based on actual charges incurred by wholesalers. In December, 2011, rates were increased in order to make this fund self-sustaining and to begin water and wastewater line improvements. A utility rate study was performed in FY2018-2019 that resulted in an increase to the water and sewer base rate and consumption charges.

This fund is used to account for user fees charged to residential and commercial units located within the City of Watauga. All activities necessary to providing such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and billing and collections. Accounting records for the Water and Sewer Utility Fund are maintained on the accrual basis.

Where Does the Money Come From?



Where Does the Money Go?

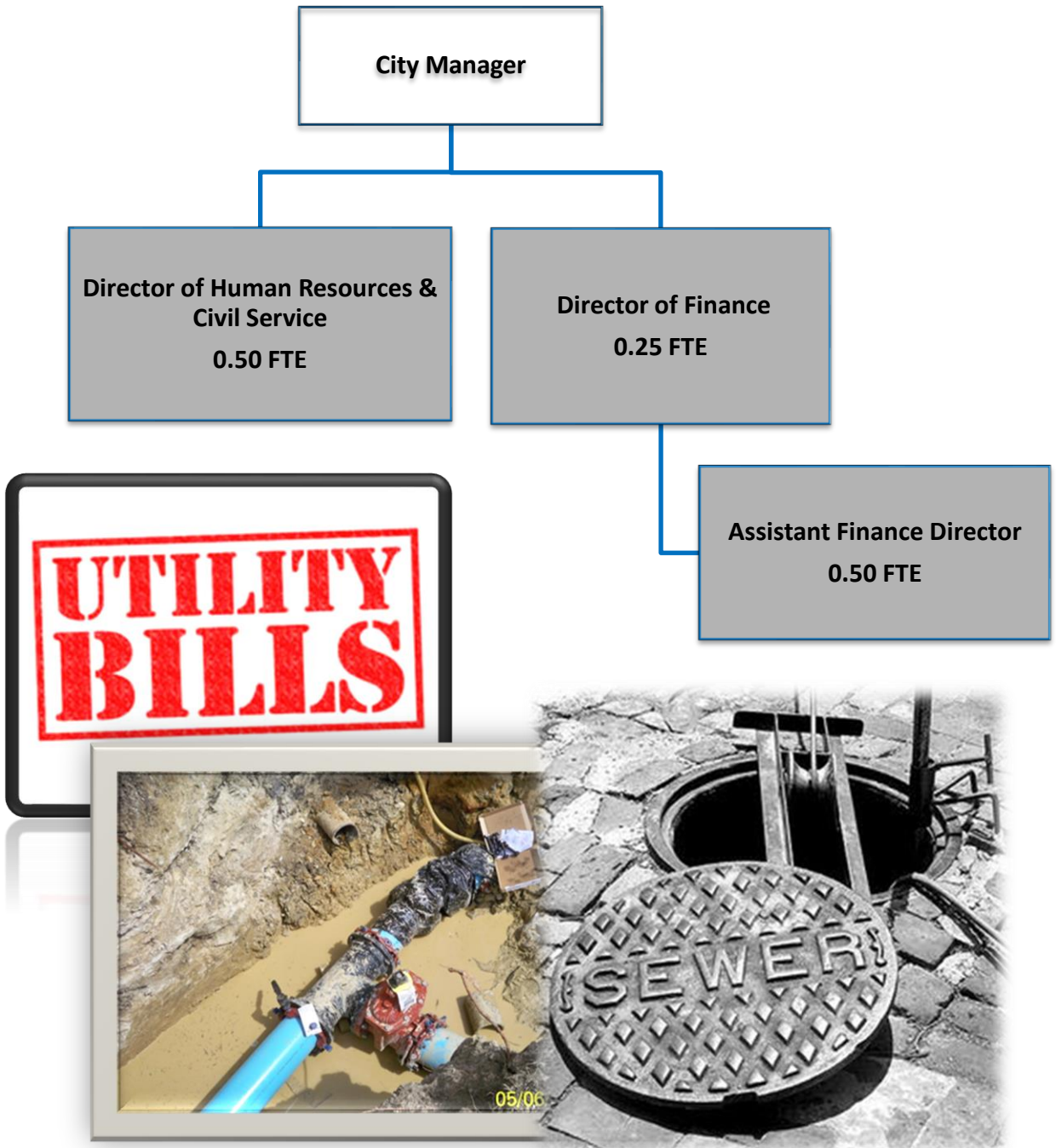


PROPRIETARY FUNDS

WATER SEWER UTILITY BUDGET SUMMARY - FUND 40

	HISTORY	CURRENT YEAR		NO INCREASE IN RATES	INCREASE IN RATES	INCREASE IN RATES
	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2021-2022 Budget	2022-2023 Forecast
Retained Earnings, October 1	\$ 1,260,072	\$ 1,314,081	\$ 1,571,504	\$ 1,923,296	\$ 1,923,296	\$1,980,314
Revenues:						
Water Sales	4,779,606	4,745,000	4,645,000	4,723,202	4,864,898	5,010,845
Sewer Sales	3,749,323	3,780,000	3,750,000	3,750,000	3,975,000	4,213,500
Penalty Revenue	128,484	205,000	165,000	175,000	175,000	175,000
Other Revenue	14,500	14,000	18,000	35,000	35,000	35,000
Water Taps	3,016	0	2,000	0	0	0
Sewer Taps	250	0	150	0	0	0
Service Charges	71,970	65,000	75,000	65,000	65,000	70,000
EPA Revenues	160,049	157,000	157,000	160,000	160,000	160,000
Water Inspection Fees	0	0	0	0	0	0
Sewer Inspection Fees	0	0	0	0	0	0
Interest Income	9,145	30,000	10,000	5,000	5,000	5,000
Operating Revenues	\$ 8,916,342	\$ 8,996,000	\$ 8,822,150	\$ 8,913,202	\$ 9,279,898	\$ 9,669,345
Operating Transfers-In:						
Transfers In JUF - Other	26,677	30,000	10,700	0	0	10,000
Total Available Resources	\$ 10,203,091	\$ 10,340,081	\$ 10,404,354	\$ 10,836,498	\$ 11,203,194	\$ 11,659,659
Expenditures:						
Administration	154,327	153,750	152,320	157,800	157,800	160,150
Non-Departmental	704,865	706,830	706,830	702,180	702,180	655,100
Billing & Collections	517,607	524,860	508,030	535,160	535,160	545,460
Information Technology	79,734	95,080	93,780	106,190	106,190	106,232
Water Distribution	2,721,419	2,860,390	2,687,698	2,812,415	2,812,415	2,836,915
Wastewater Collection	2,367,821	2,439,017	2,161,400	2,439,135	2,439,135	2,529,214
Total Operating Expenditures	6,545,773	6,779,927	6,310,058	6,752,880	6,752,880	6,833,071
Operating Transfers-Out						
To General Fund	430,000	430,000	430,000	430,000	430,000	440,000
To Joint Use Facility Fund	55,814	60,000	53,000	60,000	60,000	60,000
To CO Debt Service	1,600,000	1,599,000	1,599,000	1,760,000	1,760,000	2,060,000
To Revenue Bond Debt Service	0	0	0	0	0	0
To Water/Wastewater Construction	0	0	0	140,000	140,000	140,000
Total Operating Transfers-Out	2,085,814	2,089,000	2,082,000	2,390,000	2,390,000	2,700,000
Operating Surplus/(Deficit)	\$ 311,432	157,073	440,792	(229,678)	137,018	146,274
Transfers to Sustainability Funds						
To Equipment Repl. - Current Year	0	89,000	89,000	80,000	80,000	89,000
Total Transfers to Sustainability Funds	0	89,000	89,000	80,000	80,000	89,000
Net Income Before Transfers	2,397,246	2,246,073	2,522,792	2,160,322	2,527,018	2,846,274
TOTAL OPERATING & TRANSFERS	\$ 8,631,587	\$ 8,957,927	\$ 8,481,058	\$ 9,222,880	\$ 9,222,880	\$ 9,622,071
Retained Earnings, September 30	\$ 1,571,504	\$1,382,154	\$1,923,296	\$1,613,618	\$1,980,314	\$2,037,588
CHANGE IN NET ASSETS	\$311,432	\$68,073	\$351,792	(\$309,678)	\$57,018	\$57,274
% OF EXPENDITURES	18%	14%	22%	17%	21%	20%

Water and Sewer Fund Fund 40-010



PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER FUND

DIVISION / ACTIVITY: ADMINISTRATIVE – FUND 40-010

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

- Responsible for the planning, development, programming and management of activities and services provided to the citizens of Watauga through the Human Resource and Finance Departments.
- This department includes only personnel costs associated with these services provided.

FY2020-2021 HIGHLIGHTS / ACCOMPLISHMENTS:

See Fund 01-011, and Fund 01-040

FY2021-2022 GOALS/ OBJECTIVES:

See Fund Fund 01-011, and Fund 01-040

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

See Fund Fund 01-011, and Fund 01-040

PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER FUND
DIVISION / ACTIVITY: ADMINISTRATION - FUND 40-010

EXPENDITURES	2019-2020 BUDGET ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$154,327	\$153,750	\$152,850	\$152,650	\$153,750
Supplies	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$154,327	\$153,750	\$152,850	\$152,650	\$153,750

PERSONNEL					
City Manager	0.50	0.00	0.00	0.00	0.00
Director of Finance	0.25	0.25	0.25	0.25	0.25
Assistant Finance Director	0.50	0.50	0.50	0.50	0.50
Director of HR & CS	0.50	0.50	0.50	0.50	0.50
TOTAL	1.75	1.25	1.25	1.25	1.25

<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
M & O budget per capita	\$6.54	\$6.47	\$6.42	\$6.47
M & O percentage of city budget	0.28%	0.33%	0.32%	0.29%



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: WATER & SEWER FUND				
DIVISION / ACTIVITY: ADMINISTRATIVE - FUND 40-010				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$4,050	Salary, Benefits, Retention & TMRS Adjustments
TOTALS:		\$0	\$4,050	

\$4,050 NET INCREASE/DECREASE

NOTE: No reallocations for this Department

PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER

DIVISION / ACTIVITY: NON-DEPARTMENTAL – FUND 40-020

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.
Extended hours for meetings and elections.

MISSION / PROGRAMS / SERVICES:

- Management has initiated programs to define the costs in this budget that may not be specifically identifiable to any operational budget.
- Examples of costs here include:
 - general liability insurance
 - city-wide computer leases
 - merchant fees
 - contingency
 - worker’s compensation
 - retirement costs
 - general administrative costs

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Continued to address employee compensation issues
- Continued to address COVID-19 recovery

FY2021-2022 GOALS/ OBJECTIVES:

- Continue addressing employee compensation issues
- Continue with COVID-19 recovery

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

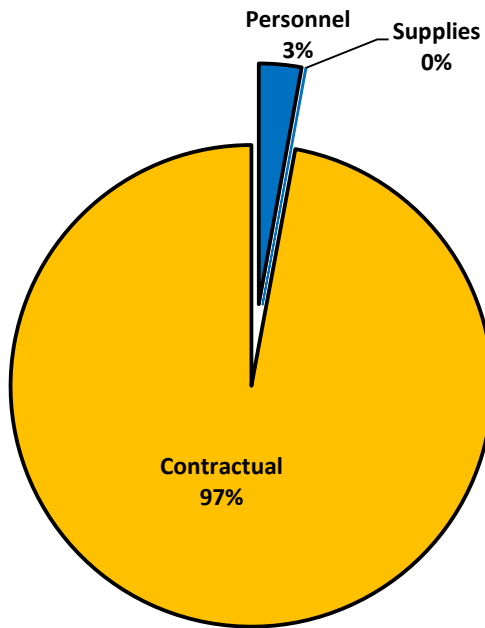
- Recovery from the COVID-19 crisis will require adjustments to all City operations with revenues and expenditures

PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER
DIVISION / ACTIVITY: NON DEPARTMENTAL - FUND 40-020

EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$1,860	\$19,000	\$19,000	\$19,000	\$20,000
Supplies	\$0	\$0	\$0	\$0	\$500
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$703,005	\$687,830	\$687,830	\$687,830	\$681,680
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$704,865	\$706,830	\$706,830	\$706,830	\$702,180

PROPRIETARY FUND NON-DEPARTMENTAL 2021-2022 BUDGET





PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: WATER & SEWER				
DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 40-020				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Dependent Health Suppl.	Personnel Services		\$1,000	Analysis Adjustment
Event Refreshments	Supplies		\$500	Adjustment
Rental of Equipment	Contractual/Sundry		\$2,600	Copier/Printer Agreement Adjustment
Special Services	Contractual/Sundry	(\$8,750)		GIS Consulting Services (one-time)
TOTALS:		(\$8,750)	\$4,100	

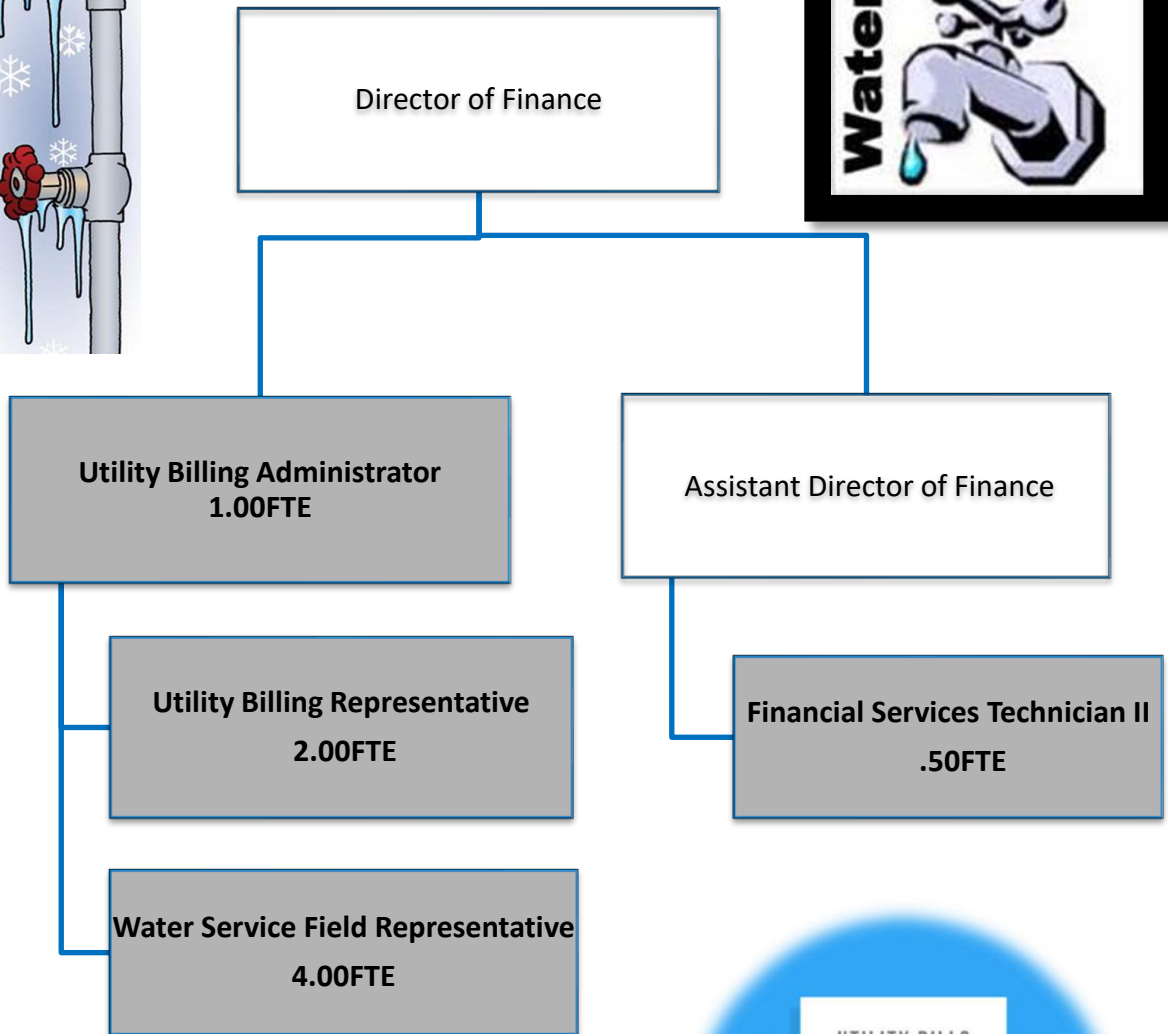
(\$4,650) NET INCREASE/DECREASE

Note: No reallocations for this department

Finance

Utility Billing & Collections

Fund 40-045



PROPRIETARY FUNDS

DEPARTMENT: FINANCE

DIVISION / ACTIVITY: UTILITY BILLING AND COLLECTIONS – FUND 40-045

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5820

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

Provide customers with the best service possible for prompt administration of their utility accounts. Perform duties in such a way as to protect the assets of the City and its citizens. Continue to seek ways to raise the level and quality of customer service provided by this office through continuous training. Ensure accurate reading of meters by properly maintaining meters and correctly read water customers' meters in a timely manner to meet billing cycle schedules.

Provided services include:

- Establishing new accounts and updating existing accounts
- Handle customer inquiries
- Meter reading
- Initiate work orders
- Process delinquent accounts
- Bill and process customer payments
- Receipting and posting the financial activity for other City departments
- Our Field Service Representatives change out meters, perform meter box maintenance and installations, as well as assist with other departments

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Continued meter replacement program
- Expanded E-billing for utility customers
- Expanded the notification tool for utility customers
- Provided more payment options to customers through expansion of pay by phone and auto payments

FY2021-2022 GOALS/ OBJECTIVES:

- Continue with the meter and meter lid replacement program
- Encourage customer service representatives to network with others within the same industry to help better serve our customers, both internally and externally
- Expand the automated processes

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Monthly water and wastewater consumption trends

PROPRIETARY FUNDS

DEPARTMENT: FINANCE					
DIVISION / ACTIVITY: UTILITY BILLING AND COLLECTIONS - FUND 40-045					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$421,165	\$419,200	\$419,200	\$409,470	\$432,500
Supplies	\$53,855	\$61,100	\$61,100	\$54,500	\$56,100
Maintenance	\$5,886	\$6,500	\$6,500	\$7,000	\$7,100
Contractual/Sundry	\$32,038	\$36,560	\$36,560	\$35,560	\$37,960
Capital Outlay	\$4,663	\$1,500	\$1,500	\$1,500	\$1,500
TOTAL	\$517,607	\$524,860	\$524,860	\$508,030	\$535,160
PERSONNEL					
Utility Billing Administrator	1.00	1.00	1.00	1.00	1.00
Utility Billing Representative	0.00	2.00	2.00	2.00	2.00
Customer Service Rep I	1.00	0.00	0.00	0.00	0.00
Customer Service Rep II	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.50	0.00	0.00	0.00	0.00
Purchasing Agent	0.00	0.50	0.50	0.00	0.00
Financial Services Technician II	0.00	0.00	0.00	0.50	0.50
Water Service Field Representative	2.00	4.00	4.00	4.00	4.00
Meter Reader	2.00	0.00	0.00	0.00	0.00
TOTAL	7.50	7.50	7.50	7.50	7.50
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
Service orders		4,815	5,000	5,000	5,000
Number of water billings		99,675	100,000	100,000	100,000
Number of wastewater billings		99,675	100,000	100,000	100,000
Number of water account		8,281	8,300	8,300	8,300
Number of wastewater accounts		8,281	8,300	8,300	8,300
Meters read annually		101,000	101,000	101,000	101,000
Output/Workload		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
New accounts		723	1,000	1,000	1,000
Transfers		20	50	50	50
Billing cycles		5	5	5	5
Meters replaced			300+	300+	300+
Cu. Ft. billed - water			90,000,000	92,000,000	92,000,000
Cu. Ft. billed - wastewater			71,000,000	75,000,000	75,000,000
Efficiency Measures / Impact		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
M & O budget per capita		\$21.92	\$22.08	\$21.37	\$22.51
M & O percentage of city budget		0.93%	1.11%	1.08%	1.01%
Delinquent cut-off water customer			1,400		
Percentage of billings that go to bad debt			1%		
Effectiveness Measures / Outcomes	Strategic Goals	Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
% of same day service	2	100%	100%	100%	100%
% of accurate readings	2	100%	100%	100%	100%
% of revenues recorded within 24 hours	2	100%	100%	100%	100%
% of complaints addressed within 3 days	2	100%	100%	100%	100%



PROPRIETARY FUNDS

BUDGET CHANGES

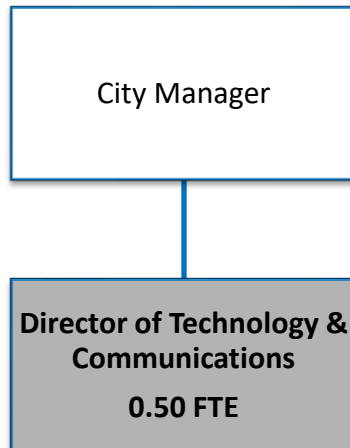
Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: UTILITY BILLING & COLLECTIONS - FUND 40-045				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$13,000	Salary, Benefits, Retention & TMRS Adjustments
Postage	Supplies		(\$5,000)	Decrease Due to E-Bills Implementation
Meter Reading System	Contactual/Sundry		\$600	Costs Adjustment
Special Services	Contactual/Sundry		\$1,700	Costs Adjustment
TOTALS:		\$0	\$10,300	

\$10,300 NET INCREASE/DECREASE

Note: No reallocations for this department

Information Technology Fund 40-050



GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: INFORMATION TECHNOLOGY – FUND 40-050

LOCATION:

7105 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5824

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

Continuous on-call service.

MISSION / PROGRAMS / SERVICES:

Mission: To provide for the operations and development of the City through the implementation and support of cost effective technologies which enhance the efficiencies of City staff while facilitating effective information flow between the City and its citizens.

Programs and Services:

- Networking, Hardware and Software, Telecommunications, Web Site, Cable Channel, Audio/Video, Building Security and Technical Support and Public Information.

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- COVID-19 Response
- Secure Telecommuting Solution
- Finance Server Migration
- SOC 2021 Video
- Board Meeting Recordings & WEDC Filming and Editing
- Upgrade Library Patron Network
- New PC & Office 365 Deployments City-wide
- Print Management/Copier Solution
- Phone System Replacement
- February Winter Storm Response
- PD MDT IP Address Migration Project
- Web Site Updates
- PIO Postings and Social Media Management
- Exchange Zero-day Exploit Remediation
- Daily Security Audits & Support
- Weekly Server Maintenance

FY2021-2022 GOALS/ OBJECTIVES:

- Server & Network Switch Replacements
- Exchange Migration to the Cloud
- Camera System for ACO
- Cradle Point Device Replacements for Police and Fire
- Focus on Security
- Enhanced Cyber Security Training for I.T. Staff
- Council A/V Upgrade for Mixed Virtual/In-Person Meetings
- Improved Work/Life Balance
- Community Broadband

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Staffing. I.T. specific functions do not have adequate resources to continue to perform at a satisfactory level
- Prices for Software and other services has increased between 10%-15%
- Ageing Equipment, Replacement Availability, Warranty Expiry
- Some On-Premise solutions losing vendor support, Cloud Migration Subscriptions more costly

PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER					
DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - FUND - 40-050					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$73,594	\$71,190	\$71,190	\$71,190	\$73,300
Supplies	\$0	\$500	\$500	\$500	\$500
Maintenance	\$6,140	\$21,390	\$21,390	\$20,090	\$30,390
Contractual/Sundry	\$0	\$2,000	\$2,000	\$2,000	\$2,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$79,734	\$95,080	\$95,080	\$93,780	\$106,190
PERSONNEL					
Chief Information Officer	0.50	0.50	0.50	0.50	0.50
TOTAL	0.50	0.50	0.50	0.50	0.50
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
PC workstations	153	155	156	156	156
LAN servers	15	12	15	14	14
Printers	67	30	5	5	5
Laptops	74	62	74	74	74
Digital signage or conference displays	10	10	10	10	10
Audio / video systems	3	2	3	3	3
Smart boards	3	3	3	3	3
PBX switches	1	1	0	0	0
Telephones	131	132	131	131	131
<i>Output / Workload</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Number of help desk calls	5,819	5,100	7,953	8,000	8,000
<i>Efficiency Measures / Impact</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
M & O budget per capita	\$3.38	\$4.00	\$3.95	\$4.47	\$4.47
M & O budget percentage of city budget	0.14%	0.20%	0.20%	0.20%	0.20%
<i>Effectiveness Measures / Outcomes</i>	<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
Survey satisfaction rate	2, 5, 8	98%	95%	95%	95%
Problem resolution / repair of systems:					
% completed within 1 business day	2, 5, 8	95%	95%	85%	95%
% completed in greater than 1 business day	2, 5, 8	5%	5%	15%	5%
% of priority service calls closed within 4 hrs	2, 5, 8	99%	99%	99%	99%
Public safety dispatch system up time	2, 5, 8	99%	99%	99%	99%
Computer systems & networks up time	2, 5, 8	99%	99%	99%	99%



PROPRIETARY FUNDS
SIGNIFICANT BUDGET CHANGES

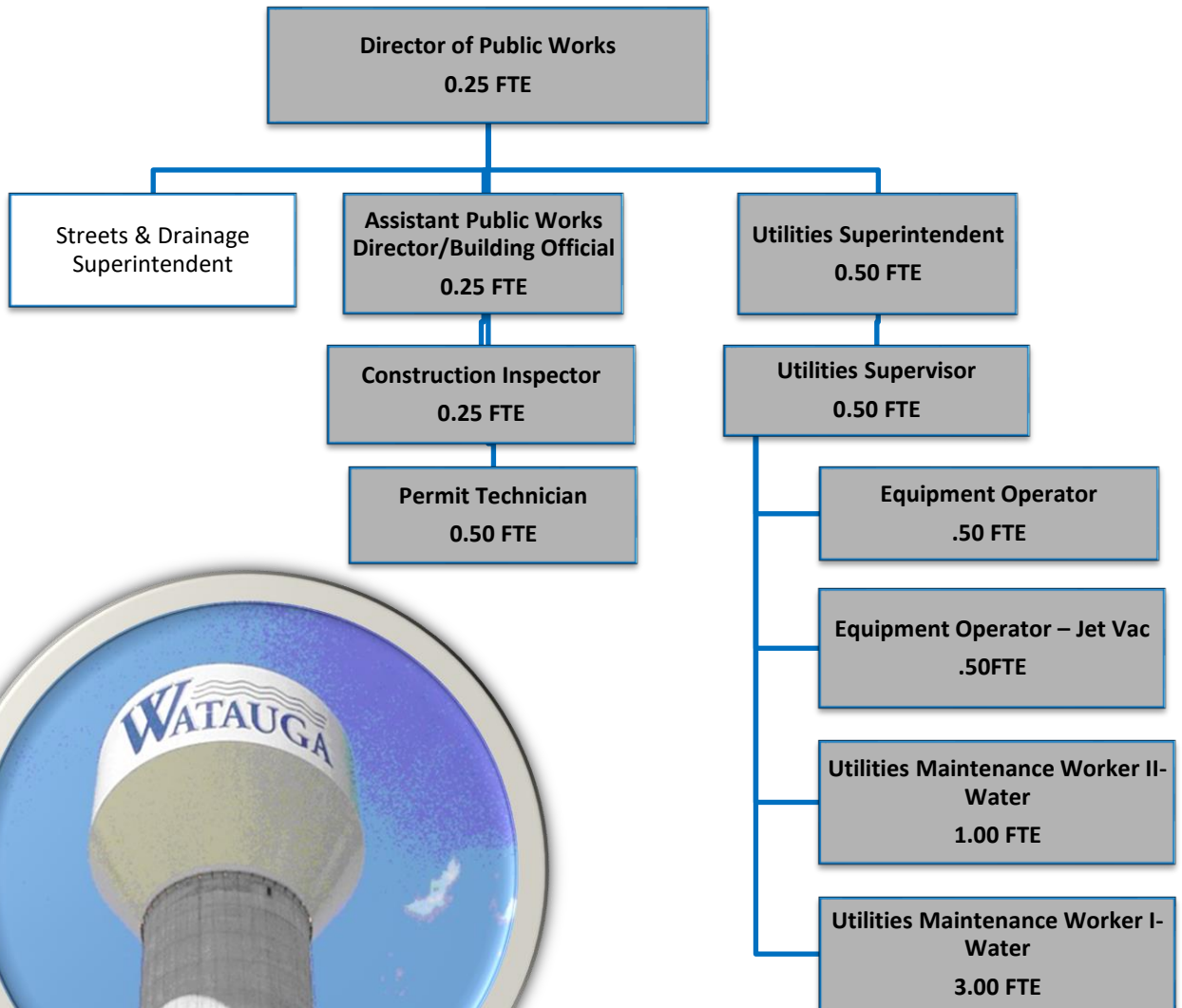
Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: WATER & SEWER				
DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - 40-050				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$2,110	Salary, Benefits, Retention & TMRS Adjustments
Software Maintenance	Maintenance		\$9,000	Exchange Server Subscription
TOTALS:		\$0	\$11,110	

\$11,110 NET INCREASE/DECREASE

Note: No reallocations for this department

Public Works Water Distribution Fund 40-093



PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: WATER DISTRIBUTION – FUND 40-093

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5843

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4 P.M.

MISSION / PROGRAMS / SERVICES:

The mission of the City of Watauga Water Department is to provide the highest quality and quantity of water by collecting bacteriological water samples monthly, repairing main breaks, and flushing mains to ensure safe drinking water while providing world class customer service to our citizens.

- The City’s water quality meets or exceeds requirements set forth by the Texas Commission on Environmental Quality (TCEQ)
- The City of Watauga Water Department repairs leaks on mains and service lines to prevent loss of water and revenues
- Strive to provide a world class customer service attitude

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- The Water Department collected 300 routine bacteriological water samples
- Maintained 107 miles of water mains in the system
- Flushed dead end water mains to ensure a high quality of water on dead ends and exercised water main valves
- Delivered the Consumer Confidence Report to our citizens as well as posted in public places
- Monitored disinfection levels daily as required by the Texas Commission on Environmental Quality (TCEQ), as well as, provided customer service to our citizens

FY2021-2022 GOALS/ OBJECTIVES:

- Compliance with TCEQ regulations will be through continued quarterly and annual operating reports, the Consumer Confidence Report, bacteriological water sampling, tank inspection, tank cleaning, dead end water main flushing and valve exercising
- Water leaks will be repaired in a timely manner
- The Water Department will continue to provide the highest quality drinking water possible combined with World Class customer service

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- The Water Department must maintain compliance with the Texas Commission on Environmental Quality (TCEQ) regulations to ensure the citizens of Watauga receive the highest quality and quantity of water possible
- Maintaining our superior water system rating will be accomplished through continued water sampling and water main repairs to prevent water and revenue loss
- Staff Recruitment and Retainage

PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: WATER DISTRIBUTION - FUND 40-093					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET
Personnel	\$397,953	\$399,800	\$399,800	\$336,900	\$437,600
Supplies	\$14,634	\$31,850	\$31,850	\$28,300	\$28,600
Maintenance	\$13,262	\$35,000	\$35,000	\$35,000	\$34,700
Contractual/Sundry	\$2,267,211	\$2,391,740	\$2,391,740	\$2,285,498	\$2,309,515
Capital Outlay	\$28,359	\$2,000	\$2,000	\$2,000	\$2,000
TOTAL	\$2,721,419	\$2,860,390	\$2,860,390	\$2,687,698	\$2,812,415
PERSONNEL					
Director of Public Works	0.25	0.25	0.25	0.25	0.25
Code Enforcement Officer/Engineer	0.00	0.00	0.00	0.00	0.00
Construction Inspector	0.25	0.25	0.25	0.25	0.25
Assistant Public Works Director/Building Official	0.00	0.00	0.00	0.00	0.25
Building Official	0.25	0.25	0.25	0.25	0.00
Utilities Superintendent	0.50	0.50	0.50	0.50	0.50
Utilities Supervisor	0.50	0.50	0.50	0.50	0.50
Equipment Operator (2)	1.00	1.00	1.00	1.00	1.00
Utilities Maintenance Worker I-Water	3.00	3.00	2.00	2.00	3.00
Utilities Maintenance Worker II-Water	1.00	1.00	1.00	1.00	1.00
Permit Technician	0.50	0.50	0.50	0.50	0.50
TOTAL	7.25	7.25	6.25	6.25	7.25
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
Number of water service calls		185	300	250	300
Miles of water lines maintained		108	108	108	108
Number of fire hydrants maintained		660	667	667	667
Output / Workload		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
Percent of dead-end lines flushed monthly		100%	100%	50%	100%
Percent of fire hydrants inspected, lubricated, and tested		40%	70%	40%	60%
Percent of Fire hydrants in service		90%	100%	100%	100%
Number of water samples taken		300	300	300	300
Efficiency Measures / Impact		Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
M & O percentage of city budget		4.89%	6.06%	5.69%	5.29%
M & O budget per capita		\$115.27	\$120.34	\$113.07	\$118.32
Effectiveness Measures / Outcomes	Strategic Goals	Actual 19-20	Budget 20-21	Projected 20-21	Budget 21-22
% water unaccounted for (water loss rate)	1, 2, 4	5.00%	5%	5%	5%
% emergency calls responded - 30 min	1, 2, 4	95%	98%	80%	95%
% non-emergency calls responded - 24 hours	1, 2, 4	100%	100%	90%	100%
% main breaks repaired within 24 hours	1, 2, 4	95%	100%	100%	100%



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: WATER DISTRIBUTION - FUND 40-093				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$37,800	Salary, Benefits, Retention, TMRS & Position Adj.
Publications	Supplies		(\$550)	Analysis Adjustment
Wearing Apparel	Supplies		(\$200)	Analysis & Need Adjustment
Vehicle Parts & Supplies	Supplies		(\$3,000)	Analysis & Need Adjustment
Vehicle Fuels & Lubricants	Supplies		(\$1,000)	Analysis & Need Adjustment
Equipment Parts & Supplies	Supplies		\$1,500	Analysis & Need Adjustment
Vehicle Maintenance	Maintenance		(\$300)	Analysis & Need Adjustment
Communications	Contractual/Sundry		(\$1,475)	Cell Stipend Adjustment
Travel Expense	Contractual/Sundry		\$600	TML Conference Adjustment
Training	Contractual/Sundry		\$2,650	Conference Adjustments
Electricity	Contractual/Sundry		(\$3,500)	Estimate Adjustment
Engineering Fees/Services	Contractual/Sundry		(\$31,500)	Analysis Adjustment
Laboratory Testing	Contractual/Sundry		\$1,000	Needs Adjustment
Water Purchases	Contractual/Sundry		(\$50,000)	Estimate Adjustment
TOTALS:		\$0	(\$47,975)	

(\$47,975) NET INCREASE/DECREASE

Note: No reallocations for this department

Public Works Wastewater Collection Fund 40-094



Director of Public Works
0.25 FTE

Streets & Drainage
Superintendent

**Assistant Public Works
Director/Building Official**
0.25 FTE

Utilities Superintendent
0.50 FTE

Construction Inspector
0.25 FTE

Permit Technician
0.50 FTE

Utilities Supervisor
0.50 FTE

Equipment Operator
1.50 FTE (2)

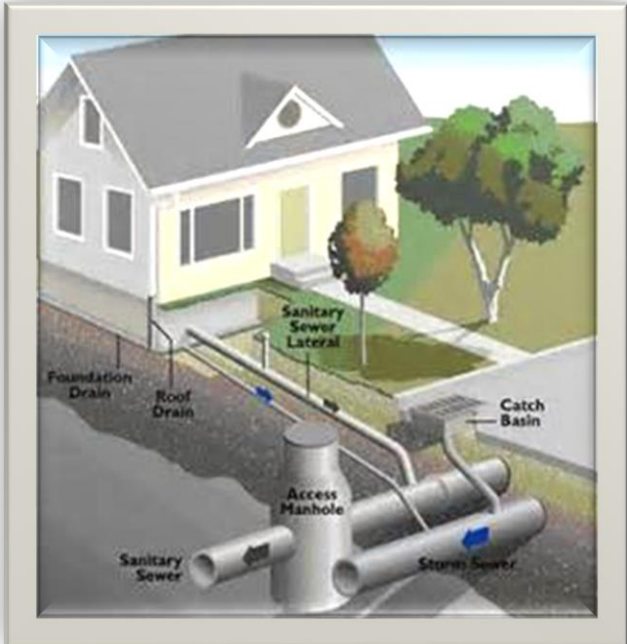
**Utilities Maintenance Worker II-
Sewer**
1.00 FTE

**Utilities Maintenance Worker I-
Sewer**
1.00 FTE

Equipment/ Jet Vac Operator
.50 FTE

Water Quality Technician
1.00 FTE

Positions Unfunded
2.00FTE



PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: WASTEWATER COLLECTION – FUND 40-094

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5843

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4 P.M.

MISSION / PROGRAMS / SERVICES:

The City of Watauga Wastewater Division:

- Maintains 81 miles of sewer mains
- Maintain compliance with the Texas Commission on Environmental Quality regulations in monitoring and reporting overflows
- Perform preventive maintenance flushing of sewer mains to reduce blockages
- Replace and repair sewer mains and service lines
- Perform video inspections to locate deficiencies for repair or replacement
- Perform manhole and main line inspections to identify and repair inflow infiltration
- Inspect grease and grit traps to ensure customers are in compliance with City ordinances
- Provide world class customer service to citizens

FY2020-2021 HIGHLIGHTS / ACHIEVEMENTS:

- Video inspections, manhole inspections for inflow/infiltration and preventative maintenance flushing of sewer mains to unstop and prevent sewer main blockages as well as locate problem areas and repair as necessary
- Grease traps will be inspected monthly to ensure compliance with City Ordinances
- Winter Storm Uri Response – around the clock support for city residents to shut off and repair water service leaks and main breaks. Kept system pressurized, avoiding water boil requirements.

FY2021-2022 GOALS/ OBJECTIVES:

- Continue video inspections, manhole inspections for inflow/infiltration and preventative maintenance flushing of sewer mains to unstop and prevent sewer main blockages as well as locate problem areas and repair as necessary
- Major problem areas will be listed for inclusion in the Capital Improvement Plan
- Grease traps will be inspected monthly to ensure compliance with City Ordinances
- Continue to repair or replace old deteriorated sewer mains
- Continue to provide world class customer service

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Must remain in compliance with the Texas Commission on Environmental Quality (TCEQ) regulations
- Perform routine sewer main cleaning to prevent blockages and unauthorized sewage bypass
- Repair or replace damaged sewer mains and sewer service lines within the City
- Perform video inspections to identify problem areas in need of repair or replacement
- Perform manhole inspections to prevent inflow infiltration
- Perform grease trap inspections to ensure customers remain in compliance with City Ordinance # 1060
- Staff Recruitment

PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS						
DIVISION / ACTIVITY: WASTEWATER COLLECTION - FUND 40-094						
EXPENDITURES	2019-2020 ACTUAL	2020-2021 BUDGET ORIGINAL	2020-2021 BUDGET REVISED	2020-2021 BUDGET PROJECTED	2021-2022 BUDGET	
Personnel	\$387,843	\$386,000	\$386,000	\$360,300	\$387,600	
Supplies	\$12,308	\$23,700	\$23,700	\$21,700	\$19,200	
Maintenance	\$3,315	\$4,500	\$4,500	\$4,500	\$4,500	
Contractual/Sundry	\$1,964,355	\$2,024,817	\$2,024,817	\$1,774,900	\$2,027,835	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$2,367,821	\$2,439,017	\$2,439,017	\$2,161,400	\$2,439,135	
PERSONNEL						
Building Official	0.25	0.25	0.25	0.25	0.00	
Director of Public Works	0.25	0.25	0.25	0.25	0.25	
Assistant Public Works Director/Building Official	0.00	0.00	0.00	0.00	0.25	
Code Enforcement Officer/Engineer	0.25	0.00	0.00	0.00	0.00	
Construction Inspector	0.00	0.25	0.25	0.25	0.25	
Utilities Superintendent	0.50	0.50	0.50	0.50	0.50	
Utilities Supervisor	0.50	0.50	0.50	0.50	0.50	
Equipment Operator (2)	1.00	1.50	1.50	1.50	1.50	
Equipment Operator / Jet Vac	1.00	0.50	0.50	0.50	0.50	
Water Quality Technician	1.00	1.00	1.00	1.00	1.00	
Utilities Maintenance Worker I - Sewer	1.00	1.00	0.00	0.00	0.00	
Utilities Maintenance Worker II - Sewer	1.00	1.00	0.00	0.00	0.00	
Permit Technician	0.50	0.50	0.50	0.50	0.50	
TOTAL	7.25	7.25	5.25	5.25	5.25	
PERFORMANCE MEASURES / SERVICE LEVELS						
<i>Input / Demand</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Number of manholes maintained		1,031	1,041	1,041	1041	
Miles of sewer lines maintained		82	82	82	82	
<i>Output / Workload</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
Sewer service line repairs		18	50	30	50	
Miles of sewer line cleaned		7	30	15	40	
Number of manholes inspected		150	150	50	150	
Number of manholes repaired		20	30	15	50	
<i>Efficiency Measures / Impact</i>		<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>	
M & O percentage of city budget		4.25%	5.16%	4.58%	4.59%	
M & O budget per capita		\$100.29	\$102.61	\$90.93	\$102.61	
<i>Effectiveness Measures / Outcomes</i>		<i>Strategic Goals</i>	<i>Actual 19-20</i>	<i>Budget 20-21</i>	<i>Projected 20-21</i>	<i>Budget 21-22</i>
% backup calls responded within 30 minutes		2	95%	98%	50%	95%
% manholes inspected		2	10%	50%	20%	50%
% sewer lines cleaned		2	10%	50%	20%	50%
% sewer line blockages repaired within 30 days		2	99%	100%	85%	100%



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: WASTEWATER COLLECTIONS - FUND 40-094				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel Services	Personnel		\$1,600	Benefits, Retention, TMRS & Position Adjustments
Wearing Apparel	Supplies		(\$3,000)	Needs Analysis Adjustment
Vehicle Parts & Supplies	Supplies		(\$1,000)	Needs Analysis Adjustment
Vehicle Fuel & Lubricant	Supplies		(\$500)	Needs Analysis Adjustment
Communications	Contractual/Sundry		\$18	Adjustment
Training	Contractual/Sundry		\$3,000	Licenses Adjustments
TOTALS:		\$0	\$118	

\$118 NET INCREASE/DECREASE

NOTE: No reallocations this Department

PROPRIETARY FUNDS

FLEET INTERLOCAL – FUND 21

The Fleet Interlocal fund was established during FY2019-2020 when Council approved a resolution to provide vehicle maintenance services for surrounding government entities.

The Interlocal agreement between the City and entities allows Watauga to provide vehicle maintenance services for a defined fee. This was established in an effort to achieve common objectives relating to the services regarding vehicle maintenance and in the interest of saving taxpayer funding.

Each year the rate schedule set forth in the agreements shall increase per the Consumer Price Index for All Urban Consumers (CPI-U).

BUDGET SUMMARY

	HISTORY	PROJECTED YEAR		BUDGET	ESTIMATE
	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 FORECAST
Fund Balance, October 1	\$0	(\$939)	(\$939)	\$12,061	\$28,661
Revenues:					
Other Revenue	8,204	111,300	47,000	55,000	75,000
Interest Earnings	0	0	0	0	0
Total Revenues	\$8,204	\$111,300	\$ 47,000	\$ 55,000	\$ 75,000
Total Available Resources	\$8,204	\$110,361	\$ 46,061	\$ 67,061	\$ 103,661
Expenditures:					
Personnel	1,812	12,200	7,000	10,200	20,000
Supplies	4,261	54,700	22,000	24,700	40,000
Maintenance	3,070	5,000	5,000	3,500	4,000
Expenditures	\$9,143	\$71,900	\$34,000	38,400	64,000
TOTAL EXPENDITURES	\$9,143	\$ 71,900	\$ 34,000	\$ 38,400	\$ 64,000
Fund Balance, September 30	(\$939)	\$38,461	\$12,061	\$28,661	\$39,661
CHANGE IN FUND BALANCE	(\$939)	\$39,400	\$13,000	\$16,600	\$11,000

PROPRIETARY FUNDS

EQUIPMENT REPLACEMENT FUND Internal Service Fund – 22 Budget Summary

The Internal Service Fund is used to account for the acquisition of various replacement capital items in the City. The objective of the fund is to accumulate sufficient funds to meet the capital needs of the City. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Beginning in the FY2013-2014 Budget Year, the use of the Equipment Replacement Fund was enhanced for all the City one-time purchases for all funds. We have continued this commitment this year and have evaluated prior year purchase equipment, vehicle, technology, and building maintenance needs. We began funding a portion of these future needs in FY2014-2015 Fiscal Year as the Legacy Program. Transfers for capital financing of major equipment purchases will be made from funds on an annual basis based on the purchases made per fund.

	HISTORY	PROJECTED YEAR		BUDGET	ESTIMATE
	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 FORECAST
Working Capital, October 1	\$2,095,530	\$1,145,499	\$1,789,726	\$1,494,612	\$1,398,372
<u>Revenues:</u>					
Total Revenue Charges for Service	\$ 92,460	\$ 92,460	\$ 92,460	\$ 92,460	\$ 92,460
<u>Other Revenues:</u>					
Interest Income	36,586	10,000	10,000	10,000	10,000
Total Other Revenue	\$ 36,586	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<u>Transfers-In:</u>					
Total Transfers-In	\$174,500	\$89,000	\$89,000	\$110,000	\$110,000
Total Revenues	\$303,546	\$191,460	\$191,460	\$212,460	\$212,460
<u>Expenditures:</u>					
Motor Vehicles - CCD		180,000	180,000	0	140,000
Other Equipment - CCD		0	0	0	0
Motor Vehicles & Equip W&S		89,000	89,000	0	0
Storm Drain Vehicles and Equip	61,253	76,000	76,000	50,000	427,000
Motor Vehicles - General Fund		0	0	0	0
Other Equipment - General Fund	22,801	12,000	12,000	0	0
Technology Replacement - GF	198,787	0	0	0	4,000
Technology Replacement - TS		0	0	0	0
Technology Replacement - FIN		35,000	0	50,000	20,000
Motor Vehicles - Fire		0	0	0	0
Fire Department Equipment	1,106	0	0	0	0
Furniture and Fixtures/Office Equip	6,798	25,074	25,074	4,200	24,000
Public Works Vehicles	116,126	0	0	90,000	90,000
Motor Vehicles - Parks		0	0	0	0
Recreation and Parks Equipment	23,397	30,000	30,000	0	0
Water Meter Program	11,604	37,500	37,500	37,500	37,500
Bldg/HVAC	76,495	37,000	37,000	77,000	30,000
Depreciation Expense/Transfers Ou	408,341	100,000			
Total Operating Expenditures	926,708	621,574	486,574	308,700	772,500
Operating Surplus/(Deficit)	(623,162)	(430,114)	(295,114)	(96,240)	(560,040)
Working Capital, September 30*	\$1,472,368	\$715,385	\$1,494,612	\$1,398,372	\$838,332

*Adjusted to end of year actual Working Capital



CIP AND CAPITAL PROJECTS FUNDS

GENERAL CAPITAL FUND

FUND 07

WATAUGA ECONOMIC DEVELOPMENT CAPITAL FUND

FUND 05

UTILITY CONSTRUCTION FUND

FUND 45

CIP AND CAPITAL PROJECTS FUNDS

Overview

The Capital Improvement Plan (CIP) presents the City's plan for infrastructure development and improvements and is evaluated and updated annually by the City's leadership to determine the financial availability of resources for projects that will satisfy the City tax rate objectives. The Capital Improvements Program attempts to identify and plan for all major capital needs and deals with capital items that are different from those which are covered under the capital outlay category in each department's budget and in the Internal Service (Equipment Replacement) Fund.

Generally, the CIP includes improvements that are relatively expensive, are non-recurring, have a multi-year useful life, and, like capital outlay items, result in fixed assets.

The goals of the CIP are as follows:

- Inform the employees, departments, elected officials and the public of the City's intent to invest in its infrastructure and community.
- Represents a long-term financial plan and identifies resources or financing strategies that the City plans to use to fund the plan. The CIP plan does not appropriate money.
- Identifies projects by functionality to ensure a balanced approach to our reinvestment in the Community.
- Establishes priorities and serves as a planning document or blueprint for the investment in capital infrastructure for short term and long-term projects.

The programs the City of Watauga currently identifies include:

Drainage Projects – Such projects include several drainage channels throughout the City that have been identified as known problem areas. All developed property owners within the City pay a monthly drainage utility fee, which is utilized for drainage development, redevelopment, and maintenance. The City has significantly lessened flooding along smaller channels and ditches throughout the City by keeping these facilities free of foliage and debris. These projects are included in the Operating Storm Drainage Fund and any long-term projects can be carried under General Capital or Water and Sewer Capital funds, depending on project goals.

Signalization Projects - Such projects include the construction or redevelopment of traffic light signalization needs for the City. These projects are included in the General Capital Fund.

Special Building Projects – Such projects include the construction or major renovations of special facilities owned by the City. These projects can be included in any of the three capital funds, depending on project purpose.

Street Projects – Such projects include construction or major redevelopment of the 317 current streets in the City. Street projects do not include normal repair and maintenance on sub-grades, milling, and overlay. Both street projects and normal repair and maintenance activities of street are included in the General Capital Fund.

CIP AND CAPITAL PROJECTS FUNDS

Wastewater Projects – Such projects include improvements, expansions, or construction of wastewater lines in the City. Many of these projects are implemented to stay within EPA Administrative Orders. These projects are included in the Water and Sewer Capital Fund.

Water Projects – Such projects include new waterlines or improvements to existing waterlines for future development or existing customer needs. These projects are included in the Water and Sewer Capital Fund.

Parks Projects – Parks projects improve the quality of life of Watauga residents and projects in the Parks Master Plan such as trails and parks improvements are included in the 5-year Capital Improvement Plan.

Accounting for CIP projects - The funds are accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred. The Capital Projects Funds account for the acquisition of and construction or reconstruction of major capital facilities, infrastructure, and equipment. The projects are financed with resources allocated to the General Capital Projects Fund, Economic Development Corporation Capital Fund, and the Water and Sewer Capital Projects Fund.

BRIEF HISTORY OF THE CITY'S CAPITAL IMPROVEMENTS PROGRAM (CIP)

It has been the goal of the City of Watauga to have a Capital Improvements Program that is focused on adding value and extending the life of City infrastructure with no increase in operating costs or property tax. Consideration is given to debt issuance only if the overall tax rate remains unchanged and to prioritizing projects that will either decrease operational costs or have little or no operational cost impact.

- ❖ FY2003-FY2011, the City was focused on an aggressive facilities campaign. During this time, we constructed a new City Hall and Animal Shelter, and upgraded facilities for the Police and Recreation departments, along with upgrades to major streets. The new Fire/EMS facility, was completed in FY2011, for just under \$3.8 million dollars.
- ❖ FY2011-FY2021, the City's focus began to move from constructing and renovating facilities to the city's infrastructure and the need for replacement of outdated equipment and vehicles city-wide. In July of 2011, in order to fund future capital projects and needed equipment, the City issued \$7.365 million in Combination and Limited Pledge Revenue Certificates of Obligation. This new issuance was designed to fund street improvements, water and sewer and drainage projects, purchase of new equipment, vehicles, machinery, and technology purchases. The issuance was timed to allow the City to maintain relatively the same amount of debt as prior years for both the General Fund and the Utility Fund. In July, 2012, the City issued \$7.73 million in new debt for the utility fund. With this issuance, the City embarked on major improvements in the City's water and sewer infrastructure. The projects began in FY2013 were completed in FY2018. In FY2013,

CIP AND CAPITAL PROJECTS FUNDS

certain projects were identified as priority needs such as street projects, infrastructure, parks, and a Senior Center that resulted in the issuance of \$3.50 million in Certificates of Obligation. These funds partially funded the expansion of the Community Center to include a Senior Center which was completed in FY2017. Also, the Bursey Road, Phase I street project, a major thoroughfare in the City, was funded by this debt issuance that was completed in FY2016. In FY2016, a \$5.885 million debt issuance provided for funding for street projects such as Bursey Road, Phase II and Whitley Road, and parks projects to enhance the quality of life for Watauga citizens. The Whitley Road project is ongoing and the funding provided by this issuance is expected to be expended this fiscal year. In the Spring of 2017, a \$7.325 million Certificates of Obligation was issued to provide funding for improvements to the City's utility system. Various wastewater and water projects began in FY2018 and will continue in future years utilizing these funds. In FY2018, a \$6.780 million Certificates of Obligation issuance provided funding for parks projects, street projects, and other improvements listed within the 5-year Capital Plan. In FY2019, \$8.85 million Certificates of Obligation issuance provided funding to continue the major utility infrastructure improvement projects and provide for some vehicle and heavy equipment replacements. \$8.0 million of the proceeds will fund projects such as replacements of water and sewer lines and manhole replacements throughout the City.

- ❖ FY2022 The City's CIP plan continues with infrastructure projects funded in prior years. This year, the funding of street projects was a priority and funding was provided by a \$4.70 million issuance to fund streets and a large portion of the City's Capital Outlay Plan needs.

The 5-year Capital Improvement Plan includes projects that total \$94,504,896 for FY2021 through FY2026. These projects include \$19.1 million in water and wastewater projects. Revenues will have an impact on the scope of these projects. Within the 5-year CIP plan, \$36.5 million in street and street overlay projects and \$14.0 million in drainage projects have been identified. Parks projects and building improvement projects in the 5-year CIP total \$22.3 which includes the expansion and/or renovation of the Police Facility, branding signs throughout the City of Watauga, construction of a food business park, trail projects, and other park amenities.

The funding source of the many of the capital projects will include debt issuances and pay-as-you-go methods, and many projects are in a "to be determined" funding status at this time.

As can be seen on the CIP summary schedule and detail schedule on the following pages, the City will focus on major infrastructure upgrades, as well as continuing our street overlay program. Actual program expenditures may vary depending on changes in priority or addition or deletion of projects or emergencies.

In the current year schedule, projects for FY2021-2022 total \$19.4 million in capital projects (not including capital equipment). Many of these projects are continuation of projects that began in prior years. The \$19.4 million is comprised of \$8.3 million for streets projects which include Whitley Road phase 3 4, and 5, Chapman Road, signal crossings, and various street overlays and sidewalks, \$2.9 million in drainage projects, and \$6.9 million in water and sewer projects. Other improvement projects include continuation of the Branding signs throughout the City of

CIP AND CAPITAL PROJECTS FUNDS

Watauga and continuation of the Green Ribbon Project which will beautify the 377 corridor. A food business park is funded by the Economic Development Corporation to spur economic development.

The following table shows the City's 5-year Capital Improvement Projects Plan:

REQUESTING DEPARTMENT	PROJECTS	Location	Cost FY2021-26	FUNDING SOURCE	FY20-21 (CY)	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26
					PROJECTED BUDGET	FORECAST	FORECAST	FORECAST	FORECAST	
	PARKS		\$3,763,227		\$1,755,227	\$595,000	\$503,000	\$830,000	\$80,000	\$0
	Material Bins - Parks Facility	Parks Facility Linda Drive	\$30,000	2018 CO	\$30,000					
	Dog Park	To Be Determined	\$250,000	TBD - 2023 CO				\$250,000		
	Pole Barn - Parks	Parks Facility Linda Drive	\$65,000	2020 CO	\$65,000					
	Capp Smith Weir	Capp Smith	\$27,150	2018 CO	\$27,150					
	Splashpad parking/sidewalks/drain	Capp Smith	\$883,077	2016/2018 CO	\$883,077					
	Whitesbranch Creek Trail	Park Vista	\$300,000	2018 CO	\$50,000	\$250,000				
	Lighting Replacement	Capp Smith	\$700,000	2018 CO	\$700,000					
	Playground Equipment	Foster Village Park	\$80,000	TBD 2022 CO			\$80,000			
		Hector Garcia	\$80,000	TBD 2023 CO				\$80,000		
		Hillview	\$60,000	TBD 2023 CO					\$60,000	
		Capp Smith Park	\$20,000	TBD 2023 CO					\$20,000	
	Park Vista - Playground Project	Park Vista	\$345,000	2018 CO		\$345,000				
	Foster Village Park Renovation - Eng	Foster Village Park	\$180,000	REVENUES			\$180,000			
	Trail Lights (Solar)	City-wide	\$500,000	TBD 2023 CO				\$500,000		
	Site Amenities Improvements	City-wide - EDC	\$43,000	TBD WITH EDC				\$43,000		
	Retaining Wall Replacement	Capp Smith	\$200,000	STORM DRAIN/TBD - 2022 CO				\$200,000		
	BUILDING IMPROVEMENTS		\$18,569,660		\$969,660	\$0	\$0	\$600,000	\$0	\$17,000,000
Library	Library Roof Replacement	Whitley Road	\$76,000	2020 CO	\$76,000					
	Library Facility	To Be Determined		not in 5 year - 7 years out - Bond Election						
	Old Library - Renovation/convention	Whitley Road		not in 5 year - 7 years out						
Public Works	Fleet Bldg. Expansion	Virgil Anthony	\$600,000	TBD 2023 CO				\$600,000		
Public Safety - Police	ACO Expansion-Renovation	Animal Control	\$0	7 years out - Bond election						
	Police Facility Expansion/Rebuild	Whitley Road	\$17,000,000	2023 Bond Election						\$17,000,000
Public Safety - Fire	Fire Station Restroom Renovation	Fire Station	\$893,660	2020 CO	\$893,660					
	Fire Station Design & Site Prep	Fire Station		2020 TAX NOTE						
	ECONOMIC DEVELOPMENT PROJECTS		\$993,000		\$193,550	\$456,450	\$343,000	\$0	\$0	\$0
Econ.Development	Food Business Site	Capp Smith Park	\$500,000	2020 CO	\$43,550	\$456,450				
	Pedestrian Bridge	Watauga Towne Crossing	\$300,000	WITH EDA GRANT or Tarrant County			\$300,000			
	Branding Signs	City Wide	\$150,000	2018 CO EDC	\$150,000					
	Site Amenities Improvements	City-wide - EDC	\$43,000	TBD WITH EDC			\$43,000			
Public Works	DRAINAGE		\$14,034,590		\$1,000,519	\$2,937,111	\$206,160	\$1,889,800	\$0	\$8,001,000
	Whitley Rd. Ph. II (Drainage Portion)**	Watauga to Chapman	\$200,000	Storm Drain	\$200,000					
	Whitley Rd. Ph. III (Drainage Portion)**	Chapman to Concord	\$490,519	Storm Drain	\$490,519					
	Whitley Rd. 4 (Drainage Portion)	Concord to Oakhill	\$540,000	Storm Drain		\$540,000				
	Pavestone Wall Repair	Capp Smith	\$0	Storm Drain						
	Bunker Hill		\$2,027,111	Storm Drain		\$2,027,111				
	Channel Protection/Ped. Rails	Multiple Locations	\$150,000	Storm Drain		\$150,000				
	Sunny Brook South		\$7,801,000	TBD						\$7,801,000
	Astor Heights		\$2,095,960	Storm Drain			\$206,160	\$1,889,800		
	Blue Green Grey Project - Raingardens	Hightower	\$90,000	ENG/GRANT FUNDING	\$90,000					
	Park Vista Drainage/Ft. Worth	Park Vista	\$200,000	Storm Drain						\$200,000
	Drainage Master Plan		\$440,000	Storm Drain	\$220,000	\$220,000				
	Future Storm Drain Projects		\$0	TBD						
Public Works	STREET PROJECTS		\$36,522,122		\$2,019,948	\$8,340,182	\$10,203,992	\$4,455,000	\$5,010,000	\$6,493,000
	Chapman 1	Whitley to Brookdale	\$3,643,000	2021/2022 CO & 1/2 TC		\$442,000	\$3,201,000			
	Chapman 2	Brookdale to Mona Lisa	\$3,473,000	2022 CO & 1/2 TC			\$440,000	\$3,033,000		
	Chapman 3	Mona Lisa to Summit	\$1,860,000	2023 CO & 1/2 TC				\$242,000	\$1,618,000	
	Chapman 4	Summit Ridge to Rufe	\$1,871,000	2024 CO & 1/2 TC				\$230,000	\$1,641,000	
	Chapman 5		\$6,344,000	2024/2025 CO & 1/2 TC					\$801,000	\$5,543,000
	Whitley Rd. Ph. III (Paving & Misc.)	Chapman to Concord	\$1,755,920	2016 CO	\$700,000	\$1,055,920				
	Whitley Rd. 4	Concord to Oakhill	\$2,709,262	2016 CO/2018 CO/2020 CO	\$0	\$2,709,262				
	Whitley Rd. 5	Starnes to North Tarrant	\$6,395,992	2021, 2022 CO & TC		\$783,000	\$5,612,992			
	Signal Crossing - Hawk	Multiple Locations	\$2,400,000	2021 CO & TC		\$2,400,000				
	Bowie Street	377 to Plum	\$419,948	2018 CO	\$419,948					
	Green Ribbon Project (2-7)	377 Corridor	\$250,000	ENG/GRANT FUNDING		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
	Sidewalks	Multiple Locations	\$600,000	GF Revenues/CO funding	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	Overlays	Annual Determination	\$4,800,000	Street Maint 2 YEARS/2018 CO	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
Public Works	WATER & WASTEWATER PROJECTS		\$19,182,297		\$2,337,896	\$6,885,201	\$5,609,200	\$50,000	\$4,250,000	\$50,000
	CDBG Projects	TO BE DETERMINED	\$650,000	CDBG/Rev	\$0	\$50,000	\$250,000	\$50,000	\$250,000	\$50,000
	Whitley Rd. Ph. II (Water Portion)**	Watauga to Chapman	\$186,500	2017 CO	\$186,500					
	Whitley Rd. 4 (Water Portion)	Concord to Oakhill	\$1,533,000		\$0	\$1,533,000				
	Meadowlark Lane East	Meadowlark	\$1,706,387	2017 CO	\$1,706,387					
	Group 1 W&S	Multiple Locations	\$1,878,000	2019 CO		\$1,126,800	\$751,200			
	Group 2 W&S	Multiple Locations	\$2,125,000	2019 CO	\$255,000	\$1,870,000				
	Group 3 W&S	Summertime	\$1,583,410	2019 CO	\$190,009	\$1,393,401				
	Group 4 W&S	Multiple Locations	\$1,520,000	2019 CO		\$912,000	\$608,000			
	Group 5 SSES	Multiple Locations	\$0	2019 CO						
	Various Water and Sewer Projects	Multiple Locations	\$4,000,000	TBD - 2022 CO			\$4,000,000			
	Various Water and Sewer Projects	Multiple Locations	\$4,000,000	TBD - 2024 CO					\$4,000,000	
	Future Water/Wastewater	Multiple Locations		TBD						
			\$93,064,896		\$8,276,800	\$19,213,944	\$16,865,352	\$7,824,800	\$9,340,000	\$31,544,000
	MAINTENANCE W&S & STREETS		\$1,440,000	W&S Rev/ST	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000
	GRAND TOTAL		\$94,504,896		\$8,516,800	\$19,453,944	\$17,105,352	\$8,064,800	\$9,580,000	\$31,784,000

CIP AND CAPITAL PROJECTS FUNDS

Below shows the revenue sources for the five year capital improvement plan. These include cash funding, grants, bond issuances (General Obligation (GO) or Certificates of Obligation (CO). If funding is not currently in place, the possible funding sources include "TBD" to be determined. These are evaluated each year and updated in the CIP budget process. This year's revenue sources include possible grant funding from Tarrant County for street projects. These amounts have been estimated for the CIP plan and shall be determined during the 2021-2022 fiscal year.

SUMMARY OF REVENUE SOURCES FOR THE CAPITAL IMPROVEMENT PLAN

REVENUE SOURCES FOR CIP	FUND	AMOUNT		FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26
CDBG/Revenues		\$700,000		\$50,000	\$50,000	\$250,000	\$50,000	\$250,000	\$50,000
Tarrant County Bond Grant Streets	GENERAL FUND	\$12,693,496			\$1,512,500	\$4,626,996	\$1,752,500	\$2,030,000	\$2,771,500
2016 CO (6M)	GENERAL FUND	\$2,399,420		\$700,000	\$1,699,420				
2017 CO (7.5M)	W&WW	\$3,425,887		\$1,892,887	\$1,533,000				
2018 CO	GENERAL FUND	\$3,937,936		\$2,260,175	\$1,677,761				
2019 CO	W&WW	\$7,106,410		\$445,009	\$5,302,201	\$1,359,200			
2020 CO	GENERAL FUND	\$2,517,660		\$1,078,210	\$1,439,450				
2021 CO (TBD)	GENERAL FUND	\$3,713,000			\$2,112,500	\$1,600,500			
2022 CO (TBD)	GENERAL FUND	\$3,149,496				\$3,149,496			
2022 CO (TBD)	W&WW	\$4,000,000				\$4,000,000			
2023 CO (TBD)	GENERAL FUND	\$3,262,500					\$3,182,500	\$80,000	
2023 VOTER APPROVED GO	GENERAL FUND	\$17,000,000							\$17,000,000
2024 CO (TBD)	GENERAL FUND	\$2,030,000						\$2,030,000	
2024 CO (TBD)	W&WW	\$4,000,000						\$4,000,000	
2025 CO (TBD)	GENERAL FUND	\$2,771,500							\$2,771,500
STORM DRAIN REVENUES	STORM	\$6,183,590		\$950,519	\$2,937,111	\$206,160	\$1,889,800		\$200,000
EDC SALES TAX REVENUES	TYPE B	\$43,000				\$43,000			
REVENUES	UTILITY & GF	\$780,000		\$100,000	\$100,000	\$280,000	\$100,000	\$100,000	\$100,000
GRANT/REVENUE	GENERAL FUND	\$250,000		\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
TO BE DETERMINED(TBD)	BUILDING	\$0			\$0				\$0
TO BE DETERMINED(TBD)	STREETS	\$0							\$0
TO BE DETERMINED(TBD)	DRAINAGE	\$8,001,000				\$200,000			\$7,801,000
TO BE DETERMINED(TBD)	EDC	\$300,000				\$300,000			\$0
MAINTENANCE W&S & STREETS	W&S REV/STREET MAINT	\$1,440,000	W&S/General Fund Revenue	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000
STREET MAINTENANCE (SALES TAX& GF STREET MAINT		\$4,800,000	Street Maintenance/CO/GF	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
CIP 2021-2026		\$94,504,895		\$8,516,800	\$19,453,943	\$17,105,352	\$8,064,800	\$9,580,000	\$31,784,000

FY2021-2022 PARKS PROJECTS

Description: Park Vista Playground/Sidewalk Project – \$345,000

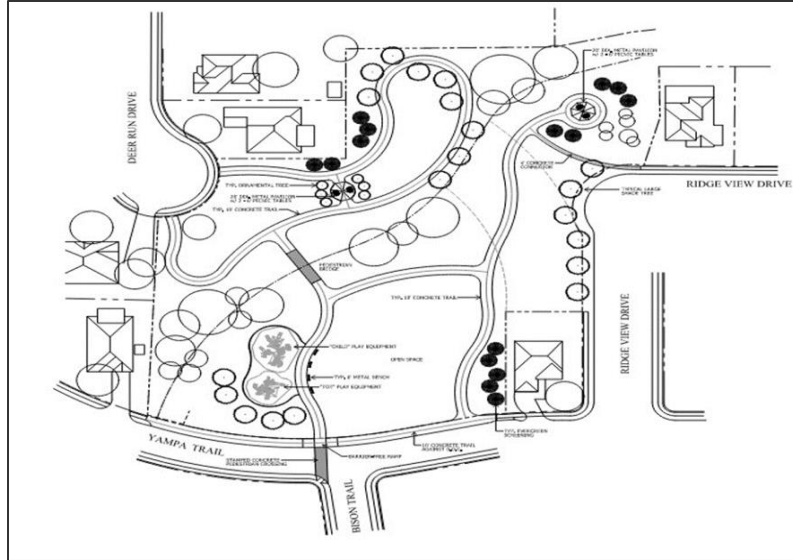
This project provides for a playground and sidewalk in the Park Vista neighborhood.

Justification: The Park Vista Playground will enhance the neighborhood and provide for improvement of quality of life. Currently, a playground does not exist in this neighborhood.

Operating Impact: Minimal impact to the operating budget is anticipated for playground. The project will be paid for by the 2018 Certificates of Obligation proceeds.



CIP AND CAPITAL PROJECTS FUNDS



Description: Whites Branch Creek Trail – \$300,000

This project will widen the remainder of the trail from the low water crossing to the end of Whites Branch Creek Park. This project will be coordinated with the City of Ft. Worth.

Justification: Trail improvements provide for quality of life in the City of Watauga.

Operating Impact: 2018 Certificates of Obligation bond proceeds will pay for this project.



FY2021-22 BUILDING PROJECTS DISCUSSION

❖ **Description: Fire Station Restroom Renovation Project**

The remodel continues this fiscal year and will result in an addition 1,500 square feet added to the facility to expand the restroom/shower area to accommodate the fire department staff.

Justification: The current restroom and shower facility is inadequate. The addition of six new firefighter positions this year made this project a priority this fiscal year. The remodel will allow each person to shower/decontaminate as soon as an incident is over.

Operating Impact: The project is funded by the 2020 Certificates of Obligation proceeds and 2020 Tax Notes.

❖ **Description: Parks Facility Building Improvements** - This project provides for improvements to the Parks Facility, providing for replacement of the aging pole barn that houses equipment and vehicles and provides for material bins for storage.

CIP AND CAPITAL PROJECTS FUNDS

Justification: The pole barn is in need of replacement due to its age and condition of disrepair. The barn will house parks equipment and provide protection for equipment and vehicles such as sun damage and severe weather events. The material bins will provide storage for topsoil, mulch, and rock. The bins will provide protection for loss of materials from storm runoff.

Operating Impact: This project will be funded through the 2018 Certificates of Obligation and the 2020 Certificates of Obligation Proceeds.

FY2021-2022 ECONOMIC DEVELOPMENT PROJECTS DISCUSSION

FY2021-2022 FOOD BUSINESS PARK PROJECT- \$456,000

- ❖ **Description:** The City applied for an EDA grant last year to assist with a restaurant incubator project. Unfortunately, this was not granted, resulting in a rework of the concept. Instead, the EDC will construct a food business park at Capp Smith Park. The site is planned to include a small entertainment stage with associated parking.

Justification: COVID-19 has severely impacted businesses in the area. This project is designed to spur economic develop activity in the city and surrounding region to help rebound from the impact. In addition, the private ownership of available parcels has caused the small restaurant entrepreneurs to seek other options outside of the City due to cost of real estate. The site will allow for mobile restaurants to support and promote economic activity within the City of Watauga with the objective to give restaurant owners the opportunity to build up a clientele in the Northeast Texas Mid-Cities area with minimal start-up costs.

Operating Impact: Funds will be provided by the 2020 Certificates of Obligation proceeds. The City anticipates the maintenance of the food business park to be approximately \$3,000 per year after completion.

FY2021-22 STREETS/SIDEWALKS DISCUSSION

FY2021-2022 STREET OVERLAY

- ❖ **Description:** This project provides for the curb and gutter, subgrade, milling and asphalt overlay for 7-8 streets annually.

Justification: The existing asphalt pavement for certain streets is deteriorating. The asphalt overlay will provide an improved riding surface and will extend the life of the roadways and will enhance the appearance of the streets.



CIP AND CAPITAL PROJECTS FUNDS

Operating Impact: Savings of approximately \$4,000 in annual street maintenance costs are anticipated from completion of this project.

FY2021-2022 WHITLEY ROAD STREET PROJECTS

- ❖ **Description:** The Whitley Road Street Project, Phases 1,2,3,4, and 5 encompass the area of Oakhill to Starnes (1), Watauga to Chapman (2), Chapman to Concord (3), Concord to Oakhill (4) and Starnes to North Tarrant Parkway (5), which is approximately 12,500 linear feet. Whitley Road is a thoroughfare listed on the Watauga Master Thoroughfare Plan. Whitley Road Phase 1 was completed in January 2018. Whitley Road Phase 2 started construction on August 12, 2019, and was completed in December 2020. Whitley Road 3 construction is almost complete. The improvements in all phases include underground storm drains and the rehabilitation or replacement of any water lines and sanitary sewer lines under Whitley Road as needed.



Whitley Road Phase 1 was completed in January 2018. Whitley Road Phase 2 started construction on August 12, 2019, and was completed in December 2020. Whitley Road 3 construction is almost complete. The improvements in all phases include underground storm drains and the rehabilitation or replacement of any water lines and sanitary sewer lines under Whitley Road as needed.

Justification: Whitley Road is a major thoroughfare of the City. The existing asphalt pavement is deteriorating. The traffic flow on Whitley Road will improve considerably with the improvements to this road.

Operating Impact: This project began in FY2016-2017 and will carry over into future years. This street improvement will have little or no impact on operations. These projects are funded through multiple Certificates of Obligation proceeds and Storm Drain fees. A portion of the cost will be covered by a grant from Tarrant County.

- ❖ **Description: Bowie Street** – This project is continued from FY2020-2021. The Bowie Street project limits are from Highway 377 to Plum Street, a length of approximately 415 linear feet. Bowie Street is an asphalt street that has severely deteriorated. The project will repave the asphalt, add sidewalks, replace underground storm drains, and rehabilitate or replace any water lines and sanitary sewer lines under Bowie Street as needed.



Justification: The existing asphalt pavement in Bowie Street is deteriorating. We anticipate this will rejuvenate the area for commercial development.

CIP AND CAPITAL PROJECTS FUNDS

Operating Impact: This street improvement will have little or no impact on operations. It will be funded through developer fees, the 2018 Certificate of Obligation proceeds and Storm Drain fees.

- ❖ **Description: Meadowlark Lane East –** The project limits of Meadowlark Lane East runs from Heather Drive to west of Pebblebrook Drive. The project includes a complete reconstruction of the street, water main improvements and sanitary sewer improvements. The new street section shall be concrete paving with 4' wide sidewalks running along both sides of the roadway.



Justification: The existing asphalt pavement in Meadowlark Lane East is failing and the sanitary sewer line is in the front yards of people's houses. The project will relocate that sanitary sewer line to the street.

Operating Impact: This street improvement is a continuation from last year and will be completed in the spring of 2022. The project will have little or no impact on operations. It will be funded through the 2017 Certificate of Obligation proceeds.

FY2021-2022 SIDEWALK PROGRAM

- ❖ **Description:** Approximately 5,000 square feet of sidewalks will be maintained this fiscal year. The City identifies various sidewalks annually for replacement.

Justification: Safe, pedestrian-friendly neighborhoods are a priority of our community. An important component of this is the City's Sidewalk Program which is developed to provide for the maintenance of sidewalks within the City of Watauga.

Operating Impact: The Sidewalk program this year is funded by a transfer from the General Fund to the General Capital Projects Fund.

FY2021-2022 STORM DRAIN PROJECTS DISCUSSION

- ❖ **Description: The Whitley Road Phases 1-6 projects** will make major storm drain improvements along Whitley Road. Currently, there are ditches along Whitley Road that carry the storm water. This storm water will be put under Whitley Road and carried by pipes.

CIP AND CAPITAL PROJECTS FUNDS

Justification: When we widen Whitley Road, there won't be room within the right of way for the ditches to carry the storm water. Adding curbs and curb inlets allow us to carry the storm water underground.

Operating Impact: Little to no impact upon operations is anticipated. This project is paid for with storm drain revenues with the current level of user fee charges.

- ❖ **Description: Drainage Master Plan** will expand on the out-of-date drainage master plan that only included the southern portion of the city. The existing storm drainage system will be evaluated based upon newer drainage criteria.

Justification: The existing drainage master plan is out of date and drainage criteria have changed since it was created.

Operating Impact: Little to no impact upon operations is anticipated. This project is paid for with storm drain revenues with the current level of user fee charges.

- ❖ **Description: The Blue Green Grey Project** – This project will install rain gardens along Hightower just south of Capp Smith Park. This project is partially funded by a \$50,000 grant from North Central Texas Council of Government to install the rain gardens.



Justification: This project will address the problem associated with first flush pollution to creeks and rivers within an urban environment. The proposed project will incorporate a more efficient sediment trap and biofiltration systems to clean storm water runoff before entering the storm drain system.

Operating Impact: Little to no impact upon operations is anticipated. This project is paid

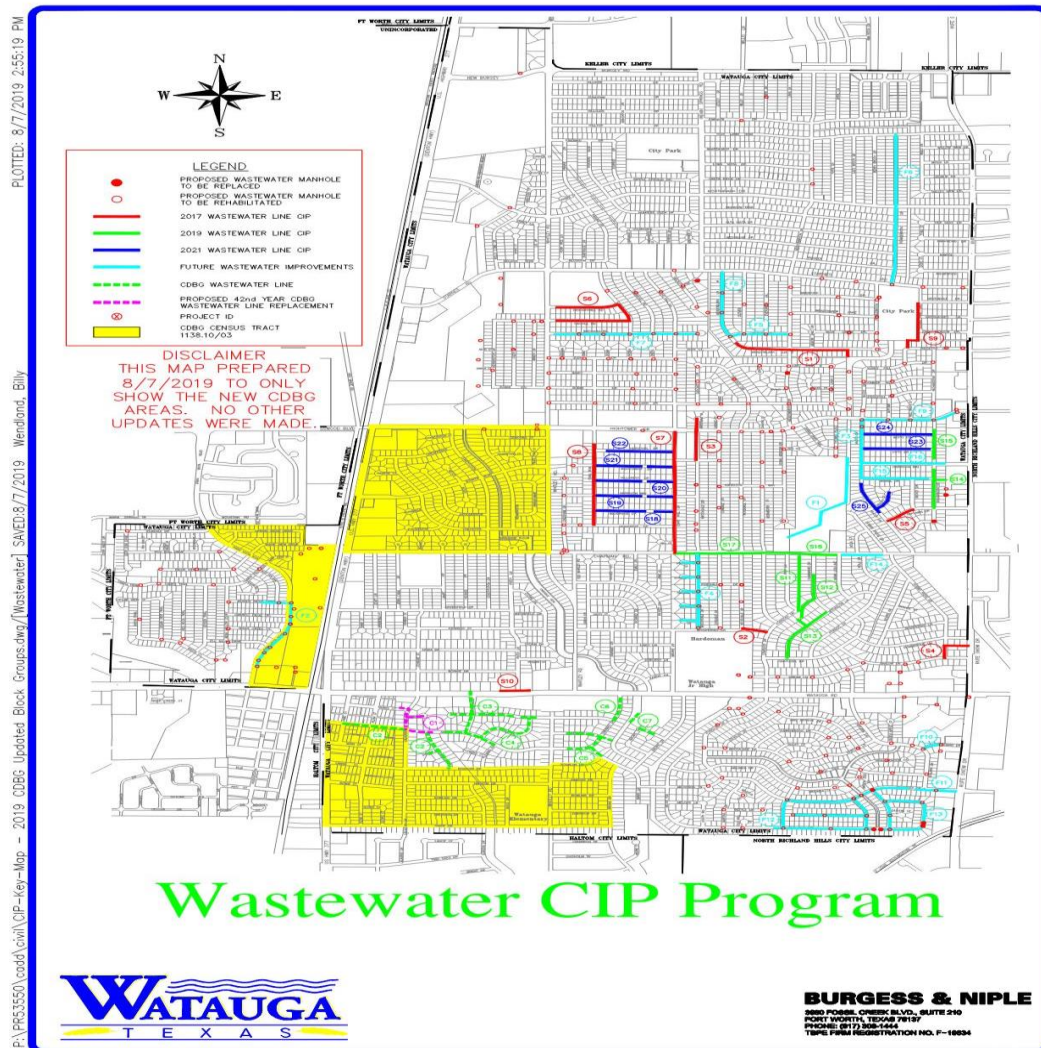
for with storm drain revenues with the current level of user fee charges

FY2021-2022 WASTEWATER PROJECTS DISCUSSION

- ❖ **Description:** The 2019 Wastewater CIP will replace wastewater lines that were identified in the Sewer System Evaluation Survey (SSES) in 2015. These projects will include Sanitary Sewer Line Replacements throughout the City that have a high amount of inflow and infiltration and need to be replaced. This replaces the aging clay piping with Polyvinylchloride (PVC) piping in the older parts of the City. The 2019 Wastewater CIP and Certificates of Obligation proceeds will continue funding for these projects. A Sewer

CIP AND CAPITAL PROJECTS FUNDS

System Evaluation Survey (SSES) was completed in FY2018-2019 in another section of the city to identify additional high priority projects. Two separate projects will occur. The first one will rehabilitate wastewater lines along the following streets: Hickoryhill Road and Oakhill Road from Whitley Road to Maplehill Road; Echo Hill Drive from Hightower Drive to Chapman Road; and Quail Run from Herschel Drive to Highcrest Drive. The second project will rehabilitate wastewater lines along the following streets: Whispering Lane from Wooddale Drive to Stardust Drive; Brookdale Drive from Hightower Drive to Ridgecrest including Brookdale Court; Summit Ridge Drive from Rufe Snow Drive to Avalon Drive including Summertime Lane; Oaklawn Drive from Mickey Drive to McCoy Drive; Village Park Drive from Greendale Drive to Ridgetop Drive; and Watauga Road from Patsy Lane to Morris Boulevard. The project will also rehabilitate and repair various sanitary sewer manholes throughout the city.



Justification: The aging wastewater lines throughout the City are 30+ years old. The lines are subject to ground movement, pulled joints, root infiltration and deterioration.

CIP AND CAPITAL PROJECTS FUNDS

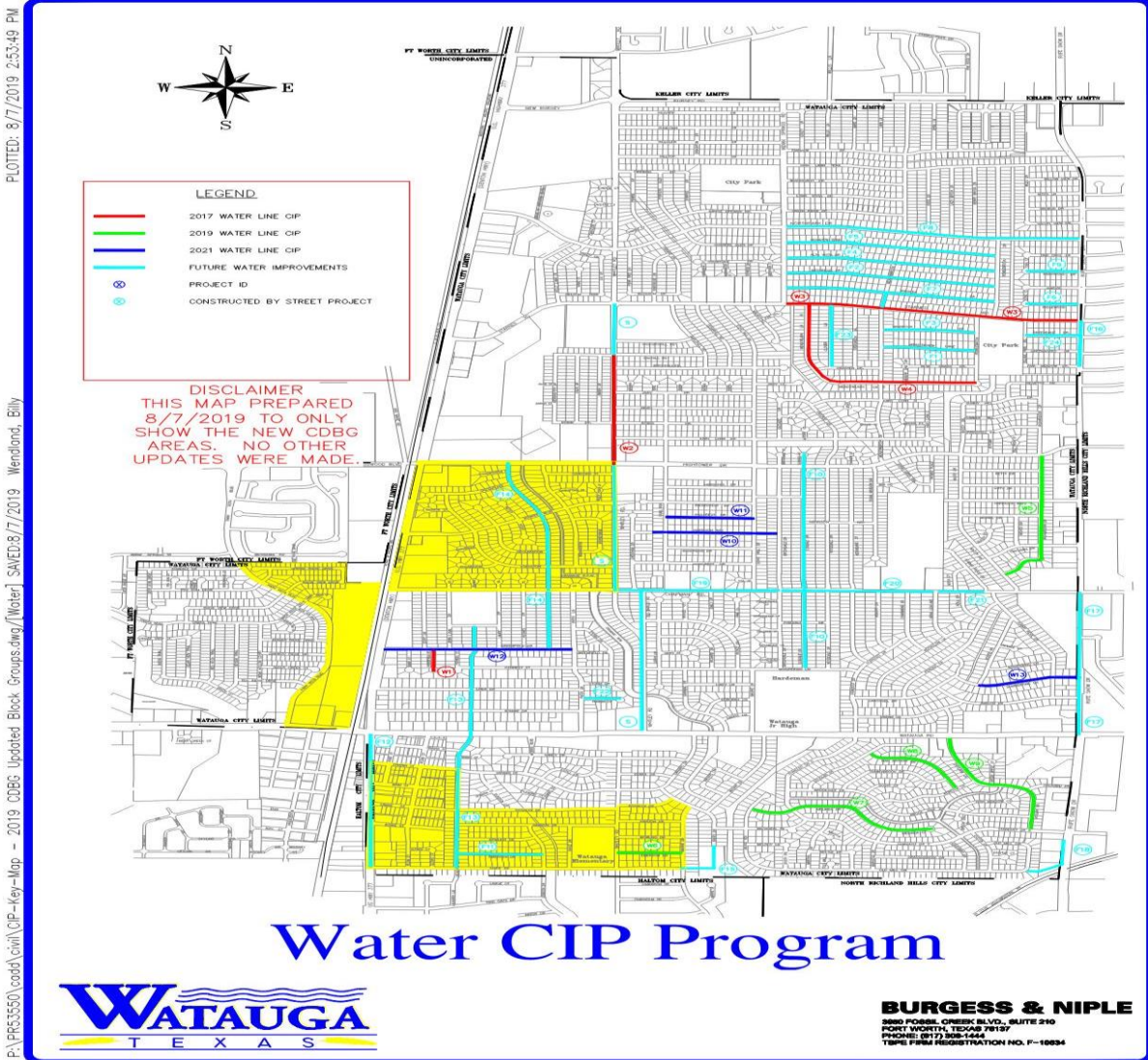
Many have inflow and infiltration problems. Proactive replacement, instead of reactive replacement, will reduce maintenance costs and customer problems.

Operating Impact: Savings of approximately \$100,000 annually are expected in decreased wastewater fees paid due to prevention of inflow and infiltration into the system after completion of this project.

FY2021-2022 WATER PROJECTS DISCUSSION

- ❖ **Description:** The continuation of the 2017 Water CIP will replace the aging 16” water lines in Whitley Road and Starnes Road and various water lines throughout the city. The water lines are old and present frequent maintenance issues. The recommended improvements will significantly increase the level of service of these water lines. The 2019 Water CIP water line projects are planned for Derek Drive from Whitley Road to Saramac Drive, Melinda Drive from Jackie Terrace to Marigold Drive, MacArthur Drive from Douglas Drive to Rebecca Lane and Hillcrest Drive from Quail Run to Echo Hill Drive.

CIP AND CAPITAL PROJECTS FUNDS



Justification: The aging water lines throughout the City are old and present frequent maintenance issues. Systematic replacement will reduce maintenance costs and customer problems.

Operating Impact: Savings of approximately \$15,000 annually are expected in decreased maintenance issues for the system after completion of this project. The debt service to cover the 2017 bond issuance began in FY2018 and the debt service for the 2019 debt issuance began in FY2020.

CIP AND CAPITAL PROJECTS FUNDS

OTHER UTILITY SYSTEM PROJECTS

FY2021-2022 UTILITY MAINTENANCE PROJECTS

- ❖ **Description:** This project includes small, previously unidentified wastewater and water line problems detected and repaired throughout the fiscal year.

Justification: The aging wastewater lines throughout the City are 30+ years old. The lines are subject to ground movement, pulled joints, root infiltration and deterioration. Many have inflow and infiltration problems. Systematic replacement will reduce maintenance costs and customer problems.

Operating Impact: Savings are expected in decreased wastewater fees paid due to prevention of inflow and infiltration into the system.

FY2021-2022 CDBG PROGRAM

- ❖ **Description:** Every even year, Watauga receives a Tarrant County Community Development Block Grant (CDBG) that varies in amount, which we use to help fund a project in a primarily (70% +) residential Census Block Group area that contains a defined percentage of low to moderate income. The City submits an application to Tarrant County in January, holds a public hearing by March, prepares the design late in the year and then constructs the project in the next fiscal year.

Justification: Watauga uses these grants to supplement our funding to repair deficient utilities and/or streets in order to develop viable urban communities within the City.

Operating Impact: The CDBG program is annually funded by a transfer from the General Fund to the General Capital Projects Fund or Utility Capital Project fund and/or through Certificate of Obligation proceeds.

GENERAL CAPITAL PROJECTS FUND CAPITAL PROJECTS SUMMARY

FUND 07	CURRENT YEAR			BUDGET	ESTIMATE
	2019-20 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2021-2022 FORECAST
Beginning Fund Balance*	\$10,332,319	\$8,333,567	\$11,546,950	\$11,785,558	\$3,879,558
<u>Revenues:</u>					
Transfer from General Fund	0	100,000	100,000	185,000	185,000
Grants	156,855	0	0	1,512,500	4,626,996
2020 Certificates of Obligation/Tax Notes	3,581,495	0	0	0	0
2021/2022 Proposed Certificates of Obligation	0	0	4,700,000	0	3,526,500
Other financing sources	0	0	0	0	343,000
Interest Income / Misc.	103,559	75,000	35,000	35,000	35,000
Total Revenue:	\$3,841,909	\$175,000	\$4,835,000	\$1,732,500	\$8,716,496
Total Available Resources	\$14,174,228	\$8,508,567	\$16,381,950	\$13,518,058	\$12,596,054
<u>Expenditures:</u>					
Public Works:					
Bond Issuance	128,893	0	0	0	0
Building Improvements	0	0	0	0	0
CDBG 38th/39th/40th Year	0	0	0	0	0
Green Ribbon	0	50,000	0	50,000	50,000
Contingency	0	10,000	10,000	10,000	10,000
Engineering	7,556	25,000	25,000	25,000	25,000
Pmt to NRH for Rufe Snow	82,853	83,000	83,000	67,000	67,000
Sidewalk Replacement	77,005	100,000	100,000	100,000	100,000
Street Overlays	0	0	0	0	0
Capital Projects	2,330,972	6,753,500	4,378,392	9,386,500	10,734,992
Total Fund Expenditures:	\$2,627,278	\$7,021,500	\$4,596,392	\$9,638,500	\$10,986,992
Ending Fund Balance	\$11,546,950	\$1,487,067	\$11,785,558	\$3,879,558	\$1,609,062

Change	1,214,631	(6,846,500)	238,608	(7,906,000)	(2,270,496)
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Utility Construction Fund 45 - Capital Projects Budget Summary

	HISTORY	CURRENT YEAR		BUDGET	ESTIMATE
	2019-20 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 FORECAST
FUND 45					
Working Capital, at October 1	\$14,671,187	\$8,019,589	\$11,921,251	\$9,386,928	\$2,536,727
<u>Revenue:</u>					
Interest Income	216,587	75,000	75,000	35,000	35,000
Bond Proceeds		0	0	0	4,500,000
Transfer from Water Sewer Operating	0	0	0	140,000	140,000
Miscellaneous	213,313	0	0	0	0
Total Revenue/Other Sources	\$429,900	\$75,000	\$75,000	\$175,000	\$4,675,000
Total Available Resources	\$15,101,087	\$8,094,589	\$11,996,251	\$9,561,928	\$7,211,727
<u>Expenditures:</u>					
Bond Issuance Costs	0	0	0		
Loss on Refunding	0	0	0	0	0
Building Improvements	0	0	0	0	0
Water & Sewer Mains	64,750	80,000	80,000	80,000	80,000
SSES Repairs	45,859	60,000	60,000	60,000	60,000
Capital Outlay:					
Heavy Equipment	246,225	0	0	0	500,000
Motor Vehicles	0	0	131,427	0	0
Water Tower Improvements	0	0	0	0	0
Infrastructure					
CDBG	237,879	122,120	0	50,000	250,000
Water & Wastewater Improvements	2,585,123	5,145,410	2,337,896	6,835,201	5,359,200
Total Expenditures	\$3,179,836	\$5,407,530	\$2,609,323	\$7,025,201	\$6,249,200
Depreciation	\$510,876	\$0	\$0	\$0	\$0
<u>Transfers:</u>					
Transfer	0	0	0	0	0
Total Transfers	\$0	\$0	\$0	\$0	\$0
Cash Balance, September 30	\$11,921,251	\$2,687,059	\$9,386,928	\$2,536,727	\$962,527
Revenue over (under) Expense	(2,749,936)	(5,332,530)	(2,534,323)	(6,850,201)	(1,574,200)

*Budget rolls over each Fiscal Year until completion

SPECIAL REVENUE FUNDS
ECONOMIC DEVELOPMENT CORPORATION
BUDGET SUMMARY
FUND 05 - CAPITAL PROJECTS

	HISTORY	PROJECTED YEAR		BUDGET	BUDGET
	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022	2022-2023 Forecast
Fund Balance, October 1	\$244,179	\$43,347	\$38,835	\$29,835	\$20,335
<u>Revenues:</u>					
Interest Earnings	989	1,000	1,000	500	500
Proceeds from Sale of Assets	0	0	0	0	0
Transfer from PDC Sales Tax Fund	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Matching Grants	0	0	0	0	0
Total Revenues	\$ 989	\$ 1,000	\$ 1,000	500	500
Total Available Resources	\$ 245,167	\$ 44,347	\$ 39,835	30,335	20,835
<u>Expenditures:*</u>					
Shade Structure - BISD Park	0	0	0	0	0
Foster Village Improvements	0	0	0	0	0
Shade Structure - Indian Springs	0	0	0	0	0
Park Equipment (Picnic Pads, etc.)	0	0	0	0	0
Capp Smith Park Improvements	206,332	0	0	0	0
Capp Smith Improvements EDC	0	0	0	0	0
Contingency	0	40,000	10,000	10,000	15,000
Total Expenditures	206,332	40,000	10,000	10,000	15,000
<u>Other Expenditures</u>					
Transfer to PDC Debt Service	0	0	0	0	0
Total Other Sources (Uses)	0	0	0	0	0
REVENUES OVER (UNDER) EXPENSES	(\$205,343)	(\$39,000)	(\$9,000)	\$ (9,500)	\$ (14,500)
Fund Balance, September 30	\$38,835	\$4,347	\$29,835	\$20,335	\$5,835
CHANGE IN FUND BALANCE	(\$205,343)	(\$39,000)	(\$9,000)	(\$9,500)	(\$14,500)



DEBT SERVICE FUNDS

GENERAL DEBT SERVICE FUND

FUND 03

WATER & SEWER DEBT SERVICE FUNDS

FUND 42/44

DEBT SERVICE

General Fund Debt - The Debt Service Fund, also known as General Obligation Interest and Sinking Fund, was established to provide for the payment of bond principal and interest and for the payment of fiscal agent fees as they come due. Property tax rates and tax levy are required to be computed and levied to provide the money required to pay principal and interest as it comes due. Revenues are collected in the General Obligation Interest and Sinking Fund for the payment of general long-term debt, principal, and interest. The General Obligation debt is financed by property taxes and interest earned on investments. Of the proposed \$0.58040 tax rate, an amount of \$0.184955 funds the property tax share of the FY2021-2022 debt payment. This is 31.9% of the overall tax rate. Debt issuance finances the City's purchase of land, buildings, land improvements, parks, and the construction and reconstruction of streets and drainage facilities. In addition to infrastructure, debt issuance finances large dollar capital outlay items such as fire trucks and public works heavy equipment.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Debt Management

The Watauga Charter provides that any limitation on the tax rate shall be determined in accordance with the statutory provisions of the Texas Property Tax Code, as now or hereafter amended by the state legislature, but does not set a limitation on the debt component. In 1998, \$2,000,000 was issued to pay for a drainage management lake to control flooding in the southern portion of the city. It was determined that for the first few years of debt payments, funding for this 1998 debt would come from the Bunker Hill Drainage Impact Fee Fund and, in a limited amount, from the Watauga Parks Development Corporation Sales Tax operating fund.

A preliminary Capital Improvements Plan identified approximately \$11,800,000 in unfunded street construction and reconstruction. The preferred position of "pay-as-you-go" was reconsidered due to the number of streets identified and the dollar amount of the projections. As a result of being able to maintain a constant tax rate in FY1999-2000 and the ability to lower future tax rates, the City issued debt in the amount of \$4,060,000 in December 1999. Lower interest rates did make it possible for the City to refinance the majority of this debt (\$2,855,000) in FY2005-2006.

The lowering of interest rates and market conditions in 2001 did make conditions possible for the City to refinance Series 1992 General Obligation bonds.

Certificates of Obligation were sold in the amount of \$2,300,000 in FY2002-2003 for construction of a city hall and an animal shelter, as well as for additional street reconstruction money. This debt is repayable within fifteen years.

DEBT SERVICE

During FY2003-2004 the City was once again able to take advantage of low interest rates and refunded the General Obligation Debt Series 1994 and advance refunded the Watauga Parks Development 1995 Sales Tax Revenue Bonds.

During FY2004-2005 the City issued \$5,000,000 of Certificates of Obligation for construction, purchasing, renovating, and improving the City's public safety facilities, expansion of the City library, and construction or improvements to streets, curbs, and sidewalks within the City.

During FY2006-2007, the City issued \$3,400,000 of Combination Tax and Limited Pledge Revenue Certificates of Obligation for the purpose of paying contractual obligations for constructing, purchasing, renovating, and improving the City's public safety facilities, including police, fire, and emergency medical services, and constructing street improvements and drainage incidental thereto.

In March 2008, the City refinanced the bonds issued in 1996, which were used to pay for acquisition, improvements, and extensions to the Water/Sewer system including payment for professional services related to the construction and financing of water/sewer improvements. The City was able to reduce interest from 4.783% to 3.12%, while also freeing up \$360,000 from the Bond Reserve Fund, which is no longer required.

During FY2010-2011, The City issued \$7,365,000 Combination Tax and Limited Pledge Revenue Certificate of Obligation Bonds, of which \$4,585,000 are paid from property tax levies. These bonds were issued to finance various equipment needs (i.e., radios, computer hardware), street projects and improvements, specific use vehicles such as a quint fire truck, ambulance, public works heavy equipment, traffic lights and traffic safety equipment, and possible renovation of some buildings. This debt issuance was timed for FY2011-2012 since the City's total debt obligations decreased the end of FY2010-2011. Also, during FY2010-2011, the City refunded \$1,000,000 in Certificates of Obligation, Series 1998. The City was able to reduce interest from 4.6% to 1.95%.

During FY2011-2012, the City issued \$7,730,000 Combination Tax and Limited Pledge Revenue Certificate of Obligation bonds, which will be paid from water and sewer fund revenues. These bonds were issued to finance various utility system projects, to include street improvements and storm water and drainage system improvements. The City began these projects in FY2012-2013 and the projects continued through FY2015-2016.

During FY2012-2013 the City was once again able to take advantage of low interest rates and refunded the Series 2003 and Series 2005 Certificate of Obligation. The gross savings to the City was \$126,523.12 through this refunding.

In FY2013-2014, the City issued \$3,500,000 Combination Tax and Limited Pledge Revenue Certificate of Obligation bonds, which will be paid from property tax levies.

DEBT SERVICE

This debt opportunity was available without any increase in the tax rate since the City's total debt obligations decreased the end of FY2013-2014. The expansion of the existing Community Center to provide for an updated Senior Center facility and improvements to Bursley Road, a major thoroughfare in the City were established as priorities to be funded through the \$3,500,000 debt issuance. These projects began in FY2014-2015. Bursley Road Phase I was completed in FY2015-2016 and the Senior Center was completed in FY2016-2017.

In FY2015-2016, the City issued \$5,885,000 Combination Tax and Limited Pledge Revenue Certificates of Obligation bonds, which will be paid from property tax levies. These funds were used for street improvements throughout the City and quality of life projects such as a splash pad, trails, and parking improvements. Whitley Road is the final project funded by these proceeds and will be completed in FY2021-2022.

In FY2016-2017, \$1.2 million of the Utility Fund debt service dropped off due to the final payment being made in FY2015-2016 for the debt service associated with the purchase of the Water system from North Richland Hills. In the summer of 2017, the City Council considered and approved additional utility project infrastructure funding by issuing certificates of obligation in the amount of \$7.325 million. These funds were received in August, 2017 and are funding water and sewer projects identified in the City's 5-year Capital Improvements Project plan. Whitley Road is the final project funded by these proceeds and will be completed in FY2022-2023.

In FY2017-2018, \$6.780 million Certificates of Obligation issuance was approved by Council. The proceeds will fund street projects, park projects, building equipment, signage throughout the City, and capital equipment items.

In August 2019, City Council approved an \$8.490 million Combination and Limited Pledge Revenue Certificates of Obligation. Proceeds will fund water and sewer projects and equipment, and some general fund capital equipment. The majority of the debt, \$8.065 million, will be repaid with Utility system revenues and \$425,000 of the principal will be paid by the I&S component of the tax rate. Payments will begin in February 2020 at approximately \$70,000 annually for the General Fund portion of the debt, and approximately \$344,000 for the Utility Fund. Standard & Poor Rating Services assigned a 'AA' rating to this issuance.

In August 2020, a \$3.0 million Combination and Limited Pledge Revenue Certificates of Obligation issuance was issued. Proceeds will fund a Fire Station restroom renovation project, continuation of the Whitley Road Street Project, and construction of a restaurant food truck site at Capp Smith Park to spur economic development in the City. Additional projects funded are a roof replacement for the Library facility, construction of an equipment and vehicle storage facility (pole barn) for the Parks facility, and various capital outlay items.

In August 2021, the City Council approved the issuance of a \$4.7 million Combination and Limited Pledge Revenue Certificates of Obligation issuance to continue the street

DEBT SERVICE

program funding and capital equipment funding for needs identified in the 5 year Capital Improvement Plan and the 5-year Capital Outlay Plan.

The focus for future budgets will be on phasing in portions of the bond program and adopting a combination of bond issuance and cash financing to fit within budgetary (tax rate) constraints. Special consideration will be given to the leveling of City Debt.

Current Bond Ratings

August 18, 2005, Standard and Poor's raised its underlying rating on Watauga's General Obligation debt outstanding one notch to 'A+' from 'A' based on the expectation that the City will complete its major identified capital items with the proceeds of the series 2005 issuance, coupled with a moderating debt burden, affording management a greater flexibility to fund future capital expenditures with internally generated cash.

Reflecting the City's continued conservative financial management, Standard & Poor's further increased this rating to "AA" from "A+" on February 8, 2009. In addition, on October 5, 2009, Fitch Rating Agency issued an affirmation of bond rating of "A," and provided a comment of "Stable" for their rating outlook. On April 22, 2010, Moody's upgraded their rating from A3 to A2.

Moody's also assigned an Aa3 underlying rating to the City's \$7.36 million Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2011. The Aa3 rating reflects the City's stable financial operations and healthy reserve position. In September 2011, Fitch Ratings affirmed the City's \$1 million 1998 Certificate of Obligations at "AA-" with a rating outlook of "Stable."

Moody's also assigned an Aa3 underlying rating the City's \$7.730 million Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2012. The rating reinforced the above strengths listed, as well as the solid management practices reflected in an increase in the City's formal fund balance policy and maintenance of ample reserves. Challenges cited include the declines in the city's tax base and the negative five year average annual growth rate in assessed value.

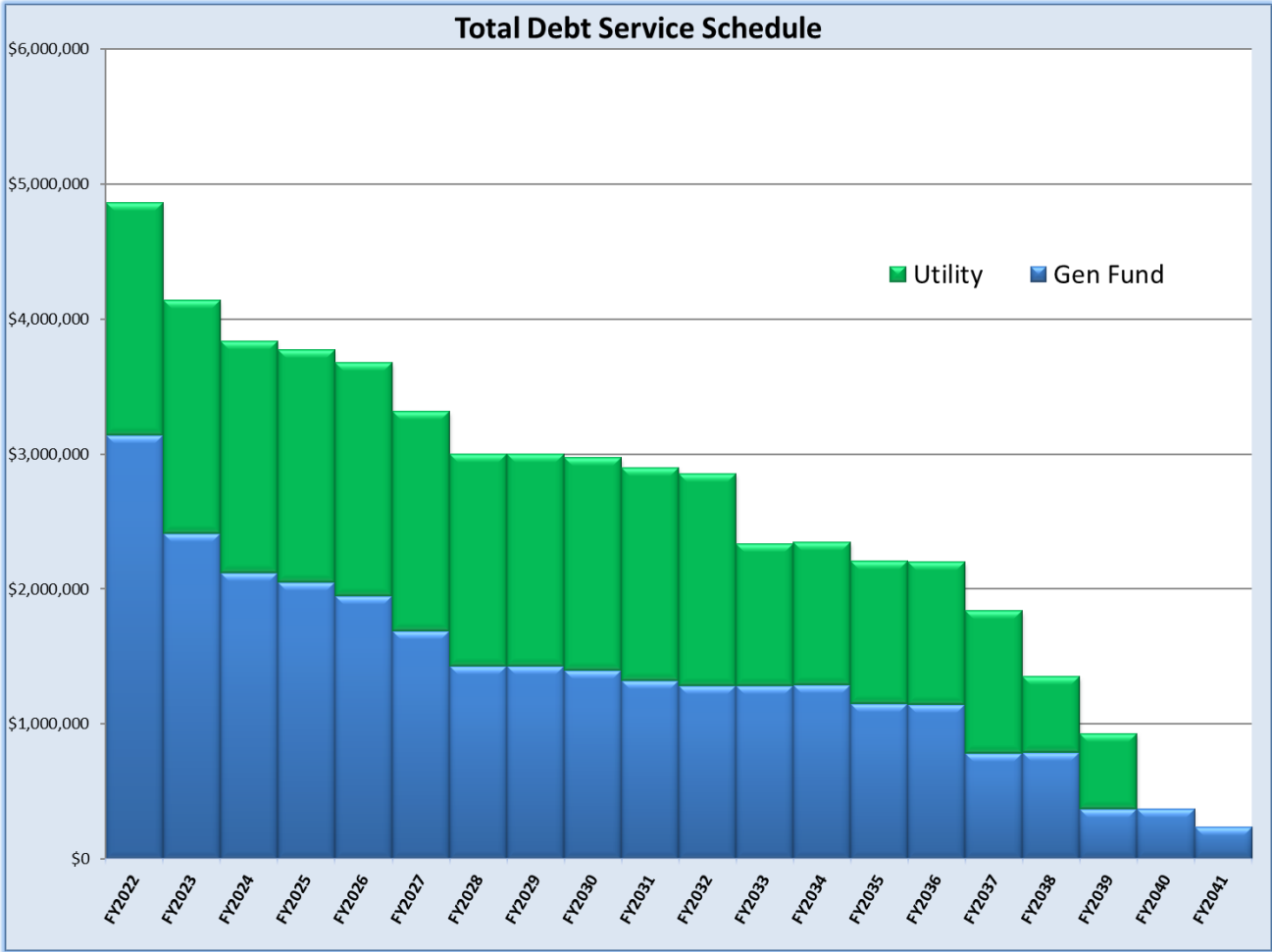
Standard & Poor's Rating Services assigned its 'AA' long-term rating to the City's \$3.50 million Combination and Limited Pledge Revenue Certificates of Obligation, 2014. The rating cited very strong budgetary flexibility, very strong liquidity, adequate budgetary performance and adequate debt and contingent liabilities.

Standard & Poor's also assigned its 'AA' long term rating to the City's \$5.885 million Combination and Limited Pledge Revenue Certificates of Obligation, 2016. The rating cited very strong management, with strong financial policies and practices, very strong budgetary flexibility, very strong liquidity and adequate economy and budgetary performance in support of this rating. Standard and Poor's also assigned its 'AA' long-term rating to the 2017 Certificates of Obligation issuance and 2018 Certificates of Obligation Issuance.

DEBT SERVICE

In recent years, S&P Global Ratings assigned its 'AA' long-term rating to the 2019, 2020, and 2021 issuances and affirmed their 'AA' rating on the city's certificates outstanding. The rating is based on the City's very strong reserves combined with steady budgetary performance produced by a very strong financial management team. In addition, S&P cited expectations for the city to continue stable operations and the projection for assessed values in the city to continue growth.

The City's debt service schedule is shown below. The City continues planned debt service contributions to fund capital projects without tax increases when possible for General Fund projects. The Utility Fund capital projects are generally planned in the year or debt service declines in order to minimize the need to raise utility rates.

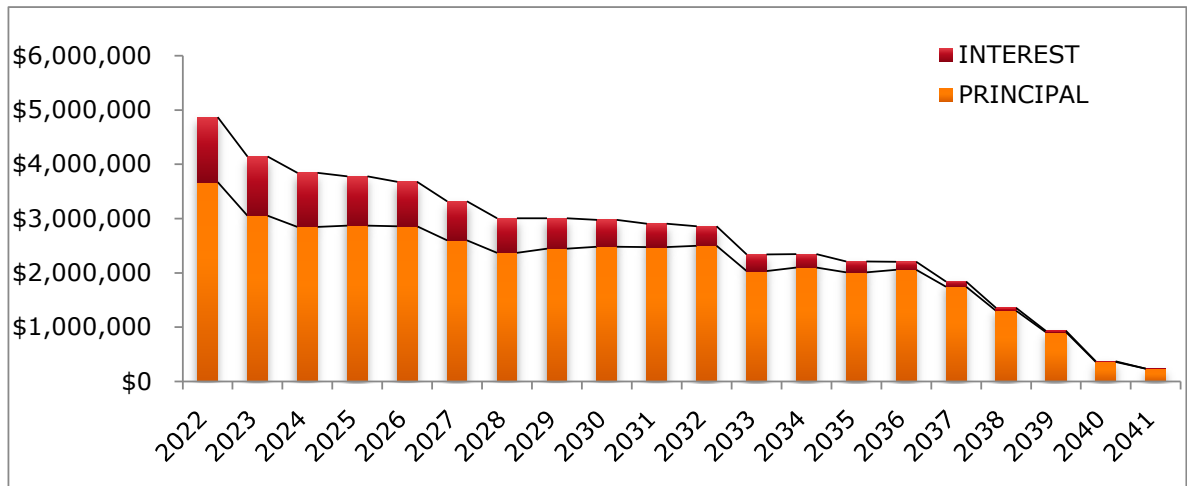


All Debt Service Requirements to Maturity (Gen. Fund & Water)

as of October 1, 2021

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	INTEREST	TOTAL
2022	\$42,895,000	\$3,670,000	\$1,194,257	\$4,864,257
2023	\$39,225,000	\$3,050,000	\$1,088,965	\$4,138,965
2024	\$36,175,000	\$2,845,000	\$993,505	\$3,838,505
2025	\$33,330,000	\$2,870,000	\$905,372	\$3,775,372
2026	\$30,460,000	\$2,860,000	\$816,282	\$3,676,282
2027	\$27,600,000	\$2,595,000	\$722,344	\$3,317,344
2028	\$25,005,000	\$2,370,000	\$633,751	\$3,003,751
2029	\$22,635,000	\$2,445,000	\$558,625	\$3,003,625
2030	\$20,190,000	\$2,480,000	\$492,804	\$2,972,804
2031	\$17,710,000	\$2,475,000	\$427,476	\$2,902,476
2032	\$15,235,000	\$2,495,000	\$361,501	\$2,856,501
2033	\$12,740,000	\$2,035,000	\$302,797	\$2,337,797
2034	\$10,705,000	\$2,095,000	\$250,352	\$2,345,352
2035	\$8,610,000	\$2,010,000	\$197,723	\$2,207,723
2036	\$6,600,000	\$2,055,000	\$145,644	\$2,200,644
2037	\$4,545,000	\$1,745,000	\$95,024	\$1,840,024
2038	\$2,800,000	\$1,300,000	\$53,116	\$1,353,116
2039	\$1,500,000	\$905,000	\$24,841	\$929,841
2040	\$595,000	\$360,000	\$10,038	\$370,038
2041	\$235,000	\$235,000	\$2,938	\$237,938
	\$42,895,000	\$9,277,353	\$52,172,353	

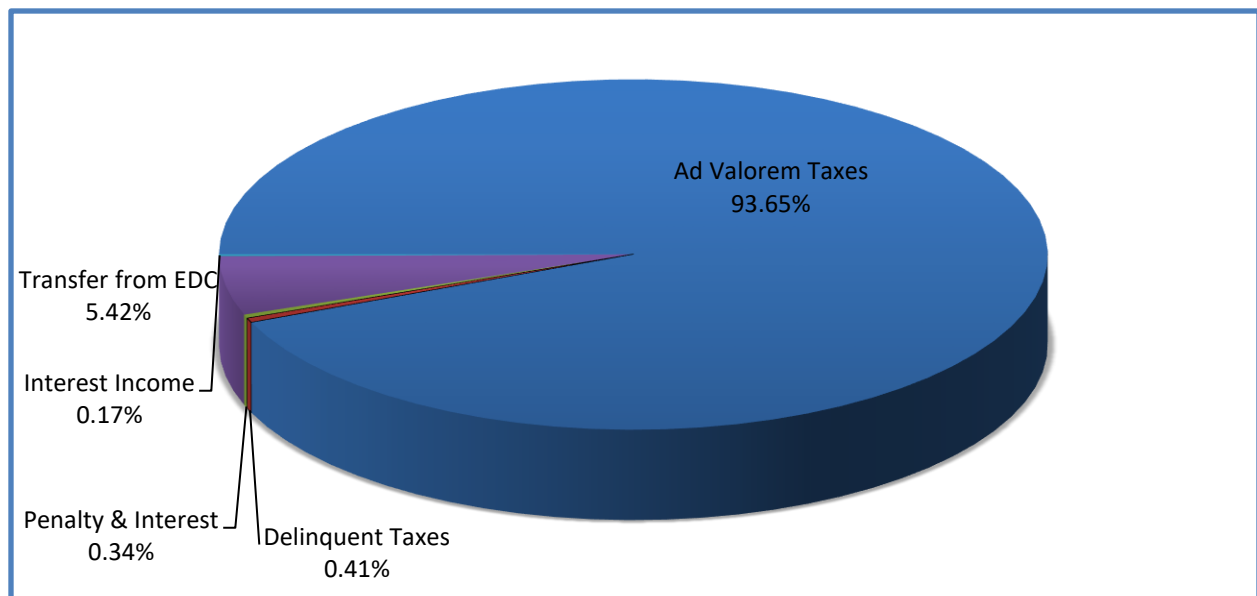
	Year	Total	Principal	Interest
This Year's Requirement	2022	\$4,864,257	\$3,670,000	\$ 1,194,257
Maximum Requirement	2022	\$4,864,257	\$3,670,000	\$ 1,194,257



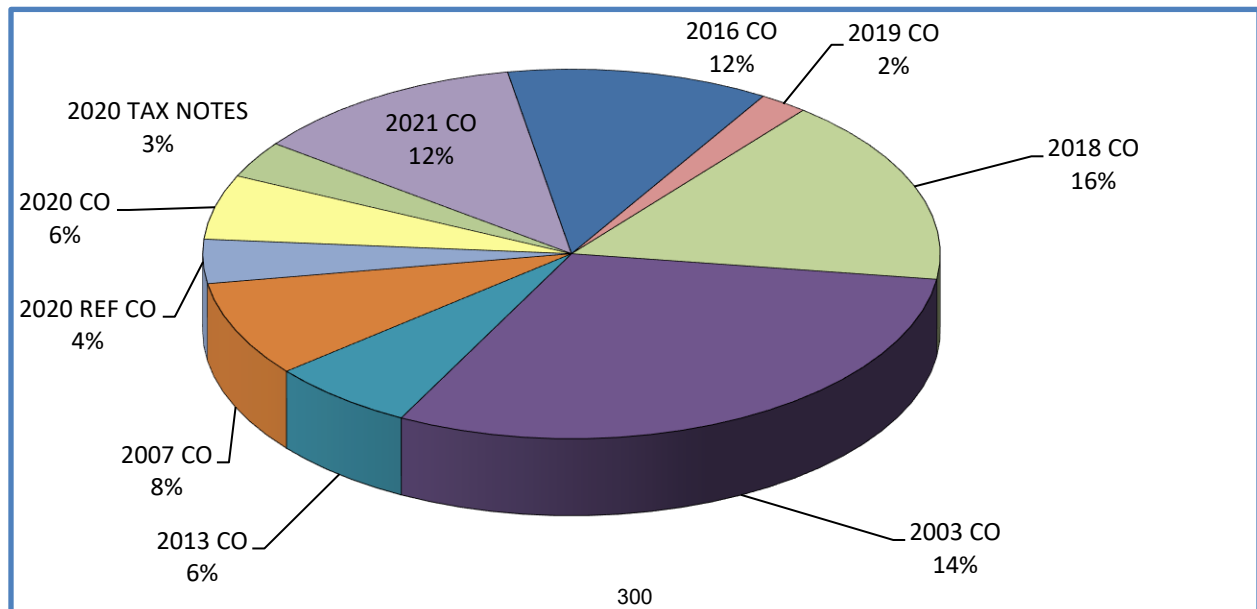
General Obligation Debt Service

Ordinances authorizing the issuance of tax notes, general, and contractual obligation bonds to provide for the payment of bond principal and interest as they come due established the General Obligation Debt Service Fund. This is also referred to as the Interest and Sinking Fund. A property tax is levied and allocated annually to the General Obligation Bond Debt Service Fund in amounts sufficient to service the debt payments. The Economic Development Corporation (EDC) provides debt service payments for EDC related projects through a transfer to this fund. This fund is also used to provide for the payment of fiscal agent fees.

Where Does the Money Come From:

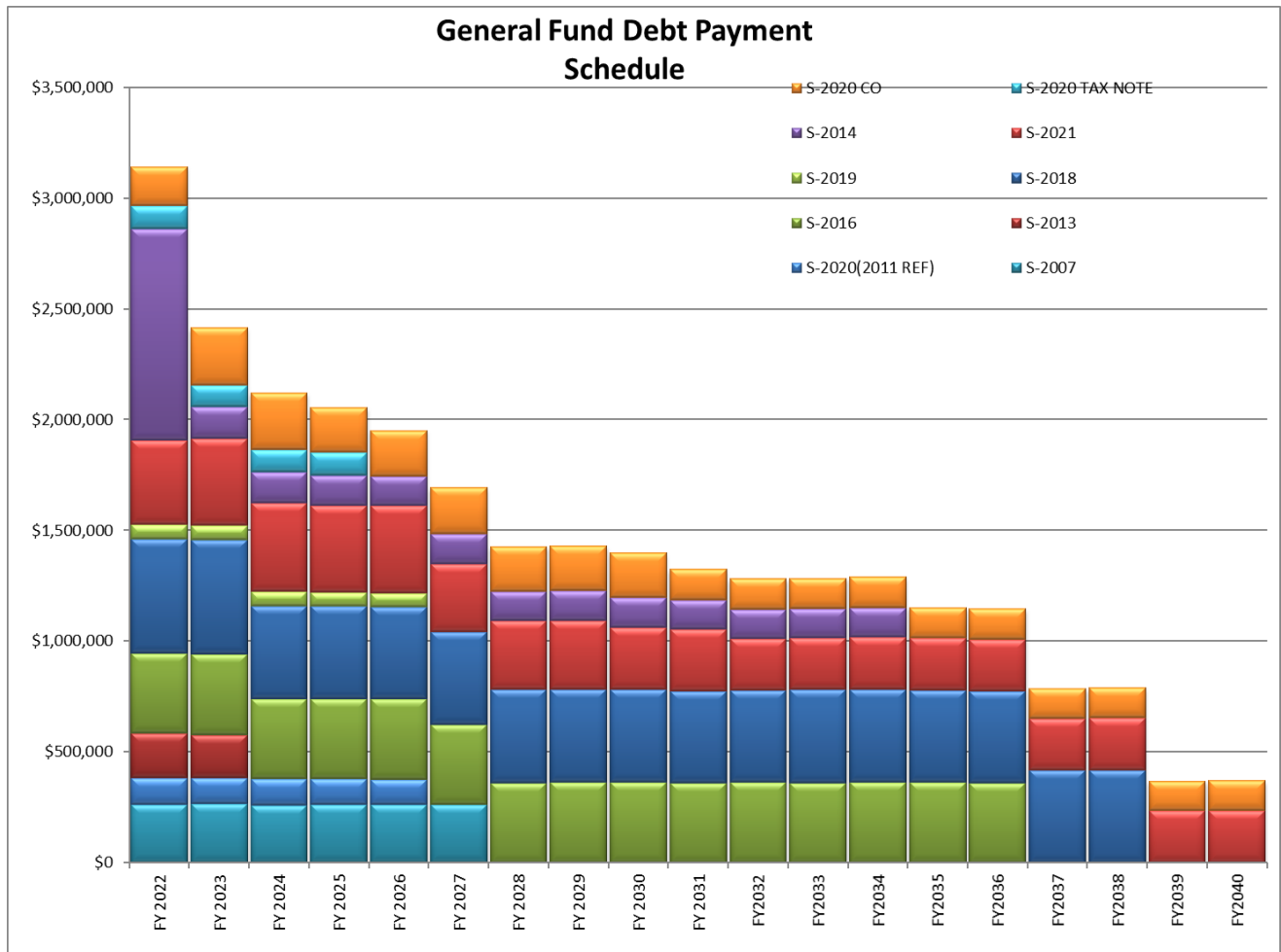


Where Does the Money Go:



The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration and financial reporting. Below is the General Fund Debt Payment Schedule for all current issuances. As debt drops off, other projects may be funded through debt issuance that are identified in the City's 5-year Capital Improvement Plan and Capital Outlay Plan.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. A disciplined, thoughtful approach to debt management includes policies that provide guidelines for the City to manage its debt consistent with available and reasonably anticipated resources. The City's debt issuance is related to the Capital Improvement Plan and Capital Outlay Plan, as well as cash reserves, and possible grant funding for those programs. The City strives to maintain a level funding plan that will minimize the peaks and valleys in General Fund support levels and allows the funding of projects over time.

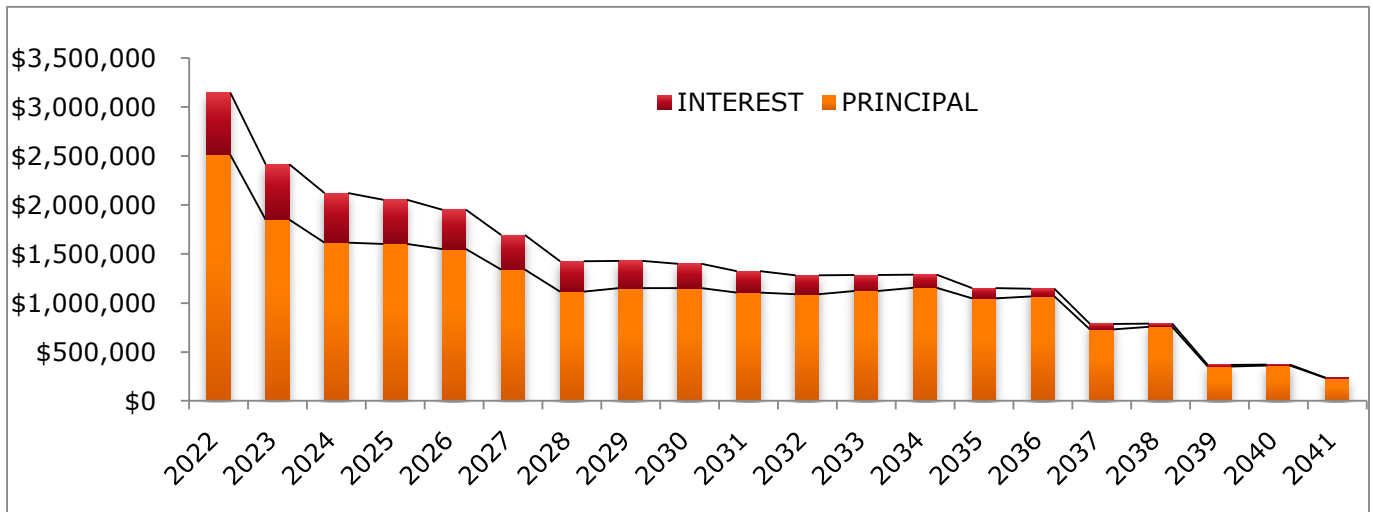


General Fund Debt Service Requirements to Maturity

as of October 1, 2021

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	INTEREST	TOTAL
2022	\$22,890,000	\$2,510,000	\$632,058	\$3,142,058
2023	\$20,380,000	\$1,850,000	\$563,495	\$2,413,495
2024	\$18,530,000	\$1,615,000	\$505,967	\$2,120,967
2025	\$16,915,000	\$1,600,000	\$453,006	\$2,053,006
2026	\$15,315,000	\$1,550,000	\$400,972	\$1,950,972
2027	\$13,765,000	\$1,340,000	\$352,178	\$1,692,178
2028	\$12,425,000	\$1,115,000	\$311,341	\$1,426,341
2029	\$11,310,000	\$1,150,000	\$277,709	\$1,427,709
2030	\$10,160,000	\$1,150,000	\$247,894	\$1,397,894
2031	\$9,010,000	\$1,105,000	\$219,634	\$1,324,634
2032	\$7,905,000	\$1,090,000	\$191,790	\$1,281,790
2033	\$6,815,000	\$1,120,000	\$163,675	\$1,283,675
2034	\$5,695,000	\$1,155,000	\$134,417	\$1,289,417
2035	\$4,540,000	\$1,045,000	\$106,263	\$1,151,263
2036	\$3,495,000	\$1,065,000	\$79,647	\$1,144,647
2037	\$2,430,000	\$730,000	\$55,413	\$785,413
2038	\$1,700,000	\$755,000	\$33,463	\$788,463
2039	\$945,000	\$350,000	\$18,250	\$368,250
2040	\$595,000	\$360,000	\$10,038	\$370,038
2041	\$235,000	\$235,000	\$2,938	\$237,938
	\$22,890,000	\$4,760,145	\$27,650,145	

	Year	Total	Principal	Interest
This Year's Requirement	2022	\$3,142,058	\$2,510,000	\$ 632,058
Maximum Requirement	2022	\$3,142,058	\$2,510,000	\$632,058



General Obligation Debt Service Fund 03

Budget Summary

	HISTORY		CURRENT YEAR		BUDGET	FORECAST
	2018-19 Actual	FY2019-20 Actual	FY2020-21 Budget	FY2020-21 Estimate	FY2022 Budget	FY2023 Budget *
Fund Balance, October 1*	\$710,902	\$659,603	\$774,272	\$765,068	\$732,136	\$703,556
Revenues:						
Ad Valorem Taxes	2,402,070	2,582,860	2,720,000	2,720,000	2,946,000	2,471,000
Delinquent Taxes	10,684	15,338	12,000	14,000	11,000	11,000
Penalty & Interest	11,823	13,720	10,000	13,000	10,000	10,000
Interest Income	20,242	11,652	5,000	2,000	1,000	1,000
Transfer from EDC	0	100,178	157,503	157,503	147,078	153,178
Current Year Resources	\$2,444,819	\$2,723,748	\$2,904,503	\$2,906,503	\$3,115,078	\$2,646,178
Total Available Resources	\$ 3,155,721	\$ 3,383,350	\$ 3,678,775	\$ 3,671,571	\$ 3,847,214	\$ 3,349,734
2016 Certificates of Obligation						
Principal	230,000	235,000	245,000	245,000	255,000	265,000
Interest	132,619	124,469	114,869	114,869	106,144	98,344
2018 Certificates of Obligation						
Principal	365,000	390,000	480,000	480,000	310,000	330,000
Interest	230,641	229,661	224,590	224,590	204,840	188,840
2014 Certificates of Obligation						
Principal	180,000	180,000	515,000	515,000	900,000	100,000
Interest	83,863	80,263	72,669	72,669	55,625	42,875
2003/2013 Certificate of Obligation						
Principal	180,000	190,000	200,000	200,000	195,000	190,000
Interest	19,463	15,300	10,913	10,913	6,469	2,138
2005/2013 Certificates of Obligation						
Principal	320,000	330,000	0	0	0	0
Interest	18,144	6,154	0	0	0	0
2007 Certificates of Obligation						
Principal	185,000	190,000	200,000	200,000	210,000	220,000
Interest	76,960	69,253	61,239	61,239	52,814	43,977
2011 Certificates of Obligation						
Principal	420,000	435,000	455,000	455,000	0	0
Interest	53,250	40,425	27,075	6,825	0	0
2020 Refunding (2011) CO						
Principal	0	0	0	0	115,000	115,000
Interest	0	0	0	4,466	6,055	4,709
2019 Certificates of Obligation						
Principal	0	85,000	50,000	50,000	55,000	55,000
Interest	0	16,358	13,950	13,950	11,325	8,575
2020 TN Certificates of Obligation						
Principal	0	0	75,000	75,000	90,000	90,000
Interest	0	0	22,138	22,138	11,550	8,400
2020 Certificates of Obligation						
Principal	0	0	115,000	120,000	115,000	200,000
Interest	0	0	73,563	66,575	63,050	58,325
2021 Certificates of Obligation (PROPOSED)						
Principal	0	0	0	0	265,000	285,000
Interest	0	0	0	0	114,188	107,313
2022 Certificates of Obligation (UNDER DEVELOPMENT)						
Principal	0	0	0	0	0	200,000
Interest	0	0	0	0	0	60,000
Fiscal Agent Charges	1,180	1,400	1,200	1,200	1,600	1,800
Total Debt Service Requirement	\$2,496,119	\$2,618,283	\$2,957,206	\$2,939,434	\$3,143,658	\$2,675,295
Fund Balance, September 30	\$659,603	\$765,068	\$721,570	\$732,136	\$703,556	\$674,439
	-51299	105465	-52703	-32931	-28580	-29117

General Obligation Debt Service Fund

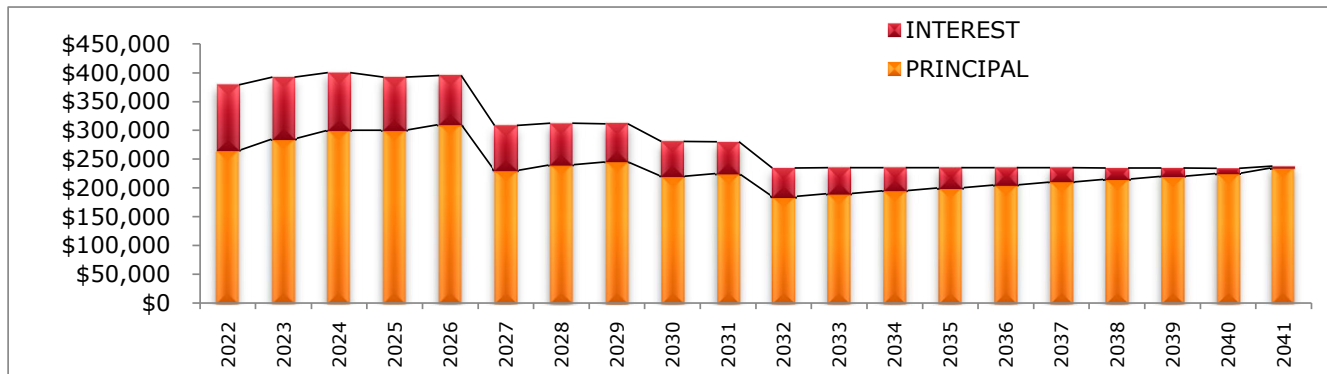
Annual Debt Service Requirement

Series 2021 Certificates of Obligation (\$4,700,000) *EST

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$4,700,000	\$265,000	2.500%	\$114,188	\$379,188
2023	\$4,435,000	\$285,000	2.500%	\$107,313	\$392,313
2024	\$4,150,000	\$300,000	2.500%	\$100,000	\$400,000
2025	\$3,850,000	\$300,000	2.500%	\$92,500	\$392,500
2026	\$3,550,000	\$310,000	2.500%	\$84,875	\$394,875
2027	\$3,240,000	\$230,000	2.500%	\$78,125	\$308,125
2028	\$3,010,000	\$240,000	2.500%	\$72,250	\$312,250
2029	\$2,770,000	\$245,000	2.500%	\$66,188	\$311,188
2030	\$2,525,000	\$220,000	2.500%	\$60,375	\$280,375
2031	\$2,305,000	\$225,000	2.500%	\$54,813	\$279,813
2032	\$2,080,000	\$185,000	2.500%	\$49,688	\$234,688
2033	\$1,895,000	\$190,000	2.500%	\$45,000	\$235,000
2034	\$1,705,000	\$195,000	2.500%	\$40,188	\$235,188
2035	\$1,510,000	\$200,000	2.500%	\$35,250	\$235,250
2036	\$1,310,000	\$205,000	2.500%	\$30,188	\$235,188
2037	\$1,105,000	\$210,000	2.500%	\$25,000	\$235,000
2038	\$895,000	\$215,000	2.500%	\$19,688	\$234,688
2039	\$680,000	\$220,000	2.500%	\$14,250	\$234,250
2040	\$460,000	\$225,000	2.500%	\$8,688	\$233,688
2041	\$235,000	\$235,000	2.500%	\$2,938	\$237,938
		\$4,700,000		\$1,101,500	\$5,801,500

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$379,188	\$265,000	\$114,188
Maximum Requirement	2024	\$400,000	\$300,000	\$100,000
Total Outstanding Bonds	\$4,700,000			
Total Original Issue	\$4,700,000			
Issue Date	8/1/2021			

Proceeds for contractual obligations of the City to be incurred for making permanent public improvements and purposes, to-wit: (1) constructing street improvements, curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (2) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system and public works facilities; (3) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, including playground equipment; (4) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; (5) the purchase of fleet vehicles, technology improvements, HVAC improvements, public safety equipment, and a motorcycle; and (6) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects.



General Obligation Debt Service Fund

Annual Debt Service Requirement - GF (03)

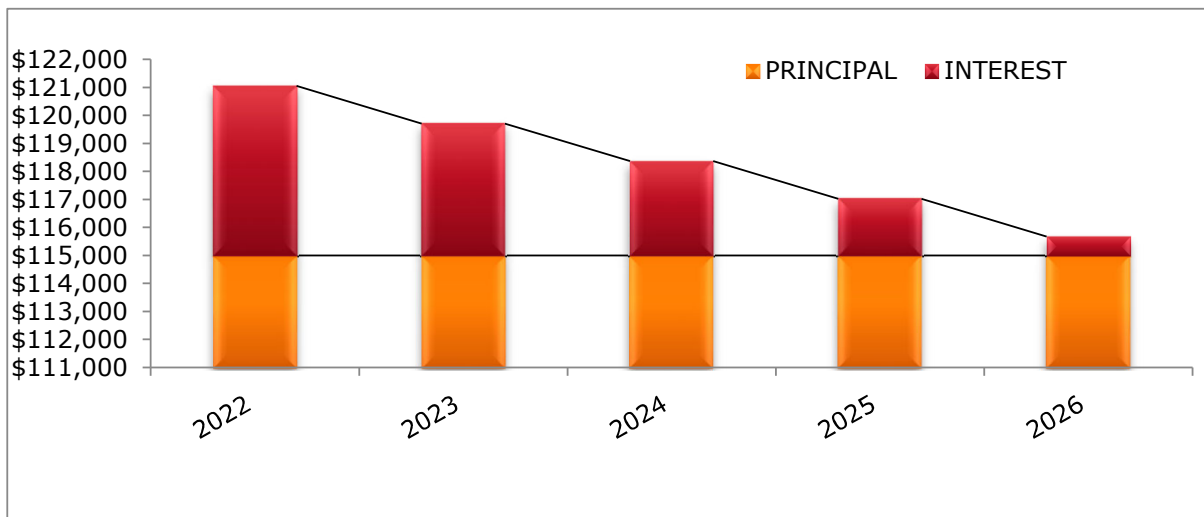
Series 2020 Certificate of Obligation (2011 REF) \$7,365,000

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$575,000	\$115,000	1.17%	\$6,055	\$121,055
2023	\$460,000	\$115,000	1.17%	\$4,709	\$119,709
2024	\$345,000	\$115,000	1.17%	\$3,364	\$118,364
2025	\$230,000	\$115,000	1.17%	\$2,018	\$117,018
2026	\$115,000	\$115,000	1.17%	\$673	\$115,673
		\$575,000		\$16,819	\$591,819

Total Outstanding Bonds \$575,000
Total Original Issue \$4,585,000
Issue Date 7/27/2011

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, renovating, and improving various City facilities, (4) purchasing a new fire truck, public safety vehicles and ambulance vehicles.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$121,055	\$115,000	\$6,055
Maximum Requirement	2022	\$121,055	\$115,000	\$6,055



General Obligation Debt Service Fund

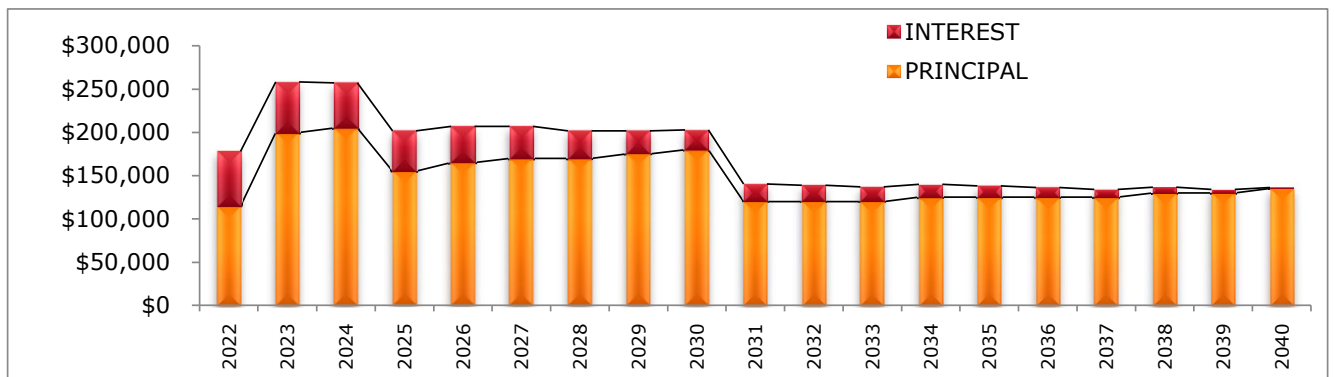
Annual Debt Service Requirement

Series 2020 Certificates of Obligation (\$2,910,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2022	\$2,790,000	\$115,000	3.000%	\$63,050	\$178,050
2023	\$2,675,000	\$200,000	3.000%	\$58,325	\$258,325
2024	\$2,475,000	\$205,000	3.000%	\$52,250	\$257,250
2025	\$2,270,000	\$155,000	3.000%	\$46,850	\$201,850
2026	\$2,115,000	\$165,000	3.000%	\$42,050	\$207,050
2027	\$1,950,000	\$170,000	3.000%	\$37,025	\$207,025
2028	\$1,780,000	\$170,000	3.000%	\$31,925	\$201,925
2029	\$1,610,000	\$175,000	3.000%	\$26,750	\$201,750
2030	\$1,435,000	\$180,000	1.500%	\$22,775	\$202,775
2031	\$1,255,000	\$120,000	1.500%	\$20,525	\$140,525
2032	\$1,135,000	\$120,000	1.500%	\$18,725	\$138,725
2033	\$1,015,000	\$120,000	1.500%	\$16,925	\$136,925
2034	\$895,000	\$125,000	1.500%	\$15,088	\$140,088
2035	\$770,000	\$125,000	1.500%	\$13,213	\$138,213
2036	\$645,000	\$125,000	1.500%	\$11,338	\$136,338
2037	\$520,000	\$125,000	2.000%	\$9,150	\$134,150
2038	\$395,000	\$130,000	2.000%	\$6,600	\$136,600
2039	\$265,000	\$130,000	2.000%	\$4,000	\$134,000
2040	\$135,000	\$135,000	2.000%	\$1,350	\$136,350
		<u>\$2,790,000</u>		<u>\$497,913</u>	<u>\$3,287,913</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$178,050	\$115,000	\$63,050
Maximum Requirement	2023	\$258,325	\$200,000	\$58,325
Total Outstanding Bonds		\$2,790,000		
Total Original Issue		\$2,910,000		
Issue Date		8/24/2020		

Proceeds to be used for Fire Station Building renovations, street improvements, vehicles and equipment, and technology enhancements, construction of an incubator restaurant site.



General Obligation Debt Service Fund

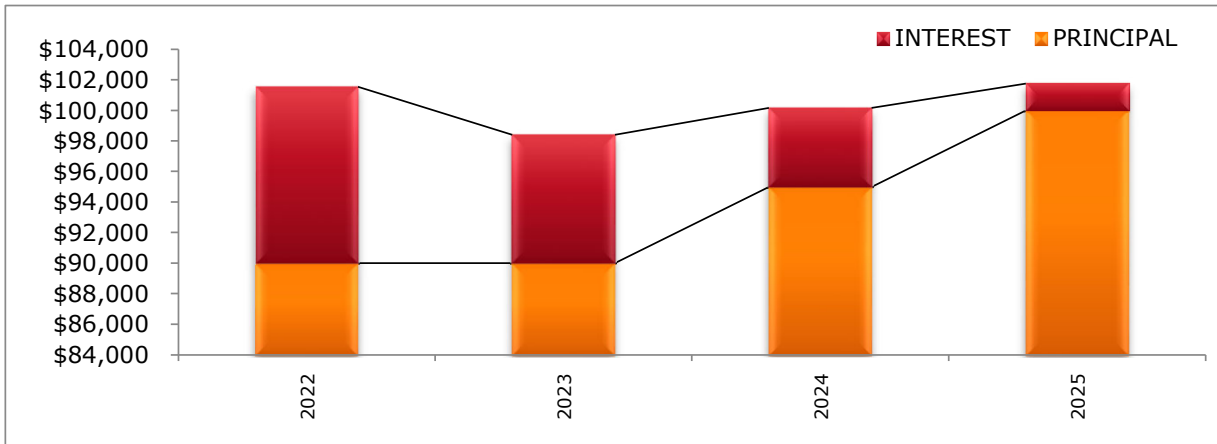
Annual Debt Service Requirement

Series 2020 Certificates of Obligation Tax Note (\$450,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$375,000	\$90,000	3.500%	\$11,550	\$101,550
2023	\$285,000	\$90,000	3.500%	\$8,400	\$98,400
2024	\$195,000	\$95,000	3.500%	\$5,163	\$100,163
2025	\$100,000	\$100,000	3.500%	\$1,750	\$101,750
		\$375,000		\$26,863	\$401,863

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$101,550	\$90,000	\$11,550
Maximum Requirement	2025	\$101,750	\$100,000	\$1,750
Total Outstanding Bonds		\$375,000		
Total Original Issue		\$450,000		
Issue Date		2/5/2020		

Proceeds to be used for design of Fire Station Restroom renovation and purchase of ambulance.



General Obligation Debt Service Fund

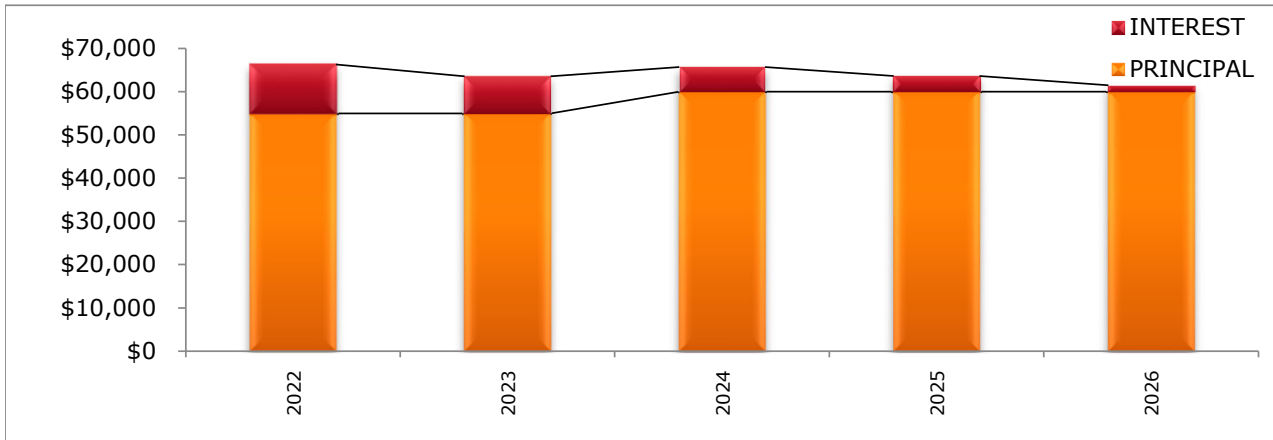
Annual Debt Service Requirement

Series 2019 Certificates of Obligation (\$425,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$290,000	\$55,000	5.000%	\$11,325	\$66,325
2023	\$235,000	\$55,000	5.000%	\$8,575	\$63,575
2024	\$180,000	\$60,000	5.000%	\$5,700	\$65,700
2025	\$120,000	\$60,000	2.000%	\$3,600	\$63,600
2026	\$60,000	\$60,000	5.000%	\$1,500	\$61,500
		<u>\$290,000</u>		<u>\$30,700</u>	<u>\$320,700</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$66,325	\$55,000	\$11,325
Maximum Requirement	2024	\$66,325	\$55,000	\$11,325
Total Outstanding Bonds		\$290,000		
Total Original Issue		\$425,000		
Issue Date		8/15/2019		

Proceeds to be used for capital equipment. Proceeds can also be used for: construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities or parks projects. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



General Obligation Debt Service Fund

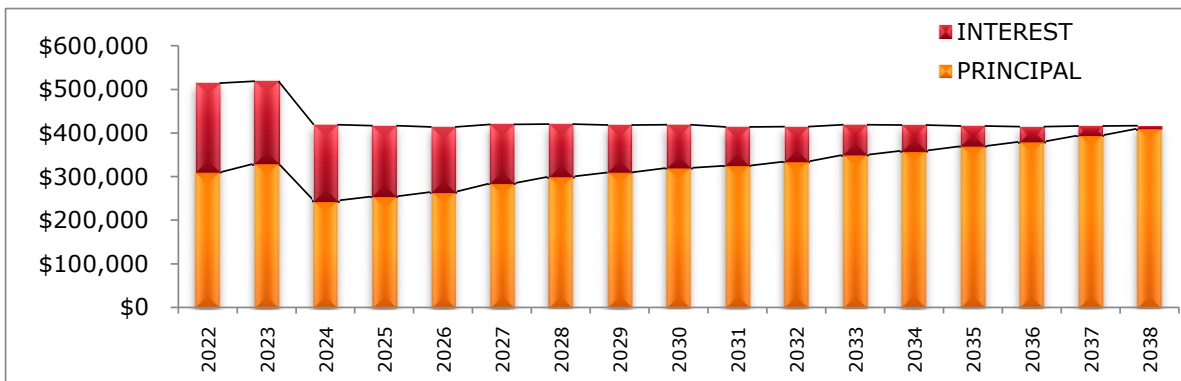
Annual Debt Service Requirement

Series 2018 Certificates of Obligation (\$6,780,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$5,545,000	\$310,000	5.000%	\$204,840	\$514,840
2023	\$5,235,000	\$330,000	5.000%	\$188,840	\$518,840
2024	\$4,905,000	\$245,000	5.000%	\$174,465	\$419,465
2025	\$4,660,000	\$255,000	5.000%	\$161,965	\$416,965
2026	\$4,405,000	\$265,000	5.000%	\$148,965	\$413,965
2027	\$4,140,000	\$285,000	5.000%	\$135,215	\$420,215
2028	\$3,855,000	\$300,000	5.000%	\$120,590	\$420,590
2029	\$3,555,000	\$310,000	3.000%	\$108,440	\$418,440
2030	\$3,245,000	\$320,000	3.000%	\$98,990	\$418,990
2031	\$2,925,000	\$325,000	3.000%	\$89,315	\$414,315
2032	\$2,600,000	\$335,000	3.000%	\$79,415	\$414,415
2033	\$2,265,000	\$350,000	3.000%	\$69,140	\$419,140
2034	\$1,915,000	\$360,000	3.150%	\$58,220	\$418,220
2035	\$1,555,000	\$370,000	3.250%	\$46,538	\$416,538
2036	\$1,185,000	\$380,000	3.250%	\$34,350	\$414,350
2037	\$805,000	\$395,000	3.500%	\$21,263	\$416,263
2038	\$410,000	\$410,000	3.500%	\$7,175	\$417,175
		<u>\$5,545,000</u>		<u>\$1,747,725</u>	<u>\$7,292,725</u>

	Year	Total	Principal	Interest
This Year's Requirement	2022	\$514,840	\$310,000	\$204,840
Maximum Requirement	2023	\$518,840	\$330,000	\$188,840
Total Outstanding Bonds		\$5,545,000		
Total Original Issue		\$6,780,000		
Issue Date		9/18/2018		

Construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities including a splash pad and park trails. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



General Obligation Debt Service Fund

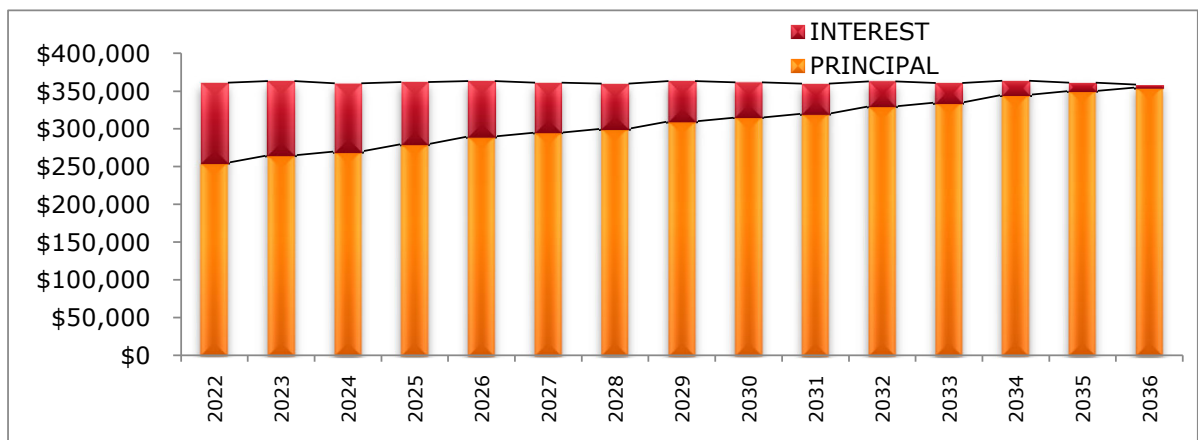
Annual Debt Service Requirement

Series 2016 Certificates of Obligation (\$5,885,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$4,615,000	\$255,000	3.000%	\$106,144	\$361,144
2023	\$4,360,000	\$265,000	3.000%	\$98,344	\$363,344
2024	\$4,095,000	\$270,000	3.000%	\$90,319	\$360,319
2025	\$3,825,000	\$280,000	3.000%	\$82,069	\$362,069
2026	\$3,545,000	\$290,000	3.000%	\$73,519	\$363,519
2027	\$3,255,000	\$295,000	2.125%	\$66,034	\$361,034
2028	\$2,960,000	\$300,000	2.125%	\$59,713	\$359,713
2029	\$2,660,000	\$310,000	2.125%	\$53,231	\$363,231
2030	\$2,350,000	\$315,000	2.125%	\$46,591	\$361,591
2031	\$2,035,000	\$320,000	2.125%	\$39,844	\$359,844
2032	\$1,715,000	\$330,000	2.125%	\$32,938	\$362,938
2033	\$1,385,000	\$335,000	2.125%	\$25,872	\$360,872
2034	\$1,050,000	\$345,000	2.125%	\$18,647	\$363,647
2035	\$705,000	\$350,000	2.125%	\$11,263	\$361,263
2036	\$355,000	\$355,000	2.125%	\$3,772	\$358,772
		\$4,615,000		\$808,297	\$5,423,297

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$361,144	\$255,000	\$106,144
Maximum Requirement	2034	\$363,647	\$345,000	\$18,647
Total Outstanding Bonds		\$4,615,000		
Total Original Issue		\$5,885,000		
Issue Date		9/28/2016		

Construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities including a splash pad and park trails. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



General Obligation Debt Service Fund

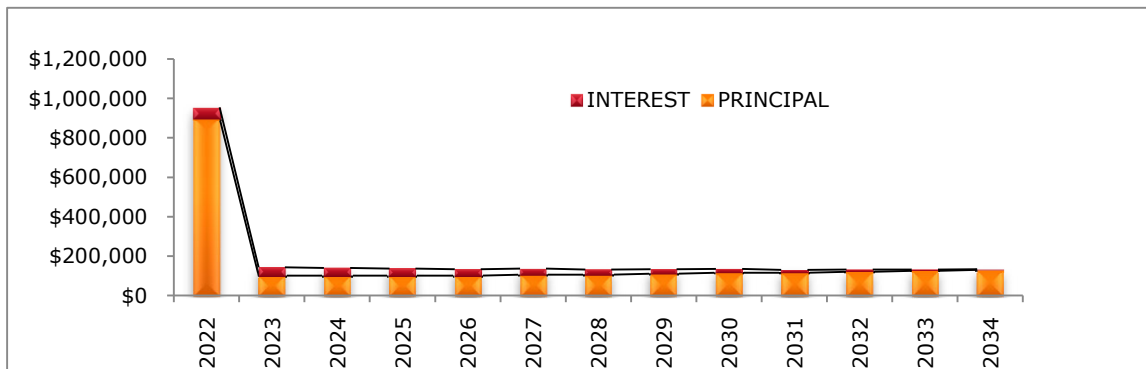
Annual Debt Service Requirement

Series 2014 Certificates of Obligation (\$3,500,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$2,225,000	\$900,000	2.500%	\$55,625	\$955,625
2023	\$1,325,000	\$100,000	3.000%	\$42,875	\$142,875
2024	\$1,225,000	\$100,000	3.000%	\$39,875	\$139,875
2025	\$1,125,000	\$100,000	3.000%	\$36,875	\$136,875
2026	\$1,025,000	\$100,000	3.000%	\$33,875	\$133,875
2027	\$925,000	\$105,000	3.500%	\$30,538	\$135,538
2028	\$820,000	\$105,000	3.500%	\$26,863	\$131,863
2029	\$715,000	\$110,000	3.500%	\$23,100	\$133,100
2030	\$605,000	\$115,000	3.500%	\$19,163	\$134,163
2031	\$490,000	\$115,000	3.500%	\$15,138	\$130,138
2032	\$375,000	\$120,000	3.500%	\$11,025	\$131,025
2033	\$255,000	\$125,000	3.500%	\$6,738	\$131,738
2034	\$130,000	\$130,000	3.500%	\$2,275	\$132,275
		\$2,225,000		\$343,965	\$2,568,965

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$955,625	\$900,000	\$55,625
Maximum Requirement	2022	\$955,625	\$900,000	\$55,625
Total Outstanding Bonds		\$2,225,000		
Total Original Issue		\$3,500,000		
Issue Date		7/28/2014		

Constructing street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Demolish, construct, improve, renovate and enlarge parks and recreation projects such as the Senior Center Facility. Purchase of materials, supplies, equipment and land for Senior Center Facility. Payment of professional services related to design, construction, project management, inspection & consultation of Senior Center Facility.



General Obligation Debt Service Fund

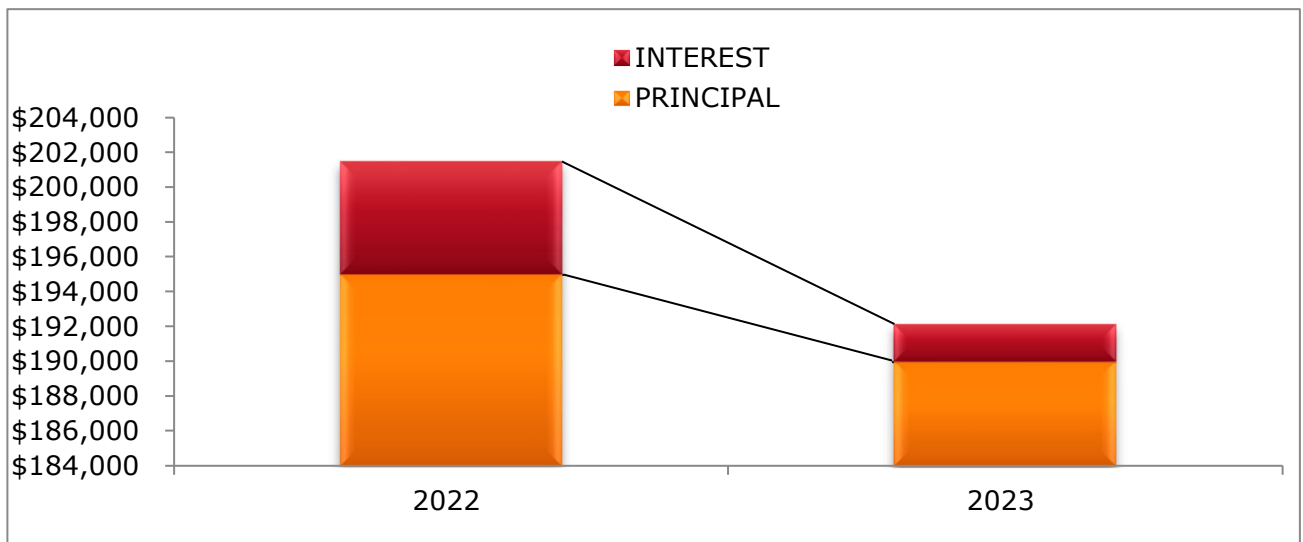
Annual Debt Service Requirement

Series 2013 Certificates of Obligation (2003/2005 REF)

\$5,000,000

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2022	\$385,000	\$195,000	2.25%	\$6,469	\$201,469
2023	\$190,000	\$190,000	2.25%	\$2,138	\$192,138
		\$385,000		\$8,606	\$393,606
		<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement		2022	\$201,469	\$195,000	\$6,469
Maximum Requirement		2022	\$201,469	\$195,000	\$6,469
Total Outstanding Bonds			\$385,000		
Total Original Issue			\$5,000,000		
Issue Date			8/1/2005		

Constructing, purchasing, renovating, and improving the City's public safety facilities' for police, fire, emergency medical, and animal control services. To pay for the expansion of the City's library facility, as well as the construction of street, curb, and sidewalk improvements, including utilities repair, replacement, and relocation as well as incidental drainage related to sidewalk construction.



General Obligation Debt Service Fund

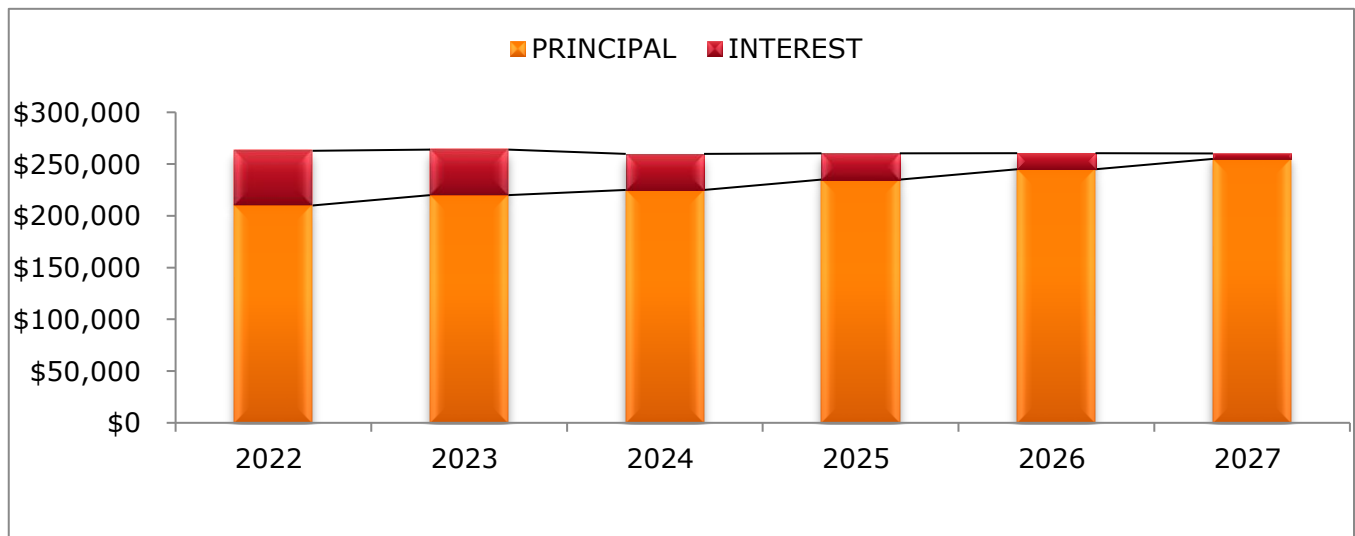
Annual Debt Service Requirement

Series 2007 Certificate of Obligation (\$3,400,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING		Interest		INTEREST	TOTAL
	OCT. 1	PRINCIPAL	Rate			
2022	\$ 1,390,000	\$210,000	4.11%		\$52,814	\$262,814
2023	\$ 1,180,000	\$220,000	4.11%		\$43,977	\$263,977
2024	\$ 960,000	\$225,000	4.11%		\$34,832	\$259,832
2025	\$ 735,000	\$235,000	4.11%		\$25,379	\$260,379
2026	\$ 500,000	\$245,000	4.11%		\$15,515	\$260,515
2027	\$ 255,000	\$255,000	4.11%		\$5,240	\$260,240
		\$1,390,000			\$177,758	\$1,567,758

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$262,814	\$210,000	\$52,814
Maximum Requirement	2023	\$263,977	\$220,000	\$43,977
Total Outstanding Bonds		\$1,390,000		
Total Original Issue		\$3,400,000		
Issue Date		8/29/2007		

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, purchasing, renovating, and improving the City's public safety facilities, including police, fire, and emergency medical services, (2) constructing street improvements (including utilities repair, replacement, and relocation) and drainage incidental thereto; (3) the purchase of materials, supplies, equipment, machinery, land, rights-of-way for authorized needs and purposes relating to public safety improvement purposes and street improvement purposes, and (4) the payment of professional services related to the construction and financing of the aforementioned projects.



DEBT SERVICE

Water and Sewer Certificates of Obligation Debt Service Fund 44

The Water and Sewer Certificates of Obligation Debt Service fund is used to account for Certificates of Obligation whose principal and interest are payable from earnings of the City of Watauga's Water and Sewer Enterprise Fund. The original debt in the amount of \$11,370,000 was used to purchase the Water and Sewer system from the City of North Richland Hills in October 1996, to build the necessary infrastructure, including an elevated water tank, and to purchase the necessary equipment in order to efficiently run the utility system. In July of 2001, City engineers, along with the firm of Knowlton - English - Flowers, Inc., produced a Capital Improvement Plan. Over \$2.8 million in water and wastewater needs were detailed in this plan. Due to the urgency of some of these needs, the City issued revenues bonds during FY2001-2002 to fund \$1.7 million of these projects and the remaining projects were completed on a pay-as-you-go basis. Due to low interest rates, the City was able to refund the 1996 Certificates (years 2008 - 2016) in FY2004-2005 for significant savings.

In July 2011, the City issued \$7,365,000 of Combination Tax and Limited Pledge Revenue Certificates of Obligation. Of this amount, \$2,780,000 is payable from and secured by a lien on the net revenues of the City's utility system, and the remaining \$4,585,000 is funded by ad valorem taxes. These bonds financed heavy equipment for water and sewer operations, and various improvements to the utility system. This issuance was refunded in November 2020, resulting in an interest savings of \$84,000 for the remaining bonds.

In July 2012, the City issued \$7,730,000 of Combination Tax and Limited Pledge Revenue Certificates of Obligation. These bonds financed Water and Sewer Projects that have been completed.

In FY2016-2017, \$1.2 million of the Utility Fund debt service dropped off due to the final payment being made in FY2015-2016 for the debt service associated with the purchase of the Water system from North Richland Hills. In the summer of 2017, the City Council considered and approved additional utility project infrastructure funding by issuing certificates of obligation in the amount of \$7.325 million. These funds were received in August 2017 and are funding several water and sewer projects identified in the City's 5-year Capital Improvements Project plan.

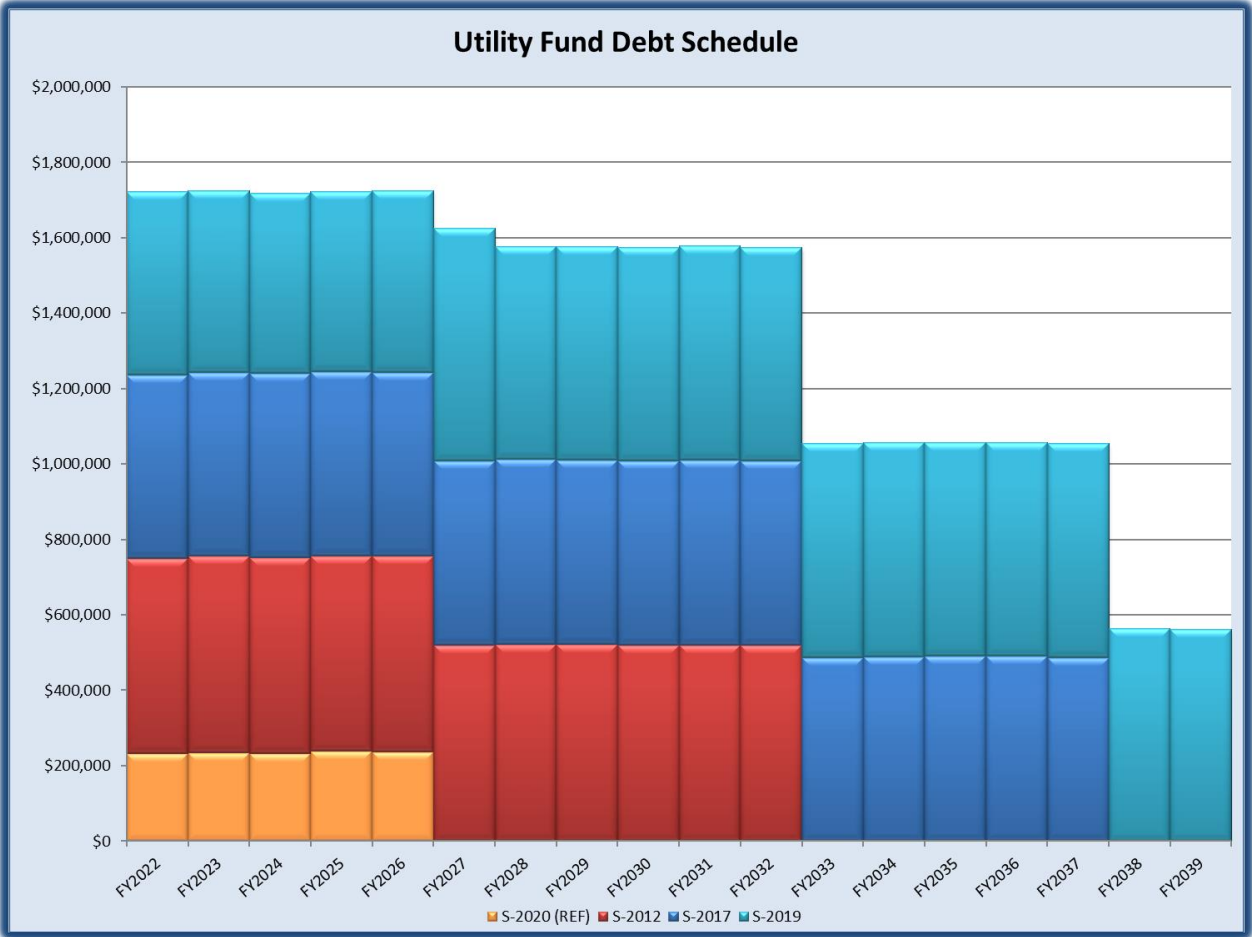
An \$8.490 million Combination Tax and Limited Pledge Revenue Certificates of Obligation was issued in August 2019. \$8.065 million of the issuance was dedicated to water sewer projects and to fund capital equipment and the remaining amount will fund general capital equipment and projects. These Water and Sewer infrastructure projects will continue throughout the next several years.

DEBT SERVICE

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Debt Management

The existing debt payment schedule remains level through 2026 at approximately \$1.7 million annually.



W/S Certificate of Obligation Bonds

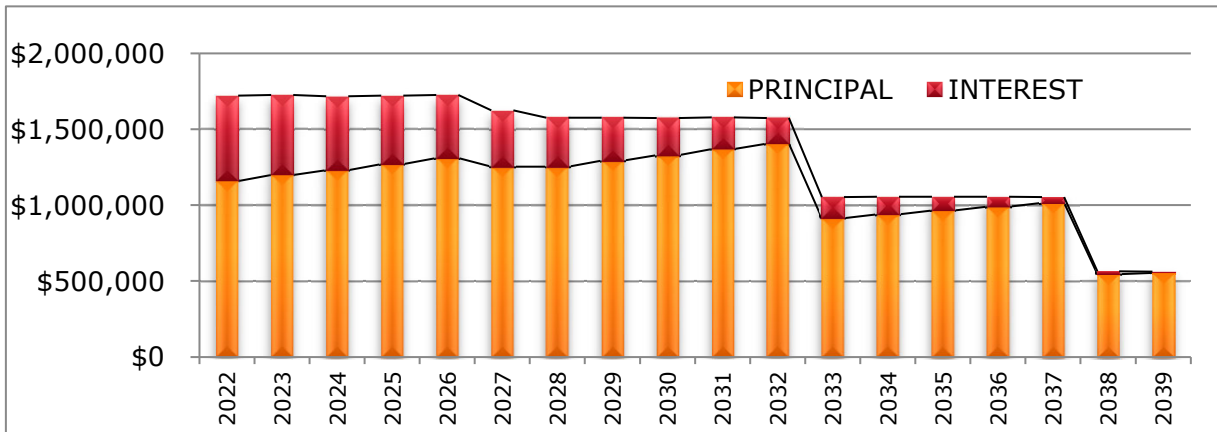
Debt Service Schedule

Requirements to Maturity

All Issues

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT.1	PRINCIPAL	INTEREST	TOTAL
2022	\$20,005,000	\$1,160,000	\$562,199	\$1,722,199
2023	\$18,845,000	\$1,200,000	\$525,470	\$1,725,470
2024	\$17,645,000	\$1,230,000	\$487,538	\$1,717,538
2025	\$16,415,000	\$1,270,000	\$452,366	\$1,722,366
2026	\$15,145,000	\$1,310,000	\$415,310	\$1,725,310
2027	\$13,835,000	\$1,255,000	\$370,167	\$1,625,167
2028	\$12,580,000	\$1,255,000	\$322,411	\$1,577,411
2029	\$11,325,000	\$1,295,000	\$280,917	\$1,575,917
2030	\$10,030,000	\$1,330,000	\$244,911	\$1,574,911
2031	\$8,700,000	\$1,370,000	\$207,842	\$1,577,842
2032	\$7,330,000	\$1,405,000	\$169,711	\$1,574,711
2033	\$5,925,000	\$915,000	\$139,123	\$1,054,123
2034	\$5,010,000	\$940,000	\$115,935	\$1,055,935
2035	\$4,070,000	\$965,000	\$91,460	\$1,056,460
2036	\$3,105,000	\$990,000	\$65,998	\$1,055,998
2037	\$2,115,000	\$1,015,000	\$39,611	\$1,054,611
2038	\$1,100,000	\$545,000	\$19,653	\$564,653
2039	\$555,000	\$555,000	\$6,591	\$561,591
		\$20,005,000	\$4,517,209	\$24,522,209

	Year	Total	Principal	Interest
This Year's Requirement	2022	\$1,722,199	\$1,160,000	\$562,199
Maximum Requirement	2023	\$1,725,470	\$1,200,000	\$525,470



**Water and Sewer Certificates of Obligation
Budget Summary FUND 42/44**

	HISTORY		CURRENT YEAR		BUDGET	FORECAST
	2018-19 Actual	2019-20 Actual	2020-21 Budget	2020-21 Estimate*	2021-22 Budget*	2022-23 Forecast
Fund Balance, October 1	(\$9,505)	(\$5,517)	\$12,264	(\$38,860)	(\$30,258)	\$6,544
<u>Revenue:</u>						
Transfer from W/S Op Fund	1,275,000	1,600,000	1,599,000	1,599,000	1,760,000	2,060,000
Transfer from W/S CO	0	1,087	0	0	0	0
Interest income	0	0	0	0	0	0
Total Revenue	1,275,000	1,601,087	1,599,000	1,599,000	1,760,000	2,060,000
Total Available Resources	1,265,495	1,595,570	1,611,264	1,560,140	1,729,742	2,066,544
<u>Debt Service Requirements:</u>						
Series 2011 CO/Refunding						
Principal	190,000	195,000	205,000	205,000	220,000	225,000
Interest	72,812	83,483	43,775	34,850	12,051	9,448
Series 2012 CO						
Principal	340,000	350,000	360,000	360,000	370,000	385,000
Interest	179,000	169,500	158,850	158,850	147,900	136,575
Series 2017 CO						
Principal	280,000	290,000	300,000	300,000	305,000	315,000
Interest	208,200	199,650	190,800	190,800	181,725	172,425
Series 2019 CO						
Principal	0	110,000	110,000	110,000	265,000	275,000
Interest	0	235,398	226,050	229,898	220,523	207,023
Series 2022 (PROPOSED)				0	0	220,000
						80,000
Fiscal Agent Charges	1,000	1,400	1,000	1,000	1,000	1,000
Total Debt Service Requirements	1,271,012	1,634,431	1,595,475	1,590,397	1,723,199	2,026,470
Fund Balance, September 30	(\$5,517)	(\$38,860)	\$15,789	(\$30,258)	\$6,544	\$40,074

*Fund 42 fund balance included

W/S Debt Service Fund - 44

Annual Debt Service Requirement - Utility (44)

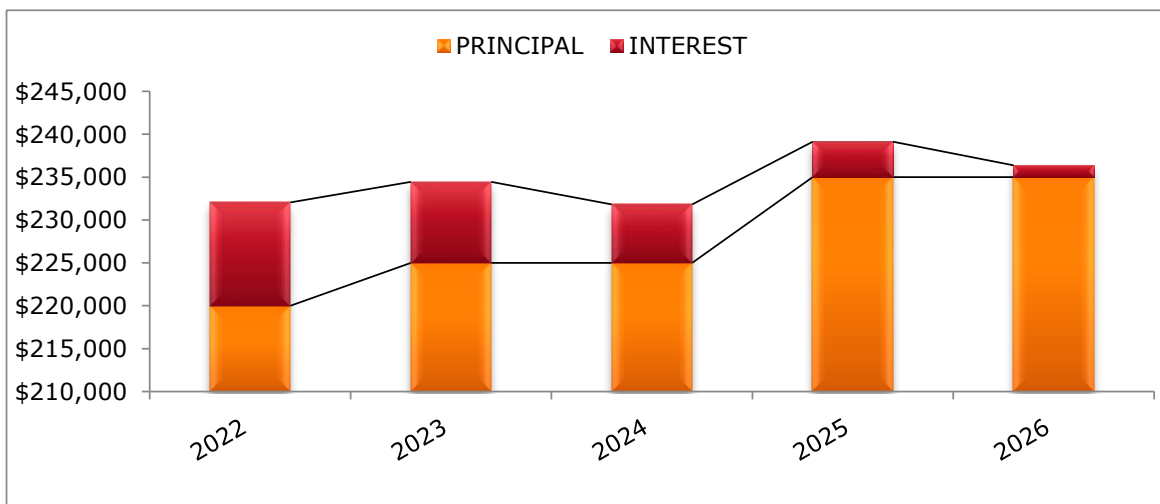
Series 2020 Certificate of Obligation (2011 REF) \$7,365,000

YEAR ENDING SEPT. 30	DEBT OUTSTANDING		Interest Rate	INTEREST	TOTAL
	OCT. 1	PRINCIPAL			
2022	\$1,140,000	\$220,000	1.17%	\$12,051	\$232,051
2023	\$920,000	\$225,000	1.17%	\$9,448	\$234,448
2024	\$695,000	\$225,000	1.17%	\$6,815	\$231,815
2025	\$470,000	\$235,000	1.17%	\$4,124	\$239,124
2026	\$235,000	\$235,000	1.17%	\$1,375	\$236,375
		<u>\$1,140,000</u>		<u>\$33,813</u>	<u>\$1,173,813</u>

Total Outstanding Bonds \$1,140,000
Total Original Issue \$2,780,000
Issue Date 7/27/2011

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, renovating, and improving various City facilities, (4) purchasing a new fire truck, public safety vehicles and ambulance vehicles.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$232,051	\$220,000	\$12,051
Maximum Requirement	2025	\$239,124	\$235,000	\$4,124



W/S Debt Service Fund 44

Annual Debt Service Requirement - Utility (44)

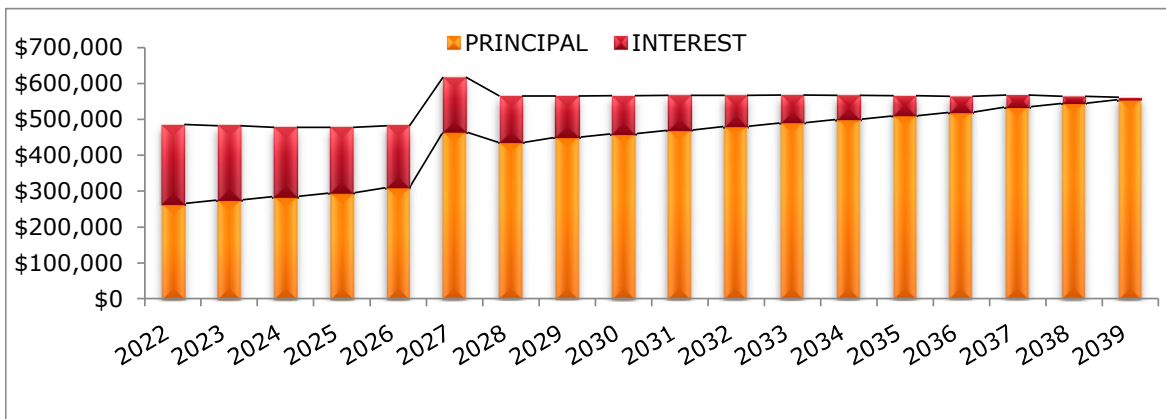
Series 2019 - Certificate of Obligation (\$8,065,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$7,845,000	\$265,000	5.00%	\$220,523	\$485,523
2023	\$7,580,000	\$275,000	5.00%	\$207,023	\$482,023
2024	\$7,305,000	\$285,000	5.00%	\$193,023	\$478,023
2025	\$7,020,000	\$295,000	2.00%	\$182,948	\$477,948
2026	\$6,725,000	\$310,000	5.00%	\$172,248	\$482,248
2027	\$6,415,000	\$465,000	5.00%	\$152,873	\$617,873
2028	\$5,950,000	\$435,000	5.00%	\$130,373	\$565,373
2029	\$5,515,000	\$450,000	2.00%	\$114,998	\$564,998
2030	\$5,065,000	\$460,000	2.00%	\$105,898	\$565,898
2031	\$4,605,000	\$470,000	2.00%	\$96,598	\$566,598
2032	\$4,135,000	\$480,000	2.00%	\$87,098	\$567,098
2033	\$3,655,000	\$490,000	2.00%	\$77,398	\$567,398
2034	\$3,165,000	\$500,000	2.13%	\$67,185	\$567,185
2035	\$2,665,000	\$510,000	2.25%	\$56,135	\$566,135
2036	\$2,155,000	\$520,000	2.25%	\$44,548	\$564,548
2037	\$1,635,000	\$535,000	2.35%	\$32,411	\$567,411
2038	\$1,100,000	\$545,000	2.38%	\$19,653	\$564,653
2039	\$555,000	\$555,000	2.38%	\$6,591	\$561,591
		\$7,845,000		\$1,967,518	\$9,812,518

Total Outstanding Bonds **\$7,845,000**
Total Original Issue **\$8,065,000**
Issue Date **8/1/2019**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging , and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$485,523	\$265,000	\$220,523
Maximum Requirement	2027	\$617,873	\$465,000	\$152,873



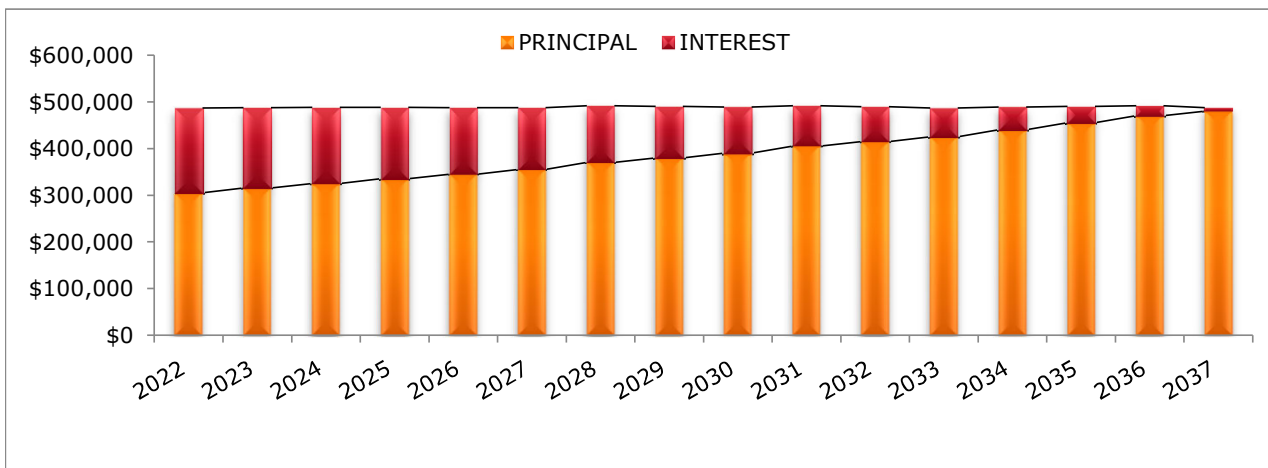
W/S Debt Service Fund 44
Annual Debt Service Requirement - Utility (44)
Series 2017 - Certificate of Obligation (\$7,325,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$6,210,000	\$305,000	3.00%	\$181,725	\$486,725
2023	\$5,905,000	\$315,000	3.00%	\$172,425	\$487,425
2024	\$5,590,000	\$325,000	3.00%	\$162,825	\$487,825
2025	\$5,265,000	\$335,000	3.00%	\$152,925	\$487,925
2026	\$4,930,000	\$345,000	3.00%	\$142,725	\$487,725
2027	\$4,585,000	\$355,000	3.00%	\$132,225	\$487,225
2028	\$4,230,000	\$370,000	3.00%	\$121,350	\$491,350
2029	\$3,860,000	\$380,000	3.00%	\$110,100	\$490,100
2030	\$3,480,000	\$390,000	3.00%	\$98,550	\$488,550
2031	\$3,090,000	\$405,000	3.00%	\$86,625	\$491,625
2032	\$2,685,000	\$415,000	3.00%	\$74,325	\$489,325
2033	\$2,270,000	\$425,000	3.00%	\$61,725	\$486,725
2034	\$1,845,000	\$440,000	3.00%	\$48,750	\$488,750
2035	\$1,405,000	\$455,000	3.00%	\$35,325	\$490,325
2036	\$950,000	\$470,000	3.00%	\$21,450	\$491,450
2037	\$480,000	\$480,000	3.00%	\$7,200	\$487,200
		\$6,210,000		\$1,610,250	\$7,820,250

Total Outstanding Bonds **\$6,210,000**
Total Original Issue **\$7,325,000**
Issue Date **6/1/2017**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$486,725	\$305,000	\$181,725
Maximum Requirement	2031	\$491,625	\$405,000	\$86,625



W/S Debt Service Fund 44

Annual Debt Service Requirement - Utility (44)

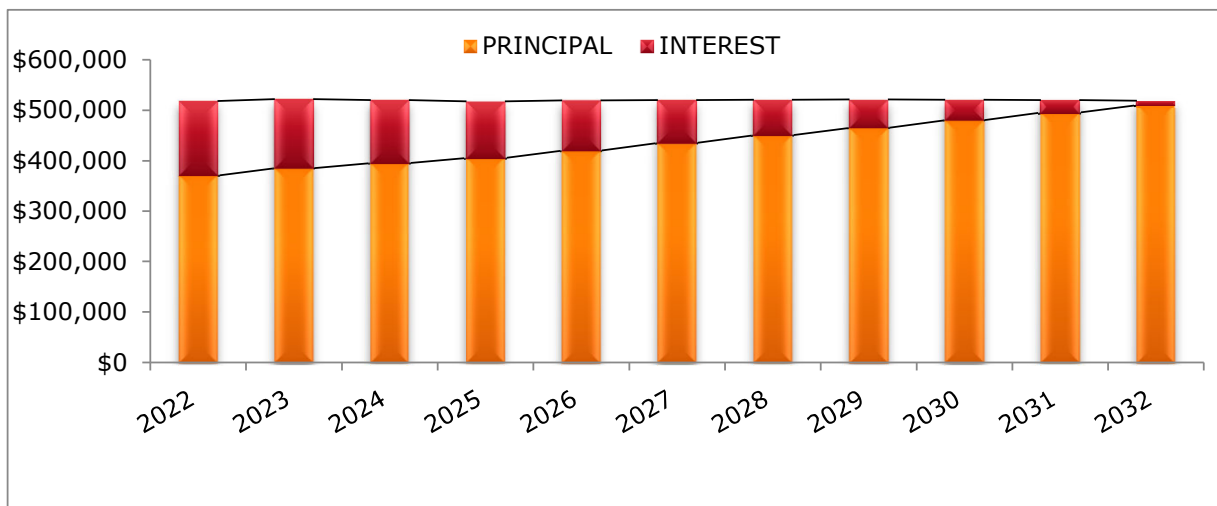
Series 2012 - Certificate of Obligation (\$7,730,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2022	\$4,810,000	\$370,000	3.00%	\$147,900	\$517,900
2023	\$4,440,000	\$385,000	3.00%	\$136,575	\$521,575
2024	\$4,055,000	\$395,000	3.00%	\$124,875	\$519,875
2025	\$3,660,000	\$405,000	3.25%	\$112,369	\$517,369
2026	\$3,255,000	\$420,000	3.25%	\$98,963	\$518,963
2027	\$2,835,000	\$435,000	3.25%	\$85,069	\$520,069
2028	\$2,400,000	\$450,000	3.25%	\$70,688	\$520,688
2029	\$1,950,000	\$465,000	3.25%	\$55,819	\$520,819
2030	\$1,485,000	\$480,000	3.25%	\$40,463	\$520,463
2031	\$1,005,000	\$495,000	3.25%	\$24,619	\$519,619
2032	\$510,000	\$510,000	3.25%	\$8,288	\$518,288
		\$4,810,000		\$905,628	\$5,715,628

Total Outstanding Bonds **\$4,810,000**
Total Original Issue **\$7,730,000**
Issue Date **8/27/2012**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2022	\$517,900	\$370,000	\$147,900
Maximum Requirement	2023	\$521,575	\$385,000	\$136,575





GLOSSARY OF TERMS

GLOSSARY OF TERMS

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

Ad Valorem Tax: A tax assessed against property (land, improvements, and personal property) for the purpose of financing general operations of the City and debt service requirements.

Advanced Refunding: A transaction in which new debt is issued to provide monies to pay interest on old, outstanding debt as it becomes due, and to pay the principal on the old debt either as it matures or at an earlier call date.

Allocation: A part of a lump-sum appropriation, which is designed for expenditures by specific organization units and/or for special purposes, activities, or objects.

Appraised Value: The market value of real and personal property located in the City as of January 1 each year, determined by the Tarrant Appraisal District (TAD).

Appropriation: The maximum level of spending for each fund and for each department as authorized annually by the City Council.

Appropriation Ordinance: The official enactment by the legislative body by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. The Tarrant Appraisal District establishes property values in Watauga.

Assessment Ratio: The ratio at which tax rate is applied to tax base. State Law currently sets the assessment ratio at 100%.

Assets: Resources owned or held by the City, which have monetary value.

Balanced Budget: A budget where expenditures are equal to income or sometimes where expenditures are less than income. A balanced budget can include a planned draw down of fund balances within set guidelines.

Basis of Accounting: The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Bond: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, call the maturity date, together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue bonds. They are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Calendar: The schedule of key dates or milestones, which the City departments follow in the preparation, adoption, and administration of the budget.

GLOSSARY OF TERMS

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

Budgetary Control: The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within the limitations of available appropriations of revenue.

Capital Budget: A plan for the financing and completion of designated capital projects, financed for the most part with proceeds from general obligation bond issues. The “capital improvements program” is similar multi-year plan, which includes the year covered by the “capital budget”.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

Capital Outlay: type of expenditure within the budget, which results in the acquisition of an asset which has a value of at least \$5,000 and a useful life of three years or more.

Certificate of Obligation: A type of municipal debt that is unconditionally backed that can be issued without voter approval, usually by a vote of the City Council. Often used for smaller projects.

City Charter: The document of a home rule City similar to a constitution, which established the City’s government structure and provides for the distribution of powers and duties among the various branches of government.

City Council: The Mayor and seven (7) Council members collectively acting as the legislative and policy-making body of the City.

Comprehensive Annual Financial Report (CAFR): This report is published annually to provide to the Council, the representatives of financial institutions, our citizens, and other interested persons, detailed information concerning the financial condition of the City government.

Contractual Services: The cost related to services performed for the City by individuals, business, or utilities.

Crime Control and Prevention District: The State Legislature in 1989 allowed certain cities and counties to establish a district and impose a local sales tax to fund its programs. Since that time, eligibility has been extended.

Current Refunding: A refunding transaction in which the proceeds of the refunding debt are applied immediately to redeem the debt to be refunded.

Current Taxes: Property taxes that are levied and due within one year.

Debt Service: The City’s obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Fund: A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called Interest and Sinking Fund (I & S).

GLOSSARY OF TERMS

Delinquent Taxes: Taxes that remain unpaid on and after the date for which penalty for non-payment is attached.

Department: A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

Depreciation: The portion of the cost of a fixed asset charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Division: A major administrative organizational unit of the City, which indicates overall management responsibility for one or more activities.

Economic Development Corporation (EDC): A corporation established for the focus of economic development within the City.

Effectiveness: The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

Effective Tax Rate: The rate that will generate the same revenue as the year before. State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that decreases when property values rise because of inflation and vice versa. The formula does make adjustments for newly annexed property and newly constructed property for the effective tax rate calculation; however, for notice and hearing requirements, the benefit of new growth is excluded.

Efficiency: The degree to which an entity, program, or procedure is successful at achieving its goals and objectives with the least use of scarce resources.

Encumbrances: Obligations in the form of purchase orders and contracts, which are chargeable to an appropriation and for which a part of the appropriation is reserved because the goods or services have not been received. When paid, the encumbrance is liquidated.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Two Enterprise Funds are established for Watauga - one for storm drainage maintenance and one for Water and Wastewater Operations.

Estimated Revenue: The amount of projected revenues to be collected during the fiscal year.

Expenditure: Decreases in net financial resources. Expenditures include current operating expenses, which may require the present or future use of net current assets, debt service, and capital outlay.

Expenses: This term refers to the outflows or other using up of assets or incurrence of liabilities from rendering services or carrying out other activities that constitute the City's major operations.

Fiduciary Fund: A fund used to report and record assets held in trust or as in an agency capacity for others.

Financial Policies: Financial policies are used to enable the City to achieve a sound financial position. They are in writing and are periodically updated and endorsed.

GLOSSARY OF TERMS

Fiscal Year: The 12-month period covered by the budget. For the City of Watauga, the fiscal year begins October 1 and ends September 30.

Fixed Assets: Assets of long-term character, which are intended to continue to be held or used, such as buildings, infrastructure, machinery, and equipment.

Franchise Fee: Fees levied by the City in return for granting a privilege, which permits the continual use of public property, such as city streets, in providing their services to the citizens of the community.

Full-Time Equivalent: Refers to the number of full-time employees, plus all part time and seasonal employees pro-rated to full time increments.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes. These accounts are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The assets of a fund less liabilities, as determined at the end of each fiscal period. Any reservations of fund balance are deducted to result in an “unreserved fund balance”.

Fund Type: In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

GAAP: “Generally Accepted Accounting Principles” as determined through common practice or as promulgated by the Governmental Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB), or various other accounting standard setting bodies.

General Fund: The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, park and recreation, library, public works and general administration.

General Obligation Bonds: Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

Governmental Accounting Standards Board (GASB): The ultimate authoritative accounting and financial reporting standard – setting body for state and local governments.

Governmental Fund: A fund used to account for mainly tax-supported activities.

Impact Fees: Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

Infrastructure: The underlying permanent foundation or basic framework.

Interest and Sinking Fund (I & S): See Debt Service Fund.

Interest Earnings: The earnings from available funds invested during the year in approved investment vehicles such as U.S. Treasury Bonds, Governmental Agencies, and Certificates of Deposits.

GLOSSARY OF TERMS

Inter-fund Transfer: Amounts transferred from one fund to another.

Intergovernmental Revenues: Funds received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments in lieu of taxes (PILOT).

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis.

Investments: Securities, bonds and real property (land or buildings) held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in the normal course of governmental operations.

Joint Use Facility: An agreement between both the City of Watauga and the City of North Richland Hills that establishes the method by which the responsibility to operate and the obligation to provide services related to a particular water facility will be shared until the sole ownership is transferred to the City of Watauga pursuant to the Settlement and Purchase agreement.

Levy: To impose taxes, special assessments, or service charges for the support of the City services.

Liabilities: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date.

Long-term Debt: Loans and obligations with a maturity of longer than one year; usually accompanied by interest payments; also called funded debt.

Maintenance & Operations (M&O): Represents the portion of taxes assessed for the maintenance and operations of General Fund Services.

Materials and Supplies: Expendable materials and operating supplies necessary to conduct departmental activity.

Modified Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

Net Bonded Debt: Gross bonded debt less any cash or other assets available and earmarked for its retirement.

Non-Departmental Expense: Expenses that benefit the fund as a whole rather than a particular department within the fund.

Operating Budget: A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year). The “proposed budget” is the financial plan presented by the City Manager for consideration by the City Council, and the “adopted budget” is the financial plan ultimately approved and authorized by the City Council.

Ordinance: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

GLOSSARY OF TERMS

Overlapping Debt: Proportionate share that property must bear of the debts of other local governments located wholly or in part within the geographic boundaries of the reporting government. Examples include BISD/KISD School Districts and debts related to County.

Paying (Fiscal) Agent Fee: Fee paid to the financial institution that receives and disburses bond payments made on the City's debt obligations.

Per Capita Costs: The cost of service per person. Per capita costs are based on the population estimates provided by the North Texas Council of Governments.

Performance Measures: Specific quantitative measures of work performed within a City department.

Personnel Services: The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

Proprietary Fund: A fund to account for activities that focus on operating income and cash flows. Such activities are often business-like, whether internal or external to the organization.

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt.

Reserve: An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

Revenues: All amounts of money earned or received by the City from external sources.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the governmental entity. All or part of the produced revenue is used to pay the principle and interest of the bond.

Revised Budget: A department's authorized budget as modified by City Council action, through new or decreased appropriation or appropriation transfers from contingency, or transfers from or to another department or fund.

Rollback Rate: A Total Tax Rate that incorporates an eight-percent (8%) increase over the calculated effective M&O rate, plus the I&S rate. Any rate proposed above the Rollback Rate is subject to taxpayer petition to "rollback" the rate to the Rollback Rate.

SCADA: Supervisory Control and Data Acquisition is an automated system that is the normal daily means of water system operation. This automated system records flow data and operates pumps and valves.

Special Revenue Fund: A governmental fund, which is used to account for activities in which a specific revenue source is legally restricted for a specific activity.

Tap Fees: Fees charged to join or to extend an existing utility system.

Tax Anticipation Notes: Short-term, interest bearing note issued by a government in anticipation of tax revenues to be received at a later date.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

GLOSSARY OF TERMS

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: An amount applied to the taxable value of assessed property, expressed as cents per \$100 of assessed property, e.g. \$0.591216/\$100 of valuation.

Tax Roll: The official list of taxable property for a given tax year and the amount of taxes levied against each taxpayer.

Texas Municipal Retirement System (T.M.R.S.): An agent multiple-employer public retirement system. Watauga provides pension benefits for all permanent employees through a joint contributory plan in the statewide Texas Municipal Retirement System.

Utility Franchise Tax: A tax paid by a utility for a special privilege granted by the Watauga City Council, permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Warrants: A legal writ authorizing an officer to make an arrest, seizure, or search.

Working Capital: Current assets less current liabilities. The measure of working capital indicates the relatively liquid portion of total enterprise fund capital, which constitutes a margin or buffer for meeting obligations.

GLOSSARY OF TERMS

A.C.O.	Animal Control Officer
A.V.	Ad Valorem
A/C	Air Conditioning
B.I.S.D.	Birdville Independent School District
C.A.F.R.	Comprehensive Annual Financial Report
C.C.	City Council
C.C.D.	Crime Control and Prevention District
C.I.D.	Criminal Investigation Division
C.M.O.	City Manager's Office
C.O.	Certificate of Obligation
C.O.W.	City of Watauga
C.S.O.	City Secretary's Office
C.S.S.	Customer Service Statement
C.S.S.#	Customer Service Statement as Defined in Budget Overview
D.P.S.	Department of Public Safety – See Police or Fire/EMS
E.D.C.	Economic Development Corporation
E.M.S.	Emergency Medical Support
F.D.	Finance Director
F.T.E.	Full-Time Equivalent
F/T	Full-Time
G.A.A.P.	Generally Accepted Accounting Principles
G.A.S.B.	Governmental Accounting Standards Board
G.F.	General Fund
G.F.O.A.	Government Finance Officers Association
G.F.O.A.T.	Government Finance Officers Association of Texas
G.O.	General Obligation
H.V.A.C.	Heating Ventilation and Air Conditioning
I & S	Interest and Sinking
I.C.M.A.	International City/County Management Association
J.S.F.	Joint Use Facilities
K-9	Canine
K.I.S.D.	Keller Independent School District
L.O.M.R.	Letter of Map Revisions
M&O	Maintenance and Operations

GLOSSARY OF TERMS

N.C.T.C.O.G.	North Central Texas Council of Governments
N.E.T.C.	Northeast Tarrant County
N.E.T.S.	Northeast Tarrant Street Crimes Unit
N.R.H.	North Richland Hills
P.G.A.	Professional Golf Association
P/T	Part-Time
R.O.W.	Right of Way
T.C.M.A.	Texas City Management Association
U.C.R.	Uniform Crime Report
W#	City of Watauga Goals as Defined in Budget Overview
W&S	Water and Sewer Fund



***BUDGET ORDINANCES,
RESOLUTIONS
& NOTICES***

**CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2021-039**

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ADOPTING THE CAPITAL OUTLAY PLAN FOR FISCAL YEARS 2022-2026; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council finds the City of Watauga makes major investments, from time to time, in costly capital assets that improve the quality of service provided by the City; and

WHEREAS, the City Council finds each asset requires a long-term investment that should only take place after due consideration of the City's needs, service required to be provided by the City, and the City's ability to finance the asset; and

WHEREAS, the City Council finds the City has a number of funding resources at its disposal, including tax revenue, utility revenues, and financial aid from county, state, and federal agencies that can be used to replace and purchase capital assets; and

WHEREAS, the City Council finds the City desires to maintain a continuous process of planning for the replacement and purchase of capital assets; and

WHEREAS, the City Council finds that it, as the governing body, discussed the 2022-2026 Capital Outlay Plan and the capital items included in Fiscal Year 2021-2022 during a Workshop Meeting held on August 23, 2021; and

WHEREAS, the City Council finds the Fiscal Year 2021-2022 Budget has been submitted to the City Council by the City Manager in accordance with the City Charter including funded items identified in the Capital Outlay Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

The City Council of the City of Watauga hereby adopts the Capital Outlay Plan (COP) for FY2022-2026, a copy of which is attached hereto as Exhibit A.

II.

Funded assets approved during the Fiscal Year 2021-2022 will be consistent with the approved COP. Any expenses substantively deviating from those authorized in the COP will require an amendment of the COP approved by the City Council.

III.

All ordinances appropriating funds for assets included in the approved or amended COP will include information citing the COP asset along with appropriate financial accounting information.

IV.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

V.

If any section, sub-section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VI.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 13th day of September 2021.


APPROVED:


ARTHUR L. MINER, Mayor

ATTEST:


TERRI JOHNSON, Interim City Secretary

APPROVED AS TO FORM AND LEGALITY:


RUSSELL RODRIGUEZ HYDE BULLOCK, LLP
CAROLINE KELLEY, City Attorney



CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2021-040

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING THE FISCAL YEAR 2021-2022 ANNUAL SERVICE PLAN UPDATE AND 2021 ASSESSMENT ROLL FOR THE PARK VISTA PUBLIC IMPROVEMENT DISTRICT OF THE CITY OF WATAUGA, TEXAS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the City Council of the City of Watauga, Texas adopted Resolution No. 98-12-14-3 which authorized the establishment of the Park Vista Public Improvement District (the "District") as provided by Chapter 372 of the Local Government Code on December 14, 1998; and

WHEREAS, the City Council finds the City Council adopted Resolution No. 99-1-19-3 on January 19, 1999, adopting the original service plan and budget for the District; and

WHEREAS, the City Council finds the City Council adopted Ordinance No. 1035 on September 25, 2000, levying assessments for use and support of the Park Vista Public Improvement District; and

WHEREAS, the City Council finds that after the creation of the District and the adoption of the original service plan and the assessment levy, the City Council regularly reviewed the service plan for the purpose of determining the annual budget for improvements and for determining the annual assessment roll for the District in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds, after each such review, the City Council regularly approved the annual service plan update, the annual budget and the annual assessment for the District, in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds that the City Council has reviewed the proposed Fiscal Year 2021-2022 annual service plan and budget and the proposed 2021 assessment roll; and

WHEREAS, the City Council now desires to approve the Fiscal Year 2021-2022 annual service plan update and budget and the 2021 assessment roll, in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds the passage of this Ordinance is required by Chapter 372 of the Local Government Code and is in the best interest of the residents of the City of Watauga.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas, as follows:

I.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The City Council of the City of Watauga, Texas does hereby approve and adopt the Fiscal Year 2021-2021 Annual Service Plan Update for the District, a copy of which is attached hereto as Exhibit 1 and is incorporated herein for all purposes.

III.

The 2021 Assessment Roll included in the Fiscal Year 2021-2022 Annual Service Plan Update is hereby accepted and approved pursuant to Chapter 372 of the Texas Local Government Code as the assessment roll of the District.

IV.

The method of apportioning the costs of the authorized improvements is set forth in the Fiscal Year 2021-2022 Annual Service Plan Update.

V.

The City Secretary is directed to cause a copy of this Ordinance, including the FY 2021-2022 Annual Service Plan Update and Assessment Roll and the notice form required by Section 5.014 of the Property Code be filed with the County Clerk of Tarrant County.

VI.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas and this Ordinance shall not operate to repeal or affect any such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

VII.

If any section, subsection, sentence, clause, or phrase of this Ordinance shall for any reason be held invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VIII.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, this 13th day of September 2021.

APPROVED:

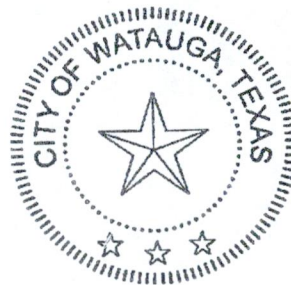

Arthur L. Miner, Mayor

ATTEST:


Terri Johnson, Interim City Secretary

APPROVED AS TO FORM AND LEGALITY:


RUSSELL RODRIGUEZ HYDE BULLOCK, LLP
Caroline Kelley, City Attorney



CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2021-041

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR THE APPROPRIATION OF FUNDS IN THE BUDGET; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the budget officer of the City of Watauga filed a proposed budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, with the City Secretary in accordance with state law; and

WHEREAS, the City Council finds the proposed budget was made available for public inspection; and

WHEREAS, the City Council finds the City Manager presented the proposed budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, to the City Council in accordance with the City Charter; and

WHEREAS, the City Council finds a public hearing notice was published and said public hearing was held, the subject of which was the proposed budget submitted by the City Manager; and

WHEREAS, after full and final consideration, it is the consensus of the City Council that the budget, as hereinafter set forth, should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, THAT:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The attached budget for the City of Watauga, Texas for the fiscal year beginning October 1, 2021, and ending September 30, 2022, is hereby approved and adopted, and appropriations are made as follows:

1.	General Fund Operating – Fund 01	\$14,907,475
2.	General Obligation Debt Service Fund – Fund 03	\$3,143,660
3.	Storm Drain Utility Enterprise Fund – Fund 15	\$3,700,986
4.	Economic Development Corporation Fund – Fund 04	\$549,268
5.	Capital Projects (Plus Prior Appropriations) – Fund 07	\$9,638,500
6.	Crime Control and Prevention District – Fund 18	\$1,620,000
7.	Economic Development Corporation Capital Projects – Fund 05 (Plus Prior Appropriations)	\$10,000
8.	Water Impact Fee – Fund 47	\$0
9.	Sewer Impact Fee – Fund 48	\$0
10.	Water/Sewer Joint Use Facilities – Fund 46	\$0
11.	Water/Sewer Capital Projects (Plus Prior Appropriations) – Fund 45	\$7,025,201
12.	Water and Sewer Operating Fund – Fund 40	\$9,222,880
13.	Internal Service Fund – Fund 22	\$308,700
14.	Water and Sewer Debt Service Fund – Fund 44	\$1,723,199
15.	Water and Sewer Revenue Bond Debt Service Fund – Fund 42	\$0
16.	Water and Sewer Debt Reserve Fund – Fund 43	\$0
17.	Library Donation Fund – Fund 23	\$10,700
18.	Bunker Hill Drainage Fund – Fund 16	\$0
19.	Municipal Court Security Fee – Fund 25	\$0

20.	Municipal Court Technology Fund – Fund 26	\$17,200
21.	Municipal Court Truancy Prevention Fund – Fund 27	\$33,380
22.	Park Vista Public Improvement District – Fund 30	\$0
23.	Traffic Safety Fund – Fund 28	\$0
24.	CARES Grant Fund – Fund 10	\$0
25.	Street Maintenance Fund – Fund 14	\$908,000
26.	Strategic Initiative Fund – Fund 13	\$30,000
27.	PEG Fund – Fund 24	\$36,000
29.	SAFER Grant Fund – Fund 12	\$271,000
30.	Fleet ILA Fund – Fund 21	\$38,400

III.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

IV.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

V.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this
13th day of September 2021.


APPROVED:


ARTHUR L. MINER, MAYOR

ATTEST:


TERRI JOHNSON, INTERIM CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:


RUSSELL RODRIGUEZ HYDE BULLOCK, LLP
CAROLINE KELLEY, CITY ATTORNEY



CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2021-042

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS LEVYING AD VALOREM TAXES FOR THE 2021 TAX YEAR FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WATAUGA, TEXAS FOR THE 2021-2022 FISCAL YEAR; APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND TIMELY PAID; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the City of Watauga, Texas has previously complied with all notice, publications and public hearing requirements of the Home Rule Charter of the City of Watauga, Texas and the laws of the State of Texas providing for the consideration and adoption of the 2021 Tax Year Property Tax Rate; and

WHEREAS, the City Council finds ad valorem taxes should be levied and collected to provide a portion of the revenues necessary for the use and support of the City of Watauga, Texas municipal government.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and are adopted herein for all purposes.

II.

There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Watauga, Texas, and to provide an Interest and Sinking Fund, for the 2021-2022 Fiscal Year, upon all property, real, personal and mixed, within the corporate limits of the City subject to taxation, a tax of \$0.580400 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes herein set forth:

1. For the maintenance and support of the general government (General Fund), \$0.395445 on each \$100.00 valuation of property; and
2. For the Interest and Sinking Fund, \$0.184955 on each \$100.00 valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$5.25.

III.

Taxes levied under the Ordinance shall be due October 1, 2021, and if not paid on or before January 31, 2022, shall immediately become delinquent.

IV.

All ad valorem taxes due the City of Watauga, Texas, and not paid on or before February 1 following the year for which they were levied shall bear penalty and interest as prescribed in the Texas Tax Code, as may be amended.

V.

All taxes shall become a lien upon the property against which assessed, and the City assessor and collector of the City of Watauga, Texas, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Watauga, Texas. All delinquent taxes shall bear interest from the date of delinquency at the rate as prescribed by state law.

VI.

The City assessor and collector of the City of Watauga, Texas is hereby directed to assess for the 2021 Tax Year the rates and amounts herein levied and, when such taxes are collected, to distribute the collections in accordance with this Ordinance.

VII.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

VIII.

If any section, subsection, sentence, or clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

IX.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this 13th day of September 2021.


APPROVED:


ARTHUR L. MINER, MAYOR

ATTEST:


TERRI JOHNSON, INTERIM CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:


RUSSELL RODRIGUEZ HYDE BULLOCK, LLP
CAROLINE KELLEY, CITY ATTORNEY



CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2021-043

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, RATIFYING A PROPERTY TAX INCREASE REFLECTED IN THE CITY OF WATAUGA BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE SECTION 102.007; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the proposed budget for the 2021-2022 Fiscal Year for the City of Watauga will require raising more revenue from property taxes than in the previous fiscal year; and

WHEREAS, the City Council finds Section 102.007 of the Texas Local Government Code requires a separate vote by the City Council to ratify a property tax increase when adopting a budget that will require raising more revenue from property taxes than in the previous fiscal year; and

WHEREAS, the City Council finds this vote is in addition to and separate from the vote to adopt the budget and the vote to set the tax rate.

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Watauga, Texas.

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The budget for the City of Watauga for the fiscal year beginning October 1, 2021, and ending September 30, 2022, will raise more revenue from property taxes than the previous fiscal year's budget by \$411,746 or 5.05%, and of that amount, \$13,280 is tax revenue to be raised from new property added to the tax roll this year. The property tax increase that is reflected in the budget for the City of Watauga for the fiscal year beginning October 1, 2021, and ending September 30, 2022, is hereby ratified.

III.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in

conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

IV.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

V.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 13th day of September 2021.


APPROVED:


ARTHUR L. MINER, MAYOR

ATTEST:


TERRI JOHNSON, INTERIM CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:


RUSSELL RODRIGUEZ HYDE BULLOCK, LLP
CAROLINE KELLEY, CITY ATTORNEY



NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.580400 per \$100 valuation has been proposed by the governing body of City of Watauga.

PROPOSED TAX RATE	\$0.580400 per \$100
NO NEW REVENUE TAX RATE	\$0.552327 per \$100
VOTER APPROVAL RATE	\$0.597593 per \$100
DE MINIMIS RATE	\$0.600883 per \$100

The no-new-revenue tax rate is the tax rate for the 2021 tax year that will raise the same amount of property tax revenue for City of Watauga from the same properties in both the 2020 tax year and the 2021 tax year.

The voter-approval rate is the highest tax rate that City of Watauga may adopt without holding an election to seek voter approval of the rate.

The de minimis rate is the rate to the sum of the no-new-revenue maintenance and operations rate for the City of Watauga and the rate that will raise \$500,000, and the current debt rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Watauga is proposing to increase property taxes for the 2021 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 13, 2021 at 6:30 p.m at City Hall, 7105 Whitley Road, Watauga, Texas 76148.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Watauga is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the of City of Watauga at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

The members of the governing body voted on the proposal to consider the tax increase as follows:

FOR: Patrick Shelbourne, Place 1, Lovie Downey, Place 3, Andrew Neal, Mayor Pro Tem, Place 4, Juanita King, Place 5, Mark Taylor, Place 6, Jan Hill, Place 7

AGAINST: None

PRESENT and not voting: Arthur Miner, Mayor ABSENT: Tom Snyder, Place 2

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Watauga last year to the taxes proposed to be imposed on the average residence homestead by City of Watauga this year.

	2020	2021	Change
Total tax rate (per \$100 of value)	\$0.580404	\$0.580400	Decrease of \$-0.000004.
Average homestead taxable value	\$160,330	\$173,843	Increase of \$13,513, or 8.43%
Tax on average homestead	\$930.56	\$1,008.98	Increase of \$78.42, or 8.43%
Total tax levy on all properties (not including freeze levy)	\$8,160,080	\$8,571,826	Increase of \$411,746, or 5.05%

For assistance with tax calculations, please contact the tax assessor for City of Watauga at 817-514-5800, or accounting@wataugatx.org, or visit www.cityofwatauga.org for more information.

Notice About 2021 Tax Rates

Property Tax Rates in City of Watauga

This notice concerns the 2021 property tax rates for City of Watauga. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate:	\$0.552327/\$100
This year's voter-approval tax rate:	\$0.597593/\$100

To see the full calculations, please visit www.cowtx.org for a copy of the Tax Rate Calculation Worksheet.

Unencumbered Fund Balance

The following estimated balances will be left in the unit's accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Fund	Balance
General Obligation Fund	703,556
General Fund	6,050,871

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues *(or additional sales tax revenues, if applicable)*.

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2021 Proposed Certificates of Obligation	265,000	114,188	0	379,188
2020 Certificates of Obligation	115,000	63,050	0	178,050
2020 Tax Notes	90,000	11,550	0	101,550
2019 Certificates of Obligation	55,000	11,325	0	66,325
2020 Refunding (2011) CO	115,000	6,055	0	121,055
2013 Certificates of Obligation	195,000	6,469	0	201,469
2007 Certificates of Obligation	210,000	52,814	0	262,814
2014 Certificates of Obligation	900,000	55,625	0	955,625
2018 Certificates of Obligation	310,000	204,840	0	514,840
2016 Certificates of Obligation	255,000	106,144	0	361,144
Total required for 2021 debt service			\$3,142,060	
- Amount (if any) paid from funds listed in unencumbered funds			\$39,100	
- Amount (if any) paid from other resources			\$147,078	
- Excess collections last year			\$224,302	
= Total to be paid from taxes in 2021			\$2,731,580	
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2021			\$0	
= Total debt levy			\$2,731,580	

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Sandra Gibson, Director of Finance on July 29, 2021.

2021 Tax Rate Calculation Worksheet

Date: 07/29/2021 03:15 PM

Taxing Units Other Than School Districts or Water Districts

City of Watauga

817-514-5800

Taxing Unit Name

Phone (area code and number)

7105 Whitley Road, Watauga Texas 76148

www.wataugatx.org

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the No-New-Revenue (NNR) tax rate and Voter-Approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School Districts without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

No-New-Revenue Tax Rate Worksheet

Amount/Rate

1. 2020 total taxable value. Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).¹

\$1,571,917,837

2. 2020 tax ceilings. Counties, cities and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age

\$215,472,074

65 or older or disabled, use this step. ²	
3. Preliminary 2020 adjusted taxable value. Subtract Line 2 from Line 1.	\$1,356,445,763
4. 2020 total adopted tax rate.	\$0.580404/\$100
5. 2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value.	
A. Original 2020 ARB values:	\$77,425,979
B. 2020 values resulting from final court decisions:	\$72,694,164
C. 2020 value loss. Subtract B from A. ³	\$4,731,815
6. 2020 taxable value subject to an appeal under Chapter 42, as of July 25.	
A. 2020 ARB certified value:	\$48,827,871
B. 2020 disputed value:	\$14,648,361
C. 2020 undisputed value. Subtract B from A. ⁴	\$34,179,510
7. 2020 Chapter 42 related adjusted values Add Line 5C and Line 6C.	\$38,911,325
8. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$1,395,357,088
9. 2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020. Enter the 2020 value of property in deannexed territory. ⁵	\$0
10. 2020 taxable value lost because property first qualified for an exemption in 2021. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value.	
A. Absolute exemptions. Use 2020 market value:	\$0
B. Partial exemptions. 2021 exemption amount or 2021 percentage exemption times 2020 value:	\$2,668,439
C. Value loss. Add A and B. ⁵	\$2,668,439
11. 2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021. Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020.	
A. 2020 market value:	\$0
B. 2021 productivity or special appraised value:	\$0

C. Value loss. Subtract B from A. ⁷	\$0
12. Total adjustments for lost value. Add lines 9, 10C and 11C.	\$2,668,439
13. 2020 captured value of property in a TIF. Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$0
14. 2020 total value. Subtract Line 12 and Line 13 from Line 8.	\$1,392,688,649
15. Adjusted 2020 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$8,083,220
16. Taxes refunded for years preceding tax year 2020. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2020. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020. ⁸	\$61,372
17. Adjusted 2020 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$8,144,592
18. Total 2021 taxable value on the 2021 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹	
A. Certified values:	\$1,641,651,039
B. Counties: Include railroad rolling stock values certified by the Comptroller's office:	\$0
C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	\$0
D. Tax increment financing: Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹²	\$0
E. Total 2021 value. Add A and B, then subtract C and D.	\$1,641,651,039
19. Total value of properties under protest or not included on certified appraisal roll. ¹³	\$59,450,698
A. 2021 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter	

the total value under protest. ¹⁴	\$7,812,447
B. 2021 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵	\$67,263,145
C. Total value under protest or not certified: Add A and B.	
20. 2021 tax ceilings. Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$232,031,673
21. 2021 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$1,476,882,511
22. Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020. Include both real and personal property. Enter the 2021 value of property in territory annexed. ¹⁸	\$0
23. Total 2021 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2021. ¹⁹	\$2,288,130
24. Total adjustments to the 2021 taxable value. Add Lines 22 and 23.	\$2,288,130
25. Adjusted 2021 taxable value. Subtract Line 24 from Line 21.	\$1,474,594,381
26. 2021 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$0.552327/\$100
27. COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate. ²¹	

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(13)

⁵Tex. Tax Code Section 26.012(15)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(13)

¹²Tex. Tax Code Section 26.03(c)

¹³Tex. Tax Code Section 26.01(c) and (d)

¹⁴Tex. Tax Code Section 26.01(c)

¹⁵Tex. Tax Code Section 26.01(d)

¹⁶Tex. Tax Code Section 26.012(6)(b)

¹⁷Tex. Tax Code Section 26.012(6)

¹⁸Tex. Tax Code Section 26.012(17)

⁸Tex. Tax Code Section 26.012(13)

⁹Tex. Tax Code Section 26.03(c)

¹⁰Tex. Tax Code Section 26.012(13)

¹¹Tex. Tax Code Section 26.012,26.04(c-2)

¹⁹Tex. Tax Code Section 26.012(17)

²⁰Tex. Tax Code Section 26.04(c)

²¹Tex. Tax Code Section 26.04(d)

²²*Reserved for expansion*

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The Voter-Approval tax rate for a county is the sum of the Voter-Approval tax rates calculated for each type of tax the county levies. In most cases the Voter-Approval tax rate exceeds the No-New-Revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet	Amount/Rate
28. 2020 M&O tax rate. Enter the 2020 M&O tax rate.	\$0.400696/\$100
29. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,395,357,088
30. Total 2020 M&O levy. Multiply Line 28 by Line 29 and divide by \$100.	\$5,591,140
31. Adjusted 2020 levy for calculating NNR M&O rate.	
A. M&O taxes refunded for years preceding tax year 2020 Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.	\$42,899
B. 2020 taxes in TIF Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0.	\$0
C. 2020 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	\$0
D. 2020 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	\$42,899
E. Add Line 30 to 31D.	\$5,634,039
32. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,474,594,381
33. 2021 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by	\$0.382073/\$100

\$100.	
<p>34. Rate adjustment for state criminal justice mandate.²³</p> <p>A. 2021 state criminal justice mandate: Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.</p> <p>B. 2020 state criminal justice mandate: Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>35. Rate adjustment for indigent health care expenditures.²⁴</p> <p>A. 2021 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p> <p>B. 2020 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p>36. Rate adjustment for county indigent defense compensation.²⁵</p> <p>A. 2021 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.</p> <p>B. 2020 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p>

D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
E. Enter the lessor of C and D. If not applicable, enter 0.	\$0.000000/\$100
37. Rate adjustment for county hospital expenditures.²⁶	
A. 2021 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.	\$0
B. 2020 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.	\$0
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	\$0.000000/\$100
38. Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.	\$0
A. Amount appropriated for public safety in 2020. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year	\$0
B. Expenditures for public safety in 2020. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.	\$0/\$100
C. Subtract B from A and divide by Line 32 and multiply by \$100.	
D. Enter the rate calculated in C. If not applicable, enter 0.	\$0/\$100
39. Adjusted 2021 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$0.382073/\$100
40. Adjustment for 2020 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero.	\$0
	\$0

<p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p>B. Divide Line 40A by Line 32 and multiply by \$100.</p> <p>C. Add Line 40B to Line 39.</p>	<p>\$0.382073</p>
<p>41. 2021 voter-approval M&O rate. Enter the rates as calculated by the scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	<p>\$0.395445/\$100</p>
<p>D41. <i>Disaster Line 41 (D41):</i> 2021 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> 1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2. the third tax year after the tax year in which the disaster occurred. <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	<p>\$0.412638/\$100</p>
<p>42. Total 2021 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <ol style="list-style-type: none"> (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.²⁸</p> <p>Enter debt amount.</p> <p>B. Subtract unencumbered fund amount used to reduce total debt.</p>	<p>\$3,142,059</p> <p>\$39,100</p> <p>\$0</p> <p>\$147,078</p>

C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	\$2,955,881
D. Subtract amount paid from other resources.	
E. Adjusted debt. Subtract B, C, and D from A.	
43. Certified 2020 excess debt collections. Enter the amount certified by the collector. ²⁸	\$224,302
44. Adjusted 2021 debt. Subtract Line 43 from Line 42E.	\$2,731,579
45. 2021 anticipated collection rate.	
A. Enter the 2021 anticipated collection rate certified by the collector: ²⁹	100.00%
B. Enter the 2020 actual collection rate	100.58%
C. Enter the 2019 actual collection rate	99.20%
D. Enter the 2018 actual collection rate	98.90%
E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹	100.00%
46. 2021 debt adjusted for collections. Divide Line 44 by Line 45E	\$2,731,579
47. 2021 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,476,882,511
48. 2021 debt tax rate. Divide Line 46 by Line 47 and multiply by \$100.	\$0.184955/\$100
49. 2021 voter-approval tax rate. Add Lines 41 and 48.	\$0.597593/\$100
D49. <i>Disaster Line 49 (D49):</i> 2021 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$0.597593/\$100
50. COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2021 county voter-approval tax rate.	

²³Tex. Tax Code Section 26.044

²⁴Tex. Tax Code Section 26.0442

²⁵Tex. Tax Code Section 26.0442

²⁶Tex. Tax Code Section 26.0443

²⁷Tex. Tax Code Section 26.04(c-1)

²⁸Tex. Tax Code Section 26.012(10) and 26.04(b)

²⁹Tex. Tax Code Section 26.04(b)

³⁰Tex. Tax Code Section 26.04(b)

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Additional Sales and Use Tax Worksheet	Amount/Rate
<p>51. Taxable Sales. For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters.²⁰ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, enter 0.</p>	\$0
<p>52. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.³³</p> <p>Taxing units that adopted the sales tax in November 2020 or in May 2021. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95.³⁴</p> <p>- or -</p> <p>Taxing units that adopted the sales tax before November 2020. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.</p>	\$0
<p>53. 2021 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	\$1,476,882,511
<p>54. Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.</p>	\$0.000000/\$100
<p>55. 2021 NNR tax rate, unadjusted for sales tax.³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	\$0.552327/\$100
<p>56. 2021 NNR tax rate, adjusted for sales tax.</p> <p>Taxing units that adopted the sales tax in November 2020 or in May 2021. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2020.</p>	\$0.552327/\$100
<p>57. 2021 voter-approval tax rate, unadjusted for sales tax.³⁶ Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties), as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>.</p>	\$0.597593/\$100
<p>58. 2021 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.</p>	\$0.597593/\$100

³¹Reserved for expansion

³⁴Tex. Tax Code Section 26.041(d)

³²Tex. Tax Code Section 26.041(d)

³⁵Tex. Tax Code Section 26.04(c)

³³Tex. Tax Code Section 26.041(i)

³⁶Tex. Tax Code Section 26.04(c)

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Voter-Approval Protection for Pollution Control Worksheet	Amount/Rate
59. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$0
60. 2021 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,476,882,511
61. Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$0.000000/\$100
62. 2021 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$0.597593/\$100

³⁷Tex. Tax Code Section 26.045(d)

³⁸Tex. Tax Code Section 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- ^ a tax year before 2020; and⁴⁰
- ^ a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- ^ after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Unused Increment Rate Worksheet	Amount/Rate
63. 2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.000000
64. 2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero	\$0
65. 2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.000000
66. 2021 unused increment rate. Add Lines 63, 64 and 65.	\$0.000000/\$100
67. 2021 voter-approval tax rate, adjusted for unused increment rate. ²³ Add Line 66 to one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$0.597593/\$100

³⁹Tex. Tax Code Section 26.013(a)

⁴⁰Tex. Tax Code Section 26.013(c)

⁴¹Tex. Tax Code Section 26.063(a)(1)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴²

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴³

De Minimis Rate Worksheet	Amount/Rate
68. Adjusted 2021 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$0.382073/\$100
69. 2021 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,476,882,511
70. Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$0.033855
71. 2021 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.184955/\$100
72. De minimis rate. ²³ Add Lines 68, 70 and 71.	\$0.600883/\$100

⁴²Tex. Tax Code Section 26.012(8-a)

⁴³Tex. Tax Code Section 26.063(a)(1)

⁴⁴Tex. Tax Code Section 26.04(c)

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.

NOTE: This section will not apply to any taxing units in 2021. It is added to implement Senate Bill 1438 (87th Regular Session) and does not apply to a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a declared disaster in 2020, as provided for in the recently repealed Tax Code Sections 26.04(c-1) and 26.041(c-1).

In future tax years, this section will apply to a taxing unit other than a special taxing unit that:

- ▲ directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- ▲ the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Emergency Revenue Rate Worksheet	Amount/Rate
73. 2020 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
<p>74. Adjusted 2020 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.</p> <p>If a disaster occurred in 2020 and the taxing unit calculated its 2020 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2020 worksheet due to a disaster, enter the 2020 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49.</p> <p style="text-align: center;">- or -</p> <p>If a disaster occurred prior to 2020 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2020, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2020 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster.⁴⁸ Enter the final adjusted 2020 voter-approval tax rate from the worksheet.</p> <p style="text-align: center;">- or -</p> <p>If the taxing unit adopted a tax rate above the 2020 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no</p>	N/A

recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	
75. Increase in 2020 tax rate due to disaster. Subtract Line 74 from Line 73.	N/A
76. Adjusted 2020 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
77. Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	N/A
78. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
79. Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	N/A
80. 2021 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate

As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). \$0.552327/\$100

Indicate the line number used: 26

Voter-Approval tax rate

As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). \$0.597593/\$100

Indicate the line number used: D49

De minimis rate

If applicable, enter the de minimis rate from Line 72. \$0.600883/\$100

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here Sandra Gibson

Printed Name of Taxing Unit Representative

sign here

Sandra Gibson

Taxing Unit Representative

7/29/2021

Date