



TARRANT COUNTY ENGINEERING SERVICES

200 Taylor Street, Ste. 305 | Fort Worth, TX 76196 | 817-884-1250 | www.tarrantcountytx.gov

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

INSTRUCTIONS:

Complete all questions. If any item does not apply, indicate by placing "NA" in the blank. DO NOT LEAVE ANY BLANK EMPTY.

SECTION 1 - OWNER INFORMATION

Property Owners FULL NAME: _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____

Is the Owner a Corporation or Partnership? ☐ Yes ☐ No

If Yes → Attach a letter on company stationery, signed by an authorized individual, authorizing the Applicant to file and Application on behalf of the company.

SECTION 2 - APPLICANT INFORMATION

☐ Same as Owner (If checked, skip to Section 3)

Applicants FULL NAME: _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____

SECTION 3 - SUBJECT PROPERTY INFORMATION

Street Address for the Subject Property: (if established*)

Address: _____ City/State/Zip: _____

Legal Description:

Lot: _____ Block: _____ Subdivision: _____ Section or Phase: _____

If not located in a subdivision:

Survey: _____ Abstract: _____ Recorded (Vol./Page): _____

List the names of all roads by which the property can be accessed: _____

Total Current Land Area: _____

Vicinity Map Attached? ☐ Yes ☐ No

Located in City ETJ? ☐ Yes ☐ No City: _____

**If a street address has not been assigned to the Subject Property, the Applicant must contact the Tarrant Appraisal District to obtain an address.*



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SECTION 4 – PROPOSED DEVELOPMENT

Development of Land: (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Clearing | <input type="checkbox"/> Grading |
| <input type="checkbox"/> Fill | <input type="checkbox"/> Excavating (except for structural development checked above) |
| <input type="checkbox"/> Mining | <input type="checkbox"/> Watercourse Alteration (including dredging and channel modifications) |
| <input type="checkbox"/> Drilling | <input type="checkbox"/> Road, Street, or Bridge Construction |
| <input type="checkbox"/> Subdividing | Name of Subdivision: _____ |
| <input type="checkbox"/> Construction of Utility | Type of Utility: _____ |
| <input type="checkbox"/> Other (please specify) | _____ |

Development of Structures: (check all that apply)

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Alteration |
| <input type="checkbox"/> Addition | <input type="checkbox"/> Replacement |
| <input type="checkbox"/> Remodel | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Relocation | <input type="checkbox"/> Repair |
| <input type="checkbox"/> Other (please specify) | _____ |

Structure Type: (check all that apply)

- | | | |
|--|---|---|
| <input type="checkbox"/> Habitable Structure: | Living Area: _____ sf | Number of Bedrooms: _____ |
| <input type="checkbox"/> Single Family Residence (1 family) | | |
| <input type="checkbox"/> Multi-Family Residence (2-4 families) | | |
| <input type="checkbox"/> Multi-Family Residence (more than 4 families) | | |
| <input type="checkbox"/> Mobile/Manufactured Home | Located in MHRC? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| <input type="checkbox"/> Recreational Vehicle | | |
| <input type="checkbox"/> Commercial | Type: _____ | |
| <input type="checkbox"/> Combined Use | Type: _____ | |
| <input type="checkbox"/> Non-Residential | <input type="checkbox"/> Floodproofing Type: _____ | <input type="checkbox"/> Floodproofing Certification Attached |
| <input type="checkbox"/> Non-Inhabitable Structure: | | |
| <input type="checkbox"/> Garage | <input type="checkbox"/> Barn | |
| <input type="checkbox"/> Storage Building | <input type="checkbox"/> Other (please specify) | _____ |

Type of Foundation:

- ☐ Building on Slab
☐ Building on Piers, Piles, or Columns
☐ Building with Basement

Project Costs:

Estimated market value of the existing structure: \$ _____
 Estimated cost of proposed Construction: \$ _____

Important: If the cost of the proposed construction equals or exceeds fifty percent (50%) of the market value of the existing structure, "Substantial Improvement" provisions shall apply. Contact the Floodplain Administrator at 817-884-1250 before proceeding.

SECTION 5 – ENGINEERING STUDIES AND DOCUMENTATION

FIRM Map Panel: _____ ☐ Zone A ☐ Zone AE

Site Plan attached? ☐ Yes ☐ No

Construction Plans attached? ☐ Yes ☐ No

Certification by Registered Engineer or Architect attached? ☐ Yes ☐ No



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Base Flood Elevation: _____

Elevation of Lowest Floor: _____

How was BFE determined?

- ☐ Flood Insurance Study (FIS) Date: _____
- ☐ Flood Insurance Rate Map (FIRM) Date: _____
- ☐ Flood Elevation Study Date: _____
- ☐ Two-Foot Contour Map

SECTION 6 - CONSULTANTS

List all professionals involved in the preparation of this Application or any of the supplemental information provided herewith. Attach additional sheets if necessary.

REGISTERED PROFESSIONAL LAND SURVEYOR:

Name: _____

Address: _____ City/State/Zip: _____

Work Phone: _____ Mobile Phone: _____ Email: _____

PROFESSIONAL ENGINEER

Name: _____

Address: _____ City/State/Zip: _____

Work Phone: _____ Mobile Phone: _____ Email: _____

REGISTERED PROFESSIONAL LAND SURVEYOR:

Name: _____

Address: _____ City/State/Zip: _____

Work Phone: _____ Mobile Phone: _____ Email: _____

OTHER:

Name: _____

Address: _____ City/State/Zip: _____

Work Phone: _____ Mobile Phone: _____ Email: _____

OTHER:

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SECTION 7 – OWNER/APPLICANT’S ACKNOWLEDGMENT AND CERTIFICATION

By my signature below, I acknowledge that I have read and understand the following:

1. No work of any kind may start until a Floodplain Development Permit is issued by Tarrant County.
2. The Development Authorization Permit may be revoked if any false statements are made in this Application or its attachments.
3. The Development Authorization Permit expires if work in accordance with this Application is not commenced within 12 months of issuance or if the work is not completed within 24 months of issuance.
4. If the Development Authorization Permit expires or is revoked for any reason, all work must cease until a new Permit is issued. The Applicant will be required to submit a new Application with accompanying fees.
5. It shall be unlawful to use, occupy, or permit the use or occupancy of any building, development, or premises, or any part thereof, hereafter created, erected, changed, converted, altered, or enlarged until the development is in compliance with Tarrant County Development Regulations and Tarrant County Manufactured Housing Rental Community Regulations.
6. Applicant may need other permits to fulfill local, state, and federal regulatory requirements. It is Applicant’s responsibility to determine what permits are needed and to obtain these permits from the appropriate authorities.
7. Construction costs undertaken in accordance with this Application are Applicant’s responsibility. Applicant is not permitted to erect permanent structures or signs on or over any portion of Tarrant County’s right-of-way or within any established setbacks.
8. Applicant must construct the improvements in strict conformance with the plans and specifications submitted with this Application and as approved by Tarrant County. Failure to do so will result in Applicant being required to modify or re-construct the improvements at Applicant’s cost.
9. Maintenance of improvements remains the Applicant’s responsibility, and the County retains the right to require any changes, maintenance, or repairs as necessary to protect life or property.

I hereby certify to the following:

1. I have carefully read the complete Application and all its attachments and certify that all documents submitted are true and correct.
2. There is no outstanding tax liability to Tarrant County on the Subject Property.
3. The Owner of the Subject Property, if different from the Applicant, has authorized the submittal of this Application.
4. As the Owner of the Subject Property or a duly authorized Applicant, I hereby grant permission to representatives of Tarrant County to enter the premises and make all necessary inspections and to take all other actions necessary to review and act upon this Application.

Applicant’s Printed Name

Applicant’s Signature

Date:

ENGINEERING SERVICES DEPARTMENT USE ONLY

Received Date: _____ **Approval Date:** _____ **Precinct:** _____

Permit Number: _____ **Expiration Date:** _____ **Fee Collected:** _____

Approved for Tarrant County by: _____