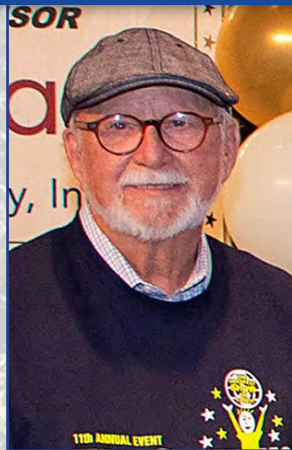


Tarrant County FY2023

Approved Budget

September 13, 2022

Prepared by Tarrant County Budget and Risk Management Department





FY 2023 BUDGET

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Pursuant to §140.0045 Texas Local Government Code and §2252.908 Texas Government Code, as amended by the Regular Session of the 86th Texas Legislature,¹ Tarrant County estimates the following, to as practicable extent possible,² disclose anticipated expenditures and budgeted expenditures:

	FY 2022	Budgeted FY 2023
Direct expenditures to contract with or reimburse persons required to register under §305 Texas Government Code	\$0.00	\$0.00
Anticipated ³ expenditures ⁴ that may be subject to disclosure according to §140.0045 Texas Local Government Code	\$119,709	\$183,365

¹ SB 65 and HB 1495

² A good-faith effort was made to compile these expenditures in accordance with §140.0045 Texas Local Government Code and §2252.908 Texas Government Code. However, due to the ambiguity of the plain text of HB 1495 and SB 65 as well as the lack of guidance from the legislature or legal authority interpreting these statutes, a political subdivision is left to its good-faith effort to comply with these statutes. Until the legislature or the courts provide necessary clarification for these statutes, Tarrant County seeks to be forthright with its disclosure

³ FY 2022 ends on September 30, 2022. "Actual" expenditures are not available. Please see Tarrant County comprehensive annual financial report (CAFR) for previous years' information.

<https://www.tarrantcounty.com/en/auditor/financial-accounting/annual-financial-reports/cafr.html>

⁴ Expenditures include relevant portions of county employee salaries; travel, lodging and per diem; and statutorily-mandated dues.



BUDGET INTRODUCTION



TARRANT COUNTY COMMISSIONERS COURT

G. K. MAENIUS
COUNTY ADMINISTRATOR

August 5, 2022

County Judge B. Glen Whitley
County Commissioner Roy C. Brooks
County Commissioner Devan Allen
County Commissioner Gary Fickes
County Commissioner J.D. Johnson

Dear Members of the Commissioners Court:

The fiscal year (FY) 2023 budget process has been underway for several months. On Monday, August 8, 2022, the Commissioners Court will be reviewing the FY 2023 budget proposal that is the result of much hard work by County departments and staff. We look forward to your review and consideration.

APPRAISED PROPERTY VALUES AND TAX RATES

Our community continues to recover from the impacts of the COVID-19 pandemic. The North Texas region continues to grow and our economy remains strong. Property appraisal values increased across most of Tarrant County. We remain hopeful that the local economy will continue to expand and provide greater value growth in the coming years. This year's proposed budget seeks to invest in critical infrastructure and human capital to continue to provide government services for our diverse and growing community.

The ongoing COVID-19 pandemic caused significant challenges to County operations. One of the most significant challenges the County currently faces is maintaining its workforce. Since the beginning of the pandemic in March 2020, over 1,625 full-time and temporary employees have left County service. Commissioners Court has taken extraordinary steps to retain Tarrant County employees by authorizing a retention payment program of up to \$4,900 for full-time employees. This year's budget further addresses retention and recruitment concerns for all county departments.

The Tarrant County Appraisal District (TAD) certified the appraisal roll for Tax Year (TY) 2022 on July 21, 2022. Wendy Burgess, the designated official as appointed by the Commissioners Court, calculated the no-new revenue and voter-approval rates as required by Tex. Tax Code 26:

No-New-Revenue Tax Rate	\$0.209332
Voter-Approval Tax Rate	\$0.232794
Current Tax Rate	\$0.229000
Proposed Tax Rate	\$0.229000

The proposed tax rate equals the current tax rate. The proposed tax rate is 9.4% above the no-new-revenue tax rate and 1.6% below the voter-approval tax rate. The County’s proposed tax rate will support the requirements of the General, Road and Bridge, and Debt Service funds including cash reserve goals and debt service obligations.

The certified appraisal roll included the following information used to calculate tax revenue:

Appraised Value	\$313,758,896,981
Less: Absolute Exemptions	28,566,397,920
Less: Cases Before Appraisal Review Board (Appraised)...	10,994,675,937
Less: Incomplete Properties (Appraised)	6,283,178,344
Less: Partial Exemptions	20,069,834,927
Less: In Process (Appraised)	<u>189,747,104</u>
Net Taxable Value	\$247,655,062,749
Plus: Cases Before Appraisal Review Board (Minimum)....	6,985,202,626
Plus: Incomplete Properties (Minimum)	3,741,506,178
Plus: In Process (Minimum)	<u>152,736,145</u>
Estimated Net Taxable Value	\$258,534,507,698
Plus: Railroad Rolling Stock	<u>52,843,270</u>
Adjusted Net Taxable Value.....	<u>\$258,587,350,968</u>

In accordance with state statute, tax bills will be calculated using the July certified appraisal roll. Supplemental appraisal rolls typically add value as properties under protest, incompletes and in process accounts are added to the certified taxable values. The average single-family residence taxable value increased 12.2% from \$238,312 to \$267,360. Next fiscal year, the average county property taxes paid by a single-family residence will be approximately \$612.25. Added taxable value from residential and commercial new construction in the 2022 appraisal roll totals \$4,657,211,498, as compared to \$4,297,260,712 last year, an 8.4% increase.

Overall net tax revenue has increased by \$61,757,973 due to an increase in net taxable property values of 13.5% when compared to the FY 2022 certified appraisal roll. The Tax Assessor-Collector has set the anticipated collection rate for tax year (TY) 2022 at 100%, the same as TY 2021. The calculation is a combination of collections from current and delinquent taxes plus associated penalties and interest. Also taken into consideration is a \$22.1 million anticipated loss from the over-65 tax freeze approved by voters in November 2006. We are estimating Tax Increment Financing Districts (TIF) payments of \$11,528,628 which represents an increase of \$2,374,810. The increase is due to new construction and increased values of properties in the various TIF Zones.

SB 2 significantly altered notice and hearing requirements. Due to the proposed tax rate being above the no-new-revenue rate but below the voter-approval tax rate, one (1) publication and one (1) public hearing are required regarding the tax rate. There are requirements to publish certain prescribed information on the home page of the County’s website. Public hearings and notices related to the budget and certain salaries are still required. The Court will consider the tax rate, budget, and certain salaries on September 13, 2022, along with budgets and tax rates for the Tarrant County Hospital District and Tarrant County Emergency Services District No. 1.

OVERVIEW BY FUND

A brief overview of each of the major operating and debt funds is provided. An overview of the compensation and benefits packages that impacts all operating funds is provided in the next section. Staffing costs are the most significant budget driver for Tarrant County. The impacts of retirements, pay scales, and approved and recommended new positions affect the proposed budget as outlined below.

The number of retirees has increased since 2020. Due to the retention payment program Court authorized, FY 2023 retirements may slow through the end of the calendar year.

Calendar Year	Retirements
2016	132
2017	146
2018	162
2019	166
2020	145
2021	155
2022 to-date	98

Total salary costs for current filled positions may vary because of the impact of retirements. If you compare the maximum salary to the hire-in salary of positions in the following pay grade examples, the differences (excluding fringe benefits) are as follows:

Pay System	Pay Grade	Annual Difference
Exempt	72	\$28,458.82
Non-Exempt	19	\$26,956.80
Information Technology	88	\$33,675.72
Law Enforcement	55	\$29,577.60

In addition, other factors that impact FY 2023 salaries (including fringe benefits) when compared to FY 2022:

Amount	Reason for Impact
\$6,493,047	71 new positions in the General Fund
\$412,534	4 new positions in the Road & Bridge Fund
\$405,469	Position reclassifications
\$2,982,999	Law enforcement step increases
\$260,661	Salary for 3 new positions added during FY 2022

Attrition is also included in the proposed budget. An attrition rate of 3% reduces salaries and associated fringe benefits by approximately \$6 million.

General Fund

The General Fund FY 2023 balanced budget currently stands at \$826,715,207 which is supported by a revenue budget of \$640,388,295 (including contingent revenue) and cash carryforward of \$186,326,912. The FY 2023 General Fund proposed revenue budget, excluding cash and contingent revenue, represents a 14.50% increase over the FY 2022 revenue budget. When including cash carryforward, the revenue increases by 14.09%. The end-of-year revenue projection for FY 2022 is expected to exceed the approved budget by \$26,048,836, excluding cash carryforward and contingent revenue.

The County Auditor is estimating non-tax revenue of \$118,356,979 for FY 2023. This is an increase of \$27,312,520 compared to the FY 2022 non-tax revenue budget of \$91,044,459. Non-tax revenue includes licenses, fees of office, fines, intergovernmental, investment income, interfund transfers and other revenues. Revenue estimates by major categories in the General Fund are as follows:

Revenue Category	FY 2022 Budget		FY 2023 Estimated	
Taxes	\$463,728,186	64.39%	\$516,831,316	62.52%
Other Taxes	150,000	0.02%	200,000	0.02%
Licenses	1,055,000	0.15%	1,300,000	0.16%
Fees of Office	58,227,400	8.08%	69,802,751	8.44%
Fines	2,759,000	0.38%	3,396,000	0.41%
Intergovernmental	23,242,417	3.23%	28,159,038	3.41%
Investment Income	230,750	0.03%	9,101,900	1.10%
Other	4,899,892	0.68%	5,669,290	0.69%
Interfund Transfers	630,000	0.09%	928,000	0.11%
Total Current Revenue	\$554,922,654		\$635,388,295	
Contingent	0	0.00%	5,000,000	0.60%
Cash Carryforward	165,313,882	22.95%	186,326,912	22.54%
Total Revenue	\$720,236,527	100.00%	\$826,715,207	100.00%

Elements that generate cash carryforward are 1) under-spending of allocated budgets, 2) over collection of revenues, 3) under/over-estimation of beginning cash balances, and 4) reserves. For FY 2022, the budgeted cash was \$165,313,882; the actual cash balance was \$193,046,648. For FY 2023, the recommended use of the cash carryforward is as follows:

\$79,991,327	Reserves
\$9,000,000	Undesignated
\$108,551,580	Capital
\$197,542,907	Total Cost
\$186,326,912	Recommended Use of Cash Carryforward
\$11,215,995	Remaining funds to be paid with Operating dollars

This year, \$5,000,000 has been budgeted for contingent revenue with a corresponding expense which allows the County to recognize changes in the revenue estimates that might have an associated expense. As revenues are realized, the expense-side moves to undesignated. As stated, reserves are at \$79,991,327 coupled with a balance of \$9,000,000 in undesignated for FY 2023. The reserve balance is projected to be 16% of the true operating expenditures in the operating funds. It should be noted that the credit rating agencies, when assessing the County’s financial position for the sale of the 2021 bonds, recognized the County’s healthy reserves.

The General Fund proposal includes 71 new positions (out of the 108 requested by departments in their budget requests).

- 1 - Administrative Assistant – Administrator’s Office - the new position would increase administrative support for the office’s management team. In addition, the position will provide phone and front desk coverage and assist the public when they visit the office.
- 1 - Technology & Advisory Audit Manager – Auditor’s Office - This position will oversee risk-based IT audits and projects across the County to identify internal control weaknesses as well as recommend corrective action plans to ensure internal controls have been properly designed and adequate user acceptance testing is completed.
- 1 - Data Analyst – Budget and Risk Management - This position will provide analytical support for countywide initiatives, projects, and operations. The position reviews departmental budgets and financial reports to ensure accuracy and compliance with approved budgets.
- 1 - Budget Analyst – Budget and Risk Management - This position assists in the preparation of the annual countywide budget. Throughout the year, the position monitors and assists county departments with budget issues. The position also estimates costs and forecasts revenues and expenditures.

- 1 - Assistant Director, Motor Vehicle – Tax Motor Vehicle – This position will be to provide consistent execution of necessary duties and customer service experience at each location. The position will be responsible for evaluating and adjusting resources to meet daily needs. The position will also be directly responsible for overseeing all training for our management and customer facing staff.
- 1 - Project Coordinator – Tax Ad Valorem - This position will assist with the accounting duties that continue to grow and expand with legislative and operational changes. The number of property tax accounts grows every year. Beyond the increases in volume, the complexity of initiatives and problems continues to impact accounting activity.
- 1 - Assistant Bookkeeper – Elections Administration – This position will support the Chief Bookkeeper for the department and assist in the additional workload for the elections administration department.
- 1 - Lead IT Quality Assurance – IT Project Portfolio Management – This position will support the ITD PPMO Quality Assurance (QA) organization, and its challenges related to Tarrant County’s ability to provide sufficient support due to its under-resourced quality assurance testing team. Due to the increased demand for QA analysts to support project testing and quality needs; quality assurance tasks have relied on external resources to meet the demands.
- 1- Senior Quality Analyst – IT Project Portfolio Management – This position will support the ITD PPMO Quality Assurance (QA) organization, and its challenges related to Tarrant County’s ability to provide sufficient customer support due to its under-resourced quality assurance testing team. With a variety of ongoing transformation initiatives and expansion of enterprise platforms, such as TechShare, Appian, Spindle Media Tax Office projects and ITD operational efforts, the additional Sr. QA resource will help remedy the need to support critical quality and performance activities.
- 1 - IT Resource Manager – IT Service Delivery –This position will have elevated managerial responsibility for a team of 16 staff members with the responsibility for the field support specialists supporting our county downtown departments in conjunction with hardware services for all county IT equipment assets.
- 2 - IT Solutions Architects – IT Application Development Support - These positions will design, implement, and troubleshoot solutions for complex problems and requests involving SAP.
- 1 - ERP Director – IT Application Development Support - This position will be responsible for oversight and strategic direction of the SAP portfolio.
- 1 - Enterprise Architect - IT Application Development Support -This position champions and evangelizes SAP first approach with departments. The position also evaluates and ensures solutions are implemented according to SAP best practices.

- 1 - PBSC Office Clerk – Human Resources – This clerk position increases a part-time position to full-time position. This position is the first point of contact to provide excellent customer service and assist with phone calls, walk-ins, and emails to the PBSC box.
- 1 - Organizational Development Secretary – Human Resources – This position will provide administrative support for the Organizational Development (OD) Officer and to indirectly address the department’s need for additional recruitment support.
- 1 - Project Coordinator – Facilities Administration - This position will be responsible for assisting and supporting three (3) Operations Managers in coordinating design, bidding and construction administration activities on Building Services construction projects to ensure cost, schedules, and quality standards are met.
- 1- Command Administrative Assistant – Sheriff’s Office Administration – This position will assist at least two Chief Deputies with scheduling, document preparation, record keeping, ad hoc projects, and representation in reoccurring meetings. This position will also contribute to coverage of Sheriff’s Office front lobby in times of personnel shortages.
- 1 - Personnel Analyst – Sheriff’s Office Employee Resource - This position will supervise the three clerks with direct oversight of their workloads, tasks and training. Additionally, this position would begin to internally audit all decentralized actions the TCSO completes which has not yet been done in-house.
- 1 – Quartermaster – Sheriff’s Office Employee Resource – This position will provide Sheriff’s Office personnel with an efficient uniform system that will reduce administrative burdens for acquiring required equipment.
- 1 – Records Legal Assistant – Sheriff’s Office Communication – This position will support the Records Manager and will be responsible to advise, manage and coordinate the legal review, processing and response for all relevant requests to the Records Department, which may include, but not limited to, personnel records, Public Information Act (PIA) requests and all subpoena or legal activities.
- 2 - Sheriff Deputies – Sheriff’s Office Courts and Security – These positions will support Auxiliary Court C activities. Each court requires two (2) deputies assigned daily for Initial Appearance Dockets. All 10 County Criminal Courts utilize Auxiliary Court C, with a Magistrate, to hold Initial Appearance Dockets to determine indigency and attorney appointments for newly set cases.
- 1 - Bond Desk Clerk – Sheriff’s Office Confinement – This position will support existing Bond Desk clerks due to the increase in workload and technical requirements of the Bond Desk. The GTL Staffing study identified the need for one additional clerical position and the need is at the Bond Desk.

- 1 - Quality Compliance Data Specialist – Medical Examiner - This position will serve as the point person for configuring, maintaining, administering, and data extraction and analysis from various Medical Examiner software solutions such as LIMS and accreditation compliance software, Qualtrax. The Quality Compliance Data Specialist will utilize software and data technology to improve Medical Examiner and Forensic Service Laboratory quality and processes and interact with internal and external customers to provide and receive data based on the needs of the business.
- 2 - Autopsy Technicians – Medical Examiner -These positions will support the existing six autopsy technicians. Autopsy Technicians are considered essential personnel and are required to work shifts that include weekends and holidays. The Medical Examiner’s Office operates seven days a week, and additional personnel are necessary to operate the office efficiently.
- 1 - Medical Transcriptionist – Medical Examiner – This position will support existing administrative support staff by transcribing reports, answering phone calls, and assist the pathologists with their daily schedule, meetings, phone calls. With the increase in office activity, additional capacity is necessary to meet the demand.
- 1 - Vital Statistic Coordinator – Medical Examiner – This position will be transferred from the FRF program to the General Fund. The office has been inundated with service requests for cremation permits from funeral homes. The office has seen a thirty-seven percent increase for cremations permits from 8,139 in 2019 to 11,153 in 2021. In FY 2021, the office received \$361,441 for cremation permit fees. This position is critical in daily operations of the office and the office is requesting the funding source to be changed to serve the needs of Tarrant County citizens.
- 3 - Forensic Death Investigators, I – Medical Examiner – These new positions are necessary due to the 32% jurisdiction case load increase in the last 3 years, 22% jurisdiction terminated caseload increase in the last 3 years, and a decrease in scene response of 6% over the last year due to call volume. Current investigators accrued 1,957 overtime hours in FY 2021.
- 1 – Receptionist – Medical Examiner – This position will take an FRF funded temporary position and create a full-time position. This position will continue to staff the customer service lobby desk and perform receptionist duties including the 47% increase in phone calls last year and an average 93 calls a day.
- 1 - Senior DNA Criminalist – Medical Examiner – This position will bring a grant funded position into the General Fund. This position has been grant funded for the past three years and generates revenue for Tarrant County. The position works an estimated 25% of all cases.
- 2 - Deputy Medical Examiners – Medical Examiner – These positions will assist in meeting standards set forth by the National Association of Medical Examiners which defines the workload measure for each physician. The increased workload for the Medical Examiner’s Office requires additional personnel to maintain accreditation.

- 1 - Administrative Assistant – Juvenile Services – This position will work under the supervision of the HR Coordinator to provide guidance to employees, supervisors, and senior managers in personnel matters related to employee compensation, insurance, workers' compensation, family medical leave, discipline, and interpretation of Tarrant County Human Resource personnel rules and regulations, create and maintain confidential personnel records and assist with payroll processing for approximately 250 full and part-time employees.
- 5 - Juvenile Probation Officers – Juvenile Services – These positions will create a more efficient operation and address shift coverage gaps at the Lynn W. Ross Juvenile Detention Center. The Detention Intake Unit is a 24-hour operation, is the referral point for all law enforcement agencies in Tarrant County for youth committing law violations or conduct in need of supervision.
- 4 - Assistant Casework Supervisors – Juvenile Detention – These positions will support the detention operations with coordination and supervision of a specific shift and program operation throughout the 120-bed secure facility. The positions will balance the span of responsibility as it relates to personnel and facility operations.
- 1- Cook – Juvenile Detention – This position will staff and operate the Food Services division in the Lynn W. Ross Juvenile Detention Center. The detention center has experienced a significant increase in the juvenile population requiring the existing seven full-time food services staff to plan, prepare and serve three full meals and snacks for the entire juvenile population in the detention center.
- 10 - Institutional Probation Officers – Juvenile Detention - These positions will staff and operate the Lynn W. Ross Juvenile Detention Center. Federal standards and policy supervision requirements mandate one staff to every eight residents during program hours and 1:16 during non-program hours. The detention center is currently staffed for 104 residents.
- 1 - Business Analyst – Criminal Courts Administration – This position will perform senior level analysis, testing and problem solving for Criminal Courts and Criminal Courts Administration's end-user computers and printers. Plans, coordinates, and integrates all research, manages data collection for the courts, and assist in grant research and writing.
- 1 - Administrative Court Clerk – Justice of the Peace, Precinct 2 – This position will assist with the large increase in eviction and truancy cases that we expect. Along with this increase in eviction filings has come an increase in appeal filings as well. An additional clerk would help to alleviate the additional workload created by these as well.
- 1 - Administrative Court Clerk – Justice of the Peace, Precinct 5 – This position will address the increased workload as existing clerks have been working overtime due to the increased workload on the office.
- 1 - Administrative Court Clerk – Justice of the Peace, Precinct 7 – This position will address the increased filings and associated workload.

- 1 - Administrative Court Clerk – Justice of the Peace, Precinct 8 - This position will address the increased filings and associated workload.
- 3 - Associate District Clerks – District Clerk – These positions will support the criminal section to meet the increased demands of Emergency Protective Orders (EPO), specialty court program, cite and release, and bond conditions (due to SB 6 and HB 766).
- 1 - Administrative Assistant – District Clerk – This position is needed to provide clerical, administrative, and general office support to the District Clerk and Office Manager. This position will also respond to records requests sent via e-mail to dclerk@tarrantcounty.com and District Clerk Webmaster to alleviate the high volume triaged to the various sections.
- 3 - Associate Clerks, III – County Clerk, Passports – These positions are necessary to meet the increased demand on passport operations and open an additional office downtown. Current operations generate enough revenue to offset current program costs of this office and staff.
- 1 - Administrative Clerk – County Clerk, Passports – This position is necessary to support operational activity for the additional passport office.
- 1 - Assistant Archivist – Office of Historic Preservation and Archives – This position will support the activities of the County Archives and balance the expanding workload of the department.
- Funding for seven (7) patrol positions is included in the non-departmental budget under new programs. The funding will not be made available and the patrol positions will not be created until all existing patrol positions are filled.

Road and Bridge Fund

The Road and Bridge Fund will generate approximately \$18,868,000 of revenue primarily from vehicle registration fees and investment income, along with \$10,615,856 in cash carryforward. Additionally, in FY 2023, the General Fund will provide an operating subsidy of \$15,060,427.

The operating subsidy is an increase of \$4,374,166 over FY 2022 due to additional expenses. These funds are used to support Commissioners' precinct operations and the Transportation Services Department including the Sign Shop and right-of-way projects. There is an undesignated balance in the Road and Bridge Fund of \$300,000.

There are 4 new positions in this fund:

- 1 - Community Outreach Coordinator – Commissioner, Precinct 1 - This position will address the exponential population growth in Precinct 1, and the need of residents to be aware of County programs and services. This position will support existing staff to ensure that residents have access to essential government programs and services.

- 1 - Asset Inventory Inspector – Commissioner, Precinct 1 – This position will support road and maintenance activity by ensuring assets are properly accounted for and all required inventories are conducted.
- 1 - Quality Control Manager – Transportation – This position will provide supervisory oversight of the Quality Control Specialist staff responsible for inspection activities associated with subdivision and project construction activities. As development continues to increase across Tarrant County, the need for increased review of plans for the construction of new roads also has increased, making inspection of multiple construction projects difficult since only one Quality Control Specialist is specialized in this discipline.
- 1 - Development Coordinator – Transportation – This position will provide direct support to the Planning Manager. Specifically, the responsibilities for this position will include subdivision plat processing, coordination with other County departments on development activities in the county, serving as a liaison to municipalities on platting and development matters, serving as a resource to the public on development requirements, and providing support for the new 2021 Transportation Bond Program.

Debt Service Fund

The Debt Service Fund includes provisions to pay principal and interest payments due in FY 2023. The fund is supported by property tax revenue and interest income. The estimated interest income in FY 2023 is \$330,801, an increase of \$315,711. A reserve of \$1,500,000, or about 3.47% of the principal and interest payments, is maintained in this fund. Since tax revenues represent 95.51% of the revenue in this fund, reserves guarantee the availability of resources for debt payments.

Public Health Fund

While the Public Health Department has various sources of revenue to support their operation, the primary non-grant support is through the Tarrant County Hospital District. The proposed budget includes revenue from the Hospital District of \$13,381,659, which is a 4.84% increase from FY 2022. This funding amount has been provided to the Hospital District for inclusion in their budget.

There are no new positions in this fund.

Resource Connection Fund

The Resource Connection is supported by revenue from rent and utilities paid by tenant agencies. The ending cash balance in this enterprise fund is estimated to be \$2,100,000. After reserving approximately 7% of their operating budget for undesignated, an additional \$1,548,772 is allocated for emergency needs and/or to reimburse the County for large project expenditures made for the benefit of the Resource Connection campus.

The Resource Connection Oil and Gas Royalty fund is projected to have a FY 2022 ending cash balance of \$1,630,000. It is our goal to maintain a minimum \$1,000,000 reserve in this fund before additional long-term projects are allocated.

COMPENSATION AND BENEFITS

Funding for a 4% market and 3% merit increase is included in the budget for all positions. Included in this year's budget is a 4% structure increase and step increases for law enforcement salaries for each applicable department. As adopted in FY 2012, funding for the District Attorney's Office career path positions will be based on the availability of funding from their annual authorized salary budget.

The FY 2023 proposed budget includes a \$917 per employee, per month rate in the County contribution to the Group Health Insurance fund. The average ending monthly cash balance in this fund has been approximately \$31 million over the last six months. FY 2022 claims have increased by \$4,942,185 when compared to the first nine months of FY 2021.

Since its introduction in January 2014, the participation of active employees in the high deductible health plan increased by 411 participants. As of June 2022, there are 739 enrollees. The contributions from the operating funds, along with a separate allocation for retirees, will generate approximately \$54 million. The General and Road and Bridge funds represent approximately 87% of total employees with the balance from grants (excluding CSCD) and special purpose funds.

Overall, resources for the group health and benefits plan are a combination of County and employee contributions (premiums). The group insurance plan includes health coverage, life insurance, long term disability, employee assistance program, flexible spending contributions, opt-outs, and administrative costs for the plan. Our total group insurance and benefits expense for FY 2022 for employees/retirees is estimated to be over \$83 million. Of this amount, the total estimated County contribution for active employees (which includes our operating funds, grants and special purpose funds) exceeds \$50 million. The balance represents employee/retiree contributions, pharmacy prescription plan rebates and stop loss reimbursements.

Included in the FY 2023 proposed budget is an increase over the County's required TCDRS contribution rate of 13.5%. The contribution rate included in the proposed budget is 19.5%. This additional election of 6.0% will provide a supplementary contribution towards the County's unfunded liability. If approved by Commissioners Court, the additional contribution will also fund the cost of granting a retiree COLA (cost-of-living adjustment). Approximately 80% will be provided by the operating funds. The increased contribution rate allocates the additional cost to grants and special purpose funds instead of the General Fund absorbing the total impact.

Listed below are the retirement rates as a percentage of payroll that were considered in the formulation of the proposed FY 2023 budget along with funding history:

Calendar Year	Required Rate w/ COLA	Elected Rate	Retiree COLA	Funding Ratio
2012	12.99%	n/a	None	81.3%
2013	13.84%	n/a	50% of CPI	80.5%
2014	14.57%	n/a	50% of CPI	79.7%
2015	14.60%	17.50%	50% of CPI	81.3%
2016	14.18%	17.50%	None	82.7%
2017	14.40%	18.75%	50% of CPI	81.2%
2018	14.51%	19.50%	50% of CPI	86.3%
2019	14.16%	19.50%	1% flat rate	87.4%
2020	14.37%	19.50%	1% flat rate	87.4%
2021	13.50%	19.50%	1% flat rate	89.3%
2022	13.86%	19.50%	1% flat rate	87.8%

The retiree COLA option began in 1992. Under the GASB 68 standards, regularly adopting a COLA results in the entity being designated a “repeating COLA” entity. For financial statement purposes, it is assumed we will continue this practice in the future and will increase the net pension liability on the County’s balance sheet.

CAPITAL OUTLAY

The proposed budget includes \$108,551,580 for capital of which all funding is included in the General Fund. The allocations within the major capital categories are as follows:

\$18,528,284	Computer equipment/software
\$6,716,000	Replacement vehicles
\$15,293,443	Heavy/other equipment
\$66,858,214	Construction/renovation projects
\$1,155,639	Office equipment/furniture

BUDGET REVIEW AND APPROVAL SCHEDULE

The Commissioners Court has set aside August 8, 2022, to review the proposed budget and to speak with departments. During the department budget review sessions, it is expected that the Court will make decisions and provide direction regarding the proposed budget. The annually required public hearings on the budget and certain elected County and Precinct officers' salaries and the final budget and tax rate adoption are scheduled for September 13, 2022.

I want to thank the Budget and Risk Management Department for their dedication and long hours while putting this budget together. Helen Giese and her staff did a great job balancing the needs of the County organization and the taxpayers of Tarrant County. Also, I want to thank the County Auditor's Office for their efforts and assistance in preparing the revenue estimates, the Tax Office for their work on the tax rate calculations, Human Resources for their assistance, and the continued support of Information Technology. Without this spirit of teamwork and cooperation between these departments and our elected officials and department directors, our efforts to compile and supply useful documentation to the Court would not be possible.

While departments were provided a copy of their department proposed budget, the Budget and Risk Management Department will continue to work with departments to address questions and concerns. If you have any questions or concerns, please do not hesitate to contact me at 817-884-1733, or Helen at 817-884-1002.

Sincerely,



G.K. Maenius
County Administrator



TARRANT COUNTY ELECTED OFFICIALS

COUNTY JUDGE

B. Glen Whitley

COUNTY COMMISSIONER, PCT 1

Roy C. Brooks

COUNTY COMMISSIONER, PCT 2

Devan Allen

COUNTY COMMISSIONER, PCT 3

Gary Fickes

COUNTY COMMISSIONER, PCT 4

J.D. Johnson

CRIMINAL DISTRICT ATTORNEY

Sharen Wilson

COUNTY TAX ASSESSOR-COLLECTOR

Wendy Burgess

PROBATE COURT NO. 1 JUDGE

Christopher Ponder

PROBATE COURT NO. 2 JUDGE

Brooke Allen

JUSTICE OF THE PEACE, PCT 1

Ralph Swearingin Jr.

JUSTICE OF THE PEACE, PCT 2

Mary Tom Curnutt

COUNTY CLERK

Mary L. Nicholson

COUNTY SHERIFF

Bill E. Waybourn

DISTRICT CLERK

Thomas A. Wilder

213th DISTRICT JUDGE

Chris Wolfe

297th DISTRICT JUDGE

David C. Hagerman

371st DISTRICT JUDGE

Ryan Hill

372nd DISTRICT JUDGE

Scott Wisch

396th DISTRICT JUDGE

George Gallagher

432nd DISTRICT JUDGE

Ruben Gonzalez Jr.

17th DISTRICT JUDGE

Melody Wilkinson

48th DISTRICT JUDGE

Chris Taylor

JUSTICE OF THE PEACE, PCT 3

William P. Brandt

JUSTICE OF THE PEACE, PCT 4

Christopher Gregory

JUSTICE OF THE PEACE, PCT 5

Sergio L. De Leon

JUSTICE OF THE PEACE, PCT 6

Jason Charbonnet

JUSTICE OF THE PEACE, PCT 7

Kenneth Sanders

JUSTICE OF THE PEACE, PCT 8

Lisa R. Woodard

CRIMINAL DISTRICT COURT NO. 1

Elizabeth H. Beach

CRIMINAL DISTRICT COURT NO. 2

Wayne Salvant

CRIMINAL DISTRICT COURT NO. 3

Robb Catalano

CRIMINAL DISTRICT COURT NO. 4

Mike Thomas

CONSTABLE, PCT 1

Dale Clark

CONSTABLE, PCT 2

Robert J. McGinty

CONSTABLE, PCT 3

Darrell Huffman

67th DISTRICT JUDGE

Don Cosby

96th DISTRICT JUDGE

Patrick Gallagher

141st DISTRICT JUDGE

John P. Chupp

153rd DISTRICT JUDGE

Susan McCoy

236th DISTRICT JUDGE

Thomas Lowe

342nd DISTRICT JUDGE

Kimberly Fitzpatrick

348th DISTRICT JUDGE

Megan Fahey

352nd DISTRICT JUDGE

Josh Burgess

231st DISTRICT JUDGE

Jesus Nevarez, Jr.

233rd DISTRICT JUDGE

Kenneth Newell

322nd DISTRICT JUDGE

James Munford

324th DISTRICT JUDGE

Jerry Hennigan

325th DISTRICT JUDGE

Judith Wells

CONSTABLE, PCT 4

Jason Scott Bedford

CONSTABLE, PCT 5

Pedro Munoz

CONSTABLE, PCT 6

Jon H. Siegel

CONSTABLE, PCT 7

Sandra Lee

CONSTABLE, PCT 8

Michael R. Campbell

COUNTY CRIMINAL COURT NO. 1

David Cook

COUNTY CRIMINAL COURT NO. 2

Carey F. Walker

COUNTY CRIMINAL COURT NO. 3

Robert McCoy

COUNTY CRIMINAL COURT NO. 4

Deborah Nekhom

COUNTY CRIMINAL COURT NO. 5

Jamie Cummings

COUNTY CRIMINAL COURT NO. 6

Molly Jones

COUNTY CRIMINAL COURT NO. 7

Cheril Hardy

COUNTY CRIMINAL COURT NO. 8

Charles Vanover

360th DISTRICT JUDGE

Patricia Baca Bennett

323rd DISTRICT JUDGE

Alex Kim

COUNTY COURT AT LAW NO. 1

Don Pierson

COUNTY COURT AT LAW NO. 2

Jennifer Rymell

COUNTY COURT AT LAW NO. 3

Mike Hrabal

COUNTY CRIMINAL COURT NO. 9

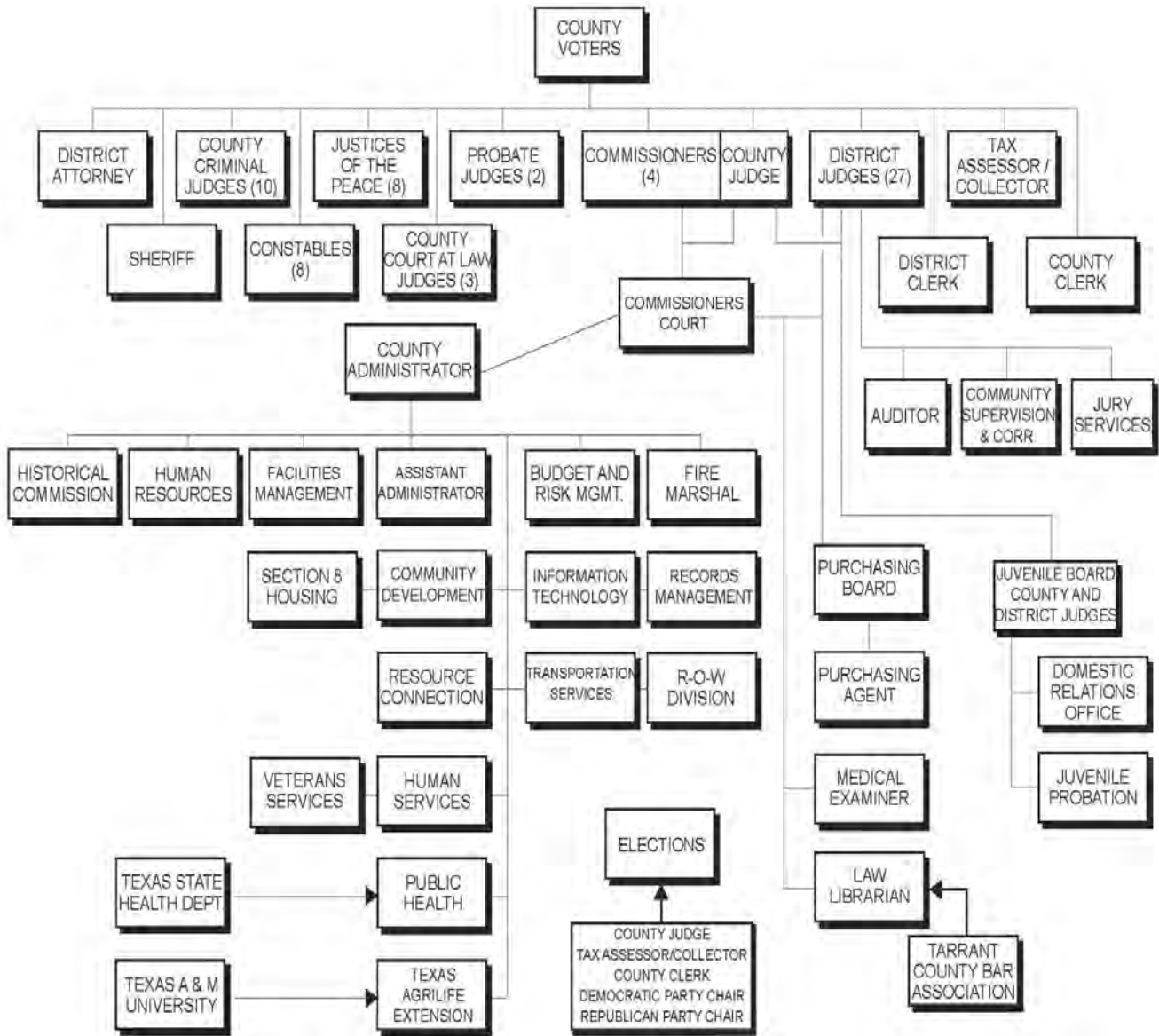
Brent A. Carr

COUNTY CRIMINAL COURT NO. 10

Trent Loftin



TARRANT COUNTY ORGANIZATION CHART





BUDGET OVERVIEW



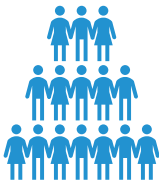
TARRANT COUNTY BUDGET-IN-BRIEF



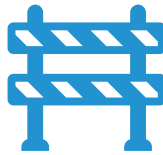
VISIT THE TARRANT
COUNTY BUDGET
WEBSITE



ALL FUNDS BUDGETARY HIGHLIGHTS



**4,006 FULL-TIME
EMPLOYEES**



**\$187,069,026 IN
CAPITAL INVESTMENTS**



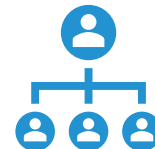
**BEST PAID DETENTION
OFFICERS IN TEXAS**



**HALF-CENT TAX
RATE DECREASE**

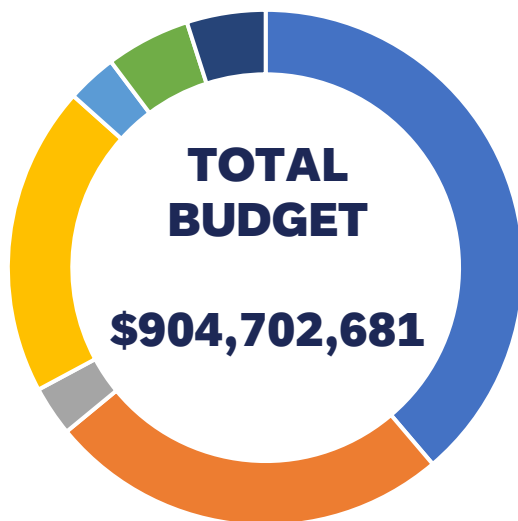


**4% RAISES FOR
COUNTY EMPLOYEES**



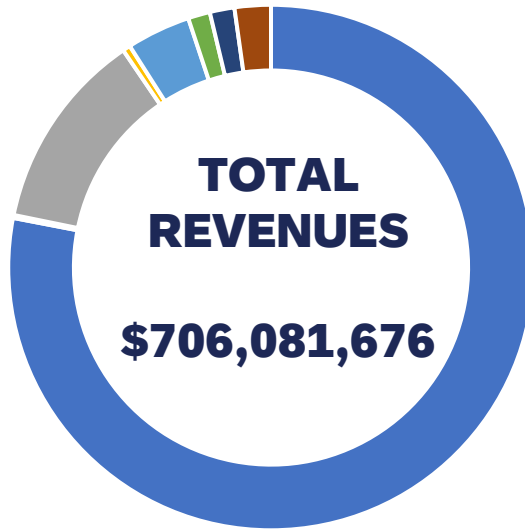
71 NEW POSITIONS

BUDGETED OPERATING FUND EXPENDITURES



- General Administration: \$350.8M - 39%
- Public Safety: \$228.4M - 25%
- Public Buildings: \$28.3M - 3%
- Judicial: \$175.8M - 20%
- Community Services: \$28.4M - 3%
- Transportation: \$48.0M - 5%
- Debt Service \$44.7M - 4%

OPERATING FUND REVENUES



- Taxes: \$559.7M - 78.04%
- Licenses: \$1.3M - 0.18%
- Fees of Office: \$88.1M - 12.28%
- Cash Fines: \$3.3M - 0.47%
- Intergovt Revenues: \$28.2M - 3.93%
- Investment Income: \$9.7M - 1.35%
- Other Revenue: \$10.8M - 1.52%
- Interfund Transfers: \$15.9M - 2.23%

60 PERCENT

OF 2022 COUNTY REVENUES ARE COMPRISED OF PROPERTY TAXES

\$198,621,005

IN CASH CARRYFORWARD FUNDING FROM FISCAL YEAR 2022



\$0.224

TAX RATE PER \$100 OF TAXABLE VALUE

\$906,702,681

TOTAL REVENUES + CASH CARRYFORWARD FUNDING

AVG. MARKET VALUE: \$ 304,620
AVG. TAXABLE VALUE: \$ 267,360
AVG. TAX BILL: \$ 599

PROPOSED VS. ADOPTED BUDGETS

Major changes between the proposed and adopted budgets.

- Approval of a ballistic transport vehicle for the Sheriff's Office: **\$300,000**
- RIF'd two (2) positions in the County Judge's Office: **(\$323,964)**
- RIF'd two (2) positions in the 323rd District Court: **(\$266,690)**
- Increases to Constable 4, 5, 6, 7 part-time/temp salary budgets: **\$83,215**



TARRANT COUNTY

STRATEGIC GOALS AND PLANNING



STRATEGIC PLANNING

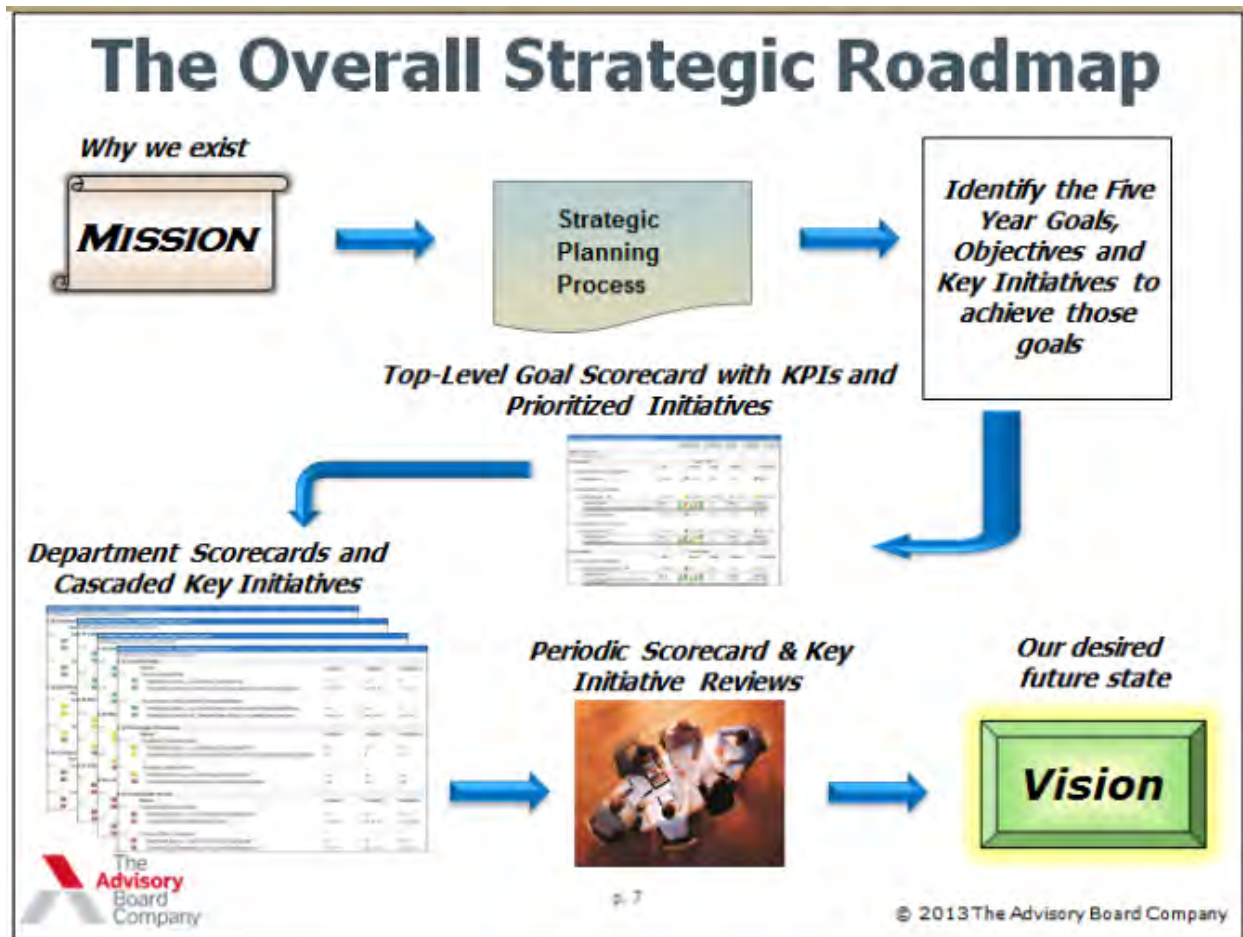
The County adopted its current strategic plan in July of 2014 which is published for public consumption on the County's website. The strategic plan established the County's mission statement, vision, and goals as well as Key Performance Indicators (KPIs) to track the County's progress in achieving those goals. To aid in drafting the strategic plan and guiding work sessions, the County engaged The Advisory Board Company as a consultant.



STRATEGIC FRAMEWORK

The diagram located on the next page represents the strategic framework employed by the County to drive improved performance in relation to its goals and objectives. Key terms include:

- **Mission:** The purpose or reason for the existence of Tarrant County
- **Vision:** The desired future state of Tarrant County
- **Goals:** The focal points for the County to improve
- **Objectives:** More granular and shorter term focal points within the goals
- **Initiatives:** The Priority Improvement Projects that will contribute to the achievement of the goals and objectives
- **KPIs:** Key Performance Indicators, or outcome metrics, that the County will use to measure achievement of the goals and objectives
- **Scorecards:** A methodology to track the progress on the goals, objectives, initiatives, and KPIs



MISSION STATEMENT

Our mission is to work collaboratively with our external and internal stakeholders to improve the satisfaction of the residents and businesses of Tarrant County through the effective and efficient provision of services.



VISION

Our vision is to be financially responsible with County resources and efficient in service delivery. We commit to a culture of innovation, excellence, and transparency, while providing the highest level of customer service to Tarrant County residents and businesses.



STRATEGIC GOALS

In the section below, you will find Tarrant County's adopted strategic goals with an objective and initiative associated with each goal as well as results.

1. Improve Tarrant County's financial strength and effectiveness by proactively exercising fiscal disciplines and performance/evidence-based budget allocation.
 - a. **Objective:** Develop financial policies and practices to enhance and strengthen the County's financial system.
 - b. **Initiative:** Develop written policies concerning financial reserves and excess cash balances.
 - i. **Result:** Achieved. Policies for financial reserves and cash balances were adopted.
2. Maximize Tarrant County's operational efficiency and productivity through streamlined policies and processes, enhanced communication and targeted application of technologies.
 - a. **Objective:** Identify and eliminate redundancies and waste, using improvement methodologies and utilizing well-integrated technology as an enabler to drive efficiencies.
 - b. **Initiative:** Establish productivity metrics across the County, utilizing metrics software.
 - i. **Result:** Achieved. The County established departmental KPIs through the Strategic Initiatives Manager position and routed tracking of these indicators through the budget system.
3. Continue to cultivate an organizational culture in which people are nurtured, innovation is encouraged, and excellence is rewarded.
 - a. **Objective:** Improve employee communication and satisfaction, including deploying ways to encourage innovation and reward excellence.
 - b. **Initiative:** Develop an online education/training system for employees.
 - i. **Result:** Achieved. The Learning Management System (LMS) has been deployed by Human Resources and Information Technology for use by County departments. Annual HR training and budget entry training has been conducted through this system.

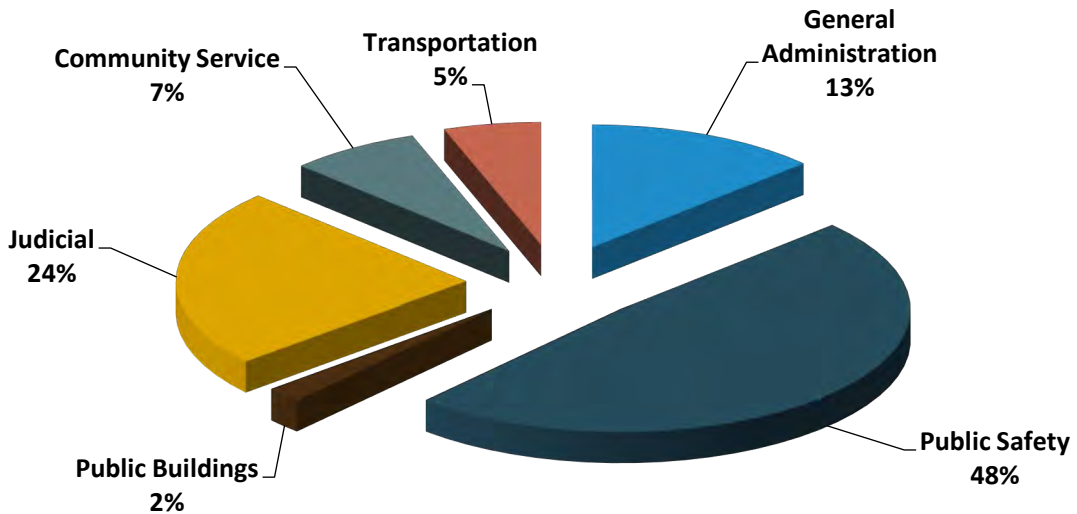
4. Enhance the satisfaction level for the residents and businesses of Tarrant County through the effective delivery and equitable administration of justice, public safety, health, transportation and human and other services.
 - a. **Objective:** Ensure that there is internal collaboration across departments, as well as external collaboration, to better serve residents and businesses,
 - b. **Initiative:** Conduct a citizen satisfaction survey to determine the public's understanding of the function of Tarrant County government, what the public's needs are and how the County can meet those needs.
 - i. **Result:** Achieved. During the COVID-19 pandemic, the County conducted a community-wide needs assessment to align the County's COVID response with public needs. This process consisted of a wide variety of community engagement strategies ranging from citizen satisfaction surveys to community roundtables and stakeholder interviews.
5. Strategically engage the public and private stakeholders to improve the mobility of people and goods in Tarrant County and the North Texas Region.
 - a. **Objective:** Develop, prioritize and deploy an intermodal strategic transportation plan for Tarrant County
 - b. **Initiative:** Engage a transportation planning consultant with direction and expectations in developing a Tarrant County Transportation Plan that improves and benefits both Tarrant County and the region.
 - i. **Result:** In progress.
6. Proactively collaborate with Tarrant County cities and other stakeholders to grow and diversify the local economy through the enhancement of human and capital infrastructures.
 - a. **Objective:** Communicate with stakeholders regarding what economic development tools, opportunities, and incentives are available and how to access them
 - b. **Initiative:** Ensure Tarrant County becomes an active partner in areas of job training, education, the delivery of human services and health community initiatives.
 - i. **Result:** In progress.



TARRANT COUNTY AUTHORIZED POSITIONS

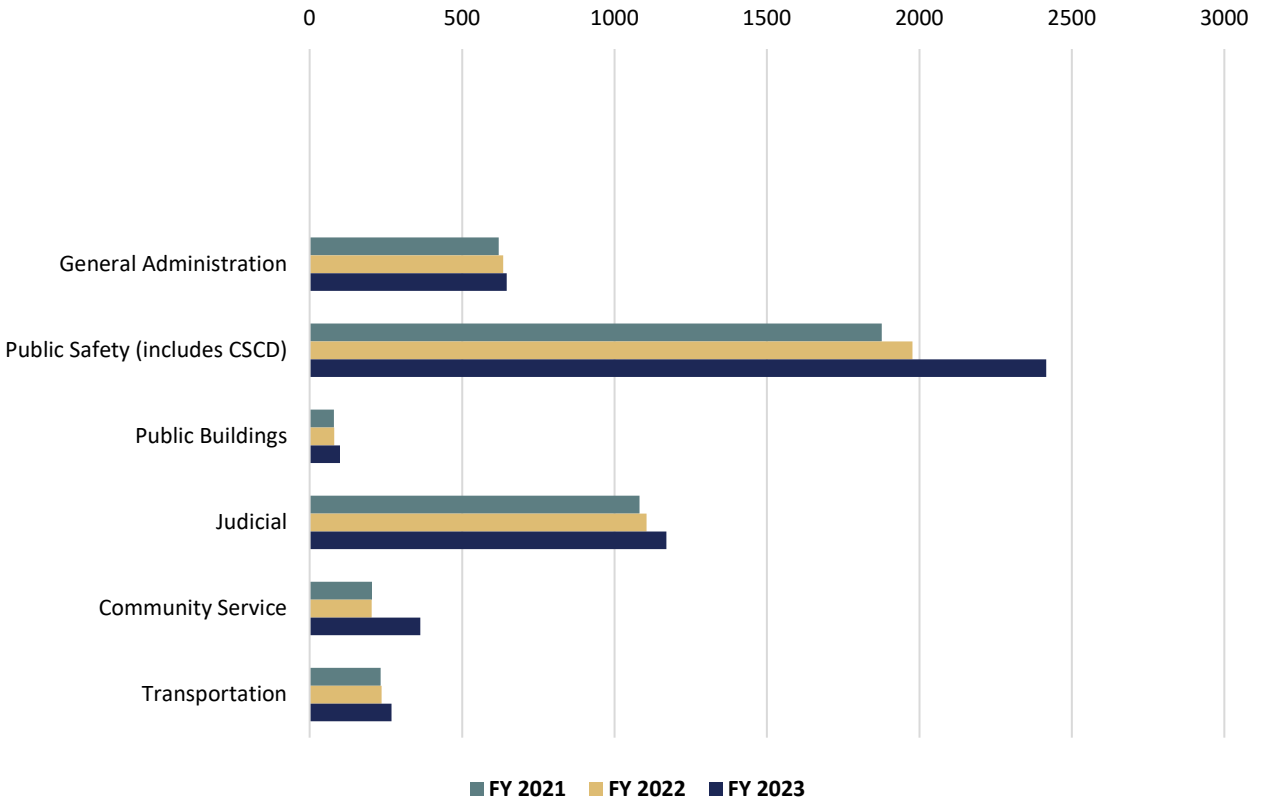
In the section below, you will find visual aids related to the authorized positions for all adopted funds.

Authorized Positions by Functional Area



FY2023 AUTHORIZED POSITIONS BY FUNCTIONAL AREA AND FUND					
Functional Area	General Fund	Road and Bridge Fund	Enterprise Funds	Special Purpose Funds	TOTAL
General Administration	637	-	-	9	646
Public Safety (includes CSCD)	1,961	-	-	455	2,416
Public Buildings	72	-	28	-	100
Judicial	1,088	-	-	82	1,170
Community Service	46	-	-	317	363
Transportation	10	259	-	-	269
TOTAL	3,814	259	28	863	4,964

Historical Authorized Positions by Functional Area (FY 2021 - 2023)



TARRANT COUNTY HISTORICAL AUTHORIZED POSITIONS			
Functional Area	FY 2021	FY 2022	FY 2023
General Administration	620	635	646
Public Safety (includes CSCD)	1,876	1,977	2,416
Public Buildings	80	81	100
Judicial	1,082	1,106	1,170
Community Service	205	204	363
Transportation	233	236	269
TOTAL	4,096	4,238	4,964

EXPLANATION OF STAFFING INCREASES FOR FY 2023

For the General Fund and Road and Bridge Fund, there were 108 new positions requested and 75 new positions approved during the FY 2023 budget process. One major factor in the increase in the number of positions is due to the transition of the Medical Examiner's Office from a quasi-governmental agency which the County had a contract with to an internal County department. This transition required the creation of several new positions in the Medical Examiner's Office including 3 Forensic Death Investigator I positions, 1 Senior DNA Criminalist, 2 Deputy Medical Examiners, and several other positions which are vital to Medical Examiner's operations.

Another significant factor contributing to the increase in positions is the construction of the new juvenile detention facility. In order to adequately staff the facility and ensure compliance with state statutes concerning staff-to-resident ratios, the County created several positions including 10 Institutional Probation Officer positions, 4 Assistant Casework Supervisor positions, 5 Juvenile Probation Officer positions, and more.

Finally, the County created several Administrative Court Clerk positions for the Justice of the Peace Precincts to address the increased workload related to evictions and other civil matters before the Justices of the Peace. Position descriptions/justifications are included in the transmittal letter located at the beginning of this document.



GOVERNING AND ORGANIZATIONAL STRUCTURE

Tarrant County operates under a version of what is commonly known as the council-manager form of local government with 4 elected County Commissioners and 1 elected County Judge. The Commissioners Court is responsible for hiring a professional county administrator who oversees administrative operations and implements policies passed by the Court. In contrast to the organizational structure of cities, many of the department heads in county government are elected officials such as the County and District Clerks, Criminal District Attorney, Sheriff, Judges, Constables, and more. There are several County departments, including:

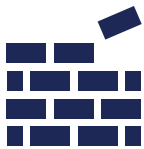
- County Judge's Office
- County Commissioner Precincts
- County Administrator's Office
- County Auditor's Office
- Community Supervision and Corrections Department*
- Budget and Risk Management
- Civil District Courts
- Criminal District Courts
- Community Development
- Constables (1-8)
- County Clerk
- County Courts at Law
- County Criminal Courts
- Criminal Court Administration
- Criminal District Attorney
- Criminal District Courts
- District Clerk
- Domestic Relations Office
- Elections
- Facilities Management
- Family Courts
- Fire Marshal
- Historical Commission/Archives
- Human Resources
- Human Services
- Information Technology
- Jury Services
- Justices of the Peace (1-8)
- Juvenile Services
- Law Library
- Medical Examiner
- Probate Courts
- Public Health
- Purchasing
- Sheriff's Office
- Tax Office
- Transportation

* **Note:** The Community Supervision and Corrections Department is a quasi-county department with partial funding coming from the State of Texas.



TARRANT COUNTY

BACKGROUND & HISTORY



FOUNDING

In 2001, Probate Court No. 1 Judge Steve M. King wrote a descriptive history of Tarrant County. While Tarrant County's population has grown significantly and much has changed in the over 20 years since Judge King's writings, there is perhaps no more intriguing account than his words below.

"Tarrant County, one of 26 counties created out of the Peters Colony, was established in 1849. It was named for General Edward H. Tarrant, commander of militia forces of the Republic of Texas at the Battle of Village Creek in 1841. The village of Grapevine; the Texas Ranger outpost of Johnson's Station (in what is now south Arlington); and Bird's Fort, a short-lived private fort just south of present-day Euless, were early areas of western civilization in the region.

On the bluff where the Tarrant County Courthouse now stands, a military post was established in 1849 by a company of the 2nd U.S. Dragoons under the command of Major Ripley A. Arnold. The fort was named in honor of General William Jenkins Worth, a hero of the Mexican War and commander of United States forces in this region.

The first county seat election was held in 1851 and the location receiving the most votes, a few miles to the northeast, became Tarrant County's first county seat, designated Birdville as required by the statute creating the county. After the military post closed in 1853 and the little towns of Fort Worth and Birdville grew, a fierce competition sprang up between them to be the seat of county government. A second special county seat election was held in 1856, when Fort Worth edged out Birdville by only a handful of votes. Fights and fatal duels ensued over the next four years by supporters of both locations. Finally, in 1860, another special election was held. This time, Fort Worth, by now the larger town, received 548 votes. The geographical center of the county, a compromise location, garnered 301 votes. Birdville tallied only four.

From as early as 1856, regular stagecoach service passed through Tarrant County, carrying mail and passengers from the east on to the frontier forts and the West Coast. By the 1870's, mail stagecoaches arrived and departed from downtown Fort Worth six days a week. After the Texas & Pacific Railroad reached Tarrant County and Fort Worth in 1876, Fort Worth became the largest stagecoach terminus in the Southwest - a hub for rail passengers to continue their journeys west by stagecoach.

From the close of the Civil War and through the late 1870's, millions of cattle were driven up the trail through Tarrant County (roughly following Interstate 35 West) to the railheads in Kansas.



Tarrant County Courthouse

The Tarrant County Courthouse, completed in 1895, is fashioned of pink granite from central Texas and took over two years to build. Upon completion, even though the project had come in almost 20% under budget, the citizens of the county were so outraged by the perceived extravagance that, at the next election, the County Judge and the entire Commissioners Court were voted out of office.

Today, Tarrant County has a population of over 1.5 million, some 212 times larger than in 1850, when its inhabitants numbered only 664.”

- Judge Steve M. King, February 2001



DEMOGRAPHICS

According to the 2020 U.S. Census, Tarrant County has a total population of 2,110,640 which makes us the 15th largest county in the United States. Of that population, 12% is aged 65 years and over and 25.7% is under 18 years of age. In terms of education, 86.7% of the population has graduated from high school and 33.4% has obtained a bachelor's degree or higher, outpacing the state averages.

\$73,545

IS THE MEDIAN HOUSEHOLD
INCOME IN TARRANT COUNTY

865.3

IS TARRANT COUNTY'S
LAND AREA IN SQUARE MILES

MAJOR INDUSTRIES INCLUDE:



DEFENSE



AVIATION



MANUFACTURING



RETAIL



HEALTHCARE



GOVERNMENT

MAJOR EMPLOYERS INCLUDE:



In the Appendix, you can find more detailed statistical information related to the top taxpayers and comparative analyses of economy, education, geography, housing, and transportation statistics in the top 5 largest counties in Texas.

Note: Click anywhere on this paragraph to jump directly to the Appendix.



WHAT SERVICES DOES TARRANT COUNTY GOVERNMENT PROVIDE?

It is not an uncommon question for folks to ask what exactly county government does and what services are provided. With the web of different governments providing services from trash pickup to road construction, it can be difficult to determine who is responsible for providing which service. Tarrant County government provides a wide variety of services that impact residents on a daily basis including, but not limited to:

- **Courts and Judiciary**
 - Civil matters
 - Criminal matters
 - Family matters
 - Juvenile matters
- **County and District Clerks**
 - Preservation of judicial records
 - Preservation of real estate records
 - Preservation of vital records
- **Criminal District Attorney**
 - Investigations
 - Prosecution of cases
- **Elections**
 - Administration of elections
- **Fire Marshal**
 - Administration of the Fire Code
 - Inspection services
 - Outdoor burning regulation
- **Law Enforcement**
 - Detention services
 - Judicial services
 - Criminal investigations
 - Patrol services
- **Medical Examiner**
 - Determining the cause and manner of deaths
- **Public Health**
 - Clinical services
 - Disease control and prevention
 - Family health services
 - Health protection and response
- **Tax Assessor-Collector**
 - Collection of property taxes
 - Motor vehicle registration



TARRANT COUNTY

BASES OF ACCOUNTING AND BUDGETING



BASES OF ACCOUNTING AND BUDGETING

Bases of accounting and budgeting provide the framework for how an entity organizes, tracks, and reports its financial information. In Tarrant County, the bases of accounting and budgeting differ.

The basis of accounting employed by the County for governmental, proprietary, and fiduciary funds is the accrual basis of accounting. Conversely, the basis of budgeting is the modified cash basis.

The accrual basis recognizes revenues in the fiscal year for which the County satisfies an obligation by transferring goods or services to a client, regardless of receipt of the goods or services. Expenses are recognized in the fiscal year in which the resources are utilized.

The modified cash basis recognizes regular or routine revenues and expenditures on a cash basis, meaning capture occurs at the time that cash is received or spent with some exceptions.



TARRANT COUNTY

FUNDS SUBJECT TO APPROPRIATION



FUNDS SUBJECT TO APPROPRIATION

In the section below, you will find a narrative overview of the fund structure for the funds which are subject to appropriation. Each major fund type will have a description along with the funds that fall under the fund type.

Major Funds

Operating Funds

Operating funds are funds which capture current revenues and expenditures associated with the regular operation of the government. The General Fund is supported by the Maintenance & Operations (M&O) portion of the ad valorem (property) tax rate and the Debt Service Fund is supported by the Interest & Sinking portion of the ad valorem (property) tax rate. The Road and Bridge Fund is largely supported by fees and an operating transfer from the General Fund.

- General Fund
- Debt Service Fund
- Road and Bridge Fund

Non-Major Funds

Special Revenue Funds

Special revenue funds are funds which are primarily funded through revenue sources other than taxes. Additionally, these funds typically have statutory restrictions on expenditures. The Language Access Fund, for instance, is funded by fees paid to the court system. According to Texas Local Government Code Section 134.155, the revenue collected for this fund can only be used to provide language access services for individuals appearing before the courts. Therefore, the purchase of a dump truck with these funds would not be considered an eligible use of Language Access Funds.

- Records Preservation/Automation (County Clerk)
- Records Preservation/Automation (County)
- Records Preservation/Restoration (County Clerk)
- Court Record Preservation

- District Court Record Preservation
- District Clerk Records Management/Preservation
- Courthouse Security
- Consumer Health
- Graffiti Eradication (Juvenile Delinquency Prevention)
- Alternate Dispute Resolution Services (ADRS)
- Probate Contributions
- Justice Court Technology
- Justice Court Building Security
- Child Abuse Prevention
- Guardianship
- Drug & Alcohol Court
- County & District Clerk Technology
- Specialty Court
- Truancy Prevention/Diversion
- Language Access
- Law Library
- Continuing Education
- Appellate Judicial System
- Vehicle Inventory Tax

Capital Project Funds

Capital project funds are funds which capture expenditures that are considered to be a capital asset or investment. Everyday capital needs, such as a chair or copier, are budgeted in the Non-Debt Capital Fund. Capital projects which are more strategic in nature, such as the Relocation of the Second Court of Appeals, are budgeted in the Capital Improvement/Replacement Fund. The funds for larger transportation projects are budgeted in one of the bond election funds. In addition to the wide range of uses for capital project funds, there are a variety of funding sources as well. The Non-Debt Capital Fund, for instance, is funded by cash. Conversely, the 2006 Bond Election Fund, 2006 Transportation Bond Election Fund, and 2021 Transportation Bond Election Fund are all funded through voter-approved bonds.

- Non-Debt Capital Fund
- Capital Improvement/Replacement Fund
- Court Facilities Fund
- 2006 Bond Election
- 2006 Transportation Bond Election
- 2021 Transportation Bond Election

Enterprise Funds

Enterprise funds are funds which capture business-type activities and revenue. The Oil & Gas Royalty Fund, for instance, produces revenue from a 25% royalty from an oil and gas lease at the Resource Connection campus.

- Resource Connection

- Oil & Gas Royalty (Resource Connection)

Internal Service Funds

Internal service funds are funds which are utilized for a variety of internal purposes. The Self Insurance – Workers’ Compensation Fund, for instance, funds workers’ compensation claims received by the Budget and Risk Management department. The County and District Clerk Professional Liability Funds are utilized for servicing various liabilities within those departments. These funds are funded through a variety of non-tax sources, including, but not limited to, cash, investment income, operating transfers, and subrogation reimbursements.

- Self Insurance Fund
- Self Insurance – Workers’ Compensation
- County Clerk Professional Liability Fund
- District Clerk Professional Liability Fund
- Employee Group Insurance Benefits Fund
- American Rescue Plan Act Fund

Criminal District Attorney Funds

Criminal District Attorney Funds are funds which are utilized by the Criminal District Attorney for a variety of expenditures related to the operations of the department. These funds are largely funded by the Criminal District Attorney’s statutorily obligated portion of forfeited property, but also have other funding sources such as cash and investment income.

- Criminal District Attorney – Restitution Collection Fee
- Criminal District Attorney – Law Enforcement
- Criminal District Attorney – Federal Forfeitures (Justice)

Judicial Funds

Judicial Funds are utilized to pay for the salary expenses and supplies for the Eighth Administrative Judicial District’s administrative assistant. The County is reimbursed by the District for these expenses.

- 8th Administrative Judicial District Fund

Sheriff Funds

Sheriff Funds are utilized by the Sheriff to pay for various operational expenses and have a wide variety of revenue sources. The Sheriff Inmate Commissary Fund, for instance, is funded by revenue produced through purchases at the Commissary in the County Jail. The revenue produced by the Commissary can only be utilized to fund programs which address the social needs of inmates. The Sheriff Forfeiture Fund (State), on the other hand, generates revenue from the sale of forfeited property and can be utilized for law enforcement purposes.

- Sheriff Inmate Commissary Fund
- Sheriff Forfeiture Fund (CNET)
- Sheriff Federal Forfeiture Fund (Treasury)
- Sheriff Forfeiture Fund (State)
- Sheriff Federal Forfeiture Fund (Justice)

Trust Funds / Interlocals

Trust Funds / Interlocals are funds which capture revenue and expenditures associated with interlocal agreements or activities which the government is not a beneficiary of. The Emergency Service District Fund, for instance, funds the administrative assistant which assists in the operation of the Emergency Service District in the unincorporated areas in the County. The Children's Home Trust Fund, on the other hand, was established pursuant to a will and is to be used by the Juvenile Services Director for the benefit of parentless children in Tarrant County.

- Public Health
- Public Health 1115 Waiver
- Section 125 Forfeitures
- Children's Home Trust
- Bail Bond Board
- TX Department of Protective & Regulatory Services
- Constable Forfeiture (Precinct #7)
- Juvenile Probation District
- Unclaimed Juvenile Restitution
- Deferred Prosecution Program
- Historical Commission
- Historical Commission Archives
- Cemetery
- Unclaimed Electric Cooperative Credit
- Fire Marshal Code
- Criminal District Attorney JPS Contract
- Emergency Service District
- CSCD Bond Supervision Unit
- Criminal Court Drug Program
- Medical Examiner Conference

- PMC Insured – 340b

Miscellaneous Donations

Miscellaneous Donations Funds are funded by donations from various sources such as Reliant Energy or juror donations. Funds are utilized for a wide variety of uses, including, but not limited to, temporary employees for supervision of visitation, Sheriff employee recognition ceremonies, and the operation of the Veteran Court program.

- Juvenile
- Emergency Management
- Human Services
- Human Services – Reliant Energy
- Human Services – Cirro
- Misc Donations – Child Protective Services
- Public Health
- Veteran Court Services
- Family Court Services
- Community Resource Coordination Group (CRCG)
- Peace Officer Memorial
- ATTF – Texas Rental Association
- Sheriff Employee Recognition & Awards

Elections

Elections Funds are utilized for the provision of contract election services to governmental entities or political parties within the County's jurisdiction as well as funding efforts to enhance voter registration.

- Contract Elections
- Elections Chapter 19

Miscellaneous Other

Miscellaneous Other Funds was created to accommodate the revenue disbursed to the County as a result of settlements associated with the opioid epidemic cases in the civil court system.

- Opioid Epidemic Fund



DEPARTMENT-FUND RELATIONSHIP

The section below will provide you with an overview of department-fund relationships. Essentially, the matrices below demonstrates whether a department can utilize the resources available in an appropriated fund. Matrices are separated based on fund type.

Operating Funds				
Fund	All Departments	County Auditor	County Commissioners	Transportation
General Fund	X			
Road and Bridge Fund			X	X
Debt Service Fund		X		

Special Revenue Funds														
Fund	Non-Departmental	County Administrator	County Clerk	Criminal Court Administration	Criminal District Attorney	District Clerk	Family Courts	IT	Juvenile	Law Library	Probate Courts	Public Health	Second Court of Appeals	Tax Office
Records Preservation/ Automation (County Clerk)			X											
Records Preservation/ Automation (County)								X						

Fund	Non-Departmental	County Administrator	County Clerk	Criminal Court Administration	Criminal District Attorney	District Clerk	Family Courts	IT	Juvenile	Law Library	Probate Courts	Public Health	Second Court of Appeals	Tax Office
Records Preservation/ Restoration (County Clerk)			X											
Court Record Preservation						X		X						
District Court Record Preservation						X								
District Clerk Records Management/ Preservation						X								
Courthouse Security	X													
Consumer Health												X		
Graffiti Eradication (Juvenile Delinquency Prevention)									X					
Alternate Dispute Resolution Services (ADRS)		X												
Probate Contributions											X			
Justice Court Technology								X						
Justice Court Building Security	X													
Child Abuse Prevention	X						X					X		
Guardianship	X													

Fund	Non-Departmental	County Administrator	County Clerk	Criminal Court Administration	Criminal District Attorney	District Clerk	Family Courts	IT	Juvenile	Law Library	Probate Courts	Public Health	Second Court of Appeals	Tax Office
Drug & Alcohol Court				X			X							
County & District Court Technology								X						
Specialty Court				X			X							
Truancy Prevention/ Diversion							X							
Language Access	X													
Law Library										X				
Continuing Education					X		X				X	X		
Appellate Judicial System													X	
Vehicle Inventory Tax														X

Capital Projects Funds					
Fund	All Departments	Non-Departmental	Facilities Management	IT	Transportation
Non-Debt Capital	X				
Capital Improvement/ Replacement		X	X	X	X
Court Facility			X		
2006 Bond Election		X	X		
2006 Transportation Bond Election		X			X
2021 Transportation Bond Election		X			X

Enterprise Funds		
Fund	Non-Departmental	Resource Connection
Resource Connection	X	X
Oil & Gas Royalty (Resource Connection)		X

Internal Service Funds					
Fund	Non-Departmental	Budget and Risk Management	County Auditor	County Clerk	District Clerk
Self Insurance		X			
Self Insurance - Workers' Compensation		X			
County Clerk Professional Liability				X	
District Clerk Professional Liability					X
Employee Group Insurance Benefits	X	X			
CARES Act		X	X		
American Rescue Plan Act		X	X		

Criminal District Attorney Funds	
Fund	Criminal District Attorney
Criminal District Attorney - Restitution Collection Fee	X
Criminal District Attorney - Law Enforcement	X
Criminal District Attorney - Federal Forfeitures	X
Criminal District Attorney - Federal Forfeitures (Treasury)	X

Judicial Funds	
Fund	Second Court of Appeals
8th Administrative Judicial Region	X

Sheriff Funds	
Fund	Sheriff
Sheriff Inmate Commissary	X
Sheriff Forfeiture (CNET)	X
Sheriff Federal Forfeiture (Treasury)	X
Sheriff Forfeiture (State)	X
Sheriff Federal Forfeiture (Justice)	X

Trust Funds / Interlocal Funds

Fund	Non-Departmental	Budget and Risk Mgmt	Child Protective Services	Constables	County Administrator	Criminal Court Administration	Criminal District Attorney	CSCD	Facilities Management	Fire Marshal	Human Services	Juvenile	Medical Examiner	Public Health
Public Health									X					X
Public Health 1115 Waiver	X													X
Section 125 Forfeiture		X												
Children's Home Trust												X		
Bail Bond Board	X													
TX Dept of Protective & Reg. Services			X											
Constable Forfeiture (Precinct #7)				X										
Juvenile Probation District												X		
Unclaimed Juvenile Res.												X		
Deferred Pros. Program							X							
Historical Comm.					X									
Historical Comm. Archives					X									

Fund	Non-Departmental	Budget and Risk Mgmt	Child Protective Services	Constables	County Administrator	Criminal Court Administration	Criminal District Attorney	CSCD	Facilities Management	Fire Marshal	Human Services	Juvenile	Medical Examiner	Public Health
Cemetery											X			
Unclaimed Electric Coop. Credit	X													
Fire Marshal Code										X				
Criminal District Attorney - JPS Contract							X							
Emerg. Service District										X				
CSCD Bond Supv. Unit								X						
Criminal Court Drug Program						X								
Medical Examiner Conf.													X	
PMC Insured - 340B														X

Miscellaneous Donations

Fund	Budget and Risk Mgmt	Child Protective Services	County Administrator	Criminal Court Administration	Domestic Relations Office	Facilities Management	Human Services	Juvenile	Public Health	Sheriff
Juvenile								X		
Emergency Management			X							
Human Services							X			
Human Services - Reliant Energy							X			
Human Services - Cirro							X			
Human Services - Direct Energy							X			
Miscellaneous Donations - Child Protective Services		X								
Public Health									X	
Veteran Court Services				X						
Family Court Services					X					
Community Resource Coordination Group (CRCG)	X									
Peace Officer Memorial						X				
ATTF - Texas Rental Association										X
Sheriff Employee Recognition & Awards										X

Elections Funds	
Fund	Elections
Contract Elections	X
Elections Chapter 19	X

Miscellaneous - Other	
Fund	Non-Departmental
Opioid Epidemic Fund	X



TARRANT COUNTY

BUDGET PROCESS



STAGE ONE: INFORMATION SHARING & BUDGET CLASSES

In late February, the Budget and Risk Management department disseminates information related to the upcoming fiscal year's budget process to designated staff members within each County department. Generally, the annual email includes information related to budget entry training classes, quick reference cards to assist with budget entry, and important dates related to the budget review meetings, budget hearing, and final adoption.

In March, the Budget and Risk Management department hosts several budget entry training classes which provide staff from departments across the County with a fully interactive training module to acclimate them with the budget entry process.



STAGE TWO: BUDGET ENTRY

From March 1st to April 30th, the budget portal is opened for departments to enter their budget requests for the upcoming fiscal year. During this time, budget staff is focused on assisting department staff through any budget entry issues and ensuring that department requests are accurately reflected in the budget portal.

The budget portal allows departments to enter their:

- Operating budget request, which consists of every-day operational costs such as supplies, training, and equipment maintenance.
- Capital budget request, which consists of significant capital costs such as a building improvement, copier, or vehicle.
- Requests for new positions.
- Requests for reclassifications of existing positions.
 - *Note: Reclassification requests are considered by the Job Evaluation Committee (JEC), which is a committee led by the Human Resources department with the remaining membership comprised of appointed staff from several departments.*
- Requests for new programs.

The budget portal enables departments to enter written justifications for their budget requests, and the Budget and Risk Management department uses these justifications to guide information gathering in the next stage of the budget process: budget review meetings.



STAGE THREE: BUDGET REVIEW MEETINGS

From the beginning of May to the beginning of June, the Budget and Risk Management department meets with several County departments to gather further supporting information related to their budget requests.

The Community Supervision and Corrections Department, for instance, could provide the budget staff with additional information regarding expected increases or reductions in state funding and how those changes interrelate to the department's budget request.



STAGE FOUR: BUDGET PERFECTIONS AND SALARY PROJECTIONS

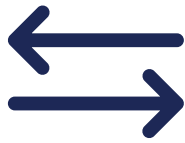
After gathering information through budget entry and budget review meetings, the Budget and Risk Management department begins to complete changes to budget requests that were agreed to by the department. This process is known as budget perfections. These changes, or perfections, may include increasing or reducing certain line items within the department's operating budget request, amending capital budget requests, deletion of requested positions, and more.

In July, the Budget and Risk Management department receives salary recommendations from the third-party consultant study and begins conducting salary projections. These projections are utilized by senior County leadership to determine the changes to position pay structures, market-related pay increases, and merit pay increases for the County's nearly 5,000 employees. During this time, the County also receives certified tax appraisal rolls from the Tarrant Appraisal District which enables the Budget and Risk Management department to calculate the ad valorem (property) tax rate for the upcoming fiscal year.



STAGE FIVE: BUDGET HEARING

In early August, the Commissioners Court holds the budget hearing during a regularly scheduled meeting of the Court. In the budget hearing, the Budget and Risk Management department provides a presentation of the proposed budget for the upcoming fiscal year. The hearing provides County department heads and the public with an opportunity to give input on the proposed budget and plead their case before Commissioners Court. Furthermore, it allows the Commissioners Court to provide the Budget and Risk Management department with direction regarding changes which they would like to see reflected in the adopted budget.



STAGE SIX: COURT-APPROVED CHANGES

After input and direction is gained from the budget hearing, Budget and Risk Management staff work diligently to incorporate Court-approved changes and produce their finalized budget document for final adoption.

In the month following the budget hearing, the Budget and Risk Management department has a weekly standing item on the Commissioners Court agenda which allows the Commissioners Court to provide further direction on budgetary changes.



STAGE SEVEN: FINAL ADOPTION

On the second Tuesday in September, the Commissioners Court considers the final adoption of the upcoming fiscal year's budget and ad valorem (property) tax rate. The public has the opportunity to provide public comment on the agenda item considering final adoption. After gaining approval, the budget is uploaded to the County website and staff begins work on special purpose budgets.



STAGE EIGHT: SPECIAL PURPOSE BUDGETS

Special purpose budgets are funded by revenue sources other than ad valorem (property) tax and, generally, can only be spent on certain expenses outlined by state or federal law. The Language Access Fund, for instance, is funded by fees paid when filing a civil case and can only be used for expenses related to providing language access in the courts. A translator for litigants or defendants who do not speak English would be an acceptable use of Language Access funds; conversely, the purchase of pencils and pens would not be an acceptable use.

The capital budget is considered a special purpose budget as it is funded by cash carryforward funding* rather than ad valorem (property) tax revenue.

As of Fiscal Year 2023, there are eighty-four special purpose budgets. The Audit department completes revenue projections for special purpose budgets and transmits their results to the Budget and Risk Management department to develop the itemized budgets. On the last Tuesday of the fiscal year, the Commissioners Court approves the special purpose budgets.

*What is cash carryforward funding? [Click here](#) to see the glossary for more information.



STAGE NINE: IMPLEMENTATION

After the Commissioners Court adopts the final operating budget and special purpose budgets, the Budget and Risk Management department works alongside the IT department to retrace the adopted budgets into our Enterprise Resource Planning (ERP) system where County departments conduct daily business.

Throughout the year, the Budget and Risk Management department monitors departmental expenditures to identify trends or causes for concern. When fuel prices rose significantly after the FY2022 budget was adopted, for instance, Budget and Risk Management staff identified greater than expected usage of fuel budgets by County departments. This information enabled staff to work alongside departments to plan for the increased costs.

Unplanned market-induced expenditure trends similar to the fuel issue occur each and every fiscal year. To accommodate these unforeseen financial trends, the Budget and Risk Management department will seek Commissioners Court approval to amend the approved budget by transferring funds from one line item to another through a process known as an appropriation adjustment.

Budget Process

2022 Key Dates for FY2023



February 18th

ITD Equipment Deadline



March 1st

- Budget Portal Opens
- HR Deadline
- Facilities Deadline
- ITD Projects Deadline



March 7th, 9th & 24th

Budget Training



April 30th

Budget Portal Closes



May 9th - June 3rd

Budget/Department Review Meetings



August 3rd (tentative)

Distribution of Recommended Budget



August 8th-9th (tentative)

Budget Hearings



September 27th

Special Purpose Budgets Approved



FUNDING SOURCES & USES



TARRANT COUNTY

FUNDING SOURCES



REVENUE SOURCES

There are a multitude of revenue sources used to fund the operations of Tarrant County government. The largest source of revenue is ad valorem (property) taxes which make up sixty (60) percent of the County's total operating budget. However, several other sources of revenue comprise the remaining forty (40) percent of the budget, including, but not limited to, marriage licenses, fees of office, and fines assessed by the courts.

The Audit department is responsible for calculating revenue projections. Generally, the Budget and Risk Management department receives revenue projections from Audit in late July after the certified tax roll is dispersed to all taxing entities by the Tarrant Appraisal District (TAD). Upon receipt of the revenue projections, budget staff can finalize their recommendations for the proposed budget.

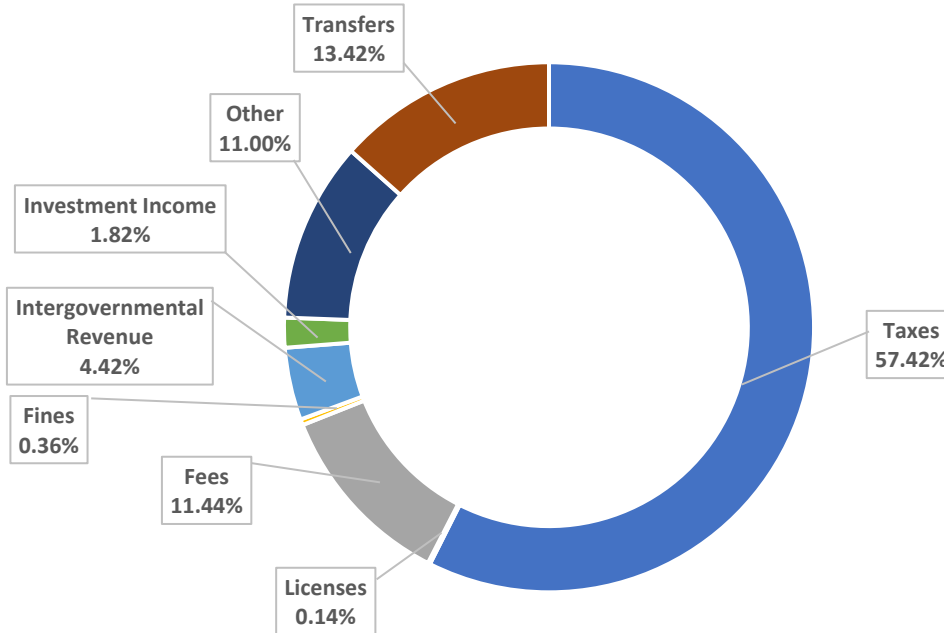
REVENUE SOURCES BY TYPE

- **Taxes:** revenue which is obtained from taxes levied by the government on its residents such as property taxes.
- **Licenses:** revenue which is obtained from fees associated with the issuance of licenses by the government such as marriage or liquor licenses.
- **Fees of Office:** revenue which is obtained from fees levied by the government in exchange for a service such as the printing of birth or death certificates.
- **Cash Fines:** revenue which is obtained from fines levied by the government such as court fines issued by a judge.
- **Intergovernmental Revenue:** revenue which is obtained from other governments such as reimbursements from the federal government for housing certain prisoners.
- **Investment Income:** revenue which is obtained from returns on investments made by the County Investment Officer which was designated by the Commissioners Court to be the County Auditor.
- **Other Revenue:** revenue which is obtained from sources not outlined in one of the other categories.
- **Interfund Transfers:** revenue which is transferred from one County fund to another such as the money which is transferred from the General Fund to the Road and Bridge Fund.
- **Cash Carryforward:** unused revenue which is re-purposed in the succeeding fiscal year.

ALL FUNDS – REVENUE SOURCE BY TYPE

In the visual aids below, you will be provided with an overview of the total resources, or revenue, available to Tarrant County through all funds to provide public services.

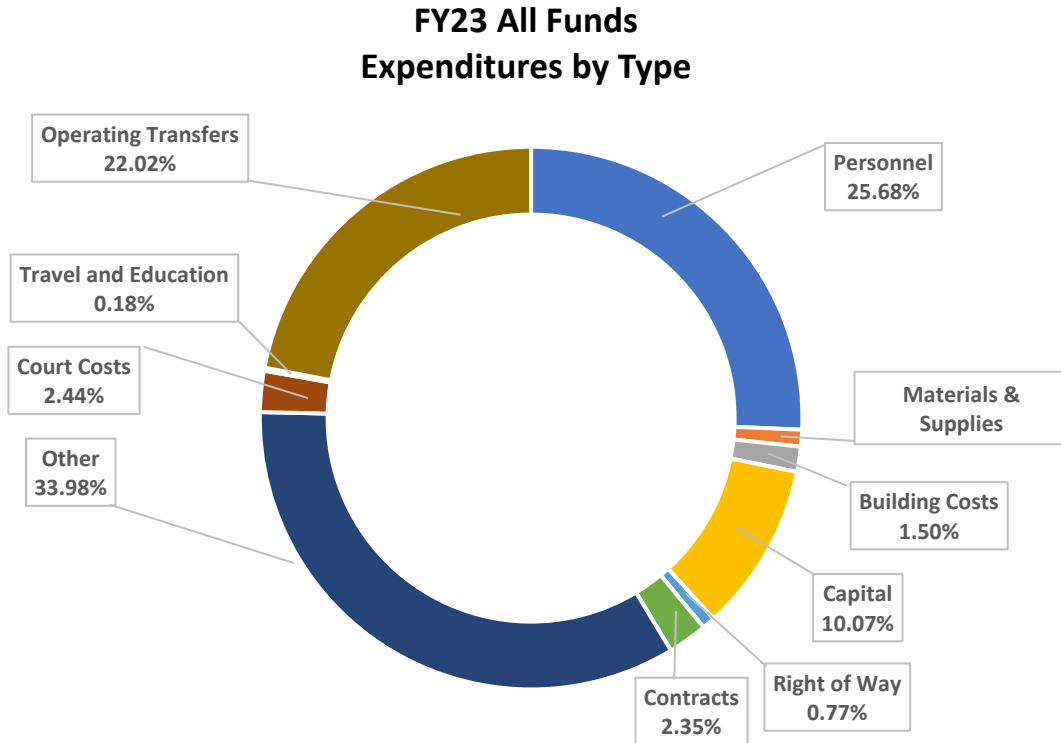
**FY23 All Funds
Revenue by Type**



All Funds - Revenue by Type				
Revenue Source	FY22 Budgeted Revenues	FY22 Actual Revenues	FY23 Budgeted Revenues	FY22 vs FY23 (% Change)
Taxes	498,068,433	502,378,641	548,645,916	9.22%
Licenses	1,066,500	1,353,775	1,306,500	18.37%
Fees	96,603,747	127,419,734	109,284,611	11.60%
Fines	2,759,000	3,279,664	3,396,000	18.76%
Intergovernmental Revenue	36,957,853	602,650,860	42,259,710	12.55%
Investment Income	480,320	9,029,589	17,374,067	97.24%
Other	121,482,708	132,686,236	105,087,946	-15.60%
Transfers	84,542,729	322,846,789	128,194,150	34.05%
Cash Carryforward	574,363,410	594,406,408	901,328,214	36.28%
Total	1,416,324,700	2,296,051,696	1,856,877,114	23.73%

ALL FUNDS – EXPENDITURE BY TYPE

In the visual aids below, you will be provided with an overview of the total expenditures budgeted to provide public services.



All Funds - Expenditures by Type				
Expense Type	FY22 Budgeted Expenditures	FY22 Actual Expenditures	FY23 Budgeted Expenditures	FY22 vs FY23 (% Change)
Personnel	453,862,279	455,593,053	476,922,556	4.84%
Materials & Supplies	17,404,545	23,852,659	18,473,119	5.78%
Building Costs	25,927,346	25,670,716	27,928,734	7.17%
Capital	127,132,289	29,496,247	186,958,886	32.00%
Right of Way	11,316,777	7,928,762	14,365,015	21.22%
Contracts	47,103,022	176,899,499	43,696,364	-7.80%
Other	367,235,934	182,772,574	630,888,451	41.79%
Court Costs	37,544,125	28,419,465	45,387,333	17.28%
Travel and Education	3,259,294	1,296,277	3,348,900	2.68%
Operating Transfers	325,539,089	119,127,406	408,907,756	20.39%
TOTAL	1,416,324,700	1,051,056,658	1,856,877,114	23.73%

ALL FUNDS – REVENUE BY FUND

All Funds - Revenue by Fund (FY2021 – 2023)				
Fund	FY21 Actual Revenues	FY22 Budgeted Revenues	FY22 Actual Revenues	FY23 Budgeted Revenues
Operating Funds				
General Fund	629,046,772	720,236,527	720,236,527	815,444,270
Road and Bridge Fund	37,221,886	41,239,609	41,239,609	44,544,283
Debt Service Fund	35,219,108	35,729,454	35,729,454	44,714,128
Total Operating Funds:	701,487,766	797,205,590	797,205,590	904,702,681
Special Revenue Funds				
Records Preservation/ Automation (County Clerk)	9,819,263	12,165,459	12,165,459	13,238,233
Records Preservation/Automation (County)	878,033	436,835	495,276	24,950
Records Preservation/Restoration (County Clerk)	11,968,353	14,197,298	14,197,298	15,991,724
Court Record Preservation	1,549,389	1,317,939	1,317,939	1,028,830
District Court Record Preservation	486,999	152,121	152,121	81,740
District Clerk Records Management/Preservation	329,480	804,266	804,266	1,375,169
Courthouse Security	690,359	600,000	1,078,135	900,000
Consumer Health	1,323,711	1,255,681	1,255,681	1,281,467
Graffiti Eradication (Juvenile Delinquency Prevention)	2,855	2,859	2,859	2,921
Alternate Dispute Resolution Services (ADRS)	1,428,879	1,803,979	1,803,979	2,302,606
Probate Contributions	605,652	698,836	698,836	880,176
Justice Court Technology	243,616	204,310	204,310	213,794
Justice Court Building Security	8,779	7,660	9,602	8,960
Child Abuse Prevention	93,440	104,713	104,713	114,197
Family Protection	174,895	40,470	72,147	N/A
Guardianship	194,012	189,060	189,060	242,939
Drug & Alcohol Court	278,955	208,045	208,045	98,678
County & District Court Technology	201,764	186,612	186,612	233,835
Specialty Court	90,853	200,962	200,962	216,999
Truancy Prevention/Diversion	21,182	72,672	72,672	112,238
Language Access	-	-	206,000	265,013
Law Library	2,043,409	2,129,394	2,129,394	2,266,566
Continuing Education	388,923	367,848	408,080	311,474
Appellate Judicial System	178,836	180,024	180,024	185,438
Vehicle Inventory Tax	1,891,031	1,846,801	1,846,801	2,415,419
Total Special Revenue Funds	34,892,668	39,173,844	39,990,271	43,793,366

Capital Projects Funds				
Non-Debt Capital	84,445,932	107,191,766	107,624,323	113,767,428
Capital Improvement/Replacement	-	15,000,000	15,000,000	73,301,598
Court Facilities	-	-	387,380	1,164,975
2006 Bond Election	1,852,557	1,768,242	1,768,242	1,846,242
2006 Transportation Bond Election	26,042,829	20,284,734	20,284,734	16,114,681
2021 Transportation Bond Election	4,518,159	-	225,000,000	228,907,531
Total Capital Projects Funds:	116,859,477	144,244,742	370,064,679	435,102,455
Enterprise Funds				
Resource Connection	4,518,159	5,172,160	5,172,160	5,434,760
Oil & Gas Royalty (Resource Connection)	1,420,391	1,502,326	1,502,326	1,783,762
Total Enterprise Funds:	5,938,550	6,674,486	6,674,486	7,218,522
Internal Service Funds				
Self Insurance	1,650,143	2,478,115	2,478,115	12,148,361
Self Insurance - Workers' Compensation	4,374,818	9,908,534	9,908,534	8,997,423
County Clerk Professional Liability	715,928	717,053	717,053	732,561
District Clerk Professional Liability	561,284	546,182	546,182	558,483
Employee Group Insurance Benefits	115,679,150	119,092,525	119,092,525	122,170,809
CARES Act	113,549,561	2,000,000	2,000,000	N/A
American Rescue Plan Act	204,194,445	196,000,000	400,194,445	218,278,133
Total Internal Service Funds:	440,725,329	330,742,409	534,936,854	362,885,770
Criminal District Attorney Funds				
Criminal District Attorney - Restitution Collection Fee	45,637	44,459	44,459	15,149
Criminal District Attorney - Law Enforcement	1,711,171	1,250,191	1,250,191	1,136,996
Criminal District Attorney - Federal Forfeitures	91,579	90,467	90,467	94,588
Criminal District Attorney - Federal Forfeitures (Treasury)	5,420	93	95	N/A
Total Criminal District Attorney Funds:	1,853,807	1,385,210	1,385,212	1,246,733
Judicial Funds				
8th Administrative Judicial Region	128,000	133,000	133,000	139,709
Total Judicial Funds:	128,000	133,000	133,000	139,709
Sheriff Funds				
Sheriff Inmate Commissary	5,518,413	5,692,268	5,692,268	6,195,073
Sheriff Forfeiture (CNET)	507,933	416,000	416,000	610,000
Sheriff Federal Forfeiture (Treasury)	327,218	100,144	100,144	111,100
Sheriff Forfeiture (State)	186,561	192,592	192,592	227,609

Sheriff Federal Forfeiture (Justice)	108,149	145,996	145,996	198,206
Total Sheriff Funds:	6,648,274	6,547,000	6,547,000	7,341,988
<i>Trust Funds / Interlocal Funds</i>				
Public Health	22,668,221	23,773,950	23,773,950	23,509,159
Public Health 1115 Waiver	41,805,943	36,900,309	36,900,309	36,166,854
Section 125 Forfeitures	1,864,184	1,703,627	1,703,627	1,498,674
Children's Home Trust	74,976	74,997	74,997	71,407
Bail Bond Board	10,000	12,500	12,500	7,500
TX Department of Protective & Regulatory Services	89,420	78,261	78,261	120,454
Constable Forfeiture (Precinct #7)	18,875	12,342	12,342	20,124
Constable Forfeiture - Federal (Precinct #7)	576	577	579	N/A
Juvenile Probation District	234,816	243,088	243,088	246,839
Unclaimed Juvenile Restitution	11,352	11,357	11,357	11,618
Deferred Prosecution Program	63,545	22,340	38,454	19,040
Historical Commission	4,281	4,282	4,282	4,382
Historical Commission Archives	16,453	15,673	17,673	18,858
Cemetery	41,054	41,103	41,103	42,010
Unclaimed Electric Cooperative Credit	2,532,741	2,538,804	2,538,804	1,916,692
Fire Marshal Code	290,478	406,282	406,282	646,189
Criminal District Attorney - JPS Contract	677,803	677,804	677,804	677,804
Emergency Service District	95,000	94,000	94,000	86,100
CSCD Bond Supervision Unit	4,243,000	4,661,235	5,239,104	5,475,000
Criminal Court Drug Program	237,238	30,000	32,283	24,384
Medical Examiner Conference	29,792	28,296	28,296	26,274
PMC Insured - 340B	15,657,015	18,002,558	18,002,558	22,074,353
Total Trust Funds / Interlocal Funds:	90,666,763	89,333,385	89,931,653	92,663,715
<i>Miscellaneous Donations</i>				
Juvenile	25,427	26,501	26,501	22,677
Emergency Management	7,268	7,080	7,080	7,440
Human Services	114,203	53,228	103,228	24,819
Human Services - Reliant Energy	29,295	11,835	44,335	10,939
Human Services - Cirro	1,027	1,028	1,028	1,034
Human Services - Direct Energy	14,661	5,086	5,086	N/A
Miscellaneous Donations - Child Protective Services	18,567	11,692	25,692	50,160
Public Health	30,052	33,239	33,239	31,402
Veteran Court Services	41,344	24,338	24,338	13,727
Family Court Services	3,197	500	3,501	6,902
Community Resource Coordination Group (CRCG)	19,642	28,438	28,438	43,076

Peace Officer Memorial	177,790	89,479	89,479	100,021
Law Enforcement	500	500	500	N/A
ATTF - Texas Rental Association	342	343	343	280
Sheriff Employee Recognition & Awards	1,447	1,449	1,449	1,456
Total Miscellaneous Donations:	1,951,281	294,736	394,237	313,933
Elections				
Contract Elections	87,175	70,000	3,472,120	423,885
Elections Chapter 19	102,956	520,298	520,298	522,541
Total Elections Funds:	190,131	590,298	3,992,418	946,426
Miscellaneous Other				
Opioid Epidemic	-	-	-	521,816
Total Miscellaneous Other Funds:	-	-	-	521,816
Total All Funds:	1,401,342,046	1,416,324,700	1,851,255,400	1,856,877,114

ALL FUNDS – EXPENDITURES BY FUND

All Funds - Expenditures by Fund (FY2021 – 2023)				
Fund	FY21 Actual Expenditures	FY22 Budgeted Expenditures	FY22 Actual Expenditures	FY23 Budgeted Expenditures
Operating Funds				
General Fund	481,136,559	720,236,527	579,388,570	815,444,270
Road and Bridge Fund	28,359,305	41,239,609	33,949,562	44,544,283
Debt Service Fund	34,217,358	35,729,454	34,223,530	44,714,128
Total Operating Funds:	543,713,222	797,205,590	647,561,662	904,702,681
Special Revenue Funds				
Records Preservation/Automation (County Clerk)	1,590,093	12,165,459	2,022,831	13,238,233
Records Preservation/Automation (County)	564,159	436,835	453,683	24,950
Records Preservation/Restoration (County Clerk)	606,459	14,197,298	581,384	15,991,724
Court Record Preservation	372,434	1,317,939	361,928	1,028,830
District Court Record Preservation	450,261	152,121	102,583	81,740
District Clerk Records Management/Preservation	10,224	804,266	291,034	1,375,169
Courthouse Security	690,359	600,000	1,078,134	900,000

Consumer Health	1,059,860	1,255,681	1,055,633	1,281,467
Graffiti Eradication (Juvenile Delinquency Prevention)	-	2,859	-	2,921
Alternate Dispute Resolution Services (ADRS)	250,113	1,803,979	387,857	2,302,606
Probate Contributions	119,877	698,836	132,398	880,176
Justice Court Technology	71,301	204,310	11,845	213,794
Justice Court Building Security	8,779	7,660	9,265	8,960
Child Abuse Prevention	-	104,713	5,000	114,197
Family Protection	159,449	40,470	72,146	N/A
Guardianship	110,000	189,060	110,000	242,939
Drug & Alcohol Court	101,483	208,045	140,398	98,678
County & District Court Technology	32,227	186,612	-	233,835
Specialty Court	18,848	200,962	174,546	216,999
Truancy Prevention/Diversion	-	72,672	-	112,238
Language Access	-	-	205,489	265,013
Law Library	1,369,276	2,129,394	1,196,762	2,266,566
Continuing Education	75,562	367,848	121,643	311,474
Appellate Judicial System	172,390	180,024	178,757	185,438
Vehicle Inventory Tax	114,756	1,846,801	112,399	2,415,419
Total Special Revenue Funds	7,947,910	39,173,844	8,805,715	43,793,366
Capital Projects Funds				
Non-Debt Capital	25,087,343	107,191,766	35,558,791	113,767,428
Capital Improvement/Replacement	-	15,000,000	344,839	73,301,598
Court Facility	-	-	-	1,164,975
2006 Bond Election	336,788	1,768,242	835	1,846,242
2006 Transportation Bond Election	5,928,260	20,284,734	4,651,050	16,114,681
2021 Transportation Bond Election	-	-	-	228,907,531
Total Capital Projects Funds:	31,352,391	144,244,742	40,555,515	435,102,455
Enterprise Funds				
Resource Connection	2,919,301	5,172,160	3,273,291	5,434,760
Oil & Gas Royalty (Resource Connection)	-	1,502,326	-	1,783,762
Total Enterprise Funds:	2,919,301	6,674,486	3,273,291	7,218,522
Internal Service Funds				
Self Insurance	848,338	2,478,115	1,051,579	12,148,361
Self Insurance - Workers' Compensation	4,210,925	9,908,534	4,755,907	8,997,423
County Clerk Professional Liability	-	717,053	200	732,561
District Clerk Professional Liability	16,086	546,182	-	558,483
Employee Group Insurance Benefits	81,925,558	119,092,525	109,835,996	122,170,809
CARES Act	96,015,576	2,000,000	102,726	N/A

American Rescue Plan Act	7,320,090	196,000,000	400,194,445	218,278,133
Total Internal Service Funds:	190,336,573	330,742,409	515,940,853	362,885,770
<i>Criminal District Attorney Funds</i>				
Criminal District Attorney - Restitution Collection Fee	3,294	44,459	29,438	15,149
Criminal District Attorney - Law Enforcement	782,476	1,250,191	551,362	1,136,996
Criminal District Attorney - Federal Forfeitures	13,615	90,467	11,864	94,588
Criminal District Attorney - Federal Forfeitures (Treasury)	5,334	93	94	N/A
Total Criminal District Attorney Funds:	804,719	1,385,210	592,758	1,246,733
<i>Judicial Funds</i>				
8th Administrative Judicial Region	119,428	133,000	123,983	139,709
Total Judicial Funds:	119,428	133,000	123,983	139,709
<i>Sheriff Funds</i>				
Sheriff Inmate Commissary	3,004,745	5,692,268	3,561,590	6,195,073
Sheriff Forfeiture (CNET)	379,434	416,000	352,287	610,000
Sheriff Federal Forfeiture (Treasury)	214,230	100,144	88,625	111,100
Sheriff Forfeiture (State)	15,033	192,592	35,459	227,609
Sheriff Federal Forfeiture (Justice)	3,851	145,996	28,000	198,206
Total Sheriff Funds:	3,617,293	6,547,000	4,065,961	7,341,988
<i>Trust Funds / Interlocal Funds</i>				
Public Health	14,892,954	23,773,950	16,024,657	23,509,159
Public Health 1115 Waiver	8,325,397	36,900,309	2,534,741	36,166,854
Section 125 Forfeitures	161,131	1,703,627	294,145	1,498,674
Children's Home Trust	45	74,997	5,958	71,407
Bail Bond Board	8,425	12,500	8,635	7,500
TX Department of Protective & Regulatory Services	47,457	78,261	55,286	120,454
Constable Forfeiture (Precinct #7)	9,151	12,342	-	20,124
Constable Forfeiture - Federal (Precinct #7)	-	577	579	N/A
Juvenile Probation District	17,020	243,088	26,040	246,839
Unclaimed Juvenile Restitution	-	11,357	-	11,618
Deferred Prosecution Program	63,545	22,340	38,454	19,040
Historical Commission	-	4,282	-	4,382
Historical Commission Archives	-	15,673	-	18,858
Cemetery	-	41,103	-	42,010
Unclaimed Electric Cooperative Credit	-	2,538,804	1,500,000	1,916,692
Fire Marshal Code	17,836	406,282	13,242	646,189

Criminal District Attorney - JPS Contract	623,660	677,804	659,568	677,804
Emergency Service District	79,295	94,000	80,939	86,100
CSCD Bond Supervision Unit	3,849,708	4,661,235	4,832,268	5,475,000
Criminal Court Drug Program	195,914	30,000	24,798	24,384
Medical Examiner Conference	493	28,296	3,100	26,274
PMC Insured - 340B	9,110,607	18,002,558	9,479,287	22,074,353
Total Trust Funds / Interlocal Funds:	37,402,638	89,333,385	35,581,697	92,663,715
Miscellaneous Donations				
Juvenile	2,786	26,501	11,062	22,677
Emergency Management	-	7,080	-	7,440
Human Services	61,820	53,228	79,860	24,819
Human Services - Reliant Energy	17,776	11,835	34,266	10,939
Human Services - Cirro	-	1,028	-	1,034
Human Services - Direct Energy	9,504	5,086	4,848	N/A
Miscellaneous Donations - Child Protective Services	10,533	11,692	9,531	50,160
Public Health	2,634	33,239	3,428	31,402
Veteran Court Services	41,215	24,338	20,080	13,727
Family Court Services	989	500	3,500	6,902
Community Resource Coordination Group (CRCG)	7,617	28,438	9,375	43,076
Peace Officer Memorial	117,006	89,479	3,799	100,021
Law Enforcement	-	500	441	N/A
ATTF - Texas Rental Association	-	343	64	280
Sheriff Employee Recognition & Awards	-	1,449	-	1,456
Total Miscellaneous Donations:	271,880	294,736	180,254	313,933
Elections				
Contract Elections	1,679,754	70,000	2,408,805	423,885
Elections Chapter 19	14,354	520,298	454,521	522,541
Total Elections Funds:	1,694,108	590,298	2,863,326	946,426
Miscellaneous Other				
Opioid Epidemic	-	-	-	521,816
Total Miscellaneous Other Funds:	-	-	-	521,816
Total All Funds:	820,179,463	1,416,324,700	1,259,545,015	1,856,877,114

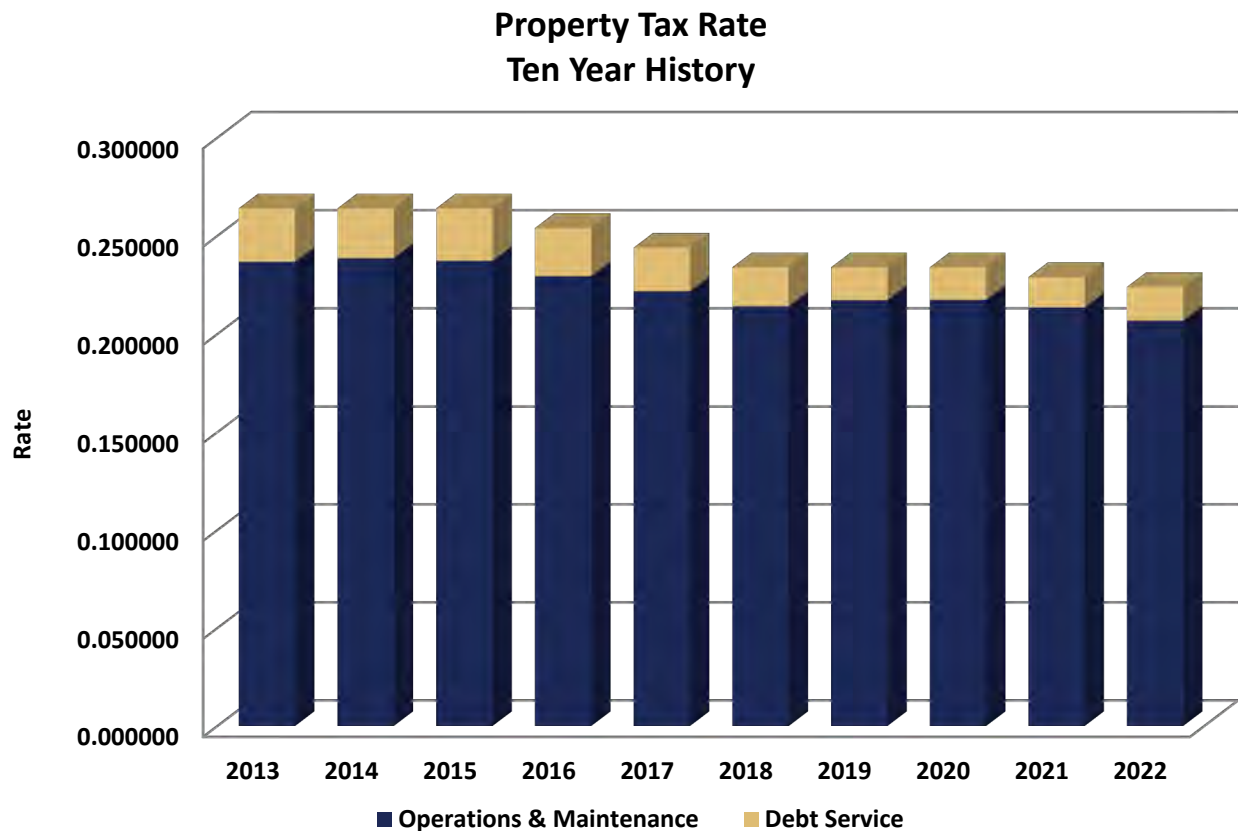
AD VALOREM (PROPERTY) TAXES

Ad valorem taxes, which are more commonly known as property taxes, are the primary source of revenue for County operations. As previously mentioned, property taxes make up sixty (60) percent of the County's total adopted operating budget for Fiscal Year 2023.

FUN FACT!

Several entities make up the typical property tax bill, including school districts, water districts, and city governments.

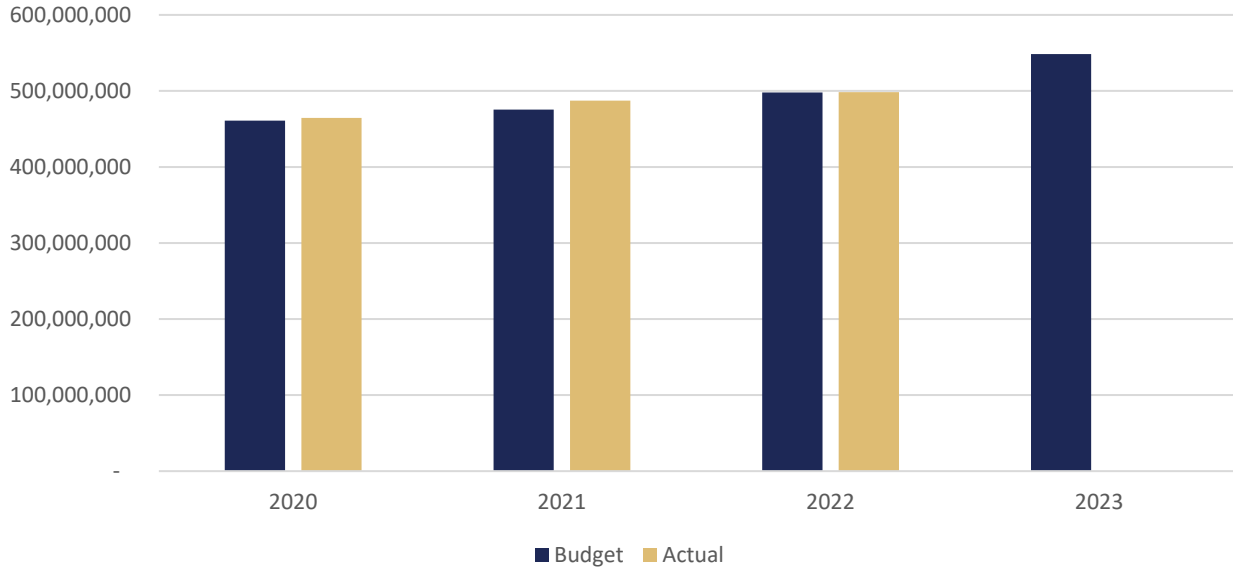
For the Fiscal Year 2023 budget, the County adopted a property tax rate of 0.224 per \$100 of assessed property value, which is a half-cent lower than the adopted tax rate for the previous fiscal year of 0.229. On the next page, you will find historical data related to property tax revenue and rates.



**PROPERTY TAX RATE
TEN YEAR HISTORY**

Tax Year	Operations & Maintenance	Debt Service	TOTAL
2013	0.236828	0.027172	0.264000
2014	0.238672	0.025328	0.264000
2015	0.237300	0.026700	0.264000
2016	0.229538	0.024462	0.254000
2017	0.221856	0.022144	0.244000
2018	0.214135	0.019865	0.234000
2019	0.217264	0.016736	0.234000
2020	0.217448	0.016552	0.234000
2021	0.213553	0.015447	0.229000
2022	0.206873	0.017127	0.224000

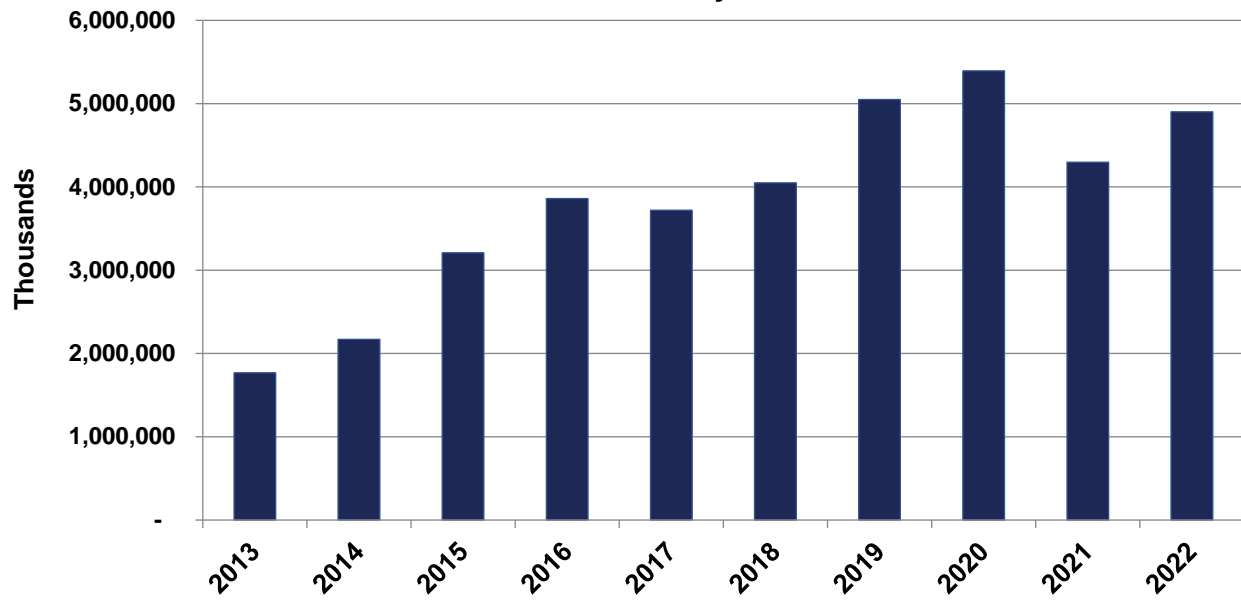
Historical Property Tax Revenue (FY2020 – 2023)



HISTORICAL PROPERTY TAX REVENUE (FY2020 – 2023)		
Fiscal Year	Budget	Actual
2020	460,896,528	464,462,023
2021	475,529,897	487,331,521
2022	497,978,433	- *
2023	548,465,916	-

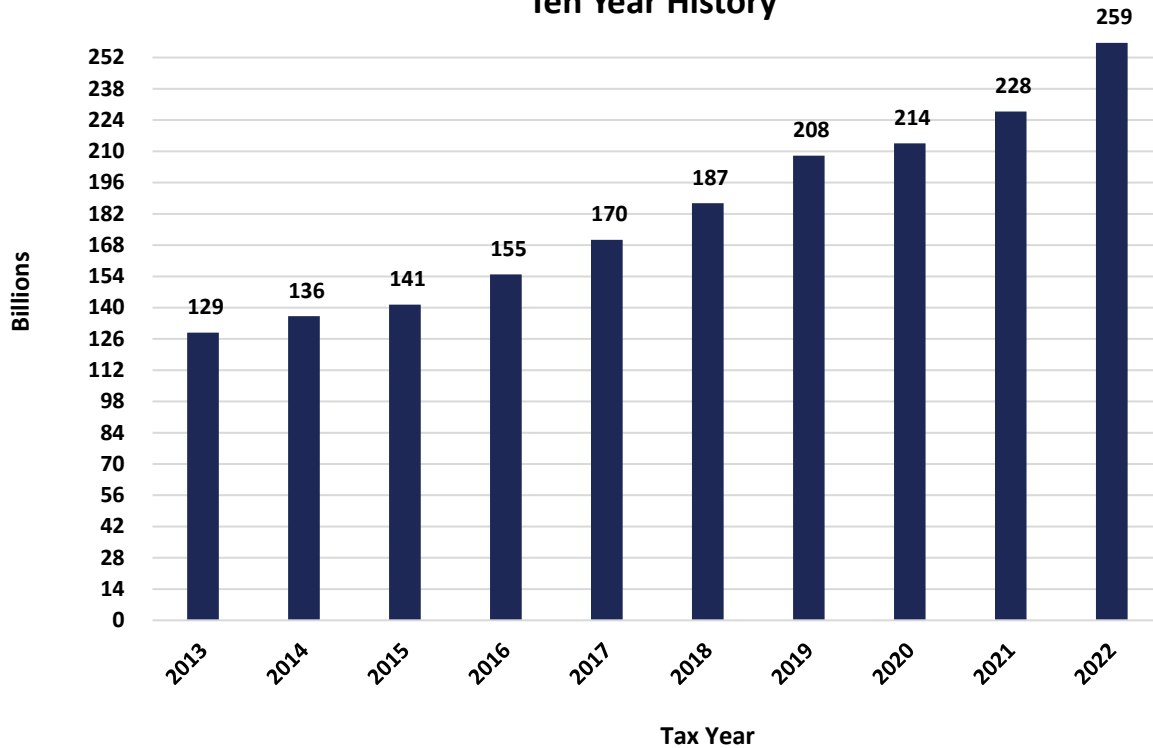
* **Note:** Actual property tax revenue for FY 2022 has not been finalized by the Auditor.

New Construction Values Ten Year History



NEW CONSTRUCTION VALUES TEN YEAR HISTORY	
Tax Year	New Construction Values
2013	1,768,648,213
2014	2,170,263,926
2015	3,208,874,803
2016	3,860,946,468
2017	3,720,775,407
2018	4,049,402,817
2019	5,050,378,321
2020	5,393,742,920
2021	4,297,260,712
2022	4,901,335,017

Property Value Ten Year History



PROPERTY VALUE TEN YEAR HISTORY	
Tax Year	Net Taxable (includes Property Under Protest, Incomplete Properties, and Rolling Stock)
2013	128,851,465,639
2014	136,178,110,528
2015	141,324,247,404
2016	154,867,382,944
2017	170,338,990,309
2018	186,779,643,453
2019	208,023,938,147
2020	213,587,391,754
2021	227,830,676,979
2022	258,587,350,968



FUND SUMMARIES AND BALANCE



TARRANT COUNTY

FUND SUMMARIES



ADOPTED FUNDS

Tarrant County has 87 individual funds for which budgets are adopted by the Commissioners Court. Budgets are prepared, recommended, and adopted for all of the County's existing funds with the exception of the funds for the Tarrant County Housing Finance Corporation, Tarrant

County Industrial Development Corporation, and Grants Fund.

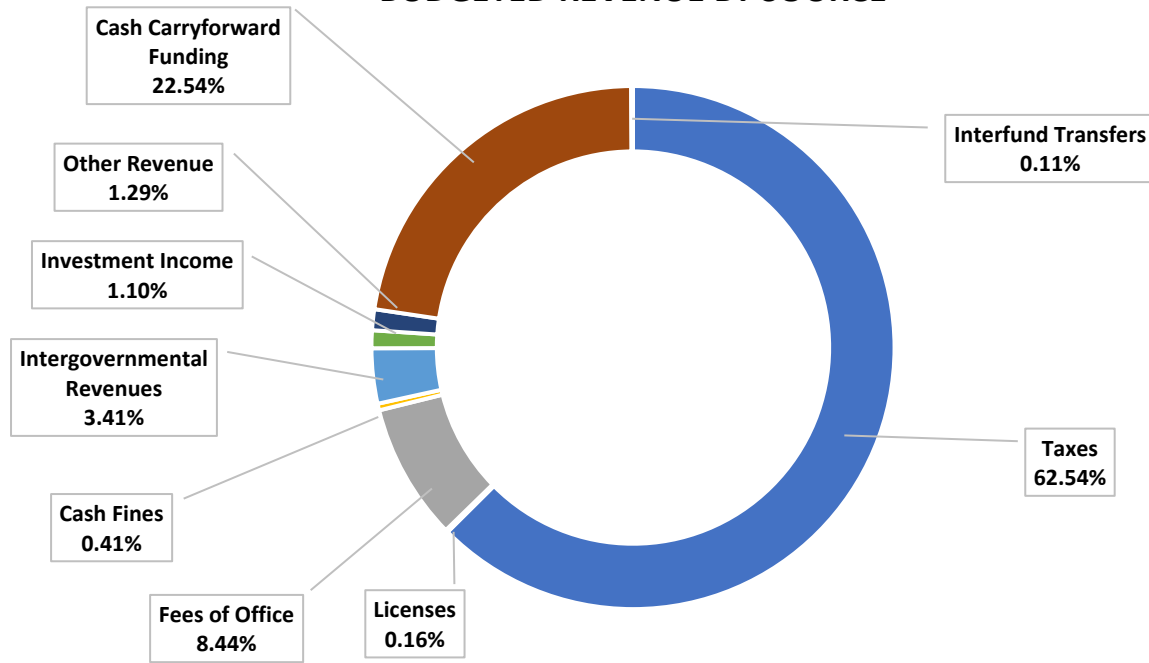
Governmental funds are funds which capture revenues and expenditures associated with governmental activities. In addition to governmental funds, the County maintains several other types of funds including special revenue and internal service funds. In this section, you will find data related to the County's major governmental funds.

MAJOR GOVERNMENTAL FUNDS

General Fund

The General Fund is the County's largest major governmental fund and serves as the main operating fund. The primary operational budgets for departments such as the County and District Clerks, Criminal District Attorney's Office, Sheriff's Office, and other vital County functions are adopted within the General Fund. The primary revenue source for the General Fund is ad valorem (property) taxes. However, the fund also collects revenue from licenses, fees of office, cash fines, intergovernmental revenue, investment income, and other sources. Taxes for the General Fund are tied to the Maintenance and Operations (M&O) portion of the ad valorem tax rate. Expenditure types include personnel, materials & supplies, building costs, contracts, court costs, travel – education, transfers/reserves/debt, and other expenses. The General Fund is adopted alongside two other governmental funds: the Road and Bridge Fund and the Debt Service Fund. The data and visual aids below will provide you with a variety of overviews of budgeted revenue and expenditures

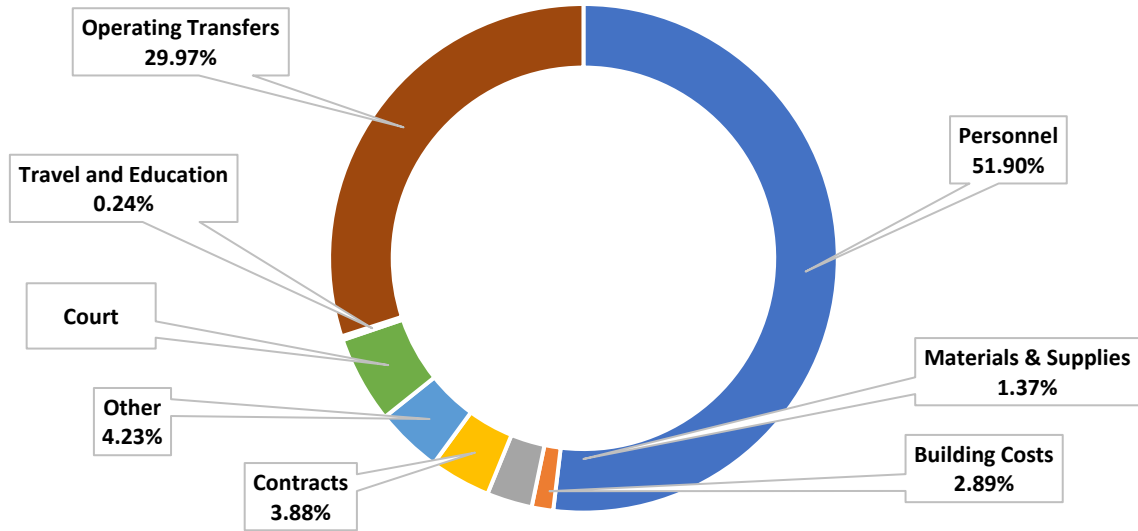
**FY 2023 GENERAL FUND
BUDGETED REVENUE BY SOURCE**



**GENERAL FUND
HISTORICAL REVENUE BY SOURCES**

Revenue Source	FY21 Actual Revenue	FY22 Budgeted Revenue	FY22 Projected Revenue	FY23 Budgeted Revenue	FY22 Budget v. FY23 Budget
Taxes	452,360,170	463,878,186	464,287,193	505,760,379	41,882,193
Licenses	1,285,452	1,055,000	1,227,872	1,300,000	245,000
Fees of Office	64,930,794	58,227,400	71,150,587	69,802,751	11,575,351
Cash Fines	3,044,923	2,759,000	3,523,692	3,396,000	637,000
Intergovernmental Revenues	25,027,094	23,242,417	28,639,490	28,159,038	4,916,621
Investment Income	439,430	230,750	4,502,473	9,101,900	8,871,150
Other Revenue	5,713,594	4,899,892	6,710,973	10,669,290	5,769,398
Interfund Transfers	735,847	630,000	929,201	928,000	298,000
TOTAL REVENUES	553,537,304	554,922,645	580,971,481	629,117,358	74,194,713
Cash Carryforward Funding	119,104,201	165,313,882	193,046,648	186,326,912	21,013,030
TOTAL REVENUES + CCF	672,641,505	720,236,527	774,018,129	815,444,270	95,207,743

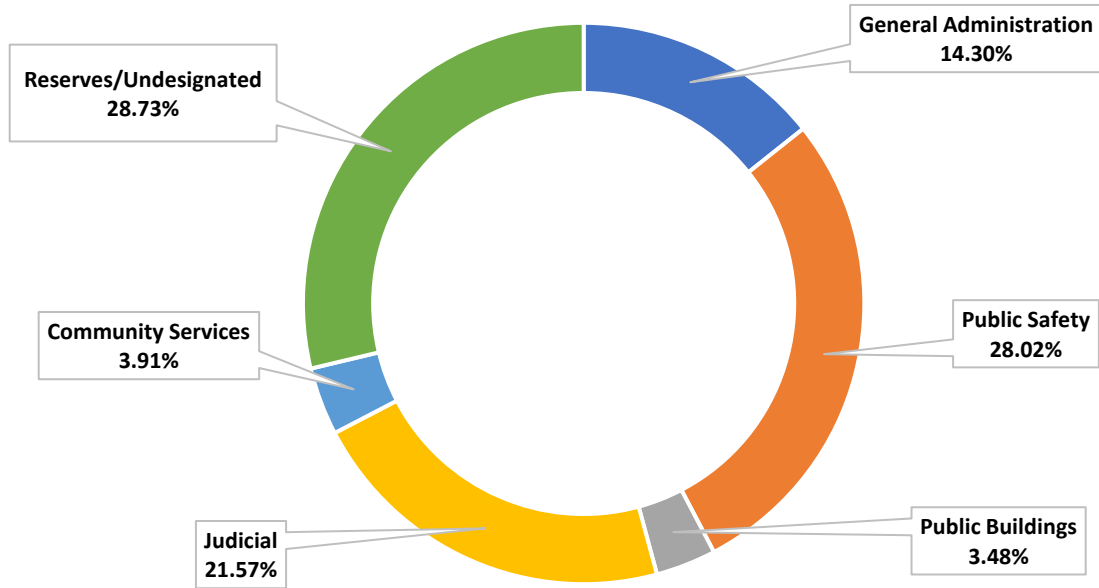
**FY 2023 GENERAL FUND
BUDGETED EXPENDITURES BY EXPENSE TYPE**



**GENERAL FUND
HISTORICAL EXPENDITURES BY EXPENSE TYPE**

Expense Type	FY21 Actual Expenditures	FY22 Budgeted Amount	FY22 Actual Expenditures	FY23 Budgeted Amount	FY22 Budget v. FY23 Budget
Personnel	338,209,317	402,352,872	385,757,711	423,239,331	20,886,459
Materials & Supplies	7,408,686	9,670,468	9,109,000	11,159,721	1,489,253
Building Costs	20,212,462	22,281,735	20,912,097	23,541,187	1,259,452
Contracts	24,743,077	30,854,736	28,709,128	31,651,302	796,566
Other	21,947,854	29,071,305	25,323,456	34,498,189	5,426,884
Court Costs	20,366,054	37,263,625	28,144,224	45,016,833	7,753,208
Travel - Education	742,372	1,826,259	778,712	1,972,298	146,039
Operating Transfers	43,008,224	186,915,527	76,511,735	244,365,409	57,449,882
TOTAL EXPENDITURES	476,638,046	720,236,527	575,246,063	815,444,270	95,207,743

**FY 2023 GENERAL FUND
BUDGETED EXPENDITURES BY FUNCTIONAL AREA**



GENERAL FUND FY 2023 BUDGETED EXPENDITURES BY FUNCTIONAL AREA	
General Administration	350,864,065
Public Safety	228,460,049
Public Buildings	28,356,496
Judicial	175,893,344
Community Services	28,436,133
Transportation	3,434,183
TOTAL BUDGETED EXPENDITURES	815,444,270

**GENERAL FUND
FY 2023 BUDGETED EXPENDITURES
FOR GENERAL ADMINISTRATION BY DEPARTMENT**

County Judge	1,070,944
County Administrator	3,558,145
Non-Departmental	239,510,595
County Auditor	8,477,649
Budget/Risk Management	1,565,789
Tax - Administration	1,444,539
Tax - Motor Vehicle	11,196,324
Tax - Ad Valorem	5,500,932
Elections	10,832,207
IT Administration	2,912,226
IT Network Operations/Communication	12,699,033
IT Project Management Office	4,906,874
IT Records Management	872,640
IT Security	2,245,645
IT Service Delivery	10,287,458
IT Application Development and Support	18,832,530
IT Disaster Management Business Continuity	1,331,725
Human Resources	4,279,668
Purchasing	2,852,647
Facilities Administration	2,873,022
Facilities Mailroom	784,999
Construction Services	1,277,687
Graphics	1,171,730
Recycling	379,057
GENERAL ADMINISTRATION TOTAL EXPENDITURES	350,864,065

**GENERAL FUND
FY 2023 BUDGETED EXPENDITURES
FOR PUBLIC SAFETY BY DEPARTMENT**

Public Safety - Sheriff	
Sheriff Office (SO) Administration	2,365,771
Sheriff - Employee Resources	3,160,953
Sheriff - Warrants	8,521,262
Sheriff - Communications	5,769,502
Sheriff - Investigations	6,198,594
Sheriff - Patrol	10,131,606
Sheriff - Courts/Security	22,288,132
Sheriff - Confinement	106,976,261
Sheriff Office Sub Total	165,412,081
Public Safety - Constable	
Constable Precinct #1	1,539,412
Constable Precinct #2	1,436,623
Constable Precinct #3	1,746,423
Constable Precinct #4	1,239,812
Constable Precinct #5	1,113,876
Constable Precinct #6	1,092,754
Constable Precinct #7	1,597,562
Constable Precinct #8	1,473,931
Constable Sub Total	11,240,393
Public Safety - Juvenile Services	
Juvenile Services - Administration	18,999,686
Juvenile Services - Detention	11,773,751
Juvenile Sub Total	30,773,437
Public Safety - Other	
Medical Examiner	16,050,129
Fire Marshal	481,009
Community Supervision & Corrections Dept (CSCD)	4,503,000
Other Sub Total	21,034,138
PUBLIC SAFETY TOTAL EXPENDITURES	228,460,049

**GENERAL FUND
FY 2023 BUDGETED EXPENDITURES
FOR PUBLIC BUILDINGS BY BUILDING**

Administration Building	872,138
Tarrant County Plaza	2,108,789
Andersen Building	193,500
D Bagsby SW Sub-Courthouse	565,925
Griffin Sub-Courthouse	594,553
Mebus SE Annex	61,677
Mansfield Sub-Courthouse	479,516
Northeast Annex	209,982
NE Sub-Courthouse	549,720
Southlake Sub-Courthouse	117,000
NW Annex	140,711
Premier St Annex	25,398
Sub-Courthouse at Arlington	580,271
NW Sub-Courthouse	604,983
350 W. Belknap Bldg	871,000
Green Bay Building	2,250,697
Cold Springs Building	445,469
South Patrol Building	56,101
Impound Facility	12,055
Corrections Center Building	3,874,487
Lon Evans Corrections	2,204,896
Juvenile Center	1,735,984
Medical Examiner Building	955,928
North Patrol Building	81,596
Criminal Courts Building	372,625
1895 Courthouse	999,605
Tim Curry Criminal Justice Center	2,013,889
Criminal Justice Building	603,189
Family Law Center	1,568,685
Tom Vandergriff Civil Courts Building	1,383,586
CPS - Lancaster Annex	40,176
Resource Connection Bldg	235,655
Central Garage Bldg	51,873
Parking - Taylor St	137,031
Parking - 350 Belknap	100,899
Parking - Calhoun St	164,228
Parking - Plaza Garage	157,350
Parking - Block 15	19,937
Elections Center	366,807
Reproduction Center	109,912
Records Management Center	438,673
PUBLIC BUILDINGS TOTAL EXPENDITURES	28,356,496

**GENERAL FUND
FY 2023 BUDGETED EXPENDITURES
FOR JUDICIAL BY DEPARTMENT**

17th District Court	332,576
48th District Court	331,304
67th District Court	327,211
96th District Court	328,884
141st District Court	325,320
153rd District Court	340,776
236th District Court	333,171
342nd District Court	328,742
348th District Court	328,617
352nd District Court	326,398
Criminal District Court #1	2,477,563
Criminal District Court #2	2,099,330
Criminal District Court #3	2,075,539
Criminal District Court #4	2,000,119
213th District Court	2,483,391
297th District Court	2,055,266
371st District Court	2,465,622
372nd District Court	2,162,696
396th District Court	2,719,969
432nd District Court	2,468,685
485th District Court	2,541,279
Magistrate Court	2,640,289
231st District Court	1,131,987
233rd District Court	1,946,273
322nd District Court	1,086,919
323rd District Court	3,272,074
324th District Court	1,180,619
325th District Court	1,111,509
360th District Court	1,488,985
Special Judges	283,397
Criminal Court Administration	4,832,100
Grand Jury	238,336
Criminal Attorney Appointment	615,482
Criminal Mental Health Court	959,641
County Court at Law #1	680,510
County Court at Law #2	675,022
County Court at Law #3	659,506

County Criminal Court #1	1,157,512
County Criminal Court #2	1,146,709
County Criminal Court #3	1,081,475
County Criminal Court #4	1,051,931
County Criminal Court #5	1,338,655
County Criminal Court #6	890,373
County Criminal Court #7	934,082
County Criminal Court #8	911,698
County Criminal Court #9	929,555
County Criminal Court #10	807,442
Probate Court #1	2,599,331
Probate Court #2	2,337,327
Justice of the Peace Precinct #1	1,003,755
Justice of the Peace Precinct #2	1,027,218
Justice of the Peace Precinct #3	977,481
Justice of the Peace Precinct #4	863,559
Justice of the Peace Precinct #5	892,399
Justice of the Peace Precinct #6	957,846
Justice of the Peace Precinct #7	1,073,448
Justice of the Peace Precinct #8	1,035,105
District Attorney - Administration	3,551,555
District Attorney - Civil	7,269,312
District Attorney - Criminal	31,340,022
District Attorney - Investigation	7,215,123
District Clerk	13,035,169
County Clerk Administration	1,207,614
County Clerk Accounting	666,554
County Clerk Passports	1,670,112
County Clerk Vital Statistics	2,001,991
County Clerk Real Property	2,248,237
County Clerk Criminal	3,494,464
County Clerk Civil	2,975,209
Domestic Relations Office(DRO)-Administration	432,851
DRO - Child Support	3,259,842
DRO - Family Court Services	2,408,968
DRO - Supervision	1,379,860
DRO - Legal Support Services	1,384,348
Jury Services	2,195,641
Courts/Judiciary	13,484,464
JUDICIAL TOTAL EXPENDITURES	175,893,344

**GENERAL FUND
FY 2023 BUDGETED EXPENDITURES
FOR COMMUNITY SERVICES BY DEPARTMENT**

Human Services	4,654,752
Child Protective Services	2,552,876
Public Assistance	1,463,695
Texas AgriLife Extension	811,179
Veterans Services	591,224
Historical Commission Archives	362,407
Community Outreach	18,000,000
COMMUNITY SERVICES TOTAL EXPENDITURES	28,436,133

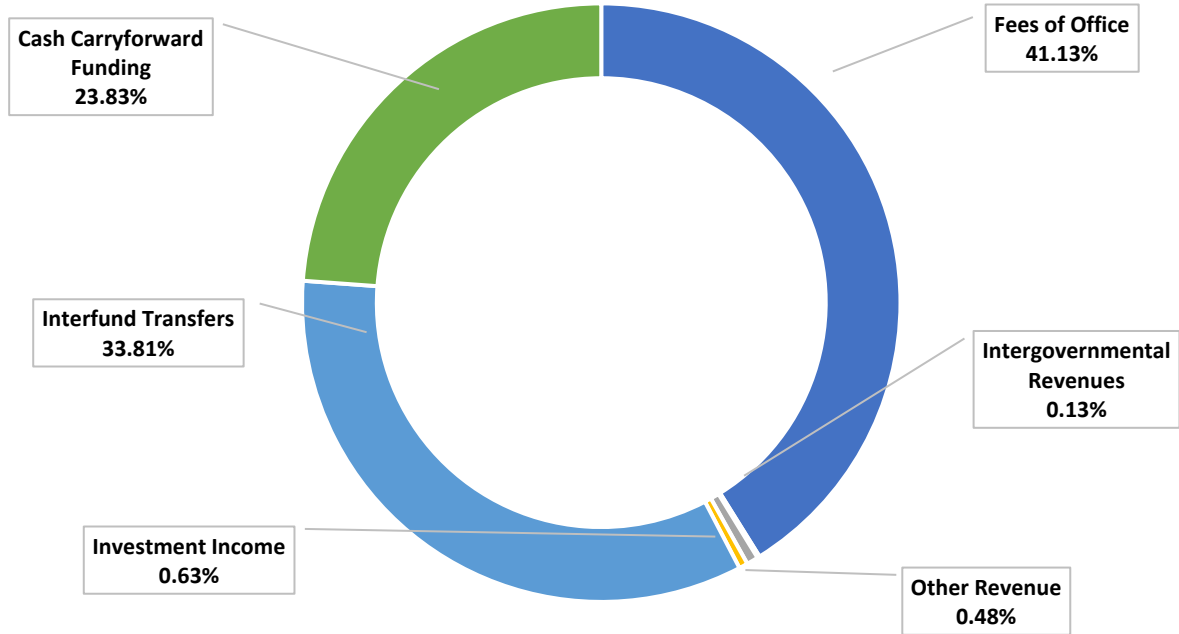
**GENERAL FUND
FY 2023 BUDGETED EXPENDITURES
FOR TRANSPORTATION BY DEPARTMENT**

Central Garage	3,434,183
TRANSPORTATION TOTAL EXPENDITURES	3,434,183

Road and Bridge Fund

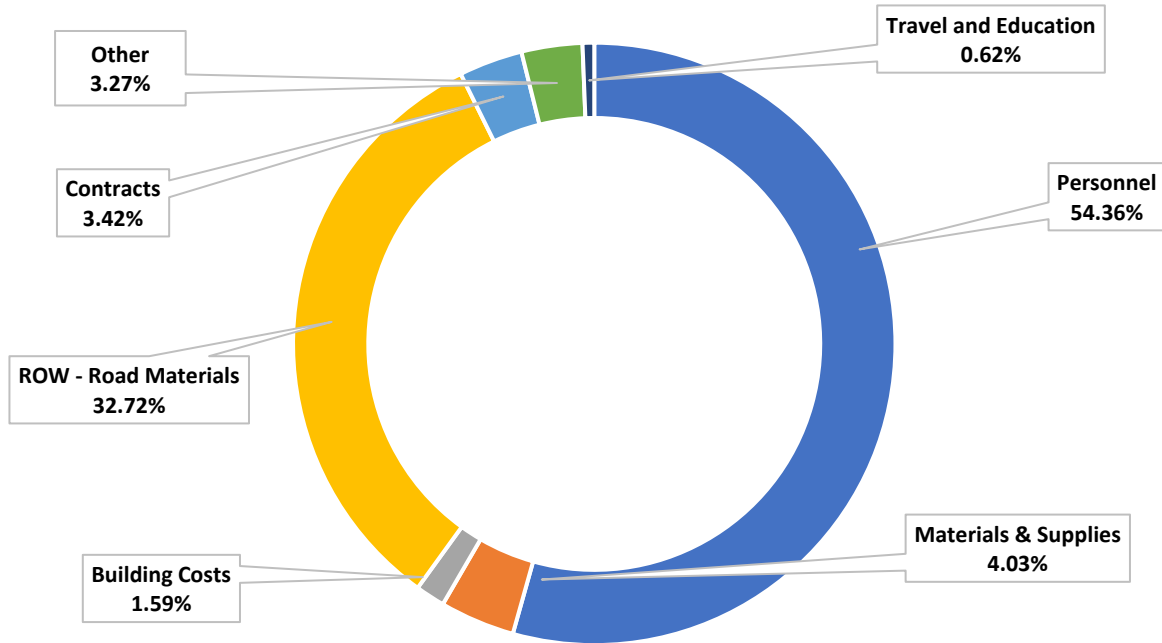
The Road and Bridge Fund is another main governmental and operating fund, which is adopted alongside the General Fund and Debt Service Fund. The Road and Bridge Fund is utilized by the County for the construction and maintenance of county-owned roads and bridges. Each County Commissioner houses a maintenance division within their precinct which is responsible for addressing identified road repairs and undertaking construction projects. The Commissioners often work with cities and towns in their precinct to identify pressing needs. Revenue sources include fees of office, intergovernmental revenues, investment income, and other revenue.

**FY23 ROAD AND BRIDGE FUND
BUDGETED REVENUE BY SOURCE**



ROAD AND BRIDGE FUND HISTORICAL REVENUE BY SOURCE					
Revenue Source	FY21 Actual Revenue	FY22 Budgeted Revenue	FY22 Projected Revenue	FY23 Budgeted Amount	FY22 Budget v. FY23 Budget
Taxes	1,139	-	588	-	-
Licenses	-	-	-	-	-
Fees of Office	19,538,960	18,823,950	19,044,010	18,320,000	(503,950)
Cash Fines	-	-	-	-	-
Intergovernmental Revenues	101,988	60,400	80,733	56,000	(4,400)
Investment Income	22,566	15,000	128,206	280,000	265,000
Other Revenue	389,543	172,000	714,871	212,000	40,000
Interfund Transfers	11,132,895	10,686,261	10,686,261	15,060,427	4,374,166
TOTAL REVENUES	31,187,091	29,757,611	30,654,669	33,928,427	4,170,816
Cash Carryforward	11,481,998	11,481,998	10,615,856	10,615,856	(866,142)
TOTAL REVENUES + CCF	42,669,089	41,239,609	41,270,525	44,544,283	3,304,674

**FY 2023 ROAD AND BRIDGE FUND
BUDGETED EXPENDITURES BY EXPENSE TYPE**



ROAD AND BRIDGE FUND HISTORICAL EXPENDITURES BY EXPENSE TYPE					
Expense Type	FY21 Actual Expenditures	FY22 Budgeted Amount	FY22 Actual Expenditures	FY23 Budgeted Amount	FY22 Budget v. FY23 Budget
Personnel	21,374,612	23,378,165	21,443,695	23,811,911	490,206
Materials & Supplies	1,607,172	1,516,049	1,716,679	1,767,550	251,501
Building Costs	406,111	546,987	460,435	696,912	149,925
ROW - Road Materials	3,740,240	11,316,777	7,800,007	14,365,015	3,048,238
Contracts	392,351	1,119,750	1,067,153	1,501,152	381,402
Other	736,150	2,684,030	1,140,259	1,434,550	(1,249,480)
Travel and Education	41,752	263,962	154,064	274,062	10,100
Transfers/Reserves	-	413,889	124,162	693,131	279,242
TOTAL EXPENDITURES	28,298,388	41,239,609	33,906,454	44,544,283	3,361,134

**ROAD AND BRIDGE FUND
FY 2023 BUDGETED EXPENDITURES
BY DEPARTMENT**

Precinct One - General	1,425,966
Precinct One - Garage	273,706
Precinct One - Maintenance	9,895,730
Precinct Two - General	1,385,267
Precinct Two - Garage	167,250
Precinct Two - Maintenance	4,660,640
Precinct Three - General	1,329,941
Precinct Three - Garage	79,050
Precinct Three - Maintenance	4,158,935
Precinct Four - General	1,031,997
Precinct Four - Garage	170,864
Precinct Four - Maintenance	7,251,422
Right of Way	7,061,328
Transportation	4,136,836
Central Garage	56,460
Sign Shop	485,128
R&B Non-Departmental	693,192
TOTAL EXPENDITURES AND USES	44,263,712
Reserves/Undesignated	280,571
TOTAL EXPENDITURES AND RESERVES	44,544,283

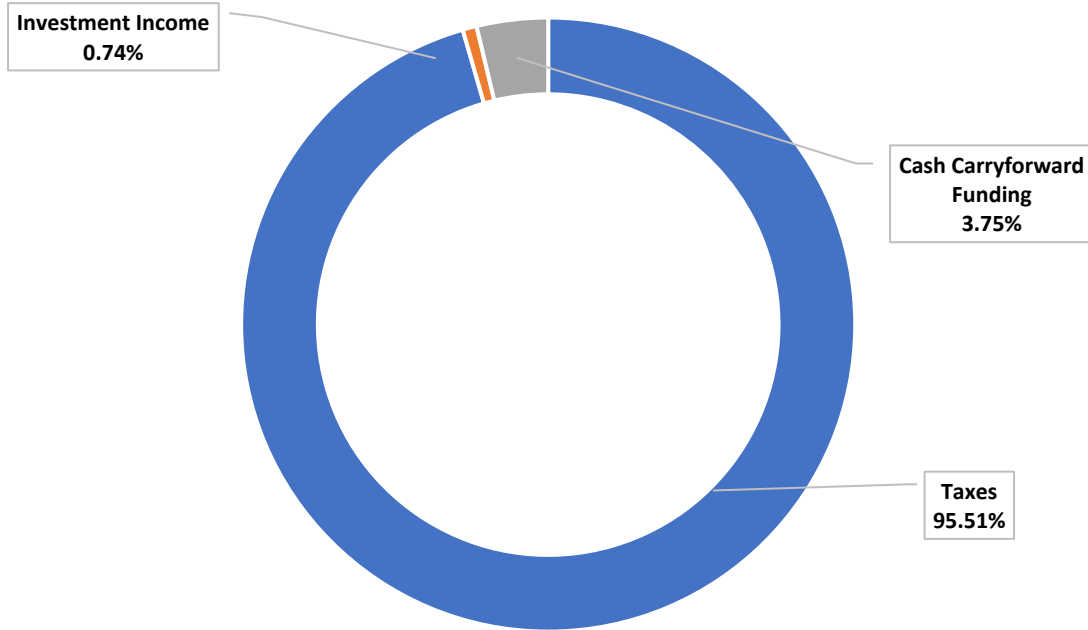
**ROAD AND BRIDGE FUND
FY 2023 APPROVED BUDGET
PLANNED RIGHT-OF-WAY ACQUISITIONS**

PROJECTS	
Grants Lane (Walsh Ranch),Walsh Ranch (PL to Peden)	500,000
Tinsley Lane, to Grants Lane	1,000,000
Cagle Crow, ER access through Dick Price	200,000
White Settlement, at Live Oak Creek	750,000
Wichita Street, I-20 to Roy C Brooks	500,000
Markum Ranch, Ranchers Legacy south 550'	80,000
Blue Mound, at John Day	50,000
Bridges, at low water crossing	200,000
SE Connector (US 287), 820/287 Interchange to Wichita St	2,712,800
SH 26 (CSJ: 0363-01-123), John McCain to Hall Johnson	24,750
SH 360, Brown/Abrams	749,605
ESTIMATED PROJECT TOTAL	6,767,155

Debt Service Fund

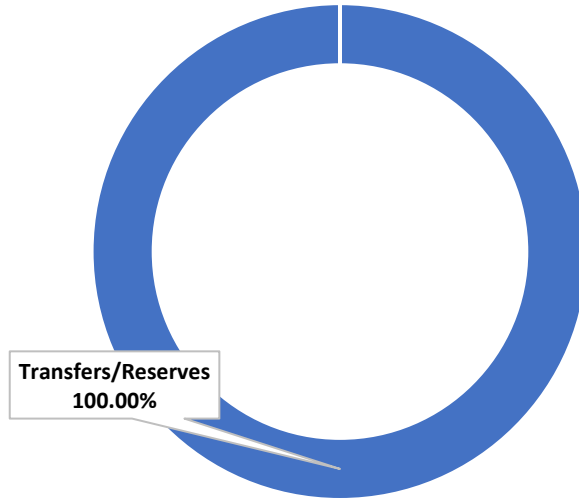
The Debt Service Fund is an operating fund utilized by the County to service outstanding debt. Revenue sources include taxes and investment income. Taxes for the Debt Service Fund are tied to the Interest and Sinking (I&S) portion of the ad valorem (property) tax rate. For more information on Tarrant County's outstanding debt and why governments have debt, refer to the Debt Obligations section of this document.

**FY23 DEBT SERVICE FUND
BUDGETED REVENUE BY SOURCE**



DEBT SERVICE FUND HISTORICAL REVENUE BY SOURCE					
Revenue Source	FY21 Actual Revenue	FY22 Budgeted Revenue	FY22 Projected Revenue	FY23 Budgeted Amount	FY22 Budget v. FY23 Budget
Taxes	34,970,211	34,100,247	34,171,084	42,705,537	8,605,290
Investment Income	21,012	15,090	98,714	330,354	315,264
TOTAL REVENUES	34,991,223	34,115,337	34,269,798	43,035,891	8,920,554
Cash Carryforward	937,250	1,614,117	1,614,117	1,678,237	64,120
TOTAL REVENUES + CCF	35,928,473	35,729,454	35,883,915	44,714,128	8,984,674

**FY 2023 DEBT SERVICE FUND
BUDGETED EXPENDITURES BY EXPENSE TYPE**



**DEBT SERVICE FUND
HISTORICAL EXPENDITURES BY EXPENSE TYPE**

Expense Type	FY21 Actual Expenditures	FY22 Budgeted Amount	FY22 Actual Expenditures	FY23 Budgeted Amount	FY22 Budget v. FY23 Budget
Transfers/Reserves	34,217,358	35,729,454	34,223,530	44,714,128	8,984,674
TOTAL EXPENDITURES	34,217,358	35,729,454	34,223,530	44,714,128	8,984,674

**DEBT SERVICE FUND
FY 2023 BUDGETED EXPENDITURES
TRANSFERS/RESERVES BREAKDOWN**

Reserves	1,500,000
Principal	28,240,000
Interest	14,964,128
Other Expenditures	10,000
TOTAL EXPENDITURES AND RESERVES	44,714,128

OTHER FUNDS – NONMAJOR

Below is an overview of nonmajor governmental funds' budgeted expenditures for FY 2023 in the aggregate. The budgets for these funds are developed and adopted separately from the operating budget (General Fund, Road and Bridge Fund, and Debt Service Fund).

OTHER FUNDS FY 2023 BUDGETED EXPENDITURES BY FUND			
Fund Designation	Fund Name	Amount	Budget Type
211	Records Preservation and Automation - County Clerk	13,238,233	Special Revenue
212	Records Preservation and Automation - County	24,950	Special Revenue
213	Records Preservation and Restoration - County Clerk	15,991,724	Special Revenue
214	Court Record Preservation	1,028,830	Special Revenue
215	District Court Record Preservation	81,740	Special Revenue
216	District Court Records Mgmt and Preservation	1,375,169	Special Revenue
221	Courthouse Security Fund	900,000	Special Revenue
223	Consumer Health Fund	1,281,467	Special Revenue
224	Juvenile Delinquency Prevention	2,921	Special Revenue
225	Alternate Dispute Resolution Services (ADRS)	2,302,606	Special Revenue
226	Probate Contributions Fund	880,176	Special Revenue
227	Justice Court Technology Fund	213,794	Special Revenue
228	Justice Court Building Security Fund	8,960	Special Revenue
229	Child Abuse Prevention Fund	114,197	Special Revenue
230	Family Protection Fund	-	Special Revenue
231	Guardianship Fund	242,939	Special Revenue

232	Drug & Alcohol Court	98,678	Special Revenue
233	County & District Court Technology	233,835	Special Revenue
234	Specialty Court Fund	216,999	Special Revenue
235	Truancy Prevention and Diversion Fund	112,238	Special Revenue
236	Language Access Fund	265,013	Special Revenue
241	Law Library	2,266,566	Special Revenue
242	Continuing Education Fund	311,474	Special Revenue
243	Appellate Judicial System Fund	185,438	Special Revenue
251	Vehicle Inventory Tax	2,415,419	Special Revenue
451	Non-Debt Capital Projects Fund	113,767,428	Capital Project
454	Capital Replacement Fund	73,301,598	Capital Replacement
455	Court Facility Fee Fund	1,164,975	Capital Replacement
476	2006 Bond Election	1,846,242	Capital Project
477	2006 Transportation Election Bond	16,114,681	Capital Project
478	Bond Election (Transportation)	228,907,531	Capital Project
511	Resource Connection	5,434,760	Enterprise
512	Oil & Gas Royalty Fund - Resource Connection	1,783,762	Special Revenue
615	Self Insurance - 1997B	12,148,361	Internal Service
619	Self Insurance - Worker's Compensation	8,997,423	Internal Service
621	County Clerk Professional Liability	732,561	Internal Service
622	District Clerk Professional Liability	558,483	Internal Service
651	Employee Group Insurance Benefits	122,170,809	Internal Service
CARES	The Coronavirus Aid, Relief & Economic Security Act	-	Trust / Interlocal

CARPA	American Rescue Plan Act	218,278,133	Trust / Interlocal
D62	Criminal District Attorney Hot Check Fee	15,149	Trust / Interlocal
D87	Criminal District Attorney - State Forfeitures	1,136,996	Trust / Interlocal
D88	Criminal District Attorney - Federal Forfeitures (Justice)	94,588	Trust / Interlocal
D89	Criminal District Attorney - Federal Forfeitures (Treasury)	-	Trust / Interlocal
G11	8th Administrative Judicial Region	139,709	Trust / Interlocal
S87	Sheriff's Inmate Commissary Fund	6,195,073	Trust / Interlocal
S93	Sheriff Forfeiture Fund (State) - CNET	610,000	Trust / Interlocal
S95	Sheriff Federal Forfeiture Fund (Treasury)	111,100	Trust / Interlocal
S96	Sheriff Forfeiture Fund (State)	227,609	Trust / Interlocal
S97	Sheriff Federal Forfeiture Fund (Justice)	198,206	Trust / Interlocal
T04	Public Health	23,509,159	Trust / Interlocal
T045	Public Health - 1115 Waiver	36,166,854	Trust / Interlocal
T05	Section 125 Forfeitures	1,498,674	Trust / Interlocal
T06	Children's Home Trust	71,407	Trust / Interlocal
T07	Bail Bond Board	7,500	Trust / Interlocal
T08	TX Department of Protective & Regulatory Services-Title IV-E	120,454	Trust / Interlocal
T09	Constable Forfeitures	20,124	Trust / Interlocal
T097	Constable Federal Forfeitures (Justice)	-	Trust / Interlocal
T10	Juvenile Probation District	246,839	Trust / Interlocal
T11	Unclaimed Juvenile Restitution	11,618	Trust / Interlocal
T13	Deferred Prosecution Program	19,040	Trust / Interlocal
T20	Historical Commission	4,382	Trust / Interlocal
T21	Historical Commission Archives	18,858	Trust / Interlocal

T23	Cemetery Fund	28,169	Trust / Interlocal
T26	Unclaimed Electric Cooperative Credit	1,916,692	Trust / Interlocal
T29	Fire Marshal Code	646,189	Trust / Interlocal
T30	CDA JPS Contract	677,804	Trust / Interlocal
T31	Emergency Services District	86,100	Trust / Interlocal
T33	CSCD Bond Supervision Unit	5,475,000	Trust / Interlocal
T34	Criminal Court Drug Program for the First Offender Drug program	24,384	Trust / Interlocal
T37	Medical Examiner Conference Fund	26,274	Trust / Interlocal
T41	PMC Insured - 340B	22,074,353	Trust / Interlocal
T52	Miscellaneous Donations - Juvenile	22,677	Trust / Interlocal
T535	Miscellaneous Donations - Emergency Management	7,440	Trust / Interlocal
T56	Miscellaneous Donation - Human Services	24,819	Trust / Interlocal
T564	Human Services - Reliant Energy	10,939	Trust / Interlocal
T5642	Human Services - Cirro	1,034	Trust / Interlocal
T5646	Human Services - Direct Energy	-	Trust / Interlocal
T57	Miscellaneous Donations - CPS	50,160	Trust / Interlocal
T58	Miscellaneous Donations - Health Department	31,402	Trust / Interlocal
T596	Miscellaneous Donations - Veteran Court Program	13,727	Trust / Interlocal
T60	Miscellaneous Donations - Family Court Services	6,902	Trust / Interlocal
T61	Miscellaneous Donations - Community Resource Coordination Group	43,076	Trust / Interlocal
T62	Miscellaneous Donations-Peace Officers Memorial	100,021	Trust / Interlocal
T63	Miscellaneous Donations - Law Enforcement	-	Trust / Interlocal

T65	Donations - ATTF-Texas Rental Association	280	Trust / Interlocal
T70	Sheriff Employee Recognition and Awards	1,456	Trust / Interlocal
T71	Contract Elections	423,885	Trust / Interlocal
T73	Elections Chapter 19	522,541	Trust / Interlocal
T85	Opioid Epidemic Settlement	521,816	Trust / Interlocal
OTHER FUNDS TOTAL BUDGETED EXPENDITURES		952,160,592	



TARRANT COUNTY

FUND BALANCE

FUND BALANCE OVERVIEW



Fund balance for Tarrant County is guided by the modified cash basis of budgeting. Fund balance for budgeting purposes is defined as the amount of cash captured in a fund at the beginning or end of a fiscal year. The financial schedules below will provide you with an overview of the individual fund balances for General Fund, Road and Bridge Fund, and the Debt Service Fund as well as all other funds in the aggregate.



EXPLANATION OF MAJOR CHANGES

There are some significant increases and decreases in the different funds which need additional context to fully understand the financial data below.

General Fund

In the General Fund, the budgeted revenues and expenditures have an increase of 13.22%. This increase is largely a result of the increased personnel costs associated with employee raises and new positions as well as an increased transfer from the General Fund to the Capital Projects Funds. Additionally, the Central Garage budget was transferred to the General Fund from the Road and Bridge Fund which resulted in an increase in the overall General Fund budget from the preceding fiscal year.

Debt Service Fund

In the Debt Service Fund, the budgeted revenues and expenditures have an increase of 25.15%. This increase is largely due to the increase in the Interest & Sinking (I&S) portion of the property tax rate which is utilized to service voter-approved debt.

All Other Funds

In All Other Funds, which includes all appropriated funds except the operating funds, the budgeted revenues and expenditures have an increase of 53.80%. This increase is largely due to the receipt of \$225,000,000 in revenue from the sale of bonds approved through the 2021 Transportation Bond Election and the receipt of the second tranche of American Rescue Plan Act funds.

**GENERAL FUND
FY 2023 FUND BALANCE**

BEGINNING BALANCE AMOUNT

Revenue Source	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Beginning Balance (Cash Carryforward)	145,313,882	186,326,912	41,013,030
Revenue Source	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Taxes	463,878,186	505,760,379	41,882,193
Licenses	1,055,000	1,300,000	245,000
Fees of Office	58,227,400	69,802,751	11,575,351
Cash Fines	2,759,000	3,396,000	637,000
Intergovernmental Revenues	23,242,417	28,159,038	4,916,621
Investment Income	230,750	9,101,900	8,871,150
Other Revenue	24,899,892	10,669,290	(14,230,602)
Interfund Transfers	630,000	928,000	298,000
TOTAL REVENUES	720,236,527	815,444,270	95,207,743
Expense Type	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Personnel	402,352,872	423,239,331	20,886,459
Materials & Supplies	9,670,468	11,159,721	1,489,253
Building Costs	22,281,735	23,541,187	1,259,452
Contracts	30,854,736	31,651,302	796,566
Other	29,071,305	34,498,189	5,426,884
Court Costs	37,263,625	45,016,833	7,753,208
Travel and Education	1,826,259	1,972,298	146,039
Transfers/Reserves/Debt	186,915,527	244,365,409	57,449,882
TOTAL EXPENDITURES	720,236,527	815,444,270	95,207,743
ENDING BALANCE AMOUNT	186,326,912	186,326,912	-

**ROAD & BRIDGE FUND
FY 2023 FUND BALANCE**

BEGINNING BALANCE AMOUNT

Revenue Source	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Beginning Balance (Cash Carryforward)	11,481,998	10,615,856	(866,142)
Revenue Source	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Fees of Office	18,823,950	18,320,000	(503,950)
Intergovernmental Revenues	60,400	56,000	(4,400)
Investment Income	15,000	280,000	265,000
Other Revenue	172,000	212,000	40,000
Interfund Transfers	10,686,261	15,060,427	4,374,166
TOTAL REVENUES	41,239,609	44,544,283	3,304,674
Expense Type	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Personnel	23,378,165	23,811,911	433,746
Materials & Supplies	1,516,049	1,767,550	251,501
Building Costs	546,987	696,912	149,925
ROW - Road Materials	11,316,777	14,365,015	3,048,238
Contracts	1,119,750	1,501,152	381,402
Other	2,684,030	1,434,550	(1,249,480)
Travel and Education	263,962	274,062	10,100
Transfers/Reserves/Debt	413,889	693,131	279,242
TOTAL EXPENDITURES	41,239,609	44,544,283	3,304,674
ENDING BALANCE AMOUNT	10,615,856	10,615,856	-

DEBT SERVICE FUND FY 2023 FUND BALANCE			
BEGINNING BALANCE AMOUNT			
Revenue Source	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Beginning Balance (Cash Carryforward)	1,614,117	1,678,237	64,120
Revenue Source	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Taxes	34,100,247	42,705,537	8,605,290
Investment Income	15,090	330,354	315,264
TOTAL REVENUES	35,729,454	44,714,128	8,984,674
Expense Type	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Transfers/Reserves/Debt	35,729,454	44,714,128	8,984,674
TOTAL EXPENDITURES	35,729,454	44,714,128	8,984,674
ENDING BALANCE AMOUNT	1,678,237	1,678,237	-

**ALL OTHER FUNDS
FY 2023 FUND BALANCE**

BEGINNING BALANCE AMOUNT

Revenue Source	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Beginning Balance (Cash Carryforward)	415,953,413	484,429,076	68,475,663
Revenue Source	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Taxes	90,000	180,000	90,000
Licenses	11,500	6,500	(5,000)
Fees of Office	19,552,397	21,161,860	1,609,463
Intergovernmental Revenues	13,655,036	14,044,672	389,636
Investment Income	219,480	7,661,813	7,442,333
Other Revenue	96,410,816	312,484,789	216,073,973
Interfund Transfers	73,226,468	112,205,723	38,979,255
TOTAL REVENUES	619,119,110	952,174,433	333,055,323
Expense Type	FY22 Budgeted Amount	FY23 Budgeted Amount	Variance
Personnel	28,131,242	29,814,854	1,683,612
Materials & Supplies	6,218,028	5,545,848	(672,180)
Building Costs	3,098,624	3,690,635	592,011
Capital Outlay	127,132,289	186,958,886	59,826,597
Contracts	15,128,536	10,543,910	(4,584,626)
Other	335,480,599	594,955,712	259,475,113
Court Costs	280,500	370,500	90,000
Travel and Education	1,169,073	1,102,540	(66,533)
Operating Transfers	102,480,219	119,191,548	16,711,329
TOTAL EXPENDITURES	619,119,110	952,174,433	333,055,323
ENDING BALANCE AMOUNT	484,429,076	484,429,076	-



DEPARTMENT OVERVIEWS



COUNTY JUDGE

1110100000

MISSION STATEMENT

Support the collaborative efforts of our internal and external stakeholders while being transparent, efficient, effective, and service oriented.

RECENT ACCOMPLISHMENTS

Tarrant County Profile Elevation

The County Judge's office has been working hard to elevate the overall awareness of Tarrant County, what county government is, and its role throughout our daily lives. To promote Tarrant County's priorities and enhance our relationship with other local governments, staff has made visits to city council meetings, school board meetings, federal and state legislators, and various other boards and commission meetings virtually and in-person.

At the time of submission, the County Judge's newsletter, sent out quarterly, reached approximately 3,000 individuals. In addition, over 1,200 individuals have heard Judge Whitley speak during the past fiscal year on issues regarding property taxes, current and pending state legislation, and the overall state of Tarrant County.

Social Media

Over the last fiscal year, the Tarrant County Judge's office has broadened its reach to the community through social media platforms. Currently we have social media accounts on Facebook, Twitter, NextDoor, and Instagram. Our reach per platform as of April 28, 2022 is as follows:

- **Facebook** - 4,336 followers.
- **Twitter** - 2,697 followers
- **NextDoor** - 665,326 potentially reached through this platform. This number fluctuates based on the population in the county.
- **Instagram** - 556 followers.
- **YouTube** - The production of videos and content related to COVID-19 has drove our presence to the YouTube social media platforms during FY2020 and continued into FY2021. We no longer use this platform for the County Judge's office.

Asthma 4-1-1

The Asthma 4-1-1 program is a collaborative effort between the Tarrant County Judge's office, Cook Children's Hospital, JPS Health Network and UNT Health Science Center.

The program continues to grow in school districts in Tarrant County and surrounding counties covering over approximately

300,000 students annually. The program continues to provide training of nurses by Cook Children's Hospital and the asthma awareness campaign being provided to students across the county by UNT Health Science Center in FY2021. We expect to maintain this campaign in FY2023.

Senior Synergy Expo

This event has become an annual favorite of our senior citizens in Tarrant County and is produced by the County Judge's office. As expected, attendance this past year for the 8th annual event was lower due to COVID-19. The FY2021 event was held July 1, 2021, with over approximately 1,700 attendees and sold out 170 sponsor and exhibitor booths.

The 9th Annual Senior Synergy Expo will be held May 12, 2022. As of April 28, 2022, over 2,300 individuals pre-registered to attend and all 173 sponsor and exhibitor booths have been sold. We estimate over 3,000 individuals will attend the 2022 event. Actual numbers of pre-registrations will be represented in next year's budget request.

Tarrant Cares

Tarrant Cares is an online information service for individuals, families, caregivers and agencies. This one resource provides individuals with countless solutions for issues their families may be facing. In addition, individuals have the option to create personal health records. A staff member of the County Judge's office serves as the chair of the governance committee for this website and manages the social media platforms for Tarrant Cares.

This past fiscal year, the website had over 1.5 million visitors. The most visited modules were Intellectual and Developmental Disabilities (IDD), Domestic Violence, Seniors/Adults with Disabilities and Veterans, Service Members, and Their Families. The IDD module had over 700,000 page views which is over 250,000 from previous year for a 60.43% increase. This program continues to grow and help connect Tarrant County citizens with the services they need from around the county.

With the successful launch of the texting platform TXT4 Tarrant Cares, more individuals can access Tarrant Cares to reach necessary resources. on April 28, 2021.

County Judge Major Areas of Involvement, Accomplishments and Awards:

- West Texas County Judge and Commissioners Association, President
- County Judge and Commissioners Association of Texas, Member
- Texas Association of Counties Board of Directors - NACo Representative
- NACo Broadband Task Force, Member

- Federal Communications Commission’s Intergovernmental Advisory Committee, Member
- North Central Texas Council of Governments, Board Member
- Regional Transportation Council, Board Member
- Tarrant County Workforce Governing Board, Chair

DIVISION OBJECTIVES

High-level execution of the County Judge’s priorities, including monitoring and allocating federal relief funds, advancing key transportation initiatives, establishing public health for future success, and promoting good governance policies.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

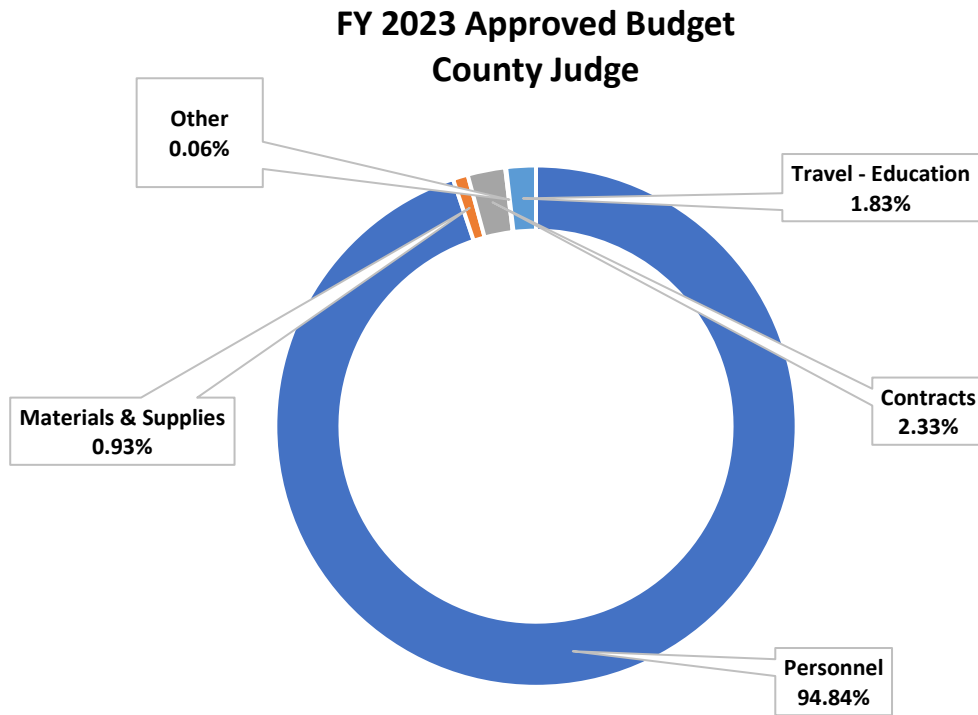
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Asthma 4-1-1 Participants	300,000	300,000	300,000
Community Speaking Engagements	1,000	1,200	2,000

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$1,070,944 (\$244,743) (-18.60% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,185,970	1,266,235	1,015,713	(250,522)
Materials & Supplies	7,668	11,502	9,981	(1,521)
Contracts	0	0	25,000	25,000
Other	698	1,450	650	(800)
Travel - Education	12,896	36,500	19,600	(16,900)
Total Budget	1,207,232	1,315,687	1,070,944	(244,743)

REDUCTION-IN-FORCE (RIF)

- ✚ 2-Community Outreach Coordinator, Gr. 98, effective 10/1/2022



COUNTY ADMINISTRATOR

1120100000

MISSION STATEMENT

The County Administrator is the Chief Administrative Officer for Tarrant County. The Administrator has broad administrative responsibilities in the coordination of all operations under the auspices of the Court. These responsibilities include administration of daily operations of those departments which are directly under the Court's control; implementation of policies, budgets and programs adopted by the Court; facilitation of the County's legislative effort; participation in the annual budget process; development of reports and policy initiatives; strategic planning; liaison with Court appointed Boards and Commissions; and other responsibilities as assigned by the Commissioners Court. The office assists the Commissioners Court in its decision-making process by providing administrative oversight, policy analysis, statistical research, planning and grant coordination under the direction of the Administrator.

RECENT ACCOMPLISHMENTS

- Provided staff support for Commissioners Court.
- Managed the departments under the Commissioners Court.
- Coordinated County negotiations and/or participation in various tax abatement and/or tax increment financing districts.
- Oversaw the compiling, updating, approval and distribution of County policies.
- Published the weekly electronic and manual Commissioners Court agenda with backup information.
- Maintained "AAA" bond rating from Standard & Poors and Moody's.
- First County in Texas to receive all five Transparency Star Awards for Traditional Finances, Contracts & Procurement, Economic Development, Public Pension, and Debt Obligations.
- Continued approval of department pages on the updated County website.
- Strengthened relationships with partner agencies by continuing public education events through various remote platforms during the pandemic.
- Enhanced the Emergency Management webpage to provide public education on all possible hazards residents may encounter.
- Continued collaboration with 32 communities in the development of the Tarrant County Emergency Management Plan.

- Oversaw the implementation and debt issues related to the 2006 capital improvement and transportation bond programs approved by voters.
- Continued management of the Governing for Results policy of the Commissioners Court.
- Worked with newly elected or appointed officials to introduce them to policies, procedures, and operations of Tarrant County.
- Participated in the development and implementation of the Trinity River Vision.
- Coordinated the multi-county efforts in the development of software through the Texas Conference of Urban Counties.
- Monitored the operations of the Northern Trinity Groundwater Conservation District.
- Monitored the activities of the Legislative Session preparation efforts of the Texas Conference of Urban Counties, the Texas Association of Counties, and the Texas County Judge and Commissioners Association.
- Continued work on the \$800,000,000 bond proposal for the Tarrant County Hospital District that was approved on the November 6, 2018, ballot.
- Began work on the 2021 Transportation bond program.
- Coordinated the distribution of CARES Act funding through programs designated to assist individuals and businesses impacted by the pandemic.

DIVISION OBJECTIVES

- Perform all services as directed by the Commissioners Court.
- Effectively manage those departments under the control of the Commissioners Court.
- Provide administrative support services to the Commissioners Court on a daily basis.
- Ensure that the Court's directives are carried out by monitoring County operations to ensure proper implementation of adopted policies and programs.
- Represent the County in negotiations with private and public entities.
- Continue to implement the County's 2006 capital improvement program and issuance of bonded debt.
- Continue producing an electronic and manual court book for the Commissioners Court agenda and include appropriate information.
- Provide comprehensive planning and analysis in such areas as economic development, budget, criminal justice, emergency management, facilities programming and other areas of Commissioners Court concern.
- Continue to improve communications between the County, the public and the media through the further enhancement of the County's public information office.

- Enhance the digital media footprint for the County by creating a Digital Media Manager position within County Administration.
- Evaluate the performance of department heads reporting to the County Administrator.
- Strengthen communications between the County and cities within Tarrant County.
- Develop, revise or update County policies as needed due to legislative or operating changes or the county's growing needs.
- Lead efforts to evaluate County departmental operations.
- Continue working with the Information Technology Steering Committee to develop and implement County information systems.
- Continue to monitor the annexation plans and processes of the cities in Tarrant County.
- Continue to develop and seeking funding for the TechShare project.
- Continue the development of the Tarrant County Emergency Management Office.
- Coordinate newly elected and appointed officials' orientation to policies, procedures, and operations of Tarrant County.
- Successfully represent Tarrant County's interest before the Texas Legislature.
- Finalize the 2021 Transportation Bond Package and begin implementation
- Coordinate the distribution of CARES Act funding through programs designated to assist individuals and businesses impacted by the pandemic.
- Coordinated the distribution of ARPA funding and implementation of programs designed to assist individuals and businesses that continue to be impacted by the pandemic.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

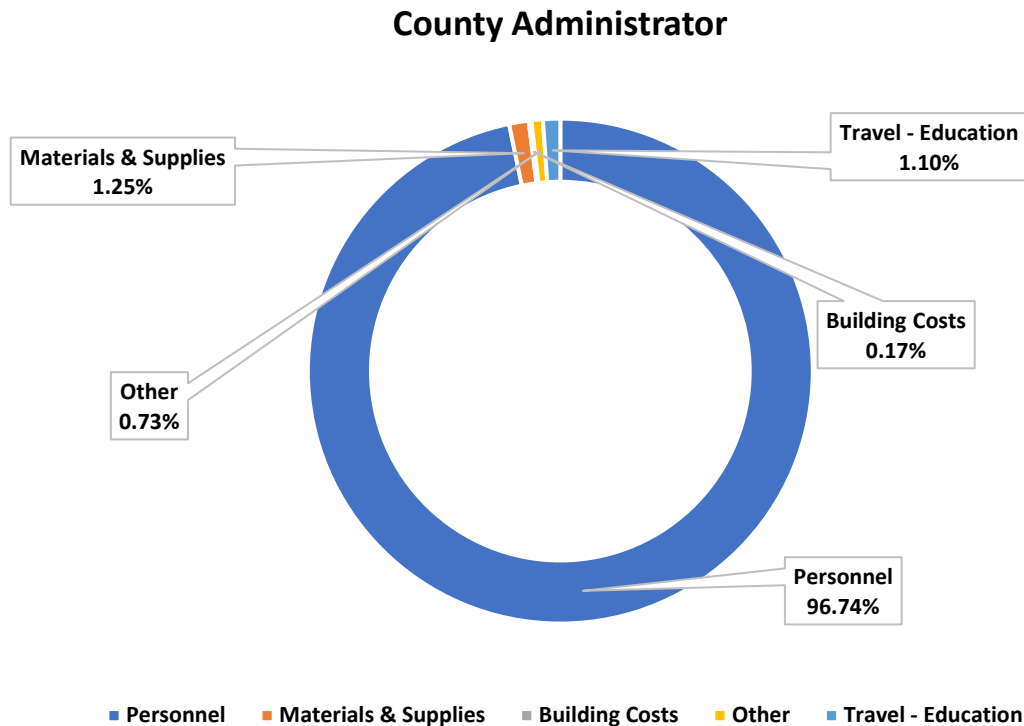
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of Active Tax Incentive Projects Evaluated, Reviewed and Manage	81	87	104
# Of Coronavirus Relief Grant Programs	2,491	4,775	5,053
# Of New Tax Incentives	23	35	34

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$3,558,145 \$182,645 (5.41% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



BUDGETED EXPENDITURES BY COMMITMENT ITEM

A breakdown of expenditures by individual commitment item.

Expense Group	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	2,668,894	3,086,082	3,422,953	336,871
Materials & Supplies	40,013	42,755	44,192	1,437
Building Costs	10,762	16,463	6,000	(10,463)
Contracts	135,000	135,000	0	(135,000)
Other	29,792	30,200	26,000	(4,200)
Travel - Education	19,828	37,000	39,000	2,000

Operating - Debt Service	19,857	28,000	20,000	(8,000)
Total Budget	2,924,146	3,375,500	3,558,145	182,645

NEW POSITIONS FOR FY 2023

- + 1-Administrative Assistant IV, Gr. 70, effective 11/1/2022

INTERFUND TRANSFER

From GRANT-2004 to General Fund due to loss of federal funds

- + 1-Emergency Management Assistant Coordinator, Gr. 72, effective 10/1/2022



NON-DEPARTMENTAL (GENERAL FUND)

1140100000

ABOUT NON-DEPARTMENTAL (GENERAL FUND)

The Non-Departmental (General Fund) budgeting fund center generally accounts for funds which are not assigned to a department or have restricted uses. This includes undesignated funds which can be utilized for unforeseen service needs throughout the fiscal year. When fuel prices sharply increased in Fiscal Year 2022, for instance, the County made appropriation adjustments to departmental budgets which moved funds from the undesignated account in the Non-Departmental budgeting fund center to the departmental fuel budgets. Additionally, the County's operating transfers to the Capital Fund and Self-Insurance Fund are budgeted within this budgeting fund center.

PROGRAMS HOUSED IN NON-DEPARTMENTAL FOR FY 2023

One of the main programs housed within this budgeting fund center is the Patrol Package at a cost of \$1,500,000. The Commissioners Court voted to approve a Patrol Package during the FY 2023 budget process which consists of six (6) patrol deputies, one (1) sergeant, and associated costs such as vehicles and equipment. Normally, these programs would be budgeted within the department's budgeting fund center; however, the Commissioners Court added a contingency that open patrol position postings must be filled prior to the Patrol Package being implemented. As a result, the decision was made to budget the Patrol Package in the Non-Departmental (General Fund) budgeting fund center to ensure the Commissioners Court's contingency was fulfilled prior to the release of funds.

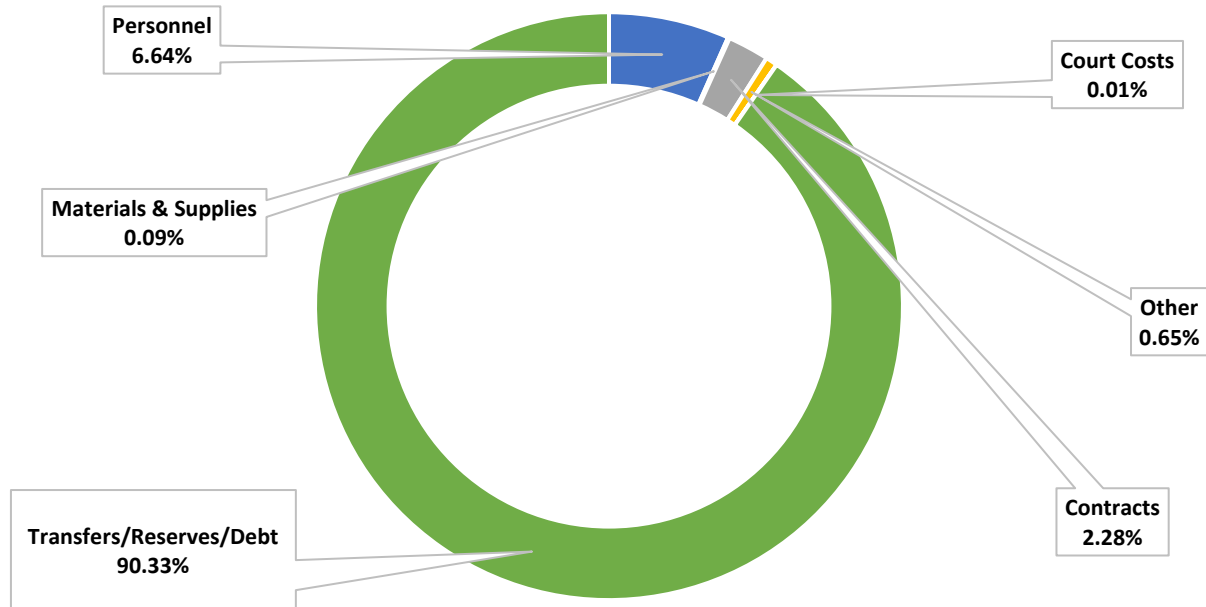
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$239,510,595 **\$55,145,586** (29.91% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Non-Departmental (General Fund)



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	12,145,838	21,952,900	15,901,480	(6,051,420)
Materials & Supplies	220,784	241,233	222,233	(19,000)
Building Costs	3,687,700	3,814,987	5,455,831	1,640,844
Contracts	1,068,521	1,672,756	1,548,574	(124,182)
Other	10,102	28,000	25,000	(3,000)
Operating - Debt Service	72,845,646	156,651,133	216,357,477	59,706,344
Total Budget	89,978,591	184,361,009	239,510,595	55,149,586

NEW POSITIONS FOR FY 2023

- Patrol Package, which includes 7 positions (6 Deputies and 1 Sergeant), is to be implemented when current vacant patrol positions are filled.



COUNTY AUDITOR

1210100000

MISSION STATEMENT

In accordance with Section 112 of the Local Government Code:

- Exercise general oversight of the financial books and records of a county, district, or state officer authorized by law to collect money or property intended for county use or that belongs to the county.
- Strictly enforce laws governing county finances.
- Maintain a set of books and records reflecting all financial transactions of the county.

Also, discharge the duties of the County Treasurer as a result of the 1983 constitutional amendment that abolished the office.

RECENT ACCOMPLISHMENTS

ACCOUNTS PAYABLE:

- Continued to increase participation in payments via ACH with security a priority.
- Continued to pay vendors in a timely manner.
- Continued to monitor open purchase orders (PO's).
- Met deadline of issuing 1099MISC to county vendors.
- Supported the testing and implementation of annual support packs for SAP checking interfaces with Readsoft and OnBase.
- Developed and implemented the ability to import data for Emergency Rental Assistant Program (ERAP) payments.
- Created output for 1099G filing by third-party vendor.
- Developed new process for reporting and filing form 1099NEC.
- Began scanning and sweeping invoices directly into SAP using OnBase.
- Implemented new process for Child Protective Services (CPS) payments.
- Worked with Human Services to develop a batch upload and document scanning process.

- Implemented a work-from-home process for weather and pandemic-related emergencies.

GRANTS:

- Prepared timely and accurate financial grant reports.
- Assisted departments with financial grant management including trying to navigate the ever-changing COVID rules.
- Reviewed current processes to reduce paper and make them more electronic.

INTERNAL AUDIT:

- Assisted the County Administrator's Office in developing guidelines for the ERAP and Lease Incentive Program.
- Reviewed and released over \$5.2 million in ERAP assistance to 684 households.
- Conducted countywide audits and/or reviews of selected fee offices and departing county officials. Also conducted various annual audits as required by statutes. Reported the results and recommendations to the District Judges, Commissioners Court, and Department Heads.
- Audited approximately 1,500 claims for payment each week as required by statute.
- Maintained Annual Audit Plan.
- Reviewed and approved property tax refunds as required by statute.
- Computed annual Tax Increment Financing (TIF) payments and prepared TIF information for the Annual Financial Report (AFR).
- Reviewed and counter-signed Trust Checks for the District Clerk and County Clerk.
- Reviewed payroll and accounts payable master data.
- Provided regular counsel and assistance to County fee offices and departments.
- Provided banking support for account entitlements, software, and training to the various Tarrant County offices.

PAYROLL:

- Normal Course of Business
- Produced and distributed 26 timely payrolls for 4,700+ employees.
- Produced and distributed W2s.
- Prepared timely and accurate federal and state reports.
- Prepared and sent the Annual Social Security Number Verification file.

- Ensured that all compliance changes through BSI for 2021-2022 were tested and implemented prior to the first payroll of the year.
- Assisted Human Resources to ensure all benefit plans (i.e. medical, FSA, HSA, etc.) have the correct deduction, taxability, and reporting requirements set by federal and state mandates.
- Updated and maintained payroll processes and procedures.
- Prepared accurate reports for Community Supervision and Corrections Department for federal and state tax payments (i.e. W2, W3, 941, etc.). Managed new requirements for filing of the 941 and W2.

OTHER (PAYROLL):

- Continued to improve annual support pack testing scripts.
- Worked with Information Technology to implement new absence and wage types for COVID-19 pandemic and other local disaster declarations.

FINANCIAL ACCOUNTING:

- Awarded the Government Finance Officer Association (GFOA) Certificate of Excellence for Financial Reporting.
- Prepared timely and accurate monthly, quarterly, and annual financial and state reports.
- Successfully audited by Deloitte.
- Implemented GASB Statement No. 84 Fiduciary Activities, GASB Statement No. 90 Majority Equity Interests, GASB Statement No. 93 Replacement of Interbank Offered Rates, and GASB Statement No. 98 The Annual Comprehensive Financial Report.
- Supported the testing and implementation of annual support packs for SAP.
- Developed and implemented plan for tracking and reporting for ARPA funding.
- Provided advice related to internal controls and financial reporting for various system implementations such as TechShare Courts, TechShare Jail, Prosecutor Financials, Constables, Fuel Management, etc.
- Coordinated with various fee offices to implement SB41 relating to the consolidation and allocation of state and local civil court costs.
- Implemented phase two of Child Protective Services (CPS) Indigent Defense Reporting (IDER) to comply with statute and prepare fillable form to be used by attorneys for payment.

DIVISION OBJECTIVES

ACCOUNTS PAYABLE:

- Support the testing and implementation of SAP support packs.
- Continue to improve on Readsoft utilization.
- Ongoing review of 1099 process to increase efficiency and accuracy.
- Ongoing review of vendor master for 1099 compliance and reduction of duplicates.
- Continue developing staff.
- Continue to increase use of payments via ACH with security a priority.
- Increase paperless image capture.
- Continue to pay vendor invoices in a timely manner.
- Prepare for Internal Revenue Service (IRS) changes to 1099 reporting.
- Develop and improve CPS electronic processing.
- Clean up inactive ACH vendors over 12 months old.

GRANTS:

- Begin to develop a more formal training program for new grant auditors.
- Continue to cross-train the current grant auditors.
- Monitor and analyze trends of financial grant reports.
- Continue to prepare timely and accurate financial grant reports.
- Provide a seamless transition with the upcoming change in Grant Manager.

INTERNAL AUDIT:

- To provide the District Judges, Commissioners Court, and department heads with objective, accurate, and meaningful information regarding County operations and, where necessary, make recommendations for improving:
 - reliability and integrity of information,
 - compliance with laws and regulations, and
 - safeguarding County resources.
- Also, ensure that claims made against the County are in strict compliance with laws governing County finances.

- Maintain positive working relationships with department heads and County staff by providing counsel and support for requested special projects.

PAYROLL:

- Continue to timely file and pay all payroll related taxes to federal and state agencies.
- Leverage SAP to continually automate manual processes in the Payroll department.
- Continue to expand W2 online election and direct deposit for electronic delivery to more employees in Tarrant County.
- Continue to work with IT to add options to Employee Self Service (ESS) for employee use.
- Enhance controls around the timesheet to limit entries, track FML, and reduce entry errors.
- Monitor problematic wage and attendance types to limit errors (i.e. longevity, tuition, shift pay, and other pays outside of hours and salaries).

FINANCIAL ACCOUNTING:

- Achieve GFOA Certificate of Excellence for Financial Reporting.
- Prepare timely and accurate monthly and quarterly financial and state reports.
- Work with the Budget office to update information for Pension Transparency Star.
- Support the testing and implementation of annual support packs for SAP.
- Implementation of GASB Statement No. 87, Leases.
- Implementation of GASB Statement No. 89, Accounting for Interest Cost Incurred before the End of a Construction Period.
- Implementation of GASB Statement No. 91, Conduit Debt Obligations.
- Implementation of remaining portions of GASB Statement No. 92, Omnibus 2020.
- Implementation of remaining portions of GASB Statement No. 97, Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal
- Revenue Service Code Section 457 Deferred Compensation Plans-an amendment to GASB Statements No. 14 and No. 84, and supersession of GASB Statement No. 32.
- Prepare for implementation of GASB Statement No. 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements.

- Prepare for implementation of GASB Statement No. 96, Subscription-Based Information Technology Arrangements.
- Continue to provide advice related to internal controls and financial reporting for the various system implementations such as TechShare Courts, TechShare Jail, Prosecutor Financials, Constables, Fuel Management, Enterprise Asset Management, etc.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2020	FY 2021	FY 2022
# Of Account Reconciliation	2,637	2,912	3,000
# Of Accounts Payable Ach	9,515	9,044	10,000
# Of Accounts Payable Checks Issued	38,517	39,501	40,000
# Of Accounts Payable Checks Issued Manual	1,104	1,026	1,000
# Of Accounts Receivable Transactions	2,242	1,794	1,800

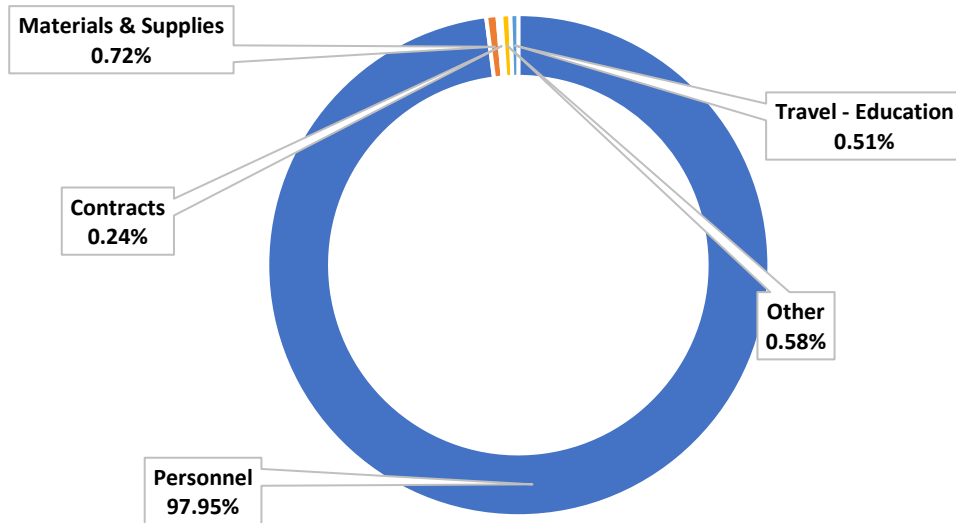
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$8,477,649 \$273,508 (3.33% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget County Auditor



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	6,775,741	7,974,875	8,303,447	328,572
Materials & Supplies	56,515	73,613	61,288	(12,325)
Contracts	6,986	17,353	20,614	3,261
Other	53,700	95,300	49,300	(46,000)
Travel - Education	7,367	43,000	43,000	-
Total Budget	6,900,309	8,204,141	8,477,649	273,508

NEW POSITIONS FOR FY 2023

- 1-Technology & Advisory Audit Manager, Gr. 75, effective 11/1/2022



BUDGET AND RISK MANAGEMENT

1220100000

MISSION STATEMENT

In March 1989, the Budget and Risk Management Office was created under the authority of Local Government Code Section 111.062 to plan, coordinate and monitor the County's annual budget. Additional duties include our Risk Management program which includes the coordination of claims for self-insured risk and securing traditional insurance when practical. Our general mission is to maintain a fiscally sound government and manage our self-insurance programs.

RECENT ACCOMPLISHMENTS

The Budget and Risk Management (BRM) Office worked alongside the Commissioners Court, County Administrator's Office, and Auditor's Office to manage grant funding received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and American Rescue Plan Act (ARPA). The County received approximately \$210M from the CARES Act and \$408M from ARPA. In addition, the Risk Management staff oversaw the FEMA reimbursement submissions related to the COVID-19 pandemic and winter snowstorm. Lastly, BRM staff assisted departments and entered requisitions for all COVID-19 related purchases and provided Personal Protective Equipment (PPE) for all County employees.

Budget

- Held twenty-eight (28) meetings with departments to gather further information related to budgetary requests for the FY2023 cycle.
- Secured federal grant funding to reimburse County expenses through the State Criminal Alien Assistance Program (SCAAP).
- Created the first narrative-driven budget document which provides an overview of departmental mission statements, objectives, and accomplishments alongside financial information.
- Attended meetings with several County departments to vet the eligibility of internal and external requests to fund projects with ARPA funding.

Risk Management

- Attended Workers Compensation meeting with HR and our third-party administrator to identify and resolve issues.
- Assist with coordination of safety warden meetings in multiple County buildings.

- Compiled information for self-insured liability and workers compensation for annual actuarial study.
- Coordinated the renewal of twenty-seven (27) separate insurance policies on various County operations.

DIVISION OBJECTIVES

Budget is responsible for maintaining the highest financial rating and a sound fiscally responsible budget. The Budget Office will continue to work alongside the Commissioners Court, County Administrator’s Office, and Auditor’s Office to manage the County’s allocation of American Rescue Plan Act (ARPA) funds. The funding will be available for use through 2026. Risk Management identifies exposures and alternatives for retention or transfer of risks associated with County operations.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
1st Party Recoveries (in dollars)	47,000	500,000*	40,000
Subrogation Recoveries (in dollars)	79,000	50,000	50,000
# Of Total Claims	152	197	210

*Note: The large increase in the FY 2022 projected data is a result of insurance claims related to Winter Storm Uri.

EXPENDITURES SUMMARY

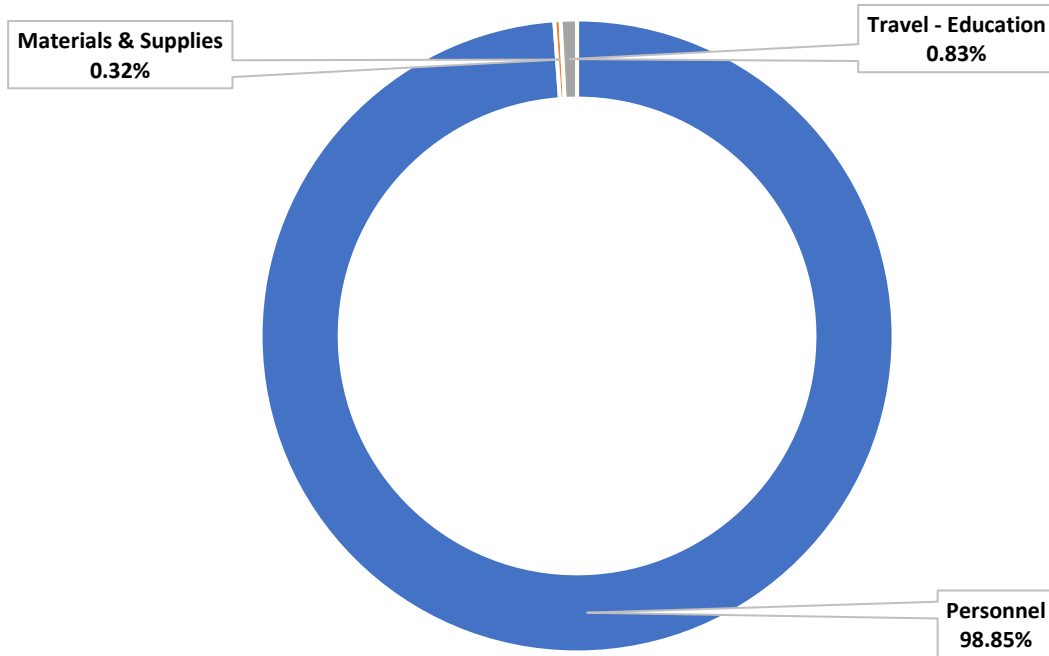
An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$1,565,789 **\$567,907**** (56.91% vs. prior year)

**Note: The increase in the FY 2023 adopted budget for the Budget and Risk Management department is due to the transfer of the Workers Compensation division from the Human Resources to Budget and Risk Management. See the section on interdepartmental transfers below for additional details related to the transfer of the Workers Compensation staff.

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Budget and Risk Management



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	867,690	984,286	1,547,825	563,539
Materials & Supplies	2,479	3,596	4,964	1,368
Travel - Education	3,627	10,000	13,000	3,000
Total Budget	873,796	997,882	1,565,789	567,907

NEW POSITIONS FOR FY 2023

- ✚ 1-Budget Analyst, Gr. 73, effective 11/1/2022
- ✚ 1-Data Analyst, Gr. 72, effective 11/1/2022

INTERDEPARTMENTAL TRANSFER

From HR to Budget and Risk Management

- ✦ 1-Workers Compensation Coordinator, Gr. 73, effective 10/1/2022
- ✦ 1-Administrative Assistant, Gr. 17, effective 10/1/2022



TAX ASSESSOR-COLLECTOR

1310100000 - 1310300000

MISSION STATEMENT

Tax Office Administration has overall responsibility for the operations of the Tax Office. The core of the administrative group is the Tax Assessor Collector, Chief of Staff and two support staff. Also included are the Directors of Accounting and Quality Assurance as well as the Development Manager position. This very small group has the responsibility, direction and oversight for Tax Office functions. The two main Tax Office Divisions:

Property Tax and Motor Vehicle reach almost every citizen in the County while at the same time generating the two largest sources of income for the County. The Tax Office is challenged by the ever-growing number of citizens and property development which increases the number of customers and accounts each year. Tax Office Administration must plan and provide for these ever-increasing responsibilities.

RECENT ACCOMPLISHMENTS

Tax Administration

Tax Office Administration has been active in meeting the challenges of the Tax Office. Tax Office Administration anticipates ongoing challenges in FY2023 from our two most important partners: Tarrant Appraisal District (TAD) and Texas Department of Motor Vehicles (TxDMV). The Tax Office has worked diligently with TAD, Tarrant County taxing authorities and the general public to resolve problems. TxDMV continues to issue changes that cause issues in processes as well as errors. Tax Administration had to coordinate with Senior Executives at both TAD and TxDMV to resolve issues. It is expected that FY2023 will be another challenging year.

Each year, Tax Office Administration reviews the cost of assessing and collecting property tax for the 70+ taxing authorities in the County. This review has resulted in better definition of the cost.

Tax Motor Vehicle

The Tax Office continues to provide superior motor vehicle title and renewal processing services in a challenging environment. Last year the Tax Office processed over half a million title transfers and 1.7 million renewal transactions. TxDMV continues to challenge the productivity of the Tax Office with outdated systems and the inability to implement efficiencies. As the owner of the motor vehicle database, processes and fee schedule, TxDMV has unilateral authority to impact all aspects of motor vehicle transactions in the State. In spite of TxDMV limitations, the Tax Office continues to provide excellent title and registration services for the citizens of Tarrant County.

- Issued 1,798,175 registrations and 583,376 titles for Tarrant County motor vehicles.
- Processed 797,205 transactions by credit cards.
- Processed 450,695 renewals over the internet.

Tax Ad Valorem

The Tax Office continues to provide exemplary property tax services for over 70 taxing authorities and nearly 2 million property tax accounts. The number of property tax accounts has more than doubled in the last five years. Even with the increase in accounts and the changes at TAD, the Tax Office has managed to maintain a high collection rate with no increase in personnel. The Tax Office has had to implement new processes and procedures to identify TAD data problems. TAD errors have increased the number of contacts from the public as they deal with erroneous or missing data. In addition, the Tax Office has had more contacts with our entity taxing partners as we all struggle with changes at TAD. The number and dollar value of property tax refunds increases every year. The Tax Office has had to make significant changes in processes and procedures in order to process refunds. It is expected that refunds will continue to increase.

The Tax Ad Valorem division achieved the following:

- Posted 996,783 payments for \$4,912,417,307; an increase of \$297,631,216 from FY2020.
- Processed 189,199 payments electronically (credit cards & e-checks) for \$900,130,571.
- Sent 39,2134 refunds to taxpayers for a total of \$106,613,628.

DIVISION OBJECTIVES

Tax Administration

Provide efficient and effective management and oversight of all Tax Office operations. Assure sufficient staff and resources for Property Tax and Motor Vehicle operations. Define and support the annual budget. Assure compliance with applicable laws and policies. Manage changes brought out by the pandemic. Create opportunities to maximize electronic processing of transactions in the Tax Office.

Tax Motor Vehicle

Continue to provide quality and timely auto license renewals and title transfers for Tarrant County residents. Specifically:

- Focus on e-government systems currently in place to better utilize county staff and minimize the impact on facilities.

- Optimize queuing system at the branch Tax Office locations to better control the customer service experience and put the right staff with the right customer service need.
- Optimize the work flow challenges caused by ongoing TxDMV changes and the impacts of the pandemic.

Tax Ad Valorem

- Continue to provide accurate and timely billing and collection of property taxes for Tarrant County and our entity partners. Specific objectives are:
- Focus on e-government systems currently in place to better utilize county staff and minimize the impact on facilities.
- Build the database of e-mail addresses to minimize the number of property tax statements being mailed out.
- Use the new queuing system to move the property tax customers to the right teller as efficiently as possible.
- Redesign Vehicle Inventory Tax system to be fully compliant with the law, provide better customer service, and better management of the VIT process.
- Continue to resolve issues with files transmitted from TAD.
- Compare TAD and Tax Office databases and resolve differences.

KEY PERFORMANCE INDICATORS

DIVISION	KEY PERFORMANCE INDICATOR	FY21 ACT	FY22 EST	FY23 EST
Tax Motor Vehicle	# Of Motor Vehicle Electronic Payments	705,000	706,000	710,000
	# Of Motor Vehicle Registrations	1,800,000	1,815,000	1,850,000
	# Of Motor Vehicle Titles	583,000	590,000	600,000
Tax Ad Valorem	# Of Property Tax Accounts	1,846,000	1,875,000	1,900,000
	Property Tax Collection Commission	5,100,000	5,150,000	5,200,000
	Total Property Tax Levy	4,500,000,000	5,000,000,000	5,300,000,000

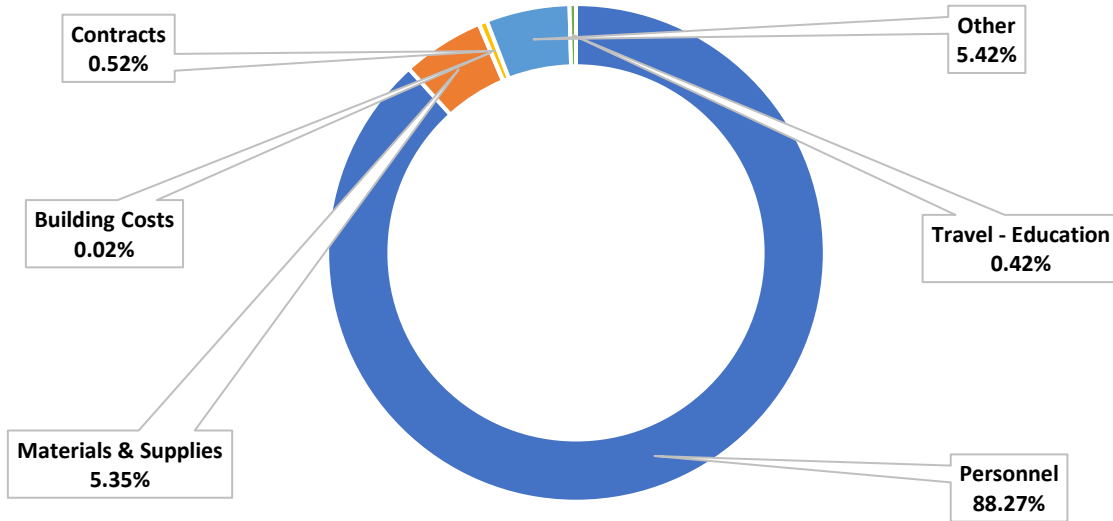
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$18,141,795 \$864,026 (5.00% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

**FY 2023 Approved Budget
Tax Assessor-Collector**



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	13,355,238	15,212,558	16,013,783	801,225
Materials & Supplies	697,669	1,013,134	969,713	(43,421)
Building Costs	3,869	4,300	4,300	-
Contracts	68,227	68,277	94,750	26,473
Other	858,052	912,500	983,500	71,000
Travel - Education	57,965	67,000	75,749	8,749
Total Budget	15,041,020	17,277,769	18,141,795	864,026

NEW POSITIONS FOR FY 2023

- ✚ Tax Motor Vehicle – 1-Motor Vehicle Assistant Director, Gr. 74, effective 11/1/2022

✚ Tax Ad Valorem – 1-Accounting Project Coordinator, Gr. 71, effective 11/1/2022



ELECTIONS

142000000

MISSION STATEMENT

The mission of the Tarrant County Elections Department is to engender public confidence in the electoral process by conducting voter registration and elections with the highest level of professional election standards, ethics, integrity, security, accuracy, transparency and fairness.

RECENT ACCOMPLISHMENTS

- On November 2, 2021, the General Election was conducted, with 8.29% of the registered voters participating.
- A new contract was entered into for the mass printing and mailing of absentee ballots with NPC. There have been no complaints resulting from their mailings.
- On December 2, 2021, elements of SB1 went into effect that caused short-fused actions to be implemented, including the implementation of live feed video of the ballot board room. These actions resulted in added unforeseen costs.
- On January 1, 2022, new district lines were effective as a result of the 2020 census.
- Mass mailing of new VR certificates were delayed due to redistricting lines being approved late.
- Tarrant County hosted the 2022 Texas Association of Election Administrators (TAEA) mid-winter conference.
- On March 1, 2022, Primary elections were conducted, with 10.89% voting in the Republican and 6.16% voting in the Democratic Primaries for a total of 17.05% overall participation.
- On April 26, 2022, an Elections Forum was conducted in Commissioner's Court, where the Elections Department made a presentation to the court on the status of Elections in Tarrant County to allay fears in some of the public's minds about integrity of elections in Tarrant County.
- On May 7, 2022, the Special and Local Joint Elections will be conducted.
- On May 24, 2022, the runoffs for the Primary elections will be conducted.
- On June 18, 2022, the runoff for the Special and Local Joint Elections will be conducted.

DIVISION OBJECTIVES

- **1st Quarter (Oct., Nov., Dec.)** – Early Voting for the November 8, 2022 Gubernatorial Election will begin on October 24, 2022 with approximately 55 locations. We expect to start the relocation process to the new warehouse facility during this quarter.
- **2nd Quarter (Jan., Feb., Mar.)** – Conclude the movement to the warehouse for Operations. Begin preparations for the Joint Elections. We expect to conduct the planned upgrade of Hart voting equipment to ver 2.7 during Jan 2023.
- **3rd Quarter (Apr., May, Jun.)** – The May joint elections for municipalities and school districts will occur on May 6, 2023 with Early Voting beginning on 24 April. Runoff elections will be held in June as required. We expect to be conducting upgrades of Hart voting equipment to ver. 2.7 during the summer if not conducted in Jan of 2023.
- **4th Quarter (Jul., Aug., Sept.)** – We expect to be conducting trial runs to proof processes in the new facility. Preparations for the 2023 November General Election during this quarter.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2020 ACT	FY 2021 EST	FY 2022 EST
Number of Elections	4	6	4
Registered Voters	1,222,390	1,238,260	1,300,173

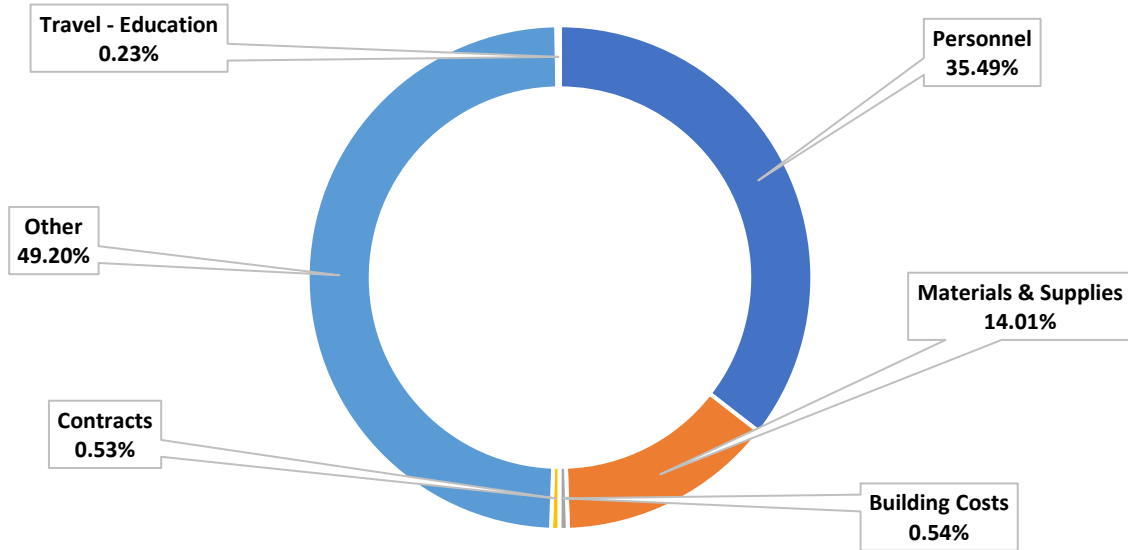
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$10,832,207 **\$1,044,474** (10.67% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Elections



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	3,201,556	3,688,673	3,844,504	155,831
Materials & Supplies	1,529,582	1,593,107	1,517,510	(75,597)
Building Costs	52,324	60,900	58,800	(2,100)
Contracts	615	109,500	57,250	(52,250)
Other	3,816,284	4,310,943	5,329,533	1,018,590
Travel - Education	19,239	24,610	24,610	-
Total Budget	8,619,600	9,787,733	10,832,207	1,044,474

NEW POSITIONS FOR FY 2023

- 1-Assistant Bookkeeper, Gr. 16, effective 11/1/2022



INFORMATION TECHNOLOGY

1810110000

MISSION STATEMENT

Provide cost-efficient, high-quality Information Technology solutions to Tarrant County departments, citizens, and corporate and government partners.

RECENT ACCOMPLISHMENTS

IT Administration

- Microsoft OneDrive has been installed as the individual file storage and access solutions for Tarrant County. Microsoft Teams was implemented as a new collaboration system that provides a variety of tools for teamwork.
- Unified Communication as a Service (UCaaS) was implemented as a communication system suite to convert the on-premises communication system to a cloud based, unified communication solution, including GoToConnect Softphones, GoToMeeting, and GoToConnect fax.

IT Network Operations/Communications

- In support of decommissioning the Mainframe we have:
 - Upgraded DB2 clients for the Appian DRO extended development.
 - Upgraded SQData servers for the TechShare Jail, Bond and Court extension.
- Provisioned TechShare Integration Project environments for TechShare
 - Jail, Bond, and Court Development
- Implemented additional cloud storage presence and utilization for County applications as needed.
- Enhanced the use of Multi-Factor Authentication with existing enterprise applications.

IT Project Portfolio Management

- 26 Projects completed: 9 Covid, 7 eGOV, 6 JEPC and 4 Infrastructure
- BTC team partnered with departments and developed business cases for 14 strategic initiatives for FY23 and channeled them through Tarrant County's IT Governance

- Instituted weekly status reporting on projects to provide stakeholders/customers update on the progress of the project.

IT Security

- No Major Security Events or disruptions.
- Continued to augment one of the most important factors around Information Security which is “Security Awareness.”

IT Service Delivery

- Deployed Windows 10 with the 1909 release to approximately 4,800 devices county-wide.
- Completed install of approximately 400 computing devices at three (3) new buildings to support Public Health during the pandemic.

IT Business Application Development and Support

- Implemented Tarrant County Election Administration (TCEA) Application
- Transitioned Magistration Portal to Tarrant County Azure tenant.

DIVISION OBJECTIVES

IT Administration

- Work with assigned departments to ensure alignment of customer experience expectations with IT operational standards.
- Cross train ITD HR with tracking and administration of required certification process.

IT Network Operations/Communications

- Continue work to replace aging uninterrupted power supplies (UPS) throughout county.
- Replace fifty percent of the legacy Cisco 3850 network switches which will be aging out of support by 2024.

IT Project Portfolio Management

- Process FY23 project requests through governance body
- Continue the execution of FY22 strategic projects

IT Security

- No Major Security Events or disruptions.

- Complete the “Security & Privacy Essentials” class County-Wide and meet HB 3834 requirements plus keeping an eye on FY23’s Legislative requirements.

IT Service Delivery

- Launch the next round IT equipment hardware replacement county-wide Desktop Refresh (DtR) Program
- Collaborate with IT SAP Support and Auditor Department to complete automation of Asset Transfer Sheet in SAP and place into production

IT Business Application Development and Support

- Elections Department Access Database Decommission – complete re-platforming of the four remaining applications.
- Modern Data Factory – Integrate GIS visualizations with dashboards.

KEY PERFORMANCE INDICATORS

Budget and Risk Management is working with the department to develop meaningful Key Performance Indicators (KPIs) which capture the relationship between resources, outputs, and outcomes.

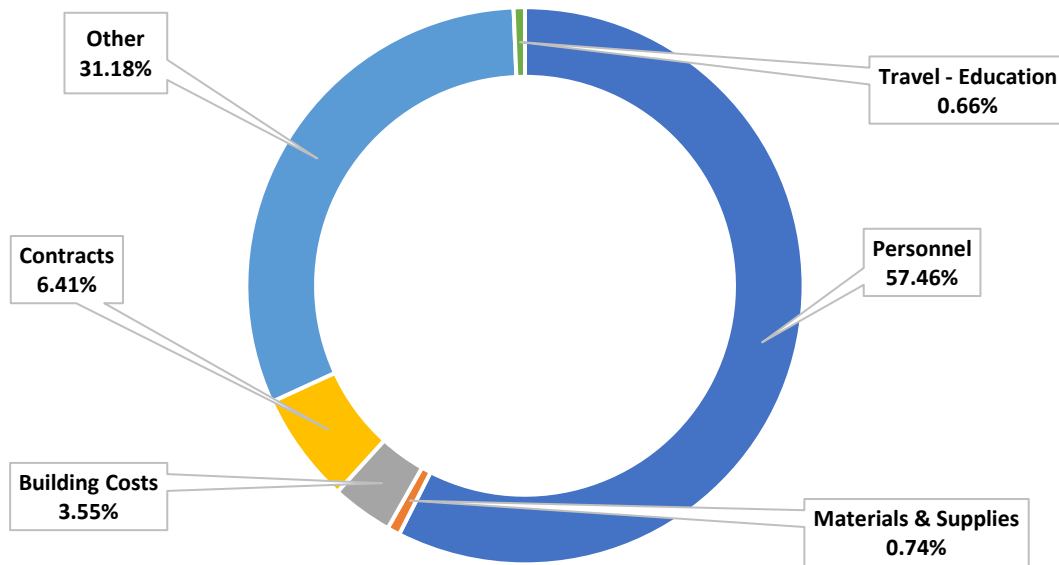
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$54,088,131 **\$5,128,070** (10.47% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



FY 2023 Approved Budget Information Technology




Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	23,335,643	28,434,201	31,078,718	2,644,517
Materials & Supplies	283,381	377,462	400,839	23,377
Building Costs	1,337,152	2,093,750	1,921,002	(172,748)
Contracts	2,712,665	2,719,983	3,465,963	745,980
Other	13,328,793	15,090,314	16,867,246	1,776,932
Travel - Education	63,465	244,351	354,363	110,012
Total Budget	41,061,099	48,960,061	54,088,131	5,128,070

NEW POSITIONS FOR FY 2023




IT Project Portfolio Management

-  1-Lead IT Quality Assurance Analyst, Grade 90, effective 11/1/2022
-  1-Senior IT Quality Assurance Analyst, Grade 89, effective 11/1/2022

IT Service Delivery

-  1-IT Resource Manager, Grade 91, effective 10/1/2022

IT Business Application Development and Support

-  1-SAP Director, Grade 93, effective 11/1/2022
-  1-Enterprise Architect (ERP), Grade 92, effective 11/1/2022
-  2-IT Solutions Architect, Grade 91, effective 11/1/2022



HUMAN RESOURCES

1820100000

MISSION STATEMENT

Through leadership, policy administration, and strategic partnerships, Human Resources promotes a culture of wellness, diversity, and professional growth to its employees while providing Tarrant County citizens a qualified and high-performing workforce.

RECENT ACCOMPLISHMENTS

- Development, implementation, and administration of pandemic and quarantine leave policies including court communications, policies, forms, and/or reporting. Update of Salary Administration Guidelines.
- Ongoing effort to scan all active and terminated personnel files.
- Implemented new and updated processes to address the number of claims reported, medical conditions and return to work processes resulting from Covid-19
- Partnering with Risk Management to finalize the RFP for workers compensation administrative services. Vendor selection and implementation will follow. Collaboration with the County Administrator's Office regarding LinkedIn job posting and look into job posting expansion with other platforms (careerbuilder, Monster, LinkedIn, Facebook, etc.).
- Purchased new fitness equipment for the Arlington sub-courthouse.
- Hosted onsite flu shot clinics resulting in 1,251 shots being administered.
- Worked with CenterTX to host breast cancer lunch and learns and onsite screenings.
- Coordinated the "Maintain Don't Gain" holiday challenge resulting in 144 employees with a total weight loss of 399 pounds.
- Coordinated the Rally Challenge "Halloween Hustle" resulting in 68 participants.
- Worked with NACo to promote Mental Health First Aid pilot program resulting in 274 attendees.
- Scheduled and hosted 5 biometric screening and PSA events.
- Continual inventory, maintenance and replacement of fitness center equipment.

- Developed the Strategic Roll-out and Adoption Plan for the Learning Management System.
- Supported the deployment of Microsoft TEAMS enterprise technology. Coordinated with Microsoft, the County Administrator's Office and Information Technology to provide a series of virtual Microsoft TEAMS trainings.
- Implemented new technology and program framework for online360 assessments; conducting virtual group debrief and coaching workshops.
- Effectively planned and executed the development, administration, and oversight of programs under the Management Development Institute umbrella (without disruption). Maximized virtual programming, while operating within the established budget and resource allocation.
- Led the initiative for mandatory compliance training for County employees. Used MDI's two-year eLearning Pilot program as the model to secure Commissioners Court approval for the county-wide Compliance Program. Curated and recommended required online content, budgeted funds, established program guidelines. Currently coordinating with IT, CDA, and the Purchasing department on vendor selection, content procurement, and system integration.

DIVISION OBJECTIVES

- Update appraisal system and models.
- Replace organizational chart software.
- Conduct RFP for background check vendor.
- Continue to schedule lunch and learns and screening events with CenterTX.
- Work with NACo to host an additional on-site or virtual Mental Health First Aid training.
- Utilize Wellness Credits to provide/create additional programs.
- Partner with Purchasing to compile an updated inventory of all equipment in every fitness center.
- Partner with AgriLife Extension to host a Mindfulness challenge.
- Purchase and deploy online, on demand content for the LMS.
- Develop training programs, Learning Tenets and customized curriculum for Public Health's Advancing Racial Equity Through the Tarrant County Equity Council Initiative.
- Provide leadership in the administration of the Learning Management System to set the strategy for enterprise learning, create the operational infrastructure for the

LMS, and coordinate with departments to develop LMS policies, guidelines, learning benchmarks, performance metrics, standardized content requirements, and uniformed reporting.

- Establish and deploy the Employee Compliance Training program.
- Continue to administer, manage, and oversee Organizational Development and the Management Development Institute programs. Seek opportunities to transition to hybrid delivery as the current environment allows. Work with Facilities Management to create safety protocols for live training.
- Identify employee badges to be updated and update accordingly.
- Maintain consistent offering of topics relevant to employee development.
- Update Share Sick Leave Policy as needed.
- Complete imaging of current-active personnel files.
- Facilitate annual enrollment activities for FY 2023.
- Continue the process of converting retiree paper files to digitized files. Conduct annual “refresher” classes on HIPAA mandates.
- Evaluate upgraded ESS Services and consider opening the Benefits Enrollment Service (ESS) to Newly Hired Employees.
- Facilitate Fall enrollment activities for Short Term Disability (STD) coverage.
- Develop and conduct training sessions for FMLA.
- Meet with all three 457 Vendors for annual plan reviews.
- Establish a retiree portal in SAP.
- Selection of a drug and alcohol testing vendor. CoverTek is the current vendor (RFP is underway).
- Onboarding / Offboarding RFP & implementation - this will be joint effort with IT.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2021 ACT	FY 2022 EST	FY 2023 EST
1st Report of Injury	489	264	350
ADA Requests	575	68	65
Family Medical Leave Requests	1,342	1,750	1,700

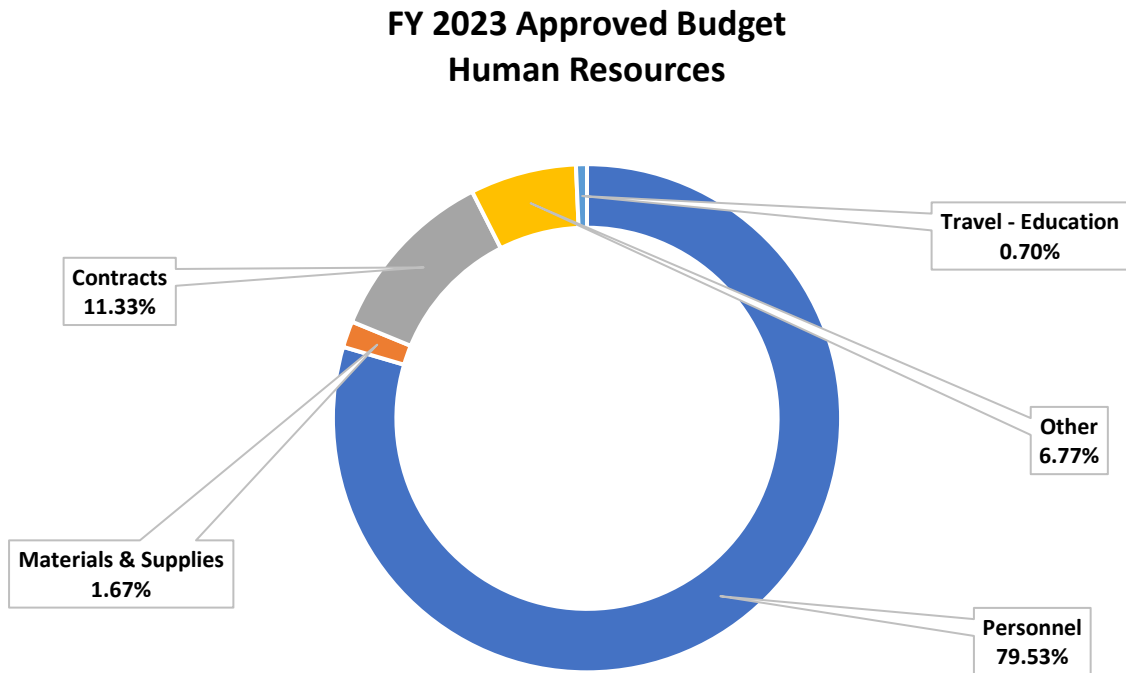
New Hires	969	1,200	1,200
Tuition Reimbursements	128	100	150

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.



\$4,279,668 \$429,968 (11.17% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE





Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	2,849,208	3,391,696	3,403,816	12,120
Materials & Supplies	37,427	62,115	71,570	9,455
Contracts	209,412	316,980	484,830	167,850
Other	30,812	48,632	289,632	241,000
Travel - Education	3,518	30,277	29,820	(457)
Total Budget	3,130,377	3,849,700	4,279,668	429,968

NEW POSITIONS FOR FY 2023

-  1-Secretary V, Gr. 16, effective 11/1/2022
-  1-PBSC Office Clerk, Gr. 15, effective 11/1/2022

INTERDEPARTMENTAL TRANSFER

From HR to Budget and Risk Management

-  1-Workers Compensation Coordinator, Gr. 73, effective 10/1/2022
-  1-Administrative Assistant, Gr. 17, effective 10/1/2022



PURCHASING

1830100000

MISSION STATEMENT

To protect the interests of the Tarrant County taxpayers in all expenditures of supplies, materials, equipment, and services through volume buying, competitive bidding, cooperative purchasing, and proper materials management.

To provide superior and equitable service to all County departments in order to procure and distribute all materials, supplies, equipment, and services at the lowest possible cost consistent with the quality needed for effective operation of Tarrant County.

To assure superior and equitable treatment for all vendors without regard to political pressure or discrimination on the basis of race, color, religion, national origin, handicap, or sex.

To meet all statutory requirements relating to county purchasing through active administration of existing contracts and creation of new annual contracts.

RECENT ACCOMPLISHMENTS

- Continued to improve communication skills in regard to identifying departmental problems by ensuring vendor compliance with all department expectations. Continued working to increase our online vendor registration listing to a level of 4,246 vendors as of March 31, 2022.
- Enhanced communications, along with reporting process, and increased interlocal entity participation on Tarrant County contracts to a level of 562 participating entities statewide.
- Continued working to ensure that all Purchasing Department employees are properly cross trained in order to avoid lapses in services during injury, emergency, or illness situations.
- Utilized the Internet auction on at least a bimonthly basis to dispose of miscellaneous items previously sold at live auctions.
- Received the Excellence in Procurement Award for twenty-four (24) consecutive years from the National Procurement Institute.

OBJECTIVES

- Continue working for further refinement, decreased pricing, improvement, and increased participation in the use of existing Tarrant County Cooperative Purchasing Program annual contracts.
- Work to ensure that all Cooperative Purchasing participants comply with program requirements to report usage quantities properly in order for those to be added to future new bids to further reduce costs for participants by increased quantities purchased.
- Work to increase vendor knowledge and participation in the electronic transmission and receipt of bid documents and the final posting of all bid tabulations on the Purchasing department website.
- Continue working to increase the overall knowledge, professional certification, and training requirements for all our buying staff.
- Continue working to ensure that Tarrant County Purchasing becomes a department of fully professionally certified employees in the State of Texas.
- Continue to work toward greater staff efficiencies, continue departmental budget reductions, and decrease the time required to provide Bid/RFP documents.
- Continue to increase the number of Green, MBE, DBE, WBE, SDVOSB, and HUB vendor purchases for all of our materials, supplies, and services.
- Ensure that all Purchasing Department employees completely understand, support, and are able to utilize the SAP software efficiently in order to facilitate our business requirements more effectively.
- Work to ensure that all annual purchase totals reflect Tarrant County Green, MBE, DBE, WBE, SDVOSB, and HUB participation.
- To increase awareness of small, minority woman, veteran owned businesses and build a working camaraderie with various departments, associations, councils, chambers, and other minority supplier groups.
- Work to ensure that annual contracts are in place to support all emergency management requirements.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2021 ACT	FY 2022 EST	FY 2023 EST
Annual Contracts Established and Renewed	207	180	185

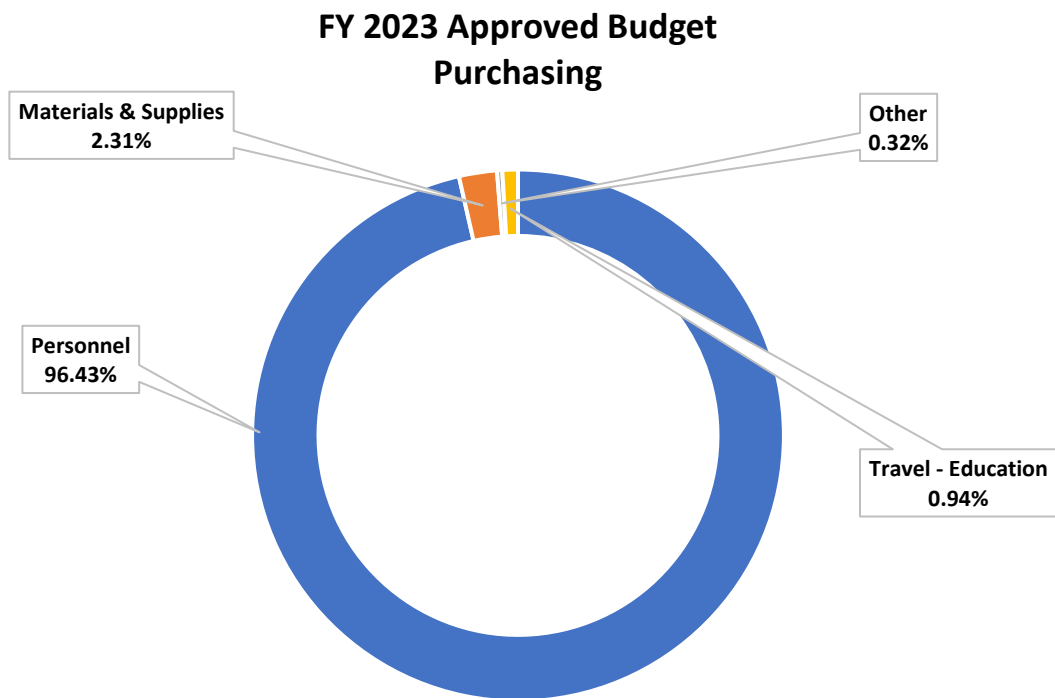
Auctions Proceeds Live and Online	786,569	800,000	825,000
Dollars Awarded to Hub Companies	28,758,030	27,500,000	28,000,000
Purchase Orders Processed	16,038	16,050	16,150
Sealed Bids Received	589	600	625

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$2,852,647 **\$169,811** (6.33% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	2,232,227	2,587,857	2,750,794	162,937
Materials & Supplies	60,642	66,203	65,858	(345)

Other	7,763	11,831	9,050	(2,781)
Travel - Education	14,130	16,945	26,945	10,000
Total Budget	2,314,762	2,682,836	2,852,647	169,811



FACILITIES

1860100000 – 1860400000

MISSION STATEMENT

The Facilities Management Department mission is to provide safe, clean, productive and well-maintained buildings for the County by planning and delivering professional services that are sustainable and supportive of Facilities Management's vision for excellence, now and into the future.

RECENT ACCOMPLISHMENTS

Facilities Mail Room

- The Mailroom handled over 4 million pieces of mail, packages and interoffice mail to all downtown and surrounding county departments via USPS, FedEx, UPS, DHL, LSO and vendors for the safety of all County personnel.
- All employees continue to take safety measures to wear mask, gloves, and clean areas periodically with disinfectant chemicals.
- Launch the updated and new Send Pro Enterprise software enabling users to conduct all USPS mailings with or without using the county mailrooms.
 - Remote users can now send out all mail classification from USPS to either be picked up by their postman or dropped off at the nearest US PO. United Parcel Service (UPS) & FedEx will be added at a later time. The mailroom will provide training and supplies for USPS & Pitney Bowes, including pre-printed stamp sheets at no cost. Other carrier supplies will be available as well.

Facilities Construction Services

- Completed construction of Juvenile Center Project 2006 CIP.
- Completed construction for Miller Avenue Administration Building West Retaining Wall Project.
- Completed construction of Subcourthouse in Arlington Finish Out and Renovation.

Facilities Graphics

- With increase in staff, we are providing more in-house graphic design services. This will prevent the County from outsourcing graphic design services and will

save the County thousands of dollars. We are actively promoting our services to all Tarrant County departments to spread awareness of our services. Some of our graphic design projects include Sheriff department hiring signs, IT department annual report, Human Services department rebrand, and a Tax department folder design. We now provide business cards with thermography and full color, as well as full color envelopes. Our graphics and printing services include brochures, posters, flyers, banners, newsletters and so much more. On average, we provide approximately 1,000,000 printed pieces per month for all County departments.

Facilities Recycle Center

- Since joining Facilities Management in 2010, the Recycle Center has made great strides, including the diversion of 14,483,468 pounds of recyclable material from the landfills, which has generated \$1,262,416 of revenue for the County.

OBJECTIVES

Facilities Mail Room

- Continue to provide efficient and timely service and information to all County departments.
- Add United Parcel Service and FedEx carriers to our Send Pro Enterprise Mailing Software System. Currently, only USPS is being used for mailing out packages.

Facilities Construction Services

- Begin construction of 350 W. Building 1st and 2nd Floor Renovations.
- Complete construction of the Dionne Phillips Bagsby Southwest Subcourthouse

Facilities Graphics

- Continue to provide quality products and services in a timely manner.

Facilities Recycle Center

- Monitor the success of the single stream recycling.
- Continue to improve operating efficiency.

KEY PERFORMANCE INDICATORS

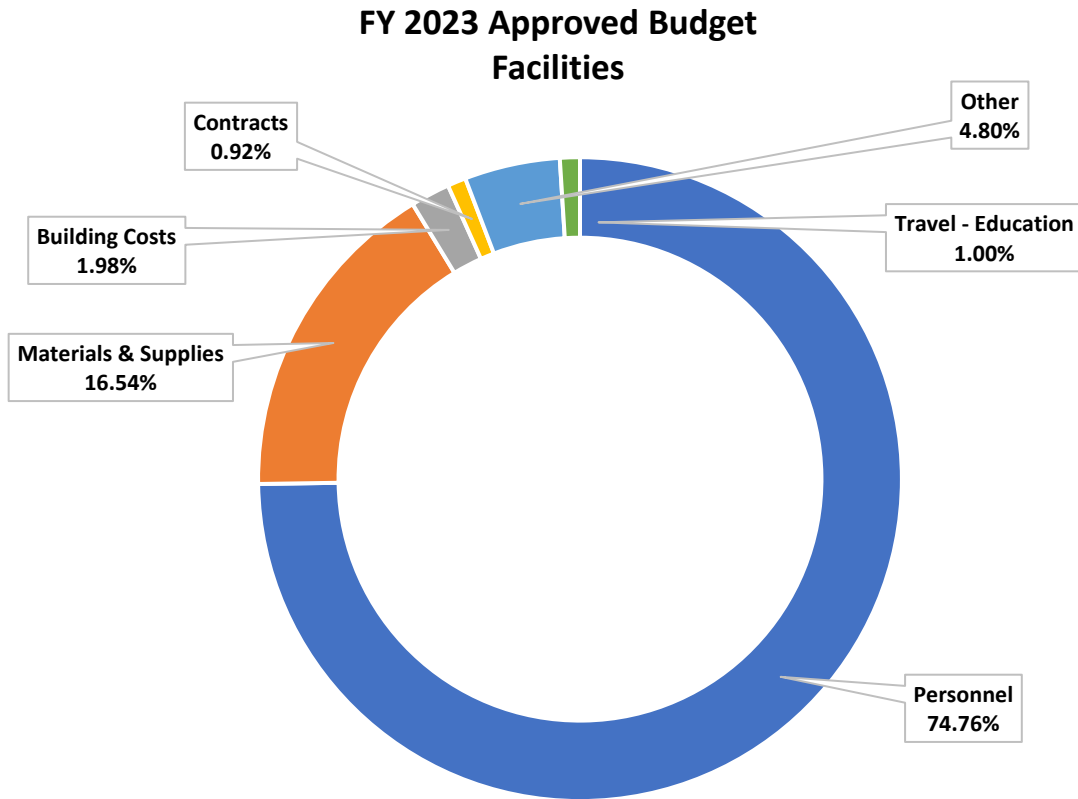
DIVISION	KEY PERFORMANCE INDICATOR	FY21 ACT	FY22 EST	FY23 EST
FAC Mail Room	1 st Class Mail	102,568	102,882	105,968
	1 st Class Presort Mail	286,084	259,049	266,819
	Certified Mail	107,750	128,670	132,530
FAC Graphics	Jobs Ordered	2,417	2,500	2,550
	Jobs Delivered	1,399	1,525	1,550
	Photos, Maps, Posters Mounted	955	1,100	1,250

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$6,486,495 ~~\$702,461~~ (12.14% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	3,665,815	4,514,130	4,849,376	335,246
Materials & Supplies	651,870	737,949	1,072,803	334,854
Building Costs	116,866	127,326	128,168	842
Contracts	19,797	40,000	60,000	20,000
Other	276,509	299,629	311,148	11,519
Travel - Education	8,673	65,000	65,000	-
Total Budget	4,739,530	5,784,034	6,486,495	702,461

NEW POSITIONS FOR FY 2023

 1-Project Coordinator, Grade 71, effective 11/1/2022



SHERIFF'S OFFICE

2110010000-2120910000

MISSION STATEMENT

Our mission is to PROTECT by courageously standing between evil and good with honor, while we strive to SERVE with respect; always putting others before self.

RECENT ACCOMPLISHMENTS

Employee Resources Division

- Provided 104,353 student training hours and held 192 training classes at the Training Academy.
- Implemented a new Recruiting Unit to address the jailer and deputy shortages. The new unit is located at the Training Academy.
- Trained 1,455 students from other law enforcement agencies.

Warrants Division

- Absorbed responsibility for all inmate transports.
- Transferred 2,816 inmates to the Texas Department of Corrections (TDC).
- Assisted other local, state and federal agencies.

Communications Division

- The Records Division continued in FY 2022 to efficiently handle a significant increase in the number and complexity of requests received for court purposes, Public Information Act requests, expunctions, and other requests.
- Dispatch Center answered 48,740 9-1-1 Emergency calls and 75,632 administrative calls. The total number of incoming and outgoing administrative calls was 143,976. The total number of incoming and outgoing calls was 181,648. We also added text to 9-1-1 calls. We answered 88 text to 9-1-1 calls during this cycle.

Investigation Division

- In 2020 the Sheriffs Office had 3560 new cases assigned with 1156 of these filed via TechShare by the Criminal Investigations Division compared to 2021 where 3937 new cases were assigned and 2149 cases were filed via TechShare.
- Crime Scene has successfully transitioned to all civilian investigators this year.

Patrol Division

- Implemented a new lateral hiring program to recruit experienced TCOLE licensed peace officers.
- Selected a new Canine Deputy and Canine partner to be implemented in FY2023.
- Provided over 1,000 hours of volunteer service through the Sheriff's Reserve Unit.

Courts/Security Division

- Participated in beautifying the County through the Litter Abatement Program.
- Provide logistical support with S.E.E.D. on illegal dumpsites throughout Tarrant County.

Confinement Division

- Successful implementation of the Jail Management System (JMS) project.
- Successfully completed JMS training for 948 Sheriff's Office employees.
- Successfully completed additional training for 477 civilian employees.

DIVISION OBJECTIVES

Employee Resources Division

- Selected instructors will continue to train on the new Virtra Simulator, to become more efficient with its capabilities as it pertains to our cadets.
- Continue offering the "Three Dimensional Leadership" training to supervisors, to improve the leadership culture within TCSO and help reduce attrition rate.

Warrants Division

- Fill all vacant positions.
- Focus on the warrants issued by the Tarrant County judicial system.
- Continue the role of warrant deputies in instructing classes at the Training Academy.

Communications Division

- Some priorities this next year include continued:
 - scanning of older Personnel and Training records;
 - participation in the Jail RMS project;
 - participation in the CAD/RMS project;

- continued participation and implementation of the Records request software; and
- replacement of the Records Manager who will retire in January 2023

Investigation Division

- The Criminal Investigations Division will continue to conduct investigations of crimes involving property and persons and manage complex and sensitive investigations regarding specialized crimes.
- Human Trafficking Unit will continue work in a collaborative manner to identify, protect, and support victims of trafficking in and around Tarrant County.

Patrol Division

- Identify and train 4 additional qualified patrol deputies to be Field Training Officers
- Provide additional operational training for deputies

Courts/Security Division

- Obtain specialized equipment and training for the Emergency Response Team.
- Obtain additional Deputies for Judicial Services.

Confinement Division

- Begin upgrades of the Tarrant County Corrections Center Inmate Property Room(s).
- Begin the electronic Fingerprint System in the booking area.
- Implement mail system to reduce introduction of narcotics and contraband in jail facilities.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

DIVISION	KEY PERFORMANCE INDICATOR	FY21 ACT	FY22 EST	FY23 EST
Admin	# Of Alarm Fee Permits Processed	933	882	860
	# Of Bail Bond Surety Fees Reimbursed	52	53	60
	# Of Extradition Billings Collected	280	308	488
Employee Resources	# Of Application Screenings	3,305	3,400	3,500
	# Of Employees Hired	280	330	340

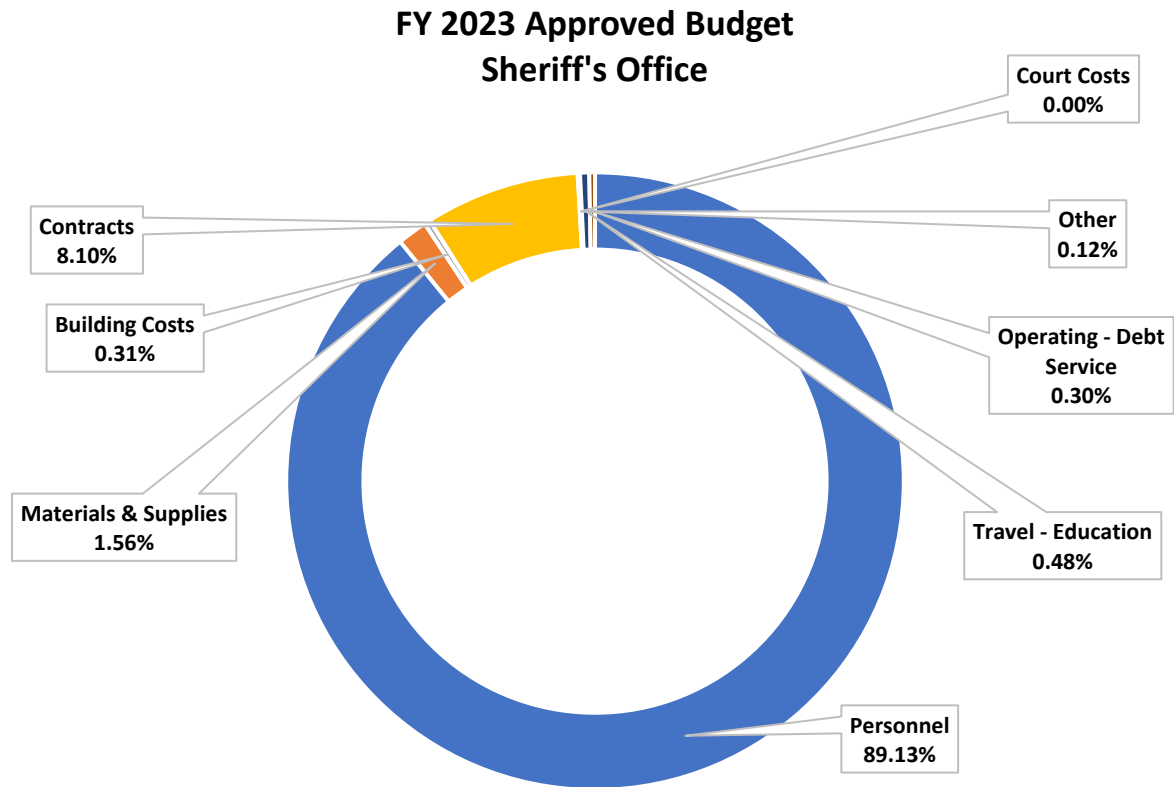
	# Of Students Trained	4,245	4,200	4,300
Warrants	# Of Arrests	20,289	20,541	21,157
	# Of Auto Theft Warrants	179	219	226
	# Of New Warrants Issued	37,737	37,761	38,894
Communication	Dispatch – 9-1-1 Calls	49,053	49,200	49,323
	Dispatch – Calls for Service	25,868	25,945	26,100
	Dispatch – Administration Calls	132,808	133,000	133,150
Investigations	Crime Scene Responses	1,926	1,988	2,000
	Human Trafficking Arrests	109	125	150
	Narcotics – New Cases Assigned	240	168	250
Patrol	Citations Issued	2,045	2,147	2,254
	Civil Matters	465	564	592
	Assaultive Offenses	201	132	139
Courts / Security	Judicial – Additional Security Requests	2,544	1,548	1,625
	Labor Detail – Non-Profit Work Requests Served	251	576	605
	Labor Detail - Registrations	1,146	2,548	2,675
Confinement	Book In – Inmates Booked into Jail	44,852	39,644	43,000
	Book In – Inmates Transported to State Jail	5,421	5,963	6,025
	Support Services – Meals Served to Inmate Population	4,963,797	5,775,000	6,281,450

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$165,412,081 **\$7,199,549** (4.55% vs. prior year)


BUDGETED EXPENDITURES BY EXPENSE TYPE





Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	126,876,442	140,610,121	147,436,796	6,826,675
Materials & Supplies	1,585,432	1,855,969	2,586,709	730,740
Building Costs	301,720	508,372	508,372	-
Contracts	12,518,723	12,527,377	13,395,262	867,885
Other	1,482,800	1,623,456	200,400	(1,423,056)
Court Costs	57,971	77,000	2,000	(75,000)
Travel - Education	225,460	506,700	793,700	287,000
Operating - Debt Service	450,164	503,537	488,842	(14,695)
Total Budget	143,498,712	158,212,532	165,412,081	7,199,549

NEW POSITIONS FOR FY 2023

Administration Division

-  1-Administrative Assistant IV, Grade 17, effective 11/1/2022

Employee Resources Division

-  1-Personnel Analyst, Grade 18, effective 11/1/2022
-  1-Quartermaster, Grade 18, effective 11/1/2022

Communications Division

-  1-Legal Assistant, Grade 17, effective 11/1/2022

Courts/Security Division

-  2-Sheriff Deputy, Grade 53, effective 11/1/2022

Confinement Division

-  1-Bond Technician, Grade 16, effective 11/1/2022



CONSTABLE PCT 1

2210100000

MISSION STATEMENT

The mission of the Tarrant County Constable Pct. 1 is to provide the best service possible to our community. We will work hard to uphold the core values of what our citizens always expect of us. This office will establish positive working relations with fellow agencies to improve public safety and awareness to make our Precinct a better place to live. Deputies will ensure that all civil process is served in a diligent manner to maintain and build trust. We will develop and implement programs that strengthen our economy by providing valuable resources for our local businesses to assist in their success.

RECENT ACCOMPLISHMENTS

In fiscal year 2022, Precinct 1 deputies and clerks will have attended and participated in over 721 hours of training in civil process, emergency management, legislatively mandated courses, administrator training, and core law enforcement skills enhancement. This investment of time and resources is evident in the high level of professionalism, competence and efficiency demonstrated by members of this office. The more that we learn and excel in our profession, the better we can meet the expectations of our community. The Precinct One Constable has established an ethical, efficient, and competent staff to serve our citizens and courts.

In the first six months of fiscal year 2022, administrative clerks of this office processed 23,850 civil cases operating as the hub for Tarrant County Constables' offices, receiving and submitting \$37,675.42 for related service fees. The deputies of this precinct received 7,343 cases for service, made 10,508 attempts for service process while serving 7,263 documents which is a 98.9% effective rate of completion. This success was accomplished with nine (9) deputies and three clerks. The Constable's office is beginning to realize an uptick of activity since the COVID-19 pandemic.

DIVISION OBJECTIVES

The Precinct 1 Tarrant County Constable's Office will operate in the best interest of all of the citizens of the county and will be effective stewards of the public trust by:

- Providing high quality, cost effective and accountable civil process services to the citizens of Tarrant County.
- Providing an expedited service to all the courts, attorneys, and businesses that use this Office.

- Developing programs that educate our citizens in areas of personal safety and awareness.
- Making this an office the citizens can depend on and trust.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of Attorney General Citations	1,660	1,215	1,300
# Of County Court Citations	4,412	88	48
# Of Evictions/Writs	4,342	3,438	5,200

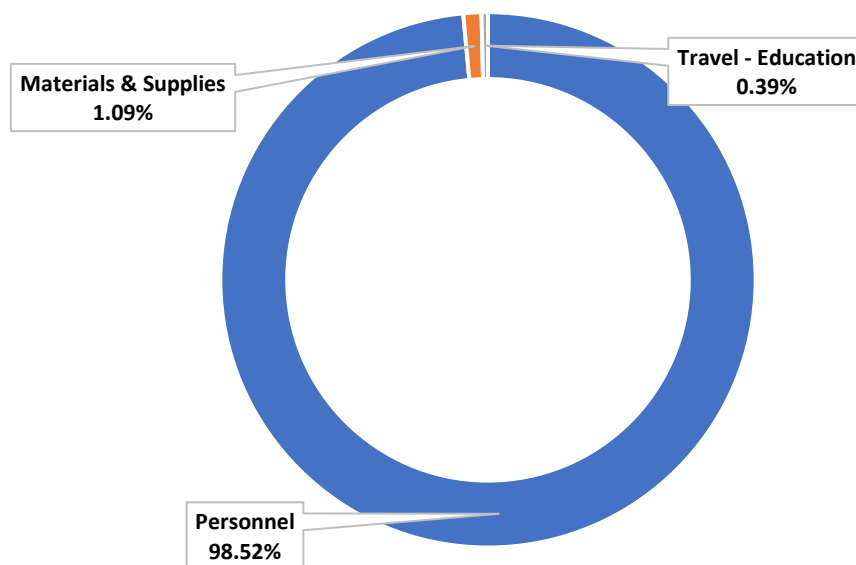
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,539,412 ~~\$51,734~~ (3.48% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Constable Pct. 1



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,259,885	1,430,446	1,516,660	86,214
Materials & Supplies	13,327	17,032	16,752	(280)
Other	26,688	34,200	0	(34,200)
Travel - Education	5,312	6,000	6,000	-
Total Budget	1,305,212	1,487,678	1,539,412	51,734



CONSTABLE PCT 2

222010000

MISSION STATEMENT

The Tarrant County Constable's Office, Pct. 2 will uphold the highest ethical standards, achieving excellence by promoting core values such as professionalism, integrity, and accountability. We will equitably serve and protect our community by building bridges of trust through mutual respect. We will treat all members of the public with honor and dignity, performing our duties with determination and pride, striving to accomplish our tasks accurately, efficiently, and expeditiously consistent with the laws of the State of Texas, while working with other local, state, and federal agencies to help create a safer community for all.

RECENT ACCOMPLISHMENTS

The Constable's Office continues to promote good will as a part of Tarrant County government. Providing efficient and effective service to the public in civil process. The Office continues to meet and exceed standards as it relates to generating revenue towards the county's general fund. The Constable's staff stands ready to assist the public, school districts, police agencies, within the precinct and continue to be proactive in building trust with our community.

The following agencies and community groups have been assisted to achieve their goals:

- Tarrant County Sheriff's Department (warrant division),
- Arlington PD
- Dalworthington Gardens PD
- Mission Arlington Thanksgiving Day Turkey Distribution
- Mission Arlington Easter program
- Mt Olive Baptist Church Fall Fun Fest
- Mt Olive Baptist Church Back to School Program
- Tarrant County Back to School Program
- YMCA Annual Review Program
- Texas Attorney General Warrant- Round-up
- Truancy Navigation Grant Program which focuses on truancy prevention.

DIVISION OBJECTIVES

- To serve criminal and civil process from District, County and Justice Courts
- To provide law enforcement/Security at the Arlington Sub-Courthouse
- To provide bailiff/court security to the Justice of the Peace
- To patrol the precinct to help deter crime
- To enforce court ordered writs
- To assist the State Attorney General's Office with child support enforcement
- To engage with the community in mutually beneficial outreach programs/initiatives

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2020 Act	FY 2021 Proj	FY 2022 Proj
# Of Attorney General Citation	706	932	475
# Of County Citation	180	99	233
# Of District Citation	908	525	955

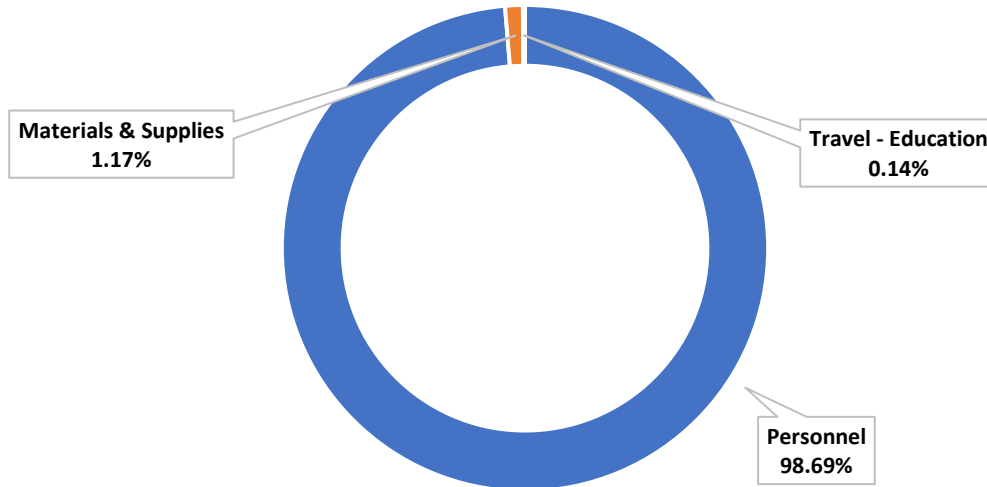
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,436,623 \$40,956 (2.93% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Constable Pct. 2



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,175,704	1,331,780	1,417,754	85,974
Materials & Supplies	15,100	18,742	16,869	(1,873)
Other	41,832	43,145	0	(43,145)
Travel - Education	1,581	2,000	2,000	-
Total Budget	1,234,217	1,395,667	1,436,623	40,956



CONSTABLE PCT 3

2230100000

MISSION STATEMENT

The Mission of the Precinct 3 Constable's Office is to provide the community with the highest quality of specialized civil law enforcement services, while maintaining the ability to provide general law enforcement service as well. We continually strive to improve the public's perception of this Office by being, "Partners with Our Community" through our due diligence, professionalism, and advanced training in all aspects of law enforcement services provided. This is also achieved by working within the framework of the U.S. Constitution, the Texas Constitution, and the laws of the State of Texas.

RECENT ACCOMPLISHMENTS

The Precinct 3 Constable's Office processed, prepared 35 Writs, and levied on 335 properties for the Delinquent Tax Sale FY2021. For the first 4 months of FY2022 we have processed, prepared 85 and levied on 196 properties for auction. In addition, we have collected revenue for the County and all taxing entities from the Delinquent Tax Sales in the amount of \$ 4,373,852.00 in FY2021. For FY2022, we have collected \$ 2,703,100.01 as of April 2022. Like all other civil process, the Tax Sales Division was continuing to be impacted by the courts returning to business as usual from the pandemic.

- Provides civil process Training for all 8 Precincts and their reserve deputies and outside agencies.
- Expand internal and external reality-based training for all Constable's Offices.
- Have advanced our training in all aspects of law enforcement through partnerships with other agencies at no charge to Tarrant County.
- Improved Policies and Procedures to reduce liability.
- Revised annual weapons qualifications to exceed TCOLE standards, to improve proficiency and skills with each Deputy.
- Provides Civilian Response to Active Shooter Events training to Tarrant County Employee's and community groups.
- Provided and will continue to provide security escorts for Public Health Vaccines for the Northeast Precinct 3.
- Provided extra security for both of Precinct 3's Courthouses and will continue these services.

DIVISION OBJECTIVES

- Continue to provide excellent services to the citizens of Tarrant County by providing the best in customer service
- Continue to improve the delivery of all court papers in a timely, effective, efficient, courteous, and professional manner
- Continue conducting the Delinquent Tax Sales effectively allowing the county, taxing entities and attorney's offices to recover their costs and to move these properties back onto the county's tax roles as soon as possible
- Continue to provide necessary firearm training and range qualifications for all of the eight precincts that require it
- Continue to provide in-service and state unfunded mandated TCOLE training to Deputies and employees in each of the 8 precincts as well as officers from area jurisdictions and area Police Academies
- Continue to serve all of the protective orders safely and effectively within our precinct
- Continue to provide assistance to Tarrant County Adult Protective Services and Tarrant County families with elderly relocation
- Continue to provide assistance to all of the Police agencies in this precinct and others in the County when called upon
- Continue to assist the County Public Health Department in planning for and addressing a county disaster program and/or terrorist act
- Continue to work closely with local legislators on reforms that will benefit and be in the best interest of the residents of Tarrant County
- Continue to work with all county departments to deliver county services in a safe, effective, cost-efficient manner to the residents of Tarrant County
- Continue to work with Tarrant County Public Health in planning for and providing security during Public Health emergencies, natural disasters, mass casualty incidents, terrorist attacks and security escorts for vaccines to Precinct 3 locations.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2020 Act	FY 2021 Proj	FY 2022 Proj
# Of Attorney General Citations	1,500	2,000	3,000
# Of County Court Citations	850	900	950
# Of District Court Citations	1,750	1,800	1,850

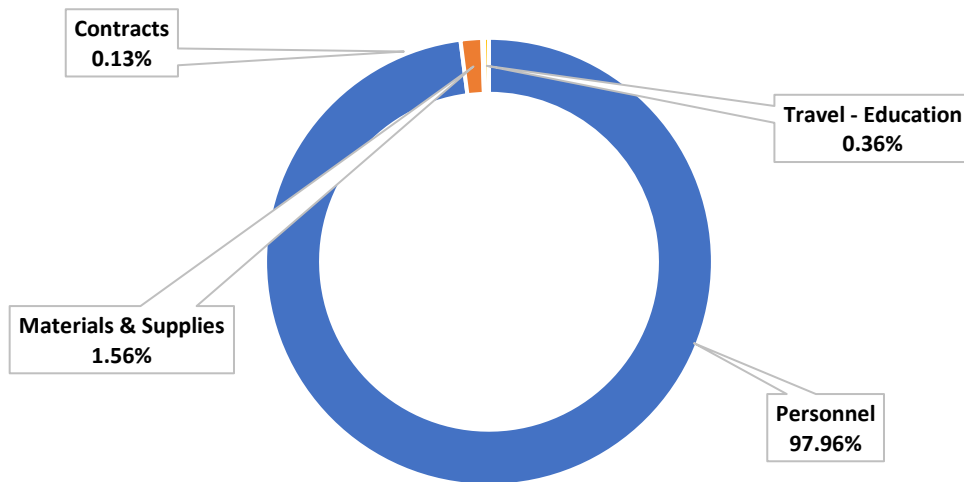
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,746,423 \$66,993 (3.99% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Constable Pct. 3



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,421,685	1,600,166	1,710,784	110,618
Materials & Supplies	25,077	28,225	27,225	(1,000)
Contracts	339	339	2,214	1,875
Other	42,515	44,500	0	(44,500)
Travel - Education	650	6,200	6,200	-
Total Budget	1,490,266	1,679,430	1,746,423	66,993



CONSTABLE PCT 4

2240100000

MISSION STATEMENT

It is the mission of the Precinct 4 Tarrant County Constable's Office to serve the citizens of our community in a professional and respectful manner while executing our duties. Upholding the core values of our citizens while working closely with all Civil and Criminal Courts; completing or responsibilities in a fair and impartial manner. The men and women of the Precinct 4 Constable's office are dedicated to serving our community and will work closely with other agencies to ensure that all orders are completed diligently while helping to promote a safe community for the citizens of Tarrant County. Public safety will always be our most important responsibility.

RECENT ACCOMPLISHMENTS

In fiscal year 2022, Precinct 4 has continued to have an effective working relationship with all Tarrant County Courts as well as any out of county entities. Providing efficient and effective civil service process. While the Covid 19 pandemic has slowed the production and service needs of civil and criminal documents; our office has received and processed over 4,000 service requests since the beginning of the 2022 fiscal year. This accomplishment was made possible by our dedicated deputies and office staff. The investment of their time and dedication to the Tarrant County Pct. 4 Constable's Office has made it possible for this office to meet the expectations of our community in an efficient and professional manner.

DIVISION OBJECTIVES

- To provide high quality, accountable and effective services to citizens of Tarrant County and Precinct 4.
- Continued cooperation with ALL other City, County, State, and Federal offices.
- Maximize efficient use of county facilities, equipment, and supplies while still maintaining accountability to the citizens of Tarrant County.
- To assist and aid all agencies within our precinct.
- Making this office one citizens can depend on and trust.

KEY PERFORMANCE INDICATORS

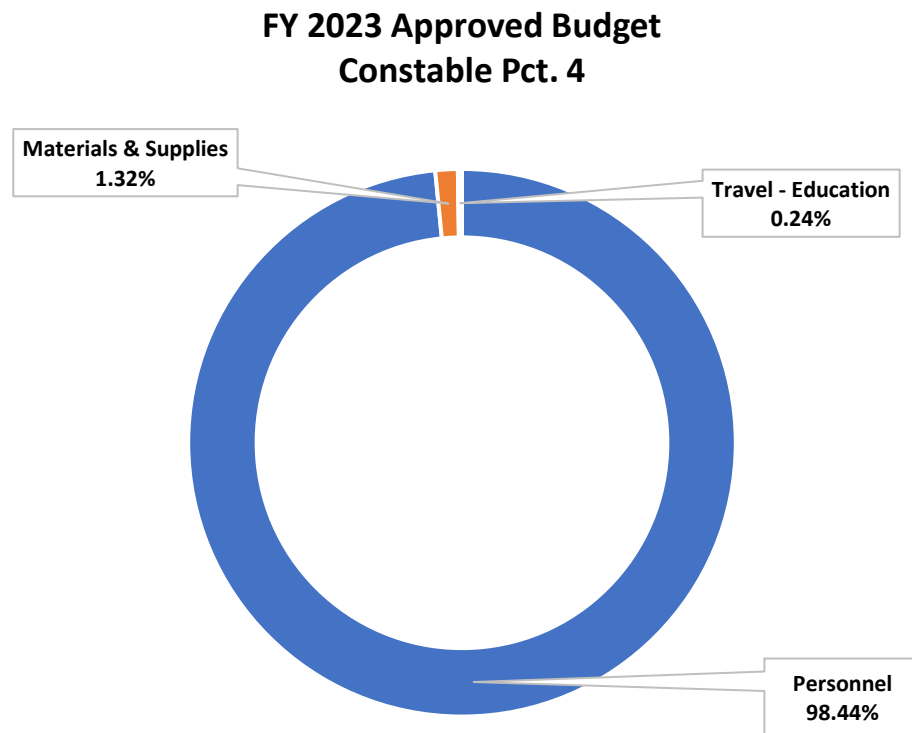
Budget and Risk Management is working with the department to develop meaningful Key Performance Indicators (KPIs) which capture the relationship between resources, outputs, and outcomes.

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,239,812 \$149 (0.01% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,067,370	1,182,840	1,220,439	37,599
Materials & Supplies	16,587	18,707	16,373	(2,334)
Other	33,199	36,550	0	(36,550)
Travel - Education	1,443	1,566	3,000	1,434
Total Budget	1,118,599	1,239,663	1,239,812	149



CONSTABLE PCT 5

2250100000

MISSION STATEMENT

It is the mission of the Tarrant County Precinct 5 Constable's Office to protect and serve our community. We will serve civil process in an efficient manner, while also initiating and supporting other law enforcement agencies with criminal investigations.

RECENT ACCOMPLISHMENTS

- Deputies are attending community meetings and connecting with our communities that we serve.
- Implemented the Run, Hide, Fight response to an active shooter for office staff.
- Deputies are adjusting their schedules to serve a higher percentage of civil process.
- Trained and use of RMS.

DIVISION OBJECTIVES

- To provide high quality, cost effective and accountable services to the citizens of Tarrant County.
- Restructure our office to allow for a Sergeant position to supervise filed deputies for safety and limit county liability.
- Implementing policy and SOP.
- Provide high visibility presence within the community by conducting more neighborhood patrol and help deter crime in precinct 5.
- Deploy law enforcement resources in the most efficient and effective manner.
- Ensure department personnel receives training that limits county liability and allows the department to provide a high level of policing.
- Department transparency and provide relationship-based policing.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2020 Act	FY 2021 Proj	FY 202 Proj
# Of Attempts	5,184	5,384	6,816
# Of County Court Papers Served	1,253	1,553	1,753
# Of District Court Papers Served	4,970	5,170	5,370
# Of JP Papers Served	3,256	3,756	9,050
# Of Return & Serve	9,445	9,945	11,000

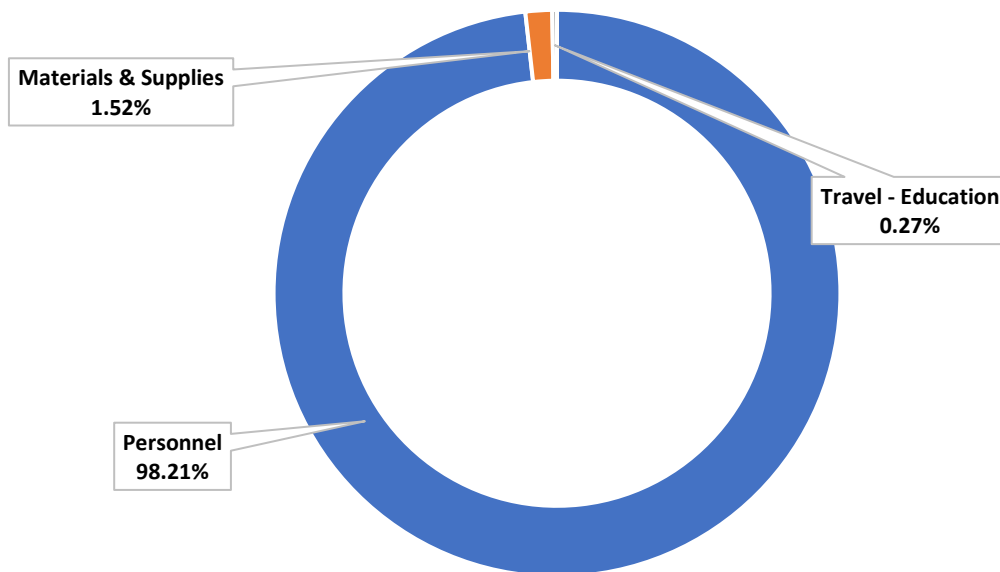
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,113,876 **\$7,801** (0.71% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Constable Pct. 5



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	827,979	1,063,663	1,093,957	30,294
Materials & Supplies	11,528	13,612	16,919	3,307
Other	24,161	25,800	0	(25,800)
Travel - Education	1,355	3,000	3,000	-
Total Budget	865,023	1,106,075	1,113,876	7,801



CONSTABLE PRECINCT 6

2260100000

MISSION STATEMENT

The Precinct 6 Constables Office will continue to provide the highest quality of service and standards expected of law enforcement officers. Citizens will be treated with respect and through our efforts will continue to develop positive relationships. We will assist both local and state agencies when called upon. We will provide legal and timely service of all civil and criminal processes received from the Justice Courts, County Courts, District Courts of Texas and other states, and to ensure the protection of rights for all parties involved.

RECENT ACCOMPLISHMENTS

Constable 6 has portrayed only a highly professional and dedicated image to the public. Constable 6 has actively been involved in numerous school, church, and community activities & events. These include participation in special annual events including the Tarrant County sponsored Senior Fair, Back to School Fair and the Cowtown Bike Race by providing traffic control assistance for this very special event in southwest Tarrant County. In 2017 Constable 6 began assisting the Emissions Task Force for E-Tag violations.

DIVISION OBJECTIVES

- To provide Security and Armed Alarm Response for the Tarrant County Southwest Courthouse.
- To perform Bailiff Duties and provide Courtroom Security for the Justice of the Peace, Precinct 6.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2020	FY 2021	FY 2022
# Of Annual Attempts	13,302	11,105	11,956
# Of Bailiff Hours	658	392	864
# Of Calls for Service	535	423	468
# Of Papers Served	7,897	6,825	6,615
# Of Traffic Contacts	62	52	100

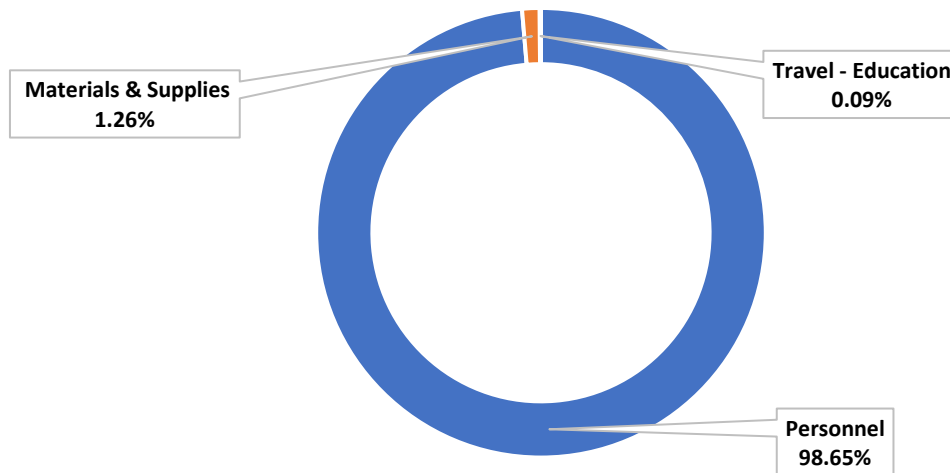
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,092,754 \$887 (0.08% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Constable Pct. 6



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	883,081	1,039,287	1,077,999	38,712
Materials & Supplies	8,798	14,480	13,755	(725)
Other	24,801	38,100	0	(38,100)
Travel - Education	0	0	1,000	1,000
Total Budget	916,680	1,091,867	1,092,754	887



CONSTABLE PRECINCT 7

2270100000

MISSION STATEMENT

The mission of the Tarrant County Constable's Office Pct. 7 is to provide the best service possible to our community. We will work hard to uphold the core values for what our citizens always expect of us. This office will establish positive working relations with fellow agencies to improve public safety and awareness to make our area a better place to live. Deputies will ensure that all civil process is served in a diligent manner to maintain and build trust with all our customers. We will develop and implement programs that strengthen our economy by providing valuable resources for our local businesses to assist in their success.

RECENT ACCOMPLISHMENTS

- Increased productivity by developing an equitable distribution of workload requirements.
- Better training and accessibility of required forms and documents.
- Realign each district within the Precinct for optimum service and accountability.
- Maintain positive relationship with other Law Enforcement Agencies and Departments.
- Developed programs that will increase revenue to the County.
- Establish guidelines for civil papers to be served in an expedited manner therefore increasing the satisfaction of Attorneys, Courts and Businesses we serve.

DIVISION OBJECTIVES

- To provide high quality, cost effective and accountable services to the citizens of Tarrant County.
- To provide an expedited service to all the courts, attorneys, and businesses that use this office.
- Develop programs that educate our citizens in areas of personal safety and awareness.
- To make this an office the citizens can depend on and trust.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2020	FY 2021	FY 2022
# Of Papers Issued Attorney General	2,250	1,700	1,700
# Of Papers Issued by County Courts	2,000	1,000	1,000
# Of Papers Issued by District Courts	2,000	1,200	1,700
# Of Papers Issued by JPs	15,000	10,000	10,000

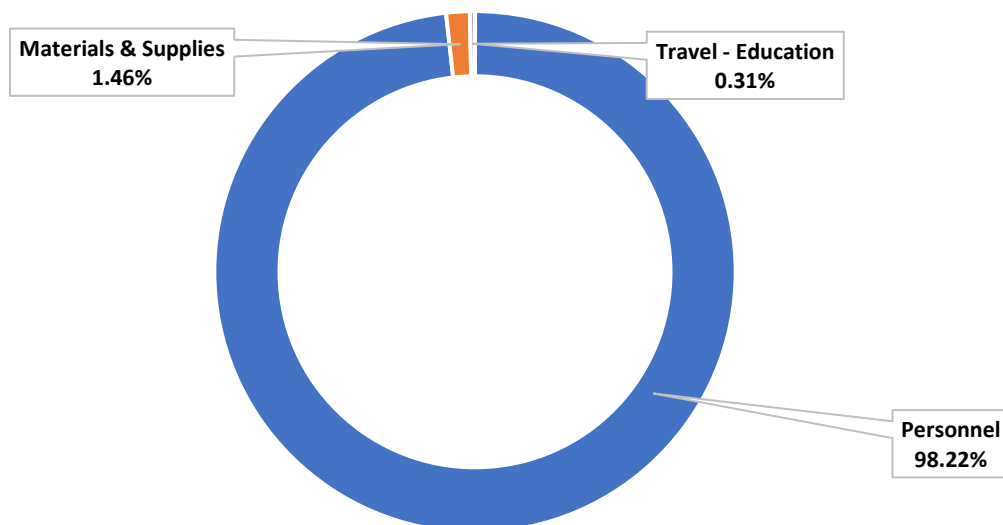
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,597,562 \$4,153 (0.26% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Constable Pct. 7



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,275,226	1,512,789	1,569,182	56,393
Materials & Supplies	14,495	20,620	23,380	2,760
Other	49,574	55,000	0	(55,000)
Travel - Education	4,857	5,000	5,000	-
Total Budget	1,344,152	1,593,409	1,597,562	4,153



CONSTABLE PRECINCT 8

2280100000

MISSION STATEMENT

The mission of the Tarrant County Constable's Office Precinct 8 is to provide the best service possible to our community. We will work hard to uphold the core values of what our citizens expect of us at all times. This office will establish positive working relations with fellow agencies to improve public safety and awareness to make our Precinct a better place to live. Deputies will ensure that all civil process is served in a diligent manner to maintain and build trust. We will develop and implement programs that strengthen our economy by providing valuable resources for our local businesses to assist in their success.

RECENT ACCOMPLISHMENTS

Since the realignment in 2022, we have been tasked with five times the work with the same number of staff. We have managed to maintain our workload and have persevered with limited resources. The needs of Precinct 8 and its constituents have always been our number one priority.

Precinct 8 has always been known to be involved in helping many non-profit organizations and outreach programs that enhance the community such as Food Bank Drives and Educational Programs. Precinct 8 was a regular participant in the Read to Win Elementary Educational Program which helps develop and enhance reading skills for the youth in our community. This Program not only helps to promote motivation for learning and future success, it inspires the children at an early age of their importance to the future.

In addition, Precinct 8 has shown to enhance relations with prominent members of the community, such as Unity in Community. Precinct 8 is known to donate essential supplies for families in need such as school supplies and necessities. Precinct 8 currently seeks to maintain valuable relations with our constituents and various other business organizations to effectively promote positive law enforcement interaction.

DIVISION OBJECTIVES

While delivering a high level of professionalism and customer service during serving civil process, Precinct 8 seeks to preserve public trust and respect by demonstrating integrity and impartial service in carrying out our duties.

A key to providing excellent community service is to lower the rate of crime occurring in the area by taking responsibility and keeping the public trust. Precinct 8 openly recognizes the need to reduce crime and disorder in order to uplift the economic growth within the

area. Therefore, we commit to proudly serving as a reliable source to provide the necessary information and assistance to meet this goal and the Mission of this Agency.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

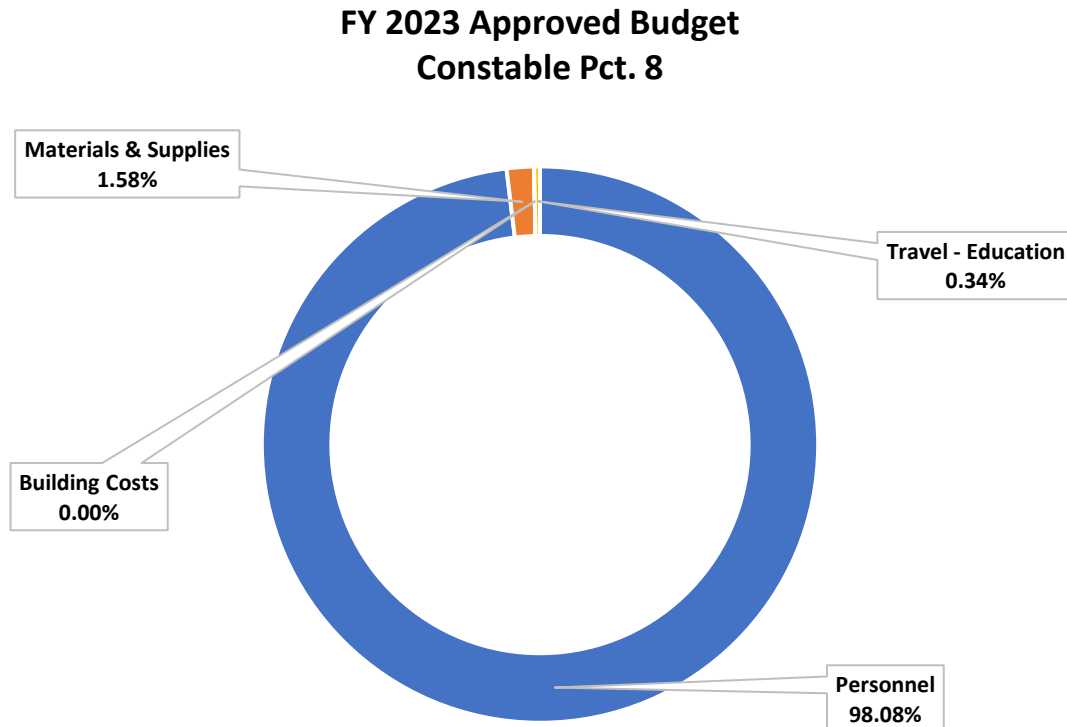
KEY PERFORMANCE INDICATOR	FY 2020	FY 2021	FY 2022
# Of Attempts	10,184	32,442	38,930
# Of Attorney General Citations	1,038	3,114	3,736
# Of Calls for Service	60	180	200

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,473,931 \$23,485 (1.62% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,203,901	1,378,260	1,445,587	67,327
Materials & Supplies	18,292	21,186	23,344	2,158
Building Costs	40	40	40	-
Other	29,267	46,000	0	(46,000)
Travel - Education	3,577	4,960	4,960	-
Total Budget	1,255,077	1,450,446	1,473,931	23,485



MEDICAL EXAMINER

2310100000

MISSION STATEMENT

The mission of the Tarrant County Medical Examiners Office is to serve the public by performing death investigations in a timely and professional manner as well as performing forensic laboratory testing as part of a formal inquest or when requested by law enforcement agencies in non-inquest related cases.

Statute 49325 of the code of Criminal Procedure mandates all counties in the State of Texas with a population of one million or greater to establish and maintain a Medical Examiner's Office whose primary function is to perform inquests in order to establish: (1) Cause of Death (2) Manner of Death and (3) The identity of the decedent.

The office was established in 1969 to serve Tarrant County; however, today the Tarrant County Medical Examiners District serves Denton, Parker, Johnson and Tarrant County which exceeds a population of 2.6 million. A combination of staff with outstanding qualifications, sophisticated state-of-the art instrumentation and compliance with statutes and regulations set forth by accrediting bodies, including the National Association of Medical Examiners and ANSI National Accreditation Board (ANAB) have made our office one of the most premier medical examiners office in the nation.

In addition to a staff of five 6 highly trained, board-certified pathologists and the assistance of our Morgue staff, the office boasts a 24-hour Death Investigations unit, and a full-service forensic laboratory system including the following specializations:

- Human Identification - Anthropology and Fingerprints
- Criminalistics - Forensic Biology, Trace Evidence, Firearms and Toolmarks, Latent Prints, and Evidence
- Toxicology - General Toxicology and Drug Chemistry
- Histology

RECENT ACCOMPLISHMENTS

- Fulfilled all statutory responsibilities as defined by article 49.25 of the Texas Code of Criminal Procedures and related laws.
- Continued education activities including organizing regional conferences and specialized training for Forensic Death Investigators and attending professional national conferences such as AAFS and AFTE.

- Improved public information by continuing annual conferences for the news media and public information officers from various agencies in Tarrant, Parker, Johnson and Denton Counties.
- Continued to meet with safety committee to review related activities, update safety manual and handle work related accidents/incidents.
- Continue to have child fatality review monthly meetings.
- Continue to provide ready review of statistical information through the website.
- Fully accredited by National Association of Medical Examiners (NAME), January 2020 through January 2024
- Successful International Accreditation by ANSI-ASQ National Accreditation Board (ANAB), Valid through July 2023.
- Forensic pathology fellowship program started in July 2004, and we are entering into our 18th successful year of this program. Program accredited by ACGME for 5 years.
- Host Forensic Rounds Conference every Tuesday morning.
- Critical Case Review held twice a month.
- Journal Club held monthly to discuss scholarly articles in forensics, medicine or closely related discipline topics.
- Continued rotations of fourth year medical students from UNTHSC
- Transitioned Medical Examiners to full time Tarrant County employees
- Utilized ARPA funding to complete successful projects including expansion of the morgue cooler capacity with customized racking system, body-bag remediation to ensure all bodies are received in a sealed body bag from transportation team, software for tracking DNA evidence, laboratory instrumentation for toxicology and personnel for vital statistics.
- Ongoing Laboratory Information Management System (LIMS) project to upgrade the system to an Appian platform with enhancements.

DIVISION OBJECTIVES

- To serve the public by performing death investigations in a timely and professional manner.
- To gather death related details including location and description of scene, medical history, medical records, prescriptions, and last known time person witnessed alive.
- To determine the identification of decedent and the cause and manner of death.

- To perform all forensic laboratory testing as part of a formal inquest including identification of the decedent, histology, toxicology and specialized chemistry.
- To perform all forensic laboratory services requested by law enforcement including human identification, DNA, latent prints, trace evidence, firearms, drug chemistry, and toxicology.
- To provide vital statistics by completing death certificates in a timely manner.
- To authorize cremation permits to funeral homes and mortuaries in a timely manner.
- To assist families with the death of their loved ones by locating next of kin, return of property, and referrals to Human Services for burial assistance if family expresses a financial burden.
- To provide public records to family members, law enforcement, and insurance companies.
- To maintain accreditation from our accrediting bodies, National Association of Medical Examiners (NAME) and ANSI National Accreditation Board (ANAB).
- To provide a fellowship program for Forensic Pathology with Accreditation Council for Graduate Medical Education (ACGME).
- To provide testimony in courts of law regarding case findings for medical examiner cases and forensic laboratory cases analyzed.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

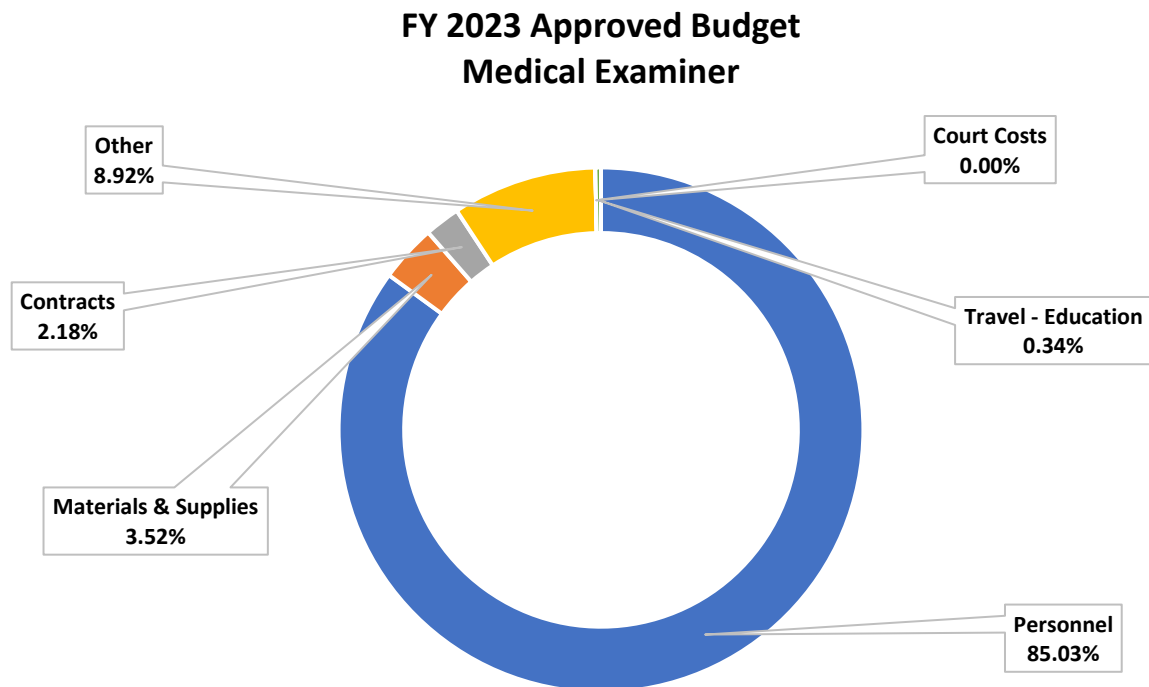
KEY PERFORMANCE INDICATOR	FY 2021 ACT	FY 2022 EST	FY 2023 EST
# Of Biology/DNA Cases	525	550	575
# Of Histology Slides	5,688	5,800	6,000
# Of Investigated Scenes	1,056	1,200	1,300
# Of Records Inquests and Affidavits	4,534	4,600	4,800
# Of Toxicology Cases	4,903	5,000	5,200

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$16,050,129 **\$1,460,662** (10.01% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	8,779,057	8,699,942	13,648,054	4,948,112
Materials & Supplies	495,886	555,275	565,275	10,000
Contracts	283,848	4,100,000	350,000	(3,750,000)
Other	860,324	1,178,750	1,431,300	252,550
Court Costs	180	500	500	-
Travel - Education	22,209	55,000	55,000	-
Total Budget	10,441,504	14,589,467	16,050,129	1,460,662

NEW POSITIONS FOR FY 2023

- ✚ 1-Vital Records Coordinator, Grade 16, effective 11/1/2022
- ✚ 1-Senior Criminalist DNA, Grade 73, effective 11/1/2022
- ✚ 2-Deputy Medical Examiner, Grade 98, effective 11/1/2022
- ✚ 1-Investigative Assistant, Grade 15, effective 11/1/2022
- ✚ 3-Forensic Death Investigator I, Grade 54, effective 11/1/2022
- ✚ 1-Medical Transcriptionist Secretary, Grade 16, effective 10/1/2022
- ✚ 1-Quality Control Specialist, Grade 74, effective 10/1/2022
- ✚ 2-Forensic Autopsy Technician, Grade 17, effective 10/1/2022



FIRE MARSHAL

2410100000

MISSION STATEMENT

The Tarrant County Fire Marshal's Office operates under the Texas Local Government Code Chapter 352, Subchapter B, County Fire Marshal.

We are committed to enforcing the law, and the prevention and investigation of fire and explosive incidents in the unincorporated areas of Tarrant County.

We work with our Local, State and Federal Fire and Law Enforcement Agencies.

Our goal is to protect and serve the residents of Tarrant County.

RECENT ACCOMPLISHMENTS

- We were able to continue our support for our fire departments with the personal protective equipment they needed as we continued to fight the COVID issue.
- With our Fire Code we saw an increase in construction permits and revenue from fees.
- We were able to secure ARPA funding from Tarrant County for our ESD to support our contracted fire departments by being able to purchase ambulances and personal protective equipment needed for them to respond to our residents in the unincorporated areas of the county. With the COVID pandemic, much of their equipment and gear has been stretched beyond proper use.

DIVISION OBJECTIVES

- We want to plan on developing a Community Wildfire Protection Plan for Tarrant County. We are looking to partner with our Office of Emergency Management, Agri Life, and The Texas A&M Forest Service.
- Work on building a strong Fire Prevention Division to support our Fire Code and Public Education.
- We will be offering more training to our Countywide Fire Investigators/Fire Marshals
- Provide ARPA funding to our ESD contracted fire departments for the purchase of ambulance and personal protective equipment. We want to try to come up with a 3-to-5-year plan for our ESD because of the population growth we are experiencing.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

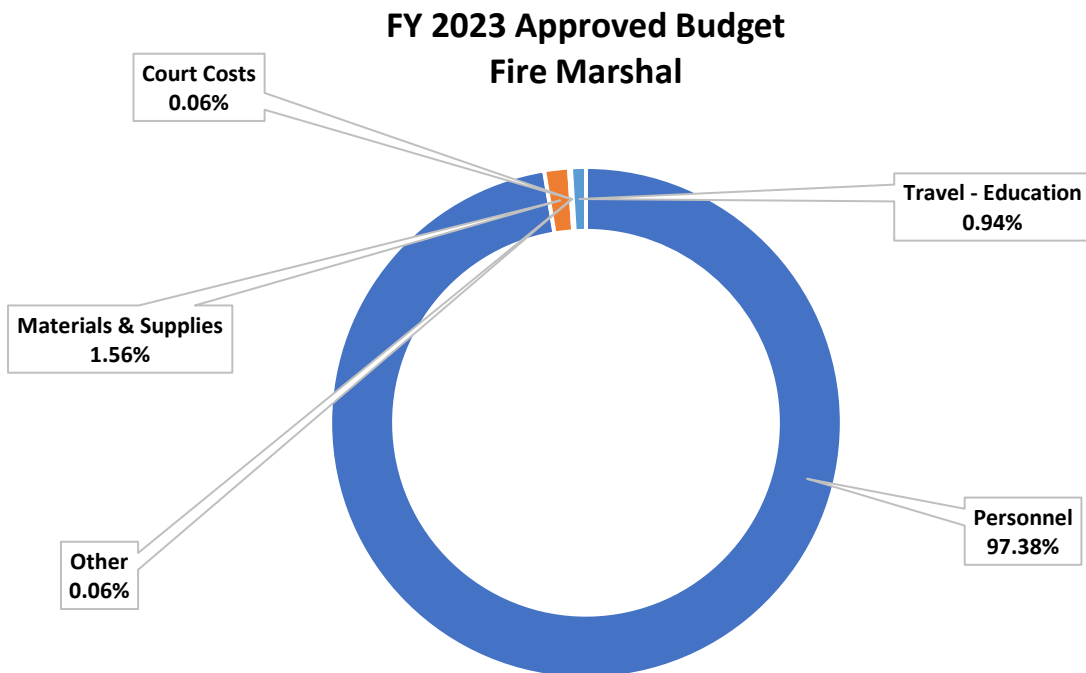
KEY PERFORMANCE INDICATOR	FY 2020 ACT	FY 2021 EST	FY 2022 EST
# Of Arson Fires Investigated	15	12	15
# Of Fire Code Permits	361	575	600
# Of Fire Inspections	310	375	380
Total EMS Calls in the Unincorporated Areas	3,725	3,780	3,790
Total Fire Calls in the Unincorporated Areas	2,148	2,175	2,200

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$481,009 \$172 (0.04% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	399,113	449,856	468,416	18,560
Materials & Supplies	5,043	7,631	7,493	(138)
Other	17,592	19,050	300	(18,750)
Court Costs	0	300	300	-
Travel - Education	3,210	4,000	4,500	500
Total Budget	424,958	480,837	481,009	172



COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD)

251050000

MISSION STATEMENT

CSCD provides direct supervision of the bond conditions for defendants ordered by the judges and magistrates to pretrial supervision as a condition of bond.

This averages to about 13% of the approximately 42,000 criminal cases pending in Tarrant County. Around 30% of pretrial defendants supervised by CSCD are charged with some form of assault, 11% are charged with some form of sexual assault, and around 3% are charged with capital murder, murder, or some form of homicide. Some of these defendants are ordered to GPS monitoring as a condition of bond.

CSCD collects administrative reimbursement fees for defendants being supervised or otherwise monitored. These collected funds are remitted to the County to offset the County's cost for pretrial staffing.

RECENT ACCOMPLISHMENTS

During the fiscal year 2021, the Community Supervision and Corrections Department supervised on average, 21,109 probationers. We provided the following:

- Direct Supervision to an average of 15,523 offenders.
- 252 comprehensive Pre-Sentence Investigations for the Courts.
- 3,848 TRAS Assessments/Screenings.
- 3,246 TAIP Assessments.
- 3,089 TAIP Screenings.
- 6,056 Offender/Defendants completed 237,893 CSR hours in FY 2021.

DIVISION OBJECTIVES

- Support the efforts of the criminal courts to divert offenders and defendants from incarceration in the Tarrant County Jail through the use of uniform comprehensive assessments, including substance abuse screening and assessments for offenders and a continuum of alternative community-based sanctions including:
 - The Intensive Day Treatment Program,
 - Substance abuse education, screening, assessments and referrals to other substance abuse programs for residential and/or outpatient services. This program will continue to operate at the Resource Connection during FY

2022. This program has already proven to be a good fit with the extensive infrastructure of programs on this campus.

- Continue the Assessment Program to provide recommendations for probationers based on risk and needs through the implementation of the TRAS assessment tool.
- Continue the SWIFT Program to address chronic violations by probationers in an effort to avoid revocation of probation.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2020 Act	FY 2021 Proj	FY 2022 Proj
Avg of Total Pretrial Receiving CSCD Supervision Services	5,100	5,600	5,400
Avg Total of CSCD Pretrial Defendants Receiving GPS Monitoring Services	840	760	820
Supervision Administrative Fees Collected	\$1,285,991	\$1,337,869	\$1,350,000

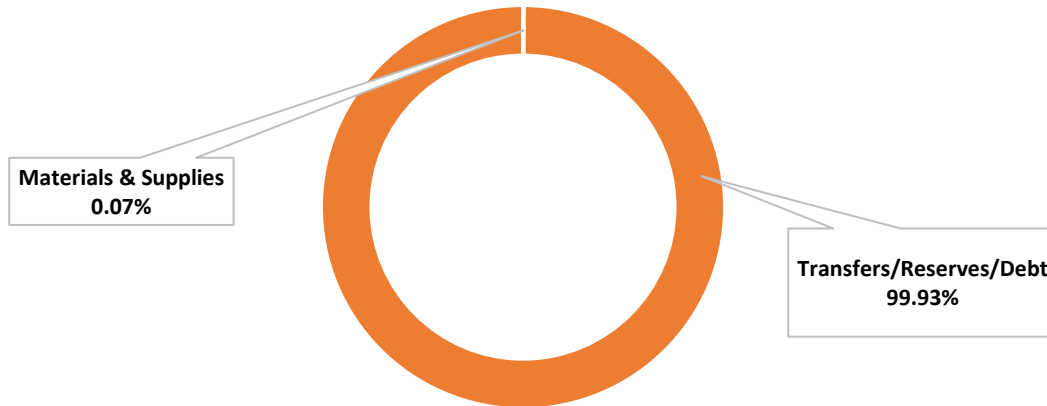
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$4,503,000 ~~\$732,917~~ (19.44% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Adopted Budget Community Supervision and Corrections Department



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Materials & Supplies	263	3,000	3,000	-
Operating - Debt Service	2,198,301	3,767,083	4,500,000	732,917
Total Budget	2,198,564	3,770,083	4,503,000	732,917



JUVENILE SERVICES

2610410000 - 2610410000

MISSION STATEMENT

Vernon's Texas Codes annotated, Texas Family Code, sec. 51.12 states that the proper authorities in each county shall provide a suitable place of detention for juveniles separate from lockups in which adults are confined. The Texas Juvenile Justice Department promulgates standards for individual county juvenile detention facilities, and annually registers facilities meeting all legal conditions of detention. Functions performed at the detention center include providing pre-adjudication services for a 120-bed facility including education, counseling, medical, recreational and life skills training; supervising juveniles and maintaining daily written observations for certified professional staff for court use at disposition.

RECENT ACCOMPLISHMENTS

Juvenile Detention

- Operated a 24-hour detention center certified by the Tarrant County Juvenile Board as a suitable place for the detention of juvenile offenders and maintained compliance with state detention standards.
- Continue the management of the National School Lunch Program with fund recovery of \$3,206,494 since March 2001.
- Pre-adjudication program earned an overall rating of "suitable for the confinement of children" during the annual standards compliance audit conducted by the Texas Juvenile Justice Department. Pre-adjudication program was in full compliance with the Prison Rape Elimination Act. The audit was completed in October 2019 and the auditor determined that the agency exceeded the requirements of 5 PREA Standards, met the requirements of 36 PREA Standards, and there were zero standards not met.
- Implemented operational strategies to contain and mitigate the spread of COVID-19 which included enhanced screening measures, reducing unnecessary traffic into the facility, use of protective equipment, testing for COVID-19, and increase in sanitation and cleaning throughout the facility.
- Partnered with the local health authority who provided COVID-19 testing equipment to the clinic to test all new admissions for the COVID-19 virus, and provided mass testing of facility staff as necessary to prevent outbreaks within the facility.

- Improved educational services by using Title I funding to provide students with a rich assortment of technical and practical resources, which includes providing students with virtual and experiential learning opportunities using desktops, laptops, tables and educational software.
- Managed Edgenuity educational software curriculum for courses and credit recovery for students in the Lynn W. Ross Juvenile Detention Center. This was especially evident when the Fort Worth Independent School District pivoted to virtual learning in March 2020 to contain and mitigate spread of COVID-19.
- Partnered with FWISD educational staff to implement COVID-19 prevention strategies when in-person learning resumed at the beginning of the school year.
- Created virtual learning environments for certified officers to obtain training to re-certify as Juvenile Probation Officers and Juvenile Supervision Officers.
- Collaborated with the Facilities Management division with the building expansion project to provide input on the design, construction and operation throughout to ensure the detention center maximizes economic, social and environmental resources.

Juvenile Services

- In collaboration with the Tarrant County District Attorney; continued to execute the Alternative Offense Referral that went into effect August 1, 2019, including JCMS improved functionality and transitions.
- Continued to implement comprehensive court-ordered drug testing practices to include urine, hair follicle, nail and sweat patch analysis.
- Effectively managed a sustained, increased use of court-ordered electronic monitoring full-GPS services to provide an important and cost-effective alternative to detaining youth and protecting the community.
- Continued active participation in the Mental Health Connection of Tarrant County virtual forums, trainings, committees, and leadership.
- Continued implementation of key evidence-based / validated practices for interviewing, screening and assessments, e.g. Motivational Interviewing (MI), Positive Achievement Change Tool (PACT), Massachusetts Youth Screening Instrument (MAYSI), Commercial Sexual Exploitation – Identification Tool (CSE IT), and others.
- Continued response/adjustments to the Covid-19 pandemic (on-going since March 2020, and a resurgence of exposure and illness – Delta Variant – July – October 2021). This includes transition plan development, safety practices, work practices, supply distribution, personnel related matters, detention population management, conversion to/from virtual practices, etc. This response is threaded through-out

our entire operations, and consumed a remarkable amount of time, energy, creativity, and resources.

- Continued work with County Administrator's Office and Victim's Services to develop County supported mediation services.
- Ongoing planning and coordination with facilities management to complete the detention expansion and new courts building/facilities project.
- Victim Services implemented a comprehensive daily victim detention hearing report to assist the Court.
- Extensive writing and updating policy and business practices, and related training.
- Interviewing and hiring due to multiple staff vacancies (retirements, promotions, lateral moves, resignations) in the Division (Victim Services, Detention Intake significant turnover, EM, Court Intake & Senior Supervisor positions). Significant increase in this activity from previous year.
- Detention Population Management oversight and strategies.
- Facilitated a 2-day Motivational Interviewing training for new staff, and as a refresher for established staff.
- Created new systems and processes to adjust to ongoing changes the pandemic required of the courts and the court docket.
- Maintained effective community supervision and community programming during the pandemic by way of virtual options.
- Effectively transitioned staff back to in-person services to avoid gaps in services for youth and families in the community.
- Participated in a focus group with TCU and organized a plan for a pilot study, The Substance Use and Health Risk Intervention (SUHRI) for Justice Involved Youth, a virtual intervention to support healthy choices.
- Continued collaboration with BIG THOUGHT to provide additional opportunities to youth during challenging times of increased needs while transitioning and recovering from the effects of the pandemic.
- Successfully implemented a Life Skills Class in the Community Services and Restitution Program to provide youth with an opportunity to earn community service credit while providing a forum to foster connection for youth and an opportunity for personal growth.
- Facilitated a virtual Transformation Awards event, to honor youth who had made a significant and recognizable transformation while on supervision.

DIVISION OBJECTIVES

Juvenile Detention

- Operate a 24-hour detention center certified by the Tarrant County Juvenile Board as a suitable place for the detention of juvenile offenders and maintain compliance with state detention standards.
- Maintain compliance with the Prison Rape Elimination Act standards.
- Use data to evaluate system performance and direct system improvements.
- Manage and sustain an evidence-based curriculum that can be facilitated by Juvenile Supervision Officers that support positive behavior change in juveniles, and support efforts to reduce juvenile recidivism.
- Continue to collaborate with community agencies to enhance the detention milieu and provide evidence-based curricula which improve the quality of life of youth in our care.
- Collaborate with Fort Worth Independent School District to provide school intervention programming that provide youth guidance and support to make better decisions and choices.
- Collaborate with our internal and external clinical professionals to address significant and/or chronic mental health issues among youth; address trauma affected youth needs and seek strategies to decrease highly aggressive or assaultive behaviors among youth.
- Continue to manage prevention and intervention strategies to contain and mitigate the spread of COVID-19 and collaborate with the local health authority as restrictions are lifted to include resuming in-person visits with families, partnering agencies and other stakeholders and in-person court hearings for detained youth.
- Maximize human resources to cover a larger area of the new facility and new courts building to ensure efficient operations.
- Collaborate with the Facilities Management division with the building expansion project and be prepared to occupy the new facility in August 2022.

Juvenile Services

- In partnership with the Juvenile Court and District Attorney's office; participate in a focused, collaborative effort to update policies and practices to serve the Juvenile Court.
- Effective, flexible, on-going change management, specifically as it applies to the Juvenile Court procedures and expectations and best practices for serving victims, youth and their families.

- Enhance and finalize domestic violence program description and services emphasizing mediation and counseling services, including community partnerships and agreements.
- Continual review of our practices to ensure the delivery of excellent probation services and a professional work environment.
- Review and improve department financial restitution guidelines, programs and policy.
- Finalize new Drug Court model, practices, contracts, supervision and services, as well as department-wide substance abuse interventions.
- Further development and implementation with Deferred Prosecution Probation services, supervision and strategies.
- Ongoing planning and coordination with facilities management to complete the detention expansion and new courts building/facilities project.
- Pursue and support grant and other funding opportunities through direct application and collaborations with community partners, to include participation with Council of Governments and the Mental Health Connection grants committee. This will enhance community and department resources for children, families, and victims.
- Continued implementation of the Trust Based Relational Intervention (TBRI) model in coordination with the Karyn Purvis Institute of Child Development – TCU.
- Continue to build proficiency and consistency in assessment and case management practices through training and support; and update the program referral guide to assist with overall case management and this objective.
- Successful, organized move / transition to new Court building; creating, and maintaining an organized, professional environment and workflow. Implementation and completion of the Electronic Notifications project with Information Technology.
- Continue to develop and prioritize intake diversion services.
- Continue to effectively manage the court-ordered electronic monitoring program (full GPS services), including the significant increases in numbers, and the expectations of efficiency, availability, documentation and response.
- Continue to implement and improve effective, innovative, research-based academic, skills-based and counseling strategies and services at the JJAEP. Continue to create efficiencies in business practices and prioritize child/family and victim engagement at every level of service.

- Expand community-based services that value and utilize gender specific, trauma informed, developmental approach to working with youth and families that promotes and supports long-term healing.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

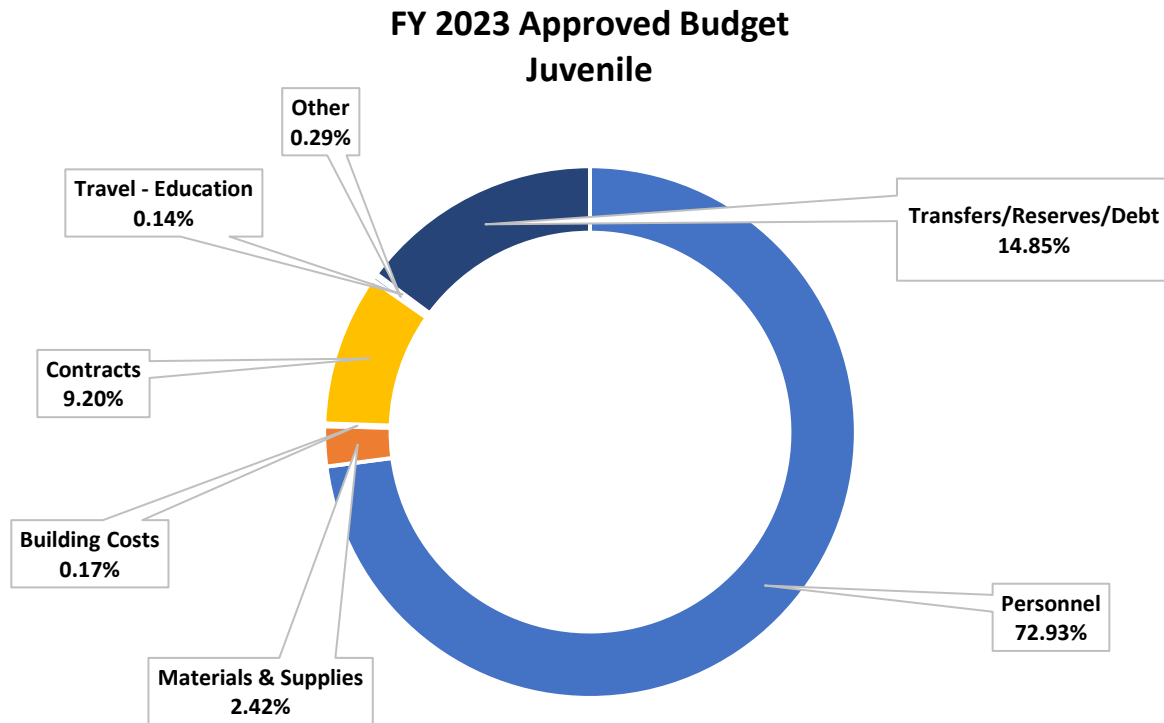
DIVISION	KEY PERFORMANCE INDICATOR	FY21 ACT	FY22 EST	FY23 EST
Juvenile Detention	Admissions to Detention	1,195	1,458	1,312
	Average Daily Population	89	110	110
	Average Length of Stay	28	25	27
	Number of Meals Prepared	93,488	116,963	116,963
Juvenile Services	Number of Referrals	2,150	2,884	2,450
	Pre-Adjudicated Supervisions	1,926	2,630	2,448
	Percent of Successful Traditional Supervision	91	87	90
	Number of Commitments to TJJD	57	46	46

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$11,773,751 **\$1,526,144** (14.89% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	17,258,819	20,343,794	22,442,553	2,098,759
Materials & Supplies	623,408	671,168	745,549	74,381
Building Costs	43,482	52,179	52,179	-
Contracts	1,659,813	2,093,935	2,831,085	737,150
Other	74,552	108,900	88,900	(20,000)
Travel - Education	26,717	43,756	43,556	(200)
Operating - Debt Service	1,130,029	4,221,645	4,569,615	347,970
Total Budget	20,816,820	27,535,377	30,773,437	3,238,060

NEW POSITIONS FOR FY 2023

Juvenile Detention

- ✚ 4-Assistant Caseworker Supervisor, Gr. 72, effective 11/1/2022
- ✚ 10-Institutional Probation Officer, Gr. 18, effective 11/1/2022
- ✚ 1-Cook, Gr. 13, effective 11/1/2022

Juvenile Services

- 5-Juvenile Probation Officer, Gr. 18, effective 11/1/2022
- 1-Administrative Assistant ((, HR (Juv Svcs), Gr. 16, effective 11/1/2022



BUILDINGS

3110200000 - 3110902000

OVERVIEW

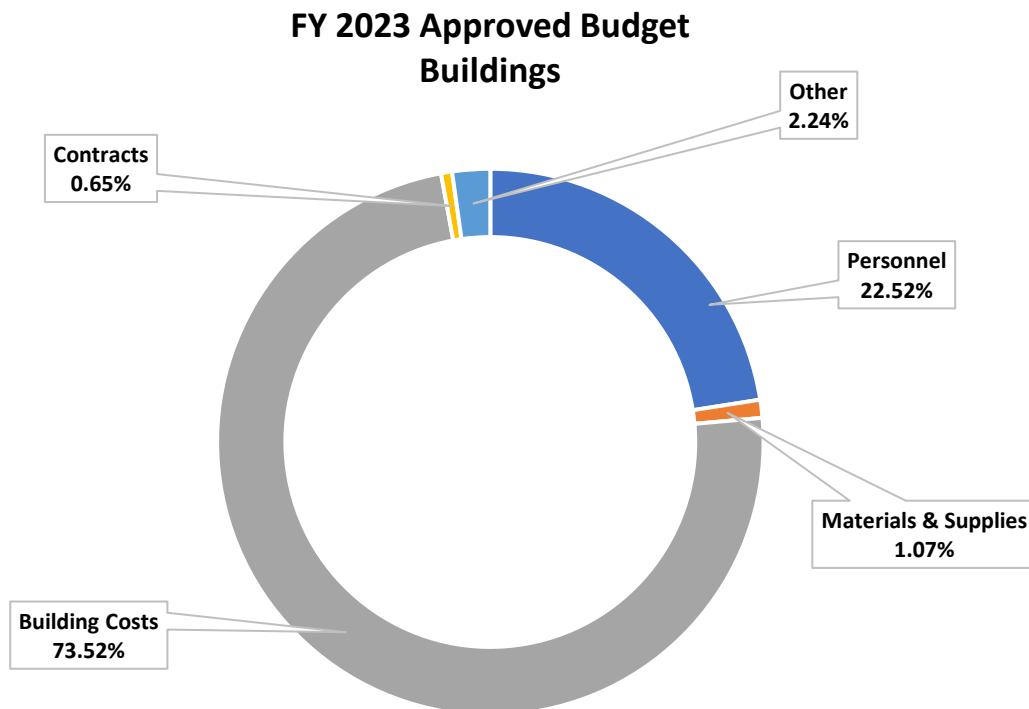
Tarrant County's public buildings are operated by the Facilities Management department. On this page, you will be provided with an overview of the aggregate budgeted expenditures for all public buildings.

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$28,356,496 \$1,679,681 (5.92% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	5,183,695	6,143,847	6,387,052	243,205
Materials & Supplies	180,135	269,871	302,071	32,200
Building Costs	16,330,921	19,388,958	20,847,626	1,458,668
Contracts	141,281	232,250	184,000	(48,250)
Other	609,791	641,889	635,747	(6,142)
Total Budget	22,445,823	26,676,815	28,356,496	1,679,681



CIVIL DISTRICT COURTS

4111100000 - 4115500000

OVERVIEW

There are ten (10) different civil district courts in Tarrant County including the:

- 17th District Court
- 48th District Court
- 67th District Court
- 96th District Court
- 141st District Court
- 153rd District Court
- 236th District Court
- 342nd District Court
- 348th District Court
- 352nd District Court

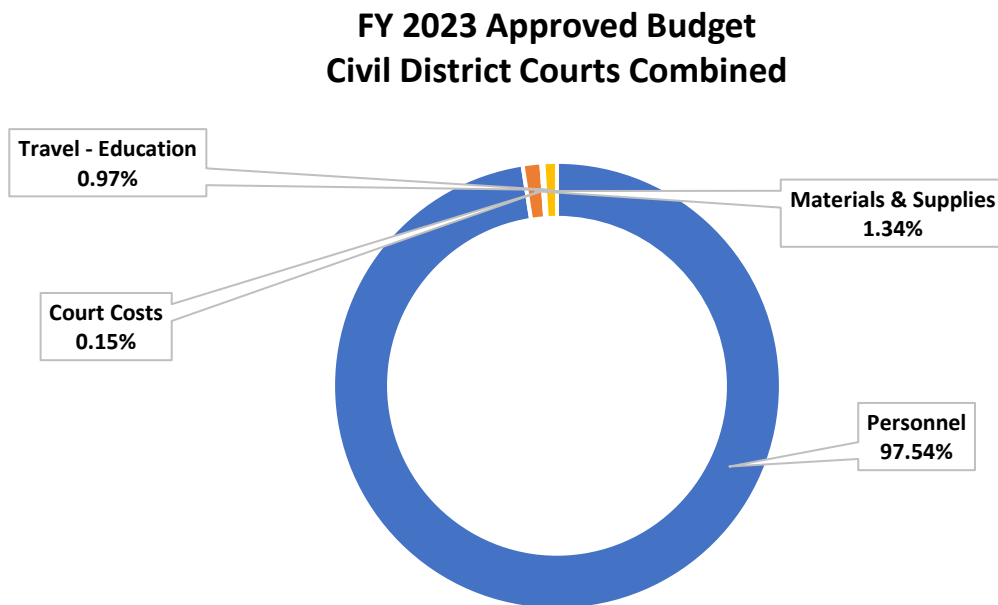
These courts have jurisdiction in civil actions over \$200, title to land, contested elections, and other civil matters.

COMBINED CIVIL COURTS EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$3,302,399 \$153,068 (4.63% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	3,162,477	3,079,946	3,221,690	141,744
Materials & Supplies	28,040	32,235	44,309	12,074
Court Costs	1,070	7,750	5,000	(2,750)
Travel - Education	13,559	30,000	32,000	2,000
Total Budget	3,205,146	3,149,931	3,302,999	153,068



CRIMINAL DISTRICT COURTS

4120100000 - 4125000000

OVERVIEW

There are ten (10) different civil district courts in Tarrant County including the:

- Criminal District Court #1
- Criminal District Court #2
- Criminal District Court #3
- Criminal District Court #4
- 213th District Court
- 297th District Court
- 371st District Court
- 372nd District Court
- 396th District Court
- 432nd District Court
- 485th District Court

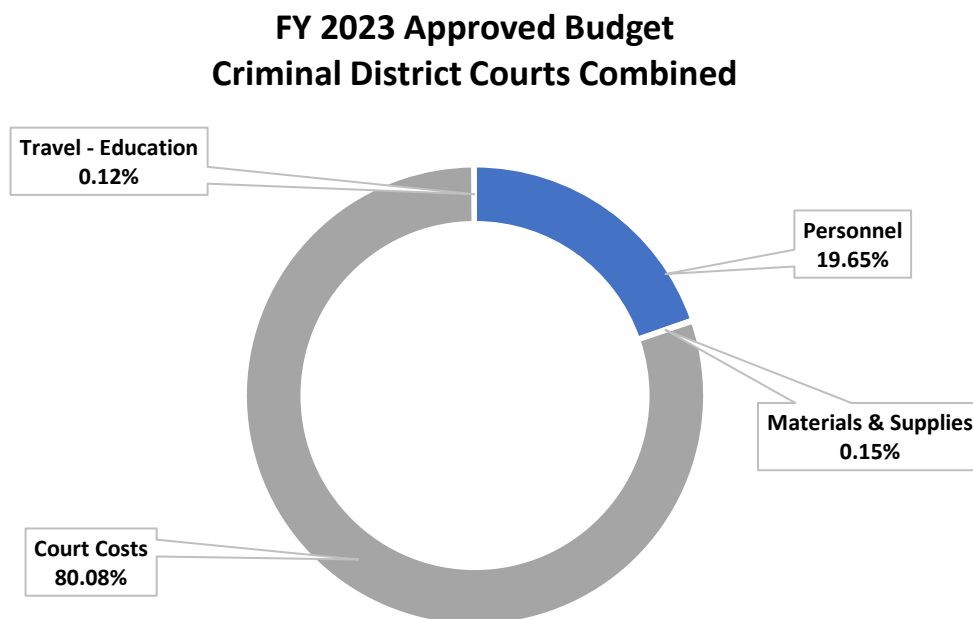
These courts have original jurisdiction in felony criminal matters.

CRIMINAL DISTRICT COURTS EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$3,302,399 \$153,068 (4.63% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	4,596,684	4,759,216	5,019,723	260,507
Materials & Supplies	30,218	40,770	39,286	(1,484)
Court Costs	16,979,707	19,852,150	20,460,250	608,100
Travel - Education	13,864	33,000	30,200	(2,800)
Total Budget	21,620,473	24,685,136	25,549,459	864,323



MAGISTRATE COURT

4125500000

MISSION STATEMENT

The Magistrates Court serves the twenty criminal courts trying cases in Tarrant County. The mission of the court is to carry out the policies and procedures delegated by those courts.

RECENT ACCOMPLISHMENTS

- Preside over Initial Appearance dockets for the 9 Felony Court and 8 Misdemeanor Courts; Family Violence Court; Jail runs and pleas; Enhanced Mental Health docket; Non-Disclosures; and Forfeitures Cover prisoner arraignments, jail and warrant duties on 24 hours 7 days a week basis.
- Cover court dockets and jury selections when sitting judges are absent.
- Magistrate duties have expanded to include responsible for personal bond dockets, voir dire as requested by criminal courts, RISE docket for County Criminal Court No. 9, bond hearings and surety review as assigned by criminal courts, and diversion court dockets as assigned.

DIVISION OBJECTIVES

- The main objective for current fiscal year will be to continue Initial Appearance dockets for the criminal courts, continue necessary duties while covering courts when needed, and assisting Criminal Courts in reducing backlog of cases.
- Continue to seek methods to streamline video magistration through IT support
- Magistrates are seeking to Implement Cite and Release and related dockets to continue to reduce the number of cases in the Tarrant County Jails.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

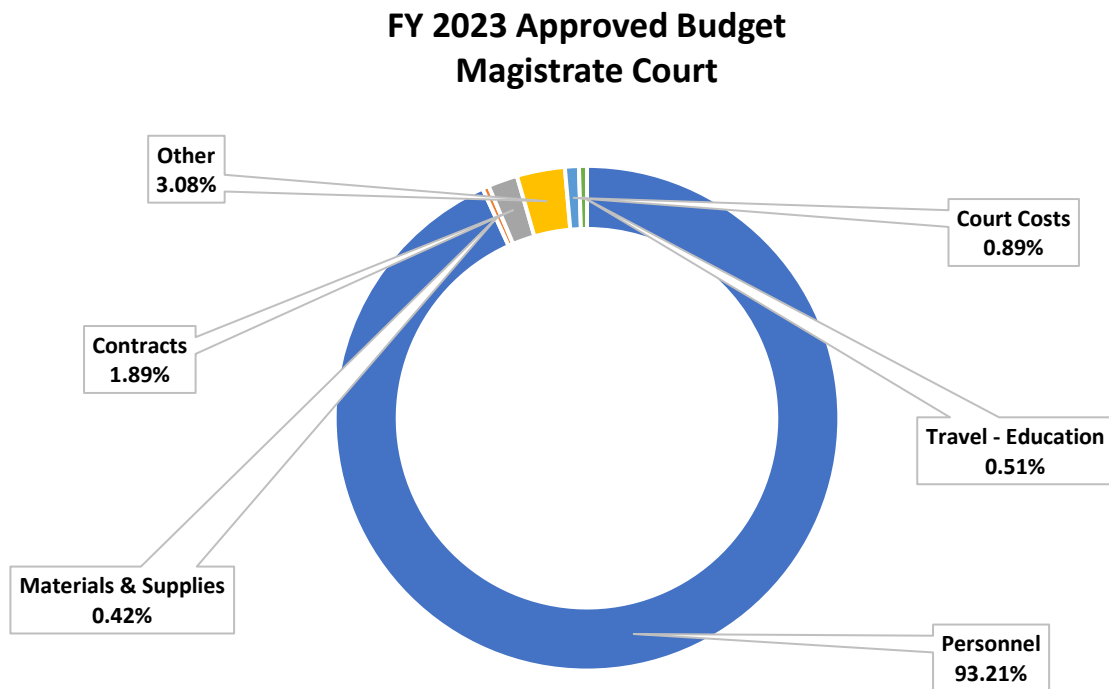
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Bonds Posted	8,746	7,146	7,503
Bonds Set	50,089	43,874	46,068

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$2,640,289 \$68,906 (2.68% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	2,115,069	2,404,914	2,460,970	56,056
Materials & Supplies	5,369	14,750	11,000	(3,750)
Contracts	16,139	50,000	50,000	
Other	53,537	56,269	81,269	25,000
Court Costs	29,389	31,950	23,550	(8,400)
Travel - Education	12,967	13,500	13,500	-
Total Budget	2,232,470	2,571,383	2,640,289	68,906



FAMILY COURTS

4131100000 - 4134100000

OVERVIEW

There are seven (7) different family courts in Tarrant County including the:

- 231st District Court
- 233rd District Court
- 322nd District Court
- 323rd District Court
- 324th District Court
- 325th District Court
- 360th District Court

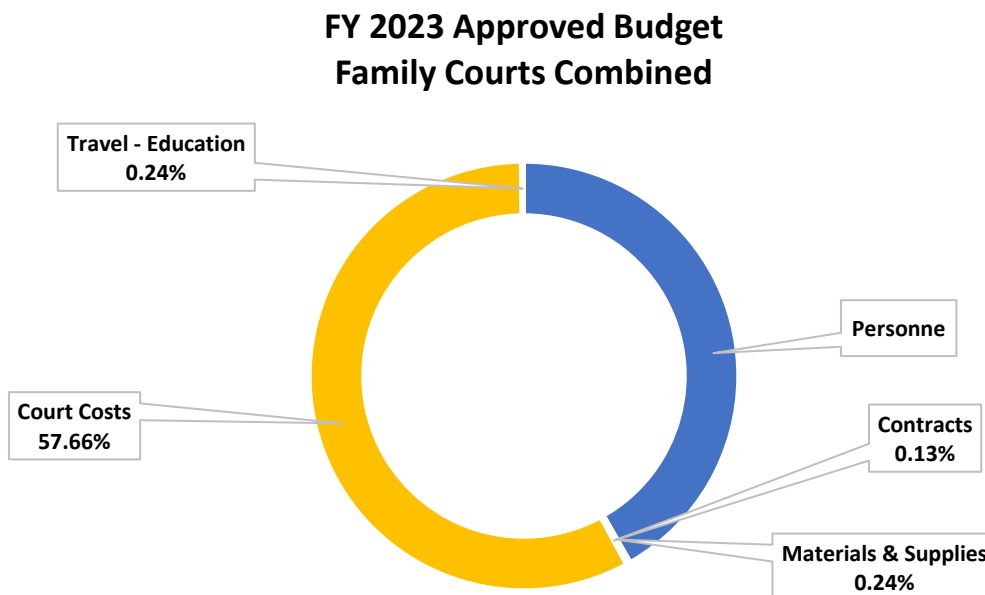
These courts have jurisdiction in various civil actions including divorce and custody. The 323rd District Court has jurisdiction over juvenile cases.

COMBINED FAMILY COURTS EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$11,218,366 \$975,545 (8.70% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	4,795,523	4,827,385	4,681,710	(145,675)
Materials & Supplies	20,618	25,722	27,104	1,382
Contracts	15,000	15,000	15,000	-
Court Costs	4,494,791	5,350,214	6,468,052	1,117,838
Travel - Education	20,370	24,500	26,500	2,000
Total Budget	9,346,302	10,242,821	11,218,366	975,545



CRIMINAL COURT ADMINISTRATION

4192500000

MISSION STATEMENT

The chart below provides data collected for Key Performance Indicators (KPIs)

The Criminal Courts Administrator is appointed by the judges of the county and district courts trying criminal cases. The Administrator serves as the Chief of Staff for multiple judicially supported departments including, Office of Attorney Appointment, Auxiliary Court Coordinators, Central Magistration Support, Grand Jury Bailiffs, Mental Health Court Program, Veterans Treatment Courts, Youthful Offenders Diversion Alternatives Program, First Offenders Drug Program, and Domestic Violence Diversion Program, and Public Safety Employees Treatment Court.

The mission of Criminal Courts Administration bringing stakeholders together to facilitate meaningful improvements in the Tarrant County justice systems that ensure:

- Public safety
- Fairness
- Equity
- Efficiency
- Accountability

So that all Tarrant County residents can live in safe, healthy, and thriving communities.

RECENT ACCOMPLISHMENTS

The Criminal Courts Administrator

- Maintained accuracy of Judicial Dashboard,
- Represented criminal court judges in Commissioners Court and various committees,
- Performed administrative duties for criminal judges,
- Provided staff support to various judicial committees,
- Participated in the selection of misdemeanor auxiliary coordinator, and

- Provided budget preparation and purchasing assistance to the courts as requested.
- Implemented TechShare. - Magistrate Portal,
- Implemented TechShare.Court,
- Implementing PSRS requirements,
- Completed 37139 Risk Assessments, and
- Completed 37,932 Financial Interviews.

DIVISION OBJECTIVES

The objectives of the Criminal Courts Administrator's Office are to:

- Improve public safety
- Reduce racial and ethnic disparities
- Increase transparency and accountability
- Improve the effectiveness of policies and departmental operations
- Improve customer service to Tarrant County residents, and
- Recruit and retain a talented and diverse workforce.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of DVDP Participants Admitted	53	36	28
# Of DVDP Participants Graduated	34	12	38
# Of FODP Participants Admitted	92	28	83
# Of FODP Participants Graduated	85	72	146

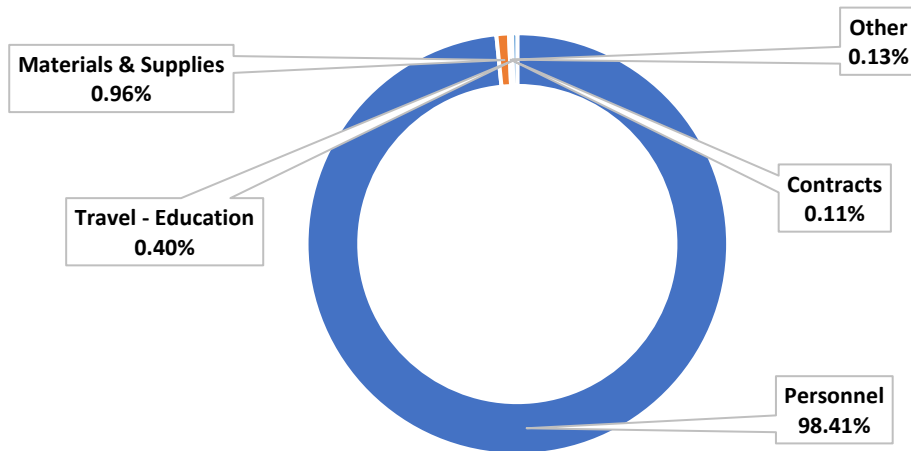
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$4,832,100 \$536,272 (12.48% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Criminal Court Administration



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	3,823,377	4,134,228	4,684,779	550,551
Materials & Supplies	37,131	38,000	39,321	1,321
Other	1,449	6,000	6,000	-
Travel - Education	17,788	34,600	19,000	(15,600)
Operating - Debt Service	-	83,000	83,000	-
Total Budget	3,879,745	4,295,828	4,832,100	536,272

NEW POSITIONS FOR FY 2023

- 1-Data and Policy Specialist, Gr. 73, effective 11/1/2022

INTERFUND TRANSFER

From Veterans Court GRANT-2004 to General Fund due to loss of federal funds

- 1-Administrative Assistant, Gr. 15, effective 10/1/2022

NOTE

Pre-Trial Risk Assessment: All pre-trial expenses are captured in this budgeting fund center. Any pre-trial supervision expenses are captured in the CSCD Bond Supervision Unit budget which is a special purpose budget.



GRAND JURY

4192600000

MISSION STATEMENT

The mission of Grand Jury Bailiffs is to serve the people of Tarrant County and the State of Texas by maintaining security and order during Grand Jury proceedings.

RECENT ACCOMPLISHMENTS

- Assisted the Grand Jury as needed with the impaneling of jurors and review of criminal cases.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Number of Cases Heard	4,328	5,160	9,360
Number of Grand Jurors Summoned	4,532	5,000	5,000
Number of Grand Jurors Excused	2,007	2,200	2,200
Number of Grand Jurors Confirmed	742	1,100	1,100

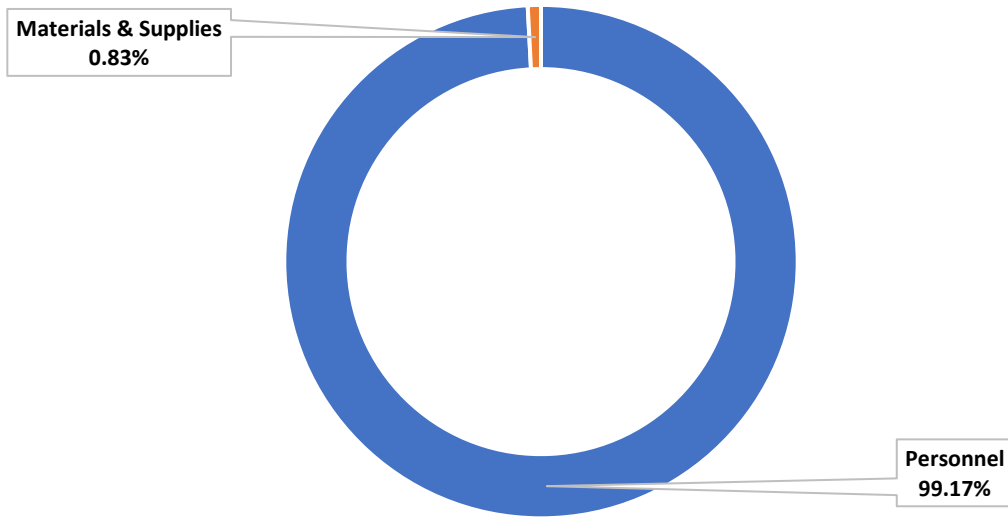
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$238,336 \$12,183 (5.39% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Grand Jury



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	199,936	225,153	236,368	11,215
Materials & Supplies	888	1,000	1,968	968
Total Budget	200,824	226,153	238,336	12,183



CRIMINAL ATTORNEY APPOINTMENT

4192700000

MISSION STATEMENT

The mission of the Criminal Attorney Appointment Office is to appoint attorneys to indigent defendants in a timely manner as established by the Texas Fair Defense Act and the approved Tarrant County Indigent Defense Plans.

RECENT ACCOMPLISHMENTS

- The Criminal Attorney Appointment Office appointed attorney on approximately 35,000 cases.

DIVISION OBJECTIVES

- Appoint attorneys to indigent defendants in compliance with the Fair Defense Act.
- Support the Tarrant County Judiciary and the local defense bar in related issues.
- Provide a source of information and support to the Texas Indigent Defense Commission.
- Implement procedures to accommodate increased use of the Office of Attorney Appointments to achieve centralized appointment procedures and equitable disbursement of attorney appointments.
- Seek grant opportunities to improve indigent defense.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of Attorneys Appointed	37,171	43,332	45,499

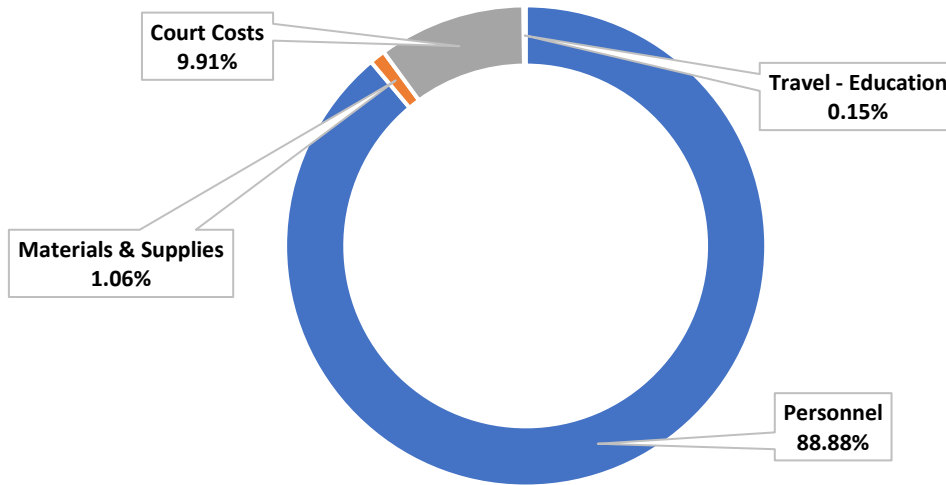
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$615,482 **\$191,491** (45.16% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Criminal Attorney Appointment



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	357,925	357,141	547,057	189,916
Materials & Supplies	3,335	4,550	6,525	1,975
Court Costs	33,313	61,400	61,000	(400)
Travel - Education	-	900	900	-
Total Budget	394,573	423,991	615,482	191,491



CRIMINAL MENTAL HEALTH COURT

4192800000

MISSION STATEMENT

The mission of the Mental Health Unit is to provide continuity of care for offenders with mental illness and to be a liaison between mental health service providers and the Tarrant County criminal court system.

The attorneys of the Office of Judicial Staff Counsel and Special Magistration manages the post-conviction dockets and Mental Health Competency Hearings for the criminal courts and also provides counsel to the criminal courts and Criminal Court Administration in regard to difficult legal issues and policy.

The attorneys of the Office of Judicial Staff Counsel and Special Magistration advise and provide counsel to the criminal courts and Criminal Court Administration in regard to difficult legal issues and policy concerns. Importantly, the office specifically manages the post-conviction dockets of the criminal courts and maintains a special advisory role in complex matters before the courts and court programs.

RECENT ACCOMPLISHMENTS

- Assisted in the placement of seriously medically/mentally ill defendants who have been refused by state facilities.
- Provided assistance to Catholic Charities as needed.
- Provided needed MH information to forensic psych for competency evaluations.
- Prepared court documents for ordering competency evaluations.
- Provided information to ADA's as requested.
- Helped defense attorneys with placement for homeless clients after defendants competent and plead out.
- Set up appointments for recovering resource counsel to assess inmates for inpatient rehabilitation once released.
- Arranged for inmate to go to a crisis bed at MHMR facility upon release from custody.
- Provided courts with weekly state hospital lists.
- Enhanced Mental Health Docket to help reduce jail stays on cases that were in need of mental health services.

DIVISION OBJECTIVES

- Maintain a database of all defendants referred for mental health reasons.
- Continue timely identification of individuals in need of mental health care.
- Continue sending notifications to courts of defendants on the state hospital waiting list so they will know when defendants are anticipated to transfer. Continue to supervise progress of defendants on PR bond and living in nursing homes.
- Expand a working relationship with nursing homes willing to take defendants with mental illness from the jail and on PR bond.
- Continue to ensure continuity of care for defendants with mental and medical health needs.
- Develop a working relationship with JPS correctional health care to ensure continuity of care for defendants while in custody.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of Competency Evaluation	822	306	756
Determination of Incompetency Orders	468	210	420
# Of MHDP Admitted	48	24	36
# Of MHDP Graduated	45	44	46

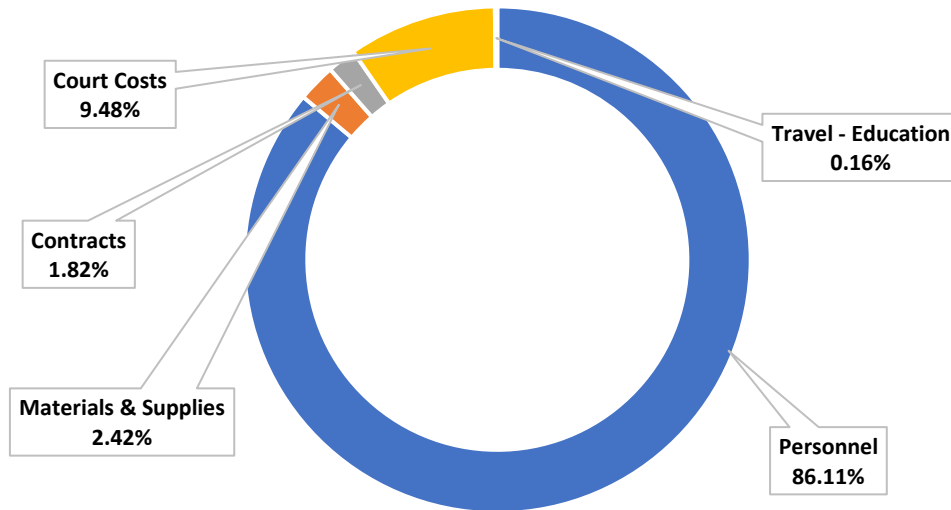
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$959,641 **\$124,190** (14.87% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Criminal Mental Health Court



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	583,429	709,331	826,371	117,040
Materials & Supplies	21,788	23,120	23,270	150
Contracts	15,240	17,500	17,500	-
Court Costs	82,816	84,000	91,000	7,000
Travel - Education	309	1,500	1,500	-
Total Budget	703,582	835,451	959,641	124,190



COUNTY COURTS AT LAW

4210100000 - 4210300000

OVERVIEW

There are three (3) different county courts at law in Tarrant County including:

- County Court at Law #1
- County Court at Law #2
- County Court at Law #3

These courts have jurisdiction in:

- concurrent jurisdiction with the district court in civil cases in which the matter in controversy exceeds \$500 and does not exceed \$250,000 (for cases filed after September 1, 2020), excluding mandatory damages and penalties, attorney's fees, interest, and costs.
- nonjury family law cases and proceedings.
- final rulings and decisions of the division of workers' compensation of the Texas Department of Insurance regarding workers' compensation claims, regardless of the amount in controversy.
- eminent domain proceedings, both statutory and inverse, regardless of the amount in controversy.
- suits to decide the issue of title to real or personal property.
- suits to recover damages for slander or defamation of character.
- suits for the enforcement of a lien on real property.
- suits for the forfeiture of a corporate charter.
- suits for the trial of the right to property valued at \$200 or more that has been levied on under a writ of execution, sequestration, or attachment; and
- suits for the recovery of real property.

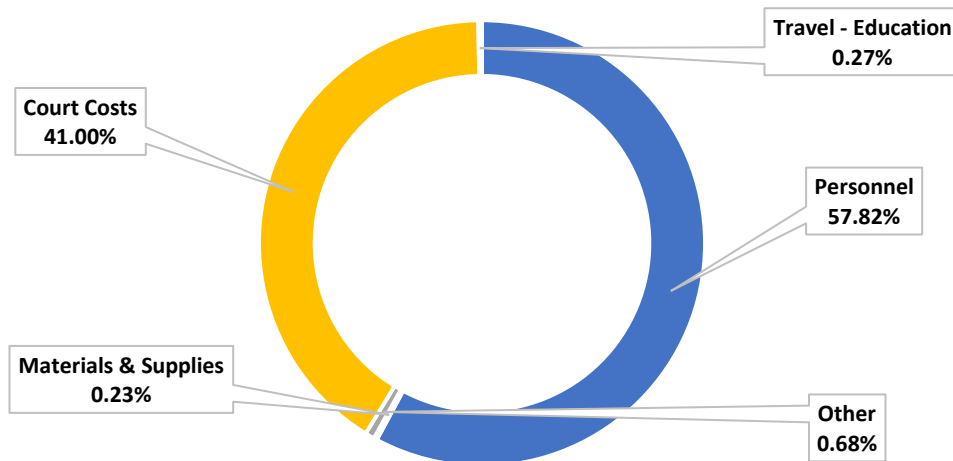
COMBINED COUNTY COURTS AT LAW EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$3,302,399 \$153,068 (4.63% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
County Courts at Law Combined



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,863,250	1,920,492	1,957,671	37,179
Materials & Supplies	5,712	6,600	7,888	1,288
Other	1,934	23,121	23,121	-
Court Costs	1,517,573	1,351,116	1,388,016	36,900
Travel - Education	4,223	6,850	9,000	2,150
Total Budget	3,392,692	3,308,179	3,385,696	77,517



COUNTY CRIMINAL COURTS

4220100000 - 4221100000

OVERVIEW

There are ten (10) different county criminal courts in Tarrant County including the:

- County Criminal Court #1
- County Criminal Court #2
- County Criminal Court #3
- County Criminal Court #4
- County Criminal Court #5
- County Criminal Court #6
- County Criminal Court #7
- County Criminal Court #8
- County Criminal Court #9
- County Criminal Court #10

A county criminal court in Tarrant County has jurisdiction over all criminal matters and causes, original and appellate, prescribed by law for county courts, but does not have civil jurisdiction. The County Criminal Courts Nos. 5 and 10 of Tarrant County also have concurrent jurisdiction within the county of all appeals from criminal convictions under the laws of this state and the municipal ordinances of the municipalities located in Tarrant County that are appealed from the justice courts and municipal courts in the county. The County Criminal Courts Nos. 5, 7, 8, 9, and 10 of Tarrant County also have concurrent jurisdiction with the district court in felony cases to conduct arraignments, conduct pretrial hearings, and accept guilty pleas.

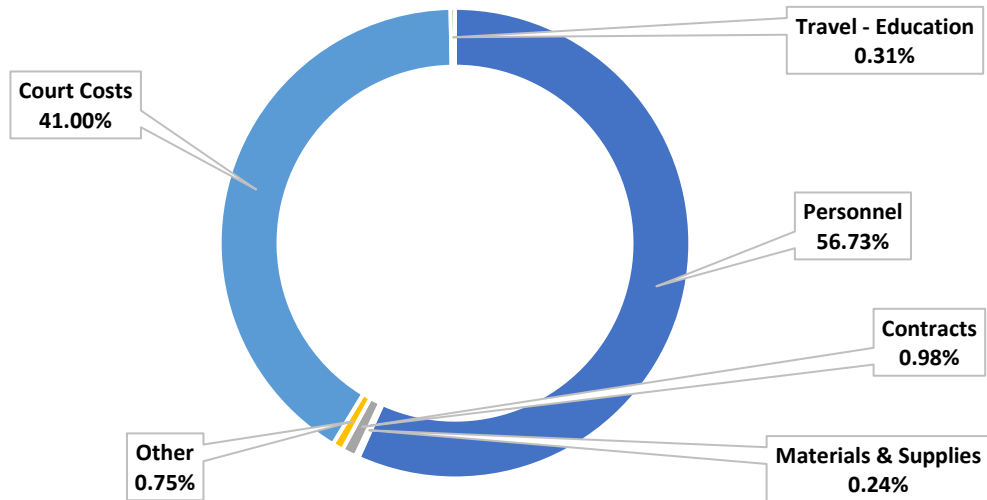
COMBINED COUNTY CRIMINAL COURTS EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$10,249,432 \$172,429 (1.68% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget County Criminal Courts Combined



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	5,395,113	5,745,417	5,814,279	68,862
Materials & Supplies	16,700	22,610	24,777	2,167
Contracts	100,000	100,000	100,000	-
Other	42,935	77,070	77,070	-
Court Costs	4,868,120	4,100,406	4,201,806	101,400
Travel - Education	22,999	31,500	31,500	-
Total Budget	10,445,867	10,077,003	10,249,432	172,429



PROBATE COURT #1

4230100000

MISSION STATEMENT

Created by statute in 1957, Tarrant County Probate Court No. 1 is one of 18 statutory probate courts in the 10 largest counties in Texas. These courts hear all matters involving or related to:

- the probate of wills and administration of decedent's estates;
- the creation of estate administrations for individuals dying without a will;
- the determination of the heirs of a decedent pursuant to Texas law;
- the creation of guardianships for incapacitated persons, including minors;
- the modification and interpretation of trust instruments; and
- involuntary mental health commitments.

The court generally admits approximately 1,500 wills to probate, annually. The court manages its contested docket, hearing both non-jury and jury trials. Jurisdiction includes suits directly related to probate and guardianship matters as well as those ancillary to any pending estate, guardianship, or trust (such as wrongful death or divorce of a ward).

Probate Administration

The court has the responsibility to administer and monitor all court-supervised cases for deceased persons, including the management of properties or monies and compliance with all requirements under the law. Annual accountings are required of personal representatives handling property or funds. Court staff audit all accounts and reports and follow up on deficiencies. The court enforces compliance with the Texas Estates Code by calling to account personal representatives who fail to take all actions required by law.

Guardianship Administration

The court also has the responsibility to administer and monitor persons under guardianships, both the management of properties or monies and their physical and social welfare. Annual accountings are also required of guardians handling property or funds of the ward and annual reports are required of guardians of the person. Court staff audit all accounts and reports and follow up on deficiencies. The court enforces compliance with the Texas Estates Code by calling to account personal representatives who fail to take all actions required by law.

The court is statutorily required to monitor all guardianships and to create and supervise a program to annually visit each ward of the court pursuant to such mandate. The court recruits, trains and supervises volunteers to staff its guardianship monitoring program and to make site visits to wards under guardianship.

The court is required to perform an annual review of each guardianship and make a written determination as to whether each guardianship is to be continued, whether the powers of the guardian are to be increased or decreased, whether the rights of the ward are to be further limited or restored, or whether the guardianship should be closed. This process involves approximately 1,500 guardianships annually.

Mental Health

The court conducts all applications for court-ordered inpatient mental health treatment on location at the county mental health hospital, which also include hearings for the involuntary administration of psychoactive medications. In addition to the cases filed by the county mental health hospital, eight additional private hospitals also file commitment applications. Recommitment hearings for long-term hospitalizations are filed by North Texas State Hospital and are heard by the court via video conference. This currently totals approximately 5,000 cases per year.

RECENT ACCOMPLISHMENTS

COVID-19 Response

Like the rest of the County, this Court faced serious challenges during the pandemic. We were fortunate in that several years ago our Court went “paperless.” Already having accomplished this part of the process allowed us to focus on setting up remote hearings. While there were some bumps along the way, the Court continued to operate and has conducted thousands of Zoom hearings.

Staff Attorney

In FY2022 we transitioned the Staff Attorney position from a contract role to a permanent position. The Staff Attorney has, historically, rotated to a new person every two years. With the transition to a permanent position, we have given that role a more certain future and can increase the productivity provided by the position without having to re-train every two years.

Court Investigator

In FY2021 & FY2022 we reduced our budget for Counsel Fees due to the savings anticipated by the addition of this new full-time investigator. Savings continue to come, and we intend to further reduce our request for Counsel Fees in FY2023. In the past many cases required the appointment of a Guardian ad Litem. Now we are able to appoint in-house staff and save the amount that would have been paid to the GAL. The minimum amount paid to a GAL for each of these cases is \$1,000.00, with many requiring more.

Outpatient Mental Health Program

The Court operates an outpatient program for those with mental health patients that are in need of continued treatment but can receive it outside the hospital setting with guidance and structure provided by the Court and MHMR. Since its inception in 2017, the Court has overseen more than 200 patients. Tarrant County is considered a national model for this program. With the generous budget award of ARPA funds to MHMR from Tarrant County, we expect to significantly expand our outpatient caseload.

DIVISION OBJECTIVES

- Increase the use of our outpatient treatment program for mental health patients;
- Decrease reliance on appointed attorneys to perform guardian ad litem services;
- Increase dialogue with criminal justice, medical, and community partners in order to assist in finding treatment options for the incapacitated and the mentally ill;
- Continue to find efficiencies in court operations.
- Continue the transition back to in-person proceedings and return to on-site investigation in guardianship cases.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
New Cases Filed in Probate Court 1	2,607	2,469	2,530
Pending Cases	9,909	8,557	8,952
Contested and Uncontested Hearings	3,332	3,023	3,082
Annual Reports Filed by Guardians and Reviewed by Court	1,261	1,336	1,364
Mental Health Cases Filed	5,238	5,757	5,694

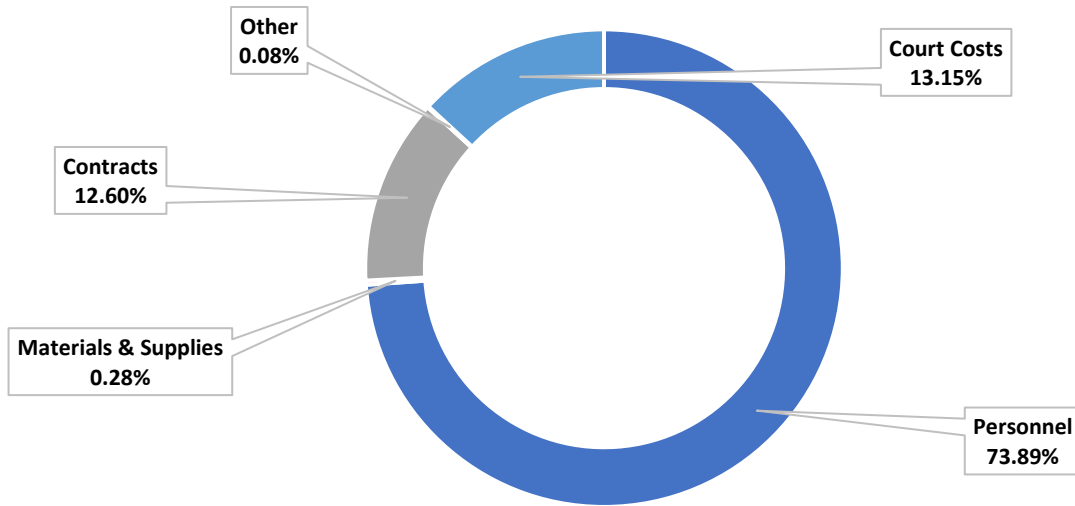
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$2,599,331 \$66,248 (2.62% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Probate Court #1



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,550,418	1,829,586	1,920,581	90,995
Materials & Supplies	6,075	9,597	7,350	(2,247)
Contracts	324,425	325,000	327,500	2,500
Other	-	2,000	2,000	-
Court Costs	254,311	366,900	341,900	(25,000)
Total Budget	2,135,229	2,533,083	2,599,331	66,248



PROBATE COURT #2

4230200000

MISSION STATEMENT

Tarrant County Probate Court No. Two's mission is to provide all parties their day in court, to treat all parties equally and respectfully, and to rule on cases efficiently in accordance with the law and the applicable facts.

RECENT ACCOMPLISHMENTS

Decedent's Estates

- The Court has been conducting both in-person and Zoom hearings on uncontested probate matters and conducting in-person hearings on contested matters. The Court had to discontinue uncontested probate dockets in Arlington, Hurst and Lake Worth due to COVID.
- The Court's attorney rotation list consists of 125 attorneys and each attorney receives about two appointments each year. The Court has received a noticeable increase in intestate heirship determination and small estate affidavit filings in FY'22.

Guardianship

- All guardianship hearings are being conducted in-person.
- The Court strictly applies the law as written requiring clear and convincing evidence of incapacity and that supports and services and alternatives which could avoid the need for a guardianship have been considered and determined not to be feasible in addition to the other legal requirements prior to placing anyone or anyone's estate under guardianship.
- The Court also grants partial guardianships when the facts heard at trial warrant a partial guardianship in lieu of a full guardianship.
- The Court is now receiving reports from Guardians of the Person through an on-line form which saves staff time and paper and mailing expenses.
- Guardianship matters continue to be contentious with more contested guardianship matters and lawsuits ancillary to guardianships being filed.
- Court social workers named as court visitors make initial investigations, assessments and reports on each guardianship matter to make sure that all less

restrictive alternatives to guardianship and available supports and services have been considered to avoid unnecessary guardianships.

- Court social workers also recommend the most suitable person as guardian and to make sure the residential, medical, social and educational needs of the ward are met. The guardianship staff and social work interns continue to make at least one annual court visit on all wards under guardianship to enable the court to make its annual determination as to whether each guardianship should be continued, modified or terminated.
- The Court continues to receive communications from its wards.
- In addition, Judge Allen continues to personally review all Guardian of the Person Reports and Associate Judge Kelly personally reviews all Court Visitor Reports.
- Each Judge sends communications to the Assistant Court Investigators when she believes follow-up is necessary to determine whether a modification, restoration or closure is appropriate.
- Judge Allen is very cognizant of returning tax-payer dollars to the County when a ward receives funds from an inheritance or when a ward has funds remaining after death.

Mental Health

- Associate Judge Lynn Kelly primarily handles the majority of the mental health probable cause, commitment, and medication hearings.
- Due to the increased number of mental health commitment filings, each court now conducts its own mental health docket each week.
- The court has added new attorneys to represent proposed patients.
- Judge Kelly has also heard several matters involving the need for mental health commitment for patients who are being held in the county jail, but who should be transferred to JPS for mental health treatment. Judge Allen also hears these cases and both Judges are available and do work on pre-hearing orders. Judge Allen also reviews and countersigns all commitment and medication orders signed by Associate Judge Kelly.

Public Probate Administrator

- The court is currently continuing use of public probate administrator on a part-time basis to handle existing cases and to recover claims for county funds that have been expended in guardianship proceedings and for indigent burials.

DIVISION OBJECTIVES

- **Technology** - The court has now gone paperless for all matters but not for all orders. The court has also finished a project that allows guardians of the person, not represented by legal counsel, to electronically file guardian of the person reports directly with the clerk or court staff thus minimizing the effort and expense to the guardians. The court is encouraging all guardians of the person to use this electronic filing process for guardianship of the person reports. The court staff uses queues to review filings and places orders in Judge Allen's queue when they are ready to be signed. The court's objective is to have all uncontested orders approved and copies sent to attorneys within three weeks of filing so that cases can be completed in a timely manner. The court is looking forward to not having to conduct hearings on Zoom due to the increased time required for these hearings.
- **Parallel Court Dockets** - The court's goal is continue running parallel trial dockets with one heard by the elected judge and one heard by the associate judge to better expedite probate, guardianship, and mental health matters which continue to increase in number.
- **Guardianship** - The court sends out social workers on every guardianship application to ensure that all less restrictive alternatives to guardianship and that available supports and services have been considered and used when feasible to prevent unnecessary guardianships being established. The court, through the guardianship auditor, continues to strictly scrutinize all fee applications to ensure our wards' estates and the tax-payer dollars are only spent in accordance with the law. In addition, the court strives to reimburse the County whenever possible for funds expended for filing fees and court costs which includes court-appointed attorneys.
- **Mental Health** - The court will continue to hear its own docket and appoint its own defense attorneys to ensure that caseloads are not excessive as mental health filings have risen dramatically. The court will continue its involvement in the Assisted Outpatient Treatment program and celebrates its graduates.
- **Decedent's Estates** - The Court will continue to review and hear matters involving decedent's estates as expeditiously as possible. The court's goal is that uncontested probate matters can be heard as close to the citation return date as possible. The court also plans to resume hearing cases in Arlington, Hurst and Lake Worth, and will trade off hearing these cases with Court One every other month when COVID restrictions lift.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

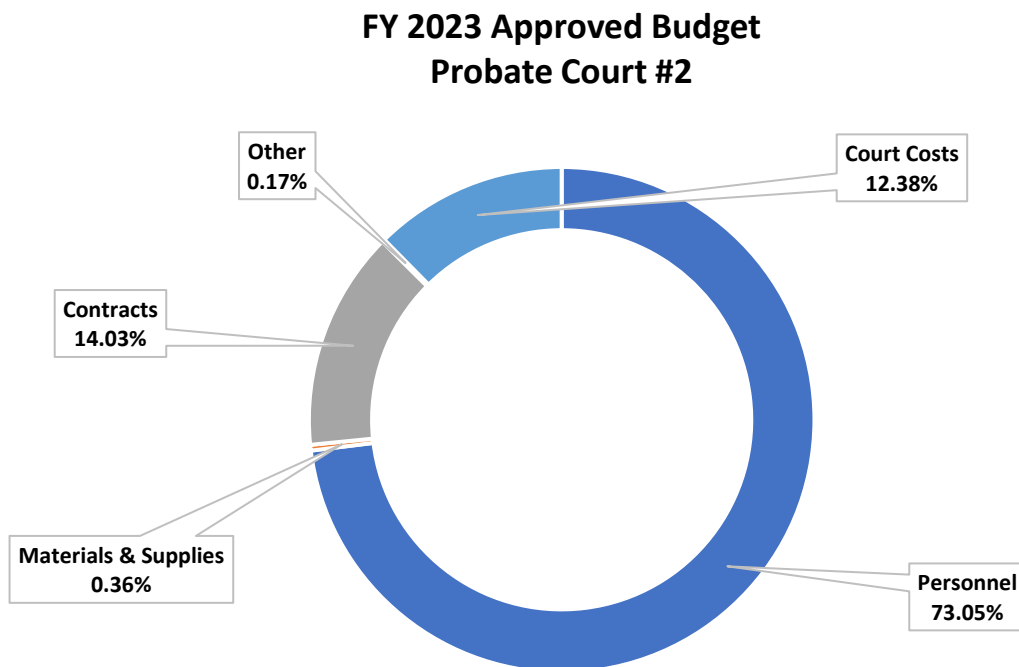
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Dependent Administrations - New	40	44	48
Guardianships of the Estate - Cumulative	280	285	290
Mental Health Filings	4,714	4,750	4,775
Probate New Case Filings	2,132	2,200	2,350
Small Estate Affidavits	275	300	325

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$2,337,327 \$87,161 (3.87% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	1,436,145	1,605,045	1,707,456	102,411
Materials & Supplies	5,429	8,781	8,531	(250)
Contracts	324,904	343,000	328,000	(15,000)
Other	839	6,040	4,040	(2,000)
Court Costs	235,788	287,300	289,300	2,000
Total Budget	2,003,105	2,250,166	2,337,327	87,161



JUSTICE OF THE PEACE

PRECINCT #1

4410100000

MISSION STATEMENT

The mission of Justice Court Precinct 1 is to provide superior customer service to citizens while maintaining the highest standards of court efficiency and administering Justice without partiality according to the law.

Since May 2019, Justice Court Precinct 1 designates that the electronic copy of all Court financial documents as well as all documents filed with the Tarrant County Justice Court Precinct 1, shall be the official court record.

In addition, any document filed in paper form will be scanned to produce an electronic copy, which shall be considered the official court record of that document.

Furthermore, the clerk will retain only electronic versions of documents electronically filed or scanned into the record.

RECENT ACCOMPLISHMENTS

For more than 7-years, the Court has utilized E-File for attorneys through E-File Texas and E-File Self Help "Guide and File" for Pro se litigants.

In 2020, when COVID became an issue, we could not conduct in-person business and live hearings. However, because we had implemented many paperless and electronic processes, COVID had little to no impact in our Court; the only area impacted was our ability to conduct live hearings. In March 2020, OCA (Office of Court Administration) contacted the Court to initiate a pilot program for Justice Courts, utilizing Zoom to conduct remote hearings.

We quickly realized these events presented an excellent opportunity to expand our paperless processes across other areas of our Court.

Since implementing these processes, we have integrated our paperless processes across all our case types. In late 2017, Justice Court 1 received one Kiosk for public use. The implementation of the Kiosk allows the public to file petitions, answers, motions, and access to review cases filed in our Court and print if needed. Kiosks eliminate paper files and permit ease of electronic access.

We noticed some areas of improvement during this time, and in October 2019, Justice Court 1 revamped the Kiosk capabilities. The public can now use the Kiosk to view their case online, print out documents, E-File their cases, or any subsequent filings online via E-File Self-Help and E-File Texas.

The Kiosk also allows easy access to Self-Help Resources and the most commonly used websites.

Having the ability to track cases electronically, we have adjusted our processes and procedures and better integrated them with a more paperless process.

In July 2019, Justice Court 1 became the 1st Justice Court to implement "Mandatory E-Filing."

All-Pro Se Litigants and attorneys must file their case by either E-File Texas or E-File Texas Self-Help. We have been able to streamline our current processes and have significantly reduced the daily time spent creating and preparing cases. Most importantly, it has improved our customer service to attorneys and the public by providing them greater access, convenience, and flexibility while doing business with our Court.

For many years, we had worked for hand in hand with the Tarrant County Clerk's office and our IT department's members to transition our appeals to a paperless process. We faced many obstacles along the way, but during 2020, we were able to develop and execute the strategy.

Paperless Appeal Transfers: Utilizing our current case management system (Odyssey), Justice Court, Pct.1, became the first Court to develop a process to allow Justice Courts to transfer appealed eviction cases from Justice Courts to County Courts via queues. Additionally, in October 2020, we began accepting appeals electronically via E-File Texas. Justice Court, Pct. 1 has become the 1st Court in the State to implement Mandatory E-Filed appeals and develop an electronic appeal process.

Justice Court One has received the following recognitions through these efforts. Tyler Excellence Award (2020) and TAC Award for Innovation and Court Room Security. Additionally, both Judge and Court Manager have received awards for Judge and Clerk of the Year from the Justice Court Judges Associations.

Since March 2020, we have utilized Zoom to conduct remote mediations. We are the 1st Court in The State of Texas to develop a complete online E-Court Pre-Trial Mediation Program. Additionally, we worked closely with the Texas Department of Public Safety to transition Driver's License Suspension and Safety Responsibility Suspension Hearings remotely via Zoom. Due to our initiative's success, we anticipate that by 2023 The Texas Department of Public Safety will expand this process Statewide.

Justice Court Precinct 1 continues to be considered one of the most efficiently operated Justice Court in Tarrant County. We strive to maintain a court management process that is efficiently run by pursuing new and innovative ways to improve the Court's processes and procedures. We keep the focus on maintaining high levels of litigant satisfaction. The needs of the litigants continue to be our top priority.

DIVISION OBJECTIVES

As we work toward our complete FY2022 paperless goal, Justice Court Precinct 1 has already taken steps toward continuous improvement. Currently, we are actively pursuing the expansion of our Evidence Display and the acquisition of new software/tools that will allow our Court and other Courts to provide the best court experience to both Attorneys and Litigants.

Judicial Centers of Excellence: Justice Court Precinct 1 will be working towards becoming a participant of the Texas judicial Council's Centers of Excellence program. The Centers of Excellence Program is designed to assist courts and court systems in assessing and improving their performance, supporting accountability in the administration of justice while providing a structured means for courts to communicate accountability and transparency to the public and government partners.

Evidence Display Initiative: Our priority is to provide our Litigants, Attorneys, and Jurors with a more comfortable and more efficiently run court experience. Therefore, providing a more "user-friendly" way to manage and display exhibits during any court setting is crucial for any court. We are actively working with IT to expand our Evidence Display. The new capabilities will allow our Litigants, Attorneys, and Jurors to easily display/view any exhibits and or electronic data in our court while still ensuring that the Judge can manage and control what is displayed as evidence to the courtroom at large and the jury.

Additional FY 2023 Goals:

- Expansion of our E-Court Pre-Trial Mediation Program
- Expansion of DPS citation importer
- Electronic submissions of Emergency Mental Health Warrants
- Electronic submissions of TX DPS Administrative cases
- Text message Notifications
- Implementation of re: SearchTX – Allows litigants easier access to case files in all Texas Counties

As we continue to phase out of our current paper files, the need for new and innovative software solutions will arise. Justice Court Precinct 1 will continue to pursue different avenues to ensure litigant satisfaction and court efficiency.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

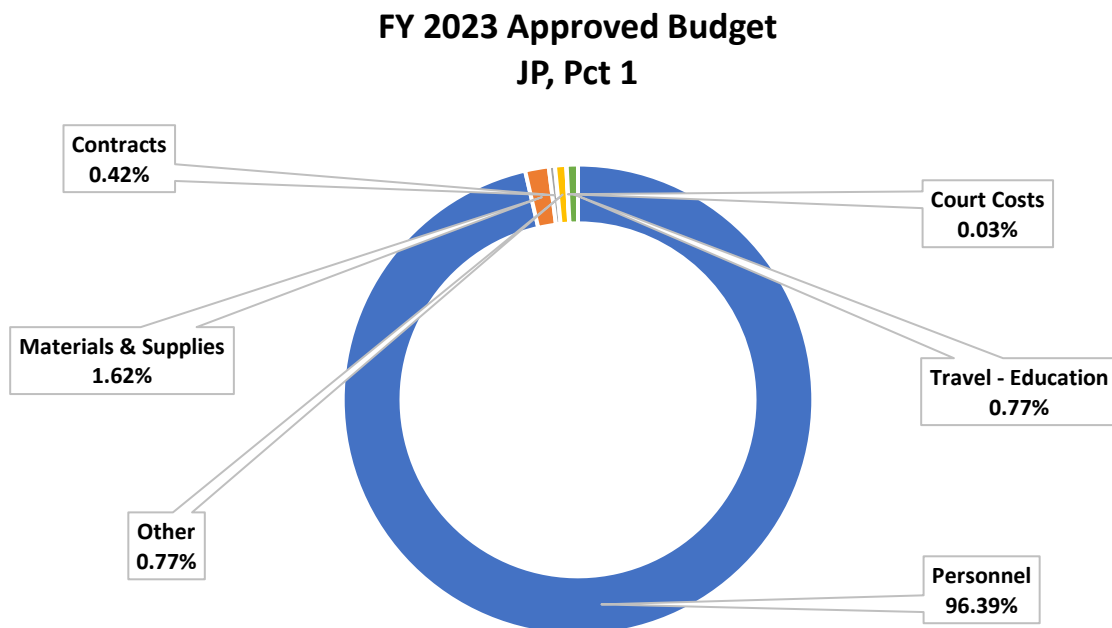
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Citations Issued	7,849	8,837	8,837
Civil - Eviction Cases	1,915	2,452	3,269
Civil - Small Claims Cases	542	462	616
Eviction Hearings	1,715	1,978	2,367
Small Claims Hearings	625	490	653

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,003,755 \$103,539 (11.50% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	707,516	860,792	967,510	106,718
Materials & Supplies	8,291	20,132	16,274	(3,858)
Contracts	2,930	3,585	4,264	679
Other	2,117	7,707	7,707	-
Court Costs	300	300	300	-
Travel - Education	3,078	7,700	7,700	-
Total Budget	724,232	900,216	1,003,755	103,539



JUSTICE OF THE PEACE

PRECINCT #2

442010000

MISSION STATEMENT

Justices of the Peace are charged with the responsibility to faithfully and impartially discharge the duties required by law and to promptly pay over to the party entitled to receive all monies which may come into his/her hands during his/her term of office. It is the mission of the Justice Court to serve the people of Tarrant County, Precinct 2 by efficient and accessible administration of justice for all and to treat all persons with integrity, fairness, and respect.

RECENT ACCOMPLISHMENTS

Justice Court, Precinct 2 continues to maintain the highest volume of eviction and truancy cases as well as one of the highest volumes of small claims cases in Tarrant County. The Court processes these cases in a fair and efficient manner to provide expeditious resolutions and to avoid creating an unnecessary backlog.

At the height of the COVID pandemic, Justice Court, Precinct 2 implemented the E-File Texas and E-File Self Help electronic filing systems to limit both the public and the employees' exposure to COVID. In addition to electronic filing, the Court also held most hearings via Zoom and continues to offer this option to those who are a part of a vulnerable population. The Court has also kept simple proceedings virtual, such as tow hearings, mental health warrants and debt claim trials, thus reducing travel for all parties.

Justice Court, Precinct 2 continues to utilize and implement technologies introduced by Tarrant County to improve the Court's procedures and efficiency. Examples of these technologies are electronic transfers of appeals, Odyssey Judge's Edition, and the new online check in program. The Court is virtually paperless in the courtroom and post-judgment thanks to the use of Odyssey's e-signature feature, which allows for the judge to sign all documents electronically, and the use of email correspondence with parties.

We have maintained our excellent reputation for customer service and our ability to maintain a low pending case load in all areas of the Court.

DIVISION OBJECTIVES

Justice Court, Precinct 2 will continue to have the judge and clerks attend annual seminars, as needed, to keep abreast of any new legislation that may be introduced. We will also continue to utilize and implement any technologies that are introduced by Tarrant County to ensure the quick and efficient disposition of all cases. The Court will continue

to provide excellent customer service to all, as well as courteous, prompt, and fair justice to all parties.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

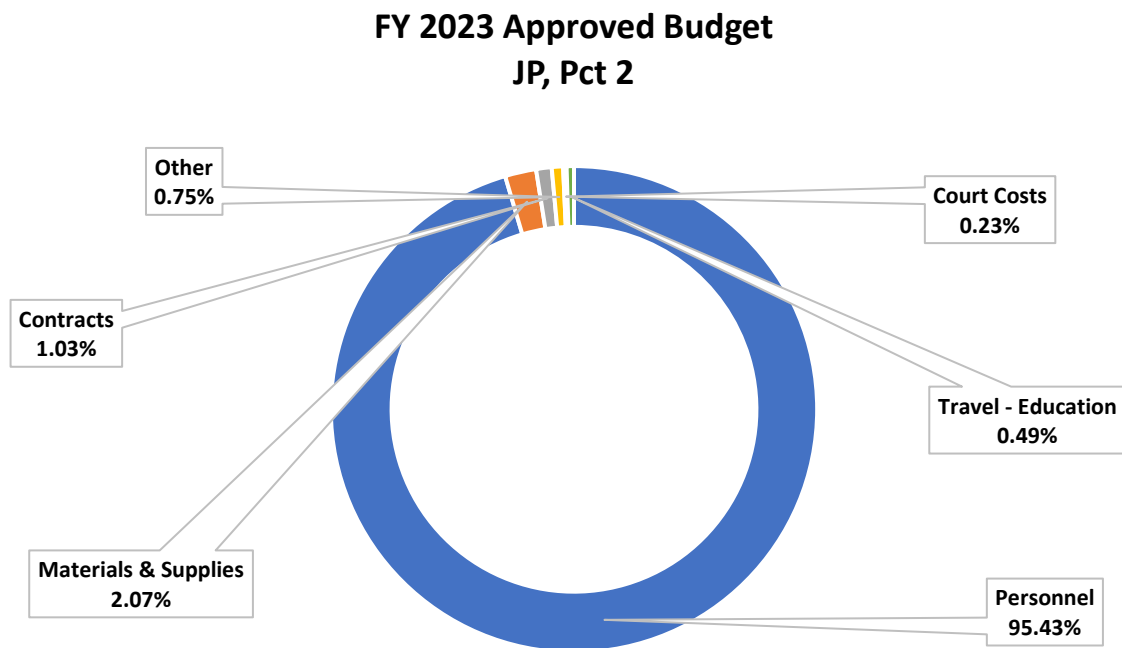
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Civil Debt Claim	2,757	1,776	1,978
Civil Eviction	3,648	7,336	8,000
Civil Small Claim	712	848	1,000
Criminal Traffic	72	64	65

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,027,218 ~~\$130,802~~ (14.59% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	747,399	847,361	980,269	132,908
Materials & Supplies	15,890	23,157	21,292	(1,865)
Contracts	6,986	8,553	10,600	2,047
Other	4,233	7,707	7,707	-
Court Costs	3,035	4,638	2,350	(2,288)
Travel - Education	1,216	5,000	5,000	-
Total Budget	778,759	896,416	1,027,218	130,802

NEW POSITIONS FOR FY 2023

- ✚ 1-Clerk, Administrative Court (1), Gr. 17, effective 11/1/2022



JUSTICE OF THE PEACE

PRECINCT #3

4430100000

MISSION STATEMENT

Tarrant County Justice Court Precinct 3 will use all available resources to act as a conservator of the peace by the fair, equitable, and timely administration of justice matters within its jurisdiction.

RECENT ACCOMPLISHMENTS

Tarrant County Justice Court Precinct 3 operated within budget and continued case backlog reduction. Using the technologies implemented in FY20 and 21 during the first half of FY22 Justice Court 3 reduced the total civil backlog by over 25%.

DIVISION OBJECTIVES

- Complete certification of Administrative Court Clerks delayed by pandemic measures.
- Continue backlog reduction.
- Provide final judgment for all matters within 120 days of answer.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Civil - Eviction	1,393	2,008	2,000
Civil - Small Claims	698	634	700
Criminal - Traffic	111	76	80
Criminal - Non-Traffic	74	36	40

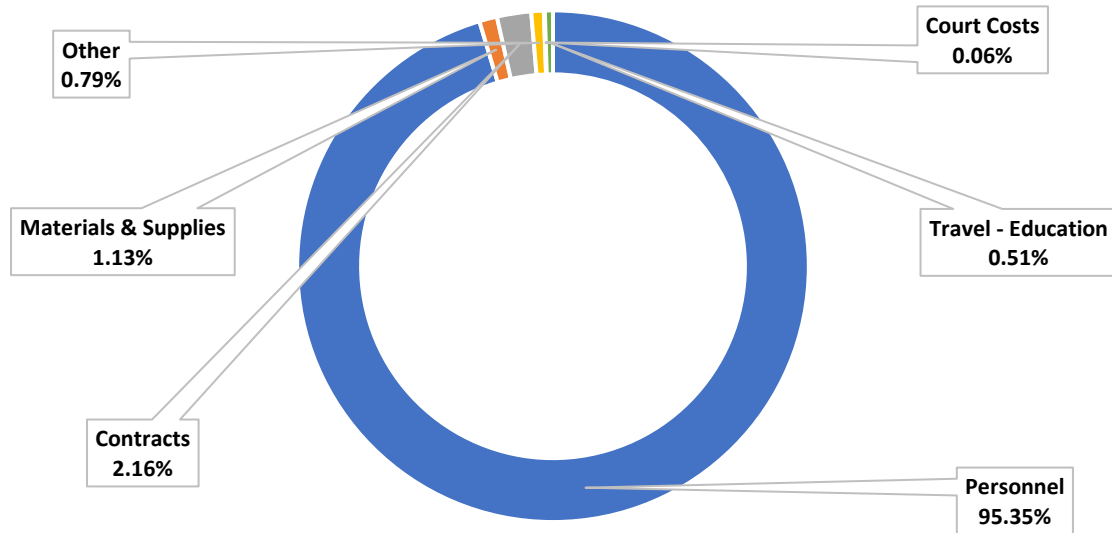
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$977,481 \$47,251 (5.08% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
JP, Pct 3



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	780,206	879,217	932,074	52,857
Materials & Supplies	7,990	17,940	11,000	(6,940)
Contracts	14,424	17,636	21,100	3,464
Other	4,763	7,707	7,707	-
Court Costs	-	530	600	70
Travel - Education	2,406	7,200	5,000	(2,200)
Total Budget	809,789	930,230	977,481	47,251



JUSTICE OF THE PEACE

PRECINCT #4

4440100000

MISSION STATEMENT

It is the mission of the Justice of the Peace Court 4, to serve the people of Tarrant County by efficient and accessible administration of justice for all persons. The Justice of the Peace serves all litigants with integrity, consideration, and respect. The Justice of the Peace are charged with the responsibility of faithfully and impartially discharging the duties required by law. Additionally, this court responds to the needs of the Constables, Sheriff, Department of Public Safety, Tarrant Regional Water District, Texas Parks and Wildlife Department, and eleven municipal police agencies within this precinct.

RECENT ACCOMPLISHMENTS

- Overhauled the JP4 website to allow a more user-friendly format that allows the public to easily access forms and important documents from the Court. Additionally, we made the self-help section easier to navigate.
- Deployment of Judge's Edition that allows for the court's docket to run more efficiently.
- Deployment of the Clerk's Check-in program that allows the staff to check in litigants more efficiently for hearings.
- Restructured clerks for better case management.
- Warrants are being issued on Class C citations.
- N-Court System implemented.
- E-file Self Help installed.
- Paperless Queue system implemented.
- Installation of Kiosk in the lobby for the public to have access to e-file and lookup other information pertaining to their case.
- Implementation of a new procedure that allows the civil and debt claim cases filed via e-file to be tracked and worked more efficiently.
- Procedures drafted and implemented for the opening and closing of the JP daily financials for Managers/Assistant Managers.

DIVISION OBJECTIVES

We are in the process of writing policy and procedures for the Justice of the Peace 4 court functions. Employee development and cross training for each position.

We are continuing to work on the Warrant Project to bring all outstanding Class C citations up to date. We are revising our Court forms to ensure they are up to date with any legislative changes.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Civil - Eviction	2,000	3,500	2,700
Civil - Small Claims	900	1,100	900
Criminal - Non Traffic	650	700	700
Criminal - Traffic	500	1,000	600
Warrants	184	300	180

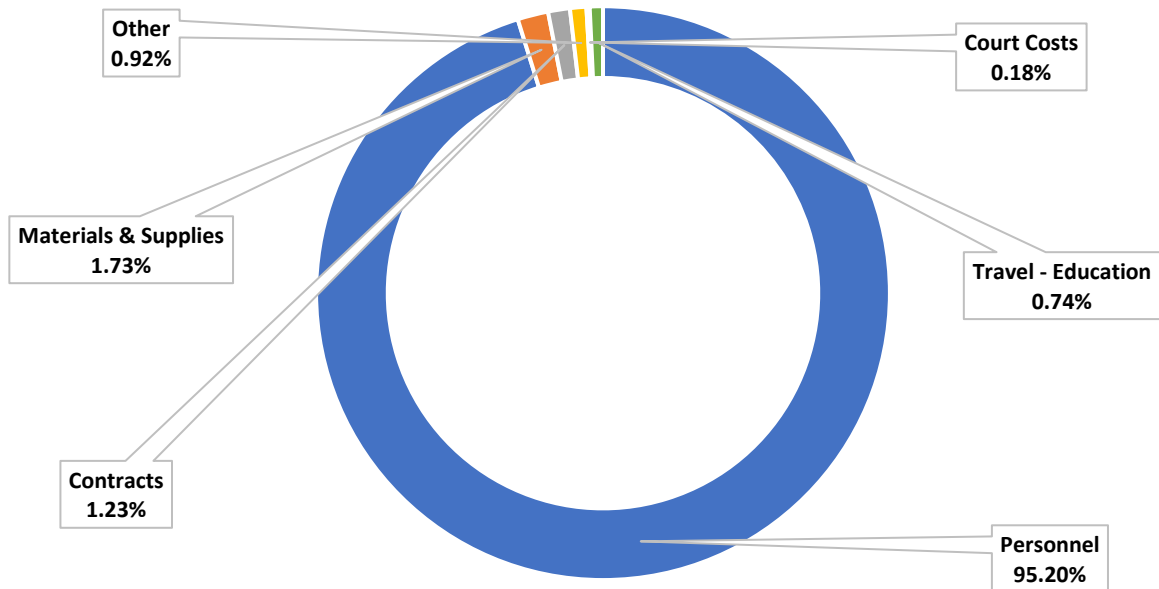
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$863,559 **\$1,708** (0.20% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget JP, Pct 4



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	728,287	818,048	822,094	4,046
Materials & Supplies	13,294	19,128	14,950	(4,178)
Contracts	7,353	8,993	10,600	1,607
Other	3,175	7,707	7,940	233
Court Costs	350	1,575	1,575	-
Travel - Education	3,776	6,400	6,400	-
Total Budget	756,235	861,851	863,559	1,708



JUSTICE OF THE PEACE

PRECINCT #5

4450100000

MISSION STATEMENT

It is the mission of the Justice of the Peace Court 5 to provide professional and courteous services to litigants where they obtain fair, equitable, and impartial adjudication under the established principles of law.

RECENT ACCOMPLISHMENTS

JP Pct 5 is in downtown Fort Worth and, in spite of the COVID-19 pandemic affecting the entire world, our office continues to serve the English and Spanish speaking customers in person and by telephone by providing them with procedural information and by directing them to the correct County office they are seeking.

Clerks have adapted to the COVID-19 pandemic by wearing masks and wiping down workstations, counters, and courtroom as applicable to ascertain office space is sanitized. They continue to work in the most professional manner as well as trying to complete their daily workload.

Judge De Leon and court staff have utilized ZOOM hearings to conduct Civil and Criminal hearings. This has been very beneficial to all parties involved to continue process these cases.

Court staff continues to work overtime by working through lunch, working afterhours, or coming in on the weekend to process civil and criminal cases filed in person or by e-file. Private process service companies such as ABC Legal, EZ Messenger, and Professional Civil Process are the bulk of the e-filed civil cases in our court. The Texas Department of Public Safety is the only agency e-filing criminal citations in our court.

Customers are utilizing NCOURT with the convenience of their user-friendly website in paying their criminal citations. The NCOURT system is a more user-friendly system for both the court clerks and customers utilizing this credit card system. This system is used by the court staff to process both civil and criminal credit card transactions in the office. The NCOURT system affords defendants to easily pay their misdemeanor citations online by searching for their case using their name, date of birth, driver's license and/or citation number. The NCOURT system is still not integrated with Odyssey therefore clerks still have to enter the online payment information into Odyssey. From October 1, 2020, to September 30, 2021, our court processed 2,438 credit card transactions for a total sum of \$502,308.83. From October 1, 2021, through March 31, 2022, the court has processed

1,077 credit card transactions for a total sum of \$231,097.71. We expected to double these amounts by the end of FY 22.

The court has included the website www.jpfines.com on all correspondence being mailed to defendants to make it more readily available for them to pay their citations online.

As the COVID-19 restrictions were lifted, Judge De Leon slowly began to visit elementary, middle and high schools throughout Tarrant County as he received invitations for Career Day. He continues to share his work and life experiences with the Justice Court system with the students. He also emphasizes to them to complete high school in hopes they continue their education to obtain their college degree to someday enter the legal profession, and participation in civic engagement by registering to vote and giving back to the community. It is through these visits these students are made aware of the function of the Justice Court. Judge De Leon is hoping to resume his “Honorary Juror” program this fall in hopes the students will be allowed field trips to his court. The response from students and teachers is very positive and has made a lasting impression on students who have attended this program.

DIVISION OBJECTIVES

The objective for JP 5 is to continue providing citizens with a professional and courteous level of services, linking them with assistance and resources to exercise their litigation options in the Justice Court.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Civil Eviction	733	2,356	2,500
Non-Traffic Cases	319	474	397
Small Claim Cases Filed	182	154	168
Traffic Cases Filed	2,554	2,476	2,515

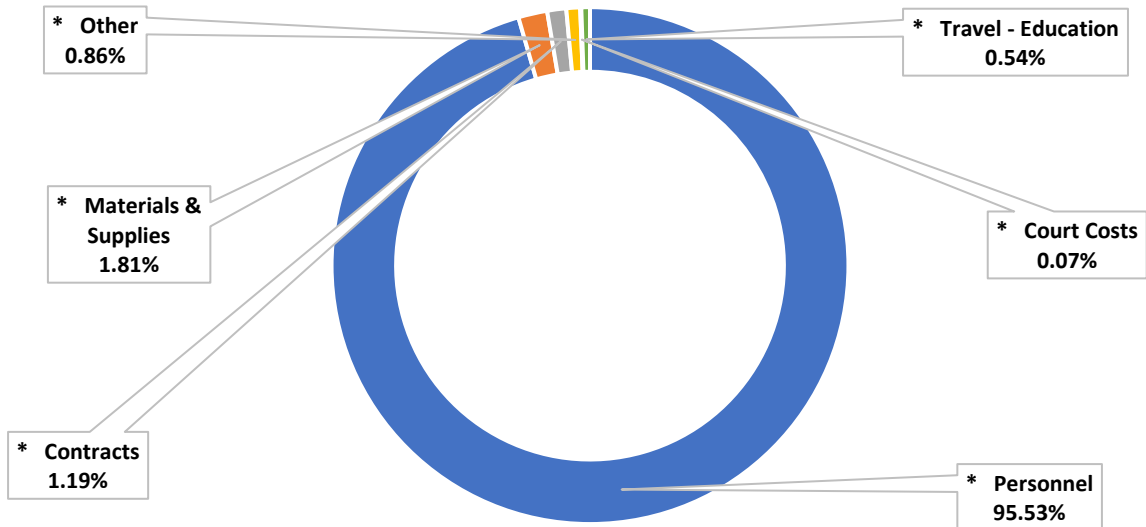
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$892,399 **\$124,566** (16.22% vs. prior year)


BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget JP, Pct 5



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	678,281	722,281	852,522	130,241
Materials & Supplies	18,463	21,392	16,170	(5,222)
Contracts	7,353	9,353	10,600	1,247
Other	5,821	7,707	7,707	-
Court Costs	450	2,300	600	(1,700)
Travel - Education	3,835	4,800	4,800	-
Total Budget	714,203	767,833	892,399	124,566

NEW POSITIONS FOR FY 2023

 Clerk, Administrative Court (1), Gr. 17, effective 11/1/2022



JUSTICE OF THE PEACE

PRECINCT #6

4460100000

MISSION STATEMENT

The mission of the Justice of the Peace Precinct 3 is to serve the people with efficient and accessible justice for all. Treating all persons with integrity, fairness, respect, and provide service to all in the most courteous and expedient way possible.

RECENT ACCOMPLISHMENTS

Our office worked with high standards of professionalism and provided efficient and courteous service to each customer. We implemented new systems with the addition of Odyssey Judge's Edition and Court/Clerk Check-in. We provided convenient customer service with NCOURT for online criminal payments. We continued providing prompt service with processing cases filed through eFile Texas. We provided remote settings to accommodate litigants as well as in-person trial settings. We followed the required changes with the Texas and Tarrant Eviction Diversion Programs. We still managed to keep up with the growing volume of cases filings all while clearing the case backlog from the pandemic. We have maintained the excellent reputation and work product JP6 has always been known for.

DIVISION OBJECTIVES

We will continue educating staff with new laws and obtaining clerk certifications through TJCTC. We will continue to develop and modify our business processes for all case types. We will continue processing the new filings and maintain the prompt return of service we provide. We will continue any local training that is provided for the constant updates in Court technology. JP6 will always provide highly efficient and courteous service to the people of Tarrant County.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Debt Claim Cases Filed	3,201	3,300	3,500
Eviction Cases Filed	2,062	2,700	3,000
Misdemeanor Cases Filed - Traffic	3,078	4,200	4,500

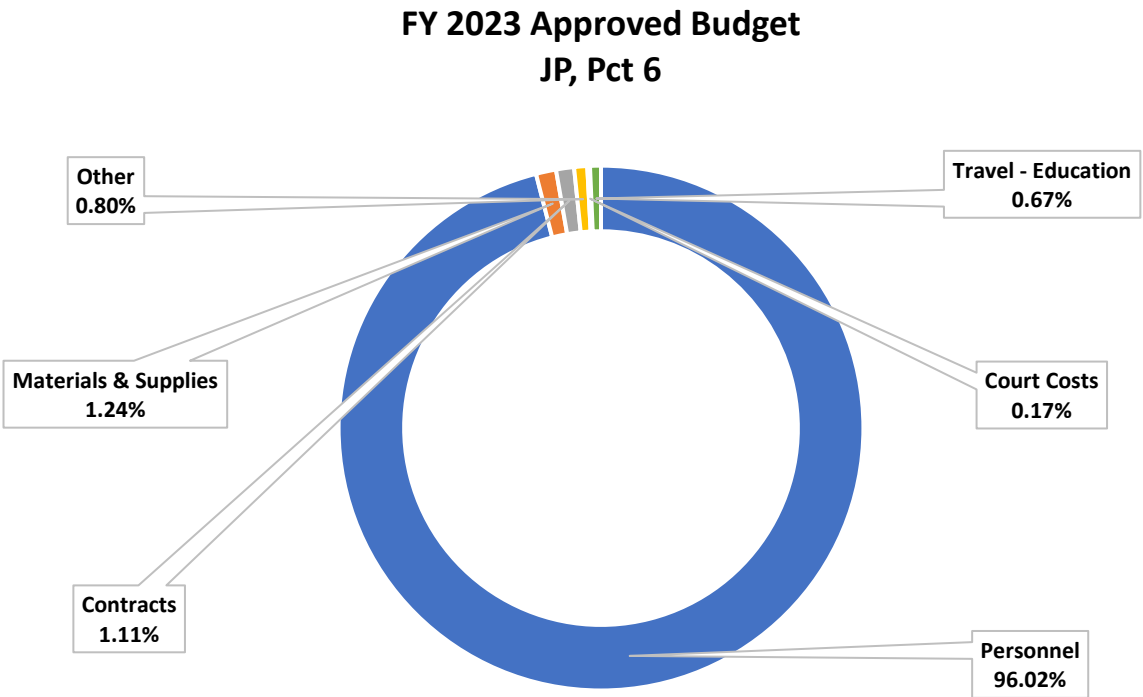
Small Claim Cases Filed	278	320	350
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EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$957,846 \$52,442 (5.79% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	749,431	859,045	919,684	60,639
Materials & Supplies	13,845	21,139	11,855	(9,284)
Contracts	7,353	8,913	10,600	1,687

Other	1,588	7,707	7,707	-
Court Costs	1,755	2,200	1,600	(600)
Travel - Education	1,612	6,400	6,400	-
Total Budget	775,584	905,404	957,846	52,442



JUSTICE OF THE PEACE

PRECINCT #7

4470100000

MISSION STATEMENT

The Justice of the Peace Court exists to serve the citizens who find themselves confronted with various legal difficulties. The court strives diligently to ensure that the rights of all people who are involved in civil litigation or criminal cases are scrupulously maintained. The Justice Court is "The People's Court". We are charged to provide speedy and accurate trials. We strive to offer exceptional customer service while helping all parties, especially pro se litigants, work through the legal process. The primary functions of the court are:

- Civil matters in which exclusive jurisdiction is not in the district or county court and in which the amount in controversy is not more than \$20,000 exclusive of interest. All evictions originate in Justice Court.
- Criminal Cases and related procedures in fine only misdemeanors.
- Administrative hearings including those that relate to the suspension or revocation of driver licenses, concealed handgun licenses or occupational driver licenses. The court also handles a myriad of other hearings including stolen property dispositions, cruelly treated animals, dangerous dogs, towing, arrest warrants, emergency mental health commitments and many more.

RECENT ACCOMPLISHMENTS

Our clerks continue to serve the public with courteous, friendly and positive attitudes.

As in the past, we send 4 clerks each year to attend training through the Texas Justice Court Training Center. Three clerks have attended school last year and 3 clerks have attended this year also. JP7 currently has 2 clerks with their Master Certification and 1 clerk with their level 1 certification. Due to several new clerks in our office and clerks needing to test for their certification our budget reflects that all clerks attend training through the Texas Justice Court Training Center this upcoming budget year.

Judge Sanders completed his mandatory training in April through the Texas Justice Court Training Center. Judge Sanders has spoken at several school career days and has continued to be active in the community and has more events on the upcoming calendar for speaking engagements as well.

A case type that we handle that has continually increased are debt claim cases and eviction cases. JP7 handles the most debt claims than any other JP court in the county and our eviction case load has increased significantly due to the redistricting.

JP7 has worked diligently on clearing up the backlog of cases that converted from the mainframe. In June 2020 there were 1,825 inactive civil cases and that total is down to 36. There were 4,218 inactive misdemeanor cases and that total is down to 4,000. Misdemeanor cases take longer due to having to read the events on each case.

The clerks continue to develop procedures with E-Filing. Our court implemented this in January 2017, and it grows each month. There again, we have to create and update procedures that will effectively and efficiently work for our court. As stated before, it sounds very simple, but the knowledge required to perform this function effectively and correctly is vast. There are many aspects the filer may not know, and they may input the information incorrectly. The clerks have to be able to determine if the filing is entered correctly or if not, determine if they can correct the filing or if the filing is returned to the filer. This also includes the financial aspect of E-filing.

Judge Sanders and his staff have worked diligently in becoming a paperless court.

DIVISION OBJECTIVES

Provide service to the public through:

- Courteous service.
- Efficient and effective processing of cases both in the office and in the courtroom.
- Evaluate electronic signature/"paperless" office and other efficiency programs.
- Continue to institute office efficiency through process and equipment.
- Evaluate, update, and expand information available to the public through the Justice of the Peace page on the Tarrant County website.
- Develop specific performance measures for the Justice Court to evaluate efficiencies within and among the courts.
- Perform wedding ceremonies.
- Continue to decrease the inactive back log caseload
- Increase community involvement

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

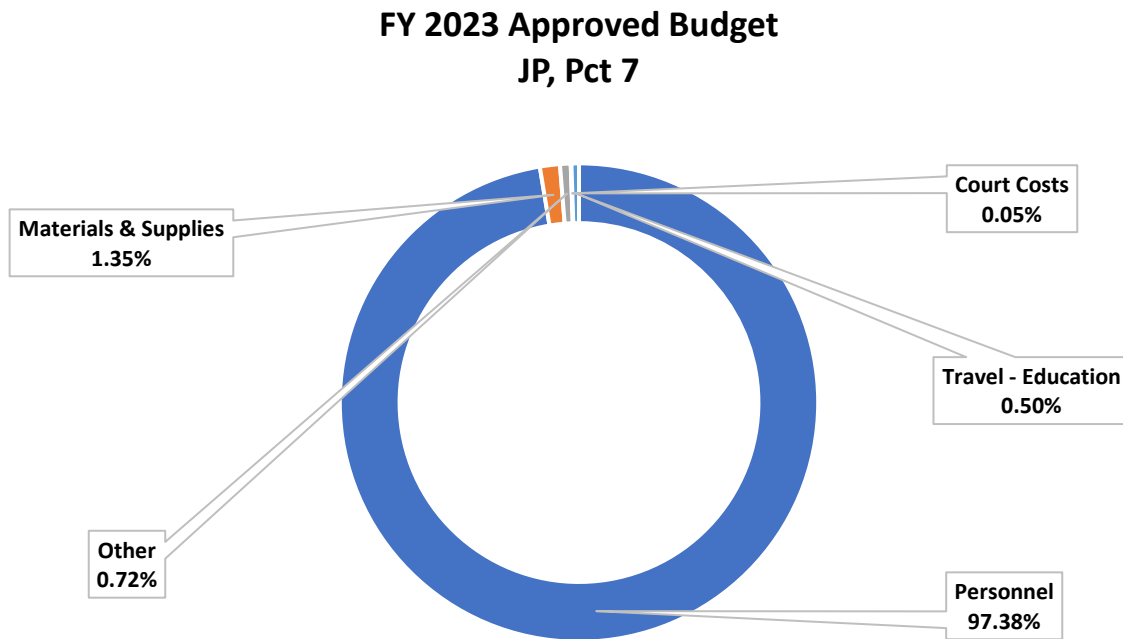
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Civil Eviction	1,725	4,360	4,400
Civil Small Claims	429	540	600
Criminal Non-Traffic	387	560	600
Criminal Traffic	1,513	1,776	2,000
Warrants	68	175	200

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,073,448 ~~\$118,247~~ (12.38% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	805,427	916,879	1,045,291	128,412
Materials & Supplies	12,283	23,350	14,510	(8,840)
Other	2,910	7,707	7,707	-
Court Costs	450	2,520	520	(2,000)
Travel - Education	3,768	4,745	5,420	675
Total Budget	824,838	955,201	1,073,448	118,247

NEW POSITIONS FOR FY 2023

- ✚ Clerk, Administrative Court (1), Gr. 17, effective 11/1/2022



JUSTICE OF THE PEACE
PRECINCT #8
4480100000

MISSION STATEMENT

Justices of the Peace are charged with the responsibility to faithfully and impartially discharge the duties required by law and will promptly pay the party entitled to receive it all monies that may come to hand during the term of office Vernon’s Civil Statutes, art. 2373. This includes the adjudication of class c misdemeanor offenses, small claim suits, debt claim suits, eviction suits, property hearings, mental health, occupational driver license hearing and chemical dependency warrants. The mission of this office is to properly and timely adjudicate all matters in an efficient and cost-effective manner.

RECENT ACCOMPLISHMENTS

This fiscal year was one of our best accomplishments ever, we weathered the storm (the Pandemic) and never lost focus on meeting the needs of the community, although we were not fully staffed.

- We went virtual to continue court cases by conducting Zoom Hearings
- Seventy-Five percent of our cases were eFiled
- We are paperless which is a part of our green effort
- Maintained the best customer service

DIVISION OBJECTIVES

- Prepare a budget that lines up with our mission statement so that we can continue to run an efficient office with the best resources available.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Civil Eviction	2,500	3,000	3,500
Civil Small Claims	250	300	350
Criminal Non-Traffic	100	200	300
Criminal Traffic	150	200	250

Warrants	100	200	250
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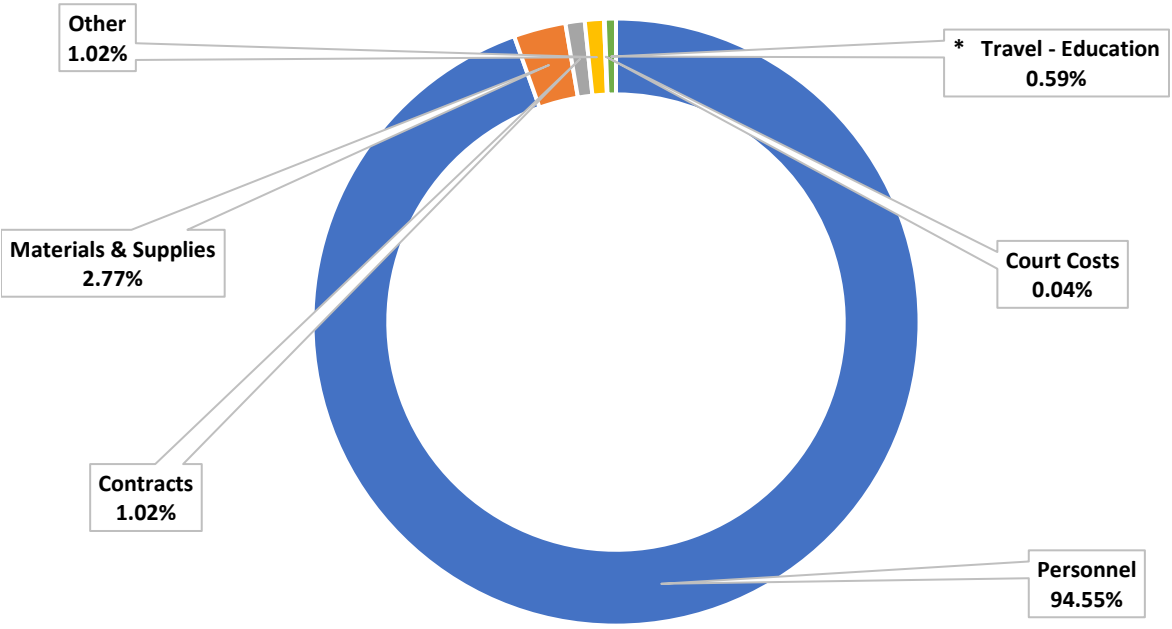
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$1,035,105 \$159,440 (18.21% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
JP, Pct 8



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	735,121	823,053	978,738	155,685
Materials & Supplies	23,177	29,002	28,710	(292)
Contracts	7,014	10,553	10,600	47
Other	7,938	9,607	10,507	900
Court Costs	-	440	440	-
Travel - Education	2,607	3,010	6,110	3,100
Total Budget	775,857	875,665	1,035,105	159,440

NEW POSITIONS FOR FY 2023

- 1-Clerk, Administrative Court (1), Gr. 17, effective 11/1/2022



CRIMINAL DISTRICT ATTORNEY

4510100000 – 4510400000

MISSION STATEMENT

The Criminal District Attorney's Office is made up of over 300 employees. Each year, approximately 50,000 criminal cases are filed, which requires ongoing collaboration and work with law enforcement agencies, defense attorneys, and the community. On the civil side, the CDA represents every elected official in Tarrant County providing legal advice on personnel, contracts, and a variety of legal issues.

The mission of the Office of the Criminal District Attorney of Tarrant County is to enhance public safety through vigorous enforcement of criminal and civil laws in an ethical, honest and just manner; to encourage rehabilitation for deserving offenders; to earn the public's trust by setting an example of transparency in our dealings; and to assist and educate victims of crimes and other members of the public.

RECENT ACCOMPLISHMENTS

Administration Division

This year marked the sixth year of successful implementation and operation of the credit card payment program through Certified Payment Processing for Deferred Prosecution Program (DPP). This will soon expand to usage of credit card payments for restitution, hot check costs, DPP/DPI fees and drug testing, protective order fees, and open records fees. This will include online as well as in person credit card payments once fully implemented.

The business office implemented new Witness Travel Request and Victim/Witness Expense Information Disclaimer forms and updated witness travel record keeping processes. This streamlined the process more reducing time spent completing requests.

Civil Division

Civil currently has 6 active cases pending in federal district courts. There were three federal lawsuits that were successfully dismissed in the United States District Courts (USDC) in Tarrant County's favor and are now being appealed to the 5th Circuit Court of Appeals (pending). During the fiscal year of 2020/2021, approximately 83 USDC or 5th Circuit proceedings were dismissed that Civil actively worked on/or monitored.

With the retirement of the Chief Medical Examiner this year, it was the opportune time to review the position and transition the role and responsibilities to a Tarrant County employee position, from the previous contract position. Civil handled the process of

having the new Medical Examiner execute his oath and statement of officer along with all the deputy MEs.

Criminal Division

With the continuation of the COVID-19 pandemic, numbers are very similar to the previous year. Prosecutors have been diligent in maintaining dockets during this once again anomaly of a year. What the prosecutors cannot maintain, is the ever-increasing amount of digital media evidence (DME) submitted by law enforcement. Though case reviews and filings were down again from 2018 and 2019, DME continues to grow.

DIVISION OBJECTIVES

Criminal Division

As the office looks ahead to the coming year, with the creation of an additional felony court and relaxed COVID restrictions, this office is prepared to move forward with jury trials to mitigate the ever-growing backlog caused by the pandemic shutdown. Trial, and the threat of trial, are the primary catalysts that move a case through the criminal justice system to its conclusion. Despite recent efforts utilizing “inventory dockets”, only a marginal impact was made in clearing cases.

While the Criminal District Attorney’s office prepares to return to what some recall as “normal operations”, full staffing levels (plus a new court to staff) are a concern among attorneys. Additional recruitment and retention efforts are in process and will hopefully assist in bringing the office to full staffing by the end of the year. Until then, the entire department continues to demonstrate their desire to serve the public and maintain an ethical, and impartial criminal justice system.

Investigation Division

This next year will be the Investigative Divisions first year as a TPCAF Recognized agency. The chiefs are busy developing plans and timelines to ensure this office maintains strict compliance at all times and is prepared for the first re-recognition in late 2025. As is a priority every year, is to continue to maintain 100% Criminal Justice Practitioner (CJP) and Criminal Justice Information System (CJIS) Security Awareness compliance for all CDA employees and any additional county employees accessing CDA restricted areas (facilities personnel). Non-CDA employees are allowed in the restricted areas, but proper clearance must be obtained and adhered to.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of Civil Mental Health Cases	4,744	4,767	4,800
# Of Felony Cases	21,339	22,500	23,000
# Of Misdemeanor Cases	22,669	23,000	24,000
# Of Victim Services Cases Handled	18,632	22,00	23,500

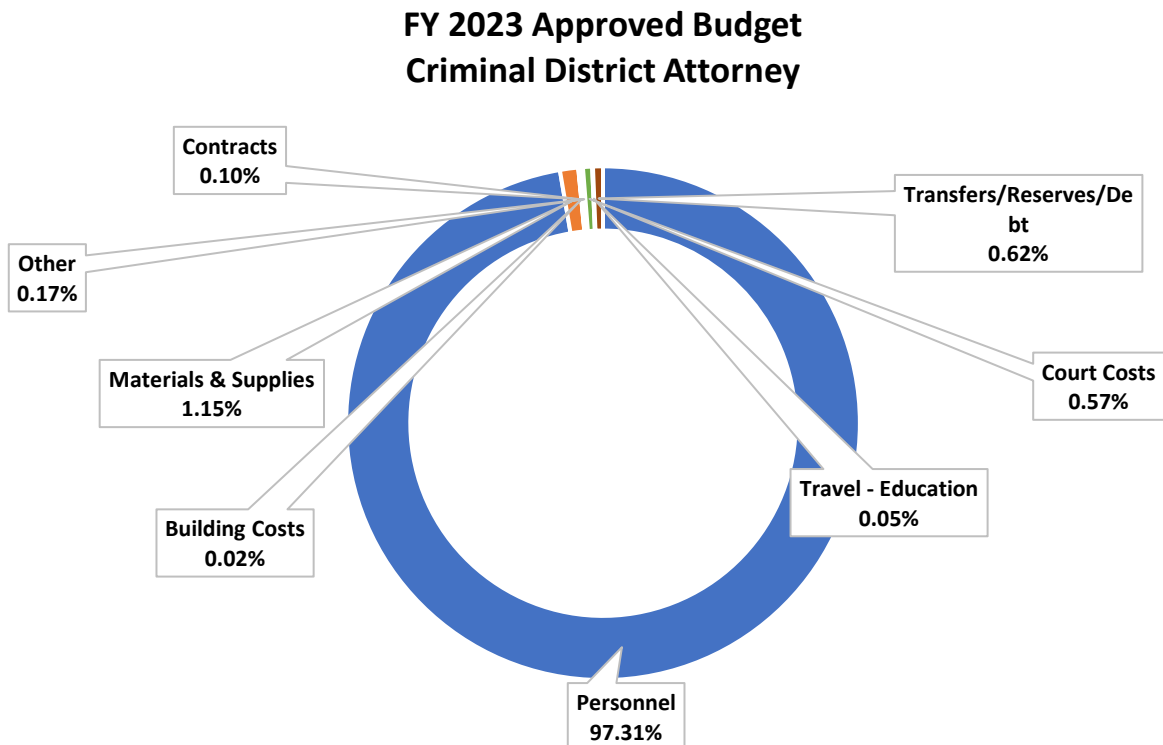
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$49,376,012 **\$1,706,213** (3.58% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

A breakdown of expenditures by the expense type



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	38,425,512	46,288,010	48,049,086	1,761,076
Materials & Supplies	406,506	500,350	566,327	65,977
Building Costs	-	-	12,000	12,000
Contracts	42,325	51,700	48,300	(3,400)
Other	129,064	133,886	85,294	(48,592)
Court Costs	273,003	278,000	283,000	5,000
Travel - Education	10,034	20,030	25,030	5,000
Operating - Debt Service	191,243	397,823	306,975	(90,848)
Total Budget	39,477,687	47,669,799	49,376,012	1,706,213



DISTRICT CLERK

4810010000

MISSION STATEMENT

The mission of the District Clerk's Office is to serve and provide support for the district courts in Tarrant County by registering, recording, and maintaining custody of all court pleadings, actions, instruments and documents that are part of any cause of action undertaken by a Civil, Family, Juvenile or Criminal District Court. The District Clerk produces citations, executions, notices, writs, judgments, and warrants. The District Clerk must account for all funds placed in the registry of the court. Further, the District Clerk's office strives to provide courteous, expeditious and professional service to the courts, attorneys and the public it serves. The District Clerk's office must have substantial records research capability to hold down research costs and deal with many external requests each year.

RECENT ACCOMPLISHMENTS

Accounting/Collections

- Pursuant to section 33.49 of the Texas Tax Code and Commissioners Court approval, Accounting, successfully completed the removal of uncollectible fees on disposed delinquent Tax suits for 2021.

Civil/Tax & Family/Records

- Successfully moved the Juvenile team into the new building.
- Began emailing all pay vouchers to the auditor, reducing paper and streamlining processes.

Criminal

- Felony Criminal collections (Probation, Parole and Inmate Trust) for the period of FY22 September through February: \$1,272,689.70 (15% increase over FY21).
- Felony/Civil collections for the period of FY22 September through February \$391,473.00 (57% decrease over FY21)

DIVISION OBJECTIVES

Accounting/Collections

- Collections would like to standardize our process and begin issuing Writs of Execution on parties that are delinquent in paying their court cost.2. Maintain or reduce current caseload.
- Achieve continuing education for the court and staff.

Civil/Tax & Family/Records

- Continue to refine training techniques; explore new training methods to further expedite the training process.
- Continue to progress in streamlining electronic/paperless processes.

Criminal

- Begin the process of destroying eligible exhibits following the Code of Criminal Procedure.
- Prepare for the 88th Legislative session.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of Civil Cases Filed	9215	9,400	8,100
# Of Family Cases Filed	22,651	24,000	22,000
# Of Felony Cases Filed	20,041	22,700	20,750
# Of Juvenile Cases Filed	2,777	26,000	3,200

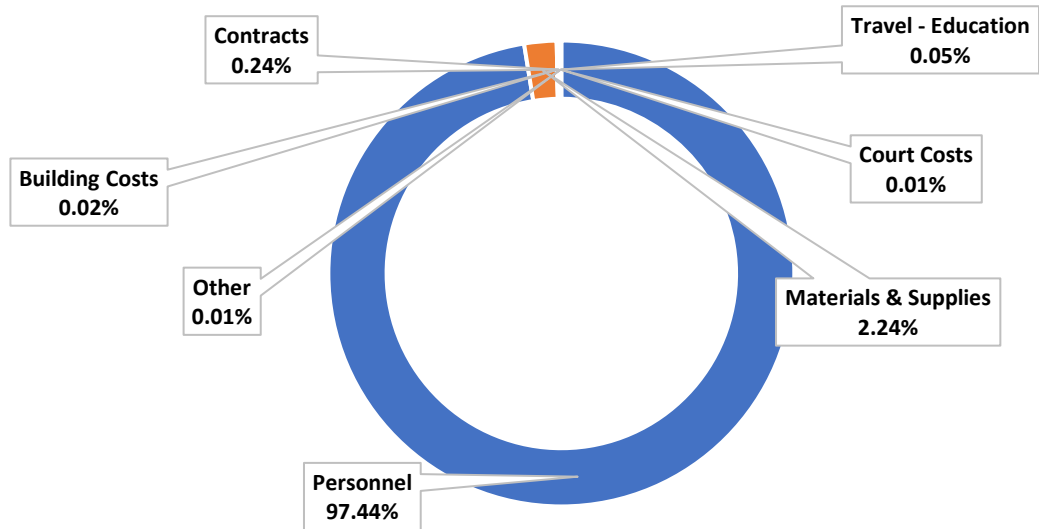
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$13,035,169 \$518,608 (4.14% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget District Clerk



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	10,267,144	12,085,200	12,701,317	616,117
Materials & Supplies	186,051	395,752	292,252	(103,500)
Building costs	2,871	4,000	2,000	(2,000)
Contracts	22,490	23,609	31,600	7,991
Other	376	1,000	1,000	-
Court Costs	150	1,000	1,000	-
Travel - Education	5,485	6,000	6,000	-
Total Budget	10,484,567	12,516,561	13,035,169	518,608

NEW POSITIONS FOR FY 2023

- ✚ 3-Associate District Court Clerk III, Gr. 15, effective 11/1/2022
- ✚ 1-Administrative Assistant II, Gr. 15, effective 11/1/2022



COUNTY CLERK

4820101000

MISSION STATEMENT

The County Clerk is the official record keeper for Tarrant County and performs a wide range of duties that have significant impact on the daily lives of virtually every resident. These duties include serving as clerk of the county courts, county courts at law and commissioners court, recording of real and personal property, issuance of marriage licenses and recording vital records, acceptance of passport applications, and preservation of permanent records. These duties bring extensive financial and fiduciary responsibilities. The County Clerk's Office is committed to the delivery of high-quality, cost-efficient services to the citizens of Tarrant County.

RECENT ACCOMPLISHMENTS

Admin

- Testing and implementation of the PrimeGov meeting management/video streaming solution was completed.
- Posting of meeting notices was also streamlined using PrimeGov. Flip book software was installed and utilized for the presentation of city budgets on our SFTP site, as well as for employee newsletters for Cybrary. The city budgets (with links) have been placed on the County Clerk's public-facing website.
- Harassment awareness training, Cyber Security training, as well as training for the county's new learning management system was initiated and completed for all employees.
- A new live chat system through SAP was explored and will be studied further. Improvements and upgrades to Cybrary are being explored with IT's Webadmin group.
- Monthly employee wellness initiatives continue, including community-based projects such as blood donation.
- The County Clerk's COVID historical book was completed and distributed with much success.
- Received the "Best Customer Service" award from LiveHelpNow recognizing us as one of the top 3 customers service providers out of all their clients world-wide .

Accounting

- Verification of accuracy and reasonableness for over 277,000 receipts with collections over \$42.4M in general revenue and registry account types from 8 receipting systems at 21 locations.
- Collections and disbursements import into the Navision general ledger to meet reporting requirements for the 11 diverse business areas.
- Updated and documented office policies and procedures.
- Continued to manage Registry investments and collateral.
- Received unqualified opinion from Auditors on FY21 Registry audit.

Civil

- Processed approximately 17,800 new cases, and an additional 390,000 supporting documents.
- Continually delivered excellent customer service without delay during several COVID outbreaks in Civil.
- Transferred the 2018, and 2019 Probate and Guardianship paper files, and 2020 Mental Health files to the Mercantile.
- Implemented the Electronic Transmission of Citations via email.
- Trained and implemented all of JP Courts on the Electronic Transmission of JP Appeal cases.

Criminal

- Collaborated with various Tarrant County departments and the TechShare 3.0 team on the implementation of TechShare Court and Bond Desk.
- Worked closely with the criminal courts to reduce the backlog of pending cases.
- Harassment awareness training, Cyber Security training, as well as training for the county's new learning management system were initiated and completed for all employees.
- Implemented new processes to ensure the integrity of the record in response to the rollout of the new jail system.

Passports

- Re-certification was approved by the Department of State for all five passport application acceptance offices.
- Increased utilization of the NEMO-Q appointment software has been achieved.

- Office wait-times are now available on the county's website, allowing customers the ability of choosing which location to visit based on the level of activity at the sub-courthouse.
- Changes in both postage rates and Department of State fees have been enacted with no issues.
- Completed annual federal mandated passport training for all team members.

Real Property

- Continued to perform quality control of data and image discrepancies from conversion to new recording system.
- Continued to Improve index information in the RMS system for easier search parameters.
- Continued a collaboration with the TSCRA and various county clerk offices to test new cattle brand recording site.

Vital Records

- For our continued outstanding performance and customer service, we were presented with the Texas Bureau of Vital Statistics Exemplary Five Star Service Award for the 11th consecutive year.
- Received National Association of Counties (NACO) Achievement Award for our Marriage License Kiosk process.
- Continued working on new and improved processes within our new records management system.
- Continued the ability for customers to schedule an appointment for services online at all of our Vital Records offices.
- Continued to utilize our sub-courthouse clerks to verify the image and index of birth and death records received from the Department of State Health Services - Vital Statistics Section (DSHS-VSS) and entered into our RMS.

DIVISION OBJECTIVES

Admin

- Continued fine-tuning of the PrimeGov system, increasing productivity and reducing hindrances of new product.
- Completion of Cybrary re-design, utilizing new crisper format, while retaining ease of employee access to information.
- Increased new functionality of LiveHelpNow, and/or the possible implementation of an SAP-based live chat system.

- Continued training of Assistant Manager in regard to managerial duties as well as the creation of purchasing requisitions in SAP.
- Look to level customer service positions with other departments.

Accounting

- Test and implement receipting and financial systems in TechShare Court.
- Implement new check process for check writing in TechShare Court.
- Implement Navision in TechShare Court.
- Diligently evaluate internal controls for effective financial transaction reporting and controls.
- Continue with testing and improving reports in Kofile.
- Continue to refine Odyssey related receivables reports and collection rate reports for all Civil and Criminal court areas.
- Escheated unclaimed funds to the state.
- Receive an unqualified opinion from Auditors on the FY22 Registry audit.

Civil

- Implement an electronic exhibit process for all County Court at Law Court Reports.
- Implement automation of the NICS reporting process and record keeping.
- Prepare the 2020 paper files for transfer from the File Center to the Mercantile.
- Continue to work toward an entirely paperless office by eliminating paper files in the File Center.
- Destroy exhibits for County Court at Law.

Criminal

- Continue to work on becoming a paperless office.
- Continue to collaborate with other county departments as well as the TechShare 3.0 team to enhance features of the new case management system.
- Continue to implement new business processes brought on by the implementation of TechShare 3.0.
- Continue to look for ways to be more efficient in providing services to our internal and external customers.

Passports

- Opening of a sixth passport acceptance office location in downtown Fort Worth.

- Completion of the Tarrant County internal audit with no major issues.
- Re-certification of all locations by the Department of State and passing any audits by the DoS.
- Passing of annual training by all agents.
- Possible Saturday passport application acceptance events may be held if the Department of State grants permission.

Real Property

- Begin the process to implement AI service that would enhance the auto-indexing of various OPR documents that are recorded.
- Implement and test Phase 3 of County Fusion RMS system.
- Continue to work with Kofile team to improve Vanguard public and administrative sites.
- Continue quality control efforts to correct any data and image discrepancies from conversion to new recording system.
- Continue to improve OPR index information in County Fusion for easier search parameters.

Vital Records

- To get certified in the Remote Marriage process.
- To begin the implementation of Remote Marriage License process.
- To secure the Texas Bureau of Vital Statistics Exemplary Five Star Service Award once again for outstanding performance and customer service.
- Continue working with our records management system (RMS) vendor to improve work processes with new technical abilities.
- Continue quality control efforts to correct any data and image discrepancies from conversion to new recording system.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

DIVISION	KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Admin	# Of Beer and Wine Permits	520	550	500
	# Of Live Chat Sessions	1,268	1,587	1,800
	# Of Liv Chats Answered by Chat Bots	13,011	13,000	13,000
Accounting	# Of Credit Card Transactions	5,008,030	6,000,000	6,100,000
	# Of Efiling Transactions	3,374,208	3,100,000	3,300,000
	# Of Erecording Transactions	14,753,453	13,200,000	12,000,000
Civil	# Of Mental Health New Case Filings	4,814	5,000	5,250
	OCA # Of Appointments and Fees Reported, CCL	197	300	300
	OCA # Of Appointments and Fees Reported, Probate	10,823	11,000	12,000
Criminal	# Of Bond Forfeiture Filings	2,681	3,100	3,100
	# Of Case Closures	20,806	27,000	30,000
	# Of Cases Set on Docket	42,854	88,000	95,000
Passports	# Of Envelopes Mailed	3,450	4,600	6,500
	# Of Live Chat Sessions	78	492	500
	# Of Passport Items Processed	23,000	28,000	36,000
Real Property	# Of Central Library Receipts Issued	16,011	15,000	16,000
	# Of Civil Copies Sold	8,635	8,500	8,500
	# Of Documents Filed	55,700	55,000	50,000
Vital Records	# Of Birth Certificates Filed	25,634	26,000	26,000
	# Of Birth Certificates Issued	63,032	40,000	55,000
	# Of Death Certificates Filed	16,064	15,000	16,000

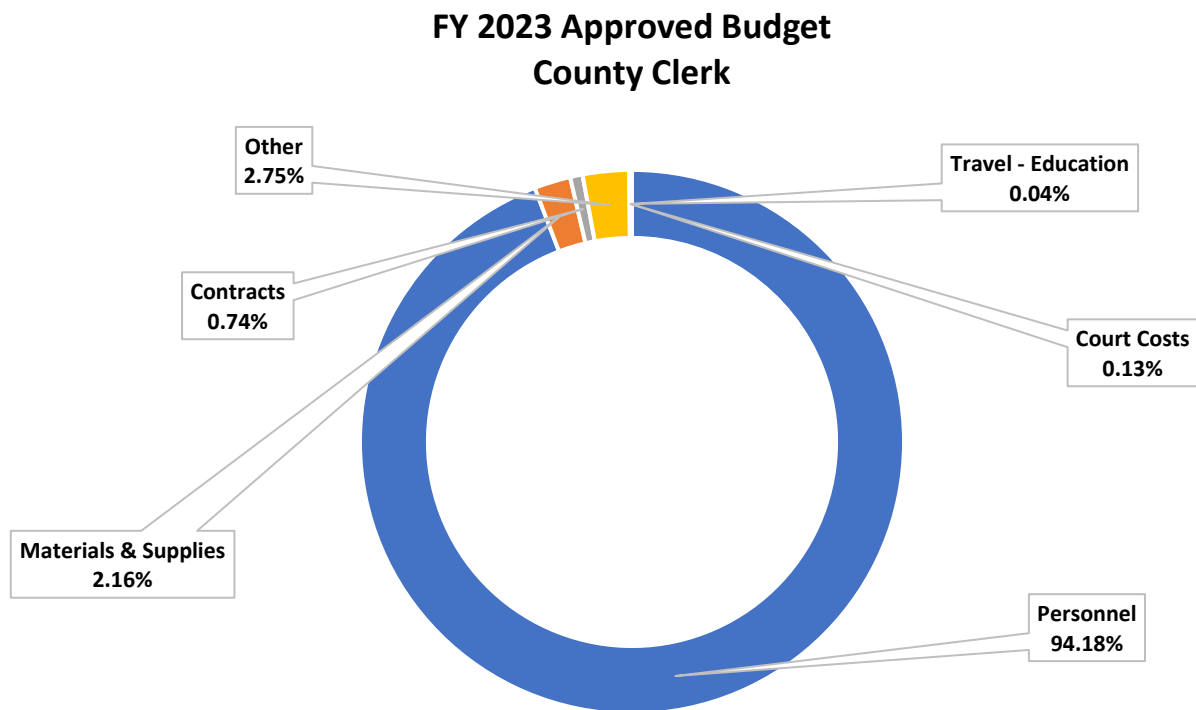
# Of Death Certificates Issued	22,549	3,500	20,000
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EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$14,264,181 **\$813,881** (5.71% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	10,107,190	12,651,300	13,434,255	782,955
Materials & Supplies	313,560	319,700	308,602	(11,098)
Contracts	75,248	77,810	105,523	27,713
Other	12,741	374,400	392,101	17,701

Court Costs	18,930	21,590	18,200	(3,390)
Travel - Education	3,897	5,500	5,500	-
Total Budget	10,531,566	13,450,300	14,264,181	813,881



DOMESTIC RELATIONS OFFICE (DRO)

4830100000 – 4830910000

MISSION STATEMENT

The Tarrant County Domestic Relations office consists of four distinct, yet inter-dependent divisions: Family Court Services, Child Support, Legal Support Services, and Community Supervision, with a mission to ensure that:

Every child within our purview is afforded quality time, in a safe environment, with both available parents;

Every child within our purview receives adequate child support and medical support in a timely manner;

Every parent within our purview understands the alternatives to litigation, the importance of keeping children out of parental conflict and the consequences of failing to follow court orders.

Domestic Relations Office (DRO) Administration is comprised of the Executive Director and Executive Secretary. The Executive Director, with the assistance and support of the Executive Secretary, develops, facilitates, oversees, and coordinates programs, resources, goals, objectives, policies, procedures, and budgets to be executed by the four divisions of the DRO, that result in a broad range of services critical to the needs of the Tarrant County. Family District Courts and the children, parties, witnesses, and attorneys participating in the Tarrant County family court system.

RECENT ACCOMPLISHMENTS

DRO Child Support

- Child Support Services was tasked with developing and implementing a plan to ensure the success of the new non-waiver/signature/application program. This included but was not limited to selecting the right staff from each unit to provide input and help develop outreach for our customers which explained the new program. The Child Support web page was updated with new forms, pictures and information about the new application program. Pamphlets were developed to provide customers with details about the new program. Scripts were made to ensure every customer was provided the same information. Training was provided to staff on the new program as well as staff members were tasked with learning and training our internal employees and external customers. This ensured that we were able to begin the new program with minimal disruption to our customers.

DRO Family Court Services

- Provided custody evaluations and/or court services for an estimated 696 families.
- Supervised regular exchanges or visitations at the visitation center involving approximately 387 children.
- Supervised regular visitations through community visitation involving approximately 158 children.
- Provided 242 Parenting Coordination / High Conflict services involving 389 children.
- Obtained 22nd year of grant funding from the Attorney General for Parenting Coordination program.

DRO Supervision

- As of September 2021, a new contract went into effect with the Office of The Attorney General that changed the “Performance Measures” used to determine paying case rates effectively changing the collection rate percentages of DRO’s across the state. The new measures caused a projected decrease in the collection rate for DRO-Community Supervision Unit (CSU) to drop to 49%, but we are still on track to collect over seven (7) million in child support by the end of FY22.

DRO Legal Support Services

- Expanded the self-represented docket review into all six of the Family District Courts. The purpose of the docket review is to increase the efficiency of the Courts’ individual dockets, to ensure that child support is being established, to ensure orders are enforceable, and to ensure parties understand the order they are presenting to the courts. Legal Support Services reviewed 341 decrees and final orders since the start of this fiscal year, October 1, 2020; putting us on track to review over seven hundred cases by the conclusion of this fiscal year.

DIVISION OBJECTIVES

DRO Child Support

- Provide excellent customer service by answering all calls presented in a timely manner and making sure all follow up to any questions are done within 3-5 business days. Child Support Services maintains a Call Center through an IVR and averages about 200 calls daily.
- Maintain a 88% plus paying case rate on our monitored cases.
- Exceed contract disbursement goals by 5%.

DRO Family Court Services

- Cultivate an environment for our staff in which they are supported and nurtured relative to the special work that we do in the safest environment possible.

- Assist and educate parents in appropriate communication, co-parenting and conflict resolution.
- Effectively assist the Judges in pertinent and meaningful fact finding.

DRO Supervision

- Continue to work closely with the Office of the Attorney General to provide community supervision services and meet the requirements of the OAG contract to receive the Exceptional Performance Bonus each month.
- Continue to find ways to improve upon the services offered to the citizens of Tarrant County and toward increasing child support collections.
- Community Resources and the use of technology will continue to be maximized to increase productivity and the highest level of supervision we are able to provide community supervision cases.

DRO Legal Support Services

- Expanded the self-represented docket review into all six of the Family District Courts. The purpose of the docket review is to increase the efficiency of the Courts’ individual dockets, to ensure that child support is being established, to ensure orders are enforceable, and to ensure parties understand the order they are presenting to the courts. Legal Support Services reviewed 341 decrees and final orders since the start of this fiscal year, October 1, 2020; putting us on track to review over seven hundred cases by the conclusion of this fiscal year.
- Worked with the State of Texas Office of the Attorney General, State Representatives, and our sister Domestic Relation Offices throughout the state to ensure a seamless transition and continuation of the Title IV-D, upon the expiration of the automatic waiver on September 1, 2021. The current proposal is to slightly modify the Record of Support (a form that is highly familiar to the district clerks, courts, and attorneys and already managed and processed by the DRO) by placing a simple application for monitoring services on the bottom of each form.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of Children in Supervised Cases	321	357	357
# Of Court Orders	620	650	650
# Of Monitored Active Caseload	11,700	11,800	12,000
# Of Inquiries Received	7,151	7,180	7,000

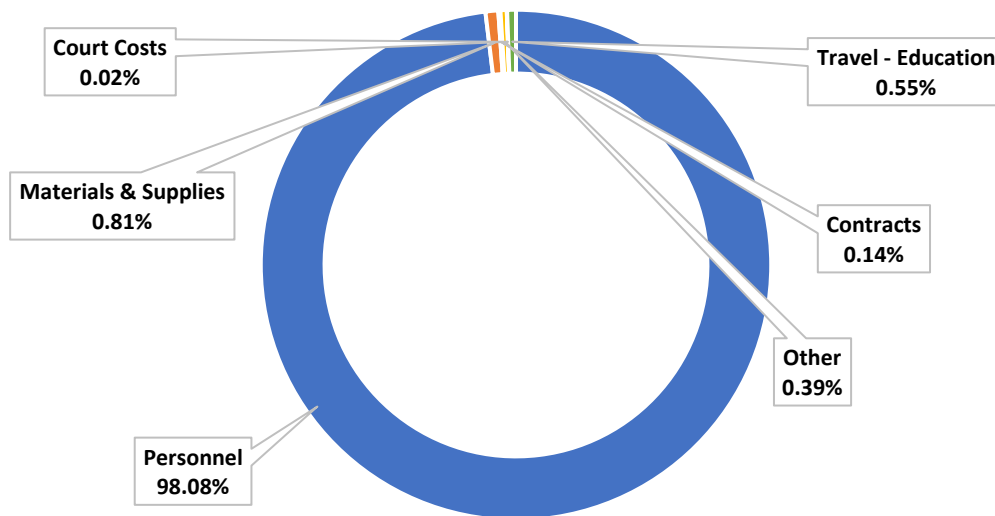
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$8,865,869 \$271,481 (3.16% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

Domestic Relations Office (DRO)



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	6,955,259	8,415,899	8,696,059	280,160
Materials & Supplies	49,258	85,271	71,507	(13,764)
Contracts	7,353	8,453	12,038	3,585
Other	8,750	35,000	35,000	-
Court Costs	59	1,600	2,100	500
Travel - Education	17,386	48,165	49,165	1,000
Total Budget	7,038,065	8,594,388	8,865,869	271,481



JURY SERVICES

4850100000

MISSION STATEMENT

Jury Services has been the responsibility of the District Judges since 1990. The District Judges in accordance with the Tarrant County Jury Plan appoint a jury bailiff and assistant bailiffs to oversee the jury room. Jurors have a choice; show up to central jury room, request excuse or get qualified to serve, and wait for assignment. Or, by using the online system, eResponse, to qualify themselves, they will receive online instructions for reporting as well as options to defer their service or apply for a legal exemption or disqualification. Our jury system as proven to be very successful tool for all of our courts.

RECENT ACCOMPLISHMENTS

- Jury Services continues to save money by utilizing eResponse which allows jurors to go online to claim exemptions, disqualifications, defer their service, or receive further online instructions, court assignments or cancellations. All courts have the option to use online jurors if they are available; most all of the courts prefer an online panel.
- Our online confirmation rate has continued to increase; FY2011 had 29% and halfway through FY2022 the rate is 86%.
- The eResponse pool cancellations savings:
 - FY13 - \$37,350
 - FY14 - \$76,308
 - FY15 - \$96,798
 - FY16 - \$79,224
 - FY17 - \$66,648
 - FY18 – \$82,350
 - FY19 – \$83,232
 - FY20 - \$89,856
 - FY21 -\$36,639
 - FY22 (\$43,176)
- The online court assignment cancellation savings:
 - FY2013 - \$16,332
 - FY2014 - \$36,876
 - FY2015 - \$48,582
 - FY2016 - \$59,718
 - FY2017 - \$60, 582
 - FY18 - \$74,118
 - FY19 - \$86,286
 - FY20 - \$35,496
 - FY21 - \$15,906
 - FY22 \$36,834
- March 2012 – March 2022: combined savings \$1,210,338

DIVISION OBJECTIVES

Still in the process of getting back to "normal" business after the pandemic. We had 5 places for 42 courts to voir dire during social distancing requirements. We provided as much assistance as possible to all courts in order to reduce the backlog of cases. Most all courts have gone back to using their own court rooms for voir dire which has allowed for more jury trials.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Court Assignments	473	1,400	1,600
Court Online Assignments	275	900	1,200
Jurors Confirmed	2,499	9,000	12,000
Jurors Summoned	68,159	255,000	234,000

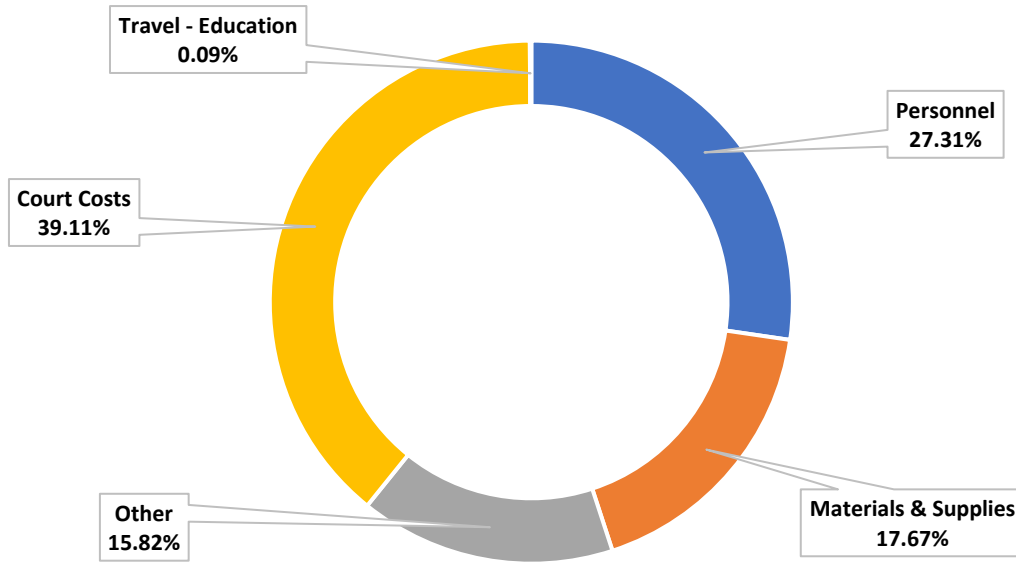
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$2,195,641 \$55,454 (2.59% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Jury Services



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	499,440	572,389	599,577	27,188
Materials & Supplies	198,365	206,950	388,000	181,050
Other	348,816	350,208	347,424	(2,784)
Court Costs	564,439	1,008,640	858,640	(150,000)
Travel - Education	1,240	2,000	2,000	-
Total Budget	1,612,300	2,140,187	2,195,641	55,454



COURTS/JUDICIARY

4880100000

OVERVIEW

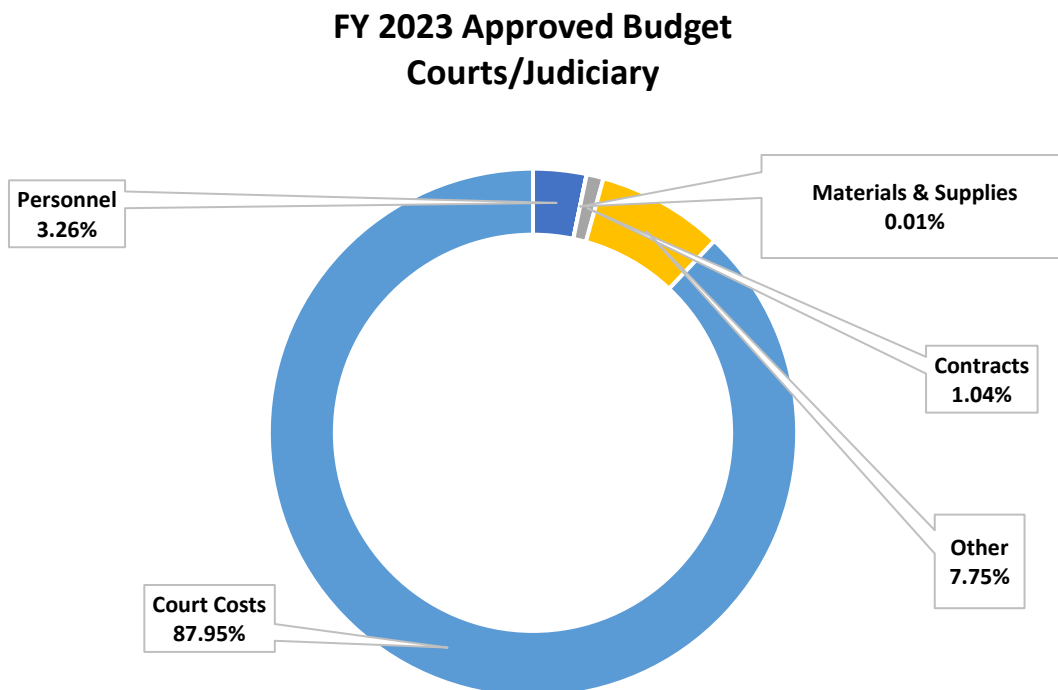
Courts/Judiciary is a non-departmental budgeting fund center which captures court-related expenses. One of the main items budgeted in this budgeting fund center is counsel fees which are transferred to various courts' cost centers as needs arise.

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$13,484,464 \$8,985,511 (66.64% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	366,198	412,122	439,404	27,282
Materials & Supplies	2,324	4,450	850	(3,600)
Contracts	127,659	127,659	139,710	12,051
Other	53,878	65,000	1,045,000	980,000
Court Costs	65	3,889,722	11,859,500	7,969,778
Total Budget	550,124	4,498,953	13,484,464	8,985,511



HUMAN SERVICES

521010000

MISSION STATEMENT

The primary mission of the Tarrant County Department of Human Services (TCDHS) is to provide for the disposition of deceased paupers as well as provide temporary financial assistance to eligible county residents. The financial assistance provided prevents homelessness and utility disconnect, while social workers promote self-sufficiency and self-support. The social and financial impact of homelessness is much greater on the community than keeping people stable in their homes.

Financial assistance is provided for cremations, rent, mortgage, utilities, food, hygiene products, and transportation. Case management includes information and referral, as well as individualized case plans.

RECENT ACCOMPLISHMENTS

- Outreach effort continues to build community relationships, maximizing services, and resources.
- Provided community outreach to churches, schools, non-profits, and other service providers to inform the public about TCDHS services.
- Received funding from private energy providers to assist Tarrant County residents with cooling and heating bills. This funding is being used in lieu of County dollars, thus saving taxpayer funds
- Processed third-party verification of income and benefits, saving client time and travel costs, as well as reducing the incidence of fraud.
- Continued to allow other agencies to use Human Service's applications for a shared applicant (those with active services at both agencies), saving these applicants the need for an on-site visit to our office.
- Participated in collaborations which resulted in economic benefit to Tarrant County residents.
- Served Tarrant County residents during a global pandemic by receiving applications in a secured drop box, by fax, phone, scan/email and postal mail.
- Department staff serve on the following local boards and committees: The Emergency Food & Shelter Program Local Board; The City of Fort Worth CAP Council; Volunteer Organizations Active in Disasters; The Tarrant County

Community Resource Coordination Group, and The Resource Connection Advisory Board.

- In the first 6 months of FY2022:
- Received 6,256 calls in our call center. Calls were answered in English, Spanish and for the hearing impaired.
- Provided 2,048 units of utility assistance.
- Provided rent/mortgage assistance to 67 duplicated Tarrant County households.
- Provided 75 cremations/burials for Tarrant County residents whose families lacked the financial resources.

DIVISION OBJECTIVES

- Continue to monitor client service programs, including assessing the reasons for and the number of denials, to ensure that department assistance is provided for applicants with the highest priority of need.
- Continue to provide a high level of service consistent with social work values and ethics.
- Continue to provide staff development and training to enhance customer service delivery.
- The Human Services Management Team will meet a minimum of 4 times annually to thoroughly review the agency financial status.
- Develop a new online application for future applicants, in collaboration with Information Technology Department.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Funding Spent for Indigent Burials	48,650	56,000	57,300
Number of Clients Served	7,344	8,000	10,000
Number of Rent Vouchers Issued	254	350	500
Number of Utility Services Issued	4,539	5,000	5,400

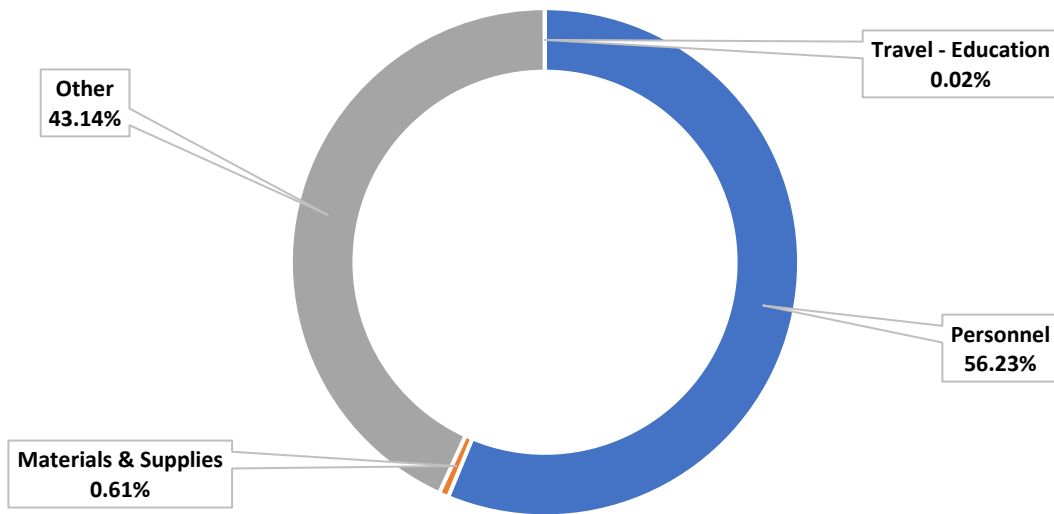
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$4,654,752 \$49,297 (1.07% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Human Services



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	2,151,415	2,561,605	2,617,352	55,747
Materials & Supplies	25,338	38,000	28,500	(9,500)
Other	724,440	2,005,150	2,008,200	3,050
Travel - Education	50	700	700	-
Total Budget	2,901,243	4,605,455	4,654,752	49,297



CHILD PROTECTIVE SERVICES (CPS)

5310100000

MISSION STATEMENT

To promote safe and healthy families and protect children and vulnerable adults from abuse, neglect, and exploitation. Child Protective Services and Child Protective Investigations is to protect children from abuse, neglect, and exploitation by involving clients, families, and communities. Child Protective Investigations (CPI) investigates reports of abuse and neglect of children. Child Protective Services (CPS) provides services to children and families in their own homes. DFPS now contracts with Our Community Our Kids (OCOK) to place Tarrant County children in foster care, kinship care, and adoptive homes. OCOK is responsible for managing these programs and providing services to help youth in foster care make the transition to adulthood. Statutory authority, Human Resources Code, Chapter 40, subchapter 40.002, Dept of Family and Protective Services.

RECENT ACCOMPLISHMENTS

The most recent annual statistics available are for FY20. In FY20, Tarrant County CPI received 20,743 reports alleging child abuse or neglect; 14,527 reports were assigned for investigation, and 11,969 investigations were completed. 3,909 of investigations completed had a disposition that there was reason to believe that abuse or neglect occurred, which resulted in 6,203 Tarrant County children being confirmed victims of abuse and neglect in FY20.

This means that Tarrant County had the third highest number of confirmed cases in Texas with Harris and Dallas Counties having a higher total; 648 Tarrant County children were removed and placed in foster care, a slight decrease from FY19 removals, when 661 children were removed by CPI. CPS opened Family Based Safety Service (FBSS) cases on 1,881 Tarrant County families in FY20, with 4,952 children served within these families.

Most of these children remained in their own homes or in parental-child safety placements with family members or friends while CPS engaged the parents. Due to changes in family circumstances that placed the children in danger, 159 of these children involved in open FBSS cases were eventually removed by CPS and placed in foster care. This is an increase from 126 in FY19. A total of 744 children and young adults left DFPS custody in FY20: 254 children were reunified with their parent(s), 167 children were placed with relatives who assumed permanent legal custody, 222 children were adopted either by a relative or non-relative, and 87 youth emancipated from foster care.

A total of 2,048 Tarrant County children were the legal responsibility of CPS at some point during FY20 (including both relative and non-relative care), an increase from 2,005 children in FY19. The average number of children in substitute care each month was 1,206, an increase from the FY19 average of 1,199 children. The current average number of children in substitute care is 1,305 for FY21.

DIVISION OBJECTIVES

- Tarrant County CPS and CPI will continue to protect children from abuse or neglect.
- CPS and CPI will provide services to maintain and strengthen the family while working to protect the children from further abuse or neglect. When this is not possible and children must be placed in foster care, OCOK will now make efforts to achieve permanency for the child as quickly as possible.
- OCOK will continue to actively seek appropriate relative caregivers to assume custody of children who have been placed in foster care, to minimize the amount of time children spend in foster care. CPI and CPS continue to work closely with OCOK, providing guidance, support, and oversight.
- The Family Based Safety Service program will continue to serve children in their own homes during FY23, providing close supervision and assistance to the family to ensure the child is protected from further abuse. These staff also support and monitor families whose children have been returned home from foster care, to assist in transitioning the child back into the home and ensure that appropriate care is maintained.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

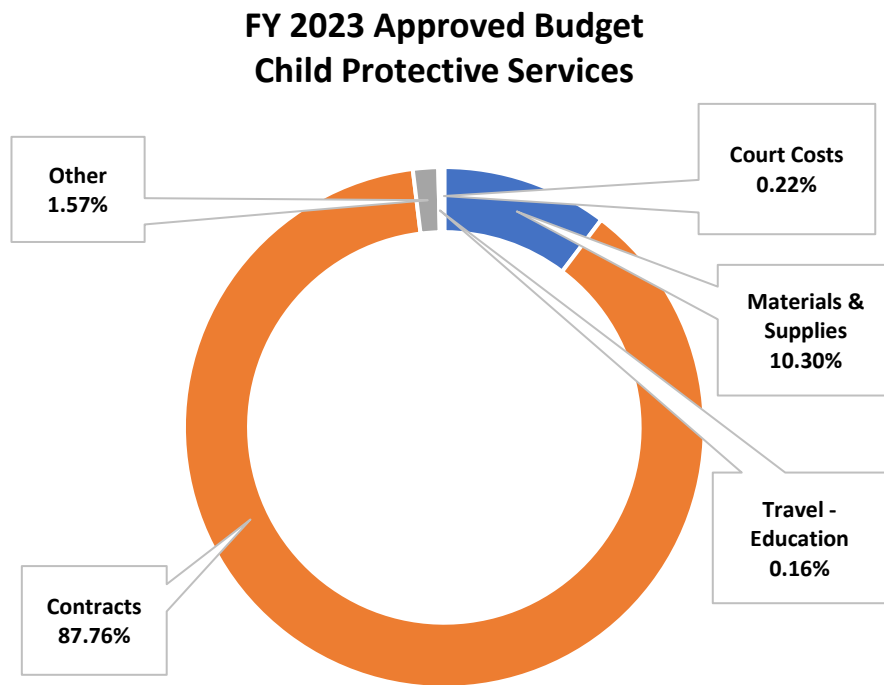
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
# Of Referrals Made to CPS	20,743	22,248	24,348
Average # Of Children in Foster Care Each Month	1,207	1,298	1,225
# Of Children removed from their homes and placed in CPS Custody	648	663	659
# Of investigations Completed	11,969	11,584	13,147

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$2,552,876 **\$111,463** (4.57% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Materials & Supplies	157,675	254,500	263,000	8,500
Contracts	2,134,238	2,134,413	2,240,376	105,963
Other	22,273	43,000	40,000	(3,000)
Court Costs	4,375	5,500	5,500	-
Travel - Education	4,000	4,000	4,000	-
Total Budget	2,322,561	2,441,413	2,552,876	111,463



PUBLIC ASSISTANCE

541010000

OVERVIEW

The Public Assistance budgeting fund center is non-departmental in nature and captures expenses related to ongoing contracts and partnerships with community based organizations.

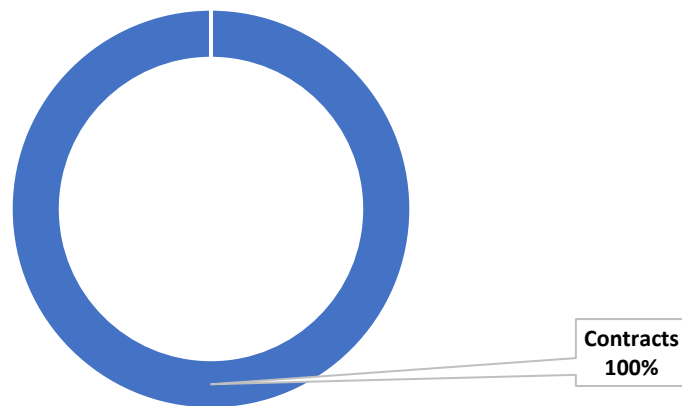
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$1,463,695 **\$118,000** (8.77% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Public Assistance



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Contracts	1,092,852	1,345,695	1,463,695	118,000
Total Budget	1,092,852	1,345,695	1,463,695	118,000



TEXAS AGRILIFE EXTENSION SERVICE

5710100000

MISSION STATEMENT

The mission of Texas A&M AgriLife Extension Service in Tarrant County is to improve county residents' quality of life with custom-made educational programs which are based on community identified needs and developed by local volunteers.

RECENT ACCOMPLISHMENTS

Metrics for Employee Productivity

- **Programs:** 1,138 educational programs were planned, prepared, conducted and evaluated.
- **Attendance:** 75,679 attendances at educational programs.

***NOTE:** The drop in overall program attendance numbers appears due to the cancellation of Fort Worth Stock Show and Rodeo (we typically reach 100,000+ participants through the school tours and other educational opportunities with our AgriLife educational booth space.) Aside from FWSS, our overall program participation in 2021 saw a 58% increase.

- **Training Hours:** 52,158 hours participants spent in educational programs.
- **Individual Contacts:** 44,752 educational contacts through one-on-one contact at health fairs, community events and activities, phone calls, email, site visits and office visits to make contact with partners or customers.
- **Volunteers:** 2,179 volunteers assisted with educational programs and activities.
- **Volunteer Hours:** 53,213 total volunteer hours, includes work of 400 Master Gardeners, 105 4-H Leaders, 89 Program Area Committee Members, 135 Master Naturalists, 12 Texas Extension Education Association Members (TEEA), and 52 Expanded Food and Nutrition Education Program Members were invested in Tarrant County residents through educational programs and activities.
- **Online Course Completions:** 8,033

***NOTE:** 2020 Online Course enrollments were elevated due to emerging COVID-19 related courses offered for Childcare providers and CARES funding courses offered for local municipalities. Our 2021 course enrollments are back on target from previous years.

- **4-H ENROLLMENT:** 443

- **School Enrichment:** 2,849
- **Animals Validated:** 1,708

Metrics For Quality Educational Programs and Services

- **Leveraging Resources:** \$725,052

Texas A&M AgriLife Extension Service of Tarrant County leverages county support to enhance programming.

DIVISION OBJECTIVES

The department goal for FY23 is to increase employee productivity by 3% by working towards maximizing our potential to serve the people of Tarrant County with top-quality educational programs and activities which improve the quality of life of individuals and families. Outcomes of educational activities include:

- Protecting Tarrant County’s Environment
- Developing Tarrant County’s Youth
- Supporting Tarrant County’s Agriculture
- Engaging Communities
- Enhancing Tarrant County’s Horticulture
- Improving Tarrant County’s Health

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

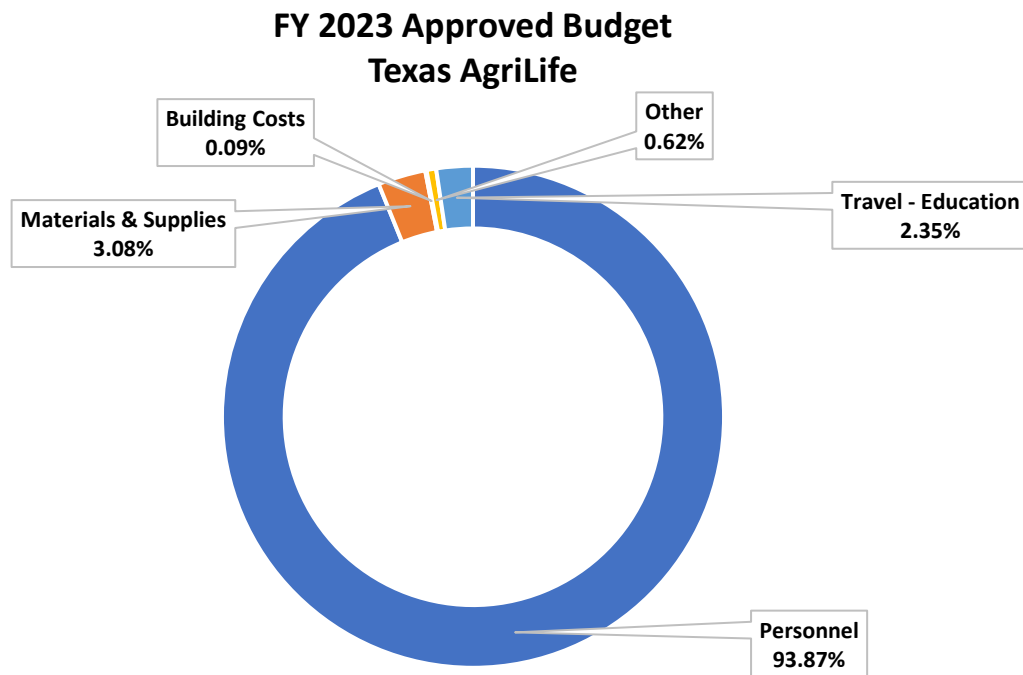
KEY PERFORMANCE INDICATOR	FY 21 Act	FY 22 Proj	FY 23 Proj
Educational Programs	1,692	1,692	1,138
Attendance at Educational Programs	141,471	141,471	75,679
Training Hours	71,409	71,409	52,158
Volunteers	1,324	1,324	2,179
Volunteer Hours	98,796	98,796	53,213

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$811,179 **\$30,555** (3.91% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	612,022	732,317	761,449	29,132
Materials & Supplies	17,057	25,137	24,960	(177)
Building Costs	417	700	700	-
Contracts	-	400	-	(400)
Other	4,032	5,000	5,000	-
Travel - Education	7,309	17,070	19,070	2,000
Total Budget	640,837	780,624	811,179	30,555



VETERAN SERVICES

5720100000

MISSION STATEMENT

The Tarrant County Veterans Service Office provides aid to all veterans, survivors, and dependents with the preparation, submission, and presentation of any claim against the Department of Veterans Affairs for compensation, hospitalization, pension, or any other benefits to which they may be entitled under the existing laws of the United States or such laws as may be enacted.

The Tarrant County Veterans Service Office is an advocate agency established to assist veterans and/or their survivors obtain entitled benefits from the U.S. Department of Veterans Affairs and the state of Texas. The office provides educational programs to the veterans and survivors of veterans of Tarrant County pertaining to veteran benefit programs to which they are or may become entitled. The office cooperates with local government and private agencies to assist their clients in obtaining needed specialized services.

The Tarrant County Veterans Service Office additionally works with other Veteran led organizations to ensure the well-being of Tarrant County's Veterans and their families.

RECENT ACCOMPLISHMENTS

We have continued to change the way we conducted business through telephone appointments and through emails. This department was able to assist 2599 Veterans during FY21 (Oct-Apr). 544 phone appointments, 1012 email contacts and claim submissions, 1782 in person appointments, 20 claims received by mail and 212 various inquiries and electronic claim submissions.

We created new ways to reach Veterans and through a new Veteran's claim processing system and we were able to help Veterans digitally, with them signing VA forms through their smartphones verses them not seeking out assistance. This new program is truly invaluable.

Significant milestones for Veteran Services in FY 2022 were: Developing new policies within the department to keep our staff and clients safe while providing professional services. ACVSO Jared Thompson was recognized by the Texas Veterans Commission (TVC) as the top Assistant Veteran Service Officer in North Texas. Additionally, the Veterans County Service Officer Association of Texas (VCSOAT) recognized Juan Rios as the Outstanding Service Officers of the Year for North Texas in Commissioner Court. This department assisted the City of Fort Worth with welcoming the President of the

United States. This office provided workload measures to outline to the White House, on how Tarrant County and the City of Fort Worth takes care of their heroes.

This office has brought in \$2,696,440.63 in retroactive monetary benefits and \$1,064,288.60 in monthly benefits that will be paid out to the Veterans of Tarrant County that we've help in the first half of the FY.

DIVISION OBJECTIVES

- To provide professional advocate services to veterans, their survivors and eligible dependents to ensure they receive benefits and services to which they are entitled.
- Continuation of the office philosophy that Tarrant County “leave no Veteran behind”. To provide continuing education programs throughout the veteran community to promote awareness of federal and state veteran benefit entitlements and changes in those programs as they occur.
- To participate in National and State training programs to further skills and ensure continued high-quality services to veterans and their survivors.
- To actively exploit advanced technology to provide enhanced support to the claim process and increase the effectiveness of department personnel.

KEY PERFORMANCE INDICATORS

The chart below provides data collected for Key Performance Indicators (KPIs)

KEY PERFORMANCE INDICATOR	FY 2021 ACT	FY 2022 EST	FY 2023 EST
Client Visits	4,723	5,198	4,800
New Clients	547	1,314	1,200
Phone Call Rec	4,146	6,562	5,400

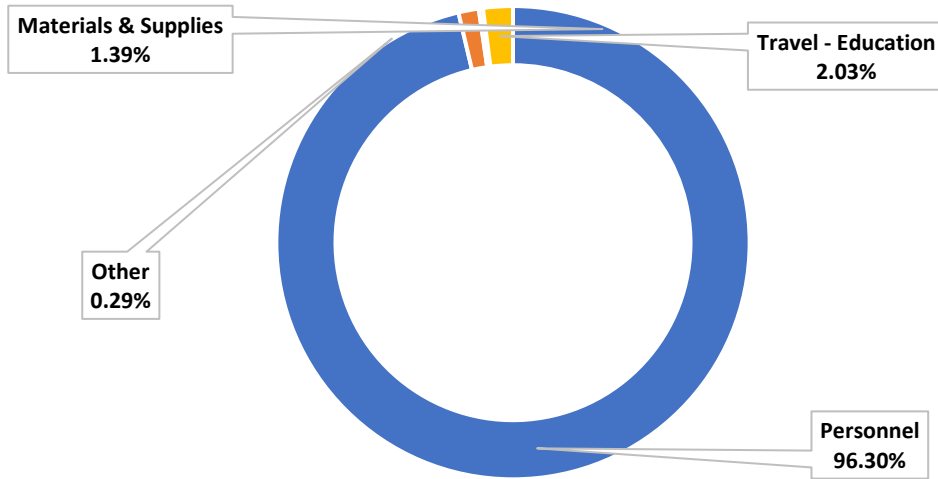
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$591,224 **\$41,059** (7.46% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Veteran Services



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	480,106	533,765	569,324	35,559
Materials & Supplies	4,566	8,900	8,200	(700)
Other	1,025	1,500	1,700	200
Travel - Education	1,750	6,000	12,000	6,000
Total Budget	487,447	550,165	591,224	41,059



HISTORICAL COMMISSION - ARCHIVES

591020000

OVERVIEW

The Tarrant County Historical Commission and Archives preserves documents related to Tarrant County's history. In FY 2024, Budget and Risk Management staff will work alongside this department to develop a mission statement, accomplishments, objectives, and Key Performance Indicators (KPIs).

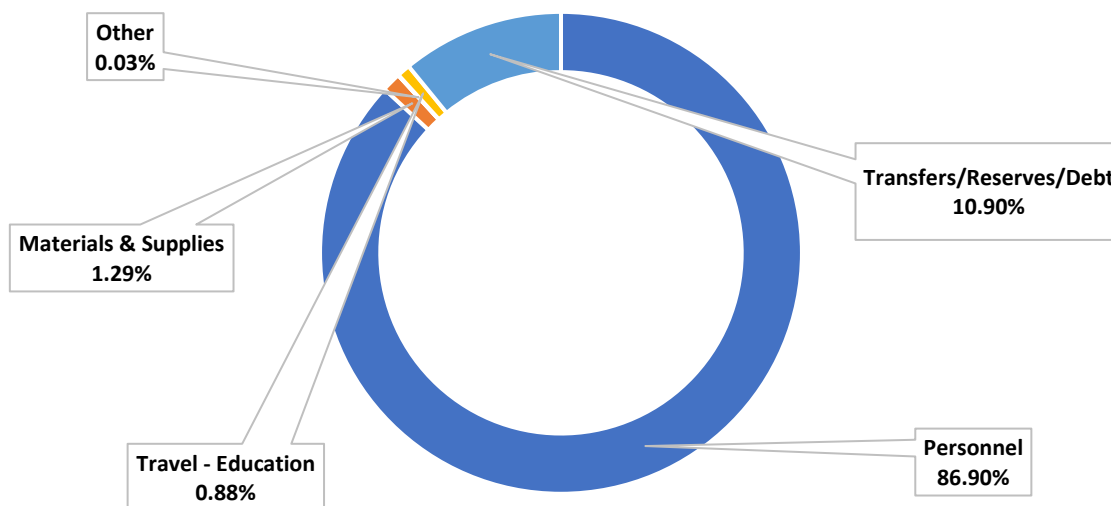
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$362,407 \$67,859 (23.04% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Historical Commission - Archives



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	165,073	247,853	314,937	67,084
Materials & Supplies	1,283	3,895	4,670	775
Other	-	100	100	-
Travel - Education	350	3,200	3,200	-
Operating - Debt Service	-	39,500	39,500	-
Total Budget	166,706	294,548	362,407	67,859

NEW POSITIONS FOR FY 2023

- ✚ 1-Assistant Archives Officer, Gr. 72, effective 10/1/2022



COMMUNITY OUTREACH

5920100000

OVERVIEW

Community Outreach is a non-departmental budgeting fund center which captures non-recurring investments into the non-profit community. Funds are budgeted in the undesignated commitment item and transferred out as the Commissioners Court approves investments throughout the year. During Fiscal Year 2022, for instance, the Commissioners Court approved a \$200,000 investment into Meals on Wheels of Tarrant County.

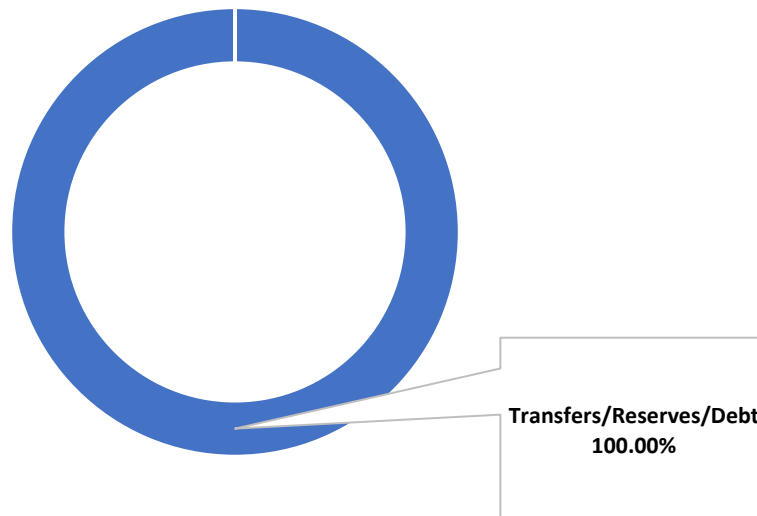
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$18,000,000 (\$2,000,000) (-10.00% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Community Outreach



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	20,454	50,000	-	(50,000)
Contracts	2,040,401	2,100,000	-	(2,100,000)
Operating - Debt Service	-	17,850,000	18,000,000	150,000
Total Budget	2,060,855	20,000,000	18,000,000	(2,000,000)



CENTRAL GARAGE

684020000

MISSION STATEMENT

The Central Garage is an internal service division within the Transportation Services Department. Central Garage utilizes a comprehensive county-wide Fleet Management Program to track maintenance and repair services for the County's fleet and service equipment. This system ensures that the County deploys a safe and reliable fleet that meets the needs of County departments, and also ensures the Central Garage achieves its goal to record and charge all maintenance activities efficiently and properly.

RECENT ACCOMPLISHMENTS

- The Central Garage continued to maintain the highest standard of quality workmanship to provide safe and reliable transportation county wide.
- Continued to update diagnostic equipment, handheld computer diagnostic equipment, reduce inventory, increase work efficiency, continued education for all employees, and prioritize the parts ordering process.

DIVISION OBJECTIVES

- The Central Garage will continue to work with all departments to keep maintenance cost down.
- Continue to work with the Purchasing Department and assist in making decisions for the purchase of vehicles, parts and supplies.
- Continue to educate departments to ensure their safety while driving County vehicles.
- Continue seeking creative and innovative ideas with Purchasing and Information Technologies to merge the current purchasing methods and data processing of vehicle maintenance records with SAP.

KEY PERFORMANCE INDICATORS

Budget and Risk Management is working with the department to develop meaningful Key Performance Indicators (KPIs) which capture the relationship between resources, outputs, and outcomes.

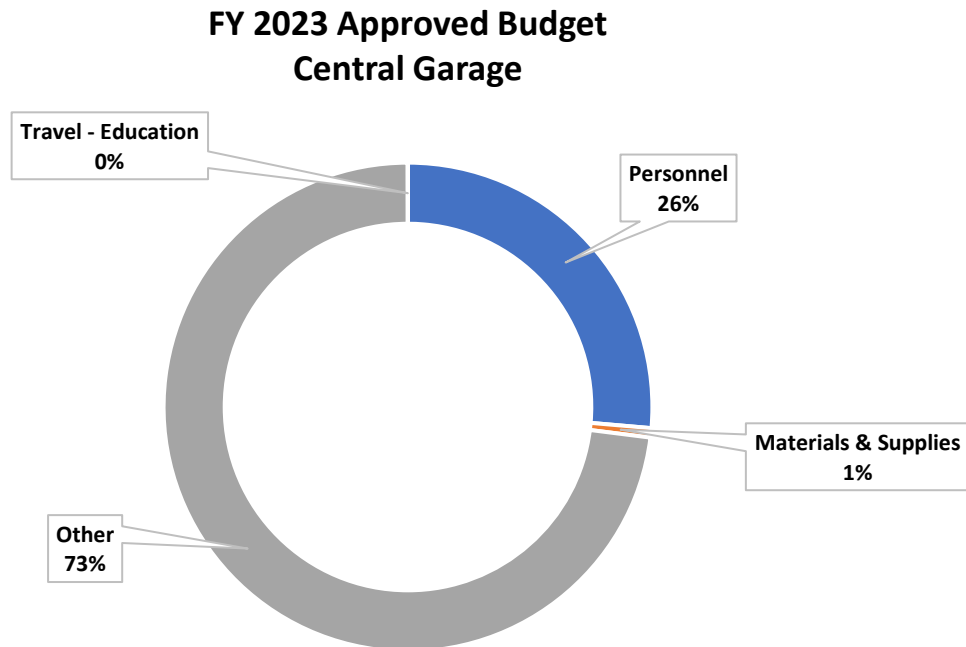
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$3,434,183 **\$2,480,938*** (260.26% vs. prior year)

***Note:** The large increase in the Central Garage budget for FY 2023 is a result of the centralization of fuel budgets from all departments to Central Garage.

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	914,487	917,495	907,575	(9,920)
Materials & Supplies	11,318	20,100	21,300	1,200
Other	10,996	14,950	2,504,608	2,489,658
Travel - Education	-	700	700	-
Total Budget	936,801	953,245	3,434,183	2,480,938



COMMISSIONER, PRECINCT 1

6110100000 - 6110300000

MISSION STATEMENT

Provide effective quality control and maintenance in excess of 474 lane miles of County roadways within Precinct One's jurisdiction. Performing the reconstruction and HMAC overlaying of County roadways, streets and parking lots for the State, School Districts and Cities postured in Precinct One's jurisdiction under the Interlocal Agreement Act. Initiate scheduled reconstruction and repair of residential concrete streets in aged subdivisions. In addition, maintenance of 474 miles of right-of-way, mowing, drainage, signage and litter control throughout Precinct One's jurisdiction.

RECENT ACCOMPLISHMENTS

- The combination use of MS Access and Excel software allowing us to store various types of data for each piece of equipment, such as: warranty info, mileage/hours used, information/comments specific to the unit.
- Continued utilization of oil analysis for the purpose of flagging maintenance problems in advance, thereby reducing equipment downtime resulting from major equipment repairs.
- Maintained fuel dispensing equipment and monitoring requirements as established by the Texas Commission on Environmental Quality via County's Environmental Specialist.
- Rental of high cost, low utilization equipment for specialized jobs instead of making Capital purchases.
- Continued outsourcing of major equipment repairs, freeing technicians to maintain all equipment in a high state of operational readiness.
- Continued use of a safety training program inclusive of in-house, video and external training sessions.

DIVISION OBJECTIVES

- Enhance annual inspections and preventative maintenance scheduling, thereby decreasing equipment downtime.
- Ensure that Precinct One is in compliance with all Spill Control, Prevention and Countermeasures (SPCC), Storm Water run-off and Texas Commission on Environmental Quality's (TCEQ) mandates.
- Continue diesel and electronics training for technicians within the equipment maintenance arena.

- Monitor and schedule the replacement of vehicles and off-road equipment worn beyond economical repair and provide for the stocking of high utilization

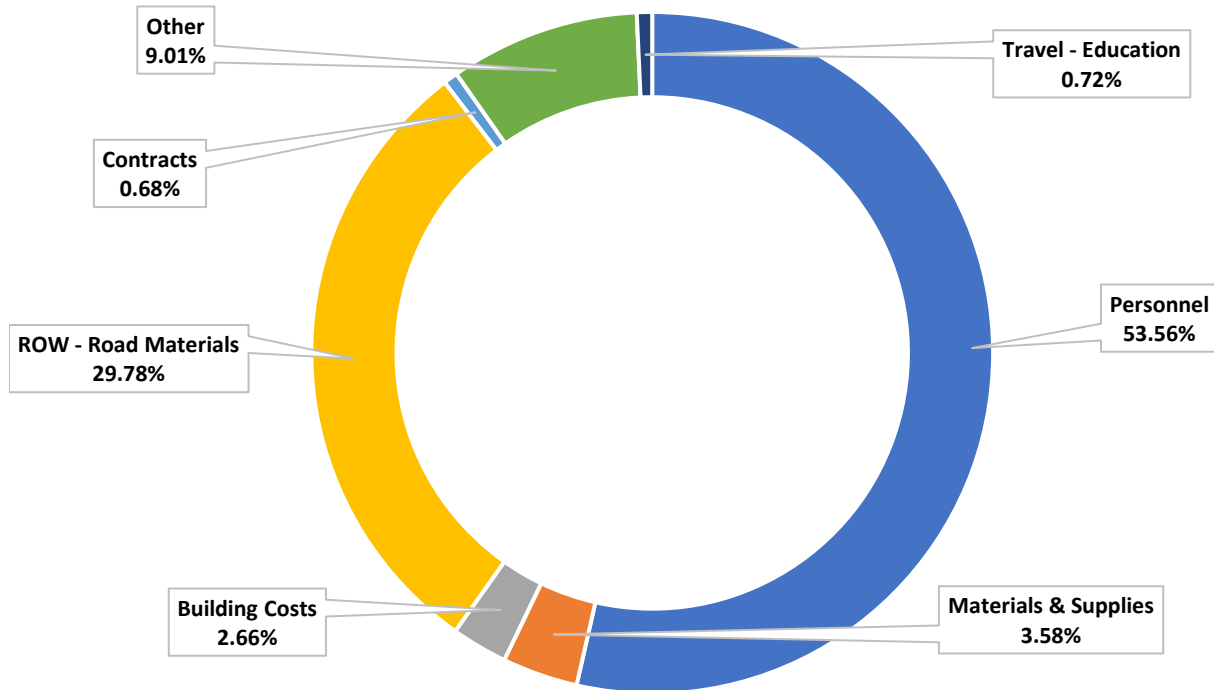
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$11,595,402 ~~\$1,546,364~~ (15.39% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Commissioner Precinct 1



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	4,817,256	5,725,257	6,210,999	485,742
Materials & Supplies	476,580	564,247	415,201	(149,046)

Building Costs	120,413	188,757	308,600	119,843
ROW - Road Materials	1,935,041	2,587,422	3,453,200	865,778
Contracts	30,364	46,402	78,402	32,000
Other	216,918	881,953	1,045,000	163,047
Travel - Education	41,102	55,000	84,000	29,000
Total Budget	7,637,674	10,049,038	11,595,402	336,696

NEW POSITIONS FOR FY 2023

- ✦ 1-Community Outreach Coordinator, Gr. 98, effective 11/1/2022



COMMISSIONER, PRECINCT 2

6210100000 - 6210300000

MISSION STATEMENT

The Mission of the Tarrant County Commissioner Precinct 2 Team is to be good stewards of our diverse community by advocating for equity and access in county government.

We work to achieve our mission by:

- Connecting people and fostering lasting relations
- Using taxpayer resources in ways that are practical, equitable and sustainable
- Being a unifying force for progress
- Advocating for our constituent needs

Our Core Values are:

- Respect
- Embrace
- Empower
- Collaborate
- Celebrate
- Honor

RECENT ACCOMPLISHMENTS

In FY2022 Precinct 2 accomplished the following:

- Regularly promoted and collaborated with business and community leaders to address regional transportation concerns and business growth
- Continued to complete the 2006 bond projects
- Continued to streamline all office transactions and processes including files, communications, case management and calendars to the cloud, allowing our staff to access all information from anywhere
- Continued internship programs with the Arlington ISD Richard Greene Scholar Program (6 student scholars) for the 2021-2022 Academic Year via a hybrid process of virtual and in-person meetings

DIVISION OBJECTIVES

Precinct 2 General

- Continue to recognize, honor, and encourage individuals, groups and organizations within the community for their accomplishments and/or exemplary service
- Encourage employees and constituents to embrace personal wellness through learning strategies for preventative care and making healthy choices
- Annual attendance at County budget hearings

Precinct 2 Maintenance

- Maintained operational readiness of 80-piece fleet at 98% by providing repair and preventative maintenance service with no loss of road maintenance crew productivity due to equipment issues
- Continued use of mobile field devices allowing for efficient and accurate CarteGraph entry by field operators
- Continued to provide maintenance assistance for three (3) historic cemeteries within Precinct 2 including regular maintenance for Arlington Heritage Cemeteries and on demand maintenance for Watson Cemetery and Hawkins Cemetery

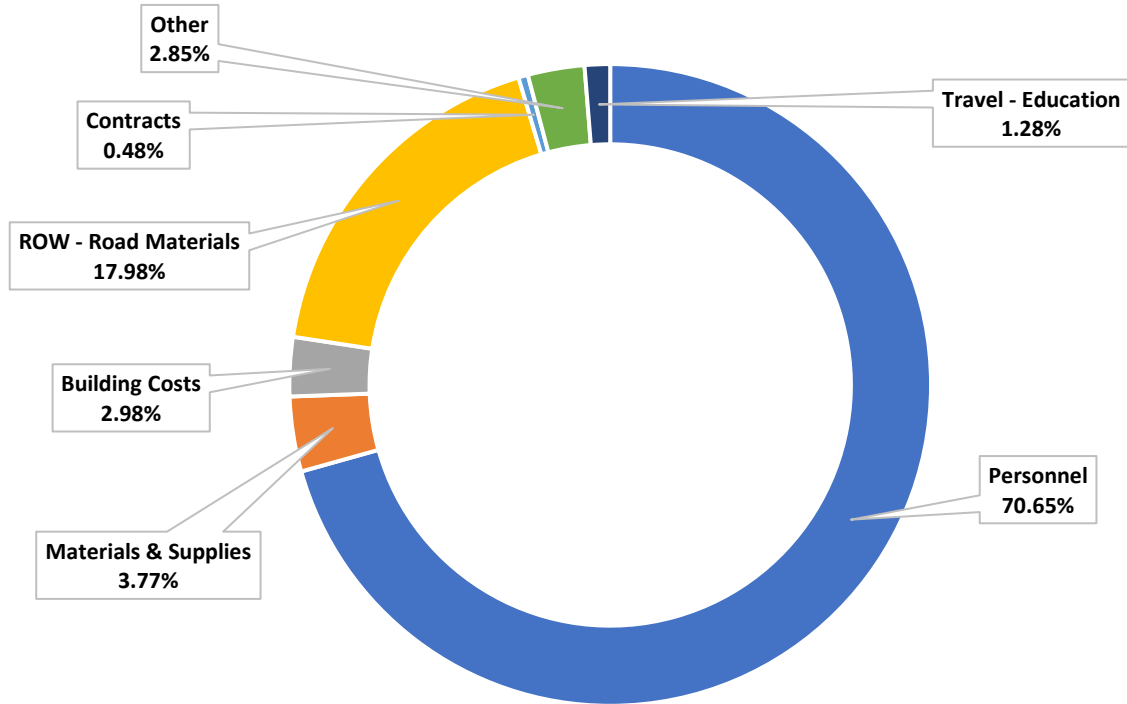
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$6,213,157 **\$599,584** (10.68% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Commissioner Precinct 2



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	3,162,078	4,243,453	4,389,782	146,329
Materials & Supplies	190,080	199,020	234,425	35,405
Building Costs	141,325	163,550	184,850	21,300
ROW - Road Materials	488,054	619,200	1,117,300	498,100
Contracts	8,200	25,000	30,000	5,000
Other	123,534	280,150	177,300	(102,850)
Travel - Education	45,319	83,200	79,500	(3,700)
Total Budget	4,158,590	5,613,573	6,213,157	599,584



COMMISSIONER, PRECINCT 3

6310100000 - 6310300000

MISSION STATEMENT

The mission of the Commissioner's Office is to provide services and assistance to the citizens of Precinct 3, governmental entities, and County agencies.

RECENT ACCOMPLISHMENTS

Precinct 3 General

- Oversight of County Budget
- Effective management of the Commissioner's Office and Precinct Three Road and Bridge operations
- Efficient management of Tarrant County as a member of Commissioners Court
- Monitored 11 Interlocal Agreements with 11 cities and assisted with other cooperative efforts

Precinct 3 Maintenance

- Crack sealed and spot sealed all of our major county roads and minor residential roads as needed.
- Mowed roadway right of ways 3 times per year.
- Performed Maintenance work on historical Cemeteries 4 days during FY22.

DIVISION OBJECTIVES

Precinct 3 General

- Continue to work as member/board member in organizations identified in Accomplishments
- Serve as member of the Regional Transportation Council (RTC) through the North Central Texas Council of Governments (NCTCOG)
- Continue work on 13 Tax Increment Finance Districts
- Continue active participation in Tarrant County Historical Commission
- Assist JPS Health Network with continued expansion of services in Precinct 3

Precinct 3 Maintenance

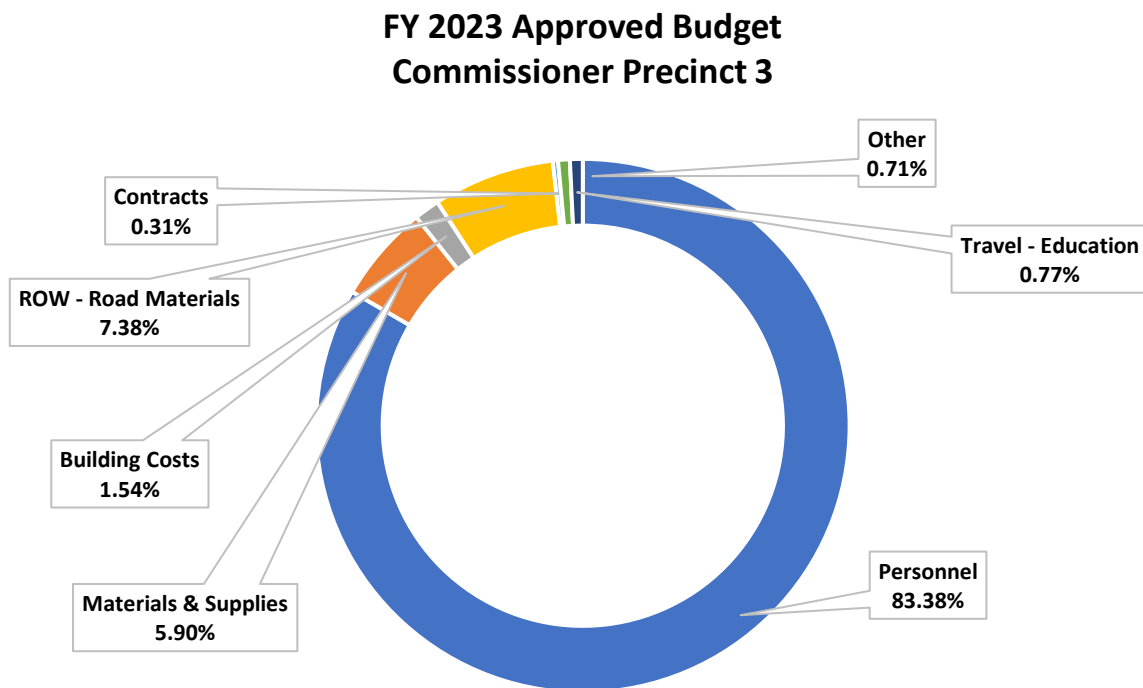
- Continue to provide a high standard of cooperation with the 15 cities of Northeast Tarrant County pertaining to their roadway maintenance and construction needs through Interlocal Agreements
- Continue to provide a high quality and level of service on all projects

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$5,567,926 \$218,327 (4.08% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	3,383,194	4,318,703	4,642,260	323,557
Materials & Supplies	311,880	345,916	328,666	(17,250)

Building Costs	82,584	95,819	86,000	(9,819)
ROW - Road Materials	276,805	371,097	410,850	39,753
Contracts	8,400	8,401	17,500	9,099
Other	120,337	183,625	39,550	(144,075)
Travel - Education	16,044	26,038	43,100	17,062
Total Budget	4,199,244	5,349,599	5,567,926	218,327

NEW POSITIONS FOR FY 2023

- ✦ 1-Asset Inventory Inspector, Gr. 30, effective 11/1/2022



COMMISSIONER, PRECINCT 4

6410100000 - 6410300000

MISSION STATEMENT

Commissioner Johnson, assisted by his administrative staff, is committed to the establishment of a solid bridge of communication and spirit of cooperation between all public service agencies in Tarrant County. Providing prompt and professional service to the constituents of Tarrant County Precinct Four remains among the highest priorities for Commissioner Johnsons' Administration. This includes seeing that interactions of the public and other governmental agencies with the Commissioner's office in their search for assistance, solutions, information and services, are as pleasant and successful as possible. To provide judicial, thoughtful and prudent oversight, management and strategic planning of Tarrant County's workforce, departments, programs, budgets, facilities and transportation network. And lastly, within prudent financial restraints, continue to improve and enhance Tarrant County's position as one of the leading counties in the nation.

RECENT ACCOMPLISHMENTS

Precinct 4 General

- Commissioner Johnson and his administrative staff continue to strive to maintain a cooperative and helpful working relationship with all Tarrant County offices
- Commissioner Johnson and his administrative staff continue to actively be involved with the 14 municipalities, six school districts and three primary Chambers of Commerce in Precinct Four; increasing interaction and flow of information between the administrative staff of Precinct Four and its constituents
- Commissioner Johnson and his administrative staff continue to have much success with fund-raising efforts for both the United Way of Tarrant County and the Tarrant County Jr. Livestock Show and Sale

Precinct 4 Maintenance

- Completion of the Reconstruct and Chip Seal of Carol Way
- Completion of the Asphalt Overlay of Vista Ranch Way
- Completion of the Asphalt Overlay of Sophia Lane
- Completion of the Asphalt Overlay of Rachel Lea Ln.
- Continued maintenance and vegetation control on County rights-of way

DIVISION OBJECTIVES

Precinct 4 General

Commissioner Johnson will:

- Continue efficient administration and management as an active member of Commissioners Court
- Continue close oversight of the county budget
- Continue efficient management of Commissioner's administrative office and precinct four road and bridge operations
- Continue work with The State of Texas, precinct four municipalities and school districts through interlocal agreements

Precinct 4 Maintenance

- Continue to provide updated education and training for precinct employees
- Upgrade, improve and maintain existing county road surfaces
- Continued maintenance on drainage systems and structures on county roads
- Continue to upgrade and maintain accurate computerized fleet maintenance programs
- Provide cost efficient, quality maintenance and service for all assigned vehicles and equipment

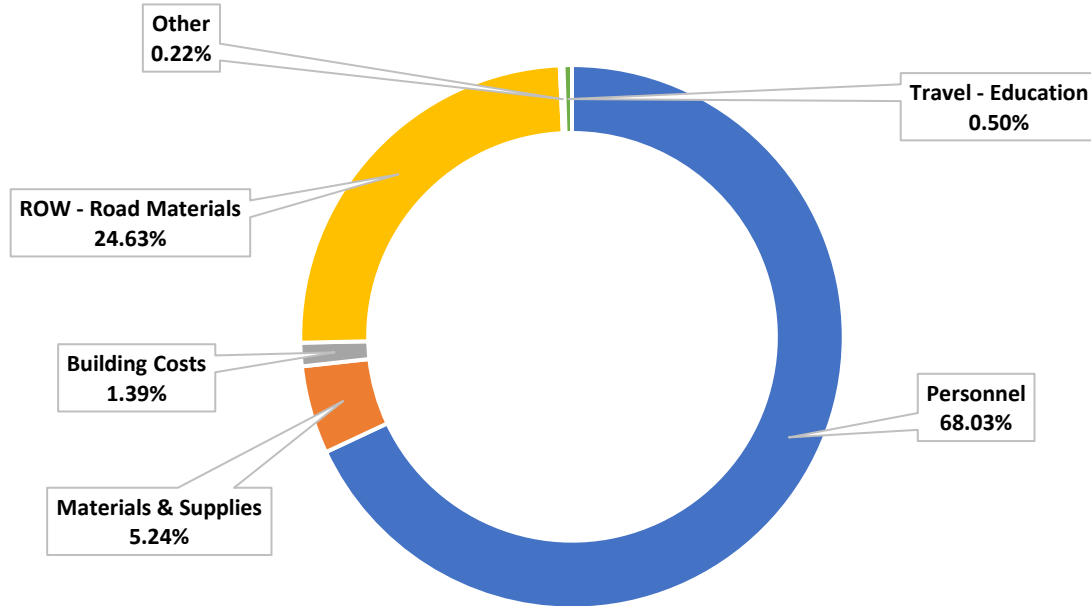
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$8,454,283 (\$167,182) (-1.95% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Commissioner Precinct 4



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	4,896,445	5,622,714	5,751,055	128,341
Materials & Supplies	422,982	470,199	442,896	(27,303)
Building Costs	80,044	110,212	117,462	7,250
ROW - Road Materials	1,480,112	2,002,550	2,082,050	79,500
Other	273,507	374,100	18,500	(355,600)
Travel - Education	22,859	42,320	42,320	-
Total Budget	7,175,949	8,622,095	8,454,283	(167,812)



NON-DEPARTMENTAL (ROAD & BRIDGE)

6880100000

OVERVIEW

The Non-Departmental (Road & Bridge) budgeting fund center captures expenses which are non-specific to any department in the Road and Bridge Fund.

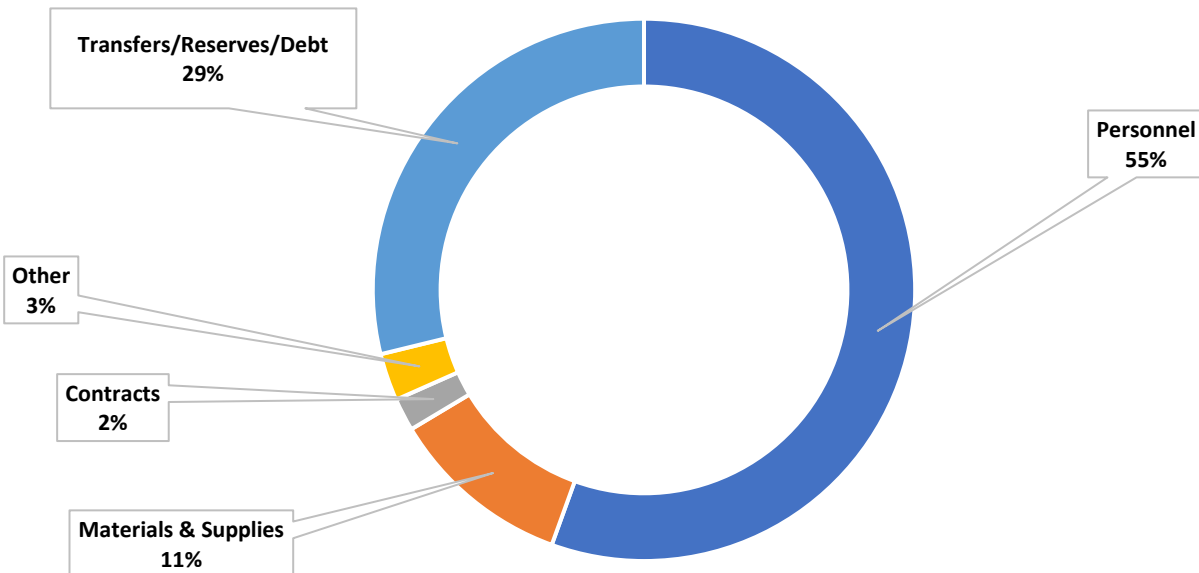
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$973,763 **-\$51,490** (-5.02% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget
Non-Departmental (Road and Bridge)



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	300,627	564,652	540,692	(23,960)
Materials & Supplies	60,000	106,000	106,000	-
Contracts	11,483	19,000	19,000	-
Other	35,579	38,060	27,500	(10,560)
Travel - Education	-	297,541	280,571	(16,970)
Total Budget	407,689	1,025,253	973,763	(51,490)



RIGHT OF WAY

6510100000

MISSION STATEMENT

To acquire by donation, negotiation or condemnation all right of way and easements needed to widen and improve designated roads throughout Tarrant County. To manage the sale, abandonment and release of certain abandoned roads or easements within Tarrant County and to successfully relocate utilities impacted by road improvements.

RECENT ACCOMPLISHMENTS

- Completed sales of surplus properties.
- Completed Right of Entries for survey purposes.
- Contributed fund to TXDOT projects in a timely manner to facilitate acquisition of 90/10 highway projects.
- Completed utility relocations
- Completed sale of surplus property.

DIVISION OBJECTIVES

To begin acquisition on:

- Grants Lane (from Peden Rd. to the Walsh Property Line)
- Provide a 2nd point of access to Tinsley Lane
- ROW for White Settlement off-system bridge project
- ROW and possible relocation of Wichita Street
- ROW for Markum Ranch
- Sell surplus property in order to add current tax exempt properties to our tax rolls.
- To complete 100% of Tarrant County Projects planned by each Precinct as they occur throughout the year.
- To complete all utility locates and relocations on projects on an as needed basis.

KEY PERFORMANCE INDICATORS

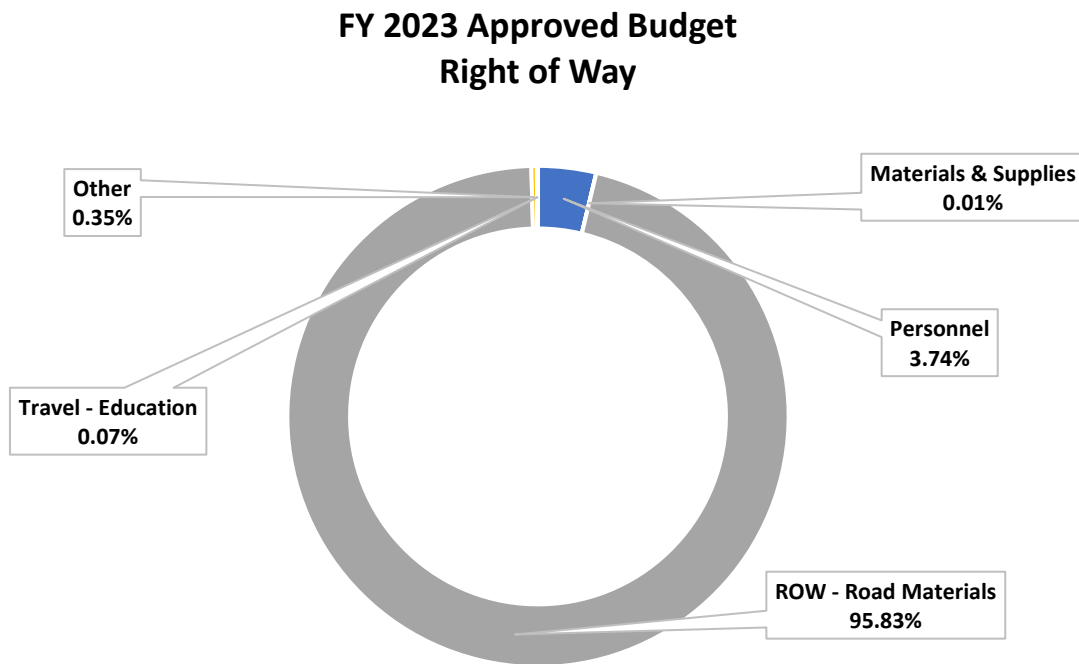
Budget and Risk Management is working with the department to develop meaningful Key Performance Indicators (KPIs) which capture the relationship between resources, outputs, and outcomes.

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$7,061,328 **\$1,657,318** (30.67% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	218,187	245,855	264,163	18,308
Materials & Supplies	545	550	550	-
ROW - Road Materials	2,638,957	4,252,605	6,766,615	2,514,010

Other	-	900,000	25,000	(875,000)
Travel - Education	4,712	5,000	5,000	-
Total Budget	2,862,401	5,404,010	7,061,328	1,657,318



TRANSPORTATION

6840100000

MISSION STATEMENT

Provide efficient and cost effective support services including engineering, planning, environmental, right of way and fleet management to enhance public mobility.

RECENT ACCOMPLISHMENTS

Engineering:

- Assisted the Precincts with Road paving construction plans/profiles, drainage troubleshooting / plans, culvert sizing, and traffic control device analyses and recommendations.
- Provided briefings and hearings to Commissioner's Court as necessary.

Project Work:

- Markum Ranch Road Improvements – Project Management
- Newt Patterson Culvert Extension – Project Management
- Thoms Court – Drainage Improvements/Plans
- Stevens Drive Culvert Replacement
- Golden Heights Road Culvert Extension
- Pyramid Blvd at Stroup – Drainage plans
- Burleson Retta - Drainage Improvements/Plans
- John Henry - Drainage Improvements/Plans
- Blue Mound Road – Culvert Extension at Lonesome Dove
- Blue Mound Road – Culvert Extension at Dove Valley Trl
- Blue Mound Road – Turn Lanes at John Day Drive
- Provided customer service/research for various plats, deeds, ROW, etc.
- Implemented the Tarrant County Flood Damage Prevention Rules and responded to numerous floodplain inquiries and complaints.

- Served as County's representation on Public Works Committee, NCTCOG Watershed committee for Village Creek and PWERT (Public Works Emergency Response Team).

Association Affiliations:

- Served on TACERA Scholarship and Conference Committee
- TFMA committee member

General Surveying:

- Assisted the Precincts with drainage troubleshooting, grade staking, right-of-way research and staking and driveway culvert procedures as well as providing the County Engineer with recommendations as needed. The survey crew remained injury-free while performing required duties that are located within the County rights-of-way and the significant traffic traveling the County roads. The survey crew continued to improve communication with the Precincts to ensure a safe work environment for Tarrant County employees and increase work efficiency between the Precincts and crew.
- Continued to assist the Roadway Striping Crew with traffic control to enhance safety and productivity.
- As with every year our main goal is to support each Precinct, ensuring there is no delay in their operations due to the lack of surveying services.
- Although the crew was short-handed for most of the year, we were still able to provide timely and adequate service to all parties.

Planning:

- Reviewed and submitted comments on extraterritorial jurisdiction (ETJ) subdivision plat and construction plan submittals from the City of Fort Worth and other cities in compliance with state laws (HB 4145 and HB 3167).
- Represented the County at bi-weekly Fort Worth Development Review Committee (DRC), Pre-DRC, and Pre-Development Conferences (PDC) meetings.
- Held biweekly Pre-Construction Advisory Committee (PAC) meetings with citizens and developers to provide an overview of the County's regulations and to inform them of any other city, state or federal requirements that may impact their proposed development.
- Continued to manage the administration of the County's 2006 Transportation Bond Program, including new funding interlocal agreements (ILAs), amendments and renewals of interlocal agreement, coordination meetings, processing of reimbursement requests, status updates with revisions to the program spreadsheet and web page updates.

- Completed work efforts for the development of the new 2021 Transportation Bond Program, including briefings with the Commissioners Court, preparation of the Bond Policy, outreach presentations, execution of a contract for consultant assistance, and the convening of Project Evaluation Committee (PEC) meetings for review and selection of project submittals from the cities for the Call for Projects funding category.
- Held quarterly meetings with Precinct staff to share information on engineering, right-of-way, roadway projects, subdivision developments, GIS, and environmental permitting updates and other items of concerns.
- Represented the County on various North Central Texas Council of Governments (NCTCOG) regional transportation committees, including the Surface Transportation Technical Committee (STTC), the Regional Safety Advisory Committee (RSAC), and the North Texas Unmanned Aircraft Systems (UAS) Safety and Integration Task Force.
- Represented the County on the Regional Coordination Committee (RCC) overseeing compatible development around the NAS JRB.
- Participated in regional transportation forums including the Tarrant Regional Transportation Coalition (TRTC), and the Tarrant Transportation Summit.
- Participate in TxDOT technical working group meetings, open houses, and public meetings on Interstate and state highway projects.
- Provided GIS support to the department and precincts, including the creation of maps and data sets as needed.
- Provided Cartegraph support to the department and limited mapping support to the Precincts and the County Administrator's Office.
- Updated the Annual Contact for Professional Engineering and Planning Services (RFQ No.2022-044).
- Initiated work efforts for a major update to the Tarrant County Subdivision Regulations and the development of a new Engineering Standards Manual.
- Maintained and updated department web pages.
- Responded to public and agency inquiries.

Environmental:

- In cooperation with the Public Health Department, continued the program for the County's MS4 Phase II Permit as required by the TCEQ. Completed required BMPs and submitted the annual MS4 report to the TCEQ.
- UST Program - Completed Self-Certification Forms and continued with equipment testing and record keeping for five sites.

- Completed SPCC training and annual inspections for the four Precinct facilities and Green Bay Jail
- Managed the County's Household Hazardous Waste Program.
- Prepared Annual Texas Tier I I Reports for the TCEQ.
- Purchasing Department projects: helped prepare erosion control bid.
- Continued new program for unincorporated citizens to use City of Fort Worth Recycling Drop-off Centers.

DIVISION OBJECTIVES

Engineering Projects:

- Subdivision Land Use Regulations – Engineering Design Standards
- Flood Damage Prevention Order Review
- Subdivision and Development Construction Plan Review and Inspections:
 - Retta Oaks Ranch
 - Timber Wolf Valley
 - Eagle’s Estates
 - Sandstrom Ranch
 - Mayfair South
 - Fleming Point
 - Bonds Ranch Addition
 - Wagley Robertson Neighborhood Shops
 - Northstar Addition (MUD)
 - Manufactured Home Rental Community (MHRC) – Plan Review and Inspections
 - Civitas at Crowley
 - Deer Creek Resort
- Traffic Control Device Studies and Recommendations:
 - Precinct 1 – Longhorn Trl – School Zone
 - McCart – School Zone
 - Blanchard Way – Curve Ahead
 - Old Granbury Road – No Dumping
 - Pyramid Boulevard – Stop Sign
 - Willimason Road – No Thru Trucks
 - Ranchers Legacy – Stop Sign
 - High Ridge Court – Stop Sign
 - Precinct 2 – Santa Fe Trl E – Stop Sign
 - Santa Fe Trl cut-through – Stop Sign
 - Nancy Lane – Speed Limit
 - Gibson Cemetery – Stop Sign (flashing)
 - Precinct 3 – Golden Heights Road – Speed limit

- Precinct 4 – Peden Road – Speed study
- Off-System Bridge Construction – Project Management
- Rendon Road Bridge over Village Creek
- Rendon Road Bridge over Tributary
- Willow Springs Bridge
- Crystal Lane Bridge
- Shelby Road Bridge

Survey Crew:

The survey crew will continue to support the Precincts and Striping Crew during the next fiscal year to provide the following:

- Drainage troubleshooting
- Grading and grade staking
- Right-of-way research and staking
- Driveway culvert application review, coordination, and inspection
- Plat Review (Survey Crew Chief)
- Assist Right-of-Way Staff with legal document review
- Traffic Control
- Training for field technicians to further knowledge of surveying techniques and deliverables

The Tarrant County population continues to increase which directly relates to an increase in roadway traffic. The ultimate goal for the survey crew is to provide safe conditions for all staff and avoid injuries. Safety will remain the top priority.

Planning:

- Continue to serve as the County’s primary liaison for ETJ subdivision plat and construction plan submittals from the City of Fort Worth and other cities in compliance with state laws (HB 4145 and HB 3167).
- Continue to serve as the County’s lead department for the scheduling of PAC meetings with citizens and developers, the review and approval of non ETJ subdivision plat and construction plan submittals, and responding to public and agency inquiries.
- Continue to manage the administration of the 2006 Transportation Bond Program and execute a contract for consultant assistance for the administration of the new 2021 Transportation Bond Program.
- Continue to serve as the County’s primary liaison with TxDOT on Interstate and state highway projects.

- Continue to represent the County on regional transportation committee meetings and regional transportation forums.
- Continue to provide GIS and Cartegraph services to the department and limited mapping support to the precincts and the County Administrator's Office. Initiate efforts to prepare or update ETJ platting interlocal agreements with the City of Fort Worth and other cities upon completion of the major update to the Tarrant County Development and Land Use Regulations and Manual.

Environmental

- Continue preparing storm water programs (Construction and MS4) to comply with Phase II Storm Water rules and regulations.
- Continue to assist Facilities Management with environmental issues on new construction sites (i.e. Cold Springs Jail, Juvenile Justice Center). Respond to spill/emergency situations caused by the county.
- Assist county personnel with environmental questions and/or problems.
- Manage the County's household hazardous waste collection program.
- Continue to serve on the various committees at the local, state and national level.
- Complete the annual Texas Tier II reports for the TCEQ
- Continue annual testing and compliance activities on the County's UST sites and
- Manage the County's new recycle and brush disposal program.

KEY PERFORMANCE INDICATORS

Budget and Risk Management is working with the department to develop meaningful Key Performance Indicators (KPIs) which capture the relationship between resources, outputs, and outcomes.

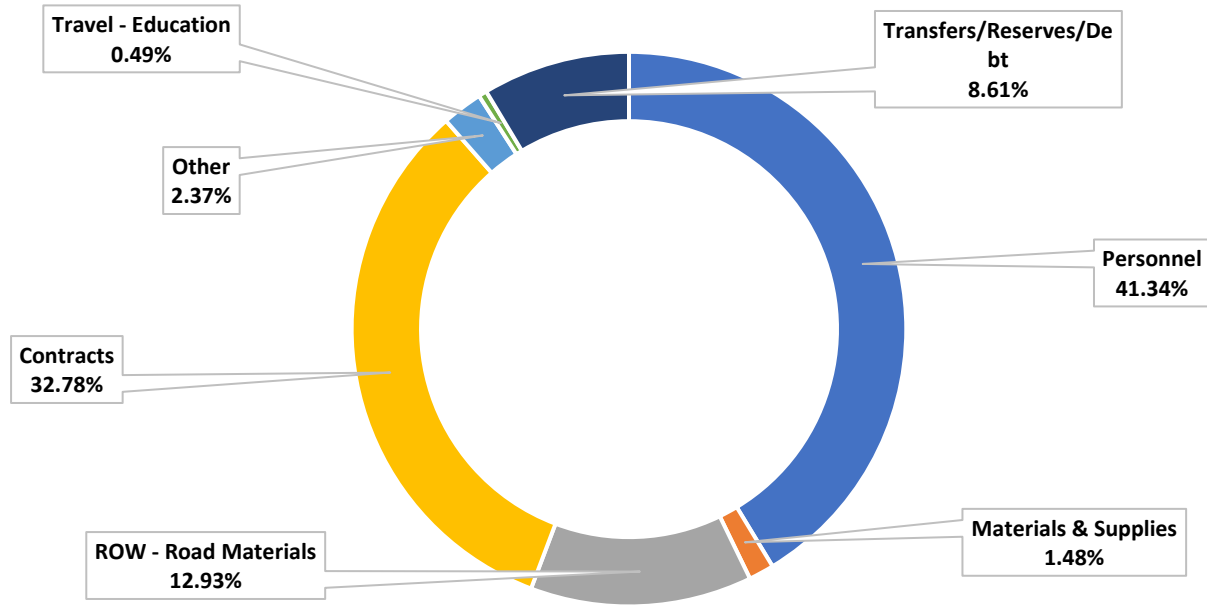
EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year's approved budget.

\$4,678,424 ~~\$497,617~~ (9.61% vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

FY 2023 Approved Budget Transportation



Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Personnel	2,277,527	2,667,131	2,069,420	(597,711)
Materials & Supplies	139,010	177,760	239,812	62,052
ROW - Road Materials	504,626	635,000	535,000	(100,000)
Contracts	1,004,273	1,205,258	1,356,250	150,992
Other	80,816	113,950	101,700	(12,250)
Travel - Education	9,406	20,842	20,142	(700)
Operating - Debt Service	122,297	356,100	356,100	-
Total Budget	4,137,955	5,176,041	4,678,424	(497,617)

NEW POSITIONS FOR FY 2023

- ✚ 1-Development Coordinator, Gr. 73, effective 11/1/2022
- ✚ 1-Quality Control Manager, Gr.72, effective 11/1/2022



DEBT SERVICE

1913000000

OVERVIEW

The Debt Service budgeting fund center captures expenses related to the servicing of county debt. For more detailed information regarding the County’s debt obligations, please reference the Debt Obligations section of this document.

EXPENDITURES SUMMARY

An overview of the total budgeted expenditures for the next fiscal year and the change from the prior year’s approved budget.

\$44,714,128 **\$8,984,674** (20.09%vs. prior year)

BUDGETED EXPENDITURES BY EXPENSE TYPE

Expense Type	2022 YTD	2022 Approved	2023 Approved	2023 Budget vs. 2022 Budget
Operating - Debt Service	34,223,530	35,729,454	44,714,128	8,984,674
Total Budget	34,223,530	35,729,454	44,714,128	8,984,674



CAPITAL BUDGET



TARRANT COUNTY CAPITAL BUDGET

CAPITAL FUNDS SUMMARY

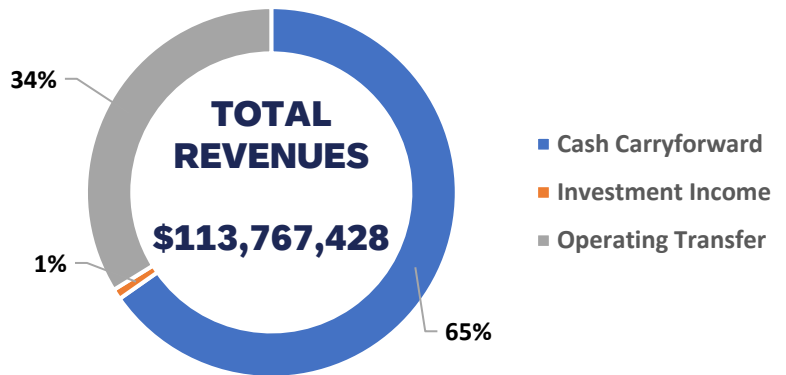
CAPITAL PROJECTS FUND

Revenues

Cash Carryforward:	\$74,252,937
Investment Income:	\$1,050,000
Operating Transfer:	\$38,464,491
Total Revenues:	\$113,767,428

Budgeted Expenditures

Total Budgeted Expenditures: **\$113,767,428**



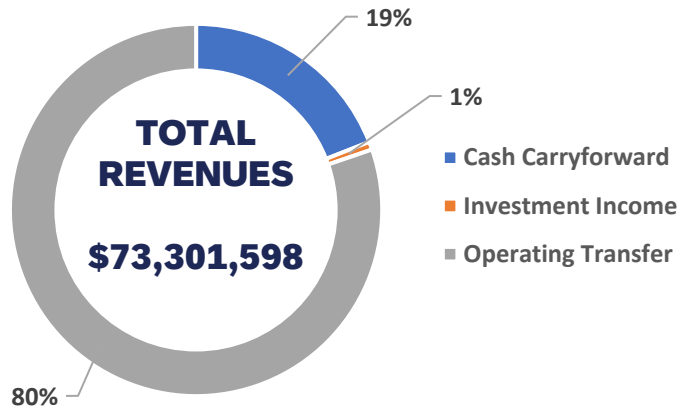
CAPITAL IMPROVEMENT/ REPLACEMENT FUND

Revenues

Cash Carryforward:	\$13,960,366
Investment Income:	\$500,000
Operating Transfer:	\$58,841,232
Total Revenues:	\$73,301,598

Budgeted Expenditures

Total Budgeted Expenditures: **\$73,301,598**



WHAT IS A CAPITAL EXPENDITURE?

Capital expenditures are expenses related to the acquisition and/or construction of facilities, vehicles, software, and equipment for County operations. Capital assets have a useful life of more than one (1) year. Examples of budgeted capital expenditures for Fiscal Year 2023 include:



NEW RADIOS FOR LAW ENFORCEMENT



ROAD CONSTRUCTION & MAINTENANCE EQUIPMENT



RELOCATION OF THE SECOND COURT OF APPEALS

WHERE ARE CAPITAL EXPENDITURES BUDGETED?

Capital expenditures are budgeted in two (2) special purpose funds: the Capital Projects Fund and the Capital Improvement/Replacement Fund.

The Capital Projects Fund is funded by cash carryforward funding, investment income, and an operating transfer from the General Fund. Within the fund, items are requested and budgeted on a departmental level through the regular budget request process. In Fiscal Year 2023, the Capital Projects Fund has a total budget of \$113,767,428.

The Capital Improvement/Replacement Fund is funded by cash carryforward funding, investment income, and an operating transfer from the General Fund. Similar to the Capital Projects Fund, items are requested and budgeted through the regular budgeting process on a departmental basis. In Fiscal Year 2023, the Capital Improvement/Replacement Fund has a total budget of \$73,301,598.

WHAT IS THE DIFFERENCE BETWEEN THE TWO CAPITAL FUNDS?

The main differentiating factor between the Capital Projects Fund and the Capital Improvement/Replacement Fund is the strategic nature of the expense. Large capital

expenses which have a long-term, strategic component, such as the relocation of the Second Court of Appeals, will be budgeted within the Capital Improvement/ Replacement Fund. Smaller capital expenses with the intention of supporting daily operations, such as a copier, will be budgeted within the Capital Projects Fund.

NON-DEBT CAPITAL FUND (45100-2023) LIST

In this section, you will find a list of approved capital projects by departmental fund center.

DEPARTMENT	FUND CENTER	CAPITAL ITEM	AMOUNT	TOTAL
County Administrator	1120100000	Chairs	5,400	
		Office Furniture	9,950	15,350
County Auditor	1210100000	Chairs	2,500	2,500
Tax - Administration	1310100000	Cash Counters	26,000	
		Chairs	39,000	
		Copiers	33,000	
		NEMO-Q System-Handheld Units	15,200	
		Office Furniture	10,500	123,700
Elections	1420000000	ATI ADA Devices	26,000	
		Autoballot Kits	189,125	
		Chairs	2,300	
		Election Equipment Carrier	1,000,000	
		Hart Upgrade	75,000	
		Kardex Machines	249,999	
		Mail Sorter Cutter	150,000	
		Mobile Shelving	9,000	
		Office Furniture	9,500	
		Pallet Jack	3,000	
		Workstations	2,000	1,715,924
		IT Administration	1810110000	Chairs
IT Network Operations/ Communications	1810201000	Enterprise Contact Center Upgrade	562,660	
		Isilon Storage Upgrade	340,000	
		Plaza Data Center SD-WAN Network Router Deployment	18,000	
		Plaza Network Server Switch Fabric Upgrade	177,500	
		Public Safety Radio Fleet Replace(SO, Fire, Constable, Juvy)	1,000,000	

		Remote Network Switch Upgrades	550,000	
		VOIP Speaker Replacement	15,300	
		Wi-Fi Infrastructure Upgrade	25,000	2,688,460
IT Project Management Office	1810220000	TCME Laboratory Upgrades	100,000	100,000
IT Service Delivery	1810320000	Audio/Visual Capital	52,000	
		New Loop Request FY23	675,669	
		ServiceNow Relaunch	600,000	1,327,669
IT App Dev Support	1810410000	Software Development and Support Licenses	15,000	15,000
IT Disaster Management/ Business Continuity	1810500000	Colocation Data Center SD-WAN Network Router Deployment	18,000	
		Colocation Network Server Switch Fabric Upgrade	75,000	
		Isilon Storage Upgrade	340,000	433,000
Human Resources	1820100000	Chairs	790	790
Purchasing	1830100000	Chair	1,000	
		Office Furniture	6,263	7,263
FAC Administration	1860100000	Audio Equipment	15,000	
		Tent Canopy	15,000	30,000
FAC Graphics	1860300000	Black and White Copier System	100,000	100,000
Sheriff Admin	2110010000	Safe	4,500	4,500
Sheriff Empl Resourc	2110110000	Badge System Lighting	1,000	
		Copier	4,569	
		Industrial Heater	1,500	
		Office Furniture	3,000	
		Range Target System	85,000	95,069
Sheriff Warrants	2110210000	Chairs	29,572	
		Office Furniture	8,000	
		Pole Cameras	3,560	41,132
Sheriff Comms	2110310000	External Storage	3,000	
		In-Car Video	525,000	528,000
Sheriff Investigations	2110410000	Taser	8,000	8,000

Sheriff Patrol	2110510000	AED	8,100	
		Alterra - Measuring	17,000	
		AV Equipment	4,000	
		Ballistic Transport	315,000	
		Cameras	3,300	
		Chairs	26,792	
		Drone Bundle	9,520	
		Explosive Storage	12,000	
		Latent Print Kit	1,800	
		Microwaves	220	
		Night Vision	19,500	417,232
Sheriff Confinement	2120910000	Chairs	34,100	
		Copier	9,720	
		Cordless Sanders	2,250	
		Doorblocker	2,100	
		Office Furniture	2,200	
		Room Expander	11,000	61,370
		Constable Precinct 1	2210100000	Body Worn Camera Bundle
Color Copier	3,708			35,708
Constable Precinct 2	2220100000	Body Worn Camera Bundle	39,000	
		Chairs	3,600	42,600
Constable Precinct 3	2230100000	Taser/Body Worn Camera Bundle	33,000	33,000
Constable Precinct 4	2240100000	Taser/Body Worn Camera Bundle	30,080	30,080
Constable Precinct 5	2250100000	Taser/Body Worn Camera Bundle	46,380	46,380
Constable Precinct 6	2260100000	Taser/Body Worn Camera Bundle	50,800	50,800
Constable Precinct 7	2270100000	Taser Bundle	28,320	28,320
Constable Precinct 8	2280100000	Copier	4,000	
		Office Furniture	4,000	
		Taser/Body Worn Camera Bundle	56,570	64,570
Medical Examiner	2310100000	Carbon Monoxide Personal Safety Meters	2,800	
		Chairs	3,600	
		Elisa Washer	6,000	
		GPM Anthropometric Instrument Kit	2,900	
		Incubator	10,000	
		Mandibulometer	3,200	

		Microscribe G2X Digitizer	11,600	
		Nomad Dental X-Ray Gun	4,000	
		Office Furniture	6,500	
		Portable Scale	1,600	
		Radiation Sensors	50,000	
		Radio Communication System	95,000	
		Stereoscope with Accessories	16,000	
		Temperature Monitoring System	150,000	
		Washdown Scale Bases	9,555	372,755
CSCD	2510500000	ADA Chairs	2,520	
		ADA Desks	2,492	
		Chairs	17,940	
		Office Furniture	1,500	24,452
Juvenile Services	2610110000	Chairs	11,340	
		Conference Table	540	
		Cross Cut Shredder	200	
		Lectern	673	
		Office Furniture	41,568	
		Webcam	105	54,426
Juvenile Detention	2610410000	Chairs	13,688	
		Housing Sofas	10,372	
		LED Flashlights and Charging Kits	1,280	
		Office Furniture	4,800	
		Roller Shades	5,896	
		Tomato Slicer	344	
		Utility Cart	1,733	38,113
Administration Bldg	3110200000	HR Reception Area Remodel	45,125	
		Cubicles	16,000	
		Security Card Access Expansion	35,000	96,125
Tarrant County Plaza	3110210000	County Clerk Passports Construction Costs	48,080	
		Sheriff's Dispatch Division Lighting	3,500	
		Sheriff's Office Room Converted Into 2 Offices	33,780	
		Sheriffs Warrants New Office Space	35,825	121,185
C. Griffin Sub-Cths	3110213000	JP Precinct 8 Lobby and Counter Expansion	76,813	76,813
Southlake Sub-Cths	3110221000	Townhall Elevator Modernization Project	52,500	52,500
Premier St Annex	3110223000	Fire Marshal's Office Exterior Painting and Gate	32,000	

		Four Bathroom Renovations	22,250	54,250
Green Bay Bldg	3110302000	DHWS Boiler System Upgrade	500,000	500,000
South Patrol Bldg	3110304000	Sheriff South Patrol Locked Cabinet System	22,125	22,125
Corrections Ctr Bldg	3110307000	Exterior Skin Remediation	9,000,000	
		Medical Floor Emergency Intercoms	160,000	
		Sally Port Area Lighting Upgrade	11,000	9,171,000
Lyn W. Ross Juvenile Center	3110309000	Cubicles	36,001	36,001
Medical Examiner Building	3110312000	Cubicles	92,500	
		ISTAR Panel and Ccure Keycard Access	20,000	
		MEO Remodel Areas	266,915	
		New Doorway Between Rm 2003 and 2004	11,000	
		Pathology Room Remodel	8,000	398,415
1895 Courthouse	3110403000	Cistern Improvements	35,000	
		Constable Pct 1 Remodel Office Space	25,000	
		Exterior Painting	100,000	160,000
Parking Plaza Garage	3110608000	Plaza Parking Garage Expansion	9,000,000	9,000,000
Elections Center	3110701000	Culvert Addition	100,000	100,000
Reproduction Center	3110901000	Recycling Center Dust Collector	75,000	75,000
Criminal Court Admin	4192500000	Chairs	22,950	
		Copiers	16,000	
		Secured Recycle Bins	2,100	41,050
Grand Jury	4192600000	Intercom/PA System	5,400	5,400
JP Precinct #1	4410100000	Chairs	2,924	
		Electric-Powered Table	3,100	6,024
JP Precinct #5	4450100000	Date/Time Stamp	472	472
JP Precinct #6	4460100000	Chairs	1,500	1,500
JP Precinct #7	4470100000	Date/Time Stamp	772	772
Crim DA Admin	4510100000	Chairs	22,020	
		Copiers	15,600	

		Forensic Towers	19,000	
		Office Furniture	5,005	61,625
District Clerk	4810010000	Chairs	400	
		Copier	5,100	
		Shredder	2,500	8,000
Cty Clk Admin	4820101000	Chairs	12,920	12,920
Cty Clk Passports	4820106000	Chairs	3,500	
		Copier	2,600	
		FastID Passport Photo System	9,200	
		Furniture (DP# 2500)	16,600	
		Nemo-Q	2,900	
		Office Furniture	2,600	
		Safe	500	37,900
Cty Clk Vital Record	4820201000	Chairs	4,000	
		Magazine Holder	700	
		Shredder	1,688	6,388
Cty Clk Criminal	4820301000	Chairs	7,200	7,200
Cty Clk Civil	4820320000	Chairs	14,000	
		Desk	4,000	18,000
DRO Administration	4830100000	Chairs	11,433	11,433
Human Services	5210100000	Copier	4,400	4,400
Tx AgriLife Ext Svcs	5710100000	Wire Shelving Unit	290	290
Central Garage	6840200000	Oil Dispensing System	20,970	
		Waste Oil Drain Receivers	4,925	
		Waste Oil Tank	6,700	
		Work Stations	170,004	202,599
Precinct #1 Maint	6110300000	Compact Track Loader	118,000	
		Crack Seal Machine	93,000	
		Dump Truck	500,000	
		Dump Truck Spreader	64,000	
		Haul Trailer	150,000	
		Haul Truck	208,000	
		Paver	464,000	
		Pintle Hitch Trailer	22,000	
		Rubber Tire Roller	188,496	

		Sheep Foot Roller	155,000	
		Steel Wheel Roller	150,000	
		Street Sweeper	325,000	
		Tractor	56,000	
		Trailer Pressure Washer	45,000	
		Wheel Loader with Attachment Tools	180,000	2,718,496
Precinct #2 Garage	6210200000	Covered Parking	950,000	
		Office Remodel	450,000	
		Service Bays	1,300,000	2,700,000
Precinct #2 Maint	6210300000	Asphalt Track Paver	532,800	
		Compactor	250,200	
		Water Truck	264,000	1,047,000
Precinct #3 Maint	6310300000	Compactor	200,000	
		Sign Truck	75,000	
		Steel Wheel Compactor	180,000	455,000
Precinct #4 Maint	6410300000	Car Washing System	37,500	
		Double Drum Smooth Roller	155,050	
		HVAC Units	80,000	
		Motor Grader	520,000	
		Mowing Tractors	112,400	
		Pneumatic Roller	178,750	
		Projector, Speaker System and Projection Screen	10,000	
		Radiant Heating System	80,000	
		Reclaimer	870,150	
		Roof on Shop Office	200,000	
		Shoulder Sweeper/Broom	114,500	
		Single Spindle 6 foot Rotary Cutter	25,000	
		Skid Steer Loader	70,910	
		Sliding Axle Haul Trailer	117,365	
		Trailer Mounted Pressure Washer	12,500	
		Upgrade Lighting to LED in Mechanic Shop	10,000	
		Walk Behind Concrete Saw	11,250	2,605,375
Transportation	6840100000	Copier	6,000	
		Traffic Counters	11,000	17,000
Sign Shop	6840300000	Printer	45,820	
		Trailer	15,250	61,070
TOTAL BUDGET			113,767,428	

CAPITAL IMPROVEMENT/REPLACEMENT FUND (45400-2023) LIST

In this section, you will find a list of approved capital improvement/replacement projects by departmental fund center. *Note:* a designation of “**RB**” indicates that the line item is funded through dollars re-budgeted from the prior fiscal year.

DEPARTMENT	FUND CENTER	CAPITAL ITEM	AMOUNT	TOTAL
Non-Departmental	1140100000	Financial Contracts	10,000	
		Undesignated	495,206	505,206
IT Network Ops/Comms	1810201000	Radios	2,000,000	
		RB – Radios	962,227	2,962,227
IT Project Management Office	1810220000	Strategic Projects*	8,700,000	8,700,000
IT Service Delivery	1810320000	Tech Refresh – New Computers, MDCs, etc.	3,004,944	
		RB – Tech Refresh	1,111,258	4,116,202
IT Disaster Mgmt/ Business Continuity	1810500000	Computer, Storage, and Network Refresh/ Upgrade	2,000,000	
		RB – Computer, Storage, and Network Refresh/ Upgrade	2,000,000	4,000,000
Facilities Admin	1860100000	Building Renovations for all Tarrant County Facilities	14,141,288	
		HVAC	3,000,000	
		RB – HVAC	2,963,500	
		Roof Replacement	8,400,000	
		RB – Roof Replacement	3,000,000	
		Elevators	3,000,000	
		RB – Elevators	2,500,000	37,004,788
Vandergriff Civil Ct	3110407000	Second Court of Appeals Relocation/Remodel	9,500,000	9,500,000
Central Garage	6840200000	Vehicles Replacement	5,095,000	
		RB – Vehicles Replacement	1,418,175	6,513,175
TOTAL BUDGET				73,301,598

SIGNIFICANT NON-RECURRING CAPITAL INVESTMENTS AND THEIR IMPACT ON OPERATING BUDGET

Some capital investments are non-recurring, but will have a fiscal impact on the operating budgets of departments in future fiscal years. The construction of a building, for instance, will have associated operating costs such as electricity, water, gas, and personnel. To provide transparency in the cost of capital items, we have described the impacts of major capital items on operating budgets below:

Second Court of Appeals Relocation and Remodel

Department: Facilities

Budget: \$9,000,000

Estimated Increased Operating Costs: \$30,000

Operating Cost Description: There will be increased operational costs for the relocation and remodel of the Second Court of Appeals. The Court will be housed in the existing Vandergriff Civil Courts building; therefore, there will be costs related to facilities operation and maintenance, including gas, electricity, and water. Potential costs related to contracted janitorial services may also be incurred. Since the Second Court of Appeals is an existing Court, there are no expected increased costs to the County related to additional personnel, such as salaries or retirement, or operating budgets, such as supplies or copier maintenance.

Taser / Body Worn Camera Bundle

Department: Constables

Budget: Various budgeted amounts (see individual precinct budgets above)

Estimated Increased Operating Costs: \$3,200 countywide

Operating Cost Description: The acquisition of body worn cameras will have associated costs in future operating budgets for software licenses to store and review bodycam footage.



DEBT OBLIGATIONS



TARRANT COUNTY DEBT OBLIGATIONS



WHY DO GOVERNMENTS HAVE DEBT?

For capital expenses which support daily county operations, such as a copier or chair, Tarrant County uses a non-debt financing method called cash carryforward funding. Cash carryforward funding utilizes unused cash from the previous fiscal year to make capital purchases in the current fiscal year.

For large capital projects which span multiple years, however, the County may choose the issuance of debt as a financing method. Currently, the County holds voter-approved debt resulting from two (2) elections: the 2006 and 2021 bond elections. Both bond elections placed collaborative transportation projects with cities as a central focus.

The 2006 bond election asked voters to consider the approval of \$200 million in bonds to finance the construction and improvement of County buildings and roads. The Commissioners Court allocated the approved funding to four (4) focus areas: local arterial improvements, transit-related improvements, improvements to projects on the Texas Department of Transportation's (DoT) highway system, and commissioner discretionary road improvements.

The 2021 bond election asked voters to consider the approval of \$400 million in bonds to finance the construction and improvement of County roads. More detailed information regarding projects funded by the 2006 and 2021 bond elections can be found at <https://www.tarrantcounty.com/en/transportation/bond-program/transp-imprvements.html>.



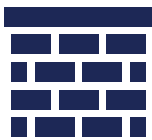
BOND RATING

Tarrant County proudly maintains AAA and Aaa bond ratings from Standard & Poor's (S&P) and Moody's, respectively. According to [Moody's Rating Action press release](#), the Aaa rating "incorporates the County's trend of improving financial operations that continues to bolster reserves." The AAA ratings from S&P and Moody's demonstrate the County's commitment to cost-effective governance, financial stability, and the generation of savings for taxpayers.



DEBT SERVICE FUND

Tarrant County's Debt Service Fund is the sole source of funding for principal, interest, and other related payments on the County's bonded indebtedness. Revenues for the Debt Service Fund include ad valorem (property) taxes, including current and delinquent tax collections, and investment interest income. The ad valorem revenue budgeted for the Debt Service Fund is the result of the County's Interest & Sinking (I&S) tax rate of \$0.019306 per \$100 in assessed property value. A breakdown of revenues and expenditures is included below:



DEBT LIMITS AND COVERAGE REQUIREMENTS

The State of Texas has provided for debt limits and coverage requirements through state statutes. The debt limit established by state statute is five (5) percent of the total taxable value of property within the County. With a net taxable value of \$258,534,507,698, the current statutory debt limit for Tarrant County is \$10,845,269,000, which is more than the County's total outstanding debt obligation of \$404,360,000.

TOTAL TAXABLE VALUE:	\$ 258,534,507,698
COUNTY DEBT LIMIT:	\$ 12,926,725,385
TOTAL DEBT OBLIGATION:	\$ 404,360,000

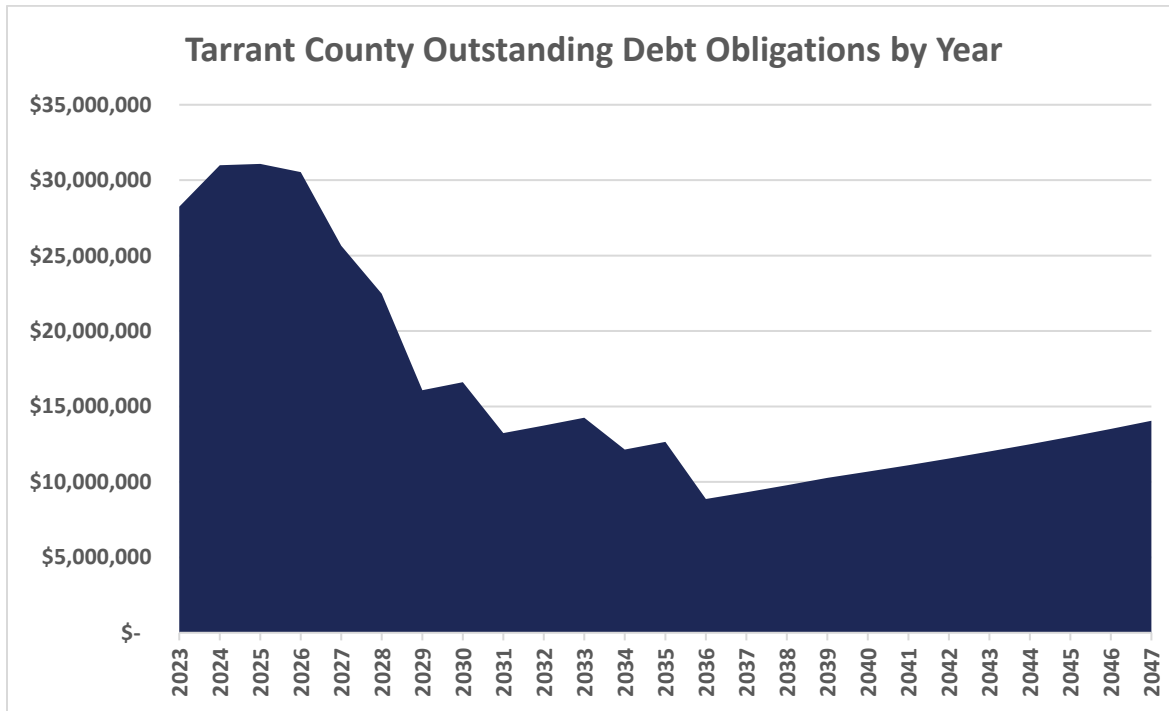
Debt coverage refers to the ability of an entity to service, or "cover", their existing debt obligations. While there are no legal debt coverage requirements, there are several measures which gauge the health of an entity's debt service capabilities, including the debt ratio. The debt ratio is calculated by dividing the entity's total debt by the entity's total assets and, according to industry best practices, should not exceed a ratio of 0.5.

DEBT RATIO: 0.3



TARRANT COUNTY DEBT VISUAL AIDS

In the section below, you will find graphs and tables illustrating Tarrant County's debt obligations.



The Tarrant County Outstanding Debt Obligations by Year graph illustrates the principal debt requirements from Fiscal Year 2023 through Fiscal Year 2047.

TARRANT COUNTY OUTSTANDING DEBT OBLIGATIONS BY YEAR (FY2023 - FY2047)		
2023	\$	28,240,000
2024		30,990,000
2025		31,080,000
2026		30,535,000
2027		25,660,000
2028		22,480,000
2029		16,075,000
2030		16,615,000
2031		13,235,000

2032	13,740,000
2033	14,260,000
2034	12,150,000
2035	12,655,000
2036	8,870,000
2037	9,315,000
2038	9,780,000
2039	10,270,000
2040	10,680,000
2041	11,105,000
2042	11,550,000
2043	12,015,000
2044	12,495,000
2045	12,995,000
2046	13,515,000
2047	14,055,000
TOTAL	404,360,000

TARRANT COUNTY FY 2023 DEBT SERVICE OUTSTANDING BONDED DEBT PRINCIPAL	
2013 Limited Tax Refunding and Improvement Bonds	5,235,000
2015 Limited Tax Refunding and Improvement Bonds	9,890,000
2015A Limited Tax Refunding and Improvement Bonds	31,040,000
2016 Limited Tax Refunding Bonds	40,095,000
2017 Limited Tax Refunding Bonds	28,740,000
2022A Limited Tax Refunding and Improvement Bonds	28,675,000
2022B Limited Tax Refunding and Improvement Bonds	45,780,000
2022 Limited Tax Bonds	214,905,000
TOTAL	404,360,000



APPENDICES & GLOSSARY



APPENDIX A

STATISTICAL SECTION



STATISTICAL DATA

While the background section found in the beginning of the budget document provides a narrative overview of Tarrant County’s basic demographic information, this section provides more in-depth supplementary statistics related to top taxpayers, employment levels, and more. You will find a variety of tables which provide information on Tarrant County alone and in the context of other comparable local communities such as Bexar, Dallas, and Travis Counties.

2022 Top Taxpayers in Tarrant County

2022 Top Taxpayers			
Type of Account	Name of Entity	Total Market Value	Total Taxable Value
Individual Accounts	WINNER LLC	2,083,530,239	2,083,530,239
	ONCOR ELECTRIC DELIVERY CO LLC	1,608,229,731	1,608,229,731
	AMERICAN AIRLINES INC/ENVOY	2,149,025,904	1,471,937,379
	GENERAL MOTORS LLC/GENERAL MOTORS CO	1,424,628,653	1,100,090,922
	ATMOS ENERGY/MID TEX DIVISION	691,678,290	690,906,481
	BELL TEXTRON INC	597,131,993	450,720,770
	ALCON LABORATORIES INC	639,547,678	411,059,063
	AMAZON.COM SERVICES LLC	580,051,135	391,931,202
	WAL-MART STORES TEXAS LLC/ WAL-MART REAL ESTATE BUS	377,760,545	377,760,545
	UNITED PARCEL SERVICE INC/BT-OH LLC	366,779,898	363,059,947

Commercial Accounts	WINNER LLC	2,083,530,239	2,083,530,239
	AMERICAN AIRLINES INC/ENVOY	2,143,691,853	1,466,603,328
	AMAZON.COM SERVICES LLC	580,051,135	391,931,202
	WAL-MART STORES TEXAS LLC/ WAL-MART REAL ESTATE BUS	377,352,349	377,352,349
	UNITED PARCEL SERVICE INC/BT-OH LLC	365,028,062	361,308,111
Industrial Accounts	GENERAL MOTORS LLC/GENERAL MOTORS CO	1,155,734,609	1,040,342,928
	ALCON LABORATORIES INC	558,263,785	364,985,381
	BELL TEXTRON INC/BELL HELICOPTER INC/TEXTRON INC	378,031,770	312,577,518
	MOLSON COORS USA LLC	135,098,649	112,753,371
	MARTIN SPROCKET & GEAR INC	80,670,317	76,633,237

Source: TAD 2022 Top Taxpayer Reports (<https://www.tad.org/resources/reports.php>)

Comparative Analysis of the Top 5 Largest Counties in Texas (FY 2020 – 2023)

Population

Comparative Population Analysis of the Top 5 Largest Counties in Texas (FY 2020 - 2023)				
County	FY 2020	FY 2021	FY 2022	FY 2023
Harris	4,720,000	4,720,000	4,779,880	4,790,000
Dallas	2,618,000	2,635,516	2,635,516	2,623,000
Tarrant	2,024,030	2,139,860	2,091,320	2,157,740
Bexar	1,986,049	2,003,554	2,003,554	2,009,324
Travis	1,304,311	1,341,815	1,226,805	1,434,501

Source: Denton County Budget Office Annual Surveys

Adopted Tax Rate

Comparative Tax Rate Analysis of the Top 5 Largest Counties in Texas (FY 2020 - 2023)				
County	FY 2020	FY 2021	FY 2022	FY 2023
Harris	0.407130	0.407130	0.376930	0.343730
Dallas	0.243100	0.239740	0.227946	0.217946
Tarrant	0.234000	0.234000	0.229000	0.224000
Bexar	0.277429	0.277429	0.276331	0.299999
Travis	0.369293	0.374359	0.357365	0.318239

Source: Denton County Budget Office Annual Surveys

Adopted Budget

Comparative Budget Analysis of the Top 5 Largest Counties in Texas (FY 2020 - 2023)				
County	FY 2020	FY 2021	FY 2022	FY 2023
Harris	7,917,216,928	8,832,910,349	7,517,881,790	10,369,932,046
Dallas	1,139,213,839	1,210,929,482	1,570,408,933	1,836,559,492
Tarrant	1,071,149,340	1,184,340,196	1,416,280,859	1,856,877,114
Bexar	1,782,998,309	1,796,918,587	2,793,842,625	1,972,239,866
Travis	1,210,176,330	1,293,759,220	1,448,446,517	1,557,426,250

Source: Denton County Budget Office Annual Surveys

Housing, Economy, Geography, Education, and Transportation

Comparative Demographic Analysis of the Top 5 Largest Counties in Texas			
Housing			
County	Housing (# of Units)	Households with a Computer (Percentage)	Households with Broadband Internet
Harris	1,885,384	94.7	88.4
Dallas	1,049,372	93.7	86.8
Tarrant	826,154	96.0	91.2
Bexar	805,863	94.4	86.7
Travis	593,195	96.8	91.9
Economy			
County	Total Population in Civilian Workforce (Percentage)	Total Employer Establishments	Total Annual Payroll (Thousands)
Harris	67.4	105,710	138,266,904
Dallas	68.9	68,180	102,251,445
Tarrant	68.6	44,319	42,662,764
Bexar	64.7	37,198	36,884,505
Travis	73.0	38,547	44,203,477
Geography			
County	Population per Square Mile (2010)	Population per Square Mile (2020)	Land Area in Square Miles
Harris	2,402.4	2,771.7	1,707.0
Dallas	2,718.0	2,993.6	873.1
Tarrant	2,094.7	2,439.2	865.3
Bexar	1,383.1	1,620.0	1,240.3
Travis	1,034.4	1,297.9	994.1
Education and Transportation			
County	High School Graduate or Higher (Percentage)	Bachelor's Degree or Higher (Percentage)	Mean Travel Time to Work (Minutes)
Harris	81.9	32.5	29.1
Dallas	80.7	33.0	27.6
Tarrant	86.7	33.4	26.9
Bexar	85.4	30.0	25.6
Travis	90.6	52.7	25.9

Source: U.S. Census Bureau QuickFacts ([U.S. Census Bureau QuickFacts: Tarrant County, Texas](https://www.census.gov/quickfacts/tarrant-county-texas))



APPENDIX B

GLOSSARY



DEFINITION OF TERMS

In this section, you will find the definition of financial terms and other terms which are commonly used throughout this budget document.

Ad Valorem Tax

A tax, also known as the property tax, which is calculated using the assessed value of property and tax rates set by governmental entities.

ARPA

The American Rescue Plan Act (ARPA) is a law which provided a grant allocation to state and local governments to respond to the negative impacts of the pandemic.

Appropriation Adjustment

The transfer of budget from one line item to another line item.

Balanced Budget

A budget with budgeted expenditures which are equal to budgeted revenues.

Bonds

A form of debt which governments often utilize to finance large-scale infrastructure projects such as transportation projects. Bonds are subject to voter approval and are serviced through the Interest & Sinking (I&S) portion of the property tax rate.

Budget

A financial plan which ties revenues and expenditures to departmental operations and service delivery.

Budget Document

A tool which budget staff use to communicate the County's financial plans to the Commissioners Court, staff, and the public.

Budget Portal

The web-based portal in which departments enter their budget requests for the upcoming fiscal year.

Capital Asset

A significant piece of property, tangible or intangible, which the County purchases or invests in. Examples range from building renovations and office furniture to computers and software.

CARES Act

The Coronavirus Aid, Relief, and Economic Security (CARES) Act is a law which provided a grant allocation to state and local governments to respond to the negative impacts of the COVID-19 pandemic.

Cash Carryforward

Unused revenue at the end of a fiscal year which is rolled over to the next fiscal year as cash.

Commissioners Court

The elected body which presides over county government and consists of 4 elected County Commissioners and one elected County Judge.

County Administrator

The professionally educated and trained administrator which is hired by the Commissioners Court to oversee the daily administrative operations of the County and implementation of policies passed by the Court.

County Commissioner

An elected representative to the Commissioners Court which represents 1 of 4 precincts.

County Judge

The elected head of the Commissioners Court which represents the entire County.

Debt Service Fund

The fund which accounts for activities related to the servicing of debt principal and interest. This fund is financed by the Interest & Sinking (I&S) portion of the ad valorem (property) tax rate.

ERP

The Enterprise Resource Planning (ERP) system is the financial system which County departments utilize to conduct daily business and where financial planning and tracking is conducted.

General Fund

The fund which accounts for those required to be accounted for in another fund such as the Debt Service Fund. This fund accounts for general government services such as the

Criminal District Attorney's Office, Fire Marshal, Medical Examiner's Office, the Sheriff's Office, and more. This fund is financed by the Maintenance & Operations (M&O) portion of the ad valorem (property) tax rate.

Expenditure

The outflow of resources in exchange for a good or service.

Goals

Focal points or plans to improve within the department or organization.

Interdepartmental Transfer

The transfer of a position or amount of funds from one department to another department.

Interfund Transfer

The transfer of a position or amount of funds from one fund to another fund.

Intergovernmental Revenue

Revenue which is obtained from other governments such as reimbursements from the federal government for services provided by the County.

Investment Income

Revenue which is obtained from returns on investments made by the County Investment Office and guided by the County Investment Policy.

Key Performance Indicator

A measure of performance which captures the inputs, outputs, or outcomes of services delivered by a department.

Objectives

Granular and shorter term focal points or plans which fit within the context of goals.

Operating Budget/Fund

A budget/fund which captures current revenues and expenditures that are to be utilized for the regular operations of the County government.

Reduction-In-Force

The permanent elimination of a position from the budget and organization. This action can be requested by departments and can only be authorized by the Commissioners Court.

Revenue

The inflow of resources, such as taxes or fees, which are available for use by the government.

Taxes

Revenue which is obtained from taxes levied by the government on its residents such as property taxes.



APPENDIX C

FINANCIAL POLICIES



FINANCIAL POLICIES OVERVIEW

The County abides by the budgeting policies below during the development and implementation of the budget.

- Departmental annual budget requests for the upcoming fiscal year are submitted by the department head to the Budget and Risk Management department from March to April of each calendar year.
- The County Auditor prepares revenue estimates for the upcoming fiscal year and transmits the estimates to the Budget and Risk Management department.
- The Budget and Risk Management department develops the proposed annual operating budget to be presented to the Commissioners Court for their consideration. The budget represents the financial plan for the new fiscal year.
- Annual special purpose budgets are developed and adopted separately from the operating budget.
- Public hearings are held on the proposed budget.
- The Commissioners Court must adopt annual budgets by a majority vote of the Commissioners Court before September 30. To support the budget, property taxes are assessed on October 1, creating a legally enforceable claim.
- The adopted budget must be balanced which means budgeted revenues and expenditures must be equal.
- The legal level of budgetary control is 10 categorical levels within each department. Commissioners Court may legally amend the budget. Management must seek approval of Commissioners Court to transfer appropriations between categories even within the same department.
- Some budgets are developed at a “sub-fund” level. These “sub-funds” may not be budgeted at the 10 categorical levels but budgeted at the total “sub-fund” level.
- A separate budget report detailed to the legal level of control is available upon request or can be viewed at tarrantcounty.com under the Auditor department.

The detailed budget report has “sub-funds” and contains more detail than the budget information provided within this report.

- Annual appropriated budgets are legally adopted for all funds except TCHFC, TCIDC and Grants Fund.
- The budget is prepared utilizing a modified cash basis of accounting, as allowed by state statutes. Beginning fund balance is budgeted as revenue, as required by state statutes.
- Encumbrances are used for budgetary basis accounting for the appropriated budgets. Encumbrances consume budget as an actual when a purchase order is issued. Encumbrances do not represent expenditures or liabilities for modified accrual basis until the goods or services are received.
- Unencumbered appropriations lapse at year-end for all funds.

The County has formally adopted an investment policy and a reserve and excess cash balance policy.

- The reserve and excess cash balance policy:
 - Establishes the goal of a ten (10) percent budgeted reserve of the combined budget of the General Fund and Road and Bridge Fund.
 - Establishes the goal of a budgeted reserve of \$1,000,000 for the Debt Service Fund.
 - Establishes the goal of a budgeted reserve of \$1,000,000 for the Self-Insurance Fund.
 - Establishes the requirement of a budgeted reserve of \$1,000,000 for the Workers Compensation Fund.
 - Establishes an annual review in the budget process to determine the budgeted reserve amount based on historical and projected claims and projected funding needs in the context of historical fund stability and volatility.
 - Defines excess cash balance as the difference between estimated cash carryforward and actual cash carryforward.
 - Defines excess reserve balance as the difference between budgeted reserves and fiscal year end reserves.
 - Restricts the usage of excess cash balances to one-time expenditures that are non-reoccurring in nature.

- The investment policy:
 - Designates the County Investment Officer as the County Auditor.
 - Outlines investment objectives including, but not limited to, maintenance of adequate liquidity, investment strategies, and portfolio diversification.
 - Establishes policies regarding authorized investments, prohibited investments, and the safety of the principal.
 - Defines the scope of investment responsibilities and controls.
 - Discusses reporting and performance evaluation requirements.



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 28

DATE: 11/22/2022

SUBJECT: **APPROVAL OF TARRANT COUNTY INVESTMENT POLICY**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that Commissioners Court adopt an order acknowledging the annual review of the Tarrant County Investment Policy.

BACKGROUND

The Public Funds Investment Act (Chapter 2256.005 (e), Government Code) requires the governing body to review the investment policy strategy annually.

“The governing body of an investing entity shall review its investment policy and investment strategies not less than annually. The governing body shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.”

The Tarrant County Investment Policy was last approved November 23, 2021. The Auditor has reviewed the policy and feels no changes are needed at this time.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY:	Auditor Office	PREPARED BY: APPROVED BY:	S. Renee Tidwell
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TARRANT COUNTY, TEXAS

INVESTMENT POLICY

ORIGINALLY ADOPTED MAY 20, 1997

LAST APPROVED BY COMMISSIONERS COURT November 23, 2021

Court Order Number: 136901

IVSTPOL.DOC

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TARRANT COUNTY, TEXAS INVESTMENT POLICY

I. Investment Authority and Scope of Policy

A. Formal Adoption

This Investment Policy and strategies are authorized by Tarrant County Commissioners Court in accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act and the statutory requirements of Local Government Code 116.112. See *Attachment A: Resolution to Adopt Investment Policy*. This policy will be reviewed and adopted by resolution at least annually according to Section 2256.005(e).

B. General Policy Statement

It is the policy of Tarrant County, giving due regard to the safety and risk of an investment, that all available funds under the custody and control of the County Auditor shall be invested in conformance with state and federal regulations, including the Public Funds Investment Act and adopted Investment Policy. Furthermore, such activities shall be designed to adhere to guidelines and standards promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). The County will invest according to investment strategies for each fund as they are adopted by Commissioners Court in accordance with Sec. 2256.005(d). See *Attachment B* for Investment Strategy.

C. Scope

This Investment Policy applies to all financial assets of all funds of Tarrant County, Texas, at the present time and any funds to be created in the future and any other funds held in custody by the County Auditor, unless expressly prohibited by law or unless it is in contravention of any depository contract between Tarrant County and any depository bank.

D. County's Investment Officer

In accordance with a Constitutional Amendment passed in 1984, the County Auditor is the Treasurer for Tarrant County. By adoption of this policy, Commissioners Court expressly designates the County Auditor (Auditor) as the official Investment Officer to handle the investment of County funds.

The Auditor may delegate authority to one or more employees to be responsible for investment transactions. The Auditor may, in accordance with this policy, invest County funds that are not immediately required to pay obligations of the County in accordance with Sec. 116.112(a) Local Government Code and/or Chapter 2256, Sec. 2256.005(f) and (g). All investment decisions shall be Governed by the following objectives in order of priority:

- (a) preservation and safety of principal,
- (b) liquidity, and
- (c) yield.

If the Auditor has a personal business relationship with an entity, or is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the County, the Auditor must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission and the Commissioners Court in accordance with Government Code 2256.005(i).

It is the County's policy to provide training required by the Public Funds Investment Act, Section 2256.008, and periodic training in investments for the Auditor and other persons designated by the Auditor to ensure the quality, capability, and current knowledge of the Auditor in making investment decisions.

II. Investment Objectives

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they are from securities defaults or erosion of market value.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; investing in securities with active secondary markets; and maintaining appropriate portfolio diversification.

C. Diversification

The investment portfolio will be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer or a specific class of investments. Tarrant County's investments will always be selected to provide for stability of income and reasonable liquidity.

D. Yield

Tarrant County will earn the maximum rate of return allowed on its investments within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal laws governing investment of public funds. No investments shall be made for the purpose of trading or speculation, such as anticipating an appreciation of capital through changes in market interest rates.

The benchmark for comparing the performance of the County's investment portfolio will be the 90-day moving average of the yield of the 90-day Treasury bill on the last day of the month being reported. The 90-day Treasury bill is the simplest, safest security a portfolio can own. The 90-day moving average of its yield represents the return of a purely passive management approach in which equal amounts of the portfolio are invested in every month's current Treasury bill. As one month's investment matures, it is automatically invested in the new 90-day Bill. The County's objective is to exceed the 90-day moving average of the Treasury bill each month through active portfolio management.

E. Maturity

Portfolio maturities will be structured to meet the obligations of the County first and then to achieve the highest return. When County funds will not be needed to meet current year obligations; maturity restraints will be imposed based upon the investment strategy of each fund. The maximum allowable stated maturity of any individual investment owned by the County is five years. This restriction is in effect unless specific authorization by Commissioners Court is obtained.

F. Investment Strategies

In accordance with the Public Funds Investment Act, Section 2256.005(d), a separate written investment strategy will be developed for each of the funds under Tarrant County's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- (1) understanding of the suitability of the investment to the financial requirements of the entity
- (2) preservation and safety of principal
- (3) liquidity
- (4) marketability of the investment if the need arises to liquidate the investment before maturity
- (5) diversification of the investment portfolio
- (6) yield
- (7) maturity restrictions

Attachment B includes investment strategies for all funds. In accordance with the Public Funds Investment Act, Section 2256.005(e), investment strategies will be reviewed and adopted at least annually by Commissioners Court resolution.

III. Investment Policies

A. Authorized Investments.

Investments described below are authorized by Chapter 2256, Texas Government Code as eligible for Tarrant County. Any additional restrictions or limitations for each type of specific investment are listed. Certain securities authorized by the Public Funds Investment Act are prohibited by Commissioners Court and this policy. These are shown in **B. Prohibited Investments**.

Except as provided by Government Code 2256.009(b), County funds governed by this policy may be invested in:

1. Obligations of the United States or its agencies and instrumentalities and other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the United States or its agencies, and instrumentalities: including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by explicit full faith and credit of the United States:

- US Treasury Bills
- US Treasury Notes
- US Treasury Bonds
- Government National Mortgage Association (GNMA)
- Student Loan Marketing Association (SLMA)
- Any other security with an explicit guarantee by the United States Federal Government as to the payment of principal and interest, currently including:
 - Federal National Mortgage Association (FNMA)
 - Federal Home Loan Mortgage Corporation (FHLMC)

2. Other obligations of the United States or its respective agencies and instrumentalities. Specific United States Government Agency Securities include:

- Federal Home Loan Bank (FHLB)
- Federal Farm Credit Bank (FFCB)
- Floating rate securities will be allowed if the pricing "reset" period is every 30 days or less. "Inverse floaters" will not be allowed.

3. Direct obligations of the State of Texas or its agencies and instrumentalities.

4. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by at least one nationally recognized investment rating firm not less than A or its equivalent.

5. A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

- (a) guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or its successor or the National Credit Union Share Insurance Fund or its successor;
- (b) secured by obligations that are described by Section 2256.009(a) of the Public Funds Act, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of certificates, but excluding those mortgage backed securities of the nature described by Section 2256.009(b); or
- (c) secured in any other manner and amount provided by law for deposits of the investing entity.

6. A fully collateralized repurchase agreement, as defined in the Public Funds Investment Act, if it:
 - (a) has a defined termination date
 - (b) is secured by a combination of cash and/or obligations described by Section 2256.009(a)(1) of the Public Funds Investment Act and allowed by this policy. Specifically, full faith and credit US Government securities with a final maturity date of five years or less from the date of the inception of the agreement with a market value of 102 percent of the principal amount of the funds disbursed are acceptable
 - (c) requires the securities being purchased by the County be pledged to the County, held in the County's name, and deposited at the time the investment is made with the County or with a third party selected and approved by the County
 - (d) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in the state of Texas

A signed PSA Master Repurchase Agreement must be on file between each counterparty broker/dealer and the County prior to execution of any transactions of this type.

Collateral value must be maintained at not less than 102% of the value of the investment, plus interest earned on the County's investment for US Treasury Securities and US Agency and Instrumentalities.

On occasion, the County may elect to “reverse” certain of its portfolio securities under the terms of a “reverse repurchase agreement” or “portfolio lending” program. This authority shall be restricted, requiring written authorization from the Auditor. Notwithstanding any law, the term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered.

Money received by the County under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

No more than 50% of the entire portfolio will be invested under this type of agreement with a single broker.

7. Commercial paper is an authorized investment under this subchapter if it:
 - (a) has a stated maturity of 365 days or fewer from the date of issuance
 - (b) is rated not less than A- I or P- I or an equivalent rating by at least two nationally recognized credit rating agencies or one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state
 - (c) if the issuer has senior debt outstanding, such debt must be rated at least A+ and/or A
8. Mutual funds *and* money market mutual funds authorized as described below.
 - (a) No-load money market mutual funds are authorized if:
 - (i) is registered with and regulated by Securities and Exchange Commission
 - (ii) provides the investing entity with a prospectus and other information required by the Securities and Exchange Act of 1934 or the Investment Company Act of 1940
 - (iii) complies with federal Securities and Exchange Commission Rule 2a-7, promulgated under the Investment Company Act of 1940

- (b) No-load mutual funds are authorized if:
 - (i) is registered with the Securities and Exchange Commission
 - (ii) has an average weighted maturity of less than two years; and
 - (iii) either: (A) has a duration of one year or more and is invested exclusively in obligations approved by Chapter 2256.014 of the Government Code; or (B) has a duration of less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities
 - (iv) invest dollar-for-dollar all County funds without sales commissions or loads
- (c) For mutual funds or money market mutual funds, the County may not:
 - (i) invest in the aggregate more than 80 percent of its monthly average fund balance, excluding bond proceeds and other funds held for debt service in money market mutual funds or mutual funds, either separately or collectively
 - (ii) invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and other funds held for debt service, in mutual funds
 - (iii) invest any portion of bond proceeds, and funds held for debt service in mutual funds
 - (iv) invest its funds or funds under its control including bond proceeds and other funds held for debt service, in any one mutual fund or money market mutual fund in an amount that exceeds 10 percent of the total asset of the mutual fund or money market mutual fund

9. Investment Pools are eligible, as defined in Section 2256.016 of the Texas Government Code provided that:

- (a) Investment in the particular pool has been authorized by Commissioners Court by resolution
- (b) The pool shall have furnished the Auditor an offering circular containing the information required by Section 2256.016(b) of the Government Code
- (c) The pool shall furnish the Auditor or other authorized representatives of the County investment transaction confirmations with respect to all investments made with it and monthly reports that contain the information required by Section 2256.016(c) of the Government Code
- (d) The pool's assets consist exclusively of the obligations that are allowed under this policy and described by 1-8 above
- (e) The investment philosophy and strategy are consistent with this policy and the County's ongoing investment strategy
- (f) The pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.
- (g) An investment pool may invest its funds in money market mutual funds to the extent permitted by and consistent with this subchapter and the investment policies and objectives adopted by the investment pool.

The Auditor will consider other characteristics of pools before submitting them for Commissioners Court approval. These characteristics include the size of the pool, number of participants and the size of their deposits, and the pool's use of reverse repurchase agreements. In general, the County will avoid pools with less than \$750 million in deposits and a small number of participants because of possible instability in the pools and the resulting threat to County's funds. See *Attachment C* for a current listing of authorized pools.

B. Prohibited Investments

The Auditor has no authority to use any investment instruments, which are strictly prohibited by the Public Funds Investment Act, Section 2256.009(b).

1. Specific exclusions under 2256.009 are:

- Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal
- Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years
- Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index

2. County Exclusions:

The Auditor also has no authority to invest in the following securities, which are authorized under the Public Funds Investment Act, but prohibited by this Policy and Commissioners Court:

- Bankers' acceptances
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States
- Options or future contracts

C. Protection of Principal

The County will seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk will be controlled by investing only in the safest types of securities as defined in this Policy by pre-qualifying the financial entities with which the County does business; by collateralization as required by law; and through portfolio diversification by maturity and type. The purchase of individual securities will be executed delivery versus payment (DVP) through the County's Safekeeping Agent. By so doing, County funds are not released until the County has received, through the Safekeeping Agent, the securities purchased. Similarly, on sales, securities are not released until funds are received.

1. Diversification by Investment Type

Diversification by investment type will be maintained by ensuring an active efficient secondary market in portfolio investments and by controlling the market and opportunity risks associated with specific investment types.

However, the County's currently eligible investments are all virtually "riskless", given their inherent individual creditworthiness and the maturity limitations, which the County has imposed. In such circumstances, simply requiring some designed "mixture" of security types neither improves the portfolio's level of safety nor enhances its yield. Therefore, no maximums or minimums are currently observed regarding to the County's portfolio mix.

In the event the County's **Authorized Investments** are modified by the addition of other investments or changes in maturity parameters, the question of diversification will be reviewed, and appropriate regulatory and/or administrative actions will be taken at that time.

The County will diversify its investments by institution. Except for US Treasury securities, no more than 50% of the County's total investment portfolio will be invested with a single financial institution. Debt proceeds may be invested in a single security or investment if such an investment is necessary to comply with Federal arbitrage restrictions or to facilitate arbitrage record keeping and calculation.

2. Diversification by Investment Maturity

To minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Maturity guidelines are outlined in the investment strategies for each fund. See *Attachment B*

3. Ensuring Liquidity

Liquidity will be achieved by anticipating cash flow requirements, by investing in securities with active secondary markets and by investing in eligible money market mutual funds and local government investment pools.

A security may be liquidated to meet unanticipated cash requirements, to re-deploy cash into other investments expected to outperform current holdings or otherwise adjust the portfolio.

4. Collateralization

The Auditor will ensure all County funds are fully collateralized or insured consistent with federal and state laws and the current Depository Contract. See Section III A. for allowable collateral and collateral levels required for each investment type.

(a) Monitoring Collateral Adequacy

(i) The County will require monthly reports with market values of pledged securities from all financial institutions with which the County has collateralized investments. The Auditor will monitor adequacy of collateralization levels to verify market values and total collateral positions.

(ii) At least weekly monitoring by the Auditor of market values of all underlying securities purchased for County repurchase transactions is required. More frequent monitoring may be necessary during periods of market volatility.

(b) Additional Collateral Securities

(i) If the collateral pledged for a collateralized investment falls below the par value of the deposit plus accrued interest less FDIC insurance, the institution issuing the collateralized investment will be notified by the Auditor and will be required to pledge additional securities no later than the end of the next succeeding business day.

(ii) If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the Auditor will request additional securities. If the repurchase agreement is scheduled to mature within five business days and the amount is considered to be immaterial, then the request may not be necessary.

(c) Collateral Substitution

Collateralized certificates of deposit and repurchase agreements often require substitution of collateral. Any broker dealer or financial institution requesting substitution must contact the Auditor for approval and settlement. The substituted security value will be calculated, and substitution approved if its value is equal to or greater than the required security level. The Auditor must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any security release. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The Auditor may limit substitutions and assess appropriated fees if substitution becomes excessive or abusive.

5. Safekeeping and Custody

All purchased securities will be held in safekeeping by the County, or a County account in a 3rd party financial institution, or with the Federal Reserve Bank. In no instance will securities safekeeping services be provided by a bank that is a “principal” or “counterparty” in the investment transaction itself. Furthermore, bank safekeeping may not be provided by a “parent” or “holding company” bank, which is financially related to any bank, which is a principal in a specific securities transaction.

All investment transactions will be executed based on “delivery versus payment.” By doing so, County funds are not released until the County has received, through (1) the Safekeeping Department of the Depository Bank, selected pursuant to the provisions of Local Government Code Section 116, (2) another banking institution acceptable to and under contract with the County or (3) the Federal Reserve wire, the securities purchased.

6. Loss of Credit Rating

An investment that requires a minimum credit rating does not qualify as an **Authorized Investment** during the period the investment does not have the required minimum credit rating, even if the investment had the appropriate rating at the time of purchase. Credit ratings will be monitored continuously with a monthly document approved as backup. The Auditor will take all prudent measures that are consistent with this Policy to liquidate and investment that does not have the minimum rating.

IV. Investment Responsibility and Control

A. Investment Institutions Defined

The Auditor will invest County funds with any or all of the following institutions or groups consistent with federal and state laws and the current Depository Bank contract:

- Depository bank
- Other state or national banks that have a main office or branch office in Texas that are insured by the FDIC
- Public funds investment pools. See *Attachment C* for a listing of current
- authorized pools
- Government securities brokers and dealers selected by credit worthiness (minimum capital requirement \$10,000,000 and at least five years of operation), authorized to provide investment services in the State of Texas. Upon recommendation of the County Auditor, firms not meeting these requirements may be approved by the Commissioners Court if additional factors warrant approval.

1. Investment selection for all funds will be based on legality, appropriateness, liquidity and risk/return considerations. All County investment portfolios will be actively managed to enhance overall interest income. Investment Advisors shall adhere to the spirit, philosophy and specific term of this Policy and shall invest within the same Standard of Care. Investment Broker/Dealers shall adhere to the spirit, philosophy and specific term of this Policy and shall avoid recommending or suggesting transactions outside that Standard of Care.

2. Selection of Investment Advisors and Broker/Dealers will be performed by the Auditor. The Auditor will establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

- a) adherence to the County's policies and strategies
- b) investment performance and transaction pricing within accepted risk constraints
- c) responsiveness to the County's request for services, information and open communication
- d) understanding of the inherent fiduciary responsibility of investing public funds
- e) similarity in philosophy and strategy with the County's objectives
- f) continued competitive pricing

3. In accordance with 2256.005(k), broker/dealers eligible to transact investment business with the County will be presented a written copy of this Investment Policy. Additionally, the registered principal of the business organization seeking to transact investment business shall execute a written instrument substantially to the effect that the registered principal has:

- a) received and thoroughly reviewed this Investment Policy, and
- b) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions with the County

The County will not enter into an investment transaction with a Broker/Dealer prior to receiving the written instrument described above according to Section 2256.005(l).

Also, all financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Auditor with the following:

- a) audited financial statements
- b) proof of National Association of Security Dealers certification
- c) trading resolution
- d) proof of State of Texas registration, and
- e) completed broker/dealer questionnaire

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Auditor. Securities dealers will be dropped or continued on the eligible list of bidders, based on an evaluation using the following criteria:

- (a) number of transactions competitively won
- (b) prompt and accurate confirmation of transactions
- (c) efficient securities delivery
- (d) accurate market information, and
- (e) account serving

A current audited financial statement is required to be on file for each financial institution and broker dealer in which the County invests.

B. Standards of Operation

The Auditor has developed and maintains written administrative procedures for the operation of the investment program, consistent with this Investment Policy.

All in investment transactions governed by this Policy will be competitively bid, whether the transaction is executed by the Auditor or by a contracted Investment Advisor. Quotes may be solicited orally, if documented contemporaneously.

C. Wire Transactions

All wire transactions required to execute the purchase and sale transactions shall be supported by written instructions to the County Depository, unless the timely preparation of such written instructions would hinder the orderly completion of the transaction. In such cases the County will prepare follow-up letters confirming the oral instructions and forward such written instructions to the bank without undue delay, either by mail or facsimile transmission. Other wire procedures shall be established pursuant to banking systems and policies and procedures approved by the Auditor.

D. Standards of Care

In accordance with Government Code 2256.006, investments will be made with judgment and care, under prevailing circumstance, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investments of funds shall be governed by the following investment objectives, in order of priority; preservation and safety of principal; liquidity; and yield.

In determining whether the Auditor has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. the investment of all funds, or funds under the County's control, over which the Auditor had responsibility, rather than a consideration as to the prudence of a single investment
2. whether the investment decision was consistent with the written Investment Policy of the County

The Auditor and designees acting in accordance with this Policy and any written procedures, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

While the County will strive to avoid investment losses, the occurrence of a "book" or "accounting" loss does not necessarily indicate an inappropriate investment activity or faulty portfolio management strategy. In fact, occurrence of a "book" loss may actually be part of a transaction producing an aggregate gain. In other cases, occurrence of a smaller "book" loss may be preferable to occurrence of a much larger potential loss. No legal or administrative prohibitions are imposed against occurrence of portfolio losses, so long as such transactions can be justified in the overall portfolio management process.

E. Audit Control

The Auditor shall establish a system of internal controls over the investment activities of Tarrant County consistent with this Investment Policy. The Commissioners Court, at a minimum, will have an annual financial audit of all County funds by an independent auditing firm, as well as an annual compliance audit of management controls on investments and adherence to the entity's established investment policies in accordance with Gov. Code 2256.005(m).

V. Investment Reporting and Performance Evaluation

A. Quarterly Report

In accordance with Government Code 2256.023, not less than quarterly, the Auditor will provide to the Commissioners Court a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- (1) describe in detail the investment position of the County on the date of the report
- (2) be prepared and signed by the Auditor
- (3) contain a summary statement of each pooled fund group that states the:
 - (a) beginning market value for the reporting period
 - (b) ending market value for the period
 - (c) fully accrued interest for the period
- (4) state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested
- (5) state the maturity date of each separately invested asset that has a maturity date
- (6) state the account or fund or pooled group fund in the County for which each individual investment was acquired
- (7) state the compliance of the investment portfolio of the County as it relates to:
 - (a) the investment strategy expressed in the County's Investment Policy
 - (b) relevant provisions of this chapter

B. Notification of Investment Changes

It shall be the duty of the Auditor of Tarrant County, Texas to notify the Commissioners Court of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are required by this policy or not.

INVESTMENT STRATEGY

Currently, all funds are invested as a single pool. The general strategy for this pool is indicated in the following discussion of the OPERATING (GENERAL FUND PORTFOLIO). Within this portfolio are amounts from the Interest and Sinking Fund, Capital Project Funds, General Liability/Workers' Compensation, and Errors & Omissions Funds. Depending on market conditions, the County's investment portfolio may continue to be combined into a single pool or it may be invested into five separate pools per the following strategies.

OPERATING (GENERAL FUND PORTFOLIO)

The primary objective of this fund is to ensure liquidity to allow the payment of County obligations as they become due, without the need for liquidating security positions prior to stated maturity dates.

Suitability

Any investment authorized by this policy is suitable for the Operating Pool.

Preservation of Principal

All investments will be in high quality securities with no perceived default risk.

Liquidity

The Operating Pool requires the greatest short-term liquidity of any of the fund types. Short term investment pools and money market mutual funds will provide daily liquidity and may be used as a competitive alternative to fixed maturity investments. Investment maturities will be scheduled or "staggered" to correspond with expected cash requirement dates. Cash requirement dates are weekly claim payments and payroll dates. To enhance the ability to liquidate investments prior to final maturity, the following general rule will be applied: "The longer the maturity, the higher the quality of the investment."

Marketability

Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement.

Diversification

Investment maturities will be staggered throughout the budget cycle.

Yield

Attaining a competitive market yield for comparable highly secure and highly liquid securities will be the objective. The benchmark or target yield will be the three-month US Treasury bill rate as determined at the weekly auctions, calculated on a monthly basis.

Interest and Sinking Fund

Interest and Sinking Funds will be invested to ensure adequate funding for each consecutive debt service payment. Investments will be made in such a manner as not to exceed an unfunded debt service date with the maturity of any investment. An unfunded debt service date is defined as a coupon or principal payment date that does not have cash or investment securities available to satisfy such payment. The majority of these payments are on two dates during the fiscal year, January 15 and July 15.

Suitability

Any investment authorized by the policy is suitable for the Interest and Sinking Fund.

Preservation of Principal

All investments will be in high quality securities with no perceived default risk. Market risk will be minimized by managing the Debt Service's portfolio to not exceed the debt service payment schedule.

Liquidity

Interest and Sinking funds have predictable payment schedules. Accordingly, maturities will be scheduled to coincide with debt service payment dates.

Marketability

Securities with active and efficient secondary markets are not necessary, as the event of an unanticipated cash requirement is not probable.

Diversification

Diversification will be achieved by staggering the maturity of fixed rate investments.

Yield

Attaining a competitive market yield for comparable highly secure securities will be the objective. The benchmark or target yield will be the six-month US Treasury bill rate as determined at the weekly auctions, calculated on a monthly basis.

Maturity Restriction

Investments with final stated maturities beyond five years will be prohibited.

CAPITAL PROJECT FUNDS

Many of these projects are funded by the issuance of debt securities by the County. A portion of these are building construction projects that have extended construction schedules. The investment maturity of debt proceeds (excluding debt service funds) shall generally be limited to the anticipated cash flow requirement or the temporary period, as defined by Federal Tax law, which is generally three years. During the temporary period, debt proceeds may be invested at an unrestricted yield. After the expiration of the temporary period, debt proceeds subject to yield restriction will be invested considering the anticipated cash flow requirements of the fund and market conditions to achieve compliance with applicable regulations.

Suitability

Any investment authorized by the policy is suitable for this portfolio.

Preservation of Principal

All investments will be in high quality securities with no perceived default risk. Market risk will be minimized by managing the Capital Projects Funds portfolio to coincide with the anticipated expenditure schedule.

Liquidity

To the extent cash draw down schedules can be obtained and verified, investments maturities will be scheduled to correspond with these schedules. To ensure liquidity, investment pools, mutual funds and other short-term investments will be used. Structured Flexible Repurchase Agreements may be utilized. These investments are term repurchase agreements with a pre-authorized draw schedule.

Additionally, due to current regulations governing allowable investment yield on unexpended bond proceeds, municipal securities may be utilized in this fund in circumstances where interest earnings would otherwise be "rebated" to the federal government.

Marketability

Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement.

Diversification

Diversification will be achieved by staggering the maturity of fixed rate investments.

Yield

Attaining a competitive market yield for comparable highly secure securities will be the objective. The benchmark or target yield will be the one-year US Treasury bill rate as determined at the weekly auctions, calculated on a monthly basis.

Maturity Restriction

Investments with final stated maturities beyond five years will be prohibited.

GENERAL LIABILITY/WORKERS' COMPENSATION FUNDS

The County initiated a formalized risk management program on September 1, 1988. In 1989, the County issued Certificates of Obligation to "Pre-fund" the cash requirements of the County's self insurance program. The occurrence of workers' compensation claims can be trended, while the timing of general liability claims is much harder to estimate. Since both activities were funded through the issuance of tax-exempt debt, the net remaining balance must be viewed together.

Suitability

Any investment authorized by the policy is suitable for this portfolio.

Preservation of Principal

All investments will be high quality securities with no perceived default risk. Market risk will be managed by (1) not exceeding the highest average monthly draw schedule for workers' compensation and (2) managing the weighted average days to maturity for the general liability reserve fund to less than 365 days.

Liquidity

A significant portion of the workers' compensation funds will be maintained in investment pools or mutual funds to ensure liquidity. The remainder will be invested in short term securities with maturity dates that correspond with trends for workers' compensation payments. The general liability reserve will be invested in intermediate high-quality securities. A single repurchase agreement may be used if disbursements are allowed in the amount necessary to satisfy any expenditure request; this investment structure is commonly referred to as a flexible repurchase agreement. Large settlements are usually known far enough in advance to accommodate this type of investment. Additionally, due to current regulations governing allowable investment yield on unexpended bond proceeds, municipal securities may be used in this fund in circumstances where interest earnings would otherwise be "rebated" to the federal government.

Marketability

Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement.

Diversification

Investment maturities will be staggered throughout the budget cycle.

Yield

Attaining a competitive market yield for comparable highly secure securities will be the objective. The benchmark or target yield will be the six-month US Treasury bill rate as determined at the weekly auctions, calculated on a monthly basis.

Maturity Restriction

Investments with final stated maturities beyond five years will be prohibited.

ERRORS AND OMISSIONS FUNDS

These funds are collected by the District and County Clerks to provide protection from liability for errors and omissions. These funds replace commercially available insurance. Claims against this fund and new cash inflows are infrequent.

Suitability

Any investment authorized by the policy is suitable for this portfolio.

Preservation of Principal

All investments will be in high quality securities with no perceived default risk. Market risk will be minimized by managing the weighted average days to maturity for the Errors and Omissions fund to less than 365 days.

Liquidity

Unexpected significant cash requirements in this fund are rare. Investments will be scheduled beginning with six months maturities. Incoming cash receipts will be added to investment pools or mutual funds for unexpected cash needs.

Diversification

The maturity of fixed rate investments will be staggered.

Yield

Attaining a competitive market yield for comparable highly secure securities will be the objective. The benchmark or target yield will be the six months US Treasury bill rate as determined at the weekly auctions, calculated on a monthly basis.

Maturity Restriction

Investments with final stated maturities beyond five years will be prohibited.

**LIST OF AUTHORIZED MUTUAL FUNDS AND INVESTMENT POOLS
FOR INVESTMENT OF COUNTY FUNDS**

INVESTMENT POOLS

TEXPOOL
LOGIC
LONE STAR
TEXAS CLASS
TEXSTAR

MUTUAL FUNDS

NONE.

**LIST OF APPROVED BANKS AND BROKER/DEALERS FOR
INVESTMENT-OF COUNTY FUNDS**

UBS FINANCIAL SERVICES (PAINWEBBER)
CITIGROUP GLOBAL MARKETS (SMITH BARNEY)
CANTOR FITZGERALD
MULTI-BANK SECURITIES, INC.

GLOSSARY

BROKER: A broker brings buyers and sellers together for a. commission paid by the initiator of the transaction or by both sides.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COUNTERPARTY: Another party to a transaction. In the case of deposits and investments made by governmental entities, a counterparty could be the issuer of a security, a financial institution holding a deposit, a broker-dealer selling securities, or a third-party holding securities or collateral.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for the dealer's own account.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities.

FEDERAL HOME LOAN BANKS: The institutions that regulate and lend to savings and loan associations.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC): A U.S. Corporation and instrumentality of the U.S. Government. Through its purchases of conventional mortgages, it provides liquidity to the mortgage markets, much like FNMA. FHLMC's securities are highly liquid and widely accepted. FHLMC assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing & Urban Development. It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven-member Board of Governors in Washington, D.C., 12 Regional Banks and about 5,700 commercial banks that are members of the system.

FEDERAL FARM CREDIT BANK (FFCB): The Farm Credit Administration which operates as an independent agency of the U.S. government, oversees the Farm Credit System, which operates in all states plus Puerto Rico. Under this system, the country is divided into 12 farm credit districts. In each, there is a Federal Land Bank, a Federal Intermediate Credit Bank, and a Bank for Cooperatives; each bank supplies specific types of credit to qualified borrowers in its district. Since January 1979, the 36 banks plus a Central Bank for Cooperatives have obtained funds by issuing securities on a consolidated basis under the name of the Federal Farm Credit Bank (FFCB). All bonds and notes issued by the FFCB must be secured by acceptable collateral in the form of cash, Treasury securities, and notes or other obligations of borrowers from these banks. Although FFCB securities are not guaranteed either directly or indirectly by the U.S. government, nevertheless, given the semiofficial status of the FFCB's and the government's high sensitivity to farmers' needs, it is highly unlikely that the government would permit a FFCB default.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA. or Ginnie Mae): Securities guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations and other institutions. Security holder is protected by full faith and credit of the U.S. Government.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase-reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers that submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight.

RATE OF RETURN: The yield obtainable on a security, based on its purchase price or its current market price.

REPURCHASE AGREEMENT: A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate the buyer for this. Dealers use repurchase agreements extensively to finance their positions.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held for protection.

STUDENT LOAN MARKETING ASSOCIATION (SLMA): "Sallie Mae" is a publicly traded stock company that guarantees securities backed by pools of student loans traded in secondary markets. SLMA's guarantee carries the full faith and credit of the U.S. government. SLMA was created in 1972 to increase the availability of educational loans to institutions of higher learning.

TREASURY BILL: A discount security issued by the U.S. Treasury to finance the national debt that matures from three months to one year.

TREASURY BONDS: Long-term U.S. Treasury securities having initial maturities of more than ten years.

TREASURY NOTES: Intermediate term U.S. Treasury securities having initial maturities of from one to ten years.

YIELD: The rate of annual income-return on an investment, expressed as a percentage. **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. **NET YIELD OR YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the security.

LIST OF APPROVED TRAINING PROVIDERS

UNIVERSITY OF NORTH TEXAS
ANY STATE UNIVERSITY
TEXAS ASSOCIATION OF COUNTY AUDITORS
TEXAS ASSOCIATIONS OF COUNTIES
GOVERNMENT TREASURERS' ORGANIZATION OF TEXAS
GOVERNMENT FINANCE OFFICERS ASSOCIATION
ANY ADVISOR THAT IS A REGISTERED CPE SPONSOR THROUGH THE STATE BOARD OF PUBLIC
ACCOUNTANCY



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 28

DATE: 11/22/2022

SUBJECT: **APPROVAL OF TARRANT COUNTY INVESTMENT POLICY**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that Commissioners Court adopt an order acknowledging the annual review of the Tarrant County Investment Policy.

BACKGROUND

The Public Funds Investment Act (Chapter 2256.005 (e), Government Code) requires the governing body to review the investment policy strategy annually.

“The governing body of an investing entity shall review its investment policy and investment strategies not less than annually. The governing body shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.”

The Tarrant County Investment Policy was last approved November 23, 2021. The Auditor has reviewed the policy and feels no changes are needed at this time.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY: Auditor Office

PREPARED BY: S. Renee Tidwell
APPROVED BY:

TARRANT COUNTY, TEXAS

INVESTMENT POLICY

ORIGINALLY ADOPTED MAY 20, 1997

LAST APPROVED BY COMMISSIONERS COURT November 23, 2021
Court Order Number: 136901

IVSTPOL.DOC

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TARRANT COUNTY, TEXAS INVESTMENT POLICY

I. Investment Authority and Scope of Policy

A. Formal Adoption

This Investment Policy and strategies are authorized by Tarrant County Commissioners Court in accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act and the statutory requirements of Local Government Code 116.112. See *Attachment A: Resolution to Adopt Investment Policy*. This policy will be reviewed and adopted by resolution at least annually according to Section 2256.005(e).

B. General Policy Statement

It is the policy of Tarrant County, giving due regard to the safety and risk of an investment, that all available funds under the custody and control of the County Auditor shall be invested in conformance with state and federal regulations, including the Public Funds Investment Act and adopted Investment Policy. Furthermore, such activities shall be designed to adhere to guidelines and standards promulgated by such professional organizations as the American Institute of Certified Public Accountants (AICPA), the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). The County will invest according to investment strategies for each fund as they are adopted by Commissioners Court in accordance with Sec. 2256.005(d). See *Attachment B* for Investment Strategy.

C. Scope

This Investment Policy applies to all financial assets of all funds of Tarrant County, Texas, at the present time and any funds to be created in the future and any other funds held in custody by the County Auditor, unless expressly prohibited by law or unless it is in contravention of any depository contract between Tarrant County and any depository bank.

D. County's Investment Officer

In accordance with a Constitutional Amendment passed in 1984, the County Auditor is the Treasurer for Tarrant County. By adoption of this policy, Commissioners Court expressly designates the County Auditor (Auditor) as the official Investment Officer to handle the investment of County funds.

The Auditor may delegate authority to one or more employees to be responsible for investment transactions. The Auditor may, in accordance with this policy, invest County funds that are not immediately required to pay obligations of the County in accordance with Sec. 116.112(a) Local Government Code and/or Chapter 2256, Sec. 2256.005(f) and (g). All investment decisions shall be Governed by the following objectives in order of priority:

- (a) preservation and safety of principal,
- (b) liquidity, and
- (c) yield.

If the Auditor has a personal business relationship with an entity, or is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the County, the Auditor must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission and the Commissioners Court in accordance with Government Code 2256.005(i).

It is the County's policy to provide training required by the Public Funds Investment Act, Section 2256.008, and periodic training in investments for the Auditor and other persons designated by the Auditor to ensure the quality, capability, and current knowledge of the Auditor in making investment decisions.

II. Investment Objectives

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether they are from securities defaults or erosion of market value.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; investing in securities with active secondary markets; and maintaining appropriate portfolio diversification.

C. Diversification

The investment portfolio will be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer or a specific class of investments. Tarrant County's investments will always be selected to provide for stability of income and reasonable liquidity.

D. Yield

Tarrant County will earn the maximum rate of return allowed on its investments within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal laws governing investment of public funds. No investments shall be made for the purpose of trading or speculation, such as anticipating an appreciation of capital through changes in market interest rates.

The benchmark for comparing the performance of the County's investment portfolio will be the 90-day moving average of the yield of the 90-day Treasury bill on the last day of the month being reported. The 90-day Treasury bill is the simplest, safest security a portfolio can own. The 90-day moving average of its yield represents the return of a purely passive management approach in which equal amounts of the portfolio are invested in every month's current Treasury bill. As one month's investment matures, it is automatically invested in the new 90-day Bill. The County's objective is to exceed the 90-day moving average of the Treasury bill each month through active portfolio management.

E. Maturity

Portfolio maturities will be structured to meet the obligations of the County first and then to achieve the highest return. When County funds will not be needed to meet current year obligations; maturity restraints will be imposed based upon the investment strategy of each fund. The maximum allowable stated maturity of any individual investment owned by the County is five years. This restriction is in effect unless specific authorization by Commissioners Court is obtained.

F. Investment Strategies

In accordance with the Public Funds Investment Act, Section 2256.005(d), a separate written investment strategy will be developed for each of the funds under Tarrant County's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities of importance:

- (1) understanding of the suitability of the investment to the financial requirements of the entity
- (2) preservation and safety of principal
- (3) liquidity
- (4) marketability of the investment if the need arises to liquidate the investment before maturity
- (5) diversification of the investment portfolio
- (6) yield
- (7) maturity restrictions

Attachment B includes investment strategies for all funds. In accordance with the Public Funds Investment Act, Section 2256.005(e), investment strategies will be reviewed and adopted at least annually by Commissioners Court resolution.

III. Investment Policies

A. Authorized Investments.

Investments described below are authorized by Chapter 2256, Texas Government Code as eligible for Tarrant County. Any additional restrictions or limitations for each type of specific investment are listed. Certain securities authorized by the Public Funds Investment Act are prohibited by Commissioners Court and this policy. These are shown in **B. Prohibited Investments**.

Except as provided by Government Code 2256.009(b), County funds governed by this policy may be invested in:

1. Obligations of the United States or its agencies and instrumentalities and other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the United States or its agencies, and instrumentalities: including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by explicit full faith and credit of the United States:

- US Treasury Bills
- US Treasury Notes
- US Treasury Bonds
- Government National Mortgage Association (GNMA)
- Student Loan Marketing Association (SLMA)
- Any other security with an explicit guarantee by the United States Federal Government as to the payment of principal and interest, currently including:
 - Federal National Mortgage Association (FNMA)
 - Federal Home Loan Mortgage Corporation (FHLMC)

2. Other obligations of the United States or its respective agencies and instrumentalities. Specific United States Government Agency Securities include:

- Federal Home Loan Bank (FHLB)
- Federal Farm Credit Bank (FFCB)
- Floating rate securities will be allowed if the pricing "reset" period is every 30 days or less. "Inverse floaters" will not be allowed.

3. Direct obligations of the State of Texas or its agencies and instrumentalities.

4. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by at least one nationally recognized investment rating firm not less than A or its equivalent.

5. A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

- (a) guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or its successor or the National Credit Union Share Insurance Fund or its successor;
- (b) secured by obligations that are described by Section 2256.009(a) of the Public Funds Act, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of certificates, but excluding those mortgage backed securities of the nature described by Section 2256.009(b); or
- (c) secured in any other manner and amount provided by law for deposits of the investing entity.

6. A fully collateralized repurchase agreement, as defined in the Public Funds Investment Act, if it:
 - (a) has a defined termination date
 - (b) is secured by a combination of cash and/or obligations described by Section 2256.009(a)(1) of the Public Funds Investment Act and allowed by this policy. Specifically, full faith and credit US Government securities with a final maturity date of five years or less from the date of the inception of the agreement with a market value of 102 percent of the principal amount of the funds disbursed are acceptable
 - (c) requires the securities being purchased by the County be pledged to the County, held in the County's name, and deposited at the time the investment is made with the County or with a third party selected and approved by the County
 - (d) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in the state of Texas

A signed PSA Master Repurchase Agreement must be on file between each counterparty broker/dealer and the County prior to execution of any transactions of this type.

Collateral value must be maintained at not less than 102% of the value of the investment, plus interest earned on the County's investment for US Treasury Securities and US Agency and Instrumentalities.

On occasion, the County may elect to "reverse" certain of its portfolio securities under the terms of a "reverse repurchase agreement" or "portfolio lending" program. This authority shall be restricted, requiring written authorization from the Auditor. Notwithstanding any law, the term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered.

Money received by the County under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

No more than 50% of the entire portfolio will be invested under this type of agreement with a single broker.

7. Commercial paper is an authorized investment under this subchapter if it:
 - (a) has a stated maturity of 365 days or fewer from the date of issuance
 - (b) is rated not less than A- I or P- I or an equivalent rating by at least two nationally recognized credit rating agencies or one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state
 - (c) if the issuer has senior debt outstanding, such debt must be rated at least A+ and/or A
8. Mutual funds *and* money market mutual funds authorized as described below.
 - (a) No-load money market mutual funds are authorized if:
 - (i) is registered with and regulated by Securities and Exchange Commission
 - (ii) provides the investing entity with a prospectus and other information required by the Securities and Exchange Act of 1934 or the Investment Company Act of 1940
 - (iii) complies with federal Securities and Exchange Commission Rule 2a-7, promulgated under the Investment Company Act of 1940

- (b) No-load mutual funds are authorized if:
 - (i) is registered with the Securities and Exchange Commission
 - (ii) has an average weighted maturity of less than two years; and
 - (iii) either: (A) has a duration of one year or more and is invested exclusively in obligations approved by Chapter 2256.014 of the Government Code; or (B) has a duration of less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities
 - (iv) invest dollar-for-dollar all County funds without sales commissions or loads
- (c) For mutual funds or money market mutual funds, the County may not:
 - (i) invest in the aggregate more than 80 percent of its monthly average fund balance, excluding bond proceeds and other funds held for debt service in money market mutual funds or mutual funds, either separately or collectively
 - (ii) invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and other funds held for debt service, in mutual funds
 - (iii) invest any portion of bond proceeds, and funds held for debt service in mutual funds
 - (iv) invest its funds or funds under its control including bond proceeds and other funds held for debt service, in any one mutual fund or money market mutual fund in an amount that exceeds 10 percent of the total asset of the mutual fund or money market mutual fund

9. Investment Pools are eligible, as defined in Section 2256.016 of the Texas Government Code provided that:

- (a) Investment in the particular pool has been authorized by Commissioners Court by resolution
- (b) The pool shall have furnished the Auditor an offering circular containing the information required by Section 2256.016(b) of the Government Code
- (c) The pool shall furnish the Auditor or other authorized representatives of the County investment transaction confirmations with respect to all investments made with it and monthly reports that contain the information required by Section 2256.016(c) of the Government Code
- (d) The pool's assets consist exclusively of the obligations that are allowed under this policy and described by 1-8 above
- (e) The investment philosophy and strategy are consistent with this policy and the County's ongoing investment strategy
- (f) The pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.
- (g) An investment pool may invest its funds in money market mutual funds to the extent permitted by and consistent with this subchapter and the investment policies and objectives adopted by the investment pool.

The Auditor will consider other characteristics of pools before submitting them for Commissioners Court approval. These characteristics include the size of the pool, number of participants and the size of their deposits, and the pool's use of reverse repurchase agreements. In general, the County will avoid pools with less than \$750 million in deposits and a small number of participants because of possible instability in the pools and the resulting threat to County's funds. See *Attachment C* for a current listing of authorized pools.

B. Prohibited Investments

The Auditor has no authority to use any investment instruments, which are strictly prohibited by the Public Funds Investment Act, Section 2256.009(b).

1. Specific exclusions under 2256.009 are:

- Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal
- Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years
- Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index

2. County Exclusions:

The Auditor also has no authority to invest in the following securities, which are authorized under the Public Funds Investment Act, but prohibited by this Policy and Commissioners Court:

- Bankers' acceptances
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States
- Options or future contracts

C. Protection of Principal

The County will seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk will be controlled by investing only in the safest types of securities as defined in this Policy by pre-qualifying the financial entities with which the County does business; by collateralization as required by law; and through portfolio diversification by maturity and type. The purchase of individual securities will be executed delivery versus payment (DVP) through the County's Safekeeping Agent. By so doing, County funds are not released until the County has received, through the Safekeeping Agent, the securities purchased. Similarly, on sales, securities are not released until funds are received.

1. Diversification by Investment Type

Diversification by investment type will be maintained by ensuring an active efficient secondary market in portfolio investments and by controlling the market and opportunity risks associated with specific investment types.

However, the County's currently eligible investments are all virtually "riskless", given their inherent individual creditworthiness and the maturity limitations, which the County has imposed. In such circumstances, simply requiring some designed "mixture" of security types neither improves the portfolio's level of safety nor enhances its yield. Therefore, no maximums or minimums are currently observed regarding to the County's portfolio mix.

In the event the County's **Authorized Investments** are modified by the addition of other investments or changes in maturity parameters, the question of diversification will be reviewed, and appropriate regulatory and/or administrative actions will be taken at that time.

The County will diversify its investments by institution. Except for US Treasury securities, no more than 50% of the County's total investment portfolio will be invested with a single financial institution. Debt proceeds may be invested in a single security or investment if such an investment is necessary to comply with Federal arbitrage restrictions or to facilitate arbitrage record keeping and calculation.

2. Diversification by Investment Maturity

To minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Maturity guidelines are outlined in the investment strategies for each fund. See *Attachment B*

3. Ensuring Liquidity

Liquidity will be achieved by anticipating cash flow requirements, by investing in securities with active secondary markets and by investing in eligible money market mutual funds and local government investment pools.

A security may be liquidated to meet unanticipated cash requirements, to re-deploy cash into other investments expected to outperform current holdings or otherwise adjust the portfolio.

4. Collateralization

The Auditor will ensure all County funds are fully collateralized or insured consistent with federal and state laws and the current Depository Contract. See Section III A. for allowable collateral and collateral levels required for each investment type.

(a) Monitoring Collateral Adequacy

(i) The County will require monthly reports with market values of pledged securities from all financial institutions with which the County has collateralized investments. The Auditor will monitor adequacy of collateralization levels to verify market values and total collateral positions.

(ii) At least weekly monitoring by the Auditor of market values of all underlying securities purchased for County repurchase transactions is required. More frequent monitoring may be necessary during periods of market volatility.

(b) Additional Collateral Securities

(i) If the collateral pledged for a collateralized investment falls below the par value of the deposit plus accrued interest less FDIC insurance, the institution issuing the collateralized investment will be notified by the Auditor and will be required to pledge additional securities no later than the end of the next succeeding business day.

(ii) If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the Auditor will request additional securities. If the repurchase agreement is scheduled to mature within five business days and the amount is considered to be immaterial, then the request may not be necessary.

(c) Collateral Substitution

Collateralized certificates of deposit and repurchase agreements often require substitution of collateral. Any broker dealer or financial institution requesting substitution must contact the Auditor for approval and settlement. The substituted security value will be calculated, and substitution approved if its value is equal to or greater than the required security level. The Auditor must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any security release. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The Auditor may limit substitutions and assess appropriated fees if substitution becomes excessive or abusive.

5. Safekeeping and Custody

All purchased securities will be held in safekeeping by the County, or a County account in a 3rd party financial institution, or with the Federal Reserve Bank. In no instance will securities safekeeping services be provided by a bank that is a "principal" or "counterparty" in the investment transaction itself. Furthermore, bank safekeeping may not be provided by a "parent" or "holding company" bank, which is financially related to any bank, which is a principal in a specific securities transaction.

All investment transactions will be executed based on "delivery versus payment." By doing so, County funds are not released until the County has received, through (1) the Safekeeping Department of the Depository Bank, selected pursuant to the provisions of Local Government Code Section 116, (2) another banking institution acceptable to and under contract with the County or (3) the Federal Reserve wire, the securities purchased.

6. Loss of Credit Rating

An investment that requires a minimum credit rating does not qualify as an **Authorized Investment** during the period the investment does not have the required minimum credit rating, even if the investment had the appropriate rating at the time of purchase. Credit ratings will be monitored continuously with a monthly document approved as backup. The Auditor will take all prudent measures that are consistent with this Policy to liquidate and investment that does not have the minimum rating.

IV. Investment Responsibility and Control

A. Investment Institutions Defined

The Auditor will invest County funds with any or all of the following institutions or groups consistent with federal and state laws and the current Depository Bank contract:

- Depository bank
- Other state or national banks that have a main office or branch office in Texas that are insured by the FDIC
- Public funds investment pools. See *Attachment C* for a listing of current authorized pools
- Government securities brokers and dealers selected by credit worthiness (minimum capital requirement \$10,000,000 and at least five years of operation), authorized to provide investment services in the State of Texas. Upon recommendation of the County Auditor, firms not meeting these requirements may be approved by the Commissioners Court if additional factors warrant approval.

1. Investment selection for all funds will be based on legality, appropriateness, liquidity and risk/return considerations. All County investment portfolios will be actively managed to enhance overall interest income. Investment Advisors shall adhere to the spirit, philosophy and specific term of this Policy and shall invest within the same Standard of Care. Investment Broker/Dealers shall adhere to the spirit, philosophy and specific term of this Policy and shall avoid recommending or suggesting transactions outside that Standard of Care.

2. Selection of Investment Advisors and Broker/Dealers will be performed by the Auditor. The Auditor will establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

- a) adherence to the County's policies and strategies
- b) investment performance and transaction pricing within accepted risk constraints
- c) responsiveness to the County's request for services, information and open communication
- d) understanding of the inherent fiduciary responsibility of investing public funds
- e) similarity in philosophy and strategy with the County's objectives
- f) continued competitive pricing

3. In accordance with 2256.005(k), broker/dealers eligible to transact investment business with the County will be presented a written copy of this Investment Policy. Additionally, the registered principal of the business organization seeking to transact investment business shall execute a written instrument substantially to the effect that the registered principal has:

- a) received and thoroughly reviewed this Investment Policy, and
- b) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions with the County

The County will not enter into an investment transaction with a Broker/Dealer prior to receiving the written instrument described above according to Section 2256.005(l).

Also, all financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Auditor with the following:

- a) audited financial statements
- b) proof of National Association of Security Dealers certification
- c) trading resolution
- d) proof of State of Texas registration, and
- e) completed broker/dealer questionnaire

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Auditor. Securities dealers will be dropped or continued on the eligible list of bidders, based on an evaluation using the following criteria:

- (a) number of transactions competitively won
- (b) prompt and accurate confirmation of transactions
- (c) efficient securities delivery
- (d) accurate market information, and
- (e) account serving

A current audited financial statement is required to be on file for each financial institution and broker dealer in which the County invests.

B. Standards of Operation

The Auditor has developed and maintains written administrative procedures for the operation of the investment program, consistent with this Investment Policy.

All in investment transactions governed by this Policy will be competitively bid, whether the transaction is executed by the Auditor or by a contracted Investment Advisor. Quotes may be solicited orally, if documented contemporaneously.

C. Wire Transactions

All wire transactions required to execute the purchase and sale transactions shall be supported by written instructions to the County Depository, unless the timely preparation of such written instructions would hinder the orderly completion of the transaction. In such cases the County will prepare follow-up letters confirming the oral instructions and forward such written instructions to the bank without undue delay, either by mail or facsimile transmission. Other wire procedures shall be established pursuant to banking systems and policies and procedures approved by the Auditor.

D. Standards of Care

In accordance with Government Code 2256.006, investments will be made with judgment and care, under prevailing circumstance, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investments of funds shall be governed by the following investment objectives, in order of priority; preservation and safety of principal; liquidity; and yield.

In determining whether the Auditor has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. the investment of all funds, or funds under the County's control, over which the Auditor had responsibility, rather than a consideration as to the prudence of a single investment
2. whether the investment decision was consistent with the written Investment Policy of the County

The Auditor and designees acting in accordance with this Policy and any written procedures, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

While the County will strive to avoid investment losses, the occurrence of a "book" or "accounting" loss does not necessarily indicate an inappropriate investment activity or faulty portfolio management strategy. In fact, occurrence of a "book" loss may actually be part of a transaction producing an aggregate gain. In other cases, occurrence of a smaller "book" loss may be preferable to occurrence of a much larger potential loss. No legal or administrative prohibitions are imposed against occurrence of portfolio losses, so long as such transactions can be justified in the overall portfolio management process.

E. Audit Control

The Auditor shall establish a system of internal controls over the investment activities of Tarrant County consistent with this Investment Policy. The Commissioners Court, at a minimum, will have an annual financial audit of all County funds by an independent auditing firm, as well as an annual compliance audit of management controls on investments and adherence to the entity's established investment policies in accordance with Gov. Code 2256.005(m).

V. Investment Reporting and Performance Evaluation

A. Quarterly Report

In accordance with Government Code 2256.023, not less than quarterly, the Auditor will provide to the Commissioners Court a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period. The report must:

- (1) describe in detail the investment position of the County on the date of the report
- (2) be prepared and signed by the Auditor
- (3) contain a summary statement of each pooled fund group that states the:
 - (a) beginning market value for the reporting period
 - (b) ending market value for the period
 - (c) fully accrued interest for the period
- (4) state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested
- (5) state the maturity date of each separately invested asset that has a maturity date
- (6) state the account or fund or pooled group fund in the County for which each individual investment was acquired
- (7) state the compliance of the investment portfolio of the County as it relates to:
 - (a) the investment strategy expressed in the County's Investment Policy
 - (b) relevant provisions of this chapter

B. Notification of Investment Changes

It shall be the duty of the Auditor of Tarrant County, Texas to notify the Commissioners Court of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are required by this policy or not.

INVESTMENT STRATEGY

Currently, all funds are invested as a single pool. The general strategy for this pool is indicated in the following discussion of the OPERATING (GENERAL FUND PORTFOLIO). Within this portfolio are amounts from the Interest and Sinking Fund, Capital Project Funds, General Liability/Workers' Compensation, and Errors & Omissions Funds. Depending on market conditions, the County's investment portfolio may continue to be combined into a single pool or it may be invested into five separate pools per the following strategies.

OPERATING (GENERAL FUND PORTFOLIO)

The primary objective of this fund is to ensure liquidity to allow the payment of County obligations as they become due, without the need for liquidating security positions prior to stated maturity dates.

Suitability

Any investment authorized by this policy is suitable for the Operating Pool.

Preservation of Principal

All investments will be in high quality securities with no perceived default risk.

Liquidity

The Operating Pool requires the greatest short-term liquidity of any of the fund types. Short term investment pools and money market mutual funds will provide daily liquidity and may be used as a competitive alternative to fixed maturity investments. Investment maturities will be scheduled or "staggered" to correspond with expected cash requirement dates. Cash requirement dates are weekly claim payments and payroll dates. To enhance the ability to liquidate investments prior to final maturity, the following general rule will be applied: "The longer the maturity, the higher the quality of the investment."

Marketability

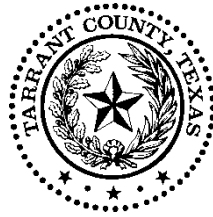
Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement.

Diversification

Investment maturities will be staggered throughout the budget cycle.

Yield

Attaining a competitive market yield for comparable highly secure and highly liquid securities will be the objective. The benchmark or target yield will be the three-month US Treasury bill rate as determined at the weekly auctions, calculated on a monthly basis.



TARRANT COUNTY

RESERVE AND EXCESS CASH BALANCES POLICY

1 **I. POLICY STATEMENT**

2
3 The Tarrant County Commissioners Court, being the policy development and
4 budgetary control unit of county government, has formulated a policy to protect
5 the health and stability of county government by maintaining adequate reserve
6 balances and determining the utilization of excess cash balances.
7

8 **II. DEFINITIONS**

9
10 Reserves are used to ensure short-term cash flow requirements are met, protect
11 the County's creditworthiness, ensure the ability to effectively react with existing
12 resources in the event of extraordinary, unusual or infrequent events of a
13 material nature, and to maintain service levels in the event that an economic
14 downturn should cause a shortfall in revenue.
15

16 Undesignated expense is a budget allocation that provides the ability to address
17 unforeseen needs without having an impact on reserves. Since direct
18 expenditures are not made from the undesignated expense budget line item,
19 expense budget adjustments are presented to the Commissioners Court for
20 approval so funds are transferred to a specific expense budget line item(s).
21

22 Contingency expense and revenue are budget allocations that allow the County
23 to recognize unplanned revenue that may be received during the year. If there is
24 not a corresponding contingency expense associated with the recognized
25 contingency revenue, the offsetting contingency expense allocation is moved to
26 the undesignated expense budget line item.
27

28 Estimated cash carryforward is calculated during the annual budget process as
29 cash available from the current fiscal year that is a resource for the upcoming
30 fiscal year. The calculation considers actual cash carryforward from the previous
31 fiscal year, plus estimated revenues for the current fiscal year, less estimated
32 expenses (including encumbrances) for the current fiscal year.
33

1 Actual cash carryforward is determined after the previous fiscal year is
2 substantially closed and is calculated using the actual cash balance as of the end
3 of the fiscal year, plus short-term receivables, less short-term liabilities, less
4 remaining encumbrances.

5
6 **III. POLICY GUIDELINES**

7
8 A. Reserves.

9
10 1. General Fund and Road and Bridge Fund – Tarrant County’s goal
11 is to maintain a budgeted reserve in the General Fund of at least
12 10% of the combined operating expense budget of the General and
13 Road and Bridge Funds. The combined operating expense budget
14 will be calculated using the overall expense budget less reserves,
15 undesignated expense, contingency expense, operating transfers
16 to capital funds, Employee Group Insurance Fund allocations and
17 Workers Compensation Fund allocations.

18
19 2. Debt Service Fund – Tarrant County’s goal is to maintain a
20 budgeted reserve in the Debt Service Fund of at least \$1,000,000.

21
22 3. Self-Insurance Fund – Tarrant County’s goal is to maintain a
23 budgeted reserve in the Self-Insurance Fund of at least \$1,000,000.

24
25 4. Workers Compensation Fund – Tarrant County will maintain a
26 budgeted reserve in the Workers Compensation Fund of at least
27 \$1,000,000.

28
29 5. Employee Group Insurance Fund – During the annual budget
30 process, Tarrant County will evaluate and determine the budgeted
31 reserve in the Employee Group Insurance Fund based on historical
32 and projected claims experience and the projected funding needs
33 while considering the stability and volatility of the fund from plan
34 year to plan year.

35
36 B. Excess cash balances.

37
38 1. While other components may be identified, the following major
39 components typically make-up excess cash balances at the end of
40 a fiscal year:

- 41
- 42 • The difference between the estimated cash carryforward and
43 the actual cash carryforward.
- 44

- The difference between budgeted reserves and the fiscal year end calculated reserves based on the established Tarrant County reserve goals.

2. The Commissioners Court may explore the use of excess cash balances available during the fiscal year. The use of excess cash balances will be for one-time expenditures that are not typically of a reoccurring nature.

IV. ADMINISTRATIVE GUIDELINES

- A. The County Auditor will notify the Commissioners Court during the first quarter of the subsequent fiscal year, or as soon as practical thereafter, in the event any excess cash balances are available in the General and Road and Bridge Funds.

690 Reserve and Excess Cash Balances Policy

Adopted: Court Order ##### (May 26, 2015)

Notice About 2022 Tax Rates

(current year)

 Property Tax Rates in TARRANT COUNTY
 (taxing unit's name)

 This notice concerns the 2022 property tax rates for TARRANT COUNTY.
 (current year) (taxing unit's name)

This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

Taxing units preferring to list the rates can expand this section to include an explanation of how these tax rates were calculated.

This year's no-new-revenue tax rate \$ **0.209332** /\$100

This year's voter-approval tax rate \$ **0.232794** /\$100

To see the full calculations, please visit TARRANTCOUNTY.COM for a copy of the Tax Rate Calculation Worksheet.
 (website address)

Unencumbered Fund Balances

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
N/A	\$
N/A	
N/A	

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid From Property Taxes	Interest to be Paid From Property Taxes	Other Amounts to be Paid	Total Payment
2013 Limited Tax Refunding & Improvement Bonds	5,235,000.00	261,750.00	0	5,496,750.00
2015 Limited Tax Refunding & Improvement Bonds	3,135,000.00	494,500.00	0	3,629,500.00
2015A Limited Tax Refunding & Improvement Bonds	8,330,000.00	611,488.00	0	8,941,488.00
2016 Limited Tax Refunding & Improvement Bonds	6,440,000.00	593,406.00	0	7,033,406.00
2017 Limited Tax Refunding & Improvement Bonds	3,335,000.00	612,162.00	0	3,947,162.00
2022A Limited Tax Refunding & Improvement Bonds	255,000.00	843,363.61	0	1,098,363.61
2022B Limited Tax Refunding & Improvement Bonds	140,000.00	1,432,914.00	0	1,572,914.00
2022 Limited Tax Refunding Bonds	1,370,000.00	10,114,543.47	0	11,484,543.47

(expand as needed)

Total required for _____ debt service	\$ <u>43,204,128</u>
(current year)	
- Amount (if any) paid from funds listed in unencumbered funds	\$ <u>0</u>
- Amount (if any) paid from other resources	\$ <u>0</u>
- Excess collections last year	\$ <u>0</u>
= Total to be paid from taxes in <u>2022</u>	\$ <u>43,204,128</u>
(current year)	
+ Amount added in anticipation that the taxing unit will collect	
only _____ % of its taxes in	\$ _____
(collection rate) (current year)	
= Total Debt Levy	\$ _____

Voter-Approval Tax Rate Adjustments

State Criminal Justice Mandate

The TARRANT County Auditor certifies that TARRANT County has spent \$ 8,938,005 (minus any amount received from state revenue for such costs) in the previous 12 months for the maintenance and operations cost of keeping inmates sentenced to the Texas Department of Criminal Justice. TARRANT County Sheriff has provided TARRANT COUNTY information on these costs, minus the state revenues received for the reimbursement of such costs. This increased the voter-approval tax rate by \$ 0.00510 /\$100.

Indigent Health Care Compensation Expenditures

The NOT APPLICABLE (N/A) spent \$ N/A from July 1 N/A to Jun 30 N/A on indigent health care compensation procedures at the increased minimum eligibility standards, less the amount of state assistance. For the current tax year, the amount of increase above last year's enhanced indigent health care expenditures is \$ N/A . This increased the voter-approval tax rate by \$ N/A /\$100.

Indigent Defense Compensation Expenditures

The TARRANT COUNTY spent \$ 19,390,842 from July 1 2021 to June 30 2022 to provide appointed counsel for indigent individuals, less the amount of state grants received by the county. In the preceding year, the county spent \$ 12,703,225 for indigent defense compensation expenditures. The amount of increase above last year's indigent defense expenditures is \$ 6,687,617 . This increased the voter-approval rate by \$ 0.000290 /\$100 to recoup THE INCREASED EXPENDITURES .

Eligible County Hospital Expenditures

The _____ spent \$ _____ from July 1 _____ to June 30 _____
(name of taxing unit) (amount) (prior year) (current year)

on expenditures to maintain and operate an eligible county hospital. In the preceding year, the _____
(taxing unit name)

spent \$ _____ for county hospital expenditures. For the current tax year, the amount of increase above last year's expenditures is
 \$ _____. This increased the voter-approval tax rate by _____ /\$100 to recoup _____.
(amount of increase) (use one phrase to complete sentence: the increased expenditures, or 8% more than the preceding year's expenditures)

This notice contains a summary of the no-new-revenue and voter-approval calculations as

certified by *Helen H Giese* September 12, 2022
(designated individual's name and position) (date)

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

2022 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Tarrant County	817.884.1100
Taxing Unit Name	Phone (area code and number)
100 E Weatherford St. Fort Worth, TX 76196	www.tarrantcounty.com
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	2021 total taxable value. Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 224,003,877,835
2.	2021 tax ceilings. Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 27,764,972,695
3.	Preliminary 2021 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 196,238,905,140
4.	2021 total adopted tax rate.	\$ 0.229000 /\$100
5.	2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.	
	A. Original 2021 ARB values:	\$ 19,559,618,687
	B. 2021 values resulting from final court decisions:	- \$ 17,420,208,334
	C. 2021 value loss. Subtract B from A. ³	\$ 2,139,410,353
6.	2021 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2021 ARB certified value:	\$ 3,876,545,276
	B. 2021 disputed value:	- \$ 465,185,433
	C. 2021 undisputed value. Subtract B from A. ⁴	\$ 3,411,359,843
7.	2021 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 5,550,770,196

¹ Tex. Tax Code § 26.012(14)
² Tex. Tax Code § 26.012(14)
³ Tex. Tax Code § 26.012(13)
⁴ Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ <u>201,789,675,336</u>
9.	2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021. Enter the 2021 value of property in deannexed territory. ⁵	\$ <u>0</u>
10.	<p>2021 taxable value lost because property first qualified for an exemption in 2022. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use 2021 market value:..... \$ <u>8,804,810</u></p> <p>B. Partial exemptions. 2022 exemption amount or 2022 percentage exemption times 2021 value:..... + \$ <u>460,970,721</u></p> <p>C. Value loss. Add A and B.⁶</p>	\$ <u>469,775,531</u>
11.	<p>2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022. Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021.</p> <p>A. 2021 market value:..... \$ <u>12,209,420</u></p> <p>B. 2022 productivity or special appraised value:..... - \$ <u>30,808</u></p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ <u>12,178,612</u>
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ <u>481,954,143</u>
13.	2021 captured value of property in a TIF. Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ <u>3,930,967,187</u>
14.	2021 total value. Subtract Line 12 and Line 13 from Line 8.	\$ <u>197,376,754,006</u>
15.	Adjusted 2021 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ <u>451,992,766</u>
16.	Taxes refunded for years preceding tax year 2021. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. ⁹	\$ <u>6,301,692</u>
17.	Adjusted 2021 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ <u>458,294,458</u>
18.	<p>Total 2022 taxable value on the 2022 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values:..... \$ <u>247,655,062,749</u></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office:..... + \$ <u>52,843,270</u></p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:..... - \$ <u>0</u></p> <p>D. Tax increment financing: Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹²..... - \$ <u>4,627,787,131</u></p> <p>E. Total 2022 value. Add A and B, then subtract C and D.</p>	\$ <u>243,080,118,888</u>

⁵ Tex. Tax Code § 26.012(15)

⁶ Tex. Tax Code § 26.012(15)

⁷ Tex. Tax Code § 26.012(15)

⁸ Tex. Tax Code § 26.03(c)

⁹ Tex. Tax Code § 26.012(13)

¹⁰ Tex. Tax Code § 26.012(13)

¹¹ Tex. Tax Code § 26.012, 26.04(c-2)

¹² Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. 2022 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <u>6,985,202,626</u></p> <p>B. 2022 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ <u>3,741,506,178</u></p> <p>C. Total value under protest or not certified. Add A and B. \$ <u>10,726,708,804</u></p>	
20.	2022 tax ceilings. Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ <u>29,974,320,168</u>
21.	2022 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ <u>223,832,507,524</u>
22.	Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021. Include both real and personal property. Enter the 2022 value of property in territory annexed. ¹⁸	\$ <u>0</u>
23.	Total 2022 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to exist-ing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022. ¹⁹	\$ <u>4,901,335,017</u>
24.	Total adjustments to the 2022 taxable value. Add Lines 22 and 23.	\$ <u>4,901,335,017</u>
25.	Adjusted 2022 taxable value. Subtract Line 24 from Line 21.	\$ <u>218,931,172,507</u>
26.	2022 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ <u>0.209332</u> /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. ²¹	\$ <u>0.209332</u> /\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	2021 M&O tax rate. Enter the 2021 M&O tax rate.	\$ <u>0.213553</u> /\$100
29.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>201,789,675,336</u>

¹³ Tex. Tax Code § 26.01(c) and (d)
¹⁴ Tex. Tax Code § 26.01(c)
¹⁵ Tex. Tax Code § 26.01(d)
¹⁶ Tex. Tax Code § 26.012(6)(B)
¹⁷ Tex. Tax Code § 26.012(6)
¹⁸ Tex. Tax Code § 26.012(17)
¹⁹ Tex. Tax Code § 26.012(17)
²⁰ Tex. Tax Code § 26.04(c)
²¹ Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total 2021 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 430,927,905
31.	Adjusted 2021 levy for calculating NNR M&O rate.	
	<p>A. M&O taxes refunded for years preceding tax year 2021. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021.</p>	+ \$ 5,852,548
	<p>B. 2021 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0.</p>	- \$ 8,384,480
	<p>C. 2021 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.</p>	+/- \$ 0
	<p>D. 2021 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.</p>	\$ -2,531,932
	E. Add Line 30 to 31D.	\$ 428,395,973
32.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 218,931,172,507
33.	2022 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.195676 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³	
	<p>A. 2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$</p>	8,938,005
	<p>B. 2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p>	- \$ 7,819,320
	C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0.000510 /\$100
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000510 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴	
	<p>A. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose.</p>	\$ 0
	<p>B. 2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p>	- \$ 0
	C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0 /\$100
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100

²² [Reserved for expansion]
²³ Tex. Tax Code § 26.044
²⁴ Tex. Tax Code § 26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p>Rate adjustment for county indigent defense compensation. ²⁵</p> <p>A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose \$ <u>19,390,842</u></p> <p>B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose. \$ <u>12,703,225</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ <u>0.003054</u>/\$100</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100 \$ <u>0.000290</u>/\$100</p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ <u>0.000290</u> /\$100
37.	<p>Rate adjustment for county hospital expenditures. ²⁶</p> <p>A. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. \$ <u>0</u></p> <p>B. 2021 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021. \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ <u>0</u>/\$100</p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100 \$ <u>0</u>/\$100</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ <u>0</u> /\$100
38.	<p>Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ <u>0</u></p> <p>B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ <u>0</u>/\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ <u>0</u> /\$100
39.	<p>Adjusted 2022 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ <u>0.196476</u> /\$100
40.	<p>Adjustment for 2021 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ <u>0</u></p> <p>B. Divide Line 40A by Line 32 and multiply by \$100 \$ <u>0</u>/\$100</p> <p>C. Add Line 40B to Line 39.</p>	\$ <u>0.196476</u> /\$100
41.	<p>2022 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ <u>0.203352</u> /\$100

²⁵ Tex. Tax Code § 26.0442
²⁶ Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<p>Disaster Line 41 (D41): 2022 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ _____ /\$100
42.	<p>Total 2022 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit’s budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸</p> <p>Enter debt amount \$ <u>43,214,127</u></p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ <u>0</u></p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ <u>0</u></p> <p>D. Subtract amount paid from other resources - \$ <u>0</u></p> <p>E. Adjusted debt. Subtract B, C and D from A. \$ <u>43,214,127</u></p>	\$ <u>43,214,127</u>
43.	Certified 2021 excess debt collections. Enter the amount certified by the collector. ²⁹	\$ <u>0</u>
44.	Adjusted 2022 debt. Subtract Line 43 from Line 42E.	\$ <u>43,214,127</u>
45.	<p>2022 anticipated collection rate.</p> <p>A. Enter the 2022 anticipated collection rate certified by the collector. ³⁰ <u>100.00</u> %</p> <p>B. Enter the 2021 actual collection rate. <u>99.94</u> %</p> <p>C. Enter the 2020 actual collection rate. <u>99.87</u> %</p> <p>D. Enter the 2019 actual collection rate. <u>99.68</u> %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹</p>	<u>100.00</u> %
46.	2022 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ <u>43,214,127</u>
47.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>223,832,507,524</u>
48.	2022 debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ <u>0.019306</u> /\$100
49.	2022 voter-approval tax rate. Add Lines 41 and 48.	\$ <u>0.222658</u> /\$100
D49.	<p>Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ _____ /\$100

²⁷ Tex. Tax Code § 26.042(a)
²⁸ Tex. Tax Code § 26.012(7)
²⁹ Tex. Tax Code § 26.012(10) and 26.04(b)
³⁰ Tex. Tax Code § 26.04(b)
³¹ Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ _____ 0 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller’s estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller’s Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ _____ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2021 or in May 2022. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2021. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ _____ 0
53.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 223,832,507,524
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ _____ 0 /\$100
55.	2022 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.209332 /\$100
56.	2022 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2021 or in May 2022. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ 0.209332 /\$100
57.	2022 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.222658 /\$100
58.	2022 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.222658 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit’s expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ _____ 0
60.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 223,832,507,524
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ _____ 0 /\$100
62.	2022 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.222658 /\$100

³² Tex. Tax Code § 26.041(d)
³³ Tex. Tax Code § 26.041(i)
³⁴ Tex. Tax Code § 26.041(d)
³⁵ Tex. Tax Code § 26.04(c)
³⁶ Tex. Tax Code § 26.04(c)
³⁷ Tex. Tax Code § 26.045(d)
³⁸ Tex. Tax Code § 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	2021 unused increment rate. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.010136 / \$100
64.	2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.000000 / \$100
65.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ 0 / \$100
66.	2022 unused increment rate. Add Lines 63, 64 and 65.	\$ 0.010136 / \$100
67.	2022 voter-approval tax rate, adjusted for unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.232794 / \$100

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2022 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.196476 / \$100
69.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 223,832,507,524
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.000223 / \$100
71.	2022 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.019306 / \$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ 0.216005 / \$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁷

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

³⁹ Tex. Tax Code § 26.013(a)

⁴⁰ Tex. Tax Code § 26.013(c)

⁴¹ Tex. Tax Code §§ 26.0501(a) and (c)

⁴² Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022

⁴³ Tex. Tax Code § 26.063(a)(1)

⁴⁴ Tex. Tax Code § 26.012(B-a)

⁴⁵ Tex. Tax Code § 26.063(a)(1)

⁴⁶ Tex. Tax Code § 26.042(b)

⁴⁷ Tex. Tax Code § 26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2021 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.229000 / \$100
74.	Adjusted 2021 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 / \$100
75.	Increase in 2021 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0.229000 / \$100
76.	Adjusted 2021 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 197,376,754,006
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 451,992,766
78.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 218,931,172,507
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0 / \$100
80.	2022 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.232794 / \$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate.	\$ 0.209332 / \$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>27</u>	
Voter-approval tax rate.	\$ 0.232794 / \$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>67</u>	
De minimis rate.	\$ 0.216005 / \$100
If applicable, enter the 2022 de minimis rate from Line 72.	

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here ▶ Wendy Burgess
 Printed Name of Taxing Unit Representative

sign here ▶ Wendy Burgess
 Taxing Unit Representative

8-23-2022
 Date

⁴⁸ Tex. Tax Code §26.042(c)
⁴⁹ Tex. Tax Code §26.042(b)
⁵⁰ Tex. Tax Code §9 26.04(c-2) and (d-2)

