

Northeast Courthouse
645 Grapevine Hwy, Ste
220 Hurst, TX 76054
Phone 817-581-3625
Fax 817-850-2396

Justice of the Peace

William P. "Bill" Brandt

Tarrant County, Precinct 3

Southlake Town Hall
1400 Main Street Ste 220
Southlake, TX 76092
Phone 682-732-6589
Fax 817-850-2397

APPEAL BOND \$_____

APPEAL BOND INFORMATION FOR SMALL CLAIM/DEBT CLAIM SUITS

Revised 1/31/22

1. You must have \$64.00 in cash, company/attorney check money order or cashier's check payable to Justice Court #3.

**The filing fee for the County Court at Law will be paid directly to the County Clerk. **

2. A Plaintiff must file a \$500.00 appeal bond. A Defendant must file an appeal bond in the amount, equal to twice the amount of the judgment. (T.R.C.P. Rule 506.1 (b))

3. You must post a **CASH BOND or SURETY BOND. (Refer to your Appeal Bond Amount)**

(a) If you post a **CASH BOND:**

Only the Principal (the person filing fee appeal) needs to sign the bond. The cash will be deposited with the Clerk of the Justice Court in the court's trust account.

(b) If you post a **SURETY BOND:**

The bond must be signed by the Principal and two sureties, who own non-exempt assets within the State of Texas and have equity in the non-exempt assets over and above the amount of the Surety Bond.

Each surety must complete one affidavit. The Affidavits must be notarized.

The sureties on the bond must be the same sureties on the affidavits.

If an **ATTORNEY** is acting as a surety, then only one surety affidavit is needed. An attorney cannot be a surety if he is the Principal. The attorney, as the surety, must list his/her bar number, address, and telephone number on the appeal bond

4. You have twenty-one (21) days from the date of the judgment to file the appeal bond. If the 21st day falls on a weekend or holiday, you will have until the next court business date to file.

5. Within seven (7) days after filing the appeal bond with the Court, the party filing appeal bond must notify all parties to the suit of filing such appeal. Notice must be made by certified mail, return receipt requested, with copy to court with certificate of service. (T.R.C.P. Rule 506.1(e) & Rule 501.4)

IT IS RECOMMENDED YOU FILE YOUR APPEAL BOND AS SOON AS POSSIBLE TO ALLOW YOU TIME TO MAKE ANY CORRECTIONS NECESSARY IN THE EVENT THERE IS A PROBLEM WITH YOUR PAPERWORK.

CAUSE NO. _____

PLAINTIFF _____ § IN THE JUSTICE COURT
v. §
DEFENDANT _____ § PRECINCT THREE
§
§ TARRANT COUNTY, TEXAS

NOTICE OF APPEAL

SMALL CLAIMS

On _____, 20____, a judgment was entered in this case which [PLAINTIFF OR DEFENDANT] hereby appeals to the County Court at Law in Tarrant County, Texas, by filing this Appeal Bond.

[Plaintiff Surety Bond]

Plaintiff and _____, as surety, hereby acknowledge ourselves bound to pay Defendant the amount of:

\$500.00, which is the amount of the bond in a Small Claims case.

We acknowledge the bond is conditioned that this cause shall be prosecuted through appeal and shall pay off and satisfy any judgment determined on appeal.

Surety's Signature Surety's Signature

[Plaintiff Cash Bond]

Surety's Signature Surety's Signature

Plaintiff(s) hereby acknowledge to pay the Defendant the amount of:

\$500.00, which is the amount of the bond in a Small Claims case.

This bond is conditioned on Plaintiff's prosecution of this Appeal to effect and the payment to Defendant of any judgment and all costs rendered against Plaintiff on appeal.

[Defendant Surety Bond]

Defendant and _____, as surety, acknowledge ourselves bound to pay the Plaintiff the amount of:

\$ _____, double the judgment.

We acknowledge the bond is conditioned that this cause shall be prosecuted through appeal and shall pay off and satisfy any judgment determined on appeal.

Surety's Signature Surety's Signature

[Defendant Cash Bond]

Surety's Signature Surety's Signature

Defendant(s) hereby acknowledge to pay the Plaintiff the amount of:

\$ _____, double the judgment, which is the amount of the bond in a Small Claim case.

We acknowledge the bond is conditioned that this cause shall be prosecuted through appeal and shall pay off and satisfy any judgment determined on appeal.

WITNESSED on _____, 20____.

[PLAINTIFF/DEFENDANT SIGNATURE]

Sworn to and subscribed before me this _____ day of _____, 20____.

CLERK OF THE JUSTICE COURT OR NOTARY

CERTIFICATE OF SERVICE

I hereby certify that a copy of this appeal bond was served on Defendant on _____, 20____, pursuant to Rule 501.4 by:

- Personal delivery
- Courier-receipted delivery
- Registered or Certified Mail
- Fax
- Email (*if both parties have agreed in writing and provided an email address*)
- Another method approved by the court: _____

Signature