

**NOTICE TO VACATE  
&  
DEMAND FOR POSSESSION OF PREMISES**

\_\_\_\_\_  
And all Occupants

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

Because you have breached your lease agreement per page \_\_\_\_\_, section \_\_\_\_\_, paragraph \_\_\_\_\_, on the following grounds (list lease violations) \_\_\_\_\_ your right of occupancy has been terminated pursuant to your lease agreement. Your liability under the lease has not been terminated.

Demand for possession of the premises is hereby made. You are hereby given notice to vacate the premises on or before midnight, the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Your failure to vacate the premises will then result in appropriate legal action before the Justice of the Peace. Delay or postponement of such action shall not constitute a waiver.

If you wish to discuss this matter, please contact the undersigned owner or authorized representative.

\_\_\_\_\_  
Signature of Owner/Representative

\_\_\_\_\_  
Printed Name of Owner/Representative

\_\_\_\_\_  
Date of Delivery of Notice

If the lease is silent, 3 day notice may delivered by:

1. Hand Delivery Face to Face
2. Posting inside the main entry door
3. Mailing by regular mail (must add 3 clean days)

Notice was Delivered Face to Face   
Notice was Posted inside the main entry door   
Notice was Mailed by regular mail   
Notice was posted to outside of main entry door and mailed by 5pm per P.C. Sec. 24.005

\*In calculating Vacate Date, DO NOT count the day the Notice to Vacate is Delivered. Count the following day as day 1 (one).