



Office of Attorney Appointments

401 West Belknap  
Fort Worth, TX 76196  
Fax: 817-850-2304  
Phone: 817-884-2369

## Annual Attorney Reapplication

This form is to be completed annually and submitted to the Office of Attorney Appointments by the last day of the attorney's birth month.

Name: \_\_\_\_\_

Birth Month: \_\_\_\_\_

Principal Office

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Current Approval Levels: _____	State Jail Felony and Extradition
_____	2 <sup>nd</sup> /3 <sup>rd</sup> & Motions to Revoke/Adjudicate;
_____	1 <sup>st</sup> degree Felony & Non-death Capital
_____	Appeal
_____	Post Conviction DNA Motions
_____	Misdemeanor

### **Required Attachments**

1. Applicant's most recent Annual Verification Report from the State Bar of Texas
2. Applicants recertifying for **Felony Appointments** – proof of substantial and active participation with the last 5 years in 5 non-class C criminal jury trials on the merits, at least two of which must have been felony. Current board certification in criminal law eliminates the need for the attorney to provide proof of active participation in trials
3. If Applicant has been sanctioned by the State Bar of Texas Grievance Committee or the Texas Commission on Lawyer Discipline following the date of the last application, attach the decision(s). If desired, attach a written explanation.
4. If Applicant has been sanctioned for failure to appear before a court or for misconduct committed while representing a client following the date of the last application, attach any applicable documents. If desired, attach a written explanation.

5. If a court has found that Applicant has provided ineffective assistance of counsel following the date of the last application, attach any applicable documents. If desired, attach a written explanation.
6. If Applicant has been convicted of or placed on deferred adjudication for an offense other than a class C traffic offense following the date of the last application, attach copies of all final orders (or those deferring adjudication) and judgments. If desired, attach a written explanation.
7. Picture of Applicant

**Oath of Applicant**

I, \_\_\_\_\_, the undersigned attorney, hereby state under oath that I am in compliance with the general and specific qualifications for the requested levels of offenses, the address listed above is my principal office address and is the listed work address with the State Bar of Texas website, and unless otherwise attached, there have been no changes in my application submitted previously.

\_\_\_\_\_  
Attorney  
Date: \_\_\_\_\_

On this date, personally appeared before me, \_\_\_\_\_, who after being properly identified and placed under oath swore before me that all the information stated on the foregoing Annual Certification of Attorney is the truth.

\_\_\_\_\_  
Office of person taking oath: \_\_\_\_\_  
Tarrant County, Texas

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the **district judges** hearing criminal cases of Tarrant County, Texas considered the foregoing application and it is hereby:

Approved: \_\_\_\_\_  
Not Approved: \_\_\_\_\_

Comments: \_\_\_\_\_

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the **county criminal judges** hearing criminal cases of Tarrant County, Texas considered the foregoing application and it is hereby:

Approved: \_\_\_\_\_  
Not Approved: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
Presiding Judge