



**TARRANT COUNTY PURCHASING DEPARTMENT**

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**TARRANT COUNTY**  
PURCHASING DEPARTMENT

**NOVEMBER 12, 2021**

**RFP NO. 2022-036**

**ADDENDUM NO. 1**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**PROPOSALS DUE DECEMBER 6, 2021 AT 2:00 P.M., CST**

**1. Questions and Responses:**

A. Questions received by the due date and their responses are included in this Addendum No. 1 on the following pages.

**2. Change(s):**

A. The due date for this RFP has been changed to Monday, December 6, 2021 at 2:00 p.m., CST.

B. Discard pages 22 and 52 of the original RFP specifications and replace with the revised pages dated 11/12/2021.

**3. Attachments:**

A. The following attachments are a part of this Addendum No. 1:

1. Attachment 1 – Current Contracted Rates and Pricing.
2. Attachment 2 – Sample Monthly Invoice.
3. Attachment 3 – Sample Certificate of Insurance.

**This Addendum No. 1 must be signed and the original and five (5) copies must be returned with Proposal!**

**NAME AND ADDRESS OF COMPANY:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE:**

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Tel. No.** \_\_\_\_\_

**Fax No:** \_\_\_\_\_

<b>REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR DRUG AND ALCOHOL LABORATORY TESTING SERVICES</b>
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**QUESTIONS AND RESPONSES**

1. What is the proposed start date?

**RESPONSE:**

**It is anticipated that the start date for this contract will be February 1, 2022.**

2. What holidays are observed (offices closed)?

**RESPONSE:**

**Tarrant County CSCD follows the Holiday Schedule approved by the Tarrant County Commissioners Court. In its regular meeting of June 22, 2021, the Tarrant County Commissioners Court approved the following holiday schedule for Fiscal Year 2022:**

<u>HOLIDAY</u>	<u>DAY</u>	<u>DATE</u>
Thanksgiving Day	Thursday	November 25, 2021
Day after Thanksgiving	Friday	November 26, 2021
Christmas Eve	Friday	December 24, 2021
Christmas Day	Monday	December 27, 2021
New Year's Day	Friday	December 31, 2021
Martin Luther King Jr. Day	Monday	January 17, 2022
Presidents' Day	Monday	February 21, 2022
Cesar Chavez Day	Monday	March 28, 2022
Good Friday	Friday	April 15, 2022
Memorial Day	Monday	May 30, 2022
Juneteenth	Monday	June 20, 2022
Independence Day	Monday	July 4, 2022
Labor Day	Monday	September 5, 2022

3. What are the volume breakdowns per location?

**RESPONSE:**

**FY2019**

<u>LOCATION</u>	<u>GENDER</u>	<u>VOLUME</u>
Central	Male	44,882
Central	Female	15,179
Miller	Male	41,320
Miller	Female	19,113
NE	Male	3,400
NE	Female	1,516

<b>REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR DRUG AND ALCOHOL LABORATORY TESTING SERVICES</b>
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**QUESTIONS AND RESPONSES**

**RESPONSE TO QUESTION 3. CONTINUED:**

**FY2020**

<u>LOCATION</u>	<u>GENDER</u>	<u>VOLUME</u>
Central	Male	30,378
Central	Female	9,321
Miller	Male	22,594
Miller	Female	10,123
NE	Male	8,011
NE	Female	3,333

4. Who is the current provider?

**RESPONSE:**

Tarrant County CSCD does not have one vendor who currently provides all services included in this RFP.

Tarrant County CSCD currently has a contract with Omega Laboratories, Inc. for hair testing supplies and laboratory confirmation testing services. Tarrant County CSCD staff collect hair samples which are sent into Omega Laboratories, Inc. for testing.

CSCD staff also currently observe/collect urine samples which are tested via instant cup in-house. CSCD currently has a contract with Smart Sales, LLC. Db a Smartox for Urine Drug Screen Supplies. Presumptive positive urine samples are sent to our currently contracted vendor, Avertest, LLC. d/b/a Averhealth for laboratory confirmation services.

5. Current cost for each service?

**RESPONSE:**

See Attachment 1 – Current Drug Testing Pricing page for the current services provided to CSCD for Laboratory Confirmation Services.

6. Please clarify: All collected urine specimen in Price sheet A and B, will be sent directly to the laboratory for the seven-panel **screen**, and if positive for a drug will go automatically to confirmation?

**RESPONSE:**

**Yes.**

7. For Price Sheet A Urine, should the collector fee be added into the drug screen costs?

**RESPONSE:**

**Yes.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

8. Price Sheet A Urine indicates "Vendor will submit a bid for providing adequate staffing (collection technicians) for the forensic (direct observation) collection and prescreening of urine specimens with preparation and submission of specimens for laboratory testing/confirmation collection". Will an instant device be used for the prescreening? If yes, what device?

**RESPONSE:**

**As stated in the RFP page 20, section III.C.3., "For urine specimens, VENDOR collection staff will collect in private bathrooms and prepare specimens for shipping to VENDOR'S laboratory for screening and confirmatory testing."**

9. If an instant urine device is used for prescreening, what is the percent of positives sent for confirmation?

**RESPONSE:**

**For FY19, the percentage of presumptive positives sent for confirmation was 14.68%.**

**For FY20, the percentage of presumptive positives sent for confirmation was 13.63%.**

10. Hair collections: Will CSCD be supplying the collection and shipping supplies? Should the hair collection costs be put on page 62 "Proposal Fee Schedule Form"?

**RESPONSE:**

**CSCD will supply all collection and shipping supplies. Per RFP page 20, Section III.C.4 "This fee will need to be listed on the Proposal Fee Schedule form on page 62 this RFP."**

11. Are there any specific background checks required for collectors?

**RESPONSE:**

**A Criminal Justice Information Services (CJIS) Background Check will be required for any of the Vendor's personnel who access Tarrant County Data (either on-site or remotely) or access secure areas of Tarrant County Facilities. Tarrant County CSCD will review the background check and determine if the personnel are eligible to access data and enter secure areas of Tarrant County Facilities.**

12. Is there specific training required for collectors?

**RESPONSE:**

**As stated in the RFP page 18 section III.A.1 "the Vendor shall include in response to this RFP what training they will provide their collection staff for meeting the individual needs and accommodations of donors, as well as collection and processing specimens. If Tarrant County CSCD selects to use VENDOR collection personnel for hair specimen collection, training that will need to be completed by collection staff for hair specimen collection is provided through CSCD's current Vendor for Hair Testing Confirmation Services."**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

13. What is the estimated volume of hair collections?

**RESPONSE:**

**Tarrant County CSCD will not estimate volume or guarantee volume. Please see the answer to Question No. 1 for FY19 and FY20 hair test numbers.**

14. Will private restrooms be available at each location for testing?

**RESPONSE:**

**As stated in the RFP page 20 section III.C.3, For urine specimens, VENDOR collection staff will collect in private bathrooms and prepare specimens for shipping to VENDOR's laboratory for screening and confirmatory testing."**

15. Under "urine screening and confirmation concentrations" there is a column for "limit of detection concentration". Are you looking for the "lowest limit of detection concentration"?

**RESPONSE:**

**Yes.**

16. Will electronic signatures be accepted on any of the forms? If yes, which forms?

**RESPONSE:**

**Yes. All.**

17. Who is the incumbent provider for this contract?

**RESPONSE:**

**Please see response to Question No. 4.**

18. What is the estimated start date and initial expiration for this contract?

**RESPONSE:**

**It is anticipated that the start date for this contract will be February 1, 2022. The Vendor will be awarded a twelve (12) month contract, effective from date of award or notice to proceed as determined by Tarrant County Purchasing Department. Please see RFP page 7 for additional information about renewal options.**

19. Would the County consider proposals from a laboratory that is CLIA certified?

**RESPONSE:**

**The requirements for certifications/accreditations are outlined in the RFP page 21 section III.D.2 and 3. If the Vendor is CLIA certified in addition to the requirements outlined in the RFP, yes, their proposal will be considered.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

20. Can the County provide insight as to why they are shifting away from instant devices as their primary method of screen and to collection + lab-based testing?

**RESPONSE:**

**After evaluating the pros and cons with both approaches, including staffing, accuracy of the screening results, automation and integration of data, and the business needs of our courts, we are choosing to return to this method of collection as we have done in the past.**

21. The County notes that the Vendor must test assays at the cut-off levels required by the Department but does not note the required cut-offs within the RFP. Will these be established after award by the Department?

**RESPONSE:**

**Yes.**

22. Are all urine collections observed?

**RESPONSE:**

**Yes.**

23. Please confirm all urine tests are instant tests with lab confirmation only required for non--negative instant results.

**RESPONSE:**

**As stated in the RPF page 18, section II.A. "For urine specimens, VENDOR will collect, prepare, submit and provide laboratory screening and confirmation of specimens."**

**As stated on Page 20, section III.C.3. "For urine specimens, VENDOR collection staff will collect in private bathrooms and prepare specimens for shipping to VENDOR's laboratory for screening and confirmatory testing."**

**As stated in the RFP page 21, section III.D.1. "VENDOR shall provide screening and confirmatory testing (GC/MS, LC/MS, or equivalent mass spectrometry method) of submitted urine specimens. Pricing must be all-inclusive of any testing, all necessary testing supplies (including urine collection container cups), transportation, customer service (including clinical interpretation, when requested), and delivery charges."**

24. If we are awarded the contract, our understanding is we can provide not only hair collection services but also the lab testing for hair. Please confirm.

**RESPONSE:**

**No, Tarrant County CSCD currently has a contract for Hair Testing Confirmation Services.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

25. Please clarify the volumes/types of steroids testing you required.

**RESPONSE:**

**The Vendor should list on page 54 of the RFP, any substances it is able to test for that are not listed on pages 52 and 53 of the RFP.**

**During FY 2019, one (1) steroid test was requested. During FY 2020, no steroid tests were requested.**

26. Page 7, Paragraph 1 states “CONTRACT TERMS: Vendor(s) will be awarded a twelve (12) month contract, effective from date of award or notice to proceed as determined by Tarrant County Purchasing Department. At Tarrant County’s and CSCD’s option and approval by the Vendor, the contract may be renewed for two (2) additional twelve (12) month periods, as further explained in Renewal Options. **Prices must remain firm for the entire contract.**”

- As stated on page 55 of the RFP, the number of samples submitted has decreased significantly and fluctuated over the past 18 months, rendering the CSCD unable to estimate future testing needs based on the current environment. Given that data along with the mutual desire to keep initial pricing as competitive as possible and the program sustainable for both the selected vendor and CSCD, please clarify whether the requirement for prices to “remain firm for the entire contract” is inclusive of renewal options or if the stipulation is intended to apply only to the original 12-month term. Would the Department agree to review and negotiate rates for each of the annual renewal periods following conclusion of the initial term?

**RESPONSE:**

**No, prices must remain firm for the entire contract.**

27. Page 20, Paragraph C. 2: Collections will occur at the following CSCD locations during the hours listed. None of the following CSCD locations close for lunch.:

CSCD Central Lab location (Male and Female collections) – 200 W. Belknap, Fort Worth, TX 76196 – (Monday-Friday 7:30 a.m. – 5 p.m.)

Miller Complex location (Male and Female collections) – 3210 Miller Ave., Fort Worth, TX 76119 – (Monday-Friday 7 a.m. – 6 p.m.)

To assist bidders in determining the appropriate staffing ratios as well as developing the most accurate and efficient cost proposal, we respectfully request the county provide the following information for each of the two listed locations for FY2020:

- Number of urine and hair specimens collected from males?
- Number of urine and hair specimens collected from females?
- Please note that human capital and labor costs are major factors in pricing considerations. The current collection windows, that begin prior to 8:00 am and end after 5:00 pm, would result in a significant cost impact by requiring overtime

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

Question No. 27, cont.

payments or additional staffing. To assist bidders with the development of a more efficient cost proposal, would the County consider modifying the testing hours by capping the total collections period at eight (8) work hours per day for each of the listed locations?

**RESPONSE:**

**Tarrant County CSCD will not alter the hours listed in the RFP.**

**For the number of urine specimens collected from males and females please see the answer to Question No. 3.**

**For hair specimens, there were a total of 3,663 hair samples for FY19, and 3,126 for FY20. Tarrant County CSCD does not track data on gender for hair test collections due to these not being gender specific for collection.**

28. Page 25, Paragraph H. 5: The VENDOR must provide following items at no cost to CSCD:
- a. Pre-printed chain of custody forms for use when the computer version is unavailable. In the event that special paper is required for printed forms, Vendor will be responsible for the cost of special paper.
  - b. Specimen bags for packaging of individual specimens.
  - c. Urine lab cups for specimen transportation.
  - d. Uniquely numbered, non-duplicated, bar-coded security stickers/strips to seal specimens sent to the lab. CSCD may require VENDOR to change specimen number format to avoid specimen number duplicates.
    - Will the vendor be required to provide and project costs for supplies needed to collect samples (latex gloves, masks/facial coverings - if applicable and required for staff in the noted locations)?
    - Will the vendor be required to provide and project costs for supplies needed for cleaning and disinfecting the area provided for Collections services?

**RESPONSE:**

- **Yes.**
- **Tarrant County provides janitorial services for each location. If the vendor would like onsite collection staff to perform cleaning beyond what is provided, yes, supplies need to be provided by the Vendor.**

29. Page 18, Section II, Paragraph A states "The awarded VENDOR will be expected to provide adequate staffing (collection technicians) for the forensic (direct observation) collection of urine and possibly hair specimens at various CSCD locations throughout Tarrant County. For urine specimens, VENDOR will collect, prepare, submit and provide laboratory screening and confirmation of specimens. If VENDOR is utilized for the collection of hair specimens, VENDOR will collect and prepare specimens for shipping to CSCD's current Vendor for Hair Testing Confirmation Services."

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

Question No. 29, cont.

- Will collection supplies (scissors, sample collection kits with security seal) and shipping supplies be provided by the County or the selected vendor? The County's answer will directly impact proposed pricing.

**RESPONSE:**

**The Vendor will supply all supplies needed for urine collection, shipping, screening, and confirmation. If Tarrant County CSCD decides to use Vendor Collection staff to collect hair samples, Tarrant County CSCD will provide all supplies needed for hair sample collection, and shipping.**

30. Many vendors partner with one another when proposing drug testing laboratory services/supplies and collections services. Would the County permit both parties to submit references as long as an explanation is provided that clarifies the individual relationship for each reference submitted?

**RESPONSE:**

**Yes, as long as the vendor provides the minimum references required for the vendor per the RFP.**

31. Given the complexity of this solicitation, would the County please be amenable to allowing a second set of questions and answers as a follow-up to the County's responses to the initial phase of questions (due November 9, 2021) are posted?

**RESPONSE:**

**No.**

32. Prospective bidders observe three holidays during the month of November, including Veteran's Day on the 11th, Thanksgiving Day on the 25th, and the following day (the 26th). To ensure bidders have ample opportunity to develop detailed proposals that are most responsive to the County's needs, please consider extending the proposal submission deadline by a period of two (2) weeks beyond the date on which the County posts its final responses to vendor questions.

**RESPONSE:**

**Proposal due date will be extended from December 2, 2021, at 2:00 pm to Monday, December 6, 2021, at 2:00 P.M to account for holidays.**

33. When does the CSCD anticipate announcing the award of this contract?

**RESPONSE:**

**Tarrant County CSCD does not have a set date to announce the award of this contract. The announcement will be made once all scoring has been completed. A recommendation for award will be placed on the Tarrant County Commissioners Court agenda once the process is complete.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

34. When is the anticipated Go- Live date of this contract?

**RESPONSE:**

**Please see response to Question No. 1.**

35. Would the CSCD please consider extending the submission deadline by an additional period of two (2) weeks beyond the published due date. There are two observed upcoming government holidays with Questions only just submitted. This will help to ensure Vendor's have enough time to prepare the best offering for the CSCD.

**RESPONSE:**

**Please see response to Question No. 32.**

36. P.2, 2<sup>nd</sup> paragraph asks for original signatures. Will Tarrant County accept electronic signatures, given the current remote/pandemic working environment?

**RESPONSE:**

**Yes.**

37. P.4, 2<sup>nd</sup> paragraph from bottom of page, states the contract may be terminated by either party with 30 days written notice. However, Item 14 on page 13 of the RFP, states the contract can be terminated with 90 days written notice. Please clarify.

**RESPONSE:**

**Page 13, item #14 supersedes page 4 because page 4 is a standard boilerplate language.**

38. P.15 Item 23 - Payments to Vendor. Could you please provide sample invoices that illustrate the 2-part monthly invoice requirement?

**RESPONSE:**

**Please see Attachment 2 – Sample Monthly Invoice.**

39. P. 15 Item 25- Misspent Funds. Please describe how this would apply to this bid's specifications. Could you please provide an example of a situation that could be considered "misspent funds"?

**RESPONSE:**

**Only items billed under RFP specifications are allowed. An example of how this would apply could be billing the department for an unauthorized cost such as a service provided by a subcontractor not approved by the department. Another may be billing the department for services rendered by the vendor for items not listed under the terms of the contract.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

40. P.19 Item B.1.c. - In regard to this statement, "The name(s) and address(es) of the VENDOR's insurance carrier(s), along with a statement(s) from VENDOR's insurance carrier(s) that insurance as specified in Section I of the RFP is either in force and/or available upon VENDOR's request", is a certificate of insurance adequate to meet this requirement? If not, can you please provide an example so vendors can provide an appropriate document?

**RESPONSE:**

**Please see Attachment 3 – Sample Certificate of Insurance.**

40. P.20 Item 4 -What is the approximate monthly volume of hair collections?

**RESPONSE:**

**For FY 2019 hair test total was 3,663, for FY 2020 hair test total was 3,126.**

42. P.20 Item 4 - Who is the CSCD's current vendor for hair testing?

**RESPONSE:**

**Omega Laboratories, Inc.**

43. P.20 Item 4 Please confirm, shipping of hair specimens to the CSCD current vendor is paid under the hair testing vendor's contract and would not be the responsibility of the Vendor of this contract.

**RESPONSE:**

**If Tarrant County CSCD decides to utilize Vendor collection personnel for hair collection, shipping of hair specimens would not be the Vendor of this contract's responsibility.**

44. P.21 During the transition period, please provide an estimated volume of specimens that will be sent to the laboratory for confirmation testing. Page 21, first paragraph, states that only samples that screen positive on the instant devices will be sent for confirmation testing. In order to provide confirmation pricing during the transition period, an estimate volume will be necessary.

**RESPONSE:**

**Tarrant County CSCD will not estimate or guarantee volume.**

**During FY 2019 the number of presumptive positive samples sent to the laboratory for confirmation testing was 18,464.**

**During FY 2020 the number of presumptive positive samples sent to the laboratory for confirmation testing was 11,429.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

45. P.21 Please also provide the number of locations that specimens will be sent from.

**RESPONSE:**

**During the transition period, CSCD will continue to collect urine and hair specimens. CSCD will send their hair specimens to the current contracted vendor for testing. CSCD will ensure that any urine samples that are collected are delivered to one of the two pick up locations listed in the RFP for daily pick up.**

46. P.22, Item 6. We read this to say that Creatinine is to be run on every specimen. SG, PH, and oxidants will be requested on an as needed basis by the CSCD. Please confirm that SG, PH, and oxidants do not need to be ran on every specimen.

**RESPONSE:**

**Please see this Addendum No. 1.**

47. P.22, item 9. CSCD reserves the right to request that screens be performed when requested. Could you please describe in further detail what this is stating? Screening of specimens is a fundamental specification for the services requested in the RFP. Would this apply only to the transition period? And if this only applies to the transition period, where should the pricing be included?

**RESPONSE:**

**For clarification page 22, item 9 is referencing additional screening requested by CSCD on a specimen in the possession of the Vendor during the retention period.**

48. Page 23, Item 11. Please confirm the Vendor will need to provide sample pick up daily, Monday through Friday, from only the locations listed in #11 in this section.

**RESPONSE:**

**Yes.**

49. P.23, Item 10. How many additional CSCD locations will specimens be expected to be picked up from and at what frequency?

**RESPONSE:**

**Please see RFP page 23, item 11.**

50. P.26 Item I at top of page - Specimen Retention. Will the CSCD allow storage of negative specimens at room temperature rather than “-20 degrees Celsius” as stated in the bid document? Urine samples are stable at room temperature and/or when stored in a cool, dry, secure location.

**RESPONSE:**

**No.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

51. Page 29, Section V.B: Please confirm the expectation that Vendor utilize CSCD's case management system only applies to the interface with CSS, and not the Vendor staff accessing the Case Management system directly.

**RESPONSE:**

**This references the interface to CSS and not the vendor accessing the Case Management System directly.**

52. P.28 Item 3, Could you please describe what the specific reporting requirements developed by the CSCD are? If custom reporting is required, outside of our standard reporting available to clients, we must incorporate the cost of development into our assumptions. We cannot do that without a clear understanding of what the reporting requirements are.

**RESPONSE:**

**CSCD expects to utilize pre-existing reports and/or data extracted from our case management system provided by VENDOR to Corrections Software via the required interfaces described in Section V of the RFP. However, if CSCD cannot answer a question through either of those methods, CSCD will require that the VENDOR develop report(s) that answer that/those question(s). Since CSCD does not know what pre-existing reports any prospective VENDOR has, it is impossible to estimate the frequency or complexity of the possible requests, but CSCD expects it to be a rare if the VENDOR currently provides similar services to other criminal justice agencies.**

53. P.30, Section IV.A. requires the Vendor to retain records for the duration of the offender's period of community supervision, plus 5 years. Would the CSCD consider a standardized retention policy for all offender records resulting from this contract, rather than managing records at the individual offender/defendant level?

**RESPONSE:**

**The only standardized retention policy CSCD would approve is a permanent retention of all records.**

54. P.30, Section IV.C: Please confirm that the request for CSCD access to database records after the contract is terminated is in reference to requesting records as needed and will not require direct access to the database.

**RESPONSE:**

**Tarrant County CSCD expects the same portal access that we had during the contract be available to us for the entirety of the records retention period for each offender/defendant, regardless of how long beyond the contract expiration that is.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

55. P.30, Section VII.A.4.—“Vendor will release any information relating to an offender/defendant that is requested by the staff member.” Please define the expectations for “unrestricted communication” as requested in this paragraph, and confirm these communications are expected to align with HIPAA requirements.

**RESPONSE:**

**Vendor will release any information relating to an offender/defendant that is requested by the staff member.**

56. P.31 X Testimony. Approximately how many testimonies are requested annually by the CSCD and how many are requested by Criminal Defense Attorneys and/or the Defense Counsel? Could you please provide pre-COVID testimony request volume as well?

**RESPONSE:**

**There are approximately 0-4 testimonies requested annually by CSCD. In addition, there are approximately 0-4 testimony requests made by the Criminal Defense Attorneys and/or Defense Counsel. Pre-Covid volumes are the same.**

57. P.31 X. How many in-person testimonies were required over the past year?

**RESPONSE:**

**Zero.**

58. P.31 X. Does the CSCD allow telephonic testimony via skype, Zoom or other electronic platform in leu of in-person testimony?

**RESPONSE:**

**This is a decision that will be made on a case- by- case basis by the Court or the party who requested the testimony.**

59. P.31 X. Approximately how many testimony requests are for an expert witness toxicologist vs a specimen collector?

**RESPONSE:**

**During the last fiscal year, there have been zero requests for an expert witness toxicologist. There have been four (4) requests for collectors to testify, however, only one (1) actually testified.**

60. P.32 XI. Litigation Packages – How many litigation packages did the CSCD request in the last year? Please provide pre-COVID request volume as well.

**RESPONSE:**

**Tarrant County CSCD requested zero litigation packages in the last year. Pre-COVID volume was 0-2 annually.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

**QUESTIONS AND RESPONSES**

- 61 Page 36, XVIII, Proposal Submission Requirements, A.1.d. Would the County allow references to be submitted for clients that are jointly served by the responder and their subcontractor, regardless of the contract holder of the respective client, as long as the relationships are properly disclosed in the reference form? Providing joint references will provide the County with the best expectation of what to expect from the services to be delivered.

**RESPONSE:**

**Yes, as long as the relationship is properly disclosed on the reference form.**

62. P.52. In the table requiring urine screening and confirmation cut offs, “prescreening of urine specimens” is described. Please confirm this RFP is for lab-based screening and this above verbiage is included in error.

**RESPONSE:**

**Please see this Addendum No. 1.**

**REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR  
DRUG AND ALCOHOL LABORATORY TESTING SERVICES**

4. The VENDOR must test assays at the cut-off levels required by the Department. CSCD will work with the VENDOR to establish acceptable screening and confirmation levels. CSCD currently screens for 7-panels regularly. See the Urine Screening and Confirmation Concentrations Form for a list of the 7- Panels.
5. The VENDOR must provide confirmatory testing utilizing a mass Spectrometry Method (GC/MS, LC/MS, or equivalent mass spectrometry method) for all designated drugs. In response to this RFP, VENDOR must provide information on what drugs they have the capability of testing, level of detection, screening cutoff concentrations and confirmation cutoff concentrations, by completing the forms of this RFP.
6. Every specimen submitted for confirmation must be tested for specimen validity using at a minimum, creatinine ~~and~~ **or** specific gravity, PH, and oxidants when needed. Quantitative results of specimen validity shall be included on result reports. VENDOR must include in response to this RFP its validity testing procedures including examples of how diluted specimens are reported.
7. VENDOR must include in their response to this RFP their standards/policies/procedures for declaring a specimen any of the following:
  - a. Dilute
  - b. Invalid
  - c. Substituted
  - d. Adulterated
8. VENDOR must include in their response to this RFP all reasons a specimen submitted for confirmation would be declared "unable to test" or "canceled". CSCD will not pay for the following:
  - a. Stalls
  - b. No shows
  - c. Unable to provide
  - d. Refusal to provide
  - e. Unable to test
9. CSCD reserves the right to request that screens be performed when requested. CSCD guarantees no minimum number of screens per year. VENDOR should include process for screens on Fee Schedule page of this RFP. When screens are requested by CSCD, VENDOR shall provide CSCD with screen results which shall include creatinine concentration and results relative to cutoff concentration (i.e. drugs detected below the cutoff). If screen is positive, VENDOR will complete confirmation testing, and results shall be provided to CSCD.

# RFP FOR ANNUAL CONTRACT FOR DRUG AND ALCOHOL LABORATORY TESTING SERVICES

## URINE SCREENING AND CONFIRMATION CONCENTRATIONS

Vendor will submit a bid for providing adequate staffing (collection technicians) for the forensic (direct observation) collection ~~and prescreening~~ of urine specimens with preparation and submission of specimens for laboratory testing/confirmation.

## URINE SCREENING AND CONFIRMATION CONCENTRATIONS

Custom Tests	Screening Cutoff Concentration	Confirmation Cutoff Concentration	Limit of Detection Concentration
Cocaine			
Marijuana (THC)			
Opiates (codeine, morphine, Hydrocodone, hydromorphone, oxycodone and oxymorphone)			
6-AcetylMorphine			
<b>Amphetamines</b>			
Amphetamine			
Methamphetamine			
MDMA (Ecstasy)			
D vs Isomer			
Benzodiazepines (List all parent and metabolite substances on the form below.)			
PCP			
Methadone			
Barbiturates (List all substances on the form below.)			

**THIS FORM MUST BE RETURNED WITH PROPOSAL!**

## EXHIBIT A RATES/PRICING

### URINE SCREENING AND CONFIRMATION CONCENTRATIONS AND PRICING

Drug	Account Billing Code	Screening Cutoff Concentration	Confirmation Cutoff Concentration	Limit of Detection Concentration	Screening Cost Per Unit	Confirmation Cost Per Unit
Alcohol						
Ethanol Screen	N/A	20	10	5	\$3.95	\$9.95
Ethanol Confirmation	N/A	10	10	5	N/A	\$9.95
EtG	N/A	500	300	150	\$3.95	\$9.95
EtS	N/A	500	300	150	N/A	\$9.95
Anabolic Steroids (Include list of substances below)	N/A	10	10	10	\$175.00	\$175.00
Gammahydroxybutyrate (GHB)	N/A	2000	2000	1000	\$3.95	\$9.45
LSD	N/A	0.5	1	0.5	\$3.95	\$9.45
Fentanyl (opiate family)	N/A	2	1	0.5	\$3.95	\$9.45
Propoxyphene	N/A	300	50	24	\$3.95	\$9.45

# CURRENT CONTRACTED RATES AND PRICING

## URINE SCREENING AND CONFIRMATION CONCENTRATIONS AND PRICING

Drug	Account Billing Code	Screening Cutoff Concentration	Confirmation Cutoff Concentration	Limit of Detection Concentration	Screening Cost Per Unit	Confirmation Cost Per Unit
<b>Amphetamines</b>						
Amphetamine	N/A	1000	250	123	\$3.95	\$9.45
Methamphetamines	N/A	500	250	118	\$3.95	\$9.45
MDMA (Ecstasy)	N/A	500	100	49	\$3.95	\$9.45
D vs L Isomer	N/A	500	250	123	\$9.45	\$9.45
<b>Benzodiazepines (Include list of all parent and metabolite substances below)</b>	N/A	200	100	49	\$3.95	\$9.45
PCP	N/A	25	25	12	\$3.95	\$9.45
Methadone	N/A	300	50	23	\$3.95	\$9.45
<b>Barbiturates (Include list of substances below)</b>	N/A	200	200	100	\$3.95	\$9.45
Cocaine	N/A	300	50	25	\$3.95	\$9.45
Marijuana	N/A	20	10	5	\$3.95	\$9.45

# CURRENT CONTRACTED RATES AND PRICING

## URINE SCREENING AND CONFIRMATION CONCENTRATIONS AND PRICING

<b>Drug</b>	<b>Account Billing Code</b>	<b>Screening Cutoff Concentration</b>	<b>Confirmation Cutoff Concentration</b>	<b>Limit of Detection Concentration</b>	<b>Screening Cost Per Unit</b>	<b>Confirmation Cost Per Unit</b>
Opiates (codeine, morphine, Hydrocodone, hydromorphone, oxycodone and oxymorphone)	N/A	300	100	50	\$3.95	\$9.45
6-Acetylmorphine	N/A	10	10	5	\$4.95	\$9.45
Synthetic Cannabis (aka Spice, K-2)	N/A	10	10	6	\$14.95	\$9.45
Substituted Cathinones (aka Bath Salts)	N/A	20	20	10	\$24.95	\$15.95

# CURRENT CONTRACTED RATES AND PRICING

**URINE SCREENING AND CONFIRMATION CONCENTRATIONS AND PRICING ANY DRUG OR ALTERNATIVE CONCENTRATION CUTOFF NOT LISTED ABOVE THAT VENDOR HAS THE CAPABILITY TO TEST**

<b>Drug</b>	<b>Account Billing Code</b>	<b>Screening Cutoff Concentration</b>	<b>Confirmation Cutoff Concentration</b>	<b>Limit of Detection Concentration</b>	<b>Screening Cost Per Unit</b>	<b>Confirmation Cost Per Unit</b>
Buprenorphine	N/A	5	50	24	\$3.95	\$9.45
Ketamine	N/A	100	100	49	\$9.45	\$9.45
Meperidine	N/A	200	100	50	\$3.95	\$9.45
Oxycodone	N/A	100	100	50	\$3.95	\$9.45
Carisoprodol	N/A	100	200	84	\$3.95	\$9.45
Tramadol	N/A	200	100	50	\$3.95	\$9.45
Zolpidem	N/A	20	10	5	\$3.95	\$9.45
Gabapentin	N/A	200	500	249	\$3.95	\$9.45
Nexolone	N/A	N/A	0.5	0.5	\$9.45	\$9.45

# CURRENT CONTRACTED RATES AND PRICING

Fee Description	Account Billing Code	Cost
In-person Testimony	N/A	\$750.00 per 2 day session
Litigation Package (CSCD Request)	N/A	No Charge
Litigation Package (Non-CSCD Request)	N/A	\$125.00
Standard 5-panel plus 1 specialty drug	N/A	\$6.96 per screen, \$9.45 per confirmation
Random Selection	N/A	No Charge
Directly Observed Urine Collection	N/A	\$5.00

# CURRENT CONTRACTED RATES AND PRICING

## EXHIBIT B UNALLOWABLE COSTS

### Unallowable Costs

Any item unallowable by State or any authorized agency, statute, policy, or procedure including, but not limited to, federal guidelines for operation of for-profit and not-for-profit entities;

Alcoholic beverages;

Bad debts;

Building and Land purchase (with the exception of community corrections facilities (Tex. Gov't Code, § 76.010)), rental purchase, lease purchase, renovation;

Cash payments to intended recipients of Services;

Equipment items exceeding \$1,000 (CPU, Monitor and Keyboard are one unit) counted as a direct expense toward the program. Such items may be charged to the program only through an approved depreciation methodology.

Expenses or reimbursements to or on behalf of vendor-related entities for allowable indirect costs;

Expenses or costs reimbursed to vendor by other funds with respect to amounts paid by the CSCD for vendor services;

Fines and Penalties;

Firearm, Firearm Components, and Ammunition;

Fundraising; Marketing; and Advertising (advertising is allowable for personnel vacancies and procurement of goods and services only);

Legislative expenses for payment to any elected official from funds received from the CSCD;

Lobbying;

Payments to or on behalf of individuals related to principals of any vendor-affiliated organization(s) or to their employees, unless as allowable indirect costs or unless specific approval is received from the CSCD; and

Tobacco Products.

RFP 2022-036, Attachment 2.

Your Company Name

**SAMPLE INVOICE**

*DATE:* November 11, 2021

*INVOICE #* 100

*DUE DATE*

*BILL TO:* Tarrant County CSCD  
Street Address  
City, ST ZIP Code  
Phone

Street Address  
City, ST ZIP Code  
Phone  
Web Address

Project or Service Description

SERVICE	AMOUNT
CSCD	
CSCD-Bond	
CSCD-Dallas Exchange	
CSCD-Direct	
CSCD-FAIP	
CSCD-HOPE	
CSCD-MHMR Diversion	
CSCD-Misd DWI Court	
CSCD-Parker Exchange	
CSCD - RISE	
CSCD-Sex Offender	
CSCD-SWIFT	
CSCD-Unassigned	
Public Safety Employees Treatment Court	
Tarrant County-DPP	
Tarrant County-DVDP	
Tarrant County FODP	
Tarrant County-Pretrial Services	
Tarrant County-YODA	
Tarrant County Veteran's Court	
Payment Instructions:	<b>BALANCE DUE</b>



Please cut out and affix to the outside of your response package.



**TARRANT COUNTY  
SEALED BID/PROPOSAL/RESPONSE**

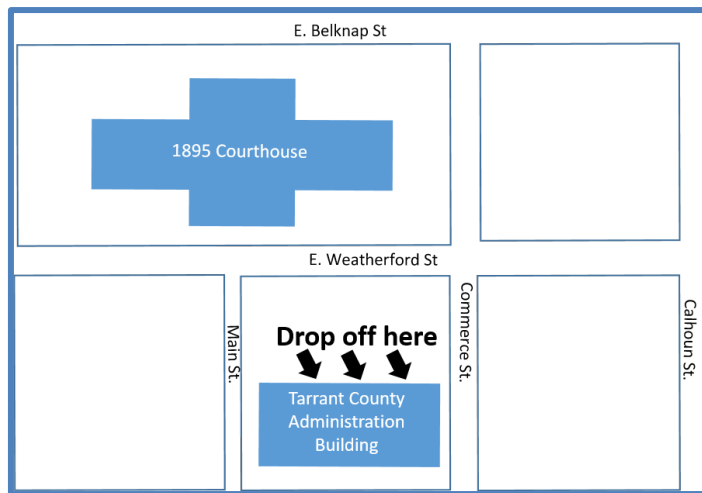
**RFP No. 2022-036**

**RFP FOR ANNUAL CONTRACT FOR DRUG AND ALCOHOL  
LABORATORY TESTING SERVICES**

**Due Date: DECEMBER 6, 2021 AT 2:00 P.M.**

**Tarrant County Administration Building  
ATTN: Purchasing Department  
100 E. Weatherford St., Third Floor, Suite 303  
Fort Worth, Texas 76196-0104**

Street  
View



Building  
View

