

Cause No. \_\_\_\_\_

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In the: \_\_\_\_\_ District Court  
\_\_\_\_\_ County, Texas

## Notice of Court Proceeding

You are hereby notified that the above styled and numbered cause of action is set for a hearing on \_\_\_\_\_ at \_\_\_\_\_  
*Month Day Year*  
*Time* ☐ a.m. ☐ p.m.

### Location

The hearing will be held: *(check one)*

☐ In-Person. The hearing will be held in \_\_\_\_\_  
*Court*  
located at \_\_\_\_\_  
*Physical Address of Courthouse City State Zip*

☐ Remotely. Instructions for joining electronically are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
JUDGE OR CLERK

### Contact Information

Each party to this action is hereby notified that each Court may publish its designated contact information on the Court's website.

## Submitting Evidence

Each party to this action hereby is notified that evidence shall be submitted to the Court in accordance with the Texas Rules of Evidence and in accordance with each Court's published procedure.

### **Certificate of Conference**

*(check one)*

- ☐ A conference was held with the other party's attorney or the other party (if the other party does not have an attorney) on the merits of this motion. A reasonable effort has been made to resolve the dispute without the necessity of court intervention and the effort failed. Therefore, it is presented to the Court for determination.
- ☐ A conference was not held with other party's attorney or the other party (if the other party does not have an attorney) on the merits of this motion because: *(Explain)*

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Signature

Date

### **Certificate of Service**

*(check one)*

- ☐ I have filed a paper copy of this document and certify that I will give a copy of it to each party in this case, or if a party is represented by a lawyer, to the party's lawyer, on the same day this document is filed, by mail, by commercial delivery service, by fax, or by email.
- ☐ I have filed this document electronically and certify that I will send a copy of it to the party or the party's lawyer through the electronic file manager, if possible. If not possible, I will give a copy of it to the other party or the other party's lawyer in person, by mail, by commercial delivery service, by fax, or by email.



Signature

Date