



TARRANT COUNTY
PURCHASING DEPARTMENT

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PURCHASING AGENT

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MARCH 23, 2020

RFP NO. 2020-094

ADDENDUM NO. 2

<p>REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING</p>

PROPOSALS DUE APRIL 2, 2020 AT 2:00 P.M.

1. Questions and Responses:

- A. Questions received by the due date and their responses are included in this Addendum No. 2 on the following page(s).

2. Change(s):

- A. Discard pages 42, 59, 60 and 65 of the original RFP package and replace with the revised page dated 03/23/2020.

This Addendum No. 2 must be signed and the original and five (5) copies must be returned with Proposal!

NAME AND ADDRESS OF COMPANY:

E-Mail Address _____

AUTHORIZED REPRESENTATIVE:

Signature _____

Name _____

Title _____

Tel. No. _____

Fax No: _____

<p style="text-align: center;">REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING</p>

QUESTIONS AND RESPONSES

1. May we please have a copy of the sign-in sheet from the pre-proposal conference included with the answers to vendor questions?

RESPONSE:

A copy of the sign-in sheet will not be included with the answer to vendor's question. In accordance with the Texas Public Information Act, this information is being submitted to the Texas Attorney General for an opinion on confidentiality. Upon receipt of the Texas Attorney General opinion, CSCD will follow direction given by the Texas Attorney General. A list of Pre-Proposal Conference Attendees is currently available on the Tarrant County website.

2. May we please have a listing of the company names who have submitted questions included with the answers to questions?

RESPONSE:

**Sentinel,
Corrective Solutions,
SCRAM of California.**

3. What are the names of the incumbent Electronic Monitoring GPS contractor(s) for Tarrant County

RESPONSE:

Recovery Monitoring Solutions Corporation

4. Does Tarrant county intend to award a single contractor or multiple contractors in response to this RFP?

RESPONSE:

Tarrant County reserves the right to make an award decision based on the best interests of the County.

5. Other than the Electronic Monitoring GPS equipment utilized by program participants do the incumbent contractors provide Tarrant County CSCD with any other equipment or services (Examples: Computers? Tablets? Smartphones? Cellular/data services? Etc.?) and if so, specifically how many of each?

RESPONSE:

Currently, no. Previously one (1) table was provided to Tarrant County CSCD.

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6. We have several questions regarding the County incumbent contract/program for RFP:
- a) specifically how many offenders/defendants (as an average daily population) are currently in-use on each technology type specified by the RFP?:
- i. Offender/defendant-paid Active GPS = ____ offenders/defendants (average daily population)
RESPONSE:
434.
- ii. Offender/defendant-paid Passive GPS = ____ offenders/defendants (average daily population)
RESPONSE:
119.
- iii. Offender/defendant-paid RF Monitoring via Landline = ____ offenders/defendants (average daily population)
RESPONSE:
N/A.
- iv. Offender/defendant-paid RF Monitoring via Cellular = ____ offenders/defendants (average daily population)
RESPONSE:
N/A.
- v. Department-paid Active GPS = ____ offenders/defendants (average daily population)
RESPONSE:
5.
- vi. Department-paid Passive GPS = ____ offenders/defendants (average daily population)
RESPONSE:
0.
- vii. Department-paid RF Monitoring via Landline= ____ offenders/defendants (average daily population)
RESPONSE:
N/A.
- viii. Department-paid RF Monitoring via Cellular = ____ offenders/defendants (average daily population)
RESPONSE:
N/A.

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b) What is/are the company name(s) of the incumbent Contractor(s) for each technology type specified by the RFP?:

i. Incumbent Contractor(s) for Offender/defendant-paid Active GPS = ____

RESPONSE:

Recovery Monitoring Solutions Corporation.

ii. Incumbent Contractor(s) for Offender/defendant-paid Passive GPS = ____

RESPONSE:

Recovery Monitoring Solutions Corporation.

iii. Incumbent Contractor(s) for Offender/defendant-paid RF Monitoring via Landline = ____

RESPONSE:

N/A.

iv. Incumbent Contractor(s) for Offender/defendant-paid RF Monitoring via Cellular = ____

RESPONSE:

N/A.

v. Incumbent Contractor(s) for Department-paid Active GPS= ____

RESPONSE:

Recovery Monitoring Solutions Corporation.

vi. Incumbent Contractor(s) for Department-paid Passive GPS= ____

RESPONSE:

Recovery Monitoring Solutions Corporation.

vii. Incumbent Contractor(s) for Department-paid RF Monitoring via Landline = ____

RESPONSE:

N/A.

viii. Incumbent Contractor(s) for Department-paid RF Monitoring via Cellular = ____

RESPONSE:

N/A.

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- c) What manufacturer(s)/brand(s) and model number(s) of equipment are presently in use for each technology type specified by the RFP (Example: Omnilink, OM500)?:

i. Offender/defendant-paid Active GPS Brand/Manufacturer = ____ Model=____

RESPONSE:

Attenti Tracker One (AT1)

1. Approximately how many of these Active GPS are multi-piece GPS units?

RESPONSE:

Zero (0), all are one (1)-piece units.

- a) Approximately how many of these Active GPS multi-piece GPS report solely via cellular?

RESPONSE:

Zero (0), all are one (1)-piece units.

- b) Approximately how many of these Active GPS multi-piece GPS report solely via landline?

RESPONSE:

Zero (0), all are one (1)-piece units.

2. Approximately how many of these Active GPS are one (1) piece GPS units?

RESPONSE:

100%

- a) Approximately how many of these Active GPS one (1) piece GPS units are used in combination with a home unit/beacon?

RESPONSE:

None, beacon has not been required in any cases.

3. What specific conditions/circumstances determine whether CSCD uses a one (1) piece GPS device versus a multi-piece GPS device for Active GPS?

RESPONSE:

All are one (1)-piece units.

- ii. Offender/defendant-paid Passive GPS Brand/Manufacturer = ____ Model=____

RESPONSE:

Attenti Tracker One (AT1)

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1. Approximately how many of these Passive GPS are multi-piece GPS units?

RESPONSE:

Zero (0), all are one (1)-piece units.

- a) Approximately how many of these Passive GPS multi-piece GPS report solely via cellular?

RESPONSE:

Zero (0), all are one (1)-piece units.

- b) Approximately how many of these Passive GPS multi-piece GPS report solely via landline?

RESPONSE:

Zero (0), all are one (1)-piece units.

2. Approximately how many of these Passive GPS are one (1) piece GPS units?

RESPONSE:

100%.

- a) Approximately how many of these Passive GPS one (1) piece GPS units are used in combination with a home unit/beacon?

RESPONSE:

None, beacon has not been required in any cases.

3. What specific conditions/circumstances determine whether CSCD uses a one (1) piece GPS device versus a multi-piece GPS device for Passive GPS?

RESPONSE:

All are one (1)-piece units.

- iii. Offender/defendant-paid RF Monitoring via Landline Brand/Manufacturer = ____Model=____

RESPONSE:

N/A.

- iv. Offender/defendant-paid RF Monitoring via Cellular Brand/Manufacturer = ____Model=____

RESPONSE:

N/A.

- v. Department-paid Active GPS Brand/Manufacturer = ____Model=____

RESPONSE:

Attenti Tracker One (AT1).

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vi. Department-paid Passive GPS Brand/Manufacturer = ____ Model=____

RESPONSE:

Attenti Tracker One (AT1).

vii. Department-paid RF Monitoring via Landline Brand/Manufacturer = ____ Model=____

RESPONSE:

N/A.

viii. Department-paid RF Monitoring via Cellular Brand/Manufacturer = ____ Model=____

RESPONSE:

N/A.

d) What unit/day price(s) does the incumbent Contractor charge for each technology type specified by the RFP?

i. Incumbent contract price for Offender/defendant-paid Active GPS = \$____ /unit/day

RESPONSE:

\$9.00 per unit per day.

ii. Incumbent contract price for Offender/defendant-paid Passive GPS \$____ /unit/day

RESPONSE:

\$8.50 per unit per day.

iii. Incumbent contract price Offender/defendant-paid RF Monitoring via Landline = \$____ /unit/day

RESPONSE:

N/A.

iv. Incumbent contract price Offender/defendant-paid RF Monitoring via Cellular = \$____ /unit/day

RESPONSE:

N/A.

v. Incumbent contract price Department-paid Active GPS = \$____ /unit/day

RESPONSE:

\$7.50 per unit per day.

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vi. Incumbent contract price Department-paid Passive GPS = \$____ /unit/day

RESPONSE:

N/A.

vii. Incumbent contract price Department-paid RF Monitoring via Landline= \$____ /unit/day

RESPONSE:

N/A.

viii. Incumbent contract price Department-paid RF Monitoring via Cellular = \$____ /unit/day

RESPONSE:

N/A.

e) For Offender/defendant-paid services:

i. What is the incumbent Contractor Enrollment Fee charged to Offenders/defendants and what are those prices for all Contractors?

RESPONSE:

The enrollment/set-up/activation fee is \$20.00 each enrollment.

ii. What is the incumbent contract Activation Fee charged to Offenders/defendants and what are those prices for all Contractors?

RESPONSE:

The enrollment/set-up/activation fee is \$20.00 each enrollment.

iii. What is the incumbent contract Installation Fee charged to Offenders/defendants and what are those prices for all Contractors?

RESPONSE:

The enrollment/set-up/activation fee is \$20.00 each enrollment.

iv. What is the incumbent contract Removal Fee charged to Offenders/defendants and what are those prices for all Contractors?

RESPONSE:

\$0.00.

v. Are there any other incumbent contract Fees charged to Offenders/defendants and, if so, specifically what are those prices for all Contractors?

RESPONSE:

No.

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- vi. Will Tarrant County please accept this as a formal request to have one complete copy of the current contract Price page(s) and Fee page(s) inclusive of all pricing fees for all contractors and distribute these with the answers to questions? Please accept this as our company's advance confirmation to pay any reasonable fees associates in processing this request for copies?

RESPONSE:

A copy of the contract price page(s) and fee page(s) can be obtained. However, requests for copies are subject to Rule 12 of the Texas Rules of Judicial Administration and not under the Texas Public Information Act. To request records, please submit a written request in one of the following ways:

- **By email to CDWeaver@TarrantCounty.com**
- **By fax to 817-884-1862**
- **By standard mail to the following address:**

**Tarrant County CSCD
Attention: Cindy Weaver
200 West Belknap 6th Floor
Fort Worth, TX 76196-0225**

- f) For Department-paid services:

- i. What is the incumbent Contractor Enrollment Fee charged to the Department and what are those prices for all Contractors?

RESPONSE:

The enrollment/set-up/activation fee is \$20.00 each enrollment.

- ii. What is the incumbent contract Activation Fee charged to Department and what are those prices for all Contractors?

RESPONSE:

The enrollment/set-up/activation fee is \$20.00 each enrollment.

- iii. What is the incumbent contract Installation Fee charged to Department and what are those prices for all Contractors?

RESPONSE:

The enrollment/set-up/activation fee is \$20.00 each enrollment.

- iv. What is the incumbent contract Removal Fee charged to Department and what are those prices for all Contractors?

RESPONSE:

\$0.00.

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- v. Are there any other incumbent contract Fees charged to Department and, if so, specifically what are those prices for all Contractors?

RESPONSE:

No.

- vi. Will Tarrant County please accept this as a formal request to have one complete copy of the current contract Price page(s) and Fee page(s) inclusive of all pricing fees for all contractors and distribute these with the answers to questions? Please accept this as our company's advance confirmation to pay any reasonable fees associates in processing this request for copies?

RESPONSE:

A copy of the contract price page(s) and fee page(s) can be obtained. However, requests for copies are subject to Rule 12 of the Texas Rules of Judicial Administration and not under the Texas Public Information Act. To request records, please submit a written request in one of the following ways:

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Attention: Cindy Weaver
200 West Belknap 6th Floor
Fort Worth, TX 76196-0225**

7. RFP page 3 calls out "The deadline for receipt of all questions is 12:00 (Noon), Fort Worth, Texas time, Thursday, March 12, 2020. After the question deadline, all questions and their responses will be posted on the website and available for download by interested parties."

- a) What method will County use to distribute answers to questions (Email? Posting on County website? Other?)

RESPONSE:

All questions and their responses will be posted on the Tarrant County website and available for download by interested parties.

- b) When will County distribute answers to questions?

RESPONSE:

The answer to questions will post to Tarrant County website when all the questions have been answered.

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c) Please consider:

- In order to mitigate the potential of a delay or conflict in delivery, all leading proposers ship proposals two (2) business days early to ensure delivery/acceptance the business day before they are actually due
- (Example: For a Thursday, March 26th proposal due date, proposers will ship proposals on Tuesday, March 24th to confirm delivery/receipt on Wednesday, March 25th).
- County's answers to questions can have substantial impact on proposal content and direction, including but not limited to potentially determining which model of technology is actually proposed, thus the County's answers could warrant potential re-write of entire proposal responses to the RFP Specifications.

These points made, will County please extend the proposal due date to allow a minimum of two (2) complete weeks from the posting/distribution of final addendum/answers to questions until the proposal due date?

RESPONSE:

See Addendum No. 1 on the Tarrant County website. Please check the Tarrant County website periodically.

d) Is the County RFP proposal opening public?

RESPONSE:

All proposals that have been submitted shall be open to public inspection after the contract has been awarded, except for trade secrets and confidential information contained in the proposals and identified as such.

e) Are the names of all Proposers read out loud?

RESPONSE:

Yes, to anyone in attendance.

f) In lieu of attending the proposal opening in person, are the names of Proposers accessible after opening via County web site (such as a bid tabulation) or via phone or in response to an email request?

RESPONSE:

Yes, the names will be posted on Tarrant County website.

g) When do technical proposals become public record?

RESPONSE:

All proposals that have been submitted shall be open to public inspection after the contract has been awarded.

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- h) When do price proposals become public record?

RESPONSE:

All proposals that have been submitted shall be open to public inspection after the contract has been awarded.

- i) What is County's preferred method for interested parties to request access to such public records and who is the contact person/contact details to whom such requests should be submitted?

RESPONSE:

Open Records Requests. To request records, please submit a written request in one of the following ways:

- **By email to CDWeaver@TarrantCounty.com**
- **By fax to 817-884-1862**
- **By standard mail to the following address:**

**Tarrant County CSCD
Attention: Cindy Weaver
200 West Belknap 6th Floor
Fort Worth, TX 76196-0225**

- j) RFP page 40 XIII. EVALUATION FACTORS...C. The evaluation factors and possible point values...3. Proposed Approach and Management.....0 – 25 calls out "d. Demonstration of Product and Services. (If required by Review Committee)." Additionally, page 42 XIV. RIGHTS OF THE COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT calls out "CSCD may, at its discretion, request Vendor to provide a demonstration of product and services to CSCD and/or its designee(s) in support of their proposals." Additionally, page 44 XVII. PROHIBITED COMMUNICATION calls out "A...The only communication approved in this RFP, including the pre-proposal conference, faxed questions, and oral presentation/demonstration of Product and Services (If required by Review Committee).":
- i. Will County conduct "demonstrations" as part of this RFP evaluation?

RESPONSE:

It is not known at this time.

- ii. If so, will "demonstrations" for this RFP occur with: All proposers? A group of proposer finalists? Only with the proposed awardee?

RESPONSE:

Tarrant County's evaluation team shall make the decision on who will participate in the demonstrations.

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- iii. Approximately what date(s) are “demonstrations” for this RFP anticipated to occur?

RESPONSE:

It is not known at this time.

- iv. When will County notify proposers they have been selected for “demonstrations”?
– To allow proper time for preparation/travel arrangements and shipping of necessary equipment, will County please provide at least two (2) weeks advance written notice of the need for “demonstrations”?

RESPONSE:

It is not known at this time.

- v. Will actual offenders/defendants or only County officers/staff/users participate in “demonstrations”?

RESPONSE:

It is not known at this time.

- vi. How much time in duration will be allotted for each “demonstration” session?

RESPONSE:

It is not known at this time.

- k) RFP page 40 XIII. EVALUATION FACTORS calls out “A...The proposal review process may include an opportunity for an oral presentation by the proposer(s) before the Review Committee.” Additionally, page 42 XIV. RIGHTS OF THE COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT calls out “CSCD is not liable for any costs or any damages that may be incurred by a Vendor or prospective Vendor in the preparation, formulation, or presentation of a proposal.” Additionally, page 44 XVII. PROHIBITED COMMUNICATION calls out “A...The only communication approved in this RFP, including the pre-proposal conference, faxed questions, and oral presentation/demonstration of Product and Services (If required by Review Committee).”:

- i. Will County conduct “oral presentations” as part of this RFP evaluation?

RESPONSE:

Not known at this time.

- ii. If so, approximately how many “proposer(s)” will be provided the opportunity to provide “oral presentations”?

RESPONSE:

Tarrant County may engage in proposer presentations/demonstrations in order to gain clarification from a vendor’s proposal. It is expected that proposers will make every effort to prepare their proposal in such a way that clarifications are not needed. Tarrant County reserves the right, at its sole discretion to determine if oral presentations/demonstrations are in the best

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interest of the county. Tarrant County is under no obligation to request presentation/demonstrations.

- iii. Approximately what date(s) are “oral presentations” anticipated to occur for this RFP?

RESPONSE:

It is not known at this time.

- iv. Will a projector or display be available in the meeting room for “proposer(s)” to plug laptop computers into to project their “oral presentations”?

RESPONSE:

It is not known at this time.

- l) RFP page 43 calls out “XV. BEST AND FINAL OFFER (BAFO)”:

- i. Are “BEST AND FINAL OFFERS” anticipated to occur as part of this RFP?

RESPONSE:

Tarrant County reserves the right, at its sole discretion, to determine if pursuing BAFOs is in the best interest of the County. In the event the County elects not to pursue BAFOs, contract negotiation may be conducted based on final ranking. THE COUNTY IS UNDER NO OBLIGATION TO PURSUE BAFOs.

- ii. If so, will “BEST AND FINAL OFFERS” occur with: All proposers? A group of proposer finalists? Only with the proposed awardee?

RESPONSE:

It is not known at this time.

- iii. Approximately what date(s) are “BEST AND FINAL OFFERS” anticipated to occur?

RESPONSE:

It is not known at this time.

- iv. Based on plural use of the word “proposers”, will County engage in “BEST AND FINAL OFFERS” with multiple Proposers at the same time?

RESPONSE:

It is not known at this time.

- m) RFP page 44 calls out “XVI. CONTRACT NEGOTIATION”

- i. Are “CONTRACT NEGOTIATIONS” anticipated to occur as part of this RFP?

RESPONSE:

It is not known at this time.

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- iii. Approximately what date(s) are “CONTRACT NEGOTIATIONS” anticipated to occur?

RESPONSE:

It is not known at this time.

- iv. Based on plural use of the word “proposers”, will County engage in “CONTRACT NEGOTIATIONS” with multiple Proposers at the same time?

RESPONSE:

It is not known at this time.

- p) Approximately what date are XIII. EVALUATION FACTORS, item 5 Cost evaluations to occur?

RESPONSE:

During the evaluation of the responses.

- q) Acknowledging that RFP page 40, XII. TRANSITIONAL PLAN, calls out “2. Starting May 1, 2020, the newly awarded vendor will start receiving new referrals unless otherwise directed/ordered by a Tarrant County Judiciary or County of Jurisdiction for transfer-in cases.”, approximately what date is the notice of award/award anticipated to occur?

RESPONSE:

It is not known at this time.

- r) Will County notify all proposers of an intent to award/award and, if so, what method will County use to notify proposers (Email? Fax? Website, and if so, specifically what website?)

RESPONSE:

All vendors will be notified of the results after contract award via email. The results may also be found on the Commissioner’s Court agenda, when a recommendation is made.

- s) What is the end date of the incumbent County contract?

RESPONSE:

04/30/2020.

8. RFP page 17, III. STANDARDS FOR SERVICE calls out “B. PROVISION OF EQUIPMENT AND SERVICES.”

1. All equipment proposed for use for Electronic Monitoring Services must be provided (including shipping, storage, and installation), serviced, and maintained by the Vendor for the term of the contract.” We have several questions:

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- a) How will the Contractor(s) be provided with the referral/request for installation for County offenders/defendants (Web-based enrollment? E-mail? Other?)

RESPONSE:

The offender/defendant provides documentation to the vendor for installation.

- b) During what days of the week and what hours of those days are referrals/installations to be conducted for County (Example: "between the hours of 7:45 am and 4:45 pm., Monday through Friday")?

RESPONSE:

Please see RFP Section V.E.5., Page 37 of the RFP NO. 2020-094.

- c) Are installations ever required at County offices and, if so, may we please have a complete list of all such County office addresses?

RESPONSE:

Please see RFP Section V.E.5., Page 37 of the RFP NO. 2020-094.

- d) Are in-home installations ever required and, if so, what circumstances warrant in-home installation?

RESPONSE:

Please see RFP Section V.E.5., Page 37 of the RFP NO. 2020-094.

- e) If Contractor is required to perform installations at the offender's/defendant's home, what programmatic circumstances does the offender/defendant face that will ensure that the offender/defendant stays home until the installer arrives?

RESPONSE:

Please see RFP Section V.E.5., Page 37 of the RFP NO. 2020-094.

- f) What advance steps does County take to confirm the offender/defendant is at the resident before sending the Contractor?

RESPONSE:

This RFP does not propose or require the vendor to perform requirements of this RFP at an offender/defendant's residence. Currently, service takes place at the vendor's service center location or at the Tarrant County Central location at 200 West Belknap, Fort Worth, Texas 76196.

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- g) What days of the week/hours of the days is the Contractor required to make maintenance/service calls (Example: "between the hours of 7:45 am and 4:45 pm., Monday through Friday")

RESPONSE:

Please see RFP Section III.B.6.a.4, Page 18 of the RFP NO. 2020-094.

- h) What events warrant Contractor involvement at the offender's/defendant's home and does the officer accompany the installer for each?

RESPONSE:

Please see answer to item "f", above, on page 16 of this Addendum No. 2.

- i) What is the average length of term per offender/defendant on electronic monitoring (Example: 60 to 90 days on EM)?

RESPONSE:

Typical Probation order from the Court is 90 days; Pretrial Cases are open ended orders. The overall average equals 347 days.

- j) How many total new County installations are anticipated each month?

RESPONSE:

This number cannot be anticipated accurately as the number of new offenders/defendants is unknown and can fluctuate. Tarrant County CSCD does not guarantee a minimum number of offenders/defendants.

- k) Is County open to requiring offenders/defendants to return the monitoring equipment to the applicable County office or Contractor office upon successful release from the monitoring program whereby a Contractor installer can make regular trips to offices to retrieve equipment?

RESPONSE:

This would be the vendor's responsibility. The current vendor requires that equipment be returned upon successful release.

- i) With regard to equipment retrievals, is County open to revisiting the program guidelines governing an offender's/defendant's compliant termination until the equipment is returned (either at the offender's/defendant's home or at the contractor(s) office or at a County office?)

RESPONSE:

Tarrant County CSCD has no way of accurately determining the number of offenders/defendants during the upcoming year. Tarrant County CSCD does not guarantee a minimum or maximum number of offenders/defendants enrolled in the program.

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m) What percentage of Contractor equipment retrievals occur for each scenario:

- i. Offender/defendant equipment return to County offices? ____%

RESPONSE:

0%.

- ii. Offender/defendant equipment return to Contractor(s) offices? ____%

RESPONSE:

100%.

- iii. Contractor pick-up at offender/defendant homes? ____%

RESPONSE:

0%.

n) Who is responsible for investigating equipment tampers (County officer? Contractor?) If the Contractor, will you please define the specific steps County requires to be taken?

RESPONSE:

Please see RFP Section III.D.2., Page 19 of the RFP NO. 2020-094.

9. RFP page 17, III. STANDARDS FOR SERVICE calls out "B. PROVISION OF EQUIPMENT AND SERVICES..."

3. The Vendor shall provide a set of all necessary tools and supplies for each monitoring location for minor replacement and/or adjustments."

- a) May we please have a listing of all complete addresses of "each monitoring location for minor replacement and/or adjustments" to where Contractor(s) are required to "provide a set of all necessary tools and supplies"?

RESPONSE:

Tarrant County CSCD Central location at 200 West Belknap, Fort Worth, Texas 76196.

- b) What specific events at these locations require tools?

RESPONSE:

Installations, removals, repairs, and any other services required to meet the service standards for this RFP.

10. RFP page 18, B. PROVISION OF EQUIPMENT AND SERVICES calls out "5. The Vendor shall repair and/or replace defective or malfunctioning parts and/or equipment within one (1) hour and a half after the notice or knowledge of a malfunction or failure..."

6. By May 1, 2020, the Vendor must have a service center within one (1) hour drive of the Tarrant County CSCD Central office located at 200 West Belknap, Fort Worth, Texas 76196. CSCD provided office space as part of this RFP is only to be

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used for services associated with this RFP between the hours of 7:45 am and 4:45 pm., Monday through Friday. The vendor's service center shall be utilized to provide service outside the hours above.

a. The Vendor should clearly indicate in its responses to this RFP:...

3) The vendor shall have adequately trained staff at the service center seven-days-per-week, twenty-four hours per day (7x24) beginning May 1, 2020."

- a) Will County accept/evaluate proposals from proposers who do not currently "have a service center within one (1) hour drive of the Tarrant County CSCD Central office located at 200 West Belknap, Fort Worth, Texas 76196" however, who propose, if awarded, to establish one "By May 1, 2020"?

RESPONSE:

Yes. Per this RFP, the need for a service center within one (1) hour drive of the Tarrant County CSCD central office is for the vendor to address equipment resolution issues seven-days-per week, twenty-four hours per day (7X24), and allow for offenders/defendants and vendors efficient, safe, and private completion of services under this RFP.

- b) Other than the Contractor's service center, is "Tarrant County CSCD Central office located at 200 West Belknap, Fort Worth, Texas 76196" the only Tarrant County office location where Contractor staff are required to be located/perform services? If NOT, may we please have a listing of all complete addresses of Tarrant County office location to where Contractor(s) are required to be located/perform services?

RESPONSE:

Yes, service should take place either at the on-site location at the CSCD Central office location at 200 West Belknap, Fort Worth, Texas 76196 or at the vendor's service center located within a one (1) hour drive of the CSCD central office.

- c) Is the Contractor required to have (underline added for emphasis) "...trained staff at the service center seven-days-per-week, twenty-four hours per day (7x24)..." or is "The vendor's service center shall be utilized to provide service outside the hours above..." "...between the hours of 7:45 am and 4:45 pm., Monday through Friday"? More specifically, if the Contractor has staff performing services at the "Tarrant County CSCD Central office located at 200 West Belknap, Fort Worth, Texas 76196...between the hours of 7:45 am and 4:45 pm., Monday through Friday" must the Contractor service center also be simultaneously staffed during these same days/hours?

RESPONSE:

Yes, the vendor's service center must be simultaneously staffed and open between the hours of 7:45 am and 4:45 pm.

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- d) How many current Contractor full-time staff are located at “CSCD provided office space as part of this RFP is only to be used for services associated with this RFP between the hours of 7:45 am and 4:45 pm., Monday through Friday”?

RESPONSE:

Five (5) Full-time employees.

- e) How many current Contractor part-time staff are located at “CSCD provided office space as part of this RFP is only to be used for services associated with this RFP between the hours of 7:45 am and 4:45 pm., Monday through Friday”?

RESPONSE:

None.

- f) How many total square feet of space is currently afforded to Contractor staff at “CSCD provided office space as part of this RFP is only to be used for services associated with this RFP between the hours of 7:45 am and 4:45 pm., Monday through Friday”?

RESPONSE:

Approximately 500 square feet.

- g) What if any facilities/furnishings (cubicles, desks, chairs, electricity, computers, telephones, locked storage space/cabinet for equipment inventory, etc.) are to be provided by the County to Contractor staff at “CSCD provided office space as part of this RFP is only to be used for services associated with this RFP between the hours of 7:45 am and 4:45 pm., Monday through Friday”?

RESPONSE:

Tarrant County CSCD will provide office space only.

- h) RFP page 19 D. SERVICES, GLOBAL POSITIONING SERVICES (GPS) and RFP page 28 RADIO FREQUENCY MONITORING SERVICES (RF) both call out “2.a.4) The Vendor shall provide necessary equipment and services for on-site employee(s), including but not limited to office supplies, computer(s), laptop(s), computer monitor(s), printer(s), copier(s), all computer accessories, as well as any necessary software, furniture, telephone(s), phone service, or internet service.” Is Vendor is only to provide these for Contractor’s “on-site employee(s)”? If also for County “on-site employee(s)”, will you please identify specifically how many/volume(s) of each in detail?

RESPONSE:

Tarrant County CSCD will provide office space only. The vendor will be responsible for providing the necessary equipment/tools to its employees to meet the minimum service standard outlined in this RFP.

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11. RFP page 18, III. STANDARDS FOR SERVICE calls out “B. PROVISION OF EQUIPMENT AND SERVICES...vi. The Vendor shall repair and/or replace defective or malfunctioning parts and/or equipment within one (1) hour and a half after the notice or knowledge of a malfunction or failure.” This seems needlessly restrictive by industry standards and may prove cost prohibitive. Will County please amend this as follows, as is commensurate with industry standards? “B. PROVISION OF EQUIPMENT AND SERVICES... vi. The Vendor shall repair and/or replace defective or malfunctioning parts and/or equipment within one (1) hour and a half twenty-four (24) hours after the notice or knowledge of a malfunction or failure.”

RESPONSE:

No. The need for a service center within one (1) hour drive of the Tarrant County CSCD central office is for the vendor to address equipment resolution issues seven-days-per week, twenty-four hours per day (7X24), and allow for offenders/defendants and vendors efficient, safe, and private completion of services under this RFP. This allows for equipment repair/replacement within the specified time range. If Vendor chooses to propose an alternative to the specifications listed in section III.B.5, on page 18 of the RFP NO. 2020-094, Vendor should list deficiencies and deviations from the requirements and/or provisions as outlined in this RFP on the Deficiencies and Deviations form which is currently page 57 of this RFP.

12. RFP page 18, III. STANDARDS FOR SERVICE calls out “B. PROVISION OF EQUIPMENT AND SERVICES...5...CSCD shall not be responsible for the maintenance and/or replacement of damaged or lost unit(s) caused by malfunction, negligence and/or intentional damage. The Vendor shall not bill CSCD for any units.”

- a) Commercial insurance is not available to electronic monitoring Contractors for equipment provided to offenders/defendants. As such, all electronic monitoring Contractors must incorporate the cost of anticipated lost/damaged/stolen equipment into their proposal prices. To enable all proposers to properly budget and project these losses, will County please confirm the historical average for annual volumes of lost, stolen, and/or damaged equipment for each specified equipment component type and include this with the answers to vendor questions? (NOTE: If County does NOT know, then your incumbent Contractor does and, is required under contract to advise County if asked. The absence of answers to these questions provides an unfair advantage to the incumbent Contractor who has this information, thereby inhibiting competition.)

Per Component Replacement Prices for Lost, Damaged, Stolen Equipment:

- i. GPS Bracelet = ____/LDS/units per year

RESPONSE:

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ii. GPS Charger = ____/LDS/units per year

RESPONSE:

Unknown, data not tracked.

iii. GPS Strap (if cut/damaged by offender/defendant) =
____/LDS/units per year

RESPONSE:

Unknown, Data not tracked.

iv. RF Monitoring Bracelet = ____/LDS/units per year

RESPONSE:

N/A.

v. RF Monitoring Landline Home Unit = ____/LDS/units per year

RESPONSE:

N/A.

vi. RF Monitoring Cellular Home Unit = ____/LDS/units per year

RESPONSE:

N/A.

- b) Commercial insurance is not available to electronic monitoring Contractors for equipment provided to offenders/defendants. As such, all electronic monitoring Contractors must incorporate the cost of anticipated lost/damaged/stolen equipment into their proposal prices. To enable all proposers to properly budget and project these losses, will County please confirm the current per-component replacement prices for lost, stolen, and/or damaged equipment for each specified equipment component type and include this with the answers to vendor questions? (NOTE: If County does NOT know, then your incumbent Contractor does and, is required under contract to advise County if asked. The absence of answers to these questions provides an unfair advantage to the incumbent Contractor who has this information, thereby inhibiting competition.)

Annual Lost, Damaged, Stolen Equipment:

i. GPS Bracelet replacement price = \$____each

RESPONSE:

\$950.00.

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ii. GPS Charger replacement price = \$____ each

RESPONSE:

\$50.00.

iii. GPS Strap (if cut/damaged by offender/defendant) replacement price = \$____ each

RESPONSE:

\$20.00.

iv. RF Monitoring Bracelet replacement price = \$____ each

RESPONSE:

N/A.

v. RF Monitoring Landline Home Unit replacement price = \$____ each year

RESPONSE:

N/A.

c) RF Monitoring Cellular Home Unit replacement price = \$____ each year

RESPONSE:

N/A.

d) Will County post additional criminal charges against offenders/defendants for lost/damaged/stolen equipment?

RESPONSE:

Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing levels will vary Court by Court, County by County and case by case.

e) Does County anticipate any changes to offender/defendant selection criteria that are anticipated to increase lost/damaged/stolen equipment?

RESPONSE:

No.

f) If so, will you please define in detail?

RESPONSE:

N/A.

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- g) Are offenders/defendants violated from the program for lost/damage/stolen equipment (more specifically, will offenders/defendants who lose/damage/steal equipment lose their eligibility and be permanently removed to avoid multiple losses of equipment by the same participant)?

RESPONSE:

Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing levels will vary Court by Court, County by County and case by case.

- h) If so, will the County impose a requirement whereby offenders/defendants who fail to surrender and/or return equipment to the Contractor (or a County office) a condition of the participant's compliant completion of the program?

RESPONSE:

Please see "f" above, on page 23 of this Addendum No. 2.

- i) May vendors charge offenders/defendants for the cost to replace lost, damaged and stolen equipment?

RESPONSE:

Yes, vendors should list all fees associated with this contract on Proposal Fee Schedule Form. Charges not listed in the RFP will not be allowed.

13. RFP page 19 D. SERVICES, GLOBAL POSITIONING SERVICES (GPS) and RFP page 28 RADIO FREQUENCY MONITORING SERVICES (RF) both call out "4) The Vendor shall provide necessary equipment and services for on-site employee(s), including but not limited to office supplies, computer(s), laptop(s), computer monitor(s), printer(s), copier(s), all computer accessories, as well as any necessary software, furniture, telephone(s), phone service, or internet service."
14. RFP page 20 D. SERVICES, GLOBAL POSITIONING SERVICES (GPS) and RFP page 29 RADIO FREQUENCY MONITORING SERVICES (RF) both call out (underline added for emphasis) "2.a.2) Verifying offender/defendant's contact information, and proper functionality of offenders'/defendants' installed Electronic Monitoring equipment during CSCD office visits as applicable."?
- a) What frequency/regularity does each offender/defendant have "CSCD office visits"?

RESPONSE:

Each case and reporting requirements differ, but defendants/offenders are scheduled to report for a service visit at least once per month.

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- b) To enable advance staff budgeting/scheduling, will you please identify in detail how many offender /defendant "CSCD office visits" occur each week?

RESPONSE:

Currently CSCD supervises approximately 500 offenders/defendants ordered to GPS monitoring devices. The number of office visits fluctuates based on the requirement in previous question (a) and optimization scheduling.

15. RFP page 20 D. SERVICES, GLOBAL POSITIONING SERVICES (GPS) and RFP page 29 RADIO FREQUENCY MONITORING SERVICES (RF) both call out "2.a.5) The Vendor shall collaborate with CSCD to determine further duties/responsibilities for on-site Vendor employee(s)." To enable advance staff budgeting/scheduling, will you please identify in detail any/all other anticipated "further duties/responsibilities for on-site Vendor employee(s)"?

RESPONSE:

Upon award of contract, CSCD will coordinate with vendor to identify any additional duties/responsibilities if any.

16. RFP page 20 D. SERVICES, GLOBAL POSITIONING SERVICES (GPS) and RFP page 29 RADIO FREQUENCY MONITORING SERVICES (RF) both call out "2.c. Collecting offender/defendant payments for service. (Offender/Defendant Paid only)" Additionally, RFP page 27 D. SERVICES, GLOBAL POSITIONING SERVICES (GPS) and RFP page 31 RADIO FREQUENCY MONITORING SERVICES (RF) both call out "4. The Vendor shall provide partial financial relief to offenders/defendants (offender/defendant paid only) who apply for such assistance and who, at the time of placement, are recipients of either food stamps under the Supplemental Nutrition Assistance Program, Supplemental Security Income due to age or disability or other Government assistance. CSCD will determine who qualifies for financial subsidy. The total number of qualified clients shall not exceed 10% of total overall active population. Daily cost to Offender/Defendant shall be reduced by 50%, and the enrollment/activation fee shall be waived. There will be a three (3) month cap per qualified client. If Vendor questions clients' eligibility, Vendor should contact CSCD. CSCD reserves the right to add future exceptions regarding offenders/defendants who shall be eligible for partial financial relief."

- a) What is the average daily percentage of participants for financial subsidy?

RESPONSE:

Estimate is less than 10% as required, specific data is not tracked. Given the inability to deactivate for non-payment of services the use of this subsidy has not been widely accounted for operationally.

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- b) Please define in detail what is meant by “There will be a three (3) month cap per qualified client”?

RESPONSE:

Three (3) months is the maximum amount of time that an offender/defendant that has been identified as eligible to receive financial assistance can receive financial assistance.

- c) Is “CSCD will determine who qualifies for financial subsidy” indicative that CSCD is responsible for financial assessment of offenders/defendants?

RESPONSE:

Yes, as stated in Section III.D.4, page 22 of the RFP NO. 2020-094, “The Vendor shall provide partial financial relief to offenders/defendants (offender/defendant paid only) who apply for such assistance and who, at the time of placement, are recipients of either food stamps under the Supplemental Nutrition Assistance Program, Supplemental Security Income due to age or disability or other Government assistance. CSCD will determine who qualifies for financial subsidy.”

- d) By “shall not exceed 10% of total overall active population”, is this indicating that once the number of “financial subsidy” offenders/defendants reaches “10% of total overall active population”, then County will suspend referral of additional “financial subsidy” offenders/defendants and/or establish a waiting list?

RESPONSE:

Yes, however, as stated in Section III.D.4, page 22 of the RFP NO. 2020-094, “CSCD reserves the right to add future exceptions regarding offenders/defendants who shall be eligible for partial financial relief.”

- e) If not, will you please describe in detail County’s mechanism for enforcing limits on the number of “financial subsidy” offenders/defendants?

RESPONSE:

N/A.

- f) Once the 10% limit is reached, is the Contractor authorized to decline additional referrals of offender/defendants for financial subsidy? If NOT, who covers the expense for referrals above the included 10%?

RESPONSE:

For offender/defendant paid, if the 10% cap is reached, the offender/defendant covers all expenses. As stated in section III.D.4, page 22 of the RFP NO. 2020-094, “CSCD reserves the right to add future exceptions regarding offenders/defendants who shall be eligible for partial financial relief.”

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17. RFP pages 23 & 26 D. SERVICES for GPS calls out “3.a.6) Motion No GPS and Unable to Connect for Active, and Passive Tracking” and RFP page 30 for RF calls out “3.a.3)No Motion and Unable to Connect for RF Tracking.” As presently written, the detection and communication of “motion” is an outdated methodology that is needlessly restrictive to only one manufacturer’s approach. To enable County’s evaluation and scoring of multiple latest generation methodologies, will County please amend these requirements to read, as follows? “3.a.6) Motion No GPS, or other reliable method (define in detail the methodology proposed) and Unable to Connect for Active, and Passive Tracking” and “3.a.3)No Motion or other reliable method (define in detail the methodology proposed) and Unable to Connect for RF Tracking.”

RESPONSE:

No. Vendor should include the capabilities of its equipment related to Section XIII.C.2.c, page 41 of the RFP NO. 2020-094. If applicable, vendor should list deficiencies and deviations from the requirements and/or provisions as outlined in this RFP on the Deficiencies and Deviations form which is currently page 57 of the RFP No. 2020-094.

18. RFP page 27 D. SERVICES calls out “7. The vendor shall waive installation fees for those offenders/defendants who are under service with another provider and are required to begin services with the vendor as a result of this RFP.”
- a) How are such “offenders/defendants who are under service with another provider” identified at the time of enrollment?

RESPONSE:

Currently, approximately 98% of offenders/defendants are under service with current vendor. Tarrant County CSCD notifies vendor if an offender transfers-in and needs to be set-up for monitoring with the current vendor.

- b) What is the average daily percentage of “offenders/defendants who are under service with another provider”?

RESPONSE:

Currently, approximately 98% of offenders/defendants are under service with current vendor.

19. RFP page 30 D. SERVICES, GLOBAL POSITIONING SERVICES (GPS) and RFP page 34 RADIO FREQUENCY MONITORING SERVICES (RF) both call out “9/7 The vendor shall, at a minimum, provide a cellular option for participants that do not have a landline telephone.”?
- a) Acknowledging that GPS units report via cellular and that RF home units are available in models that report cellularly, specifically what other, if any additional “cellular option” must the contractor provide for participants?

RESPONSE:

None. Vendor should include all cellular options that it can provide.

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- b) What percentage of participants have home/landline telephone lines?

RESPONSE:

Not applicable, contract does not currently require RF technology.

- c) What is the current average daily population of participants on in-home Electronic Monitoring devices using Landline communications?

RESPONSE:

Not applicable, contract does not currently require RF technology.

20. RFP page 32 calls out "DEPARTMENT PAID ONLY (Pretrial Offenders/Defendants)

1. CSCD shall provide financial relief to Pretrial offenders/defendants who apply for such assistance and who, at the time of placement, are recipients of either food stamps under the Supplemental Nutrition Assistance Program, Supplemental Security Income due to age or disability or other Government assistance. CSCD will determine who qualifies for financial subsidy.

RESPONSE:

Yes, as stated in Section III.D.4., page 27 of the RFP NO. 2020-094, "The Vendor shall provide partial financial relief to offenders/defendants (offender/defendant-paid only) who apply for such assistance and who, at the time of placement, are recipients of either food stamps under the Supplemental Nutrition Assistance Program, Supplemental Security Income due to age or disability or other Government assistance. CSCD will determine who qualifies for financial subsidy."

2. CSCD has limited funding for Pretrial Offenders/Defendants and will provide financial relief for those that qualify as long as funding is available."

- a) Specifically what material and/or financial impact does this language pose to the Contractor?

RESPONSE:

None.

- b) Specifically what, if any, responsibility does the Contractor have with regarding to this language?

RESPONSE:

None.

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21. RFP page 32, IV. ELECTRONIC MONITORING DEVICE, A. EQUIPMENT SPECIFICATIONS calls out "1...Vendor should also include in its response to this RFP, their definition of Active Tracking and Passive Tracking.":

- a) What is the tracking frequency of the incumbent Active GPS = 1X every ____ minute(s)?

RESPONSE:

The current one (1)-piece device will store an offender's location (GPS point) when in motion (moving) every minute. If the one (1)-piece does not experience any motion for two (2) consecutive minutes, the one (1)-piece will be "at rest" and collect a GPS point every hour at the top of the hour instead of each minute. As soon as any motion is generated, the one (1)-piece will resume recording points on a minute-to-minute basis. However, if the offender causes a geographic zone violation, the one (1)-piece will begin to store a point every 15 seconds.

- b) What is the reporting frequency of the incumbent Active GPS = 1X every ____ minute(s)?

RESPONSE:

Call-in interval: The Current one (1)-piece will report in every hour while in Active mode, it will also report immediately upon violation.

- c) What is the tracking frequency of the incumbent Passive GPS = 1X every ____ minute(s)?

RESPONSE:

The current one (1)-piece will store an offender's location (GPS point) when in motion (moving) every minute. If the one (1)-piece does not experience any motion for two consecutive minutes, the one (1)-piece will be "at rest" and collect a GPS point every hour at the top of the hour instead of each minute. As soon as any motion is generated, the one (1)-piece will resume recording points on a minute-to-minute basis. However, if the offender causes a geographic zone violation, the one (1)-piece will begin to store a point every fifteen (15) seconds.

- d) What is the reporting frequency of the incumbent Passive GPS = 1X every ____ minute(s)?

RESPONSE:

Call-in interval: The current one (1)-piece will report every six hours while in Passive mode.

22. RFP page 33 IV. ELECTRONIC MONITORING DEVICE, A. EQUIPMENT SPECIFICATIONS:...2. At a minimum the EQUIPMENT should: calls out "a. Be capable of setting up exclusion and inclusion zones into the GPS program to provide advance warnings for identified victims of offenders/defendants being monitored by the GPS and RF (if applicable)." What is the approximate average percentage of GPS participants that

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involve the Contractor to “provide advance warnings for identified victims” and by what specific method is this “advance warnings for identified victims delivered?

RESPONSE:

6% of the Active GPS cases as of 3/13/2020 have victim zones that require victim notification on a 24/7/365 basis. Outside of this 6%, an additional 13% of Active GPS cases have exclusion zones that require notification processes to the Officer and/or Supervisor on a 24/7/365 basis.

23. RFP page 34, B. INFORMATION REQUIRED OF VENDOR, 1. Vendor should include the following information in response to this RFP calls out “i. The vendor should provide in its response a detailed description of the service process including tracking capabilities.” Will you please define in greater detail what is being requested here?

RESPONSE:

Please detail your service process related to monitoring equipment.

24. RFP page 34, B. INFORMATION REQUIRED OF VENDOR, 1. Vendor should include the following information in response to this RFP calls out “d. List including address, telephone number, and number of offender(s)/defendant(s) served annually of public institutions or agencies to which the vendor provides or has provided similar services within the past five (5) years. CSCD reserves the right to contact any public institution or agency on the list as additional references.” Upon the basis that the Texas Attorney General has proven to NOT protect company customer lists from disclosure to competitors, please confirm that, in lieu of an exhaustive list of all customers that may prove excessively voluminous, is it acceptable to provide a listing of three (3) such “public institutions or agencies to which the vendor provides or has provided similar services within the past five (5) years” and submit these as “VENDOR REFERENCES” shall be sufficient?

RESPONSE:

No. Please submit institution or agency information as instructed by the RFP on Pages 33-34 of the RFP No. 2020-094.

25. RFP page 36 E. INSTALLATION AND TERMINATION OF SERVICE calls out “4. Non-Payment – Termination Notice. Vendor will not terminate offender/ defendant, deactivate or uninstall the Electronic Monitoring Device until CSCD, or Court has authorized removal of the device.”
- a) Upon notification regarding participants assessed with the ability to pay who refuse to or become delinquent, is Tarrant County “CSCD or Court” committed to promptly “authorize remove of the device”?

RESPONSE:

Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing will vary Court by Court, County by County and case by case. Judiciary may choose not to remove the device for failure to pay.

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- b) What is the anticipated response time from the time of notification regarding participants assessed with the ability to pay who refuse to or become delinquent, until the time Tarrant County "CSCD or Court authorize removal of the device"?

RESPONSE:

Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing will vary Court by Court, County by County and case by case. Judiciary may choose not to remove the device for failure to pay.

- c) What is the annual percentage of uncollected/bad debt? (Emphasis: If Tarrant County does NOT have this information, your incumbent contractors do and they are obligated to report this to Tarrant County upon request. Moreover, having this data provides incumbent contractors with a preference of visibility of these factors unless Tarrant County responds to this request providing this data for visibility by all prospective proposers).

RESPONSE:

Bad Debt defined as all receivables greater than 120 days. Factors influencing bad debt are increased utilization and inability to deactivate clients or suspend services due to non-payment.

2017: 44% = \$288,109

2018: 41% = \$377,457

2019: 51% = \$748,096.

- d) For offenders/defendants who have been assessed with the ability to pay, may Contractor(s) require offenders/defendants to pay a deposit at their inception into the program and continue to pay fees in advance on a forward basis so as to ensure against bad debt as a result of intentional/willful non-payment?

RESPONSE:

Per the terms of this contract, the vendor is responsible for the collection of fees, not CSCD. The vendor may not refuse to install a monitoring device on an offender/defendant because of non-payment of a deposit. All fees/charges by the vendor must be included in the vendor's response otherwise they will not be allowed. Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing will vary Court by Court, County by County and case by case.

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- e) If NOT, what programmatic/policy mechanisms are in place to ensure against Contractor bad debt as a result of offender/defendant intentional/willful non-payment?

RESPONSE:

Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing will vary Court by Court, County by County and case by case. Judiciary may choose not to remove the device for failure to pay.

- f) What programmatic/policy mechanisms are in place to ensure against judges/administrators perpetual re-referral/re-enrollment of offenders/defendants who have demonstrated intentional/willful non-payment to the Contractor(s)?

RESPONSE:

Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing will vary Court by Court, County by County and case by case. Judiciary may choose not to remove the device for failure to pay.

26. RFP page 38 "IX. TRAINING AND ORIENTATION"

- a) Approximately how many Tarrant County staff will participate in initial training?

RESPONSE:

Approximately 150, however, CSCD reserves the right to adjust this number as needed.

- b) Will training for Tarrant County staff occur at Tarrant County facilities/location?

RESPONSE:

Upon award of contract, CSCD will coordinate training with the Vendor to select location that best meets training needs.

- c) Approximately how many initial Tarrant County training sessions will be required and in what specific locations (please define each in detail and number of staff to be trained at each)?

RESPONSE:

Please see response to question 26a and 26b, above on this page. Upon award of contract, CSCD will coordinate with Vendor to determine class size.

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- d) For follow-up training, is the Tarrant County willing to accept the contractor performing training sessions via live trainer in webinar session?

RESPONSE:

Live web-based training is acceptable. Not all training is required to be in person, however CSCD shall approve of the content of any training offered. Training and orientation sessions shall be determined by CSCD, however we anticipate training/orientations on an as-needed basis. CSCD will work with the Vendor to coordinate training needs and scheduling.

27. Page 39 calls out "X. TESTIMONY" To enable proposers to budget accordingly approximately how many times per year has this historically been required?

RESPONSE:

Five (5).

28. RFP page 39 calls out XI. CRIMINAL HISTORY AUTHORIZATION FORM

- a) What is the current cost per employee to the Contractor for a "criminal background investigation"?

RESPONSE:

This information is not available.

- b) Is/are the Project Manager(s) the only Contractor employees requiring an "criminal background investigation"?

RESPONSE:

Any vendor employee(s) providing services or having access to information regarding services provided under this Agreement will be subject to a criminal history background check. CSCD will work with the vendor to identify which employee positions are required to be subject to a criminal history investigation.

- c) If NOT, will you please define in detail all such contractor positions who require "criminal background investigation"?

RESPONSE:

Any vendor employee(s) providing services or having access to information regarding services provided under this Agreement will be subject to a criminal history background check. CSCD will work with the vendor to identify which employee positions are required to be subject to a criminal history investigation.

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29. RFP page 42 XIII. EVALUATION FACTORS – Specifically how many of the “3. Proposed Approach and Management.....0 – 25” points are attributed to “d. Demonstration of Product and Services. (If required by Review Committee)”

RESPONSE:

If required by committee, demonstrations may result in the rescoring of the affected sections.

30. RFP page 42 XIII. EVALUATION FACTORS calls out (underline added for emphasis):

“5. Cost to offender/defendants.....0 – 25

- a. GPS (passive) Monitor – 5 pts
- b. GPS (active) Monitor - 15 pts
- c RF Monitor – 5 pts”

Additionally, RFP page 65 calls out (underlines added for emphasis):

“PROPOSAL COST EVALUATION FORM

CSCD currently supervises approximately 504 offenders/defendants court ordered to Electronic Monitoring. Of the 504, one hundred ten (110) to passive GPS, and three hundred ninety-four (394) to Active GPS. For cost evaluations purposes, please provide the total cost to the offender/defendant for the following scenarios:

- 1. An Offender/Defendant has a cellular GPS (Active) monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the GPS monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth 20 of 25 points)
- 2. An Offender/Defendant has a cellular GPS (Passive) monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the GPS monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth 5 of 25 points)

INCLUDE AN ITEMIZED SUMMARY DETAILING HOW COST WAS CALCULATED.”

Additionally, RFP pages 59 through 64 include six (6) separate PRICE FORMs:

- 1) OFFENDER/DEFENDENT-PAID PRICE FORM
- 2) DEPARTMENT-PAID PRICE FORM
- 3) PROPOSAL FEE SCHEDULE FORM - OFFENDER/DEFENDANT-PAID GPS
- 4) PROPOSAL FEE SCHEDULE FORM - DEPARTMENT-PAID GPS
- 5) PROPOSAL FEE SCHEDULE FORM - OFFENDER/DEFENDANT-PAID RF
- 6) PROPOSAL FEE SCHEDULE FORM - DEPARTMENT-PAID RF

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As presently worded XIII. EVALUATION FACTORS appear to only evaluate

“5. Cost to offender/defendants” and likewise, the “PROPOSAL COST EVALUATION FORM” appears to only evaluate “total cost to the offender/defendant” – More specifically, as presently worded there appears to be no evaluation mechanism/factoring for the prices of Department-paid services. We have several questions here:

a) Will Department-paid prices factor into XIII. EVALUATION FACTORS?

RESPONSE:

See revised pages included with this Addendum No. 2.

b) If so, should XIII. EVALUATION FACTORS, item 5 Cost and “PROPOSAL COST EVALUATION FORM” both be amended to reflect this?

RESPONSE:

See revised pages included with this Addendum No. 2.

c) If so, specifically how many of the “0 - 25” points will be attributed to each of the following price elements for XIII. EVALUATION FACTORS, item 5 Cost?

RESPONSE:

See revised pages included with this Addendum No. 2.

Cost to offender/defendants:

- a. GPS (passive) Monitor =___pts
- b. GPS (active) Monitor =___pts
- c. RF Monitor =___ pts

Cost to department:

- d. GPS (passive) Monitor =___pts
- e. GPS (active) Monitor =___pts
- f. RF Monitor =___ pts

RESPONSE:

For items a. through f., (above) see revised pages included with this Addendum No. 2.

d) Will the four (4) individual PROPOSAL FEE SCHEDULE FORMs factor into the calculation of XIII. EVALUATION FACTORS, item 5 Cost and, if so, specifically how will this be calculated to factor in these four (4) PROPOSAL FEE SCHEDULE FORMs?

RESPONSE:

See revised pages included with this Addendum No. 2.

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- e) Specifically how will the County use the twelve (12) price line items on each of the two (2) OFFENDER/DEFENDENT-PAID PRICE FORM and DEPARTMENT-PAID PRICE FORM and the fourteen (14) price line items on each of the four (4) PROPOSAL FEE SCHEDULE FORMs to calculate the XIII. EVALUATION FACTORS, item 5 Cost to calculate/arrive at the "0 – 25" points?

RESPONSE:

Total price will be scored using the following formula:

Lowest Price Proposal/ Vendor Price Proposal X weighted point value, shown on page 42 of the RFP NO. 2020-094.

31. RFP page 43 XIV. RIGHTS OF THE COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT calls out "B. Other departments or programs supported by the Tarrant County Purchasing Department may evaluate, for their purposes proposals submitted in response to this RFP, and/or after an award may contract with a vendor for Electronic Monitoring Services provided that..." What other County agencies are currently accessing the Tarrant County incumbent contract and for each, approximately how many of each technology type specified by the RFP are in use?

RESPONSE:

Juvenile Services, GPS electronics monitoring.

32. RFP pages 45 calls out "XVIII PROPOSAL SUBMISSION REQUIREMENTS:...1. Section 1: Required Forms:...e. HUB Certificate Form (if applicable)" and pages 47-51 call out "TARRANT COUNTY HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) POLICY."

- a) With regard to the wording "if applicable" will Tarrant County evaluate proposals that do NOT have HUB participation if the Proposer does NOT have any elements to subcontract?

RESPONSE:

Yes.

- b) Is NOT what is the minimum HUB participation necessary to be evaluated?

RESPONSE:

We have no set asides for minority vendors.

- c) If there is NO HUB participation will you please confirm that proposers should include the HUB Form and merely mark it N/A?

RESPONSE:

Yes.

33. RFP page 59, PRICE FORM for "RF MONITORING OFFENDER/DEFENDANT-PAID" and RFP page 60 PRICE FORM each call out only one (1) price line item for "RF MONITORING DEPARTMENT-PAID" RF Monitoring devices are commonly available in

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two separate models; one model that reports information using the offender's/defendant's home landline telephone line plus a second model that reports information using the cellular communication network (for offenders/defendants who do not have a home landline phone line). These two models of RF Monitoring devices are commonly priced differently/separately from one another, thus proposers responding to the RFP require the ability to quote two (2) separate price line items for RF Monitoring via Landline versus via Cellular. Will you please either; (a) confirm in response to this question that for RF Monitoring, Tarrant County uses all Cellular units exclusively (NO RF Monitoring via Landline) thus proposers should only quote prices for RF Monitoring via Cellular or amend both PRICE FORMs to reflect two (2) separate price line items for "RF Monitoring via Landline \$_____" plus "RF Monitoring via Cellular \$_____"?

RESPONSE:

See revised price pages included with this Addendum No. 2.

34. General:

- a. Who is the current vendor?

RESPONSE:

Recovery Monitoring Solutions Corporation.

- b. Please provide a copy of the current contract.

RESPONSE:

A copy of the current contract can be obtained. However, requests for copies of contracts are subject to Rule 12 of the Texas Rules of Judicial Administration and not under the Texas Public Information Act. To request records, please submit a written request in one of the following ways:

- **By email to CDWeaver@TarrantCounty.com**
- **By fax to 817-884-1862**
- **By standard mail to the following address:**

**Tarrant County CSCD
Attention: Cindy Weaver
200 West Belknap 6th Floor
Fort Worth, TX 76196-0225**

- c. What is the current pricing including all daily rates and all fees (both offender/defendant-pay and department pay)?

RESPONSE:

Daily rates for offender/defendant & department paid are the same.

Daily Monitoring Fees per the current contract are listed below.

Offender/defendant-paid, Active: \$9.50

Offender/defendant-paid, Passive: \$8.50

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Department-paid Active: \$7.50

Department-paid Passive: N/A.

- d. Is the contract today awarded to one vendor or to multiple vendors? (The pricing sheets suggest that respondents may submit a response for just one (1) line item in the proposal.)

RESPONSE:

The current contract is awarded to one (1) vendor.

- e. Is it the intention to award this contract to one or multiple vendors?

RESPONSE:

Tarrant County reserves the right to make an award decision based on the best interests of the County.

- f. May a vendor submit a proposal that is valid only if ALL items are being awarded?

RESPONSE:

Yes. Tarrant County reserves the right to make an award decision based on the best interests of the County.

- g. What is the average length of time that an offender/defendant is enrolled in the program?

RESPONSE:

Typical Probation order from the Court is 90 days; Pretrial Cases are open ended orders. The overall average equals 347 days, however, the number of offenders/defendants enrolled in the program changes daily. Tarrant County CSCD does not guarantee a minimum or maximum number of offenders/defendants enrolled in the program.

- h. The Proposal Cost Evaluation Form states that there are 504 offenders/defendants on the program (110 Passive GPS and 394 Active GPS). The Price Form (page 60 and 61) suggests that there are 591 participants (110 Passive GPS, 371 Active GPS and 110 RF).

- i. Is RF equipment currently used in the program

RESPONSE:

NO.

- ii. What is the current tally of the different equipment types?

RESPONSE:

One (1) type of equipment is currently being used.

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- iii. Has the number of offenders/defendants increased or decreased over the last year?

RESPONSE:

Increased.

- iv. Is there an expectation that the number of offenders/defendants will increase or decrease over the coming year?

RESPONSE:

Tarrant County CSCD has no way of accurately determining the number of offenders/defendants during the upcoming year. Tarrant County CSCD does not guarantee a minimum or maximum number of offenders/defendants enrolled in the program.

35. Proposal Cost Evaluation Form

- a. This form only mentions GPS, Active and Passive awarding a possible 25 points, 20 to Active and 5 to Passive. However, on page 42, there is also 5 points awarded to RF and only 15 points to Active GPS. Will RF pricing be part of the evaluation?

RESPONSE:

Yes, see revised pages with this Addendum No. 2.

- b. Is the Proposal Cost Evaluation Form intended for the offender/defendant-pay or the Department Paid option?

RESPONSE:

Both.

- c. How is the Proposal Cost Evaluation Form going to be used when comparing one vendor proposal to another vendor proposal?

RESPONSE:

Total price will be scored using the following formula:

Lowest Price Proposal/Vendor Price Proposal X Weighted Point Value shown on page 42 of the RFP.

36. Criminal Background Check, page 8:

- a. What is the typical process time of the background check required of the vendor staff?

RESPONSE:

The process time is normally 3-5 business days.

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- b. In a transition, will the county allow vendor staff who have passed a commercial background check, to work with this project conditionally awaiting the result of their county background check?

RESPONSE:

No, the county background check must be completed before the employee will be allowed to provide service or have access to information regarding services provided under this Agreement. CSCD will work with the vendor to identify which employee positions are required to be subject to a criminal history investigation.

37. B. Provision of Equipment and Services

- a. Section 4, page 18: ...a program to provide translation services..."

- i. How is this handled today?

RESPONSE:

Translation services are provided by the vendor as part of the contract.

- ii. Is that solution satisfactory to CSCD?

RESPONSE:

Yes.

- iii. If not, how would the CSCD prefer to see it handled?

RESPONSE:

N/A.

- b. Section 5, page 18: replace defective or malfunctioning equipment

- i. How is this handled today? Is the offender/defendant coming into the vendor's facility or is the vendor making house calls to exchange equipment?

RESPONSE:

Offenders/defendants go into either the vendor's service center location or Tarrant County CSCD central location at 200 West Belknap, Fort Worth, Texas 76196-0225

- ii. Is the current solution satisfactory to CSCD?

RESPONSE:

Yes.

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- iii. If not, how would the CSCD prefer to see it handled?

RESPONSE:

N/A.

- c. Section 6, page 18: service center

- i. Apart from providing emergency exchange of equipment 24/7 what other tasks are CSCD requiring/requesting that the vendor provide at the service center?

RESPONSE:

Installations, removals, repairs, and any other services required to meet the service standards for this RFP.

- ii. Is there to be staff at the service center 24/7 or is staff on standby/on call sufficient?

RESPONSE:

Staff must be present at the service center location 24/7, seven (7) days per week. If Vendor chooses to propose an alternative to the specifications listed in Section III.B.6.a.3, on page 18 of the RFP NO. 2020-094, vendor should list deficiencies and deviations from the requirements and/or provisions as outlined in this RFP on the Deficiencies and Deviations form which is currently page 57 of the RFP No. 2020-094.

- iii. Will there ever be installations or removals outside of normal business hours?

RESPONSE:

Yes.

- iv. The requirement of the service center location within an hour from 200 West Belknap allows the service center to be located outside of Tarrant County. Is that permitted?

RESPONSE:

Yes, if the service center is located within a one-hour drive of the Tarrant County CSCD Central office located at 200 West Belknap, Fort Worth, Texas 76196.

- v. Is the vendor allowed to schedule maintenance appointments for offenders/defendants during business hours at the 200 West Belknap location?

RESPONSE:

Yes.

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1. If yes, can the service center be open just during non-business hours?

RESPONSE:

No. The service center location must be open 24/7, seven (7) days per week including during business hours.

38. D. Services

- a. Section 2 a: Vendor employee(s) on site at CSCD during normal CSCD business hours

- i. How many staff does the current vendor have working at CSCD on any given day?

RESPONSE:

Five (5) full-time employees.

- ii. Subsection 4) mentions furniture and computers.

1. How many workstations/workspaces does the vendor have access to at the CSCD?

RESPONSE:

Tarrant County CSCD will provide office space only. The vendor will be responsible for providing the necessary equipment/tools to meet the minimum service standard outlined in this RFP. The office space provided to the vendor is approximately 500 square feet.

- iii. Subsection 5)

1. What other duties/responsibilities do the on-site employees have today?

RESPONSE:

Other duties/responsibilities are determined in collaboration with the vendor to meet the needs of CSCD as it relates to the requirements of this contract and RFP.

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b. Section 4, Page 27: Financial relief

i. "CSCD will determine who qualifies for financial subsidy".

1. Just to clarify, the vendor does not have to conduct a financial assessment as part of the orientation in order to determine a possible partial fee waiver, correct?

RESPONSE:

Yes, as stated in Section III.D.4, page 27 of the RFP NO. 2020-094, "The Vendor shall provide partial financial relief to offenders/defendants (offender/defendant paid only) who apply for such assistance and who, at the time of placement, are recipients of either food stamps under the Supplemental Nutrition Assistance Program, Supplemental Security Income due to age or disability or other Government assistance. CSCD will determine who qualifies for financial subsidy."

39. Department Paid Only, Page 32

a. Subsection 2: How may the CSCD's limited funding impact the vendor?

RESPONSE:

This shall have no impact on the vendor.

40. Section E. Installation and Termination of Services

a. Subsection 4: If an offender/defendant is not paying, what recourse does the vendor have? Will CSCD terminate a participant for not paying?

RESPONSE:

Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing will vary Court by Court, County by County and case by case.

The provisions of the current contract and this RFP do not authorize the Vendor to cease monitoring for non-payment of program participation fees, nor is the County obligated to subsidize the cost of defendant/offender participation." The offender/defendant is responsible for all fees associated with this contracted service.

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41. Criminal History Authorization Form:

- a. For staff located in the State of Texas, does that refer to all staff assigned to this program, located in Texas or ALL STAFF. (In our case that amounts to hundreds of staff).

RESPONSE:

All staff members that have access to program data or contact with our clients are included. Call center staff would be excluded.

- b. For staff NOT located in Texas, does that refer to all staff or just the staff assigned to the program or who are in contact with program data?

RESPONSE:

Only staff who are in contact with program data.

42. Section XVIII (Proposal Submission Requirements) and Section XIII (Evaluation Factors): All vendors are trying to provide the information that they believe the department is asking for, especially the information which the department is mentioning that they are going to use to evaluate the proposal on. If all vendors put the same information under each section, it also helps the department in evaluating the proposals.

- a. Please review the heading "Responsiveness of the RFP Requirement and Specifications" under both Section XIII and XVIII and provide additional guidelines on what the department want to see in that section.

RESPONSE:

An explanation of how the vendor can meet the requirements of this RFP. The Responsiveness portion is stating that all requirements are demonstrated to have been met and all RFP information has been included. An emphasis on equipment/device capabilities should be included.

- b. Please review the heading "Proposed approach and Management" under both Section XIII and XVIII and provide additional guidelines on what the department want to see in that section.

RESPONSE:

An explanation of how the vendor can meet the requirements of this RFP. For the Proposed Approach and Management, an emphasis should be placed on demonstrating vendor's service capabilities.

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43. In order to assist vendors develop informed bid pricing for this offender/defendant pay program, please provide the following:

- Total amount of bad debt accumulated by the incumbent contractor during calendar years 2017 through 2019 in managing offender pay; noting that page 36, Paragraph E.4 of the RFP prohibits the contractor from terminating monitoring for non-payment.

RESPONSE:

Bad Debt defined as all receivables greater than 120 days. Factors influencing bad debt are increased utilization and inability to deactivate clients or suspend services due to non-payment.

2017: 44% = \$288,109

2018: 41% = \$377,457

2019: 51% = \$748,096.

44. In order to assist vendors develop informed bid pricing for this offender/defendant pay program, please provide the following:

- Total number of GPS units/equipment lost, damaged and/or stolen during calendar years 2017 through 2019. And as follow up to this data,

RESPONSE:

GPS Bracelets

2017 = 33

2018 = 33

2019 = 74

GPS Charger – Unknown, data not tracked.

GPS Strap (if cut/damaged by offender/defendant) – Unknown, data not tracked.

- In order for vendors to evaluate the needed procedures to manage lost, stolen, and damaged equipment related issues, can you ask the incumbent vendor to provide a summary of the number of staff involved in the asset recovery processes.

RESPONSE:

Current vendor has local staff in Tarrant County (five (5) staff) that are assigned to initial efforts in asset recovery. Units not recovered are then referred to the Inventory and Asset Recovery team that employs an addition equivalent to one FTE for Tarrant County asset recovery.

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45. Could the County please share the make and model of all the equipment(s) the County uses and the contracted daily rate for the following?

a. GPS Active - offender paid

RESPONSE:

Attenti Tracker One (AT1).

\$9.00.

b. GPS Passive - offender paid

RESPONSE:

Attenti Tracker One (AT1).

\$8.50.

c. GPS Active - agency paid

RESPONSE:

Attenti Tracker One (AT1).

\$7.50.

d. GPS Passive - agency paid

RESPONSE:

N/A.

e. RF - offender paid

RESPONSE:

N/A.

f. RF - agency paid

RESPONSE:

N/A.

g. GPS installation fee(s)

RESPONSE:

The enrollment/set-up/activation fee is \$20.00 each enrollment.

h. RF Installation fee(s)

RESPONSE:

N/A.

i. GPS removal fee(s)

RESPONSE:

\$0.00.

j. RF removal fee(s)

RESPONSE:

N/A.

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- k. Enrollment fee(s) for offender/defendant

RESPONSE:

The enrollment/set-up/activation fee is \$20.00 each enrollment.

46. How many indigent participants are currently on Active and Passive GPS?

RESPONSE:

Specific data is not tracked. Currently less than 10% of participants receive financial subsidy. Given the inability to deactivate for non-payment of services the use of this subsidy has not been widely accounted for operationally.

47. What was the average utilization for the month of January and February for each model/technology used by Tarrant County? Are the quantities on the price forms from pages 59 and 60 representative of the monthly totals?

RESPONSE;

Yes, the numbers on the price forms represent actual CSCD quantities.

48. Regarding page 18 - Section B - Provision of Equipment and Services - item 4. - Does this requirement pertain to the installer(s) and the 24X7 service center.

RESPONSE:

Yes, the vendor must provide translation services at the vendors service center location and at the Tarrant County Central location at 200 West Belknap, Fort Worth, Texas 76196.

49. Regarding page 18 - Section B - Provision of Equipment and Services - item 6. - Regarding the service center being located one-hour drive from Tarrant County CSCD Central Office. We understand that it is important to have the installer and equipment accessible and within one- hour of the CSCD Central Office. However, except for local service providers like an OEM's service center that are staffed 24 X 7, (often called monitoring centers or help desks) there are no major OEM's that are located in the Dallas Tarrant County area. We do not see the reasoning to have a service center/help desk/monitoring center that is staffed 24 X 7 within one hour's drive from the CSCD when we can have a fully staffed, 24X7 expertly staffed facility elsewhere. Is it acceptable to have a local office for account management/service/installs and utilize our fully staffed 24x7 monitoring center that is located outside the one-hour travel radius for monitoring and help desk functions as we do for out counties in the region?

RESPONSE:

The need for a service center within a one (1) hour drive of the central office is for the vendor to address equipment resolution issues seven-days-per week, twenty-four hours per day (7X24), and allow for offenders/defendants and vendors efficient, safe, and private completion of services under this RFP. This allows for equipment repair/replacement within the specified time range. If Vendor chooses

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to propose an alternative to the specifications listed in section III.B.5, page 18 of the RFP NO. 2020-094, Vendor should list deficiencies and deviations from the requirements and/or provisions as outlined in this RFP on the Deficiencies and Deviations form which is currently page 57 of this RFP No. 2020-094.

50. Regarding page 19- D. SERVICES- Global Positioning Services - item 2. We have several questions about points 1 through 4.

- a. With the current vendor, is the installer also performing this role or is it a separate person?

RESPONSE:

The current vendor performs 1-4.

- b. How many staff does the current vendor have on-site daily?

RESPONSE:

Five (5) full-time employees.

- c. If it is a separate person, is this person located full-time and at the Central Office during business hours Monday through Friday?

RESPONSE:

The current vendor performs 1-4.

- d. In item 1, it states that "Daily receipt, review, interpretation and distribution of all Electronic Monitoring reports for CSCD offenders/defendants." Are these Electronic Monitoring reports" really events/alerts/violations that have been generated by the individual offenders/defendants?

RESPONSE:

Events/alerts/violations are all included as part of electronic monitoring reports but may not be all that make up those reports.

- e. Item 1, it states, "Vendor employee(s) shall be responsible for verifying any violations(s) and notifying CSCD, through the offenders'/defendants" assigned supervision officer or CSCD after-hours "on call" officer of any violation(s)."

- i. The case manager will look to determine the validity of the alert and if a violation has occurred, (for example - inclusion zone violation) send a report with notes to the supervising officer or on-call officer based on alert protocol?

RESPONSE:

Please see RFP Section III.D.3., page 20 of the RFP NO. 2020-094.

- ii. How is the supervising officer contacted (email, phone, text, cell phone)?

RESPONSE;

Phone number(s) provided by CSCD.

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- iii. Is it required for an on-site person to review and verify violations or could that be done at our help desk/monitoring center?

RESPONSE:

That could be done at either the on-site location at the CSCD Central office location at 200 West Belknap, Fort Worth, Texas 76196 or at the vendor's service center located within a one (1) hour drive of the CSCD central office as long as the RFP requirements for notification are met.

- iv. Item 3 - How many times has the current vendor provided in person testimony to courts in the last calendar year?

RESPONSE:

Five (5).

- v. Item 4 – Just to confirm, Tarrant County will provide office space, but supplies including computers, printers, copiers, cell phone, and internet service is currently supplied by the current vendor?

RESPONSE:

Yes.

51. Regarding page 20 – Section 3 – This section describes seven days per week – 24 X 7 monitoring for the defendants/offenders' and describes the different alert protocols. It describes Passive and Active GPS. Could you please describe how the County defines Passive GPS and Active GPS? Typically, it would mean that the uploads to the server are more frequent on Active than Passive. Is that true with your current vendor and are alerts sent immediately regardless of Passive or Active?

RESPONSE:

As stated in section IV.A.1, page 32 of the RFP NO. 2020-094, Vendor should include in its response to this RFP, their definition of Active Tracking and Passive Tracking. Also, as stated in section III.D.3, page 20 of the RFP NO. 2020-094, upon award of contract, CSCD will coordinate with Vendor to update procedures and responses.

52. Regarding pages 20-32 - item 3. - How many violation alerts are generated by the monitoring devices per month for all categories (GPS Active, GPS Passive, RF) described in pages 20 to 32? We need this information to determine workload and staffing.

RESPONSE:

6% of the Active GPS cases as of 3/13/2020 have victim zones that require victim notification on a 24/7/365 basis. Additional Data: Outside of this 6%, an additional 13% of Active GPS cases have exclusion zones that require notification processes to the Officer and/or Supervisor on a 24/7/365 basis.

53. Regarding alert protocols described in pages 20-32- item 3. -Can you confirm that

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the difference in the alert protocols for Strap Violation/ Tamper and Dead Battery for Active GPS and Passive GPS is making contact with the offender and officer in 15 minutes on Active vs. Passive? Is it acceptable for the vendor to make contact the offender/defendant within 15 minutes after alert for Strap Alert or Dead Battery and then call the officer/on-call staff in the next consecutive 15 minutes (making vendor complaint if both are contacted within 30 minutes), or is the vendor to contact the offender/defendant and the officer in a total of 15 minutes for Active Strap Alert/Dead Battery?

RESPONSE:

Please see RFP Section III.D.3, page 20 of the RFP NO. 2020-094, The electronic monitoring procedures are outlined.

54. Regarding page 36 – D. WEBSITE AND DATA TRANSFER – item 4 – Regarding the requirement to provide and API, we ask the following questions:

Please provide details of the system or software(s) with which the vendor will be required to exchange data?

RESPONSE:

Vendor should explain its capabilities related to section V.D.4, page 36 of the RFP NO. 2020-094.

- a. Does the County wish to have the vendor do this as a requirement of the RFP/contract at no additional cost?

RESPONSE:

Refer to V.D.1, page 35 of the RFP NO. 2020-094.

55. Regarding page 36 - E. INSTALLATION AND TERMINATION OF SERVICE - item 4.
- What is the percentage of defendants/participants who are delinquent in payments and what is the total that is past due or considered non-collectable.

RESPONSE:

Bad Debt defined as all receivables greater than 120 days. Factors influencing bad debt are increased utilization and inability to deactivate clients or suspend services due to non-payment.

2017: 44% = \$288,109

2018: 41% = \$377,457

2019: 51% = \$748,096.

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56. Can the County please share what percentage of offender paid defendants/offenders are delinquent enough to have court authorize removal from the program?

RESPONSE:

Violations are staffed with Tarrant County Judiciary or Counties of Jurisdiction. Sanctions that result from such staffing levels will vary Court by Court, County by County and case by case. Judiciary may choose not to remove the device for failure to pay.

57. How many tracking devices and chargers have been lost/stolen or damaged beyond normal wear and tear for the period of the contract.

RESPONSE:

GPS Bracelet

2017 = 33

2018 = 33

2019 = 74

GPS Charger

Unknown, data not tracked.

GPS Strap (if cut/damaged by offender/defendant)

Unknown, data not tracked.

58. Regarding page 39-IX. TRAINING AND ORIENTATION - item B.-subitem 2-Why would vendor willingly provide offender/defendant the location of the Service Center location? Are installs/enrollment performed at this *Service Center* locations?

RESPONSE:

Installs are conducted at either the vendor's service center location or Tarrant County CSCD central location at 200 West Belknap, Fort Worth, Texas 76196.

59. Regarding page 45 - **XVIII. PROPOSAL SUBMISSION REQUIREMENTS** - section A. - Section 3: Responsiveness to the RFP Requirements and Specifications - Could you please clarify how the vendor is supposed to do this? Do you want the vendor to respond to III? **STANDARDS FOR SERVICE** through XII **TRANSITION PLAN** answering on a point by point response?

RESPONSE:

An explanation of how the vendor can meet the requirements of this RFP. The Responsiveness portion is stating that all requirements are demonstrated to have been met and all RFP information has been included. An emphasis on equipment/device capabilities should be included. Vendor should include in detail how they meet or will meet these requirements.

<p style="text-align: center;">REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING</p>

60. Regarding page 55- RFP FOR ANNUAL CONTRACT FORELECTRONIC MONITORING FORM The form is asking for a DUNS number for the business entity. It is also asking for a CAGE code which we have learned stands for Commercial and Government Entity code. This is most often related to SAM registration (mainly Federal contracting and bidding opportunities) which we do little on the Federal level. If the bidder provides the DUNS number or do they need to provide a CAGE code?

RESPONSE:

No.

61. Page 27, Paragraph 4 and Page 31, Paragraph 4 states "The Vendor shall provide partial financial relief to offenders/defendants (offender/defendant paid only) who apply for such assistance and who, at the time of placement, are recipients of either food stamps under the Supplemental Nutrition Assistance Program, Supplemental Security Income due to age or disability or other Government assistance. CSCD will determine who qualifies for financial subsidy. The total number of qualified clients shall not exceed 10% of total overall active population." Please confirm that clients initially determined to be indigent will be reclassified after obtaining employment and instructed to pay the full daily program price.

RESPONSE:

(offender/defendant paid) Yes, if an offender/defendant receiving financial assistance no longer meets the requirements, the supervision officer shall request that the offender/defendant no longer receive financial assistance.

62. Page 32, Section III, Paragraph 1 states "CSCD shall provide financial relief to Pretrial offenders/defendants who apply for such assistance and who, at the time of placement, are recipients of either food stamps under the Supplemental Nutrition Assistance Program, Supplemental Security Income due to age or disability or other Government assistance. CSCD will determine who qualifies for financial subsidy." Please confirm:

- A. That the approximate percentage of pretrial offenders/defendants who are expected to qualify for financial relief is 10% as estimated during the pre-proposal conference, and

RESPONSE:

Pretrial cases will be paid for by Tarrant County CSCD (Department Paid). Non-pretrial cases are subject to the 10% cap.

- B. Offenders/defendants initially determined to be indigent will be reclassified after obtaining employment and instructed to pay the full daily program price.

RESPONSE:

(offender/defendant paid) Yes, if an offender/defendant receiving financial assistance no longer meets the requirements, the supervision officer shall request that the offender/defendant no longer receive financial assistance.

<p style="text-align: center;">REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING</p>

63. Page 33, Section B, Paragraph 1.d states “List including address, telephone number, and number of offender(s)/defendant(s) served annually of public institutions or agencies to which the vendor provides or has provided similar services within the past five (5) years.” Many potential bidders have a nationwide presence with a list of public agency customers so lengthy that it would not be practical to include a comprehensive list in a proposal.

Please consider revising this specification to require a finite number of customers (for example, two (2) more to supplement the existing list of three (3) references requested on page 52) and/or simply a total number of agency customers across the country.

RESPONSE:

No. Please submit institution and agency information as instructed by the RFP on Page 33.

64. Page 41, Paragraph C.1-5 *Evaluation Factors* and Page 57 *Deficiencies and Deviations Form*: Please confirm that vendors who meet or exceed every standard established in the RFP will not be unduly assigned a lower Cost Proposal evaluation score for their potentially higher bid prices than companies whose reduced charges are the direct result of offering fewer or lower quality services as identified on their Deficiencies and Deviations Form.

RESPONSE:

Several variables (vendor capabilities, deviations, deficiencies, etc...) are considered when assigning points to related costs. Any deficiencies and deviations will affect scoring for the Responsiveness of the RFP Requirements and Specifications.

65. Page 41, Paragraph C.1-5 *Evaluation Factors*: Please clarify whether the proposed equipment capabilities should be provided in Section 2 *Responsiveness of the RFP Requirements and Specifications* or Section 3 *Proposed Approach and Management* of the proposal.

RESPONSE:

The capabilities of the device should be included under Responsiveness to the RFP Requirements and Specifications. The capabilities of the device may also appear in the Proposed Approach and Management section when the vendor explains “vendor services”.

<p style="text-align: center;">REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING</p>

66. Page 49, Paragraph F states "A HUB Policy statement shall be included in all specifications. The County will consider the bidder's responsiveness to the HUB Policy in the evaluation of bids and proposals. Failure to demonstrate a good faith effort to comply with the County's HUB policy may result in a bid or proposal being considered non-responsive to specifications." Please explain the actions(s) bidders must take to demonstrate a good faith effort to comply with the County's HUB policy.

RESPONSE:

This is more or less for construction proposal/bids and since there was no sub-contracting form in this RFP, this will not apply for this RFP.

67. Please consider extending the proposal submission deadline by a period of two (2) weeks beyond the date on which the County posts its responses to vendor questions.

RESPONSE:

See Addendum No. 1 on the Tarrant County website. Please check the Tarrant County website periodically.

RFP FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING

- c. Vendor's proposed offender/defendant management or case management services.
 - 1) On-site employee
 - 2) Customer service access
- d. Demonstration of Product and Services. (If required by Review Committee)
- 4. References.....0 – 10
 - a. Responses from references provided by Vendor from page 26 of RFP.
- 5. Cost0 – 25

Offender/Defendant Paid

- a. GPS (passive) Monitor – 2.5 pts
- b. GPS (active) Monitor – 7.5 pts
- c. RF Monitor (cellular) – 2 pts
- d. RF Monitor (landline) – 5 pts

Department Paid

- e. GPS (passive) Monitor – 2.5 pts
- f. GPS (active) Monitor – 7.5 pts
- g. RF Monitor (cellular) – 2 pts
- h. RF Monitor (landline) – 5 pts

TOTAL SCORE:.....100 Points

XIV. RIGHTS OF THE COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

- A. The CSCD reserves the right to waive, change, add, or delete any terms or conditions of this RFP. CSCD reserves the right to reject any or all proposals or portions of proposals submitted in response to this RFP. All proposals become the property of CSCD. CSCD reserves the right to use, for its benefit, ideas contained in the proposals submitted. CSCD is not liable for any costs or any damages that may be incurred by a Vendor or prospective Vendor in the preparation, formulation, or presentation of a proposal. In case of ambiguity, disagreement or lack of clarity

RFP FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING

concerning any provision(s) of this RFP, CSCD may adopt an interpretation(s) most advantageous to CSCD. CSCD may, at its discretion, request Vendor to provide a demonstration of product and services to CSCD and/or its designee(s) in support of their proposals. Upon review of proposals, CSCD may select the proposal(s) which in its judgment is (are) most advantageous to CSCD and thereupon select the Vendor with whom to negotiate a contract. Such determination shall be solely at the discretion of CSCD

RFP FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING

PRICE FORM

ITEM NO.	TYPE OF SERVICE	ESTIMATED NUMBER OF OFFENDERS	DAILY PRICE	EXTENDED PRICE
GPS MONITORING OFFENDER/DEFENDANT-PAID				
1.	Active GPS	354 Offenders/Defendants	\$ _____	\$ _____
			(354 Probationers x Price = Extended Price)	
			TOTAL PRICE	\$ _____
2.	Passive GPS	50 Offenders/Defendants	\$ _____	\$ _____
			(50 Probationers x Price = Extended Price)	
			TOTAL PRICE	\$ _____
RF MONITORING OFFENDER/DEFENDANT-PAID				
1.	RF Monitoring (cellular)	45 Offenders/Defendants	\$ _____	\$ _____
			(45 Probationers x Price = Extended Price)	
			TOTAL PRICE	\$ _____
2.	RF Monitoring (landline)	5 Offenders/Defendants	\$ _____	\$ _____
			(5 Probationers x Price = Extended Price)	
			TOTAL PRICE	\$ _____
<p>TARRANT COUNTY / CSCD DOES NOT GUARANTEE A MINIMUM NUMBER OF OFFENDER/DEFENDANTS FOR THIS SERVICE.</p> <p style="text-align: center;">CHARGES WILL BE BILLED DIRECTLY TO OFFENDERS/DEFENDANTS.</p> <p style="text-align: center;">RESPONDENTS MAY SUBMIT PROPOSALS BASED ON ONE (1) OR ALL ITEMS BEING AWARDED.</p>				

THE ORIGINAL AND ONE (5) COPIES OF THIS PAGE MUST BE RETURNED WITH BID!

RFP FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING

PRICE FORM

ITEM NO.	TYPE OF SERVICE	ESTIMATED NUMBER OF OFFENDERS	DAILY PRICE	EXTENDED PRICE
GPS MONITORING DEPARTMENT-PAID				
1.	Active GPS	38 Offenders/Defendants	\$ _____	\$ _____
			(38 Probationers x Price = Extended Price)	
			TOTAL PRICE	\$ _____
2.	Passive GPS	6 Offenders/Defendants	\$ _____	\$ _____
			(6 Probationers x Price = Extended Price)	
			TOTAL PRICE	\$ _____
RF MONITORING DEPARTMENT-PAID				
1.	RF Monitoring (cellular)	5 Offenders/Defendants	\$ _____	\$ _____
			(5 Probationers x Price = Extended Price)	
			TOTAL PRICE	\$ _____
2.	RF Monitoring (landline)	1 Offenders/Defendants	\$ _____	\$ _____
			(1 Probationers x Price = Extended Price)	
			TOTAL PRICE	\$ _____
<p>TARRANT COUNTY / CSCD DOES NOT GUARANTEE A MINIMUM NUMBER OF OFFENDER/DEFENDANTS FOR THIS SERVICE.</p> <p>RESPONDENTS MAY SUBMIT PROPOSALS BASED ON ONE (1) OR ALL ITEMS BEING AWARDED.</p>				

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RFP FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING
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ENTIRE SECTION HAS BEEN REVISED (pages 65 and 65a)

PROPOSAL COST EVALUATION FORM

CSCD currently supervises approximately 504 offenders/defendants court ordered to Electronic Monitoring. Of the 504, three hundred ninety-four (394) are Active GPS, one hundred ten (110) are passive GPS, and zero (0) are RF.

With this RFP and contract, Tarrant County CSCD intends to begin utilizing RF technology and will implement Department Paid electronic monitoring. For cost evaluations purposes, please provide the total cost for each of the following scenarios:

Offender/Defendant Paid

1. An Offender/Defendant has a cellular GPS (Active) monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the GPS monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth 2.5 of 25 points)
2. An Offender/Defendant has a cellular GPS (Passive) monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the GPS monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth 7.5 of 25 points)
3. An Offender/Defendant has a cellular RF monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the RF monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth 2 of 25 points)
4. An Offender/Defendant has a landline RF monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the RF monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth .5 of 25 points)

Department Paid

1. An Offender/Defendant has a cellular GPS (Active) monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the GPS monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth 2.5 of 25 points)
2. An Offender/Defendant has a cellular GPS (Passive) monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the GPS monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth 7.5 of 25 points)

RFP FOR ANNUAL CONTRACT FOR ELECTRONIC MONITORING
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3. An Offender/Defendant has a cellular RF monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the RF monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth 2 of 25 points)
4. An Offender/Defendant has a landline RF monitor placed on May 5, 2020. The conditions of Supervision are modified on November 5, 2020 for removal of the RF monitoring device. Offender/Defendant reports November 5, 2020 to have the monitoring device removed. (Worth .5 of 25 points)

INCLUDE AN ITEMIZED SUMMARY DETAILING HOW COST WAS CALCULATED.

THE ORIGINAL AND FIVE (5) COPIES OF THIS PAGE SHOULD BE RETURNED WITH PROPOSAL

Please cut out and affix to the outside of your response package



**TARRANT COUNTY
SEALED BID/PROPOSAL/RESPONSE**

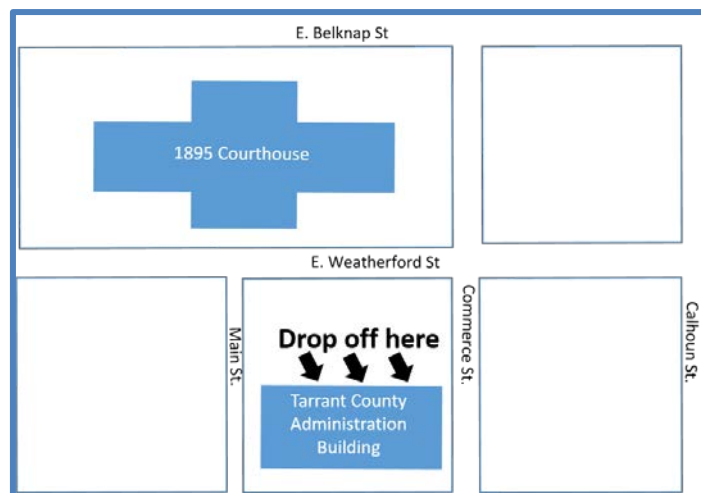
RFP No. 2020-094

**RFP FOR ANNUAL CONTRACT FOR
ELECTRONIC MONITORING**

Due Date: APRIL 2, 2020 at 2:00 p.m.

**Tarrant County Administration Building
ATTN: Purchasing Department
100 E. Weatherford St., Third Floor, Suite 303
Fort Worth, Texas 76196-0104**

Street View



Building View

