



Tarrant County | Manufactured Home Rental Community (MHRC) Plan Form and Checklist

200 Taylor Street, Suite 305 | Fort Worth, TX 76196 | 817-884-1250 | www.tarrantcountytx.gov

MHRC PLAN APPLICATION FORM

Property Information

Subdivision Name: _____ Site Address/General Location: _____

Legal Description: _____

Proposed Use of Property: _____ Acres: _____ Lots: _____

Current Water Provider: _____ Waterline Size: _____

Applicant & Owner Information

Applicant Name: _____ Company Name: _____

Mailing Address: _____

Main Phone: _____ Email: _____

Property Owner Name: _____

Mailing Address: _____

Main Phone: _____ Email: _____

- I will represent the application myself, or
- I hereby designate the above applicant to act as my agent for the submittal, processing, representation, and/or presentation of this application. The designee shall be the primary contact person for this application.

Applicant's Name (Printed)

Applicant's Signature

Date

Owner's Name (Printed)

Owner's Signature

Date



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MHRC REVIEW CHECKLIST

Note: Incomplete submittals will not be accepted. The information submitted for the items listed below must be clear and legible.

Plan Submittal Requirements

No.	Applicant	Staff	Requirement
1.	<input type="checkbox"/>	<input type="checkbox"/>	Completed and signed application form.
2.	<input type="checkbox"/>	<input type="checkbox"/>	The following supporting plan sheets are provided: <ul style="list-style-type: none"> • Site Boundary Survey • Water Utility Plan (if applicable) • Wastewater Utility Plan (if applicable) • Drainage Plan • Roadway and Paving Plan

Plan Sheet Requirements

No.	Applicant	Staff	Requirement
Site Boundary Survey			
1.	<input type="checkbox"/>	<input type="checkbox"/>	A title block is provided in the lower right corner of the page with: <ul style="list-style-type: none"> • Name of the proposed development • Subdivision name with lot, block, and recording information (if platted) • Survey name and abstract number • Gross acreage • Date of preparation
2.	<input type="checkbox"/>	<input type="checkbox"/>	The name of the property owner.
3.	<input type="checkbox"/>	<input type="checkbox"/>	The name of the surveyor or engineer that prepared the plans.
4.	<input type="checkbox"/>	<input type="checkbox"/>	Sign and seal of the licensed professional engineer or registered professional land surveyor.
5.	<input type="checkbox"/>	<input type="checkbox"/>	The location of proposed and existing manufactured homes/RVs.
6.	<input type="checkbox"/>	<input type="checkbox"/>	FEMA designated floodways (if applicable).
7.	<input type="checkbox"/>	<input type="checkbox"/>	The location of existing or proposed easements.
8.	<input type="checkbox"/>	<input type="checkbox"/>	The name and width of existing and proposed interior streets (all interior streets shall be private and shall be designated as such on the associated plat).
9.	<input type="checkbox"/>	<input type="checkbox"/>	The name and right-of-way width of County roads which access to the development will be taken.



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No.	Applicant	Staff	Requirement
Water Utility Plan (if applicable)			
1.	<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed water lines intended to serve the site.
2.	<input type="checkbox"/>	<input type="checkbox"/>	Provisions for adequate public or community water supply in accordance with Texas Health and Safety Code Chapter 341 and the Tarrant County Subdivision Regulations for Water Utility requirements.
Wastewater Utility Plan (if applicable)			
1.	<input type="checkbox"/>	<input type="checkbox"/>	Provisions for adequate sanitary sewer facilities, including sanitary sewer lines or an On-Site Sewage Facility (OSSF) in accordance with the Health and Safety Code Chapter 366, and the Tarrant County Subdivision Regulations Section for Wastewater Utility requirements.
2.	<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed sewer (including the location septic systems) intended to serve the site.
3.	<input type="checkbox"/>	<input type="checkbox"/>	Approved TCEQ Community Wastewater Treatment System (if applicable)
Drainage Plan			
1.	<input type="checkbox"/>	<input type="checkbox"/>	Adequate drainage Structures in accordance with the Engineering Standards Manual;
2.	<input type="checkbox"/>	<input type="checkbox"/>	Proposed management of areas within the 100-Year Storm Event Floodplain in accordance with the Engineering Standards Manual;
Roadway and Paving Plan			
1.	<input type="checkbox"/>	<input type="checkbox"/>	Specifications for interior Roadways in accordance with the Engineering Standards Manual.
2.	<input type="checkbox"/>	<input type="checkbox"/>	All interior streets inside the manufactured home rental community park shall be private.