



Company Name:

TARRANT COUNTY
PURCHASING DEPARTMENT

MELISSA LEE, C.P.M., A.P.P.
ACTING PURCHASING AGENT

RFB NO. 2021-067

**REQUEST FOR BID
FOR
ANNUAL CONTRACT
FOR
CISCO NETWORK EQUIPMENT,
SOFTWARE AND MAINTENANCE**

**BIDS DUE APRIL 8, 2021
2:00 P.M.**

RFB NO. 2021-067

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EXHIBIT A TARRANT COUNTY'S CURRENT CISCO INVENTORY

This Table of Contents is intended as an aid to bidders and not as a comprehensive listing of the bid package. Bidders are responsible for reading the entire bid package and complying with all specifications.

<p style="text-align: center;">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>

Tarrant County is requesting bids for the **ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE** for the **INFORMATION TECHNOLOGY DEPARTMENT**. All bids must be submitted on the attached Price Forms. Tarrant County will not enter into any contract where the cost is provisional upon such clauses as “escalator” or “cost-plus” clauses.

Original and One (1) Copy
OF
COMPLETED BID PROPOSALS
MUST BE RECEIVED IN THE
TARRANT COUNTY PURCHASING DEPARTMENT
AT 100 E. WEATHERFORD, SUITE 303
FORT WORTH, TEXAS 76196-0104
ON OR BEFORE APRIL 8, 2021 AT 2:00 P.M.

All bids are due in the Tarrant County Purchasing Department by the due date in sealed envelopes or boxes. All bids must be clearly marked with the Bid Number, the name of the company submitting the bid, and date and time of opening on the outside of the envelope/box and/or Air Bill/Delivery Receipt. The original bid must be clearly marked **"ORIGINAL"** and contain all original signatures. “No-Bid” Response to be returned on the form included in the section under Forms.

Any bid received after the date and/or hour set for bid opening will not be accepted. The Bidder will be notified and will advise Tarrant County Purchasing as to the disposition by either pick up, return at Bidder’s expense, or destroyed with written authorization of the Bidder. If bids are sent by mail to the Tarrant County Purchasing Department, the Bidder shall be responsible for actual delivery of the bid to the Tarrant County Purchasing Department before the advertised date and hour for opening of bids. If mail is delayed either in the postal service or in the internal mail system of Tarrant County beyond the date and hour set for the bid opening, bids thus delayed will not be considered and will be disposed of as authorized.

Bids may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by Bidder guaranteeing authenticity. After the official opening, bids become the property of Tarrant County and may not be amended, altered or withdrawn without the recommendation of the Tarrant County Purchasing Agent and the approval of Tarrant County Commissioners' Court.

Tarrant County is exempt from Federal Excise and State Sales Tax; therefore, tax must not be included in this bid. Tarrant County is not exempt from Surplus Lines Tax or Texas Stamping Tax.

Tarrant County reserves the right to accept or reject in part or in whole any bids submitted and to waive any technicalities for the best interest of Tarrant County.

No oral explanation or instructions will be given by Tarrant County officials or employees in regard to the meaning of the proposal specifications before the award of the contract unless authorized by the Tarrant County Purchasing Agent or their designee. Requests from interested bidders for additional information or interpretation of the information included in the specifications should be directed in writing, via fax, to:

<p style="text-align: center;">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>

ELAINE JOHNSON, CPPB, SENIOR BUYER
FAX: 817-884-2629

All documents relating to the RFB, including but not limited to, the RFB document, questions and responses, addenda and special notices will be posted under the RFB number on the Tarrant County website and available for download by Bidders and other interested parties. No documents will be faxed or emailed after the initial Notice of Intent prior to award. **It is the Bidder's sole responsibility to review this site and retrieve all related documents up to the RFB due date.**

The deadline for receipt of all questions is 12:00 p.m., CST, Tuesday, March 23, 2021. After this deadline, all questions and responses will be posted on the website and available for download by interested parties.

All questions **must** be submitted in writing and directed to Elaine Johnson, CPPB, Senior Buyer, via fax at **817-884-2629** or, if unable to fax, emailed to BidQuestions-RSVP@tarrantcounty.com.

Faxed Questions: Faxed questions **must** reflect the RFB number **or** include the RFB cover page.

Emailed Questions: The email **must** include the RFB No. in its subject and confirmation of receipt by Tarrant County is **required**.

All bids shall specify terms and conditions of payment, which will be considered as part of, but not control, the award of bid. County review, inspection, and processing procedures ordinarily require thirty (30) days after receipt of invoice, materials, or service. Bids which call for payment before thirty (30) days from receipt of invoice, or cash discounts given on such payment, will be considered only if, in the opinion of the Tarrant County Purchasing Agent, the review, inspection, and processing procedures can be completed as specified.

Invoices shall be sent directly to the Tarrant County Auditor's Office, Attention: Accounts Payable, 100 East Weatherford, Room 506, Fort Worth, Texas 76196, or email to SAP-invoices@tarrantcounty.com. In accordance with the Prompt Payment Act, it is the intention of Tarrant County to make payment on completed orders within thirty (30) days after receipt of invoice or items; whichever is later, unless unusual circumstances arise. **Invoices must be fully documented as to labor, materials, and equipment provided and must reference the Tarrant County Purchase Order Number in order to be processed. No payments shall be made on invoices not listing a Purchase Order Number.**

Continuing non-performance of the Vendor in terms of Specifications shall be a basis for the termination of the contract by Tarrant County. Tarrant County shall not pay for work, equipment, or supplies which are unsatisfactory. The Vendor will be given a reasonable opportunity before termination to correct the deficiencies. This, however, shall in no way be construed as negating the basis for termination for non-performance.

The **contract may be terminated** by either party upon written thirty (30) day notice prior to cancellation.

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Bids will be considered non-responsive if they show any omissions, alteration of form, additions or conditions not called for, or inconsistencies of any kind. However, Tarrant County reserves the right to waive any inconsistencies and to make an award in the best interest of Tarrant County.

Bids may be rejected, among other reasons, for any of the following specific reasons:

1. Bids containing any inconsistencies.
2. Unbalanced value of any items.

Bidders may be disqualified and their bids not considered, among other reasons, for any of the following specific reasons:

1. Reason for believing collusion exists among the Bidders.
2. Reasonable grounds for believing that any Bidder is interested in more than one (1) Bid for the work contemplated.
3. Bidder being interested in any litigation against Tarrant County.
4. Bidder being in arrears on any existing contract or having defaulted on a previous contract.
5. Lack of competency as revealed, including but not limited to, by a financial statement, experience and equipment and questionnaires.
6. Uncompleted work, which in the judgment of Tarrant County, will prevent or hinder the prompt completion of additional work, if awarded.
7. Bidders shall not owe delinquent property tax in Tarrant County.
8. Limited competition.

It is the Bidders' sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda and special notices. The Signature Form must be signed and returned. Failure to provide a signature on the form renders bid non-responsive. Failure to complete and submit all required forms, including but not limited to References, Compliance With Federal and State Laws Form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents will be grounds for rejection of the entire bid.

CONFIDENTIALITY: Any material that is to be considered confidential must be clearly marked as such and shall be treated as confidential to the extent allowable under Section 552.136, Texas Government Code. Notice will be sent to you pursuant to Section 552.305 of the Texas Government Code should Tarrant County receive an open records request to inspect your bid. This notice will allow you to assert any objections to the release of confidential information in response to an open records request. It is your responsibility to assert any objections to the release of your bid in response to an open records request. Tarrant County cannot argue on your behalf that the information contained in your bid is exempt from public release. Trade secrets or confidential information **MUST** be placed in a separate envelope marked **"CONFIDENTIAL INFORMATION."** Note: **PRICING INFORMATION IS NOT CONSIDERED CONFIDENTIAL AND IF MARKED AS SUCH, WILL RESULT IN REJECTION OF YOUR BID.**

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Due care and diligence have been used in the preparation of this information, and it is believed to be substantially correct. However, the responsibility for determining the full extent of the exposure and the verification of all information presented herein shall rest solely with the Bidder. Tarrant County and its representatives will not be responsible for any errors or omissions in these specifications, nor for the failure on the part of the Bidder to determine the full extent of the exposures.

Vendor may not assign their rights and duties under an award without the written consent of the Tarrant County Purchasing Agent. Such consent shall not relieve the assignor of liability in the event of default by the assignee.

TO THE EXTENT PERMITTED BY LAW, VENDOR AGREES TO DEFEND, INDEMNIFY AND HOLD TARRANT COUNTY, ITS OFFICIALS, AGENTS, SERVANTS, AND EMPLOYEES, HARMLESS AGAINST ANY AND ALL CLAIMS, LAWSUITS, ACTIONS, COSTS AND EXPENSES OF ANY KIND, INCLUDING BUT NOT LIMITED TO, THOSE FOR PROPERTY DAMAGE OR LOSS (INCLUDING ALLEGED DAMAGE OR LOSS TO OWNER'S BUSINESS AND ANY RESULTING LOST PROFITS), EMPLOYMENT MATTERS, AND/OR PERSONAL INJURY, INCLUDING DEATH, THAT MAY RELATE TO OR ARISE OUT OF OR BE OCCASIONED BY (I) VENDOR'S BREACH OF ANY OF THE TERMS OF PROVISIONS OF THIS AGREEMENT OR (II) ANY NEGLIGENT ACT OR OMISSION OR INTENTIONAL MISCONDUCT OF VENDORS, ITS OFFICERS, AGENTS, ASSOCIATES, EMPLOYEES, CONTRACTORS OR SUBCONTRACTORS, RELATED TO THE PERFORMANCE OF THIS AGREEMENT.

VENDOR(S) WILL COMPLY WITH ALL STATE, FEDERAL, AND LOCAL LAWS INCLUDING BUT NOT LIMITED TO THE AMERICANS WITH DISABILITIES ACT, TITLE VII OF THE CIVIL RIGHTS OF 1964, AGE DISCRIMINATION IN EMPLOYMENT ACT, CIVIL RIGHTS ACT OF 1991, FEDERAL INSURANCE CONTRIBUTIONS ACT (FICA), FAIR LABOR STANDARDS ACT, EQUAL PAY ACT OF 1963 AND THE AFFORDABLE HEALTH CARE ACT, AS TO TREATMENT AND COMPENSATION OF ITS EMPLOYEES.

VENDOR(S) WILL PREPARE PAYROLL CHECKS, MAKE ALL NECESSARY DEDUCTIONS, AND PAY ALL TAXES, AND MAINTAIN INSURANCE REQUIRED BY FEDERAL, STATE, AND LOCAL LAWS. THE SUCCESSFUL VENDOR ACCEPTS FULL RESPONSIBILITY FOR THE PAYMENT OF WAGES, COMPENSATION, OVERTIME AND BENEFITS TO PERSONNEL. VENDOR ACCEPTS RESPONSIBILITY FOR PAYMENT OF ALL TAXES, ASSESSMENTS, FEES, AND FINES THAT MAY BE DUE AND OWING TO ANY LOCAL, STATE OR FEDERAL GOVERNMENT AGENCIES.

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Prices shall include all charges for freight, F.O.B. destination inside delivered to:

**INFORMATION TECHNOLOGY
200 TAYLOR STREET
FORT WORTH 76196**

Hours of operation shall be between 8:00 a.m. and 4:00 p.m., Monday through Friday.

Delivery date is important to Tarrant County and may be part of the bid and a factor in evaluation of each bid. Tarrant County considers delivery time to be that period elapsing from the time the individual order is placed until that order is received by Tarrant County at the specified delivery location. The delivery date indicates a guaranteed delivery to Tarrant County, Texas. Failure of the Vendor to meet guaranteed delivery dates or service performance could affect future Tarrant County orders.

Tarrant County reserves the right to demand bond or penalty to guarantee delivery by the date indicated. If the order is given and the Vendor fails to furnish the materials by the guaranteed date, Tarrant County reserves the right to cancel the order without liability on its part.

A **packing list** must accompany each shipment and must include but is not limited, to the following:

1. Tarrant County Purchase Order Number
2. Name and address of Vendor
3. Name and address of receiving department
4. Description of material shipped, including item numbers, quantity, etc.

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SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

1. **CONTRACT TERMS:** Vendor(s) will be awarded a twelve (12) month contract, effective from the date of award or notice to proceed as determined by the Tarrant County Purchasing Department. At Tarrant County's option and approval by the Vendor, the contract may be renewed for two (2) additional twelve (12) month periods, as further explained in Renewal Options. **Prices must remain firm for the entire contract.**
2. **RENEWAL OPTIONS:** Tarrant County reserves the right to exercise an option to renew the contract of the Vendor for two (2) additional twelve (12) month periods, provided such option is stipulated and agreed upon by both parties. If Tarrant County exercises the right in writing, the Vendor must update and submit any documents required during the initial solicitation by no later than thirty (30) calendar days prior to the commencement of the option period. Required documents must be in force for the full period of the option. If the updated documents are not submitted by the Vendor in complete form within the time specified, Tarrant County may rescind its option or seek a new solicitation.
3. **SECONDARY/ALTERNATE AWARD:** Secondary or Alternate Vendors serve in a backup capacity only. In the event the Primary is unable to honor the terms and conditions of the contract, the Secondary Vendor(s) may be called. If the Secondary Vendor is unable to honor the terms and conditions of the contract the Alternate Vendor(s) may be called. The Primary Vendor is the first contact. Use of the Secondary or Alternate Vendor(s) must be approved, in writing, by the Tarrant County Purchasing Agent or his designee in compliance with Texas Local Government Code 262.027(g).
 - A. In the event the Secondary or Alternate Vendors are called upon, they will offer the materials and services at their awarded price(s), or better. Any attempt to increase their awarded price(s) may cause the removal of the Vendor from the contract. Calling upon the Secondary or Alternate Vendors does not necessarily affect the status of any awarded Vendor, including the Primary Vendor.
 - B. If a Secondary or Alternate Vendor represents themselves as the Primary Vendor without written authorization from the Tarrant County Purchasing Agent, or his designee, the Secondary or Alternate Vendor may be removed from the contract.
 - C. Would you, as the Vendor, be willing to accept a Secondary or Alternate Award based on the above?

_____Yes _____No

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SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

4. **COOPERATIVE PURCHASING:** Tarrant County has the lead role in developing and encouraging Cooperative Purchasing efforts among governmental entities that participate in its Cooperative Purchasing Program. Cooperative Purchasing can be a great benefit to Tarrant County vendors by providing an avenue to offer materials and services to participating entities. A current list of participating entities is included in this solicitation and an up-to-date list can be found on the Tarrant County website.

A. Should other Governmental Entities decide to participate in this contract, would you, as the Vendor, agree that all terms, conditions, specifications, and pricing would apply? **A "NO" answer could result in complete rejection of the bid.**

_____Yes _____No

- 1) If you, the Bidder, checked Yes, the following will apply:
- a) Governmental Entities utilizing Intergovernmental Contracts with Tarrant County will be eligible, but not obligated, to purchase materials and services under the contract(s) awarded because of the solicitation. All purchases by Governmental Entities other than Tarrant County will be billed directly to that Governmental Entity and paid by that Governmental Entity. Tarrant County will not be responsible for another Governmental Entity's debts. Each Governmental Entity will order their own material and services as needed.
 - b) Delivery to governmental entities located within Tarrant County will be at no charge or as otherwise provided for in the Award Document. Delivery charges, if any, for governmental entities located outside Tarrant County shall be negotiated between the Vendor and each governmental entity.
 - c) Tarrant County utilizes County Purchase Orders as its primary means of encumbering funds and pays for goods and services utilizing Vendor invoices. In the event Governmental Entities utilizing InterGovernmental Contracts use other payment methods, including but not limited to, purchasing cards, debit cards, check requests or other methods which cause the Vendor to incur service, processing, or other fees, these fees are the responsibility of that Governmental Entity, unless otherwise negotiated with the Vendor.
 - d) Vendor(s) awarded contract(s) resulting from bid will be responsible for providing to Tarrant County, at no additional charge, a complete list of all governmental entities currently utilizing the contract and their annual expenditures. This information should be provided ninety (90) days prior to the expiration of the contract, or as otherwise requested by Tarrant County.

ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE

Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

1. ALAMO COMMUNITY COLL DISTRICT	61. CITY OF BEDFORD	121. CITY OF FLORESVILLE
2. ALAMO HEIGHTS ISD	62. CITY OF BELLMEAD	122. CITY OF FLOYDADA
3. ALLEN ISD	63. CITY OF BELLS	123. CITY OF FOREST HILL
4. ALVARADO ISD	64. CITY OF BENBROOK	124. CITY OF FORNEY
5. ALVORD ISD	65. CITY OF BIG SPRING	125. CITY OF FORT WORTH
6. ANNA FIRE DEPARTMENT	66. CITY OF BLUE MOUND	126. CITY OF FRISCO
7. ANDERSON COUNTY	67. CITY OF BONHAM	127. CITY OF FULSHEAR
8. ANDREWS COUNTY	68. CITY OF BOVINA	128. CITY OF GAINESVILLE
9. ARANSAS COUNTY	69. CITY OF BOWIE	129. CITY OF GALENA PARK
10. ARGYLE ISD	70. CITY OF BOYD	130. CITY OF GALVESTON
11. ARLINGTON ISD	71. CITY OF BRIDGE CITY	131. CITY OF GANADO
12. ARMSTRONG COUNTY	72. CITY OF BRIDGEPORT	132. CITY OF GARLAND
13. ASPERMONT ISD	73. CITY OF BROWNWOOD	133. CITY OF GATESVILLE
14. ATASCOSA COUNTY	74. CITY OF BRYAN	134. CITY OF GEORGETOWN
15. AUBREY ISD	75. CITY OF BUDA	135. CITY OF GLEN HEIGHTS
16. AZLE ISD	76. CITY OF BURKBURNETT	136. CITY OF GODLEY
17. BAILEY COUNTY	77. CITY OF BURLESON	137. CITY OF GRANBURY
18. BASTROP COUNTY	78. CITY OF CADDO MILLS	138. CITY OF GRAND PRAIRIE
19. BASTROP ISD	79. CITY OF CANTON	139. CITY OF GRAND SALINE
20. BELL COUNTY	80. CITY OF CARROLLTON	140. CITY OF GRAPEVINE
21. BENBROOK WATER AUTHORITY	81. CITY OF CASTLE HILLS	141. CITY OF GREENVILLE
22. BETHANY SPEC UTILITY DIST	82. CITY OF CEDAR HILL	142. CITY OF HALTOM CITY
23. BEXAR COUNTY	83. CITY OF CEDAR PARK	143. CITY OF HARLINGEN
24. BIRDVILLE ISD	84. CITY OF CELESTE	144. CITY OF HASLET
25. BLUE RIDGE FIRE DEPARTMENT	85. CITY OF CELINA	145. CITY OF HEATH
26. BOSQUE COUNTY	86. CITY OF CIBOLO	146. CITY OF HEWITT
27. BRANCH FIRE DEPARTMENT	87. CITY OF CLEBURNE	147. CITY OF HITCHCOCK
28. BRAZORIA COUNTY	88. CITY OF COCKRELL HILL	148. CITY OF HORIZON CITY
29. BRAZOS COUNTY	89. CITY OF COLLEYVILLE	149. CITY OF HUDSON OAKS
30. BREWSTER COUNTY	90. CITY OF COLUMBUS	150. CITY OF HUNTSVILLE
31. BRIAR VOLUNTEER FIRE DEPT.	91. CITY OF COLORADO CITY	151. CITY OF HURST
32. BROOKS CNTY CNSTBLS. PRECS 1-4	92. CITY OF COMBINE	152. CITY OF HUTCHINS
33. BROWN COUNTY	93. CITY OF COMMERCE	153. CITY OF HUTTO
34. BULVERDE POLICE DEPARTMENT	94. CITY OF CONVERSE	154. CITY OF INGLESIDE
35. BURNET COUNTY	95. CITY OF COPPELL	155. CITY OF IRVING
36. BYNUM ISD	96. CITY OF COPPERAS COVE	156. CITY OF ITALY
37. CAMERON COUNTY	97. CITY OF CORINTH	157. CITY OF JACKSBORO
38. CANTON ISD	98. CITY OF CORSICANA	158. CITY OF JONESTOWN
39. CANYON ISD	99. CITY OF CROWLEY	159. CITY OF JEFFERSON
40. CARROLL ISD	100. CITY OF CUMBY	160. CITY OF JUSTIN
41. CARROLLTON-FARMERS BRANCH ISD	101. CITY OF DALWORTHINGTON GRDN	161. CITY OF KATY
42. CASTLEBERRY ISD	102. CITY OF DE LEON	162. CITY OF KEENE
43. CEDAR HILL ISD	103. CITY OF DECATUR	163. CITY OF KELLER
44. CHAMBERS COUNTY	104. CITY OF DEER PARK	164. CITY OF KENNEDALE
45. CHEROKEE COUNTY	105. CITY OF DENISON	165. CITY OF KERMIT
46. CITY OF ALEDO	106. CITY OF DENTON	166. CITY OF KILLEEN
47. CITY OF ALLEN	107. CITY OF DESOTO	167. CITY OF KRUM
48. CITY OF ALVORD	108. CITY OF DIBOLL	168. CITY OF KYLE
49. CITY OF AMARILLO	109. CITY OF DUNCANVILLE	169. CITY OF LAFERIA
50. CITY OF ANGLETON	110. CITY OF EARLY	170. CITY OF LA GRULLA
51. CITY OF ANNA	111. CITY OF EASTLAND	171. CITY OF LA VERNIA
52. CITY OF ARLINGTON	112. CITY OF EL PASO	172. CITY OF LAKE DALLAS
53. CITY OF ATHENS	113. CITY OF ELECTRA	173. CITY OF LAKE WORTH
54. CITY OF AUBREY	114. CITY OF EMORY	174. CITY OF LANCASTER
55. CITY OF AUSTIN	115. CITY OF ESCOBARES	175. CITY OF LAREDO
56. CITY OF AZLE	116. CITY OF EULESS	176. CITY OF LEAGUE CITY
57. CITY OF BALCH SPRINGS	117. CITY OF EVERMAN	177. CITY OF LEANDER
58. CITY OF BANGS	118. CITY OF FARMERS BRANCH	178. CITY OF LEWISVILLE
59. CITY OF BASTROP	119. CITY OF FARMERSVILLE	179. CITY OF LINDALE
60. CITY OF BAYTOWN	120. CITY OF FERRIS	180. CITY OF LITTLE ELM

ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE

Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

181.	CITY OF LITTLEFIELD	242.	CITY OF SOUTHLAKE	301.	ECTOR COUNTY
182.	CITY OF LIVE OAK	243.	CITY OF SOUTHMAYD	302.	ECTOR COUNTY ISD
183.	CITY OF LUBBOCK	244.	CITY OF SPRINGTOWN	303.	EDDY COUNTY, NM
184.	CITY OF LUCAS	245.	CITY OF STEPHENVILLE	304.	EL PASO COUNTY
185.	CITY OF LUFKIN	246.	CITY OF SULPHUR SPRINGS	305.	EL PASO CNTY HOSP DIST DBA UNIV MEDICAL CENTER OF EL PASO
186.	CITY OF LUMBERTON	247.	CITY OF TAFT	306.	ELECTRA ISD
187.	CITY OF MANSFIELD	248.	CITY OF TAYLOR	307.	ELLIS COUNTY
188.	CITY OF MARSHALL	249.	CITY OF TEMPLE	308.	ERATH COUNTY
189.	CITY OF MCALLEN	250.	CITY OF TERRELL	309.	EVERMAN ISD
190.	CITY OF MCKINNEY	251.	CITY OF TEXARKANA, AR	310.	FANNIN COUNTY
191.	CITY OF MELISSA	252.	CITY OF TEXARKANA, TX	311.	FARMERSVILLE ISD
192.	CITY OF MERKEL	253.	CITY OF THE COLONY	312.	FLOYD COUNTY
193.	CITY OF MESQUITE	254.	CITY OF UNIVERSAL CITY	313.	FORNEY ISD
194.	CITY OF MIDLOTHIAN	255.	CITY OF UNIVERSITY PARK	314.	FORT BEND COUNTY
195.	CITY OF MINEOLA	256.	CITY OF VAN ALSTYNE	315.	FORT BEND COUNTY ESD#2
196.	CITY OF MINERAL WELLS	257.	CITY OF VENUS	316.	FORT BEND COUNTY ESD#7
197.	CITY OF MORGAN'S POINT RESORT	258.	CITY OF VERNON	317.	FORT WORTH HOUSING AUTHORITY
198.	CITY OF MURPHY	259.	CITY OF WACO	318.	FORT WORTH ISD
199.	CITY OF NACOGDOCHES	260.	CITY OF WATAUGA	319.	FORT WORTH TRANSP AUTHORITY
200.	CITY OF NEDERLAND	261.	CITY OF WAXAHACHIE	320.	FRANKLIN COUNTY
201.	CITY OF NEW BRAUNFELS	262.	CITY OF WEATHERFORD	321.	FREESTONE COUNTY
202.	CITY OF NORTH RICHLAND HILLS	263.	CITY OF WESTWORTH VILLAGE	322.	FRISCO ISD
203.	CITY OF ODESSA	264.	CITY OF WHITE SETTLEMENT	323.	GLASSCOCK COUNTY
204.	CITY OF OVILLA	265.	CITY OF WHITESBORO	324.	GOLIAD COUNTY
205.	CITY OF PALESTINE	266.	CITY OF WHITEWRIGHT	325.	GONZALES COUNTY
206.	CITY OF PARKER	267.	CITY OF WILLS POINT	326.	GRAND PRAIRIE ISD
207.	CITY OF PASADENA	268.	CITY OF WILMER	327.	GRANDVIEW POLICE DEPT.
208.	CITY OF PELICAN BAY	269.	CITY OF WINNSBORO	328.	GRAPEVINE\COLLEYVILLE ISD
209.	CITY OF PERRYTON	270.	CITY OF WYLIE	329.	GRAYSON COUNTY
210.	CITY OF PHARR	271.	CLAY COUNTY	330.	GREENVILLE ISD
211.	CITY OF PLANO	272.	CLEAR CREEK ISD	331.	GREGG COUNTY
212.	CITY OF PORT ISABEL	273.	CLEBURNE ISD	332.	GRIMES COUNTY
213.	CITY OF POTEET	274.	COCHRAN COUNTY	333.	GUADALUPE COUNTY
214.	CITY OF POTTSBORO	275.	COLLIN COUNTY	334.	HARDIN COUNTY
215.	CITY OF PRINCETON	276.	COLLIN COUNTY COMM COLL DIST.	335.	HARRIS-FORT BEND EMG SVCS DIST #100
216.	CITY OF QUINLAN	277.	COMAL COUNTY	336.	HARRIS CNTY EMG SVCS DIST #7
217.	CITY OF RALLS	278.	COMMUNITY HEALTHCORE	337.	HARRIS CNTY EMG SVCS DIST #10
218.	CITY OF RED OAK	279.	COOKE COUNTY	338.	HARRIS CNTY EMG SVCS DIST #24
219.	CITY OF RHOME	280.	COPPELL ISD	339.	HARRIS CNTY EMG SVCS DIST #48
220.	CITY OF RICHARDSON	281.	CORYELL COUNTY	340.	HARRISON COUNTY
221.	CITY OF RICHLAND HILLS	282.	COTTONDALE VOL FIRE DEPT	341.	HAWKINS ISD
222.	CITY OF RIO GRANDE CITY	283.	CROWLEY ISD	342.	HAYS COUNTY
223.	CITY OF RIVER OAKS	284.	DALLAS COUNTY	343.	HEART OF TX REG MHMR CENTER
224.	CITY OF ROANOKE	285.	DALLAS COUNTY UTILITY AND RECLAMATION DISTRICT	344.	HENDERSON COUNTY
225.	CITY OF ROBINSON	286.	DFW INT'L AIRPORT BOARD	345.	HEREFORD ISD
226.	CITY OF ROCKWALL	287.	DALLAS ISD	346.	HILL COUNTY
227.	CITY OF ROUND ROCK	288.	DECATUR ISD	347.	HOOD COUNTY
228.	CITY OF ROWLETT	289.	DENISON ISD	348.	HOPKINS COUNTY
229.	CITY OF ROYSE CITY	290.	DENTON COUNTY	349.	HOUSING AUTH OF CITY OF AUSTIN
230.	CITY OF RUNAWAY BAY	291.	DENTON COUNTY FRESH WATER SUPPLY DISTRICT No. 1-A	350.	HUMBLE ISD
231.	CITY OF RUSK	292.	DENTON COUNTY FRESH WATER SUPPLY DISTRICT No. 10	351.	HUNT COUNTY
232.	CITY OF SACHSE	293.	DENTON ISD	352.	HURST EULESS BEDFORD ISD
233.	CITY OF SAGINAW	294.	DESOTO ISD	353.	HUTCHINSON COUNTY
234.	CITY OF SAN ANGELO	295.	DIANA SPECIAL UTILITY DISTRICT	354.	IDEA PUBLIC SCHOOLS
235.	CITY OF SAN BENITO	296.	DUNCANVILLE ISD	355.	IRVING ISD
236.	CITY OF SAN MARCOS	297.	DUVAL COUNTY	356.	JACK COUNTY
237.	CITY OF SANGER	298.	EAGLE MOUNTAIN-SAGINAW ISD	357.	JASPER COUNTY
238.	CITY OF SANSOM PARK	299.	EAST TEXAS COUNCIL OF GOVS.	358.	JEFFERSON COUNTY
239.	CITY OF SEAGOVILLE	300.	EASTLAND COUNTY	359.	JEFFERSON CNTY DRAIN. DIST. #7
240.	CITY OF SHERMAN			360.	JIM WELLS COUNTY
241.	CITY OF SOUR LAKE				

ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE

Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

361.	JOHNSON COUNTY	421.	PANOLA COUNTY	478.	THE WOODLANDS TOWNSHIP
362.	JOHNSON COUNTY SUD	422.	PARADISE ISD	479.	TITUS COUNTY
363.	JOSHUA ISD	423.	PARKER COUNTY	480.	TML MULTISTATE INTERGOV EMPLOYEE BENEFITS POOL
364.	KARNES COUNTY	424.	PARKER CNTY EMG SERV DISTRICT 1	481.	TOM GREEN COUNTY
365.	KAUFMAN COUNTY	425.	PARMER COUNTY	482.	TOWN OF ADDISON
366.	KAUFMAN ISD	426.	PASADENA ISD	483.	TOWN OF ARGYLE
367.	KELLER ISD	427.	PLANO ISD	484.	TOWN OF DOUBLE OAK
368.	KENNEDALE ISD	428.	POTTER COUNTY	485.	TOWN OF EDGECLIFF VILLAGE
369.	KERENS ISD	429.	PUBLIC TRANSIT SERVICE OF MINERAL WELLS	486.	TOWN OF FAIRVIEW
370.	KINNEY COUNTY	430.	QUINLAN ISD	487.	TOWN OF FLOWER MOUND
371.	KRUM ISD	431.	RAINS COUNTY ESD #1	488.	TOWN OF HICKORY CREEK
372.	LAKE DALLAS ISD	432.	RANCHO VIEJO POLICE DEPT.	489.	TOWN OF HIGHLAND PARK
373.	LAKE WORTH ISD	433.	RANDALL COUNTY	490.	TOWN OF LAKESIDE
374.	LAMAR COUNTY	434.	RED OAK ISD	491.	TOWN OF LITTLE ELM
375.	LAMB COUNTY	435.	RED RIVER COUNTY	492.	TOWN OF NORTHLAKE
376.	LAMPASAS COUNTY	436.	REFUGIO COUNTY	493.	TOWN OF PANTEGO
377.	LAVON POLICE DEPARTMENT	437.	REG 9 Ed SVCE CENTER OF WICHITA	494.	TOWN OF PECOS CITY
378.	LEON COUNTY	438.	REGION 11 EDUCATION SERVICE CENTER (ESC)	495.	TOWN OF PONDER
379.	LEONARD ISD	439.	RICHARDSON ISD	496.	TOWN OF PROSPER
380.	LEWISVILLE ISD	440.	ROCKWALL COUNTY	497.	TOWN OF PROVIDENCE VILLAGE
381.	LIMESTONE COUNTY	441.	ROUND ROCK ISD	498.	TOWN OF SUNNYVALE
382.	LITTLE ELM ISD	442.	SAM RAYBURN ISD	499.	TOWN OF TROPHY CLUB
383.	LOVEJOY ISD	443.	SAN JACINTO COM COLL DIST.	500.	TOWN OF WESTLAKE
384.	LOWRY CROSSING VOL FIRE DEPT.	444.	SAN PATRICIO COUNTY	501.	TOWN OF WESTOVER HILLS
385.	LUBBOCK COUNTY	445.	SCHLEICHER COUNTY	502.	TRAVIS COUNTY
386.	MANSFIELD ISD	446.	SEABROOK VOL FIRE DEPT.	503.	TRAVIS CNTY EMG SVCS DIST No.6
387.	MAVERICK COUNTY	447.	SENIOR CENTER RESOURCE AND PUBLIC TRANSIT, INC. OF HUNT CNTY	504.	TRAVIS CNTY HEALTHCARE DISTRICT
388.	McKINNEY ISD	448.	SEVEN POINTS FIRE RESCUE	505.	TRINITY RIVER AUTHORITY
389.	McLENNAN COUNTY	449.	SHERMAN ISD	506.	TYLER JUNIOR COLLEGE
390.	McLENNAN COMM. COLLEGE	450.	SMITH COUNTY	507.	U.S. MARSHALS SERVICE
391.	MARILEE SPECIAL UTILITY DIST.	451.	SPRINGTOWN ISD	508.	UNIVERSITY OF NORTH TEXAS
392.	MEDINA VALLEY ISD	452.	SOUTH MONTGOMERY FIRE DEPT	509.	UNIV OF N. TX HEALTH SCIENCE CTR
393.	MHMR OF TARRANT COUNTY	453.	SOUTH TEXAS COLLEGE	510.	UNIVERSITY OF TEXAS AT ARLINGTON
394.	MIDLAND COUNTY	454.	SPAN, INC.	511.	UNIVERSITY OF TEXAS AT DALLAS
395.	MIDLAND ISD	455.	STARR COUNTY	512.	UNIV OF TX MD AND. CANCER CTR
396.	MIDWAY ISD	456.	STEPHENS COUNTY	513.	UPPER TRINITY REG WATER DIST.
397.	MILAM COUNTY	457.	STERLING COUNTY	514.	UPSHUR COUNTY
398.	MILLS COUNTY	458.	STONEWALL COUNTY	515.	UPTON COUNTY
399.	MITCHELL COUNTY	459.	TARLETON STATE UNIVERSITY	516.	VAL VERDE COUNTY
400.	MONAHANS WICKETT PYOTE ISD	460.	TARRANT APPRAISAL DISTRICT	517.	VAN ALSTYNE ISD
401.	MONTGOMERY COUNTY	461.	TARRANT CNTY 9-1-1 EMG ASST. DIST.	518.	VAN ZANDT COUNTY
402.	MONTGOMERY COUNTY EMG SVCS DIST No. 10 (ESD 10)	462.	TARRANT COUNTY COLLEGE DIST.	519.	VERNON ISD
403.	MONTGOMERY CNTY HOSP DIST.	463.	TARRANT COUNTY EMG SVS DIST. 1	520.	VICTORIA COUNTY
404.	MOUNT PLEASANT POLICE DEPT.	464.	TARRANT COUNTY HOSP DIST	521.	WACO ISD
405.	MOUNT VERNON POLICE DEPT.	465.	TARRANT COUNTY WORKFORCE DEVELOPMENT BOARD	522.	WALKER COUNTY
406.	NACOGDOCHES COUNTY	466.	TARRANT REGIONAL WATER DIST	523.	WALLER COUNTY
407.	NAVARRO COUNTY	467.	TAYLOR COUNTY	524.	WARD COUNTY
408.	NEVADA VOL. FIRE DEPT.	468.	TEMPLE COLLEGE	525.	WAXAHACHIE ISD
409.	NEW CANEY ISD	469.	TERRELL ISD	526.	WEATHERFORD COLLEGE
410.	NOLAN COUNTY	470.	TEXARKANA ISD	527.	WEATHERFORD ISD
411.	NORMANGEE ISD	471.	TEXAS A&M UNIV AT COMMERCE	528.	WEBB CONSOLIDATED ISD
412.	NORTH CENTRAL TX CNCL OF GOVS	472.	TEXAS A&M UNIVERSITY-KINGSVILLE	529.	WEST TEXAS A&M UNIVERSITY
413.	NORTH TX MUNICIPAL WATER DIST	473.	TEXAS A&M UNIV.-TEXARKANA	530.	WESTMINSTER FIRE DEPT.
414.	NORTH TEXAS TOLLWAY AUTH	474.	TEXAS ALCOHOLIC BEVERAGE COMM.	531.	WESTON VOLUNTEER FIRE DEPT
415.	NORTHWEST ISD	475.	TEXAS DEPT. OF PARK/WILDLIFE	532.	WHITE SETTLEMENT ISD
416.	NUECES COUNTY	476.	TEXAS DEPT. OF PUBLIC SAFETY	533.	WILLIAMSON COUNTY
417.	OLTON POLICE DEPARTMENT	477.	TEXAS WOMAN'S UNIVERSITY	534.	WILLIAMSON CNTY EMG SVCS DIST #3
418.	ORANGE COUNTY			535.	WILSON COUNTY
419.	ORANGE CNTY DRAINAGE DIST			536.	WINKLER COUNTY
420.	PALO PINTO COUNTY			537.	WINNSBORO HOUSING AUTHORITY

<p>ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>

538.	WINNSBORO ISD
539.	WISE COUNTY
540.	WOOD COUNTY
541.	YMCA OF METROPOLITAN DALLAS
542.	YOUNG COUNTY
543.	ZAPATA COUNTY

<p style="text-align: center;">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>

SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

5. MINIMUM INSURANCE REQUIREMENTS:

- A. Vendor shall take out, pay for and maintain at all times during the prosecution of the work under the contract, the following forms of insurance, in carriers acceptable to and approved by Tarrant County.
 - 1) Commercial General Liability:
 - a. Bodily Injury/Personal Injury/Property Damage —
\$1,000,000 per occurrence/\$2,000,000 aggregate
- B. Tarrant County reserves the right to review the insurance requirements of this section during the effective period of the contract and to require adjustment of insurance coverage and their limits when deemed necessary and prudent by Tarrant County based upon changes in statutory law, court decisions, or the claims history of the industry as well as the Vendor.
- C. Required Provisions:
 - 1) Proof of Carriage of Insurance – All Certificates of Insurance will be required in duplicate and filed with the Tarrant County Purchasing Agent and the Budget and Risk Management Department at 100 East Weatherford Street, Suite 305, Fort Worth, Texas 76196 prior to work commencing.
 - 2) All Certificates shall provide Tarrant County with an unconditional thirty (30) days written notice in case of cancellation or any major change.
 - 3) As to all applicable coverage, policies shall name Tarrant County and its officers, employees, and elected representatives as an additional insured.
 - 4) All copies of the Certificates of Insurance shall reference the project name and solicitation number for which the insurance is being supplied.
 - 5) Vendor agrees to waive subrogation against Tarrant County, its officers, employees, and elected representatives for injuries, including death, property damage, or any other loss to the extent the loss, if any, is covered by the proceeds of insurance.
 - 6) If applicable, the Vendor is responsible for making sure any subcontractor(s) performing work under this agreement has the required insurance coverage(s) and supplies Tarrant County with the proper documents verifying the coverage.

<p style="text-align: center;">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>

SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

6. CRIMINAL BACKGROUND CHECK:

- A. If this contract requires that Vendor personnel access Tarrant County Data (either on-site or remotely) or access secure areas of Tarrant County Facilities, then Vendor personnel may be required to undergo a Criminal Justice Information Services (CJIS) Background Check, a Human Resources Criminal Background Check, or a Sheriff's Criminal Background Check. Criminal Background Checks will be paid for by Tarrant County.
1. The Vendor must provide information, including, but not limited to, Employee Name, date of birth, and driver's license number for each individual required to pass a Criminal Background Check.
 2. Award of a contract could be affected by the Vendor's refusal to agree to these terms.
 3. Failure of the Vendor to supply personnel who pass a Criminal Background Check could affect the award of the contract or could result in the termination of the contract.
 4. The Criminal Background Check applies to the individual and not the Company.
 5. Passing status must be maintained by Vendor personnel for duration of the contract.

7. INFORMATION TECHNOLOGY HOSTED OR CLOUD SOLUTION:

- A. The following is only applicable when Vendor is providing Information Technology hosted or cloud solution:
1. **Confidentiality, Integrity, Availability (CIA)**
Vendor shall protect the Confidentiality, Integrity, and Availability (CIA) of all Tarrant County Data ensuring extra levels of security. All Tarrant County information must remain private and permit redaction of protected information before publication. Audit trails cannot be altered.
 2. **Breach Notification**
Vendor agrees that upon discovery of unauthorized access to Tarrant County Data, Vendor shall notify Tarrant County both orally and in writing. In no event shall the notification be made more than forty-eight (48) hours after Vendor knows or reasonably suspect unauthorized access has or may have occurred. In the event of a suspected unauthorized Access, Vendor agrees to reasonably coordinate with Tarrant County to investigate the occurrence.
 3. **Data**
All Tarrant County data will remain in the 48 contiguous United States at all times.

<p style="text-align: center;">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>

SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

4. **Right to Audit**
Tarrant County reserves the right to audit vendor data centers which house Tarrant County Data or receive SSAE 16 SOC Type II audits from a reputable security advisory service firm (e.g. EY, Deloitte, KPMG, PWC, Coalfire, etc.).

<p style="text-align: center;">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>

Evaluation Criteria will include, but is not limited to the following:

1. Total price based on calculated percentage discount off Cisco Global Price List
2. Delivery
3. Bidder's past performance record with Tarrant County
4. Tarrant County's evaluation of Bidder's ability to perform
5. Special needs and requirements of Tarrant County
6. Bidder being an authorized Cisco partner/reseller
7. References

Quantities indicated on the Price Forms are estimates based upon the best available information. Tarrant County reserves the right to increase or decrease the quantities to meet its actual needs without any adjustments in the bid price.

<p style="text-align: center;">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>

TECHNICAL SPECIFICATIONS

I. BACKGROUND

- A. Tarrant County anticipates \$75,000.00 in capital expenditures for FY2021 and \$400,000.00 in maintenance. These are estimates only. Exhibit A lists the County's current Cisco inventory. This is for reference only.

II. SCOPE

- A. Tarrant County is requesting fixed percentage discounts off the Cisco Global Price List for the purchase of new Cisco network equipment and related software (when trade-in is not requested), software subscription services, and SmartNet maintenance. **Bidders must bid on all items.** Award will be all or none for these purchases.
- B. For large capital expenditures, the County may need to trade-in used Cisco equipment. For each trade-in request, the County will send a quote request to all awardees to provide a trade-in proposal. The County makes no guarantees of frequency or volume of trade-ins.
 - 1. Tarrant County will require one hundred and fifty (150) days from the arrival of the new equipment and associated implementation services to decommission the trade-in equipment and make it available for pickup.
 - 2. The successful vendor will be required to pick up the trade-in equipment at 200 Taylor Street, Fort Worth, Texas 76196 and/or provide hardware return shipping costs.

III. AWARD

- A. Award will be made to a primary, secondary, and alternate vendor for purchase of new Cisco network equipment and related software, SmartNet maintenance, and software subscription services. To determine award, percentage discounts will be evaluated using Tarrant County's three (3) year average of total annual purchases, by category, relative to the Cisco Global Price List less the bidder's stated percent discount.
- B. If trade-in is not requested, the Primary Vendor will be the first point of contact for all quotations.
- C. All awardees will be eligible to provide trade-in proposals when requested. Award will be to the net lowest quote with trade-in allowance.



TARRANT COUNTY

HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) POLICY

I. POLICY STATEMENT

The Tarrant County Commissioners Court, being the policy development and budgetary control unit of county government, will strive to ensure that all businesses, regardless of size, economic, social or ethnic status have an equal opportunity to participate in the County's procurement processes. The County is committed to promote full and equal business opportunity for all businesses to supply the goods and services needed to support the mission and operations of county government, and seeks to encourage the use of certified historically underutilized businesses (HUBs) through the use of race, ethnic and gender neutral means. It is the policy of Tarrant County to involve certified HUBs to the greatest extent feasible in the County's procurement of goods, equipment, services and construction projects while maintaining competition and quality of work standards. The County affirms the good faith efforts of firms who recognize and practice similar business standards.

II. DEFINITIONS

Historically underutilized businesses (HUBs), also known as a disadvantaged business enterprise (DBE), are generally business enterprises at least 51% of which is owned and the management and daily business operations are controlled by one or more persons who is/are socially and economically disadvantaged because of his or her identification as a member of certain groups, including women, Black Americans, Mexican Americans and other Americans of Hispanic origin, Asian Americans and American Indians.

Certified HUBs includes business enterprises that meet the definition of a HUB and who meet the certification requirements of certification agencies recognized by Tarrant County.

Businesses include firms, corporations, sole proprietorships, vendors, suppliers, contractors, subcontractors, professionals and other similar references when referring to a business that provides goods and/or services regardless of the commodity category.

Statutory bid limit refers to the Texas Local Government Code provision that requires competitive bidding for many items valued at greater than \$50,000.

III. POLICY GUIDELINES

- A. Tarrant County, its contractors, their subcontractors and suppliers, as well as all vendors of goods, equipment and services, shall not discriminate on the basis of race, color, creed, gender, age, religion, national origin, citizenship, mental or physical disability, veteran's status or political affiliation in the award and/or performance of contracts. All entities doing business or anticipating doing business with the County shall support, encourage and implement affirmative steps toward a common goal of establishing equal opportunity for all citizens and businesses of the county.
- B. Tarrant County will use and recognize the State of Texas certification process in conjunction with the implementation of this policy. The County does recognize other agencies' certifications. Tarrant County reserves the right to review the certification status of any vendor applying to do business with the County. This review will be accomplished to determine the validity and authenticity of the vendor's certification as a HUB.
- C. The Commissioners Court may establish HUB target goals. Through a systematic approach of soliciting quotes, bids and proposals from certified HUBs and in compliance with applicable state and federal law this policy will strive to meet those goals.
 1. Target goals should consider:
 - the availability of HUB firms within the specific category of goods or services to be procured; and
 - the diversity of the county's population.
 2. The goals should be reviewed and amended periodically.
 3. The program may apply to all County procurements including construction and professional services.
 4. Particular attention will be given to HUB participation on purchases in excess of the statutory bid limit.
 5. The Commissioners Court herein establishes a 20% good faith target goal for Tarrant County.

- D. Tarrant County will actively seek and encourage HUBs to participate in all facets of the procurement process by:
1. Continuing to increase and monitor a database of certified HUB vendors, professionals and contractors. The database will be expanded to include products, areas of expertise and capabilities of each HUB firm.
 2. Continuing to seek new communication links with HUB vendors, professionals and contractors to involve them in the procurement process.
 3. Continuing to advertise bids on the County's website and in newspapers including newspapers that target socially and economically disadvantaged communities.
 4. Continuing to provide bid notifications to minority Chambers of Commerce.
- E. As prescribed by law, the purchase of one or more items costing in excess of the statutory bid limit must comply with the competitive bid process. Where possible, those bids will be structured to include and encourage the participation of HUB firms in the procurement process by:
1. Division of proposed requisitions into reasonable lots in keeping with industry standards and competitive bid requirements.
 2. Where feasible, assessment of bond and insurance requirements and the designing of such requirements to reasonably permit more than one business to perform the work.
 3. Specification of reasonable, realistic delivery schedules consistent with the County's actual requirements.
 4. Specifications, terms and conditions reflecting the County's actual requirements are clearly stated, and do not impose unreasonable or unnecessary contract requirements.
- F. A HUB Policy statement shall be included in all specifications. The County will consider the bidder's responsiveness to the HUB Policy in the evaluation of bids and proposals. Failure to demonstrate a good faith effort to comply with the County's HUB policy may result in a bid or proposal being considered non-responsive to specifications.
- G. The Tarrant County Purchasing Department will actively seek the participation of HUB firms in the quotation process for purchases under the statutory bid limit. HUB firms will be identified on the computerized database and linked to the commodities they represent. Buyers will be encouraged to use available internal and external databases of certified HUB firms.

- H. Nothing in this policy shall be construed to require the County to award a contract other than to the lowest responsive bidder meeting specifications as required by law. This policy is narrowly tailored in accordance with applicable law.

IV. ADMINISTRATIVE GUIDELINES

- A. The Tarrant County Purchasing Department shall serve as the County's HUB Office with responsibility for the implementation, monitoring and general operations of the HUB policy. The Purchasing Agent shall serve as the County HUB Officer.
 - 1. The HUB Officer will establish procedures to implement this policy across the full spectrum of the procurement process. The County HUB Office will periodically review with department head and elected officials regarding procurement opportunities.
 - 2. Managing the policy and training buyers and other County personnel in order to meet County goals will be the responsibility of the HUB Office.
 - 3. The HUB Office will cooperate with other local government entities to increase HUB participation throughout the county and region. The HUB Office is encouraged to participate in educational and other outreach programs to assist HUB firms.
 - 4. The HUB Officer will receive and review complaints and recommendations regarding the implementation of the HUB Policy and the good faith efforts of bidders. Further, the HUB Office will audit for compliance to the HUB Policy on eligible projects after award, during the performance of the contract and after completion, while also making any recommendations to Commissioners Court regarding any irregularities or misrepresentation of facts as they relate to compliance with the policy. The HUB Office will review documentation submitted by HUB firms in compliance with this policy.
 - 5. An annual report along with recommendations shall be provided to the Commissioners Court and Purchasing Board. The annual report will provide statistical data and efforts reflected in the number of purchase orders, value of goods and services purchased, percentages to HUB firms, and outreach and marketing efforts. Other statistics may be required or requested by the Commissioners Court or Purchasing Board.

510 Historically Underutilized Businesses Policy

Adopted: Court Order 64788 (December 17, 1990)

Amended: Court Order 69958 (December 7, 1993)

Amended: Court Order 99651 (December 28, 2006)

Amended: Court Order 127875 (June 19, 2018)

<p align="center">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>
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FOR DISADVANTAGED BUSINESS ENTERPRISES ONLY

Disadvantaged Business Enterprises (DBE) are encouraged to participate in Tarrant County's bid process. The Purchasing Department will provide additional clarification of specifications, assistance with Price Forms, and further explanation of bidding procedures to those DBEs who request it.

Representatives from DBE companies should identify themselves as such and submit a copy of the Certification.

Tarrant County recognizes the certifications of both the State of Texas General Services Commission HUB Program and the North Central Texas Regional Certification Agency. All companies seeking information concerning DBE certification are urged to contact.

Texas Procurement and Support Services
Statewide HUB Program
1711 Jacinto Blvd.
PO Box 13047
Austin, Texas 78711-3047
(512) 463-5872

OR

North Central Texas
Regional Certification Agency
624 Six Flags Drive, Suite 100
Arlington, Texas 76011
(817) 640-0606

If your company is already certified, attach a copy of the certification to this form and return with bid.

COMPANY NAME: _____

REPRESENTATIVE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NO. _____ FAX NO . _____

Indicate all that apply:

_____ Minority-Owned Business Enterprise
_____ Women-Owned Business Enterprise
_____ Disadvantaged Business Enterprise

ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE
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REFERENCES

Please list three (3) references, **other than past or present employees of Tarrant County**, who can verify your performance as a Vendor. Performance includes, but is not limited to, sales and/or service, delivery, invoicing, and other items as may be required for Tarrant County to determine Vendor's ability to provide the intended goods or service of the bid. Tarrant County **PREFERS** references to be from Government customers. References must be able to verify the quality of service Vendor's company provides and that the Bidder has completed a project of similar size and scope of work in this response. Inaccurate, obsolete or negative responses from the listed references could result in rejection of your bid.

Failure to supply the required references will deem the bid as non-responsive and will not be considered for award.

Bidder involvement with reference checks is not permitted. Only Tarrant County or its designee will conduct reference checks. Any deviation to this will result in rejection of your response.

REFERENCE ONE

GOVERNMENT/COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON AND TITLE: _____

TELEPHONE NUMBER: _____

E-MAIL ADDRESS: _____

SCOPE OF WORK: _____

CONTRACT PERIOD: _____

REFERENCE TWO

GOVERNMENT/COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON AND TITLE: _____

TELEPHONE NUMBER: _____

E-MAIL ADDRESS: _____

SCOPE OF WORK: _____

CONTRACT PERIOD: _____

REFERENCES MUST BE RETURNED WITH BID!

<p align="center">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>
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REFERENCES

<p align="center">REFERENCE THREE</p>
--

GOVERNMENT/COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON AND TITLE: _____

TELEPHONE NUMBER: _____

E-MAIL ADDRESS: _____

SCOPE OF WORK: _____

CONTRACT PERIOD: _____

REFERENCES MUST BE RETURNED WITH BID!

<p align="center">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>
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SIGNATURE FORM

The undersigned, on behalf of and as the authorized representative of Bidder, agrees this bid becomes the property of Tarrant County after the official opening.

The undersigned affirms that the Bidder has familiarized himself with the local conditions under which the work is to be performed; satisfied himself of the conditions of delivery, handling and storage of equipment and all other matters that may be incidental to the work, before submitting a bid.

The undersigned agrees, on behalf of Bidder, that if the bid is accepted, Bidder will furnish all materials and services upon which price(s) are offered, at the price(s) and upon the terms and conditions contained in the specifications. The period for acceptance of this bid will be ninety (90) calendar days.

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Bidder, nor any employee of Tarrant County, and that the contents of this bid have not been communicated to any other Bidder or to any employee of Tarrant County prior to the official opening of this RFB.

Vendor hereby assigns to Tarrant County all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.

The undersigned affirms that they have read and do understand the specifications and any attachments contained in this solicitation. ***Failure to sign and return this form will result in the rejection of the entire bid.***

Signature _____ **X**
Authorized Representative

Legal Name of Company

Date

Street Address

Printed Name of Authorized Representative

City, State and Zip

Title of Authorized Representative

Telephone Number

Fax Number

E-Mail Address

AFTER HOURS EMERGENCY CONTACT:

Name: _____

Tel. No. _____

THIS FORM MUST BE SIGNED.

THE ORIGINAL WITH ORIGINAL SIGNATURE AND ONE (1) COPY MUST BE RETURNED WITH BID!



Did you sign and submit all
required forms?
If not, your Bid will be
rejected!

<p align="center">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>
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COMPANY IS:

Business included in a Corporate Income Tax Return? _____ YES _____ NO

_____ Corporation organized & existing under the laws of the State of _____

_____ Partnership consisting of _____

_____ Individual trading as _____

_____ Principal offices are in the city of _____

DUNS Number: _____

CAGE Code: _____

<p align="center">ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE</p>
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COMPLIANCE WITH FEDERAL AND STATE LAWS

CERTIFICATION OF ELIGIBILITY

By submitting a Bid in response to this solicitation, the Bidder certifies that at the time of submission, they are not on the Federal Government's list of suspended, ineligible, or debarred entities.

In the event of placement on the list between the time of Bid submission and time of award, the Bidder will notify the Tarrant County Purchasing Agent. Failure to do so may result in terminating this contract for default.

RELATING TO STATE CONTRACTS WITH AND INVESTMENTS IN COMPANIES THAT BOYCOTT ISRAEL AND INVESTMENTS IN COMPANIES THAT DO BUSINESS WITH IRAN, SUDAN, OR ANY KNOWN FOREIGN TERRORIST ORGANIZATIONS.

Bidder verifies that they do not boycott Israel and will not boycott Israel in accordance with Texas Government Code Sections 2270.001(2) and 808.001 during the term of this contract. Bidder further verifies that they are not engaged in business with Iran, Sudan, or any foreign terrorist organization. The term "foreign terrorist organization" means an organization designated as a foreign terrorist organization by the United States Secretary of State as authorized by 8 U.S.C. Section 1189.

DISCLOSURE OF INTERESTED PARTIES

The law states that a governmental entity may not enter into certain contracts with a nonexempt business entity unless the business entity submits a disclosure of interested parties to the governmental entity. By submitting a Bid in response to this solicitation, the Bidder agrees to comply with HB 1295, Government Code 2252.908. Bidder agrees to provide Tarrant County Purchasing Agent, and/or requesting department, the "Certificate of Interested Parties," Form 1295 as required, within **ten (10)** business days from notification of pending award, renewal, amended or extended contract.

Signature _____X

THIS FORM MUST BE SIGNED.

THE ORIGINAL WITH ORIGINAL SIGNATURE AND ONE (1) COPY MUST BE RETURNED WITH BID!

ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE
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AFFIRMATIONS/FORMS/DOCUMENTS

✓Check Indicates Completion	
	1. <u>References.</u> Bidder has provided references, other than Tarrant County. References must be able to verify the quality of service the company provides and that the company has completed a project of similar size and scope of work in this bid.
	2. <u>Signatures.</u> All forms requiring a signature must be signed. Bids not signed will be rejected.
	3. <u>Price Forms.</u> All sections of Price Forms have been completed.
	4. Bidder has acknowledged Secondary/Alternate Award and Cooperative Purchasing opportunities in the Special Terms and Conditions on pages 7 and 8.
	5. <u>Insurance Certificates (If required).</u> Bidders must submit all Insurance Certificates prior to commencement of work. If no insurance requirements specified, mark N/A.
	6. <u>Addenda.</u> When applicable, Bidder acknowledges receipt of all Addenda and any revised Forms. Bidder must sign and submit any required signature forms.
	7. It is the Bidders' sole responsibility to print and review all pages of the bid document, attachments, questions and responses, addenda and special notices. The Signature Form must be signed and returned. Failure to provide a signature on the form renders bid non-responsive. Failure to complete and submit all required forms, including but not limited to References, Compliance With Federal and State Laws Form, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents will be grounds for rejection of entire bid.
	8. Bidder has read, understands, and agrees to Tarrant County's Criminal Background Check requirements.
	9. Accuracy for all mathematical and numerical entries is the sole responsibility of the Bidder. Tarrant County will not be responsible for errors made by the Bidder.
	10. Bidder's company is registered on TVORS (Tarrant Vendor On-Line Registration System).
	11. Bidder has sealed and marked the envelope with the Company Name, RFB Number, Bid Title, and due date.

THE ORIGINAL AND ONE (1) COPY OF THIS FORM SHOULD BE RETURNED WITH BID!

NO-BID RESPONSE

In the event that your organization chooses not to submit a bid/proposal for this solicitation, the Tarrant County Purchasing Department is interested in the reasons why vendors have chosen not to submit bids/proposals in order to better serve the taxpayers of Tarrant County. Please indicate your reason(s) by checking all applicable items below and return this form to the address shown below.

- ☐ Could not meet specifications.
- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Insurance requirements too restricting.
- ☐ Bond requirements too restricting.
- ☐ The scope of services not clearly understood or applicable (too vague, too rigid, etc.)
- ☐ The project not suited to our organization.
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of bid/proposal.
- ☐ Other (please specify).

Vendor Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Please send your response to:

Tarrant County Purchasing Department
100 E. Weatherford, Suite 303
Fort Worth, TX 76196-0104

ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE
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PRICE FORM

Is your firm an authorized Cisco partner/reseller? A "No" answer will disqualify the Bidder.

Yes _____ No _____

- A. Percentage discount off Cisco Global Price List for Cisco hardware and related software purchases.

_____ %

***Cisco Total MSRP**
(Estimate for Evaluation
Purposes Only)

Discounted Price

Using the discount offered, please calculate your pricing for Equipment and Related Software based on the total Cisco Manufacturer's Suggested Retail Price (MSRP) provided.

\$1,080,683.00

\$ _____

- B. Percentage discount off Cisco Global Price List for Cisco SmartNet maintenance support for 1-year term.

_____ %

Using the discount offered for a 1-Year Maintenance Term, please calculate your pricing for SmartNet maintenance based on the total Cisco Manufacturer's Suggested Retail Price (MSRP) provided.

\$708,466.00

\$ _____

BIDDERS MUST BID ON ALL ITEMS.

THE ORIGINAL AND ONE (1) COPY OF THIS FORM SHOULD BE RETURNED WITH Bid!

ANNUAL CONTRACT FOR CISCO NETWORK EQUIPMENT, SOFTWARE AND MAINTENANCE
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PRICE FORM

- C. Percentage discount off Cisco Global
Global Price List for Cisco Software
Subscription Services (currently
Cisco Tetration Platform and Cisco
Umbrella Cloud).

_____ %

***Cisco Total MSRP**
(Estimate for Evaluation
Purposes Only)

Discounted Price

Using the discount offered, please
calculate your pricing for Cisco
Software Subscription Services based
on the total Cisco Manufacturer's
Suggested Retail Price (MSRP)
provided.

\$564,444.00

\$ _____

**TOTAL (Section A + Section B +
Section C):**

\$ _____

*Total MSRP based on three (3) year average.

BIDDERS MUST BID ON ALL ITEMS.

THE ORIGINAL AND ONE (1) COPY OF THIS FORM SHOULD BE RETURNED WITH Bid!

Please cut out and affix to the outside of your response package



**TARRANT COUNTY
SEALED BID/PROPOSAL/RESPONSE**

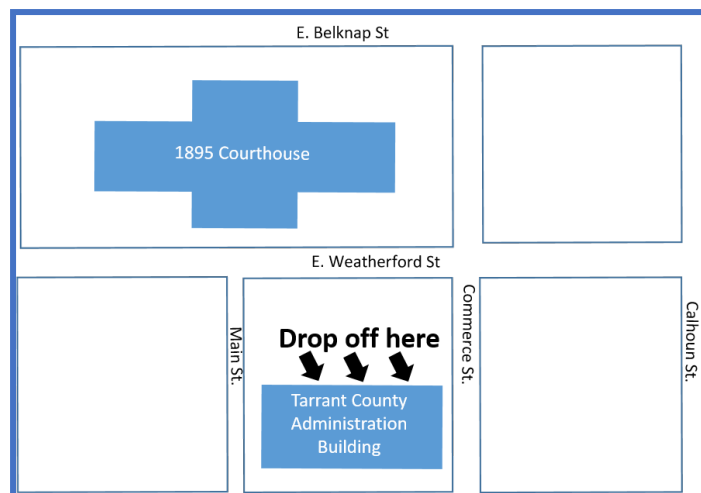
RFB No. 2021-067

**ANNUAL CONTRACT FOR CISCO NETWORK
EQUIPMENT, SOFTWARE AND MAINTENANCE**

Due Date: APRIL 8, 2021 AT 2:00 P.M.

**Tarrant County Administration Building
ATTN: Purchasing Department
100 E. Weatherford St., Third Floor, Suite 303
Fort Worth, Texas 76196-0104**

Street View



Building View

