



District Clerk Newsletter

Thomas A. Wilder, District Clerk



DISTRICT CLERK CORNER

Dear Legal Professionals,

The “return for correction” rate (see pgs. 2-3) continues to be a problem. This costs you and me staff time to try and re-do your filings and get them properly filed.

We are prepared to do another e-filing seminar in our office if there is enough interest. Please e-mail mmfooster2@tarrantcounty.com if you would like us to put on a program. In fact, I am sending a manager to the TCBA CLE course on July 21, 2022, to discuss e-filing and other things.

I certainly hope things are getting back to normal on your end because they are in the District Clerk Office. We have ramped up our efforts, along with the County Clerk, to assist in getting the new TechShare Court Software produced, tested, and implemented in the Criminal Section. Family and Civil will come right after the criminal piece is finished and de-bugged.

On another issue, we are 93% complete on scanning old paper records that date back to 1873. These will be available on your subscriber access (DCSA) after indexing and quality control are complete. Of course more records, from today going back several decades, are on DCSA now. This was a huge undertaking that was largely funded by a special court fee that paid for the project staff to do the job.

That’s all for now and we hope you stay safe and healthy.

Best Wishes,

A handwritten signature in cursive that reads "Tom Wilder".

District Clerk

DClerk@TarrantCounty.com

Web Access

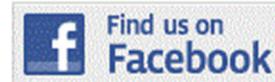
Click below to sign up:

Go to <https://dcsa.tarrantcounty.com>

to apply today!



Click the Facebook link below to view our office Facebook page. Make sure to follow us for important announcements or to see what’s happening at the District Clerk’s office!



Looking Ahead...

The construction on the new Juvenile building, located on Kimbo Road is progressing. Please keep an eye out for more information in our upcoming edition of the newsletter.

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E-FILING REPORTS

We have provided e-filing breakdown reports below, by section for FY 2022. Our staff continues to work diligently to process all e-filing in a timely manner. If you have any questions, please contact our office.

TARRANT COUNTY DISTRICT CLERK CIVIL E-FILING REPORT - FY 2022								
MONTH	INITIAL	INITIAL REJ	SUBSEQUENT	SUBSEQUENT REJ	TOT ACCEPT	TOT REJ	GRAND TOTAL	PERCENTAGE
OCTOBER	882	156	11,535	664	12,417	820	13,237	6.60%
NOVEMBER	824	121	10,197	588	11,021	709	11,730	6.43%
DECEMBER	767	90	9,391	521	10,158	611	10,769	6.01%
JANUARY	684	103	10,703	590	11,387	693	12,080	6.09%
FEBRUARY	560	74	9,534	552	10,094	626	10,720	6.20%
MARCH	831	124	11,399	743	12,230	867	13,097	7.09%
TOTALS	4,548	668	62,759	3,658	67,307	4,326	71,633	6.43%

TARRANT COUNTY DISTRICT CLERK TAX E-FILING REPORT - FY 2022								
MONTH	INITIAL	INITIAL REJ	SUBSEQUENT	SUBSEQUENT REJ	TOT ACCEPT	TOT REJ	GRAND TOTAL	PERCENTAGE
OCTOBER	380	2	1,727	23	2,107	25	2,132	1.19%
NOVEMBER	497	0	1,443	37	1,940	37	1,977	1.91%
DECEMBER	312	2	1,192	20	1,504	22	1,526	1.46%
JANUARY	255	1	1,525	15	1,780	16	1,796	0.90%
FEBRUARY	214	0	1,541	25	1,755	25	1,780	1.42%
MARCH	436	6	1,942	17	2,378	23	2,401	0.97%
TOTALS	2,094	11	9,370	137	11,464	148	11,612	1.29%

TARRANT COUNTY DISTRICT CLERK FAMILY E-FILING REPORT - FY 2022								
MONTH	INITIAL	INITIAL REJ	SUBSEQUENT	SUBSEQUENT REJ	TOT ACCEPT	TOT REJ	GRAND TOTAL	PERCENTAGE
OCTOBER	900	252	9,550	629	10,450	881	11,331	8.43%
NOVEMBER	955	266	8,910	687	9,865	953	10,818	9.66%
DECEMBER	897	309	7,805	614	8,702	923	9,625	10.61%
JANUARY	915	241	8,921	660	9,836	901	10,737	9.16%
FEBRUARY	828	229	7,730	546	8,558	775	9,333	9.06%
MARCH	1,101	188	9,917	782	11,018	970	11,988	8.80%
TOTALS	5,596	1,485	52,833	3,918	58,429	5,403	63,832	9.25%

TARRANT COUNTY DISTRICT CLERK AG E-FILING REPORT - FY 2022								
MONTH	INITIAL	INITIAL REJ	SUBSEQUENT	SUBSEQUENT REJ	TOT ACCEPT	TOT REJ	GRAND TOTAL	PERCENTAGE
OCTOBER	389	15	1,912	107	2,301	122	2,423	5.30%
NOVEMBER	367	26	1,612	97	1,979	123	2,102	6.22%
DECEMBER	509	39	1,555	99	2,064	138	2,202	6.69%
JANUARY	413	26	1,598	99	2,011	125	2,136	6.22%
FEBRUARY	390	11	1,513	132	1,903	143	2,046	7.51%
MARCH	427	1	1,726	123	2,153	124	2,277	5.76%
TOTALS	2,495	118	9,916	657	12,411	775	13,186	6.24%

TARRANT COUNTY DISTRICT CLERK FELONY / CIVIL E-FILING REPORT - FY 2022								
MONTH	INITIAL	INITIAL REJ	SUBSEQUENT	SUBSEQUENT REJ	TOT ACCEPT	TOT REJ	GRAND TOTAL	PERCENTAGE
OCTOBER	158	31	419	10	577	41	618	7.11%
NOVEMBER	160	29	418	8	578	37	615	6.40%
DECEMBER	151	26	381	6	532	32	564	6.02%
JANUARY	138	31	440	5	578	36	614	6.23%
FEBRUARY	129	32	265	1	394	33	427	8.38%
MARCH	163	36	388	16	551	52	603	9.44%
TOTALS	899	185	2,311	46	3,210	231	3,441	7.20%

TARRANT COUNTY DISTRICT CLERK CRIMINAL E-FILING REPORT - FY 2022								
MONTH	INITIAL	INITIAL REJ	SUBSEQUENT	SUBSEQUENT REJ	TOT ACCEPT	TOT REJ	GRAND TOTAL	PERCENTAGE
OCTOBER	0	0	4,190	166	4,190	166	4,356	3.96%
NOVEMBER	0	0	4,412	279	4,412	279	4,691	6.32%
DECEMBER	0	0	3,687	213	3,687	213	3,900	5.78%
JANUARY	0	0	4,314	178	4,314	178	4,492	4.13%
FEBRUARY	0	0	4,060	224	4,060	224	4,284	5.52%
MARCH	0	0	4,873	208	4,873	208	5,081	4.27%
TOTALS	0	0	25,536	1,268	25,536	1,268	26,804	4.97%

TARRANT COUNTY DISTRICT CLERK GRAND TOTAL E-FILING REPORT - FY 2022								
MONTH	INITIAL	INITIAL REJ	SUBSEQUENT	SUBSEQUENT REJ	TOT ACCEPT	TOT REJ	GRAND TOTAL	PERCENTAGE
OCTOBER	2,709	456	29,333	1,599	32,042	2,055	34,097	6.41%
NOVEMBER	2,803	442	26,992	1,696	29,795	2,138	31,933	7.18%
DECEMBER	2,636	466	24,011	1,473	26,647	1,939	28,586	7.28%
JANUARY	2,405	402	27,501	1,547	29,906	1,949	31,855	6.52%
FEBRUARY	2,121	346	24,643	1,480	26,764	1,826	28,590	6.82%
MARCH	2,958	355	30,245	1,889	33,203	2,244	35,447	6.76%
TOTALS	15,632	2,467	162,725	9,684	178,357	12,151	190,508	6.81%

[Is your contact information up to date?](#)

It is important to remember to keep the District Clerk's office notified of your current mailing address as well as firm name, phone/fax #'s and most importantly email addresses as required by TRCP Rule 21(f)(2). The District Clerk's office maintains an attorney database that has this information for each attorney that e-files pleadings with the District Clerk's office. This is information we use when emailing out letters or Orders signed by the Judges. We want to ensure you receive the information we email out in a timely manner.

There have been several requests made by attorneys to add additional email addresses along with the one we have for the attorney. We have limited space in the email address field and often find there is not enough space for 2 email addresses. You might want to consider getting a global email address for your office that everyone has access to. Please remember to add the District Clerk's office to your check list if you move to keep us apprised of any new information.

District Clerk Unfiled Criminal Documents

As of January 1, 2021, the District Clerk records section has access to unfiled court documents for magistrated defendants in Tarrant County. The following documents can be obtained before the criminal case is filed and may consist of the following:

- a. Probable Cause Affidavit;
- b. Probable Cause Determination;
- c. Arrest Warrant;
- d. Arrest Warrant Affidavit;
- e. Magistrate Warning;
- f. Conditions of Bail
- g. Personal Bond;
- h. Order of Emergency Protection;
- i. Firearm Warning;
- j. Article 16.22 Mental Health Order;
- k. Article 16.22 Written Report, to be filed under seal; and
- l. Any other record designated by a magistrate



To obtain any documents for magistrated defendants whose cases have NOT been filed by the District Attorneys Office yet, please email:

dcmagrequest@tarrantcounty.com

To obtain a non-certified copy of an executed Search or Probable Cause Warrant please visit [our public search and probable cause site](#).

To search for an executed warrant, you will need to know either the District Clerk warrant number or the person/location information associated to the warrant. If requesting a certified copy, please contact the District Clerk's Office at one of the numbers listed below:

Contact Information:

Kisa Hughes: 817-884-2508

Shawn Rosemeyer: 817-884-2514

Forms on District Clerk Website

Reminder to utilize forms on District Clerk website located at www.tarrantcounty.com.

The forms below may be printed out and used for requests through e-File Texas.

Attorneys should use this [Service Request Form](#) as the lead document for service documents which need to be produced.

Attorneys should use this [E-Filing Exception Form](#) for technical issues/Good Cause.

Click on:

- Government
- District Clerk
- Forms

Civil Forms

[Abstract of Judgment](#)

[Execution](#)

[Letter Rogatory](#)

[Subpoena](#)



Change effective May 1, 2022

Per Supreme Court of Texas, Preliminary Approval of Amendments to the Texas Rules of Civil Procedure, Part VI., Section 4. Garnishment. Rule 663a. Service of Writ and Other Documents on Defendant and Rule 664A. Dissolution or Modifications of Writ of Garnishment, you will see some noted changes in the produced or issued Writ of Garnishment for the District Clerk's Office. Please refer to Miscellaneous Docket No. 21-9152, Supreme Court of Texas, for changes and information in regards to issued Writs of Garnishments.



May 30, 2022 - Memorial Day

June 20, 2022 - Juneteenth

July 4, 2022 - Independence Day

September 5, 2022 - Labor Day

Jury Fee

Due to SB41, as of 01/01/22, we do not collect a \$40 jury fee on subsequent cases. No, jury fee to be paid after 01/01/22 on any subsequent filings. Also, cases filed before 2022 will not require an additional Jury fee.

Important, you are still required to file a Jury Demand & Jury Request if a jury is wanted.

The jury fee is now \$10 and is incorporated into the Initial filing fees with a new case filings.

Contact Us



Tim Curry Criminal Justice Center
401 W Belknap Street



Family Law Center
200 E Weatherford Street



Tom Vandergriff Civil Courts Building
100 N Calhoun Street



Scott D. Moore Juvenile Justice Center
2701 Kimbo Road



E-filing Questions?
Call for assistance:



Family: 817-212-6954
Civil: 817-212-6953
Criminal: 817-884-1342

Felony/Civil

The Felony/Civil section of the District Clerk’s office handles Expunctions, Non-Disclosures, Occupational Driver’s License, Seizures and Bond Forfeiture cases.

It is located on the 3rd floor of the Tim Curry Justice Center. The Felony/Civil section currently accepts electronically filed documents for Expunctions, Non-Disclosures, Felony Occupational Drivers Licenses, Bond Forfeiture (NISI’s) and Seizure cases only.

For filing fee information please refer to the District Clerk website for the most current fees.

Felony/Civil Filing Fees

Our business hours are Monday – Friday 8am – 5pm. During these hours you can reach the Felony/Civil clerks for assistance.

Michelle Farrell-Administrative Felony/Civil Clerk

Lead Clerk – 817-884-1156

Shawn Rosemeyer-Auxiliary

Lead Auxiliary Clerk – 817-884-2514

Sterling Swanson - Expunctions

Associate Clerk – 817-884-1231

Kisa Hughes-Seizures

Associate Clerk – 817-884-2508



www.tarrantcounty.com

Click on government

Click on District Clerk